

# Indianola Public Library Board of Trustees Meeting

December 9, 2025, 5:30 pm, Meeting Room B

Present: Andy Brittingham, Andrea Carlson, Val Craven, Cyd Dyer, Dawn Goodale, Randi Malone, Sally Van Dorin, and Library Director Michele Patrick.

## 1. Call to order

Andy called the meeting to order at 5:30pm

## 2. Public Comment

No public comment

## 3. Agenda Approval

*Motion: Cyd motioned to approve the agenda. Sally seconded. Motion carried.*

## 4. Minutes Approval

The November 12, 2025 minutes were presented for approval. Edits were requested in the unfinished business section; new council person's first name is Tiffany, not Tina.

*Motion: Andrea moved to approve the minutes with that edit. Cyd seconded. Motion carried.*

## 5. Trustees continuing Education

Chapter 2: Culture of Learning

Michele had copies of this from the Iowa Library Trustee's Handbook for Board members to reach including the culture of learning for the library itself. Everyone in the group has now completed the required Sunshine Law training.

## 6. Financial Reports

### a. Approve Monthly Claims

Michele shared that a patron donated \$420 for the book page magazine to continue.

*Motion: Sally motioned to approve the monthly claims and Dawn seconded. Motion carried.*

## 7. Unfinished Business:

### a. Library Building Update: Andy gave an update on the building project.

## 8. New Business

- a. Reviewed the 2025 Strategic Plan Action Items: reviewed the accomplishments so far. Items that have been put on hold have been the sensory wall and sensory things and furnishings.

- b. Approval of 2026-2030 IPL's Strategic Plan; IPL will revisit the goals each year and review.

*Motion: Dawn moved to approve and Cyd seconded. Motion carried.*

- c. Review of the 2025 Patron Survey

The board reviewed the 2025 Patron Survey and discussed some of the responses and the best way to distribute the survey findings.

## **9. Reports**

- a. Friends Report

Sally reported on the Friends Annual Meeting in November. New officers for 2026 will be James Hartman as president, Deb Kazmerzak as vice president, and Erin Lullman as secretary.

- b. Director's Report

Michele reported on the repairs to the parking lot, the City's new time card system, the website redesign, and upcoming union negotiations.

- c. Library Statistics

The month's statistics were reviewed.

## **10. Agenda Items for the Next Meeting**

No agenda items were offered.

## **11. Trustee Comments**

There were no trustee comments.

## **12. Adjourn**

Andy adjourned the meeting at 6:15 pm.