



— Clerk's Office —

NOTICE:

The City of Indianola is committed to the safety of our community and our organization. We understand that many in our community may have questions of the City, but who also may be nervous about attending gatherings such as a City Council study session due to the COVID-19 Pandemic.

For those who do not wish to attend the meeting in person, the City of Indianola is currently hosting its meetings virtually at https://www.youtube.com/channel/UCCwqdy2irWQILB_1QzcVrdw

You may also view the meeting via a zoom webinar (Password: 357641):
<https://us02web.zoom.us/j/89851169524?pwd=cC9ReFZMMmcvQ2ZnNzErRVcydWNZdz09>

Webinar ID: 898 5116 9524 Passcode: 357641

Or iPhone: 1-646-558-8656, 89851169524#, 0#, 357641# or 1-301-715-8592, 89851169524#, 0#, 357641#

Or Telephone Dial: 1-646-558-8656 or 1-301-715-8592 or 1-312-626-6799 or 1-669-900-9128 or 1-253-215-8782 or 1-346-248-7799

The City of Indianola is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 515-961-9410 or email cityclerk@indianolaiowa.gov to have reasonable accommodations provided.

Thank you for your cooperation, patience and understanding.

- The City of Indianola





Council Study Meeting
November 16, 2020
7:00 p.m. or
Immediately Following the City Council Meeting
City Council Chambers

Agenda

1. Library Annual Report Presentation.
2. Presentation of the update to the City of Indianola Trail Plan.

City Council Study Meeting

1.

Meeting Date: 11/16/2020

Information

Subject

Library Annual Report Presentation.

Information

Fiscal Impact

Attachments

Library Annual Report



Indianola Public Library

ANNUAL REPORT

JULY 2019 - JUNE 2020

ABOUT THE LIBRARY



The Indianola Public Library has **served the citizens of Indianola since 1884** and is one of the oldest public libraries in the state of Iowa.

Mission

We open doors for curious minds.

Vision

The Indianola Public Library anticipates, innovates, and inspires.

Board of Trustees

- James Lee, president
- Betsy Freese, vice-president
- Andrew Brittingham, secretary
- Cyd Dyer
- Patricia Hicks
- Thomas Smith
- Colleen Willmott



FY20 HIGHLIGHTS

Accreditation

- The library achieved re-accreditation from the State Library of Iowa at Tier 3 status, **meeting the highest level of library standards** set by the State of Iowa.
- The accreditation is valid through 2022.



Innovative Children's Library

- The materials in the children's library were reorganized to reflect a user-based system in place of the traditional Dewey Decimal structure.
 - The picture books are categorized by genre, which is a novel approach to children's services.
 - New sections were also created, making it easier for parents and kids to find the best books by reading level.



Space Improvements

Completed capital improvement projects:

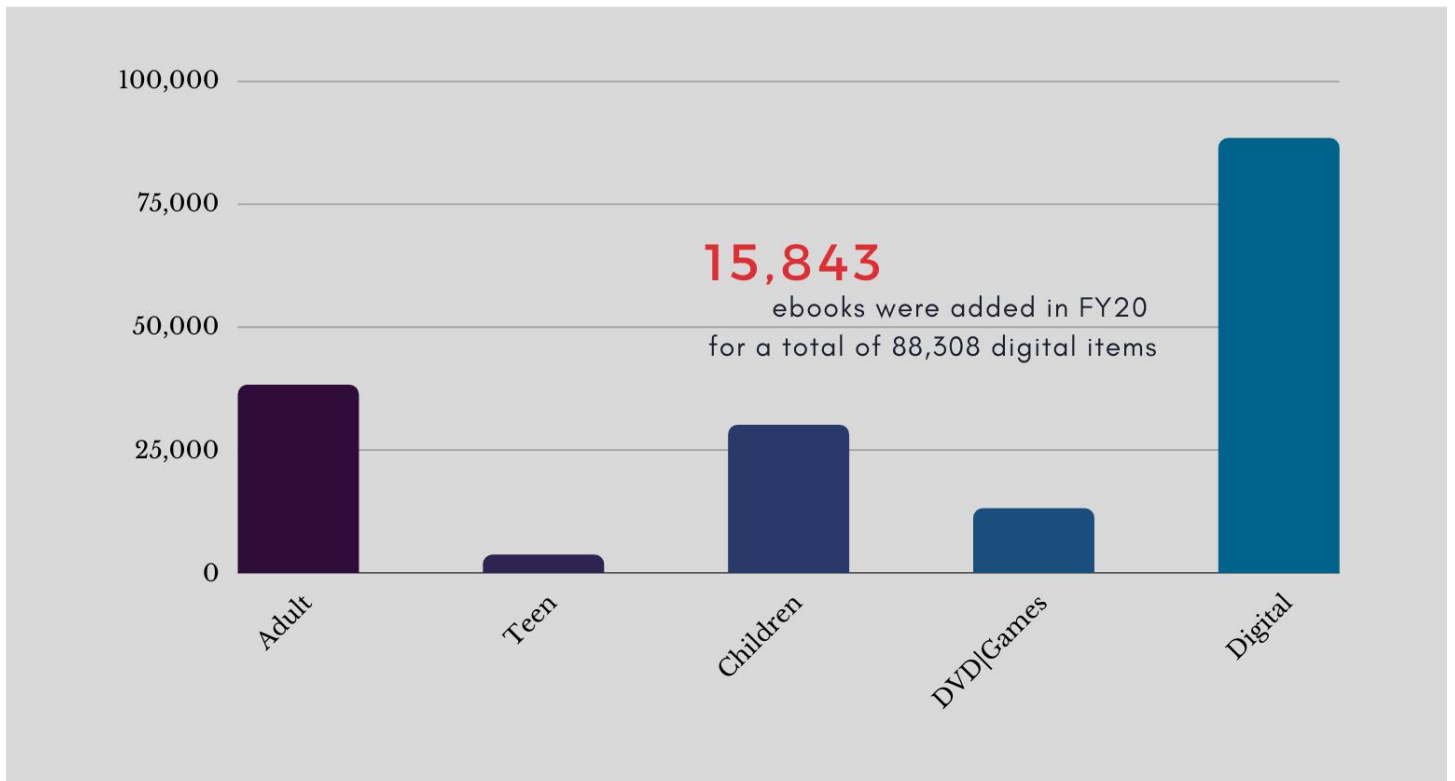
- Removed outdated wallpaper, repaired walls, and painted the library interior.
- Added five floor outlets enabling more space for patrons to work away from home.



THE COLLECTION

Number of Items

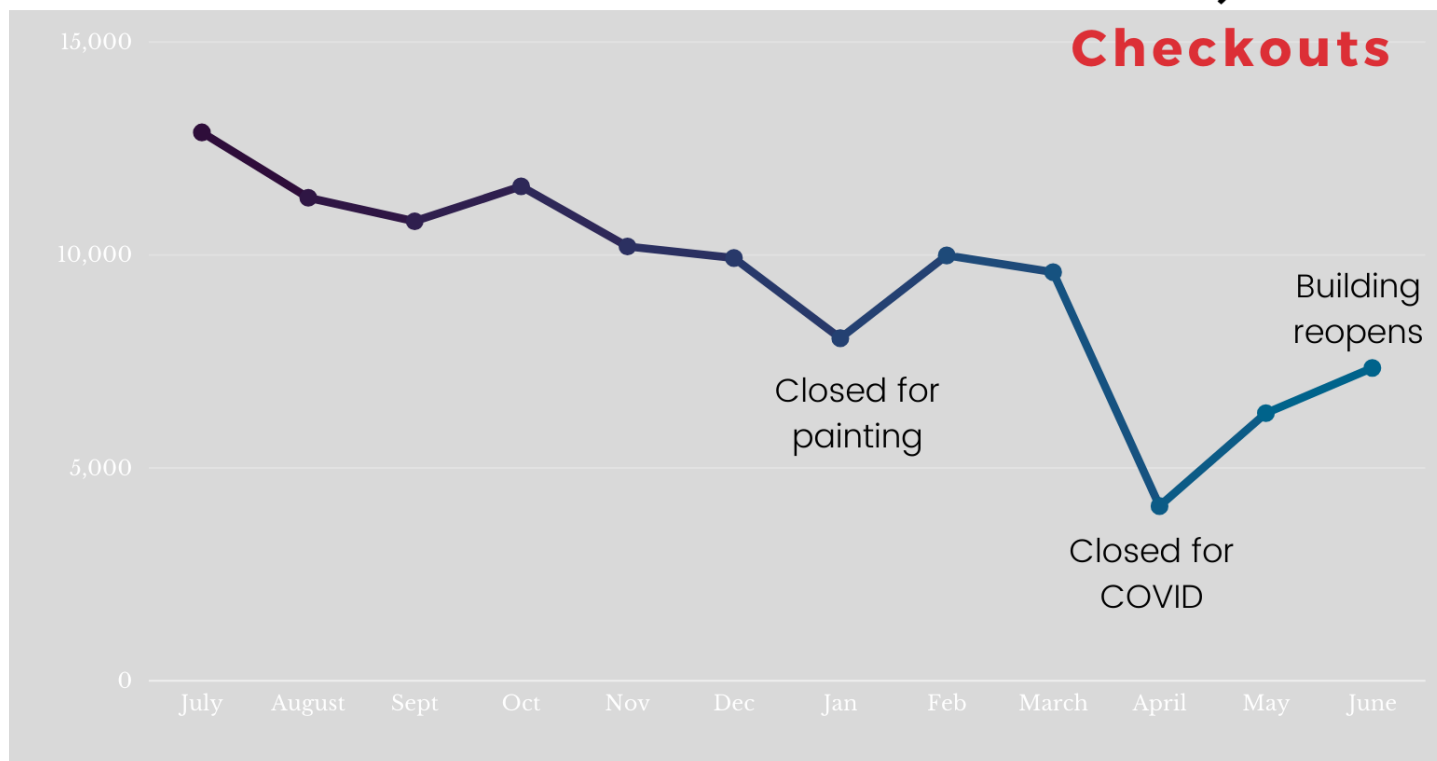
131,675



CIRCULATION

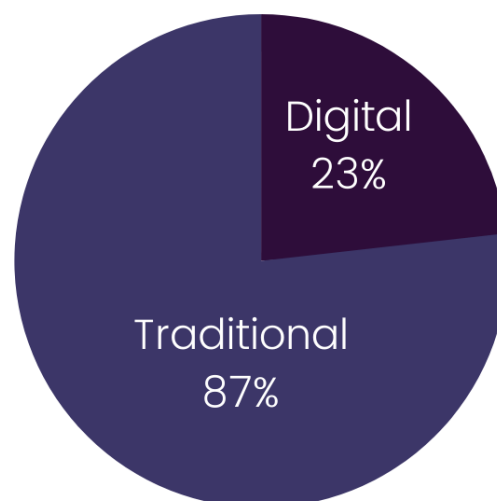
110,262

Checkouts



Traditional & Digital

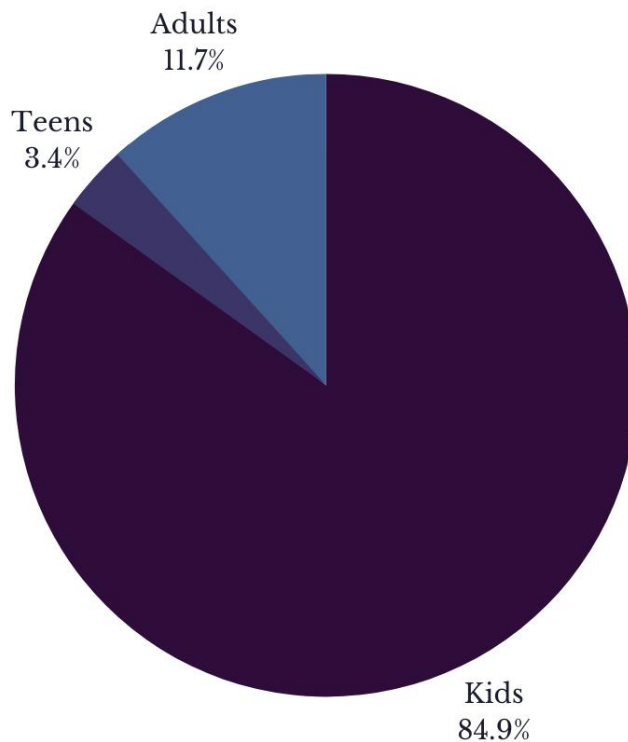
Although the library's digital collection is now more than twice the size of the traditional collection -- patrons still overwhelmingly prefer to check out physical items, such as books and DVDs.





PROGRAMS

There are programs for all ages at the library, with children's programming being the most popular. From July – March programs are offered in a variety of locations including in the schools and community. Beginning in April, programs were offered virtually.



7,288

In person

Attendance of
programs at the library

835

Views

Views of online
programming

PUBLIC SERVICES

43,298

WiFi sessions accessed at the library.

In addition, the library's website had 30,248 hits and 35,110 hits on the library's mobile app.

10,699

Active library users

66% live within the city limits of Indianola and 21% in rural Warren County.

5,824

Research questions answered by librarians

in person, by phone, email, or online chat service.

3,806

Number of public computer sessions





RESPONSE TO COVID

Curbside Services

- Curbside pickup is offered during all open library hours.

Virtual Programming

- All programming was offered online including storytimes, book clubs, and family programs, such as trivia and bingo.
- For the first time, the Library offered a virtual Summer Reading Program.

Safety Precautions

- Because some library services require access to the building, extra cleaning protocols were enacted along with limiting time spent in the library in order to keep the building open to the public.

BUILDING EXPENSES

Building and Grounds

Capital Improvements	\$23,815
Utilities	16,247
Janitorial Services	15,020
Repairs	14,260
Routine Maintenance	8,648
Landscaping and Lawn Care	2,849
Insurance	2,123
Total Building Costs for FY20	\$82,963

Capital Improvements

Painting	\$18,262
Electrical Outlets	5,189

Repairs

HVAC Repairs*	\$13,085
Skylight Repair	1,079
Sump Pump Repair	96

*Total spent on HVAC maintenance and repairs: \$17,524

STRATEGIC PLAN

PRIORITIES

Improve Spaces

Public input identified improving the library building as the top priority for 2020-25

- Goals include replacing furniture, installing better lighting, and renovating the children's library.
- Exterior improvements include better signage, enhanced seating, and creating a welcoming exterior.

Increase Access

The Library will seek to remove the barriers that prevent residents from fully accessing the library services, programs, and collections available to them.

- Goals include reviewing the fee structure, increasing hours, and adjusting the collection.

Create Awareness

Through increased awareness, residents will discover the ways in which the Library's resources, services, and program can enrich their lives.

- Goals include creating a marketing plan and adding outreach events to promote visibility in the community.



1

2

3

City Council Study Meeting

2.

Meeting Date: 11/16/2020

Information

Subject

Presentation of the update to the City of Indianola Trail Plan.

Information

Fiscal Impact

Attachments

No file(s) attached.
