

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – SEPTEMBER 24, 2018

The Board of Trustees met in regular session at 5:30 p.m. on September 24, 2018 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Jim McClymond, Adam Voigts and Deb White. Absent: Mike Rozga and Lesley Forbush.

The consent agenda consisting of the following was approved on a motion by Forbush and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for September 17, 2018

Minutes from September 10, 2018

July 2018 Treasurer and Financial reports

Electric Utility Informational Items – Mike Metcalf, Electric Superintendent presented the Electric Utility Informational items.

Water Utility Informational Items – Lou Elbert, Water Superintendent presented the Water Utility Information Items.

Communications Utility Action Items

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5) for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member McClymond introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST" for 2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5) and moved that it be adopted. Board Member White seconded the motion to adopt. The roll was called and the vote was, AYES: White, Voigts and McClymond. NAYS: None. ABSENT: Rozga and Forbush. Whereupon the Chairperson declared the following resolution duly adopted:

RESOLUTION NO. 2018-293
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST
2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5)

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the Telecommunications Superintendent had opened and tabulated the bids for the public improvements described in general as the 2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5) for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the Telecommunications Superintendent

<u>Company and Address</u>	<u>Bid</u>
Bear Communications LLC Lawrence, KS	\$283,239.80 Base Bid \$242,584.12 Alternate Bid
MP Nexlevel Maples Lake, MN	\$598,119.20 Base Bid \$270,135.28 Alternate Bid
Telcom Construction Clearwater, MN	\$541,872.41 Base Bid \$262,695.70 Alternate Bid

Board Member McClymond introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" to Bear Communications, LLC in an amount of \$283,239.80 (Base Bid) and \$242,584.12 (Alternate Bid) for the 2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5) and moved its adoption. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: White, Voigts and McClymond. NAYS: None. ABSENT: Rozga and Forbush. Whereupon, the Chairperson declared the following Resolution duly adopted:

RESOLUTION NO. 2018-294
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
2018 IMU Fiber to The Home Drop Installation Project (Areas 2-5)

(The complete resolution may be viewed at the City Clerk's Office)

Board member McClymond moved and White seconded to adopt the following resolution entitled, "RESOLUTION APPROVING CONSTRUCTION CONTRACTS AND BOND" for the 2018 IMU Fiber to The Home Drop Installation Project (Area 1) with Telcom Construction in an amount of \$148,235.12. On roll call the vote was, AYES: White, Voigts and McClymond. NAYS: None. ABSENT: Rozga and Forbush. Whereupon the Chairperson declared the following Resolution duly adopted:

RESOLUTION NO. 2018-295
RESOLUTION APPROVING CONSTRUCTION CONTRACTS AND BONDS
2018 IMU Fiber to The Home Drop Installation Project (Area 1)

(The complete resolution may be viewed at the City Clerk's Office)

White moved and McClymond seconded to approve expanding Patriot Communications, LLC contract for site surveys and service installation from 600 subscribers to 1200 subscribers. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by White and seconded by McClymond to approve the Internet Acceptable Use Policy, Indianola Municipal Privacy Policy and the Indianola Municipal Utilities Service Policy for the Communications Utility (the complete policies may be viewed at the City Clerk's Office). Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Community Utility Informational Items - Telecommunications Director Kurt Ripperger presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utilities Informational Items – Dianna Lane, Utility Service Supervisor, presented a progress report on the Space Utilization of the new Customer Service Building. Tom Gaffigan, General Manager, presented an updated report on the Combined Electric, Water and Communications Utilities Information items.

Meeting adjourned at 6:00 p.m. on a motion by White and seconded by McClymond.

Adam Voigts, Chairperson

Diana Bowlin, City Clerk