BOARD OF TRUSTEE MINUTES
REGULAR SESSION – AUGUST 28, 2017

The Board of Trustees met in regular session at 5:30 p.m. on August 28, 2017 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Jim McClymond, Mike Rozga, Adam Voigts and Deb White. Absent: Lesley Forbush.

The consent agenda consisting of the following was approved on a motion by White and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for August 21, 2017

Minutes from August 14, 2017

Salaries:
Eric Lane, from Network Service Tech, Range 19-4 $47,808/year (includes longevity) to Lead Field Tech, Range 24-1 $53,130/year (includes longevity) effective August 20, 2017

Jeremy Cross, Generation and Meter Tech, from Range 21-3 $50,614/year (includes longevity) to Range 21-4 $53,132/year (includes longevity) effective August 20, 2017

June 2017 Treasurer and Financial Reports

Electric Utility Action Items

Board Member McClymond introduced the following resolution entitled "RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT", and moved that the resolution be adopted. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was, White, Voigts, Rozga and McClymond. NAYS: None. ABSENT: Forbush. Whereupon, the Chairperson declared the resolution duly adopted as follows:

RESOLUTION NO. 2017-203
RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT

(The complete resolution may be viewed at the City Clerk's Office)

Board Member White moved that the form of Tax Exemption Certificate be placed on file and approved. Board Member McClymond seconded the motion and the roll being called thereon, the vote was as follows: AYES: Voigts, Rozga, McClymond and White. NAYS: None. ABSENT: Forbush. Whereupon the Chairperson declared the motion carried unanimously.

Board Member McClymond moved that the form of Continuing Disclosure Certificate be placed on file and approved. Board Member Rozga seconded the motion and the roll being called thereon, the vote was as follows: AYES: White, Voigts, Rozga and McClymond. NAYS: None. ABSENT: Forbush. Whereupon the Chairperson declared the motion carried unanimously.

Board Member White introduced the following Resolution entitled "A RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SECURING THE PAYMENT OF $6,680,000 ELECTRIC REVENUE CAPITAL LOAN NOTES, SERIES 2017C, OF THE CITY OF INDIANOLA, STATE OF IOWA, UNDER THE PROVISIONS OF THE CITY CODE OF IOWA, AND PROVIDING FOR A METHOD OF PAYMENT OF THE NOTES", and moved its adoption. Board Member McClymond seconded the motion to adopt. The roll was called and the vote was: AYES: Voigts, Rozga, McClymond and White. NAYS: None. ABSENT: Forbush. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-204
A RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SECURING THE PAYMENT OF $6,680,000 ELECTRIC REVENUE CAPITAL LOAN NOTES, SERIES 2017C, OF THE CITY OF INDIANOLA, STATE OF IOWA, UNDER THE PROVISIONS OF THE CITY CODE OF IOWA, AND PROVIDING FOR A METHOD OF PAYMENT OF THE NOTES

(The complete resolution may be viewed at the City Clerk’s Office)

Rozga moved and White seconded to approve change order #1 which provides OSI, Inc the approval necessary to revise the contract to include additional items with no additional change to the contract amount for the Electric SCADA System and Relay Replacement Project. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Information Items – Electric Superintendent Mike Metcalf presented the electric utility informational items.

Water Utility Action Items

It was moved by McClymond and seconded by Rozga to approve a waiver for Warren Water district to serve and IMU Customer at 15949 Johnson Street, Indianola, Iowa. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Water Utility Informational Items – Water Superintendent Lou Elbert presented the water utility informational items.

Communications Utility Action Items

Board member White introduced the following resolution entitled, “RESOLUTION APPROVING CONTRACT AND BOND WITH EXCEL UTILITY CONTRACTORS” in an amount of $3,754.298 for the 2017 Fiber To The Home Project (construction). Board member McClymond seconded the motion to adopt. On roll call the vote was, AYES: Voigts, Rozga, McClymond and White. NAYS: None. ABSENT: Forbush. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-205
RESOLUTION APPROVING CONTRACT AND BOND WITH EXCEL UTILITY CONTRACTORS

(The complete resolution may be viewed at the City Clerk’s Office)

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2017 Norwalk to Indianola Fiber Optic Link Project (Construction) for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member White introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST", and moved that it be adopted. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was, AYES: Voigts, Rozga, McClymond and White. NAYS: None. ABSENT: Forbush. Whereupon the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2017-206
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST
For the 2017 Norwalk to Indianola Fiber Optic Link Project (Construction)

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the Director of Finance had opened and tabulated the bids for the public improvements described in general as the 2017 Norwalk to Indianola Fiber Optic Link Project (Construction) for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the Director of Finance.

Company and Address	Bid
Michels Power Neenah, WI	$505,081.15
C.D.G. Underground Utility Contractors Davenport, Ia	$306,321.75
Telcom Construction, Inc. Clearwater, MN	$237,865.46
MP Nexlevel LLC Maple Lake, MN	$254,271.35
TD&I Cable Maintenance, Inc. Lakeland, MN	$254,651.36
Dig America, Inc. St. Cloud, MN	$284,416.60
Excel Utility Contractors Des Moines, Ia	$300,164.75
Communications Technologies	$374,168.00

Des Moines, Ia

Communications Innovations Pleasant Hill, Ia	$299,820.89

It was moved by Rozga and seconded by White to award the contract for the 2017 Norwalk to Indianola Fiber Optic Link Project (Construction) to Telcom Construction, Inc. in an amount of $237,865.46. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Board Member Rozga introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT", and moved its adoption. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: McClymond, White, Voigts and Rozga. NAYS: None. ABSENT: Forbush. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-207
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
To Telcom Communications for the 2017 Norwalk to Indianola Fiber Optic Project (Construction)

(The complete resolution may be viewed at the City Clerk's Office)

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2017 Norwalk to Indianola Fiber Optic Link Project (Material Procurement) for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member White introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST", and moved that it be adopted. Board Member McClymond seconded the motion to adopt. The roll was called and the vote was, AYES: Voigts, Rozga, McClymond and White. NAYS: None. ABSENT: Forbush. Whereupon the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2017-208
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST
For the 2017 Norwalk to Indianola Fiber Optic Link Project (Material Procurement)

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the Director of Finance had opened and tabulated the bids for the public improvements described in general as the 2017 Norwalk to Indianola Fiber Optic Link Project (Material Procurement) for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the Director of Finance.

Company and Address	Bid
Power & Tel Supply Co. Memphis, TN	$45,986.21

It was moved by Rozga and seconded by White to award the contract for the 2017 Norwalk to Indianola Fiber Optic Link Project (Material Procurement) to Power & Tel Supply Company in an amount of $45,986.21. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Board Member Rozga introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT", and moved its adoption. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: McClymond, White, Voigts and Rozga. NAYS: None. ABSENT: Forbush. Whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2017-209
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
To Power & Tel Supply Company for the
2017 Norwalk to Indianola Fiber Optic Project (materials)

(The complete resolution may be viewed at the City Clerk's office)

A motion was made by McClymond and seconded by White to approve change order #2 in an amount of $79,881.40 for the 2017 Fiber to the Home Project (material procurement). McClymond and White withdrew their motions. It was the consensus of the Board to place this item on the September 11, 2017 Trustee agenda.

Communications Utility Information Items – Director of Telecommunications Kurt Ripperger presented the Communications Utility Informational items.

Combined Electric, Water and Communications Informational Items – no informational items were presented.

A motion was made by White and seconded by Rozga to go into closed session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. On roll call the vote was, AYES: Voigts, Rozga, McClymond and White. NAYS: None. ABSENT: Forbush. Whereupon the Chairperson declared the motion carried unanimously.

Rozga moved and McClymond seconded to return to regular session. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by White and seconded by Rozga to enter into closed session to discuss labor negotiations pursuant to Iowa Code Section 20.17(3). On roll call the vote was, AYES: Voigts, Rozga, McClymond and White. NAYS: None. ABSENT: Forbush. Whereupon the Chairperson declared the motion carried unanimously.

A motion was made by White and seconded by Rozga to return to regular session. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Meeting adjourned on a motion by McClymond and seconded by White.

Adam Voigts, Chair

Diana Bowlin, City Clerk