



PLANNING AND ZONING COMMISSION MEETING

April 14, 2026

6:00 PM

City Council Chambers

Minutes

1. Call to Order

The meeting was called to order at 6:00 pm.

2. Roll Call

Commission members present: Cortney Marmon, Al Farris, Carrie Woerdeman, Jake Vice, Rich Piper.

Commission members not present: Sarah Ritchie, Misty Darling, Lin Stecker, Justin Noethe.

Staff members present: Bill Mettee, Doug Bylund, Tara Bosteder.

3. Agenda Approval

A. Approval of the April 14, 2026 agenda.

Vice made a motion to approve the agenda.

Marmon seconded the motion.

Motion was passed with a unanimous vote.

4. Minutes Approval

A. Approval of the March 24, 2026 meeting minutes.

Farris made a motion to approve the meeting minutes.

Vice seconded the motion.

Motion was passed with a unanimous vote.

5. Public Comment

There were no public comments.

6. New Business

A. Consider zoning code amendments to Chapter 171 - Parkland Dedication.

Mettee presented the proposed amendments and related staff report.

Commission members inquired about the development of single family homes versus multifamily homes. Mettee provided that single family homes have outpaced development of multifamily and townhomes.

After considering the information presented on the chart in the report, the Commission agreed that increasing the number of acres from 6 to 7 would be more in line with our surrounding communities.

Farris made a motion to change 171.04; adjusting the standard for the amount of neighborhood parkland requirement from 6 to 7 acres per 1,000 residents.

Vice seconded the motion.

Motion was passed with a unanimous vote.

Commission Member Farris voiced concern about the fee in lieu of being used for current parkland maintenance instead of acquisition of new parkland as according to the comprehensive plan. After discussion amongst the Commission, it was agreed that their recommendation would be to remove the language "future park improvements or" in 171.06(3) to help ensure

Farris made a motion to change 171.06(3); removing the text "future park improvements or" from the first line.

Marmon seconded the motion.

Motion was passed with a unanimous vote.

Vice made a motion to approve the rest of the proposed amendments as submitted.

Marmon seconded the motion.

Motion was passed with a unanimous vote.

7. Comments

A. Building Permit Report

There were no comments.

B. Current Projects

There were no new updates to current projects. An urban renewal plan for Deer Run should be upcoming in the near future.

8. Adjourn

Marmon made a motion to adjourn.

Vice seconded the motion.

The meeting was adjourned at 6:41 pm.