BOARD OF TRUSTEE MINUTES
REGULAR SESSION – OCTOBER 22, 2018

The Board of Trustees met in regular session at 5:30 p.m. on October 22, 2018 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Lesley Forbush, Mike Rozga and Adam Voigts. Absent: Jim McClymond and Deb White.

The consent agenda consisting of the following was approved on a motion by Rozga and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for October 15, 2018

Minutes from October 8, 2018

August 2018 Treasurer and Financial Reports

<u>Electric Utility Action Items</u>
Change order #1 in an amount of ($1,200.00) for the 2018 Line Shop Project #4 – Overhead Doors was approved on a motion by Forbush and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

<u>Electric Utility Informational Items</u> – Mike Metcalf, Electric Superintendent, presented the Electric Utility Informational items.

<u>Water Utility Action Items</u>
Forrest Aldrich, Veenstra and Kimm, presented the 2018 Water Plant Update. It was the consensus of the Board to move forward with this project.

<u>Water Utility Informational Items</u> – Lou Elbert, Water Superintendent, presented the Water Utility Informational items.

<u>Communications Utility Action Items</u>
The proposal from Maple Creek Construction in an amount of $95,355 to remodel the building at 210 W. 2nd was approved on a motion by Rozga and seconded by Forbush subject to legal review. The Board requested to have more than one quote for projects in the future. Question was called for and on voice vote the vote was, AYES: Forbush and Rozga. NAYS: None. ABSENT: McClymond and White. ABSTAINED: Voigts. Chairperson declared the motion carried unanimously.

<u>Community Utility Informational Items</u> - Telecommunications Director Kurt Ripperger presented an updated report on the Communications Utility Informational items.

<u>Combined Electric, Water and Communications Utilities Informational Items</u> – no items were presented.

<u>Other Items</u>
It was moved by Rozga and seconded by Forbush to approve paying Kurt Ripperger, Telecommunications Director, for 86 hours of vacation more than the 160 hours of carryover, in accordance with IMU Personnel Management Guide Chapter 6.2, due to job demands and challenges for the FFTH Project. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

A motion was made by Rozga and seconded by Forbush to approve a reimbursement to Skye McBroom, Technical Support Specialist, for tuition reimbursement in an amount of $896.95 in accordance with Chapter 8.2 of the IMU Personnel Management Guide. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Rozga moved and Forbush seconded to enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. On roll call the vote was, AYES: Forbush, Voigts and Rozga. NAYS: None. ABSENT: McClymond and White. Whereupon the Chairperson declared the motion carried unanimously.

It was moved by Forbush and seconded by Rozga to return to regular session. On roll call the vote was, AYES: Voigts, Rozga and Forbush. NAYS: None. ABSENT: McClymond and White. Whereupon the Chairperson declared the motion carried unanimously.

Meeting adjourned on a motion by Rozga and seconded by Forbush.

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Adam Voigts, Chairperson Diana Bowlin, City Clerk