



— Clerk's Office —

NOTICE:

The City of Indianola is committed to the safety of our community and our organization. We understand that many in our community may have questions of the City, but who also may be nervous about attending gatherings such as a City Council meeting due to the COVID-19 Pandemic.

For those who do not wish to attend the meeting in person, the City of Indianola is currently hosting its meetings virtually at https://www.youtube.com/channel/UCCwqdy2irWQILB_1QzcVrdw

You may also view the meeting via a zoom webinar (Password: 153641):
<https://us02web.zoom.us/j/82466011384?pwd=eG5jYUJYd3EyS9sbXN4Sy9QdHRTUT09>

Webinar ID: 824 6601 1384 Passcode: 153641

Or iPhone: 1-646-558-8656, 82466011384#, 0#, 153641# or 1-301-715-8592, 82466011384#, 0#, 153641#

Or Telephone Dial: 1-646-558-8656 or 1-301-715-8592 or 1-312-626-6799 or 1-669-900-9128 or 1-253-215-8782 or 1-346-248-7799

If you have a question or would like to submit a public comment, but are unable to attend the City Council meeting due to concerns about COVID-19, please do one of the following:

- Call 515-962-5240 immediately before the public comment or public hearing;
- Submit an electronic public comment form by visiting our website at <http://www.indianolaiowa.gov/Public-Comment>
- Submit the form on page six (6) of the packet to:

City Clerk's Office
110 N 1st Street
Indianola, IA
50125

(May be dropped off at the Police Station – south entrance)

Forms received by 4:00 p.m. on the day of the meeting will be distributed to the City Council prior to the meeting. Comments received after the deadline will be sent to the City Council as soon as possible.

The City of Indianola is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 515-961-9410 or email cityclerk@indianolaiowa.gov to have reasonable accommodations provided.

Thank you for your cooperation, patience and understanding.

- The City of Indianola



CITY OF INDIANOLA COUNCIL MEETING

November 2, 2020

6:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. **Page 5** Open Forum (Public comment)
5. Consent
 - A. Approval of agenda
 - B. **Page 7** Claims on the computer printout for November 2, 2020.
 - C. **Page 22** Approval of October 19, 2020 Minutes.
 - D. Applications
 - E. **Page 26** Resolution approving Change Order Number 1 for the Water Resource Recovery Facility.
 - F. **Page 93** Resolution approving Amendment Number 1 to a Professional Services Agreement with Bolton and Menk, Inc. for engineering services for the Downtown Square Streetscape project.
 - G. **Page 97** Resolution approving a lease agreement for parking with the First Baptist Church of Indianola and the Trinity United Presbyterian Church of Indianola.
 - H. **Page 102** Resolution determining Water Resource Recovery Department property to be surplus and authorizing sale of property.

- I. **Page 105** Prior and final approval on Urban Revitalization Designations.
- J. **Page 106** Resolution approving an update to the Council Policy for the Snow and Ice Removal Manual.
- K. **Page 130** Resolution approving salaries.
- 6. Council Reports
- 7. Mayor's Report
- A. Community Update
- 8. Public Consideration
- A. Old Business
 - 1. **Page 132** Approval of refuse hauling rate increases effective January 1, 2021.
 - 2. **Page 134 Ace Hardware**
 - a. **Page 140** Public Hearing for a sign exemption request from Desi Varsel of Signs Unlimited, on behalf of Doug Cappel of Cappel's Ace Hardware, located at 506 North Jefferson Way.
 - b. **Page 141** Resolution approving a sign exemption request from Desi Varsel of Signs Unlimited on behalf of Doug Cappel of Cappel's Ace Hardware, located at 506 N Jefferson Way.
- B. New Business
 - 1. **Page 143 Sewer Main and Lateral Lining for Fiscal Year 21**
 - a. **Page 153** Resolution approving a Professional Service Agreement with Municipal Pipe Tool to perform the Sewer Main and Storm Sewer Lining Project in the amount of \$39,781.
 - b. **Page 163** Resolution approving a Professional Service Agreement with Central Iowa Televising to perform the Lateral Lining Project in the amount of \$39,000.
 - 2. **Page 173** Resolution approving an amendment to the Residential Recycling Contract between Waste Management of Iowa and the City of Indianola.
- 9. Other Business
- A. City Manager's Report — Ryan Waller

1. **Page 177** Receive and file correspondence from October 16 and 23, 2020 weekly updates from City Manager, Ryan Waller.

- B. **Page 184** Enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) To discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government.

10. Adjourn

Meeting Date: 11/02/2020

Subject

Open Forum (Public comment)

Information

- A maximum of twenty (20) minutes will be set aside for members of the public to address the Council on any item not on the agenda and on any subject over which the Council has the authority to act.
- Presentations will be limited to three (3) minutes to a maximum of (5) minutes.
- Preference will be given to individuals who did not speak at the previous council meeting's Open Forum.
- Individuals may not speak more than once during Open Forum.
- All speakers must address the entire Council and will not be permitted to engage in dialogue.
- Any individual addressing the Council will be asked by the presiding officer to clearly state his/her name and address prior to speaking before the Council or minimally during or after his/her presentation to the Council so that his/her name may be accurately recorded in the minutes of the meeting.
- Once completed, the public comment form becomes a public document.

(Indianola City Council Rules of Procedure)

Fiscal Impact

Attachments

Public Comment Form



CITY OF INDIANOLA PUBLIC COMMENT FORM

If you would like to address the Council during Open Forum (aka Public Comment) or during a Public Hearing, please complete and return this form to the Deputy City Clerk.

Electronic submissions will be distributed to the Mayor and Council. Citizens attending the meeting will be called to the podium to speak.

Please complete the following information:

Your Name: _____

Your Address: _____

Organization (if applicable): _____

City Council Meeting Date: _____

Agenda Item or topic if not on the agenda: _____

Comment: _____

Open Forum

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(Indianola City Council Rules of Procedure)

Meeting Date: 11/02/2020

Subject

Claims on the computer printout for November 2, 2020.

Information

Fiscal Impact

Attachments

Vendor Report

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
A 6FT GEEK LLC				
A 6FT GEEK LLC	MONTHLY CH CLEANING-OCTOBER	10/15/2020	4,100.00	GENERAL FUND
A 6FT GEEK LLC	ACTIVITY CENTER CLEANING - OCT 2020	10/15/2020	1,525.00	PARK & RECREATI
A 6FT GEEK LLC	LIBRARY CLEANING - OCT 2020	10/02/2020	1,325.00	LIBRARY FUND
A 6FT GEEK LLC	SUPPLIES	10/02/2020	104.00	LIBRARY FUND
Total A 6FT GEEK LLC:			7,054.00	
AGRILAND FS INC				
AGRILAND FS INC	TURFACE PRO - FIELD DRY	10/05/2020	618.00	PARK & RECREATI
AGRILAND FS INC	DURAEDGE FAIRBALL - FIELD DRY	10/07/2020	418.00	PARK & RECREATI
AGRILAND FS INC	CHEM -STICK SURFACTANT & FOAM ELIMIN	10/13/2020	89.57	PARK & RECREATI
Total AGRILAND FS INC:			1,125.57	
AIR-CON MECHANICAL CORP.				
AIR-CON MECHANICAL CORP.	QUARTERLY AGREEMENT	09/30/2020	979.50	LIBRARY FUND
Total AIR-CON MECHANICAL CORP.:			979.50	
ALIGHT SOLUTIONS LLC				
ALIGHT SOLUTIONS LLC	ANNUAL BILLING 9/1/2020-8/31/2021	09/09/2020	7,308.00	HEALTH INSURAN
Total ALIGHT SOLUTIONS LLC:			7,308.00	
ALLSUP, PAT				
ALLSUP, PAT	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
ALLSUP, PAT	CELL PHONE OCTOBER	10/16/2020	50.00	POLICE FUND
Total ALLSUP, PAT:			130.00	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	ULTRA SLIM BLUETOOTH KEYBOARD FOR I	10/22/2020	79.95	GENERAL FUND
AMAZON CAPITAL SERVICES	WEBCAM W/MICROPHONE FOR DESKTOP L	10/20/2020	30.98	GENERAL FUND
AMAZON CAPITAL SERVICES	ELECTRICAL BOXES	10/19/2020	156.00	SEWER FUND
AMAZON CAPITAL SERVICES	OUTDOOR TIMER	10/14/2020	26.99	PARK & RECREATI
Total AMAZON CAPITAL SERVICES:			293.92	
ATLANTIC BOTTLING CO.				
ATLANTIC BOTTLING CO.	PICKARD CONCESSIONS - DRINKS	10/16/2020	241.04	PARK & RECREATI
Total ATLANTIC BOTTLING CO.:			241.04	
BAKER & TAYLOR ENTERTAINMENT				
BAKER & TAYLOR ENTERTAINM	DVD	09/01/2020	92.00	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVD	09/01/2020	26.79	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVD	09/08/2020	18.10	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVD	09/22/2020	18.12	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVD	09/23/2020	21.74	LIBRARY FUND
Total BAKER & TAYLOR ENTERTAINMENT:			176.75	
BAKER AND TAYLOR				
BAKER AND TAYLOR	BOOKS	09/02/2020	306.12	LIBRARY FUND
BAKER AND TAYLOR	BOOKS MEMORIAL FUND	09/02/2020	17.40	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	09/05/2020	178.89	LIBRARY FUND
BAKER AND TAYLOR	BOOKS MEMORIAL FUND	09/05/2020	15.68	LIBRARY SPECIAL

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BAKER AND TAYLOR	BOOKS MEMORIAL FUND	09/14/2020	44.80	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	09/14/2020	236.67	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	09/17/2020	731.23	LIBRARY FUND
BAKER AND TAYLOR	BOOKS MEMORIAL FUND	09/17/2020	27.94	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS MEMORIAL FUND	09/21/2020	262.15	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	09/25/2020	301.74	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	09/30/2020	357.87	LIBRARY FUND
BAKER AND TAYLOR	BOOKS MEMORIAL FUND	09/30/2020	58.59	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	10/01/2020	726.27	LIBRARY FUND
BAKER AND TAYLOR	BOOKS MEMORIAL FUND	10/01/2020	69.32	LIBRARY SPECIAL
Total BAKER AND TAYLOR:			3,334.67	
BANKERS TRUST COMPANY				
BANKERS TRUST COMPANY	FY2021 1ST QRT INVEST FEES	10/06/2020	5,536.27	GENERAL FUND
Total BANKERS TRUST COMPANY:			5,536.27	
BOLTON & MENK INC				
BOLTON & MENK INC	STREETSCAPE	09/30/2020	26,300.50	SQUARE STREETS
Total BOLTON & MENK INC:			26,300.50	
BRICK GENTRY P.C.				
BRICK GENTRY P.C.	WASTEWATER MATTERS	10/25/2020	120.00	SEWER FUND
Total BRICK GENTRY P.C.:			120.00	
BROWN EQUIPMENT				
BROWN EQUIPMENT	REPAIRS TO SIMPLICITY MOWER	10/21/2020	1,058.30	PARK & RECREATI
Total BROWN EQUIPMENT:			1,058.30	
BRUCE, TAMMY				
BRUCE, TAMMY	REIMBURSEMENT MANDATORY COVID TES	10/08/2020	80.00	HEALTH INSURAN
Total BRUCE, TAMMY:			80.00	
BRUENING ROCK PRODUCTS				
BRUENING ROCK PRODUCTS	RIP RAP CLASS E	09/30/2020	480.32	PARK & RECREATI
Total BRUENING ROCK PRODUCTS:			480.32	
BUHROW, LUKE				
BUHROW, LUKE	CELL PHONE 8/9/20 - 9/8/20	08/09/2020	50.00	POLICE FUND
BUHROW, LUKE	CELL PHONE 9/9/2020 - 10/8/2020	09/09/2020	50.00	POLICE FUND
BUHROW, LUKE	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total BUHROW, LUKE:			180.00	
BUTTON, DAVID				
BUTTON, DAVID	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total BUTTON, DAVID:			80.00	
CASH				
CASH	RIBBONS FOR TOTS ROCK PROGRAM	10/07/2020	9.85	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CASH:			9.85	
CASUAL RAGS				
CASUAL RAGS	WINTER HATS	10/19/2020	186.00	SEWER FUND
Total CASUAL RAGS:			186.00	
CENTER POINT LARGE PRINT				
CENTER POINT LARGE PRINT	LARGE PRINT WESTERN SUBSCRIPTION	10/01/2020	510.48	LIBRARY FUND
Total CENTER POINT LARGE PRINT:			510.48	
CENTRAL IOWA PEST CONTROL SRVCS				
CENTRAL IOWA PEST CONTRO	EXTERMINATOR	10/20/2020	150.00	GENERAL FUND
Total CENTRAL IOWA PEST CONTROL SRVCS:			150.00	
CHIA, MICHAEL				
CHIA, MICHAEL	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total CHIA, MICHAEL:			80.00	
Christopher Watrous				
Christopher Watrous	OVERPAYMENT	10/20/2020	54.12	POLICE FUND
Total Christopher Watrous:			54.12	
CINTAS CORPORATION				
CINTAS CORPORATION	EYE WASH, SAFETY GLASSES	09/24/2020	55.76	PARK & RECREATI
CINTAS CORPORATION	FIRST AID KIT SUPPLIES	10/22/2020	8.06	PARK & RECREATI
Total CINTAS CORPORATION:			63.82	
CR SERVICES				
CR SERVICES	CLEANING SUPPLIES	10/26/2020	292.12	SEWER FUND
Total CR SERVICES:			292.12	
CRAIG'S AUTOMOTIVE				
CRAIG'S AUTOMOTIVE	SERVICE VEHICLES	10/13/2020	240.00	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR-SUV171	10/14/2020	1,105.00	POLICE FUND
Total CRAIG'S AUTOMOTIVE:			1,345.00	
D and S Trailers Sales				
D and S Trailers Sales	TRAILER	10/07/2020	2,850.00	POLICE FUND
Total D and S Trailers Sales :			2,850.00	
DENNING, RACHEL				
DENNING, RACHEL	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total DENNING, RACHEL:			80.00	
DES MOINES REGISTER MEDIA				
DES MOINES REGISTER MEDIA	ORDINANCE 1642	09/30/2020	41.91	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MINUTES/CLAIMS 0908	09/30/2020	473.74	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
DES MOINES REGISTER MEDIA	ORDINANCE 1643	09/30/2020	38.31	GENERAL FUND
DES MOINES REGISTER MEDIA	ORDINANCE 1646	09/30/2020	222.06	GENERAL FUND
DES MOINES REGISTER MEDIA	ORDINANCE 1644	09/30/2020	78.46	GENERAL FUND
DES MOINES REGISTER MEDIA	NOTICE OF TIF AMENDMENT PH	09/30/2020	511.10	GENERAL FUND
DES MOINES REGISTER MEDIA	ORDINANCE 1647	09/30/2020	129.41	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MINUTES /CLAIMS 0921	09/30/2020	262.20	GENERAL FUND
DES MOINES REGISTER MEDIA	NUISANCE ABATEMENT NOTICE	09/30/2020	71.17	GENERAL FUND
DES MOINES REGISTER MEDIA	NOTICE TO BIDDERS - RECORD HERALD	09/30/2020	117.57	GENERAL FUND
DES MOINES REGISTER MEDIA	NOTICE TO BIDDERS - DM REGISTER	09/30/2020	117.57	GENERAL FUND
Total DES MOINES REGISTER MEDIA:			2,063.50	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	TIRE REPAIR	10/22/2020	30.15	PARK & RECREATI
Total DOWNEY TIRE PROS:			30.15	
DWYER, SCOTT				
DWYER, SCOTT	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total DWYER, SCOTT:			80.00	
EBERTOWSKI, DALTON				
EBERTOWSKI, DALTON	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total EBERTOWSKI, DALTON:			80.00	
ELIXIR RX SOLUTIONS				
ELIXIR RX SOLUTIONS	411 Rx	10/15/2020	41.15	POLICE FUND
Total ELIXIR RX SOLUTIONS:			41.15	
ENERGAGE LLC				
ENERGAGE LLC	ANNUAL INSIGHTS SUBSCRIPTION	03/15/2020	3,450.00	GENERAL FUND
Total ENERGAGE LLC:			3,450.00	
Fair and Impartial Policing, llc				
Fair and Impartial Policing, llc	TRAINING	10/15/2020	1,184.00	POLICE FUND
Total Fair and Impartial Policing, llc:			1,184.00	
FORMATION GROUP				
FORMATION GROUP	CITY HALL ASSESSMENT	09/30/2020	1,775.00	GENERAL FUND
Total FORMATION GROUP:			1,775.00	
GALLS LLC				
GALLS LLC	UNIFORMS - TED	10/14/2020	48.98	FIRE FUND
GALLS LLC	UNIFORMS - LUNDE	10/14/2020	96.98	FIRE FUND
GALLS LLC	UNIFORMS -TED, JOSH, AARON, STOCK	10/15/2020	424.00	FIRE FUND
GALLS LLC	UNIFORMS - JOSH	10/15/2020	48.98	FIRE FUND
GALLS LLC	UNIFORMS - JOSH	10/15/2020	146.35	FIRE FUND
GALLS LLC	UNIFORMS - LUNDE	10/15/2020	45.00	FIRE FUND
GALLS LLC	UNIFORMS	10/16/2020	1,508.75	FIRE FUND
GALLS LLC	UNIFORM CLASS B SHIRT	10/19/2020	48.98	FIRE FUND
GALLS LLC	UNIFORMS - PANTS	10/26/2020	135.00	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total GALLS LLC:			2,503.02	
HACH COMPANY				
HACH COMPANY	LAB SUPPLIES	10/20/2020	255.69	SEWER FUND
Total HACH COMPANY:			255.69	
HACKETT, JAY ROBERT				
HACKETT, JAY ROBERT	REIMBURSEMENT MANDATORY COVID TES	10/09/2020	80.00	HEALTH INSURAN
Total HACKETT, JAY ROBERT:			80.00	
HART, NORMAN				
HART, NORMAN	WELLNESS - SEPT & OCT - 2020	10/23/2020	50.00	SEWER FUND
Total HART, NORMAN:			50.00	
HAWKINS, ROB				
HAWKINS, ROB	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total HAWKINS, ROB:			80.00	
HELPING HAND OF WARREN COUNTY				
HELPING HAND OF WARREN C	DONATION - 5K VIRTUAL WALK/RUN	10/21/2020	125.00	PARK & RECREATI
Total HELPING HAND OF WARREN COUNTY:			125.00	
ICMA MEMBERSHIP SERVICES				
ICMA MEMBERSHIP SERVICES	LENT FY21 ICMA DUES	10/20/2020	867.46	GENERAL FUND
Total ICMA MEMBERSHIP SERVICES:			867.46	
IMU - UTILITIES				
IMU - UTILITIES	UTILITIES - LIBRARY	09/01/2020	2,110.39	LIBRARY FUND
IMU - UTILITIES	PHONE	10/01/2020	760.71	GENERAL FUND
IMU - UTILITIES	INTERNET	10/01/2020	142.00	GENERAL FUND
IMU - UTILITIES	UTILITIES 110 N 1ST	10/01/2020	47.64	FIRE FUND
IMU - UTILITIES	UTILITIES 410 N JEFFERSON	10/01/2020	218.15	FIRE FUND
IMU - UTILITIES	UTILITIES	10/01/2020	2,067.39	LIBRARY FUND
Total IMU - UTILITIES:			5,346.28	
INDIANOLA COMM. SCHOOLS				
INDIANOLA COMM. SCHOOLS	SCHOOL USE AGREEMENT 2020-2021	10/15/2020	1,000.00	PARK & RECREATI
Total INDIANOLA COMM. SCHOOLS:			1,000.00	
INDIANOLA HOME & LAWN CARE				
INDIANOLA HOME & LAWN CAR	ABATEMENT 206 N F	10/21/2020	345.00	GENERAL FUND
Total INDIANOLA HOME & LAWN CARE:			345.00	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	DEVICE PAYMENT WITH PAPER CUT & CONN	10/20/2020	3,302.60	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	PARKS & RECREATION - PRINTING OVERAG	10/20/2020	3.09	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total INFOMAX OFFICE SYSTEMS INC.:			3,305.69	
INTOXIMETERS INC.				
INTOXIMETERS INC.	EQUIPMENT	10/15/2020	395.00	POLICE FUND
Total INTOXIMETERS INC.:			395.00	
IOWA DEPT OF PUBLIC SAFETY				
IOWA DEPT OF PUBLIC SAFETY	IOWA SYSTEM - CONTRACT APRIL - JUNE	10/19/2020	606.00	POLICE FUND
Total IOWA DEPT OF PUBLIC SAFETY:			606.00	
IOWA LAW ENFORCEMENT ACADEMY				
IOWA LAW ENFORCEMENT AC	TRAINING	06/11/2109	325.00	POLICE FUND
Total IOWA LAW ENFORCEMENT ACADEMY:			325.00	
Iowa Narcotics Officers' Association				
Iowa Narcotics Officers' Associati	TRAINING-BUHROW, METCALF, CHIA	10/27/2020	75.00	POLICE FUND
Total Iowa Narcotics Officers' Association:			75.00	
IOWA ONE CALL				
IOWA ONE CALL	LOCATES	10/16/2020	383.40	SEWER FUND
Total IOWA ONE CALL:			383.40	
JAMES OIL COMPANY LLC				
JAMES OIL COMPANY LLC	FUEL FOR CITY HALL GENERATOR	10/07/2020	342.27	GENERAL FUND
Total JAMES OIL COMPANY LLC:			342.27	
JESS' LOCK AND KEY				
JESS' LOCK AND KEY	DOOR LOCK REPAIR - ACTIVITY CENTER	10/02/2020	65.00	PARK & RECREATI
Total JESS' LOCK AND KEY:			65.00	
JETCO INC				
JETCO INC	MCCORD LIFT CONTROL ISSUES	10/09/2020	1,196.00	SEWER FUND
JETCO INC	PLANT COMMUNICATION ALARMS	10/19/2020	541.20	SEWER FUND
Total JETCO INC:			1,737.20	
KELLER, JUSTIN				
KELLER, JUSTIN	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total KELLER, JUSTIN:			80.00	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	DONATION - 10K VIRTUAL DOG WALK	10/21/2020	125.00	PARK & RECREATI
KIYA KODA HUMANE SOCIETY	MONTHLY PAY FOR CONTRACTED SERVICES	10/22/2020	2,912.00	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			3,037.00	
KNOX COMPANY, THE				
KNOX COMPANY, THE	KNOX KEYSECURE 5 UNITS	10/23/2020	1,838.00	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total KNOX COMPANY, THE:			1,838.00	
LARGESSE, RICK				
LARGESSE, RICK	REIMBURSEMENT MANDATORY COVID TES	10/09/2020	80.00	HEALTH INSURAN
Total LARGESSE, RICK:			80.00	
MARSH, CHRISTOPHER				
MARSH, CHRISTOPHER	REIMBURSEMENT MANDATORY COVID TES	10/08/2020	80.00	HEALTH INSURAN
Total MARSH, CHRISTOPHER:			80.00	
MARSHALL, ROSS				
MARSHALL, ROSS	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total MARSHALL, ROSS:			80.00	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	PAINT BRUSHES	10/13/2020	16.98	PARK & RECREATI
MCCOY HARDWARE INC	VMAC - PAINT BRUSH	10/14/2020	7.22	POOL (MEMORIAL)
MCCOY HARDWARE INC	RV ANTIFREEZE	10/19/2020	17.94	PARK & RECREATI
MCCOY HARDWARE INC	SCREWS AND HARDWARE	10/19/2020	21.17	SEWER FUND
MCCOY HARDWARE INC	RV ANTIFREEZE	10/19/2020	17.94	PARK & RECREATI
MCCOY HARDWARE INC	ELECTRICAL COVERS	10/27/2020	4.12	SEWER FUND
Total MCCOY HARDWARE INC:			85.37	
MCCUNE, MARY				
MCCUNE, MARY	REIMBURSEMENT MANDATORY COVID TES	10/08/2020	80.00	HEALTH INSURAN
Total MCCUNE, MARY:			80.00	
MEDPRO DISPOSAL LLC				
MEDPRO DISPOSAL LLC	MEDICAL WASTE	07/31/2020	83.47	AMBULANCE FUN
MEDPRO DISPOSAL LLC	MEDICAL WASTE	10/20/2020	25.00	AMBULANCE FUN
Total MEDPRO DISPOSAL LLC:			108.47	
MENARDS				
MENARDS	VMAC - DECK STAIN	10/13/2020	209.00	POOL (MEMORIAL)
MENARDS	VMAC - DECK STAIN	10/14/2020	217.99	POOL (MEMORIAL)
Total MENARDS:			426.99	
METCALF, BRAD				
METCALF, BRAD	AUGUST 2020	10/23/2020	50.00	POLICE FUND
METCALF, BRAD	REIMBURSEMENT MANDATORY COVID TES	10/08/2020	80.00	HEALTH INSURAN
METCALF, BRAD	JULY 2020	10/23/2020	50.00	POLICE FUND
METCALF, BRAD	OCTOBER 2020	10/23/2020	50.00	POLICE FUND
METCALF, BRAD	SEPTEMBER 2020	10/23/2020	50.00	POLICE FUND
Total METCALF, BRAD:			280.00	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	NATURAL GAS	09/18/2020	13.28	LIBRARY FUND
MID AMERICAN ENERGY CO.	05931-25003 N HWY 65/69 ENTRANCE SIGN	10/12/2020	12.48	GENERAL FUND
MID AMERICAN ENERGY CO.	26321-30003 STREET LIGHTING	10/12/2020	129.12	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	10/15/2020	59.56	SEWER FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	10/15/2020	30.33	SEWER FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT	10/19/2020	52.72	SEWER FUND
MID AMERICAN ENERGY CO.	UTILITIES 909 HILLCREST	10/19/2020	13.11	FIRE FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	10/19/2020	100.47	PARK & RECREATI
MID AMERICAN ENERGY CO.	FUEL, HEAT BUILDING	10/19/2020	17.56	POLICE FUND
Total MID AMERICAN ENERGY CO.:			428.63	
MILLER ELECTRICAL SERVICES				
MILLER ELECTRICAL SERVICE	UNDERGROUND WIRE REPAIR - PICKARD LI	10/15/2020	679.00	PARK & RECREATI
Total MILLER ELECTRICAL SERVICES:			679.00	
MOTOROLA SOLUTIONS				
MOTOROLA SOLUTIONS	RADIO	09/11/2020	4,459.45	POLICE FUND
Total MOTOROLA SOLUTIONS:			4,459.45	
MUNICIPAL SUPPLY INC				
MUNICIPAL SUPPLY INC	M1 CAULK	10/22/2020	382.80	SEWER FUND
Total MUNICIPAL SUPPLY INC:			382.80	
NICHOLS, JANA				
NICHOLS, JANA	REFUND OF DAMAGE DEPOSITS	10/21/2020	300.00	PARK & RECREATI
Total NICHOLS, JANA:			300.00	
NORTHERN STAR TECHNOLOGIES				
NORTHERN STAR TECHNOLOG	HELI-PAD LIGHTS/SWITCH	10/22/2020	299.22	FIRE FUND
Total NORTHERN STAR TECHNOLOGIES:			299.22	
NORWALK READY-MIXED CONCRETE				
NORWALK READY-MIXED CON	CONCRETE	09/28/2020	140.00	PARK & RECREATI
NORWALK READY-MIXED CON	CONCRETE	10/07/2020	134.00	PARK & RECREATI
Total NORWALK READY-MIXED CONCRETE:			274.00	
OPENING THE BOOK NORTH AMERICA				
OPENING THE BOOK NORTH A	BOOK EASELS	09/24/2020	492.76	LIBRARY FUND
Total OPENING THE BOOK NORTH AMERICA:			492.76	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	OIL FILTERS	10/12/2020	8.48	PARK & RECREATI
O'REILLY AUTO PARTS	BELT	10/15/2020	14.20	PARK & RECREATI
Total O'REILLY AUTO PARTS:			22.68	
ORTLUND, TANNER				
ORTLUND, TANNER	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total ORTLUND, TANNER:			80.00	
PELLA PRINTING				
PELLA PRINTING	MAGAZINE LETTER, ENVELOPE, MAILING	10/08/2020	2,726.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
PELLA PRINTING	WINDOW ENVELOPES	10/08/2020	698.00	GENERAL FUND
Total PELLA PRINTING:			3,424.00	
PER MAR SECURITY				
PER MAR SECURITY	ANNUAL FEE DIFFERENCE AFTER UPGRAD	09/11/2020	235.33	LIBRARY FUND
Total PER MAR SECURITY:			235.33	
PHILIPS MEDICAL CAPITAL				
PHILIPS MEDICAL CAPITAL	CARDIAC MONITOR LEASE	10/10/2020	1,348.11	AMBULANCE FUN
Total PHILIPS MEDICAL CAPITAL:			1,348.11	
PINE VALLEY INSPECTIONS/CONSULTING LLC				
PINE VALLEY INSPECTIONS/CO	PLAN REVIEWS	10/25/2020	420.00	GENERAL FUND
Total PINE VALLEY INSPECTIONS/CONSULTING LLC:			420.00	
PROSCREENING LLC				
PROSCREENING LLC	SCREENING - JEREMY ARMSTRONG	10/15/2020	79.00	LIBRARY FUND
Total PROSCREENING LLC:			79.00	
PURCHASE POWER				
PURCHASE POWER	OCT 20 SUPPLIES	10/11/2020	106.97	GENERAL FUND
Total PURCHASE POWER:			106.97	
ROLLINS, ALANA				
ROLLINS, ALANA	REFUND FOR TOTS ROCK	10/26/2020	16.00	PARK & RECREATI
Total ROLLINS, ALANA:			16.00	
ROSENBAUER SOUTH DAKOTA LLC				
ROSENBAUER SOUTH DAKOTA	WATER TENDER FREIGHTLINER	10/22/2020	84,744.00	VEHICLE RESERV
Total ROSENBAUER SOUTH DAKOTA LLC:			84,744.00	
SCHIMBERG CO				
SCHIMBERG CO	GASKETS	10/08/2020	59.16	SEWER FUND
SCHIMBERG CO	RETURN GASKETS	10/22/2020	59.16	SEWER FUND
Total SCHIMBERG CO:			.00	
SHER, BRIAN				
SHER, BRIAN	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
SHER, BRIAN	CELL PHONE 9-23-20 TO 10-22-20	10/27/2020	50.00	POLICE FUND
Total SHER, BRIAN:			130.00	
SHULL, DOUG				
SHULL, DOUG	MONTHLY CONTRACTED SERVICES	10/23/2020	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SNYDER & ASSOCIATES INC				
SNYDER & ASSOCIATES INC	PRAIRIE GLYNN PLAT 1 REVIEW - REIMBUR	09/16/2020	294.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
SNYDER & ASSOCIATES INC	DEER CREEK PLAT 3 - REIMBURSABLE	09/16/2020	98.00	GENERAL FUND
SNYDER & ASSOCIATES INC	DRAINAGE MASTER PLAN	09/16/2020	3,000.00	STORMWATER UTI
SNYDER & ASSOCIATES INC	SOUTH K ST PAVING	09/28/2020	794.50	STREET CAPITAL
SNYDER & ASSOCIATES INC	BOSTON & J DRAINAGE (CLINTON CULVERT	09/16/2020	2,925.00	STORMWATER UTI
SNYDER & ASSOCIATES INC	IOWA AVENUE PAVING	09/28/2020	7,406.37	STREET CAPITAL
SNYDER & ASSOCIATES INC	STREET ISSUES	09/28/2020	300.00	ROAD USE TAX FU
SNYDER & ASSOCIATES INC	DRAINAGE ISSUES	09/28/2020	90.00	STORMWATER UTI
SNYDER & ASSOCIATES INC	SITE PLAN REVIEW	09/28/2020	4,025.00	GENERAL FUND
SNYDER & ASSOCIATES INC	MUNICIPAL ENGINEERING SRV - MISC SERV	09/28/2020	2,326.35	GENERAL FUND
SNYDER & ASSOCIATES INC	STORMWATER UTILITY UPDATE	09/16/2020	12,709.00	STORMWATER UTI
Total SNYDER & ASSOCIATES INC:			33,968.22	
SNYDER, MICHELLE				
SNYDER, MICHELLE	REIMBURSEMENT MANDATORY COVID TESTI	10/08/2020	80.00	HEALTH INSURAN
Total SNYDER, MICHELLE:			80.00	
SOUTH CENTRAL IOWA LANDFILL				
SOUTH CENTRAL IOWA LANDFI	SUMMER CLEAN UP 2020	09/30/2020	5,348.00	GENERAL FUND
Total SOUTH CENTRAL IOWA LANDFILL:			5,348.00	
SPARKS, TYE				
SPARKS, TYE	REIMBURSEMENT MANDATORY COVID TES	10/08/2020	80.00	HEALTH INSURAN
Total SPARKS, TYE:			80.00	
SPRINGER PROFESSIONAL HOME SERVICES				
SPRINGER PROFESSIONAL HO	ACTIVITY CENTER PEST CONTROL	10/07/2020	62.83	PARK & RECREATI
Total SPRINGER PROFESSIONAL HOME SERVICES:			62.83	
STEWART, NICOLE				
STEWART, NICOLE	REIMBURSEMENT MANDATORY COVID TES	10/09/2020	80.00	HEALTH INSURAN
Total STEWART, NICOLE:			80.00	
STRYKER SALES CORPORATION				
STRYKER SALES CORPORATIO	X-RESTRAINT PACKAGE	10/06/2020	178.70	AMBULANCE FUN
STRYKER SALES CORPORATIO	COT - BATTERY	10/13/2020	378.11	AMBULANCE FUN
STRYKER SALES CORPORATIO	COT - BATTERIES	10/15/2020	378.11	AMBULANCE FUN
Total STRYKER SALES CORPORATION:			934.92	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	TRASH REMOVAL - LIBRARY	08/24/2020	97.00	LIBRARY FUND
T.R.M. DISPOSAL LLC	TRASH REMOVAL - LIBRARY	09/24/2020	97.00	LIBRARY FUND
T.R.M. DISPOSAL LLC	GARBAGE - BUILDING ACCT #159	10/24/2020	25.00	POLICE FUND
T.R.M. DISPOSAL LLC	ACCT #583 TRASH-NORTH PLANT	10/24/2020	82.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #583-TRASH-SOUTH PLANT	10/24/2020	54.00	SEWER FUND
Total T.R.M. DISPOSAL LLC:			355.00	
TEMPLE, JOSHUA				
TEMPLE, JOSHUA	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total TEMPLE, JOSHUA:			80.00	
THEISEN'S				
THEISEN'S	VMAC - 3-4" PAINT BRUSHES FOR DECK	10/13/2020	14.37	POOL (MEMORIAL)
THEISEN'S	RV ANTIFREEZE	10/19/2020	9.98	PARK & RECREATI
THEISEN'S	DRILL TAPS	10/19/2020	7.58	SEWER FUND
THEISEN'S	OUTLETS AND COVERS	10/26/2020	24.39	SEWER FUND
Total THEISEN'S:			56.32	
THOMAS, DEVIN				
THOMAS, DEVIN	REIMBURSEMENT MANDATORY COVID TES	10/08/2020	80.00	HEALTH INSURAN
Total THOMAS, DEVIN:			80.00	
TREASURER OF STATE				
TREASURER OF STATE	GREAT IA TREASURE HUNT - MAY, MONICA	10/29/2020	150.00	PARK & RECREATI
TREASURER OF STATE	GREAT IA TREASURE HUNT-GARRISON, MA	10/29/2020	7.36	PARK & RECREATI
Total TREASURER OF STATE:			157.36	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONE - FIRE DEPT	10/12/2020	128.98	AMBULANCE FUN
U.S. CELLULAR	CELL PHONES - 3 STREET	10/12/2020	90.13	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE - PARK	10/12/2020	28.33	PARK & RECREATI
U.S. CELLULAR	CELL PHONES - 2 - SEWER	10/12/2020	87.51	SEWER FUND
Total U.S. CELLULAR:			334.95	
UNIQUE MANAGEMENT SERVICES				
UNIQUE MANAGEMENT SERVI	COLLECTION SERVICES	09/01/2020	50.00	LIBRARY FUND
Total UNIQUE MANAGEMENT SERVICES:			50.00	
UPHDM OCCUPATIONAL MEDICINE				
UPHDM OCCUPATIONAL MEDIC	DRUG TEST-BURRELL	09/01/2020	50.00	AMBULANCE FUN
UPHDM OCCUPATIONAL MEDIC	PRE-EMPLOYMENT TESTING-DOMINGUEZ	09/01/2020	496.00	AMBULANCE FUN
UPHDM OCCUPATIONAL MEDIC	DOT TESTING - HART	09/01/2020	53.00	SEWER FUND
UPHDM OCCUPATIONAL MEDIC	DOT TESTING - HERRICK	09/01/2020	53.00	SEWER FUND
Total UPHDM OCCUPATIONAL MEDICINE:			652.00	
UTILITY EQUIPMENT CO.				
UTILITY EQUIPMENT CO.	MANHOLES AND PLUG	08/25/2020	1,751.50	SEWER FUND
UTILITY EQUIPMENT CO.	6" VALVES AND FILLER FLANGES	10/14/2020	5,022.34	SEWER FUND
Total UTILITY EQUIPMENT CO.:			6,773.84	
VAN WALL EQUIPMENT				
VAN WALL EQUIPMENT	REPAIRS TO JD 445 TRACTOR	10/19/2020	50.07	PARK & RECREATI
Total VAN WALL EQUIPMENT:			50.07	
VERIZON WIRELESS				
VERIZON WIRELESS	DATA	10/15/2020	478.71	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total VERIZON WIRELESS:			478.71	
WARREN COUNTY RECORDER				
WARREN COUNTY RECORDER	DOCUMENT 2020-10348	09/30/2020	32.00	GENERAL FUND
WARREN COUNTY RECORDER	DOCUMENT 2020-10349	09/30/2020	27.00	GENERAL FUND
WARREN COUNTY RECORDER	DOCUMENT 2020-10350	09/30/2020	22.00	GENERAL FUND
Total WARREN COUNTY RECORDER:			81.00	
WARREN COUNTY SHERIFF				
WARREN COUNTY SHERIFF	SERVE PAPERS - DENNIS MOSER	10/15/2020	44.00	SEWER FUND
Total WARREN COUNTY SHERIFF:			44.00	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOWA	RECYCLING TOTE	09/28/2020	6.83	LIBRARY FUND
Total WASTE MANAGEMENT OF IOWA:			6.83	
WELLS FARGO CCER				
WELLS FARGO CCER	Adobe Acropro Subsoftware usage contract	09/27/2020	14.99	POLICE FUND
WELLS FARGO CCER	Ups 1zyt6j250320016015postage to return keyb	09/27/2020	26.24	POLICE FUND
WELLS FARGO CCER	Amzn Mktp Us M46f969l265070- Display easels	09/27/2020	49.90	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us M47fk9vq065020- Games	09/25/2020	24.99	LIBRARY FUND
WELLS FARGO CCER	Wm Supercenter #1491micro for officer side	09/25/2020	116.88	POLICE FUND
WELLS FARGO CCER	Broadcast Microwave201- replacement mic and	09/11/2020	350.00	POLICE FUND
WELLS FARGO CCER	Denver Breaker & SupReturned Breaker	09/11/2020	1,113.60	SEWER FUND
WELLS FARGO CCER	Nna Services LlcNotary Training	09/10/2020	85.24	GENERAL FUND
WELLS FARGO CCER	Paypal Police RecoRedacting record training -	09/10/2020	149.00	POLICE FUND
WELLS FARGO CCER	Amzn Mktp Us Mu80n85b0 AmPrograms - Kids	09/10/2020	8.99	LIBRARY FUND
WELLS FARGO CCER	Wm Supercenter #1491Cleaning Supplies	09/10/2020	29.04	SEWER FUND
WELLS FARGO CCER	Overdrive DistOverdrive - ebooks	09/04/2020	2,000.00	LIBRARY FUND
WELLS FARGO CCER	Ferguson Ent #522Backflow repair kit for Parks	09/04/2020	65.33	PARK & RECREATI
WELLS FARGO CCER	Amazon.Com Mu4vu8ld0 Amzn65020- DVDs	09/04/2020	13.99	LIBRARY FUND
WELLS FARGO CCER	Lakeshore Learning MaterPrograms - Kids and	09/02/2020	83.93	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com Mu79y4ag2 Amzn65020- DVDs	09/02/2020	17.96	LIBRARY FUND
WELLS FARGO CCER	Boot Barn #282PPE for Jared	09/11/2020	106.18	SEWER FUND
WELLS FARGO CCER	Bound Tree Medical LlcEMS Supplies for the m	09/22/2020	970.80	AMBULANCE FUN
WELLS FARGO CCER	Amzn Mktp Us M471c7qt1Teen Program suppli	09/22/2020	22.60	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com M48r33e10 Amzn65020- Games	09/22/2020	134.64	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us M47gg2d5165020- Games	09/22/2020	16.99	LIBRARY FUND
WELLS FARGO CCER	Iowa League Of CitiesLent-IMFOA Fall 2020 Co	09/22/2020	125.00	GENERAL FUND
WELLS FARGO CCER	American Planning A2020 Upper Midwest APA	09/04/2020	100.00	GENERAL FUND
WELLS FARGO CCER	Snackcrate.ComTeen program supplies	09/28/2020	24.99	LIBRARY FUND
WELLS FARGO CCER	Amigos Library ServicesLibrary conference	09/28/2020	99.00	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us M467v8052Teen program suppli	09/19/2020	38.98	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com M46uv25g1 Amzn65020- Books	09/19/2020	14.95	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com M48w81c7065070- Cardstock	09/18/2020	23.96	LIBRARY FUND
WELLS FARGO CCER	Online Labels, Inc.65070- Labels	09/02/2020	83.00	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com M48y43oi0 AmznTeen program s	09/18/2020	58.50	LIBRARY FUND
WELLS FARGO CCER	Sq Leland InternationalTeen area furniture	09/18/2020	520.05	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us M43xd9g51Programs - Kids and	09/18/2020	39.00	LIBRARY FUND
WELLS FARGO CCER	Wm Supercenter #1491Programs - Kids and Fa	09/16/2020	22.39	LIBRARY FUND
WELLS FARGO CCER	Wf Allmdrn 3420797769Teen area furniture	09/16/2020	203.30	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us Mk6mu8ch1Covid 19 - video pro	09/28/2020	30.99	LIBRARY FUND
WELLS FARGO CCER	Dollar General #6777Halloween decor for office	09/24/2020	31.03	GENERAL FUND
WELLS FARGO CCER	Wm Supercenter #1491Office Supplies	09/24/2020	30.28	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	Colorblendsbulbs for Buxton	09/24/2020	378.35	PARK & RECREATI
WELLS FARGO CCER	Downey Tire ProsTires and lug nuts replaced on	09/24/2020	1,950.26	AMBULANCE FUN
WELLS FARGO CCER	Napa Parts 0000514Safety glasses and antifree	09/08/2020	63.74	AMBULANCE FUN
WELLS FARGO CCER	Bound Tree Medical LlcMedical Supplies for Am	09/18/2020	122.00	AMBULANCE FUN
WELLS FARGO CCER	Bound Tree Medical LlcSupplies for Response t	09/08/2020	148.32	AMBULANCE FUN
WELLS FARGO CCER	Bound Tree Medical LlcMedical Supplies for Am	09/08/2020	1,604.88	AMBULANCE FUN
WELLS FARGO CCER	Bound Tree Medical LlcSupplies for Response t	09/08/2020	199.84	AMBULANCE FUN
WELLS FARGO CCER	Bound Tree Medical LlcSupplies for Response t	09/08/2020	485.44	AMBULANCE FUN
WELLS FARGO CCER	Amazon.Com Mu57b48e2 Amzn65020- DVDs	09/08/2020	11.99	LIBRARY FUND
WELLS FARGO CCER	Bound Tree Medical LlcSupplies for Response t	09/16/2020	199.84	AMBULANCE FUN
WELLS FARGO CCER	Mercyone Clive00015776Adenosine 6mg x 10,	09/03/2020	122.30	AMBULANCE FUN
WELLS FARGO CCER	Amzn Mktp Us Mu4dq70r265020- DVDs	09/03/2020	300.23	LIBRARY FUND
WELLS FARGO CCER	Wm Supercenter #1491Marketing	09/21/2020	22.92	LIBRARY FUND
WELLS FARGO CCER	Sq Grant Montour DbA AmiEmployee engagem	09/21/2020	900.00	GENERAL FUND
WELLS FARGO CCER	Amzn Mktp Us M45r11p8265070- Display mater	09/20/2020	21.98	LIBRARY FUND
WELLS FARGO CCER	GraingerSawzall blades	09/08/2020	97.90	FIRE FUND
WELLS FARGO CCER	Wm Supercenter #1491Knox Box maintenance	09/20/2020	7.43	FIRE FUND
WELLS FARGO CCER	Amazon.Com M47s00hg1Office supplies	09/20/2020	41.78	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us M44s26hc1Marketing	09/20/2020	17.97	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us Mu7oe2r90Programs - Kids and	09/17/2020	15.25	LIBRARY FUND
WELLS FARGO CCER	Napa Parts 0000514Oil change and service Co	09/17/2020	182.09	FIRE FUND
WELLS FARGO CCER	Bound Tree Medical LlcSupplies for Response t	09/03/2020	12.36	AMBULANCE FUN
WELLS FARGO CCER	Wm Supercenter #1491Mums for Activity Cente	09/17/2020	35.64	PARK & RECREATI
WELLS FARGO CCER	BownetSoccer Goals for Indoor Play Date and	09/17/2020	439.96	PARK & RECREATI
WELLS FARGO CCER	Wal-Mart #1491Pocket notebooks for patrol offic	09/17/2020	5.40	POLICE FUND
WELLS FARGO CCER	Bound Tree Medical LlcMedical Supplies for Am	09/01/2020	246.08	AMBULANCE FUN
WELLS FARGO CCER	Amazon Mp3 Mu0si7n92Programs - Kids and F	09/01/2020	9.62	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com M48707z70Books	09/20/2020	57.00	LIBRARY FUND
WELLS FARGO CCER	Wm Supercenter #149165070- cleaning supplie	09/01/2020	14.88	LIBRARY FUND
WELLS FARGO CCER	Wm Supercenter #149163100- toaster	09/01/2020	14.96	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us Mu94f5v5163100- replacement	09/01/2020	30.00	LIBRARY FUND
WELLS FARGO CCER	Amzn Mktp Us Mu38e3v1165020- DVDs	09/01/2020	16.13	LIBRARY FUND
WELLS FARGO CCER	Indoff Incorporatedoffice supplies	09/15/2020	125.01	AMBULANCE FUN
WELLS FARGO CCER	Napa Parts 0000514New battery Unit 339	09/17/2020	135.19	FIRE FUND
WELLS FARGO CCER	Hy-Vee Indianola 1271Sympathy cards for Kelly	09/15/2020	9.28	GENERAL FUND
WELLS FARGO CCER	Amazon.Com M43a33jq1 Amzn65020- DVDs	09/14/2020	52.93	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com M41nw3cv2 Amzn65020- DVDs	09/14/2020	27.96	LIBRARY FUND
WELLS FARGO CCER	CompX Security ProductNew drug box lock for	09/14/2020	465.00	AMBULANCE FUN
WELLS FARGO CCER	Mccoy True Valueitems for new radios instalatio	09/05/2020	61.67	FIRE FUND
WELLS FARGO CCER	Dnh Godaddy.ComGoDaddy Server SSL - 001-	09/01/2020	159.98	GENERAL FUND
WELLS FARGO CCER	Amazon.Com Mu9p943h0 Amzn65020- DVDs	09/05/2020	13.99	LIBRARY FUND
WELLS FARGO CCER	Adobe 800-833-6687monthly software subscri	08/31/2020	52.99	PARK & RECREATI
WELLS FARGO CCER	The Ups Store #6682Shipped Breaker Back	08/31/2020	16.62	SEWER FUND
WELLS FARGO CCER	Amazon.Com Mu7yg8k51 Amzn65020- DVDs	09/06/2020	14.96	LIBRARY FUND
WELLS FARGO CCER	Mood PandoraPandora Hold Music - 001-6210-	09/26/2020	26.95	GENERAL FUND
WELLS FARGO CCER	Bound Tree Medical LlcMedical Supplies for Am	09/15/2020	119.00	AMBULANCE FUN
WELLS FARGO CCER	Amzn Mktp Us M437h9wp2 AmBook stands	09/29/2020	24.95	LIBRARY FUND
WELLS FARGO CCER	Usps Po 1843650625postage - 10K dog walk m	09/29/2020	30.40	PARK & RECREATI
WELLS FARGO CCER	Mccoy True ValueKnox Box tool box	09/29/2020	5.84	FIRE FUND
WELLS FARGO CCER	MailchimpDigital newsletter software	09/13/2020	53.49	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com Mu25h3di0 Amzn65020- DVDs	09/13/2020	12.99	LIBRARY FUND
WELLS FARGO CCER	Amazon.Com Mu1xl9df1 Amzn65020- magazin	09/05/2020	20.00	LIBRARY FUND

Total WELLS FARGO CCER:

13,825.25

WICKS, DEVAN

WICKS, DEVAN	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
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Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total WICKS, DEVAN:			80.00	
WILLIAMS, JENNIFER				
WILLIAMS, JENNIFER	REIMBURSEMENT MANDATORY COVID TES	10/07/2020	80.00	HEALTH INSURAN
Total WILLIAMS, JENNIFER:			80.00	
WONDERWARE MIDWEST				
WONDERWARE MIDWEST	WIN911 ANNUAL RENEWAL	10/20/2020	495.00	SEWER FUND
Total WONDERWARE MIDWEST:			495.00	
WOOSLEY LANDSCAPING & MOWING				
WOOSLEY LANDSCAPING & M	PARKS MOW CONTRACT	10/20/2020	5,505.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	MAC MOW CONTRACT	10/20/2020	495.00	POOL (MEMORIAL)
WOOSLEY LANDSCAPING & M	LIBRARY MOW CONTRACT	10/20/2020	150.00	LIBRARY FUND
Total WOOSLEY LANDSCAPING & MOWING:			6,150.00	
Grand Totals:			261,256.45	

City Council: _____

Subject
Approval of October 19, 2020 Minutes.

Information

Fiscal Impact
Attachments

Minutes

City of Indianola - Regular Session – October 19, 2020

The Indianola City Council met in regular session at 6:00 p.m. on October 19, 2020, in the City Hall Council Chambers. Mayor Pro Tem Southall called the meeting to order and on roll call the following members were present: Heather Hulen, John Parker, Bob Kling, Gwen Schroder, Greta Southall, Greg Marchant. Absent: None.

Mayor Pro Tem Southall administered the Oath of Office to Paramedics/Firefighters Aaron Payette, Joshua Mamanos and Ted Neller.

Council Member Hulen requested that Item 5B, Claims on the computer printout for October 19, 2020 be pulled from the consent agenda.

Council Member Marchant moved to approve the consent agenda and Kling seconded the motion. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously. The consent agenda was as follows:

- Approval of agenda
- Resolution 2020-222 approving monthly transfers.
- Approval of October 5, 2020 Minutes.
- Resolution 2020-223 fixing a date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$5,665,000 general obligation capital loan notes of the City of Indianola, State of Iowa (for essential corporate purposes), and providing for publication of notice thereof.
- Resolution 2020-224 fixing a date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$5,165,000 general obligation urban renewal capital loan notes of the City of Indianola, State of Iowa (for essential corporate urban renewal purposes), and providing for publication of notice thereof.
- Resolution 2020-225 setting a Public Hearing for November 16, 2020 for the FY21 second budget amendment.
- Resolution 2020-226 setting Public Hearing for November 16, 2020 to consider a request for a rezoning from C-2, Highway Commercial Zoning District to R-2 Single- and Two-Family Residential Zoning District located at 506 and 508 West 2nd Avenue.
- Resolution 2020-227 setting a Public Hearing date of November 16, 2020 at which it is proposed to approve and authorize the sale of real property and approval of a development agreement at 506 W 2nd Avenue.
- Resolution 2020-228 setting November 2, 2020 as a Public Hearing for a sign exemption request from Desi Varsel of Signs Unlimited, on behalf of Doug Cappel of Cappel's Ace Hardware, located at 506 North Jefferson Way.
- Approval of a block party request from Misty Nelson, 1702 E Clinton Avenue, on October 24, 2020 from 4 p.m. to 10:00 p.m.
- A renewal Class C Liquor License with the following privileges: Class B native wine, outdoor service, Sunday sales for The Groggy Dog, LLC, located at 116 W Ashland.
- Resolution 2020-229 accepting final completion of the Jerry Kelley Trail and approving Change Order No 5 and Pay Application No 6.

- Approval of Pay Application #6 for the Quail Meadows 3 Lift Station project payable to Vanderpool Construction in the amount of \$88,136.25.
- Approval of Pay Application #4 for the Water Resource Recovery Facility payable to Williams Brothers Construction in the amount of \$1,708,142.50.
- Resolution 2020-230 approving Change Order #1 for the Wellness Center Precast Wall Repair in the amount of \$30,290.
- Resolution 2020-231 approving the purchase of a pickup truck for the Water Resource Recovery Department in the amount of \$26,049.
- Resolution 2020-232 approving the Provider Participation Agreement and the Intergovernmental Transfer of Public Funds Agreement.
- Resolution 2020-233 Accepting Public Improvements and Four-Year Maintenance Bonds for Sanitary Sewer, Storm Sewer, Water and Streets, Accepting Street Lots, Accepting Easements and Approving the Final Plat for Quail Meadows Plat 3.
- Resolution 2020-234 approving salaries.

A motion was made by Marchant and seconded by Parker to approve the claims on the computer printout for October 19, 2020. On roll call, the vote was AYES: Parker, Kling, Schroder, Southall and Marchant. NAYS: None. ABSTAIN: Hulen due to a conflict of interest. Whereas the Mayor Pro Tem declared the motion carried.

Council Member Bob Kling provided an update on the Metro Advisory Committee.

Mayor Pro Tem Southall proclaimed October as Community Planning Month. Community and Economic Development Director Charlie Dissell stated the City received the Daniel Burnham Award for a Comprehensive Plan.

This being the time and place fixed for a public hearing on the matter of the Hillcrest/Downtown Unified Urban Renewal Plan the Mayor Pro Tem called for any written or oral comments to the approval of Amendment No 3 to the plan. No oral comments were offered, and the Deputy City Clerk reported that no written objections had been filed.

Resolution 2020-235 approving proposed Amendment No. 3 to the Hillcrest/Downtown Unified Urban Renewal Plan was introduced on a motion by Marchant and seconded by Kling. In discussion, Andrew Lent, City Clerk/CFO, explained the Amendment to the plan. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

This being the time and place fixed for a public hearing on the matter of the Iowa Avenue Paving Project the Mayor Pro Tem called for any written or oral comments to the approval of the plans, specifications, form of contract and estimate of cost for the project. No oral comments were offered, and the Deputy City Clerk reported that no written objections had been filed.

Marchant moved to approve Resolution 2020-236 approving the plans, specifications, form of contract and estimate of cost for the East Iowa Avenue Paving Project. Parker seconded the motion. Public Works Director Akhilesh Pal stated that the estimated completion is September 2021 but the project should be substantially complete by late July. On roll call, the vote was AYES: Hulen, Parker,

Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

It was moved by Kling and seconded by Hulen to approve Resolution 2020-237 awarding a contract to Vanderpool Construction Inc. for the East Iowa Paving Project in the amount of \$914,143.50. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Resolution 2020-238 amending the Council Policy for the Snow and Ice Removal Manual was introduced on a motion by Kling and seconded by Marchant. Public Works Director Pal reported on the updates to the policy. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

It was moved by Kling and seconded by Marchant to approve Resolution 2020-239 approving a request for an alternative method of approval for a site plan for Vice Construction, located at 2500 W 2nd Avenue. Community and Economic Director Dissell explained the request. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Kling moved to approve Resolution 2020-240 approving the purchase of an SL-75 Sutphen Aerial Apparatus from Sutphen Corporation in an amount not to exceed \$833,816. Marchant seconded the motion. Fire Chief Chia stated that the purchase is included in the FY21 budget and that the truck came in under budget by using a purchasing group. City Manager Ryan Waller specified that Council Members had ranked the aerial truck as a high priority during the FY2021 budget process. Chief Chia said the truck will be ready in 7-8 months and can be used in rural areas. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

In Other Business, City Manager Waller thanked Dave Moeller and Snyder & Associates for their work on the comprehensive plan and the East Iowa Avenue Paving Project as their work helped the City to receive an award and a grant. Council Member Marchant also acknowledged other City partners, like Bolten and Menk, that contribute to successful projects such as the Square Streetscape project.

Parker moved and Kling seconded to receive and file correspondence from October 2 and 9, 2020, weekly updates provided by City Manager, Ryan Waller. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Meeting adjourned at 6:46 pm on a motion by Schroder and seconded by Marchant.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO

Meeting Date: 11/02/2020

Subject

Resolution approving Change Order Number 1 for the Water Resource Recovery Facility.

Information

Fiscal Impact

Attachments

Change Order Memorandum
Resolution Approving Change Order
Change Order No 1



— WATER RESOURCE RECOVERY FACILITY —

October 26, 2020

To: Mayor Pro Tem and City Council

CC: Ryan J. Waller, City Manager

CC: Andrew J. Lent

From: Rick Graves, WRRF Supt.

Re: Change Order No. 1

Attached to this memo is Change Order No. 1 for the Indianola WRRF between the City and Williams Brothers Construction, Inc.

This change order includes a group of seven items that have changed based on shop drawing submittals or changes in the field. A summary for each of the seven items starts on page C01-2. A couple of items highlighted by this change order are:

1) Formal change to the Contract Times based on the delayed start to the project as a result of the longer than planned IDNR Environmental Review. The Substantial and Final Completion dates have been extended by 30 days. This change will not impact any IDNR requirements.

2) In the rebar submittal review for the secondary clarifier reinforcement, HR Green determined they could reduce a portion of the reinforcement required for the design without changing the structural performance. This change item will save the City slightly more than \$35,000.

3) Item 7 was an increase in contract costs for the additional gravel and dust control for 110th Avenue. As the Contractor hauled excess fill material from the new WRRF site back to the existing wastewater treatment plant there was damage to the gravel road. This additional cost repaired the gravel road and applied dust control to the satisfaction of the Warren County Engineer. The rest of the items were for minor additional cost items.

In total, Change Order No. 1 includes an additional cost to the project of \$2,368. I, Rick Graves, have reviewed each of these items as they were identified and approve Change Order No. 1.

CITY OF INDIANOLA, IOWA
RESOLUTION NO. _____

**A RESOLUTION TO APPROVE CHANGE ORDER 1 FOR
WATER RESOURCE RECOVERY FACILITY**

WHEREAS, the City of Indianola has hired Williams Brothers Construction, Inc. for the construction of the Water Resource Recovery Facility (WRRF); and

WHEREAS, a change order is required as described on the attached documentation, and

WHEREAS, the additional cost for the change order is a total of \$2,368.

NOW, THEREFORE BE IT RESOLVED, that the City Council of Indianola Iowa hereby

1. Approves the Change Order 1 for the Water Resource Recovery Facility Project in the amount of \$2,368, and
2. Authorizes staff to sign the Change Order on behalf of the City of Indianola.

Adopted this 2nd day of November 2020.

Greta Southall
Mayor Pro Tem

Attest:

Andrew J. Lent
City Clerk/CFO



HRGreen

5525 Merle Hay Road, Suite 200
Johnston, IA 50131
(515) 278-2913 Fax (515) 278-1846

CO No. 01

Change Order

Distribution:			
Contractor	☒	Other	☐
Owner	☒	Other	☒
Engineer	☒	Other	☐

Indianola Water Resource Recovery Facility Indianola, Iowa	Date Issued	October 22, 2020
	Project No.	191899
Williams Brothers Construction Inc. PO Box 1366 Peoria, Illinois 61654	Contract Date	February 18, 2020
	Notice to Proceed Date	February 18, 2020

This Change Order No. 1 includes items 1-7 as defined in the attached summary and attachments. The net change by this Change Order No. 1 includes an increase in Contract Price of \$2,368 and 30 days adjustment to Substantial Completion and 30 days to Final Completion.

	Contract Price	Substantial Completion	Final Completion
Original Contractual Limit	\$45,600,000.00	April 1, 2022	June 10, 2022
Net Change by previously-authorized Change Order(s)	NA		
The Contractual limit prior to this Change Order	\$45,600,000.00	April 1, 2022	June 10, 2022
The Contract will be adjusted by this Change Order in the amount of	\$2,368	+30 days	+30 days
The new Contractual limit including this Change Order will be	\$45,602,368.00	April 29, 2022	July 9, 2022

NOT VALID UNTIL SIGNED BY THE CONTRACTOR, OWNER'S REPRESENTATIVE, if applicable, AND OWNER

Contractor Williams Brothers Construction, Inc.	Owner's Representative HR Green, Inc.	Owner City of Indianola, Iowa
By <i>Anthony Will</i>	By <i>James R. Hansen</i>	By
Date: 10/26/20	Date: 10/22/2020	Date:

Summary of Change Order No. 1 Items

Item 1 – Change in contract dates due to Environmental Clearance. This change item is for extending the Substantial and Final Completion dates based on the additional thirty (30) days needed for the IDNR Environmental Review. The revised Substantial Completion date is April 29, 2022 and the revised Final Completion date is July 9, 2022. There is no change in Contract Price for this Item 1. Letter requesting this change from Williams Brothers Construction Inc. is attached.

Change in Contract Schedule	30 days
Total cost to project	\$ 0

Item 2 – Additional circuit identified in PCO-002. Changes for PCO-002 is for the material and labor necessary to provide an electrical connection to the hydro-pneumatic tank located in the lower level of the Grit Building. All modifications were detailed in the enclosed FO-005. No change in contract time.

Total cost to project	\$ 714
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Item 3 – Diffuser and Grille Material. PCO-003 is for the material necessary to provide corrosive resistant air diffusers and grilles in stainless steel ductwork located in the wet environment of the Headworks Screen Room. All modifications were detailed in the enclosed PFO-007. Williams Brothers is requesting an increase to the contract of \$5,932.00. HR Green has reviewed this item and the cost increase is warranted. No change in contract time.

Total cost to project	\$ 5,932
-----------------------	-----------------

Item 4 – Additional TV in Break Room. Item 4 is for the material and labor necessary to provide provisions for a third TV location in the EOC/Break Room of the Administration Building as identified in PCO-004 as requested by the City. All modifications were detailed in the enclosed RFP-001. Williams Brothers is requesting an increase to the contract of \$1766.00. HR Green has reviewed this item and the cost increase is warranted. No change in contract time.

Total cost to project	\$ 1,766
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Item 5 – Reduction in Secondary Clarifier Reinforcement. Item 5 is for material and labor deduction associated with downsizing the outside face vertical reinforcing bars on each of the Secondary Clarifiers (Structure 380) from #8@6" to #6@12" and the outside dowels from #8@6" to #6@6" as described in PCO-007A. The other wall reinforcement is to remain the same. The modifications were detailed in the enclosed RFP No. 002. Williams Brothers is proposing a credit to the contract of \$35,381. HR Green has reviewed this item and the cost credit to project is warranted. No change in contract time.

Total credit to project	\$ (35,381)
-------------------------	--------------------

Item 6 – Electrical and Control Connection Modifications. This Item 6 is for the material and labor necessary to provide electrical and process control modifications as identified in PCO-010A and required by equipment submittals. The scope of the change is outlined within Field Order FO-010. Williams Brothers is requesting an increase to the contract of \$6,701.00. HR Green has reviewed this item and the cost increase is warranted. No change in contract time.

Total cost to project	\$ 6,701
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Item 7 – Rock and Dust Control Addition to 110th Avenue. This change is for the additional cost to add rock and dust control on 110th Avenue to repair the gravel road after completing hauling the excess fill material to the existing North Wastewater Treatment Plant site. The work was supervised and approved by Warren County Engineer's office. A breakdown of the additional work totaling \$22,636 is included in the documentation of this item. No change in contract time.

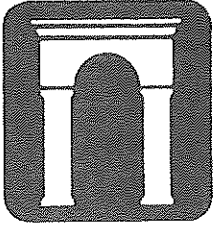
Total cost to project **\$ 22,636**

Total change in contract price for Change Order No. 1 \$2,368 (increase)

Total change in contract time for Change Order No. 1 30 days

CHANGE ORDER NO. 1

ITEM 1



**WILLIAMS
BROTHERS**
CONSTRUCTION INC.

April 1, 2020

Mr. Joe Frankl
HR Green, Inc.
5525 Merle Hay Road, Suite 200
Johnston, IA 50131-1448

VIA E-Mail: jfrankl@hrgreen.com
Re: Indianola WRRF
DNR Environmental Clearance Time Extension
Request
City of Indianola
Indianola, Iowa

Dear Mr. Frankl,

In accordance with Article 12 of the General Conditions of the Contract, we are hereby requesting a no cost time extension for the delay associated with the DNR environmental clearance thirty (30) day waiting period. The notice to proceed was issued on February 20, 2020. We were subsequently informed that the Iowa DNR requires a thirty (30) day environmental review before any ground disturbance activities may commence. The environmental review was completed on April 1, 2020 and WBCI was given authorization to commence work.

Given the DNR's thirty (30) day environmental clearance and in accordance with the Contract Documents, we hereby request a no cost change order be issued to add the thirty (30) days to the substantial and final completion dates of the project making the new substantial completion date April 29, 2022 and final completion July 9, 2022.

Sincerely,

WILLIAMS BROTHERS CONSTRUCTION INC.

By: Anthony Williams
Anthony Williams

CC: File / Job
Jim Rasmussen – HR Green Inc.
Jim Mayne – HR Green Inc.
Joe Williams – Williams Brothers Construction Inc.

CHANGE ORDER NO. 1

ITEM 2



▷ 5525 Merle Hay Road | Suite 200 | Johnston, IA 50131
Main 515.278.2913 • Fax 515.278.1846

▷ HRGREEN.COM

July 08, 2020

Mr. Rick Graves
City of Indianola
110 N 1st Street
Indianola, IA 50125

**Re: Indianola Water Resource Recovery Facility
Project No. 181950
Contractor's Proposed Change Order PCO-002**

Dear Rick:

Enclosed is an electronic copy of Proposed Change Order PCO-002 from Williams Brothers Construction, Inc. for the Water Resource Recovery Facility project.

PCO-002 is for the material and labor necessary to provide an electrical connection to the hydro-pneumatic tank located in the lower level of the Grit Building. All modifications were detailed in the enclosed FO-005. Williams Brothers is requesting an increase to the contract of \$714.00.

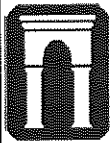
We have reviewed this Proposed Change Order and recommend acceptance of PCO-002 for \$714.00. Let me know if you would like hard copies mailed to you, and please contact me if you have any questions or would like to discuss further.

Sincerely,
HR GREEN, INC.

A handwritten signature in black ink, appearing to read 'Andy Venzke'.

Andy Venzke, P.E.
Sr. Engineer

Enclosures



**WILLIAMS
BROTHERS**
CONSTRUCTION, INC

Engineer's
Format

Contractor's / Subcontractor's Proposal Breakdown Summary

Date: 07/08/20

PCO No. **002**

GENERAL CONTRACTOR P.O. Box 1366 / Peoria, IL 61654 / Phone (309) 688-0416 / Fax (309) 688-0891

Engineer:
HR Green Inc.
5525 Merle Hay Road, Suite 200
Johnston, IA 50131-1448

OWNER: City of Indianola, IA
PROJECT: Indianola WRRF

WBCI Project # 530

I DESCRIPTION OF CHANGE:

Changes per Field Order 005 - Circuit for HT-2394

II SUMMARY OF DETAILED BREAKDOWN

	Additions	Deletions	Net Total
A. MATERIAL	\$0.00	\$0.00	\$0.00
B. LABOR	\$0.00	\$0.00	\$0.00
C. EQUIPMENT	\$0.00	\$0.00	\$0.00
D. NET TOTAL		(A+B+C)	\$0.00
E. OVERHEAD AND PROFIT		(Line D x 15%)	\$0.00
F. TOTAL WORK PERFORMED BY CONTRACTOR		(Lines D + E)	\$0.00

III CONTRACTOR'S MARK-UP ON WORK OF SUBCONTRACTORS

Detailed Breakdowns and summaries from each contractor must be attached.

SUBCONTRACTOR: Firm Name	CONTRACT WORK: Description	PROPOSAL
1. Price Electric	Electrical Work	\$674.80
2.		\$0.00
3.		\$0.00
4.		\$0.00
5.		\$0.00
6.		\$0.00
G. SUBTOTAL of all work performed by contractor's subcontractors		\$674.80
H. CONTRACTOR'S MARK-UP on work of subcontractors	(Line G x 5%)	\$33.74
I. TOTAL WORK PERFORMED BY SUBCONTRACTOR	(Lines G + H)	\$708.54
J. PROPOSAL	(Lines F+I)	\$708.54
K. SUPPLEMENTAL COSTS		
1. SAFETY	(1% of LABOR)	\$0.00
2. EXPENDABLE TOOLS	(2.5% of LABOR)	\$0.00
L. BONDS	(0.5% of PROPOSAL)	\$3.54
M. OTHER REQUIRED INSURANCE	(0.25% of PROPOSAL)	\$1.77

IV TOTAL PROPOSAL

N. TOTAL PROPOSAL for subject RFP increase (decrease) in contract amount

\$714

O. The work for this RFP will require an extension of time of 0 Calendar Days.

P. All costs are valid for 30 days.

CONTRACTOR

(SIGNATURE).....

Anthony Williams

Title: Project Manager

Date: 07/08/20



405 N. Troy Rd.
Robins, IA 52328
Phone: (319) 393-6406
Fax: (319) 393-6294

Request For Change

To: Williams Brothers Construction
1200 East Kelly Avenue
PO Box 1366
Peoria Heights, IL 61616
Project: Indianola WWT

RFC No: 003
Date: 7/7/2020
Description: Price Electric propose the changes that are in FO-005. Price will be adding circuit breaker, conduit, and wire.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$674.80 will be added to the contract price.

Authorized Signature: _____ Date: _____
Price Electric LLC

Authorized Signature: _____ Date: _____
Williams Brothers Construction

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Job Name: Indianola Water Resource Facility

Contractor:

Estimator: phada

Notes:

Bid Date: 1/16/2020

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
FO-005	\$118.45	100.00%	\$118.45	6.27	100.00%	6.27

Top Sheet

Raw Cost	\$651.02	Sales per Month	\$0.00
Tax	\$0.00	Return per Month	\$0.00
Raw Cost with Tax	\$651.02	Price per Square Foot	\$0.00
Overhead	\$0.00	Hours per Square Foot	0.00
Profit	\$17.77	Square Feet	0.00
Total Return Amount	\$17.77	Job Months	0.00
Total Return %	2.63%	Hours per Week	0.00
Price	\$668.78	Workers per Day	0.00
Bond	\$6.02	Total Hours	6.27
Sell Price	\$674.80	Markup Sales Tax (Overhead)	Yes
Adjusted Sell ()	\$0.00	Markup Sales Tax (Profit)	Yes
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	Yes

Labor

Class Description	Percent	Hours	Hourly	Burden	Labor Cost
	of Total	Distributed	Rate	Rate Percent	
<New Labor Assignment>	100.00%	6.27	\$85.00	\$0.00 0.00%	\$532.57
Totals	100.00%	6.27	\$85.00	\$0.00 0.00%	\$532.57

Mark Ups

	OVERHEAD			PROFIT		
	Total	%	Amount	%	Amount	
Materials	\$118.45	+	0.00%	\$118.45	+	15.00%
Labor	\$532.57	+	0.00%	\$532.57	+	0.00%
Supplier Quotes	\$0.00	+	0.00%	\$0.00	+	15.00%
SubContractors	\$0.00	+	0.00%	\$0.00	+	15.00%
Direct Job Expense	\$0.00	+	0.00%	\$0.00	+	15.00%

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Equipment Rental	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00
Totals	\$651.02		0.00%	\$651.02		2.73%	\$668.78

Tax Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$118.45	0.00%	\$0.00
Labor	\$532.57	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
		Total Tax:	\$0.00

	A	B	C	D	E	F	G	H	I
	Item #	Item Name	Quantity	Book Price	U	Ext Book Price	CO Lbr 2	U	CO Lbr 2 Ext
1									
2	Label Set: Combined, Combined, Combined, Combined, Combined								
3						Material Cost			Labor
4									
5	Schedule Code: Branch Conduit								
6	2,749	3/4 AL FLAT COVER	1.00	\$2.37	E	\$2.37	0.00	X	0.00
7	2,758	3/4 AL GASKET	1.00	\$2.51	E	\$2.51	0.00	X	0.00
8	2,749	3/4 AL FLAT COVER	1.00	\$2.37	E	\$2.37	0.00	X	0.00
9	2,758	3/4 AL GASKET	1.00	\$2.51	E	\$2.51	0.00	X	0.00
10	5,527	1/2 LIQUIDTIGHT FLEX	5.00	\$90.64	C	\$4.53	3.10	C	0.16
11	5,539	1/2 LIQUIDTIGHT FLEX CONN	1.00	\$214.15	C	\$2.14	12.40	C	0.12
12	5,587	1/2 LIQUIDTIGHT 90 FLEX CONN	1.00	\$315.63	C	\$3.16	15.50	C	0.16
13	2,524	3/4 ALUM CONDUIT	30.00	\$115.00	C	\$34.50	8.50	C	2.55
14	2,689	3/4 AL LB BODY	1.00	\$15.12	E	\$15.12	0.47	E	0.47
15	2,767	3/4 LOCKNUT	6.00	\$14.69	C	\$0.88	0.00	X	0.00
16	2,805	3/4 BUSH PLASTIC	3.00	\$40.33	C	\$1.21	4.65	C	0.14
17	3,158	3/4 GRC CHNL STRAP	3.00	\$112.33	C	\$3.37	6.20	C	0.19
18									
19						\$74.67			3.77
20									
21	Schedule Code: Branch Wire								
22	5,783	20A WIRE TERMINATION	4.00	\$0.00	X	\$0.00	0.04	E	0.18
23	41	12 THHN CU STRANDED	280.00	\$0.07	E	\$19.60	6.40	M	1.79
24	5,855	RED 3M WIRE NUT	4.00	\$17.18	C	\$0.69	0.60	C	0.02
25									
26						\$20.29			2.00
27									
28	Schedule Code: Equipment								
29	9,600	QOB-115 120/240V CB	1.00	\$28.37	E	\$28.37	0.50	E	0.50
30									

CHANGE ORDER NO. 1

ITEM 3



▷ 5525 Merle Hay Road | Suite 200 | Johnston, IA 50131
Main 515.278.2913 • Fax 515.278.1846

P: HRGREEN.COM

July 9, 2020

Mr. Rick Graves
City of Indianola
110 N 1st Street
Indianola, IA 50125

**Re: Indianola Water Resource Recovery Facility
Project No. 181950
Contractor's Proposed Change Order PCO-003**

Dear Rick:

Enclosed is an electronic copy of Proposed Change Order PCO-003 from Williams Brothers Construction, Inc. for the Water Resource Recovery Facility project.

PCO-003 is for the material necessary to provide corrosive resistant air diffusers and grilles in stainless steel ductwork located in the wet environment of the Headworks Screen Room. All modifications were detailed in the enclosed PFO-007. Williams Brothers is requesting an increase to the contract of \$5,932.00.

We have reviewed this Proposed Change Order and recommend acceptance of PCO-003 for \$5,932.00. Let me know if you would like hard copies mailed to you, and please contact me if you have any questions or would like to discuss further.

Sincerely,
HR GREEN, INC.

A handwritten signature in cursive script that reads 'Douglas A. Sullivan'.

Doug Sullivan, P.E.
Lead Mechanical Engineer

Enclosures



**WILLIAMS
BROTHERS**
CONSTRUCTION, INC

Engineer's
Format

Contractor's / Subcontractor's Proposal Breakdown Summary

Date: 07/09/20

PCO No. 003

GENERAL CONTRACTOR P.O. Box 1366 / Peoria, IL 61654 / Phone (309) 688-0416 / Fax (309) 688-0891

Engineer:
HR Green Inc.
5525 Merle Hay Road, Suite 200
Johnston, IA 50131-1448

OWNER: City of Indianola, IA
PROJECT: Indianola WRRF

WBCI Project # 530

I DESCRIPTION OF CHANGE:

Changes per Field Order 007 - Diffuser and Grille Material.

II SUMMARY OF DETAILED BREAKDOWN

	Additions	Deletions	Net Total
A. MATERIAL	\$0.00	\$0.00	\$0.00
B. LABOR	\$0.00	\$0.00	\$0.00
C. EQUIPMENT	\$0.00	\$0.00	\$0.00
D. NET TOTAL		(A+B+C)	\$0.00
E. OVERHEAD AND PROFIT		(Line D x 15%)	\$0.00
F. TOTAL WORK PERFORMED BY CONTRACTOR		(Lines D + E)	\$0.00

III CONTRACTOR'S MARK-UP ON WORK OF SUBCONTRACTORS

Detailed Breakdowns and summaries from each contractor must be attached.

SUBCONTRACTOR: Firm Name	CONTRACT WORK: Description	PROPOSAL
1. Corn States Metal Fabricators, Inc.	HVAC Work	\$5,607.78
2.		\$0.00
3.		\$0.00
4.		\$0.00
5.		\$0.00
6.		\$0.00
G. SUBTOTAL of all work performed by contractor's subcontractors		\$5,607.78
H. CONTRACTOR'S MARK-UP on work of subcontractors	(Line G x 5%)	\$280.39
I. TOTAL WORK PERFORMED BY SUBCONTRACTOR	(Lines G + H)	\$5,888.17
J. PROPOSAL	(Lines F+I)	\$5,888.17
K. SUPPLEMENTAL COSTS		
1. SAFETY	(1% of LABOR)	\$0.00
2. EXPENDABLE TOOLS	(2.5% of LABOR)	\$0.00
L. BONDS	(0.5% of PROPOSAL)	\$29.44
M. OTHER REQUIRED INSURANCE	(0.25% of PROPOSAL)	\$14.72

IV TOTAL PROPOSAL

- N. TOTAL PROPOSAL for subject RFP increase (decrease) in contract amount **\$5,932**
- O. The work for this RFP will require an extension of time of 0 Calendar Days.
- P. All costs are valid for 30 days.

CONTRACTOR

(SIGNATURE).....

Anthony Williams

Title: Project Manager

Date: 07/09/20

**CORN STATES METAL FABRICATORS, INC.**

1323 MAPLE STREET • PO BOX 65635 • WEST DES MOINES, IA 50265
PH. (515) 225-7961 • FAX (515) 225-9382 • E-MAIL csmf@cornstates.com

07/08/2020

RE: Indianola Water recovery Project (WRP)
FO-007
Indianola, Iowa

Gentlemen,

For the net sum of **\$ 5607.78**, we propose to provide & install the following products & services:

- M2.10 Room 2101 Change 4-SD-1's to SD-2's
- M2.10 Room 2101 Change 4-EG-1's to EG-2's
- Change grill materials for thee 8-grilles to type 304 stainless Steel
- We include 2-year parts & labor warranty on all new equipment & grilles
- We include submittals, O&M's, licenses, & permits
- Clean up of our own debris
- We include buy American Iron & steel compliances

We have not included power, interlock wiring, process controls, roofing or roof support framing, cutting & patching, allowances, temporary HVAC, sprinkler piping, plumbing, tying into fire alarm system, process piping or systems, engineering or design fees, bonds, sales tax, and painting.

Pricing & Breakdown as follows:

Refrigeration & gas piping			0.00
Controls			0.00
Insulator			0.00
TAB			0.00
Subcontractors Total			0.00
Steel, anchors, hardcast, sealer, hangers, insulation, etc.			0.00
Change grill types & material to Stainless steel			4,780.00
Total HVAC Materials & Equipment			4,780.00
HVAC Fabrication Labor (traps)	0	85	0.00
HVAC installation Labor	0	85	0.00
HVAC superintendent/Foreman	1	96.33	96.33
Total HVAC Labor			96.33
Sales Tax on HVAC materials & Equipment	exempt	0	0.00
15% Mark-up on HVAC materials & labor per the specifications		0.15	731.45
5% Mark-up on subcontractors		0.05	0.00
HVAC total including materials labor & allowable Mark-ups			5,607.78

Back-up Data Attached

Thank you for the opportunity to quote on this project.

Sincerely,

Doug Golay



HART - HAMMER, INC.

529 ELM • P.O. BOX 65517 • WEST DES MOINES, IOWA 50265 • PHONE (515) 277-6305
FAX (515) 277-3069

QUOTE

Quote #070720

TO: Dustin @ CSMF

Date: July 8, 2020

FM: Renee Happel

Time: 5:48 PM

Email: renee.happel@harthammer.com

RE: Indianola WRRF FO# 007

Page: 1 OF

SALES AND USE TAX NOT INCLUDED.
Quote valid for 30 day unless noted otherwise.

Change

(4) SD1 to SD2 24 x 20 67DH 304ss supply grilles

(4) EG1 to EG2 30 x 22 6745H 304ss exhaust grilles

Total Net ADD-----+\$4,780.00

Standard product warranty provided.
Thank you!!

HEATING • AIR CONDITIONING & VENTILATING EQUIPMENT • SPECIAL HEAT TRANSFER • CLEAN ROOMS
DIRECT & INDIRECT GAS MAKE UP AIR UNITS • AIR DISTRIBUTION • FILTERS • COMMERCIAL & INDUSTRIAL



HRGreen

5525 Merle Hay Road, Suite 200
Johnston, IA 50131
(515) 278-2913 Fax (515) 278-1846

FO No. 007

Field Order

PROJECT: Indianola Water Resource Recovery Facility Indianola, Iowa	FO Instructed by:	
TO CONTRACTOR: Williams Brothers Construction Inc. PO Box 1366 Peoria, Illinois 61654	Engineer	☒
	Owner	☐
	Other	☐
	Date Issued	5/14/2020

FO is in Reference to:		FO is intended to:	
PCO	☐	☒	Clarify Drawings
RFP	☐	☐	Clarify Specifications
RFI	☐	☐	Clarify Procedures
Other	☐	☐	Transmit drawings or documents
		☐	Other _____

REGARDING/REFERENCE:

Supply damper and exhaust grille material in Headworks Screen Room

INSTRUCTION:

Refer to Sheet M.210 - Headworks Operating Level HVAC Plan: In Screen Room 2101, revise 4 supply diffusers from SD-1 to SD-2 and revise 4 exhaust grilles from EG-1 to EG-2. Diffusers and grilles in this room shall be stainless steel, matching the ductwork.

If, in your opinion, this instruction involves work which changes the Contract Price or Time, you must submit a Proposed Change Order, or notice as required in the Contract Documents.

If you have any questions regarding this FO, please contact Doug Sullivan at 515-657-5314.

Doug Sullivan, PE
Mechanical Engineer

CHANGE ORDER NO. 1

ITEM 4



HRGreen

5525 Merle Hay Road | Suite 200 | Johnston, IA 50131
Main 515.278.2913 • Fax 515.278.1846

HRGREEN.COM

July 17, 2020

Mr. Rick Graves
City of Indianola
110 N 1st Street
Indianola, IA 50125

**Re: Indianola Water Resource Recovery Facility
Project No. 181950
Contractor's Proposed Change Order PCO-004**

Dear Rick:

Enclosed is an electronic copy of Proposed Change Order PCO-004 from Williams Brothers Construction, Inc. for the Water Resource Recovery Facility project.

PCO-004 is for the material and labor necessary to provide provisions for a third TV location in the EOC/Break Room of the Administration Building, as you requested to have the Contractor provide pricing for. All modifications were detailed in the enclosed RFP-001. Williams Brothers is requesting an increase to the contract of \$1766.00.

We have reviewed this Proposed Change Order and, based on your request to have this work performed, recommend acceptance of PCO-004 for \$1766.00. Let me know if you would like hard copies mailed to you, and please contact me if you have any questions or would like to discuss further.

Sincerely,
HR GREEN, INC.

A handwritten signature in cursive script, reading 'Andy Venzke'.

Andy Venzke, P.E.
Sr. Engineer

Enclosures



**WILLIAMS
BROTHERS**
CONSTRUCTION, INC

Engineer's
Format

Contractor's / Subcontractor's Proposal Breakdown Summary

Date: 07/15/20

PCO No. 004

GENERAL CONTRACTOR P.O. Box 1366 / Peoria, IL 61654 / Phone (309) 688-0416 / Fax (309) 688-0891

Engineer:

HR Green Inc.
5525 Merle Hay Road, Suite 200
Johnston, IA 50131-1448

OWNER:

City of Indianola, IA

PROJECT:

Indianola WRRF

WBCI Project # 530

I DESCRIPTION OF CHANGE:

RFP-001 - Additional TV Location in Break Room.

II SUMMARY OF DETAILED BREAKDOWN

	Additions	Deletions	Net Total
A. MATERIAL	\$0.00	\$0.00	\$0.00
B. LABOR	\$0.00	\$0.00	\$0.00
C. EQUIPMENT	\$0.00	\$0.00	\$0.00
D. NET TOTAL		(A+B+C)	\$0.00
E. OVERHEAD AND PROFIT		(Line D x 15%)	\$0.00
F. TOTAL WORK PERFORMED BY CONTRACTOR		(Lines D + E)	\$0.00

III CONTRACTOR'S MARK-UP ON WORK OF SUBCONTRACTORS

Detailed Breakdowns and summaries from each contractor must be attached.

SUBCONTRACTOR: Firm Name	CONTRACT WORK: Description	PROPOSAL
1. Price Electric	Electrical Work	\$1,669.00
2.		\$0.00
3.		\$0.00
4.		\$0.00
5.		\$0.00
6.		\$0.00
G. SUBTOTAL of all work performed by contractor's subcontractors		\$1,669.00
H. CONTRACTOR'S MARK-UP on work of subcontractors	(Line G x 5%)	\$83.45
I. TOTAL WORK PERFORMED BY SUBCONTRACTOR	(Lines G + H)	\$1,752.45
J. PROPOSAL	(Lines F+I)	\$1,752.45
K. SUPPLEMENTAL COSTS		
1. SAFETY	(1% of LABOR)	\$0.00
2. EXPENDABLE TOOLS	(2.5% of LABOR)	\$0.00
L. BONDS	(0.5% of PROPOSAL)	\$8.76
M. OTHER REQUIRED INSURANCE	(0.25% of PROPOSAL)	\$4.38

IV TOTAL PROPOSAL

N. TOTAL PROPOSAL for subject RFP increase (decrease) in contract amount

\$1,766

O. The work for this RFP will require an extension of time of 0 Calendar Days.

P. All costs are valid for 30 days.

CONTRACTOR

(SIGNATURE).....

Anthony Williams

Title: Project Manager

Date: 07/15/20
49



405 N. Troy Rd.
Robins, IA 52328
Phone: (319) 393-6406
Fax: (319) 393-6294

Request For Change

To: Williams Brothers Construction
1200 East Kelly Avenue
PO Box 1366
Peoria Heights, IL 61616
Project: Indianola WWT

RFC No: 001
Date: 6/11/2020
Description: Price Electric proposes the changes that are in RFP-001.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$1,669.00 will be added to the contract price.

Authorized Signature: _____ Date: _____
Price Electric LLC

Authorized Signature: _____ Date: _____
Williams Brothers Construction

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Job Name: Indianola Water Resource Facility

Contractor:

Estimator: phada

Notes:

Bid Date: 1/16/2020

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
RFP-001 Extra TV RM 1203	\$290.89	100.00%	\$290.89	15.52	100.00%	15.52

Top Sheet

Raw Cost	\$1,610.47	Sales per Month	\$0.00
Tax	\$0.00	Return per Month	\$0.00
Raw Cost with Tax	\$1,610.47	Price per Square Foot	\$0.00
Overhead	\$0.00	Hours per Square Foot	0.00
Profit	\$43.63	Square Feet	0.00
Total Return Amount	\$43.63	Job Months	0.00
Total Return %	2.61%	Hours per Week	40.00
Price	\$1,654.10	Workers per Day	0.00
Bond	\$14.89	Total Hours	15.52
Sell Price	\$1,668.99	Markup Sales Tax (Overhead)	No
Adjusted Sell ()	\$0.00	Markup Sales Tax (Profit)	Yes
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	Yes

Labor

Class Description	Percent	Hours	Hourly	Burden		Labor Cost
	of Total	Distributed	Rate	Rate	Percent	
	100.00%	15.52	\$85.00	\$0.00	0.00%	\$1,319.57
Totals	100.00%	15.52	\$85.00	\$0.00	0.00%	\$1,319.57

Mark Ups

Mark Ups	OVERHEAD					PROFIT	
	Total		%	Amount	%	Amount	
Materials	\$290.89	+	0.00%	\$290.89	+	15.00%	\$334.53
Labor	\$1,319.57	+	0.00%	\$1,319.57	+	0.00%	\$1,319.57
Supplier Quotes	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00
SubContractors	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00
Direct Job Expense	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Equipment Rental	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00
Totals	\$1,610.47		0.00%	\$1,610.47		2.71%	\$1,654.10

Tax Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$290.89	0.00%	\$0.00
Labor	\$1,319.57	0.00%	\$0.00
Supplier Quotes	\$0.00	7.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
		Total Tax:	\$0.00

	A	B	C	D	E	F	G	H	I
	Item #	Item Name	Quantity	Book Price	U	Ext Book Price	CO Lbr 2	U	CO Lbr 2 Ext
1									
2	Label Set: Combined, Combined, Combined, Combined, Combined								
3						Material Cost			Labor
4									
5	Schedule Code: Branch Conduit								
6	4,905	3/4 PVC 40	20.00	\$24.00	C	\$4.80	4.65	C	0.93
7	4,906	1 PVC 40	40.00	\$35.00	C	\$14.00	6.20	C	2.48
8	100,080	WB1-Wall Box	1.00	\$135.00	E	\$135.00	1.00		1.00
9	1,002	3/4 EMT	20.00	\$65.00	C	\$13.00	8.20	C	1.64
10	1,003	1 EMT	40.00	\$113.00	C	\$45.20	8.40	C	3.36
11	1,107	3/4 EMT CONN S/C	2.00	\$39.94	C	\$0.80	7.75	C	0.16
12	1,108	1 EMT CONN S/C	4.00	\$61.55	C	\$2.46	9.30	C	0.37
13	1,167	3/4 EMT COUPL S/C	2.00	\$42.81	C	\$0.86	5.42	C	0.11
14	1,168	1 EMT COUPL S/C	4.00	\$70.93	C	\$2.84	6.20	C	0.25
15	1,299	3/4 EMT CHNL STRAP W/BOLT	2.50	\$128.68	C	\$3.22	6.20	C	0.16
16	1,300	1 EMT CHNL STRAP W/BOLT	5.00	\$134.83	C	\$6.74	6.20	C	0.31
17	3,799	#12-#14 PLASTIC ANCHOR 150# 1 1/2"	2.00	\$7.56	C	\$0.15	3.10	C	0.06
18	15,590	4/S BOX 1-1/2" DEEP	1.00	\$111.90	C	\$1.12	15.50	C	0.16
19	16,682	GROUND SCREW/#14 PIGTAIL	1.00	\$67.19	C	\$0.67	3.10	C	0.03
20									
21						\$212.05			7.60
22									
23	Schedule Code: Branch Wire								
24	41	12 THHN CU STRANDED	180.00	\$0.07	E	\$12.60	6.40	M	1.15
25									
26	Schedule Code: Data CU Cable								
27	100,081	CAT 6 Ter	1.00	\$8.00	E	\$8.00	1.00		1.00
28	18,976	4PR CAT6 24GA WHITE CABLE	170.00	\$0.10	E	\$17.00	11.47	M	1.95
29									
30						\$25.00			2.95
31									
32	Schedule Code: Devices								
33	15,250	RAISED COVER 1 DUPLEX	1.00	\$265.00	C	\$2.65	9.60	C	0.10
34	15,416	DPLX 5-20R HD SPEC IV	1.00	\$19.79	E	\$19.79	0.32	E	0.32
35									
36						\$22.44			0.42

CHANGE ORDER NO. 1

ITEM 5



▷ 5525 Merle Hay Road | Suite 200 | Johnston, IA 50131
Main 515.278.2913 • Fax 515.278.1846

▷ HRGREEN.COM

August 26, 2020

Mr. Rick Graves
City of Indianola
110 N 1st Street
Indianola, IA 50125

**Re: Indianola Water Resource Recovery Facility
Project No. 181950
Contractor's Proposed Change Order PCO-007A**

Dear Rick:

Enclosed is an electronic copy of Proposed Change Order PCO-007A from Williams Brothers Construction, Inc. for the Water Resource Recovery Facility project.

PCO-007A is for material and labor deduction associated with downsizing the outside face vertical reinforcing bars on the Secondary Clarifiers (Structure 380) from #8@6" to #6@12" and the outside dowels from #8@6" to #6@6". The other wall reinforcement is to remain the same. The modifications were detailed in the enclosed RFP No. 002. Williams Brothers is proposing a credit to the contract of \$35,117.25.

We have reviewed this Proposed Change Order and recommend acceptance of PCO-007A for credit deduct of \$35,117.25.. Let me know if you would like hard copies mailed to you, and please contact me if you have any questions or would like to discuss further.

Sincerely,
HR GREEN, INC.

A handwritten signature in cursive script that reads 'Joseph Frankl'.

Joseph Frankl, P.E.
Project Manager

Enclosures



**WILLIAMS
BROTHERS**
CONSTRUCTION, INC

Engineer's
Format

Contractor's / Subcontractor's Proposal Breakdown Summary

Date: 08/19/20

PCO No. **007A**

GENERAL CONTRACTOR P.O. Box 1366 / Peoria, IL 61654 / Phone (309) 688-0416 / Fax (309) 688-0891

Engineer:
HR Green Inc.
5525 Merle Hay Road, Suite 200
Johnston, IA 50131-1448

OWNER: City of Indianola, IA
PROJECT: Indianola WRRF

WBCI Project # 530

I DESCRIPTION OF CHANGE:

RFP-002 - Clarifier Outside Verts Reduction. Revised 2020-08-19.

II SUMMARY OF DETAILED BREAKDOWN

	Additions	Deletions	Net Total
A. MATERIAL	\$0.00	\$0.00	\$0.00
B. LABOR	\$0.00	\$0.00	\$0.00
C. EQUIPMENT	\$0.00	\$0.00	\$0.00
D. NET TOTAL		(A+B+C)	\$0.00
E. OVERHEAD AND PROFIT		(Line D x 15%)	\$0.00
F. TOTAL WORK PERFORMED BY CONTRACTOR		(Lines D + E)	\$0.00

III CONTRACTOR'S MARK-UP ON WORK OF SUBCONTRACTORS

Detailed Breakdowns and summaries from each contractor must be attached.

SUBCONTRACTOR: Firm Name	CONTRACT WORK: Description	PROPOSAL
1. Harris Rebar (Ambassador Steel)	Concrete Reinforcing Work	(\$33,445.00)
2.		\$0.00
3.		\$0.00
4.		\$0.00
5.		\$0.00
6.		\$0.00
G. SUBTOTAL of all work performed by contractor's subcontractors		(\$33,445.00)
H. CONTRACTOR'S MARK-UP on work of subcontractors	(Line G x 5%)	(\$1,672.25)
I. TOTAL WORK PERFORMED BY SUBCONTRACTOR	(Lines G + H)	(\$35,117.25)
J. PROPOSAL	(Lines F+I)	(\$35,117.25)
K. SUPPLEMENTAL COSTS		
1. PER DIEM	(1% of LABOR)	\$0.00
2. TEMPORARY FACILITIES	(2.5% of LABOR)	\$0.00
L. BONDS	(0.5% of PROPOSAL)	(\$175.59)
M. OTHER REQUIRED INSURANCE	(0.25% of PROPOSAL)	(\$87.79)

IV TOTAL PROPOSAL

N. TOTAL PROPOSAL for subject RFP increase (decrease) in contract amount

(\$35,381)

O. The work for this RFP will require an extension of time of 0 Calendar Days.

P. All costs are valid for 30 days.

CONTRACTOR

(SIGNATURE).....

Anthony Williams

Title: Project Manager

Date: 08/19/20



Ambassador Steel Fabrication LLC

Change Order No.:
CO-0007

CHANGE ORDER

Bid Item No.: 009	Job No.: 00520017	Job Description: FP- Indianola Water Resource Recover	Original C/O Date: 07/28/20	Revised C/O Date:
Sell To: W10719 Williams Brothers Construction Email: cheryl.bruns@wbci.us				

Change Order Description:
DEDUCT PER CPR 002

Description	Type	Quantity	Line Amount
Rebar Grade 60 Black	Add	1 LS	\$12,955.00
Rebar Grade 60 Black	Deduct	-1 LS	\$-32,295.00
Detailing - Extra Hours - Black	Add	1 LS	\$180.00
Placing Rebar Subcontracted - Black	Deduct	-1 LS	\$-22,735.00
Placing Rebar Subcontracted - Black	Add	1 LS	\$8,450.00

CHANGE DESCRIPTION: DEDUCT - CPR 0002 Clarifier Wall Vertical Reduction

AUTHORIZED BY: Anthony Williams w/ WBCI

CONTRACTOR CONTACT INFO: anthony@wbci.us

OTHER : CPR 0002

DESIGN DRAWINGS AFFECTED: S.380

HARRIS DRAWINGS AFFECTED: R07.00

RE-DETAILING HOURS: 4 hrs

ADDED WEIGHT

BLACK BAR

#6- 31,295 lbs

DEDUCTED WEIGHT

BLACK BAR:

#8- 84,218 lbs

REMARKS:

Per CPR 002 emailed by Anthony Williams w/ WBCI to Tim Schnieders w/ Harris Rebar (7/28/20). CPR 002 proposes to reduce the bar size and bar spacing of the outside face vertical reinforcement in STR 380 Secondary Clarifiers. The outside face dowels would reduce from #8 @6" to #6 @6" and the outside face verticals would reduce from #8 @6" to #6 @12". This would deduct a gross weight of 52,923 lbs and add 4 hours redetailing.



Ambassador Steel Fabrication LLC

Change Order No.:

CO-0007

CHANGE ORDER

Bid Item No.: 009	Job No.: 00520017	Job Description: FP- Indianola Water Resource Recover	Original C/O Date: 07/28/20	Revised C/O Date:
Sell To: W10719 Williams Brothers Construction Email: cheryl.bruns@wbci.us				

Change Order Description: DEDUCT PER CPR 002

Description	Type	Quantity	Unit Price	Line Amount
-------------	------	----------	------------	-------------

Total: **\$-33,445.00**

Deletion To Contract

Issued By: Tim Schnieders

Accepted By: Name:

(Please Print)

(Signature)

Date:

Ambassador Steel Fabrication LLC

1401 N. 15th Ave. E., Newton, IA 50208, USA T. 641-792-7142 F. 641-792-2820

Customer Copy



HRGreen

5525 Merle Hay Road, Suite 200
Johnston, IA 50131
(515) 278-2913 Fax (515) 278-1846

RFP No. 002

Request For Proposal

PROJECT: Indianola Water Resource Recovery Facility Indianola, Iowa	RFP Requested by:	
TO CONTRACTOR: Williams Brothers Construction Inc. PO Box 1366 Peoria, Illinois 61654	Engineer	☐
	Owner	☒
	Other	☐
	Date Issued	7/28/2020

RFP is in Reference to:	
PCO	
RFI	
FO	
Other	Reinforcing Steel

REGARDING/REFERENCE:

Clarifier Wall Reinforcing Steel

REQUESTED CHANGE:

On Sheet S.380, Engineer is considering downsizing the outside face vertical reinforcing bars from #8@6" to #6@12 and the outside dowels from #8@6 to #6@6. The other wall reinforcement would remain the same. This would apply to all three Clarifiers. Please provide a cost deduct that the Contractor is willing to credit back to the Owner if this change is made. The submittal 032000-18 will be held until the Contractor responds to this RFP.

This RFP is requested for a proposal to changes in the Work as indicated above. Contractor is requested to submit a Proposed Change Order (PCO) along with any supporting documentation such as breakdown of cost and/or material.

If you have any questions regarding this RFP, please contact Greg Baenziger at 515-657-5277 or Joe Frankl at 515-657-5289.

Greg Baenziger, PE
Structural Engineer

CHANGE ORDER NO. 1

ITEM 6



> 5525 Merle Hay Road | Suite 200 | Johnston, IA 50131
Main 515.278.2913 • Fax 515.278.1846

HRGREEN.COM

August 26, 2020

Mr. Rick Graves
City of Indianola
110 N 1st Street
Indianola, IA 50125

**Re: Indianola Water Resource Recovery Facility
Project No. 181950
Contractor's Proposed Change Order PCO-010A**

Dear Rick:

Enclosed is an electronic copy of Proposed Change Order PCO-010A from Williams Brothers Construction, Inc. for the Water Resource Recovery Facility project.

PCO-010A is for the material and labor necessary to provide electrical and process control modifications as required by equipment submittals. The scope of the change is outlined within Field Order FO-010. Williams Brothers is requesting an increase to the contract of \$6,701.00.

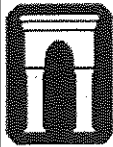
We have reviewed this Proposed Change Order and recommend acceptance of PCO-010A for \$6,701.00. Let me know if you would like hard copies mailed to you, and please contact me if you have any questions or would like to discuss further.

Sincerely,
HR GREEN, INC.

A handwritten signature in cursive script, appearing to read 'Andy Venzke'.

Andy Venzke, P.E.
Sr. Engineer

Enclosures



**WILLIAMS
BROTHERS**
CONSTRUCTION, INC.

Engineer's
Format

Contractor's / Subcontractor's Proposal Breakdown Summary

Date: 08/26/20

PCO No. 010A

GENERAL CONTRACTOR P.O. Box 1366 / Peoria, IL 61654 / Phone (309) 688-0416 / Fax (309) 688-0891

Engineer:

HR Green Inc.
5525 Merle Hay Road, Suite 200
Johnston, IA 50131-1448

OWNER:

City of Indianola, IA

PROJECT:

Indianola WRRF

WBCI Project # 530

I DESCRIPTION OF CHANGE:

Revision 01 - Changes per Field Order 010 Electrical and Control Connection Modifications for Equipment.

II SUMMARY OF DETAILED BREAKDOWN

	Additions	Deletions	Net Total
A. MATERIAL	\$0.00	\$0.00	\$0.00
B. LABOR	\$0.00	\$0.00	\$0.00
C. EQUIPMENT	\$0.00	\$0.00	\$0.00
D. NET TOTAL		(A+B+C)	\$0.00
E. OVERHEAD AND PROFIT		(Line D x 15%)	\$0.00
F. TOTAL WORK PERFORMED BY CONTRACTOR		(Lines D + E)	\$0.00

III CONTRACTOR'S MARK-UP ON WORK OF SUBCONTRACTORS

Detailed Breakdowns and summaries from each contractor must be attached.

SUBCONTRACTOR: Firm Name	CONTRACT WORK: Description	PROPOSAL
1. Price Electric	Electrical Work	\$6,334.45
2.		\$0.00
3.		\$0.00
4.		\$0.00
5.		\$0.00
6.		\$0.00
G. SUBTOTAL of all work performed by contractor's subcontractors		\$6,334.45
H. CONTRACTOR'S MARK-UP on work of subcontractors	(Line G x 5%)	\$316.72
I. TOTAL WORK PERFORMED BY SUBCONTRACTOR	(Lines G + H)	\$6,651.17
J. PROPOSAL	(Lines F+I)	\$6,651.17
K. SUPPLEMENTAL COSTS		
1. PER DIEM	(1% of LABOR)	\$0.00
2. TEMPORARY FACILITIES	(2.5% of LABOR)	\$0.00
L. BONDS	(0.5% of PROPOSAL)	\$33.26
M. OTHER REQUIRED INSURANCE	(0.25% of PROPOSAL)	\$16.63

IV TOTAL PROPOSAL

N. TOTAL PROPOSAL for subject RFP increase (decrease) in contract amount

\$6,701

O. The work for this RFP will require an extension of time of 0 Calendar Days.

P. All costs are valid for 30 days.

CONTRACTOR

(SIGNATURE).....

Anthony Williams

Title: Project Manager

Date: 08/26/20



405 N. Troy Rd.
Robins, IA 52328
Phone: (319) 393-6406
Fax: (319) 393-6294

Request For Change

To: Williams Brothers Construction
1200 East Kelly Avenue
PO Box 1366
Peoria Heights, IL 61616
Project: Indianola WWT

RFC No: 006
Date: 8/14/2020
Description: Price Electric proposes the change that were in Field Order #10. Please review the pricing and break out. Due to the steel and copper markets pricing is only good for 7 business. Take note that we need approval before we can release the electrical gear.

FO-10-1	\$12,981.92
FO-10-2	\$66.93
FO-10-3	\$83.76
FO-10-4	\$(7,561.17)
FO-10-5	\$(1,664.19)
FO-10-6	\$1,380.70
Jetco	\$1,046.50
Total	\$6,334.45

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$6,334.45 will be added to the contract price.

Authorized Signature: _____ Date: _____
Price Electric LLC

Authorized Signature: _____ Date: _____
Williams Brothers Construction

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Job Name: Indianola Water Resource Facility

Contractor:

Estimator: phada

Notes:

Bid Date: 1/16/2020

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
FO-010-1	\$1,336.23	100.00%	\$1,336.23	133.29	100.00%	133.29

Top Sheet

Raw Cost	\$12,665.69	Sales per Month	\$0.00
Tax	\$0.00	Return per Month	\$0.00
Raw Cost with Tax	\$12,665.69	Price per Square Foot	\$0.00
Overhead	\$0.00	Hours per Square Foot	0.00
Profit	\$200.43	Square Feet	0.00
Total Return Amount	\$200.43	Job Months	0.00
Total Return %	1.54%	Hours per Week	0.00
Price	\$12,866.13	Workers per Day	0.00
Bond	\$115.80	Total Hours	133.29
Sell Price	\$12,981.92	Markup Sales Tax (Overhead)	Yes
Adjusted Sell ()	\$0.00	Markup Sales Tax (Profit)	Yes
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	Yes

Labor

Class Description	Percent	Hours	Hourly	Burden		Labor Cost
	of Total	Distributed	Rate	Rate	Percent	
<New Labor Assignment>	100.00%	133.29	\$85.00	\$0.00	0.00%	\$11,329.46
Totals	100.00%	133.29	\$85.00	\$0.00	0.00%	\$11,329.46

Mark Ups

	OVERHEAD			PROFIT		
	Total	%	Amount	%	Amount	
Materials	\$1,336.23	+	0.00%	\$1,336.23	+	15.00%
Labor	\$11,329.46	+	0.00%	\$11,329.46	+	0.00%
Supplier Quotes	\$0.00	+	0.00%	\$0.00	+	15.00%
SubContractors	\$0.00	+	0.00%	\$0.00	+	15.00%
Direct Job Expense	\$0.00	+	0.00%	\$0.00	+	15.00%

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Equipment Rental	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00
Totals	\$12,665.69		0.00%	\$12,665.69		1.58%	\$12,866.13

Tax Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$1,336.23	0.00%	\$0.00
Labor	\$11,329.46	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
		Total Tax:	\$0.00

	A	B	C	D	E	F	G	H	I
	Item #	Item Name	Quantity	Book Price	U	Ext Book Price	CO Lbr 2	U	CO Lbr 2 Ext
1									
2	Label Set: Combined, Combined, Combined, Combined, Combined								
3									
4	Schedule Code: Controls								
5	5,777	#14 CONTROL TERMINATION	190.00	\$0.25	E	\$47.50	0.10	E	19.00
6	100,276	MAU REMOTE CP	5.00	\$0.00	E	\$0.00	4.00		20.00
7									
8						\$47.50			39.00
9									
10	Schedule Code: Branch Conduit								
11	5,528	3/4 LIQUIDTIGHT FLEX	50.00	\$123.06	C	\$61.53	4.65	C	2.32
12	5,540	3/4 LIQUIDTIGHT FLEX CONN	10.00	\$295.05	C	\$29.51	13.95	C	1.39
13	5,588	3/4 LIQUIDTIGHT 90 FLEX CONN	10.00	\$508.56	C	\$50.86	17.05	C	1.70
14	1,311	3/4 GRC	200.00	\$180.00	C	\$360.00	8.50	C	17.00
15	3,158	3/4 GRC CHNL STRAP	25.00	\$112.33	C	\$28.08	6.20	C	1.55
16									
17						\$529.97			23.97
18									
19	Schedule Code: Branch Wire								
20	5,784	30A WIRE TERMINATION	40.00	\$0.00	X	\$0.00	0.06	E	2.40
21	26,618	8791 #18 3C SPIRAL SHIELD CBL	330.00	\$18.00	C	\$59.40	17.36	M	5.73
22	68	14 XHHW CU STRANDED	5,610.00	\$97.00	M	\$544.17	6.40	M	35.90
23	5,856	GRAY 3M WIRE NUT	40.00	\$37.97	C	\$15.19	0.60	C	0.24
24									
25						\$618.76			44.27
26									
27	Schedule Code: Underground								
28	4,905	3/4 PVC 40	560.00	\$25.00	C	\$140.00	4.65	C	26.04
29									

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Job Name: Indianola Water Resource Facility

Contractor:

Estimator: phada

Notes:

Bid Date: 1/16/2020

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
FO-010-2	\$19.84	100.00%	\$19.84	0.51	100.00%	0.51

Top Sheet

Raw Cost	\$63.36	Sales per Month	\$0.00
Tax	\$0.00	Return per Month	\$0.00
Raw Cost with Tax	\$63.36	Price per Square Foot	\$0.00
Overhead	\$0.00	Hours per Square Foot	0.00
Profit	\$2.98	Square Feet	0.00
Total Return Amount	\$2.98	Job Months	0.00
Total Return %	4.45%	Hours per Week	0.00
Price	\$66.34	Workers per Day	0.00
Bond	\$0.60	Total Hours	0.51
Sell Price	\$66.93	Markup Sales Tax (Overhead)	Yes
Adjusted Sell ()	\$0.00	Markup Sales Tax (Profit)	Yes
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	Yes

Labor

Class Description	Percent of Total	Hours Distributed	Hourly Rate	Burden		Labor Cost
				Rate	Percent	
<New Labor Assignment>	100.00%	0.51	\$85.00	\$0.00	0.00%	\$43.52
Totals	100.00%	0.51	\$85.00	\$0.00	0.00%	\$43.52

Mark Ups

Mark Ups	OVERHEAD						PROFIT	
	Total		%		Amount	%	Amount	
Materials	\$19.84	+	0.00%		\$19.84	+	15.00%	\$22.82
Labor	\$43.52	+	0.00%		\$43.52	+	0.00%	\$43.52
Supplier Quotes	\$0.00	+	0.00%		\$0.00	+	15.00%	\$0.00
SubContractors	\$0.00	+	0.00%		\$0.00	+	15.00%	\$0.00
Direct Job Expense	\$0.00	+	0.00%		\$0.00	+	15.00%	\$0.00

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Equipment Rental	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00
Totals	\$63.36		0.00%	\$63.36		4.70%	\$66.34

Tax Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$19.84	0.00%	\$0.00
Labor	\$43.52	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
		Total Tax:	\$0.00

	A	B	C	D	E	F	G	H	I
	Item #	Item Name	Quantity	Book Price	U	Ext Book Price	CO Lbr 2	U	CO Lbr 2 Ext
1	Label Set: Combined, Combined, Combined, Combined, Combined								
2									
3									
4	Schedule Code: Branch Wire								
5	69	12 XHHW CU STRANDED	-320.00	\$128.00	M	(\$40.96)	6.40	M	-2.05
6	70	10 XHHW CU STRANDED	320.00	\$190.00	M	\$60.80	8.00	M	2.56
7									
8						\$19.84			0.51

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Job Name: Indianola Water Resource Facility

Contractor:

Estimator: phada

Notes:

Bid Date: 1/16/2020

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
FO-010-3	\$20.00	100.00%	\$20.00	0.71	100.00%	0.71

Top Sheet

Raw Cost	\$80.01	Sales per Month	\$0.00
Tax	\$0.00	Return per Month	\$0.00
Raw Cost with Tax	\$80.01	Price per Square Foot	\$0.00
Overhead	\$0.00	Hours per Square Foot	0.00
Profit	\$3.00	Square Feet	0.00
Total Return Amount	\$3.00	Job Months	0.00
Total Return %	3.58%	Hours per Week	0.00
Price	\$83.01	Workers per Day	0.00
Bond	\$0.75	Total Hours	0.71
Sell Price	\$83.76	Markup Sales Tax (Overhead)	Yes
Adjusted Sell ()	\$0.00	Markup Sales Tax (Profit)	Yes
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	Yes

Labor

Class Description	Percent	Hours	Hourly	Burden		Labor Cost
	of Total	Distributed	Rate	Rate	Percent	
<New Labor Assignment>	100.00%	0.71	\$85.00	\$0.00	0.00%	\$60.01
Totals	100.00%	0.71	\$85.00	\$0.00	0.00%	\$60.01

Mark Ups

Mark Ups	OVERHEAD						PROFIT	
	Total		%		Amount	%	Amount	
Materials	\$20.00	+	0.00%		\$20.00	+	15.00%	\$23.00
Labor	\$60.01	+	0.00%		\$60.01	+	0.00%	\$60.01
Supplier Quotes	\$0.00	+	0.00%		\$0.00	+	15.00%	\$0.00
SubContractors	\$0.00	+	0.00%		\$0.00	+	15.00%	\$0.00
Direct Job Expense	\$0.00	+	0.00%		\$0.00	+	15.00%	\$0.00

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Equipment Rental	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00
Totals	\$80.01		0.00%	\$80.01		3.75%	\$83.01

Tax Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$20.00	0.00%	\$0.00
Labor	\$60.01	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
		Total Tax:	\$0.00

	A	B	C	D	E	F	G	H	I
	Item #	Item Name	Quantity	Book Price	U	Ext Book Price	CO Lbr 2	U	CO Lbr 2 Ext
1	Label Set: Combined, Combined, Combined, Combined, Combined								
2									
3									
4	Schedule Code: Branch Wire								
5	71	8 XHHW CU STRANDED	160.00	\$315.00	M	\$50.40	9.60	M	1.54
6	70	10 XHHW CU STRANDED	-160.00	\$190.00	M	(\$30.40)	8.00	M	-1.28
7									
8						\$20.00			0.26
9									
10	Schedule Code: Equipment								
11	9,624	QOB-330 120/240V CB	-2.00	\$0.00	E	\$0.00	0.97	E	-1.95
12	9,625	QOB-340 120/240V CB	2.00	\$0.00	E	\$0.00	1.20	E	2.40
13									
14						\$0.00			0.45

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Job Name: Indianola Water Resource Facility

Contractor:

Estimator: phada

Notes:

Bid Date: 1/16/2020

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
FO-010-4	(\$1,633.07)	100.00%	(\$1,633.07)	-66.86	100.00%	-66.86

Top Sheet

Raw Cost	(\$7,316.21)	Sales per Month	\$0.00
Tax	\$0.00	Return per Month	\$0.00
Raw Cost with Tax	(\$7,316.21)	Price per Square Foot	\$0.00
Overhead	\$0.00	Hours per Square Foot	0.00
Profit	(\$244.96)	Square Feet	0.00
Total Return Amount	(\$244.96)	Job Months	0.00
Total Return %	3.24%	Hours per Week	0.00
Price	(\$7,561.17)	Workers per Day	0.00
Bond	\$0.00	Total Hours	-66.86
Sell Price	(\$7,561.17)	Markup Sales Tax (Overhead)	Yes
Adjusted Sell ()	\$0.00	Markup Sales Tax (Profit)	Yes
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	Yes

Labor

Class Description	Percent	Hours	Hourly	Burden		Labor Cost
	of Total	Distributed	Rate	Rate	Percent	
<New Labor Assignment>	100.00%	(66.86)	\$85.00	\$0.00	0.00%	(\$5,683.14)
Totals	100.00%	(66.86)	\$85.00	\$0.00	0.00%	(\$5,683.14)

Mark Ups

	OVERHEAD			PROFIT		
	Total	%	Amount	%	Amount	
Materials	(\$1,633.07) +	0.00%	(\$1,633.07) +	15.00%	(\$1,878.02)	
Labor	(\$5,683.14) +	0.00%	(\$5,683.14) +	0.00%	(\$5,683.14)	
Supplier Quotes	\$0.00 +	0.00%	\$0.00 +	0.00%	\$0.00	
SubContractors	\$0.00 +	0.00%	\$0.00 +	0.00%	\$0.00	
Direct Job Expense	\$0.00 +	0.00%	\$0.00 +	0.00%	\$0.00	

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Equipment Rental	\$0.00	+	0.00%	\$0.00	+	0.00%	\$0.00
Totals	(\$7,316.21)		0.00%	(\$7,316.21)		3.35%	(\$7,561.17)

Tax Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	(\$1,633.07)	0.00%	\$0.00
Labor	(\$5,683.14)	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
		Total Tax:	\$0.00

	A	B	C	D	E	F	G	H	I
	Item #	Item Name	Quantity	Book Price	U	Ext Book Price	CO Lbr 2	U	CO Lbr 2 Ext
1									
2	Label Set: Combined, Combined, Combined, Combined, Combined								
3									
4									
5	Schedule Code: Branch Conduit								
6	1,312	1 GRC	130.00	\$322.00	C	\$418.60	8.50	C	11.05
7	3,159	1 GRC CHNL STRAP	16.25	\$127.95	C	\$20.79	6.20	C	1.01
8									
9						\$439.39			12.06
10									
11	Schedule Code: Branch Wire								
12	5,777	#14 CONTROL TERMINATION	-46.00	\$0.25	E	(\$11.50)	0.10	E	-4.60
13	18,993	4PR CAT6 24GA BLUE PLENUM CABLE	150.00	\$0.50	E	\$75.00	11.47	M	1.72
14	26,618	8791 #18 3C SPIRAL SHIELD CBL	-900.00	\$18.00	C	(\$162.00)	17.36	M	-15.62
15	68	14 XHHW CU STRANDED	-3,930.00	\$97.00	M	(\$381.21)	6.40	M	-25.15
16									
17						(\$479.71)			-43.66
18									
19	Schedule Code: Feeder Rough								
20	1,315	2 GRC	-260.00	\$595.00	C	(\$1,547.00)	12.40	C	-32.24
21	3,162	2 GRC CHNL STRAP	-32.50	\$140.76	C	(\$45.75)	9.30	C	-3.02
22									
23						(\$1,592.75)			-35.26

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Job Name: Indianola Water Resource Facility

Contractor:

Estimator: phada

Notes:

Bid Date: 1/16/2020

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
FO-010-5	(\$209.01)	100.00%	(\$209.01)	-16.75	100.00%	-16.75

Top Sheet

Raw Cost	(\$1,632.84)	Sales per Month	\$0.00
Tax	\$0.00	Return per Month	\$0.00
Raw Cost with Tax	(\$1,632.84)	Price per Square Foot	\$0.00
Overhead	\$0.00	Hours per Square Foot	0.00
Profit	(\$31.35)	Square Feet	0.00
Total Return Amount	(\$31.35)	Job Months	0.00
Total Return %	1.88%	Hours per Week	0.00
Price	(\$1,664.19)	Workers per Day	0.00
Bond	\$0.00	Total Hours	-16.75
Sell Price	(\$1,664.19)	Markup Sales Tax (Overhead)	Yes
Adjusted Sell ()	\$0.00	Markup Sales Tax (Profit)	Yes
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	Yes

Labor

Class Description	Percent of Total	Hours Distributed	Hourly Rate	Burden		Labor Cost
				Rate	Percent	
<New Labor Assignment>	100.00%	(16.75)	\$85.00	\$0.00	0.00%	(\$1,423.83)
Totals	100.00%	(16.75)	\$85.00	\$0.00	0.00%	(\$1,423.83)

Mark Ups

Mark Ups	OVERHEAD					PROFIT	
	Total		%	Amount		%	Amount
Materials	(\$209.01)	+	0.00%	(\$209.01)	+	15.00%	(\$240.36)
Labor	(\$1,423.83)	+	0.00%	(\$1,423.83)	+	0.00%	(\$1,423.83)
Supplier Quotes	\$0.00	+	0.00%	\$0.00	+	0.00%	\$0.00
SubContractors	\$0.00	+	0.00%	\$0.00	+	0.00%	\$0.00
Direct Job Expense	\$0.00	+	0.00%	\$0.00	+	0.00%	\$0.00

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Equipment Rental	\$0.00	+	0.00%	\$0.00	+	0.00%	\$0.00
Totals	(\$1,632.84)		0.00%	(\$1,632.84)		1.92%	(\$1,664.19)

Tax Report	Taxed Amount	Tax Rate %	Tax Amount
Materials	(\$209.01)	0.00%	\$0.00
Labor	(\$1,423.83)	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
		Total Tax:	\$0.00

	A	B	C	D	E	F	G	H	I
	Item #	Item Name	Quantity	Book Price	U	Ext Book Price	CO Lbr 2	U	CO Lbr 2 Ext
1									
2	Label Set: Combined, Combined, Combined, Combined, Combined								
3									
4									
5	Schedule Code: <None>								
6	100,280	CP SMALL	-4.00	\$0.00	E	\$0.00	25.00		-100.00
7	100,281	CP LARGE	2.00	\$0.00	E	\$0.00	50.00		100.00
8									
9									
10									
11	Schedule Code: Branch Conduit								
12	1,312	1 GRC	-40.00	\$322.00	C	(\$128.80)	8.50	C	-3.40
13	1,459	3/4 FEMALE VERT/HORZ SEAL OFF	-2.00	\$11.00	E	(\$22.00)	0.77	E	-1.55
14	1,460	1 FEMALE VERT/HORZ SEAL OFF	-2.00	\$16.00	E	(\$32.00)	0.85	E	-1.71
15	3,159	1 GRC CHNL STRAP	-5.00	\$127.95	C	(\$6.40)	6.20	C	-0.31
16									
17						(\$189.20)			-6.97
18									
19	Schedule Code: Branch Wire								
20	5,777	#14 CONTROL TERMINATION	20.00	\$0.25	E	\$5.00	0.10	E	2.00
21	68	14 XHHW CU STRANDED	520.00	\$97.00	M	\$50.44	6.40	M	3.33
22	69	12 XHHW CU STRANDED	-960.00	\$128.00	M	(\$122.88)	6.40	M	-6.14
23	70	10 XHHW CU STRANDED	480.00	\$190.00	M	\$91.20	8.00	M	3.84
24									
25						\$23.76			3.02
26									
27	Schedule Code: Equipment								
28	9,708	3P 20A BOLT-IN 277/480V CB	-2.00	\$0.00	E	\$0.00	1.11	E	-2.22
29	9,709	3P 30A BOLT-IN 277/480V CB	2.00	\$0.00	E	\$0.00	1.22	E	2.43
30									
31						\$0.00			0.21
32									
33	Schedule Code: Underground								
34	4,905	3/4 PVC 40	-180.00	\$24.00	C	(\$43.20)	4.65	C	-8.37
35	4,906	1 PVC 40	-100.00	\$0.37	C	(\$0.37)	4.65	C	-4.65
36									
37						(\$43.57)			-13.02

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Job Name: Indianola Water Resource Facility

Contractor:

Estimator: phada

Notes:

Bid Date: 1/16/2020

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
FO-010-6	\$440.81	100.00%	\$440.81	10.13	100.00%	10.13

Top Sheet

Raw Cost	\$1,302.26	Sales per Month	\$0.00
Tax	\$0.00	Return per Month	\$0.00
Raw Cost with Tax	\$1,302.26	Price per Square Foot	\$0.00
Overhead	\$0.00	Hours per Square Foot	0.00
Profit	\$66.12	Square Feet	0.00
Total Return Amount	\$66.12	Job Months	0.00
Total Return %	4.79%	Hours per Week	0.00
Price	\$1,368.39	Workers per Day	0.00
Bond	\$12.32	Total Hours	10.13
Sell Price	\$1,380.70	Markup Sales Tax (Overhead)	Yes
Adjusted Sell ()	\$0.00	Markup Sales Tax (Profit)	Yes
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	Yes

Labor

Class Description	Percent	Hours	Hourly	Burden		Labor Cost
	of Total	Distributed	Rate	Rate	Percent	
<New Labor Assignment>	100.00%	10.13	\$85.00	\$0.00	0.00%	\$861.45
Totals	100.00%	10.13	\$85.00	\$0.00	0.00%	\$861.45

Mark Ups

Mark Ups	OVERHEAD						PROFIT	
	Total		%	Amount		%	Amount	
Materials	\$440.81	+	0.00%	\$440.81	+	15.00%	\$506.93	
Labor	\$861.45	+	0.00%	\$861.45	+	0.00%	\$861.45	
Supplier Quotes	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00	
SubContractors	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00	
Direct Job Expense	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00	

Bid Summary Report

Indianola Water Resource Facility Estimator: phada

Job #1827

Equipment Rental	\$0.00	+	0.00%	\$0.00	+	15.00%	\$0.00
Totals	\$1,302.26		0.00%	\$1,302.26		5.08%	\$1,368.39

Tax Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$440.81	0.00%	\$0.00
Labor	\$861.45	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
		Total Tax:	\$0.00

	A	B	C	D	E	F	G	H	I
	Item #	Item Name	Quantity	Book Price	U	Ext Book Price	CO Lbr 2	U	CO Lbr 2 Ext
1	Label Set: Combined, Combined, Combined, Combined, Combined								
2									
3									
4									
5	Schedule Code: Equipment								
6	8,556	400A MAIN CB 3P 600V	-1.00	\$0.00	Q	\$0.00	4.95	E	-4.95
7	8,559	600A MAIN CB 3P 600V	1.00	\$0.00	Q	\$0.00	6.75	E	6.75
8									
9						\$0.00			1.80
10									
11	Schedule Code: Feeder Rough								
12	1,420	3 GRC COUPLING	2.00	\$12.42	E	\$24.84	17.05	C	0.34
13	3,164	3 GRC CHNL STRAP	1.25	\$173.63	C	\$2.17	15.50	C	0.19
14									
15						\$27.01			0.53
16									
17	Schedule Code: Feeder Wire								
18	74	3 XHHW CU STRANDED	-40.00	\$860.00	M	(\$34.40)	14.40	M	-0.58
19	77	1/0 XHHW CU STRANDED	80.00	\$1,650.00	M	\$132.00	22.40	M	1.79
20	83	350 XHHW CU STRANDED	240.00	\$4,870.00	M	\$1,168.80	5.12	C	12.29
21	85	500 XHHW CU STRANDED	-120.00	\$6,900.00	M	(\$828.00)	6.72	C	-8.06
22									
23						\$438.40			5.44
24									
25	Schedule Code: Underground								
26	1,331	3 GRC 90 ELBOW	2.00	\$35.00	E	\$70.00	1.16	E	2.32
27	4,911	3 PVC 40	30.00	\$150.00	C	\$45.00	13.95	C	4.18
28									
29						\$115.00			6.51



208 1ST Ave. S.
Altoona, IA 50009
Ph. 515.967.5874
Fax 515.967.4110
www.jetcoelectric.com

Thursday, August 13, 2020
To: Price Electric
Re: Chemical Feed Scale
Attn: JJ

Quote: 2215C FO#10

Per your email request Jetco is pleased to provide the following proposal to satisfy Field Order #10 items 3a, 3b, 4m, 5m, 6a.

Equipment provided by Jetco:

3. Polymer Feed System:
 - a. Change circuit breaker L55-14 for Polymer Feed System PFS-5521 to 40A, 1 pole.
 - b. Change circuit breaker L55-16 for Polymer Feed System PFS-5531 to 40A, 1 pole.
5. Bar Screens and Screenings Compactors:
 - m. In MCC-21, change the circuit breakers for MCP-2112 and MCP-2122 to 25A, 3 pole.
6. Harmonic Filter (HF-1004):
 - a. In Main Switchboard MSB-1003, change the breaker serving Harmonic Filter HF-1004 to 600AF/600AT LSI.

Services provided by Jetco:

4. Rotary Drum Thickeners:
 - m. Systems Integrator to change I/O for RDT units from physical hardwired I/O to virtual I/O via communication.

Total \$910.00

Excludes the following:

- Change order items not specifically listed above.
- Labor or Materials for electrical or mechanical installation
- State or Local Sales Tax or Project Bonding
- Any Shipping and handling charges that may apply

This pricing is valid for 60 days from date of quotation.

Sincerely,

Dustin Decker - Director of System Programming

Accepted by: _____ Date: _____ Total Amount: \$ _____
Please sign and fax to Jetco, Inc. (515) 967-4110 Option No. (If Applicable): _____



850 32nd Avenue SW
CEDAR RAPIDS, IA 52404-3913
319-366-5301 Fax 319-366-4709

Quotation

QUOTE DATE	QUOTE NUMBER
08/25/20	S011254286
ORDER TO: (1) VAN METER INC. 850 32nd Avenue SW CEDAR RAPIDS, IA 52404-3913 319-366-5301 Fax 319-366-4709	PAGE NO. 1

QUOTE TO:
PRICE INDUSTRIAL **MAIN ACCT**
405 N TROY RD
ROBINS, IA 52328-9633

SHIP TO:
PRICE INDUSTRIAL **MAIN ACCT**
405 N TROY RD
ROBINS, IA 52328-9633

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	ORDERED BY	SALESPERSON	PRICE BR	SHIP BR
12045	JJ PRICING	JJ	SCHMITTR	1	10
WRITER		SHIP VIA	TERMS	BID EXP DATE	FREIGHT ALLOWED
Wesley Middleswart 2730		01N5 CR NRTH M-F	NET 60	See Below	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXTENSION	
1000ft	CUTHHNSTR 14 BLK 500'		97.140m	97.14	
1000ft	CUTHHNSTR 12 BLK 500'		128.570m	128.57	
1000ft	CUTHHNSTR 10 BLK 500'		191.030m	191.03	
1000ft	CUTHHNSTR 8 BLK 500'		317.260m	317.26	
1000ft	CUTHHNSTR 3 BLK CUTTING REEL		806.980m	806.98	
1000ft	CUTHHNSTR 1/0 BLK CUTTING REEL		1652.710m	1652.71	
1000ft	CUTHHNSTR 350MCM BLK CUTTING REEL		4871.550m	4871.55	
1000ft	CUTHHNSTR 500MCM BLK CUTTING REEL		6907.860m	6907.86	
100ft	PVC 3/4 SCH40 CONDUIT		24.600c	24.60	
100ft	PVC 1-IN SCH40 CONDUIT		37.120c	37.12	
100ft	PVC 3-IN SCH40 CONDUIT		150.120c	150.12	
100ft	CONDUIT 1-IN GALV STEEL RIGID		322.400c	322.40	
100ft	CONDUIT 2-IN GALV STEEL RIGID		596.400c	596.40	

Wire, conduit, and Solar modules quoted prices valid for 24 hours. Quoted prices for other items valid 30 days, based on qtys supplied. Any nonstock item that is not returnable to the manufacturer may not be returned to Van Meter for a refund or credit. Any nonstock item that is returnable to the manufacturer may be returned to Van Meter for a credit, but subject to any restocking charges, based on the manufacturer's terms and conditions. Freight charges or applicable tax not included. All pricing on sales quotes and orders impacted by trade tariffs are subject to adjustment. Van Meter shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof. For complete terms and conditions as well as EEO Compliance regulations please go to : <https://vanmeterinc.com/terms-conditions.html>

Subtotal	\$16103.74
SS&H CHGS	To be Determined
Tax	To be Determined
Amount Due	\$16103.74

CHANGE ORDER NO. 1

ITEM 7



**WILLIAMS
BROTHERS**
CONSTRUCTION, INC

Engineer's
Format

Contractor's / Subcontractor's Proposal Breakdown Summary

Date: 10/13/20

PCO No. 011A

GENERAL CONTRACTOR P.O. Box 1366 / Peoria, IL 61654 / Phone (309) 688-0416 / Fax (309) 688-0891

Engineer:

HR Green Inc.
5525 Merle Hay Road, Suite 200
Johnston, IA 50131-1448

OWNER:

City of Indianola, IA

PROJECT:

Indianola WRRF

WBCI Project # 530

I DESCRIPTION OF CHANGE:

Revision 01 - Dust control along 110th Ave. and Hoover St. on August 19, 2020. Rock and dust control along 110th Ave. and Hoover St. on September 17, 2020.

II SUMMARY OF DETAILED BREAKDOWN

	Additions	Deletions	Net Total
A. MATERIAL	\$12,730.50	\$0.00	\$12,730.50
B. LABOR	\$0.00	\$0.00	\$0.00
C. EQUIPMENT	\$0.00	\$0.00	\$0.00
D. NET TOTAL		(A+B+C)	\$12,730.50
E. OVERHEAD AND PROFIT		(Line D >0*15%, <0*5%)	\$1,909.58
F. TOTAL WORK PERFORMED BY CONTRACTOR		(Lines D + E)	\$14,640.08

III CONTRACTOR'S MARK-UP ON WORK OF SUBCONTRACTORS

Detailed Breakdowns and summaries from each contractor must be attached.

SUBCONTRACTOR: Firm Name	CONTRACT WORK: Description	PROPOSAL
1. Jerico Services	Dust Control	\$7,455.00
2.		\$0.00
3.		\$0.00
4.		\$0.00
5.		\$0.00
6.		\$0.00
G. SUBTOTAL of all work performed by contractor's subcontractors		\$7,455.00
H. CONTRACTOR'S MARK-UP on work of subcontractors	(Line G x 5%)	\$372.75
I. TOTAL WORK PERFORMED BY SUBCONTRACTOR	(Lines G + H)	\$7,827.75

J. PROPOSAL	(Lines F+I)	\$22,467.83
K. SUPPLEMENTAL COSTS		
1. PER DIEM	(1% of LABOR)	\$0.00
2. TEMPORARY FACILITIES	(2.5% of LABOR)	\$0.00
L. BONDS	(0.5% of PROPOSAL)	\$112.34
M. OTHER REQUIRED INSURANCE	(0.25% of PROPOSAL)	\$56.17

IV TOTAL PROPOSAL

N. TOTAL PROPOSAL for subject RFP increase (decrease) in contract amount	\$22,636
O. The work for this RFP will require an extension of time of <u>0</u> Calendar Days.	
P. All costs are valid for 30 days.	

CONTRACTOR

(SIGNATURE).....

Anthony Williams

Title: Project Manager

Date: 8/0/13/20

Jerico Services

P O Box 607
Indianola, Iowa 50125

Phone:
Phone:

Date: August 19, 2020

To: Reggie Cooper
Williams Bros Construction

Re: Dust control at City of Indianola water treatment facility

Product: Liquidow™ Calcium Chloride

Area: Approximately 2.3 miles at 20' wide
Continuous application
Approximately 6,500 gallons

Pricing: 6,500 gallons @ \$1.05 per gallon = \$6,825.00**
~~7% Sales tax - if applicable \$ 475.00~~
Total ~~\$7,300.00~~ \$6,825.00

** We will only invoice for the gallons that we apply.

Thank you for the opportunity to assist you with your dust control requirement

Please call me with your questions.

Sincerely,

John Marshall
C: 515.240.6264

Jerico Services

Explosives & Blasting Supplies

Liquidow® Calcium Chloride • Performance De-Icers
Dust & Ice Control Products

Dust Control Application • Salt Wetting Equipment

P.O. BOX 607 • INDIANOLA, IA 50125-0607

PHONE 515-961-6207 • WATS 800-397-3977

FAX 515-961-8041

Invoice

Invoice Number: 0082129-IN

Invoice Date: 9/17/2020

Customer Number: 10-0193250

Sold To:

Williams Bros Const., Inc.
PO Box 1326
Peoria, IL 61654

Ship To:

Dust Control - Warren Co., IA
Job#530
110th St (8918 & 8626)
DT#50697

Customer P.O.

Ship VIA

Date Shipped

Terms

Salesperson

Job 530

Company Truck

9/17/2020

Net 30 Days

John Marshall

Shipped

Unit

Description

Price

Amount

600.00

GL

APPLIED CHLORIDE-DUST CONTROL

1.0500

630.00

Please pay from this invoice and remit to:

JERICO SERVICES
P.O. BOX 607
INDIANOLA, IOWA 50125-0607

A finance charge of 1 1/2 % per month, or 18% PER ANNUM will be charged on
accounts after 30 days.

Net Invoice:

630.00

Sales Tax Collected:

IAGOV

0.00

Invoice Total:

630.00

We appreciate your business & prompt payment!



BRUENING ROCK PRODUCTS INC
PO BOX 127
DECORAH IA 52101 US
(P) 563-382-2933
(F) 563-382-8375

INVOICE

Page 1 of 4

Invoice #:	186376
Date:	09/23/20
Customer No:	57473
PO #:	2345-530

Sold To:

WILLIAMS BROTHERS CONSTRUCTION INC
PO BOX 1366
PEORIA, IL 61654

Delivered To:

Date	Ticket #	Units	UM	Unit Price	Matl Total	HaulRate	Haul Total	Tax	Total
JOB # / PO # / 2345-530									
S & S Quarry MATERIAL: 1 1/8" MODIFIED SUBBASE									
09/14/20	400997	16.370	TON	11.950 E	195.62	6.500	106.41	0.00	302.03
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	400998 ✓	21.610	TON	11.950 E	258.24	6.500	140.47	0.00	398.71
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	400999 ✓	21.050	TON	11.950 E	251.55	6.500	136.83	0.00	388.38
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401026 ✓	21.440	TON	11.950 E	256.21	6.500	139.36	0.00	395.57
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401027 ✓	17.490	TON	11.950 E	209.01	6.500	113.69	0.00	322.70
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401028 ✓	21.130	TON	11.950 E	252.50	6.500	137.35	0.00	389.85
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401048 ✓	20.860	TON	11.950 E	249.28	6.500	135.59	0.00	384.87
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401058 ✓	20.680	TON	11.950 E	247.13	6.500	134.42	0.00	381.55
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401060 ✓	21.170	TON	11.950 E	252.98	6.500	137.61	0.00	390.59
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401061	16.760	TON	11.950 E	200.28	6.500	108.94	0.00	309.22
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401062 ✓	21.470	TON	11.950 E	256.57	6.500	139.56	0.00	396.13
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401094	16.790	TON	11.950 E	200.64	6.500	109.14	0.00	309.78
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401097 ✓	20.390	TON	11.950 E	243.66	6.500	132.54	0.00	376.20
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401098 ✓	21.010	TON	11.950 E	251.07	6.500	136.57	0.00	387.64
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401099 ✓	21.930	TON	11.950 E	262.06	6.500	142.55	0.00	404.61
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/14/20	401108 ✓	22.330	TON	11.950 E	266.84	6.500	145.15	0.00	411.99
Comments: <u>Indianola Water Resource Recovery Facil</u>									



BRUENING ROCK PRODUCTS INC
 PO BOX 127
 DECORAH IA 52101 US
 (P) 563-382-2933
 (F) 563-382-8375

INVOICE

Page 2 of 4

Invoice #:	186376
Date:	09/23/20
Customer No:	57473
PO #:	2345-530

Sold To:

WILLIAMS BROTHERS CONSTRUCTION INC
 PO BOX 1366
 PEORIA, IL 61654

Delivered To:

Date	Ticket #	Units	UM	Unit Price	Matl Total	HaulRate	Haul Total	Tax	Total
JOB # / PO # / 2345-530 - Continued									
S & S Quarry MATERIAL: 1 1/8" MODIFIED SUBBASE - Continued									
09/14/20	401111 ✓	20.540	TON	11.950 E	245.45	6.500	133.51	0.00	378.96
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401116 ✓	20.380	TON	11.950 E	243.54	6.500	132.47	0.00	376.01
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401117 ✓	16.990	TON	11.950 E	203.03	6.500	110.44	0.00	313.47
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401118	21.040	TON	11.950 E	251.43	6.500	136.76	0.00	388.19
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401122 ✓	20.200	TON	11.950 E	241.39	6.500	131.30	0.00	372.69
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401123 ✓	20.870	TON	11.950 E	249.40	6.500	135.66	0.00	385.06
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401124 ✓	21.500	TON	11.950 E	256.93	6.500	139.75	0.00	396.68
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401125 ✓	22.250	TON	11.950 E	265.89	6.500	144.63	0.00	410.52
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401126 ✓	20.780	TON	11.950 E	248.32	6.500	135.07	0.00	383.39
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401127 ✓	20.510	TON	11.950 E	245.09	6.500	133.32	0.00	378.41
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401128 ✓	20.260	TON	11.950 E	242.11	6.500	131.89	0.00	373.80
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401131 ✓	19.730	TON	11.950 E	235.77	6.500	128.25	0.00	364.02
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401132 ✓	21.180	TON	11.950 E	253.10	6.500	137.67	0.00	390.77
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401133 ✓	20.780	TON	11.950 E	248.32	6.500	135.07	0.00	383.39
Comments: <u>Indianola Water Resource Recovery Faci</u>									
09/14/20	401137 ✓	20.520	TON	11.950 E	245.21	6.500	133.38	0.00	378.59
Comments: <u>Indianola Water Resource Recovery Faci</u>									
Total for 09/14/2020		630.01			7,528.62		\$4,095.15	\$0.00	\$11,623.77
09/15/20	401147 ✓	22.080	TON	11.950 E	263.86	6.500	143.52	0.00	407.38
Comments: <u>Indianola Water Resource Recovery Faci</u>									



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INVOICE

Invoice #:	186376
Date:	09/23/20
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PO #:	2345-530

Sold To:

WILLIAMS BROTHERS CONSTRUCTION INC
 PO BOX 1366
 PEORIA, IL 61654

Delivered To:

Date	Ticket #	Units	UM	Unit Price	Matl Total	HaulRate	Haul Total	Tax	Total
JOB # / PO # / 2345-530 - Continued									
S & S Quarry MATERIAL: 1 1/8" MODIFIED SUBBASE - Continued									
09/15/20	401148 ✓	18.250	TON	11.950 E	218.09	6.500	118.63	0.00	336.72
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401149 ✓	18.910	TON	11.950 E	225.97	6.500	122.92	0.00	348.89
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401150 ✓	19.310	TON	11.950 E	230.75	6.500	125.52	0.00	356.27
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401151 ✓	19.980	TON	11.950 E	238.76	6.500	129.87	0.00	368.63
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401152 ✓	18.800	TON	11.950 E	224.66	6.500	122.20	0.00	346.86
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401153	18.060	TON	11.950 E	215.82	6.500	117.39	0.00	333.21
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401166 ✓	24.050	TON	11.950 E	287.40	6.500	156.33	0.00	443.73
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401178 ✓	18.450	TON	11.950 E	220.48	6.500	119.93	0.00	340.41
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401179 ✓	19.350	TON	11.950 E	231.23	6.500	125.78	0.00	357.01
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401182 ✓	21.790	TON	11.950 E	260.39	6.500	141.64	0.00	402.03
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401183 ✓	19.330	TON	11.950 E	230.99	6.500	125.65	0.00	356.64
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401185 ✓	19.900	TON	11.950 E	237.81	6.500	129.35	0.00	367.16
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401186 ✓	18.270	TON	11.950 E	218.33	6.500	118.76	0.00	337.09
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401196 ✓	25.090	TON	11.950 E	299.83	6.500	163.09	0.00	462.92
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401212 ✓	18.260	TON	11.950 E	218.21	6.500	118.69	0.00	336.90
Comments: <u>Indianola Water Resource Recovery Facil</u>									
09/15/20	401213 ✓	17.740	TON	11.950 E	211.99	6.500	115.31	0.00	327.30
Comments: <u>Indianola Water Resource Recovery Facil</u>									



BRUENING ROCK PRODUCTS INC
PO BOX 127
DECORAH IA 52101 US
(P) 563-382-2933
(F) 563-382-8375

INVOICE

Page 4 of 4

Invoice #:	186376
Date:	09/23/20
Customer No:	57473
PO #:	2345-530

Sold To:

WILLIAMS BROTHERS CONSTRUCTION INC
PO BOX 1366
PEORIA, IL 61654

Delivered To:

PENDING

Date	Ticket #	Units	UM	Unit Price	Matl Total	HaulRate	Haul Total	Tax	Total
JOB # / PO # / 2345-530 - Continued									
S & S Quarry				MATERIAL: 1 1/8" MODIFIED SUBBASE - Continued					
09/15/20	401215 ✓	19.410	TON	11.950 E	231.95	6.500	126.17	0.00	358.12
Comments: Indianola Water Resource Recovery Facil									
09/15/20	401216 ✓	17.750	TON	11.950 E	212.11	6.500	115.38	0.00	327.49
Comments: Indianola Water Resource Recovery Facil									
09/15/20	401219 ✓	19.140	TON	11.950 E	228.72	6.500	124.41	0.00	353.13
Comments: Indianola Water Resource Recovery Facil									
09/15/20	401220 ✓	22.180	TON	11.950 E	265.05	6.500	144.17	0.00	409.22
Comments: Indianola Water Resource Recovery Facil									
Total for 09/15/2020		416.10			4,972.40		\$2,704.71	\$0.00	\$7,677.11

Meeting Date: 11/02/2020

Subject

Resolution approving Amendment Number 1 to a Professional Services Agreement with Bolton and Menk, Inc. for engineering services for the Downtown Square Streetscape project.

Information

Fiscal Impact

Attachments

Streetscape Memorandum

Amendment NO 1

Resolution Approving Amendment



COMMUNITY DEVELOPMENT

To: Mayor Pro Tem and City Council
From: Charlie E. Dissell, Community and Economic Development Director
CC: Ryan Waller, City Manager
Date: October 23, 2020
Re: Resolution approving amendment number 1 to a professional services agreement with Bolton and Menk, Inc. for engineering services for the Downtown Square Streetscape.

As the City Council is aware, at its meeting on May 18, 2020, a contract with Bolton and Menk, Inc. was authorized for engineering, design and construction phase services related to the Downtown Square Streetscape project. The overall goal of the Downtown Square Master Plan was to create a more pedestrian friendly, inviting and activated space where businesses thrive and where residents and visitors choose to spend time. More information on the planning process can be found here: <https://www.indianolaiowa.gov/804/Indianola-Downtown-Square-Streetscape>.

The project itself has experienced an increase in scope, where additional project requirements were identified. A summary of the change in scope is listed below:

- Expand project area outside of the Downtown Square to include following streets for all design activities, and approximate 4 additional blocks. This additional area was identified as necessary because most businesses access public utilities through the alleys, and there is a need to replace utilities in they alleys.
 - Ashland Ave from N B Street to N 1st Street
 - Salem Ave from N B Street to N 1st Street
 - Buxton Street from W Boston Ave to W 1st Ave
 - Howard Street from E Boston Ave to E 1st Ave
- Add design elements to comply with State Revolving Funds (SRF) grant requirements. As the Council is aware, the City was awarded a grant for \$1 Million. There elements include:
 - Water quality elements
 - Water quality calculations
 - Coordination with SRF staff for review and approval of the design
- Develop base bid and bid alternates for project letting and coordinate construction contract approval with city staff and council.

Accordingly, Amendment No. 1 to the previously approved agreement has been presented by Bolton and Menk, Inc. in the amount of \$70,000, bringing the total contract amount from \$556,000 to \$626,000.

Staff is recommending Council approve Amendment No. 1 to the agreement with Bolton and Menk, Inc. as presented. I will attend the November 2nd Council meeting if you have any questions.

**AMENDMENT No. 1
TO THE AGREEMENT FOR PROFESSIONAL SERVICES**

This AMENDMENT made and entered into this 2nd day of NOVEMBER, 2020, by and between the CITY OF INDIANOLA, a municipal corporation, hereinafter referred to as "CLIENT", and Bolton & Menk, Inc., (Fed. I.D. #41-0832249), a professional corporation incorporated and licensed under the laws of the State of Iowa, party of the second part, hereinafter referred to as "CONSULTANT" as follows, hereby amends the original Agreement dated 21st MAY, 2020:

1. SCOPE OF SERVICES

Services as described in the Agreement for the DOWNTOWN SQUARE STREETSCAPE, Exhibit 1 Scope of Services are amended as follows:

- Expand project area outside of the Downtown Square to include following streets for all design activities, and approximate 4 additional blocks:
 - Ashland Ave from N B Street to N 1st Street
 - Salem Ave from N B Street to N 1st Street
 - Buxton Street from W Boston Ave to W 1st Ave
 - Howard Street from E Boston Ave to E 1st Ave
- Add design elements to comply with State Revolving Funds (SRF) grant requirements, to include:
 - Water quality elements
 - Water quality calculations
 - Coordination with SRF staff for review and approval of the design
- Develop base bid and bid alternates for project letting and coordinate construction contract approval with city staff and council.

2. SCHEDULE

The schedule as described in the Agreement, Exhibit 1 Project Schedule are amended as follows:

- No anticipated change. SRF project review schedule may extend letting to March 2021.

3. COMPENSATION

In consideration of the additional professional services provided, the CLIENT agrees to pay the CONSULTANT the additional fee to increase the original fee NOT-TO-EXCEED, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in The Agreement.

<u>Task No.</u>	<u>Task Description</u>	<u>Original Fee</u>	<u>Additional Fee</u>	<u>Total Fee</u>
I	Basic Services of the Consultant	\$ 300,000.00	\$ 70,000.00	\$ 370,000.00
II	Resident Consultant Services	\$ 240,000.00		\$ 240,000.00
III	Subconsultant Services	\$ 16,000.00		\$ 16,000.00
	Total	\$ 556,000.00		\$ 626,000.00

This AMENDMENT is subject to all provisions of the original agreement. This AMENDMENT together with the Agreement represents the entire and integrated AGREEMENT between the CLIENT and CONSULTANT, as executed on the date written above.

BOLTON & MENK, INC.

CITY OF INDIANOLA

BY: _____
Chadd Kahlsdorf, Principal Engineer

BY: _____

City of Indianola
RESOLUTION NO. 2020-_____

**RESOLUTION APPROVING AMENDMENT NUMBER 1 TO A PROFESSIONAL SERVICES
AGREEMENT WITH BOLTON AND MENK, INC. FOR ENGINEERING SERVICES FOR THE
DOWNTOWN SQUARE STREETScape.**

WHEREAS, the City Council of the City of Indianola, Iowa, has heretofore deemed it necessary and desirable to approve a professional service agreement with Bolton and Menk, Inc. for engineering services to implement the Downtown Square Master (streetscape) Plan; and,

WHEREAS, on May 18, 2020, the City Council of the City of Indianola, Iowa, authorized the execution of a Professional Services Agreement with Bolton and Menk, Inc., by Resolution No. 2020-108, for the aforementioned project; and,

WHEREAS, the project itself has experienced an increase in scope, where additional project requirements were identified related to the boundaries of the project, SRF grant requirements, and the development of base bid and bid alternatives for project letting; and

WHEREAS, Bolton and Menk, Inc. has submitted Amendment No. 1 to the Professional Services Agreement for the project in the amount of \$70,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa that Amendment No. 1 to the professional services agreement with Bolton and Menk, Inc. for engineering services for the Downtown Square Streetscape, for increase in scope for the project in the amount of \$70,000, bringing the total contract amount from \$556,000 to \$626,000. is approved and the Mayor Pro Tem is authorized to execute all necessary documents associated with the project.

APPROVED this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk

Meeting Date: 11/02/2020

Subject

Resolution approving a lease agreement for parking with the First Baptist Church of Indianola and the Trinity United Presbyterian Church of Indianola.

Information

The attached lease agreement between the First Baptist Church, the Trinity United Presbyterian Church and the City of Indianola shall take precedence over and shall in effect negate the obligations and provisions of a prior lease describing the same parcel between the same parties dated the 23rd day of June 1969.

As part of the agreement, the City will continue to maintain the present parking lot upon said premises in accordance with the policy of the City of Indianola on maintaining parking lots and alleys adopted by the City Council on August 1, 1977.

Fiscal Impact

Attachments

Resolution Approving Agreement
Lease Agreement

City of Indianola
RESOLUTION NO

RESOLUTION APPROVING LEASE AGREEMENT FOR PARKING WITH THE FIRST BAPTIST CHURCH OF INDIANOLA AND THE TRINITY UNITED PRESBYTERIAN CHURCH OF INDIANOLA

WHEREAS, the City of Indianola, Iowa has leased a parking area from the First Baptist Church of Indianola, Iowa and the Trinity United Presbyterian Church of Indianola, Iowa since June 23, 1969; and

WHEREAS, the parties desire to negate the obligations and provisions of the prior lease and enter into a new lease in the form attached hereto as Exhibit A; and

WHEREAS, the City Council of the City of Indianola, Iowa believes it is in the best interest of the City to enter into the new lease.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the lease in the form attached as Exhibit A is hereby approved.

BE IT FURTHER RESOLVED by the City Council of the City of Indianola, Iowa that the Mayor Pro Tem and City Clerk are directed to execute the lease.

Dated this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO

LEASE

THIS LEASE entered into this 2nd day of November 2020, between the First Baptist Church of Indianola, Iowa, and the Trinity United Presbyterian Church of Indianola, Iowa hereinafter called Lessors, in consideration of the agreements herein continued on the part of the City of Indianola, Iowa hereinafter called the Lessee, hereby leases to said Lessee from the 22nd day of November, 2020 to the 22nd day of November 2021 the following described real estate situate in Indianola, Warren County, Iowa the following premises owned by the First Baptist Church of Indianola, Iowa, to wit:

Lots One (1), Two (2), Three (3), Twenty-four (24), and the East Ten (10) feet
Of Lot Four (4), Block Twenty-one-(21), Original Town Plat of Indianola, Iowa,
All in the Southeast Quarter of the Northwest Quarter (SE ¼ NW ¼) of Section
Twenty-five (25), Township Seventy-six (76) North, Range Twenty-four (24),
West of the Fifth P.M., Iowa,

And the following property, owned by Trinity United Presbyterian Church, Indianola, Iowa, to wit:

West 20 feet of Lot Four (4), all of Lot Five (5), and the East 20.8 feet of Lot Six (6),
Block Twenty-one (21), Original Town Plat of Indianola, all in the Southeast Quarter
Of the Northwest Quarter (SE ¼ NW ¼) of Section Twenty-five (25), Township
Township Seventy-six (76) North, Range Twenty-four (24), West of the Fifth P.M., Iowa

Lessee, in consideration of said leasing agrees: To maintain the present parking lot upon said premises in accordance with the policy of the City of Indianola on maintaining parking lots and alleys adopted by the City Council on August 1, 1977. It is understood that maintenance shall include snow removal, dust and litter control and painting of parking lines. Lessee agrees to enforce all applicable City Ordinances which pertain to city-owned parking lots. In addition, the City shall provide two barricades for use by both entities.

The use of said premises shall be a public parking lot for the City of Indianola, Iowa, subject to the Lessors' right to use and enjoy said premises for each of the Lessor's respective needs for their congregations and/or large gatherings of people, including Sunday's church services, which right the Lessors hereby reserve.

Lessor shall not be liable for any loss or damage to property caused by any sources whatever nor shall the Lessor be liable for any damage or injury to persons or property occurring or arising on said premises from any cause whatever during the term of this Lease. Lessor agrees to save Lessee harmless from any suit or claim and to defend any suit or claim arising in connection with the use or occupancy of real estate as described above.

When fully executed, this Lease shall take precedence over and shall in effect negate the obligations and provisions of a prior lease describing the same parcel between the same parties dated the 23rd day of June, 1969.

Dated at Indianola, Iowa this 2nd day of November 2020.

LESSORS:

FIRST BAPTIST CHURCH OF INDIANOLA, IOWA

By: Carol A. McKinney

TRINITY UNITED PRESBYTERIAN CHURCH OF INDIANOLA, IOWA

By: Rodney W. Buckner

LESSEES:

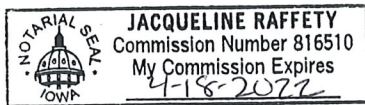
CITY OF INDIANOLA, IOWA

By: _____
Greta Southall, Mayor Pro Tem

By: _____
Andrew J. Lent, City Clerk/CFO

STATE OF IOWA, WARREN COUNTY, ss:

On this 9 day of October, 2020, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Card McKinney, to me personally known, who being by me duly sworn did say that he is the Trustee of the First Baptist Church of Indianola, Iowa, respectively, who executed the within and foregoing instrument to which this is attached, and that said instrument was signed and sealed on behalf of said First Baptist Church of Indianola, Iowa, by authority of the First Baptist Church of Indianola, Iowa, that Card McKinney, as such officer, acknowledged the execution of said instrument to be the voluntary act and deed of the First Baptist Church of Indianola, Iowa, and by it and by them voluntarily executed.



Jacqueline Raffety
Notary Public in and for the State of Iowa

STATE OF IOWA, WARREN COUNTY, ss:

On this 28 day of October, 2020, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Rodney Prickett, to me personally known, who being by me duly sworn did say that he is the Trustee of the Trinity United Presbyterian Church of Indianola, Iowa, respectively, who executed the within and foregoing instrument to which this is attached, and that said instrument was signed and sealed on behalf of said Trinity United Presbyterian Church of Indianola, Iowa, by authority of the Trinity United Presbyterian Church of Indianola, Iowa, that Rodney Prickett, as such officer, acknowledged the execution of said instrument to be the voluntary act and deed of the Trinity United Presbyterian Church of Indianola, Iowa, and by it and by them voluntarily executed.

Jacqueline Raffety
Notary Public in and for the State of Iowa

Meeting Date: 11/02/2020

Subject

Resolution determining Water Resource Recovery Department property to be surplus and authorizing sale of property.

Information

Fiscal Impact

Attachments

Surplus Property Memorandum
Resolution Authorizing Sale



— WATER RESOURCE RECOVERY FACILITY —

October 23, 2020

To: Mayor Pro Tem and City Council

CC: Ryan J. Waller, City Manager

From: Rick Graves, WPC Supt.

re: Surplus Items

Mayor Pro Tem and City Council,

Below are two items that my department no longer uses and wish to sell.

Fiberglass Shed

Pickup toolbox.

If council approves, I will list them on www.govdeals.com website.



INDIANOLA

EST. 1849

City of Indianola
RESOLUTION NO. 2020-

**RESOLUTION DETERMINING WATER RESOURCE RECOVERY DEPARTMENT PROPERTY TO BE SURPLUS
AND AUTHORIZING SALE OF PROPERTY**

WHEREAS, the City of Indianola Water Resource Recovery Facility Department owns the following property which was purchased with public funds: Fiberglass Shed and Pickup Toolbox; and

WHEREAS, the City is no longer using said property and City staff is recommending disposal of it; and

WHEREAS, the City Council agrees that the property is surplus; and

WHEREAS, the City Council believes it to be in the best interest of the City to sell the property in a commercially reasonable manner.

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Indianola, Iowa that the above-described property is determined to be surplus property.

BE IT FURTHER RESOLVED by the City Council that the City staff is hereby authorized to determine the commercially reasonable manner to dispose of said property and to take all steps necessary, including execution of any transfer documents, required to carry out the sale of the property.

APPROVED this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO

Meeting Date: 11/02/2020

Subject

Prior and final approval on Urban Revitalization Designations.

Information

The following comprise a list of prior and final Urban Revitalization Designations. All paperwork is in order.

Prior

608 South Y Street — Multi-Residential — Lyril Evans
1401 West 14th Avenue — SFD — Josh and Sarah Griffith
2001 North 6th Street — Commercial — IPD Properties, LLC

Final

608 South Y Street — Multi-Residential — Lyril Evans
1401 West 14th Avenue — SFD — Josh and Sarah Griffith
2001 North 6th Street — Commercial — IPD Properties, LLC

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 11/02/2020

Subject

Resolution approving an update to the Council Policy for the Snow and Ice Removal Manual.

Information

Fiscal Impact

Attachments

Memorandum on Policy
Resolution Approving Update
Revised Policy



— PUBLIC WORKS —

To: Mayor and City Council
CC: Ryan Waller, City Manager and
Andy Lent, City Clerk/CFO
Dave Button, Chief of Police
Charlie Dissell, Director of Community & Economic Development
From: Akhilesh Pal, Public Works Director
Date: November 2, 2020
Re: Correction to the snow and ice removal policy.

At their meeting on December 2, 2019, the City Council authorized a revision to the snow and ice removal policy, where it was authorized that property owners have a time period of 48 hours to remove snow or ice accumulations from sidewalks. However, the most recently approved snow and ice removal policy, during the Council meeting on October 19, 2020, was inaccurately indicating that property owners have 72 hours, instead of 48 hours, to remove snow or ice accumulations from sidewalks. Therefore, staff would like to take this opportunity to make a correction to the policy and indicate that the property owners have 48 hours to remove snow or ice accumulations from sidewalks.



City of Indianola
RESOLUTION NO. 2020-

**RESOLUTION APPROVING AN UPDATE TO THE COUNCIL POLICY FOR THE SNOW AND ICE REMOVAL
MANUAL**

WHEREAS, the City Council approved Resolution 2019-234 amending the City Council Policy regarding the time a property owner is required to remove snow, ice or accumulations from the sidewalk from 72 hours to 48 hours on December 2, 2019; and

WHEREAS, the Snow and Ice Removal Policy approved on October 19, 2020 has been updated to indicate that the property owners have 48 hours to remove snow or ice accumulations from sidewalks.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA that the Council Policy for the Snow and Ice Removal Manual is hereby approved and adopted, and attached hereto as Exhibit A;

PASSED AND APPROVED this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO



POLICY AND PROCEDURE MANUAL

SNOW AND ICE REMOVAL

CITY OF INDIANOLA, IOWA

Adopted: November 5, 2018
Revised October 19, 2020

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POLICY AND PROCEDURE MANUAL SNOW AND ICE REMOVAL CITY OF INDIANOLA

POLICY

The purpose of this policy is meant to provide general guidelines for snow and ice removal operations. Due to unpredictability of weather events, this policy provides for modifications to be made in the field by the Public Works Director or designated person in charge in an effort to best serve the community and meet the intent of this policy. This policy will be presented to the City Council annually in September/October for update, review, and approval.

The City of Indianola does not utilize a “Bare Pavement” snow/ice removal policy. This policy does not guarantee that streets, sidewalks, parking areas, trails or other public property will be free of snow and ice after execution of the Snow and Ice Removal Policy and Procedure Manual. Bare, dry pavement should not be expected and will not always be provided. This plan attempts to maintain an adequate driving surface for properly equipped vehicles and drivers prepared for winter driving conditions, and to provide pedestrians with safe routes of travel.

IOWA WEATHER CONDITIONS

The average annual snowfall in Indianola is 27 inches per year. We anticipate 15 snowfall or ice events per year, which requires action on part of the City for removal or control.

The overall budgetary and planning goal for our snow and ice removal efforts is to plan for the worst, hope for the best, budget for an average snowfall, and use contingency funds if we have a severe winter.

MONITORING AND NOTIFICATION OF WINTER WEATHER EVENTS

City staff will monitor anticipated inclement weather. During significant storm events, departments will coordinate with each other regarding event intensity and winter maintenance procedures. The City of Indianola does not employ the services of a private weather forecasting service. City staff will monitor commercially available web based forecasts (i.e. Weather Underground, Weather.com), government forecast information (National Weather Service, Iowa State University Meteogram Generator), Iowa DOT Road Conditions, and local television news forecasts (KCCI, WHO, WOI). Past experience has shown forecasting farther out than 48 hours is extremely variable. Information is typically emailed out with timing of the storm and anticipated response from City Crews. The City will use all this information to formulate a response to impending winter weather. The timing, duration, and temperatures involved in a winter weather event will dictate the scope of the response from the City of Indianola.

During off-duty hours, weekends and holidays, the on-call Foreman and Police Department will monitor weather and road conditions. In the event of inclement weather, the on-call Foreman will initiate the appropriate response action for snow and ice removal.

The Police Chief, Public Works Director, and City Manager shall keep each other informed of anticipated snow events, including timing and intensity of the event. When weather conditions constitute snow removal and/or ice mediation activities, the City of Indianola Public Works Department, City Manager's Office, and the Indianola Police Department shall notify and alert citizens of these efforts. Notification to the public is sent through a press release or email to the local media outlets, the City of Indianola web page is updated, and social media sites controlled and operated by the City, the City Clerk's office, and Indianola Police Department will be updated.

USE OF CHEMICALS AND ABRASIVES (SALT AND SAND)

The objective of ice control is to provide a safe pavement surface for vehicular traffic by attempting to prevent a build-up of snow and ice on the pavement. Ice control also includes attempting to remove any build-up that may occur. This is typically done with the utilization of mechanical snow removal equipment and deicer products.

The City will typically use salt or salt/sand mix for deicing applications. However, under certain conditions it may be desirable to also utilize abrasives when pavement temperatures inhibit the melting action of rock salt. While abrasives do not have the ability to melt snow and ice, they may be utilized to provide traction in certain conditions. Due to the high overall cost of using abrasives and the associated environmental impacts, supervisory discretion will be used to determine if and when conditions are appropriate for applications. Based upon conditions, Public Works Department will have discretion as to what deicer materials are used during a respective storm event.

EQUIPMENT AVAILABLE

The primary equipment available to remove snow and ice will be supplied by the Public Works Department. The City utilizes many different types of equipment during snow and ice control operations. The equipment utilized is chosen to fit the job that must be performed at that time. List of equipment can be seen in Exhibit 1 of the Appendix to this document.

For snow plowing activities the City typically utilizes straight-blade plows, "under body" plows, as well as plows mounted on front end loaders. For blowing or physical removal of snow, the City utilizes snow blowers mounted on end loaders and tractors which can load snow directly into dump trucks or place it on adjacent right-of-way or private property.

During normal snow removal operations, 6 truck plows, 1 road grader, 1 front end loader, and 2 pickup trucks are available.

All truck-mounted snowplows have quick attachments and can be mounted in 15 minutes or less.

All plow trucks are also equipped with sanders for salt/salt applications.

MANPOWER AVAILABLE

The primary manpower for snow removal shall be supplied by the Public Works Department. The manpower consists of 2 Foreman, 4 Operations Specialists and 1 On-Call Seasonal Employee. During major events, personnel from other City departments and additional contractors may be utilized to assist with snow and ice removal efforts.

For normal snow events, the Public Works Director shall determine hours of operations, as conditions direct. The City Manager and Police Chief shall be notified of anticipated operating hours. Personnel from other City and Indianola Municipal Utility Departments may be utilized in certain prolonged events.

SANDING/SALTING PROCEDURES

Sand and salt shall be used sparingly and only when application will produce a positive result. During certain weather events priority will be given to dangerous intersections, hills, city owned and controlled parking lots, and other hazardous areas will be sanded or salted. The Public Works Director shall authorize the use of salt/sand mix, straight salt, and/or straight sand but the route driver will be responsible for the application along his/her route as need arises.

SNOW ORDINANCE/ TOWING VEHICLES ILLEGALLY PARKED

The City of Indianola Code of Ordinances Chapter 69, Sections 10 and 11 serve as referenced Code for this Policy Manual (Exhibit 3). The purpose of the snow ordinance is to allow for safe and efficient snow removal operations on snow routes throughout the City. Cars parked on the streets during a snow removal effort may be ticketed and/or towed away in accordance with the City Code. If forecasts indicate that two inches of snow or more is probable the City of Indianola may begin proactive notification that the snow ordinance will go into effect. It will be the City's goal to time the commencement of the snow ordinance to minimize the inconvenience on the public; however, the timing of the beginning of the ordinance will be dictated by the winter weather event. Vehicles parked on the streets during a snow removal effort may be ticketed and/or towed to allow for safe and efficient plow operations.

Depending upon severity of winter event, the Public Works Director (or designated department representative) will communicate with the Police Chief and the City Manager as to timing of plowing and snow hauling activities. In extreme weather occurrences or sustained weather events, trucks may only be plowing on select arterial and collector streets in order to maintain passable conditions for emergency vehicles.

SNOW REMOVAL PROCEDURES

Snowfalls less than 2 (two) inches will not be plowed from streets unless drifting is occurring. Accumulation of snow on or drifting of streets may dictate variations in snowplowing activity.

Snow removal efforts shall be made on a priority system as follows:

<u>Public Facilities/ Downtown Square</u>	Cleared within 12-24 hours of end of snow event by Public Works Department. Hauling of snow, where necessary, will occur when deemed practical and necessary.
<u>Arterial and Collector Streets</u>	Cleared within 12-24 hours of end of snow event by Public Works Department.
<u>Residential Streets</u>	Cleared within 12-24 hours of end of snow event by Public Works Department.
<u>Alleys</u>	Cleared within 48 hours of end of snow event by City Water Pollution Control.
<u>Public Parking Lots</u>	Snow will be plowed in driveways of parking lots and vacant parking spots within 12-24 hours of end of snow event by Public Works Department. Hauling of snow, where necessary, will occur when deemed practical and necessary.
<u>Sidewalk, City Responsibility and Trail</u>	Cleared within 48 hours of end of snow event by City Parks Department.

Note: Due to route efficiency, intermingling of types of streets, and changes in priority due to unforeseen events, the aforementioned areas are not necessarily plowed in the order that they are presented in this document.

BOUNDARY STREET JURISDICTION-RESPONSIBILITY

The City of Indianola will not be responsible for any snow removal outside our municipal boundaries except on roads with 28E agreements in place in cooperation with Warren County. The map in Exhibit 4 of the Appendix will show Warren County/ City of Indianola responsibilities per the 28E agreement. The City is also not responsible for snow removal on the State Highways of 2nd Avenue and Jefferson Way, because they fall under the jurisdiction of Iowa Department of Transportation.

SIDEWALKS – PRIVATE RESPONSIBILITY

All sidewalks adjacent to private property are the responsibility of the property owner or occupant. All complaint calls shall be routed to the Community Development Department

for complaint follow-up and code enforcement. The City Code section concerning private sidewalk snow and ice removal can be found in Exhibit 3 of the Appendix to this document.

A reasonable time period shall be 48 (forty-eight) hours for purposes of enforcement. The City lacks sufficient manpower to clear sidewalks so every effort should be made to convince the property owner to clear the sidewalk of ice and snow.

DRIVEWAYS – PRIVATE

City snowplows will not clear private driveways of snow or ice. Due to the location of driveways and the volume of snow being moved, there will be occasions where the plowing operations may deposit additional snow into private driveways. The removal of snow and ice placed in driveways by city plows is the responsibility of the property owner. Snow or ice from a private driveway or property may not be placed on or pushed across a city street. The City Code section concerning private driveway snow and ice removal can be found in Exhibit 3 of the Appendix to this document. Please notify the Police Department of any violations of the city code.

MAILBOXES

Every attempt will be made by the snowplow operator to clean snow adjacent to mailboxes to allow rural type mail delivery. The snow will only be cleaned, however, from curb line to curb line. The adjacent property owner is responsible for any other snow cleaning and to assure the mailbox is properly installed to withstand snow-clearing efforts by the City. The City will not be responsible for damage to mailboxes unless they were properly constructed and struck by a snowplow. It must be shown that a City plow struck the mailbox or the support structure of the mailbox for the City to be held responsible for any damage. The City will not be responsible for any damage to mailboxes caused by snow and/or ice or the force of snow and/or ice thrown from the plow during plowing operations.

If a complaint is received regarding a mailbox suspected of being hit by a snowplow, an incident report must be filled out by the citizen issuing the complaint. The City will investigate the complaint and notify the citizen of the outcome. If it is determined that the City did hit the mailbox in question, the City will provide the materials and labor necessary to install a 4X4 mailbox post assembly and USPS-approved, standard-size mailbox. Mailboxes of alternate construction, size, and/or material will have a claim filed by the property owner with the City's insurance company through the Risk Management Department.

COMMUNICATIONS

All snowplow equipment shall keep in radio communication with the Public Works Director, Foreman or Dispatcher at all times. Check the radio before starting duty. Radio communications by snowplow operators shall be between supervisor and equipment operators.

All communications, whether they are direct, telephone, or radio shall be made in a kind, courteous, and business-like in manner.

The supervisor on duty shall periodically keep the City Manager informed on road conditions and snow removal efforts.

CITIZENS COMPLAINTS

All citizen complaints on the snow removal effort shall be routed to the Public Works Department. Snowplow operators shall avoid verbal confrontations with citizens. All citizen complaints shall be treated courteously and followed up on promptly. Complaints will be reviewed, debriefed, and responded to. Every attempt will be made to respond to inquiries/complaints within 2 business days during normal business hours. Due to the nature of snow removal operations, citizens are encouraged to use the customer service portal on the City of Indianola website (www.indianolaiowa.com) as a preferred method of reporting.

WORK HOURS AND RULES

Employees will be compensated according to the effective Employee Policy.

SAFETY PROCEDURES

Safety is paramount to any snow event. The sole purpose of the snow/ice removal operation is to make the streets, sidewalks, alleys, and parking lots safe for the motoring and walking public. All snowplow operators shall observe the following safety rules.

Check your snow removal equipment prior to leaving the shop including:

- All working lights and emergency lights
- Radio
- Snowplow and frame for damage
- Sander
- Rearview mirrors
- Flags and reflectors
- Windshield wipers
- Heater and defroster
- Oil and gas levels
- Obey all applicable traffic laws.
- Report any non-working equipment immediately.
- Use reasonable caution in operation of snow removal equipment.
- Do not drive too fast.
- Slow down if in cramped quarters with parked cars on a street.
- Know your route and any fixed objects covered by snow.
- Only travel on wrong side of street if another truck is blocking traffic.
- Do not follow cars or other snow removal equipment too closely.
- Slow down prior to turning – your plow will tend to push you where it wants to go.

- Snowplows are emergency equipment, but they still must obey all traffic laws and give right-of-way to other vehicles.
- Notify following truck prior to turning, when plowing in tandem.

ACCIDENTS

Report all accidents immediately to your supervisor and the Police Department. The Police Department will be called to investigate the accident. All procedures for property damage and/or injury shall be followed as outlined in the City Employee Handbook. The Risk Management/ Human Resources is also to be notified.

CARE AND USE OF EQUIPMENT

The snowplow operator is responsible for routine maintenance on his vehicle. Report any maintenance needed to the supervisor on duty. Check vehicle before and after use for any maintenance needed or damage to equipment. The vehicle is to be refueled at the end of duty shift.

During snow removal emergencies snow removal equipment maintenance will take priority over any other city equipment or vehicles, subject to the discretion of the department supervisor.

No towing or pushing of vehicles, other than city vehicles, shall be allowed. No “jump” starting private vehicles shall be allowed. Rides to private citizens, other than city employees shall not be allowed except for emergency purposes only, i.e.: doctors to surgery, nurses needed for surgery, pharmacist for medicine calls, any other rides must be approved by the City Manager.

SEVERE STORM & DECLARED EMERGENCY MANAGEMENT

In the case of severe storms, state, or federally declared disasters as they apply to snow events, and when the City’s emergency operations center is activated, the management of extreme snow emergency incidents will be conducted utilizing the National Incident Management System (NIMS) and Incident Command System (IC). Decisions for this utilization will be based off information provided by local and national weather service predictions and forecasting from the Des Moines office (NOAA).

OTHER AREAS OF CONCERN AND ATTENTION

The Public Works Department will assist all other City and Indianola Municipal Utility Departments with needs that arise in snow and ice efforts.

The YMCA of Greater Des Moines will coordinate and pay for snow and ice removal efforts at the Indianola YMCA facility.

APPENDIX INDEX
POLICY AND PROCEDURE MANUAL
SNOW AND ICE REMOVAL
PUBLIC WORKS DEPARTMENT
CITY OF INDIANOLA

Exhibits

1. Equipment Assigned – Public Works Department
2. Maps of City Snow Routes
3. City Code Sections Referenced within the Policy and Procedure Manual
4. Map for 28E Agreement between Indianola and Warren County

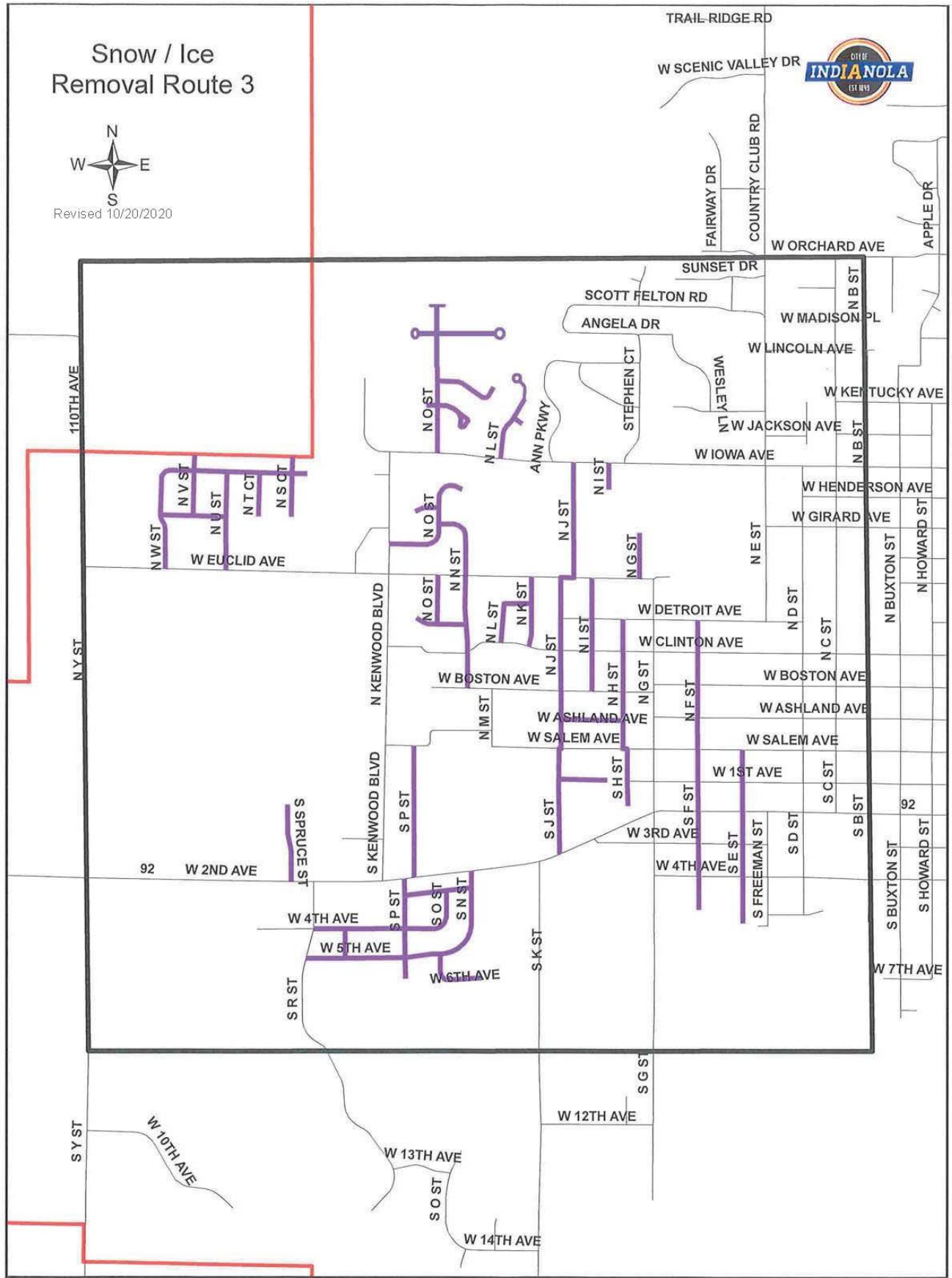
Exhibit 1: Equipment Assigned – Public Works Department

<u>Unit</u>	<u>Year</u>	<u>Make</u>	<u>Function</u>
5	10	Case 621E Wheel Loader	w/bucket/blower/plow
7	18	Freightliner 114SD Tandem Axle	w/plow & sander
9	16	Freightliner 114SD Tandem Axle	w/plow & sander
12	07	International Single Axle	w/plow & sander
21	16	Ford F250	w/plow
22	20	International Single Axle	w/ plow & sander
23	14	International Single Axle	w/ plow & sander
24	14	International Single Axle	w/ plow & sander
27	17	JohnDeer Maintainer	w/ plow blade
28	07	International Single Axle	w/ plow & sander
30	10	SnowGo Snow Blower	mounted to Unit 5

Snow / Ice Removal Route 3



Revised 10/20/2020



Revised 10/20/2020

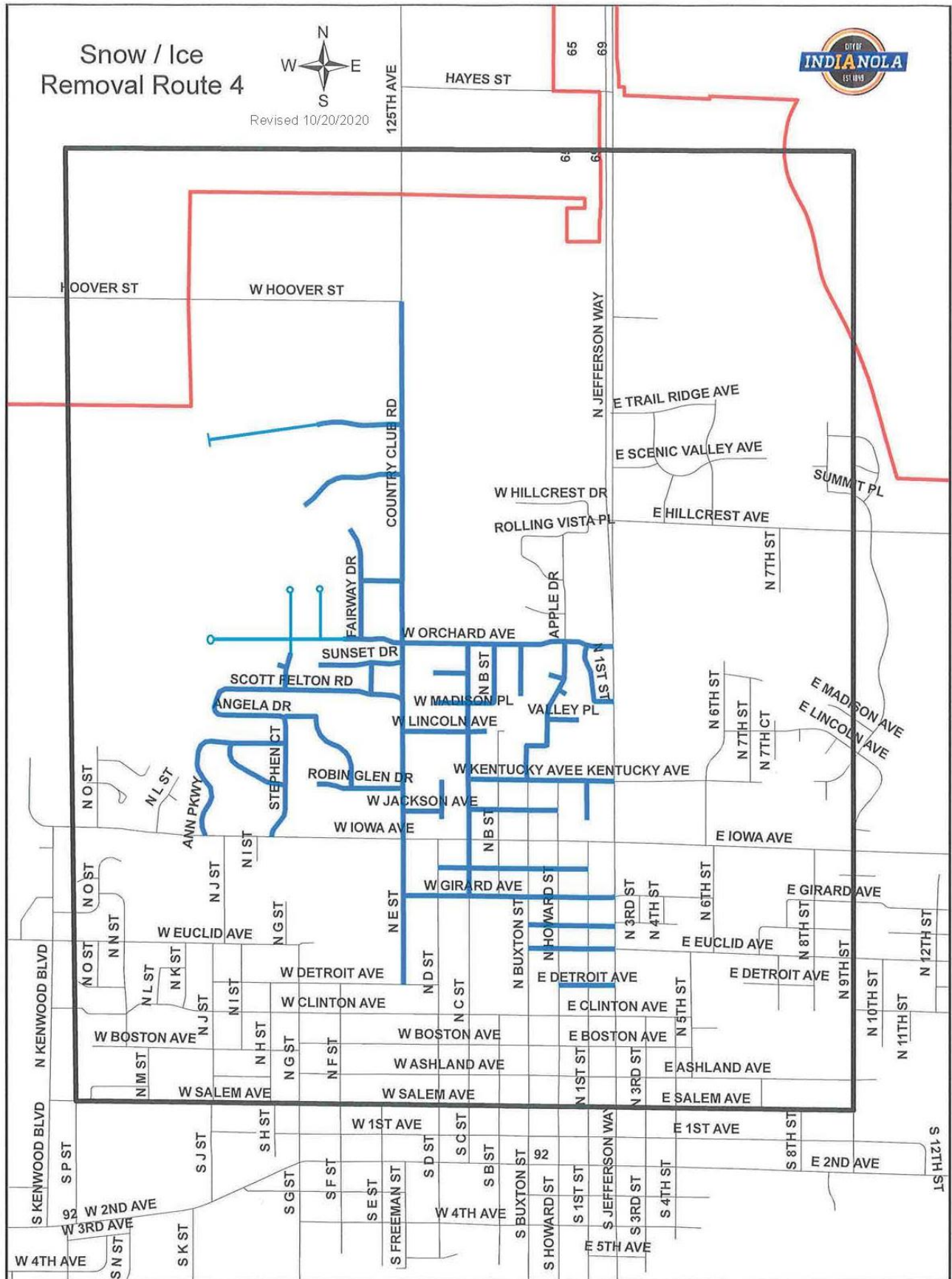


Exhibit 3: Referenced City Code Sections

69.10 SNOW EMERGENCY.

1. No person shall park, abandon or leave unattended any vehicle on any public street, alley or parking areas in the public right-of-way and immediately adjacent to the traveled portion of a street during any snow emergency parking ban unless the snow has been removed or plowed from the street, alley or parking areas in the public right-of-way and immediately adjacent to the traveled portion of a street and the snow has ceased to fall. A snow emergency parking ban shall begin when the National Weather Service predicts that two (2) or more inches of snow or ice will fall in the Indianola area or two (2) or more inches of snow or ice has fallen in the Indianola area, and shall continue through the duration of the snow or ice storm and the forty-eight-hour period after cessation of the storm, except as above provided upon streets which have been fully opened.

2. Such a ban shall be of uniform application, and the Police Chief is directed to widely publicize the requirements, using all available news media, in early November of each year. The emergency shall be extended or shortened when conditions warrant upon proclamation by the City Manager or a designee.

3. The foregoing prohibition shall be modified within the downtown area and near the Simpson College campus as follows:

A. On Howard Street, from Boston Avenue to First Avenue;

B. On Buxton Street, from Boston Avenue to First Avenue;

C. On Ashland Avenue, from First Street to B Street;

D. On Salem Avenue, from First Street to B Street;

E. On B Street, from First Avenue to Boston Avenue;

F. On First Street, from First Avenue to Boston Avenue;

G. On Boston Avenue, from First Street to B Street;

H. On First Avenue, from First Street to B Street;

I. On D Street, from Girard Avenue to Detroit Avenue;

J. On C Street, from Clinton Avenue to Girard Avenue.

K. On Detroit Avenue, from Howard Street to Buxton Street.

4. The foregoing prohibition does not apply to the area described in subsections 3(A) through (H) during normal business hours of 8:00 a.m. to 6:00 p.m. and during evening business hours as defined by the Indianola Chamber of Commerce, and further, during Christmas holiday hours as defined by the Indianola Chamber of Commerce each year. The foregoing prohibition does not apply to the area described in subsections 3(I) through (K) between 8:00 a.m. and 10:00 p.m.

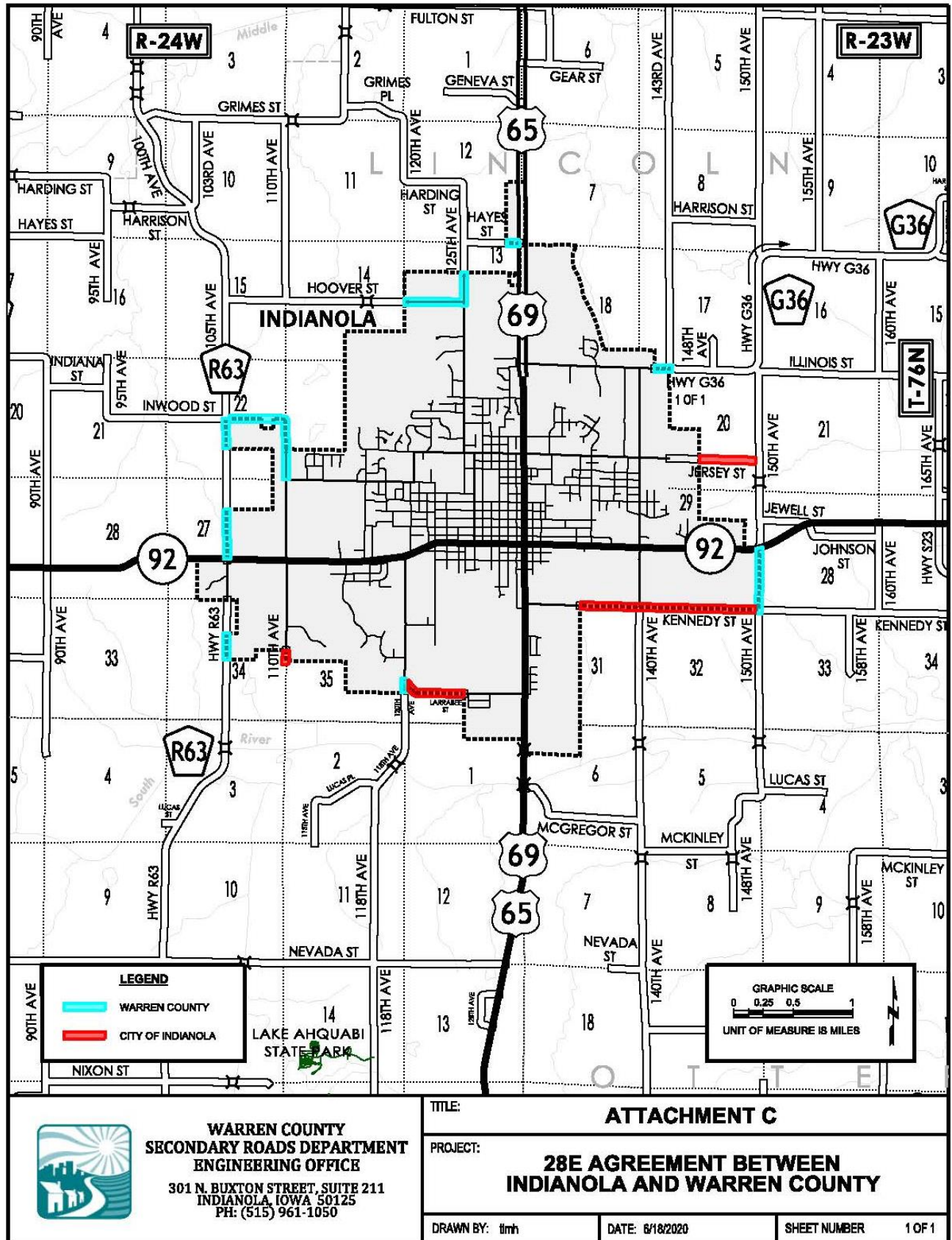
(Ord. 1288 – Aug. 04 Supp.)

69.11 SNOW ROUTES. The Council may designate certain streets in the City as snow routes. When conditions of snow or ice exist on the traffic surface of a designated snow route, it is unlawful for the driver of a vehicle to impede or block traffic.

136.03 REMOVAL OF SNOW, ICE AND ACCUMULATIONS. It is the responsibility of the abutting property owners to remove snow, ice and accumulations promptly from sidewalks. If a property owner does not remove snow, ice or accumulations within a reasonable time, the City may do so and assess the costs against the property owner for collection in the same manner as a property tax. The abutting property owner may be liable for damages caused by the failure of the abutting property owner to use reasonable care in the removal of the snow or ice. If damages are to be awarded under this section against the abutting property owner, the claimant has the burden of proving the amount of the damages. To authorize recovery of more than a nominal amount, facts must exist and be shown by the evidence which afford a reasonable basis for measuring the amount of the claimant's actual damages, and the amount of actual damages shall not be determined by speculation, conjecture or surmise. All legal or equitable defenses are available to the abutting property owner in an action brought pursuant to this section. The City's general duty under this section does not include a duty to remove natural accumulations of snow or ice from the sidewalks. However, when the City is the abutting property owner it has the specific duty of the abutting property owner set forth in this section.

135.12 DUMPING OF SNOW. It is unlawful for any person to throw, push, or place or cause to be thrown, pushed or placed, any ice or snow from private property, sidewalks, or driveways onto the traveled way of a street or alley so as to obstruct gutters, or impede the passage of vehicles upon the street or alley or to create a hazardous condition therein; except where, in the cleaning of large commercial drives in the business district it is absolutely necessary to move the snow onto the street or alley temporarily, such accumulation shall be removed promptly by the property owner or agent. Arrangements for the prompt removal of such accumulations shall be made prior to moving the snow.

Exhibit 4: Map for 28E Agreement between Indianola and Warren County



G:\28E Agreements\Indianola\Drawings - Amended June 2020\5-28E-IND-APPC.dgn

Meeting Date: 11/02/2020

Subject

Resolution approving salaries.

Information

This action sets salaries in accordance with the personnel management guide, union contracts and seasonal salaries.

Fiscal Impact

Attachments

Resolution Approving Salaries

City of Indianola
RESOLUTION NO 2020-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Michele Burkhart-Patrick, Library Director, from CE11-4 \$83,537.69/year to CE12-4 \$91,363.16/year, effective September 13, 2020;

Brandon DeCook, Rec Coordinator – Recreation, from CE6-2 \$49,961.37/year to CE6-3 \$51,420.41/year, effective October 11, 2020;

Aaron Hurt, Fire Department Training Captain, from R8.5-1 \$80,629.01 (\$250 longevity) to R8.5-2 \$83,039.82 (\$250 longevity) effective November 8, 2020;

Briana Hallin, from Pool Operations Seasonal \$8.75/hour to Parent-Child Soccer Camp Instructor \$11.50/hour, effective September 5, 2020;

Jared Keenan, Water Resource Recovery Apprentice R19+2, \$47,381.24/hour, effective August 24, 2020;

Mary Beth McCune, Police Clerical from R2-3 \$17.298/hour to R2-4 \$18.166/hour, effective September 13, 2020;

Rachelle Denning, Police Clerical from R14-4 \$39,942.75/year to R14-5 \$41,939.89/year. Effective September 13, 2020.

Passed and approved this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent , City Clerk/CFO

Meeting Date: 11/02/2020

Subject

Approval of refuse hauling rate increases effective January 1, 2021.

Information

Each September, the Clerk's office contacts refuse haulers to re-affirm the October deadline to request a rate increase (per Chapter 106 of the City of Indianola Code of Ordinances) for the calendar year beginning January 1. Requests for a rate increase were received from Waste Connections of Iowa Inc and Waste Management of Iowa. TRM Disposal does not have plans to change their rates unless they are notified by the landfill of a rate increase. Below is a chart of the maximum rates the refuse haulers can charge to the City of Indianola residents. Simple motion is in order.

Waste Connections of Iowa — Last increase was January 2020

Service	Old Rate	New Rate
Curbside with 65-gallon cart	\$19.46	\$20.00
Curbside with 96-gallon cart	\$22.45	\$23.15
Curbside with two 96-gallon carts	\$34.69	\$35.75

Waste Management of Iowa — Last increase was January 2016

Service	Old Rate	New Rate
96-gallon toter — new customer special	\$16.50	\$18.25
35-gallon toter	\$16.00	\$16.00
65-gallon toter	\$18.00	\$18.00
96-gallon toter	\$19.50	\$20.00
One 30-gallon can	\$16.50	\$16.50
Two 30-gallon cans	\$18.50	\$18.50
Three 30-gallon cans	\$20.00	\$20.00
Bulky items (no white goods)	1 free/week	1 free/week
Extra weekly	\$5.50/cubic yard	\$5.50/cubic yard

Wiegert Disposal - No change for 2021 - Last increase was January 2011

Service	Rate
32-gallon toter	\$16.00
68-gallon toter	\$18.00
96-gallon toter	\$23.00
Bulky Items (no white goods)	\$10.00
Extra toter	\$5.00
Extra weekly	\$5.00/container/bag

TRM Disposal - No change for 2021 - Last increase January 2020

Service	Rate
35-gallon toter at curb	\$15.90
35-gallon toter at house	\$18.90
35-gallon toter at curb for Seniors	\$14.90
35-gallon toter at house for Seniors	\$16.90
95-gallon toter at curb	\$19.20
95-gallon toter at house	\$22.20
95-gallon toter at curb for Seniors	\$18.20
95-gallon toter at house for Seniors	\$20.20

Fiscal Impact**Attachments**

No file(s) attached.

Subject
Ace Hardware

Information

Fiscal Impact

Attachments

Sign Request Memorandum
Sign Exemption Application



COMMUNITY DEVELOPMENT

To: Mayor Pro Tem and City Council
From: Charlie E. Dissell, Community and Economic Development Director
CC: Ryan Waller, City Manager
Date: October 23, 2020
Re: Resolution accepting the application for exemption of the Sign Code at 506 North Jefferson Way, Indianola, Iowa.

At its meeting on October 19th, the City Council set a public hearing for November 2nd for a sign exemption request from Desi Varsel of Signs Unlimited, on behalf of Dog Cappel of Cappel's Ace Hardware, proposes to place a new ground sign located at 506 North Jefferson Way. This proposed ground sign will be a new ground sign. Section 165.26 of the Code of Ordinances of Indianola, Iowa, requires that the setback line of any ground sign shall be in accordance with the Zoning Ordinance. The property at 506 North Jefferson Way is in the C-2, Highway Commercial Zoning District which requires a front setback of 20 feet. Ace Hardware proposes to have its sign setback six (6) feet.

No such exemption shall be granted by the Council without a public hearing. The proposed application is attached to this agenda item. I will attend the November 2nd Council meeting if you have any questions.



SIGN APPLICATION

Community Development

110 North 1st Street, Indianola, Iowa 50125-0299
(515) 961-9430 • comdev@indianolaiowa.gov



PROPERTY OWNER

(Last Name) Cappel
(First Name) Doug
(Address) 506 N Jefferson Way
(City) Indianola (State) IA (Zip) 50125
(Phone) 515 249 8055 (Email) doug@cappel.s.com

CONTRACTOR (if not Property Owner)

(Company Name) Signs Unlimited, Inc
(State of Iowa Registration Number) _____
(Address) 6801-C Mt Hermon Church Rd
(City) Durham (State) NC (Zip) 27705

☐ SIGN PERMIT

Submittal Requirements:

*All submittal requirements must be completed.
Incomplete applications will not be considered*

- ☐ Property Address: _____
- ☐ Completed Application
- ☐ Filing Fee: See Fee Schedule
- ☐ Type of Sign: _____
- ☐ Site Plan and Elevations
- ☐ Detailed plans indicating:
- ☐ Length, width, thickness, total square feet
 - ☐ Ground sign setbacks and height
 - ☐ Percentage of building face of wall sign
- ☐ Other Information as required by Director

☒ SIGN EXEMPTION

Submittal Requirements:

*All submittal requirements must be completed.
Incomplete applications will not be considered*

- ☒ Property Address: 506 N Jefferson Way
- ☒ Completed Application
- ☒ Filing Fee: \$50 per request
- ☒ Site Plan and Elevations
- ☒ Written narrative indicating the Section of Chapter 167 of the Code of Ordinances of Indianola, Iowa under which the exemption is sought and stating the grounds on which it is requested.
- ☐ Other Information as required by Director

☐ SIGN APPEAL

Submittal Requirements:

*All submittal requirements must be completed.
Incomplete applications will not be considered*

- ☐ Property Address: _____
- ☐ Completed Application
- ☐ Filing Fee: \$50 per request
- ☐ Site Plan and Elevations
- ☐ Written narrative stating the decision appealed from, the date of the decision and the reason that the applicant feels that the administrative officer was in error.
- ☐ Other Information as required by Director

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owner(s) of the property. Pursuant to said authority, I hereby permit City officials to enter upon the property for the purpose of inspection related to this application.

Signature Desi Varsel
Digitally signed by Desi Varsel
DN: cn=Desi Varsel, o=Signs Unlimited, Inc,
ou=Permit Technician,
email=desi@signsunlimitedusa.com, c=US
Date: 2020.10.06 13:44:02 -0400

Name (printed) Desi Varsel Date 10/6/20

FOR OFFICE USE ONLY: Code to 45180 (Sign Permit)
41800 (Exemption/Appeal)

Date Received: _____
Receipt No: _____
Receipt Amount: _____

August 26, 2020



6801 Mount Hermon Church Rd, Building C, Durham, NC 27705

City of Indianola
Community Development
110 North 1st St,
Indianola, IA 50125

To whom it may concern,

I, Desi Varsel, as authorized agent of Signs Unlimited, Inc, am writing to request a Sign Exemption under Chapter 167 of the Code of Ordinances of Indianola for a proposed new illuminated pylon sign at 506 N Jefferson Way for Ace Hardware and Mudslingers Coffee.

Specifically, we are writing to request relief from the following code sections:

167.26 GROUND SIGNS. (5) Setback Line. The setback line of any ground sign shall be in accordance with the Zoning Ordinance.

165.10 ZONING REGULATIONS. C-2. HIGHWAY COMMERCIAL MINIMUM REQUIRED FRONT YARD...15'.

The character of this site is such that it is not possible to locate a pylon sign within 15' the setback required. Most of the property is already paved over, which leaves only a landscape bed, both existing. We propose to place the pylon within the 15' setback, 6 ft from the property line. The sign as proposed would not interfere in any way with adjacent sidewalk, street or parking lot, and would otherwise comply with all aspects of the sign code.

It is our belief that this project presents no adverse effects and would allow the businesses represented essential visibility along N Jefferson.

Thank you for your time,

Desi Varsel
Permits Manager
919-552-8689
desi@signsunlimitedusa.com

Signature

A handwritten signature in blue ink, appearing to read 'Desi Varsel', is written over a horizontal line.

Date

A handwritten date '10/6/20' in blue ink is written over a horizontal line.

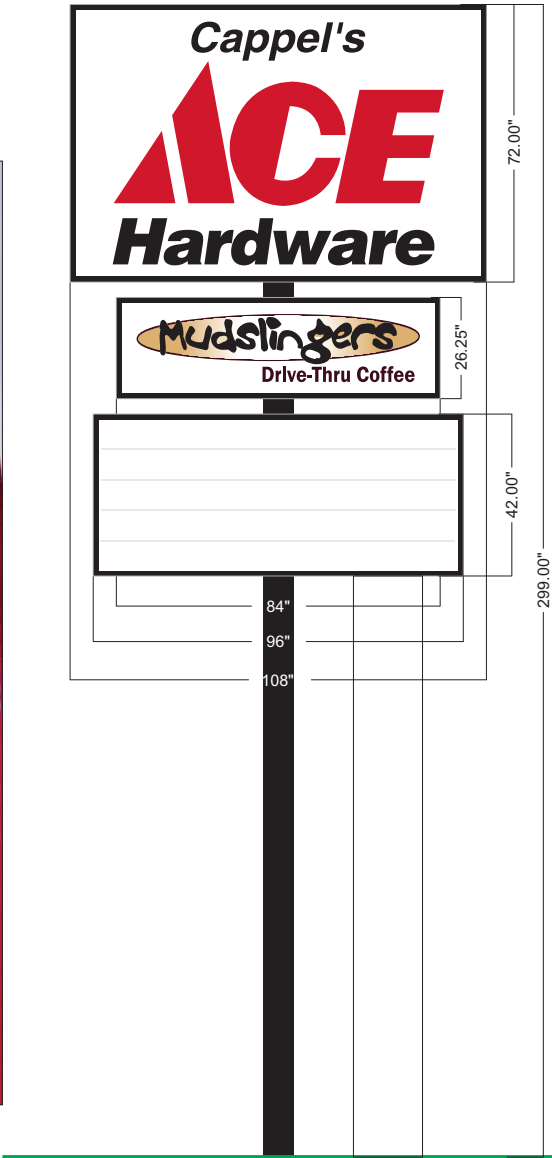
ACE Hardware
506 N Jefferson Way
Indianola, IA 50125

Internally Illuminated Pylon Sign
DOUBLE SIDED

Quantity:
1

Description:
Aluminum Cabinets
w/ Acrylic Faces
Graphics:
Applied Vinyl

Sign Area (Sq Ft.):
Top Cabinet 54.00
Middle Cabinet 15.31
Bottom Cabinet 28.00



Claude Ballbe	claude@signsunlimitedusa.com
919-552-8689	www.signsunlimitedusa.com
10.01.20	 Underwriters Laboratories Inc.® UL File #E225670

Approval Signature:

Please check all spelling, quantities,
colors, and materials before approving

Notes: **NEED SURVEY TO CONFIRM SCALE PRIOR TO MANUFACTURE**

SIGNS UNLIMITED
communicate your identity
6801 Mount Hermon Church Rd, Building C
Durham, NC 27705

ACE Hardware
506 N Jefferson Way
Indianola, IA 50125

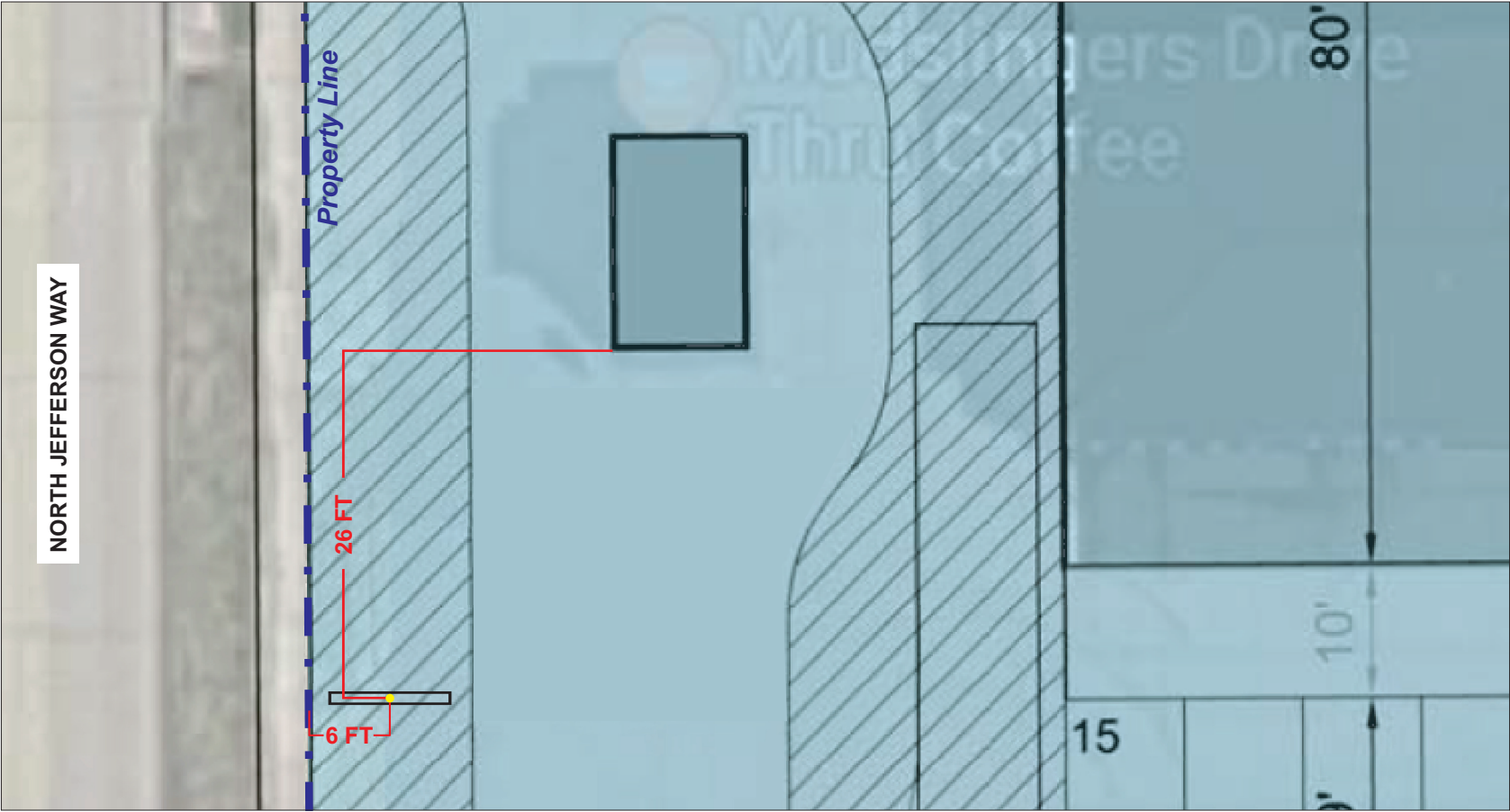
A.P.N. 48860000990

Legal Description:
Zone: C-2

Site Plan

Monument Sign Criteria:

- Do not exceed 25' in height;
- Are not within 25' of an A or R District;
- Are not within 25' of another sign, except electronic video signs;
- All ground signs that are between the height of 2' and 10' shall be erected no closer than 20' from the front property line;
- The height shall be measured from the center of the street or the ground immediately under the sign, whichever is lower in elevation.



Claude Ballbe	claude@signsunlimitedusa.com
919-552-8689	www.signsunlimitedusa.com
09.17.20	 Underwriters Laboratories Inc.® UL File #E225670

Approval Signature:

Please check all spelling, quantities,
colors, and materials before approving

Notes:

SIGNS:UNLIMITED
communicate your identity
6801 Mount Hermon Church Rd, Building C
Durham, NC 27705

Meeting Date: 11/02/2020

Subject

Public Hearing for a sign exemption request from Desi Varsel of Signs Unlimited, on behalf of Doug Cappel of Cappel's Ace Hardware, located at 506 North Jefferson Way.

Information

The Mayor Pro Tem will open the public hearing.

Due to the COVID-19 pandemic, comments may be submitted prior to or during the public hearing to cityclerk@indianolaiaowa.gov or by calling 515-962-5240 during the meeting.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 11/02/2020

Subject

Resolution approving a sign exemption request from Desi Varsel of Signs Unlimited on behalf of Doug Cappel of Cappel's Ace Hardware, located at 506 N Jefferson Way.

Information

Roll call is in order.

Fiscal Impact

Attachments

Resolution Approving Request

City of Indianola
RESOLUTION NO. 2020-

**RESOLUTION ACCEPTING THE APPLICATION FOR EXEMPTION OF THE SIGN CODE AT 506 NORTH
JEFFERSON WAY, INDIANOLA, IOWA**

WHEREAS, Desi Varsel of Signs Unlimited, on behalf of Dog Cappel of Cappel's Ace Hardware, proposes to place a new ground sign located at 506 North Jefferson Way; and

WHEREAS, Section 165.26 of the Code of Ordinances of Indianola, Iowa, requires that the setback line of any ground sign shall be in accordance with the Zoning Ordinance; and

WHEREAS, the property at 506 North Jefferson Way is located in the C-2, Highway Commercial Zoning District which requires a front setback of 20 feet; and

WHEREAS, the proposed sign would be setback six (6) feet; and

WHEREAS, the Municipal Code of the City of Indianola, Iowa, provides that the City Council may grant a specific exemption for a sign, provided the Council shall find the existence of a special and unusual, individual circumstance; and

WHEREAS, a public hearing was held prior to consideration of said exemption.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the City approves the application for exemption of the Sign Code at 506 North Jefferson Way, Indianola, Iowa.

APPROVED this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk

Meeting Date: 11/02/2020

Subject

Sewer Main and Lateral Lining for Fiscal Year 21

Information

Fiscal Impact

Attachments

Memorandum and Quotes



— WATER RESOURCE RECOVERY FACILITY —

October 22, 2020

To: Mayor Pro Tem and City Council

CC: Ryan J. Waller, City Manager

From: Rick Graves, WRRF Supt.

Re: Sewer Main / Lateral Lining FY21

As part of the \$250,000 that is budgeted for maintenance on the collection system, staff has identified 4 sewer mains consisting of 584' of 8" CIPP and 226' of 15" CIPP along with 13 laterals that need to be repaired by lining them. The RFP was posted on the Iowa League of Cities website and the city website. I received 4 quotes for performing the Sewer Main Lining and 2 quotes for the Lateral Lining. The prices are as follows:

Sewer Main Lining	
Municipal Pipe Tool Co. LLC	\$ 31,501.00
Central Iowa Televising	\$ 40,970.00
Hydro-Klean	\$ 50,192.20
Visu-Sewer	\$ 56,570.00
Lateral Lining	
Central Iowa Televising	\$ 39,000.00
Hydro-Klean	\$ 50,777.50

As part of the bidding process I added a Storm Sewer that the Street Department wanted to get a price on lining to see if we could get a better deal. The cost for #6 listed as ST001 to ST002, is listed below for lining 345' of 12" storm sewer.

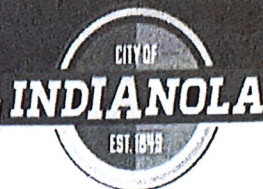
Storm Sewer Lining	
Municipal Pipe Tool Co. LLC	\$ 8,280.00
Visu-Sewer	\$ 15,620.00
Central Iowa Televising	\$ 22,425.00
Hydro-Klean	\$ 23,046.00

My recommendation is to hire Municipal Pipe Tool Co. LLC to perform the Sewer Main and Storm Sewer Lining at a cost of \$39,781 and Central Iowa Televising to perform the Lateral Lining portion for \$39,000.

OFFICE OF CITY CLERK

OCT 12 2020

INDIANOLA, IOWA



September 23, 2020

WATER POLLUTION CONTROL

Request for Quotes for Sewer Mains and Lateral Rehabilitation by Lining

The Request for Proposal is listed below in accordance with each pipe section for Main Lining and number of laterals to line. See Engineers Specs along with notes listed below before sending quote. Bid accordingly, you may bid on both projects listed below or just one:

Contractor Name: Municipal Pipe Tool Co., LLC

Address: 515 5th St, Hudson, IA 50643

Phone #: 319-988-4205

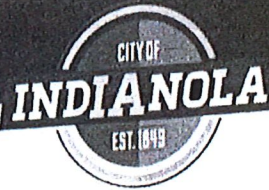
Email: sharonm@muni-pipe.com

	Area	Manhole #'s	Pipe Size	Length of Pipe	Laterals to Line **
1	Stephen Court	1093-432	8"	217'	0
2	Stephen Court	325-1093	8"	112'	0
3	West Iowa Ave and Stephen Court	NW26-NW25	15"	226'	0
4	Scott Felton Road	1224-285	8"	255'	5
5*	East Detroit Ave	539-538	8"	Laterals Only	8
6***	West Ashland Ave to West Boston Ave	ST001-ST002		345'	0

* #5 - The lateral connections will need the edges brushed and lateral lining completed.

** Lateral liners will be a minimum 20" in length. If you quote longer than minimum length, note the total length of your liner. City will review the cost comparison between the different lengths.

*** #6 - This is a Storm Sewer. Depending on the cost this may or may not be done.



Municipal Pipe Tool

WATER POLLUTION CONTROL

Please list the cost for each line segment below:

1) MH 1093 to MH 432 \$ 6076-

2) MH 325 to MH 1093 \$ 5000-

3) MH NW26 to MH NW25 \$ 12,430-

4) MH 1224 to MH 285 \$ 7395- Cost for Lateral Lining \$ _____

5) MH 539 to MH 538 Cost for Lateral Lining \$ _____

6) ST001 to ST002 \$ 8280-

Total Cost \$ 39,781-

Total Cost \$ _____

Please sign and date that you read all the documents associated with this project:

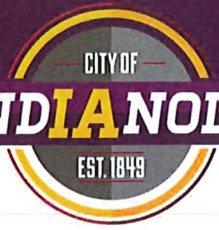
Signature: Sharon Waschke Date: 10/13/2020

The City of Indianola reserves the right to accept or reject any or all quotes.

Contractor to verify lengths before ordering material. City will not be held responsible for incorrect lengths of product.

Warranty – To remedy any and all defects that may develop resulting from work to be performed under the Contract within 3 years from the date of acceptance of the work under Contract, by reason of defects in workmanship or materials used in construction of said work.

A copy of the Contractor's Liability Insurance must be received before awarding the Contract.



OFFICE OF CITY CLERK

OCT 13 2020

September 23, 2020

INDIANOLA, IOWA

WATER POLLUTION CONTROL

Request for Quotes for Sewer Mains and Lateral Rehabilitation by Lining

The Request for Proposal is listed below in accordance with each pipe section for Main Lining and number of laterals to line. See Engineers Specs along with notes listed below before sending quote. Bid accordingly, you may bid on both projects listed below or just one:

Contractor Name: CIT Sewer Solutions

Address: 530 Dubois Avenue Mc Callsburg, Iowa 50154

Phone #: 515-290-8295

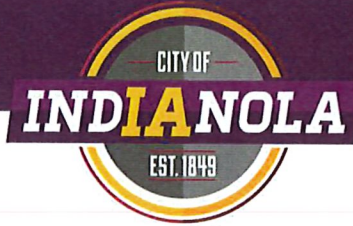
Email: shane@citsewer.com

	Area	Manhole #'s	Pipe Size	Length of Pipe	Laterals to Line **
1	Stephen Court	1093-432	8"	217'	0
2	Stephen Court	325-1093	8"	112'	0
3	West Iowa Ave and Stephen Court	NW26-NW25	15"	226'	0
4	Scott Felton Road	1224-285	8"	255'	5
5*	East Detroit Ave	539-538	8"	Laterals Only	8
6***	West Ashland Ave to West Boston Ave	ST001-ST002		345'	0

* #5 - The lateral connections will need the edges brushed and lateral lining completed.

** Lateral liners will be a minimum 20" in length. If you quote longer than minimum length, note the total length of your liner. City will review the cost comparison between the different lengths.

*** #6 - This is a Storm Sewer. Depending on the cost this may or may not be done.



CIT Sewer Solutions

WATER POLLUTION CONTROL

Please list the cost for each line segment below:

- 1) MH 1093 to MH 432 \$ 9,765
- 2) MH 325 to MH 1093 \$ 5,040
- 3) MH NW26 to MH NW25 \$ 14,690
- 4) MH 1224 to MH 285 \$ 11,475 Cost for Lateral Lining \$ 15,000
- 5) MH 539 to MH 538 Cost for Lateral Lining \$ 24,000
- 6) ST001 to ST002 \$ 22,425

Total Cost \$ 63,395

Total Cost \$ 39,000

Please sign and date that you read all the documents associated with this project:

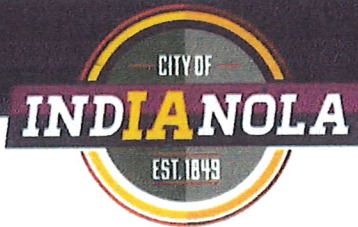
Signature: Shane Jacobson Date: 10/12/2020

The City of Indianola reserves the right to accept or reject any or all quotes.

Contractor to verify lengths before ordering material. City will not be held responsible for incorrect lengths of product.

Warranty – To remedy any and all defects that may develop resulting from work to be performed under the Contract within 3 years from the date of acceptance of the work under Contract, by reason of defects in workmanship or materials used in construction of said work.

A copy of the Contractor's Liability Insurance must be received before awarding the Contract.



September 23, 2020

OFFICE OF CITY CLERK

OCT 13 2020

INDIANOLA, IOWA

WATER POLLUTION CONTROL

Request for Quotes for Sewer Mains and Lateral Rehabilitation by Lining

The Request for Proposal is listed below in accordance with each pipe section for Main Lining and number of laterals to line. See Engineers Specs along with notes listed below before sending quote. Bid accordingly, you may bid on both projects listed below or just one:

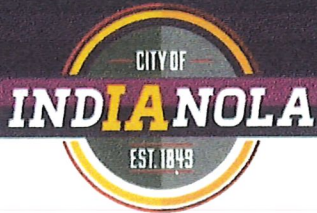
Contractor Name: VISU-SEWER, INC.
W230 N4855 BETKER DRIVE
Address: PEWAUKEE, WI 53072
Phone #: 262-695-2340
Email: JOSH.R@VISU-SEWER.COM

	Area	Manhole #'s	Pipe Size	Length of Pipe	Laterals to Line **
1	Stephen Court	1093-432	8"	217'	0
2	Stephen Court	325-1093	8"	112'	0
3	West Iowa Ave and Stephen Court	NW26-NW25	15"	226'	0
4	Scott Felton Road	1224-285	8"	255'	5
5*	East Detroit Ave	539-538	8"	Laterals Only	8
6***	West Ashland Ave to West Boston Ave	ST001-ST002	15"	345'	0

* #5 - The lateral connections will need the edges brushed and lateral lining completed.

** Lateral liners will be a minimum 20" in length. If you quote longer than minimum length, note the total length of your liner. City will review the cost comparison between the different lengths.

*** #6 - This is a Storm Sewer. Depending on the cost this may or may not be done.



Visu. Sewer

WATER POLLUTION CONTROL

Please list the cost for each line segment below:

- 1) MH 1093 to MH 432 \$ 8,790.00
- 2) MH 325 to MH 1093 \$ 4,540.00
- 3) MH NW26 to MH NW25 \$ 17,290.00
- 4) MH 1224 to MH 285 \$ 10,330.00 Cost for Lateral Lining \$ NOT BIDDING
- 5) MH 539 to MH 538 Cost for Lateral Lining \$ NOT BIDDING
- 6) ST001 to ST002 \$ 15,620.00

* PRICES DO NOT INCLUDE GROUTING
INFILTRATION, IF NEEDED, BEFORE INSTALLATION
THE CITY MUST PROVIDE ACCESS TO ALL
UPSTREAM AND DOWNSTREAM ACCESS POINTS.

Total Cost \$ 56,570.00

Total Cost \$ NOT BIDDING

Please sign and date that you read all the documents associated with this project:

Signature: [Signature] Date: 10/12/2020

The City of Indianola reserves the right to accept or reject any or all quotes.

Contractor to verify lengths before ordering material. City will not be held responsible for incorrect lengths of product.

Warranty – To remedy any and all defects that may develop resulting from work to be performed under the Contract within 3 years from the date of acceptance of the work under Contract, by reason of defects in workmanship or materials used in construction of said work.

A copy of the Contractor's Liability Insurance must be received before awarding the Contract.

OFFICE OF CITY CLERK



September 23, 2020

OCT 12 2020

INDIANOLA, IOWA

WATER POLLUTION CONTROL

Request for Quotes for Sewer Mains and Lateral Rehabilitation by Lining

The Request for Proposal is listed below in accordance with each pipe section for Main Lining and number of laterals to line. See Engineers Specs along with notes listed below before sending quote. Bid accordingly, you may bid on both projects listed below or just one:

Contractor Name: Hydro-Klean, LLC

Address: 333 NW 49th Place Des Moines, IA 50313

Phone #: 515-283-0500

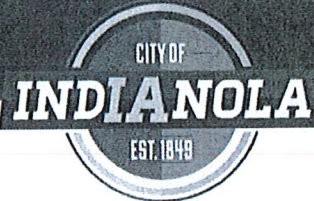
Email: jloomp@hydro-klean.com

	Area	Manhole #'s	Pipe Size	Length of Pipe	Laterals to Line **
1	Stephen Court	1093-432	8"	217'	0
2	Stephen Court	325-1093	8"	112'	0
3	West Iowa Ave and Stephen Court	NW26-NW25	15"	226'	0
4	Scott Felton Road	1224-285	8"	255'	5
5*	East Detroit Ave	539-538	8"	Laterals Only	8
6***	West Ashland Ave to West Boston Ave	ST001-ST002		345'	0

* #5 - The lateral connections will need the edges brushed and lateral lining completed.

** Lateral liners will be a minimum 20" in length. If you quote longer than minimum length, note the total length of your liner. City will review the cost comparison between the different lengths.

*** #6 - This is a Storm Sewer. Depending on the cost this may or may not be done.



Hydro-Klean

WATER POLLUTION CONTROL

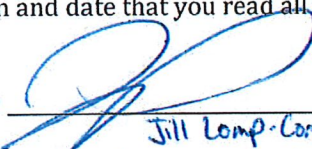
Please list the cost for each line segment below:

- 1) MH 1093 to MH 432 \$ 11,587.80
- 2) MH 325 to MH 1093 \$ 5,980.80
- 3) MH NW26 to MH NW25 \$ 19,006.60
- 4) MH 1224 to MH 285 \$ 13,617.00 Cost for Lateral Lining \$ 18,837.50
- 5) MH 539 to MH 538 Cost for Lateral Lining \$ 31,940.00
- 6) ST001 to ST002 \$ 23,046.00

Total Cost \$ 73,238.20

Total Cost \$ 50,777.50

Please sign and date that you read all the documents associated with this project:

Signature: 

Date: 10/09/2020

Jill Lomp - Contracts Coordinator

The City of Indianola reserves the right to accept or reject any or all quotes.

Contractor to verify lengths before ordering material. City will not be held responsible for incorrect lengths of product.

Warranty – To remedy any and all defects that may develop resulting from work to be performed under the Contract within 3 years from the date of acceptance of the work under Contract, by reason of defects in workmanship or materials used in construction of said work.

A copy of the Contractor's Liability Insurance must be received before awarding the Contract.

Meeting Date: 11/02/2020

Subject

Resolution approving a Professional Service Agreement with Municipal Pipe Tool to perform the Sewer Main and Storm Sewer Lining Project in the amount of \$39,781.

Information

Roll call is in order.

Fiscal Impact

Attachments

Resolution Approving Agreement
Municipal Pipe Tool Agreement

City of Indianola
RESOLUTION NO. 2020-

**RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH MUNICIPAL PIPE TOOL CO.
FOR THE SEWER MAIN LINING PROJECT**

WHEREAS, the City of Indianola, Iowa, is in need of engaging a company to provide Sewer Main Lining and Storm Sewer Lining for the City (hereinafter referred to as "Services"); and

WHEREAS, the City of Indianola, Iowa has solicited proposals for said Services; and

WHEREAS, after review of the proposals the City Council believes it to be in the best interest of the City to engage Municipal Pipe Tool Co. LLC of Hudson, Iowa to perform the Services for \$31,501 for the Sewer Main Lining and \$8,280 for the Storm Sewer Lining; and

WHEREAS, it is the determination of the City Council that the City should enter into a Professional Services Agreement with Municipal Pipe Tool Co. LLC in the form attached as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Professional Services Agreement with Municipal Pipe Tool Co. LLC in an amount of \$39,781.00 for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor Pro Tem or City Manager is authorized and directed to execute the Professional Services Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered this 19th day of October 2020, by and between the **CITY OF INDIANOLA**, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and **Municipal Pipe Tool Co., LLC** of Hudson, Iowa hereinafter referred to as "SERVICE PROVIDER" for the **Sanitary and Storm Sewer Main Lining** at a cost of **\$39,781.00**.

WHEREAS, the CITY is in need of Sanitary and Storm Sewer Mains Lined hereinafter referred to as "Services"; and

WHEREAS, the CITY solicited proposals for said Services; and

WHEREAS, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto as Exhibit "B" and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out

of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of ensuring this indemnity must be complied with as set forth below.

2. SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required as set forth in Exhibit "C."

3. This Agreement may be terminated by either party for cause or by CITY for convenience upon fourteen (14) days' written notice by the terminating party to the other party of such termination in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER abandons this Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

4. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":

CITY OF INDIANOLA

By: _____
Mayor

Attest: _____
Andrew J. Lent, City Clerk/CFO

"SERVICE PROVIDER":

Municipal Pipe Tool Co., LLC
By: *Sharon Waschkat*
Name: *Sharon Waschkat*
Title: *COO*

OFFICE OF CITY CLERK

OCT 12 2020

INDIANOLA, IOWA



September 23, 2020

WATER POLLUTION CONTROL

Request for Quotes for Sewer Mains and Lateral Rehabilitation by Lining

The Request for Proposal is listed below in accordance with each pipe section for Main Lining and number of laterals to line. See Engineers Specs along with notes listed below before sending quote. Bid accordingly, you may bid on both projects listed below or just one:

Contractor Name: Municipal Pipe Tool Co., LLC
 Address: 515 5th St, Hudson, IA 50643
 Phone #: 319-988-4205
 Email: sharonm@munipipe.com

	Area	Manhole #'s	Pipe Size	Length of Pipe	Laterals to Line **
1	Stephen Court	1093-432	8"	217'	0
2	Stephen Court	325-1093	8"	112'	0
3	West Iowa Ave and Stephen Court	NW26-NW25	15"	226'	0
4	Scott Felton Road	1224-285	8"	255'	5
5*	East Detroit Ave	539-538	8"	Laterals Only	8
6***	West Ashland Ave to West Boston Ave	ST001-ST002		345'	0

* #5 - The lateral connections will need the edges brushed and lateral lining completed.

** Lateral liners will be a minimum 20" in length. If you quote longer than minimum length, note the total length of your liner. City will review the cost comparison between the different lengths.

*** #6 - This is a Storm Sewer. Depending on the cost this may or may not be done.



Municipal Pipe Tool

WATER POLLUTION CONTROL

Please list the cost for each line segment below:

1) MH 1093 to MH 432 \$ 6076-

2) MH 325 to MH 1093 \$ 5000-

3) MH NW26 to MH NW25 \$ 12,430-

4) MH 1224 to MH 285 \$ 7395- Cost for Lateral Lining \$ _____

5) MH 539 to MH 538 Cost for Lateral Lining \$ _____

6) ST001 to ST002 \$ 8280-

Total Cost \$ 39,781-

Total Cost \$ _____

Please sign and date that you read all the documents associated with this project:

Signature: Sharon Waschke Date: 10/13/2020

The City of Indianola reserves the right to accept or reject any or all quotes.

Contractor to verify lengths before ordering material. City will not be held responsible for incorrect lengths of product.

Warranty – To remedy any and all defects that may develop resulting from work to be performed under the Contract within 3 years from the date of acceptance of the work under Contract, by reason of defects in workmanship or materials used in construction of said work.

A copy of the Contractor's Liability Insurance must be received before awarding the Contract.

EXHIBIT C

STANDARD INSURANCE REQUIREMENTS

1. GENERAL

The SERVICE PROVIDER shall protect itself and the CITY OF INDIANOLA throughout the duration of the Agreement by purchasing and maintaining insurance, as indicated below. Said insurance shall be provided by an insurance company(ies), “admitted” and “nonadmitted” to do business in the State of Iowa, having no less than an A. M. Best Rating of “B+.” All policies shall be written on a per occurrence basis, not a claims-made basis. SERVICE PROVIDER shall submit Certificates of Insurance or other evidence of coverage, as provided in paragraph 2.F below, confirming coverage prior to the Agreement execution or commencement of work and/or services included in this Agreement.

2. INSURANCE REQUIREMENTS

A. WORKER’S COMPENSATION & EMPLOYER’S LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Worker’s Compensation Insurance, including *Employer’s Liability Coverage*, in accordance with all applicable statutes of the State of Iowa. The coverage limits shall include \$500,000 each accident for Bodily Injury by Accident, \$500,000 each accident for Bodily Injury by Disease, and \$500,000 policy limit for Bodily Injury by Disease.

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Commercial General Liability insurance on a per occurrence basis with limits of liability not less than \$2,000,000 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) deletion of Explosion, Collapse and Underground (XCU), where applicable.

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by a standard form Commercial General Liability Policy (ISO CG 0001, Ed 07/98 with standard exclusions “a” through “o” or any subsequent ISO equivalent or a non-ISO equivalent form).

C. AUTOMOBILE LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Automobile Liability Insurance with limits of liability of not less than \$2,000,000 per occurrence combined

single limit including Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

- D. UMBRELLA/EXCESS INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella/Excess Insurance. The Umbrella/Excess Insurance shall also be written on a per occurrence basis.
- E. SUBCONTRACTORS: The SERVICE PROVIDER shall require that any of its agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement meet the same insurance requirements as are required of the Party. The option of self-insurance is not extended to subcontractors.
- F. PROOF OF INSURANCE: The SERVICE PROVIDER shall provide to the CITY OF INDIANOLA proof that all required insurance or coverage is in force by submitting to the CITY OF INDIANOLA a Certificate(s) of Insurance utilizing the latest version of the ACORD form. The form(s) of proof of insurance or coverage shall specify the title of the Agreement.

3. WAIVER OF SUBROGATION

- A. WAIVER OF SUBROGATION: To the fullest extent permitted by law, SERVICE PROVIDER hereby releases the CITY OF INDIANOLA including its elected and appointed officials, agents, employees and volunteers and others working on their behalf from and against any and all liability or responsibility to the SERVICE PROVIDER or anyone claiming through or under the SERVICE PROVIDER by way of subrogation or otherwise, for any loss for which the SERVICE PROVIDER has agreed to defend, indemnify and hold harmless the CITY OF INDIANOLA as provided in the Agreement to which this Attachment A is included and made part thereof. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The SERVICE PROVIDER policies of insurance shall contain a clause or endorsement to the effect that such releases shall not adversely affect or impair such policies or prejudice the right of the SERVICE PROVIDER to recover thereunder.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/14/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Horton Group 10320 Orland Parkway Orland Park IL 60467		CONTACT NAME: Certificates Team PHONE (A/C, No, Ext): 708-845-3917 FAX (A/C, No): E-MAIL ADDRESS: constructioncerts@thehortongroup.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Illinois Union Insurance Company	
		INSURER B: Amerisure Insurance Company	
		INSURER C: Hanover Insurance Company	
		INSURER D: Travelers Property & Casualty Company of America	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1403648973

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ XCU Included GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC	Y	Y	GL21023070	8/3/2020	8/3/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS	Y	Y	CA21023080	8/3/2020	8/3/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 0	Y	Y	ZUP-91N17779-20-NF	8/3/2020	8/3/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	Y	WC21062790	8/3/2020	8/3/2021	☒ WC STATU-TORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Contractors Pollution	Y	Y	G28116871	8/3/2020	8/3/2021	\$2,000,000 Occ.
C	Leased/Rented Equip, Special/RC			RHCD238711	8/3/2020	8/3/2021	\$200,000 Per Item
B	Garagekeepers			CA21023080	8/3/2020	8/3/2021	\$800,000 Comp/Coll

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional insured on a primary and non-contributory basis with respect to the general liability coverage and auto liability only when required by written contract. Waivers of Subrogation applies to the general liability, auto liability and workers compensation in favor of the stated additional insureds only when required by written contract. Umbrella follows form.
 Additional Insured: City of Indianola

CERTIFICATE HOLDER

CANCELLATION

City of Indianola 110 N 1st Street Indianola IA 50125	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

© 1988-2010 ACORD CORPORATION. All rights reserved.

Meeting Date: 11/02/2020

Subject

Resolution approving a Professional Service Agreement with Central Iowa Televising to perform the Lateral Lining Project in the amount of \$39,000.

Information

Roll call is in order.

Fiscal Impact

Attachments

Resolution Approving Agreement
Professional Services Agreement

City of Indianola

**RESOLUTION NO. 2020-
RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH
CENTRAL IOWA TELEVISIONING FOR LATERAL LINING**

WHEREAS, the City Indianola, Iowa, is in need of engaging a company to provide Lateral Lining for the City (hereinafter referred to as “Services”); and

WHEREAS, the City of Indianola, Iowa, has solicited proposals for said Services; and

WHEREAS, after review of the proposals the City Council believes it to be in the best interest of the City to engage Central Iowa Televisioning to perform the Services; and

WHEREAS, it is the determination of the City Council that the City should enter into a Professional Services Agreement with Central Iowa Televisioning in the form attached as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Professional Services Agreement with Central Iowa Televisioning in an amount of \$39,000.00 for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor Pro Tem or City Manager is authorized and directed to execute the Professional Services Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered this 19th day of October 2020, by and between the **CITY OF INDIANOLA**, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and **Central Iowa Televising** of McCallsburg, Iowa hereinafter referred to as "SERVICE PROVIDER" for the **Lateral Lining** at a cost of **\$39,000.00**.

WHEREAS, the CITY is in need of Sewer Laterals Lined hereinafter referred to as "Services"; and

WHEREAS, the CITY solicited proposals for said Services; and

WHEREAS, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto as Exhibit "B" and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out

of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of ensuring this indemnity must be complied with as set forth below.

2. SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required as set forth in Exhibit "C."

3. This Agreement may be terminated by either party for cause or by CITY for convenience upon fourteen (14) days' written notice by the terminating party to the other party of such termination in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER abandons this Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

4. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":

CITY OF INDIANOLA

By: _____
Mayor

Attest: _____
Andrew J. Lent, City Clerk/CFO

"SERVICE PROVIDER":

By: Kevin Jacobson
Name: Kevin Jacobson
Title: CEO

OFFICE OF CITY CLERK

OCT 13 2020

INDIANOLA, IOWA



September 23, 2020

WATER POLLUTION CONTROL

Request for Quotes for Sewer Mains and Lateral Rehabilitation by Lining

The Request for Proposal is listed below in accordance with each pipe section for Main Lining and number of laterals to line. See Engineers Specs along with notes listed below before sending quote. Bid accordingly, you may bid on both projects listed below or just one:

Contractor Name: CIT Sewer SolutionsAddress: 530 Dubois Avenue Mc Callsburg, Iowa 50154Phone #: 515-290-8295Email: shane@citsewer.com

	Area	Manhole #'s	Pipe Size	Length of Pipe	Laterals to Line **
1	Stephen Court	1093-432	8"	217'	0
2	Stephen Court	325-1093	8"	112'	0
3	West Iowa Ave and Stephen Court	NW26-NW25	15"	226'	0
4	Scott Felton Road	1224-285	8"	255'	5
5*	East Detroit Ave	539-538	8"	Laterals Only	8
6***	West Ashland Ave to West Boston Ave	ST001-ST002		345'	0

* #5 - The lateral connections will need the edges brushed and lateral lining completed.

** Lateral liners will be a minimum 20" in length. If you quote longer than minimum length, note the total length of your liner. City will review the cost comparison between the different lengths.

*** #6 - This is a Storm Sewer. Depending on the cost this may or may not be done.



CIT Sewer Solutions

WATER POLLUTION CONTROL

Please list the cost for each line segment below:

- 1) MH 1093 to MH 432 \$ 9,765
- 2) MH 325 to MH 1093 \$ 5,040
- 3) MH NW26 to MH NW25 \$ 14,690
- 4) MH 1224 to MH 285 \$ 11,475 Cost for Lateral Lining \$ 15,000
- 5) MH 539 to MH 538 Cost for Lateral Lining \$ 24,000
- 6) ST001 to ST002 \$ 22,425

Total Cost \$ 63,395

Total Cost \$ 39,000

Please sign and date that you read all the documents associated with this project:

Signature: Shane Jacobson Date: 10/12/2020

The City of Indianola reserves the right to accept or reject any or all quotes.

Contractor to verify lengths before ordering material. City will not be held responsible for incorrect lengths of product.

Warranty – To remedy any and all defects that may develop resulting from work to be performed under the Contract within 3 years from the date of acceptance of the work under Contract, by reason of defects in workmanship or materials used in construction of said work.

A copy of the Contractor's Liability Insurance must be received before awarding the Contract.

EXHIBIT C

STANDARD INSURANCE REQUIREMENTS

1. GENERAL

The SERVICE PROVIDER shall protect itself and the CITY OF INDIANOLA throughout the duration of the Agreement by purchasing and maintaining insurance, as indicated below. Said insurance shall be provided by an insurance company(ies), “admitted” and “nonadmitted” to do business in the State of Iowa, having no less than an A. M. Best Rating of “B+.” All policies shall be written on a per occurrence basis, not a claims-made basis. SERVICE PROVIDER shall submit Certificates of Insurance or other evidence of coverage, as provided in paragraph 2.F below, confirming coverage prior to the Agreement execution or commencement of work and/or services included in this Agreement.

2. INSURANCE REQUIREMENTS

A. WORKER’S COMPENSATION & EMPLOYER’S LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Worker’s Compensation Insurance, including *Employer’s Liability Coverage*, in accordance with all applicable statutes of the State of Iowa. The coverage limits shall include \$500,000 each accident for Bodily Injury by Accident, \$500,000 each accident for Bodily Injury by Disease, and \$500,000 policy limit for Bodily Injury by Disease.

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Commercial General Liability insurance on a per occurrence basis with limits of liability not less than \$2,000,000 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) deletion of Explosion, Collapse and Underground (XCU), where applicable.

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by a standard form Commercial General Liability Policy (ISO CG 0001, Ed 07/98 with standard exclusions “a” through “o” or any subsequent ISO equivalent or a non-ISO equivalent form).

C. AUTOMOBILE LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Automobile Liability Insurance with limits of liability of not less than \$2,000,000 per occurrence combined

single limit including Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

- D. UMBRELLA/EXCESS INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella/Excess Insurance. The Umbrella/Excess Insurance shall also be written on a per occurrence basis.
- E. SUBCONTRACTORS: The SERVICE PROVIDER shall require that any of its agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement meet the same insurance requirements as are required of the Party. The option of self-insurance is not extended to subcontractors.
- F. PROOF OF INSURANCE: The SERVICE PROVIDER shall provide to the CITY OF INDIANOLA proof that all required insurance or coverage is in force by submitting to the CITY OF INDIANOLA a Certificate(s) of Insurance utilizing the latest version of the ACORD form. The form(s) of proof of insurance or coverage shall specify the title of the Agreement.

3. WAIVER OF SUBROGATION

- A. WAIVER OF SUBROGATION: To the fullest extent permitted by law, SERVICE PROVIDER hereby releases the CITY OF INDIANOLA including its elected and appointed officials, agents, employees and volunteers and others working on their behalf from and against any and all liability or responsibility to the SERVICE PROVIDER or anyone claiming through or under the SERVICE PROVIDER by way of subrogation or otherwise, for any loss for which the SERVICE PROVIDER has agreed to defend, indemnify and hold harmless the CITY OF INDIANOLA as provided in the Agreement to which this Attachment A is included and made part thereof. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The SERVICE PROVIDER policies of insurance shall contain a clause or endorsement to the effect that such releases shall not adversely affect or impair such policies or prejudice the right of the SERVICE PROVIDER to recover thereunder.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Densmore Insurance Strategies, Inc. 85 Paine St SE Ste G Bondurant IA 50035	CONTACT NAME: Erica Clifford PHONE (A/C, No, Ext): (515) 967-3390 FAX (A/C, No): 515-468-2252 E-MAIL ADDRESS: erica@densmoreis.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Western National Mutual Insurance Company</td> <td>15377</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Western National Mutual Insurance Company	15377	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER D :															
INSURER E :															
INSURER F :															
INSURED Central Iowa Televising, LLC PO Box 203 McCallsburg IA 50154															

COVERAGES
CERTIFICATE NUMBER:
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		Y	CPP 1185677 02	05/15/2020	05/15/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>EACH OCCURRENCE</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>MED EXP (Any one person)</td> <td style="text-align: right;">\$ 5,000</td> </tr> <tr> <td>PERSONAL & ADV INJURY</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>GENERAL AGGREGATE</td> <td style="text-align: right;">\$ 2,000,000</td> </tr> <tr> <td>PRODUCTS - COMP/OP AGG</td> <td style="text-align: right;">\$ 2,000,000</td> </tr> <tr> <td>Contractor's E&O</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000	Contractor's E&O	\$ 1,000,000
	EACH OCCURRENCE	\$ 1,000,000																			
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A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		Y	CPP1182563 02	05/15/2020	05/15/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>COMBINED SINGLE LIMIT (Ea accident)</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>BODILY INJURY (Per person)</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>BODILY INJURY (Per accident)</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>PROPERTY DAMAGE (Per accident)</td> <td style="text-align: right;">\$</td> </tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$						
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	BODILY INJURY (Per person)	\$																			
	BODILY INJURY (Per accident)	\$																			
PROPERTY DAMAGE (Per accident)	\$																				
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		Y				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>EACH OCCURRENCE</td> <td style="text-align: right;">\$ 5,000,000</td> </tr> <tr> <td>AGGREGATE</td> <td style="text-align: right;">\$ 5,000,000</td> </tr> </table>	EACH OCCURRENCE	\$ 5,000,000	AGGREGATE	\$ 5,000,000										
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AGGREGATE	\$ 5,000,000																				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Y	WCV 1025176 02	05/15/2020	05/15/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>☒ PER STATUTE ☐ OTH-ER</td> <td></td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> </table>	☒ PER STATUTE ☐ OTH-ER		E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000					
	☒ PER STATUTE ☐ OTH-ER																				
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E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000																				
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																				
A	Inland Marine			CPP 1185679 02	05/15/2020	05/15/2021	Leased/Rented Equipment	\$100,000													

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Waiver of Subrogation applies to the General Liability, Auto Liability, and Workers Compensation in favor of the City of Indianola including its elected and appointed officials, agents, employees and volunteers and others working on their behalf when required by contract.
 (Electronic versions of this certificate are available with provision of your email address. Please contact us at the agency for copies of any required endorsements and/or to notify us of any updates to your contact information.)

CERTIFICATE HOLDER
CANCELLATION

City of Indianola 110 N 1st St Indianola, IA 50125	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Erica Clifford</i>
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Meeting Date: 11/02/2020

Subject

Resolution approving an amendment to the Residential Recycling Contract between Waste Management of Iowa and the City of Indianola.

Information

Roll call is in order.

Fiscal Impact

Attachments

Recycling Memorandum
Resolution Approving Amendment
Recycling Amendment



— CERK/FINANCE DEPARTMENT —

To: Mayor and Council
From: Jackie Raffety, Deputy City Clerk
CC: Ryan Waller, City Manager, Andrew J. Lent, City Clerk/CFO
Date: November 2, 2020
Re: Recycling Contract Amendment

In October, I was contacted by a 32-unit apartment complex manager who has seen an increase in recycling among the tenants. The two recycling totes they currently have are filled quickly. The manager has inquired about having a recycling dumpster instead of the totes.

The current contract between Waste Management of Iowa and the City of Indianola does not allow for recycling dumpsters. The proposed amendment allows for apartment complexes billed by the City for residential recycling services to obtain a dumpster for recycling services at the following costs:

Recycling Dumpster Size	Monthly Cost
2 yard	\$51.53
3 yard	\$58.54
4 yard	\$65.55
6 yard	\$79.57

City staff will verify that apartment complexes have enough tenants billed for recycling to cover the cost of a recycling dumpster at their facility.

I recommend that Council approves this amendment.

City of Indianola
RESOLUTION NO 2020-

**RESOLUTION APPROVING AN AMENDMENT TO THE RESIDENTIAL RECYCLING CONTRACT BETWEEN
WASTE MANAGEMENT OF IOWA AND THE CITY OF INDIANOLA**

WHEREAS, the Indianola City Council entered into a contract with Waste Management of Iowa on August 15, 2016 to provide recycling services for the City (hereinafter referred to as “Services”); and

WHEREAS, the current contract does not allow for recycling dumpsters at apartment complexes; and

WHEREAS, the City Council has received a proposed Amendment to the contract to allow for recycling dumpsters at apartment complexes; and

WHEREAS, after a review of the proposed Amendment, the City Council has determined that the City should enter into an Amendment to the Contract for Residential Recycling Services with Waste Management of Iowa in the form attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa that

1. The Amendment to the Contract for Residential Recycling Services with Waste Management of Iowa for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor Pro Tem is authorized and directed to execute the Amendment to the Contract for Residential Recycling Services on behalf of the City.

Approved this 2nd day of November 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Jackie Raffety, Deputy City Clerk

**AMENDMENT TO THE CONTRACT FOR RESIDENTIAL RECYCLING COLLECTION
BETWEEN THE CITY OF INDIANOLA, IOWA AND WASTE MANGEMENT OF IOWA, INC.**

This Amendment to the Contract for Residential Recycling Collection is entered into on November ____, 2020, and is being made to the Contract for Residential Recycling Collection (the "Agreement") entered on August 15, 2016, between the City of Indianola, Iowa, a municipal corporation created under the laws of the State of Iowa ("City"), and Waste Management of Iowa, Inc. ("Contractor"), an Iowa corporation. City and Contractor mutually agree to amend the Agreement as stated herein.

RECITALS

- A. City and Contractor entered into a Contract for Residential Recycling Collection on or about August 15th, 2016 (the "Agreement"); and
- B. Past Amendments have been made to that Contract and the City desires another to provide a recycling dumpster option for apartment complexes; and

AGREEMENT

The parties agree to amend the Agreement in the following manner:

- 1. **Recycling Dumpster Service at Apartment Complexes** – Apartment complexes billed by the City for residential recycling services may obtain a dumpster for recycling services at the following costs:

Recycling Dumpster Size	Monthly Cost
2 yard	\$51.53
3 yard	\$58.54
4 yard	\$65.55
6 yard	\$79.57

- 2. All other provisions of the original Agreement and any previous Amendments made thereto shall remain in full force and effect.

The Parties hereto have executed this Amendment as of the date written below.

Waste Management of Iowa, Inc.

City of Indianola, Iowa

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Meeting Date: 11/02/2020

Subject

Receive and file correspondence from October 16 and 23, 2020 weekly updates from City Manager, Ryan Waller.

Information

Roll call to receive and file correspondence is in order.

Fiscal Impact

Attachments

Weekly Update 1016

Weekly Update 1023

Jackie Raffety

From: Ryan Waller
Sent: Friday, October 16, 2020 2:09 PM
To: Ryan Waller
Subject: Waller's Weekly 10.16.2020

Good afternoon, all.

I hope everyone is having a great Friday. Here is this week's update email. If there are any questions regarding these items or any other City-related matters, please let me know.

Have a great weekend!

Ryan



Ryan J. Waller

City Manager

rwaller@indianolaiowa.gov

p: 515.962.5274

110 N. 1st Street – Indianola, Iowa 50125

Comp Plan Award – Congratulations, Indianola! Our community was awarded the Daniel Burnham Award for a Comprehensive Plan by the American Planning Association-Iowa Chapter. This award was made possible because of your significant involvement during the extensive 21-month review process. This was a remarkable community effort! Work has already begun on implementing identified recommendations as the City is now conducting a thorough review of various codes to ensure alignment with the plan. You may read the press release and other relevant information on the City's website (see link below).

[Award and Comp Plan Information \(PDF\)](#)

October 19th City Council Meetings – The City Council will meet on Monday, October 19th for its regular meeting and study session that immediately follows the regular meeting. The agendas and comprehensive meeting materials are available on the City's website. The meetings are aired live via the City's YouTube Channel and a Zoom Webinar (relevant links and login information may be found in the meeting packet).

[Agenda Center \(LINK\)](#)

Mayor Vacancy – In accordance with State Code, the City Council has taken the necessary action to fill the vacancy of the mayor. The remaining term for the position ends on December 31, 2021. Residents interested in serving the community in this position are encouraged to visit the

City's website (see link below) for additional information. Completed applications, with all required attachments, must be received by 5:00 p.m. on Wednesday, October 21, 2020.

[Mayor Vacancy \(LINK\)](#)

Fall Drop-off Event – The 2020 Fall Drop Off event is scheduled for Saturday, October 17th at the Indianola Brush Facility. Details may be found on the City's website (see link below).

[Seasonal Cleanup \(LINK\)](#)

Streetscape – Earlier this week, the City was notified that the Iowa Department of Natural Resources (DNR) approved the design concept for the Square Streetscape project. DNR review was required as part of the \$1 million grant that was awarded to the City for this project.

Gubernatorial Visit – Governor Reynolds visited Indianola today and made stops at the Des Moines Metro Opera building and the Square. Members of our Hometown Pride Committee served as tour guides. Linked below is the one-page handout of a few major City projects involving the State.

- [Governor Visit Handout \(PDF\)](#)

Briefing Schedule – The briefing schedule and hearing date have been set for Kading Properties, LLC v. City of Indianola, Iowa. The court hearing date is scheduled for January 15, 2021.

Community Development Reports – Linked below are the reports provided by the Community Development Department:

[Current Projects Update \(PDF\)](#)

A final walk through of Missouri Valley occurred this week. Of the 15 projects listed, four are awaiting a submittal from the Developer, one is in review, eight have been approved and are in construction, and two were recently completed.

[2020 Building Permits \(PDF\)](#)

Nine building permits were issued this week. There are currently five building permit applications in review and 169 building permits have been issued to date.

[Code Enforcement \(PDF\)](#)

There are currently 22 open code enforcement cases (102 code enforcement cases have been opened for the year).

[Des Moines Home Builders Association \(PDF\)](#)

The Des Moines Home Builders Association issued their September 2020 building permit report this week. The Des Moines Metro area reported 138 more permits for dwellings in September 2020 compared to September 2019 and has seen 292 more permits for dwellings year-to-date in 2020 compared to 2019. Indianola issued 13 more building permits for dwellings in September 2020 compared to September 2019 and has issued 20 more year to date compared to 2019.

City Council Anticipated Agendas – Below please find links to the documents containing anticipated agenda items for the October 29th, November 2nd, 9th and 16th upcoming meetings. These are working drafts. Agendas are published on the City’s website the Thursday prior to a scheduled City Council meeting.

- [Anticipated Draft Agenda - October 29, 2020 \(PDF\)](#)
- [Anticipated Draft Agenda - November 2, 2020 \(PDF\)](#)
- [Anticipated Draft Agenda - November 9, 2020 \(PDF\)](#)
- [Anticipated Draft Agenda – November 16, 2020 \(PDF\)](#)

Jackie Raffety

From: Ryan Waller
Sent: Friday, October 23, 2020 2:55 PM
To: Ryan Waller
Subject: Waller's Weekly 10.23.2020

Good afternoon, all.

I hope everyone is doing well and staying warm. Below is this week's update email. This update, along with previous updates, may be found on the City's website at <http://indianolaiowa.gov/845/Wallers-Weekly-Update-2020>. If there are any questions regarding these or other City-related matters, please let me know.

Have a great weekend!

Ryan



Ryan J. Waller

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Additional Grant Funding Recommended

On Thursday, the City was notified by the Iowa Department of Natural Resources that *an additional \$706,000 of funding is being recommended for award to the City*. This is outstanding news! As you may recall, the City was previously awarded \$1 million for various water quality aspects of the Streetscape project. The additional funding, if approved in December, will bring the *total grant award to \$1.7 million*.

October 29th City Council Meeting

The City Council will meet on Monday, October 29th for its special meeting. The agenda and comprehensive meeting materials are available on the City's website. The meetings are aired live via the City's YouTube Channel and a Zoom Webinar (relevant links and login information may be found in the meeting packet).

[Agenda Center \(LINK\)](#)

COVID Expenses Reimbursement

The City received notice this week that *full reimbursement (which equals \$380,621.54)* of our organization's COVID related expenses has been tentatively approved. Thank you to the outstanding work of our Departments for their diligence in tracking these expenses. Special recognition is due to our Finance Team for their preparation and organization in this matter. This is very positive news!

CIP Presentation

Linked below is the presentation that was reviewed during Monday's City Council Study Session. This presentation is part of the City's annual budget process that spans several months in preparation to meet the required filing deadline with the State of Iowa in March 2021.

CIP Budget Presentation (LINK)

Bulk Salt Storage Facility

Thank you to the Public Works staff for their work to install a permanent covering over the road salt storage area. This covering is new and will help protect the City's investment in road salt. This commodity is an important aspect of the City's snow and ice removal operations. This is another example of the City Team working to better improve service delivery to our community.

Fall Drop-off Event

The 2020 Fall Drop Off event was a tremendous success. Thank you to the Public Works Staff for finding a way to ensure aspects of this event took place even after one of our contractors canceled due to the current pandemic. As a result, approximately 11 large roll-off dumpsters (nearly 23 tons) containing various items were hauled off. Approximately 547 vehicles visited the Brush Facility during the seven-hour event. This required 112 hours of labor and 4 pieces of equipment to complete the job. Thank you to our teammates from Fire, Parks, Water Pollution Control, and Public Works who all helped during the event.

Helping Hand Event

Helping Hand will be hosting a sale this Saturday (October 24th) from 9:00 a.m. to 11:00 a.m. The event will be at the Helping Hand Facility, located at 109 East Clinton Ave. Proceeds from the event will go towards facility maintenance and stocking the food pantry.

Community Development Reports

Linked below are the reports provided by the Community Development Department:

Current Projects Update (PDF)

This week, the City Council approved Quail Meadows Plat 3. Of the 15 projects listed, four are awaiting a submittal from the developer, one is in review, seven have been approved and are in construction, and three were recently completed.

2020 Building Permits (PDF)

Four building permit applications were submitted this week. There are currently nine building permit applications in review and 169 building permits have been issued to date.

Code Enforcement (PDF)

Two cases were opened, and two cases were closed this week. There are currently 22 open code enforcement cases (104 code enforcement cases have been opened for the year).

City Council Anticipated Agendas

Below please find links to the documents containing anticipated agenda items for the November 2nd, 9th and 16th upcoming meetings. These are working drafts. Agendas are published on the City's website the Thursday prior to a scheduled City Council meeting.

Anticipated Draft Agenda - November 2, 2020 (PDF)

Anticipated Draft Agenda - November 9, 2020 (PDF)
Anticipated Draft Agenda – November 16, 2020 (PDF)

Meeting Date: 11/02/2020

Subject

Enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) To discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government.

Information

Roll call to enter into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.
