

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY  
June 9, 2026 - Meeting Room B  
5:30 p.m.  
Indianola Public Library

Present: Library Director - Michele Patrick, Val Craven, Cyd Dyer, Sally Van Dorin, and Andy Brittingham.

**1. Call to Order**

*Andy called the meeting to order at 5:33.*

**2. Public Comment**

*No public comment.*

**3. Agenda Approval**

**MOTION:** *Val motioned to approve the agenda. Cyd seconded. Motion carried.*

**4. Minutes Approval**

- a. May 12, 2026 Meeting Minutes\*

**MOTION:** *Cyd motioned to approve the May 12 meeting minutes. Sally seconded. Motion carried.*

**5. Trustee Continuing Education**

- a. Trustee Handbook: Developing and Adopting Policies

*Andy noted that Michele does a great job keeping the board current with policies. They need to be reviewed every three years and Michele's approach allows the board to review related policies at the same time. She selects one area to do at each monthly board meeting.*

**6. Financial Reports**

- a. Approve Monthly Claims\*

**MOTION:** *Sally motioned to approve the monthly claims. Val seconded. Motion carried. Michele noted that Amazon is a large expense and might look large. They are used for ordering books now and offer competitive pricing for that service.*

- b. Review Financial Reports

*Finances are on target for the point in the year. There was a chiller repair expense in May when the air wasn't working.*

**7. Unfinished Business**

- a. Building Update

*Michele shared the dates and times for unveiling the concept designs for a new library and to solicit feedback.*

**June 10 - Special session for joint meeting between City Council and Warren County Supervisors.**

*6:00 p.m. at City Hall Chambers.*

*Library Board members are encouraged to attend.*

**July 9 - Library Board of Directors-Friends of the Library Directors Joint Meeting** - *Library Board Members will connect after the meeting as needed*

5:30 - Room B, Library

**July 13 - City Council Study Session**

6:00 - City Council Chambers, City Hall

**July 14 - July Library Board Meeting**

**July 15 - Public Open House**

4:00 - 6:00 p.m., Library

*Michele noted that plans are still being developed on where exactly the presentations will happen during this time period*

**8. New Business**

a. Policy Review: Continuing Education Policy

*Michele's recommendation is to remove the requirement for conference attendance. She will prioritize sending staff to conferences, when possible, but it's not feasible to guarantee these through a formal policy.*

**MOTION:** *Sally moved to approve remove the requirement for staff conference attendance and Cyd seconded the motion. It carried.*

**9. Reports**

a. Friends of the Library Report

*Sally reported that the Friends will be accepting the check for \$10,000 from the local 100 Women's group. They reached the decision to reserve the money for the new library. Michele noted that a member of the group shared how passionate many of the members were about supporting the library.*

b. Director's Report

*The Summer Bash on May 28 was once again a success. It was sponsored by the Friends and included large inflatables, lawn games and board games. The Big Red Radio was there for music and there were food trucks.*

*Children's Librarian Janis Comer visited all four elementary schools promoting the summer reading program and encouraging participation in programming throughout the summer.*

*The library's STEM kit collection added 15 language based kits for a total of 77 kits. They have been popular.*

c. Library Statistics

*Circulation is up at this time, with door count and program attendance somewhat down.*

**10. Agenda Items for Next Meeting**

*The Board discussed preparing for the Public Open House on July 15th, the evening after the Board meeting. By then the concept designs will have been presented to the Board, Friends and City Council.*

**10. Trustee Comments**

*No Trustee Comments*

**11. Adjourn**

*Motion to Adjourn by Andy at approximately 6:15.*