



## **CITY OF INDIANOLA COUNCIL MEETING**

October 6, 2025

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment**
- 5. Consent Agenda**
  - A. Approval of Agenda
  - B. Approval of Claims
  - C. Approval of Minutes of the prior meetings
  - D. Approval of Applications
    1. Consideration of the approval of a liquor license renewal for Hy-Vee Inc., doing business as Hy-Vee Fast and Fresh.
    2. Consideration of the approval of a temporary liquor license for Sodexo Management, Inc., doing business as Simpson Homecoming Tailgate-President's Tent.
    3. Consideration of the approval of Payment Application Number 4 in the amount of \$136,045.07 to Sternquist Construction for the West Clinton Avenue Reconstruction Project.
  - E. Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by adding a new section prohibiting false representation of service animal.
  - F. Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to liquor licenses and wine and beer permits.
  - G. Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to cigarette and tobacco permits.
  - H. Resolution accepting a proposal from Overhead Door Company of Des Moines for the Fire Department overhead door replacement project.
  - I. Resolution authorizing a contract with Indianola Main Street.

- J. Resolution authorizing execution of an Encroachment Agreement with Indianola Main Street.
- K. Resolution appointing the City of Indianola representation to the Central Iowa Regional Transportation Planning Alliance.
- L. Resolution appointing representatives to the Mid-Iowa Planning Alliance for Community Development (MIPA).
- M. Consideration of the approval of a Home Base Iowa Initiative Application from Brian Bartz and authorization of a handwritten warrant in the amount of \$1,500.
- N. Approval of Urban Revitalization Designations
- O. Resolution approving salaries.

## **6. Council Reports**

- A. Council Committee Reports
- B. Consideration of the reappointment of Grant Darrah to the Indianola Public Arts Commission for a term beginning July 1, 2025 and ending July 1, 2028.
- C. Consideration of the appointment of Aaron Labertew to the Sustainability Committee for a term beginning July 1, 2025 and ending July 1, 2028.

## **7. Mayor's Report**

- A. Community Update
- B. Cybersecurity Awareness Month Proclamation
- C. Presentation regarding cybersecurity
- D. Fire Prevention Week Proclamation

## **8. Public Consideration**

- A. Old Business
  - 1. Leonard Subdivision Plat 2 Lot 6
    - a. Resolution approving an amendment to the Elevate Indianola Comprehensive Plan for property legally described as Leonard Subdivision Plat 2 Lot 6.
    - b. Public hearing regarding an amendment to the Zoning Map to change the zoning from R-2 and C-2 to R-2 in the Leonard Subdivision Plat 6, Lot 6.
    - c. First consideration of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the R-2, single family residential attached zoning district and C-2, highway commercial zoning district to the R-2, single family residential attached zoning district (Leonard Subdivision Plat 2 Lot 6).
  - 2. Chapter 165, Zoning Regulations
    - a. Public hearing regarding amending Chapter 165, Zoning Regulations, of the Code of Ordinances, Indianola, Iowa.

- b. First consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to public hearing requirements – zoning.
  - 3. Fiscal Year 26 Budget
    - a. Public hearing regarding an amendment to the Fiscal Year 26 budget.
    - b. Resolution approving the first amendment to the Fiscal Year 26 budget.
    - c. Resolution authorizing transfers in the general fund.
  - 4. First consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, for Establishing Truck Routes.
- B. New Business
  - 1. Resolution approving an amendment to the residential recycling collection contract between Waste Management of Iowa, Inc and the City of Indianola, Iowa.
  - 2. Resolution approving a Plat of Survey request for Parcel 25-072.
  - 3. Appoint members to a special economic development committee.

**9. Other Business**

- A. Discussion and direction regarding study session dates and times.
- B. Discussion and direction regarding the City Council Policy on the length of council meetings.
- C. Discussion and direction regarding the City Council Policy on the length of public comments.
- D. Discussion and direction regarding filling vacant budgeted positions.
- E. Discussion and action regarding future agenda items.
- F. City Manager's Report - Jacob Meshke
- G. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government.
- H. Resolution approving settlement agreement and release with Jennifer Williams.

**10. Adjourn**



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Approval of Claims

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**Introduction:** The claims total \$538,771.38.

**Recommendation:** Staff recommends approval of the claims for October 6, 2025.

**Attachments:** 1. Vendor Expense Approval 10062025





City of Indianola, IA

# Expense Approval Report

## By Vendor Name

Post Dates 9/30/2025 - 10/6/2025

| Vendor Name                                                 | Payable Number       | Post Date  | Description (Item)           | Account Number | Amount          |
|-------------------------------------------------------------|----------------------|------------|------------------------------|----------------|-----------------|
| <b>Vendor: 104778 - 911 RESTORATION</b>                     |                      |            |                              |                |                 |
| 911 RESTORATION                                             | 07-300-7356 62       | 10/06/2025 | MOLD SWABS                   | 042-4200-63100 | 375.00          |
| <b>Vendor 104778 - 911 RESTORATION Total:</b>               |                      |            |                              |                | <b>375.00</b>   |
| <b>Vendor: 002810 - ACCO UNLIMITED CORP.</b>                |                      |            |                              |                |                 |
| ACCO UNLIMITED CORP.                                        | 0256708-IN           | 10/06/2025 | LIQUID CHLORINE              | 680-8700-65073 | 2,003.55        |
| <b>Vendor 002810 - ACCO UNLIMITED CORP. Total:</b>          |                      |            |                              |                | <b>2,003.55</b> |
| <b>Vendor: 103749 - ACE HARDWARE</b>                        |                      |            |                              |                |                 |
| ACE HARDWARE                                                | 9269                 | 10/06/2025 | BRASS KEYS                   | 340-7500-63100 | 22.15           |
| ACE HARDWARE                                                | 9380                 | 10/06/2025 | PVC ELBOW                    | 610-8350-65072 | 7.59            |
| ACE HARDWARE                                                | 9390                 | 10/06/2025 | MISC FASTENERS               | 042-4300-65070 | 26.38           |
| ACE HARDWARE                                                | 9413                 | 10/06/2025 | FASTENERS & MISC             | 680-8700-63100 | 29.43           |
| ACE HARDWARE                                                | 9455                 | 10/06/2025 | WIRE BRUSH, WIRE WHEEL       | 110-2100-65076 | 39.97           |
| ACE HARDWARE                                                | 9463                 | 10/06/2025 | STIHL HAND HELD BLOWER       | 110-2100-65990 | 239.99          |
| ACE HARDWARE                                                | 9480                 | 10/06/2025 | GARDEN HOSE                  | 015-1500-65070 | 39.98           |
| ACE HARDWARE                                                | 9528                 | 10/06/2025 | LUBE TRIFLOW                 | 680-8700-63411 | 30.34           |
| ACE HARDWARE                                                | 9556                 | 10/06/2025 | WRENCH, TAP CARDED 14X20...  | 110-2100-65076 | 16.98           |
| <b>Vendor 103749 - ACE HARDWARE Total:</b>                  |                      |            |                              |                | <b>452.81</b>   |
| <b>Vendor: 048228 - AGRILAND FS INC</b>                     |                      |            |                              |                |                 |
| AGRILAND FS INC                                             | JULY 2025            | 10/06/2025 | JULY FUEL AT AGRILAND        | 610-8300-65050 | 62.31           |
| AGRILAND FS INC                                             | JULY 2025 COMM DEV   | 10/06/2025 | JULY FUEL AT AGRILAND        | 001-1700-65050 | 51.22           |
| AGRILAND FS INC                                             | JULY 2025 FACILITIES | 10/06/2025 | JULY FUEL AT AGRILAND        | 001-6220-65050 | 35.04           |
| AGRILAND FS INC                                             | JULY 2025 PARTIAL    | 10/06/2025 | VEHICLE OPERATING SUPPLIES   | 011-1100-65050 | 510.78          |
| AGRILAND FS INC                                             | JULY 2025 PARTIAL    | 10/06/2025 | JULY FUEL AT AGRILAND        | 015-1500-65050 | 120.67          |
| AGRILAND FS INC                                             | JULY 2025 PARTIAL    | 10/06/2025 | VEHICLE OPERATING SUPPLIES   | 110-2100-65050 | 197.65          |
| <b>Vendor 048228 - AGRILAND FS INC Total:</b>               |                      |            |                              |                | <b>977.67</b>   |
| <b>Vendor: 031150 - AGSOURCE COOPERATIVE SERVICES</b>       |                      |            |                              |                |                 |
| AGSOURCE COOPERATIVE SE...                                  | PS-INV429484         | 10/06/2025 | POOL TESTING                 | 680-8700-64200 | 56.00           |
| <b>Vendor 031150 - AGSOURCE COOPERATIVE SERVICES Total:</b> |                      |            |                              |                | <b>56.00</b>    |
| <b>Vendor: 003400 - AHLERS &amp; COONEY P.C.</b>            |                      |            |                              |                |                 |
| AHLERS & COONEY P.C.                                        | 899321               | 10/06/2025 | GENERAL                      | 001-5200-64110 | 4,603.50        |
| AHLERS & COONEY P.C.                                        | 900458               | 10/06/2025 | URBAN RENEWAL GENERAL        | 001-5200-64110 | 210.00          |
| AHLERS & COONEY P.C.                                        | 900459               | 10/06/2025 | AMEND NO 1 TO KENTUCKY R...  | 001-5200-64110 | 385.00          |
| <b>Vendor 003400 - AHLERS &amp; COONEY P.C. Total:</b>      |                      |            |                              |                | <b>5,198.50</b> |
| <b>Vendor: 103081 - AMAZON CAPITAL SERVICES</b>             |                      |            |                              |                |                 |
| AMAZON CAPITAL SERVICES                                     | 1W3R-6NNR-FM9Q       | 10/06/2025 | OFFICE SUPPLIES              | 001-6200-65070 | 20.38           |
| AMAZON CAPITAL SERVICES                                     | 1CR3-FQJL-YJTD       | 10/06/2025 | MATERIALS/SUPPLIES           | 001-1700-65070 | 15.95           |
| AMAZON CAPITAL SERVICES                                     | 1CR3-FQJL-YJTD       | 10/06/2025 | MATERIALS/SUPPLIES           | 001-6210-65070 | 10.86           |
| AMAZON CAPITAL SERVICES                                     | 1V46-YGDT-3T46       | 10/06/2025 | WALL MOUNT CLOCK             | 001-6210-65070 | 31.34           |
| AMAZON CAPITAL SERVICES                                     | 176W-TCTC-664H       | 10/06/2025 | MATERIALS/SUPPLIES           | 680-8700-65074 | 31.33           |
| AMAZON CAPITAL SERVICES                                     | 176W-TCTC-664H       | 10/06/2025 | MATERIALS/SUPPLIES           | 680-8700-65075 | 16.48           |
| AMAZON CAPITAL SERVICES                                     | 1RT9-WYF3-LMXG       | 10/06/2025 | Office Supplies, Vacuum      | 680-8700-65060 | 58.11           |
| AMAZON CAPITAL SERVICES                                     | 1PY4-TVPW-R47N       | 10/06/2025 | DECORATIONS - SHER RETIRE... | 011-1100-64990 | 105.12          |
| AMAZON CAPITAL SERVICES                                     | 1R6P-HNGV-4WK9       | 10/06/2025 | KLEENEX TISSUES              | 001-6200-65070 | 16.75           |
| AMAZON CAPITAL SERVICES                                     | 1JNC-GCMM-CKXF       | 10/06/2025 | CONCRETE SCREWS, STEEL DR... | 001-6220-65070 | 154.54          |
| AMAZON CAPITAL SERVICES                                     | 1XGM-D7W9-66YP       | 10/06/2025 | MISC SUPPLIES                | 042-4200-65070 | 126.58          |
| AMAZON CAPITAL SERVICES                                     | 1391-H41T-HKWQ       | 10/06/2025 | CREDIT ON DAMAGED BATTER...  | 042-4200-65070 | -16.87          |
| AMAZON CAPITAL SERVICES                                     | 1494-Y11F-H7HD       | 10/06/2025 | POWERSPORT BATTERY, WALL...  | 016-1600-63410 | 337.38          |
| AMAZON CAPITAL SERVICES                                     | 16HG-WTRY-R4LV       | 10/06/2025 | FAST CHARGING MULTIPOINT,... | 680-8700-65060 | 49.42           |
| <b>Vendor 103081 - AMAZON CAPITAL SERVICES Total:</b>       |                      |            |                              |                | <b>957.37</b>   |
| <b>Vendor: 102867 - APWA IOWA CHAPTER</b>                   |                      |            |                              |                |                 |
| APWA IOWA CHAPTER                                           | 25525700             | 10/06/2025 | 2025 SPOT & IOWA ROADEO      | 110-2100-62300 | 800.00          |
| <b>Vendor 102867 - APWA IOWA CHAPTER Total:</b>             |                      |            |                              |                | <b>800.00</b>   |

## Expense Approval Report

Post Dates: 9/30/2025 - 10/6/2025

| Vendor Name                                                           | Payable Number   | Post Date  | Description (Item)             | Account Number | Amount           |
|-----------------------------------------------------------------------|------------------|------------|--------------------------------|----------------|------------------|
| <b>Vendor: 090592 - ASCENDANCE TRUCK CENTERS</b>                      |                  |            |                                |                |                  |
| ASCENDANCE TRUCK CENTERS                                              | RA301005563 01 2 | 10/06/2025 | BALANCE FOR OIL LEAK REPAIR    | 110-2100-63320 | 66.65            |
| <b>Vendor 090592 - ASCENDANCE TRUCK CENTERS Total:</b>                |                  |            |                                |                | <b>66.65</b>     |
| <b>Vendor: 004603 - AUBERT'S TOWING</b>                               |                  |            |                                |                |                  |
| AUBERT'S TOWING                                                       | 81525            | 10/06/2025 | TOWING (ABANDONED AUTO...      | 011-1100-64860 | 165.00           |
| AUBERT'S TOWING                                                       | 82825            | 10/06/2025 | 4 TRAINING CARS                | 015-1500-62300 | 500.00           |
| <b>Vendor 004603 - AUBERT'S TOWING Total:</b>                         |                  |            |                                |                | <b>665.00</b>    |
| <b>Vendor: 005263 - BARCO MUNICIPAL PROD INC</b>                      |                  |            |                                |                |                  |
| BARCO MUNICIPAL PROD INC                                              | IN-252806        | 10/06/2025 | MP POST YELLOW LONG SQU...     | 110-2100-65088 | 297.00           |
| <b>Vendor 005263 - BARCO MUNICIPAL PROD INC Total:</b>                |                  |            |                                |                | <b>297.00</b>    |
| <b>Vendor: 104821 - BARTZ, BRIAN</b>                                  |                  |            |                                |                |                  |
| BARTZ, BRIAN                                                          | FY26 APP 4       | 10/06/2025 | HOME BASE IOWA APPLICATI...    | 001-5200-65990 | 1,500.00         |
| <b>Vendor 104821 - BARTZ, BRIAN Total:</b>                            |                  |            |                                |                | <b>1,500.00</b>  |
| <b>Vendor: 104499 - BEEM'S TOWING &amp; RECOVERY</b>                  |                  |            |                                |                |                  |
| BEEM'S TOWING & RECOVERY                                              | P-5938           | 10/06/2025 | TOWING INTERNATIONAL D...      | 110-2100-63320 | 600.00           |
| <b>Vendor 104499 - BEEM'S TOWING &amp; RECOVERY Total:</b>            |                  |            |                                |                | <b>600.00</b>    |
| <b>Vendor: 104351 - BLOSSER, RYEN</b>                                 |                  |            |                                |                |                  |
| BLOSSER, RYEN                                                         | 3825             | 10/06/2025 | REIMBURSEMENT FOR SWIM...      | 045-4500-61810 | 40.49            |
| <b>Vendor 104351 - BLOSSER, RYEN Total:</b>                           |                  |            |                                |                | <b>40.49</b>     |
| <b>Vendor: 104367 - BLUEMARK ENERGY LLC</b>                           |                  |            |                                |                |                  |
| BLUEMARK ENERGY LLC                                                   | 1-2828-12-20259  | 10/06/2025 | IWC UTILITIES                  | 680-8700-63710 | 948.06           |
| <b>Vendor 104367 - BLUEMARK ENERGY LLC Total:</b>                     |                  |            |                                |                | <b>948.06</b>    |
| <b>Vendor: 006400 - BOB'S CUSTOM TROPHIES</b>                         |                  |            |                                |                |                  |
| BOB'S CUSTOM TROPHIES                                                 | 39732            | 10/06/2025 | PLAQUE - SHER                  | 011-1100-65070 | 87.25            |
| BOB'S CUSTOM TROPHIES                                                 | 39759            | 10/06/2025 | NAME PLATE/BADGES JOHNS...     | 001-1700-65060 | 33.50            |
| <b>Vendor 006400 - BOB'S CUSTOM TROPHIES Total:</b>                   |                  |            |                                |                | <b>120.75</b>    |
| <b>Vendor: 006550 - BONNIE'S BARRICADES</b>                           |                  |            |                                |                |                  |
| BONNIE'S BARRICADES                                                   | 25293            | 10/06/2025 | ARROW BOARD RENTAL             | 110-2100-64151 | 187.00           |
| <b>Vendor 006550 - BONNIE'S BARRICADES Total:</b>                     |                  |            |                                |                | <b>187.00</b>    |
| <b>Vendor: 100097 - BOUND TREE MEDICAL LLC</b>                        |                  |            |                                |                |                  |
| BOUND TREE MEDICAL LLC                                                | 85910443         | 10/06/2025 | EMS AMBULANCE SUPPLIES         | 016-1600-65070 | 2,187.13         |
| BOUND TREE MEDICAL LLC                                                | 85917662         | 10/06/2025 | AMBULANCE SUPPLIES - RESI...   | 016-1600-65070 | 114.87           |
| BOUND TREE MEDICAL LLC                                                | 85927490         | 10/06/2025 | EMS SUPPLIES                   | 016-1600-65070 | 342.65           |
| <b>Vendor 100097 - BOUND TREE MEDICAL LLC Total:</b>                  |                  |            |                                |                | <b>2,644.65</b>  |
| <b>Vendor: 104824 - CARTER, KEVIN</b>                                 |                  |            |                                |                |                  |
| CARTER, KEVIN                                                         | FY26 APP 2       | 10/06/2025 | HOME BASE IOWA APPLICATI...    | 001-5200-65990 | 1,500.00         |
| <b>Vendor 104824 - CARTER, KEVIN Total:</b>                           |                  |            |                                |                | <b>1,500.00</b>  |
| <b>Vendor: 007880 - CDW GOVERNMENT INC</b>                            |                  |            |                                |                |                  |
| CDW GOVERNMENT INC                                                    | ZR00712671       | 10/06/2025 | ZOOM - CREDIT APPLIED & S...   | 001-6210-67244 | 129.15           |
| CDW GOVERNMENT INC                                                    | AF9TD1N          | 10/06/2025 | BLUEBEAM CORE                  | 001-6210-67244 | 2,086.00         |
| <b>Vendor 007880 - CDW GOVERNMENT INC Total:</b>                      |                  |            |                                |                | <b>2,215.15</b>  |
| <b>Vendor: 104822 - CENTER FOR PUBLIC SAFETY MANAGEMENT LLC</b>       |                  |            |                                |                |                  |
| CENTER FOR PUBLIC SAFETY ...                                          | 2613             | 10/06/2025 | PUBLIC SAFETY STAFFING STU...  | 001-6500-64990 | 36,544.40        |
| <b>Vendor 104822 - CENTER FOR PUBLIC SAFETY MANAGEMENT LLC Total:</b> |                  |            |                                |                | <b>36,544.40</b> |
| <b>Vendor: 103780 - CENTRAL IOWA FASTENERS</b>                        |                  |            |                                |                |                  |
| CENTRAL IOWA FASTENERS                                                | 10696            | 10/06/2025 | QUALITY TOILET PAPER - PICK... | 042-4200-65070 | 267.00           |
| <b>Vendor 103780 - CENTRAL IOWA FASTENERS Total:</b>                  |                  |            |                                |                | <b>267.00</b>    |
| <b>Vendor: 055927 - CENTURYLINK</b>                                   |                  |            |                                |                |                  |
| CENTURYLINK                                                           | OCT 2025 4971    | 10/06/2025 | MONTHLY SERVICE                | 001-6210-63730 | 75.77            |
| CENTURYLINK                                                           | OCT 2025 9409    | 10/06/2025 | MONTHLY SERVICE                | 001-6210-63730 | 74.37            |
| <b>Vendor 055927 - CENTURYLINK Total:</b>                             |                  |            |                                |                | <b>150.14</b>    |
| <b>Vendor: 103678 - CERRIS SYSTEMS IOWA INC</b>                       |                  |            |                                |                |                  |
| CERRIS SYSTEMS IOWA INC                                               | 60828            | 10/06/2025 | MAINTENANCE AGREEMENT 3...     | 610-8325-63410 | 8,881.25         |
| CERRIS SYSTEMS IOWA INC                                               | 63375            | 10/06/2025 | MAINTENANCE AGREEMENT 7...     | 610-8325-63410 | 4,747.50         |
| <b>Vendor 103678 - CERRIS SYSTEMS IOWA INC Total:</b>                 |                  |            |                                |                | <b>13,628.75</b> |

## Expense Approval Report

Post Dates: 9/30/2025 - 10/6/2025

| Vendor Name                                              | Payable Number | Post Date  | Description (Item)             | Account Number | Amount           |
|----------------------------------------------------------|----------------|------------|--------------------------------|----------------|------------------|
| <b>Vendor: 101724 - CINTAS CORPORATION</b>               |                |            |                                |                |                  |
| CINTAS CORPORATION                                       | 5294657801     | 10/06/2025 | CINTAS                         | 610-8350-64990 | 147.35           |
| <b>Vendor 101724 - CINTAS CORPORATION Total:</b>         |                |            |                                |                | <b>147.35</b>    |
| <b>Vendor: 104818 - COLLISION SOLUTIONS</b>              |                |            |                                |                |                  |
| COLLISION SOLUTIONS                                      | 10701          | 10/06/2025 | REPAIRS TO AMBULANCE           | 016-1600-65051 | 15,874.62        |
| <b>Vendor 104818 - COLLISION SOLUTIONS Total:</b>        |                |            |                                |                | <b>15,874.62</b> |
| <b>Vendor: 104376 - COMPLETE CARPET CARE INC</b>         |                |            |                                |                |                  |
| COMPLETE CARPET CARE INC                                 | 43745          | 10/06/2025 | JANITORIAL SERVICES - LEARN... | 680-8700-64090 | 135.00           |
| <b>Vendor 104376 - COMPLETE CARPET CARE INC Total:</b>   |                |            |                                |                | <b>135.00</b>    |
| <b>Vendor: 103280 - CONFLUENCE INC.</b>                  |                |            |                                |                |                  |
| CONFLUENCE INC.                                          | 32908          | 10/06/2025 | CITY OF INDIANOLA GATEWA...    | 001-1700-64900 | 22.50            |
| <b>Vendor 103280 - CONFLUENCE INC. Total:</b>            |                |            |                                |                | <b>22.50</b>     |
| <b>Vendor: 104264 - CORE-MARK MIDCONTINENT INC</b>       |                |            |                                |                |                  |
| CORE-MARK MIDCONTINENT ...                               | 2327985        | 10/06/2025 | PICKARD CONCESSIONS            | 042-4200-65070 | 1,046.79         |
| <b>Vendor 104264 - CORE-MARK MIDCONTINENT INC Total:</b> |                |            |                                |                | <b>1,046.79</b>  |
| <b>Vendor: 101480 - CRAWFORD, RICHARD L.</b>             |                |            |                                |                |                  |
| CRAWFORD, RICHARD L.                                     | 91125          | 10/06/2025 | COED SB OFFICIALS              | 042-4200-64250 | 108.00           |
| <b>Vendor 101480 - CRAWFORD, RICHARD L. Total:</b>       |                |            |                                |                | <b>108.00</b>    |
| <b>Vendor: 104823 - DIGITECH COMPUTER LLC</b>            |                |            |                                |                |                  |
| DIGITECH COMPUTER LLC                                    | 618000770      | 10/06/2025 | DIGITECH EMS FEE AUGUST 2...   | 016-1600-64500 | 7,337.01         |
| <b>Vendor 104823 - DIGITECH COMPUTER LLC Total:</b>      |                |            |                                |                | <b>7,337.01</b>  |
| <b>Vendor: 102451 - DINGES FIRE COMPANYY</b>             |                |            |                                |                |                  |
| DINGES FIRE COMPANYY                                     | 72338          | 10/06/2025 | WATER RESCUE VEST              | 015-1500-65500 | 732.00           |
| DINGES FIRE COMPANYY                                     | 73494          | 10/06/2025 | PPE COAT/PANTS - FROST & G...  | 015-1500-65500 | 8,100.00         |
| DINGES FIRE COMPANYY                                     | 74893          | 10/06/2025 | PPE COAT/PANTS - SAUTER        | 015-1500-65500 | 4,200.00         |
| <b>Vendor 102451 - DINGES FIRE COMPANYY Total:</b>       |                |            |                                |                | <b>13,032.00</b> |
| <b>Vendor: 104273 - DOGS FOR LAW ENFORCEMENT</b>         |                |            |                                |                |                  |
| DOGS FOR LAW ENFORCEME...                                | 911            | 10/06/2025 | K9 CERTIFICATION               | 011-1109-62300 | 450.00           |
| <b>Vendor 104273 - DOGS FOR LAW ENFORCEMENT Total:</b>   |                |            |                                |                | <b>450.00</b>    |
| <b>Vendor: 011879 - DOWNEY TIRE PROS</b>                 |                |            |                                |                |                  |
| DOWNEY TIRE PROS                                         | 31707          | 10/06/2025 | TIRE SWITCH                    | 015-1500-65051 | 78.46            |
| DOWNEY TIRE PROS                                         | 32192          | 10/06/2025 | TIRE REPAIR UNIT 211           | 011-1100-63320 | 27.98            |
| DOWNEY TIRE PROS                                         | 32195          | 10/06/2025 | TIRES UNIT 201                 | 011-1100-63320 | 798.31           |
| DOWNEY TIRE PROS                                         | 32196          | 10/06/2025 | TIRES UNIT222                  | 011-1100-63320 | 798.31           |
| DOWNEY TIRE PROS                                         | 31213          | 10/06/2025 | TIRES UNIT 245                 | 015-1500-65050 | 842.33           |
| DOWNEY TIRE PROS                                         | 32884          | 10/06/2025 | TIRES - 2015 FORD TRUCK        | 610-8300-63320 | 629.97           |
| <b>Vendor 011879 - DOWNEY TIRE PROS Total:</b>           |                |            |                                |                | <b>3,175.36</b>  |
| <b>Vendor: 102092 - DUST PROS JANITORIAL</b>             |                |            |                                |                |                  |
| DUST PROS JANITORIAL                                     | 3417           | 10/06/2025 | JANITORIAL SUPPLIES            | 610-8350-64090 | 77.50            |
| DUST PROS JANITORIAL                                     | 3410           | 10/06/2025 | ACITIVITY CENTER JANITORIAL... | 042-4200-64090 | 800.00           |
| DUST PROS JANITORIAL                                     | 3411           | 10/06/2025 | CH JANITORIAL SERVICES         | 001-6500-64090 | 4,225.00         |
| DUST PROS JANITORIAL                                     | 3414           | 10/06/2025 | JANITORIAL SERVICES            | 001-6210-64990 | 500.00           |
| DUST PROS JANITORIAL                                     | 3415           | 10/06/2025 | MATERIALS/SUPPLIES             | 001-6210-64990 | 47.50            |
| DUST PROS JANITORIAL                                     | 3416           | 10/06/2025 | JANITORIAL SERVICES            | 610-8350-64090 | 675.00           |
| DUST PROS JANITORIAL                                     | 3418           | 10/06/2025 | JANITORIAL SERVICES            | 110-2100-64090 | 500.00           |
| <b>Vendor 102092 - DUST PROS JANITORIAL Total:</b>       |                |            |                                |                | <b>6,825.00</b>  |
| <b>Vendor: 103706 - ELIXIR RX OPTIONS</b>                |                |            |                                |                |                  |
| ELIXIR RX OPTIONS                                        | 600060         | 10/06/2025 | 411 Rx                         | 011-1100-64120 | 47.39            |
| <b>Vendor 103706 - ELIXIR RX OPTIONS Total:</b>          |                |            |                                |                | <b>47.39</b>     |
| <b>Vendor: 015610 - FAREWAY STORE</b>                    |                |            |                                |                |                  |
| FAREWAY STORE                                            | 0020105        | 10/06/2025 | ACTIVITY CENTER COFFEE/SU...   | 042-4200-65070 | 75.59            |
| FAREWAY STORE                                            | 202124         | 10/06/2025 | BARS, BANANAS                  | 680-8700-65074 | 14.96            |
| <b>Vendor 015610 - FAREWAY STORE Total:</b>              |                |            |                                |                | <b>90.55</b>     |
| <b>Vendor: 104810 - FOUST, JACKSON</b>                   |                |            |                                |                |                  |
| FOUST, JACKSON                                           | 9825           | 10/06/2025 | FLAG FOOTBALL OFFICIALS        | 042-4200-64250 | 120.00           |
| <b>Vendor 104810 - FOUST, JACKSON Total:</b>             |                |            |                                |                | <b>120.00</b>    |

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| Vendor Name                                                               | Payable Number | Post Date  | Description (Item)            | Account Number | Amount           |
|---------------------------------------------------------------------------|----------------|------------|-------------------------------|----------------|------------------|
| <b>Vendor: 102983 - FRONTLINE WARNING SYSTEMS</b>                         |                |            |                               |                |                  |
| FRONTLINE WARNING SYSTE...                                                | 14518          | 10/06/2025 | REPAIR SIREN - COUNTRY CLU... | 015-1500-63410 | 13,062.50        |
| <b>Vendor 102983 - FRONTLINE WARNING SYSTEMS Total:</b>                   |                |            |                               |                | <b>13,062.50</b> |
| <b>Vendor: 019220 - GLAXOSMITHKLINE LLC</b>                               |                |            |                               |                |                  |
| GLAXOSMITHKLINE LLC                                                       | 8269135244     | 10/06/2025 | FLUARIX TIV RETURNED          | 015-1500-64120 | -84.44           |
| GLAXOSMITHKLINE LLC                                                       | 8269161986     | 10/06/2025 | FLUARIX TIV RETURNED          | 015-1500-64120 | -2.25            |
| GLAXOSMITHKLINE LLC                                                       | 8254705310     | 10/06/2025 | FLUARIX TIV VACCINE           | 015-1500-64120 | 376.11           |
| <b>Vendor 019220 - GLAXOSMITHKLINE LLC Total:</b>                         |                |            |                               |                | <b>289.42</b>    |
| <b>Vendor: 019885 - GRAINGER INC</b>                                      |                |            |                               |                |                  |
| GRAINGER INC                                                              | 9632606035     | 10/06/2025 | MEGOHMMETER                   | 610-8350-65072 | 1,567.40         |
| GRAINGER INC                                                              | 9632606043     | 10/06/2025 | STRAINER SCREEN               | 610-8350-65072 | 4.14             |
| GRAINGER INC                                                              | 9633944757     | 10/06/2025 | ACCESS DOOR                   | 610-8350-63100 | 30.70            |
| GRAINGER INC                                                              | 9644082910     | 10/06/2025 | FIRE EXT CABINET              | 340-7500-63100 | 85.24            |
| GRAINGER INC                                                              | 9647866004     | 10/06/2025 | FIRE HOSE ADAPTER, SCRUB B... | 015-1500-65070 | 158.96           |
| GRAINGER INC                                                              | 9657313988     | 10/06/2025 | SLEEVE ANCHOR                 | 610-8350-65072 | 13.04            |
| <b>Vendor 019885 - GRAINGER INC Total:</b>                                |                |            |                               |                | <b>1,859.48</b>  |
| <b>Vendor: 101369 - GREATER DM CONVENTION &amp; VISITORS BUREAU</b>       |                |            |                               |                |                  |
| GREATER DM CONVENTION &...                                                | 24535          | 10/06/2025 | CVB JULY 2025 CONTRIBUTION    | 001-5100-64130 | 9,818.72         |
| GREATER DM CONVENTION &...                                                | 24601          | 10/06/2025 | CVB AUGUST 2025 CONTRIBU...   | 001-5100-64130 | 6,347.23         |
| GREATER DM CONVENTION &...                                                | 24733          | 10/06/2025 | CVB SEPT 2025 CONTRIBUTION    | 001-5100-64130 | 9,137.99         |
| <b>Vendor 101369 - GREATER DM CONVENTION &amp; VISITORS BUREAU Total:</b> |                |            |                               |                | <b>25,303.94</b> |
| <b>Vendor: 103779 - GREGG YOUNG BUICK GMC</b>                             |                |            |                               |                |                  |
| GREGG YOUNG BUICK GMC                                                     | 52989          | 10/06/2025 | REPAIRS 2022 TAHOE K150       | 011-1100-63320 | 1,919.24         |
| <b>Vendor 103779 - GREGG YOUNG BUICK GMC Total:</b>                       |                |            |                               |                | <b>1,919.24</b>  |
| <b>Vendor: 020400 - GRIMES ASPHALT &amp; PAVING</b>                       |                |            |                               |                |                  |
| GRIMES ASPHALT & PAVING                                                   | 28314          | 10/06/2025 | ROADSTONE ASPHALT             | 110-2100-65070 | 72.27            |
| GRIMES ASPHALT & PAVING                                                   | 28329          | 10/06/2025 | ROADSTONE ASPHALT             | 110-2100-65070 | 111.86           |
| <b>Vendor 020400 - GRIMES ASPHALT &amp; PAVING Total:</b>                 |                |            |                               |                | <b>184.13</b>    |
| <b>Vendor: 020810 - HACH COMPANY</b>                                      |                |            |                               |                |                  |
| HACH COMPANY                                                              | 14673161       | 10/06/2025 | LDO PROBE                     | 610-8350-65012 | 1,464.34         |
| <b>Vendor 020810 - HACH COMPANY Total:</b>                                |                |            |                               |                | <b>1,464.34</b>  |
| <b>Vendor: 021243 - HEIMAN INC</b>                                        |                |            |                               |                |                  |
| HEIMAN INC                                                                | 0946535-IN     | 10/06/2025 | CORNER CASTINGS, REFLECTOR    | 015-1500-65051 | 105.22           |
| <b>Vendor 021243 - HEIMAN INC Total:</b>                                  |                |            |                               |                | <b>105.22</b>    |
| <b>Vendor: 022300 - HOTSYS CLEANING SYSTEMS</b>                           |                |            |                               |                |                  |
| HOTSYS CLEANING SYSTEMS                                                   | PSI-318758     | 10/06/2025 | SCHEDULED MAINTENANCE         | 610-8350-65072 | 160.00           |
| <b>Vendor 022300 - HOTSYS CLEANING SYSTEMS Total:</b>                     |                |            |                               |                | <b>160.00</b>    |
| <b>Vendor: 103151 - INDEPENDENT ADVOCATE</b>                              |                |            |                               |                |                  |
| INDEPENDENT ADVOCATE                                                      | 7026           | 10/06/2025 | 20250825 CC MINUTES - SPEC... | 001-6500-64020 | 32.13            |
| INDEPENDENT ADVOCATE                                                      | 7026           | 10/06/2025 | 20250902 CC MINUTES           | 001-6500-64020 | 569.52           |
| INDEPENDENT ADVOCATE                                                      | 7031           | 10/06/2025 | PH CHAPTER 165                | 001-6500-64020 | 22.05            |
| INDEPENDENT ADVOCATE                                                      | 7031           | 10/06/2025 | 20250908 CC STUDY MTG MI...   | 001-6500-64020 | 13.86            |
| INDEPENDENT ADVOCATE                                                      | 7044           | 10/06/2025 | 20250915 CC MINUTES           | 001-6500-64020 | 715.68           |
| INDEPENDENT ADVOCATE                                                      | 7044           | 10/06/2025 | PH - REZONING                 | 001-6500-64020 | 22.05            |
| INDEPENDENT ADVOCATE                                                      | 7044           | 10/06/2025 | ORD 1782                      | 001-6500-64020 | 32.76            |
| INDEPENDENT ADVOCATE                                                      | 7044           | 10/06/2025 | PH - 1ST FY26 BUDGET AMEND    | 001-6500-64020 | 171.36           |
| <b>Vendor 103151 - INDEPENDENT ADVOCATE Total:</b>                        |                |            |                               |                | <b>1,579.41</b>  |
| <b>Vendor: 024727 - INDIANOLA MUNICIPAL UTILITIES</b>                     |                |            |                               |                |                  |
| INDIANOLA MUNICIPAL UTILIT...                                             | 2577           | 10/06/2025 | BUXTON TRASH, GAS & RECYC...  | 001-6500-63710 | 125.00           |
| <b>Vendor 024727 - INDIANOLA MUNICIPAL UTILITIES Total:</b>               |                |            |                               |                | <b>125.00</b>    |
| <b>Vendor: 024759 - INFOMAX OFFICE SYSTEMS INC.</b>                       |                |            |                               |                |                  |
| INFOMAX OFFICE SYSTEMS IN...                                              | 40116754       | 10/06/2025 | PRINTER CONTRACT              | 001-6210-67244 | 4,481.30         |
| <b>Vendor 024759 - INFOMAX OFFICE SYSTEMS INC. Total:</b>                 |                |            |                               |                | <b>4,481.30</b>  |
| <b>Vendor: 024771 - INSURANCE STRATEGIES CONSULTING LLC</b>               |                |            |                               |                |                  |
| INSURANCE STRATEGIES CON...                                               | 10131          | 10/06/2025 | 509A STUFDY FYE 6/30/2025     | 820-9300-64990 | 1,035.00         |
| <b>Vendor 024771 - INSURANCE STRATEGIES CONSULTING LLC Total:</b>         |                |            |                               |                | <b>1,035.00</b>  |

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|---------------------------------------------------------------|----------------|------------|--------------------------------|----------------|------------------|
| <b>Vendor: 024846 - IOWA DEPT OF PUBLIC SAFETY</b>            |                |            |                                |                |                  |
| IOWA DEPT OF PUBLIC SAFETY                                    | 2423           | 10/06/2025 | IOWA SYSTEM 1ST QTR FY26       | 011-1100-64990 | 861.00           |
| <b>Vendor 024846 - IOWA DEPT OF PUBLIC SAFETY Total:</b>      |                |            |                                |                | <b>861.00</b>    |
| <b>Vendor: 099687 - IOWA MEDICAID ENTERPRISE</b>              |                |            |                                |                |                  |
| IOWA MEDICAID ENTERPRISE                                      | 09 2025 (50)   | 10/06/2025 | IOWA GEMT SEPT & OCT PAY...    | 016-1600-64130 | 13,199.33        |
| <b>Vendor 099687 - IOWA MEDICAID ENTERPRISE Total:</b>        |                |            |                                |                | <b>13,199.33</b> |
| <b>Vendor: 024851 - IOWA ONE CALL</b>                         |                |            |                                |                |                  |
| IOWA ONE CALL                                                 | 275578         | 10/06/2025 | WRRD LOCATES                   | 610-8300-64990 | 126.40           |
| <b>Vendor 024851 - IOWA ONE CALL Total:</b>                   |                |            |                                |                | <b>126.40</b>    |
| <b>Vendor: 102753 - IOWA PEACE OFFICERS ASSOCIATION</b>       |                |            |                                |                |                  |
| IOWA PEACE OFFICERS ASSOC...                                  | DUES 2024-2026 | 10/06/2025 | MEMBERSHIP DUES 2025-2026      | 011-1100-62100 | 630.00           |
| <b>Vendor 102753 - IOWA PEACE OFFICERS ASSOCIATION Total:</b> |                |            |                                |                | <b>630.00</b>    |
| <b>Vendor: 024890 - IOWA PRISON INDUSTRIES</b>                |                |            |                                |                |                  |
| IOWA PRISON INDUSTRIES                                        | 386651         | 10/06/2025 | WORK SHIRTS                    | 110-2100-61810 | 725.50           |
| IOWA PRISON INDUSTRIES                                        | 303438         | 10/06/2025 | ST MARKER - 2 SIDED            | 110-2100-65088 | 73.60            |
| IOWA PRISON INDUSTRIES                                        | 303449         | 10/06/2025 | SIGNS                          | 110-2100-65088 | 1,046.90         |
| IOWA PRISON INDUSTRIES                                        | 386691         | 10/06/2025 | WORK SHIRTS                    | 110-2100-61810 | 82.00            |
| <b>Vendor 024890 - IOWA PRISON INDUSTRIES Total:</b>          |                |            |                                |                | <b>1,928.00</b>  |
| <b>Vendor: 016404 - IOWA STATE UNIVERSITY</b>                 |                |            |                                |                |                  |
| IOWA STATE UNIVERSITY                                         | ITRNS-TJM392   | 10/06/2025 | dTIMS SET UP COSTS             | 321-2100-67900 | 3,000.00         |
| <b>Vendor 016404 - IOWA STATE UNIVERSITY Total:</b>           |                |            |                                |                | <b>3,000.00</b>  |
| <b>Vendor: 080252 - IOWA-DES MOINES SUPPLY INC.</b>           |                |            |                                |                |                  |
| IOWA-DES MOINES SUPPLY IN...                                  | 506405         | 10/06/2025 | MATERIALS/SUPPLIES MEMBE...    | 680-8700-65074 | 336.23           |
| <b>Vendor 080252 - IOWA-DES MOINES SUPPLY INC. Total:</b>     |                |            |                                |                | <b>336.23</b>    |
| <b>Vendor: 104528 - JEREMIAH M SEGER</b>                      |                |            |                                |                |                  |
| JEREMIAH M SEGER                                              | 93025`         | 10/06/2025 | CLEAN UP CONCRETE - 101 S F... | 001-1700-64111 | 200.00           |
| <b>Vendor 104528 - JEREMIAH M SEGER Total:</b>                |                |            |                                |                | <b>200.00</b>    |
| <b>Vendor: 026350 - JESS' LOCK AND KEY</b>                    |                |            |                                |                |                  |
| JESS' LOCK AND KEY                                            | 920047         | 10/06/2025 | REKEY KNOB & CYLINDER          | 011-1100-63100 | 90.00            |
| <b>Vendor 026350 - JESS' LOCK AND KEY Total:</b>              |                |            |                                |                | <b>90.00</b>     |
| <b>Vendor: 026351 - JETCO INC</b>                             |                |            |                                |                |                  |
| JETCO INC                                                     | 18822          | 10/06/2025 | SCADA ISSUES                   | 610-8325-67240 | 825.00           |
| <b>Vendor 026351 - JETCO INC Total:</b>                       |                |            |                                |                | <b>825.00</b>    |
| <b>Vendor: 104766 - JOHN DEERE FINANCIAL</b>                  |                |            |                                |                |                  |
| JOHN DEERE FINANCIAL                                          | 4095392        | 10/06/2025 | 9 QT COOLER                    | 015-1500-65070 | 45.98            |
| JOHN DEERE FINANCIAL                                          | 4105935        | 10/06/2025 | TOOL BAGS                      | 015-1500-65076 | 92.97            |
| JOHN DEERE FINANCIAL                                          | 4107026        | 10/06/2025 | STEEL BRUSH, BUCKET            | 015-1500-65070 | 7.48             |
| JOHN DEERE FINANCIAL                                          | 4124905        | 10/06/2025 | CLEANING SUPPLIES              | 610-8350-65070 | 19.76            |
| JOHN DEERE FINANCIAL                                          | 4126133        | 10/06/2025 | FLARE CAP, TRIMMER LINE        | 110-2100-65076 | 18.95            |
| JOHN DEERE FINANCIAL                                          | 4128319        | 10/06/2025 | BATTERY CHARGER                | 042-4300-65070 | 54.99            |
| JOHN DEERE FINANCIAL                                          | 4129242        | 10/06/2025 | HI-TEMP GREASE                 | 042-4300-65070 | 44.90            |
| JOHN DEERE FINANCIAL                                          | 6697844        | 10/06/2025 | ROCKER SWITCH                  | 042-4300-63410 | 94.01            |
| <b>Vendor 104766 - JOHN DEERE FINANCIAL Total:</b>            |                |            |                                |                | <b>379.04</b>    |
| <b>Vendor: 102525 - KELLER'S GARAGE</b>                       |                |            |                                |                |                  |
| KELLER'S GARAGE                                               | 8272           | 10/06/2025 | VEHICLE MAINT - 2014 TAHOE     | 015-1500-65051 | 293.48           |
| <b>Vendor 102525 - KELLER'S GARAGE Total:</b>                 |                |            |                                |                | <b>293.48</b>    |
| <b>Vendor: 104516 - KELLY, JACOB</b>                          |                |            |                                |                |                  |
| KELLY, JACOB                                                  | 91125          | 10/06/2025 | COED SB OFFICIALS              | 042-4200-64250 | 108.00           |
| <b>Vendor 104516 - KELLY, JACOB Total:</b>                    |                |            |                                |                | <b>108.00</b>    |
| <b>Vendor: 022832 - KIYA KODA HUMANE SOCIETY</b>              |                |            |                                |                |                  |
| KIYA KODA HUMANE SOCIETY                                      | OCTOBER 2025   | 10/06/2025 | MONTHLY CONTRACTED SERV...     | 011-1100-64137 | 4,500.00         |
| <b>Vendor 022832 - KIYA KODA HUMANE SOCIETY Total:</b>        |                |            |                                |                | <b>4,500.00</b>  |
| <b>Vendor: 104377 - KONE INC</b>                              |                |            |                                |                |                  |
| KONE INC                                                      | 871782823`     | 10/06/2025 | ELEVATOR MAINTENANCE CO...     | 680-8700-64990 | 967.68           |
| <b>Vendor 104377 - KONE INC Total:</b>                        |                |            |                                |                | <b>967.68</b>    |

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|----------------------------------------------------------------|-------------------------|------------|------------------------------|----------------|------------------|
| <b>Vendor: 104636 - LANCASTER PLLC, DR. GABE</b>               |                         |            |                              |                |                  |
| LANCASTER PLLC, DR. GABE                                       | 2                       | 10/06/2025 | QRTLY MEDICAL DIRECTOR FE... | 016-1600-64122 | 3,750.00         |
| <b>Vendor 104636 - LANCASTER PLLC, DR. GABE Total:</b>         |                         |            |                              |                | <b>3,750.00</b>  |
| <b>Vendor: 104643 - LEGACY EMERGENCY VEHICLES LLC</b>          |                         |            |                              |                |                  |
| LEGACY EMERGENCY VEHICLE...                                    | 1469                    | 10/06/2025 | LOANER RENTAL                | 016-1600-64990 | 7,500.00         |
| <b>Vendor 104643 - LEGACY EMERGENCY VEHICLES LLC Total:</b>    |                         |            |                              |                | <b>7,500.00</b>  |
| <b>Vendor: 100467 - MACQUEEN EQUIPMENT LLC</b>                 |                         |            |                              |                |                  |
| MACQUEEN EQUIPMENT LLC                                         | P28791                  | 10/06/2025 | POWER LOCK CLAMP             | 110-2100-63320 | 1,786.52         |
| MACQUEEN EQUIPMENT LLC                                         | P28792                  | 10/06/2025 | NITROGEN CANIST              | 610-8350-65070 | 240.80           |
| MACQUEEN EQUIPMENT LLC                                         | W05579                  | 10/06/2025 | CAMERA REPAIR                | 610-8325-63410 | 3,353.82         |
| <b>Vendor 100467 - MACQUEEN EQUIPMENT LLC Total:</b>           |                         |            |                              |                | <b>5,381.14</b>  |
| <b>Vendor: 033854 - MARTIN MARIETTA MATERIALS</b>              |                         |            |                              |                |                  |
| MARTIN MARIETTA MATERIALS                                      | 47135915                | 10/06/2025 | CHIPS FOR PERMEABLE PAVERS   | 110-2100-65070 | 330.79           |
| MARTIN MARIETTA MATERIALS                                      | 47152479                | 10/06/2025 | CHIPS FOR PERMEABLE PAVERS   | 110-2100-65070 | 311.21           |
| <b>Vendor 033854 - MARTIN MARIETTA MATERIALS Total:</b>        |                         |            |                              |                | <b>642.00</b>    |
| <b>Vendor: 104463 - MARTIN'S FLAG COMPANY</b>                  |                         |            |                              |                |                  |
| MARTIN'S FLAG COMPANY                                          | 48934                   | 10/06/2025 | US FLAGS                     | 001-6500-65990 | 332.74           |
| <b>Vendor 104463 - MARTIN'S FLAG COMPANY Total:</b>            |                         |            |                              |                | <b>332.74</b>    |
| <b>Vendor: 101313 - MATHESON TRI-GAS INC</b>                   |                         |            |                              |                |                  |
| MATHESON TRI-GAS INC                                           | 31782535                | 10/06/2025 | OXYGEN FOR AMBULANCE         | 016-1600-65070 | 145.04           |
| MATHESON TRI-GAS INC                                           | 302075701               | 10/06/2025 | MEDICAL OXYGEN SUPPLY        | 016-1600-65070 | 388.13           |
| <b>Vendor 101313 - MATHESON TRI-GAS INC Total:</b>             |                         |            |                              |                | <b>533.17</b>    |
| <b>Vendor: 104307 - McCALL MONUMENT WORKS INC</b>              |                         |            |                              |                |                  |
| McCALL MONUMENT WORKS ...                                      | 992025                  | 10/06/2025 | ENGRAVE BRICK                | 042-4300-65090 | 30.00            |
| <b>Vendor 104307 - McCALL MONUMENT WORKS INC Total:</b>        |                         |            |                              |                | <b>30.00</b>     |
| <b>Vendor: 034020 - MCCOY HARDWARE INC</b>                     |                         |            |                              |                |                  |
| MCCOY HARDWARE INC                                             | A684738                 | 10/06/2025 | EXTENSION CORD               | 015-1500-65070 | 18.89            |
| MCCOY HARDWARE INC                                             | A684739                 | 10/06/2025 | EXTENSION CORD               | 015-1500-65070 | 2.70             |
| MCCOY HARDWARE INC                                             | C61596                  | 10/06/2025 | MCCORD SIGN CONCRETE         | 042-4200-63100 | 107.86           |
| MCCOY HARDWARE INC                                             | A686378                 | 10/06/2025 | TAPE                         | 110-2100-65076 | 41.57            |
| MCCOY HARDWARE INC                                             | A686562                 | 10/06/2025 | SPIR SCREW EXTRACTOR         | 110-2100-65076 | 16.18            |
| MCCOY HARDWARE INC                                             | A686599                 | 10/06/2025 | DR SWEEPX                    | 045-4500-65070 | 32.38            |
| MCCOY HARDWARE INC                                             | A686946                 | 10/06/2025 | BLDG & HEAVY HARDWARD        | 001-6220-63100 | 0.68             |
| MCCOY HARDWARE INC                                             | A687452                 | 10/06/2025 | SCHLAG LOCK KEYBLANK         | 042-4300-65070 | 2.06             |
| <b>Vendor 034020 - MCCOY HARDWARE INC Total:</b>               |                         |            |                              |                | <b>222.32</b>    |
| <b>Vendor: 034176 - MELLEN &amp; ASSOCIATES INC</b>            |                         |            |                              |                |                  |
| MELLEN & ASSOCIATES INC                                        | 038971                  | 10/06/2025 | ACTUATOR                     | 610-8325-63410 | 10,188.46        |
| <b>Vendor 034176 - MELLEN &amp; ASSOCIATES INC Total:</b>      |                         |            |                              |                | <b>10,188.46</b> |
| <b>Vendor: 034173 - MENARDS</b>                                |                         |            |                              |                |                  |
| MENARDS                                                        | 18061                   | 10/06/2025 | GRAVEL & VALVE BOX           | 610-8350-65072 | 35.26            |
| <b>Vendor 034173 - MENARDS Total:</b>                          |                         |            |                              |                | <b>35.26</b>     |
| <b>Vendor: 034200 - MERCY COLLEGE OF HEALTH SCIENCES</b>       |                         |            |                              |                |                  |
| MERCY COLLEGE OF HEALTH S...                                   | GRAHAM FALL 2025        | 10/06/2025 | BEN GRAHAM FALL SEMESTER...  | 016-1600-62300 | 4,920.00         |
| <b>Vendor 034200 - MERCY COLLEGE OF HEALTH SCIENCES Total:</b> |                         |            |                              |                | <b>4,920.00</b>  |
| <b>Vendor: 104746 - MESHKE, JACOB</b>                          |                         |            |                              |                |                  |
| MESHKE, JACOB                                                  | HOUSING #5              | 10/06/2025 | HOUSING #5                   | 001-6500-64990 | 1,500.00         |
| <b>Vendor 104746 - MESHKE, JACOB Total:</b>                    |                         |            |                              |                | <b>1,500.00</b>  |
| <b>Vendor: 104062 - MGT IMPACT SOLUTIONS LLC</b>               |                         |            |                              |                |                  |
| MGT IMPACT SOLUTIONS LLC                                       | GHR1001178              | 10/06/2025 | POLICE CHIEF RECRUITMENT     | 001-1100-64990 | 8,800.00         |
| <b>Vendor 104062 - MGT IMPACT SOLUTIONS LLC Total:</b>         |                         |            |                              |                | <b>8,800.00</b>  |
| <b>Vendor: 034600 - MID AMERICAN ENERGY CO.</b>                |                         |            |                              |                |                  |
| MID AMERICAN ENERGY CO.                                        | 571382830 GRIMES        | 10/06/2025 | WRRF ELECTRIC/GAS            | 610-8350-63710 | 14,373.76        |
| MID AMERICAN ENERGY CO.                                        | 571388537 HWY SIGN      | 10/06/2025 | HWY SIGN ELECTRIC            | 001-6500-63710 | 12.53            |
| MID AMERICAN ENERGY CO.                                        | 571405139 O ST LIGHTING | 10/06/2025 | STREET LIGHTING              | 110-2300-63780 | 262.68           |
| MID AMERICAN ENERGY CO.                                        | 571551658 SEWER         | 10/06/2025 | 65/69 ELECTRIC               | 610-8325-63710 | 60.51            |
| MID AMERICAN ENERGY CO.                                        | 571554305 WESLEY        | 10/06/2025 | WESLEY ELECTRIC              | 610-8325-63710 | 40.21            |

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| Vendor Name                                                            | Payable Number    | Post Date  | Description (Item)             | Account Number | Amount           |
|------------------------------------------------------------------------|-------------------|------------|--------------------------------|----------------|------------------|
| MID AMERICAN ENERGY CO.                                                | 571642270 FIRE    | 10/06/2025 | UTILITIES 206 N 1ST ST         | 015-1500-63710 | 14.58            |
| MID AMERICAN ENERGY CO.                                                | 571646519 ACT CTR | 10/06/2025 | ACTIVITY CENTER UTILITIES      | 042-4200-63710 | 42.79            |
| MID AMERICAN ENERGY CO.                                                | 571647564 STREETS | 10/06/2025 | NATURAL GAS                    | 110-2100-63710 | 52.17            |
| MID AMERICAN ENERGY CO.                                                | 571648439 POLICE  | 10/06/2025 | MID AMERICAN GAS BILL          | 011-1100-63710 | 17.21            |
| MID AMERICAN ENERGY CO.                                                | 571654931 WILLOW  | 10/06/2025 | QUAIL ELECTRIC                 | 610-8325-63710 | 87.98            |
| MID AMERICAN ENERGY CO.                                                | 571656885 CITY    | 10/06/2025 | CH UTILITIES                   | 001-6500-63710 | 140.67           |
| MID AMERICAN ENERGY CO.                                                | 571749043 CO YARD | 10/06/2025 | COUNTY YARD - GAS              | 110-2100-63710 | 33.58            |
| <b>Vendor 034600 - MID AMERICAN ENERGY CO. Total:</b>                  |                   |            |                                |                | <b>15,138.67</b> |
| <b>Vendor: 102736 - MID-IOWA OCCUPATIONAL TESTING</b>                  |                   |            |                                |                |                  |
| MID-IOWA OCCUPATIONAL T...                                             | 6534              | 10/06/2025 | POST ACCIDENT D&A - BEN G...   | 016-1600-64120 | 480.00           |
| <b>Vendor 102736 - MID-IOWA OCCUPATIONAL TESTING Total:</b>            |                   |            |                                |                | <b>480.00</b>    |
| <b>Vendor: 100358 - MIDWEST ALARM SERVICES</b>                         |                   |            |                                |                |                  |
| MIDWEST ALARM SERVICES                                                 | 516391            | 10/06/2025 | FIRE EQUIP INSPECTION - BRU... | 001-2900-64990 | 399.96           |
| MIDWEST ALARM SERVICES                                                 | 516392            | 10/06/2025 | CH FIRE ALARM INSPECTION       | 001-6500-63100 | 510.96           |
| MIDWEST ALARM SERVICES                                                 | 516393            | 10/06/2025 | ACTIVITY CENTER FIRE ALARM ..  | 042-4200-64990 | 275.04           |
| MIDWEST ALARM SERVICES                                                 | 516394            | 10/06/2025 | FIRE ALARM INSPECTION          | 680-8700-63100 | 441.00           |
| MIDWEST ALARM SERVICES                                                 | 517606            | 10/06/2025 | FIRE ALARM MONITORING          | 680-8700-64990 | 525.12           |
| MIDWEST ALARM SERVICES                                                 | 518394            | 10/06/2025 | REPROGRAM W/STATIC IP AD...    | 610-8350-63100 | 692.00           |
| MIDWEST ALARM SERVICES                                                 | 518426            | 10/06/2025 | BATTERY FOR FIRE DETECTOR      | 680-8700-63100 | 152.58           |
| <b>Vendor 100358 - MIDWEST ALARM SERVICES Total:</b>                   |                   |            |                                |                | <b>2,996.66</b>  |
| <b>Vendor: 035949 - NAPA AUTO PARTS</b>                                |                   |            |                                |                |                  |
| NAPA AUTO PARTS                                                        | 111586            | 10/06/2025 | RELAY                          | 610-8300-63320 | -69.27           |
| NAPA AUTO PARTS                                                        | 121121            | 10/06/2025 | OIL DRY                        | 015-1500-65070 | 37.36            |
| NAPA AUTO PARTS                                                        | 121951            | 10/06/2025 | OIL & FILTERS                  | 015-1500-65051 | 145.58           |
| NAPA AUTO PARTS                                                        | 124676            | 10/06/2025 | 55 DEF                         | 110-2100-63320 | 282.25           |
| <b>Vendor 035949 - NAPA AUTO PARTS Total:</b>                          |                   |            |                                |                | <b>395.92</b>    |
| <b>Vendor: 104378 - NATIONWIDE OFFICE CLEANERS LLC</b>                 |                   |            |                                |                |                  |
| NATIONWIDE OFFICE CLEANE...                                            | 62413             | 10/06/2025 | SEPTEMBER 2025 CLEANING        | 680-8700-64090 | 5,776.61         |
| <b>Vendor 104378 - NATIONWIDE OFFICE CLEANERS LLC Total:</b>           |                   |            |                                |                | <b>5,776.61</b>  |
| <b>Vendor: 104639 - NFP PROPERTY &amp; CASUALTY SERVICES INC</b>       |                   |            |                                |                |                  |
| NFP PROPERTY & CASUALTY S...                                           | 874959            | 10/06/2025 | MEDICAL DIRECTOR MALPRA...     | 016-1600-64122 | 3,998.61         |
| <b>Vendor 104639 - NFP PROPERTY &amp; CASUALTY SERVICES INC Total:</b> |                   |            |                                |                | <b>3,998.61</b>  |
| <b>Vendor: 024738 - NORWALK READY-MIXED CONCRETE INC</b>               |                   |            |                                |                |                  |
| NORWALK READY-MIXED CO...                                              | 374489            | 10/06/2025 | REPAIR STORM SEWER - 110 E...  | 650-9000-63452 | 764.00           |
| <b>Vendor 024738 - NORWALK READY-MIXED CONCRETE INC Total:</b>         |                   |            |                                |                | <b>764.00</b>    |
| <b>Vendor: 040157 - O'REILLY AUTO PARTS</b>                            |                   |            |                                |                |                  |
| O'REILLY AUTO PARTS                                                    | 0337-160683       | 10/06/2025 | VEHICLE OPERATING SUPPLIES     | 610-8300-65050 | 19.98            |
| O'REILLY AUTO PARTS                                                    | 0337-163819       | 10/06/2025 | BATTERY                        | 042-4300-63320 | 56.93            |
| O'REILLY AUTO PARTS                                                    | 0337-164237       | 10/06/2025 | MOTOROIL AND FILTERS           | 110-2100-63320 | 103.88           |
| O'REILLY AUTO PARTS                                                    | 0337-164250       | 10/06/2025 | FILTERS                        | 042-4300-63320 | 57.48            |
| <b>Vendor 040157 - O'REILLY AUTO PARTS Total:</b>                      |                   |            |                                |                | <b>238.27</b>    |
| <b>Vendor: 042000 - PELLA PRINTING</b>                                 |                   |            |                                |                |                  |
| PELLA PRINTING                                                         | 70254             | 10/06/2025 | BUSINESS CARDS - LANE & SO...  | 001-6100-65070 | 159.66           |
| <b>Vendor 042000 - PELLA PRINTING Total:</b>                           |                   |            |                                |                | <b>159.66</b>    |
| <b>Vendor: 103697 - PERFECTION PEST MANAGEMENT</b>                     |                   |            |                                |                |                  |
| PERFECTION PEST MANAGEM...                                             | 77886             | 10/06/2025 | PEST CONTROL                   | 110-2100-63100 | 53.50            |
| <b>Vendor 103697 - PERFECTION PEST MANAGEMENT Total:</b>               |                   |            |                                |                | <b>53.50</b>     |
| <b>Vendor: 042410 - PIERCE BROTHERS REPAIR</b>                         |                   |            |                                |                |                  |
| PIERCE BROTHERS REPAIR                                                 | 21462             | 10/06/2025 | REPAIR CRACKS & REPLACE R...   | 042-4300-63410 | 238.00           |
| <b>Vendor 042410 - PIERCE BROTHERS REPAIR Total:</b>                   |                   |            |                                |                | <b>238.00</b>    |
| <b>Vendor: 042424 - PITNEY BOWES</b>                                   |                   |            |                                |                |                  |
| PITNEY BOWES                                                           | 3321288076        | 10/06/2025 | QRTLY POSTAGE MACHINE RE...    | 001-6200-65080 | 165.54           |
| <b>Vendor 042424 - PITNEY BOWES Total:</b>                             |                   |            |                                |                | <b>165.54</b>    |
| <b>Vendor: 101452 - PROIMAGE SIGN &amp; LIGHTING</b>                   |                   |            |                                |                |                  |
| PROIMAGE SIGN & LIGHTING                                               | 6306              | 10/06/2025 | DISC GOLF HOLE SIGNS           | 042-4200-65070 | 693.00           |
| <b>Vendor 101452 - PROIMAGE SIGN &amp; LIGHTING Total:</b>             |                   |            |                                |                | <b>693.00</b>    |

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| <b>Vendor: 044440 - PURCHASE POWER</b>                      |                      |            |                                |                |                   |
| PURCHASE POWER                                              | REFILL 9/19          | 10/06/2025 | POSTAGE                        | 001-6500-65080 | 500.00            |
| PURCHASE POWER                                              | SEPT 2025 STMT       | 10/06/2025 | POSTAGE                        | 001-6500-65080 | 9.75              |
| <b>Vendor 044440 - PURCHASE POWER Total:</b>                |                      |            |                                |                | <b>509.75</b>     |
| <b>Vendor: 104016 - RCN TECHNOLOGIES</b>                    |                      |            |                                |                |                   |
| RCN TECHNOLOGIES                                            | 165964535            | 10/06/2025 | NETCLOUD RENEWAL               | 001-6210-67244 | 2,680.66          |
| <b>Vendor 104016 - RCN TECHNOLOGIES Total:</b>              |                      |            |                                |                | <b>2,680.66</b>   |
| <b>Vendor: 104269 - RELIANT FIRE APPARATUS</b>              |                      |            |                                |                |                   |
| RELIANT FIRE APPARATUS                                      | INV-IA-3918          | 10/06/2025 | MAINTENANCE UNIT 248           | 015-1500-63410 | 1,405.75          |
| RELIANT FIRE APPARATUS                                      | INV-IA-3989          | 10/06/2025 | AC REPAIR - MEDIC 245          | 016-1600-65051 | 1,482.65          |
| <b>Vendor 104269 - RELIANT FIRE APPARATUS Total:</b>        |                      |            |                                |                | <b>2,888.40</b>   |
| <b>Vendor: 104481 - RILCO INC</b>                           |                      |            |                                |                |                   |
| RILCO INC                                                   | 575929               | 10/06/2025 | PAIL                           | 610-8350-65072 | 240.55            |
| <b>Vendor 104481 - RILCO INC Total:</b>                     |                      |            |                                |                | <b>240.55</b>     |
| <b>Vendor: 104617 - RITCHIE, BRYANT</b>                     |                      |            |                                |                |                   |
| RITCHIE, BRYANT                                             | 9925                 | 10/06/2025 | FLAG FOOTBALL OFFICIALS        | 042-4200-64250 | 120.00            |
| <b>Vendor 104617 - RITCHIE, BRYANT Total:</b>               |                      |            |                                |                | <b>120.00</b>     |
| <b>Vendor: 103982 - RT'S LAWN &amp; LANDSCAPE LLC</b>       |                      |            |                                |                |                   |
| RT'S LAWN & LANDSCAPE LLC                                   | 28-2025              | 10/06/2025 | MOWING - PARCEL 48820000...    | 001-1700-64111 | 330.00            |
| RT'S LAWN & LANDSCAPE LLC                                   | 29-2025              | 10/06/2025 | BRUSH REMOVAL , LANDFILL ...   | 001-1700-64111 | 270.00            |
| RT'S LAWN & LANDSCAPE LLC                                   | 30-2025              | 10/06/2025 | BRUSH REMOVAL - 607 W SA...    | 001-1700-64111 | 270.00            |
| RT'S LAWN & LANDSCAPE LLC                                   | 31-2025              | 10/06/2025 | BRUSH REMOVAL - 601 W SAL...   | 001-1700-64111 | 270.00            |
| RT'S LAWN & LANDSCAPE LLC                                   | 32-2025              | 10/06/2025 | BRUSH TRIM & REMOVE-314 ...    | 001-1700-64111 | 215.00            |
| RT'S LAWN & LANDSCAPE LLC                                   | 33-2025              | 10/06/2025 | MOWING, BRUSH 105 S E ST ...   | 001-1700-64111 | 270.00            |
| RT'S LAWN & LANDSCAPE LLC                                   | 34-2025              | 10/06/2025 | TREE TRIMMING - 1309 N C ST... | 001-1700-64111 | 160.00            |
| RT'S LAWN & LANDSCAPE LLC                                   | 35-2025              | 10/06/2025 | MOWING 1001 N L ST ABATE...    | 001-1700-64111 | 165.00            |
| RT'S LAWN & LANDSCAPE LLC                                   | 36-2025              | 10/06/2025 | BRUSH REMOVAL - 500 W M...     | 001-1700-64111 | 660.00            |
| <b>Vendor 103982 - RT'S LAWN &amp; LANDSCAPE LLC Total:</b> |                      |            |                                |                | <b>2,610.00</b>   |
| <b>Vendor: 102758 - SHI INTERNATIONAL CORP</b>              |                      |            |                                |                |                   |
| SHI INTERNATIONAL CORP                                      | B20246890            | 10/06/2025 | ADOBE PRO                      | 001-6210-67244 | 110.00            |
| <b>Vendor 102758 - SHI INTERNATIONAL CORP Total:</b>        |                      |            |                                |                | <b>110.00</b>     |
| <b>Vendor: 050199 - SHULL, DOUG</b>                         |                      |            |                                |                |                   |
| SHULL, DOUG                                                 | OCTOBER 2025         | 10/06/2025 | MONTHLY CONTRACTED SERV...     | 001-6500-64990 | 83.33             |
| <b>Vendor 050199 - SHULL, DOUG Total:</b>                   |                      |            |                                |                | <b>83.33</b>      |
| <b>Vendor: 104647 - SMITH, ANNA</b>                         |                      |            |                                |                |                   |
| SMITH, ANNA                                                 | 7391                 | 10/06/2025 | DOUBLE CHOCOLATE CHIP C...     | 042-4200-64205 | 100.00            |
| <b>Vendor 104647 - SMITH, ANNA Total:</b>                   |                      |            |                                |                | <b>100.00</b>     |
| <b>Vendor: 104244 - STAPLES</b>                             |                      |            |                                |                |                   |
| STAPLES                                                     | 6036149594 01        | 10/06/2025 | STAPLER - JAKE                 | 001-6150-65070 | 3.73              |
| <b>Vendor 104244 - STAPLES Total:</b>                       |                      |            |                                |                | <b>3.73</b>       |
| <b>Vendor: 050330 - STAR EQUIPMENT LTD</b>                  |                      |            |                                |                |                   |
| STAR EQUIPMENT LTD                                          | 70563301             | 10/06/2025 | EXCAVATOR RENTAL               | 110-2100-64151 | 837.10            |
| <b>Vendor 050330 - STAR EQUIPMENT LTD Total:</b>            |                      |            |                                |                | <b>837.10</b>     |
| <b>Vendor: 050360 - STERNQUIST CONST. INC.</b>              |                      |            |                                |                |                   |
| STERNQUIST CONST. INC.                                      | PAY APP #4 W CLINTON | 10/06/2025 | PAY APP #4 W CLINTON           | 321-2100-67900 | 136,045.07        |
| <b>Vendor 050360 - STERNQUIST CONST. INC. Total:</b>        |                      |            |                                |                | <b>136,045.07</b> |
| <b>Vendor: 101016 - T.R.M. DISPOSAL LLC</b>                 |                      |            |                                |                |                   |
| T.R.M. DISPOSAL LLC                                         | 37514                | 10/06/2025 | TRASH REMOVAL                  | 001-6500-64090 | 125.00            |
| T.R.M. DISPOSAL LLC                                         | 37519                | 10/06/2025 | GARBAGE BILL                   | 011-1100-63710 | 23.00             |
| T.R.M. DISPOSAL LLC                                         | 37598                | 10/06/2025 | TRASH REMOVAL                  | 610-8350-64990 | 139.00            |
| <b>Vendor 101016 - T.R.M. DISPOSAL LLC Total:</b>           |                      |            |                                |                | <b>287.00</b>     |
| <b>Vendor: 104739 - TAYLOR, PERRIN</b>                      |                      |            |                                |                |                   |
| TAYLOR, PERRIN                                              | 91125                | 10/06/2025 | COED SB OFFICIALS              | 042-4200-64250 | 108.00            |
| <b>Vendor 104739 - TAYLOR, PERRIN Total:</b>                |                      |            |                                |                | <b>108.00</b>     |



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|-------------------------------------------------------------------|--------------------------|------------|-------------------------------|----------------|------------------|
| <b>Vendor: 103274 - THE LEAGUE OF KANSAS MUNICIPALITIES</b>       |                          |            |                               |                |                  |
| THE LEAGUE OF KANSAS MUN...                                       | 10477                    | 10/06/2025 | ONLINE JOB AD - PUBLIC WOR... | 110-2100-64020 | 130.00           |
| <b>Vendor 103274 - THE LEAGUE OF KANSAS MUNICIPALITIES Total:</b> |                          |            |                               |                | <b>130.00</b>    |
| <b>Vendor: 104385 - THOMAS PETERSEN REVOCABLE TRUST</b>           |                          |            |                               |                |                  |
| THOMAS PETERSEN REVOCAB...                                        | 102825                   | 10/06/2025 | BAND PERFORMANCE              | 042-4200-64990 | 250.00           |
| <b>Vendor 104385 - THOMAS PETERSEN REVOCABLE TRUST Total:</b>     |                          |            |                               |                | <b>250.00</b>    |
| <b>Vendor: 104438 - TRANE</b>                                     |                          |            |                               |                |                  |
| TRANE                                                             | 19620100                 | 10/06/2025 | HEAT PUMP                     | 680-8700-63100 | 1,170.76         |
| TRANE                                                             | 197412995                | 10/06/2025 | 3 SPEED MOTOR                 | 680-8700-63100 | 368.37           |
| TRANE                                                             | 315666916                | 10/06/2025 | INSTALL ZONE SENSOR           | 680-8700-63100 | 946.24           |
| <b>Vendor 104438 - TRANE Total:</b>                               |                          |            |                               |                | <b>2,485.37</b>  |
| <b>Vendor: 102965 - TRUENORTH COMPANIES LC</b>                    |                          |            |                               |                |                  |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 001-1700-64990 | 34.61            |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 001-6500-64990 | 34.65            |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 011-1100-64990 | 34.61            |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 015-1500-64990 | 34.61            |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 041-4100-64990 | 34.61            |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 042-4200-64990 | 34.61            |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 110-2100-64990 | 34.61            |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 610-8300-64990 | 34.61            |
| TRUENORTH COMPANIES LC                                            | 185274                   | 10/06/2025 | SAFETY MTG SEPT 2025          | 680-8700-64990 | 34.61            |
| <b>Vendor 102965 - TRUENORTH COMPANIES LC Total:</b>              |                          |            |                               |                | <b>311.53</b>    |
| <b>Vendor: 104644 - TYLER TECHNOLOGIES INC</b>                    |                          |            |                               |                |                  |
| TYLER TECHNOLOGIES INC                                            | 025-527463               | 10/06/2025 | ANNUAL LICENSING/SUPPORT      | 001-6210-67244 | 51,362.00        |
| TYLER TECHNOLOGIES INC                                            | 025-527840               | 10/06/2025 | ANNUAL LICENSING/SUPPORT      | 001-6210-67244 | 4,821.25         |
| TYLER TECHNOLOGIES INC                                            | 025-529132               | 10/06/2025 | ANNUAL LICENSING/SUPPORT      | 001-6210-67244 | 507.50           |
| TYLER TECHNOLOGIES INC                                            | 025-529786               | 10/06/2025 | ANNUAL LICENSING/SUPPORT      | 001-6210-67244 | 4,386.25         |
| <b>Vendor 104644 - TYLER TECHNOLOGIES INC Total:</b>              |                          |            |                               |                | <b>61,077.00</b> |
| <b>Vendor: 100066 - VETTER EQUIPMENT CO</b>                       |                          |            |                               |                |                  |
| VETTER EQUIPMENT CO                                               | W727886                  | 10/06/2025 | INJECTOR LINE LEAK & WATER... | 042-4300-63320 | 2,023.38         |
| VETTER EQUIPMENT CO                                               | I745095                  | 10/06/2025 | BLADES                        | 042-4300-63320 | 304.08           |
| <b>Vendor 100066 - VETTER EQUIPMENT CO Total:</b>                 |                          |            |                               |                | <b>2,327.46</b>  |
| <b>Vendor: 006920 - WALDINGER CORPORATION, THE</b>                |                          |            |                               |                |                  |
| WALDINGER CORPORATION, ...                                        | 7568442-1                | 10/06/2025 | POOL FAN MOTER REPAIR         | 680-8700-63100 | 3,353.98         |
| <b>Vendor 006920 - WALDINGER CORPORATION, THE Total:</b>          |                          |            |                               |                | <b>3,353.98</b>  |
| <b>Vendor: 059867 - WARREN COUNTY TREASURER</b>                   |                          |            |                               |                |                  |
| WARREN COUNTY TREASURER                                           | PROPERTY TAX SEPT 2025-B | 10/06/2025 | 49712021000                   | 001-6500-65990 | 22.00            |
| WARREN COUNTY TREASURER                                           | PROPERTY TAX SEPT 2025-B | 10/06/2025 | 49236011000                   | 001-6500-65990 | 32.00            |
| WARREN COUNTY TREASURER                                           | PROPERTY TAX SEPT 2025-B | 10/06/2025 | 48607051000                   | 001-6500-65990 | 6.00             |
| WARREN COUNTY TREASURER                                           | PROPERTY TAX SEPT 2025-B | 10/06/2025 | 49038084000                   | 001-6500-65990 | 7.00             |
| WARREN COUNTY TREASURER                                           | PROPERTY TAX SEPT 2025-B | 10/06/2025 | 49038081000                   | 001-6500-65990 | 36.00            |
| WARREN COUNTY TREASURER                                           | PROPERTY TAX SEPT 2025-B | 10/06/2025 | 49038083000                   | 001-6500-65990 | 3.00             |
| WARREN COUNTY TREASURER                                           | PROPERTY TAX SEPT 2025-B | 10/06/2025 | 49038082000                   | 001-6500-65990 | 10.00            |
| <b>Vendor 059867 - WARREN COUNTY TREASURER Total:</b>             |                          |            |                               |                | <b>116.00</b>    |
| <b>Vendor: 103412 - WARREN WATER DISTRICT</b>                     |                          |            |                               |                |                  |
| WARREN WATER DISTRICT                                             | SEPT 2025                | 10/06/2025 | WRRF WATER                    | 610-8350-63710 | 95.45            |
| <b>Vendor 103412 - WARREN WATER DISTRICT Total:</b>               |                          |            |                               |                | <b>95.45</b>     |
| <b>Vendor: 009263 - WASTE MANAGEMENT OF IOWA</b>                  |                          |            |                               |                |                  |
| WASTE MANAGEMENT OF IO...                                         | 8562608-0516-8           | 10/06/2025 | YARD WASTE HAULING            | 001-2900-64990 | 1,360.70         |
| WASTE MANAGEMENT OF IO...                                         | 8602760-0516-9           | 10/06/2025 | RECYCLING RESIDENTIAL         | 670-8400-64700 | 25,181.88        |
| WASTE MANAGEMENT OF IO...                                         | 8602761-0516-7           | 10/06/2025 | RECYCLING APARTMENTS          | 670-8400-64701 | 4,432.26         |
| WASTE MANAGEMENT OF IO...                                         | 8602783-0516-1           | 10/06/2025 | 706 N ST DUMPSTER             | 110-2100-63710 | 49.82            |
| WASTE MANAGEMENT OF IO...                                         | 8603864-0516-8           | 10/06/2025 | 1305 N 6TH RECYCLING          | 670-8400-64701 | 76.18            |
| <b>Vendor 009263 - WASTE MANAGEMENT OF IOWA Total:</b>            |                          |            |                               |                | <b>31,100.84</b> |
| <b>Vendor: 026355 - WASTE SOLUTIONS OF IA</b>                     |                          |            |                               |                |                  |
| WASTE SOLUTIONS OF IA                                             | 33215                    | 10/06/2025 | Pickard Dumpster              | 042-4200-64990 | 451.13           |
| <b>Vendor 026355 - WASTE SOLUTIONS OF IA Total:</b>               |                          |            |                               |                | <b>451.13</b>    |

## Expense Approval Report

Post Dates: 9/30/2025 - 10/6/2025

| Vendor Name                                                        | Payable Number       | Post Date  | Description (Item)                 | Account Number | Amount            |
|--------------------------------------------------------------------|----------------------|------------|------------------------------------|----------------|-------------------|
| <b>Vendor: 102227 - WELLS FARGO CCER</b>                           |                      |            |                                    |                |                   |
| WELLS FARGO CCER                                                   | AUGUST 2025          | 09/30/2025 | REFUND FROM CRADLEPOINT...         | 001-6210-64190 | -282.00           |
| WELLS FARGO CCER                                                   | AUGUST 2025          | 09/30/2025 | VMAC POOL INLET COVER RE...        | 045-4500-63100 | -114.96           |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | ICC Single Certificate Renewal ... | 001-1700-62100 | 100.00            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Indianola Main Street Annual ...   | 001-1700-62100 | 55.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Lunch for staff interviewing ca... | 001-1700-65990 | 131.02            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Annual ILOC conference regist...   | 001-6100-62300 | 520.00            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | ICMA Membership Renewal I...       | 001-6150-62100 | 1,200.00          |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | SIPSangoma US Inc                  | 001-6210-63730 | 55.61             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Network and Software purcha...     | 001-6210-67240 | 48.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Cloudflare                         | 001-6210-67244 | 10.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | bulk email subscriptionMailch...   | 001-6210-67244 | 135.00            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Standard refrigeration svc val...  | 001-6220-63100 | 79.68             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | NC notary renewalla Secretary...   | 011-1100-62100 | 30.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | TactaCam trail camera service ...  | 011-1100-64990 | 13.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | monthly contractCanva* I045...     | 011-1100-67240 | 15.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Ted Neller ICC Inspector I Cert... | 015-1500-62300 | 69.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | 2x Textbooks for reference ma...   | 015-1500-62300 | 269.89            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Replace Solenoid Pump - Mist...    | 015-1500-63410 | 51.36             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | HazMat supplies to restock th...   | 015-1500-65070 | 51.10             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Paramedic books for Ben Gra...     | 016-1600-62300 | 459.06            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Background check for Ben Gra...    | 016-1600-62300 | 152.98            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Replaced the windshield on M...    | 016-1600-65051 | 185.09            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Marketing expenseFlodesk.C...      | 041-4100-64020 | 38.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Library of ThingsMobile Beacon     | 041-4100-65022 | 66.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | 65060- Office supplies- Kleene...  | 041-4100-65060 | 18.96             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Teen programming expenseTa...      | 041-4100-65079 | 94.25             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Teen Hangout Snacks/Supplie...     | 041-4100-65079 | 45.68             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Staff Wksp/TrainingHy-Vee Ind...   | 041-4100-65079 | 21.55             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Kids programTeacherspayteac...     | 041-4100-65079 | 4.28              |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Kids programTeacherspayteac...     | 041-4100-65079 | 6.00              |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | John Liepa Speech February 2...    | 042-4200-64990 | 51.50             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Barbara Lounsberry June 15, ...    | 042-4200-64990 | 51.50             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | P&R Speaker donationNfg*io...      | 042-4200-64990 | 51.50             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | UST training 360training.com       | 110-2100-62300 | 160.50            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Friends SLP prizeHy-Vee India...   | 141-4100-65023 | 4.82              |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Summer Teen Program - mini ...     | 141-4100-65024 | 77.00             |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Networks and CamerasWww....        | 610-8325-67240 | 364.70            |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Lab water HyVee Indianola          | 610-8350-65012 | 3.78              |
| WELLS FARGO CCER                                                   | WellsFargoAugust2025 | 09/30/2025 | Group Ex Class LicensingLes Mi...  | 680-8700-62100 | 647.00            |
| <b>Vendor 102227 - WELLS FARGO CCER Total:</b>                     |                      |            |                                    |                | <b>4,940.85</b>   |
| <b>Vendor: 060437 - WIEGERT DISPOSAL CO.</b>                       |                      |            |                                    |                |                   |
| WIEGERT DISPOSAL CO.                                               | AUGUST 2025          | 10/06/2025 | JANITORIAL SERVICES RECREA...      | 042-4200-64090 | 50.00             |
| WIEGERT DISPOSAL CO.                                               | AUGUST 2025          | 10/06/2025 | JANITORIAL SERVICES PARKS          | 042-4300-64090 | 1,020.00          |
| WIEGERT DISPOSAL CO.                                               | AUGUST 2025          | 10/06/2025 | JANITORIAL SERVICES MEMOR...       | 045-4500-64090 | 95.00             |
| WIEGERT DISPOSAL CO.                                               | AUGUST 2025 BRUSH    | 10/06/2025 | KYBO AT BRUSH FACILITY             | 110-2100-64990 | 65.00             |
| <b>Vendor 060437 - WIEGERT DISPOSAL CO. Total:</b>                 |                      |            |                                    |                | <b>1,230.00</b>   |
| <b>Vendor: 104454 - WILLIAMS-WALLACE, GABRIEL</b>                  |                      |            |                                    |                |                   |
| WILLIAMS-WALLACE, GABRIEL                                          | 9925                 | 10/06/2025 | FLAG FOOTBALL OFFICIALS            | 042-4200-64250 | 180.00            |
| <b>Vendor 104454 - WILLIAMS-WALLACE, GABRIEL Total:</b>            |                      |            |                                    |                | <b>180.00</b>     |
| <b>Vendor: 061992 - WOOSLEY LANDSCAPING &amp; MOWING LLC</b>       |                      |            |                                    |                |                   |
| WOOSLEY LANDSCAPING & ...                                          | 12674                | 10/06/2025 | MOWING LIBRARY                     | 041-4100-63100 | 190.00            |
| WOOSLEY LANDSCAPING & ...                                          | 12674                | 10/06/2025 | MOWING PARKS                       | 042-4300-64990 | 8,184.00          |
| WOOSLEY LANDSCAPING & ...                                          | 12674                | 10/06/2025 | MOWING MAC                         | 045-4500-64990 | 570.00            |
| WOOSLEY LANDSCAPING & ...                                          | 12674                | 10/06/2025 | MOWING IWC                         | 680-8700-64091 | 600.00            |
| <b>Vendor 061992 - WOOSLEY LANDSCAPING &amp; MOWING LLC Total:</b> |                      |            |                                    |                | <b>9,544.00</b>   |
| <b>Grand Total:</b>                                                |                      |            |                                    |                | <b>538,771.38</b> |

## Report Summary

## Fund Summary

| Fund                               | Expense Amount    |
|------------------------------------|-------------------|
| 001 - General                      | 166,782.90        |
| 011 - Police                       | 11,123.20         |
| 015 - Fire                         | 30,770.27         |
| 016 - Ambulance                    | 62,854.55         |
| 041 - Library                      | 519.33            |
| 042 - Park and Rec Admin           | 17,713.23         |
| 045 - Pool                         | 622.91            |
| 110 - Road Use Tax Fund            | 9,627.68          |
| 141 - Library Special Revenue      | 81.82             |
| 321 - Street Capital Projects Fund | 139,045.07        |
| 340 - City Hall Bldg Project       | 107.39            |
| 610 - Sewer Fund                   | 49,340.85         |
| 650 - Stormwater Utility Fund      | 764.00            |
| 670 - Recycling Fund               | 29,690.32         |
| 680 - Wellness Campus Fund         | 18,692.86         |
| 820 - Health Insurance Fund        | 1,035.00          |
| <b>Grand Total:</b>                | <b>538,771.38</b> |

## Account Summary

| Account Number | Account Name                | Expense Amount |
|----------------|-----------------------------|----------------|
| 001-1100-64990 | Misc Contractual            | 8,800.00       |
| 001-1700-62100 | Membership Dues/Subsc...    | 155.00         |
| 001-1700-64111 | Property Maintenance E...   | 2,810.00       |
| 001-1700-64900 | Misc Consulting Services    | 22.50          |
| 001-1700-64990 | Misc Contractual            | 34.61          |
| 001-1700-65050 | Vehicle Operating Suppli... | 51.22          |
| 001-1700-65060 | Office Supplies             | 33.50          |
| 001-1700-65070 | Materials/Supplies          | 15.95          |
| 001-1700-65990 | Miscellaneous               | 131.02         |
| 001-2900-64990 | Misc Contractual            | 1,760.66       |
| 001-5100-64130 | Payments to Other Agen...   | 25,303.94      |
| 001-5200-64110 | Legal Service Fees          | 5,198.50       |
| 001-5200-65990 | Miscellaneous               | 3,000.00       |
| 001-6100-62300 | Education/Training          | 520.00         |
| 001-6100-65070 | Materials/Supplies          | 159.66         |
| 001-6150-62100 | Membership Dues/Subsc...    | 1,200.00       |
| 001-6150-65070 | Materials/Supplies          | 3.73           |
| 001-6200-65070 | Materials/Supplies          | 37.13          |
| 001-6200-65080 | Postage                     | 165.54         |
| 001-6210-63730 | Telephone/Cellphone         | 205.75         |
| 001-6210-64190 | Computer/Technology S...    | -282.00        |
| 001-6210-64990 | Misc Contractual            | 547.50         |
| 001-6210-65070 | Materials/Supplies          | 42.20          |
| 001-6210-67240 | Computer Hardware/Sof...    | 48.00          |
| 001-6210-67244 | Annual Licensing/Support    | 70,709.11      |
| 001-6220-63100 | Repair/Maint                | 80.36          |
| 001-6220-65050 | Vehicle Operating Suppli... | 35.04          |
| 001-6220-65070 | Materials/Supplies          | 154.54         |
| 001-6500-63100 | Repair/Maint                | 510.96         |
| 001-6500-63710 | Utilities                   | 278.20         |
| 001-6500-64020 | Advertising & Legal Noti... | 1,579.41       |
| 001-6500-64090 | Janitorial Services         | 4,350.00       |
| 001-6500-64990 | Misc Contractual            | 38,162.38      |
| 001-6500-65080 | Postage                     | 509.75         |
| 001-6500-65990 | Miscellaneous               | 448.74         |
| 011-1100-62100 | Membership Dues/Subsc...    | 660.00         |
| 011-1100-63100 | Repair/Maint                | 90.00          |

## Account Summary

| Account Number | Account Name                | Expense Amount |
|----------------|-----------------------------|----------------|
| 011-1100-63320 | Repair/Maint--Vehicle       | 3,543.84       |
| 011-1100-63710 | Utilities                   | 40.21          |
| 011-1100-64120 | Medical/Physicals/Immu...   | 47.39          |
| 011-1100-64137 | Animal Control/Humane...    | 4,500.00       |
| 011-1100-64860 | Towing (abandoned aut...    | 165.00         |
| 011-1100-64990 | Misc Contractual            | 1,013.73       |
| 011-1100-65050 | Vehicle Operating Suppli... | 510.78         |
| 011-1100-65070 | Materials/Supplies          | 87.25          |
| 011-1100-67240 | Computer Hardware/Sof...    | 15.00          |
| 011-1109-62300 | Education/Training          | 450.00         |
| 015-1500-62300 | Education/Training          | 838.89         |
| 015-1500-63410 | Repair/Maint--Equipment     | 14,519.61      |
| 015-1500-63710 | Utilities                   | 14.58          |
| 015-1500-64120 | Medical/Physicals/Immu...   | 289.42         |
| 015-1500-64990 | Misc Contractual            | 34.61          |
| 015-1500-65050 | Vehicle Operating Suppli... | 963.00         |
| 015-1500-65051 | Equipment/Vehicle Parts     | 622.74         |
| 015-1500-65070 | Materials/Supplies          | 362.45         |
| 015-1500-65076 | Materials/Supplies--Shop    | 92.97          |
| 015-1500-65500 | Personal Protective Equi... | 13,032.00      |
| 016-1600-62300 | Education/Training          | 5,532.04       |
| 016-1600-63410 | Repair/Maint--Equipment     | 337.38         |
| 016-1600-64120 | Medical/Physicals/Immu...   | 480.00         |
| 016-1600-64122 | Medical Director            | 7,748.61       |
| 016-1600-64130 | Payments to Other Agen...   | 13,199.33      |
| 016-1600-64500 | Financial Management S...   | 7,337.01       |
| 016-1600-64990 | Misc Contractual            | 7,500.00       |
| 016-1600-65051 | Equipment/Vehicle Parts     | 17,542.36      |
| 016-1600-65070 | Materials/Supplies          | 3,177.82       |
| 041-4100-63100 | Repair/Maint                | 190.00         |
| 041-4100-64020 | Advertising & Legal Noti... | 38.00          |
| 041-4100-64990 | Misc Contractual            | 34.61          |
| 041-4100-65022 | Special Collections         | 66.00          |
| 041-4100-65060 | Office Supplies             | 18.96          |
| 041-4100-65079 | Materials/Supplies--Prog... | 171.76         |
| 042-4200-63100 | Repair/Maint                | 482.86         |
| 042-4200-63710 | Utilities                   | 42.79          |
| 042-4200-64090 | Janitorial Services         | 850.00         |
| 042-4200-64205 | Instructor (Contractual)    | 100.00         |
| 042-4200-64250 | Officials                   | 744.00         |
| 042-4200-64990 | Misc Contractual            | 1,165.28       |
| 042-4200-65070 | Materials/Supplies          | 2,192.09       |
| 042-4300-63320 | Repair/Maint--Vehicle       | 2,441.87       |
| 042-4300-63410 | Repair/Maint--Equipment     | 332.01         |
| 042-4300-64090 | Janitorial Services         | 1,020.00       |
| 042-4300-64990 | Misc Contractual            | 8,184.00       |
| 042-4300-65070 | Materials/Supplies          | 128.33         |
| 042-4300-65090 | Signs                       | 30.00          |
| 045-4500-61810 | Uniforms/Clothing Allow...  | 40.49          |
| 045-4500-63100 | Repair/Maint                | -114.96        |
| 045-4500-64090 | Janitorial Services         | 95.00          |
| 045-4500-64990 | Misc Contractual            | 570.00         |
| 045-4500-65070 | Materials/Supplies          | 32.38          |
| 110-2100-61810 | Uniforms/Clothing Allow...  | 807.50         |
| 110-2100-62300 | Education/Training          | 960.50         |
| 110-2100-63100 | Repair/Maint                | 53.50          |
| 110-2100-63320 | Repair/Maint--Vehicle       | 2,839.30       |
| 110-2100-63710 | Utilities                   | 135.57         |

## Account Summary

| Account Number      | Account Name                 | Expense Amount    |
|---------------------|------------------------------|-------------------|
| 110-2100-64020      | Advertising & Legal Noti...  | 130.00            |
| 110-2100-64090      | Janitorial Services          | 500.00            |
| 110-2100-64151      | Equipment Rental             | 1,024.10          |
| 110-2100-64990      | Misc Contractual             | 99.61             |
| 110-2100-65050      | Vehicle Operating Suppli...  | 197.65            |
| 110-2100-65070      | Materials/Supplies           | 826.13            |
| 110-2100-65076      | Materials/Supplies--Shop     | 133.65            |
| 110-2100-65088      | Materials/Supplies--Traff... | 1,417.50          |
| 110-2100-65990      | Miscellaneous                | 239.99            |
| 110-2300-63780      | Street Lighting              | 262.68            |
| 141-4100-65023      | Summer Reading Progr...      | 4.82              |
| 141-4100-65024      | Friends of the Library Ex... | 77.00             |
| 321-2100-67900      | Capital Project Expense      | 139,045.07        |
| 340-7500-63100      | Repair/Maint                 | 107.39            |
| 610-8300-63320      | Repair/Maint--Vehicle        | 560.70            |
| 610-8300-64990      | Misc Contractual             | 161.01            |
| 610-8300-65050      | Vehicle Operating Suppli...  | 82.29             |
| 610-8325-63410      | Repair/Maint--Equipment      | 27,171.03         |
| 610-8325-63710      | Utilities                    | 188.70            |
| 610-8325-67240      | Computer Hardware/Sof...     | 1,189.70          |
| 610-8350-63100      | Repair/Maint                 | 722.70            |
| 610-8350-63710      | Utilities                    | 14,469.21         |
| 610-8350-64090      | Janitorial Services          | 752.50            |
| 610-8350-64990      | Misc Contractual             | 286.35            |
| 610-8350-65012      | Lab Supplies/Reagents        | 1,468.12          |
| 610-8350-65070      | Materials/Supplies           | 260.56            |
| 610-8350-65072      | Materials/Supplies-Main...   | 2,027.98          |
| 650-9000-63452      | Repair/Maint Storm Sew...    | 764.00            |
| 670-8400-64700      | Recycling--Residential       | 25,181.88         |
| 670-8400-64701      | Recycling--Apartments        | 4,508.44          |
| 680-8700-62100      | Membership Dues/Subsc...     | 647.00            |
| 680-8700-63100      | Repair/Maint                 | 6,462.36          |
| 680-8700-63411      | Repair/Maint--Pool           | 30.34             |
| 680-8700-63710      | Utilities                    | 948.06            |
| 680-8700-64090      | Janitorial Services          | 5,911.61          |
| 680-8700-64091      | Grounds Maintenance          | 600.00            |
| 680-8700-64200      | Inspections/Testing          | 56.00             |
| 680-8700-64990      | Misc Contractual             | 1,527.41          |
| 680-8700-65060      | Office Supplies              | 107.53            |
| 680-8700-65073      | Materials/Supplies--Pool     | 2,003.55          |
| 680-8700-65074      | Materials/Supplies--Me...    | 382.52            |
| 680-8700-65075      | Materials/Supplies--Prog...  | 16.48             |
| 820-9300-64990      | Misc Contractual             | 1,035.00          |
| <b>Grand Total:</b> |                              | <b>538,771.38</b> |

## Project Account Summary

| Project Account Key | Expense Amount    |
|---------------------|-------------------|
| **None**            | 538,771.38        |
| <b>Grand Total:</b> | <b>538,771.38</b> |



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Approval of Minutes of the prior meetings

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**Introduction:** Attached are the minutes from the September 15 Council meeting for review and approval.

**Recommendation:** Staff recommends approval of the September 15, 2025, council meeting minutes.

**Attachments:** 1. 20250915 CC Minutes



## **CITY OF INDIANOLA COUNCIL MEETING**

September 15, 2025

6:00 PM

City Council Chambers  
110 N 1st Street, Indianola, IA

### **Minutes**

#### **Call to Order**

The Indianola City Council met in regular session at 6:00 PM on September 15, 2025, in the City Hall Council Chambers. Mayor Steve Richardson called the meeting to order and on roll call the following members were present: Josh Rabe, Ron Dalby, Steve Armstrong, Christina Beach, Mellisa Sones, Bob Lane. Absent: None.

#### **Introduction of Community and Economic Development Director**

City Manager Jacob Meshke introduced Bryce Johnson as the new Community and Economic Development Director.

#### **Public Comment**

Arlene Dunn, 410 W. Madison Pl., spoke regarding a nuisance issue in her neighborhood.

#### **Consent Agenda**

Council Member Lane moved to approve the Consent Agenda and Sones seconded it. City Manager Meshke explained the items on the consent agenda. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the prior meetings
- Resolution 2025-154 setting a public hearing for October 6, 2025, at 6 PM, regarding an amendment to the Fiscal Year 26 budget.
- Resolution 2025-155 setting a public hearing for October 6, 2025, at 6 PM, and referring a zoning map and comprehensive plan amendment application regarding an amendment to zoning map to change the zoning from R-2 and C-2 to R-2 (Leonard Subdivision Plat 2 Lot 6).
- Resolution 2025-156 setting a public hearing for October 6, 2025, at 6 PM regarding amending Chapter 165, Zoning Regulations, of the Code of Ordinances, Indianola, Iowa.
- Consideration of the approval of a liquor license renewal for Andrea Palmer doing business as The Local Vine.
- Consideration of the approval of a liquor license renewal for Bush's Place LLC, doing business as The Hide Out.
- Consideration of the approval of a liquor license renewal for Fareway Stores Inc., doing business as Fareway Stores, Inc. #657.
- Consideration of the approval of a liquor license for Gettin' Slushed South of 35 LLC., doing business as Lucky Wife Wine Slushies.
- Consideration of the approval of a liquor license renewal for Los Padrinos LLC., doing business as El Padrino Mexican Restaurant.

- Consideration of the approval of a liquor license for Top it Off LLC., doing business as Top It Off Liquid Catering.
- Consideration of the approval of an ownership amendment for Hy-Vee Inc., doing business as Hy-Vee Food Store.
- Consideration of the approval of an ownership amendment for Hy-Vee Inc., doing business as Hy-Vee Fast and Fresh
- Third consideration and adoption of an ordinance amending Chapter 25 of the Indianola Municipal Code (Utility Board of Trustees) to provide qualifications for utility board membership.
- Resolution 2025-157 suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on city streets during Wine, Witches and Brews as requested by Indianola Main Street.
- Resolution 2025-158 authorizing a contract with Indianola High School for EMS coverage.
- Resolution 2025-159 accepting participation in the national opioids settlements.
- Resolution 2025-160 authorizing the First Addendum to the Development Agreement between the City of Indianola and Warren County.
- Resolution 2025-161 appointing representation to the Des Moines Area Metropolitan Planning Organization technical committee.
- Consideration of the approval of a Home Base Iowa Initiative application from Kevin Carter and authorization of a handwritten warrant in the amount of \$1,500.
- Consideration of the approval of a Home Base Iowa Initiative application from Christopher Bemis and authorization of a handwritten warrant in the amount of \$1,500.
- Approval of the submission of second quarter 2025 utility write-offs to the State Setoff Program for collection.
- Approval of Urban Revitalization Designations.
- Resolution 2025-162 approving salaries.

### **Council Reports**

Council Member Beach moved to receive and file the July 2025 Treasurer's Report. Armstrong seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Sones provided an update on the IMU Board meeting and the Indianola Main Street meetings. She will attend a South-Central Iowa Landfill meeting this week.

### **Mayor's Report**

Mayor Richardson gave an update on community events and the Mayor's Youth Council.

### **Old Business**

Chief of Culture and Recreation Doug Bylund requested to fill budgeted open positions at the Indianola Wellness Campus. The Council directed him to fill the positions.

### **New Business**

City Manager Meshke requested that the Public Works Director position be filled upon the resignation of the current director. The Council directed him to fill the position.

Council Member Dalby moved to approve Resolution 2025-163 authorizing the City of Indianola, Iowa to enter into an engagement with MGT Impact Solutions, LLC (MGT) for Chief of Police recruitment services. Beach seconded it. City Manager Meshke recommended the council approve engagement with MGT for police chief recruitment. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.



Council Member Armstrong moved to approve Resolution 2025-164 authorizing a contract with Snyder & Associates for updating the Drainage Master Plan. Dalby seconded it. Public Works Director Akhelish Pal and Dave Moeller, Snyder and Associates, discussed the proposed contract. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor Richardson read a proclamation declaring September as Childhood Cancer Awareness Month. He then presented the proclamation to Sheena Gorder.

Council Member Lane moved to approve an ordinance establishing truck routes and Rabe seconded it. Akhilesh Pal explained the proposed truck route ordinance. After council discussion, Lane and Rabe withdrew their motion and second. Council Member Beach moved to approve the first consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, for Establishing Truck Routes with the removal of North and South 15th St and Iowa Avenue from the proposed truck routes. Rabe seconded it. On roll call, the vote was AYES: Rabe, Beach, Sones, Lane. NAYS: Dalby, Armstrong. Whereas the Mayor declared the motion passed.

Council Member Rabe moved to approve the first consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by adding a new section prohibiting false representation of a service animal. Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve the first consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to liquor licenses and wine and beer permits. Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Lane moved to approve the first consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to cigarette and tobacco permits. Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

### **Other Business**

City Manager Meshke reported on City of Indianola departments and recent meetings he has attended.

Council Member Sones moved and Beach seconded to bring forward discussion and direction on the policy regarding the length of council meetings at the October 6 meeting. On roll call the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, and Lane. NAYS: None. Whereas the Mayor declared the motion passed.

Council Member Sones moved and Armstrong seconded to bring forward discussion and direction on the length of public comment during council meetings at the October 6 meeting. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, and Lane. NAYS: None. Whereas the Mayor declared the motion passed.

Council Member Beach moved and Rabe seconded to bring forward discussion and direction on study session dates and times at the October 6 meeting. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, and Lane. NAYS: None. Whereas the Mayor declared the motion passed.

Council Member Rabe moved and Beach seconded to bring forward discussion and direction on filling vacant budgeted positions at the October 6 meeting. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, and Lane. NAYS: None. Whereas the Mayor declared the motion passed.

**Adjourn**

The meeting was adjourned at 7:24 PM on a motion by Sones and seconded by Lane. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

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Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Cassandra Hofer, Deputy City Clerk  
**Date:** October 6, 2025  
**Subject:** Consideration of the approval of a liquor license renewal for Hy-Vee Inc., doing business as Hy-Vee Fast and Fresh.

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**Introduction:** This is a renewal of Hy-Vee Fast and Fresh's Class E Retail Alcohol License.

**Background:** Their current license expires on October 22, 2025.

**Discussion:** Hy-Vee Fast and Fresh is a corporation located at 912 North Jefferson Way. Owners listed on the application are Katie Nylen, Andrew Schroeder, Nathan Allen, Morgan Beier, Kelly Palmer, Owen Turk, and Aaron Wiese. Staff has reviewed the application and inspected the premises.

**Budget Impact:** No impact to the budget.

**Recommendation:** Staff recommends that Council approve the Hy-Vee Fast and Fresh liquor license renewal application.

**Attachments:** None



# MEMORANDUM

**To:** Mayor and City Council

**From:** Jackie Raffety, City Clerk/Finance Director

**Date:** October 6, 2025

**Subject:** Consideration of the approval of a temporary liquor license for Sodexo Management, Inc., doing business as Simpson Homecoming Tailgate-President's Tent.

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**Introduction:** Sodexo Management, Inc has submitted an application for a temporary 5-day Class C retail alcohol license with outdoor privileges.

**Background:** Simpson College's Homecoming and Family Weekend is October 24-26, 2025. The tailgating events will be held on October 25, 2025.

**Discussion:** The tailgate tent will be in the parking lot at 300 West Clinton Avenue. Sodexo Management is a corporation. Owners listed on the application are Sarosh Mistry and Joan McGlockton. Staff has reviewed the application.

**Budget Impact:** No impact to the budget.

**Recommendation:** Staff recommends approval of this temporary liquor license.

**Attachments:** None



## MEMORANDUM

**To:** Mayor and City Council

**From:** Jackie Raffety, City Clerk/Finance Director

**Date:** October 6, 2025

**Subject:** Consideration of the approval of Payment Application Number 4 in the amount of \$136,045.07 to Sternquist Construction for the West Clinton Avenue Reconstruction Project.

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**Introduction:** Staff recommends approval of Payment Application Number 4 in the amount of \$136,045.07 to Sternquist Construction for work completed in August 2025 on the West Clinton Avenue Reconstruction Project.

**Background:** The City Council awarded the construction contract to Sternquist Construction on September 16, 2024, for \$372,997.55, with a \$19,000 contingency for unforeseen conditions. Construction began May 19, 2025, with a closure on West Clinton Avenue, between North Buxton Street and North Howard Street. The contract allows 60 working days for completion.

**Discussion:** At the end of this pay period, 42 of the 60 working days (70%) had been used. This is the final payment application before the acceptance of the project and the release of the retainage.

**Budget Impact:** Project funding is available in Fund 321 – Street Capital Projects Fund. Indianola Municipal Utilities will reimburse their share of the water main improvements. Costs remain within the approved budget, and the contingency remains available for unforeseen needs.

**Recommendation:** Staff, with Snyder & Associates, recommends approval of Payment Application Number 4 in the amount of \$136,045.07 to Sternquist Construction.

**Attachments:** 1. PA 4\_W Clinton Reconstruction

## APPLICATION FOR PARTIAL PAYMENT NO. 4

PROJECT: West Clinton Avenue Reconstruction

S&A PROJECT NO.:

125.0113

OWNER: City Of Indianola  
CONTRACTOR: Sternquist Construction  
ADDRESS: 1110 N 14th St  
Indianola, IA 50125  
DATE: 10/6/2025

PAYMENT PERIOD: 8/1/2025  
to 8/31/2025

### 1. CONTRACT SUMMARY:

Original Contract Amount: \$ 372,997.55  
Net Change by Change Order: \$ -  
Contract Amount to Date: \$ 372,997.55

#### CONTRACT PERIOD: TOTAL WORKING DAYS

Notice to Proceed: January 17, 2025  
Original Contract Working Days: 60.0  
Subtracted or Added Working Days: 0.0  
Contract Working Days: 60.0  
Number of Working Days Used: 42.0  
Working Days Remaining: 18.0  
Percentage of Workind Days Remaining: 30.0%  
Percentage of Construction Remaining: 5.1%

### 2. WORK SUMMARY:

Total Work Performed to Date: \$ 353,901.68  
Retainage: 5% \$17,695.08  
Total Earned Less Retainage: \$336,206.60  
Less Previous Applications for Payment: \$200,161.53  
AMOUNT DUE THIS APPLICATION: \$136,045.07

Est 1 \$51,488.73  
Est 2 \$95,868.57  
Est 3 \$52,804.23  
Total Previous Payments: \$200,161.53

### 3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and  
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

STERNQUIST  
CONTRACTOR  
By [Signature] DATE: 9-30-25

### 4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.  
ENGINEER  
By \_\_\_\_\_ DATE: \_\_\_\_\_

### 5. OWNER'S APPROVAL

\_\_\_\_\_  
OWNER  
By \_\_\_\_\_ DATE: \_\_\_\_\_



6. DETAILED ESTIMATE OF WORK COMPLETED:

| ITEM NO.                                | DESCRIPTION                                                 | CONTRACT ITEMS |      |              |              | COMPLETED WORK TO DATE |        |          |      |              |
|-----------------------------------------|-------------------------------------------------------------|----------------|------|--------------|--------------|------------------------|--------|----------|------|--------------|
|                                         |                                                             | PLAN QTY.      | UNIT | UNIT COST    | TOTAL        | DIV 1                  | QTY.   |          | CO # | COST TOTAL   |
|                                         |                                                             |                |      |              |              |                        | DIV 2  | TOTAL    |      |              |
| EARTHWORK                               |                                                             |                |      |              |              |                        |        |          |      |              |
| 2.01                                    | TOPSOIL, COMPOST-AMENDED                                    | 115.00         | CY   | \$ 26.15     | \$ 3,007.25  | 0.00                   | 0.00   | 115.00   |      | \$ 3,007.25  |
| 2.02                                    | EXCAVATION, CLASS 10                                        | 480.00         | CY   | \$ 20.40     | \$ 9,792.00  | 0.00                   | 0.00   | 210.00   |      | \$ 4,284.00  |
| 2.03                                    | BELOW GRADE EXCAVATION (CORE OUT)                           | 25.00          | CY   | \$ 105.00    | \$ 2,625.00  | 0.00                   | 0.00   | 45.00    |      | \$ 4,725.00  |
| 2.04                                    | SUBGRADE PREPARATION, 12"                                   | 1,688.00       | SY   | \$ 2.00      | \$ 3,376.00  | 0.00                   | 0.00   | 1,688.00 |      | \$ 3,376.00  |
| 2.05                                    | MODIFIED SUBBASE, 6"                                        | 1,688.00       | SY   | \$ 10.80     | \$ 18,230.40 | 0.00                   | 0.00   | 1,989.04 |      | \$ 21,481.63 |
| 2.06                                    | COMPACTION TESTING                                          | 1.00           | LS   | \$ 1,400.00  | \$ 1,400.00  | 0.00                   | 0.00   | 1.00     |      | \$ 1,400.00  |
| TRENCH AND TRENCHLESS CONSTRUCTION      |                                                             |                |      |              |              |                        |        |          |      |              |
| 3.01                                    | TRENCH FOUNDATION                                           | 53.00          | TON  | \$ 45.25     | \$ 2,398.25  | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 3.02                                    | REPLACEMENT OF UNSUITABLE BACKFILL MATERIALS                | 28.00          | CY   | \$ 72.60     | \$ 2,032.80  | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 3.03                                    | TRENCH COMPACTION TESTING                                   | 1.00           | LS   | \$ 1,600.00  | \$ 1,600.00  | 0.00                   | 0.00   | 1.00     |      | \$ 1,600.00  |
| 3.04                                    | SUPPORT OF LINEAR CABLE UTILITY                             | 340.00         | LF   | \$ 17.00     | \$ 5,780.00  | 0.00                   | 0.00   | 340.00   |      | \$ 5,780.00  |
| SEWERS AND DRAINS                       |                                                             |                |      |              |              |                        |        |          |      |              |
| 4.01                                    | STORM SEWER, TRENCHED, PVC, 8"                              | 11.00          | LF   | \$ 90.95     | \$ 1,000.45  | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 4.02                                    | STORM SEWER, TRENCHED, PVC, 12"                             | 5.00           | LF   | \$ 239.20    | \$ 1,196.00  | 0.00                   | 0.00   | 11.00    |      | \$ 2,631.20  |
| 4.03                                    | STORM SEWER, TRENCHED, RCP, 12"                             | 19.00          | LF   | \$ 72.35     | \$ 1,374.65  | 0.00                   | 0.00   | 17.00    |      | \$ 1,229.95  |
| 4.04                                    | STORM SEWER, TRENCHED, RCP, 15"                             | 431.00         | LF   | \$ 68.35     | \$ 29,458.85 | 0.00                   | 0.00   | 412.00   |      | \$ 28,160.20 |
| 4.05                                    | STORM SEWER, FULL AGGREGATE BACKFILL                        | 270.00         | LF   | \$ 29.15     | \$ 7,870.50  | 0.00                   | 0.00   | 270.00   |      | \$ 7,870.50  |
| 4.06                                    | REMOVAL OF STORM SEWER, RCP, LESS THAN OR EQUAL TO 18"      | 356.00         | LF   | \$ 20.60     | \$ 7,333.60  | 0.00                   | 0.00   | 348.00   |      | \$ 7,168.80  |
| 4.07                                    | SUBDRAIN, PVC, 6"                                           | 267.00         | LF   | \$ 22.10     | \$ 5,900.70  | 0.00                   | 0.00   | 267.00   |      | \$ 5,900.70  |
| 4.08                                    | SUBDRAIN CLEANOUT, TYPE A-1                                 | 2.00           | EA   | \$ 790.00    | \$ 1,580.00  | 0.00                   | 0.00   | 2.00     |      | \$ 1,580.00  |
| 4.09                                    | SUBDRAIN OUTLETS AND CONNECTIONS, CMP 6"                    | 1.00           | EA   | \$ 326.65    | \$ 326.65    | 0.00                   | 0.00   | 2.00     |      | \$ 653.30    |
| 4.10                                    | SUMP PUMP SERVICE STUB, PVC, 1.5"                           | 8.00           | EA   | \$ 1,330.00  | \$ 10,640.00 | 0.00                   | 0.00   | 8.00     |      | \$ 10,640.00 |
| WATER MAIN AND APPURTENANCES            |                                                             |                |      |              |              |                        |        |          |      |              |
| 5.01                                    | WATER MAIN, TRENCHED, C-900 PVC, 8"                         | 360.00         | LF   | \$ 61.55     | \$ 22,158.00 | 0.00                   | 320.00 | 350.00   |      | \$ 21,542.50 |
| 5.02                                    | WATER SERVICE RELOCATION, K-COPPER, 3/4", NEAR              | 3.00           | EA   | \$ 1,688.00  | \$ 5,064.00  | 0.00                   | 0.00   | 3.00     |      | \$ 5,064.00  |
| 5.03                                    | WATER SERVICE RELOCATION, C-900 PVC, 4"                     | 1.00           | EA   | \$ 4,653.00  | \$ 4,653.00  | 0.00                   | 1.00   | 1.00     |      | \$ 4,653.00  |
| 5.04                                    | FITTING, DIP, VARIOUS SIZE                                  | 356.00         | LB   | \$ 8.00      | \$ 2,848.00  | 0.00                   | 107.25 | 356.00   |      | \$ 2,848.00  |
| 5.05                                    | VALVE, GATE, 8"                                             | 1.00           | EA   | \$ 2,640.00  | \$ 2,640.00  | 0.00                   | 0.00   | 1.00     |      | \$ 2,640.00  |
| 5.06                                    | FIRE HYDRANT ASSEMBLY, SALVAGE                              | 1.00           | EA   | \$ 1,405.00  | \$ 1,405.00  | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 5.07                                    | VALVE REMOVAL                                               | 2.00           | EA   | \$ 317.00    | \$ 634.00    | 0.00                   | 0.00   | 1.00     |      | \$ 317.00    |
| 5.08                                    | CONNECTION TO EXISTING WATER MAIN                           | 2.00           | EA   | \$ 1,356.75  | \$ 2,713.50  | 0.00                   | 0.00   | 2.00     |      | \$ 2,713.50  |
| STRUCTURES FOR SANITARY AND STORM SEWER |                                                             |                |      |              |              |                        |        |          |      |              |
| 6.01                                    | MANHOLE, SW-401, 48"                                        | 1.00           | EA   | \$ 4,824.00  | \$ 4,824.00  | 0.00                   | 0.00   | 1.00     |      | \$ 4,824.00  |
| 6.02                                    | INTAKE, SW-501                                              | 2.00           | EA   | \$ 3,266.25  | \$ 6,532.50  | 0.00                   | 0.00   | 2.00     |      | \$ 6,532.50  |
| 6.03                                    | INTAKE, SW-505                                              | 2.00           | EA   | \$ 5,427.00  | \$ 10,854.00 | 0.00                   | 0.00   | 2.00     |      | \$ 10,854.00 |
| 6.04                                    | INTAKE, SW-511, CAST IN-PLACE                               | 1.00           | EA   | \$ 3,266.25  | \$ 3,266.25  | 0.00                   | 0.00   | 1.00     |      | \$ 3,266.25  |
| 6.05                                    | REMOVE INTAKE                                               | 2.00           | EA   | \$ 780.00    | \$ 1,560.00  | 0.00                   | 0.00   | 1.00     |      | \$ 780.00    |
| STREETS AND RELATED WORK                |                                                             |                |      |              |              |                        |        |          |      |              |
| 7.01                                    | PAVEMENT, PCC, 8"                                           | 1,328.00       | SY   | \$ 63.00     | \$ 83,664.00 | 0.00                   | 0.00   | 1,305.80 |      | \$ 82,265.40 |
| 7.02                                    | PAVEMENT, PCC, 8", REINFORCED                               | 208.00         | SY   | \$ 80.50     | \$ 16,744.00 | 0.00                   | 0.00   | 190.30   |      | \$ 15,319.15 |
| 7.03                                    | PCC PAVEMENT SAMPLES AND TESTING                            | 1.00           | LS   | \$ 1,555.00  | \$ 1,555.00  | 0.00                   | 0.00   | 1.00     |      | \$ 1,555.00  |
| 7.04                                    | REMOVAL OF SIDEWALK                                         | 130.00         | SY   | \$ 12.00     | \$ 1,560.00  | 0.00                   | 0.00   | 130.90   |      | \$ 1,570.80  |
| 7.05                                    | REMOVAL OF DRIVEWAY                                         | 47.00          | SY   | \$ 9.00      | \$ 423.00    | 0.00                   | 0.00   | 47.00    |      | \$ 423.00    |
| 7.06                                    | SIDEWALK, PCC, 4"                                           | 94.00          | SY   | \$ 44.00     | \$ 4,136.00  | 0.00                   | 0.00   | 120.80   |      | \$ 5,315.20  |
| 7.07                                    | SIDEWALK, PCC, 6"                                           | 36.00          | SY   | \$ 100.00    | \$ 3,600.00  | 0.00                   | 0.00   | 32.10    |      | \$ 3,210.00  |
| 7.08                                    | DETECTABLE WARNING                                          | 76.00          | SF   | \$ 50.00     | \$ 3,800.00  | 0.00                   | 0.00   | 56.00    |      | \$ 2,800.00  |
| 7.09                                    | DRIVEWAY, PAVED, PCC, 7"                                    | 58.00          | SY   | \$ 68.25     | \$ 3,958.50  | 0.00                   | 0.00   | 74.20    |      | \$ 5,064.15  |
| 7.10                                    | PAVEMENT REMOVAL                                            | 1,547.00       | SY   | \$ 8.10      | \$ 12,530.70 | 1547.00                | 0.00   | 1,547.00 |      | \$ 12,530.70 |
| TRAFFIC CONTROL                         |                                                             |                |      |              |              |                        |        |          |      |              |
| 8.01                                    | TEMPORARY TRAFFIC CONTROL                                   | 1.00           | LS   | \$ 9,849.00  | \$ 9,849.00  | 0.07                   | 0.07   | 1.00     |      | \$ 9,849.00  |
| 8.02                                    | PORTABLE MESSAGE BOARD                                      | 25.00          | COAY | \$ 141.00    | \$ 3,525.00  | 5.00                   | 5.00   | 10.00    |      | \$ 1,410.00  |
| SITE WORK AND LANDSCAPING               |                                                             |                |      |              |              |                        |        |          |      |              |
| 9.01                                    | HYDRAULIC SEEDING, SEEDING, FERTILIZING, MULCHING           | 0.20           | AC   | \$ 12,500.00 | \$ 2,500.00  | 0.00                   | 0.00   | 0.20     |      | \$ 2,500.00  |
| 9.02                                    | SEEDING MOBILIZATION                                        | 2.00           | EA   | \$ 251.00    | \$ 502.00    | 0.00                   | 0.00   | 1.00     |      | \$ 251.00    |
| 9.03                                    | FILTER SOCK, 12-IN. DIAMETER                                | 750.00         | LF   | \$ 2.50      | \$ 1,875.00  | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 9.04                                    | FILTER SOCK, REMOVAL                                        | 750.00         | LF   | \$ 0.50      | \$ 375.00    | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 9.05                                    | EROSION CONTROL MULCHING, HYDROMULCHING WITH TEMPORARY SEED | 0.20           | AC   | \$ 5,025.00  | \$ 1,005.00  | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 9.06                                    | INLET PROTECTION DEVICE, DROP-IN, INSTALL AND REMOVE        | 5.00           | EA   | \$ 176.00    | \$ 880.00    | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 9.07                                    | INLET PROTECTION DEVICE, DROP-IN, MAINTENANCE               | 5.00           | EA   | \$ 25.00     | \$ 125.00    | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| MISCELLANEOUS                           |                                                             |                |      |              |              |                        |        |          |      |              |
| 11.01                                   | MOBILIZATION                                                | 1.00           | LS   | \$ 26,500.00 | \$ 26,500.00 | 0.45                   | 0.05   | 1.00     |      | \$ 26,500.00 |
| 11.02                                   | MAINTENANCE OF SOLID WASTE AND RECYCLING COLLECTION         | 1.00           | LS   | \$ 3,015.00  | \$ 3,015.00  | 0.14                   | 0.00   | 1.00     |      | \$ 3,015.00  |
| 11.03                                   | TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS, HMA MILLINGS       | 100.00         | SY   | \$ 20.00     | \$ 2,000.00  | 0.00                   | 0.00   | 0.00     |      | \$ -         |
| 11.04                                   | CONCRETE WASHOUT                                            | 1.00           | LS   | \$ 850.00    | \$ 850.00    | 0.00                   | 0.00   | 1.00     |      | \$ 850.00    |
| 11.05                                   | REMOVE AND REINSTALL STREET SIGNS                           | 6.00           | EA   | \$ 325.00    | \$ 1,950.00  | 0.00                   | 0.00   | 6.00     |      | \$ 1,950.00  |
| TOTAL ORIGINAL CONTRACT = \$            |                                                             |                |      |              | 372,997.55   | \$ 353,901.68          |        |          |      |              |
| CHANGE ORDER SUMMARY:                   |                                                             |                |      |              |              |                        |        |          |      |              |
| TOTAL CHANGE ORDERS = \$                |                                                             |                |      |              | -            | \$ -                   |        |          |      |              |
| TOTAL CONTRACT & CHANGE ORDERS \$       |                                                             |                |      |              | 372,997.55   | \$ 353,901.68          |        |          |      |              |



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by adding a new section prohibiting false representation of service animal.

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**Introduction:** Staff recommends approval of an ordinance adding a new section prohibiting the false representation of a service animal to our Code of Ordinances.

**Background:** The State legislators passed HF 615 to redefine when someone commits the offense of intentional misrepresentation of an animal as a service animal or a service animal-in-training. An officer no longer has to give a warning before issuing a citation and the person with the animal does not need to know that the animal is not a service animal (nor training to become one). A person now commits the offense by intentionally misrepresenting an animal in one's possession as one's service animal or service-animal-in-training or a person with a disability's service animal or service animal-in-training whom the person is assisting by controlling to obtain any of the rights or privileges set forth in law for such animals,

**Discussion:** Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

**Budget Impact:** Publication and codifier fees have been included in the FY26 budget in the general fund.

**Recommendation:** Staff recommends that the council approve the ordinance.

**Attachments:** 1. Ord\_Service Animal



City of Indianola  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE  
CITY OF INDIANOLA, IOWA, BY ADDING A NEW SECTION PROHIBITING  
FALSE REPRESENTATION OF SERVICE ANIMAL**

Be It Enacted by the City Council of the City of Indianola, Iowa:

**SECTION 1. NEW SECTION.** The Code of Ordinances of the City of Indianola, Iowa, is amended by adding a new Section 55.21, entitled FALSE REPRESENTATION OF SERVICE ANIMAL, which is hereby adopted to read as follows:

**55.21 FALSE REPRESENTATION OF SERVICE ANIMAL.** A person commits the offense of intentional misrepresentation of an animal as a service animal or a service-animal-in-training if, for the purpose of obtaining any of the rights or privileges set forth in State or federal law, the person intentionally misrepresents an animal in one's possession as one's service animal or service-animal-in-training or a person with a disability's service animal or service-animal-in-training whom the person is assisting by controlling.  
*(Code of Iowa, Section 216C.11(3)(B))*

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to liquor licenses and wine and beer permits.

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**Introduction:** Staff recommends that the council amend the Code of Ordinances provisions pertaining to liquor licenses and wine and beer permits in order to stay consistent with State Code.

**Background:** The State legislators passed HF470. Indianola City Code 120.05 defines the prohibited sales and acts of liquor license holders. The amendment to Section 8 removes references to the Alcoholic Beverages Division and adds references to the Iowa Department of Revenue and State Code.

**Discussion:** Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

**Budget Impact:** Publication and codifier fees have been included in the FY26 budget in the general fund.

**Recommendation:** Staff recommends that the council approve the ordinance.

**Attachments:** 1. Ord\_Alcohol

City of Indianola  
**ORDINANCE NO. 2025-**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF  
INDIANOLA, IOWA, BY AMENDING PROVISIONS PERTAINING TO  
LIQUOR LICENSES AND WINE AND BEER PERMITS**

Be It Enacted by the City Council of the City of Indianola, Iowa:

**SECTION 1. SUBSECTION MODIFIED.** Subsection 8 of Section 120.05 of the Code of Ordinances of the City of Indianola, Iowa, is repealed and the following adopted in lieu thereof:

8. Keep on premises covered by a retail alcohol license any alcoholic liquor in any container except the original package purchased from the Iowa Department of Revenue and except mixed drinks or cocktails mixed on the premises for immediate consumption. However, mixed drinks or cocktails that are mixed on the premises and are not for immediate consumption may be consumed on the licensed premises, subject to Section 123.49, Subsection 2, Paragraph D, Subparagraphs (2), (3), and (4) of the *Code of Iowa*.

*(Code of Iowa, Sec. 123.49(2)(d)(2), (3), and (4))*

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Second consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to cigarette and tobacco permits.

---

**Introduction:** Staff recommends approval of an ordinance amending provisions pertaining to cigarette and tobacco permits in order to align with State Code.

**Background:** State legislators adopted SF 612, which relates to who is responsible for submitting a retail permit. This amendment also includes our fees, based on State Code, for obtaining a retail permit.

**Discussion:** Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

**Budget Impact:** Publication and codifier fees have been included in the FY26 budget in the general fund.

**Recommendation:** Staff recommends that the council approve the ordinance.

**Attachments:** 1. Ord\_Cigarette Permits

City of Indianola  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE  
CITY OF INDIANOLA, IOWA, BY AMENDING PROVISIONS  
PERTAINING TO CIGARETTE AND TOBACCO PERMITS**

Be It Enacted by the City Council of the City of Indianola, Iowa:

**SECTION 1. CHAPTER MODIFIED.** Chapter 121 of the Code of Ordinances of the City of Indianola, Iowa, is repealed and the following adopted in lieu thereof:

**CHAPTER 121**

**CIGARETTE AND TOBACCO PERMITS**

|                               |                                             |
|-------------------------------|---------------------------------------------|
| <b>121.01 Definitions</b>     | <b>121.07 Expiration</b>                    |
| <b>121.02 Permit Required</b> | <b>121.08 Refunds</b>                       |
| <b>121.03 Application</b>     | <b>121.09 Persons Under Legal Age</b>       |
| <b>121.04 City Approval</b>   | <b>121.10 Self-Service Sales Prohibited</b> |
| <b>121.05 Fees</b>            | <b>121.11 Permit Revocation</b>             |
| <b>121.06 Issuance</b>        |                                             |

**121.01 DEFINITIONS.** For use in this chapter the following terms are defined:  
(*Code of Iowa, Sec. 453A.1*)

1. "Alternative nicotine product" means a product, not consisting of or containing tobacco, that provides for the ingestion into the body of nicotine, whether by chewing, absorbing, dissolving, inhaling, snorting, or sniffing, or by any other means. "Alternative nicotine product" does not include cigarettes, tobacco products, or vapor products, or a product that is regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Federal Food, Drug, and Cosmetic Act.
2. "Cigarette" means any roll for smoking made wholly or in part of tobacco, or any substitute for tobacco, irrespective of size or shape and irrespective of tobacco or any substitute for tobacco being flavored, adulterated, or mixed with any other ingredient, where such roll has a wrapper or cover made of paper or any other material. However, cigarettes shall not be construed to include cigars.
3. "Department" means the State Department of Revenue.
4. "Place of business" means any place where cigarettes, tobacco products, alternative nicotine products, or vapor products are sold, stored, or kept for the purpose of sale or consumption by a retailer.
5. "Retailer" means every person who sells, distributes, or offers for sale for consumption, or possesses for the purpose of sale for consumption, cigarettes, alternative nicotine products, or vapor products, irrespective of the quantity or amount or the number of sales, or who engages in the business of selling tobacco, tobacco products, alternative nicotine products, or vapor products to ultimate consumers.

6. “Self-service display” means any manner of product display, placement, or storage from which a person purchasing the product may take possession of the product, prior to purchase, without assistance from the retailer or employee of the retailer, in removing the product from a restricted access location.

7. “Tobacco products” means the following: cigars; little cigars; cheroots; stogies; periques; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; cavendish; plug and twist tobacco; fine-cut and other chewing tobaccos; shorts or refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco prepared in such manner as to be suitable for chewing or smoking in a pipe or otherwise, or for both chewing and smoking, but does not mean cigarettes.

8. “Vapor product” means any noncombustible product, which may or may not contain nicotine, that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from a solution or other substance. “Vapor product” includes an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device, and any cartridge or other container of a solution or other substance, which may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. “Vapor product” does not include a product regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Federal Food, Drug, and Cosmetic Act.

#### **121.02 PERMIT REQUIRED.**

1. Retail Cigarette Permits. It is unlawful for any person, other than a holder of a retail permit, to sell cigarettes, alternative nicotine products, or vapor products at retail and no retailer shall distribute, sell, or solicit the sale of any cigarettes, alternative nicotine products, or vapor products within the City without a valid permit for each place of business. The permit shall, at all times, be publicly displayed at the place of business so as to be easily seen by the public and the persons authorized to inspect the place of business.

*(Code of Iowa, Sec. 453A.13(1))*

2. Retail Tobacco Permits. It is unlawful for any person to engage in the business of a retailer of tobacco, tobacco products, alternative nicotine products, or vapor products at any place of business without first having received a permit as a retailer for each place of business owned or operated by the retailer.

*(Code of Iowa, Sec. 453A.47A(1))*

A retailer who holds a retail cigarette permit is not required to also obtain a retail tobacco permit. However, if a retailer only holds a retail cigarette permit and that permit is suspended, revoked, or expired, the retailer shall not sell any tobacco, tobacco products, alternative nicotine products, or vapor products, during such time.

*(Code of Iowa, Sec. 453A.47A(4))*

**121.03 APPLICATION.** A retailer shall submit to the department an application on forms furnished by the department, accompanied by the required fees and adequate bond as provided in Section 453A.14, of the *Code of Iowa*. Applications, any

supporting documentation, and the associated fees shall be submitted electronically to the department.

*(Code of Iowa, Sec. 453A.13(5))*

**121.04 CITY APPROVAL.** The City may approve retail permit applications for applicants with a place of business within the City limits. The City shall use the electronic portal of the department to process retail permit applications. Upon approval of a retail permit application by the City the department shall issue the permit to the applicant on behalf of the City.

*(Code of Iowa, Sec. 453A.13(2))*

**121.05 FEES.** The fee for a retail cigarette or tobacco permit shall be as follows:

*(Code of Iowa, Sec. 453A.13(3)(b) and 453A.47A(7))*

| <b>FOR PERMITS GRANTED DURING:</b> | <b>FEE:</b> |
|------------------------------------|-------------|
| July, August, or September         | \$100.00    |
| October, November, or December     | \$ 75.00    |
| January, February, or March        | \$ 50.00    |
| April, May, or June                | \$ 25.00    |

**121.06 ISSUANCE.** Each permit issued shall describe clearly the place of business for which it is issued and shall be nonassignable.

*(Code of Iowa, Sec. 453A.13(9))*

**121.07 EXPIRATION.** All permits shall expire on June 30 of each year. A permit shall not be granted or issued until the applicant has paid the fees to the department for the next period ending on June 30.

*(Code of Iowa, Sec. 453A.13(3)(a))*

**121.08 REFUNDS.** A retailer may surrender an unrevoked permit and receive a refund from the City, except during April, May, or June, in accordance with the schedule of refunds as provided in Section 453A.13 or 453A.47A of the *Code of Iowa*.

*(Code of Iowa, 453A.13(4) and 453A.47A(8))*

**121.09 PERSONS UNDER LEGAL AGE.** A person shall not sell, give, or otherwise supply any tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes to any person under 21 years of age. The provision of this section includes prohibiting a person under 21 years of age from purchasing tobacco, tobacco products, alternative nicotine products, vapor products, and cigarettes from a vending machine. If a retailer or employee of a retailer violates the provisions of this section, the Council shall, after written notice and hearing, and in addition to the other penalties fixed for such violation, assess the following:

1. For a first violation, the retailer shall be assessed a civil penalty in the amount of \$300.00. Failure to pay the civil penalty as ordered under this subsection shall result in automatic suspension of the permit for a period of 14 days.
2. For a second violation within a period of two years, the retailer shall be assessed a civil penalty in the amount of \$1,500.00 or the retailer's permit shall be suspended for a period of 30 days. The retailer may select its preference in the penalty to be applied under this subsection.

3. For a third violation within a period of three years, the retailer shall be assessed a civil penalty in the amount of \$1,500.00 and the retailer's permit shall be suspended for a period of 30 days.
4. For a fourth violation within a period of three years, the retailer shall be assessed a civil penalty in the amount of \$1,500.00 and the retailer's permit shall be suspended for a period of 60 days.
5. For a fifth violation within a period of four years, the retailer's permit shall be revoked.

The Clerk shall give 10 days' written notice to the retailer by mailing a copy of the notice to the place of business as it appears on the application for a permit. The notice shall state the reason for the contemplated action and the time and place at which the retailer may appear and be heard.

*(Code of Iowa, Sec. 453A.2, 453A.22, and 453A.36(6))*

**121.10 SELF-SERVICE SALES PROHIBITED.** Except for the sale of cigarettes through a cigarette vending machine as provided in Section 453A.36(6) of the *Code of Iowa*, a retailer shall not sell or offer for sale tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes through the use of a self-service display.

*(Code of Iowa, Sec. 453A.36A)*

**121.11 PERMIT REVOCATION.** Following a written notice and an opportunity for a hearing, as provided by the *Code of Iowa*, the Council may also revoke a permit issued pursuant to this chapter for a violation of Division I of Chapter 453A of the *Code of Iowa* or any rule adopted thereunder. If a permit is revoked, a new permit shall not be issued to the permit holder for any place of business, or to any other person for the place of business at which the violation occurred, until one year has expired from the date of revocation, unless good cause to the contrary is shown to the Council. The Clerk shall report the revocation or suspension of a retail permit to the department within 30 days of the revocation or suspension.

*(Code of Iowa, Sec. 453A.22)*

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_



Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_  
day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Aaron Hurt, Fire Chief  
**Date:** October 6, 2025  
**Subject:** Resolution accepting a proposal from Overhead Door Company of Des Moines for the Fire Department overhead door replacement project.

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**Introduction:** The purpose of this memorandum is to request your consideration and approval for the replacement of all overhead doors at the Indianola Fire Department station. Our overhead doors are an essential piece of station infrastructure, supporting the department's operational readiness, security, and energy efficiency. Due to their age and deteriorating condition, we have experienced failures that present both operational and safety risks.

### **Background:**

The Fire Department's overhead doors are in frequent daily use, opening and closing multiple times during emergency responses, training activities, and other operational needs. These doors provide security for the building, apparatus, and equipment by protecting against unauthorized access, theft, and vandalism. They also contribute to energy conservation by maintaining stable indoor temperatures, reducing the workload on the HVAC system, and protecting sensitive equipment from freezing or extreme heat. Most importantly, they ensure operational readiness by serving as the gateway for timely apparatus deployment during emergency calls.

The existing doors have surpassed their expected service life. Over the past several years, the department has encountered significant issues, including non-functioning or failed equipment that prevents the doors from operating and leaves apparatus stranded, sudden and catastrophic door drops caused by spring failures that damage the door and create serious safety hazards, and doors closing on moving apparatus, resulting in costly repairs to both the doors and the vehicles.

### **Discussion:**

Given the frequency of use and the operational importance of these doors, it is critical that they operate reliably, safely, and efficiently. Replacing all overhead doors, including the associated motors, springs, and hardware, will restore the dependability required for emergency operations, enhance security and protection of City assets, reduce hazards associated with aging equipment, improve climate control within the apparatus bays and adjoining spaces, and significantly reduce long-term maintenance costs.

In accordance with Council policy, three bids were sought for this project, with two vendors submitting proposals. Due to market volatility, both vendors noted short periods of validity on their proposals. After a side-by-side comparison, the bid from Overhead Door Company of Des Moines in the amount of \$39,041 is recommended.

**Budget Impact:** The project is not currently included in the FY 26 budget but should not be delayed. A budget amendment would be required to transfer additional funds, and we propose utilizing Local Option Sales Tax (LOST) revenues. LOST revenues are projected to maintain a balance of at least \$500,000 above the \$1,793,050 in expenditures already budgeted for FY 26. This project qualifies under the limited use of LOST funds, and using these revenues will allow the City to address this critical infrastructure need without impacting the general operating budget.

**Recommendation:** Staff recommends approval of the resolution.

**Attachments:**

1. Res 2025- Accepting Overhead Door Company Proposal
2. Proposal All Doors Updated 9.29
3. sectional-steel-door-systems-brochure
4. Doors Operators Revised (Springs)
5. 3216-Data-Sheet
6. CHI-3216\_OverheadDoor\_Section

City of Indianola  
**RESOLUTION NO 2025-**

**RESOLUTION ACCEPTING A PROPOSAL FROM OVERHEAD DOOR COMPANY  
OF DES MOINES FOR THE FIRE DEPARTMENT OVERHEAD DOOR  
REPLACEMENT PROJECT**

WHEREAS, the City Council of the City of Indianola, Iowa, is in need of engaging a provider for the replacement of overhead doors in the Fire Department; and

WHEREAS, the existing infrastructure has exceeded its useful life, causing operational risks; and

WHEREAS, the infrastructure is vital to the daily operations of the Fire Department; and

WHEREAS, the Fire Department solicited quotes for the repairs and recommends the proposal from Overhead Door Company of Des Moines in the amount of \$39,041; and

WHEREAS, Local Option Sales Tax (LOST) revenue can be used for the rehabilitation of public safety facilities; and

WHEREAS, the LOST fund has adequate funds available for this project.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby accepts the quote from Overhead Door Company of Des Moines in the amount of \$39,041.00 and approves the use of LOST funds to pay for said repairs.

BE IT FURTHER RESOLVED that the Mayor or City Manager are hereby authorized to execute an agreement with Overhead Door Company of Des Moines on behalf of the City and the Finance Department is authorized to transfer LOST funds to the Fire Fund to pay for the repairs.

Passed and approved this 6<sup>th</sup> day of October 2025.

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Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk



## PROPOSAL

Industrial Doors • Entry Doors • Automatic Door Systems • Dock Equipment • Preventive Maintenance

| BUYER                                                                                                                                                              | PROJECT                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| <b>Customer:</b> Indianola Fire Dept<br><b>Address:</b> 110 N 1 <sup>st</sup> St<br><b>Address 2:</b><br><b>City:</b> Indianola <b>State:</b> IA <b>Zip:</b> 50125 | <b>Name:</b> 3 Door Replacements<br><b>Address:</b><br><b>Address 2:</b><br><b>City:</b> <b>State:</b> IA <b>Zip:</b> |

|                                |                                  |                                        |                           |
|--------------------------------|----------------------------------|----------------------------------------|---------------------------|
| <b>Addendums Acknowledged:</b> | <b>Drawings Dated:</b> 9/29/2025 | <b>Specifications Dated:</b> 9/29/2025 | <b>Proposal #:</b> 949842 |
| <b>Submitted By:</b>           | Matthew Simon                    | Department Manager                     | (515) 371-3204            |
| <b>Submitted To:</b>           | Project Estimator                | <b>Proposal Date:</b>                  | 9/29/2025                 |
|                                |                                  |                                        | <b>Net Price</b>          |

### FURNISH AND INSTALL:

**Qty. 3 – 24'2x12' 426 White Insulated Steel Back Door**  
 -3/4 HP RHX Motors 2 Total **\*\***(Re-use East Door Op)  
 -Windows in the third section  
 -New Track, Springs Hardware  
 -High Cycle Springs

**Qty. 1 – 12'2x12 426 White Insulated Steel Back Door**  
 -1/2 HP RHX Motor  
 -Windows in the third section  
 -New Track, Springs, Hardware  
 -High Cycle Springs

**Total: \$39,041**

**\*Quote includes all labor, material, and equipment**

### CLARIFICATIONS / EXCLUSIONS

- Manufacturer standard warranty included.
- All opening & structural preparation, including framing and finishes, and field painting by others.
- Factory wired operators, controls, to be furnished and set in place by OHD Des Moines. All conduit, raceways, disconnects, electrical boxes, wiring, and connections by Electrical and/or Fire Alarm Contractor.
- Pricing assumes reasonable access will be provided. Other trades and finishes will be coordinated by customer as to not interfere with installation and testing.
- Costs are currently rising at sudden and unpredictable rates. This proposal is based on current pricing from Sellers suppliers and includes all price increases and surcharges levied by those suppliers and known by Seller as of the date of this proposal. Seller reserves the right to require an approved change order before the order can be released into production to compensate for any supplier price increases or surcharges announced after the date of this Proposal and prior to the release of materials for fabrication. Seller will provide written documentation of the Supplier increase notice upon request. All Buyer Contracts shall include a provision to this affect.
- This estimate is based on our interpretation of customer supplied information and DD documents stated to be 100%. Mounting details, accurate spatial relationships, track configurations and theory of operation were not always provided. DH Pace will provide design assist services to accomplish a complete system. Such assistance shall be

The Genuine. The Original.



Overhead Door Company of Des Moines™  
A **DH PACE** Company

**General Office**

1300 S.E. Gateway Dr., Suite #102  
Grimes, IA 50111  
P 515-276-1332 • F 515-276-3164  
OverheadDoorDesMoines.com

*provided by D.H. Pace as a Specialty Contractor and not as a designer. D.H. Pace shall not be responsible for design of the work of the Project or any act or services that would constitute design services or the practice of architecture or professional engineering. All design service related obligations shall be by the Owner and the Owner's design consultants.*

- *Due to the unprecedented situation happening around the world with the COVID-19 virus and the potential for follow-on impacts arising from reactions to the outbreak, it is uncertain as to the impact this event will have on manufacturing and supply lead times, shipping, as well as vendor and contractor services and construction activities moving forward. Accordingly, please understand that our quotation today is conditioned upon an acknowledgement and your agreement that, in the event the COVID-19 virus directly or indirectly delays or impacts our ability to perform, including our ability to obtain requisite materials, equipment, or furnish sufficient labor or supervision, DH PACE shall not be deemed in default and the parties shall agree to negotiate a modification of the contract scope, schedule or method of performance to appropriately address the impacts of such event. We will notify you promptly in the event of such impact and provide our best estimate as to the impact and will continue to update you as the circumstances evolve.*

The proposal described herein, including all price(s) quoted, is made conditionally upon Buyer's continued credit status and must be accepted by Buyer as made by Seller. To accept this Proposal, Buyer must date, sign and return the original copy hereof to Seller within 30 days after the date hereof. Unless expressly disclosed and stated, the amount of any sales and use tax is not included in this proposal.

Buyer acknowledges and agrees that each and all of the terms and conditions on Attachment A (**TERMS AND CONDITIONS**) are a part of this Proposal and that upon Buyer's acceptance of this Proposal shall constitute a valid and binding contract between the parties and all prior proposals, discussions and agreements respecting the subject matter hereof are cancelled. **DEPOSIT ON SPECIAL ORDER ITEMS IS NON-REFUNDABLE.**

**BUYER ACCEPTANCE**

\_\_\_\_\_  
TYPE OR PRINT NAME OF BUYER

SIGNATURE of: ☐ Owner ☐ Partner ☐ Officer (indicate which)

ACCEPTANCE DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(MM / DD / YYYY)

## Attachment A: TERMS AND CONDITIONS

**Terms.** The products ("Products") described in this contract and the labor necessary to install the Products ("Labor") are herein collectively referred to as the "Work".

**Condition Precedent.** Buyer and Seller agree that if, following Buyer's acceptance hereof, a contract is to be executed by them, Seller's performance hereunder shall be subject to the condition precedent that the terms and conditions of such contract are acceptable to Seller.

**Scope of Work.** Seller agrees to perform for Buyer the Work at the Project. Buyer acknowledges and agrees that: (i) the prices quoted by Seller for the Products are based upon plans, specifications, verbal information or sketches as indicated herein and the addenda hereto; and (ii) that the Work contemplated under this Proposal is fully and correctly described herein.

Unless included in the description of and prices quoted for Products, glass, glazing, painting and electrical wiring is excluded under this Proposal and will be provided only upon receipt of a supplemental order signed by Buyer.

**Proposal Price.** Conditional upon Seller's prior approval of Buyer's credit, Buyer will pay Seller the unpaid balance for performance of the Work within 30 days of the date of Seller's invoice. If performance of the Work extends over 30 days, Buyer agrees to pay Seller progress payments under Seller's regular billing terms and if Products have been delivered to the Project or stored in a mutually agreed location, Buyer agrees to pay an amount not to exceed 90% of the Proposal Price in payment of the cost of such Products.

If payment of any sum is not made when and as due under this Proposal, Buyer shall pay interest on such delinquent sums at the rate of 1.50% per month or, the highest contract rate allowed under applicable law.

If following Buyer's default Seller refers this account to an attorney for collection, Buyer agrees to pay all attorneys' fees incurred by Seller whether or not a lawsuit for collection is instituted, and all other costs of collection and litigation.

**Contract Time.** Installation dates are estimates only and Seller cannot guarantee commencement of Work or completion thereof on any given date. Completion dates cannot be given until Seller has been furnished with complete approved drawings and any additional information it may request. Seller shall not be liable for total or partial failure to complete or for any delay in delivering Products or Labor under this Proposal. Seller shall not be liable in any event for any special or consequential damages on account of failure or delay in performance regardless of cause.

**Work Performance.** Performance of the Work will be made by Seller in a prompt manner but Seller cannot be responsible for damage or delay due to acts of God, accidents, civil disturbances, delays in transportation by common carrier, strikes, war, unavailability of material or other cause beyond the reasonable control of Seller.

If Products are installed before a finished floor is completed, warranty is limited and Seller assumes no responsibility for fitting the Product to the floor. An additional charge may be made to Buyer for returning to the Project for adjustments to the Product.

Seller assumes no responsibilities for failure of installation of the Product due to structural deficiencies in an existing building. Buyer shall prepare the Project for installation in accordance with requirements of Seller.

If special work, requiring additional material and labor is required to meet conditions other than those specifically described in this Proposal, Buyer agrees to pay an additional charge therefore.

Seller shall be allowed uninterrupted and exclusive access to the Project during performance of the Work.

No Product may be returned without Seller's prior written approval. All Product returned is subject to a minimum of 25% restocking fee.

**Cancellation.** In the event Buyer cancels this Proposal after the Seller has commenced Work, Buyer shall forfeit the amount of the down payment given to Seller at the time of the execution of this Proposal, and in addition, shall pay to the Seller such proportion of the total Proposal Price as the amount of Work bears to the total amount of Work agreed upon to be furnished under this Proposal, plus a sum equal to 25% of the total Proposal Price as liquidated damages, which amount is to be paid within 30 days from the date of such cancellation.

In the event of Buyer's insolvency this Proposal shall be cancelled and Seller shall have no further obligations to Buyer hereunder.

**Insurance.** Seller shall carry workmen's compensation and public liability insurance to cover the Work. Seller shall not be liable to indemnify, hold harmless or protect in any way the Buyer, or any other party involved in the Work, whether an employee of Seller or Buyer or any third party, except to the extent of the workmen's compensation and public liability insurance maintained by Seller.

Buyer shall keep the Project adequately insured against any loss to Seller by reason of damage to Seller's Product or Work or Seller's vehicles, equipment and tools by vandalism, fire, water, windstorm and any other occurrence during the course of Work.

**Alterations.** Any alterations or modifications initiated by Buyer must be agreed upon between the parties and the price fixed by them before work on such alteration or modification shall commence. Payment for such alteration or modification shall be made at the time of the completion of the Work.

**Permits and Licenses.** Buyer shall be responsible for securing the necessary permits and licenses for the Work at Buyer's own cost and expense.

**Warranties.** Seller warrants the Product sold to be free from defects in material and workmanship under normal and intended use and service. This warranty extends only to the Buyer and expires one year after the date of delivery or installation of the Product by Seller.

Parts and labor for service work are warranted for the following periods: All replacement parts 90 days; labor-service 30 days. Seller's sole obligation is limited to repairing or replacing any parts which shall be determined by Seller to be defective and is conditioned upon Buyer giving notice of any such defect to Seller within the warranty period. If Seller concludes that repair or replacement is necessary, Seller will commence work within a reasonable time after the decision to repair or replace is made.

This warranty does not apply to any Product which has been altered or repaired by any person not authorized by the Seller or which has been subjected to misuse, neglect or accident.

Seller assumes no liability for incidental or consequential damages. Warranties implied by law are limited to duration to one year period described above.

Wood Products will be guaranteed only if properly protected within 10 days of delivery or installation by Seller with a prime and finish coat of manufacturer's recommended paint.

No warranty will be honored unless the Proposal Price has been paid in full, including any applicable service charges.

**Modification of Proposal.** Any modification of this Proposal or additional obligation assumed by either party in connection with this Proposal shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

**Governing Law.** It is agreed that this Proposal shall be governed by, construed and enforced in accordance with the laws of the state in which the Project is located.


**General Specifications for INSULATED SECTIONAL STEEL**

|                         | Extra Heavy Duty                | Heavy Duty                      |                                               | Medium Duty                                   |
|-------------------------|---------------------------------|---------------------------------|-----------------------------------------------|-----------------------------------------------|
| Model                   | 418                             | 422                             | 426                                           | 432                                           |
| Nominal Thickness       | 2" (51 mm)                      | 2" (51 mm)                      | 2" (51 mm)                                    | 2" (51 mm)                                    |
| Maximum Standard Width  | 30'2" (9195 mm)                 | 29'2" (8890 mm)                 | 28'2" (8585 mm)                               | 20'2" (6147 mm)                               |
| Maximum Standard Height | 21'1" (6426 mm)                 | 24'1" (7341 mm)                 | 24'1" (7341 mm)                               | 16'1" (4902 mm)                               |
| Exterior Steel          | 16-gauge galvanized steel       | 20-gauge galvanized steel       | 24-gauge galvanized steel                     | Nominal 24-gauge galvanized steel             |
| Back Cover              | 26-gauge galvanized steel       | 26-gauge galvanized steel       | 26-gauge galvanized steel                     | Polybonded laminate                           |
| Exterior Surface        | Flush                           | Ribbed                          | Ribbed                                        | Ribbed                                        |
| Exterior Finish Color   | White baked-on polyester        | White baked-on polyester        | Industrial Brown and White baked-on polyester | Industrial Brown and White baked-on polyester |
| R-Value*                | 7.35 (1.29 K m <sup>2</sup> /W) | 7.35 (1.29 K m <sup>2</sup> /W) | 7.35 (1.29 K m <sup>2</sup> /W)               | 7.35 (1.29 K m <sup>2</sup> /W)               |
| End Stiles              | 16-gauge galvanized steel       | 16-gauge galvanized steel       | 16-gauge galvanized steel                     | 16-gauge galvanized steel                     |
| Intermediate Stiles     | 16-gauge galvanized steel       | 16-gauge galvanized steel       | 16-gauge galvanized steel                     | 16-gauge galvanized steel                     |
| Lock                    | Interior-mounted slide lock     | Interior-mounted slide lock     | Interior-mounted slide lock                   | Interior-mounted slide lock                   |

**Available Options for INSULATED SECTIONAL STEEL**

|                                             |   |   |   |   |
|---------------------------------------------|---|---|---|---|
| Electric Operator                           | • | • | • | • |
| Bottom Sensing Edge                         | • | • | • | • |
| Chain Hoist                                 | • | • | • | • |
| Pull-Rope Auto Release                      | • | • | • | • |
| Full Sash Section (Glazing Options)         |   |   |   |   |
| 1/8" (3mm) DSB                              | • | • | • | • |
| 1/8" (3mm) Insulated                        | • | • | • | • |
| 1/8" (3mm) & 1/4" (6mm) Acrylic             | • | • | • | • |
| Individual Lites (Glazing Options)          |   |   |   |   |
| 1/2" (13mm) Insulated DSB                   | • | • | • | • |
| 3" (76 mm) Track                            | • | • | • | • |
| Bracket Mounting                            | • | • | • | • |
| Higher-Cycle Springs 25K, 50K, 75K and 100K | • | • | • | • |
| Exhaust Ports                               | • | • | • | • |
| Industrial Brown Paint Finish               |   |   | • | • |
| 5-Pin Tumbler Keyed Lock                    | • | • | • | • |

\*R-Value is a measure of thermal efficiency. The higher the R-Value the greater the insulating properties of the door. Overhead Door Corporation uses a calculated door section R-Value for our insulated doors.





### MODELS 422/426

Durable construction ideal for loading docks, warehouses and large openings.



| Panel Schedule                                    |                  | Section Schedule                    |                    |
|---------------------------------------------------|------------------|-------------------------------------|--------------------|
| Door Width                                        | Number of Panels | Door Height                         | Number of Sections |
| to 10'2" (3099 mm)                                | 2                | to 8'6" (2464 mm)                   | 4                  |
| 10'3" to 12'2" (3124 mm to 3708 mm)               | 3                | 8'2" to 10'1" (2489 mm to 3073 mm)  | 5                  |
| 12'3" to 16'2" (3734 mm to 4928 mm)               | 4                | 10'2" to 12'1" (3099 mm to 3683 mm) | 6                  |
| 16'3" to 19'2" (4953 mm to 5842 mm)               | 5                | 12'2" to 14'1" (3708 mm to 4293 mm) | 7                  |
| 19'3" to 22'2" (5867 mm to 6756 mm)               | 6                | 14'2" to 16'1" (4318 mm to 4902 mm) | 8                  |
| 22'3" to 26'2" (6782 mm to 7976 mm)               | 8                | 16'2" to 18'1" (4928 mm to 5512 mm) | 9                  |
| 26'3" to 29'2" <sup>†</sup> (8001 mm to 8890 mm)  | 10               | 18'2" to 20'1" (5537 mm to 6121 mm) | 10                 |
| 26'3" to 28'2" <sup>††</sup> (8001 mm to 8534 mm) | 10               | 20'2" to 22'1" (6147 mm to 6731 mm) | 11                 |
|                                                   |                  | 22'2" to 24'1" (6756 mm to 7341 mm) | 12                 |

<sup>†</sup> Model 422    <sup>††</sup> Model 426

### Standard Features at a Glance

|                         |                                                                                                  |
|-------------------------|--------------------------------------------------------------------------------------------------|
| Nominal Thickness       | 2" (51 mm)                                                                                       |
| Maximum Standard Width  | 29'2" (8890 mm) (422 Series)<br>28'2" (8585 mm) (426 Series)                                     |
| Maximum Standard Height | 24'1" (7341 mm)                                                                                  |
| Exterior Steel          | 20-gauge galvanized steel (422 Series)<br>24-gauge galvanized steel (426 Series)                 |
| Back Cover              | 26-gauge galvanized steel (poly-bonded laminate, high impact polystyrene (HIPS)-backed optional) |
| Insulation              | Expanded polystyrene (standard)                                                                  |
| R-Value*                |                                                                                                  |
| Polystyrene             | 7.35 (1.29 K m <sup>2</sup> /W)                                                                  |
| Exterior Surface        | Ribbed                                                                                           |
| End Stiles              | 16-gauge steel                                                                                   |
| Center Stiles           | 16-gauge steel                                                                                   |
| Standard Mounting       | Angle mount                                                                                      |
| Standard Track          | 2" (51 mm)                                                                                       |
| Standard Springs        | 10,000 cycle                                                                                     |
| Weatherstripping        | 2" (51 mm)                                                                                       |
| Operation               | Manual pull rope                                                                                 |
| Finish                  | White baked-on polyester                                                                         |
| Lock                    | Interior-mounted slide lock                                                                      |

### Options

|                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Electric operator or chain hoist                                                                                                                        |
| Bottom sensing edge                                                                                                                                     |
| Full sash section with 1/8" (3 mm) DSB; 1/8" (3 mm) insulated; 1/8" (3 mm) and 1/4" (6 mm) acrylic                                                      |
| Individual lites with 1/2" insulated DSB                                                                                                                |
| Industrial Brown polyester (Model 426 only)                                                                                                             |
| Bracket mounting (not available on full vertical)                                                                                                       |
| Higher-cycle springs in 25k, 50k, 75k, 100k cycles                                                                                                      |
| Exhaust ports                                                                                                                                           |
| Jamb weatherseals                                                                                                                                       |
| Bottom strips, including looped PVC weatherstrips, flexible PVC astragal weatherstrips and double-contact weatherstrips                                 |
| Reinforcing struts of roll-formed, galvanized steel                                                                                                     |
| Movable center posts for 2" (51 mm) or 3" (76 mm) tracks that roll away, with automatic safety catches that prevent door closure when posts are removed |
| Tumbler keyed lock                                                                                                                                      |

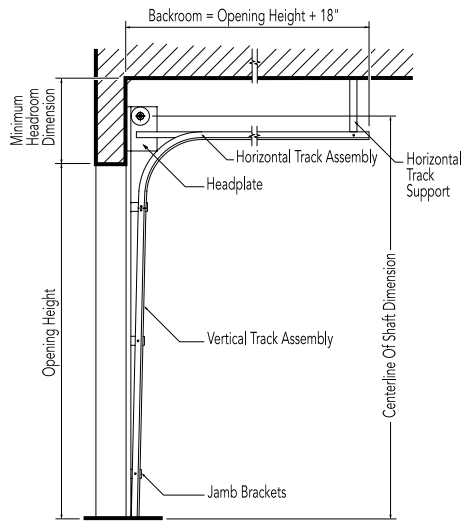
\*R-value is a measure of thermal efficiency. The higher the R-value the greater the insulating properties of the door. Overhead Door Corporation uses a calculated door section R-value for our insulated doors.

## Track Detail

Any of the following track configurations can be selected for sectional steel door models.

O.H.=Opening Height L.C.=Lift Clearance D.H.=Door Height

### Standard Lift Track



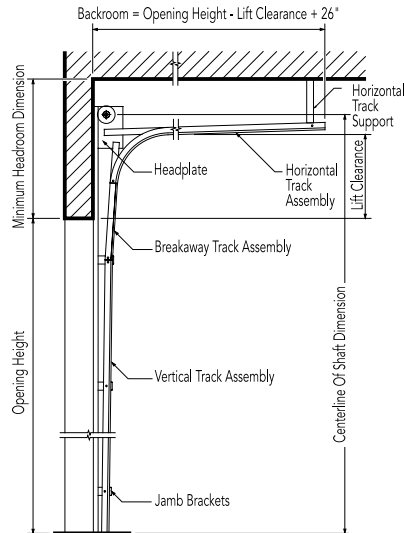
#### 2" (51 mm) Track [15" (381 mm) radius]

| Door height          | Centerline of shaft     | Minimum headroom |
|----------------------|-------------------------|------------------|
| Thru 12'0" (3658 mm) | O.H. + 11 5/8" (295 mm) | 14 1/4" (362 mm) |
| Thru 16'0" (4877 mm) | O.H. + 12 5/8" (321 mm) | 20 1/2" (521 mm) |

#### 3" (76 mm) Track [15" (381 mm) radius]

|                      |                         |                  |
|----------------------|-------------------------|------------------|
| Thru 18'0" (5486 mm) | O.H. + 14 5/8" (372 mm) | 18" (457 mm)     |
| Thru 32'0" (9754 mm) | O.H. + 16 7/8" (429 mm) | 21 1/2" (546 mm) |

### Lift Clearance Track Standard



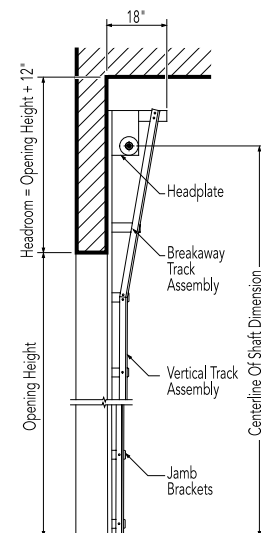
#### 2" (51 mm) Track [15" (381 mm) radius]

| Door height          | Centerline of shaft           | Minimum headroom        |
|----------------------|-------------------------------|-------------------------|
| Thru 12'0" (3658 mm) | O.H. + L.C. + 5 5/8" (143 mm) | L.C. + 8 3/4" (222 mm)  |
| Thru 16'0" (4877 mm) | O.H. + L.C. + 5 5/8" (143 mm) | L.C. + 11 1/4" (286 mm) |

#### 3" (76 mm) Track [15" (381 mm) radius]

|                      |                               |                         |
|----------------------|-------------------------------|-------------------------|
| Thru 22'0" (6706 mm) | O.H. + L.C. + 6 5/8" (168 mm) | L.C. + 11 1/2" (292 mm) |
| Thru 32'0" (9754 mm) | O.H. + L.C. + 6 5/8" (168 mm) | L.C. + 12 1/4" (311 mm) |

### Full Vertical Track



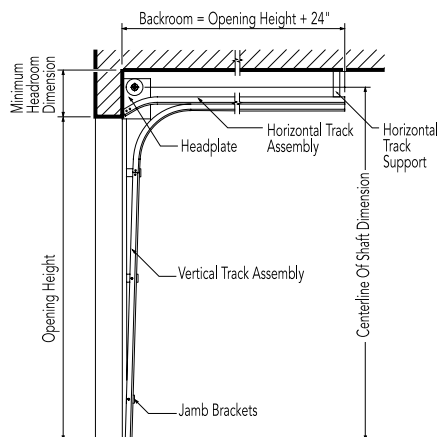
#### 2" (51 mm) Track

| Door height          | Centerline of shaft        | Minimum headroom        |
|----------------------|----------------------------|-------------------------|
| Thru 11'0" (3353 mm) | O.H. + O.H. + 3/8" (10 mm) | O.H. + 10 1/4" (260 mm) |
| Thru 16'0" (4877 mm) | O.H. + O.H. + 3/8" (10 mm) | O.H. + 10 1/4" (260 mm) |

#### 3" (76 mm) Track

|                      |                            |                         |
|----------------------|----------------------------|-------------------------|
| Thru 18'0" (5486 mm) | O.H. + O.H. + 3/8" (10 mm) | O.H. + 10 1/4" (260 mm) |
|----------------------|----------------------------|-------------------------|

### Low Headroom Track Springs to Front



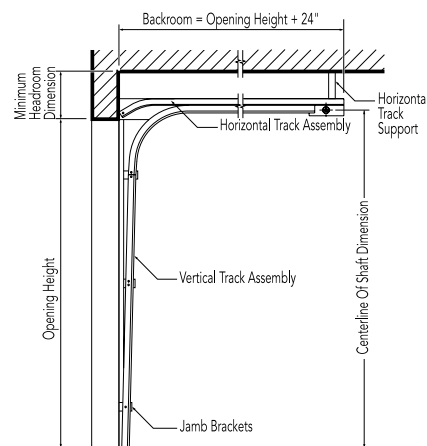
#### 2" (51 mm) Track [15" (381 mm) radius]

| Door height          | Centerline of shaft | Minimum headroom |
|----------------------|---------------------|------------------|
| Thru 12'0" (3658 mm) | D.H. + 8" (203 mm)  | 11 3/4" (299 mm) |
| Thru 16'0" (4877 mm) | D.H. + 8" (203 mm)  | 12 1/2" (318 mm) |

#### 3" (76 mm) Track [15" (381 mm) radius]

|                      |                    |                  |
|----------------------|--------------------|------------------|
| Thru 12'0" (3658 mm) | D.H. + 9" (229 mm) | 13" (330 mm)     |
| Thru 32'0" (5486 mm) | D.H. + 9" (229 mm) | 13 3/4" (349 mm) |

### Low Headroom Track Springs to Rear



#### 2" (51 mm) Track [15" (381 mm) radius]

| Door height          | Centerline of shaft | Minimum headroom |
|----------------------|---------------------|------------------|
| Thru 12'0" (3658 mm) | O.H. + 2" (51 mm)   | 7 1/2" (191 mm)  |
| Thru 16'0" (4866 mm) | O.H. 2" (51 mm)     | 8" (203 mm)      |

#### 3" (76 mm) Track [15" (381 mm) radius]

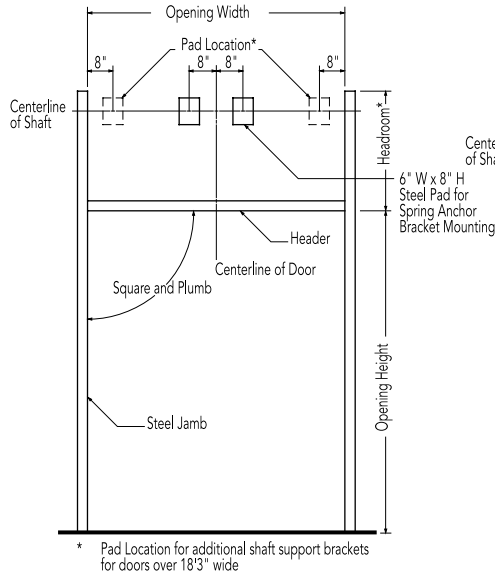
|                      |                      |                 |
|----------------------|----------------------|-----------------|
| Thru 18'0" (5486 mm) | O.H. 6 3/4" (171 mm) | 9 3/4" (248 mm) |
|----------------------|----------------------|-----------------|



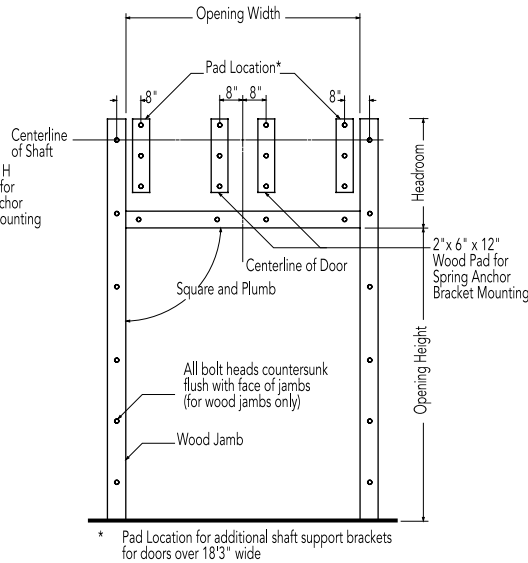
## Framing and Pad Detail

**Framing and pad details for common installation of Sectional Steel and Insulated Steel Doors in steel, wood, concrete and masonry jambs are provided here.** If you require additional information or have special project requirements, refer to the Architectural Design Manual, ([www.overheaddoor.com/ADM/base.html](http://www.overheaddoor.com/ADM/base.html)) or consult with the Applications Engineering Group or your local Overhead Door™ Distributor.

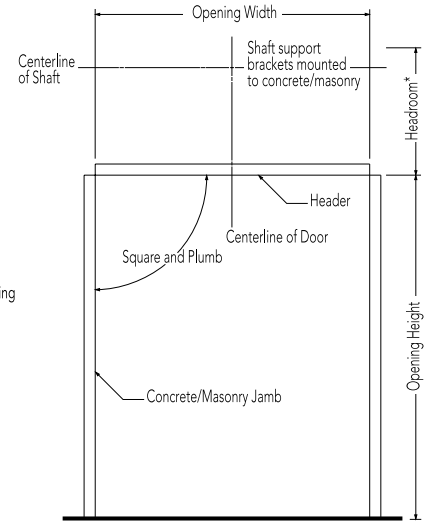
### Steel Jambs



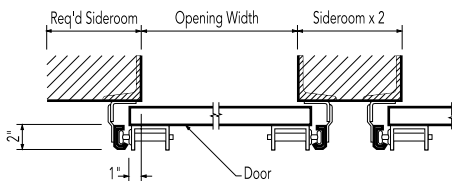
### Wood Jambs



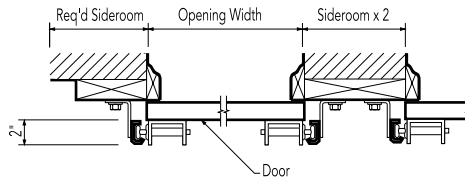
### Concrete/Masonry Jambs



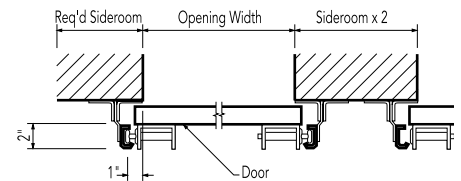
### 2\"/>



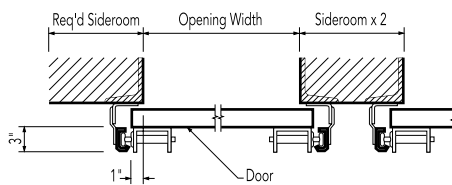
### 2\"/>



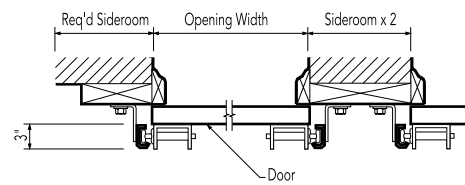
### 2\"/>



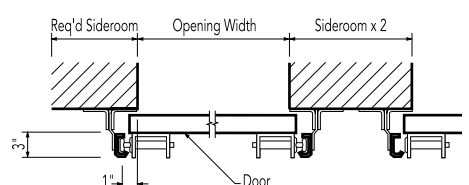
### 3\"/>



### 3\"/>



### 3\"/>



#### Minimum Required Sideroom

| Track Type | 2\"/> |
|------------|-------|
|------------|-------|

#### Minimum Required Sideroom

| Track Type | 2\"/> |
|------------|-------|
|------------|-------|

#### Minimum Required Sideroom

| Track Type | 2\"/> |
|------------|-------|
|------------|-------|

Electric Operators

We offer a broad line of electric operators to suit new construction and retrofit applications, as well as unusual or special requirements. In order to improve safety and enhance door and motor life, industry quality assurance guidelines recommend the choice of a single manufacturer for both door and operator applications. We are one of the only national manufacturers to offer a full line of commercial and industrial doors and operators specifically designed for integral applications.

Model RHX®

Model RHX® is a heavy duty commercial operator designed to operate doors up to 24' (7315 mm) in height and 3696 pounds (1676 kg). Available as either a trolley, sidemount or center-mount.

Model RSX®

Model RSX® is a standard duty commercial operator designed to operate doors up to 24' (7315 mm) in height and 1620 pounds (735 kg). It offers unique features like LimitLock®, SuperBelt™ and 16 digit menu setup.

Model RMX®

Model RMX® is our most advanced medium-duty operator. It is designed for quicker installation and hassle-free operation and operates doors up to 14' (4267 mm) in height and 620 pounds (282 kg). It is available as a trolley-type or side-mounted unit.

Model RMZ®

Model RMZ® is a standard duty commercial operator designed to operate doors up to 24' (7315 mm) in height and 1620 pounds (735 kg). It offers unique features like LimitLock®, SuperBelt™ and 16 digit menu setup.



Operator Control Options

- Push-button, key or combination stations; surface or flush-mounted for interior and/or exterior locations
- Vehicle detectors, photocell and door timer controls
- Treadle or pull switch stations
- Wireless keypad entry and coded keyboard stations
- Universal programmable door timer
- Radio control systems (24 VAC or 120 VAC)
- Explosion and dust ignition-proof systems

Safety Recommendations

We strongly recommend the use of interlock switches and monitored safety edge for all electrically operated rolling service doors. If a monitored safety edge or other reversing device is not installed, a constant-contact control switch must be used to close the door. Contact your Overhead Door™ Distributor for more information.

| Electric Operator Selection Guide |                                    |                        |                             |                          |           |                      |                  |                 |                 |               |
|-----------------------------------|------------------------------------|------------------------|-----------------------------|--------------------------|-----------|----------------------|------------------|-----------------|-----------------|---------------|
|                                   | Horsepower/<br>Newtons             | Max. Height of<br>Door | Max. Weight of<br>Door      | Super Belt™/<br>Polybelt | Worm Gear | Adjustable<br>Clutch | Totally Enclosed | Continuous Duty | Explosion Proof | Mounting Type |
| RHX®                              | 1/2 HP,<br>3/4 HP<br>1 HP,<br>3 HP | 24'*<br>(7315 mm)      | 3696<br>lbs<br>(1676<br>kg) |                          | ●         | ●                    |                  | ●               | ●               | T, S,<br>C    |
| RSX®                              | 1/2 HP,<br>3/4 HP<br>1 HP          | 24'<br>(7315 mm)       | 1620<br>(735<br>kg)         | ●                        |           | ●                    | ●                | ●               |                 | T, S,<br>C    |
| RMX®                              | 1/2 HP                             | 14'<br>(4267 mm)       | 620<br>(281<br>kg)          | ●                        |           |                      |                  |                 |                 | T, S          |
| RMZ®                              | ?                                  | ?                      | ?                           | ?                        | ?         | ?                    | ?                | ?               | ?               | ?             |

Mounting Options:  
T=Trolley S=Side Mount C= Center Mount

\* Doors over 24" high require RHX® extended limit kit.



September 25, 2025

RE: Indianola Fire Department  
Indianola, IA  
SDC Quote # NC-090425 Revised

To Whom It May Concern:

Skold Door Company proposes to furnish and install the following products as per the following terms and conditions. No addenda have been noted.

**Sectional Door and/or Operator Replacement(s):**

- (1)-Tear out four existing sectional doors.  
(1)-Bays 1 & 2: Install new CHI 3216, 24' 2" x 12', sectional door, white. One section includes windows to span entire row. Replace existing operator with new LiftMaster Maxum ¾ HP Operator. Add light curtains.  
(1)-Bay 3: Install new CHI 3216, 12' 2" x 12', standard lift sectional door, white. One section includes windows to span entire row. Replace existing operator with new LiftMaster Maxum ¾ HP Operator.  
(1)-Bay 4: Install new CHI 3216, 24' 2" x 12', sectional door, white. One section includes windows to span entire row. Reuse customer's existing operator

\*Pricing reflects high cycle springs (cyclage: 100,000).

**Furnished and Installed: \$51,360.86**

**\*\*\*Due to extreme volatility in material pricing, we reserve the right to add a surcharge at time of material order. Surcharge will be the actual amount of material increase to Skold and invoices will be made available upon request\*\*\***

Our proposal is based upon the following terms and conditions:

1. Standard insurance is included. Additional costs for additional insured, extended coverage amounts and/or coverage durations, hold-harmless clauses, etc. shall be added to our contract amount.
2. The above prices **include** sales/use tax and include freight to jobsite.
3. This quote is based on non-union/non-prevailing wages.
4. Excluded are steel channels/embedded steel supports, headers, baffles, wood blocking or trim, finished painting, caulking, field dimensions, access panels, thresholds, and final cleaning.
5. This quote is based upon the opening framing, floor, walls, and ceiling to be of appropriate materials to anchor to and support these doors.
6. We also do not include removal from the site of any paper, boxes, material scraps, or other debris. Waste will be deposited in a waste container on the job site as provided by the general contractor.
7. Electrical and control connections from motor as well as to and from control location by others.
8. Holes in the support steel are provided by others.
9. This proposal is valid for a period of **15 DAYS** from the above date.
10. Terms: Net 30 days - 1 ½% per month penalty for late payments.

If you have any questions, please feel free to call the undersigned.  
Respectfully Submitted,

*Miranda Ewald*

Miranda Ewald  
mewald@skoldcompanies.com

**CONTACT**



515.264.8420



skoldcompanies.com



5730 NE 17<sup>th</sup> Street  
Des Moines, IA 50313





## Model 3216

Micro-grooved

[chiohd.com](http://chiohd.com)1485 Sunrise Dr.  
Arthur, IL 61911  
Phone: (800) 677-2650

### STANDARD FEATURES 40'2" x 20'0" Maximum Dimensions, Restrictions<sup>3</sup> apply



- Four evenly spaced horizontal micro-grooves
- 2" thick sections
- Thermally-broken tongue and groove section joints
- 26 gauge wood grain embossed face steel
- 27 gauge wood grain embossed interior steel
- 18", 21", and 24" section heights
- End stiles - 20 gauge
- CFC, HFC, HCFC, and PFA free polyurethane insulation. Non-VOC, zero-GWP and zero-ODP.
  - Montreal, Kyoto and EPA SNAP compliant
- Full height vertical hardware attachment plates
- Available in 3" height increments
- Standard lift doors up to 32'0" tall available at narrower widths. Restrictions<sup>3</sup> apply.
- U-shaped bottom astragal with aluminum retainer
- DASMA Thermal Verification Program, IECC, ASHRAE 90.1 and California Title 24 compliant
- **U-Factor<sup>1</sup> = 0.19**
- R-Value<sup>2</sup> = 17.54
- Air Infiltration<sup>1</sup> = 0.10
- STC Rating<sup>4</sup> = 21
- Flame Spread [FSI] = 0
- Smoke Development [SDI] = 350
- Pass door capable

### COLORS

WHITE, ALMOND, SANDSTONE, BROWN, BLACK, GRAY, GRAPHITE, POWDER COAT<sup>5</sup>, LOGO DOORS

### TRACK

- 15" radius bracket mount track
- Up to 8'0" height - 17 gauge 2" track
- 8'3" to 10'0" height - 16 gauge 2" track
- 10'3" to 14'0" height - 14 gauge 2" track
- Over 14'0" height - 12 gauge 3" track
- Vertical track to be mounted with track brackets, clip mount angle, or continuous jamb angle.
- Horizontal track to be reinforced with 13 gauge angle according to door size and weight.

### HARDWARE

- Graduated hinges - 14 gauge
- Top fixtures - 12 gauge
- Bottom fixtures - 13 gauge
- Over 16'2" width - Double end hinges
- Rollers - 10 ball bearing
  - Case hardened steel tire
  - Solid shaft

### SPRING COUNTERBALANCE

Torsion springs mounted on a cross header shaft supported by galvanized steel ball-bearing end plates and center bracket[s]. Springs are custom-designed for exact door weight, size, and trajectory according to current ANSI/DASMA 102 standards for a minimum of 10,000 cycles. Counterbalanced with galvanized aircraft quality cables secured to the bottom of the door. 20,000, 50,000, and 100,000 cycle springs are available as an upgrade option.

### STRUTTING

Galvanized strutting provided according to door size and design.

### SECURITY OPTIONS *No lock is standard*

- Inside slide lock - Torsion spring required
- Outside center lock - Not available with 3" track
- Double lock bar - Not available with 3" track - Not available with doors over 18' wide

### GLAZING 1" Insulated glass

- Glazing Types - Plain [DSB]
  - Tinted
  - Tempered
- Full-View Aluminum section
- Black Oval Frame 1/2" Polycarbonate - 24" x 12"
- Glazing Dimensions - 24" x 6"
  - 24" x 12"
  - 34" x 16"

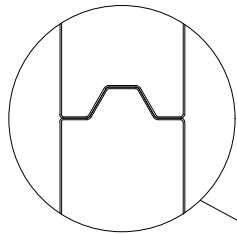
### FRAMING / INSTALLATION

Torsion spring mounting pads, jamb plates, header plates, and associated track system hangers shall be furnished by other than C.H.I. All installation quality and workmanship is responsibility of contractor and is to be executed in accordance with C.H.I. installation instructions, local and state building codes and work site safety regulations.

<sup>1</sup>Thermal transmittance and air infiltration testing in accordance with ANSI/DASMA 105 and ASTM E283 standards.<sup>2</sup>R-value calculation is in accordance with ANSI/DASMA 163 and ASTM C518 standards.<sup>3</sup>Call for availability of doors over maximum dimensions.<sup>4</sup>ASTM E90-09, Standard test method for laboratory measurement of airborne sound transmission of building partitions and elements.<sup>5</sup>Maximum width of Powder Coat is 20'2".<sup>\*</sup>Calculations and testing details do not account for options including but not limited to windows and/or exhaust ports.

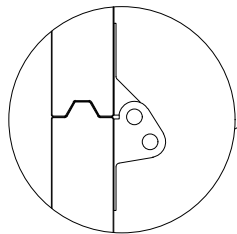
All information presented is based on the specifications and features available at the time the document was created and is subject to change without notice.





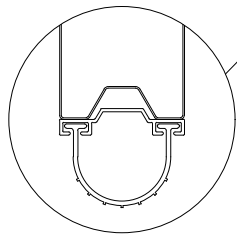
**Joint Detail**

Tongue and groove design  
with flexible gasket between sections



**Hinge Detail**

Graduated end hinges  
≥ 16'-3" wide = double end hinges  
minimum 14 gauge

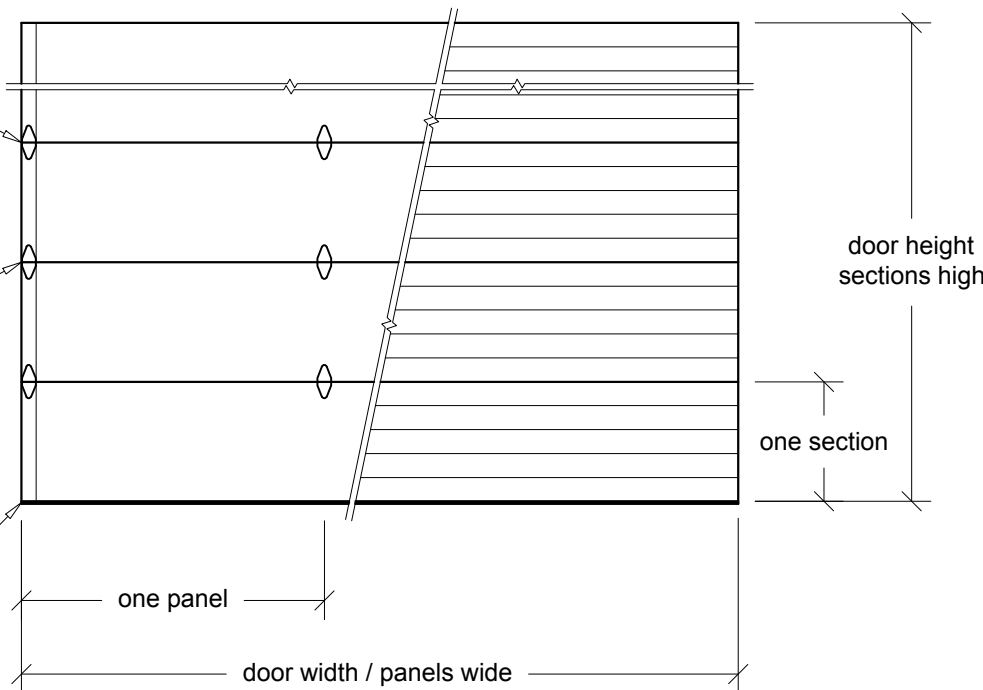


**Bottom Seal Detail**

TPE astragal in  
aluminum retainer

**Interior Elevation**

**Exterior Elevation**



| Door Width                       | Panels Wide | Door Height                       | Sections High |
|----------------------------------|-------------|-----------------------------------|---------------|
| 08'-00" to 09'-05"               | 2           | 07'-00" to 08'-00"                | 4             |
| 09'-06" to 12'-11"               | 3           | 08'-03" to 10'-00"                | 5             |
| 13'-00" to 16'-05"               | 4           | 10'-03" to 12'-00"                | 6             |
| 16'-06" to 20'-02"               | 5           | 12'-03" to 14'-00"                | 7             |
| 20'-03" to 24'-02"               | 6           | 14'-03" to 16'-00"                | 8             |
| 24'-03" to 26'-02"               | 8           | 16'-03" to 18'-00"                | 9             |
| 26'-03" to 30'-02"               | 10          | 18'-03" to 20'-00"                | 10            |
| 30'-03" to 32'-02"               | 12          | Available in 3" height increments |               |
| Available in 1" width increments |             |                                   |               |

Micro-Grooved Sandwich Door 3216

Section Thickness: 2"

Section Heights: 18", 21", 24"

Panel Material: Hot dipped galvanized steel  
26 gauge exterior / 27 gauge interior

Panel Profile: Woodgrain textured exterior with  
four evenly spaced micro-grooves / Woodgrain  
flush interior

End Stiles: 20 gauge white painted galvanized  
steel, full height of section

Insulation: CFC free urethane foamed in place  
R-Value 17.54 / U-Value 0.057 / U-Factor\* 0.19  
Rails have full thermal break

Air Infiltration\*: 0.10 cfm/ft<sup>2</sup> with vinyl door stop /  
0.17 cfm/ft<sup>2</sup> with clip on jamb seal

Color: Polyester primer and top coat in C.H.I.;  
White, Almond, Sandstone, Brown, Black, Gray,  
RAL# powder-coating exterior / White, RAL#  
powder-coating interior  
Logo printing available on exterior & interior

Glazing Options: 1"; Clear, Tinted, Tempered in  
24"x6", 24"x12", 34"x16" / Full-View Aluminum

(34"x16" n/a in end panels on 10', 14', 18', 22' wide doors & 18", 21" sections)

(Full-View Aluminum frame to match size and panel layout of steel section)

(Check Full-View Aluminum door for color, glass, end stile and rail options)

**IECC compliant**

\*IECC testing details do not apply to doors with windows and/or exhaust ports

Values are for standard product, contact C.H.I. for options

REV. July 2018

|               |               |                |           |              |             |
|---------------|---------------|----------------|-----------|--------------|-------------|
| Door Mark     | Door Width    | Door Height    | Door Type | Project Name | Prepared By |
| Door Quantity | Opening Width | Opening Height | Jamb Type | Operation    | Date        |
| Quote Number  | Panels Wide   | Sections High  | Color     | Door Company | Sheet       |
| Architect     |               |                |           | Contractor   |             |

www.chiohd.com | 1485 Sunrise Drive, Arthur, IL 61911  
Email: aia@chiohd.com | Phone: (800) 590-0559 | Fax: (800) 738-5066



# MEMORANDUM

**To:** Mayor and City Council  
**From:** Aaron Hurt, Fire Chief  
**Date:** October 6, 2025  
**Subject:** Resolution authorizing a contract with Indianola Main Street.

---

## **Introduction:**

The purpose of this memorandum is to request Council approval to enter into an agreement with Indianola Main Street for the storage of street barricades used during community events held on and around the Square.

**Background:** Staff met with Indianola Main Street Director Erica Roberts to explore possible City facilities that could accommodate the storage of street barricades. These barricades are essential for ensuring safety and proper street closures during numerous community events throughout the year. After assessing available options, suitable storage space was identified at the City's annex building, located at 410 N. Jefferson Way.

**Discussion:** The agreement between the City of Indianola and Indianola Main Street has been drafted by City staff and reviewed by the City Attorney. The agreement outlines the terms of storage use and clarifies responsibilities, ensuring that the barricades will be properly stored while not interfering with Fire Department operations or other City uses of the facility. This partnership supports community event operations while making efficient use of existing City property.

**Budget Impact:** The agreement is budget-neutral. No additional City funds are required for implementation, and the arrangement will not affect the operating budget.

## **Recommendation:**

Staff recommends approval of the resolution.

**Attachments:**

1. Res 2025-Authorize Storage Agreement
2. Indianola Main Street - Storage Contract Final



City of Indianola  
**RESOLUTION NO 2025-**

**RESOLUTION AUTHORIZING A STORAGE AGREEMENT  
BETWEEN THE CITY OF INDIANOLA AND INDIANOLA MAIN STREET**

WHEREAS, Indianola Main Street desires to store certain property in a portion of the Fire Department Equipment Storage Building; and

WHEREAS, the terms of the storage agreement are set forth in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the agreement between the City of Indianola and Indianola Main Street is hereby approved and the Mayor or City Manager are hereby authorized to execute the agreement on behalf of the City of Indianola.

Passed and approved this 6<sup>th</sup> day of October 2025.

---

Steve Richardson, Mayor

ATTEST:

---

Jackie Raffety, City Clerk

# Storage Agreement

This Agreement is made and entered into by and between:

- **City of Indianola** (“Lessor”), and
- **Indianola Main Street** (“Lessee”).

Together, the parties agree as follows:

## 1. Purpose

Lessor permits Lessee to store street barricades (“Property”) at a designated 10-foot by 10-foot (10’ x 10’) area located in the southeast corner of the Fire Department Equipment Storage Building at 410 N. Jefferson Way, Indianola, Iowa (“Storage Location”).

The Storage Location is provided solely for the storage of street barricades. No other property or materials may be stored without the express written consent of the Lessor.

## 2. Term

This Agreement shall commence on the date of execution by both parties and shall continue until terminated by either party upon thirty (30) days’ written notice.

## 3. Insurance

Lessee shall, at its sole cost and expense, maintain insurance coverage for the Property stored at the Storage Location. Lessor shall have no responsibility to insure or replace the Property.

## 4. Indemnification and Waiver of Liability

Lessee agrees to indemnify, defend, and hold harmless the City of Indianola, its officers, employees, and agents from and against any and all claims, damages, liabilities, losses, costs, and expenses (including reasonable attorney fees) arising out of or related to Lessee’s use of the Storage Location or the Property.

Lessee expressly waives any and all claims against the City of Indianola for damage to or loss of the Property, regardless of cause, including negligence of the City.

## 5. Condition of Storage Location

Lessee accepts the Storage Location “as is” and shall be responsible for any damage caused by Lessee’s use of the Storage Location.

Lessee further agrees that all barricades shall be stored and maintained in a neat and organized manner within the designated area so as not to impede, restrict, or interfere with the storage,

access, or removal of Fire Department equipment, apparatus, or other contents housed within the building.

To obtain access to the Storage Location, Lessee shall provide the Fire Department with a minimum of four (4) hours' advance notice. Notice must be made by both:

- calling the shift officer's Duty Phone at **515-442-6685**, and
- sending an email to **firecaptains@indianolaiowa.gov**.

This procedure ensures that Fire Department personnel are available to allow access in a safe and orderly manner.

## **6. Miscellaneous**

- This Agreement constitutes the entire understanding between the parties.
- Any amendments must be in writing and signed by both parties.
- This Agreement shall be governed by the laws of the State of Iowa.

---

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the dates set forth below.

### **City of Indianola (Lessor)**

By: \_\_\_\_\_

Name:

Title:

Date:

### **Indianola Main Street (Lessee)**

By: \_\_\_\_\_

Name:

Title:

Date:



# MEMORANDUM

**To:** Mayor and City Council  
**From:** Bryce Johnson, Community and Economic Development Director  
**Date:** October 6, 2025  
**Subject:** Resolution authorizing execution of an Encroachment Agreement with Indianola Main Street.

---

## **Introduction:**

**Background:** In 2024, the City was selected to participate in the Main Street Iowa (MSI) program in partnership with the Iowa Economic Development Authority (IEDA). Through this program, the City supports and partners with the Indianola Main Street program to focus on the revitalization of the designated district.

**Discussion:** Erica Roberts, Executive Director of the Indianola Main Street program, is requesting two monument signs to be placed within the City's right-of-way within the downtown square. The signs are approximately 24-square feet. One sign is proposed to be located at the southeast corner of the intersection of N. Buxton Street and W. Ashland Street, and the other located at the northwest corner of the intersection of W. Salem Avenue and N. Howard Street. Since the signs are proposed to be placed in the City's right-of-way an Encroachment Agreement is required between Indianola Main Street and the City of Indianola. This agreement holds Indianola Main Street responsible for, but not limited to, the construction, installation, and maintenance of both signs. The Encroachment Agreement was generated by Legal Counsel and is in final form. If Council votes to approve execution of the agreement, a sign permit will be issued for the applicant.

**Budget Impact:** There is no financial impact anticipated with this item.

**Recommendation:** Staff finds both proposed signs further demonstrate the City's support of the designated Main Street Iowa program and is recommending approval of, and execution of, the Encroachment Agreement.

**Attachments:**

1. Res 2025-Authorizing Encroachment Agreement\_IMS
2. 25.09 Encroachment Agreement-Main Street-3\_10-01-2025

City of Indianola  
**Resolution No. 2025-**

**RESOLUTION AUTHORIZING EXECUTION OF AN ENCROACHMENT AGREEMENT  
WITH INDIANOLA MAIN STREET**

**WHEREAS**, Indianola Main Street desires to construct certain public improvements; and

**WHEREAS**, in order to construct the improvements, Indianola Main Street desires to enter into an Encroachment Agreement with the City of Indianola, which Agreement is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa that the Encroachment Agreement with Indianola Main Street is hereby approved and accepted.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City of Indianola, Iowa.

**PASSED AND APPROVED** this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, City Clerk

**WHEN RECORDED RETURN TO:**

Brick Law Firm  
c/o Erin Clanton  
6701 Westown Parkway, Ste 100  
West Des Moines, Iowa 50266

Preparer Information: Brick Law Firm, 6701 Westown Parkway, Suite 100, West Des Moines, Iowa 50266 (515) 274-1450

**ENCROACHMENT AGREEMENT—SIGNAGE**

This Encroachment Agreement (the “Agreement”) is made and entered into by and between the City of Indianola, Iowa, as Grantor (hereinafter referred to as “Grantor” or “City”), and Indianola Downtown Merchants d/b/a Indianola Main Street, (hereinafter referred to as “Grantee”).

WHEREAS, Grantee desires to construct, place, and maintain two (2) Main Street signs at the following locations: (i) the Southeast corner of the intersection of N Buxton Street and W Ashland Street and (ii) the Northwest corner of the intersection of W Salem Avenue and N Howard Street, both on the City right-of-way adjacent to the property known as 115 N. Howard Street, Parcel No. 48010000010 (the “Encroachment Area.”) The Encroachment Area is depicted in the attached Exhibit A; and

WHEREAS, City is agreeable to allowing Grantee to construct and maintain such signs on a portion of the Encroachment Area under the terms and conditions of this Agreement.

NOW, THEREFORE, City and Grantees agree as follows:

1. Allowed Encroachment. City agrees to allow Grantee to construct, place and maintain the two (2) Main Street signs (the “Signs”) on a portion of the Easement Area. The signs shall be approximately 6' (h) x 4.5' (w) x 1.75' (d) and of similar appearance to the attached Exhibit B. The Signs shall otherwise comply with all agreements, ordinances and laws.
2. No Other Encroachment Allowed. Except for the encroachment set forth in Section 1 above, Grantee shall not create, erect, or construct any other encroachment on, above, or below the surface of the City right-of-way, without the express prior written consent of the City.
3. Maintenance. Grantee shall be responsible for maintaining the Signs in a safe, nuisance-free, and aesthetically pleasing condition at all times, and shall assume and be responsible for all risks, costs, and expenses in any way connected to or arising out of the allowed encroachment.
4. Removal. Grantee, and/or Grantee’s successors in interest, agree to remove the Signs, at no cost to the City, at such a time as the City provides notice that (i) the Signs are impeding the City’s use of the right-of-way, (ii) the City right-of-way is being reconstructed or altered in a way that requires removal of the

Signs; (iii) installation, maintenance, repair, or construction of City infrastructure within the right-of-way is impeded by the placement of the Signs; (iv) Grantee fails to maintain the Signs in a safe, nuisance-free and aesthetically pleasing condition; (v) the City is no longer part of Main Street Iowa, or Main Street Iowa is no longer in existence; or (vi) for any other public purpose, and therefore, the structure must be removed from the Encroachment Area. If Grantee, or Grantee's successors in interest, failure to remove the Signs from the City's property within thirty (30) days written notice from the City, then the City shall have the right to remove the Signs from the Encroachment Area and may bill the costs of such removal to Grantee and/or Grantee's successors in interest.

5. No Interest in Land. Grantee understands, acknowledges and agrees that this Agreement does not create an interest in favor of Grantee in the City right-of-way. The City retains legal possession of the full boundaries of its right-of-way and this Agreement merely grants to Grantee the use of the Encroachment Area.

6. Non-transferability. The privilege granted to Grantee by the Agreement is granted by City to Grantee, and is neither transferable nor assignable by Grantee without City's prior written consent.

7. Indemnification. To the fullest extent permitted by law, Grantee agrees to indemnify, defend and save the City, its officers, agents, servants, employees, boards and commissions harmless from and against any claims, suits, judgments, costs, attorney's fees, loss, liability, damage or other relief to any person or property in any way resulting from or arising out of the existence of this Agreement and/or the existence, use or location of Grantee's use of the Encroachment Area.

8. Governing Law. This Agreement shall be subject to and governed by the laws of the State of Iowa.

9. Modification. This Agreement may be changed, modified, or amended only be a duly authorized written instrument executed by the parties hereto.

**IN WITNESS WHEREOF**, we have hereunto affixed our hands this \_\_\_\_ day of \_\_\_\_, 2025.

CITY OF INDIANOLA, IOWA

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, City Clerk

STATE OF IOWA                    )  
                                          ) ss:  
COUNTY OF WARREN            )

On this \_\_\_\_ day of \_\_\_\_\_, 2025 before me, the undersigned a Notary Public in and for the State of Iowa, personally appeared Steve Richardson and Jackie Raffety, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of Indianola, Iowa, municipal

corporation; and that said Steve Richardson and Jackie Raffety acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of said municipal corporation, by it and by them voluntarily executed.

---

Notary Public in and for the State of Iowa



GRANTEE:

Indianola Downtown Merchants d/b/a Indianola  
Main Street

\_\_\_\_\_  
Barry Green

\_\_\_\_\_  
Its: President

STATE OF IOWA                    )  
                                          ) ss:  
COUNTY OF WARREN            )

On this \_\_\_\_\_ day of \_\_\_\_\_ 2025, before me, a Notary Public in and for said county,  
personally appeared Barry Green, the President of Indianola Downtown Merchants d/b/a Indianola Main  
Street and executed the foregoing instrument by their voluntary act and deed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

Exhibit A

[insert map of location]



Exhibit B

[insert picture of signs]





# YOUR 3D -TYPE EVENT .COM LETTERS

Our products are for use INDOOR & OUTDOOR 24/7/365



We are located in SE MN  
and are available anywhere in the US



LETTERS/SHAPES for RENT or PURCHASE

# 1

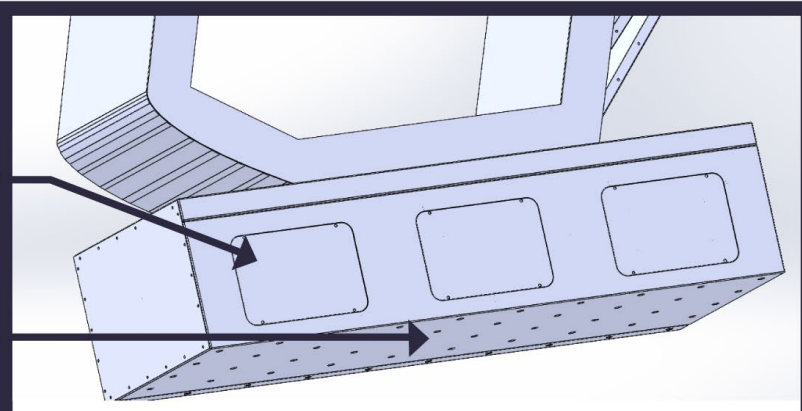
All of our pieces are made with

A...Removable Access Panels to  
allow anchoring &/or adding  
temporary weight in as needed.

B...Predrilled holes for tracing  
which holes work best in your  
situation to anchor on site.

...Using all the holes is not necessary  
...You can make new holes if you need.

## Typical MOUNTING Method



# 2

If mounting to concrete...

...predrill with appropriate sized  
masonry drill bit for size anchor  
to be used.

...clean out holes and inserts  
anchor.

...if using a threaded anchor, protect  
the thread by using the nut on the  
end as you hammer the anchor  
into the hole.

...pretighten the nut to secure  
the anchor to it's final depth  
and undo the nut after this to  
allow for monument to fit over.



# 3

...Lower the monument over the  
anchors, being careful to not  
damage the anchor threads.

...Use a liquid loc-tite on the  
threads and place appropriate  
washer(s)/nut(s) on anchor and  
tighten securely.





## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Resolution appointing the City of Indianola representation to the Central Iowa Regional Transportation Planning Alliance.

---

**Introduction:** The Central Iowa Regional Transportation Planning Alliance (CIRTPA) requires council approval of representatives to the committee.

**Background:** Akhilesh Pal, former Public Works Director, served as the primary representative to CIRTPA. City Manager Jacob Meshke serves as the alternate.

**Discussion:** This resolution will appoint Bryce Johnson, Community and Economic Development Director, as the primary representative to CIRTPA. All other appointments will remain the same.

**Budget Impact:** None.

**Recommendation:** Staff recommends that the council approve the appointment of Bryce Johnson as primary representative to the CIRTPA technical committee.

**Attachments:** 1. Res 2025- CIRTPA Representation 2025 - Oct Update

City of Indianola  
**RESOLUTION 2025-**

**RESOLUTION APPOINTING THE CITY OF INDIANOLA REPRESENTATION TO  
THE CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE**

**WHEREAS**, the City of Indianola is a member of the Central Iowa Regional Transportation Planning Alliance (CIRTPA); and

**WHEREAS**, CIRTPA has requested its member governments to appoint primary and alternate representatives to serve on its Policy Committee and Technical Committee for terms that will run from January 1, 2025, through December 31, 2025; and

**WHEREAS**, Bryce Johnson will serve as the Technical Committee Primary Representative for the remainder of 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola the following representatives are appointed to the Central Iowa Regional Transportation Planning Alliance:

**CIRTPA**

|                                              |                                                            |
|----------------------------------------------|------------------------------------------------------------|
| Policy Committee Primary Representative      | Mellisa Sones, Council Member                              |
| Policy Committee Alternate Representative    | Ron Dalby, Council Member                                  |
| Technical Committee Primary Representative   | Bryce Johnson, Community and Economic Development Director |
| Technical Committee Alternate Representative | Jacob Meshke, City Manager                                 |

PASSED AND APPROVED this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, Clerk



# MEMORANDUM

**To:** Mayor and City Council

**From:** Jackie Raffety, City Clerk/Finance Director

**Date:** October 6, 2025

**Subject:** Resolution appointing representatives to the Mid-Iowa Planning Alliance for Community Development (MIPA).

---

**Introduction:** The City Council needs to appoint a new representative to the MIPA Board of Directors now that the Community and Economic Development Director position has been filled.

**Background:** Historically, the Community and Economic Development Director has been the primary representative to MIPA.

**Discussion:** This resolution will appoint Bryce Johnson as the primary representative and City Manager Meshke as the alternate to the MIPA Board of Directors.

**Budget Impact:** None.

**Recommendation:** Staff recommends that the council approve these appoints to the Mid-Iowa Planning Alliance for Community Development.

**Attachments:** 1. Res 2025- MIPA

City of Indianola  
**RESOLUTION NO. 2025-**

**RESOLUTION APPOINTING REPRESENTATIVES TO THE MID-IOWA PLANNING  
ALLIANCE FOR COMMUNITY DEVELOPMENT (MIPA)**

**WHEREAS**, the Mid-Iowa Planning Alliance for Community Development is established under Chapter 504 of the Code of Iowa; and

**WHEREAS**, the City of Indianola joined the Mid-Iowa Planning Alliance for Community Development in 2022 and participates in its area-wide plans and programs; and

**WHEREAS**, the Mid-Iowa Planning annually requests its members to appoint or reappoint representatives from their community or organization on the MIPA Board of Directors; and

**WHEREAS**, the City of Indianola, through MIPA's by-laws, is entitled to one primary representative and to one alternate representative to the MIPA Board of Directors.

**NOW THEREFORE BE IT RESOLVED** by the Indianola City Council that the City of Indianola desires to participate in 2025 planning and economic development programs of the Mid-Iowa Planning Alliance for Community Development and hereby appoints Bryce Johnson as the primary representative and Jacob Meshke as the alternate representative to the MIPA Board of Directors.

**PASSED AND APPROVED** this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, City Clerk





## MEMORANDUM

**To:** Mayor and City Council  
**From:** Cassandra Hofer, Deputy City Clerk  
**Date:** October 6, 2025  
**Subject:** Consideration of the approval of a Home Base Iowa Initiative Application from Brian Bartz and authorization of a handwritten warrant in the amount of \$1,500.

---

**Introduction:** Council will need to consider the approval of the Home Base Iowa Initiative Application and a handwritten warrant in the amount of \$1,500.00. A Veteran who was discharged under honorable conditions according to Chapter 35.1 Code of Iowa and had Title 10 active service duty for 90 days is eligible for this benefit. The applicant must complete the application, provide proof of DD Form 214 or Certificate of Release or Discharge from Active Duty and proof of previous residency outside of Indianola.

**Background:** City Guidelines:

1. Veteran shall make an application in person. Vouchers will only be issued to qualified Veteran in person.
2. Purchase a home in Indianola in the past six months at the time of application. Only new residents shall receive the \$1,500 incentive.
3. Ownership title/deed must be transferred, or in the process of being transferred, to the individual requesting payment of incentive.
4. Complete the certification form (City application) and have it signed by the Warren County Auditor and Veteran's Affairs.
5. Allow two weeks for Auditor to process, sign, and return the form to the applicant.
6. Bring the completed form to City Hall, 110 N 1st Street, Indianola, IA 50125.
7. The program will be administered through the City of Indianola and will be provided on a first-come, first first-served basis, with up to ten incentives per fiscal year.
8. Payment must be used for closing costs or other similar expenses related to the purchase of a home.

**Discussion:** Brian Bartz purchased their home on August 29, 2025, and the application was received on September 19, 2025. All paperwork is in order for approval.

**Budget Impact:** This is the fourth application for Fiscal Year 26. The applicant will be paid \$1,500.00 if approved.

**Recommendation:** Staff recommends approval.

**Attachments:** None



# MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Approval of Urban Revitalization Designations

---

**Introduction:** Staff recommends approving the designation to authorize a tax abatement for the property.

**Background:**

**Discussion:** The following comprise a list of Urban Revitalization Designations for new residential construction.

| Address               | Titleholder or Contract Buyer | Estimated or Actual Cost of Improvements |
|-----------------------|-------------------------------|------------------------------------------|
| 2000 N Summercrest St | Fridley, Wade                 | \$355,000                                |

All applications are in order for approval.

**Budget Impact:**

**Recommendation:** Staff recommends the approval of the urban revitalization designations.

**Attachments:** None



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Resolution approving salaries.

---

**Introduction:** Staff recommends City Council approve the salary resolution to set salaries in accordance with the personnel management guide, union contracts and seasonal salaries.

**Recommendation:** Staff recommends approval of the resolution.

**Attachments:** 1. Res 2025- Approving salaries 1006

City of Indianola  
**RESOLUTION NO. 2025-**

**RESOLUTION APPROVING SALARIES**

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

Mike Visser, Full-time Code Enforcement Officer, to 4C, \$66,842.651/year, effective September 7, 2025.

**BE IT FURTHER RESOLVED** that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 6<sup>th</sup> day of October 2025.

---

Steve Richardson, Mayor

ATTEST:

---

Jackie Raffety, City Clerk



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Cassandra Hofer, Deputy City Clerk  
**Date:** October 6, 2025  
**Subject:** Consideration of the reappointment of Grant Darrah to the Indianola Public Arts Commission for a term beginning July 1, 2025 and ending July 1, 2028.

---

**Introduction:** The Indianola Public Arts Commission (IPAC) has seven members with two vacancies. Grant Darrah has served on IPAC since December 7, 2020.

**Recommendation:**

**Attachments:** 1. Grant Darrah 2025 IPAC Application

Dear Indianola City Council,

I am writing to express my enthusiastic interest in serving another term on the Indianola Public Arts Commission (IPAC). As one of the founding members and a member of the commission for the past six years, I have been deeply involved in our initiatives, including the annual Art Festival and the co-writing of the BRAVO Grant for Illuminate Indianola.

With a full board and many new members, I am excited about the new projects we can accomplish together and the positive momentum we can continue to build. I feel we are just beginning to realize our full potential. I am eager to continue expanding our projects and community reach.

As a resident and business owner in Indianola, I am well-connected to the community and work with many local businesses and organizations. My 17 years of professional experience in design and marketing provides a unique skill set that I believe is invaluable to the commission. I can offer new ideas and guidance, particularly in the areas of marketing the Art Festival and seeking additional grants for public arts projects by collaborating with other invested organizations.

I am ready to serve another term and continue contributing my history, knowledge, and professional expertise to the commission in a meaningful way.

Sincerely,  
Grant Darrah



# City Clerk's Office

110 N 1st Street, Indianola, IA 50125 • [www.indianolaiowa.gov](http://www.indianolaiowa.gov)

515-961-9410 phone

## Volunteer Application Form to Serve on a City Board or Commission

There are numerous Boards and Commissions to advise the City Council. Terms for the Boards and Commissions vary and are established by Municipal Code. These boards and commissions are vital to the success of the community and are comprised of interested citizens. This form assists the City Council in evaluating the qualifications of applicants for appointment to a board, commission or committee. When terms have expired or vacancies occur, appointments are made during regular City Council meetings that take place on the first and third Monday. The applicant's qualifications may be discussed during the public meeting.

**To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to [CityClerk@indianolaiowa.gov](mailto:CityClerk@indianolaiowa.gov) or by mail at 110 N 1st Street, Indianola, IA 50125.**

\*Citizens applying for a position must live within City limits unless applying for the IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

### Personal Information

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                          |                                |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------|--|
| Name: Grant Darrah                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                          | Today's Date: 08/14/2025       |  |
| Street Address: 1003 S R St                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                          |                                |  |
| City, State, Zip: Indianola, IA 50125                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                          | Years Resided in Indianola: 14 |  |
| Email: grant@gradient9.com                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                          |                                |  |
| Home Phone: 515-865-5934                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Cell Phone: 515-865-5934 | Work Phone: 515-442-0497       |  |
| Occupation: Owner/Designer/Developer at Gradient9 Studios                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                          |                                |  |
| Gender (Optional): Male                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Age (Optional): 40       | Race (Optional): Caucasian     |  |
| Have you previously volunteered on a City Board, here or elsewhere? Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                          |                                |  |
| Board Name: Indianola Public Arts Commission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Years Served: 6          | City: Indianola                |  |
| Application for (Name of Board/Commission or Committee): Indianola Public Arts Commission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                          |                                |  |
| <b>Why do you want to serve on this Board/Commission or Committee?</b><br>I am one of the founding members of the Indianola Public Arts Commission (IPAC) and helped the Art Festival each year. My history and knowledge of these initiatives, combined with my professional design and marketing expertise, allow me to contribute to the group in a meaningful way. I'm also connected to the community through my business, working with many businesses and organizations. Additionally, I was a co-writer of the \$25,000 BRAVO Grant for Illuminate Indianola. I am ready to serve another term and continue the positive momentum of our group. With many new members, and finally a full board, I'm excited to see what projects we can accomplish together. |                          |                                |  |
| <b>What will you contribute to this Board/Commission or Committee?</b><br>I'd like to continue the work that I've been doing as part of IPAC for the past 6 years. However, I'd like to improve the specific areas of marketing the Art Festival, and seeking additional grants for public arts projects by collaborating with other invested organizations.                                                                                                                                                                                                                                                                                                                                                                                                          |                          |                                |  |

Please attach additional pages if necessary.

# Boards, Commissions and Committees

|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>            | <b>Board of Adjustment/Appeals</b> meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. The City Council appoint this Commission.                      |
| <input type="checkbox"/>            | <b>Bravo</b> is comprised of local governments to provide funding and leadership to the arts, culture and heritage community. One Indianola resident can serve on the Board of Directors of Bravo under the intergovernmental agreement between the City of Indianola and Bravo.                                                                                                                                                                                       |
| <input type="checkbox"/>            | <b>Civil Service Commission</b> meets on-call. The Commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The Commission consists of three members that serve 4- year terms.                                                                                                                                                                                                |
| <input type="checkbox"/>            | <b>Hometown Pride Committee</b> meets once a month. The Committee's mission is to bring neighbors together to build a sense of community, create and improve public amenities, and celebrate what makes our hometown great. The board consists of 11 members who serve 2-year terms.                                                                                                                                                                                   |
| <input type="checkbox"/>            | <b>Human Relations Commission</b> fosters the use of the procedures and programs of the Iowa Civil Rights Commission and increases awareness, understanding and appreciation of diversity, equity and inclusion within the community. The Commission consists of 7 members who serve 3-year terms.                                                                                                                                                                     |
| <input type="checkbox"/>            | <b>IMU Board of Trustees</b> meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.                                                                                                                                             |
| <input checked="" type="checkbox"/> | <b>Indianola Public Arts Commission</b> is comprised of 7 residents who shall encourage the cooperation and coordination of projects in the field of arts that will enhance the cultural level of the arts in the community. They meet on the 4 <sup>th</sup> Thursday of the month.                                                                                                                                                                                   |
| <input type="checkbox"/>            | <b>Library Board of Trustees</b> meets the second Tuesday of the month at 5:30 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures, rooms, and personnel. The Board consists of seven members serving 6-year terms.                                                                                                                                                                           |
| <input type="checkbox"/>            | <b>Park and Recreation Commission</b> meets the second Wednesday of the month at 6:00 p.m. at the Activity Center. This Commission advises City Council on the needed facilities to provide open spaces such as parks, playgrounds and community facilities for other forms of recreation. It oversees city programs and encourages other programs for the leisure time of the City residents of all ages. The Commission consist of six members serving 3-year terms. |
| <input type="checkbox"/>            | <b>Planning and Zoning Commission</b> meets the second and fourth Tuesday of the month at 6:00 p.m. in the City Hall Council Chambers. This Commission is qualified by knowledge or experience to act in matters pertaining to the development of the City Plan. The Commission consists of 9 members who serve 5-year terms. The City Council appoint this Commission.                                                                                                |
| <input type="checkbox"/>            | <b>Sustainability Committee</b> educates, informs, and encourages clean, renewable energy, conserving resources, reducing waste, encouraging recycling and promoting access to nature. The Committee meets the first Thursday of the month at 5:00 p.m.. The City Council appoints committee members.                                                                                                                                                                  |
| <input type="checkbox"/>            | <b>Veterans Memorial Aquatic Center Commission</b> meets quarterly at 5:30 p.m. at the Activity Center. The Commission consists of honorably discharged soldiers, marines, airmen or coast guard members who manage and control the Veteran's Memorial Aquatic Center and establish rules and regulations for management. The Commission consists of five members serving 3-year terms.                                                                                |



**GRANT DARRAH**  
2500 W. 2nd Ave, Suite 9  
Indianola, IA 50125  
515.442.0497  
grant@gradient9.com  
gradient9.com

**//SOFTWARE**  
Adobe Creative Suite  
WordPress  
HTML/CSS  
Microsoft Office

**//EXPERIENCE**  
2005 - Present  
Gradient9.com  
Founder/Creative Director

2008 - 2010  
Allow Card of America  
Creative Director

2006 - 2008  
clearIMAGEdesign  
Creative Director/Lead Designer

2005 - 2006  
Site Mechanix  
Graphic Designer

**//EDUCATION**  
Bachelor of Arts Degree in Animation  
Collins College, Tempe, Arizona  
January 2007

**//HOBBIES**  
Basketball, Pinball Repair,  
& Woodworking



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Cassandra Hofer, Deputy City Clerk  
**Date:** October 6, 2025  
**Subject:** Consideration of the appointment of Aaron Labertew to the Sustainability Committee for a term beginning July 1, 2025 and ending July 1, 2028.

---

**Introduction:** The Sustainability Committee has seven members with two vacancies. Aaron Labertew has submitted an application for a vacancy.

**Recommendation:**

**Attachments:** 1. Aaron Labertew 2025 Sustainability Committee Application

## **Aaron Labertew**

1005 South Y St., Indianola, IA 50125 | (515) 865-0982 | aaron.labertew@gmail.com

Date: 8/12/2025

To: City Council

Indianola Sustainability Committee

Dear Members of the City Council,

I am excited to apply for a position on the Indianola Sustainability Committee. As a data center engineer with over 15 years of experience in high-reliability, energy-intensive environments, I have seen firsthand how thoughtful systems design, efficient operations, and strategic planning can make a measurable difference in both cost and environmental impact. I believe those same principles can help our community advance its sustainability goals.

In my current role at Meta, I maintain large-scale server infrastructure, identifying patterns and implementing solutions that make more efficient use of our resources. My work often involves cross-team collaboration, training others on best practices, and translating technical solutions into clear, actionable steps. Beyond my professional experience, I am personally invested in sustainable living—from integrating energy-efficient systems into my home to researching renewable energy options for long-term cost savings.

I would bring to the committee a strong technical foundation, proven leadership skills, and a problem-solving mindset focused on practical, measurable results. My goal is to help Indianola develop and implement strategies that are both visionary and achievable, ensuring our community thrives for generations to come.

Thank you for your time and consideration. I look forward to the opportunity to contribute my expertise and passion to this important work.

Sincerely,

Aaron Labertew

## Aaron Labertew

1005 South Y St., Indianola, IA 50125 | (515) 865-0982 | aaron.labertew@gmail.com

---

Technical professional with 15+ years' experience in IT and data center operations, combining engineering expertise, leadership, and a strong commitment to sustainable practices. Skilled in systems optimization, efficiency improvements, and cross-team collaboration.

Core Skills: Systems Analysis & Optimization | Hardware Lifecycle Management | Leadership & Training | Project Coordination | Technical Communication

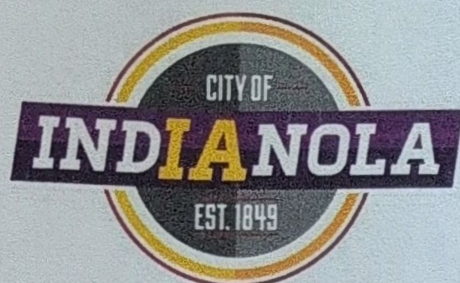
### Professional Experience

- Facebook/Meta – Data Center Production Operations Engineer, Altoona, IA (2020–Present)
  - Maintain and optimize hyper-scale server infrastructure to reduce downtime. Lead efficiency projects, train new team members, work with numerous cross-functional partners to implement scalable solutions.
- Milestone Technologies – Team Lead / Data Center Tech IC2, Altoona, IA (2017–2020)
  - Coordinated workloads, improved processes to reduce inefficiencies, help develop team members skills as well as hiring and onboarding new employees.
- LightEdge Solutions – NOC Support Specialist, Des Moines, IA (2013–2017)
  - Supported cloud systems for numerous medium and small sized business customers, implementing updates to virtual environments, performing data back up operations, and maintaining server uptime.
- US Marine Corps – Tactical Network Specialist (2004–2008)
  - Managed secure communications throughout numerous training deployments, provided critical communications support to command staff during tours of Iraq and Afghanistan operation areas.

### Education

AAS, Information Technology Network Administration – DMACC, Ankeny, IA (2014)  
Training in Microsoft Servers, Cisco devices, Linux, and basic programming.





# City Clerk's Office

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515-961-9410 phone

## Volunteer Application Form to Serve on a City Board or Commission

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To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to [CityClerk@indianolaiowa.gov](mailto:CityClerk@indianolaiowa.gov) or by mail at 110 N 1st Street, Indianola, IA 50125.

\*Citizens applying for a position must live within City limits unless applying for the IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

### Personal Information

|                                                                                                                                                                                                                                                                                         |                                 |  |                             |              |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--|-----------------------------|--------------|--|
| Name:                                                                                                                                                                                                                                                                                   | Aaron Labertew                  |  | Today's Date:               | 8/12/2025    |  |
| Street Address:                                                                                                                                                                                                                                                                         | 1005 South Y St.                |  |                             |              |  |
| City, State, Zip:                                                                                                                                                                                                                                                                       | Indianola, IA 50125             |  | Years Resided in Indianola: | 39           |  |
| Email:                                                                                                                                                                                                                                                                                  | aaron.labertew@gmail.com        |  |                             |              |  |
| Home Phone:                                                                                                                                                                                                                                                                             | -                               |  | Cell Phone:                 | 515-865-0982 |  |
| Work Phone:                                                                                                                                                                                                                                                                             | -                               |  |                             |              |  |
| Occupation:                                                                                                                                                                                                                                                                             | Data Center Operations Engineer |  |                             |              |  |
| Gender (Optional):                                                                                                                                                                                                                                                                      | male                            |  | Age (Optional):             | 39           |  |
| Race (Optional):                                                                                                                                                                                                                                                                        | white                           |  |                             |              |  |
| Have you previously volunteered on a City Board, here or elsewhere? No                                                                                                                                                                                                                  |                                 |  |                             |              |  |
| Board Name:                                                                                                                                                                                                                                                                             |                                 |  | Years Served:               | City:        |  |
| Application for (Name of Board/Commission or Committee): Sustainability Committee                                                                                                                                                                                                       |                                 |  |                             |              |  |
| Why do you want to serve on this Board/Commission or Committee?<br>My interest in sustainability is matched by a desire to make measurable improvements in our town's energy use, waste reduction, and green infrastructure.                                                            |                                 |  |                             |              |  |
| What will you contribute to this Board/Commission or Committee?<br>I have experience translating complex technical topics for ease of comprehension by diverse audiences. This will help residents understand why our initiatives are important and how they are helping our community. |                                 |  |                             |              |  |

Please attach additional pages if necessary.





—Office of the Mayor —

## **CYBERSECURITY AWARENESS MONTH PROCLAMATION**

WHEREAS, the City of Indianola recognizes that our daily lives, economic prosperity, and national security increasingly depend on the reliability and security of our online infrastructure; and

WHEREAS, the internet and digital technologies have become integral to the operations of the City of Indianola, enabling essential public services, facilitating communication, and fostering community engagement; and

WHEREAS, malicious cyber activities, including phishing, ransomware, and various forms of online fraud pose persistent and evolving threats to the integrity of our digital systems, the privacy of our citizens' data, and the continuity of city services; and

WHEREAS, public-private collaboration and heightened awareness are crucial to strengthening our collective cybersecurity defenses, as every individual, business, and government entity plays a vital role in protecting our shared digital space; and

WHEREAS, the City of Indianola is committed to empowering its employees and residents with the knowledge and tools necessary to navigate the digital world safely and securely, through ongoing training, robust technological safeguards, and community education initiatives; and

WHEREAS, the Department of Homeland Security and the National Cybersecurity Alliance recognize October as National Cybersecurity Awareness Month, promoting a safer, more secure, and more trusted internet for all.

NOW, THEREFORE, I, Steve Richardson, Mayor of the City of Indianola, Iowa, do hereby proclaim October 2025 as CYBERSECURITY AWARENESS MONTH and "STAY SAFE INDIANOLA" MONTH in the City of Indianola, and urge all citizens, businesses, and organizations to recognize the importance of cybersecurity, learn and implement best practices, and join in our efforts to create a safer and more resilient digital community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Indianola, Iowa, to be affixed this 6<sup>th</sup> day of October 2025.

---

Steve Richardson,  
Mayor, City of Indianola, Iowa



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jason Holder, Chief of Innovation and Internal Services  
**Date:** October 6, 2025  
**Subject:** Presentation regarding cybersecurity

---

**Introduction:** This memorandum provides background information on National Cybersecurity Awareness Month and outlines the City of Indianola's corresponding "Stay Safe Indianola" public and internal awareness campaign.

**Background: A National Effort:**

Now in its 22nd year, Cybersecurity Awareness Month is a national initiative created to ensure every American has the resources they need to be safer and more secure online. Launched in 2004 by the National Cyber Security Alliance and the U.S. Department of Homeland Security, it has grown into a global effort between government and industry to raise awareness about the importance of cybersecurity.

The core goal is simple: to transform awareness into action. By educating the public and reinforcing best practices, the campaign helps protect our national digital infrastructure from large federal systems down to individual households.

**Discussion: Why This Matters for Indianola**

In today's world, the City of Indianola's digital infrastructure is as critical as our physical infrastructure. It is the foundation for public safety, financial management, and the secure storage of sensitive citizen and employee data.

The threats to this infrastructure are constant, sophisticated, and growing. A successful cyber-attack could disrupt essential city services, compromise personal data, and result in significant financial and reputational damage. Our proactive defense against these threats is a matter of public trust, fiscal responsibility, and operational continuity. The "**Stay Safe Indianola**" campaign is a vital, high-impact, low-cost component of that defense.

**The "Stay Safe Indianola" Campaign**

Throughout October, the IT department will lead a focused campaign for both city staff and the public. Our objectives are to:

- **Educate City Staff:** Strengthen our "*human firewall*" by providing simple, actionable tips to protect our internal systems.
- **Empower Our Residents:** Equip Indianola citizens with the knowledge to protect themselves and their families from common online threats like scams, fraud, and identity theft.

The campaign will be structured around four key weekly themes:

- Week 1: Foundational Habits (Strong Passwords & Multi-Factor Authentication)

- Week 2: Spotting Scams (Phishing & Social Engineering)
- Week 3: Modern Threats (Ransomware & AI Deepfakes)
- Week 4: Our Shared Responsibility (Building a Culture of Vigilance)

Content will be shared through internal channels like SharePoint and public platforms, including the city website and social media.

**Budget Impact:** None.

**Recommendation: Your Support is Crucial**

The success of this initiative will be greatly enhanced by your active support. As community leaders, your participation sends a powerful message that cybersecurity is a priority for our city. During the presentation, I will ask for your partnership to help set the **PACE**:

- **P**roclaim October as Cybersecurity Awareness Month.
- **A**mplify our messages through your own channels.
- **C**hampion the importance of cybersecurity in the community.
- **E**xemplify best practices in your own digital habits.

**Attachments:** None





—Office of the Mayor—

## PROCLAMATION

### Fire Prevention Week

WHEREAS, the City of Indianola is committed to ensuring the safety and security of all those living in and visiting Indianola; and

WHEREAS, fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS, most of the electronics used in homes daily, including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys, are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association® reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, residents should follow three key calls to action: buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

WHEREAS, the City of Indianola's first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS, the 2025 Fire Prevention Week™ theme, "Charge into Fire Safety™: Lithium-Ion Batteries in Your Home," serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

THEREFORE, I, Steve Richardson, Mayor of the City of Indianola, do hereby proclaim October 5–11, 2025, as Fire Prevention Week throughout the City of Indianola.

---

Steve Richardson, Mayor



# MEMORANDUM

**To:** Mayor and City Council  
**From:** Bill Mettee, Senior Planner  
**Date:** October 6, 2025  
**Subject:** Leonard Subdivision Plat 2 Lot 6

---

**Introduction:** Applicant is requesting approval of a rezoning and future land use map amendment for a duplex/townhome residential development.

**Background:** Property is located at the intersection of Highway 92 and South Spruce Street. The parcel was previously used as part of Harold's Trailer Sales. The applicant is requesting the rezoning from R-2 and C-2 to R-2 to accommodate six town home units. The future land use map amendment was included on the consent agenda and all pertinent information will be included in the rezoning portion of the agenda.

The project is compliant with the surrounding uses, as town homes exist on South Spruce Street and the proposed development will match what exists. The applicant will submit a final plat in the future to plat the lots. That final plat will be heard at future Planning and Zoning Commission and City Council meetings.

**Discussion:** The Planning and Zoning Commission unanimously recommended approval of the rezoning and future land use map amendment at their September 23, 2025 meeting.

**Budget Impact:** None.

**Recommendation:** Staff recommends approval.

**Attachments:**

1. Staff Report\_Spruce Street THs RZ\_092325
2. New Era Homes - New Parcel\_Concept\_2025-09-04
3. SpruceStTownhomes\_RezoningMap\_2025-09-08
4. Rezoning Application



## PLANNING AND ZONING COMMISSION STAFF REPORT

**PROJECT:** Spruce Street Townhomes – Rezoning and Comprehensive Plan Amendment

**PREPARED BY:** Bill Mettee – Senior Planner

**REPORT DATE:** September 19, 2025

**MEETING DATE:** September 23, 2025

### GENERAL INFORMATION

**Applicant / Owner:**

Cody Sinclair, New Era Homes (Applicant) | ACD Ventures, LLC (Owner)

**Owner's Representative:**

Eric Cannon, Snyder & Associates

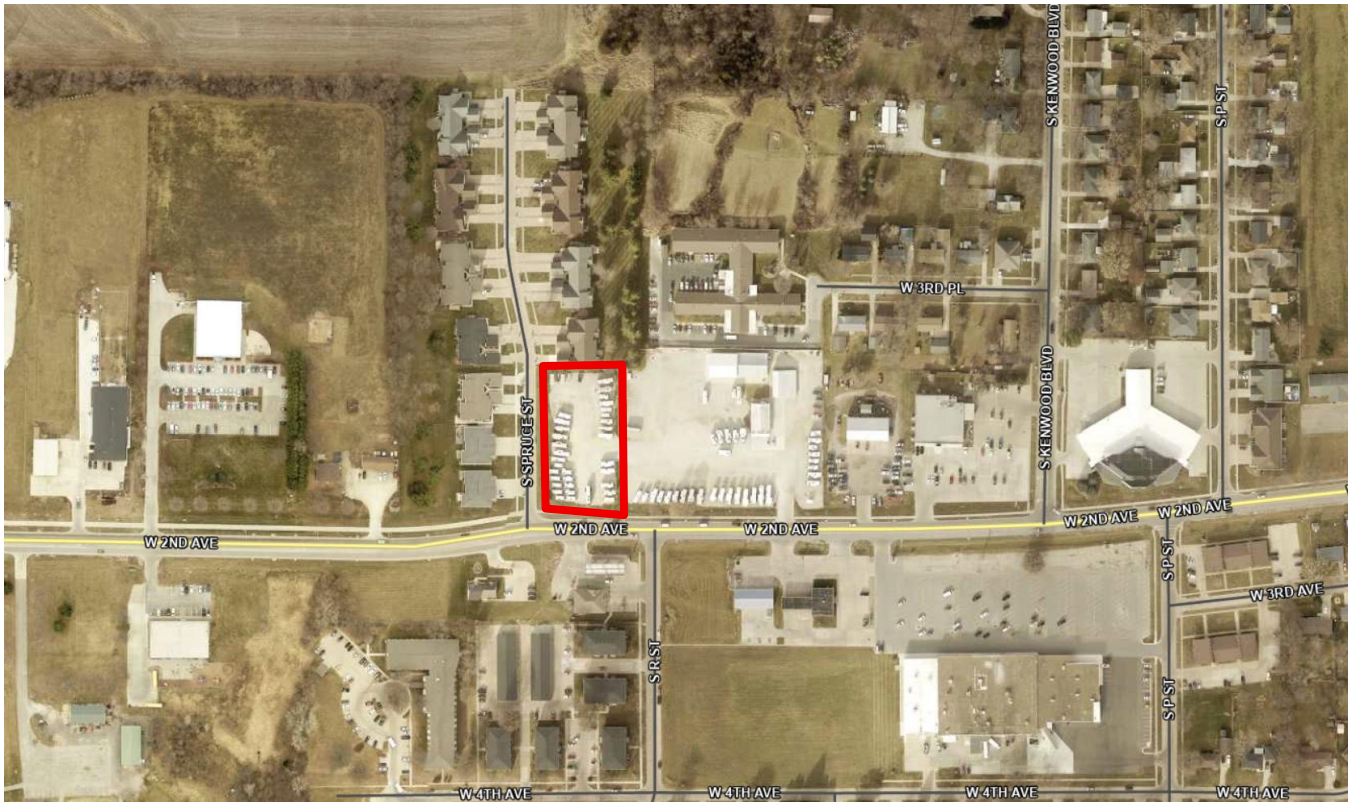
**Request:**

The applicant is requesting approval of a rezoning and comprehensive plan amendment for a townhome residential development.

**Location and Size:**

Property is located north of Highway 92 and west of South Kenwood Boulevard, containing approximately 1.09-acres.

### AREA MAP



**ABOVE:** Aerial of subject property (outlined in **RED**) in relation to the surrounding area.

## LAND USES AND ZONING

| Location             | Existing Land Use                              | Comprehensive Plan                                     | Current Zoning                                                                        |
|----------------------|------------------------------------------------|--------------------------------------------------------|---------------------------------------------------------------------------------------|
| Property in Question | Former Harold's Trailer Sales                  | Low to Medium-Density Residential / Regional Mixed Use | R-2 (Single-Family Residential Attached District) / C-2 (Highway Commercial District) |
| North                | Single-Family Residential / Commercial Storage | Low / Medium-Density Residential                       | R-2 (Single-Family Residential Attached District)                                     |
| South                | Vacant / Undeveloped                           | Community Mixed Use                                    | C-2 (Highway Commercial District)                                                     |
| East                 | Pickard Commerce Park Plat 1                   | Community Mixed Use / Industrial                       | C-2 (Highway Commercial District)                                                     |
| West                 | Vacant / Undeveloped                           | Community Mixed Use                                    | R-2 (Single-Family Residential Attached District)                                     |

## BACKGROUND

The subject property is located at the northeast corner of the intersection of Highway 92 and South Spruce Street and contains approximately 1.09-acres. The applicant requests to rezone the property from R-2 (Single-Family Residential Attached District) and C-2 (Highway Commercial District) to R-2 (Single-Family Residential Attached District) for a townhome residential development.

The property has been platted as Lot 6 of Leonard Subdivision Plat 2 and has historically been used commercially, most recently as Harold's Trailer Sales.

Notification was mailed to adjacent property owners on September 12, 2025. The rezoning signs were placed on the property by the deadline. At the time this report was written, staff received one phone call in favor of the request.

## PROJECT DESCRIPTION

The concept plan identifies six lots, each with its own townhome unit. The lots range in size from 7,390 sf to 11,537 square feet. A final plat will be reviewed internally and brought before the Planning Commission soon.

A 30-foot landscape buffer is required and shown on the concept plan. Staff will work with the developer on best options to satisfy that buffer requirement.

Parkland dedication requirements will apply due to the residential nature of the project. Those details will be finalized at a later date.

## **COMPREHENSIVE PLAN**

The Future Land Use Map identifies this area as Low to Medium-Density Residential and Regional Mixed Use. The developer is proposing an amendment to Low to Medium Density Residential to accommodate a small townhome development to match the existing housing. As seen below, the designation of Low to Medium-Density Residential supports what the applicant is proposing.

### **Low to Medium Density Residential is identified as:**

- Up to 15 dwelling units per gross acre
- May incorporate a mix of housing types including single-family detached (plus ADUs), single-family attached (townhomes and rowhouses), multi-family (condos and apartments) and student housing
- Businesses that primarily serve residents may be incorporated if compatibility standards are met through a conditional use review.
- Civic uses and places of worship may be allowed if compatibility standards are met through a special exception review
- Parks, open space, and trails

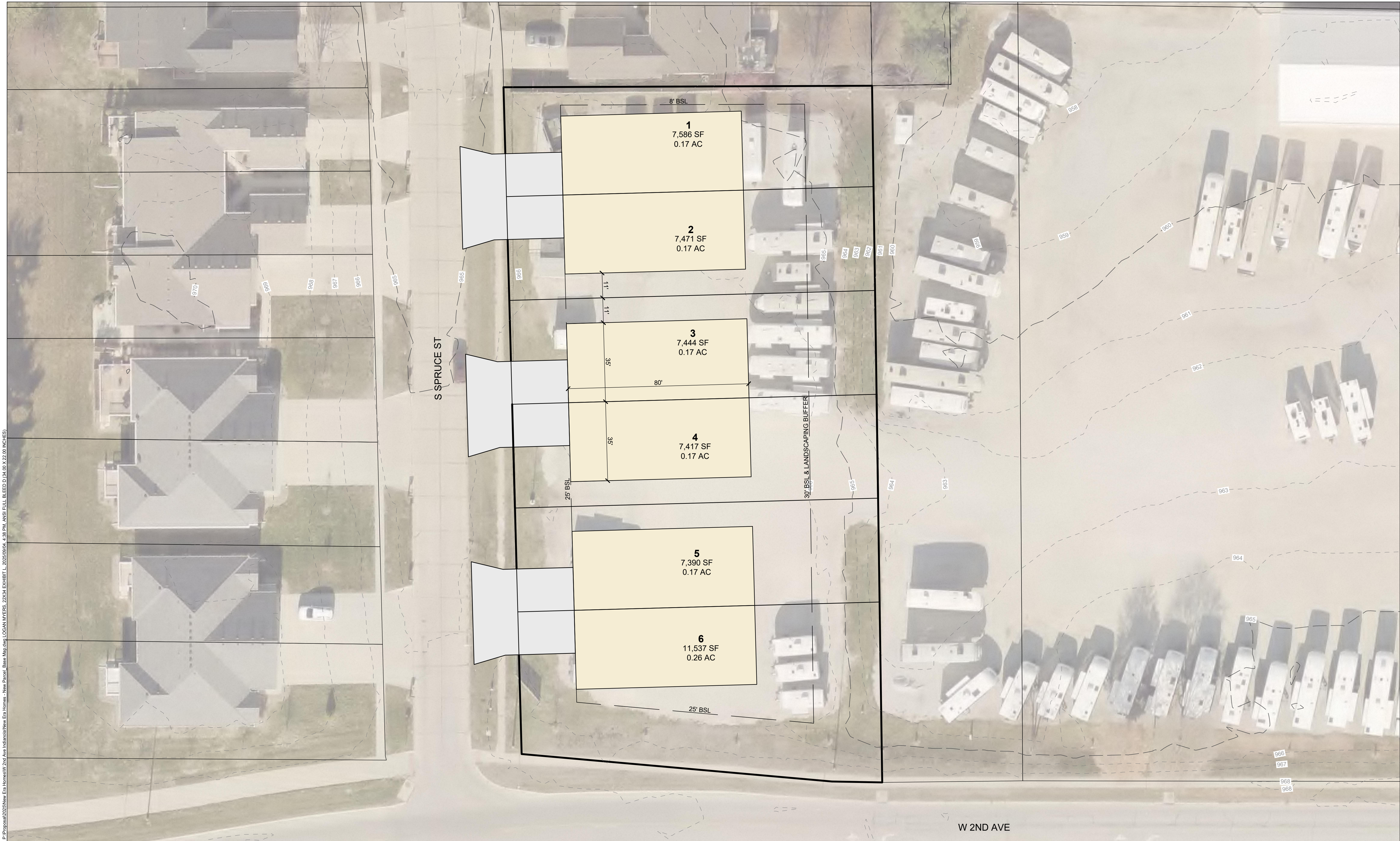
### **Regional Mixed-Use is identified as:**

- Includes retail, office, restaurants, bars, personal and business services, and similar commercial uses, generally of a larger scale
- May incorporate multi-family residential uses up to 25 dwelling units per gross acre, if compatibility standards are met through a special exception review
- Automobile-oriented uses
- Overnight accommodations
- Civic uses and places of worship may be allowed if compatibility standards are met through a special exception review
- Parks, open space, and trails

## **STAFF RECOMMENDATION**

The proposed rezoning is generally consistent with the land uses identified in the Comprehensive Plan. Staff recommends approval of the rezoning and comprehensive plan amendment for Spruce Street Townhomes.

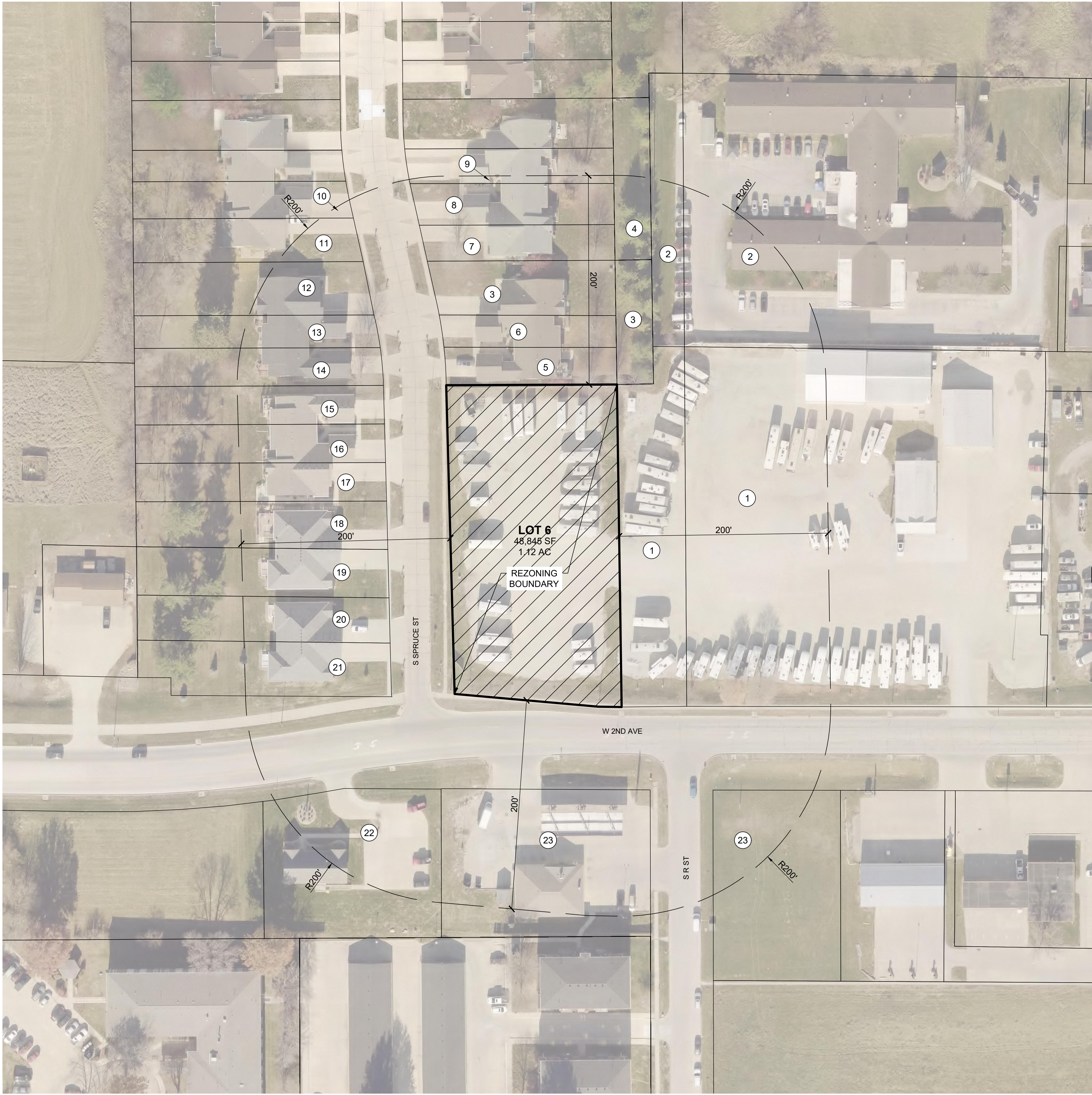




P:\Proposals\025\New Era Homes\W 2nd Ave Indiana\New Era Homes - New Parcel Base Map.dwg LOGAN MYERS: 2/23/24 EXHIBIT L 2025/09/04 4:38 PM ANSI FULL BLEED D (34.00 X 22.00 INCHES)



P:\Proposals\2025\New Era Homes\W 2nd Ave Indianola\New Era Homes 2nd St Townhomes Rezoning\Map\_2025-09-26.dwg LOGAN MYERS, 22/24 EXHIBIT L, 2025/09/26, 11:49 AM, ANSI FULL BLEED D (34.00 X 22.00 INCHES)



ADJACENT PROPERTY OWNERS:

1. ACD VENTURES LLC  
1906 W 2ND AVE  
INDIANOLA IA, 50125

2. INDIANOLA IA PROPERTY HOLDINGS LLC  
3450 OAKTON ST  
SKOKIE, IL 60076

3. MCCOY, KENNETH TST  
316 S SPRUCE ST  
INDIANOLA, IA 50125

4. COMFORT, THOMAS U TST/COMFORT, KERI L TST  
308 S SPRUCE ST  
INDIANOLA, IA 50125

5. BORCHERT, WENDALL L TST  
320 S SPRUCE ST  
INDIANOLA, IA 50125

6. KOCH, DONALD A JR TST  
318 SPRUCE ST  
INDIANOLA, IA 50125

7. PARKER, FRED JR /IM SON  
314 S SPRUCE ST  
INDIANOLA, IA 50125

8. PHILLIPS, OLEVIA JO REV TST  
312 SPRUCE ST  
INDIANOLA, IA 50125

9. HUNTLEY, GLORIA J  
310 S SPRUCE ST  
INDIANOLA, IA 50125

10. ABBOTT, GREGORY B/REBECCA S  
313 S SPRUCE ST  
INDIANOLA, IA 50125

11. DOBSON, DAVID C/EVA L  
315 S SPRUCE ST  
INDIANOLA, IA 50125-4123

12. MORRISON, GARY C/JUDY I LVG TST  
317 S SPRUCE ST  
INDIANOLA, IA 50125

13. DUFFY, CATHERINE A  
319 S SPRUCE ST  
INDIANOLA, IA 50125

14. ADAMSON, CALVIN D/RUBY D  
321 S SPRUCE ST  
INDIANOLA, IA 50125

15. MC ANELLY REV FAMILY TST  
323 S SPRUCE ST #A  
INDIANOLA, IA 50125

16. ECHTERLING, GERMAINE C REV LVG TST  
325 S SPRUCE ST  
INDIANOLA, IA 50125

17. CUTTS, LARRY J/GERALDINE P  
327 S SPRUCE ST UNIT C  
INDIANOLA, IA 50125

18. STANLEY, JAMES M  
329 S SPRUCE ST  
INDIANOLA, IA 50125

19. TUTT, JAMES S TST/TUTT, LINDA C TST  
331 S SPRUCE ST  
INDIANOLA, IA 50125

20. WILBERT, CHERYL D  
333 S SPRUCE ST  
INDIANOLA, IA 50125

21. BAUER, DENNIS/MARY  
335 S SPRUCE ST  
INDIANOLA, IA 50125

22. LNM PROPERTIES LLC  
2011 W 2ND AVE  
INDIANOLA, IA 50125

23. DANLEE CORP  
209 E SALEM AVE  
INDIANOLA, IA 50125

REZONING LIMITS PROPERTY DESCRIPTION:

LOT 6 OF LEONARD SUBDIVISION PLAT 2, FILED IN THE OFFICE OF THE RECORDER IN AND FOR WARREN COUNTY, IOWA ON NOVEMBER 9, 1995 IN BOOK 10, PAGE 694 BEING A PART OF SECTION 24, TOWNSHIP 76 NORTH, RANGE 26 WEST OF THE 5<sup>TH</sup> P.M., WARREN COUNTY, IOWA, SUBJECT TO ALL ZONING, COVENANTS AND EASEMENTS OF RECORD, IF ANY.

OWNER APPLICANT

SNA PROPERTIES LLC  
209 E SALEM AVE  
INDIANOLA, IA 50125  
CONTACT: CODY SINCLAIR  
PHONE: 515-238-2877

REZONING LIMITS SITE AREA:

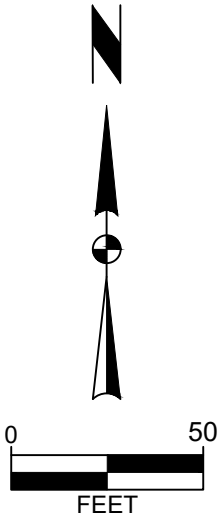
48,845 SF (1.12 ACRES)

CURRENT ZONING:

C-2: HIGHWAY COMMERCIAL DISTRICT  
R-2: SINGLE-FAMILY RESIDENTIAL ATTACHED DISTRICT

PROPOSED ZONING:

R-2: SINGLE FAMILY RESIDENTIAL ATTACHED DISTRICT



SPRUCE STREET TOWNHOMES

REZONING EXHIBIT

INDIANOLA, IOWA

Project No: XXX.XXXX.XX

Sheet 1 OF 1

SNYDER & ASSOCIATES, INC. I

2727 S.W. SNYDER BLVD  
ANKENY, IOWA 50023  
515-964-2020 | www.snyder-associates.com

MARK

REVISION

DATE

BY

Engineer: EDC

Checked By: EDC

Date: 09-06-2025

Scale: 1" = 50'

T-R-S: TTN-RRW-SS

Project No: XXX.XXXX.XX

Sheet 1 OF 1



# LAND USE CHANGE APPLICATION

## Community Development

110 North 1<sup>st</sup> Street, Indianola, Iowa 50125-0299  
(515) 961-9430 • [comdev@indianolaiowa.gov](mailto:comdev@indianolaiowa.gov)



### PROPERTY OWNER

(Last Name) ACD Ventures LLC  
(First Name) \_\_\_\_\_  
(Address) 1509 Fairway Dr  
(City) Indianola (State) IA (Zip) 50125  
(Phone) \_\_\_\_\_ (Email) \_\_\_\_\_

### APPLICANT (if not Property Owner)

(Last Name) SNA Properties LLC  
(First Name) Cody Sinclair  
(Address) 209 E Salem Ave  
(City) Indianola (State) IA (Zip) 50125

### ☒ COMPREHENSIVE PLAN AMENDMENT

#### Submittal Requirements:

*All submittal requirements must be completed. Incomplete applications will not be considered*

- ☒ Completed Application
- ☒ Property Address: Parcel ID# 48510020060
- ☒ Filing Fee: \$300
- ☒ Current Designation: RMU Proposed Designation: MDR
- ☒ A plat showing the locations, dimensions and use of the property and all property within two hundred (200) feet thereof, including streets and other physical features
- ☐ Written justification for proposed amendment
- ☐ Other Information as required by Director

### ☒ REZONING

#### Submittal Requirements:

*All submittal requirements must be completed. Incomplete applications will not be considered*

- ☒ Completed Application
- ☒ Property Address: Attached Legal Description
- ☒ Filing Fee: \$300
- ☒ Current Zoning: C-2 & R-2 Proposed Zoning: R-2
- ☒ Legal description (electronic in word format)
- ☒ All items as required by Section 165.39 of the Code of Ordinances of Indianola, Iowa
- ☐ Other Information as required by Director

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owner(s) of the property. Pursuant to said authority, I hereby permit City officials to enter upon the property for the purpose of inspection related to this application.

Signature Cody Sinclair

Name (printed) Cody Sinclair

Date 9/8/25

**FOR OFFICE USE ONLY:** Code to 45989 (Rezoning)  
45681 (Comp Plan)

Date Received: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Receipt Amount: \_\_\_\_\_





## MEMORANDUM

**To:** Mayor and City Council  
**From:** Bill Mettee, Senior Planner  
**Date:** October 6, 2025  
**Subject:** Resolution approving an amendment to the Elevate Indianola Comprehensive Plan for property legally described as Leonard Subdivision Plat 2 Lot 6.

---

**Introduction:** Applicant is requesting approval of a future land use map amendment to accommodate a townhome residential development.

**Background:** The Future Land Use Map amendment is part of the Leonard Subdivision rezoning application on this Council agenda. The Future Land Use Map shows this area as Regional Mixed Use and Low to Medium-Density Residential. The applicant is requesting an amendment to amend the map to Low to Medium-Density Residential only.

**Discussion:** The Planning and Zoning Commission unanimously recommended approval of the Future Land Use Map amendment to the City Council.

**Budget Impact:** None.

**Recommendation:** Staff recommends approval of the Future Land Use Amendment.

**Attachments:**

1. Comp Plan Amendment Resolution
2. Staff Report\_Spruce Street THs RZ\_092325
3. Rezoning Application

City of Indianola  
**RESOLUTION NO. 2025-**

**RESOLUTION APPROVING AN AMENDMENT TO THE ELEVATE INDIANOLA  
COMPREHENSIVE PLAN FOR LEONARD SUBDIVISION PLAT 2 LOT 6**

WHEREAS, the Indianola City Council adopted the Elevate Indianola Comprehensive Plan on May 18, 2020, by Resolution 2020-115; and

WHEREAS, Section 3 of the Elevate Indianola Comprehensive Plan plans for Land Use & Growth Management and includes a Future Land Use Plan; and

WHEREAS, the property located at Leonard Subdivision Plat 2 Lot 6 is currently designated as Regional Mixed Use and Low to Medium-Density Residential on the Future Land Use Plan; and

WHEREAS, the applicant wishes to amend the Future Land Use Plan on the property located at Leonard Subdivision Plat 2 Lot 6 from Regional Mixed-Use and Low to Medium-Density Residential to Low to Medium-Density Residential; and

WHEREAS, at its meeting on September 23, 2024, the Planning and Zoning Commission reviewed this item, and recommended adoption of comprehensive plan amendment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA, that the Elevate Indianola Comprehensive Plan Amendment for the property located at Leonard Subdivision Plat 2 Lot 6 is approved, as recommended by the Indianola Planning and Zoning Commission.

**APPROVED** this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

**ATTEST:**

\_\_\_\_\_  
Jackie Raffety, City Clerk



## PLANNING AND ZONING COMMISSION STAFF REPORT

**PROJECT:** Spruce Street Townhomes – Rezoning and Comprehensive Plan Amendment

**PREPARED BY:** Bill Mettee – Senior Planner

**REPORT DATE:** September 19, 2025

**MEETING DATE:** September 23, 2025

### GENERAL INFORMATION

**Applicant / Owner:**

Cody Sinclair, New Era Homes (Applicant) | ACD Ventures, LLC (Owner)

**Owner's Representative:**

Eric Cannon, Snyder & Associates

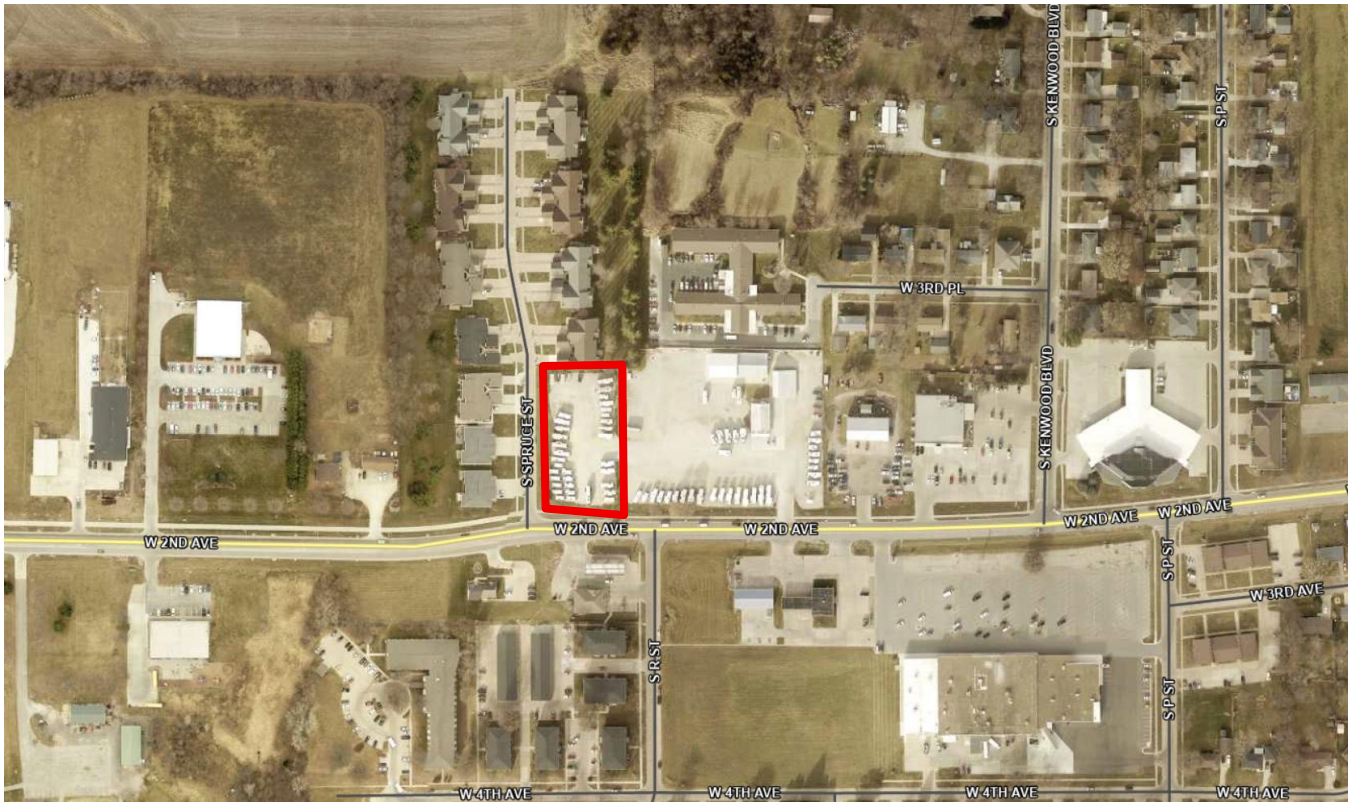
**Request:**

The applicant is requesting approval of a rezoning and comprehensive plan amendment for a townhome residential development.

**Location and Size:**

Property is located north of Highway 92 and west of South Kenwood Boulevard, containing approximately 1.09-acres.

### AREA MAP



**ABOVE:** Aerial of subject property (outlined in **RED**) in relation to the surrounding area.

## LAND USES AND ZONING

| Location             | Existing Land Use                              | Comprehensive Plan                                     | Current Zoning                                                                        |
|----------------------|------------------------------------------------|--------------------------------------------------------|---------------------------------------------------------------------------------------|
| Property in Question | Former Harold's Trailer Sales                  | Low to Medium-Density Residential / Regional Mixed Use | R-2 (Single-Family Residential Attached District) / C-2 (Highway Commercial District) |
| North                | Single-Family Residential / Commercial Storage | Low / Medium-Density Residential                       | R-2 (Single-Family Residential Attached District)                                     |
| South                | Vacant / Undeveloped                           | Community Mixed Use                                    | C-2 (Highway Commercial District)                                                     |
| East                 | Pickard Commerce Park Plat 1                   | Community Mixed Use / Industrial                       | C-2 (Highway Commercial District)                                                     |
| West                 | Vacant / Undeveloped                           | Community Mixed Use                                    | R-2 (Single-Family Residential Attached District)                                     |

## BACKGROUND

The subject property is located at the northeast corner of the intersection of Highway 92 and South Spruce Street and contains approximately 1.09-acres. The applicant requests to rezone the property from R-2 (Single-Family Residential Attached District) and C-2 (Highway Commercial District) to R-2 (Single-Family Residential Attached District) for a townhome residential development.

The property has been platted as Lot 6 of Leonard Subdivision Plat 2 and has historically been used commercially, most recently as Harold's Trailer Sales.

Notification was mailed to adjacent property owners on September 12, 2025. The rezoning signs were placed on the property by the deadline. At the time this report was written, staff received one phone call in favor of the request.

## PROJECT DESCRIPTION

The concept plan identifies six lots, each with its own townhome unit. The lots range in size from 7,390 sf to 11,537 square feet. A final plat will be reviewed internally and brought before the Planning Commission soon.

A 30-foot landscape buffer is required and shown on the concept plan. Staff will work with the developer on best options to satisfy that buffer requirement.

Parkland dedication requirements will apply due to the residential nature of the project. Those details will be finalized at a later date.

## **COMPREHENSIVE PLAN**

The Future Land Use Map identifies this area as Low to Medium-Density Residential and Regional Mixed Use. The developer is proposing an amendment to Low to Medium Density Residential to accommodate a small townhome development to match the existing housing. As seen below, the designation of Low to Medium-Density Residential supports what the applicant is proposing.

### **Low to Medium Density Residential is identified as:**

- Up to 15 dwelling units per gross acre
- May incorporate a mix of housing types including single-family detached (plus ADUs), single-family attached (townhomes and rowhouses), multi-family (condos and apartments) and student housing
- Businesses that primarily serve residents may be incorporated if compatibility standards are met through a conditional use review.
- Civic uses and places of worship may be allowed if compatibility standards are met through a special exception review
- Parks, open space, and trails

### **Regional Mixed-Use is identified as:**

- Includes retail, office, restaurants, bars, personal and business services, and similar commercial uses, generally of a larger scale
- May incorporate multi-family residential uses up to 25 dwelling units per gross acre, if compatibility standards are met through a special exception review
- Automobile-oriented uses
- Overnight accommodations
- Civic uses and places of worship may be allowed if compatibility standards are met through a special exception review
- Parks, open space, and trails

## **STAFF RECOMMENDATION**

The proposed rezoning is generally consistent with the land uses identified in the Comprehensive Plan. Staff recommends approval of the rezoning and comprehensive plan amendment for Spruce Street Townhomes.



# LAND USE CHANGE APPLICATION

## Community Development

110 North 1<sup>st</sup> Street, Indianola, Iowa 50125-0299  
(515) 961-9430 • [comdev@indianolaiowa.gov](mailto:comdev@indianolaiowa.gov)



### PROPERTY OWNER

(Last Name) ACD Ventures LLC  
(First Name) \_\_\_\_\_  
(Address) 1509 Fairway Dr  
(City) Indianola (State) IA (Zip) 50125  
(Phone) \_\_\_\_\_ (Email) \_\_\_\_\_

### APPLICANT (if not Property Owner)

(Last Name) SNA Properties LLC  
(First Name) Cody Sinclair  
(Address) 209 E Salem Ave  
(City) Indianola (State) IA (Zip) 50125

### ☒ COMPREHENSIVE PLAN AMENDMENT

#### Submittal Requirements:

*All submittal requirements must be completed. Incomplete applications will not be considered*

- ☒ Completed Application
- ☒ Property Address: Parcel ID# 48510020060
- ☒ Filing Fee: \$300
- ☒ Current Designation: RMU Proposed Designation: MDR
- ☒ A plat showing the locations, dimensions and use of the property and all property within two hundred (200) feet thereof, including streets and other physical features
- ☐ Written justification for proposed amendment
- ☐ Other Information as required by Director

### ☒ REZONING

#### Submittal Requirements:

*All submittal requirements must be completed. Incomplete applications will not be considered*

- ☒ Completed Application
- ☒ Property Address: Attached Legal Description
- ☒ Filing Fee: \$300
- ☒ Current Zoning: C-2 & R-2 Proposed Zoning: R-2
- ☒ Legal description (electronic in word format)
- ☒ All items as required by Section 165.39 of the Code of Ordinances of Indianola, Iowa
- ☐ Other Information as required by Director

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owner(s) of the property. Pursuant to said authority, I hereby permit City officials to enter upon the property for the purpose of inspection related to this application.

Signature Cody Sinclair

Name (printed) Cody Sinclair

Date 9/8/25

**FOR OFFICE USE ONLY:** Code to 45989 (Rezoning)  
45681 (Comp Plan)

Date Received: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Receipt Amount: \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, FOR CHANGE OF ZONING DISTRICT BOUNDARIES FROM THE R-2 SINGLE-FAMILY RESIDENTIAL ATTACHED ZONING DISTRICT AND C-2 HIGHWAY COMMERCIAL ZONING DISTRICT TO THE R-2 SINGLE-FAMILY RESIDENTIAL ATTACHED ZONING DISTRICT (SPRUCE STREET TOWNHOMES)**

**WHEREAS**, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the R-2 Single-Family Residential Attached Zoning District and C-2 Highway Commercial Zoning District to the R-2 Single-Family Residential Attached Zoning District for real property legally described as

LOT 6 OF LEONARD SUBDIVISION PLAT 2, CITY OF INDIANOLA, WARREN COUNTY, IOWA to the City of Indianola, Warren County, Iowa.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1:** That the zoning is amended from the R-2 Single-Family Residential Attached Zoning District and C-2 Highway Commercial Zoning District to the R-2 Single-Family Residential Attached Zoning District for real property legally described as:

LOT 6 OF LEONARD SUBDIVISION PLAT 2, CITY OF INDIANOLA, WARREN COUNTY, IOWA to the City of Indianola, Warren County, Iowa.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, City Clerk

First reading:  
Second reading:  
Third reading:  
Publication Date:



# MEMORANDUM

**To:** Mayor and City Council  
**From:** Bill Mettee, Senior Planner  
**Date:** October 6, 2025  
**Subject:** Chapter 165, Zoning Regulations

---

**Introduction:** Approval of an ordinance to update the public hearing noticing times from seven days to four days to be consistent across all bodies.

**Background:** State law recently changed regarding public noticing times for zoning ordinance amendments from not less than seven days to not less than four days. The City of Indianola needs to amend Chapter 165, Zoning Regulations, to keep our codes in line with State codes.

**Discussion:** The Planning and Zoning Commission held their public hearing at the September 23, 2025 meeting and unanimously recommended approval to the City Council. The Council should hold a public hearing before the first consideration of the ordinance amendment.

**Budget Impact:** There is no budgetary impact for this ordinance. Fees for the publication of ordinances is included in the current budget.

**Recommendation:** Staff recommends approval.

**Attachments:** 1. PZC PACKET\_Code Amendment



## COMMUNITY DEVELOPMENT

To: Planning & Zoning Commission  
From: Bill Mettee, Senior Planner  
Date: September 19, 2025  
Re: Consider approval of zoning code amendment

---

Commissioners:

Community Development staff has been asked to bring a code amendment related to a Legislative Change Order on Public Noticing:

### **EXISTING:**

D. Public Hearing Noticing. Not less than seven nor more than 20 days' notice of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

- (1) The Commission shall not make any recommendation to the Council on an amendment to any zoning district boundaries until a sign indicating the amendment requested has been prepared and posted by the applicant. The sign shall be of such design that is approved by the zoning administrator and be in a location on the premises that is visible from all rights-of-way. The sign shall be posted at least 10 days prior to the Commission meeting and shall remain in place until the City Council has taken final action on the amendment.
- (2) Notice of the Commission meeting shall be mailed/postmarked by first class mail 10 days prior to the meeting to all property owners within 200 feet of the boundary of the property requesting an amendment to its zoning district boundaries.
- (3) Not less than seven nor more than 20 days' notice of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.



## ***PROPOSED:***

D. Public Hearing Noticing. ***Not less than four nor more than 20 days' notice*** of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

- (1) The Commission shall not make any recommendation to the Council on an amendment to any zoning district boundaries until a sign indicating the amendment requested has been prepared and posted by the applicant. The sign shall be of such design that is approved by the zoning administrator and be in a location on the premises that is visible from all rights-of-way. The sign shall be posted at least 10 days prior to the Commission meeting and shall remain in place until the City Council has taken final action on the amendment.
- (2) Notice of the Commission meeting shall be mailed/postmarked by first class mail 10 days prior to the meeting to all property owners within 200 feet of the boundary of the property requesting an amendment to its zoning district boundaries.
- (3) ***Not less than four nor more than 20 days' notice*** of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

Bill Mettee  
Senior Planner

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS – ZONING**

Be It Enacted by the City Council of the City of Indianola, Iowa:

**SECTION 1. SUBPARAGRAPH MODIFIED.** Subparagraph D of Subsection 5 of Section 165.02 of the Code of Ordinances of the City of Indianola, Iowa, is repealed and the following adopted in lieu thereof:

D. Public Hearing Noticing. Not less than four nor more than 20 days' notice of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

(1) The Commission shall not make any recommendation to the Council on an amendment to any zoning district boundaries until a sign indicating the amendment requested has been prepared and posted by the applicant. The sign shall be of such design that is approved by the zoning administrator and be in a location on the premises that is visible from all rights-of-way. The sign shall be posted at least 10 days prior to the Commission meeting and shall remain in place until the City Council has taken final action on the amendment.

(2) Notice of the Commission meeting shall be mailed/postmarked by first class mail 10 days prior to the meeting to all property owners within 200 feet of the boundary of the property requesting an amendment to its zoning district boundaries.

(3) Not less than four nor more than 20 days' notice of the time and place of the City Council hearing to consider any proposed amendment or change in the Zoning Ordinance or zoning district boundaries shall be published in a newspaper having general circulation in the City.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Fiscal Year 26 Budget

---

**Introduction:** The council shall hold a public hearing regarding the proposed amendment to the Fiscal Year 26 budget and then pass a resolution approving the budget amendment.

**Background:** The Fiscal Year 26 budget needs to be amended before expenses exceed the budgeted amount for the Fiscal Year. This amendment increases revenues by \$627,620.00 and increases expenses by \$3,385,827. Transfers in and out were amended by \$502,972.

**Discussion:** The budget amendment includes moving expenses from FY25 to FY26 for the Iowa Avenue sewer repair project, final payment of the WRRF, Hillcrest and South K Street paving projects, spring cleanup fees, the CDBG Facade Grant and the last payment of the Library's strategic plan. These expenses total \$2,808,269. The amendment also includes the revenue and related expenses for grants received, the purchase of an ambulance that will be delivered a year early (\$350,000), repairs in the Fire Department, Library skylight repairs, lowering salaries, and adding in staffing and recruitment contracts. Revenues and expenses were also adjusted for the IWC budget, with a net overall decrease in expenses.

**Budget Impact:** With this budget amendment, the projected reserve amount for the general fund is 31%.

**Recommendation:** Staff recommends that council open the public hearing, take public comment, close the public hearing, and then pass the resolution approving the budget amendment.

**Attachments:**

1. Res 2025- Approve 1st Budget Amendment FY26
2. Budget Amendment
3. PH Notice 1st Amendment

City of Indianola  
**RESOLUTION NO 2025-**

**RESOLUTION APPROVING THE SECOND AMENDMENT  
TO THE CITY OF INDIANOLA FISCAL YEAR 2026 BUDGET**

**WHEREAS**, the City of Indianola needs to amend the Fiscal Year 26 budget; and

**WHEREAS**, a detailed amendment is attached; and

**WHEREAS**, a hearing on the amendment was held October 6, 2025, with notice published on September 23, 2025, in the Indianola Record Herald.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa that the attached amendment to the Fiscal Year 26 budget is approved and the Mayor and City Clerk are authorized to sign the amendment on behalf of the City.

**BE IT FURTHER RESOLVED** that the Finance Department is hereby directed to enter the amendments as attached.

Passed and approved this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, City Clerk



| Fund | Account Title                  | Type    | Budget Amount   | Amended Amount  | Total Budget Amount | Notes                                          |
|------|--------------------------------|---------|-----------------|-----------------|---------------------|------------------------------------------------|
| 001  | Salaries/Wages                 | Expense | \$ 483,018.00   | \$ (34,000.00)  | \$ 449,018.00       | Removed deputy city manager position           |
| 001  | Misc Contractual               | Expense | \$ 77,000.00    | \$ 41,475.00    | \$ 118,475.00       | Roll over spring cleanup fee from FY25 to FY26 |
| 001  | IMU Shared Services            | Revenue | \$ 23,000.00    | \$ 3,910.00     | \$ 26,910.00        | Correct shared services amount - IT            |
| 001  | IMU Shared Services            | Revenue | \$ 57,183.19    | \$ (5,938.19)   | \$ 51,251.00        | Correct shared services amount - HR            |
| 001  | Misc Contractual               | Expense | \$ 22,285.00    | \$ 104,000.00   | \$ 126,285.00       | Staffing Studies                               |
| 011  | Private Grants                 | Revenue | \$ -            | \$ 30,000.00    | \$ 30,000.00        | Prairie Meadows Grant                          |
| 011  | Salaries/Wages                 | Expense | \$ 2,532,103.31 | \$ (85,525.00)  | \$ 2,446,579.00     | Staff shortage                                 |
| 011  | Animal Control/Humane Society  | Expense | \$ -            | \$ 27,000.00    | \$ 27,000.00        | Add contract amount                            |
| 011  | Misc Contractual               | Expense | \$ 43,266.00    | \$ 26,000.00    | \$ 69,266.00        | Police Chief Recruitment                       |
| 011  | Specialized Equipment          | Expense | \$ 23,590.00    | \$ 30,000.00    | \$ 53,590.00        | In-car cameras from grant money                |
| 015  | Transfer In                    | Revenue | \$ -            | \$ 122,472.00   | \$ 122,472.00       | LOST transfer in                               |
| 015  | Repair/Maint                   | Expense | \$ 12,500.00    | \$ 119,000.00   | \$ 131,500.00       | Bay Repairs                                    |
| 015  | Materials/Supplies--Shop       | Expense | \$ 3,750.00     | \$ 3,472.00     | \$ 7,222.00         | Air conditioner repairs                        |
| 015  | Specialized Equipment          | Expense | \$ -            | \$ 4,000.00     | \$ 4,000.00         | Grant expense                                  |
| 015  | Repair/Maint--Equipment        | Expense | \$ 2,000.00     | \$ 26,000.00    | \$ 28,000.00        | To repair storm siren                          |
| 016  | Grants (non-governmental)      | Revenue | \$ 15,000.00    | \$ 15,000.00    | \$ 30,000.00        | Prairie Meadows Grant                          |
| 016  | Transfer Out V/E               | Expense | \$ 90,000.00    | \$ 380,000.00   | \$ 470,000.00       | Ambulance and UTV                              |
| 041  | Repair/Maint                   | Expense | \$ 20,000.00    | \$ 17,579.00    | \$ 37,579.00        | Skylight repair                                |
| 041  | Misc Contractual               | Expense | \$ 1,000.00     | \$ 4,500.00     | \$ 5,500.00         | Strategic Plan FY25 to FY26                    |
| 110  | Misc Contractual               | Expense | \$ 20,000.00    | \$ 5,000.00     | \$ 25,000.00        | Dust control budget                            |
| 110  | Transfer Out                   | Expense | \$ -            | \$ 500.00       | \$ 500.00           | For FSA Reconciliation                         |
| 121  | Transfer Out TO GF             | Expense | \$ -            | \$ 122,472.00   | \$ 122,472.00       | For Fire Dept Repairs                          |
| 161  | Federal Grants                 | Revenue | \$ -            | \$ 575,071.00   | \$ 575,071.00       | CDBG Façade Project                            |
| 161  | Grant                          | Expense | \$ -            | \$ 1,096,256.00 | \$ 1,096,256.00     | CDBG Façade Project                            |
| 323  | Engineering                    | Expense | \$ -            | \$ 43,620.00    | \$ 43,620.00        | Move Hillcrest Expenses from FY25 to FY26      |
| 323  | CONSTRUCTION EXPENSE           | Expense | \$ -            | \$ 452,177.00   | \$ 452,177.00       | Move Hillcrest Expenses from FY25 to FY26      |
| 324  | Engineering                    | Expense | \$ -            | \$ 44,148.00    | \$ 44,148.00        | Move So K Expenses from FY25 to FY26           |
| 324  | CONSTRUCTION EXPENSE           | Expense | \$ -            | \$ 92,747.00    | \$ 92,747.00        | Move So K Expenses from FY25 to FY26           |
| 680  | Rent-Pool Lanes                | Revenue | \$ 8,000.00     | \$ (3,000.00)   | \$ 5,000.00         | Decrease expected revenue                      |
| 680  | Aquatic Program Revenue        | Revenue | \$ 22,900.00    | \$ 12,100.00    | \$ 35,000.00        | Increasing swimming lessons                    |
| 680  | Learn and Play Fee             | Revenue | \$ 18,000.00    | \$ (16,000.00)  | \$ 2,000.00         | Decrease expected revenue                      |
| 680  | Swim Team Revenue              | Revenue | \$ 12,000.00    | \$ 3,000.00     | \$ 15,000.00        | Increase expected revenue                      |
| 680  | Adult Membership               | Revenue | \$ 227,250.00   | \$ 2,750.00     | \$ 230,000.00       | Increase expected revenue                      |
| 680  | Senior Membership              | Revenue | \$ 247,018.00   | \$ (72,018.00)  | \$ 175,000.00       | Decrease expected revenue                      |
| 680  | Third Party Memberships        | Revenue | \$ -            | \$ 90,000.00    | \$ 90,000.00        | Increase expected revenue                      |
| 680  | Sponsorships                   | Revenue | \$ 25,000.00    | \$ (25,000.00)  | \$ -                | No sponsorships                                |
| 680  | Sales Tax                      | Revenue | \$ 84,890.00    | \$ 17,746.00    | \$ 102,636.00       | Increase expected revenue                      |
| 680  | Salary/Wages Administration    | Expense | \$ 82,655.00    | \$ (82,655.00)  | \$ -                | Staff restructuring                            |
| 680  | Salary/Wages--Clerical         | Expense | \$ 149,303.00   | \$ 85,697.00    | \$ 235,000.00       | Staff restructuring                            |
| 680  | Salary/Wages--All PT Employees | Expense | \$ 479,233.00   | \$ (54,233.00)  | \$ 425,000.00       | Staff restructuring                            |
| 680  | FICA                           | Expense | \$ 55,080.00    | \$ (3,930.00)   | \$ 51,150.00        | Staff restructuring                            |
| 680  | IPERS                          | Expense | \$ 46,017.00    | \$ (3,312.00)   | \$ 42,705.00        | Staff restructuring                            |
| 680  | Health Insurance               | Expense | \$ 7,332.00     | \$ 8,668.00     | \$ 16,000.00        | Staff restructuring                            |
| 680  | Dental Insurance               | Expense | \$ 5,457.00     | \$ (2,457.00)   | \$ 3,000.00         | Staff restructuring                            |

|     |                                |         |               |                |                 |                                                     |
|-----|--------------------------------|---------|---------------|----------------|-----------------|-----------------------------------------------------|
| 680 | Vision Insurance               | Expense | \$ 205.00     | \$ 108.00      | \$ 313.00       | Staff restructuring                                 |
| 680 | HSA Expenses                   | Expense | \$ 3,200.00   | \$ 800.00      | \$ 4,000.00     | Staff restructuring                                 |
| 680 | Sales Tax                      | Expense | \$ 87,890.00  | \$ 14,746.00   | \$ 102,636.00   | Increase expense                                    |
| 680 | Misc Contractual               | Expense | \$ 10,900.00  | \$ (10,900.00) | \$ -            | No sponsorship signs                                |
| 680 | Materials/Supplies--Membership | Expense | \$ 10,000.00  | \$ 2,000.00    | \$ 12,000.00    | Increase expense                                    |
| 710 | Sewer Mains                    | Expense | \$ 780,000.00 | \$ 283,073.00  | \$ 1,063,073.00 | Iowa Ave Repair from FY25 to FY26                   |
| 781 | WWTP Construction              | Expense | \$ -          | \$ 750,273.00  | \$ 750,273.00   | Move WRRF Construction Final Pay from FY 25 to FY26 |
| 840 | Transfer In                    | Revenue | \$ -          | \$ 500.00      | \$ 500.00       | From Streets for FSA                                |
| 840 | Flex- Medical                  | Expense | \$ 2,600.00   | \$ 500.00      | \$ 3,100.00     | For FSA Reconciliation                              |
| 890 | Transfer In                    | Revenue | \$ 90,000.00  | \$ 380,000.00  | \$ 470,000.00   | From EMS                                            |
| 890 | V&E-FIRE/EMS                   | Expense | \$ 90,000.00  | \$ 380,000.00  | \$ 470,000.00   | Ambulance and UTV Expense                           |
|     |                                |         |               |                |                 |                                                     |

| NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |    |                                                 |                      |                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------------------------------------------------|----------------------|-----------------------------------------|
| City of INDIANOLA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |    |                                                 |                      |                                         |
| Fiscal Year July 1, 2025 - June 30, 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |    |                                                 |                      |                                         |
| The City of INDIANOLA will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |                                                 |                      |                                         |
| Meeting Date/Time: 10/6/2025 06:00 PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |    | Contact: Jackie Raffety                         |                      | Phone: (515) 961-9410 ext: 5240         |
| Meeting Location: 110 N 1st St.<br>City Council Chambers<br>Indianola, IA 50125                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |                                                 |                      |                                         |
| There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <a href="https://dom.iowa.gov/local-gov-appeals">https://dom.iowa.gov/local-gov-appeals</a> . |    |                                                 |                      |                                         |
| REVENUES & OTHER FINANCING SOURCES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    | Total Budget<br>as Certified<br>or Last Amended | Current<br>Amendment | Total Budget After<br>Current Amendment |
| Taxes Levied on Property                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1  | 9,496,121                                       | 0                    | 9,496,121                               |
| Less: Uncollected Delinquent Taxes - Levy Year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 2  | 0                                               | 0                    | 0                                       |
| Net Current Property Tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 3  | 9,496,121                                       | 0                    | 9,496,121                               |
| Delinquent Property Tax Revenue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 4  | 0                                               | 0                    | 0                                       |
| TIF Revenues                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 5  | 1,500,000                                       | 0                    | 1,500,000                               |
| Other City Taxes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 6  | 2,801,738                                       | 0                    | 2,801,738                               |
| Licenses & Permits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 7  | 214,660                                         | 0                    | 214,660                                 |
| Use of Money & Property                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 8  | 1,832,320                                       | -3,000               | 1,829,320                               |
| Intergovernmental                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 9  | 3,951,058                                       | 593,042              | 4,544,100                               |
| Charges for Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 10 | 40,428,452                                      | 19,832               | 40,448,284                              |
| Special Assessments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 11 | 0                                               | 0                    | 0                                       |
| Miscellaneous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 12 | 663,173                                         | 17,746               | 680,919                                 |
| Other Financing Sources                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 13 | 500,000                                         | 0                    | 500,000                                 |
| Transfers In                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 14 | 19,425,005                                      | 502,972              | 19,927,977                              |
| Total Revenues & Other Sources                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 15 | 80,812,527                                      | 1,130,592            | 81,943,119                              |
| EXPENDITURES & OTHER FINANCING USES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |                                                 |                      |                                         |
| Public Safety                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 16 | 8,677,201                                       | 115,947              | 8,793,148                               |
| Public Works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 17 | 2,275,804                                       | 46,475               | 2,322,279                               |
| Health and Social Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 18 | 0                                               | 0                    | 0                                       |
| Culture and Recreation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 19 | 2,823,909                                       | 22,079               | 2,845,988                               |
| Community and Economic Development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 20 | 425,750                                         | 1,096,256            | 1,522,006                               |
| General Government                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 21 | 2,363,716                                       | 104,000              | 2,467,716                               |
| Debt Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 22 | 3,384,313                                       | 0                    | 3,384,313                               |
| Capital Projects                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 23 | 1,256,500                                       | 632,692              | 1,889,192                               |
| Total Government Activities Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 24 | 21,207,193                                      | 2,017,449            | 23,224,642                              |
| Business Type/Enterprise                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 25 | 41,095,407                                      | 1,368,378            | 42,463,785                              |
| Total Gov Activities & Business Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 26 | 62,302,600                                      | 3,385,827            | 65,688,427                              |
| Transfers Out                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 27 | 19,425,005                                      | 502,972              | 19,927,977                              |
| Total Expenditures/Transfers Out                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 28 | 81,727,605                                      | 3,888,799            | 85,616,404                              |
| Excess Revenues & Other Sources Over<br>(Under) Expenditures/Transfers Out                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 29 | -915,078                                        | -2,758,207           | -3,673,285                              |
| Beginning Fund Balance July 1, 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 30 | 50,872,957                                      | 0                    | 50,872,957                              |
| Ending Fund Balance June 30, 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 31 | 49,957,879                                      | -2,758,207           | 47,199,672                              |
| Explanation of Changes: Moving capital project expenses from FY25 to FY26 (Iowa Ave sewer repair; WRRF final payment; Hillcrest; South K; spring cleanup; library strategic plan, CDBG Facade Project); to receive and expend grant money (in-car cameras and UTV); to purchase ambulance that will be delivered in FY26 instead of FY27; storm siren repairs; Fire Bay repairs; correcting shared services amounts; adjusting revenues and expenses to IWC budget; adding in 6 mo contract for animal control; lower public safety salaries for staffing shortages; add in staffing and recruitment contracts.                     |    |                                                 |                      |                                         |



# MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Resolution authorizing transfers in the general fund.

---

**Introduction:** Staff recommends City Council approve a resolution authorizing transfers within the general fund.

**Background:** As part of the financial software conversion project, staff discussed the fund structure with our auditor. The best practice is to have the funds receiving property taxes be part of the 001 General Fund. Our current structure has each of those departments set up as its own fund, each with its own reserve amount.

**Discussion:** By combining all monies into the 001 fund, staff will be able to allocate monies and track reserves better among Police, Fire, Library, Parks and Recreation, Pool and General Government. It will also provide more clarity and transparency to readers of the City's financial statements and budgets.

**Budget Impact:** No budget amounts will change with this transfer.

**Recommendation:** Staff recommends approval of the transfers.

**Attachments:** 1. Res 2025- GF Transfers

City of Indianola  
**RESOLUTION NO 2025-**

**RESOLUTION AUTHORIZING TRANSFERS IN THE GENERAL FUN**

**WHEREAS**, Iowa Administrative Code (“IAC”) Sections 545-2.1 through 2.5 address City Finance budget amendments and fund transfers; and

**WHEREAS**, IAC Section 545-2.5 requires that all transfers of money between funds in the City budget forms must be approved by a fund transfer resolution of the City Council as defined in the IAC Section 545-2.1 to allow for transfers between funds; and

**WHEREAS**, the City of Indianola has maintained a fund for Police (011), Fire (015), EMS (016), Library (041), Parks and Recreation (042), and Pool (045), which is budgeted as part of the greater General Fund; and

**WHEREAS**, the City of Indianola has been advised by its auditor that best practice has all funds receiving property taxes as part of 001 General Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa that the monies currently held in Funds 011, 015, 016, 041, 042, and 045 be transferred to Fund 001 in their entirety.

**BE IT FURTHER RESOLVED** that the Clerk/Finance Department is hereby authorized to execute said transfers of monies and the budget amounts for Fiscal Year 26.

Passed and approved this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, City Clerk





## MEMORANDUM

**To:** Mayor and City Council  
**From:** Akhilesh Pal, Public Works Director  
**Date:** October 6, 2025  
**Subject:** First consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, for Establishing Truck Routes.

---

**Introduction:** The purpose of this memorandum is to provide the City Council with background and supporting information for the first consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, to establish designated truck routes in the City of Indianola. This ordinance is intended to protect residential neighborhoods, preserve public infrastructure, and improve roadway safety by directing heavy truck traffic to designated corridors.

**Background:** Currently, the City of Indianola does not have designated truck routes. Without such routes, trucks are legally permitted to travel on any street within the city limits. This has led to additional wear on residential streets not built to withstand heavy truck traffic and has also generated frequent complaints from residents concerned about noise, safety, and damage to local streets.

Staff identified key corridors based on known truck traffic patterns, commercial and industrial activity, and logical connections to existing state-designated truck routes (Highways 65/69 and 92). Streets identified by staff based on truck traffic hotspots and commercial activity:

- Clinton Avenue: from Jefferson Way to North 5th Street
- Hillcrest Avenue: from Jefferson Way to North 17th Street
- Iowa Avenue: from Jefferson Way to North 15th Street
- Girard Avenue: from Jefferson Way to North 6th Street
- North 6th Street: from Iowa Avenue to Girard Avenue
- North 14th Street: from Hillcrest Avenue to Iowa Avenue
- 15th Street: from 2nd Avenue to Iowa Avenue
- North 17th Street: from Hillcrest Avenue to termination south of Hillcrest

*Note: State Highways 65/69 and 92 are already truck routes.*

**Discussion:** The proposed ordinance will require all commercial vehicles exceeding 12,000 pounds, whether loaded or unloaded, to operate only on the designated truck routes, unless exceptions apply. Exceptions include emergency vehicles, school and public transit buses, city-owned and utility/construction vehicles, waste collection vehicles, commercial vehicles under 12,000 pounds, and trucks making local deliveries or pickups that must temporarily leave the designated routes. In these cases, trucks must use the nearest possible intersections to leave and reenter the truck routes.

During construction or approved detours, City staff will review site and traffic control plans to ensure trucks are directed to the nearest designated routes. Clear signage will be installed to indicate truck

routes and allow for enforcement. Employers will be expected to ensure their drivers comply with the ordinance. Violations will be subject to citations, fines, and penalties.

A public open house was held on August 5 at the Activity Center to present the proposed ordinance and gather input from residents and businesses. Comments reflected a mix of perspectives. While the business community has expressed support for formal truck routes, some residents along North 15th Street and East Iowa Avenue expressed concerns about truck traffic and potential pedestrian conflicts.

Dedicating some of these streets as truck routes also means that the City will need to prioritize them in future capital planning. By recognizing these corridors as truck routes, the City must plan budgeting for timely maintenance, repair, and reconstruction to ensure that they remain in good condition and capable of handling heavy truck traffic.

At the September 15, 2025, City Council meeting, the Council considered the first reading of the proposed ordinance. The first consideration was approved with the removal of North and South 15th St and Iowa Avenue from the proposed truck routes. Since that meeting, staff have identified a concern regarding the removal of Iowa Avenue between Jefferson Way and North 6th Street. Without Iowa Avenue designated as a truck route, trucks would be forced to take the more direct route to Girard Avenue. There is no left-turn lane at the southbound intersection of Jefferson Way and Girard Avenue, and there are no signals at that intersection. If Iowa Avenue between Jefferson Way and North 6th Street is retained as a truck route, trucks could instead use the signalized intersection of Iowa Avenue and Jefferson Way, which includes a dedicated southbound left-turn lane. This provides a safer and more efficient turning movement.

The revision of the ordinance requires that the first reading be considered again.

**Budget Impact:** The cost of implementing the truck routes is estimated at approximately \$2,500 for signage materials and installation. There will also be a minimal cost associated with publishing the ordinance for adoption. These costs can be accommodated within the existing budget.

**Recommendation:** Staff recommends approval.

**Attachments:**

1. Ord\_Truck RouteV2
2. Truck Route Ordinance Map

**ORDINANCE NO. XXX (2025)**

**AN ORDINANCE AMENDING CHAPTER 66 OF THE INDIANOLA MUNICIPAL CODE (LOAD AND WEIGHT RESTRICTIONS) TO UPDATE TRUCK ROUTE DESIGNATIONS AND REGULATIONS**

**BE IT ENACTED** by the City Council of the City of Indianola, Iowa, as follows:

**SECTION 1. SECTION AMENDED.** Chapter 66 (Load and Weight Restrictions), Section 66.05 (Truck Routes) of the Code of Ordinances of the City of Indianola, is hereby amended by inserting the following underlined language and deleting the ~~strike through~~ language:

**66.05 TRUCK ROUTES.**

~~When truck routes have been designated, any motor vehicle exceeding established weight limits shall comply with the following:~~

~~—1. Use of Established Routes. Every such motor vehicle having no fixed terminal within the City or making no scheduled or definite stops within the City for the purpose of loading or unloading shall travel over or upon those streets within the City designated as truck routes and none other.~~

Purpose. To protect residential neighborhoods, preserve road infrastructure, and promote safety, the City designates specific truck routes for vehicles exceeding established weight limits.

1. Designated Routes. Every commercial vehicle which has a gross weight in excess of 12,000 pounds, loaded or unloaded, shall be operated only upon the following streets, which are hereby designated as truck routes:

| <u>Street</u>              | <u>From</u>             | <u>To</u>                  |
|----------------------------|-------------------------|----------------------------|
| <u>Clinton Avenue</u>      | <u>Jefferson Way</u>    | <u>5th (North) Street</u>  |
| <u>Hillcrest Avenue</u>    | <u>Jefferson Way</u>    | <u>17th (North) Street</u> |
| <u>Iowa Avenue</u>         | <u>Jefferson Way</u>    | <u>6th (North) Street</u>  |
| <u>Girard Avenue</u>       | <u>Jefferson Way</u>    | <u>6th (North) Street</u>  |
| <u>6th (North) Street</u>  | <u>Iowa Avenue</u>      | <u>Girard Avenue</u>       |
| <u>14th (North) Street</u> | <u>Hillcrest Avenue</u> | <u>Iowa Avenue</u>         |
|                            |                         |                            |

| <u>Street</u>                  | <u>From</u>                 | <u>To</u>                                              |
|--------------------------------|-----------------------------|--------------------------------------------------------|
| <u>17th (North)<br/>Street</u> | <u>Hillcrest<br/>Avenue</u> | <u>Termination Point south of Hillcrest<br/>Avenue</u> |

2. Definitions. Unless the context clearly indicates or requires a different meaning, words used in the present tense shall include the future; “shall” is mandatory and not directory.
  - A. “Truck” means any vehicle designed or operated for the transportation of property and whose total weight loaded or unloaded exceeds 12,000 pounds.
  - B. “Truck Route” means a street designated by the City Council for truck traffic in or through the City.
3. Exceptions. The restrictions imposed by Section 66.05(1) hereof do not apply to the following:
  - A. Emergency vehicles operating on any City street;
  - B. School buses or public transit buses operating on any City street;
  - C. Trucks owned or operated by the City, public utilities, or contractors engaged in maintenance, repair, or construction of streets, public improvements, or utilities;
  - D. Waste collection vehicles operated by authorized private contractors while performing solid waste, recycling, or refuse collection services on any City street;
  - E. Trucks traveling on officially established detour routes approved through the construction or site plan review process;
  - F. Trucks temporarily leaving the designated route when necessary for business purposes, provided they leave and reenter at the nearest intersections;
  - G. Trucks operating on paved streets for deliveries or pickups, entering at the intersection closest to the destination and proceeding no further than the next intersection after completing the delivery or pickup;
  - H. Commercial vehicles with a gross weight up to and including 12,000 pounds, loaded or unloaded, which are allowed free and unrestricted use of all paved City streets.
4. Posting of Signs. The City shall cause truck route prohibitions and limitations to be designated by appropriate signs posted upon the truck route. However, such signs shall not prohibit necessary local operation on a city street for the purpose of a pick up or delivery.
5. Enforcement and Penalties. Violation of this section may result in citations, fines, or other penalties as provided by City ordinance and applicable law.

6. Deliveries Off Truck Route. Any such motor vehicle, when loaded or empty, having a fixed terminal, making a scheduled or definite stop within the City for the purpose of loading or unloading, shall proceed over or upon the designated routes to the nearest point of its scheduled or definite stop and shall proceed thereto, load or unload and return, by the most direct route to its point of departure from said designated route.

(Code of Iowa, Sec. 321.473)

7. Employer's Responsibility. The owner, or any other person, employing or otherwise directing the driver of any vehicle shall not require or knowingly permit the operation of such vehicle upon a street in any manner contrary to this section.

(Code of Iowa, Sec. 321.473)

**SECTION 2. REPEALER.** All ordinances and resolutions or parts thereof, in conflict herewith are hereby repealed.

**SECTION 3. SEVERABILITY.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved 1<sup>st</sup> Reading on this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2025.

Passed and approved 2<sup>nd</sup> Reading on this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2025.

Passed and approved 3<sup>rd</sup> and final Reading on this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2025.

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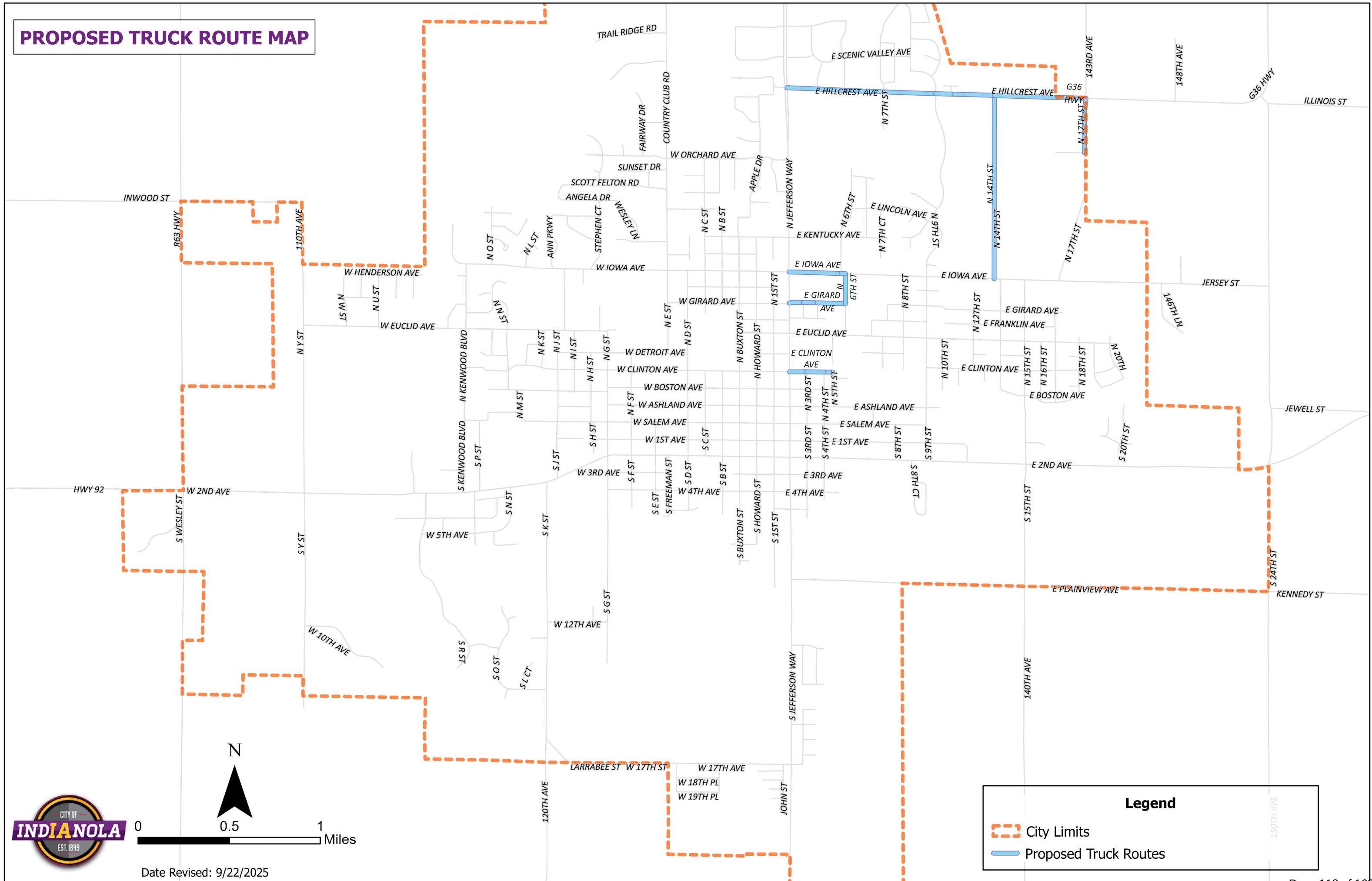
Steve Richardson, Mayor

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Jackie Raffety, City Clerk



## PROPOSED TRUCK ROUTE MAP





## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Resolution approving an amendment to the residential recycling collection contract between Waste Management of Iowa, Inc and the City of Indianola, Iowa.

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**Introduction:**

Waste Management has submitted an amendment to the residential recycling collection contract to extend the contract until December 31, 2028. After a review of rates, staff recommends approval.

**Background:**

The City of Indianola entered into a contract with Waste Management on August 15, 2016, for residential recycling collection within city limits. City code [106.09](#) mandates that every residential customer have recycling services.

**Discussion:**

The current contract states that it may be extended for an additional 3-year period, that Waste Management will provide weekly trash collection for the City at 13 trash receptacles located around the Square, and that the monthly fees shall be adjusted annually based on the Consumer Price Index for Water, Sewer, and Trash for the prior 12-month period, with a minimum increase of 2%.

Research was done to look at recycling rates in other communities with recycling services only. There are very few communities that have contracts for only recycling; most include refuse service too. Three Iowa cities are served by Waste Management for recycling only. Truro's fee is \$6.00/month; Collins is \$7.29/month; and New Virginia is \$6.22/month. The majority of cities, including our peers, have a contract for both recycling and refuse removal. Our current recycling rate is \$6.41/month; the bi-weekly recycling service fee is \$5.61 and the remainder of the fee is for the fall and spring cleanup program. The recycling service fee includes a cart and any replacement cart a resident may need.

Ammon Taylor, Waste Management Area Manager, will attend the council meeting to provide any more information needed on their services.

**Budget Impact:**

Waste Management recycling services are included in the annual budget. For FY26, \$357,200 is budgeted.

**Recommendation:**

Staff recommends approval.

**Attachments:** 1. Res 2025- Residential Recycling Amendment

2. Indianola IA 8.11.25 Recycling Amendment
3. Res 2021-274 Recycling Contract Amendment
4. 2017 Recycling Contract

City of Indianola  
**RESOLUTION 2025-**

**RESOLUTION APPROVING AN AMENDMENT TO THE RESIDENTIAL RECYCLING  
COLLECTION CONTRACT BETWEEN WASTE MANAGEMENT OF IOWA, INC  
AND THE CITY OF INDIANOLA, IOWA**

**WHEREAS**, the Indianola City Council entered into a contract with Waste Management of Iowa on August 15, 2016 to provide residential recycling collection services for the City of Indianola; and

**WHEREAS**, the Indianola City Council approved an amendment to the contract to extend services through December 31, 2025; and

**WHEREAS**, Waste Management has submitted a proposed amendment to extend the contract until December 31, 2028; and

**WHEREAS**, after a review of the proposed Amendment, the City Council has determined that the City should enter into the attached Amendment for Residential Recycling Collection.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa that

1. The Amendment to the Contract for Residential Recycling Collection with Waste Management of Iowa for the services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor or City Manager is authorized and directed to execute the Amendment for Residential Recycling Collection on behalf of the City.

PASSED AND APPROVED this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, Clerk

**AMENDMENT TO THE CONTRACT FOR RESIDENTIAL RECYCLING COLLECTION  
BETWEEN THE CITY OF INDIANOLA, IOWA AND WASTE MANGEMENT OF IOWA, INC.**

This Amendment to the Contract for Residential Recycling Collection is entered into on \_\_\_\_\_, 2025, and is being made to the Contract and past Amendments for Residential Recycling Collection (the “Agreement”) entered on August 15, 2016, between the City of Indianola, Iowa, a municipal corporation created under the laws of the State of Iowa (“City”), and Waste Management of Iowa, Inc. (“Contractor”), an Iowa corporation. City and Contractor mutually agree to amend the Agreement and past Amendments as stated herein.

**RECITALS**

- A. City and Contractor entered into a Contract for Residential Recycling Collection on or about August 15<sup>th</sup>, 2016, which was further amended with a current expiration date of Dec 31, 2025 (the “Agreement”); and
- B. The City desires to extend the Term of the Agreement and add additional benefits for the City.

**AGREEMENT**

The parties agree to amend the Agreement in the following manner:

- 1. **Term** – The extension of the current Agreement shall be for three (3) years commencing on Jan 1, 2026 and ending on Dec 31, 2028.
- 2. All other provisions of the original Agreement and any previous Amendments made thereto shall remain in full force and effect.

The Parties hereto have executed this Amendment as of the date written below.

**Waste Management of Iowa, Inc.**

**City of Indianola, Iowa**

|                     |                     |
|---------------------|---------------------|
| Signature: _____    | Signature: _____    |
| Printed Name: _____ | Printed Name: _____ |
| Title: _____        | Title: _____        |
| Date: _____         | Date: _____         |

City of Indianola  
RESOLUTION NO 2021-274

**RESOLUTION APPROVING AN AMENDMENT TO  
THE RESIDENTIAL RECYCLING CONTRACT BETWEEN  
WASTE MANAGEMENT OF IOWA AND THE CITY OF INDIANOLA**

**WHEREAS**, the Indianola City Council entered into a contract with Waste Management of Iowa on August 15, 2016 to provide Recycling Collection Services for the City; and

**WHEREAS**, the City and Waste Management agreed to extend the contract until December 31, 2022; and

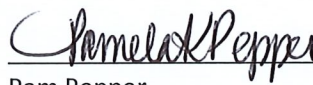
**WHEREAS**, the City Council has received a proposed Amendment to extend the contract until December 31, 2025; and

**WHEREAS**, after a review of the proposed Amendment, the City Council has determined that the City should enter into the attached Amendment for Recycling Collection Services.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa that

1. The Amendment to the Contract for Residential Recycling Services with Waste Management of Iowa for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor or City Manager is authorized and directed to execute the Amendment to the Contract for Residential Recycling Services on behalf of the City.

Approved this 15<sup>th</sup> day of November 2020.

  
\_\_\_\_\_  
Pam Pepper  
Mayor

ATTEST:

  
\_\_\_\_\_  
Andrew J. Lent  
City Clerk/CFO



**AMENDMENT TO THE CONTRACT FOR RESIDENTIAL RECYCLING COLLECTION  
BETWEEN THE CITY OF INDIANOLA, IOWA AND WASTE MANGEMENT OF IOWA, INC.**

This Amendment to the Contract for Residential Recycling Collection is entered into on November \_\_15\_\_, 2021, and is being made to the Contract and past Amendments for Residential Recycling Collection (the "Agreement") entered on August 15, 2016, between the City of Indianola, Iowa, a municipal corporation created under the laws of the State of Iowa ("City"), and Waste Management of Iowa, Inc. ("Contractor"), an Iowa corporation. City and Contractor mutually agree to amend the Agreement and past Amendments as stated herein.

**RECITALS**

- A. City and Contractor entered into a Contract for Residential Recycling Collection on or about August 15<sup>th</sup>, 2016, which was further amended with a current expiration date of Dec 31, 2022 (the "Agreement"); and
- B. The City desires another Amendment to extend the Term of the Agreement and add additional benefits for the City.

**AGREEMENT**

The parties agree to amend the Agreement in the following manner:

- 1. **Scope of Contract** – The current Contract language is being amended to reflect that at the end of the current Contract term, the Contract may be extended for additional three (3) year periods, by mutual agreement signed at least ninety (90) days prior to the expiration of the then current Contract term, and each successive period.
- 2. **Term** – The extension of the current Agreement shall be for three (3) years commencing on Jan 1, 2023 and ending on Dec 31, 2025.
- 3. **Smart Truck<sup>SM</sup> Technologies** – Insofar as Contractor has a residential collection fleet installed with Waste Management's proprietary Smart Truck<sup>SM</sup> technologies within a 25 mile radius of the City, Contractor must avail City to the benefits of these technologies by providing photo or video evidence to:
  - a. **Refute claims of missed collections.** Contractor must return for collection at no cost to City if photo or video evidence proving resident claims of missed collection to be inaccurate cannot be provided.
  - b. **Support claims of carts not out on time.** Contractor must return for collection at no cost to City if photo or video evidence proving Contractor claims of carts not out on time or not set in proper location for collection cannot be provided.
  - c. **Confirm contamination in recycling material.** Contractor must return for collection at no cost to City if photo or video evidence proving Contractor claims of contamination in recycling materials cannot be provided as justification for past non-collection. Carts collected with contamination will be charged a contamination fee of \$25.00 per collection occurrence, provided Contractor can prove to the City that collection of contamination occurred with the use of photo or video evidence. Contamination is defined as any materials not defined within the "Recyclable Materials" definition of the Contract.
- 4. **Free City Square Trash Collection Services** - Contractor shall provide one time per week, free trash collection for the City at thirteen (13) hand serviced trash receptacles located around the City Square. These trash receptacles are owned and maintained by the City and shall not exceed 65-gallon capacity, each.

5. **Annual Rate Change** – Annually, the monthly fees per Residential Unit and for any other services, shall be adjusted upward on each anniversary of the effective date of this Agreement by the percentage change in the Consumer Price Index for the Water, Sewer, and Trash Index (CPI WS&T) as published by the Bureau of Labor Statistics for the 12 months rolling period prior to the anniversary date. A floor of 2% shall apply.
6. All other provisions of the original Agreement and any previous Amendments made thereto shall remain in full force and effect.

The Parties hereto have executed this Amendment as of the date written below.

**Waste Management of Iowa, Inc.**

**City of Indianola, Iowa**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

*Pamela K. Pepper*

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

*Pamela K. Pepper*

Title: \_\_\_\_\_

Title: \_\_\_\_\_

*Mayor*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

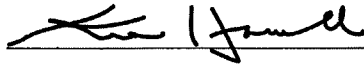
*Nov. 15, 2021*

5. **Annual Rate Change** – Annually, the monthly fees per Residential Unit and for any other services, shall be adjusted upward on each anniversary of the effective date of this Agreement by the percentage change in the Consumer Price Index for the Water, Sewer, and Trash Index (CPI WS&T) as published by the Bureau of Labor Statistics for the 12 months rolling period prior to the anniversary date. A floor of 2% shall apply.
6. All other provisions of the original Agreement and any previous Amendments made thereto shall remain in full force and effect.

The Parties hereto have executed this Amendment as of the date written below.

**Waste Management of Iowa, Inc.**

Signature:



Printed Name:

Kent Harrell

Title:

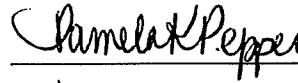
Area Director Public Sector

Date:

11/15/2021

**City of Indianola, Iowa**

Signature:



Printed Name:

Pamela K. Pepper

Title:

Mayor

Date:

Nov. 15, 2021

**CITY OF INDIANOLA, IOWA**  
**CONTRACT FOR RESIDENTIAL RECYCLING COLLECTION**

THIS CONTRACT, made by and between the City of Indianola, hereinafter referred to as CITY and Waste Management of Iowa, Inc., hereinafter referred to as CONTRACTOR, entered into this 15<sup>th</sup> day of August, 2016.

In consideration of the mutual promises and covenants contained herein, the CITY and CONTRACTOR hereby agree as follows:

**DEFINITIONS**

1. **APPLIANCES:** Includes, but is not limited to, refrigerators, freezers, kitchen ranges, air conditioning units, dehumidifiers, water heaters, furnaces, thermostats, clothes washers, clothes dryers, dishwashers, microwave ovens and commercial coolers.
2. **BAGS:** Plastic sacks designed for Refuse with sufficient wall strength to maintain physical integrity when lifted by top; securely tied at the top for collection, with a capacity not to exceed 30 gallons and a loaded weight not to exceed forty (40) pounds.
3. **BULKY WASTE:** A piece of furniture or waste material from a residential source other than Construction Debris or Hazardous Waste, with a weight or volume greater than that allowed for Containers. Shall include, furniture, bicycles, windows, doors, and many items that can be safely handled by one (1) person and a loaded weight not to exceed forty (40) pounds. Bulk items would not include any waste generated by a household, business, or any other business (including hobbies, auctions, rummage sales, etc.), construction or demolition debris, concrete, brick, asphalt, roofing, cars, motorcycles, boats or parts of vehicles.
4. **CITY:** Refers to the City of Indianola, Iowa. Will also refer to the appropriate employee or officer of the municipality authorized to act as its agent in handling the pertinent matters of this CONTRACT.
5. **COMMERCIAL:** All establishments where retail, wholesale, service or manufacturing business is conducted, and all apartments, houses, schools, churches, fraternal bodies and other establishments not defined as "residential units".
6. **CONSTRUCTION DEBRIS:** Waste building materials resulting from construction, remodeling, repair, or demolition operations.
7. **CONTAINERS:** Wheeled Cart. A receptacle made of plastic, metal, or fiberglass with a capacity of ninety-six (96) gallons or forty-eight (48) gallons.
8. **CONTRACTOR:** The individual, firm, partnership, joint venture, corporation, or association performing refuse or recycling collection and disposal under contract with the CITY.
9. **CURBSIDE:** Refers to the portion of the right-of-way adjacent to paved or traveled roadways.

10. **GARBAGE:** Animal or vegetable wastes resulting from the handling, preparation, cooking, serving or consumption of food and including food containers.
11. **HAZARDOUS WASTE:** Waste designated as hazardous by the United States Environmental Protection Agency or appropriate state agency.
12. **NON-RESIDENTIAL BULK SOLID WASTE:** Bulk solid waste that includes or contains the following materials: Solid waste generated outside the CITY Limits, solid waste generated by other than residential customers, solid waste generated by businesses, schools or commercial entities, solid waste generated by agricultural activities on farms and properties zoned for agricultural use, solid waste containing asbestos, appliances, tires, lead acid batteries, liquid waste or waste containing free liquids, soils contaminated with petroleum products, solid waste containing construction or demolition debris.
13. **PERFORMANCE BOND:** A corporate surety bond that guarantees compensation to the CITY in the event that it must assume the obligations and/or duties of the CONTRACTOR in order to continue the service as may be specified in the agreement.
14. **RECYCLABLE MATERIAL:** Newsprint; corrugated cardboard; high-grade paper; clear, green or brown glass; aluminum; steel; bimetal and tin cans, and #1 - #7 plastic.
15. **REFUSE:** Discarded waste material in a solid or semi-liquid state, consisting of Garbage, Rubbish, or a combination thereof.
16. **RESIDENTIAL SOLID WASTE:** All solid and semisolid animal and vegetable waste resulting from the handling, preparing, cooking, storing, serving, and consuming of food material intended for use as food. All offal excluding useful industrial by-products, and all litter, rubbish, and waste materials or debris, resulting from a residential source, which is acceptable at a licensed landfill/disposal facility or other hazardous designated disposal site, that has been approved by the CITY, and excluding Hazardous Waste, Bulky Waste, Yard Waste, and Construction Debris. As defined herein, Residential Solid Waste shall include Recyclable Waste that has not been separated and placed in a specially designated container by the resident.
17. **RESIDENTIAL UNIT:** Single family units, zoned residential and multi-family buildings that have individual collection for each unit, or which are billed separately for water or gas service, zoned residential. Residential Unit shall specifically not include commercial or industrial establishments.
18. **RUBBISH:** Non-putrescible solid waste consisting of combustible and noncombustible materials, excluding yard and garden wastes.

### **SCOPE OF CONTRACT**

This CONTRACT shall become effective and the CONTRACTOR shall begin the service of Residential Recycling collection, as set out by this agreement as of January 1, 2017.

The initial term of the CONTRACT shall be for three (3) years, commencing on January 1, 2017 and terminating December 31, 2019. At the end of this period, the CONTRACT may be extended for an additional three (3) year period, by mutual agreement signed by both parties, at least ninety (90) days prior to the expiration of the then current term.

CONTRACTOR agrees with the CITY that CONTRACTOR shall, during the term of this CONTRACT, collect and remove of all Residential Recycling material located within the area as defined in the SERVICE, OPERATIONS, AND PERFORMANCE section. The CONTRACTOR shall furnish all personnel, labor, equipment, trucks and all other items necessary to provide for the collection, and removal as provided herein. The CITY will be responsible for the billing of the residents as set forth below.

### **SERVICE, OPERATIONS, AND PERFORMANCE**

**RECYCLING COLLECTION:** All RECYCLABLE MATERIALS shall be picked up CURBSIDE once every other week. It is the responsibility of the residents to see that the recycling container is placed at the curbside in front of the residence, by 7:00 a.m. on the designated collection day.

Each residence will be allowed to set out for collection one (1) ninety six (96) gallon Cart or one (1) forty eight (48) gallon if requested by Resident. The CONTRACTOR will be responsible for the cost of the Carts provided to all residents. Initial delivery of Carts shall be the responsibility of CONTRACTOR.

**CONTAINERS:** The CONTRACTOR will provide each residential household with one (1) 96 or one (1) 48 gallon wheeled Cart to be used for Residential Recycling collection. The CONTRACTOR will also provide an appropriate number of 96 gallon wheeled Carts to all participating multi-family dwellings as specified by the CITY. The CONTRACTOR will retain ownership of the Carts supplied and provide maintenance/replacement as necessary through normal usage. The CITY will supply the CONTRACTOR a listing of all residential addresses and a joint effort between the CITY and CONTRACTOR will determine the respective container size for each residence.

**REJECTION OF RECYCLABLES:** The CONTRACTOR may decline to collect any container or bag not reasonably placed by the curbside or alley; any additional recyclable materials not properly contained. Where the CONTRACTOR has reason to leave such items at a residence, he or his agent shall mark the container as to why the particular waste was not collected (the CITY and CONTRACTOR may alter the standards for these decisions by mutual agreement).

**COLLECTION DAYS/TIMES/ROUTES:** The CONTRACTOR shall indicate on what day of the week the collection will take place. If the CONTRACTOR later desires to change the date of collection he must first give the CITY and each resident thirty (30) days' notice.

**FEES:** The CONTRACTOR agrees to assume all landfill, tipping, dumping, licenses, and all other applicable fees, and any cost assessed or caused to be assessed by any Governmental authority, in connection with its collection and removal of Residential Recyclable materials and agrees to pay said fees and costs, including any increases thereof, in a timely manner as required by the landfill authority or regulatory agency, and to hold the CITY harmless from any liability therefore.

**NOTIFICATION OF RESIDENTS:** The CONTRACTOR will contact all CITY residents to provide necessary initial education of the contracted program. The CITY shall inform all residents as to any changes in rates, regulations, and day(s) for scheduled refuse collection after initial implementation of program defined within this CONTRACT.



OFFICE HOURS: CONTRACTOR shall maintain an office with continuous supervision for accepting complaints and calls during the hours of 8:00am – 5:00pm, Monday through Friday.

LEVEL OF SERVICE SELECTION: Change in service level will be allowed one (1) time annually for each owner-occupied residence, based on the initial implementation date of the service, OR at any time of change of occupancy: i.e., new owners or renters.

INDEMNITY: The CONTRACTOR will indemnify and save harmless the CITY, its officers, agents, servants, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney's fees, and any other costs of defense resulting from a willful or negligent act or omission of the CONTRACTOR, its officers agents, servants, and employees in the performance of this CONTRACT; provided, however, that the CONTRACTOR shall not be liable for any suits, actions, legal proceedings, claims, demands, costs, expenses, and attorney's fees arising out of a willful or negligent act or omission of the CITY, its officers, agents, servants, and employees.

DISCRIMINATION: Neither the CONTRACTOR nor any SUBCONTRACTOR or person(s) acting on their behalf shall discriminate against any person because of race, sex, age, creed, color, religion, national origin, veteran status, or disability.

INSURANCE: The CONTRACTOR shall maintain in full force and effect throughout the term of this CONTRACT and throughout any extension or renewal thereof the following types of insurance in at least the limits specified below:

|                          |                                                      |
|--------------------------|------------------------------------------------------|
| Workers' Compensation    | Statutory                                            |
| General Liability:       |                                                      |
| Bodily Injury            | \$5,000,000 each occurrence<br>\$6,000,000 aggregate |
| Property Damage          | \$5,000,000 each occurrence<br>\$6,000,000 aggregate |
| Automobile Liability:    |                                                      |
| Bodily Injury            | \$10,000,000 combined                                |
| Property Damage          | \$10,000,000 each occurrence                         |
| Excess Umbrella Coverage | \$10,000,000 each occurrence                         |

Prior to the commencement of work, the CONTRACTOR shall furnish the CITY with certificates of insurance or other satisfactory evidence that such insurance has been produced and is in force. Said policies shall not thereafter be canceled or permitted to expire.

### **PERFORMANCE BOND**

Before this CONTRACT can be executed, the CONTRACTOR shall furnish a corporate surety bond as security for the performance of the CONTRACT. Said bond must be in the amount of One Million Dollars (\$1,000,000).

The surety of the bond shall be a duly authorized corporate surety company authorized to do business in the State of Iowa. Attorneys-in-fact who sign Performance Bonds must file with each bond an effectively dated copy of their power of attorney, bearing the seal of the company evidencing such agent's authority to execute the bond. In case of extension or termination of this CONTRACT, the CONTRACTOR shall furnish a Performance Bond in the same amount and under the same terms as for the initial Bond. The original Surety, however, is in no way obligated to extend or renew the bond.

This CONTRACT shall be subject to termination by the CITY at any time if said bond is canceled or the surety thereon relieved from liability for any reason. Notice of cancellation of the bond must be served upon the CITY at least sixty (60) days prior to the effective date of said cancellation. The CONTRACT will not be terminated if within thirty (30) days of such notice, the CONTRACTOR files with the CITY a similar bond to be effective for the balance of the CONTRACT period.

**PERMITS, LICENSES, and TAXES:** The CONTRACTOR shall obtain and assume the cost of all licenses and permits and promptly pay all taxes required by the CITY or law.

**BASIS AND METHOD OF PAYMENT:** In consideration of CONTRACTOR'S services to the CITY, in the collection of Residential Recycling, the CITY shall pay the CONTRACTOR a monthly fee with the first such monthly period commencing January 1, 2017.

The number of qualified households and size of containers shall be determined in a joint effort between the CITY and the CONTRACTOR through the CONTRACTOR's information and the CITY's list of the total number of residential user billings/counts. The number of determined households shall be reviewed monthly and adjustments for Residential Recycling collection charges by the CONTRACTOR will be adjusted monthly accordingly. The current number of qualified households is 5,800 Residential Units.

The CITY shall remit payment within twenty (20) days following the end of each monthly period. The CONTRACTOR will provide service to any territory annexed by the CITY, or additional growth of residential units. The aforementioned formula for compensation due the CONTRACTOR will of course provide for greater compensation due the CONTRACTOR for servicing more residential units. The CONTRACTOR and the CITY agree that they will work together at all times to develop an accurate list of the customers.

**BILLING AND PAYMENT:** The CITY shall submit statements and collect charges from all residential units for Service provided by the CONTRACTOR, for the collection of RESIDENTIAL RECYCLING, under the terms of this CONTRACT.

The CONTRACTOR shall be entitled to payment for services rendered irrespective of whether or not the CITY collects from customers for such service.

**COST OF SERVICE:** The rates submitted by the CONTRACTOR and approved and accepted by the CITY are as follows:

**Recyclables – 48 gallon covered wheeled cart**

| <u>Company</u>                           | <u>Current Rate</u> | <u>Year 1</u>                                        | <u>Year 2</u>                                        | <u>Year 3</u>                                        |
|------------------------------------------|---------------------|------------------------------------------------------|------------------------------------------------------|------------------------------------------------------|
| Waste Management*<br>Des Moines,<br>Iowa | \$2.94/month        | \$2.65/month-no fee<br>replacement for<br>containers | \$2.72/month-no fee<br>replacement for<br>containers | \$2.79/month-no fee<br>replacement for<br>containers |

**Recyclables – 96 gallon covered wheeled cart**

| <u>Company</u>                           | <u>Current Rate</u> | <u>Year 1</u>                                        | <u>Year 2</u>                                        | <u>Year 3</u>                                        |
|------------------------------------------|---------------------|------------------------------------------------------|------------------------------------------------------|------------------------------------------------------|
| Waste Management*<br>Des Moines,<br>Iowa | \$2.94/month        | \$2.94/month-no fee<br>replacement for<br>containers | \$3.01/month-no fee<br>replacement for<br>containers | \$3.09/month-no fee<br>replacement for<br>containers |

**SERVICE TO ELDERLY/DISABLED:** The CONTRACTOR understands that some of the Residential units to be served under this CONTRACT are occupied by elderly residents and/or disabled residents who have difficulty hauling their Residential Recycling to the curbside, as provided herein. The CONTRACTOR agrees to collect Residential Recycling from an area directly adjacent the residents dwelling, if mutually decided by the CITY and the CONTRACTOR, that the resident is handicapped or physically unable to place their weekly waste curbside. Residential Recycling collected "house side" must be placed in the supplied Cart.

**AREA TO BE SERVED:** The CONTRACTOR shall provide collection of Residential Recycling to determined Residential households within the CITY limits of the CITY of Indianola.

**HOLIDAYS:** The following holidays (or legally observed days) will be observed as non-collection days by the CONTRACTOR.

|                |                  |                  |
|----------------|------------------|------------------|
| New Year's Day | Independence Day | Thanksgiving Day |
| Memorial Day   | Labor Day        | Christmas Day    |

The suspension of collection service on any holiday in no way relieves the CONTRACTOR of its obligation to provide collection service at least once a week. Normally the collection will be planned to be one day after, or, one day before the normal collection day.

**COMPLIANCE WITH APPLICABLE LAWS:** The parties to this CONTRACT agree that the laws of the State of Iowa shall govern the validity, construction, interpretation, and effect of this

CONTRACT. The CONTRACTOR shall conduct the service of collecting Residential Recycling as provided for by this CONTRACT in compliance with all applicable federal, state, and local rules, regulations, and laws. This CONTRACT and the work to be done as described herein is also subject to the provisions of all pertinent municipal ordinances which are hereby made a part hereof with the same force and effect as if specifically set out herein.

**BANKRUPTCY:** "Insolvent" for the purposes of this clause shall mean a party's inability to pay its debts as they mature.

A party's insolvency, or voluntary or involuntary bankruptcy, shall not constitute prospective unwillingness and/or inability to perform nor a repudiation of this agreement unless the party fails to give a timely and adequate assurance of its ability to perform. Until such assurances are received, the demanding party may suspend, if commercially reasonable, any performance due upon its part unless already paid for. If a party is unable to give adequate assurance, the other party may terminate the CONTRACT with seven (7) days written notice. Assumption of this

CONTRACT by a bankrupt debtor's trustee shall initially give rise only to a reasonable sense of insecurity and shall not operate as an automatic repudiation, prospective unwillingness to perform, or a breach of the CONTRACT where the CONTRACTOR is in the process of voluntary or involuntary bankruptcy.

The CITY shall not be bound to the CONTRACT by an insolvent CONTRACTOR'S trustee or receiver.

In the event of the CONTRACTOR'S bankruptcy the CITY will have the same remedies as provided for BREACH of CONTRACT.

**BREACH OF CONTRACT:** If the CONTRACTOR fails to perform, or to perform in a satisfactory manner, or to perform in accordance with applicable ordinances, the CITY shall have the right to demand in writing, adequate assurance from the CONTRACTOR that steps have been or are being taken to rectify the situation. The CONTRACTOR must within three (3) days of receipt of such demand, return to the CITY Clerk, a written statement that explains reasons for nonperformance or delayed, partial or substandard performance during that period and any continuation thereof. The CONTRACTOR also has the option to appear with an explanation before the CITY Council. Upon receipt of the CONTRACTOR'S statement or the failure of the CONTRACTOR to submit one, the CITY may, with a majority vote of the Council, CONTRACT with another CONTRACTOR and make demands under the terms of the Performance Bond. The CITY may then, proceed to recover the CITY's damages, including but not limited to, the costs of replacement services, the cost of any CITY council meetings, extra employment, incidental damages, attorney fees and court costs.

**FORCE MAJEURE:** Neither the CONTRACTOR nor the CITY shall be liable for the failure to perform their duties nor for any resultant damage, loss, etc. if such failure is caused by catastrophe, riot, war, governmental order, or regulation, fire, accident, act of God or other similar or different contingency beyond the reasonable control of the CONTRACTOR or CITY. In the case of a severe snowstorm, the CONTRACTOR has the right to delay the collection by one day (more if condition warrants with CITY approval). Notification shall be made to the CITY as soon as possible if such an option is taken.

If such circumstances persist for more than seven (7) days or if after their cessation the CONTRACTOR is unable to render full or substantial performance for a period of seven (7) days, he may terminate this CONTRACT upon written notice given in seven (7) days in advance to the CITY.

**ASSIGNMENT OF CONTRACT:** No assignment of this CONTRACT or any right accruing under this CONTRACT shall be made in whole or in part by the CONTRACTOR without the express written consent of the CITY, which consent shall not be unreasonably withheld. The delegation of any CONTRACT duties will require the written consent of the Surety and such delegation will not relieve the CONTRACTOR or his Surety of any liability and/or obligation to perform. In the event of any delegation of a duty, the delegate shall assume full responsibility and liability for performance of that duty without affecting the CONTRACTOR'S liability.

**CHANGE OF OWNERSHIP:** In the event that the CONTRACTOR'S business assets are sold, the CITY maintains the right to hold the original owner solely liable. If, however, the CITY

determines that the new ownership can adequately and faithfully render the services called for in the CONTRACT for the remaining term of the CONTRACT, then the CITY may elect to execute a novation allowing the new ownership to assume the rights and duties of this CONTRACT and releasing the previous ownership of this CONTRACT and all obligation and liability.

**WAIVERS:** A waiver by either party of any breach of any provisions hereof shall not be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provisions itself. No payment or acceptance of compensation for any period subsequent to any breach shall be deemed a waiver of any right or acceptance of defective performance.

Where the condition to be waived is a material part of the CONTRACT such that its waiver is a material part of the parties, the waiver must be supported by consideration and take the form of a CONTRACT modification as provided for elsewhere in this section.

**ILLEGAL AND INVALID PROVISIONS:** Should any term, provision or other part of this CONTRACT be declared illegal, it shall be excised and/or modified to conform to the appropriate laws or regulations. Should any term, provision or other part of this CONTRACT be held to be inoperative, invalid, or unenforceable, then such provision or portion thereof shall be formed in accordance with applicable laws or regulations. In both cases the remainder of the CONTRACT shall not be affected but shall remain in full force and effect.

**JOINT AND SEVERAL LIABILITY:** If the CONTRACTOR is comprised of more than one individual, corporation or other entity, each of the entities comprising the CONTRACTOR shall be jointly and severally liable.

**BINDING EFFECT:** The provisions, covenants, and conditions in this CONTRACT apply to bind the parties, their legal heirs, representatives, successors, and assigns.

**DONATION:** CONTRACTOR agrees to provide an annual in-kind donation of \$1,000 during each year of this CONTRACT.

**AMENDMENT TO CONTRACT:** No modification or Amendment of the terms hereof shall be effective unless written and signed by the authorized representatives of all parties entitled to receive a right or obligated to perform a duty under this CONTRACT. A signed original is to be fastened to the original CONTRACT with signed copies retained by all parties.

The written modification is not to become effective for a period of seven (7) business days during which time either party may revoke the writing upon delivery to the other party of a written notice of that effect, dated and signed by a notary.

This CONTRACT is intended to conform in all respects to applicable statutes of the State of Iowa, and if any part or provision of this CONTRACT conflicts with any applicable statute or law, the statute or law shall govern.

This initial CONTRACT is effective from the 1<sup>st</sup> day of January, 2017 and shall expire on the 31<sup>st</sup> day of December, 2019, with the provision, however, that the CITY may terminate this CONTRACT upon notice to the CONTRACTOR when and if said CONTRACTOR shall cease to be licensed by a sanitary landfill agency/landfill/disposal facility approved by the CITY, or any other regulatory agency, or by the provisions set forth above for failure to perform and abide by the terms of this CONTRACT.

IN WITNESS WHEREOF, the contracting parties have executed this CONTRACT on the date first written above, executed in duplicate.

**Client:**

CITY of Indianola, Iowa

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
CITY Clerk

**CONTRACTOR:**

Waste Management of Iowa, Inc.

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_





# MEMORANDUM

**To:** Mayor and City Council  
**From:** Bill Mettee, Senior Planner  
**Date:** October 6, 2025  
**Subject:** Resolution approving a Plat of Survey request for Parcel 25-072.

---

**Introduction:** Ryan Robbins is requesting approval of a plat of survey for a 1.70-acre parcel near the intersection of R-63 and Inwood Street.

**Background:** The applicant is requesting approval of a plat of survey for the construction of a single-family residence, located on R-63 and north of Highway 92. The parcel is zoned R-1 and is within the city limits of Indianola. The Future Land Use Map shows this parcel as Low to Medium-Density Residential.

**Discussion:** The parcel is 2.00 gross acres and 1.70 net acres with the highway ROW. The staff report is attached for all other pertinent information. Planning Commission reviewed the plat of survey at their September 23, 2025 meeting and unanimously recommended approval to the City Council.

**Budget Impact:** None.

**Recommendation:** Staff recommends approval.

**Attachments:**

1. RES\_Parcel 25-072\_Plat of Survey
2. Staff Report\_Parcel 25-072\_POS
3. CC3111 PARCEL '25-072' PLAT

City of Indianola  
**RESOLUTION NO. 2025-**

**RESOLUTION APPROVING A PLAT OF SURVEY REQUEST FOR PARCEL 25-072**

**WHEREAS**, Ryan Robbins is requesting plat of survey approval for property legally described as:

A RECTANGULAR TRACT OF LAND LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 76 NORTH, RANGE 24 WEST OF THE 5TH P.M., CITY OF INDIANOLA, WARREN COUNTY, IOWA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 22; THENCE N00°16'17"W ALONG THE WEST LINE OF THE SAID NORTHWEST QUARTER OF THE SOUTHEAST QUARTER, A DISTANCE OF 389.75 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N00°16'17"W ALONG SAID WEST LINE, A DISTANCE OF 200.28 FEET; THENCE N89°43'43"E, A DISTANCE OF 435.00 FEET; THENCE S00°16'17"E, A DISTANCE OF 200.28 FEET; THENCE S89°43'43"W, A DISTANCE OF 435.00 FEET TO THE POINT OF BEGINNING. SAID TRACT CONTAINS 2.000 ACRES, WHICH INCLUDES 0.299 ACRES OF COUNTY ROAD RIGHT OF WAY EASEMENT.

**WHEREAS**, the City of Indianola, Iowa has jurisdiction of such plat of survey pursuant to the Subdivision Regulations of Chapter 170, Indianola Code of Ordinances; and

**WHEREAS**, the 'Elevate Indianola' Comprehensive Plan shows the subject parcel's future land use as Low to Medium-Density Residential and located within the city limits of the City of Indianola; and

**WHEREAS**, on September 23, 2025, the Planning and Zoning Commission met and has submitted a recommendation to the City Council to approve the plat of survey.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa hereby approves the plat of survey for Ryan Robbins.

Passed and approved this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, City Clerk



## PLANNING AND ZONING COMMISSION STAFF REPORT

**PROJECT:** Parcel 25-072 – Plat of Survey

**PREPARED BY:** Bill Mettee – Senior Planner

**REPORT DATE:** September 19, 2025

**MEETING DATE:** September 23, 2025

### GENERAL INFORMATION

**Applicant / Owner:**

John and Mary Peterson Rev. Trust (Owner) | Ryan Robbins (Applicant)

**Owner's Representative:**

Chad Asberry, P.L.S, Cooper Crawford & Associates

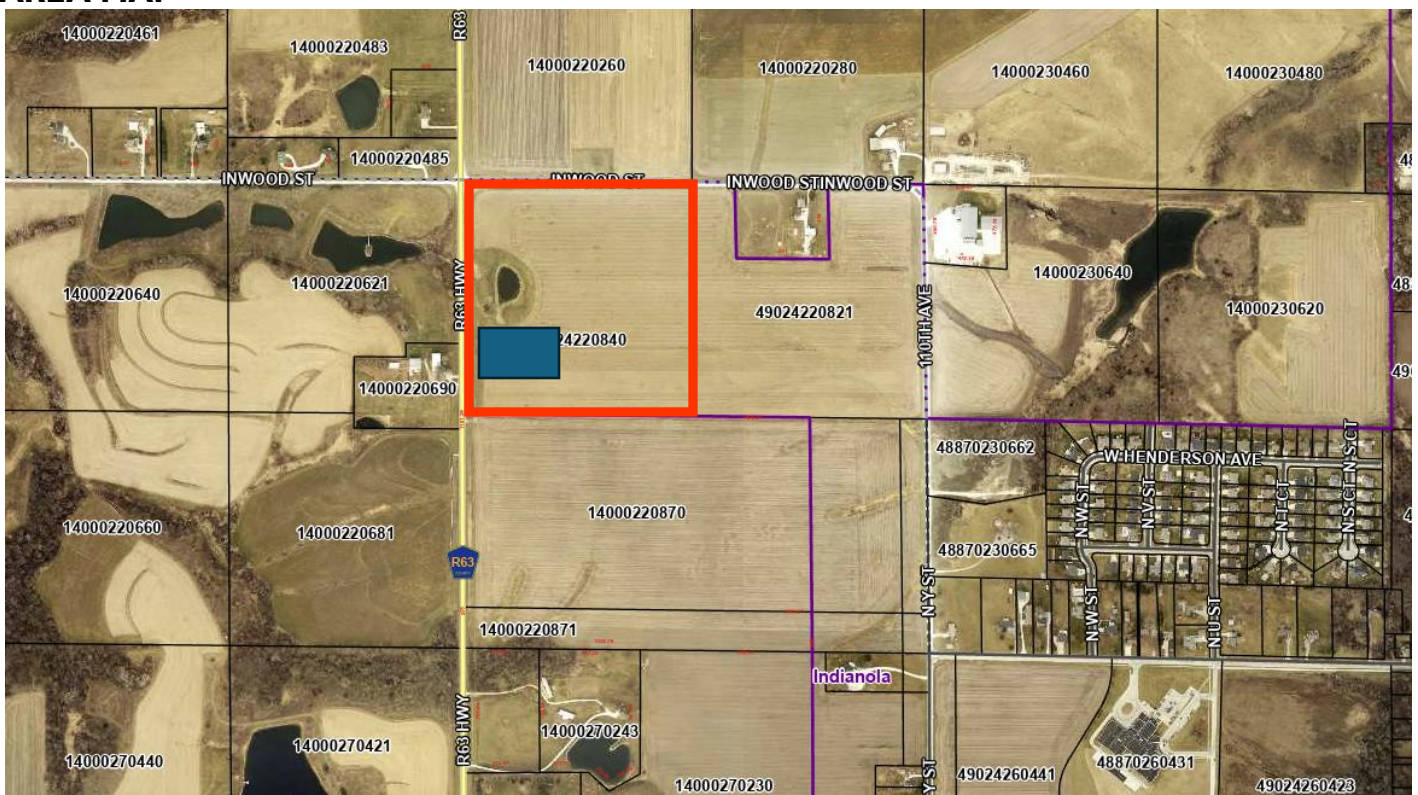
**Request:**

The applicant is requesting approval of a plat of survey for a single-family residence within a priority growth area.

**Location and Size:**

Property is located on the east side of R-63, north of Highway 92, containing approximately 1.70 acres.

### AREA MAP



**ABOVE:** Aerial of subject property (outlined in **RED**) in relation to the surrounding area. Estimated Parcel 25-072 in **BLUE**

## LAND USES AND ZONING

| Location             | Existing Land Use    | Comprehensive Plan               | Current Zoning                                    |
|----------------------|----------------------|----------------------------------|---------------------------------------------------|
| Property in Question | Vacant / Undeveloped | Low / Medium-Density Residential | R-1 (Single-Family Residential Detached District) |
| North                | Warren County        | Warren County                    | Warren County                                     |
| South                | Warren County        | Warren County                    | Warren County                                     |
| East                 | Vacant / Undeveloped | Low / Medium-Density Residential | R-1 (Single-Family Residential Detached District) |
| West                 | Warren County        | Warren County                    | Warren County                                     |

## PROJECT DESCRIPTION AND BACKGROUND

The plat of survey identifies the creation of one lot that has a gross area of 2.00 acres and a net area of 1.70 acres with the County right of way easement. The applicant wishes to create the parcel to construct a single-family residence.

The parcel is within the city limits of Indianola and within the High Priority Growth Area, according to the Future Land Use Map. The Elevate Indianola Comprehensive Plan identifies this area for Low to Medium-Density Residential, which is defined as:

- *Up to 15 dwelling units per gross acre*
- *May incorporate a mix of housing types including single-family detached (plus accessory dwelling units), single family attached (townhomes and row houses), multi-family (condos and apartments), and student housing*
- *Civic uses and places of worship may be allowed if compatibility standards are met through a special exception review*
- *Parks, open spaces, and trails*

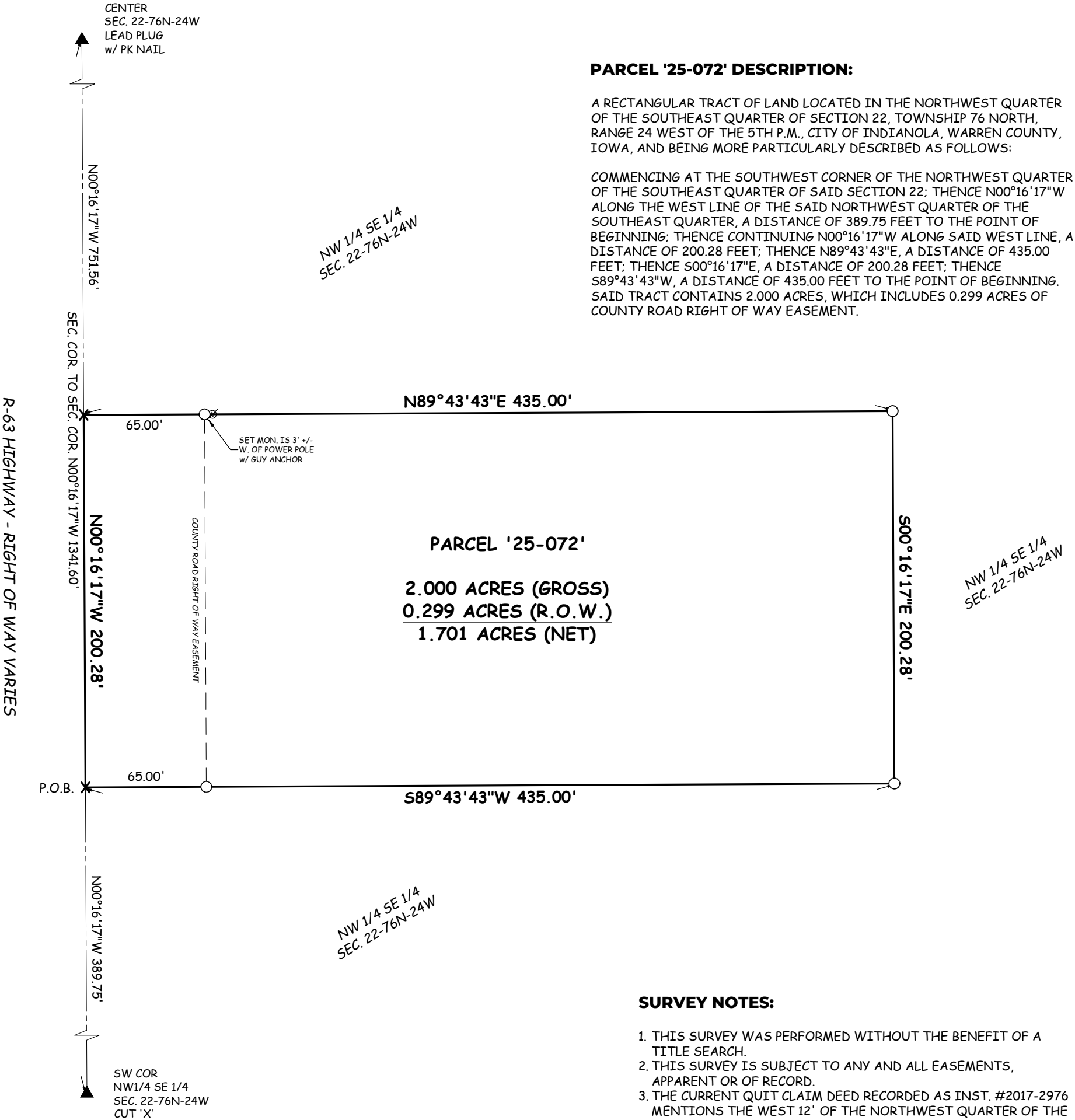
Due to the parcel's location within a priority growth area, review by Planning & Zoning Commission and City Council is required.

## STAFF RECOMMENDATION

The proposed plat of survey is in general conformance with the Zoning Ordinance, Subdivision Ordinance and Comprehensive Plan. Staff recommends approval of the plat of survey for Parcel 25-072.

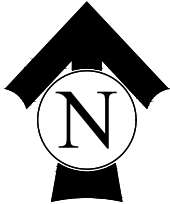
|                      |                                                                                                   |                            |
|----------------------|---------------------------------------------------------------------------------------------------|----------------------------|
| <b>INDEX LEGEND</b>  |                                                                                                   | <b>RECORDER'S USE ONLY</b> |
| COUNTY:              | WARREN                                                                                            |                            |
| LOCATION :           | NW 1/4 SE 1/4            SEC. 22-76N-24W                                                          |                            |
| REQUESTOR:           | RYAN ROBBINS                                                                                      |                            |
| PROPRIETOR:          | JON F. PETERSON AND MARY HELEN PETERSON<br>REVOCABLE LIVING TRUST                                 |                            |
| SURVEYOR:            | CHAD R. ASBERRY, P.L.S.                                                                           |                            |
| SURVEYOR<br>COMPANY: | COOPER CRAWFORD & ASSOCIATES, LLC<br>475 S. 50th STREET, SUITE 800<br>WEST DES MOINES, IOWA 50265 |                            |
| RETURN TO :          | COOPER CRAWFORD & ASSOCIATES, LLC                                                                 |                            |

PLAT OF SURVEY



LEGEND

- ▲ SECTION CORNER FOUND AS NOTED
- △ SECTION CORNER SET 5/8" I.R. W/ PINK CAP #24805
- MONUMENT FOUND AS NOTED
- SET 5/8" I.R. W/ PINK CAP #24805
- X SET CUT 'X' IN CONCRETE
- I.R. IRON ROD
- G.P. IRON GAS PIPE
- (XX.XX') RECORDED DISTANCE
- XX.XX' MEASURED DISTANCE
- R.O.W. RIGHT OF WAY
- P.U.E. PUBLIC UTILITY EASEMENT



SITE ADDRESS:

NO ADDRESS  
INDIANOLA, IA 50125

SURVEY NOTES:

- THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE SEARCH.
- THIS SURVEY IS SUBJECT TO ANY AND ALL EASEMENTS, APPARENT OR OF RECORD.
- THE CURRENT QUIT CLAIM DEED RECORDED AS INST. #2017-2976 MENTIONS THE WEST 12' OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SEC. 22-76-24 AS BEING EXCEPTED OUT OF THE PARENT TRACT ALONG R-63 HIGHWAY. A PREVIOUS DEED IN BOOK 247 PAGE 577 DESCRIBES THE 12' EXCEPTION TO BE USED FOR ROAD PURPOSES. I COULD NOT FIND ANY DEEDS TO WARREN COUNTY FOR THE SAID WEST 12' STRIP OF LAND. THE AUDITOR'S ONLINE RECORDS DO NOT SHOW A SEPARATE 12' WIDE PARCEL. ADJACENT DEEDS ALONG THE HIGHWAY TO THE NORTH AND SOUTH ALSO MAKE NO MENTION OF ANY ACQUISITIONS OF A 12' STRIP OF LAND TO BE USED FOR THE HIGHWAY. THE HIGHWAY RIGHT OF WAY THROUGH SECTION 22 HAS BEEN BY EASEMENT ONLY, AND I BELIEVE A PREVIOUS RIGHT OF WAY EASEMENT DOCUMENT WAS MISTAKEN AS TRANSFERRING FEE OWNERSHIP WHEN IT ACTUALLY DOES NOT.

|                                                                                                                                                                                        |                                      |                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>COOPER CRAWFORD &amp; Associates</b><br>Civil Engineers & Land Surveyors<br>475 S. 50th STREET, SUITE 800, WEST DES MOINES, IOWA 50265<br>PHONE: (515) 224-1344 FAX: (515) 224-1345 | <br>SCALE: 1"=60'<br>DATE: 9-15-2025 | SHEET 1 OF 1                    |  | I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.<br><br>CHAD R. ASBERRY, PLS IOWA LICENSE NO. 24805<br>MY LICENSE RENEWAL DATE IS DECEMBER 31, 2025<br>PAGES OR SHEETS COVERED BY THIS SEAL:<br>THIS SHEET ONLY |
|                                                                                                                                                                                        | JOB NUMBER<br>CC 3111                | DATE OF FIELD WORK<br>9-10-2025 |  |                                                                                                                                                                                                                                                                                                                                                                                                                       |



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jacob Meshke, City Manager  
**Date:** October 6, 2025  
**Subject:** Appoint members to a special economic development committee.

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**Introduction:** City Council policy allows for the creation of special committees. Staff recommends the creation of a special committee for economic development purposes.

**Background:** City Council policy allows for City Council to create and appoint advisory or ad hoc committees consisting of Council Members, City staff, and/or private citizens as deemed desirable and necessary to assist the City Council in its work.

**Discussion:** There are times when economic development projects are at a critical juncture and it is helpful to gain insight from a special committee. The special committee would meet under the following considerations:

- Any discussion or feedback expressed or received at the special committee meeting should not be construed or understood to be a decision by or for the City Council.
- The special committee meeting notices will be posted and meetings will be conducted in conformance with the "Open Meetings Law" in Iowa State Code.
- Members of the public can attend.
- Minutes of the subcommittee meeting will be prepared with copies being provided to the Mayor, City Council, City Manager, City Clerk, and all affected departments.

Staff recommends the special committee consist of Mayor Richardson, Council Members Armstrong and Rabe, Community and Economic Development Director Bryce Johnson, Finance Director/City Clerk Jackie Raffety, and City Manager Jacob Meshke.

**Budget Impact:** None.

**Recommendation:** Staff recommends the special committee for economic development consist of Mayor Richardson, Council Members Armstrong and Rabe, Community and Economic Development Director Bryce Johnson, Finance Director/City Clerk Jackie Raffety, and City Manager Jacob Meshke.

**Attachments:** None





## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Discussion and direction regarding study session dates and times.

---

**Introduction:** At the September 15, 2025, City Council meeting, the council added discussion and direction regarding study session dates and times to the October 6, 2025 agenda.

**Background:** Study sessions of the Indianola Council were recently moved to the second Monday of the month at 6:00 PM. Previously, they were held immediately following the second council meeting of the month on the third Mondays.

**Discussion:** Current policy on work session meetings does not state when they shall be held. The resolution setting the Fiscal Year 26 meeting schedule for the council states that study sessions shall be held when necessary.

The October study session is planned for October 13, 2025. Any changes to the current study session schedule will become effective in November.

**Budget Impact:** None.

**Recommendation:** Council should discuss the study session dates and times and provide direction to staff on future meeting dates.

**Attachments:** None



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Discussion and direction regarding the City Council Policy on the length of council meetings.

---

**Introduction:** At the City Council meeting on September 15, 2025, a majority of council added discussion direction regarding the length of council meetings to the October 6, 2025, agenda.

**Background:** There is no law that sets the length of municipal council meetings. City councils should have rules of procedure that can lead to well-run city council meetings. The current policy of the City of Indianola states that meetings are limited to 1.5 hours. A super majority of the council can suspend that rule and extend the meeting.

**Discussion:** Some cities include a "length of meeting" section in their rules of procedure. The times vary from 1.5 hours to 3 hours. Other cities do not mention the length of meetings at all.

**Budget Impact:** None.

**Recommendation:** Council should discuss the current policy and provide direction to staff on any policy updates.

**Attachments:** 1. Council Policy length of meetings

## **LENGTH OF MEETING**

The length of any meeting shall be limited to one and one half hours. This limitation may be extended for any particular meeting by a super majority (2/3's) vote to suspend the rules and extend the meeting by the time required. Any business remaining to be acted upon by the Council after the time limit shall be postponed to the next scheduled meeting.



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jackie Raffety, City Clerk/Finance Director  
**Date:** October 6, 2025  
**Subject:** Discussion and direction regarding the City Council Policy on the length of public comments.

---

**Introduction:** At the City Council meeting on September 15, 2025, a majority of council added discussion direction regarding the length of public comments to the October 6, 2025, agenda.

**Background:** The current Indianola City Policy states that public comments are limited to 20 minutes and each individual is limited to 3-5 minutes. The policy also allows for a majority of council members to vote to extend the public comment time limitations.

**Discussion:** The open meetings law gives the public the right to attend meetings, but there is no law requiring cities to allow public comment at council meetings. Even so, it is best practice to allow public comment in order to gather opinions and understand the needs of the public that we serve. Many cities establish rules, including a time limit, for public comments to help maintain efficiency and keep the meeting productive. When time limits are included in the public comment policy, they can include a public comment time limit, an individual speaker time limit, or a combination of the two.

**Budget Impact:** None.

**Recommendation:** The council should discuss the current policy and provide direction to staff on any changes that need to be made to the current policy.

**Attachments:** 1. Council Policy - Addressing Council From Floor

## **ADDRESSING COUNCIL FROM FLOOR**

### **Securing Permission to Speak**

Any persons desiring to address the Council are required to follow the procedures as posted in Council Chambers and shall complete a public comment card indicating the agenda item on which they wish to comment, or the topic for items not on the agenda. Remarks should be directed to the matter being considered and toward the City Council, not City Staff.

### **Individuals**

Persons addressing the Council will stand at the podium, give their full name and address in a clear and audible tone of voice for the record. Citizens shall be limited to three minutes speaking time per item, unless additional time is granted by council majority. Total citizen input on any subject under Council consideration can be limited to a fixed period by the presiding officer. A majority vote of the Council may extend or decrease the time limitations on this rule. All remarks shall be addressed to the Council as a whole and not to any individual member. Without the permission of the presiding officer or Council majority only Council Members and the person addressing the Council shall be permitted to enter into any discussion.

### **Spokesperson for Group Presentations**

Organized groups that wish to make a presentation longer than the time allowed will be required to contact the City Clerk prior to the meeting.

### **Open Forum**

A maximum of twenty (20) minutes will be set aside for members of the public to address the Council on any item not on the agenda and on any subject over which the Council has the authority to act.

- Presentations will be limited to three (3) minutes to a maximum of (5) minutes.
- Preference will be given to individuals who did not speak at the previous council meeting's Open Forum.
- Individuals may not speak more than once during Open Forum.
- All speakers must address the entire Council and will not be permitted to engage in dialogue.

Any individual addressing the Council will be asked by the presiding officer to clearly state his/her name and address prior to speaking before the Council or minimally during or after his/her presentation to the Council so that his/her name may be accurately recorded in the minutes of the meeting.

Generally, matters presented during the Open Forum which require further investigation or information shall be referred to City staff, and if Council determines that action is required, the item may be placed on a future agenda.

**Public Hearings**

Interested persons or their authorized representatives may address the Council in regard to public hearing matters under consideration.

For land use application public hearings, the applicant presentation shall be limited to a maximum of ten (10) minutes; all other individuals shall be limited to a maximum of five (5) minutes.

For appeals public hearings, the appellant shall be limited to a maximum of ten (10) minutes; all other individuals shall be limited to a maximum of five (5) minutes.

After a motion is made and seconded by a Council Member following a public hearing on the matter so moved, further discussion from the public on this matter will be denied, except upon the request of a Council Member through the presiding officer.





## MEMORANDUM

**To:** Mayor and City Council  
**From:** Jacob Meshke, City Manager  
**Date:** October 6, 2025  
**Subject:** Discussion and direction regarding filling vacant budgeted positions.

---

**Introduction:** City Council provided direction at a study session in February 2025 that City Council is to approve any new or vacant positions. City Council requested to revisit this discussion at the September 15, 2025 City Council meeting.

**Background:** City Council met in study session on February 18, 2025, to discuss the Fiscal Year 2026 Budget. At the meeting, City Council provided direction that City Council approval is required for the filling of any new or vacant positions. City Council requested to revisit this discussion at the September 15, 2025, City Council meeting.

City Code section 21.02 provides that the City Manager can create new positions with the approval of City Council. City Code section 21.02 also provides that the City Manager has the power to employ, reclassify, or discharge all employees of the City except the City Attorney, City Treasurer, City Clerk, Board of Library Trustees, Memorial Commission, and Utilities Board of Trustees.

**Discussion:** The City Attorney was engaged to provide a memo on staffing. The memo provides that the City Council's authority lies in approving the creation of new roles, which may impact budget and organizational structure. The memo further provides that once a position is established and compensation set, the City Manager has the authority to fill the vacancy.

**Budget Impact:** None. All positions being filled are vacancies which are currently approved within the approved budget. Any new positions would come to City Council for approval.

**Recommendation:** Staff recommends following the City Attorney's conclusion as stated, "Council should continue to approve the creation of new positions and any associated budget amendments. The City Manager should retain authority to fill existing vacancies within the scope of positions already authorized and funded."

**Attachments:**

1. Study Session Minutes - City Council Direction
2. Staffing Memo - City Attorney



## **CITY OF INDIANOLA COUNCIL STUDY MEETING**

February 18, 2025

7:00 PM

City Council Chambers

Minutes

The Indianola City Council met in study session following their regular meeting on February 18, 2025, in the City Hall Council Chambers. The following members were present: Josh Rabe via Zoom, Ron Dalby, Steve Armstrong via Zoom, Christina Beach, Mellisa Sones, and Mayor Steve Richardson. Absent: None.

Finance Director Jackie Raffety presented information on the Fiscal Year 26 budget. The Council directed staff to keep the cost-of-living increase in the budget, get council approval for any new or vacant positions, include Willowcrest engineering in the budget and prepare ordinances for stormwater and sewer utility increases.

The study session adjourned at 8:32 PM.

## MEMORANDUM

**TO:** Jacob Meshke

**FROM:** Erin Clanton

**DATE:** September 24, 2025

**SUBJECT:** City Staffing

---

This memorandum addresses the scope of authority delegated to the City Manager regarding the hiring of personnel to fill vacant positions within the City of Indianola. The issue arises from recent Council direction requesting approval for all hires. Based on a review of the Indianola City Code, this memo outlines the provisions of City Code and potential implications of Council involvement in staffing decisions.

Under City Code §21.02, the City Manager is granted broad authority over the administration of City government. This includes supervising and directing the official conduct of all officers and employees under the Manager's appointment authority, employing, reclassifying, or discharging all employees of the City except those specifically exempted, and serving as the point of contact for departmental or city information requests from the Council or Mayor. The City Council, per City Code §17.02(6), retains the authority to authorize the number, duties, term of office, and compensation of employees not otherwise provided for by law or ordinance. Additionally, §21.02(4) clarifies that the creation of new positions requires Council approval.

There is an important distinction between creating new positions and filling existing vacancies. The Council's authority lies in approving the creation of new roles, which may impact budget and organizational structure. However, once a position is established and its compensation set, the City Manager has the delegated authority to fill that vacancy. Requiring Council approval for every hire extends beyond the scope of authority retained by the Council and may undermine the operational efficiency of City administration. It could also create potential liability for Council members by inserting them into employment decisions typically reserved for executive management and conflict with the reporting structure and delegation model outlined in the City Code.

Council should continue to approve the creation of new positions and any associated budget amendments. The City Manager should retain authority to fill existing vacancies within the scope of positions already authorized and funded. Requests for information or oversight should be directed through the City Manager, who may consult the Council as needed. This approach aligns with the City Code and preserves the authority of both the City Council and the City Manager.

If the Council wishes to discuss general employment conditions of the non-union employee positions (wage scales, insurance, PTO, etc) or the need for restructuring/elimination of currently authorized positions, Iowa Code §21.9 provides an avenue for the Council to hold an exempt session to have those discussions. However, please note that discussions regarding a specific employee cannot be done in exempt session and would need to be discussed in a closed session, if applicable.

Please let me know if you have additional questions!



## MEMORANDUM

**To:** Mayor and City Council  
**From:**  
**Date:** October 6, 2025  
**Subject:** Discussion and action regarding future agenda items.

---

**Introduction:** This is an opportunity for Council Members to bring forward future agenda items, vote on adding it to an agenda, and give direction to staff.

**Recommendation:** Staff recommends Council discuss any upcoming agenda items or vote to add items to upcoming agendas.

**Attachments:** None



# MEMORANDUM

**To:** Mayor and City Council  
**From:**  
**Date:** October 6, 2025  
**Subject:** Resolution approving settlement agreement and release with Jennifer Williams.

---

**Introduction:**

**Recommendation:**

**Attachments:**

1. Res 2025- Approve Settlement Agreement
2. Williams v. IPD - Settlement Agreement - Williams\_IPD Signature 09.30.25
3. JK exec agreement



City of Indianola  
**RESOLUTION NO. 2025-**

**RESOLUTION APPROVING SETTLEMENT AGREEMENT AND RELEASE  
WITH JENNIFER WILLIAMS**

**WHEREAS**, former employee, Jennifer Williams, filed a lawsuit in Warren County District Court, Case No. LACV040321, captioned *Jennifer Williams v. City of Indianola, et. al.*; and

**WHEREAS**, the City of Indianola submitted the matter to the Iowa Communities Assurance Pool (ICAP), the City's insurance provider for defense; and

**WHEREAS**, the parties have come to a mutual agreement to settle the ongoing dispute, avoiding a prolonged and expensive legal conflict; and

**WHEREAS**, ICAP will be paying all settlement and defense costs above the City's deductible and supports the settlement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

1. The above-named litigation should be and is hereby settled pursuant to the terms set forth in the attached Settlement Agreement and Release.
2. The City Council hereby approves the attached Settlement Agreement and Release as being in the best interests of the City of Indianola and the parties involved, contingent upon all terms set forth in the Settlement Agreement and dismissal of the lawsuit.
3. The Mayor and the Interim Police Chief, on behalf of the Indianola Police Department, are authorized to execute the Settlement Agreement and Release, and the City Clerk is authorized to take all steps necessary to effectuate the settlement.

Passed and approved this 6<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Steve Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Raffety, City Clerk

## **SETTLEMENT AGREEMENT AND RELEASE**

WHEREAS, Jennifer Williams (“Williams”) filed a lawsuit against the City of Indianola, Iowa, the Indianola Police Department, and Robert Hawkins, Rick Largesse, and Justin Keller, in their individual capacities (collectively “IPD”) seeking damages in connection with her employment with the Indianola Police Department (“Employer”) and the termination of her employment, and IPD have denied the claims and asserted defenses in response thereto, which Lawsuit is pending in the Iowa District Court for Warren County as Case No. LACV040321 (the “Lawsuit”); and

WHEREAS, IPD have denied any liability for the claims made and the damages sought by Williams in the Lawsuit; and

WHEREAS, Williams and IPD have now agreed to settle their dispute and all matters between them relating to or arising out of Williams’ claims of discrimination, breach of contract, amongst other claims, and any other matters raised or which could have been raised relating to her employment with the Employer and the termination of her employment, including but not limited to the claims in the Lawsuit;

WHEREAS, Williams and IPD now wish to confirm and memorialize their settlement of the Lawsuit and disputes between them relating to the matter,

NOW, THEREFORE, Williams and IPD agree as follows:

1.     **RELEASE.** In consideration of the covenants, promises, and conditions herein contained and the amounts to be paid hereunder, receipt of which is hereby acknowledged, Williams, for herself and her heirs, legal representatives, successors and assigns, hereby releases and discharges IPD and their successors, predecessors, affiliates, representatives, employees, agents, officials, officers, directors, attorneys, insurers and assigns from any and all claims, causes of action, damages, liabilities, expenses, fees, and costs, which Williams ever had, now has, or

may have in the future for any losses, injuries, or damages, which occurred prior to the execution of this Agreement, whether anticipated or unanticipated, arising from, arising out of, or directly or indirectly connected with Williams' employment, the termination of her employment, and her claims against IPD. Williams releases IPD from any claims that have been made or could be made involving her employment with the Employer to and through the date of the execution of this Agreement. It is further agreed that the Release includes, but is not limited to, any claims to and through the date of the execution of this Agreement for discrimination based on the Age Discrimination in Employment Act, Title VII of the Equal Employment Opportunities Act, the Iowa Civil Rights Act, the Fair Labor Standards Act, Iowa Code Chapter 91A, the Americans with Disabilities Act, the FMLA and any and all other claims, whether statutory or common law.

IPD hereby releases any and all claims against Williams, which it may have, known and unknown, as of the date of this Agreement.

2. PAYMENT AND OTHER TERMS. In consideration of the promises contained in their Agreement, and in full and final settlement of the claims the Parties may have or could have against each other in the Lawsuit, the Parties agree:

(a) IPD will pay \$10,000.00 to Williams to be allocated as wages, subject to applicable withholding, and reported on a Form W-2.

(b) IPD will pay \$290,000.00 to Williams for emotional distress claims, which will be reported on Form 1099-MISC.

(b) IPD will issue a check in the amount of \$200,000.00 made payable to Williams' attorney, Roxanne Conlin, to compensate Williams for any claims she has for attorneys' fees, expenses, and costs. A Form 1099 will be issued to Conlin in accordance with IRS rules and regulations.

3. NO REHIRE/REAPPLICATION: Williams further acknowledges that she has no reinstatement or re-hire rights with IPD in any capacity, and she agrees that she will not apply for employment with IPD at any time in the future.

4. NON-ADMISSION AND STATEMENT. The Parties to this Agreement recognize that any payments or agreements made pursuant hereto are not an admission of any liability by IPD. Their settlement is made for the purposes of avoiding the costs and risks of litigation.

5. DISMISSAL OF LAWSUIT. Once the payment is made in accordance with paragraph 2 above, Williams agrees to dismiss with prejudice all claims pending in the Lawsuit, and any appeal therefrom, and further agrees that her contentions and claims for relief asserted in the Lawsuit are dropped for all purposes and all times. The only payment to be made by IPD for costs of suit and attorney fees is the payment set forth in paragraph 2. Payments made pursuant to paragraph 2 shall be held by counsel for Williams until notices dismissing all claims pending in the Lawsuit, and any appeal therefrom, are filed. Williams acknowledges and agrees she is not a prevailing party in the Lawsuit.

6. SEVERABILITY. If any portion or portions of this Agreement are held by a court of competent jurisdiction to conflict with any federal, state, or local law, and as a result such portion or portions are declared to be invalid and of no force or effect in such jurisdiction, all remaining portions of this Agreement shall otherwise remain in full force and effect and be construed as if such invalid portion or portions had not been included herein.

7. CONSIDERATION OF AGREEMENT. Williams represents that she has discussed the terms of the settlement with her counsel and her counsel has answered her questions relating to this Agreement.

8. TAX MATTERS. Williams acknowledges that IPD does not warrant or represent any tax consequences of this Agreement, and she is relying on her own counsel and/or tax advisors and not on IPD in that regard. If the Internal Revenue Service or the Iowa Department of Revenue disagree with the tax treatment of this settlement payment, Williams agrees to indemnify the Employer for any charges, payments, fines, fees or other costs incurred in connection therewith except as prohibited by law.

9. CHILD SUPPORT LIENS. Williams expressly affirms she is unaware of any child support liens, Income Withholding Orders, or demands for money owed to a government office, in any state, pertaining in any way to child support owed by Williams. Williams shall satisfy any and all liens any court or state's department of human services or child support recovery units have at the time of entering into this Agreement for child support with the settlement proceeds. If any claim is asserted against Williams or the Released Parties in regard to any type of child support lien or similar entitlements or claims relating to Williams and this Agreement, Williams will fully indemnify, defend, and assume the cost of defense of Employer or its agents against such claims, and hold Employer harmless from, any and all damages or losses Employer may incur, including but not limited to attorneys' fees and costs. The Parties further understand and acknowledge that any present or future action or decision by a state child support office, court, or applicable department of human services related to this Agreement will not render this Settlement Agreement and Release void or ineffective, or in any way affect the finality of this Settlement Agreement and Release.

10. GOVERNING LAW. The Agreement shall be governed and construed in accordance with the laws of the state of Iowa.

11. ENTIRE AGREEMENT. Each Party acknowledges and agrees that no representations or promises have been made to or relied upon by any of them or by any person(s) acting for or on their behalf about the subject matter of this Agreement which are not specifically set forth herein. All prior representations and promises made by any Party to another, whether in writing or orally, are understood by the Parties to be merged in this Agreement.

12. ATTORNEYS' FEES. Williams agrees and acknowledges that any claim for attorneys' fees by her attorney is her sole responsibility and the payments set forth in paragraph 2 above constitute the total payments owed Williams hereunder.

13. MEDICARE REPRESENTATIONS. Williams represents that she is not currently receiving Medicare benefits and Medicare has not made any conditional payments on her behalf. Williams has not and will not apply for Social Security Disability benefits related to this incident. Williams does not anticipate any future Medicare-eligible expenses relative to any injuries suffered while an employee of the Employer. Because none of the parties anticipate any future Medicare-eligible expense, no part of the settlement is being set aside for Medicare. Williams agrees to defend, indemnify, and hold IPD harmless from any interest asserted by Medicare. Such indemnification shall include, without limitation, any and all attorney fees, court costs, and any and all other costs and expenses.

14. REMEDIES FOR BREACH. It is understood and agreed that the Parties expressly rely upon the promises, representations, and warranties made in the Agreement; that any breach of such promises, representations, and warranties would constitute a material breach of the Agreement; and that in the event of any such breach, the non-breaching party shall be entitled to its costs and attorneys fees related to the breach.



15. COUNTERPART SIGNATURES. This Settlement Agreement and Release may be executed in counterparts and by each of the undersigned on separate counterparts and each such counterpart shall be deemed to be an original, but all such counterparts put together shall constitute but one and the same Settlement Agreement and Release. Each party shall sign a counterpart which shall be held by the attorneys for the respective parties who shall then exchange copies of each of the executed counterparts.

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement effective as of the last date signed below (the “Effective Date”).

**SIGNATURE PAGE(S) TO FOLLOW**

Jennifer Williams  
Jennifer Williams

9/24/25  
Date

\_\_\_\_\_  
City of Indianola, Iowa

\_\_\_\_\_  
Date

By: \_\_\_\_\_ (Printed Name)

Title: \_\_\_\_\_

\_\_\_\_\_  
Indianola Police Department

\_\_\_\_\_  
Date

By: \_\_\_\_\_ (Printed Name)

Title: \_\_\_\_\_

\_\_\_\_\_  
Robert Hawkins

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rick Largesse

\_\_\_\_\_  
Date

\_\_\_\_\_  
Justin Keller

\_\_\_\_\_  
Date

  
Jennifer Williams

9/24/25  
Date

City of Indianola, Iowa

Date

By: \_\_\_\_\_ (Printed Name)

Title: \_\_\_\_\_

Indianola Police Department

Date

By: \_\_\_\_\_ (Printed Name)

Title: \_\_\_\_\_

  
Robert Hawkins

9/30/2025  
Date

  
Rick Largesse

9/30/2025  
Date

Justin Keller

Date

## **SETTLEMENT AGREEMENT AND RELEASE**

WHEREAS, Jennifer Williams ("Williams") filed a lawsuit against the City of Indianola, Iowa, the Indianola Police Department, and Robert Hawkins, Rick Largesse, and Justin Keller, in their individual capacities (collectively "IPD") seeking damages in connection with her employment with the Indianola Police Department ("Employer") and the termination of her employment, and IPD have denied the claims and asserted defenses in response thereto, which Lawsuit is pending in the Iowa District Court for Warren County as Case No. LACV040321 (the "Lawsuit"); and

WHEREAS, IPD have denied any liability for the claims made and the damages sought by Williams in the Lawsuit; and

WHEREAS, Williams and IPD have now agreed to settle their dispute and all matters between them relating to or arising out of Williams' claims of discrimination, breach of contract, amongst other claims, and any other matters raised or which could have been raised relating to her employment with the Employer and the termination of her employment, including but not limited to the claims in the Lawsuit;

WHEREAS, Williams and IPD now wish to confirm and memorialize their settlement of the Lawsuit and disputes between them relating to the matter,

NOW, THEREFORE, Williams and IPD agree as follows:

1. **RELEASE.** In consideration of the covenants, promises, and conditions herein contained and the amounts to be paid hereunder, receipt of which is hereby acknowledged, Williams, for herself and her heirs, legal representatives, successors and assigns, hereby releases and discharges IPD and their successors, predecessors, affiliates, representatives, employees, agents, officials, officers, directors, attorneys, insurers and assigns from any and all claims, causes of action, damages, liabilities, expenses, fees, and costs, which Williams ever had, now has, or

may have in the future for any losses, injuries, or damages, which occurred prior to the execution of this Agreement, whether anticipated or unanticipated, arising from, arising out of, or directly or indirectly connected with Williams' employment, the termination of her employment, and her claims against IPD. Williams releases IPD from any claims that have been made or could be made involving her employment with the Employer to and through the date of the execution of this Agreement. It is further agreed that the Release includes, but is not limited to, any claims to and through the date of the execution of this Agreement for discrimination based on the Age Discrimination in Employment Act, Title VII of the Equal Employment Opportunities Act, the Iowa Civil Rights Act, the Fair Labor Standards Act, Iowa Code Chapter 91A, the Americans with Disabilities Act, the FMLA and any and all other claims, whether statutory or common law.

IPD hereby releases any and all claims against Williams, which it may have, known and unknown, as of the date of this Agreement.

2. PAYMENT AND OTHER TERMS. In consideration of the promises contained in their Agreement, and in full and final settlement of the claims the Parties may have or could have against each other in the Lawsuit, the Parties agree:

(a) IPD will pay \$10,000.00 to Williams to be allocated as wages, subject to applicable withholding, and reported on a Form W-2.

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5. DISMISSAL OF LAWSUIT. Once the payment is made in accordance with paragraph 2 above, Williams agrees to dismiss with prejudice all claims pending in the Lawsuit, and any appeal therefrom, and further agrees that her contentions and claims for relief asserted in the Lawsuit are dropped for all purposes and all times. The only payment to be made by IPD for costs of suit and attorney fees is the payment set forth in paragraph 2. Payments made pursuant to paragraph 2 shall be held by counsel for Williams until notices dismissing all claims pending in the Lawsuit, and any appeal therefrom, are filed. Williams acknowledges and agrees she is not a prevailing party in the Lawsuit.

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9. **CHILD SUPPORT LIENS.** Williams expressly affirms she is unaware of any child support liens, Income Withholding Orders, or demands for money owed to a government office, in any state, pertaining in any way to child support owed by Williams. Williams shall satisfy any and all liens any court or state's department of human services or child support recovery units have at the time of entering into this Agreement for child support with the settlement proceeds. If any claim is asserted against Williams or the Released Parties in regard to any type of child support lien or similar entitlements or claims relating to Williams and this Agreement, Williams will fully indemnify, defend, and assume the cost of defense of Employer or its agents against such claims, and hold Employer harmless from, any and all damages or losses Employer may incur, including but not limited to attorneys' fees and costs. The Parties further understand and acknowledge that any present or future action or decision by a state child support office, court, or applicable department of human services related to this Agreement will not render this Settlement Agreement and Release void or ineffective, or in any way affect the finality of this Settlement Agreement and Release.

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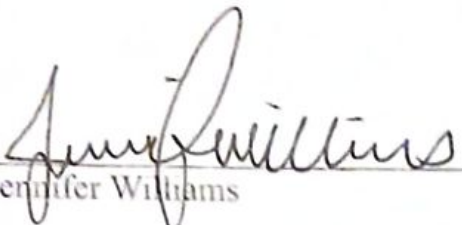
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**SIGNATURE PAGE(S) TO FOLLOW**



  
Jennifer Williams

9/24/25  
Date

City of Indianola, Iowa

Date

By: \_\_\_\_\_ (Printed Name)

Title: \_\_\_\_\_

Indianola Police Department

Date

By: \_\_\_\_\_ (Printed Name)

Title: \_\_\_\_\_

Robert Hawkins

Date

Rick Largesse

Date

  
Justin Keller

09/29/2025  
Date