

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

October 14, 2025

5:30 PM

Present: *Library Director - Michele Patrick, Dawn Goodale, Andrea Carlson, Sally VanDorin, Andy Brittingham, Val Craven, Cyd Dyer, Randi Malone*

1. Call to Order

Andy called the meeting to order at 5:37pm.

2. Public Comment

No public comment.

3. Agenda Approval

Andy reviewed the agenda and asked the board to review.

MOTION: *Sally moved to approve the agenda. Val seconded. Motion carried.*

4. Minutes Approval

The September 9, 2025 meeting minutes were presented for review. Cyd noted she was in attendance and suggested that an amendment be made to the minutes.

MOTION: *Dawn motioned to approve the amended minutes. Andrea seconded. Motion carried.*

5. Trustee Continuing Education

a. **Book Challenges**

Discussion was held about book challenges and our current policies. Michele noted that we have copies in the archives from years past and those are interesting to see.

6. Financial Reports

a. **Approve Monthly Claims***

Michele reviewed the monthly claims and presented them to the board. Val asked a question about Baker & Taylor going out of business and how that would impact the Library. Michele noted that it will impact Library purchases but they are working on a plan for going forward.

MOTION: *Sally motioned to approve the monthly claims. Dawn seconded. Motion carried.*

b. **Review Financial Reports**

Michele noted that we are doing well. Although it appears we are over budget at the moment, that is typical for this time of year. Michele highlighted a few other items that will even out next month after the City's adjustments.

7. Unfinished Business

a. Library Building Update

The Library Steering Committee continues to work with OPN Architects on the design for the future library. There are a number of future meetings on the books for discussion. There will be an onsite meeting in the 6th Street Subarea coming up that will help identify configuration, size, and site selection. Ultimately, City Council will make this decision, but we hope to move forward with some assumptions about what that will look like. Nothing has changed significantly since our last meeting. Andy has offered to go to the Friends board meeting in the event that they have any questions about the status of the building updates.

8. New Business

a. Policy Review: Circulation*

Michele presented the current policy and the proposed policy. The biggest change that is being suggested is eliminating all overdue fines, except for the Hot Spots, which will be deactivated after a certain amount of time of being overdue. A reactivation fee will be charged for those that are kept for long periods of time. Additionally, patrons will be able to review an inventory list which will have the clarified policy about Hot Spots.

MOTION: Dawn moved to approve the amended Circulation Policy. Andrea seconded. Motion carried.

b. Policy Review: Public Comment*

Michele presented the Public Comment Policy (currently a maximum number of minutes that can be extended by the President or a majority vote). The City Council recently made a change to their policy and the maximum amount of time spent on public comment. Michele posed the question if the Board would like to mirror the City's changes. Andy noted that he is fine with the Library policy as it currently stands.

MOTION: Randi motioned to approve the public comment policy as it stands. Val seconded. Motion carried.

9. Reports

a. Friends of the Library

Sally gave her report on the Friends of the Library. The Friends walked in two parades - Log Cabin and Homecoming Parade. The next meeting is next week.

b. Director's Report

Michele gave her Director's Report. She presented the Annual Report, which was given to the City Council yesterday. She reiterated that the Library had a great year and Alison put a nice report together. There were some questions and comments from the City Council that Michele was able to clarify and provide insight about.

Michele highlighted the Ballet Ticket Program available through the Library now and that Banned Book week is coming up.

c. Library Statistics

Michele presented the statistics and noted that things are going well.

10. Agenda Items for the Next Meeting

- *Michele's annual evaluation*
- *Potential re-shuffling of committee work of all officers*

11. Trustee Comments

Discussion was held about how donations were handled and Michele explained the process. Other discussion was held about how to direct members of the public inquiring about the Library building updates

12. Adjourn

Motion to Adjourn by Andy at 6:25pm.