

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

July 8, 2025

5:30 PM

Indianola Public Library

Present: Library Director - Michele Patrick, Sally Van Dorin, Cyd Dyer, Dawn Goodale, Val Craven, Andy Brittingham

Absent: Randi Malone

1. Call to Order

Andy called the meeting to order at 5:02pm.

2. Public Comment

No public comment.

3. Agenda Approval

MOTION: Cyd motioned to approve the agenda. Sally seconded. Motion carried.

4. Minutes Approval – June 10, 2025

MOTION: Dawn motioned to approve the minutes. Cyd seconded. Motion carried.

5. Financial Reports

a. Approve Monthly Claims

MOTION: Sally moved to approve claims. Dawn seconded. Motion carried.

b. Review Financial Reports

Michele noted the financial reports are not fully accurate at this time. The city is transitioning to a new financial software system and final claims for the fiscal year are not all included.

6. Unfinished Business

FY26 Budget Statement

Discussion on whether to make any further statements on the impact of city budget cuts on library services.

DECISION: Wait and monitor to determine if patron complaints are received.

7. New Business

Policy Review: Photographs and Video Recordings

Michele provided revisions to the policy to clarify the language while retaining the intended message.

MOTION: Cyd motioned to approve the policy changes. Sally seconded. Motion carried.

8. Reports

a. Friends of the Library Report

Sally provided the following updates:

- Considering a library marketing video
- Fundraiser this Saturday, July 12, on the square
- Simpson Event on Tuesday, September 16, for local author Dayton Duncan

b. Director's Report

Michele provided an overview of the library skylight damage. A temporary repair is in place, but permanent repair expense is projected at \$20,000. Two quotes of the three required have been received at this time. The repairs will cause the library to be closed for two days in August.

c. Library Statistics

Michele noted for June 2025 circulation numbers are similar to June 2024.

9. Other Business

The Library Board Trustee opening is not yet filled.

Andy provided an update on a meeting he and Michele had with the new city manager. The city manager is trying to get up to speed on the library building efforts.

- Meet with all city council members for the backstory and notes of decisions made
- Understand the impacts of the legislative decisions on city funding
- Reach out to local libraries building new facilities
- Determine a contingency plan or option if there is a building delay

Michele also has a meeting with the building architect to discuss space needs this Friday, July 11.

10. Adjourn

Andy ended the meeting at 6:45 p.m.

