



PLANNING AND ZONING COMMISSION MEETING

November 12, 2025

6:00 PM

City Council Chambers

Minutes

1. Call to Order

The meeting was called to order at 6:00 PM.

2. Roll Call

Members present: Sarah Ritchie, Al Farris, Carrie Woerdeman, Misty Darling, Lin Stecker, Jake Vice, Justin Noethe, Rich Piper.

Members not present: Cortney Marmon.

Staff present: Bill Mettee, Tara Bosteder.

3. Agenda Approval

A. Approval of the November 12, 2025 agenda.

Farris made a motion to approve the agenda.

Vice seconded the motion.

Motion was passed with a unanimous vote.

4. Minutes Approval

A. Approval of the October 28, 2025 meeting minutes.

Darling made a motion to approve the meeting minutes.

Ritchie seconded the motion.

Motion was passed with a unanimous vote.

5. Public Comment

There were no public comments.

6. New Business

A. Approval of a final plat for Spruce Street Townhomes Plat 1.

Mettee presented the final plat and related staff report.

A fee will be paid in lieu of parkland dedication.

Two variances were approved for this plat at the Board of Adjustment meeting on November 5, 2025. The existing townhomes across the street also had similar approved variances. The new townhomes on this plat will simulate the existing ones across the street.

Stecker made a motion to approve the final plat as submitted.

Vice seconded the motion.
Motion was passed with a unanimous vote.

7. Comments

A. Building Permit Report

There were no comments.

B. Current Projects

There were no comments.

8. Adjourn

Ritche made a motion to adjourn.

Stecker seconded the motion.

The meeting was adjourned at 6:11 PM.