

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

March 10, 2026

5:30 PM

Indianola Public Library - Meeting Room B

Agenda

Present: Library Director - Michele Patrick, Randi Malone, Andy Brittingham, Val Craven, Dawn Goodale, Cyd Dyer, Andrea Carlson

1. Call to Order

Andy called the meeting to order at 5:30pm.

2. Public Comment

No public comment.

3. Agenda Approval

MOTION: *Cyd motioned to approve the agenda. Andrea seconded. Motion carried.*

4. Minutes Approval

a. February 10, 2026 Meeting Minutes*

MOTION: *Cyd motioned to approve the February 10 meeting minutes. Andrea seconded. Motion carried.*

5. Trustee Continuing Education

a. Legislature Update

New legislation was recently presented to the friends that would have financial implications for libraries. There has been discussion about controls in libraries and the logistical and financial impacts that would have for libraries to comply.

6. Financial Reports

a. Approve Monthly Claims*

Michele gave a summary of monthly claims and noted that all are routine bills. Discussion was held regarding the OPN invoice.

MOTION: *Randi motioned to approve the monthly claims. Dawn seconded. Motion carried.*

b. Review Financial Reports

Michele noted that we are 66% of the way through the year and things are looking great for this time of year. We got the check from the county, which was more than we expected, and there is nothing unusual with expenditures.

7. Unfinished Business

a. Budget Update

Michele explained the draft budget and noted a 4% increase, including COLA raises and anyone eligible for a step raise.

b. Building Update

Andy reported that there was a 2/27 meeting to see the updated concept for the library. We are getting closer to actual numbers but are not quite there yet. The initial budget numbers are a bit higher than expected, so it continues to be reviewed. The City Manager is in discussions with the City Council. Some thoughts were presented regarding fundraising but that is not part of the final

budget plan. Andy hopes to provide more information soon.

8. New Business

a. Policy Review: Gifts and Memorials*

Michele provided the updates to the Gifts and Memorials policy. Discussion was held regarding the updates. Cyd suggested updating the language to "indianola friends will provide you with a receipt." The group consensus was to accept this amendment.

MOTION: *Randi motioned to approve the updated policy with Cyd's amendment. Andrea seconded. Motion carried.*

9. Reports

a. Friends of the Library Report

Sally was not at the meeting but Michele noted that the Friends group is working on branding and technology sophistication. Library trivia was held and they will report on that next time.

b. Director's Report

Michele gave her report and the key item was highlighting the union agreement.

c. Library Statistics

Michele summarized the statistics and noted that they are looking good.

10. Agenda Items for the Next Meeting

- *Val and Sally's terms are expiring July 1. Michele asked that both let her know if they plan to re-up or not. Michele will provide guidance if we are to seek new board members.*

11. Trustee Comments

No Trustee Comments.

12. Adjourn

Motion to Adjourn by Andy. *The meeting adjourned at 6:12pm.*