

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

June 10, 2025

5:30 PM

Indianola Wellness Campus

Present: *Library Director - Michele Patrick, Sally Van Dorin, Randi Malone, Cyd Dyer, Dawn Goodale, Val Craven, Andy Brittingham*

Absent: *Teresa Swan Tuite*

1. Call to Order

Andy called the meeting to order at 5:32pm.

2. Public Comment

No public comment.

3. Agenda Approval

MOTION: *Cyd motioned to approve the agenda. Sally seconded. Motion carried.*

4. Minutes Approval

- a. May 13, 2025 Meeting Minutes*

MOTION: *Val moved to approve the minutes. Andy seconded. Motion carried.*

5. Trustee Continuing Education

- a. Review of City of Indianola Library Ordinance

Reviewed the City of Indianola Library Ordinance and the IPL's Board Roles, as outlined in the ordinance. Michele reminded the board that a member of the Board is permitted to do the Annual Report to City Council, should anyone wish to do so.

6. Financial Reports

- a. Approve Monthly Claims*

Michele presented the monthly claims to the Board. While it appears to be somewhat high, that's just because it's the end of the fiscal year.

MOTION: *Dawn moves to approve the monthly claims. Cyd seconded. Motion carried.*

- b. Review Financial Reports

Michele noted that the OPN fees are coming out of reserves and reported the the WDM Library map will come from Enrich Iowa funds and we will get the rights to the map and photo of our library. The goal is for the Friends to use these items as a fundraiser at a later date. Additionally, Michele adjusted the way special revenue was listed by noting just the revenue and expenditures.

7. Unfinished Business

- a. OPN Concept Plans

There has been a stall in progress due to the availability of all parties for meetings. OPN has not shared many details yet at this point, just general thoughts on the space overall and square footage. Andy highlighted the fact that budget will drive design and we need a confirmed budget in order to make the best, most informed decisions regarding the space we will have. The new City Manager has had good interactions and some discussion has been held with the City Council about how to move forward. The hope is that we will develop a plan with realistic budget expectations and be able to move forward from there.

8. New Business

a. Discussion: FY25 Budget Announcement

Due to anticipated budget cuts, the library will be adjusting hours and some services. The question was posed to the board about how to announce these updates to the public. It was determined that the best options would be putting a sign on the library door, using Facebook, the website, and an article in the IPL Newsletter. The board will revisit service adjustments in August and determine how best to announce those items.

In the meantime, the board would like to opt for transparency and has suggested the following language for the first announcement regarding hours:

Like many communities in Iowa, the City of Indianola is facing financial challenges due to recent actions taken by the State Legislature. To support the City of Indianola's budget objective, effective July 1, 2025, the Indianola Public Library will implement revised operating hours.

Those new hours are:

Monday through Friday: 10:00 AM - 8:00 PM

Saturday: 10:00 AM – 5 PM

Sunday: Closed

This reduction in hours will allow the Library to focus its resources on providing essential services and programming. We remain dedicated to serving our community's informational, educational, and recreational needs.

b. Library Board Trustee Opening

Michele announced that current IPL Board Member, Teresa Swan Tuite, has accepted a position out of state and will no longer be serving on the board. Michele reminded the group that the Mayor appoints members of the IPL Board, but does accept suggestions from Michele and current board members. Those that have suggestions or names of people who may be interested should send those to Michele.

9. Reports

a. Friends of the Library Report

No big updates. They continue fundraising and working on securing the land on Iowa Ave to possibly be a location for the new library. They may have a large donation incoming, though no details are yet available.

b. Director's Report

Michele gave her report and noted that the library got some nice publicity on the City's Facebook page this last month.

c. Library Statistics

Library Statistics are as expected for this time of year. There will be a deeper dive into statistics next month.

10. Agenda Items for the Next Meeting

No items mentioned for the next meeting.

11. Trustee Comments

No Trustee Comments.

12. Adjourn

Motion to Adjourn by Cyd at 6:35pm.