

INDIANOLA MUNICIPAL UTILITIES



Electric • Telecommunications • Water

**IMU Board of Trustees of the  
Electric, Water and Telecommunications Utilities  
September 24, 2018  
City Hall Council Chambers  
5:30 p.m.**

**Agenda**

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
  - A. Claims list for September 17, 2018
  - B. Minutes from September 10, 2018
  - C. July 2018 Treasurer and Financial Report
5. Electric Utility Informational Items
6. Water Utility Informational Items
7. Communications Utility Action Items
  - A. 2018 IMU Fiber to the Home Drop Installation Project
    1. Public hearing on the matter of the adoption of plans, specs, form of contract and estimate of costs (areas 2-5)
    2. Resolution adopting plans, specs, form of contract and estimate of cost (areas 2-5)
    3. Resolution awarding contract (areas 2-5)
    4. Resolution approving the contract and bond (area 1)

- B. Consider expanding Patriot Communications, LLC contract for site surveys and service installations from 600 subscribers to 1200 subscribers
  - C. Consider adopting "Internet Acceptable Use Policy"
  - D. Consider adopting the "Indianola Municipal Privacy Policy"
  - E. Consider adopting the "Indianola Municipal Utilities Service Policy"
- 8. Communications Utility Informational Items
  - 9. Combined Electric, Water and Communications Utilities Informational Items
    - A. Progress report on Space Utilization of New Customer Service Building
  - 10. Other Business
  - 11. Adjourn

**IMU Regular Downstairs**

**4.A.**

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

Claims list for September 17, 2018

**Information**

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**Fiscal Impact**

**Attachments**

Telecommunication Claims  
Claims

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# AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, September 14, 2018  
11:24:55 AM

| Vendor                              | Due Date                                      | Notes | Terms          | Bill Total | Discount | Interest | Amount Due | Payment    | Invoice Number          | Bill Number |
|-------------------------------------|-----------------------------------------------|-------|----------------|------------|----------|----------|------------|------------|-------------------------|-------------|
| Account To Be Paid From             |                                               |       | 0000-11101-999 |            |          |          |            |            |                         |             |
| Ahlers & Cooney P.C. - VEND-1002    |                                               |       |                |            |          |          |            |            |                         |             |
| 9/30/2018                           | Subcontractor Wage Payment                    |       | Net 30         | 105.00     | 0.00     | 15.00    | 105.00     | 105.00     | 751240                  | BL-1048     |
|                                     |                                               |       |                |            |          |          | 105.00     | 105.00     |                         |             |
| CDW Government - VEND-1029          |                                               |       |                |            |          |          |            |            |                         |             |
| 9/29/2018                           | Environment Monitor                           |       | Net 30         | 300.00     | 0.00     | 15.00    | 300.00     | 300.00     | NZQ4374                 | BL-1051     |
|                                     |                                               |       |                |            |          |          | 300.00     | 300.00     |                         |             |
| Cedar Falls Utilities - VEND-1045   |                                               |       |                |            |          |          |            |            |                         |             |
| 10/5/2018                           | August 28 E Agreement; Rack Space Rental      |       | Net 30         | 6,251.01   | 0.00     | 15.00    | 6,251.01   | 6,251.01   | 89531                   | BL-1052     |
|                                     |                                               |       |                |            |          |          | 6,251.01   | 6,251.01   |                         |             |
| City Of Indianola - VEND-1008       |                                               |       |                |            |          |          |            |            |                         |             |
| 9/30/2018                           | Utilities                                     |       | Net 30         | 743.12     | 0.00     | 15.00    | 743.12     | 743.12     | 20-28901-01             | BL-1054     |
| 8/31/2018                           | Utilities                                     |       | Net 30         | 1,122.97   | 0.00     | 15.00    | 1,122.97   | 1,122.97   | 96-00001-01             | BL-1055     |
| 10/17/2018                          | To balance the books and bank account for tel |       | Net 30         | 18,064.91  | 0.00     | 15.00    | 18,064.91  | 18,064.91  | 091718 Caselle Entries  | BL-1074     |
|                                     |                                               |       |                |            |          |          | 19,931.00  | 19,931.00  |                         |             |
| Connect Des Moines LLC - VEND-1030  |                                               |       |                |            |          |          |            |            |                         |             |
| 8/14/2018                           | 666 Walnut MRC/NRC Fees - August              |       | Net 30         | 695.00     | 0.00     | 15.00    | 695.00     | 695.00     | 25178                   | BL-1056     |
|                                     |                                               |       |                |            |          |          | 695.00     | 695.00     |                         |             |
| DDVI Inc. - VEND-1046               |                                               |       |                |            |          |          |            |            |                         |             |
| 9/30/2018                           | Telecom Building Pay Est #4                   |       | Net 30         | 139,764.89 | 0.00     | 15.00    | 139,764.89 | 139,764.89 | 4                       | BL-1057     |
|                                     |                                               |       |                |            |          |          | 139,764.89 | 139,764.89 |                         |             |
| Fuse Technic LLC - VEND-1012        |                                               |       |                |            |          |          |            |            |                         |             |
| 10/4/2018                           | Network Consulting                            |       | Net 30         | 7,500.00   | 0.00     | 15.00    | 7,500.00   | 7,500.00   | FT20180904003           | BL-1058     |
|                                     |                                               |       |                |            |          |          | 7,500.00   | 7,500.00   |                         |             |
| IMU Electric Department - VEND-1024 |                                               |       |                |            |          |          |            |            |                         |             |
| 10/30/2018                          | September 2018 Transfers to Electric Dept     |       | Net 30         | 31,500.00  | 0.00     | 15.00    | 31,500.00  | 31,500.00  | Electric Transfers-0918 | BL-1059     |
|                                     |                                               |       |                |            |          |          | 31,500.00  | 31,500.00  |                         |             |
| Innovative Systems - VEND-1048      |                                               |       |                |            |          |          |            |            |                         |             |
| 10/10/2018                          | Training Travel Expenses                      |       | Net 30         | 1,329.70   | 0.00     | 15.00    | 1,329.70   | 1,329.70   | 39104                   | BL-1060     |

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## Indianola Municipal Utilities

Friday, September 14, 2018

11:24:55 AM

| Vendor                                                       | Due Date   | Notes                                       | Terms  | Bill Total | Discount | Interest | Amount Due       | Payment          | Invoice Number       | Bill Number |
|--------------------------------------------------------------|------------|---------------------------------------------|--------|------------|----------|----------|------------------|------------------|----------------------|-------------|
|                                                              | 10/7/2018  | Check Printing                              | Net 30 | 69.25      | 0.00     | 15.00    | 69.25            | 69.25            | 39100                | BL-1061     |
|                                                              |            |                                             |        |            |          |          | <b>1,398.95</b>  | <b>1,398.95</b>  |                      |             |
| <b>Jeromy Hoffman - VEND-1047</b>                            |            |                                             |        |            |          |          |                  |                  |                      |             |
|                                                              | 9/23/2018  | Reimbursement-Vehicle Cleaning Supplies     | Net 30 | 5.34       | 0.00     | 15.00    | 5.34             | 5.34             | Reimbursement        | BL-1062     |
|                                                              |            |                                             |        |            |          |          | <b>5.34</b>      | <b>5.34</b>      |                      |             |
| <b>Kurt Gocken - VEND-1023</b>                               |            |                                             |        |            |          |          |                  |                  |                      |             |
|                                                              | 10/1/2018  | Cell Phone Reimbursement 0918               | Net 30 | 75.00      | 0.00     | 15.00    | 75.00            | 75.00            | Mobile Device 09/18  | BL-1045     |
|                                                              |            |                                             |        |            |          |          | <b>75.00</b>     | <b>75.00</b>     |                      |             |
| <b>Kurt Ripperger - VEND-1025</b>                            |            |                                             |        |            |          |          |                  |                  |                      |             |
|                                                              | 10/1/2018  | Cell Phone Reimbursement 0918               | Net 30 | 75.00      | 0.00     | 15.00    | 75.00            | 75.00            | Mobile Device 09/18  | BL-1046     |
|                                                              |            |                                             |        |            |          |          | <b>75.00</b>     | <b>75.00</b>     |                      |             |
| <b>Martin Gardner Architecture - VEND-1034</b>               |            |                                             |        |            |          |          |                  |                  |                      |             |
|                                                              | 10/6/2018  | Professional Services(NOC)                  | Net 30 | 320.00     | 0.00     | 15.00    | 320.00           | 320.00           | 17                   | BL-1063     |
|                                                              | 10/5/2018  | Professional Services (Admin)               | Net 30 | 452.00     | 0.00     | 15.00    | 452.00           | 452.00           | 2                    | BL-1064     |
|                                                              |            |                                             |        |            |          |          | <b>772.00</b>    | <b>772.00</b>    |                      |             |
| <b>Mobile Mini - VEND-1049</b>                               |            |                                             |        |            |          |          |                  |                  |                      |             |
|                                                              | 10/3/2018  | Temp Office Building Delivery/September Usa | Net 30 | 387.50     | 0.00     | 15.00    | 387.50           | 387.50           | 9004705985           | BL-1065     |
|                                                              |            |                                             |        |            |          |          | <b>387.50</b>    | <b>387.50</b>    |                      |             |
| <b>Oak Hill Consulting Inc. - VEND-1051</b>                  |            |                                             |        |            |          |          |                  |                  |                      |             |
|                                                              | 10/12/2018 | Drop Bid Engineering                        | Net 30 | 2,470.00   | 0.00     | 15.00    | 2,470.00         | 2,470.00         | Engineering Services | BL-1066     |
|                                                              |            |                                             |        |            |          |          | <b>2,470.00</b>  | <b>2,470.00</b>  |                      |             |
| <b>Patriot Communications LLC - VEND-1036</b>                |            |                                             |        |            |          |          |                  |                  |                      |             |
|                                                              | 10/10/2018 | Site Surveys (125)                          | Net 30 | 15,575.00  | 0.00     | 15.00    | 15,575.00        | 15,575.00        | 1531                 | BL-1067     |
|                                                              |            |                                             |        |            |          |          | <b>15,575.00</b> | <b>15,575.00</b> |                      |             |
| <b>Power &amp; Tel - VEND-1037</b>                           |            |                                             |        |            |          |          |                  |                  |                      |             |
|                                                              | 9/27/2018  | Fiber Jumper Cables                         | Net 30 | 4,277.17   | 0.00     | 15.00    | 4,277.17         | 4,277.17         | 6507243-00           | BL-1068     |
|                                                              | 9/28/2018  | Drop Tracer Wire                            | Net 30 | 8,641.88   | 0.00     | 15.00    | 8,641.88         | 8,641.88         | 6505331-00           | BL-1069     |
|                                                              |            |                                             |        |            |          |          | <b>12,919.05</b> | <b>12,919.05</b> |                      |             |
| <b>Professional Solutions Financial Services - VEND-1044</b> |            |                                             |        |            |          |          |                  |                  |                      |             |

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|                                             | 10/4/2018 | On-line card processing fees                  | Net 30 | 28.95      | 0.00     | 15.00    | 28.95               | 28.95               | Card Processing Fees | BL-1075     |
|                                             |           |                                               |        |            |          |          | <b>28.95</b>        | <b>28.95</b>        |                      |             |
| <b>Skye McBroom - VEND-1026</b>             |           |                                               |        |            |          |          |                     |                     |                      |             |
|                                             | 10/1/2018 | Cell Phone Reimbursement 0918                 | Net 30 | 75.00      | 0.00     | 15.00    | 75.00               | 75.00               | Mobile Device 09/18  | BL-1047     |
|                                             |           |                                               |        |            |          |          | <b>75.00</b>        | <b>75.00</b>        |                      |             |
| <b>Smart Source Consulting - VEND-1055</b>  |           |                                               |        |            |          |          |                     |                     |                      |             |
|                                             | 10/3/2018 | Broadband Consulting                          | Net 30 | 2,675.02   | 0.00     | 15.00    | 2,675.02            | 2,675.02            | 190                  | BL-1070     |
|                                             |           |                                               |        |            |          |          | <b>2,675.02</b>     | <b>2,675.02</b>     |                      |             |
| <b>Technology Planners - VEND-1052</b>      |           |                                               |        |            |          |          |                     |                     |                      |             |
|                                             | 9/28/2018 | Antenna Installation                          | Net 30 | 7,500.00   | 0.00     | 15.00    | 7,500.00            | 7,500.00            | 6407                 | BL-1071     |
|                                             |           |                                               |        |            |          |          | <b>7,500.00</b>     | <b>7,500.00</b>     |                      |             |
| <b>TelCom Construction Inc. - VEND-1053</b> |           |                                               |        |            |          |          |                     |                     |                      |             |
|                                             | 2/16/2018 | Retainage-Indianola to Norwalk Fiber Construc | Net 30 | 11,432.08  | 0.00     | 15.00    | 11,432.08           | 11,432.08           | IMUFOL-RET           | BL-1072     |
|                                             |           |                                               |        |            |          |          | <b>11,432.08</b>    | <b>11,432.08</b>    |                      |             |
| <b>Unite Private Networks - VEND-1054</b>   |           |                                               |        |            |          |          |                     |                     |                      |             |
|                                             | 10/1/2018 | Dark Fiber-September                          | Net 30 | 5,760.00   | 0.00     | 15.00    | 5,760.00            | 5,760.00            | SI-18-007369         | BL-1073     |
|                                             |           |                                               |        |            |          |          | <b>5,760.00</b>     | <b>5,760.00</b>     |                      |             |
| Check Count: 23                             |           |                                               |        | Totals:    |          |          | <b>\$267,195.79</b> | <b>\$267,195.79</b> |                      |             |

| Vendor Name                    | GL Account Number | Description                                                   | Invoice Date | Net Invoice Amount |
|--------------------------------|-------------------|---------------------------------------------------------------|--------------|--------------------|
| <b>WATER OPERATING FUND</b>    |                   |                                                               |              |                    |
| AUTOMATIC SYSTEMS CO.          | 600-8120-63410    | METER REPAIR CHEMICAL PUMP, NEW DIGITAL METER ON CH           | 08/31/2018   | 2,723.08           |
| CITY OF INDIANOLA - UTILITY    | 600-8110-63710    | UTILITIES                                                     | 08/31/2018   | 14,381.19          |
| IOWA ASSOC OF MUN UTILITIE     | 600-8192-64990    | SAFETY CONSULTING - AUGUST 2018                               | 08/31/2018   | 52.33              |
| MCCOY HARDWARE INC             | 600-8120-65070    | WD40 AND FOAM MOUNTING TAPE                                   | 09/08/2018   | 13.47              |
| NAPA AUTO PARTS                | 600-8120-63410    | BELTS                                                         | 08/29/2018   | 59.98              |
| O'REILLY AUTO PARTS            | 600-8160-63320    | OIL FILTERS AND MOTOR OIL                                     | 09/05/2018   | 160.02             |
| O'REILLY AUTO PARTS            | 600-8160-63320    | OIL FILTER                                                    | 09/05/2018   | 9.95               |
| O'REILLY AUTO PARTS            | 600-8160-63320    | AIR FILTER                                                    | 09/05/2018   | 8.68               |
| THEISEN'S                      | 600-8120-65070    | MATERIALS                                                     | 09/07/2018   | 53.26              |
| VERIZON WIRELESS               | 600-8110-63730    | WIRELESS FOR LAPTOPS (2)                                      | 08/26/2018   | 80.48              |
| WARREN COUNTY ENGINEER         | 600-8160-65050    | FUEL DISTRIBUTION                                             | 09/05/2018   | 665.44             |
| WASTE MANAGEMENT OF IOW        | 600-8120-64090    | TRASH                                                         | 08/29/2018   | 84.52              |
| WELLS FARGO CCER               | 600-8120-63410    | NAPA PARTS 0000514belt for exhaust fan                        | 08/08/2018   | 15.49              |
| WELLS FARGO CCER               | 600-8120-63410    | SUPPLYHOUSE.COMvalve for CO2 line                             | 08/06/2018   | 146.95             |
| WELLS FARGO CCER               | 600-8150-65072    | MCCOY TRUE VALUEbatteries for metal detector                  | 08/21/2018   | 17.08              |
| Total WATER OPERATING FUND:    |                   |                                                               |              | 18,471.92          |
| <b>IMU ADMINISTRATION FUND</b> |                   |                                                               |              |                    |
| BRICK GENTRY P.C.              | 620-8091-64110    | WARREN CO FOOD PANTRY REQUEST                                 | 08/25/2018   | 150.00             |
| CITY OF INDIANOLA - UTILITY    | 620-8090-63710    | 1-37001-03 08/31/18                                           | 08/31/2018   | 328.68             |
| GAFFIGAN, TOM                  | 620-8091-63730    | MOBILE DEVICE ALLOWANCE                                       | 09/01/2018   | 75.00              |
| INDOFF INCORPORATED            | 620-8090-65070    | CLASP ENVELOPES, SHARPIES                                     | 03/13/2018   | 18.93              |
| LONGER, CHRIS                  | 620-8090-63730    | MOBILE DEVICE ALLOWANCE                                       | 09/01/2018   | 50.00              |
| MONEY HANDLING MACHINES        | 620-8090-63400    | EQUIP REPAIR ON LETTER OPENER                                 | 08/10/2018   | 296.50             |
| T.R.M. DISPOSAL LLC            | 620-8090-64090    | ACCT 4019 FOR NEW ADMIN BLDG                                  | 08/24/2018   | 38.00              |
| WELLS FARGO CCER               | 620-8091-62300    | FAIRFIELD INN & SUITESLodging at MEAN Meeting                 | 08/20/2018   | 131.31             |
| WELLS FARGO CCER               | 620-8090-62300    | HY VEE 1271Fiber/Telecom Blitz                                | 08/27/2018   | 115.31             |
| WELLS FARGO CCER               | 620-8090-65070    | INDOFF INCORPORATEDOffice Supplies                            | 08/14/2018   | 122.90             |
| WELLS FARGO CCER               | 620-8090-65070    | INDOFF INCORPORATEDOffice Supplies                            | 08/14/2018   | 144.07             |
| WELLS FARGO CCER               | 620-8090-67240    | SOFTWARE PORTSMicrooft Visio                                  | 08/31/2018   | 139.99             |
| WELLS FARGO CCER               | 620-8090-65070    | WWW.NEWEGGBUSINESS.COMHeadsets for CSR Phones                 | 08/17/2018   | 809.95             |
| WELLS FARGO CCER               | 620-8091-62300    | ANGUS BURGERS AND SHAKESLunch at MEAN Meeting                 | 08/17/2018   | 18.80              |
| WELLS FARGO CCER               | 620-8090-65070    | IN BURRIS COMPUTER FORMSDoor hangers                          | 08/24/2018   | 118.55             |
| WELLS FARGO CCER               | 620-8090-62300    | THE DIRTY DOG AMERICAN BAWaverly lunch for training           | 08/01/2018   | 16.56              |
| WELLS FARGO CCER               | 620-8091-64990    | HY VEE 1271BBQ Lunch for storm clean up. HyVee overcharged us | 08/28/2018   | 347.70             |
| Total IMU ADMINISTRATION FUND: |                   |                                                               |              | 2,922.25           |
| <b>ELECTRIC OPERATING FUND</b> |                   |                                                               |              |                    |
| BRICK GENTRY P.C.              | 630-8290-64110    | UNION ARBITRATION-POST HEARING REVIEW                         | 08/25/2018   | 2,355.00           |
| CITY OF INDIANOLA - REBATE     | 630-8290-67306    | COMMERCIAL LIGHTING                                           | 08/22/2018   | 1,312.00           |
| CITY OF INDIANOLA - REBATE     | 630-8290-67306    | A/C REBATE                                                    | 06/29/2018   | 100.00             |
| CITY OF INDIANOLA - UTILITY    | 630-8210-63710    | UTILITIES                                                     | 08/31/2018   | 1,909.42           |
| GREGG'S AUTOMOTIVE             | 630-8260-63320    | MAINTENANCE EQUINOX                                           | 08/31/2018   | 27.77              |
| INTERSTATE POWER SYSTEM        | 630-8260-63320    | REPAIRS - UNIT 30                                             | 07/16/2018   | 1,378.87           |
| IOWA ASSOC OF MUN UTILITIE     | 630-8240-62300    | SAFETY CONSULTING - AUGUST 2018                               | 08/31/2018   | 52.34              |
| JESS' LOCK AND KEY             | 630-8220-63100    | ADJUST STRIKE ON BUXTON PLANT DOOR                            | 08/03/2018   | 60.00              |
| METCALF, MIKE                  | 630-8240-63730    | MOBILE DEVICE ALLOWANCE                                       | 09/01/2018   | 75.00              |
| SKARSHAUG TESTING LABORA       | 630-8240-65500    | TESTING HIGH VOLTAGE GLOVES AND SLEEVES                       | 08/21/2018   | 481.48             |
| SKARSHAUG TESTING LABORA       | 630-8240-65500    | TESTING HIGH VOLTAGE GLOVES AND SLEEVES                       | 08/29/2018   | 163.28             |
| VERIZON WIRELESS               | 630-8240-63730    | WIRELESS FOR SERVICE CREW LAPTOPS                             | 08/26/2018   | 240.12             |
| WARREN COUNTY ENGINEER         | 630-8260-65050    | FUEL DISTRIBUTION                                             | 09/05/2018   | 1,685.07           |
| WELLS FARGO CCER               | 630-8250-65072    | MCCOY TRUE VALUELocating paint for locating storm sewer at ne | 08/03/2018   | 12.39              |
| WELLS FARGO CCER               | 630-8250-65072    | THEISENS #21new/replacement rope for rope blocks              | 08/13/2018   | 16.57              |
| WELLS FARGO CCER               | 630-8260-65072    | NAPA PARTS 0000514Unit #32 brakes                             | 08/06/2018   | 224.49             |
| WELLS FARGO CCER               | 630-8250-65072    | THE HOME DEPOT #2104Hand tools for Tyler Smith                | 08/13/2018   | 117.99             |

| Vendor Name          | GL Account Number | Description                                                        | Invoice Date | Net Invoice Amount |
|----------------------|-------------------|--------------------------------------------------------------------|--------------|--------------------|
| WELLS FARGO CCER     | 630-8250-65072    | MCCOY TRUE VALUEHeat shrink for secondary repair.                  | 08/07/2018   | 3.52               |
| WELLS FARGO CCER     | 630-8260-65072    | OREILLY AUTO #0337specialty orange antifreeze for 2014 / 2013 F    | 08/21/2018   | 18.18              |
| WELLS FARGO CCER     | 630-8250-65072    | MCCOY TRUE VALUEvulkem to fill in around bolts on speed signs      | 08/29/2018   | 5.55               |
| WELLS FARGO CCER     | 630-8250-65072    | THE HOME DEPOT #2104Tool bag - Harman                              | 08/22/2018   | 31.77              |
| WELLS FARGO CCER     | 630-8250-65072    | THEISENS #21new/replacement rope for rope blocks                   | 08/06/2018   | 23.53              |
| WELLS FARGO CCER     | 630-8260-63320    | GREGS AUTOMOTIVETrailer tires for skid loader trailer              | 08/13/2018   | 527.02             |
| WELLS FARGO CCER     | 630-8250-65072    | WAL-MART #1491Batteries for all 3 locaters                         | 08/01/2018   | 137.03             |
| WELLS FARGO CCER     | 630-8260-65072    | OREILLY AUTO #0337Trailer plug for unit 28                         | 08/10/2018   | 10.69              |
| WELLS FARGO CCER     | 630-8250-65072    | THEISENS #21grade 8 bolts for speed signs                          | 08/30/2018   | 2.73               |
| WELLS FARGO CCER     | 630-8250-65072    | THEISENS #21new/replacement rope for rope blocks                   | 08/06/2018   | 16.57              |
| WELLS FARGO CCER     | 630-8250-65072    | THEISENS #21Torch kit for unit 31                                  | 08/10/2018   | 34.23              |
| WELLS FARGO CCER     | 630-8260-65072    | OREILLY AUTO #0337oil and oil filter for oil change service unit 7 | 08/15/2018   | 109.09             |
| WELLS FARGO CCER     | 630-8260-65072    | OREILLY AUTO #0337washer fluid for shop                            | 08/21/2018   | 19.20              |
| WELLS FARGO CCER     | 630-8260-65072    | THEISENS #21Brake controller for unit 28                           | 08/09/2018   | 37.95              |
| WELLS FARGO CCER     | 630-8220-65072    | WAL-MART #1491pens, post it notes, notepads, scotch tape, packin   | 08/08/2018   | 50.54              |
| WELLS FARGO CCER     | 630-8250-65072    | BOBS TOOLSHand tools for Tyler Smith                               | 08/13/2018   | 7.41               |
| WIEGERT DISPOSAL CO. | 630-8220-64090    | GARBAGE PICK-UP FOR AUGUST                                         | 09/01/2018   | 110.00             |

Total ELECTRIC OPERATING FUND:

11,356.80

**FIBER/COMMUNICATIONS FUND**

|                        |                |                                                          |            |        |
|------------------------|----------------|----------------------------------------------------------|------------|--------|
| BRICK GENTRY P.C.      | 640-8550-64110 | SERVICE DROP BID LETTING                                 | 08/25/2018 | 255.00 |
| BRICK GENTRY P.C.      | 640-8550-64110 | EXCEL PAYMENT MATTER                                     | 08/25/2018 | 165.00 |
| WARREN COUNTY ENGINEER | 640-8550-65050 | FUEL DISTRIBUTION                                        | 09/05/2018 | 395.02 |
| WELLS FARGO CCER       | 640-8590-64021 | WWW.ISTOCK.COMStock Photos                               | 08/16/2018 | 220.00 |
| WELLS FARGO CCER       | 640-8550-63464 | THEISENS #21Parts for lasher                             | 08/28/2018 | 52.93  |
| WELLS FARGO CCER       | 640-8550-65070 | FS COM INCfiber splitters, splice trays and cable ties   | 08/27/2018 | 133.50 |
| WELLS FARGO CCER       | 640-8550-65070 | STICKERYOU.COMProperty of IMU stickers                   | 08/01/2018 | 354.15 |
| WELLS FARGO CCER       | 640-8550-65070 | INDOFF INCORPORATEDOffice supplies                       | 08/16/2018 | 101.29 |
| WELLS FARGO CCER       | 640-8590-64021 | WAL-MART #1491Supplies for Fiber Event                   | 08/28/2018 | 15.76  |
| WELLS FARGO CCER       | 640-8550-62300 | THE DIRTY DOG AMERICAN BALunch in Waverly                | 08/01/2018 | 16.90  |
| WELLS FARGO CCER       | 640-8550-65990 | LAS FLORES INDIANOLALunch for contractor                 | 08/15/2018 | 28.54  |
| WELLS FARGO CCER       | 640-8550-63320 | EXECUTIVE LASER WASH INCTruck wash                       | 08/27/2018 | 5.00   |
| WELLS FARGO CCER       | 640-8550-65070 | MCCOY TRUE VALUEkey for water tower                      | 08/03/2018 | 4.90   |
| WELLS FARGO CCER       | 640-8550-65070 | CROSS BORDER TRANS FEECross Border Trans Fee             | 08/01/2018 | 3.54   |
| WELLS FARGO CCER       | 640-8590-64021 | WAL-MART #1491Fiber Event Supplies                       | 08/27/2018 | 20.14  |
| WELLS FARGO CCER       | 640-8590-64021 | PP STUDIOFUSCOLLCLamination for Fiber Event Signs        | 08/27/2018 | 21.40  |
| WELLS FARGO CCER       | 640-8590-64021 | WAL-MART #1491Supplies for Fiber Event                   | 08/27/2018 | 40.26  |
| WELLS FARGO CCER       | 640-8550-63320 | THEISENS #21replace spade that broke                     | 08/28/2018 | 32.09  |
| WELLS FARGO CCER       | 640-8590-64021 | WAL-MART #1491Storage Containers for Fiber Event         | 08/13/2018 | 5.34   |
| WELLS FARGO CCER       | 640-8590-64021 | SQ WEBSTER CREATIVE LLCInvoice for Fiber TV Trifold      | 08/24/2018 | 409.50 |
| WELLS FARGO CCER       | 640-8550-63320 | EXECUTIVE LASER WASH INCtruck wash                       | 08/27/2018 | 8.00   |
| WELLS FARGO CCER       | 640-8550-65070 | AMZN MKTP US6 Brochure Holders                           | 08/28/2018 | 14.99  |
| WELLS FARGO CCER       | 640-8550-64990 | BC.BASECAMP 3 3924308Basecamp Subscription               | 08/03/2018 | 49.00  |
| WELLS FARGO CCER       | 640-8550-65070 | THEISENS #21Black tape and silicone for splice trailer   | 08/13/2018 | 11.71  |
| WELLS FARGO CCER       | 640-8550-65990 | CROSS BORDER TRANS FEEfee for purchase over seas         | 08/16/2018 | .69    |
| WELLS FARGO CCER       | 640-8550-65990 | THE UPS STORE #6682Return shipping for dual monitor arms | 08/14/2018 | 13.61  |

Total FIBER/COMMUNICATIONS FUND:

2,378.26

**WATER CAPITAL PROJECTS FUND**

|                         |                |                                         |            |            |
|-------------------------|----------------|-----------------------------------------|------------|------------|
| CORE & MAIN             | 700-8100-67906 | MATERIALS                               | 08/24/2018 | 646.61     |
| CORE & MAIN             | 700-8100-67906 | MATERIALS                               | 08/24/2018 | 1,184.00   |
| CORE & MAIN             | 700-8100-67906 | MATERIALS                               | 08/30/2018 | 416.70     |
| J & K CONTRACTING LLC   | 700-8100-67406 | BOSTON & I ST PROJECT                   | 09/12/2018 | 172,652.05 |
| SNYDER & ASSOCIATES INC | 700-8100-67406 | 2018 WATER MAIN REPLACEMENT - W CLINTON | 08/29/2018 | 490.00     |
| STEW HANSEN DODGE       | 700-8100-67100 | 2018 DODGE RAM (1500)                   | 08/29/2018 | 26,383.00  |

| Vendor Name                           | GL Account Number | Description                                                     | Invoice Date | Net Invoice Amount |
|---------------------------------------|-------------------|-----------------------------------------------------------------|--------------|--------------------|
| Total WATER CAPITAL PROJECTS FUND:    |                   |                                                                 |              | 201,772.36         |
| <b>ELECTRIC CAPITAL PROJECTS FUND</b> |                   |                                                                 |              |                    |
| DOWNING CONST. INC.                   | 730-8200-67909    | CONSTRUCTION MANAGEMENT FEE - AUGUST                            | 09/05/2018   | 8,035.70           |
| ELECTRICAL ENG & EQUIP                | 730-8200-67906    | 1 1/2" PVC ELBOWS                                               | 08/31/2018   | 12.85              |
| HILDRETH CONSTRUCTION SE              | 730-8200-67909    | NEW LINE SHOP - GENERAL CONSTRUCTION                            | 08/31/2018   | 71,678.91          |
| JORDISON CONSTRUCTION IN              | 730-8200-67909    | NEW LINE SHOP - CONCRETE                                        | 08/17/2018   | 589.00             |
| METERING & TECHNOLOGY SO              | 730-8200-67906    | ELECTRIC METERS                                                 | 08/01/2018   | 561.08             |
| METERING & TECHNOLOGY SO              | 730-8200-67906    | ELECTRIC METERS                                                 | 08/30/2018   | 9,810.86           |
| MOELLER ELECTRIC                      | 730-8200-67909    | NEW LINE SHOP - ELECTRIC                                        | 08/25/2018   | 19,000.00          |
| POWER & TEL                           | 730-8200-67601    | EXTENDED SPLICE BASKETS (20)                                    | 07/11/2018   | 531.66             |
| POWER & TEL                           | 730-8200-67601    | MST (8)                                                         | 08/24/2018   | 2,569.48           |
| POWER & TEL                           | 730-8200-67601    | MST (2)                                                         | 08/28/2018   | 495.27             |
| POWER & TEL                           | 730-8200-67601    | MST (1)                                                         | 08/28/2018   | 403.46             |
| POWER & TEL                           | 730-8200-67601    | MST (1)                                                         | 08/31/2018   | 427.49             |
| SEPTAGON CONSTRUCTION                 | 730-8200-67909    | NEW LINE SHOP - STEEL BUILDING                                  | 08/23/2018   | 57,000.00          |
| WALDINGER CORP.                       | 730-8200-67909    | NEW LINE SHOP - MECHANICAL                                      | 08/22/2018   | 21,587.42          |
| WELLS FARGO CCER                      | 730-8200-67901    | OPEN SYSTEMS INTERNATIONAL Lunch @ OSI training - SCADA P       | 08/24/2018   | 5.69               |
| WELLS FARGO CCER                      | 730-8200-67901    | CASEYS MEDINA Gas for OSI training - SCADA Project - Edwards    | 08/27/2018   | 39.94              |
| WELLS FARGO CCER                      | 730-8200-67901    | OPEN SYSTEMS INTERNATIONAL Lunch @ OSI training - SCADA P       | 08/16/2018   | 6.69               |
| WELLS FARGO CCER                      | 730-8200-67901    | COMFORT INN PLYMOUTH Lodging for OSI training - SCADA Proje     | 08/20/2018   | 446.25             |
| WELLS FARGO CCER                      | 730-8200-67901    | OPEN SYSTEMS INTERNATIONAL Lunch @ OSI training - SCADA P       | 08/22/2018   | 5.69               |
| WELLS FARGO CCER                      | 730-8200-67901    | KFC H143029 Lunch @ OSI training - SCADA Project - Edwards      | 08/20/2018   | 7.48               |
| WELLS FARGO CCER                      | 730-8200-67901    | OPEN SYSTEMS INTERNATIONAL Lunch @ OSI training - SCADA P       | 08/23/2018   | 5.69               |
| WELLS FARGO CCER                      | 730-8200-67901    | OPEN SYSTEMS INTERNATIONAL Lunch @ OSI training - SCADA P       | 08/27/2018   | 5.61               |
| WELLS FARGO CCER                      | 730-8200-67901    | OPEN SYSTEMS INTERNATIONAL Lunch @ OSI training - SCADA P       | 08/17/2018   | 6.69               |
| WELLS FARGO CCER                      | 730-8200-67901    | ARBYS #5012 PLYMOUTH Supper @ OSI training - SCADA Project      | 08/24/2018   | 7.95               |
| WELLS FARGO CCER                      | 730-8200-67901    | CASEYS MEDINA Gas for OSI training in Equinox - SCADA Project - | 08/20/2018   | 38.15              |
| WELLS FARGO CCER                      | 730-8200-67901    | COMFORT INN PLYMOUTH Lodging @ OSI training - SCADA Proje       | 08/27/2018   | 446.25             |
| WELLS FARGO CCER                      | 730-8200-67901    | LUCKYS 13 PUB Supper @ OSI training - SCADA Project - Edwards   | 08/22/2018   | 17.52              |
| WELLS FARGO CCER                      | 730-8200-67901    | DAVANNIS #16 - PLYMOUTH Supper @ OSI training - SCADA Proje     | 08/27/2018   | 10.51              |
| WELLS FARGO CCER                      | 730-8200-67901    | FAMOUS DAVES #2016 Supper @ OSI training - SCADA Project - E    | 08/16/2018   | 16.28              |
| WELLS FARGO CCER                      | 730-8200-67901    | DAVANNIS #16 - PLYMOUTH Supper @ OSI training - SCADA Proje     | 08/16/2018   | 10.51              |
| WELLS FARGO CCER                      | 730-8200-67901    | LUCKYS 13 PUB Supper @ OSI training - SCADA Project - Edwards   | 08/22/2018   | 13.26              |
| WELLS FARGO CCER                      | 730-8200-67901    | LUCKYS 13 PUB Supper @ OSI training - SCADA Project - Edwards   | 08/14/2018   | 13.26              |
| WELLS FARGO CCER                      | 730-8200-67901    | FIREHOUSE SUBS #90 Supper @ OSI training - SCADA Project - E    | 08/20/2018   | 11.46              |
| WELLS FARGO CCER                      | 730-8200-67901    | KFC H143029 Lunch for OSI training - SCADA Project - Edwards    | 08/27/2018   | 7.48               |
| Total ELECTRIC CAPITAL PROJECTS FUND: |                   |                                                                 |              | 193,825.54         |
| <b>FIBER CAPITAL PROJECTS FUND</b>    |                   |                                                                 |              |                    |
| WELLS FARGO CCER                      | 740-8500-67408    | AMZN MKTP US AMZN.COM/BIL Display TV                            | 08/14/2018   | 299.92             |
| WELLS FARGO CCER                      | 740-8500-67408    | KATOM RESTA Network Operations Center Appliance - Commercial    | 08/14/2018   | 550.93             |
| WELLS FARGO CCER                      | 740-8500-67407    | DMI DELL BUS ONLINE Dell Server                                 | 08/13/2018   | 3,788.36           |
| WELLS FARGO CCER                      | 740-8500-67407    | CRUCIAL.COM Memory                                              | 08/09/2018   | 1,874.55           |
| WELLS FARGO CCER                      | 740-8500-67408    | AMZN MKTP US Keyboard cover for Surface                         | 08/15/2018   | 86.22              |
| WELLS FARGO CCER                      | 740-8500-67410    | PAYPAL ESJOQUIST Cable lasher for aerial fiber.                 | 08/16/2018   | 1,945.00           |
| WELLS FARGO CCER                      | 740-8500-67410    | FS COM INCH high performance fiber identifier                   | 08/27/2018   | 260.00             |
| WELLS FARGO CCER                      | 740-8500-67408    | AMZN MKTP US Display TV                                         | 08/14/2018   | 299.00             |
| WELLS FARGO CCER                      | 740-8500-67407    | PAYPAL SARLMOBATEK network engineering SSH/RDP software         | 08/16/2018   | 69.00              |
| WELLS FARGO CCER                      | 740-8500-67407    | DMI DELL ARB BUS Dell Server                                    | 08/30/2018   | 630.68             |
| WELLS FARGO CCER                      | 740-8500-67408    | AMZN MKTP US AMZN.COM/BIL Display TV                            | 08/14/2018   | 349.99             |
| WELLS FARGO CCER                      | 740-8500-67407    | CBI CLEVERBRIDGE INCLicenses for Altaro backup software         | 08/14/2018   | 2,718.75           |
| WELLS FARGO CCER                      | 740-8500-67407    | IN SILVERBACK COMMUNICAT copper SFP for asr                     | 08/20/2018   | 307.69             |
| WELLS FARGO CCER                      | 740-8500-67405    | B&H PHOTO 800-606-6969 Battery Backup                           | 08/07/2018   | 480.81             |
| WELLS FARGO CCER                      | 740-8500-67408    | AMZN MKTP US AMZN.COM/BIL Rugged Case for Surface/ Coffee       | 08/16/2018   | 67.69              |
| WELLS FARGO CCER                      | 740-8500-67408    | TARGET.COM Network Operations Center Appliance - Microwave      | 08/14/2018   | 58.29              |

| Vendor Name                        | GL Account Number | Description               | Invoice Date | Net Invoice Amount |
|------------------------------------|-------------------|---------------------------|--------------|--------------------|
| WELLS FARGO CCER                   | 740-8500-67407    | CRUCIAL.COMMemory         | 08/23/2018   | 1,874.58           |
| WELLS FARGO CCER                   | 740-8500-67410    | THEISENS #21New fish tape | 08/02/2018   | 25.19              |
| Total FIBER CAPITAL PROJECTS FUND: |                   |                           |              | 15,686.65          |
| <b>CASH ALLOCATION FUND</b>        |                   |                           |              |                    |
| CAMBRON, CHAD                      | 999-0000-11005    | REFUND ON ACCOUNT         | 09/05/2018   | 19.03              |
| PILCHER, MEGAN                     | 999-0000-11005    | REFUND ON ACCOUNT         | 09/11/2018   | 182.00             |
| Total CASH ALLOCATION FUND:        |                   |                           |              | 201.03             |
| Grand Totals:                      |                   |                           |              | 446,614.81         |

Board of Trustees: \_\_\_\_\_

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**IMU Regular Downstairs**

**4.B.**

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

Minutes from September 10, 2018

**Information**

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**Fiscal Impact**

**Attachments**

Minutes

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BOARD OF TRUSTEE MINUTES  
REGULAR SESSION – SEPTEMBER 10, 2018

The Board of Trustees met in regular session at 5:30 p.m. on September 10, 2018 in the City Hall Council Chambers. Vice Chairperson Deb White called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond and Deb White. Absent: Mike Rozga and Adam Voigts.

The consent agenda consisting of the following was approved on a motion by Forbush and seconded by McClymond. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Claims list for September 4, 2018

Minutes from August 24, 2018

Electric Utility Informational Items – Mike Metcalf, Electric Superintendent presented the Electric Utility Informational items.

Water Utility Action Items

Change order number one in an amount of \$2,085 from Sternquist Construction for the 2018 Capital Street Improvement Project was approved on a motion by Forbush and seconded by McClymond. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Water Utility Informational Items – Lou Elbert, Water Superintendent presented the Water Utility Information Items.

Board Chairperson Adam Voigts arrived at the meeting.

Community Utility Informational Items - Telecommunications Director Kurt Ripperger presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utilities Informational Items – Tom Gaffigan, General Manager, presented an updated report on the Combined Electric, Water and Communications Utilities Information items.

Gail Steffen and Michele Eilers of Holmes Murphy spoke regarding the definitions of a spousal carve out and a surcharge for health insurance. This presentation can be viewed in its entirety at [www.indianolaiaowa.gov](http://www.indianolaiaowa.gov). Eric Schreier, Electric Employee, Brian Hommer, Water Employee and Nate Edwards, Electric Employee, spoke regarding this change and how it would affect the employees.

Meeting adjourned at 6:30 p.m. on a motion by White and seconded by McClymond.

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Adam Voigts, Chairperson

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Diana Bowlin, City Clerk

**IMU Regular Downstairs**

**4.C.**

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

July 2018 Treasurer and Financial Report

**Information**

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**Fiscal Impact**

**Attachments**

July 2018 Treasurer Report

Variance Report Capital Funds

Variance Report Operating Funds

July 2017 Treasurer Report

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**FINANCIAL REPORT**  
**MONTH OF JULY, 2018**

Page 1

| FUND                                   | Beginning<br>Balance | Monies<br>Received  | Monies<br>Disbursed | Transfer<br>In    | Transfer<br>Out   | Clerk's<br>Balance   | % of<br>Total |
|----------------------------------------|----------------------|---------------------|---------------------|-------------------|-------------------|----------------------|---------------|
| 001 General Government                 | 1,612,431.86         | 107,215.08          | 171,099.66          | 146,588.31        | 11,713.19         | 1,683,422.40         |               |
| 011 Police                             | 1,419,411.07         | 7,427.57            | 257,643.16          | 33,103.52         | 4,590.62          | 1,197,708.38         |               |
| 015 Fire                               | 362,674.22           | 1,730.45            | 65,185.94           | 292.77            | 706.68            | 298,804.72           |               |
| 016 Ambulance                          | -71,839.06           | 2,563.72            | 103,128.52          | 802.75            | 3,987.95          | -175,589.06          |               |
| 041 Library                            | 163,249.46           | 2,548.94            | 46,162.68           | 507.47            | 2,696.27          | 117,446.92           |               |
| 042 Park & Recreation                  | 532,768.92           | 39,950.72           | 116,046.36          | 320.80            | 3,527.92          | 453,466.16           |               |
| 045 Memorial Pool                      | 146,987.50           | 37,720.24           | 56,095.47           | 0.00              | 0.00              | 128,612.27           |               |
| 071 General Fund Debt Service          | 56,354.58            | 0.00                | 0.00                | 0.00              | 0.00              | 56,354.58            |               |
| 099 Franchise Fees-MEC                 | 736,089.70           | 25,884.93           | 0.00                | 0.00              | 0.00              | 761,974.63           |               |
| <b>GENERAL FUND SUB-TOTAL</b>          | <b>4,958,128.25</b>  | <b>225,041.65</b>   | <b>815,361.79</b>   | <b>181,615.62</b> | <b>27,222.73</b>  | <b>4,522,201.00</b>  |               |
| 110 Road Use Tax (Streets)             | 1,571,568.47         | 141,052.72          | 97,084.27           | 0.00              | 32,927.01         | 1,582,609.91         |               |
| 112 Trust & Agency                     | 0.00                 | 5,004.67            | 0.00                | 0.00              | 5,004.67          | 0.00                 |               |
| 115 YMCA Maintenance Obligations       | 361,454.46           | 0.00                | 0.00                | 0.00              | 0.00              | 361,454.46           |               |
| 121 Local Option Sales Tax             | 3,481,405.06         | 153,515.34          | 0.00                | 0.00              | 0.00              | 3,634,920.40         |               |
| 125 TIF--Downtown                      | 1,644,415.48         | 877.83              | 0.00                | 0.00              | 0.00              | 1,645,293.31         |               |
| 141 Library Special Revenue            | 28,011.77            | 289.64              | 1,327.06            | 0.00              | 0.00              | 26,974.35            |               |
| 142 Park & Rec Special Revenue         | 103,352.51           | 258.18              | 0.00                | 0.00              | 0.00              | 103,610.69           |               |
| 160 Downtown Revolving Loan            | 231,564.24           | 12,719.66           | 37,691.52           | 0.00              | 0.00              | 206,592.38           |               |
| 161 Downtown Business Inc Program      | 56,572.85            | 12,960.57           | 0.00                | 0.00              | 0.00              | 69,533.42            |               |
| 177 Police Forfeiture                  | 19,830.07            | 0.00                | 0.00                | 0.00              | 0.00              | 19,830.07            |               |
| 190 Vehicle Reserve                    | 1,062,657.61         | 468.19              | 0.00                | 0.00              | 0.00              | 1,063,125.80         |               |
| 199 Police Retirement                  | 67,164.90            | 121.81              | 0.00                | 0.00              | 2,083.33          | 65,203.38            |               |
| <b>SPECIAL REVENUES SUB-TOTAL</b>      | <b>8,627,997.42</b>  | <b>327,268.61</b>   | <b>136,102.85</b>   | <b>0.00</b>       | <b>40,015.01</b>  | <b>8,779,148.17</b>  |               |
| <b>200 DEBT SERVICE (SUB-TOTAL)</b>    | <b>1,176,004.79</b>  | <b>1,902.80</b>     | <b>0.00</b>         | <b>12,258.33</b>  | <b>0.00</b>       | <b>1,190,165.92</b>  |               |
| 301 Capital Projects (General)         | 546,656.99           | 16,980.77           | 21,727.81           | 0.00              | 0.00              | 541,909.95           |               |
| 321 Capital Projects (Streets)         | 239,717.93           | 940.00              | 5,937.36            | 0.00              | 0.00              | 234,720.57           |               |
| 344 Community Athletic Facility        | -2,580.22            | 0.00                | 0.00                | 0.00              | 0.00              | -2,580.22            |               |
| 353 Community ReDevelopment (D&D)      | -42,551.91           | 0.00                | 0.00                | 2,222.22          | 0.00              | -40,329.69           |               |
| <b>CAPITAL PROJECTS SUB-TOTAL</b>      | <b>741,242.79</b>    | <b>17,920.77</b>    | <b>27,665.17</b>    | <b>2,222.22</b>   | <b>0.00</b>       | <b>733,720.61</b>    |               |
| 610 Sewer                              | 971,579.05           | 0.00                | 102,449.30          | 136,132.25        | 36,618.36         | 968,643.64           |               |
| 650 Stormwater Utility                 | 547,590.29           | 16,891.46           | 13,725.00           | 0.00              | 5,325.00          | 545,431.75           |               |
| 670 Recycling                          | 117,488.12           | 18,892.51           | 16,664.06           | 0.00              | 1,514.15          | 118,202.42           |               |
| 710 Sewer Capital Projects             | 1,272,899.41         | 799,831.88          | 500,373.29          | 0.00              | 209,483.99        | 1,362,874.01         |               |
| 771 Sewer Reserve                      | 114,238.70           | 0.00                | 0.00                | 0.00              | 0.00              | 114,238.70           |               |
| 781 Sewer Plant Improvement            | 417,572.43           | 0.00                | 0.00                | 2,083.33          | 0.00              | 419,655.76           |               |
| 791 Sewer Revenue Bonds                | 288,611.40           | 0.00                | 0.00                | 68,835.08         | 0.00              | 357,446.48           |               |
| 820 Health Insurance                   | 863,630.50           | 209,145.05          | 69,159.62           | 0.00              | 0.00              | 1,003,615.93         |               |
| 830 Health Reimbursement Account       | 189,912.13           | 0.00                | 46,560.36           | 0.00              | 0.00              | 143,351.77           |               |
| 840 Flex/STD                           | 197,415.43           | 815.38              | 815.38              | 282.00            | 0.00              | 197,697.43           |               |
| 850 Liability Insurance Reserve--City  | 13,357.01            | 25.64               | 0.00                | 0.00              | 0.00              | 13,382.65            |               |
| <b>CITY UTILITY &amp; IS SUB-TOTAL</b> | <b>4,994,294.47</b>  | <b>1,045,601.92</b> | <b>749,747.01</b>   | <b>207,332.66</b> | <b>252,941.50</b> | <b>5,244,540.54</b>  |               |
| <b>TOTAL CITY FUNDS</b>                | <b>20,497,667.72</b> | <b>1,617,735.75</b> | <b>1,728,876.82</b> | <b>403,428.83</b> | <b>320,179.24</b> | <b>20,469,776.24</b> | <b>62%</b>    |
| <b>TOTAL IMU FUNDS</b>                 | <b>13,353,804.63</b> | <b>1,857,627.05</b> | <b>2,362,136.93</b> | <b>242,666.67</b> | <b>325,916.26</b> | <b>12,766,045.16</b> | <b>38%</b>    |
| <b>GRAND TOTAL CITY &amp; IMU</b>      | <b>33,851,472.35</b> | <b>3,475,362.80</b> | <b>4,091,013.75</b> | <b>646,095.50</b> | <b>646,095.50</b> | <b>33,235,821.40</b> |               |
| Cross Check Total                      |                      |                     |                     |                   |                   | 33,235,821.40        |               |

|                                           |    |                      |       |                         |                      |
|-------------------------------------------|----|----------------------|-------|-------------------------|----------------------|
| <b>Investments</b>                        |    |                      |       | Clerk's Balance         | 33,235,821.40        |
| Bankers Trust                             | \$ | 21,021,713.49        | 2.03% |                         |                      |
| Bankers Trust IMU Elec Fiber Project      | \$ | 7,058,259.44         | 1.76% |                         |                      |
| Bankers Trust Debt Reserve - Peoples Bank | \$ | 870,875.40           | 1.76% |                         |                      |
| Iowa Public Agency Inv. Trust             | \$ | 112,610.38           | 1.70% |                         |                      |
| Payroll Account, TruBank                  | \$ | -                    |       | Plus Outstanding Checks | 138,077.34           |
| Checking Account, TruBank                 | \$ | 110,014.01           | 0.15% | Outstanding Deposit     | -13,481.75           |
| Sweep Account, TruBank                    | \$ | 3,734,216.38         | 2.15% |                         |                      |
| City USDA Funds - TruBank                 | \$ | 75,000.00            |       |                         |                      |
| IMU USDA Funds - TruBank                  | \$ | 375,000.00           |       |                         |                      |
| Indianola EMS - TruBank                   | \$ | 100.00               |       |                         |                      |
| Wells Fargo                               | \$ | 2,627.89             |       |                         |                      |
| <b>BANK BALANCE</b>                       |    | <b>33,360,416.99</b> |       |                         | <b>33,360,416.99</b> |

|                                      |                      |                     |                     |                   |                   |                      |
|--------------------------------------|----------------------|---------------------|---------------------|-------------------|-------------------|----------------------|
| 600 Water                            | 519,824.91           | 239,516.81          | 124,035.88          | 0.00              | 109,275.60        | 526,030.24           |
| 620 IMU Administration               | 399.08               | 0.00                | 50,345.35           | 60,225.00         | 21.00             | 10,257.73            |
| 625 Revolving Economic Development   | 110,100.22           | 198.73              | 0.00                | 0.00              | 0.00              | 110,298.95           |
| 626 USDA RLF                         | 375,000.00           | 0.00                | 0.00                | 0.00              | 0.00              | 375,000.00           |
| 630 Electric                         | 3,687,086.28         | 1,483,888.68        | 1,129,811.46        | 22,566.67         | 202,146.68        | 3,861,583.49         |
| 640 Fiber/Communications             | 326,909.50           | 40,591.13           | 62,956.10           | 0.00              | 14,472.98         | 290,071.55           |
| 700 Water Capital Projects           | 1,502,998.75         | 0.00                | 1,982.24            | 65,416.67         | 0.00              | 1,566,433.18         |
| 730 Electric Capital Projects        | 6,669,392.01         | 93,406.06           | 770,722.44          | 0.00              | 0.00              | 5,992,075.63         |
| 740 Fiber/Comm Capital Projects      | -283,409.99          | 0.00                | 222,283.46          | 0.00              | 0.00              | -505,693.45          |
| 770 Water Reserve                    | 0.00                 | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                 |
| 773 Electric Reserve                 | 0.00                 | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                 |
| 780 Water Capital Improvement        | 75,000.00            | 0.00                | 0.00                | 0.00              | 0.00              | 75,000.00            |
| 783 Electric Improvement             | 0.00                 | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                 |
| 790 Water Revenue Bonds              | 102,500.00           | 0.00                | 0.00                | 0.00              | 0.00              | 102,500.00           |
| 793 Electric Revenue Bonds           | 254,408.85           | 0.00                | 0.00                | 94,458.33         | 0.00              | 348,867.18           |
| 855 Liability Insurance Reserve--IMU | 13,595.02            | 25.64               | 0.00                | 0.00              | 0.00              | 13,620.66            |
| <b>IMU SUB-TOTAL</b>                 | <b>13,353,804.63</b> | <b>1,857,627.05</b> | <b>2,362,136.93</b> | <b>242,666.67</b> | <b>325,916.26</b> | <b>12,766,045.16</b> |

**INTEREST**

| <b><u>INTEREST DISTRIBUTION</u></b> | <b>INCOME</b>       | <b>% OF TOTAL</b> | <b>CALYTD</b>        | <b>FYTD</b>         |
|-------------------------------------|---------------------|-------------------|----------------------|---------------------|
| Electric Funds                      | \$ 20,077.98        | 31.32%            | \$ 97,042.04         | \$ 20,077.98        |
| Water Funds                         | \$ 4,006.62         | 6.25%             | \$ 16,252.27         | \$ 4,006.62         |
| Sewer Funds                         | \$ 6,917.03         | 10.79%            | \$ 24,645.80         | \$ 6,917.03         |
| \ Police Retirement                 | \$ 121.80           | 0.19%             | \$ 556.97            | \$ 121.80           |
| Community Redevelopment             | \$ -                | 0.00%             | \$ -                 | \$ -                |
| All other                           | \$ 32,982.51        | 51.45%            | \$ 136,423.63        | \$ 32,982.51        |
| <b>TOTAL</b>                        | <b>\$ 64,105.94</b> | <b>100.00%</b>    | <b>\$ 274,920.71</b> | <b>\$ 64,105.94</b> |

CITY OF INDIANOLA IA  
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

WATER CAPITAL PROJECTS FUND

|                |                               | PERIOD ACTUAL | YTD ACTUAL  | AMENDED<br>BUDGET | UNEARNED     | PCNT  |
|----------------|-------------------------------|---------------|-------------|-------------------|--------------|-------|
|                | <u>WATER CAPITAL PROJECTS</u> |               |             |                   |              |       |
| 700-8100-48000 | SALE OF LAND/ALLEYS           | .00           | .00         | 20,000.00         | 20,000.00    | .0    |
| 700-8100-49900 | TRANSFER IN--WATER IMPROVE    | 65,416.67     | 65,416.67   | 785,000.00        | 719,583.33   | 8.3   |
|                | TOTAL WATER CAPITAL PROJECTS  | 65,416.67     | 65,416.67   | 805,000.00        | 739,583.33   | 8.1   |
|                | TOTAL FUND REVENUE            | 65,416.67     | 65,416.67   | 805,000.00        | 739,583.33   | 8.1   |
|                | <u>WATER CAPITAL PROJECTS</u> |               |             |                   |              |       |
| 700-8100-67100 | VEHICLES                      | .00           | .00         | 35,000.00         | 35,000.00    | .0    |
| 700-8100-67402 | WATER TOWERS                  | .00           | .00         | 300,000.00        | 300,000.00   | .0    |
| 700-8100-67406 | WATER MAINS                   | 3,317.14      | 3,317.14    | 400,000.00        | 396,682.86   | .8    |
| 700-8100-67905 | METERS (NON-RADIO READ)       | .00           | .00         | 50,000.00         | 50,000.00    | .0    |
| 700-8100-67906 | MATERIALS--STOCK/INVENTORY    | ( 1,334.90)   | ( 1,334.90) | .00               | 1,334.90     | .0    |
|                | TOTAL WATER CAPITAL PROJECTS  | 1,982.24      | 1,982.24    | 785,000.00        | 783,017.76   | .3    |
|                | TOTAL FUND EXPENDITURES       | 1,982.24      | 1,982.24    | 785,000.00        | 783,017.76   | .3    |
|                | NET REVENUE OVER EXPENDITURES | 63,434.43     | 63,434.43   | 20,000.00         | ( 43,434.43) | 317.2 |

CITY OF INDIANOLA IA  
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

ELECTRIC CAPITAL PROJECTS FUND

|                                               | PERIOD ACTUAL | YTD ACTUAL    | AMENDED<br>BUDGET | UNEARNED        | PCNT    |
|-----------------------------------------------|---------------|---------------|-------------------|-----------------|---------|
| <u>ELECTRIC CAPITAL PROJECTS</u>              |               |               |                   |                 |         |
| 730-8200-45629 MISO TRANSMISSION REVENUE      | 27,707.94     | 27,707.94     | 366,100.00        | 338,392.06      | 7.6     |
| 730-8200-45632 PEAK CAPACITY CONTRACT         | 37,095.12     | 37,095.12     | 432,000.00        | 394,904.88      | 8.6     |
| 730-8200-45633 SUBSTATION CAPACITY            | 5,928.00      | 5,928.00      | 71,100.00         | 65,172.00       | 8.3     |
| 730-8200-45638 ELECTRIC INSTALL FEE           | .00           | .00           | 100,000.00        | 100,000.00      | .0      |
| 730-8200-45853 FIBER SERVICE INSTALLATIONS    | .00           | .00           | 212,000.00        | 212,000.00      | .0      |
| 730-8200-47100 REFUNDS/REIMBURSEMENTS         | 22,675.00     | 22,675.00     | .00               | ( 22,675.00)    | .0      |
| TOTAL ELECTRIC CAPITAL PROJECT                | 93,406.06     | 93,406.06     | 1,181,200.00      | 1,087,793.94    | 7.9     |
| TOTAL FUND REVENUE                            | 93,406.06     | 93,406.06     | 1,181,200.00      | 1,087,793.94    | 7.9     |
| <u>ELECTRIC CAPITAL PROJECTS</u>              |               |               |                   |                 |         |
| 730-8200-67100 VEHICLES                       | .00           | .00           | 60,000.00         | 60,000.00       | .0      |
| 730-8200-67245 SPECIALIZED EQUIPMENT          | .00           | .00           | 113,000.00        | 113,000.00      | .0      |
| 730-8200-67303 BORING--CUSTOMER PAID          | .00           | .00           | 35,000.00         | 35,000.00       | .0      |
| 730-8200-67304 ELECTRIC MATERIALS--CUSTOMER P | 780.00        | 780.00        | 100,000.00        | 99,220.00       | .8      |
| 730-8200-67305 TRANSMISSION & WIND INVENTORY  | .00           | .00           | 100,000.00        | 100,000.00      | .0      |
| 730-8200-67307 PROJECT 700                    | .00           | .00           | 3,000.00          | 3,000.00        | .0      |
| 730-8200-67311 LINE CONSTRUCTION              | 3,105.31      | 3,105.31      | 130,000.00        | 126,894.69      | 2.4     |
| 730-8200-67601 COMMUNICATION SYSTEM CONSTR    | 601,739.26    | 601,739.26    | 1,540,000.00      | 938,260.74      | 39.1    |
| 730-8200-67900 CAPITAL PROJECT EXPENSE        | .00           | .00           | 35,000.00         | 35,000.00       | .0      |
| 730-8200-67901 FINANCIAL SYSTEM               | .00           | .00           | 120,000.00        | 120,000.00      | .0      |
| 730-8200-67904 RADIO READ METERS              | .00           | .00           | 35,000.00         | 35,000.00       | .0      |
| 730-8200-67906 MATERIALS--STOCK/INVENTORY     | 13,466.57     | 13,466.57     | .00               | ( 13,466.57)    | .0      |
| 730-8200-67909 NEW LINE SHOP                  | 151,631.30    | 151,631.30    | 1,254,500.00      | 1,102,868.70    | 12.1    |
| TOTAL ELECTRIC CAPITAL PROJECT                | 770,722.44    | 770,722.44    | 3,525,500.00      | 2,754,777.56    | 21.9    |
| TOTAL FUND EXPENDITURES                       | 770,722.44    | 770,722.44    | 3,525,500.00      | 2,754,777.56    | 21.9    |
| NET REVENUE OVER EXPENDITURES                 | ( 677,316.38) | ( 677,316.38) | ( 2,344,300.00)   | ( 1,666,983.62) | ( 28.9) |

CITY OF INDIANOLA IA  
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

FIBER CAPITAL PROJECTS FUND

|                                             | PERIOD ACTUAL | YTD ACTUAL    | AMENDED<br>BUDGET | UNEARNED     | PCNT    |
|---------------------------------------------|---------------|---------------|-------------------|--------------|---------|
| 740-8500-48200 SERIES 2017A CONSTRUCTION    | .00           | .00           | 1,700,000.00      | 1,700,000.00 | .0      |
| TOTAL DEPARTMENT 8500                       | .00           | .00           | 1,700,000.00      | 1,700,000.00 | .0      |
| TOTAL FUND REVENUE                          | .00           | .00           | 1,700,000.00      | 1,700,000.00 | .0      |
| <u>DEPARTMENT 8500</u>                      |               |               |                   |              |         |
| 740-8500-67400 COMMUNICATION CAPITAL        | .00           | .00           | 150,000.00        | 150,000.00   | .0      |
| 740-8500-67401 INDIANOLA TO NORWALK CAPITAL | .00           | .00           | 11,500.00         | 11,500.00    | .0      |
| 740-8500-67403 MCG BUYOUT COSTS             | .00           | .00           | 150,000.00        | 150,000.00   | .0      |
| 740-8500-67404 IPTV EQUIPMENT/LICENSING     | 43,675.00     | 43,675.00     | 745,625.00        | 701,950.00   | 5.9     |
| 740-8500-67405 OVER THE AIR CHANNELS        | 4,556.88      | 4,556.88      | .00               | ( 4,556.88)  | .0      |
| 740-8500-67406 TRANSPORT EQUIPMENT          | 39,747.06     | 39,747.06     | 290,000.00        | 250,252.94   | 13.7    |
| 740-8500-67407 CORE NETWORK EQUIPMENT       | 2,564.22      | 2,564.22      | 30,000.00         | 27,435.78    | 8.6     |
| 740-8500-67408 BUILDING IMPROVEMENTS        | 117,191.03    | 117,191.03    | 125,000.00        | 7,808.97     | 93.8    |
| 740-8500-67409 VEHICLES                     | .00           | .00           | 40,000.00         | 40,000.00    | .0      |
| 740-8500-67410 GENERAL EQUIPMENT            | 1,624.77      | 1,624.77      | 16,500.00         | 14,875.23    | 9.9     |
| 740-8500-67411 BSS/OSS COSTS                | 12,924.50     | 12,924.50     | 115,000.00        | 102,075.50   | 11.2    |
| TOTAL DEPARTMENT 8500                       | 222,283.46    | 222,283.46    | 1,673,625.00      | 1,451,341.54 | 13.3    |
| TOTAL FUND EXPENDITURES                     | 222,283.46    | 222,283.46    | 1,673,625.00      | 1,451,341.54 | 13.3    |
| NET REVENUE OVER EXPENDITURES               | ( 222,283.46) | ( 222,283.46) | 26,375.00         | 248,658.46   | (842.8) |

CITY OF INDIANOLA IA  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

WATER OPERATING FUND

|                |                               | PERIOD ACTUAL         | YTD ACTUAL            | AMENDED<br>BUDGET       | UNEARNED                | PCNT           |
|----------------|-------------------------------|-----------------------|-----------------------|-------------------------|-------------------------|----------------|
|                | <u>WATER</u>                  |                       |                       |                         |                         |                |
| 600-8100-43000 | INTEREST                      | 4,006.63              | 4,006.63              | 25,000.00               | 20,993.37               | 16.0           |
| 600-8100-43100 | RENT--LAND & FACILITIES       | .00                   | .00                   | 3,100.00                | 3,100.00                | .0             |
| 600-8100-43400 | LEASE--UTILITY                | 3,450.00              | 3,450.00              | 41,000.00               | 37,550.00               | 8.4            |
| 600-8100-45001 | ADMINISTRATIVE FEE--WATER     | 1,044.05              | 1,044.05              | 20,000.00               | 18,955.95               | 5.2            |
| 600-8100-45150 | FIRE SERVICE FEES             | 125.00                | 125.00                | 10,000.00               | 9,875.00                | 1.3            |
| 600-8100-45400 | CONNECTION FEE                | 2,375.00              | 2,375.00              | 24,000.00               | 21,625.00               | 9.9            |
| 600-8100-45600 | WATER SALES                   | 213,605.04            | 213,605.04            | 2,200,000.00            | 1,986,394.96            | 9.7            |
| 600-8100-45601 | CONSTRUCTION WATER            | 105.00                | 105.00                | 1,000.00                | 895.00                  | 10.5           |
| 600-8100-45602 | WATER METER FEES              | 1,140.00              | 1,140.00              | 25,000.00               | 23,860.00               | 4.6            |
| 600-8100-45603 | OTHER WATER FEES              | 462.21                | 462.21                | 15,000.00               | 14,537.79               | 3.1            |
| 600-8100-46600 | SPECIAL ASSESSMENT--WATER     | .00                   | .00                   | 3,000.00                | 3,000.00                | .0             |
| 600-8100-48900 | SALES TAX                     | 13,019.80             | 13,019.80             | 154,000.00              | 140,980.20              | 8.5            |
| 600-8100-48901 | EXCISE TAX                    | 184.08                | 184.08                | .00                     | ( 184.08)               | .0             |
|                | <u>TOTAL WATER</u>            | <u>239,516.81</u>     | <u>239,516.81</u>     | <u>2,521,100.00</u>     | <u>2,281,583.19</u>     | <u>9.5</u>     |
|                | <br><u>TOTAL FUND REVENUE</u> | <br><u>239,516.81</u> | <br><u>239,516.81</u> | <br><u>2,521,100.00</u> | <br><u>2,281,583.19</u> | <br><u>9.5</u> |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

WATER OPERATING FUND

|                                               | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEXPENDED | PCNT |
|-----------------------------------------------|---------------|------------|-------------------|------------|------|
| <u>PLANT OPERATIONS</u>                       |               |            |                   |            |      |
| 600-8110-60170 SALARY/WAGES--OPERATIONAL      | 14,235.57     | 14,235.57  | 169,500.00        | 155,264.43 | 8.4  |
| 600-8110-60180 SALARY/WAGES--SUPERINTENDENT   | 7,289.60      | 7,289.60   | 97,400.00         | 90,110.40  | 7.5  |
| 600-8110-61100 FICA                           | 2,451.40      | 2,451.40   | 20,500.00         | 18,048.60  | 12.0 |
| 600-8110-61300 IPERS                          | 3,219.38      | 3,219.38   | 25,200.00         | 21,980.62  | 12.8 |
| 600-8110-61420 DEFERRED COMP--457             | 540.00        | 540.00     | 6,600.00          | 6,060.00   | 8.2  |
| 600-8110-61810 UNIFORMS/CLOTHING ALLOWANCE    | .00           | .00        | 1,650.00          | 1,650.00   | .0   |
| 600-8110-62100 MEMBERSHIP DUES/SUBSCRIPTIONS  | 1,697.76      | 1,697.76   | 2,700.00          | 1,002.24   | 62.9 |
| 600-8110-62300 EDUCATION/TRAINING             | 429.92        | 429.92     | 5,000.00          | 4,570.08   | 8.6  |
| 600-8110-63710 UTILITIES                      | 18,143.87     | 18,143.87  | 180,000.00        | 161,856.13 | 10.1 |
| 600-8110-63730 TELEPHONE                      | 256.07        | 256.07     | 3,300.00          | 3,043.93   | 7.8  |
| 600-8110-64200 INSPECTIONS/TESTING            | .00           | .00        | 1,000.00          | 1,000.00   | .0   |
| 600-8110-64990 MISC CONTRACTUAL               | 471.00        | 471.00     | .00               | 471.00     | .0   |
| 600-8110-65010 CHEMICALS                      | 9,132.85      | 9,132.85   | 68,000.00         | 58,867.15  | 13.4 |
| 600-8110-65012 LAB SUPPLIES/REAGENTS          | .00           | .00        | 4,000.00          | 4,000.00   | .0   |
| 600-8110-65070 MATERIALS/SUPPLIES             | .00           | .00        | 1,000.00          | 1,000.00   | .0   |
| 600-8110-65500 PERSONAL PROTECTIVE EQUIPMEN   | .00           | .00        | 600.00            | 600.00     | .0   |
| TOTAL PLANT OPERATIONS                        | 57,867.42     | 57,867.42  | 586,450.00        | 528,582.58 | 9.9  |
| <u>PLANT MAINTENANCE</u>                      |               |            |                   |            |      |
| 600-8120-63100 REPAIR/MAINT--BLDG/GROUNDS     | .00           | .00        | 1,000.00          | 1,000.00   | .0   |
| 600-8120-63410 REPAIR/MAINT--EQUIPMENT        | 898.13        | 898.13     | 18,000.00         | 17,101.87  | 5.0  |
| 600-8120-64090 JANITORIAL SERVICES            | 269.47        | 269.47     | 2,500.00          | 2,230.53   | 10.8 |
| 600-8120-64872 MOWING                         | .00           | .00        | 6,000.00          | 6,000.00   | .0   |
| 600-8120-65070 MATERIALS/SUPPLIES             | 61.57         | 61.57      | 2,000.00          | 1,938.43   | 3.1  |
| TOTAL PLANT MAINTENANCE                       | 1,229.17      | 1,229.17   | 29,500.00         | 28,270.83  | 4.2  |
| <u>WATER DISTRIBUTION</u>                     |               |            |                   |            |      |
| 600-8150-60150 SALARY/WAGES--MAINTENANCE      | 12,578.42     | 12,578.42  | 169,500.00        | 156,921.58 | 7.4  |
| 600-8150-61100 FICA                           | .00           | .00        | 13,000.00         | 13,000.00  | .0   |
| 600-8150-61300 IPERS                          | .00           | .00        | 16,000.00         | 16,000.00  | .0   |
| 600-8150-63453 REPAIR/MAINT--SYSTEM           | 62.94         | 62.94      | 25,000.00         | 24,937.06  | .3   |
| 600-8150-64900 MISC CONSULTING                | 2,550.00      | 2,550.00   | 2,600.00          | 50.00      | 98.1 |
| 600-8150-65072 MATERIALS/SUPPLIES--MAINTENANC | 1,334.90      | 1,334.90   | 17,000.00         | 15,665.10  | 7.9  |
| TOTAL WATER DISTRIBUTION                      | 16,526.26     | 16,526.26  | 243,100.00        | 226,573.74 | 6.8  |
| <u>FLEET/VEHICLES</u>                         |               |            |                   |            |      |
| 600-8160-63320 REPAIR/MAINT--VEHICLES         | 166.50        | 166.50     | 5,000.00          | 4,833.50   | 3.3  |
| 600-8160-65050 VEHICLE OPERATING SUPPLIES     | 748.85        | 748.85     | 8,000.00          | 7,251.15   | 9.4  |
| TOTAL FLEET/VEHICLES                          | 915.35        | 915.35     | 13,000.00         | 12,084.65  | 7.0  |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

WATER OPERATING FUND

|                |                                | PERIOD ACTUAL    | YTD ACTUAL       | AMENDED<br>BUDGET | UNEXPENDED        | PCNT        |
|----------------|--------------------------------|------------------|------------------|-------------------|-------------------|-------------|
|                | <u>METER READING</u>           |                  |                  |                   |                   |             |
| 600-8170-60165 | SALARY/WAGES--METER READ/REPA  | 1,772.61         | 1,772.61         | 29,700.00         | 27,927.39         | 6.0         |
| 600-8170-61100 | FICA                           | 119.15           | 119.15           | 2,300.00          | 2,180.85          | 5.2         |
| 600-8170-61300 | IPERS                          | 167.32           | 167.32           | 2,800.00          | 2,632.68          | 6.0         |
| 600-8170-64990 | MISC CONTRACTUAL (ITRON)       | 604.55           | 604.55           | 3,000.00          | 2,395.45          | 20.2        |
|                | <b>TOTAL METER READING</b>     | <b>2,663.63</b>  | <b>2,663.63</b>  | <b>37,800.00</b>  | <b>35,136.37</b>  | <b>7.1</b>  |
|                | <u>OVERHEAD</u>                |                  |                  |                   |                   |             |
| 600-8180-61430 | EMPLOYEE ASSISTANCE PROGRAM    | .00              | .00              | 100.00            | 100.00            | .0          |
| 600-8180-61440 | WELLNESS PROGRAM               | 125.00           | 125.00           | 1,800.00          | 1,675.00          | 6.9         |
| 600-8180-61500 | HEALTH INSURANCE               | 7,778.44         | 7,778.44         | 107,400.00        | 99,621.56         | 7.2         |
| 600-8180-61501 | DENTAL INSURANCE               | 208.64           | 208.64           | 3,700.00          | 3,491.36          | 5.6         |
| 600-8180-61502 | VISION INSURANCE               | 20.86            | 20.86            | 300.00            | 279.14            | 7.0         |
| 600-8180-61503 | HSA EXPENSE                    | .00              | .00              | 18,300.00         | 18,300.00         | .0          |
| 600-8180-61550 | LIFE INSURANCE/ADD/LTD/STD     | .00              | .00              | 1,500.00          | 1,500.00          | .0          |
| 600-8180-61599 | WORKERS' COMP INSURANCE        | 2,737.54         | 2,737.54         | 7,200.00          | 4,462.46          | 38.0        |
| 600-8180-64081 | INSURANCE--AUTO                | 537.98           | 537.98           | 2,100.00          | 1,562.02          | 25.6        |
| 600-8180-64082 | INSURANCE--GENERAL LIABILITY   | 5,356.69         | 5,356.69         | 5,800.00          | 443.31            | 92.4        |
| 600-8180-64083 | INSURANCE--PROPERTY            | 13,160.54        | 13,160.54        | 10,600.00         | ( 2,560.54)       | 124.2       |
| 600-8180-64084 | INSURANCE--BOILER/MACHINERY    | .00              | .00              | 3,100.00          | 3,100.00          | .0          |
| 600-8180-64121 | DRUG & ALCOHOL TESTING         | .00              | .00              | 500.00            | 500.00            | .0          |
| 600-8180-64180 | SALES TAX                      | 14,125.82        | 14,125.82        | 154,000.00        | 139,874.18        | 9.2         |
| 600-8180-69550 | TRANSFER OUT--STD              | 18.00            | 18.00            | 200.00            | 182.00            | 9.0         |
|                | <b>TOTAL OVERHEAD</b>          | <b>44,069.51</b> | <b>44,069.51</b> | <b>316,600.00</b> | <b>272,530.49</b> | <b>13.9</b> |
|                | <u>ADMIN/GENERAL</u>           |                  |                  |                   |                   |             |
| 600-8190-63730 | TELEPHONE                      | .00              | .00              | 2,000.00          | 2,000.00          | .0          |
| 600-8190-64010 | AUDITS                         | .00              | .00              | 1,800.00          | 1,800.00          | .0          |
| 600-8190-64020 | ADVERTISING & LEGAL NOTICES    | .00              | .00              | 600.00            | 600.00            | .0          |
| 600-8190-64110 | LEGAL SERVICE FEES             | 75.00            | 75.00            | .00               | ( 75.00)          | .0          |
| 600-8190-64990 | MISC CONTRACTUAL               | 707.54           | 707.54           | 7,500.00          | 6,792.46          | 9.4         |
| 600-8190-65070 | MATERIALS/SUPPLIES             | .00              | .00              | 500.00            | 500.00            | .0          |
| 600-8190-66990 | REFUND/REIMBURSEMENT           | .00              | .00              | 500.00            | 500.00            | .0          |
| 600-8190-69620 | TRANSFER OUT CITY CLERK'S OFFI | 1,870.11         | 1,870.11         | 34,300.00         | 32,429.89         | 5.5         |
| 600-8190-69621 | TRANSFER OUT INFO & TECH       | 1,340.97         | 1,340.97         | 16,100.00         | 14,759.03         | 8.3         |
| 600-8190-69625 | TRANSFER OUT HUMAN RESOURCE    | 349.43           | 349.43           | 4,200.00          | 3,850.57          | 8.3         |
|                | <b>TOTAL ADMIN/GENERAL</b>     | <b>4,343.05</b>  | <b>4,343.05</b>  | <b>67,500.00</b>  | <b>63,156.95</b>  | <b>6.4</b>  |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

WATER OPERATING FUND

|                |                                | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEXPENDED   | PCNT |
|----------------|--------------------------------|---------------|------------|-------------------|--------------|------|
|                | <u>DEPARTMENT 8192</u>         |               |            |                   |              |      |
| 600-8192-64990 | MISC CONTRACTUAL               | .00           | .00        | 3,000.00          | 3,000.00     | .0   |
|                | TOTAL DEPARTMENT 8192          | .00           | .00        | 3,000.00          | 3,000.00     | .0   |
|                | <u>IMU TRANSFERS</u>           |               |            |                   |              |      |
| 600-8197-69880 | TRANSFER OUT--IMU ADMINISTRATI | 7,713.75      | 7,713.75   | 101,700.00        | 93,986.25    | 7.6  |
| 600-8197-69900 | TRANSFER OUT--WATER IMPROVE    | 92,483.34     | 92,483.34  | 1,109,800.00      | 1,017,316.66 | 8.3  |
|                | TOTAL IMU TRANSFERS            | 100,197.09    | 100,197.09 | 1,211,500.00      | 1,111,302.91 | 8.3  |
|                | <u>CITY TRANSFERS</u>          |               |            |                   |              |      |
| 600-8198-69101 | TRANSFER OUT PILOT             | 5,500.00      | 5,500.00   | 66,000.00         | 60,500.00    | 8.3  |
|                | TOTAL CITY TRANSFERS           | 5,500.00      | 5,500.00   | 66,000.00         | 60,500.00    | 8.3  |
|                | TOTAL FUND EXPENDITURES        | 233,311.48    | 233,311.48 | 2,574,450.00      | 2,341,138.52 | 9.1  |
|                | NET REVENUE OVER EXPENDITURES  | 6,205.33      | 6,205.33   | ( 53,350.00)      | ( 59,555.33) | 11.6 |

CITY OF INDIANOLA IA  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

IMU ADMINISTRATION FUND

|                |                                | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEARNED   | PCNT |
|----------------|--------------------------------|---------------|------------|-------------------|------------|------|
|                | <u>IMU ADMINISTRATION</u>      |               |            |                   |            |      |
| 620-8000-49880 | TRANSFER IN--IMU ADMINISTRATIO | 42,075.00     | 42,075.00  | 504,900.00        | 462,825.00 | 8.3  |
|                | TOTAL IMU ADMINISTRATION       | 42,075.00     | 42,075.00  | 504,900.00        | 462,825.00 | 8.3  |
|                | <u>ADMIN/GENERAL</u>           |               |            |                   |            |      |
| 620-8090-49620 | TRANSFER IN--IMU ADMIN         | 18,150.00     | 18,150.00  | 217,800.00        | 199,650.00 | 8.3  |
|                | TOTAL ADMIN/GENERAL            | 18,150.00     | 18,150.00  | 217,800.00        | 199,650.00 | 8.3  |
|                | TOTAL FUND REVENUE             | 60,225.00     | 60,225.00  | 722,700.00        | 662,475.00 | 8.3  |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

IMU ADMINISTRATION FUND

|                                            | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEXPENDED | PCNT |
|--------------------------------------------|---------------|------------|-------------------|------------|------|
| <u>OVERHEAD</u>                            |               |            |                   |            |      |
| 620-8080-61500 HEALTH INSURANCE            | 5,339.15      | 5,339.15   | 73,700.00         | 68,360.85  | 7.2  |
| 620-8080-61501 DENTAL INSURANCE            | 251.54        | 251.54     | 3,300.00          | 3,048.46   | 7.6  |
| 620-8080-61502 VISION INSURANCE            | 34.28         | 34.28      | 500.00            | 465.72     | 6.9  |
| 620-8080-61503 HSA EXPENSE                 | .00           | .00        | 12,800.00         | 12,800.00  | .0   |
| TOTAL OVERHEAD                             | 5,624.97      | 5,624.97   | 90,300.00         | 84,675.03  | 6.2  |
| <u>ADMIN/GENERAL</u>                       |               |            |                   |            |      |
| 620-8090-60110 SALARIES--ADMINISTRATION    | 4,611.36      | 4,611.36   | 74,500.00         | 69,888.64  | 6.2  |
| 620-8090-60130 SALARIES--CLERICAL          | 13,914.59     | 13,914.59  | 171,400.00        | 157,485.41 | 8.1  |
| 620-8090-61100 FICA                        | 1,365.77      | 1,365.77   | 18,900.00         | 17,534.23  | 7.2  |
| 620-8090-61300 IPERS                       | 1,748.85      | 1,748.85   | 23,300.00         | 21,551.15  | 7.5  |
| 620-8090-61420 DEFERRED COMP--457          | 325.00        | 325.00     | 5,700.00          | 5,375.00   | 5.7  |
| 620-8090-61430 EMPLOYEE ASSISTANCE PROGRAM | .00           | .00        | 100.00            | 100.00     | .0   |
| 620-8090-61440 WELLNESS PROGRAM            | 50.00         | 50.00      | 1,500.00          | 1,450.00   | 3.3  |
| 620-8090-61550 LIFE INSURANCE/ADD/LTD/STD  | .00           | .00        | 400.00            | 400.00     | .0   |
| 620-8090-61599 WORKERS' COMP INSURANCE     | 340.80        | 340.80     | 800.00            | 459.20     | 42.6 |
| 620-8090-62300 EDUCATION/TRAINING          | 24.69         | 24.69      | 500.00            | 475.31     | 4.9  |
| 620-8090-62700 MILEAGE                     | .00           | .00        | 100.00            | 100.00     | .0   |
| 620-8090-63100 REPAIR/MAINT--BLDG/GROUNDS  | .00           | .00        | 6,000.00          | 6,000.00   | .0   |
| 620-8090-63400 REPAIR/MAINT--OFFICE EQUIP  | .00           | .00        | 16,000.00         | 16,000.00  | .0   |
| 620-8090-63710 UTILITIES                   | 233.13        | 233.13     | 12,000.00         | 11,766.87  | 1.9  |
| 620-8090-63730 TELEPHONE                   | 50.00         | 50.00      | 600.00            | 550.00     | 8.3  |
| 620-8090-64083 INSURANCE--PROPERTY         | 1,162.43      | 1,162.43   | .00               | 1,162.43   | .0   |
| 620-8090-64090 JANITORIAL SERVICES         | 38.00         | 38.00      | 12,000.00         | 11,962.00  | .3   |
| 620-8090-64140 PRINTING                    | .00           | .00        | 5,000.00          | 5,000.00   | .0   |
| 620-8090-64190 COMPUTER/TECHNOLOGY SERVICE | .00           | .00        | 13,000.00         | 13,000.00  | .0   |
| 620-8090-64872 MOWING                      | .00           | .00        | 1,500.00          | 1,500.00   | .0   |
| 620-8090-64990 MISC CONTRACTUAL            | 58.45         | 58.45      | .00               | 58.45      | .0   |
| 620-8090-65070 MATERIALS/SUPPLIES          | .00           | .00        | 5,000.00          | 5,000.00   | .0   |
| 620-8090-65080 POSTAGE                     | 413.27        | 413.27     | 42,000.00         | 41,586.73  | 1.0  |
| 620-8090-65990 MISCELLANEOUS               | .00           | .00        | 500.00            | 500.00     | .0   |
| 620-8090-67210 FURNITURE/FIXTURES          | .00           | .00        | 1,000.00          | 1,000.00   | .0   |
| 620-8090-67240 COMPUTER HARDWARE/SOFTWARE  | .00           | .00        | 1,000.00          | 1,000.00   | .0   |
| 620-8090-67250 OFFICE EQUIPMENT            | .00           | .00        | 1,500.00          | 1,500.00   | .0   |
| 620-8090-69550 TRANSFER OUT--STD           | 15.00         | 15.00      | 300.00            | 285.00     | 5.0  |
| TOTAL ADMIN/GENERAL                        | 24,351.34     | 24,351.34  | 414,600.00        | 390,248.66 | 5.9  |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

IMU ADMINISTRATION FUND

|                                               | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEXPENDED  | PCNT |
|-----------------------------------------------|---------------|------------|-------------------|-------------|------|
| <u>IMU ADMIN--GM</u>                          |               |            |                   |             |      |
| 620-8091-60110 SALARY/WAGES--ADMINISTRATION   | 14,892.83     | 14,892.83  | 132,600.00        | 117,707.17  | 11.2 |
| 620-8091-61100 FICA                           | 1,128.40      | 1,128.40   | 10,200.00         | 9,071.60    | 11.1 |
| 620-8091-61300 IPERS                          | 1,397.16      | 1,397.16   | 12,700.00         | 11,302.84   | 11.0 |
| 620-8091-61420 DEFERRED COMP--457             | 175.00        | 175.00     | 3,100.00          | 2,925.00    | 5.7  |
| 620-8091-61430 EMPLOYEE ASSISTANCE PROGRAM    | .00           | .00        | 100.00            | 100.00      | .0   |
| 620-8091-61440 WELLNESS PROGRAM               | 25.00         | 25.00      | 300.00            | 275.00      | 8.3  |
| 620-8091-61501 DENTAL INSURANCE               | 30.71         | 30.71      | 400.00            | 369.29      | 7.7  |
| 620-8091-61502 VISION INSURANCE               | 5.66          | 5.66       | 100.00            | 94.34       | 5.7  |
| 620-8091-61550 LIFE INSURANCE/ADD/LTD         | .00           | .00        | 100.00            | 100.00      | .0   |
| 620-8091-61599 WORKERS' COMP INSURANCE        | 488.68        | 488.68     | 1,200.00          | 711.32      | 40.7 |
| 620-8091-62100 MEMBERSHIP DUES/SUBSCRIPTIONS  | .00           | .00        | 3,200.00          | 3,200.00    | .0   |
| 620-8091-62300 EDUCATION/TRAINING             | .00           | .00        | 1,000.00          | 1,000.00    | .0   |
| 620-8091-62700 MILEAGE                        | .00           | .00        | 500.00            | 500.00      | .0   |
| 620-8091-63730 TELEPHONE                      | 75.00         | 75.00      | 900.00            | 825.00      | 8.3  |
| 620-8091-64020 ADVERTISING & LEGAL NOTICES    | .00           | .00        | 500.00            | 500.00      | .0   |
| 620-8091-64082 INSURANCE--GENERAL LIABILITY   | 1,960.30      | 1,960.30   | 2,700.00          | 739.70      | 72.6 |
| 620-8091-64110 LEGAL SERVICE FEES             | .00           | .00        | 1,000.00          | 1,000.00    | .0   |
| 620-8091-64120 MEDICAL/PHYSICALS/IMMUNIZATION | .00           | .00        | 100.00            | 100.00      | .0   |
| 620-8091-64140 PRINTING                       | .00           | .00        | 500.00            | 500.00      | .0   |
| 620-8091-64990 MISC CONTRACTUAL               | 109.98        | 109.98     | 45,000.00         | 44,890.02   | .2   |
| 620-8091-65070 MATERIALS/SUPPLIES             | 95.32         | 95.32      | 500.00            | 404.68      | 19.1 |
| 620-8091-67240 COMPUTER HARDWARE/SOFTWARE     | .00           | .00        | 1,000.00          | 1,000.00    | .0   |
| 620-8091-69550 TRANSFER OUT--STD              | 6.00          | 6.00       | 100.00            | 94.00       | 6.0  |
| TOTAL IMU ADMIN--GM                           | 20,390.04     | 20,390.04  | 217,800.00        | 197,409.96  | 9.4  |
| TOTAL FUND EXPENDITURES                       | 50,366.35     | 50,366.35  | 722,700.00        | 672,333.65  | 7.0  |
| NET REVENUE OVER EXPENDITURES                 | 9,858.65      | 9,858.65   | .00               | ( 9,858.65) | .0   |

CITY OF INDIANOLA IA  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

ELECTRIC OPERATING FUND

|                                              | PERIOD ACTUAL | YTD ACTUAL   | AMENDED<br>BUDGET | UNEARNED      | PCNT  |
|----------------------------------------------|---------------|--------------|-------------------|---------------|-------|
| <u>ELECTRIC</u>                              |               |              |                   |               |       |
| 630-8200-40650 POLE FRANCHISE FEES           | .00           | .00          | 10,000.00         | 10,000.00     | .0    |
| 630-8200-43000 INTEREST                      | 4,433.59      | 4,433.59     | 90,000.00         | 85,566.41     | 4.9   |
| 630-8200-45001 ADMINISTRATIVE FEE--ELECTRIC  | 1,619.52      | 1,619.52     | 24,000.00         | 22,380.48     | 6.8   |
| 630-8200-45400 CONNECTION FEE                | 2,590.80      | 2,590.80     | 25,000.00         | 22,409.20     | 10.4  |
| 630-8200-45405 DISCONNECT FEE                | 3,916.08      | 3,916.08     | 54,000.00         | 50,083.92     | 7.3   |
| 630-8200-45450 COLLECTION SERVICE RECOVERY   | .00           | .00          | 300.00            | 300.00        | .0    |
| 630-8200-45550 RETURN CHECK FEE              | 360.00        | 360.00       | 3,500.00          | 3,140.00      | 10.3  |
| 630-8200-45629 MISO TRANSMISSION REVENUE     | 6,926.99      | 6,926.99     | 91,500.00         | 84,573.01     | 7.6   |
| 630-8200-45630 ELECTRIC SERVICE FEES         | 1,392,335.67  | 1,392,335.67 | 15,026,600.00     | 13,634,264.33 | 9.3   |
| 630-8200-45631 PEAKING POWER & ENERGY        | 5,813.64      | 5,813.64     | 40,000.00         | 34,186.36     | 14.5  |
| 630-8200-45632 PEAK CAPACITY CONTRACT        | 9,273.78      | 9,273.78     | 108,000.00        | 98,726.22     | 8.6   |
| 630-8200-45633 SUBSTATION CAPACITY           | 1,482.00      | 1,482.00     | 17,800.00         | 16,318.00     | 8.3   |
| 630-8200-45634 ELECTRIC SERVICE--CONSTRUCTIO | 314.50        | 314.50       | 3,200.00          | 2,885.50      | 9.8   |
| 630-8200-45635 ELECTRIC SERVICE--TEMPORARY   | 35.00         | 35.00        | 1,000.00          | 965.00        | 3.5   |
| 630-8200-45636 ELECTRIC METER FEES           | 290.00        | 290.00       | 5,000.00          | 4,710.00      | 5.8   |
| 630-8200-45637 CASH ADJUSTMENT               | 16.29         | 16.29        | 200.00            | 183.71        | 8.2   |
| 630-8200-45639 RENEWABLE ENERGY CONTRIBUTIO  | 1,323.87      | 1,323.87     | 15,000.00         | 13,676.13     | 8.8   |
| 630-8200-47100 REFUNDS/REIMBURSEMENTS        | 18,100.30     | 18,100.30    | .00 (             | 18,100.30)    | .0    |
| 630-8200-47106 PROJECT SHARE CONTRIBUTIONS   | 15.00         | 15.00        | .00 (             | 15.00)        | .0    |
| 630-8200-47400 MISC SALES (COPIES/SCRAP/ETC) | 3,092.90      | 3,092.90     | 2,500.00 (        | 592.90)       | 123.7 |
| 630-8200-48900 SALES TAX                     | 31,948.75     | 31,948.75    | 240,000.00        | 208,051.25    | 13.3  |
| 630-8200-49900 TRANSFER IN--WATER IMPROVE    | 22,566.67     | 22,566.67    | 270,800.00        | 248,233.33    | 8.3   |
| 630-8200-49901 TRANSFER IN--SERIES 2017C CLN | .00           | .00          | 118,000.00        | 118,000.00    | .0    |
| TOTAL ELECTRIC                               | 1,506,455.35  | 1,506,455.35 | 16,146,400.00     | 14,639,944.65 | 9.3   |
| TOTAL FUND REVENUE                           | 1,506,455.35  | 1,506,455.35 | 16,146,400.00     | 14,639,944.65 | 9.3   |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

ELECTRIC OPERATING FUND

|                                               | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEXPENDED    | PCNT |
|-----------------------------------------------|---------------|------------|-------------------|---------------|------|
| <u>PLANT OPERATIONS</u>                       |               |            |                   |               |      |
| 630-8210-60170 SALARY/WAGES--OPERATIONAL      | 5,120.86      | 5,120.86   | 148,700.00        | 143,579.14    | 3.4  |
| 630-8210-61100 FICA                           | 2,594.53      | 2,594.53   | 11,400.00         | 8,805.47      | 22.8 |
| 630-8210-61300 IPERS                          | 1,023.79      | 1,023.79   | 14,100.00         | 13,076.21     | 7.3  |
| 630-8210-61420 DEFERRED COMP--457             | 75.00         | 75.00      | 3,600.00          | 3,525.00      | 2.1  |
| 630-8210-61810 UNIFORMS/CLOTHING ALLOWANCE    | .00           | .00        | 1,100.00          | 1,100.00      | .0   |
| 630-8210-62300 EDUCATION/TRAINING             | .00           | .00        | 3,100.00          | 3,100.00      | .0   |
| 630-8210-63710 UTILITIES                      | 2,279.53      | 2,279.53   | 49,000.00         | 46,720.47     | 4.7  |
| 630-8210-64070 ENGINEERING                    | .00           | .00        | 8,000.00          | 8,000.00      | .0   |
| 630-8210-64900 MISC CONSULTING                | .00           | .00        | 5,000.00          | 5,000.00      | .0   |
| 630-8210-65010 CHEMICALS                      | .00           | .00        | 3,000.00          | 3,000.00      | .0   |
| 630-8210-65049 FUEL                           | .00           | .00        | 5,000.00          | 5,000.00      | .0   |
| 630-8210-65500 PERSONAL PROTECTIVE EQUIPMEN   | .00           | .00        | 1,800.00          | 1,800.00      | .0   |
| TOTAL PLANT OPERATIONS                        | 11,093.71     | 11,093.71  | 253,800.00        | 242,706.29    | 4.4  |
| <u>PLANT MAINTENANCE</u>                      |               |            |                   |               |      |
| 630-8220-60150 SALARY/WAGES--MAINTENANCE      | 12,925.61     | 12,925.61  | 74,400.00         | 61,474.39     | 17.4 |
| 630-8220-61100 FICA                           | 275.78        | 275.78     | 5,700.00          | 5,424.22      | 4.8  |
| 630-8220-61300 IPERS                          | 670.62        | 670.62     | 7,100.00          | 6,429.38      | 9.5  |
| 630-8220-63100 REPAIR/MAINT--BLDG/GROUNDS     | 2,435.97      | 2,435.97   | 12,000.00         | 9,564.03      | 20.3 |
| 630-8220-63410 REPAIR/MAINT--EQUIPMENT        | 1,464.95      | 1,464.95   | 30,000.00         | 28,535.05     | 4.9  |
| 630-8220-64090 JANITORIAL SERVICES            | 1,440.49      | 1,440.49   | 30,000.00         | 28,559.51     | 4.8  |
| 630-8220-64200 INSPECTIONS/TESTING            | .00           | .00        | 4,000.00          | 4,000.00      | .0   |
| 630-8220-65072 MATERIALS/SUPPLIES--MAINTENANC | 2,854.82      | 2,854.82   | 23,000.00         | 20,145.18     | 12.4 |
| TOTAL PLANT MAINTENANCE                       | 22,068.24     | 22,068.24  | 186,200.00        | 164,131.76    | 11.9 |
| <u>TURBINES</u>                               |               |            |                   |               |      |
| 630-8225-63410 REPAIR/MAINT--EQUIPMENT        | .00           | .00        | 25,000.00         | 25,000.00     | .0   |
| 630-8225-64990 MISC CONTRACTUAL               | .00           | .00        | 1,000.00          | 1,000.00      | .0   |
| 630-8225-65049 FUEL                           | .00           | .00        | 50,000.00         | 50,000.00     | .0   |
| TOTAL TURBINES                                | .00           | .00        | 76,000.00         | 76,000.00     | .0   |
| <u>PURCHASED ENERGY</u>                       |               |            |                   |               |      |
| 630-8230-63990 RENEWABLE ENERGY PURCHASED     | 33,966.00     | 33,966.00  | 404,000.00        | 370,034.00    | 8.4  |
| 630-8230-63991 ELECTRIC ENERGY PURCHASED (BU  | 786,784.79    | 786,784.79 | 10,225,158.00     | 9,438,373.21  | 7.7  |
| 630-8230-63992 TRANSMISSION FEES              | 51,093.29     | 51,093.29  | 750,000.00        | 698,906.71    | 6.8  |
| TOTAL PURCHASED ENERGY                        | 871,844.08    | 871,844.08 | 11,379,158.00     | 10,507,313.92 | 7.7  |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

ELECTRIC OPERATING FUND

|                                 |                                | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEXPENDED   | PCNT |
|---------------------------------|--------------------------------|---------------|------------|-------------------|--------------|------|
| <u>DISTRIBUTION OPERATIONS</u>  |                                |               |            |                   |              |      |
| 630-8240-60180                  | SALARY/WAGES--SUPERINTENDENT   | 7,289.60      | 7,289.60   | 91,600.00         | 84,310.40    | 8.0  |
| 630-8240-61100                  | FICA                           | 534.12        | 534.12     | 7,000.00          | 6,465.88     | 7.6  |
| 630-8240-61300                  | IPERS                          | 688.14        | 688.14     | 8,700.00          | 8,011.86     | 7.9  |
| 630-8240-61420                  | DEFERRED COMP--457             | 175.00        | 175.00     | 2,400.00          | 2,225.00     | 7.3  |
| 630-8240-61501                  | DENTAL INSURANCE               | 73.61         | 73.61      | .00               | ( 73.61)     | .0   |
| 630-8240-61810                  | UNIFORMS/CLOTHING ALLOWANCE    | .00           | .00        | 3,300.00          | 3,300.00     | .0   |
| 630-8240-62300                  | EDUCATION/TRAINING             | 69.03         | 69.03      | 13,500.00         | 13,430.97    | .5   |
| 630-8240-63710                  | UTILITIES                      | .00           | .00        | 10,000.00         | 10,000.00    | .0   |
| 630-8240-63730                  | TELEPHONE                      | 710.70        | 710.70     | 8,000.00          | 7,289.30     | 8.9  |
| 630-8240-64900                  | MISC CONSULTING SERVICES       | .00           | .00        | 5,000.00          | 5,000.00     | .0   |
| 630-8240-65500                  | PERSONAL PROTECTIVE EQUIPMEN   | 2,780.60      | 2,780.60   | 14,000.00         | 11,219.40    | 19.9 |
| 630-8240-65990                  | MISCELLANEOUS                  | .00           | .00        | 6,500.00          | 6,500.00     | .0   |
|                                 | TOTAL DISTRIBUTION OPERATIONS  | 12,320.80     | 12,320.80  | 170,000.00        | 157,679.20   | 7.3  |
| <u>DISTRIBUTION MAINTENANCE</u> |                                |               |            |                   |              |      |
| 630-8250-60150                  | SALARY/WAGES--MAINTENANCE      | 60,432.19     | 60,432.19  | 687,600.00        | 627,167.81   | 8.8  |
| 630-8250-61100                  | FICA                           | 3,078.13      | 3,078.13   | 52,600.00         | 49,521.87    | 5.9  |
| 630-8250-61300                  | IPERS                          | 5,265.71      | 5,265.71   | 65,000.00         | 59,734.29    | 8.1  |
| 630-8250-61420                  | DEFERRED COMP--457             | 360.00        | 360.00     | 9,900.00          | 9,540.00     | 3.6  |
| 630-8250-61500                  | HEALTH INSURANCE               | 883.93        | 883.93     | .00               | ( 883.93)    | .0   |
| 630-8250-61501                  | DENTAL INSURANCE               | 262.49        | 262.49     | .00               | ( 262.49)    | .0   |
| 630-8250-61502                  | VISION INSURANCE               | 25.98         | 25.98      | .00               | ( 25.98)     | .0   |
| 630-8250-63100                  | REPAIR/MAINT--BLDG/GROUNDS     | .00           | .00        | 5,000.00          | 5,000.00     | .0   |
| 630-8250-63410                  | REPAIR/MAINT--EQUIPMENT        | .00           | .00        | 5,000.00          | 5,000.00     | .0   |
| 630-8250-63423                  | REPAIR/MAINT--STREET LIGHTS    | 1,567.33      | 1,567.33   | 30,000.00         | 28,432.67    | 5.2  |
| 630-8250-63453                  | REPAIR/MAINT--SYSTEM           | .00           | .00        | 30,000.00         | 30,000.00    | .0   |
| 630-8250-64200                  | INSPECTIONS/TESTING            | .00           | .00        | 30,000.00         | 30,000.00    | .0   |
| 630-8250-64750                  | BORING                         | .00           | .00        | 20,000.00         | 20,000.00    | .0   |
| 630-8250-64990                  | MISC CONTRACTUAL               | .00           | .00        | 20,000.00         | 20,000.00    | .0   |
| 630-8250-65072                  | MATERIALS/SUPPLIES--MAINTENANC | 4,417.54      | 4,417.54   | 130,000.00        | 125,582.46   | 3.4  |
|                                 | TOTAL DISTRIBUTION MAINTENANCE | 76,293.30     | 76,293.30  | 1,085,100.00      | 1,008,806.70 | 7.0  |
| <u>TRANSMISSION</u>             |                                |               |            |                   |              |      |
| 630-8255-60150                  | SALARY/WAGES--MAINTENANCE      | 512.12        | 512.12     | 19,700.00         | 19,187.88    | 2.6  |
| 630-8255-61100                  | FICA                           | 7.15          | 7.15       | 1,500.00          | 1,492.85     | .5   |
| 630-8255-61300                  | IPERS                          | 43.35         | 43.35      | 1,900.00          | 1,856.65     | 2.3  |
| 630-8255-62100                  | MEMBERSHIP DUES/SUBSCRIPTIONS  | 1,805.00      | 1,805.00   | 3,600.00          | 1,795.00     | 50.1 |
| 630-8255-64900                  | MISC CONSULTING SERVICES       | .00           | .00        | 4,000.00          | 4,000.00     | .0   |
| 630-8255-65990                  | MISCELLANEOUS                  | .00           | .00        | 1,000.00          | 1,000.00     | .0   |
|                                 | TOTAL TRANSMISSION             | 2,367.62      | 2,367.62   | 31,700.00         | 29,332.38    | 7.5  |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

ELECTRIC OPERATING FUND

|                |                                | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEXPENDED | PCNT |
|----------------|--------------------------------|---------------|------------|-------------------|------------|------|
|                | <u>FLEET/VEHICLES</u>          |               |            |                   |            |      |
| 630-8260-63320 | REPAIR/MAINT--VEHICLES         | 1,128.36      | 1,128.36   | 40,000.00         | 38,871.64  | 2.8  |
| 630-8260-65050 | VEHICLE OPERATING SUPPLIES     | 1,851.09      | 1,851.09   | 16,000.00         | 14,148.91  | 11.6 |
| 630-8260-65072 | MATERIALS/SUPPLIES--MAINTENANC | 68.47         | 68.47      | 8,000.00          | 7,931.53   | .9   |
|                | TOTAL FLEET/VEHICLES           | 3,047.92      | 3,047.92   | 64,000.00         | 60,952.08  | 4.8  |
|                | <u>METER READING</u>           |               |            |                   |            |      |
| 630-8270-60165 | SALARY/WAGES--METER READ/REPA  | 1,772.61      | 1,772.61   | 29,700.00         | 27,927.39  | 6.0  |
| 630-8270-61100 | FICA                           | 119.12        | 119.12     | 2,300.00          | 2,180.88   | 5.2  |
| 630-8270-61300 | IPERS                          | 167.35        | 167.35     | 2,800.00          | 2,632.65   | 6.0  |
| 630-8270-64990 | MISC CONTRACTUAL               | 604.55        | 604.55     | 3,000.00          | 2,395.45   | 20.2 |
|                | TOTAL METER READING            | 2,663.63      | 2,663.63   | 37,800.00         | 35,136.37  | 7.1  |
|                | <u>OVERHEAD</u>                |               |            |                   |            |      |
| 630-8280-61430 | EMPLOYEE ASSISTANCE PROGRAM    | .00           | .00        | 400.00            | 400.00     | .0   |
| 630-8280-61440 | WELLNESS PROGRAM               | 50.00         | 50.00      | 2,000.00          | 1,950.00   | 2.5  |
| 630-8280-61500 | HEALTH INSURANCE               | 14,186.30     | 14,186.30  | 223,100.00        | 208,913.70 | 6.4  |
| 630-8280-61501 | DENTAL INSURANCE               | 303.29        | 303.29     | 6,100.00          | 5,796.71   | 5.0  |
| 630-8280-61502 | VISION INSURANCE               | 75.86         | 75.86      | 1,200.00          | 1,124.14   | 6.3  |
| 630-8280-61503 | HSA EXPENSE                    | .00           | .00        | 50,000.00         | 50,000.00  | .0   |
| 630-8280-61550 | LIFE INSURANCE/ADD/LTD/STD     | .00           | .00        | 3,300.00          | 3,300.00   | .0   |
| 630-8280-61599 | WORKERS' COMP INSURANCE        | 4,116.84      | 4,116.84   | 10,000.00         | 5,883.16   | 41.2 |
| 630-8280-64081 | INSURANCE--AUTO                | 2,083.61      | 2,083.61   | 8,000.00          | 5,916.39   | 26.1 |
| 630-8280-64082 | INSURANCE--GENERAL LIABILITY   | 15,485.37     | 15,485.37  | 21,200.00         | 5,714.63   | 73.0 |
| 630-8280-64083 | INSURANCE--PROPERTY            | 47,841.56     | 47,841.56  | 52,000.00         | 4,158.44   | 92.0 |
| 630-8280-64084 | INSURANCE--BOILER/MACHINERY    | .00           | .00        | 52,000.00         | 52,000.00  | .0   |
| 630-8280-64121 | DRUG & ALCOHOL TESTING         | .00           | .00        | 1,000.00          | 1,000.00   | .0   |
| 630-8280-64180 | SALES TAX                      | 33,962.60     | 33,962.60  | 274,600.00        | 240,637.40 | 12.4 |
| 630-8280-64181 | USE TAX                        | 1,600.00      | 1,600.00   | 2,000.00          | 400.00     | 80.0 |
| 630-8280-69550 | TRANSFER OUT--STD              | 45.00         | 45.00      | 600.00            | 555.00     | 7.5  |
|                | TOTAL OVERHEAD                 | 119,750.43    | 119,750.43 | 707,500.00        | 587,749.57 | 16.9 |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

ELECTRIC OPERATING FUND

|                |                                   | PERIOD ACTUAL | YTD ACTUAL   | AMENDED<br>BUDGET | UNEXPENDED    | PCNT |
|----------------|-----------------------------------|---------------|--------------|-------------------|---------------|------|
|                | <u>ADMIN/GENERAL</u>              |               |              |                   |               |      |
| 630-8290-62100 | MEMBERSHIP DUES/SUBSCRIPTIONS     | .00           | .00          | 50,300.00         | 50,300.00     | .0   |
| 630-8290-62300 | EDUCATION/TRAINING                | .00           | .00          | 3,000.00          | 3,000.00      | .0   |
| 630-8290-62700 | MILEAGE                           | .00           | .00          | 5,000.00          | 5,000.00      | .0   |
| 630-8290-63730 | TELEPHONE                         | .00           | .00          | 6,000.00          | 6,000.00      | .0   |
| 630-8290-64010 | AUDITS                            | .00           | .00          | 1,800.00          | 1,800.00      | .0   |
| 630-8290-64020 | ADVERTISING & LEGAL NOTICES       | .00           | .00          | 400.00            | 400.00        | .0   |
| 630-8290-64110 | LEGAL SERVICE FEES                | 1,004.90      | 1,004.90     | 5,000.00          | 3,995.10      | 20.1 |
| 630-8290-64900 | MISC CONSULTING SERVICES          | 2,550.00      | 2,550.00     | 5,000.00          | 2,450.00      | 51.0 |
| 630-8290-64990 | MISC CONTRACTUAL                  | 3,025.99      | 3,025.99     | 25,000.00         | 21,974.01     | 12.1 |
| 630-8290-65070 | MATERIALS/SUPPLIES                | 99.00         | 99.00        | 500.00            | 401.00        | 19.8 |
| 630-8290-65080 | POSTAGE                           | 16.84         | 16.84        | 200.00            | 183.16        | 8.4  |
| 630-8290-66990 | REFUND/REIMBURSEMENT              | 180.00        | 180.00       | 500.00            | 320.00        | 36.0 |
| 630-8290-67306 | ENERGY EFFICIENCY PROGRAM         | 1,530.00      | 1,530.00     | 50,000.00         | 48,470.00     | 3.1  |
| 630-8290-69620 | TRANSFER OUT--CITY CLERK'S OFF    | 8,140.47      | 8,140.47     | 149,300.00        | 141,159.53    | 5.5  |
| 630-8290-69621 | TRANSFER OUT INFO & TECH          | 5,837.18      | 5,837.18     | 70,100.00         | 64,262.82     | 8.3  |
| 630-8290-69625 | TRANSFER OUT HUMAN RESOURCE       | 1,521.03      | 1,521.03     | 20,700.00         | 19,178.97     | 7.4  |
|                | TOTAL ADMIN/GENERAL               | 23,905.41     | 23,905.41    | 392,800.00        | 368,894.59    | 6.1  |
|                | <u>IMU TRANSFER</u>               |               |              |                   |               |      |
| 630-8297-69713 | TRANSFER OUT--ELECTRIC REVENUE    | 94,458.33     | 94,458.33    | 1,133,500.00      | 1,039,041.67  | 8.3  |
| 630-8297-69880 | TRANSFER OUT--IMU ADMINISTRATIVE  | 28,578.00     | 28,578.00    | 352,200.00        | 323,622.00    | 8.1  |
|                | TOTAL IMU TRANSFER                | 123,036.33    | 123,036.33   | 1,485,700.00      | 1,362,663.67  | 8.3  |
|                | <u>CITY TRANSFERS &amp; PILOT</u> |               |              |                   |               |      |
| 630-8298-69101 | TRANSFER OUT PILOT                | 63,566.67     | 63,566.67    | 762,800.00        | 699,233.33    | 8.3  |
|                | TOTAL CITY TRANSFERS & PILOT      | 63,566.67     | 63,566.67    | 762,800.00        | 699,233.33    | 8.3  |
|                | TOTAL FUND EXPENDITURES           | 1,331,958.14  | 1,331,958.14 | 16,632,558.00     | 15,300,599.86 | 8.0  |
|                | NET REVENUE OVER EXPENDITURES     | 174,497.21    | 174,497.21   | ( 486,158.00)     | ( 660,655.21) | 35.9 |

CITY OF INDIANOLA IA  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

FIBER/COMMUNICATIONS FUND

|                                              | PERIOD ACTUAL     | YTD ACTUAL        | AMENDED<br>BUDGET    | UNEARNED             | PCNT        |
|----------------------------------------------|-------------------|-------------------|----------------------|----------------------|-------------|
| <u>FIBER/COMMUNICATIONS</u>                  |                   |                   |                      |                      |             |
| 640-8550-40650 COMMUNICATIONS FRANCHISE FEES | 2,611.44          | 2,611.44          | 32,000.00            | 29,388.56            | 8.2         |
| 640-8550-43000 INTEREST                      | .00               | .00               | 3,000.00             | 3,000.00             | .0          |
| 640-8550-43100 RENT-FACILITIES               | 1,900.00          | 1,900.00          | .00 (                | 1,900.00)            | .0          |
| 640-8550-43150 RENT-EQUIPMENT                | .00               | .00               | 18,000.00            | 18,000.00            | .0          |
| 640-8550-43400 LEASE--UTILITY                | 35,904.69         | 35,904.69         | 394,500.00           | 358,595.31           | 9.1         |
| 640-8550-45850 INTERNET SERVICE FEES         | .00               | .00               | 601,400.00           | 601,400.00           | .0          |
| 640-8550-45870 VIDEO SERVICE FEES            | .00               | .00               | 540,700.00           | 540,700.00           | .0          |
| 640-8550-45880 TELEPHONE SERVICE FEES        | .00               | .00               | 72,900.00            | 72,900.00            | .0          |
| 640-8550-47100 REFUNDS/REIMBURSEMENTS        | 175.00            | 175.00            | .00 (                | 175.00)              | .0          |
| 640-8550-48200 SERIES 2017B WORKING CAPITAL  | .00               | .00               | 1,010,000.00         | 1,010,000.00         | .0          |
| <br>TOTAL FIBER/COMMUNICATIONS               | <br>40,591.13     | <br>40,591.13     | <br>2,672,500.00     | <br>2,631,908.87     | <br>1.5     |
| <br><br>TOTAL FUND REVENUE                   | <br><br>40,591.13 | <br><br>40,591.13 | <br><br>2,672,500.00 | <br><br>2,631,908.87 | <br><br>1.5 |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

FIBER/COMMUNICATIONS FUND

|                                               | PERIOD ACTUAL | YTD ACTUAL | AMENDED<br>BUDGET | UNEXPENDED   | PCNT |
|-----------------------------------------------|---------------|------------|-------------------|--------------|------|
| <u>FIBER/COMMUNICATIONS</u>                   |               |            |                   |              |      |
| 640-8550-60150 SALARY/WAGES--MAINTENANCE      | 17,615.98     | 17,615.98  | 327,000.00        | 309,384.02   | 5.4  |
| 640-8550-60170 SALARY/WAGES                   | 6,705.92      | 6,705.92   | 86,800.00         | 80,094.08    | 7.7  |
| 640-8550-61100 FICA                           | 1,221.49      | 1,221.49   | 31,700.00         | 30,478.51    | 3.9  |
| 640-8550-61300 IPERS CONTRIBUTION             | 2,296.00      | 2,296.00   | 39,100.00         | 36,804.00    | 5.9  |
| 640-8550-61420 DEFERRED COMP--457             | 212.50        | 212.50     | 7,500.00          | 7,287.50     | 2.8  |
| 640-8550-61500 HEALTH INSURANCE               | 5,305.65      | 5,305.65   | .00 (             | 5,305.65)    | .0   |
| 640-8550-61501 DENTAL INSURANCE               | 234.42        | 234.42     | .00 (             | 234.42)      | .0   |
| 640-8550-61502 VISION INSURANCE               | 35.64         | 35.64      | .00 (             | 35.64)       | .0   |
| 640-8550-61810 UNIFORMS/CLOTHING ALLOWANCE    | 445.97        | 445.97     | 2,500.00          | 2,054.03     | 17.8 |
| 640-8550-62100 MEMBERSHIP DUES/SUBSCRIPTIONS  | 25.00         | 25.00      | 1,000.00          | 975.00       | 2.5  |
| 640-8550-62300 EDUCATION/TRAINING             | .00           | .00        | 15,000.00         | 15,000.00    | .0   |
| 640-8550-63320 REPAIR/MAINT--VEHICLES         | 63.45         | 63.45      | .00 (             | 63.45)       | .0   |
| 640-8550-63410 REPAIR/MAINT--EQUIPMENT        | .00           | .00        | 45,000.00         | 45,000.00    | .0   |
| 640-8550-63464 REPAIR/MAINT--FIBER            | 4,099.04      | 4,099.04   | 25,000.00         | 20,900.96    | 16.4 |
| 640-8550-63710 UTILITIES                      | 609.97        | 609.97     | 20,000.00         | 19,390.03    | 3.1  |
| 640-8550-63730 TELEPHONE                      | 236.99        | 236.99     | 9,700.00          | 9,463.01     | 2.4  |
| 640-8550-63731 WHOLESALE INTERNET             | .00           | .00        | 25,000.00         | 25,000.00    | .0   |
| 640-8550-63732 IPTV                           | .00           | .00        | 501,800.00        | 501,800.00   | .0   |
| 640-8550-63733 TELEPHONE WHOLESALE            | .00           | .00        | 10,000.00         | 10,000.00    | .0   |
| 640-8550-63734 UPN TRANSPORT CHARGES          | .00           | .00        | 54,000.00         | 54,000.00    | .0   |
| 640-8550-64010 AUDITS                         | .00           | .00        | 500.00            | 500.00       | .0   |
| 640-8550-64070 ENGINEERING                    | .00           | .00        | 25,000.00         | 25,000.00    | .0   |
| 640-8550-64081 INSURANCE--AUTO                | 327.45        | 327.45     | .00 (             | 327.45)      | .0   |
| 640-8550-64090 JANITORIAL SERVICES            | .00           | .00        | 13,800.00         | 13,800.00    | .0   |
| 640-8550-64110 LEGAL SERVICE FEES             | 1,698.27      | 1,698.27   | 15,000.00         | 13,301.73    | 11.3 |
| 640-8550-64150 EXPENSES-LEASES                | .00           | .00        | 212,000.00        | 212,000.00   | .0   |
| 640-8550-64190 COMPUTER/TECHNOLOGY SERVICE    | .00           | .00        | 93,600.00         | 93,600.00    | .0   |
| 640-8550-64900 MISC CONSULTING                | 12,857.25     | 12,857.25  | 134,000.00        | 121,142.75   | 9.6  |
| 640-8550-64990 MISC CONTRACTUAL               | 2,413.64      | 2,413.64   | 29,500.00         | 27,086.36    | 8.2  |
| 640-8550-65050 VEHICLE OPERATING SUPPLIES     | 203.66        | 203.66     | 20,000.00         | 19,796.34    | 1.0  |
| 640-8550-65070 MATERIALS/SUPPLIES             | 247.71        | 247.71     | 3,000.00          | 2,752.29     | 8.3  |
| 640-8550-65072 MATERIALS/SUPPLIES--MAINTENANC | 408.18        | 408.18     | 8,000.00          | 7,591.82     | 5.1  |
| 640-8550-65080 POSTAGE                        | .00           | .00        | 6,500.00          | 6,500.00     | .0   |
| 640-8550-65990 MISCELLANEOUS                  | 13.56         | 13.56      | 10,000.00         | 9,986.44     | .1   |
| 640-8550-66990 REFUND/REIMBURSEMENT           | .00           | .00        | 4,700.00          | 4,700.00     | .0   |
| 640-8550-67240 COMPUTER HARDWARE/SOFTWARE     | 49.00         | 49.00      | 23,000.00         | 22,951.00    | .2   |
| 640-8550-69550 TRANSFER OUT--STD              | 15.00         | 15.00      | 300.00            | 285.00       | 5.0  |
| TOTAL FIBER/COMMUNICATIONS                    | 57,341.74     | 57,341.74  | 1,800,000.00      | 1,742,658.26 | 3.2  |
| <u>DEPARTMENT 8580</u>                        |               |            |                   |              |      |
| 640-8580-64081 INSURANCE--AUTO                | .00           | .00        | 3,000.00          | 3,000.00     | .0   |
| 640-8580-64082 INSURANCE--GENERAL LIABILITY   | 2,166.01      | 2,166.01   | 5,800.00          | 3,633.99     | 37.4 |
| 640-8580-64121 DRUG & ALCOHOL TESTING         | .00           | .00        | 500.00            | 500.00       | .0   |
| TOTAL DEPARTMENT 8580                         | 2,166.01      | 2,166.01   | 9,300.00          | 7,133.99     | 23.3 |

CITY OF INDIANOLA IA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2018

FIBER/COMMUNICATIONS FUND

|                                               | PERIOD ACTUAL | YTD ACTUAL   | AMENDED<br>BUDGET | UNEXPENDED   | PCNT    |
|-----------------------------------------------|---------------|--------------|-------------------|--------------|---------|
| <u>DEPARTMENT 8590</u>                        |               |              |                   |              |         |
| 640-8590-61430 EMPLOYEE ASSISTANCE PROGRAM    | .00           | .00          | 300.00            | 300.00       | .0      |
| 640-8590-61440 WELLNESS PROGRAM               | .00           | .00          | 500.00            | 500.00       | .0      |
| 640-8590-61500 HEALTH INSURANCE               | .00           | .00          | 117,400.00        | 117,400.00   | .0      |
| 640-8590-61501 DENTAL INSURANCE               | .00           | .00          | 4,500.00          | 4,500.00     | .0      |
| 640-8590-61502 VISION INSURANCE               | .00           | .00          | 600.00            | 600.00       | .0      |
| 640-8590-61503 HSA EXPENSE                    | 1,500.00      | 1,500.00     | 16,900.00         | 15,400.00    | 8.9     |
| 640-8590-61550 LIFE INSURANCE/ADD/LTD/STD     | .00           | .00          | 1,400.00          | 1,400.00     | .0      |
| 640-8590-61599 WORKERS' COMP INSURANCE        | 803.92        | 803.92       | 500.00            | ( 303.92)    | 160.8   |
| 640-8590-62300 EDUCATION/TRAINING             | .00           | .00          | 7,700.00          | 7,700.00     | .0      |
| 640-8590-64020 ADVERTISING & LEGAL NOTICES    | .00           | .00          | 500.00            | 500.00       | .0      |
| 640-8590-64021 SALES/COMMISSIONS/MARKETING    | 168.75        | 168.75       | 75,000.00         | 74,831.25    | .2      |
| 640-8590-64083 INSURANCE--PROPERTY            | 606.87        | 606.87       | 2,500.00          | 1,893.13     | 24.3    |
| 640-8590-64120 MEDICAL/PHYSICALS/IMMUNIZATION | .00           | .00          | 500.00            | 500.00       | .0      |
| 640-8590-64180 SALES TAX                      | .00           | .00          | 80,000.00         | 80,000.00    | .0      |
| 640-8590-64990 MISC CONTRACTUAL               | 335.15        | 335.15       | .00               | ( 335.15)    | .0      |
| 640-8590-65070 MATERIALS/SUPPLIES             | 48.66         | 48.66        | .00               | ( 48.66)     | .0      |
| 640-8590-69620 TRANSFER OUT--CITY CLERK'S OFF | 990.06        | 990.06       | 18,200.00         | 17,209.94    | 5.4     |
| 640-8590-69621 TRANSFER OUT INFO & TECH       | 709.93        | 709.93       | 8,500.00          | 7,790.07     | 8.4     |
| 640-8590-69625 TRANSFER OUT HUMAN RESOURCE    | 184.99        | 184.99       | 2,500.00          | 2,315.01     | 7.4     |
| TOTAL DEPARTMENT 8590                         | 5,348.33      | 5,348.33     | 337,500.00        | 332,151.67   | 1.6     |
| <u>IMU TRANSFER</u>                           |               |              |                   |              |         |
| 640-8597-69000 TRANSFER OUT--ELECTRIC LOCATE  | .00           | .00          | 48,000.00         | 48,000.00    | .0      |
| 640-8597-69510 TRANSFER OUT--SERIES 2017C CLN | .00           | .00          | 118,000.00        | 118,000.00   | .0      |
| 640-8597-69511 TRANSFER OUT--SERIES 2017A CLN | .00           | .00          | 92,700.00         | 92,700.00    | .0      |
| 640-8597-69512 TRANSFER OUT--SERIES 2017B CLN | .00           | .00          | 19,000.00         | 19,000.00    | .0      |
| 640-8597-69650 TRANSFER OUT FRANCHISE FEES    | .00           | .00          | 32,500.00         | 32,500.00    | .0      |
| 640-8597-69880 TRANSFER OUT--IMU ADMINISTRATI | 12,573.00     | 12,573.00    | 150,900.00        | 138,327.00   | 8.3     |
| TOTAL IMU TRANSFER                            | 12,573.00     | 12,573.00    | 461,100.00        | 448,527.00   | 2.7     |
| TOTAL FUND EXPENDITURES                       | 77,429.08     | 77,429.08    | 2,607,900.00      | 2,530,470.92 | 3.0     |
| NET REVENUE OVER EXPENDITURES                 | ( 36,837.95)  | ( 36,837.95) | 64,600.00         | 101,437.95   | ( 57.0) |

FINANCIAL REPORT  
MONTH OF JULY, 2017

Page 1

| FUND                                   | Beginning<br>Balance | Monies<br>Received  | Monies<br>Disbursed | Transfer<br>In          | Transfer<br>Out     | Clerk's<br>Balance   | % of<br>Total |
|----------------------------------------|----------------------|---------------------|---------------------|-------------------------|---------------------|----------------------|---------------|
| 001 General Government                 | 1,352,562.29         | 46,917.10           | 210,236.28          | 251,578.59              | 8,242.03            | 1,432,579.67         |               |
| 011 Police                             | 730,474.72           | 42,994.27           | 199,867.08          | 50,210.97               | 127,516.12          | 496,296.76           |               |
| 015 Fire                               | 482,111.50           | 5,605.25            | 43,676.87           | 615.44                  | 625.92              | 444,029.40           |               |
| 016 Ambulance                          | 294,721.55           | 47,195.04           | 83,372.33           | 324.94                  | 22,908.51           | 235,960.69           |               |
| 041 Library                            | 36,696.80            | 2,492.67            | 63,502.87           | 648.16                  | 2,396.33            | -26,061.57           |               |
| 042 Park & Recreation                  | 435,253.43           | 30,157.85           | 103,303.30          | 734.28                  | 3,139.06            | 359,703.20           |               |
| 045 Memorial Pool                      | 86,584.54            | 36,638.43           | 54,983.04           | 0.00                    | 0.00                | 68,239.93            |               |
| 071 General Fund Debt Service          | 57,047.98            | 294.77              | 0.00                | 0.00                    | 0.00                | 57,342.75            |               |
| 099 Franchise Fees-MEC                 | 597,056.09           | 22,580.39           | 0.00                | 0.00                    | 0.00                | 619,636.48           |               |
| <b>GENERAL FUND SUB-TOTAL</b>          | <b>4,072,508.90</b>  | <b>234,875.77</b>   | <b>758,941.77</b>   | <b>304,112.38</b>       | <b>164,827.97</b>   | <b>3,687,727.31</b>  |               |
| 110 Road Use Tax (Streets)             | 1,595,614.69         | 191,512.31          | 84,829.12           | 0.00                    | 31,798.49           | 1,670,499.39         |               |
| 112 Trust & Agency                     | 556,386.80           | 5,741.02            | 0.00                | 0.00                    | 5,741.02            | 556,386.80           |               |
| 115 YMCA Maintenance Obligations       | 278,856.46           | 0.00                | 0.00                | 0.00                    | 0.00                | 278,856.46           |               |
| 121 Local Option Sales Tax             | 1,690,405.34         | 126,981.04          | 0.00                | 0.00                    | 0.00                | 1,817,386.38         |               |
| 125 TIF--Downtown                      | 942,917.52           | 7,282.07            | 0.00                | 0.00                    | 0.00                | 950,199.59           |               |
| 141 Library Special Revenue            | 29,989.83            | 304.60              | 1,585.40            | 0.00                    | 0.00                | 28,709.03            |               |
| 142 Park & Rec Special Revenue         | 146,835.84           | 576.57              | 70.62               | 0.00                    | 0.00                | 147,341.79           |               |
| 160 Downtown Revolving Loan            | 163,547.57           | 0.00                | 0.00                | 0.00                    | 0.00                | 163,547.57           |               |
| 161 Downtown Business Inc Program      | 41,340.80            | 0.00                | 0.00                | 0.00                    | 0.00                | 41,340.80            |               |
| 177 Police Forfeiture                  | 19,830.07            | 0.00                | 0.00                | 0.00                    | 0.00                | 19,830.07            |               |
| 190 Vehicle Reserve                    | 971,602.73           | 868.54              | 0.00                | 138,101.08              | 0.00                | 1,110,572.35         |               |
| 199 Police Retirement                  | 78,507.83            | 70.82               | 0.00                | 0.00                    | 2,083.34            | 76,495.31            |               |
| <b>SPECIAL REVENUES SUB-TOTAL</b>      | <b>6,515,835.48</b>  | <b>333,336.97</b>   | <b>86,485.14</b>    | <b>138,101.08</b>       | <b>39,622.85</b>    | <b>6,861,165.54</b>  |               |
| <b>200 DEBT SERVICE (SUB-TOTAL)</b>    | <b>1,569,996.77</b>  | <b>6,733.95</b>     | <b>0.00</b>         | <b>51,408.30</b>        | <b>0.00</b>         | <b>1,628,139.02</b>  |               |
| 301 Capital Projects (General)         | 635,825.06           | 1,141.25            | 5,677.67            | 0.00                    | 0.00                | 631,288.64           |               |
| 321 Capital Projects (Streets)         | 118,707.48           | 143,175.12          | 29.46               | 0.00                    | 0.00                | 261,853.14           |               |
| 344 Community Athletic Facility        | 59.68                | 0.00                | 84.89               | 0.00                    | 0.00                | -25.21               |               |
| 353 Community ReDevelopment (D&D)      | -57,470.89           | 0.00                | 0.00                | 0.00                    | 0.00                | -57,470.89           |               |
| <b>CAPITAL PROJECTS SUB-TOTAL</b>      | <b>697,121.33</b>    | <b>144,316.37</b>   | <b>5,792.02</b>     | <b>0.00</b>             | <b>0.00</b>         | <b>835,645.68</b>    |               |
| 610 Sewer                              | 794,822.91           | 0.00                | 98,446.26           | 277,897.45              | 66,649.65           | 907,624.45           |               |
| 650 Stormwater Utility                 | 616,223.03           | 17,147.17           | 2,678.09            | 0.00                    | 10,458.33           | 620,233.78           |               |
| 670 Recycling                          | 101,375.08           | 18,422.02           | 16,135.26           | 0.00                    | 2,847.36            | 100,814.48           |               |
| 710 Sewer Capital Projects             | 1,007,576.62         | 292,132.08          | 165.00              | 0.00                    | 410,939.10          | 888,604.60           |               |
| 771 Sewer Reserve                      | 114,238.70           | 0.00                | 0.00                | 0.00                    | 0.00                | 114,238.70           |               |
| 781 Sewer Plant Improvement            | 392,572.43           | 0.00                | 0.00                | 4,166.66                | 0.00                | 396,739.09           |               |
| 791 Sewer Revenue Bonds                | 376,394.17           | 0.00                | 0.00                | 114,958.33              | 0.00                | 491,352.50           |               |
| 820 Health Insurance                   | 607,179.48           | 121,736.60          | 161,868.34          | 0.00                    | 0.00                | 567,047.74           |               |
| 830 Health Reimbursement Account       | 251,216.21           | 0.00                | 11,012.59           | 0.00                    | 0.00                | 240,203.62           |               |
| 840 Flex/STD                           | 214,938.48           | 584.62              | 1,881.29            | 261.00                  | 0.00                | 213,902.81           |               |
| 850 Liability Insurance Reserve--City  | 22,243.37            | 812.98              | 0.00                | 0.00                    | 0.00                | 23,056.35            |               |
| <b>CITY UTILITY &amp; IS SUB-TOTAL</b> | <b>4,498,780.48</b>  | <b>450,835.47</b>   | <b>292,186.83</b>   | <b>397,283.44</b>       | <b>490,894.44</b>   | <b>4,563,818.12</b>  |               |
| <b>TOTAL CITY FUNDS</b>                | <b>17,354,242.97</b> | <b>1,170,098.53</b> | <b>1,143,405.76</b> | <b>890,905.20</b>       | <b>695,345.26</b>   | <b>17,576,495.68</b> | <b>66%</b>    |
| <b>TOTAL IMU FUNDS</b>                 | <b>9,063,247.61</b>  | <b>1,486,648.92</b> | <b>1,233,906.04</b> | <b>315,204.76</b>       | <b>510,764.70</b>   | <b>9,120,430.55</b>  | <b>34%</b>    |
| <b>GRAND TOTAL CITY &amp; IMU</b>      | <b>26,417,490.57</b> | <b>2,656,747.45</b> | <b>2,377,311.80</b> | <b>1,206,109.96</b>     | <b>1,206,109.96</b> | <b>26,696,926.22</b> |               |
| Cross Check Total                      |                      |                     |                     |                         |                     | 26,696,926.22        |               |
| <b>Investments</b>                     |                      |                     |                     | Clerk's Balance         |                     | 26,696,926.22        |               |
| Bankers Trust                          | \$ 21,507,691.80     | 1.86%               |                     |                         |                     |                      |               |
| Iowa Public Agency Inv. Trust          | \$ 111,431.70        | 0.682%              |                     | Plus Outstanding Checks |                     | 168,193.53           |               |
| Payroll Account, City State Bank       | \$ -                 | Earnings Credit     |                     |                         |                     |                      |               |
| Checking Account, City State Bank      | \$ 247,094.38        | Earnings Credit     |                     | Outstanding Deposit     |                     | -17,084.78           |               |
| Sweep Account, City State Bank         | \$ 1,381,482.84      | 0.65%               |                     |                         |                     |                      |               |
| Indianola Police Dept, City State Bank | \$ 37,622.38         |                     |                     |                         |                     |                      |               |
| Payroll Account, TruBank               | \$ (10.17)           |                     |                     |                         |                     |                      |               |
| Checking Account, TruBank              | \$ 109,981.26        | 0.15%               |                     |                         |                     |                      |               |
| Sweep Account, TruBank                 | \$ 3,450,378.72      | 1.15%               |                     |                         |                     |                      |               |
| Wells Fargo                            | \$ 2,362.06          |                     |                     |                         |                     |                      |               |
| <b>BANK BALANCE</b>                    | <b>26,848,034.97</b> |                     |                     |                         |                     | <b>26,848,034.97</b> |               |

|                                      |                     |                     |                     |                   |                   |                     |
|--------------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|---------------------|
| 600 Water                            | 248,086.34          | 226,606.66          | 100,576.50          | 0.00              | 180,590.31        | 193,526.19          |
| 620 IMU Administration               | 0.00                | 0.00                | 28,977.80           | 32,754.75         | 12.00             | 3,764.95            |
| 625 Revolving Economic Development   | 108,402.12          | 97.06               | 0.00                | 0.00              | 0.00              | 108,499.18          |
| 626 USDA RLF                         | 375,000.00          | 0.00                | 0.00                | 0.00              | 0.00              | 375,000.00          |
| 630 Electric                         | 2,464,062.29        | 1,142,429.11        | 1,056,993.92        | 45,133.34         | 305,703.30        | 2,288,927.52        |
| 640 Fiber/Communications             | 263,472.20          | 35,852.26           | 34,277.05           | 0.00              | 24,459.09         | 240,588.32          |
| 700 Water Capital Projects           | 1,270,528.81        | 0.00                | -133.50             | 84,991.67         | 0.00              | 1,355,653.98        |
| 730 Electric Capital Projects        | 3,991,763.30        | 81,650.71           | 13,214.27           | 0.00              | 0.00              | 4,060,199.74        |
| 740 Fiber/Comm Capital Projects      | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 770 Water Reserve                    | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 773 Electric Reserve                 | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 780 Water Capital Improvement        | 75,000.00           | 0.00                | 0.00                | 0.00              | 0.00              | 75,000.00           |
| 783 Electric Improvement             | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 790 Water Revenue Bonds              | 0.00                | 0.00                | 0.00                | 8,541.67          | 0.00              | 8,541.67            |
| 793 Electric Revenue Bonds           | 253,559.07          | 0.00                | 0.00                | 143,783.33        | 0.00              | 397,342.40          |
| 855 Liability Insurance Reserve--IMU | 13,373.48           | 13.12               | 0.00                | 0.00              | 0.00              | 13,386.60           |
| <b>IMU SUB-TOTAL</b>                 | <b>9,063,247.61</b> | <b>1,486,648.92</b> | <b>1,233,906.04</b> | <b>315,204.76</b> | <b>510,764.70</b> | <b>9,120,430.55</b> |

| <b>INTEREST DISTRIBUTION</b> | <b>INTEREST</b> |                   | <b>CALYTD</b> | <b>FYTD</b>  |
|------------------------------|-----------------|-------------------|---------------|--------------|
|                              | <b>INCOME</b>   | <b>% OF TOTAL</b> |               |              |
| Electric Funds               | \$ 6,476.26     | 24.69%            | \$ 68,359.43  | \$ 6,476.26  |
| Water Funds                  | \$ 1,437.43     | 5.48%             | \$ 14,683.62  | \$ 1,437.43  |
| Sewer Funds                  | \$ 2,394.84     | 9.13%             | \$ 21,413.47  | \$ 2,394.84  |
| Police Retirement            | \$ 70.82        | 0.27%             | \$ 757.67     | \$ 70.82     |
| Community Redevelopment      | \$ -            | 0.00%             | \$ -          |              |
| All other                    | \$ 15,851.05    | 60.43%            | \$ 142,570.71 | \$ 15,851.05 |
| <b>TOTAL</b>                 | \$ 26,230.40    | 100.00%           | \$ 247,784.90 | \$ 26,230.40 |

**IMU Regular Downstairs**

**7.A.**

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

2018 IMU Fiber to the Home Drop Installation Project

**Information**

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**IMU Regular Downstairs**

**7.A.1.**

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

Public hearing on the matter of the adoption of plans, specs, form of contract and estimate of costs (areas 2-5)

**Information**

The first item is to hold a public hearing on the adoption of plans, specs, form of contract and estimate of cost for areas 2-5.

The Chair will open the public hearing for comments then close the hearing.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**IMU Regular Downstairs**

**7.A.2.**

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

Resolution adopting plans, specs, form of contract and estimate of cost (areas 2-5)

**Information**

The next item to consider is the resolution (packet) adopting the plans, specs, form of contract and estimate of cost for areas 2-5.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution

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This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2018 IMU Fiber to The Home Drop Installation Project (areas 2-5) for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST" for areas 2-5, and moved that it be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was, AYES: NAYS: None. Whereupon the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2018-\_\_\_\_\_  
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,  
FORM OF CONTRACT AND ESTIMATE OF COST

WHEREAS, on the \_\_\_\_ day of \_\_\_\_\_, 2018, plans, specifications, form of contract and estimate of cost were filed with the City Clerk for the Indianola Municipal Utilities, for certain public improvements described in general as the 2018 IMU Fiber To The Home Drop Installation Project for Indianola Municipal Utilities (area 2-5), Indianola, Iowa, and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of costs of the public improvements was published as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES:

Section 1. The plans, specifications, form of contract and estimate of cost are approved as the plans, specifications, form of contract and estimate of cost for the public improvements described in the preamble of this Resolution.

PASSED AND APPROVED this 24th day of September, 2018.

\_\_\_\_\_  
ADAM VOIGTS, Chair

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

**IMU Regular Downstairs****7.A.3.****Meeting Date:** 09/24/2018

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**Information****Subject**

Resolution awarding contract (areas 2-5)

**Information**

The final item to consider is the resolution (packet) awarding the contract for areas 2-5. Bids were received on September 18, 2018 and the following bids were received.

| Company                                  | Base Bid     | Alternate Bid |
|------------------------------------------|--------------|---------------|
| Bear Communications, LLC<br>Lawrence, KS | \$283,239.80 | \$242,584.12  |
| MP Nexlevel<br>Maples Lake, MN           | \$598,119.20 | \$270,135.28  |
| Telecom Construction<br>Clearwater, MN   | \$541,872.41 | \$262,695.70  |

It is staff's recommendation to award the bid to Bear Communications in an amount of \$283,239.80 and consider the alternate bid of \$242,584.12 for areas 2-5.

Roll call is in order.

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**Fiscal Impact****Attachments**Resolution

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The Chair then announced that the City Clerk and the Telecommunications Superintendent had opened and tabulated the bids for the public improvements described in general as the 2018 IMU Fiber To The Home Drop Installation Project (Areas 2-5) for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the Telecommunications Superintendent

| Company and Address | Bid |
|---------------------|-----|
|                     |     |
|                     |     |
|                     |     |

Board Member \_\_\_\_\_ introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" for areas 2-5, and moved its adoption.

Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was:

AYES:

NAYS:

Whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2018-\_\_\_\_\_

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES:

Section 1. The bid of \_\_\_\_\_ in the amount of \$\_\_\_\_\_ for the 2018 IMU Fiber To The Home Drop Installation for areas 2-5 for Indianola Municipal Utilities, Indianola, Iowa, described in the plans and specifications previously adopted by this Board on the \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2018, is accepted, it being the lowest responsible bid for the work and materials.

Section 2. The IMU Director of Telecommunications and the General Manager are directed to execute a contract with the contractor for the construction of the public improvement. The contract not to be binding on the Board of Trustees until approved by the Board.

PASSED AND APPROVED this 24<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
ADAM VOIGTS, Chair

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

**IMU Regular Downstairs**

**7.A.4.**

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

Resolution approving the contract and bond (area 1)

**Information**

In your packet is the resolution approving the contract and bond (packet) with Telecom Construction for the 2018 IMU Fiber to The Home Drop Installation Project (Area 1).

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution

Contract Insurance

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RESOLUTION NO. 2018-\_\_\_\_\_  
RESOLUTION APPROVING CONSTRUCTION CONTRACTS AND BONDS

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF INDIANOLA MUNICIPAL UTILITIES:

Section 1. The construction contract and bond executed by Telecom Construction, Clearwater, MN dated the \_\_\_\_ day of \_\_\_\_, 2018, for the 2018 IMU Fiber to The Home Drop Installation Project (Area 1) for the Indianola Municipal Utilities, Iowa, described in the Plans and Specifications previously adopted by the Board of Trustees, and which have been signed by the IMU General Manager and City Clerk on behalf of the Board of Trustees be approved.

PASSED AND APPROVED this 24<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
Adam Voigts, Chair

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

## CONSTRUCTION AGREEMENT

THIS AGREEMENT made 27th day of August, in the year 2018

by and between TelCom Construction, Inc.

herein called the Contractor, and the Indianola Municipal Utilities, hereinafter called the Owner, WITNESSETH, that the Contractor and the Owner for the considerations hereinafter named agree as follows:

1. Scope of Work: The Contractor shall furnish all of the materials, equipment, supplies, and labor, and perform all of the work covered in by the Contract documents entitled Contract Documents and Specifications For Drop Installation For The Broadband Communications System At Indianola, Iowa, prepared by OAK HILL CONSULTING, INC., and shall do everything required by the Contract Documents as hereinafter specified.

2. Time of Completion: The work to be performed under this contract shall be commenced upon execution of this Agreement and be fully completed within ninety (90) days of the commencement date.

3. The Contract Sum: The Owner shall pay the Contractor for the construction of the Project, in current funds, subject to the additions and deductions therein one hundred forty-eight thousand, two hundred thirty-five dollars and 12/100----- dollars (\$ 148,235.12).

4. Payment: Payment to the Contractor will be made on the basis of eighty percent (80%) of the contract value of the material stored on site in approved Owner storage. Ninety-five percent (95%) of the contract value based upon completed and accepted units by the Engineer and Owner. Certificates for payment shall be submitted monthly and upon acceptance payment shall be made within thirty (30) days of acceptance. The remaining five percent (5%) will be paid upon successful completion of the project and submittal of the final contract documents.

5. Loss or Damage: The Contractor is responsible for the Owner's material assigned to him. In the event of loss or damage to the Owner's material, the Owner shall invoice the Contractor for the cost of lost or damaged materials. The Contractor shall pay the full invoice amount within thirty (30) days of receipt.

6. Warranty: The Contractor shall warrant the work performed and material supplied under this contract for a period of one (1) year from the date of acceptance of the final contract documents.

IN WITNESS WHEREOF the parties hereto have executed this Agreement, the day and year above written.

INDIANOLA MUNICIPAL UTILITIES

Owner

By \_\_\_\_\_

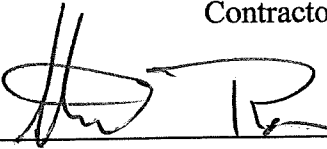
\_\_\_\_\_  
Title

ATTEST:

By \_\_\_\_\_

TelCom Construction, Inc.

Contractor

By  \_\_\_\_\_

Steve Brings, Vice President

\_\_\_\_\_  
Title

ATTEST:

By  \_\_\_\_\_

The Construction Agreement must be signed with the full name of the Contractor. If the Contractor is a partnership, all partners must sign. If the Contractor is a corporation the Construction Agreement must be signed in the corporate name by a duly authorized officer.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/05/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                               |                                                          |                        |               |
|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------------------------|---------------|
| <b>PRODUCER</b><br>Marsh USA Inc.<br>1560 Sawgrass Corporate Pkwy, Suite 300<br>Sunrise, FL 33323             | <b>CONTACT NAME:</b>                                     | <b>FAX (A/C, No):</b>  |               |
|                                                                                                               | <b>PHONE (A/C, No, Ext):</b>                             | <b>E-MAIL ADDRESS:</b> |               |
| <b>INSURED</b><br>TelCom Construction, Inc.<br>2218 200th Street East<br>P.O. Box 189<br>Clearwater, MN 55320 | <b>INSURER(S) AFFORDING COVERAGE</b>                     |                        | <b>NAIC #</b> |
|                                                                                                               | <b>INSURER A : Liberty Mutual Fire Insurance Company</b> |                        | 23035         |
|                                                                                                               | <b>INSURER B : LM Insurance Corporation</b>              |                        | 33600         |
|                                                                                                               | <b>INSURER C : N/A</b>                                   |                        | N/A           |
|                                                                                                               | <b>INSURER D :</b>                                       |                        |               |
|                                                                                                               | <b>INSURER E :</b>                                       |                        |               |
| <b>INSURER F :</b>                                                                                            |                                                          |                        |               |

**COVERAGES****CERTIFICATE NUMBER:**

ATL-004851731-01

**REVISION NUMBER: 6**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                   | ADDL INSD                                    | SUBR WVD | POLICY NUMBER                                          | POLICY EFF (MM/DD/YYYY)  | POLICY EXP (MM/DD/YYYY)  | LIMITS                                                                                                                                                                                                                                       |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|----------|--------------------------------------------------------|--------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br><input type="checkbox"/> OTHER: |                                              |          | TB2-631-004260-018                                     | 01/31/2018               | 01/31/2019               | EACH OCCURRENCE \$ 5,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$ 5,000,000<br>GENERAL AGGREGATE \$ 10,000,000<br>PRODUCTS - COMP/OP AGG \$ 10,000,000<br>\$ |
| A        | <input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY                        |                                              |          | AS2-631-004260-028                                     | 01/31/2018               | 01/31/2019               | COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                              |
|          | <input type="checkbox"/> <b>UMBRELLA LIAB</b><br><input type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$                                                                                                                                                                                         |                                              |          |                                                        |                          |                          | OCCUR<br>CLAIMS-MADE<br>\$<br>\$<br>\$                                                                                                                                                                                                       |
| B        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                       | Y/N<br><input checked="" type="checkbox"/> N | N/A      | WA5-63D-004260-038 (AOS)<br>WC5-631-004260-048 (MN,WI) | 01/31/2018<br>01/31/2018 | 01/31/2019<br>01/31/2019 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                                    |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: 2018 Drop Installation for the Indianola Municipal Utilities | Base Bid Area 1

Oak Hill Consulting, Inc. is/are included as additional insured where required by written contract with respect to general liability.

**CERTIFICATE HOLDER****CANCELLATION**

|                                                                             |                                                                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Oak Hill Consulting, Inc.<br>1308 West Highway #13<br>Burnesville, MN 55337 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br>of Marsh USA Inc.<br>Manashi Mukherjee <i>Manashi Mukherjee</i> |
|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Name Of Additional Insured Person(s) Or Organization(s):**

**All property owners, cell tower owners, or utility pole owners on whose property, cell tower, or utility pole you must enter to perform your operations.**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Meeting Date: 09/24/2018

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**Information**

**Subject**

Consider expanding Patriot Communications, LLC contract for site surveys and service installations from 600 subscribers to 1200 subscribers

**Information**

Patriot Communications was selected to perform site surveys and service installations for IMU Fiber. The original contract was capped at 600 surveys/installations, however IMU Fiber currently is seeing increased demand for services. There are currently over 700 requests for site surveys and installation of services, and increased demand is anticipated to continue throughout the fall and winter.

Telecommunications Superintendent Kurt Ripperger is requesting that Patriot Communications contract be modified to allow for up to 1200 surveys/installations.

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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Meeting Date: 09/24/2018

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**Information**

**Subject**

Consider adopting "Internet Acceptable Use Policy"

**Information**

The Internet Acceptable Use Policy (packet) is designed to provide rules and regulations that ensure that internet services are used in ways that are legal, ethical and consistent with the sound, secure and equitable operation of the network. A copy of this document will be provided to the customer and will also be available online at [imufiber.com](http://imufiber.com)

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

Policy

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# **Indianola Municipal Utilities Internet Acceptable Use Policy**

## **1. Statement of Purpose and Applicability**

The purpose of this Policy is to make sure that Indianola Municipal Utilities (IMU) Internet Service (the Service) is used in ways that are legal, ethical and consistent with the sound, secure and equitable operation of the network. In order to protect the quality of service for all subscribers, the Policy prohibits uses that may impair overall network performance, consume excessive network resources or harm any component of the network. The Policy applies to all users of the Services. For business users, the provisions of the Addendum for Business Users prevail where they differ from any other provisions of this Policy.

## **2. Acceptable Use**

The service may be used for any lawful purpose except those prohibited by this policy. At all times subscribers shall use the service in a manner that preserves the integrity, performance and security of our network and all its components.

## **3. Prohibited Use**

- A. Subscribers shall not service, alter, modify or tamper with IMU's equipment or Service or permit any other person to do so unless authorized by IMU.
- B. Subscribers shall not connect to the Service any device suspected or known to be infected with harmful software.
- C. Subscribers shall not use or allow others to use the service to restrict, inhibit, interfere with, or otherwise disrupt or cause a performance degradation, regardless of intent, purpose or knowledge, to the Service or any IMU host, server, backbone network, node or service, or otherwise cause a performance degradation to any IMU facilities used to deliver the Service.
- D. Subscribers will not use or allow others to use the Service to in any way disrupt any other Internet Service Provider or equipment owned by others.
- E. Subscribers shall not use IMU's equipment or Service for any unlawful purpose, either directly or indirectly, or engage in behavior that constitutes a criminal offense, gives rise to civil liability or otherwise violates any law or regulation.
- F. Subscribers shall not use the service in a manner that creates routing or switching patterns that are inconsistent with the effective use of a shared network. IMU shall have the sole and unreviewable right to determine whether Subscriber's use violates this standard.

- G. Except as specifically otherwise provided in the Addendum for Business Users, where applicable, or a separate written agreement between IMU and the Subscriber, the Service shall be used solely in a private residence or the residential portion of a premises which is used for both business and residential purposes.
- H. Except as provided in the Addendum for Business Users, where applicable, or a separate written agreement between IMU and the Subscriber, the Service shall be used for personal and non-commercial purposes. Subscriber shall not use the Service for operation as an internet service provider, and shall not run programs, equipment, or servers from his or her premises that provide network content or any services (commonly referred to as public services or servers) to anyone outside of a Local Area Network serving the Subscriber's premises. Examples of prohibited services include hosting server software operating on commonly recognized TCP/IP ports; providing a server site for ftp, telnet, rlogin, e-mail hosting, web hosting or other similar applications.
- I. Subscribers shall not resell, otherwise offer or through any act or omission make the Service available to other users, locations or tenants, and shall not charge others to use the Services, in whole or in part, directly or indirectly, or on a bundled or unbundled basis.
- J. Subscribers shall not use the Service to engage in activities that have the effect of facilitating unsolicited commercial e-mail or unsolicited bulk e-mail, whether or not the e-mail is commercial in nature (such activities are commonly known as spamming).
- K. Subscribers shall not use the service in a way that degrades any other user's use of the Service, or creates a disproportional burden on the network. IMU shall have the sole and unreviewable right to determine whether Customer's use violates this standard. Subscribers shall comply with any and all throughput, data storage, and/or other limitations that may apply to the Service, as described in IMU's service brochure, available by request from our office or online at [www.imufiber.com](http://www.imufiber.com).
- L. Subscribers will not use or distribute tools designed or used for compromising network security and/or performance.
- M. Subscribers will take no action intended to collect the private information of other persons or entities, or breach or attempt to breach the security of any other user or system.
- N. Subscribers will not impersonate another user, falsify a user name, age or identity in e-mail or in any post or transmission to any website, newsgroup or mailing list or other online venue. Subscriber will not forge any message header of any electronic transmission, originating or passing through the Service, or perform any fraudulent activity.
- O. Subscribers will not violate the rules, regulations, or policies applicable to any network, server, computer database, or web site accessed through the Service.

#### **4. Customer-owned equipment**

IMU provides equipment (including but not limited to optical network terminals, home gateways, WiFi mesh devices, and MOCA networking interfaces) used at Subscribers' premises to deliver the Service.

Subscriber agrees that use of the Service requires or may be facilitated by certain equipment provided by the Subscriber, such as a personal computer, other access device or home networking equipment (Customer Equipment). Subscriber represents that he or she owns the Customer Equipment or has the right to use it, and agrees to adequately repair and maintain all of the Customer Equipment, including inside home wiring, so that it does not interfere with the normal operations of IMU's equipment or network. IMU shall have no obligation to provide, maintain or service the Customer Equipment. IMU makes no representations or warranties as to the compatibility of customer-owned equipment with its network.

#### **5. E-mail**

Subscribers may use the Service to access e-mail accounts they maintain with any service provider. IMU makes no representations as to the services, policies or requirements of third-party e-mail providers or accounts that Subscribers may establish and access through the Service.

#### **6. Open Internet Disclosures**

These disclosures are made in accordance with the Open Internet Rules adopted by the Federal Communications Commission on December 23, 2010.

##### **A. Network Management Practices**

IMU's management practices are intended to protect network integrity and performance for all users.

The network does not differentiate traffic based upon application or origin.

IMU blocks Windows file sharing and various network ports to maintain consistent service, prevent virus propagation across the network and curtail mass e-mail (spam).

During normal operation congestion management practices are minimal. In an emergency, corrective measures such as service curtailment or rate limiting are applied, to the extent operationally possible, uniformly for all traffic.

The network is actively monitored for security risks and violations of the Terms of Service. Access to the network may be blocked indefinitely without notice if IMU, in its sole discretion, detects or receives a report of any user behavior that violates the Terms, creates a security risk, or impairs the operation or performance of the network.

**B. Performance Characteristics**

Maximum download and upload speeds and data throughput allowances associated with IMU's internet service plans are published in the service brochure. The service brochure is available from our office and at [www.imufiber.com](http://www.imufiber.com).

The maximum connection speeds are not always achieved and are not guaranteed. Under normal network conditions, actual connection speeds available to users range from 90% to 100% of the maximum speeds associated with their service plan. Many factors affect the actual speeds realized by Subscribers. These factors include network conditions and traffic volume; nature of the web traffic being sent and/or received by the subscriber; characteristics of the traffic source and/or destination; number of users connecting to the Service simultaneously at a Subscriber's premises; performance characteristics of the subscriber-owned device(s) being used to access the Service.

Users may access a real-time connection speed test at [www.speedtest.net](http://www.speedtest.net).

**C. Privacy Information**

Refer to IMU's Privacy Policy, found at [www.imufiber.com](http://www.imufiber.com) or request a copy by visiting our office or calling 515-961-9444.

**D. Customer Assistance**

Report network abuse by sending a message to [abuse@imufiber.com](mailto:abuse@imufiber.com), or calling 515-961-9444. Requests for information or assistance may be sent to [support@imufiber.com](mailto:support@imufiber.com).

**7. Digital Millennium Copyright Act Policy and Claims Procedure**

All users of the Service shall comply with U.S. copyright and related laws. In accordance with the Digital Millennium Copyright Act (DMCA) and other applicable laws, IMU reserves the right to terminate the Service provided to any customer or user who is either found to infringe third party copyright or other intellectual property rights, including repeat infringers, or who, in the sole judgment of IMU, is infringing these rights. IMU may terminate the Service at any time with or without notice for any affected customer or user. This policy does not affect any other rights IMU may have under law or contract.

**A. How to file a Notice of Claimed Infringement**

Owners of copyrighted works who believe that their rights under U.S. copyright law have been infringed may take advantage of certain provisions of the DMCA to report alleged infringements. If you believe that your rights under U.S. copyright law (See Title 17, United States Code, Section 512(c) (3)) have been violated by a user of IMU's service, you may file a Notice of Claimed Infringement as follows:

Name of Designated Agent to Receive Notification: General Manager  
Send Notice to this address: PO Box 356, Indianola, IA 50125  
Telephone Number of Designated Agent: 515-961-9444  
E-mail Address of Designated Agent: abuse@imufiber.com

A Notice of Claimed Infringement must be in writing and contain the following information:

1. A physical or electronic signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.
2. Identification of the copyrighted work claimed to have been infringed, or, if multiple copyrighted works at a single online site are covered by a single Notice, a representative list of such works at that site.
3. Identification of the material that is claimed to be infringing or to be the subject of infringing activity and that is to be removed or access to which is to be disabled, and information reasonably sufficient to permit the service provider to locate the material.
4. Information reasonably sufficient to permit the service provider to contact the complaining party, such as an address, telephone number, and if available, an electronic mail address at which the complaining party may be contacted.
5. A statement that the complaining party has a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law.
6. A statement that the information in the Notification is accurate, and under penalty of perjury, that the complaining party is authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

When IMU's Designated Agent receives a Notice of Claimed Infringement containing the information described in items 1 through 6 above, IMU will, in accordance with applicable law:

1. Remove or disable access to the material that is alleged to be infringing; and
2. Take reasonable steps to promptly notify the subscriber that it has removed or disabled access to the material.

#### **B. How to file a Counter Notification**

If a notice of copyright infringement has been filed against you, you may file a Counter Notification with IMU's Designated Agent. A Counter Notification must be in writing and contain the following information:

1. A physical or electronic signature of the subscriber.
2. Identification of the material that has been removed or to which access has been disabled and the location at which the material appeared before it was removed or access to it was disabled.

3. A statement under penalty of perjury that the subscriber has a good faith belief that the material was removed or disabled as a result of mistake or misidentification of the material to be removed or disabled.
4. The subscriber's name, address, and telephone number, and a statement that the subscriber consents to the jurisdiction of Federal District Court for the judicial district in which the address is located, or if the subscriber's address is outside of the United States, for any judicial district in which the service provider may be found, and that the subscriber will accept service of process from the person who provided Notification or an agent of such person.

When IMU's Designated Agent receives a Counter Notification containing the information described in items 1 through 4 above, IMU will, in accordance with applicable law:

1. Promptly provide the complaining party with a copy of the Counter Notification; and
2. Replace the removed material or cease disabling access to the material within 10 to 14 business days following receipt of the Counter Notification, unless IMU's Designated Agent first receives notice from the complaining party that an action has been filed seeking a court order to restrain alleged infringing party from engaging in infringing activity relating to the material on IMU's system or network.

C. NOTES

1. Under the DMCA, claimants who make misrepresentations concerning copyright infringement may be liable for damages incurred as a result of the removal or blocking of the material, court costs, and attorney's fees. See Title 17, United States Code, Section 512(d).
2. The information in this section is provided for informational purposes only, and is not intended as legal advice. If you believe your rights under U.S. Copyright law have been infringed, you should consult an attorney.

**8. Violations of the Acceptable Use Policy**

If, in the sole judgment of IMU, a Subscriber's use of the Services does not comply with this Acceptable Use Policy or any other provision of the Terms of Service, IMU may:

- Terminate, suspend or limit use of the Services;
- Change the customer's service plan and rate;
- Charge a fee or limit a subscriber's connection speed based upon data throughput;
- Refer the matter to appropriate law enforcement authorities

**9. Addendum for Business Service Subscribers**

- A. This Addendum applies only to Business Subscribers, as defined in the Terms. For descriptions and prices of IMU's available residential and business service tiers, refer to our service brochure at [www.imufiber.com](http://www.imufiber.com), or request a copy of the service brochure by calling 515-961-9444.
- B. Business Subscribers may obtain static IP addresses from IMU and use them for network and device management.
- C. Business Subscribers may use the Services at a residential or commercial establishment for any lawful purpose not prohibited by this Policy.
- D. Business Subscribers may use the Services to host web or mail servers, and to connect a Wide Area Network or Local Area Network to the internet.
- E. Business Subscribers may not resell Services or provide public access to the Services (such as a free or for-pay use of a Wi-Fi network connected to the Services within their place of business) without prior written consent of IMU. Contact IMU's Customer Service Department to request permission for this use.
- F. Business Subscribers may allow designated commercial video Services (and only those services) to be viewed by guests, patrons or customers in public areas at the Subscriber premises, provided that no admission or viewing fee is charged to persons viewing the service. Contact our Customer Service Department or visit [www.imufiber.com](http://www.imufiber.com) for information on commercial video Services.
- G. Business Subscribers may not provide access to the Services for tenants at residential or commercial rental property without prior written consent of IMU. Contact IMU's Customer Service Department to request permission for this use.

Meeting Date: 09/24/2018

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**Information**

**Subject**

Consider adopting the "Indianola Municipal Privacy Policy"

**Information**

This policy (packet) explains and outlines how IMU collects personal information from customers for the purpose and to the extent necessary to enable provisions of services and secure payment for services. It outlines under what circumstances IMU would release that information and to what agencies. It also explains privacy practices for internet and email. A copy of this will be provided to the customer and will be available on the website at imufiber.com

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

Policy

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# **Indianola Municipal Utilities Privacy Policy**

## **I. Applicability and Collection of Information**

This policy is applicable to customers of Indianola Municipal Utilities (IMU).

IMU collects personal information from customers for the purpose and to the extent necessary to enable provision of services and secure payment for services.

The collection of personally identifiable customer information shall be limited to name, social security number, service address, billing address, personal telephone numbers, business telephone numbers, emergency contact information, employer, IMU account number, bank account number, credit card number, installation information, billings, payments, deposits, complaints, service records and equipment records. IMU shall take reasonable precautions to prevent unauthorized access to this information in full compliance with the Fair and Accurate Credit Transactions Act of 2003.

Personal information we collect will be maintained as long as it is needed to serve the purpose for which it was collected. Generally, customer records will be maintained for no more than five years after service is discontinued.

## **II. Disclosure of Information**

A. Except as described in this policy, the disclosure of personally identifiable customer information to a third party shall only occur if the customer provides written or electronic consent in advance.

B. Customer records may be available to employees or agents of IMU to market, provide, or audit communications services, to measure viewership and customer satisfaction, to settle disputes, and to provide customers with information concerning communications related products.

C. Information may be provided to contractors acting on behalf of IMU for the purpose of installing or repairing services.

D. Information may be released to collection services if required to collect past due bills.

E. The most recent 12-month high, low and average usage and bill amounts for IMU electric services at a property are disclosed upon request; the identity of the account holder is not part of such disclosure.

F. IMU may be required to disclose information or provide documents, including e-mails or other documents subscribers have stored on our network, in order to comply with a request from a law enforcement agency or a court order. The disclosure of information shall be limited as follows:

1. Payment Assistance Agencies: Information will be disclosed to the agency as necessary to assist the customer in obtaining financial assistance to pay his or her utility bill. (Note: this may include the disclosure of social security number.)
2. City of Indianola, Warren County, State of Iowa and any subdivision or agency thereof: Disclosure of name, address and forwarding address only. Any other information will be provided only upon the receipt of a subpoena or court order (other information may include phone number or Social Security Number).
3. Law enforcement agencies and emergency responders: Disclosure of name, address, phone numbers, and emergency contacts will be made upon a bona fide request. Bona fide means that IMU is certain of the source of the request. Any other information will be provided only upon the receipt of a subpoena or court order (other information may include SSN). These agencies include the FBI, Police, Fire Department and similar entities.

### **III. Records Inspection by Customers**

- A. By providing adequate personal identification, a customer may review his or her account information and inspect personally identifiable customer information during office hours. Customers shall have the right to correct any inaccurate information in their account records.

### **IV. Remedy for Improper Disclosure of Information about Cable TV Service Subscribers**

IMU complies with the cable TV privacy rules established by the Federal Communications Commission. A customer who believes IMU has disclosed information in violation of these rules may file suit in United States District Court.

### **V. Internet and E-mail Privacy Practices**

- A. IMU does not monitor the content of information packets passing over our network or information stored on our network.
- B. IMU does not monitor the content of e-mail passing over our network, and respects the privacy of users' e-mail.
- C. IMU cautions users that electronic communication, including e-mail, is not completely private on any network.
- D. A limited number of IMU employees have access to individual e-mail accounts for the purpose of providing technical support and assistance. IMU treats requests for assistance (for example, calls to our technical support Help Desk) as implied consent to inspect e-mail. Inspection is limited to that necessary to provide the requested assistance. Additionally, e-mail messages are typically routed through many external systems outside of IMU's control. IMU accepts no liability for the actions of other providers.

E. IMU may inspect information packets in order to investigate a report of network abuse or a condition on the network that indicates possible abuse.

F. If IMU is required by court order, subpoena or similar law enforcement action to provide customer e-mails or other information customers have stored on the network, staff members may review the materials to determine whether or not they are covered by the order.

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

Consider adopting the "Indianola Municipal Utilities Service Policy"

**Information**

This policy is established by the Board of Trustees of Indianola Municipal Utilities, and designed to promote consistency, equity and quality service to all customers. It defines Terms, Provision of Services, Payment Responsibilities, Use of Services, Privacy, Content, Proprietary Rights, Licensing, Equipment Updates, Termination of Services, Exclusion of Warranties, Limitation of Liability, Copyrights, Advertisements and Relocation or Expansion of the System. This document will be made available on the website at [imufiber.com](http://imufiber.com).

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

Policy

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# **Indianola Municipal Utilities**

## **Service Policy**

This policy is established by the Board of Trustees of Indianola Municipal Utilities, and designed to promote consistency, equity and quality service to all customers. It does not intentionally conflict with any applicable law, regulation or ordinance imposed by other authorities, such as the Federal Communications Commission, Iowa Utilities Board or City of Indianola.

### **1. Your relationship with IMU**

1.1 “Indianola Municipal Utilities” or “IMU” or “Utility” means the Municipal Communications Utility of Indianola, Iowa, whose principal place of business is 111 South Buxton Street, Indianola, Iowa 50125.

1.2 “Services” means the Utility’s products, software, equipment and web sites collectively.

1.3 “Business Subscriber” means a customer who purchases a tier of service designated for any purpose other than personal, non-commercial use in the subscriber’s private dwelling, including without limitation use for any commercial, educational, governmental, or organizational purpose, whether for-profit or not-for-profit.

1.4 “Inside wiring” means the cable that exists inside the subscriber’s premises to a point 12 inches outside of the home or business, and includes any outlets, splitters, connections, fittings or wall plates attached to it.

1.5 Your use of the Services is subject to the terms of a legal agreement between you and Indianola Municipal Utilities. Your agreement with IMU will always include, at a minimum, the provisions set out in this document. Your use of the Services is also subject to the Acceptable Use Policy, the Customer Service Policy and the Privacy Policy adopted by the IMU Board of Trustees. Together, all of the policies that govern your use of the Services are referred to as the Terms of Service, or Terms. The Terms currently in force may be found at [imufiber.com](http://imufiber.com) or you may request a written copy at our office or by calling 515-961-9444.

### **2. Accepting the Terms; Changes to the Terms**

2.1 Before using the Service you should carefully read the Terms. By establishing an account or using the Service, you agree to be bound by the Terms. If you do not agree to be bound by the Terms, you should immediately stop using the Services and contact IMU to cancel your subscription.

2.2 You may not use the Services and may not accept the Terms if (a) you are not of legal age to form a binding contract with Indianola Municipal Utilities, or (b) you are a person barred from receiving the Services under the laws of the United States, Iowa or any other governmental authority empowered to regulate your use of the Services.

2.3 Before you continue, you should print or save a local copy of the Terms for your records.

2.4 Indianola Municipal Utilities may make changes to the Terms from time to time. When changes are made, IMU will post revised Terms at [imufiber.com](http://imufiber.com). Revised terms shall take effect immediately upon posting.

2.5 You understand and agree that if you use the Services after the date when a change to the Terms is posted, IMU will treat your use as acceptance of the updated Terms.

2.6 IMU has provided you with the Terms in plain language. The Terms shall be accorded their plain and ordinary meaning.

2.7 The Terms may not be modified by any verbal statement or representation. If there is any contradiction between the Terms and any other representation made to you, the Terms shall take precedence, unless through a separate written agreement between you and IMU which has been authorized by the Board of Trustees.

### **3. Questions about the Terms**

If you have questions about the Terms, contact IMU at 111 South Buxton Street, Indianola, Iowa 50125. Our phone number is (515) 961-9444. You will be referred to the appropriate staff member for assistance, depending upon the nature of your question.

### **4. Provision of the Services by the Utility**

4.1 The Services are available at locations that meet operational criteria in the sole discretion of the Utility.

4.2 The Utility builds and maintains facilities in areas where service is provided. Services are provided by connecting the Utility's facilities and any necessary reception equipment to the subscriber's inside wiring. Only authorized Utility employees may remove, cut, raise or change any facilities belonging to the Utility. IMU retains ownership of all facilities and all reception equipment we provide for use at the customer premises.

4.3 All inside wiring belongs to the property owner, regardless of who may have installed it. The customer or property owner is responsible for the installation, repair and maintenance of the inside wiring.

4.4 Facilities may be installed overhead on existing poles or underground in compliance with the Municipal Code of the City of Indianola. No additional poles will be erected on or along any City street without the advance approval of the City. Facilities outside the corporate limits of Indianola shall be installed overhead or underground at the Utility's sole discretion and in compliance with any law or ordinance governing use of public rights-of-way.

4.5 When facilities are constructed or relocated at the request of a customer, the costs of construction may be shared by the customer or property owner and the Utility. Such cost sharing arrangements are governed by the Facilities Extension Policy found at item 21 on page 11.

4.6 The Utility offers communications services under a fee schedule established by its Board of Trustees. The schedule of standard services and prices is published in our service brochure, available at our Customer Service Office at 111 South Buxton Street, Indianola, or online at [imufiber.com](http://imufiber.com).

The Utility also offers custom communications services for Business Subscribers under separate, non-standard pricing individually approved by the Board of Trustees.

4.7 IMU has contracts with vendors, providers and affiliated legal entities, ("Affiliates"). Sometimes, these Affiliates provide the Services to you through or on behalf of IMU. You acknowledge and agree that Affiliates will be entitled to provide the Services to you.

4.8 You acknowledge and agree that IMU may refuse to provide the services, stop or disable (permanently or temporarily) the Services, or change the form, nature, prices, features and limitations (including but not limited to changes in equipment used by you to access the Services, the connection speed, the allowable data throughput, the storage space permitted or channels carried on cable TV) of the Services at its sole discretion without prior notice to you, except where prior notice is required by law or regulation.

4.9 You acknowledge and agree that if IMU disables access to your account, you may be prevented from accessing the Services, your account details or any files or other content which is contained in your account.

4.10 You acknowledge and agree that the Services are subject to interruption for business purposes or from equipment failure, human error, or acts of God; and may not always be available, timely, secure or free from error.

## **5. Payment for Services**

5.1 You agree to pay all charges associated with the Services, which may be for installation, equipment, service calls, monthly service rates or other purposes. You also agree to pay any taxes or other governmental fees required to be collected by IMU on behalf of taxing authorities. The schedule of charges that apply to your service may be found at [imufiber.com](http://imufiber.com), or requested from IMU's customer service office at 111 South Buxton Street, Indianola, Iowa 50125, (515) 961-9444.

5.2 If you have questions or concerns about your bill, contact IMU's Utility Service Department at (515) 961-9444.

5.3 You agree that you will not engage in theft of the Services or use any Service for which you do not pay. If you observe that you are receiving services (such as TV channels) for which you have no current subscription and are not being billed, it is your obligation to report the receipt of unsubscribed services to IMU by calling (515) 961-9444.

5.4 IMU may require customers to bring any past due accounts up to date up-to-date and may require a deposit before providing the Services.

5.5 IMU may disconnect your service if you do not pay your bill by the due date.

5.6 If your service is disconnected for non-payment, we may require you to pay all past due charges, a reconnection fee, and a minimum of one month's deposit before we reconnect your service.

## **6. Use of the Services by you**

6.1 In order to access certain Services, you may be required to provide information about yourself (such as identification or contact details) as part of the registration process or as part of your continued use of the

Services. You agree that any registration information you give to IMU will always be accurate, correct and up to date.

6.2 You agree to use the Services only for lawful purposes permitted under the Terms and by any applicable law, regulation or generally accepted practices or guidelines in Iowa or any other relevant jurisdiction (including any laws regarding the export of data or software to and from the United States or other countries).

6.3 You agree that you will not engage in any activity that interferes with or disrupts the Services or the servers and networks which are connected to the Services.

6.4 Unless you have been specifically permitted to do so in a separate agreement with IMU, you agree that you will not reproduce, duplicate, copy, sell, trade or resell the Services for any purpose, or in any way authorize, permit or enable others to use the Services IMU provides to you.

Without limitation and for the avoidance of doubt, subscribers are in violation of the Terms if they:

A. Fail to secure a wired or wireless local area network against access by any third party, whether such access is known or unknown to the subscriber, and whether or not a fee is collected for such access.

B. Make the Services available for viewing, use or connection by guests, residents, tenants or patrons in any commercial setting, residential facility or place of public accommodation, except as described in the Addendum for Business Users, found in the Utility's Acceptable Use Policy.

6.5 You agree that you are solely responsible for (and that IMU has no responsibility to you or to any third party for) any breach of your obligations under the Terms and for the consequences (including any loss or damage which IMU may suffer) of any such breach.

6.6 You may stop using the Services at any time. If you no longer use the Services you should contact IMU and cancel the Services. Any equipment owned by IMU and supplied for your use in connection with the Services must be returned to IMU before billing for the Services will cease. IMU will charge a replacement fee for equipment you do not return and for equipment returned in damaged condition. Replacement fees are specified in our published rates, available at [IMU.net/terms](http://IMU.net/terms).

## **7. Your passwords and account security**

7.1 You agree and understand that you are responsible for maintaining the confidentiality of passwords associated with any account you use to access the Services.

7.2 You agree that you will be solely responsible to IMU for all activities that occur under your account, whether conducted by you or conducted by a third party with or without your knowledge.

7.3 You agree that you are solely responsible for the security of any device(s) connected to the Services through your account, including any data stored or shared on or through the device(s).

7.4 If you become aware of any unauthorized use of your password or of your account, you may notify IMU, (515) 961-9444 or [support@imufiber.com](mailto:support@imufiber.com).

## **8. Privacy and your personal information**

8.1 IMU's Privacy Policy may be viewed at [imufiber.com](http://imufiber.com) or you may call (515) 991-9444 or visit our office to request a copy. This policy, which is part of the Terms, explains how IMU treats your personal information and protects your privacy when you use the Services.

8.2 You agree to the use of your data in accordance with IMU's Privacy Policy.

## **9. Content in the Services**

9.1 You understand that all information (such as data files, written text, computer software, music, audio files or other sounds, photographs, videos or other images) which you may have access to as part of, or through your use of, the Services are the sole responsibility of the person from which such content originated. All such information is referred to below as the "Content."

9.2 Content presented to you as part of the Services, including but not limited to advertisements in the Services and sponsored Content within the Services may be protected by intellectual property rights which are owned by the sponsors or advertisers who provide that Content to IMU (or by other persons or companies on their behalf). You may not modify, rent, lease, loan, sell, distribute or create derivative works based on this Content (either in whole or in part) unless you have been specifically told that you may do so by the owners of that Content, in a separate agreement.

9.3 You understand that by using the Services you may be exposed to Content that you may find offensive, indecent or objectionable and that, in this respect, you use the Services at your own risk.

9.4 You agree that you are solely responsible for (and that IMU has no responsibility to you or to any third party for) any Content that you create, transmit or display while using the Services and for the consequences of your actions (including any loss or damage which IMU may suffer).

## **10. Proprietary rights**

10.1 You acknowledge and agree that IMU (or its licensors) owns all legal right, title and interest in and to the Services, including any intellectual property rights which subsist in the Services (whether those rights happen to be registered or not, and wherever in the world those rights may exist).

10.2 Unless you have agreed otherwise in writing with IMU, nothing in the Terms gives you a right to use any of IMU' trade names, trademarks, service marks, logos, domain names, and other distinctive brand features.

10.3 Other than the limited license set forth in Section 12, IMU acknowledges and agrees that it obtains no right, title or interest from you (or your licensors) under these Terms in or to any Content that you submit, post, transmit or display on, or through, the Services, including any intellectual property rights which subsist in that Content (whether those rights happen to be registered or not, and wherever in the world those rights may exist). Unless you have agreed otherwise in writing with IMU, you agree that you are responsible for protecting and enforcing those rights and that IMU has no obligation to do so on your behalf.

10.4 You agree that you shall not remove, obscure, or alter any proprietary rights notices (including copyright and trade mark notices) which may be affixed to or contained within the Services.

10.5 You agree that in using the Services, you will not use any trade mark, service mark, trade name, logo of any company or organization in a way that is likely or intended to cause confusion about the owner or authorized user of such marks, names or logos.

## **11. License from IMU**

11.1 IMU gives you a personal, worldwide, royalty-free, non-assignable and non-exclusive license to use the software provided to you by IMU as part of the Services (referred to as the “Software” below). This license is for the sole purpose of enabling you to use the Services provided by IMU, in the manner permitted by the Terms.

11.2 You may not (and you may not permit anyone else to) copy, modify, create a derivative work of, reverse engineer, decompile or otherwise attempt to extract the source code of the Software or any part thereof, unless this is expressly permitted or required by law, or unless you have been specifically told that you may do so by IMU, in writing.

11.3 Unless IMU has given you specific written permission to do so, you may not assign (or grant a sub-license of) your rights to use the Software, grant a security interest in or over your rights to use the Software, or otherwise transfer any part of your rights to use the Software.

## **12. Content license from you**

12.1 You retain copyright and any other rights you already hold in Content which you submit, post or display on or through the Services. By submitting, posting or displaying the content you give IMU a perpetual, irrevocable, worldwide, royalty-free, and non-exclusive license to publicly display and distribute any Content which you transmit, post or display on or through the Services. This license is for the sole purpose of enabling IMU to operate the Services in its normal course of business.

12.2 You understand that IMU, in performing the required technical steps to provide the Services to our users, may (a) transmit or distribute your Content over various public networks and in various media; and (b) make such changes to your Content as are necessary to conform and adapt that Content to the technical requirements of connecting networks, devices, services or media. You agree that this license shall permit IMU to take these actions.

12.3 You confirm and warrant to IMU that you have all the rights, power and authority necessary to grant the above license.

### **13. Software and equipment updates**

13.1 The Software which IMU uses may automatically be updated from time to time to improve, enhance and further develop the Services and may take the form of bug fixes, enhanced functions, new software modules and completely new versions. You agree to receive such updates (and permit IMU to deliver these to you) as part of your use of the Services.

13.2 IMU provides equipment (such as optical network terminals, home gateways and WiFi mesh devices, set-top boxes, remote controls, cables and splitters) and related software and firmware used at Subscribers' premises to deliver the Services. IMU retains ownership of such equipment. Subscribers shall not connect IMU's equipment to any computer, television or other device outside of their premises.

You acknowledge that use of the Service may at times require updates and/or changes to this equipment and/or related software or firmware. You will permit IMU and/or its agents reasonable access to Subscriber premises: (i) to repair, replace, upgrade or alter the equipment, including access to any inside home wiring and other equipment owned by Subscriber and used to access the service; (ii) to remove any IMU equipment from the premises upon termination of service (it being understood that some equipment will not be removed upon termination, and failure to remove equipment by IMU does not constitute abandonment); (iii) in its discretion to use for the provision of the Service any existing wiring, conduit and/or other devices installed upon the premises. Subscriber acknowledges that he or she will be solely responsible for any and all costs of installation.

### **14. Ending your relationship with IMU**

14.1 The Terms will continue to apply until terminated by either you or IMU as set out below.

14.2 If you want to terminate your legal agreement with IMU, you may do so by (a) notifying IMU at any time and (b) closing your accounts for all of the Services which you use and (c) returning any IMU-owned equipment to IMU's principal place of business. You acknowledge that billing for services will continue until all equipment owned by IMU has been returned to our office and any outstanding account balance is paid in full.

14.3 If you or IMU terminate this agreement, the rights and obligations under the Terms shall continue indefinitely after termination.

### **15. Exclusion of Warranties**

15.1 You understand and agree that your use of the services is at your sole risk and that the services are provided "as is" and "as available."

15.2 Nothing in these terms, including sections 15 and 16, shall exclude or limit IMU's warranty or liability for losses which may not be lawfully excluded or limited by applicable law. Only the limitations which are lawful in Iowa will apply to you and our liability will be limited to the maximum extent permitted by Iowa law.

15.3 IMU, its affiliates and its licensors does not represent or warrant that:

- A. Your use of the services will meet your requirements;
- B. The services will be uninterrupted, timely, secure or free from error;
- C. Any information obtained by you as a result of your use of the services will be accurate or reliable;
- D. Defects in the operation or functionality of any software provided to you as part of the service will be corrected.

15.4 Any material downloaded or otherwise obtained, whether intentionally or unintentionally, through the use of the service is at your own discretion and risk. You are solely responsible for any damage to your computer system or other device or loss of data that results from such material.

15.5 No advice or information, whether oral or written, obtained by you from IMU or through or from the Services shall create any warranty not expressly stated in the Terms.

15.6 IMU further expressly disclaims all warranties and conditions of any kind, whether express or implied, including but not limited to the implied warranties and conditions of merchantability, fitness for a particular purpose and non-infringement.

## **16. Limitation of Liability**

16.1 Subject to overall provision in paragraph 15.2 above, you understand and agree that IMU, its affiliates and licensors shall not be liable to you for:

- A. Any direct, indirect, incidental, special consequential or exemplary damages which may be incurred by you, however caused and under any theory of liability. This shall include, but is not limited to, any loss of profit (whether incurred directly or indirectly), any loss of goodwill or business reputation, any loss of data suffered, cost of procurement of substitute goods or services, or other intangible loss;
- B. Any loss or damage which may be incurred by you, including but not limited to loss or damage as a result of:
  - (i) Any reliance placed by you on the completeness, accuracy or existence of any advertising, or as a result of any relationship or transaction between you and any advertiser or sponsor whose advertising appears on the services;
  - (ii) Any changes which IMU may make to the services, or for any permanent or temporary cessation in the provision of the services (or any features within the services);
  - (iii) The deletion of, corruption of, or failure to store any content and other communications data maintained or transmitted by or through your use of the Services;
  - (iv) Your failure to provide IMU with accurate account information;

(v) Your failure to keep your password or account details secure and confidential.

(vi) Damage or loss incurred from virus, malware or any malicious or harmful content you may access through use of the Services.

16.2 The limitations on IMU' liability to you in paragraph 16.1 above shall apply whether or not IMU has been advised of or should have been aware of the possibility of any such losses arising.

16.3 You agree that the liability of IMU is limited to a refund of amounts prepaid for services which have not been delivered. Delivery of services is subject to the limitations set forth in item 15 of these Terms.

## **17. Copyright and trade mark policies**

17.1 It is the Utility's policy to respond to notices of alleged copyright infringement that comply with applicable international intellectual property law (including, in the United States, the Digital Millennium Copyright Act) and to terminate the accounts of repeat infringers. Specific information about Copyright and trade mark compliance may be found in IMU's Internet Acceptable Use Policy contained within this document.

## **18. Advertisements**

18.1 Some of the Services are supported by advertising revenue and may display advertisements and promotions.

18.2 The manner, mode and extent of advertising by IMU on the Services are subject to change without specific notice to you.

18.3 In consideration for IMU granting you access to and use of the Services, you agree that IMU may place such advertising on the Services.

## **19. Other content**

19.1 The Services may include hyperlinks or referrals to other web sites or content or resources. IMU has no control and makes no representations regarding any websites or resources provided by third parties.

19.2 You acknowledge and agree that IMU is not responsible for the availability of any websites or online resources, and does not endorse any advertising, products or other materials on or available from such any websites or resources.

19.3 You acknowledge and agree that IMU is not liable for any loss or damage which may be incurred by you as a result of the availability of external sites or resources, or as a result of any reliance placed by you on the completeness, accuracy or existence of any advertising, products or other materials on, or available from, such websites or resources.

## **20. Additional Provisions**

20.1 Sometimes when you use the Services, you may (as a result of, or through your use of the Services) use a service, download software or purchase goods which are provided by another person or company. Your use of these other services, software or goods may be subject to separate terms between you and the company or person concerned. If so, the Terms do not affect your legal relationship with these other companies or individuals.

20.2 Unless supplemented by a separate written agreement between you and IMU for use of the services, the Terms constitute the entire legal agreement between you and IMU; govern your use of the Services; and replace any prior agreements between you and IMU in relation to the Services.

20.3 You agree that IMU may provide you with notices, including those regarding changes to the Terms, by e-mail, U.S. Mail, ground delivery service or postings on the Services.

20.4 You agree that if IMU does not exercise or enforce any legal right or remedy which is contained in the Terms (or which IMU has the benefit of under any applicable law), such non-enforcement will not be taken as a waiver of IMU's rights, and those rights or remedies will still be available to IMU.

20.5 If any court of law with jurisdiction to decide on the matter rules that any provision of these Terms is invalid, then that provision will be removed from the Terms without affecting the rest of the Terms. The remaining provisions of the Terms will continue to be valid and enforceable.

20.6 You acknowledge and agree the Municipal Electric Utility and the Municipal Water Utility of the City of Indianola shall be third party beneficiaries to the Terms and shall be entitled to directly enforce, and rely upon, any provision of the Terms which confers a benefit on (or rights in favor of) them. Other than this, no other person or company shall be third party beneficiaries to the Terms.

20.7 The Terms, and your relationship with IMU under the Terms, shall be governed by the laws of Iowa without regard to its conflict of law provisions. You and IMU agree to submit to the exclusive jurisdiction of the courts located within the Iowa District Court in Warren County, Iowa to resolve any legal matter arising from the Terms. Notwithstanding this, you agree that IMU shall still be allowed to apply for injunctive remedies (or an equivalent type of urgent legal relief) in any jurisdiction.

## **21. Facilities Extension or Relocation Policy**

21.1 Estimated construction costs are calculated using average costs in accordance with good engineering practices and upon the following factors:

- Size, location and characteristics of the extension
- All other materials and accessories required to construct a line including: conduit, pedestals, fiber and fiber splices, and termination equipment.

The customer may be required to provide a financial advance in aid of all or a portion of the cost of construction. The customer may, with the consent of IMU and in accordance with IMU standards, offset a portion of the advance for construction cost by providing trenching and backfill for the underground fiber system. The customer is responsible for the trench and/or excavation being properly located within specified easements and/or rights-of-way. All relocation costs resulting from improperly located trenches shall be borne by the customer.

## 21.2 Communication System Extension Policy – Within Indianola City Limits

### Single Family Residential

IMU will extend facilities, at IMU's cost, to existing or newly-constructed homes located in existing platted areas within the City of Indianola, provided that IMU's fiber-to-the-premises system (FTTP) is near the premises. If in IMU's sole judgment unusual or extraordinary circumstances exist which make the provision of service at IMU's cost burdensome to the Utility (unusually high cost, or service is expected to be temporary), IMU reserves the right to require a construction payment by the customer. Activation fees, as administered at the time of connection, are applicable.

### Multifamily Dwelling Units (MDU)

IMU will extend facilities, at IMU's cost, to existing or newly constructed MDUs located in existing platted areas within the City of Indianola, provided that: a) IMU's fiber-to-the-premises system (FTTP) is near the premises and b) In IMU's sole judgment an adequate number of the individual units within the premise will purchase retail communication services from IMU.

If in IMU's sole judgment unusual or extraordinary circumstances exist which make the provision of service at IMU's cost burdensome to the Utility (unusually high cost, or service is expected to be temporary), IMU reserves the right to require a construction payment by the customer. Activation fees, as administered at the time of connection, are applicable.

### Commercial, Industrial, Governmental, Non-Profit, or Others

IMU will extend facilities, at IMU's cost up to \$3,500.00, to existing or newly-constructed properties located in existing platted areas within the City of Indianola, provided that: a) IMU's fiber-to-the-premises system (FTTP) is near the premises and b) the customer subscribes to IMU's business class service or greater. If the installation cost is estimated to be greater than \$3,500.00 the customer will be required to pay the lesser of:

- a. The actual installation cost (not to exceed the estimate) less \$3,500.00 or
- b. The actual installation cost (not to exceed the estimate) less three years of estimated data revenue (no cable TV revenue included).

If in IMU's sole judgment unusual or extraordinary circumstances exist which make the provision of service at IMU's cost burdensome to the Utility (unusually high cost, or service is expected to be temporary), IMU reserves the right to require an additional construction payment by the customer. Activation fees, as administered at the time of connection, are applicable.

### New Developments

IMU will extend facilities, at IMU's cost, to properties within newly-platted areas within the City of Indianola, provided that: a) IMU's fiber-to-the-premises system (FTTP) is near the property and b) In IMU's sole judgment an adequate number of customers within the developed area will purchase communication services from IMU.

If in IMU's sole judgment circumstances exist which make the provision of service at IMU's cost unduly risky or burdensome to the Utility (unusually high cost, or an unacceptable risk of limited customers) IMU reserves the right to require a refundable customer/developer advance for construction costs. In this case the policy as detailed in the section 21.3 below for outside City limits extension customer advances and refunds shall be followed.

Activation fees, as administered at the time of connection, are applicabl

### 21.3 Facility Relocations

In those cases where the relocation of Utility facilities is mutually beneficial, the cost may be shared on a basis agreeable to the customer or property owner and the Utility. Only authorized employees may remove, cut, raise or change any facilities belonging to the Utility. The customer or property owner shall reimburse the Utility for the cost of relocating its facilities under the following conditions:

- A. Structural changes in a building that will result in Utility facilities being damaged, inaccessible or unsafe.
- B. Modifications for the convenience of a customer or property owner, which in the judgment of the Utility, does not result in mutual benefits.

**IMU Regular Downstairs**

**9.A.**

**Meeting Date:** 09/24/2018

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**Information**

**Subject**

Progress report on Space Utilization of New Customer Service Building

**Information**

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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