INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

IMU Board of Trustees of the
Electric, Water and Communications Utilities
December 14, 2020
City Hall Council Chambers
5:30 p.m.

Agenda

1. Call to Order

2. Roll Call

3. Public Comments

4. Consent Agenda

   A. Claims for November 30 and December 14, 2020.

   B. November 23, 2020 Minutes.

5. Electric Utility Informational Items

6. Water Utility Action Items

   A. Authorization for Warren Water to serve an IMU customer.

7. Water Utility Informational Items

8. Communications Utility Informational Items

9. Combined Electric, Water and Communications Utilities Action Items

   A. Vacation Rollover Amount.

B. Resolution approving salaries.

10. Combined Electric, Water and Communications Utilities Informational Items

11. Other Business

A. Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure.

B. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) To discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government.

C. Any action necessitated by closed session.

12. Adjourn

IMU Regular Downstairs **4. A.**
Meeting Date: 12/14/2020

Information

Subject
Claims for November 30 and December 14, 2020.

Information

Fiscal Impact

Attachments

Claims 1130
Claims 121420

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Monday, November 30, 2020
9:50:06 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-10120-999**								
Avesis Third Party Administrators Inc - VEND-1108									
12/1/2020	1120 Vision	Net 30	255.89	0.00	15.00	255.89	255.89	2564463	BL-4218
						255.89	**255.89**		
Cedar Rapids Bank & Trust - VEND-1206									
12/25/2020	2017 B CLN-Interest	Net 30	74,375.00	0.00	15.00	74,375.00	74,375.00	2017 B CLN-Interest	BL-4223
						74,375.00	**74,375.00**		
City Of Indianola - VEND-1008 - BL-4220									
12/30/2020	1120 Utility Payroll Expenses	Net 30	267,975.12	0.00	15.00	267,975.12	267,975.12	1120 Utility Payroll Exp	BL-4220
						267,975.12	**267,975.12**		
City Of Indianola - VEND-1008 - BL-4221									
12/30/2020	1120 Caselle Claims	Net 30	6,627.51	0.00	15.00	6,627.51	6,627.51	1120 Caselle Claims	BL-4221
						6,627.51	**6,627.51**		
STEW HANSEN DODGE - VEND-50362									
11/21/2020	2020 Ram 2500	Open Terms	32,610.00	0.00	0.00	32,610.00	32,610.00	139100	BL-4219
						32,610.00	**32,610.00**		
TruBank - VEND-1110									
12/25/2020	2017 A CLN-Interest	Net 30	124,328.89	0.00	15.00	124,328.89	124,328.89	2017 A CLN-Interest	BL-4222
						124,328.89	**124,328.89**		
		Check Count: **6**		Totals:		**$506,172.41**	**$506,172.41**		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, December 11, 2020
11:40:03 AM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-10120-999**								
American Registry For Internet Numbers, Ltd - VEND-1083									
12/30/2020	Annual Fee For Registration Services Plan	Net 30	1,000.00	0.00	15.00	1,000.00	1,000.00	SI375975	BL-4351
						1,000.00	**1,000.00**		
AUTOMATIC SYSTEMS CO. - VEND-51495									
11/24/2020	Work on well 10	Open Terms	470.00	0.00	0.00	470.00	470.00	35792S	BL-4235
						470.00	**470.00**		
Big Ten Network - VEND-1096									
12/30/2020	BTN	Net 30	1,669.50	0.00	15.00	1,669.50	1,669.50	45196	BL-4365
						1,669.50	**1,669.50**		
Border States Industries Inc - VEND-1070									
1/6/2021	CT's	Net 30	460.96	0.00	15.00	460.96	460.96	921182372	BL-4339
						460.96	**460.96**		
Brick Gentry P.C. - VEND-1004									
12/25/2020	Legal services	Net 30	360.00	0.00	15.00	360.00	360.00	340351	BL-4236
						360.00	**360.00**		
Calix Inc - VEND-1028									
12/22/2020	E7-2 Field Install Package	Net 30	783.09	0.00	15.00	783.09	783.09	244124	BL-4367
						783.09	**783.09**		
Cappel's Ace Hardware - VEND-1204									
12/21/2020	Copper	Net 30	32.91	0.00	15.00	32.91	32.91	000444	BL-4237
						32.91	**32.91**		
CELLULAR ADVANTAGE INC - VEND-8130									
11/17/2020	IPhone	Open Terms	38.50	0.00	0.00	38.50	38.50	OS421IN8241	BL-4377
						38.50	**38.50**		
Cintas Corporation - VEND-1007									
1/2/2021	Medicine cabinet supplies	Net 30	29.88	0.00	15.00	29.88	29.88	5044171766	BL-4382
						29.88	**29.88**		
CIRCLE B CASHWAY - VEND-8615									
11/25/2020	Materials	Open Terms	306.99	0.00	0.00	306.99	306.99	819985	BL-4238

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						306.99	**306.99**		
City Of Indianola - VEND-1008 - BL-4239									
12/2/2020	Professional services	Open Terms	90,189.83	0.00	0.00	90,189.83	90,189.83	2662	BL-4239
						90,189.83	**90,189.83**		
Consortia Consulting - VEND-1009									
12/25/2020	2020-21 Regulatory Support	Net 30	900.00	0.00	15.00	900.00	900.00	21907	BL-4240
						900.00	**900.00**		
CORE & MAIN - VEND-102636									
11/24/2020	Hymax	Open Terms	1,282.66	0.00	0.00	1,282.66	1,282.66	N375904	BL-4241
11/24/2020	PVC Pipe	Open Terms	210.00	0.00	0.00	210.00	210.00	N387614	BL-4242
12/5/2020	6x30 Rep CLP	Open Terms	386.39	0.00	0.00	386.39	386.39	N432560	BL-4325
						1,879.05	**1,879.05**		
Denman - VEND-1193									
12/30/2020	Professional Services-Audit	Net 30	25,000.00	0.00	15.00	25,000.00	25,000.00	5921-D137872	BL-4310
						25,000.00	**25,000.00**		
DES PLANQUES, CHRIS - VEND-101766									
12/4/2020	1220 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	1220 Mobile Device	BL-4305
						75.00	**75.00**		
DETAILS PLUS - VEND-10882									
11/13/2020	Bedliner in 2020 Ram 2500	Open Terms	470.00	0.00	0.00	470.00	470.00	5864	BL-4243
						470.00	**470.00**		
Doug Shull - VEND-1105									
1/6/2021	1220 Treasury Contract	Net 30	83.34	0.00	15.00	83.34	83.34	1220 Treasury Contract	BL-4298
						83.34	**83.34**		
DOWNEY TIRE PROS - VEND-11879									
11/19/2020	Tire repair-Unit 1	Open Terms	25.09	0.00	0.00	25.09	25.09	49179	BL-4244
						25.09	**25.09**		
Dust Pros Janitorial - VEND-1011									
12/16/2020	Cleaning supplies	Net 30	99.51	0.00	15.00	99.51	99.51	2298	BL-4245
12/16/2020	Janitorial cleaning	Net 30	984.40	0.00	15.00	984.40	984.40	2297	BL-4246

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12/16/2020	Cleaning supplies	Net 30	50.82	0.00	15.00	50.82	50.82	2296	BL-4371
						1,134.73	**1,134.73**		
Dylan Michelsen - VEND-1180									
1/2/2021	1220 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	1220 Mobile Device	BL-4302
						75.00	**75.00**		
ECHO Group, Inc - VEND-1061									
1/3/2021	PVC Couplings and Sweeps	Net 30	507.22	0.00	15.00	507.22	507.22	S8768706.001	BL-4340
12/17/2020	2" PVC Conduit - 20' Sections - Order 1 of 2	Net 30	3,078.84	0.00	15.00	3,078.84	3,078.84	S8739560.002	BL-4247
12/17/2020	2" PVC Conduit - 20' Sections - Order 2 of 2	Net 30	3,078.84	0.00	15.00	3,078.84	3,078.84	S8739560.001	BL-4248
						6,664.90	**6,664.90**		
Electrical Engineering & Equipment Co - VEND-1114									
12/17/2020	Electric motor repair	Net 30	337.05	0.00	15.00	337.05	337.05	308072-00	BL-4249
						337.05	**337.05**		
Fox Sports Midwest - VEND-1097									
12/23/2020	EXP Basic	Net 30	4,006.80	0.00	15.00	4,006.80	4,006.80	S27902	BL-4364
						4,006.80	**4,006.80**		
Fuse Technic LLC - VEND-1012									
12/31/2020	Consulting	Net 30	675.00	0.00	15.00	675.00	675.00	FT20201201001	BL-4378
						675.00	**675.00**		
GRAYMONT WESTERN LIME INC - VEND-101387									
11/25/2020	High calcium quicklime	Open Terms	4,536.18	0.00	0.00	4,536.18	4,536.18	159187 RI	BL-4257
						4,536.18	**4,536.18**		
Hearst Television Inc - VEND-1131									
1/8/2021	KCCI	Net 30	4,729.92	0.00	15.00	4,729.92	4,729.92	361719	BL-4362
						4,729.92	**4,729.92**		
ImOn Communications LLC - VEND-1072									
12/30/2020	Regulatory and billing notes	Net 30	6,977.28	0.00	15.00	6,977.28	6,977.28	INV0033334	BL-4379
						6,977.28	**6,977.28**		
IMU - VEND-8629									
12/2/2020	Utilities-1008 E Iowa & 104 S B	Open Terms	314.71	0.00	0.00	314.71	314.71	10072737	BL-4375

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12/2/2020	Utilities-111 S Buxton	Open Terms	632.40	0.00	0.00	632.40	632.40	10078472	BL-4376
11/2/2020	1020 Utilities-WA	Open Terms	15,416.47	0.00	0.00	15,416.47	15,416.47	10064128	BL-4335
12/2/2020	1120 Utilities-WA	Open Terms	11,215.21	0.00	0.00	11,215.21	11,215.21	10072238	BL-4336
12/2/2020	1220 Utilites-EL	Open Terms	2,181.84	0.00	0.00	2,181.84	2,181.84	10072202	BL-4312
12/2/2020	1220 Utilites-Util Svcs	Open Terms	260.47	0.00	0.00	260.47	260.47	10071918	BL-4313
						30,021.10	**30,021.10**		
Inc Iowa Drone - VEND-1141 - BL-4316									
1/7/2021	CreditRefund	Net 30	33.96	0.00	15.00	33.96	33.96	00022375-8	BL-4316
						33.96	**33.96**		
Indoff Incorporated - VEND-1058									
12/25/2020	Chairs	Net 30	1,293.00	0.00	15.00	1,293.00	1,293.00	3425037	BL-4324
						1,293.00	**1,293.00**		
Infomax Office Systems Inc - VEND-1013									
12/25/2020	Copier contract	Net 30	835.50	0.00	15.00	835.50	835.50	28252683	BL-4350
						835.50	**835.50**		
Innovative Systems - VEND-1048 - BL-4307									
1/3/2021	1120 & 1220 Utility bills	Net 30	9,914.48	0.00	15.00	9,914.48	9,914.48	52186	BL-4307
						9,914.48	**9,914.48**		
Innovative Systems - VEND-1048 - BL-4309									
12/31/2020	1220 Maint fees and Software	Net 30	22,435.56	0.00	15.00	22,435.56	22,435.56	52044 & 52043	BL-4309
						22,435.56	**22,435.56**		
Iowa Utilities Board - VEND-1016									
12/30/2020	OCA Fiscal year 2021 first quarter direct asses	Net 30	91.25	0.00	15.00	91.25	91.25	52384	BL-4258
						91.25	**91.25**		
Jess' Lock & Key - VEND-1088									
12/10/2020	Kaba and Sgt	Net 30	1,714.00	0.00	15.00	1,714.00	1,714.00	1119134	BL-4264
						1,714.00	**1,714.00**		
JMK LAWNCARE - VEND-102101									
11/1/2020	1020 Mowing-Util	Open Terms	70.00	0.00	0.00	70.00	70.00	1020 Mowing-Util	BL-4259
10/31/2020	1020 Mowing-WA	Open Terms	410.00	0.00	0.00	410.00	410.00	1020 Mowing-WA	BL-4260
10/31/2020	1020 Mowing-EL	Open Terms	310.00	0.00	0.00	310.00	310.00	1020 Mowing-EL	BL-4261
						790.00	**790.00**		

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JV TRUCKING LLC - VEND-102429									
11/15/2020	Pea gravel	Open Terms	583.78	0.00	0.00	583.78	583.78	4949	BL-4262
11/22/2020	1" Rock	Open Terms	2,045.50	0.00	0.00	2,045.50	2,045.50	4961	BL-4263
						2,629.28	**2,629.28**		
Kimball Construction - VEND-1146									
12/25/2020	1120 Vaults	Net 30	2,740.00	0.00	15.00	2,740.00	2,740.00	1120 Vaults	BL-4384
						2,740.00	**2,740.00**		
KNIA/KRLS - VEND-1090									
12/29/2020	:30 Spots	Net 30	688.50	0.00	15.00	688.50	688.50	20110505	BL-4370
						688.50	**688.50**		
Kurt Gocken - VEND-1023									
1/2/2021	1220 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	1220 Mobile Device	BL-4299
						75.00	**75.00**		
Kurt Ripperger - VEND-1025									
1/2/2021	1220 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	1220 Mobile Device	BL-4300
						75.00	**75.00**		
Lindsay Dean - VEND-1141 - BL-4317									
1/7/2021	CreditRefund	Net 30	57.60	0.00	15.00	57.60	57.60	00008456-6	BL-4317
						57.60	**57.60**		
LONGER, CHRIS - VEND-34025									
12/4/2020	1220 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	1220 Mobile Device	BL-4303
						75.00	**75.00**		
Mahaska Communications Group - VEND-1017									
12/1/2020	T1 Transport	Net 30	165.00	0.00	15.00	165.00	165.00	1020 Customer Conversions	BL-4368
						165.00	**165.00**		
Marquee Sports Network - VEND-1165									
1/8/2021	1120 Expanded Basic	Net 30	2,360.96	0.00	15.00	2,360.96	2,360.96	1120 Expanded Basic	BL-4366

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						2,360.96	**2,360.96**		
McCoy Hardware Inc - VEND-1035									
7/31/2020	Srewdriver set	Net 30	28.79	0.00	15.00	28.79	28.79	A444666	BL-4265
12/24/2020	Alk Battery	Net 30	20.67	0.00	15.00	20.67	20.67	A468978	BL-4266
12/21/2020	Broom and screws	Net 30	45.85	0.00	15.00	45.85	45.85	A468462	BL-4267
12/22/2020	PVC and connectors	Net 30	38.31	0.00	15.00	38.31	38.31	A468660	BL-4268
12/30/2020	Screwdriver and battery	Net 30	13.30	0.00	15.00	13.30	13.30	A469921	BL-4269
12/19/2020	Acid and limestone	Net 30	26.77	0.00	15.00	26.77	26.77	A468109	BL-4270
12/22/2020	PVC	Net 30	14.00	0.00	15.00	14.00	14.00	A468702	BL-4271
12/23/2020	Saw arbor	Net 30	58.47	0.00	15.00	58.47	58.47	A468731	BL-4272
						246.16	**246.16**		
MCMASTER-CARR SUPPLY CO - VEND-34108									
11/17/2020	Sump pump parts	Open Terms	28.30	0.00	0.00	28.30	28.30	48819071	BL-4273
						28.30	**28.30**		
METCALF, MIKE - VEND-34230									
12/4/2020	1220 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	1220 Mobile Device	BL-4304
						75.00	**75.00**		
Mid American Energy Co - VEND-1018									
12/17/2020	Gas-210 W 2nd	Net 30	30.12	0.00	15.00	30.12	30.12	506262351	BL-4296
12/17/2020	Gas-Line shop	Net 30	44.12	0.00	15.00	44.12	44.12	506218869	BL-4274
12/17/2020	Gas-Warehouse	Net 30	17.64	0.00	15.00	17.64	17.64	506206398	BL-4275
12/17/2020	Gas-Generation plant	Net 30	492.79	0.00	15.00	492.79	492.79	506239330	BL-4276
12/17/2020	Gas-110 S B	Net 30	144.53	0.00	15.00	144.53	144.53	506239179	BL-4373
12/18/2020	Gas-111 S Buxton	Net 30	10.92	0.00	15.00	10.92	10.92	506303047	BL-4374
						740.12	**740.12**		
MILLER ELECTRIC SERVICES - VEND-34642									
11/26/2020	Repair pump starter	Open Terms	1,749.12	0.00	0.00	1,749.12	1,749.12	16232	BL-4343
						1,749.12	**1,749.12**		
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805									
12/10/2020	Purchased power - Nov 20	Open Terms	672,627.14	0.00	0.00	672,627.14	672,627.14	301432	BL-4392
						672,627.14	**672,627.14**		
MUNICIPAL SUPPLY INC - VEND-35810									
11/24/2020	8" Macro coup	Open Terms	339.50	0.00	0.00	339.50	339.50	0782705-IN	BL-4277

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						339.50	**339.50**		
NAPA AUTO PARTS - VEND-35949									
11/19/2020	Hose fittings	Open Terms	32.99	0.00	0.00	32.99	32.99	978259	BL-4278
9/11/2020	Filters and oil	Open Terms	133.83	0.00	0.00	133.83	133.83	971735	BL-4308
						166.82	**166.82**		
National Cable Television Cooperative, Inc. - VEND-1095									
12/17/2020	BATTERY BACKUP - CYBER POWER	Net 30	1,419.53	0.00	15.00	1,419.53	1,419.53	SI-673777	BL-4385
1/14/2021	December 2020	Net 30	37,352.68	0.00	15.00	37,352.68	37,352.68	20110775	BL-4352
11/25/2020	MOCA ADAPTERS	Net 30	2,454.48	0.00	15.00	2,454.48	2,454.48	SI-671276	BL-4355
						41,226.69	**41,226.69**		
Nexstar Broadcasting, Inc - VEND-1092									
1/8/2021	WGN	Net 30	269.73	0.00	15.00	269.73	269.73	360915	BL-4359
1/8/2021	WHO	Net 30	4,169.00	0.00	15.00	4,169.00	4,169.00	36014	BL-4361
						4,438.73	**4,438.73**		
Nolasoft Development - VEND-1021									
12/18/2020	Annual domain registration i-m-u.com	Net 30	24.00	0.00	15.00	24.00	24.00	8562	BL-4321
						24.00	**24.00**		
PETERS, KAREN - VEND-103237									
11/24/2020	Notary renewal	Open Terms	30.00	0.00	0.00	30.00	30.00	2711018	BL-4280
						30.00	**30.00**		
Quality Pest Control - VEND-1087									
1/3/2021	General pest control	Net 30	76.62	0.00	15.00	76.62	76.62	65964	BL-4306
						76.62	**76.62**		
Redwood Trading - VEND-1141 - BL-4318									
1/7/2021	CreditRefund	Net 30	58.67	0.00	15.00	58.67	58.67	00038171-5	BL-4318
						58.67	**58.67**		
RESCO - VEND-47234									
11/19/2020	Heat Shrink	Open Terms	1,293.63	0.00	0.00	1,293.63	1,293.63	805196-00	BL-4281
11/26/2020	167 KVA Single Phase Transformers	Open Terms	7,899.06	0.00	0.00	7,899.06	7,899.06	794367-00	BL-4282
						9,192.69	**9,192.69**		
Ruth Christensen - VEND-1141 - BL-4315									

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1/7/2021	CreditRefund	Net 30	21.36	0.00	15.00	21.36	21.36	00044554-1	BL-4315
						21.36	**21.36**		
SD MYERS LLC - VEND-49682									
12/1/2020	Substation transformer dry max column excha	Open Terms	3,488.20	0.00	0.00	3,488.20	3,488.20	814907	BL-4338
						3,488.20	**3,488.20**		
SKARSHAUG TESTING LABORATORY INC - VEND-50410									
11/25/2020	High voltage equipment annual testing	Open Terms	4,087.50	0.00	0.00	4,087.50	4,087.50	248199	BL-4337
						4,087.50	**4,087.50**		
Skye McBroom - VEND-1026									
1/2/2021	1220 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	1220 Mobile Device	BL-4301
						75.00	**75.00**		
STATE HYGIENIC LABORATORY - VEND-23245									
12/1/2020	Testing	Open Terms	202.50	0.00	0.00	202.50	202.50	199560	BL-4326
						202.50	**202.50**		
STERNQUIST CONST. INC. - VEND-50360									
11/24/2020	Fines	Open Terms	65.50	0.00	0.00	65.50	65.50	759	BL-4283
11/11/2020	1.5" Concrete	Open Terms	46.50	0.00	0.00	46.50	46.50	738	BL-4284
						112.00	**112.00**		
T.R.M. DISPOSAL LLC - VEND-101016									
11/25/2020	1120 Trash	Open Terms	40.00	0.00	0.00	40.00	40.00	18285	BL-4285
						40.00	**40.00**		
TEGNA - VEND-1148									
1/8/2021	KCWI & WOI	Net 30	5,040.70	0.00	15.00	5,040.70	5,040.70	362649	BL-4363
						5,040.70	**5,040.70**		
Terry-Durin Co - VEND-1038									
1/1/2021	ARMORCAST HAND HOLE	Net 30	16,884.60	0.00	15.00	16,884.60	16,884.60	68256-01	BL-4353
12/16/2020	PVC Sweeps	Net 30	102.72	0.00	15.00	102.72	102.72	70034-00	BL-4286
12/28/2020	70 Watt LED Fixtures	Net 30	54,544.32	0.00	15.00	54,544.32	54,544.32	68493-00	BL-4341
12/23/2020	LED Light Fixtures	Net 30	4,269.30	0.00	15.00	4,269.30	4,269.30	70198-00	BL-4342
						75,800.94	**75,800.94**		
TrueNorth Companies LC - VEND-1100									

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, December 11, 2020
11:40:03 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
7/26/2020	June safety meeting	Net 30	66.68	0.00	15.00	66.68	66.68	104534	BL-4389
11/29/2020	Sept, Oct, Nov Safety Committee Meeting & M	Net 30	237.50	0.00	15.00	237.50	237.50	110344 & 109264	BL-4390
						304.18	**304.18**		
Unite Private Networks - VEND-1054									
12/31/2020	Dark fiber	Net 30	3,055.39	0.00	15.00	3,055.39	3,055.39	SI-20-018720	BL-4383
						3,055.39	**3,055.39**		
UPHDM Occupational Medicine - VEND-1101									
12/30/2020	Employee testing	Net 30	53.00	0.00	15.00	53.00	53.00	46960	BL-4297
						53.00	**53.00**		
VEENSTRA & KIMM - VEND-57600									
11/21/2020	Clerical, Engineer & Drafter	Open Terms	846.00	0.00	0.00	846.00	846.00	1	BL-4287
						846.00	**846.00**		
VERIZON WIRELESS - VEND-3535									
12/1/2020	Hot spots	Open Terms	411.67	0.00	0.00	411.67	411.67	9868107143	BL-4386
						411.67	**411.67**		
Warren County Engineer - VEND-1102									
1/2/2021	1120 Fuel Distribution	Net 30	1,383.49	0.00	15.00	1,383.49	1,383.49	1120 Fuel Distribution	BL-4314
						1,383.49	**1,383.49**		
Waste Management - VEND-1086									
12/24/2020	2 yard dumpster service	Net 30	112.10	0.00	15.00	112.10	112.10	6782237-0516-4	BL-4288
						112.10	**112.10**		
WESCO - VEND-60220									
11/18/2020	200 Amp LB Elbows	Open Terms	451.33	0.00	0.00	451.33	451.33	473622	BL-4289
11/25/2020	Traffic Safety Vest	Open Terms	190.46	0.00	0.00	190.46	190.46	484148	BL-4291
11/24/2020	Transfomer Secondary 5/8" Adapters	Open Terms	78.32	0.00	0.00	78.32	78.32	480782	BL-4293
11/21/2020	Photo Controls	Open Terms	252.52	0.00	0.00	252.52	252.52	479904	BL-4294
11/25/2020	4-Bay Switchgear	Open Terms	33,026.62	0.00	0.00	33,026.62	33,026.62	484147	BL-4295
12/5/2020	Photo Controls	Open Terms	937.98	0.00	0.00	937.98	937.98	498746	BL-4344
12/2/2020	Cable Prep Kit and Red Locate Paint	Open Terms	645.85	0.00	0.00	645.85	645.85	49325	BL-4345
12/5/2020	Heat Shrink	Open Terms	215.07	0.00	0.00	215.07	215.07	498745	BL-4346
12/8/2020	PVC Glue	Open Terms	182.76	0.00	0.00	182.76	182.76	499870	BL-4347
12/5/2020	FR Hooded sweatshirt	Open Terms	192.60	0.00	0.00	192.60	192.60	498744	BL-4348

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, December 11, 2020
11:40:03 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
12/2/2020	FR Bibs	Open Terms	107.65	0.00	0.00	107.65	107.65	492427	BL-4349
						36,281.16	**36,281.16**		
Wiegert Disposal Inc - VEND-1081									
12/31/2020	1120 Dumpster Service	Net 30	110.00	0.00	15.00	110.00	110.00	1120 Dumpster Service	BL-4372
						110.00	**110.00**		
Wisconsin Independent Network, LLC - VEND-1067									
12/31/2020	Ethernet and Internet	Net 30	4,838.00	0.00	15.00	4,838.00	4,838.00	WIN008245	BL-4380
						4,838.00	**4,838.00**		
YMCA Of Greater Des Moines - VEND-1169									
12/3/2020	1120 Wellness	Net 30	50.00	0.00	15.00	50.00	50.00	CPD012288	BL-4387
1/2/2021	1220 Wellness	Net 30	25.00	0.00	15.00	25.00	25.00	CPD012307	BL-4388
						75.00	**75.00**		
		Check Count: **80**			Totals:	**$1,096,263.94**	**$1,096,263.94**		

IMU Regular Downstairs **4. B.**
Meeting Date: 12/14/2020

Information

Subject
November 23, 2020 Minutes.

Information

Fiscal Impact

Attachments

Minutes

IMU BOARD OF TRUSTEES MINUTES - REGULAR SESSION – November 23, 2020

The IMU Board of Trustees met in regular session on November 23, 2020 in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order at 5:30 pm and on roll call the following members were present: Lesley Forbush, Deb Richardson, Mike Rozga, Adam Voigts, and Jim McClymond. Absent: NONE

The consent agenda consisting of the following was approved on a motion by Rozga and seconded by Richardson. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims lists for November 23.
Minutes from November 9, 2020.

McClymond moved and Rozga seconded to approve Genesis Environmental Solutions to perform the inspections on the diesel storage tanks. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Superintendent Mike Metcalf stated his department continues work on new developments. They also assisted City staff with decorations around the Square.

General Manager Chris Des Planques provided an update on MEAN projects.

It was moved by McClymond and seconded by Rozga to approve Resolution 2020-41 approving substantial completion of the 2020 Vehicle Storage Building Project. On roll call, the vote was AYES: Richardson, Forbush, Rozga, Voigts, and McClymond. NAYS: None. Whereas the chairperson declared the motion passed unanimously.

McClymond moved and Richardson seconded to approve resolution 2020-42 approving a proposal from Veenstra and Kimm to conduct a Risk and Resilience Assessment. On roll call, the vote was AYES: Richardson, Forbush, Rozga, Voigts, and McClymond. NAYS: None. Whereas the chairperson declared the motion passed unanimously.

Superintendent Elbert reported the Water Department has been working on locating water services for the Square Streetscape Project.

The Fiber department has been working on completing installations and working on the Square Streetscape Project, reported Superintendent Ripperger.

In Other Business, a review of a meeting with City of Indianola staff and Mayor Pepper was provided. IMU staff and Board Members recognized outgoing Board Member Jim McClymond on his years of service.

Meeting adjourned on a motion by McClymond and seconded by Richardson.

\s\ Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs **6. A.**

Meeting Date: 12/14/2020

Information

Subject

Authorization for Warren Water to serve an IMU customer.

Information

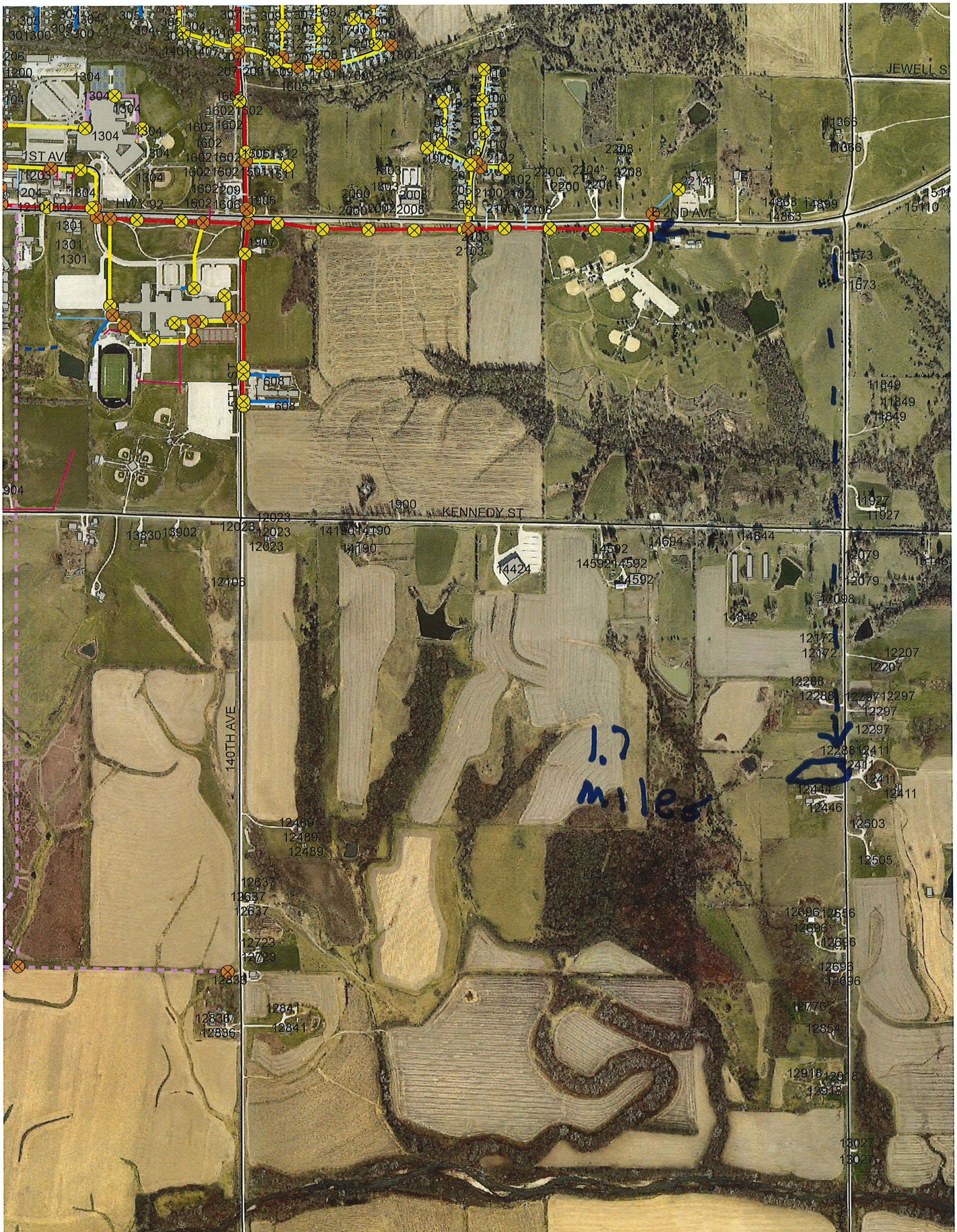
IMU has received a request from a resident at 12356 150th Avenue to be served by Warren Water District (WWD) although the property is technically within the IMU service territory. Due to geographical barriers and a 1.7 miles main extension required to serve this customer, Superintendent Lou Elbert is recommending that the Board of Trustees approve a waiver for WWD to serve the property located at 12356 150th Avenue. A map is included to show the location of the property. Warren Water is already at this location.

Simple motion approving the notification from Warren Water as required by law to service this resident is in order.

Fiscal Impact

Attachments

Map


JEWELL ST
1ST AVE
HWY 92
2ND AVE
KENNEDY ST
140TH AVE
1.7 miles

IMU Regular Downstairs **9. A.**

Meeting Date: 12/14/2020

Information

Subject

Vacation Rollover Amount.

Information

The Board is asked to consider an update to the Employee Handbook maximum vacation rollover language to reflect the Vacation Accrual MOU approved on 5-27-2020.

Simple motion is in order.

Fiscal Impact

Attachments

Vacation Time MOU

Handbook

MEMORANDUM OF UNDERSTANDING BETWEEN
INDIANOLA MUNICIPAL WATER AND ELECTRIC UTILITIES
AND
CONSTRUCTION & PUBLIC EMPLOYEES LiUNA LOCAL 177

This Memorandum of Understanding ("Memo") is entered into on this _26_ th day of May 2020, by and between the Indianola Municipal Water and Electric Utilities ("IMU"), and the Construction & Public Employees LiUNA Local 177 ("LiUNA").

WHEREAS, IMU has entered into collective bargaining agreements ("Contract") with LiUNA through June 30, 2025; and the Contract governs certain conditions of employment for members of the LiUNA who are employed by IMU; and

WHEREAS, to provide additional vacation for long-term employees, the parties agree to the following revision (in bold) to the existing vacation language:

	Current language	MOU language
	Bi-weekly	Bi-weekly
Less than 2 years	**3.07**	**3.08**
2.0 – 7.9 years	4.00	4.00
8.0 – 13.9 years	5.00	5.00
14.0 – 19.9 years	**6.00**	**6.15**
20 years or more	**6.47**	**7.69**

IT IS THEREFORE AGREED, in order to provide additional vacation for long-term employees a change will be made to Article 10, Section B of the Contract regarding vacation accrual. These changes shall be effective with the pay period beginning June 21, 2020.

INDIANOLA MUNICIPAL WATER AND ELECTRIC UTILITIES

By: [signature]

Title: Board Chairman

Date: 5-27-2020

THE CONSTRUCTION & PUBLIC EMPLOYEES LiUNA LOCAL 177

By: [signature]

Title: Public Sector Rep LiUNA177

Date: 5-27-2020

When Christmas falls on Tuesday, Wednesday, Friday, or Saturday, in addition to the legal holiday observance, the preceding workday shall also be observed as a holiday. When Christmas falls on Sunday, Monday, or Thursday, in addition to the legal holiday observance, the following workday shall also be observed as a holiday. For example, if Christmas Eve falls on Friday and Christmas Day falls on Saturday, then Thursday and Friday shall be designated as the observed holidays. If Christmas Eve falls on Sunday and Christmas Day falls on Monday; Monday and Tuesday shall be designated as the observed holidays.

7.2 VACATION

Full time and permanent part time employees are eligible for vacation leave. The vacation leave year begins with the first day of the first complete biweekly pay period in a calendar year and extends through the last day of the last biweekly pay period that begins in that calendar year. Seasonal employees do not accrue vacation leave. Vacation leave shall be accrued as follows.

Full Time Employees – Effective 7/1/2020

Length of Service	Biweekly Accrual	Fire Biweekly Accrual**
Less than 2 years	3.08 hours	9.23 hours
2 years, less than 8 years	4 hours	12.00 hours
8 years, less than 14 years	5 hours	15.00 hours
14 years, less than 20 years	6.15 hours	18.46 hours
20 years or more	7.69 hours	23.07 hours

**Fire employees accrue more due to working more hours in a year.

Part Time Employees

Hours Scheduled/Week	Biweekly Accrual
30 hrs or more/week	2.3 hours
35 hrs or more/week	2.6 hours

The City Manager or appropriate Department Head is responsible for proper planning and scheduling of vacation for all employees within their respective departments. Advanced planning permits adherence to work schedules and reduces the possibility of employees losing vacation at the end of the year.

The City Manager or appropriate Department Head is authorized to approve vacation leave within their respective departments. It should be approved in advance (up to Department Head discretion) except in an emergency. All requests and approval must be in writing.

Vacation leave will be charged in quarter (1/4) hour increments. Employees must use vacation leave when taking time off if they have vacation time available to them.

Vacation accruals will continue when an employee is on an approved leave of absence with pay. Employees on an unpaid leave of absence will not receive any vacation accrual.

Sick leave may be substituted for vacation leave if an employee becomes ill and hospitalized while on vacation leave. Substitution is permitted for the period of illness only; proof of hospitalization is required.

Employees can rollover up to 166.47 hours of unused vacation to the new leave year. The last pay period to use vacation time before it is forfeited is the pay period including December 31st of that leave year. During that same pay period, all leave in excess of 166.47 hours is forfeited.

Upon resignation, termination or change to a non-leave earning position, the employees vacation leave balance (accrued and not used) will be paid out to the employee by a lump sum payment provided in the case of a resignation, the employee has given the City a two (2) week notice.

7.3 PERSONAL TIME

Full time employees and permanent part time employees receive personal time to use throughout the year.

Personal time shall be accrued as follows.

Status of Employee	Accrual Per Year
Full Time, Non-Union	16 hrs
Full Time, Firefighters	48 hrs
Full Time, Union	Refer to union contract
Police Officers	Refer to union contract
Permanent Part Time Scheduled 30hrs or more per week	6 hrs
Permanent Part Time Scheduled 35hrs or more per week	7 hrs

New hires will receive a prorated amount of personal time dependent on their start date.

Month Employment Starts	Eligible Amount
January 1 – March 31	100%
April 1 – June 30	75%
July 1 – September 30	50%
October 1 – December 31	25%

Personal time will be charged in quarter (1/4) hour increments.

Personal time does not rollover from year to year; all unused time at the end of the benefit year will be forfeited.

Upon resignation, termination or change to a non-leave earning position, the employees personal time balance will be paid out to the employee by a lump sum payment provided in the case of a resignation, the employee has given the City a two (2) week notice.

7.4 SICK TIME

All regular full time and permanent part time employees scheduled and averaging thirty (30) hours or more per week earn sick leave. Available sick leave shall be requested by the employee and granted by the Department Head/Supervisor in writing. Employees may request leave for their own personal illness, pregnancy, childbirth, or related medical conditions; personal injury; examinations and consultations with physicians and other health care providers licensed by the State of Iowa, including the City of Indianola's Employee Assistance Program; or as provided under any other City policy.

IMU Regular Downstairs **9. B.**

Meeting Date: 12/14/2020

Information

Subject

Resolution approving salaries.

Information

This action sets salaries in accordance with the personnel management guide and union contract.

Fiscal Impact

Attachments

Resolution

Indianola Municipal Utilities

RESOLUTION NO 2020-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide and union contract.

BE IT RESOLVED BY THE BOARD OF TRUSSTEES OF THE INDIANOLA, IA MUNICIPAL UTILITIES:

Elisha Greene, Utilities Services Supervisor, CE 8-1, $59,686/year effective December 14, 2020.

Passed and approved this 14th day of December 2020.

____
Mike Rozga, IMU Board Chair

ATTEST:

____
Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs **11. A.**

Meeting Date: 12/14/2020

Information

Subject

Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure.

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **11. B.**

Meeting Date: 12/14/2020

Information

Subject

Enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government.

Information

Roll call is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **11. C.**
Meeting Date: 12/14/2020

Information

Subject
Any action necessitated by closed session.

Information

Fiscal Impact

Attachments

No file(s) attached.