



— PLANNING AND ZONING COMMISSION —

MINUTES OF REGULAR MEETING

October 8th, 2019

6:09 P.M.

The meeting was called to order by Chairperson Josh Rabe and on roll call the following members were present:

Josh Rabe
Al Farris
Bob Ormsby
Sarah Ritchie
Misty Soldwisch
Erin Freeberg

Commission Members Absent: Joe Butler, Jeromy Pribil, Ron Fridley, Becky Needles

Staff Present: Charlie Dissell, Cortney McAlexander

Public Present: Elodie Opstad 510 W Ashland, John Benoit 808 N C

Commissioner Farris moved to approve the agenda of the October 8th 2019 meeting and Commissioner Soldwisch seconded the motion. On roll call the vote was AYES: Rabe, Farris, Ormsby, Ritchie, Soldwisch, Freeberg NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

Commissioner Ritchie moved to approve the minutes of the September 10th, 2019 meeting and Commissioner Ormsby seconded the motion. On roll call the vote was AYES with correction to 2nd paragraph in reference to Kading regarding Ch 166 : Rabe, Farris, Ormsby, Ritchie, Soldwisch, Freeberg NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

Consider request from Keven J Crawford of Cooper Crawford and Associates, LLC for approval of a Plat of Survey at 1305, 1307, and 1313 S L Court

Mr. Dissell explained the request and discussed overview of plats as well as lot line adjustment.

Commissioner Ormsby moved to approve the request from Keven J Crawford & Associates, LLC for approval of a Plat of Survey at 1305,1307, and 1313 S L Ct with staff recommendation that the moving of the lightpole be at the homeowners expense. Commissioner Soldwisch seconded the motion. On roll call the vote was AYES: Rabe, Farris, Ormsby, Ritchie, Soldwisch, Freeberg NAYS: None. Whereupon the Chairperson declared the motion carried unanimously

Consider request from Matt Thomas of Thomas Land Surveying, LLC for approval of a Plat of Survey at 306 North 5th Street

Mr. Dissell explained request. Commissioner Farris moved to approve the request from Matt Thomas of Thomas Land Surveying LLC for approval of a Plat of Survey at 306 North 5th. On roll call the vote was AYES: Rabe, Farris, Ormsby, Ritchie, Soldwisch, Freeberg. NAYS: None. Whereupon the Chairperson declared the motion approved.

Consider request from zoning regulation amendment to Chapter 165, regarding Bed and Breakfast, Boardinghouse, and Short-term rental regulations

Mr. Dissell explained the request and changes since the prior meeting. Discussed B and B being owner occupied and a definition of short term rental was provided. Also discussed R2, R1 and changed R3 for Bed and Breakfasts. Commissioner Farris asked about how short-term rentals will be monitored. Mr. Dissell advised no regulations in place for that as of now. Josh Rabe discussed not having regulations for short term rentals as well. Commissioner Ormsby discussed guest number limitations. Mr. Dissell discussed changing verbiage to parking instead of number of people. Commissioners Freeberg, Ritchie, and Soldwisch discussed as well. Commissioner Soldwisch asked about the difference between a short term rental and a boarding house. Mr. Dissell provided definitions. Commissioner Ormsby discussed changing wording to meals and lodging instead of or lodging. Also provide breakfast as a requirement. Elodie Opstad at 510 W Ashland discussed adding Boardinghouse language to define room is for sleeping and not cooking and eating.

Jon Benoit 808 N C stated he was supportive of decisions thus far.

Board discussed removing occupancy limit altogether

No action on this agenda item. Will be revisited at the next meeting.

Commissioner Ritchie moved to adjourn the meeting and Commissioner Butler seconded. Meeting was adjourned at 8:35pm.


Josh Rabe, Chairperson
Charlie Dissell, Director of Community Development