



BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

March 10, 2026

5:30 PM

Indianola Public Library - Meeting Room B

Agenda

- 1. Call to Order**
- 2. Public Comment**
- 3. Agenda Approval**
- 4. Minutes Approval**
 - A. Feb. 10, 2026 Meeting Minutes*
- 5. Trustee Continuing Education**
 - A. Legislature Update
- 6. Financial Reports**
 - A. Approve Monthly Claims*
 - B. Review Financial Reports
- 7. Unfinished Business**
 - A. Budget Update
 - B. Building Update
- 8. New Business**
 - A. Policy Review: Gifts and Memorials*
- 9. Reports**
 - A. Friends of the Library Report
 - B. Director's Report
- 10. Agenda Items for Next Meeting**
- 11. Trustee Comments**
- 12. Adjourn**

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

February 10, 2026

5:30 PM

Indianola Public Library - Meeting Room B

Agenda

Present: Library Director - Michele Patrick, Randi Malone, Andy Brittingham, Val Craven, Sally Van Dorin, Cyd Dyer, Andrea Carlson

1. Call to Order

Andy called the meeting to order at 5:31pm.

2. Public Comment

a. Simpson College Student Presentation

Students were unavailable and the presentation did not take place. Michele will work to reschedule.

No other public comment.

3. Agenda Approval

MOTION: *Cyd motioned to approve the agenda with a modification that there is no presentation from Simpson. Sally seconded. Motion carried.*

4. Minutes Approval

a. January 13, 2026 Meeting Minutes*

MOTION: *Andrea motioned to approve the January 13 meeting minutes. Val seconded. Motion carried.*

5. Financial Reports

a. Approve Monthly Claims*

Michele gave a summary of monthly claims and noted there is one change - we will not be approving the Waste Management \$10 fee. The fee will no longer be charged due to a deal they have with the city.

MOTION: *Randi motioned to approve the monthly claims. Andrea seconded. Motion carried.*

b. Review Financial Reports

Michele reviewed the financial reports. There were some adjustments in the salary and benefit categories that are showing an impact, but Michele noted that those will hopefully even out. Everywhere else we are doing alright, despite a tight budget this year. Revenue and expenditures are both looking decent. There is an increase in the contractual section due to union fees, which were not originally anticipated when the budget was created.

Discussion was held regarding funds submitted to the Friends and how the library uses those and Michele provided some clarification on that process. Additionally, Michelle explained the current process for Memorial donations and potential updates to that process in the future that she will bring to the Board at a later date.

6. Unfinished Business

a. FY 27 Budget Update

There is not much information to share yet, but it's anticipated that 2027 will be a

tough year for the City overall. The Library is one department that will hopefully be okay.

b. Carnegie Corporation Gift

We received the check for \$10,000. IPL is ready to do a press release and talk about the library's history and for the Board to outline what the funds will go to, preferably earmarking it for something in the new library building that can have a long-term impact. Michele will work with Aaron from the City to draft a press release.

c. Building Update

Michele and Andy had a meeting in January with OPN regarding a concept design. Andy noted that the concept design will be a general perspective of the new building - likely an exterior view or two, potentially a limited generic interior view, with a focus on square footage and cost. When it does roll out to the public, we will want to remind people that it is a general, rough draft concept design. Michele and Andy will update the Board when there is a new meeting on the books and when the timeline for publicizing the design is made known.

7. New Business

a. Policy Review: IPL Code of Conduct Policy

Michele provided a recommendation to update the current IPL Code of Conduct Policy to include that bicycles, scooters, and other outdoor-use vehicles are not allowed inside the building.

MOTION: *Randi motioned to approve the recommended change to the IPL Code of Conduct. Andrea seconded. Motion carried.*

8. Reports

a. Friends of the Library Report

Sally reported that they are not doing a Silent Auction at Trivia. They may apply to the 100 Women Who Care, but otherwise no big updates. Michele noted she thinks there are still some tables available for Trivia.

b. Director's Report

Michele's report highlighted DinoFest, Soup-er Bowl, the new Library Assistant, and the Simpson College student who is doing field experience. Michele met with Warren County Supervisors to discuss the rural reimbursements and said the meeting went well.

c. Library Statistics

Michele summarized the statistics.

9. Agenda Items for the Next Meeting

Simpson students may be rescheduled for the March meeting. There is a hope that the concept plan will be on for the next meeting as well.

10. Trustee Comments

No Trustee Comments.

11. Adjourn

Motion to Adjourn *by Andy. The meeting adjourned at 6:12pm.*

Iowa Legislature Update

For informational purposes only, here is an update on the one active bill whose provisions would impact IPL operations if enacted as currently written:

[House Study Bill 720](#)- Assigned to House Local Government

- Passed House Subcommittee, Feb. 17
- Passed House Committee, Feb. 17
- Renumbered [HF 2622](#)
- Survived 1st Funnel

The next funnel deadline is March 20.

HF2622 Omnibus Library Bill

Provisions include

- Library boards reconstituted as an advisory boards, with administrative, financial, oversight, and policy authority transferred to the city council.
- Gifts made for the benefit of a library transferred to the authority of the city council.
- Enforcement of age-appropriate policies that prohibit minors from accessing materials deemed inappropriate for minors
- Withholds local tax funding if public libraries are in violation of age-appropriate policy guidelines
- Ends confidentiality of minor records from parents and guardians
- State Library Accreditation Standards cannot reference ALA or ILA Standards

(Changes in Red)

HF 2622 (LSB 5854HV (1) 91)

HOUSE FILE 2622

BY COMMITTEE ON LOCAL GOVERNMENT

(SUCCESSOR TO HSB 720)

A BILL FOR

An Act relating to public libraries, including eligibility requirements for state assistance and oversight by city councils.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section 8A.209, subsection 4, Code 2026, is amended by adding the following new paragraph:

NEW PARAGRAPH. *d. Enforces age-appropriate policies that prohibit minors from accessing materials deemed inappropriate for minors and allow parents access to monitor their child's borrowing activity. Each eligible library shall submit to the department an annual report providing proof of age-appropriate policies as prescribed by the department. For purposes of this paragraph, "age-appropriate" means topics and messages suitable to particular ages based on developing cognitive, emotional, and behavioral capacity typical for the age. "Age-appropriate" does not include any material with descriptions or visual depictions of a sex act as defined in section 702.17 or section 728.1.*

Sec. 2. NEW SECTION. **8A.212 State library — standards and accreditation program.**

The state library shall provide performance measures to encourage the ongoing development of high-quality public library service in the state. The state library shall use the most recent edition of "In Service to Iowa: Public Library Measures of Quality" as the manual for the state library's standards program. The use of such manual for the program does not include standards relating to American library association standards or Iowa library association standards. Iowa's voluntary public library standards program is established to give public libraries a tool to identify strengths for improvement. The program shall be used to document the condition of public library service in Iowa, to distribute direct state aid funding, and to meet statutory requirements. Program information shall be available on the state library's official internet site.

Sec. 3. Section 8A.222, Code 2026, is amended to read as follows:

8A.222 Local financial support.

1. Commencing July 1, 1977, each city within its corporate boundaries and each county within the unincorporated area of the county shall levy a tax of at least six and three-fourths cents per thousand dollars of assessed value on the taxable property or at least the monetary equivalent thereof when all or a portion of the funds are obtained from a source other than taxation, for the purpose of providing financial support to the public library ~~which~~ that provides library services within the respective jurisdictions.

2. A library shall not receive moneys collected under this section if the library is in violation of the age-appropriate standards described in section 8A.209.

Sec. 4. Section 22.7, subsection 13, Code 2026, is amended to read as follows:

13. a. ~~The~~ Except as otherwise provided in paragraphs "b" and "c", records of a library ~~which~~ that, by themselves or when examined with other public records, would reveal the identity of the library patron checking out or requesting an item or information from the library.

b. The records shall be released to a criminal or juvenile justice agency only pursuant to an investigation of a particular person or organization suspected of committing a known crime. The records shall be released only upon a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling.

c. ~~The~~ records shall be released to the parent or guardian of a library patron who is a minor child upon the request of the parent or guardian.

Sec. 5. Section 336.10, Code 2026, is amended by adding the following new subsection:

NEW SUBSECTION. 3. A library shall not receive moneys from this fund if the library is in violation of the age-appropriate standards described in section 8A.209.

Sec. 6. Section 392.5, Code 2026, is amended to read as follows:

392.5 Library board.

1. ~~a. A city library board of trustees functioning on the effective date of the city code shall continue to function in the same manner until altered or discontinued as provided in this section~~ Effective July 1, 2026, all administrative, financial, oversight, and policy authority of any city library board of trustees shall be transferred to the governing body of the jurisdiction in which the library is located.

~~b. In order for the board to function in the same manner, the council shall retain all applicable ordinances, and shall adopt as ordinances all applicable state statutes repealed by~~

~~1972 Iowa Acts, ch. 1088~~

Upon transfer, any existing library board shall be reconstituted or redesigned as an advisory board, serving solely in an advisory capacity to the city council. Such board may provide recommendations on library services, programs, budgeting priorities, and long-range planning, and may submit reports to the city council as requested. Such board shall review all library materials to determine if they are

age-appropriate, as defined in section 8A.209, subsection 4, paragraph "d". The board shall establish the procedure for a citizen residing in the library's service area to challenge the board's determination that an item is age-appropriate. If a hearing is held, the board must allow three minutes of public comment for each person wishing to speak. If the library board determines that the item is age-appropriate, the city council shall vote to affirm or reverse that decision. The governing body with control of a library shall not allow children to have physical access or the ability to borrow materials that are not age-appropriate.

c. A city council shall, by ordinance or resolution as applicable, provide for the transition of library governance in accordance with this section. The governing body may determine the composition, method of appointment, and duties of any advisory library board established under its authority. The library director shall not serve as the chair of the advisory board and shall not appoint the members of the advisory board.

2. ~~A library board may accept and control the expenditure of all All gifts, devises, and bequests made to ~~the~~ or for the benefit of a library shall be accepted, held, and expended under the authority of the city council.~~

~~3. a. A proposal to alter the composition, manner of selection, or charge of a library board, or to replace it with an alternate form of administrative agency, is subject to the approval of the voters of the city.~~

~~b. The proposal may be submitted to the voters at any city election by the council on its own motion. Upon receipt of a valid petition as defined in section 362.4, requesting that a proposal be submitted to the voters, the council shall submit the proposal at the next regular city election. A proposal submitted to the voters must describe with reasonable detail the action proposed.~~

~~c. If a majority of those voting approves the proposal, the city may proceed as proposed.~~

~~d. If a majority of those voting does not approve the proposal, the same or a similar proposal may not be submitted to the voters of the city for at least four years from the date of the election at which the proposal was defeated.~~

EXPLANATION

The inclusion of this explanation does not constitute agreement with the explanation's substance by the members of the general assembly.

This bill relates to public libraries, including eligibility requirements for state assistance and oversight by city councils.

Current law requires public libraries to meet certain requirements to receive state assistance through the enrich Iowa program. The bill adds the requirement

that eligible public libraries enforce age-appropriate policies that prohibit minors from accessing materials deemed inappropriate for minors and allow parents access to monitor their child's borrowing activity. The bill defines "age-appropriate" as topics and messages suitable to particular ages based on developing cognitive, emotional, and behavioral capacity typical for the age. "Age-appropriate" does not include any material with descriptions or visual depictions of a sex act as defined in Code section 702.17 or 728.1. The bill requires an eligible library to submit an annual report to the department of administrative services providing proof of age-appropriate policies as prescribed by the department.

The bill provides for state library accreditation standards for libraries.

The bill prohibits any public funds from being used for a library that is in violation of the age-appropriate standards described in the bill.

Under Code section 22.7 (confidential records), library records that, by themselves or when examined with other public records, would reveal the identity of the library patron checking out or requesting an item or information from the library shall be kept confidential unless otherwise allowed by a court, by the lawful custodian of the records, or by another person duly authorized to release such information. However, library records may be released to a criminal or juvenile justice agency only pursuant to an investigation of a particular person or organization suspected of committing a known crime and only upon a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling. The bill provides for the release of library records to the parent or guardian of a library patron who is a minor child upon the request of the parent or guardian.

Under current law, a city library board of trustees functions to oversee public libraries. The library board of trustees may accept and control the expenditure of all gifts, devises, and bequests to the library. Any proposal to change the composition, manner of selection, or charge of the library board, or to replace it with an alternative form of administrative agency, is subject to the approval of the voters of the city. If a majority of those voting approves the proposal, the city may proceed as proposed. If a majority of those voting does not approve the proposal, the same or a similar proposal may not be submitted to the voters of the city for at least four years from the date of the election at which the proposal was defeated.

Effective July 1, 2026, the administrative, financial, oversight, and policy authority of any city library board of trustees is transferred to the governing

body of the jurisdiction in which the library is located. The bill specifies that upon transfer, any library board of trustees shall be reconstituted or redesigned as an advisory board, serving solely in an advisory capacity to the city council. The advisory board may provide recommendations on library services, programs, budgeting priorities, and long-range planning, and may submit reports to the city council as requested. The bill instructs the board to review all library materials to determine if the materials are age-appropriate. The board shall establish the procedure for a citizen residing in the library's service area to challenge the board's determination that an item is age-appropriate. If a hearing is held, the board must allow three minutes of public comment for each person wishing to speak. If the library board determines that the item is age-appropriate, the city council shall vote to affirm or reverse that decision. The governing body with control of a library shall not allow children to have physical access or the ability to borrow materials that are not age-appropriate.

Any gifts, devises, or bequests made to the library shall be accepted, held, and expended under the authority of the city council on and after July 1, 2026. The bill directs city councils to provide for the transition of library governance by ordinance or resolution in accordance with Code section 392.5. The governing body may determine the composition, method of appointment, and duties of any advisory library board established under its authority. The bill specifies that the library director shall not serve as the chair of the advisory board and shall not appoint any advisory board member.

Cited: <https://www.legis.iowa.gov/legislation/BillBook?ga=91&ba=HF%202622>



— PUBLIC LIBRARY —

Invoices for Board Meeting

March 10, 2026

Vendor	Amount	Description of services or goods
Amazon	\$3,665.97	Craft supplies, DVDs, TBR goodies, books, other materials and supplies
Brick Gentry	\$1,940.00	Correspondence regarding union negotiations
City of Indianola (IMU)	\$940.57	Utilities
Demco	\$133.85	book covering supplies and bookmarks
Dust Pros	\$3,273.75	Janitorial services, supplies(Feb & Mar invoices)
Filter Shop	\$334.20	Air filters
Ingram	\$742.87	Books
Iowa Water Management Co.	\$54.48	Monthly agreement
MidAmerican Energy	\$516.45	Natural Gas
OPN Architects	\$9,452.91	Library predesign
Playaway Products	\$498.01	Playaway devices and Wonderbooks
Springer Pest Control	\$91.30	Pest management
TRM Disposal	\$133.00	Trash removal
Wells Fargo	\$253.64	See statements for details

Total: **\$22,031.00**

Approved

Date

Approved

Date

Budget Summary



February 2026

For Fiscal: 2025-2026 Period Ending: 2/28/2026

66% of budget year

Personnel	February	Year-to-Date	Budget	% Spent
Salaries	40,295.57	369,876.44	550,129.00	67.2%
Benefits	13,790.98	98,954.34	147,948.00	66.9%
TOTAL	54,086.55	468,830.78	698,077.00	67.2%

Collection	February	Year-to-Date	Budget	% Spent
Physical	3,543.25	32,190.56	56,000.00	57.5%
Digital	859.86	6,999.78	7,000.00	100.0%
Special	398.23	2,773.16	6,000.00	46.2%
TOTAL	4,801.34	41,963.50	69,000.00	60.8%

Operations	February	Year-to-Date	Budget	% Spent
Repair/Maint	68.47	21,988.16	37,579.00	58.5%
Computer/IT	0.00	30,757.60	36,000.00	85.4%
Operations	1,846.31	55,248.26	93,914.28	58.8%
TOTAL	1,914.78	107,994.02	167,493.28	58.8%

TOTAL TO DATE	February	Year-to-Date	Budget	% Spent
	60,802.67	618,788.30	934,570.28	66.2%

Revenue

February 2026

For Fiscal: 2025-2026 Period Ending: 02/28/2026

66% of budget year



		February	Year to Date	Current Total Budget	Percent Received
001-4100-40000	Property Taxes	0.00	429,251.95	681,945.08	62.9%
001-4100-44700	Library Service Reimbursements	0.00	0.00	82,000.00	0.0%
001-4100-47100	Refunds/Reimbursements	0.00	54.48	0.00	0.0%
001-4100-47400	Misc Sales	346.85	3,101.55	4,000.00	77.5%
001-4100-47641	Library Fines	156.40	1,996.82	3,000.00	66.6%
001-4100-49403	Transfer In--T&A PROP TAX	570.40	9,410.30	143,148.00	6.6%
Revenue Total:		1,073.65	443,815.10	914,093.08	48.6%

Expenditures



FEBRUARY 2026

For Fiscal: 2025-2026 Period Ending: 2/28/2026

66% of budget year

			February	Fiscal Activity	Current Total Budget	Percent Used
1	041-4100-60110	Salaries/Wages	10,634.38	96,192.99	138,786.00	69.3%
2	041-4100-60130	Salaries/Wages	29,661.19	273,683.45	411,343.00	66.5%
3	001-4100-61100	FICA	3,035.83	27,797.82	42,407.00	65.6%
4	041-4100-61300	IPERS	3,832.38	34,690.62	51,501.00	67.4%
5	041-4100-61420	Deferred Comp-457	400.00	3,087.50	4,800.00	64.3%
6	041-4100-61430	Employee Assistance Program	0.00	300.00	300.00	100.0%
7	041-4100-61440	Wellness Program	22.50	157.50	360.00	43.8%
8	041-4100-61500	Health Insurance	4,496.18	18,833.62	32,529.00	57.9%
9	041-4100-61501	Dental Insurance	574.64	3,977.95	3,303.00	120.4%
10	041-4100-61502	Vision Insurance	65.84	460.28	312.00	147.5%
11	041-4100-61503	HSA Expense	982.72	6,336.28	7,203.00	88.0%
12	001-4100-61550	Life Insurance/ADD/LTD/STD	380.89	3,038.75	4,833.00	62.9%
13	041-4100-61599	Workers' Comp Insurance	0.00	274.02	400.00	68.5%
14	041-4100-62100	Membership Dues/Subscriptions	432.00	767.00	860.00	89.2%
15	041-4100-62300	Education/Training	0.00	52.97	1,000.00	5.3%
16	041-4100-62700	Mileage	0.00	187.88	450.00	41.8%
17	041-4100-63100	Repair/Maint	68.47	21,988.16	37,579.00	58.5%
18	041-4100-63710	Utilities	421.85	12,723.21	28,000.00	45.4%
19	041-4100-64020	Advertising & Legal Notices	70.86	386.23	1,500.00	25.7%
20	041-4100-64082	Insurance--General Liability	0.00	6,094.69	6,086.10	100.1%
21	041-4100-64083	Insurance--Property	0.00	9,507.00	9,808.18	96.9%
22	041-4100-64084	Insurance--Boiler/Machinery	0.00	563.00	635.00	88.7%
23	041-4100-64090	Janitorial Services	149.99	12,831.39	23,000.00	55.8%
24	041-4100-64990	Misc Contractual	34.61	5,729.84	5,500.00	104.2%
25	041-4100-65020	Library Books & Periodicals	3,543.25	32,190.56	56,000.00	57.5%
26	041-4100-65021	Digital Materials	859.86	6,999.78	7,000.00	100.0%
27	041-4100-65022	Special Collections	398.23	2,773.16	6,000.00	46.2%
28	041-4100-65060	Office Supplies	40.2	831.59	3,000.00	27.7%
29	041-4100-65070	Materials/Supplies	76.26	1,357.82	4,000.00	33.9%
30	041-4100-65079	Materials/Supplies--Program	552.76	3,409.51	7,800.00	43.7%
31	041-4100-65080	Postage	67.78	806.13	1,375.00	58.6%
32	041-4100-65990	Miscellaneous	0.00	0.00	900.00	0.0%
33	041-4100-67240	Computer Hardware/Software	0.00	30,757.60	36,000.00	85.4%
34	Expense Total:		60,802.67	618,788.30	934,570.28	66.2%

Library Special Revenue

February 2026

For Fiscal: 2025-2026 Period Ending: 2/28/2026



Revenue Acct	Expense Acct	February	YTD Revenue	YTD Expenditures
141-4100-44302	141-4100-65025	Enrich Iowa	10,500.15	2,283.19
141-4100-47050	141-4100-65070/65020	Donations/Memorials/Grants	16,235.97	3,386.74
141-4100-45040/47051	141-4100-65023/65024	Friends of the Library	7,572.22	7,906.93
TOTAL				

FY27 DRAFT Budget

REVENUE

Account	Title	FY26	FY27 DRAFT	Change
041-4100-40000	Property Taxes	681,945.08	17,686.00	-97%
041-4100-44700	Library Service Reimbursements	82,000.00	82,000.00	0%
041-4100-47400	Misc Sales (Copies/Scrap/etc)	4,000.00	4,500.00	13%
041-4100-47641	Library Fines	3,000.00	3,000.00	0%
041-4100-49400	Transfer In--T&A PROP TAX	143,148.00	161,823.62	13%
Total Revenue		914,093.08	269,009.62	-71%

Expenditures

041-4100-60110	Salary/Wages--Administration	138,786.00	146,949.94	6%
041-4100-60130	Salary/Wages--Clerical	411,343.00	414,659.00	1%
041-4100-61100	FICA	42,407.00	42,963.08	1%
041-4100-61300	IPERS	51,501.00	53,015.88	3%
041-4100-61420	Deferred Comp--457	4,800.00	4,800.00	0%
041-4100-61430	Employee Assistance Program	300.00	300.00	0%
041-4100-61440	Wellness Program	360.00	270.00	-25%
041-4100-61500	Health Insurance	32,529.00	46,453.32	43%
041-4100-61501	Dental Insurance	3,303.00	3,723.60	13%
041-4100-61502	Vision Insurance	312.00	395.04	27%
041-4100-61503	HSA Expense	7,203.00	9,599.70	33%
041-4100-61550	Life Insurance/ADD/LTD/STD	4,833.00	4,833.00	0%
041-4100-61599	Workers' Comp Insurance	400.00	270.00	-33%
041-4100-62100	Membership Dues/Subscriptions	860.00	920.00	7%
041-4100-62300	Education/Training	1,000.00	2,000.00	100%
041-4100-62700	Mileage	450.00	500.00	11%
041-4100-63100	Repair/Maint--Bldg/Grounds	20,000.00	21,040.00	5%
041-4100-63710	Utilities	28,000.00	23,000.00	-18%
041-4100-64020	Marketing	1,500.00	1,700.00	13%
041-4100-64082	Insurance--General Liability	6,086.10	6,512.00	7%
041-4100-64083	Insurance--Property	9,808.18	10,495.00	7%
041-4100-64084	Insurance--Boiler/Machinery	635.00	679.00	7%
041-4100-64090	Janitorial Services	23,000.00	23,600.00	3%
041-4100-64990	Misc Contractual	1,000.00	6,000.00	500%
041-4100-65020	Library Books & Periodicals	56,000.00	56,000.00	0%
041-4100-65021	Digital Materials	7,000.00	8,200.00	17%
041-4100-65022	Special Collections	6,000.00	6,800.00	13%
041-4100-65060	Office Supplies	3,000.00	3,000.00	0%
041-4100-65070	Materials/Supplies	4,000.00	5,300.00	33%
041-4100-65079	Materials/Supplies--Program	7,800.00	8,300.00	6%
041-4100-65080	Postage	1,375.00	1,000.00	-27%
041-4100-65990	Miscellaneous	900.00	500.00	-44%
041-4100-67240	Computer Hardware/Software	36,000.00	37,140.00	3%
Total		912,491.28	950,918.56	4%

MEMO



To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: February 2026
Subject: Revision of Gifts and Memorials Policy

Suggested revisions to the policy:

- Change #1 – Revise this statement to designate monetary donations to the Friends Foundation. At their February 17, 2026 meeting, the Friends Board approved the establishment of a Memorial Fund line item within their budget and formally approved the stipulation that the library will retain authority over how those funds are spent.
- Change #2: This sentence is longer applicable.
- Change #3: This sentence is longer applicable. The Friends of the Library will provide statements to donors.

Gifts and Memorials Policy - DRAFT

Purpose Statement: In order to supplement facilities, holdings, services and programs provided for in the library budget, gifts in various forms (i.e. books or materials, personal property, money, real property or stock) are welcomed.

Policy Goals: This policy specifies what gifts are accepted and under what conditions.

Gifts are accepted under the following terms:

- Gifts must be permanent and unrestricted, or any attached restrictions must be acceptable to the Board of Trustees.
- Gifts must be usable in the context of the library's general, long-term plan for growth.
- Gifts must meet any criteria specified in sections of library policy related to the form of the gift.
- Gifts received may be used or disposed of in whatever way the Board should determine to be most beneficial to the library.
- **The Friends of the Indianola Public Library Foundation is the designated recipient of any gifts and memorials totaling over \$1000. Change #1: Revise this bullet point to ... The Friends of the Indianola Public Library Foundation is the designated recipient of monetary memorial gifts and general donations.**

Gifts will be recognized and publicized as the Board and Foundation deem appropriate with the consent of the donor.

Change #2: Delete sentence (in red): **Special encouragement is given to donations as memorial or honorary gifts.** The library will assume responsibility for ordering library materials given as memorials or honorary gifts.

Change #3: Delete sentence (in red): **Gifts to the library may be tax-deductible (the giver is advised to consult a tax preparer), and the library will furnish, on request, a statement for tax purposes. However,** No dollar value will be placed on used items donated to the library.

Adopted 10-14-03; Reviewed 10/07, 2/12, 5/2017, 12/2020, 4/2024

Gifts and Memorials Policy – Clean Copy w/Revisions

Purpose Statement: In order to supplement facilities, holdings, services and programs provided for in the library budget, gifts in various forms (i.e. books or materials, personal property, money, real property or stock) are welcomed.

Policy Goals: This policy specifies what gifts are accepted and under what conditions.

Gifts are accepted under the following terms:

- Gifts must be permanent and unrestricted, or any attached restrictions must be acceptable to the Board of Trustees.
- Gifts must be usable in the context of the library's general, long-term plan for growth.
- Gifts must meet any criteria specified in sections of library policy related to the form of the gift.
- Gifts received may be used or disposed of in whatever way the Board should determine to be most beneficial to the library.
- The Friends of the Indianola Public Library Foundation is the designated recipient of monetary memorial gifts and general donations.

Gifts will be recognized and publicized as the Board and Foundation deem appropriate with the consent of the donor. The library will assume responsibility for ordering library materials given as memorials or honorary gifts. No dollar value will be placed on used items donated to the library.

Adopted 10-14-03; Reviewed 10/07, 2/12, 5/2017, 12/2020, 4/2024

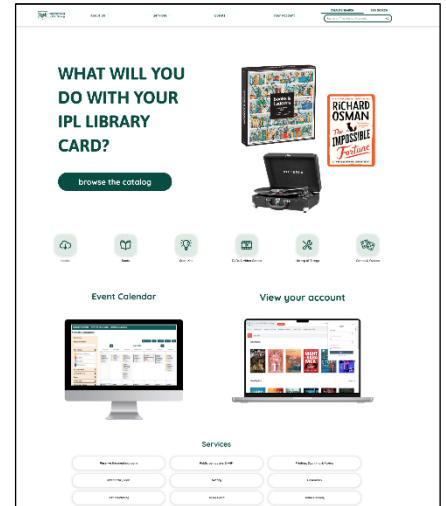
Director's Report

March 2026



Redesigned Website Launched

The City's redesigned website launched on February 10, along with the library's updated pages. Alison is continuing to make additional edits and fine-tune the site. The redesign was prompted by new ADA accessibility regulations.



Simpson College Class at the Library

I met with an elementary education class from Simpson College Feb. 25 to discuss censorship and book challenges in public libraries. The library's collection development policies were outlined along with an explanation of the procedures the library would follow with a book challenge.

Vintage Hills Coop

I met with residents at Vintage Hills Co-Op last week to discuss the library's collections, programs, and services, and to provide an update on current activities and the library's future direction.

AFSCME Union Agreement

The City and the Library's union agreed to a one-year contract for FY27. Union staff will receive a 2.8% COLA and are eligible for a merit step. The COLA and step eligibility for nonunion library staff has not been finalized.

Checkouts

February 2026



Print	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
Adults	3,396	3,174	3,144	29,610	28,727	27,201
Teens	419	372	352	3,822	3,722	3,613
Children	4,544	5,072	4,503	37,792	44,480	43,448
Total	8,359	8,618	7,999	71,224	76,929	74,262

Special	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
DVDs & Video Games	1,625	1,929	1,522	12,099	14,311	14,217
Magazines	109	88	68	1,004	914	750
Audiobooks	113	90	61	1,126	819	720
Games & Puzzles	580	831	709	4,448	5,857	5,985
Library of Things	56	58	92	422	593	651
STEM Kits	NA	30	171	NA	153	1,315
Total	2,483	3,026	2,623	19,099	22,647	23,638

Digital	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
Ebooks	1,738	1,634	1,652	14,316	14,086	13,791
Eaudio books	1,636	1,898	2,331	12,554	15,199	19,127
Digital Magazines	301	318	366	1,600	2,222	3,021
Streaming Videos	227	158	149	1,357	1,330	1,519
Total	3,902	4,008	4,498	29,827	32,837	37,458

TOTAL TO DATE	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
	14,744	15,652	15,120	120,150	132,413	135,358

Programs and Services

FEBRUARY 2026



Program Attendance	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
Adults	244	143	125	1,225	1,012	884
Teens	102	57	101	690	776	738
Children	916	894	1,091	6,995	6,471	5,896
Library Meetings	17	16	17	167	126	170
Total	1,279	1,110	1,334	9,077	8,385	7,688

Number of Programs	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
Adults	17	17	9	83	94	66
Teens	6	4	5	37	48	34
Children	42	36	41	241	273	276
Total	65	57	55	361	415	376

User Statistics	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
New Library Cards	85	71	64	634	599	494
Door Count	5,613	6,703	5,781	49,785	53,918	49,863
Number of Home Deliveries	11	5	5	72	39	40
Home Delivery Checkouts	112	67	51	840	634	470
ILL Items Loaned	13	27	36	143	174	207

Computer Usage	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
Public Computers	266	265	297	2,455	2,400	2,380
WiFi Sessions	622	527	546	5,755	5,026	4,011
WiFi Unique Users	251	262	269	2,220	2,197	1,867
IPL App Launches	1,471	2,023	2,045	13,890	16,977	15,550
App Page Views	1,641	2,691	2,553	16,936	22,589	20,152

Meeting Room Usage	FEB 2024	FEB 2025	FEB 2026	YTD-FY24	YTD-FY25	YTD-FY26
Number of Meetings	13	17	18	106	116	153
Meeting Attendance	77	89	60	663	613	614

YTD Activity Summary

FEBRUARY 2026

