CITY OF INDIANOLA COUNCIL MEETING
September 15, 2025
6:00 PM
City Council Chambers
110 N 1st Street, Indianola, IA
Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Introduction of Community and Economic Development Director**
5. **Public Comment**
6. **Consent Agenda**
   A. Approval of Agenda
   B. Approval of Claims
   C. Approval of Minutes of the prior meetings
   D. Setting dates for future public hearings
      1. Resolution setting a public hearing for October 6, 2025, at 6 PM, regarding an amendment to the Fiscal Year 26 budget.
      2. Resolution setting a public hearing for October 6, 2025, at 6 PM, and referring a zoning map and comprehensive plan amendment application regarding an amendment to zoning map to change the zoning from R-2 and C-2 to R-2 (Leonard Subdivision Plat 2 Lot 6).
      3. Resolution setting a public hearing for October 6, 2025, at 6 PM regarding amending Chapter 165, Zoning Regulations, of the Code of Ordinances, Indianola, Iowa.
   E. Approval of Applications
      1. Consideration of the approval of a liquor license renewal for Andrea Palmer doing business as The Local Vine.
      2. Consideration of the approval of a liquor license renewal for Bush's Place LLC, doing business as The Hide Out.
      3. Consideration of the approval of a liquor license renewal for Fareway Stores Inc., doing business as Fareway Stores, Inc. #657.
      4. Consideration of the approval of a liquor license for Gettin' Slushed South of 35 LLC., doing business as Lucky Wife Wine Slushies.

5. Consideration of the approval of a liquor license renewal for Los Padrinos LLC., doing business as El Padrino Mexican Restaurant.
6. Consideration of the approval of a liquor license for Top it Off LLC., doing business as Top It Off Liquid Catering.
7. Consideration of the approval of an ownership amendment for Hy-Vee Inc., doing business as Hy-Vee Food Store.
8. Consideration of the approval of an ownership amendment for Hy-Vee Inc., doing business as Hy-Vee Fast and Fresh

F. Third consideration and adoption of an ordinance amending Chapter 25 of the Indianola Municipal Code (Utility Board of Trustees) to provide qualifications for utility board membership.

G. Resolution suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on city streets during Wine, Witches and Brews as requested by Indianola Main Street.

H. Resolution authorizing a contract with Indianola High School for EMS coverage.

I. Resolution accepting participation in the national opioids settlements.

J. Resolution authorizing the First Addendum to the Development Agreement between the City of Indianola and Warren County.

K. Resolution appointing representation to the Des Moines Area Metropolitan Planning Organization technical committee.

L. Consideration of the approval of a Home Base Iowa Initiative application from Kevin Carter and authorization of a handwritten warrant in the amount of $1,500.

M. Consideration of the approval of a Home Base Iowa Initiative application from Christopher Bemis and authorization of a handwritten warrant in the amount of $1,500.

N. Approval of the submission of second quarter 2025 utility write-offs to the State Setoff Program for collection.

O. Approval of Urban Revitalization Designations.

P. Resolution approving salaries.

7. Council Reports

A. Receive and file the July 2025 Treasurer's Report.

B. Council Committee Reports

8. Mayor's Report

A. Childhood Cancer Awareness Month Proclamation

B. Community Update

9. Public Consideration

A. Old Business

1. Discussion and direction regarding filling budgeted vacant positions at the Indianola Wellness Campus.

B. New Business

1. Discussion and direction on filling the Public Works Director position.
2. Resolution authorizing the City of Indianola, Iowa to enter into an engagement with MGT Impact Solutions, LLC (MGT) for Chief of Police recruitment services.
3. Resolution authorizing a contract with Snyder & Associates for updating the Drainage Master Plan.
4. First consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, for Establishing Truck Routes.
5. First consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by adding a new section prohibiting false representation of service animal.
6. First consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to liquor licenses and wine and beer permits.
7. First consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to cigarette and tobacco permits.

10. Other Business

A. City Manager's Report - Jacob Meshke

B. Discussion and action regarding future agenda items.

11. Adjourn

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Approval of Claims

Introduction: The claims report totals $313,672.39

Recommendation: Staff recommends approval of all claims.

Attachments:
1. Vendor Expense Approval 9152025
2. Expense Approval Report WF July

City of Indianola, IA

Expense Approval Report
By Vendor Name

Post Dates 8/18/2025 - 9/15/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 102477 - 1-DAY CDL					
1-DAY CDL	82625	09/15/2025	CDL TRAINING - FROST, SAUT…	015-1500-62300	2,250.00
				Vendor 102477 - 1-DAY CDL Total:	**2,250.00**
Vendor: 102959 - 2 THE TOP					
2 THE TOP	2527	09/15/2025	STRATEGIC PLAN FEE	041-4100-64990	4,500.00
				Vendor 102959 - 2 THE TOP Total:	**4,500.00**
Vendor: 002810 - ACCO UNLIMITED CORP.					
ACCO UNLIMITED CORP.	0256451	09/15/2025	ACTUATOR FOR WHEEL CHAIR…	045-4500-65072	1,057.64
				Vendor 002810 - ACCO UNLIMITED CORP. Total:	**1,057.64**
Vendor: 103749 - ACE HARDWARE					
ACE HARDWARE	9191	09/15/2025	LIGHTER, SOLDER 60/40	610-8300-63320	17.98
ACE HARDWARE	9257	09/15/2025	ANGLE, MARKER, PAINT PEN	610-8350-65070	53.56
ACE HARDWARE	9309	09/15/2025	WASP SPRAY	680-8700-65070	7.99
ACE HARDWARE	9342	09/15/2025	CAP HEX	110-2100-65076	5.58
ACE HARDWARE	9344	09/15/2025	FASTENERS	110-2100-65076	0.60
ACE HARDWARE	9354	09/15/2025	MATERIALS/SUPPLIES	042-4200-65070	13.18
ACE HARDWARE	9364	09/15/2025	KW-MM POWER SWEEP	110-2100-65070	219.99
				Vendor 103749 - ACE HARDWARE Total:	**318.88**
Vendor: 048228 - AGRILAND FS INC					
AGRILAND FS INC	AUGUST 2025	09/15/2025	VEHICLE OPERATING SUPPLIES…	001-1700-65050	50.64
AGRILAND FS INC	AUGUST 2025	09/15/2025	VEHICLE OPERATING SUPPLIES…	001-6220-65050	45.76
AGRILAND FS INC	AUGUST 2025	09/15/2025	VEHICLE OPERATING SUPPLIES…	011-1100-65050	3,251.11
AGRILAND FS INC	AUGUST 2025	09/15/2025	VEHICLE OPERATING SUPPLIES…	015-1500-65050	2,221.12
AGRILAND FS INC	AUGUST 2025	09/15/2025	VEHICLE OPERATING SUPPLIES…	110-2100-65050	2,978.80
AGRILAND FS INC	AUGUST 2025	09/15/2025	VEHICLE OPERATING SUPPLIES…	610-8300-65050	969.24
				Vendor 048228 - AGRILAND FS INC Total:	**9,516.67**
Vendor: 031150 - AGSOURCE COOPERATIVE SERVICES					
AGSOURCE COOPERATIVE SE…	PS-INV424428	09/15/2025	POOL WATER BACTERIA TESTI…	680-8700-64200	42.50
AGSOURCE COOPERATIVE SE…	PS-INV427170	09/15/2025	VMAC WATER TEST	045-4500-64200	13.50
				Vendor 031150 - AGSOURCE COOPERATIVE SERVICES Total:	**56.00**
Vendor: 003400 - AHLERS & COONEY P.C.					
AHLERS & COONEY P.C.	898794	09/15/2025	URBAN RENEWAL GENERAL	001-5200-64110	210.00
AHLERS & COONEY P.C.	898795	09/15/2025	AMEND TO KENTUCKY RIDGE …	001-5200-64110	552.00
AHLERS & COONEY P.C.	898796	09/15/2025	AMEND INCEPTION GROUP LL…	001-5200-64110	2,458.00
				Vendor 003400 - AHLERS & COONEY P.C. Total:	**3,220.00**
Vendor: 103081 - AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVICES	1PCW-6Q9L-79YL	09/15/2025	RETURN WEATHERSTRIP	610-8350-63100	-13.99
AMAZON CAPITAL SERVICES	143L-PCYK-71NM	09/15/2025	THERMAL PAPER ROLLS	011-1100-65060	339.50
AMAZON CAPITAL SERVICES	1H71-T7M3-7MPX	09/15/2025	CEILING TILES	001-6500-63100	146.98
AMAZON CAPITAL SERVICES	1Q4X-CV7D-DJM1	09/15/2025	BULLENTIN BOARD & HIGH VIS…	110-2100-65060	71.96
AMAZON CAPITAL SERVICES	1C7J-LQ4V-37KV	09/15/2025	RETURN CEILING LIGHT	001-6210-65070	-74.47
AMAZON CAPITAL SERVICES	1CTF-7FKK-737W	09/15/2025	GUTTER CLEANING WAND	042-4300-65070	49.48
AMAZON CAPITAL SERVICES	1CTF-7FKK-737W	09/15/2025	FERTLIZER	042-4300-65200	79.67
AMAZON CAPITAL SERVICES	1LQ4-6M94-P1PV	09/15/2025	FILE FOLDERS, HANGING FOL…	110-2100-65060	34.35
AMAZON CAPITAL SERVICES	1V6P-6HQL-PVWM	09/15/2025	ACTIVITY CENTER SUPPLIES	042-4200-65070	316.07
AMAZON CAPITAL SERVICES	13TM-KFJG-HV3F	09/15/2025	RETURN CLOSET ORGANIZER	041-4100-63100	-30.99
AMAZON CAPITAL SERVICES	1GFW-7RT6-JNGY	09/15/2025	Building maintenance supplies	041-4100-63100	30.99
AMAZON CAPITAL SERVICES	1GFW-7RT6-JNGY	09/15/2025	LIBRARY BOOKS & PERIODICA…	041-4100-65020	2,144.35
AMAZON CAPITAL SERVICES	1GFW-7RT6-JNGY	09/15/2025	Special collection materials	041-4100-65022	487.02
AMAZON CAPITAL SERVICES	1GFW-7RT6-JNGY	09/15/2025	Office supplies	041-4100-65060	136.28
AMAZON CAPITAL SERVICES	1GFW-7RT6-JNGY	09/15/2025	Program supplies	041-4100-65079	234.99
AMAZON CAPITAL SERVICES	1GFW-7RT6-JNGY	09/15/2025	Collection items purchased wi…	141-4100-65020	12.98

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES	1GFW-7RT6-JNGY	09/15/2025	Friends summer programing p…	141-4100-65023	643.89
AMAZON CAPITAL SERVICES	1GFW-7RT6-JNGY	09/15/2025	Friends general purchases	141-4100-65024	219.64
AMAZON CAPITAL SERVICES	1G77-RFV1-1LVD	09/15/2025	RETURN CHARGING STATION	041-4100-65060	-68.99
AMAZON CAPITAL SERVICES	1YLQ-YD77-C1PX	09/15/2025	VACUUM FILTER, BATTERIES	680-8700-65070	44.97
AMAZON CAPITAL SERVICES	1FLT-VLCY-6T7P	09/15/2025	SCREEN PROTECTOR	001-6210-65070	44.99
AMAZON CAPITAL SERVICES	1FNY-TTMN-DD1D	09/15/2025	FILE FOLDERS, BINDERS, ETC	042-4300-65070	43.26
			Vendor 103081 - AMAZON CAPITAL SERVICES Total:		**4,892.93**
Vendor: 004603 - AUBERT'S TOWING					
AUBERT'S TOWING	72125	09/15/2025	TOWING (ABANDONED AUTO…	011-1100-64860	195.00
AUBERT'S TOWING	72725	09/15/2025	TOWING (ABANDONED AUTO…	011-1100-64860	165.00
AUBERT'S TOWING	72825	09/15/2025	TOWING (ABANDONED AUTO…	011-1100-64860	165.00
			Vendor 004603 - AUBERT'S TOWING Total:		**525.00**
Vendor: 103208 - AXON ENTERPRISE INC					
AXON ENTERPRISE INC	INUS373510	09/15/2025	IN-CAR CAMERA (PRAIRIE ME…	011-1100-67240	29,999.96
			Vendor 103208 - AXON ENTERPRISE INC Total:		**29,999.96**
Vendor: 005254 - BAKER & TAYLOR ENTERTAINMENT					
BAKER & TAYLOR ENTERTAIN…	H73202180	09/15/2025	DVDS	041-4100-65020	13.96
BAKER & TAYLOR ENTERTAIN…	H73202181	09/15/2025	DVDS	041-4100-65020	17.49
			Vendor 005254 - BAKER & TAYLOR ENTERTAINMENT Total:		**31.45**
Vendor: 005251 - BAKER AND TAYLOR					
BAKER AND TAYLOR	2039225674	09/15/2025	BOOKS	041-4100-65020	306.88
BAKER AND TAYLOR	NS25080283	09/15/2025	COMPUTER HARDWARE/SOF…	041-4100-67240	408.45
BAKER AND TAYLOR	2039237837	09/15/2025	BOOKS	041-4100-65020	348.48
BAKER AND TAYLOR	2039237837	09/15/2025	BOOKS - MEMORIAL	141-4100-65020	16.53
BAKER AND TAYLOR	2039249192	09/15/2025	BOOKS	041-4100-65020	168.78
BAKER AND TAYLOR	2039251569	09/15/2025	BOOKS	041-4100-65020	350.98
			Vendor 005251 - BAKER AND TAYLOR Total:		**1,600.10**
Vendor: 104816 - BEMIS, CHRISTOPHER W.					
BEMIS, CHRISTOPHER W.	FY26 APP 3	09/15/2025	HOME BASE IOWA APPLICATI…	001-5200-65990	1,500.00
			Vendor 104816 - BEMIS, CHRISTOPHER W. Total:		**1,500.00**
Vendor: 104351 - BLOSSER, RYEN					
BLOSSER, RYEN	3925	09/15/2025	REIMBURSE LGI COURSE	045-4500-62300	375.00
BLOSSER, RYEN	3925	09/15/2025	REIMBURSE LIFEGUARD CERT	045-4500-62300	100.00
			Vendor 104351 - BLOSSER, RYEN Total:		**475.00**
Vendor: 006400 - BOB'S CUSTOM TROPHIES					
BOB'S CUSTOM TROPHIES	39689	09/15/2025	NAME PLATE - LEGAL COUNCIL	001-6500-64990	11.00
			Vendor 006400 - BOB'S CUSTOM TROPHIES Total:		**11.00**
Vendor: 101141 - BRADLEY, AFTON					
BRADLEY, AFTON	8292025	09/15/2025	REIMBURSE VMAC CLEANING …	045-4500-65010	12.00
BRADLEY, AFTON	8292025	09/15/2025	REIMBURSE END OF YEAR PIZ…	045-4500-65070	76.95
			Vendor 101141 - BRADLEY, AFTON Total:		**88.95**
Vendor: 100453 - BRAVO GREATER DES MOINES					
BRAVO GREATER DES MOINES	28E FY25 CONTRIBUTION	09/15/2025	28E FY25 QTRLY CONTRIBUTI…	001-5100-64130	4,242.63
			Vendor 100453 - BRAVO GREATER DES MOINES Total:		**4,242.63**
Vendor: 101330 - BRICK GENTRY P.C.					
BRICK GENTRY P.C.	454360	09/15/2025	LEGAL SERVICE FEES	001-1700-64110	2,351.25
BRICK GENTRY P.C.	454361	09/15/2025	LEGAL SERVICE FEES	015-1500-64110	1,220.00
BRICK GENTRY P.C.	454362	09/15/2025	LEGAL SERVICE FEES	001-6500-64110	11,475.00
BRICK GENTRY P.C.	454363	09/15/2025	LEGAL SERVICE FEES	001-6250-64110	1,485.00
BRICK GENTRY P.C.	454364	09/15/2025	LEGAL SERVICE FEES	042-4200-64110	120.00
BRICK GENTRY P.C.	454365	09/15/2025	LEGAL SERVICE FEES	011-1100-64110	420.00
BRICK GENTRY P.C.	454366	09/15/2025	LEGAL SERVICE FEES	011-1100-64110	155.00
BRICK GENTRY P.C.	454367	09/15/2025	LEGAL SERVICE FEES	001-6250-64110	1,060.00
			Vendor 101330 - BRICK GENTRY P.C. Total:		**18,286.25**
Vendor: 104807 - BUSCH, ADDISON					
BUSCH, ADDISON	5825	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	68.99

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BUSCH, ADDISON	5825	09/15/2025	REIMBURSE LIFEGUARD COUR…	045-4500-62300	240.75
				Vendor 104807 - BUSCH, ADDISON Total:	**309.74**
Vendor: 007505 - BYLUND, DOUG					
BYLUND, DOUG	952025	09/15/2025	IWC FRONT DESK SAFE	680-8700-65074	76.67
				Vendor 007505 - BYLUND, DOUG Total:	**76.67**
Vendor: 007816 - CAPITAL CITY EQUIPMENT					
CAPITAL CITY EQUIPMENT	28660K	09/15/2025	SHIM	042-4300-63320	0.94
				Vendor 007816 - CAPITAL CITY EQUIPMENT Total:	**0.94**
Vendor: 104406 - CARLSON, ANDREA					
CARLSON, ANDREA	91071258	09/15/2025	OVER PAID PARKING TICKET	011-1100-66990	15.00
				Vendor 104406 - CARLSON, ANDREA Total:	**15.00**
Vendor: 104808 - CAWTHORN, JONAH					
CAWTHORN, JONAH	4925	09/15/2025	REIMBURSE LIFEGUARD COUR…	045-4500-62300	187.25
CAWTHORN, JONAH	4925	09/15/2025	REIMBURSE WSI COURSE	045-4500-62300	275.00
				Vendor 104808 - CAWTHORN, JONAH Total:	**462.25**
Vendor: 103780 - CENTRAL IOWA FASTENERS					
CENTRAL IOWA FASTENERS	10606	09/15/2025	WYPALL ROLL TOWEL	042-4300-65070	224.00
				Vendor 103780 - CENTRAL IOWA FASTENERS Total:	**224.00**
Vendor: 055927 - CENTURYLINK					
CENTURYLINK	SEPT 2025	09/15/2025	MONTHLY SERVICE	001-6210-63730	74.37
CENTURYLINK	SEPT 2025 4971	09/15/2025	MONTHLY SERVICES	001-6210-63730	75.77
				Vendor 055927 - CENTURYLINK Total:	**150.14**
Vendor: 103678 - CERRIS SYSTEMS IOWA INC					
CERRIS SYSTEMS IOWA INC	64468	09/15/2025	HVAC REPAIR	610-8350-63100	1,316.80
CERRIS SYSTEMS IOWA INC	64841	09/15/2025	GERNERATOR MAINTENANCE	610-8325-63410	8,881.25
				Vendor 103678 - CERRIS SYSTEMS IOWA INC Total:	**10,198.05**
Vendor: 101724 - CINTAS CORPORATION					
CINTAS CORPORATION	9336078960	09/15/2025	CINTAS AGREEMENT	610-8350-64990	234.00
CINTAS CORPORATION	5290342301	09/15/2025	CINTAS	610-8350-64990	125.99
CINTAS CORPORATION	5290342304	09/15/2025	ACTIVITY CENTER FIRST AID S…	042-4200-65070	44.97
				Vendor 101724 - CINTAS CORPORATION Total:	**404.96**
Vendor: 008615 - CIRCLE B CASHWAY					
CIRCLE B CASHWAY	987478	09/15/2025	MATERIALS/SUPPLIES	650-9000-65070	89.79
				Vendor 008615 - CIRCLE B CASHWAY Total:	**89.79**
Vendor: 092225 - CIRTPA					
CIRTPA	480	09/15/2025	FY26 DUES	110-2100-62100	2,692.00
				Vendor 092225 - CIRTPA Total:	**2,692.00**
Vendor: 104815 - CLERMONT PUBLIC LIBRARY					
CLERMONT PUBLIC LIBRARY	0202	09/15/2025	DAMAGED BOOK	041-4100-65020	10.00
				Vendor 104815 - CLERMONT PUBLIC LIBRARY Total:	**10.00**
Vendor: 104352 - CLEVELAND, BRINLEY					
CLEVELAND, BRINLEY	3925	09/15/2025	REIMBURSE LGI COURSE	045-4500-62300	375.00
CLEVELAND, BRINLEY	3925	09/15/2025	REIMBURSE LIFEGUARD RECE…	045-4500-62300	100.00
CLEVELAND, BRINLEY	42425	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	24.17
				Vendor 104352 - CLEVELAND, BRINLEY Total:	**499.17**
Vendor: 009110 - CNM OUTDOOR EQUIPMENT					
CNM OUTDOOR EQUIPMENT	251341	09/15/2025	REPAIR HEDGETRIMMER	042-4300-63320	296.13
				Vendor 009110 - CNM OUTDOOR EQUIPMENT Total:	**296.13**
Vendor: 104717 - CUNNINGHAM, MAKAYLA					
CUNNINGHAM, MAKAYLA	4225	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	43.29
CUNNINGHAM, MAKAYLA	4225	09/15/2025	REIMBURSE WSI COURSE	045-4500-62300	275.00
				Vendor 104717 - CUNNINGHAM, MAKAYLA Total:	**318.29**
Vendor: 101645 - DE COOK, BRANDON					
DE COOK, BRANDON	82525	09/15/2025	FLAG FOOTBALL OFFICIALS	042-4200-64250	90.00
				Vendor 101645 - DE COOK, BRANDON Total:	**90.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 104777 - DELTA DENTAL OF IOWA					
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - EE LIABIL…	001-0000-21219	371.00
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - COMM …	001-1700-61502	28.88
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - CITY MA…	001-6150-61502	3.58
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - FINANCE…	001-6200-61502	22.06
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - IT	001-6210-61502	25.64
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - HR	001-6250-61502	21.72
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - POLICE	011-1100-61502	181.38
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - FIRE	015-1500-61502	16.29
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - AMBUL…	016-1600-61502	106.05
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - LIBRARY	041-4100-61502	43.52
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - P&R	042-4200-61502	18.02
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - PARKS	042-4300-61502	20.04
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - STREETS	110-2100-61502	69.42
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - SEWER	610-8300-61502	74.66
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - IWC	680-8700-61502	7.02
DELTA DENTAL OF IOWA	SEPTEMBER 2025	09/15/2025	VISION INSURANCE - COBRA	820-9302-64080	9.18
				Vendor 104777 - DELTA DENTAL OF IOWA Total:	**1,018.46**
Vendor: 102543 - DEYARMAN FORD OF INDIANOLA					
DEYARMAN FORD OF INDIAN…	231007	09/15/2025	21 EXPLORER - REPLACE SHOC…	001-1700-63320	787.77
				Vendor 102543 - DEYARMAN FORD OF INDIANOLA Total:	**787.77**
Vendor: 011250 - DLH GRAFX					
DLH GRAFX	20500	09/15/2025	LONG SLEEVE T SHIRTS & SW…	610-8300-61810	979.48
DLH GRAFX	20549	09/15/2025	SHIRTS - FLAG FOOTBALL	042-4200-61810	45.76
				Vendor 011250 - DLH GRAFX Total:	**1,025.24**
Vendor: 011879 - DOWNEY TIRE PROS					
DOWNEY TIRE PROS	31200	09/15/2025	REPAIR TIRE UNIT #222	011-1100-63320	27.98
DOWNEY TIRE PROS	31806	09/15/2025	LAWN TIRE TUBE	042-4300-63320	29.98
				Vendor 011879 - DOWNEY TIRE PROS Total:	**57.96**
Vendor: 102092 - DUST PROS JANITORIAL					
DUST PROS JANITORIAL	3390	09/15/2025	JANITORIAL SERVICES	610-8350-64090	675.00
DUST PROS JANITORIAL	3391	09/15/2025	JANITORIAL SUPPLIES	610-8350-64090	133.00
DUST PROS JANITORIAL	3405	09/15/2025	JANITORIAL SUPPLIES	042-4200-65070	95.00
DUST PROS JANITORIAL	3406	09/15/2025	JANITORIAL SUPPLIES	001-6500-65071	366.25
DUST PROS JANITORIAL	3407	09/15/2025	JANITORIAL SERVICES	041-4100-64090	1,500.00
DUST PROS JANITORIAL	3408	09/15/2025	JANITORIAL SUPPLIES	041-4100-64090	47.50
DUST PROS JANITORIAL	3409	09/01/2025	CENTER PULL TOWELS X2 CAS…	015-1500-65060	95.00
				Vendor 102092 - DUST PROS JANITORIAL Total:	**2,911.75**
Vendor: 103942 - EDGINGTON, AUBREY					
EDGINGTON, AUBREY	122924	09/15/2025	REIMBURSE LIFEGUARD RECE…	045-4500-62300	55.00
				Vendor 103942 - EDGINGTON, AUBREY Total:	**55.00**
Vendor: 103706 - ELIXIR RX OPTIONS					
ELIXIR RX OPTIONS	598740	09/15/2025	411 Rx	011-1100-64120	61.74
				Vendor 103706 - ELIXIR RX OPTIONS Total:	**61.74**
Vendor: 104809 - EWING, LILLIAN					
EWING, LILLIAN	51425	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	75.00
EWING, LILLIAN	51425	09/15/2025	REIMBURSE LIFEGUARD COUR…	045-4500-62300	150.00
				Vendor 104809 - EWING, LILLIAN Total:	**225.00**
Vendor: 104814 - FIRST RESPONDER SUPPLY LLC					
FIRST RESPONDER SUPPLY LLC	3107	09/15/2025	UNIFORMS- T SHIRTS & JOB S…	016-1600-61810	2,779.89
				Vendor 104814 - FIRST RESPONDER SUPPLY LLC Total:	**2,779.89**
Vendor: 104810 - FOUST, JACKSON					
FOUST, JACKSON	72625	09/15/2025	FLAG FOOTBALL OFFICIALS	042-4200-64250	120.00
FOUST, JACKSON	9225	09/15/2025	FLAG FOOTBALL OFFICIALS	042-4200-64250	60.00
				Vendor 104810 - FOUST, JACKSON Total:	**180.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 101987 - GRADIENT9 STUDIOS					
GRADIENT9 STUDIOS	5470	09/15/2025	IPAC FESTIVAL SHIRTS	001-5100-64410	214.55
				Vendor 101987 - GRADIENT9 STUDIOS Total:	**214.55**
Vendor: 019885 - GRAINGER INC					
GRAINGER INC	9629308413	09/15/2025	PAPER TOWEL ROLL	610-8350-65070	27.82
GRAINGER INC	9629782195	09/15/2025	GLASS MIC FILTER	610-8350-65070	30.19
				Vendor 019885 - GRAINGER INC Total:	**58.01**
Vendor: 020810 - HACH COMPANY					
HACH COMPANY	14635482	09/15/2025	AMMONIA TEST	610-8350-65012	107.00
HACH COMPANY	14638968	09/15/2025	AMMONIA TEST	610-8350-65012	91.95
HACH COMPANY	14643000	09/15/2025	DIGITAL PH SENSOR	610-8350-65012	1,787.34
HACH COMPANY	14646254	09/15/2025	PH7 BUFFER, SALT BRIDGE	610-8350-65012	408.20
HACH COMPANY	2239196	09/15/2025	DIGITAL PH SENSOR	610-8350-65012	-1,652.00
				Vendor 020810 - HACH COMPANY Total:	**742.49**
Vendor: 103726 - HARRIS, DOUGLAS					
HARRIS, DOUGLAS	9425	09/15/2025	COED SB OFFICIALS	042-4200-64250	108.00
				Vendor 103726 - HARRIS, DOUGLAS Total:	**108.00**
Vendor: 104606 - HART, CHLOEY					
HART, CHLOEY	50525	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	43.36
HART, CHLOEY	50525	09/15/2025	REIMBURSE LGI COURSE	045-4500-62300	375.00
				Vendor 104606 - HART, CHLOEY Total:	**418.36**
Vendor: 104607 - HOGER, LILLY					
HOGER, LILLY	41125	09/15/2025	REIMBURSE WSI COURSE	045-4500-62300	275.00
				Vendor 104607 - HOGER, LILLY Total:	**275.00**
Vendor: 101632 - HR GREEN INC					
HR GREEN INC	192170	09/15/2025	PAVEMENT MGMT STUDY	321-2100-67900	7,457.50
				Vendor 101632 - HR GREEN INC Total:	**7,457.50**
Vendor: 023560 - IAPFC					
IAPFC	2025 FALL CONF	09/15/2025	2025 FALL CONFERENCE	015-1500-62300	40.00
				Vendor 023560 - IAPFC Total:	**40.00**
Vendor: 008629 - IMU - UTILITIES					
IMU - UTILITIES	10490807 FIBER	09/15/2025	TELEPHONE SERVICES	001-6210-63730	516.08
IMU - UTILITIES	10490807 FIBER	09/15/2025	FIBER	001-6210-64190	569.00
IMU - UTILITIES	10490807 FIBER	09/15/2025	FIBER - N HOWARD	340-7500-63100	53.39
IMU - UTILITIES	10490837 SEWER	09/15/2025	LIFT STATION ELECTRIC	610-8325-63710	9,528.58
IMU - UTILITIES	10490837 SEWER	09/15/2025	WRRF FIBER	610-8350-63710	1,637.97
IMU - UTILITIES	10491248 MOATS	09/15/2025	UTILITIES - MOATS	042-4300-63710	89.83
IMU - UTILITIES	10491497 PICKARD	09/15/2025	UTILITIES - PICKARD YOUTH	042-4200-63710	323.04
IMU - UTILITIES	10491503 FIRE	09/15/2025	IMU UTILITIES - 206 N 1ST	015-1500-63710	53.05
IMU - UTILITIES	10491523 BUXTON	09/15/2025	UTILITIES - BUXTON	042-4300-63710	473.46
IMU - UTILITIES	10491720 ACT CTR	09/15/2025	ACTIVITY CENTER - IMU UTILIT...	042-4200-63710	993.38
IMU - UTILITIES	10492105 SHOP	09/15/2025	UTILITIES - SHOP	042-4300-63710	363.79
IMU - UTILITIES	10492122 TRAIL	09/15/2025	UTILITIES - MCVAY TRAILHEAD	042-4300-63710	73.94
IMU - UTILITIES	10492483 MEM BLDG	09/15/2025	MEMORIAL BLDG - IMU UTILIT...	045-4500-63710	4,974.41
IMU - UTILITIES	10493497 LIBRARY	09/15/2025	UTILITIES	041-4100-63710	2,311.00
IMU - UTILITIES	10493554 CAMP	09/15/2025	UTILITIES - CAMPGROUND	042-4300-63710	493.39
IMU - UTILITIES	10493776 DOG	09/15/2025	UTILITIES - DOWNEY (DOG)	042-4300-63710	68.37
IMU - UTILITIES	10493902 IWC	09/15/2025	IWC - UTILITIES	680-8700-63710	17,278.41
IMU - UTILITIES	10494325 MCCORD	09/15/2025	UTILITIES - MCCORD	042-4300-63710	80.57
IMU - UTILITIES	10494485 FIRE JEFFERSON	09/15/2025	IMU UTILITIES	015-1500-63710	182.78
IMU - UTILITIES	10494692 CITY	09/15/2025	BUXTON OFFICES	001-6500-63710	421.10
IMU - UTILITIES	10494692 CITY	09/15/2025	UTILITIES	001-6500-63710	6,735.92
IMU - UTILITIES	10494692 CITY	09/15/2025	RENEWABLE	015-1500-63710	53.00
IMU - UTILITIES	10494692 CITY	09/15/2025	STREETLIGHTS	110-2300-63780	11,697.51
IMU - UTILITIES	10495212 MEMORIAL	09/15/2025	UTILITIES - MEMORIAL PARK	042-4300-63710	96.43
IMU - UTILITIES	10495277 65/69	09/15/2025	UTILITIES - 65/69 MEDIANS IR...	042-4300-63710	24.51
IMU - UTILITIES	10495336 BARKER	09/15/2025	UTILITIES - BARKER	042-4300-63710	47.07
IMU - UTILITIES	10496691 AD SB	09/15/2025	ADULT SB FIELDS - IMU UTILIT...	042-4200-63710	572.49

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
IMU - UTILITIES	10496706 114 HOWARD	09/15/2025	114 N HOWARD UTILITIES	340-7500-63710	836.91
IMU - UTILITIES	10496719 110 HOWARD	09/15/2025	110 N HOWARD UTILITIES	340-7500-63710	198.72
IMU - UTILITIES	10497014 STREETS	09/15/2025	706 N 6TH - UTILITIES	110-2100-63710	1,399.34
				Vendor 008629 - IMU - UTILITIES Total:	**62,147.44**
Vendor: 023670 - IMWCA					
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-1700-61599	192.96
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-2900-61599	6.75
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-6100-61599	2.89
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-6150-61599	20.57
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-6200-61599	13.61
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-6210-61599	129.32
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-6220-61599	88.23
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-6250-61599	10.82
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	001-6500-65990	915.42
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	011-1100-61599	3,602.89
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	015-1500-61599	4,892.36
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	016-1600-61599	2,434.98
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	041-4100-61599	29.36
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	042-4200-61599	352.29
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	042-4300-61599	321.43
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	045-4500-61599	118.34
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	110-2100-61599	1,370.57
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	610-8300-61599	447.64
IMWCA	95344	09/15/2025	WORKERS' COMP INSURANCE ...	680-8700-61599	137.57
				Vendor 023670 - IMWCA Total:	**15,088.00**
Vendor: 103151 - INDEPENDENT ADVOCATE					
INDEPENDENT ADVOCATE	6962	09/15/2025	20250818 CC MINUTES	001-6500-64020	363.51
				Vendor 103151 - INDEPENDENT ADVOCATE Total:	**363.51**
Vendor: 024727 - INDIANOLA MUNICIPAL UTILITIES					
INDIANOLA MUNICIPAL UTILIT...	2571	09/15/2025	SEPT UTILITY SERVICES - SEW...	610-8300-64905	13,836.67
INDIANOLA MUNICIPAL UTILIT...	2571	09/15/2025	SEPT UTILITY SERVICES - STO...	650-9000-64905	4,348.67
INDIANOLA MUNICIPAL UTILIT...	2571	09/15/2025	SEPT UTILITY SERVICES - RECY...	670-8400-64905	1,581.33
INDIANOLA MUNICIPAL UTILIT...	2574	09/15/2025	SEWER CREDIT CARD PROCESS...	610-8300-64990	6,124.76
INDIANOLA MUNICIPAL UTILIT...	2574	09/15/2025	SWU CREDIT CARD PROCESSI...	650-9000-64990	348.00
INDIANOLA MUNICIPAL UTILIT...	2574	09/15/2025	RECYCLING CREDIT CARD PRO...	670-8400-64990	487.20
				Vendor 024727 - INDIANOLA MUNICIPAL UTILITIES Total:	**26,726.63**
Vendor: 024849 - IOWA LAW ENFORCEMENT ACADEMY					
IOWA LAW ENFORCEMENT A...	330797	09/15/2025	MMPI EVAL APPLICANT	011-1100-64990	300.00
IOWA LAW ENFORCEMENT A...	330833	09/15/2025	PATROL RIFLE INSTRUCTOR S...	011-1100-62300	175.00
				Vendor 024849 - IOWA LAW ENFORCEMENT ACADEMY Total:	**475.00**
Vendor: 016404 - IOWA STATE UNIVERSITY					
IOWA STATE UNIVERSITY	MUN PRO INSTITUTE	09/15/2025	MUNICIPAL PROFESSIONALS I...	001-6200-62300	160.00
				Vendor 016404 - IOWA STATE UNIVERSITY Total:	**160.00**
Vendor: 025020 - IOWA WATER MANAGEMENT CO.					
IOWA WATER MANAGEMENT...	205002A	08/18/2025	MUNICIPAL WATER MGMT	001-6500-63100	7.50
IOWA WATER MANAGEMENT...	205002A	08/18/2025	LIBRARY WATER MGMT	041-4100-63100	7.50
IOWA WATER MANAGEMENT...	209232	09/15/2025	WATER MGMT MUNICIPAL	001-6500-63100	169.98
IOWA WATER MANAGEMENT...	209232	09/15/2025	WATER MGMT LIBRARY	041-4100-63100	54.48
				Vendor 025020 - IOWA WATER MANAGEMENT CO. Total:	**239.46**
Vendor: 080252 - IOWA-DES MOINES SUPPLY INC.					
IOWA-DES MOINES SUPPLY IN...	505073	09/15/2025	MATERIALS/SUPPLIES MEMBE...	680-8700-65074	1,153.41
				Vendor 080252 - IOWA-DES MOINES SUPPLY INC. Total:	**1,153.41**
Vendor: 103167 - IP PATHWAYS					
IP PATHWAYS	57911	09/15/2025	VEEAM CLOUD	001-6210-67244	351.49
				Vendor 103167 - IP PATHWAYS Total:	**351.49**
Vendor: 104766 - JOHN DEERE FINANCIAL					
JOHN DEERE FINANCIAL	4111720	09/15/2025	PVC PIPE	610-8350-65072	26.99

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHN DEERE FINANCIAL	4113223	09/15/2025	PVC PIPE	610-8350-65072	39.99
JOHN DEERE FINANCIAL	4113752	09/15/2025	DEEP SOCKET	610-8350-65072	4.79
JOHN DEERE FINANCIAL	4114240	09/15/2025	WINDSHIELD SOLVENT, CHLOR…	610-8350-65070	39.96
JOHN DEERE FINANCIAL	4117564	09/15/2025	CIRCULAR SAW	110-2100-65076	279.00
JOHN DEERE FINANCIAL	4117645	09/15/2025	POLYPROPYLENE ROPE	610-8325-65070	18.48
JOHN DEERE FINANCIAL	4118639	09/15/2025	ANTIFREEZE	610-8300-63320	52.45
JOHN DEERE FINANCIAL	4119033	09/15/2025	SPRING SHACKLE & BUSHING	110-2100-63320	23.98
JOHN DEERE FINANCIAL	4119094	09/15/2025	POOL CHLORINE TABS	042-4300-65070	39.99
JOHN DEERE FINANCIAL	4122004	09/15/2025	YARD BOSS POWERSWEEP	110-2700-65070	230.47
JOHN DEERE FINANCIAL	4122216	09/15/2025	DIESEL, DISPOSABLE GLOVES …	042-4300-65070	112.21
JOHN DEERE FINANCIAL	4122569	09/15/2025	OIL & FUNNEL	110-2100-65076	42.65
			Vendor 104766 - JOHN DEERE FINANCIAL Total:		**910.96**
Vendor: 009380 - JOSH'S AUTO REPAIR LLC					
JOSH'S AUTO REPAIR LLC	82525	09/15/2025	K223 BATTERY	011-1100-63320	490.00
JOSH'S AUTO REPAIR LLC	82725	09/15/2025	K223 - NEW ALTERNATOR & B…	011-1100-63320	980.50
			Vendor 009380 - JOSH'S AUTO REPAIR LLC Total:		**1,470.50**
Vendor: 101933 - KARL EMERGENCY VEHICLES					
KARL EMERGENCY VEHICLES	13132	09/15/2025	REPLACED AMP FUSE	011-1100-63320	124.56
			Vendor 101933 - KARL EMERGENCY VEHICLES Total:		**124.56**
Vendor: 102525 - KELLER'S GARAGE					
KELLER'S GARAGE	8076	09/15/2025	BRAKES AND ROTORS	016-1600-65051	1,534.27
			Vendor 102525 - KELLER'S GARAGE Total:		**1,534.27**
Vendor: 104516 - KELLY, JACOB					
KELLY, JACOB	82825	09/15/2025	COED SB OFFICIALS	042-4200-64250	108.00
			Vendor 104516 - KELLY, JACOB Total:		**108.00**
Vendor: 029056 - KEYSTONE LABORATORIES INC					
KEYSTONE LABORATORIES INC	NT2508122	09/15/2025	KEYSTONE LAB	610-8350-64990	2,797.50
			Vendor 029056 - KEYSTONE LABORATORIES INC Total:		**2,797.50**
Vendor: 104597 - MASSEY, SAWYER					
MASSEY, SAWYER	41025	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	28.99
MASSEY, SAWYER	41025	09/15/2025	REIMBURSE WSI COURSE	045-4500-62300	275.00
			Vendor 104597 - MASSEY, SAWYER Total:		**303.99**
Vendor: 101313 - MATHESON TRI-GAS INC					
MATHESON TRI-GAS INC	52559104	09/15/2025	EMS - OXYGEN	016-1600-65070	245.10
			Vendor 101313 - MATHESON TRI-GAS INC Total:		**245.10**
Vendor: 104307 - McCALL MONUMENT WORKS INC					
McCALL MONUMENT WORKS …	9225	09/15/2025	ENGRAVED BRICK	042-4300-65090	30.00
			Vendor 104307 - McCALL MONUMENT WORKS INC Total:		**30.00**
Vendor: 034020 - MCCOY HARDWARE INC					
MCCOY HARDWARE INC	A684897	09/15/2025	HARDWARE - SPEED TRAILOR …	011-1100-65070	2.44
			Vendor 034020 - MCCOY HARDWARE INC Total:		**2.44**
Vendor: 104510 - MCFARLAND, KELSEY					
MCFARLAND, KELSEY	82125	09/15/2025	MILEAGE TO ANKENY LIBRARY	041-4100-62700	47.60
			Vendor 104510 - MCFARLAND, KELSEY Total:		**47.60**
Vendor: 101491 - MCINTYRE, CRAIG					
MCINTYRE, CRAIG	82825	09/15/2025	COED SB OFFICIALS	042-4200-64250	108.00
MCINTYRE, CRAIG	9425	09/15/2025	COED SB OFFICIALS	042-4200-64250	108.00
			Vendor 101491 - MCINTYRE, CRAIG Total:		**216.00**
Vendor: 034600 - MID AMERICAN ENERGY CO.					
MID AMERICAN ENERGY CO.	569336871 LIB	09/15/2025	UTILTIES	041-4100-63710	37.62
MID AMERICAN ENERGY CO.	570491537 LIBRARY	09/15/2025	UTILTLIES	041-4100-63710	36.76
MID AMERICAN ENERGY CO.	570659231 POOL	09/15/2025	VMAC GAS	045-4500-63710	1,401.60
			Vendor 034600 - MID AMERICAN ENERGY CO. Total:		**1,475.98**
Vendor: 100358 - MIDWEST ALARM SERVICES					
MIDWEST ALARM SERVICES	514353	09/15/2025	SERVICE CALL - REPAIR	610-8350-63100	346.00
			Vendor 100358 - MIDWEST ALARM SERVICES Total:		**346.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 104610 - MOFFITT, KATELYN					
MOFFITT, KATELYN	41025	09/15/2025	REIMBURSE WSI COURSE	045-4500-62300	275.00
			Vendor 104610 - MOFFITT, KATELYN Total:		**275.00**
Vendor: 102901 - MUTUAL OF OMAHA					
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	001-0000-21206	1,489.77
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	001-1700-61550	305.80
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	001-6150-61550	94.00
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	001-6200-61550	238.30
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	001-6210-61550	412.18
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	001-6250-61550	173.63
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	011-1100-61550	1,993.22
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	015-1500-61550	228.72
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	016-1600-61550	1,296.11
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	041-4100-61550	380.89
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	042-4200-61550	305.85
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	042-4300-61550	279.34
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	110-2100-61550	649.97
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	610-8300-61550	537.73
MUTUAL OF OMAHA	1933922917	09/15/2025	LIFE INSURANCE/AD&D/LTD/S…	680-8700-61550	177.98
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-ADJ EE LI…	001-0000-21218	27.00
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-EE LIABIL…	001-0000-21218	1,557.11
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-COMM D…	001-1700-61501	245.98
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-CITY MA…	001-6150-61501	23.86
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-FINANCE…	001-6200-61501	188.19
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-IT	001-6210-61501	212.05
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-ADJ CITY…	001-6250-61501	198.26
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-POLICE	011-1100-61501	1,411.79
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE - FIRE ADJ	015-1500-61501	8.19
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-FIRE	015-1500-61501	146.98
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-AMBUL…	016-1600-61501	832.88
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE - AMBUL…	016-1600-61501	46.41
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-LIBRARY	041-4100-61501	287.32
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE - LIBRARY…	041-4100-61501	44.53
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-P&R	042-4200-61501	245.98
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-PARKS	042-4300-61501	143.66
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-STREETS	110-2100-61501	598.50
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-SEWER	610-8300-61501	608.57
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE - SEWER …	610-8300-61501	23.86
MUTUAL OF OMAHA	1942563792	09/15/2025	DENTAL INSURANCE-IWC	680-8700-61501	56.92
			Vendor 102901 - MUTUAL OF OMAHA Total:		**15,471.53**
Vendor: 024738 - NORWALK READY-MIXED CONCRETE INC					
NORWALK READY-MIXED CO…	373617	09/15/2025	REPAIR STORM SEWER - W O…	650-9000-63452	591.00
NORWALK READY-MIXED CO…	373724	09/15/2025	REPAIR STORM SEWER - N C …	650-9000-63452	422.00
NORWALK READY-MIXED CO…	373725	09/15/2025	REPAIR STORM SEWER - W O…	650-9000-63452	618.00
NORWALK READY-MIXED CO…	373843	09/15/2025	REPAIR STORM SEWER - 401 …	650-9000-63452	510.00
			Vendor 024738 - NORWALK READY-MIXED CONCRETE INC Total:		**2,141.00**
Vendor: 100711 - OPN ARCHITECTS INC					
OPN ARCHITECTS INC	24847000-8 2	09/15/2025	CONCEPT DESIGN	301-4100-67900	3,625.00
			Vendor 100711 - OPN ARCHITECTS INC Total:		**3,625.00**
Vendor: 040157 - O'REILLY AUTO PARTS					
O'REILLY AUTO PARTS	0337-155784	09/15/2025	OIL FILTER & OIL	110-2100-63320	68.98
O'REILLY AUTO PARTS	0337-157343	09/15/2025	BLUE DEF	610-8300-63320	77.97
O'REILLY AUTO PARTS	0337-157714	09/15/2025	MEGACRIMP	110-2100-63320	63.33
O'REILLY AUTO PARTS	0337-157776	09/15/2025	HYD FITTING	110-2100-63320	7.92
			Vendor 040157 - O'REILLY AUTO PARTS Total:		**218.20**
Vendor: 100620 - PARK, KRIS					
PARK, KRIS	82825	09/15/2025	COED SB OFFICIALS	042-4200-64250	108.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PARK, KRIS	9425	09/15/2025	COED SB OFFICIALS	042-4200-64250	108.00
				Vendor 100620 - PARK, KRIS Total:	**216.00**
Vendor: 103173 - PARKINS, KARLYN					
PARKINS, KARLYN	41625	09/15/2025	REIMBURSE LIFEGUARD COUR…	045-4500-62300	150.00
				Vendor 103173 - PARKINS, KARLYN Total:	**150.00**
Vendor: 100133 - PATRICK, MICHELE					
PATRICK, MICHELE	8182025	09/15/2025	DIRECTORS' ROUNDTABLE ME…	041-4100-62300	12.97
PATRICK, MICHELE	8182025	09/15/2025	DIRECTORS' ROUNDTABLE MI…	041-4100-62700	36.40
				Vendor 100133 - PATRICK, MICHELE Total:	**49.37**
Vendor: 042050 - PER MAR SECURITY					
PER MAR SECURITY	3645197	09/15/2025	INSPECT & MONITOR FIRE AL…	041-4100-63100	1,442.52
PER MAR SECURITY	3673262	09/08/2025	ACTIVITY CENTER FIRE ALARM…	042-4200-64990	242.88
				Vendor 042050 - PER MAR SECURITY Total:	**1,685.40**
Vendor: 103697 - PERFECTION PEST MANAGEMENT					
PERFECTION PEST MANAGEM…	75626	09/15/2025	PEST CONTROL	110-2100-63100	53.50
PERFECTION PEST MANAGEM…	76590	09/15/2025	PEST CONTROL	110-2100-63100	53.50
PERFECTION PEST MANAGEM…	77280	09/15/2025	PEST CONTROL PICKARD CON…	042-4200-64090	65.10
				Vendor 103697 - PERFECTION PEST MANAGEMENT Total:	**172.10**
Vendor: 042410 - PIERCE BROTHERS REPAIR					
PIERCE BROTHERS REPAIR	20342	09/15/2025	REPAIR TRACTOR	042-4300-63410	186.00
PIERCE BROTHERS REPAIR	20346	09/15/2025	WELD ON BUMPER	016-1600-65051	98.00
PIERCE BROTHERS REPAIR	21277	09/15/2025	WELD RAMP BRACKETS	042-4300-63410	32.00
				Vendor 042410 - PIERCE BROTHERS REPAIR Total:	**316.00**
Vendor: 104251 - PLAYAWAY PRODUCTS LLC					
PLAYAWAY PRODUCTS LLC	509613	09/15/2025	BOOKS	041-4100-65020	119.98
PLAYAWAY PRODUCTS LLC	509827	09/15/2025	BOOKS	041-4100-65020	345.04
				Vendor 104251 - PLAYAWAY PRODUCTS LLC Total:	**465.02**
Vendor: 104593 - PLAY-PRO RECREATION LLC					
PLAY-PRO RECREATION LLC	2190	09/15/2025	WOOD FIBER - MOATS & MC…	042-4300-65070	4,800.00
				Vendor 104593 - PLAY-PRO RECREATION LLC Total:	**4,800.00**
Vendor: 103080 - PROSCREENING LLC					
PROSCREENING LLC	233589-3	09/15/2025	SCREENING & PRE-EMPLOYM…	016-1600-64120	196.00
PROSCREENING LLC	233589-3	09/15/2025	SCREENING & PRE-EMPLOYM…	045-4500-64990	48.00
PROSCREENING LLC	233589-3	09/15/2025	SCREENING & PRE-EMPLOYM…	610-8300-64120	34.00
PROSCREENING LLC	233589-3	09/15/2025	SCREENING & PRE-EMPLOYM…	680-8700-64990	82.00
PROSCREENING LLC	241329-3	09/15/2025	SCREENING & PRE-EMPLOYM…	001-1700-64990	82.00
PROSCREENING LLC	241329-3	09/15/2025	SCREENING & PRE-EMPLOYM…	042-4200-64990	96.00
PROSCREENING LLC	241329-3	09/15/2025	SCREENING & PRE-EMPLOYM…	680-8700-64990	198.00
				Vendor 103080 - PROSCREENING LLC Total:	**736.00**
Vendor: 101032 - PROTECT YOUTH SPORTS					
PROTECT YOUTH SPORTS	1322395	09/15/2025	BACKGROUND CHECKS	042-4200-64990	21.80
				Vendor 101032 - PROTECT YOUTH SPORTS Total:	**21.80**
Vendor: 044440 - PURCHASE POWER					
PURCHASE POWER	9/2 REFILL	09/15/2025	REFILL 9/2 - POSTAGE	001-6500-65080	500.00
				Vendor 044440 - PURCHASE POWER Total:	**500.00**
Vendor: 047211 - RECORD-HERALD & INDIANOLA TRIBUNE					
RECORD-HERALD & INDIANOL…	RENEW 2025	09/15/2025	RENEW SUBSCRIPTION	041-4100-65020	60.00
				Vendor 047211 - RECORD-HERALD & INDIANOLA TRIBUNE Total:	**60.00**
Vendor: 104617 - RITCHIE, BRYANT					
RITCHIE, BRYANT	82625	09/15/2025	FLAG FOOTBALL OFFICIALS	042-4200-64250	120.00
RITCHIE, BRYANT	9225	09/15/2025	FLAG FOOTBALL OFFICIALS	042-4200-64250	60.00
				Vendor 104617 - RITCHIE, BRYANT Total:	**180.00**
Vendor: 103982 - RT'S LAWN & LANDSCAPE LLC					
RT'S LAWN & LANDSCAPE LLC	27-2025	09/15/2025	TRIMMING & LANDFILL FEES -…	001-1700-64111	270.00
				Vendor 103982 - RT'S LAWN & LANDSCAPE LLC Total:	**270.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 104811 - SEVERIDT, MASON					
SEVERIDT, MASON	32725	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	22.49
SEVERIDT, MASON	32725	09/15/2025	REIMBURSE LIFEGUARD COUR…	045-4500-62300	250.00
			Vendor 104811 - SEVERIDT, MASON Total:		**272.49**
Vendor: 050213 - SIMMERING-CORY					
SIMMERING-CORY	2025-IC-0328	09/15/2025	ALCOHOL LICENSE, SRV ANIM…	001-6500-64990	503.00
			Vendor 050213 - SIMMERING-CORY Total:		**503.00**
Vendor: 103288 - SPRINGER PROFESSIONAL HOME SERVICES					
SPRINGER PROFESSIONAL H…	968180	09/15/2025	PEST CONTROL	041-4100-63100	91.30
			Vendor 103288 - SPRINGER PROFESSIONAL HOME SERVICES Total:		**91.30**
Vendor: 104244 - STAPLES					
STAPLES	7662657895	09/15/2025	COPY PAPER	680-8700-65060	59.15
STAPLES	7006731965	09/15/2025	OFFICE SUPPLIES	001-6200-65070	39.01
			Vendor 104244 - STAPLES Total:		**98.16**
Vendor: 104359 - STORM, KAISEN					
STORM, KAISEN	43025	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	30.50
STORM, KAISEN	43025	09/15/2025	REIMBURSE LIFEGUARD RECE…	045-4500-62300	55.00
STORM, KAISEN	43025	09/15/2025	REIMBURSE LGI COURSE	045-4500-62300	375.00
			Vendor 104359 - STORM, KAISEN Total:		**460.50**
Vendor: 101016 - T.R.M. DISPOSAL LLC					
T.R.M. DISPOSAL LLC	36968	09/15/2025	TRASH REMOVAL	001-6500-64090	125.00
T.R.M. DISPOSAL LLC	36975	09/15/2025	GARBAGE BILL	011-1100-63710	23.00
T.R.M. DISPOSAL LLC	36976	09/15/2025	TRASH REMOVAL	041-4100-64090	125.00
T.R.M. DISPOSAL LLC	36979	09/15/2025	TRASH REMOVAL	680-8700-63710	124.00
T.R.M. DISPOSAL LLC	37056	09/15/2025	TRASH REMOVAL	610-8350-64990	194.00
			Vendor 101016 - T.R.M. DISPOSAL LLC Total:		**591.00**
Vendor: 103203 - TEXTCASTER					
TEXTCASTER	39971	09/15/2025	TEXTING SERVICE	042-4200-64190	272.74
			Vendor 103203 - TEXTCASTER Total:		**272.74**
Vendor: 101914 - TRANSUNION RISK AND ALTERNATIVE					
TRANSUNION RISK AND ALTE…	305736-202508-1	09/15/2025	TRANSUNION CONTRACT	011-1100-64990	100.00
			Vendor 101914 - TRANSUNION RISK AND ALTERNATIVE Total:		**100.00**
Vendor: 104644 - TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-526491	09/15/2025	ANNUAL LICENSING/SUPPORT	001-6210-67244	1,087.50
TYLER TECHNOLOGIES INC	025-527123	09/15/2025	ANNUAL LICENSING/SUPPORT	001-6210-67244	12,397.50
			Vendor 104644 - TYLER TECHNOLOGIES INC Total:		**13,485.00**
Vendor: 102213 - VAN WALL EQUIPMENT					
VAN WALL EQUIPMENT	6676210	09/15/2025	BALER BELT	110-2100-63320	134.28
			Vendor 102213 - VAN WALL EQUIPMENT Total:		**134.28**
Vendor: 104556 - VANNONI, STACEY					
VANNONI, STACEY	AUG/SEPT 2025	09/15/2025	AUGUST/SEPT 2025 WELLNESS	001-6250-61440	50.00
			Vendor 104556 - VANNONI, STACEY Total:		**50.00**
Vendor: 003535 - VERIZON WIRELESS					
VERIZON WIRELESS	6122044613	09/15/2025	VERIZON WRRF - LOCATE LAP…	610-8300-63730	40.01
			Vendor 003535 - VERIZON WIRELESS Total:		**40.01**
Vendor: 006920 - WALDINGER CORPORATION, THE					
WALDINGER CORPORATION, …	7561817-1	09/15/2025	REPAIR POOL HVAC EXHAUST …	680-8700-63100	1,311.00
WALDINGER CORPORATION, …	7572554-1	09/15/2025	HVAC REPAIR	610-8350-63100	626.72
			Vendor 006920 - WALDINGER CORPORATION, THE Total:		**1,937.72**
Vendor: 059862 - WARREN COUNTY RECORDER					
WARREN COUNTY RECORDER	AUGUST 2025	09/15/2025	SIMPSON PLATS	001-6500-64050	99.00
WARREN COUNTY RECORDER	AUGUST 2025	09/15/2025	FOUR ACRES 2ND ADDITION	001-6500-64050	47.00
			Vendor 059862 - WARREN COUNTY RECORDER Total:		**146.00**
Vendor: 059867 - WARREN COUNTY TREASURER					
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	49236013000	001-6500-65990	1.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	48020100050	001-6500-65990	453.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	48020120030	340-7500-64990	1,819.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	48020120100	340-7500-64990	9,676.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000029447	710-8300-64990	255.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000039247	710-8300-64990	31.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000039227	710-8300-64990	117.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	14000020644	710-8300-64990	178.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000039840	710-8300-64990	295.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000029420	710-8300-64990	347.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000029461	710-8300-64990	383.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000039280	710-8300-64990	503.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000039260	710-8300-64990	509.00
WARREN COUNTY TREASURER	PROPERTY TAX SEPT 2025	09/15/2025	5000039861	710-8300-64990	324.00
			Vendor 059867 - WARREN COUNTY TREASURER Total:		**14,891.00**
Vendor: 009263 - WASTE MANAGEMENT OF IOWA					
WASTE MANAGEMENT OF IO…	8479381-0516-4	09/15/2025	RECYCLING	041-4100-64090	10.00
			Vendor 009263 - WASTE MANAGEMENT OF IOWA Total:		**10.00**
Vendor: 104805 - WESTCOTT, WYATT					
WESTCOTT, WYATT	42525	09/15/2025	REIMBURSE SWIMSUIT	045-4500-61810	56.64
WESTCOTT, WYATT	42525	09/15/2025	REIMBURSE LIFEGUARD COUR…	045-4500-62300	150.00
			Vendor 104805 - WESTCOTT, WYATT Total:		**206.64**
Vendor: 104812 - WILBUR, PEYTON					
WILBUR, PEYTON	42425	09/15/2025	REIMBURSE LIFEGUARD COUR…	045-4500-62300	107.00
WILBUR, PEYTON	42425	09/15/2025	REIMBURSE WSI COURSE	045-4500-62300	275.00
			Vendor 104812 - WILBUR, PEYTON Total:		**382.00**
Vendor: 104813 - WILKENING, BRAD					
WILKENING, BRAD	10725	09/15/2025	PROGRAM FOR ACTIVITY CEN…	042-4200-64990	200.00
			Vendor 104813 - WILKENING, BRAD Total:		**200.00**
Vendor: 104454 - WILLIAMS-WALLACE, GABRIEL					
WILLIAMS-WALLACE, GABRIEL	82625	09/15/2025	FLAG FOOTBALL OFFICIALS	042-4200-64250	90.00
WILLIAMS-WALLACE, GABRIEL	9225	09/15/2025	FLAG FOOTBALL OFFICIALS	042-4200-64250	90.00
			Vendor 104454 - WILLIAMS-WALLACE, GABRIEL Total:		**180.00**
Vendor: 061992 - WOOSLEY LANDSCAPING & MOWING LLC					
WOOSLEY LANDSCAPING & …	12650	09/15/2025	MOWING	610-8300-64990	1,630.00
			Vendor 061992 - WOOSLEY LANDSCAPING & MOWING LLC Total:		**1,630.00**
				Grand Total:	**300,178.41**

Report Summary

Fund Summary

Fund	Expense Amount
001 - General	59,045.66
011 - Police	44,180.07
015 - Fire	11,407.49
016 - Ambulance	9,569.69
041 - Library	16,129.96
042 - Park and Rec Admin	14,122.04
045 - Pool	12,790.87
110 - Road Use Tax Fund	22,746.20
141 - Library Special Revenue	893.04
301 - Capital Projects Fund	3,625.00
321 - Street Capital Projects Fund	7,457.50
340 - City Hall Bldg Project	12,584.02
610 - Sewer Fund	52,922.11
650 - Stormwater Utility Fund	6,927.46
670 - Recycling Fund	2,068.53
680 - Wellness Campus Fund	20,757.59
710 - Sewer Capital Projects Fund	2,942.00
820 - Health Insurance Fund	9.18
Grand Total:	**300,178.41**

Account Summary

Account Number	Account Name	Expense Amount
001-0000-21206	LIFE INS PAYABLE	1,489.77
001-0000-21218	DENTAL INS PAYABLE	1,584.11
001-0000-21219	VISION INS PAYABLE	371.00
001-1700-61501	Dental Insurance	245.98
001-1700-61502	Vision Insurance	28.88
001-1700-61550	Life Insurance/ADD/LTD...	305.80
001-1700-61599	Workers' Comp Insurance	192.96
001-1700-63320	Repair/Maint--Vehicle	787.77
001-1700-64110	Legal Service Fees	2,351.25
001-1700-64111	Property Maintenance E...	270.00
001-1700-64990	Misc Contractual	82.00
001-1700-65050	Vehicle Operating Suppli...	50.64
001-2900-61599	Workers' Comp Insurance	6.75
001-5100-64130	Payments to Other Agen...	4,242.63
001-5100-64410	Public Arts Commission	214.55
001-5200-64110	Legal Service Fees	3,220.00
001-5200-65990	Miscellaneous	1,500.00
001-6100-61599	Workers' Comp Insurance	2.89
001-6150-61501	Dental Insurance	23.86
001-6150-61502	Vision Insurance	3.58
001-6150-61550	Life Insurance/ADD/LTD...	94.00
001-6150-61599	Workers' Comp Insurance	20.57
001-6200-61501	Dental Insurance	188.19
001-6200-61502	Vision Insurance	22.06
001-6200-61550	Life Insurance/ADD/LTD...	238.30
001-6200-61599	Workers' Comp Insurance	13.61
001-6200-62300	Education/Training	160.00
001-6200-65070	Materials/Supplies	39.01
001-6210-61501	Dental Insurance	212.05
001-6210-61502	Vision Insurance	25.64
001-6210-61550	Life Insurance/ADD/LTD...	412.18
001-6210-61599	Workers' Comp Insurance	129.32
001-6210-63730	Telephone/Cellphone	666.22
001-6210-64190	Computer/Technology S...	569.00
001-6210-65070	Materials/Supplies	-29.48

Account Summary

Account Number	Account Name	Expense Amount
001-6210-67244	Annual Licensing/Support	13,836.49
001-6220-61599	Workers' Comp Insurance	88.23
001-6220-65050	Vehicle Operating Suppli…	45.76
001-6250-61440	Wellness Program	50.00
001-6250-61501	Dental Insurance	198.26
001-6250-61502	Vision Insurance	21.72
001-6250-61550	Life Insurance/ADD/LTD…	173.63
001-6250-61599	Workers' Comp Insurance	10.82
001-6250-64110	Legal Service Fees	2,545.00
001-6500-63100	Repair/Maint	324.46
001-6500-63710	Utilities	7,157.02
001-6500-64020	Advertising & Legal Noti…	363.51
001-6500-64050	Recording Fees	146.00
001-6500-64090	Janitorial Services	125.00
001-6500-64110	Legal Service Fees	11,475.00
001-6500-64990	Misc Contractual	514.00
001-6500-65071	Materials/Supplies--Jani…	366.25
001-6500-65080	Postage	500.00
001-6500-65990	Miscellaneous	1,369.42
011-1100-61501	Dental Insurance	1,411.79
011-1100-61502	Vision Insurance	181.38
011-1100-61550	Life Insurance/ADD/LTD…	1,993.22
011-1100-61599	Workers' Comp Insurance	3,602.89
011-1100-62300	Education/Training	175.00
011-1100-63320	Repair/Maint--Vehicle	1,623.04
011-1100-63710	Utilities	23.00
011-1100-64110	Legal Service Fees	575.00
011-1100-64120	Medical/Physicals/Immu…	61.74
011-1100-64860	Towing (abandoned aut…	525.00
011-1100-64990	Misc Contractual	400.00
011-1100-65050	Vehicle Operating Suppli…	3,251.11
011-1100-65060	Office Supplies	339.50
011-1100-65070	Materials/Supplies	2.44
011-1100-66990	Refund/Reimbursement	15.00
011-1100-67240	Computer Hardware/Sof…	29,999.96
015-1500-61501	Dental Insurance	155.17
015-1500-61502	Vision Insurance	16.29
015-1500-61550	Life Insurance/ADD/LTD…	228.72
015-1500-61599	Workers' Comp Insurance	4,892.36
015-1500-62300	Education/Training	2,290.00
015-1500-63710	Utilities	288.83
015-1500-64110	Legal Service Fees	1,220.00
015-1500-65050	Vehicle Operating Suppli…	2,221.12
015-1500-65060	Office Supplies	95.00
016-1600-61501	Dental Insurance	879.29
016-1600-61502	Vision Insurance	106.05
016-1600-61550	Life Insurance/ADD/LTD…	1,296.11
016-1600-61599	Workers' Comp Insurance	2,434.98
016-1600-61810	Uniforms/Clothing Allow…	2,779.89
016-1600-64120	Medical/Physicals/Immu…	196.00
016-1600-65051	Equipment/Vehicle Parts	1,632.27
016-1600-65070	Materials/Supplies	245.10
041-4100-61501	Dental Insurance	331.85
041-4100-61502	Vision Insurance	43.52
041-4100-61550	Life Insurance/ADD/LTD…	380.89
041-4100-61599	Workers' Comp Insurance	29.36
041-4100-62300	Education/Training	12.97
041-4100-62700	Mileage	84.00

Account Summary

Account Number	Account Name	Expense Amount
041-4100-63100	Repair/Maint	1,595.80
041-4100-63710	Utilities	2,385.38
041-4100-64090	Janitorial Services	1,682.50
041-4100-64990	Misc Contractual	4,500.00
041-4100-65020	Library Books & Periodic…	3,885.94
041-4100-65022	Special Collections	487.02
041-4100-65060	Office Supplies	67.29
041-4100-65079	Materials/Supplies--Prog…	234.99
041-4100-67240	Computer Hardware/Sof…	408.45
042-4200-61501	Dental Insurance	245.98
042-4200-61502	Vision Insurance	18.02
042-4200-61550	Life Insurance/ADD/LTD…	305.85
042-4200-61599	Workers' Comp Insurance	352.29
042-4200-61810	Uniforms/Clothing Allow…	45.76
042-4200-63710	Utilities	1,888.91
042-4200-64090	Janitorial Services	65.10
042-4200-64110	Legal Service Fees	120.00
042-4200-64190	Computer/Technology S…	272.74
042-4200-64250	Officials	1,278.00
042-4200-64990	Misc Contractual	560.68
042-4200-65070	Materials/Supplies	469.22
042-4300-61501	Dental Insurance	143.66
042-4300-61502	Vision Insurance	20.04
042-4300-61550	Life Insurance/ADD/LTD…	279.34
042-4300-61599	Workers' Comp Insurance	321.43
042-4300-63320	Repair/Maint--Vehicle	327.05
042-4300-63410	Repair/Maint--Equipment	218.00
042-4300-63710	Utilities	1,811.36
042-4300-65070	Materials/Supplies	5,268.94
042-4300-65090	Signs	30.00
042-4300-65200	Landscaping/Horticultur…	79.67
045-4500-61599	Workers' Comp Insurance	118.34
045-4500-61810	Uniforms/Clothing Allow…	393.43
045-4500-62300	Education/Training	4,695.00
045-4500-63710	Utilities	6,376.01
045-4500-64200	Inspections/Testing	13.50
045-4500-64990	Misc Contractual	48.00
045-4500-65010	Chemicals	12.00
045-4500-65070	Materials/Supplies	76.95
045-4500-65072	Materials/Supplies-Main…	1,057.64
110-2100-61501	Dental Insurance	598.50
110-2100-61502	Vision Insurance	69.42
110-2100-61550	Life Insurance/ADD/LTD…	649.97
110-2100-61599	Workers' Comp Insurance	1,370.57
110-2100-62100	Membership Dues/Subsc…	2,692.00
110-2100-63100	Repair/Maint	107.00
110-2100-63320	Repair/Maint--Vehicle	298.49
110-2100-63710	Utilities	1,399.34
110-2100-65050	Vehicle Operating Suppli…	2,978.80
110-2100-65060	Office Supplies	106.31
110-2100-65070	Materials/Supplies	219.99
110-2100-65076	Materials/Supplies--Shop	327.83
110-2300-63780	Street Lighting	11,697.51
110-2700-65070	Materials/Supplies	230.47
141-4100-65020	Library Books & Periodic…	29.51
141-4100-65023	Summer Reading Progr…	643.89
141-4100-65024	Friends of the Library Ex…	219.64
301-4100-67900	Capital Project Expense	3,625.00

Account Summary

Account Number	Account Name	Expense Amount
321-2100-67900	Capital Project Expense	7,457.50
340-7500-63100	Repair/Maint	53.39
340-7500-63710	Utilities	1,035.63
340-7500-64990	Misc Contractual	11,495.00
610-8300-61501	Dental Insurance	632.43
610-8300-61502	Vision Insurance	74.66
610-8300-61550	Life Insurance/ADD/LTD…	537.73
610-8300-61599	Workers' Comp Insurance	447.64
610-8300-61810	Uniforms/Clothing Allow…	979.48
610-8300-63320	Repair/Maint--Vehicle	148.40
610-8300-63730	Telephone/Cellphone	40.01
610-8300-64120	Medical/Physicals/Immu…	34.00
610-8300-64905	Professional Services US	13,836.67
610-8300-64990	Misc Contractual	7,754.76
610-8300-65050	Vehicle Operating Suppli…	969.24
610-8325-63410	Repair/Maint--Equipment	8,881.25
610-8325-63710	Utilities	9,528.58
610-8325-65070	Materials/Supplies	18.48
610-8350-63100	Repair/Maint	2,275.53
610-8350-63710	Utilities	1,637.97
610-8350-64090	Janitorial Services	808.00
610-8350-64990	Misc Contractual	3,351.49
610-8350-65012	Lab Supplies/Reagents	742.49
610-8350-65070	Materials/Supplies	151.53
610-8350-65072	Materials/Supplies-Main…	71.77
650-9000-63452	Repair/Maint Storm Sew…	2,141.00
650-9000-64905	Professional Services US	4,348.67
650-9000-64990	Misc Contractual	348.00
650-9000-65070	Materials/Supplies	89.79
670-8400-64905	Professional Services US	1,581.33
670-8400-64990	Misc Contractual	487.20
680-8700-61501	Dental Insurance	56.92
680-8700-61502	Vision Insurance	7.02
680-8700-61550	Life Insurance/ADD/LTD…	177.98
680-8700-61599	Workers' Comp Insurance	137.57
680-8700-63100	Repair/Maint	1,311.00
680-8700-63710	Utilities	17,402.41
680-8700-64200	Inspections/Testing	42.50
680-8700-64990	Misc Contractual	280.00
680-8700-65060	Office Supplies	59.15
680-8700-65070	Materials/Supplies	52.96
680-8700-65074	Materials/Supplies--Me…	1,230.08
710-8300-64990	Misc Contractual	2,942.00
820-9302-64080	Insurance	9.18
	Grand Total:	**300,178.41**

Project Account Summary

Project Account Key		Expense Amount
None		300,178.41
	Grand Total:	**300,178.41**

City of Indianola, IA

Expense Approval Report
By Vendor Name

Post Dates 8/31/2025 -

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 102227 - WELLS FARGO CCER					
WELLS FARGO CCER	WellsFargoJuly2025c	08/31/2025	LIBRARY BOOKS & PERIODICA...	141-4100-65024	-28.00
WELLS FARGO CCER	WellsFargoJuly2025c2	08/31/2025	MATERIALS/SUPPLIES JANITOR...	015-1500-65071	-50.00
WELLS FARGO CCER	WellsFargoJuly2025c3	08/31/2025	Specialized Equipment	011-1100-67245	-76.86
WELLS FARGO CCER	WellsFargoJuly2025c4	08/31/2025	REFUNDS/REIMBURSEMENTS	011-1100-66990	-78.26
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	ICC Subscription	001-1700-62100	170.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Advertising Legal Notices102...	001-1700-64020	156.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Advertising Legal Notices102...	001-1700-64020	45.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Gas - Comm Dev Caseys #3512	001-1700-65050	65.35
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fine Arts Commission102227	001-5100-64410	5.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Iowa City Mgmt Assoc Dues	001-6150-62100	500.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Telephone102227	001-6210-63730	62.66
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	monthly subscription Ubiquiti	001-6210-63730	19.98
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Annual Licensing/Support102...	001-6210-67244	2,388.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Annual Licensing/Support102...	001-6210-67244	135.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Annual Licensing/Support102...	001-6210-67244	10.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	July Fuel for facilities truck	001-6220-65050	46.84
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Computer Hardware/Softwar...	011-1100-67240	233.70
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Computer Hardware/Softwar...	011-1100-67240	15.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Repair/Maint - Fire102227	015-1500-63410	48.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel for A339 Caseys #3512	015-1500-65050	34.19
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel102227	015-1500-65050	59.70
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel102227	015-1500-65050	43.97
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel102227	015-1500-65050	57.60
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel102227	015-1500-65050	51.94
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel102227	015-1500-65050	29.29
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Materials/Supplies102227	015-1500-65070	22.86
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Materials/Supplies--Janitorial...	015-1500-65071	199.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Portable air conditioners	015-1500-65076	678.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Venting for portable air condit...	015-1500-65076	40.66
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Miscellaneous102227	015-1500-65990	38.54
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Postage102227	016-1600-65080	19.70
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Advertising Legal Notices102...	041-4100-64020	38.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Advertising Legal Notices102...	041-4100-64020	10.69
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Library Books Periodicals102...	041-4100-65020	129.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Materials/Supplies102227	041-4100-65070	33.17
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Materials/Supplies--Program1...	041-4100-65079	36.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Materials/Supplies102227	042-4200-65070	118.28
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Materials/Supplies102227	042-4200-65070	107.88
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	115.23
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	45.57
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	86.73
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	76.70
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	109.38
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	71.53
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	44.95
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	71.73
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	66.24
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Vehicle Operating Supplies10...	042-4300-65050	63.30
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Repair/Maint--Bldg/Grounds1...	045-4500-63100	153.65
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Materials/Supplies102227	045-4500-65070	544.66
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	unleaded gas for trucks Agrila...	110-2100-65050	150.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	unleaded gas Agriland	110-2100-65050	150.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	unleaded gas Agriland	110-2100-65050	63.45

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	unleaded fuel Agriland FS	110-2100-65050	48.50
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Library Books Periodicals102…	141-4100-65020	116.68
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Summer Reading Program Ex…	141-4100-65023	34.52
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Summer Reading Program Ex…	141-4100-65023	38.18
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Summer Reading Program Ex…	141-4100-65023	5.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Summer Reading Program Ex…	141-4100-65023	24.95
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Summer Reading Program Ex…	141-4100-65023	85.99
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Summer Reading Program Ex…	141-4100-65023	11.75
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Summer Reading Program Ex…	141-4100-65023	57.50
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Friends of the Library Expense…	141-4100-65024	28.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Friends of the Library Expense…	141-4100-65024	79.61
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Friends of the Library Expense…	141-4100-65024	250.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Friends of the Library Expense…	141-4100-65024	70.18
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Friends of the Library Expense…	141-4100-65024	156.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Friends of the Library Expense…	141-4100-65024	108.30
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Friends of the Library Expense…	141-4100-65024	83.83
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel Caseys #2097	610-8300-65050	61.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel Agriland FS	610-8300-65050	70.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel Hy-Vee	610-8300-65050	55.01
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel Agriland FS	610-8300-65050	63.02
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Fuel Agriland FS	610-8300-65050	63.79
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Computer Hardware/Softwar…	610-8325-67240	1,529.20
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Computer Hardware/Softwar…	610-8325-67240	2,441.40
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Membership Dues/Subscripti…	680-8700-62100	647.00
WELLS FARGO CCER	WellsFargoJuly2025	08/31/2025	Materials/Supplies102227	680-8700-65070	135.57
				Vendor 102227 - WELLS FARGO CCER Total:	**13,493.98**
				Grand Total:	**13,493.98**

Report Summary

Fund Summary

Fund	Expense Amount
001 - General	3,603.83
011 - Police	93.58
015 - Fire	1,253.75
016 - Ambulance	19.70
041 - Library	246.86
042 - Park and Rec Admin	977.52
045 - Pool	698.31
110 - Road Use Tax Fund	411.95
141 - Library Special Revenue	1,122.49
610 - Sewer Fund	4,283.42
680 - Wellness Campus Fund	782.57
Grand Total:	**13,493.98**

Account Summary

Account Number	Account Name	Expense Amount
001-1700-62100	Membership Dues/Subsc…	170.00
001-1700-64020	Advertising & Legal Noti…	201.00
001-1700-65050	Vehicle Operating Suppli…	65.35
001-5100-64410	Public Arts Commission	5.00
001-6150-62100	Membership Dues/Subsc…	500.00
001-6210-63730	Telephone/Cellphone	82.64
001-6210-67244	Annual Licensing/Support	2,533.00
001-6220-65050	Vehicle Operating Suppli…	46.84
011-1100-66990	Refund/Reimbursement	-78.26
011-1100-67240	Computer Hardware/Sof…	248.70
011-1100-67245	Specialized Equipment	-76.86
015-1500-63410	Repair/Maint--Equipment	48.00
015-1500-65050	Vehicle Operating Suppli…	276.69
015-1500-65070	Materials/Supplies	22.86
015-1500-65071	Materials/Supplies--Jani…	149.00
015-1500-65076	Materials/Supplies--Shop	718.66
015-1500-65990	Miscellaneous	38.54
016-1600-65080	Postage	19.70
041-4100-64020	Advertising & Legal Noti…	48.69
041-4100-65020	Library Books & Periodic…	129.00
041-4100-65070	Materials/Supplies	33.17
041-4100-65079	Materials/Supplies--Prog…	36.00
042-4200-65070	Materials/Supplies	226.16
042-4300-65050	Vehicle Operating Suppli…	751.36
045-4500-63100	Repair/Maint	153.65
045-4500-65070	Materials/Supplies	544.66
110-2100-65050	Vehicle Operating Suppli…	411.95
141-4100-65020	Library Books & Periodic…	116.68
141-4100-65023	Summer Reading Progr…	257.89
141-4100-65024	Friends of the Library Ex…	747.92
610-8300-65050	Vehicle Operating Suppli…	312.82
610-8325-67240	Computer Hardware/Sof…	3,970.60
680-8700-62100	Membership Dues/Subsc…	647.00
680-8700-65070	Materials/Supplies	135.57
	Grand Total:	**13,493.98**

Project Account Summary

Project Account Key	Expense Amount
None	13,493.98
Grand Total:	**13,493.98**

MEMORANDUM

To: Mayor and City Council

From:

Date: September 15, 2025

Subject: Approval of Minutes of the prior meetings

Introduction: The minutes of the September 2 and September 8 council meetings are included in the packet for council review.

Recommendation: Staff recommends that Council approve the minutes.

Attachments:
1. 20250902 CC Minutes
2. 20250908 CC Study Session Minutes

CITY OF INDIANOLA COUNCIL MEETING
September 2, 2025
6:00 PM
City Council Chambers
110 N 1st Street, Indianola, IA
Minutes

Call to Order
The Indianola City Council met in regular session at 6:00 PM on September 2, 2025, in the City Hall Council Chambers. Mayor Steve Richardson called the meeting to order and on roll call the following members were present: Josh Rabe (via Teams), Ron Dalby, Steve Armstrong, Christina Beach, Mellisa Sones, Bob Lane. Absent: None.

Public Comment
Mike May, 1216 E Franklin Ave, spoke in favor of the consulting contract with CPSM.

Consent Agenda
The resolution approving an amendment to the event application policy was pulled from the consent agenda on a request by Council Member Sones. Council Member Lane moved to approve the Consent Agenda and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the prior meetings
- Consideration of the issuance of a renewal refuse hauling permit for T.R.M. Disposal LLC.
- Second consideration of an ordinance amending Chapter 25 of the Indianola Municipal Code (Utility Board of Trustees) to provide qualifications for utility board membership.
- Resolution 2025-149 authorizing an agreement for medical director services.
- Receive and file the Fiscal Year 27 Budget Calendar.
- Consideration of the approval of a Home Base Iowa Initiative Application from Gregory Jenkins and authorization of a handwritten warrant in the amount of $1500.00.
- Resolution 2025-151 approving salaries.

Council Member Lane moved to approve Resolution 2025-150 approving an amendment to the City Council Policy Folder regarding the Event Application Policy and Dalby seconded it. The council discussed the proposed fees. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Lane. NAYS: Sones. Whereas the Mayor declared the resolution passed.

Council Reports
Council Member Armstrong moved to approve the reappointment of Carrie Woerdeman to the Planning and Zoning Commission for a term beginning July 1, 2025 and ending July 1, 2030. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor's Report
Council Member Dalby moved to approve the appointment of Andrea Carlson to the Library Board of Trustees to fill a vacant term until July 1, 2028 and Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Lanee. NAYS: Sones. Whereas the Mayor declared the motion passed.

Mayor Richardson reported on the Mayor's Youth Council, recent community events, and a meeting with Senator Grassley.

Council Member Sones asked the public to take CIRTPAs long-range planning survey.

New Business

Council Member Sones moved to approve Resolution 2025-152 authorizing the City of Indianola, Iowa to enter into a contract for independent contractor/professional services with the Center for Public Safety Management (CPSM), LLC. and Dalby seconded it. City Manager Jacob Meshke and Thomas Wieczorek, CPSM Director, discussed the proposed contract. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: Beach. Whereas the Mayor declared the motion passed.

Council Member Sones moved to approve Resolution 2025-153 authorizing the City of Indianola, Iowa to enter into an engagement with MGT Impact Solutions, LLC for an organizational staffing assessment. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

The Council directed Doug Bylund, Chief of Culture and Recreation, to fill the vacant positions at the Wellness Campus.

Other Business

City Manager Meshke updated the public on the city attorney, committee updates, and study session meeting dates.

Council Member Armstrong moved to enter into closed session at 7:31 PM in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Rabe joined the meeting via phone.

Council Member Beach moved to exit the closed session at 8:23 PM and Armstrong seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously. There was no action taken on items discussed in the closed session.

Adjourn

The meeting was adjourned at 8:24 PM on a motion by Armstrong and seconded by Dalby. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

____

Steve Richardson, Mayor

ATTEST:

____

Jackie Raffety, City Clerk

CITY OF INDIANOLA COUNCIL STUDY MEETING
September 8, 2025
6:00 PM
City Council Chambers
Minutes

Discussion and direction regarding the tax abatement program
The Indianola City Council met for a study session at 6:00 PM on September 8, 2025, in the City Hall Council Chambers. The following members were present: Josh Rabe, Ron Dalby, Steve Armstrong, Mellisa Sones, Bob Lane (via Teams) and Mayor Steve Richardson. Absent: Christina Beach.

Jackie Raffety, Clerk and Finance Director, presented information on the City's tax abatement program. The Council directed staff to model residential abatement options based off of peer communities and consider the impact to sales tax/other revenues. The Council directed staff to keep commercial/industrial tax abatement as-is. The Council will discuss residential tax abatement at the November study session.

The study session adjourned at 7:23 PM

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Resolution setting a public hearing for October 6, 2025, at 6 PM, regarding an amendment to the Fiscal Year 26 budget.

Introduction: Staff recommends that the City Council set a public hearing for October 6, 2025, regarding an amendment to the Fiscal Year 26 budget, as required by law.

Background: A budget amendment by the council is required if expenses are anticipated to be more than budgeted in a given program.

Discussion: The budget needs to be amended to move some capital project expenses from FY25 to FY26, to account for the expenditure of grant revenues, and to include the organizational and staffing study expenses. If the public hearing is set by the council, more information on the amendment will be provided at the October 6 meeting.

Budget Impact: The public hearing notice will be published in the Indianola Record Herald. This is a budgeted expense out of the general fund (approx. $275).

Recommendation: Staff recommends Council approve the resolution setting a public hearing for a budget amendement for 6 PM on October 6, 2025.

Attachments: 1. Res 2025- set PH for first FY26 budget amendment

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING TO AMEND THE FISCAL YEAR 26 BUDGET

WHEREAS, the City is required to hold a public hearing concerning the second amendment of the City's budget for Fiscal Year 26.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA, that a public hearing will be held October 6, 2025, beginning at 6:00 p.m. in the City Hall Council Chambers, 110 N. 1st Street, concerning amending the City's budget for Fiscal Year 2026, and the City Clerk is directed to publish notice of said meeting in the Indianola Record Herald and Tribune.

PASSED AND APPROVED this 15th day of September 2025.

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Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Bill Mettee, Associate Planner

Date: September 15, 2025

Subject: Resolution setting a public hearing for October 6, 2025, at 6 PM, and referring a zoning map and comprehensive plan amendment application regarding an amendment to zoning map to change the zoning from R-2 and C-2 to R-2 (Leonard Subdivision Plat 2 Lot 6).

Introduction: Pursuant to City Code 165.02(B), the Council may adopt a motion to refer a rezoning request to the Planning and Zoning Commission. Before the Council can approve a rezoning request, a public hearing must be held. If the City Council approves the resolution to set the public hearing, staff will provide additional information at the October 6 meeting.

Recommendation: Staff recommends approval of the resolution setting a public hearing and referring the rezoning request to the Planning and Zoning Commission.

Attachments: 1. Rezoning Referral and Set PH Resolution

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION SETTING A PUBLIC HEARING AND REFERRING A REZONING APPLICATION FOR LEONARD SUBDIVISION PLAT 2 LOT 6 TO THE PLANNING AND ZONING COMMISSION

WHEREAS, on September 8, 2025, an application to amend the Official Zoning Map of the City of Indianola, Iowa (rezoning) was received by the Community Development Department; and

WHEREAS, this application was for the existing parcel legally described as Leonard Subdivision Plat 2 Lot 6, which is currently zoned R-2 and C-2; and

WHEREAS, I Town Investment Group, LLC wishes to rezone the property from R-2 and C-2 to C-2; and

WHEREAS, Section 165.02(5)(B) requires the Zoning Administrator to present such request to the City Council, who, at their discretion, may adopt a motion to refer the request to the Zoning Commission for consideration at a duly noticed public meeting in accordance with their procedures and the noticing requirements contained herein.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INDIANOLA IN THE STATE OF IOWA, that the application is referred to the Planning and Zoning Commission who shall forward its findings and recommendations to the City Council for consideration and action.

PASSED AND APPROVED this 15th day of September 2025.

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Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Bill Mettee, Associate Planner

Date: September 15, 2025

Subject: Resolution setting a public hearing for October 6, 2025, at 6 PM regarding amending Chapter 165, Zoning Regulations, of the Code of Ordinances, Indianola, Iowa.

Introduction: The State of Iowa has amended the publication notification requirements from 7–20 days to 4–20 days for changes to zoning regulations. The City of Indianola needs to update Chapter 165 to stay in compliance with State Code. Changes to this chapter require a public hearing. Additional information will be provided at the October 6 Council meeting.

Background:

Discussion:

Budget Impact:

Recommendation: Staff recommends approval of the resolution setting a public hearing regarding amendment to Chapter 165, Zoning Regulations.

Attachments: 1. Ch 165 PH RESOLUTION

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION SETTING A PUBLIC HEARING FOR OCTOBER 6, 2025, AT 6:00 PM REGARDING AN AMENDMENT TO CHAPTER 165, ZONING REGULATIONS

WHEREAS, the City Council of the City of Indianola, Iowa desires to consider an amendment to Chapter 165 (Zoning Regulations); and

WHEREAS, a public hearing upon the proposed amendment to the Zoning Regulations should be held and the time and place for hearing thereon should be fixed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

1. That a public hearing be held by the Indianola City Council on the proposed amendment to the Zoning Regulations, at the Indianola City Hall, 110 N 1st Street, Indianola, Iowa, at 6:00 p.m. on October 6, 2025, at which time the City Council will consider any objections to the proposed amendment and will hear all interested persons.

2. That the Mayor and Clerk be and hereby are authorized and instructed to give Notice of said public hearing, as required by law.

APPROVED this 15th day of September 2025.

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Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Consideration of the approval of a liquor license renewal for Andrea Palmer doing business as The Local Vine.

Introduction: This is a renewal of The Local Vine's Class C Retail Alcohol License with outdoor service privileges.

Background: Their current license expires October 1, 2025.

Discussion: The Local Vine is located at 126 W Ashland Ave and is a sole proprietorship. Owners listed on the application are Andrea and Daniel Palmer. Staff reviewed the application and inspected the premises.

Budget Impact: No impact to the budget.

Recommendation: Staff recommends that Council approve The Local Vine's liquor license renewal application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Consideration of the approval of a liquor license renewal for Bush's Place LLC, doing business as The Hide Out.

Introduction: This is a renewal of Bush's Place LLC's Class C Retail Alcohol License with outdoor privileges.

Background: Their current license expires September 25, 2025.

Discussion: Bush's Place is a limited liability company, located at 204 E Clinton Ave. Mike Bush is listed on the application as the owner. Staff has reviewed the application and inspected the premises.

Budget Impact: No impact to the budget.

Recommendation: Staff recommends that Council approve the Bush's Place LLC's liquor license renewal application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Consideration of the approval of a liquor license renewal for Fareway Stores Inc., doing business as Fareway Stores, Inc. #657.

Introduction: This is a renewal of Fareway Store #657's Class E Retail Alcohol License.

Background: Their current license expires October 1, 2025.

Discussion: Fareway Store #657 is located at 1309 W 2nd Ave., and is a corporation. Owners listed on the application are Fred E. Vitt Control Trust, Garrett S Piklapp, Various Individuals & Trust, each holding less than 5%, Fareway Control Trust, and Tracey Wilson. Staff reviewed the application and inspected the premises.

Budget Impact: No impact to the budget.

Recommendation: Staff recommends that Council approve Fareway Store #657's liquor license renewal application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Consideration of the approval of a liquor license for Gettin' Slushed South of 35 LLC., doing business as Lucky Wife Wine Slushies.

Introduction: This is for a Special Class C Retail Alcohol License with outdoor privileges.

Background: This is a temporary five-day license from October 21-25, 2025, for an event at 112 East Salem Avenue.

Discussion: Gettin' Slushed South of 35 is a limited liability company. Holly Rasavong is listed as the owner on the application. Staff reviewed the application and inspected the premises.

Budget Impact: No impact to the budget.

Recommendation: Staff recommends that Council approve Gettin' Slushed South of 35 LLC temporary liquor license application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Consideration of the approval of a liquor license renewal for Los Padrinos LLC., doing business as El Padrino Mexican Restaurant.

Introduction: This is a renewal of El Padrino's Class C Retail Alcohol License with catering and outdoor service privileges.

Background: Their current license expires October 1, 2025.

Discussion: El Padrino Mexican Restaurant, located at 200 S Jefferson Way, is a limited liability company. Owners listed on the application are Francisco Delapza, Jose Ayala Magana, Benjamin Ayala Magana, and Michael Beeler. Staff have reviewed the application and inspected the premises.

Budget Impact: No impact to the budget.

Recommendation: Staff recommends that Council approve Los Padrino's liquor license renewal application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Consideration of the approval of a liquor license for Top it Off LLC., doing business as Top It Off Liquid Catering.

Introduction: This is an application for a Class C Retail Alcohol License.

Background: This is a temporary five-day license from October 7-11, 2025.

Discussion: Top if Off has applied for a temporary liquor license at 210 Wesley Lane for an event. Top It Off is a Limited Liability Corporation. Frank Thomas is listed as the owner on the application. Staff reviewed the application and inspected the premises.

Budget Impact: No impact to the budget.

Recommendation: Staff recommends that Council approve Top It Off's liquor license application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Consideration of the approval of an ownership amendment for Hy-Vee Inc., doing business as Hy-Vee Food Store.

Introduction: Hy-Vee has updated the owners on their liquor license. This amendment requires Council approval.

Background:

Discussion: The owners listed on the amended application are Andrew Schroeder, Nathan Allen, and Aaron Wiese. Staff has reviewed the application.

Budget Impact: None

Recommendation: Staff recommends approval of Hy-Vee Food Store's liquor license ownership amendment.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Consideration of the approval of an ownership amendment for Hy-Vee Inc., doing business as Hy-Vee Fast and Fresh

Introduction: Hy-Vee Fast and Fresh has updated the owners on their liquor license. This amendment requires Council approval.

Background:

Discussion: The owners listed on the amended application are Andrew Schroeder, Nathan Allen and Aaron Wiese. Staff has reviewed the application.

Budget Impact: None.

Recommendation: Staff recommends approval of Hy-Vee Fast and Fresh's liquor license ownership amendment.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Jacob Meshke, City Manager

Date: September 15, 2025

Subject: Third consideration and adoption of an ordinance amending Chapter 25 of the Indianola Municipal Code (Utility Board of Trustees) to provide qualifications for utility board membership.

Introduction: Staff recommends approval of the ordinance which would add a requirement that an Indianola Municipal Utility (IMU) Board Trustee have at least one service provided by IMU.

Background: Chapter 25 of the Indianola City Code provides for the Utility Board of Trustees. Current City Code provides:

- Trustees are residents of Indianola.
- Excludes public officers and salaried employees of the City from serving on the board.
- No trustee shall hold office for a period in excess of two complete six-year terms plus any partial term for which the trustee might have been appointed.

Discussion: The ordinance would codify a requirement of a utility board trustee to have at least one service provided by Indianola Municipal Utilities (IMU). IMU General Manager Chris DesPlanques has been engaged and is supportive of the code update. Legal counsel has reviewed the code update and drafted the ordinance.

Budget Impact: None

Recommendation: Staff recommends approval and adoption of the ordinance.

Attachments: 1. Ordinance

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 25 OF THE INDIANOLA MUNICIPAL CODE (UTILITY BOARD OF TRUSTEES) TO PROVIDE QUALIFICATIONS FOR UTILITY BOARD MEMBERSHIP

BE IT ENACTED by the City Council of the City of Indianola, Iowa, as follows:

SECTION 1. SECTION AMENDED. Chapter 25 (Utility Board of Trustees) Section 25.03 (Appointment of Trustees) of the Indianola Codes of Ordinances, is hereby amended by inserting the following underlined language and deleting the ~~strikethrough~~ language:

25.03 APPOINTMENT OF TRUSTEES.

The Mayor shall appoint, subject to the approval of the Council, five persons to serve as trustees for staggered six-year terms. No public officer or salaried employee of the city may serve on the utility board. Terms shall commence on July 1 beginning with appointments made in 2020 and shall continue until a successor is appointed but in no event more than six months following the end of the term. No trustee shall hold office for a period in excess of two complete six-year terms plus any partial term for which the trustee might have been appointed. Trustees must be residents of the corporate limits of the City of Indianola and must have at least one (1) service provided by Indianola Municipal Utilities (IMU).

SECTION 2. REPEALER. All ordinances and resolutions or parts thereof, in conflict herewith are hereby repealed.

SECTION 3. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved 1st Reading on this ____th day of ___________, 2025.

Passed and approved 2nd Reading on this ____th day of ___________, 2025.

Passed and approved 3rd and final Reading on this ____th day of ___________, 2025.

______________________________	______________________________
Steve Richardson, Mayor	Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: September 15, 2025

Subject: Resolution suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on city streets during Wine, Witches and Brews as requested by Indianola Main Street.

Introduction: Indianola Main Street is hosting Wine, Witches and Brews on October 24, 2025. The applicant has submitted a request to suspend enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on city streets during the event.

Background: Wine, Witches and Brews is an annual event held on the square.

Discussion: The event will be held on October 24, 2025 starting at 4:00 PM and ending at 9:30 PM.

The request for suspension of Indianola Code 45.02(2) is for closed streets, including Salem Avenue (from B Street to 1st Street), Howard Street (between Ashland Avenue and Salem Avenue), Ashland Avenue (from Buxton Street to 1st Street), and Buxton Street (between Ashland Avenue and Salem Avenue). Staff has reviewed the application.

Budget Impact: There is no impact.

Recommendation: Staff recommends approval of this resolution to suspend enforcement of Indianola Code 45.02(2) for the Wine, Witches and Brews event.

Attachments: 1. Res 2025- suspending enforcement- alcohol on Wine, Witches & Brews

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE § 45.02(2) REGARDING THE CONSUMPTION OF ALCOHOL ON THE INDIANOLA SQUARE DURING WINE WITCHES, AND BREWS EVENT ON OCTOBER 24, 2025

WHEREAS, Indianola Main Street intends on holding the Wine, Witches and Brews event on Friday, October 24, 2025, from 4:00 p.m. – 9:30 p.m.; and

WHEREAS, the event organizers plan close streets to vehicular traffic on Salem Avenue (From B Street to 1st Street), Howard Street (between Ashland Avenue and Salem Avenue), Ashland Avenue (from Buxton Street to 1st Street), and Buxton Street (between Ashland Avenue and Salem Avenue); and

WHEREAS, the event organizers propose to allow for alcohol use and consumption as part of the event to take place on those portions of the street and alley that are closed; and

WHEREAS, alcoholic beverages for the event will be served in accordance with the authorization by the State of Iowa; and

WHEREAS, Indianola Code Section 45.02(2) read "A person shall not use or consume alcoholic liquor, wine or beer upon the public streets or highways…".

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the City of Indianola hereby confirms that enforcement of Indianola Code Section 45.02(2) will be suspended on Salem Avenue (From B Street to 1st Street), Howard Street between Ashland Avenue and Salem Avenue), Ashland Avenue (from Buxton Street to 1st Street), and Buxton Street (between Ashland Avenue and Salem Avenue) from 4:00 p.m. – 9:30 p.m. for the Wine, Witches & Brews event on October 24, 2025.

BE IT FURTHER RESOLVED that all participants and sponsors of said event shall be required to comply with all other requirements of the Municipal Code of the City, but that enforcement of the prohibition on the use and consumption of alcoholic liquor, wine or beer upon certain public streets is hereby waived; and that liquor license amendments for the participants and sponsors are hereby approved for this one-day event.

Dated this 15th day of September 2025.

____
Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Aaron Hurt, Fire Chief

Date: September 15, 2025

Subject: Resolution authorizing a contract with Indianola High School for EMS coverage.

Introduction: Staff recommends approval to enter into an agreement with the Indianola School District to provide emergency medical service (EMS) coverage for the five home football games that compose their 2025 schedule.

Background: The Indianola Fire Department maintains control of emergency services contracted within our jurisdiction to prevent understaffing of our core emergency response resources. Events such as these often require resources in addition to the fire department's daily staffed resources, which, if not properly coordinated, can create unanticipated strain on the department and our ability to deliver services. By maintaining authority over services, the department ensures that appropriate resources are available for the event and staffing levels remain consistent for the broader community, reducing the chance of disrupting normal service coverage.

Discussion: The proposed agreement will enable the department to plan and assign dedicated resources to cover the EMS needs specific to the scheduled football events. By doing so, the department can maintain planned daily staffing levels and prevent normal service coverage from being compromised.
Entering this agreement ensures accountability, as the cost incurred to provide these services will be assigned to the event organizer rather than being absorbed by the city or our taxpayers. This approach allows continued community support for special events without creating an undue burden on city resources and finances.

Budget Impact: The agreement is designed to be cost-neutral to the city. All associated expenses for personnel required for the event will be billed to the Indianola School District.

Recommendation: Staff recommends approval to enter into an agreement with the Indianola School District to provide emergency medical service (EMS) coverage for the five home football games that compose their 2025 schedule.

Attachments:
1. Resolution
2. Contract

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN INDIANOLA COMMUNITY SCHOOL DISTRICT AND THE CITY OF INDIANOLA FIRE DEPARTMENT

WHEREAS, the Indianola Fire Department is the agency established to prevent and extinguish fires and to protect lives and property against fires, to promote fire prevention and fire safety, and to answer all emergency calls in the City of Indianola; and

WHEREAS, the Indianola Community School District (ICSD) has requested emergency medical services at their events during their 2025 football season from the Indianola Fire Department; and

WHEREAS, the attached contract sets forth obligations for the 2025 ICSD football season and the Indianola Fire Department.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola that the contract with the Indianola Community School District is hereby approved and the Mayor or City Manager are authorized to execute the contract on behalf of the City of Indianola.

Approved this 15th day of September 2025.

____

Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk

CONTRACT FOR FIRE DEPARTMENT SERVICES

This Agreement is made and entered into this 20th day of August, 2025, by and between the Indianola Fire Department (IFD), located at 110 N. 1st Street, Indianola, Iowa, and the Indianola High School (IHS), located at 1304 East 1st Avenue, Indianola, Iowa.

1. Scope of Services

The IFD agrees to provide emergency medical services during IHS Varsity football games, including but not limited to the provision of personnel, equipment, and supplies necessary to respond to and manage medical emergencies. Covered events are those listed in Exhibit A – Game Schedule.

2. Staffing

The IFD shall ensure that licensed and certified personnel are available on-site during scheduled game hours. Staffing levels shall be determined by IFD based on risk assessments and operational considerations.

3. Equipment and Supplies

The IFD shall provide and maintain necessary medical equipment, supplies, and vehicles (if applicable) required for adequate emergency response.

4. Response and Coordination

The IFD shall maintain command authority over medical response operations in accordance with the National Incident Management System (NIMS) and Iowa EMS protocols. The IFD shall coordinate with local emergency services, law enforcement, and other relevant agencies as needed.

5. Liability and Insurance

a. The IFD shall maintain liability insurance coverage suitable for the services provided under this Agreement and provide proof of coverage upon request.
b. Each party shall be responsible for the acts and omissions of its own employees, officers, or agents.
c. To the fullest extent permitted by law, each party agrees to hold the other harmless and indemnify against claims arising from its own negligence.

6. Compliance

The IFD agrees to comply with all applicable federal, state, and local laws, including but not limited to Iowa Code provisions governing emergency medical services.

7. Compensation

IHS agrees to compensate IFD for services rendered at a rate determined by the expense incurred per employee scheduled. The IFD shall submit invoices within 30 days of services rendered, and IHS shall remit payment within 30 days of receipt.

8. Relationship of the Parties

It is expressly understood that IFD personnel remain employees of the City of Indianola. Nothing in this Agreement shall be construed to create an employment or agency relationship between IHS and IFD personnel.

9. Term and Termination

This Agreement shall commence on August 29, 2025, and terminate on October 25, 2025, unless earlier terminated by either party upon thirty (30) days written notice.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

Indianola Fire Department

By: ____
[Fire Chief or Authorized Official]
Date: ________________

Indianola High School

By: ____
[Authorized School Official]
Date: ________________

Exhibit A – Varsity Football Game Coverage Schedule

Pursuant to Section 1 of this Agreement, the Indianola Fire Department (IFD) shall provide emergency medical services at the following scheduled Indianola High School Varsity Football games:

Date	Opponent	Location	Start Time
August 29, 2025	Norwalk	Indianola High School Stadium	7:00 PM
September 12, 2025	Jefferson	Indianola High School Stadium	7:00 PM
September 26, 2025	Valley	Indianola High School Stadium	7:00 PM
October 3, 2025	Lincoln	Indianola High School Stadium	7:00 PM
October 24, 2025	Urbandale	Indianola High School Stadium	7:00 PM

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Resolution accepting participation in the national opioids settlements.

Introduction: The City Council is asked to approve a resolution accepting participation in two national opioid settlement packages.

Background: In 2021, the Indianola City Council entered into a Memorandum of Understanding to become a participating member of the Iowa Opioid Allocation. Under this MOU, the opioid funds will be allocated to the Iowa Abatement Fund and to participating county governments. The funds must be used for an opioid-related expenditure.

Discussion: The national opioid case has recently reached a settlement agreement with the Purdue and Slacker family and the Secondary Manufacturers. The City of Indianola has been sent settlement participation packages for both of these agreements.
If the State of Iowa is able to achieve maximum participation in the settlement, then the amount of abatement funds that flow to the State will increase. As these funds will be used for opioid-related expenses, it is in the best interest of the citizens to participate in these settlements.
The city attorney has reviewed these agreements and recommends that the council accept participation.

Budget Impact: None.

Recommendation: Staff recommends that the Council accept the settlement participation packages and authorize the Mayor or City Manager to sign the forms on behalf of the City.

Attachments:

1. Res 2025- authorizing opioid settelement agreement
2. Action_Required_Secondary_Manufacturers_Nati
3. Action_Required_Purdue_Direct_Settlement_-_C
4. Res 2021-291 MOU Opioid Settlement

City of Indianola

RESOLUTION NO 2025-

RESOLUTION ACCEPTING PARTICIPATION IN THE NATIONAL OPIOIDS SETTLEMENTS

WHEREAS, the State of Iowa may be allocated Opioid Funds as part of the Opioid Settlement Agreement; and

WHEREAS, with Resolution 2021-291, the Indianola City Council approved the Iowa Opioid Allocation Memorandum of Understanding and became a participating local government in the settlement; and

WHEREAS, any funds that Iowa receives will be divided between the State of Iowa and county governments pursuant to the Memorandum of Understanding; and

WHEREAS, the amount of abatement funds that flow to the State of Iowa and local governments increases if Iowa achieves maximum participation in the settlements; and

WHEREAS, the City of Indianola has received settlement participation forms for two new national opioid settlements: the Purdue and Slacker Family and the Secondary Manufacturers Settlements; and

WHEREAS, the Indianola City Council finds it to be in the best interest of the citizens to execute the settlement participation packages for the above-mentioned settlements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, that the settlement participation packages are hereby accepted, and that the Mayor or City Manager is authorized to sign the settlement participation forms on behalf of the City.

Passed and approved this 15th day of September 2025.

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Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk

New National Opioids Settlement: Secondary Manufacturers
Opioids Implementation Administrator
opioidsparticipation@rubris.com

Indianola city, IA
Reference Number: CL-1769835

TO LOCAL POLITICAL SUBDIVISIONS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SECONDARY MANUFACTURERS SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: October 8, 2025

A new proposed national opioids settlement ("*Secondary Manufacturers Settlements*") has been reached with eight opioids manufacturers: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus ("Settling Defendants"). This *Combined Participation Package* is a follow-up communication to the *Notice of National Opioids Settlement* recently received electronically by your subdivision.

You are receiving this *Combined Participation Package* because Iowa is participating in the Secondary Manufacturers Settlements.

If a state is not eligible to or does not participate in the settlement with a particular manufacturer, the subdivisions in that state are not eligible to participate in that manufacturer's settlement.

This electronic envelope contains:

- A *Combined Participation Form* for the *Secondary Manufacturers Settlements* that your subdivision is eligible to join, including a release of any claims.

The *Combined Participation Form* must be executed, without alteration, and submitted on or before October 8, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the *Secondary Manufacturers Settlement*.

Based upon *Combined Participation Forms* received on or before October 8, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for each settlement to move forward and whether a state earns its maximum potential payment under each settlement. If a settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the *Secondary Manufacturers Settlements* with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for this new settlement the same as they did for the prior opioids settlements but states may choose to treat this settlement differently.

Information and documents regarding the *Secondary Manufacturers Settlements*, implementation in your state, and how funds will be allocated within your state can be found on the national settlement website at https://nationalopioidsettlement.com/. This website will be supplemented as additional documents are created.

This *Participation Packet* is different than the participation packet you recently received from Rubris concerning a settlement with Purdue Pharma, L.P, and the Sackler Family. The *Secondary Manufacturers Settlements* discussed in this *Participation Packet* are different than the settlement with Purdue and the Sacklers, and you may participate in the *Secondary Manufacturers Settlements* regardless of whether you join the Purdue and Sackler settlement.

How to return signed forms:

There are three methods for returning the executed *Combined Participation Form* and any supporting documentation to the Implementation Administrator:

(1) *Electronic Signature via DocuSign*: Executing the *Combined Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Combined Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.

(2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed *Combined Participation Form* via DocuSign will associate your signed forms with your subdivision's records.

(3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Combined Participation Form* using DocuSign, the signed *Combined Participation Form* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and

reference ID of your subdivision in the body of the email and use the subject line Combined Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

Detailed instructions on how to sign and return the *Combined Participation Form*, including changing the authorized signer, can be found at https://nationalopioidsettlement.com/additional-settlements/. You may also contact opioidsparticipation@rubris.com.

The sign-on period for subdivisions ends on October 8, 2025.

If you have any questions about executing the *Combined Participation Form*, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com, or the Iowa Attorney General's Office at OpioidSettlement@ag.iowa.gov.
Thank you,

Secondary Manufacturers Settlements Implementation Administrator

The Implementation Administrator is retained to provide the settlement notice required by the Secondary Manufacturers Settlements and to manage the collection of the Combined Participation Form.

EXHIBIT K

Secondary Manufacturers' Combined Subdivision Participation and Release Form ("Combined Participation Form")

Governmental Entity: Indianola city	State: IA
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to each of the settlements which are listed in paragraph 1 below (each a "Secondary Manufacturer's Settlement" and collectively, "the Secondary Manufacturers' Settlements"), and acting through the undersigned authorized official, hereby elects to participate in each of the Secondary Manufacturers' Settlements, release all Released Claims against all Released Entities in each of the Secondary Manufacturers' Settlements, and agrees as follows.

1. The Participating Entity hereby elects to participate in each of the following Secondary Manufacturers' Settlements as a Participating Entity:

   a. Settlement Agreement for Alvogen, Inc. dated April 4, 2025.
   b. Settlement Agreement for Apotex Corp. dated April 4, 2025.
   c. Settlement Agreement for Amneal Pharmaceuticals LLC dated April 4, 2025.
   d. Settlement Agreement for Hikma Pharmaceuticals USA Inc. dated April 4, 2025.
   e. Settlement Agreement for Indivior Inc. dated April 4, 2025.
   f. Settlement Agreement for Viatris Inc. ("Mylan") dated April 4, 2025.
   g. Settlement Agreement for Sun Pharmaceutical Industries, Inc. dated April 4, 2025.
   h. Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. dated April 4, 2025.

2. The Governmental Entity is aware of and has reviewed each of the Secondary Manufacturers' Settlements, understands that all capitalized terms not defined in this Combined Participation Form have the meanings defined in each of the Secondary Manufacturers' Settlements, and agrees that by executing this Combined Participation Form, the Governmental Entity elects to participate in each of the Secondary Manufacturers' Settlements and become a Participating Subdivision as provided in each of the Secondary Manufacturers' Settlements.

3. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed against any Released Entity in each of the Secondary Manufacturers' Settlements. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity

authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice for each of the manufacturers listed in paragraph 1 above substantially in the form found at *https://nationalopioidsettlement.com/additional-settlements/.*

4. The Governmental Entity agrees to the terms of each of the Secondary Manufacturers' Settlements pertaining to Participating Subdivisions as defined therein.

5. By agreeing to the terms of each of the Secondary Manufacturers' Settlements and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.

6. The Governmental Entity agrees to use any monies it receives through each of the Secondary Manufacturers' Settlements solely for the purposes provided therein.

7. The Governmental Entity submits to the jurisdiction of the court and agrees to follow the process for resolving any disputes related to each Secondary Manufacturer's Settlement as described in each of the Secondary Manufacturers' Settlements.[1]

8. The Governmental Entity has the right to enforce each of the Secondary Manufacturers' Settlements as provided therein.

9. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in each of the Secondary Manufacturers' Settlements, including without limitation all provisions related to release of any claims,[2] and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in each of the Secondary Manufacturers' Settlements in any forum whatsoever. The releases provided for in each of the Secondary Manufacturers' Settlements are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities in each of the Secondary Manufacturers' Settlements the broadest possible bar against any liability relating in any way to Released

[1] *See* Settlement Agreement for Alvogen, Inc. Section VII.F.2; Settlement Agreement for Apotex Corp. Section VII.F.2; Settlement Agreement for Amneal Pharmaceuticals LLC Section VII.F.2; Settlement Agreement for Hikma Pharmaceuticals USA Inc. Section VII.F.2; Settlement Agreement for Indivior Section VI.F.2; Settlement Agreement for Mylan Section VI.F.2; Settlement Agreement for Sun Pharmaceutical Industries, Inc. Section VII.F.2; Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. Section VII.F.2.

[2] *See* Settlement Agreement for Alvogen, Inc. Section XI; Settlement Agreement for Amneal Pharmaceuticals LLC Section X; Settlement Agreement for Apotex Corp. Section XI; Settlement Agreement for Hikma Pharmaceuticals USA Inc. Section XI; Settlement Agreement for Indivior Section X; Settlement Agreement for Mylan Section X; Settlement Agreement for Sun Pharmaceutical Industries, Inc. Section XI; Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. Section XI.

Claims and extend to the full extent of the power of the Governmental Entity to release claims. Each of the Secondary Manufacturers' Settlements shall be a complete bar to any Released Claim against that manufacturer's Released Entities.

10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in each of the Secondary Manufacturers' Settlements.

11. In connection with the releases provided for in each of the Secondary Manufacturers' Settlements, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

    General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

    A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims in each of the Secondary Manufacturers' Settlements, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in each of the Secondary Manufacturers' Settlements.

12. The Governmental Entity understands and acknowledges that each of the Secondary Manufacturers' Settlements is an independent agreement with its own terms and conditions. Nothing herein is intended to modify in any way the terms of any of the Secondary Manufacturers' Settlements, to which Governmental Entity hereby agrees, aside from the exceptions in paragraph 13 below. To the extent this Combined Participation Form is interpreted differently from any of the Secondary Manufacturers' Settlements in any respect, the individual Secondary Manufacturer's Settlement controls.

13. For the avoidance of doubt, in the event that some but not all of the Secondary Manufacturers' Settlements proceed past their respective Reference Dates, all releases and other commitments or obligations shall become void ***only as to*** those Secondary Manufacturers' Settlements that fail to proceed past their Reference Dates. All releases and other commitments or obligations (including those contained in this Combined Participation Form) shall remain in full effect as to each Secondary Manufacturer's Settlement that proceeds past its Reference Date, and this Combined Participation Form need not be modified, returned, or destroyed as long as any Secondary Manufacturer's Settlement proceeds past its Reference Date.

I have all necessary power and authorization to execute this Combined Participation Form on behalf of the Governmental Entity.

Signature: ________________________________

Name: ________________________________

Title: ________________________________

Date: ________________________________

New National Opioids Settlement: Purdue
Opioids Implementation Administrator
opioidsparticipation@rubris.com

Indianola city, IA
Reference Number: CL-1748813

TO LOCAL POLITICAL SUBDIVISIONS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SETTLEMENT. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: September 30, 2025

A new proposed national opioids settlement has been reached with Purdue (and certain of its affiliates) and the Sackler family. This *Participation Package* is a follow-up communication to the *Notice of New National Opioids Settlement* recently received electronically by your subdivision.

The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties (referred to as the "Purdue Estate Settlement"), and settlements of direct claims against the Sacklers held by States, local governments and other creditors (collectively, the "Purdue Direct Settlement", and together with the Estate Settlement, the "Purdue Settlement"). The Purdue Direct Settlement for States and local governments is documented in the Governmental Entity and Shareholder Direct Settlement Agreement.

You are receiving this *Participation Package* because all eligible States and territories, including Iowa, are participating in the Purdue Direct Settlement.

This electronic envelope contains:

- The *Participation Form* for the Purdue Direct Settlement, including a release of any claims

The *Participation Form* must be executed, without alteration, and submitted on or before September 30, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the Purdue Direct Settlement.

Based upon subdivision participation forms received on or before September 30, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for the Purdue Settlement to move forward and whether a state earns its maximum potential payment under the Purdue Direct Settlement. If the Purdue Settlement moves forward and goes effective, your release will become effective. If the Purdue Settlement does not move forward, that release will not become effective.

Any subdivision that does not participate in the Purdue Direct Settlement cannot directly share in the Purdue Direct Settlement funds, even if other subdivisions in the state are participating and sharing in those Purdue Direct Settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive Purdue Settlement funds by participating; decisions on how Purdue Settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the Purdue Settlement with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for the Purdue Settlement the same as they did for the prior opioids settlements but states may choose to treat the Purdue Settlement differently.

Information and documents regarding the Purdue Settlement, including a complete copy of the Governmental Entity and Shareholder Direct Settlement Agreement, and how it is being implemented in your state and how funds will be allocated within your state can be found on the national settlement website at https://nationalopioidsettlement.com/purdue-sacklers-settlements/. This website will be supplemented as additional documents are created.

How to return signed forms:

There are three methods for returning the executed *Participation Form* and any supporting documentation to the Implementation Administrator:

(1) *Electronic Signature via DocuSign*: Executing the *Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.

(2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed *Participation Form* via DocuSign will associate your signed forms with your subdivision's records.

(3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Participation Form* using DocuSign, the signed *Participation Form* may be returned via electronic mail to opioidsparticipation@rubris.com.

Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

Detailed instructions on how to sign and return the *Participation Form*, including changing the authorized signer, can be found at https://nationalopioidsettlement.com/purdue-sacklers-settlements/. You may also contact opioidsparticipation@rubris.com.

YOU MUST PARTICIPATE IN THE PURDUE DIRECT SETTLEMENT BY RETURNING YOUR PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE PURDUE SETTLEMENT.

Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Purdue Direct Settlement. If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE PURDUE DIRECT SETTLEMENT.

The sign-on period for subdivisions ends on September 30, 2025.

If you have any questions about executing the *Participation Form*, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com, or the Iowa Attorney General's Office at OpioidSettlement@ag.iowa.gov.

Thank you,

Implementation Administrator for the Purdue Direct Settlement

The Implementation Administrator is retained to provide the settlement notice required by the Purdue Direct Settlement to manage the collection of the participation forms for it.

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity: Indianola city	State: IA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to that certain Governmental Entity & Shareholder Direct Settlement Agreement accompanying this participation form (the "*Agreement*")[1], and acting through the undersigned authorized official, hereby elects to participate in the Agreement, grant the releases set forth below, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Agreement, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Agreement and become a Participating Subdivision as provided therein.

2. The Governmental Entity shall promptly after the Effective Date, and prior to the filing of the Consent Judgment, dismiss with prejudice any Shareholder Released Claims and Released Claims that it has filed. With respect to any Shareholder Released Claims and Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at https://nationalopioidsettlement.com.

3. The Governmental Entity agrees to the terms of the Agreement pertaining to Participating Subdivisions as defined therein.

4. By agreeing to the terms of the Agreement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning following the Effective Date.

5. The Governmental Entity agrees to use any monies it receives through the Agreement solely for the purposes provided therein.

6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as and to the extent provided in, and for resolving disputes to the extent provided in, the

[1] Capitalized terms used in this Exhibit K but not otherwise defined in this Exhibit K have the meanings given to them in the Agreement or, if not defined in the Agreement, the Master Settlement Agreement.

Agreement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Agreement.

7. The Governmental Entity has the right to enforce the Agreement as provided therein.

8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Agreement, including without limitation all provisions of Article 10 (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Subdivision Releasor, to the maximum extent of its authority, for good and valuable consideration, the adequacy of which is hereby confirmed, the Shareholder Released Parties and Released Parties are, as of the Effective Date, hereby released and forever discharged by the Governmental Entity and its Subdivision Releasors from: any and all Causes of Action, including, without limitation, any Estate Cause of Action and any claims that the Governmental Entity or its Subdivision Releasors would have presently or in the future been legally entitled to assert in its own right (whether individually or collectively), notwithstanding section 1542 of the California Civil Code or any law of any jurisdiction that is similar, comparable or equivalent thereto (which shall conclusively be deemed waived), whether existing or hereinafter arising, in each case, (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor (each such release, as it pertains to the Shareholder Released Parties, the "Shareholder Released Claims", and as it pertains to the Released Parties other than the Shareholder Released Parties, the "Released Claims"). For the avoidance of doubt and without limiting the foregoing: the Shareholder Released Claims and Released Claims include any Cause of Action that has been or may be asserted against any Shareholder Released Party or Released Party by the Governmental Entity or its Subdivision Releasors (whether or not such party has brought such action or proceeding) in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor.

9. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Shareholder Released Claims or Released Claims against any Shareholder Released Party or Released Party in any forum whatsoever, subject in all respects to Section 9.02 of the Master Settlement Agreement. The releases provided for herein (including the term "Shareholder Released

Claims" and "Released Claims") are intended by the Governmental Entity and its Subdivision Releasors to be broad and shall be interpreted so as to give the Shareholder Released Parties and Released Parties the broadest possible release of any liability relating in any way to Shareholder Released Claims and Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Agreement shall be a complete bar to any Shareholder Released Claim and Released Claims.

10. To the maximum extent of the Governmental Entity's power, the Shareholder Released Parties and the Released Parties are, as of the Effective Date, hereby released and discharged from any and all Shareholder Released Claims and Released Claims of the Subdivision Releasors.

11. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Agreement.

12. In connection with the releases provided for in the Agreement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

    General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

    A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Shareholder Released Claims or such other Claims released pursuant to this release, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Shareholder Released Claims or such other Claims released pursuant to this release that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Agreement.

13. Nothing herein is intended to modify in any way the terms of the Agreement, to which Governmental Entity hereby agrees. To the extent any portion of this Participation and Release Form not relating to the release of, or bar against, liability is interpreted differently from the Agreement in any respect, the Agreement controls.

14. Notwithstanding anything to the contrary herein or in the Agreement, (x) nothing herein shall (A) release any Excluded Claims or (B) be construed to impair in any way the rights and obligations of any Person under the Agreement; and (y) the Releases set forth herein shall be subject to being deemed void to the extent set forth in Section 9.02 of the Master Settlement Agreement.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _______________

Name: _______________

Title: _____________

Date: _____________

City of Indianola

RESOLUTION NO 2021-291

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE IOWA OPIOD ALLOCATION MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE CITY OF INDIANOLA

WHEREAS, the State of Iowa shall be allocated Opioid Funds as part of the Opioid Settlement Agreement; and

WHEREAS, a Memorandum of Understanding is needed in order to become a participating local government and receive funds from the settlement; and

WHEREAS, the attached Memorandum of Understanding sets the terms of the agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, that the attached Memorandum of Understanding between the City and State of Iowa is hereby approved, and that the Mayor is authorized to sign the agreement on behalf of the City.

Passed and approved this 20th day of December 2021.

Pamela K Pepper

Pam Pepper, Mayor

ATTEST:

Jackie Raffety

Jackie Raffety, City Clerk

IOWA OPIOID ALLOCATION
MEMORANDUM OF UNDERSTANDING

A. Definitions

As used in this Memorandum of Understanding ("MOU" or "Agreement"):

1. "Local Government" shall mean all Iowa Counties (regardless of population) and cities, villages, and towns located within the geographic boundaries of the State of Iowa with a population exceeding 10,000.[1]

2. "Opioid Funds" shall mean monetary amounts obtained through a Settlement as defined in this MOU, including amounts obtained under Sections IV and V of the Distributor Master Settlement Agreement and Sections V and VI of the J&J Master Settlement Agreement. Separate amounts allocated to the State as restitution pursuant to Sections IX of the Distributor Master Settlement Agreement and Sections X of the J&J Master Settlement Agreement and amounts for reimbursement of attorneys' fees and costs as set forth in Sections X of the Distributor Master Settlement Agreement and Section XI of the J&J Master Settlement Agreement and from similar state specific or private attorneys' fees funds created by other Settlements are not "Opioid Funds." For avoidance of doubt, payments to the Iowa Backstop Fund will be paid out of Opioid Funds as more specifically set forth in Section D of this MOU.

3. "Opioid Related Expenditure" shall mean an expenditure consistent with the categories enumerated in Exhibit E to the Distributor Master Settlement Agreement and the J&J Master Settlement Agreement found at https://nationalopioidsettlement.com/ and attached hereto as Exhibit 1.

4. "Parties" shall mean the State of Iowa and Participating Local Governments.

5. "Pharmaceutical Supply Chain Participant" shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution or dispensing of an opioid analgesic, including but not limited to those persons or entities identified as Defendants in the matter captioned *In re: Opioid Litigation,* MDL 2804 pending in the United States District Court for the Northern District of Ohio.

6. "Participating Local Government" is any Local Government that agrees to be bound by a Settlement by Participation Agreement necessary to effectuate that Settlement or other similar document.

7. "Settlement" shall mean the negotiated resolution of legal or equitable claims regarding opioids against a Pharmaceutical Supply Chain Participant when that resolution has been

[1] The population figures contained in this MOU shall be derived from the published U.S. Census Bureau's population estimates for July 1, 2019, released May 2020 as set for in the Distributor Master Settlement Agreement and the J&J Master Settlement Agreement.

jointly entered into by the Parties. For avoidance of doubt, a Settlement shall not include (i) any negotiated resolution of legal or equitable claims between the State and a Supply Chain Participant that is unrelated to the claims at issue in the matter captioned *In re: Opioid Litigation,* MDL 2804 pending in the United States District Court for the Northern District of Ohio or (ii) any negotiated resolution of legal or equitable claims between the State and a Supply Chain Participant that requires the Parties to allocate settlement proceeds in a specific manner or using specified allocation percentages inconsistent with this MOU

8. "Master Settlement Agreement" shall mean the agreements documenting a Settlement. For the purposes of this MOU the Distributor Master Settlement Agreement and the J&J Master Settlement Agreement found at https://nationalopioidsettlement.com/ are Master Settlement Agreements under the meaning of this MOU.

9. "State" shall mean the State of Iowa.

B. **Allocation of the Opioid Settlement Proceeds**

1. Opioid Funds shall be allocated as follows: (i) 50% to the Iowa Abatement Fund ("Iowa Abatement Share") and (ii) 50% to Participating Local Governments, less fees and costs allocated to the Iowa Backstop Fund as set forth in Section D ("LG Abatement Share").

2. The Participating Local Governments may elect to use a Settlement Administrator ("Settlement Administrator") to receive and distribute Opioid Funds allocated to the LG Abatement Share pursuant to this MOU.

3. Opioid Funds shall not be considered funds of the Iowa Abatement Fund or any Local Government unless and until such time as an allocation is made to the Iowa Abatement Fund or any Participating Local Government pursuant to this Section.

4. The LG Abatement Share shall be distributed in direct payments to the Counties that are Participating Local Governments according to the National Negotiation Class Formula, in the amounts set forth on Exhibit 2 ("Direct Distribution Amount").

5. A County may elect to forego its Direct Distribution Amount by notifying the Settlement Administrator in writing of its decision. If a County makes an election to forego its Direct Distribution Amount, that amount reverts to the LG Abatement Share unless the County specifically designates that its share should revert to the Iowa Abatement Share.

6. Except as provided herein, nothing shall prohibit a County from sub-allocating any portion of its Direct Distribution Amount to the Iowa Abatement Fund or to a City that is a Participating Local Government within its jurisdiction provided, however, that the Iowa Abatement Fund or City must expend any such sub-allocation only on an Opioid Related Expenditure.

7. If a County sub-allocates Opioid Funds to a City within its jurisdiction, such suballocation shall be made according to an agreement between the County and the City requiring the use of the suballocated funds for an Opioid Related Expenditure and further providing that a use of funds inconsistent with an Opioid Related Expenditure shall make the funds subject to recoupment and otherwise disqualify the City from a future sub-allocation.

8. Except as provided herein, 100% of the Iowa Abatement Share and the LG Abatement Share, regardless of allocation, shall be utilized only for Opioid Related Expenditures incurred after the Effective Date of this MOU. The list of approved Opioid Related Expenditures are set forth in Exhibit 1 to this MOU . The Parties agree that at least 75% of the Iowa Abatement Share and the LG Abatement Share shall be utilized for only the "Core Strategies" listed in Schedule A of Exhibit 1 to this MOU.

9. The Parties may use up to 2.5% of the Iowa Abatement Share and the LG Abatement Share for administrative costs for Opioid Related Expenditures.

C. Compliance Reporting and Accountability

1. Every Participating Local Government that receives a Direct Distribution Amount shall create a separate fund on its financial books and records that is designated for the receipt and expenditure of the entity's Direct Distribution Amount, called the "LG Abatement Fund." Funds in an LG Abatement Fund shall not be commingled with any other money or funds of the Participating Local Government. A Participating Local Government may invest LG Abatement Fund funds consistent with the investment of other funds of a Participating Local Government.

2. Funds in a LG Abatement Fund may be expended by a Participating Local Government only for Opioid Related Expenditures. For avoidance of doubt, funds in a LG Abatement Fund may not be expended for costs, disbursements or payments made or incurred prior to the Settlement.

3. Each LG Abatement Fund shall be subject to audit in a manner consistent with Code of Iowa §§331.402(2)(i) and 11.6. Any such audit shall be a financial and performance audit to ensure that the LG Abatement Fund disbursements are consistent with the terms of this MOU. If any such audit reveals an expenditure inconsistent with the terms of this MOU, the Participating Local Government shall immediately redirect the funds associated with the inconsistent expenditure to an Opioid Related Expenditure.

4. Reporting

    a. Each Participating Local Government that receives a Direct Distribution Amount must prepare and file a public annual report describing the expenditure of its Direct Distribution Amount. The report shall include, though is not limited to, a narrative description of the funded programs; the dollar amount provided; and progress and/or outcomes of funded programs. Participating Local Governments may work together to prepare and file joint reports if they so choose.

b. A Participating Local Government taking a suballocation of some amount of its Direct Distribution Amount pursuant to Section B(7) is responsible for including the expenditure of those funds and outcomes from those expenditures in the annual report required by Section C(4)(a), above.

c. The State may utilize the reports in order to report to the public on the use and effectiveness of the Opioid Funds in addressing the opioid crisis in Iowa.

5. Two or more Participating Local Governments may combine their respective Direct Distribution Amounts.

6. Nothing shall prohibit Participating Local Governments from acting alone or together pursuant to Paragraph 5 or from entering into an agreement(s) relating to the securitization of Opioid Funds (and any allocation thereof) that are scheduled under a Settlement to be paid at a future date.

7. Pursuant to Section B of this MOU the Iowa Abatement Fund and all Participating Local Governments shall use 100% of the Iowa Abatement Share and the LG Abatement Share for Opioid Related Expenditures.

D. Payment of Counsel and Opioid Litigation Expenses

1. Sixty-six of the Participating Local Governments ("Litigating Local Governments") have contracted with outside counsel ("Counsel") for representation in litigation against certain Pharmaceutical Supply Chain Participants and Counsel has been representing some of those entities since 2018. The Litigating Local Governments are set forth on Exhibit 2. In consideration for Counsel's representation, each of the Litigating Local Governments entered into a contract with its Counsel for a 25% contingency fee applied to each Litigating Local Government's recovery.

2. The Distributor Master Settlement Agreement and the J&J Master Settlement Agreement provide for the payment of attorneys' fees and legal expenses owed by States and Participating Local Governments to outside counsel retained for litigation against the Defendants in those agreements. To effectuate this, the Court in the MDL Litigation has established a fund to compensate attorneys for services rendered and expenses incurred that have benefitted plaintiffs generally in the litigation (the "National Attorney Fee Fund").

3. Counsel for the Litigating Local Governments intends to make application to the National Attorney Fee Fund. Because there is still uncertainty regarding what Counsel will recover as compensation for the large volume of work done and the large out of pocket expense of the Litigation, and whereas the Litigating Local Governments desire

to fairly compensate Counsel for the work done on behalf of Litigating Local Governments, the Parties agree that the Participating Local Governments will create an Iowa attorneys' fees and costs fund (the "Iowa Backstop Fund") to compensate Counsel only in the event Counsel does not recover from the National Attorney Fee Fund an amount equal to 15 % of the LG Abatement Share attributable to the Litigating Local Governments, less any amounts a Litigating Local Government suballocates to one or more Cities within its jurisdiction ("Net Direct Distribution Amount"). For the avoidance of doubt, collectively, Counsel are limited to being paid, at most, and assuming adequate funds are available under the National Attorney Fee Fund and the Iowa Backstop Fund, attorneys' fees totaling fifteen percent (15%) of the total Net Direct Distribution Amount for all Litigating Local Governments.

4. Counsel must first seek recovery at the National Attorney Fee Fund before applying to the Iowa Backstop Fund and may not recover from the Iowa Backstop Fund any amounts recovered at the National Attorney Fee Fund.

5. Counsel can seek payment from the Iowa Backstop Fund only for the difference between what they have collected from the National Attorney Fee Fund and the amount to which they are entitled under Paragraph D(3), above.

6. If Counsel receives fees/costs for common benefit work from the National Attorney Fee Fund, when determining "amounts recovered" for purposes of this Section D, those fees/costs received from the National Attorney Fee Fund for common benefit work will be allocated proportionately across all of their local governmental clients based on the Negotiation Class Model to allocate the appropriate portion to Iowa Litigating Local Governments.

7. The Iowa Backstop Fund shall be funded as follows: from the Opioid Funds Allocated to Participating Local Governments pursuant to this MOU, the Settlement Administrator shall deposit in the Iowa Backstop Fund an amount equal to 15% of the total Net Direct Distribution Amount for all Litigating Local Governments and distribute the remainder of the funds allocated to Participating Local Governments as set forth in Section B above. No funds from the Iowa Abatement Share shall be used to pay attorneys' fees and no funds from the Iowa Abatement Share shall be paid to the Iowa Backstop Fund.

8. Any funds remaining in the Iowa Backstop Fund in excess of the amounts needed to cover the deficiency in attorneys' fees as provided in this Section shall revert back to the LG Abatement Share and shall be allocated to the Participating Local Governments as provided in Section B.

9. The Settlement Administrator shall be responsible for receiving requests for and allocating payments to Counsel from the Iowa Backstop Fund. Counsel seeking payment from the Iowa Backstop Fund shall provide all documents and information required and/or sought by the Settlement Administrator.

10. The Settlement Administrator is authorized to provide information regarding requests for and payment from the Iowa Backstop Fund to the Attorney General, upon request.

11. The Iowa Backstop Fund will not be funded by proceeds from any resolution in the matter of *In re Purdue Pharma L.P., et. al.*, Docket No. 19-23649 in the Bankruptcy Court for the Southern District of New York.

E. Minimum Participation

1. This Agreement shall become effective at the time when Litigating Local Governments comprising 95% of the total Litigating Local Government population and Local Governments comprising 80% of the total population of eligible Primary Subdivisions as defined and described in in the Settlement Agreements with a population over 30,000 people sign this MOU ("MOU Effective Date").

2. For avoidance of doubt, a list of the Litigating Local Governments and eligible Primary Subdivisions with a population over 30,000 people whose participation is required to achieve the MOU Effective Dates as set forth above is attached hereto as Exhibit 3.

F. Other Terms

1. The Parties agree to make such amendments as necessary to implement the intent of this agreement. After this Agreement becomes effective, amendments may only be made to this Agreement if approved in writing by the Attorney General and at least 51% of the Participating Local Governments.

2. This Agreement shall be governed by and construed under the laws of the State of Iowa using Iowa law. Any action related to the provisions of this Agreement, except as otherwise provided in the Master Settlement Agreements or Future Resolutions, must be adjudicated by the Iowa state courts of Polk County in the State of Iowa.

3. This Agreement does not supersede or alter the terms of the Master Settlement Agreements except to the extent those terms allow for a State-Subdivision Agreement to do so.

4. If any part of this Agreement is declared invalid or becomes inoperative for any reason, such invalidity or failure shall not affect the validity and enforceability of any other provision.

5. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall be considered one and the same agreement. A signature transmitted by facsimile or electronic image shall be deemed an original signature for purposes of executing this Agreement.

6. Each person signing this Agreement represents that he or she is fully authorized to enter into the terms and conditions of, and to execute, this Agreement on behalf of the named governmental entity, and that all necessary.

IN WITNESS WHEREOF, the parties hereby execute this MOU as of the date set forth below.

ON BEHALF OF THE STATE OF IOWA:

______________________________ Date: ____________________
Attorney General Thomas J. Miller

ON BEHALF OF THE LOCAL GOVERNMENTS:

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Adair County
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Adams County
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Allamakee County
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Pamela K Pepper Date: 12/20/2021

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Printed: Pamela K. Pepper

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MEMORANDUM

To: Mayor and City Council

From: Michele Patrick, Library Director

Date: September 15, 2025

Subject: Resolution authorizing the First Addendum to the Development Agreement between the City of Indianola and Warren County.

Introduction: Staff recommends approval for an addendum to the Development Agreement between the City and Warren County to extend the Library's occupancy of the current building by an additional six months. As part of this amendment, the County requests a revision to the cost-sharing arrangement for a potential chiller replacement.

Background: The current agreement permits the Library to occupy the existing space rent-free through June 30, 2028. It also establishes a cost-sharing arrangement in the event the building's chiller requires replacement during the Library's occupancy.

Discussion:
In recognition that the City allowed use of the county yard property for six months after the vacate deadline, the County is willing to extend the Library's occupancy of its current building at 207 N. B St. through December 31, 2028.

However, since the Library will remain in the building beyond the original agreement, the County has proposed a revised cost-sharing schedule for a potential chiller replacement.

Cost Sharing	Current Arrangement	Addendum Proposal
City pays 75%, County pays 25%	2025	2026
City pays 50%, County pays 50%	2026	2027
City pays 25%, County pays 75%	2027	2028
County pays 100%	2028	2029

The addendum was drafted and reviewed by the City's legal counsel.

Budget Impact: The capital improvement budget may be impacted if the chiller requires replacement prior to the December 31, 2028 deadline.

Recommendation: Staff recommends approval of the addendum.

Attachments:
1. Res 2025- First Addendum_Land Swap
2. Addendum to City-County Land Agreement

3. City-County Land Agreement

City of Indianola

RESOLUTION NO 2025-

RESOLUTION AUTHORIZING THE FIRST ADDENDUM TO THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF INDIANOLA AND WARREN COUNTY

WHEREAS, on May 20, 2024, the Indianola City Council approved a resolution authorizing the execution of a development agreement by and between the City of Indianola and Warren County, Iowa for land commonly known as the West Annex Building, Masonic Temple, County Yard and the Indianola Public Library; and

WHEREAS, on December 2, 2024, the Indianola City Council approved a resolution making final determination on transfer of interest of the Public Library to Warren County; and

WHEREAS, the Development Agreement stated the County would vacate the County Yard by December 31, 2024, and the City would vacate the Library by June 30, 2028; and

WHEREAS, the City extended the deadline to the County by six months and the County is willing to extend the Library's vacation by six months to December 31, 2028; and

WHEREAS, the Development Agreement states the cost-sharing for the possible replacement of the chiller at the Library; and

WHEREAS, extending the occupancy date requires amending the cost-sharing responsibilities.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Indianola, Iowa that:

1. The extension of the Library occupancy through December 31, 2028 is hereby approved.
2. The revised chiller cost-sharing schedule is hereby approved.
3. The Mayor is hereby authorized to execute the first addendum to the Development Agreement.

Approved this 15th day of September 2025.

____

Steve Richardson, Mayor

ATTEST:

____

Jackie Raffety, City Clerk

FIRST ADDENDUM TO
DEVELOPMENT AGREEMENT BY AND BETWEEN
WARREN COUNTY, IOWA AND
THE CITY OF INDIANOLA, IOWA

THIS FIRST ADDENDUM (the "Addendum") is a modification to the existing Development Agreement by and between Warren County, Iowa and the City of Indianola, Iowa dated May 20, 2024 (the "Agreement").

WHEREAS, the City of Indianola, Iowa (the "City") and Warren County (the "County") entered into the Agreement on May 20, 2024, which Agreement set forth the terms and conditions of specific land swaps, specifically the relocation of the Indianola Public Library and the larger community redevelopment of a new economic development district along the McVay/Summerset Trail and North Sixth Street; and

WHEREAS, the parties wish to modify certain sections of the Agreement, as set forth below.

NOW, THEREFORE, in consideration of the covenants and obligations contained herein and of other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree that said Agreement is hereby modified, but only as hereinafter specifically set forth:

1. Extension of Library Occupancy.

   A. Section 1 of the 'Lease Back Provision' Article of the Agreement is revised as follows:

Currently, the City Library occupies the City Library Building. This occupancy will need to continue through December 31, 2028 (but may end earlier by mutual consent).

   B. Section 5 of the 'Lease Back Provision' Article of the Agreement is revised as follows:

The City will not pay rent to the County for the use of the Library Building through December 31, 2028.

2. Revised Chiller Cost-Sharing Schedule.

Section 1 of the 'Capital Improvements' Article of the Agreement is revised as follows:

The City and County will budget for, and manage, a capital improvement project to replace the chiller at the Library Building according to this schedule should the chiller need replaced before the vacation of property by the City:

2026: City pays 75%, County pays 25%

2027: City pays 50%, County pays 50%
2028: City pays 25%, County pays 75%
2029: County pays 100%

3. No Other Effect. Except as modified by this Addendum, the terms, conditions, obligations and covenants of the Agreement remain in effect and are fully enforceable.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed in person or by a person thereunto duly authorized and their respective seals to be hereunto affixed this ____ day of _____________, 2025.

ON BEHALF OF CITY:

____
Steve Richardson, Mayor

ON BEHALF OF COUNTY:

____
[NAME], [TITLE]

Passed and Approved this _____ day of ________________, 2025.

Attest:________________________________
Jackie Raffety, City Clerk

City of Indianola

RESOLUTION NO 2024-104

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT BY AND BETWEEN THE CITY OF INDIANOLA AND WARREN COUNTY, IOWA

WHEREAS, The City Council of the City of Indianola, Iowa and the Warren County Board of Supervisors recognize their shared commitment and passion to advancing common goals and objectives for the greater good of the City and all surrounding communities in the County; and

WHEREAS, the City of Indianola and Warren County jointly stand to benefit from the job creation, economic investment, redevelopment and privatizing of tax exempt properties owned on or near the Indianola Downtown Square Business District and on or near the Indianola 6th Street Sub-Area Plan; and

WHEREAS, the proposed agreement between the City of Indianola and Warren County Board of Supervisors signifies a strategic alignment of interests, values and priorities in both the short- and long-term for both organizations as well as all stakeholders in Indianola and Warren County.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA

SECTION 1: The Council finds that the transfer of property will promote economic development in the City and is in the best interest of the residents of the City.

SECTION 2: The proposal to transfer property to the terms of the proposed agreement is hereby approved.

SECTION 3: That the form and content of the attached agreement are in all respects authorized, approved and confirmed, and the Mayor and City Clerk are hereby authorized, empowered and directed to execute, attest, seal and deliver the agreement for and on behalf of the City and do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

Passed and approved this 20th day of May 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

DEVELOPMENT AGREEMENT BY AND BETWEEN WARREN COUNTY, IOWA AND THE CITY OF INDIANOLA, IOWA

This Agreement is entered into by and between the City of Indianola, Iowa, (hereinafter "City" or "the City"), and Warren County, Iowa, a governmental subdivision of the State of Iowa, (hereinafter "County" or "the County") as of the date of last signature of all parties.

WHEREAS, The City Council of the City of Indianola, Iowa and the Warren County Board of Supervisors recognize their shared commitment and passion to advancing common goals and objectives for the greater good of the City and all surrounding communities in the County; and

WHEREAS, both parties have embarked on a journey marked by collaboration, dialogue and mutual respect, understanding the significance of collective action in addressing pressing challenges and seizing opportunities that enhances quality of life, cultivates economic growth and better connects and unifies the region; and

WHEREAS, the City of Indianola, driven by a steadfast dedication to fostering sustainable development, innovation and inclusivity, as documented through its strategic priorities, master plans and other similar resources developed to aid in support of the community's vision, seeks to leverage its resources, expertise and networks by creating lasting positive impacts within the City and throughout Warren County; and

WHEREAS, the City of Indianola currently operates from facilities that, while functional, are constrained with limitations that diminishes its ability for growth and ultimately the quality of service it can provide all stakeholders; and

WHEREAS, the Warren County Board of Supervisors, guided by a purpose of equitable growth, social cohesion and prosperity throughout Warren County, is eager to forge strategic partnerships to maximizing the effectiveness, relevance and sustainability of its initiatives and plans that affects all aspects of the citizens it serves and empowers all of its communities; and

WHEREAS, through extensive discussions and joint brainstorming, both parties have identified an area of convergence and complementary strength, laying the foundation for a dynamic and mutually beneficial collaboration; and

WHEREAS, individual properties owned by the City of Indianola and Warren County Board of Supervisors located within the City of Indianola Sixth Street Sub-Area Plan and Indianola Downtown Square represents untapped and newfound potential to catalyze influential change and unlock synergies that will redound to the benefit of the entire Indianola community and Warren County as outlined in the plan https://issuu.com/msaprofessionalservices/docs/indianola_sub_area_plan_final; and

WHEREAS, the Indianola Public Library, currently located at 207 North B Street, Indianola, IA 50125, can relocate and serve as the anchor to a potential larger redevelopment of a new community district along the McVay/Summerset Trail and North Sixth Street, with the identified property currently owned by the Warren County Board of Supervisors; and

WHEREAS, the relocation of the Indianola Public Library's operations to the premises currently owned by the Warren County Board of Supervisors will breathe new life into a historically significant property, revitalizing the surrounding area, connecting surrounding cities throughout Warren County to the trail system and contributing to the preservation of the community's cultural heritage and identity; and

#3417568 v.2

WHEREAS, the Warren County Board of Supervisors stands to benefit from the relocation to the Indianola Public Library's current facility, which is currently owned by the City of Indianola, to offer greater flexibility and efficiency for the Warren County Board of Supervisors' evolving office space needs as an organization and could provide a much needed venue to perform the services it provides its citizens, all centrally located at or closely nearby the Warren County Administration Building and Warren County Justice Center; and

WHEREAS, the City of Indianola and Warren County jointly stand to benefit from the job creation, economic investment, redevelopment and privatizing of tax exempt properties owned on or near the Indianola Downtown Square Business District and on or near the Indianola 6th Street Sub-Area Plan; and

WHEREAS, the proposed agreement between the City of Indianola and Warren County Board of Supervisors signifies a strategic alignment of interests, values and priorities in both the short- and long-term for both organizations as well as all stakeholders in Indianola and Warren County; and

WHEREAS, both parties acknowledge that the proposed agreement and the vision it casts, specifically the relocation of the Indianola Public Library and the larger community redevelopment of a new economic development district along the McVay/Summerset Trail and North Sixth Street, will be part of a funding package that will be considered in 2025 with design conceptualization and construction commence immediately following so the new Indianola Public Library is fully constructed and available for use beginning winter of 2027-spring of 2028;

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and covenants contained herein, the undersigned parties hereby commit to formalizing their collaboration through a comprehensive agreement, subject to the approval of their respective governing bodies, the City and the County hereby agree as follows:

GENERAL TERMS:

1. **Recitals.** The above stated recitals are adopted and incorporated herein.

2. **Term.** This Agreement shall remain in effect until the duties of each Party are satisfactorily completed, unless earlier terminated pursuant to this Agreement.

3. **Termination.** Termination shall only occur upon the written mutual consent of all Parties.

4. **Amendment.** The terms and provisions of this Agreement may only be amended by the written mutual consent of all Parties.

5. **Entire Agreement.** This Agreement is the entire agreement between the Parties relating to the subject matter hereof and stands in place of any previous agreement, whether written or oral. It is understood and agreed that this Agreement incorporates and includes any and all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representation or agreements whether oral or written.

6. **Counterparts/Execution.** This Agreement or written Amendments may be executed in counterparts, each of which shall be deemed an original, but all of which, when taken together, shall constitute but one and the same Agreement/instrument. Any counterpart delivered by commercially available electronic e-signature software or other electronic means shall have the same import and effect as original or manually signed (i.e. "wet-ink") counterparts and shall be valid, enforceable and binding for the purposes of this Agreement/Amendment.

7. **Severability.** In the event any portion or provisions of this Agreement or the application of any such provision to any Party or circumstances is determined to be invalid, illegal or unenforceable, this determination shall in no way affect the validity or enforcement of the remaining portions or provisions of this Agreement. The remaining portions or provisions shall remain in full force and effect.

8. **Waiver.** Any waiver of any term or condition, of this Agreement, by any party hereto of its rights with respect to any matter arising in connection with this Agreement shall not be construed as a general waiver or a waiver of any other term or condition.

9. **Governing Law/Venue.** This Agreement shall be a binding agreement and any controversy, dispute or claim between the Parties arising out of or relating to this Agreement shall be governed by and construed in accordance with the laws of the State of Iowa. Venue shall be in the District Court for Warren County Iowa.

10. **Notices.** Notice provided for in this Agreement shall be provided in writing, electronic or otherwise, as stated below:

If to the City: City of Indianola
Attn: City Clerk's Office
110 N. 1st Street
Indianola, IA 50125

If to the County: Warren County Iowa
Attn: County Auditor's Office
301 N. Buxton Street
Indianola, IA 50125

DUTIES OF THE CITY:

1. The City shall transfer the below described parcels and improvements to the County in exchange for the real property and improvements to be received from the County:

Key	Tax-ID	Address	Description	Co. Value	Parcel Size
1.	48020060010	207 N. B Street	City Library – Building	$921,600	0.52 Acres
2.	48020060060	207 N. B Street	City Library – Grass Area	$7,100	0.21 Acres
3.	48020060070	207 N. B Street	City Library – Parking Lot	$31,800	0.31 Acres
4.	Undefined	207 N. B Street	City Library – Alley south of Library	Unknown	Estimated 0.41 Acres
5.	48020060120	204 N. C Street	Home – Future Expansion Area	$152,300	0.23 Acres
Totals:				**$1,112,800**	**1.68 Acres**

2. The City shall transfer the real property by Warranty Deed in the form reasonably agreed to between the Parties.

3. The City shall complete the demolition and removal of the house located on Parcel #5 (Tax-ID 48020060120) located at 204 N. C Street within 90-days from the execution of this Agreement.

4. No monies shall be exchanged as part of this land exchange.

DUTIES OF THE COUNTY:

1. The County shall transfer the below described parcels and improvements to the City in exchange for the real property and improvements to be received from the City:

Key	Tax-ID	Address	Description	Co. Value	Parcel Size
A.	48690000010	901 E. Iowa Ave	County Public Works Yard	$22,500	0.34 Acres
B.	48860001091	704 N. 6th Street	County Public Works Yard	$39,800	2.31 Acres
C.	48860001107	704 N. 6th Street	County Public Works Yard	$17,800	1.03 Acres
D.	48860001106	704 N. 6th Street	County Public Works Buildings	$150,200	2.04 Acres
E.	48870190680	704 N. 6th Street	County Fuel Depot	$59,000	0.32 Acres
F.	48870190661	704 N. 6th Street	County PW Parking	$16,300	0.27 Acres
G.	48870190681	704 N. 6th Street	County PW Parking	$11,500	0.21 Acres
H.	48020130220	117 N. Buxton St.	West Annex Building	$91,500	0.07 Acres
I.	48020130210	115 N. Buxton St.	West Annex Building	$129,400	0.07 Acres
J.	48020030070	310 N. Buxton St.	Masonic Temple Building	$227,800	0.26 Acres
K.	48020030070	310 N. Buxton St.	Masonic Temple Parking Lot	$55,600	0.26 Acres
L.	48020030040	105 W. Clinton Ave.	Masonic Temple Parking Lot	$18,900	0.21 Acres
			Totals:	**$840,300**	**7.39**

2. The County shall transfer the real property by Warranty Deed in the form reasonably agreed to between the Parties.

3. No monies shall be exchanged as part of this land exchange.

LEASE BACK PROVISION:

1. Currently, the City Library occupies the City Library Building. This occupancy will need to continue through June 30, 2028 (but may end earlier by mutual consent).

2. Currently, the County is in the process of moving DHS into the West Annex Building. This occupancy will need to continue one year from the date of the vacation of the library to allow for remodeling (but may end earlier by mutual consent).

3. Currently, the County has tenants in the Masonic Temple Building. This occupancy will need to continue for one year from the date of the vacation of the library to allow for remodeling (but may end earlier by mutual consent).

4. Currently, the County Public Works Department occupies the County Public Works Yard and Facilities. This occupancy will need to continue through December 31, 2024 (but may end earlier by mutual consent).

5. The City will not pay rent to the County for the use of the Library Building through June 30, 2028.

6. The County will not pay rent to the City for the use of the West Annex Building from the time of the exchange through one year from the date of the vacation of the library to allow for remodeling. (but may end earlier by mutual consent).

7. The County will not pay rent to the City for the use of the Masonic Temple Building from the time of the exchange through one year from the date of the vacation of the library to allow for remodeling ~~through June 30, 2028.~~ (but may end earlier by mutual consent).

8. The County will not pay rent to the City for the use of County Public Works Yard/Buildings through December 31, 2024.

9. During the term of the lease, the City will perpetuate the payment of all maintenance and utility cost for the City Library.

10. During the term of the lease, the County will perpetuate the payment of all maintenance and utility costs on the West Annex Building.

11. During the term of the lease, the County will perpetuate the payment of all maintenance and utility costs on the Masonic Temple Building.

12. During the term of the lease, the County will perpetuate the payment of all maintenance and utility costs of the County Public Works Facility.

13. During the term of the lease, all parcels obtained by the City from the County will be added to the City's Property Liability Insurance Policy, with the County being added as a named insured.

14. During the term of the lease, all parcels obtained by the County from the City will be added to the County's Property Liability Insurance Policy, with the City being added as a named insured.

CAPITAL IMPROVEMENTS:

1. The City and County will budget for, and manage, a capital improvement project to replace the chiller at the Library Building according to this schedule should the chiller need replaced before the vacation of property by the City:

   - 2025: City pays 75% - County pays 25%
   - 2026: City pays 50% - County pays 50%
   - 2027: City pays 25% - County pays 75%
   - 2028: County pays 100%

FUEL DEPOT:

1. The City will work with the County to continue the operations of the Fuel Depot within the city limits of Indianola for the benefit of the County, City, and School District.

2. The County will support the City in perpetuating the bulk purchases of fuel for the aforementioned Fuel Depot.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representative on this the 20th day of May 2024.

CITY OF INDIANOLA, IOWA

By: ______________________

Name & Title: Stephanie Erickson, Mayor

WARREN COUNTY, IOWA

By: ______________________

Name & Title: Mark H Snell, Chairman Warren County Board of Supervisors

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Resolution appointing representation to the Des Moines Area Metropolitan Planning Organization technical committee.

Introduction: With the resignation of Public Works Director Akhilesh Pal, the Council should appoint new representatives to the Des Moines MPO. City Manager Jacob Meshke will move from the primary technical committee representative to the alternate representative. He will be replaced by Bryce Johnson, Community and Economic Development Director.

Recommendation: Staff recommends that the Council appoint Bryce Johnson, Community and Economic Development Director, as Indianola's primary representative and City Manager Jacob Meshke as the alternate representative on the technical committee of the Des Moines Metropolitan Planning Organization.

Attachments: 1. Res 2025- DMMPO Representation 2025 - Sept Update

City of Indianola

RESOLUTION 2025-

RESOLUTION APPOINTING THE CITY OF INDIANOLA REPRESENTATION TO THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION

WHEREAS, the City of Indianola is a member of the Des Moines Metropolitan Planning Organization (DMMPO); and

WHEREAS, the Des Moines Area MPO has requested its member governments to appoint primary and alternate representatives to serve on its Policy Committee and Technical Committee for terms that will run from January 1, 2025, through December 31, 2025; and

WHEREAS, Bryce Johnson will serve as the Technical Committee Alternate Representative for the remainder of 2025.

NOW, THEREFORE, be it resolved by the City Council of the City of Indianola to appoint the following representatives to the Des Moines Area MPO:

DMMPO

Policy Committee Primary Representative	Bob Lane
Policy Committee Alternate Representative	Mellisa Sones
Technical Committee Primary Representative	Bryce Johnson, Community and Economic Development Director
Technical Committee Alternate Representative	Jacob Meshke, City Manager

PASSED AND APPROVED this 15th day of September 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Consideration of the approval of a Home Base Iowa Initiative application from Kevin Carter and authorization of a handwritten warrant in the amount of $1,500.

Introduction: Council will need to consider the approval of the Home Base Iowa Initiative Application and a handwritten warrant in an amount of $1,500.00. A Veteran who was discharged under honorable conditions according to Chapter 35.1 Code of Iowa and had Title 10 active service duty for 90 days is eligible for this benefit. The applicant must complete the application, provide proof of DD Form 214 or Certificate of Release or Discharge from Active Duty and proof of previous residency outside of Indianola.

Background: City Guidelines:
1. Veteran shall make an application in person. Vouchers will only be issued to a qualified Veteran in person.
2. Purchase a home in Indianola in the past six months at the time of application. Only new residents shall receive the $1500 incentive.
3. Ownership title/deed must be transferred, or in the process of being transferred, to the individual requesting payment of incentive.
4. Complete the certification form (City application) and have it signed by the Warren County Auditor and Veteran's Affairs.
5. Allow two weeks for Auditor to process, sign, and return the form to the applicant.
6. Bring the completed form to City Hall, 110 N 1st St, Indianola, IA 50125.
7. The program will be administered through the City of Indianola and will be provided on a first come, first served basis, with up to ten incentives per fiscal year.
8. Payment must be used for closing costs or other similar expenses related to the purchase of a home.

Discussion: Kevin Carter purchased their home on March 28, 2025, and the application was received on August 19, 2025.

Budget Impact: This is the second application received this year, bringing the total of benefits paid to $3,000.

Recommendation: Staff has reviewed the paperwork and recommends that the council approve this application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Consideration of the approval of a Home Base Iowa Initiative application from Christopher Bemis and authorization of a handwritten warrant in the amount of $1,500.

Introduction: Council will need to consider the approval of the Home Base Iowa Initiative Application and a handwritten warrant in an amount of $1,500.00. A Veteran who was discharged under honorable conditions according to Chapter 35.1 Code of Iowa and had Title 10 active service duty for 90 days is eligible for this benefit. The applicant must complete the application, provide proof of DD Form 214 or Certificate of Release or Discharge from Active Duty and proof of previous residency outside of Indianola.

Background: City Guidelines:

1. Veteran shall make an application in person. Vouchers will only be issued to a qualified Veteran in person.
2. Purchase a home in Indianola in the past six months at the time of application. Only new residents shall receive the $1500 incentive.
3. Ownership title/deed must be transferred, or in the process of being transferred, to the individual requesting payment of incentive.
4. Complete the certification form (City application) and have it signed by the Warren County Auditor and Veteran's Affairs.
5. Allow two weeks for Auditor to process, sign, and return the form to the applicant.
6. Bring the completed form to City Hall, 110 N 1st St, Indianola, IA 50125.
7. The program will be administered through the City of Indianola and will be provided on a first come, first served basis, with up to ten incentives per fiscal year.
8. Payment must be used for closing costs or other similar expenses related to the purchase of a home.

Discussion: Christopher Bemis purchased their home on August 14, 2025 and the application was received on September 3, 2025.

Budget Impact: This is the third application received this year, bringing the total of benefits paid to $4,500.

Recommendation: Staff has reviewed the paperwork and recommends that Council approve this application.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Approval of the submission of second quarter 2025 utility write-offs to the State Setoff Program for collection.

Introduction: Staff is recommending that the Council authorize the past due sewer, recycling, and storm water fees to be sent to the State Setoff Program for collection.

Background: The State Setoff Program withholds tax refunds and gambling/ lottery winnings from those individuals who have had delinquent bills submitted by the City. The City will be able to collect payment before any remaining funds, if any, are released to the individual.

Discussion: IMU has provided the attached report of second quarter 2025 write-offs, as well as a comparison report from the past five years of write-offs.

Budget Impact: Past due balances of $4,403.10 on 52 accounts will be submitted for collection.

Recommendation: Staff recommends the approval of submitting the write-offs to the State Setoff Program.

Attachments:

1. Q2 Write Offs 2025 City
2. Master City Write Off Sheet 2025 City

CITY OF INDIANOLA 2025 Q2 Write Offs

Sewer Billed	$1,268,418.91	
Sewer Sent to State Offsets	$3,155.53	0.25%
Recycling Billed	$118,393.31	
Recycling Sent to State Offsets	$929.57	0.79%
Stormwater Billed	$172,983.36	
Stormwater Sent to State Offsets	$318.00	0.18%

Total # of accounts wrote off - 52

Service		Total Dollar Amount
Sewer		$ 3,155.53
Recycling		$ 929.57
Stormwater		$ 318.00
	Grand Total	$ 4,403.10

Write Offs	2020-2025							
	Sewer	Stormwater	Recycling	Total		Billed		
2020 Q1	$ -	$ -	$ -	$ -			2020 Q1	
2020 Q2	$ -	$ -	$ -	$ -			2020 Q2	
2020 Q3	$ -	$ -	$ -	$ -			2020 Q3	
2020 Q4	$ 14,236.68	$ 470.28	$ 3,411.00	$ 18,117.96	**2020 Year Total**	$4,898,638.47	2020 Q4	
Total	**14236.68**	**470.28**	**$ 3,411.00**		**$ 18,117.96**	**$4,898,638.47**	**Total**	0.37%
2021 Q1	$ 3,429.93	$ 95.83	$ 470.33	$ 3,996.09		$ 1,089,006.46	2021 Q1	
2021 Q2	$ 5,909.19	$ 146.78	$ 822.01	$ 6,877.98		$ 1,213,429.15	2021 Q2	
2021 Q3	$ 5,480.92	$ 187.31	$ 1,132.03	$ 6,800.26		$ 1,329,332.83	2021 Q3	
2021 Q4	$ 3,117.59	$ 550.15	$ 244.49	$ 3,912.23	**2021 Year Total**	$ 1,327,615.39	2021 Q4	
Total	**$ 17,937.63**	**$ 980.07**	**$ 2,668.86**		**$ 21,586.56**	**$4,959,383.83**	**Total**	0.44%
2022 Q1	$ 5,941.44	$ 770.75	$ 449.72	$ 7,161.91		$ 1,214,093.37	2022 Q1	
2022 Q2	$ 3,103.03	$ 585.00	$ 378.00	$ 4,066.03		$ 1,202,955.45	2022 Q2	
2022 Q3	$ 3,184.07	$ 255.00	$ 571.34	$ 4,010.41		$ 1,330,167.83	2022 Q3	
2022 Q4	$ 2,120.79	$ 144.00	$ 457.00	$ 2,721.79	**2022 Year Total**	$ 1,272,050.26	2022 Q4	
Total	**$ 14,349.33**	**$ 1,754.75**	**$ 1,856.06**		**$ 17,960.14**	**$5,019,266.91**	**Total**	0.36%
2023 Q1	$ 3,289.84	$ 316.18	$ 430.17	$ 4,036.19		$ 1,250,955.26	2023 Q1	
2023 Q2	$ 5,981.65	$ 600.47	$ 385.46	$ 6,967.58		$ 1,224,953.58	2023 Q2	
2023 Q3	$ 6,992.68	$ 809.58	$ 374.46	$ 8,176.72		$ 1,579,680.90	2023 Q3	
2023 Q4	$ 3,626.99	$ 721.40	$ 354.25	$ 4,702.64	**2023 Year Total**	$ 1,605,683.08	2023 Q4	
Total	**$ 19,891.16**	**$ 2,447.63**	**$ 1,544.34**		**$ 23,883.13**	**$5,661,272.82**	**Total**	0.42%
2024 Q1	$ 1,887.01	$ 485.07	$ 342.77	$ 2,714.85		$ 1,477,506.54	2024 Q1	
2024 Q2	$ 3,414.15	$ 848.83	$ 294.26	$ 4,557.24		$ 1,471,621.58	2024 Q2	
2024 Q3	$ 6,385.80	$ 418.31	$ 1,054.37	$ 7,858.48		$ 1,511,454.49	2024 Q3	
2024 Q4	$ 3,385.07	$ 742.51	$ 273.47	$ 4,401.05	**2024 Year Total**	$1,585,388.17	2024 Q4	
Total	**$ 15,072.03**	**$ 2,494.72**	**$ 1,964.87**		**$ 19,531.62**	**$6,045,970.78**	**Total**	0.32%
2025 Q1	$ 1,714.33	$ 595.48	$ 112.50	$ 2,422.31		$ 1,490,510.18	2025 Q1	
2025 Q2	$ 3,155.53	$ 318.00	$ 929.57	$ 4,403.10		$ 1,559,795.58	2025 Q2	
2025 Q3				$ -			2025 Q3	
2025 Q4				$ -	**2025 Year Total**		2025 Q4	
Total	**$ 4,869.86**	**$ 913.48**	**$ 1,042.07**		**$ 6,825.41**	**$3,050,305.76**	**Total**	0.22%

2020-2025	Sewer	Stormwater	Recycling	Total	Billed
Totals	**$ 86,356.69**	**$ 9,060.93**	**$ 12,487.20**	**$ 107,904.82**	**$29,634,838.57**
Averages	**$ 14,392.78**	**$ 1,510.16**	**$ 2,081.20**	**$ 17,984.14**	**$4,939,139.76**

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Approval of Urban Revitalization Designations.

Introduction: Staff recommends approving the designation to authorize a tax abatement for the property.

Background:

Discussion: The following comprise a list of Urban Revitalization Designations.

Address	Titleholder or Contract Buyer	Estimated or Actual Cost of Improvements	Prior or Final Approval	Type of Construction
2108 N Summercrest St	Hainer, Conner/Elizabeth R	$327,000	Final	New Residential
2110 Country Club Rd	Halterman, Kevin D/Cheryl M	$650,000	Final	New Residential
803 W Orchard Ave	Jenkins, Gregory/Amy	$590,000	Final	New Residential
2323 N 8th Ct	Tenges, Nicole/Joshua	$634,000	Final	New Residential
1605 E Franklin Ave	Downard, Jeffrey/Cheryl D	$285,500	Prior	New Residential
1901 E Boston Ave	Bloom, Kyle/Bloom, Tyler	$520,000	Prior	New Residential
2314 N 8th St	Evans, Tyler K/Alicia K	$619,000	Final	New Residential
505 N 20th St	KRM Development LLC	$322,400	Prior	New Residential
1606 W Salem Ave	Monarch Valley LLC	$65,000	Final	Residential Rehab/Addition

2206 N Summercrest St	Meyer, Michael Lavern/Pamela Sue	$319,900	Final	New Residential
401 W Salem Ave	HRH Enterprises LLC	$49,050	Final	Residential Rehab/Addition

All applications are in order for approval.

Budget Impact:

Recommendation: Staff recommends the approval of the urban revitalization designations.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Resolution approving salaries.

Introduction: Council should approve the salary resolution to set salaries in accordance with the personnel management guide, union contracts and seasonal salaries.

Recommendation: Staff recommends approval of the resolution.

Attachments: 1. Res 2025- Approving salaries 0915

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Clayton Dale, Full-time Police Officer, to PO-2, $81,249.26/year, effective August 24, 2025; and

Noa Arnold to Part-time Non-benefitted Lifeguard, $11.25/hour, effective September 7, 2025; and

Addison Busch to Part-time Non-benefitted Lifeguard, $11.25/hour, effective September 7, 2025; and

Jonah Cawthorn to Part-time Non-benefitted Lifeguard, $11.25/hour, effective September 7, 2025; and

Laura Dostal, Part-time Benefitted IWC Employee to Learn and Play Staff, $14.00/hour and Member Services, $14.00/hour, effective September 7, 2025; and

Rob Hawkins, Full-time Police Captain, 9-H, adding 5% increase due to additional duties in the absence of a police chief, which will be removed upon a new police chief in place, $150,094.78/year, effective September 7, 2025; and

Wyatt Westcott to Part-time Non-benefitted Lifeguard, $11.25/hour, effective September 7, 2025; and

Lynn Flannery to Part-time Non-benefitted Member Services, $11.00/hour, effective September 8, 2025; and

BE IT FURTHER RESOLVED that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 15th day of September 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: Receive and file the July 2025 Treasurer's Report.

Introduction: Pursuant to City policy, staff is recommending that the Council receive and file the July 2025 Treasurer's Report.

Background: The City's ending bank account balances on July 31, 2025, total $26,923,557.99. Interest earned during July was $73,428.62.

Discussion: July is the beginning of the fiscal year. Funds typically expend about 8.3% of their budget in the first month, except for capital projects and the seasonal pool. A budget amendment is required to move some capital project expenditures from the FY25 budget to the FY26 budget. The Budget Report, included in this packet, shows the expenses and revenues in each fund and the percent of the remaining budget.

Also included in this packet is the Fund Balance Report, which shows the fund balances for July (note that some of the expenses have not yet cleared the bank account, so the total will not match the bank account balance).

Budget Impact: None

Recommendation: Staff recommends the Council receive and file the July 2025 Treasurer's Report.

Attachments:
1. July 2025 Budget Report
2. July 2025 Fund Balance Report

Budget Report
Group Summary

City of Indianola, IA

For Fiscal: 2025-2026 Period Ending: 07/31/2025

Account Typ…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - General						
Revenue	3,206,165.73	3,206,165.73	277,739.59	277,739.59	-2,928,426.14	91.34%
Expense	3,644,639.54	3,644,639.54	305,489.64	305,489.64	3,339,149.90	91.62%
Fund: 001 - General Surplus (Deficit):	**-438,473.81**	**-438,473.81**	**-27,750.05**	**-27,750.05**	**410,723.76**	**93.67%**
Fund: 011 - Police						
Revenue	4,145,762.29	4,145,762.29	137,905.33	137,905.33	-4,007,856.96	96.67%
Expense	4,367,862.40	4,367,862.40	332,778.17	332,778.17	4,035,084.23	92.38%
Fund: 011 - Police Surplus (Deficit):	**-222,100.11**	**-222,100.11**	**-194,872.84**	**-194,872.84**	**27,227.27**	**12.26%**
Fund: 015 - Fire						
Revenue	1,016,492.60	1,016,492.60	10,512.13	10,512.13	-1,005,980.47	98.97%
Expense	1,015,464.17	1,015,464.17	87,183.41	87,183.41	928,280.76	91.41%
Fund: 015 - Fire Surplus (Deficit):	**1,028.43**	**1,028.43**	**-76,671.28**	**-76,671.28**	**-77,699.71**	**7,555.18%**
Fund: 016 - Ambulance						
Revenue	2,615,349.05	2,615,349.05	108,540.63	108,540.63	-2,506,808.42	95.85%
Expense	2,612,333.48	2,612,333.48	207,076.77	207,076.77	2,405,256.71	92.07%
Fund: 016 - Ambulance Surplus (Deficit):	**3,015.57**	**3,015.57**	**-98,536.14**	**-98,536.14**	**-101,551.71**	**3,367.58%**
Fund: 041 - Library						
Revenue	914,093.08	914,093.08	3,874.87	3,874.87	-910,218.21	99.58%
Expense	912,491.28	912,491.28	89,801.45	89,801.45	822,689.83	90.16%
Fund: 041 - Library Surplus (Deficit):	**1,601.80**	**1,601.80**	**-85,926.58**	**-85,926.58**	**-87,528.38**	**5,464.38%**
Fund: 042 - Park and Rec Admin						
Revenue	1,390,325.44	1,390,325.44	46,564.95	46,564.95	-1,343,760.49	96.65%
Expense	1,556,801.44	1,556,801.44	123,206.06	123,206.06	1,433,595.38	92.09%
Fund: 042 - Park and Rec Admin Surplus (Deficit):	**-166,476.00**	**-166,476.00**	**-76,641.11**	**-76,641.11**	**89,834.89**	**53.96%**
Fund: 045 - Pool						
Revenue	318,314.32	318,314.32	40,617.57	40,617.57	-277,696.75	87.24%
Expense	342,679.32	342,679.32	91,399.36	91,399.36	251,279.96	73.33%
Fund: 045 - Pool Surplus (Deficit):	**-24,365.00**	**-24,365.00**	**-50,781.79**	**-50,781.79**	**-26,416.79**	**-108.42%**
Fund: 099 - Franchise Fee Fund						
Revenue	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00%
Fund: 099 - Franchise Fee Fund Total:	**150,000.00**	**150,000.00**	**0.00**	**0.00**	**-150,000.00**	**100.00%**
Fund: 110 - Road Use Tax Fund						
Revenue	2,501,000.00	2,501,000.00	197,966.71	197,966.71	-2,303,033.29	92.08%
Expense	2,463,322.04	2,463,322.04	161,886.16	161,886.16	2,301,435.88	93.43%
Fund: 110 - Road Use Tax Fund Surplus (Deficit):	**37,677.96**	**37,677.96**	**36,080.55**	**36,080.55**	**-1,597.41**	**4.24%**
Fund: 112 - Trust & Agency Fund						
Revenue	2,747,534.00	2,747,534.00	10,253.74	10,253.74	-2,737,280.26	99.63%
Expense	2,703,534.00	2,703,534.00	10,253.73	10,253.73	2,693,280.27	99.62%
Fund: 112 - Trust & Agency Fund Surplus (Deficit):	**44,000.00**	**44,000.00**	**0.01**	**0.01**	**-43,999.99**	**100.00%**
Fund: 121 - Local Option Sales Tax						
Revenue	2,300,000.00	2,300,000.00	266,599.29	266,599.29	-2,033,400.71	88.41%
Expense	1,793,050.00	1,793,050.00	149,420.84	149,420.84	1,643,629.16	91.67%
Fund: 121 - Local Option Sales Tax Surplus (Deficit):	**506,950.00**	**506,950.00**	**117,178.45**	**117,178.45**	**-389,771.55**	**76.89%**
Fund: 125 - TIF Downtown Fund						
Revenue	1,580,000.00	1,580,000.00	18,244.81	18,244.81	-1,561,755.19	98.85%
Expense	1,444,285.00	1,444,285.00	115,148.75	115,148.75	1,329,136.25	92.03%
Fund: 125 - TIF Downtown Fund Surplus (Deficit):	**135,715.00**	**135,715.00**	**-96,903.94**	**-96,903.94**	**-232,618.94**	**171.40%**

Account Typ…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 141 - Library Special Revenue						
Revenue	53,000.00	53,000.00	2,179.76	2,179.76	-50,820.24	95.89%
Expense	45,000.00	45,000.00	1,376.95	1,376.95	43,623.05	96.94%
Fund: 141 - Library Special Revenue Surplus (Deficit):	**8,000.00**	**8,000.00**	**802.81**	**802.81**	**-7,197.19**	**89.96%**
Fund: 142 - Park & Rec Special Rev Fund						
Expense	0.00	0.00	3,460.00	3,460.00	-3,460.00	0.00%
Fund: 142 - Park & Rec Special Rev Fund Total:	**0.00**	**0.00**	**3,460.00**	**3,460.00**	**-3,460.00**	**0.00%**
Fund: 161 - Downtown Biz Incentive Program						
Expense	250.00	250.00	0.00	0.00	250.00	100.00%
Fund: 161 - Downtown Biz Incentive Program Total:	**250.00**	**250.00**	**0.00**	**0.00**	**250.00**	**100.00%**
Fund: 200 - Debt Service Fund						
Revenue	3,386,286.00	3,386,286.00	201,799.07	201,799.07	-3,184,486.93	94.04%
Expense	3,384,313.00	3,384,313.00	0.00	0.00	3,384,313.00	100.00%
Fund: 200 - Debt Service Fund Surplus (Deficit):	**1,973.00**	**1,973.00**	**201,799.07**	**201,799.07**	**199,826.07**	**10,128.03%**
Fund: 301 - Capital Projects Fund						
Revenue	16,500.00	16,500.00	1,375.00	1,375.00	-15,125.00	91.67%
Expense	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00%
Fund: 301 - Capital Projects Fund Surplus (Deficit):	**0.00**	**0.00**	**1,375.00**	**1,375.00**	**1,375.00**	**0.00%**
Fund: 321 - Street Capital Projects Fund						
Revenue	300,000.00	300,000.00	40,475.00	40,475.00	-259,525.00	86.51%
Expense	715,000.00	715,000.00	138,966.17	138,966.17	576,033.83	80.56%
Fund: 321 - Street Capital Projects Fund Surplus (Deficit):	**-415,000.00**	**-415,000.00**	**-98,491.17**	**-98,491.17**	**316,508.83**	**76.27%**
Fund: 322 - Square Streetscape Project						
Revenue	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00%
Fund: 322 - Square Streetscape Project Total:	**0.00**	**0.00**	**5,000.00**	**5,000.00**	**5,000.00**	**0.00%**
Fund: 323 - Hillcrest Avenue						
Expense	0.00	0.00	41,504.85	41,504.85	-41,504.85	0.00%
Fund: 323 - Hillcrest Avenue Total:	**0.00**	**0.00**	**41,504.85**	**41,504.85**	**-41,504.85**	**0.00%**
Fund: 324 - K Street Construction						
Expense	0.00	0.00	17,845.00	17,845.00	-17,845.00	0.00%
Fund: 324 - K Street Construction Total:	**0.00**	**0.00**	**17,845.00**	**17,845.00**	**-17,845.00**	**0.00%**
Fund: 327 - Willowcrest Avenue						
Revenue	500,000.00	500,000.00	0.00	0.00	-500,000.00	100.00%
Expense	500,000.00	500,000.00	0.00	0.00	500,000.00	100.00%
Fund: 327 - Willowcrest Avenue Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 340 - City Hall Bldg Project						
Expense	25,000.00	25,000.00	805.91	805.91	24,194.09	96.78%
Fund: 340 - City Hall Bldg Project Total:	**25,000.00**	**25,000.00**	**805.91**	**805.91**	**24,194.09**	**96.78%**
Fund: 541 - Library Endowment						
Revenue	0.00	0.00	734.27	734.27	734.27	0.00%
Fund: 541 - Library Endowment Total:	**0.00**	**0.00**	**734.27**	**734.27**	**734.27**	**0.00%**
Fund: 610 - Sewer Fund						
Revenue	2,850,000.00	2,850,000.00	237,500.00	237,500.00	-2,612,500.00	91.67%
Expense	3,094,154.27	3,094,154.27	205,394.02	205,394.02	2,888,760.25	93.36%
Fund: 610 - Sewer Fund Surplus (Deficit):	**-244,154.27**	**-244,154.27**	**32,105.98**	**32,105.98**	**276,260.25**	**113.15%**
Fund: 650 - Stormwater Utility Fund						
Revenue	700,000.00	700,000.00	57,735.13	57,735.13	-642,264.87	91.75%
Expense	752,184.00	752,184.00	63,815.73	63,815.73	688,368.27	91.52%
Fund: 650 - Stormwater Utility Fund Surplus (Deficit):	**-52,184.00**	**-52,184.00**	**-6,080.60**	**-6,080.60**	**46,103.40**	**88.35%**
Fund: 670 - Recycling Fund						
Revenue	460,000.00	460,000.00	38,247.47	38,247.47	-421,752.53	91.69%
Expense	458,676.00	458,676.00	38,676.90	38,676.90	419,999.10	91.57%
Fund: 670 - Recycling Fund Surplus (Deficit):	**1,324.00**	**1,324.00**	**-429.43**	**-429.43**	**-1,753.43**	**132.43%**

Account Typ…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 680 - Wellness Campus Fund						
Revenue	1,419,299.00	1,419,299.00	100,207.39	100,207.39	-1,319,091.61	92.94%
Expense	1,413,986.00	1,413,986.00	80,997.08	80,997.08	1,332,988.92	94.27%
Fund: 680 - Wellness Campus Fund Surplus (Deficit):	**5,313.00**	**5,313.00**	**19,210.31**	**19,210.31**	**13,897.31**	**-261.57%**
Fund: 681 - Wellness Campus Capital						
Revenue	10,000.00	10,000.00	958.07	958.07	-9,041.93	90.42%
Expense	170,000.00	170,000.00	0.00	0.00	170,000.00	100.00%
Fund: 681 - Wellness Campus Capital Surplus (Deficit):	**-160,000.00**	**-160,000.00**	**958.07**	**958.07**	**160,958.07**	**100.60%**
Fund: 710 - Sewer Capital Projects Fund						
Revenue	6,325,399.00	6,325,399.00	526,446.59	526,446.59	-5,798,952.41	91.68%
Expense	6,255,295.00	6,255,295.00	455,650.08	455,650.08	5,799,644.92	92.72%
Fund: 710 - Sewer Capital Projects Fund Surplus (Deficit):	**70,104.00**	**70,104.00**	**70,796.51**	**70,796.51**	**692.51**	**-0.99%**
Fund: 791 - Sewer Revenue Bonds Fund						
Revenue	2,466,295.00	2,466,295.00	205,524.58	205,524.58	-2,260,770.42	91.67%
Expense	2,466,295.40	2,466,295.40	0.00	0.00	2,466,295.40	100.00%
Fund: 791 - Sewer Revenue Bonds Fund Surplus (Deficit):	**-0.40**	**-0.40**	**205,524.58**	**205,524.58**	**205,524.98**	**81,245.00%**
Fund: 820 - Health Insurance Fund						
Revenue	1,314,651.92	1,314,651.92	135,053.59	135,053.59	-1,179,598.33	89.73%
Expense	1,962,295.44	1,962,295.44	178,066.57	178,066.57	1,784,228.87	90.93%
Fund: 820 - Health Insurance Fund Surplus (Deficit):	**-647,643.52**	**-647,643.52**	**-43,012.98**	**-43,012.98**	**604,630.54**	**93.36%**
Fund: 840 - Flex/STD Fund						
Revenue	0.00	0.00	90.00	90.00	90.00	0.00%
Expense	2,600.00	2,600.00	95.10	95.10	2,504.90	96.34%
Fund: 840 - Flex/STD Fund Surplus (Deficit):	**-2,600.00**	**-2,600.00**	**-5.10**	**-5.10**	**2,594.90**	**99.80%**
Fund: 850 - City Liab Ins Reserve Fund						
Expense	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%
Fund: 850 - City Liab Ins Reserve Fund Total:	**5,000.00**	**5,000.00**	**0.00**	**0.00**	**5,000.00**	**100.00%**
Fund: 890 - Vehicle and Equipment						
Revenue	141,000.00	141,000.00	11,750.00	11,750.00	-129,250.00	91.67%
Expense	90,000.00	141,000.00	128.72	128.72	140,871.28	99.91%
Fund: 890 - Vehicle and Equipment Surplus (Deficit):	**51,000.00**	**0.00**	**11,621.28**	**11,621.28**	**11,621.28**	**0.00%**
Report Surplus (Deficit):	**-1,385,544.35**	**-1,436,544.35**	**-216,531.88**	**-216,531.88**	**1,220,012.47**	**84.93%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - General	-438,473.81	-438,473.81	-27,750.05	-27,750.05	410,723.76
011 - Police	-222,100.11	-222,100.11	-194,872.84	-194,872.84	27,227.27
015 - Fire	1,028.43	1,028.43	-76,671.28	-76,671.28	-77,699.71
016 - Ambulance	3,015.57	3,015.57	-98,536.14	-98,536.14	-101,551.71
041 - Library	1,601.80	1,601.80	-85,926.58	-85,926.58	-87,528.38
042 - Park and Rec Admin	-166,476.00	-166,476.00	-76,641.11	-76,641.11	89,834.89
045 - Pool	-24,365.00	-24,365.00	-50,781.79	-50,781.79	-26,416.79
099 - Franchise Fee Fund	150,000.00	150,000.00	0.00	0.00	-150,000.00
110 - Road Use Tax Fund	37,677.96	37,677.96	36,080.55	36,080.55	-1,597.41
112 - Trust & Agency Fund	44,000.00	44,000.00	0.01	0.01	-43,999.99
121 - Local Option Sales Tax	506,950.00	506,950.00	117,178.45	117,178.45	-389,771.55
125 - TIF Downtown Fund	135,715.00	135,715.00	-96,903.94	-96,903.94	-232,618.94
141 - Library Special Revenue	8,000.00	8,000.00	802.81	802.81	-7,197.19
142 - Park & Rec Special Rev Fund	0.00	0.00	-3,460.00	-3,460.00	-3,460.00
161 - Downtown Biz Incentive Pro	-250.00	-250.00	0.00	0.00	250.00
200 - Debt Service Fund	1,973.00	1,973.00	201,799.07	201,799.07	199,826.07
301 - Capital Projects Fund	0.00	0.00	1,375.00	1,375.00	1,375.00
321 - Street Capital Projects Fund	-415,000.00	-415,000.00	-98,491.17	-98,491.17	316,508.83
322 - Square Streetscape Project	0.00	0.00	5,000.00	5,000.00	5,000.00
323 - Hillcrest Avenue	0.00	0.00	-41,504.85	-41,504.85	-41,504.85
324 - K Street Construction	0.00	0.00	-17,845.00	-17,845.00	-17,845.00
327 - Willowcrest Avenue	0.00	0.00	0.00	0.00	0.00
340 - City Hall Bldg Project	-25,000.00	-25,000.00	-805.91	-805.91	24,194.09
541 - Library Endowment	0.00	0.00	734.27	734.27	734.27
610 - Sewer Fund	-244,154.27	-244,154.27	32,105.98	32,105.98	276,260.25
650 - Stormwater Utility Fund	-52,184.00	-52,184.00	-6,080.60	-6,080.60	46,103.40
670 - Recycling Fund	1,324.00	1,324.00	-429.43	-429.43	-1,753.43
680 - Wellness Campus Fund	5,313.00	5,313.00	19,210.31	19,210.31	13,897.31
681 - Wellness Campus Capital	-160,000.00	-160,000.00	958.07	958.07	160,958.07
710 - Sewer Capital Projects Fund	70,104.00	70,104.00	70,796.51	70,796.51	692.51
791 - Sewer Revenue Bonds Fund	-0.40	-0.40	205,524.58	205,524.58	205,524.98
820 - Health Insurance Fund	-647,643.52	-647,643.52	-43,012.98	-43,012.98	604,630.54
840 - Flex/STD Fund	-2,600.00	-2,600.00	-5.10	-5.10	2,594.90
850 - City Liab Ins Reserve Fund	-5,000.00	-5,000.00	0.00	0.00	5,000.00
890 - Vehicle and Equipment	51,000.00	0.00	11,621.28	11,621.28	11,621.28
Report Surplus (Deficit):	**-1,385,544.35**	**-1,436,544.35**	**-216,531.88**	**-216,531.88**	**1,220,012.47**

Fund Balance Report

City of Indianola, IA

As Of 07/31/2025

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - General	2,288,279.33	277,739.59	305,489.64	2,260,529.28
011 - Police	1,426,037.44	137,905.33	332,778.17	1,231,164.60
015 - Fire	313,579.06	10,512.13	87,183.41	236,907.78
016 - Ambulance	469,988.67	108,540.63	207,076.77	371,452.53
041 - Library	276,255.99	3,874.87	89,801.45	190,329.41
042 - Park and Rec Admin	672,059.87	46,564.95	123,206.06	595,418.76
045 - Pool	100,611.98	40,617.57	91,399.36	49,830.19
071 - GF Debt Service Fund	0.00	0.00	0.00	0.00
099 - Franchise Fee Fund	666,828.17	0.00	0.00	666,828.17
110 - Road Use Tax Fund	1,956,673.50	197,966.71	161,886.16	1,992,754.05
112 - Trust & Agency Fund	180,420.00	10,253.74	10,253.73	180,420.01
121 - Local Option Sales Tax	339,031.48	266,599.29	149,420.84	456,209.93
125 - TIF Downtown Fund	6,247,864.18	18,244.81	115,148.75	6,150,960.24
126 - TIF E Hwy 92 Fund	0.00	0.00	0.00	0.00
127 - TIF Hillcrest/Ind Park Fund	0.00	0.00	0.00	0.00
141 - Library Special Revenue	66,113.74	2,179.76	1,376.95	66,916.55
142 - Park & Rec Special Rev Fund	44,198.25	0.00	3,460.00	40,738.25
160 - Downtown Revolving Loan Fund	340.43	0.00	0.00	340.43
161 - Downtown Biz Incentive Program	189,999.44	0.00	0.00	189,999.44
177 - Police Forfeiture Fund	0.00	0.00	0.00	0.00
190 - Vehicle Reserve Fund	0.00	0.00	0.00	0.00
200 - Debt Service Fund	334,936.02	201,799.07	0.00	536,735.09
301 - Capital Projects Fund	768,441.48	1,375.00	0.00	769,816.48
321 - Street Capital Projects Fund	1,750,843.62	40,475.00	138,966.17	1,652,352.45
322 - Square Streetscape Project	160,807.91	5,000.00	0.00	165,807.91
323 - Hillcrest Avenue	-251,665.51	0.00	41,504.85	-293,170.36
324 - K Street Construction	1,027,433.03	0.00	17,845.00	1,009,588.03
325 - American Rescue Fund	0.00	0.00	0.00	0.00
327 - Willowcrest Avenue	0.00	0.00	0.00	0.00
340 - City Hall Bldg Project	-256,544.14	0.00	805.91	-257,350.05
344 - CP - CAF Fund	0.00	0.00	0.00	0.00
353 - Real Property Improvement Fund	-1,681.52	0.00	0.00	-1,681.52
354 - Industrial Park Infrastructure	496,170.22	0.00	0.00	496,170.22
541 - Library Endowment	67,229.03	734.27	0.00	67,963.30
610 - Sewer Fund	634,062.06	237,500.00	205,394.02	666,168.04
650 - Stormwater Utility Fund	919,310.26	57,735.13	63,815.73	913,229.66
670 - Recycling Fund	232,759.85	38,247.47	38,676.90	232,330.42
680 - Wellness Campus Fund	-207,157.56	100,207.39	80,997.08	-187,947.25
681 - Wellness Campus Capital	22,995.24	958.07	0.00	23,953.31
710 - Sewer Capital Projects Fund	910,839.12	526,446.59	455,650.08	981,635.63
771 - Sewer Reserve Fund	114,238.70	0.00	0.00	114,238.70
781 - WWTP Facility Construction	746,627.14	0.00	0.00	746,627.14
791 - Sewer Revenue Bonds Fund	516,591.16	205,524.58	0.00	722,115.74
820 - Health Insurance Fund	2,565,531.89	135,053.59	178,066.57	2,522,518.91
830 - HRA Fund	0.00	0.00	0.00	0.00
840 - Flex/STD Fund	37,876.66	90.00	95.10	37,871.56
850 - City Liab Ins Reserve Fund	1,303.91	0.00	0.00	1,303.91
860 - Maintenance	0.00	0.00	0.00	0.00
890 - Vehicle and Equipment	947,402.05	11,750.00	128.72	959,023.33
Report Total:	**26,776,632.15**	**2,683,895.54**	**2,900,427.42**	**26,560,100.27**

Proclamation

CHILDHOOD CANCER AWARENESS MONTH
SEPTEMBER 2025

Whereas, cancer is the leading cause of disease-related death among children; and

Whereas, in the United States, one in 285 children will be diagnosed with cancer by their 20th birthday, with approximately 46 children per day, or 16,790 children per year, receiving a diagnosis of cancer; and

Whereas, two-thirds of childhood cancer patients will have chronic health conditions as a result of their treatment toxicity, with one-fourth being classified as severe to life-threatening; and

Whereas, non-profit organizations at the local and national level are helping children with cancer and their families cope through educational, emotional, and financial support; and

Whereas, Childhood Cancer Awareness Month recognizes the courage and compassion of those children and their families throughout the nation who have battled or are currently battling cancer as well as the generosity of the many organizations that provide support; and

Whereas by working together to raise awareness of the devasting effects of childhood cancer and the need for continued research into the causes, improved treatments, and a cure for the disease, we can make a positive difference for families, patients, and survivors in the future.

Now therefore, I, Steve Richardson, Mayor of the City of Indianola, do hereby proclaim September 2025 as CHILDHOOD CANCER AWARENESS MONTH in the City of Indianola and encourage all residents to join together to memorialize the young lives that were lost too soon, to celebrate the survivors and to support the families currently fighting this devasting disease.

____
Mayor Steve Richardson
September 15, 2025

MEMORANDUM

To: Mayor and City Council

From: Doug Bylund, Chief of Culture and Recreation

Date: September 15, 2025

Subject: Discussion and direction regarding filling budgeted vacant positions at the Indianola Wellness Campus.

Introduction: IWC Staff is requesting to post and fill for budgeted positions in Member Services and Learn and Play at the Indianola Wellness Campus.

Background: Over the past 2 months, there have been a few resignations of the part-time Member Service Staff and Learn and Play Staff at the IWC. Most of these have been for other full-time positions.

Discussion: The recent resignations will lead to open shifts that are needed to open the facility, provide services to members and provide child care in Learn and Play.

Budget Impact: The hours for these part-time postions are currently in the IWC operations budget for FY26.

Recommendation: Our recommendation is to post for these positions in order to hire them in late September or early October.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Jacob Meshke, City Manager

Date: September 15, 2025

Subject: Discussion and direction on filling the Public Works Director position.

Introduction: Staff recommends proceeding to recruit and select a Public Works Director.

Background: The Public Works Director is a highly-responsible department head. Key duties and responsibilities for the Public Works Director include:

- Supervising departmental operations to include the Streets and Water Resource Recovery divisions.
- Assuring that all work performed meets the City's standards for customer service, accuracy, quality, and efficiency
- Building effective working relationships with city officials and staff, contractors, consultants, stakeholders, and the public.
- Overseeing major capital improvement construction projects and coordinating with consulting engineers in design and construction management.
- Provides operational management of snow/ice removal and storm water.
- Schedules and oversees the maintenance of streets, storm sewers, parks, and other public infrastructure.

Discussion: After five (5) years of dedicated service, Akhilesh Pal (AP) has provided notice that his last day with the City of Indianola will be September 25, 2025. The Public Works Director is a key position with wide-ranging duties and responsibilities to include staff and operational leadership, project and budget management, and internal and external customer service, communication, and coordination.

Budget Impact: The position is budgeted.

Recommendation: Staff recommends proceeding to recruit and select a Public Works Director.

Attachments: None

MEMORANDUM

To: Mayor and City Council

From: Jacob Meshke, City Manager

Date: September 15, 2025

Subject: Resolution authorizing the City of Indianola, Iowa to enter into an engagement with MGT Impact Solutions, LLC (MGT) for Chief of Police recruitment services.

Introduction: Staff recommends approval of the resolution selecting MGT to provide police chief recruiting services.

Background: Police Chief Brian Sher has announced his retirement, effective September 15, 2025. To ensure continuity of leadership, Captain Rob Hawkins will serve as Interim Police Chief while the City initiates a formal recruitment and selection process. Given the specialized nature of the role, its significance to public safety, and the importance of attracting a highly-qualified and community-oriented candidate pool, staff recommends engaging an executive recruitment firm to support the search for the next Police Chief.

Discussion: Five (5) proposals were received to provide police chief recruitment services. The fees of the five (5) proposals ranged from $17,000 up to nearly $40,000. A staff team reviewed the proposals and unanimously recommended proceeding with MGT. The recommendation is based on the overall quality of the proposal, experience of the recruitment team, level of assistance provided, experience in similar communities, and value when considering fee in conjunction with services offered.

MGT would meet a 12-week timeline from starting the process to appointing a candidate. MGT utilizes a thorough process, which includes:

- Position assessment, position announcement, and recruitment brochure
- Advertising, candidate recruitment, and outreach
- Candidate evaluation and screening
- Presentation of recommended candidates
- Interviewing process and background screening
- Appointment of candidate

MGT also has experience with civil service requirements, which must be met in selecting the next police chief.

Budget Impact: The full scope recruitment fee is $26,000, excluding consultant travel. The fee includes a budget for advertising, which will be billed at actual cost. The fee and any related expenses will be covered within the approved FY26 budget through personnel savings.

<u>Recommendation</u>: Staff recommends approval of the resolution selecting MGT to provide police chief recruiting services.

<u>Attachments:</u>
1. Resolution
2. Proposal
3. Statement of Work

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION AUTHORIZING THE CITY OF INDIANOLA, IOWA, TO ENTER INTO AN ENGAGEMENT WITH MGT IMPACT SOLUTIONS, LLC (MGT) FOR CHIEF OF POLICE RECRUITMENT SERVICES

WHEREAS, with the recent resignation of the Police Chief, the City of Indianola, Iowa, (the "City") needs to move forward with recruitment and selection of a successor police chief; and

WHEREAS, MGT has submitted a proposal dated August 25, 2025, outlining a comprehensive recruitment plan, including advertising, candidate recruitment, interviews, background screening and outreach; and

WHEREAS, MGT has demonstrated extensive experience in public sector consulting and has previously worked with the City; and

WHEREAS, the proposed scope of work includes project initiation and interviews and brochure development; advertising, candidate recruitment and outreach; candidate evaluation and background screening; presentation of recommended candidates; interview process; and appointment, all to be completed remotely within approximately fourteen (14) weeks; and

WHEREAS, the total cost for the foundational staffing assessment shall not exceed $26,000 (not including travel expenses), and payment structured in three installments upon contract award, presentation of candidates and final completion of recruitment;

WHEREAS, the City has need for the recruitment process to be expedited, with a recruitment process timeline of maximum twelve (12) weeks.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

1. The City Manager is hereby authorized to execute an agreement with MGT for the provision of police chief recruitment services in accordance with the proposal dated August 25, 2025, with the condition that the timeline be adjusted to a twelve (12) week completion time.

2. The City shall designate a project coordinator to serve as the primary point of contact and facilitate communication and scheduling throughout the engagement.

3. The City shall provide all necessary documentation and support to enable MGT to complete the assessment as outlined in the proposal.

4. Payment for services shall be made in accordance with the terms specified in the proposal, with the total cost not to exceed $26,000, plus MGT travel costs.

Passed and approved this 15th day of September 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

Proposal

AUG 25, 2025

Chief of Police

City of Indianola, Iowa

Submitted by:

MICHELE MORAWSKI
CLIENT SERVICES MANAGER
790 FRONTAGE ROAD
SUITE 213
NORTHFIELD, IL 60093
224.415.3791
MMORAWSKI@MGT.US

Cover Letter

Aug 25, 2025

Jacob Meshke
City Manager
City of Indianola
110 N. 1st Street
Indianola, IA 50125

Dear Mr. Meshke:

As the nation's leading provider of executive recruitment and selection solutions, MGT Impact Solutions, LLC (MGT) is uniquely well qualified to partner with the City of Indianola ("City") to exceed all your expectations on this Chief of Police recruitment.

HOW CAN WE SUPPORT YOU?

Following are the keys to our successful methodology:

- **Industry Leadership:** With 1,500 completed executive recruitment engagements in 45 states and a diverse range of communities, we're a proven leader in local government recruitment. Over 40% of our clients are repeat customers, and 94% rate our performance as ***Outstanding***.
- **Subject Matter Expertise:** Our team includes former local government leaders, human resources experts, and industry veterans, ensuring that we understand the specific challenges and opportunities in government, education, and nonprofit sectors. We leverage our deep understanding of organizational culture and sector-specific needs to identify top-tier candidates who align with our clients' goals.
- **Top Talent, Guaranteed:** We use advanced recruitment strategies, including social media outreach and video interviews, to thoroughly vet candidates. Our Recruitment Brochures showcase in-depth knowledge of your community, and we conduct extensive reference checks and background searches to ensure we recommend the best fit.
- **True Partnership:** From start to finish, we collaborate closely with you. You'll have full access to candidate resumes, and we'll offer honest assessments to ensure the perfect match. Whether evaluating internal candidates or exploring non-traditional talent, we're committed to your complete satisfaction.
- **Flexible Solutions:** We offer customizable recruitment services to suit any budget, from Full Executive Searches to Limited Scope and Virtual Recruitments. Our proposal outlines the service scope that best meets your needs.

Our comprehensive and tailored executive recruitment services are designed to meet the unique needs of your organization. With a proven track record, a focus on quality, and a commitment to partnership, we ensure that every step of the process is handled with expertise and care. Whether you're seeking top-tier talent, exploring non-traditional candidates, or working within a specific budget, we are here to deliver the best fit for your organization. We look forward to working with you to find the ideal candidate who will drive success and elevate your community's leadership.

MGT CONTACT INFORMATION

MGT HEADQUARTERS	**MGT Impact Solutions, LLC** 4320 West Kennedy Boulevard | Tampa, Florida 33609 FEIN: 81-0890071 | www.mgt.us
PROPOSAL CONTACT	**Michele Morawski, Client Services Manager** 790 Frontage Road, Suite 213 | Northfield, IL 60093 224.415.3791 | mmorawski@mgt.us

The following proposal has been tailored to your specifications and provides a detailed plan of how we will partner with you to meet your objectives. Thank you for the opportunity to present our qualifications to the City of Indianola. Should you have questions on any aspect of this proposal, please contact **Michele Morawski** at **224.415.3791** or **mmorawski@mgt.us**.

Regards,

Patrick J. Dyer, Vice President
Authorized to bind the firm

Firm Profile

*Impacting communities **for good**.*

MGT brings ***50 years*** of experience driving positive social change and performance in education, government, nonprofits, and critical infrastructure/private industries through ***assisting clients to strengthen their foundation, change systematically, and enable resiliencies for long-lasting change.*** Since inception, MGT has significantly grown in size and capacity – working with state and local governments and education partners. Today, we bring a team of over **900 professionals** who offer in-depth market knowledge and understanding so we can hit the ground running.

MGT is a privately held, employee-owned and financially stable limited liability company with a deep roster of staff and a commitment to serving the public. Our clients care about addressing the world's most-pressing problems, and so do we. Their "why" is our why.

MGT | FIRST LOOK

Name: MGT Impact Solutions, LLC (MGT)

Locations: Headquarters in Tampa, FL; branch offices nationwide.

Cooperative Contracts:
ASC 20-7359, 24-7484
OMNIA LS4612
TIPS 220601, 220802, 230105
TXShare 2024-019

Structure: Privately held, employee-owned, client-driven Limited Liability Company.

Lines of Business: Strategy and Implementation, Performance and Operations, IT Infrastructure, and Cyber Security and Resilience for public sector and commercial companies.

What sets us apart is our ability to customize and offer individualized support but also the resources of a larger infrastructure to enable flexibility in impacting to-scale. Throughout our history, MGT has successfully delivered more than **30,000 projects** through a thoughtful balance of balancing the "immediate" needs while changing systems to plan for future resilience and success.

Our Commitment

MGT embraces the most complex challenges on the leadership agenda, with deep commitment, agility, and local expertise to make a measurable and profound impact. Simply stated, **We are impacting communities for good.**

50
years

900
consultants

30,000
projects

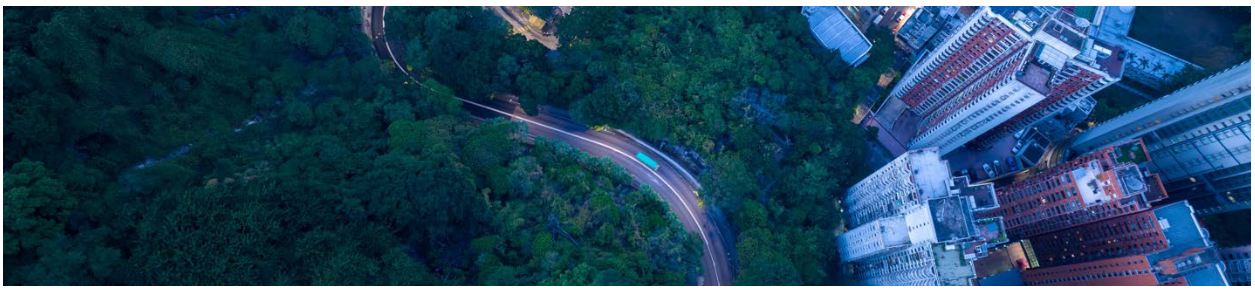
A Social Impact Commitment

DEFINED BY IMPACT

Making a profound impact on society is at the heart of who we are and what we do. City of Indianola should be proud to make a difference in the lives of the citizens in your community, and we are proud to work with you toward this goal. Our team empowers organizations through innovations in people, processes, and technology to lift and strengthen your solutions.

MGT's Expertise

Our firm includes more than **900 professionals**, structured into the following primary groups, along with various internal infrastructure groups to support our operations and growth.



Strategy & Implementation

Working alongside an organization's C-suite, we help leaders co-create strategy through organizational reviews and data analytics to create actionable roadmaps for success.

IT Infrastructure & Digital

We provide engineering expertise to modernize IT infrastructure and ensure your technology implementation is properly designed, integrated, modernized, and maintained.

Cyber Security & Resilience

From real-time, 24/7 monitoring to proactive threat detection and rapid incident response, we can give you the tools to heighten your network's security posture and keep it there.

Performance & Operations

Bridging the gap between strategy and enduring change, we support efficient revenue allocation, promote economic development, and create fairness in hiring and contracting systems.

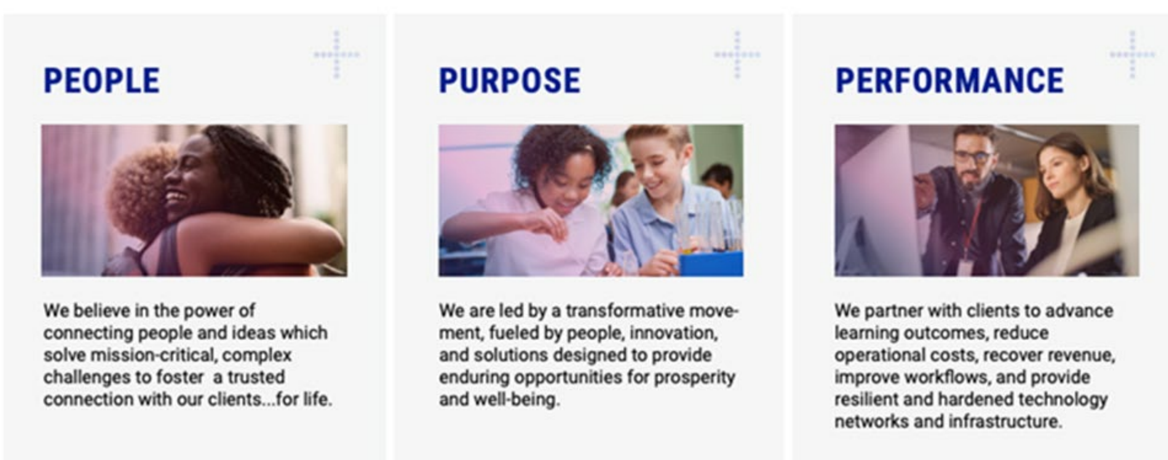
Our MGT Vision

To achieve our mission of being the social impact and performance leader in our industry, we are continuously improving to earn the privilege of being selected as our clients' partner of choice in the mission-critical domains we impact. By elevating education systems, managing and securing critical networks, solving complex human capital and fiscal problems, and advancing equity as a performance imperative, we can impact communities, for good through client partnership.

Markets we serve:

- Higher Education
- Prek-12
- Government
- Nonprofits
- Commercial Industries

We deliver these solutions through our "three-point stance" of technology, education, and performance offerings. With our long-term vision of creating profound social impact through client performance, we seek out the "best of the best" to join us in our work supporting clients' top priorities.



MGT's Differentiator: Full Suite of Services

Cyber & Network Solutions

Our Cyber Security and Network Security Solutions team offers a deep technical engineering bench of seasoned, certified experts, working in the "security trenches" in complex IT environments. For the Managed Detection and Response (MDR) solution, our Security Operations Center (SOC) doesn't sleep so our clients can. Our flagship, best-in-class managed firewall services are unparalleled. We detect, respond, and recover from cyber incidents proactively and harden our clients' security posture.

100 in-house certified engineers
24x7 NOC and SOC

Human Capital Solutions

Our experts are former local government and school leaders who understand the challenges facing today's public sector organizations. We offer consulting, recruiting, and staffing solutions that include a full suite of human resources and management studies; executive recruitment services; and interim, managed, and outsourced staffing options. Our experts can assess your organizational culture, permanent and temporary staffing needs, and evaluate your systems and structures, all to maximize efficiency and effectiveness.

1,725+ interim employees placed
1,500+ executive recruitments
500+ consulting studies
In 48 states!

Education Solutions

We create recommendations for our educational clients that are reliable, actionable, and based on proven research and a thorough understanding of each district or system's program needs and long-term goals. Our team is led by former state education commissioners, district superintendents, school board members, principals, and teachers. Our partnerships have allowed clients to reinvest hundreds of millions of dollars back into the classroom.

50 million students served
38 state DOEs as clients

Financial Solutions

Public agencies face increasing pressure to improve effectiveness and efficiency, while operating in a transparent and sustainable manner. We partner with government organizations, school districts, higher education institutions, and not-for-profits to help them achieve long-term success.

50+ years of trusted relationships
Proprietary software

Economic Mobility Solutions

We help public sector clients address issues and challenges related to policies and practices which adversely impact economic mobility. We are one of the largest providers of disparity studies and other solutions designed to increase equitable and inclusive organizational outcomes.

225 disparity studies
Assessments, training, & audits

Public Affairs Solutions

Our team of former nationwide leaders in policy development and education leadership partner with our clients to provide business advisory and public opinion architecture solutions which lift up and evolve education ecosystems and impacts public policy programs.

Global clientele
Staff are former policy makers

Scope of Work

Project Approach & Methodology

A typical recruitment and selection process requires a significant investment of time and effort. A substantial portion of this involves administrative tasks such as advertisement placement, reference checks, and candidate due diligence. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search.

Our clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.

PHASE 1 – POSITION ASSESSMENT, POSITION ANNOUNCEMENT, & BROCHURE

MGT treats each executive recruitment as a transparent partnership with our client. We believe in engaging with stakeholders early in each recruitment process to fully understand the challenges and opportunities inherent in the position. Understanding the organizational culture is critical to successful recruitment. We gain this insight and information through meetings (one on one and in small groups), surveys, and a review of relevant information. This information is reflected in a polished marketing piece that showcases the organization and the area it serves.

INFORMATION GATHERING

- One-on-one or group interviews with stakeholders identified by the Client.
- Community forums (in-person or via video) can be used to gather input and feedback.
- Surveys can be used for department personnel and/or the community to gather feedback.
- Conversations/interviews with department heads.

A combination of the items listed above can be used to fully understand community and organizational needs and expectations for the position (this proposal includes 12 hours of meetings – additional meetings can be added for a fee of $225/hour plus actual expenses if incurred). One organizational survey is included. A Community Survey can be conducted for $3,500. Community Forums are conducted as an optional service.

Development of a **POSITION ANNOUNCEMENT** to be placed on websites and social media.

Development of a thorough **RECRUITMENT BROCHURE** for Client review and approval.

Agreement on a detailed **RECRUITMENT TIMETABLE** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to the appointment of the finalist candidate.

PHASE 2 – ADVERTISING, CANDIDATE RECRUITMENT, & OUTREACH

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. Our website is well known in the local government industry – we typically have 17,000+ visits monthly to our website and career center. Additionally, our weekly jobs listings are sent to over 8,000 subscribers.

Phase 2 will include the following:

- MGT consultants will personally identify and contact potential candidates.
- Develop a database of potential candidates from across the country unique to the position and to the Client, focusing on:
  - Leadership and management skills.
  - Size of organization.
  - Experience in addressing challenges and opportunities also outlined in Phase 1.
  - The database will range from several hundred to thousands of names. An email campaign will be sent to each potential candidate.
- Placement of the Position Announcement:
  - Public sector online Career Centers.
  - **Social media**: LinkedIn (posted on MGT Executives LinkedIn news feeds to reach over 50,000 connections), Facebook, and Instagram.
  - MGT will provide the Client with a list of advertising options for approval.

PHASE 3 – CANDIDATE EVALUATION & SCREENING

Phase 3 will include the following steps:

- Review and evaluation of candidates' credentials with consideration to the criteria outlined in the Recruitment Brochure.
- Candidates will be narrowed down to those that meet the qualification criteria.
- Candidate evaluation process:
  - Completion of a questionnaire explaining prior work experience.
  - Live Video Interview (45 minutes to 1 hour) conducted by consultant with each candidate selected for further consideration.
  - References provided by the candidate are contacted.
  - Internet/Social Media search conducted on each candidate selected for further consideration.

All résumés will be acknowledged and inquiries from candidates will be personally handled by MGT, ensuring the Client's process is professional and well regarded by all who participate.

PHASE 4 – PRESENTATION OF RECOMMENDED CANDIDATES

Phase 4 will include the following steps:

- MGT will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- MGT will provide an electronic recruitment portfolio which contains the candidates' materials along with a "mini" résumé for each candidate so that credentials are presented in a uniform way.
- The Client will receive a log of all applicants and may review résumés if requested.
- Report will arrive in advance of the Recruitment Report Presentation.

MGT will meet with the Client to review the recruitment report and provide additional information on the candidates.

PHASE 5 – INTERVIEWING PROCESS & BACKGROUND SCREENING

Phase 5 will include MGT completing the following steps:

- Develop the first and second round interview questions for Client review and comment.
- Coordinate candidate travel and accommodations.
- Provide Client with an electronic file that includes:
  - Candidates' credentials.
  - Set of questions with room for interviewers to make notes.
  - Evaluation sheets to assist interviewers in assessing the candidate's skills and abilities.

Background screening will be conducted along with additional references contacted:

MGT BACKGROUND SCREENING	
✓ Social Security Trace & Verification ✓ US Federal Criminal Search ✓ Enhanced Verified National Criminal – National Sex Offender Registry – Most Wanted Lists: Federal Bureau of Investigation (FBI), Drug Enforcement Agency (DEA), Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Interpol – Office of Foreign Assets Control (OFAC) Terrorist Database Search – Office of the Inspector General (OIG), General Services Administration (GSA), System for Award Management (SAM), Food and Drug Administration (FDA) – All felonies and misdemeanors reported to the National Database	✓ County/Statewide Criminal ✓ Civil Search ✓ Bankruptcy, Leans, and Judgements ✓ Motor Vehicle Record ✓ Education Verification – All Degrees Earned **Optional:** Credit Report – Transunion with score (based on position and state laws) **Optional:** – Professional License Verification – Drug Screen – Employment Verification

MGT will work with you to develop an interview schedule for the candidates and coordinate travel and accommodation. MGT consultants will be present for all the interviews, serving as a resource and facilitator.

MGT will coordinate a 2-Step Interview process. The first-round interviews will include four to five candidates. The second-round interviews will include two or three candidates. MGT will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

- Tour of Client facilities.
- Interviews with senior staff.

PHASE 6 – APPOINTMENT OF CANDIDATE

- MGT will assist you as much as requested with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- MGT will notify all applicants of the final appointment, providing professional background information on the successful candidate.

Project Timeline

Based on our experience in conducting similar projects, we anticipate the proposed project can be completed within 14 weeks of project initiation as illustrated in **Exhibit 1**.

Exhibit 1. Proposed Schedule

WORK PLAN TASKS	WEEK													
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Phase 1: Interviews & Brochure Development	■	■												
Phase 2: Advertising, Candidate Recruitment, & Outreach			■	■	■	■								
Phase 3: Candidate Evaluation & Background Screening							■	■	■					
Phase 4: Presentation of Recommended Candidates										■				
Phase 5: Interview Process & Additional Background Screening											■	■		
Phase 6: Appointment of Candidate													■	■

Full Scope Recruitment Price

Summary of Costs	Price
Recruitment Fee	$22,000
Recruitment Expenses (not to exceed) Expenses include candidate due diligence efforts on presented candidates and background screenings for up to four finalists.	$2,000
Advertising **Advertising costs over $2,000 will be placed only with client approval. If less than $2,000, client is only billed for actual cost.*	$2,000*
TOTAL:	**$26,000****

***Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, travel costs will be estimated at time of request. Only actual expenses will be billed to the client for reimbursement.*

Possible in-person meetings could include:

- Recruitment brochure interview process
- Presentation of recommended candidates
- Interview Process

Any additional consultant visits requested by the client (beyond the three visits listed above) will be billed at $225/hour. The additional visits may also result in an increase in the travel expenses billed.

*This fee does not include travel and accommodation for candidates interviewed.

Payment for Fees & Services

- **1st Invoice:** Contract Award (40% of the Recruitment Fee).
- **2nd Invoice:** Presentation of Candidates (40% of the Recruitment Fee & expenses incurred to date).
- **Final Invoice:** Completion of Recruitment (20% of the Recruitment Fee plus all remaining expenses).

Payment of invoices is due within 30 days of receipt.

Our Guarantee – Full Scope Recruitment

MGT is committed to assisting our clients in the selection and appointment of a suitable candidate. In today's competitive hiring market, it is critical to move expeditiously to interview candidates and make key hiring decisions; failure to do so may result in the loss of desirable candidates. If the client has not responded to multiple requests for decisions and/or guidance within six weeks of candidates being presented for interview or following finalist interviews, MGT may choose to cancel the contract and bill the client for work completed to date.

It is MGT's goal to provide the client with well-qualified candidates for their hiring needs. If the client rejects the list of qualified candidates and/or fails to negotiate in good faith and come to terms for hiring a candidate and instead chooses to readvertise the opportunity, MGT reserves the right to charge additional consulting fees commensurate with the additional work requested.

Upon appointment of a candidate, MGT provides the following guarantee: should the selected and appointed candidate, at the request of the City or the employee's own determination, leave the employ of the City within the first 12 months of appointment, we will, if desired, conduct one additional recruitment for the cost of expenses and announcements. Reimbursable expenses may be incurred should the recruitment process require the consultant to travel to the City. To engage in this guarantee, the request must be made within six months of the employee's departure.

Optional Assessment Center

Qualified Assessors to Identify Your Needs.

If requested, as part of the selection process MGT will perform an Assessment Center for candidates selected for interview. An Assessment Center is a useful tool for identifying and evaluating the strengths, areas for improvement, skills, and abilities of the candidates. MGT consultants will prepare all the related documents and scoring sheets for any three of the following exercises to be completed on the day of the Assessment Center:

- In-Basket Exercise
- Written/Oral Presentation Exercise
- Leaderless Group Exercise
- Structured Interview
- Budget Analysis Exercise
- Personnel Issues Exercise
- Other exercise of the City's choosing

Optional Assessment Center Fee: **$9,500***

> **The fee assumes the Assessment Center will be held on one day and be limited to no more than five candidates. For each additional day to accommodate more than five candidates, the fee increases by $1,500.*

The fee includes the preparation of the Assessment Center material and a written report outlining the findings of the Assessment Center as reported by the Assessors. We will assist the City in selecting three professionals from outside the organization to serve as Assessors in evaluating each candidate's strengths and weaknesses. The City will be responsible for paying a $1,200 stipend to each Assessor for a one-day assessment center, and $1,800 per Assessor for a two-day assessment center (plus reimbursement of any transportation or other travel expenses).

The fee does not include lodging, travel, and meal expenses for the MGT facilitator(s) to be on-site for the Assessment Center. Actual expenses will be billed in addition to the fee. If the City chooses to add the Assessment Center option, the fees and expenses for this will be billed separately.

Marc Hornstein
Senior Consultant

Marc Hornstein is a seasoned law enforcement executive and educator with over 32 years of extensive experience in police administration, department management, training coordination, and strategic planning. Currently serving as a Senior Consultant at MGT, Marc brings his vast expertise to executive recruitment and candidate assessment in law enforcement. His tenure as Chief of Police in Winnetka, Illinois, highlights his leadership during critical times, including a global pandemic and civil unrest, where he maintained public trust and enhanced community partnerships. Marc's ability to communicate effectively with residents and stakeholders, coupled with his strategic vision, has solidified his reputation as a transformative leader in law enforcement.

Throughout his career, Marc has demonstrated a commitment to improving public safety through technological enhancements, departmental restructuring, and community engagement. His leadership roles include serving on the executive board of the Northeastern Illinois Regional Crime Laboratory, the Northern Region Police Assistance Consortium (NORPAC), and the FBI Joint Terrorism Task Force. Additionally, Marc has been an influential educator as an adjunct lecturer at Oakton College since 2015, where he mentors future law enforcement professionals. His academic background in public safety administration and criminal justice, combined with his practical experience, underpins his ability to drive impactful solutions in law enforcement and public safety.

Areas of Expertise
- Police Administration
- Department Management
- Training Coordination
- Strategic Planning
- Executive Recruitment and Assessment
- Federal Programs and Compliance
- Technology Enhancements in Law Enforcement
- Public Safety Policy Development
- Law Enforcement Education and Mentoring

Education
- M.S., Public Safety Administration, Lewis University
- B.S., Criminal Justice, Northeastern Illinois University
- A.A.S., Oakton College

Awards
- 1995 J. Edgar Hoover Scholarship Recipient for Excellence in Law Enforcement
- 2001 Police Officer of the Year
- 2017 Oakton College Distinguished Alumni Recipient
- Numerous Professional Awards & Citizen Acknowledgments

Memberships & Affiliations
Oakton College Law Enforcement Curriculum Advisory board

International Association of Chief's of Police

Illinois Association of Chief's of Police

Training & Instruction
School of Police Staff and Command, Northwestern University

Supervision of Police Personnel, Northwestern University

Federal Bureau of Investigation Midwest Law Enforcement Executive Development Seminar

Professional Experience
Winnetka Police Department, Chief of Police 2017-2023; Deputy Chief 2016-2017; Commander 2011-2016; Special Services Sergeant 2007-2011; Patrol Sergeant 2003-2007; Detective 2000-2003; Patrol Officer 1993-2000

Community Service Officer, 1990-1993

Adjunct Faculty Lecturer, 2015-Present

Jon Fehlman
Senior Consultant

Jon Fehlman, a seasoned Senior Consultant with MGT, brings over 30 years of distinguished experience in law enforcement and emergency management. Since joining MGT, Jon has been instrumental in consulting across various domains, including law enforcement, public safety, emergency management services, and 9-1-1 communications centers. He has spearheaded over 25 recruitments for police chiefs, public safety, and communications directors, along with conducting numerous assessment centers and staff studies. Jon's expertise extends to classification and compensation studies, where he has contributed to over 50 projects, reflecting his comprehensive understanding of organizational dynamics.

A sought-after speaker and trainer, Jon collaborates with the FBI Law Enforcement Executive Development Association (FBI LEEDA) to empower law enforcement professionals nationwide. He also serves on the advisory board of the Institute for American Police Reform (IAPR), offering invaluable insights into policing laws and policies, leadership development, and community partnerships. With extensive experience in critical incidents and a profound commitment to mental health advocacy, Jon's impactful contributions have earned him numerous accolades and commendations throughout his illustrious career.

Areas of Expertise

- Classification & Compensation Studies
- Recruitment and Assessment
- Law Enforcement and Public Safety
- Leadership Development
- Policing Laws and Policies

Education

- M.S., Emergency Management, California State University, Long Beach
- B.S., Workforce Education and Development, Southern Illinois University, Carbondale

Professional Development & Speaking Engagements

- FBI Law Enforcement Executive Development Association, Instructor/Consultant
- FBI National Academy (Class 245), Executive Development
- Graduate Certificate in Leadership (University of Virginia)
- National Internal Affairs Investigators Association Conference 2023 Presenter: Internal Affairs Role in Fostering and Maintaining Agency Leadership
- FEMA Courses in Emergency Management, Homeland Security Terrorism Liaison

Memberships & Affiliations

FBI Law Enforcement Executive Development Association

FBI National Academy Alumni Association

International Association of Chiefs of Police

National Sheriffs Association

American Society for Training and Development

National Association of Field Training Officers

National Alliance on Mental Illness

United Against Sexual Assault

Southern Illinois University Alumni Association

California State University Long Beach Alumni Association

Leadership Santa Rosa Alumni Association

Washington Association of Sheriffs & Police Chiefs

California Association of Hostage Negotiators

California Narcotics Officer Association

Professional Experience

Leadership Consulting Services, 2000-Present

City of Bainbridge Island, Chief of Police, 2008-2012

City of Santa Rosa, Lieutenant, 2006-2008; Sergeant, 2000-2006; Police Officer, 1996-2008

City of Laguna Beach, Police Officer, 1985-1996

Areas of Expertise

- Executive Recruitment
- Strategic Planning
- Civic Engagement
- Community Visioning
- Community Engagement
- Staff Mentoring Programs
- Stakeholder Engagement
- Park Expansions and Greenspace Preservation
- Workforce Training Initiatives
- Municipal Management

Education

- Master of Public Administration, University of Kansas
- Bachelor of Arts, International Relations, Pomona College

Training & Instruction

- Instructor, International City and County Management Association (ICMA), Emerging Leaders Development Program and Mid-Career Institute
- Presenter and Speaker for ICMA, MCMA, and State Association and Affiliate Groups

Charlene Stevens

Vice President

Charlene Stevens brings over 20 years of municipal management expertise to her role as Vice President at MGT. With a distinguished career that spans rural, suburban, and urban settings across Minnesota, Kansas, and Pennsylvania, Charlene has led more than 80 executive recruitments nationwide. Her experience includes significant roles in civic engagement, community visioning, workforce development, and downtown revitalization. Charlene is known for her professionalism and commitment to public service. She has held numerous leadership positions throughout her career and across the country. A dedicated mentor and advocate for inclusive environments, she excels in stakeholder engagement and has successfully managed projects involving park expansions, greenspace preservation, and workforce training initiatives.

Charlene leads MGT's Recruitment Services and directly conducts recruitments and general consulting services. She is a frequent speaker at state and national conferences.

Memberships & Affiliations

International City/County Manager Association (ICMA), Current Member, Past Regional Vice President, Past Committee and Task Force Chair

Minnesota City/County Managers Association (MCMA), Current Member

League of Minnesota Cities, Past Board Member

Coalition of Greater Minnesota Cities, Past Board Member

Women in Public Service Wichita/Sedgwick County, Kansas, Founding Member

Professional Experience

Cottage Grove, MN, City Administrator, 2015-2018

Willmar, MN, City Administrator, 2011-2015

Sedgwick County, KS, Assistant County Manager, 2006-2011

Lower Gwynedd, PA, Assistant Township Manager, 1999-2006

Buckingham, PA, Assistant Township Manager, 1997-1999

City of Wichita, KS, Neighborhood Assistant, 1995-1996

Law Enforcement Client List

State	Client	Position Title	Year	Population
Alaska	Unalaska	Police Chief	2018	4,768
California	Bay Area Rapid Transit (BART)	Inspector General	2023	Multi
	San Jose	Director of Gaming Division	2019	1,025,000
Delaware	Milford	Chief of Police	2023	12,272
Georgia	Decatur	Police Chief	2021	25,000
Illinois	Arlington Heights	Chief of Police (Virtual)	2019	75,500
	Barrington Hills	Chief of Police	2024	4,232
	Buffalo Grove	Chief of Police	2013	42,909
	Buffalo Grove	Police Chief	2022	42,909
	Cary	Chief of Police	2010	17,840
	Chicago	Deputy Inspector General for Investigations (Professional Outreach)	2022	3,000,000
	Chicago	Deputy Inspector General for Public Safety (Professional Outreach)	2022	3,000,000
	College of Lake County	Chief of Police	2020	Multi
	Cook County	Independent Inspector General	2023	5,300,000
	Des Plaines	Chief of Police	2020	58,364
	Evanston	Chief of Police	2018	75,000
	Freeport	Chief of Police	2019	25,000
	Glencoe	Public Safety Director	2013	8,900
	Glencoe	Public Safety Director	2023	8,900
	Grayslake	Chief of Police	2011	24,400
	Hampshire	Police Chief	2022	6,347
	Highland Park	Chief of Police	2017	31,365
	Hinsdale	Police Chief (Professional Outreach)	2017	17,631
	Joliet Junior College	Director of Campus Safety and Security, Chief of Police	2020	700,000
	La Grange	Chief of Police (Virtual)	2017	15,610
	La Grange Park	Chief of Police	2014	13,579
	Lake Bluff	Chief of Police	2013	5,698
	Lake Bluff	Chief of Police	2018	5,698
	Lake County	Sheriff's Office Business Manager	2015	703,462
	Lake Forest	Chief of Police	2012	19,375
	Lake Forest	Chief of Police	2024	19,375
	Lake Forest	Detective Commander (Limited)	2023	19,375
	Lake Forest	Police Management Analyst (Limited)	2023	19,375
	Lincolnshire	Chief of Police	2016	7,500
	Lincolnwood	Chief of Police	2017	12,590
	Lindenhurst	Chief of Police	2024	14,468
	Lisle	Chief of Police	2019	22,930
	Mokena	Chief of Police	2013	19,042
	Moline	Chief of Police	2017	43,100
	Moline	Chief of Police Selection Services	2010	43,100
	Naperville	Chief of Police	2021	148,000
	Northbrook	Chief of Police	2017	35,000
	Northbrook	Chief of Police	2020	35,000
	Northern Illinois University	Chief of Police	2013	44,098
	Northwestern University	Director of the Office of Professional Standards	2014	21,000

	Northwestern University Police Department	Commander (2 positions)	2018	21,000
	Northwestern University Police Department	Commander and Accreditation Manager	2017	21,000
	Oak Park	Deputy Chief of Police (2) (Virtual)	2023	52,000
	Oak Park	Police Chief	2022	52,000
	Oakton College	Chief of Police and Emergency Management	2019	46,000
	Park Ridge	Police Chief	2023	37,496
	Peoria	Chief of Police	2021	115,234
	Princeton	Chief of Police	2017	7,700
	Schaumburg	Chief of Police	2013	75,000
	Schaumburg	Deputy Police Chief	2018	75,000
	St. Charles	Chief of Police	2014	33,264
	Tinley Park	Chief of Police	2011	56,831
	Vernon Hills	Chief of Police	2017	25,911
	Villa Park	Chief of Police (Virtual)	2017	22,038
	Villa Park	Chief of Police (Virtual)	2020	22,038
	Warrenville	Chief of Police	2022	13,246
	Wauconda	Chief of Police	2015	14,125
	West Chicago	Chief of Police	2021	27,221
	Woodridge	Chief of Police	2011	33,256
	Wynstone Property Owners Association	Director of Public Safety	2013	1,500
Indiana	St. John	Chief of Police	2015	15,677
Iowa	Dubuque	Chief of Police	2021	59,700
Maine	Biddeford	Chief of Police (Virtual)	2022	21,277
	Portland	Police Chief	2023	68,000
Massachusetts	Lawrence	Chief of Police	2024	89,000
	Somerville	Chief of Police	2024	81,045
Michigan	Ann Arbor	Deputy Police Chief	2017	117,700
	Midland	Chief of Police	2011	42,000
	Midland	Chief of Police	2019	42,000
	Pleasant Ridge	Police Chief	2023	2,654
Minnesota	Dilworth	Chief of Police	2023	4,918
	Elk River	Police Chief	2024	27,000
Missouri	Independence	Chief of Police	2022	123,000
Montana	Bozeman	Chief of Police	2015	39,860
Ohio	Cleveland	Executive Director - Cleveland Community Police Commission	2024	381,009
	Kettering	Chief of Police	2014	55,870
	Upper Arlington	Chief of Police	2024	36,800
	Worthington	Chief of Police	2024	14,786
Pennsylvania	Allegheny County	Police Superintendent	2016	1,230,000
	Ferguson Township	Chief of Police	2022	18,300
	Ferguson Township	Police Chief	2017	18,300
	McCandless	Chief of Police	2016	28,457
	Mt. Lebanon	Chief of Police	2015	33,137
	Mt. Lebanon	Chief of Police	2022	33,137
Texas	City	Auto Impound and Property Unit Administrator (Virtual)	2023	1,300,000
	Dallas	Personnel Division Administrator (Virtual)	2023	1,300,000
Virginia	Chesapeake	Chief of Police	2022	245,000
	Hampton	Chief of Police	2021	137,436
	Prince William County	Chief of Police	2020	460,457
	Roanoke	Chief of Police	2019	100,220

	Roanoke	Deputy Police Chief (2 positions) - Operations and Support Services	2022	100,220
	Roanoke	Police Chief	2023	100,220
	Virginia Beach	Chief of Police	2020	442,707
Washington	Issaquah	Chief of Police	2022	39,378
Wisconsin	Bayside	Police Chief	2018	4,400
	Beaver Dam	Chief of Police	2010	16,291
	Beloit (City)	Chief of Police	2020	36,966
	Beloit (City)	Police Chief	2016	36,966
	Brown Deer	Chief of Police	2014	12,000
	Brown Deer	Chief of Police	2021	12,000
	Burlington	Chief of Police	2009	10,511
	Cleveland	Chief of Police	2022	1,593
	Cottage Grove	Chief of Police	2022	9,740
	DeForest	Chief of Police	2018	10,000
	Evansville	Chief of Police	2019	5,124
	Grafton	Chief of Police	2019	11,766
	Middleton	Chief of Police	2024	21,000
	Middleton	Chief of Police	2019	21,000
	Milton	Police Chief	2023	5,716
	Monona	Chief of Police	2020	8,000
	Plymouth	Chief of Police/Director of Public Safety	2022	8,540
	Polk County	Chief Deputy Sheriff	2016	43,476
	River Falls	Chief of Police	2015	15,200
	Sparta	Chief of Police	2014	9,600
	Sun Prairie	Chief of Police	2019	32,894
	Waukesha	Chief of Police	2019	71,158

Let us know how we can assist you.

Reach out to us today by contacting Michele Morawski, at 224.415.3791 or mmorawski@mgt.us.

EXHIBIT A-1
EXECUTIVE RECRUITMENT STATEMENT OF WORK

As of September 16, 2025 ("Effective Date"), **MGT Impact Solutions, LLC** ("**MGT**") and the **City of Indianola** ("Client") execute this Statement of Work ("SOW") pursuant to the Master Services Agreement between the Parties dated December 5, 2024 ("Agreement").

1. PROJECT-
Executive Recruitment for the position of Police Chief.

2. SCOPE
MGT will provide executive recruitment and selection services in accordance with MGT's Proposal dated August 25, 2025. All terms of the Proposal are incorporated herein by Reference and supersede the event of a conflict.

3. PERIOD OF PERFORMANCE/PROJECT TIMELINE
The term of this Statement of Work begins on the Effective Date and terminates upon project completion. Estimated time for completion is twelve weeks.

4. COMPENSATION AND REIMBURSABLE EXPENSES
A. Fee. The flat fee for the Executive Recruitment Services described above is $22,000.
B. Expenses. $4,000 (not to exceed)
There will be additional costs if Consultant is requested to travel to Client. Only actual travel expenses will be billed.

5. INVOICING AND PAYMENT
1st Invoice: 40% of the recruitment fee will be due upon contract award.
2nd Invoice: 40% of the recruitment fee and expenses incurred to date will be due upon presentation of candidates.
Final Invoice: the balance of fees and expenses will be due upon completion of the recruitment.

Payment of invoices due within 30 days of receipt.

CLIENT BILLING CONTACT
Name: ________________________
Email Address: _____________________

6. MGT will comply with all requirements of Iowa law with regard to recruitment of the Police Chief position, including Iowa Code Chapter 400—Civil Service.

MGT IMPACT SOLUTIONS, LLC

____
Name: A. Trey Traviesa
Title: CEO
Date:

INDIANOLA, IOWA

____
Name: Craig Owens
Title: City Manager
Date:

MEMORANDUM

To: Mayor and City Council

From: Akhilesh Pal, Public Works Director

Date: September 15, 2025

Subject: Resolution authorizing a contract with Snyder & Associates for updating the Drainage Master Plan.

Introduction: Staff recommends approval to enter into an agreement with Snyder & Associates, Inc. for professional engineering services to update the City of Indianola's Drainage Master Plan. This update will ensure that the City has accurate and current information to guide stormwater improvements and capital planning.

Background: The City completed its last Stormwater Master Plan in 2020. That plan previously identified over $6.3 million worth of capital improvements to be completed over a long-term period, along with recommendations for utility funding and billing. Following the adoption of the plan in January 2021, the Council approved an increase in the stormwater utility rate from $2 per ERU per month to $6 per ERU per month to support the completion of identified projects. Since then, the City has made progress but has also continued to receive resident and staff concerns about flooding and drainage system performance. These ongoing issues highlight the importance of updating the plan to reflect current conditions, reviewing and revising priorities, and the most effective use of available funding.

Discussion: Snyder & Associates has submitted a proposal to update the 2020 Stormwater Master Plan. The update will include a review of improvements already identified, an updated list of projects based on further analysis and field review, and the development of a risk-based prioritization using GIS data, utility information, pavement conditions, and staff and resident feedback. Specific priority locations, including Jefferson at Boston & Clinton and the Clinton & Buxton intersection, will be reanalyzed for intake and pipe capacity. Updated planning-level cost estimates will be prepared, and projects will be ranked in a matrix to help guide capital planning.

The updated plan will not only address immediate flooding concerns but will also provide the City with a path to meet long-term goals for stormwater system maintenance and improvement. This work will build upon the foundation of the 2020 plan and provide the City with improved tools for making informed decisions about drainage priorities.

Budget Impact: The services will be provided on a time-and-materials basis, not to exceed $24,500, using Snyder & Associates' standard hourly rates as detailed in Exhibit B of the agreement. Funding is available in Fund 650, Account #650-9000-67900.

Recommendation: City staff recommends approval of the resolution authorizing a professional services agreement with Snyder & Associates for the Drainage Master Plan update. This update is necessary to ensure that the City's stormwater program continues to respond effectively to drainage concerns, uses available utility revenues efficiently, and provides a framework for project prioritization. Approval of this contract will place the City in a strong position to address current needs while planning responsibly for the future.

Attachments:
1. Resolution Eng Snyder Drainage Plan Update
2. ExhibitA_current_MasterDrainageplanUpdate_Draft

City of Indianola

RESOLUTION NO. 2025-

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH SNYDER & ASSOCIATES, INC. FOR THE DRAINAGE MASTER PLAN UPDATE

WHEREAS, the City of Indianola recognizes the importance of maintaining and improving the community's stormwater infrastructure; and

WHEREAS, the City last completed a Stormwater Master Plan in 2020, which identified more than $6.3 million in needed capital improvements and provided the basis for the current stormwater utility rate structure; and

WHEREAS, updated analysis is now required to incorporate new data, evaluate progress, address ongoing flooding concerns, and provide a clear path forward for the stormwater capital improvements program; and

WHEREAS, Snyder & Associates, Inc. has submitted a proposal to provide professional engineering services to update the Drainage Master Plan at a cost not to exceed twenty-four thousand five hundred dollars ($24,500), with funding available in the FY2025 stormwater utility funds, Fund 650.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Indianola, Iowa, that the Mayor is hereby authorized to execute a professional services agreement with Snyder & Associates, Inc. for the Drainage Master Plan update in an amount not to exceed $24,500.

Passed and approved this 15th day of September 2025.

____

Steve Richardson, Mayor

ATTEST:

____

Jackie Raffety, City Clerk

DRAFT

Project No.: TBD

Supplemental Agreement No. XX
A Supplement to the
City of Indianola, IA & Snyder & Associates, Inc.
PROFESSIONAL Services Agreement

Snyder & Associates, Inc. (Service Provider) agrees to provide to City of Indianola (City) the PROFESSIONAL services described below for the Project identified below. The PROFESSIONAL services shall be performed in accordance with and shall be subject to the terms and conditions of the "PROFESSIONAL Services Agreement" executed by and between City and Service Provider on the 17th day of October, 2016.

PROJECT NAME:
Drainage Master Plan 2025 Update

PROJECT DESCRIPTION:
The PROJECT consists of additional analysis and updating costs and priorities for the Drainage Capital Improvements plan for the City of Indianola. The result of the work will facilitate more effective use of funding from the Stormwater Utility.

SCOPE OF WORK:
Refer to attached Exhibit "A".

SCHEDULE:
Snyder & Associates, Inc. is prepared to begin work on these services upon completion of an executed agreement.

COMPENSATION:
Snyder & Associates, Inc. will provide the above services at the standard hourly rate found in Exhibit B, not to exceed $24,500

Consultant is directed to proceed with the Work as set forth herein upon both parties executing this Work Order.

CITY OF INDIANOLA	SNYDER & ASSOCIATES, INC.
By: ______________________	By: ______________________
(Authorized signature)	(Authorized signature)
______________________	President
(Title)	(Title)
Date:	Date: 7/25/2025

EXHIBIT 'A'

DRAINAGE MASTER PLAN 2025 UPDATE
FOR
CITY OF INDIANOLA, IOWA

SCOPE OF WORK
July 25, 2025

I. PROJECT DESCRIPTION

The project includes PROFESSIONAL engineering services for updating the current Drainage Master Plan 2025 update.

II. SCOPE OF SERVICES

A. BASIC SERVICES
Snyder and Associates proposed to update the information listed in the previously completed "Stormwater Master Plan 2020" to include the following tasks.

1. Review the status of improvements identified in the "Stormwater Master Plan 2020" report.
2. Develop an updated list of project improvements based on additional information gathered and further analysis.
    a. Analyze GIS data to develop a risk-based predictive failure approach based on aged, material, and condition.
    b. Corroborate with other data and master plan including
        1. Domestic water GIS data
        2. Sanitary sewer GIS data
        3. Pavement Master Plan condition
    c. Citizen & staff feedback
        1. Compile an updated list of complaints and concerns from residents and public works staff regarding drainage issues.
    d. Additional analysis for identified priorities from the "Stormwater Master Plan 2020" study.
    e. Priority Site 3 – Jefferson at Boston & Clinton.
        1. Field and GIS review
        2. Analysis the existing intake and pipe capacity
    f. Priority Site 14 –Clinton & Buxton intersection flooding
        1. Field and GIS review
        2. Analysis the existing intake and pipe capacity

3. Updated Estimated Project Costs
    a. Provide planning level costs for each project priority identified
4. Rank Projects
    a. Develop a matrix ranking the included projects based on priority.
    b. Evaluate the progress of achieved Masterplan goals under existing stormwater utility fees.
    c. Estimate needed stormwater utility fees to accomplish Masterplan goals in a selected time frame.
5. City staff coordination
    a. Up to two meetings with City staff to review project progress and solicit input.

III. SCHEDULE

The PROFESSIONAL will complete the above scope of services to accommodate an November 2025 submittal for this information to be considered for the 2026 fiscal year CIP.

Submit Final Drainage Master Plan 2025 Update	November 2025

IV. FEES

The above scope of services will be billed at the standard hourly rates found in Exhibit B.

BASIC SERVICES

Drainage Master Plan 2025 Update	$24,500
SUBTOTAL	**$24,500**

EXHIBIT ‘B’

SNYDER & ASSOCIATES | 2025 STANDARD FEE SCHEDULE

Professional | Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist, Project Manager, Planner, Archaeologist, Right-of-Way Agent, Graphic Designer

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Principal II	$269.00/hour
Principal I	$246.00/hour
Senior	$225.00/hour
VIII	$206.00/hour
VII	$194.00/hour
VI	$185.00/hour
V	$173.00/hour
IV	$159.00/hour
III	$147.00/hour
II	$133.00/hour
I	$120.00/hour

Technical | CAD, Survey, Construction Observation

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Lead	$156.00/hour
Senior	$150.00/hour
VIII	$139.00/hour
VII	$129.00/hour
VI	$116.00/hour
V	$105.00/hour
IV	$95.00/hour
III	$85.00/hour
II	$78.00/hour
I	$69.00/hour

Administrative

BILLING CLASSIFICATION/LEVEL	BILLING RATE
II	$80.00/hour
I	$66.00/hour

Reimbursables

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Mileage	*Current IRS Standard Rate*
Outside Services	*As Invoiced*

MEMORANDUM

To: Mayor and City Council

From: Akhilesh Pal, Public Works Director

Date: September 15, 2025

Subject: First consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, for Establishing Truck Routes.

Introduction: The purpose of this memorandum is to provide the City Council with background and supporting information for the first consideration of an ordinance amending Chapter 66, Load and Weight Restrictions, to establish designated truck routes in the City of Indianola. This ordinance is intended to protect residential neighborhoods, preserve public infrastructure, and improve roadway safety by directing heavy truck traffic to designated corridors.

Background: Currently, the City of Indianola does not have designated truck routes. Without such routes, trucks are legally permitted to travel on any street within the city limits. This has led to additional wear on residential streets not built to withstand heavy truck traffic and has also generated frequent complaints from residents concerned about noise, safety, and damage to local streets.

Staff identified key corridors based on known truck traffic patterns, commercial and industrial activity, and logical connections to existing state-designated truck routes (Highways 65/69 and 92). Streets identified by staff based on truck traffic hotspots and commercial activity:

- Clinton Avenue: from Jefferson Way to North 5th Street
- Hillcrest Avenue: from Jefferson Way to North 17th Street
- Iowa Avenue: from Jefferson Way to North 15th Street
- Girard Avenue: from Jefferson Way to North 6th Street
- North 6th Street: from Iowa Avenue to Girard Avenue
- North 14th Street: from Hillcrest Avenue to Iowa Avenue
- 15th Street: from 2nd Avenue to Iowa Avenue
- North 17th Street: from Hillcrest Avenue to termination south of Hillcrest

Note: State Highways 65/69 and 92 are already truck routes.

Discussion: The proposed ordinance will require all commercial vehicles exceeding 12,000 pounds, whether loaded or unloaded, to operate only on the designated truck routes, unless exceptions apply. Exceptions include emergency vehicles, school and public transit buses, city-owned and utility/construction vehicles, waste collection vehicles, commercial vehicles under 12,000 pounds, and trucks making local deliveries or pickups that must temporarily leave the designated routes. In these cases, trucks must use the nearest possible intersections to leave and reenter the truck routes.

During construction or approved detours, City staff will review site and traffic control plans to ensure trucks are directed to the nearest designated routes. Clear signage will be installed to indicate truck routes and allow for enforcement. Employers will be expected to ensure their drivers comply with the ordinance. Violations will be subject to citations, fines, and penalties.

A public open house was held on August 5 at the Activity Center to present the proposed ordinance and gather input from residents and businesses. Comments reflected a mix of perspectives. While the business community has expressed support for formal truck routes, some residents along North 15th Street and East Iowa Avenue expressed concerns about truck traffic and potential pedestrian conflicts.

Dedicating some of these streets as truck routes also means that the City will need to prioritize them in future capital planning. By recognizing these corridors as truck routes, the City must plan budgeting for timely maintenance, repair, and reconstruction to ensure that they remain in good condition and capable of handling heavy truck traffic.

Budget Impact: The cost of implementing the truck routes is estimated at approximately $2,500 for signage materials and installation. There will also be a minimal cost associated with publishing the ordinance for adoption. These costs can be accommodated within the existing budget.

Recommendation: Staff recommends approval of the first consideration of the ordinance amending Chapter 66, Load and Weight Restrictions, to establish designated truck routes in Indianola. This ordinance will protect residential neighborhoods, safeguard the city’s roadway infrastructure, and improve traffic safety by ensuring that heavy truck traffic is directed to appropriate corridors.

Attachments:
1. 25.08.11 Draft Ordinance re Truck Route
2. 07152025 Truck Route v2

City of Indianola
ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 66 OF THE INDIANOLA MUNICIPAL CODE (LOAD AND WEIGHT RESTRICTIONS) TO UPDATE TRUCK ROUTE DESIGNATIONS AND REGULATIONS

BE IT ENACTED by the City Council of the City of Indianola, Iowa, as follows:

SECTION 1. SECTION AMENDED. Chapter 66 (Load and Weight Restrictions), Section 66.05 (Truck Routes) of the Code of Ordinances of the City of Indianola, is hereby amended by inserting the following underlined language and deleting the ~~strikethrough~~ language:

66.05 TRUCK ROUTES.
~~When truck routes have been designated, any motor vehicle exceeding established weight limits shall comply with the following:~~

~~1. Use of Established Routes. Every such motor vehicle having no fixed terminal within the City or making no scheduled or definite stops within the City for the purpose of loading or unloading shall travel over or upon those streets within the City designated as truck routes and none other.~~

Purpose. To protect residential neighborhoods, preserve road infrastructure, and promote safety, the City designates specific truck routes for vehicles exceeding established weight limits.

1. Designated Routes. Every commercial vehicle which has a gross weight in excess of 12,000 pounds, loaded or unloaded, shall be operated only upon the following streets, which are hereby designated as truck routes:

Street	From	To
Clinton Avenue	Jefferson Way	5th (North) Street
Hillcrest Avenue	Jefferson Way	17th (North) Street
Iowa Avenue	Jefferson Way	15th (North) Street
Girard Avenue	Jefferson Way	6th (North) Street
6th (North) Street	Iowa Avenue	Girard Avenue
14th (North) Street	Hillcrest Avenue	Iowa Avenue
15th Street	2nd Avenue	Iowa Avenue
17th (North) Street	Hillcrest Avenue	Termination Point south of Hillcrest Avenue

2. Definitions. Unless the context clearly indicates or requires a different meaning, words used in the present tense shall include the future; “shall” is mandatory and not directory.

   A. “Truck” means any vehicle designed or operated for the transportation of property and whose total weight loaded or unloaded exceeds 12,000 pounds.

   B. “Truck Route” means a street designated by the City Council for truck traffic in or through the City.

3. Exceptions. The restrictions imposed by Section 66.05(1) hereof do not apply to the following:

   A. Emergency vehicles operating on any City street;

   B. School buses or public transit buses operating on any City street;

   C. Trucks owned or operated by the City, public utilities, or contractors engaged in maintenance, repair, or construction of streets, public improvements, or utilities;

   D. Waste collection vehicles operated by authorized private contractors while performing solid waste, recycling, or refuse collection services on any City street;

   E. Trucks traveling on officially established detour routes approved through the construction or site plan review process;

   F. Trucks temporarily leaving the designated route when necessary for business purposes, provided they leave and reenter at the nearest intersections;

   G. Trucks operating on paved streets for deliveries or pickups, entering at the intersection closest to the destination and proceeding no further than the next intersection after completing the delivery or pickup;

   H. Commercial vehicles with a gross weight up to and including 12,000 pounds, loaded or unloaded, which are allowed free and unrestricted use of all paved City streets.

4. Posting of Signs. The City shall cause truck route prohibitions and limitations to be designated by appropriate signs posted upon the truck route. However, such signs shall not prohibit necessary local operation on a city street for the purpose of a pick up or delivery.

5. Enforcement and Penalties. Violation of this section may result in citations, fines, or other penalties as provided by City ordinance and applicable law.

6. Deliveries Off Truck Route. Any such motor vehicle, when loaded or empty, having a fixed terminal, making a scheduled or definite stop within the City for the purpose of loading or unloading, shall proceed over or upon the designated routes to the nearest point of its scheduled or definite stop and shall proceed thereto, load or unload and return, by the most direct route to its point of departure from said designated route. (Code of Iowa, Sec. 321.473)

7. Employer's Responsibility. The owner, or any other person, employing or otherwise directing the driver of any vehicle shall not require or knowingly permit the operation of such vehicle upon a street in any manner contrary to this section.
   (Code of Iowa, Sec. 321.473)

SECTION 2. REPEALER. All ordinances and resolutions or parts thereof, in conflict herewith are hereby repealed.

SECTION 3. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

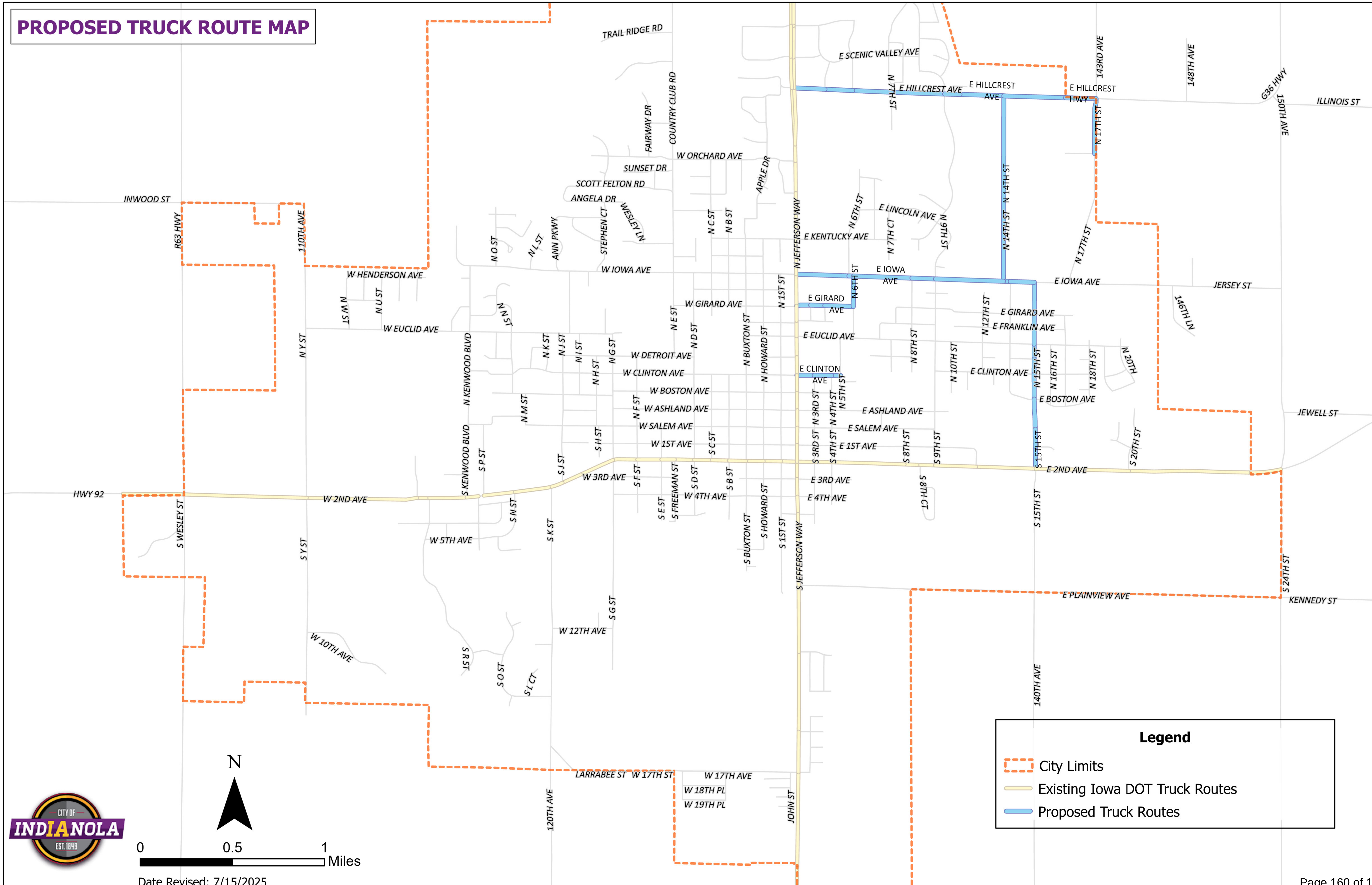
Passed and approved 1st Reading on this ____ day of ___________, 2025.
Passed and approved 2nd Reading on this ____ day of ___________, 2025.
Passed and approved 3rd and final Reading on this ____ day of ___________, 2025.

____
Steve Richardson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

PROPOSED TRUCK ROUTE MAP



Date Revised: 7/15/2025

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: First consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by adding a new section prohibiting false representation of service animal.

Introduction: Staff recommends approval of an ordinance adding a new section prohibiting the false representation of a service animal to our Code of Ordinances.

Background: The State legislators passed HF 615 to redefine when someone commits the offense of intentional misrepresentation of an animal as a service animal or a service animal-in-training. An officer no longer has to give a warning before issuing a citation and the person with the animal does not need to know that the animal is not a service animal (nor training to become one). A person now commits the offense by intentionally misrepresenting an animal in one's possession as one's service animal or service-animal-in-training or a person with a disability's service animal or service animal-in-training whom the person is assisting by controlling to obtain any of the rights or privileges set forth in law for such animals,

Discussion: Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

Budget Impact: Publication and codifier fees have been included in the FY26 budget in the general fund.

Recommendation: Staff recommends that the council approve the ordinance.

Attachments: 1. Ord_Service Animal

City of Indianola

ORDINANCE NO. _______

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY ADDING A NEW SECTION PROHIBITING FALSE REPRESENTATION OF SERVICE ANIMAL

Be It Enacted by the City Council of the City of Indianola, Iowa:

SECTION 1. NEW SECTION. The Code of Ordinances of the City of Indianola, Iowa, is amended by adding a new Section 55.21, entitled FALSE REPRESENTATION OF SERVICE ANIMAL, which is hereby adopted to read as follows:

55.21 FALSE REPRESENTATION OF SERVICE ANIMAL. A person commits the offense of intentional misrepresentation of an animal as a service animal or a service-animal-in-training if, for the purpose of obtaining any of the rights or privileges set forth in State or federal law, the person intentionally misrepresents an animal in one's possession as one's service animal or service-animal-in-training or a person with a disability's service animal or service-animal-in-training whom the person is assisting by controlling.

(Code of Iowa, Section 216C.11(3)(B))

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the ______ day of _______________, ______, and approved this ______ day of __________________, ______.

____
Mayor

ATTEST:

____
City Clerk

First Reading: ____________________

Second Reading: __________________

Third Reading: ___________________

I certify that the foregoing was published as Ordinance No. _______ on the ________ day of ___________________, ______.

____
City Clerk

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: First consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to liquor licenses and wine and beer permits.

Introduction: Staff recommends that the council amend the Code of Ordinances provisions pertaining to liquor licenses and wine and beer permits in order to stay consistent with State Code.

Background: The State legislators passed HF470. Indianola City Code 120.05 defines the prohibited sales and acts of liquor license holders. The amendment to Section 8 removes references to the Alcoholic Beverages Division and adds references to the Iowa Department of Revenue and State Code.

Discussion: Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

Budget Impact: Publication and codifier fees have been included in the FY26 budget in the general fund.

Recommendation: Staff recommends that the council approve the ordinance.

Attachments: 1. Ord_Alcohol

City of Indianola

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND WINE AND BEER PERMITS

Be It Enacted by the City Council of the City of Indianola, Iowa:

SECTION 1. SUBSECTION MODIFIED. Subsection 8 of Section 120.05 of the Code of Ordinances of the City of Indianola, Iowa, is repealed and the following adopted in lieu thereof:

> 8. Keep on premises covered by a retail alcohol license any alcoholic liquor in any container except the original package purchased from the Iowa Department of Revenue and except mixed drinks or cocktails mixed on the premises for immediate consumption. However, mixed drinks or cocktails that are mixed on the premises and are not for immediate consumption may be consumed on the licensed premises, subject to Section 123.49, Subsection 2, Paragraph D, Subparagraphs (2), (3), and (4) of the *Code of Iowa*.
>
> *(Code of Iowa, Sec. 123.49(2)(d)(2), (3), and (4))*

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the ______ day of _______________, ______, and approved this ______ day of __________________, ______.

____
Mayor

ATTEST:

____
City Clerk

First Reading: ____________________

Second Reading: __________________

Third Reading: ___________________

I certify that the foregoing was published as Ordinance No. _______ on the ________ day of ___________________, ______.

____
City Clerk

MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Finance Director

Date: September 15, 2025

Subject: First consideration of an ordinance amending the Code of Ordinances of the City of Indianola, Iowa, by amending provisions pertaining to cigarette and tobacco permits.

Introduction: Staff recommends approval of an ordinance amending provisions pertaining to cigarette and tobacco permits in order to align with State Code.

Background: State legislators adopted SF 612, which relates to who is responsible for submitting a retail permit. This amendment also includes our fees, based on State Code, for obtaining a retail permit.

Discussion: Indianola's Code of Ordinances should be updated to align with State Code. Simmering-Cory, our codifiers, have drafted this ordinance.

Budget Impact: Publication and codifier fees have been included in the FY26 budget in the general fund.

Recommendation: Staff recommends that the council approve the ordinance.

Attachments: 1. Ord_Cigarette Permits

ORDINANCE NO. _______

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS

Be It Enacted by the City Council of the City of Indianola, Iowa:

SECTION 1. CHAPTER MODIFIED. Chapter 121 of the Code of Ordinances of the City of Indianola, Iowa, is repealed and the following adopted in lieu thereof:

CHAPTER 121

CIGARETTE AND TOBACCO PERMITS

121.01 DEFINITIONS. For use in this chapter the following terms are defined:
(Code of Iowa, Sec. 453A.1)

1. "Alternative nicotine product" means a product, not consisting of or containing tobacco, that provides for the ingestion into the body of nicotine, whether by chewing, absorbing, dissolving, inhaling, snorting, or sniffing, or by any other means. "Alternative nicotine product" does not include cigarettes, tobacco products, or vapor products, or a product that is regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Federal Food, Drug, and Cosmetic Act.

2. "Cigarette" means any roll for smoking made wholly or in part of tobacco, or any substitute for tobacco, irrespective of size or shape and irrespective of tobacco or any substitute for tobacco being flavored, adulterated, or mixed with any other ingredient, where such roll has a wrapper or cover made of paper or any other material. However, cigarettes shall not be construed to include cigars.

3. "Department" means the State Department of Revenue.

4. "Place of business" means any place where cigarettes, tobacco products, alternative nicotine products, or vapor products are sold, stored, or kept for the purpose of sale or consumption by a retailer.

5. "Retailer" means every person who sells, distributes, or offers for sale for consumption, or possesses for the purpose of sale for consumption, cigarettes, alternative nicotine products, or vapor products, irrespective of the quantity or amount or the number of sales, or who engages in the business of selling tobacco, tobacco products, alternative nicotine products, or vapor products to ultimate consumers.

6. "Self-service display" means any manner of product display, placement, or storage from which a person purchasing the product may take possession of the product, prior to purchase, without assistance from the retailer or employee of the retailer, in removing the product from a restricted access location.

7. "Tobacco products" means the following: cigars; little cigars; cheroots; stogies; periques; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; cavendish; plug and twist tobacco; fine-cut and other chewing tobaccos; shorts or refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco prepared in such manner as to be suitable for chewing or smoking in a pipe or otherwise, or for both chewing and smoking, but does not mean cigarettes.

8. "Vapor product" means any noncombustible product, which may or may not contain nicotine, that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from a solution or other substance. "Vapor product" includes an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device, and any cartridge or other container of a solution or other substance, which may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. "Vapor product" does not include a product regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Federal Food, Drug, and Cosmetic Act.

121.02 PERMIT REQUIRED.

1. Retail Cigarette Permits. It is unlawful for any person, other than a holder of a retail permit, to sell cigarettes, alternative nicotine products, or vapor products at retail and no retailer shall distribute, sell, or solicit the sale of any cigarettes, alternative nicotine products, or vapor products within the City without a valid permit for each place of business. The permit shall, at all times, be publicly displayed at the place of business so as to be easily seen by the public and the persons authorized to inspect the place of business.

(Code of Iowa, Sec. 453A.13(1))

2. Retail Tobacco Permits. It is unlawful for any person to engage in the business of a retailer of tobacco, tobacco products, alternative nicotine products, or vapor products at any place of business without first having received a permit as a retailer for each place of business owned or operated by the retailer.

(Code of Iowa, Sec. 453A.47A(1))

A retailer who holds a retail cigarette permit is not required to also obtain a retail tobacco permit. However, if a retailer only holds a retail cigarette permit and that permit is suspended, revoked, or expired, the retailer shall not sell any tobacco, tobacco products, alternative nicotine products, or vapor products, during such time.

(Code of Iowa, Sec. 453A.47A(4))

121.03 APPLICATION. A retailer shall submit to the department an application on forms furnished by the department, accompanied by the required fees and adequate bond as provided in Section 453A.14, of the *Code of Iowa*. Applications, any supporting documentation, and the associated fees shall be submitted electronically to the department.

(Code of Iowa, Sec. 453A.13(5))

121.04 CITY APPROVAL. The City may approve retail permit applications for applicants with a place of business within the City limits. The City shall use the electronic portal of the department to process retail permit applications. Upon approval of a retail permit application by the City the department shall issue the permit to the applicant on behalf of the City.

(Code of Iowa, Sec. 453A.13(2))

121.05 FEES. The fee for a retail cigarette or tobacco permit shall be as follows:

(Code of Iowa, Sec. 453A.13(3)(b) and 453A.47A(7))

FOR PERMITS GRANTED DURING:	FEE:
July, August, or September	$100.00
October, November, or December	$ 75.00
January, February, or March	$ 50.00
April, May, or June	$ 25.00

121.06 ISSUANCE. Each permit issued shall describe clearly the place of business for which it is issued and shall be nonassignable.

(Code of Iowa, Sec. 453A.13(9))

121.07 EXPIRATION. All permits shall expire on June 30 of each year. A permit shall not be granted or issued until the applicant has paid the fees to the department for the next period ending on June 30.

(Code of Iowa, Sec. 453A.13(3)(a))

121.08 REFUNDS. A retailer may surrender an unrevoked permit and receive a refund from the City, except during April, May, or June, in accordance with the schedule of refunds as provided in Section 453A.13 or 453A.47A of the *Code of Iowa*.

(Code of Iowa, 453A.13(4) and 453A.47A(8))

121.09 PERSONS UNDER LEGAL AGE. A person shall not sell, give, or otherwise supply any tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes to any person under 21 years of age. The provision of this section includes prohibiting a person under 21 years of age from purchasing tobacco, tobacco products, alternative nicotine products, vapor products, and cigarettes from a vending machine. If a retailer or employee of a retailer violates the provisions of this section, the Council shall, after written notice and hearing, and in addition to the other penalties fixed for such violation, assess the following:

1. For a first violation, the retailer shall be assessed a civil penalty in the amount of $300.00. Failure to pay the civil penalty as ordered under this subsection shall result in automatic suspension of the permit for a period of 14 days.

2. For a second violation within a period of two years, the retailer shall be assessed a civil penalty in the amount of $1,500.00 or the retailer's permit shall be suspended for a period of 30 days. The retailer may select its preference in the penalty to be applied under this subsection.

3. For a third violation within a period of three years, the retailer shall be assessed a civil penalty in the amount of $1,500.00 and the retailer's permit shall be suspended for a period of 30 days.

4. For a fourth violation within a period of three years, the retailer shall be assessed a civil penalty in the amount of $1,500.00 and the retailer's permit shall be suspended for a period of 60 days.

5. For a fifth violation within a period of four years, the retailer's permit shall be revoked.

The Clerk shall give 10 days' written notice to the retailer by mailing a copy of the notice to the place of business as it appears on the application for a permit. The notice shall state the reason for the contemplated action and the time and place at which the retailer may appear and be heard.

(Code of Iowa, Sec. 453A.2, 453A.22, and 453A.36(6))

121.10 SELF-SERVICE SALES PROHIBITED. Except for the sale of cigarettes through a cigarette vending machine as provided in Section 453A.36(6) of the *Code of Iowa*, a retailer shall not sell or offer for sale tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes through the use of a self-service display.

(Code of Iowa, Sec. 453A.36A)

121.11 PERMIT REVOCATION. Following a written notice and an opportunity for a hearing, as provided by the *Code of Iowa*, the Council may also revoke a permit issued pursuant to this chapter for a violation of Division I of Chapter 453A of the *Code of Iowa* or any rule adopted thereunder. If a permit is revoked, a new permit shall not be issued to the permit holder for any place of business, or to any other person for the place of business at which the violation occurred, until one year has expired from the date of revocation, unless good cause to the contrary is shown to the Council. The Clerk shall report the revocation or suspension of a retail permit to the department within 30 days of the revocation or suspension.

(Code of Iowa, Sec. 453A.22)

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the ______ day of _______________, ______, and approved this ______ day of __________________, ______.

____
Mayor

ATTEST:

____
City Clerk

First Reading: ____________________

Second Reading: __________________

Third Reading: ____________________

I certify that the foregoing was published as Ordinance No. _______ on the ________ day of ____________________, ______.

____
City Clerk

MEMORANDUM

To: Mayor and City Council

From:

Date: September 15, 2025

Subject: Discussion and action regarding future agenda items.

Introduction: This is an opportunity for Council Members to bring forward future agenda items, vote on adding it to an agenda, and give direction to staff.

Recommendation: Staff recommends Council discuss any upcoming agenda items or vote to add items to upcoming agendas.

Attachments: None