



PLANNING AND ZONING COMMISSION MEETING

July 22, 2025

6:00 PM

City Council Chambers

Minutes

1. Call to Order

The meeting was called to order at 6:00 PM.

2. Roll Call

Members present: Al Farris, Carrie Woerdeman, Misty Darling, Lin Stecker, Rich Piper.

Members not present: Cortney Marmon, Sarah Ritchie, Jake Vice, Justin Noethe.

Staff members present: Bill Mettee, Tara Bosteder.

3. Agenda Approval

A. Approval of the July 22, 2025 agenda.

Farris made a motion to approve the agenda.

Darling seconded the motion.

Motion was passed with a unanimous vote.

4. Minutes Approval

A. Approval of the June 10, 2025 meeting minutes.

Piper made a motion to approve the meeting minutes.

Stecker seconded the motion.

Motion was passed with a unanimous vote.

5. Public Comment

There were no public comments.

6. New Business

A. Approval of a site plan for Pickard Commerce Park Plat 1 Lots 4 & 5.

Mettee presented the site plan and related staff report.

For architectural requirements, the M-2 district requires a minimum of two class I, II, or III materials, and this plan does meet the ordinance requirements.

There are 22 parking spaces, which does meet the requirement. There won't be any office space in this building and likely will be no full time employees. There are no anticipated issues with parking space availability.

Farris made a motion to approve the plan as presented.

Darling seconded the motion.
Motion was passed with a unanimous vote.

7. Comments

A. Building Permit Report

There were no comments.

B. Current Projects

There were no comments.

8. Adjourn

Darling made a motion to adjourn.

Piper seconded the motion.

The meeting was adjourned at 6:10 PM.