INDIANOLA MUNICIPAL UTILITIES

IMU

Electric • Telecommunications • Water

IMU Board of Trustees of the
Electric, Water and Telecommunications Utilities
August 27, 2018
City Hall Council Chambers
5:30 p.m.

Agenda

1. Call to Order

2. Roll Call

3. Public Comments

4. Consent Agenda

    A. Claims list for August 20, 2018

    B. Minutes from August 13, 2018

    C. June 2018 Treasurer and Financial Report

5. Electric Utility Action Items

    A. Discussion and possible motion to approve the cost of service and rate design proposal from NMPP Energy in an amount of $6,540

    B. Consider change order #2 in an amount of $1,378.00 from Hildreth Construction Services - Project #5 - Interior Office and Exterior Accessories for the 2018 Line Shop Project

6. Electric Utility Informational Items

7. Water Utility Action Items

    A. Authorization for Warren Water to serve IMU customer - 11676 160th Avenue

    B. Authorization for Warren Water to serve IMU customer - 13731 118th Avenue

    C. Authorization for Warren Water to serve IMU customer - 12218 140th Avenue

D. Consider purchase of a 1/2 ton pickup for the Water Department

8. Water Utility Informational Items

9. Communications Utility Action Items

A. 2018 IMU Fiber To The Home Drop Installation Project

1. Public hearing on the matter of the adoption of plans, specs, form of contract and estimate of cost

2. Resolution adopting plans, specs, form of contract and estimate of cost

3. Resolution awarding contract

4. Resolution ordering construction of public improvements, 2018 IMU Fiber To The Home Drop Installation Project and fixing a date for hearing (September 24, 2018) and taking of bids (September 18, 2018)

10. Communications Utility Informational Items

11. Combined Electric, Water and Communications Utilities Action Items

A. Memorandum of Understanding Discussion and consideration of a Resolution approving a Memorandum of Understanding regarding the sharing of services with the City of Indianola

B. Discussion and possible motion to approve a resolution of a request to participate in providing financial assistance for an expansion to The Helping Hand Food Pantry

12. Combined Electric, Water and Communications Utilities Informational Items

13. Other Business

14. Adjourn

IMU Regular Downstairs **4.A.**

Meeting Date: 08/27/2018

Information

Subject

Claims list for August 20, 2018

Information

Fiscal Impact

Attachments

Claims

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
ACCO UNLIMITED CORP.	600-8110-65010	LIQUID CHLORINE	07/27/2018	1,047.40
AUTOMATIC SYSTEMS CO.	600-8120-63410	REPAIRS - WELL #12	08/02/2018	876.25
DUST PROS JANITORIAL	600-8120-64090	SCRUB AND BUFF - AUG	08/03/2018	180.00
HUTCH'S AUTOMOTIVE	600-8160-63320	2008, FORD F150	08/08/2018	150.00
IMWCA	600-8180-61599	INSTALLMENT #2	08/01/2018	821.26
IOWA ASSOC OF MUN UTILITIE	600-8192-64990	SAFETY CONSULTING - JULY 2018	07/31/2018	61.13
KAPPELMAN APPLIANCE	600-8120-63410	FIXED WASHER	08/01/2018	139.86
MCCOY HARDWARE INC	600-8150-65072	BATTERIES	08/02/2018	22.98
NAPA AUTO PARTS	600-8150-65072	SOCKET SET	08/07/2018	76.99
O'REILLY AUTO PARTS	600-8160-63320	CERAMIC PADS	08/07/2018	45.83
O'REILLY AUTO PARTS	600-8160-63320	BRAKE ROTOR	08/07/2018	150.96
STATE HYGENIC LABORATORY	600-8110-64990	BACTEE SAMPLES	07/31/2018	195.00
VERIZON WIRELESS	600-8110-63730	WIRELESS FOR LAPTOPS (2)	07/26/2018	80.42
WARREN COUNTY ENGINEER	600-8160-65050	FUEL DISTRIBUTION	08/03/2018	849.66
WASTE MANAGEMENT OF IOW	600-8120-64090	TRASH	07/27/2018	84.47
WELLS FARGO CCER	600-8120-65070	MCCOY TRUE VALUEweed killer for around plant	07/02/2018	52.19
WELLS FARGO CCER	600-8120-63410	MCCOY TRUE VALUEhardware for installing Cl2 pump	07/02/2018	6.43
WELLS FARGO CCER	600-8120-63410	MCCOY TRUE VALUEhardware for installing Cl2 pump	07/02/2018	15.18
WELLS FARGO CCER	600-8150-65072	THEISENS #21paintbrushes	07/03/2018	7.92
Total WATER OPERATING FUND:				4,863.93
IMU ADMINISTRATION FUND				
CAPITAL EXPRESS	620-8090-65080	DELIVERY OF 8-1-18 UTILITY BILLS	07/27/2018	42.18
CITY OF INDIANOLA - UTILITY	620-8090-63710	UTILITY BILL FOR 6/5/18 - 7/5/18 AT NEW FACILITY	07/31/2018	310.80
GAFFIGAN, TOM	620-8091-63730	MOBILE DEVICE ALLOWANCE	08/01/2018	75.00
IMWCA	620-8091-61599	INSTALLMENT #2	08/01/2018	146.60
IMWCA	620-8090-61599	INSTALLMENT #2	08/01/2018	102.24
INFOMAX OFFICE SYSTEMS IN	620-8091-64990	J0613 - IMU ADMIN	07/31/2018	116.76
IOWA UTILITIES BOARD	620-8090-62100	IUB FY17 REMAINDER RECONCILIATION	08/14/2018	3,114.00
LONGER, CHRIS	620-8090-63730	MOBILE DEVICE ALLOWANCE	08/01/2018	50.00
WELLS FARGO CCER	620-8090-62300	IAMUIAMU training with Skip Collier for Cortney McAlexander and Di	07/23/2018	1,700.00
WELLS FARGO CCER	620-8090-65070	INDOFF INCORPORATEDGL Code should be 620-8090-65070 Offi	07/09/2018	328.14
WELLS FARGO CCER	620-8090-65070	INDOFF INCORPORATEDOffice supplies	07/20/2018	62.12
Total IMU ADMINISTRATION FUND:				6,047.84
ELECTRIC OPERATING FUND				
BRICK GENTRY P.C.	630-8290-64110	UNION ARBITRATION PREP/BRIEFING	07/24/2018	3,435.00
CASUAL RAGS	630-8240-65500	FR SHIRT EMBROIDERY	08/03/2018	115.03
CR SERVICES	630-8250-65072	SAFETY GLASSES - SUNSCREEN	07/23/2018	53.45
CR SERVICES	630-8220-64090	AIR FRESHENER	07/30/2018	19.33
CR SERVICES	630-8250-65072	NITRILE GLOVES	08/06/2018	9.87
HENLE, JASON	630-8280-61440	WELLNESS - JUNE & JULY	08/06/2018	50.00
IMWCA	630-8280-61599	INSTALLMENT #2	08/01/2018	1,235.05
INFOMAX OFFICE SYSTEMS IN	630-8290-64990	J1730 - IMU ELECTRIC	07/31/2018	185.75
IOWA ASSOC OF MUN UTILITIE	630-8240-62300	DEPARTMENT AUDIT & REPORT	07/31/2018	237.60
IOWA ASSOC OF MUN UTILITIE	630-8220-63100	MOCK OSHA WALK THROUGH & REPORT	07/31/2018	176.00
IOWA ASSOC OF MUN UTILITIE	630-8240-62300	SAFETY CONSULTING - JULY 2018	07/31/2018	61.13
IOWA DIV OF LABOR SERVICE	630-8220-63410	BOILER INSPECTION FEE	07/30/2018	40.00
MC MASTER-CARR SUPPLY CO	630-8220-65072	BAND SAW BLADES	07/27/2018	72.78
METCALF, MIKE	630-8240-63730	MOBILE DEVICE ALLOWANCE	08/01/2018	75.00
TURNER LAWN CARE	630-8220-63100	SPRAYING ROCK AREAS TO CONTROL WEEDS	08/07/2018	214.00
UPHDM OCCUPATIONAL HEAL	630-8240-65990	PRE-EMPLOYMENT PHYSICALS	07/31/2018	262.00
UPHDM OCCUPATIONAL HEAL	630-8290-64120	OCCUPATIONAL SCREENINGS	07/31/2018	314.00
VERIZON WIRELESS	630-8240-63730	WIRELESS FOR SERVICE CREW LAPTOPS	07/26/2018	240.08
VERMEER SALES & SERVICE	630-8260-63320	SKID LOADER REPAIRS	08/02/2018	389.91

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WARREN COUNTY ENGINEER	630-8260-65050	FUEL DISTRIBUTION	08/03/2018	2,466.65
WELLS FARGO CCER	630-8260-63320	GREGS AUTOMOTIVEUnit 1 repairs	07/25/2018	446.79
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEMaterials for reparing secondary ped on squa	07/10/2018	6.42
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEPhasing meter batteries	07/30/2018	10.69
WELLS FARGO CCER	630-8250-65072	CASEYS GEN STORE 1908Crew meals storm work	07/02/2018	45.34
WELLS FARGO CCER	630-8250-65072	THEISENS #21Unit 28 Tools	07/10/2018	16.04
WELLS FARGO CCER	630-8250-65072	CNM OUTDOOR EQUIPMENTSharpen chain saw chain	07/27/2018	8.56
WELLS FARGO CCER	630-8240-62300	DOUBLE TREE DES MOINESGL Code should be 630-8240-62300	07/02/2018	194.88
WELLS FARGO CCER	630-8250-65072	HARDEES 1506338Meals for storm work	07/02/2018	18.80
WELLS FARGO CCER	630-8250-65072	THEISENS #21Paint for ballards around transformer	07/10/2018	23.91
WELLS FARGO CCER	630-8220-65072	THEISENS #21Filters for front office	07/12/2018	8.54
WELLS FARGO CCER	630-8260-65072	NAPA PARTS 0000514Shop supplies	07/23/2018	39.76
WELLS FARGO CCER	630-8260-65072	NAPA PARTS 0000514Unit 6 AC Kit	07/30/2018	53.49
WELLS FARGO CCER	630-8250-65072	THEISENS #21Tools for unit 31	07/13/2018	38.66
WELLS FARGO CCER	630-8250-65072	THE SPORTS PAGE GRILLMeals for storm work	07/02/2018	31.77
WELLS FARGO CCER	630-8250-65072	CNM OUTDOOR EQUIPMENTHydraulic saw repairs storm work	07/10/2018	109.62
WELLS FARGO CCER	630-8260-65072	AMAZON MKTPLACE PMTSVermeer vac hose reel swivel	07/26/2018	57.00
WELLS FARGO CCER	630-8250-65072	SUBWAY 00110726Meal From Storm	07/02/2018	7.80
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEMaterials for repairing secondary ped on squ	07/10/2018	12.39
WELLS FARGO CCER	630-8260-63320	CRAIG S AUTOMOTIVEVermeer vac new tire	07/12/2018	95.00
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUETools for unit 31	07/17/2018	19.25
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEbatteries for locators	07/27/2018	28.83
WELLS FARGO CCER	630-8240-65500	DLH GRAFXIMU T-shirts for electric department	07/23/2018	719.79
WELLS FARGO CCER	630-8260-65072	NAPA PARTS 0000514Unit number 34 maintenance	07/11/2018	53.49
WELLS FARGO CCER	630-8240-62300	DOUBLE TREE DES MOINESGL Code should be 630-8240-62300	07/02/2018	194.88
Total ELECTRIC OPERATING FUND:				11,894.33
FIBER/COMMUNICATIONS FUND				
A-CHECK GLOBAL	640-8550-64990	BACKGROUND CHECK	07/31/2018	49.25
AHLERS & COONEY P.C.	640-8550-64110	BUSINESS TELECOM RATES	07/25/2018	175.00
BRICK GENTRY P.C.	640-8550-64110	TELECOM SERVICE DROP BIDDING	07/25/2018	750.00
CEDAR FALLS UTILITIES	640-8550-63410	28E AGREEMENT FOR HEADEND TECH AND ENGINEERS	08/02/2018	6,013.01
CEDAR FALLS UTILITIES	640-8550-64990	RACK SPACE RENTAL	08/02/2018	238.00
CITY OF INDIANOLA - UTILITY	640-8550-63710	10418456 - 6/5/18 - 7/5/18	07/31/2018	573.97
CITY OF INDIANOLA - UTILITY	640-8550-63464	UTILITIES	07/31/2018	1,084.94
FUSE TECHNIC LLC	640-8550-64900	NETWORK CONSULTING	08/01/2018	7,050.00
GOCKEN, KURT	640-8550-63730	MOBILE DEVICE ALLOWANCE	08/01/2018	75.00
IMWCA	640-8590-61599	INSTALLMENT #2	08/01/2018	241.18
INFOMAX OFFICE SYSTEMS IN	640-8550-64990	J0613 - IMU NS ADMIN	07/31/2018	116.77
IOWA ASSOC OF MUN UTILITIE	640-8550-64900	MOCK OSHA WALK THROUGH & REPORT	07/31/2018	110.00
MCBROOM, SKYE	640-8550-63730	MOBILE DEVICE ALLOWANCE	08/01/2018	75.00
MOBILE MINI	640-8550-64990	TEMPORARY OFFICE BUILDING DELIVERY/AUGUST USAGE	08/06/2018	339.86
OAK HILL CONSULTING INC	640-8550-64070	IMU DROP PROJECT - PLANS & SPECIFICATIONS 7/1/18 - 7/31/1	08/01/2018	1,950.00
QUALITY PEST CONTROL	640-8550-64990	GENERAL PEST CONTROL	08/03/2018	76.62
RIPPERGER, KURT	640-8550-63730	MOBILE DEVICE ALLOWANCE	08/01/2018	75.00
SMARTSOURCE CONSULTING	640-8550-64990	BROADBAND CONSULTING, MILEAGE, EXPENSES	08/06/2018	1,749.68
UNITE PRIVATE NETWORKS	640-8550-64990	DARK FIBER MRC JULY/AUGUST	08/01/2018	5,760.00
UPHDM OCCUPATIONAL HEAL	640-8580-64121	OCCUPATIONAL SCREENINGS	07/31/2018	410.00
WARREN COUNTY ENGINEER	640-8550-65050	FUEL DISTRIBUTION	08/03/2018	397.07
WEBSTERCREATIVE	640-8590-64021	FIBER PROJECT GUIDE - DESIGN	08/02/2018	940.00
WELLS FARGO CCER	640-8550-63464	CABLE WHOLESALE.COMMultimode Cable 1,000 foot	07/16/2018	447.36
WELLS FARGO CCER	640-8550-67240	THEISENS #21Coax cables and splitters	07/02/2018	50.83
WELLS FARGO CCER	640-8550-65070	SHOW ME CABLESBNC adapters	07/05/2018	35.66
WELLS FARGO CCER	640-8550-65990	CROSS BORDER TRANS FEETransaction fee	07/16/2018	.38
WELLS FARGO CCER	640-8550-63464	FIBERSTORERefund for multimode cable	07/19/2018	260.00-
WELLS FARGO CCER	640-8550-63320	AMAZON MKTPLACE PMTS WWW.carburetor for generator	07/04/2018	29.98
WELLS FARGO CCER	640-8550-63320	GREGS AUTOMOTIVETruck repairs for unit 33	07/11/2018	907.27

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	640-8550-63320	EXECUTIVE LASER WASH INCwash truck	07/16/2018	9.00
WELLS FARGO CCER	640-8550-65070	WAL-MART #1491Misc Office Supplies	07/19/2018	16.97
WELLS FARGO CCER	640-8550-63320	AGRILAND FS 100143818lp gas for forklift	07/02/2018	29.00
WELLS FARGO CCER	640-8590-64021	OTC BRANDS, INC.Balloon Parade Candy	07/16/2018	179.96
WELLS FARGO CCER	640-8550-67240	NEXTWAREHOUSE.COMKeyboard for Kurt G	07/19/2018	32.33
WELLS FARGO CCER	640-8550-65990	CROSS BORDER TRANS FEETransaction Fee	07/06/2018	2.92
WELLS FARGO CCER	640-8550-65990	CROSS BORDER TRANS FEETransaction Fee	07/24/2018	1.81
WELLS FARGO CCER	640-8550-64990	BC.BASECAMP 3 3924308Monthly Subscription to Basecamp	07/03/2018	49.00
WELLS FARGO CCER	640-8550-67240	FIBERSTOREFiber patch cables	07/24/2018	181.00
WELLS FARGO CCER	640-8550-67240	AMAZON MKTPLACE PMTS WWW.Plugable USB-C for Kurt G	07/30/2018	179.00
WELLS FARGO CCER	640-8550-65070	COMSTAR SUPPLYreplacement lid puller	07/03/2018	77.65
WELLS FARGO CCER	640-8550-65070	THEISENS #21clamp fiber hut to mount EAS antenna	07/11/2018	5.33
WELLS FARGO CCER	640-8550-63464	FIBERSTOREMultimode fiber pigtail	07/16/2018	38.00
WELLS FARGO CCER	640-8550-65070	AMAZON MKTPLACE PMTSSplice trays for wall mount patch panel	07/19/2018	64.80
WELLS FARGO CCER	640-8550-63464	FIBERSTOREMultimode fiber and connectors	07/06/2018	292.00
WELLS FARGO CCER	640-8550-65990	HARDEES 1506338Lunch for out of town crews helping with storm d	07/02/2018	23.29
WELLS FARGO CCER	640-8550-65990	MCCOY TRUE VALUEKeys for 111 S Buxton Bldg	07/06/2018	12.25
WELLS FARGO CCER	640-8550-65070	INDOFF INCORPORATEDHanging Folders/Flex Folders	07/12/2018	72.56
WELLS FARGO CCER	640-8550-65990	FSCOMPatch cables	07/17/2018	89.40
WELLS FARGO CCER	640-8550-65070	INDOFF INCORPORATEDLabel Printer/Labels	07/09/2018	89.36
WELLS FARGO CCER	640-8550-63320	EXECUTIVE LASER WASH INCCar wash for service truck. No recei	07/16/2018	5.00
WELLS FARGO CCER	640-8550-65070	WM SUPERCENTER #1491Notebook/Sheet Protectors	07/27/2018	3.35
WELLS FARGO CCER	640-8550-65990	HARDEES 1506338Lunch for out of town crews helping with storm d	07/02/2018	15.39
Total FIBER/COMMUNICATIONS FUND:				30,931.20
WATER CAPITAL PROJECTS FUND				
CORE & MAIN	700-8100-67906	MATERIALS	07/27/2018	2,120.00
VEENSTRA & KIMM	700-8100-67406	2018 - WEST BOSTON	07/27/2018	2,650.27
Total WATER CAPITAL PROJECTS FUND:				4,770.27
ELECTRIC CAPITAL PROJECTS FUND				
BERTSCH, DAN	730-8200-67307	PROJECT 700 AT 610 S FREEMAN	08/01/2018	700.00
DOWNING CONST. INC.	730-8200-67909	CONSTRUCTION MANAGEMENT FEE - JULY	08/03/2018	3,214.28
ETHOS DESIGN GROUP	730-8200-67909	NEW SHOP DESIGN SERVICES	07/23/2018	782.60
JORDISON CONSTRUCTION IN	730-8200-67909	CONCRETE WORK - NEW LINE SHOP - PAY APP #2	07/18/2018	5,486.25
MCS COMMUNICATION LLC	730-8200-67311	DIRECTIONAL BORING	07/31/2018	3,030.00
POWER & TEL	730-8200-67601	SPLICING ENCLOSURES/12 COUNT FLAT FIBER	08/02/2018	3,005.19
SEPTAGON CONSTRUCTION	730-8200-67909	FOUNDATION & PEMB - BID PACKAGE #2 - PAY APP #3	07/24/2018	62,392.20
TERRY-DURIN CO.	730-8200-67906	2" INNER-DUCT	07/30/2018	2,816.24
VANDERPOOL CONSTRUCTIO	730-8200-67909	SITE WORK & UTILITIES - BID PACKAGE #1 - PAY APP 4	07/20/2018	9,048.75
WIEGERT DISPOSAL CO.	730-8200-67909	GARABAGE PICK-UP AT NEW LINE SHOP	08/01/2018	261.00
Total ELECTRIC CAPITAL PROJECTS FUND:				90,736.51
FIBER CAPITAL PROJECTS FUND				
CEDAR FALLS UTILITIES	740-8500-67404	ANNUAL SAT RECEIVER SUPPORT	08/02/2018	1,341.00
CEDAR FALLS UTILITIES	740-8500-67404	HARDWARE AND LICENSE FOR ENCRYPTION OF AD INSERTIO	08/02/2018	21,806.31
DDVI INC	740-8500-67408	TELE COM BUILDING RENOVATION	07/31/2018	121,234.20
INNOVATIVE SYSTEMS	740-8500-67411	MAINTENANCE FEES	08/02/2018	1,679.00
INNOVATIVE SYSTEMS	740-8500-67411	TRAINING/CONVERSION HOURS	08/02/2018	8,072.50
INNOVATIVE SYSTEMS	740-8500-67411	MONTHLY SOFTWARE LICENSING	08/02/2018	5,360.00
MARTIN GARDNER ARCHITECT	740-8500-67408	PROFESSIONAL SERVICES	07/26/2018	987.25
MURPHY TOWER SERVICES LL	740-8500-67405	WATER TOWER ANTENNA INSTALLATION CABLE LINES PULLE	08/01/2018	1,700.00
POWER & TEL	740-8500-67406	RETURNED SPLICING BASKETS	07/27/2018	459.19-
POWER & TEL	740-8500-67406	COAX SPLITTERS/HDMI COMPONENT CABLES	08/07/2018	344.21
POWER & TEL	740-8500-67406	COAX SPLITTERS	07/24/2018	335.48

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	740-8500-67408	WWW.NEWEGGBUSINESS.COMSamsung Digital Signage	07/19/2018	5,700.20
WELLS FARGO CCER	740-8500-67410	HOMEDEPOT.COMprobe rods for eric and myself	07/23/2018	41.91
WELLS FARGO CCER	740-8500-67410	AMAZON MKTPLACE PMTS WWW.RJ45 Ends for Trucks	07/25/2018	149.15
WELLS FARGO CCER	740-8500-67410	FIREFOLDCat6 6 Patch Cable	07/23/2018	93.00
WELLS FARGO CCER	740-8500-67410	AMAZON MKTPLACE PMTStorx set	07/06/2018	18.95
WELLS FARGO CCER	740-8500-67408	WWW.NEWEGGBUSINESS.COMTV Wall Mount	07/23/2018	71.96
WELLS FARGO CCER	740-8500-67408	DMI DELL BUS ONLINELaptop Kurt G	07/25/2018	1,874.98
WELLS FARGO CCER	740-8500-67410	ZORO TOOLS INCtools for Matt	07/02/2018	75.73
WELLS FARGO CCER	740-8500-67410	FSCOMFiber splicing tools and supplies for trailer	07/18/2018	86.90
WELLS FARGO CCER	740-8500-67408	B&H PHOTO 800-606-69694 Wireless Keyboards	07/18/2018	103.96
WELLS FARGO CCER	740-8500-67410	HOMEDEPOT.COMprobe rods for trucks	07/23/2018	21.26
WELLS FARGO CCER	740-8500-67410	MONOPRICE, INC.Power Strips/HDMI Cables	07/23/2018	551.14
WELLS FARGO CCER	740-8500-67410	ZORO TOOLS INC4ft ladder for Matt	07/02/2018	68.84-
WELLS FARGO CCER	740-8500-67410	HOMEDEPOT.COM6 ft ladder fot mat and probe rod	07/20/2018	169.71
WELLS FARGO CCER	740-8500-67408	GOOGLE HAYNEEDLE INCCeiling Mounts for TV	07/23/2018	74.80
WELLS FARGO CCER	740-8500-67410	SEWELL DIRECTBulk Cat6 and RG6 Cable 5	07/23/2018	834.64
WELLS FARGO CCER	740-8500-67408	NEXTWAREHOUSE.COMWireless AP	07/27/2018	616.40
WELLS FARGO CCER	740-8500-67410	HOMEDEPOT.COMvault lid puller spare	07/23/2018	48.26
WELLS FARGO CCER	740-8500-67410	THEISENS #21twine and shovel for matt	07/06/2018	48.13
Total FIBER CAPITAL PROJECTS FUND:				172,913.00
CASH ALLOCATION FUND				
VICARS, DAVID L/CHRISTINE D	999-0000-11005	REFUND CREDIT ON ACCOUNT	08/10/2018	321.56
Total CASH ALLOCATION FUND:				321.56
Grand Totals:				322,478.64

Board of Trustees: ____

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IMU Regular Downstairs **4.B.**

Meeting Date: 08/27/2018

Information

Subject

Minutes from August 13, 2018

Information

Fiscal Impact

Attachments

Minutes

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – AUGUST 13, 2018

The Board of Trustees met in regular session at 5:30 p.m. on August 13, 2018 in the City Hall Council Chambers. Vice Chairperson Mike Rozga called the meeting to order and on roll call the following members were present: Jim McClymond, Mike Rozga and Deb White. Absent: Lesley Forbush and Adam Voigts.

The consent agenda consisting of the following was approved on a motion by White and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for August 6, 2018

Minutes from July 23 and August 3, 2018

Quarterly write offs to State Offset Program

Electric Utility Action Items

It was moved by McClymond and seconded by White to approve the annual IMPACT Community Action Program Vendor Agreement. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Change order number two in an amount of $1,485.00 for the 2018 Line Shop Project #3 – Jordison Construction – Concrete Flatwork was approved on a motion by White and seconded by McClymond. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

A motion was made by McClymond and seconded by White to approve the certificate of substantial completion for the Turbine Control Replacement. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Electric Utility Informational Items – No report was presented for the Electric Utility Informational items.

Water Utility Informational Items – No report was presented for the Water Utility Information Items.

Communications Utility Action Items

The following resolution entitled, "RESOLUTION APPROVING AN OPERATING PROCEDURE FOR COMPLIANCE WITH CPNI RULES" was approved on a motion by McClymond and seconded by White. On roll call the vote was, AYES: McClymond, Rozga and White. ABSENT: Forbush and Voigts. Whereupon the Vice Chairperson declared the motion carried and the following resolution duly adopted.

RESOLUTION NO. 2018-289
RESOLUTION APPROVING AN OPERATING PROCEDURE FOR COMPLIANCE WITH CPNI RULES

(The complete resolution may be viewed at the City Clerk's Office)

Community Utility Informational Items - Telecommunications Director Kurt Ripperger presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utilities Action Items

The Resolution approving a Memorandum of Understanding regarding the sharing of services with the City of Indianola was tabled until the August 27, 2018 meeting. General Manager Tom Gaffigan will obtain clarification regarding items #6 and #9 of the Agreement.

Combined Electric, Water and Communications Utilities Informational Items – Tom Gaffigan, General Manager, presented an updated report on the Combined Electric, Water and Communications Utilities Information items.

Meeting adjourned on a motion by White and seconded by McClymond.

____
Mike Rozga, Vice Chairperson

____
Diana Bowlin, City Clerk

IMU Regular Downstairs **4.C.**

Meeting Date: 08/27/2018

Information

Subject

June 2018 Treasurer and Financial Report

Information

Fiscal Impact

Attachments

June 2018 Treasurer Report

Variance Report Operating Funds

Variance Report Capital Funds

FINANCIAL REPORT
MONTH OF JUNE, 2018

FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,629,333.58	19,780.02	239,681.80	298,204.67	95,204.61	1,612,431.86	
011 Police	1,663,095.59	50,469.56	295,094.56	8,995.18	8,054.70	1,419,411.07	
015 Fire	693,572.70	4,143.37	59,265.82	1,432.01	277,208.04	362,674.22	
016 Ambulance	62,620.76	1,680.83	137,739.62	756.08	-842.89	-71,839.06	
041 Library	212,902.26	4,164.41	55,911.12	1,508.15	-585.76	163,249.46	
042 Park & Recreation	762,774.71	52,971.53	260,442.86	1,708.53	24,242.99	532,768.92	
045 Memorial Pool	159,724.86	54,910.07	47,647.43	0.00	20,000.00	146,987.50	
071 General Fund Debt Service	55,752.29	602.29	0.00	0.00	0.00	56,354.58	
099 Franchise Fees-MEC	736,089.70	0.00	0.00	0.00	0.00	736,089.70	
GENERAL FUND SUB-TOTAL	**5,975,866.45**	**188,722.08**	**1,095,783.21**	**312,604.62**	**423,281.69**	**4,958,128.25**	
110 Road Use Tax (Streets)	2,131,702.71	145,424.05	106,751.82	0.00	598,806.47	1,571,568.47	
112 Trust & Agency	0.00	13,358.32	0.00	0.00	13,358.32	0.00	
115 YMCA Maintenance Obligations	261,454.46	0.00	0.00	100,000.00	0.00	361,454.46	
121 Local Option Sales Tax	3,327,889.72	153,515.34	0.00	0.00	0.00	3,481,405.06	
125 TIF--Downtown	2,999,537.30	6,330.57	0.00	0.00	1,361,452.39	1,644,415.48	
141 Library Special Revenue	32,976.05	117.66	5,081.94	0.00	0.00	28,011.77	
142 Park & Rec Special Revenue	101,792.43	1,760.08	200.00	0.00	0.00	103,352.51	
160 Downtown Revolving Loan	244,593.91	2,062.50	15,092.17	0.00	0.00	231,564.24	
161 Downtown Business Inc Program	57,308.04	0.00	735.19	0.00	0.00	56,572.85	
177 Police Forfeiture	19,830.07	0.00	0.00	0.00	0.00	19,830.07	
190 Vehicle Reserve	588,989.73	1,774.66	74,852.78	546,746.00	0.00	1,062,657.61	
199 Police Retirement	68,117.91	88.62	0.00	0.00	1,041.63	67,164.90	
SPECIAL REVENUES SUB-TOTAL	**9,834,192.33**	**324,431.80**	**202,713.90**	**646,746.00**	**1,974,658.81**	**8,627,997.42**	
200 **DEBT SERVICE (SUB-TOTAL)**	**165,718.53**	**5,238.22**	**0.00**	**1,005,048.04**	**0.00**	**1,176,004.79**	
301 Capital Projects (General)	313,040.76	2,331.86	-186,284.37	45,000.00	0.00	546,656.99	
321 Capital Projects (Streets)	-167,266.90	220.00	14,302.17	421,067.00	0.00	239,717.93	
344 Community Athletic Facility	-2,580.22	0.00	0.00	0.00	0.00	-2,580.22	
353 Community ReDevelopment (D&D)	-42,551.91	0.00	0.00	0.00	0.00	-42,551.91	
CAPITAL PROJECTS SUB-TOTAL	**100,641.73**	**2,551.86**	**-171,982.20**	**466,067.00**	**0.00**	**741,242.79**	
610 Sewer	1,000,117.62	0.00	122,980.81	140,097.47	45,655.23	971,579.05	
650 Stormwater Utility	561,155.45	17,077.44	25,234.23	0.00	5,408.37	547,590.29	
670 Recycling	116,833.91	19,218.04	16,569.50	0.00	1,994.33	117,488.12	
710 Sewer Capital Projects	1,806,209.11	253,833.94	498,105.06	0.00	289,038.58	1,272,899.41	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	415,489.06	0.00	0.00	2,083.37	0.00	417,572.43	
791 Sewer Revenue Bonds	866,055.80	0.00	634,152.77	56,708.37	0.00	288,611.40	
820 Health Insurance	888,152.11	123,222.30	147,743.91	0.00	0.00	863,630.50	
830 Health Reimbursement Account	191,322.25	0.00	1,410.12	0.00	0.00	189,912.13	
840 Flex/STD	197,133.43	1,223.07	1,223.07	282.00	0.00	197,415.43	
850 Liability Insurance Reserve--City	13,337.31	19.70	0.00	0.00	0.00	13,357.01	
CITY UTILITY & IS SUB-TOTAL	**6,170,044.75**	**414,594.49**	**1,447,419.47**	**199,171.21**	**342,096.51**	**4,994,294.47**	
TOTAL CITY FUNDS	**22,246,463.79**	935,538.45	2,573,934.38	2,629,636.87	2,740,037.01	**20,497,667.72**	**61%**
TOTAL IMU FUNDS	**12,859,413.30**	2,892,905.35	2,508,914.16	385,419.49	275,019.35	**13,353,804.63**	**39%**
GRAND TOTAL CITY & IMU	**35,105,877.09**	3,828,443.80	5,082,848.54	3,015,056.36	3,015,056.36	**33,851,472.35**	
Cross Check Total						33,851,472.35	

Investments					
				Clerk's Balance	33,851,472.35
Bankers Trust	$	20,986,097.48	2.00%		
Bankers Trust IMU Elec Fiber Project	$	7,037,972.60	1.47%		
Bankers Trust Debt Reserve - Peoples Bank	$	869,685.16	1.80%		
Iowa Public Agency Inv. Trust	$	112,462.90	1.60%	Plus Outstanding Checks	655,673.83
Payroll Account, TruBank	$	-		Outstanding Deposit	-32,349.82
Checking Account, TruBank	$	110,013.56	0.15%		
Sweep Account, TruBank	$	4,905,894.72	1.92%		
City USDA Funds - TruBank	$	75,000.00			
IMU USDA Funds - TruBank	$	375,000.00			
Wells Fargo	$	2,669.94			
BANK BALANCE		**34,474,796.36**			**34,474,796.36**

600 Water	606,244.95	191,270.44	116,784.72	0.00	160,905.76	519,824.91
620 IMU Administration	-28,538.03	0.00	49,882.41	78,834.52	15.00	399.08
625 Revolving Economic Development	109,957.46	142.76	0.00	0.00	0.00	110,100.22
626 USDA RLF	375,000.00	0.00	0.00	0.00	0.00	375,000.00
630 Electric	3,103,475.87	1,836,082.92	1,083,793.45	45,133.30	213,812.36	3,687,086.28
640 Fiber/Communications	-106,644.81	401,062.51	67,221.97	0.00	-99,713.77	326,909.50
700 Water Capital Projects	1,426,150.73	0.00	23,551.98	100,400.00	0.00	1,502,998.75
730 Electric Capital Projects	7,339,466.10	61,321.21	731,395.30	0.00	0.00	6,669,392.01
740 Fiber/Comm Capital Projects	-250,131.47	403,005.81	436,284.33	0.00	0.00	-283,409.99
770 Water Reserve	0.00	0.00	0.00	0.00	0.00	0.00
773 Electric Reserve	0.00	0.00	0.00	0.00	0.00	0.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	0.00	0.00	0.00	0.00	0.00	0.00
790 Water Revenue Bonds	85,416.70	0.00	0.00	17,083.30	0.00	102,500.00
793 Electric Revenue Bonds	110,440.48	0.00	0.00	143,968.37	0.00	254,408.85
855 Liability Insurance Reserve--IMU	13,575.32	19.70	0.00	0.00	0.00	13,595.02
IMU SUB-TOTAL	**12,859,413.30**	**2,892,905.35**	**2,508,914.16**	**385,419.49**	**275,019.35**	**13,353,804.63**

INTEREST DISTRIBUTION	INTEREST INCOME	% OF TOTAL	CALYTD	FYTD
Electric Funds	$ 19,337.95	35.43%	$ 82,228.08	$ 160,744.73
Water Funds	$ 3,247.55	5.95%	$ 13,480.49	$ 27,185.39
Sewer Funds	$ 4,835.86	8.86%	$ 19,874.28	$ 40,324.15
Police Retirement	$ 109.16	0.20%	$ 468.35	$ 1,065.44
Community Redevelopment	$ -	0.00%	$ -	
All other	$ 27,050.21	49.56%	$ 109,577.30	$ 231,091.85
TOTAL	$ 54,580.73	100.00%	$ 225,628.50	$ 460,411.56

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET		UNEARNED	PCNT
	WATER						
600-8100-43000	INTEREST	2,771.78	31,033.44	25,000.00	(	6,033.44)	124.1
600-8100-43100	RENT--LAND & FACILITIES	.00	3,150.00	3,100.00	(	50.00)	101.6
600-8100-43400	LEASE--UTILITY	3,450.00	41,800.00	41,000.00	(	800.00)	102.0
600-8100-45001	ADMINISTRATIVE FEE--WATER	1,268.13	13,768.17	20,000.00		6,231.83	68.8
600-8100-45150	FIRE SERVICE FEES	.00	9,918.45	10,000.00		81.55	99.2
600-8100-45400	CONNECTION FEE	1,800.00	21,863.95	24,000.00		2,136.05	91.1
600-8100-45405	DISCONNECT FEE	.00	30.00	.00	(	30.00)	.0
600-8100-45450	COLLECTION SERVICE RECOVERY	.00	26.62	.00	(	26.62)	.0
600-8100-45600	WATER SALES	167,371.58	2,369,038.68	2,250,000.00	(	119,038.68)	105.3
600-8100-45601	CONSTRUCTION WATER	140.00	1,470.00	1,000.00	(	470.00)	147.0
600-8100-45602	WATER METER FEES	2,070.00	35,050.00	30,000.00	(	5,050.00)	116.8
600-8100-45603	OTHER WATER FEES	1,011.01	10,379.20	15,000.00		4,620.80	69.2
600-8100-46600	SPECIAL ASSESSMENT--WATER	.00	2,515.00	3,000.00		485.00	83.8
600-8100-47100	REFUNDS/REIMBURSEMENTS	383.00	5,333.08	1,300.00	(	4,033.08)	410.2
600-8100-47400	MISC SALES (COPIES/SCRAP/ETC)	.00	1,450.57	.00	(	1,450.57)	.0
600-8100-48900	SALES TAX	11,004.94	144,841.17	157,500.00		12,658.83	92.0
	TOTAL WATER	191,270.44	2,691,668.33	2,580,900.00	(	110,768.33)	104.3
	TOTAL FUND REVENUE	191,270.44	2,691,668.33	2,580,900.00	(	110,768.33)	104.3
	PLANT OPERATIONS						
600-8110-60170	SALARY/WAGES--OPERATIONAL	21,409.11	208,263.25	164,200.00	(	44,063.25)	126.8
600-8110-60180	SALARY/WAGES--SUPERINTENDENT	10,615.92	95,365.88	95,400.00		34.12	100.0
600-8110-61100	FICA	3,330.45	30,229.39	19,900.00	(	10,329.39)	151.9
600-8110-61300	IPERS	4,232.21	38,283.65	24,500.00	(	13,783.65)	156.3
600-8110-61420	DEFERRED COMP--457	540.00	6,480.00	4,500.00	(	1,980.00)	144.0
600-8110-61503	HSA EXPENSE	240.00	1,673.82	.00	(	1,673.82)	.0
600-8110-61810	UNIFORMS/CLOTHING ALLOWANCE	.00	1,455.96	1,375.00	(	80.96)	105.9
600-8110-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	.00	2,058.22	2,500.00		441.78	82.3
600-8110-62300	EDUCATION/TRAINING	45.35	3,214.17	5,000.00		1,785.83	64.3
600-8110-63710	UTILITIES	10,959.70	153,581.92	180,000.00		26,418.08	85.3
600-8110-63730	TELEPHONE	256.07	2,747.67	3,000.00		252.33	91.6
600-8110-64200	INSPECTIONS/TESTING	.00	133.34	1,000.00		866.66	13.3
600-8110-64990	MISC CONTRACTUAL	1,251.60	7,892.00	.00	(	7,892.00)	.0
600-8110-65010	CHEMICALS	7,008.24	65,615.30	67,000.00		1,384.70	97.9
600-8110-65012	LAB SUPPLIES/REAGENTS	.00	3,557.85	4,000.00		442.15	89.0
600-8110-65070	MATERIALS/SUPPLIES	29.15	712.21	1,000.00		287.79	71.2
600-8110-65500	PERSONAL PROTECTIVE EQUIPMEN	.00	285.46	500.00		214.54	57.1
	TOTAL PLANT OPERATIONS	59,917.80	621,550.09	573,875.00	(	47,675.09)	108.3

WATER OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	PLANT MAINTENANCE					
600-8120-63100	REPAIR/MAINT--BLDG/GROUNDS	.00	.00	1,000.00	1,000.00	.0
600-8120-63410	REPAIR/MAINT--EQUIPMENT	653.15	18,900.53	18,000.00	(900.53)	105.0
600-8120-64090	JANITORIAL SERVICES	258.45	2,051.12	3,000.00	948.88	68.4
600-8120-64872	MOWING	820.00	820.00	3,000.00	2,180.00	27.3
600-8120-65070	MATERIALS/SUPPLIES	210.47	2,233.99	2,000.00	(233.99)	111.7
	TOTAL PLANT MAINTENANCE	1,942.07	24,005.64	27,000.00	2,994.36	88.9
	WATER DISTRIBUTION					
600-8150-60150	SALARY/WAGES--MAINTENANCE	15,368.24	127,663.03	164,200.00	36,536.97	77.8
600-8150-61100	FICA	.00	.00	12,600.00	12,600.00	.0
600-8150-61300	IPERS	.00	.00	16,700.00	16,700.00	.0
600-8150-63453	REPAIR/MAINT--SYSTEM	6,285.81	40,961.81	29,000.00	(11,961.81)	141.3
600-8150-64900	MISC CONSULTING	.00	2,550.00	2,600.00	50.00	98.1
600-8150-65072	MATERIALS/SUPPLIES--MAINTENANC	1,648.44	25,969.52	17,000.00	(8,969.52)	152.8
	TOTAL WATER DISTRIBUTION	23,302.49	197,144.36	242,100.00	44,955.64	81.4
	FLEET/VEHICLES					
600-8160-63320	REPAIR/MAINT--VEHICLES	41.09	4,130.28	3,000.00	(1,130.28)	137.7
600-8160-65050	VEHICLE OPERATING SUPPLIES	871.85	7,953.86	8,000.00	46.14	99.4
600-8160-65072	MATERIALS/SUPPLIES--MAINTENANC	.00	673.47	.00	(673.47)	.0
	TOTAL FLEET/VEHICLES	912.94	12,757.61	11,000.00	(1,757.61)	116.0
	METER READING					
600-8170-60165	SALARY/WAGES--METER READ/REPA	2,513.43	25,167.15	26,300.00	1,132.85	95.7
600-8170-61100	FICA	149.60	1,285.50	2,100.00	814.50	61.2
600-8170-61300	IPERS	208.28	1,775.93	2,500.00	724.07	71.0
600-8170-64990	MISC CONTRACTUAL (ITRON)	.00	1,790.39	3,000.00	1,209.61	59.7
	TOTAL METER READING	2,871.31	30,018.97	33,900.00	3,881.03	88.6

WATER OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	OVERHEAD					
600-8180-61430	EMPLOYEE ASSISTANCE PROGRAM	.00	108.00	100.00	(8.00)	108.0
600-8180-61440	WELLNESS PROGRAM	175.00	1,670.00	1,500.00	(170.00)	111.3
600-8180-61500	HEALTH INSURANCE	7,778.44	93,871.44	94,400.00	528.56	99.4
600-8180-61501	DENTAL INSURANCE	208.64	2,503.68	2,500.00	(3.68)	100.2
600-8180-61502	VISION INSURANCE	20.86	257.82	300.00	42.18	85.9
600-8180-61503	HSA EXPENSE	2,307.60	34,805.28	28,000.00	(6,805.28)	124.3
600-8180-61550	LIFE INSURANCE/ADD/LTD	123.76	1,225.60	1,400.00	174.40	87.5
600-8180-61599	WORKERS' COMP INSURANCE	.00	6,863.02	7,900.00	1,036.98	86.9
600-8180-64081	INSURANCE--AUTO	.00	2,011.51	2,400.00	388.49	83.8
600-8180-64082	INSURANCE--GENERAL LIABILITY	.00	4,002.87	4,200.00	197.13	95.3
600-8180-64083	INSURANCE--PROPERTY	.00	10,266.17	11,200.00	933.83	91.7
600-8180-64084	INSURANCE--BOILER/MACHINERY	2,939.00	5,878.00	3,000.00	(2,878.00)	195.9
600-8180-64110	LEGAL SERVICE FEES	.00	147.30	200.00	52.70	73.7
600-8180-64121	DRUG & ALCOHOL TESTING	.00	.00	500.00	500.00	.0
600-8180-64180	SALES TAX	10,844.53	144,838.10	157,500.00	12,661.90	92.0
600-8180-69550	TRANSFER OUT--STD	18.00	216.00	200.00	(16.00)	108.0
	TOTAL OVERHEAD	24,415.83	308,664.79	315,300.00	6,635.21	97.9
	ADMIN/GENERAL					
600-8190-60110	SALARIES--ADMINISTRATION	2,008.87	15,568.28	.00	(15,568.28)	.0
600-8190-61100	FICA	153.36	1,189.14	.00	(1,189.14)	.0
600-8190-61300	IPERS	177.82	1,376.92	.00	(1,376.92)	.0
600-8190-61440	WELLNESS PROGRAM	.00	515.00	.00	(515.00)	.0
600-8190-61501	DENTAL INSURANCE	5.83	29.15	.00	(29.15)	.0
600-8190-61502	VISION INSURANCE	1.08	5.40	.00	(5.40)	.0
600-8190-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	.00	630.00	.00	(630.00)	.0
600-8190-63730	TELEPHONE	.00	690.30	1,500.00	809.70	46.0
600-8190-64010	AUDITS	.00	2,900.00	1,800.00	(1,100.00)	161.1
600-8190-64020	ADVERTISING & LEGAL NOTICES	98.03	998.34	600.00	(398.34)	166.4
600-8190-64110	LEGAL SERVICE FEES	.00	33.75	100.00	66.25	33.8
600-8190-64990	MISC CONTRACTUAL	704.65	7,403.18	7,500.00	96.82	98.7
600-8190-65070	MATERIALS/SUPPLIES	.00	125.62	100.00	(25.62)	125.6
600-8190-66990	REFUND/REIMBURSEMENT	.00	8,471.95	500.00	(7,971.95)	1694.4
600-8190-69550	TRANSFER OUT--STD	.57	3.42	.00	(3.42)	.0
600-8190-69880	TRANSFER OUT--IMU ADMINISTRATI	(443.04)	4,097.00	6,200.00	2,103.00	66.1
	TOTAL ADMIN/GENERAL	2,707.17	44,037.45	18,300.00	(25,737.45)	240.6
	DEPARTMENT 8192					
600-8192-64990	MISC CONTRACTUAL	290.64	4,269.94	3,000.00	(1,269.94)	142.3
	TOTAL DEPARTMENT 8192	290.64	4,269.94	3,000.00	(1,269.94)	142.3

WATER OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	IMU TRANSFERS					
600-8197-69620	TRANSFER OUT CLERK/IMU ADMIN	(1,846.90)	76,196.31	61,300.00	(14,896.31)	124.3
600-8197-69621	TRANSFER OUT INFO & TECH	(8,422.77)	15,164.00	13,900.00	(1,264.00)	109.1
600-8197-69880	TRANSFER OUT--IMU ADMINISTRATI	.00	.00	70,500.00	70,500.00	.0
600-8197-69900	TRANSFER OUT--WATER IMPROVE	154,516.60	915,100.00	924,700.00	9,600.00	99.0
600-8197-69910	TRANSFER OUT--WATER REV BONDS	17,083.30	102,500.00	102,500.00	.00	100.0
	TOTAL IMU TRANSFERS	161,330.23	1,108,960.31	1,172,900.00	63,939.69	94.6
	CITY TRANSFERS					
600-8198-69101	TRANSFER OUT PILOT	.00	68,700.00	68,700.00	.00	100.0
	TOTAL CITY TRANSFERS	.00	68,700.00	68,700.00	.00	100.0
	TOTAL FUND EXPENDITURES	277,690.48	2,420,109.16	2,466,075.00	45,965.84	98.1
	NET REVENUE OVER EXPENDITURES	(86,420.04)	271,559.17	114,825.00	(156,734.17)	236.5

IMU ADMINISTRATION FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	IMU ADMINISTRATION					
620-8000-47100	REFUNDS/REIMBURSEMENTS	.00	374.41	.00	(374.41)	.0
620-8000-49880	TRANSFER IN--IMU ADMINISTRATIO	384,182.02	417,499.34	413,800.00	(3,699.34)	100.9
	TOTAL IMU ADMINISTRATION	384,182.02	417,873.75	413,800.00	(4,073.75)	101.0
	ADMIN/GENERAL					
620-8090-49620	TRANSFER IN--IMU ADMIN	(305,347.50)	22,200.00	148,300.00	126,100.00	15.0
	TOTAL ADMIN/GENERAL	(305,347.50)	22,200.00	148,300.00	126,100.00	15.0
	TOTAL FUND REVENUE	78,834.52	440,073.75	562,100.00	122,026.25	78.3
	OVERHEAD					
620-8080-61430	EMPLOYEE ASSISTANCE PROGRAM	.00	.00	100.00	100.00	.0
620-8080-61500	HEALTH INSURANCE	5,339.15	52,735.44	54,700.00	1,964.56	96.4
620-8080-61501	DENTAL INSURANCE	251.54	2,429.60	2,500.00	70.40	97.2
620-8080-61502	VISION INSURANCE	34.28	342.54	400.00	57.46	85.6
620-8080-61503	HSA EXPENSE	1,384.56	19,330.92	17,600.00	(1,730.92)	109.8
620-8080-61599	WORKERS' COMP INSURANCE	.00	1,168.19	.00	(1,168.19)	.0
620-8080-64082	INSURANCE--GENERAL LIABILITY	.00	1,852.78	1,900.00	47.22	97.5
	TOTAL OVERHEAD	7,009.53	77,859.47	77,200.00	(659.47)	100.9

IMU ADMINISTRATION FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	ADMIN/GENERAL					
620-8090-60110	SALARIES--ADMINISTRATION	5,407.52	68,810.82	71,600.00	2,789.18	96.1
620-8090-60130	SALARIES--CLERICAL	18,735.62	137,784.13	138,900.00	1,115.87	99.2
620-8090-60190	SALARIES--TRUSTEES	.00	.00	5,900.00	5,900.00	.0
620-8090-61100	FICA	1,665.20	14,117.32	16,100.00	1,982.68	87.7
620-8090-61300	IPERS	2,156.03	18,449.04	19,900.00	1,450.96	92.7
620-8090-61420	DEFERRED COMP--457	400.00	4,800.00	4,800.00	.00	100.0
620-8090-61430	EMPLOYEE ASSISTANCE PROGRAM	.00	72.00	100.00	28.00	72.0
620-8090-61440	WELLNESS PROGRAM	50.00	890.00	1,200.00	310.00	74.2
620-8090-61550	LIFE INSURANCE/ADD/LTD	97.59	890.36	800.00	(90.36)	111.3
620-8090-61599	WORKERS' COMP INSURANCE	.00	790.75	1,200.00	409.25	65.9
620-8090-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	.00	354.00	100.00	(254.00)	354.0
620-8090-62300	EDUCATION/TRAINING	419.73	777.73	500.00	(277.73)	155.6
620-8090-62700	MILEAGE	828.82	913.06	100.00	(813.06)	913.1
620-8090-63400	REPAIR/MAINT--OFFICE EQUIP	.00	5,700.00	15,600.00	9,900.00	36.5
620-8090-63710	UTILITIES	.74	.74	.00	(.74)	.0
620-8090-63730	TELEPHONE	50.00	600.00	600.00	.00	100.0
620-8090-64010	AUDITS	.00	5,525.00	.00	(5,525.00)	.0
620-8090-64020	ADVERTISING & LEGAL NOTICES	.00	450.00	500.00	50.00	90.0
620-8090-64090	JANITORIAL SERVICES	55.54	55.54	.00	(55.54)	.0
620-8090-64120	MEDICAL/PHYSICALS/IMMUNIZATION	.00	176.50	100.00	(76.50)	176.5
620-8090-64140	PRINTING	350.00	4,946.20	3,900.00	(1,046.20)	126.8
620-8090-64190	COMPUTER/TECHNOLOGY SERVICE	.00	12,779.00	12,700.00	(79.00)	100.6
620-8090-64990	MISC CONTRACTUAL	.00	18,144.49	.00	(18,144.49)	.0
620-8090-65070	MATERIALS/SUPPLIES	107.32	4,066.84	5,000.00	933.16	81.3
620-8090-65077	MATERIALS/SUPPLIES--PROMOTION	.00	191.43	.00	(191.43)	.0
620-8090-65080	POSTAGE	3,700.36	37,959.82	41,600.00	3,640.18	91.3
620-8090-65990	MISCELLANEOUS	32.10	206.81	200.00	(6.81)	103.4
620-8090-67210	FURNITURE/FIXTURES	.00	.00	1,000.00	1,000.00	.0
620-8090-67240	COMPUTER HARDWARE/SOFTWARE	.00	.00	1,000.00	1,000.00	.0
620-8090-67250	OFFICE EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
620-8090-69550	TRANSFER OUT--STD	15.00	156.00	200.00	44.00	78.0
	TOTAL ADMIN/GENERAL	34,071.57	339,607.58	345,100.00	5,492.42	98.4

IMU ADMINISTRATION FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	IMU ADMIN--GM					
620-8091-60110	SALARY/WAGES--ADMINISTRATION	7,365.30	7,365.30	90,000.00	82,634.70	8.2
620-8091-61100	FICA	551.68	551.68	7,400.00	6,848.32	7.5
620-8091-61300	IPERS	653.60	653.60	9,100.00	8,446.40	7.2
620-8091-61420	DEFERRED COMP--457	.00	.00	2,100.00	2,100.00	.0
620-8091-61440	WELLNESS PROGRAM	.00	.00	200.00	200.00	.0
620-8091-61501	DENTAL INSURANCE	.00	.00	400.00	400.00	.0
620-8091-61502	VISION INSURANCE	.00	.00	100.00	100.00	.0
620-8091-61550	LIFE INSURANCE/ADD/LTD	.00	.00	300.00	300.00	.0
620-8091-61599	WORKERS' COMP INSURANCE	.00	.00	300.00	300.00	.0
620-8091-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	.00	1,505.00	1,500.00	(5.00)	100.3
620-8091-62300	EDUCATION/TRAINING	131.31	503.82	1,000.00	496.18	50.4
620-8091-62700	MILEAGE	.00	.00	500.00	500.00	.0
620-8091-63730	TELEPHONE	75.00	906.54	1,000.00	93.46	90.7
620-8091-64020	ADVERTISING & LEGAL NOTICES	39.42	39.42	.00	(39.42)	.0
620-8091-64110	LEGAL SERVICE FEES	.00	2,715.00	2,100.00	(615.00)	129.3
620-8091-64990	MISC CONTRACTUAL	.00	7,967.26	23,200.00	15,232.74	34.3
620-8091-65070	MATERIALS/SUPPLIES	.00	.00	500.00	500.00	.0
620-8091-69550	TRANSFER OUT--STD	.00	.00	100.00	100.00	.0
	TOTAL IMU ADMIN--GM	8,816.31	22,207.62	139,800.00	117,592.38	15.9
	TOTAL FUND EXPENDITURES	49,897.41	439,674.67	562,100.00	122,425.33	78.2
	NET REVENUE OVER EXPENDITURES	28,937.11	399.08	.00	(399.08)	.0

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	ELECTRIC					
630-8200-40650	POLE FRANCHISE FEES	25,380.00	25,380.00	10,000.00	(15,380.00)	253.8
630-8200-43000	INTEREST	14,508.74	171,531.77	100,000.00	(71,531.77)	171.5
630-8200-45001	ADMINISTRATIVE FEE--ELECTRIC	1,907.89	26,599.43	24,000.00	(2,599.43)	110.8
630-8200-45400	CONNECTION FEE	2,230.80	28,059.50	25,000.00	(3,059.50)	112.2
630-8200-45405	DISCONNECT FEE	5,564.54	57,833.52	54,000.00	(3,833.52)	107.1
630-8200-45450	COLLECTION SERVICE RECOVERY	.00	88.36	200.00	111.64	44.2
630-8200-45550	RETURN CHECK FEE	120.00	3,630.00	3,500.00	(130.00)	103.7
630-8200-45629	MISO TRANSMISSION REVENUE	7,091.80	60,413.28	88,900.00	28,486.72	68.0
630-8200-45630	ELECTRIC SERVICE FEES	1,038,496.19	14,239,498.71	14,176,000.00	(63,498.71)	100.5
630-8200-45631	PEAKING POWER & ENERGY	9,059.75	62,665.27	40,800.00	(21,865.27)	153.6
630-8200-45632	PEAK CAPACITY CONTRACT	6,756.50	87,771.28	108,000.00	20,228.72	81.3
630-8200-45633	SUBSTATION CAPACITY	1,482.00	20,748.00	17,800.00	(2,948.00)	116.6
630-8200-45634	ELECTRIC SERVICE--CONSTRUCTIO	500.00	5,700.00	4,000.00	(1,700.00)	142.5
630-8200-45635	ELECTRIC SERVICE--TEMPORARY	175.00	1,015.00	1,000.00	(15.00)	101.5
630-8200-45636	ELECTRIC METER FEES	500.00	6,175.00	5,000.00	(1,175.00)	123.5
630-8200-45637	CASH ADJUSTMENT	20.90	465.06	200.00	(265.06)	232.5
630-8200-45639	RENEWABLE ENERGY CONTRIBUTIO	1,303.55	16,072.77	15,000.00	(1,072.77)	107.2
630-8200-47100	REFUNDS/REIMBURSEMENTS	695,197.34	766,609.93	47,300.00	(719,309.93)	1620.7
630-8200-47106	PROJECT SHARE CONTRIBUTIONS	15.00	180.00	75.00	(105.00)	240.0
630-8200-47120	JURY DUTY PAY	.00	94.05	75.00	(19.05)	125.4
630-8200-47400	MISC SALES (COPIES/SCRAP/ETC)	.00	1,381.08	2,500.00	1,118.92	55.2
630-8200-48010	SALE OF VEHICLES/EQUIPMENT	.00	5,533.40	5,300.00	(233.40)	104.4
630-8200-48900	SALES TAX	25,772.92	315,225.30	250,000.00	(65,225.30)	126.1
630-8200-49900	TRANSFER IN--WATER IMPROVE	45,133.30	270,800.00	345,800.00	75,000.00	78.3
630-8200-49901	TRANSFER IN--SERIES 2017C CLN	.00	75,000.00	.00	(75,000.00)	.0
	TOTAL ELECTRIC	1,881,216.22	16,248,470.71	15,324,450.00	(924,020.71)	106.0
	TOTAL FUND REVENUE	1,881,216.22	16,248,470.71	15,324,450.00	(924,020.71)	106.0
630-8190-64020	ADVERTISING & LEGAL NOTICES	201.68	3,180.30	.00	(3,180.30)	.0
	TOTAL DEPARTMENT 8190	201.68	3,180.30	.00	(3,180.30)	.0

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	PLANT OPERATIONS					
630-8210-60170	SALARY/WAGES--OPERATIONAL	6,446.56	48,275.18	98,700.00	50,424.82	48.9
630-8210-61100	FICA	3,221.38	24,263.33	7,600.00	(16,663.33)	319.3
630-8210-61300	IPERS	1,259.09	10,560.86	9,200.00	(1,360.86)	114.8
630-8210-61420	DEFERRED COMP--457	75.00	900.00	1,800.00	900.00	50.0
630-8210-61810	UNIFORMS/CLOTHING ALLOWANCE	.00	1,189.96	1,100.00	(89.96)	108.2
630-8210-62300	EDUCATION/TRAINING	.00	244.04	3,100.00	2,855.96	7.9
630-8210-63710	UTILITIES	2,390.20	36,405.27	42,000.00	5,594.73	86.7
630-8210-64070	ENGINEERING	.00	5,168.75	8,000.00	2,831.25	64.6
630-8210-64900	MISC CONSULTING	.00	4,796.66	5,000.00	203.34	95.9
630-8210-65049	FUEL	.00	31.25	5,000.00	4,968.75	.6
630-8210-65500	PERSONAL PROTECTIVE EQUIPMEN	.00	115.03	1,200.00	1,084.97	9.6
	TOTAL PLANT OPERATIONS	13,392.23	131,950.33	182,700.00	50,749.67	72.2
	PLANT MAINTENANCE					
630-8220-60150	SALARY/WAGES--MAINTENANCE	16,629.75	141,484.07	98,700.00	(42,784.07)	143.4
630-8220-61100	FICA	301.96	3,043.21	7,600.00	4,556.79	40.0
630-8220-61300	IPERS	821.16	7,241.47	9,400.00	2,158.53	77.0
630-8220-63100	REPAIR/MAINT--BLDG/GROUNDS	5.77	17,861.79	12,000.00	(5,861.79)	148.9
630-8220-63410	REPAIR/MAINT--EQUIPMENT	428.11	8,685.63	25,000.00	16,314.37	34.7
630-8220-64090	JANITORIAL SERVICES	1,357.91	16,804.62	22,000.00	5,195.38	76.4
630-8220-64200	INSPECTIONS/TESTING	.00	3,466.36	4,000.00	533.64	86.7
630-8220-65072	MATERIALS/SUPPLIES--MAINTENANC	1,272.81	8,138.65	23,000.00	14,861.35	35.4
	TOTAL PLANT MAINTENANCE	20,817.47	206,725.80	201,700.00	(5,025.80)	102.5
	TURBINES					
630-8225-63410	REPAIR/MAINT--EQUIPMENT	47.81	32,469.48	25,000.00	(7,469.48)	129.9
630-8225-64990	MISC CONTRACTUAL	.00	.00	1,000.00	1,000.00	.0
630-8225-65049	FUEL	34,444.68	34,444.68	50,000.00	15,555.32	68.9
	TOTAL TURBINES	34,492.49	66,914.16	76,000.00	9,085.84	88.0
	PURCHASED ENERGY					
630-8230-63990	RENEWABLE ENERGY PURCHASED	35,904.00	403,920.00	404,000.00	80.00	100.0
630-8230-63991	ELECTRIC ENERGY PURCHASED (BU	699,667.72	9,128,863.46	9,773,260.00	644,396.54	93.4
630-8230-63992	TRANSMISSION FEES	33,131.25	873,395.30	877,945.00	4,549.70	99.5
	TOTAL PURCHASED ENERGY	768,702.97	10,406,178.76	11,055,205.00	649,026.24	94.1

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	DISTRIBUTION OPERATIONS					
630-8240-60180	SALARY/WAGES--SUPERINTENDENT	10,615.92	93,596.55	88,900.00	(4,696.55)	105.3
630-8240-61100	FICA	773.16	6,888.55	6,800.00	(88.55)	101.3
630-8240-61300	IPERS	948.00	8,456.43	9,400.00	943.57	90.0
630-8240-61420	DEFERRED COMP--457	175.00	2,106.70	2,100.00	(6.70)	100.3
630-8240-61501	DENTAL INSURANCE	73.61	883.32	.00	(883.32)	.0
630-8240-61810	UNIFORMS/CLOTHING ALLOWANCE	.00	2,802.48	2,750.00	(52.48)	101.9
630-8240-62300	EDUCATION/TRAINING	1,716.04	9,005.51	11,500.00	2,494.49	78.3
630-8240-63710	UTILITIES	.00	2,264.39	5,000.00	2,735.61	45.3
630-8240-63730	TELEPHONE	710.72	8,296.75	8,000.00	(296.75)	103.7
630-8240-64900	MISC CONSULTING SERVICES	.00	1,590.00	5,000.00	3,410.00	31.8
630-8240-65500	PERSONAL PROTECTIVE EQUIPMEN	2,292.32	6,861.26	10,000.00	3,138.74	68.6
630-8240-65990	MISCELLANEOUS	.00	2,048.05	6,500.00	4,451.95	31.5
	TOTAL DISTRIBUTION OPERATIONS	17,304.77	144,799.99	155,950.00	11,150.01	92.9
	DISTRIBUTION MAINTENANCE					
630-8250-60150	SALARY/WAGES--MAINTENANCE	73,392.13	640,366.90	680,000.00	39,633.10	94.2
630-8250-61100	FICA	3,782.51	35,309.46	52,000.00	16,690.54	67.9
630-8250-61300	IPERS	6,218.29	55,846.18	64,200.00	8,353.82	87.0
630-8250-61420	DEFERRED COMP--457	360.00	4,975.80	10,000.00	5,024.20	49.8
630-8250-63423	REPAIR/MAINT--STREET LIGHTS	784.35	16,581.42	25,000.00	8,418.58	66.3
630-8250-63453	REPAIR/MAINT--SYSTEM	.00	6,710.50	30,000.00	23,289.50	22.4
630-8250-64200	INSPECTIONS/TESTING	326.17	18,096.81	25,000.00	6,903.19	72.4
630-8250-64750	BORING	.00	.00	20,000.00	20,000.00	.0
630-8250-64990	MISC CONTRACTUAL	590.00	16,487.38	20,000.00	3,512.62	82.4
630-8250-65072	MATERIALS/SUPPLIES--MAINTENANC	25,416.02	149,394.08	130,000.00	(19,394.08)	114.9
	TOTAL DISTRIBUTION MAINTENANCE	110,869.47	943,768.53	1,056,200.00	112,431.47	89.4
	TRANSMISSION					
630-8255-60150	SALARY/WAGES--MAINTENANCE	634.20	4,553.74	11,500.00	6,946.26	39.6
630-8255-61100	FICA	5.30	42.38	900.00	857.62	4.7
630-8255-61300	IPERS	55.98	430.36	1,000.00	569.64	43.0
630-8255-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	.00	3,593.17	3,600.00	6.83	99.8
630-8255-63100	REPAIR/MAINT--BLDG/GROUNDS	.00	2,852.36	.00	(2,852.36)	.0
630-8255-64900	MISC CONSULTING SERVICES	.00	14,290.70	30,200.00	15,909.30	47.3
630-8255-65990	MISCELLANEOUS	.00	1,325.10	1,000.00	(325.10)	132.5
	TOTAL TRANSMISSION	695.48	27,087.81	48,200.00	21,112.19	56.2

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	FLEET/VEHICLES					
630-8260-63320	REPAIR/MAINT--VEHICLES	1,177.48	18,654.43	40,000.00	21,345.57	46.6
630-8260-65050	VEHICLE OPERATING SUPPLIES	1,756.37	16,775.59	16,000.00	(775.59)	104.9
630-8260-65072	MATERIALS/SUPPLIES--MAINTENANC	878.14	5,159.08	8,000.00	2,840.92	64.5
	TOTAL FLEET/VEHICLES	3,811.99	40,589.10	64,000.00	23,410.90	63.4
	METER READING					
630-8270-60165	SALARY/WAGES--METER READ/REPA	2,513.43	25,167.15	26,500.00	1,332.85	95.0
630-8270-61100	FICA	149.58	1,285.33	2,100.00	814.67	61.2
630-8270-61300	IPERS	208.34	1,775.86	2,500.00	724.14	71.0
630-8270-64990	MISC CONTRACTUAL	.00	1,790.40	3,000.00	1,209.60	59.7
	TOTAL METER READING	2,871.35	30,018.74	34,100.00	4,081.26	88.0
	OVERHEAD					
630-8280-61430	EMPLOYEE ASSISTANCE PROGRAM	.00	288.00	300.00	12.00	96.0
630-8280-61440	WELLNESS PROGRAM	50.00	890.00	1,200.00	310.00	74.2
630-8280-61500	HEALTH INSURANCE	14,186.30	180,698.48	223,100.00	42,401.52	81.0
630-8280-61501	DENTAL INSURANCE	303.29	3,837.20	5,800.00	1,962.80	66.2
630-8280-61502	VISION INSURANCE	75.86	968.62	1,000.00	31.38	96.9
630-8280-61503	HSA EXPENSE	3,454.47	62,646.84	64,300.00	1,653.16	97.4
630-8280-61550	LIFE INSURANCE/ADD/LTD	273.76	2,874.74	4,200.00	1,325.26	68.5
630-8280-61599	WORKERS' COMP INSURANCE	.00	9,167.14	20,000.00	10,832.86	45.8
630-8280-64081	INSURANCE--AUTO	.00	6,334.65	7,600.00	1,265.35	83.4
630-8280-64082	INSURANCE--GENERAL LIABILITY	.00	14,788.77	10,200.00	(4,588.77)	145.0
630-8280-64083	INSURANCE--PROPERTY	.00	45,441.88	46,000.00	558.12	98.8
630-8280-64084	INSURANCE--BOILER/MACHINERY	43,777.00	87,554.00	43,400.00	(44,154.00)	201.7
630-8280-64110	LEGAL SERVICE FEES	.00	357.45	400.00	42.55	89.4
630-8280-64121	DRUG & ALCOHOL TESTING	.00	.00	1,000.00	1,000.00	.0
630-8280-64180	SALES TAX	25,998.70	314,925.62	271,000.00	(43,925.62)	116.2
630-8280-64181	USE TAX	.00	1,472.00	2,000.00	528.00	73.6
630-8280-69550	TRANSFER OUT--STD	42.00	519.00	1,000.00	481.00	51.9
	TOTAL OVERHEAD	88,161.38	732,764.39	702,500.00	(30,264.39)	104.3

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	ADMIN/GENERAL					
630-8290-60110	SALARIES--ADMINISTRATION	7,612.63	58,995.72	.00	(58,995.72)	.0
630-8290-61100	FICA	580.99	4,505.57	.00	(4,505.57)	.0
630-8290-61300	IPERS	673.90	5,217.98	.00	(5,217.98)	.0
630-8290-61440	WELLNESS PROGRAM	.00	840.00	.00	(840.00)	.0
630-8290-61501	DENTAL INSURANCE	22.11	110.55	.00	(110.55)	.0
630-8290-61502	VISION INSURANCE	4.08	20.40	.00	(20.40)	.0
630-8290-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	3,960.00	40,618.98	47,700.00	7,081.02	85.2
630-8290-62300	EDUCATION/TRAINING	.00	54.37	.00	(54.37)	.0
630-8290-62700	MILEAGE	.00	606.13	2,000.00	1,393.87	30.3
630-8290-63730	TELEPHONE	1,045.80	4,599.90	5,500.00	900.10	83.6
630-8290-64010	AUDITS	.00	2,900.00	1,800.00	(1,100.00)	161.1
630-8290-64020	ADVERTISING & LEGAL NOTICES	.00	491.81	400.00	(91.81)	123.0
630-8290-64110	LEGAL SERVICE FEES	1,110.00	7,001.25	4,000.00	(3,001.25)	175.0
630-8290-64120	MEDICAL/PHYSICALS/IMMUNIZATION	.00	1,015.58	200.00	(815.58)	507.8
630-8290-64180	SALES TAX	.00	1.05	.00	(1.05)	.0
630-8290-64500	FINANCIAL MANAGEMENT SERVICES	.00	3,207.28	.00	(3,207.28)	.0
630-8290-64900	MISC CONSULTING SERVICES	2,750.00	5,566.20	5,000.00	(566.20)	111.3
630-8290-64990	MISC CONTRACTUAL	2,670.20	28,073.94	25,000.00	(3,073.94)	112.3
630-8290-65070	MATERIALS/SUPPLIES	.00	272.21	300.00	27.79	90.7
630-8290-65080	POSTAGE	46.46	276.90	200.00	(76.90)	138.5
630-8290-65990	MISCELLANEOUS	.00	5,436.21	5,500.00	63.79	98.8
630-8290-66990	REFUND/REIMBURSEMENT	.00	937.90	1,000.00	62.10	93.8
630-8290-67306	ENERGY EFFICIENCY PROGRAM	2,038.00	44,680.17	50,000.00	5,319.83	89.4
630-8290-69550	TRANSFER OUT--STD	2.16	12.96	.00	(12.96)	.0
630-8290-69621	TRANSFER OUT INFO & TECH	42,421.23	66,008.00	52,500.00	(13,508.00)	125.7
630-8290-69880	TRANSFER OUT--IMU ADMINISTRATI	785.66	17,834.00	23,400.00	5,566.00	76.2
	TOTAL ADMIN/GENERAL	65,723.22	299,285.06	224,500.00	(74,785.06)	133.3
	IMU TRANSFER					
630-8297-69620	TRANSFER OUT CLERK/IMU ADMIN	26,592.94	282,069.21	235,300.00	(46,769.21)	119.9
630-8297-69713	TRANSFER OUT--ELECTRIC REVENU	143,968.37	1,034,400.00	1,034,400.00	.00	100.0
630-8297-69880	TRANSFER OUT--IMU ADMINISTRATI	.00	.00	257,800.00	257,800.00	.0
	TOTAL IMU TRANSFER	170,561.31	1,316,469.21	1,527,500.00	211,030.79	86.2
	CITY TRANSFERS & PILOT					
630-8298-69101	TRANSFER OUT PILOT	.00	675,300.00	675,300.00	.00	100.0
	TOTAL CITY TRANSFERS & PILOT	.00	675,300.00	675,300.00	.00	100.0
	TOTAL FUND EXPENDITURES	1,297,605.81	15,025,032.18	16,003,855.00	978,822.82	93.9

ELECTRIC OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	583,610.41	1,223,438.53	(679,405.00)	(1,902,843.53)	180.1

FIBER/COMMUNICATIONS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	FIBER/COMMUNICATIONS					
640-8550-40650	COMMUNICATIONS FRANCHISE FEES	.00	10,104.07	10,000.00	(104.07)	101.0
640-8550-43000	INTEREST	142.76	2,702.47	2,500.00	(202.47)	108.1
640-8550-43100	RENT-FACILITIES	950.00	2,850.00	.00	(2,850.00)	.0
640-8550-43400	LEASE--UTILITY	35,919.60	416,748.55	450,000.00	33,251.45	92.6
640-8550-47100	REFUNDS/REIMBURSEMENTS	50.15	10,810.92	2,500.00	(8,310.92)	432.4
640-8550-48200	SERIES 2017B WORKING CAPITAL	364,000.00	455,000.00	455,000.00	.00	100.0
	TOTAL FIBER/COMMUNICATIONS	401,062.51	898,216.01	920,000.00	21,783.99	97.6
	TOTAL FUND REVENUE	401,062.51	898,216.01	920,000.00	21,783.99	97.6
640-8190-64020	ADVERTISING & LEGAL NOTICES	.00	82.88	.00	(82.88)	.0
	TOTAL DEPARTMENT 8190	.00	82.88	.00	(82.88)	.0

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2018

FIBER/COMMUNICATIONS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	FIBER/COMMUNICATIONS					
640-8550-60150	SALARY/WAGES--MAINTENANCE	7,816.85	7,816.85	.00	(7,816.85)	.0
640-8550-60170	SALARY/WAGES	11,667.50	73,518.20	72,000.00	(1,518.20)	102.1
640-8550-61100	FICA	1,195.98	5,967.58	15,000.00	9,032.42	39.8
640-8550-61300	IPERS CONTRIBUTION	1,739.96	7,287.81	18,400.00	11,112.19	39.6
640-8550-61420	DEFERRED COMP--457	175.00	1,750.00	1,900.00	150.00	92.1
640-8550-61500	HEALTH INSURANCE	622.50	5,985.00	.00	(5,985.00)	.0
640-8550-61501	DENTAL INSURANCE	17.25	172.50	.00	(172.50)	.0
640-8550-61502	VISION INSURANCE	4.32	43.20	.00	(43.20)	.0
640-8550-61503	HSA EXPENSE	326.92	326.92	.00	(326.92)	.0
640-8550-61810	UNIFORMS/CLOTHING ALLOWANCE	535.56	1,586.75	2,200.00	613.25	72.1
640-8550-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	1,035.50	2,664.50	300.00	(2,364.50)	888.2
640-8550-62300	EDUCATION/TRAINING	.00	4,549.29	4,500.00	(49.29)	101.1
640-8550-63320	REPAIR/MAINT--VEHICLES	.00	7.00	100.00	93.00	7.0
640-8550-63464	REPAIR/MAINT--FIBER	4,504.30	13,801.36	25,000.00	11,198.64	55.2
640-8550-63710	UTILITIES	129.18	310.99	.00	(310.99)	.0
640-8550-63730	TELEPHONE	236.99	1,703.68	5,300.00	3,596.32	32.1
640-8550-64010	AUDITS	.00	.00	500.00	500.00	.0
640-8550-64070	ENGINEERING	.00	3,475.00	5,000.00	1,525.00	69.5
640-8550-64090	JANITORIAL SERVICES	.00	267.50	.00	(267.50)	.0
640-8550-64110	LEGAL SERVICE FEES	1,259.00	9,152.10	15,000.00	5,847.90	61.0
640-8550-64140	PRINTING	.00	214.00	300.00	86.00	71.3
640-8550-64150	EXPENSES-LEASES	.00	245,000.00	245,000.00	.00	100.0
640-8550-64900	MISC CONSULTING	6,075.00	23,758.80	15,000.00	(8,758.80)	158.4
640-8550-64990	MISC CONTRACTUAL	9,072.29	52,593.18	63,000.00	10,406.82	83.5
640-8550-65050	VEHICLE OPERATING SUPPLIES	317.44	1,412.23	2,500.00	1,087.77	56.5
640-8550-65070	MATERIALS/SUPPLIES	210.73	2,674.60	900.00	(1,774.60)	297.2
640-8550-65990	MISCELLANEOUS	1,714.83	2,993.73	2,100.00	(893.73)	142.6
640-8550-66990	REFUND/REIMBURSEMENT	.00	157.83	200.00	42.17	78.9
640-8550-67100	VEHICLES	.00	4.25	.00	(4.25)	.0
640-8550-67240	COMPUTER HARDWARE/SOFTWARE	.00	2,815.95	4,000.00	1,184.05	70.4
640-8550-69550	TRANSFER OUT--STD	9.00	78.00	.00	(78.00)	.0
640-8550-69620	TRANSFER OUT CLERK/IMU ADMIN	(59,972.16)	124,575.99	120,400.00	(4,175.99)	103.5
	TOTAL FIBER/COMMUNICATIONS	(11,306.06)	596,664.79	618,600.00	21,935.21	96.5
	DEPARTMENT 8580					
640-8580-64081	INSURANCE--AUTO	.00	.00	1,500.00	1,500.00	.0
640-8580-64082	INSURANCE--GENERAL LIABILITY	.00	.00	2,000.00	2,000.00	.0
640-8580-64121	DRUG & ALCOHOL TESTING	.00	.00	500.00	500.00	.0
	TOTAL DEPARTMENT 8580	.00	.00	4,000.00	4,000.00	.0

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2018

FIBER/COMMUNICATIONS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 8590					
640-8590-60110	SALARIES--ADMINISTRATION	951.57	7,374.39	8,000.00	625.61	92.2
640-8590-60165	SALARY NETWORK ASSOCIATE 1	7,521.30	75,793.38	115,000.00	39,206.62	65.9
640-8590-61100	FICA	358.82	4,187.57	.00	(4,187.57)	.0
640-8590-61300	IPERS	755.88	7,445.07	.00	(7,445.07)	.0
640-8590-61430	EMPLOYEE ASSISTANCE PROGRAM	.00	18.00	100.00	82.00	18.0
640-8590-61440	WELLNESS PROGRAM	.00	45.00	.00	(45.00)	.0
640-8590-61500	HEALTH INSURANCE	2,899.86	27,647.49	42,500.00	14,852.51	65.1
640-8590-61501	DENTAL INSURANCE	76.38	529.12	1,200.00	670.88	44.1
640-8590-61502	VISION INSURANCE	10.04	69.28	300.00	230.72	23.1
640-8590-61503	HSA EXPENSE	253.84	8,223.00	12,000.00	3,777.00	68.5
640-8590-61550	LIFE INSURANCE/ADD/LTD	57.51	509.71	600.00	90.29	85.0
640-8590-61599	WORKERS' COMP INSURANCE	.00	440.66	400.00	(40.66)	110.2
640-8590-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	.00	225.00	.00	(225.00)	.0
640-8590-62300	EDUCATION/TRAINING	.00	656.56	.00	(656.56)	.0
640-8590-63730	TELEPHONE	545.40	2,746.76	.00	(2,746.76)	.0
640-8590-64020	ADVERTISING & LEGAL NOTICES	25.21	723.13	1,000.00	276.87	72.3
640-8590-64021	SALES/COMMISSIONS/MARKETING	4,737.57	5,306.32	.00	(5,306.32)	.0
640-8590-64120	MEDICAL/PHYSICALS/IMMUNIZATION	.00	301.32	800.00	498.68	37.7
640-8590-64500	FINANCIAL MANAGEMENT SERVICES	.00	1,883.62	.00	(1,883.62)	.0
640-8590-64990	MISC CONTRACTUAL	333.78	3,255.35	.00	(3,255.35)	.0
640-8590-65070	MATERIALS/SUPPLIES	37.71	97.21	.00	(97.21)	.0
640-8590-65990	MISCELLANEOUS	.00	5,354.48	.00	(5,354.48)	.0
640-8590-69550	TRANSFER OUT--STD	.27	1.62	100.00	98.38	1.6
640-8590-69620	TRANSFER OUT--CITY CLERK'S OFF	.00	.00	24,000.00	24,000.00	.0
640-8590-69621	TRANSFER OUT INFO & TECH	(39,145.63)	8,028.00	4,800.00	(3,228.00)	167.3
640-8590-69880	TRANSFER OUT--IMU ADMINISTRATI	(605.25)	2,169.00	2,400.00	231.00	90.4
	TOTAL DEPARTMENT 8590	(21,185.74)	163,031.04	213,200.00	50,168.96	76.5
	IMU TRANSFER					
640-8597-69510	TRANSFER OUT--SERIES 2017C CLN	.00	75,000.00	75,000.00	.00	100.0
640-8597-69650	TRANSFER OUT FRANCHISE FEES	.00	.00	10,000.00	10,000.00	.0
	TOTAL IMU TRANSFER	.00	75,000.00	85,000.00	10,000.00	88.2
	TOTAL FUND EXPENDITURES	(32,491.80)	834,778.71	920,800.00	86,021.29	90.7
	NET REVENUE OVER EXPENDITURES	433,554.31	63,437.30	(800.00)	(64,237.30)	7929.7

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	WATER CAPITAL PROJECTS					
700-8100-48000	SALE OF LAND/ALLEYS	.00	20,000.00	20,000.00	.00	100.0
700-8100-49900	TRANSFER IN--WATER IMPROVE	100,400.00	590,400.00	600,000.00	9,600.00	98.4
	TOTAL WATER CAPITAL PROJECTS	100,400.00	610,400.00	620,000.00	9,600.00	98.5
	TOTAL FUND REVENUE	100,400.00	610,400.00	620,000.00	9,600.00	98.5
	WATER CAPITAL PROJECTS					
700-8100-67402	WATER TOWERS	3,088.60	191,152.86	345,000.00	153,847.14	55.4
700-8100-67405	VALVES/HYDRANT REPLACEMENT	.00	.00	5,000.00	5,000.00	.0
700-8100-67406	WATER MAINS	13,774.01	128,090.68	200,000.00	71,909.32	64.1
700-8100-67905	METERS (NON-RADIO READ)	6,398.93	54,310.28	50,000.00	(4,310.28)	108.6
700-8100-67906	MATERIALS--STOCK/INVENTORY	290.44	4,376.24	.00	(4,376.24)	.0
	TOTAL WATER CAPITAL PROJECTS	23,551.98	377,930.06	600,000.00	222,069.94	63.0
	TOTAL FUND EXPENDITURES	23,551.98	377,930.06	600,000.00	222,069.94	63.0
	NET REVENUE OVER EXPENDITURES	76,848.02	232,469.94	20,000.00	(212,469.94)	1162.4

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2018

ELECTRIC CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	ELECTRIC CAPITAL PROJECTS					
730-8200-45629	MISO TRANSMISSION REVENUE	28,367.21	340,755.50	355,600.00	14,844.50	95.8
730-8200-45632	PEAK CAPACITY CONTRACT	27,026.00	351,085.12	432,000.00	80,914.88	81.3
730-8200-45633	SUBSTATION CAPACITY	5,928.00	82,992.00	71,100.00	(11,892.00)	116.7
730-8200-45638	ELECTRIC INSTALL FEE	.00	87,599.86	100,000.00	12,400.14	87.6
730-8200-45853	FIBER SERVICE INSTALLATIONS	.00	252,207.65	245,000.00	(7,207.65)	102.9
730-8200-47100	REFUNDS/REIMBURSEMENTS	.00	219,913.40	1,100.00	(218,813.40)	19992.
730-8200-48200	BOND/NOTE PROCEEDS	.00	6,986,533.86	6,986,500.00	(33.86)	100.0
	TOTAL ELECTRIC CAPITAL PROJECT	61,321.21	8,321,087.39	8,191,300.00	(129,787.39)	101.6
	TOTAL FUND REVENUE	61,321.21	8,321,087.39	8,191,300.00	(129,787.39)	101.6
	ELECTRIC CAPITAL PROJECTS					
730-8200-64110	LEGAL SERVICE FEES	.00	32,085.31	.00	(32,085.31)	.0
730-8200-67100	VEHICLES	.00	3,576.65	15,000.00	11,423.35	23.8
730-8200-67245	SPECIALIZED EQUIPMENT	76,530.72	589,049.00	660,000.00	70,951.00	89.3
730-8200-67303	BORING--CUSTOMER PAID	.00	6,185.00	35,000.00	28,815.00	17.7
730-8200-67304	ELECTRIC MATERIALS--CUSTOMER P	11,665.56	112,906.64	100,000.00	(12,906.64)	112.9
730-8200-67305	TRANSMISSION & WIND INVENTORY	.00	11,209.76	85,000.00	73,790.24	13.2
730-8200-67307	PROJECT 700	.00	700.00	3,000.00	2,300.00	23.3
730-8200-67311	LINE CONSTRUCTION	.00	16,548.64	80,000.00	63,451.36	20.7
730-8200-67313	STREET LIGHTS	.00	5,049.33	.00	(5,049.33)	.0
730-8200-67601	COMMUNICATION SYSTEM CONSTR	159,882.98	3,350,172.66	3,571,500.00	221,327.34	93.8
730-8200-67602	POP EQUIPMENT	.00	37.06	.00	(37.06)	.0
730-8200-67603	FIBER DROPS (SERVICE LINES)	398.46	40,315.81	.00	(40,315.81)	.0
730-8200-67604	ONTS (EQUIPMENT ON BUILDINGS)	318.28	30,959.02	.00	(30,959.02)	.0
730-8200-67605	NETWORK ENGINEERING AND DESIG	.00	504,370.48	.00	(504,370.48)	.0
730-8200-67900	CAPITAL PROJECT EXPENSE	.00	9,269.00	35,000.00	25,731.00	26.5
730-8200-67901	FINANCIAL SYSTEM	70,766.99	177,881.15	240,000.00	62,118.85	74.1
730-8200-67903	HWY 92 W 69KV RELOCATION	.00	76,815.86	.00	(76,815.86)	.0
730-8200-67904	RADIO READ METERS	779.18	19,108.00	20,000.00	892.00	95.5
730-8200-67905	HWY 92 WEST RELOCATION-IDOT	.00	1,050.00	.00	(1,050.00)	.0
730-8200-67906	MATERIALS--STOCK/INVENTORY	(12,685.70)	(126,962.28)	.00	126,962.28	.0
730-8200-67909	NEW LINE SHOP	423,738.83	765,131.59	907,400.00	142,268.41	84.3
730-8200-68900	ISSUANCE FEES	.00	18,000.00	.00	(18,000.00)	.0
	TOTAL ELECTRIC CAPITAL PROJECT	731,395.30	5,643,458.68	5,751,900.00	108,441.32	98.1
	TOTAL FUND EXPENDITURES	731,395.30	5,643,458.68	5,751,900.00	108,441.32	98.1
	NET REVENUE OVER EXPENDITURES	(670,074.09)	2,677,628.71	2,439,400.00	(238,228.71)	109.8

FIBER CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
740-8500-48200	SERIES 2017A CONSTRUCTION	403,005.81	2,045,188.52	2,900,000.00	854,811.48	70.5
	TOTAL DEPARTMENT 8500	403,005.81	2,045,188.52	2,900,000.00	854,811.48	70.5
	TOTAL FUND REVENUE	403,005.81	2,045,188.52	2,900,000.00	854,811.48	70.5
	FIBER CAPITAL PROJECTS					
740-8100-64110	LEGAL SERVICE FEES	.00	194,305.00	.00	(194,305.00)	.0
	TOTAL FIBER CAPITAL PROJECTS	.00	194,305.00	.00	(194,305.00)	.0
	DEPARTMENT 8500					
740-8500-64020	ADVERTISING & LEGAL NOTICES	.00	153.69	.00	(153.69)	.0
740-8500-64110	LEGAL SERVICE FEES	.00	22,335.00	.00	(22,335.00)	.0
740-8500-67245	SPECIALIZED EQUIPMENT	.00	2,411.68	.00	(2,411.68)	.0
740-8500-67400	COMMUNICATION CAPITAL	.00	275,764.19	280,000.00	4,235.81	98.5
740-8500-67401	INDIANOLA TO NORWALK CAPITAL	.00	263,433.10	263,200.00	(233.10)	100.1
740-8500-67402	EQUIPMENT USE FEE	.00	139,069.82	147,000.00	7,930.18	94.6
740-8500-67404	IPTV EQUIPMENT/LICENSING	59,689.29	60,764.54	349,900.00	289,135.46	17.4
740-8500-67405	OVER THE AIR CHANNELS	55,735.15	61,735.15	45,100.00	(16,635.15)	136.9
740-8500-67406	TRANSPORT EQUIPMENT	229,644.56	234,892.32	151,000.00	(83,892.32)	155.6
740-8500-67407	CORE NETWORK EQUIPMENT	5,890.70	396,827.11	493,500.00	96,672.89	80.4
740-8500-67408	BUILDING IMPROVEMENTS	75,630.94	419,757.27	860,000.00	440,242.73	48.8
740-8500-67409	VEHICLES	.00	75,882.51	79,000.00	3,117.49	96.1
740-8500-67410	GENERAL EQUIPMENT	9,693.69	81,267.13	92,300.00	11,032.87	88.1
740-8500-67411	BSS/OSS COSTS	.00	100,000.00	115,000.00	15,000.00	87.0
	TOTAL DEPARTMENT 8500	436,284.33	2,134,293.51	2,876,000.00	741,706.49	74.2
	TOTAL FUND EXPENDITURES	436,284.33	2,328,598.51	2,876,000.00	547,401.49	81.0
	NET REVENUE OVER EXPENDITURES	(33,278.52)	(283,409.99)	24,000.00	307,409.99	(1180.

IMU Regular Downstairs **5.A.**

Meeting Date: 08/27/2018

Information

Subject

Discussion and possible motion to approve the cost of service and rate design proposal from NMPP Energy in an amount of $6,540

Information

In your packet is the proposal from NMPP Energy in an amount of $6,540 for an Electric Financial Plan, Cost of Service and Rate Design Study. Highlights of the proposal include:

- Financial Pro Forma - a preliminary Pro Forma is provided to staff for input and discussion. The pro forma will be adjusted as needed to reflect changes in financial expectations and performance.
- Executive Summary Report - A Preliminary Executive Summary report is provided to staff for input before it is presented to the Board. This report includes summary and discussion of the five-year financial Pro Forma and projected annual rate adjustments and other recommendations.
- Rate Design and Ordinance/Schedules - Draft Rate Schedules, Ordinances or Resolution are provided for review and use as amended for board consideration for approval.

Simple motion is in order.

Fiscal Impact

Attachments

Proposal

NMPP ENERGY™ NMPP | MEAN | NPGA® | ACE

Cost of Service and Rate Design Proposal

Indianola Municipal Utilities – 8/20/2018

NMPP provides consulting services to assist publicly-owned utilities in meeting their strategic and financial objectives. The standard Services Agreements are designed to ensure complete client satisfaction, however other term agreements are available. The cost for Indianola Municipal Utilizes (IMU) for an Electric Financial Plan, Cost of Service and Rate Design Study is summarized below.

Service	Total Value of Services (per Two-Year Study or Update Study)	Current Municipal Energy Agency of Nebraska ("MEAN") Funding for Electric Study	Total Fee Due from IMU (per Two-Year Study or Update Study)
Electric Cost of Service Study (Financial Plan, 2 Rate Designs and Ordinances, 1 Presentation)	$13,080	50%	$6,540

Further details regarding Financial Plan, Cost of Service and Rate Design Studies by NMPP follow. For questions or additional information, or to request NMPP services of a Financial Plan, Cost of Service and Rate Design Study, contact:

Andrew Ross
Director of Retail Utility Services
and Member Relations
NMPP Energy
8377 Glynoaks Drive
Lincoln, NE 68516

Phone: 402.474.4759
Fax: 402.474.0473
E-mail: aross@nmppenergy.org
Web: www.nmppenergy.org

Study Objectives

An important part of managing utility operations is to understand a utility's financial status; not only for the recent past and current year, but also for future years. To help utilities understand the long-term picture, NMPP's Utility Rate Study begins with the development of a five-year future-looking financial Pro Forma. This financial analysis and model provide the staff and governing body with critical financial parameters such as net operating income, minimum cash reserve policies and other financial targets, borrowing options and debt coverage ratios, and projected cash balances over the planning horizon. The financial plan also analyzes transfers to the general fund, power supply costs, and capital budgets. Five-year rate track recommendations will help deliver desired financial performance for the utility over time.

Through a fully embedded Cost of Service analysis, test year revenue requirements will be functionalized and allocated to rate classes. Cost-based rate elements will be determined for each customer class and used as a guide in rate design. Based on results of this Cost of Service analysis, NMPP will design rates that are fair, reasonable and non-discriminatory and meet with the Village's rate objectives. NMPP will work with staff to achieve a satisfactory design of utility rates using cost of service study results as a guideline to move current rates toward cost of service levels while limiting the impact to customers.

Deliverables

Financial Pro Forma – A preliminary Pro Forma is provided to staff for input and discussion. The pro forma will be adjusted as needed to reflect changes in financial expectations and performance.

Executive Summary Report - A Preliminary Executive Summary report is provided to staff for input before it is presented to the Village Board of Trustees. This report includes summary and discussion of the five-year financial Pro Forma and projected annual rate adjustments and other recommendations.

Rate Design and Ordinances / Schedules - Draft Rate Schedules, Ordinances or Resolutions are provided in Microsoft Word® formats for review and use as amended for board consideration for approval.

Project Schedule

Our experience with municipal services agreements allows us to conduct a cost effective and efficient study. Our goal for the Village is to have rates designed and implemented 70 days after all of the requested data has been collected from the staff for each utility.

Regionally and Nationally Recognized Staff

NMPP's project team has the knowledge and experience to successfully meet your requirements, with over 50 years of combined experience performing similar studies for municipal utilities. As a result of our specialized industry knowledge, we are frequently called upon to share our experience with others in the industry. Staff members have given presentations at regional and national seminars, including the American Public Power Association (APPA), regarding utility financial planning, pricing, restructuring and other issues. This team provides the experience to creatively solve financial and operational issues and to help ensure financial stability for a utility in future years.

Client References

NMPP provides utility related services to almost 200 municipals similar to IMU across 5 states. Financial Planning and Cost of Service studies are performed for electric, water, wastewater, gas, and trash utilities across the region. The following is a list of references for our services. Many other references are available upon request.

Client	Contact	Phone	Studies / Other Services
Ansley, NE	Lanette Doane, City Clerk	(308) 935-1467	Electric
Arnold, NE	Patty Lamberty, Clerk/Treasurer	(308) 848-2228	Electric
Belleville, KS Utilities	Neal Lewis, City Mgr.	(785) 527-2288	Electric, Gas, Water, Sewer
Bridgeport, NE	Dori Huck, City Clerk	(308) 262-1623	Electric, Water, Sewer
Denver, IA	Larry Farley, City Admin./Clerk	(319) 984-5642	Electric; Net Metering
Fairbury Utilities	Collin Bielser, City Admin.	(402) 729-2476	Electric, Water, Sewer; Net Metering
Fonda, IA	Angela Duitsman, City Clerk	(712) 288-4466	Electric
Imperial, NE	Jo Leyland, Admin./Clerk/Treas.	(308) 882-4368	Electric
Nebraska City Utilities	Jeff Kohrs, Utility Manager	(785) 527-2288	Electric, Gas. Water. Sewer
North Platte Utilities	Dawn Miller, Dir. of Finance	(308) 535-6740	Electric, Water, Sewer
Seward, Nebraska	Bonnie Otte, City Clerk/Treas.	(402) 643-2928	Electric, Water, Sewer
Superior, Nebraska	Larry Brittenham, Utilities Mgr.	(402) 897-4711	Electric, Gas; Net Metering
Wahoo Utilities	Jim Gibney, Utilities Mgr.	(402) 443-3222	Electric; Customer Contract draft
Wall Lake, IA	Chris Rodman, City Admin.	(712) 664-2216	Electric
Wray, CO	James DePue, City Manager	(970) 332-4431	Electric, Water, Sewer

It is our sincere hope that NMPP can continue its mission to help serve municipals such as IMU with any of their utility related needs.

Respectfully submitted,

Andrew Ross
Director of Retail Utility Services & Member Relations
Nebraska Municipal Power Pool

IMU Regular Downstairs **5.B.**

Meeting Date: 08/27/2018

Information

Subject

Consider change order #2 in an amount of $1,378.00 from Hildreth Construction Services - Project #5 - Interior Office and Exterior Accessories for the 2018 Line Shop Project

Information

Staff is recommending changing the flooring in the mezzanine (area over the offices) from 3/4" OSB to 3/4" CDX plywood. This would be an additional cost of $1,378 to the project. CDX will withstand floor pallet jacks going over it better than the OSB.

It's also recommended that we change the stairway treads, going up to the mezzanine, from 1 1/8" bull-noise particle board to a 2" x 12" construction rated board.

IMU will be receiving a deduct from this contractor due to not installing brick column by the front door of the office. The deduct is $750.

Total change order cost is $1,378.

Simple motion is in order.

Fiscal Impact

Attachments

Change Order

AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
Indianola Municipal Utilities 1300 East Iowa Avenue, Indianola, IA	Contract For: WP05 Date: 2/26/2018	Change Order Number: 002 Date: 8/23/2018
OWNER: *(Name and address)*	**ARCHITECT:** *(Name and address)*	**CONTRACTOR:** *(Name and address)*
Indianola Municipal Utilities 111 South Buxton, PO Box 356, Indianola, IA 50125	Ethos Design Group, LLC 119 Second Street, PO Box 169, Polk City, IA 50226	Hildreth Construction Services LLC 8449 Buchanan Trail, Norwalk, IA 50211

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1) Change 3/4" T&G OSB plywood on mezzanine to 3/4" T&G CDX Plywood: Add $1,478

2) Change 1-1/8" Bull-nose particle board treads to 2x12 treads, 2x12 will have 1" rip screwed to the back to make overall tread 12-1/4" deep, eased edge will leave seam. Add $650

3) Deleted brick column North of door EX02 and deleted framed bumbout of brick columnn north of door EX01. Deduct $750

Total Change: Add $1,378

The original Contract Sum was	$	259,325.00
The net change by previously authorized Change Orders	$	-2,722.25
The Contract Sum prior to this Change Order was	$	256,602.75
The Contract Sum will be increased by this Change Order in the amount of	$	1,378.00
The new Contract Sum including this Change Order will be	$	257,980.75

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*	CONTRACTOR *(Firm name)*	OWNER *(Firm name)*
SIGNATURE	SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
DATE	DATE	DATE

IMU Regular Downstairs **7.A.**

Meeting Date: 08/27/2018

Information

Subject

Authorization for Warren Water to serve IMU customer - 11676 160th Avenue

Information

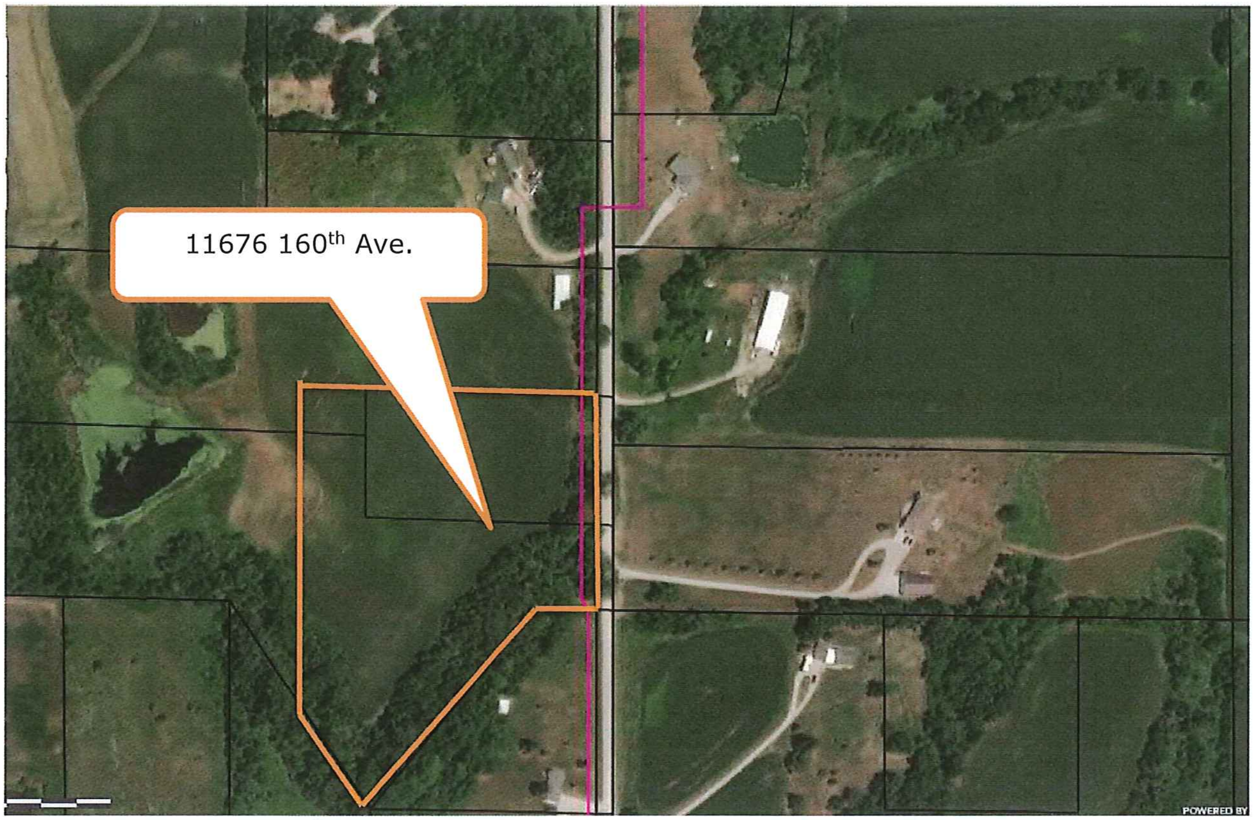
IMU has received a request from a residential to be served by Warren Water District (WWD) although the property is technically within the IMU service territory. Due to geographic barriers and a 1.8 mile main extension required to serve this customer, and an approximate cost of $306,000 to serve them. Superintendent Lou Elbert is recommending that the Board approve a waiver for WWD to serve the property located at 11676 160th Avenue. A map is included to show the location of the property, WWD's main locations and IMU's main location.

Simple motion is in order.

Fiscal Impact

Attachments

Map 160th Avenue



Request for Pit Installation located at 11676 160th Ave. Indianola.

This property is 1.8 miles from our nearest main. It would be $306,000 cost for us to serve them.

IMU Regular Downstairs **7.B.**

Meeting Date: 08/27/2018

Information

Subject

Authorization for Warren Water to serve IMU customer - 13731 118th Avenue

Information

IMU has received a request from a residential to be served by Warren Water District (WWD) although the property is technically within the IMU service territory. Due to geographic barriers and a 1.9 mile main extension required to serve this customer, and an approximate cost of $342,000 to serve them. Superintendent Lou Elbert is recommending that the Board approve a waiver for WWD to serve the property located at 13731 118th Avenue. A map is included to show the location of the property, WWD's main locations and IMU's main location.

Simple motion is in order.

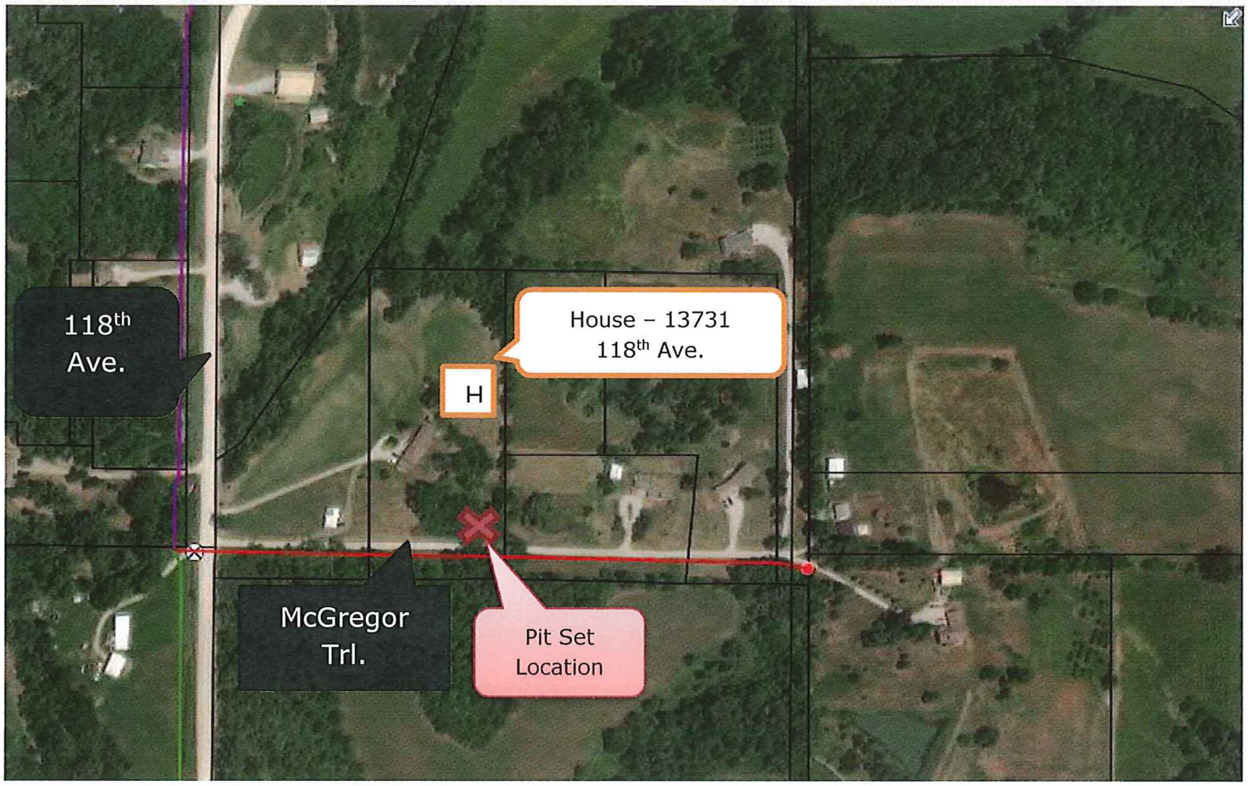
Fiscal Impact

Attachments

Map 118th Avenue

Request for Meter Pit located at 13731 118th Ave.

For this particular property we will set the Pit off of McGregor Trl. as marked below.



This property is 1.9 miles from our nearest main, it would be $342,000 cost for us to serve them.

IMU Regular Downstairs **7.C.**

Meeting Date: 08/27/2018

Information

Subject

Authorization for Warren Water to serve IMU customer - 12218 140th Avenue

Information

IMU has received a request from a residential to be served by Warren Water District (WWD) although the property is technically within the IMU service territory. In 2003, the IMU Board gave the property owner permission to sub-divide this property and Warren Water has been located on 140th and Kennedy Street since 1988. Superintendent Lou Elbert is recommending that the Board approve a waiver for WWD to serve the property at 12218 140th Avenue (see map) since IMU would have to purchase this back to service this home. A map is included to show the location of the property, WWD's main locations and IMU's main location.

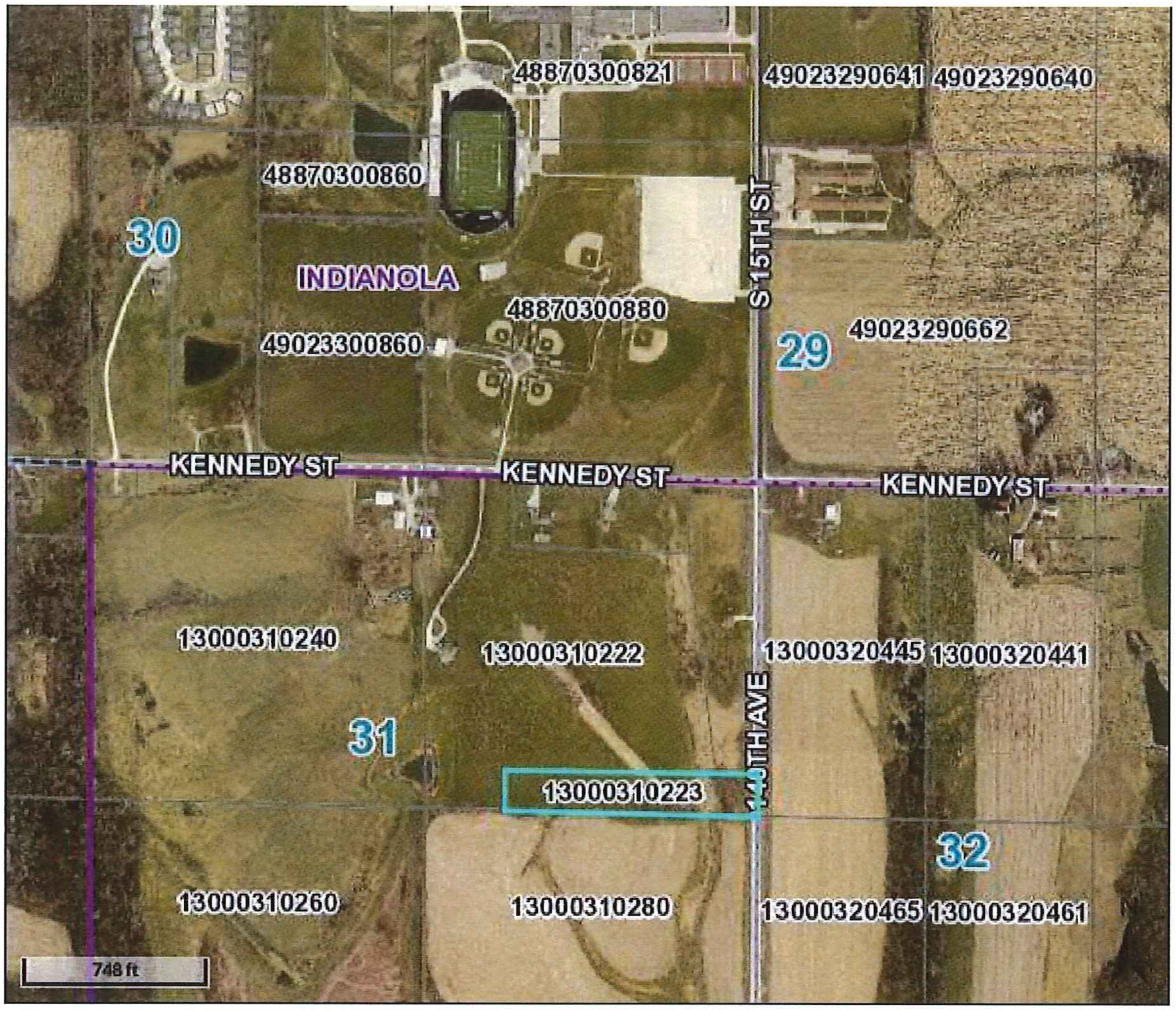
Simple motion is in order.

Fiscal Impact

Attachments

Map

Map also from the Warren County Assessor's showing a closer look at the requested property for release.



The IMU board in 2003 gave Dr Till permission to sub divide and this is his son's lot , and his request.

Warren water has been located on 140th and Kennedy since 1988, we would have to purchase it back to serve this home.

Information

Subject
Consider purchase of a 1/2 ton pickup for the Water Department

Information
The Water Department requested bids for a 2018, 1/2 ton, 4-wheel drive pickup. Staff received the following three bids:

Stew Hansen Urbandale, Iowa	$25,308.00
Dewey Ford Ankeny, Iowa	$28,565.24
Deery Brothers Chevrolet Pleasant Hill, Iowa	$34,767.00

Staff recommends we purchase the vehicle from Stew Hansen Dodge in an amount of $25,308.00.

This is a budgeted expense and falls within the amount projected for fiscal year 18/19 budget. ($35,000)

Simple motion is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **9.A.**
Meeting Date: 08/27/2018

Information

Subject
2018 IMU Fiber To The Home Drop Installation Project

Information
Staff received one bid from Telecom Construction on August 20, 2018 for area 1 in an amount of $148,235.12 (base bid) and $82,027.02 (alternate).

Staff is recommending the bid from Telecom Construction for area 1 be approved and to go out for bids again for areas 2-5.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **9.A.1.**
Meeting Date: 08/27/2018

Information

Subject
Public hearing on the matter of the adoption of plans, specs, form of contract and estimate of cost

Information
The first item is to hold a public hearing on the adoption of plans, specs, form of contract and estimate of cost.

The Chair will open the public hearing for comments then close the hearing.

Fiscal Impact

Attachments
No file(s) attached.

IMU Regular Downstairs **9.A.2.**
Meeting Date: 08/27/2018

Information

Subject

Resolution adopting plans, specs, form of contract and estimate of cost

Information

The next item to consider is the resolution (packet) adopting the plans, specs, form of contract and estimate of cost.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2018 IMU Fiber to The Home Drop Installation Project for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member _______ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST", and moved that it be adopted. Board Member ____________seconded the motion to adopt. The roll was called and the vote was, AYES: NAYS: . Whereupon the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2018-_____

RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST

WHEREAS, on the _____ day of _____, 2018, plans, specifications, form of contract and estimate of cost were filed with the City Clerk for the Indianola Municipal Utilities, for certain public improvements described in general as the 2018 IMU Fiber To The Home Drop Installation Project for Indianola Municipal Utilities, Indianola, Iowa, and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of costs of the public improvements was published as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES:

Section 1. The plans, specifications, form of contract and estimate of cost are approved as the plans, specifications, form of contract and estimate of cost for the public improvements described in the preamble of this Resolution.

PASSED AND APPROVED this _____ day of ______, 2018.

____
ADAM VOIGTS, Chair

ATTEST:

____
DIANA BOWLIN, City Clerk

IMU Regular Downstairs **9.A.3.**

Meeting Date: 08/27/2018

Information

Subject

Resolution awarding contract

Information

The final item to consider is the resolution (packet) awarding the contract. Bids were received on August 20, 2018 and one bid was received from Telecom Construction for area 1. It is staff's recommendation to award the bid to Telecom Construction in an amount of $148,235.12 for area 1.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

The Chair then announced that the City Clerk and the Communications Superintendent had opened and tabulated the bids for the public improvements described in general as the 2018 IMU Fiber To The Home Drop Installation Project for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk the Communications Superintendent

Company and Address	Bid
Telecom Construction Clearwater, MN	$148,235.12 – Area 1 $82,027.02 – Alt 1

Board Member ___________ introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT", and moved its adoption. Board Member ______ seconded the motion to adopt. The roll was called and the vote was:

AYES:

NAYS:

Whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2018-____

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES:

Section 1. The bid of _______________ in the amount of $_______ for the 2018 IMU Fiber To The Home Drop Installation for Indianola Municipal Utilities, Indianola, Iowa, described in the plans and specifications previously adopted by this Board on the 27th day of August, 2018, is accepted, it being the lowest responsible bid for the work and materials.

Section 2. The IMU Director of Telecommunications and the General Manager are directed to execute a contract with the contractor for the construction of the public improvement. The contract not to be binding on the Board of Trustees until approved by the Board.

PASSED AND APPROVED this 27th day of August, 2018.

____
ADAM VOIGTS, Chair

ATTEST:

____
DIANA BOWLIN, City Clerk

IMU Regular Downstairs **9.A.4.**

Meeting Date: 08/27/2018

Information

Subject

Resolution ordering construction of public improvements, 2018 IMU Fiber To The Home Drop Installation Project and fixing a date for hearing (September 24, 2018) and taking of bids (September 18, 2018)

Information

In your packet is the resolution setting September 18, 2018 for taking of bids and September 24, 2018 as the public hearing and awarding the contract for areas 2-5 the 2018 IMU Fiber To The Home Drop Box Installation Project.

The contract will cover the installation of the service lines from the completed main line construction on the subscriber location. This will include installing new one-half inch inner duct from existing vaults to the ONT mounted on the subscriber location in areas 2-5.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

The Meeting was called to order by Adam Voigts, Chair, and on roll call the following Board members were present:

Board Member ______ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS AND FIXING A DATE FOR HEARING AND TAKING OF BIDS", and moved that it be adopted. Board Member ________ seconded the motion to adopt. The roll was called and the vote was, AYES: NAYS: Whereupon, the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2018-_____
RESOLUTION ORDERING CONSTRUCTION OF
CERTAIN PUBLIC IMPROVEMENTS AND
FIXING A DATE FOR HEARING AND TAKING OF BIDS

WHEREAS, the Board of Trustees deems it advisable and necessary to make certain public improvements for the Indianola Municipal Utilities described in general as:

2018 IMU Fiber To The Home Drop Installation Project

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the City Clerk and open to the public and the plans, specifications and form of contract are deemed suitable for the public improvements, and

WHEREAS, the plans, specifications and form of contract and estimate of cost may be adopted in a contract for the making of the public improvements, and it is necessary pursuant to Chapter 384, Code of Iowa, as amended, to hold a public hearing and to advertise for bids, and

WHEREAS the IMU General Manager is allowed under Board of Trustee Resolution #133, Section 4(f) to supervise making public improvements including the solicitation of bids and matters related thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:

Section 1. That the Board of Trustees determines that it is necessary and advisable to make certain public improvements described as:

2018 IMU Fiber To The Home Drop Installation Project. The extent of the improvements is as follows:

This contract will cover the installation of the services lines from the completed main line construction to the subscriber location. This will include installing new one-half inch inner duct from existing vaults to the ONT mounted on the subscriber location in areas 2-5

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the Clerk for public inspection. The plans, specifications and form of contract are deemed suitable for the public improvements. The cost of the public improvements is to be paid out of the reserves and revenue of the Indianola Municipal Utilities and by such other means as may be legally permissible.

Section 2. The amount of the bid security to accompany each bid for the supplying of the public materials, supplies and equipment shall be in the amount of 5 percent of the bid price consisting of a check drawn on and certified by an Iowa bank or a bank chartered under the laws of the United States, a cashier's check drawn on an Iowa bank or a bank chartered under the laws of the United States, a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States or a bid bond authorized and executed by a corporation authorized to contract as a surety in the State of Iowa pursuant to the provisions of Section 384.98 of the Code of Iowa.

Section 3. A public hearing on the plans, specifications, form of contract and estimated costs of the public improvements will be held in the City Council Chambers in the Indianola Municipal Building, 110 North 1st Street, Indianola, Iowa, at 5:30 p.m. on September 24, 2018, at which time and place the Board of Trustees will consider the adoption of the plans, specifications, form of contract and estimate of costs and will consider any objections offered for the construction of the contemplated public improvements.

Section 4. Sealed proposals will be received by the Board of Trustees at the Municipal Building, Indianola, Iowa, until 2:00 p.m. on September 18, 2018. Diana Bowlin, City Clerk, is hereby authorized and directed at 2:00 p.m. on that date to open and tabulate the results of all sealed bids received. The bids will be acted upon by the Board of Trustees at its regular meeting to be held in the council chambers of the Indianola Municipal Building, Indianola, Iowa, at 5:30 p.m. on September 24, 2018, or at such later time and place as may then be fixed.

Section 5. BE IT FURTHER RESOLVED, that the City Clerk of the Indianola Municipal Utilities is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the Indianola Municipal Utilities or a statewide association that represents the Indianola Municipal Utilities. Posting shall be not less than thirteen clear days nor more than forty-five days prior to September 18, 2018 which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 2:00 P.M., on such date.

Section 6. BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice of hearing once in the "Indianola Record Herald and Tribune", a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 P.M. on September 24. 2018.

PASSED AND APPROVED this _____ day of ________, 2018.

____
ADAM VOIGTS, CHAIR

ATTEST:

____
DIANA BOWLIN, CITY CLERK

IMU Regular Downstairs **11.A.**

Meeting Date: 08/27/2018

Information

Subject

Discussion and consideration of a Resolution approving a Memorandum of Understanding regarding the sharing of services with the City of Indianola

Information

The Board will need to discuss and consider a resolution (packet) approving the Indianola Municipal Utilities and City of Indianola, Iowa Shared Services Agreement (packet). This is a draft agreement that is meant to memorialize the business and budgetary terms between IMU and the City for services that are shared, such as City Clerk, HR, Utility Services, and IT.

Highlights of the agreement include:

- Both parties shall review the Agreement annually as part of the budget process
- IMU shall pay 22.5% of the total cost of the Human Resource Director salary, fringe benefits and all related expenses of employing said individual
- IMU shall pay 31.04% of the Information Technology Department salary, fringe benefits and all related expenses of employing said individual
- IMU shall pay 50% of the total cost of the Clerk/Finance budget that includes salary, fringe benefits and all related expenses of employing the City Clerk and Administrative Bookkeeper. The position of the Finance Director expenses, to include training and office expenses, shall be excluded from this calculation
- Exhibit C outlines the costs paid by the City for services provided by IMU's Utility Services Department

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Agreement

RESOLUTION NO. 2018-_____

RESOLUTION APPROVING A SHARED SERVICES AGREEMENT WITH INDIANOLA MUNICIPAL UTILITIES AND THE CITY OF INDIANOLA

WHEREAS, the Indianola Municipal Utilities of Indianola, Iowa, is in need of engaging a Shared Services Agreement with the City of Indianola; and

WHEREAS, the agreement is meant to memorialize the business and budgetary terms between IMU and the City of Indianola for services that are shared, such as City Clerk, HR, Utility Services and IT; and

WHEREAS, after reviewing the IMU Board of Trustees believes it to be in the best interest of the Indianola Municipal Utilities to engage in the Shared Services Agreement with the City of Indianola; and

WHEREAS, it is the determination of the IMU Board of Trustees that the Indianola Municipal Utilities should enter into a Shared Services Agreement with the City of Indianola in the form attached as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the IMU Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa, that:

1. The Shared Services Agreement with the City of Indianola is in the public interest of the citizens of the Indianola Municipal Utilities and is hereby approved.

2. The Chairperson is authorized and directed to execute the Shared Services Agreement on behalf of the Indianola Municipal Utilities and the City Clerk is authorized and directed to attest to the signature.

PASSED this 27th day of August 2018.

____
Adam Voigts, Chairperson

ATTEST:

____
Diana Bowlin, City Clerk

INDIANOLA MUNICIPAL UTILITIES AND CITY OF INDIANOLA, IOWA
SHARED SERVICES AGREEMENT

THIS AGREEMENT made and entered into the _______ day of _____________, 2018 by and between INDIANOLA MUNICIPAL UTILITIES and the CITY OF INDIANOLA, IOWA.

WHEREAS, Indianola Municipal Utilities ("IMU") and the City of Indianola, Iowa ("City") desire to share the cost of employing a Human Resources Director ("HRD"), Clerk/Finance, Information Technology Department ("ITD") and Utility Services; and

WHEREAS, it is in the best interest of both parties to share the cost of employing these positions by avoiding duplication of services and unnecessary spending of public money; and

WHEREAS, IMU and City have shared these services in the past and need to update the agreements; and

WHEREAS, IMU and City find that this joint and cooperative action will be to their mutual advantage and in the best interest of the City and IMU.

NOW THEREFORE, it is understood and agreed between the parties as follows:

1. The term of this Agreement shall begin on the date first above mentioned and shall continue until terminated by mutual agreement of the IMU Board of Trustees and City Council or in accordance with Paragraph 9 below; provided, however, the parties shall review the Agreement annually as part of the budget process.

2. The City shall employ the HRD, Clerk/Finance and ITD and these employees shall receive pay and benefits as full time City employees.

3. IMU shall employ the Utility Services employees and these employees shall receive pay and benefits as full time IMU employees.

4. Exhibit A outlines the IMU & City duties that are the responsibility of the HRD. IMU shall pay 22.5% of the total cost of the HRD's salary, fringe benefits and all related expenses of employing said individual.

5. Exhibit B outlines the services and transfers by ITD. IMU shall pay 31.04% of ITD's budget that includes salary, fringe benefits and all related expenses of employing said individual.

6. IMU shall pay 50% of the total cost of the Clerk/Finance budget that includes salary, fringe benefits and all related expenses of employing the City Clerk and Administrative Bookkeeper. The position of the Finance Director expenses, to include training and office expenses, shall be excluded from this calculation.

7. Exhibit C outlines the transfers established for the Utility Services department.

8. To the extent allowed by law, IMU shall defend, indemnify, and hold harmless the City from any and all claims, demands, causes of action, suits, settlements and any other claimed damages, to include reasonable attorney fees, investigative costs, suit fees, and other costs associated therewith, arising out of IMU's actions or the actions of the shared employees when acting on behalf of IMU.

   To the extent allowed by law, the City shall defend, indemnify, and hold harmless IMU from any and all claims, demands, causes of action, suits, settlements and any other claimed damages, to include reasonable attorney fees, investigative costs, suit fees, and other costs associated therewith, arising out of the City's actions or the actions of the shared employees when acting on behalf of the City.

9. This Agreement may be terminated by written notice given by either party and received 120 days before the first day of January of any year. Said termination shall be effective at the start of the following fiscal year.

10. Neither party shall assign its interests under this Agreement without prior written consent of the other party.

11. The terms and conditions of this Agreement shall extend to and be binding up on the successors and assigns of the respective parties hereto.

12. This Agreement contains the entire understanding between the parties and it cannot be changed or terminated orally but only by a written agreement, duly adopted by resolution of the City Council and IMU Board.

13. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect. This Agreement shall be governed by the laws of the State of Iowa.

CITY OF INDIANOLA, Iowa	INDIANOLA MUNICIPAL UTITLIES
Signed this ______ day of __________, 2018	Signed this______ day of __________, 2018
Kelly B. Shaw	
Kelly Shaw, Mayor	Adam Voigts, Chairman
City Clerk	

EXHIBIT A

HUMAN RESOURCES DIRECTOR RESPONSIBILITIES

	City / IMU	Breakdown by Duty	IMU Share
BENEFITS			
Admin - Health/HSA/Dental/Vision/FSA/Life/HRA/Wellness/ICMA/IPERS	City	**7%**	**3.50%**
*Data entry into carrier sites & payroll system	City		
*Questions	City		
*Data tracking (wellness)	City		
Pay bills - bills are combined - done monthly	City	**5%**	**2.50%**
*UMR	City		
*STD	City		
*Life/LTD	City		
*YMCA	City		
*Avesis	City		
*Metlife	City		
*MedTrack	City		
*Kabel - HRA, FSA, ACA	City		
*Work Comp	City		
Renewal & Annual reports - ACA, 509A, epay.gov (ACA Transitional Rep)	City	**15%**	**7.50%**
Open Enrollment	City	**8%**	**4.00%**
*Prepare powerpoint	City		
*Prepare forms for new benefit year	City		
*Schedule meetings	City		
*Conduct meetings	City		
*Answer questions	City		
*Data entry into payroll and carrier sites	City		
Payroll			
Step increases - review monthly, complete PCN's	IMU	**4%**	
COLA increases	IMU	**2%**	
Data entry into Caselle - every pay period	City	**4%**	**2.00%**
Payroll Questions	IMU (City for benefits & data entry questions)		
LOA Administration	IMU		
FMLA paperwork	IMU	**3%**	
Questions	IMU	**4%**	
STD administration	IMU	**3%**	

Policy/procedure development/review/questions	IMU	**5%**	
Workers Comp	IMU		
Manage claim with adjustor	IMU	**0.5%**	
Coordinate light duty if needed	IMU	**0.5%**	
Coordinate PCP appointments	IMU	**0.5%**	
Update OSHA log, track light duty/lost time	IMU	**0.5%**	
Renewal	City	**3%**	**1.50%**
Union	IMU		
Negotiations	IMU		
*develop contract proposal	IMU	**3%**	
*negotiations	IMU	**5%**	
*rewrite contract	IMU	**3%**	
Misc policy/contract questions	IMU	**1%**	
IMU Grievance	IMU	**3%**	
Recruitment/New Hires	IMU		
Post positions	IMU	**4%**	
Schedule interviews/decline candidates	IMU	**2%**	
Coordinate pre-employment	IMU	**2%**	
New hire processing	IMU	**5%**	
Safety	City		
Random drug testing	City	**0.25%**	
Policy renew/development	City	**1%**	
Safety training email reminders	City	**0.5%**	
Annual report for council/board	City	**0.25%**	
Property/Auto Insurance			
Renewal	City	**3%**	**1.50%**
Misc questions	IMU	**1%**	
Additions/Deletions	IMU	**1%**	
		100%	**22.50%**

EXHIBIT B

INFORMATION TECHNOLOGY DEPARTMENT RESPONSIBILITIES

- Responsible for researching, analyzing, designing, testing, installing and maintaining network infrastructure, including applications, servers, workstations, audio/visual, peripherals, network nodes terminals.
- Oversee the security and integrity of the municipal network system.
- Research and recommend technological upgrades for the organization.
- Responsible for preparation of the departmental budget and monitors budget, billings and purchases throughout the year in accordance with the approved budget/capital plans.
- Monitors inventory and purchase parts, materials, tools and equipment necessary to perform job duties. Recommends appropriate equipment, services, supplies, and personnel for the department.
- Record all council meetings, IMU Board meetings, etc.
- Develops, implements and monitors management information systems policies and controls to ensure data accuracy, security and legal and regulatory compliance. Review, revise, develop policies and procedures for the IT department.
- Develop, maintain and update the City website.
- Administer network accounts, accounting software, e-mail system, citizen response management system, and others.
- Performs preventative maintenance in accordance with department policies.
- Installs new computer equipment to ensure proper installation of cables, operating systems and appropriate software.
- Installs applications software on the networks; maintains network documentation.
- Provides helpdesk support, by phone and in person, for a variety of department specific applications such as Windows, Microsoft Office, Internet Explorer, Google Chrome, etc.

This is not an inclusive list; refer to the job descriptions for more information.

FUNDING BREAKOUT

Department Name	% of Budget
Community Development	2.17%
Mayor/Council	1.13%
City Manager	1.77%
Finance	6.73%
Human Resources	1.30%
Police Department	14.86%
Fire Department	2.30%
EMS	13.01%
Library	8.81%
Parks Admin	10.05%
RUT	1.66%
Sewer	3.72%
IMU	31.04%

EXHIBIT C

UTILITY SERVICES FUNDING BREAKOUT

Department Name	% of Budget
General Government	12%
Electric	36%
Water	11%
Fiber	26%
Sewer	11%
Recycling	2%
RUT	2%

August 1, 2018

City responses to IMU's questions regarding MOU draft agreement.

1. The term of this Agreement shall begin on the date first above mentioned and shall continue until terminated by mutual agreement of the IMU Board of Trustees and City Council or in accordance with Paragraph 9 below; provided, however, the parties shall review the Agreement annually as part of the budget process. **(Good)**

Comment/Question: What is the mechanism to update any of the percentage allocations w/o having to redo the entire agreement?

City response – This would be updated through the annual budget process. There are a series of documents that are amended so it would be part of that process.

2. The City shall employ the HRD, Clerk/Finance and ITD and these employees shall receive pay and benefits as full time City employees.

Comment/Question: Since this is a "Shared Position" shouldn't both the City Manager and the IMU General Manager determine the salary? I understand there's several examples of a Shared Position's salary being increased w/o input from IMU. One being that the previous Finance Director was given a salary increase by the City for acting as the Interim City Manager. It seems that IMU's allocation should have changed and not stayed the same in this instance.

City response – We apply the pay schedule. These positions are hired by the City. IMU uses these positions similar to how the City uses Utility Services and the City isn't included in determining salaries for Utility Services.

3. IMU shall employ the Utility Services employees and these employees shall receive pay and benefits as full time IMU employees.

Comment/Question: Consider adding "and its Finance & HR Director" after "...Utility Services employees." Start new sentence; "These employees......"

City response – The IMU Finance & HR Director is not a shared position. This MOU is for shared positions.

6. IMU shall pay 50% of the total cost of the Clerk/Finance budget that includes salary, fringe benefits and all related expenses of employing the City Clerk and Administrative Bookkeeper. The position of the Finance Director shall be excluded from this calculation.

Comment/Question: I understand the 50% of total cost has been in place for quite some time, and that there's no science to exactly how much time the Clerk/Finance Director spend on working for us. Is this being tracked/documented in some manner that I don't recall?

Also, the last sentence says the Finance Director is excluded from the calculation. Does that include expenses, training, etc.?

City response – The City Finance Director is not included in this MOU therefore any costs associated with training and office expenses for this position would not included. We will include additional language in the MOU to cover this. If we need to, we can get the city clerk and bookkeeper to quantify their time.

8. To the extent allowed by law, IMU shall defend, indemnify, and hold harmless the City from any and all claims, demands, causes of action, suits, settlements and any other claimed damages, to include reasonable attorney fees, investigative costs, suit fees, and other costs associated therewith, arising out of IMU's actions or the actions of the shared employees when acting on behalf of IMU.

Comment/Question: I understand that Amy Beattie reviewed this document in total. I would like to talk with her regarding both paragraphs here under Item #8. Something just doesn't read correctly, but not sure I can adequately articulate my concern.

Also, on the paragraph below, why is only the HRD listed and not the City Clerk, Administrative Bookkeeper, and even the Finance Director. All those positions in some manner could leave IMU exposed to possible litigation.

To the extent allowed by law, the City shall defend, indemnify, and hold harmless IMU from any and all claims, demands, causes of action, suits, settlements and any other claimed damages, to include reasonable attorney fees, investigative costs, suit fees, and other costs associated therewith, arising out of the City's actions or the actions of the HRD when acting on behalf of the City.

City response – This was part of the Norwalk/Warren County agreement for their shared HR Director for indemnification. This is standard language included. The city clerk and bookkeeper will be added to the agreement in the second paragraph of section 8. The City Finance Director will not be added since it is not subject to the agreement.

9. This Agreement may be terminated by written notice given by either party and received 120 days before the first day of January of any year. Said termination shall be effective at the start of the following fiscal year.

Comment/Question: I am still uncomfortable with the 120-day notice and then waiting until the start of the following fiscal year to terminate the agreement. Understand the "reason" is the budgeting process. Just don't think it should take 10 months for either party to disengage.
Also, how does this affect the comment in Item #1 about updating the allocations w/o redoing the whole Agreement?

City response – What suggestions do you have?

Exhibit B - **Comment: I have not made mention of this previously, but I presume that if I find a need for some particular system hardware, software, etc. for IMU, and it doesn't meet with I/T's approval, I fully expect to be able to implement what I feel is best for our organization.**

City response – Yes, so long as there is no additional cost impact to the City.

IMU Regular Downstairs **11.B.**

Meeting Date: 08/27/2018

Information

Subject

Discussion and possible motion to approve a resolution of a request to participate in providing financial assistance for an expansion to The Helping Hand Food Pantry

Information

At the July 23, 2018 Trustee meeting, the Indianola Community Youth Foundation requested funds for the Helping Hand Food Pantry Expansion (packet). In your packet is a resolution approving a pledge (to be determined by the Board) to be used toward construction of the Food Pantry expansion subject to the terms and conditions that shall be negotiated by Indianola Municipal Utilities.

FYI - funds have not been budgeted for this item.

Roll call would be in order.

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. ____

WHEREAS the Board of Trustees of Indianola Municipal Utilities has been requested to participate in providing financial assistance for an expansion to The Helping Hand Food Pantry; and

WHEREAS the Board of Trustees of Indianola Municipal Utilities has determined to provide the sum of $_________ toward construction of the Food Pantry expansion subject to the terms and conditions that shall be further negotiated by Indianola Municipal Utilities; and

WHEREAS the Board of Trustees of Indianola Municipal Utilities has determined it is in the best interest of Indianola Municipal Utilities to provide these funds for the Food Pantry expansion as it serves and benefits Indianola Municipal Utilities customers; and

WHEREAS the Board of Trustees finds that the public purpose shall be served in providing these expansion funds for the following reason: The Food Pantry provides assistance to customers in need who at the same time may be struggling with payment of utility bills.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Indianola Municipal Utilities that:

Section 1. The Board of Trustees of Indianola Municipal Utilities does hereby approve of the pledge of $_________ to be used toward construction of the Food Pantry expansion subject to the terms and conditions that shall be further negotiated by Indianola Municipal Utilities.

Section 2. The Board of Trustees of Indianola Municipal Utilities finds the pledge of the sum of $_________ for the Food Pantry expansion serves the public purpose of Indianola Municipal Utilities for the reason as recited above.

Adopted at Indianola, Iowa, this _____ day of August 2018.

____
Chair, Board of Trustees

____
Attest

INDIANOLA COMMUNITY YOUTH FOUNDATION PRESENTS

THE HELPING HAND

FOOD PANTRY EXPANSION

TENTATIVE COMPLETION DATE NOVEMBER 2018

THE PROPERTY

+ The current food pantry is **204 square feet**
+ The expansion gives the pantry **2000 square feet,** ten times larger than where they currently operate!
+ In 2017, food needs were $20,000 plus community donations
+ More than 800 families were helped in 2017, providing nearly 43,000 items
+ There are more than 30 regular volunteers who serve at The Helping Hand to provide for Warren County

KEY FACTS

+ **The Helping Hand serves all of Warren County**
+ 9.8% of residents of Warren County are considered 'food insecure'
+ 23.4% of students in Warren County school districts are on the Free & Reduced Lunch program
+ **The Helping Hand provides a full week's worth of food every 2 months for those in need**
+ $1.00 donated specifically to the food pantry can provide 4 meals
+ Funds raised will support operations for 2+ years

GOAL: $485,000

TO BUILD THE BEST FACILITY TO REACH THE MOST FAMILIES IN WARREN COUNTY

HOW CAN I GET INVOLVED?

DONATE:
@ www.icyf.org or
PO Box 423, Indianola Iowa
515.961.9500 ext 3174
Kim Seberg, ICYF Director

VOLUNTEER:
Visit The Helping Hand
@ 109 E Clinton Ave
or call 515.961.3864

CURRENT HOURS:

Tuesday	12:30-2:30PM
Thursday	9-11AM
Saturday	9-11AM

DONATION FORM

ICYF is a 501(c)3 organization

Name ____

Address ____

____
City   State   Zip

Phone ____

Email ____

Please use the following name(s) in all acknowledgments:

____

Donation will be matched by:

____
Company name

PLEASE MAKE CHECKS, CORPORATE MATCHES, OR OTHER DONATIONS PAYABLE TO:

Indianola Community Youth Foundation
PO Box 423
Indianola, IA 50125

OR DONATE ONLINE AT WWW.ICYF.ORG/HELPING-HAND

ALL DONATIONS APPRECIATED!

Donations of $1000 or more received by October 15, 2018, will be recognized on a building plaque. For more information, contact Kim Seberg, ICYF Director 515.961.9500 ext. 3174 kim@icyf.org.

Indianola Community Youth Foundation

PROVIDING A HAND UP

NOT A HAND OUT

HISTORY OF THE HELPING HAND

1970s

Teachers noticed many students in need of better clothing. "The Attic" was formed at the United Presbyterian Church, which was a space for people to receive clothes, furniture, and other household items.

1981

Plans for a community-wide food pantry were launched with assistance from the Indianola Ministerial Association, and Warren County Human Services.

MAR 2, 1982

The Helping Hand opened in a rent-free garage.

FEB 25, 1985

The current building at 109 East Clinton Ave. was built and turned over to The Helping Hand representatives.

NOW

In the beginning stages, The Helping Hand provided food for 175 families a year. In 2017 alone, they served 844 families through the food pantry.