



CITY OF INDIANOLA COUNCIL STUDY MEETING

February 9, 2026

6:00 PM

City Council Chambers

Agenda

- 1. Presentation Regarding Public Works**
 - A. Presentation on the Duties and Accomplishments of the Streets Division of Public Works.
- 2. Discussion on Study Session Dates**
 - A. Memorandum
- 3. Exempt Session**



MEMORANDUM

To: Mayor and City Council
From: Eric Stevens, Public Works Director
Date: February 9, 2026
Subject: Presentation on the Duties and Accomplishments of the Streets Division of Public Works.

Introduction: As requested by City Council, the Director of Public Works prepared a presentation to report on the performance of the Street Division, highlighting typical duties and recent accomplishments.

Background: Major Accomplishments of the Streets Division include the following:

- South K Street project paved a gravel road, utilizing a new “rural/urban design” that saved taxpayers a few million dollars (special assessment project).
- East Hillcrest Avenue project re-paved the roadway, adding a turn lane, curb and gutter, a walking trail, and wider lanes for farm and industrial equipment.
- Streetscape project beautified the Square Downtown.
- North N Street and Boston Avenue culvert project improved drainage to alleviate acute stormwater issues.
- Buxton Street traffic signal project replaced the signals and control box and improved the lighting on Buxton Street to enhance traffic safety.
- Pavement Management Plan identified priorities for making cost-effective roadway improvements.
- East Franklin project installed storm sewer and new pavement.

Discussion: The City’s highest-value asset is the roadway (pavement) network. Streets Division of Public Works plays a key role in making Indianola a great community. Economic development is greatly impacted by pavement conditions. Typically, visitors form their first impressions of the City based upon the conditions of the pavement.

Typical Duties of the Streets Division include the following:

- Snow and Ice Mitigation (and weather forecasting)
- Pavement Repairs (e.g. full depth patching, overlay, partial depth patching, crack sealing)
- Street Sweeping
- Traffic Signs (e.g., installation, replacement)
- Storm Sewer Cleaning & Repairs (e.g., intakes, pipes)
- Gravel Road Maintenance
- Brush Facility Management
- Emergency response (e.g., storm debris removal)
- Setting barricades for events

- Alley Maintenance
- Pavement Striping (\$50,000/year for contractor versus \$2,500 in paint plus labor)
- Animal Carcass Removal
- Auto Accident Scene Cleanup

Budget Impact: None

Recommendation: Staff recommends scheduling an annual report from the streets division of public works in February.

Attachments: 1. PublicWorks-Streets-CouncilPresentation 20260209 REV1

CITY OF INDIANOLA



Public Works / Street Division

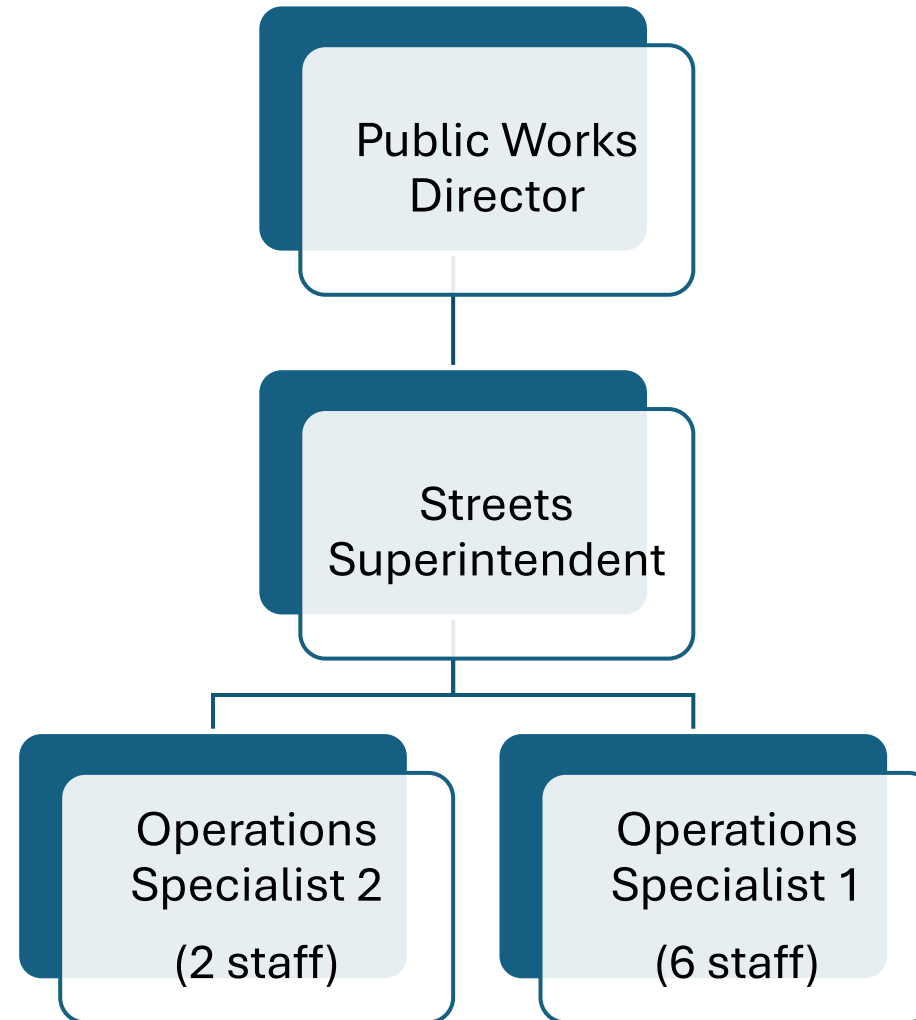
Eric Stevens – Director of Public Works

Study Session: February 09, 2026

Primary Mission – Streets Division

- Maintain roadways for residents and visitors.
- Make pavement repairs per the pavement management plan.
- Clear City streets following snow events.
- Operate and maintain the public storm drainage system per the drainage master plan.

Organizational Chart



Budget and Personnel

	2018	2025	% Change
Operating Budget	\$2,021,757.00	\$2,501,000.00	23.7%
Personnel Budget	\$734,570.42	\$1,165,562.00	58.7%
Full-Time Employees	8	10	25%

Streets Division Impact

- Economic development is greatly impacted by pavement conditions.
- Visitors form their first impressions of the City based upon the conditions of the pavement.
- The City's highest-value asset is the roadway (pavement) network. At approximately \$2.5 Million per lane-mile, the replacement value of the City's 70 lane miles of paved roadway network is approximately \$175 million.

Challenges & Opportunities

Challenges:

- Budget & Scope
- Aging Equipment
- Adequate Staffing
- Aging Infrastructure
- Sidewalk Liability
- Responding to complaints

Opportunities:

- Evaluate scope of services and policies.
- Establish a replacement schedule.
- Add staff (full time, part time, and seasonal).
- Prioritize infrastructure repairs (based on data).
- Sidewalk Inspection Program.
- Address all complaints in a timely manner.

Wide Range of Services

- Snow and Ice Mitigation (and weather forecasting)
- Pavement Repairs (e.g. full depth patching, overlay, partial depth patching, crack sealing)
- Street Sweeping
- Traffic Signs (e.g., installation, replacement)
- Storm Sewer Cleaning & Repairs (e.g., intakes, pipes)
- Gravel Road Maintenance
- Brush Facility Management
- Emergency response (e.g., storm debris removal)
- Setting barricades for events
- Alley Maintenance
- Pavement Striping (\$50,000/year for contractor versus \$2,500 in paint plus labor)
- Animal Carcass Removal
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Snow Event Responses (2025)

- In 2025, 31 freezing precipitation days occurred with two “significant” storms (Feb 11-13, Nov 28-30) and one “major” storm (March 4-5).
- Even with “minor” freezing precipitation, the snow crews were active spreading a mix of sand and salt, with a focus on applying material to steep grades and intersections.
- In 2025, road crews spread approximately 667 tons of material (mix of sand and salt)
- Material & Labor Expense of \$94K.

Major Projects (2025)

- **South K Street** project paved a gravel road, utilizing a new “rural/urban design” that saved taxpayers a few million dollars (special assessment project).
- **East Hillcrest Avenue** project re-paved the roadway, adding a turn lane, curb and gutter, a walking trail, and wider lanes for farm and industrial equipment.
- **Streetscape project** beautified the Square Downtown.
- **North N Street and Boston Avenue** culvert project improved drainage to alleviate acute stormwater issues.
- **Buxton Street** traffic signal project replaced the signals and control box and improved the lighting on Buxton Street to enhance traffic safety.
- **Pavement Management Plan** identified priorities for making cost-effective roadway improvements.
- **East Franklin** project installed storm sewer and new pavement.



RUTF Expenditures 2025 (\$2.3M)

Sweeping

- 1,968 miles
- 1,138 cubic yards of debris

Street Concrete Repairs

- 448 cubic yards of concrete
- 420 tons of gravel

Storm Sewer Repairs

- 123 cubic yards of concrete
- 36 tons of gravel

Gravel Roads and Alleys

- 14 cubic yards of concrete
- 2,408 tons of gravel

Crack Sealing Material

- 6 tons of tar

Asphalt

- Hot mix: 20 tons
- Cold mix: 61 tons

Striping Paint

- 275 gallons

Signs

- 168 new signs

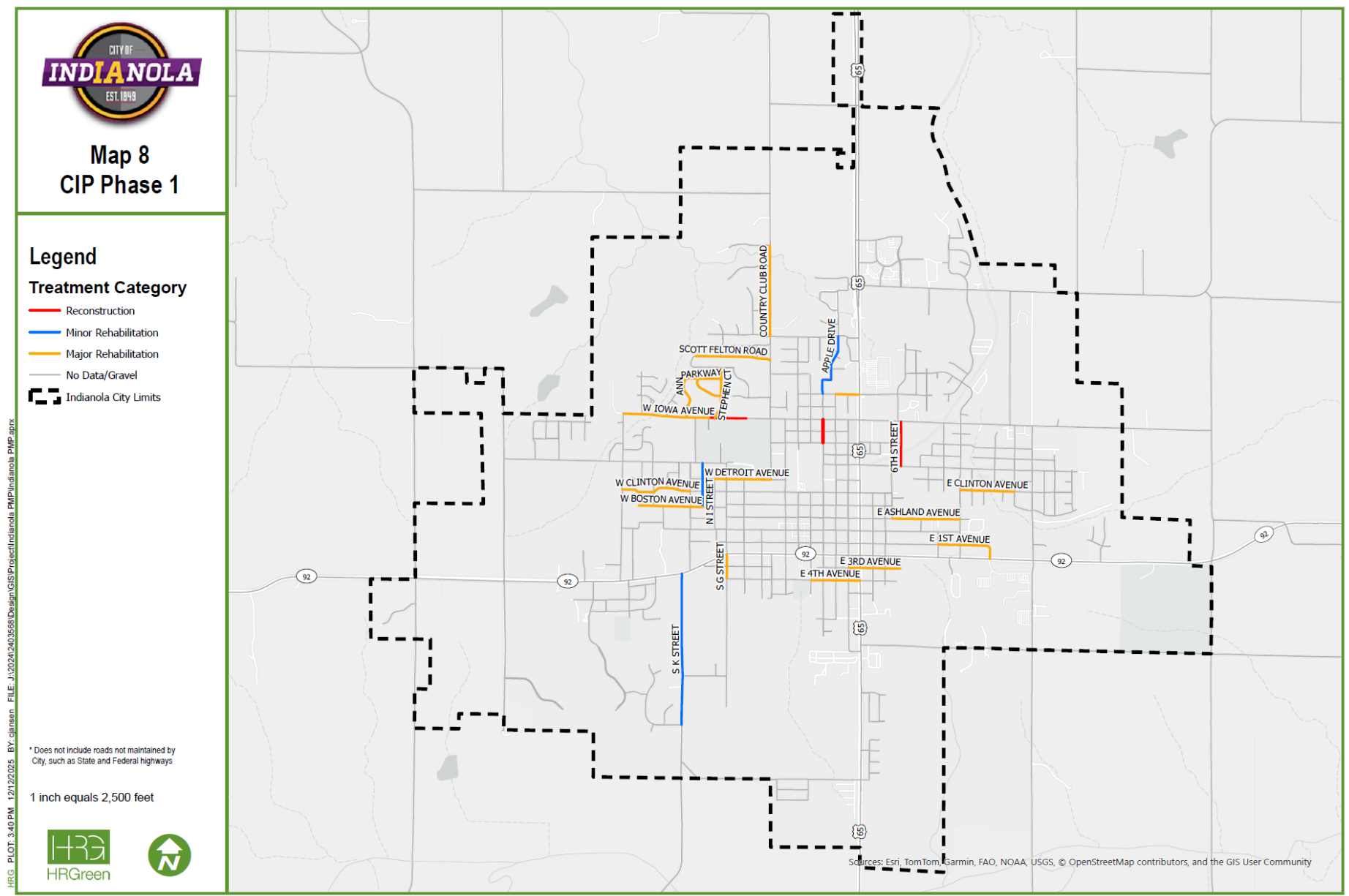
Snow

- 307 tons sand
- 360 tons salt

Prioritization of Pavement Repairs

- Pavement Management Study Results
- Capital Improvement Plan (CIP) – 3 Phases of Implementation

CIP Phase 1



CIP

Phase 1

TABLE 8: PHASE 1 RECOMMENDED PROJECTS (FY2027-FY2029)

Street Name	From	To	Width	Miles	AADT	Surface Type	Functional Class	Treatment Category	Cost
W CLINTON AVENUE	N KENWOOD BLVD	N J STREET	24	0.40	300	PCC	ARTERIAL	Major Rehabilitation	\$ 371,000.00
W IOWA AVENUE	N I STREET	W IOWA AVENUE	24	0.21	2510	PCC	ARTERIAL	Reconstruction	\$ 699,000.00
W IOWA AVENUE	N KENWOOD BOULEVARD	N I STREET	24	0.48	2510	PCC	ARTERIAL	Major Rehabilitation	\$ 555,000.00
N BUXTON STREET	W GIRARD AVENUE	W IOWA AVENUE	29	0.07	2340	COM	COLLECTOR	Reconstruction	\$ 264,000.00
S K STREET	W 4TH STREET	W 2ND AVENUE	26	0.85	730	ACC	COLLECTOR	Minor Rehabilitation	\$ 451,000.00
6TH STREET	E EUCLID AVENUE	E IOWA AVENUE	24	0.25	1931	PCC	LOCAL	Reconstruction	\$ 849,000.00
ANN PARKWAY	W IOWA AVENUE	STEPHEN CT	24	0.43	640	PCC	LOCAL	Major Rehabilitation	\$ 414,000.00
APPLE DRIVE	W KENTUCKY AVENUE	W ORCHARD AVENUE	24	0.38	640	PCC	LOCAL	Minor Rehabilitation	\$ 162,000.00
COUNTRY CLUB ROAD	W LINCOLN AVENUE	TRAIL RIDGE RD	24	0.15	520	PCC	LOCAL	Major Rehabilitation	\$ 165,000.00
E 1ST AVENUE	HIGHWAY 92	S 8TH STREET	30	0.36	662	PCC	LOCAL	Major Rehabilitation	\$ 420,000.00
E 3RD AVENUE	HIGHWAY 65	E 3RD AVENUE	24	0.29	640	PCC	LOCAL	Major Rehabilitation	\$ 274,000.00
E 4TH AVENUE	S B STREET	HIGHWAY 65	24	0.28	300	PCC	LOCAL	Major Rehabilitation	\$ 259,000.00
E ASHLAND AVENUE	N 9TH STREET	N 5TH STREET	24	0.38	1340	PCC	LOCAL	Major Rehabilitation	\$ 357,000.00
E CLINTON AVENUE	N 9TH STREET	N 14TH STREET	24	0.30	506	PCC	LOCAL	Major Rehabilitation	\$ 285,000.00
E KENTUCKY AVENUE	N HOWARD STREET	HIGHWAY 65	30	0.07	1500	COM	LOCAL	Major Rehabilitation	\$ 83,000.00
N I STREET	W BOSTON AVENUE	W EUCLID AVENUE	24	0.25	640	PCC	LOCAL	Minor Rehabilitation	\$ 107,000.00
ROBIN GLEN DRIVE	STEPHEN CT	CAROLINE TER	24	0.18	640	PCC	LOCAL	Major Rehabilitation	\$ 170,000.00
S G STREET	HIGHWAY 92	W 4TH STREET	24	0.14	710	PCC	LOCAL	Major Rehabilitation	\$ 131,000.00
SCOTT FELTON ROAD	TAWNIA TER	COUNTRY CLUB RD	24	0.42	640	PCC	LOCAL	Major Rehabilitation	\$ 397,000.00
STEPHEN CT	W IOWA AVENUE	ANGELA DRIVE	24	0.29	640	PCC	LOCAL	Major Rehabilitation	\$ 279,000.00
W BOSTON AVENUE	W BOSTON AVENUE	N I STREET	24	0.36	760	PCC	LOCAL	Major Rehabilitation	\$ 336,000.00
W DETROIT AVENUE	N E STREET	N H STREET	28	0.32	1260	COM	LOCAL	Major Rehabilitation	\$ 381,000.00
VARIOUS LOCATIONS								Preservation	\$ 450,000.00
								Phase Total	\$ 7,859,000.00
								Average Cost Per Year	\$ 2,620,000.00

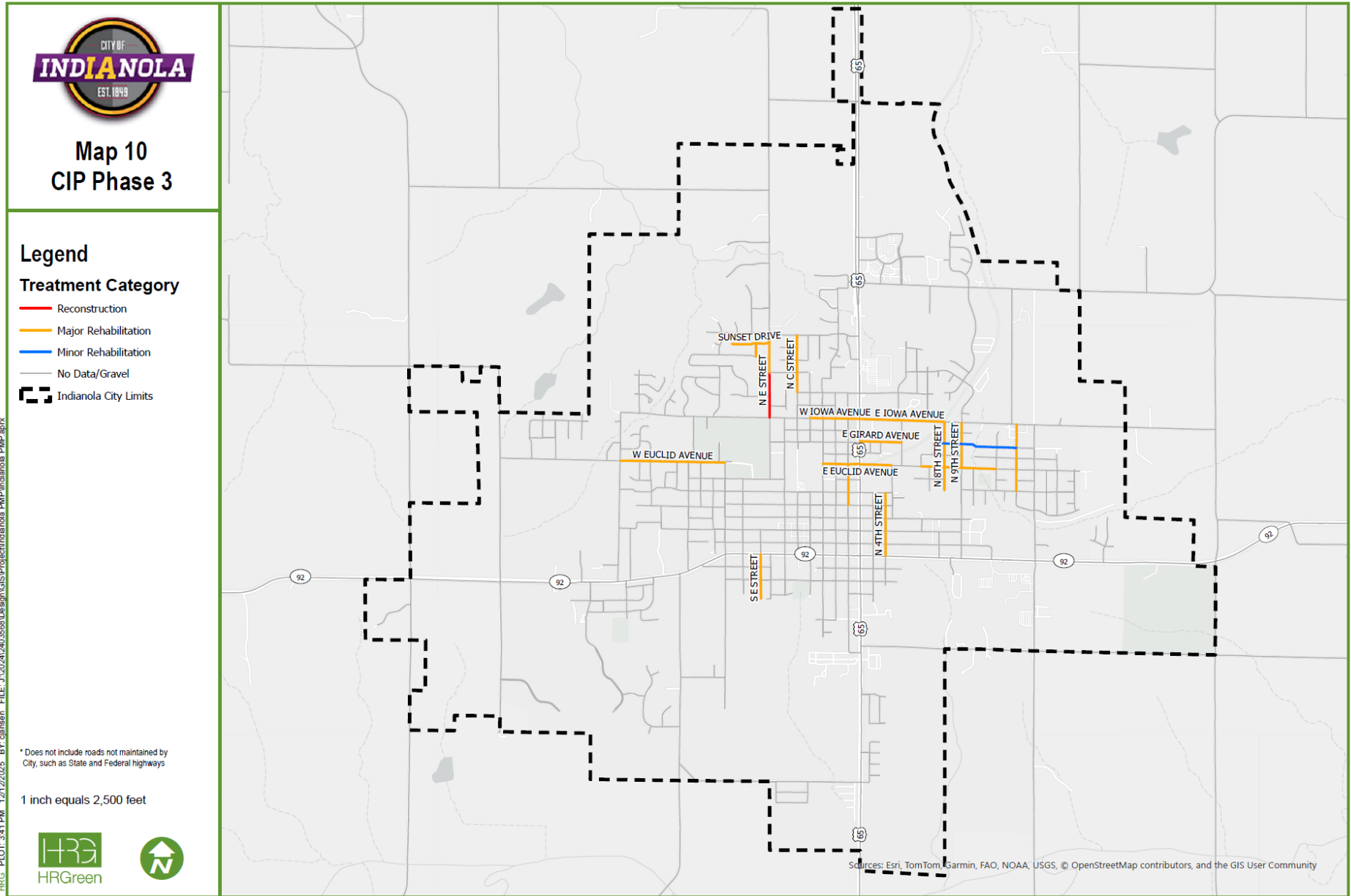
CIP

Phase 2

TABLE 9: PHASE 2 RECOMMENDED PROJECTS (FY2030-FY2032)

Street Name	From	To	Width	Miles	AADT	Surface Type	Functional Class	Treatment Category	Cost
E IOWA AVENUE	N 14TH STREET	N 9TH STREET	24	0.31	3640	PCC	ARTERIAL	Major Rehabilitation	\$ 303,000.00
N 15TH STREET	E EUCLID AVENUE	E 1ST STREET	30	0.42	3480	PCC	ARTERIAL	Major Rehabilitation	\$ 647,000.00
S KENWOOD BOULEVARD	W 2ND AVENUE	W EUCLID AVENUE	39	0.67	2070	PCC	ARTERIAL	Major Rehabilitation	\$ 1,360,000.00
E HILLCREST AVENUE	N 14TH STREET	W HILLCREST DR	22	0.85	3290	PCC	COLLECTOR	Major Rehabilitation	\$ 935,000.00
N J STREET	HWY 92	W CLINTON AVENUE	24	0.45	390	PCC	COLLECTOR	Minor Rehabilitation	\$ 205,000.00
W SALEM AVENUE	N M STREET	N F STREET	24	0.46	700	PCC	COLLECTOR	Major Rehabilitation	\$ 443,000.00
E FRANKLIN AVENUE	N 4TH STREET	HIGHWAY 65	24	0.12	640	PCC	LOCAL	Major Rehabilitation	\$ 113,000.00
E FRANKLIN AVENUE	N BUXTON STREET	HIGHWAY 65	24	0.21	640	PCC	LOCAL	Major Rehabilitation	\$ 201,000.00
N 9TH STREET	E EUCLID AVENUE	E ASHLAND AVENUE	24	0.28	1990	PCC	LOCAL	Reconstruction	\$ 997,000.00
N 9TH STREET	HIGHWAY 92	E HENDERSON PI	24	0.22	1990	PCC	LOCAL	Major Rehabilitation	\$ 217,000.00
N D STREET	W CLINTON AVENUE	W GIRARD AVENUE	25	0.28	1150	COM	LOCAL	Reconstruction	\$ 1,038,000.00
S D STREET	W 5TH STREET	W 2ND STREET	24	0.22	640	PCC	LOCAL	Major Rehabilitation	\$ 223,000.00
S FREEMAN STREET	W 5TH STREET	HIGHWAY 92	24	0.25	640	PCC	LOCAL	Major Rehabilitation	\$ 247,000.00
S N STREET	S R STREET	HIGHWAY 92	24	0.52	613	PCC	LOCAL	Major Rehabilitation	\$ 504,000.00
S O STREET	W 3RD STREET	W 4TH STREET	24	0.48	640	PCC	LOCAL	Major Rehabilitation	\$ 463,000.00
SCENIC VALLEY DRIVE	COUNTRY CLUB ROAD	SCENIC VALEY DRIVE	30	0.26	640	PCC	LOCAL	Major Rehabilitation	\$ 320,000.00
VARIOUS LOCATIONS								Preservation	\$ 450,000.00
								Phase Total	\$ 8,666,000.00
								Average Cost Per Year	\$ 2,889,000.00

CIP Phase 3



CITY OF INDIANOLA



CIP

Phase 3

TABLE 10: PHASE 3 RECOMMENDED PROJECTS (FY2033-FY2036)

Street Name	From	To	Width	Miles	AADT	Surface Type	Functional Class	Treatment Category	Cost
E IOWA AVENUE	N B STREET	N 8TH STREET	24	0.47	5600	PCC	ARTERIAL	Major Rehabilitation	\$ 600,000.00
E IOWA AVENUE	N B STREET	N 8TH STREET	24	0.37	5600	PCC	ARTERIAL	Major Rehabilitation	\$ 384,000.00
W IOWA AVENUE	N B STREET	N 8TH STREET	24	0.28	5600	PCC	ARTERIAL	Major Rehabilitation	\$ 285,000.00
E EUCLID AVENUE	N 12TH STREET	N 8TH STREET	24	0.42	1020	PCC	COLLECTOR	Major Rehabilitation	\$ 458,000.00
E EUCLID AVENUE	N 9TH STREET	N BUXTON STREET	24	0.38	2210	PCC	COLLECTOR	Major Rehabilitation	\$ 420,000.00
N E STREET	W IOWA AVENUE	W LINCOLN AVENUE	24	0.25	1610	PCC	COLLECTOR	Reconstruction	\$ 959,000.00
N E STREET	W LINCOLN AVENUE	W ORCHARD AVENUE	24	0.21	1610	PCC	COLLECTOR	Major Rehabilitation	\$ 271,000.00
E GIRARD AVENUE	N 6TH STREET	HIGHWAY 65	30	0.23	1931	PCC	LOCAL	Major Rehabilitation	\$ 308,000.00
E GIRARD AVENUE	E IOWA AVENUE	N 7TH STREET	30	0.46	640	PCC	LOCAL	Minor Rehabilitation	\$ 279,000.00
FAIRWAY DRIVE	SCOTTFELTON ROAD	SUNSET DRIVE	24	0.08	640	PCC	LOCAL	Major Rehabilitation	\$ 81,000.00
N 1ST STREET	E BOSTON AVENUE	E EUCLID AVENUE	34	0.23	412	PCC	LOCAL	Major Rehabilitation	\$ 354,000.00
N 4TH STREET	HIGHWAY 92	E CLINTON AVENUE	34	0.35	412	PCC	LOCAL	Major Rehabilitation	\$ 547,000.00
N 8TH STREET	N 8TH STREET	E IOWA AVENUE	24	0.38	640	PCC	LOCAL	Major Rehabilitation	\$ 393,000.00
N 9TH STREET	E IOWA AVENUE	E EUCLID AVENUE	24	0.25	640	PCC	LOCAL	Major Rehabilitation	\$ 272,000.00
N C STREET	W KENTUCKY AVENUE	W ORCHARD AVENUE	29	0.32	1020	COM	LOCAL	Major Rehabilitation	\$ 405,000.00
S E STREET	S E STREET	HIGHWAY 92	24	0.25	640	PCC	LOCAL	Major Rehabilitation	\$ 256,000.00
SUNSET DRIVE	N E STREET	W DEAD END	30	0.21	640	PCC	LOCAL	Major Rehabilitation	\$ 277,000.00
W EUCLID AVENUE	N G STREET	N KENWOOD BLVD	24	0.58	668	PCC	LOCAL	Major Rehabilitation	\$ 770,000.00
VARIOUS LOCATIONS								Preservation	\$ 450,000.00
								Phase Total	\$ 7,769,000.00
								Average Cost Per Year	\$ 2,590,000.00



MEMORANDUM

To: Mayor and City Council
From: Jacob Meshke, City Manager
Date: February 9, 2026
Subject: Memorandum

Introduction: City Council has requested a discussion on the timing of study sessions.

Background: Study sessions were previously held immediately following the second City Council meeting of the month on the third Monday. City Council provided direction at an October 2025 City Council meeting to have study sessions on the second Monday of the month for the remainder of 2025. City Council has since requested a follow-up discussion on study session dates and times.

Discussion: City policy does not provide when study session meetings are to be held. City Council has an opportunity to discuss the most advantageous and productive date/time for study sessions.

Budget Impact: None

Recommendation: Staff recommends City Council discuss the dates and times of study sessions.

Attachments: 1. Study Session Policy

Work Session Meeting

The Council may conduct work session meetings or study sessions on matters which are expected to come before the Council for formal action at a regular meeting or otherwise need study by the Council. Items to be considered will be placed on an agenda as required by the open meetings statutes.

At work session meetings the Council will receive information and presentation of issues from the City Manager and City staff. Council may ask questions and may request that certain information be provided or issues be addressed when items are considered further at another work session meeting or a regular or special meeting of the Council. Council may direct that matters under consideration be brought forward for formal action at a regular or special meeting, that further study be conducted if appropriate, that matters under consideration not be pursued further (except for matters requiring a public hearing), or that modifications be made before a matter is considered further.

Final action on items is not taken during work session or study sessions. No formal vote of the Council in favor or against any work session or study session agenda item may be taken.

Work sessions are not public hearings. On public hearing items, public testimony will be taken before Council action on the item at a regular or special meeting. No member of the public or interested party has the right to make a presentation or address the Council on an item under consideration in a work session or a study session. Questions may be directed by the Council to a member of the public or another interested party or, in appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an agenda item or a particular question related to an agenda item. The Council may limit or end the time for such response to questions or presentation.

DECORUM DURING COUNCIL MEETINGS

Requirements

While the Council is in session, all persons shall preserve order and decorum. Any person that refuses to abide by the rules shall be asked to leave the Council Chambers.

Every member of the public and every Council Member desiring to speak shall address the presiding officer, and upon recognition by the presiding officer, shall confine comments to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate:

- We may disagree, but we will be respectful of one another.
- All comments will be directed to the issue at hand.
- Personal attacks will not be tolerated.

DUTIES OF PRESIDING OFFICER

The Mayor (or in the Mayor's absence, the Mayor Pro Tem) shall be the presiding officer of the Council Meetings. In the absence of the Mayor and the Mayor Pro Tem, the City Clerk shall call the council meeting to order, whereupon a temporary presiding officer shall be elected by the members of the Council who are present. Upon the arrival of the Mayor or the Mayor Pro Tem, the temporary presiding officer shall relinquish the chair upon the conclusion of the matter of business before the Council. The presiding officer shall preserve strict order and decorum at all meetings of the Council, announce the Council's decisions on all subjects, and decide all questions of order. If there is an appeal to a decision of the presiding officer, the Council as a whole shall decide the question by majority vote. The presiding officer's name shall be called last on any question in voting.