INDIANOLA MUNICIPAL UTILITIES

IMU

Electric • Telecommunications • Water

IMU Board of Trustees of the
Electric, Water and Telecommunications Utilities
October 8, 2018
City Hall Council Chambers
5:30 p.m.

Agenda

1. Call to Order

2. Roll Call

3. Public Comments

4. Consent Agenda

   A. Claims list for October 1, 2018

   B. Minutes from September 24, 2018

   C. Quarterly Write Offs to State Offset Program

5. Electric Utility Action Items

   A. Resolution accepting final completion of the 2017 Turbine Control Replacement Project and Release of Retained Funds for the 2017 Turbine Control Replacement Project

6. Electric Utility Informational Items

   A. Discussion and possible motion regarding the Letter of Understanding between MidAmerican Energy Company, A-TEC Energy Corp., and Indianola Municipal Utilities

7. Water Utility Informational Items

8. Communications Utility Action Items

   A. Resolution approving the contract and bond with Bear Communications, LLC for the 2018 IMU Fiber to the Home Drop Installation Project (Areas 2-5)

B. Consider a two month extension from Excel Utility Contractors for the 2017 Fiber To The Home Project (Construction)

9. Communications Utility Informational Items

10. Combined Electric, Water and Communications Utilities Informational Items

11. Other Business

12. Adjourn

IMU Regular Downstairs **4.A.**

Meeting Date: 10/08/2018

Information

Subject

Claims list for October 1, 2018

Information

Fiscal Impact

Attachments

Telecom Claims

Claims

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, September 28, 2018
10:33:51 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-11101-999**								
Advanced Media Technologies, Inc. - VEND-1057									
10/18/2018	ESPN Receivers	Net 30	8,549.30	0.00	15.00	8,549.30	8,549.30	INV01122552	BL-1106
						8,549.30	**8,549.30**		
Calix Inc - VEND-1028									
10/11/2018	804 Mesh Dual Wifi (75)	Net 30	6,757.50	0.00	15.00	6,757.50	6,757.50	1377138	BL-1081
10/11/2018	Extended Warranty-804 Mesh	Net 30	404.46	0.00	15.00	404.46	404.46	10031598	BL-1082
10/17/2018	Advantage Annual Support	Net 30	3,500.00	0.00	15.00	3,500.00	3,500.00	10031775	BL-1083
						10,661.96	**10,661.96**		
CDW Government - VEND-1029									
10/10/2018	Licenses & Software	Net 30	12,430.63	0.00	15.00	12,430.63	12,430.63	PDB2032	BL-1085
						12,430.63	**12,430.63**		
Cintas Corporation - VEND-1007									
10/14/2018	Fisrt Aid & PPE Materials	Net 30	51.76	0.00	15.00	51.76	51.76	8403817980	BL-1100
						51.76	**51.76**		
City Of Indianola - VEND-1008									
10/31/2018	To balance the books and bank account for 10	Net 30	377.41	0.00	15.00	377.41	377.41	100118 Claims	BL-1104
						377.41	**377.41**		
Connect Des Moines LLC - VEND-1030									
10/15/2018	666 Walnut MRC/NRC Fees - 0918	Net 30	695.00	0.00	15.00	695.00	695.00	25235	BL-1086
						695.00	**695.00**		
Consortia Consulting - VEND-1009									
10/19/2018	Contract Hours	Net 30	1,650.00	0.00	15.00	1,650.00	1,650.00	19386	BL-1087
						1,650.00	**1,650.00**		
Dust Pros Janitorial - VEND-1011									
10/25/2018	Scrub/Wax New Tile in Telecom Shop	Net 30	267.50	0.00	15.00	267.50	267.50	1936	BL-1088
10/25/2018	Janitorial Supplies	Net 30	266.75	0.00	15.00	266.75	266.75	1937	BL-1089
						534.25	**534.25**		
Global Equipment Company Inc - VEND-1032									
10/20/2018	Eyewash Station	Net 30	222.84	0.00	15.00	222.84	222.84	113230757	BL-1090

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, September 28, 2018
10:33:51 AM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
						222.84	**222.84**		
Iowa Association Of Municipal Utilities - VEND-1014									
10/5/2018	Broadbrand Conference-Ripperger	Net 30	35.00	0.00	15.00	35.00	35.00	YM200005968	BL-1091
						35.00	**35.00**		
Iowa Communities Assurance Pool - VEND-1059									
7/31/2018	110 S B, 2018-19 Coverage	Net 30	731.21	0.00	15.00	731.21	731.21	Endorsement #1	BL-1092
						731.21	**731.21**		
Iowa One Call - VEND-1015									
10/13/2018	Locating Notification-248 Tickets	Net 30	223.20	0.00	15.00	223.20	223.20	205282	BL-1093
						223.20	**223.20**		
Mahaska Communications Group - VEND-1017									
10/1/2018	Splicing/Service Drops	Net 30	3,373.55	0.00	15.00	3,373.55	3,373.55	10023 9/1/18	BL-1094
						3,373.55	**3,373.55**		
Overhead Door Co. Of Des Moines Inc. - VEND-1056									
10/10/2018	Repair to South Door-Telecom Shop	Net 30	272.85	0.00	15.00	272.85	272.85	80558	BL-1095
						272.85	**272.85**		
Patriot Communications LLC - VEND-1036									
10/24/2018	Site Surveys (157)	Net 30	18,885.00	0.00	15.00	18,885.00	18,885.00	1532	BL-1102
						18,885.00	**18,885.00**		
Power & Tel - VEND-1037									
10/12/2018	ESPN Receivers	Net 30	4,139.05	0.00	15.00	4,139.05	4,139.05	6521323	BL-1107
						4,139.05	**4,139.05**		
		Check Count: **16**			Totals:	**$62,833.01**	**$62,833.01**		

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
ACCO UNLIMITED CORP.	600-8110-65010	LIQUID CHLORINE	08/24/2018	1,325.32
AGRILAND FS INC	600-8150-63453	MULCH, SEED AND FERTILIZER	09/24/2018	499.20
CHEMTREAT INC	600-8110-65010	CHEMICALS	09/12/2018	2,653.29
DES MOINES REGISTER MEDIA	600-8190-64020	BT MIN-08	08/31/2018	35.61
DES MOINES REGISTER MEDIA	600-8190-64020	BT MIN-08	08/31/2018	6.75
DES MOINES REGISTER MEDIA	600-8190-64020	BT MIN-07	08/31/2018	27.34
DOWNEY TIRE PROS	600-8160-63320	TIRE REPAIR	09/20/2018	23.45
DUST PROS JANITORIAL	600-8120-64090	SEPTEMBER SCRUB AND BUFF	09/12/2018	180.00
DUST PROS JANITORIAL	600-8120-65070	AIR FITLERS	09/18/2018	183.00
GRAYMONT WESTERN LIME IN	600-8110-65010	HIGH CALCIUM QUICKLIME	09/14/2018	4,595.55
IOWA ONE CALL	600-8110-64990	WA-LOCATING NOTIFICATION/478 TICKETS	09/13/2018	430.20
ITRON INC.	600-8170-64990	SOFTWARE MAINT (10/01/18 - 12/31/18)	09/11/2018	376.44
JMK LAWNCARE	600-8120-64872	AUGUST MOWING CONTRACT	09/01/2018	245.00
KEYSTONE LABORATORIES IN	600-8110-64990	WATER ANALYSIS	09/12/2018	687.00
LINDE LLC	600-8110-65010	LIQUID CARBON DIOXIDE	09/19/2018	1,883.46
MCCOY HARDWARE INC	600-8120-65070	MURIATIC ACID AND ADHESIVE REMOVER	09/23/2018	25.62
MILLER ELECTRIC SERVICES	600-8120-63410	EXHAUST FAN REPAIR	09/17/2018	188.00
MUNICIPAL ENERGY AGENCY	600-8110-63710	PURCHASED POWER - AUG 18 (WELL KWH & TRANS)	09/10/2018	1,184.63
NAPA AUTO PARTS	600-8120-63410	POWERATED BELTS (2)	09/11/2018	79.98
SHULL, DOUG	600-8190-64990	TREASURER CONTRACT	09/20/2018	15.84
STATE HYGENIC LABORATORY	600-8110-64990	BACTEE SAMPLES	08/31/2018	195.00
THEISEN'S	600-8150-65072	NYLON CABLE, 18 VOLT BATTERIES	09/19/2018	302.99
THEISEN'S	600-8120-65070	MOUSE TRAPS 2 PK	09/24/2018	5.49
U.S. CELLULAR	600-8110-63730	CELL PHONES - 4	09/12/2018	175.13
Total WATER OPERATING FUND:				15,324.29
IMU ADMINISTRATION FUND				
A-CHECK GLOBAL	620-8090-65990	BACKGROUND CHECK - LANE	06/29/2018	96.75
CAPITAL EXPRESS	620-8090-65080	ACCT #11509 9-1-18	08/29/2018	41.97
DES MOINES WATER WORKS	620-8090-65080	ACCT# 0085419348 AUGUST POSTAGE	09/11/2018	3,138.27
IA COMMUNITIES ASSURANCE	620-8090-64083	210 W 2ND, 2017-18 COVERAGE	05/15/2018	122.50
INFOMAX OFFICE SYSTEMS IN	620-8091-64990	J0613 - IMU ADMIN	08/31/2018	99.91
IOWA ASSOC OF MUN UTILITIE	620-8091-62300	BROADBAND CONFERENCE GAFFIGAN	09/05/2018	35.00
MID AMERICAN ENERGY CO.	620-8090-63710	90610-25056 210 W 2ND	09/19/2018	13.45
Total IMU ADMINISTRATION FUND:				3,547.85
ELECTRIC OPERATING FUND				
DES MOINES REGISTER MEDIA	630-8190-64020	BT MIN-08	08/31/2018	135.01
DES MOINES REGISTER MEDIA	630-8190-64020	BT MIN-07	08/31/2018	103.60
DES MOINES REGISTER MEDIA	630-8190-64020	BT MIN-08	08/31/2018	25.56
DUST PROS JANITORIAL	630-8220-64090	MONTHLY CLEANING - SEPTEMBER - ADMIN/ELECTRIC	09/17/2018	1,177.00
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES	09/16/2018	52.96
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES	09/17/2018	60.24
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES	09/17/2018	16.05
ENERGY GROUP INC, THE	630-8290-67306	INDIANOLA SCHOOL AUDITS	09/17/2018	10,036.93
HENLE, JASON	630-8280-61440	WELLNESS - AUG & SEPT	09/13/2018	50.00
INFOMAX OFFICE SYSTEMS IN	630-8290-64990	J1730 - IMU ELECTRIC	08/31/2018	194.70
IOWA ASSOC OF MUN UTILITIE	630-8240-62300	UNDERGROUND ELECTRIC WORKSHOP - RASKO/BOOZELL/SM	09/06/2018	1,230.00
IOWA ONE CALL	630-8240-65990	EL-LOCATING NOTIFICATION - 470 TICKETS	09/13/2018	423.00
ITRON INC.	630-8270-64990	SOFTWARE MAINT (10/01/18 - 12/31/18)	09/11/2018	376.45
JMK LAWNCARE	630-8250-64990	AUGUST - MOWING CONTRACT - ELECTRIC	09/01/2018	350.00
MID AMERICAN ENERGY CO.	630-8210-63710	52390-25019 BOILER GAS	09/20/2018	444.13
MID AMERICAN ENERGY CO.	630-8210-63710	07991-36014 11634 R63 HWY	09/12/2018	10.00
MUNICIPAL ENERGY AGENCY	630-8230-63992	TRANSMISSION/ADJUSTMENT - AUG 18	09/10/2018	100,942.96
MUNICIPAL ENERGY AGENCY	630-8230-63990	WIND & LANDFILL GAS ATRIBUTES - AUG 18	09/10/2018	29,121.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MUNICIPAL ENERGY AGENCY	630-8230-63991	PURCHASED POWER - AUG 18 (NET ELECTRIC)	09/10/2018	887,939.03
MUNICIPAL ENERGY AGENCY	630-8230-63991	IND TRANS SYSTEM OPERATOR CHARGE	09/10/2018	5,141.54
MUNICIPAL ENERGY AGENCY	630-8200-45631	GENERATION COMPENSATION - AUG 18	09/10/2018	1,893.68-
MUNICIPAL ENERGY AGENCY	630-8200-45629	20% 69KV 30.9 CREDIT/ADMIN FEE - AUG 18	09/10/2018	9,651.85-
PAC-VAN INC	630-8250-64990	TEMP OFFICE SPACE	09/20/2018	481.80
RESCO	630-8250-65072	ORANGE MESH FLAGS	09/13/2018	70.66
SHULL, DOUG	630-8290-64990	TREASURER CONTRACT	09/20/2018	60.00
SKARSHAUG TESTING LABORA	630-8240-65500	TESTING HIGH VOLTAGE JUMPERS - HOSE HOISTS - BLANKET	09/12/2018	2,499.00
U.S. CELLULAR	630-8240-63730	CELL PHONES - 9	09/12/2018	394.05
WESCO	630-8240-65500	FR HOODED SWEATSHIRTS - FR BIBS	09/04/2018	1,051.70
WESCO	630-8250-65072	RATCHET CUTTERS	09/06/2018	237.54
WESCO	630-8250-65072	PARTS TO REPAIR CUTTERS	09/07/2018	30.60
WESCO	630-8240-65500	FR HOODED SWEATSHIRTS	09/17/2018	515.63
WESCO	630-8250-65072	PARTS TO REPAIR CUTTERS	09/18/2018	54.25
WESCO	630-8250-65072	FIBERGLASS BOLT CUTTERS	09/20/2018	150.87
WESCO	630-8240-65500	CREDIT - FR HOODED SWEATSHIRTS	09/21/2018	348.07-
WIEGERT DISPOSAL CO.	630-8220-64090	NEW LINE SHOP - DUMPSTER	09/01/2018	304.00
Total ELECTRIC OPERATING FUND:				1,031,786.66
FIBER/COMMUNICATIONS FUND				
DES MOINES REGISTER MEDIA	640-8590-64020	BT MIN-08	08/31/2018	16.87
DES MOINES REGISTER MEDIA	640-8590-64020	BT MIN-08	08/31/2018	3.19
DES MOINES REGISTER MEDIA	640-8590-64020	BT MIN-07	08/31/2018	12.94
INFOMAX OFFICE SYSTEMS IN	640-8550-64990	J0613 - IMU NS ADMIN	08/31/2018	207.44
SHULL, DOUG	640-8590-64990	TREASURER CONTRACT	09/20/2018	7.50
U.S. CELLULAR	640-8550-63730	CELL PHONES -3	09/12/2018	129.47
Total FIBER/COMMUNICATIONS FUND:				377.41
WATER CAPITAL PROJECTS FUND				
LIQUID ENGINEERING CORPO	700-8100-67402	HILLCREST 1 MG WELDED STEEL HYDROPILLAR	09/13/2018	2,760.00
VEENSTRA & KIMM	700-8100-67406	2018 - WEST BOSTON PROJECT	09/21/2018	5,867.61
Total WATER CAPITAL PROJECTS FUND:				8,627.61
ELECTRIC CAPITAL PROJECTS FUND				
BORDER STATES ELECTRIC S	730-8200-67906	150 WATT HPS BULBS	09/12/2018	524.52
CR SERVICES	730-8200-67906	WASP SPRAY - LOCATE PAINT/WHITE	09/17/2018	154.99
ECHO ELECTRIC SUPPLY CO	730-8200-67906	2" & 3" PVC SWEEPS - PVC GLUE - 3" PVC CONDUIT	09/18/2018	498.08
ECHO ELECTRIC SUPPLY CO	730-8200-67906	1 1/2" PVC COUPLINGS & SWEEPS	09/17/2018	50.63
ECHO ELECTRIC SUPPLY CO	730-8200-67906	1 1/2" & 3" PVC CONDUIT	09/17/2018	4,901.08
ECHO ELECTRIC SUPPLY CO	730-8200-67906	3" PVC CONDUIT	09/17/2018	1,273.06
ELECTRICAL ENG & EQUIP	730-8200-67906	2" PVC COUPLINGS	04/11/2018	16.62
GSI ENGINEERING LLC	730-8200-67909	NEW LINE SHOP - TESTING FEES	09/17/2018	2,498.25
MUNICIPAL ENERGY AGENCY	730-8200-45629	80% 69 KV 30.9 CREDIT/ADMIN FEE - AUG 18	09/10/2018	38,607.41-
OSI INC	730-8200-67901	SCADA SYSTEM UPGRADE - MILESTONE #7	09/11/2018	23,194.35
TERRY-DURIN CO.	730-8200-67906	LED FIXTURES	09/11/2018	702.99
WASTE SOLUTIONS OF IA	730-8200-67909	NEW LINE SHOP - PORTA JOHN RENTAL	09/12/2018	84.80
WESCO	730-8200-67906	#2 CONNECTORS	09/07/2018	9.90
WESCO	730-8200-67906	GROUND ROD CLAMPS	09/07/2018	114.49
WESCO	730-8200-67906	GROUND RODS	09/12/2018	156.81
WESCO	730-8200-67906	2" PVC U-GUARD	09/13/2018	312.01
WESCO	730-8200-67906	LOCATE PAINT - ORANGE	09/18/2018	270.92
WESCO	730-8200-67906	LOCATE PAINT - RED	09/18/2018	270.92
WESCO	730-8200-67906	FR SAFETY VESTS	09/20/2018	557.58

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Total ELECTRIC CAPITAL PROJECTS FUND:				3,015.41-
CASH ALLOCATION FUND				
REESE, JANIS	999-0000-11005	REFUND CREDIT ON ACCT	09/21/2018	470.46
Total CASH ALLOCATION FUND:				470.46
Grand Totals:				1,057,118.87

Board of Trustees: ____________________________________

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IMU Regular Downstairs **4.B.**
Meeting Date: 10/08/2018

Information

Subject
Minutes from September 24, 2018

Information

Fiscal Impact

Attachments

Minutes

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – SEPTEMBER 24, 2018

The Board of Trustees met in regular session at 5:30 p.m. on September 24, 2018 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Jim McClymond, Adam Voigts and Deb White. Absent: Mike Rozga and Lesley Forbush.

The consent agenda consisting of the following was approved on a motion by Forbush and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for September 17, 2018

Minutes from September 10, 2018

July 2018 Treasurer and Financial reports

<u>Electric Utility Informational Items</u> – Mike Metcalf, Electric Superintendent presented the Electric Utility Informational items.

<u>Water Utility Informational Items</u> – Lou Elbert, Water Superintendent presented the Water Utility Information Items.

<u>Communications Utility Action Items</u>

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5) for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member McClymond introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST" for 2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5) and moved that it be adopted. Board Member White seconded the motion to adopt. The roll was called and the vote was, AYES: White, Voigts and McClymond. NAYS: None. ABSENT: Rozga and Forbush. Whereupon the Chairperson declared the following resolution duly adopted:

RESOLUTION NO. 2018-293
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST
2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5)

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the Telecommunications Superintendent had opened and tabulated the bids for the public improvements described in general as the 2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5) for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the Telecommunications Superintendent

Company and Address	Bid
Bear Communications LLC Lawrence, KS	$283,239.80 Base Bid $242,584.12 Alternate Bid
MP Nexlevel Maples Lake, MN	$598,119.20 Base Bid $270,135.28 Alternate Bid
Telcom Construction Clearwater, MN	$541,872.41 Base Bid $262,695.70 Alternate Bid

Board Member McClymond introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" to Bear Communications, LLC in an amount of $283,239.80 (Base Bid) and $242,584.12 (Alternate Bid) for the 2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5) and moved its adoption. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: White, Voigts and McClymond. NAYS: None. ABSENT: Rozga and Forbush. Whereupon, the Chairperson declared the following Resolution duly adopted:

RESOLUTION NO. 2018-294
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5)

(The complete resolution may be viewed at the City Clerk's Office)

Board member McClymond moved and White seconded to adopt the following resolution entitled, "RESOLUTION APPROVING CONSTRUCTION CONTRACTS AND BOND" for the 2018 IMU Fiber to The Home Drop Installation Project (Area 1) with Telcom Construction in an amount of $148,235.12. On roll call the vote was, AYES: White, Voigts and McClymond. NAYS: None. ABSENT: Rozga and Forbush. Whereupon the Chairperson declared the following Resolution duly adopted:

RESOLUTION NO. 2018-295
RESOLUTION APPROVING CONSTRUCTION CONTRACTS AND BONDS
2018 IMU Fiber to The Home Drop Installation Project (Area 1)

(The complete resolution may be viewed at the City Clerk's Office)

White moved and McClymond seconded to approve expanding Patriot Communications, LLC contract for site surveys and service installation from 600 subscribers to 1200 subscribers. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by White and seconded by McClymond to approve the Internet Acceptable Use Policy, Indianola Municipal Privacy Policy and the Indianola Municipal Utilities Service Policy for the Communications Utility (the complete policies may be viewed at the City Clerk's Office). Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Community Utility Informational Items - Telecommunications Director Kurt Ripperger presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utilities Informational Items – Dianna Lane, Utility Service Supervisor, presented a progress report on the Space Utilization of the new Customer Service Building. Tom Gaffigan, General Manager, presented an updated report on the Combined Electric, Water and Communications Utilities Information items.

Meeting adjourned at 6:00 p.m. on a motion by White and seconded by McClymond.

Adam Voigts, Chairperson

Diana Bowlin, City Clerk

IMU Regular Downstairs **4.C.**

Meeting Date: 10/08/2018

Information

Subject

Quarterly Write Offs to State Offset Program

Information

Attached are the second quarter (April-June) 2018 uncollected electric and water billings that will be sent to the state offset program. The amount for the Electric Utility is $15,690.14 and the amount for the Water Utility is $2,389.22.

Fiscal Impact

Attachments

Write Offs

October 2018

(Billed from April 2018 thru June 2018)

Sewer Billed	$704,219.76
Sewer Sent to State Offsets	$3,259.00
Recycling Billed	$56,620.91
Recycling Sent to State Offsets	$477.77

Total # of accounts wrote off - 48

Service	Total Dollar Amount
Electric	$15,690.14
Water	$2,389.22
Sewer	$3,259.00
Recycling	$477.77
Disconnect Notice Fee	$1,152.59
I&I	70
Damaged Meter	0
Stormwater Fee	$69.77
Grand Total	$23,108.49

IMU Regular Downstairs **5.A.**

Meeting Date: 10/08/2018

Information

Subject

Resolution accepting final completion of the 2017 Turbine Control Replacement Project and Release of Retained Funds for the 2017 Turbine Control Replacement Project

Information

In your packet is the resolution accepting the 2017 Turbine Control Replacement Project and release of retained funds.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Petrotech Final Completion

RESOLUTION NO. 2018-_____

A RESOLUTION TO ACCEPT FINAL COMPLETION OF THE 2017 TURBINE CONTROL REPLACEMENT PROEJCT AND RELEASE RETAINED FUNDS

WHEREAS, the Indianola Municipal Utilites is currently under obligation of a construction contract with Petrotech, Inc. for the completion of the 2017 Turbine Control Replacement Project; and

WHEREAS, the remaining change order items have been completed and Petrotech, Inc. has fully completed the construction in accordance with the terms and conditions of said contract and plans and specifications; and

WHEREAS, the Indianola Municipal Utilities now deems it appropriate to give final approval and acceptance of said project as having been fully completed in accordance with the plans, specifications, and form of contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities, Iowa, that:

1. The 2017 Turbine Control Replacement Project project is hereby approved and accepted as fully complete.
2. The Indianola Municipal Utilites shall release $26,434.90 to Petrotech, Inc..

APPROVED this 8th day of October, 2018.

____
Adam Voigts, Chair

ATTEST:

____
Diana Bowlin, City Clerk

PETROTECH INC.

Rotating Machinery Controls

INVOICE

Indianola Municipal Utilities
Attn: Accounts Payable
111 S. Buxton St.
P.O. Box 356
Indianola, IA 50125

FUNDS TO BE DEPOSITED AS FOLLOWS:

FOR ELECTRONIC PAYMENT	
BANK NAME:	WHITNEY BANK
ADDRESS:	228 ST. CHARLES AVENUE NEW ORLEANS, LA 70130
BENEFICIARY:	PETROTECH, INC
ABA ROUTING NO.:	065400153
SWIFT CODE:	WHITUS44
U.S.D. ACCOUNT NO.:	715061038

INVOICE DATE	ORDER DATE	CUSTOMER ORDER NO.	Terms	CONTROL NO.	INVOICE NO.
28-Sep-17		IFC 2017 09-12	net 14 days	17-096008	5704

ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
		Estimated Value of Completed Work		528,698.00
		Total Amount Due Contractor		528,698.00
		Less Previously Approved Applications		(502,263.10)
		Retainer Payment due on Contract		26,434.90
			SUB TOTAL	26,434.90
			TOTAL - U.S. DOLLARS	$ 26,434.90

Beneficiary / Manufacturer: Petrotech (UK) Limited, Western Way, Bury St., Edmunds, Suffolk, UK, IP33 3SZ
Phone: +44 (0)1284 715722 / Fax: +44 (0) 1284 755178
Corporate Headquarters: Petrotech, Inc., 151 Brookhollow Esplanade, New Orleans, Louisiana, USA, 70123
Phone: (504) 620-6600 / Fax: (504) 620-6601

P & E ENGINEERING CO. POWER SYSTEMS ANALYSIS AND DESIGN

245 S. 5th St., PO Box 620, Carlisle, IA 50047
515-989-3083 FAX 515-989-3138
E-MAIL peengr@peengr.com

Allan R. Powers, P.E. Richard D. Kline, P.E.
Timothy G. Ernst, P.E. Dennis L. Blasberg, P.E.

CERTIFICATE OF FINAL COMPLETION

Date Issued Sept. 24, 2018

Owner Indianola Municipal Utilities

Contractor Petrotech, Inc.

Project Turbine Control Replacement

This Certificate of Final Completion applies to all Work under the referenced Contract.

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and that Work is hereby declared to be complete in accordance with the Contract Documents on

Sept. 21, 2018 (Date of Final Completion)

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's General Warranty and Guarantee under Paragraph 6.19 of the General Conditions of the Contract.

Issued by P & E Engineering Co. on Sept.. 24, 2018 by Allan Powers.
(Printed Name)

Signed Allan Powers

Accepted by Contractor on 9/26/18 by Jennifer Austin.
(Printed Name)

Signed ______________________

Accepted by Owner on ________ by ______________________.
(Printed Name)

Signed ______________________

	Value	Taxes (7%)	Sub-Total	% Complete	Completed Work	Oct	Nov	Nov taxes	Dec	Dec taxes	Jan	Jan taxes	Feb	Feb taxes	May	May taxes	Jul	Jul taxes	Sep	Sep taxes	check
Performance and Payment Bonds	6,711.00		6,711.00	1.00	6,711.00	6,711.00															-
Project Management, Engineering,																					
Drafting, and Programming	170,911.62		170,911.62	1.00	170,911.62	23,980.74	55,955.07		39,967.91		51,007.91										-
Control Panel Materials	68,241.00	4,776.87	73,017.87	1.00	73,017.87		53,568.00	3,749.76	10,044.00	703.08	4,629.00	324.03									-
Voltage Regulator Materials	41,474.00	2,903.18	44,377.18	1.00	44,377.18			-	41,474.00	2,903.18											-
Panel Fabrication Labor	12,971.00		12,971.00	1.00	12,971.00				10,361.70		2,609.30										-
Panel Testing and FAT	16,842.00		16,842.00	1.00	16,842.00						16,842.00										-
Field Installation Materials	33,451.00	2,341.57	35,792.57	1.00	35,792.57						22,451.00	1,571.57	11,000.00	770.00							-
Field Installation Labor and Expenses	113,246.76		113,246.76	1.00	113,246.76								94,332.76		18,914.00						-
Field Commissioning Labor and Expenses	46,224.00		46,224.00	1.00	46,224.00								35,516.00				10,708.00				-
Training	8,604.00		8,604.00	1.00	8,604.00										8,604.00						-
																					-
Total Contract	518,676.38	10,021.62	528,698.00	100.0%	528,698.00	30,691.74	109,523.07	3,749.76	101,847.61	3,606.26	97,539.21	1,895.60	140,848.76	770.00	27,518.00	-	10,708.00	-	-	-	-
																					-
																					-
																					-
Petrotech					528,698.00	30,691.74	113,272.83		105,453.87		99,434.81		141,618.76		27,518.00		10,708.00		-		-
retainer					(26,434.90)	(1,534.59)	(5,663.64)		(5,272.69)		(4,971.74)		(7,080.94)		(1,375.90)		(535.40)		26,434.90		-
Invoice value					502,263.10	29,157.16	107,609.19		100,181.17		94,463.06		134,537.82		26,142.10		10,172.60		26,434.90		-
IMU																					
Payment remaining on contract		-			26,434.90																

IMU Regular Downstairs **6.A.**

Meeting Date: 10/08/2018

Information

Subject

Discussion and possible motion regarding the Letter of Understanding between MidAmerican Energy Company, A-TEC Energy Corp., and Indianola Municipal Utilities

Information

In 2008 IMU entered into a Letter of Understanding with MidAmercian Energy and A-Tech Energy Corp to provide joint gas and electric energy audits in Indianola as part of enhancing energy efficiency programming. Highlights of the agreement are:

- MEC will be the primary point of contact for the HomeCheck residential audit
- MEC contracts with A-TEC for the auditing services
- IMU costs are limited to improvements or replacements, not new construction
- IMU will pay MEC for up to 6 energy efficient light bulbs for them to provide customers (already part of IMU's existing program)
- IMU will pay MEC for 15% of the rebate for additional insulation (typically will cost up to $900)
- IMU will pay MEC for 35% of the discount for replacement windows
- Joint referral for commercial customers, for which IMU staff will still go on-site with The Energy Group

The Letter of Understanding will:

- Improve customer access to, and IMU co-branding of, home energy audits without incurring a fixed cost beyond the light bulbs
- There is a reasonable split of insulation and window replacement improvement costs between heating and cooling fuel source providers
- IMU gains access to MEC's list of gas customers seeking audits so that we can perform follow-up on potential rebates
- Costs fit within the energy efficiency budget targets

Fiscal Impact

Attachments

Letter of Understanding

Letter of Understanding
Between
MidAmerican Energy Company, A-TEC Energy Corp., and
Indianola Municipal Utilities

I. Purpose and Background

This Letter of Understanding (LOU) between MidAmerican Energy Company (MidAmerican), A-TEC Energy Corp. (A-TEC) and Indianola Municipal Utilities (IMU) is established to facilitate the coordination of energy efficiency programs for the benefit of the mutual utility customers of MidAmerican and IMU in Indianola, Iowa. A summary of each party's current role prior to this LOU follows:

- ✓ MidAmerican provides natural gas service to Indianola.
- ✓ IMU provides electric service to Indianola.
- ✓ A-TEC, under contract with MidAmerican, provides various energy efficiency fulfillment services for MidAmerican in Indianola, including but not limited to, home energy audits.
- ✓ MidAmerican offers various energy efficiency programs in Indianola but is limited to natural gas programs as it is not the supplier of electricity.

II. Methods of Cooperation

In order to heighten the awareness of energy efficiency in Indianola and to offer more opportunities for customers to save energy and increase comfort in their homes, MidAmerican, A-TEC, and IMU will work together in the following ways:

Residential Audits and Lighting:

- ✓ When MidAmerican performs a HomeCheck^{sm} residential audit in Indianola for a qualifying customer that receives natural gas service from MidAmerican and electric service from IMU, the A-TEC auditor that performs the audit will install up to six energy-efficient compact fluorescent light bulbs in the customer's home. A-TEC will maintain detailed records of the number of energy-efficient light bulbs installed and will send a detailed invoice to IMU for the installed cost of the bulbs at least quarterly. The invoice will include addresses where bulbs were installed and the quantity of bulbs installed at each address. IMU agrees to pay A-TEC directly for the bulbs installed within 30 days of invoice date. Those who qualify for HomeCheck in Indianola must be residential customers living in homes built before December 31, 1997, (date subject to change to generally advance one year each year in order to maintain the minimum ten-year old home requirement) whose primary heating fuel comes from MidAmerican. Pre-qualification is required. Indianola customers call (800) 545-0762 to pre-qualify and arrange for their HomeCheck audit.

Home Insulation:

- ✓ During the HomeCheck audit, the A-TEC auditor will check the level of ceiling and sidewall insulation. If the existing ceiling insulation is less than or equal to R24, the customer is eligible for an insulation rebate or financing if the customer will increase the ceiling insulation to R38. The qualifying cut-off point for existing ceiling insulation could change in the future to be either greater than or less than R24, depending on the results of cost-effectiveness tests. If the customer has no sidewall insulation, the customer is eligible for an insulation rebate or financing to add sidewall insulation. If the customer has no foundation insulation, the customer is eligible for an insulation rebate or financing to add foundation insulation. The customer may use a contractor arranged by MidAmerican, or may choose his own contractor or may self-install. In any event, the rebate calculation will be based on the estimated price for the job if it were performed by the contractor arranged by MidAmerican.

- ✓ The insulation rebate is 70% of the installed cost of sidewall and/or ceiling insulation with a $600 cap. If the home is in need of band joist insulation, it can also be added to the job and added to the 70% rebate calculation; the cap would remain at $600.

    a. In MidAmerican's proposed energy efficiency plan filed with the Iowa Utilities Board (Board) on April 30, 2008, MidAmerican is requesting a separate $600 cap for sidewall and ceiling insulation. If this change is approved by the Board in Docket No. EEP 08-2, MidAmerican will make the energy efficiency measure available to customers in Indianola after such Board approval and plan implementation and will increase the potential insulation rebate costs to IMU.

- ✓ A separate insulation rebate is available for the installation of foundation insulation. The foundation rebate is 70% of the installed cost with a $600 cap. This rebate is calculated separately from the sidewall and/or ceiling insulation rebate and customers may receive both.

- ✓ Customers receive complete information on how to participate in the insulation rebate program at the time of the HomeCheck audit.

- ✓ To encourage greater numbers of IMU customers to add insulation to their homes and to acknowledge the benefits additional insulation provides by reducing kWh usage and kW demand in homes with central air conditioning, IMU and MidAmerican agree to share the cost of the insulation rebate paid to customers or financing discount fee paid on behalf of customers for upgrading their homes' insulation levels within the parameters of the HomeCheck program.

- The qualifying home must have central air conditioning for IMU to participate in the rebate or financing discount fee.

- MidAmerican will pay the customer 100% of the rebate due and process all rebate applications and receipts for work performed. MidAmerican and IMU agree to share the cost of the rebate with MidAmerican paying 85% of the amount and IMU reimbursing MidAmerican for 15% of the amount.

- Customers may choose financing instead of the insulation rebate. If a customer chooses a financing option instead of the rebate, MidAmerican and IMU agree to share in the discount fee paid to lending source by MidAmerican in the same ratio as the rebate, i.e., MidAmerican would pay 85% of the discount fee and IMU would reimburse MidAmerican for 15% of the discount fee.

- MidAmerican will bill IMU on a quarterly basis for its share of the insulation rebates or financing discount fees paid to or for the eligible customers in Indianola. For each participating address, MidAmerican will provide the pre-R-value, post-R-value and square feet insulated. IMU agrees to pay MidAmerican directly for these amounts due within 30 days of the invoice date.

Upgrading Residential Windows:

✓ To encourage greater numbers of eligible Indianola customers to choose qualifying energy efficient windows when they replace the windows in their homes and to acknowledge the benefits energy efficient windows provide by reducing kWh usage and kW demand in homes with central air conditioning, IMU agrees to share the cost of the discount fee paid by MidAmerican to its contracted lending partner for energy efficiency programs, First American Bank of Fort Dodge.

- The qualifying home must have central air conditioning for IMU to participate in payment.

- Participating customers must comply with the attached MidAmerican EnergyAdvantage® Financing Program Windows Qualifying Criteria (Exhibit A). These criteria are subject to change. If changes are made, all parties will be notified promptly in writing.

- MidAmerican will pay First American Bank 100% of the discount fee due, process all loan applications and verify eligibility of the windows installed. MidAmerican and IMU agree to share the cost of the discount fee due to First American Bank with MidAmerican paying 65% of the amount and IMU reimbursing MidAmerican for 35% of the amount.

- MidAmerican does not currently offer cash rebates for the purchase and installation of qualifying energy efficient windows. If cash rebates are offered in addition to financing in the future, all parties will be notified promptly in writing and MidAmerican and IMU agrees to share the cost of cash rebates in the same ratio as the cost of the discount fee.

- MidAmerican will bill IMU on a quarterly basis for its share of the window financing discount fees paid on behalf of customers in Indianola. For each participating address, MidAmerican will provide the u-value of the new windows, the solar heat gain coefficient (SHGC) of the new windows, and the quantity of windows replaced. IMU agrees to pay MidAmerican directly for these amounts due within 30 days of the invoice date.

- The current financing agreement with First American Bank calls for loans to be made for terms of up to 48 months at an interest rate of Prime minus one-half percent, fixed for the term of the loan. The discount fee due to First American varies from approximately 2.3% of the face value of the loan for a twelve month term to approximately 6.6% of the face value of the loan for a term of forty-eight months. Six-months-same-as cash is also available. These terms are subject to change subject to the terms of MidAmerican's contract with First American Bank.

Nonresidential Energy Audits:

✓ MidAmerican offers nonresidential energy audit programs to eligible natural gas customers in Indianola. To encourage comprehensive energy efficiency solutions, MidAmerican agrees to notify IMU's Program Coordinator by calling IMU at (515) 961-9444 when an eligible nonresidential customer requests an energy audit from MidAmerican. IMU agrees to contact the customer and offer appropriate energy efficiency services related to electric usage.

✓ IMU offers nonresidential electric energy audit programs to eligible electric customer in Indianola. To encourage comprehensive energy efficiency solutions, IMU agrees to notify MidAmerican's BusinessCheck® Coordinator by calling (800) 894-9599 when an IMU electric service customer requests an energy audit from IMU. A-TEC agrees to contact the customer on MidAmerican's behalf to determine if the customer is eligible for and might benefit from an energy audit from MidAmerican related to natural gas usage.

Liability and Indemnification:

IMU hereby agrees to indemnify, defend, and hold harmless MidAmerican and A-TEC from any loss, liability, penalty, claim, damage, or expense, including MidAmerican and A-TEC's reasonable attorneys' fees and costs, arising from the installation of energy efficiency lighting products or recommendations made regarding the benefits of installing insulation or window products. MidAmerican and A-TEC do not guarantee that installation of energy-efficient measures will result in reduced usage or in cost savings. MidAmerican and A-TEC make no warranties, expressed or implied, with respect to any energy efficient lighting products, windows, insulation or any other energy efficient measures purchased and/or installed, including, but not limited to, any warranties of merchantability or fitness for a particular purpose. In no event shall MidAmerican and A-TEC be held liable for any incidental or consequential damages or injuries resulting from defective equipment or installation.

MidAmerican and A-TEC shall indemnify and hold IMU harmless from any loss, claim, or damages, including reasonable attorneys' fees and costs, which (a) arises out of any negligent action, representation, or warranty by MidAmerican and A-TEC or (b) arises out of the substandard installation of energy efficient lighting equipment performed by MidAmerican and A-TEC or one of its contractors.

III. Concluding Points

- ✓ This LOU provides a good outline of how the parties will work together to provide greater energy efficiency opportunities for the people of Indianola.
- ✓ The LOU is not intended to limit the ways the parties can cooperate to the examples cited. If future opportunities become available in residential and/or commercial areas, the parties may agree to do more and this LOU can be amended or expanded to describe other areas of cooperation.
- ✓ All rebate and financing amounts described in this LOU are based on current information and subject to change without notice. If changes in rebate or discount fee amounts occur, all parties will be notified promptly in writing.
- ✓ MidAmerican acknowledges that the electric energy-saving impacts resulting from the installation of energy-efficient compact fluorescent light bulbs, insulation and windows may be claimed by IMU for reporting to the Iowa Utilities Board when such customers receive electric service from IMU. MidAmerican warrants it does not and will not claim and report electric energy-saving impacts for customers in Indianola when such customers receive electric service from IMU.
- ✓ IMU acknowledges that the natural gas energy-saving impacts resulting from the installation of water heat measures, insulation and windows are and will be claimed by MidAmerican for reporting to the Iowa Utilities Board for customers in Indianola when such customers receive natural gas service from MidAmerican. IMU warrants it does not and will not claim and report natural gas energy-saving impacts for customers in Indianola when such customers receive natural gas service from MidAmerican.
- ✓ Any of the parties involved may cease cooperating on energy efficiency programs in Indianola upon providing thirty (30) days written notice to all of the signatories

on this LOU. However, termination of the cooperation outlined in the LOU will not in any way affect or change MidAmerican's responsibilities to provide Iowa Utilities Board (Board) mandated energy efficiency programs to its customers in Indianola in compliance with Board rules.

✓ The cooperation and coordination outlined in this LOU is for the benefit of the people of Indianola.

This LOU will take effect on the date of the final signature indicated below.

MIDAMERICAN ENERGY COMPANY

____

Rick Leuthauser
Manager, Energy Efficiency
Date: ___________________

A-TEC ENERGY CORP

____

Ron Newman
President
Date: ___________________

INDIANOLA MUNICIPAL UTILITIES

____

General Manager
Date: ___________________

IMU Regular Downstairs **8.A.**

Meeting Date: 10/08/2018

Information

Subject

Resolution approving the contract and bond with Bear Communications, LLC for the 2018 IMU Fiber to the Home Drop Installation Project (Areas 2-5)

Information

In your packet is the resolution approving the contract and bond (packet) with Bear Communications LLC for areas 2-5 of the 2018 IMU Fiber to the Home Drop Installation Project.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Insurance Cert Bear

Insurance Cert Oak Hill

Bear Agreement

RESOLUTION NO. 2018-_____

RESOLUTION APPROVING CONSTRUCTION CONTRACTS AND BONDS

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF INDIANOLA MUNICIPAL UTILITIES:

Section 1. The construction contract and bond executed by Bear Communications, LLC, Lawrence, KS dated the _____ day of _____, 2018, for the 2018 IMU Fiber to The Home Drop Installation Project (Area 2-5) for the Indianola Municipal Utilities, Iowa, described in the Plans and Specifications previously adopted by the Board of Trustees, and which have been signed by the IMU General Manager and City Clerk on behalf of the Board of Trustees be approved.

PASSED AND APPROVED this 8th day of October, 2018.

____

Adam Voigts, Chair

ATTEST:

____

DIANA BOWLIN, City Clerk

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

10/18/2018

DATE (MM/DD/YYYY) 10/2/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
LOCKTON COMPANIES
444 W. 47TH STREET, SUITE 900
KANSAS CITY MO 64112-1906
(816) 960-9000

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : LM Insurance Corporation	33600
INSURER B : Philadelphia Indemnity Insurance Co.	18058
INSURER C : Travelers Property Casualty Co of America	25674
INSURER D : Hartford Fire Insurance Company	19682
INSURER E :	
INSURER F :	

INSURED
1449824
BEAR COMMUNICATIONS LLC
725 N. 2ND STREET, STE M
LAWRENCE KS 66044-1475

COVERAGES CERTIFICATE NUMBER: 15650349 REVISION NUMBER: XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY; CLAIMS-MADE; X OCCUR; GEN'L AGGREGATE LIMIT APPLIES PER: POLICY; PRO-JECT; LOC; OTHER:	Y	N	TB5Z91469327018	8/1/2018	8/1/2019	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
B	AUTOMOBILE LIABILITY; X ANY AUTO; OWNED AUTOS ONLY; SCHEDULED AUTOS; HIRED AUTOS ONLY; NON-OWNED AUTOS ONLY	N	N	PHPK1858978.	8/1/2018	8/1/2019	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$ XXXXXXX
							BODILY INJURY (Per accident)	$ XXXXXXX
							PROPERTY DAMAGE (Per accident)	$ XXXXXXX
								$ XXXXXXX
C	X UMBRELLA LIAB; X OCCUR; EXCESS LIAB; CLAIMS-MADE; DED; RETENTION $	N	N	ZUP51M4395817NF	10/18/2017	10/18/2018	EACH OCCURRENCE	$ 5,000,000
							AGGREGATE	$ 5,000,000
								$ XXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N; ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N; If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	WC5Z91469327028	8/1/2018	8/1/2019	X PER STATUTE; OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D	LSD/RTD EQUIPMENT	N	N	37UUMZT8326	8/1/2018	8/1/2019	$ 300,000; $ 2,500 Ded	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
INDIANOLA MUNICIPAL UTILITIES IS NAMED AS ADDITIONAL INSURED AS RESPECTS LIABILITY AND IF REQUIRED BY WRITTEN CONTRACT

CERTIFICATE HOLDER

15650349
INDIANOLA MUNICIPAL UTILITIES
110 N 1ST STREET
INDIANOLA IA 50125

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Joseph M Agnello

CERTIFICATE OF LIABILITY INSURANCE

ACORD®

10/18/2018

DATE (MM/DD/YYYY): 10/2/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
LOCKTON COMPANIES
444 W. 47TH STREET, SUITE 900
KANSAS CITY MO 64112-1906
(816) 960-9000

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
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INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : LM Insurance Corporation	33600
INSURER B : Philadelphia Indemnity Insurance Co.	18058
INSURER C : Travelers Property Casualty Co of America	25674
INSURER D : Hartford Fire Insurance Company	19682
INSURER E :	
INSURER F :	

INSURED
1449824 BEAR COMMUNICATIONS LLC
725 N. 2ND STREET, STE M
LAWRENCE KS 66044-1475

COVERAGES **CERTIFICATE NUMBER:** 15650356 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y	N	TB5Z91469327018	8/1/2018	8/1/2019	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY	N	N	PHPK1858978.	8/1/2018	8/1/2019	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$ XXXXXXX
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$ XXXXXXX
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$ XXXXXXX
								$ XXXXXXX
C	X UMBRELLA LIAB X OCCUR	N	N	ZUP51M4395817NF	10/18/2017	10/18/2018	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED RETENTION $							$ XXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		N	WC5Z91469327028	8/1/2018	8/1/2019	X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N	N/A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D	LSD/RTD EQUIPMENT	N	N	37UUMZT8326	8/1/2018	8/1/2019	$ 300,000; $ 2,500 Ded	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
OAK HILL CONSULTING, INC IS NAMED AS ADDITIONAL INSURED AS RESPECTS LIABILITY AND IF REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

15650356
OAK HILL CONSULTING, INC.
1308 WEST HIGHWAY 13
BURNSVILLE MN 55337

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Joseph M Agnello

CONSTRUCTION AGREEMENT

THIS AGREEMENT made 24th day of September, in the year 2018

______________ by and between Bear Communications, LLC

herein called the Contractor, and the Indianola Municipal Utilities, hereinafter called the Owner, WITNESSETH, that the Contractor and the Owner for the considerations hereinafter named agree as follows:

1. Scope of Work: The Contractor shall furnish all of the materials, equipment, supplies, and labor, and perform all of the work covered in by the Contract documents entitled Contract Documents and Specifications For Drop Installation For The Broadband Communications System At Indianola, Iowa, prepared by OAK HILL CONSULTING, INC., and shall do everything required by the Contract Documents as hereinafter specified.

2. Time of Completion: The work to be performed under this contract shall be commenced upon execution of this Agreement and be fully completed by May 31, 2019 unless extended by the addition of additional installations prior to May 31, 2019. Completion will then be June 30, 2019.

3. The Contract Sum: The Owner shall pay the Contractor for the construction of the Project, in current funds, subject to the additions and deductions therein five hundred twenty-five thousand, eight

Hundred twenty-three dollars and 92/100-- dollars ($ 525,823.92).

4. Payment: Payment to the Contractor will be made on the basis of eighty percent (80%) of the contract value of the material stored on site in approved Owner storage. Ninety-five percent (95%) of the contract value based upon completed and accepted units by the Engineer and Owner. Certificates for payment shall be submitted monthly and upon acceptance payment shall be made within thirty (30) days of acceptance. The remaining five percent (5%) will be paid upon successful completion of the project and submittal of the final contract documents.

5. Loss or Damage: The Contractor is responsible for the Owner's material assigned to him. In the event of loss or damage to the Owner's material, the Owner shall invoice the Contractor for the cost of lost or damaged materials. The Contractor shall pay the full invoice amount within thirty (30) days of receipt.

6. Warranty: The Contractor shall warrant the work performed and material supplied under this contract for a period of one (1) year from the date of acceptance of the final contract documents.

IN WITNESS WHEREOF the parties hereto have executed this Agreement, the day and year above written.

INDIANOLA MUNICIPAL UTILITIES
Owner

By______________________________

____
Title

ATTEST:

By______________________________

BEAR COMMUNICATIONS, LLC
Contractor

By______________________________

Controller
Title

ATTEST:

By______________________________

The Construction Agreement must be signed with the full name of the Contractor. If the Contractor is a partnership, all partners must sign. If the Contractor is a corporation the Construction Agreement must be signed in the corporate name by a duly authorized officer.

IMU Regular Downstairs **8.B.**

Meeting Date: 10/08/2018

Information

Subject

Consider a two month extension from Excel Utility Contractors for the 2017 Fiber To The Home Project (Construction)

Information

Excel Utility Contractors is requesting a two month extension which would give them through November 2018 to complete the project. They had to shut down construction around January 15, 2018 due to the weather conditions of extreme cold and snow. Then they returned in March and were changed with the task of removing some inferior fiber and replacing all of it. All in all they had probably two months of unproductive time with the project from January through March.

Excel does not anticipate using this time (2 months) and feels that a completion time of the end of October is still feasible but would rather have a one for one on dates missed than to have to ask again.

Simple motion is in order.

Fiscal Impact

Attachments

No file(s) attached.