BOARD OF TRUSTEE MINUTES
REGULAR SESSION – JUNE 12, 2017

The Board of Trustees met in regular session at 5:30 p.m. on June 12, 2017 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Jim McClymond, Mike Rozga, Adam Voigts and Deb White. Absent: Lesley Forbush.

The consent agenda consisting of the following was approved on a motion by Rozga and seconded by White. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for June 5, 2017

Minutes from May 22, 2017

Salaries – Mike Metcalf, Electric Superintendent, from CE 12-6 $86,944/year to CE 12-7 $89,325/year effective January 22, 2017

Salary increases of 5% effective June 11, 2017 for the following employees due to their increased work load during the vacancy of the General Manager:
Lou Elbert, Water Superintendent
Chris Longer, Utility Billing Services Supervisor
Mike Metcalf, Electric Superintendent
Chris DesPlanques, Finance Director
Diana Bowlin, City Clerk

Quarterly write offs to be sent to the State Offset Program - $13,815.07 (electric) and $1,770.74 (water)

Board member Forbush arrived at the meeting.

Communications Utility Action Items

Troy DeJodde, IAMU, presented his General Manager Search Services proposal. The proposal includes a search fee of 15% of the successful candidates expected first year compensation. It was moved by White and seconded by Rozga to approve hiring Troy DeJodde for the General Manager Search Services. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The Chairperson announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed $7,500,000 Communications Utility Revenue Capital Loan Notes, Series 2017A, in order to provide funds to pay costs of improvements and extensions to the Municipal Communications Utility, including acquisition, installation and construction of digital setup boxes, head-end equipment, middleware, provisioning systems, billing systems, vehicles, transfer connection, and other miscellaneous improvements, extensions and equipment purchases to benefit the utility , and that notice of the proposed action by the Board to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes, had been published pursuant to the provisions of Sections 384.24A and 384.83 of the City Code of Iowa, as amended.

The Chairperson then asked the Secretary whether any written objections had been filed by any city resident or property owner to the proposal. The Secretary advised the Chairperson and the Board that no written objections had been filed. The Chairperson then called for oral objections to the proposal and none were made. Whereupon, the Chairperson declared the time for receiving oral and written objections to be closed. The Board then considered the proposed action and the extent of objections thereto.

Whereupon, Board Member White introduced and delivered to the Secretary the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $7,500,000 COMMUNICATIONS UTILITY REVENUE CAPITAL LOAN NOTES, SERIES 2017A", and moved that the Resolution be adopted. Board Member McClymond seconded the motion. The roll was called and the vote was, AYES: Voigts, Rozga, McClymond, Forbush and White. NAYS: None. Whereupon, the Chairperson declared the measure duly adopted.

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $7,500,000 COMMUNICATIONS UTILITY REVENUE CAPITAL LOAN NOTES, SERIES 2017A

(The complete resolution may be viewed at the City Clerk's Office)

The Chairperson announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed $5,500,000 Taxable Communications Utility Revenue Capital Loan Notes, Series 2017B, in order to provide funds to pay costs of improvements and extensions to the Municipal Communications Utility, including working capital during the construction, start-up period and initial operation of the expanded communications utility system, and that notice of the proposed action by the Board to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes, had been published pursuant to the provisions of Sections 384.24A and 384.83 of the City Code of Iowa, as amended.

The Chairperson then asked the Secretary whether any written objections had been filed by any city resident or property owner to the proposal. The Secretary advised the Chairperson and the Board that no written objections had been filed. The Chairperson then called for oral objections to the proposal and none were made. Whereupon, the Chairperson declared the time for receiving oral and written objections to be closed. The Board then considered the proposed action and the extent of objections thereto.

Whereupon, Board Member Rozga introduced and delivered to the Secretary the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $5,500,000 TAXABLE COMMUNICATIONS UTILITY REVENUE CAPITAL LOAN NOTES, SERIES 2017B", and moved that the Resolution be adopted. Board Member McClymond seconded the motion. The roll was called and the vote was, AYES: McClymond, Forbush, White, Voigts and Rozga. NAYS: None. Whereupon, the Chairperson declared the measure duly adopted.

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $5,500,000 TAXABLE COMMUNICATIONS UTILITY REVENUE CAPITAL LOAN NOTES, SERIES 2017B

(The complete resolution may be viewed at the City Clerk's Office)

A public hearing was held for the communications rates. There were no objections either oral or written. It was moved by White and seconded by McClymond to adopt the following resolution entitled, "RESOLUTION APPROVING THE COMMUNICATIONS RATES" effective June 1, 2018. On roll call the vote was, AYES: Voigts, Rozga, McClymond, Forbush and White. NAYS: None. Whereupon the Chair declare the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-189
RESOLUTION APPROVING THE COMMUNICATIONS RATES
Effective June 1, 2018

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by White and seconded by Forbush to rescind the annual audit bids for the Indianola Municipal Utilities and to rebid the annual audit services. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Communications Utility Informational Items

Curtis Dean, Smart Source Consulting, presented the FTTP Project Implementation Report and the Indianola Telecom Utility Task Report.

Electric Utility Action Items

McClymond moved and White seconded to approve change order #1 in an amount of $8,054.06 from Watts Electric for the 2017 Hwy 92 Martensdale Transmission Line Relocation Project. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Information Items - Electric Superintendent Mike Metcalf presented information regarding the Electric Utility.

Water Utility Information Items – No items were presented.

Combined Electric, Water and Communications Utilities Action Items

Board member White introduced the following resolution entitled, "RESOLUTION APPROVING THE INDIANOLA MUNICIPAL UTILITIES BENEFIT PROGRAM THAT COVERS ELIGIBLE EMPLOYEES OF THE INDIANOLA MUNICIPAL UTILITIES." Board member McClymond seconded the motion to adopt. On roll call the vote was, AYES: Voigts, Rozga, McClymond, Forbush and White. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-190
RESOLUTION APPROVING THE INDIANOLA MUNICIPAL UTILITIES BENEFIT PROGRAM THAT COVERS ELIGIBLE EMPLOYEES OF THE INDIANOLA MUNICIPAL UTILITIES

(The complete resolution may be viewed at the City Clerk's Office)

Forbush moved and White seconded to approve the July 2017- June 30, 2020 union contract between Indianola Municipal Utilities and Construction and Public employees LiUNA Local 177. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

No informational items were presented for the combined Electric, Water and Communication Utilities.

The IMU Board of Trustees thanked General Manager Rob Stangel for his service and wished him well on his future endeavor.

Meeting adjourned at 7:00 p.m. on a motion by Rozga and seconded by White.

____
Adam Voigts, Chair

____
Diana Bowlin, City Clerk