BOARD OF TRUSTEE MINUTES
REGULAR SESSION – NOVEMBER 12, 2018

The Board of Trustees met in regular session at 5:30 p.m. on November 12, 2018 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond, Mike Rozga, Adam Voigts and Deb White.

The consent agenda consisting of the following was approved on a motion by Rozga and seconded by White. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for November 5, 2018

Minutes from October 22, 2018

Electric Utility Action Items
Change order #3 in an amount of $1,200.00 for the 2018 Line Shop Project #5 – Interior Office and Exterior Accessories was approved on a motion by White and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items – No Electric Utility Informational items were presented.

Water Utility Action Items
It was moved by McClymond and seconded by Rozga to authorize Warren Water to service an IMU customer at 11425 90th Avenue. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Board Member White introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (2018 Water Plant Update Project) AND FIXING A DATE FOR HEARING (December 10, 2018) AND TAKING OF BIDS (December 5, 2018)", and moved that it be adopted. Board Member McClymond seconded the motion to adopt. The roll was called and the vote was, AYES: Voigts, McClymond, Rozga, Forbush and White. NAYS: None. Whereupon, the Chair declared the following resolution duly adopted:

RESOLUTION NO. 298
RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (2018 Water Plant Update Project) AND FIXING A DATE FOR HEARING (December 10, 2018) AND TAKING OF BIDS (December 5, 2018)

(The complete resolution may be viewed at the City Clerk's Office)

Water Utility Informational Items – Lou Elbert, Water Superintendent, presented the Water Utility Informational items.

Communications Utility Action Items
Change order #1, 2 and 3 in an amount of $7,640.00 for the IMU Customer Service Remodeling at 210 W. 2nd was approved on a motion by Rozga and seconded by McClymond. Question was called for and on voice vote the vote was, AYES: Forbush, White, McClymond and Rozga. NAYS: None. ABSTAINED: Voigts. Whereupon the Chairperson declared the motion carried.

A motion was made by White and seconded by Forbush to authorize IMU Fiber to enter into a five-year contract with REDiTECH/Gregg Young Auto Group for a 100Mb circuit between 3001 N. Jefferson, Indianola, Iowa and 666 Walnut Street, Des Moines, Iowa for $400/month plus initial installation fees. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Community Utility Informational Items - Telecommunications Director Kurt Ripperger presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utilities Action Items

It was moved by White and seconded by Forbush to cancel the December 24, 2018 IMU Board of Trustee meeting. Question was called for and on voice vote the Chairperson declared the motion carried.

Combined Electric, Water and Communications Utilities Informational Items

Chris Longer, Finance/HR Director, updated the Board regarding the annual audit progress. A draft audit will be presented at the November 26, 2018 IMU Board of Trustee meeting.

General Manager Tom Gaffigan updated the Board regarding the IMU Customer Service/Admin move to 210 W. 2nd. A meeting was held on November 9, 2018 with City Manager Ryan Waller, HR Director Melissa McCoy, Finance Director Andy Lent, IT Alex Fowler, City Clerk Diana Bowlin, General Manager Tom Gaffigan, Customer Service Supervisor Dianna Lane and Finance/HR Director Chris Longer to discuss duties the IMU Customer Service Department performs on behalf of the City which staff doesn't feel falls within the new mission of IMU. After discussion on November 9, 2018, it was agreed to arrange a joint City Council/IMU Board meeting in December. The IMU Board felt the list of items and the move are not a policy issues requiring a joint City Council and IMU meeting. It was the consensus of the Board to authorize General Manager Tom Gaffigan, to work with City Manager Ryan Waller on the details and to bring the final product back for their approval.

Other Items

McClymond moved and White seconded to enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. On roll call the vote was, AYES: Rozga, Forbush, White, Voigts and McClymond. NAYS: None. ABSENT: Whereupon the Chairperson declared the motion carried unanimously.

It was moved by White and seconded by McClymond to return to regular session. On roll call the vote was, AYES: Voigts, McClymond, Rozga, Forbush and White. NAYS: None. ABSENT: Whereupon the Chairperson declared the motion carried unanimously.

Meeting adjourned on a motion by McClymond and seconded by White.

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Adam Voigts, Chairperson | Diana Bowlin, City Clerk