CITY OF INDIANOLA COUNCIL MEETING
October 20, 2025
6:00 PM
City Council Chambers
110 N 1st Street, Indianola, IA
Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment**
5. **Consent Agenda**
    A. Approval of Agenda
    B. Approval of Claims
    C. Approval of Minutes of the prior meetings
    D. Setting dates for future public hearings
        1. Resolution setting a public hearing for November 3, 2025 at 6:00 P.M. regarding the determination of a nuisance at parcel 48251012000.
        2. Resolution setting a public hearing for November 3, 2025 at 6:00 P.M. regarding the determination of a nuisance at 1012 East Euclid Avenue.
    E. Approval of Applications
        1. Consideration of the approval of a liquor license renewal for Brightman/Brown Enterprises LLC., doing business as Mojo's.
        2. Consideration of the approval of new tobacco permits for Brew Oil LLC.
    F. Third consideration and adoption of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by adding a new section prohibiting false representation of service animal.
    G. Third consideration and adoption of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to liquor licenses and wine and beer permits.
    H. Third consideration and adoption of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to cigarette and tobacco permits.
    I. Second consideration of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the R-2, single

family residential attached zoning district and C-2, highway commercial zoning district to the R-2, single family residential attached zoning district (Leonard Subdivision Plat 2 Lot 6).

J. Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to public hearing requirements – zoning.

K. Resolution determining ambulance property as surplus and authorizing sale of said property.

L. Resolution approving an amendment to the City Council Policy Folder, regarding the City Council Rules of Procedure.

M. Resolution approving health insurance premium holidays.

N. Resolution approving salaries.

6. Council Reports

A. Council Committee Reports

7. Mayor's Report

A. Community Update

B. Approval of the appointment of Troy Nelson to the Civil Service Commission for a term beginning immediately and ending April 1, 2028.

8. Public Consideration

A. Old Business

1. First consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, for Establishing Truck Routes.

B. New Business

1. First consideration of an ordinance amending the City Code of the City of Indianola, Iowa by deleting section 17.04(6), Committee Meetings.

a. Consideration and possible action on waiving the second and third readings and adopting the ordinance amending the City Code of the City of Indianola, Iowa by deleting section 17.04(6), Committee Meetings.

2. Resolution adopting the City Council Subcommittee Policy.

9. Other Business

A. City Manager's Report - Jacob Meshke

B. Discussion and action regarding future agenda items.

10. Adjourn

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Approval of Claims

Introduction: The claims report for council approval totals $244,188.50.

Recommendation: Staff recommends approval of all claims.

Attachments: 1. Vendor Expense Approval 10202025

City of Indianola, IA

Expense Approval Report
By Purchased From Vendor

Post Dates 10/20/2025 - 10/20/2025

APPROVAL OF BILLS - CITY

Josh Rabe, City Council

Ron Dalby, City Council

Steve Armstrong, City Council

Christina Beach, City Council

Mellisa Sones, City Council

Bob Lane, City Council

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: ABSOLUTE GROUP CO				
Fund: 650 - Stormwater Utility Fund				
Department: 9000 - Stormwater				
ABSOLUTE GROUP CO	REPAIR/MAINT STORM SEWER - S 1ST & SE 5TH	10/10/2025		11,794.50
			Department 9000 - Stormwater Total:	**11,794.50**
			Fund 650 - Stormwater Utility Fund Total:	**11,794.50**
			Purchased From Vendor ABSOLUTE GROUP CO Total:	**11,794.50**
Purchased From Vendor: ACCO UNLIMITED CORP.				
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
ACCO UNLIMITED CORP.	LIQUID CHLORINE	10/07/2025		1,078.40
			Department 8700 - Wellness Campus Total:	**1,078.40**
			Fund 680 - Wellness Campus Fund Total:	**1,078.40**
			Purchased From Vendor ACCO UNLIMITED CORP. Total:	**1,078.40**
Purchased From Vendor: ACE HARDWARE				
Fund: 001 - General				
Department: 6220 - Facilities				
ACE HARDWARE	GLUE GLOVE	10/07/2025		7.99
			Department 6220 - Facilities Total:	**7.99**
			Fund 001 - General Total:	**7.99**
Fund: 042 - Park and Rec Admin				
Department: 4200 - Park & Rec Administration				
ACE HARDWARE	ELBOWS	10/08/2025		35.14
			Department 4200 - Park & Rec Administration Total:	**35.14**
			Fund 042 - Park and Rec Admin Total:	**35.14**
			Purchased From Vendor ACE HARDWARE Total:	**43.13**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: AGSOURCE COOPERATIVE SERVICES				
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
AGSOURCE COOPERATIVE SERVICES	POOL INSPECTIONS/TESTING	09/23/2025		28.00
			Department 8700 - Wellness Campus Total:	**28.00**
			Fund 680 - Wellness Campus Fund Total:	**28.00**
			Purchased From Vendor AGSOURCE COOPERATIVE SERVICES Total:	**28.00**
Purchased From Vendor: ALLSUP, PAT				
Fund: 001 - General				
Department: 1100 - Police				
ALLSUP, PAT	AUGUST CELL	10/14/2025		50.00
ALLSUP, PAT	SEPT CELL	10/14/2025		50.00
			Department 1100 - Police Total:	**100.00**
			Fund 001 - General Total:	**100.00**
			Purchased From Vendor ALLSUP, PAT Total:	**100.00**
Purchased From Vendor: AMAZON CAPITAL SERVICES				
Fund: 001 - General				
Department: 1100 - Police				
AMAZON CAPITAL SERVICES	BATTERIES	09/30/2025		119.02
			Department 1100 - Police Total:	**119.02**
Department: 1500 - Fire				
AMAZON CAPITAL SERVICES	EASEL PAD	10/06/2025		55.95
			Department 1500 - Fire Total:	**55.95**
Department: 4100 - Library				
AMAZON CAPITAL SERVICES	UNFINISHED WOODEN PEG DOLLS	10/01/2025		-27.08
AMAZON CAPITAL SERVICES	HUNGER GAMES	10/01/2025		-10.21
AMAZON CAPITAL SERVICES	LIBRARY BOOKS & PERIODICALS	10/01/2025		2,627.41
AMAZON CAPITAL SERVICES	Special collection materials	10/01/2025		224.24
AMAZON CAPITAL SERVICES	Office supplies	10/01/2025		117.02
AMAZON CAPITAL SERVICES	Special materials and supplies	10/01/2025		166.38
AMAZON CAPITAL SERVICES	Program supplies	10/01/2025		392.69
AMAZON CAPITAL SERVICES	Book Return	10/01/2025		-14.99
			Department 4100 - Library Total:	**3,475.46**
Department: 4200 - Park & Rec Administration				
AMAZON CAPITAL SERVICES	Youth Basketball	10/03/2025		74.99
			Department 4200 - Park & Rec Administration Total:	**74.99**
Department: 4300 - Parks				
AMAZON CAPITAL SERVICES	LIGHT BULBS	10/02/2025		122.24
			Department 4300 - Parks Total:	**122.24**
Department: 6210 - Info & Tech				
AMAZON CAPITAL SERVICES	PAPER TABLET	10/06/2025		793.95
AMAZON CAPITAL SERVICES	IPAD & SCREEN PROTECTOR	10/06/2025		76.98
AMAZON CAPITAL SERVICES	RETURN PAPER TABLET	10/06/2025		-793.95
AMAZON CAPITAL SERVICES	MOUNTING POLE	10/14/2025		86.97
			Department 6210 - Info & Tech Total:	**163.95**
			Fund 001 - General Total:	**4,011.61**
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
AMAZON CAPITAL SERVICES	PHONE CARD HOLDER, ID/CREDIT CARD HOLDER	10/01/2025		46.80
			Department 2100 - Streets and Debt Service Fund Total:	**46.80**

Vendor Name	Description (Item)	Payable Date		Amount
Department: 2700 - Street Cleaning/Sweeping				
AMAZON CAPITAL SERVICES	FIRE HOSE	10/01/2025		279.18
			Department 2700 - Street Cleaning/Sweeping Total:	**279.18**
			Fund 110 - Road Use Tax Fund Total:	**325.98**
Fund: 141 - Library Special Revenue				
Department: 4100 - Library				
AMAZON CAPITAL SERVICES	RETURN POPCORN SNACKS	08/04/2025		-20.98
AMAZON CAPITAL SERVICES	Books- memorial fund	10/01/2025		95.12
AMAZON CAPITAL SERVICES	Friends purchases	10/01/2025		378.14
			Department 4100 - Library Total:	**452.28**
			Fund 141 - Library Special Revenue Total:	**452.28**
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
AMAZON CAPITAL SERVICES	CLEANING SUPPLIES	10/08/2025		51.51
			Department 8700 - Wellness Campus Total:	**51.51**
			Fund 680 - Wellness Campus Fund Total:	**51.51**
			Purchased From Vendor AMAZON CAPITAL SERVICES Total:	**4,841.38**
Purchased From Vendor: AUBERT'S TOWING				
Fund: 001 - General				
Department: 1100 - Police				
AUBERT'S TOWING	TOWING (ABANDONE…	09/01/2025		160.00
			Department 1100 - Police Total:	**160.00**
			Fund 001 - General Total:	**160.00**
			Purchased From Vendor AUBERT'S TOWING Total:	**160.00**
Purchased From Vendor: BAKER & TAYLOR ENTERTAINMENT				
Fund: 001 - General				
Department: 4100 - Library				
BAKER & TAYLOR ENTERTAINMENT	DVDS	09/19/2025		114.70
			Department 4100 - Library Total:	**114.70**
			Fund 001 - General Total:	**114.70**
			Purchased From Vendor BAKER & TAYLOR ENTERTAINMENT Total:	**114.70**
Purchased From Vendor: BAKER AND TAYLOR				
Fund: 001 - General				
Department: 4100 - Library				
BAKER AND TAYLOR	BOOKS	09/03/2025		84.78
BAKER AND TAYLOR	BOOKS	09/04/2025		214.22
BAKER AND TAYLOR	BOOKS / MEMORIAL	09/08/2025		15.96
BAKER AND TAYLOR	BOOKS	09/16/2025		22.18
BAKER AND TAYLOR	BOOKS	09/19/2025		48.84
BAKER AND TAYLOR	BOOKS	09/29/2025		61.09
			Department 4100 - Library Total:	**447.07**
			Fund 001 - General Total:	**447.07**
Fund: 141 - Library Special Revenue				
Department: 4100 - Library				
BAKER AND TAYLOR	BOOKS / MEMORIAL	09/08/2025		15.39
			Department 4100 - Library Total:	**15.39**
			Fund 141 - Library Special Revenue Total:	**15.39**
			Purchased From Vendor BAKER AND TAYLOR Total:	**462.46**
Purchased From Vendor: BOUND TREE MEDICAL LLC				
Fund: 001 - General				
Department: 1600 - Ambulance				
BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	10/01/2025		81.99

Vendor Name	Description (Item)	Payable Date		Amount
BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	10/08/2025		931.36
BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	10/10/2025		131.52
			Department 1600 - Ambulance Total:	**1,144.87**
			Fund 001 - General Total:	**1,144.87**
			Purchased From Vendor BOUND TREE MEDICAL LLC Total:	**1,144.87**
Purchased From Vendor: BRICK GENTRY P.C.				
Fund: 001 - General				
Department: 1100 - Police				
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/03/2025		1,600.00
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/03/2025		1,047.50
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/15/2025		660.00
			Department 1100 - Police Total:	**3,307.50**
Department: 1500 - Fire				
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/03/2025		1,280.00
BRICK GENTRY P.C.	LEGAL SERVICE FEES UNION	10/03/2025		60.00
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/15/2025		480.00
			Department 1500 - Fire Total:	**1,820.00**
Department: 1700 - Community Development				
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/03/2025		2,310.41
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/15/2025		1,480.00
			Department 1700 - Community Development Total:	**3,790.41**
Department: 4100 - Library				
BRICK GENTRY P.C.	LEGAL SERVICE FEES UNION	10/03/2025		120.00
			Department 4100 - Library Total:	**120.00**
Department: 4200 - Park & Rec Administration				
BRICK GENTRY P.C.	LEGAL SERVICE FEES UNION	10/03/2025		60.00
			Department 4200 - Park & Rec Administration Total:	**60.00**
Department: 6250 - Human Resources				
BRICK GENTRY P.C.	LEGAL SERVICE FEES HR	10/03/2025		2,060.00
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/15/2025		80.00
			Department 6250 - Human Resources Total:	**2,140.00**
Department: 6500 - General Govt and Buildings				
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/15/2025		6,140.00
			Department 6500 - General Govt and Buildings Total:	**6,140.00**
			Fund 001 - General Total:	**17,377.91**
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/15/2025		60.00
			Department 2100 - Streets and Debt Service Fund Total:	**60.00**
			Fund 110 - Road Use Tax Fund Total:	**60.00**
Fund: 340 - City Hall Bldg Project				
Department: 7500 - Local Option Sales Tax & Capital Projects Revenues				
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/15/2025		710.00
			Department 7500 - Local Option Sales Tax & Capital Projects Revenues Total:	**710.00**
			Fund 340 - City Hall Bldg Project Total:	**710.00**
Fund: 610 - Sewer Fund				
Department: 8300 - Sewer				
BRICK GENTRY P.C.	LEGAL SERVICE FEES UNION	10/03/2025		180.00
			Department 8300 - Sewer Total:	**180.00**
			Fund 610 - Sewer Fund Total:	**180.00**

Vendor Name	Description (Item)	Payable Date		Amount
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
BRICK GENTRY P.C.	LEGAL SERVICE FEES	10/15/2025		120.00
			Department 8700 - Wellness Campus Total:	**120.00**
			Fund 680 - Wellness Campus Fund Total:	**120.00**
			Purchased From Vendor BRICK GENTRY P.C. Total:	**18,447.91**
Purchased From Vendor: CENTER POINT LARGE PRINT				
Fund: 001 - General				
Department: 4100 - Library				
CENTER POINT LARGE PRINT	WESTERN SERIES	10/01/2025		575.28
			Department 4100 - Library Total:	**575.28**
			Fund 001 - General Total:	**575.28**
			Purchased From Vendor CENTER POINT LARGE PRINT Total:	**575.28**
Purchased From Vendor: CENTRAL IOWA PEST CONTROL SRVCS				
Fund: 610 - Sewer Fund				
Department: 8350 - Sewer Plant				
CENTRAL IOWA PEST CONTROL SRVCS	PEST CONTROL- AUG2024 - AUG2025	09/26/2025		3,380.00
			Department 8350 - Sewer Plant Total:	**3,380.00**
			Fund 610 - Sewer Fund Total:	**3,380.00**
			Purchased From Vendor CENTRAL IOWA PEST CONTROL SRVCS Total:	**3,380.00**
Purchased From Vendor: CINTAS CORPORATION				
Fund: 610 - Sewer Fund				
Department: 8350 - Sewer Plant				
CINTAS CORPORATION	CINTAS	09/30/2025		234.00
			Department 8350 - Sewer Plant Total:	**234.00**
			Fund 610 - Sewer Fund Total:	**234.00**
			Purchased From Vendor CINTAS CORPORATION Total:	**234.00**
Purchased From Vendor: CIRCLE B CASHWAY				
Fund: 001 - General				
Department: 4500 - Pool (Memorial)				
CIRCLE B CASHWAY	PARTS TO REPAIR RAMP FOR TOT SLIDE	10/08/2025		11.25
			Department 4500 - Pool (Memorial) Total:	**11.25**
			Fund 001 - General Total:	**11.25**
			Purchased From Vendor CIRCLE B CASHWAY Total:	**11.25**
Purchased From Vendor: COLE, LEE				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
COLE, LEE	PARENT/CHILD MAGICLASS	10/11/2025		120.00
			Department 4200 - Park & Rec Administration Total:	**120.00**
			Fund 001 - General Total:	**120.00**
			Purchased From Vendor COLE, LEE Total:	**120.00**
Purchased From Vendor: CRAWFORD, RICHARD L.				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
CRAWFORD, RICHARD L.	COED SB OFFICIALS	10/10/2025		108.00
			Department 4200 - Park & Rec Administration Total:	**108.00**
			Fund 001 - General Total:	**108.00**
			Purchased From Vendor CRAWFORD, RICHARD L. Total:	**108.00**

Vendor Name	Description (Item)	Payable Date	Amount
Purchased From Vendor: DELTA DENTAL OF IOWA			
Fund: 001 - General			
Department: 0000 - Non-Departmental			
DELTA DENTAL OF IOWA	VISION INSURANCE - EE LIABILITY	09/15/2025	366.00
		Department 0000 - Non-Departmental Total:	**366.00**
Department: 1100 - Police			
DELTA DENTAL OF IOWA	VISION INSURANCE - POLICE	09/15/2025	181.04
		Department 1100 - Police Total:	**181.04**
Department: 1500 - Fire			
DELTA DENTAL OF IOWA	VISION INSURANCE - FIRE	09/15/2025	18.71
		Department 1500 - Fire Total:	**18.71**
Department: 1600 - Ambulance			
DELTA DENTAL OF IOWA	VISION INSURANCE - AMBULANCE	09/15/2025	106.05
		Department 1600 - Ambulance Total:	**106.05**
Department: 1700 - Community Development			
DELTA DENTAL OF IOWA	VISION INSURANCE - COMM DEV	09/15/2025	28.88
		Department 1700 - Community Development Total:	**28.88**
Department: 4100 - Library			
DELTA DENTAL OF IOWA	VISION INSURANCE - LIBRARY	09/15/2025	32.92
		Department 4100 - Library Total:	**32.92**
Department: 4200 - Park & Rec Administration			
DELTA DENTAL OF IOWA	VISION INSURANCE - P&R	09/15/2025	18.02
		Department 4200 - Park & Rec Administration Total:	**18.02**
Department: 4300 - Parks			
DELTA DENTAL OF IOWA	VISION INSURANCE - PARKS	09/15/2025	20.04
		Department 4300 - Parks Total:	**20.04**
Department: 6150 - City Manager			
DELTA DENTAL OF IOWA	VISION INSURANCE - CITY MANAGER	09/15/2025	3.58
		Department 6150 - City Manager Total:	**3.58**
Department: 6200 - Clerk/Finance			
DELTA DENTAL OF IOWA	VISION INSURANCE - FINANCE/CLERK	09/15/2025	22.06
		Department 6200 - Clerk/Finance Total:	**22.06**
Department: 6210 - Info & Tech			
DELTA DENTAL OF IOWA	VISION INSURANCE - IT	09/15/2025	25.64
		Department 6210 - Info & Tech Total:	**25.64**
Department: 6250 - Human Resources			
DELTA DENTAL OF IOWA	VISION INSURANCE - HR	09/15/2025	21.72
		Department 6250 - Human Resources Total:	**21.72**
		Fund 001 - General Total:	**844.66**
Fund: 110 - Road Use Tax Fund			
Department: 2100 - Streets and Debt Service Fund			
DELTA DENTAL OF IOWA	VISION INSURANCE - STREETS	09/15/2025	69.42
		Department 2100 - Streets and Debt Service Fund Total:	**69.42**
		Fund 110 - Road Use Tax Fund Total:	**69.42**
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
DELTA DENTAL OF IOWA	VISION INSURANCE - SEWER	09/15/2025	69.08
		Department 8300 - Sewer Total:	**69.08**
		Fund 610 - Sewer Fund Total:	**69.08**

Vendor Name	Description (Item)	Payable Date		Amount
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
DELTA DENTAL OF IOWA	VISION INSURANCE - IWC	09/15/2025		7.02
			Department 8700 - Wellness Campus Total:	**7.02**
			Fund 680 - Wellness Campus Fund Total:	**7.02**
Fund: 820 - Health Insurance Fund				
Department: 9302 - Vision Insurance				
DELTA DENTAL OF IOWA	VISION INSURANCE - COBRA	09/15/2025		9.18
			Department 9302 - Vision Insurance Total:	**9.18**
			Fund 820 - Health Insurance Fund Total:	**9.18**
			Purchased From Vendor DELTA DENTAL OF IOWA Total:	**999.36**
Purchased From Vendor: DEMCO EDUCATIONAL CORP				
Fund: 001 - General				
Department: 4100 - Library				
DEMCO EDUCATIONAL CORP	BOOKMARKS	09/23/2025		81.89
			Department 4100 - Library Total:	**81.89**
			Fund 001 - General Total:	**81.89**
			Purchased From Vendor DEMCO EDUCATIONAL CORP Total:	**81.89**
Purchased From Vendor: DIAM PEST CONTROL				
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
DIAM PEST CONTROL	PEST CONTROL	10/07/2025		89.00
			Department 8700 - Wellness Campus Total:	**89.00**
			Fund 680 - Wellness Campus Fund Total:	**89.00**
			Purchased From Vendor DIAM PEST CONTROL Total:	**89.00**
Purchased From Vendor: DOBSON, EVA				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
DOBSON, EVA	WITHDRAW - FALL FUN TO WILSON'S ORCHARD	10/10/2025		12.00
			Department 4200 - Park & Rec Administration Total:	**12.00**
			Fund 001 - General Total:	**12.00**
			Purchased From Vendor DOBSON, EVA Total:	**12.00**
Purchased From Vendor: DOWNEY TIRE PROS				
Fund: 610 - Sewer Fund				
Department: 8300 - Sewer				
DOWNEY TIRE PROS	REPAIR/MAINT VEHICLE	10/07/2025		629.97
			Department 8300 - Sewer Total:	**629.97**
			Fund 610 - Sewer Fund Total:	**629.97**
			Purchased From Vendor DOWNEY TIRE PROS Total:	**629.97**
Purchased From Vendor: DUST PROS JANITORIAL				
Fund: 001 - General				
Department: 4100 - Library				
DUST PROS JANITORIAL	JANITORIAL SERVICES	10/01/2025		1,500.00
DUST PROS JANITORIAL	JANITORIAL SERVICES	10/01/2025		196.50
			Department 4100 - Library Total:	**1,696.50**
			Fund 001 - General Total:	**1,696.50**
			Purchased From Vendor DUST PROS JANITORIAL Total:	**1,696.50**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: EAGLE ENGRAVING INC				
Fund: 001 - General				
Department: 1500 - Fire				
EAGLE ENGRAVING INC	UNIFORMS FIRE COMMENDATION AWARDS	10/14/2025		90.75
			Department 1500 - Fire Total:	**90.75**
			Fund 001 - General Total:	**90.75**
			Purchased From Vendor EAGLE ENGRAVING INC Total:	**90.75**
Purchased From Vendor: ELIXIR RX OPTIONS				
Fund: 001 - General				
Department: 1100 - Police				
ELIXIR RX OPTIONS	411Rx	09/30/2025		46.51
			Department 1100 - Police Total:	**46.51**
			Fund 001 - General Total:	**46.51**
			Purchased From Vendor ELIXIR RX OPTIONS Total:	**46.51**
Purchased From Vendor: EMBLEM ENTERPRISES INC				
Fund: 001 - General				
Department: 1100 - Police				
EMBLEM ENTERPRISES INC	PATCHES	10/07/2025		435.98
			Department 1100 - Police Total:	**435.98**
			Fund 001 - General Total:	**435.98**
			Purchased From Vendor EMBLEM ENTERPRISES INC Total:	**435.98**
Purchased From Vendor: GRAINGER INC				
Fund: 001 - General				
Department: 6220 - Facilities				
GRAINGER INC	SCREW ANCHOR	09/30/2025		29.25
GRAINGER INC	CIRCUIT BREAKER, PADLOCK	10/07/2025		93.16
			Department 6220 - Facilities Total:	**122.41**
			Fund 001 - General Total:	**122.41**
Fund: 610 - Sewer Fund				
Department: 8350 - Sewer Plant				
GRAINGER INC	PRINTER PAPER	10/06/2025		118.22
GRAINGER INC	GEAR OIL	10/07/2025		474.07
GRAINGER INC	GEAR OIL	10/09/2025		242.16
GRAINGER INC	SOLUTION, PIPETTE TIP	10/13/2025		37.29
			Department 8350 - Sewer Plant Total:	**871.74**
			Fund 610 - Sewer Fund Total:	**871.74**
			Purchased From Vendor GRAINGER INC Total:	**994.15**
Purchased From Vendor: GRIMES ASPHALT & PAVING				
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
GRIMES ASPHALT & PAVING	ROADSTONE	10/01/2025		114.73
GRIMES ASPHALT & PAVING	HOT ASPHALT POTHOLES	10/01/2025		113.24
			Department 2100 - Streets and Debt Service Fund Total:	**227.97**
			Fund 110 - Road Use Tax Fund Total:	**227.97**
			Purchased From Vendor GRIMES ASPHALT & PAVING Total:	**227.97**
Purchased From Vendor: HAMM INC				
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
HAMM INC	ROAD STONE	10/06/2025		816.09
			Department 2100 - Streets and Debt Service Fund Total:	**816.09**
			Fund 110 - Road Use Tax Fund Total:	**816.09**
			Purchased From Vendor HAMM INC Total:	**816.09**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: HEIMAN INC				
Fund: 001 - General				
Department: 1500 - Fire				
HEIMAN INC	MOUNT KIT	10/07/2025		200.00
			Department 1500 - Fire Total:	**200.00**
			Fund 001 - General Total:	**200.00**
			Purchased From Vendor HEIMAN INC Total:	**200.00**
Purchased From Vendor: IMU - UTILITIES				
Fund: 001 - General				
Department: 1500 - Fire				
IMU - UTILITIES	UTILITIES JEFFERSON	10/01/2025		228.92
IMU - UTILITIES	UTILITIES 206 N 1ST	10/01/2025		50.91
			Department 1500 - Fire Total:	**279.83**
Department: 4100 - Library				
IMU - UTILITIES	IMU UTILITIES	10/01/2025		2,019.92
			Department 4100 - Library Total:	**2,019.92**
Department: 4200 - Park & Rec Administration				
IMU - UTILITIES	MEMORIAL PARK UTILITIES	10/01/2025		87.88
IMU - UTILITIES	MOATS UTILITIES	10/01/2025		85.69
IMU - UTILITIES	PICKARD YOUTH UTILITIES	10/01/2025		622.08
IMU - UTILITIES	IMU UTILITIES ACTIVITY CENTER	10/01/2025		923.75
IMU - UTILITIES	ADULT SB UTILITIES	10/01/2025		1,694.21
			Department 4200 - Park & Rec Administration Total:	**3,413.61**
Department: 4300 - Parks				
IMU - UTILITIES	SHOP UTILITIES	10/01/2025		255.82
IMU - UTILITIES	BUXTON UTILITIES	10/01/2025		1,185.20
IMU - UTILITIES	MCVAY TRAILHEAD UTILTIES	10/01/2025		76.29
IMU - UTILITIES	BARKER UTILITIES	10/01/2025		47.64
IMU - UTILITIES	65/69 MEDIAN IRRIGATION	10/01/2025		244.85
IMU - UTILITIES	DOWNEY PARK (DOG) UTILITIES	10/01/2025		69.09
IMU - UTILITIES	PICKARD CAMPGROUND UTILITIES	10/01/2025		623.43
IMU - UTILITIES	MC CORD UTILITIES	10/01/2025		88.06
			Department 4300 - Parks Total:	**2,590.38**
Department: 4500 - Pool (Memorial)				
IMU - UTILITIES	IMU UTILITIES VMAC	10/01/2025		1,978.91
			Department 4500 - Pool (Memorial) Total:	**1,978.91**
Department: 6210 - Info & Tech				
IMU - UTILITIES	COMPUTER/TECHNOLOGY SERVICES	10/01/2025		516.16
IMU - UTILITIES	COMPUTER/TECHNOLOGY SERVICES	10/01/2025		569.00
			Department 6210 - Info & Tech Total:	**1,085.16**
Department: 6500 - General Govt and Buildings				
IMU - UTILITIES	UTILITIES	10/01/2025		8,101.10
IMU - UTILITIES	UTILITIES	10/01/2025		352.75
			Department 6500 - General Govt and Buildings Total:	**8,453.85**
			Fund 001 - General Total:	**19,821.66**
Fund: 015 - Fire				
Department: 1500 - Fire				
IMU - UTILITIES	UTILITIES	10/01/2025		53.00
			Department 1500 - Fire Total:	**53.00**
			Fund 015 - Fire Total:	**53.00**

Vendor Name	Description (Item)	Payable Date		Amount
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
IMU - UTILITIES	706 N 6TH UTILITIES	10/01/2025		1,542.26
			Department 2100 - Streets and Debt Service Fund Total:	**1,542.26**
Department: 2300 - Street Lighting				
IMU - UTILITIES	UTILITIES	10/01/2025		9,212.99
			Department 2300 - Street Lighting Total:	**9,212.99**
			Fund 110 - Road Use Tax Fund Total:	**10,755.25**
Fund: 340 - City Hall Bldg Project				
Department: 7500 - Local Option Sales Tax & Capital Projects Revenues				
IMU - UTILITIES	COMPUTER/TECHNOLOGY SERVICES	10/01/2025		53.39
IMU - UTILITIES	114 N HOWARD UTILITIES	10/01/2025		962.22
IMU - UTILITIES	110 N HOWARD UTILTIES	10/01/2025		159.71
			Department 7500 - Local Option Sales Tax & Capital Projects Revenues Total:	**1,175.32**
			Fund 340 - City Hall Bldg Project Total:	**1,175.32**
Fund: 610 - Sewer Fund				
Department: 8350 - Sewer Plant				
IMU - UTILITIES	UTILITIES	10/01/2025		10,004.56
			Department 8350 - Sewer Plant Total:	**10,004.56**
			Fund 610 - Sewer Fund Total:	**10,004.56**
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
IMU - UTILITIES	UTILITIES	10/01/2025		15,076.28
			Department 8700 - Wellness Campus Total:	**15,076.28**
			Fund 680 - Wellness Campus Fund Total:	**15,076.28**
			Purchased From Vendor IMU - UTILITIES Total:	**56,886.07**
Purchased From Vendor: IMWCA				
Fund: 001 - General				
Department: 1100 - Police				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		3,602.89
			Department 1100 - Police Total:	**3,602.89**
Department: 1500 - Fire				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		4,892.36
			Department 1500 - Fire Total:	**4,892.36**
Department: 1600 - Ambulance				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		2,434.98
			Department 1600 - Ambulance Total:	**2,434.98**
Department: 1700 - Community Development				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		192.96
			Department 1700 - Community Development Total:	**192.96**
Department: 2900 - Brush Facility				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		6.75
			Department 2900 - Brush Facility Total:	**6.75**
Department: 4100 - Library				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		29.36
			Department 4100 - Library Total:	**29.36**

Vendor Name	Description (Item)	Payable Date		Amount
Department: 4200 - Park & Rec Administration				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		352.29
			Department 4200 - Park & Rec Administration Total:	**352.29**
Department: 4300 - Parks				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		321.43
			Department 4300 - Parks Total:	**321.43**
Department: 4500 - Pool (Memorial)				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		118.34
			Department 4500 - Pool (Memorial) Total:	**118.34**
Department: 6100 - Mayor and Council				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		2.89
			Department 6100 - Mayor and Council Total:	**2.89**
Department: 6150 - City Manager				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		20.57
			Department 6150 - City Manager Total:	**20.57**
Department: 6200 - Clerk/Finance				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		13.61
			Department 6200 - Clerk/Finance Total:	**13.61**
Department: 6210 - Info & Tech				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		129.32
			Department 6210 - Info & Tech Total:	**129.32**
Department: 6220 - Facilities				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		88.23
			Department 6220 - Facilities Total:	**88.23**
Department: 6250 - Human Resources				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		10.82
			Department 6250 - Human Resources Total:	**10.82**
Department: 6500 - General Govt and Buildings				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		915.42
			Department 6500 - General Govt and Buildings Total:	**915.42**
			Fund 001 - General Total:	**13,132.22**
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		1,370.57
			Department 2100 - Streets and Debt Service Fund Total:	**1,370.57**
			Fund 110 - Road Use Tax Fund Total:	**1,370.57**
Fund: 610 - Sewer Fund				
Department: 8300 - Sewer				
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025		447.64
			Department 8300 - Sewer Total:	**447.64**
			Fund 610 - Sewer Fund Total:	**447.64**

Vendor Name	Description (Item)	Payable Date	Amount
Fund: 680 - Wellness Campus Fund			
Department: 8700 - Wellness Campus			
IMWCA	WORKERS' COMP INSURANCE INSTALLMENT 4	10/01/2025	137.57
		Department 8700 - Wellness Campus Total:	**137.57**
		Fund 680 - Wellness Campus Fund Total:	**137.57**
		Purchased From Vendor IMWCA Total:	**15,088.00**
Purchased From Vendor: INDIANOLA MUNICIPAL UTILITIES			
Fund: 001 - General			
Department: 6500 - General Govt and Buildings			
INDIANOLA MUNICIPAL UTILITIES	BUXTON TRASH, RECYCLING, GAS	10/01/2025	125.90
		Department 6500 - General Govt and Buildings Total:	**125.90**
		Fund 001 - General Total:	**125.90**
Fund: 610 - Sewer Fund			
Department: 8300 - Sewer			
INDIANOLA MUNICIPAL UTILITIES	SEWER UTILITY SERVICES	10/01/2025	13,836.67
INDIANOLA MUNICIPAL UTILITIES	SEWER CREDIT CARD PROCESSING FEES	10/06/2025	5,854.75
		Department 8300 - Sewer Total:	**19,691.42**
		Fund 610 - Sewer Fund Total:	**19,691.42**
Fund: 650 - Stormwater Utility Fund			
Department: 9000 - Stormwater			
INDIANOLA MUNICIPAL UTILITIES	STORM WATER UTILITY SERVICES	10/01/2025	4,348.67
INDIANOLA MUNICIPAL UTILITIES	SWU CREDIT CARD PROCESSING FEES	10/06/2025	332.66
		Department 9000 - Stormwater Total:	**4,681.33**
		Fund 650 - Stormwater Utility Fund Total:	**4,681.33**
Fund: 670 - Recycling Fund			
Department: 8400 - Recycling			
INDIANOLA MUNICIPAL UTILITIES	RECYCLING UTILITY SERVICES	10/01/2025	1,581.33
INDIANOLA MUNICIPAL UTILITIES	RECYCLING CREDIT CARD PROCESSING FEES	10/06/2025	465.71
		Department 8400 - Recycling Total:	**2,047.04**
		Fund 670 - Recycling Fund Total:	**2,047.04**
		Purchased From Vendor INDIANOLA MUNICIPAL UTILITIES Total:	**26,545.69**
Purchased From Vendor: INFOMAX OFFICE SYSTEMS INC.			
Fund: 001 - General			
Department: 6210 - Info & Tech			
INFOMAX OFFICE SYSTEMS INC.	PRINTER CONTRACT	10/13/2025	4,713.29
		Department 6210 - Info & Tech Total:	**4,713.29**
		Fund 001 - General Total:	**4,713.29**
		Purchased From Vendor INFOMAX OFFICE SYSTEMS INC. Total:	**4,713.29**
Purchased From Vendor: IOWA EMERGENCY MEDICAL SERVICES ASSOC			
Fund: 001 - General			
Department: 1600 - Ambulance			
IOWA EMERGENCY MEDICAL SERVICES ASSOC	ANNUAL MEMBERSHIP	10/08/2025	500.00
		Department 1600 - Ambulance Total:	**500.00**
		Fund 001 - General Total:	**500.00**
		Purchased From Vendor IOWA EMERGENCY MEDICAL SERVICES ASSOC Total:	**500.00**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: IOWA MEDICAID ENTERPRISE				
Fund: 001 - General				
Department: 1600 - Ambulance				
IOWA MEDICAID ENTERPRISE	GEMT SERVICE FEE NOVEMBER 2025	10/10/2025		6,176.43
			Department 1600 - Ambulance Total:	**6,176.43**
			Fund 001 - General Total:	**6,176.43**
			Purchased From Vendor IOWA MEDICAID ENTERPRISE Total:	**6,176.43**
Purchased From Vendor: IOWA WATER MANAGEMENT CO.				
Fund: 001 - General				
Department: 4100 - Library				
IOWA WATER MANAGEMENT CO.	WTR MGMT LIBRARY	10/01/2025		54.48
			Department 4100 - Library Total:	**54.48**
Department: 6500 - General Govt and Buildings				
IOWA WATER MANAGEMENT CO.	WTR MGMT MUNICIPAL	10/01/2025		169.98
			Department 6500 - General Govt and Buildings Total:	**169.98**
			Fund 001 - General Total:	**224.46**
			Purchased From Vendor IOWA WATER MANAGEMENT CO. Total:	**224.46**
Purchased From Vendor: JOHN DEERE FINANCIAL				
Fund: 001 - General				
Department: 1500 - Fire				
JOHN DEERE FINANCIAL	HYDRANT PAINT	08/04/2025		90.86
JOHN DEERE FINANCIAL	SHORE CORDS	10/03/2025		214.98
			Department 1500 - Fire Total:	**305.84**
			Fund 001 - General Total:	**305.84**
			Purchased From Vendor JOHN DEERE FINANCIAL Total:	**305.84**
Purchased From Vendor: KLUEVER, JEFF				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
KLUEVER, JEFF	PRESENTATION - BATTLE OF NEW MARKER HEIGHTS	10/08/2025		100.00
			Department 4200 - Park & Rec Administration Total:	**100.00**
			Fund 001 - General Total:	**100.00**
			Purchased From Vendor KLUEVER, JEFF Total:	**100.00**
Purchased From Vendor: LEGACY FIRE APPARATUS				
Fund: 001 - General				
Department: 1500 - Fire				
LEGACY FIRE APPARATUS	REPLACEMENT HARDWARE & PARTS	09/30/2025		4,383.26
			Department 1500 - Fire Total:	**4,383.26**
			Fund 001 - General Total:	**4,383.26**
			Purchased From Vendor LEGACY FIRE APPARATUS Total:	**4,383.26**
Purchased From Vendor: LEVEL92 SCREEN PRINTING LLC				
Fund: 001 - General				
Department: 5100 - Community Betterment				
LEVEL92 SCREEN PRINTING LLC	ARTS FESTIVAL SUPPLIES	09/05/2025		227.50
			Department 5100 - Community Betterment Total:	**227.50**
			Fund 001 - General Total:	**227.50**
			Purchased From Vendor LEVEL92 SCREEN PRINTING LLC Total:	**227.50**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: LINDE INC				
Fund: 610 - Sewer Fund				
Department: 8350 - Sewer Plant				
LINDE INC	OXYGEN	09/30/2025		198.62
			Department 8350 - Sewer Plant Total:	**198.62**
			Fund 610 - Sewer Fund Total:	**198.62**
			Purchased From Vendor LINDE INC Total:	**198.62**
Purchased From Vendor: MATHESON TRI-GAS INC				
Fund: 001 - General				
Department: 1600 - Ambulance				
MATHESON TRI-GAS INC	OXYGEN	09/30/2025		226.76
			Department 1600 - Ambulance Total:	**226.76**
			Fund 001 - General Total:	**226.76**
			Purchased From Vendor MATHESON TRI-GAS INC Total:	**226.76**
Purchased From Vendor: MCCOY HARDWARE INC				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
MCCOY HARDWARE INC	MCCORD DISC GOLF SIGN HARDWARE	09/30/2025		5.15
MCCOY HARDWARE INC	Pickard Disc Golf Signs Hardware	10/04/2025		24.28
			Department 4200 - Park & Rec Administration Total:	**29.43**
Department: 4300 - Parks				
MCCOY HARDWARE INC	FL ELBOW	10/06/2025		4.04
			Department 4300 - Parks Total:	**4.04**
Department: 4500 - Pool (Memorial)				
MCCOY HARDWARE INC	VMAC - LIGHTER	10/02/2025		3.41
			Department 4500 - Pool (Memorial) Total:	**3.41**
Department: 6210 - Info & Tech				
MCCOY HARDWARE INC	LOCK KEY	10/01/2025		2.06
			Department 6210 - Info & Tech Total:	**2.06**
			Fund 001 - General Total:	**38.94**
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
MCCOY HARDWARE INC	TAPE MEASURE	10/06/2025		14.65
			Department 2100 - Streets and Debt Service Fund Total:	**14.65**
			Fund 110 - Road Use Tax Fund Total:	**14.65**
			Purchased From Vendor MCCOY HARDWARE INC Total:	**53.59**
Purchased From Vendor: MCFARLAND, KELSEY				
Fund: 001 - General				
Department: 4100 - Library				
MCFARLAND, KELSEY	MILEAGE - BONDURANT LIBRARY	09/18/2025		40.04
			Department 4100 - Library Total:	**40.04**
			Fund 001 - General Total:	**40.04**
			Purchased From Vendor MCFARLAND, KELSEY Total:	**40.04**
Purchased From Vendor: MCINTYRE, CRAIG				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
MCINTYRE, CRAIG	COED SB OFFICIALS	10/03/2025		108.00
MCINTYRE, CRAIG	COED SB OFFICIALS	10/10/2025		108.00
			Department 4200 - Park & Rec Administration Total:	**216.00**
			Fund 001 - General Total:	**216.00**
			Purchased From Vendor MCINTYRE, CRAIG Total:	**216.00**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: MENARDS				
Fund: 001 - General				
Department: 4300 - Parks				
MENARDS	WALL PACK	10/06/2025		186.78
			Department 4300 - Parks Total:	**186.78**
Department: 6220 - Facilities				
MENARDS	PVC PIPE, PATCH CEMENT, ETC	10/07/2025		6.47
			Department 6220 - Facilities Total:	**6.47**
			Fund 001 - General Total:	**193.25**
Fund: 042 - Park and Rec Admin				
Department: 4200 - Park & Rec Administration				
MENARDS	PVC PIPE, PATCH CEMENT, ETC	10/07/2025		39.10
			Department 4200 - Park & Rec Administration Total:	**39.10**
			Fund 042 - Park and Rec Admin Total:	**39.10**
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
MENARDS	PVC PIPE, PATCH CEMENT, ETC	10/07/2025		37.25
			Department 8700 - Wellness Campus Total:	**37.25**
			Fund 680 - Wellness Campus Fund Total:	**37.25**
			Purchased From Vendor MENARDS Total:	**269.60**
Purchased From Vendor: MERCYONE CLIVE PHARMACY				
Fund: 001 - General				
Department: 1600 - Ambulance				
MERCYONE CLIVE PHARMACY	EMS MEDICATION SUPPLIES	10/01/2025		687.53
			Department 1600 - Ambulance Total:	**687.53**
			Fund 001 - General Total:	**687.53**
			Purchased From Vendor MERCYONE CLIVE PHARMACY Total:	**687.53**
Purchased From Vendor: MERCYONE OCCUPATIONAL HEALTH CLINIC				
Fund: 001 - General				
Department: 1600 - Ambulance				
MERCYONE OCCUPATIONAL HEALTH CLINIC	POST ACCIDENT D&A - WHITE	08/29/2025		111.00
			Department 1600 - Ambulance Total:	**111.00**
			Fund 001 - General Total:	**111.00**
			Purchased From Vendor MERCYONE OCCUPATIONAL HEALTH CLINIC Total:	**111.00**
Purchased From Vendor: MID AMERICAN ENERGY CO.				
Fund: 001 - General				
Department: 4100 - Library				
MID AMERICAN ENERGY CO.	GAS	09/17/2025		41.46
			Department 4100 - Library Total:	**41.46**
			Fund 001 - General Total:	**41.46**
			Purchased From Vendor MID AMERICAN ENERGY CO. Total:	**41.46**
Purchased From Vendor: MIDWEST UNDERGROUND				
Fund: 001 - General				
Department: 4300 - Parks				
MIDWEST UNDERGROUND	CHIPPER KNI DISPLAY	10/06/2025		129.56
			Department 4300 - Parks Total:	**129.56**
			Fund 001 - General Total:	**129.56**
			Purchased From Vendor MIDWEST UNDERGROUND Total:	**129.56**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: MILLER ELECTRICAL SERVICES				
Fund: 001 - General				
Department: 1500 - Fire				
MILLER ELECTRICAL SERVICES	REPAIRS RELATED TO DRAIN PROJECT	10/02/2025		2,501.92
			Department 1500 - Fire Total:	**2,501.92**
			Fund 001 - General Total:	**2,501.92**
Fund: 340 - City Hall Bldg Project				
Department: 7500 - Local Option Sales Tax & Capital Projects Revenues				
MILLER ELECTRICAL SERVICES	REGIONS - LIGHT FIXTURES & EMERGENCY LIGHTS	10/02/2025		2,200.00
			Department 7500 - Local Option Sales Tax & Capital Projects Revenues Total:	**2,200.00**
			Fund 340 - City Hall Bldg Project Total:	**2,200.00**
			Purchased From Vendor MILLER ELECTRICAL SERVICES Total:	**4,701.92**
Purchased From Vendor: MSA PROFESSIONAL SERVICES INC				
Fund: 001 - General				
Department: 1700 - Community Development				
MSA PROFESSIONAL SERVICES INC	IVA ZONING REVIEW	09/26/2025		1,460.00
			Department 1700 - Community Development Total:	**1,460.00**
			Fund 001 - General Total:	**1,460.00**
			Purchased From Vendor MSA PROFESSIONAL SERVICES INC Total:	**1,460.00**
Purchased From Vendor: MUNICIPAL PIPE TOOL CO.				
Fund: 610 - Sewer Fund				
Department: 8325 - Sewer Collection/Distribution				
MUNICIPAL PIPE TOOL CO.	PARTS	10/03/2025		2,062.17
			Department 8325 - Sewer Collection/Distribution Total:	**2,062.17**
			Fund 610 - Sewer Fund Total:	**2,062.17**
			Purchased From Vendor MUNICIPAL PIPE TOOL CO. Total:	**2,062.17**
Purchased From Vendor: MUTUAL OF OMAHA				
Fund: 001 - General				
Department: 0000 - Non-Departmental				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-EE LIABILITY	09/04/2025		1,375.22
MUTUAL OF OMAHA	DENTAL INSURANCE	09/22/2025		54.60
MUTUAL OF OMAHA	DENTAL INSURANCE - EE LIABILITIY	09/22/2025		1,577.11
			Department 0000 - Non-Departmental Total:	**3,006.93**
Department: 1100 - Police				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-POLICE	09/04/2025		1,900.08
MUTUAL OF OMAHA	DENTAL INSURANCE - POLICE	09/22/2025		1,466.39
			Department 1100 - Police Total:	**3,366.47**
Department: 1500 - Fire				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-FIRE	09/04/2025		228.72
MUTUAL OF OMAHA	DENTAL INSURANCE - FIRE	09/22/2025		146.98
			Department 1500 - Fire Total:	**375.70**
Department: 1600 - Ambulance				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-AMBULANCE	09/04/2025		1,296.11

Vendor Name	Description (Item)	Payable Date		Amount
MUTUAL OF OMAHA	DENTAL INSURANCE - AMBULANCE	09/22/2025		832.88
			Department 1600 - Ambulance Total:	**2,128.99**
Department: 1700 - Community Development				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-COMM DEV	09/04/2025		399.80
MUTUAL OF OMAHA	DENTAL INSURANCE - COMM DEV	09/22/2025		345.11
			Department 1700 - Community Development Total:	**744.91**
Department: 4100 - Library				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-LIBRARY	09/04/2025		380.89
MUTUAL OF OMAHA	DENTAL INSURANCE - LIBRARY	09/22/2025		287.32
			Department 4100 - Library Total:	**668.21**
Department: 4200 - Park & Rec Administration				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-P&R	09/04/2025		305.85
MUTUAL OF OMAHA	DENTAL INSURANCE - P&R	09/22/2025		245.98
			Department 4200 - Park & Rec Administration Total:	**551.83**
Department: 4300 - Parks				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-PARKS	09/04/2025		279.34
MUTUAL OF OMAHA	DENTAL INSURANCE - PARKS	09/22/2025		89.06
			Department 4300 - Parks Total:	**368.40**
Department: 6150 - City Manager				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-CITY MANAGER	09/04/2025		94.00
MUTUAL OF OMAHA	DENTAL INSURANCE - CITY MANAGER	09/22/2025		23.86
			Department 6150 - City Manager Total:	**117.86**
Department: 6200 - Clerk/Finance				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-FINANCE/CLERK	09/04/2025		238.30
MUTUAL OF OMAHA	DENTAL INSURANCE - FINANCE/CLERK	09/22/2025		188.19
			Department 6200 - Clerk/Finance Total:	**426.49**
Department: 6210 - Info & Tech				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-IT	09/04/2025		406.02
MUTUAL OF OMAHA	DENTAL INSURANCE - IT	09/22/2025		212.05
			Department 6210 - Info & Tech Total:	**618.07**
Department: 6250 - Human Resources				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-HR	09/04/2025		173.61
MUTUAL OF OMAHA	DENTAL INSURANCE - HR	09/22/2025		198.26
			Department 6250 - Human Resources Total:	**371.87**
			Fund 001 - General Total:	**12,745.73**
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-STREETS	09/04/2025		555.97

Vendor Name	Description (Item)	Payable Date		Amount
MUTUAL OF OMAHA	DENTAL INSURANCE - STREETS	09/22/2025		598.50
			Department 2100 - Streets and Debt Service Fund Total:	**1,154.47**
			Fund 110 - Road Use Tax Fund Total:	**1,154.47**
Fund: 610 - Sewer Fund				
Department: 8300 - Sewer				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-SEWER	09/04/2025		537.73
MUTUAL OF OMAHA	DENTAL INSURANCE - SEWER	09/22/2025		608.57
			Department 8300 - Sewer Total:	**1,146.30**
			Fund 610 - Sewer Fund Total:	**1,146.30**
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
MUTUAL OF OMAHA	LIFE INSURANCE/AD&D/LTD/STD-IWC	09/04/2025		194.76
MUTUAL OF OMAHA	DENTAL INSURANCE - IWC	09/22/2025		56.92
			Department 8700 - Wellness Campus Total:	**251.68**
			Fund 680 - Wellness Campus Fund Total:	**251.68**
			Purchased From Vendor MUTUAL OF OMAHA Total:	**15,298.18**
Purchased From Vendor: NAPA AUTO PARTS				
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
NAPA AUTO PARTS	SHOP TOWELS	10/06/2025		34.86
			Department 2100 - Streets and Debt Service Fund Total:	**34.86**
			Fund 110 - Road Use Tax Fund Total:	**34.86**
			Purchased From Vendor NAPA AUTO PARTS Total:	**34.86**
Purchased From Vendor: NORWALK READY-MIXED CONCRETE INC				
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
NORWALK READY-MIXED CONCRETE INC	REPAIR/MAINTENANCE STREETS - 508 N N ST	10/02/2025		2,624.50
			Department 2100 - Streets and Debt Service Fund Total:	**2,624.50**
			Fund 110 - Road Use Tax Fund Total:	**2,624.50**
Fund: 650 - Stormwater Utility Fund				
Department: 9000 - Stormwater				
NORWALK READY-MIXED CONCRETE INC	REPAIR/MAINT STORM SEWER - 100 E DETROIT	09/30/2025		552.50
NORWALK READY-MIXED CONCRETE INC	REPAIR/MAINT STORM SEWER - 100 E DETROIT	10/01/2025		1,371.25
			Department 9000 - Stormwater Total:	**1,923.75**
			Fund 650 - Stormwater Utility Fund Total:	**1,923.75**
			Purchased From Vendor NORWALK READY-MIXED CONCRETE INC Total:	**4,548.25**
Purchased From Vendor: OPN ARCHITECTS INC				
Fund: 301 - Capital Projects Fund				
Department: 4100 - Library				
OPN ARCHITECTS INC	CONCEPT DESIGN	09/30/2025		1,450.00
			Department 4100 - Library Total:	**1,450.00**
			Fund 301 - Capital Projects Fund Total:	**1,450.00**
			Purchased From Vendor OPN ARCHITECTS INC Total:	**1,450.00**
Purchased From Vendor: O'REILLY AUTO PARTS				
Fund: 001 - General				
Department: 4300 - Parks				
O'REILLY AUTO PARTS	RADIATOR CAP, MUFFLER CLAMP	10/07/2025		11.36

Vendor Name	Description (Item)	Payable Date		Amount
O'REILLY AUTO PARTS	MUFFLER CLAMP	10/07/2025		-0.95
			Department 4300 - Parks Total:	**10.41**
			Fund 001 - General Total:	**10.41**
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
O'REILLY AUTO PARTS	CABIN FILTER	10/03/2025		15.69
O'REILLY AUTO PARTS	OIL , AIR, & FUEL FILTERS	10/07/2025		399.92
O'REILLY AUTO PARTS	MEGACRIMP	10/09/2025		12.25
O'REILLY AUTO PARTS	FUEL, OIL, AIR FILTERS	10/09/2025		499.27
			Department 2100 - Streets and Debt Service Fund Total:	**927.13**
			Fund 110 - Road Use Tax Fund Total:	**927.13**
			Purchased From Vendor O'REILLY AUTO PARTS Total:	**937.54**
Purchased From Vendor: PARK, KRIS				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
PARK, KRIS	COED SB OFFICIALS	10/03/2025		108.00
PARK, KRIS	COED SB OFFICIALS	10/10/2025		108.00
			Department 4200 - Park & Rec Administration Total:	**216.00**
			Fund 001 - General Total:	**216.00**
			Purchased From Vendor PARK, KRIS Total:	**216.00**
Purchased From Vendor: PARKINS, KARLYN				
Fund: 001 - General				
Department: 4500 - Pool (Memorial)				
PARKINS, KARLYN	REIMBURSEMENT - SWIM SUIT	10/14/2025		21.95
			Department 4500 - Pool (Memorial) Total:	**21.95**
			Fund 001 - General Total:	**21.95**
			Purchased From Vendor PARKINS, KARLYN Total:	**21.95**
Purchased From Vendor: PELLA PRINTING				
Fund: 001 - General				
Department: 1700 - Community Development				
PELLA PRINTING	BUSINESS CARDS - BRYCE JOHNSON	09/29/2025		93.70
			Department 1700 - Community Development Total:	**93.70**
			Fund 001 - General Total:	**93.70**
			Purchased From Vendor PELLA PRINTING Total:	**93.70**
Purchased From Vendor: PIERCE BROTHERS REPAIR				
Fund: 001 - General				
Department: 4500 - Pool (Memorial)				
PIERCE BROTHERS REPAIR	VMAC RAILING REPAIR	10/01/2025		456.00
			Department 4500 - Pool (Memorial) Total:	**456.00**
			Fund 001 - General Total:	**456.00**
			Purchased From Vendor PIERCE BROTHERS REPAIR Total:	**456.00**
Purchased From Vendor: PLAYAWAY PRODUCTS LLC				
Fund: 001 - General				
Department: 4100 - Library				
PLAYAWAY PRODUCTS LLC	BOOKS	09/03/2025		69.99
			Department 4100 - Library Total:	**69.99**
			Fund 001 - General Total:	**69.99**
			Purchased From Vendor PLAYAWAY PRODUCTS LLC Total:	**69.99**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: PROIMAGE SIGN & LIGHTING				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
PROIMAGE SIGN & LIGHTING	SIGNS - CHILDRENS COSTUME PARTY	10/07/2025		648.00
			Department 4200 - Park & Rec Administration Total:	**648.00**
			Fund 001 - General Total:	**648.00**
Fund: 142 - Park & Rec Special Rev Fund				
Department: 4615 - P&R SR - Key Card				
PROIMAGE SIGN & LIGHTING	HOMETOWN PRIDE LAWN OF THE MONTH SIGN	06/13/2025		12.50
			Department 4615 - P&R SR - Key Card Total:	**12.50**
			Fund 142 - Park & Rec Special Rev Fund Total:	**12.50**
			Purchased From Vendor PROIMAGE SIGN & LIGHTING Total:	**660.50**
Purchased From Vendor: PROTECT YOUTH SPORTS				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
PROTECT YOUTH SPORTS	ZONE STAFF BACKGROUND CHECKS	09/30/2025		32.70
			Department 4200 - Park & Rec Administration Total:	**32.70**
			Fund 001 - General Total:	**32.70**
			Purchased From Vendor PROTECT YOUTH SPORTS Total:	**32.70**
Purchased From Vendor: RELIANT FIRE APPARATUS				
Fund: 001 - General				
Department: 1500 - Fire				
RELIANT FIRE APPARATUS	REPAIR AERIAL - LADDER 334	10/08/2025		3,406.18
			Department 1500 - Fire Total:	**3,406.18**
			Fund 001 - General Total:	**3,406.18**
			Purchased From Vendor RELIANT FIRE APPARATUS Total:	**3,406.18**
Purchased From Vendor: RT'S LAWN & LANDSCAPE LLC				
Fund: 001 - General				
Department: 1700 - Community Development				
RT'S LAWN & LANDSCAPE LLC	MOWING - 2508 N JEFFERSON WAY - ABATEMENT	10/02/2025		330.00
			Department 1700 - Community Development Total:	**330.00**
			Fund 001 - General Total:	**330.00**
			Purchased From Vendor RT'S LAWN & LANDSCAPE LLC Total:	**330.00**
Purchased From Vendor: SECURE SHRED SOLUTIONS LLC				
Fund: 001 - General				
Department: 6500 - General Govt and Buildings				
SECURE SHRED SOLUTIONS LLC	SHRED SERVICES	10/08/2025		80.00
			Department 6500 - General Govt and Buildings Total:	**80.00**
			Fund 001 - General Total:	**80.00**
			Purchased From Vendor SECURE SHRED SOLUTIONS LLC Total:	**80.00**
Purchased From Vendor: STAPLES				
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
STAPLES	MARKERS, PENS, POST IT	10/01/2025		59.80
			Department 8700 - Wellness Campus Total:	**59.80**
			Fund 680 - Wellness Campus Fund Total:	**59.80**
			Purchased From Vendor STAPLES Total:	**59.80**

Vendor Name	Description (Item)	Payable Date		Amount
Purchased From Vendor: SUNDOWN EQUIPMENT				
Fund: 001 - General				
Department: 4300 - Parks				
CAPITAL CITY EQUIPMENT	PARTS	10/08/2025		46.12
			Department 4300 - Parks Total:	**46.12**
			Fund 001 - General Total:	**46.12**
			Purchased From Vendor SUNDOWN EQUIPMENT Total:	**46.12**
Purchased From Vendor: T.R.M. DISPOSAL LLC				
Fund: 001 - General				
Department: 4100 - Library				
T.R.M. DISPOSAL LLC	TRASH REMOVAL	09/24/2025		125.00
			Department 4100 - Library Total:	**125.00**
			Fund 001 - General Total:	**125.00**
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
T.R.M. DISPOSAL LLC	TRASH REMOVAL	09/24/2025		124.00
			Department 8700 - Wellness Campus Total:	**124.00**
			Fund 680 - Wellness Campus Fund Total:	**124.00**
			Purchased From Vendor T.R.M. DISPOSAL LLC Total:	**249.00**
Purchased From Vendor: TAYLOR, PERRIN				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
TAYLOR, PERRIN	COED SB OFFICIALS	10/03/2025		108.00
			Department 4200 - Park & Rec Administration Total:	**108.00**
			Fund 001 - General Total:	**108.00**
			Purchased From Vendor TAYLOR, PERRIN Total:	**108.00**
Purchased From Vendor: TEAM SIDELINE				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
TEAM SIDELINE	SPORTS MANAGEMENT PLATFORM	10/02/2025		468.00
			Department 4200 - Park & Rec Administration Total:	**468.00**
			Fund 001 - General Total:	**468.00**
			Purchased From Vendor TEAM SIDELINE Total:	**468.00**
Purchased From Vendor: TEXTCASTER				
Fund: 001 - General				
Department: 4200 - Park & Rec Administration				
TEXTCASTER	TEXTING SERVICE	10/01/2025		173.22
			Department 4200 - Park & Rec Administration Total:	**173.22**
			Fund 001 - General Total:	**173.22**
			Purchased From Vendor TEXTCASTER Total:	**173.22**
Purchased From Vendor: THEISEN'S				
Fund: 001 - General				
Department: 1500 - Fire				
JOHN DEERE FINANCIAL	FIRE EXTINGUISHER PROP	10/09/2025		119.99
			Department 1500 - Fire Total:	**119.99**
Department: 4200 - Park & Rec Administration				
JOHN DEERE FINANCIAL	PRIZES FOR CHILDREN'S COSTUME PARTY	10/03/2025		28.70
			Department 4200 - Park & Rec Administration Total:	**28.70**
Department: 4300 - Parks				
JOHN DEERE FINANCIAL	LIGHTBULBS	10/06/2025		59.97
JOHN DEERE FINANCIAL	RUBBER CEMENT, INNER TUBE	10/07/2025		13.98
			Department 4300 - Parks Total:	**73.95**

Vendor Name	Description (Item)	Payable Date		Amount
Department: 6220 - Facilities				
JOHN DEERE FINANCIAL	SMALL TOOLS	10/01/2025		61.97
			Department 6220 - Facilities Total:	**61.97**
			Fund 001 - General Total:	**284.61**
			Purchased From Vendor THEISEN'S Total:	**284.61**
Purchased From Vendor: TRANSUNION RISK AND ALTERNATIVE				
Fund: 001 - General				
Department: 1100 - Police				
TRANSUNION RISK AND ALTERNATIVE	TRANSUNION CONTRACT	10/01/2025		100.00
			Department 1100 - Police Total:	**100.00**
			Fund 001 - General Total:	**100.00**
			Purchased From Vendor TRANSUNION RISK AND ALTERNATIVE Total:	**100.00**
Purchased From Vendor: TYLER TECHNOLOGIES INC				
Fund: 001 - General				
Department: 6210 - Info & Tech				
TYLER TECHNOLOGIES INC	ANNUAL LICENSING/SUPPORT	09/30/2025		4,096.25
			Department 6210 - Info & Tech Total:	**4,096.25**
			Fund 001 - General Total:	**4,096.25**
			Purchased From Vendor TYLER TECHNOLOGIES INC Total:	**4,096.25**
Purchased From Vendor: VERIZON WIRELESS				
Fund: 610 - Sewer Fund				
Department: 8300 - Sewer				
VERIZON WIRELESS	LOCATE LAPTOP	09/26/2025		40.01
			Department 8300 - Sewer Total:	**40.01**
			Fund 610 - Sewer Fund Total:	**40.01**
			Purchased From Vendor VERIZON WIRELESS Total:	**40.01**
Purchased From Vendor: WALDINGER CORPORATION, THE				
Fund: 680 - Wellness Campus Fund				
Department: 8700 - Wellness Campus				
WALDINGER CORPORATION, THE	REPLACE FREQUENCY DRIVE FOR CUBIC FEET PER MINUTE	09/11/2025		3,117.95
			Department 8700 - Wellness Campus Total:	**3,117.95**
			Fund 680 - Wellness Campus Fund Total:	**3,117.95**
			Purchased From Vendor WALDINGER CORPORATION, THE Total:	**3,117.95**
Purchased From Vendor: WARREN COUNTY RECORDER				
Fund: 001 - General				
Department: 6500 - General Govt and Buildings				
WARREN COUNTY RECORDER	PICKARD COMMERCE PARK PLAT 1	10/01/2025		612.00
			Department 6500 - General Govt and Buildings Total:	**612.00**
			Fund 001 - General Total:	**612.00**
			Purchased From Vendor WARREN COUNTY RECORDER Total:	**612.00**
Purchased From Vendor: WASTE MANAGEMENT OF IOWA				
Fund: 001 - General				
Department: 4100 - Library				
WASTE MANAGEMENT OF IOWA	RECYCLING	09/04/2025		10.00
WASTE MANAGEMENT OF IOWA	RECYCLING	10/03/2025		10.00
			Department 4100 - Library Total:	**20.00**
			Fund 001 - General Total:	**20.00**

Vendor Name	Description (Item)	Payable Date		Amount
Fund: 110 - Road Use Tax Fund				
Department: 2100 - Streets and Debt Service Fund				
WASTE MANAGEMENT OF IOWA	706 N 6TH DUMPSTER & OVERAGE	10/03/2025		259.64
			Department 2100 - Streets and Debt Service Fund Total:	**259.64**
			Fund 110 - Road Use Tax Fund Total:	**259.64**
Fund: 670 - Recycling Fund				
Department: 8400 - Recycling				
WASTE MANAGEMENT OF IOWA	RECYCLING RESIDENTIAL	10/03/2025		25,181.77
WASTE MANAGEMENT OF IOWA	RECYCLING APARTMENTS	10/03/2025		4,432.26
WASTE MANAGEMENT OF IOWA	1305 N 6TH DUMPSTER RECYCLING	10/03/2025		76.18
			Department 8400 - Recycling Total:	**29,690.21**
			Fund 670 - Recycling Fund Total:	**29,690.21**
			Purchased From Vendor WASTE MANAGEMENT OF IOWA Total:	**29,969.85**
Purchased From Vendor: WIEGERT DISPOSAL CO.				
Fund: 001 - General				
Department: 2900 - Brush Facility				
WIEGERT DISPOSAL CO.	KYBO AT BRUSH FACILITY	10/01/2025		65.00
			Department 2900 - Brush Facility Total:	**65.00**
			Fund 001 - General Total:	**65.00**
			Purchased From Vendor WIEGERT DISPOSAL CO. Total:	**65.00**
Purchased From Vendor: WOOSLEY LANDSCAPING & MOWING LLC				
Fund: 610 - Sewer Fund				
Department: 8350 - Sewer Plant				
WOOSLEY LANDSCAPING & MOWING LLC	MOWING	10/06/2025		2,850.00
			Department 8350 - Sewer Plant Total:	**2,850.00**
			Fund 610 - Sewer Fund Total:	**2,850.00**
			Purchased From Vendor WOOSLEY LANDSCAPING & MOWING LLC Total:	**2,850.00**
			Grand Total:	**244,188.50**

Report Summary

Fund Summary

Fund	Expense Amount
001 - General	107,275.26
015 - Fire	53.00
042 - Park and Rec Admin	74.24
110 - Road Use Tax Fund	18,640.53
141 - Library Special Revenue	467.67
142 - Park & Rec Special Rev Fund	12.50
301 - Capital Projects Fund	1,450.00
340 - City Hall Bldg Project	4,085.32
610 - Sewer Fund	41,805.51
650 - Stormwater Utility Fund	18,399.58
670 - Recycling Fund	31,737.25
680 - Wellness Campus Fund	20,178.46
820 - Health Insurance Fund	9.18
Grand Total:	**244,188.50**

Account Summary

Account Number	Account Name	Expense Amount
001-0000-21206	LIFE INS PAYABLE	1,375.22
001-0000-21218	DENTAL INS PAYABLE	1,631.71
001-0000-21219	VISION INS PAYABLE	366.00
001-1100-61501	Dental Insurance	1,466.39
001-1100-61502	Vision Insurance	181.04
001-1100-61550	Life Insurance/ADD/LTD…	1,900.08
001-1100-61599	Workers' Comp Insurance	3,602.89
001-1100-61810	Uniforms/Clothing Allow…	435.98
001-1100-63730	Telephone/Cellphone	100.00
001-1100-64110	Legal Service Fees	3,307.50
001-1100-64120	Medical/Physical/Immun…	46.51
001-1100-64860	Towing (abandoned aut…	160.00
001-1100-64990	Misc Contractual	100.00
001-1100-65060	Office Supplies	119.02
001-1500-61501	Dental Insurance	146.98
001-1500-61502	Vision Insurance	18.71
001-1500-61550	Life Insurance/ADD/LTD…	228.72
001-1500-61599	Workers' Comp Insurance	4,892.36
001-1500-61810	Uniforms/Clothing Allow…	90.75
001-1500-62300	Education/Training	175.94
001-1500-63100	Repair/Maint	2,501.92
001-1500-63710	Utilities	279.83
001-1500-64110	Legal Service Fees	1,820.00
001-1500-65051	Equipment/Vehicle Parts	7,989.44
001-1500-65070	Materials/Supplies	305.84
001-1600-44010	GEMT Program Revenue	6,176.43
001-1600-61501	Dental Insurance	832.88
001-1600-61502	Vision Insurance	106.05
001-1600-61550	Life Insurance/ADD/LTD…	1,296.11
001-1600-61599	Workers' Comp Insurance	2,434.98
001-1600-62100	Membership Dues/Subsc…	500.00
001-1600-64120	Medical/Physicals/Immu…	111.00
001-1600-65070	Materials/Supplies	2,059.16
001-1700-61501	Dental Insurance	345.11
001-1700-61502	Vision Insurance	28.88
001-1700-61550	Life Insurance/ADD/LTD…	399.80
001-1700-61599	Workers' Comp Insurance	192.96
001-1700-64110	Legal Service Fees	3,790.41
001-1700-64111	Property Maintenance E…	330.00
001-1700-64900	Misc Consulting Services	1,460.00

Account Summary

Account Number	Account Name	Expense Amount
001-1700-65060	Office Supplies	93.70
001-2900-61599	Workers' Comp Insurance	6.75
001-2900-64990	Misc Contractual	65.00
001-4100-61501	Dental Insurance	287.32
001-4100-61502	Vision Insurance	32.92
001-4100-61550	Life Insurance/ADD/LTD...	380.89
001-4100-61599	Workers' Comp Insurance	29.36
001-4100-62700	Mileage	40.04
001-4100-63100	Repair/Maint	54.48
001-4100-63710	Utilities	2,061.38
001-4100-64090	Janitorial Services	1,841.50
001-4100-64990	Misc Contractual	120.00
001-4100-65020	Library Books & Periodic...	3,809.25
001-4100-65022	Special Collections	224.24
001-4100-65060	Office Supplies	117.02
001-4100-65070	Materials/Supplies	248.27
001-4100-65079	Materials/Supplies--Prog...	365.61
001-4200-61501	Dental Insurance	245.98
001-4200-61502	Vision Insurance	18.02
001-4200-61550	Life Insurance/ADD/LTD...	305.85
001-4200-61599	Workers' Comp Insurance	352.29
001-4200-63710	Utilities	3,413.61
001-4200-64110	Legal Service Fees	60.00
001-4200-64190	Computer/Technology S...	641.22
001-4200-64205	Instructor (Contractual)	120.00
001-4200-64250	Officials	648.00
001-4200-64990	Misc Contractual	132.70
001-4200-65070	Materials/Supplies	781.12
001-4200-66990	Refund/Reimbursement	12.00
001-4300-61501	Dental Insurance	89.06
001-4300-61502	Vision Insurance	20.04
001-4300-61550	Life Insurance/ADD/LTD...	279.34
001-4300-61599	Workers' Comp Insurance	321.43
001-4300-63100	Repair/Maint	186.78
001-4300-63320	Repair/Maint--Vehicle	186.09
001-4300-63710	Utilities	2,590.38
001-4300-65070	Materials/Supplies	200.23
001-4500-61599	Workers' Comp Insurance	118.34
001-4500-61810	Uniforms/Clothing Allow...	21.95
001-4500-63100	Repair/Maint	470.66
001-4500-63710	Utilities	1,978.91
001-5100-64410	Public Arts Commission	227.50
001-6100-61599	Workers' Comp Insurance	2.89
001-6150-61501	Dental Insurance	23.86
001-6150-61502	Vision Insurance	3.58
001-6150-61550	Life Insurance/ADD/LTD...	94.00
001-6150-61599	Workers' Comp Insurance	20.57
001-6200-61501	Dental Insurance	188.19
001-6200-61502	Vision Insurance	22.06
001-6200-61550	Life Insurance/ADD/LTD...	238.30
001-6200-61599	Workers' Comp Insurance	13.61
001-6210-61501	Dental Insurance	212.05
001-6210-61502	Vision Insurance	25.64
001-6210-61550	Life Insurance/ADD/LTD...	406.02
001-6210-61599	Workers' Comp Insurance	129.32
001-6210-63730	Telephone/Cellphone	516.16
001-6210-64190	Computer/Technology S...	569.00
001-6210-65070	Materials/Supplies	166.01

Account Summary

Account Number	Account Name	Expense Amount
001-6210-67244	Annual Licensing/Support	4,096.25
001-6210-67250	Office Equipment	4,713.29
001-6220-61599	Workers' Comp Insurance	88.23
001-6220-63100	Repair/Maint	6.47
001-6220-65070	Materials/Supplies	99.21
001-6220-65500	Personal Protective Equi…	93.16
001-6250-61501	Dental Insurance	198.26
001-6250-61502	Vision Insurance	21.72
001-6250-61550	Life Insurance/ADD/LTD…	173.61
001-6250-61599	Workers' Comp Insurance	10.82
001-6250-64110	Legal Service Fees	2,140.00
001-6500-63100	Repair/Maint	169.98
001-6500-63710	Utilities	8,579.75
001-6500-64050	Recording Fees	612.00
001-6500-64110	Legal Service Fees	6,140.00
001-6500-64990	Misc Contractual	80.00
001-6500-65990	Miscellaneous	915.42
015-1500-63710	Utilities	53.00
042-4200-63100	Repair/Maint	74.24
110-2100-61501	Dental Insurance	598.50
110-2100-61502	Vision Insurance	69.42
110-2100-61550	Life Insurance/ADD/LTD…	555.97
110-2100-61599	Workers' Comp Insurance	1,370.57
110-2100-63320	Repair/Maint--Vehicle	927.13
110-2100-63450	Repair/Maint--Streets	2,624.50
110-2100-63710	Utilities	1,801.90
110-2100-64110	Legal Service Fees	60.00
110-2100-65060	Office Supplies	46.80
110-2100-65070	Materials/Supplies	1,044.06
110-2100-65076	Materials/Supplies--Shop	49.51
110-2300-63780	Street Lighting	9,212.99
110-2700-65070	Materials/Supplies	279.18
141-4100-65020	Library Books & Periodic…	110.51
141-4100-65024	Friends of the Library Ex…	357.16
142-4615-64991	Hometown Pride Contra…	12.50
301-4100-67900	Capital Project Expense	1,450.00
340-7500-63100	Repair/Maint	2,253.39
340-7500-63710	Utilities	1,121.93
340-7500-64990	Misc Contractual	710.00
610-8300-61501	Dental Insurance	608.57
610-8300-61502	Vision Insurance	69.08
610-8300-61550	Life Insurance/ADD/LTD…	537.73
610-8300-61599	Workers' Comp Insurance	447.64
610-8300-63320	Repair/Maint--Vehicle	629.97
610-8300-63730	Telephone/Cellphone	40.01
610-8300-64110	Legal Service Fees	180.00
610-8300-64905	Professional Services US	13,836.67
610-8300-64990	Misc Contractual	5,854.75
610-8325-65072	Materials/Supplies-Main…	2,062.17
610-8350-63710	Utilities	10,004.56
610-8350-64990	Misc Contractual	6,464.00
610-8350-65060	Office Supplies	118.22
610-8350-65070	Materials/Supplies	952.14
650-9000-63452	Repair/Maint Storm Sew…	13,718.25
650-9000-64905	Professional Services US	4,348.67
650-9000-64990	Misc Contractual	332.66
670-8400-64700	Recycling--Residential	25,181.77
670-8400-64701	Recycling--Apartments	4,508.44

Account Summary

Account Number	Account Name	Expense Amount
670-8400-64905	Professional Services US	1,581.33
670-8400-64990	Misc Contractual	465.71
680-8700-61501	Dental Insurance	56.92
680-8700-61502	Vision Insurance	7.02
680-8700-61550	Life Insurance/ADD/LTD...	194.76
680-8700-61599	Workers' Comp Insurance	137.57
680-8700-63100	Repair/Maint	126.25
680-8700-63411	Repair/Maint--Pool	3,117.95
680-8700-63710	Utilities	15,200.28
680-8700-64110	Legal Service Fees	120.00
680-8700-64200	Inspections/Testing	28.00
680-8700-65060	Office Supplies	59.80
680-8700-65072	Materials/Supplies-Main...	51.51
680-8700-65073	Materials/Supplies--Pool	1,078.40
820-9302-64080	Insurance	9.18
	Grand Total:	**244,188.50**

Project Account Summary

Project Account Key		Expense Amount
None		244,188.50
	Grand Total:	**244,188.50**

MEMORANDUM

To: Mayor and City Council

From:

Date: October 20, 2025

Subject: Approval of Minutes of the prior meetings

Introduction: Attached are the minutes of the October 6 and October 13, 2025, council meetings for review and approval.

Recommendation: Staff recommends approval of the October 6 and October 13, 2025, council meeting minutes.

Attachments:
1. 20251006 CC Minutes
2. 20251013 CC Study Session Minutes

CITY OF INDIANOLA COUNCIL MEETING
October 6, 2025
6:00 PM
City Council Chambers
110 N 1st Street, Indianola, IA
Minutes

Call to Order
The Indianola City Council met in regular session at 6:00 PM on October 6, 2025, in the City Hall Council Chambers. Mayor Steve Richardson called the meeting to order and on roll call the following members were present: Josh Rabe, Ron Dalby, Steve Armstrong, Mellisa Sones, Bob Lane. Absent: Christina Beach.

Public Comment
Arlene Dunn, 410 W Madison Pl., spoke regarding a nuisance abatement issue in her neighborhood.

Consent Agenda
Council Member Dalby moved to approve the Consent Agenda and Rabe seconded it. City Manager Jacob Meshke discussed the items. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the prior meetings
- Consideration of the approval of a liquor license renewal for Hy-Vee Inc., doing business as Hy-Vee Fast and Fresh.
- Consideration of the approval of a temporary liquor license for Sodexo Management, Inc., doing business as Simpson Homecoming Tailgate- President's Tent.
- Consideration of the approval of Payment Application Number 4 in the amount of $136,045.07 to Sternquist Construction for the West Clinton Avenue Reconstruction Project.
- Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by adding a new section prohibiting false representation of service animal.
- Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to liquor licenses and wine and beer permits.
- Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to cigarette and tobacco permits.
- Resolution 2025-165 accepting a proposal from Overhead Door Company of Des Moines for the Fire Department overhead door replacement project.
- Resolution 2025-166 authorizing a contract with Indianola Main Street.
- Resolution 2025-167 authorizing execution of an Encroachment Agreement with Indianola Main Street.
- Resolution 2025-168 appointing the City of Indianola representation to the Central Iowa Regional Transportation Planning Alliance.
- Resolution 2025-169 appointing representatives to the Mid-Iowa Planning Alliance for Community Development (MIPA).

- Consideration of the approval of a Home Base Iowa Initiative Application from Brian Bartz and authorization of a handwritten warrant in the amount of $1,500.
- Approval of Urban Revitalization Designations
- Resolution 2025-170 approving salaries.

Council Reports
Council Member Sones reported on the IMU special meeting.

Council Member Lane moved to approve the reappointment of Grant Darrah to the Indianola Public Arts Commission for a term beginning July 1, 2025, and ending July 1, 2028. Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Sones moved to approve the appointment of Aaron Labertew to the Sustainability Committee for a term beginning July 1, 2025, and ending July 1, 2028. Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor's Report
Mayor Richardson announced upcoming community events. He then proclaimed October as Cybersecurity Awareness Month in Indianola.

Jason Holder, Director of Information Technology and Internal Services, presented information about cybersecurity.

Mayor Richardson proclaimed October 5-11 as Fire Prevention Week in Indianola.

Old Business
Council Member Rabe moved to approve Resolution 2025-171 approving an amendment to the Elevate Indianola Comprehensive Plan for property legally described as Leonard Subdivision Plat 2 Lot 6. Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Community and Economic Development Director Bryce Johnson discussed the amendment to the Zoning Map.

Council Member Rabe moved to open the public hearing regarding an amendment to the Zoning Map to change the zoning from R-2 and C-2 to R-2 in the Lenoard Subdivision Plat 6, Lot 6. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

There were no public comments offered.

Council Member Lane moved to close the public hearing regarding and Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Armstrong moved to approve the first consideration of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the R-2, single family residential attached zoning district and C-2, highway commercial zoning district to the R-2, single family residential attached zoning district (Leonard Subdivision Plat 2 Lot 6). Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Community and Economic Development Director Johnson discussed the Chapter 165 ordinance amendment. Council Member Dalby moved to open the public hearing regarding amending Chapter 165, Zoning Regulations, of the Code of Ordinances, Indianola, Iowa. Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

There were no public comments offered.

Council Member Lane moved to close the public Hearing and Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve the first consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to public hearing requirements – zoning. Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Lane moved to open the public hearing regarding an amendment to the Fiscal Year 26 budget. Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

City Clerk/Finance Director Jackie Raffety discussed the budget amendment. No other public comments were offered.

Council Member Rabe moved to close the public hearing and Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Lane moved to approve Resolution 2025-172 approving the first amendment to the Fiscal Year 26 budget. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2025-173 authorizing transfers in the general fund. Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Lane moved to approve the first consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, for Establishing Truck Routes and Dalby seconded it. Dave Moeller, Snyder and Associates, provided information on the truck routes. Toby Vanderpool, 1100 N 14th St., and Van Lucas, 1110 N. 14th St., spoke in favor of including N 15th St. in the truck route ordinance. Captain Hawkins spoke about enforcement of the truck route ordinance. Lane and Dalby withdrew their motions. Council directed staff to bring back a new truck route ordinance with Iowa Ave and 15th St included and an enforcement provision.

New Business

Council Member Dalby moved to approve Resolution 2025-174 approving an amendment to the residential recycling collection contract between Waste Management of Iowa, Inc and the City of Indianola, Iowa. Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2025-175 approving a Plat of Survey request for Parcel 25-072 and Lane seconded it. Community and Economic Development Director Johnson provided information on the request. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to appoint council members Rabe and Armstrong to a special economic development committee and Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Other Business

Council Member Beach joined the meeting at 7:09 PM.

Council directed staff to keep study sessions on the second Monday of the month through the end of the year. If the item is short, it should be added to the regular meeting agenda.

Council directed staff to remove the length of council meeting policy by resolution at the next meeting.

Council directed staff to remove the 20-minute limit on public comments by resolution at the next meeting.

Council directed City Manager Meshke to fill vacant budgeted positions as dictated in Code.

City Manager Jacob Meshke reported on department activities and extended congratulations to Council Member Sones on her recent award.

Council Member Lane moved to enter into closed session at 7:55 PM in accordance with Iowa Code Section 21.5 (1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government. Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Armstrong moved to exit the closed session at 8:02 PM and Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Rabe moved to approve Resolution 2025-176 approving the settlement agreement and release with Jennifer Williams and Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Adjourn

The meeting was adjourned at 8:04 PM on a motion by Armstrong and seconded by Sones. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

CITY OF INDIANOLA COUNCIL STUDY MEETING
October 13, 2025
6:00 PM
City Council Chambers
Minutes

The Indianola City Council met in study session at 6:00 PM on October 13, 2025 in the City Hall Council Chambers. The following members were present Josh Rabe, Ron Dalby, Steve Armstrong, Mellisa Sones and Mayor Steve Richardson. Absent: Christina Beach, Bob Lane.

Library Annual Report
Library Director Michele Patrick presented the Library's annual report.
Council Member Bob Lane joined the meeting at 6:17 PM.

Discussion and direction regarding the City Council Subcommittee Policy
City Manager Jacob Meshke proposed a City Council Subcommittee Policy. Council directed staff to move forward with the subcommittee policy.

Discussion and direction regarding the Hotel/Motel Tax Allocation Policy
City Clerk/Finance Director Jackie Raffety presented amendments to the Hotel/Motel Tax Allocation Policy. Council directed staff to update the policy for Fiscal Year 27. The Council directed staff to have applicants present their request to council before awards are made and to have awardees present or submit documentation on how the funds were actually used. The allocation for FY26 will remain unchanged, with the funds going to Bravo, Catch DM, Parks and Rec, Indianola Main Street, Indianola Chamber of Commerce, and Warren County Economic Development Corporation.

The study session ended at 6:42 PM.

Steve Richardson, Mayor

ATTEST

Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Bryce Johnson, Community and Economic Development Director

Date: October 20, 2025

Subject: Resolution setting a public hearing for November 3, 2025 at 6:00 P.M. regarding the determination of a nuisance at parcel 48251012000.

Introduction: On September 2, 2025, city staff identified a potential public nuisance located north of the intersection of N. 7th Court and E. Lincoln Avenue. The case identified "tall weeds and grass." The property owner has stated he received a waiver from the city's maintenance codes but was unable to provide documentation proving such.

Background:

Discussion: The city's code enforcement officer determined a violation exists citing code section 154,02(7)(C) which requires "All undeveloped properties adjacent to a developed property not to exceed eight inches for a distance of 10 feet measured horizontally into the property from the property line." Code enforcement staff sent a Notice of Violation to the property owner requiring they mow the area within 10-feet of the property line to satisfy city code.

The property owner is challenging staff's determination of a public nuisance. Therefore, the property owner is requesting a public hearing date be set before City Council to make the determination if, or if not, a public nuisance exists.

Budget Impact: No budget impact is anticipated with this item.

Recommendation: Staff recommends City Council set November 3, 2025, as the public hearing date to make the determination if a public nuisance exists.

Attachments: 1. Res. 2025 - Set PH Nov 3, 2025 Parcel 48251012000

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION SETTING A PUBLIC HEARING FOR NOVEMBER 3, 2025, AT 6:00 P.M. REGARDING THE DETERMINATION OF A NUISANCE AT PARCEL 48251012000

WHEREAS, the Code Enforcement Officer has alleged a nuisance violation at parcel 48251012000; and

WHEREAS the property owner has requested a hearing regarding an alleged nuisance violation at parcel 48251012000; and

WHEREAS, the City Council of the City of Indianola, Iowa desires to hold a hearing regarding the alleged nuisance violation at parcel 48251012000; and

WHEREAS a hearing upon the alleged nuisance violation at parcel 48251012000 should be held and a time and place for hearing thereon should be fixed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

1. That a hearing be held by the Indianola City Council on the alleged nuisance violation at parcel 48251012000, at the Indianola City Hall, 110 N 1st Street, Indianola, Iowa, at 6:00 p.m. on November 3, 2025, at which time the City Council will consider if a nuisance exists.

2. That the Mayor and Clerk be and hereby are authorized and instructed to give Notice of said public hearing, as required by law.

APPROVED this 20th day of October 2025.

____
Steven Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Bryce Johnson, Community and Economic Development Director

Date: October 20, 2025

Subject: Resolution setting a public hearing for November 3, 2025 at 6:00 P.M. regarding the determination of a nuisance at 1012 East Euclid Avenue.

Introduction: On September 12, 2025, city staff received notice of a potential public nuisance at 1012 E Euclid Avenue. The official complaint identified "excessive amounts of junk alongside of the garage, back yard, and back deck. Pallets stacked on deck creating a fire hazard, yard debris attracting bugs, plastic crates, wood, toy remnants, wood, metal items and poles, and dead bushes stacked all over."

Background:

Discussion: Upon inspection of the property, the city's code enforcement officer determined a violation exists citing code sections 50.02(4), Garbage Trash and Refuse, 50.02(5), Junk and Debris, and 51.02, Junk and Junk Vehicles. Code enforcement staff sent a Notice of Violation to the property owner requiring they clean up the property in a manner to satisfy city code.

Specifically, staff requires the following actions:

- Remove or properly store (inside storage, dwelling, garage etc.) - Old Machinery, Junk and Other Debris. Piling, storage or keeping of old machinery, junk, tires, parts, furniture, household furnishings or appliances or component parts, Garbage, Trash and Other Refuse, Lumber, Building Materials and Occupational Materials, Weeds, Grass or Brush.

The property owner is challenging staff's determination of a public nuisance. Therefore, the property owner is requesting a public hearing date be set before City Council to make the determination if, or if not, a public nuisance exists.

Budget Impact: No budget impact is anticipated with this item at this time.

Recommendation: Staff recommends City Council set November 3, 2025, as the public hearing date to make the determination if a public nuisance exists.

Attachments: 1. Res 2025 - Setting PH 1012 East Euclid Avenue

City of Indianola
RESOLUTION NO. 2025-

RESOLUTION SETTING A PUBLIC HEARING FOR NOVEMBER 3, 2025 AT 6:00 P.M. REGARDING THE DETERMINATION OF A NUISANCE AT 1012 EAST EUCLID AVENUE

WHEREAS, the Code Enforcement Officer has alleged a nuisance violation at 1012 East Euclid Avenue; and

WHEREAS, the property owner has requested a hearing regarding an alleged nuisance violation at 1012 East Euclid Avenue; and

WHEREAS, the City Council of the City of Indianola, Iowa desires to hold a hearing regarding the alleged nuisance violation at 1012 East Euclid Avenue; and

WHEREAS a hearing upon the alleged nuisance violation at 1012 East Euclid Ave, should be held and a time and place for hearing thereon should be fixed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

1. That a hearing be held by the Indianola City Council on the alleged nuisance violation at 1012 East Euclid Ave, at the Indianola City Hall, 110 N 1st Street, Indianola, Iowa, at 6:00 p.m. on November 3, 2025, at which time the City Council will consider if a nuisance exists.

2. That the Mayor and Clerk be and hereby are authorized and instructed to give Notice of said public hearing, as required by law.

APPROVED this 20th day of October 2025.

____
Steven Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: October 20, 2025

Subject: Consideration of the approval of a liquor license renewal for Brightman/Brown Enterprises LLC., doing business as Mojo's.

Introduction: This is a renewal of Mojo's Class C Retail Alcohol License.

Background: Their current permit expires on November 4, 2025.

Discussion: Brightman/Brown Enterprises is a limited liability company located at 206 North Howard Street. Owners listed on the application are Daniel Brown, Clint Brightman, and Debra Miller. Staff have reviewed the application and inspected the premises.

Budget Impact: No impact to the budget.

Recommendation: Staff recommends that Council approve Mojo's license renewal application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: October 20, 2025

Subject: Consideration of the approval of new tobacco permits for Brew Oil LLC.

Introduction: Staff recommends Council approval of three new tobacco permits for Brew Oil LLC.

Background: Brew Oil is a limited liability company. The owner listed on the application is Inder Singh.

Discussion: Brew Oil LLC has submitted an application for over-the-counter sale of cigarettes, tobacco, vapor products, and alternative nicotine products at three locations in Indianola. The three locations and store names are as follows:
Brew #94 located at 311 N Jefferson Way
Brew #98 located at 1201 N Jefferson Way
Brew #97 located at 2001 W 2nd Avenue

Each application shows a start date of November 3, 2025 and ending June 30, 2025. Then they will move to the annual renewal process, which starts July 1.

Budget Impact: The State of Iowa sets the permit fees for tobacco permits and pro-rates new permits received throughout the year. The State of Iowa is pro-rating the permit fee to $75 per location.

Recommendation: Staff recommends approval of the tobacco permits to Brew Oil LLC for Brew #94, Brew #97, and Brew #98.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Third consideration and adoption of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by adding a new section prohibiting false representation of service animal.

Introduction: Staff recommends approval of an ordinance adding a new section prohibiting the false representation of a service animal to our Code of Ordinances.

Background: The State legislators passed HF 615 to redefine when someone commits the offense of intentional misrepresentation of an animal as a service animal or a service animal-in-training. An officer no longer has to give a warning before issuing a citation and the person with the animal does not need to know that the animal is not a service animal (nor training to become one). A person now commits the offense by intentionally misrepresenting an animal in one's possession as one's service animal or service-animal-in-training or a person with a disability's service animal or service animal-in-training whom the person is assisting by controlling to obtain any of the rights or privileges set forth in law for such animals,

Discussion: Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

Budget Impact: Publication and codifier fees have been included in the FY26 budget in the general fund.

Recommendation: Staff recommends that the council approve the ordinance.

Attachments: 1. Ord_Service Animal

City of Indianola

ORDINANCE NO. _______

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY ADDING A NEW SECTION PROHIBITING FALSE REPRESENTATION OF SERVICE ANIMAL

Be It Enacted by the City Council of the City of Indianola, Iowa:

SECTION 1. NEW SECTION. The Code of Ordinances of the City of Indianola, Iowa, is amended by adding a new Section 55.21, entitled FALSE REPRESENTATION OF SERVICE ANIMAL, which is hereby adopted to read as follows:

55.21 FALSE REPRESENTATION OF SERVICE ANIMAL. A person commits the offense of intentional misrepresentation of an animal as a service animal or a service-animal-in-training if, for the purpose of obtaining any of the rights or privileges set forth in State or federal law, the person intentionally misrepresents an animal in one's possession as one's service animal or service-animal-in-training or a person with a disability's service animal or service-animal-in-training whom the person is assisting by controlling.

(Code of Iowa, Section 216C.11(3)(B))

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the ______ day of _______________, ______, and approved this ______ day of _________________, ______.

____

Mayor

ATTEST:

____

City Clerk

First Reading: ____________________

Second Reading: __________________

Third Reading: ___________________

I certify that the foregoing was published as Ordinance No. _______ on the ________ day of ___________________, ______.

____

City Clerk

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Third consideration and adoption of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to liquor licenses and wine and beer permits.

Introduction: Staff recommends that the council amend the Code of Ordinances provisions pertaining to liquor licenses and wine and beer permits in order to stay consistent with State Code.

Background: The State legislators passed HF470. Indianola City Code 120.05 defines the prohibited sales and acts of liquor license holders. The amendment to Section 8 removes references to the Alcoholic Beverages Division and adds references to the Iowa Department of Revenue and State Code.

Discussion: Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

Budget Impact: Publication and codifier fees have been included in the FY26 budget in the general fund.

Recommendation: Staff recommends that the council approve the ordinance.

Attachments: 1. Ord_Alcohol

City of Indianola

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND WINE AND BEER PERMITS

Be It Enacted by the City Council of the City of Indianola, Iowa:

SECTION 1. SUBSECTION MODIFIED. Subsection 8 of Section 120.05 of the Code of Ordinances of the City of Indianola, Iowa, is repealed and the following adopted in lieu thereof:

> 8. Keep on premises covered by a retail alcohol license any alcoholic liquor in any container except the original package purchased from the Iowa Department of Revenue and except mixed drinks or cocktails mixed on the premises for immediate consumption. However, mixed drinks or cocktails that are mixed on the premises and are not for immediate consumption may be consumed on the licensed premises, subject to Section 123.49, Subsection 2, Paragraph D, Subparagraphs (2), (3), and (4) of the *Code of Iowa*.
>
> *(Code of Iowa, Sec. 123.49(2)(d)(2), (3), and (4))*

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the ______ day of _______________, ______, and approved this ______ day of __________________, ______.

____
Mayor

ATTEST:

____
City Clerk

First Reading: ____________________

Second Reading: __________________

Third Reading: ___________________

I certify that the foregoing was published as Ordinance No. _______ on the ________ day of ___________________, ______.

____
City Clerk

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Third consideration and adoption of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to cigarette and tobacco permits.

Introduction: Staff recommends approval of an ordinance amending provisions pertaining to cigarette and tobacco permits in order to align with State Code.

Background: State legislators adopted SF 612, which relates to who is responsible for submitting a retail permit. This amendment also includes our fees, based on State Code, for obtaining a retail permit.

Discussion: Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

Budget Impact: Publication and codifier fees have been included in the FY26 budget in the general fund.

Recommendation: Staff recommends that the council approve the ordinance.

Attachments: 1. Ord_Cigarette Permits

City of Indianola

ORDINANCE NO. _______

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS

Be It Enacted by the City Council of the City of Indianola, Iowa:

SECTION 1. CHAPTER MODIFIED. Chapter 121 of the Code of Ordinances of the City of Indianola, Iowa, is repealed and the following adopted in lieu thereof:

CHAPTER 121

CIGARETTE AND TOBACCO PERMITS

121.01 Definitions
121.02 Permit Required
121.03 Application
121.04 City Approval
121.05 Fees
121.06 Issuance
121.07 Expiration
121.08 Refunds
121.09 Persons Under Legal Age
121.10 Self-Service Sales Prohibited
121.11 Permit Revocation

121.01 DEFINITIONS. For use in this chapter the following terms are defined:

(Code of Iowa, Sec. 453A.1)

1. “Alternative nicotine product” means a product, not consisting of or containing tobacco, that provides for the ingestion into the body of nicotine, whether by chewing, absorbing, dissolving, inhaling, snorting, or sniffing, or by any other means. “Alternative nicotine product” does not include cigarettes, tobacco products, or vapor products, or a product that is regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Federal Food, Drug, and Cosmetic Act.

2. “Cigarette” means any roll for smoking made wholly or in part of tobacco, or any substitute for tobacco, irrespective of size or shape and irrespective of tobacco or any substitute for tobacco being flavored, adulterated, or mixed with any other ingredient, where such roll has a wrapper or cover made of paper or any other material. However, cigarettes shall not be construed to include cigars.

3. “Department” means the State Department of Revenue.

4. “Place of business” means any place where cigarettes, tobacco products, alternative nicotine products, or vapor products are sold, stored, or kept for the purpose of sale or consumption by a retailer.

5. “Retailer” means every person who sells, distributes, or offers for sale for consumption, or possesses for the purpose of sale for consumption, cigarettes, alternative nicotine products, or vapor products, irrespective of the quantity or amount or the number of sales, or who engages in the business of selling tobacco, tobacco products, alternative nicotine products, or vapor products to ultimate consumers.

6. “Self-service display” means any manner of product display, placement, or storage from which a person purchasing the product may take possession of the product, prior to purchase, without assistance from the retailer or employee of the retailer, in removing the product from a restricted access location.

7. “Tobacco products” means the following: cigars; little cigars; cheroots; stogies; periques; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; cavendish; plug and twist tobacco; fine-cut and other chewing tobaccos; shorts or refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco prepared in such manner as to be suitable for chewing or smoking in a pipe or otherwise, or for both chewing and smoking, but does not mean cigarettes.

8. “Vapor product” means any noncombustible product, which may or may not contain nicotine, that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from a solution or other substance. “Vapor product” includes an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device, and any cartridge or other container of a solution or other substance, which may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. “Vapor product” does not include a product regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Federal Food, Drug, and Cosmetic Act.

121.02 PERMIT REQUIRED.

1. Retail Cigarette Permits. It is unlawful for any person, other than a holder of a retail permit, to sell cigarettes, alternative nicotine products, or vapor products at retail and no retailer shall distribute, sell, or solicit the sale of any cigarettes, alternative nicotine products, or vapor products within the City without a valid permit for each place of business. The permit shall, at all times, be publicly displayed at the place of business so as to be easily seen by the public and the persons authorized to inspect the place of business.

(Code of Iowa, Sec. 453A.13(1))

2. Retail Tobacco Permits. It is unlawful for any person to engage in the business of a retailer of tobacco, tobacco products, alternative nicotine products, or vapor products at any place of business without first having received a permit as a retailer for each place of business owned or operated by the retailer.

(Code of Iowa, Sec. 453A.47A(1))

A retailer who holds a retail cigarette permit is not required to also obtain a retail tobacco permit. However, if a retailer only holds a retail cigarette permit and that permit is suspended, revoked, or expired, the retailer shall not sell any tobacco, tobacco products, alternative nicotine products, or vapor products, during such time.

(Code of Iowa, Sec. 453A.47A(4))

121.03 APPLICATION. A retailer shall submit to the department an application on forms furnished by the department, accompanied by the required fees and adequate bond as provided in Section 453A.14, of the *Code of Iowa*. Applications, any supporting documentation, and the associated fees shall be submitted electronically to the department.

(Code of Iowa, Sec. 453A.13(5))

121.04 CITY APPROVAL. The City may approve retail permit applications for applicants with a place of business within the City limits. The City shall use the electronic portal of the department to process retail permit applications. Upon approval of a retail permit application by the City the department shall issue the permit to the applicant on behalf of the City.

(Code of Iowa, Sec. 453A.13(2))

121.05 FEES. The fee for a retail cigarette or tobacco permit shall be as follows:

(Code of Iowa, Sec. 453A.13(3)(b) and 453A.47A(7))

FOR PERMITS GRANTED DURING:	FEE:
July, August, or September	$100.00
October, November, or December	$ 75.00
January, February, or March	$ 50.00
April, May, or June	$ 25.00

121.06 ISSUANCE. Each permit issued shall describe clearly the place of business for which it is issued and shall be nonassignable.

(Code of Iowa, Sec. 453A.13(9))

121.07 EXPIRATION. All permits shall expire on June 30 of each year. A permit shall not be granted or issued until the applicant has paid the fees to the department for the next period ending on June 30.

(Code of Iowa, Sec. 453A.13(3)(a))

121.08 REFUNDS. A retailer may surrender an unrevoked permit and receive a refund from the City, except during April, May, or June, in accordance with the schedule of refunds as provided in Section 453A.13 or 453A.47A of the *Code of Iowa*.

(Code of Iowa, 453A.13(4) and 453A.47A(8))

121.09 PERSONS UNDER LEGAL AGE. A person shall not sell, give, or otherwise supply any tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes to any person under 21 years of age. The provision of this section includes prohibiting a person under 21 years of age from purchasing tobacco, tobacco products, alternative nicotine products, vapor products, and cigarettes from a vending machine. If a retailer or employee of a retailer violates the provisions of this section, the Council shall, after written notice and hearing, and in addition to the other penalties fixed for such violation, assess the following:

1. For a first violation, the retailer shall be assessed a civil penalty in the amount of $300.00. Failure to pay the civil penalty as ordered under this subsection shall result in automatic suspension of the permit for a period of 14 days.

2. For a second violation within a period of two years, the retailer shall be assessed a civil penalty in the amount of $1,500.00 or the retailer’s permit shall be suspended for a period of 30 days. The retailer may select its preference in the penalty to be applied under this subsection.

3. For a third violation within a period of three years, the retailer shall be assessed a civil penalty in the amount of $1,500.00 and the retailer's permit shall be suspended for a period of 30 days.

4. For a fourth violation within a period of three years, the retailer shall be assessed a civil penalty in the amount of $1,500.00 and the retailer's permit shall be suspended for a period of 60 days.

5. For a fifth violation within a period of four years, the retailer's permit shall be revoked.

The Clerk shall give 10 days' written notice to the retailer by mailing a copy of the notice to the place of business as it appears on the application for a permit. The notice shall state the reason for the contemplated action and the time and place at which the retailer may appear and be heard.

(Code of Iowa, Sec. 453A.2, 453A.22, and 453A.36(6))

121.10 SELF-SERVICE SALES PROHIBITED. Except for the sale of cigarettes through a cigarette vending machine as provided in Section 453A.36(6) of the *Code of Iowa*, a retailer shall not sell or offer for sale tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes through the use of a self-service display.

(Code of Iowa, Sec. 453A.36A)

121.11 PERMIT REVOCATION. Following a written notice and an opportunity for a hearing, as provided by the *Code of Iowa*, the Council may also revoke a permit issued pursuant to this chapter for a violation of Division I of Chapter 453A of the *Code of Iowa* or any rule adopted thereunder. If a permit is revoked, a new permit shall not be issued to the permit holder for any place of business, or to any other person for the place of business at which the violation occurred, until one year has expired from the date of revocation, unless good cause to the contrary is shown to the Council. The Clerk shall report the revocation or suspension of a retail permit to the department within 30 days of the revocation or suspension.

(Code of Iowa, Sec. 453A.22)

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the ______ day of _______________, ______, and approved this ______ day of __________________, ______.

____
Mayor

ATTEST:

____
City Clerk

First Reading: ____________________

Second Reading: __________________

Third Reading: ____________________

I certify that the foregoing was published as Ordinance No. _______ on the ________ day of ____________________, ______.

____
City Clerk

MEMORANDUM

To: Mayor and City Council

From: Bill Mettee, Senior Planner

Date: October 20, 2025

Subject: Second consideration of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the R-2, single family residential attached zoning district and C-2, highway commercial zoning district to the R-2, single family residential attached zoning district (Leonard Subdivision Plat 2 Lot 6).

Introduction: Applicant is requesting approval of a rezoning and future land use map amendment for a duplex/townhome residential development.

Background: Property is located at the intersection of Highway 92 and South Spruce Street. The parcel was previously used as part of Harold's Trailer Sales. The applicant is requesting the rezoning from R-2 and C-2 to R-2 to accommodate six town home units.

The project is compliant with the surrounding uses, as town homes exist on South Spruce Street and the proposed development will match what exists. The applicant will submit a final plat in the future to plat the lots. That final plat will be heard at future Planning and Zoning Commission and City Council meetings.

Discussion: The Planning and Zoning Commission unanimously recommended approval of the rezoning and future land use map amendment at their September 23, 2025 meeting.

Budget Impact: None.

Recommendation: Staff recommends approval.

Attachments:

1. Staff Report_Spruce Street THs RZ_092325
2. New Era Homes - New Parcel_Concept_2025-09-04
3. SpruceStTownhomes_RezoningMap_2025-09-08
4. Rezoning Application
5. ORD_Spruce Street THs_Rezoning

PLANNING AND ZONING COMMISSION STAFF REPORT

PROJECT: Spruce Street Townhomes – Rezoning and Comprehensive Plan Amendment

PREPARED BY: Bill Mettee – Senior Planner

REPORT DATE: September 19, 2025

MEETING DATE: September 23, 2025

GENERAL INFORMATION

Applicant / Owner:	Cody Sinclair, New Era Homes (Applicant) | ACD Ventures, LLC (Owner)
Owner's Representative:	Eric Cannon, Snyder & Associates
Request:	The applicant is requesting approval of a rezoning and comprehensive plan amendment for a townhome residential development.
Location and Size:	Property is located north of Highway 92 and west of South Kenwood Boulevard, containing approximately 1.09-acres.

AREA MAP

ABOVE: Aerial of subject property (outlined in **RED**) in relation to the surrounding area.

LAND USES AND ZONING

Location	Existing Land Use	Comprehensive Plan	Current Zoning
Property in Question	Former Harold's Trailer Sales	Low to Medium-Density Residential / Regional Mixed Use	R-2 (Single-Family Residential Attached District) / C-2 (Highway Commercial District)
North	Single-Family Residential / Commercial Storage	Low / Medium-Density Residential	R-2 (Single-Family Residential Attached District)
South	Vacant / Undeveloped	Community Mixed Use	C-2 (Highway Commercial District)
East	Pickard Commerce Park Plat 1	Community Mixed Use / Industrial	C-2 (Highway Commercial District)
West	Vacant / Undeveloped	Community Mixed Use	R-2 (Single-Family Residential Attached District)

BACKGROUND

The subject property is located at the northeast corner of the intersection of Highway 92 and South Spruce Street and contains approximately 1.09-acres. The applicant requests to rezone the property from R-2 (Single-Family Residential Attached District) and C-2 (Highway Commercial District) to R-2 (Single-Family Residential Attached District) for a townhome residential development.

The property has been platted as Lot 6 of Leonard Subdivision Plat 2 and has historically been used commercially, most recently as Harold's Trailer Sales.

Notification was mailed to adjacent property owners on September 12, 2025. The rezoning signs were placed on the property by the deadline. At the time this report was written, staff received one phone call in favor of the request.

PROJECT DESCRIPTION

The concept plan identifies six lots, each with its own townhome unit. The lots range in size from 7,390 sf to 11,537 square feet. A final plat will be reviewed internally and brought before the Planning Commission soon.

A 30-foot landscape buffer is required and shown on the concept plan. Staff will work with the developer on best options to satisfy that buffer requirement.

Parkland dedication requirements will apply due to the residential nature of the project. Those details will be finalized at a later date.

COMPREHENSIVE PLAN

The Future Land Use Map identifies this area as Low to Medium-Density Residential and Regional Mixed Use. The developer is proposing an amendment to Low to Medium Density Residential to accommodate a small townhome development to match the existing housing. As seen below, the designation of Low to Medium-Density Residential supports what the applicant is proposing.

Low to Medium Density Residential is identified as:

- Up to 15 dwelling units per gross acre
- May incorporate a mix of housing types including single-family detached (plus ADUs), single-family attached (townhomes and rowhouses), multi-family (condos and apartments) and student housing
- Businesses that primarily serve residents may be incorporated if compatibility standards are met through a conditional use review.
- Civic uses and places of worship may be allowed if compatibility standards are met through a special exception review
- Parks, open space, and trails

Regional Mixed-Use is identified as:

- Includes retail, office, restaurants, bars, personal and business services, and similar commercial uses, generally of a larger scale
- May incorporate multi-family residential uses up to 25 dwelling units per gross acre, if compatibility standards are met through a special exception review
- Automobile-oriented uses
- Overnight accommodations
- Civic uses and places of worship may be allowed if compatibility standards are met through a special exception review
- Parks, open space, and trails

STAFF RECOMMENDATION

The proposed rezoning is generally consistent with the land uses identified in the Comprehensive Plan. Staff recommends approval of the rezoning and comprehensive plan amendment for Spruce Street Townhomes.

SNYDER & ASSOCIATES

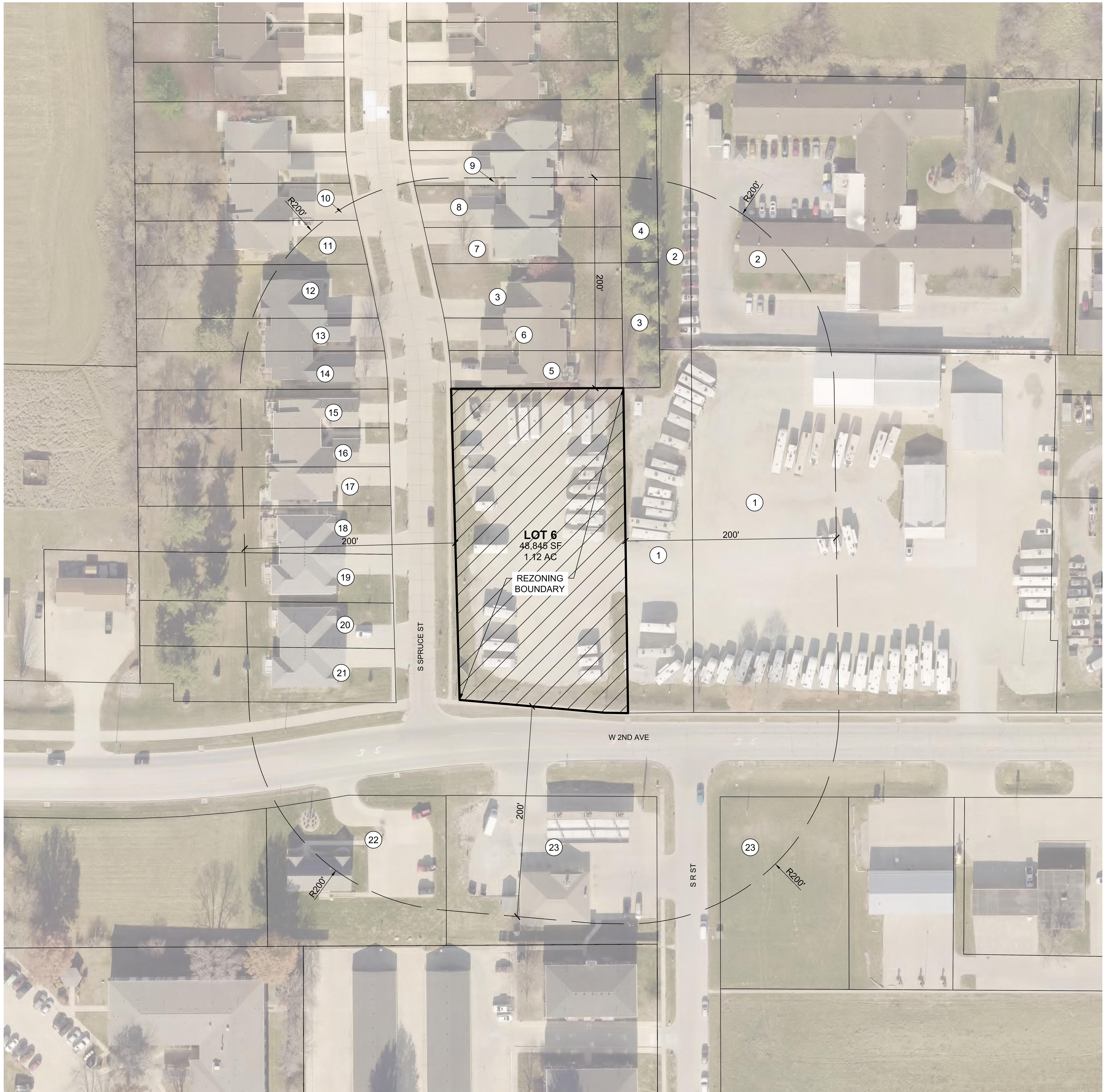
0 20 FEET

N

NEW ERA HOMES - NEW PARCEL

CONCEPT LAYOUT

INDIANOLA, IOWA | 9/4/2025



ADJACENT PROPERTY OWNERS:

1. ACD VENTURES LLC
   1906 W 2ND AVE
   INDIANOLA IA, 50125
2. INDIANOLA IA PROPERTY HOLDINGS LLC
   3450 OAKTON ST
   SKOKIE, IL 60076
3. MCCOY, KENNETH TST
   316 S SPRUCE ST
   INDIANOLA, IA 50125
4. COMFORT, THOMAS U TST/COMFORT, KERI L TST
   308 S SPRUCE ST
   INDIANOLA, IA 50125
5. BORCHERT, WENDALL L TST
   320 S SPRUCE ST
   INDIANOLA, IA 50125
6. KOCH, DONALD A JR TST
   318 SPRUCE ST
   INDIANOLA, IA 50125
7. PARKER, FRED JR /IM SON
   314 S SPRUCE ST
   INDIANOLA, IA 50125
8. PHILLIPS, OLEVIA JO REV TST
   312 SPRUCE ST
   INDIANOLA, IA 50125
9. HUNTLEY, GLORIA J
   310 S SPRUCE ST
   INDIANOLA, IA 50125
10. ABBOTT, GREGORY B/REBECCA S
    313 S SPRUCE ST
    INDIANOLA, IA 50125
11. DOBSON, DAVID C/EVA L
    315 S SPRUCE ST
    INDIANOLA, IA 50125-4123
12. MORRISON, GARY C/JUDY I LVG TST
    317 S SPRUCE ST
    INDIANOLA, IA 50125
13. DUFFY, CATHERINE A
    319 S SPRUCE ST
    INDIANOLA, IA 50125
14. ADAMSON, CALVIN D/RUBY D
    321 S SPRUCE ST
    INDIANOLA, IA 50125
15. MC ANELLY REV FAMILY TST
    323 S SPRUCE ST #A
    INDIANOLA, IA 50125
16. ECHTERLING, GERMAINE C REV LVG TST
    325 S SPRUCE ST
    INDIANOLA, IA 50125
17. CUTTS, LARRY J/GERALDINE P
    327 S SPRUCE ST UNIT C
    INDIANOLA, IA 50125
18. STANLEY, JAMES M
    329 S SPRUCE ST
    INDIANOLA, IA 50125
19. TUTT, JAMES S TST/TUTT, LINDA C TST
    331 S SPRUCE ST
    INDIANOLA, IA 50125
20. WILBERT, CHERYL D
    333 S SPRUCE ST
    INDIANOLA, IA 50125
21. BAUER, DENNIS/MARY
    335 S SPRUCE ST
    INDIANOLA, IA 50125
22. LNM PROPERTIES LLC
    2011 W 2ND AVE
    INDIANOLA, IA 50125
23. DANLEE CORP
    209 E SALEM AVE
    INDIANOLA, IA 50125

REZONING LIMITS PROPERTY DESCRIPTION:

LOT 6 OF LEONARD SUBDIVISION PLAT 2, FILED IN THE OFFICE OF THE RECORDER IN AND FOR WARREN COUNTY, IOWA ON NOVEMBER 9, 1995 IN BOOK 10, PAGE 694 BEING A PART OF SECTION 24, TOWNSHIP 76 NORTH, RANGE 26 WEST OF THE 5TH P.M., WARREN COUNTY, IOWA, SUBJECT TO ALL ZONING, COVENANTS AND EASEMENTS OF RECORD, IF ANY.

OWNER APPLICANT

SNA PROPERTIES LLC
209 E SALEM AVE
INDIANOLA, IA 50125
CONTACT: CODY SINCLAIR
PHONE: 515-238-2877

REZONING LIMITS SITE AREA:

48,845 SF (1.12 ACRES)

CURRENT ZONING:

C-2: HIGHWAY COMMERCIAL DISTRICT
R-2: SINGLE-FAMILY RESIDENTIAL ATTACHED DISTRICT

PROPOSED ZONING:

R-2: SINGLE FAMILY RESIDENTIAL ATTACHED DISTRICT

0 50
FEET

SPRUCE STREET TOWNHOMES
REZONING EXHIBIT
INDIANOLA, IOWA

SNYDER & ASSOCIATES, INC.
2727 S.W. SNYDER BLVD
ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com

MARK	REVISION	DATE	BY
Engineer: EDC	Checked By: EDC	Scale: 1" = 50'	
Technician: LJM	Date: 09-08-2025	T-R-S: TTN-RRW-SS	
Project No: XXX.XXXX.XX		Sheet 1 OF 1	

SNYDER & ASSOCIATES

Project No: XXX.XXXX.XX
Sheet 1 OF 1

LAND USE CHANGE APPLICATION

Community Development
110 North 1st Street, Indianola, Iowa 50125-0299
(515) 961-9430 • comdev@indianolaiowa.gov

PROPERTY OWNER

(Last Name) ACD Ventures LLC
(First Name)
(Address) 1509 Fairway Dr
(City) Indianola (State) IA (Zip) 50125
(Phone) (Email)

APPLICANT (if not Property Owner)

(Last Name) SNA Properties LLC
(First Name) Cody Sinclair
(Address) 209 E Salem Ave
(City) Indianola (State) IA (Zip) 50125

☑ COMPREHENSIVE PLAN AMENDMENT

Submittal Requirements:

All submittal requirements must be completed. Incomplete applications will not be considered

- ☑ Completed Application
- ☑ Property Address: Parcel ID# 48510020060
- ☑ Filing Fee: $300
- ☑ Current Designation: RMU Proposed Designation: MDR
- ☑ A plat showing the locations, dimensions and use of the property and all property within two hundred (200) feet thereof, including streets and other physical features
- ☐ Written justification for proposed amendment
- ☐ Other Information as required by Director

☑ REZONING

Submittal Requirements:

All submittal requirements must be completed. Incomplete applications will not be considered

- ☑ Completed Application
- ☑ Property Address: Attached Legal Description
- ☑ Filing Fee: $300
- ☑ Current Zoning: C-2 & R-2 Proposed Zoning: R-2
- ☑ Legal description (electronic in word format)
- ☑ All items as required by Section 165.39 of the Code of Ordinances of Indianola, Iowa
- ☐ Other Information as required by Director

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owner(s) of the property. Pursuant to said authority, I hereby permit City officials to enter upon the property for the purpose of inspection related to this application.

Signature [signature]

Name (printed) Cody Sinclair **Date** 9/8/25

FOR OFFICE USE ONLY: Code to 45989 (Rezoning)
45681 (Comp Plan)

Date Received:
Receipt No:
Receipt Amount:

ORDINANCE NO. _______

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, FOR CHANGE OF ZONING DISTRICT BOUNDARIES FROM THE R-2 SINGLE-FAMILY RESIDENTIAL ATTACHED ZONING DISTRICT AND C-2 HIGHWAY COMMERCIAL ZONING DISTRICT TO THE R-2 SINGLE-FAMILY RESIDENTIAL ATTACHED ZONING DISTRICT (SPRUCE STREET TOWNHOMES)

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the R-2 Single-Family Residential Attached Zoning District and C-2 Highway Commercial Zoning District to the R-2 Single-Family Residential Attached Zoning District for real property legally described as

LOT 6 OF LEONARD SUBDIVISION PLAT 2, CITY OF INDIANOLA, WARREN COUNTY, IOWA to the City of Indianola, Warren County, Iowa.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the zoning is amended from the R-2 Single-Family Residential Attached Zoning District and C-2 Highway Commercial Zoning District to the R-2 Single-Family Residential Attached Zoning District for real property legally described as:

LOT 6 OF LEONARD SUBDIVISION PLAT 2, CITY OF INDIANOLA, WARREN COUNTY, IOWA to the City of Indianola, Warren County, Iowa.

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed**.**

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _______ day of _______________________________ 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

First reading:
Second reading:
Third reading:
Publication Date:

MEMORANDUM

To: Mayor and City Council

From: Bill Mettee, Senior Planner

Date: October 20, 2025

Subject: Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to public hearing requirements – zoning.

Introduction: Approval of an ordinance to update the public hearing notice times from seven days to four days to be consistent across all bodies.

Background: State law recently changed regarding public notice times for zoning ordinance amendments from not less than seven days to not less than four days. The City of Indianola needs to amend Chapter 165, Zoning Regulations, to keep our codes in line with State codes.

Discussion: The Planning and Zoning Commission held their public hearing at the September 23, 2025 meeting and unanimously recommended approval to the City Council.

Budget Impact: There is no budgetary impact for this ordinance. Fees for the publication of ordinances is included in the current budget.

Recommendation: Staff recommends approval.

Attachments:
1. PZC PACKET_Code Amendment
2. ORD_Code Amendment_Public Hearing Requirements

COMMUNITY DEVELOPMENT

To: Planning & Zoning Commission
From: Bill Mettee, Senior Planner
Date: September 19, 2025
Re: Consider approval of zoning code amendment

Commissioners:

Community Development staff has been asked to bring a code amendment related to a Legislative Change Order on Public Noticing:

EXISTING:

D. Public Hearing Noticing. Not less than seven nor more than 20 days' notice of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

(1) The Commission shall not make any recommendation to the Council on an amendment to any zoning district boundaries until a sign indicating the amendment requested has been prepared and posted by the applicant. The sign shall be of such design that is approved by the zoning administrator and be in a location on the premises that is visible from all rights-of-way. The sign shall be posted at least 10 days prior to the Commission meeting and shall remain in place until the City Council has taken final action on the amendment.

(2) Notice of the Commission meeting shall be mailed/postmarked by first class mail 10 days prior to the meeting to all property owners within 200 feet of the boundary of the property requesting an amendment to its zoning district boundaries.

(3) Not less than seven nor more than 20 days' notice of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

PROPOSED:

D. Public Hearing Noticing. ***Not less than four nor more than 20 days' notice*** of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

(1) The Commission shall not make any recommendation to the Council on an amendment to any zoning district boundaries until a sign indicating the amendment requested has been prepared and posted by the applicant. The sign shall be of such design that is approved by the zoning administrator and be in a location on the premises that is visible from all rights-of-way. The sign shall be posted at least 10 days prior to the Commission meeting and shall remain in place until the City Council has taken final action on the amendment.

(2) Notice of the Commission meeting shall be mailed/postmarked by first class mail 10 days prior to the meeting to all property owners within 200 feet of the boundary of the property requesting an amendment to its zoning district boundaries.

(3) ***Not less than four nor more than 20 days' notice*** of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

Bill Mettee
Senior Planner

ORDINANCE NO. _______

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS – ZONING

Be It Enacted by the City Council of the City of Indianola, Iowa:

SECTION 1. SUBPARAGRAPH MODIFIED. Subparagraph D of Subsection 5 of Section 165.02 of the Code of Ordinances of the City of Indianola, Iowa, is repealed and the following adopted in lieu thereof:

D. Public Hearing Noticing. Not less than four nor more than 20 days' notice of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

(1) The Commission shall not make any recommendation to the Council on an amendment to any zoning district boundaries until a sign indicating the amendment requested has been prepared and posted by the applicant. The sign shall be of such design that is approved by the zoning administrator and be in a location on the premises that is visible from all rights-of-way. The sign shall be posted at least 10 days prior to the Commission meeting and shall remain in place until the City Council has taken final action on the amendment.

(2) Notice of the Commission meeting shall be mailed/postmarked by first class mail 10 days prior to the meeting to all property owners within 200 feet of the boundary of the property requesting an amendment to its zoning district boundaries.

(3) Not less than four nor more than 20 days' notice of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the ______ day of _______________, ______, and approved this ______ day of __________________, ______.

____
Mayor

ATTEST:

____
City Clerk

First Reading: ____________________

Second Reading: __________________

Third Reading: ___________________

I certify that the foregoing was published as Ordinance No. _______ on the ________ day of ___________________, ______.

____

City Clerk

MEMORANDUM

To: Mayor and City Council

From: Aaron Hurt, Fire Chief

Date: October 20, 2025

Subject: Resolution determining ambulance property as surplus and authorizing sale of said property.

Introduction: The purpose of this memorandum is to request authorization from the City Council to surplus the Indianola Fire Department's Ambulance Medic Unit 247 and approve the trade-in of the vehicle as part of the department's ongoing ambulance replacement program.

Background: Ambulance Medic Unit 247 is a 2014 Ford F-450 4x4 diesel that currently serves as one of the department's four commissioned medic units, providing emergency medical response and transport services. The vehicle represents the oldest unit in the fleet, having surpassed its useful life cycle both in years of service and in operational dependability.

While it currently maintains the second-lowest mileage among the fleet, its overall condition, including chassis fatigue, body corrosion, and interior deterioration, has become a growing operational and financial liability. Mechanical reliability has become inconsistent, resulting in frequent repairs and periods of downtime that have occasionally limited the department's ability to field the necessary number of ambulances for emergency response.

The City Council previously approved the replacement of Medic Unit 247 under Resolution No. 2024-227, authorizing the purchase of a new ambulance currently in production by Life Line Emergency Vehicles and scheduled for completion in November 2025.

Discussion: Department staff have evaluated several options for the disposition of the existing Medic Unit 247, including:

- Repurposing the vehicle for other City departmental use.
- Listing the vehicle for sale through public auction or private market sale.
- Trading the unit in as credit toward the purchase of the new ambulance.

Based on current market conditions and comparable sales, staff estimates that the potential return from private sale or auction would likely not exceed $16,000. By contrast, Legacy Emergency Vehicles, the vendor contracted to provide the new Life Line ambulance, has extended a trade-in offer of $20,000, which would be applied as a credit toward the final invoice for the new unit (Life Line order #6106).

This offer represents the most financially advantageous and administratively efficient method of surplus and disposal, reducing staff workload associated with marketing, storage, and sale management, while maximizing the value recovered for the City.

Budget Impact: Acceptance of the $20,000 trade-in offer will reduce the final purchase cost of the new ambulance authorized under Resolution No. 2024-227. The proposed transaction aligns with the City's capital replacement and asset management goals while minimizing maintenance and operational costs tied to the aging unit.

Recommendation: Staff recommends approval.

Attachments:
1. Res 2025- Delcaring Ambulance as Surplus
2. #3525 Trade FQ
3. Trade Offer Letter

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION DETERMINING AMBULANCE PROPERTY AS SURPLUS AND AUTHORIZING SALE OF SAID PROPERTY

WHEREAS, the City of Indianola Fire Department owns the following property which was purchased with public funds: Ambulance #247, 2014 Lifeline Ford F450 4x4 Diesel; and

WHEREAS, the City Council approved the purchase of a new ambulance with Resolution No 2024-227 on October 21, 2024; and

WHEREAS, continued ownership of Ambulance #247 no longer serves the City's operational needs and may pose unnecessary risk or liability; and

WHEREAS, the City Council agrees that the property is surplus; and

WHEREAS, the City Council believes it to be in the best interest of the City to sell the property in a commercially reasonable manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that Ambulance #247 is determined to be surplus property.

BE IT FURTHER RESOLVED by the City Council that the City staff is hereby authorized to sell the property and to take all steps necessary, including execution of any transfer documents, required to carry out the sale of the property.

PASSED AND APPROVED this 20th day of October 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

LEGACY EMERGENCY VEHICLES

FORMAL QUOTE

#3525 TRADE

Dalton Jacobson

Owner/Sales/Service

319-269-9232

dalton.j@legacyemergencyvehicles.com

2453 East Kenyon Ave.

Des Moines, IA 50320

Attention:	Aaron Hurt
Company Name:	Indianola Fire Dept. - City of Indianola
Address:	110 N. 1st St.
	Indianola, IA 50125
Reference Quote #:	#3525
Date:	9/12/2025
Exp. Date:	12/31/2025

Quantity	Description	Each	Extended
1	TRADE OF UNIT #3525 (247) LIFE LINE TYPE I ON A 2014 FORD F-450 4WD DIESEL W/ROUGHLY 162,000 MILES.	$20,000.00	$20,000.00
		Total	$20,000.00

Date:

Title:

Accepted By:

By signing the customer is agreeing to purchase the products or ambulance conversion as stated in the work order/quote with options agreed upon by customer and dealer. The customer's signature ensures that the price will be locked in at what was quoted and with those included options. The dealer is not responsible for any cost changes due to a design alteration by the customer after submission. Signing this document gives the dealer permission to submit a PO in order to process that quote/work order.

Payment must be received at the time of delivery unless prior arrangements are made. Customer will incur a $150.00 fee per day for late payments

In the event that the customer is trading in a used ambulance they reserve the right to not accept the trade in offer we provided up until 6 months prior to estimated completion of that ambulance.

Thank you for your business. It's a pleasure to work with you on your order.

Sincerely yours,
Dalton Jacobson
Legacy Emergency Vehicles
2453 East Kenyon Ave.
Des Moines, IA

LEGACY
EMERGENCY VEHICLES

October 3, 2025

To: Whom It May Concern
Fr: Dalton Jacobson
Owner of Legacy Emergency Vehicles

Legacy Emergency Vehicles as the Iowa dealer for Life Line Emergency Vehicles is committed to offering a trade value of $20,000 for unit 247. The 2014 Life Line ambulance is on a Ford F-450 4WD Diesel, with roughly 162,000 miles, is owned by the city, and is designated by unit number 247 by the Fire Department. The $20,000 trade in credit would be applied to the final invoice of the upcoming Life Line ambulance on order (#6106) that will be sent by Legacy Emergency Vehicles in the coming weeks. If accepted please contact Dalton Jacobson with approval.

Thank you for your consideration,

Dalton Jacobson
Owner of Legacy Emergency Vehicles
319-269-9232
dalton.j@legacyemergencyvehicles.com

Shop Address:
7933 IA-28 Unit I
Prole, IA 50229

Mailing Address:
2453 East Kenyon Ave
Des Moines, IA 50320

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Resolution approving an amendment to the City Council Policy Folder, regarding the City Council Rules of Procedure.

Introduction: At the October 6, 2025, the City Council directed staff to prepare a resolution amending the City Council Rules of Procedure. Staff recommends approving the resolution that removes language regarding the length of council meetings and the total length of public comments.

Background: The current policy states that council meetings are limited to one-and one-half hours, unless extended by a super majority vote. It also limits the total length of the open forum (public comment) to 20 minutes.

Discussion: The policy amendment strikes the length of meetings and the maximum time limit for public comment (Open Forum) from the Rules of Procedure.

Budget Impact: There is no impact to the budget.

Recommendation: Staff recommends approval of the resolution amending the City Council Rules of Procedure.

Attachments:
1. Res 2025- Approve Rules of Procedure Amendments
2. City Council Rules of Procedure

City of Indianola

RESOLUTION 2025-

RESOLUTION APPROVING AN AMENDMENT TO THE CITY COUNCIL POLICY FOLDER REGARDING THE CITY COUNCIL RULES OF PROCEDURE

WHEREAS, the Indianola City Council has adopted certain policies relating to City Council Rules of Procedure; and

WHEREAS, periodically policies are reviewed to see if certain amendments should be adopted; and

WHEREAS, the Indianola City Council desires to strike the length of meetings and the maximum time limit for public comment (Open Forum) from the Rules of Procedure; and

WHEREAS, the amended policy is being presented for adoption by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa that the amendments indicated in the amended City Council Rules of Procedure Policy are hereby adopted.

Passed and approved this 20th day of October 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

~~LENGTH OF MEETING~~

~~The length of any meeting shall be limited to one- and one-half hours. This limitation may be extended for any particular meeting by a super majority (2/3's) vote to suspend the rules and extend the meeting by the time required. Any business remaining to be acted upon by the Council after the time limit shall be postponed to the next scheduled meeting.~~

ADDRESSING COUNCIL FROM FLOOR

Securing Permission to Speak

Any persons desiring to address the Council are required to follow the procedures as posted in Council Chambers and shall complete a public comment card indicating the agenda item on which they wish to comment, or the topic for items not on the agenda. Remarks should be directed to the matter being considered and toward the City Council, not City Staff.

Individuals

Persons addressing the Council will stand at the podium, give their full name and address in a clear and audible tone of voice for the record. Citizens shall be limited to three minutes speaking time per item, unless additional time is granted by council majority. Total citizen input on any subject under Council consideration can be limited to a fixed period by the presiding officer. A majority vote of the Council may extend or decrease the time limitations on this rule. All remarks shall be addressed to the Council as a whole and not to any individual member. Without the permission of the presiding officer or Council majority only Council Members and the person addressing the Council shall be permitted to enter into any discussion.

Spokesperson for Group Presentations

Organized groups that wish to make a presentation longer than the time allowed will be required to contact the City Clerk prior to the meeting.

Open Forum

~~A maximum of twenty (20) minutes will be set aside for members of the public to address the Council on any item not on the agenda and on any subject over which the Council has the authority to act.~~

Time will be set aside on each regular meeting agenda for members of the public to address the Council on any item not on the agenda and on any subject over which the Council has the authority to act.

• Presentations will be limited to three (3) minutes to a maximum of (5) minutes.

• Preference will be given to individuals who did not speak at the previous council meeting's Open Forum.

• Individuals may not speak more than once during Open Forum.

• All speakers must address the entire Council and will not be permitted to engage in dialogue.

Any individual addressing the Council will be asked by the presiding officer to clearly state his/her name and address prior to speaking before the Council or minimally during or after his/her presentation to the Council so that his/her name may be accurately recorded in the minutes of the meeting.

Generally, matters presented during the Open Forum which require further investigation or information shall be referred to City staff, and if Council determines that action is required, the item may be placed on a future agenda.

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Resolution approving health insurance premium holidays.

Introduction: Staff recommends Council approve a resolution authorizing health insurance premium holidays for November, December and January for both the employer and employees.

Background: At the March 10, 2025, joint meeting between the Indianola City Council and Indianola Municipal Utilities Board of Trustees, staff was directed to bring forward for consideration multiple premium holidays throughout the year (Nov-Jan and possibly June).

Discussion: The chart below shows the budget for Fund 820 for Fiscal Year 26. The budget for FY26 took into consideration the premium holidays.

FY25 Ending Balance	Revenues	Expenses	FY26 Projected Ending Balance
$2,522,518.91	$1,314,651,92	$1,962,295.44	$1,874,875.39

Based on our policy, the health insurance fund balance should be equal to the preceding two fiscal years' claims averages prorated to 6 months. The projected ending balance exceeds that amount.

The Indianola Municipal Utilities Board of Trustees approved the health insurance premium holidays at the October 13, 2025 Board meeting.

Budget Impact: The budget for FY26 took into consideration the premium holidays. Premiums paid into the health insurance fund are approximately $226,000/month.

Recommendation: Staff recommends approval of the health insurance premium holidays for November and December 2025 and January 2026.

Attachments: 1. Res 2025- approving health insurance premium holidays

City of Indianola

RESOLUTION NO 2025-

RESOLUTION APPROVING HEALTH INSURANCE PREMIUM HOLIDAYS

WHEREAS, the Indianola City Council and Indianola Municipal Utilities Board of Trustees met in joint session on March 10, 2025, to discuss health insurance renewals for Fiscal Year 26 and the health insurance fund; and

WHEREAS, the Council Members and Trustees directed staff to consider multiple health insurance premium holiday for participating employees; and

WHEREAS, after a review of the health insurance fund, staff is recommending designating November and December 2025 and January 2026 as one-time health insurance premium holidays for employee and employer contributions to the health insurance fund; and

WHEREAS, health insurance premiums for the months of November and December 2025 and January 2026 will be paid from Fund 820.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, that:

1. November and December 2025 and January 2026 are hereby approved as a one-time health insurance premium holiday for employee and employer contributions;
2. Staff is authorized to execute the resolution when issuing payroll checks in the months of November and December 2025 and January 2026;
3. City and IMU health insurance premiums will be paid from Fund 820 for the months of November and December 2025 and January 2026.

Approved this 20th day of October 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: October 20, 2025

Subject: Resolution approving salaries.

Introduction: Staff recommends City Council approve the salary resolution to set salaries in accordance with the personnel management guide, union contracts and seasonal salaries.

Recommendation: Staff recommends approval of the resolution.

Attachments: 1. Res 2025- Approving salaries 10-20

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Taylor Engelmann, Part-time Paramedic, to 3-B, $28.25/hour, effective September 7, 2025; and

Nicole Frost, Full-time Firefighter/Paramedic, to 5-A, $69,270.08/year, effective September 7, 2025; and

Cody Kent, Full-time Operations Specialist, to R21-3, $66,590.19/year, effective September 21, 2025; and

Michael Babcock, Full-time Police Officer, to PO-2, $81,249.26/year, effective October 5, 2025; and

Robbie Hurley, Full-time Police Officer, to PO-3, $85,583.76/year, effective October 5, 2025; and

Jamie Michelsen, Full-time Recreation Coordinator, to 4-A, $62,519.08/year, effective October 5, 2025; and

Nico Pelkey, Full-time Police Officer, to PO-2, $81,249.26/year, effective October 5, 2025; and

Reyna Onnen to Part-time, Non-benefitted Member Services, $11.00/hour, effective October 19, 2025; and

Hayden Werling, adding second position Member Services, Part-time Benefitted, $11.00/hour, effective October 19, 2025; and

Shalyn Brandt to Part-time, Non-benefitted Learn & Play, $11.00/hour, effective October 26, 2025; and

Lindsay Capps to Part-time, Non-benefitted Certified Trainer, $22.00/hour, effective October 26, 2025; and

Audrey Ide to Part-time, Non-benefitted Learn & Play, $11.00/hour, effective October 26, 2025; and

Sam Johnson to Part-time Non-benefitted Learn and Play, $11.00/ hour and Member Services, $11.00/hour, effective October 26, 2025.

BE IT FURTHER RESOLVED that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 20th day of October 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Approval of the appointment of Troy Nelson to the Civil Service Commission for a term beginning immediately and ending April 1, 2028.

Introduction: Mayor Richardson has brought forward the appointment of Troy Nelson to the Civil Service Commission.

Background: The Mayor appoints the Civil Service Commission members with the Council's approval.

Discussion: There is currently one vacancy on the Civil Service Commission. Troy Nelson previously served on this commission for 11 years in Sioux City, Iowa.

Budget Impact: No impact to the budget.

Recommendation:

Attachments: 1. Troy Nelson Application

City Clerk's Office

110 N 1st Street, Indianola, IA 50125 • www.indianolaiowa.gov
515-961-9410 phone

Volunteer Application Form to Serve on a City Board or Commission

There are numerous Boards and Commissions to advise the City Council. Terms for the Boards and Commissions vary and are established by Municipal Code. These boards and commissions are vital to the success of the community and are comprised of interested citizens. This form assists the City Council in evaluating the qualifications of applicants for appointment to a board, commission or committee. When terms have expired or vacancies occur, appointments are made during regular City Council meetings that take place on the first and third Monday. The applicant's qualifications may be discussed during the public meeting.

To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to CityClerk@indianolaiowa.gov or by mail at 110 N 1st Street, Indianola, IA 50125.

*Citizens applying for a position must live within City limits unless applying for the IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: Troy Nelson		Today's Date: 09-03-2025
Street Address:		
City, State, Zip:		Years Resided in Indianola: 1st year (2025)
Email: troy011975@gmail.com		
Home Phone:	Cell Phone: 515-408-2227	Work Phone: 515-408-2227
Occupation: Public Safety		
Gender (Optional):	Age (Optional):	Race (Optional):
Have you previously volunteered on a City Board, here or elsewhere? Yes		
Board Name: Civil Service Comm. - Sioux City	Years Served: 2008-2019	City: Sioux City, IA
Application for (Name of Board/Commission or Committee): Civil Service Commission		

Why do you want to serve on this Board/Commission or Committee? I recently moved to Indianola and I was looking for ways to incorporate into the city. I previously served on the civil service commission in Sioux City for over a decade. I have been part of other boards over the years as I enjoy learning new avenues and getting involved.

What will you contribute to this Board/Commission or Committee?
I have been part of civil service since 1996 so I am very knowledgable about this function. I was actively involved in a previous civil service commission so I have a lot of input + experience in this realm.

Please attach additional pages if necessary.

Boards, Commissions and Commitees

☐	**Board of Adjustment/Appeals** meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. The City Council appoint this Commission.
☐	**Bravo** is comprised of local governments to provide funding and leadership to the arts, culture and heritage community. One Indianola resident can serve on the Board of Directors of Bravo under the intergovernmental agreement between the City of Indianola and Bravo.
☑	**Civil Service Commission** meets on-call. The Commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The Commission consists of three members that serve 4- year terms.
☐	**Hometown Pride Committee** meets once a month. The Committee's mission is to bring neighbors together to build a sense of community, create and improve public amenities, and celebrate what makes our hometown great. The board consists of 11 members who serve 2-year terms.
☐	**Human Relations Commission** fosters the use of the procedures and programs of the Iowa Civil Rights Commission and increases awareness, understanding and appreciation of diversity, equity and inclusion within the community. The Commission consists of 7 members who serve 3-year terms.
☐	**IMU Board of Trustees** meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.
☐	**Indianola Public Arts Commission** is comprised of 7 residents who shall encourage the cooperation and coordination of projects in the field of arts that will enhance the cultural level of the arts in the community. They meet on the 4th Thursday of the month.
☐	**Library Board of Trustees** meets the second Tuesday of the month at 5:30 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures, rooms, and personnel. The Board consists of seven members serving 6-year terms.
☐	**Park and Recreation Commission** meets the second Wednesday of the month at 6:00 p.m. at the Activity Center. This Commission advises City Council on the needed facilities to provide open spaces such as parks, playgrounds and community facilities for other forms of recreation. It oversees city programs and encourages other programs for the leisure time of the City residents of all ages. The Commission consist of six members serving 3-year terms.
☐	**Planning and Zoning Commission** meets the second and fourth Tuesday of the month at 6:00 p.m. in the City Hall Council Chambers. This Commission is qualified by knowledge or experience to act in matters pertaining to the development of the City Plan. The Commission consists of 9 members who serve 5-year terms. The City Council appoint this Commission.
☐	**Sustainability Committee** educates, informs, and encourages clean, renewable energy, conserving resources, reducing waste, encouraging recycling and promoting access to nature. The Committee meets the first Thursday of the month at 5:00 p.m.. The City Council appoints committee members.
☐	**Veterans Memorial Aquatic Center Commission** meets quarterly at 5:30 p.m. at the Activity Center. The Commission consists of honorably discharged soldiers, marines, airmen or coast guard members who manage and control the Veteran's Memorial Aquatic Center and establish rules and regulations for management. The Commission consists of five members serving 3-year terms.

September 24th, 2025

I am writing as a new resident to Indianola and looking for an opportunity to get involved in this great community. I discovered that there was an opening within the civil service commission, a position I previously held for 11 years in Sioux City. I would enjoy being involved with this type of commission again, which would also allow me to incorporate into the community, learn about city wide departments, engage with new people, and make a contribution to the community.

Thank you for your consideration.

Troy Nelson

Troy A. Nelson

215 E 7th St. Des Moines, IA 50319 • (515) 408-2227 • troy011975@gmail.com

I am looking for an opportunity to become more engaged within my new community of Indianola. I have previously served on a civil service commission and found that to be a natural fit with my background of being employed for the last 29 years in a civil service position.

Experience

Iowa Dept. of Public Safety/Division of Criminal Investigation

215 E 7th St. Des Moines, IA 50319

- Assistant Director – December 2024 - present
- Special Agent in Charge – Internet Gaming Crimes and SEOB NW Zone, June 2019 – April 2025
- Special Agent in Charge – SEOB - NW Zone Iowa, Dec 2013 - Oct 2022
- Special Agent - Sioux City, IA 51101 May 2006 - Dec 2013

Fort Dodge Police Department

702 1st Ave South, Ft. Dodge, IA 50501 May 1996 – June 2006

- General Crimes Detective
- Narcotics Detective
- Patrol Officer

Skills

• Efficient and effective leader • Decision maker and challenge resolver • Team player • Knowledgeable and experienced • Goal oriented • Public speaking and written communication • Technology utilization and awareness

Education

- Drake University - CPM, 2016

- Buena Vista University - B.A. in Sociology, minor Criminal Justice, 2001
- IA Central Community College - A.A. in Criminal Justice, 2000; A.A. in General Studies, 1995
- Department of Public Safety Basic Training Academy
    - May 2006 – Oct 2006
- Iowa Law Enforcement Basic Training Academy
    - Jan 1997 – May 1997

Community Engagement

- Friends of IWC (Indianola Wellness Center) board member.
- Sioux City Civil Service Commission board member for 11 years.
- Western IA Tech Community College Criminal Justice Advisory Board member for 17 years.
- Previous Sioux City Growth Organization committee member.
- Previous Habitat for Humanity volunteer.
- Previous ICCC advisory board member.
- Previous mentor for two different at-risk children.
- Previous baseball coach.

MEMORANDUM

To: Mayor and City Council

From: David N. Moeller, City Engineer

Date: October 20, 2025

Subject: First consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, for Establishing Truck Routes.

Introduction: The purpose of this memorandum is to provide the City Council with background and supporting information for the first consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, to establish designated truck routes in the City of Indianola. This ordinance is intended to protect residential neighborhoods, preserve public infrastructure, and improve roadway safety by directing heavy truck traffic to designated corridors.

Background: Currently, the City of Indianola does not have designated truck routes. Without such routes, trucks are legally permitted to travel on any street within the city limits. This has led to additional wear on residential streets not built to withstand heavy truck traffic and has also generated frequent complaints from residents concerned about noise, safety, and damage to local streets.

Staff identified key corridors based on known truck traffic patterns, commercial and industrial activity, and logical connections to existing state-designated truck routes (Highways 65/69 and 92). Streets identified by staff based on truck traffic hotspots and commercial activity:

- Clinton Avenue: from Jefferson Way to North 5th Street
- Hillcrest Avenue: from Jefferson Way to North 17th Street
- Iowa Avenue: from Jefferson Way to North 15th Street
- Girard Avenue: from Jefferson Way to North 6th Street
- North 6th Street: from Iowa Avenue to Girard Avenue
- North 14th Street: from Hillcrest Avenue to Iowa Avenue
- 15th Street: from 2nd Avenue to Iowa Avenue
- North 17th Street: from Hillcrest Avenue to termination south of Hillcrest

Note: State Highways 65/69 and 92 are already truck routes.

Discussion: The proposed ordinance will require all commercial vehicles exceeding 12,000 pounds, whether loaded or unloaded, to operate only on the designated truck routes, unless exceptions apply. Exceptions include emergency vehicles, school and public transit buses, city-owned and utility/construction vehicles, waste collection vehicles, commercial vehicles under 12,000 pounds, and trucks making local deliveries or pickups that must temporarily leave the designated routes. In these cases, trucks must use the nearest possible intersections to leave and reenter the truck routes.

During construction or approved detours, City staff will review site and traffic control plans to ensure trucks are directed to the nearest designated routes. Clear signage will be installed to indicate truck routes and allow for enforcement. Employers will be expected to ensure their drivers comply with the ordinance. Violations will be subject to citations, fines, and penalties.

A public open house was held on August 5 at the Activity Center to present the proposed ordinance and gather input from residents and businesses. Comments reflected a mix of perspectives. While the business community has expressed support for formal truck routes, some residents along North 15th Street and East Iowa Avenue expressed concerns about truck traffic and potential pedestrian conflicts.

Dedicating some of these streets as truck routes also means that the City will need to prioritize them in future capital planning. By recognizing these corridors as truck routes, the City must plan budgeting for timely maintenance, repair, and reconstruction to ensure that they remain in good condition and capable of handling heavy truck traffic.

At the September 15, 2025, City Council meeting, the Council considered the first reading of the proposed ordinance. The first consideration was approved with the removal of North and South 15th St and Iowa Avenue from the proposed truck routes. Since that meeting, staff have identified a concern regarding the removal of Iowa Avenue between Jefferson Way and North 6th Street. Without Iowa Avenue designated as a truck route, trucks would be forced to take the more direct route to Girard Avenue. There is no left-turn lane at the southbound intersection of Jefferson Way and Girard Avenue, and there is no signals at that intersection. If Iowa Avenue between Jefferson Way and North 6th Street is retained as a truck route, trucks could instead use the signalized intersection of Iowa Avenue and Jefferson Way, which includes a dedicated southbound left-turn lane. This provides a safer and more efficient turning movement.

Discussion at the October 6, 2025 City Council meeting under the first reading of the revised ordinance led to council giving direction to include Iowa Avenue from Jefferson Way to North 15th Street and 15th Street from 2nd Avenue to Iowa Avenue in the designated truck route. Enclosed is a draft ordinance and truck route map to that effect.

This new draft ordinance also includes enforcement language based off of the Iowa Code. It states in part that the fine is determined by dividing the difference between the actual weight and the maximum weight established by the ordinance or resolution by one hundred, and multiplying the quotient by two dollars. (Iowa Code 321.473(3)(a))

The revision of the ordinance requires that the first reading be considered again.

Budget Impact: The cost of implementing the truck routes is estimated at approximately $2,500 for signage materials and installation. There will also be a minimal cost associated with publishing the ordinance for adoption. These costs can be accommodated within the existing budget.

Recommendation: Staff recommends approval.

Attachments:
1. ORD66_TruckRoute
2. Map_TruckRoute

City of Indianola

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 66 OF THE INDIANOLA MUNICIPAL CODE (LOAD AND WEIGHT RESTRICTIONS) TO UPDATE TRUCK ROUTE DESIGNATIONS AND REGULATIONS

BE IT ENACTED by the City Council of the City of Indianola, Iowa, as follows:

SECTION 1. SECTION AMENDED. Chapter 66 (Load and Weight Restrictions), Section 66.05 (Truck Routes) of the Code of Ordinances of the City of Indianola, is hereby amended by inserting the following underlined language and deleting the ~~strikethrough~~ language:

66.05 TRUCK ROUTES.

~~When truck routes have been designated, any motor vehicle exceeding established weight limits shall comply with the following:~~

~~1. Use of Established Routes. Every such motor vehicle having no fixed terminal within the City or making no scheduled or definite stops within the City for the purpose of loading or unloading shall travel over or upon those streets within the City designated as truck routes and none other.~~

Purpose. To protect residential neighborhoods, preserve road infrastructure, and promote safety, the City designates specific truck routes for vehicles exceeding established weight limits.

1. Designated Routes. Every commercial vehicle which has a gross weight in excess of 12,000 pounds, loaded or unloaded, shall be operated only upon the following streets, which are hereby designated as truck routes:

Street	From	To
Clinton Avenue	Jefferson Way	5th (North) Street
Hillcrest Avenue	Jefferson Way	17th (North) Street
Iowa Avenue	Jefferson Way	15th (North) Street
Girard Avenue	Jefferson Way	6th (North) Street
6th (North) Street	Iowa Avenue	Girard Avenue
14th (North) Street	Hillcrest Avenue	Iowa Avenue
15th Street	2nd Avenue	Iowa Avenue
17th (North) Street	Hillcrest Avenue	Termination Point south of Hillcrest Avenue

2. Definitions. Unless the context clearly indicates or requires a different meaning, words used in the present tense shall include the future; “shall” is mandatory and not directory.

   A. “Truck” means any vehicle designed or operated for the transportation of property and whose total weight loaded or unloaded exceeds 12,000 pounds.

   B. “Truck Route” means a street designated by the City Council for truck traffic in or through the City.

3. Exceptions. The restrictions imposed by Section 66.05(1) hereof do not apply to the following:

   A. Emergency vehicles operating on any City street;

   B. School buses or public transit buses operating on any City street;

   C. Trucks owned or operated by the City, public utilities, or contractors engaged in maintenance, repair, or construction of streets, public improvements, or utilities;

   D. Waste collection vehicles operated by authorized private contractors while performing solid waste, recycling, or refuse collection services on any City street;

   E. Trucks traveling on officially established detour routes approved through the construction or site plan review process;

   F. Trucks temporarily leaving the designated route when necessary for business purposes, provided they leave and reenter at the nearest intersections;

   G. Trucks operating on paved streets for deliveries or pickups, entering at the intersection closest to the destination and proceeding no further than the next intersection after completing the delivery or pickup;

   H. Commercial vehicles with a gross weight up to and including 12,000 pounds, loaded or unloaded, which are allowed free and unrestricted use of all paved City streets.

4. Posting of Signs. The City shall cause truck route prohibitions and limitations to be designated by appropriate signs posted upon the truck route. However, such signs shall not prohibit necessary local operation on a city street for the purpose of a pick up or delivery.

5. Enforcement and Penalties. Violation of Indianola City Ordinance Section 65.05 shall constitute a simple misdemeanor subject to the penalty(ies) provided in Chapter 4 of this Code of Ordinances with the fine being determined by dividing the difference between the actual weight and the maximum weight established by the ordinance or resolution by one hundred, and multiplying the quotient by two dollars. (Iowa Code 321.473(3)(a))

6. Deliveries Off Truck Route. Any such motor vehicle, when loaded or empty, having a fixed terminal, making a scheduled or definite stop within the City for the purpose of loading or unloading, shall proceed over or upon the designated routes to the nearest point of its scheduled or definite stop and shall proceed thereto, load or unload and return, by the most direct route to its point of departure from said designated route. (Code of Iowa, Sec. 321.473)

7. Employer's Responsibility. The owner, or any other person, employing or otherwise directing the driver of any vehicle shall not require or knowingly permit the operation of such vehicle upon a street in any manner contrary to this section. (Code of Iowa, Sec. 321.473)

SECTION 2. REPEALER. All ordinances and resolutions or parts thereof, in conflict herewith are hereby repealed.

SECTION 3. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

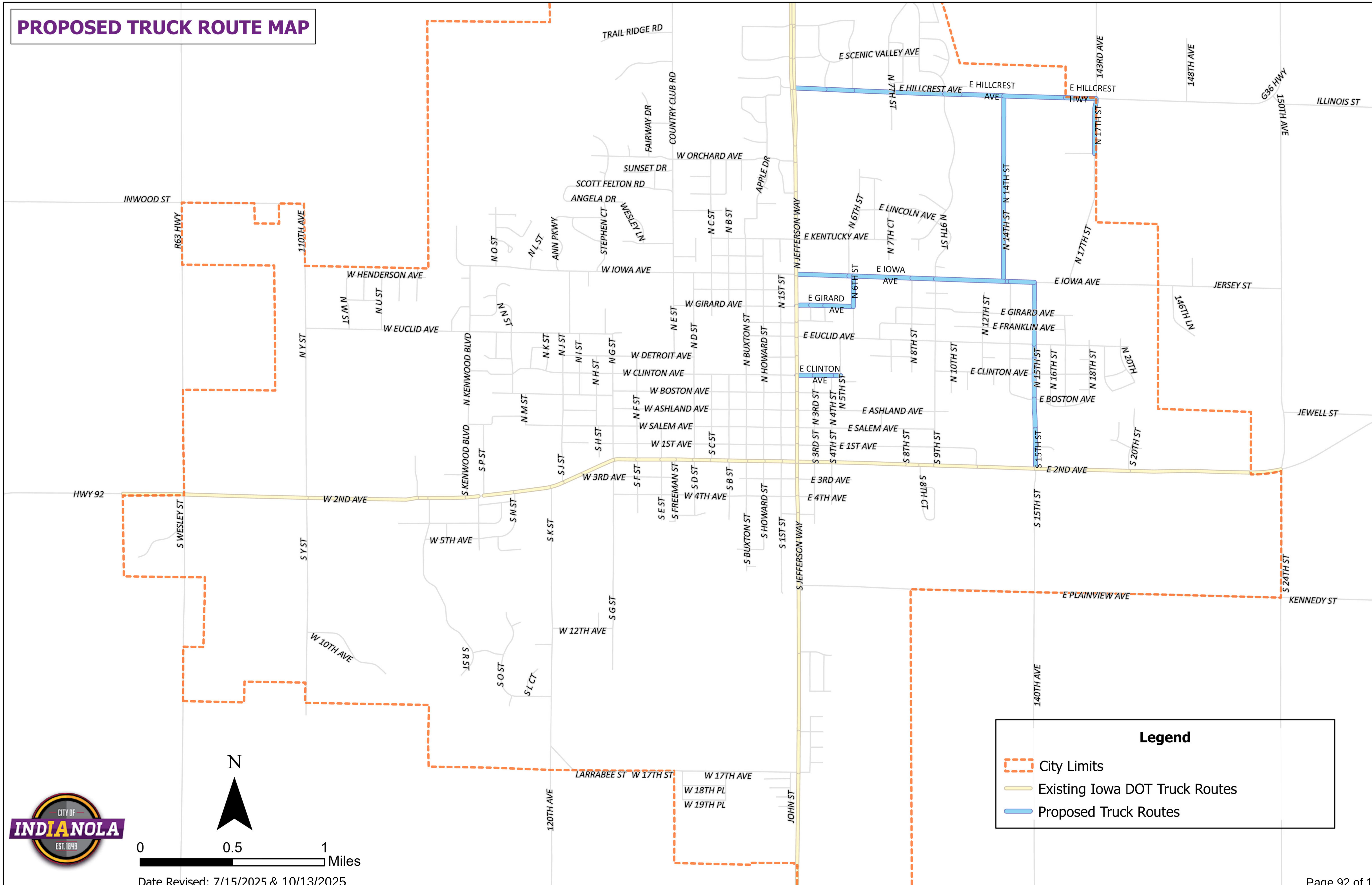
Passed and approved 1st Reading on this ____ day of ___________, 2025.
Passed and approved 2nd Reading on this ____ day of ___________, 2025.
Passed and approved 3rd and final Reading on this ____ day of ___________, 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

PROPOSED TRUCK ROUTE MAP



Date Revised: 7/15/2025 & 10/13/2025

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: First consideration of an ordinance amending the City Code of the City of Indianola, Iowa by deleting section 17.04(6), Committee Meetings.

Introduction: Staff recommends that Council approve the first reading of an ordinance amending Chapter 17 by deleting section 17.04(6), committee meetings.

Background: Currently, Chapter 17 of the Indianola Code of Ordinances has a section (17.04(6)) creating council committee meetings, their purpose, and their membership. It states that the committee shall consist of all council members.

Discussion: In order to establish subcommittees of the council, this section of the code needs to be removed. The Council already has the authority to meet as one body without this section included in the code. Legal counsel has reviewed the code and recommends this amendment.

Budget Impact: The City will incur fees for publication and updating the Code of Ordinances. These items have been budgeted for this Fiscal Year.

Recommendation: Staff recommends approval of the first reading of the ordinance amending Chapter 17.

Attachments: 1. Ord_Delete 17.04(6)_Council Committee Meetings

ORDINANCE NO.

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF INDIANOLA, IOWA BY DELETING SECTION 17.04(6), COMMITTEE MEETINGS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. The following section is hereby amended by deleting the stricken language as follows:

17.04 COUNCIL MEETINGS.

Procedures for giving notice of meetings of the Council and other provisions regarding the conduct of Council meetings are contained in Section 5.06 of this Code of Ordinances. Additional particulars relating to Council meetings are the following:

1. Regular Meetings. The time and place of the regular meetings of the Council shall be fixed by resolution of the Council.

2. Special Meetings. Special meetings shall be held upon call of the Mayor or upon the request of a majority of the members of the Council.

(Code of Iowa, Sec. 372.13[5])

3. Quorum. A majority of all Council members is a quorum.

(Code of Iowa, Sec. 372.13[1])

4. Rules of Procedure. The Council shall determine its own rules and maintain records of its proceedings.

(Code of Iowa, Sec. 372.13[5])

5. Compelling Attendance. Any three members of the Council can compel the attendance of the absent members at any regular, adjourned, or duly called meeting, by serving a written notice upon the absent members to attend at once.

~~6. Committee Meetings. The affairs of the City shall be under the study of one committee of the Council which shall act in an advisory capacity to the Council as a whole. The purpose of this committee is to make policy and program recommendations to the full Council. The duties of the committee shall be to establish policy and program recommendations to the Council concerning the protection and preservation of the rights, privileges and property of the City or of its residents, and the preservation and improvement of the peace, safety, health, welfare, comfort and convenience of its residents. The committee shall consist of all Council members.~~

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed and approved by the City Council on the _____ day of ________ 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

The foregoing Ordinance No. ______ was adopted by the Council for the City of Indianola, Iowa, on ___________, 2025, and was published on ______________, 2025.

____
Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Consideration and possible action on waiving the second and third readings and adopting the ordinance amending the City Code of the City of Indianola, Iowa by deleting section 17.04(6), Committee Meetings.

Introduction: Staff is recommending that the Council waive the second and third readings and adopt the ordinance amending the City Code of the City of Indianola Iowa by deleting section 17.04(6), Committee Meetings. This section of the City Council Code needs to be deleted in order to move forward with creating a subcommittee policy.

Recommendation: Staff recommends that Council waive the subsequent readings and adopt the ordinance.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Jacob Meshke, City Manager

Date: October 20, 2025

Subject: Resolution adopting the City Council Subcommittee Policy.

Introduction: The proposed policy provides a more detailed procedure for subcommittee structure, responsibilities, and role.

Background: The use of subcommittees can be desirable as it provides an opportunity for open discussion and dialogue for planning and future action items.

City Council policy currently provides that City Council may create and appoint advisory or ad hoc committees consisting of Council Members, City staff, and/or private citizens, as deemed desirable and necessary to assist and advise the City Council in its work.

Discussion: The proposed policy would provide a more detailed procedure for the subcommittee structure, responsibilities, and role.

The Mayor would provide recommendations to fill subcommittee assignments. The City Council would then act on the confirmation of those recommendations. The subcommittee would provide an opportunity for communication between staff, the City Council, and the public at an early point on significant items affecting public policy or the community. It also provides staff with an opportunity to obtain early feedback from representative members of the City Council and enhance City Council preparedness for items of a technical nature.

The proposed policy further provides:

- There will not be a quorum of City Council Members present at a subcommittee meeting unless it is a meeting of multiple subcommittees.
- Members of the public affected by an agenda item may be present.
- All City Council subcommittee meetings will be properly noticed and conducted in accordance with Open Meetings Law to promote transparency.
- Minutes for subcommittee meetings will be prepared and distributed to the Mayor, City Council, City Manager, City Clerk, and affected departments.

The proposed policy would formalize the Community and Economic Development Subcommittee as a starting point. Additional subcommittees could be added to the policy and created as deemed desirable and advantageous.

Changes to the policy since discussion at the October study session include clarifying subcommittee membership and appointments based on recommendation from the City Attorney.

Budget Impact: None.

Recommendation: Staff recommends approval.

Attachments:
1. Resolution
2. Subcommittee Policy
3. Current Policy

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION ADOPTING THE CITY COUNCIL SUBCOMMITTEES POLICY

WHEREAS, the policy and procedures are added or amended to the City of Indianola Council Policy over time; and

WHEREAS, a subcommittee policy will provide a detailed procedure for subcommittee structure, responsibilities and roles; and

WHEREAS, the Indianola City Council has reviewed the policies and believes it is in the best interest of the citizens of Indianola for the Council to approve and add the City Council Subcommittee Policy, as attached.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Indianola that the City Council Subcommittee Policy shall be added.

DATED this 20th day of October 2025.

____
Steve Richardson, Mayor

____
Jackie Raffety, City Clerk

City of Indianola

City Policy

CITY COUNCIL SUBCOMMITTEES

1. **Purpose**
   a. This policy provides guidance and direction on the City Council Subcommittee structure, responsibilities, and process.

2. **Scope**
   a. This policy will apply to those Subcommittee assignments listed in Section 3 below.

   b. As required or needed, the Mayor will provide a list of recommendations to fill the assignments and alternates included within the scope of this policy, which may include Council Members, City staff and/or private citizens as deemed necessary to assist and advise the City Council in its work. The City Council shall act on the confirmation of those recommendations. For certain time or project-specific matters, the appointments will be made for the period specified, or on an as needed basis if a vacancy occurs or if the number of representative allocations changes. Appointments for all other subcommittees will be made each year during the first Council meeting in January.

3. **Policy - Council Committees**
   a. The role of the City Council Subcommittees is as follows:
      i. To provide an opportunity for communication between staff, the City Council and the public at an early point in the development of significant items affecting public policy questions; and,

      ii. To enhance staff's ability to obtain early feedback from representative members of the City Council on issues affecting public policy prior to their presentation, in some cases, to the full City Council.

      iii. Any discussion or feedback expressed or received at a Subcommittee meeting should not be construed or understood to be a decision by or for the City Council. Further, any recommendation the Subcommittee may make to the City Council is based on information provided to Subcommittee members at that point in time.

   b. An additional function of the Subcommittee structure is to provide a vehicle by which the City Council Committee representatives can obtain an enhanced level of preparedness on matters of a technical nature which might affect public policy, in order to increase the capacity for a positive exchange of information and discussion between City Council Subcommittee representatives, the Mayor, the balance of the City Council and the public.

c. Every effort will be made to distribute to the Mayor and City Council all necessary materials pertaining to agenda items at least 48 hours prior to the City Council Subcommittee meeting.

d. When and where applicable, items may come before a City Council Subcommittee before a final recommendation from the appropriate advisory board/commission.

e. The Subcommittee structure does not provide the authority to assume the role of decision maker on behalf of the full City Council; nor does it presume authorization to direct staff in matters of an administrative nature, such as the taking on of specific assignments or work tasks. Staff direction will be provided by the City Manager. If members of a Subcommittee desire additional information from an outside party or consultant resulting in additional cost to the City approval to incur such cost must be in accordance with the city's procurement policy.

f. When a City Council Subcommittee meeting is held, all efforts should be made so that all City Council Subcommittee members can be present, together with the involved department director, staff and the City Manager, as necessary. The City's elected officials have agreed attendance at a Subcommittee meeting by more than three Councilmembers will necessitate one or more of the Councilmembers leaving so that a quorum of the full City Council is not present unless the meeting is a joint meeting of two or more Subcommittees. Members of the public affected by a specific agenda item may also be present as appropriate.

g. All City Council Subcommittee meeting notices will be posted and meetings will be conducted in conformance with the "Open Meetings Law" in the Iowa State Code. All agendas should include language identical or similar to: "Any discussion, feedback or recommendation by Subcommittee member(s) should not be construed or understood to be an action or decision by or for the Indianola City Council."

h. Minutes of all Subcommittee meetings shall be prepared as expeditiously as practical with copies being provided to the Mayor, City Council, City Manager, and City Clerk, and all affected departments.

i. An outline of the basic issues and topics relating to each of the City Council Subcommittees is listed below, but are not limited to this list.

<u>Community and Economic Development Subcommittee</u>
Organizing City Department: Community & Economic Development

1. Planning & Zoning
2. Community and Economic Development
3. Comprehensive Plan

4. Related activities

SPECIAL COMMITTEES

Unless otherwise specified by City Code or Statute, the City Council may create and appoint advisory or ad hoc committees consisting of Council Members, City staff and/or private citizens, as deemed desirable and necessary to assist and advise the City Council in its work.

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: October 20, 2025

Subject: Discussion and action regarding future agenda items.

Introduction: This is an opportunity for Council Members to bring forward future agenda items, vote on adding it to an agenda, and give direction to staff.

Recommendation: Staff recommends Council discuss any upcoming agenda items or vote to add items to upcoming agendas.

Attachments: None