

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

February 10, 2026

5:30 PM

Indianola Public Library - Meeting Room B

Agenda

Present: Library Director - Michele Patrick, Randi Malone, Andy Brittingham, Val Craven, Sally Van Dorin, Cyd Dyer, Andrea Carlson

1. Call to Order

Andy called the meeting to order at 5:31pm.

2. Public Comment

a. Simpson College Student Presentation

Students were unavailable and the presentation did not take place. Michele will work to reschedule.

No other public comment.

3. Agenda Approval

MOTION: *Cyd motioned to approve the agenda with a modification that there is no presentation from Simpson. Sally seconded. Motion carried.*

4. Minutes Approval

a. January 13, 2026 Meeting Minutes*

MOTION: *Andrea motioned to approve the January 13 meeting minutes. Val seconded. Motion carried.*

5. Financial Reports

a. Approve Monthly Claims*

Michele gave a summary of monthly claims and noted there is one change - we will not be approving the Waste Management \$10 fee. The fee will no longer be charged due to a deal they have with the city.

MOTION: *Randi motioned to approve the monthly claims. Andrea seconded. Motion carried.*

b. Review Financial Reports

Michele reviewed the financial reports. There were some adjustments in the salary and benefit categories that are showing an impact, but Michele noted that those will hopefully even out. Everywhere else we are doing alright, despite a tight budget this year. Revenue and expenditures are both looking decent. There is an increase in the contractual section due to union fees, which were not originally anticipated when the budget was created.

Discussion was held regarding funds submitted to the Friends and how the library uses those and Michele provided some clarification on that process. Additionally, Michelle explained the current process for Memorial donations and potential updates to that process in the future that she will bring to the Board at a later date.

6. Unfinished Business

a. FY 27 Budget Update

There is not much information to share yet, but it's anticipated that 2027 will be a

tough year for the City overall. The Library is one department that will hopefully be okay.

b. Carnegie Corporation Gift

We received the check for \$10,000. IPL is ready to do a press release and talk about the library's history and for the Board to outline what the funds will go to, preferably earmarking it for something in the new library building that can have a long-term impact. Michele will work with Aaron from the City to draft a press release.

c. Building Update

Michele and Andy had a meeting in January with OPN regarding a concept design. Andy noted that the concept design will be a general perspective of the new building - likely an exterior view or two, potentially a limited generic interior view, with a focus on square footage and cost. When it does roll out to the public, we will want to remind people that it is a general, rough draft concept design. Michele and Andy will update the Board when there is a new meeting on the books and when the timeline for publicizing the design is made known.

7. New Business

a. Policy Review: IPL Code of Conduct Policy

Michele provided a recommendation to update the current IPL Code of Conduct Policy to include that bicycles, scooters, and other outdoor-use vehicles are not allowed inside the building.

MOTION: *Randi motioned to approve the recommended change to the IPL Code of Conduct. Andrea seconded. Motion carried.*

8. Reports

a. Friends of the Library Report

Sally reported that they are not doing a Silent Auction at Trivia. They may apply to the 100 Women Who Care, but otherwise no big updates. Michele noted she thinks there are still some tables available for Trivia.

b. Director's Report

Michele's report highlighted DinoFest, Soup-er Bowl, the new Library Assistant, and the Simpson College student who is doing field experience. Michele met with Warren County Supervisors to discuss the rural reimbursements and said the meeting went well.

c. Library Statistics

Michele summarized the statistics.

9. Agenda Items for the Next Meeting

Simpson students may be rescheduled for the March meeting. There is a hope that the concept plan will be on for the next meeting as well.

10. Trustee Comments

No Trustee Comments.

11. Adjourn

Motion to Adjourn by Andy. *The meeting adjourned at 6:12pm.*