REGULAR SESSION – DECEMBER 2, 2019

The City Council met in regular session at 6:00 p.m. on December 2, 2019, in the City Hall Council Chambers. Mayor Kelly B. Shaw called the meeting to order and on roll the following members were present: Shirley Clark, John Parker, Bob Kling and Greta Southall. Absent: Joe Gezel and Greg Marchant.

Mayor Shaw administered the Oath of Office to Paramedic/Firefighter Jeremy Cross.

Item 6F – Resolution rejecting bids received and authorizing the purchase of a water tender for the Fire Department from Sourcewell Cooperative Purchasing Group in an amount not exceeding the budgeted amount of $300,000 was pulled from the consent agenda.

Council Member Kling moved to approve the consent agenda as follows and Parker seconded the motion. On roll call the vote was, AYES: Southall, Clark, Parker and Kling. NAYS: None. ABSENT: Gezel and Marchant. Whereupon the Mayor declared the motion carried unanimously.

Approval of agenda.

November 18, 2019, Minutes.

Applications

- A renewal Class A Liquor License, Outdoor Area and Sunday Sales Privilege for the Benevolent and Protective Order of Elks, located at 110 W. Ashland
- A new Class B Wine, Class C Beer, Class E Liquor and Sunday Sales Privilege for I Towner Shop located at 403 W 2nd.

Acceptance of November 5, 2019, election certificate by Traci Vander Linden, Warren County Auditor and Commissioner of Election.

Resolution No. 2019-231 authorizing a professional service agreement for applying sealant and painting of the Aquatic Center Pool Surface – the complete resolution may be viewed at the City Clerk's Office.

Prior and final approval of applications for Urban Revitalization Designation.

Resolution No 2019-232 approving salaries – the complete resolution may be viewed at the City Clerk's Office.

Claims on the computer printout for December 2, 2019.

It was moved by Clark and seconded by Parker to approve the following resolution entitled "Resolution rejecting bids received and authorizing the purchase of a water tender for the Fire Department from Sourcewell Cooperative Purchasing Group in an amount not exceeding the budgeted amount of $300,000." On roll call the vote was AYES: Parker, Kling, Southall and Clark. NAYS: None. ABSENT: Gezel and Marchant

Resolution No 2019- 233

Resolution rejecting bids received and authorizing the purchase of a water tender for the Fire Department from Sourcewell Cooperative Purchasing Group in an amount not exceeding the budgeted amount of $300,000.

The complete resolution may be viewed at the City Clerk's Office.

Discussion and direction regarding the upcoming vacancy of the City Clerk position. The City Council directed staff to pursue option number three as outlined in the council packet, which is to appoint the current Finance Director as CFO/City Clerk and hire a Deputy Clerk and a part-time assistant, while keeping the accounts payable and accounts receivable positions per audit requirements.

Presentation of a request from Terry Pauling regarding the fence around the Square. Council requested Mr. Pauling bring a request for funds to the City Council if funds are needed and directed staff to see if funding is available.

Council Member Clark moved to approve the reappointment of Don Sandy, Robert Greener and Donald Babcock to the Memorial Aquatic Center Commission for a term ending June 30, 2022 and Parker seconded. On roll call the vote was AYES: Parker, Kling, Southall and Clark. NAYS: None. ABSENT: Gezel and Marchant.

City Council provided direction regarding a request from Tim Wilson, Executive Director of Home Forward Iowa, to have the Mayor, on behalf of the City, execute a HUD EPA waiver.

The following resolution entitled "RESOLUTION AMENDING THE CITY COUNCIL POLICY REGARDING THE TIME A PROPERTY OWNER IS REQUIRED TO REMOVE SNOW, ICE OR ACCUMULATIONS FROM THE SIDEWALK" was approved on a motion by Southall and seconded by Kling. Policy would reduce the amount a property owner has for removing snow and ice from a sidewalk from 72 hours to 48 hours following a snowstorm. On roll call the vote was, AYES: Clark, Parker, Kling and Southall. NAYS: None. ABSENT: Gezel and Marchant. Whereupon the Mayor declared the motion carried unanimously.

RESOLUTION NO 2019-234

RESOLUTION AMENDING THE CITY COUNCIL POLICY REGARDING THE TIME A PROPERTY OWNER IS REQUIRED TO REMOVE SNOW, ICE OR ACCUMULATIONS FROM THE SIDEWALK

(The complete resolution may be viewed at the City Clerk's Office)

City Manager, Ryan Waller, presented a budget prioritization checklist for City Council. Council will provide input on a Google Docs survey form by December 9. Results will be presented to Council at the next Council study session.

A motion was made by Kling and seconded by Clark to receive and file correspondence of the weekly updates dated November 15 and 22, 2019, from Ryan Waller, City Manager. On roll call the vote was, AYES: Southall, Clark, Parker and Kling. NAYS: None. ABSENT: Gezel and Marchant. Whereupon the Mayor declared the motion carried unanimously.

City Manager, Ryan Waller, provided an update on Council Member Gezel.

Council Member Clark requested that City staff explore the options for better lighting, such as reflectors, around the curb and stop sign on Y Street.

Meeting adjourned at 7:03 p.m. on a motion by Clark and seconded by Parker.

/s/ Diana Bowlin, City Clerk