



PARKS AND RECREATION COMMISSION MEETING

June 10, 2026

6:00 PM

Activity Center

2204 W 2nd Ave, Indianola, IA

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Items**
 - A. Approve Agenda
 - B. Approve May 13, 2026 Minutes
- 5. Support Group Reports**
 - A. Trees Committee
 - B. Friends of IWC
- 6. Division Reports**
 - A. Parks Report
 1. McVay Trail Culvert and Trail Repair Project
 - B. Recreation Report
 - C. IWC
- 7. Public Consideration**
 - A. Old Business
 1. Recreation Service Changes
 - a. Activity Center Reduction in Hours
 - b. Program Reductions and/or Eliminations
 2. Credit Card Fees
 - B. New Business
 1. Request from HyVee to allow beer sales at Pickard Park for the Dismania Challenge Presented by TruBank August 7-9, 2026.
 2. IWC Lifeguard Wages
 3. Discussion regarding Pickard Park DGPT use during National Balloon Classic

8. **Commission Member Comments**
9. **Adjourn**



MEMORANDUM

To: Parks and Recreation Commission

From:

Date: June 10, 2026

Subject: Approve Agenda

Recommendation:

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission
From:
Date: June 10, 2026
Subject: Approve May 13, 2026 Minutes

Recommendation:

Attachments: 1. May 13, 2026 PR Commission Minutes

Indianola Park and Recreation Commission

May 13, 2026 Meeting Minutes – *Pending Commission Approval*

The Indianola Parks and Recreation Commission held a meeting on Wednesday, May 13, 2026 at 6:00 pm at The Indianola Activity Center. Commission Members present were:

Mike Baethke
Randy Bickham
Glen Cowan
Matt Garrett

Also present were:

Doug Bylund, Chief of Culture and Recreation
Jake Meshke, City Manager

Public Consideration/Correspondence

Consent Items:

A motion was made by Baethke and a 2nd from Garrett to approve the consent items as follows, motion carried 4-0.

Approve Agenda
Approve April 8, 2026 Minutes

Support Group Reports

Tree Committee: No report

Friends of IWC: Baethke submitted a written report.

Division Reports

- Parks:
 - Planting is underway for Buxton Park, Sesquicentennial Park, the Square and other beautification areas.
 - The McVay Trail Project is tentatively planned for the end of May with Krichau Land Management performing the work.
 - The Maxmillion's Muddy Puddles Foundation presented to City Council on May 11. Direction was given to have their committee work with the Commission on a potential location, the operation system and the estimated costs.
 - Bylund presented the 10 year proposed Capital Improvement Plan for Parks, Recreation and the IWC. This will be presented to the City Council at a future Council Meeting.
- Recreation:

- The Live Healthy Iowa Youth Track Meet was held on Wednesday, May 6 with 285 registered children ages 2-14.
- Staff has been working to determine a leak at the Veteran’s Memorial Aquatic Center.
- P&R to IWC Transition meetings continue. Activity Center hours and program reductions will be presented to the Commission at the June 10 meeting.
- IWC Report:
 - May 8 was proclaimed Provider Appreciation Day by the Mayor – Thanks to all our staff in Learn & Play.
 - Casey Garcia has resigned her position effective May 14. Afton Bradley will be moving into the combined role as Aquatics Coordinator for the outdoor pool and the IWC pools on May 15.
 - Sea Turtles will be starting summer swim practices later this month.
 - The Council approved a \$200,000 transfer to the IWC operations fund 680. This was to bring the fund balance close to \$0 as we begin the FY27 budget.
 - Many lights were replaced in the Gym and under the walking track in mid-April. The members have noticed and appreciate the brighter atmosphere.

Public Consideration

- Old Business
 - Parkland Dedication Ordinance: Revisions to the Ordinance were presented following review by the Planning and Zoning Commission. A motion was made by Garrett with a 2nd from Cowan to recommend the ordinance changes as written. Motion carried 4-0.
 - The DeNelsky Park Singletrack Trail Concept Plan was presented. This potential concept could be used by the bicycle group interested in bringing this to Indianola. This will be considered as a potential donation to the City and need to follow the new Donation Policy, currently in the review and development process.
- New Business
 - City Manager, Jake Meshke presented a draft review of a new City Donation Policy. A motion was made by Baethke with a 2nd from Cowan to recommend the City Council adopt the Donation Policy. Motion carried 4-0.
 - City Manager, Jake Meshke presented a draft review of a new City Naming Rights Policy. A motion was made by Cowan with a 2nd from Garrett to recommend the City Council adopt the Naming Rights Policy. Motion carried 4-0.
 - Ride Safe ‘n Smart Marketing Campaign. The City is collaborating with other metro communities on this campaign for communication efforts to educate the public on safe use of bicycles, e-bikes, e-scooters and other powered micromobility devices. The first messages have focused on 6 simple ways for safe riding and locations and times people are allowed to ride their devices.
 - Discussion was held regarding Credit Card and Convenience Fees. Bylund shared that staff will be working towards creating a consistent policy of these fees with our software vendor. The Commission raised concern over the fees for youth or higher priced programs or rentals while staff is proposing a consistent percentage for all credit and debit card transactions.

Commission Member Comments

Next Meeting

Wednesday, June 10, 2026: 6:00 p.m. Activity Center

It was moved by Garrett and seconded by Cowan to adjourn at 7:47 pm. Motion Carried 4-0



To: Indianola Parks & Rec. Commission

Fr: Doug Bylund

Re: Friends of the Indianola Wellness Campus – Thursday, June 4, 2026

Committee Reports:

- Financial – IWC Current Balance – \$21,394.69
- Programs & Impact – Reviewed a list created for requested member improvements and the status of each item. Some were identified to be purchased or repaired with City Funds.
- Outreach & Engagement – Evaluating activities to make an impact on the Community and draw attention to the Friends. Considering some of the Special Events that Parks and Recreation will no longer be coordinating.
- Fundraising Development Committee – Working towards creating a goal amount for the next annual campaign year.
- Indianola Community Foundation – Will not meet until August 2026
-
- IWC Updates:
 - All 3rd Party payer agreements have ended. Silver Sneakers was ended on May 31. 75% of those members converted to a regular membership.
 - Total membership is down, but revenue for January through May has increased.
- Web Store:
 -
- Prairie Meadows Grant Application – Grants are still in the review phase. Information about application may be available in June 2026.

➤ Next Meeting – July 2nd, 5:30 p.m.



MEMORANDUM

To: Parks and Recreation Commission

From:

Date: June 10, 2026

Subject: Parks Report

Recommendation:

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission
From:
Date: June 10, 2026
Subject: McVay Trail Culvert and Trail Repair Project

Recommendation: The trail was closed for construction on Friday, June 5. The project could take up to 4 weeks to complete. Signs were posted at 3 trail entrances as well as social media one week prior to the closure.

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission

From:

Date: June 10, 2026

Subject: Recreation Report

Recommendation:

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission

From:

Date: June 10, 2026

Subject: IWC

Recommendation:

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission
From:
Date: June 10, 2026
Subject: Old Business

Recommendation:

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission

From:

Date: June 10, 2026

Subject: Recreation Service Changes

Recommendation:

Attachments: 1. Indianola Parks and Recreation FY27 Operations Modifications

Implement Phone Tree for incoming phone calls

Activity Center Operations

- Reduce Open Hours to weekdays 8:00 a.m. to 3:00 p.m.
- Close Activity Center Exercise Room.
- Implement keyless access to building for rentals and programs by August 2026.
- Activity Center Office Staff Hours reduced to 10:00 am – 2:00 p.m. during Jamie's maternity leave.

Recreation Programs Reductions

These programs will no longer be offered or coordinated by Parks and Recreation Staff. They may be transitioned to other Community Partners.

- Children's Costume Party
- Family Flashlight Easter Egg Hunt
- Daddy/Daughter Dance
- Outdoor Drive-In Movies
- Greatest Mom & Dad Essays
- Farewell to Summer Pool Party
- Cardboard Boat Races
- Tea Party
- Junior Fire Academy
- Parent/Child Magic Class
- Fall Festival
- Live Healthy Iowa Track Meet
- Dance Camp
- Senior Trips
- Indoor Playdate
- The Zone Middle School After School Program (For school year 2026-27)
- Indianola Community School Gym Reductions

Indianola Wellness Campus

- Reduction of Front Desk/Building Coverage to one assigned staff member during current hours.
- Move membership and building software into ActiveNet by September 1.
- Implement door access system to expand “after hours” availability of gym, walking track and equipment.
- Installation of more security cameras.
- Creating monthly schedules for pool schedules on the website and on flyers.
- Evaluating moving to a streamlined online calendar for facility schedules consistent with all city recreation and park facilities.
- Utilization of Texting service for facility schedule changes.



MEMORANDUM

To: Parks and Recreation Commission
From:
Date: June 10, 2026
Subject: Activity Center Reduction in Hours

Recommendation:

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission
From:
Date: June 10, 2026
Subject: Program Reductions and/or Eliminations

Recommendation:

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission

From:

Date: June 10, 2026

Subject: Credit Card Fees

Recommendation: After consultation with our software vendor, ActiveNet, staff proposes passing the 3.5% Convenience Fees onto each transaction that involves credit or debit cards. This implementation would coincide with the software conversion and access changes and be communicated at least 30 days prior to implementation.

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission

From:

Date: June 10, 2026

Subject: New Business

Recommendation:

Attachments: None



MEMORANDUM

To: Parks and Recreation Commission
From:
Date: June 10, 2026
Subject: Request from HyVee to allow beer sales at Pickard Park for the Dismania Challenge Presented by TruBank August 7-9, 2026.

Recommendation:

Attachments: 1. 2026 HyVee Request for Suspension of Enforcement at Discmania Challenge

June 1, 2026

Indianola Parks and Recreation Commission
2204 W. Second Ave.
Indianola, IA 50125

Dear Commissioners:

The Indianola HyVee has again been named the official food and beverage vendor for the Discmania Challenge presented by TruBank Disc Golf Tournament. This event is a Disc Golf Pro Tour (DGPT) Elite Series tournament being held August 7-9, 2026 at Pickard Park. Admission to the tournament are obtained through the DGPT website and range from \$10 for Single-Day General Admission to \$500 for a complete tournament VIP package. HyVee plans to sell concessions (including alcohol) during the tournament August 7-9. Entrance to the park will only be allowed with a tournament event pass. HyVee has applied for a Temporary Special Class C Liquor Permit with Outdoor & Sunday Service for the tournament at Pickard Park. HyVee will ID to ensure those purchasing beer are 21+ years of age. Also HyVee will be using wristbands so spectators of age can easily be identified in a crowd. HyVee will have a temporary food permit with the state & will have a certificate of insurance for the event.

I hope HyVee proved over the past few years that we are a responsible concessionaire that follows all Iowa public health guidelines and Indianola Municipal Codes. HyVee kindly requests the Commission approval of our request to temporarily suspend enforcement of Indianola Code Section 47.01(11) for the Discmania Challenge presented by TruBank on the times specified above on August 7-9, 2026 at Pickard Park.

Sincerely,

Nate Fehl: ✉ nfehl@hy-vee.com
District Director
HyVee Indianola
☎ 515-402-3881 (cell)



MEMORANDUM

To: Parks and Recreation Commission
From:
Date: June 10, 2026
Subject: IWC Lifeguard Wages

Recommendation: Staff recommends aligning all lifeguard and swim lesson instructor wages with the Aquatic Center Wage scale. This will create uniformity among all lifeguards and eliminate a concern of guarding at the IWC.

Attachments: 1. Lifeguard Wage Alignment proposal June 2026

Staff proposes aligning all IWC Lifeguards and Swim Instructors to the Aquatic

| Aquatic Center | Starting Wage effective 3/13/2023 | Year 2+ |
|------------------------------|--|----------------|
| Pool Manager | \$15.00 | .50/yr |
| Pool Manager - LGI Certified | \$15.50 | .50/yr |
| Lifeguard 1 - LG Certified | \$12.00 | .50/yr |
| Lifeguard 2 - WSI Certified | \$12.75 | .50/yr |
| Lifeguard 3 - LGI Certified | \$13.50 | .50/yr |

| Current IWC | Minimum | Mid-Range | Maximum |
|--------------------------------|----------------|------------------|----------------|
| Lifeguard PT | \$11.00 | \$13.13 | \$15.25 |
| Swim Instructor: Certified | \$12.50 | \$13.50 | \$14.50 |
| Swim Instructor: Not-Certified | \$11.00 | \$12.00 | \$13.00 |

Center Wage Scale effective July 1,

| Approved COLA % |
|----------------------------|
| 2.80% |
| 2.80% |
| 2.80% |



MEMORANDUM

To: Parks and Recreation Commission
From:
Date: June 10, 2026
Subject: Discussion regarding Pickard Park DGPT use during National Balloon Classic

Recommendation:

Attachments: None