



CITY OF INDIANOLA COUNCIL MEETING

May 18, 2026

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. EMS Commendation Awards**
 - A. Life Saving Award Commendation Recommendation
- 5. Public Comment**
- 6. Consent Agenda**
 - A. Approval of Agenda
 - B. Approval of Claims
 - C. Approval of Minutes of the prior meetings
 - D. Setting dates for future public hearings
 1. Resolution setting a public hearing for June 1, 2026, at 6:00 PM, and referring a rezoning application for Kentucky Ridge Commercial Plat 1 to the Planning and Zoning Commission.
 - E. Approval of Applications
 1. Consideration of the approval of a liquor license renewal for Walgreens #05943.
 2. Consideration of the issuance of a refuse hauling permit renewal to Waste Connections of Iowa.
 3. Consideration of the approval of a temporary liquor license service area amendment for West Hill Brewing Company for special events in 2026.
 - F. Second consideration of an ordinance amending Chapter 99, sewer service charges.
 - G. Approval of Urban Revitalization Designations
 - H. Resolution approving salaries.
- 7. Council Reports**
 - A. Council Committee Reports

B. Receive and file the April 2026 Treasurer's Report.

8. Mayor's Report

A. Community Update

B. National Public Works Week Proclamation

9. Public Consideration

A. Old Business

1. Well Built Homes Property

a. Public hearing regarding a rezoning application for Well Built Homes Property.

b. First consideration of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the A-1 Agricultural/Open Space district to the R-1 Single-Family Residential Detached zoning district (Well Built Homes Property).

2. Strike the public hearing for a complaint filed on D & M Liquor for tobacco sales permit violations and accept the acknowledgment/settlement agreement for cigarette civil penalty for violation of Iowa Code 453A.2.

3. Strike the Public hearing for a complaint filed on Casey's General Store #3512 (Trailridge) for tobacco sales permit violations and accept the acknowledgment/settlement agreement for cigarette civil penalty for violation of Iowa Code 453A.2.

B. New Business

1. Discussion and direction on an amendment to Chapter 122, Peddlers, Solicitors and Transient Merchants.

2. Discussion and direction regarding a Traffic Impact Study Policy.

3. Discussion and direction regarding Council Policy on appointments to City boards and commissions.

10. Other Business

A. City Manager's Report - Jacob Meshke

B. Discussion and action regarding future agenda items.

C. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

D. City Manager Performance Evaluation

E. Any action necessitated by the closed session.

11. Adjourn

12. Exempt Session



FIRE DEPARTMENT

Memorandum

To: Mayor Richardson & City Manager Jacob Meshke

From: Aaron Hurt, Fire Chief

Date: March 31, 2026

Subject: Life Saving Award Commendation

On Sunday, March 1, 2026, Captain Austin Van Wyk, Paramedic David McCurdy, and EMT Jadra King responded to a medical incident and assumed care of a patient requiring transport. While en route to the hospital, the patient experienced a sudden cardiac arrest.

Through rapid recognition of the patient's deterioration and immediate, decisive action, the crew initiated advanced life-saving measures without delay. Their coordinated efforts, clinical skill, and composure under pressure resulted in the successful resuscitation and survival of the patient.

On March 30, 2026, the Fire Chief received a letter from the patient expressing sincere gratitude and attesting to the exceptional care provided. The patient specifically credited the crew's swift actions and professionalism as instrumental in saving their life.

The actions of Captain Van Wyk, Paramedic McCurdy, and EMT King exemplify the highest standards of the fire and emergency medical services profession. Their commitment to excellence, teamwork, and dedication to the preservation of life reflect great credit upon themselves, their department, and the community they serve.

For their outstanding performance and life-saving actions, it is with great pride that we award the Life Saving Award to Captain Austin Van Wyk, Paramedic David McCurdy, and EMT Jadra King.



— FIRE DEPARTMENT —

Respectfully,

Aaron Hurt

Fire Chief

Indianola Fire Department





MEMORANDUM

To: Mayor and City Council
From:
Date: May 18, 2026
Subject: Approval of Claims

Introduction: The claims report for Council approval totals \$269,130.07.

Recommendation: Staff recommends approval of all claims.

Attachments: 1. Expense Approval Report 05182026 Pkt



APPROVAL OF BILLS - CITY

Josh Rabe, City Council

Ron Dalby, City Council

Steve Armstrong, City Council

Tiffany Davis, City Council

Mellisa Sones, City Council

Bob Lane, City Council

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: ACCO UNLIMITED CORP.			
Fund: 001 - General			
Department: 4500 - Pool (Memorial)			
ACCO UNLIMITED CORP.	PARTS FOR STENNER POOL PUMPS	04/30/2026	620.32
			Department 4500 - Pool (Memorial) Total: 620.32
			Fund 001 - General Total: 620.32
Purchased From Vendor ACCO UNLIMITED CORP. Total:			620.32
 Purchased From Vendor: ACE HARDWARE			
Fund: 001 - General			
Department: 1500 - Fire			
ACE HARDWARE	CABLE TIE	05/04/2026	8.59
			Department 1500 - Fire Total: 8.59
Department: 4300 - Parks			
ACE HARDWARE	NUT - PICKARD DRINKING FOUNTAIN	04/27/2026	0.99
ACE HARDWARE	SUPPLY LINE, NIPPLE - PICKARD WATER FOUNTAIN	04/28/2026	19.97
ACE HARDWARE	PLANT FOOD	04/30/2026	21.99
ACE HARDWARE	HOSE, WALL PLATE	04/30/2026	13.14
ACE HARDWARE	LANDSCAPE SUPPLIES	05/11/2026	8.59
			Department 4300 - Parks Total: 64.68
Department: 4500 - Pool (Memorial)			
ACE HARDWARE	VMAC - BUCKET, PLIERS, CABLETIES	04/28/2026	58.75
ACE HARDWARE	VMAC - VALVE KEY, CABLE TIES	05/02/2026	32.57
ACE HARDWARE	CAULK FOR GUTTER - VMAC	05/04/2026	95.88
ACE HARDWARE	VMAC - HAND TOOLS, DUCT TAPE	05/06/2026	44.17

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
ACE HARDWARE	CAPS FOR RETURN JETS - VMAC	05/11/2026	9.98
Department 4500 - Pool (Memorial) Total:			241.35
Department: 6220 - Facilities			
ACE HARDWARE	SAWZALL BLADES - STOCK	05/11/2026	39.98
Department 6220 - Facilities Total:			39.98
Fund 001 - General Total:			354.60
Fund: 610 - Sewer Fund			
Department: 8350 - Sewer Plant			
ACE HARDWARE	BUSH, PLUG, CLAMP	05/01/2026	47.56
Department 8350 - Sewer Plant Total:			47.56
Fund 610 - Sewer Fund Total:			47.56
Purchased From Vendor ACE HARDWARE Total:			402.16
Purchased From Vendor: AGRILAND FS INC			
Fund: 001 - General			
Department: 4300 - Parks			
AGRILAND FS INC	LP GAS	04/08/2026	1,072.72
AGRILAND FS INC	TRIPLET, CIDE-KICK	04/20/2026	114.90
AGRILAND FS INC	FUEL DISTRIBUTION	04/30/2026	1,873.62
AGRILAND FS INC	ROUND UP QUICK PRO, PREMIUM 93/7 MIX	05/08/2026	518.26
Department 4300 - Parks Total:			3,579.50
Fund 001 - General Total:			3,579.50
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
AGRILAND FS INC	FUEL DISTRIBUTION	05/01/2026	4,804.66
Department 2100 - Streets and Debt Service Fund Total:			4,804.66
Fund 110 - Road Use Tax Fund Total:			4,804.66
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
AGRILAND FS INC	FUEL DISTRIBUTION	05/01/2026	526.17
Department 8300 - Sewer Total:			526.17
Fund 610 - Sewer Fund Total:			526.17
Purchased From Vendor AGRILAND FS INC Total:			8,910.33
Purchased From Vendor: AGSOURCE COOPERATIVE SERVICES			
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
AGSOURCE COOPERATIVE SERVICES	INSPECTIONS/TESTING FOR POOLS	04/28/2026	44.50
Department 8700 - Wellness Campus Total:			44.50
Fund 680 - Wellness Campus Fund Total:			44.50
Purchased From Vendor AGSOURCE COOPERATIVE SERVICES Total:			44.50
Purchased From Vendor: AMAZON CAPITAL SERVICES			
Fund: 001 - General			
Department: 1100 - Police			
AMAZON CAPITAL SERVICES	THERMAL PAPER	04/30/2026	339.50
Department 1100 - Police Total:			339.50
Department: 4100 - Library			
AMAZON CAPITAL SERVICES	CIR ITEMS	04/09/2026	-24.00
AMAZON CAPITAL SERVICES	SHELF CLIP LABEL HOLDER	04/20/2026	-33.99
AMAZON CAPITAL SERVICES	CIR ITEMS	05/01/2026	-0.33
AMAZON CAPITAL SERVICES	CIR ITEMS	05/01/2026	-41.59
AMAZON CAPITAL SERVICES	Pry Bar Tool	05/01/2026	14.10
AMAZON CAPITAL SERVICES	BOOKS	05/01/2026	2,911.62

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
AMAZON CAPITAL SERVICES	Library of Things, puzzles, and board games items	05/01/2026	215.03
AMAZON CAPITAL SERVICES	Office supplies	05/01/2026	810.12
AMAZON CAPITAL SERVICES	Covering, repair, and special use supplies	05/01/2026	316.73
AMAZON CAPITAL SERVICES	Program supplies	05/01/2026	423.20
AMAZON CAPITAL SERVICES	CIR ITEMS	05/01/2026	-13.07
AMAZON CAPITAL SERVICES	DVD	05/01/2026	-0.01
AMAZON CAPITAL SERVICES	CIR ITEMS	05/01/2026	-0.91
AMAZON CAPITAL SERVICES	CIR ITEMS	05/06/2026	-30.50
Department 4100 - Library Total:			4,546.40
Department: 4200 - Park & Rec Administration			
AMAZON CAPITAL SERVICES	ACTIVITY CENTER SUPPLIES, BATTERIES	05/04/2026	177.62
Department 4200 - Park & Rec Administration Total:			177.62
Department: 4300 - Parks			
AMAZON CAPITAL SERVICES	LINERS FOR HANGING BASKETS	05/01/2026	649.90
AMAZON CAPITAL SERVICES	GARDEN GLOVES, BLOCKS,GUTTER WAND, INSECTICIDE	05/07/2026	144.26
AMAZON CAPITAL SERVICES	ROUNDUP WAND, INSECT CONTROL	05/08/2026	111.35
Department 4300 - Parks Total:			905.51
Fund 001 - General Total:			5,969.03
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
AMAZON CAPITAL SERVICES	ENDOSCOPE CAMERA W/LIGHT- SEWER CAMERA	05/11/2026	37.76
AMAZON CAPITAL SERVICES	GRACO CABLE GUN	05/11/2026	68.68
Department 2100 - Streets and Debt Service Fund Total:			106.44
Fund 110 - Road Use Tax Fund Total:			106.44
Fund: 141 - Library Special Revenue			
Department: 4100 - Library			
AMAZON CAPITAL SERVICES	Memorial fund purchases	05/01/2026	16.49
AMAZON CAPITAL SERVICES	IPL Friends summer purchases	05/01/2026	1,093.40
AMAZON CAPITAL SERVICES	IPL Friends general purchases	05/01/2026	226.16
AMAZON CAPITAL SERVICES	Enrich Iowa purchases	05/01/2026	745.77
Department 4100 - Library Total:			2,081.82
Fund 141 - Library Special Revenue Total:			2,081.82
Purchased From Vendor AMAZON CAPITAL SERVICES Total:			8,157.29
Purchased From Vendor: AUBERT'S TOWING			
Fund: 001 - General			
Department: 1100 - Police			
AUBERT'S TOWING	TOWING (ABANDONE...	04/17/2026	220.00
Department 1100 - Police Total:			220.00
Fund 001 - General Total:			220.00
Purchased From Vendor AUBERT'S TOWING Total:			220.00
Purchased From Vendor: BANKERS TRUST COMPANY			
Fund: 001 - General			
Department: 6500 - General Govt and Buildings			
BANKERS TRUST COMPANY	INVESTMENT ACCOUNT FEE FY 26 3RD QTR	04/12/2026	5,668.15
Department 6500 - General Govt and Buildings Total:			5,668.15
Fund 001 - General Total:			5,668.15
Purchased From Vendor BANKERS TRUST COMPANY Total:			5,668.15

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: BOEGE, LISA			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
BOEGE, LISA	4TH - 6TH YTH SB OFFICIAL	05/01/2026	70.00
BOEGE, LISA	4TH-6TH YTH SB OFFICIAL	05/11/2026	70.00
Department 4200 - Park & Rec Administration Total:			140.00
Fund 001 - General Total:			140.00
Purchased From Vendor BOEGE, LISA Total:			140.00
Purchased From Vendor: BOUND TREE MEDICAL LLC			
Fund: 001 - General			
Department: 1600 - Ambulance			
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES	04/30/2026	116.56
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES	05/01/2026	806.50
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES	05/05/2026	292.06
Department 1600 - Ambulance Total:			1,215.12
Fund 001 - General Total:			1,215.12
Purchased From Vendor BOUND TREE MEDICAL LLC Total:			1,215.12
Purchased From Vendor: BRICK GENTRY P.C.			
Fund: 001 - General			
Department: 1100 - Police			
BRICK GENTRY P.C.	LEGAL SERVICE FEES	04/25/2026	640.00
BRICK GENTRY P.C.	LEGAL SERVICE FEES	04/25/2026	1,717.50
Department 1100 - Police Total:			2,357.50
Department: 1500 - Fire			
BRICK GENTRY P.C.	LEGAL SERVICE FEES	04/25/2026	5,070.00
Department 1500 - Fire Total:			5,070.00
Department: 1700 - Community Development			
BRICK GENTRY P.C.	LEGAL SERVICE FEES-NUISANCE ABATEMENT ISSUES	04/25/2026	3,248.75
BRICK GENTRY P.C.	LEGAL SERVICE FEES COMM DEV	04/25/2026	960.00
Department 1700 - Community Development Total:			4,208.75
Department: 4100 - Library			
BRICK GENTRY P.C.	LEGAL SERVICES FEE	03/25/2026	60.00
Department 4100 - Library Total:			60.00
Department: 4200 - Park & Rec Administration			
BRICK GENTRY P.C.	LEGAL SERVICE FEES P&R	04/25/2026	100.00
Department 4200 - Park & Rec Administration Total:			100.00
Department: 6250 - Human Resources			
BRICK GENTRY P.C.	LEGAL SERVICE FEES	04/25/2026	280.00
Department 6250 - Human Resources Total:			280.00
Department: 6500 - General Govt and Buildings			
BRICK GENTRY P.C.	LEGAL SERVICE FEES GENERAL	04/25/2026	5,360.00
Department 6500 - General Govt and Buildings Total:			5,360.00
Fund 001 - General Total:			17,436.25
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
BRICK GENTRY P.C.	LEGAL SERVICE FEES STREETS	04/25/2026	440.00
Department 2100 - Streets and Debt Service Fund Total:			440.00
Fund 110 - Road Use Tax Fund Total:			440.00

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
BRICK GENTRY P.C.	LEGAL SERVICE FEES SEWER	04/25/2026	340.00
			340.00
Department 8300 - Sewer Total:			340.00
Fund 610 - Sewer Fund Total:			340.00
Purchased From Vendor BRICK GENTRY P.C. Total:			18,216.25
 Purchased From Vendor: BROWN EQUIPMENT			
Fund: 001 - General			
Department: 4300 - Parks			
BROWN EQUIPMENT	BELT	04/28/2026	90.10
BROWN EQUIPMENT	SERVICE KIT, BOLTS. WASHERS, BLADES	05/11/2026	335.50
			425.60
Department 4300 - Parks Total:			425.60
Fund 001 - General Total:			425.60
Purchased From Vendor BROWN EQUIPMENT Total:			425.60
 Purchased From Vendor: CDW GOVERNMENT INC			
Fund: 001 - General			
Department: 6210 - Info & Tech			
CDW GOVERNMENT INC	ABSOLUTE SEC ACCESS EDGE	04/29/2026	4,712.00
CDW GOVERNMENT INC	MS EA EXCH ONLINE PLAN	05/08/2026	2,558.16
			7,270.16
Department 6210 - Info & Tech Total:			7,270.16
Fund 001 - General Total:			7,270.16
Purchased From Vendor CDW GOVERNMENT INC Total:			7,270.16
 Purchased From Vendor: CENTRAL IOWA FASTENERS			
Fund: 001 - General			
Department: 4300 - Parks			
CENTRAL IOWA FASTENERS	DISINFECTANT CLEANER	05/07/2026	92.00
			92.00
Department 4300 - Parks Total:			92.00
Department: 4500 - Pool (Memorial)			
CENTRAL IOWA FASTENERS	POOL CLEANING SUPPLIES - VMAC	05/07/2026	1,075.78
			1,075.78
Department 4500 - Pool (Memorial) Total:			1,075.78
Fund 001 - General Total:			1,167.78
Purchased From Vendor CENTRAL IOWA FASTENERS Total:			1,167.78
 Purchased From Vendor: CENTRAL IOWA PEST CONTROL SRVCS			
Fund: 001 - General			
Department: 6500 - General Govt and Buildings			
CENTRAL IOWA PEST CONTROL SRVCS	CH PEST CONTROL	04/29/2026	195.00
			195.00
Department 6500 - General Govt and Buildings Total:			195.00
Fund 001 - General Total:			195.00
 Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
CENTRAL IOWA PEST CONTROL SRVCS	PEST CONTROL	04/29/2026	495.00
			495.00
Department 8300 - Sewer Total:			495.00
Department: 8350 - Sewer Plant			
CENTRAL IOWA PEST CONTROL SRVCS	PEST CONTROL SOUTH WATER PLANT	04/29/2026	65.00
			65.00
Department 8350 - Sewer Plant Total:			65.00
Fund 610 - Sewer Fund Total:			560.00
Purchased From Vendor CENTRAL IOWA PEST CONTROL SRVCS Total:			755.00

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: CINTAS CORPORATION			
Fund: 001 - General			
Department: 4300 - Parks			
CINTAS CORPORATION	PERSONAL PROTECTIVE EQUIPMENT	04/29/2026	17.68
			Department 4300 - Parks Total: 17.68
			Fund 001 - General Total: 17.68
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
CINTAS CORPORATION	CABINET CHECK, SUPPLIES	04/29/2026	122.58
CINTAS CORPORATION	MISC CONTRACTUAL	04/30/2026	234.00
			Department 8300 - Sewer Total: 356.58
			Fund 610 - Sewer Fund Total: 356.58
Purchased From Vendor CINTAS CORPORATION Total:			374.26
Purchased From Vendor: CIRCLE B CASHWAY			
Fund: 001 - General			
Department: 4300 - Parks			
CIRCLE B CASHWAY	KWIKRETE CONCRETE	05/06/2026	75.04
			Department 4300 - Parks Total: 75.04
			Fund 001 - General Total: 75.04
Purchased From Vendor CIRCLE B CASHWAY Total:			75.04
Purchased From Vendor: CITY SUPPLY CORPORATION			
Fund: 001 - General			
Department: 4500 - Pool (Memorial)			
CITY SUPPLY CORPORATION	VMAC METERING FAUCET	04/29/2026	826.91
CITY SUPPLY CORPORATION	PARTS FOR POOL	04/30/2026	14.59
			Department 4500 - Pool (Memorial) Total: 841.50
			Fund 001 - General Total: 841.50
Purchased From Vendor CITY SUPPLY CORPORATION Total:			841.50
Purchased From Vendor: CIVICPLUS LLC			
Fund: 001 - General			
Department: 6210 - Info & Tech			
CIVICPLUS LLC	AGENDA & MEETING MGMT	07/01/2026	6,253.54
			Department 6210 - Info & Tech Total: 6,253.54
			Fund 001 - General Total: 6,253.54
Purchased From Vendor CIVICPLUS LLC Total:			6,253.54
Purchased From Vendor: CLEANING CONNECTION, INC			
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
CLEANING CONNECTION, INC	MAY CLEANING	05/01/2026	3,970.00
			Department 8700 - Wellness Campus Total: 3,970.00
			Fund 680 - Wellness Campus Fund Total: 3,970.00
Purchased From Vendor CLEANING CONNECTION, INC Total:			3,970.00
Purchased From Vendor: CNM OUTDOOR EQUIPMENT			
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
CNM OUTDOOR EQUIPMENT	FUEL PUMP & SHOP SUPPLIES	05/04/2026	40.99
			Department 2100 - Streets and Debt Service Fund Total: 40.99
			Fund 110 - Road Use Tax Fund Total: 40.99
Purchased From Vendor CNM OUTDOOR EQUIPMENT Total:			40.99

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: COMPLETE CARPET CARE INC			
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
COMPLETE CARPET CARE INC	JANUARY LEARN & PLAY CARPET CLEANING	01/17/2026	170.00
			Department 8700 - Wellness Campus Total: 170.00
			Fund 680 - Wellness Campus Fund Total: 170.00
Purchased From Vendor COMPLETE CARPET CARE INC Total:			170.00
Purchased From Vendor: CONCRETE POLYFIX INC			
Fund: 001 - General			
Department: 4300 - Parks			
CONCRETE POLYFIX INC	CONCRETE SECTION AT PICKARD & MCVAY TRAILHEAD	04/29/2026	900.00
			Department 4300 - Parks Total: 900.00
			Fund 001 - General Total: 900.00
Purchased From Vendor CONCRETE POLYFIX INC Total:			900.00
Purchased From Vendor: CORE-MARK MIDCONTINENT INC			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
CORE-MARK MIDCONTINENT INC	PICKARD CONCESSIONS	05/05/2026	1,509.41
			Department 4200 - Park & Rec Administration Total: 1,509.41
			Fund 001 - General Total: 1,509.41
Purchased From Vendor CORE-MARK MIDCONTINENT INC Total:			1,509.41
Purchased From Vendor: DEMCO EDUCATIONAL CORP			
Fund: 001 - General			
Department: 4100 - Library			
DEMCO EDUCATIONAL CORP	MATERIALS/SUPPLIES	04/24/2026	1,189.38
DEMCO EDUCATIONAL CORP	EASY BIND REPAIR TAPE	04/27/2026	92.46
			Department 4100 - Library Total: 1,281.84
			Fund 001 - General Total: 1,281.84
Fund: 141 - Library Special Revenue			
Department: 4100 - Library			
DEMCO EDUCATIONAL CORP	COLORSCAPE SQUARE OPAC	04/17/2026	1,993.76
			Department 4100 - Library Total: 1,993.76
			Fund 141 - Library Special Revenue Total: 1,993.76
Purchased From Vendor DEMCO EDUCATIONAL CORP Total:			3,275.60
Purchased From Vendor: DOSS, GAVIN			
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
DOSS, GAVIN	LIFEGUARD CERTIFICATION	05/08/2026	250.00
			Department 8700 - Wellness Campus Total: 250.00
			Fund 680 - Wellness Campus Fund Total: 250.00
Purchased From Vendor DOSS, GAVIN Total:			250.00
Purchased From Vendor: DUST PROS JANITORIAL			
Fund: 001 - General			
Department: 4100 - Library			
DUST PROS JANITORIAL	JANITORIAL SERVICES	05/01/2026	1,500.00
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	05/01/2026	137.50
			Department 4100 - Library Total: 1,637.50
Department: 4200 - Park & Rec Administration			
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	04/30/2026	103.50
			Department 4200 - Park & Rec Administration Total: 103.50

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Department: 6500 - General Govt and Buildings			
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	04/30/2026	107.50
Department 6500 - General Govt and Buildings Total:			107.50
Fund 001 - General Total:			1,848.50
Purchased From Vendor DUST PROS JANITORIAL Total:			1,848.50
Purchased From Vendor: ELIVATE FITNESS			
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
ELIVATE FITNESS	GROUP EXERCISE EQUIPMENT	05/12/2026	4,950.36
Department 8700 - Wellness Campus Total:			4,950.36
Fund 680 - Wellness Campus Fund Total:			4,950.36
Purchased From Vendor ELIVATE FITNESS Total:			4,950.36
Purchased From Vendor: EVIDENT INC			
Fund: 001 - General			
Department: 1100 - Police			
EVIDENT INC	DETECTIVE SUPPLIES	04/28/2026	90.00
Department 1100 - Police Total:			90.00
Fund 001 - General Total:			90.00
Purchased From Vendor EVIDENT INC Total:			90.00
Purchased From Vendor: FANCY NANCY'S COTTAGE MENDING			
Fund: 001 - General			
Department: 1500 - Fire			
FANCY NANCY'S COTTAGE MENDING	FIRE WEBBING FINISH STICHING	05/04/2026	105.00
Department 1500 - Fire Total:			105.00
Fund 001 - General Total:			105.00
Purchased From Vendor FANCY NANCY'S COTTAGE MENDING Total:			105.00
Purchased From Vendor: FAREWAY STORE			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
FAREWAY STORE	BATTERIES	04/30/2026	9.99
Department 4200 - Park & Rec Administration Total:			9.99
Fund 001 - General Total:			9.99
Purchased From Vendor FAREWAY STORE Total:			9.99
Purchased From Vendor: GRAINGER INC			
Fund: 001 - General			
Department: 1500 - Fire			
GRAINGER INC	HOSE ADAPTER, SCRUB BRUSH, NOZZLE	05/11/2026	73.85
Department 1500 - Fire Total:			73.85
Fund 001 - General Total:			73.85
Purchased From Vendor GRAINGER INC Total:			73.85
Purchased From Vendor: HARRIS SYSTEMS USA INC			
Fund: 001 - General			
Department: 1100 - Police			
HARRIS SYSTEMS USA INC	ANNUAL TAC10 MAINTENANCE RENEWAL	04/30/2026	1,500.00
Department 1100 - Police Total:			1,500.00
Fund 001 - General Total:			1,500.00
Purchased From Vendor HARRIS SYSTEMS USA INC Total:			1,500.00

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: HASENKAMP, CLAIRE			
Fund: 001 - General			
Department: 1700 - Community Development			
HASENKAMP, CLAIRE	BOA HEARING FEE-SELLING HOUSE & WITHDRAWING APP	04/29/2026	300.00
Department 1700 - Community Development Total:			300.00
Fund 001 - General Total:			300.00
Purchased From Vendor HASENKAMP, CLAIRE Total:			300.00
Purchased From Vendor: HY-VEE			
Fund: 001 - General			
Department: 1100 - Police			
HY-VEE	LAW ENFORCEMENT ACADEMY MEALS	05/07/2026	2,865.00
Department 1100 - Police Total:			2,865.00
Fund 001 - General Total:			2,865.00
Purchased From Vendor HY-VEE Total:			2,865.00
Purchased From Vendor: IMU - UTILITIES			
Fund: 001 - General			
Department: 1100 - Police			
IMU - UTILITIES	UTILITIES - 410 N JEFFERSON	05/01/2026	174.41
Department 1100 - Police Total:			174.41
Department: 1500 - Fire			
IMU - UTILITIES	RENEWABLE	05/01/2026	53.00
IMU - UTILITIES	206 N 1ST UTILITIES	05/01/2026	51.34
Department 1500 - Fire Total:			104.34
Department: 4100 - Library			
IMU - UTILITIES	UTILITIES LIBRARY	05/01/2026	1,056.35
Department 4100 - Library Total:			1,056.35
Department: 4200 - Park & Rec Administration			
IMU - UTILITIES	UTILITIES - ACTIVITY CENTER	05/01/2026	604.86
IMU - UTILITIES	UTILITIES - ADULT SOFTBALL	05/01/2026	487.45
IMU - UTILITIES	UTILITIES PICKARD YOUTH	05/01/2026	180.24
Department 4200 - Park & Rec Administration Total:			1,272.55
Department: 4300 - Parks			
IMU - UTILITIES	UTILITIES MOATS	05/01/2026	77.82
IMU - UTILITIES	UTILITIES BARKER	05/01/2026	45.62
IMU - UTILITIES	UTILITIES SHOP	05/01/2026	251.91
IMU - UTILITIES	UTILITIES BUXTON	05/01/2026	153.21
IMU - UTILITIES	UTILITIES DOWNEY (DOG PARK)	05/01/2026	67.72
IMU - UTILITIES	UTILITIES MCVAY TRAILHEAD	05/01/2026	11.24
IMU - UTILITIES	UTILITIES CAMPGROUND	05/01/2026	399.15
IMU - UTILITIES	UTILITIES MCCORD	05/01/2026	63.37
IMU - UTILITIES	UTILITIES MEMORIAL PARK	05/01/2026	75.64
Department 4300 - Parks Total:			1,145.68
Department: 4500 - Pool (Memorial)			
IMU - UTILITIES	UTILITIES - MEMORIAL BUILDING	05/01/2026	269.79
Department 4500 - Pool (Memorial) Total:			269.79
Department: 6210 - Info & Tech			
IMU - UTILITIES	TELEPHONE/CELL	05/01/2026	516.00
IMU - UTILITIES	FIBER	05/01/2026	569.00
Department 6210 - Info & Tech Total:			1,085.00
Department: 6500 - General Govt and Buildings			
IMU - UTILITIES	UTILITIES BUXTON OFFICE	05/01/2026	222.95

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
IMU - UTILITIES	UTILITIES	05/01/2026	4,328.66
Department 6500 - General Govt and Buildings Total:			4,551.61
Fund 001 - General Total:			9,659.73
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
IMU - UTILITIES	706 N 6TH UTILITIES	05/01/2026	1,562.00
Department 2100 - Streets and Debt Service Fund Total:			1,562.00
Department: 2300 - Street Lighting			
IMU - UTILITIES	STREETLIGHTS	05/01/2026	12,446.48
Department 2300 - Street Lighting Total:			12,446.48
Fund 110 - Road Use Tax Fund Total:			14,008.48
Fund: 340 - City Hall Bldg Project			
Department: 7500 - Local Option Sales Tax & Capital Projects Revenues			
IMU - UTILITIES	FIBER - N HOWARD	05/01/2026	53.39
IMU - UTILITIES	UTILITIES 114 N HOWARD	05/01/2026	312.23
IMU - UTILITIES	UTILITIES 110 N HOWARD	05/01/2026	87.95
Department 7500 - Local Option Sales Tax & Capital Projects Revenues Total:			453.57
Fund 340 - City Hall Bldg Project Total:			453.57
Fund: 610 - Sewer Fund			
Department: 8325 - Sewer Collection/Distribution			
IMU - UTILITIES	UTILITIES - ELECTRIC	05/01/2026	8,697.81
Department 8325 - Sewer Collection/Distribution Total:			8,697.81
Fund 610 - Sewer Fund Total:			8,697.81
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
IMU - UTILITIES	UTILITIES	05/01/2026	10,149.91
Department 8700 - Wellness Campus Total:			10,149.91
Fund 680 - Wellness Campus Fund Total:			10,149.91
Purchased From Vendor IMU - UTILITIES Total:			42,969.50
Purchased From Vendor: INDEPENDENT ADVOCATE			
Fund: 001 - General			
Department: 6500 - General Govt and Buildings			
INDEPENDENT ADVOCATE	PH NOTICE FY26 BUDGET AMEND 2	04/26/2026	173.88
INDEPENDENT ADVOCATE	20260420 CC MINUTES	04/30/2026	324.45
Department 6500 - General Govt and Buildings Total:			498.33
Fund 001 - General Total:			498.33
Purchased From Vendor INDEPENDENT ADVOCATE Total:			498.33
Purchased From Vendor: INDIANOLA MUNICIPAL UTILITIES			
Fund: 001 - General			
Department: 6500 - General Govt and Buildings			
INDIANOLA MUNICIPAL UTILITIES	BUXTON GAS, TRASH, & RECYLING	05/06/2026	136.66
Department 6500 - General Govt and Buildings Total:			136.66
Fund 001 - General Total:			136.66
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
INDIANOLA MUNICIPAL UTILITIES	UTILITY SERVICES SEWER	05/01/2026	13,836.67
INDIANOLA MUNICIPAL UTILITIES	CREDIT CARD INSERT	05/06/2026	273.68
INDIANOLA MUNICIPAL UTILITIES	SEWER CREDIT CARD PROCESSING FEE	05/06/2026	4,571.82
Department 8300 - Sewer Total:			18,682.17
Fund 610 - Sewer Fund Total:			18,682.17

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Fund: 650 - Stormwater Utility Fund			
Department: 9000 - Stormwater			
INDIANOLA MUNICIPAL UTILITIES	UTILITY SERVICES STORM WATER	05/01/2026	4,348.67
INDIANOLA MUNICIPAL UTILITIES	CREDIT CARD INSERT	05/06/2026	15.55
INDIANOLA MUNICIPAL UTILITIES	SWU CREDIT CARD PROCESSING FEES	05/06/2026	259.76
Department 9000 - Stormwater Total:			4,623.98
Fund 650 - Stormwater Utility Fund Total:			4,623.98
Fund: 670 - Recycling Fund			
Department: 8400 - Recycling			
INDIANOLA MUNICIPAL UTILITIES	UTILITY SERVICES RECYCLING	05/01/2026	1,581.33
INDIANOLA MUNICIPAL UTILITIES	CREDIT CARD INSERT	05/06/2026	21.77
INDIANOLA MUNICIPAL UTILITIES	RECYCLING CREDIT CARD PROCESSING FEES	05/06/2026	363.67
Department 8400 - Recycling Total:			1,966.77
Fund 670 - Recycling Fund Total:			1,966.77
Purchased From Vendor INDIANOLA MUNICIPAL UTILITIES Total:			25,409.58
Purchased From Vendor: INDIANOLA VETERINARY CLINIC			
Fund: 001 - General			
Department: 1109 - Police			
INDIANOLA VETERINARY CLINIC	KILO - WELLNESS & VACCINES	04/29/2026	113.50
Department 1109 - Police Total:			113.50
Fund 001 - General Total:			113.50
Purchased From Vendor INDIANOLA VETERINARY CLINIC Total:			113.50
Purchased From Vendor: INGRAM LIBRARY SERVICES			
Fund: 001 - General			
Department: 4100 - Library			
INGRAM LIBRARY SERVICES	BOOKS	04/01/2026	11.39
INGRAM LIBRARY SERVICES	BOOKS	04/01/2026	12.78
INGRAM LIBRARY SERVICES	BOOKS	04/01/2026	9.59
INGRAM LIBRARY SERVICES	BOOKS	04/03/2026	10.79
INGRAM LIBRARY SERVICES	BOOKS	04/06/2026	20.40
INGRAM LIBRARY SERVICES	BOOKS	04/09/2026	11.99
INGRAM LIBRARY SERVICES	BOOKS	04/10/2026	47.96
INGRAM LIBRARY SERVICES	BOOKS	04/13/2026	18.60
INGRAM LIBRARY SERVICES	BOOKS	04/13/2026	11.39
INGRAM LIBRARY SERVICES	BOOKS	04/13/2026	45.56
INGRAM LIBRARY SERVICES	BOOKS	04/13/2026	38.47
INGRAM LIBRARY SERVICES	BOOKS	04/13/2026	39.17
INGRAM LIBRARY SERVICES	BOOKS	04/13/2026	456.17
INGRAM LIBRARY SERVICES	BOOKS	04/15/2026	11.97
INGRAM LIBRARY SERVICES	BOOKS	04/16/2026	11.99
INGRAM LIBRARY SERVICES	BOOKS	04/17/2026	11.99
INGRAM LIBRARY SERVICES	BOOKS	04/17/2026	10.79
INGRAM LIBRARY SERVICES	BOOKS	04/20/2026	85.71
INGRAM LIBRARY SERVICES	BOOKS	04/20/2026	20.40
INGRAM LIBRARY SERVICES	BOOKS	04/22/2026	11.39
INGRAM LIBRARY SERVICES	BOOKS	04/22/2026	17.39
INGRAM LIBRARY SERVICES	BOOKS	04/24/2026	89.35
INGRAM LIBRARY SERVICES	BOOKS	04/27/2026	11.39
INGRAM LIBRARY SERVICES	BOOKS	04/27/2026	17.99
INGRAM LIBRARY SERVICES	BOOKS	05/01/2026	11.39

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
INGRAM LIBRARY SERVICES	BOOKS	05/01/2026	11.39
Department 4100 - Library Total:			1,057.40
Fund 001 - General Total:			1,057.40
Fund: 141 - Library Special Revenue			
Department: 4100 - Library			
INGRAM LIBRARY SERVICES	BOOKS - MEMORIAL	04/21/2026	19.20
Department 4100 - Library Total:			19.20
Fund 141 - Library Special Revenue Total:			19.20
Purchased From Vendor INGRAM LIBRARY SERVICES Total:			1,076.60
Purchased From Vendor: IOWA MEDICAID ENTERPRISE			
Fund: 001 - General			
Department: 1600 - Ambulance			
IOWA MEDICAID ENTERPRISE	PAYMENTS TO OTHER AGENCIES	05/08/2026	6,371.17
Department 1600 - Ambulance Total:			6,371.17
Fund 001 - General Total:			6,371.17
Purchased From Vendor IOWA MEDICAID ENTERPRISE Total:			6,371.17
Purchased From Vendor: IOWA WATER MANAGEMENT CO.			
Fund: 001 - General			
Department: 4100 - Library			
IOWA WATER MANAGEMENT CO.	LIBRARY WATER MGMT	05/01/2026	54.48
Department 4100 - Library Total:			54.48
Department: 6500 - General Govt and Buildings			
IOWA WATER MANAGEMENT CO.	MUNICIPAL WATER MGMT	05/01/2026	169.98
Department 6500 - General Govt and Buildings Total:			169.98
Fund 001 - General Total:			224.46
Purchased From Vendor IOWA WATER MANAGEMENT CO. Total:			224.46
Purchased From Vendor: IOWA-DES MOINES SUPPLY INC.			
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
IOWA-DES MOINES SUPPLY INC.	MATERIALS/SUPPLIES MEMBERSHIP	04/29/2026	449.34
Department 8700 - Wellness Campus Total:			449.34
Fund 680 - Wellness Campus Fund Total:			449.34
Purchased From Vendor IOWA-DES MOINES SUPPLY INC. Total:			449.34
Purchased From Vendor: IP PATHWAYS			
Fund: 001 - General			
Department: 6210 - Info & Tech			
IP PATHWAYS	VEEAM CLOUD CONNECT BACKUP	04/30/2026	490.96
Department 6210 - Info & Tech Total:			490.96
Fund 001 - General Total:			490.96
Purchased From Vendor IP PATHWAYS Total:			490.96
Purchased From Vendor: JETCO INC			
Fund: 610 - Sewer Fund			
Department: 8325 - Sewer Collection/Distribution			
JETCO INC	PROGRAMMING CHANGES & NEW REPORTING	04/30/2026	1,365.00
Department 8325 - Sewer Collection/Distribution Total:			1,365.00
Fund 610 - Sewer Fund Total:			1,365.00
Purchased From Vendor JETCO INC Total:			1,365.00

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: JOSH'S AUTO REPAIR LLC			
Fund: 001 - General			
Department: 1100 - Police			
JOSH'S AUTO REPAIR LLC	SERVICE & ROTATE TIRES - 2023 TRAVERSE	05/01/2026	110.00
			Department 1100 - Police Total:
			110.00
Department: 1600 - Ambulance			
JOSH'S AUTO REPAIR LLC	REPAIRS AMBULANCE 246	05/05/2026	250.00
			Department 1600 - Ambulance Total:
			250.00
			Fund 001 - General Total:
			360.00
			Purchased From Vendor JOSH'S AUTO REPAIR LLC Total:
			360.00
Purchased From Vendor: KELLER'S GARAGE			
Fund: 001 - General			
Department: 1500 - Fire			
KELLER'S GARAGE	WHEEL SEAL & HUB - 2021 RAM 4500HD	09/03/2025	410.58
			Department 1500 - Fire Total:
			410.58
			Fund 001 - General Total:
			410.58
			Purchased From Vendor KELLER'S GARAGE Total:
			410.58
Purchased From Vendor: KELLY, JACOB			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
KELLY, JACOB	COED ASB OFFICIAL	05/11/2026	72.00
			Department 4200 - Park & Rec Administration Total:
			72.00
			Fund 001 - General Total:
			72.00
			Purchased From Vendor KELLY, JACOB Total:
			72.00
Purchased From Vendor: KEYSTONE LABORATORIES INC			
Fund: 610 - Sewer Fund			
Department: 8350 - Sewer Plant			
KEYSTONE LABORATORIES INC	KEYSTONE LABS	04/30/2026	2,772.25
			Department 8350 - Sewer Plant Total:
			2,772.25
			Fund 610 - Sewer Fund Total:
			2,772.25
			Purchased From Vendor KEYSTONE LABORATORIES INC Total:
			2,772.25
Purchased From Vendor: KONDRATICK, CHRISTINE			
Fund: 001 - General			
Department: 5100 - Community Betterment			
KONDRATICK, CHRISTINE	PUBLIC ARTS COMMISSION CHANGED ENTRY FEE	05/05/2026	25.00
			Department 5100 - Community Betterment Total:
			25.00
			Fund 001 - General Total:
			25.00
			Purchased From Vendor KONDRATICK, CHRISTINE Total:
			25.00
Purchased From Vendor: KWIK TRIP INC			
Fund: 001 - General			
Department: 1100 - Police			
KWIK TRIP INC	FUEL DISTRIBUTION	05/02/2026	3,757.32
			Department 1100 - Police Total:
			3,757.32
Department: 1500 - Fire			
KWIK TRIP INC	FUEL DISTRIBUTION	05/02/2026	3,863.95
			Department 1500 - Fire Total:
			3,863.95
Department: 1700 - Community Development			
KWIK TRIP INC	FUEL DISTRIBUTION	05/02/2026	124.53
			Department 1700 - Community Development Total:
			124.53

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Department: 6220 - Facilities			
KWIK TRIP INC	FUEL DISTRIBUTION	05/02/2026	45.58
Department 6220 - Facilities Total:			45.58
Fund 001 - General Total:			7,791.38
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
KWIK TRIP INC	FUEL DISTRIBUTION	05/02/2026	314.35
Department 8300 - Sewer Total:			314.35
Fund 610 - Sewer Fund Total:			314.35
Purchased From Vendor KWIK TRIP INC Total:			8,105.73
Purchased From Vendor: LIBRARY JOURNALS I, LLC			
Fund: 001 - General			
Department: 4100 - Library			
LIBRARY JOURNALS I, LLC	ONLINE COURSE	03/09/2026	1,143.25
Department 4100 - Library Total:			1,143.25
Fund 001 - General Total:			1,143.25
Purchased From Vendor LIBRARY JOURNALS I, LLC Total:			1,143.25
Purchased From Vendor: LOGAN CONTRACTORS SUPPLY INC.			
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
LOGAN CONTRACTORS SUPPLY INC.	TECTYL, ULTRABOND	05/05/2026	2,130.96
Department 2100 - Streets and Debt Service Fund Total:			2,130.96
Fund 110 - Road Use Tax Fund Total:			2,130.96
Purchased From Vendor LOGAN CONTRACTORS SUPPLY INC. Total:			2,130.96
Purchased From Vendor: MCCORMICK, ANGIE			
Fund: 001 - General			
Department: 6500 - General Govt and Buildings			
MCCORMICK, ANGIE	EVENT RESTROOM DEPOSIT REFUND	05/05/2026	50.00
Department 6500 - General Govt and Buildings Total:			50.00
Fund 001 - General Total:			50.00
Purchased From Vendor MCCORMICK, ANGIE Total:			50.00
Purchased From Vendor: MCINTYRE, CRAIG			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
MCINTYRE, CRAIG	COED ASB OFFICIAL	05/01/2026	72.00
MCINTYRE, CRAIG	CHURCH ASB OFFICIAL	05/11/2026	72.00
Department 4200 - Park & Rec Administration Total:			144.00
Fund 001 - General Total:			144.00
Purchased From Vendor MCINTYRE, CRAIG Total:			144.00
Purchased From Vendor: MEDIMPACT HEALTHCARE SYSTEMS INC			
Fund: 001 - General			
Department: 1100 - Police			
MEDIMPACT HEALTHCARE SYSTEMS INC	411 Rx	05/01/2026	21.31
Department 1100 - Police Total:			21.31
Fund 001 - General Total:			21.31
Purchased From Vendor MEDIMPACT HEALTHCARE SYSTEMS INC Total:			21.31
Purchased From Vendor: MENARDS			
Fund: 001 - General			
Department: 4300 - Parks			
MENARDS	ACRYLIC SHEET	05/07/2026	85.98
Department 4300 - Parks Total:			85.98

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Department: 4500 - Pool (Memorial)			
MENARDS	CAPS FOR JET LINES - VMAC	05/11/2026	17.76
Department 4500 - Pool (Memorial) Total:			17.76
Fund 001 - General Total:			103.74
Purchased From Vendor MENARDS Total:			103.74
Purchased From Vendor: MERCY COLLEGE OF HEALTH SCIENCES			
Fund: 001 - General			
Department: 1600 - Ambulance			
MERCY COLLEGE OF HEALTH SCIENCES	SUMMER SEMESTER 2026 - BEN GRAHAM	05/07/2026	4,920.00
Department 1600 - Ambulance Total:			4,920.00
Fund 001 - General Total:			4,920.00
Purchased From Vendor MERCY COLLEGE OF HEALTH SCIENCES Total:			4,920.00
Purchased From Vendor: MERCYONE CLIVE PHARMACY			
Fund: 001 - General			
Department: 1600 - Ambulance			
MERCYONE CLIVE PHARMACY	EMS MEDICATION SUPPLY	05/01/2026	493.41
Department 1600 - Ambulance Total:			493.41
Fund 001 - General Total:			493.41
Purchased From Vendor MERCYONE CLIVE PHARMACY Total:			493.41
Purchased From Vendor: MGT IMPACT SOLUTIONS LLC			
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
MGT IMPACT SOLUTIONS LLC	PUBLIC WORKS DIRECTOR RECRUITMENT	04/30/2026	4,400.00
Department 2100 - Streets and Debt Service Fund Total:			4,400.00
Fund 110 - Road Use Tax Fund Total:			4,400.00
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
MGT IMPACT SOLUTIONS LLC	PUBLIC WORKS DIRECTOR RECRUITMENT	04/30/2026	4,400.00
Department 8300 - Sewer Total:			4,400.00
Fund 610 - Sewer Fund Total:			4,400.00
Purchased From Vendor MGT IMPACT SOLUTIONS LLC Total:			8,800.00
Purchased From Vendor: MID AMERICAN ENERGY CO.			
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
MID AMERICAN ENERGY CO.	UTILITIES - COUNTY YARD	04/27/2026	170.40
Department 2100 - Streets and Debt Service Fund Total:			170.40
Fund 110 - Road Use Tax Fund Total:			170.40
Purchased From Vendor MID AMERICAN ENERGY CO. Total:			170.40
Purchased From Vendor: MID AMERICAN ENERGY			
Fund: 001 - General			
Department: 4100 - Library			
MID AMERICAN ENERGY	NATURAL GAS	04/21/2026	114.18
Department 4100 - Library Total:			114.18
Fund 001 - General Total:			114.18
Purchased From Vendor MID AMERICAN ENERGY Total:			114.18

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: MILLER ELECTRICAL SERVICES			
Fund: 001 - General			
Department: 4500 - Pool (Memorial)			
MILLER ELECTRICAL SERVICES	VMAC PARKING LOT LIGHT POLE REPAIRS	03/19/2026	435.00
			Department 4500 - Pool (Memorial) Total: 435.00
			Fund 001 - General Total: 435.00
Purchased From Vendor MILLER ELECTRICAL SERVICES Total:			435.00
Purchased From Vendor: NAPA AUTO PARTS			
Fund: 001 - General			
Department: 1600 - Ambulance			
NAPA AUTO PARTS	OIL CHANGE SUPPLIES - AMBULANCE 245,246,247 & 248	05/07/2026	362.59
			Department 1600 - Ambulance Total: 362.59
			Fund 001 - General Total: 362.59
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
NAPA AUTO PARTS	MULTI PURPOSE LUBE	04/08/2026	5.04
			Department 2100 - Streets and Debt Service Fund Total: 5.04
			Fund 110 - Road Use Tax Fund Total: 5.04
Purchased From Vendor NAPA AUTO PARTS Total:			367.63
Purchased From Vendor: NORWALK READY-MIXED CONCRETE INC			
Fund: 650 - Stormwater Utility Fund			
Department: 9000 - Stormwater			
NORWALK READY-MIXED CONCRETE INC	LIMESTONE - 1100 CAROLINE TERRACE	04/28/2026	228.13
NORWALK READY-MIXED CONCRETE INC	LIMESTONE - 1102 CAROLINE TERRACE	04/28/2026	660.00
NORWALK READY-MIXED CONCRETE INC	LIMESTONE - 1100 CAROLINE TERRACE	04/29/2026	228.13
NORWALK READY-MIXED CONCRETE INC	LIMESTONE - 1102 CAROLINE TERRACE	04/29/2026	225.00
			Department 9000 - Stormwater Total: 1,341.26
			Fund 650 - Stormwater Utility Fund Total: 1,341.26
Purchased From Vendor NORWALK READY-MIXED CONCRETE INC Total:			1,341.26
Purchased From Vendor: PARK, KRIS			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
PARK, KRIS	CHURCH ASB OFFICIAL	05/11/2026	144.00
			Department 4200 - Park & Rec Administration Total: 144.00
			Fund 001 - General Total: 144.00
Purchased From Vendor PARK, KRIS Total:			144.00
Purchased From Vendor: PAYETTE, AARON			
Fund: 001 - General			
Department: 1500 - Fire			
PAYETTE, AARON	TUITION REIMBURSEMENT - WALDORF	04/20/2026	180.00
			Department 1500 - Fire Total: 180.00
Department: 1600 - Ambulance			
PAYETTE, AARON	TUITION REIMBURSEMENT - WALDORF	04/20/2026	1,020.00
			Department 1600 - Ambulance Total: 1,020.00
			Fund 001 - General Total: 1,200.00
Purchased From Vendor PAYETTE, AARON Total:			1,200.00

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: PELLA PRINTING			
Fund: 001 - General			
Department: 1100 - Police			
PELLA PRINTING	PRINTING - TIME OFF FORM	04/29/2026	254.51
			254.51
Department 1100 - Police Total:			254.51
Fund 001 - General Total:			254.51
Purchased From Vendor PELLA PRINTING Total:			254.51
Purchased From Vendor: PEPSICO BEVERAGE SALES LLC			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
PEPSICO BEVERAGE SALES LLC	PICKARD CONCESSIONS	05/05/2026	714.07
			714.07
Department 4200 - Park & Rec Administration Total:			714.07
Fund 001 - General Total:			714.07
Purchased From Vendor PEPSICO BEVERAGE SALES LLC Total:			714.07
Purchased From Vendor: PER MAR SECURITY			
Fund: 001 - General			
Department: 4100 - Library			
PER MAR SECURITY	REPAIRS TO SMOKE DETECTOR	04/22/2026	138.72
			138.72
Department 4100 - Library Total:			138.72
Fund 001 - General Total:			138.72
Purchased From Vendor PER MAR SECURITY Total:			138.72
Purchased From Vendor: PERFECTION PEST MANAGEMENT			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
PERFECTION PEST MANAGEMENT	PEST CONTROL PICKARD CONCESSION	04/30/2026	70.00
			70.00
Department 4200 - Park & Rec Administration Total:			70.00
Fund 001 - General Total:			70.00
Purchased From Vendor PERFECTION PEST MANAGEMENT Total:			70.00
Purchased From Vendor: PLAYAWAY PRODUCTS LLC			
Fund: 001 - General			
Department: 4100 - Library			
PLAYAWAY PRODUCTS LLC	BOOKS	04/07/2026	24.99
PLAYAWAY PRODUCTS LLC	PLAYAWAY	04/22/2026	230.96
PLAYAWAY PRODUCTS LLC	BOOKS	04/30/2026	353.54
			609.49
Department 4100 - Library Total:			609.49
Fund 001 - General Total:			609.49
Purchased From Vendor PLAYAWAY PRODUCTS LLC Total:			609.49
Purchased From Vendor: PROIMAGE SIGN & LIGHTING			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
PROIMAGE SIGN & LIGHTING	"CONVENIENCE FEE" STICKERS- PICKARD & VMAC	05/01/2026	6.89
PROIMAGE SIGN & LIGHTING	CATCH DSM SPONSOR SIGN - PICKARD	05/04/2026	396.00
			402.89
Department 4200 - Park & Rec Administration Total:			402.89
Department: 4300 - Parks			
PROIMAGE SIGN & LIGHTING	SIGNS	03/12/2026	152.20
			152.20
Department 4300 - Parks Total:			152.20

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Department: 4500 - Pool (Memorial)			
PROIMAGE SIGN & LIGHTING	"CONVENIENCE FEE" STICKERS - PICKARD & VMAC	05/01/2026	6.89
Department 4500 - Pool (Memorial) Total:			6.89
Fund 001 - General Total:			561.98
Purchased From Vendor PROIMAGE SIGN & LIGHTING Total:			561.98
Purchased From Vendor: PROSCREENING LLC			
Fund: 001 - General			
Department: 1100 - Police			
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - MILLER	04/30/2026	34.00
Department 1100 - Police Total:			34.00
Department: 1600 - Ambulance			
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - RUIZ, ARNOLD	04/30/2026	68.00
Department 1600 - Ambulance Total:			68.00
Fund 001 - General Total:			102.00
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - FURNAL	04/30/2026	34.00
Department 8300 - Sewer Total:			34.00
Fund 610 - Sewer Fund Total:			34.00
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - CHAPLIN	04/30/2026	34.00
Department 8700 - Wellness Campus Total:			34.00
Fund 680 - Wellness Campus Fund Total:			34.00
Purchased From Vendor PROSCREENING LLC Total:			170.00
Purchased From Vendor: PURCHASE POWER			
Fund: 001 - General			
Department: 6500 - General Govt and Buildings			
PURCHASE POWER	POSTAGE REFILL 5/5/26	05/05/2026	500.00
Department 6500 - General Govt and Buildings Total:			500.00
Fund 001 - General Total:			500.00
Purchased From Vendor PURCHASE POWER Total:			500.00
Purchased From Vendor: RT'S LAWN & LANDSCAPE LLC			
Fund: 001 - General			
Department: 1700 - Community Development			
RT'S LAWN & LANDSCAPE LLC	MOWING - 1001 N L ST - ABATEMENT	04/30/2026	135.00
RT'S LAWN & LANDSCAPE LLC	MOWING - PARCEL #49024230841 - ABATEMENT	04/30/2026	168.75
RT'S LAWN & LANDSCAPE LLC	MOWING - 105 S E ST. - ABATEMENT	04/30/2026	202.50
RT'S LAWN & LANDSCAPE LLC	JUNK HAULING & FEE - 507 E EUCLID AVE - ABATEMENT	05/07/2026	277.50
RT'S LAWN & LANDSCAPE LLC	JUNK HAULING & FEES - 503 N 5TH ST - ABATEMENT	05/07/2026	350.00
RT'S LAWN & LANDSCAPE LLC	MOWING - 310 S FREEMAN ST - ABATEMENT	05/07/2026	290.00
Department 1700 - Community Development Total:			1,423.75
Fund 001 - General Total:			1,423.75
Purchased From Vendor RT'S LAWN & LANDSCAPE LLC Total:			1,423.75

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: SIMMERING-CORY			
Fund: 001 - General			
Department: 6500 - General Govt and Buildings			
SIMMERING-CORY	APRIL 2026 SUPPLEMENT	04/10/2026	217.00
Department 6500 - General Govt and Buildings Total:			217.00
Fund 001 - General Total:			217.00
Purchased From Vendor SIMMERING-CORY Total:			217.00
Purchased From Vendor: SNEAD, KELSEY			
Fund: 001 - General			
Department: 1600 - Ambulance			
SNEAD, KELSEY	EMS BILLING REFUND	05/07/2026	888.00
Department 1600 - Ambulance Total:			888.00
Fund 001 - General Total:			888.00
Purchased From Vendor SNEAD, KELSEY Total:			888.00
Purchased From Vendor: SOUTH CENTRAL IOWA LANDFILL			
Fund: 001 - General			
Department: 2900 - Brush Facility			
SOUTH CENTRAL IOWA LANDFILL	SPRING CLEAN UP	04/30/2026	7,457.00
Department 2900 - Brush Facility Total:			7,457.00
Fund 001 - General Total:			7,457.00
Purchased From Vendor SOUTH CENTRAL IOWA LANDFILL Total:			7,457.00
Purchased From Vendor: SPORTSMAN SOLUTIONS LC			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
SPORTSMAN SOLUTIONS LC	PICKARD SPONSORSHIP SERVICES	05/05/2026	4,222.50
Department 4200 - Park & Rec Administration Total:			4,222.50
Fund 001 - General Total:			4,222.50
Purchased From Vendor SPORTSMAN SOLUTIONS LC Total:			4,222.50
Purchased From Vendor: STAPLES			
Fund: 001 - General			
Department: 6200 - Clerk/Finance			
STAPLES	OFFICE SUPPLIES	05/01/2026	44.82
Department 6200 - Clerk/Finance Total:			44.82
Fund 001 - General Total:			44.82
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
STAPLES	OFFICE SUPPLIES	05/01/2026	92.00
Department 8700 - Wellness Campus Total:			92.00
Fund 680 - Wellness Campus Fund Total:			92.00
Purchased From Vendor STAPLES Total:			136.82
Purchased From Vendor: T.R.M. DISPOSAL LLC			
Fund: 001 - General			
Department: 4100 - Library			
T.R.M. DISPOSAL LLC	TRASH REMOVAL	04/24/2026	133.00
Department 4100 - Library Total:			133.00
Fund 001 - General Total:			133.00

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
T.R.M. DISPOSAL LLC	TRASH REMOVAL	04/24/2026	132.00
Department 8700 - Wellness Campus Total:			132.00
Fund 680 - Wellness Campus Fund Total:			132.00
Purchased From Vendor T.R.M. DISPOSAL LLC Total:			265.00
Purchased From Vendor: TAYLOR, PERRIN			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
TAYLOR, PERRIN	COED ASB OFFICIALS	05/01/2026	72.00
Department 4200 - Park & Rec Administration Total:			72.00
Fund 001 - General Total:			72.00
Purchased From Vendor TAYLOR, PERRIN Total:			72.00
Purchased From Vendor: TEXTCASTER			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
TEXTCASTER	TEXTING SERVICE	05/01/2026	221.07
Department 4200 - Park & Rec Administration Total:			221.07
Fund 001 - General Total:			221.07
Purchased From Vendor TEXTCASTER Total:			221.07
Purchased From Vendor: TG TECHNICAL SERVICES			
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
TG TECHNICAL SERVICES	PERSONAL PROTECTIVE EQUIPMENT	05/12/2026	540.50
Department 2100 - Streets and Debt Service Fund Total:			540.50
Fund 110 - Road Use Tax Fund Total:			540.50
Purchased From Vendor TG TECHNICAL SERVICES Total:			540.50
Purchased From Vendor: THE WALDINGER CORPORATION			
Fund: 001 - General			
Department: 4100 - Library			
THE WALDINGER CORPORATION	REPAIR CHILLER	04/24/2026	3,745.25
Department 4100 - Library Total:			3,745.25
Fund 001 - General Total:			3,745.25
Purchased From Vendor THE WALDINGER CORPORATION Total:			3,745.25
Purchased From Vendor: THEISEN'S			
Fund: 001 - General			
Department: 4300 - Parks			
JOHN DEERE FINANCIAL	FOLDING SAW, TARP STRAP, BACK PACK SPRAYER	05/08/2026	168.80
Department 4300 - Parks Total:			168.80
Fund 001 - General Total:			168.80
Purchased From Vendor THEISEN'S Total:			168.80
Purchased From Vendor: TRANSUNION RISK AND ALTERNATIVE			
Fund: 001 - General			
Department: 1100 - Police			
TRANSUNION RISK AND ALTERNATIVE	TRANSUNION CONTRACT	05/01/2026	100.55
Department 1100 - Police Total:			100.55
Fund 001 - General Total:			100.55
Purchased From Vendor TRANSUNION RISK AND ALTERNATIVE Total:			100.55

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: UNITED RENTALS			
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
UNITED RENTALS	SCISSOR LIFT RENTAL	04/29/2026	441.00
			Department 8700 - Wellness Campus Total: 441.00
			Fund 680 - Wellness Campus Fund Total: 441.00
			Purchased From Vendor UNITED RENTALS Total: 441.00
Purchased From Vendor: VANDERPOOL CONSTRUCTION			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
VANDERPOOL CONSTRUCTION	ROCK DELIVERED FOR DISC GOLF TEE PADS	04/15/2026	558.80
			Department 4200 - Park & Rec Administration Total: 558.80
			Fund 001 - General Total: 558.80
			Purchased From Vendor VANDERPOOL CONSTRUCTION Total: 558.80
Purchased From Vendor: VERIZON WIRELESS			
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
VERIZON WIRELESS	LOCATE LAPTOP	04/26/2026	40.01
			Department 8300 - Sewer Total: 40.01
			Fund 610 - Sewer Fund Total: 40.01
			Purchased From Vendor VERIZON WIRELESS Total: 40.01
Purchased From Vendor: VETTER EQUIPMENT CO			
Fund: 001 - General			
Department: 4300 - Parks			
VETTER EQUIPMENT CO	REPAIRS TO FARMALL 45C	04/13/2026	658.58
			Department 4300 - Parks Total: 658.58
			Fund 001 - General Total: 658.58
			Purchased From Vendor VETTER EQUIPMENT CO Total: 658.58
Purchased From Vendor: VICE CONSTRUCTION			
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
VICE CONSTRUCTION	ADA RAMP REPLACEMENTS	05/06/2026	13,200.00
			Department 2100 - Streets and Debt Service Fund Total: 13,200.00
			Fund 110 - Road Use Tax Fund Total: 13,200.00
			Purchased From Vendor VICE CONSTRUCTION Total: 13,200.00
Purchased From Vendor: WASTE MANAGEMENT OF IOWA			
Fund: 001 - General			
Department: 2900 - Brush Facility			
WASTE MANAGEMENT OF IOWA	YARD WASTE - BRUSH FACILITY	05/01/2026	1,993.10
			Department 2900 - Brush Facility Total: 1,993.10
			Fund 001 - General Total: 1,993.10
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
WASTE MANAGEMENT OF IOWA	706 N 6TH DUMPSTER	05/05/2026	52.56
			Department 2100 - Streets and Debt Service Fund Total: 52.56
			Fund 110 - Road Use Tax Fund Total: 52.56
Fund: 670 - Recycling Fund			
Department: 8400 - Recycling			
WASTE MANAGEMENT OF IOWA	RECYCLING-RESIDENTIAL	05/05/2026	26,394.88
WASTE MANAGEMENT OF IOWA	RECYCLING - APARTMENTS	05/05/2026	4,679.92

Expense Approval Report

Post Dates: 5/18/2026 - 5/18/2026

Vendor Name	Description (Item)	Payable Date	Amount
WASTE MANAGEMENT OF IOWA	RECYCLING - APARTMENTS - 1305 N 6TH ST.	05/05/2026	80.37
Department 8400 - Recycling Total:			31,155.17
Fund 670 - Recycling Fund Total:			31,155.17
Purchased From Vendor WASTE MANAGEMENT OF IOWA Total:			33,200.83
Purchased From Vendor: WATSON, DAVID EUGENE			
Fund: 001 - General			
Department: 4200 - Park & Rec Administration			
WATSON, DAVID EUGENE	PERFORMANCE AT ACTIVITY CENTER	05/05/2026	250.00
Department 4200 - Park & Rec Administration Total:			250.00
Fund 001 - General Total:			250.00
Purchased From Vendor WATSON, DAVID EUGENE Total:			250.00
Purchased From Vendor: WIEGERT DISPOSAL CO.			
Fund: 001 - General			
Department: 2900 - Brush Facility			
WIEGERT DISPOSAL CO.	KYBO - BRUSH FACILITY	05/03/2026	65.00
Department 2900 - Brush Facility Total:			65.00
Department: 4200 - Park & Rec Administration			
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - PARK & REC	05/03/2026	50.00
Department 4200 - Park & Rec Administration Total:			50.00
Department: 4300 - Parks			
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - PARKS	05/03/2026	1,020.00
Department 4300 - Parks Total:			1,020.00
Department: 4500 - Pool (Memorial)			
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - VMAC	05/03/2026	95.00
Department 4500 - Pool (Memorial) Total:			95.00
Fund 001 - General Total:			1,230.00
Purchased From Vendor WIEGERT DISPOSAL CO. Total:			1,230.00
Purchased From Vendor: WOOSLEY LANDSCAPING & MOWING LLC			
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
WOOSLEY LANDSCAPING & MOWING LLC	MOWING	05/01/2026	2,165.00
Department 8300 - Sewer Total:			2,165.00
Fund 610 - Sewer Fund Total:			2,165.00
Purchased From Vendor WOOSLEY LANDSCAPING & MOWING LLC Total:			2,165.00
Grand Total:			269,130.07

Report Summary

Fund Summary

Fund	Expense Amount
001 - General	124,610.50
110 - Road Use Tax Fund	39,900.03
141 - Library Special Revenue	4,094.78
340 - City Hall Bldg Project	453.57
610 - Sewer Fund	40,300.90
650 - Stormwater Utility Fund	5,965.24
670 - Recycling Fund	33,121.94
680 - Wellness Campus Fund	20,683.11
Grand Total:	269,130.07

Account Summary

Account Number	Account Name	Expense Amount
001-1100-62300	Education/Training	2,865.00
001-1100-63320	Repair/Maint--Vehicle	110.00
001-1100-63710	Utilities	174.41
001-1100-64110	Legal Service Fees	2,357.50
001-1100-64120	Medical/Physical/Immun...	21.31
001-1100-64140	Printing	254.51
001-1100-64190	Computer/Technology S...	1,500.00
001-1100-64860	Towing (abandoned aut...	220.00
001-1100-64990	Misc Contractual	134.55
001-1100-65050	Vehicle Operating Suppli...	3,757.32
001-1100-65060	Office Supplies	339.50
001-1100-67245	Specialized Equipment	90.00
001-1109-65070	Materials/Supplies	113.50
001-1500-62300	Education/Training	180.00
001-1500-63710	Utilities	104.34
001-1500-64110	Legal Service Fees	5,070.00
001-1500-65050	Vehicle Operating Suppli...	4,274.53
001-1500-65070	Materials/Supplies	187.44
001-1600-62300	Education/Training	5,940.00
001-1600-64130	Payments to Other Agen...	6,371.17
001-1600-64990	Misc Contractual	68.00
001-1600-65050	Vehicle Operating Suppli...	362.59
001-1600-65051	Equipment/Vehicle Parts	250.00
001-1600-65070	Materials/Supplies	1,708.53
001-1600-66990	Refund/Reimbursement	888.00
001-1700-64110	Legal Service Fees	4,208.75
001-1700-64111	Property Maintenance E...	1,423.75
001-1700-65050	Vehicle Operating Suppli...	124.53
001-1700-66990	Refund/Reimbursement	300.00
001-2900-64990	Misc Contractual	9,515.10
001-4100-62300	Education/Training	1,143.25
001-4100-63100	Repair/Maint	3,952.55
001-4100-63710	Utilities	1,170.53
001-4100-64090	Janitorial Services	1,770.50
001-4100-64990	Misc Contractual	60.00
001-4100-65020	Library Books & Periodic...	4,468.10
001-4100-65022	Special Collections	215.03
001-4100-65060	Office Supplies	810.12
001-4100-65070	Materials/Supplies	1,564.58
001-4100-65079	Materials/Supplies--Prog...	423.20
001-4200-63710	Utilities	1,272.55
001-4200-64020	Advertising & Legal Noti...	396.00
001-4200-64090	Janitorial Services	120.00
001-4200-64110	Legal Service Fees	100.00
001-4200-64190	Computer/Technology S...	221.07

Account Summary

Account Number	Account Name	Expense Amount
001-4200-64250	Officials	572.00
001-4200-64990	Misc Contractual	4,472.50
001-4200-65070	Materials/Supplies	2,521.48
001-4200-65072	Materials/Supplies-Main...	558.80
001-4300-63100	Repair/Maint	1,006.94
001-4300-63320	Repair/Maint--Vehicle	1,084.18
001-4300-63710	Utilities	2,218.40
001-4300-64090	Janitorial Services	1,020.00
001-4300-65050	Vehicle Operating Suppli...	1,873.62
001-4300-65070	Materials/Supplies	561.04
001-4300-65071	Materials/Supplies--Jani...	92.00
001-4300-65090	Signs	152.20
001-4300-65200	Landscaping/Horticultur...	1,265.19
001-4300-65500	Personal Protective Equi...	17.68
001-4500-63100	Repair/Maint	1,992.70
001-4500-63710	Utilities	269.79
001-4500-64090	Janitorial Services	95.00
001-4500-65070	Materials/Supplies	1,092.65
001-4500-65072	Materials/Supplies-Main...	153.25
001-5100-64410	Public Arts Commission	25.00
001-6200-65070	Materials/Supplies	44.82
001-6210-63730	Telephone/Cellphone	516.00
001-6210-64190	Computer/Technology S...	569.00
001-6210-67244	Annual Licensing/Support	14,014.66
001-6220-65050	Vehicle Operating Suppli...	45.58
001-6220-65070	Materials/Supplies	39.98
001-6250-64110	Legal Service Fees	280.00
001-6500-63100	Repair/Maint	364.98
001-6500-63710	Utilities	4,688.27
001-6500-64020	Advertising & Legal Noti...	498.33
001-6500-64110	Legal Service Fees	5,360.00
001-6500-64500	Financial Management S...	5,668.15
001-6500-64990	Misc Contractual	217.00
001-6500-65071	Materials/Supplies--Jani...	107.50
001-6500-65080	Postage	500.00
001-6500-66990	Refund/Reimbursement	50.00
110-2100-63320	Repair/Maint--Vehicle	109.67
110-2100-63710	Utilities	1,784.96
110-2100-64020	Advertising & Legal Noti...	4,400.00
110-2100-64110	Legal Service Fees	440.00
110-2100-65050	Vehicle Operating Suppli...	4,804.66
110-2100-65070	Materials/Supplies	5.04
110-2100-65076	Materials/Supplies--Shop	37.76
110-2100-65083	Materials/Supplies- Sto...	2,130.96
110-2100-65089	Materials/Supplies--Prog...	13,200.00
110-2100-65500	Personal Protective Equi...	540.50
110-2300-63780	Street Lighting	12,446.48
141-4100-65020	Library Books & Periodic...	35.69
141-4100-65023	Summer Reading Progr...	1,093.40
141-4100-65024	Friends of the Library Ex...	226.16
141-4100-65025	Enrich Iowa Expenses	2,739.53
340-7500-63100	Repair/Maint	53.39
340-7500-63710	Utilities	400.18
610-8300-63730	Telephone/Cellphone	40.01
610-8300-64020	Advertising & Legal Noti...	4,400.00
610-8300-64110	Legal Service Fees	340.00
610-8300-64905	Professional Services US	13,836.67
610-8300-64990	Misc Contractual	7,896.08

Account Summary

Account Number	Account Name	Expense Amount
610-8300-65050	Vehicle Operating Suppli...	840.52
610-8325-63410	Repair/Maint--Equipment	1,365.00
610-8325-63710	Utilities	8,697.81
610-8350-64990	Misc Contractual	2,837.25
610-8350-65072	Materials/Supplies-Main...	47.56
650-9000-63452	Repair/Maint Storm Sew...	1,341.26
650-9000-64905	Professional Services US	4,348.67
650-9000-64990	Misc Contractual	275.31
670-8400-64700	Recycling--Residential	26,394.88
670-8400-64701	Recycling--Apartments	4,760.29
670-8400-64905	Professional Services US	1,581.33
670-8400-64990	Misc Contractual	385.44
680-8700-62300	Education/Training	250.00
680-8700-63100	Repair/Maint	441.00
680-8700-63710	Utilities	10,149.91
680-8700-64090	Janitorial Services	4,272.00
680-8700-64200	Inspections/Testing	44.50
680-8700-64990	Misc Contractual	34.00
680-8700-65060	Office Supplies	92.00
680-8700-65074	Materials/Supplies--Me...	449.34
680-8700-65075	Materials/Supplies--Prog...	4,950.36
	Grand Total:	269,130.07

Project Account Summary

Project Account Key	Expense Amount
None	269,130.07
Grand Total:	269,130.07



MEMORANDUM

To: Mayor and City Council
From:
Date: May 18, 2026
Subject: Approval of Minutes of the prior meetings

Introduction: Attached are the minutes of the May 4, 2026, council meeting and the May 11, 2026, study session for review and approval.

Recommendation: Staff recommends approval of the May 4, 2026 and May 11, 2026 meeting minutes.

Attachments:

1. 20260504 CC Minutes
2. 20260511 CC Study Meeting Minutes



CITY OF INDIANOLA COUNCIL MEETING

May 4, 2026

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Minutes

Call to Order

The Indianola City Council met in regular session at 6:00 PM on May 4, 2026, in the City Hall Council Chambers. Mayor Steve Richardson called the meeting to order and on roll call the following members were present: Josh Rabe, Ron Dalby, Tiffany Davis, Mellisa Sones, Bob Lane. Absent: Steve Armstrong.

Public Comment

Anthony Whelchel, 1401 N 6th St., spoke regarding sidewalk liability.

Mayor Richardson stated Chad Brewbaker, 7798 Geneva St., had submitted a written public comment regarding a request for information on flock cameras; and Giana Haege, 12753 Ford Trail S., had submitted a written public comment regarding traffic signal timing.

Reagan Burrows, Mayor's Youth Council member, was in attendance.

Consent Agenda

The resolution approving salaries was pulled from the consent agenda. Council Member Lane moved to approve the Consent Agenda and Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The Consent Agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the prior meetings
- Resolution 2026-079 setting a public hearing for May 18, 2026, at 6 PM and referring a rezoning application for Well Built Homes Property to the Planning and Zoning Commission.
- Consideration of the approval of a liquor license renewal for Dolgencorp LLC doing business as Dollar General #22960.
- Consideration of the approval of a liquor license amendment for Dolgencorp doing business as Dollar General.
- Consideration of the approval of a liquor license renewal for Babars Entertainment Inc., doing business as The Garage.
- Consideration of the approval of a temporary liquor license service area amendment for West Hill Brewing Company's Suds on Salem event on May 29, 2026.

- Resolution 2026-080 approving temporary construction easement for Emerald Bay Plat 1.
- Resolution 2026-081 approving benefit renewals.

Council Member Davis moved to approve Resolution 2026-082 approving salaries and Rabe seconded it. On roll call, the vote was AYES: Rabe, Davis, Sones, Lane. NAYS: None. ABSTAIN: Dalby, due to a conflict of interest. Whereas the Mayor declared the motion passed.

Council Reports

Council Member Lane reported on the recent IMU Board meeting.

Council Member Sones reported on the Hometown Pride 'Wonder on Buxton project'.

Council Member Lane moved to receive and file the March 2026 Treasurer's Report. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor's Report

Mayor Richardson provided an update on community events and state legislative changes to property taxes.

Council Member Dalby moved to approve the reappointment of Sally Van Dorin to the Indianola Public Library Board for a term beginning July 1, 2026, and ending July 1, 2032. Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Lane moved to approve the appointment of Lisa Parker to the Indianola Public Library Board of Trustees for a term beginning July 1, 2026, and ending July 1, 2032. Davis seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor Richardson issued an Employee Recognition Month proclamation for May.

Mayor Richardson proclaimed May as Building Safety Month.

Mayor Richardson proclaimed May 8 as Provider Appreciation Day in Indianola.

Old Business

Council Member Rabe moved to open the public hearing regarding the second amendment of the FY26 budget. Davis seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Finance Director/Clerk Jackie Raffety discussed the items in the amendment. No other public comments were offered.

Council Member Lane moved to close the public hearing and Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2026-083 approving the second amendment to the FY26 budget. Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried

unanimously.

Council Member Dalby moved to approve Resolution 2026-084 approving the Fee Schedule and Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Director of Community and Economic Development Director Bryce Johnson discussed a three-year property tax abatement option. Davis moved to direct staff to use the 60/40/20 model and Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

New Business

Council Member Rabe moved to approve the first consideration of an ordinance amending the sewer fees and Davis seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Lane. NAYS: Sones. Whereas the Mayor declared the motion passed.

Council Member Lane moved to approve Resolution 2026-085 amending the City Council Subcommittees Policy and Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor Richardson recommended the appointment of Council Members Sones and Dalby to the facilities and property subcommittee. Davis moved to appoint Sones and Dalby as facilities and property subcommittee members. Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Other Business

Staff explained the agenda packet publishing timeline to the Council.

City Manager Jacob Meshke provided an update on departments.

Rabe moved and Lane seconded to bring forward discussion and direction regarding sidewalk policy options for funding. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Sones moved to bring forward motorized/electric devices on sidewalks and city streets. Communications Manager Aaron Young and City Manager Meshke commented on the issues. Sones withdrew her motion and Council will wait for staff to bring it forward.

Council Member Rabe moved to enter into closed session at 7:21 PM in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Davis seconded it. On roll call, the vote was AYES: Rabe, Dalby, Davis, Sones, Lane. NAYS: None.

Rabe left the meeting at 7:47 PM.

Council Member Lane moved to exit the closed session at 8:13 PM and Davis seconded it. On roll call, the vote was AYES: Dalby, Davis, Sones, Lane. NAYS: None. Whereas the Mayor

declared the motion carried unanimously.

There was no action taken on items discussed in closed session.

Adjourn

The meeting was adjourned at 8:13 PM on a motion by Council Member Sones and seconded by Davis. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



CITY OF INDIANOLA COUNCIL STUDY MEETING

May 11, 2026

6:00 PM

City Council Chambers

Minutes

The Indianola City Council met in study session on May 11, 2026 at 6 PM in the City Hall Council Chambers. The following members were present: Mayor Steve Richardson, Josh Rabe, Ron Dalby, Steve Armstrong, Mellisa Sones. Absent: Tiffany Davis, Bob Lane.

Mayor's Youth Council Annual Report

Indianola Mayor's Youth Council Incoming President Raegan Burrows presented the annual report. Kjerstin Lichter, Incoming Vice President, Aubrey Ledford, Incoming Treasurer, Patrick O'Neil, Incoming Secretary were also in attendance.

Presentation regarding a splash pad

Kristine Nagel with Maximillion's Muddy Puddles Foundation presented the Children's Memorial Splash Pad concept.

Bob Lane joined the meeting at 6:14 PM.

Capital Improvement Plan

City Clerk/Finance Director Jackie Raffety presented the 10-year Capital Improvement Plan. Police Chief Rob Hawkins, Fire Chief Aaron Hurt, Chief of Culture and Recreation Doug Bylund and City Manager Jacob Meshke answered questions from the Council.

CPSM Study

Due to technical difficulties, the CPSM study will be presented at a future meeting.

The meeting ended at 8:00 PM



MEMORANDUM

To: Mayor and City Council
From: Bill Mettee, Senior Planner
Date: May 18, 2026
Subject: Resolution setting a public hearing for June 1, 2026, at 6:00 PM, and referring a rezoning application for Kentucky Ridge Commercial Plat 1 to the Planning and Zoning Commission.

Introduction: City Council will be asked to set the public hearing for June 1, 2026, and refer a rezoning application for Kentucky Ridge Commercial to the Planning Commission.

Background: The subject property is currently zoned C-2 / PUD [Highway Commercial / Planned Unit Development], which was to facilitate a commercial and residential development. The applicant wishes to revise the zoning to allow the entire plat to be commercially developed. The rezoning will remove the PUD designation and the future zoning will be straight C-2.

Discussion: A rezoning application was received from the property owners of Kentucky Ridge Commercial to rezone the property from its C-2 / PUD [Highway Commercial / Planned Unit Development] zoning designation to the C-2 [Highway Commercial] district. The resolution will set the public hearing and refer the application to the Planning Commission for their review and recommendation.

Budget Impact: None.

Recommendation: Staff recommends the City Council approve the resolution setting the public hearing and refer the rezoning application to the Planning Commission.

Attachments: 1. Res_Set PH and Rezoning Referral_Kentucky Ridge Commercial

City of Indianola
RESOLUTION NO. 2026-

RESOLUTION SETTING A PUBLIC HEARING AND REFERRING A REZONING APPLICATION FOR KENTUCKY RIDGE COMMERCIAL PLAT 1 TO THE PLANNING AND ZONING COMMISSION

WHEREAS, on April 28, 2026, an application to amend the Official Zoning Map of the City of Indianola, Iowa (rezoning) was received by the Community & Economic Development Department; and

WHEREAS, this application was for the existing parcels, legally described as:

LOT 1 AND OUTLOT X OF KENTUCKY RIDGE COMMERCIAL PLAT 1, INDIANOLA, WARREN COUNTY, IOWA

property collectively known as Kentucky Ridge Commercial Plat 1, which is currently zoned C-2 / PUD; and

WHEREAS, Inception Group, LLC. wishes to rezone the properties from C-2 / PUD Highway Commercial / Planned Unit Development District to C-2 Highway Commercial District; and

WHEREAS, Section 165.02(5)(B) requires the Zoning Administrator to present such request to the City Council, who, at their discretion, may adopt a motion to refer the request to the Zoning Commission for consideration at a duly noticed public meeting in accordance with their procedures and the noticing requirements contained herein; and

WHEREAS, a public hearing upon the proposed rezoning should be held and a time and place for hearing thereon should be fixed.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INDIANOLA IN THE STATE OF IOWA:

1. That the application is referred to the Planning and Zoning Commission who shall forward its findings and recommendations to the City Council for consideration and action.
2. That a public hearing be held by the Indianola City Council on the proposed rezoning from the C-2 / PUD Highway Commercial / Planned Unit Development District to the C-2 Highway Commercial District at the Indianola City Hall, 110 N 1st St, Indianola, Iowa at 6 PM on June 1, 2026, at which time the City Council will consider any objections to the rezoning and will hear all interested persons.
3. That the Mayor and City Clerk be and hereby are authorized and instructed to give Notice of said public hearing, as required by law.

Passed and approved this 18th day of May 2026.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: May 18, 2026
Subject: Consideration of the approval of a liquor license renewal for Walgreens #05943.

Introduction: This is a renewal for Walgreens #05943 Class E Retail Alcohol License.

Background: Their current permit expires on June 2, 2026.

Discussion: Walgreen Co. is a corporation located at 1000 N Jefferson Way. The owners listed on the application are Richard Gates, Paul Lim, Michael Motz, Michael Handal, and Walgreens Holding Co. Staff has reviewed the application and inspected the premises.

Budget Impact: The State of Iowa sets the fee and disperses funds to the City after permit approval by both the local authority and the State.

Recommendation: Staff recommends approval.

Attachments: 1. Walgreens

CLASS "E" RETAIL ALCOHOL LICENSE RENEWAL

Business Information

Name of Legal Entity: WALGREEN CO

FEIN: XX-XXX4025

Business Type: Corporation

This business is registered with the Secretary of State.

Business Number of Secretary of State: 51081

Premises Information

Premises DBA: WALGREENS #05943

Premises Address: 1000 N JEFFERSON WAY INDIANOLA IA 50125-1452

Premises Type: Pharmacy

Number of Floors: 1

Control of Premises: Lease

The total square footage of the entire retail sales area plus any alcoholic beverage storage areas of the business. This includes areas of walk-in alcoholic beverage coolers that are accessible to the public.
12005

Does your premises conform to all local and state health, fire and building laws and regulations?
Yes

Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?
No

Has the number of floors of the premises changed?
No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.
No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.
No

Has the square footage of the premises changed?
No

License Information

Effective Date: 03-Jun-2026

Length of License Requested: 12MONTH

Endorsements

Local Authority: City of Indianola

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	GATES, RICHARD	SSN			(319) 365-9461	17 N LOOMIS ST CHICAGO IL 60607-1914	0.00
Individual	LIM, PAUL	SSN			(319) 365-9461	1560 MAUREEN DR HOFFMAN ESTATES IL 60192-4591	0.00
Individual	MOTZ, MICHAEL	SSN			(319) 365-9461	4194 SAUNDERS CRES BURLINGTO N ON L7M 0B3 CANADA	0.00
Individual	HANDAL, MICHAEL	SSN			(319) 365-9461	6610 ROSEHEDG E DR LONG GROVE IL 60047-5181	0.00
Company	WALGREEN S HOLDING CO	FEIN			(847) 315-2500	108 WILMOT RD DEERFIELD IL 60015-5145	100.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations

Contact Information

Contact Name: JEFF JACKSON

Phone Number: (847) 527-4612

Email Address: taxlicenser renewals@walgreens.com

Address: PO BOX 901 DEERFIELD IL 60015-0901

Bond

Do you want to add a bond for this permit?

No

Bond Policy Number: 6648777-05943

Issued Date: 03-Jun-2020

Premises Hours

Is the premises open 24/7?

No

Store Hours Description:

Deliveries Hours

Are deliveries able to be received 24/7?

No

Delivery Hours Description:

Automatic Renewal Enrollment

Do you wish to enroll in the Automatic Renewal Program at this time?

No

Attestation Information

Attestation Name: MICHAEL HANDAL

Attestation Date: 02-Apr-2026



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: May 18, 2026
Subject: Consideration of the issuance of a refuse hauling permit renewal to Waste Connections of Iowa.

Introduction: Waste Connections of Iowa provides refuse hauling services for residents in the City of Indianola.

Background: Chapter 106 of the City of Indianola's Code of Ordinances requires refuse haulers to obtain an annual license from the City.

Discussion: Waste Connections has submitted all the necessary paperwork to renew their permit.

Budget Impact: The Code sets a license fee in the amount of \$150 per packer and \$100 for any other type of unit operated. Waste Connections has paid \$550.00.

Recommendation: Staff recommends approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: May 18, 2026

Subject: Consideration of the approval of a temporary liquor license service area amendment for West Hill Brewing Company for special events in 2026.

Introduction: This is a temporary amendment for West Hill Brewing Company's service area for upcoming special events. Three special events are included in this application. This amendment requires Council approval.

Background: Suds on Salem is an annual event pre-approved by the Council. Suds on Salem is hosted by West Hill Brewing Company and West Salem Businesses. On March 23, 2026, the Council approved Resolution 2026-048 suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on a portion of West Salem Avenue during the Suds on Salem event on May 29, 2026. On May 4, 2026 the City Council approved the consideration of the approval of a temporary liquor license service area amendment for West Hill Brewing Company's Suds on Salem event on May 29, 2026. When West Hill submitted the application, all three events were combined into one application.

The Food Truck Festival event is hosted by Indianola Main Street. June 5, 2026 will be the first time for this event. On March 23, 2026 Council approved this event contingent upon staff approval. The applicant has provided all necessary paperwork, and the event is approved by staff. On March 23, 2026 Council approved Resolution 2026-047 suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on a portion of West Salem Avenue during the Food Truck Festival on June 5, 2026.

Oktoberfest is an annual event pre-approved by the Council. Oktoberfest is hosted by West Hill Brewing Company. The event and noise permit application has been received for the 2026 event. Staff is currently reviewing the application. The Resolution suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on a portion of West Salem Avenue during Oktoberfest on September 25, 2026 will be added to an upcoming agenda after staff has approved the event.

Discussion: This amendment adds an outdoor service area in the closed-off portion of the street during the following events:

- Suds on Salem - May 29, 2026
- Food Truck Festival - June 5, 2026
- Oktoberfest - September 25, 2026

Budget Impact: None

Recommendation: Staff recommends approval.

Attachments: 1. West Hill Event Amendments 2026

< CITY OF INDIANOLA

Temporary Outdoor Service Local Authority Review

CITY OF INDIANOLA

1900374901

>

Temporary Outdoor Service Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP : WEST HILL BREWING COMPANY LLC

Type of ownership : Limited Liability Company

License Information

License Number : BW0098167

Location Name : WEST HILL BREWING COMPANY

Location Address : 219 W SALEM AVE INDIANOLA IA 50125-2420

License Effective Date : 8/1/2025 12:00:00 AM

License Expiration Date : 7/31/2026 12:00:00 AM

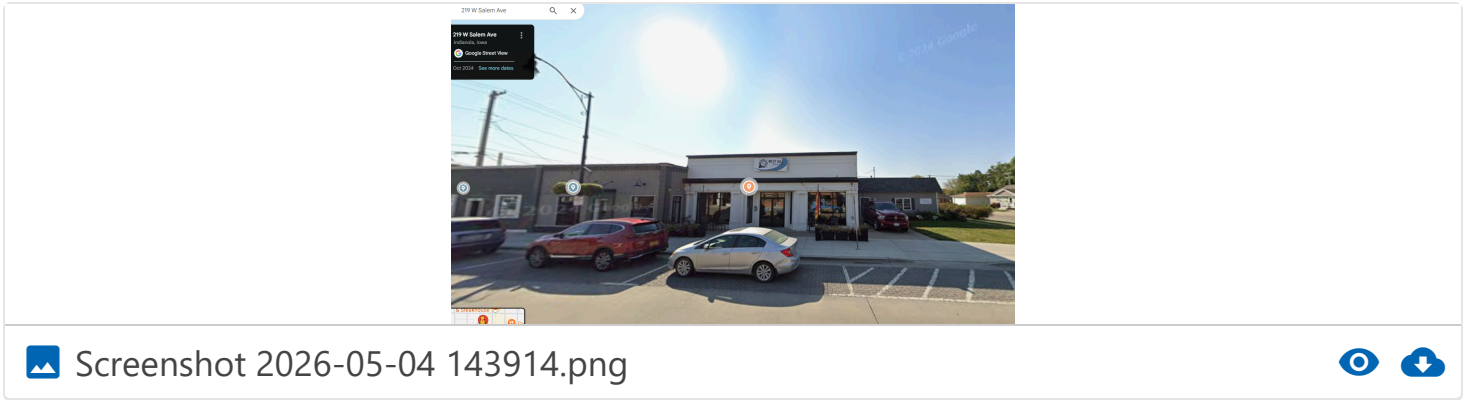
Provided description of the Outdoor Service Privilege:

outdoor service area for a closed off street party. All three dates/ events will have the same footprint and basic layout. Tables for 50-75 people.

Sketch of Premises



Sketch of Premises



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< CITY OF INDIANOLA

Temporary Outdoor Service Local Authority Review

CITY OF INDIANOLA
1900374901



Temporary Outdoor Service
Information

Local Authority Endorsement
Review

Endorsement Review

I certify that, in my official capacity, the local authority has reviewed this application, including the accuracy of the application contents, attached documents, and other applicable information necessary in its licensing decision. *

Start Date	End Date	Approve Date?
29-May-2026	29-May-2026	<input type="checkbox"/>
05-Jun-2026	05-Jun-2026	<input type="checkbox"/>
25-Sep-2026	25-Sep-2026	<input type="checkbox"/>

Final Action *

Name

Attestation Date



Cancel

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MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 18, 2026
Subject: Second consideration of an ordinance amending Chapter 99, sewer service charges.

Introduction: Council is asked to approve the first reading of an ordinance amending sewer fees.

Background: Chapter 99, Sewer Services Charges, states in section 99.02(6) that user charges are the "portion of the total wastewater service charge which is levied in a proportional and adequate manner for the cost of operation and maintenance, replacement and retirement of sewer revenue bonds of the treatment works."

Discussion: Staff is recommending a 2.8% inflationary increase to the sewer user fees to keep the revenues in-line with the expenses.

The City is planning to work with a consulting engineer to refine a long-term revenue requirements plan accounting for post-WRRF project completion operating expenses and future capital needs. During this process, related cost-of-service and rate setting will be revisited.

Budget Impact: The projected revenue for FY26 is trending lower than budgeted. The revenues for FY27 were budgeted to remain flat, even with this small increase in revenue because of the trend.

Recommendation: Staff recommends approval.

Attachments: 1. Ord _ Increase Sanitary Sewer Fee, 2026

City of Indianola
ORDINANCE NO.

**AN ORDINANCE AMENDING CHAPTER 99, SEWER SERVICE CHARGES,
INDIANOLA CODE OF ORDINANCES**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
INDIANOLA, IOWA:

SECTION 1. Section 99.05, User Charges, is hereby amended by deleting the
stricken language and inserting the underlined language as follows:

User Charges Effective July 1, 2026

1. Each contributor of normal domestic wastewater shall pay a user charge
rate for operation and maintenance, including replacement and sewer
revenue bond debt service, of ~~\$26.75~~~~\$26.00~~ for the first one thousand (1,000)
gallons of water and ~~\$12.85~~~~\$12.50~~ for each one thousand (1,000) gallons of
water thereafter as determined in Section 99.04. Regardless of the charge as
calculated, each contributor shall pay a minimum monthly charge of
~~\$26.75~~~~\$26.00~~.

2. Each contributor of wastewater, the strength of which is greater than normal
domestic wastewater, shall pay a user charge rate for operation and
maintenance, including replacement and sewer revenue bond debt service, of
~~\$26.75~~ ~~\$26.00~~ for the first one thousand (1,000) gallons of water and
~~\$16.06~~~~\$15.63~~ per one thousand (1,000) additional gallons of water as
determined in Section 99.04. The ~~\$16.06~~~~\$15.63~~ per 1,000 gallon rate is the
normal domestic wastewater rate of ~~\$12.85~~~~\$12.50~~ per 1,000 gallons multiplied
by a surcharge factor of 1.25. Regardless of the charge as calculated, each
contributor shall pay a minimum monthly charge of ~~\$26.75~~~~\$26.00~~.

SECTION 2. Ordinances or parts of Ordinances in conflict with the provisions of
this Ordinance are hereby repealed.

SECTION 3. If any section, provision or part of this Ordinance shall be adjudged
to be invalid or unconstitutional, such adjudication shall not affect the validity of the
Ordinance as a whole or any section, provision or part thereof not adjudicated invalid or
unconstitutional.

SECTION 4. This Ordinance shall be in effect from May 1, 2025~~July 1, 2026~~
after its final passage, approval and publication as provided by law.

PASSED and APPROVED by the Indianola City Council this _____ day
of _____, 2026.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

First Reading:
Second Reading:
Third Reading:
Published:



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 18, 2026
Subject: Approval of Urban Revitalization Designations

Introduction: Approving the designation will authorize a tax abatement for the property.

Background:

Discussion: The following comprise a list of final Urban Revitalization Designations for new residential construction or additions.

Address	Titleholder or Contract Buyer	Estimated or Actual Cost of Improvements
1017 South Y St	BROWN, JEFFREY/AMY TST	\$200,000
303 N 19th St	JERRYS HOMES INC	\$269,900
625 E Scenic Valley Ave	OGETO, LEAH KERUBO/ABUGA, ROBERT OGETO	\$318,990
500 N 20th St	JERRYS HOMES INC	\$271,900
2307 N 7th St	BALTES, STEVEN C/KIMBERLY J	\$615,000
1610 North G St	MITCHELL, AMY M TST/MITCHELL, JAMES L TST	\$754,500
201 North J St	O'MEARA, PATRICK J/OVANDA J	\$67,823

Budget Impact: There is a five-year sliding scale property tax abatement for each property listed.

Recommendation: All applications are in order for approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From:
Date: May 18, 2026
Subject: Resolution approving salaries.

Introduction: Staff recommends the City Council approve the salary resolution to set salaries in accordance with the personnel management guide, union contracts, and seasonal salaries.

Recommendation: Staff recommends approval.

Attachments: 1. Res 2026- Approving salaries 20260518

City of Indianola
RESOLUTION NO. 2026-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Colton Furnal to Water Resource Recovery Apprentice, \$58,744.25/year, effective April 30, 2026; and

Gabriel Sinclair adding second position Part-time non-benefitted Certified Swim Lesson Instructor, \$13.00/hour, effective May 3, 2026; and

Lillian Ruiz to Part-time Paramedic, \$28.25/hour, effective May 4, 2026; and

Norah Chaplin to Part-time non-benefitted Lifeguard, \$11.00/hour, effective May 10, 2026; and

Cole Meyer to Part-time non-benefitted Lifeguard, \$11.00/hour, effective May 10, 2026.

BE IT FURTHER RESOLVED that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 18th day of May 2026.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 18, 2026
Subject: Receive and file the April 2026 Treasurer's Report.

Introduction: Council can receive and file the Treasurer's Report for April 2026.

Background: Council approved a budget amendment at the May 4 meeting. The budget adjustment has been entered into our software system. This amount is reflected in the percent remaining in the budget for the year. The transfers between accounts were entered for May and were not accounted for in the expenses and revenues for April.

Discussion: At the end of April, there should be about 16.7% of funds remaining for expenses. All funds are above this benchmark except for Fund 112, Trust and Agency. This fund comes from property tax revenues and sees the biggest revenues and expenses in October and April, so it is not unusual for it to not align with the expected benchmark. In reviewing the department budgets in Fund 001, all are above the benchmark for expenses of 16.7%.

Budget Impact:

Recommendation: Receive and file the monthly report.

Attachments:

1. April 2026 Treasurer's Report
2. April 2026 General Fund Budget Expense Report

Account Type	FY Beginning Balance	April Activity	YTD Activity	FY Ending Balance	Percent Remaining for Year - 16.7%
Fund: 001 - General	\$ 5,540,769.34			\$ 6,513,286.91	
Revenue		\$ 3,826,462.43	\$ 13,062,362.70		5%
Expense		\$ 1,018,118.32	\$ 12,089,845.13		23%
Fund: 099 - Franchise Fee Fund	\$ 666,828.17			\$ 878,830.13	
Revenue		\$ 119,014.30	\$ 212,001.96		41%
Fund: 110 - Road Use Tax Fund	\$ 1,956,689.50			\$ 2,232,796.32	
Revenue		\$ 207,788.83	\$ 2,023,436.49		19%
Expense		\$ 158,832.72	\$ 1,747,329.67		31%
Fund: 112 - Trust & Agency Fund	\$ 180,420.00			\$ 241,640.26	
Revenue		\$ 1,057,915.29	\$ 2,643,473.58		4%
Expense		\$ 1,003,159.67	\$ 2,582,253.32		4%
Fund: 121 - Local Option Sales Tax	\$ 339,031.48			\$ 899,172.56	
Revenue		\$ 194,807.19	\$ 2,027,400.64		12%
Expense		\$ 149,420.84	\$ 1,467,259.56		25%
Fund: 125 - TIF Downtown Fund	\$ 6,247,864.18			\$ 6,612,293.42	
Revenue		\$ 444,313.67	\$ 1,400,767.99		11%
Expense		\$ 115,148.75	\$ 1,036,338.75		28%
Fund: 141 - Library Special Revenue	\$ 66,113.74			\$ 83,523.28	
Revenue		\$ 1,488.83	\$ 37,248.53		30%
Expense		\$ 5,992.03	\$ 19,838.99		58%
Fund: 142 - Park & Rec Special Rev Fund	\$ 44,198.25			\$ 44,304.11	
Revenue		\$ -	\$ 11,800.00		0%
Expense		\$ -	\$ 11,694.14		68%
Fund: 160 - Downtown Revolving Loan	\$ 340.43			\$ 340.43	
Fund: 161 - Downtown Biz Incentive Program	\$ 181,713.44			\$ 187,832.03	
Revenue		\$ -	\$ 12,259.91		98%
Expense		\$ -	\$ 6,141.32		99%
Fund: 200 - Debt Service Fund	\$ 334,936.02			\$ 2,779,733.66	
Revenue		\$ 586,872.47	\$ 2,766,138.89		18%
Expense		\$ -	\$ 321,341.25		91%
Fund: 301 - Capital Projects Fund	\$ 768,441.48			\$ 727,416.10	
Revenue		\$ -	\$ -		100%
Expense		\$ 1,571.62	\$ 41,025.38		6%
Fund: 321 - Street Capital Projects Fund	\$ 1,750,843.62			\$ 1,728,764.82	
Revenue		\$ 25,000.00	\$ 490,320.70		63%
Expense		\$ 58,710.70	\$ 512,399.50		28%
Fund: 322 - Square Streetscape Project	\$ 160,807.91			\$ 165,807.91	
Revenue		\$ -	\$ 5,000.00		
Fund: 323 - Hillcrest Avenue	\$ (251,665.51)			\$ (600,350.29)	
Expense		\$ 74,825.52	\$ 348,684.78		30%
Fund: 324 - K Street Construction	\$ 1,027,433.03			\$ 1,222,342.29	
Revenue		\$ 5,203.50	\$ 222,737.58		2%
Expense		\$ 8,770.07	\$ 27,828.32		96%
Fund: 327 - Willowcrest Avenue					
Revenue		\$ -	\$ -		
Expense		\$ -	\$ -		100%
Fund: 340 - City Hall Bldg Project	\$ (256,544.14)			\$ (299,646.04)	
Revenue		\$ -	\$ 1,692.85		0%
Expense		\$ 1,783.08	\$ 44,794.75		17%
Fund: 353 - Real Property Improvement	\$ (1,681.52)			\$ (1,681.52)	
Fund: 354 - Industrial Park Infrastructure	\$ 496,170.22			\$ 432,094.98	
Expense		\$ 3,300.54	\$ 64,075.24		1%
Fund: 541 - Library Endowment	\$ 67,229.03			\$ 72,314.71	
Revenue		\$ 400.68	\$ 5,085.68		0%
Fund: 610 - Sewer Fund	\$ 634,062.06			\$ 250,310.39	
Revenue		\$ 237,500.00	\$ 2,139,195.81		25%
Expense		\$ 164,937.72	\$ 2,522,947.48		20%
Fund: 650 - Stormwater Utility Fund	\$ 919,310.26			\$ 1,049,926.18	
Revenue		\$ 61,264.66	\$ 580,315.82		17%
Expense		\$ 104,849.26	\$ 449,699.90		40%
Fund: 670 - Recycling Fund	\$ 232,759.85			\$ 249,017.97	
Revenue		\$ 42,432.68	\$ 397,177.08		14%
Expense		\$ 40,009.60	\$ 380,918.96		17%
Fund: 680 - Wellness Campus Fund	\$ (207,157.56)			\$ (258,243.10)	
Revenue		\$ 120,416.82	\$ 1,062,807.71		35%
Expense		\$ 95,924.27	\$ 1,113,893.25		19%
Fund: 681 - Wellness Campus Capital	\$ 22,995.24			\$ 30,464.41	
Revenue		\$ 648.78	\$ 7,469.17		25%
Expense		\$ -	\$ -		100%
Fund: 710 - Sewer Capital Projects Fund	\$ 910,839.12			\$ 1,858,861.64	
Revenue		\$ 460,922.42	\$ 5,042,550.11		21%
Expense		\$ 458,975.10	\$ 4,094,527.59		37%
Fund: 771 - Sewer Reserve Fund	\$ 114,238.70			\$ 114,238.70	
Fund: 781 - WWTP Facility Construction	\$ 746,627.14			\$ 81,403.51	
Expense		\$ -	\$ 665,223.63		11%
Fund: 791 - Sewer Revenue Bonds Fund	\$ 516,591.16			\$ 1,881,980.51	
Revenue		\$ 205,524.60	\$ 1,849,721.34		25%
Expense		\$ -	\$ 484,331.99		80%
Fund: 820 - Health Insurance Fund	\$ 2,565,531.89			\$ 2,086,503.78	
Revenue		\$ 132,421.51	\$ 968,828.53		32%
Expense		\$ 89,324.59	\$ 1,447,856.64		26%
Fund: 840 - Flex/STD Fund	\$ 37,876.66			\$ 37,459.30	
Revenue		\$ -	\$ 725.00		45%
Expense		\$ (138.54)	\$ 1,142.36		63%
Fund: 850 - City Liab Ins Reserve Fund	\$ 1,303.91			\$ (18,696.09)	
Expense		\$ 10,000.00	\$ 20,000.00		20%

Fund: 890 - Vehicle and Equipment		\$ 947,402.05			\$ 1,064,647.27	
	Revenue		\$ 11,750.00	\$	485,750.00	7%
	Expense		\$ 1,165.04	\$	368,504.78	29%
		\$ 26,762,319.15			\$ 32,348,690.54	

Account Balances

Bankers Trust - Investment Acct	\$	23,395,430.89
Bankers Trust - EMS Account	\$	867,615.05
IA Public Agency Inv. Trust	\$	136,564.74
Payroll - TruBank -9582	\$	-
Comm. - TruBank	\$	110,036.17
Sweep - TruBank -9579	\$	7,516,040.27
Indianola Hometown Pride - TruBank	\$	25,902.90
Indianola EMS - TruBank	\$	631,737.52
Bank Balance	\$	32,683,327.54

Interest

TruBank - Comm	\$	36.17
Sweep	\$	17,542.90
Commerce Bank	\$	-
IPAIT	\$	383.71
Bankers Trust City Inv	\$	\$22,102.47
Bankers Trust City Inv - Gains/Losses	\$	4.29
Total Interest	\$	40,069.54

General Fund Expense Breakout for April 2026	April Activity	YTD Activity	Percent Remaining for
Department			
1100 - Police	\$ 288,134.02	\$ 3,508,742.86	19%
1109 - Police	\$ 450.00	\$ 1,094.97	82%
1500 - Fire	\$ 96,016.80	\$ 915,028.84	22%
1530 - Fire	\$ -	\$ 3,925.23	86%
1600 - Ambulance	\$ 187,924.59	\$ 2,531,010.93	18%
1700 - Community Development	\$ 67,516.77	\$ 564,228.02	25%
2900 - Brush Facility	\$ 1,225.98	\$ 69,889.91	49%
4100 - Library	\$ 67,269.98	\$ 750,140.03	20%
4200 - Park & Rec Administration	\$ 61,003.16	\$ 606,245.22	23%
4300 - Parks	\$ 37,903.68	\$ 531,700.72	31%
4500 - Pool (Memorial)	\$ 2,870.83	\$ 208,128.69	39%
5100 - Community Betterment	\$ 3,104.03	\$ 272,768.86	-13%
5200 - Economic Development	\$ 5,339.50	\$ 44,804.50	74%
6100 - Mayor and Council	\$ 3,994.46	\$ 45,157.79	24%
6150 - City Manager	\$ 21,077.92	\$ 217,779.17	18%
6200 - Clerk/Finance	\$ 27,115.86	\$ 294,378.76	20%
6210 - Info & Tech	\$ 92,007.36	\$ 762,350.22	26%
6220 - Facilities	\$ 8,716.67	\$ 99,636.49	28%
6250 - Human Resources	\$ 21,453.65	\$ 235,875.19	18%
6500 - General Govt and Buildings	\$ 24,993.06	\$ 415,948.39	18%
9500 - Non-Program General Revenue	\$ -	\$ 100.00	100%



— Office of the Mayor —

Public Works Week

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to a sustainable and resilient community and to public health, high quality of life, and well-being of the residents of the City of Indianola; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts and skills of public works professionals who are engineers, managers and employees at all levels of government and the private sector; and

WHEREAS, the public works professionals are responsible for the efficient design and operation of public works systems and programs such as water, sewers, streets and highways, public buildings and solid waste collection and disposal; and

WHEREAS, public works professionals also perform graffiti removal, lab work, engineering and mapping services, install pavement materials, and maintain traffic control devices; and

WHEREAS, it is in the public interest for the residents, civic leaders and businesses in this city to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in our community; and

WHEREAS, the year 2026 marks the 66th annual "National Public Works Week" sponsored by the American Public Works Association; and

WHEREAS, the theme for National Public Works Week in 2026 is "Rooted in Service, Powered by Community," acknowledging that the roots of service run deep in Public Works. It's what has propelled innovations that have helped our community evolve into a place where people can lead lives of purpose and possibility. The efforts form the foundation of our thriving community, reminding us that every project powers the connection between service and the people it supports.

NOW, THEREFORE BE IT RESOLVED, that I, Mayor Richardson, declare the week of May 17 through 23, 2026, as "National Public Works Week" in the City of Indianola and call upon all citizens to join us in recognizing the substantial contributions that the employees of the Indianola Public Works Department make to protecting our health and safety and advancing quality of life for all.

Signed this 18th day of May 2026.

Steve Richardson, Mayor



MEMORANDUM

To: Mayor and City Council

From: Bill Mettee, Senior Planner

Date: May 18, 2026

Subject: First consideration of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the A-1 Agricultural/Open Space district to the R-1 Single-Family Residential Detached zoning district (Well Built Homes Property).

Introduction: City Council is being asked to consider a rezoning request for two parcels currently zoned A-1 [Agricultural / Open Space] that are proposed to be rezoned to R-1 [Single-Family Residential Detached] to accommodate for the construction of a single-family dwelling.

Background: The subject properties are located at the northeast corner of the intersection of South K Street and West 12th Avenue. The north parcel is approximately 5.61-acres, and the south parcel is 4.63-acres, totaling 10.24-acres. The applicant requests to rezone the properties from A-1 (Agricultural / Open Space) to R-1 (Single-Family Residential Detached District) to permit the construction of a single-family residence.

The minimum acreage in the A-1 district to permit single-family dwellings is 15-acres, and both of these parcels, even combined, fall below that threshold.

The north parcel was originally platted in 1979 as Lot 4 of Freeman Subdivision and the south parcel remains unplatted. Neither of the parcels underwent any subsequent platting and it does not appear that any plats of survey have been recorded for the two parcels.

Discussion: The current zoning ordinance requires that for a single-family dwelling to be built on land that is zoned A-1, the parcel must be 15-acres or more. These two parcels do not meet that threshold, even if combined. The surrounding parcels are a mix of undeveloped A-1 zoned properties and R-1 developed properties. The rezoning signs were placed on the properties by the required deadline and notification was mailed to surrounding property owners within 200-feet.

The Future Land Use Map identifies this area as Low Density Residential. As seen below, the designation of Low Density Residential supports what the applicant is proposing.

Low Density Residential is identified as:

- 2-5 dwelling units per gross acre
- Single-Family detached dwellings
- Accessory dwelling units

Budget Impact: None.

Recommendation: Staff recommends approval of the rezoning for Well Built Homes Property.

At their May 12, 2026 meeting, Planning Commission recommended approval of the rezoning to the City Council with a 5-0 vote.

- Attachments:**
1. CC_Staff Report_Well Built Homes RZ_051826
 2. Rezoning Map
 3. ORD_Well Built Homes Property_Rezoning



CITY COUNCIL STAFF REPORT

PROJECT: Well Built Homes Property - Rezoning

PREPARED BY: Bill Mettee – Senior Planner

REPORT DATE: May 13, 2026

MEETING DATE: May 18, 2026

GENERAL INFORMATION

Applicant / Owner:

Well Built Homes, Inc. (Owner)

Owner's Representative:

Devin Prendergast (Applicant)

Request:

The applicant is requesting approval of a rezoning to permit single-family residential development.

Location and Size:

Properties are located at the northeast corner of the intersection of South K Street and West 12th Avenue, containing approximately 10.24-acres.

AREA MAP



ABOVE: Aerial of subject property (outlined in **RED**) in relation to the surrounding area.

LAND USES AND ZONING

Location	Existing Land Use	Comprehensive Plan	Current Zoning
Property in Question	Vacant / Undeveloped	Low-Density Residential	A-1 (Agricultural / Open Space)
North	Single-Family Residential / Church	Low-Density Residential / Neighborhood Mixed Use	A-1 (Agricultural / Open Space)
South	Vacant / Undeveloped	Low-Density Residential	A-1 (Agricultural / Open Space)
East	Single-Family Residential	Low-Density Residential	R-1 (Single-Family Residential Detached District)
West	Single-Family Residential	Low-Density Residential	R-1 (Single-Family Residential Detached District)

BACKGROUND AND PROJECT INFORMATION

The subject properties are located at the northeast corner of the intersection of South K Street and West 12th Avenue. The north parcel is approximately 5.61-acres, and the south parcel is 4.63-acres, totaling 10.24-acres. The applicant requests to rezone the properties from A-1 (Agricultural / Open Space) to R-1 (Single-Family Residential Detached District) to permit the construction of a single-family residence.

The minimum acreage in the A-1 district to permit single-family dwellings is 15-acres, and both of these parcels, even combined, fall below that threshold.

The north parcel was originally platted in 1979 as Lot 4 of Freeman Subdivision and the south parcel remains unplatted. Neither of the parcels underwent any subsequent platting and it does not appear that any plats of survey have been recorded for the two parcels.

Notification was mailed to adjacent property owners on April 22, 2026. The rezoning signs were placed on the property by the deadline. At the time this report was written, staff has received no correspondence for or against the request.

COMPREHENSIVE PLAN

The Future Land Use Map identifies this area as Low Density Residential. As seen below, the designation of Low Density Residential supports what the applicant is proposing.

Low Density Residential is identified as:

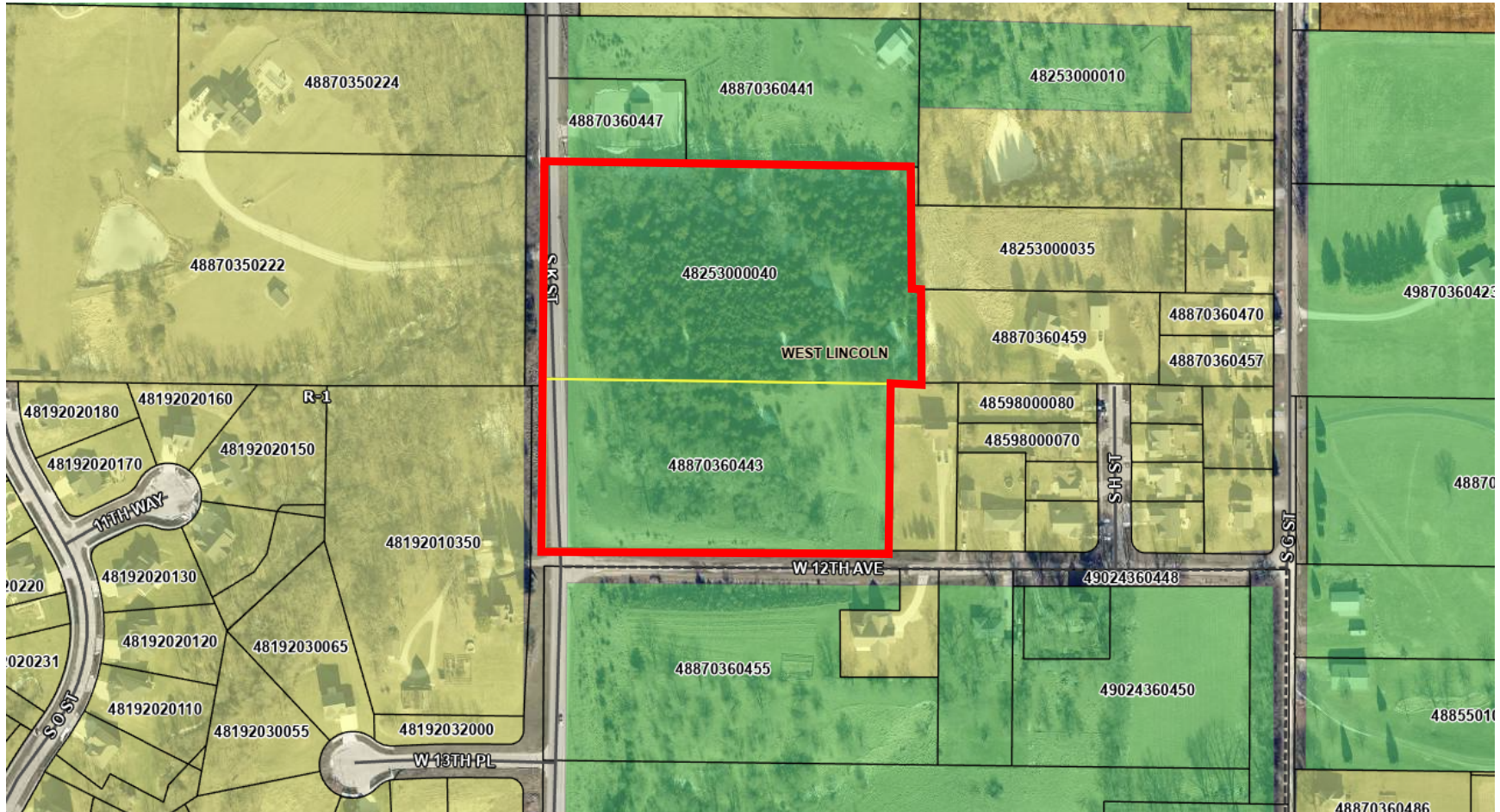
- 2-5 dwelling units per gross acre
- Single-Family detached dwellings
- Accessory dwelling units
- Innovative / non-traditional single-family forms may be allowed if compatibility standards are met
- Civic uses and places of worship may be allowed if compatibility standards are met through a special exception review
- Parks, open space, and trails

STAFF RECOMMENDATION

The proposed rezoning is generally consistent with the land uses identified in the Comprehensive Plan. Staff recommends approval of the rezoning for Well Built Homes Property.

PLANNING COMMISSION RECOMMENDATION

At their May 12, 2026 meeting, the Planning Commission voted 5-0 in favor of the rezoning and recommend the City Council approve the rezoning for Well Built Homes Property.



ABOVE: Aerial of subject property (outlined in **RED**) in relation to the surrounding area. Zoning Map identifies the properties as A-1 Agricultural / Open Space.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, FOR CHANGE OF ZONING DISTRICT BOUNDARIES FROM THE A-1 AGRICULTURAL / OPEN SPACE ZONING DISTRICT TO THE R-1 SINGLE-FAMILY RESIDENTIAL DETACHED ZONING DISTRICT (WELL BUILT HOMES PROPERTY)

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the A-1 Agricultural / Open Space Zoning District to the R-1 Single-Family Residential Detached Zoning District for real property legally described as

LOT 4 EXCEPT THE EAST 17.05 FEET OF THE NORTH 211 FEET OF FREEMAN SUBDIVISION, INDIANOLA, WARREN COUNTY, IOWA,

AND

BEGINNING ON THE SECTION LINE 640 FEET SOUTH OF THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW 1/4 NW 1/4) OF SECTION 36, TOWNSHIP 76 NORTH, RANGE 24 WEST OF THE 5TH P.M. OF IOWA, THENCE EAST 80 RODS, THENCE SOUTH 20 RODS TO THE CENTER OF THE COUNTY ROAD, THENCE WEST ALONG THE CENTER OF SAID ROAD 80 RODS TO THE SECTION LINE, THENCE NORTH 20 RODS TO THE PLACE OF BEGINNING, EXCEPT THE EAST 725 FEET THEREOF,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the zoning is amended from the A-1 Agricultural / Open Space Zoning District to the R-1 Single-Family Residential Detached Zoning District for real property legally described as:

LOT 4 EXCEPT THE EAST 17.05 FEET OF THE NORTH 211 FEET OF FREEMAN SUBDIVISION, INDIANOLA, WARREN COUNTY, IOWA,

AND

BEGINNING ON THE SECTION LINE 640 FEET SOUTH OF THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW 1/4 NW 1/4) OF SECTION 36, TOWNSHIP 76 NORTH, RANGE 24 WEST OF THE 5TH P.M. OF IOWA, THENCE EAST 80 RODS, THENCE SOUTH 20 RODS TO THE CENTER OF THE COUNTY ROAD, THENCE WEST ALONG THE CENTER OF SAID ROAD 80 RODS TO THE SECTION LINE, THENCE NORTH 20 RODS TO THE PLACE OF BEGINNING, EXCEPT THE EAST 725 FEET THEREOF,

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____ 2026.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

First reading:

Second reading:

Third reading:

Publication Date:



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: May 18, 2026
Subject: Strike the public hearing for a complaint filed on D & M Liquor for tobacco sales permit violations and accept the acknowledgment/settlement agreement for cigarette civil penalty for violation of Iowa Code 453A.2.

Introduction: On February 10, 2026, a tobacco compliance check was conducted. From that check, the permit holder or an employee of the permit holder of D & M Liquor, located at 1709 N Jefferson Way, sold cigarette or tobacco products to a person under 21 years of age.

Background: On April 6, 2026, the City Council approved Resolution 2026-060 to set a public hearing for complaints filed on tobacco sales permit violations (D & M Liquor) for May 18, 2026, at 6:00 PM. Violators are given the opportunity to settle this case in lieu of a public hearing. They must complete the acknowledgment/settlement agreement, along with a check in the amount of \$300.00 no later than 10 business days prior to the hearing date.

Discussion: On May 8, 2026, D & M Liquor dropped off their acknowledgment/settlement agreement to City Hall and a payment of \$300.00. This is less than ten business days prior to the hearing date.

Budget Impact: According to Iowa Code Section 453A.22(2)(a), if a permit holder or an employee of a permit holder has violated Iowa Code Section 453A.2(1), the permit holder shall be assessed a civil penalty of \$300.00 for a first violation. This is the first violation for D & M Liquor. The \$300.00 payment has been received.

Recommendation: Council is asked to waive the ten-day case settlement period and accept the acknowledgment/settlement agreement and violation fee in lieu of the hearing for D & M Liquor.

Attachments:

1. D & M Liquor - Acknowledgment - Settlement agreement signed
2. D & M Liquor Ordering Accepting

ACKNOWLEDGMENT/SETTLEMENT AGREEMENT

IN RE:	:	
	:	
Permit Holder:	:	
D & M Liquor	:	FIRST VIOLATION
1709 N Jefferson Way	:	
Indianola, IA 50125	:	
	:	

We hereby knowingly and voluntarily acknowledge that we have received the Notice of Hearing and the Hearing Complaint filed against us in the above-captioned case. We hereby knowingly and voluntarily acknowledge the facts and allegations contained in the Hearing Complaint, attached hereto and incorporated herein by reference, and knowingly and voluntarily admit that the same are true and correct. We hereby knowingly and voluntarily waive hearing and submit to the statutory penalties prescribed by Iowa law. We understand that this penalty will count as an official "First Violation" of Iowa Code Section 453A.2 pursuant to Iowa Code Section 453A.22. We have enclosed a check for the amount of \$300.00 made payable to the "City of Indianola" to settle the above-referenced Hearing Complaint. In signing below, I hereby certify that I have the authority to bind the above-named Permit Holder.

By: *Daren Suplots*
Title: owner

On behalf of Permit Holder: D & M Liquor
1709 N Jefferson Way
Indianola, IA 50125

If you decide to sign this Acknowledgment/Settlement Agreement and waive your appearance at a hearing, this document, properly signed and dated, along with your \$300.00 check made payable to the "City of Indianola", must be returned to:

City of Indianola
Deputy City Clerk/ Finance Assistant
110 N 1st St. PO BOX 299
Indianola, Iowa 50125
Telephone: (515) 961-9410

**ORDER ACCEPTING
ACKNOWLEDGMENT/SETTLEMENT AGREEMENT**

IN RE:	:	
	:	
Permit Holder:	:	
D & M Liquor	:	FIRST VIOLATION
1709 N Jefferson Way	:	
Indianola, IA 50125	:	
	:	

NOW ON THIS the 18th day of May 2026, in lieu of a public hearing on the matter, the Indianola City Council accepts the payment and acknowledges the settlement between the above captioned Permit Holder and the City of Indianola.

WHEREFORE, the Indianola City Council **FINDS** that the above captioned Permit Holder has remitted to the City of Indianola a civil penalty in the amount of Three Hundred Dollars (\$300.00). Be advised that this sanction will count as a First Violation of Iowa Code Section 453A.2(1), pursuant to Iowa Code Section 453A.22(2)(a).

IT IS THEREFORE ORDERED that the judgment in this matter is hereby satisfied.

Dated at Indianola, Iowa, the 18th day of May 2026.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: May 18, 2026
Subject: Strike the Public hearing for a complaint filed on Casey's General Store #3512 (Trailridge) for tobacco sales permit violations and accept the acknowledgment/settlement agreement for cigarette civil penalty for violation of Iowa Code 453A.2.

Introduction: On February 12, 2026, a tobacco compliance check was conducted. From that check, the permit holder or an employee of the permit holder of Casey's #3512, located at 301 E Trailridge Avenue, sold cigarette or tobacco products to a person under 21 years of age.

Background: On April 6, 2026, the City Council approved Resolution 2026-059 to set a public hearing for complaints filed on tobacco sales permit violations (Casey's #3512) for May 18, 2026, at 6:00 PM. Violators are given the opportunity to settle this case in lieu of a public hearing. They must complete the acknowledgment/settlement agreement, along with a check in the amount of \$300.00 no later than 10 business days prior to the hearing date.

Discussion: Casey's #3512 submitted their paperwork and paid their fine of \$300.00 on April 23, 2026.

Budget Impact: According to Iowa Code Section 453A.22(2)(a), if a permit holder or an employee of a permit holder has violated Iowa Code Section 453A.2(1), the permit holder shall be assessed a civil penalty of \$300.00 for a first violation. This is the first violation for Casey's #3512. The \$300.00 payment has been received.

Recommendation: Council is asked to approve the order accepting acknowledgment/settlement and violation fee for Casey's #3512 tobacco sales permit violations.

Attachments:

1. Casey's #3512 Acknowledgment-settlement Agreement
2. Casey's Ordering Accepting

ACKNOWLEDGMENT/SETTLEMENT AGREEMENT

IN RE:	:	
	:	
Permit Holder:	:	
Casey's #3512	:	FIRST VIOLATION
301 E Trailridge Ave.	:	
Indianola, IA 50125	:	

We hereby knowingly and voluntarily acknowledge that we have received the Notice of Hearing and the Hearing Complaint filed against us in the above-captioned case. We hereby knowingly and voluntarily acknowledge the facts and allegations contained in the Hearing Complaint, attached hereto and incorporated herein by reference, and knowingly and voluntarily admit that the same are true and correct. We hereby knowingly and voluntarily waive hearing and submit to the statutory penalties prescribed by Iowa law. We understand that this penalty will count as an official "First Violation" of Iowa Code Section 453A.2 pursuant to Iowa Code Section 453A.22. We have enclosed a check for the amount of \$300.00 made payable to the "City of Indianola" to settle the above-referenced Hearing Complaint. In signing below, I hereby certify that I have the authority to bind the above-named Permit Holder.

DocuSigned by:

By: Kyle Paris
12A85608C593434...
Title: Kyle Paris, Director of Ethics and Compliance

On behalf of Permit Holder: Casey's #3512
301 E Trailridge Ave.
Indianola, IA 50125

If you decide to sign this Acknowledgment/Settlement Agreement and waive your appearance at a hearing, this document, properly signed and dated, along with your \$300.00 check made payable to the "City of Indianola", must be returned to:

City of Indianola
Deputy City Clerk/Finance Assistant
110 N 1st St.
Indianola, Iowa 50125
Telephone: (515) 961-9410

**ORDER ACCEPTING
ACKNOWLEDGMENT/SETTLEMENT AGREEMENT**

IN RE:	:	
	:	
Permit Holder:	:	
Casey's #3512	:	FIRST VIOLATION
301 E Trailridge Ave.	:	
Indianola, IA 50125	:	
	:	

NOW ON THIS the 18th day of May 2026, in lieu of a public hearing on the matter, the Indianola City Council accepts the payment and acknowledges the settlement between the above captioned Permit Holder and the City of Indianola.

WHEREFORE, the Indianola City Council **FINDS** that the above captioned Permit Holder has remitted to the City of Indianola a civil penalty in the amount of Three Hundred Dollars (\$300.00). Be advised that this sanction will count as a First Violation of Iowa Code Section 453A.2(1), pursuant to Iowa Code Section 453A.22(2)(a).

IT IS THEREFORE ORDERED that the judgment in this matter is hereby satisfied.

Dated at Indianola, Iowa, the 18th day of May 2026.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 18, 2026
Subject: Discussion and direction on an amendment to Chapter 122, Peddlers, Solicitors and Transient Merchants.

Introduction: Council direction is requested for amendments to the City's ordinance on peddlers, solicitors and transient merchants.

Background: The current ordinance allows a business to license multiple employees under one license, sets the fees, allows work until 8 PM seven days a week and does not define how a license can be denied.

Discussion: The proposed changes are listed below.

1. Each person is licensed separately. This will ease the administrative burden of evaluating multiple individuals under one application.
2. The license application fee, license duration fee, and surety or cash bond amount are set by resolution in the fee schedule and not included in the ordinance. This will make updating the fees much easier and won't require that the changes be published in the newspaper like ordinances.
3. Adds a 90-day license for those working only over the summer.
4. Requires a copy of a photo driver's license or other photo ID. This allows staff to verify the person is who is listed on the application and that they have a valid license to drive in our city.
5. Lists requirements to obtain the license. These requirements prohibit someone from obtaining a license for certain criminal convictions.
6. Institutes a waiting period and a database. This allows staff time to review the application instead of being expected to issue a permit the same day the application is received. It also requires that staff maintain a list of active licenses on the City's website for the public.
7. Reasons to deny the license. Allows staff to deny the issuance of a license for specific reasons.
8. Time restrictions. Changes the hours the license is in effect to 10 AM - 7 PM Monday through Saturday, excluding national holidays. This addresses concerns from the community of people coming to their door later in the evening, on Sundays, and holidays.

Budget Impact: After looking at comparable city fees, staff is proposing an increase in the application fee and bond amount and changing the duration fees.

Application Fee: \$25.00 (Standard administrative fee; must be paid at time of application and is non-refundable) (Currently \$15.00)

Permit Duration Options: (Payable upon issuance of permit)

- **One Day:** \$20.00 (Currently \$50)
- **One Full Week:** \$75.00 (7 consecutive days) (Currently \$100)
- **90 Days:** \$150.00 (Not currently available)
- **Six Months:** \$200.00 (Up to 180 consecutive days)
- **One Year:** \$300.00

Surety Bond: All applicants must provide a **\$1,000.00 Surety Bond** (or cash bond) in favor of the City. This ensures protection for residents and compliance with city ordinances. Must be received prior to issuance of permit. (Currently \$200)

Recommendation: Staff recommends City Council discussion and feedback.

Attachments: 1. Chapter 122 Proposed Changes May 2026

122.01 PURPOSE.

The purpose of this chapter is to protect residents of the City against fraud, unfair competition and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors and transient merchants.

122.02 DEFINITIONS. For use in this chapter the following terms are defined:

1. "Peddler" means any person carrying goods or merchandise who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.
2. "Solicitor" means any person who solicits or attempts to solicit from house to house or upon the public street any contribution or donation or any order for goods, services, subscriptions or merchandise to be delivered at a future date.
3. "Transient merchant" means any person who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, or who operates out of a vehicle which is parked anywhere within the City limits. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant, dealer, trader or auctioneer does not exempt any person from being considered a transient merchant.

122.03 LICENSE AND BOND REQUIRED.

1. Any person engaging in peddling, soliciting or in the business of a transient merchant in the City without first obtaining a license as herein provided is in violation of this chapter. In addition to any other provision of this Code of Ordinances specifying penalties, the City hereby specifically provides for criminal penalties allowed by Iowa law for simple misdemeanors for peddling, soliciting or engaging in the business of a transient merchant in the City without a license.

2. Each person shall be licensed separately. No license transfer is allowed.

~~-2. No license shall be issued until the applicant has delivered to the City Clerk a cash bond for no less than \$200.00 per license or \$1,000.00 for an employer employing a group of five or more license applicants. No license shall be issued until the applicant has delivered to the City Clerk a surety or cash bond in the amount set in the fee schedule.~~

3. Peddlers, Solicitors, and Transient Merchants License shall be issued for the following duration of time:

A. One day

B. One full week (7 consecutive days)

C. 90 days

D. Up to six consecutive months

E. Up to one year

4. The amount of the license shall be determined in accordance with an established fee schedule, which fee schedule may be modified from time to time with approval of the council.

A. Use of Bond. The bond shall be held to indemnify and pay the City any penalties or costs incurred in the enforcement of any of the sections of this chapter, and to indemnify or reimburse any purchaser for damages recovered pursuant to a judgment of the court as a result of misrepresentation related to the goods or services sold by a licensee, provided that the action by the purchaser must be commenced within three months from the date of purchase.

B. Release of Bond. The balance of the bond shall be released by the City Clerk and returned to the applicant or employer upon request by the applicant or employer at any time more than four months after expiration of the license for which the cash bond was provided. Except as otherwise provided by court order, the City Clerk shall not release any bond during the pendency of any action in state or federal court seeking a judgment upon a claim eligible for payment from the bond.

122.04 APPLICATION FOR LICENSE.

1. An application in writing shall be filed with the Clerk for a license under this chapter. Such application shall be accompanied by an ~~\$15.00~~ application fee established in the fee schedule and set forth the following information:

A. Applicant's name, e-mail address, ~~if any,~~ permanent and local address, and local phone number or cell phone number.

B. Business address, business e-mail address, ~~if any,~~ and business phone number, ~~if any.~~

C. The nature of the applicant's business.

D. The last three ~~places municipalities where the applicant carried on business as a peddler, solicitor, or transient merchant of such business.~~

E. The length of time sought to be covered by the license.

F. Applicant's federal identification number and the federal identification number of any business for which applicant claims to be peddling as an agent, employee, or otherwise.

G. An Iowa sales tax permit number or a letter from the Iowa Department of Revenue confirming a sales tax permit is not required.

H. A Department of Criminal Investigation criminal history report/record for applicant from the state of applicant's residence for the previous five years, including pending charges, dated no more than 30 days prior to the date of the application.

I. A criminal background check from the State of Iowa for applicant and any additional individuals listed on application, dated no more than one year prior to the date of the application.

J. Whether applicant has been listed on any sex offender registry within the last five years.

K. Whether applicant has had a peddlers license suspended, revoked, or denied by the City or any other city in the last five years and the reasons therefor.

L. The dates of any previous peddlers licenses issued by the City Clerk.

M. A list of any vehicles used in the business and the license plate number of any such vehicles.

N. Copy of current photo driver's license or other photo ID if applicant will not be operating a vehicle.

2. If the applicant proposes to sell ice cream and other similar frozen desserts from a vehicle, the following additional application requirements shall be provided:

A. A description of the vehicle from which the sale will be conducted and a copy of the vehicle's current registration.

B. A photocopy of the applicant's driver's license.

C. The applicant shall obtain at his or her own expense his or her current DCI criminal history report, dated within one year of license application, through the Iowa Department of Public Safety and certified copy of his or her current driving record. If a new applicant resided outside of Iowa anytime during the five years before applying, the person must also obtain, at his or her own expense, a copy of his or her current criminal history report and certified copy of driving record from each state of residence during the prior five years. Any person whose license has been suspended or revoked, or has expired for more than 30 days, will be required to obtain a current criminal history report and certified driving record in the same manner as a new applicant.

D. A list of all felony and misdemeanor convictions (convicted of, pled guilty to or stipulated to the facts of a criminal offense), including all crimes involving sexual assault and child abuse, during the 10 years immediately preceding the date of application. No license shall be issued to applicants who are registered sex offenders as a result of crimes against a person under the age of 18.

E. A list of all convictions for traffic violations for which the applicant's license was suspended, revoked or barred during the five years immediately preceding the date of application.

F. A copy of the license issued by the Department of Inspections and Appeals Mobile Food Unit and any recent inspection reports.

G. An insurance certificate for a policy naming the City of Indianola (including its officers and employees) as an additional insured, with comprehensive general liability limits in an amount no less than \$500,000.00. The policy shall be in full force and effect during the life of the vendor's license. The required coverage shall be at least as broad as the Insurance Services Office, Inc. Form Number CG0001, covering commercial general liability. A copy of the current insurance certificate shall be maintained on file with the City Clerk.

3. Upon receipt of the application and accompanying criminal background check, the City Clerk shall conduct an investigation under the following procedures prior to issuing a license:

A. The City Clerk shall refer the application and criminal background check provided by the applicant to the chief of police, who shall make an investigation of the character and reputation of the persons who will conduct business within the City, to the extent he/she believes necessary for the protection of the public welfare, except that prior misconduct cannot serve as a basis for denial of a license.

B. The Police Chief shall endorse the application with his/her approval or disapproval and forward such endorsed application to the City Clerk.

C. If the application has been approved by the Police Chief, the City Clerk may issue a license to the applicant upon the payment of all license and application fees, bonds, and compliance with all other conditions provided in this Code.

D. If the application has not been approved by the Police Chief, the City Clerk shall not issue a license unless and until the causes for such disapproval are eliminated.

E. When causes for disapproval are eliminated, the applicant may resubmit to the Clerk and the Clerk shall forward the amended application to the Police Chief for investigation in the same manner as submission of the initial application set forth herein.

F. The following are requirements for obtaining a Peddlers, Solicitors, or Transient Merchant License:

1. Applicant must possess a valid driver's license, unless the applicant will not be utilizing a motor vehicle during the license period for any purpose.

2. The applicant has not been convicted of, pled guilty to or stipulated to the facts of any forcible felony, including any felony child endangerment, assault, murder, sexual abuse, kidnapping, robbery, arson in the first degree or burglary in the first degree, or any sexually motivated crime in the past ten (10) years.

~~122.05 LICENSE FEES.~~

~~The following license fees shall be paid to the Clerk prior to the issuance of any license.~~

~~1. Solicitors. For each person actually soliciting (principal or agent), a fee of \$100.00 per year.~~

~~2. Peddlers or Transient Merchants.~~

~~A. For one day — \$ 50.00~~

~~B. For one week — \$ 100.00~~

~~C. For up to six months — \$ 200.00~~

~~D. For one year or any major part thereof — \$ 300.00~~

122.06 BOND REQUIRED.

Before a license under this chapter is issued to a transient merchant, an applicant shall provide to the Clerk evidence that the applicant has filed a bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa.

122.07 LICENSE ISSUED OR DENIED.

If the Clerk finds the application is completed in conformance with the requirements of this chapter, the facts stated therein are found to be correct and the license fee paid, a license shall be issued immediately. A waiting period of not less than five (5) business days from the date the application is received shall be in effect to provide sufficient time for the City Clerk's decision making process.

The City Clerk's office shall maintain a database of active licenses on the City's website.

The license shall be denied if the Clerk finds any of the following:

1. Applicant does not meet the requirements pursuant to Section 122.04.
2. Applicant falsified information on the application.
3. Applicant has been denied a license or has had a license revoked under this chapter within the last year, unless the applicant can show that the reasons for denial or revocation no longer exist.

122.08 DISPLAY OF LICENSE.

Each solicitor or peddler shall keep such license in possession at all times while doing business in the City and shall, upon request, exhibit the license as evidence of compliance

with all requirements of this chapter or leave a copy of the license with the prospective customer. Each transient merchant shall display publicly such merchant's license in the merchant's place of business. Any misrepresentation in the displaying of licenses issued under this chapter shall subject the licensee to revocation in addition to any claim in state or federal court by an injured purchaser.

122.09 LICENSE NOT TRANSFERABLE.

Licenses issued under the provisions of this chapter are not transferable in any situation and are to be applicable only to the person filing the application.

122.10 TIME RESTRICTION.

All peddler's and solicitor's licenses shall provide that said licenses are in force and effect only between the hours of 10:00 a.m. and 8:00 p.m., Monday through Saturday, excluding national holidays.

122.11 REVOCATION OF LICENSE.

The Clerk or the Police Chief may summarily suspend or revoke any license issued under this chapter by issuance of personal service of the Notice of Revocation on the licensee or on an officer or employee of the licensee or, if personal service cannot be effected, by mailing the Notice by certified mail, return receipt requested, to the licensee's last known mailing address for the following reasons:

1. Fraudulent Statements. The licensee has made fraudulent statements in the application for the license or in the conduct of the business.
2. Violation of Law. The licensee has violated this chapter; including conduct prohibited by Section 122.20, or has otherwise conducted the business in an unlawful manner.
3. Endangered Public Welfare, Health or Safety. The licensee has conducted the business in such manner as to endanger the public welfare, safety, order or morals.

The license shall stand revoked unless, within five days after receipt of the Notice of Revocation from the Clerk, the licensee files a written request for a public hearing on the revocation.

122.12 NOTICE.

The Notice of Revocation sent to or served upon the licensee shall contain particulars of the complaints against the licensee, the ordinance provisions or State statutes allegedly violated, and advise that the time for requesting a hearing will expire within five days of the

date of service or certified mail receipt of the Notice. The license shall be suspended until such time as a hearing is held by the request of the licensee.

122.13 HEARING.

If timely requested in accordance with Section 122.11, the Clerk shall conduct a hearing at which both the licensee and any complainants shall be present to determine the truth of the facts alleged in the complaint and notice. Should the licensee, or authorized representative, request a hearing and fail to appear without good cause, the Clerk may proceed to hold the decision to revoke the license as final and no appeal by the licensee will be heard in accordance with Section 122.15.

122.14 RECORD AND DETERMINATION.

The Clerk shall make and record findings of fact and conclusions of law, and shall revoke a license only when upon review of the entire record the Clerk finds clear and convincing evidence of substantial violation of this chapter or State law.

122.15 APPEAL.

If the Clerk revokes or refuses to issue a license, the Clerk shall make a part of the record the reasons therefor. The licensee, or the applicant, shall have a right to a hearing before the Council at its next regular meeting. The Council may reverse, modify or affirm the decision of the Clerk by a majority vote of the Council members present and the Clerk shall carry out the decision of the Council. The Clerk's decision to revoke or refuse issuance of a license shall stand unless and until a timely appeal is made before the Council at its next regular meeting.

122.16 EFFECT OF REVOCATION.

Revocation of any license shall bar the licensee from being eligible for any license under this chapter for a period of one year from the date of the revocation.

122.17 REBATES.

No rebates of the fees required in this chapter shall be permitted without Council approval.

122.18 LICENSE EXEMPTIONS.

The following are excluded from the application of this chapter.

1. Newspapers. Persons delivering, collecting for or selling subscriptions to newspapers.
2. Club Members. Members of local civic and service clubs, Boy Scout, Girl Scout, 4-H Clubs, Future Farmers of America and similar organizations and youth groups.
3. Local Residents and Farmers. Local residents and farmers who offer for sale their own produce on private property.
4. Students. Students representing the Indianola School District conducting projects sponsored by organizations recognized by the school.
5. Route Sales. Route delivery persons who only incidentally solicit additional business or make special sales.
6. Resale or Institutional Use. Persons customarily calling on businesses or institutions for the purposes of selling products for resale or institutional use.
7. City sponsored and/or community events held on City property.

122.19 CHARITABLE AND NONPROFIT ORGANIZATIONS.

Authorized representatives of charitable or nonprofit organizations operating under the provisions of Chapter 504 of the Code of Iowa desiring to solicit money or to distribute literature are exempt from the operation of Sections 122.04 and 122.05. All such organizations are required to submit in writing to the Clerk the name and purpose of the cause for which such activities are sought, the name and social security number of each representative of the organization, names and addresses of the officers and directors of the organization, a list of any vehicles used and the license plate number of any such vehicles, the period during which such activities are to be carried on, and whether any commissions, fees or wages are to be charged by the solicitor and the amount thereof. If the Clerk finds that the organization is a bona fide charity or nonprofit organization the Clerk shall issue, free of charge, a license containing the above information to the applicant. In the event the Clerk denies the exemption, the authorized representatives of the organization may appeal the decision to the Council, as provided in Section 122.15 of this chapter.

122.20 PROHIBITED ACTS.

1. No peddler shall conduct peddling with any person situated in a motor vehicle upon any public street, alley, driveway access, or public way.
2. No peddler shall conduct peddling upon any part of the public right away along a parade route on the day of any permitted parade.

3. No peddler shall conduct peddling within 1,000 feet of the perimeter of a street closure, or inside such perimeter, for an event where a street use permit has been issued unless written permission from the street use permit holder has been obtained.

4. No peddler shall conduct peddling between the hours of ~~sunset~~9:00 p.m. and 9:00 a.m.

5. No peddler or solicitor shall do business or attempt to do business upon any property on which a notice is posted prohibiting peddling or soliciting.

6. No peddler, solicitor or transient merchant shall harass, intimidate, coerce, annoy, disrespect, alarm, or threaten any individual to induce a sale.

7. No peddler, solicitor or transient merchant shall falsely or fraudulently misrepresent the quality, character or quantity of any article, item or commodity offered for sale or sell any unwholesome or tainted food or foodstuffs.

8. No peddler, solicitor or transient merchant shall conduct business in such a manner as to endanger the public health, welfare, or safety.

9. No peddler, solicitor or transient merchant shall conduct business while under the influence of alcohol or any illegal narcotic or controlled substance.

Fees to be added to Fee Schedule

Current Fee (in ordinance): \$15.00 Application Fee; Solicitors Fee \$100/year; Peddler/Transient Merchant Fee: \$50/1 day; \$100/week; \$200/six months; \$300/year. \$200 bond/license or \$1,000/employer of 5 or more.

Proposed: Remove from ordinance and set by resolution in fee schedule.

Application Fee: \$25.00 (Standard administrative fee; must be paid at time of application and is non-refundable)

Permit Duration Options: (Payable upon issuance of permit)

- **One Day:** \$20.00
- **One Full Week:** \$75.00 (7 consecutive days)
- **90 Days:** \$150.00
- **Six Months:** \$200.00 (Up to 180 consecutive days)
- **One Year:** \$300.00

Surety Bond: All applicants must provide a **\$1,000.00 Surety Bond** (or cash bond) in favor of the City. This ensures protection for residents and compliance with city ordinances. Must be received prior to issuance of permit.

Altoona: Solicitor (aka peddler)\$100 app fee; \$50/person soliciting for 30-day license or \$100 for 90 day license; \$1000 surety bond. Transient Merchant \$100 app fee, \$20/one day license or \$100/7-day license, \$1000 surety bond.

Grimes:\$20/week, \$50/month, \$100/3 months; cash bond \$200/person or \$1000/employer of 5 or more

Norwalk:\$25 application fee; \$200 bond/license; peddler/transient merchant fee \$10/week; \$50/30 days; \$100/180 days

Marshalltown: Transient Merchant \$200/year; \$50/day; peddler or solicitor \$10/day

Clive: \$20 application fee; \$20/day or \$100/week; \$1000 surety bond

Pella: \$25/day; \$75/week; \$150/month; \$300/year; \$25 application fee

Newton:\$150/week; \$500/year; \$1000 surety bond



MEMORANDUM

To: Mayor and City Council
From: Jacob Meshke, City Manager
Date: May 18, 2026
Subject: Discussion and direction regarding a Traffic Impact Study Policy.

Introduction: A Traffic Impact Study (TIS) policy is being brought forward for City Council discussion and direction.

Background: A Traffic Impact Study (TIS) is an analysis which shows how a new development (e.g. residential subdivision, mixed-use, commercial, industrial, etc.) will impact the surrounding transportation network. A TIS helps protect public safety, prevent congestion, support planning and growth management, and inform cost-sharing considerations. A TIS also recommends transportation infrastructure improvements that may be needed to mitigate identified congestion or safety concerns.

The City of Indianola has previously utilized TIS for certain developments; however, the proposed policy would establish a more consistent and standardized approach moving forward.

Discussion: The proposed policy establishes when a Traffic Impact Study (TIS) is required for new developments and outlines what those studies must evaluate. A TIS would be required for any project generating 100 or more peak-hour vehicle trips, for high-impact land uses, or when the Public Works Director determines a development may significantly affect traffic flow or safety. The policy sets clear expectations for analyzing existing traffic conditions, projected impacts, safety considerations, multimodal accommodations, and needed improvements. It also requires that all studies be completed by qualified traffic engineers, reviewed by the City, and paid for entirely by the developer. If a project affects Iowa DOT-regulated roadways, state requirements must also be met.

The City Attorney has reviewed the policy. The policy was shared with several local developers requesting their input.

Budget Impact: The policy provides that the developer will be responsible for the cost of a TIS.

Recommendation: Staff recommends City Council discussion and direction.

Attachments: 1. Policy

Traffic Impact Study Requirement Policy for Proposed Developments – City of Indianola

1.) PURPOSE:

The purpose of the policy to require a Traffic Impact Study for proposed developments is to evaluate how the new development affects the surrounding transportation system while ensuring safety, efficiency, and adequate network capacity.

2.) POLICY:

A Traffic Impact Study (TIS) is required for proposed developments in the City of Indianola if the development is expected to generate 100 or more peak-hour vehicle trips in and out of the site during peak traffic hours. High impact developments (big box retail stores, fast food restaurants, gas stations, etc.) will automatically trigger the need to complete a traffic impact study. Additionally, the Public Works Director has the ability to require a traffic impact study if it is believed the proposed development could meaningfully impact traffic flow, safety of users, or the capacity of the traffic network.

3.) TRAFFIC IMPACT STUDY REQUIREMENTS:

In general, a Traffic Impact Study must include the following elements:

1. EXISTING CONDITIONS – Compile and review the needed information regarding the existing conditions, which generally includes:
 - a. Land usage/existing trip generation/distribution
 - b. Access locations and sizes
 - c. Aerial Image of the study location
 - d. Adjacent streets with the following information:
 - i. Functional Classification
 - ii. Roadway typical section (roadway width and number of lanes) and intersection configurations
 - iii. Posted speed limits
 - iv. On-street parking
 - v. Current and historic daily and hourly traffic volume counts.
 - e. Turning movement traffic counts and observe existing traffic operations of study roadways and intersections.
 - i. Weekday AM and PM peak hours
 - ii. Midday, weekend, school dismissal peak hours may be necessary
2. CRASH REVIEW – Provide tabulation and summary of the following information.
 - a. Review/analyze Iowa DOT's Iowa Crash Analysis Tool (ICAT) crashes in the past 5 year for the study limits.
 - b. Describe details of factors, circumstances, or conditions that resulted in injury crashes.
 - c. Note any recommended countermeasures, with reference to the relevant Crash Reduction Factor (CRF) from the Crash Modification Factors (CMF) Clearinghouse or other appropriate research.

3. PROPOSED SITE IMPROVEMENTS – Review the following information for the proposed development site.
 - a. Land usage, Proposed ITE trip generation/distribution
 - b. Proposed ITE Parking Generation
 - c. Access locations and size
 - d. Plan View drawing of improvements
 - e. Adjacent Streets
 - i. Identify proposed changes (i.e. on street parking)
 - ii. Future traffic volume forecasts
 - iii. Accommodate planning of public improvements

4. TRAFFIC MODELING –
 - a. Perform traffic capacity analysis. The preferred analysis tool is the latest edition of Synchro by Trafficware. The traffic capacity analysis should report delays using the Highway Capacity Manual (HCM) methodologies and queues for the following information.
 - i. Existing conditions
 - ii. Opening Day
 - iii. 20-year Projected No-Build
 - iv. 20-Year Projected w/ proposed development
 - b. Perform Traffic Control, Queuing, and Geometric Impact Analysis for study intersection.
 - c. Perform Warrant Analysis for proposed/recommended traffic control changes.

5. MULTIMODAL REVIEW –
 - a. Review Pedestrian, Bicyclist, and Transit Accommodations
 - i. Review site considerations
 - ii. Review connectivity to facilities near the study site.

6. REPORT –
 - a. Discuss any potential concerns or modifications to the following areas:
 - i. Roadway, intersection safety, or operations
 - ii. Traffic control, geometric impacts to the streets or intersections
 - iii. Pedestrian, bicyclist, and transit accommodations
 - b. Discuss any trends in crash data
 - c. Identify recommended improvements, if any, to the transportation system within or adjacent to the development.

7. DELIVERABLES –
 - a. A trip generation memo is required with the preliminary site plan submittal. The trip generation memo shall include a summary of the daily, AM, and PM peak hour trips generated.
 - b. Traffic Impact Study that summarizes existing conditions, traffic information developed, traffic analyses performed, and recommended transportation system

and/or access improvements. Provide an appendix with all supporting data and analysis results.

- c. The study shall be submitted concurrently with the preliminary site plan for the proposed development. The final plat won't be recorded until any required public improvements from the study are constructed and accepted by the City.

The traffic impact study shall be completed by an individual who is experienced in traffic and transportation engineering, analyzing traffic operations and mobility, and transportation design elements. The traffic impact study report must be sealed by a Professional Engineer license in the State of Iowa. A draft copy of the report shall be submitted to the City for review, and the report shall be finalized, based on the comments provided by the City. The developer shall be fully responsible for the entire cost of the traffic impact study and any work needed to complete the study.

If a proposed development will impact the primary highway system (i.e. US 65/69, IA 92, etc.) which is under the Iowa Department of Transportation (DOT) jurisdiction and oversight, the Iowa DOT's requirements and criteria for a traffic impact study will also need to be followed.



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 18, 2026
Subject: Discussion and direction regarding Council Policy on appointments to City boards and commissions.

Introduction: Council is asked to review an updated policy on appointments to City boards and commissions and provide direction to staff.

Background: The following are the current procedures for appointing/reappointing a citizen:

- Boards and Commission openings will be listed six months in advance of a vacancy on the City's web site by the City Clerk. If a vacancy occurs during the term of office, the opening will be placed on the City's website as soon as possible.
- Interested citizens should complete a volunteer application form by the posted deadline. The City will keep applications on file until December 31st of each year.
- The names of the citizens who express interest in serving on the Boards and Commissions appointed by the Mayor will be forwarded by the City Clerk to the Mayor for his/her review. The Mayor will consider the information provided on the application and make his/her recommendation to the City Council for their consideration.
- The names of citizens who express interest in serving on a Board or Commission appointed by the City Council will be forwarded to the entire Council. Along with the application, the Clerk will include an overview of the current makeup of the board. Two council members will be randomly selected to review the application and make a recommendation to the City Clerk on placing the application on an agenda for consideration of the appointment.
- Applications will be reviewed to determine qualifications and other factors, listed below. During the review process, applicants may be contacted by council members to discuss their qualifications.
- Factors that may be considered when recommending appointments include:
 - The area of town in which a candidate resides, are all areas represented?
 - Are there too many members with similar occupations, should other occupations be represented?
 - Are there potential conflicts of interests if a certain candidate were chosen to serve?
 - What expertise and/or experience does the candidate bring to the Board/Commission?
 - Does the candidate serve on more than one board/commission?
 - How long has the person served on the board/commission?
 - If they are currently serving on a board/commission how effective have they been in serving on the board/commission?
 - If they are currently serving on a board/commission, has their attendance been acceptable?
 - Only one member of an immediate family i.e. husband, wife, father, mother, son, daughter, brother, sister, may be on the same board or commission at a time.

- City employees may serve as members on City boards and commissions that are established by ordinance. However, City employees shall not serve on boards/commissions that govern their respective departments. City employees will be subject to the normal selection procedure which provides mayoral appointment and council approval. The council reserves the right to approve all appointments and shall not approve City employees when potential conflicts of interest may be present.
- **Attendance:** Attendance is critical to the successful functioning of a board/commission. Staff shall monitor attendance to assure members are participating to an acceptable level. If attendance problems occur, staff shall inform the board/commission chair and/or the Mayor and City Council to consider action to assure the board/commission has active/participating members.

Discussion: Staff is recommending a change to this policy to define the internal process which precedes the formal appointment, from the receipt of applications, through the board's recommendation, to the appointing authority and the orientation process after appointment. The policy states that the activities of the volunteer boards will be coordinated by the City Manager or their designee and defines attendance requirements.

The new process will include the following steps:

1. Current members are notified that their term will expire in five months. Reappointment is considered.
2. Public communication is issued four months before the term expires to announce upcoming vacancies.
3. Applications are accepted 3–4 months before the terms expire.
4. Applications are reviewed, submitted to the boards, and interviews are held with the applicants two months before the term expires.
5. Board recommends appointments. No sooner than 45 days prior to the term, appointments will be made by the Mayor/Council.
6. Orientation is held, and then new members begin their terms.

Any vacancies during a term will follow the same steps.

The policy will allow board chairs and staff liaisons to determine if current members wanting to be reappointed are in good standing with the board, and will allow them to determine which applicants will best serve the needs of the board.

Budget Impact: None.

Recommendation: Discussion on the proposed changes to the current policy and direction on next steps.

Attachments: 1. Updated B&C Policy

<p align="center">City of Indianola, Iowa Policy And Procedures</p> <p align="center">Boards and Commissions</p>		Policy Number	Applicability
			Public
		Ordinance Ref	Iowa Code Reference
Effective Date	Related Policies	Responsibility	Authority

I. Purpose

The intent of this policy is to provide a standardized process for selecting citizens interested in serving on a City board and/or commission (“board”). The City of Indianola desires to have diverse representation on its boards to reflect the Indianola community. The policy governs the internal process which precedes the formal appointment, from the receipt of applications, through the board’s recommendation, to the appointing authority and the orientation process after appointment.

II. Policy

Qualifications and Restrictions

Applicants shall be residents of the City of Indianola, or for some boards, live within a 2-mile radius. No person shall serve on more than one board. Council members shall not serve on boards. City of Indianola and IMU employees shall not serve on a board that advises their department.

Applicants should disclose any conflict of interest to the board they are applying for. If an applicant wishes to apply for more than one board, they should indicate an order of preference.

Appointments

The Mayor makes the following appointments per Indianola Code 15.03 with the approval of the City Council.

- Civil Service Commission

- Human Relations Commission
- IMU Board of Trustees
- Library Board of Trustees
- Park and Recreation Commission
- Veteran’s Memorial Aquatic Center Commission

The City Council makes the following appointments per Indianola Code 17.05

- Board of Adjustment
- Indianola Public Art Commission
- Planning and Zoning Commission
- Sustainability Committee

Board Activities

Unless otherwise directed by City Council, the activities of the volunteer boards will be coordinated by the City Manager or their designee.

Staff Liaison

City Board and Commissions should have a staff liaison, when possible, to help facilitate the relationship between the City staff, City Council, and volunteers.

Attendance

Attendance is critical to the successful functioning of a board. Staff shall monitor attendance to ensure members are participating to an acceptable level. Members are expected to attend 75% of board meetings and have no more than three (3) unexcused absences per calendar year. Members with less than 75% attendance will be considered in poor standing with the board. If attendance problems occur, staff shall inform the board chair and/or the Mayor and City Council to consider action to ensure the board has active and participating members. Action may include an informal reminder about board attendance, formal warning or notice, board removal, and/or ineligibility for reappointment.

Membership List

A listing of board members, including the expiration date of their appointments, shall be prepared and provided at the first annual Council meeting in July.

III. Procedure

A. Acceptance of Applications

1. All terms, except for the Civil Service Commission, expire July 1. The City Clerk shall send correspondence to all individuals whose terms will be

expiring within 5 months of expiration (February 1). This correspondence shall advise board members of their term's expiration date, as well as the process to officially indicate interest in continuing to serve.

- i. Civil Service Commission terms expire April 1, by State Code. Correspondence to those members shall occur by November 1.
 - ii. Board members shall be eligible for reappointment if allowed by code and/or the bylaws of the board on which they serve, and if they are in good standing with the board.
 - iii. If they qualify to serve another term, the person may be considered for reappointment by the Mayor/Council without advertising the position. The Mayor/Council shall consider and balance the value of institutional knowledge, experience and attendance, as well as the need for new and different perspectives and contributions to the board in the appointment/reappointment process.
2. The City Clerk shall post openings four months in advance of a vacancy on the City's website. If a vacancy occurs during the term of office, the opening will be placed on the City's website as soon as possible.
 - i. It is the responsibility of the staff liaison, or board chair if there is no liaison, to promptly report vacancies to the City Clerk to ensure that vacancies are posted and filled in a timely manner.
3. The City Clerk, in partnership with the Communications Manager, shall issue a public communication each March for upcoming vacancies in July. Public communication efforts shall consist of a website post on the City's website, social media posts on City-managed accounts, the City's Community Update e-newsletter, direct outreach to each board, and with local media partners as a press release.
 - i. The Civil Service Commission public communications shall be issued in December.
 - ii. Public communication efforts will be made for vacancies during a term as soon as possible and follow the same process outlined below.
4. Applications will be accepted for two weeks in the office of the City Clerk.
 - i. Applications shall include a completed application form and a brief cover letter.
5. Upon the closing of the application period, the City Clerk's office will screen the applications for residency and other requirements and then forward them to the designated staff liaison or board chair for each respective board.

B. Review of Applications

1. Upon receiving the applications, the staff liaison shall forward them to the chair and vice chair of the board.
 2. For Council appointments, the staff liaison, chair and vice chair (or their designees) shall review the applications collectively and determine which applicants to interview. For Mayoral appointments, the Mayor shall review the applications collectively with the staff liaison, chair and vice chair (or their designees) and determine which applicants to interview.
 3. Within three weeks of receiving the applications, this group shall interview the applicants and create a ranked list of the top 3 applicants, with a brief written analysis justifying the top choice recommendations. Standardized interview questions are recommended.
 - i. Factors that may be considered when recommending appointments include:
 - The area of town in which a candidate resides so that all areas are represented
 - Expertise and/or experience the candidate brings
 - Potential conflicts of interest
 - Other volunteer experience and their effectiveness
 - Verification that the candidate is aware of the time commitment
 4. The list shall be sent to the City Clerk upon conclusion of the interviews.
- C. Appointment of Applicants
1. The City Clerk will send a list of all board recommendations to the Mayor and City Council for their review.
 2. The top ranked applicants for each board will be placed on the next agenda for Council's approval of their appointment.
 - i. Appointments shall not be made more than 45 days prior to the beginning of the term. The appointments will be placed on the agenda for approval at the second meeting in May for July appointments and the second meeting in February for April appointments.
 - ii. Upon approval, standardized letters will be used to congratulate a new appointee, thank a member for their service at resignation, and inform applicants who are not selected for a board position. The letter shall be signed by the Mayor.
 - iii. The City Clerk's office will notify staff liaisons or board chairs of the new appointments within a week of the appointment.
- D. Orientation of New Members
1. The City Clerk's office will provide a high-level orientation to all new appointees prior to July 1 (or April 1), which includes information about

the City, the purpose/responsibility of the board/commission, and open meeting training requirements.

2. The staff liaison or board chair will set up an orientation session with the new appointee to familiarize them with all aspects of the board.
3. The new appointees shall complete open meeting training requirements within the time set by State law, or they will be removed from their position.

Timeline

