



— Clerk's Office —

NOTICE:

The City of Indianola is committed to the safety of our community and our organization. We understand that many in our community may have questions of the City, but who also may be nervous about attending gatherings such as a City Council meeting due to the COVID-19 Pandemic.

For those who do not wish to attend the meeting in person, the City of Indianola is currently hosting its meetings virtually at https://www.youtube.com/channel/UCCwqdy2irWQILB_1QzcVrdw

You may also view the meeting via a zoom webinar (Password:157642):
<https://zoom.us/j/94040995749?pwd=M1ZJZy81Z3lyQlpXZjE3Qlk1RGtkZz09>

Passcode: 157642 Webinar ID: 940 4099 5749

Or iPhone one-tap : 1-301-715-8592, 94040995749#, 0#, 157642# or 1-312-626-6799, 94040995749#, 0#, 157642#

Or Telephone Dial: 1-301-715-8592 or 1-312-626-6799 or 1-646-558-8656 or 1-253-215-8782 or 1-346-248-7799 or 1-669-900-9128

If you have a question or would like to submit a public comment, but are unable to attend the City Council meeting due to concerns about COVID-19, please do one of the following:

- Call 515-962-5240 immediately before the public comment or public hearing;
- Submit an electronic public comment form by visiting our website at <http://www.indianolaiowa.gov/Public-Comment>
- Submit the form on page seven (7) of the packet to:

City Clerk's Office
110 N 1st Street
Indianola, IA
50125

(May be dropped off at the Police Station – south entrance)

Forms received by 4:00 p.m. on the day of the meeting will be distributed to the City Council prior to the meeting. Comments received after the deadline will be sent to the City Council as soon as possible.

The City of Indianola is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 515-961-9410 or email cityclerk@indianolaiowa.gov to have reasonable accommodations provided.

Thank you for your cooperation, patience and understanding.

- The City of Indianola



CITY OF INDIANOLA COUNCIL MEETING

October 5, 2020

6:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. **Page 4** Public comment
5. Consent
 - A. Approval of agenda
 - B. **Page 6** Claims on the computer printout for October 5, 2020.
 - C. **Page 18** September 21 and 29, 2020 Minutes.
 - D. Applications
 1. **Page 23** A renewal Class E Liquor License with Class B Wine permit, Class C Beer Permit (Carryout Beer), and Sunday Sales privileges for Hy-Vee Food Store, located at 910 N Jefferson Way.
 2. **Page 24** A renewal Class C liquor license with catering and Sunday sales privileges for Hy-Vee Market Cafe, located at 910 N Jefferson.
 3. **Page 25** A renewal Class C liquor license, with Sunday sales privileges for Brightman/Brown Enterprises dba Mojo's, located at 206 N Howard Street.
 4. **Page 26** A renewal Class A liquor license with outdoor service and Sunday sales privileges for the Benevolent and Protective Order of Elks, located at 110 W Ashland.

- E. **Page 27** Third consideration of an Ordinance amending Chapter 160 of the Code of Ordinances of the City of Indianola, making certain amendments to the adopted Fire Code.
 - F. **Page 33** Resolution approving a scrivener's error correction in Ordinance 1632.
 - G. **Page 37** Prior and final approval on Urban Revitalization Designations.
 - H. **Page 38** Resolution approving salaries.
6. Council Reports
- A. **Page 40** Resolution approving a Notice of Intent to Appoint a Mayor.
7. Public Consideration
- A. Old Business
 - 1. **Page 43** Resolution amending and approving the fee schedule for items taken to the brush facility and plumbing/mechanical permit fees.
 - 2. **Page 62** Resolution approving subrecipient grant agreement with Central Iowa Shelter and Services.
- B. New Business
 - 1. **Page 70** Resolution approving a Professional Services Agreement with Forestry Services, LLC and Knutson Tree Service, LLC for the removal of ash trees.
8. Other Business
- A. City Manager's Report — Ryan Waller
 - 1. **Page 86** Beggars' Night Hours on October 30, 2020.
 - 2. **Page 90** Consideration of a request from The Brickhouse to allow for additional outdoor dining usage.
 - 3. **Page 92** Receive and file correspondence from September 18 and 25, 2020 weekly updates from City Manager, Ryan Waller.
9. Adjourn

Meeting Date: 10/05/2020

Subject

Public comment

Information

Included in the packet is the Public Comment form. If you would like to address the Council during Open Forum (aka Public Comment) or during a Public Hearing, please complete and return the form to the Deputy City Clerk.

Fiscal Impact

Attachments

Public Comment Form



CITY OF INDIANOLA PUBLIC COMMENT FORM

If you would like to address the Council during Open Forum (aka Public Comment) or during a Public Hearing, please complete and return this form to the Deputy City Clerk.

Electronic submissions will be distributed to the Council. Citizens attending the meeting will be called to the podium to speak.

Please complete the following information:

Your Name: _____

Your Address: _____

Organization (if applicable): _____

City Council Meeting Date: _____

Agenda Item or topic if not on the agenda: _____

Comment: _____

Open Forum

- A maximum of twenty (20) minutes will be set aside for members of the public to address the Council on any item not on the agenda and on any subject over which the Council has the authority to act.
- Presentations will be limited to three (3) minutes to a maximum of (5) minutes.
- Preference will be given to individuals who did not speak at the previous council meeting's Open Forum.
- Individuals may not speak more than once during Open Forum.
- All speakers must address the entire Council and will not be permitted to engage in dialogue.
- Any individual addressing the Council will be asked by the presiding officer to clearly state his/her name and address prior to speaking before the Council or minimally during or after his/her presentation to the Council so that his/her name may be accurately recorded in the minutes of the meeting.
- Once completed, this card becomes a public document.

(Indianola City Council Rules of Procedure)

Meeting Date: 10/05/2020

Subject

Claims on the computer printout for October 5, 2020.

Information

Fiscal Impact

Attachments

Vendor Report

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
A 6FT GEEK LLC				
A 6FT GEEK LLC	ACTIVITY CENTER CLEANING - SEPT 2020	09/16/2020	1,525.00	PARK & RECREATI
Total A 6FT GEEK LLC:			1,525.00	
A-1 CONCRETE LEVELING				
A-1 CONCRETE LEVELING	LEVELING 5 MANHOLE BOXOUTS	09/28/2020	1,750.00	SEWER CAPITAL P
Total A-1 CONCRETE LEVELING:			1,750.00	
ADAMS DOOR COMPANY INC.				
ADAMS DOOR COMPANY INC.	GARAGE DOOR REPAIR	08/25/2020	206.50	ROAD USE TAX FU
Total ADAMS DOOR COMPANY INC.:			206.50	
AGRILAND FS INC				
AGRILAND FS INC	FIELD MARKING CHALK	09/17/2020	292.80	PARK & RECREATI
AGRILAND FS INC	SUPREME GRASS SEED	09/22/2020	149.50	PARK & RECREATI
Total AGRILAND FS INC:			442.30	
AHLERS & COONEY P.C.				
AHLERS & COONEY P.C.	URA PLAN, AMEND #3	09/22/2020	1,463.50	GENERAL FUND
Total AHLERS & COONEY P.C.:			1,463.50	
AIR-CON MECHANICAL CORP.				
AIR-CON MECHANICAL CORP.	A/C NOT RUNNING COMMUNITY DEV SIDE	09/14/2020	409.79	GENERAL FUND
AIR-CON MECHANICAL CORP.	ACTIVITY CENTER MAINTENANCE CONTRA	09/25/2020	417.75	PARK & RECREATI
Total AIR-CON MECHANICAL CORP.:			827.54	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	BREAKROOM MICROWAVE	09/21/2020	137.52	GENERAL FUND
AMAZON CAPITAL SERVICES	USB STORAGE x10	09/23/2020	33.99	GENERAL FUND
AMAZON CAPITAL SERVICES	BATTERIES FOR CAMERAS	09/22/2020	65.98	SEWER FUND
AMAZON CAPITAL SERVICES	LAMINATOR & SCREWDRIVERS	09/23/2020	40.98	PARK & RECREATI
AMAZON CAPITAL SERVICES	USB FLOPPY DRIVE - FOR ELECTRIC	09/18/2020	25.98	GENERAL FUND
Total AMAZON CAPITAL SERVICES:			304.45	
AMERICAN BUSINESS PHONES				
AMERICAN BUSINESS PHONES	40% DOWN PYMT ON PHONE SYSTEM	09/30/2020	17,620.72	VEHICLE RESERV
Total AMERICAN BUSINESS PHONES:			17,620.72	
ANDERSON, DAN				
ANDERSON, DAN	COED FALL SB	09/17/2020	112.00	PARK & RECREATI
ANDERSON, DAN	COED FALL SB	09/25/2020	56.00	PARK & RECREATI
Total ANDERSON, DAN:			168.00	
ATLANTIC BOTTLING CO.				
ATLANTIC BOTTLING CO.	PICKARD CONCESSIONS - DRINKS	09/18/2020	556.69	PARK & RECREATI
Total ATLANTIC BOTTLING CO.:			556.69	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
AUBERT'S TOWING				
AUBERT'S TOWING	ABANDONED TOW	09/29/2020	155.00	POLICE FUND
Total AUBERT'S TOWING:			155.00	
AVESIS THIRD PARTY ADMINISTRATORS INC				
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	139.63	POLICE FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	41.90	SEWER FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	380.00	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	9.98	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	9.98	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	10.90	FIRE FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	29.94	LIBRARY FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	19.00	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	50.92	ROAD USE TAX FU
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	61.75	AMBULANCE FUN
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	28.98	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	10.98	HEALTH INSURAN
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	29.49	PARK & RECREATI
AVESIS THIRD PARTY ADMINIS	VISION	09/28/2020	21.94	PARK & RECREATI
Total AVESIS THIRD PARTY ADMINISTRATORS INC:			845.39	
BASS, MELISSA				
BASS, MELISSA	REFUND FOR CANCELLED CLASS	09/23/2020	28.00	PARK & RECREATI
Total BASS, MELISSA:			28.00	
BOB'S CUSTOM TROPHIES				
BOB'S CUSTOM TROPHIES	MEDALS - 10K	09/25/2020	387.50	PARK & RECREATI
Total BOB'S CUSTOM TROPHIES:			387.50	
BOEGE, KATELYN				
BOEGE, KATELYN	FLAG FOOTBALL	09/16/2020	75.00	PARK & RECREATI
BOEGE, KATELYN	YOUTH FLAG FB	09/25/2020	37.50	PARK & RECREATI
Total BOEGE, KATELYN:			112.50	
BOEGE, TYLER				
BOEGE, TYLER	FLAG FOOTBALL	09/16/2020	72.00	PARK & RECREATI
BOEGE, TYLER	YOUTH FLAG FB	09/25/2020	72.00	PARK & RECREATI
Total BOEGE, TYLER:			144.00	
BRICK GENTRY P.C.				
BRICK GENTRY P.C.	CODE ENFORCEMENT LEGAL	09/25/2020	945.00	GENERAL FUND
BRICK GENTRY P.C.	COM DEV LEGAL	09/25/2020	345.00	GENERAL FUND
BRICK GENTRY P.C.	EAST IOWA AVE LEGAL	09/25/2020	435.00	STREET CAPITAL
BRICK GENTRY P.C.	LEGAL - 2 EMPLOYEE LETTERS	09/25/2020	210.00	FIRE FUND
BRICK GENTRY P.C.	SEPTEMBER 2020 GENERAL LEGAL SERVIC	09/25/2020	5,895.00	GENERAL FUND
BRICK GENTRY P.C.	SEPTEMBER PROSECUTIONS	09/25/2020	570.00	GENERAL FUND
BRICK GENTRY P.C.	WASTEWATER MATTERS	09/25/2020	630.00	SEWER FUND
Total BRICK GENTRY P.C.:			9,030.00	
BROWN EQUIPMENT				
BROWN EQUIPMENT	DECK PULLEY & BOLT FOR SIMPLICITY MO	09/21/2020	62.65	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total BROWN EQUIPMENT:			62.65	
BRUENING ROCK PRODUCTS				
BRUENING ROCK PRODUCTS	ROCK	08/18/2020	1,733.29	ROAD USE TAX FU
Total BRUENING ROCK PRODUCTS:			1,733.29	
BUHROW, LUKE				
BUHROW, LUKE	CELL PHONE	09/22/2020	50.00	POLICE FUND
Total BUHROW, LUKE:			50.00	
CCP INDUSTRIES INC.				
CCP INDUSTRIES INC.	ORANGE LATEX GLOVES	09/21/2020	328.08	SEWER FUND
Total CCP INDUSTRIES INC.:			328.08	
CENTRAL IOWA SHELTER & SERVICES				
CENTRAL IOWA SHELTER & SE	AUGUST 2020 MEAL SITE	09/25/2020	12,056.00	GENERAL FUND
CENTRAL IOWA SHELTER & SE	SEPTEMBER MEAL SITE	09/25/2020	5,040.00	GENERAL FUND
Total CENTRAL IOWA SHELTER & SERVICES:			17,096.00	
CINTAS CORPORATION				
CINTAS CORPORATION	SAFETY SUPPLIES	08/27/2020	17.52	ROAD USE TAX FU
Total CINTAS CORPORATION:			17.52	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	LUMBER FOR FORMS	08/25/2020	60.55	ROAD USE TAX FU
CIRCLE B CASHWAY	RACK FOR SIGN SHOP	09/09/2020	182.58	ROAD USE TAX FU
CIRCLE B CASHWAY	BUILD NEW RACKS FOR SIGN SHOP	09/09/2020	22.82	ROAD USE TAX FU
Total CIRCLE B CASHWAY:			265.95	
CNM OUTDOOR EQUIPMENT				
CNM OUTDOOR EQUIPMENT	BAR OIL, WEED EATER STRING	09/22/2020	34.99	SEWER FUND
Total CNM OUTDOOR EQUIPMENT:			34.99	
CR SERVICES				
CR SERVICES	TOILET PAPER, FOAMING SOAP, CAN LINER	09/28/2020	328.14	PARK & RECREATI
Total CR SERVICES:			328.14	
CRAWFORD, RICHARD L.				
CRAWFORD, RICHARD L.	COED FALL SB	09/18/2020	84.00	PARK & RECREATI
Total CRAWFORD, RICHARD L.:			84.00	
ELIXIR RX SOLUTIONS				
ELIXIR RX SOLUTIONS	411 Rx	09/15/2020	41.81	POLICE FUND
Total ELIXIR RX SOLUTIONS:			41.81	
FIRE SERVICE TRAINING BUREAU				
FIRE SERVICE TRAINING BURE	OFFICERS CLASS	09/17/2020	25.00	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total FIRE SERVICE TRAINING BUREAU:			25.00	
GLAXO SMITH KLINE PHARM.				
GLAXO SMITH KLINE PHARM.	FLU VACCINE	09/14/2020	494.55	AMBULANCE FUN
Total GLAXO SMITH KLINE PHARM.:			494.55	
HOTSY CLEANING SYSTEMS				
HOTSY CLEANING SYSTEMS	REPLACE TIPS AND SERVICE	09/15/2020	279.50	FIRE FUND
Total HOTSY CLEANING SYSTEMS:			279.50	
IMU - UTILITIES				
IMU - UTILITIES	UTILITIES	09/01/2020	535.84	ROAD USE TAX FU
IMU - UTILITIES	UTILITIES	09/01/2020	227.19	FIRE FUND
Total IMU - UTILITIES:			763.03	
INDIANOLA HOME & LAWN CARE				
INDIANOLA HOME & LAWN CAR	ABATEMENTS	09/19/2020	900.00	GENERAL FUND
Total INDIANOLA HOME & LAWN CARE:			900.00	
INDOFF INCORPORATED				
INDOFF INCORPORATED	OFFICE SUPPLIES	09/14/2020	125.01	FIRE FUND
Total INDOFF INCORPORATED:			125.01	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	DEVICE PAYMENT WITH PAPER CUT & CONN	09/21/2020	3,302.60	GENERAL FUND
Total INFOMAX OFFICE SYSTEMS INC.:			3,302.60	
IOWA DEPT. OF TRANSPORTATION				
IOWA DEPT. OF TRANSPORTATI	BLADE GRADERS	09/04/2020	1,479.80	ROAD USE TAX FU
Total IOWA DEPT. OF TRANSPORTATION:			1,479.80	
IOWA DIV OF LABOR SERVICES				
IOWA DIV OF LABOR SERVICES	CITY HALL BOILER INSPECTION	09/14/2020	80.00	GENERAL FUND
Total IOWA DIV OF LABOR SERVICES:			80.00	
IOWA ONE CALL				
IOWA ONE CALL	CREDIT - CK 118902 CUT TO VENDOR 24855,	09/18/2020	40.00-	SEWER FUND
IOWA ONE CALL	LOCATES	09/18/2020	597.60	SEWER FUND
Total IOWA ONE CALL:			557.60	
IOWA PRISON INDUSTRIES				
IOWA PRISON INDUSTRIES	TRAFFIC SUPPLIES	07/31/2020	195.25	ROAD USE TAX FU
IOWA PRISON INDUSTRIES	TRAFFIC SUPPLIES	08/21/2020	96.60	ROAD USE TAX FU
IOWA PRISON INDUSTRIES	TRAFFIC SUPPLIES	08/31/2020	238.92	ROAD USE TAX FU
Total IOWA PRISON INDUSTRIES:			530.77	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
IOWA SIGNAL INC.				
IOWA SIGNAL INC.	REPAIR LED AT HWY 92 & 65/69	09/01/2020	181.00	ROAD USE TAX FU
IOWA SIGNAL INC.	SIGNAL HEAD REPAIR AT HWY 92 & BUXTON	09/08/2020	1,045.00	ROAD USE TAX FU
Total IOWA SIGNAL INC.:			1,226.00	
JERICO SERVICES INC				
JERICO SERVICES INC	DUST CONTROL	08/19/2020	2,912.40	ROAD USE TAX FU
Total JERICO SERVICES INC:			2,912.40	
KELLER'S GARAGE				
KELLER'S GARAGE	248 - BRAKES	08/27/2020	900.98	AMBULANCE FUN
Total KELLER'S GARAGE:			900.98	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - OCT 2020	09/28/2020	2,912.00	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,912.00	
LAWSON PRODUCTS				
LAWSON PRODUCTS	SHOP SUPPLIES	09/01/2020	318.61	ROAD USE TAX FU
LAWSON PRODUCTS	SHOP SUPPLIES	09/09/2020	54.12	ROAD USE TAX FU
Total LAWSON PRODUCTS:			372.73	
LOGAN CONTRACTORS SUPPLY INC.				
LOGAN CONTRACTORS SUPPL	SIDEWALK REPAIR SUPPLIES	09/11/2020	249.90	ROAD USE TAX FU
LOGAN CONTRACTORS SUPPL	SHOP SUPPLIES	09/11/2020	139.90	ROAD USE TAX FU
Total LOGAN CONTRACTORS SUPPLY INC.:			389.80	
MARTIN BROS.				
MARTIN BROS.	PICKARD CONCESSION - FOOD	09/17/2020	631.60	PARK & RECREATI
MARTIN BROS.	PICKARD CONSESSIONS - FOOD	09/24/2020	837.94	PARK & RECREATI
Total MARTIN BROS.:			1,469.54	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	SHOP SUPPLIES	09/09/2020	34.73	ROAD USE TAX FU
MCCOY HARDWARE INC	PAINT FOR COUNCIL CHAMBERS	09/10/2020	202.96	GENERAL FUND
MCCOY HARDWARE INC	GRASS SEED AND TOP SOIL	09/17/2020	22.00	SEWER FUND
MCCOY HARDWARE INC	POPCORN BAGS	09/22/2020	19.52	PARK & RECREATI
MCCOY HARDWARE INC	MULTIMETER	09/23/2020	20.69	PARK & RECREATI
Total MCCOY HARDWARE INC:			299.90	
MCINTYRE, CRAIG				
MCINTYRE, CRAIG	COED FALL SB	09/18/2020	196.00	PARK & RECREATI
MCINTYRE, CRAIG	COED FALL SB	09/25/2020	56.00	PARK & RECREATI
Total MCINTYRE, CRAIG:			252.00	
METLIFE - GROUP BENEFITS				
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	86.42	GENERAL FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	74.58	FIRE FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	185.77	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	1,417.00	GENERAL FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	248.12	SEWER FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	259.26	LIBRARY FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	86.42	GENERAL FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	883.37	POLICE FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	231.05	GENERAL FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	422.61	AMBULANCE FUN
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	89.86	GENERAL FUND
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	161.70	PARK & RECREATI
METLIFE - GROUP BENEFITS	DENTAL	09/28/2020	403.89	ROAD USE TAX FU
Total METLIFE - GROUP BENEFITS:			4,550.05	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	UTILITIES STREETS	08/20/2020	35.09	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	26321-30003 STREET LIGHTING	09/11/2020	128.90	GENERAL FUND
MID AMERICAN ENERGY CO.	05931-25003 N HWY 65/69 ENTRANCE SIGN	09/14/2020	13.16	GENERAL FUND
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	09/16/2020	68.73	SEWER FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	09/16/2020	32.58	SEWER FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT	09/18/2020	63.79	SEWER FUND
MID AMERICAN ENERGY CO.	UTILITIES @ 206 N 1ST	09/18/2020	14.81	FIRE FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	09/18/2020	39.49	PARK & RECREATI
MID AMERICAN ENERGY CO.	FUEL, HEAT BUILDING	09/18/2020	15.96	POLICE FUND
MID AMERICAN ENERGY CO.	74080-22010 FUEL HEAT	09/18/2020	87.83	GENERAL FUND
MID AMERICAN ENERGY CO.	UTILITIES @ 909 HILLCREST	09/21/2020	12.13	FIRE FUND
Total MID AMERICAN ENERGY CO.:			512.47	
MILLER ELECTRIC SERVICES				
MILLER ELECTRIC SERVICES	UNDERGROUND WIRE REPAIR - PICKARD LI	09/24/2020	679.00	PARK & RECREATI
Total MILLER ELECTRIC SERVICES:			679.00	
MOMAR				
MOMAR	SHOP SUPPLIES	09/02/2020	143.43	ROAD USE TAX FU
Total MOMAR:			143.43	
MUNICIPAL SUPPLY INC				
MUNICIPAL SUPPLY INC	REPAIR STORMSEWER INTAKE CASTING	08/17/2020	1,395.00	ROAD USE TAX FU
MUNICIPAL SUPPLY INC	REPAIR HYDRANT AT STREETS & PARKS FA	08/31/2020	111.44	ROAD USE TAX FU
MUNICIPAL SUPPLY INC	REPAIR HYDRANT AT STREETS & PARKS FA	08/31/2020	111.44	PARK & RECREATI
Total MUNICIPAL SUPPLY INC:			1,617.88	
MUTUAL OF OMAHA				
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	83.88	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	509.60	AMBULANCE FUN
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	147.73	PARK & RECREATI
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - ADJ	08/21/2020	38.62	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	1,211.23	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	194.96	SEWER FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	166.75	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	89.93	FIRE FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	49.62	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - ADJ	08/21/2020	45.97	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	128.78	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	200.30	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	257.25	ROAD USE TAX FU
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	160.45	LIBRARY FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD	08/21/2020	941.92	POLICE FUND
Total MUTUAL OF OMAHA:			4,057.81	
MYERS, ROBERT				
MYERS, ROBERT	COED FALL SB	09/18/2020	84.00	PARK & RECREATI
MYERS, ROBERT	COED FALL SB	09/25/2020	56.00	PARK & RECREATI
Total MYERS, ROBERT:			140.00	
NOLASOFT DEVELOPMENT				
NOLASOFT DEVELOPMENT	ANNUAL DOMAIN REGISTRATION	09/21/2020	24.00	GENERAL FUND
Total NOLASOFT DEVELOPMENT:			24.00	
NORTH CENTRAL LABS OF WISCONSIN				
NORTH CENTRAL LABS OF WIS	LAB SUPPLIES	09/16/2020	608.26	SEWER FUND
Total NORTH CENTRAL LABS OF WISCONSIN:			608.26	
NORWALK READY-MIXED CONCRETE				
NORWALK READY-MIXED CON	PAVEMENT REPAIRS	08/06/2020	1,188.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	PAVEMENT REPAIRS	08/11/2020	1,612.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	PAVEMENT REPAIRS	08/11/2020	627.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/12/2020	2,257.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	LIMESTONE	08/13/2020	565.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	STORM SEWER REPAIR	08/17/2020	1,330.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	MATERIAL SUPPLIES FOR STREETS	08/18/2020	831.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	STORM SEWER REPAIR	08/18/2020	78.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/19/2020	1,612.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/20/2020	1,562.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/21/2020	531.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/24/2020	687.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/25/2020	465.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	PAVEMENT REPAIRS	08/25/2020	337.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/26/2020	267.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/26/2020	1,701.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	MANHOLE REPAIR ON ASHLAND	08/27/2020	132.00	SEWER FUND
NORWALK READY-MIXED CON	ROAD REPAIR MATERIALS	08/27/2020	1,669.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	STORM SEWER REPAIRS	09/02/2020	223.00	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			17,678.75	
O'HALLORAN INTERNATIONAL				
O'HALLORAN INTERNATIONAL	REPAIR DUMP TRUCK #24	06/25/2020	1,092.88	ROAD USE TAX FU
O'HALLORAN INTERNATIONAL	REPAIR PLOW	07/09/2020	737.25	ROAD USE TAX FU
O'HALLORAN INTERNATIONAL	NEW DUMP TRUCK	09/18/2020	155,217.00	VEHICLE RESERV
Total O'HALLORAN INTERNATIONAL:			157,047.13	
OLDCASTLE MILLER/RHINO				
OLDCASTLE MILLER/RHINO	PLAYGROUND MULCH	09/14/2020	1,347.50	PARK & RECREATI
Total OLDCASTLE MILLER/RHINO:			1,347.50	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	OIL FILTER	09/01/2020	18.62	ROAD USE TAX FU
O'REILLY AUTO PARTS	PARTS FOR CRACK SEALER	09/08/2020	107.09	ROAD USE TAX FU
O'REILLY AUTO PARTS	CARB CLEANER	09/17/2020	23.88	PARK & RECREATI
Total O'REILLY AUTO PARTS:			149.59	
PAINT PUMP PROS				
PAINT PUMP PROS	PAVEMENT MARKING MACHINE PARTS	09/02/2020	53.99	ROAD USE TAX FU
Total PAINT PUMP PROS:			53.99	
PARK, KRIS				
PARK, KRIS	FLAG FOOTBALL & COED FALL SOFTBALL	09/18/2020	202.00	PARK & RECREATI
PARK, KRIS	YOUTH FLAGG FB	09/28/2020	105.00	PARK & RECREATI
Total PARK, KRIS:			307.00	
PARKER SIGNS & GRAPHICS				
PARKER SIGNS & GRAPHICS	TRAFFIC SIGNS	09/03/2020	336.27	ROAD USE TAX FU
Total PARKER SIGNS & GRAPHICS:			336.27	
PAYETTE, AARON				
PAYETTE, AARON	TESTING COST	09/22/2020	155.00	AMBULANCE FUN
Total PAYETTE, AARON:			155.00	
PERFECTION PEST MANAGEMENT				
PERFECTION PEST MANAGEM	PEST CONTROL AT STREETS BUILDING	08/27/2020	187.25	ROAD USE TAX FU
Total PERFECTION PEST MANAGEMENT:			187.25	
PFM FINANCIAL ADVISORS LLC				
PFM FINANCIAL ADVISORS LLC	SEWER CONN FEE ANALYSIS	09/10/2020	2,770.07	SEWER FUND
PFM FINANCIAL ADVISORS LLC	YMCA FINANCIAL ANALYSIS	09/10/2020	2,770.07	YMCA MAINTENAN
Total PFM FINANCIAL ADVISORS LLC:			5,540.14	
PHILIPS MEDICAL CAPITAL				
PHILIPS MEDICAL CAPITAL	MONITOR LEASE	09/06/2020	1,348.11	AMBULANCE FUN
Total PHILIPS MEDICAL CAPITAL:			1,348.11	
PINE VALLEY INSPECTIONS/CONSULTING LLC				
PINE VALLEY INSPECTIONS/CO	CONSULTING	09/27/2020	735.00	GENERAL FUND
Total PINE VALLEY INSPECTIONS/CONSULTING LLC:			735.00	
PURCHASE POWER				
PURCHASE POWER	FEES	09/10/2020	3.50	GENERAL FUND
Total PURCHASE POWER:			3.50	
SANDRY FIRE SUPPLY LLC				
SANDRY FIRE SUPPLY LLC	RADIO HOLSTER	09/17/2020	76.45	FIRE FUND
SANDRY FIRE SUPPLY LLC	5" STORZ	09/22/2020	103.75	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total SANDRY FIRE SUPPLY LLC:			180.20	
SHULL, DOUG				
SHULL, DOUG	MONTHLY CONTRACTED SERVICES	09/28/2020	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SONES, CHERI				
SONES, CHERI	REFUND FOR PARK SHELTER	09/17/2020	20.00	PARK & RECREATI
Total SONES, CHERI:			20.00	
SOUKUP, BOB				
SOUKUP, BOB	TUITION REIMBURSEMENT	09/23/2020	699.97	AMBULANCE FUN
SOUKUP, BOB	TUITION REIMBURSEMENT	09/23/2020	123.53	FIRE FUND
Total SOUKUP, BOB:			823.50	
STAR EQUIPMENT LTD				
STAR EQUIPMENT LTD	RENTAL OF 2 SCISSOR LIFTS	09/15/2020	390.00	PARK & RECREATI
Total STAR EQUIPMENT LTD:			390.00	
STERNQUIST CONST. INC.				
STERNQUIST CONST. INC.	ROAD REPAIR MATERIALS	08/12/2020	1,793.90	ROAD USE TAX FU
Total STERNQUIST CONST. INC.:			1,793.90	
STETSON BUILDING PRODUCTS INC				
STETSON BUILDING PRODUCT	SMALL TOOLS	08/25/2020	575.48	ROAD USE TAX FU
Total STETSON BUILDING PRODUCTS INC:			575.48	
STREETER, RICK				
STREETER, RICK	REFUND OF DEPOSIT BUXTON ROOM	09/15/2020	196.00	PARK & RECREATI
STREETER, RICK	REFUND OF CLAIM CHARGE	09/21/2020	4.00	PARK & RECREATI
Total STREETER, RICK:			200.00	
SUTTON, KELLI				
SUTTON, KELLI	REFUND FOR CANCELLED CLASS	09/23/2020	28.00	PARK & RECREATI
Total SUTTON, KELLI:			28.00	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	ACCT #1506	08/24/2020	85.00	GENERAL FUND
T.R.M. DISPOSAL LLC	GARBAGE - BUILDING ACCT #159	08/24/2020	17.00	POLICE FUND
T.R.M. DISPOSAL LLC	ACCT #583 TRASH-NORTH PLANT	08/24/2020	82.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #583-TRASH-SOUTH PLANT	08/24/2020	54.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #1506	09/24/2020	85.00	GENERAL FUND
T.R.M. DISPOSAL LLC	ACCT #583 TRASH-NORTH PLANT	09/24/2020	82.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #583-TRASH-SOUTH PLANT	09/24/2020	54.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #673 TRASH REMOVAL - STREETS	08/24/2020	44.00	ROAD USE TAX FU
Total T.R.M. DISPOSAL LLC:			503.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
THEISEN'S				
THEISEN'S	SHOP SUPPLIES	09/10/2020	175.30	ROAD USE TAX FU
THEISEN'S	MOTOR OIL, DIESEL DEF FLUID, WINDSHIEL	09/21/2020	49.17	PARK & RECREATI
THEISEN'S	UNIVERSAL HYDRAULIC FLUID	09/23/2020	33.98	PARK & RECREATI
Total THEISEN'S:			258.45	
TITAN MACHINERY				
TITAN MACHINERY	BACKHOE REPAIR	09/03/2020	365.00	ROAD USE TAX FU
TITAN MACHINERY	PARTS FOR LOADER	09/09/2020	46.24	ROAD USE TAX FU
Total TITAN MACHINERY:			411.24	
TOYNE INC				
TOYNE INC	335 COMPRESSOR	09/08/2020	320.20	FIRE FUND
Total TOYNE INC:			320.20	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONES - 3 STREET	09/12/2020	90.08	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONES - 2 SEWER	09/12/2020	87.45	SEWER FUND
U.S. CELLULAR	CELL PHONE - FIRE DEPT	09/12/2020	128.91	AMBULANCE FUN
U.S. CELLULAR	CELL PHONE - PARK	09/12/2020	28.32	PARK & RECREATI
Total U.S. CELLULAR:			334.76	
UNITED PIPE RENEWAL INC				
UNITED PIPE RENEWAL INC	FY20 LATERAL LINING PROJECT	09/16/2020	106,600.00	SEWER CAPITAL P
UNITED PIPE RENEWAL INC	FY20 EXTRA LINER	09/16/2020	1,000.00	SEWER CAPITAL P
Total UNITED PIPE RENEWAL INC:			107,600.00	
VERIZON WIRELESS				
VERIZON WIRELESS	CREDIT BALANCE - IMU TO OWN BILL	05/26/2020	23.14	POLICE FUND
VERIZON WIRELESS	DATA	09/15/2020	478.65	POLICE FUND
Total VERIZON WIRELESS:			455.51	
WALLER, RYAN				
WALLER, RYAN	CELL PHONE 8/9/20 - 9/8/20	09/08/2020	75.00	GENERAL FUND
Total WALLER, RYAN:			75.00	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	DUMPSTER SERVICES AT STREETS SHOP	08/27/2020	72.94	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	BRUSH FACILITY WASTE	09/01/2020	604.71	GENERAL FUND
Total WASTE MANAGEMENT OF IOWA:			677.65	
WASTE SOLUTIONS OF IA				
WASTE SOLUTIONS OF IA	TOILET SERVICES AT BRUSH FACILITY	08/12/2020	85.00	GENERAL FUND
WASTE SOLUTIONS OF IA	TOILET SERVICES AT BRUSH FACILITY	09/09/2020	85.00	GENERAL FUND
Total WASTE SOLUTIONS OF IA:			170.00	
WILLMOTT, CHARLES				
WILLMOTT, CHARLES	FLAG FOOTBALL	09/16/2020	72.00	PARK & RECREATI
WILLMOTT, CHARLES	YOUTH FLAG FB	09/28/2020	72.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total WILLMOTT, CHARLES:			144.00	
WOOSLEY LANDSCAPING & MOWING				
WOOSLEY LANDSCAPING & M	PARKS MOW CONTRACT	09/28/2020	7,820.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	LIBRARY MOW CONTRACT	09/28/2020	300.00	LIBRARY FUND
WOOSLEY LANDSCAPING & M	MAC MOW CONTRACT	09/28/2020	660.00	POOL (MEMORIAL)
Total WOOSLEY LANDSCAPING & MOWING:			8,780.00	
WREEVES AND ASSOCIATES INC				
WREEVES AND ASSOCIATES IN	SIREN COMPONENT #248	09/17/2020	547.20	AMBULANCE FUN
Total WREEVES AND ASSOCIATES INC:			547.20	
Grand Totals:			396,476.28	

City Council: _____

Meeting Date: 10/05/2020

Subject

September 21 and 29, 2020 Minutes.

Information

Fiscal Impact

Attachments

0921 Minutes

0929 Minutes

Regular Session – September 21, 2020

The City Council met in regular session at 6:00 p.m. on September 21, 2020, in the City Hall Council Chambers. Mayor Pro Tem Southall called the meeting to order and on roll call the following members were present: Heather Hulen, John Parker, Bob Kling, Gwen Schroder (via phone), Greta Southall, Greg Marchant. Absent: Mayor Kelly B. Shaw.

Council Member Hulen requested that Item 5B, Claims on the computer printout for September 21, 2020 be pulled from the consent agenda.

Council Member Marchant moved to approve the consent agenda and Kling seconded the motion. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously. The consent agenda was as follows:

- Approval of agenda
- Resolution 2020-205 approving monthly transfers for September 2020.
- September 8, 2020 Minutes.
- Resolution 2020-206 setting dates of a consultation and a public hearing on a proposed Amendment No. 3 to the Hillcrest/Downtown Unified Urban Renewal Plan in the City of Indianola, State of Iowa.
- A renewal Special Class C Liquor License with outdoor sales privilege for St Thomas Aquinas Church, located at 210 R63 Hwy, Indianola.
- A renewal Class C Liquor License with catering, outdoor service and Sunday sales privileges for Los Padrinos LLC, dba El Padrino Mexican Restaurant, located at 200 S Jefferson Way.
- Approval of an event application from Indianola Parks & Recreation for the Children's Costume Party on October 31, 2020 from 6:00 a.m. to 1:00 p.m.
- Approval of an event application from Thrive Church for the Hillbilly Hike Half Marathon on November 7, 2020 from 6:00 a.m. to 9:00 a.m.
- Approval of an event application from Emerson PTO and waiver of the late submission fee.
- Approval of a noise permit for Express Yourself Dance Studio and waiver of the late submission fee.
- Resolution 2020-207 approving Change Order Number 4 for the Jerry Kelley Trail.
- Approval of Payment Application Number 5 to Howrey Construction for the Jerry Kelley Trail Project in the amount of (\$1093.93).
- Approval of Payment Application Number 3 to Williams Brothers Construction, Inc for the Indianola Water Resource Recovery Facility project in the amount of \$1,575,428.01.
- Resolution 2020-208 determining Water Resource Recovery Department property to be surplus and authorizing sale of property.
- Resolution 2020-209 approving an amendment to the agreement with Snyder and Associates for the Iowa Avenue paving project.
- Third and final consideration of an Ordinance amending the Code of Ordinances of the City of Indianola, Iowa, pertaining to standard penalty.
- Third and final consideration of an Ordinance amending the Code of Ordinances of the City of Indianola, Iowa, pertaining to tobacco use.
- Third and final consideration of an Ordinance amending the Code of Ordinances of the City of Indianola, Iowa, pertaining to animal control.

- Third and final consideration of an Ordinance amending various sections of the Code of Ordinances of the City of Indianola regarding fees.
- Third and final consideration of an Ordinance amending Chapter 165 of the Code of Ordinances of the City of Indianola, regarding preschools, schools and churches.
- Second consideration of an Ordinance amending Chapter 160 of the Code of Ordinances of the City of Indianola, making certain amendments to the adopted Fire Code.
- Resolution 2020-210 accepting public improvements and four-year maintenance bonds for sanitary sewer, storm sewer, water and streets, accepting easements, accepting street lots, and approving the Final Plat for Treeline Plat 1, located in the 1000, 1100 and 1200 blocks of North 7th Court, as well as the 800 block of East Iowa Avenue.
- Prior and final approval on Urban Revitalization Designations.
- Resolution 2020-211 approving salaries.

A motion was made by Marchant and seconded by Kling to approve the claims on the computer printout for September 21, 2020. On roll call, the vote was AYES: Parker, Kling, Schroder, Southall and Marchant. NAYS: None. ABSTAIN: Hulen due to a conflict of interest. Whereas the Mayor Pro Tem declared the motion carried.

Leisha Barcus, CEO of the YMCA, provided an annual update to the Council.

Council Member Parker stated the Greater Des Moines Partnership has been working on projects and they have seen an increase in travel. The Partnership will have a report to share with Council next month.

Council Member Kling gave the Bravo report. He also stated that he will facilitate two Indianola Park Friend's meetings about the proposed Buxton Park pavilion.

City Manager Ryan Waller explained the sewer rate billing errors by IMU. Non-high strength commercial customers and high-strength customers were billed at lower rates than set in the Ordinance for July through September. After discussion, Council directed staff to hold a meeting with IMU in order to verify the amount that was under-billed and to not back-bill customers until directed to do so by Council.

Resolution 2020-212 denying a final plat for Bussanmas Estates, located at 1409 West 6th Avenue was introduced on a motion by Marchant and seconded by Kling. Community and Economic Development Director Charlie Dissell explained why the final plat should be denied. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Kling moved to approved Resolution 2020-213 approving a request for an alternative method of approval for a site plan for Cabin Coffee, located at 910 East 2nd Avenue. Marchant seconded the motion. Dissell explained the applicant's request. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

It was moved by Kling and seconded by Parker to approve Resolution 2020-214 approving a Final Plat for Grand Meadows Estate, located within two miles of the City of Indianola. Dissell provided details

on the project and comments his staff has received. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Resolution 2020-215 approving the purchase of a telecommunications system for the City of Indianola in the amount of \$53,490.08 was introduced on a motion by Kling and seconded by Marchant. City Manager Ryan Waller stated this is a budgeted item and the current system is no longer supported. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Marchant moved and Parker seconded to receive and file correspondence from September 4 and 11, 2020, weekly updates provided by City Manager, Ryan Waller. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Kling moved to enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government at 6:42 p.m. Council Member Parker seconded the motion. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Marchant moved and Kling seconded to come out of closed session at 6:51 p.m. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Meeting adjourned at 6:51 pm on a motion by Parker and seconded by Kling.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO

Special Session – September 29, 2020

The City Council met in special session at 5:30 p.m. on September 29, 2020, in the City Hall Council Chambers. Mayor Pro Tem Greta Southall called the meeting to order and on roll call the following members were present: Heather Hulen, John Parker, Bob Kling, Greta Southall, Gwen Schroder and Greg Marchant. Absent: None.

A motion was made by Kling and seconded by Marchant to approve the consent agenda. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder, Southall and Marchant. NAYS: None. Whereas the Mayor Pro Tem declared the motion approved. The consent agenda was as follows:

- Approval of Agenda.

City Attorney, Doug Fulton, gave a presentation regarding the process established by State Code to fill a vacancy of Mayor. Highlights of the presentation included State Code, City Code and an overview of the position.

In discussion, Council agreed to appoint a Mayor instead of holding a special election due to the timing and cost of a special election. Council will ask those interested in filling the vacancy to submit an application and give a brief speech before Council. Council directed staff to prepare resolutions, the Notice of Intent to Appoint and the application. Staff was also directed to begin advertising for the vacancy.

Meeting adjourned at 6:21 p.m. on a motion by Kling and seconded by Schroder.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO

Meeting Date: 10/05/2020

Subject

A renewal Class E Liquor License with Class B Wine permit, Class C Beer Permit (Carryout Beer), and Sunday Sales privileges for Hy-Vee Food Store, located at 910 N Jefferson Way.

Information

Council will need to consider a renewal Class E Liquor License with Class B wine permit, Class C beer permit (carryout beer), and Sunday sales privileges for Hy-Vee Food Store. The owners are Stephen Meyer, Jeffrey Pierce, Randy Edeker, and Michael Skokan.
All paperwork is in order and staff has approved.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 10/05/2020

Subject

A renewal Class C liquor license with catering and Sunday sales privileges for Hy-Vee Market Cafe, located at 910 N Jefferson.

Information

Council will need to consider a renewal Class C Liquor License with catering and Sunday sales privileges for Hy-Vee Market Cafe. The owners are Michael Jurgens, Jeffrey Pierce, Randy Edeker, and Michael Skokan.

All paperwork is in order and staff has approved.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 10/05/2020

Subject

A renewal Class C liquor license, with Sunday sales privileges for Brightman/Brown Enterprises dba Mojo's, located at 206 N Howard Street.

Information

Council will need to consider a renewal Class C liquor license, with Sunday sales privileges for Brightman/Brown Enterprises dba Mojo's. The owners are Daniel Brown and Clint Brightman. All paperwork is in order and staff has approved.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 10/05/2020

Subject

A renewal Class A liquor license with outdoor service and Sunday sales privileges for the Benevolent and Protective Order of Elks, located at 110 W Ashland.

Information

Council will need to consider a renewal Class A liquor license with outdoor service and Sunday sales privileges for the Benevolent and Protective Order of Elks. Owners are the Indianola Lodge No 2814, Richard Shelley, Perry Stark and Gary Brand.

All paperwork is in order and staff has approved.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 10/05/2020

Subject

Third consideration of an Ordinance amending Chapter 160 of the Code of Ordinances of the City of Indianola, making certain amendments to the adopted Fire Code.

Information

Fiscal Impact

Attachments

Fire Code Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF INDIANOLA, IOWA MAKING CERTAIN AMENDMENTS TO THE ADOPTED FIRE CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. The following section be and is hereby amended by adding the underlined language as follows:

160.02 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS.

The following sections of the *International Fire Code*, 2018 edition, including Appendix Chapters B, C, D, I, K, and M (see *International Fire Code* Section 101.2.1, 2018 edition), as published by the International Code Council, are hereby revised:

Delete Code Section: IFC 105.6.40. Replace with the following language:

105.6.40 Pyrotechnic special effects material. An operational permit is required for use and handling of pyrotechnic special effects material. Pyrotechnic Permits shall be valid for a single event on the date applied for unless the Fire Chief gives special permission for weather related delays according to APA Standard 87-1 and NFPA 1124.

Add Code Section: IFC 107.2.3

107.2.3 Fire Protection System Inspection and Maintenance. All inspection, testing, and maintenance reports on fire protection systems and extinguishers shall be digitally submitted for review by the Indianola Fire Department through the vendor Brycer-Compliance Engine, according to 2018 IFC

Add to Code Section: IFC 202

ALARM COMPANY. Any person, firm, partnership, corporations or association who owns, manages, conducts or carries on the business of installing, servicing, maintaining, monitoring, replacing, or removing of fire protection equipment in any building or other property within the jurisdiction of the city.

MALFUNCTION. Any unintentional activation of any alarm system caused by a mechanical malfunction, flaw in the design, installation, or maintenance of the system. This shall not include any activation caused by extraordinary violent conditions of nature such as tornadoes, floods, and earthquakes.

INTENTIONAL MISUSE. Any intentional activation of an alarm system when no fire or other emergency exists or is in progress.

RECURRING ALARM. Three (3) or more alarms in a twenty-four (24) hour period.

Delete Code Section: IFC 307. Replace with the following language:

SECTION 307

OPEN BURNING WITHIN CITY LIMITS IS PROHIBITED

307.1 General. No person shall kindle or maintain any bonfire, rubbish or waste material fire within the City Limits.

Exceptions:

1. The Fire Chief may permit open burning supervised by the Fire Department for training purposes 307.2 and 307.2.1
2. The Fire Chief may permit open burning at public gatherings under legitimate sponsorship of civic, fraternal, religious, educational or similar organizations only after proper permits have been obtained from the Fire Chief or designee. Portable outdoor fireplaces are prohibited in the city limits, remove section 307.4.3.
3. Open burning in barbecue grills used solely for purposes of preparation of food and commercially manufactured outdoor fireplaces that limit the size of the combustible material to a burn area 24"x24"x12" and must be completely enclosed or covered with wire mesh with no opening greater than 1"x1". Combustible materials will be limited to charcoal or wood logs only. No brush, leaves, paper or waste materials will be burned in grills.
4. LP or Natural Gas fueled outdoor fireplaces equipped with automatic shut off safety valves shall be permitted as such fireplace complies with Section 307.2.1 and 308.1 of the 2018 International Fire Code and NFPA 58.
5. The Fire Chief or designee may permit open burning for a land developer to burn trees that have been removed for building construction, subject to the time of year and location of material adjacent to structures.
6. Permitted burning in residential areas shall be a minimum of one thousand (1000) feet from the nearest structure.
7. Permitted burning in commercial and industrial areas shall be subject to the location of adjacent structures and at the discretion of the Fire Chief or his/her designated Fire Official.

307.2 Permits. Whenever under the terms of the IFC 2018 Section 105.2.3 a permit is required from the Chief of the Fire Department or a designated Fire Official. Application for the permit shall be made to the office of the City Clerk or Chief of the Fire Department. Burn Permits shall be valid for a period of one hundred eighty (180) days for one (1) burning occurrence.

Delete Code Section: IFC 506.1. Replace with the following language:

506.1 Where required. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The box will be installed at the owner's expense and will only be used as a fire department tool to gain access in an emergency. Existing properties are required to install a key vault system any time improvements are made to the property that require a building permit. The key vault per city requirement will be purchased from The Knox Company specific to the City of Indianola requirements.

Add Code Section: IFC 907.1.4

907.1.4 Addressable Fire Alarms. Upon new installation and/or system upgrades where there are 10 or more initiating devices within the properties that are required, the installer will install a fire alarm system that shall be addressable to each device and display the individual device location on the fire alarm panel and any annunciator panel within the system.

Add Code Section: IFC 907.1.5

907.1.5 Smoke Detectors. In addition to meeting the requirements of IFC 2018 section 907.2.17.1, all businesses located on the Public Square, the area with addresses 100 through 200 blocks on Salem, Ashland, Howard and Buxton, also known as the Public Square will be required to install smoke detectors with the issuance of a building permit for change of occupancy or remodel. Smoke detectors will be installed one per/500 square feet. The make-up of the square requires additional fire safety precautions IEBC 803.4, NFPA 72.

Add Code Section: IFC 907.11

907.11 False Alarms. No person shall knowingly or intentionally activate any alarm system when no emergency exists. Any person who knowingly or intentionally activates any false alarm shall be guilty of a municipal infraction Chapter 4 of this code.

Exception: No person shall knowingly or intentionally test any actively monitored alarm system without first notifying and receiving approval from the Warren County Sheriff's Office Dispatch Center.

907.11.1 False Alarm Fees. A service charge shall be made for each false alarm beyond the number permitted in this section. The service charge for each of these shall be as follows:

<u>Number of False Alarms in a Calendar Year</u>	<u>Service Charge</u>
<u>3 or less</u>	<u>\$0.00</u>
<u>4</u>	<u>\$50.00</u>
<u>6</u>	<u>\$100.00</u>
<u>Each additional occurrence beyond 6</u>	<u>\$200.00</u>

Add Code Section: IFC 907.12

907.12. Failure to Respond Penalty. After being personally notified, failure of an alarm owner or responsible party to respond to the location of an activated alarm following a request from the fire or police department will be subject to a municipal infraction according to 4.03, 4.04.

Add Code Section: IFC 907.13

907.13 Response. In the case of a fire alarm, the alarms will not be reset until the fire department has had the opportunity to fully investigate the location within any building and determine the reason for the alarm signal.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2020, and approved

this _____ day of _____, 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk/CFO

The foregoing Ordinance No. _____ was adopted by the Council for the City of

Indianola, Iowa, on _____, 2020, and was published on _____, 2020.

Andrew J. Lent, City Clerk/CFO

Meeting Date: 10/05/2020

Subject

Resolution approving a scrivener's error correction in Ordinance 1632.

Information

During review of the sewer billing error from IMU, a scrivener's error was discovered in Section 1B of Ordinance 1632. This error was in the description of a calculation and has no impact on the rate that is in the Ordinance. The correction of this error will also have no impact on the rate charge.

Fiscal Impact

Attachments

Resolution Approving Correction
Ordinance 1632

CITY OF INDIANOLA, IOWA
RESOLUTION NO. _____

**A RESOLUTION TO CORRECT
SCRIVENER'S ERROR IN ORDINANCE 1632**

WHEREAS, Ordinance 1632 amending Chapter 99, sewer service charges, Indianola Code of Ordinances was approved on the 20th day of April 2020; and

WHEREAS, a scrivener's error was noted in Section 1B of the attached Ordinance in the calculation of the high-strength user rate and does not affect the rate charge as approved by Council; and

WHEREAS, Iowa Codification maintains the City of Indianola's Code of Ordinances.

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby

1. Approves the correction of the scrivener's error in Ordinance 1632, Section 1B to replace the amount of \$9.05 with \$9.85 in the calculation of the high-strength user rate, and
2. directs staff to have Iowa Codification correct the scrivener's error in the published Code for Ordinance 1632.

Adopted this 5th day of October 2020.

Greta Southall
Mayor Pro Tem

Attest:

Andrew J. Lent
City Clerk/CFO

CITY OF INDIANOLA

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 99, SEWER SERVICE CHARGES,
INDIANOLA CODE OF ORDINANCES

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION 1. Section 99.05, User Charges, is hereby amended by deleting Subsections 1, 2 and 3 and in Subsection 4 renumbering it to Subsection 1 and then deleting the stricken language and inserting the underlined language as follows:

User Charges Effective ~~September 1, 2013~~ June 1, 2020.

- A. Each contributor of normal domestic wastewater shall pay a user charge rate for operation and maintenance, including replacement and sewer revenue bond debt service, of ~~\$8.00~~ 18.00 for the first one thousand (1,000) gallons of water and ~~\$9.05~~ 9.85 for each one thousand (1,000) gallons of water thereafter as determined in Section 99.04. Regardless of the charge as calculated, each contributor shall pay a minimum monthly charge of ~~\$8.00~~ 18.00.
- B. Each contributor of wastewater, the strength of which is greater than normal domestic wastewater, shall pay a user charge rate for operation and maintenance, including replacement and sewer revenue bond debt service, of ~~\$11.31~~ 12.31 per one thousand (1,000) gallons of water as determined in Section 99.04. The ~~\$11.31~~ 12.31 per 1,000 gallon rate is the normal domestic wastewater rate of \$9.05 per 1,000 gallons multiplied by a surcharge factor of 1.25. Regardless of the charge as calculated, each contributor shall pay a minimum monthly charge of ~~\$11.31~~ 12.31.
- C. Each contributor who has a residential or commercial footing tile or sump pump connection to the City sanitary sewer system or a leaking sanitary sewer service shall pay an additional user charge as described in the City of Indianola's Infiltration and Inflow Policy. By this reference the City of Indianola's Infiltration and Inflow Policy, as it may be amended from time to time, is hereby incorporated into this subsection and made a part of this chapter as if fully set forth herein. (~~Ord. 1467 — May. 11 Supp.~~)
- D. This amendment shall take effect so as to increase sewer service charges for services reflected on the July 1, 2020, billing statement.

SECTION 2. REPEALER. Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudicated invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED by the Indianola City Council this _____ day of _____, 2020, and
APPROVED this _____ day of _____, 2020.

Kelly B. Shaw, Mayor

ATTEST:

Andrew J. Lent
City Clerk/Finance Director

First Reading:
Second Reading:
Third Reading:
Published:

Meeting Date: 10/05/2020

Subject

Prior and final approval on Urban Revitalization Designations.

Information

The following comprise a list of prior and final Urban Revitalization Designations. All paperwork is in order.

Prior:

- 400 E 1st Avenue — SFD — Stephen Muldrow
- 614 S Y Street — SFD — Nicole and Lucas Pontier
- 1503 11th Way — SFD — Michael and Pam Blubaugh-Mattox

Final:

- 1010 E Plainview Avenue — SFD — David and Nicole Borner

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 10/05/2020

Subject

Resolution approving salaries.

Information

This action sets salaries in accordance with the personnel management guide, union contracts and seasonal salaries.

Fiscal Impact

Attachments

Resolution Approving Salaries

City of Indianola
RESOLUTION NO 2020-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Kelsey Purdy, Library Assistant, from CE1-1 \$13.49/hour to CE1-1.5 \$13.75/hour, effective September 13, 2020;

Afton Bradley, Rec Coordinator – Aquatics, from CE6-2 \$49,961.37/year to CE6-3 \$51,420.41/year, effective September 27, 2020;

Virginia Ricketts, Library Assistant, from CE1-2, \$14.05/hour (\$0.05 long) to CE1-3, \$14.45/hour (\$0.05 long), effective October 11, 2020.

Passed and approved this 5th day of October 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent , City Clerk/CFO

Meeting Date: 10/05/2020

Subject

Resolution approving a Notice of Intent to Appoint a Mayor.

Information

At its special meeting on September 29, 2020 the City Council directed staff to prepare necessary documents for the process to make an appointment to the vacant position of Mayor.

According to State law, the Council must adopt a resolution providing notice of intent to appoint to the vacancy.

The resolution is attached. If approved, a notice will be published according to State law.

City staff are working on application materials which will be made available on the website. A special meeting will be scheduled for 6:00 p.m. on October 29, 2020.

Fiscal Impact

Attachments

Resolution - Notice of Intent

Notice of Intent

City of Indianola
Resolution No.

**RESOLUTION PROVIDING FOR NOTICE OF INTENT TO FILL MAYORAL
VACANCY BY APPOINTMENT**

BE IT RESOLVED by the City Council of the City of Indianola, Iowa:

The City Council of the City of Indianola, Iowa has determined it to be in the best interest of the City to fill the Mayoral vacancy to be created by the resignation of Kelly B. Shaw effective at noon on September 22, 2020 by appointment in accordance with Iowa Code Section 372.13(2)(a). The City Clerk is authorized and directed to publish Notice of Intent to Appoint in the time and in the manner as required by law.

Passed and approved the 5th day of October 2020.

Greta Southall, Mayor Pro Tem

Attest:

Andrew J. Lent, City Clerk

**NOTICE OF INTENT OF INDIANOLA CITY COUNCIL TO APPOINTMENT MAYOR IN ACCORDANCE WITH
IOWA CODE SECTION 372.13(2)(a)**

**TO: ALL CITIZENS AND PARTIES IN INTEREST WHO MAY BE ENTITLED TO NOTICE OF
THE INDIANOLA CITY COUNCIL'S INTENT TO APPOINT A MAYOR IN
ACCORDANCE WITH IOWA CODE SECTION 372.13(2)(a)**

YOU ARE HEREBY NOTIFIED that the City Council of the City of Indianola, Iowa intends to fill the vacancy created by the resignation of Kelly B. Shaw effective at noon on September 22, 2020, by the appointment of Mayor at the Indianola City Council meeting to be held on the 29th day of October 2020, at 6:00 p.m. in the Council Chamber of the City Council, 110 North 1st Street, Indianola, Iowa.

YOU ARE FURTHER NOTIFIED that any qualified person interested in being appointed as Mayor should contact the following office for more information:

City Clerk
Indianola City Hall
110 N 1st Street
Indianola, Iowa 50125
(515) 961-9410
Cityclerk@IndianolaIowa.gov

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that the electors of the City have the right to file a petition requiring that the vacancy be filled by special election, by the filing of a petition in accordance with Iowa Code Section 372.13(2)(a) within fourteen days after publication of this Notice or within fourteen days after the appointment is made by the City Council, whichever is later.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that upon the appointment of the mayor by the City Council, the appointed mayor shall serve for the period until the next pending election.

DATED this 5th day of October 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andrew J. Lent, City Clerk

Meeting Date: 10/05/2020

Subject

Resolution amending and approving the fee schedule for items taken to the brush facility and plumbing/mechanical permit fees.

Information

Fiscal Impact

Attachments

Council Fees Memorandum

Revised Fee Schedule

Resolution Approving Updated Fees



COMMUNITY DEVELOPMENT

To: Mayor and City Council
From: Charlie E. Dissell, AICP, Community and Economic Development Director
Akhilesh Pal, P.E., Public Works Director
CC: Ryan Waller, City Manager
Date: September 25, 2020
Re: Resolution approving the updated fee schedule for items taken to the brush facility and plumbing/mechanical permit fees.

Staff is recommending a change to the fees for computer monitors and televisions. This recommendation is based on the charges from the recycling center used by the City. The proposed fees will cover these costs. The fees for the services at brush facility have also been updated to reflect the fees adopted by Council during its meeting on March 16, 2020.

In addition to the Brush Facility fees, the presented items for Council consideration move existing fees to the fee schedule. These fees were previously in the plumbing and mechanical codes themselves and removed as part of the comprehensive update by Council at its June 15th meeting.

We will attend the October 5th Council meeting if you have any questions.



City of Indianola Fee Schedule

ADOPTED BY INDIANOLA CITY COUNCIL ON OCTOBER 5,
2020. FEES EFFECTIVE UPON APPROVAL.

Contents

City Clerk Fees	3
Permits/Licenses	3
Event Fees	3
Miscellaneous.....	3
Street Department	4
Permits	4
Brush Facility	4
Community Development Fees	5
Administrative Fees	5
Sign Permit Fees	5
Subdivision Fees	5
Building Permit Fees	5
Miscellaneous Permit Fees.....	6
Utility Construction Fees	6
Information Technology Fees.....	7
Indianola Magazine Ad	7
Police Department Fees	8
Fire/EMS Fees.....	9
Transport Fees.....	9
Treatment Fees	9
Permit Fees.....	9
Special Event Fees	9
Billings for other agencies	9
Library Fees	10
Lost or Damaged Materials	10
Printing Fees.....	10
Fines	10
Miscellaneous.....	10
Veterans Memorial Pool and Aquatic Center Fees.....	11
Admissions	11
Season Passes (20% Discount Through April 19)	11
Season Passes (April 20 – End of Season).....	11
Lessons	11
Pool Party Rental Fees.....	11

Parks and Recreation Program Fees.....	12
Parks and Recreation Facility Fees	13
Water Resource Recovery (WPC) Department Fees	14
Cleaning/Televising Lines	14
Miscellaneous Fees	14

City Clerk Fees

Permits/Licenses

Fee Description	Cost	Cost Description
Cigarette Permit	\$75.00	Per Year
Refuse Hauling Permit	\$150.00	Per Packer
Refuse Hauling Permit	\$100.00	Units Other than Packer
Solicitors	\$100.00	Per Year
Peddlers or Transient Merchant.....	\$50.00	For one day
Peddlers or Transient Merchant.....	\$100.00	For one week
Peddlers or Transient Merchant.....	\$200.00	For up to six (6) months
Peddlers or Transient Merchant.....	\$300.00	For one year or any major part thereof
Ice Cream Vendors.....	\$20.00	One Day
Ice Cream Vendors.....	\$30.00	One Week
Ice Cream Vendors.....	\$50.00	One Month
Ice Cream Vendors.....	\$100.00	One Month to six months
Mobile Food & Beverages Vendors	\$50.00	For one day
Mobile Food & Beverages Vendors	\$100.00	For one week
Mobile Food & Beverages Vendors	\$200.00	For up to six (6) months
Mobile Food & Beverages Vendors	\$300.00	For over six (6) months to one year

Event Fees

Fee Description	Cost	Cost Description
Bike Night Fee.....	\$750.00	Per Event to Lease Square (April-September)
Bike Night Fee.....	\$80.00	Per Event to Sweep the Square
Deck Fees.....	\$0.50	Per square foot

Miscellaneous

Fee Description	Cost	Cost Description
Returned Check/Debit/Credit Card	\$30	
Copies	\$0.25	per copy sheet of paper

Street Department

Permits

Fee Description	Cost	Cost Description	Additional Fees Description
Street Closure	\$25.00	Each application	

Brush Facility

Fee Description	Cost	Cost Description	Additional Fees Description
Bag/Bundle.....	\$5.00	Each	
Pickup Load.....	\$15.20 .00	Each	
Trailer Load.....	\$20.25 00	Each	
Small Truck.....	\$30.00	Each	
Large Truck	\$45.50 .00	Each	
Anything that is 1/2" or more in diameter. Items may be loose or in paper bags only			

Computer Monitor/TV	\$15.00	Each Based on Size
29" and under	\$20.00	Each
30" to 39"	\$30.00	Each
Over 40"	\$40.00	Each
Console/Projection TV	\$30.50 .00	Each

Mulch Load Service Fee	\$10.00	per vehicle
------------------------------	---------	-------------

Community Development Fees

Administrative Fees

Alley Closing Fee.....	\$200.00	Per 1/2 block
Board of Adjustment Hearing.....	\$150.00	
Nuisance/Property Maintenance Administrative Fee....	\$25.00	Per Hour
Nuisance/Property Maintenance Abatement Fee.....	Contractors Invoiced Fee	
Rezoning Request.....	\$250.00	Plus Outside Engineering Costs
Site Plan Review.....	\$225.00	Plus Outside Engineering Costs
Street Bond Permit.....	\$10.00	Per square foot

Sign Permit Fees

24 sq. ft. or less	\$50.00	
25-100 sq. ft.	\$75.00	
100+ sq. ft.	\$100.00	Additional \$0.20 per sq. ft. over 100
Exemption Request	\$50.00	
Code Appeal Procedure	\$50.00	
Banner Application.....	\$25.00	Additional \$2.00 per banner
Temporary Sign Permit.....	\$25.00	For the first 10-day period, \$5.00 additional for 10 additional days (must be consecutive)
Temporary Sign Permit.....	\$25.00	For a 3-day period

Subdivision Fees

Plat of Survey	\$75.00	
Preliminary Plat Review.....	\$250.00	Additional \$10.00 for each lot in excess of 10 lots, Plus Outside Engineering Costs
Final Plat Review	\$150.00	Additional \$10.00 for each lot in excess of 10 lots, Plus Outside Engineering Costs
Construction Document Review.....	\$100.00	Plus Outside Engineering Costs

Building Permit Fees

Total valuation of \$1.00 - \$500.00	\$30.00	
Total valuation of \$501.00 - \$2,000.00	\$30.00	for the 1st \$500.00 plus \$1.75 for each additional \$100.00 or fraction thereof, to and including \$2000.00
Total valuation of \$2,001.00 - \$25,000.00.....	\$50.00	for the 1st \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00
Total valuation of \$25,001.00 - \$50,000.00.....	\$276.00	for the 1st \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
Total valuation of \$50,001.00 - \$100,000.00.....	\$457.00	for the 1st \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00

Total valuation of \$100,001.00 - \$500,000.00.....	\$738.00	for the 1st \$100,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
---	----------	--

Total valuation of \$500,001.00 - \$1,000,000.00.....	\$2,703.00	for the 1st \$500,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
---	------------	--

Total valuation of \$1,000,001.00 and up.....	\$4,546.00	for the 1st \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof
---	------------	---

Inspections outside of normal business hours.....	\$40.00 Per hour
Re-inspection fee.....	\$25.00 Per hour
Inspections for which no fee is specifically indicated.....	\$25.00 Per hour
Additional plan review required by changes, additions or revisions to approved plans....	\$25.00 Per hour

Miscellaneous Permit Fees

Electrical Permit Fee	\$80.00
Electrical Permit Fee	\$120.00

Basic Overhead Fee with New Service Connection
 Basic Underground Fee with New Service Connection
 Additional Fees based on # of meters, circuits, openings, fixed appliances, motors, etc.

Mechanical Permit Fee	\$50.00
-----------------------------	---------

Basic Fee
~~Additional Fees based on installation, relocation or replacement of furnaces, appliances, cooling units, boiler, air handling unit, ventilation fan, and gas piping~~

Additional Mechanical Permit Fees (HVAC systems)

Furnace	\$15.00 each
Comfort Cooling / AC Units / Chillers.....	\$15.00 each
Gas Piping Outlets.....	1-4 \$3.00 each / 5+ \$1.50 each
Appliance Vents	\$5.00 each
Water Heaters.....	\$10.00 each
Rooftop Unit / Heat Pump / PTAC	\$15.00 each
Hoods	\$10.00 each
Heater – wall, floor, suspended	\$10.00 each
Damper	\$5.00 each
Vent fans / Bath fans	\$5.00 each
Air Handling Units / Ducts /	
Vav's / Fan Power Boxes /	
VRF Indoor Blower Units.....	\$10.00 each
Fireplace / Stoves.....	\$10.00 each
Separate Vent System.....	\$10.00 each
Refrigeration Units – Coolers / Freezers	\$10.00 each
Misc. Work.	\$10.00 each

Additional Mechanical Permit Fees (Hydronic systems)

Boiler	\$15.00 each	Additional Fee: +\$3.00 / 100k BTU
Cooling Tower – Evaporative Cooler ..	\$10.00 each	
Water Heaters – 50 Gallon Limit.....	\$10.00 each	
Radiant Piping System	\$10.00 each	

Plumbing Permit Fee.....\$50.00

Basic Fee

~~Additional Fees based on each plumbing fixture.~~

Additional Plumbing Permit Fees

Water Piping Opening..... \$3.75 Each
Water Service - Domestic..... \$10.00/100 Lineal Feet
Water Service – Fire..... \$10.00/100 Lineal Feet
Water Main - Private..... \$10.00/100 Lineal Feet
Sewer – Private Main \$10.00/100 Lineal Feet
Sewer – Building \$10.00/100 Lineal Feet
Fixtures..... \$3.75 Each Fixture
Gas Piping Outlets..... 1-4 \$3.00 Each/ 5 + \$1.50 Each

Demolition Permit Fee \$125.00
Driveway Permit.....\$25.00
Planting in Parking Permit.....\$5.00
Right of Way Permit\$100.00
Sidewalk Permit..... \$20.00

Utility Construction Fees

Electric Service Fees.....\$60.00	Overhead
Electric Service Fees.....\$100.00	Underground
Electric Service Fees.....\$35.00	Temporary Construction
Electric Meter.....\$100.00	
Water Connection.....\$150.00	
Water Meter Connection.....\$50.00	Plus Cost of Meter
Construction Water.....\$35.00	
Water Inspection.....\$40.00	
Water Permit.....\$15.00	
Sewer Inspection.....\$100.00-\$200.00	
Sewer Permit.....\$20.00	
Sewer Tap Fee.....TBD	Dependent upon sewer connection fee

Information Technology Fees

Indianola Magazine Ad

8.75 w x 11.25 h - full page premium-4 issues.....	\$875/issue
8.75 w x 11.25 h - full page premium-single issue.....	\$1,025/issue
8.75 w x 11.25 h -full page - 4 issues	\$750/issue
8.75 w x 11.25 h - full page -single issue.....	\$900/issue
8.75 w x 5.75 h-half page-4 issues	\$400/issue
8.75 w x 5.75 h-half page-single issue	\$550/issue

Police Department Fees

Report Fee.....	\$5.00	Per copy
Trip Sheets	\$1.00	Per page
Color Photos.....	\$5.00	Per sheet
Color Photos on Compact Disc.....	\$20.00	Per disc
Videos & Recordings on CD.....	\$20.00	Per disc
Email photos.....	\$5.00	Per report
Videos, recordings & reports transferred to USB drive provided by requestor.....		
\$10.00		
Compiling historical record(s).....	\$10.00	Per hour
Simpson Parking Hanger	\$5.00	5 – hangers no charge each placement

Fire/EMS Fees

Transport Fees

Basic Life Support Rate	\$620.00
Advanced Life Support	\$735.00
Advanced Life Support 2	\$1,065.00
Loaded Mileage Transport Fee	\$13.00 Per loaded mile

Treatment Fees

Treatment Only (Does not include Transport).....	\$200.00
ALS Tier.....	\$350.00

Permit Fees

Burn Permit	\$35.00
Construction Permit for Fire Alarm.....	\$35.00
Construction Permit for Fire Pump.....	\$35.00
Above Ground Installation of Flammable Liquids/Flammable Gas Tanks	\$50.00
Fire Works Display/Pyrotechnics Special Effects Permit	150/event

Special Event Fees

Firefighter/Paramedic.....	32.71/hour
Firefighter/EMT.....	28.26/hour
Firefighter/Paramedic/Full Time.....	\$45.05-\$54.97/hour

Billings for other agencies

EMS Billing Fee.....	\$35.00/Report
----------------------	----------------

Library Fees

Lost or Damaged Materials

Missing barcode	\$1.00
Missing/damaged cases for audio or audiobooks	\$2.50-\$9.00
Missing/damaged cases for DVD & CD's.....	\$1.50-\$4.00
Lost inserts	\$3.00
Library card replacement.....	\$1.00
Torn page	\$2.00
Damaged beyond repair	Cost of the Item
Damaged but repairable	Check with Library Director

Printing Fees

Black and white photocopies	\$0.15 Per page
Color photocopies.....	\$0.50 Per page
Computer Printouts	\$0.15 Per page

Fines

Printed Materials	\$0.15 Per day	Max of \$5.00
DVDs and games	\$0.50 Per day	Max of \$5.00

Miscellaneous

Meeting room reservation.....	\$25.00	For 4 hours, \$5.00/hour thereafter
-------------------------------	---------	-------------------------------------

Veterans Memorial Pool and Aquatic Center Fees

Admissions

Daily Pool Admission	\$5.00	2 & under Free
After 5 PM Admission.....	\$2.50	
Tot Splash Time	\$2.00	Free with season pass
Adult Lap Swim.....	\$2.00	Free with season pass
Open Night Swim	\$2.00	Free with season pass
10 Swim Punch Card.....	\$50.00	
20 Swim Punch Card.....	\$100.00	

Season Passes (20% Discount Through April 19)

1 Person Season Pool Pass	Resident: \$61.00	Non-Resident: \$71.00
2 Person Season Pool Passes.....	Resident: \$107.00	Non-Resident: \$123.00
3 Person Season Pool Passes.....	Resident: \$117.00	Non-Resident: \$135.00
4 Person Season Pool Passes.....	Resident: \$127.00	Non-Resident: \$147.00
5 Person Season Pool Passes.....	Resident: \$137.00	Non-Resident: \$159.00
Each Additional Person	Resident: \$10.00	Non-Resident: \$12.00

Season Passes (April 20 – End of Season)

1 Person Season Pool Pass	Resident: \$76.00	Non-Resident: \$88.00
2 Person Season Pool Passes.....	Resident: \$134.00	Non-Resident: \$154.00
3 Person Season Pool Passes.....	Resident: \$144.00	Non-Resident: \$166.00
4 Person Season Pool Passes.....	Resident: \$154.00	Non-Resident: \$178.00
5 Person Season Pool Passes.....	Resident: \$164.00	Non-Resident: \$190.00
Each Additional Person	Resident: \$10.00	Non-Resident: \$12.00

Lessons

Mighty Minnows Swim Lessons	Resident: \$21.50	Non-Resident: \$26.50
Red Cross Swim Lessons.....	Resident: \$35.00	Non-Resident: \$40.00

Pool Party Rental Fees

Entire Pool.....	\$325.00
Large Pool Only	\$240.00
Shallow Pool Only	\$150.00
Birthday Party Area.....	\$50.00

Parks and Recreation Program Fees

Special Needs Dances	\$3.00	
Adult Dances	\$5.00	
Family Sweetheart Dance	\$15.00/child	\$20.00/adult
Family Fun Night	\$15.00/child	\$20.00/adult
Flashlight Easter Egg Hunt.....	Resident: \$6.00	Non-Resident: \$7.50
Mad Science Workshops.....	Resident: \$29.00	Non-Resident: \$34.00
Mad Science Camps	Resident: \$79-\$139.00	Non-Resident: \$84.00-\$144.00
Bricks 4 Kidz Workshops	Resident: \$32.00-\$40.00	Non-Resident: \$37.00-\$45.00
Bricks 4 Kidz Academy.....	Resident: \$119.00	Non-Resident: \$124.00
Lego Robotics Lab	Resident: \$36.00-\$40.00	Non-Resident: \$41.00-\$45.00
Nature Explorers	Resident: \$35.00-\$40.00	Non-Resident: \$40.00-\$45.00
Family Horseback Rides	Resident: \$26.50-\$32.00	Non-Resident: \$31.50-\$37.00
Junior Police Academy	Resident: \$23.00	Non-Resident: \$28.00
Junior Fire Academy.....	Resident: \$17.50	Non-Resident: \$22.00
Rocket Camp	Resident: \$99.00	Non-Resident: \$104.00
Magicamp	Resident: \$35.00	Non-Resident: \$40.00
Hot Air Balloon Camp.....	\$50.00	
Bullseye Camp.....	Resident: \$55.00	Non-Resident: \$60.00
Creative Geniuses	Resident: \$41.00-\$65.00	Non-Resident: \$46.00-\$70.00
Creative Geniuses Art Night.....	Resident: \$20.00	Non-Resident: \$25.00
Rounded Minds Art.....	Resident: \$70.00	Non-Resident: \$75.00
Rounded Minds Soccer	Resident: \$40.00-\$68.00	Non-Resident: \$45.00-\$73.00
Kids Cooking.....	Resident: \$15.00	Non-Resident: \$18.75
Babysitting Clinic.....	Resident: \$26.00	Non-Resident: \$31.00
It's Tea Time.....	Resident: \$10.00	Non-Resident: \$12.50
Dinner Delights.....	Resident: \$100.00-\$200.00	Non-Resident: \$105.00-\$205.00
Adult Dance Classes	Resident: \$44.00	Non-Resident: \$49.00
Beginning Quilting.....	Resident: \$32.00-\$48.00	Non-Resident: \$37.00-\$53.00
Adult Painting Workshops	Resident: \$20.00-\$45.00	Non-Resident: \$25.00-\$50.00
Beginning Vegetable Gardening	Resident: \$9.00	Non-Resident: \$11.25
Starting Plants from Seeds.....	Resident: \$5.00	Non-Resident: \$6.25
Think Spring Garden Seminar	\$45.00	
Garden Art.....	\$20.00-\$40.00	
Senior Trips	Resident: \$8.00-\$45.00	Non-Resident: \$8.00-\$50.00
Youth Softball Leagues.....	Resident: \$52.00-\$68.00	Non-Resident: \$57.00-\$73.00
Adult Slow Pitch Leagues	\$400-\$470/team	
T-Ball Leagues	Resident: \$22.00-\$33.00	Non-Resident: \$27.00-\$38.00
Youth Tennis Lessons	Resident: \$29.00	Non-Resident: \$34.00
Youth Flag Football Leagues	Resident: \$44.00	Non-Resident: \$49.00
Youth Basketball Leagues	Resident: \$52.00	Non-Resident: \$57.00
Adult Basketball Leagues	\$165.00/team	
Adult Bags League.....	\$40/team	
Chicometrics.....	Resident: \$31.00-\$41.00	Non-Resident: \$36.00-\$46.00

Parks and Recreation Facility Fees

Buxton Room – Weekend/No Alcohol	\$300/day	\$200 deposit
Buxton Room – Weekend/Alcohol.....	\$500/day	\$400 deposit
Buxton Room – Weekday.....	\$30/hr	
Conference & Arts/Craft Rooms	\$10/hr	
Park Shelters	Resident: \$5.00/hr	Non-Resident: \$6.00/hr
Pickard Campground.....	\$12.00/day	
Buxton Gazebo.....	\$35.00/day	
Amphitheater.....	\$60.00/day	\$100/deposit
Amphitheater Back Stage.....	\$25.00/day	
Selling Concessions Permit.....	\$25.00/day	
Charging Admissions Permit	\$25.00/day	
Softball Field Practices – Spring	\$220/team	
Softball Field Practices – Fall.....	\$120/team	
Softball Field Practices	\$10/75 minutes	
Adult Softball Field.....	\$75.00/day	
Youth Softball Field	\$60.00/day	
Dog Park Pass	\$25.00/year	
Recreation Equipment	\$0.50-\$10.00/day	
Cross Country Course.....	\$100.00/day	

Water Resource Recovery (WPC) Department Fees

Cleaning/Televising Lines

Normal Cleaning of Sewer Lines	\$1.25/foot	
Televise Lines with USB Report.....	\$1.25/foot	
Jet/Vac Lines with 2 Laborers	\$225.00/hour	Minimum 1 hour per call
Jet/Vac Lines with 2 Laborers Overtime	\$260.00/hour	Minimum 1 hour per call
Camera Van.....	\$195.00/hour	Minimum 1 hour per call
Camera Van Overtime.....	\$230.00/hour	Minimum 1 hour per call
Service Truck	\$175.00/hour	Minimum 1 hour per call
Labor	\$40.00/hour	Minimum 1 hour per call
Labor Overtime	\$60.00/hour	Minimum 1 hour per call

Miscellaneous Fees

Time of Sale Inspection Fee	\$50.00
Time of Sale Re-inspection Fee	\$25.00
Administration Fee.....	5%
Late payment penalty	5% of the amount due shall be added to each delinquent bill

CITY OF INDIANOLA, IOWA
RESOLUTION NO. 2020 -

**RESOLUTION APPROVING THE UPDATED FEE SCHEDULE FOR ITEMS TAKEN TO THE BRUSH FACILITY
AND PLUMBING/MECHANICAL PERMIT FEES**

WHEREAS, the City of Indianola Brush Facility recycles computer and television monitors for a fee; and

WHEREAS, the recycling center used by the City has increased their fees; and

WHEREAS, fee changes for the Brush Facility and additional mechanical and plumbing permit fees were not included in the official fee schedule for the City of Indianola adopted on June 15, 2020.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, that the fee schedule is hereby amended to include recycling charges and the previously adopted Brush Facility fees and additional mechanical and plumbing permit fees and that the City Clerk is directed to add the changes to the official City of Indianola fee schedule

Adopted this 5th day of October 2020.

Greta Southall, Mayor Pro Tem

Attest:

Andrew J. Lent
City Clerk/CFO

Meeting Date: 10/05/2020

Subject

Resolution approving subrecipient grant agreement with Central Iowa Shelter and Services.

Information

The City of Indianola received a Community Development Block Grant for a Meal Site for low to moderate income families with meals provided by local restaurants. The Site is operated by Central Iowa Shelter & Services (CISS). Since the money to operate the Site will go through the City to CISS, the grant requires a subrecipient agreement between the City and CISS.

Fiscal Impact

Attachments

Resolution Approving Agreement
Agreement

CITY OF INDIANOLA, IOWA
RESOLUTION NO. _____

**RESOLUTION APPROVING A SUBRECIPIENT GRANT AGREEMENT WITH
CENTRAL IOWA SHELTER & SERVICES**

WHEREAS, the City of Indianola is the recipient of a Community Development Block Grant (CDBG) to provide a meal site to provide meals from local restaurants for low to moderate income families; and

WHEREAS, Central Iowa Shelter & Services (CISS) agreed to fulfill the grant requirements and operate the meal site; and

WHEREAS, a subrecipient agreement between the City of Indianola and CISS is required as part of the CDBG grant; and

WHEREAS, said subrecipient grant agreement is attached to this resolution.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, that

1. The attached subrecipient agreement between the City of Indianola and Central Iowa Shelter & Services is approved, and
2. The Mayor Pro Tem or City Manager and City Clerk are authorized to sign the agreement on behalf of the City.

Adopted this 5th day of October 2020.

Greta Southall
Mayor Pro Tem

Attest:

Andrew J. Lent
City Clerk/CFO

SUBRECIPIENT AGREEMENT FOR FEDERALLY FUNDED PROJECT

THIS CONTRACT, made and entered into this ____ day of _____, 20__ by and between _____, IOWA, _____; and, _____, (hereinafter called "the Subrecipient") WITNESSETH THAT:

WHEREAS, _____, at the request of _____, has applied to the Iowa Economic Development Authority for a grant of federal funds from the U.S. Department of Housing and Urban Development pursuant to Title I of the Housing and Community Development Act of 1974 and Chapter 23 of the Iowa Administrative Code to: _____; and,

WHEREAS, _____ has been awarded a grant of funds as aforesaid in the amount of \$ _____ subject to the condition that _____ provide a local matching contribution in the amount of \$ _____; and,

WHEREAS, the parties hereto desire to make a written agreement with respect to said funds and the implementation of the project to which they pertain;

NOW, THEREFORE, the parties hereto have agreed to the terms and conditions as hereafter stated:

Section 1. Matching Funds. _____ shall expend the sum of \$ _____ of its own funds constituting X % of the local matching contribution (for what? when infused? how managed?).

Section 2. Construction Contracts and Services. _____ and _____ shall, for the purpose of constructing the aforesaid proposed project, proceed forthwith to engage the services of an architect/engineer, adopt plans and specifications, and award construction contracts in accordance with the laws and regulations of the State of Iowa and of the United States.

Section 3. Administration. The administration of the CDBG Contract # _____ and all transactions involving the expenditure of any of the grant funds within the scope of said contract shall be the sole prerogative of _____ carried out in such manner as it deems appropriate and consistent with Title I of the Housing and Community Development Act of 1974, 261--Chapter 23 of the Iowa Administrative Code and the contract between IEDA and _____.

Section 4. Property Ownership. Any and all improvements or property, real or personal, constructed, installed, or acquired pursuant to this contract shall be and remain the property of _____, conditions (if any) _____. If, from the date funds are first spent for the property until five years after closeout of _____ grant the use or planned use of the property is proposed to be changed, then _____ shall notify _____ of the proposed change. _____ shall contact the Iowa Economic Development Authority for instructions on how to proceed. If _____ proceeds with a use determined by the IEDA to be inconsistent with the use of the CDBG funds, _____ shall reimburse _____ and _____ shall reimburse the IEDA in the amount of the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds.

Section 5. Proposed Project. _____ shall grant access to the premises and _____'s program records for _____ and its contractors to perform such required functions consistent with the CDBG contract as the _____ shall deem appropriate.

Section 6. Excess Costs. It is agreed that if the construction of said project results in contractual liability of _____ in an amount greater than said funds as stated in Section 1,

_____ shall be responsible for covering 100% of excess costs and hold _____ free of any contractual liability.

Section 7. Indemnification. _____ shall hold _____ and its officers and employees harmless from any and all claims, losses, damages or liability whatsoever resulting from or arising out of this contract or the project to which is pertains.

Section 8. Unallowable Costs. If _____ determines at any time, whether through monitoring, audit, closeout procedures or by other means or process that _____ has expended funds which are unallowable, _____ will be notified of the questioned costs and given an opportunity to justify questioned costs prior to _____ final determination of the disallowance of costs. If it is _____ final determination that costs previously paid by _____ are unallowable under the terms of the Agreement, the expenditures will be disallowed and _____ shall repay to _____ any and all disallowed costs.

Section 9. Events of Default. The following shall constitute Events of Default under this Agreement: Material Misrepresentation. If at any time any representation, warranty or statement made

or furnished to _____ by, or on behalf of _____ in connection with this Agreement or to induce _____ to make a grant to _____ shall be determined by _____ to be incorrect, false, misleading or erroneous in any material respect when made or furnished and shall not have been remedied to _____ satisfaction within thirty (30) days after written notice by _____ is given to _____.

- b. Noncompliance. If there is a failure by the _____ to comply with any of the covenants, terms or conditions contained in this Agreement.
- c. Agreement Expiration Date. If the Project, in the sole judgment of _____, is not completed on or before the Agreement Expiration Date.
- d. Misspending. If _____ expends Grant proceeds for purposes not described in the CDBG application, this Agreement, or as authorized by _____.
- e. Insurance. The following provision shall apply to Activity Number(s) _____. If loss, theft, damage or destruction of any substantial portion of the property of _____ occurs for which there is either no insurance coverage or for which, in the opinion of _____, there is insufficient insurance coverage.

Section 10. Notice of Default. _____ shall issue a written notice of default providing therein a fifteen (15) day period in which _____ shall have an opportunity to cure, provided that cure is possible and feasible.

Section 11. Remedies upon Default. If, after opportunity to cure, the default remains, _____ shall have the right, in addition to any rights and remedies available to it to do one or both of the following:

- a. exercise any remedy provided by law;
- b. require immediate repayment of up to the full amount of funds disbursed to _____ under this Agreement plus interest.

Section 12. Miscellaneous. Neither party to this contract shall assign its rights and obligations hereunder without the prior written authorization of the other party. This contract shall be governed by the laws of the State of Iowa. In the event any provision of this contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The terms and conditions of this contract may be amended only by written instrument executed by both parties and, when necessary, with the concurrence of the State of Iowa, Iowa Economic Development Authority. Such amendments include any deviation from the recipient program schedule, or

other terms and conditions provided for by the Iowa Economic Development Authority contract number which is by this reference incorporated herein and made a part hereof of this Subrecipient agreement.

Section 13. Federal Laws. By virtue of the federal funding provided for under this agreement, the parties hereto shall be bound by and adhere to all applicable federal laws, rules, policies, orders and directions, including by way of specification but not limited to the following:

- a. The requirements of Executive Order 11246, as amended by Presidential Executive Order 11375 and the regulations issued under the Order at 41 CFR Chapter 60.
- b. The requirements of Executive Orders 11625, 12432, and 12138. Consistent with responsibilities under these Orders, the provider must make efforts to encourage the use of minority- and women-owned business enterprises in connection with activities funded under this part.
- c. The maintenance of books, records, documents and other such evidence pertaining to all costs and expenses incurred and revenues received under this contract/subagreement to the extent and in such detail as will properly reflect all costs, direct and indirect, of labor, materials, and equipment, supplies, services, and other costs and expenses of whatever nature, for which payment is claimed under their contract/subagreement as specified in 261- Chapter 23, Iowa Administrative Code and 2 CRF 200
- d. At any time during normal business hours and as frequently as deemed necessary, the parties heretofore shall make available to the Iowa Economic Development Authority, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract/subagreement and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract/subagreement.
- e. Davis-Bacon Act, as amended (40 U.S.C. 276a - 276a-5), where applicable under Section 110 of the Housing and Community Development Act of 1974, as amended; Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.); the Copeland Anti-Kickback Act (18 U.S.C. 874); and regulations which implement these laws.
- f. Contracts in excess of \$100,000 shall require compliance with the following laws and regulations: Section 306 of the Clean Air Acts (42 U.S.C. 1857(h)); Section 508 of the Clean Water Act (33 U.S.C. 1368); Executive Order 11738; EPA Regulations - 40 CFR, Part 15; as applicable.
- g. Procurement. For purposes of this agreement Cities and Counties are required to adopt the federal procurement policies and procedures that align with Federal provisions of 2 CFR 200.318-200.326. The Procurement Policy is found in "Iowa Community Development Block Grant Management Guide", as found on the Authority's website at www.iowaeconomicdevelopment.com/Community/CDBG.
- h. CIVIL RIGHTS

(a) DISCRIMINATION IN EMPLOYMENT. The Recipient shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, sexual orientation, gender identity, familial status, physical or mental disability. The Recipient may take affirmative action to ensure that applicants are employed and that employees are treated without regard to their race, color, religion, sex, national origin, age, sexual orientation, familial status, gender identity, or physical or mental disability. Such action shall include, but may not be limited to, the following: employment, upgrading, promotion, demotion or transfers; recruitment or recruitment advertising; lay-off or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. The Recipient agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees Upon the State's written request, the Recipient shall submit to the State a copy of its affirmative action plan, containing goals and time specifications, and accessibility plans and policies as required under Iowa Administrative Code chapter 11—121.

(b) CONSIDERATION FOR EMPLOYMENT. The Recipient shall, in all solicitations or advertisements for employees placed by or on behalf of the Recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, physical or mental disability, or familial status.

(c) SOLICITATION AND ADVERTISEMENT. The Recipient shall list all suitable employment openings in the State Employment Service local offices.

(d) CIVIL RIGHTS COMPLIANCE IN EMPLOYMENT. The Recipient shall comply with all relevant provisions of the Iowa Civil Rights Act of 1965 as amended; Chapter 19B.7 and Chapter 216, Code of Iowa; Federal Executive Order 11246, as amended; Title VI of the U.S. Civil Rights Act of 1964 as amended (42 U.S.C. Section 2000d et seq.); the Fair Labor Standards Act (29 U.S.C. Section 201 et seq.); The Americans with Disabilities Act, as applicable, (P.L. 101 336, 42 U.S.C. 12101-12213); Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. Section 794); and the

Age Discrimination Act of 1975 as amended (42 U.S.C. Section 6101 et seq.). The Recipient will furnish all information and reports requested by the State of Iowa or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of Iowa to investigate compliance with these rules and regulations.

(e) CERTIFICATION REGARDING GOVERNMENT-WIDE RESTRICTION ON LOBBYING. The Recipient certifies, to the best of his or her knowledge and belief, that:

(i) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with awarding any Federal contract, making any Federal grant, making any Federal loan, entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(ii) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.

(iii) The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

(iv) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(f) PROGRAM NONDISCRIMINATION. The Recipient shall conform with requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and HUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall, on the basis of race, color, national origin, sex or religion or religious affiliation, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available through this Contract. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et. seq.) or with respect to an otherwise qualified individual with a disability as provided in the Americans with Disabilities Act, as applicable, (P.L. 101 336, 42 U.S.C. 12101 12213) or Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794) shall also apply to any such program or Project.

(g) FAIR HOUSING. The Recipient shall comply with Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), generally known as the Fair Housing Act, and with HUD regulations found at 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. The recipient shall also comply with Section 109, Title I of the Housing and Community Development Act of 1974, as amended.

(h) SECTION 3 COMPLIANCE. The Recipient shall comply with provisions for training, employment, and contracting in accordance with 24 CFR part 135, Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u). All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):

(i) The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure

that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

(ii) The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

(iii) The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

(iv) The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

(v) The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

(vi) Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

(vii) With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

(i) **NONCOMPLIANCE WITH THE CIVIL RIGHTS LAWS.** In the event of the Recipient's noncompliance with the nondiscrimination clauses of this Contract or with any of the aforesaid rules, regulations, or requests, this Contract may be canceled, terminated, or suspended either wholly or in part. In addition, the State of Iowa may take further action, imposing other sanctions and invoking additional remedies as provided by the Iowa Civil Rights Act of 1965 (Chapter 216, Code of Iowa) or as otherwise provided by law.

(j). Others as applicable

Section 14. Termination.

(a) FOR CAUSE. The Local Government may terminate the Contract in whole, or in part, whenever the Local Government determines that the Subrecipient has failed to comply with the terms and conditions of the Contract.

(b) FOR CONVENIENCE. The Parties may terminate the Contract in whole, or in part, when all parties agree that the continuation of the Project would not produce beneficial results commensurate with the future disbursement of funds.

(c) DUE TO REDUCTION OR TERMINATION OF CDBG FUNDING. At the discretion of the Local Government, the Contract may be terminated in whole, or in part, if there is a reduction or termination of CDBG Federal block grant funds to the State.

Section 16. Procedures Upon Termination. This contract may be terminated by discretion of the Local Government by providing written notice to be conveyed via certified mail 30 days in advance. Project costs incurred to be paid through the effective termination date.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized representatives.

LOCAL GOVERNMENT: _____

By: _____ Date: ____ / ____ / ____

Attested By: _____ Date: ____ / ____ / ____

SUBRECIPIENT: _____

By: _____ Date: ____ / ____ / ____

Attested by: _____ Date: ____ / ____ / ____

Meeting Date: 10/05/2020

Subject

Resolution approving a Professional Services Agreement with Forestry Services, LLC and Knutson Tree Service, LLC for the removal of ash trees.

Information

Fiscal Impact

Attachments

Ash Tree Memorandum
Resolution for Ash Tree Removal
PSA with Forestry Services
PSA with Knutson Tree Service



— Parks and Recreation —

To: Mayor Pro Tem Southall and Indianola City Council

From: Angie Buchanan, Horticulturist Supervisor

Cc: Ryan Waller, City Manager
Andy Lent, Director of Finance

Date: September 30, 2020

Subject: 2020 Ash Tree Removal RFP Results and Recommendation

In preparation for the anticipated arrival of the Emerald Ash Borer, the Parks and Recreation Department has been removing ash trees since 2010 to spread out the financial impact of removing ash trees before they die and become hazardous. Over the past several years and including this current fiscal year, \$20,000 has been budgeted for the removal, and over the past several years we could remove 50-65 trees for that cost.

Five tree removal companies were notified of the RFP for removal of 64 trees by phone call. The RFP was also placed on the city website, Facebook and Iowa League of Cities website. Below is the list of proposals we received back.

Knutson	Winterset, Iowa	\$51,166
Forestry Services, LLC	Poplar Bluff, Missouri	\$57,600
CR Environmental, Inc.	Corydon, Iowa	\$62,750
Asplundh Tree Expert, LLC	Ralston, Nebraska	\$112,256

The RFP was put out in 13 different groups of trees and one of the groups was for stump grinding of street trees and backfilling. The trees were handpicked for removal depending on the condition of tree, location, safety concerns and with the primary goal of having zero ash trees in the parks and city properties. It is evident by looking at the condition of the trees that Emerald Ash Borer is here and quickly killing the Ash trees in our city. It is also evident the tree removal has significantly increased in the last year with Emerald Ash Borer in the Metro area and Midwest.

The budgeted amount for removal was \$20,000. With all the bids being over the budgeted amount I have prioritized it by location with safety concerns in mind. As the Ash trees quickly die the street trees are going to be the highest area of concern for homeowners, pedestrians, traffic, etc. It is important to stump grind and backfill at the time of removal, as this cost will increase if we wait and homeowners will not like a stump left in the parking. The lowest bid for street trees in Group #11, #12, and #13 is \$37,500 through Forestry Services, LLC. We will need to use reserves to pay for the additional \$17,500.



— Parks and Recreation —

The second priority area would be trees along the trail as bikers and pedestrians frequently use those areas. This would include Group #3, #5, #6, #7 and #8. The lowest bid for removal of these grouping is from Knutson's at \$5,950. The money used to pay for this group will come from the Tips for Trails funds, as this is part of trail maintenance.

Staff recommendation is to remove the 31 street trees by Forestry Services, LLC at a cost of \$37,500 and remove the 22 trail trees by Knutson Tree Service at a cost of \$5,950.



RESOLUTION NO. 2020-_____

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT
WITH FORESTRY SERVICES, LLC AND KNUTSON TREE SERVICE, LLC FOR THE REMOVAL OF ASH TREES**

WHEREAS, the City Council of the City of Indianola, Iowa, is in need of engaging a provider for the removal of ash trees on city properties and city right of ways (hereinafter referred to as “Services”); and

WHEREAS, the Park and Recreation Department solicited quotes for said Services; and

WHEREAS, after review of the proposals the City Council believes it to be in the best interest of the City to engage Forestry Services, LLC of Poplar Bluff, MO for the removal, stump grinding and backfill of Street Trees and Knutson Tree Service, LLC of Winterset, IA for the removal of Trail trees; and

WHEREAS, it is the determination of the City Council that the City should enter into a Professional Services Agreement with Forestry Services, LLC in the form attached as Exhibit “A”; and

WHEREAS, it is the determination of the City Council that the City should enter into a Professional Services Agreement with Knutson Tree Service, LLC in the form attached as Exhibit “B”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Professional Services Agreement with Forestry Services, LLC for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Professional Services Agreement with Knutson Tree Service, LLC for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
3. The Mayor Pro Tem is authorized and directed to execute the Professional Services Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 5th day of October 2020.

Greta Southall, Mayor Pro Tem

ATTEST:

Andy Lent, City Clerk/CFO

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered this 5th day of October, 2020, by and between the **CITY OF INDIANOLA**, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and **Forestry Services, LLC 526 CR 523, Poplar Bluff, MO 63901**, hereinafter referred to as "SERVICE PROVIDER."

WHEREAS, the CITY is in need of removal of 31 street right of way ash trees, stump grinding and backfilling with dirt and seed, hereinafter referred to as "Services"; and

WHEREAS, the CITY solicited proposals for said Services; and

WHEREAS, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall be paid for the Ash Tree Removal Project in an amount not to exceed thirty-seven thousand, five hundred Dollars (\$ 37,500.00) for said Services. SERVICE PROVIDER acknowledges and agrees that the CITY shall not issue payment until such time as CITY staff determines Services have been provided in accordance with Attachment "A".

2. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of

negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of ensuring this indemnity must be complied with as set forth below.

3. SERVICE PROVIDER and CITY shall discuss and mutually agree upon a schedule for the Services. SERVICE PROVIDER and CITY shall continue to discuss and review progress of the Services and make necessary adjustments as required by the CITY. Further, SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required as set out on Attachment "B".

4. SERVICE PROVIDER shall comply with all applicable State, Federal and local laws and regulations and shall obtain or cause to be obtained all required permits to perform the Services.

5. This Agreement may be terminated immediately by either party for cause, or by the CITY for convenience upon fourteen (14) days' written notice to SERVICE PROVIDER, in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER abandons this

Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

6. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":

CITY OF INDIANOLA

By: _____
Greta Southall, Mayor Pro Tem

Attest: _____
Andy Lent, City Clerk/CFO

"SERVICE PROVIDER":

By: Forestry Services, LLC

Name: _____

Title: _____



PARKS AND RECREATION

PROPOSAL SHEET

As previously stated, tree cuttings, brush and chips may go to the cities brush facility at no charge. Contractor may opt to dispose of debris in other ways if desired but not at an additional cost to the city. All cuttings must be removed from the park areas the same day as being cut. All areas must be cleaned and raked the same day as being cut. All stumps will be cut at ground level or below.

Group #1.	Pickard Park Pond	6 trees	2500. ⁰⁰
Group #2.	Downey Park	1 tree	1000. ⁰⁰
Group #3.	Water Tower (602 N G St)	3 trees	1500. ⁰⁰
Group #4.	Memorial (714 W Detroit Ave)	2 trees	1,000. ⁰⁰
Group #5.	Summerset Trail #1	5 trees	2500. ⁰⁰
Group #6.	Summerset Trail #2	5 trees	2500. ⁰⁰
Group #7.	McVay Trail #1	7 trees	5600. ⁰⁰
Group #8.	McVay Trail #2	2 trees	2200. ⁰⁰
Group #9.	Sewer Plant	1 tree	800. ⁰⁰
Group #10.	City Hall	1 tree	500. ⁰⁰
Group #11.	Street Trees	31 trees	26,250. ⁰⁰
900 W 3 rd Ave (2 trees), 600 West 1 st Ave, 612 West 1 st Ave, 402 West Ashland Ave, 608 West Ashland Ave, 800 West Ashland Ave (2 trees), 502 North Kenwood Blvd, 1514 West Euclid Ave, 1518 West Euclid Ave, 409 N I St (2 trees), 801 N C St (2 trees), 1006 N B St, 603 W Orchard Ave, 1009 N Buxton St, 408 E Salem, 602-606 East 1 st Ave, 404 East 1 st Ave, 100 S 3 rd St, 304 S 4 th St, 406 S 1 st St (2 trees), 1010 N B St (2 trees), 1009 N 9 th St, near 802 E. Hillcrest (3 trees)			
Group #12.	Stump grinding street trees (group #11)		3750. ⁰⁰
Group #13.	Backfill stump with black dirt and seed seed (group #11)		7500. ⁰⁰

Company Forestry Services, LLC.
 Address 526 ICR 523
 City Poplar Bluff State Missouri
 Phone 573-686-6661 email jason@forestryservicesllc.com
 Signed [Signature]

ATTACHMENT B

STANDARD INSURANCE REQUIREMENTS

1. GENERAL

The SERVICE PROVIDER shall protect itself and the CITY OF INDIANOLA throughout the duration of the Agreement by purchasing and maintaining insurance, as indicated below. Said insurance shall be provided by an insurance company(ies), “admitted” and “nonadmitted” to do business in the State of Iowa, having no less than an A. M. Best Rating of “B+.” All policies shall be written on a per occurrence basis, not a claims-made basis. SERVICE PROVIDER shall submit Certificates of Insurance or other evidence of coverage, as provided in paragraph 2.F below, confirming coverage prior to the Agreement execution or commencement of work and/or services included in this Agreement.

2. INSURANCE REQUIREMENTS

A. WORKER’S COMPENSATION & EMPLOYER’S LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Worker’s Compensation Insurance, including *Employer’s Liability Coverage*, in accordance with all applicable statutes of the State of Iowa. The coverage limits shall include \$500,000 each accident for Bodily Injury by Accident, \$500,000 each accident for Bodily Injury by Disease, and \$500,000 policy limit for Bodily Injury by Disease.

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Commercial General Liability insurance on a per occurrence basis with limits of liability not less than \$2,000,000 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) deletion of Explosion, Collapse and Underground (XCU), where applicable.

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by a standard form Commercial General Liability Policy (ISO CG 0001, Ed 07/98 with standard exclusions “a” through “o” or any subsequent ISO equivalent or a non-ISO equivalent form).

C. AUTOMOBILE LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Automobile Liability Insurance with limits of liability of not less than \$2,000,000 per occurrence combined

single limit including Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

- D. UMBRELLA/EXCESS INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella/Excess Insurance. The Umbrella/Excess Insurance shall also be written on a per occurrence basis.
- E. SUBCONTRACTORS: The SERVICE PROVIDER shall require that any of its agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement meet the same insurance requirements as are required of the Party. The option of self-insurance is not extended to subcontractors.
- F. PROOF OF INSURANCE: The SERVICE PROVIDER shall provide to the CITY OF INDIANOLA proof that all required insurance or coverage is in force by submitting to the CITY OF INDIANOLA a Certificate(s) of Insurance utilizing the latest version of the ACORD form. The form(s) of proof of insurance or coverage shall specify the title of the Agreement.

3. WAIVER OF SUBROGATION

- A. WAIVER OF SUBROGATION: To the fullest extent permitted by law, SERVICE PROVIDER hereby releases the CITY OF INDIANOLA including its elected and appointed officials, agents, employees and volunteers and others working on their behalf from and against any and all liability or responsibility to the SERVICE PROVIDER or anyone claiming through or under the SERVICE PROVIDER by way of subrogation or otherwise, for any loss for which the SERVICE PROVIDER has agreed to defend, indemnify and hold harmless the CITY OF INDIANOLA as provided in the Agreement to which this Attachment A is included and made part thereof. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The SERVICE PROVIDER policies of insurance shall contain a clause or endorsement to the effect that such releases shall not adversely affect or impair such policies or prejudice the right of the SERVICE PROVIDER to recover thereunder.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered this 5th day of October, 2020, by and between the **CITY OF INDIANOLA**, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and **Knutson Tree Service, LLC, 619 N 10th Street, Winterset, IA 50273**, hereinafter referred to as "SERVICE PROVIDER."

WHEREAS, the CITY is in need of removal of 22 trail ash trees, hereinafter referred to as "Services"; and

WHEREAS, the CITY solicited proposals for said Services; and

WHEREAS, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall be paid for the Ash Tree Removal Project in an amount not to exceed five thousand, nine hundred and fifty Dollars (\$ 5,950.00) for said Services. SERVICE PROVIDER acknowledges and agrees that the CITY shall not issue payment until such time as CITY staff determines Services have been provided in accordance with Attachment "A".

2. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of

negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of ensuring this indemnity must be complied with as set forth below.

3. SERVICE PROVIDER and CITY shall discuss and mutually agree upon a schedule for the Services. SERVICE PROVIDER and CITY shall continue to discuss and review progress of the Services and make necessary adjustments as required by the CITY. Further, SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required as set out on Attachment "B".

4. SERVICE PROVIDER shall comply with all applicable State, Federal and local laws and regulations and shall obtain or cause to be obtained all required permits to perform the Services.

5. This Agreement may be terminated immediately by either party for cause, or by the CITY for convenience upon fourteen (14) days' written notice to SERVICE PROVIDER, in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER abandons this

Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

6. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":

CITY OF INDIANOLA

By: _____
Greta Southall, Mayor Pro Tem

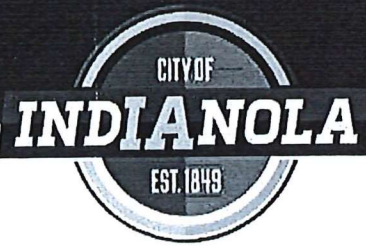
Attest: _____
Andy Lent, City Clerk/CFO

"SERVICE PROVIDER":

By: Knutson Tree Service, LLC

Name: _____

Title: _____



PARKS AND RECREATION

PROPOSAL SHEET

As previously stated, tree cuttings, brush and chips may go to the cities brush facility at no charge. Contractor may opt to dispose of debris in other ways if desired but not at an additional cost to the city. All cuttings must be removed from the park areas the same day as being cut. All areas must be cleaned and raked the same day as being cut. All stumps will be cut at ground level or below.

Group #1.	Pickard Park Pond	6 trees	<u>1800</u>
Group #2.	Downey Park	1 tree	<u>1000</u>
Group #3.	Water Tower (602 N G St)	3 trees	<u>2000</u>
Group #4.	Memorial (714 W Detroit Ave)	2 trees	<u>600</u>
Group #5	Summerset Trail #1	5 trees	<u>1200</u>
Group #6	Summerset Trail #2	5 trees	<u>1200</u>
Group #7	McVay Trail #1	7 trees	<u>1000</u>
Group #8	McVay Trail #2	2 trees	<u>550</u>
Group #9	Sewer Plant	1 tree	<u>400</u>
Group #10	City Hall	1 tree	<u>400</u>
Group #11	Street Trees	31 trees	<u>\$ 29,500</u>
900 W 3 rd Ave (2 trees), 600 West 1 st Ave, 612 West 1 st Ave, 402 West Ashland Ave, 608 West Ashland Ave, 800 West Ashland Ave (2 trees), 502 North Kenwood Blvd, 1514 West Euclid Ave, 1518 West Euclid Ave, 409 N I St (2 trees), 801 N C St (2 trees), 1006 N B St, 603 W Orchard Ave, 1009 N Buxton St, 408 E Salem, 602-606 East 1 st Ave, 404 East 1 st Ave, 100 S 3 rd St, 304 S 4 th St, 406 S 1 st St (2 trees), 1010 N B St (2 trees), 1009 N 9 th St, near 802 E. Hillcrest (3 trees)			
Group #12	Stump grinding street trees (group #11)		<u>\$ 6,916</u>
Group #13	Backfill stump with black dirt and seed seed (group #11)		<u>\$ 4,600</u>

Company Knutson Tree Service
 Address 619 N 10th Street
 City Winterset State Iowa
 Phone 515 971-6114 email _____
 Signed _____

ATTACHMENT B

STANDARD INSURANCE REQUIREMENTS

1. GENERAL

The SERVICE PROVIDER shall protect itself and the CITY OF INDIANOLA throughout the duration of the Agreement by purchasing and maintaining insurance, as indicated below. Said insurance shall be provided by an insurance company(ies), “admitted” and “nonadmitted” to do business in the State of Iowa, having no less than an A. M. Best Rating of “B+.” All policies shall be written on a per occurrence basis, not a claims-made basis. SERVICE PROVIDER shall submit Certificates of Insurance or other evidence of coverage, as provided in paragraph 2.F below, confirming coverage prior to the Agreement execution or commencement of work and/or services included in this Agreement.

2. INSURANCE REQUIREMENTS

A. WORKER’S COMPENSATION & EMPLOYER’S LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Worker’s Compensation Insurance, including *Employer’s Liability Coverage*, in accordance with all applicable statutes of the State of Iowa. The coverage limits shall include \$500,000 each accident for Bodily Injury by Accident, \$500,000 each accident for Bodily Injury by Disease, and \$500,000 policy limit for Bodily Injury by Disease.

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Commercial General Liability insurance on a per occurrence basis with limits of liability not less than \$2,000,000 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) deletion of Explosion, Collapse and Underground (XCU), where applicable.

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by a standard form Commercial General Liability Policy (ISO CG 0001, Ed 07/98 with standard exclusions “a” through “o” or any subsequent ISO equivalent or a non-ISO equivalent form).

C. AUTOMOBILE LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Automobile Liability Insurance with limits of liability of not less than \$2,000,000 per occurrence combined

single limit including Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

- D. UMBRELLA/EXCESS INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella/Excess Insurance. The Umbrella/Excess Insurance shall also be written on a per occurrence basis.
- E. SUBCONTRACTORS: The SERVICE PROVIDER shall require that any of its agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement meet the same insurance requirements as are required of the Party. The option of self-insurance is not extended to subcontractors.
- F. PROOF OF INSURANCE: The SERVICE PROVIDER shall provide to the CITY OF INDIANOLA proof that all required insurance or coverage is in force by submitting to the CITY OF INDIANOLA a Certificate(s) of Insurance utilizing the latest version of the ACORD form. The form(s) of proof of insurance or coverage shall specify the title of the Agreement.

3. WAIVER OF SUBROGATION

- A. WAIVER OF SUBROGATION: To the fullest extent permitted by law, SERVICE PROVIDER hereby releases the CITY OF INDIANOLA including its elected and appointed officials, agents, employees and volunteers and others working on their behalf from and against any and all liability or responsibility to the SERVICE PROVIDER or anyone claiming through or under the SERVICE PROVIDER by way of subrogation or otherwise, for any loss for which the SERVICE PROVIDER has agreed to defend, indemnify and hold harmless the CITY OF INDIANOLA as provided in the Agreement to which this Attachment A is included and made part thereof. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The SERVICE PROVIDER policies of insurance shall contain a clause or endorsement to the effect that such releases shall not adversely affect or impair such policies or prejudice the right of the SERVICE PROVIDER to recover thereunder.

Meeting Date: 10/05/2020

Subject

Beggars' Night Hours on October 30, 2020.

Information

Beggars' Night will be held on October 30, 2020, from 6 to 8 p.m. The City strongly encourages participants to adhere to CDC guidelines provided by the Iowa Department of Public Health and the CDC. These guidelines are included in this packet.

Fiscal Impact

Attachments

Halloween Guidelines

Halloween 2020 COVID-19 Guidance

As Iowans prepares to celebrate Halloween, IDPH wants to remind all that COVID-19 is still circulating in Iowa and encourage all Iowans to continue to take precautions to protect the health of themselves and their families. Many traditional Halloween activities can be high-risk for spreading viruses. For 2020 Halloween festivities, IDPH strongly encourage Iowans to follow [CDC's guidance](#) when deciding what is appropriate for their families as described below.

Lower risk activities

These lower risk activities can be safe alternatives:

- Carving or decorating pumpkins with members of your household and displaying them
- Carving or decorating pumpkins outside, at a safe distance, with neighbors or friends
- Decorating your house, apartment, or living space
- Doing a Halloween scavenger hunt where children are given lists of Halloween-themed things to look for while they walk outdoors from house to house admiring Halloween decorations at a distance
- Having a virtual Halloween costume contest
- Having a Halloween movie night with people you live with
- Having a scavenger hunt-style trick-or-treat search with your household members in or around your home rather than going house to house

Moderate risk activities

- Participating in one-way trick-or-treating where individually wrapped goodie bags are lined up for families to grab and go while continuing to social distance (such as at the end of a driveway or at the edge of a yard)
 - If you are preparing goodie bags, [wash your hands](#) with soap and water for at least 20 seconds before and after preparing the bags.
- Having a small group, outdoor, open-air costume parade where people are distanced more than 6 feet apart
- Attending a costume party held outdoors where protective masks are used and people can remain more than 6 feet apart
 - A costume mask (such as for Halloween) is not a substitute for a cloth mask. A costume mask should not be used unless it is made of two or more layers of breathable fabric that covers the mouth and nose and doesn't leave gaps around the face.
 - Do not wear a costume mask over a protective cloth mask because it can be dangerous if the costume mask makes it hard to breathe. Instead, consider using a Halloween-themed cloth mask.
- Going to an open-air, one-way, walk-through haunted forest where appropriate mask use is enforced, and people can remain more than 6 feet apart
 - If screaming will likely occur, greater distancing is advised. The greater the distance, the lower the risk of spreading a respiratory virus.

- Visiting pumpkin patches or orchards where people use hand sanitizer before touching pumpkins or picking apples, wearing masks is encouraged or enforced, and people are able to maintain social distancing
- Having an outdoor Halloween movie night with local family friends with people spaced at least 6 feet apart
 - If screaming will likely occur, greater distancing is advised. The greater the distance, the lower the risk of spreading a respiratory virus.
 - Lower your risk by following CDC's recommendations on [hosting gatherings or cook-outs](#).

High risk activities

Avoid these higher risk activities to help prevent the spread of the virus that causes COVID-19:

- Participating in traditional trick-or-treating where treats are handed to children who go door to door
- Having trunk-or-treat where treats are handed out from trunks of cars lined up in large parking lots
- Attending crowded costume parties held indoors
- Going to an indoor haunted house where people may be crowded together and screaming
- Going on hayrides or tractor rides with people who are not in your household
- Using [alcohol or drugs](#), which can cloud judgement and increase risky behaviors
- Traveling to a [rural](#) fall festival that is not in your community if you live in an area with community spread of COVID-19

Other recommendations:

If you have COVID-19 or may have been exposed to someone with COVID-19, you **SHOULD NOT** participate in in-person Halloween festivities and **SHOULD NOT** give out candy to trick-or-treaters

For Parents/Guardian:

- If taking your children trick-or-treating, limit the number of houses you visit and ask your children to maintain at least six feet distance from treat-givers. For small children, consider holding the bag for them.
- Only accept factory-wrapped treats. Avoid homemade treats made by strangers.
- Wipe off candy wrappers with sanitizing wipes when you arrive home. (NOTE: Never wipe unpackaged food with sanitizing wipes.)
- If your child is at greater risk of complications from COVID-19, contact your doctor before allowing participation in Halloween activities.
- Stay local. Avoid the urge to attend events in another town – it can lead to greater spread of the virus.
- Think before you go. Use the CDC's guidance on [deciding to go out](#) to assess what's best for you and your family when it comes to celebrating this year.
- Get vaccinated against the flu. Consider getting the flu vaccine before Halloween to keep you healthier overall. While the flu vaccine will not protect against COVID-19, it can minimize your risk of getting sick or being hospitalized from the flu.

For Community Members:

- If your community hosts trick-or-treating this year, do it more safely.
 - Refrain from having children select their own treats from a bowl/common container. Leave individual grab bags (or paper cups) filled with goodies outside your door for children to take.
 - If you can, watch and wave to trick-or-treaters through a window. Or, leave Halloween treats outside the door where friends and loved ones live for a contact-free way of celebrating.

For Operators of Events/Attractions:

- Follow all state requirements and guidelines for Consumer, Retail, Services & Entertainment sectors, as well as any local requirements or guidelines.
- Utilize the [Iowa's coronavirus website](#) for updated COVID-19 activity in your county and Iowa.
- Do not allow groups to intermingle. Reduce capacity to allow for six feet social distancing between groups as well as employees/volunteers at all times. Reinforce distancing with markers or dividers.
- Have hand sanitizer readily available to all participants.
- Pre-sell tickets to ensure capacities are limited.
- Consider eliminating common seating areas or play areas where children and others might congregate. If seating is provided, keep it outdoors, separate benches/tables by at least six feet or use dividers, and sanitize between each use.
- Notify your local health department immediately if you learn that someone with COVID-19 has visited your attraction.

For more information:

[CDC Holiday Celebrations Guidance](#)

[CDC Considerations for Events and Gatherings](#)

Meeting Date: 10/05/2020

Subject

Consideration of a request from The Brickhouse to allow for additional outdoor dining usage.

Information

A multi-year lease agreement with The Brickhouse was approved by the City Council. As part of the lease, The Brickhouse is required to remove the outdoor dining by September 30th. The owners of The Brickhouse have requested permission to leave the structure up a little longer to take advantage of the weather. Staff recommends approval of the request and that a prorated amount be paid in accordance with City policy.

Fiscal Impact

Attachments

Brickhouse Request

-----Original Message-----

From: Amanda Ripperger <amandalong2354@hotmail.com>
Sent: Wednesday, September 30, 2020 4:18 PM
To: Ryan Waller <rwaller@indianolaiaowa.gov>
Subject: Brickhouse Patio

Ryan,

We are writing to request an extension on our patio contract. With nice weather for the foreseeable future we think it would be a great opportunity for us to continue serving our customers outside. When we see the decline in temperatures we will get the patio down ASAP.

Thank you for your consideration,
Amanda and Joe Ripperger

Sent from my iPhone

Meeting Date: 10/05/2020

Subject

Receive and file correspondence from September 18 and 25, 2020 weekly updates from City Manager, Ryan Waller.

Information

Roll call to receive and file correspondence is in order.

Fiscal Impact

Attachments

Waller's Weekly 0918
DMHBA Report
Building Permits 0918
Current Projects 0918
Code Enforcement 0918
Oct 5 Draft Agenda
Oct 19 Draft Agenda
Waller's Weekly 0925
Building Permits 0925
Code Enforcements 0925
Current Projects 0925
Draft Agenda Oct 5
Draft Agenda Oct 19

Jackie Raffety

From: Ryan Waller
Sent: Friday, September 18, 2020 5:48 PM
To: Ryan Waller
Subject: Waller's Weekly 9.18.2020
Attachments: DMHBA Report.pdf; 2020 Permits- Sept 17.pdf; Curent Projects Update- Sept 17.pdf; Code Enforcement- Sept 17.pdf; Oct 5 Draft Agenda.pdf; Oct 19 Draft Agenda.pdf

Good evening, all.

I hope this finds everyone well. Below and attached, please find the items comprising this week's update email. If there are any questions on these or other City related matters, please let me know.

Have a great weekend!

Ryan



Ryan J. Waller

City Manager

rwaller@indianolaiowa.gov

p: 515.962.5274

110 N. 1st Street – Indianola, Iowa 50125

September 21st City Council Meetings - The City Council will meet on Monday, September 21st for its regular meeting and study session that immediately follows the regular meeting. The agendas and comprehensive meeting materials are available on the City's website at <http://indianolaiowa.gov/AgendaCenter>. Please note the packet was re-published this afternoon to update an event application (agenda item 5.F.3) and include the proper credit owed to the City for a pay application (agenda item 5.G.2). The meetings will be aired live via the [City's YouTube Channel](#) and a Zoom Webinar (login information may be found in the meeting packet).

Road Use Tax – The City's road budget is funded by revenues collected by and distributed from the State of Iowa. The revenue is generated from fees and taxes established by the State on vehicle registrations, as well as fuel and vehicle purchases. The City recently received the latest disbursement from the State and is approximately \$36,000 ahead of budget for the same period last year. While this is positive news, there are many factors that may yet impact this funding. City staff continues to monitor this funding to ensure the City may respond quickly and responsibly to changes.

Infrastructure Repairs – Streets Division staff repaired a failed pavement section near the intersection of North N Street and West Euclid Avenue. This work required 40 hours of labor and 18.5 cubic yards of concrete. Staff also rebuilt a failed stormwater intake in the 1200 block of Ann Parkway that required 32 hours of labor and 9.5 cubic yards of concrete.

Trail Crossing Signage – Streets Division staff installed 32 additional warning signs for recreational trail crossings that required 16 hours of labor. These warning signs inform motorists, bicyclists and pedestrians of proper yielding.

Hillcrest Traffic Signal – The City recently discovered a programming flaw on the signal controller at the intersection of Jefferson Way and Hillcrest Avenue. City representatives implemented a temporary fix and are working with the manufacturer of the signal controller to ensure the programming flaw is resolved.

South K Street – The City’s contractor, Jerico Services, completed the third and final application of dust control for this year on South K Street, between 2nd Avenue and 17th Street. This annual program, which helps control fugitive dust caused by traffic, consists of applying liquid calcium chloride to this gravel road. This annual program will continue until South K Street is paved, which is programmed in the City’s Capital Improvement Program for Fiscal Year 2021-2022 (July 1, 2021 – June 30, 2022).

Warren County Justice Center Update – This week, the project manager for the construction site reported that they are moving to the south side of the building and that deliveries will be unloaded on the southeast corner of the site.

Community Development Reports - Attached are the following reports provided by the Community Development Department:

- **Current Projects Update** – Of the 15 projects listed, four are awaiting a submittal from the Developer, four are in review, six have been approved and are in construction, and one was recently completed.
- **2020 Building Permits** – This week, four building permit applications were submitted, including three for new dwellings, and two building permits were issued. There are currently eight building permit applications in review and 151 building permits that have been issued year to date.
- **Code Enforcement** – This week, seven code enforcement cases were opened, and two were closed. There are currently 29 open code enforcement cases (96 code enforcement cases have been opened for the year).
- **Des Moines Home Builders Association** - The Des Moines Home Builders Association issued their August 2020 building permit report. The Des Moines Metro area reported 143 less permits for dwellings in August 2020 compared to August 2019 and has seen 174

more permits for dwellings year-to-date in 2020 compared to 2019. Indianola issued two more building permits for dwellings in August 2020 compared to August 2019 and has issued seven more year to date compared to 2019.

City Council Anticipated Agendas - Attached, please find documents containing anticipated agenda items for the October 5th and October 19th upcoming meetings. These are working drafts. Agendas are published on the City's website the Thursday prior to a scheduled City Council meeting.

2019-August Permit Totals				2020-August Permit Totals				2019 - To Date Building Permit Totals				2020 - To Date Building Permit Totals			
<u>City</u>	<u>SF</u>	<u>TH</u>	<u>MF</u>	<u>City</u>	<u>SF</u>	<u>TH</u>	<u>MF</u>	<u>City</u>	<u>SF</u>	<u>TH</u>	<u>MF</u>	<u>City</u>	<u>SF</u>	<u>TH</u>	<u>MF</u>
Adel	0	0	0	Adel	2			Adel	11	0	0	Adel	23	0	0
Altoona	12	0	0	Altoona	20		44	Altoona	102	2	80	Altoona	115	0	168
Ames	7	0	120	Ames	15			Ames	39	0	259	Ames	50	0	8
Ankeny	44	139	0	Ankeny	74	14		Ankeny	345	227	50	Ankeny	477	206	0
Bondurant	4	0	0	Bondurant	8			Bondurant	45	0	0	Bondurant	84	8	58
Carlisle				Carlisle	3			Carlisle				Carlisle	19		
Clive	8	0	0	Clive	11			Clive	74	0	0	Clive	76	4	0
Des Moines	29	8	192	Des Moines	17	16	139	Des Moines	135	78	277	Des Moines	101	19	216
Grimes	13	0	0	Grimes	22			Grimes	83	4	126	Grimes	104	18	0
Indianola	5	0	0	Indianola	7			Indianola	40	8	0	Indianola	51	4	0
Johnston	2	0	0	Johnston	19			Johnston	30	0	0	Johnston	50	0	0
Newton	7	0	0	Newton	3			Newton	12	0	0	Newton	8	0	0
Norwalk	10	4	0	Norwalk	23			Norwalk	104	58	0	Norwalk	140	20	48
Pella	5	0	0	Pella	62	44		Pella	15	0	0	Pella	85	44	0
Pleasant Hill	4	0	0	Pleasant Hill	8			Pleasant Hill	54	0	0	Pleasant Hill	61	100	0
Polk City	6	0	0	Polk City	19			Polk City	66	0	0	Polk City	50	0	0
Polk County	25	0	0	Polk County	16			Polk County	85	0	0	Polk County	85	0	0
Urbandale	8	0	0	Urbandale	20			Urbandale	110	0	0	Urbandale	142	0	0
Waukee	14	135	24	Waukee	48	5		Waukee	127	167	24	Waukee	267	43	0
WDM	21	0	0	WDM	29	15		WDM	98	46	161	WDM	173	97	94
TOTAL	224	286	336	TOTAL	426	94	183	TOTAL	1575	590	977	TOTAL	2161	563	592

846

703

3142

3316



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov

515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

Date Application Submitted	Permit	DATE Permit Issued	NAME	ADDRESS	CONTRACTOR	CONSTRUCTION	SQUARE FEET *new residential only	Finaled Date	C.O.Date	VALUE
12/31/2019	1	1/2/2020	North American MHC LLC	9 Leonard Avenue	Heartland Living	Mobile Home			5/15/2020	\$51,300.00
12/31/2019	2	1/2/2020	North American MHC LLC	21 Leonard Avenue	Heartland Living	Mobile home			5/15/2020	\$51,300.00
1/7/2020	3	1/7/2020	Chad Keller	206 N Jefferson	B and D	DEMO		2/2/2020		
1/7/2020	4	1/7/2020	Chad Keller	208 N Jefferson	B and D	DEMO		2/2/2020		
1/7/2020	5	1/8/2020	North American MHC LLC	24 Leonard	Heartland Living	Mobile Home			5/15/2020	\$51,300.00
1/7/2020	6	1/8/2020	North American MHC LLC	26 Alfred	Heartland Living	Mobile Home			5/15/2020	\$38,494.00
1/7/2020	7	1/8/2020	North American MHC LLC	6 Leonard	Heartland Living	Mobile Home			5/15/2020	\$38,494.00
1/14/2020	8	1/14/2020	Foxwood Apts	1005 W 3rd	Rainbow International	Remodel		5/29/2020		\$859,560.49
1/7/2020	9	1/13/2020	Kurt Ripperger	804 N B	Construction by Cambron	Remodel				\$80,000.00
10/29/2019	10	1/16/2020	Wal Mart	1500 N Jefferson Way	Midland	Commercial Remodel		4/15/2020		\$1,891,511.00
1/15/2020	11	1/20/2020	Jerry's Homes	506 N 17th	Jerry's Homes	Basement Finish				\$18,000.00
1/15/2020	12	1/27/2020	Jerry's Homes	402 N 18th	Jerry's Homes	Single Family Dwelling	1435			\$208,000.00
1/15/2020	13	1/27/2020	Jerry's Homes	406 N 18th	Jerry's Homes	Single Family Dwelling	1339			\$203,000.00
1/15/2020	14	1/27/2020	Jerry's Homes	408 N 18th	Jerry's Homes	Single Family Dwelling	1474			\$217,000.00
1/15/2020	15	1/27/2020	Jerry's Homes	1708 Detroit	Jerry's Homes	Single Family Dwelling	1644	7/23/2020		\$201,000.00
1/15/2020	16	1/27/2020	Jerry's Homes	1704 Detroit	Jerry's Homes	Single Family Dwelling	1605	7/23/2020		\$212,000.00
1/31/2020	17	2/3/2020	Sherwin and Leeann Back	808 W Salem	Vanderpool	Alteration				\$15,157.95
2/10/2020	18	2/10/2020	Dusty Jordan	1107 N 6th Street	Jordan Building & Design LLC	Screened In Porch	192			\$15,000.00
1/10/2020	19	2/12/2020	Pritesh Patel	1215 N Jefferson Way	Rod Curtis	Commercial Remodel				\$80,000.00
2/12/2020	20	2/12/2020	KC Inc	404 N Jefferson	Iowa Demolition	DEMO		8/7/2020		
2/13/2020	21	2/18/2020	Top Hat Homes	810 W Orchard	Top Hat Homes	Single Family Dwelling	2404	9/17/2020		\$448,000.00
2/21/2020	22	2/28/2020	North American MHC LLC	29 Alfred	Heartland Living	Mobile Home				\$38,494.00
3/2/2020	23	3/2/2020	Kyle Tipling	411 W Salem	Dirt Work	Garage Demo				
2/22/2020	24	3/2/2020	Horton-Robinson	709 Sunset	Horton-Robinson	Single Family Dwelling	1850		TEMP CO 07	\$257,000.00
3/11/2020	25	3/11/2020	North American MHC LLC	24 Leonard	Miller Scrap Metal	DEMO				
3/11/2020	26	3/11/2020	North American MHC LLC	6 Leonard	Miller Scrap Metal	DEMO				
3/11/2020	27	3/11/2020	Jerry's Homes	400 N 18th	Jerry's Homes	Basement Finish				\$15,000.00
3/9/2020	28	3/9/2020	Tyler Christonski	1319 S O	Crosscut Custom Carpentry	Four Seasons Room				\$41,500.00
3/13/2020	29	3/13/2020	North American MHC LLC	38 Alfred	Miller Scrap Metal	DEMO				
3/13/2020	30	3/13/2020	North American MHC LLC	52 Lincoln	Miller Scrap Metal	DEMO				
3/13/2020	31	3/13/2020	Jerry's Homes	1703 Euclid	Jerry's Homes	Basement Finish				\$7,000.00
3/13/2020	32	3/13/2020	Steger Construction	608 S Y	Steger Construction	Duplex	1840			\$100,000.00
3/13/2020	33	3/13/2020	Steger Construction	610 S Y	Steger Construction	Duplex	1840			\$100,000.00
3/13/2020	34	3/13/2020	Rory and Kathy Crooks	1209 W Euclid	Rory and Kathy Crooks	Deck				\$1,650.00
3/4/2020	35	3/16/2020	WJH LLC	1800 E Euclid	Century Complete	Single Family Dwelling	1810			\$92,047.00
3/4/2020	36	3/16/2020	WJH LLC	1710 E Euclid	Century Complete	Single Family Dwelling	1417			\$84,942.00



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov

515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

3/4/2020	37	3/16/2020	WJH LLC	1708 E Euclid	Century Complete	Single Family Dwelling	2009			\$98,876.00
3/4/2020	38	3/16/2020	WJH LLC	1706 E Euclid	Century Complete	Single Family Dwelling	1810			\$92,047.00
3/4/2020	39	3/16/2020	WJH LLC	1704 E Euclid	Century Complete	Single Family Dwelling	1625			\$90,935.00
3/4/2020	40	3/16/2020	WJH LLC	1606 E Euclid	Century Complete	Single Family Dwelling	1417			\$84,942.00
3/4/2020	41	3/16/2020	WJH LLC	1504 E Euclid	Century Complete	Single Family Dwelling	2009			\$98,876.00
3/4/2020	42	3/16/2020	WJH LLC	1502 E Euclid	Century Complete	Single Family Dwelling	1810			\$92,047.00
3/4/2020	43	3/16/2020	WJH LLC	1500 E Euclid	Century Complete	Single Family Dwelling	1417			\$84,942.00
3/4/2020	44	3/16/2020	WJH LLC	602 N 17th	Century Complete	Single Family Dwelling	1417			\$84,942.00
3/4/2020	45	3/16/2020	WJH LLC	600 N 17th	Century Complete	Single Family Dwelling	1602			\$90,542.00
3/20/2020	46	3/23/2020	Scott and Janelle Greene	1512 W Salem	self	Shed				\$2,000.00
3/6/2020	47	3/26/2020	Giovanti Homes	1401 W 14th	Giovanti Homes	Single Family Dwelling	3940			\$401,000.00
3/26/2020	48	3/26/2020	North American MHC LLC	45 Lincoln	Heartland Living	Mobile Home				\$37,080.00
3/26/2020	49	4/2/2020	Stephen Muldrow	400 E 1st	Stephen Muldrow	Single Family Dwelling	2022			\$109,300.00
3/26/2020	50	4/2/2020	Carlson Homes LLC	1107 S O	Carlson Homes	Single Family Dwelling	1675			\$275,000.00
3/26/2020	51	4/2/2020	North American MHC LLC	41 Alfred	Heartland Living	Mobile Home				\$37,679.00
3/26/2020	52	4/2/2020	North American MHC LLC	58 Lincoln	Heartland Living	Mobile Home				\$37,080.00
3/26/2020	53	4/2/2020	North American MHC LLC	11 Leonard	Heartland Living	Mobile Home				\$37,080.00
4/3/2020	54	4/6/2020	GroundBreaker Homes	1001 W Orchard	GroundBreaker Homes	Single Family Dwelling	1751			\$220,000.00
4/3/2020	55	4/6/2020	GroundBreaker Homes	1108 S O	GroundBreaker Homes	Single Family Dwelling	2781			\$210,000.00
10/9/2019	56	4/9/2020	Brew Enterprises (Scooters)	1112 N Jefferson Way	Huff Contracting	Commercial Building	561		8/28/2020	\$75,000.00
4/9/2020	57	4/13/2020	Five Seven Enterprises/Eagle Homes	1306 S L	Eagle Homes	Single Family Dwelling	1642			\$322,080.00
4/13/2020	58	4/17/2020	Cody McKasson	1312 E Detroit	Cody McKasson	Deck Overhang				\$1,000.00
3/13/2020	59	4/17/2020	People's Bank	500 E Iowa	Downing	Commerical	5616			\$1,050,000.00
4/17/2020	60	4/20/2020	Orton Homes	1304 S L	Orton Homes	Single Family Dwelling	2244			\$320,000.00
4/23/2020	61	4/27/2020	Dan Corsair	1611 W Iowa	Top Notch Renovations	Deck addition				\$4,050.00
4/27/2020	62	4/29/2020	Chris Bauer	811 N U	Chris Bauer	Deck				\$550.00
4/23/2020	63	4/30/2020	Mark Gaddls	1605 W Detroit	Crosscut Construction Co	Deck				\$6,500.00
4/29/2020	64	4/30/2020	Sam Bedwell	1204 Ann Pkwy	Sam Bedwell	Deck				\$2,500.00
4/29/2020	65	4/30/2020	Shelly Spooner	509 S Freeman	Risetter Construction	Deck				\$5,000.00
4/27/2020	66	5/1/2020	Fisher Decker	403 W 18th Pl	Fisher Decker	Deck				\$1,500.00
5/5/2020	67	5/5/2020	Marice and Dwight Freeman	104 S 4th	Marice and Dwight Freeman	DEMO				\$5,000.00
4/29/2020	68	5/5/2020	Pamela Hodges	805 W 4th	Pamela Hodges	Deck				\$1,100.00
5/5/2020	69	5/6/2020	Jerry's Homes	1709 Clinton	Jerry's Homes	Basement Finish				\$14,500.00
4/15/2020	70	5/7/2020	Bunnell Properties	1003 E Lincoln	Gruringre Construction	Single Family Dwelling	2734			\$336,000.00
4/13/2020	71	5/11/2020	Construction By Cambron	1602 S K	Construction by Cambron	Commerical Building	2500			\$299,950.00
5/7/2020	72	5/12/2020	Brian Marron	303 N 16th	Brian Marron	Deck				\$12,000.00
5/14/2020	73	5/14/2020	James Oakes	607 W 1st	James Oakes	Deck				\$1,500.00



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov

515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

5/6/2020	74	5/14/2020	Tony Hixson	1227 S 3rd St	Self	Fence				
5/14/2020	75	5/19/2020	Darko Blazevic	308 S G	Darko Blazevic	Deck				\$3,000.00
5/18/2020	76	5/20/2020	Kimberly Development	1208 S O	Kimberly Development	Single Family Dwelling	1582			\$310,000.00
5/19/2020	77	5/20/2020	Wade Williams	1206 S O	Cornerstone Construction Services	Single Family Dwelling	1585			\$276,100.00
4/17/2020	78	5/25/2020	Bill Bussanmas	1409 W 6th	Marvin Van Dam	Single Family Dwelling	2400			\$589,000.00
5/21/2020	79	5/27/2020	Joseph and Rhonda Casazza	712 W Ashland	Joseph Casazza	Garage				\$24,500.00
5/21/2020	80	5/27/2020	Todd Koeppan	911 W Boston	Wet Paint Co Inc	Deck				\$2,000.00
5/25/2020	81	5/27/2020	Jerry's Homes	502 N 18th	Jerry's Homes	Single Family Dwelling	1605			\$212,900.00
5/25/2020	82	5/27/2020	Jerry's Homes	504 N 18th	Jerry's Homes	Single Family Dwelling	1297			\$199,900.00
5/27/2020	83	6/1/2020	Will Miller	1200 N E	Will Miller	Deck Expansion				\$834.00
5/27/2020	84	6/1/2020	Greg Rhoulhac	1522 W Salem	Beardmore Construction	Deck Expansion				\$2,000.00
5/28/2020	85	6/1/2020	Chris and Darla Freshly	1219 S 4th	Pro1 Construction LLC	Deck remodel				\$4,000.00
6/4/2020	86	6/4/2020	Maranda and Doug Greenwalt	1506 W Kentucky	John Peters	Deck				\$1,200.00
6/10/2020	87	6/10/2020	Dustin Ostrander	1107 E Henderson	Dustin Ostrander	Deck				\$4,000.00
6/10/2020	88	6/10/2020	Mike Greubel	202 1/2 N Kenwood	Mike Greubel	Garage				\$35,000.00
6/11/2020	89	6/11/2020	Jeremy King	709 W 2nd	Jeremy King	Deck				\$500.00
6/10/2020	90	6/11/2020	Craig Rodgers	1509 W Kentucky	Midwest Builders	Deck				\$25,000.00
5/20/2020	91	6/15/2020	Chad Amos	1200 S O	Chad Amos	Single Family Dwelling	3569			\$560,000.00
6/17/2020	92	6/17/2020	Melinda Leggins	410 W Lincoln	Brock Leggins	Deck				\$7,349.00
6/11/2020	93	6/17/2020	Michelle Lynn Chaplin	1406 Jackson Cir	Michelle Chaplin	Deck				\$12,963.00
6/11/2020	94	6/17/2020	Maryellen Andersen	808 W Iowa	Maryellen Andersen	Deck				\$750.00
6/11/2020	95	6/17/2020	Shelby Benge	609 N O	Rupiper Construction	Deck				\$2,000.00
6/17/2020	96	6/22/2020	Joe Switzer	509 S D	Kimball Construction	Basement finish				\$11,000.00
6/18/2020	97	6/22/2020	Savannah Homes	695 N N	Savannah Homes	Single Family Dwelling	1292			\$221,900.00
6/18/2020	98	6/22/2020	Savannah Homes	635 N N	Savannah Homes	Single Family Dwelling	1290			\$215,900.00
6/18/2020	99	6/22/2020	Savannah Homes	702 N Kenwood	Savannah Homes	Single Family Dwelling	1219			\$209,900.00
6/22/2020	100	6/24/2020	Denise Parsons	1801 Apple Lane	Midwest Builders	Deck				\$3,500.00
7/1/2020	101	7/1/2020	Mike Christensen	1600 W 3rd	Morton Buildings	Garage (detached)				\$22,000.00
6/10/2020	102	7/6/2020	Dan Flaherty	603 Scott Felton	Dan Flaherty	Garage				\$6,500.00
7/6/2020	103	7/6/2020	Haille Bettuo	104 S P	Haille Bettuo/Brandon Goodell	Deck				\$2,500.00
7/9/2020	104	7/9/2020	Jeremiah Kruckenberg	704 N O	Jeremiah Kruckenberg	Deck				\$3,600.00
7/6/2020	105	7/13/2020	Mauricio Aguilera	1005 Ann Pkwy	Jake Dorland	Deck				\$5,150.00
5/27/2020	106	7/15/2020	David and Natasha Cooper	1321 S Jefferson Way	Denny Clayton	Garage				\$28,560.00
7/8/2020	107	7/15/2020	Marc Black	106 W Orchard	Remodeling Contractors	Kitchen Remodel				\$86,950.00
6/29/2020	108	7/21/2020	Tony May	1607 W Girard	Blum Group	Single Family Dwelling	1700			\$275,000.00
7/15/2020	109	7/21/2020	Autumn Ridge Development	1203 N O	Autumn Ridge Development	Single Family Dwelling	1809			\$200,000.00
7/15/2020	110	7/21/2020	Autumn Ridge Development	1210 N N Ct	Autumn Ridge Development	Single Family Dwelling	1932			\$220,000.00



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov

515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

7/15/2020	111	7/21/2020	Autumn Ridge Development	1506 W Lincoln Pl	Autumn Ridge Development	Single Family Dwelling	2285			\$220,000.00
7/15/2020	112	7/21/2020	Autumn Ridge Development	1508 W Lincoln Pl	Autumn Ridge Development	Single Family Dwelling	1600			\$200,000.00
7/15/2020	113	7/21/2020	Autumn Ridge Development	1510 W Lincoln Pl	Autumn Ridge Development	Single Family Dwelling	1738			\$200,000.00
7/2/2020	114	7/22/2020	Scott Creators	609 N N	Scott Creators	Deck				\$1,483.00
7/23/2020	115	7/23/2020	Michael Hofer	400 S 8th Ct Unit 40	Confident Contracting	Basement				\$10,000.00
7/23/2020	116	7/24/2020	Joshua/Kelli Soesbe	1307 N 7th	Kimball Construction	Deck				\$1,500.00
7/22/2020	117	7/24/2020	Savannah Homes	1109 N 7th	Savannah Homes	Single Family Dwelling	1417			\$225,000.00
7/27/2020	118	7/27/2020	Doering Properties	901 Summerset	Doering Properties	Townhouse	1315			\$103,000.00
7/27/2020	119	7/27/2020	Doering Properties	903 Summerset	Doering Properties	Townhouse	1315			\$103,000.00
7/27/2020	120	7/27/2020	Doering Properties	905 Summerset	Doering Properties	Townhouse	1315			\$103,000.00
7/27/2020	121	7/27/2020	Doering Properties	907 Summerset	Doering Properties	Townhouse	1315			\$103,000.00
7/23/2020	122	7/28/2020	Destiny Bible Church	1508 N Jefferson Way	One Site Development	DEMO				
07/28/2020	123	7/28/2020	Joe Gezel	500 W Clinton	John Peters	Deck				\$5,000.00
7/23/2020	124	7/30/2020	Rob Miller	1302 S O	Midwest Builderss	Roof and Deck				\$10,000.00
8/18/2020	125	8/18/2020	Doug Meyer	906 S Jefferson	Doug Meyer	Deck				\$7,500.00
8/20/2020	126	8/20/2020	Brock Banks	1012 S R	Brock Banks	Deck				\$7,000.00
8/20/2020	127	8/20/2020	Tyler Christowski	1203 N 9th	Crosscut Custom Carpentry	Deck				\$7,500.00
8/21/2020	128	8/21/2020	Gregory Wilbur	2300 W Euclid	Clint Carruthers	Garage				\$95,356.02
8/19/2020	129	8/26/2020	Orton Homes	808 W Orchard	Orton Homes	Single Family Dwelling	2872			\$430,000.00
8/20/2020	130	8/26/2020	One Site Development	1508 N Jefferson Way	One Site Development	Commerical Building	9997			\$430,000.00
8/21/2020	131	8/27/2020	Taylor Hallengrow	1011 E Henderson Pl	Beardmore Construction	Deck				\$5,000.00
07/30/202	132	8/27/2020	Ground Breaker Homes	817 Trail Ridge	Ground Breaker Homes	Duplex	1669			\$210,000.00
7/30/2020	133	8/27/2020	Ground Breaker Homes	819 Trail Ridge	Ground Breaker Homes	Duplex	2698			\$230,000.00
7/30/2020	134	8/27/2020	Ground Breaker Homes	821 Trail Ridge	Ground Breaker Homes	Duplex	1669			\$200,000.00
7/30/2020	135	8/27/2020	Ground Breaker Homes	823 Trail Ridge	Ground Breaker Homes	Duplex	2585			\$215,000.00
7/30/2020	136	8/27/2020	Ground Breaker Homes	825 Trail Ridge	Ground Breaker Homes	Duplex	2295			\$215,000.00
7/30/2020	137	8/27/2020	Ground Breaker Homes	827 Trail Ridge	Bround Breaker Homes	Duplex	2541			\$230,000.00
8/19/2020	138	9/2/2020	Strahan Construction	1503 11th Way	Strahan Construction	Single Family Dwelling	3546			\$540,000.00
8/5/2020	139	9/2/2020	Michael Smothers	807 N B	Michael Smothers	Mudroom				\$6,500.00
8/7/2020	140	9/3/2020	Savannah Homes	1103 N 7th	Savannah Homes	Single Family Dwelling	1401			TBD
8/7/2020	141	9/3/2020	Savannah Homes	1105 N 7th	Savannah Homes	Single Family Dwelling	1443			TBD
8/12/2020	142	9/3/2020	Savannah Homes	1107 N 7th	Savannah Homes	Single Family Dwelling	1443			TBD
8/25/2020	143	9/3/2020	Savannah Homes	1101 N 7th	Savannah Homes	Single Family Dwelling	1443			TBD
9/3/2020	144	9/9/2020	Jerry's Homes	1703 Detroit Pl	Jerry's Homes	Single Family Dwelling	1697			\$180,000.00
9/3/2020	145	9/9/2020	Jerry's Homes	1705 Euclid	Jerry's Homes	Single Family Dwelling	1298			\$180,000.00
9/3/2020	146	9/9/2020	Jerry's Homes	1707 Euclid	Jerry's Homes	Single Family Dwelling	1474			\$190,000.00
9/3/2020	147	9/9/2020	Jerry's Homes	1709 Euclid	Jerry's Homes	Single Family Dwelling	1644			\$180,000.00



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

9/3/2020	148	9/9/2020	Jerry's Homes	1707 Detroit	Jerry's Homes	Single Family Dwelling	1644			\$180,000.00
9/3/2020	149	9/9/2020	Jerry's Homes	1709 Detroit	Jerry's Homes	Single Family Dwelling	1337			\$180,000.00
8/18/2020	150	9/14/2020	Blake Roush	1405 W 14th	Blake Roush	Utility Shed				\$10,000.00
9/15/2020	151	9/17/2020	Ivan Snathorst	709 Scenic Valley	Gehring Construction	Deck				\$7,000.00
8/6/2020		IR	Josh Crouse	104 E 4th	Josh Crouse	Garage				\$4,000.00
8/25/2020		IR	Steger Construction	600 S Y	Steger Construction	Townhome	1525			\$120,000.00
8/25/2020		IR	Steger Construction	602 S Y	Steger Construction	Townhome	1525			\$120,000.00
8/31/2020		IR	Apex Storage Solutions	802 E Hillcrest	Apex Storage Solutions	Commerical Storage Units	3900			\$80,340.00
9/8/2020		IR	Corbin Rinard	3102 W 4th	Corbin Rinard	Garage				\$8,500.00
9/17/2020		IR	Steger Construction	604 S Y	Steger Construction	Townhome	1525			\$120,000.00
9/17/2020		IR	Steger Construction	606 S Y	Steger Construction	Townhome	1525			\$120,000.00
9/17/2020		IR	Sage Homes Inc	1507 E Franklin	Sage Homes Inc	Single Family Dwelling	1475			\$232,000.00



COMMUNITY DEVELOPMENT

To: Ryan J. Waller, City Manager
From: Charlie E. Dissell, AICP, Community and Economic Development Director
Date: September 17, 2020
Subject: Current Projects Update

The purpose of this memorandum is to provide a brief synopsis of different projects that may be of interest to the Council. Of the 15 projects listed, three (3) are awaiting a submittal from the developer, two (2) are in review, eight (8) have been approved and are in construction, and two (2) were recently completed. All dates are 2020, unless noted otherwise.

1. Dollar Tree (1508 North Jefferson Way)

STATUS: Construction

- Site plan submitted on June 25.
- Variance to parking requirements approved on July 1.
- Site plan approved on July 23.
- Demo permit for existing building applied for on July 23.
- Demo permit issued on July 28.
- Building permit issued on August 26.
- Site work/demo has begun.

2. Williams Terrace (1600 Block of North 9th Street)

STATUS: Awaiting Submittal

- Developer hosted a neighborhood meeting on March 9.
- Rezoning petition received on April 6.
- The Planning and Zoning Commission reviewed the rezoning request at its April 21 meeting, and recommended approval to the Council.
- The City Council approved the rezoning request on July 6.

3. People Bank Administration Building (500 East Iowa Avenue)

STATUS: Construction

- Site plan and building permit submitted on March 13.
- Site plan approved on April 17.
- Building permit issued on April 17.
- Site work has begun.

4. Peterson Annexation (south of Inwood Street, west of 110th Avenue (North Y Street) and east of County Highway R-63)

STATUS: Awaiting Submittal

- Application for annexation was received on February 25.
- At its meeting on March 25, the City Council forwarded this applicant to the Board of Trustees and Planning and Zoning Commission for its review.
- The Board of Trustees reviewed the request at its April 14 meeting.
- The Planning and Zoning Commission reviewed the request at its April 21 meeting and recommended approval of the request.
- The City Council approved the annexation on June 1.
- The City Council approved an ordinance establishing a zoning district on August 3.

5. Apple Tree Inn (1215 North Jefferson Way)

STATUS: Construction

- Building permit application for interior remodel submitted on January 10.
- Building Permit issued on February 12.

6. Cabin Coffee (910 East 2nd Avenue)

STATUS: Review

- Sale of D&D lot and development agreement was approved by Council on October 21, 2019.
- Staff hosted a preapplication meeting with the developers on October 22, 2019.
- Developer closed on the property on November 22, 2019.
- On March 16, developer notified City that, due to the COVID 19 pandemic, this project is being suspended until further notice.
- On April 23, the developer requested a 90-day extension to the approved development agreement.
- Council approved the extension at its May 18 meeting.
- Site plan resubmitted on September 8.
- Planning and Zoning Commission reviewed an alternate site plan on September 15; Council will review on September 21.

7. Scooters Coffee (1112 North Jefferson Way)

STATUS: Completed

- Site plan and building permit were submitted on October 9, 2019.
- Site plan approved on March 11.
- Building Permit issued on April 9.
- Certificate of Occupancy issued on August 28.

8. Crow's Nest Campground (Northwest Corner of South Jefferson Way and East 17th Avenue)

STATUS: Construction

- Staff held a preapplication meeting on a proposed campground on October 3, 2019.
- The City Council approved a rezoning at its January 21 meeting.
- The City Council approved a plat of survey at its May 4 meeting.
- The City Council approved an additional rezoning on June 1.
- Site plan submitted on May 18.
- Site plan comments returned on June 8.

- Revised site plan submitted on June 30.
- Alternative site plan and sidewalk waiver approved by the City Council on July 20.
- Revised site plan comments returned on July 21.
- Revised site plan submitted on July 28.
- Revised site plan comments returned on August 10.
- Revised site plan submitted on August 18.
- Revised site plan comments returned on August 27.
- Development Agreement signed by property owner on August 27.
- Site Plan approved on September 10.
- Site work has begun.

9. Missouri Valley JATC Training Facility (1600 East Iowa Avenue)

STATUS: Construction

- Site Plan for this project was submitted on April 3, 2019 to the City and comments were returned on April 22, 2019.
- Site Plan was approved on June 11, 2019.
- Building permit application was submitted on June 14, 2019.
- Full building permit issued on November 13, 2019.
- Site work has begun.

10. New Heights Church (309 East Hillcrest Avenue)

STATUS: Awaiting Submittal

- The project engineer contacted the City on February 7, 2019 to clarify plan review comments.
- Updated site plan was received on March 7, 2019.
- Site plan approved on May 18.

11. Ashton Park Plat 7

STATUS: Construction

- Located east of the intersections of East Euclid Avenue and North 18th Street and East Boston Avenue and North 18th Street
- Preliminary plat submitted on April 27.
- The Planning and Zoning Commission recommended approval of the preliminary plat at its May 12 meeting.
- City Council approved the preliminary plat at its May 18 meeting.
- Revised preliminary plat submitted on July 6.
- Construction documents submitted on July 21.
- Comments on construction documents returned on August 3.
- Construction documents resubmitted on August 21.
- Resubmittal comments returned on September 3.
- Construction documents resubmitted on September 9.
- Construction Documents approved on September 10

12. Summercrest

STATUS: Review

- Located north of the intersection of North 7th Street and East Hillcrest Avenue.
- Rezoning/PRD plan and preliminary plat received on April 3.

- Rezoning/PRD plan was reviewed by the Planning and Zoning Commission at its April 21 meeting and was recommended approval, with conditions, to the Council.
- The Planning and Zoning Commission recommended approval of the preliminary plat at its May 12 meeting.
- The City Council approved the Rezoning/PRD plan on July 6.
- The City Council approved the preliminary plat on July 6.
- Construction documents submitted on August 7.
- Comments on construction documents returned on August 19.
- Construction documents resubmitted on September 10.

13. Treeline Plat 1

STATUS: Construction

- Located north of East Iowa Avenue and south of North 7th Court
- Preliminary Plat and Construction Plans submitted on March 16.
- Preliminary Plat was reviewed by Planning and Zoning Commission at its April 21 meeting and was recommended for approval to the Council.
- The City Council approved the preliminary plat at its May 4 meeting.
- Site work has begun.
- Final plat submitted on July 31
- Staff conducted an inspection of the site improvements on August 20.
- Staff conducted a second inspection of the site improvements on September 2.
- Planning and Zoning Commission reviewed final plat on September 15; Council will review on September 21.

14. Quail Meadows Plat 3

STATUS: Construction

- Located north of North 8th Street and East Trail Ridge Place.
- A rezoning application was submitted on July 1, 2019 to change a portion on this land from C-2 to R-3. The Planning and Zoning Commission recommended approval of this request at its August 13, 2019 meeting.
- The City Council approved the rezoning at its October 21, 2019 meeting.
- This development will require the City to relocate the current lift station north of the Quail Meadows Subdivision to the north of the Summercrest Hills development. The tentative schedule is to have the new lift station completion by fall of 2020.
- The developer submitted a preliminary plat to the City on September 24, 2019.
- Preliminary plat recommended for approval by Planning and Zoning Commission on November 12, 2019.
- City Council approved the preliminary plat at its November 18, 2019 meeting.
- Construction plans were submitted on December 2, 2019.
- Construction plans approved on March 13.
- Final plat submitted on July 26.
- The Planning and Zoning Commission recommended the final plat for approval, with conditions, on July 14.

15. Prairie Glynn Plat 2

STATUS: Completed

- Located east of East Franklin Avenue and North 15th Street.
- A revised preliminary and final plat were submitted on June 5, 2019. The Planning and Zoning Commission reviewed the preliminary plat at its July 9, 2019 meeting, and the Council approved the preliminary plat at its July 15, 2019 meeting.
- Final Plat submitted on April 2.
- The Planning and Zoning Commission recommended approval of the final plat at its June 9 meeting.
- Staff inspected the public improvements and the punchlist was completed on August 13.
- The City Council approved the final plat of August 17.



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

Code Enforcement Tracking Report

Case Status	Case No.	Complaint Date	Description of Complaint	Location/Address	Date of Initial Inspection	Date of Written Notice	Current Status	Next Follow-up Date	Final Compliance Date
Open	CE: 76-2020	8/10/2020	Structure fire. Dangerous and abandoned building.	411 West 1st Avenue	8/10/2020	8/10/2020	Sent letter. September 20th for demolition/compliance	9/20/2020	
Open	CE: 74-2020	8/10/2020	Tall grass and weeds	2100 West Euclid	8/12/2020	8/13/2020	Sent letter. August 27th for compliance. Abate. Property owner is making progress. Will continue to check progress.	9/24/2020	
Open	CE: 93-2020	9/17/2020	Tall grass and weeds	48775010130	9/17/2020	9/17/2020	Letter sent on 9/17 giving 7 days to comply	9/24/2020	
Open	CE: 94-2020	9/17/2020	Tall grass and weeds	48775010180	9/17/2020	9/17/2020	Letter sent on 9/17 giving 7 days to comply	9/24/2020	
Open	CE: 95-2020	9/17/2020	Tall grass and weeds	1408 South Y Street	9/17/2020	9/17/2020	Letter sent on 9/17 giving 7 days to comply	9/24/2020	
Open	CE: 96-2020	9/17/2020	Tall grass and weeds	48777000010	9/17/2020	9/17/2020	Letter sent on 9/17 giving 7 days to comply	9/24/2020	
Open	CE: 90-2020	9/16/2020	Tall grass and weeds	805 North B	9/16/2020	9/17/2020	Letter sent on 9/17 giving 10 days to comply	9/27/2020	
Open	CE: 92-2020	9/17/2020	Tall grass and weeds	48775011000	9/17/2020	9/17/2020	Letter sent on 9/17 giving 7 days to comply	9/27/2020	
Open	CE: 91-2020	9/17/2020	Junk vehicles	1010 North B	9/17/2020	9/17/2020	Letter sent on 9/17 giving 10 days to comply	9/27/2020	
Open	CE: 86-2020	9/9/2020	Defective sidewalk	1105 W Iowa Ave	9/9/2020	9/9/2020	October 9th, 2020	10/9/2020	
Open	CE: 88-2020	9/8/2020	Defective sidewalk	701 S R ST	9/9/2020	9/11/2020	Sent Letter.	10/17/2020	
Open	CE: 08-2020	1/9/2020	Sign missing panels	1801 West 2nd	1/10/2020	1/14/2020	Sent letter of Nuisance and Demand for Abatement on 1/14/2020 and established a deadline of February 13th, 2020. Multiple extensions have been given. Sign will be installed the week of 10/19/2020. However, we are still moving forward with municipal infraction just to assure the sign gets completed by that time.	10/23/2020	
Open	CE: 85-2020	9/9/2020	Non conforming shed	1708 W Euclid	9/9/2020	9/9/2020	November 9th, 2020 Deadline	11/9/2020	
Open	CE: 87-2020	9/1/2020	Flashing detached from façade. Poorly maintained building.	110 North Howard	9/1/2020	9/1/2020	November 30th, 2020 Deadline	11/30/2020	
Open	CE: 89-2020	8/27/2020	Wall finish deteriorating, cracking and breaking away from structure.	114 West Ashland	8/27/2020	8/27/2020	May 7th, 2021	5/7/2021	
Open	CE: 02-2020	1/9/2020	Trailer park needs to be cleaned up. Junk and junk vehicles.	307 West 2nd	1/10/2020	1/10/2020	Sent letter of Nuisance and Demand for Abatement on 1/10/2020 and established a deadline of April 30th, 2020. Spoke with Larry today 4/16/2020. 4 vehicles have been removed and they continue to make progress on junk/debris removal. He informed me that he may not have everything completed by April 30th and may need to ask for an extension. Still gradually making progress. Asked for extension to June 19th. Extension granted, however this is the final extension before municipal infraction. Moving forward with Municipal Infraction	TBD	
Open	CE 07-2020	1/9/2020	Abandoned/Dangerous/Unsafe Building	2110 West 2nd	1/9/2020	1/10/2020	Sent letter of Abandoned, Dangerous, & Unsafe Building on 1/10/2020 and established a date of April 9th for completion. No progress has been made. Bid for abatement or move forward with Municipal Infraction. Moving forward with Municipal Infraction. Owner called and said he will take care of everything noted on the dangerous building letter by next weekend. Owner called and asked for an extension until Labor day to complete gutters and paint. Still moving forward with court date and infraction to insure that work will be completed.	TBD	
Open	CE: 17-2020	3/3/2020	Abandoned, unsafe & dangerous building	1009 E Salem		3/4/2020	Sent letter of Unsafe/Dangerous Building on 3/4/2020. Has until April 3rd to secure building permit and June 2nd to complete the work. No permit pulled for demolition. Moving forward with Municipal Infraction.	TBD	
Open	CE: 51-2020	6/16/2020	Defective Sidewalk	1209 E 2nd Ave	6/16/2020	6/18/2020	Sent Letter 6/18/2020 giving until 7/31/2020 for compliance. Having a hard time finding concrete contractor to complete the work. Follow up TBD	TBD	
Open	CE: 57-2020	7/6/2020	Vehicles without current registration	1105 E Salem	7/7/2020	N/A	Will get in touch with property owner and ask them to provide proof of current licensure for mini van and camper. Will close case upon confirmation.	TBD	



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

Code Enforcement Tracking Report

Open	CE: 61-2020	7/9/2020	Junk debris throughout property	208 South D Street	7/9/2020	7/10/2020	Sent letter 7/10/2020 allowing two weeks for abatement. Will contact Roy about abating. Junk is picked up and disposed of one week but then returns the following week. Will continue to monitor.	TBD	
Open	CE: 65-2020	7/14/2020	Tall grass, weeds, overgrown shrubs and bushes	114 North Howard Street. Parcel ID: 48020120030	7/14/2020	7/15/2020	Sent letter 7/15/2020 allowing one week for abatement.	TBD	
Open	CE: 75-2020	8/10/2020	Tall grass and weeds	1006 E Euclid	8/12/2020	8/13/2020	Scheduled for Abatement	TBD	
Open	CE: 82-2020	9/1/2020	Tall grass and weeds	1506 E Henderson Pl	9/1/2020	9/1/2020	Scheduled for Abatement	TBD	
Open	CE: 83-2020	9/3/2020	Tall grass and weeds	513 North N Street	9/3/2020	9/3/2020	Scheduled for Abatement	TBD	
Open			Unsafe Building	401 W Salem	6/25/2019	6/26/2019	Notice of unsafe building issued. Property owner obtained a building permit for work. Substantial progress made. Still needs to finish roof and siding. Owner continues to make progress.	TBD	
Open			Abandon/Unsafe Building	310 E Boston	3/28/2019	4/5/2019	Property posted as unsafe. Building has been ordered to be vacated and was posted to prevent further occupancy until the work is completed. Met with owner to discuss timing for making improvements. Deadline set for November 1. Work has commenced on west side of house. Will check regularly. Owner continues to make progress on west side of structure. Will send letter to property owner stating requirements for completion of next phase. Moving forward with Municipal Infraction. Municipal Infraction issued. Property owner denied/contested the infraction. Waiting for court date.	TBD	
Open			Abandon/Unsafe Building	911 N C Street	3/28/2019	4/5/2019	Notice of unsafe building issued. Property owner has applied or a building permit. Default judgement issued by court on December 6. Property owner had until January 5 to have all work completed. Working on getting quotes for work to be completed to determine next steps. In the process of getting quotes to abate the property. Not going to abate. Will continue to issue Municipal infractions.	TBD	
Open			Unsafe Building	407 West 1st Ave	12/11/2019	12/11/2019	House caught fire over thanksgiving weekend 11/28/2019. Inspected house on 12/11/2019 to determine extent of damage and see if the structure can be saved. Unfortunately the structure cannot be saved and must be torn down. Sent letter to property owner on 12/11/2019 ordering the house to be demolished by January 20th, 2020. Person in charge of the estate called in on 2/3/2020. Insurance claim has been filed, and adjuster will evaluate. Still waiting on insurance adjuster. Sent Dangerous & Unsafe Building letter to Raviro Shoniwa, asset prevention coordinator with Mortgage Contracting Services on March 26th, 2020. Raviro contacted me on 4/22/2020 asking for the date upon which the house was to be demolished by. I told her it was to be demolished by the middle of January 2020 and seeing how it hasn't been demolished yet, we will be moving forward with a Municipal Infraction if we don't have something in writing from the mortgage/insurance company within the next 2 weeks showing a timeframe of when it will be demolished. Moving forward with Municipal Infraction. Municipal infraction on hold. Waiting on mortgage company.	TBD	
Closed	CE: 78-2020	8/20/2020	Junk Vehicle?	207 North 3rd	9/3/2020	9/3/2020	Left door hanger. Waiting for phone call to confirm if vehicle runs and has current registration. Sent letter 9/3/2020. Has 7 days to remove vehicle. Vehicle runs and will be moved every 48hrs		9/14/2020
Closed	CE: 84-2020	9/3/2020	Tall grass and weeds	512 North O Street	9/3/2020	9/3/2020	September 10th for compliance. Owner called and asked for a 2 week extension. Granted. September 24th.		9/14/2020
Closed	CE: 81-2020	8/13/2020	Tall grass and weeds	1009 E Salem	8/13/2020	8/13/2020	Gave until August 17th. Abate.		9/3/2020
Closed	CE: 80-2020	8/25/2020	Junk vehicle in driveway	1602 Franklin Avenue	8/25/2020	8/25/2020	Has until September 1st, 2020 to remove vehicle. Vehicle has been removed.		9/1/2020
Closed	CE: 79-2020	8/25/2020	Vehicles parked in front yard and other junk debris piled up in front and side of house.	505 West 2nd Avenue	8/25/2020	8/25/2020	Junk and junk vehicles in driveway and yard. This is the second time this property has been in violation of city ordinance in the past 4 months. Removed one vehicle from the previous ordinance violation. Sent letter on August 25th, 2020 giving until September 10th 2020		9/1/2020
Closed	CE: 70-2020	7/23/2020	Junk and junk debris throughout property	500 E 1st Avenue	7/23/2020	7/23/2020	Left door hanger 7/23/2020. Sent letter 7/27/2020. Has until August 3rd, 2020. Set up abatement for removal of fridge. Fridge is gone.		8/31/2020



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

Code Enforcement Tracking Report

Closed			Abandon/Unsafe Building	506 N Kenwood Blvd	4/17/2018	5/6/2019	Municipal Infraction Issued. Service has been attempted on property owner, and has failed. Discovered that property was in foreclosure, and was sold on August 15. New owner is working on updating property. Will check regularly. House is up for sale by Berkshire Hathaway. Moving forward with Municipal Infraction. House is almost completely remodeled on outside. Will close once complete. Structure now in compliance.		8/27/2020
Closed			Unsafe Building	210 N Jefferson	7/29/2019	7/31/2019	Relative of the property owner claimed the home would be rehabbed. Notice of unsafe building issued. Work being done on building. Spoke with contractor on 10/17/19 about structural portion of front porch. Contractor will be pulling building permit sometime within the next week. Spoke with property owner on 10/30. She asked for a 30 day extension to finish the exterior. 30 day extension was granted. Spoke with contractor, he said their waiting on materials and work will resume as soon as they are available but no later than 1/31/2020. Spoke with property owner. Contractor is waiting to finish siding until the weather warms up to avoid cracking the vinyl. Trying to make contact with owner before moving forward with a municipal infraction. Spoke with Diane and she will have her contractor get in touch with me beginning of next week. Still have not heard from contractor. If no update is recieved by 5/4/2020, then we will move forward with municipal infraction. Moving forward with Municipal Infraction. Spoke with owner and she informed me that everything noted on the dangerous building letter will be completed by July 29th (Court Date). Still moving forward with court date and infraction to insure that work will be completed. Inspected exterior portion of house. Still have several repairs to be be made. Property is now in compliance.		8/27/2020
Closed	CE: 72-2020	7/31/2020	Junk and Junk vehicles and debris throughout property	401 West 1st Avenue	7/31/2020	7/31/2020	Sent letter 7/31/2020. August 7th for compliance. Vehicle in rear yard will be gone by Monday August 24th.		8/25/2020
Closed	CE: 69-2020	7/23/2020	Tall grass and weeds	707 E Salem	7/23/2020	7/23/2020	Left Door Hanger. Sent Letter 7/27/2020. Schedule Abatement		8/20/2020
Closed	CE: 73-2020	7/30/2020	Junk and junk debris throughout property	817 North 8th Street	7/31/2020	7/31/2020	Sent letter 7/31/2020. August 24th for compliance		8/14/2020
Closed	CE: 71-2020	7/24/2020	Low hanging tree branches, shrubs/bushes growing over sidewalk	1202 West Euclid Ave	7/24/2020	7/27/2020	Sent letter 7/27/2020. Has until August 10th, 2020.		8/10/2020
Closed	CE: 09-2020	1/10/2020	Shed in front/side yard	640 North N	1/14/2020	1/16/2020	Sent letter of ordinance violation on 1/16/2020 and established a deadline of February 14th, 2020. Spoke with Diana and gave extension until May 1st, 2020. Asked for extension until end of May for company to move shed. Grade to steep on North and South side of house. No room in back yard due to thick vegetation and creek. Applied for variance to keep shed where its at. Variance Approved.		8/5/2020

October 5, 2020
Draft Agenda

- Minutes
- Claims
- Applications
- City Manager's Report
- Salaries
- Third consideration of an ordinance amending Chapter 160 of the Code of Ordinances of the City of Indianola, making certain amendments to the adopted Fire Code.
- Resolution awarding contract for annual manhole rehabilitation project.
- Resolution approving the updated fee schedule for items taken to the brush facility
- Resolution approving Change order for 2019 Drainage Improvement Project
- Resolution approving subrecipient grant agreement with Central Iowa Shelter and Services

**October 19, 2020
Draft Agenda**

- Minutes
- Claims
- Applications
- City Manager's Report
- Salaries
- Treasurer's Report
- Resolution approving monthly transfers
- Oath of office to Firefighters/Paramedics
- Resolution setting public hearing on financing
- Public Hearing for the East Iowa Avenue Paving Project
- Resolution approving plans, specs, form of contract, estimate of cost
- Public Hearing and consideration on proposed Amendment Number 3 to the Hillcrest/Downtown Unified Urban Renewal Plan

Study Session Draft Agenda

- Library Annual Report
- 5-year CIP

Jackie Raffety

From: Ryan Waller
Sent: Friday, September 25, 2020 1:54 PM
To: Ryan Waller
Subject: Waller's Weekly 9.25.2020
Attachments: 2020 Permits- Sept 25.pdf; Code Enforcement- Sept 25.pdf; Curent Projects Update- Sept 25.pdf; Oct 5 Draft Agenda.pdf; Oct 19 Draft Agenda.pdf

Good afternoon, all.

I hope this finds everyone well. Below and attached, please find the items comprising this week's update email. If there are any questions on these or other City related matters, please let me know.

Have a great weekend!

Ryan



Ryan J. Waller

City Manager

rwaller@indianolaiowa.gov

p: 515.962.5274

110 N. 1st Street – Indianola, Iowa 50125

September 29th Special City Council Meeting - The City Council will meet on Tuesday, September 29th for a special meeting regarding the vacancy at mayor. The agenda and meeting materials are available on the City's website at <http://indianolaiowa.gov/AgendaCenter>. The meetings will be aired live via the [City's YouTube Channel](#) and a Zoom Webinar (login information may be found in the meeting packet).

Congratulations – Congratulations to the following City employees for successfully (and all with honors) completing their paramedic curriculum:

Jeremy Cross – Certificate Highest Honors

Alissa Furry – Certificate Highest Honors, Outstanding Student Award

Josh Mamanos – Certificate Highest Honors

Ted Neller – Certificate High Honors, Peer Mentor Award

Aaron Payette – Certificate Highest Honors

These officers were hired as part of a staffing plan adopted by the City Council to ensure proper public safety levels for our community. We are fortunate to have such highly trained professionals who are dedicated to serving our community.

Infrastructure Repairs – Streets Division staff repaired a failed pavement section on the north-south alley near East 3rd Avenue, between Jefferson Way and 1st Street, which required 18 hours of labor and 3.5 cubic yards of concrete. Staff also repaired a six-foot storm sewer pipe section and rebuilt two failed stormwater intakes on the 900 block of North 9th Street and 1000 block of Henderson Place. This work required 28 hours of labor and 3.5 cubic yards of concrete.

IMU Sewer Billing – At its meeting on September 21st, the City Council was briefed on an issue regarding the City’s sewer rates that were adjusted in April 2020. During a review of a utility bill for a City Department, it was discovered that the new rates were not properly applied. IMU, which performs billing services for the City, acknowledged the error and has begun working to correct the issue. A meeting is scheduled between City and IMU on Monday, September 28th to review this issue. This item will be brought back to a future City Council meeting once additional is obtained.

Study Session Presentation – In line with its strategic plan goals for infrastructure, the City has been conducting a multi-year study of the community’s storm water system. The results of this study allow the City to better identify and prioritize projects. As part of the study, an audit of the stormwater utility is also underway to ensure accurate billing and revenue collection. The revenue collected for the utility partially funds various stormwater infrastructure projects meant to convey rainwater away from roadways and properties. The presentation from the September 21st City Council Study Session may be found on the City’s website [here](#).

2020 Census – September 30th (Wednesday) is the last day to respond to the 2020 Census. If you have not done so, please respond online (<https://2020census.gov/en/ways-to-respond/responding-online.html>) or by phone (844-330-2020) to ensure our community doesn’t lose out on critical funding for roads, schools and other vital services.

Community Development Reports - Attached are the following reports provided by the Community Development Department:

- **Current Projects Update** – This week, the City Council approved an alternative method of site plan for Cabin Coffee and approved the final plat of Treeline Plat 1. Of the 15 projects listed, three are awaiting a submittal from the Developer, two are in review, seven have been approved and are in construction, and three were recently completed.
- **2020 Building Permits** – This week, six building permit applications were submitted, including four for new dwellings. There are currently 14 building permit applications in review and 152 building permits that have been issued year to date.
- **Code Enforcement** – This week, two code enforcement cases were opened, and one was closed. There are currently 26 open code enforcement cases (96 code enforcement cases have been opened for the year).

City Council Anticipated Agendas - Attached, please find documents containing anticipated agenda items for the October 5th and October 19th upcoming meetings. These are working drafts. Agendas are published on the City's website the Thursday prior to a scheduled City Council meeting.



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

Date Application Submitted	Permit	DATE Permit Issued	NAME	ADDRESS	CONTRACTOR	CONSTRUCTION	SQUARE FEET	Finalied Date	C.O.Date	VALUE
12/31/2019	1	1/2/2020	North American MHC LLC	9 Leonard Avenue	Heartland Living	Mobile Home			5/15/2020	\$51,300.00
12/31/2019	2	1/2/2020	North American MHC LLC	21 Leonard Avenue	Heartland Living	Mobile home			5/15/2020	\$51,300.00
1/7/2020	3	1/7/2020	Chad Keller	206 N Jefferson	B and D	DEMO		2/2/2020		
1/7/2020	4	1/7/2020	Chad Keller	208 N Jefferson	B and D	DEMO		2/2/2020		
1/7/2020	5	1/8/2020	North American MHC LLC	24 Leonard	Heartland Living	Mobile Home			5/15/2020	\$51,300.00
1/7/2020	6	1/8/2020	North American MHC LLC	26 Alfred	Heartland Living	Mobile Home			5/15/2020	\$38,494.00
1/7/2020	7	1/8/2020	North American MHC LLC	6 Leonard	Heartland Living	Mobile Home			5/15/2020	\$38,494.00
1/14/2020	8	1/14/2020	Foxwood Apts	1005 W 3rd	Rainbow International	Remodel		5/29/2020		\$859,560.49
1/7/2020	9	1/13/2020	Kurt Ripperger	804 N B	Construction by Cambron	Remodel				\$80,000.00
10/29/2019	10	1/16/2020	Wal Mart	1500 N Jefferson Way	Midland	Commercial Remodel		4/15/2020		\$1,891,511.00
1/15/2020	11	1/20/2020	Jerry's Homes	506 N 17th	Jerry's Homes	Basement Finish				\$18,000.00
1/15/2020	12	1/27/2020	Jerry's Homes	402 N 18th	Jerry's Homes	Single Family Dwelling	1435			\$208,000.00
1/15/2020	13	1/27/2020	Jerry's Homes	406 N 18th	Jerry's Homes	Single Family Dwelling	1339			\$203,000.00
1/15/2020	14	1/27/2020	Jerry's Homes	408 N 18th	Jerry's Homes	Single Family Dwelling	1474			\$217,000.00
1/15/2020	15	1/27/2020	Jerry's Homes	1708 Detroit	Jerry's Homes	Single Family Dwelling	1644	7/23/2020		\$201,000.00
1/15/2020	16	1/27/2020	Jerry's Homes	1704 Detroit	Jerry's Homes	Single Family Dwelling	1605	7/23/2020		\$212,000.00
1/31/2020	17	2/3/2020	Sherwin and Leeann Back	808 W Salem	Vanderpool	Alteration				\$15,157.95
2/10/2020	18	2/10/2020	Dusty Jordan	1107 N 6th Street	Jordan Building & Design LLC	Screened In Porch	192			\$15,000.00
1/10/2020	19	2/12/2020	Pritesh Patel	1215 N Jefferson Way	Rod Curtis	Commercial Remodel				\$80,000.00
2/12/2020	20	2/12/2020	KC Inc	404 N Jefferson	Iowa Demolition	DEMO		8/7/2020		
2/13/2020	21	2/18/2020	Top Hat Homes	810 W Orchard	Top Hat Homes	Single Family Dwelling	2404	9/17/2020		\$448,000.00
2/21/2020	22	2/28/2020	North American MHC LLC	29 Alfred	Heartland Living	Mobile Home				\$38,494.00
3/2/2020	23	3/2/2020	Kyle Tipling	411 W Salem	Dirt Work	Garage Demo				
2/22/2020	24	3/2/2020	Horton-Robinson	709 Sunset	Horton-Robinson	Single Family Dwelling	1850		TEMP CO 07	\$257,000.00
3/11/2020	25	3/11/2020	North American MHC LLC	24 Leonard	Miller Scrap Metal	DEMO				
3/11/2020	26	3/11/2020	North American MHC LLC	6 Leonard	Miller Scrap Metal	DEMO				
3/11/2020	27	3/11/2020	Jerry's Homes	400 N 18th	Jerry's Homes	Basement Finish				\$15,000.00
3/9/2020	28	3/9/2020	Tyler Christonski	1319 S O	Crosscut Custom Carpentry	Four Seasons Room				\$41,500.00
3/13/2020	29	3/13/2020	North American MHC LLC	38 Alfred	Miller Scrap Metal	DEMO				
3/13/2020	30	3/13/2020	North American MHC LLC	52 Lincoln	Miller Scrap Metal	DEMO				
3/13/2020	31	3/13/2020	Jerry's Homes	1703 Euclid	Jerry's Homes	Basement Finish				\$7,000.00
3/13/2020	32	3/13/2020	Steger Construction	608 S Y	Steger Construction	Duplex	1840			\$100,000.00
3/13/2020	33	3/13/2020	Steger Construction	610 S Y	Steger Construction	Duplex	1840			\$100,000.00



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

3/13/2020	34	3/13/2020	Rory and Kathy Crooks	1209 W Euclid	Rory and Kathy Crooks	Deck				\$1,650.00
3/4/2020	35	3/16/2020	WJH LLC	1800 E Euclid	Century Complete	Single Family Dwelling	1810			\$92,047.00
3/4/2020	36	3/16/2020	WJH LLC	1710 E Euclid	Century Complete	Single Family Dwelling	1417			\$84,942.00
3/4/2020	37	3/16/2020	WJH LLC	1708 E Euclid	Century Complete	Single Family Dwelling	2009			\$98,876.00
3/4/2020	38	3/16/2020	WJH LLC	1706 E Euclid	Century Complete	Single Family Dwelling	1810			\$92,047.00
3/4/2020	39	3/16/2020	WJH LLC	1704 E Euclid	Century Complete	Single Family Dwelling	1625			\$90,935.00
3/4/2020	40	3/16/2020	WJH LLC	1606 E Euclid	Century Complete	Single Family Dwelling	1417			\$84,942.00
3/4/2020	41	3/16/2020	WJH LLC	1504 E Euclid	Century Complete	Single Family Dwelling	2009			\$98,876.00
3/4/2020	42	3/16/2020	WJH LLC	1502 E Euclid	Century Complete	Single Family Dwelling	1810			\$92,047.00
3/4/2020	43	3/16/2020	WJH LLC	1500 E Euclid	Century Complete	Single Family Dwelling	1417			\$84,942.00
3/4/2020	44	3/16/2020	WJH LLC	602 N 17th	Century Complete	Single Family Dwelling	1417			\$84,942.00
3/4/2020	45	3/16/2020	WJH LLC	600 N 17th	Century Complete	Single Family Dwelling	1602			\$90,542.00
3/20/2020	46	3/23/2020	Scott and Janelle Greene	1512 W Salem	self	Shed				\$2,000.00
3/6/2020	47	3/26/2020	Giovanti Homes	1401 W 14th	Giovanti Homes	Single Family Dwelling	3940			\$401,000.00
3/26/2020	48	3/26/2020	North American MHC LLC	45 Lincoln	Heartland Living	Mobile Home				\$37,080.00
3/26/2020	49	4/2/2020	Stephen Muldrow	400 E 1st	Stephen Muldrow	Single Family Dwelling	2022			\$109,300.00
3/26/2020	50	4/2/2020	Carlson Homes LLC	1107 S O	Carlson Homes	Single Family Dwelling	1675			\$275,000.00
3/26/2020	51	4/2/2020	North American MHC LLC	41 Alfred	Heartland Living	Mobile Home				\$37,679.00
3/26/2020	52	4/2/2020	North American MHC LLC	58 Lincoln	Heartland Living	Mobile Home				\$37,080.00
3/26/2020	53	4/2/2020	North American MHC LLC	11 Leonard	Heartland Living	Mobile Home				\$37,080.00
4/3/2020	54	4/6/2020	GroundBreaker Homes	1001 W Orchard	GroundBreaker Homes	Single Family Dwelling	1751			\$220,000.00
4/3/2020	55	4/6/2020	GroundBreaker Homes	1108 S O	GroundBreaker Homes	Single Family Dwelling	2781			\$210,000.00
10/9/2019	56	4/9/2020	Brew Enterprises (Scooters)	1112 N Jefferson Way	Huff Contracting	Commercial Building	561		8/28/2020	\$75,000.00
4/9/2020	57	4/13/2020	Five Seven Enterprises/Eagle Homes	1306 S L	Eagle Homes	Single Family Dwelling	1642			\$322,080.00
4/13/2020	58	4/17/2020	Cody McKasson	1312 E Detroit	Cody McKasson	Deck Overhang				\$1,000.00
3/13/2020	59	4/17/2020	People's Bank	500 E iowa	Downing	Commerical	5616			\$1,050,000.00
4/17/2020	60	4/20/2020	Orton Homes	1304 S L	Orton Homes	Single Family Dwelling	2244			\$320,000.00
4/23/2020	61	4/27/2020	Dan Corsair	1611 W Iowa	Top Notch Renovations	Deck addition				\$4,050.00
4/27/2020	62	4/29/2020	Chris Bauer	811 N U	Chris Bauer	Deck				\$550.00
4/23/2020	63	4/30/2020	Mark Gaddls	1605 W Detroit	Crosscut Construction Co	Deck				\$6,500.00
4/29/2020	64	4/30/2020	Sam Bedwell	1204 Ann Pkwy	Sam Bedwell	Deck				\$2,500.00
4/29/2020	65	4/30/2020	Shelly Spooner	509 S Freeman	Risetter Construction	Deck				\$5,000.00
4/27/2020	66	5/1/2020	Fisher Decker	403 W 18th Pl	Fisher Decker	Deck				\$1,500.00
5/5/2020	67	5/5/2020	Marice and Dwight Freeman	104 S 4th	Marice and Dwight Freeman	DEMO				\$5,000.00



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

4/29/2020	68	5/5/2020	Pamela Hodges	805 W 4th	Pamela Hodges	Deck				\$1,100.00
5/5/2020	69	5/6/2020	Jerry's Homes	1709 Clinton	Jerry's Homes	Basement Finish				\$14,500.00
4/15/2020	70	5/7/2020	Bunnell Properties	1003 E Lincoln	Gruringre Construction	Single Family Dwelling	2734			\$336,000.00
4/13/2020	71	5/11/2020	Construction By Cambron	1602 S K	Construction by Cambron	Commerical Building	2500			\$299,950.00
5/7/2020	72	5/12/2020	Brian Marron	303 N 16th	Brian Marron	Deck				\$12,000.00
5/14/2020	73	5/14/2020	James Oakes	607 W 1st	James Oakes	Deck				\$1,500.00
5/6/2020	74	5/14/2020	Tony Hixson	1227 S 3rd St	Self	Fence				
5/14/2020	75	5/19/2020	Darko Blazevic	308 S G	Darko Blazevic	Deck				\$3,000.00
5/18/2020	76	5/20/2020	Kimberly Development	1208 S O	Kimberly Development	Single Family Dwelling	1582			\$310,000.00
5/19/2020	77	5/20/2020	Wade Williams	1206 S O	Cornerstone Construction Services	Single Family Dwelling	1585			\$276,100.00
4/17/2020	78	5/25/2020	Bill Bussanmas	1409 W 6th	Marvin Van Dam	Single Family Dwelling	2400			\$589,000.00
5/21/2020	79	5/27/2020	Joseph and Rhonda Casazza	712 W Ashland	Joseph Casazza	Garage				\$24,500.00
5/21/2020	80	5/27/2020	Todd Koeppan	911 W Boston	Wet Paint Co Inc	Deck				\$2,000.00
5/25/2020	81	5/27/2020	Jerry's Homes	502 N 18th	Jerry's Homes	Single Family Dwelling	1605			\$212,900.00
5/25/2020	82	5/27/2020	Jerry's Homes	504 N 18th	Jerry's Homes	Single Family Dwelling	1297			\$199,900.00
5/27/2020	83	6/1/2020	Will Miller	1200 N E	Will Miller	Deck Expansion				\$834.00
5/27/2020	84	6/1/2020	Greg Rhoulhac	1522 W Salem	Beardmore Construction	Deck Expansion				\$2,000.00
5/28/2020	85	6/1/2020	Chris and Darla Freshly	1219 S 4th	Pro1 Construction LLC	Deck remodel				\$4,000.00
6/4/2020	86	6/4/2020	Maranda and Doug Greenwalt	1506 W Kentucky	John Peters	Deck				\$1,200.00
6/10/2020	87	6/10/2020	Dustin Ostrander	1107 E Henderson	Dustin Ostrander	Deck				\$4,000.00
6/10/2020	88	6/10/2020	Mike Greubel	202 1/2 N Kenwood	Mike Greubel	Garage				\$35,000.00
6/11/2020	89	6/11/2020	Jeremy King	709 W 2nd	Jeremy King	Deck				\$500.00
6/10/2020	90	6/11/2020	Craig Rodgers	1509 W Kentucky	Midwest Builders	Deck				\$25,000.00
5/20/2020	91	6/15/2020	Chad Amos	1200 S O	Chad Amos	Single Family Dwelling	3569			\$560,000.00
6/17/2020	92	6/17/2020	Melinda Leggins	410 W Lincoln	Brock Leggins	Deck				\$7,349.00
6/11/2020	93	6/17/2020	Michelle Lynn Chaplin	1406 Jackson Cir	Michelle Chaplin	Deck				\$12,963.00
6/11/2020	94	6/17/2020	Maryellen Andersen	808 W Iowa	Maryellen Andersen	Deck				\$750.00
6/11/2020	95	6/17/2020	Shelby Benge	609 N O	Rupiper Construction	Deck				\$2,000.00
6/17/2020	96	6/22/2020	Joe Switzer	509 S D	Kimball Construction	Basement finish				\$11,000.00
6/18/2020	97	6/22/2020	Savannah Homes	695 N N	Savannah Homes	Single Family Dwelling	1292			\$221,900.00
6/18/2020	98	6/22/2020	Savannah Homes	635 N N	Savannah Homes	Single Family Dwelling	1290			\$215,900.00
6/18/2020	99	6/22/2020	Savannah Homes	702 N Kenwood	Savannah Homes	Single Family Dwelling	1219			\$209,900.00
6/22/2020	100	6/24/2020	Denise Parsons	1801 Apple Lane	Midwest Builders	Deck				\$3,500.00
7/1/2020	101	7/1/2020	Mike Christensen	1600 W 3rd	Morton Buildings	Garage (detached)				\$22,000.00



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

6/10/2020	102	7/6/2020	Dan Flaherty	603 Scott Felton	Dan Flaherty	Garage				\$6,500.00
7/6/2020	103	7/6/2020	Haille Bettuo	104 S P	Haille Bettuo/Brandon Goodell	Deck				\$2,500.00
7/9/2020	104	7/9/2020	Jeremiah Kruckenberg	704 N O	Jeremiah Kruckenberg	Deck				\$3,600.00
7/6/2020	105	7/13/2020	Mauricio Aguilera	1005 Ann Pkwy	Jake Dorland	Deck				\$5,150.00
5/27/2020	106	7/15/2020	David and Natasha Cooper	1321 S Jefferson Way	Denny Clayton	Garage				\$28,560.00
7/8/2020	107	7/15/2020	Marc Black	106 W Orchard	Remodeling Contractors	Kitchen Remodel				\$86,950.00
6/29/2020	108	7/21/2020	Tony May	1607 W Girard	Blum Group	Single Family Dwelling	1700			\$275,000.00
7/15/2020	109	7/21/2020	Autumn Ridge Development	1203 N O	Autumn Ridge Development	Single Family Dwelling	1809			\$200,000.00
7/15/2020	110	7/21/2020	Autumn Ridge Development	1210 N N Ct	Autumn Ridge Development	Single Family Dwelling	1932			\$220,000.00
7/15/2020	111	7/21/2020	Autumn Ridge Development	1506 W Lincoln Pl	Autumn Ridge Development	Single Family Dwelling	2285			\$220,000.00
7/15/2020	112	7/21/2020	Autumn Ridge Development	1508 W Lincoln Pl	Autumn Ridge Development	Single Family Dwelling	1600			\$200,000.00
7/15/2020	113	7/21/2020	Autumn Ridge Development	1510 W Lincoln Pl	Autumn Ridge Development	Single Family Dwelling	1738			\$200,000.00
7/2/2020	114	7/22/2020	Scott Creators	609 N N	Scott Creators	Deck				\$1,483.00
7/23/2020	115	7/23/2020	Michael Hofer	400 S 8th Ct Unit 40	Confident Contracting	Basement				\$10,000.00
7/23/2020	116	7/24/2020	Joshua/Kelli Soesbe	1307 N 7th	Kimball Construction	Deck				\$1,500.00
7/22/2020	117	7/24/2020	Savannah Homes	1109 N 7th	Savannah Homes	Single Family Dwelling	1417			\$225,000.00
7/27/2020	118	7/27/2020	Doering Properties	901 Summerset	Doering Properties	Townhouse	1315			\$103,000.00
7/27/2020	119	7/27/2020	Doering Properties	903 Summerset	Doering Properties	Townhouse	1315			\$103,000.00
7/27/2020	120	7/27/2020	Doering Properties	905 Summerset	Doering Properties	Townhouse	1315			\$103,000.00
7/27/2020	121	7/27/2020	Doering Properties	907 Summerset	Doering Properties	Townhouse	1315			\$103,000.00
7/23/2020	122	7/28/2020	Destiny Bible Church	1508 N Jefferson Way	One Site Development	DEMO				
07/28/2020	123	7/28/2020	Joe Gezel	500 W Clinton	John Peters	Deck				\$5,000.00
7/23/2020	124	7/30/2020	Rob Miller	1302 S O	Midwest Builderss	Roof and Deck				\$10,000.00
8/18/2020	125	8/18/2020	Doug Meyer	906 S Jefferson	Doug Meyer	Deck				\$7,500.00
8/20/2020	126	8/20/2020	Brock Banks	1012 S R	Brock Banks	Deck				\$7,000.00
8/20/2020	127	8/20/2020	Tyler Christowski	1203 N 9th	Crosscut Custom Carpentry	Deck				\$7,500.00
8/21/2020	128	8/21/2020	Gregory Wilbur	2300 W Euclid	Clint Carruthers	Garage				\$95,356.02
8/19/2020	129	8/26/2020	Orton Homes	808 W Orchard	Orton Homes	Single Family Dwelling	2872			\$430,000.00
8/20/2020	130	8/26/2020	One Site Development	1508 N Jefferson Way	One Site Development	Commerical Building	9997			\$430,000.00
8/21/2020	131	8/27/2020	Taylor Hallengrow	1011 E Henderson Pl	Beardmore Construction	Deck				\$5,000.00
07/30/202	132	8/27/2020	Ground Breaker Homes	817 Trail Ridge	Ground Breaker Homes	Duplex	1669			\$210,000.00
7/30/2020	133	8/27/2020	Ground Breaker Homes	819 Trail Ridge	Ground Breaker Homes	Duplex	2698			\$230,000.00
7/30/2020	134	8/27/2020	Ground Breaker Homes	821 Trail Ridge	Ground Breaker Homes	Duplex	1669			\$200,000.00
7/30/2020	135	8/27/2020	Ground Breaker Homes	823 Trail Ridge	Ground Breaker Homes	Duplex	2585			\$215,000.00



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

2020 Building Permit Report

7/30/2020	136	8/27/2020	Ground Breaker Homes	825 Trail Ridge	Ground Breaker Homes	Duplex	2295			\$215,000.00
7/30/2020	137	8/27/2020	Ground Breaker Homes	827 Trail Ridge	Ground Breaker Homes	Duplex	2541			\$230,000.00
8/19/2020	138	9/2/2020	Strahan Construction	1503 11th Way	Strahan Construction	Single Family Dwelling	3546			\$540,000.00
8/5/2020	139	9/2/2020	Michael Smothers	807 N B	Michael Smothers	Mudroom				\$6,500.00
8/7/2020	140	9/3/2020	Savannah Homes	1103 N 7th	Savannah Homes	Single Family Dwelling	1401			TBD
8/7/2020	141	9/3/2020	Savannah Homes	1105 N 7th	Savannah Homes	Single Family Dwelling	1443			TBD
8/12/2020	142	9/3/2020	Savannah Homes	1107 N 7th	Savannah Homes	Single Family Dwelling	1443			TBD
8/25/2020	143	9/3/2020	Savannah Homes	1101 N 7th	Savannah Homes	Single Family Dwelling	1443			TBD
9/3/2020	144	9/9/2020	Jerry's Homes	1703 Detroit Pl	Jerry's Homes	Single Family Dwelling	1697			\$180,000.00
9/3/2020	145	9/9/2020	Jerry's Homes	1705 Euclid	Jerry's Homes	Single Family Dwelling	1298			\$180,000.00
9/3/2020	146	9/9/2020	Jerry's Homes	1707 Euclid	Jerry's Homes	Single Family Dwelling	1474			\$190,000.00
9/3/2020	147	9/9/2020	Jerry's Homes	1709 Euclid	Jerry's Homes	Single Family Dwelling	1644			\$180,000.00
9/3/2020	148	9/9/2020	Jerry's Homes	1707 Detroit	Jerry's Homes	Single Family Dwelling	1644			\$180,000.00
9/3/2020	149	9/9/2020	Jerry's Homes	1709 Detroit	Jerry's Homes	Single Family Dwelling	1337			\$180,000.00
8/18/2020	150	9/14/2020	Blake Roush	1405 W 14th	Blake Roush	Utility Shed				\$10,000.00
9/15/2020	151	9/17/2020	Ivan Snathorst	709 Scenic Valley	Gehring Construction	Deck				\$7,000.00
9/21/2020	152	9/22/2020	Jolene Crooks	107 J St	John Peters	Deck				\$500.00
8/6/2020		IR	Josh Crouse	104 E 4th	Josh Crouse	Garage				\$4,000.00
8/25/2020		IR	Steger Construction	600 S Y	Steger Construction	Townhome	1525			\$120,000.00
8/25/2020		IR	Steger Construction	602 S Y	Steger Construction	Townhome	1525			\$120,000.00
8/31/2020		IR	Apex Storage Solutions	802 E Hillcrest	Apex Storage Solutions	Commerical Storage Units	3900			\$80,340.00
9/8/2020		IR	Corbin Rinard	3102 W 4th	Corbin Rinard	Garage				\$8,500.00
9/17/2020		IR	Steger Construction	604 S Y	Steger Construction	Townhome	1525			\$120,000.00
9/17/2020		IR	Steger Construction	606 S Y	Steger Construction	Townhome	1525			\$120,000.00
9/17/2020		IR	Sage Homes Inc	1507 E Franklin	Sage Homes Inc	Single Family Dwelling	1475			\$232,000.00
9/22/2020		IR	Nicholas Donlin	1201 N 9th	Nicholas Donlin	Basement finish				\$45,390.00
9/24/2020		IR	Savannah Homes	1106 N 7th Ct	Savannah Homes	Single Family Dwelling	1459			
9/24/2020		IR	Savannah Homes	1104 N 7th	Savannah Homes	Single Family Dwelling	1292			
9/24/2020		IR	Savannah Homes	1007 N 7th	Savannah Homes	Single Family Dwelling	1537			
9/24/2020		IR	Savannah Homes	1108 N 7th	Savannah Homes	Single Family Dwelling	1431			
9/25/2020		IR	Steger Construction	800 N 12th	Steger Construction	Garage Addition				



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

Code Enforcement Tracking Report

Case Status	Case No.	Complaint Date	Description of Complaint	Location/Address	Date of Initial Inspection	Date of Written Notice	Current Status	Next Follow-up Date	Final Compliance Date
Open	CE: 90-2020	9/16/2020	Tall grass and weeds	805 North B	9/16/2020	9/17/2020	Letter sent	9/27/2020	
Open	CE: 91-2020	9/17/200	Junk vehicles	1010 North B	9/17/2020	9/17/2020	Letter sent	9/27/2020	
Open	CE: 98-2020	9/21/2020	Tall grass, weeds, overgrown shrubs and bushes	206 North F Street	9/21/2020	9/21/2020	Letter sent	9/29/2020	
Open	CE: 51-2020	6/16/2020	Defective Sidewalk	1209 E 2nd Ave	6/16/2020	6/18/2020	Sent Letter 6/18/2020 giving until 7/31/2020 for compliance. Having a hard time finding concrete contractor to complete the work.	9/30/2020	
Open	CE: 57-2020	7/6/2020	Vehicles without current registration	1105 E Salem	7/7/2020	N/A	Will get in touch with property owner and ask them to provide proof of current licensure for mini van and camper. Will close case upon confirmation.	9/30/2020	
Open	CE: 61-2020	7/9/2020	Junk debris throughout property	208 South D Street	7/9/2020	7/10/2020	Sent letter 7/10/2020 allowing two weeks for abatement. Will contact Roy about abating. Junk is picked up and disposed of one week but then returns the following week. Will continue to monitor.	9/30/2020	
Open	CE: 76-2020	8/10/2020	Structure fire. Dangerous and abandoned building.	411 West 1st Avenue	8/10/2020	8/10/2020	Property owner working with insurance on demolition	9/30/2020	
Open	CE: 74-2020	8/10/2020	Tall grass and weeds	2100 West Euclid	8/12/2020	8/13/2020	Sent letter. August 27th for compliance. Abate. Property owner is making progress. Will continue to check progress.	9/30/2020	
Open	CE: 83-2020	9/3/2020	Tall grass and weeds	513 North N Street	9/3/2020	9/3/2020	Need to Abate.	9/30/2020	
Open	CE: 89-2020	9/15/2020	Tree branches and overgrown shrubs obstructing view through alley	704 West 4th Avenue	9/15/2020	9/15/2020	Abatement ordered	9/30/2020	
Open	CE: 95-2020	9/17/2020	Tall grass and weeds	1408 South Y Street	9/17/2020	9/17/2020	Letter sent	9/30/2020	
Open	CE: 96-2020	9/17/2020	Tall grass and weeds	48777000010	9/17/2020	9/17/2020	Letter sent	9/30/2020	
Open	CE: 86-2020	9/9/2020	Defective sidewalk	1105 W Iowa Ave	9/9/2020	9/9/2020	Letter sent	10/9/2020	
Open	CE: 88-2020	9/8/2020	Defective sidewalk	701 S R ST	9/9/2020	9/11/2020	Letter sent	10/17/2020	
Open	CE: 97-2020	9/21/2020	Defective Sidewalk	126 North Howard Street	9/21/2020	9/21/2020	Letter sent	10/21/2020	
Open	CE: 08-2020	1/9/2020	Sign missing panels	1801 West 2nd	1/10/2020	1/14/2020	Sent letter of Nuisance and Demand for Abatement on 1/14/2020 and established a deadline of February 13th, 2020. Spoke with Deb from DML Management. She is working with a sign company and will be taking care of the existing sign as soon as possible. Established another deadline of March 31st, 2020. Spoke with Deb on Tuesday (4-7) about the status of the sign. She said they got a quote of \$18,000.00 for the new sign, which the landlord is a little hesitant to spend that much money with everything going on right now but will when things calm down. I granted additional time and told her I would follow up the first week in June. Waiting on a call back from Deb. Spoke with Deb today 7/9/2020. She is working on final design with Chestnut Signs and should have new sign completed and installed within the next 6-8 weeks. Sign will be installed the week of 10/19/2020. However, we are still moving forward with municipal infraction just to assure the sign gets completed by that time.	10/23/2020	
Open	CE: 85-2020	9/9/2020	Non conforming shed	1708 W Euclid	9/9/2020	9/9/2020	November 9th, 2020	11/9/2020	
Open	CE: 87-2020	9/1/2020	Flashing detached from façade. Poorly maintained building.	110 North Howard	9/1/2020	9/1/2020	November 30th, 2020	11/30/2020	
Open	CE: 89-2020	8/27/2020	Wall finish deteriorating, cracking and breaking away from structure.	114 West Ashland	8/27/2020	8/27/2020	May 7th, 2021	5/7/2021	



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

Code Enforcement Tracking Report

Open	CE: 02-2020	1/9/2020	Trailer park needs to be cleaned up. Junk and junk vehicles.	307 West 2nd	1/10/2020	1/10/2020	Sent letter of Nuisance and Demand for Abatement on 1/10/2020 and established a deadline of April 30th, 2020. Spoke with Larry today 4/16/2020. 4 vehicles have been removed and they continue to make progress on junk/debris removal. He informed me that he may not have everything completed by April 30th and may need to ask for an extension. Still gradually making progress. Asked for extension to June 19th. Extension granted, however this is the final extension before municipal infraction. Moving forward with Municipal Infraction	TBD	
Open	CE 07-2020	1/9/2020	Abandoned/Dangerous/Unsafe Building	2110 West 2nd	1/9/2020	1/10/2020	Sent letter of Abandoned, Dangerous, & Unsafe Building on 1/10/2020 and established a date of April 9th for completion. No progress has been made. Bid for abatement or move forward with Municipal Infraction. Moving forward with Municipal Infraction. Owner called and said he will take care of everything noted on the dangerous building letter by next weekend. Owner called and asked for an extension until Labor day to complete gutters and paint. Still moving forward with court date and infraction to insure that work will be completed.	TBD	
Open	CE: 17-2020	3/3/2020	Abandoned, unsafe & dangerous building	1009 E Salem		3/4/2020	Sent letter of Unsafe/Dangerous Building on 3/4/2020. Has until April 3rd to secure building permit and June 2nd to complete the work. No permit pulled for demolition. Moving forward with Municipal Infraction.	TBD	
Open			Unsafe Building	401 W Salem	6/25/2019	6/26/2019	Notice of unsafe building issued. Property owner obtained a building permit for work. Substantial progress made. Still needs to finish roof and siding. Owner continues to make progress.	TBD	
Open			Abandon/Unsafe Building	310 E Boston	3/28/2019	4/5/2019	Property posted as unsafe. Building has been ordered to be vacated and was posted to prevent further occupancy until the work is completed. Met with owner to discuss timing for making improvements. Deadline set for November 1. Work has commenced on west side of house. Will check regularly. Owner continues to make progress on west side of structure. Will send letter to property owner stating requirements for completion of next phase. Moving forward with Municipal Infraction. Municipal Infraction issued. Property owner denied/contested the infraction. Waiting for court date.	TBD	
Open			Abandon/Unsafe Building	911 N C Street	3/28/2019	4/5/2019	Notice of unsafe building issued. Property owner has applied or a building permit. Default judgement issued by court on December 6. Property owner had until January 5 to have all work completed. Working on getting quotes for work to be completed to determine next steps. In the process of getting quotes to abate the property. Not going to abate. Will continue to issue Municipal Infractions.	TBD	
Open			Unsafe Building	407 West 1st Ave	12/11/2019	12/11/2019	House caught fire over thanksgiving weekend 11/28/2019. Inspected house on 12/11/2019 to determine extent of damage and see if the structure can be saved. Unfortunately the structure cannot be saved and must be torn down. Sent letter to property owner on 12/11/2019 ordering the house to be demolished by January 20th, 2020. Person in charge of the estate called in on 2/3/2020. Insurance claim has been filed, and adjuster will evaluate. Still waiting on insurance adjuster. Sent Dangerous & Unsafe Building letter to Raviro Shoniwa, asset prevention coordinator with Mortgage Contracting Services on March 26th, 2020. Raviro contacted me on 4/22/2020 asking for the date upon which the house was to be demolished by. I told her it was to be demolished by the middle of January 2020 and seeing how it hasn't been demolished yet, we will be moving forward with a Municipal Infraction if we don't have something in writing from the mortgage/insurance company within the next 2 weeks showing a timeframe of when it will be demolished. Moving forward with Municipal Infraction. Municipal infraction on hold. Waiting on mortgage company.	TBD	
Closed	CE: 92-2020	9/17/2020	Tall grass and weeds	48775011000	9/17/2020	9/17/2020	7 Days		9/18/2020
Closed	CE: 65-2020	7/14/2020	Tall grass, weeds, overgrown shrubs and bushes	114 North Howard Street. Parcel ID: 48020120030	7/14/2020	7/15/2020	Sent letter 7/15/2020 allowing one week for abatement.		9/25/2020
Closed	CE: 94-2020	9/17/2020	Tall grass and weeds	48775010180	9/17/2020	9/17/2020	7 Days		9/18/2020
Closed	CE: 93-2020	9/17/2020	Tall grass and weeds	48775010130	9/17/2020	9/17/2020	7 Days		9/18/2020
Closed	CE: 75-2020	8/10/2020	Tall grass and weeds	1006 E Euclid	8/12/2020	8/13/2020	Need to Abate Neighbors mowed back yard		9/17/2020



Community Development

110 N. First St., Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9430 • comdev@indianolaiowa.gov

Code Enforcement Tracking Report

Closed	CE: 82-2020	9/1/2020	Tall grass and weeds	1506 E Henderson Pl	9/1/2020	9/1/2020	Need to Abate.		9/17/2020
Closed	CE: 78-2020	8/20/2020	Junk Vehicle?	207 North 3rd	9/3/2020	9/3/2020	Left door hanger. Waiting for phone call to confirm if vehicle runs and has current registration. Sent letter 9/3/2020. Has 7 days to remove vehicle. Vehicle runs and will be moved every 48hrs		9/14/2020
Closed	CE: 84-2020	9/3/2020	Tall grass and weeds	512 North O Street	9/3/2020	9/3/2020	September 10th for compliance. Owner called and asked for a 2 week extension. Granted. September 24th.		9/14/2020
Closed	CE: 81-2020	8/13/2020	Tall grass and weeds	1009 E Salem	8/13/2020	8/13/2020	Gave until August 17th. Abate.		9/3/2020
Closed	CE: 80-2020	8/25/2020	Junk vehicle in driveway	1602 Franklin Avenue	8/25/2020	8/25/2020	Has until September 1st, 2020 to remove vehicle. Vehicle has been removed.		9/1/2020
Closed	CE: 79-2020	8/25/2020	Vehicles parked in front yard and other junk debris piled up in front and side of house.	505 West 2nd Avenue	8/25/2020	8/25/2020	Junk and junk vehicles in driveway and yard. This is the second time this property has been in violation of city ordinance in the past 4 months. Removed one vehicle from the previous ordinance violation. Sent letter on August 25th, 2020 giving until September 10th 2020		9/1/2020



COMMUNITY DEVELOPMENT

To: Ryan J. Waller, City Manager
From: Charlie E. Dissell, AICP, Community and Economic Development Director
Date: September 25, 2020
Subject: Current Projects Update

The purpose of this memorandum is to provide a brief synopsis of different projects that may be of interest to the Council. Of the 15 projects listed, three (3) are awaiting a submittal from the developer, one (1) is in review, eight (8) have been approved and are in construction, and three (3) were recently completed. All dates are 2020, unless noted otherwise.

1. Dollar Tree (1508 North Jefferson Way)

STATUS: Construction

- Site plan submitted on June 25.
- Variance to parking requirements approved on July 1.
- Site plan approved on July 23.
- Demo permit for existing building applied for on July 23.
- Demo permit issued on July 28.
- Building permit issued on August 26.
- Site work/demo has begun.

2. Williams Terrace (1600 Block of North 9th Street)

STATUS: Awaiting Submittal

- Developer hosted a neighborhood meeting on March 9.
- Rezoning petition received on April 6.
- The Planning and Zoning Commission reviewed the rezoning request at its April 21 meeting, and recommended approval to the Council.
- The City Council approved the rezoning request on July 6.

3. People Bank Administration Building (500 East Iowa Avenue)

STATUS: Construction

- Site plan and building permit submitted on March 13.
- Site plan approved on April 17.
- Building permit issued on April 17.
- Site work has begun.

4. Peterson Annexation (south of Inwood Street, west of 110th Avenue (North Y Street) and east of County Highway R-63)

STATUS: Awaiting Submittal

- Application for annexation was received on February 25.
- At its meeting on March 25, the City Council forwarded this applicant to the Board of Trustees and Planning and Zoning Commission for its review.
- The Board of Trustees reviewed the request at its April 14 meeting.
- The Planning and Zoning Commission reviewed the request at its April 21 meeting and recommended approval of the request.
- The City Council approved the annexation on June 1.
- The City Council approved an ordinance establishing a zoning district on August 3.

5. Apple Tree Inn (1215 North Jefferson Way)

STATUS: Construction

- Building permit application for interior remodel submitted on January 10.
- Building Permit issued on February 12.

6. Cabin Coffee (910 East 2nd Avenue)

STATUS: Review

- Sale of D&D lot and development agreement was approved by Council on October 21, 2019.
- Staff hosted a preapplication meeting with the developers on October 22, 2019.
- Developer closed on the property on November 22, 2019.
- On March 16, developer notified City that, due to the COVID 19 pandemic, this project is being suspended until further notice.
- On April 23, the developer requested a 90-day extension to the approved development agreement.
- Council approved the extension at its May 18 meeting.
- Site plan resubmitted on September 15.
- Planning and Zoning Commission reviewed an alternate site plan on September 15; Council approved on September 21.
- Revised site plan comments returned on September 22

7. Scooters Coffee (1112 North Jefferson Way)

STATUS: Completed

- Site plan and building permit were submitted on October 9, 2019.
- Site plan approved on March 11.
- Building Permit issued on April 9.
- Certificate of Occupancy issued on August 28.

8. Crow's Nest Campground (Northwest Corner of South Jefferson Way and East 17th Avenue)

STATUS: Construction

- Staff held a preapplication meeting on a proposed campground on October 3, 2019.
- The City Council approved a rezoning at its January 21 meeting.
- The City Council approved a plat of survey at its May 4 meeting.
- The City Council approved an additional rezoning on June 1.
- Site plan submitted on May 18.
- Site plan comments returned on June 8.
- Revised site plan submitted on June 30.
- Alternative site plan and sidewalk waiver approved by the City Council on July 20.
- Revised site plan comments returned on July 21.
- Revised site plan submitted on July 28.
- Revised site plan comments returned on August 10.
- Revised site plan submitted on August 18.
- Revised site plan comments returned on August 27.
- Development Agreement signed by property owner on August 27.
- Site Plan approved on September 10.
- Site work has begun.

9. Missouri Valley JATC Training Facility (1600 East Iowa Avenue)

STATUS: Construction

- Site Plan for this project was submitted on April 3, 2019 to the City and comments were returned on April 22, 2019.
- Site Plan was approved on June 11, 2019.
- Building permit application was submitted on June 14, 2019.
- Full building permit issued on November 13, 2019.
- Site work has begun.

10. New Heights Church (309 East Hillcrest Avenue)

STATUS: Awaiting Submittal

- The project engineer contacted the City on February 7, 2019 to clarify plan review comments.
- Updated site plan was received on March 7, 2019.
- Site plan approved on May 18.

11. Ashton Park Plat 7

STATUS: Construction

- Located east of the intersections of East Euclid Avenue and North 18th Street and East Boston Avenue and North 18th Street
- Preliminary plat submitted on April 27.
- The Planning and Zoning Commission recommended approval of the preliminary plat at its May 12 meeting.
- City Council approved the preliminary plat at its May 18 meeting.

- Revised preliminary plat submitted on July 6.
- Construction documents submitted on July 21.
- Comments on construction documents returned on August 3.
- Construction documents resubmitted on August 21.
- Resubmittal comments returned on September 3.
- Construction documents resubmitted on September 9.
- Construction Documents approved on September 10

12. Summercrest

STATUS: Construction

- Located north of the intersection of North 7th Street and East Hillcrest Avenue.
- Rezoning/PRD plan and preliminary plat received on April 3.
- Rezoning/PRD plan was reviewed by the Planning and Zoning Commission at its April 21 meeting and was recommended approval, with conditions, to the Council.
- The Planning and Zoning Commission recommended approval of the preliminary plat at its May 12 meeting.
- The City Council approved the Rezoning/PRD plan on July 6.
- The City Council approved the preliminary plat on July 6.
- Construction documents approved on September 25.

13. Treeline Plat 1

STATUS: Completed

- Located north of East Iowa Avenue and south of North 7th Court
- Preliminary Plat and Construction Plans submitted on March 16.
- Preliminary Plat was reviewed by Planning and Zoning Commission at its April 21 meeting and was recommended for approval to the Council.
- The City Council approved the preliminary plat at its May 4 meeting.
- Site work has begun.
- Final plat submitted on July 31
- Staff conducted an inspection of the site improvements on August 20.
- Staff conducted a second inspection of the site improvements on September 2.
- Planning and Zoning Commission reviewed final plat on September 15; Council approved on September 21.

14. Quail Meadows Plat 3

STATUS: Construction

- Located north of North 8th Street and East Trail Ridge Place.
- A rezoning application was submitted on July 1, 2019 to change a portion on this land from C-2 to R-3. The Planning and Zoning Commission recommended approval of this request at its August 13, 2019 meeting.
- The City Council approved the rezoning at its October 21, 2019 meeting.

- This development will require the City to relocate the current lift station north of the Quail Meadows Subdivision to the north of the Summercrest Hills development. The tentative schedule is to have the new lift station completion by fall of 2020.
- The developer submitted a preliminary plat to the City on September 24, 2019.
- Preliminary plat recommended for approval by Planning and Zoning Commission on November 12, 2019.
- City Council approved the preliminary plat at its November 18, 2019 meeting.
- Construction plans were submitted on December 2, 2019.
- Construction plans approved on March 13.
- Final plat submitted on July 26.
- The Planning and Zoning Commission recommended the final plat for approval, with conditions, on July 14.

15. Prairie Glynn Plat 2

STATUS: Completed

- Located east of East Franklin Avenue and North 15th Street.
- A revised preliminary and final plat were submitted on June 5, 2019. The Planning and Zoning Commission reviewed the preliminary plat at its July 9, 2019 meeting, and the Council approved the preliminary plat at its July 15, 2019 meeting.
- Final Plat submitted on April 2.
- The Planning and Zoning Commission recommended approval of the final plat at its June 9 meeting.
- Staff inspected the public improvements and the punchlist was completed on August 13.
- The City Council approved the final plat of August 17.

October 5, 2020
Draft Agenda

- Minutes
- Claims
- Applications
- City Manager's Report
- Salaries
- Third consideration of an ordinance amending Chapter 160 of the Code of Ordinances of the City of Indianola, making certain amendments to the adopted Fire Code.
- Resolution awarding contract for annual manhole rehabilitation project.
- Resolution approving the updated fee schedule for items taken to the brush facility
- Resolution approving Change order for 2019 Drainage Improvement Project
- Resolution approving subrecipient grant agreement with Central Iowa Shelter and Services

**October 19, 2020
Draft Agenda**

- Minutes
- Claims
- Applications
- City Manager's Report
- Salaries
- Treasurer's Report
- Resolution approving monthly transfers
- Oath of office to Firefighters/Paramedics
- Resolution setting public hearing on financing
- Public Hearing for the East Iowa Avenue Paving Project
- Resolution approving plans, specs, form of contract, estimate of cost
- Public Hearing and consideration on proposed Amendment Number 3 to the Hillcrest/Downtown Unified Urban Renewal Plan

Study Session Draft Agenda

- Library Annual Report
- 5-year CIP