BOARD OF TRUSTEE MINUTES
REGULAR SESSION – OCTOBER 23, 2017

The Board of Trustees met in regular session at 5:30 p.m. on October 23, 2017 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Jim McClymond (via phone), Mike Rozga (via phone), Adam Voigts and Deb White. Absent: Lesley Forbush.

Chairperson Voigts welcomed the new IMU General Manager Tom Gaffigan.

Scott Kruthoff, Executive Director of the Indianola YMCA, spoke regarding support from the IMU Board of Trustees to help fund an energy efficiency improvement project. They are requesting a $5,500 gift to be used towards a project cost of $16,500. The Indianola YMCA is seeking funding through a Rural YMCA Facility Improvement Grant from the State of Iowa to fund the remainder of the project ($11,000). Application for this grant requires a cash match of at least 50% of the total grant amount requested. The IMU Board of Trustee's policy allows the General Manager to approve funds up to $5,000. It was the consensus of the Board to authorize the General Manager to write a letter of commitment of $5,000 for the Indianola YMCA to apply for the Rural YMCA Facility Improvement Grant.

Jim McClymond was excused from the meeting.

The consent agenda consisting of the following was approved on a motion by White and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for October 16, 2017

Minutes from October 9, 2017

Salaries:

Jason Henle, Lead Line Mechanic from Range 27-2 $69,313/year (includes longevity) to Range 27-3 $72,759/year (includes longevity) effective October 15, 2017

Ron Bowlin, Generation & Metering Tech 1, from Range 21-2 $48,776/year (includes longevity) to Range 21-3 $50,714/year effective October 15, 2017

Electric Utilities Action Items

The following design service proposals for the new Electric Department line shop were presented:

Company	Base Bid	Additional Costs
ETHOS Design Group	$69,500	Interior Design Services – Hourly not to exceed $5,000 plus reimbursable expenses
SVPA Architects	$76,300	Interior Design Services - $8,500 plus reimbursable expenses

A motion was made by White and seconded by Rozga to approve the proposal from ETHOS Design Group in an amount of $69,500 for the design services of the new Electric Department line shop. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The following civil engineering proposals for the new Electric Department line shop were presented:

Company	Base Price	Additional Costs
Snyder & Associates	$13,500	Hourly fee for anything outside the scope of the contract
Bishop Engineering	$26,400	Hourly fee for anything outside the scope of the contract. Plus reimbursable expenses

It was moved by White and seconded by Rozga to approve the proposal from Snyder and Associates in an amount of $13,500 for the civil engineering of the new Electric Department line shop. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Communications Utility Action Items

The Chair then announced that the City Clerk and the Communications Superintendent had opened and tabulated the bids for the public improvements described in general as the 2017 Telecommunication Hut Project for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk the Communications Superintendent

Company and Address	Bid
Murphy Tower Services LLC Carlisle, Iowa	$115,350.00
BDC Group, Inc. Cedar Rapids Iowa	$132,297.25

Board Member Rozga introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" to Murphy Tower Services, LLC in an amount of $115,350 for the 2017 Telecommunication Hut Project and moved its adoption. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: White, Voigts and Rozga. NAYS: None. ABSENT: McClymond and Forbush. Whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2017-219
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
For the 2017 Telecommunication Hut Project

(The complete resolution may be viewed at the City Clerk's Office)

Board member White moved and Rozga seconded to approve the proposal from Karl Chevrolet in an amount of $23,840.03 plus tax, title and license for a Telecommunications 2018 Chevy 1500 pickup. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items – Electric Superintendent Mike Metcalf presented the electric utility informational items.

Water Utility Informational Items – Water Superintendent Lou Elbert presented the water utility informational items.

Combined Electric, Water and Communications Utilities Informational Items – no report was presented.

Meeting adjourned at 6:05 p.m. on a motion by White and seconded by Rozga.

Adam Voigts, Chair

Diana Bowlin, City Clerk