BOARD OF TRUSTEE MINUTES
REGULAR SESSION – SEPTEMBER 11, 2017

The Board of Trustees met in regular session at 5:30 p.m. on September 11, 2017 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Mike Rozga, Adam Voigts and Deb White. Absent: Lesley Forbush and Jim McClymond.

The consent agenda consisting of the following was approved on a motion by White and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for September 5, 2017

Minutes from August 21 and 28, 2017

Salaries:
Nate Edwards, Lead Generation Operator, from Range 27-2 $69,263/year (includes longevity) to Range 27-3 $72,709/year (includes longevity) effective August 20, 2017

Greg Brangers, Lineman Crew Chief, from Range 27-2 $69,313/year (includes longevity) to Range 27-3 $72,759/year (includes longevity) effective September 3, 2017

Electric Utility Action Items

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2017 Turbine 7 Control Replacement Project for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member Rozga introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST" for the 2017 Turbine 7 Control Replacement Project, and moved that it be adopted. Board Member White seconded the motion to adopt. The roll was called and the vote was, AYES: White, Voigts and Rozga. NAYS: None. ABSENT: Forbush and McClymond Whereupon the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2017-210
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST
For the 2017 Turbine 7 Control Replacement Project

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the IMU Electric Superintendent had opened and tabulated the bids for the public improvements described in general as the 2017 Turbine 7 Control Replacement Project for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the IMU Electric Superintendent.

Company	Base Bid	Alt 1	Alt 2	Alt 3
HPI-LLC Houston, TX	$516,826.00	$772.00	$36,273.00	$21,637.00
Petrotech, Inc. New Orleans, LA	$454,147.00	$25,411.00	$27,966.00	$6,960.00
ProEnergy Services LLC Sedalia, MO	$445,211.00	$5,350.00	$30,214.00	$23,141.00

It was the recommendation of Al Powers, P&E Engineering, and Mike Metcalf, IMU Electric Superintendent to consider just the base bids for each company.

Board Member White introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" to Petrotech Inc. for the base bid of $454,147.00 for the 2017 Turbine 7 Control Replacement Project, and moved its adoption. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was: AYES: Voigts, Rozga and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2017-211
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
For the 2017 Turbine Control Replacement Project

(The complete resolution may be viewed at the City Clerk's Office)

It was moved by Rozga and seconded by White to approve the following resolution entitled, "RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH DOWNING CONSTRUCTION AS THE CONSTRUCTION MANAGEMENT SERVICE AGENT FOR THE CONSTRUCTION OF A NEW LINE SHOP BUILDING TO INCLUDE SUPPORT OFFICES." On roll call the vote was, AYES: White, Voigts and Rozga. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chair declared the motion carried unanimously and the following resolution duly adopted:

RESOLUTION NO. 2017-212
RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH DOWNING CONSTRUCTION AS THE CONSTRUCTION MANAGEMENT SERVICE AGENT FOR THE CONSTRUCTION OF A NEW LINE SHOP BUILDING TO INCLUDE SUPPORT OFFICES

(The complete resolution may be viewed at the City Clerk's Office)

Electric Utility Information Items – Electric Superintendent Mike Metcalf presented the electric utility informational items.

Water Utility Informational Items – Water Superintendent Lou Elbert presented the water utility informational items.

Communications Utility Action Items

Board member White moved and Rozga seconded to adopt the following resolution entitled, “RESOLUTION APPROVING CONSTRUCTION CONTRACTS AND BONDS” with Telecom Construction for the 2017 Norwalk to Indianola Fiber Optic Link Project. On roll call the vote was, AYES: Voigts, Rozga and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chair declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 217-213
RESOLUTION APPROVING CONSTRUCTION CONTRACTS AND BONDS
With Telecom Construction For the 2017 Norwalk to Indianola Fiber Optic Link Project

(The complete resolution may be viewed at the City Clerk’s Office)

Change order #1 in an amount of $12,995 for the 2017 Fiber to the Home Project (construction) was approved on a motion by Rozga and seconded by White. Question was called for and on voice vote the Chair declared the motion carried unanimously.

Board Member White introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (2017 Telecommunication Hut Project) AND FIXING A DATE FOR HEARING (October 9, 2017) AND TAKING OF BIDS (September 29, 2017)", and moved that it be adopted. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was, AYES: Voigts, Rozga and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon, the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2017-214
RESOLUTION ORDERING CONSTRUCTION OF
CERTAIN PUBLIC IMPROVEMENTS (2017 Telecommunication Hut Project)
AND FIXING A DATE FOR HEARING (October 9, 2017) AND TAKING OF BIDS (September 29, 2017)

(The complete resolution may be viewed at the City Clerk’s Office)

Communications Utility Information Items – Director of Telecommunications Kurt Ripperger presented the Communications Utility Informational items. The Board received an updated report from Curtis Dean, Smart Source Consulting.

Combined Electric, Water and Communications Utilities Action Items

A public hearing was held regarding the FY 2018 budget amendment. There were no objections either oral or written. The following resolution entitled “RESOLUTION APPROVING THE FY 2018 BUDGET AMENDMENT” was approved on a motion by White and seconded by Rozga. On roll call the vote was, AYES: Voigts, Rozga and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chairperson declared the motion carried unanimously.

RESOLUTION NO. 2017-215
RESOLUTION APPROVING THE FY 2018 BUDGET AMENDMENT

(The complete resolution may be viewed at the City Clerk’s Office)

Combined electric, water and communications utilities informational items – no items were presented.

Meeting adjourned at 6:25 p.m. on a motion by White and seconded by Rozga.

Adam Voigts, Chair	Diana Bowlin, City Clerk