INDIANOLA MUNICIPAL UTILITIES

IMU

Electric • Communications • Water

IMU Board of Trustees of the
Electric, Water and Communications Utilities
July 12, 2021
City Hall Council Chambers
5:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
   - A. Claims for June 30 and July 12, 2021.
   - B. June 28, 2021 Minutes.
5. Electric Utility Informational Items
6. Water Utility Informational Items
7. Communications Utility Informational Items
8. Combined Electric, Water and Communications Utilities Action Items
   - A. Safety Committee/TrueNorth contract.
9. Combined Electric, Water and Communications Utilities Informational Items
10. Other Business
11. Adjourn

IMU Regular Downstairs **4. A.**

Meeting Date: 07/12/2021

Information

Subject

Claims for June 30 and July 12, 2021.

Information

Attachments

June 30 Claims
July 12 Claims

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Tuesday, June 29, 2021
11:25:25 AM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-10120-999**								
City Of Indianola - VEND-1008 - BL-5873									
7/24/2021	0621 Caselle Claims	Net 30	7,642.70	0.00	15.00	7,642.70	7,642.70	0621 Caselle Claims	BL-5873
						7,642.70	**7,642.70**		
City Of Indianola - VEND-1008 - BL-5875									
7/28/2021	June 2021 Utility payroll expenses	Net 30	280,305.75	0.00	15.00	280,305.75	280,305.75	2722	BL-5875
						280,305.75	**280,305.75**		
Iowa Dept Of Revenue - VEND-1117									
7/29/2021	Sales tax billed 6-1-21	Net 30	40,550.03	0.00	15.00	40,550.03	40,550.03	Sales tax billed 6-1-21	BL-5877
						40,550.03	**40,550.03**		
		Check Count: **3**			Totals:	**$328,498.48**	**$328,498.48**		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, July 9, 2021
12:23:52 PM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-10120-999**								
ACCO UNLIMITED CORP. - VEND-2810									
6/24/2021	ACCO Liquid chlorinating	Open Terms	1,347.20	0.00	0.00	1,347.20	1,347.20	0213783-IN	BL-5904
						1,347.20	**1,347.20**		
Avesis Third Party Administrators Inc - VEND-1108									
7/31/2021	0721 Vision	Net 30	273.56	0.00	15.00	273.56	273.56	2737434	BL-5899
						273.56	**273.56**		
Bally Sports Midwest - VEND-1222									
7/24/2021	0621 EXP Basic	Net 30	4,333.02	0.00	15.00	4,333.02	4,333.02	S83429	BL-5985
						4,333.02	**4,333.02**		
Bear Communications - VEND-1098									
7/20/2021	Service installs	Net 30	7,004.64	0.00	15.00	7,004.64	7,004.64	20210626	BL-5975
						7,004.64	**7,004.64**		
Big Ten Network - VEND-1096									
7/30/2021	0621 BTN	Net 30	1,734.75	0.00	15.00	1,734.75	1,734.75	66595	BL-5988
						1,734.75	**1,734.75**		
Border States Industries Inc - VEND-1070									
7/25/2021	PT Metering	Net 30	1,348.20	0.00	15.00	1,348.20	1,348.20	922332345	BL-5926
7/29/2021	Meter testing	Net 30	1,160.00	0.00	15.00	1,160.00	1,160.00	922338265	BL-5948
7/25/2021	Armor Rod - Preforms - Brackets	Net 30	343.83	0.00	15.00	343.83	343.83	922332344	BL-5950
						2,852.03	**2,852.03**		
Brady Kolosik - VEND-1231									
7/31/2021	0721 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	0721 Mobile Device	BL-5895
						75.00	**75.00**		
Brick Gentry P.C. - VEND-1004									
7/25/2021	Legal services	Net 30	645.00	0.00	15.00	645.00	645.00	354243	BL-5881
						645.00	**645.00**		
Casual Rags - VEND-1006									
7/29/2021	Admin uniform shirts	Net 30	59.88	0.00	15.00	59.88	59.88	154171	BL-5879
7/28/2021	Elec dept hats	Net 30	436.56	0.00	15.00	436.56	436.56	154190	BL-5910

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
7/18/2021	Add IMU logos and names	Net 30	2,097.20	0.00	15.00	2,097.20	2,097.20	154123	BL-5914
						2,593.64	**2,593.64**		
CCP INDUSTRIES INC. - VEND-8925									
6/15/2021	Shop towels	Open Terms	203.55	0.00	0.00	203.55	203.55	IN02788973	BL-5912
						203.55	**203.55**		
CDW Government - VEND-1029									
7/15/2021	BATTERY BACKUP - APC	Net 30	102.98	0.00	15.00	102.98	102.98	F607193	BL-5955
						102.98	**102.98**		
Cedar Falls Utilities - VEND-1045 - BL-5953									
8/1/2021	Labor and rack space	Net 30	6,355.71	0.00	15.00	6,355.71	6,355.71	91511	BL-5953
						6,355.71	**6,355.71**		
Cintas Corporation - VEND-1007									
7/18/2021	First aid supplies	Net 30	75.60	0.00	15.00	75.60	75.60	8405189989	BL-5911
7/30/2021	First aid supplies	Net 30	32.56	0.00	15.00	32.56	32.56	5067421174	BL-5903
						108.16	**108.16**		
City Of Indianola - VEND-1008 - BL-5957									
8/6/2021	2nd Qtr 21 Franchise Fees	Net 30	13,506.65	0.00	15.00	13,506.65	13,506.65	2nd Qtr 21 Franchise Fees	BL-5957
						13,506.65	**13,506.65**		
City Of Indianola - VEND-1008 - BL-5965									
7/30/2021	IMU cost share on Iowa Ave paving project	Net 30	7,403.40	0.00	15.00	7,403.40	7,403.40	2727	BL-5965
						7,403.40	**7,403.40**		
City Of Indianola - VEND-1008 - BL-5980									
7/31/2021	0721 Professional services	Net 30	88,084.85	0.00	15.00	88,084.85	88,084.85	2729	BL-5980
						88,084.85	**88,084.85**		
City Of Indianola - VEND-1008 - BL-5997									
7/17/2021	Assistance for conduit install	Net 30	3,692.45	0.00	15.00	3,692.45	3,692.45	2711	BL-5997
						3,692.45	**3,692.45**		
CNM OUTDOOR EQUIPMENT - VEND-9110									
6/30/2021	Hearing protector	Open Terms	35.19	0.00	0.00	35.19	35.19	199256	BL-5902
						35.19	**35.19**		

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
CORE & MAIN - VEND-102636									
6/26/2021	Repair clamps	Open Terms	501.01	0.00	0.00	501.01	501.01	P147157	BL-5967
						501.01	**501.01**		
Crystal Clear Communications LLC - VEND-1205									
7/31/2021	Monthly newsletter, convert for website & temp	Net 30	1,690.00	0.00	15.00	1,690.00	1,690.00	CCC-0242	BL-5929
						1,690.00	**1,690.00**		
Dave/Melodie Whiton - VEND-1141 - BL-5940									
7/7/2021	Credit Refund	Net 30	42.40	0.00	0.00	42.40	42.40	00032546-6	BL-5940
						42.40	**42.40**		
DES PLANQUES, CHRIS - VEND-101766									
7/2/2021	0721 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	0721 Mobile Device	BL-5889
						75.00	**75.00**		
Doug Shull - VEND-1105									
7/31/2021	0721 Treasury Contract	Net 30	83.34	0.00	15.00	83.34	83.34	0721 Treasury Contract	BL-5898
						83.34	**83.34**		
Dust Pros Janitorial - VEND-1011									
7/18/2021	FR clothing	Net 30	82.39	0.00	15.00	82.39	82.39	2384	BL-5915
						82.39	**82.39**		
Dylan Michelsen - VEND-1180									
7/31/2021	0721 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	0721 Mobile Device	BL-5886
						75.00	**75.00**		
ECHO Group, Inc - VEND-1061									
7/28/2021	3" Innerduct	Net 30	1,876.03	0.00	15.00	1,876.03	1,876.03	S9034202.001	BL-5964
7/28/2021	1" PVC - 20' STICK	Net 30	185.73	0.00	15.00	185.73	185.73	S9033268.001	BL-6001
						2,061.76	**2,061.76**		
Elisha Brown - VEND-1209									
7/31/2021	0721 Mobile Device	Net 30	25.00	0.00	15.00	25.00	25.00	0721 Mobile Device	BL-5893
						25.00	**25.00**		

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Fuse Technic LLC - VEND-1012									
7/31/2021	Consulting	Net 30	525.00	0.00	15.00	525.00	525.00	FT20210701001	BL-5982
						525.00	**525.00**		
Hearst Television Inc - VEND-1131									
7/30/2021	KCCI	Net 30	5,267.68	0.00	15.00	5,267.68	5,267.68	389607	BL-5962
						5,267.68	**5,267.68**		
ImOn Communications LLC - VEND-1072									
7/30/2021	Regulatory and billing	Net 30	6,875.93	0.00	15.00	6,875.93	6,875.93	INV0033428	BL-5981
						6,875.93	**6,875.93**		
Innovative Systems - VEND-1048									
8/1/2021	0721 Utility bills, postage & IMU flyer	Net 30	5,779.68	0.00	15.00	5,779.68	5,779.68	56029	BL-5951
8/1/2021	Software	Net 30	10,915.56	0.00	15.00	10,915.56	10,915.56	56057 & 56058	BL-5983
8/1/2021	July elation maint fee and July additional utilitie	Net 30	11,520.00	0.00	15.00	11,520.00	11,520.00	56058 & 56057	BL-5984
8/1/2021	0721 Paper survey	Net 30	950.64	0.00	15.00	950.64	950.64	56029	BL-5998
7/31/2021	3rd Qtr 2021 ACS Fees	Net 30	1,500.00	0.00	15.00	1,500.00	1,500.00	55882	BL-5999
						30,665.88	**30,665.88**		
Iowa One Call - VEND-1015									
7/24/2021	Locates	Net 30	489.60	0.00	15.00	489.60	489.60	231659	BL-5909
7/24/2021	Locates	Net 30	263.70	0.00	15.00	263.70	263.70	232320	BL-5973
7/24/2021	Locates	Net 30	511.20	0.00	15.00	511.20	511.20	232321	BL-5905
						1,264.50	**1,264.50**		
Iowa Utilities Board - VEND-1016									
8/6/2021	Q4 FY21 Dual Party Relay	Net 30	64.25	0.00	15.00	64.25	64.25	Q4 FY21 Dual Party Relay	BL-5961
						64.25	**64.25**		
Justin Chew - VEND-1141 - BL-5931									
7/1/2021	Credit Refund	Net 30	51.20	0.00	0.00	51.20	51.20	00014108-8	BL-5931
						51.20	**51.20**		
KNIA/KRLS - VEND-1090									
7/27/2021	Package	Net 30	94.25	0.00	15.00	94.25	94.25	21060511	BL-5969
7/27/2021	:30 Web Ad	Net 30	12.91	0.00	15.00	12.91	12.91	21060459	BL-5970
7/27/2021	:30 Spots	Net 30	606.24	0.00	15.00	606.24	606.24	21060508	BL-5971

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
						713.40	**713.40**		
Kurt Gocken - VEND-1023									
7/31/2021	0721 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	0721 Mobile Device	BL-5882
						75.00	**75.00**		
LONGER, CHRIS - VEND-34025									
7/2/2021	0721 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	0721 Mobile Device	BL-5887
						75.00	**75.00**		
Marquee Sports Network - VEND-1165									
7/30/2021	0621 Expanded Basic	Net 30	2,621.40	0.00	15.00	2,621.40	2,621.40	0621 Expanded Basic	BL-5989
						2,621.40	**2,621.40**		
METCALF, MIKE - VEND-34230									
7/2/2021	0721 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	0721 Mobile Device	BL-5888
						75.00	**75.00**		
Mid American Energy Co - VEND-1018									
7/22/2021	Gas - 210 W 2nd	Net 30	12.13	0.00	15.00	12.13	12.13	513980769	BL-5878
7/24/2021	Gas - 111 S Buxton	Net 30	57.13	0.00	15.00	57.13	57.13	514058432	BL-5908
7/22/2021	MEC pole attachment fees	Net 30	120.00	0.00	15.00	120.00	120.00	513954046	BL-5918
7/17/2021	Electric-Muni plt substation	Net 30	10.10	0.00	15.00	10.10	10.10	513783204	BL-5919
7/22/2021	Gas - 1300 E Iowa Bldg B	Net 30	12.13	0.00	15.00	12.13	12.13	513939701	BL-5920
7/22/2021	Gas - 111 S Buxton	Net 30	12.13	0.00	15.00	12.13	12.13	513976929	BL-5921
7/22/2021	Gas - 1300 E Iowa Bldg A	Net 30	14.53	0.00	15.00	14.53	14.53	513948424	BL-5922
7/22/2021	Gas - 110 S B	Net 30	12.13	0.00	15.00	12.13	12.13	513963212	BL-5974
						250.28	**250.28**		
Monica Thompson - VEND-1232									
7/30/2021	FY21 Wellness	Net 30	50.00	0.00	15.00	50.00	50.00	FY21 Wellness	BL-5897
						50.00	**50.00**		
NAPA AUTO PARTS - VEND-35949									
6/30/2021	Plug and LED	Open Terms	12.38	0.00	0.00	12.38	12.38	998091	BL-5900
6/30/2021	Led and pre-diluted a	Open Terms	22.57	0.00	0.00	22.57	22.57	998084	BL-5901

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
						34.95	**34.95**		
Nexstar Broadcasting, Inc - VEND-1092									
7/30/2021	0621 WHO	Net 30	5,058.90	0.00	15.00	5,058.90	5,058.90	390751	BL-5986
7/30/2021	0621 Newsnation	Net 30	292.98	0.00	15.00	292.98	292.98	390752	BL-5987
						5,351.88	**5,351.88**		
O'REILLY AUTO PARTS - VEND-40157									
6/28/2021	Oil and filter	Open Terms	45.62	0.00	0.00	45.62	45.62	0337-230763	BL-5907
						45.62	**45.62**		
Patrick Eaton - VEND-1141 - BL-5933									
7/1/2021	Credit Refund	Net 30	53.87	0.00	0.00	53.87	53.87	00028784-5	BL-5933
						53.87	**53.87**		
Power & Tel - VEND-1037									
7/21/2021	Strain relief and mod jack	Net 30	304.89	0.00	15.00	304.89	304.89	7209233-00	BL-5990
7/21/2021	Pigtail 350'	Net 30	205.76	0.00	15.00	205.76	205.76	7254919-00	BL-5991
						510.65	**510.65**		
RIPPERGER, KURT - VEND-100690									
7/2/2021	0721 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	0721 Mobile Device	BL-5883
						75.00	**75.00**		
Skye McBroom - VEND-1026									
7/31/2021	0721 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	0721 Mobile Device	BL-5885
						75.00	**75.00**		
T.R.M. DISPOSAL LLC - VEND-101016									
6/25/2021	0721 Trash	Open Terms	40.00	0.00	0.00	40.00	40.00	0721 Trash	BL-5880
						40.00	**40.00**		
TEGNA - VEND-1148									
7/30/2021	KCWI & WOI	Net 30	6,062.65	0.00	15.00	6,062.65	6,062.65	391457	BL-5947
						6,062.65	**6,062.65**		
Tessa Hartman-Miller - VEND-1141 - BL-5932									
7/1/2021	Credit Refund	Net 30	16.80	0.00	0.00	16.80	16.80	00052762-0	BL-5932

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
						16.80	**16.80**		
The Extinguisher Company - VEND-1071									
7/25/2021	Re-charge extinguisher	Net 30	38.79	0.00	15.00	38.79	38.79	000615	BL-5913
						38.79	**38.79**		
Unite Private Networks - VEND-1054									
7/31/2021	Dark fiber	Net 30	3,147.05	0.00	15.00	3,147.05	3,147.05	SI-21-015032	BL-5976
						3,147.05	**3,147.05**		
VEENSTRA & KIMM - VEND-57600									
6/26/2021	Professional services	Open Terms	5,749.92	0.00	0.00	5,749.92	5,749.92	285108-1	BL-5906
						5,749.92	**5,749.92**		
VISION METERING LLC - VEND-103244									
6/15/2021	Electric Meters	Open Terms	815.00	0.00	0.00	815.00	815.00	199832	BL-5925
						815.00	**815.00**		
Warren County 911 - VEND-1132									
8/6/2021	2nd Qtr 2021 E911 Fees	Net 30	2,083.95	0.00	15.00	2,083.95	2,083.95	2nd Qtr 2021 E911 Fees	BL-5956
						2,083.95	**2,083.95**		
Warren County Assessor - VEND-1128									
7/31/2021	FY2022 Gis services/support	Net 30	7,650.00	0.00	15.00	7,650.00	7,650.00	FY2022 Gis services/supp	BL-5930
						7,650.00	**7,650.00**		
Waste Management - VEND-1086									
7/28/2021	4 Yard dumpster service	Net 30	61.51	0.00	15.00	61.51	61.51	6841639-0516-0	BL-5952
						61.51	**61.51**		
WESCO - VEND-60220									
6/26/2021	Slings	Open Terms	88.11	0.00	0.00	88.11	88.11	773496	BL-5927
6/26/2021	FR Jeans	Open Terms	138.39	0.00	0.00	138.39	138.39	773499	BL-5928
6/24/2021	Primary Cable and Silicone	Open Terms	9,190.64	0.00	0.00	9,190.64	9,190.64	769720	BL-5916
6/26/2021	Anchors	Open Terms	2,171.57	0.00	0.00	2,171.57	2,171.57	773497	BL-5917
6/30/2021	Scotchcoat and Inhibitor	Open Terms	135.27	0.00	0.00	135.27	135.27	776778	BL-5993
6/24/2021	Red Locate Paint	Open Terms	129.68	0.00	0.00	129.68	129.68	770095	BL-5994
7/2/2021	Red Locate Flags	Open Terms	256.80	0.00	0.00	256.80	256.80	781867	BL-5995

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
						12,110.46	**12,110.46**		
Wiegert Disposal Inc - VEND-1081									
7/31/2021	0721 Dumpster Service	Net 30	110.00	0.00	15.00	110.00	110.00	0721 Dumpster Service	BL-5972
						110.00	**110.00**		
Wisconsin Independent Network, LLC - VEND-1067									
7/31/2021	Ethernet and Internet	Net 30	5,373.00	0.00	15.00	5,373.00	5,373.00	WIN011435	BL-5977
						5,373.00	**5,373.00**		
		Check Count: **61**			Totals:	**$242,968.30**	**$242,968.30**		

IMU Regular Downstairs **4. B.**

Meeting Date: 07/12/2021

Information

Subject

June 28, 2021 Minutes.

Information

Attachments

Minutes

BOARD OF TRUSTEE MINUTES – REGULAR SESSION – JUNE 28, 2021

The Board of Trustees met in regular session at 5:30 p.m. on June 28, 2021, in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Deb Richardson, Adam Voigts, Mike Rozga and Lori Smith. Absent: Lesley Forbush.

There were no public comments offered. Board Member Forbush joined the meeting at 5:33 pm.

The consent agenda consisting of the following was approved on a motion by Rozga and seconded by Richardson. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

- Claims list for June 28.
- June 14, 2021 Minutes.
- Approval of May financial report

Electric Superintendent Mike Metcalf discussed repairs on Turbine 8, recent outages, and inventory for the Electric Department.

Water Superintendent Lou Elbert reported the water line replacement on Salem will be starting this week; work continues on North 8th Street; and crews have had to repair water main breaks.

General Manager Chris Des Planques reported the Communications Utility will be connecting the 3,000th active customer this week, after completing 78 installs for the month of June.

GM Des Planques provided the coverage limits for cyber security to the Board. There was question on workman's compensation coverage, which staff will report back to the Board on.

Resolution 2021-025 approving liability, auto, property, worker's compensation, and machinery and equipment replacement insurance for Fiscal Year 22 was introduced on a motion by Smith and seconded by Richardson. On roll call, the vote was AYES: Forbush, Richardson, Voigts, Rozga and Smith. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

In Combined Informational Items, staff and the Board discussed topics and goals for a strategic planning session, creation of the strategic plan, and the need to hire a consultant.

Meeting adjourned at 6:29 pm on a motion by Smith and seconded by Rozga.

_____
Adam Voigts, Chairperson

ATTEST:

_____
Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs **8. A.**

Meeting Date: 07/12/2021

Information

Subject

Safety Committee/TrueNorth contract.

Information

Attachments

No file(s) attached.