INDIANOLA MUNICIPAL UTILITIES

IMU

Electric • Communications • Water

IMU Board of Trustees of the
Electric, Water and Communications Utilities
November 25, 2019
City Hall Council Chambers
5:30 p.m.

Agenda

1. Call to Order

2. Roll Call

3. Public Comments

4. Consent Agenda

   A. November 18, 2019 Claims

   B. November 11, 2019 Minutes

5. Electric Utility Action Items

   A. Consider a request to waive the charges for installing the veteran's banners on the square

   B. Consider member resolution for Municipal Energy Agency of Nebraska and Nebraska Municipal Energy Agency Appointments

6. Electric Utility Informational Items

7. Water Utility Informational Items

8. Communication Utility Action Items

   A. Resolution to accept final completion of the 2017 Fiber To The Home Network (construction) and release of retained funds

9. Communications Utility Informational Items

10. Combined Electric, Water and Communications Utilities Informational Items

A. Discussion and direction regarding the conversion process for billing

11. Other Business

A. Possible closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa

B. After the closed session, the IMU Board of Trustees may take action on any matter discussed in closed session

12. Adjourn

IMU Regular Downstairs **4. A.**

Meeting Date: 11/25/2019

Information

Subject

November 18, 2019 Claims

Information

Fiscal Impact

Attachments

eLation Claims

Claims

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, November 15, 2019
12:07:35 PM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-11101-999**								
Ann Montgomery - VEND-1141 - BL-2118									
11/5/2019	CreditRefund	Net 30	23.30	0.00	0.00	23.30	23.30	00060440-8	BL-2118
						23.30	**23.30**		
Avesis Third Party Administrators Inc - VEND-1108									
10/31/2019	Premiums	Net 30	43.52	0.00	15.00	43.52	43.52	2412240	BL-2120
						43.52	**43.52**		
Bear Communications - VEND-1098									
12/9/2019	Service Installs	Net 30	17,347.60	0.00	15.00	17,347.60	17,347.60	11092019	BL-2128
11/11/2019	Customer Installs	Net 30	2,400.00	0.00	15.00	2,400.00	2,400.00	10122019IN	BL-2129
						19,747.60	**19,747.60**		
Casual Rags - VEND-1006									
12/7/2019	Uniforms	Net 30	102.25	0.00	15.00	102.25	102.25	153126	BL-2130
						102.25	**102.25**		
CDW Government - VEND-1029									
12/8/2019	MS OVG WIN/SQL SRV	Net 30	13,300.78	0.00	15.00	13,300.78	13,300.78	VRD3282	BL-2131
						13,300.78	**13,300.78**		
Cedar Falls Utilities - VEND-1045 - BL-2132									
12/1/2019	1019 28E Agreement	Net 30	6,406.78	0.00	15.00	6,406.78	6,406.78	90341	BL-2132
						6,406.78	**6,406.78**		
Cedar Falls Utilities - VEND-1045 - BL-2133									
12/5/2019	Wholesale Bandwidth	Net 30	5,200.00	0.00	15.00	5,200.00	5,200.00	5809817155	BL-2133
						5,200.00	**5,200.00**		
Cintas Corporation - VEND-1007									
12/5/2019	Supplies	Net 30	42.83	0.00	15.00	42.83	42.83	5015156964	BL-2134
						42.83	**42.83**		
City Of Indianola - VEND-1008 - BL-2135									
12/1/2019	Utilities	Net 30	1,551.60	0.00	15.00	1,551.60	1,551.60	1101 Utilities	BL-2135
						1,551.60	**1,551.60**		
City Of Indianola - VEND-1008 - BL-2136									

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
12/18/2019	Telecom Franchise Fees	Net 30	13,862.15	0.00	15.00	13,862.15	13,862.15	Telecom Franchise Fees	BL-2136
						13,862.15	**13,862.15**		
Dana Houser - VEND-1141 - BL-2116									
12/5/2019	CreditRefund	Net 30	51.61	0.00	15.00	51.61	51.61	00034832-7	BL-2116
						51.61	**51.61**		
Des Moines Register Media - VEND-1010									
11/30/2019	BOT Minutes	Net 30	19.80	0.00	15.00	19.80	19.80	0002936307	BL-2121
12/18/2019	BOT Minutes/PH	Net 30	414.17	0.00	15.00	414.17	414.17	BOT Minutes/PH	BL-2122
						433.97	**433.97**		
ECHO Group, Inc - VEND-1061									
12/4/2019	PVC	Net 30	137.77	0.00	15.00	137.77	137.77	S8272469.001	BL-2137
						137.77	**137.77**		
Fuse Technic LLC - VEND-1012									
12/1/2019	Consulting	Net 30	4,050.00	0.00	15.00	4,050.00	4,050.00	FT20191101004	BL-2138
						4,050.00	**4,050.00**		
ImOn Communications LLC - VEND-1072									
11/30/2019	Regulatory & Billing	Net 30	3,078.61	0.00	15.00	3,078.61	3,078.61	INV0033230	BL-2140
						3,078.61	**3,078.61**		
IMWCA - VEND-1130									
12/1/2019	WC Installment 5	Net 30	676.41	0.00	15.00	676.41	676.41	INV74725	BL-2123
						676.41	**676.41**		
Independent Advocate - VEND-1136									
12/1/2019	Advertising	Net 30	200.00	0.00	15.00	200.00	200.00	292	BL-2141
						200.00	**200.00**		
Infomax Office Systems Inc - VEND-1013									
11/27/2019	Copier Contract	Net 30	150.44	0.00	15.00	150.44	150.44	25796073	BL-2124
						150.44	**150.44**		
Innovative Systems - VEND-1048									
12/6/2019	Billing/Postage	Net 30	1,228.15	0.00	15.00	1,228.15	1,228.15	45588	BL-2142
						1,228.15	**1,228.15**		

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Date Range: All Dates

Indianola Municipal Utilities

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Iowa Dept Of Revenue - VEND-1117									
12/7/2019	Sales Tax	Net 30	11,500.32	0.00	15.00	11,500.32	11,500.32	Sales Tax	BL-2139
						11,500.32	**11,500.32**		
Larry Buttrey - VEND-1141 - BL-2119									
11/7/2019	CreditRefund	Net 30	23.65	0.00	0.00	23.65	23.65	00046101-8	BL-2119
						23.65	**23.65**		
Mahaska Communications Group - VEND-1017									
12/1/2019	Customer Conversions	Net 30	18,468.00	0.00	15.00	18,468.00	18,468.00	10023	BL-2143
						18,468.00	**18,468.00**		
Metlife - Group Benefits - VEND-1109									
10/16/2019	1019 Dental Premiums	Net 30	366.19	0.00	15.00	366.19	366.19	1019 Dental Premiums	BL-2125
						366.19	**366.19**		
Mutual Of Omaha - VEND-1107									
10/31/2019	1019 Premiums	Net 30	235.11	0.00	15.00	235.11	235.11	1019 Premiums	BL-2126
						235.11	**235.11**		
Patriot Communications LLC - VEND-1036									
12/13/2019	Customer Installs	Net 30	11,455.00	0.00	15.00	11,455.00	11,455.00	1587	BL-2144
						11,455.00	**11,455.00**		
Power & Tel - VEND-1037									
11/24/2019	Jumpers	Net 30	1,441.08	0.00	15.00	1,441.08	1,441.08	6810269-00	BL-2145
12/6/2019	Clamps	Net 30	457.98	0.00	15.00	457.98	457.98	6828708-00	BL-2146
12/6/2019	Hole Covers	Net 30	621.45	0.00	15.00	621.45	621.45	6825693-00	BL-2147
12/6/2019	Fiber	Net 30	1,187.27	0.00	15.00	1,187.27	1,187.27	6830969-00	BL-2148
						3,707.78	**3,707.78**		
Ryan Waller - VEND-1141 - BL-2117									
11/5/2019	CreditRefund	Net 30	2.31	0.00	0.00	2.31	2.31	00012562-4	BL-2117
						2.31	**2.31**		
Secure Shred - VEND-1063									
12/4/2019	Shredding	Net 30	48.00	0.00	15.00	48.00	48.00	51587	BL-2149
						48.00	**48.00**		

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Smart Source Consulting - VEND-1055									
12/5/2019	Consulting	Net 30	1,100.00	0.00	15.00	1,100.00	1,100.00	274	BL-2150
						1,100.00	**1,100.00**		
TrueNorth Companies LC - VEND-1100									
11/28/2019	Safety Consutling	Net 30	29.17	0.00	15.00	29.17	29.17	94553	BL-2127
						29.17	**29.17**		
Unite Private Networks - VEND-1054									
12/1/2019	Dark Fiber	Net 30	2,966.40	0.00	15.00	2,966.40	2,966.40	SI-19-011368	BL-2151
						2,966.40	**2,966.40**		
Warren County 911 - VEND-1132									
12/18/2019	IMU 3rd Qtr 2019	Net 30	399.23	0.00	15.00	399.23	399.23	IMU 3rd Qtr 2019	BL-2152
						399.23	**399.23**		
Wisconsin Independent Network, LLC - VEND-1067									
12/1/2019	5Gb Ethernet Circuit	Net 30	2,996.00	0.00	15.00	2,996.00	2,996.00	WIN002826	BL-2153
						2,996.00	**2,996.00**		
		Check Count: **33**			Totals:	**$123,584.93**	**$123,584.93**		

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
ACCO UNLIMITED CORP.	600-8110-65010	LIQUID CHLORINE	10/28/2019	1,477.44
AVESIS THIRD PARTY ADMINIS	600-8180-61502	VISION	11/11/2019	41.90
CASUAL RAGS	600-8110-61810	IMU TEE SHIRTS	10/22/2019	236.72
CITY OF INDIANOLA	600-8190-64130	WA PILOT TO GENERAL FUND	11/11/2019	3,808.00
CITY OF INDIANOLA	600-8190-64904	PROFESSIONAL SERVICES CLERK	11/11/2019	1,675.00
CITY OF INDIANOLA	600-8190-68010	SERIES 2012B GO DEBT	11/11/2019	4,275.00
CITY OF INDIANOLA	600-8190-64130	WA PILOT TO POLICE FUND	11/11/2019	2,142.00
CITY OF INDIANOLA	600-8190-64902	PROFESSIONAL SERVICES HR	11/11/2019	333.00
CITY OF INDIANOLA	600-8190-64903	PROFESSIONAL SERVICES IT	11/11/2019	1,525.00
CITY OF INDIANOLA - UTILITY	600-8110-63710	UTILITIES	11/01/2019	9,767.02
DES MOINES REGISTER MEDIA	600-8190-64020	BT MIN 09232019	10/30/2019	41.82
DUST PROS JANITORIAL	600-8120-64090	NOV SCRUB AND BUFF	11/04/2019	180.00
HACH COMPANY	600-8120-63410	COLORIMETER ASSY	11/01/2019	537.63
IMWCA	600-8180-61599	INSTALLMENT #5	11/01/2019	828.28
INFOMAX OFFICE SYSTEMS IN	600-8190-64990	SAVIN - J1251 - WA	10/28/2019	150.44
JMK LAWNCARE	600-8120-64872	SEPT & OCT MOWING	10/30/2019	1,345.00
METLIFE - GROUP BENEFITS	600-8180-61501	DENTAL	11/11/2019	334.59
MILLER ELECTRIC SERVICES	600-8120-63410	EXHAUST FAN Cl2 ROOM	11/06/2019	450.00
MUNICIPAL SUPPLY INC	600-8150-63453	MATERIALS	10/24/2019	718.60
MUNICIPAL SUPPLY INC	600-8150-65072	MATERIALS	10/29/2019	634.00
MUNICIPAL SUPPLY INC	600-8150-65072	MATERIALS	10/29/2019	358.98
MUTUAL OF OMAHA	600-8180-61550	LIFE, AD&D, LTD, STD	11/12/2019	230.40
THEISEN'S	600-8120-65070	SUPPLIES	10/29/2019	72.26
TRUENORTH COMPANIES LC	600-8192-64990	SAFETY COMMITTEE MEETING OCT 2019	10/29/2019	29.17
UPHDM OCCUPATIONAL MEDIC	600-8110-64990	DOT TESTING	10/31/2019	106.00
VERIZON WIRELESS	600-8110-63730	WIRELESS FOR LAPTOPS (2)	10/26/2019	80.02
VESSCO INC	600-8120-63410	BELT JOINT POLYFLEX	10/28/2019	107.59
VESSCO INC	600-8120-63410	LABOR SITE 10/21/19	10/28/2019	275.00
WASTE MANAGEMENT OF IOW	600-8120-64090	TRASH	11/01/2019	98.86
Total WATER OPERATING FUND:				31,859.72
IMU ADMINISTRATION FUND				
AVESIS THIRD PARTY ADMINIS	620-8080-61502	VISION	11/11/2019	10.49
AVESIS THIRD PARTY ADMINIS	620-8091-61502	VISION	11/11/2019	9.98
BRICK GENTRY P.C.	620-8091-64110	LEGAL SERVICES	10/25/2019	390.00
BRICK GENTRY P.C.	620-8091-64110	LEGAL SERVICES	10/25/2019	225.00
CINTAS CORPORATION	620-8090-65070	CHECK AED SERVICE CABINET, REFILL SUPPLIES	10/28/2019	102.39
CITY OF INDIANOLA - UTILITY	620-8090-63710	UTILITIES	11/01/2019	327.83
DES MOINES WATER WORKS	620-8090-65080	SEPT POSTAGE	10/10/2019	2,013.43
DES PLANQUES, CHRIS	620-8091-63730	MOBILE DEVICE ALLOWANCE	11/01/2019	75.00
DUST PROS JANITORIAL	620-8090-64090	JANITORIAL	08/20/2019	856.00
FUNARO'S	620-8091-65070	EMPLOYEE LUNCH	10/03/2019	548.25
IMWCA	620-8091-61599	INSTALLMENT #5	11/01/2019	252.07
IMWCA	620-8090-61599	INSTALLMENT #5	11/01/2019	28.15
IND CHAMBER OF COMMERCE	620-8091-62100	2020 MEMBERSHIP DUES	11/11/2019	644.00
INFOMAX OFFICE SYSTEMS IN	620-8090-63400	LEXMARK - H8477 - ADMIN	10/28/2019	150.44
INFOMAX OFFICE SYSTEMS IN	620-8090-63400	SAVIN - J2038 - ADMIN	10/28/2019	469.73
IOWA ASSOC OF MUN UTILITIE	620-8091-62300	2019 ENERGY CONFERENCE	10/30/2019	190.00
LANE, DIANNA	620-8090-63730	MOBILE DEVICE ALLOWANCE	11/01/2019	75.00
LONGER, CHRIS	620-8091-63730	MOBILE DEVICE ALLOWANCE	11/01/2019	75.00
METLIFE - GROUP BENEFITS	620-8080-61501	DENTAL	11/11/2019	106.99
METLIFE - GROUP BENEFITS	620-8091-61501	DENTAL	11/11/2019	86.42
MID AMERICAN ENERGY CO.	620-8090-63710	ACCT #90610-25056 ADMIN BLDG GAS BILL	10/17/2019	5.34
MUTUAL OF OMAHA	620-8090-61550	LIFE, AD&D, LTD, STD	11/12/2019	187.57
MUTUAL OF OMAHA	620-8091-61550	LIFE, AD&D, LTD, STD	11/12/2019	89.71
PELLA PRINTING	620-8090-63710	BILLING PAPER	10/05/2019	485.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
PETERS, KAREN	620-8090-61440	WELLNESS - OCT	10/30/2019	15.00
Supply Logistics Warehouse Inc.	620-8090-65080	TONER FOR PRINTER	09/05/2019	1,685.73
T.R.M. DISPOSAL LLC	620-8090-64090	ACCT #4019 TRASH SERVICE	10/24/2019	40.00
TRUENORTH COMPANIES LC	620-8090-64990	SAFETY COMMITTEE MEETING OCT 2019	10/29/2019	29.17
ZIMMERMAN, MARY	620-8091-65990	10-29-19 CONSULTING/TRAINING	10/29/2019	960.00
ZIMMERMAN, MARY	620-8091-65990	11-12-19 CONSULTING.TRAINING	11/12/2019	2,370.00
Total IMU ADMINISTRATION FUND:				12,503.69
ELECTRIC OPERATING FUND				
AVESIS THIRD PARTY ADMINIS	630-8280-61502	VISION	11/11/2019	113.53
BOOZELL, RYAN	630-8250-61440	WELLNESS AUG & SEPT	11/01/2019	30.00
BORDER STATES INDUSTRIES I	630-8250-64200	ANNUAL METER TESTING	11/06/2019	1,800.00
BRICK GENTRY P.C.	630-8290-64110	LEGAL SERVICES	10/25/2019	240.00
CITY OF INDIANOLA	630-8290-64130	EL PILOT TO GENERAL FUND	11/11/2019	39,040.00
CITY OF INDIANOLA	630-8290-64904	PROFESSIONAL SERVICES CLERK	11/11/2019	7,266.67
CITY OF INDIANOLA	630-8290-64130	EL PILOT TO POLICE FUND	11/11/2019	21,960.00
CITY OF INDIANOLA	630-8290-64902	PROFESSIONAL SERVICES HR	11/11/2019	1,450.00
CITY OF INDIANOLA	630-8290-64903	PROFESSIONAL SERVICES IT	11/11/2019	6,625.00
CITY OF INDIANOLA - UTILITY	630-8210-63710	UTILITIES	11/01/2019	1,820.62
DES MOINES REGISTER MEDIA	630-8190-64020	BT MIN 092319	10/30/2019	158.46
DES MOINES REGISTER MEDIA	630-8190-64020	PH ELEC RATES	10/30/2019	27.93
DES MOINES REGISTER MEDIA	630-8190-64020	ELEC RATE RES	10/30/2019	190.44
HY-VEE	630-8280-61440	BIOMETRIC SCREENING	09/27/2019	45.00
IMWCA	630-8280-61599	INSTALLMENT #5	11/01/2019	1,261.96
INFOMAX OFFICE SYSTEMS IN	630-8290-64990	SAVIN - J1730 - EL	10/28/2019	150.44
JMK LAWNCARE	630-8250-64990	SEPT/OCT - MOWING CONTRACT - ELECTRIC	10/30/2019	1,210.00
METCALF, MIKE	630-8240-63730	MOBILE DEVICE ALLOWANCE	11/01/2019	75.00
METLIFE - GROUP BENEFITS	630-8280-61501	DENTAL	11/11/2019	801.73
MUTUAL OF OMAHA	630-8280-61550	LIFE, AD&D, LTD, STD	11/12/2019	560.68
SKARSHAUG TESTING LABORA	630-8250-64200	GROUND CABLE TESTING & REPLACEMENTS	10/31/2019	389.76
TRUENORTH COMPANIES LC	630-8240-62300	SAFETY COMMITTEE MEETING OCT 2019	10/29/2019	29.17
TRUENORTH COMPANIES LC	630-8240-62300	MOCK OSHA WALK THROUGH, LINE SHOP	10/29/2019	100.00
UPHDM OCCUPATIONAL MEDIC	630-8280-64121	DOT TESTING	10/31/2019	141.00
VERIZON WIRELESS	630-8240-63730	WIRELESS FOR SERVICE CREW LAPTOPS	10/26/2019	240.06
WESCO	630-8250-65072	OIL LEAK PADS	10/22/2019	736.16
WESCO	630-8250-65072	TOOLS	11/05/2019	173.34
Total ELECTRIC OPERATING FUND:				86,636.95
WATER CAPITAL PROJECTS FUND				
METERING & TECHNOLOGY SO	700-8100-67905	METER	11/04/2019	936.37
Total WATER CAPITAL PROJECTS FUND:				936.37
ELECTRIC CAPITAL PROJECTS FUND				
CR SERVICES	730-8200-67906	SAFETY GLASSES - GLOVES - RED LOCATE FLAGS	11/04/2019	332.20
ECHO ELECTRIC SUPPLY CO	730-8200-67906	2" PVC COUPLINGS/SWEEPS	10/25/2019	195.13
STEINMETZ CORPORATION	730-8200-67901	DESIGN - ENGINEERING - INSTALL - TESTING RTU REPLACEME	10/31/2019	7,800.00
VERMEER SALES & SERVICE	730-8200-67100	NEW VAC EXCAVATOR	11/01/2019	31,466.75
WESCO	730-8200-67906	CONNECTORS	10/25/2019	272.85
WESCO	730-8200-67906	RED LOCATE PAINT	10/29/2019	190.29
WESCO	730-8200-67906	600 AMP 15KV BOLTED TAP	10/30/2019	109.40
WESCO	730-8200-67906	STREET LIGHT POLE COVERS	11/01/2019	508.25
WESCO	730-8200-67906	3-PHASE BASEMENT	11/04/2019	920.20
WESCO	730-8200-67906	ARRESTER ELBOW - BUSHING INSERTS - SILICONE LUBRICAN	11/04/2019	796.68

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Total ELECTRIC CAPITAL PROJECTS FUND:				42,591.75
CASH ALLOCATION FUND				
BRUS, EMILY	999-0000-11005	REFUND CREDIT ON ACCT	10/21/2019	193.12
GILLIAND, GAYLA	999-0000-11005	REFUND ON ACCOUNT	10/22/2019	103.48
HELLMAN, PATSY	999-0000-11005	REFUND ON ACCT	11/05/2019	40.53
IMPACT COMMUNITY ACTION P	999-0000-11005	LIHEAP OVERPAYMENT - M J OBRIAN	11/12/2019	480.00
LIJADU, OLUWAFEMI	999-0000-11005	CREDIT ON CLOSED ACCT	11/08/2019	169.76
MAREAN, ROGER	999-0000-11005	REFUND ON ACCOUNT	11/04/2019	31.97
OBRIAN, MELISSA J	999-0000-11005	REFUND ON ACCT	11/12/2019	498.04
Total CASH ALLOCATION FUND:				1,516.90
Grand Totals:				176,045.38

Board of Trustees: ____

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IMU Regular Downstairs **4. B.**

Meeting Date: 11/25/2019

Information

Subject

November 11, 2019 Minutes

Information

Fiscal Impact

Attachments

Minutes

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – NOVEMBER 11, 2019

The Board of Trustees met in regular session at 5:30 p.m. on November 11, 2019, in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order and on roll call the following members were present: Jim McClymond, Mike Rozga, Adam Voigts and Deb White. Absent: Lesley Forbush.

The consent agenda consisting of the following was approved on a motion by Voigts and seconded by White. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Claims list for November 4, 2019

Minutes from October 28, 2019

Electric Utility Informational Items – Board Member McClymond presented the Energy Conservation Review. It was the consensus of the Board to place this on a future meeting. Mike Metcalf, Electric Superintendent, reported on the Electric Utility Informational Items.

Board member McClymond was excused from the meeting.

Water Utility Action Items

Board Member Voigts introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (2020 Water Plant Vehicle Storage Building Project) AND FIXING A DATE FOR HEARING (December 9, 2019) AND TAKING OF BIDS (December 4, 2019)" and moved that it be adopted. Board Member White seconded the motion to adopt. The roll was called, and the vote was, AYES: White, Rozga and Voigts. NAYS: None. ABSENT: Forbush and McClymond. Whereupon, the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2019-322
RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (2020 Water Plant Vehicle Storage Building Project) AND FIXING A DATE FOR HEARING (December 9, 2019) AND TAKING OF BIDS (December 4, 2019)

(The complete resolution may be viewed at the City Clerk's Office)

Water Utility Informational Items – Lou Elbert, Water Superintendent, updated the Board on the Water Utility Informational Items.

Communications Utility Informational Items – Kurt Ripperger, Telecommunications Superintendent, updated the Board on the Communications Utility Informational Items.

Combined Electric, Water and Communications Utilities Action Items

A motion was made by White and seconded by Voigts to approve the following resolution entitled, "RESOLUTION SETTING DECEMBER 9, 2019 AS A PUBLIC HEARING TO AMEND THE FY19/20 BUDGET". On roll call the vote was, AYES: Rozga, Voigts and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted:

RESOLUTION NO. 2019-323
RESOLUTION SETTING DECEMBER 9, 2019 AS A PUBLIC HEARING TO AMEND THE FY19/20 BUDGET

(The complete resolution may be viewed at the City Clerk's Office)

Combined Electric, Water and Communications Utilities Informational Items – General Manager Chris DesPlanques updated the Board on the Combined Electric, Water and Communications Utilities Information Items.

It was the consensus of the Board to cancel the December 23, 2019 Trustee meeting.

Other Business

The closed session pursuant to Section 388.9(1) Code of Iowa was struck from the agenda.

Meeting adjourned on a motion by White and seconded by Voigts.

Mike Rozga, Chairperson	Diana Bowlin, City Clerk

IMU Regular Downstairs **5. A.**

Meeting Date: 11/25/2019

Information

Subject

Consider a request to waive the charges for installing the veteran's banners on the square

Information

In your packet is an e-mail from Kristie Elbert requesting the charges for installing the veteran's banners on the square. The Board approved this same request at their February 11, 2019 meeting (see minutes).

Simple motion is in order.

Fiscal Impact

Attachments

Minutes

Banner Request

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – FEBRUARY 11, 2019

The Board of Trustees met in regular session at 5:30 p.m. on February 11, 2019 in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order and on roll call the following members were present: Jim McClymond (via phone), Mike Rozga, Adam Voigts and Deb White. Absent: Lesley Forbush.

The following Indianola High School students of Brock Elbert, Doug Voigts, Joe Menke, Matt Dieke, Isaac Dieke and Aidan Ruble requested a waiver of the $615 banner installation fee. This Indianola Recognition Service committee will be selling banners in honor of those who have served our country and placing them around the square. It was moved by White and seconded by McClymond to waive the banner fee of $615. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The consent agenda consisting of the following was approved on a motion by Voigts and seconded by White. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for February 4, 2019

Minutes from January 28, 2019

Electric Utility Action Items – It was moved by White and seconded by Voigts to approve the purchase of a Single Reel Wire Trailer from Slabach Enterprises in an amount of $7,211.00 plus tax and fees. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items – The Electric Cost of Service Study will be discussed at the February 25, 2019 IMU Board of Trustee meeting. Mike Metcalf, Electric Superintendent, presented the Electric Utility Informational items.

Water Utility Informational Items – Lou Elbert, Water Superintendent, presented the Water Utility Informational items.

Community Utility Informational Items - Tom Gaffigan, General Manager, reported on the Fiber Marketing Plan Progress.

Combined Electric, Water and Communications Utilities Action Items – A motion was made by White and seconded by Voigts to approve the following resolution entitled, "RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING (February 25, 2019) OF THE INDIANOLA MUNICIPAL UTILITIES BUDGET FOR FISCAL YEAR 2019/20. On roll call the vote was, AYES: Rozga, Voigts, McClymond and White. NAYS: None. ABSENT: Forbush. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-302
RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING (February 25, 2019) OF THE INDIANOLA MUNICIPAL UTILITIES BUDGET FOR FISCAL YEAR 2019/20

(The complete resolution may be viewed at the City Clerk's Office)

Voigts moved and White seconded to cancel the May 26, 2019 IMU Board of Trustee meeting. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Combined Electric, Water and Communications Utilities Informational Items – no items were presented.

Board member McClymond was excused from the meeting.

Other items

It was moved by Voigts and seconded by White to enter into closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa. On roll call the vote was, AYES: White, Rozga and Voigts. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chairperson declared the motion carried unanimously.

A motion was made by White and seconded by Voigts to return to regular session. On roll call the vote was, AYES: Rozga, Voigts and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chairperson declared the motion carried unanimously.

Board member Voigts moved and White seconded to approve the Fiber Marketing Plan as discussed in closed session. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Meeting adjourned on a motion by White and seconded by Voigts.

__________________________________	__________________________________
Mike Rozga, Chairperson	Diana Bowlin, City Clerk

Chris DesPlanques

From: Kristie Elbert <kriselbert5@gmail.com>
Sent: Monday, November 18, 2019 11:54 AM
To: Chris DesPlanques
Subject: IROSRequest

Chris, the gentleman in the Indianola recognition of service would to get on the Nov. 25th meeting to see if IMU would be willing to waive the cost of planning the banners up again this next year. Please let me know if you can get them on the agenda. Thank you!!

Kristie Elbert

Information

Subject

Consider member resolution for Municipal Energy Agency of Nebraska and Nebraska Municipal Energy Agency Appointments

Information

Attached to this item is the resolution appointing Chris DesPlanques as Indianola's representative and Mike Metcalf as the alternate representative to the MEAN Management Committee, MEAN Board of Directors and NMPP Members' Council.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Resolution No. 2019-_____

Member Resolutions for Appointments

Representative and/or Alternate Representative to NMPP Members' Council

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities, City of Indianola, State of Iowa, that:

1. Such City be and hereby is a member of the Nebraska Municipal Power Pool.

2. The Board of Trustees of the Indianola Municipal Utilities, City of Indianola, State of Iowa does hereby appoint Chris DesPlanques as the representative of Indianola Municipal Utilities, City of Indianola, State of Iowa, to the Members' Council of the Nebraska Municipal Power Pool.

3. The Board of Trustees of the Indianola Municipal Utilities, City of Indianola, State of Iowa, does hereby appoint Mike Metcalf as the alternate representative of Indianola Municipal Utilities, City of Indianola, State of Iowa, to the Members' Council of the Nebraska Municipal Power Pool.

Representative and/or Alternate Representative to MEAN Management Committee

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities, City of Indianola, State of Iowa, is a party to the Electrical Resource Pooling Agreement and, pursuant to the terms of such Agreement, it is the responsibility of the Board of Trustees of the Indianola Municipal Utilities, City of Indianola, State of Iowa to designate a representative and alternate representative to the Municipal Energy Agency of Nebraska Management Committee provided for under the terms of said Agreement.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities, City of Indianola, State of Iowa, that:

1. The Board Chairperson is hereby directed to give written notice to the Municipal Energy Agency of Nebraska of the appointment of Chris DesPlanques as representative to said MEAN Management Committee.

2. The Board Chairperson is hereby directed to give written notice to the Municipal Energy Agency of Nebraska of the appointment of Mike Metcalf as alternate representative to said MEAN Management Committee.

Director and/or Alternate Director to MEAN Board of Directors

This is to certify that the Board of Trustees of the Indianola Municipal Utilities, City of Indianola, State of Iowa duly appointed Chris DesPlanques to serve as director to represent Indianola Municipal Utilities, City of Indianola, State of Iowa on the Board of Directors of the Municipal Energy Agency of Nebraska. The appointment will run for a term of three (3) years with the powers and duties incident to such office. This certificate is issued in compliance with the Municipal Cooperative Financing Act contained in the Nebraska Revised Statutes §18-2401 et seq. (1987).

This is to certify that the Board of Trustees of the Indianola Municipal Utilities, City of Indianola, State of Iowa duly appointed Mike Metcalf to serve as alternate director to represent Indianola Municipal Utilities, City of Indianola, State of Iowa on the Board of Directors of the Municipal Energy Agency of Nebraska. The appointment will run for a term of three (3) years with the powers and duties incident to such office. This certificate is issued in compliance with the Municipal Cooperative Financing Act contained in the Nebraska Revised Statutes §18-2401 et seq. (1987).

This is to certify that the appointments set out above were approved by the Board of Trustees of the Indianola Municipal Utilities on behalf of the City of Indianola, State of Iowa, at their meeting on November 25, 2019.

____
Mike Rozga
Board Chairperson

(SEAL)

Information

Subject

Communication Utility Action Items

Information

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **8. A.**

Meeting Date: 11/25/2019

Information

Subject

Resolution to accept final completion of the 2017 Fiber To The Home Network (construction) and release of retained funds

Information

In your packet is the resolution accepting final completion of the 2017 Fiber To The Home Network (construction) with Excel Utility Contractors and release of retained funds in 30 days.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2019-____

A RESOLUTION TO ACCEPT FINAL COMPLETION OF THE 2017 FIBER TO THE HOME NETWORK (CONSTRUCTION) AND RELEASE RETAINED FUNDS

WHEREAS, the Indianola Municipal Utilites is currently under obligation of a construction contract with Excel Utility Contractors for the completion of the 2017 Fiber to The Home Network (Construction) Project; and

WHEREAS, the remaining change order items have been completed and Excel Contractors have fully completed the construction in accordance with the terms and conditions of said contract and plans and specifications; and

WHEREAS, the Indianola Municipal Utilities now deems it appropriate to give final approval and acceptance of said project as having been fully completed in accordance with the plans, specifications, and form of contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities, Iowa, that:

1. The 2017 Fiber To The Home Network (Construction) Project project is hereby approved and accepted as fully complete.
2. The Indianola Municipal Utilites shall release $143,868.99 to Excel Utility Contractors.

APPROVED this 25th day of November, 2019.

____
Mike Rozga, Chair

ATTEST:

____
Diana Bowlin, City Clerk

IMU Regular Downstairs **10. A.**

Meeting Date: 11/25/2019

Information

Subject

Discussion and direction regarding the conversion process for billing

Information

Doug Powers with Innovative Systems will attend the meeting via phone to provide information and answers questions regarding the conversion process for billing.

The Board will need to discuss and give direction on whether to keep the utility and telecom bills separate or combining all of the services onto one bill.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **11. A.**

Meeting Date: 11/25/2019

Information

Subject

Possible closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa

Information

Roll call to enter into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **11. B.**
Meeting Date: 11/25/2019

Information

Subject

After the closed session, the IMU Board of Trustees may take action on any matter discussed in closed session

Information

Fiscal Impact

Attachments

No file(s) attached.