CITY OF INDIANOLA COUNCIL MEETING
July 7, 2025
6:00 PM
City Council Chambers
110 N 1st Street, Indianola, IA
Minutes

Call to Order
The Indianola City Council met in regular session at 6:00 PM on July 7, 2025 in the City Hall Council Chambers. Mayor Steve Richardson called the meeting to order and on roll call the following members were present: Josh Rabe, Ron Dalby, Steve Armstrong, Christina Beach, Mellisa Sones, Bob Lane. Absent: None.

Public Comment
Bill Howard, 701 E 2nd Ave, spoke in favor of the Sustainability Committee applying for a grant for EV Charging Stations.

Consent Agenda
Approval of a new parade route for the Celebrate Warren County Parade was stricken from the agenda. Council Member Lane moved to approve the Consent Agenda and Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the June 16 and June 26, 2025, meetings.
- Consideration of the approval of a new tobacco permit for Kwik Star #1742.
- Consideration of the approval of a liquor license renewal for West Hill Brewery Company LLC.
- Consideration of the approval of a new liquor license for B.E.S.T Catering and Concessions Inc. doing business as Warren County Fairgrounds.
- Consideration of the approval of a liquor license renewal for Feed & Foster, LLC.
- Consideration of the issuance of a special event permit for West Hill Brewing Company and Roots of Indianola for a sky parade watch area to be held on July 10, 2025.
- Resolution 2025-111 suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on City Streets during the Sky Parade as requested by West Hill Brewing Company and Roots of Indianola.
- Consideration of the issuance of a special event and noise permit to the Indianola Community Youth Foundation (ICYF) for a back to school bash event to be held on August 23, 2025.
- Resolution 2025-112 suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on city streets during the back to school bash as requested by

the Indianola Community Youth Foundation.
- Resolution 2025-113 approving final payment, final acceptance, and retainage release for the West Clinton Avenue culvert replacement project.
- Resolution 2025-114 approving Final Pay Application Number 7, Final Acceptance, and Retainage Release for the Traffic Signal Improvements at Buxton Street and 2nd Avenue.
- Resolution 2025-115 approving a professional services agreement with HR Green for Fiscal Year 2025-2026 on-call general engineering service.
- Resolution 2025-116 approving an agreement with Safe Building.
- Resolution 2025-117 authorizing an amendment to the agreement between the City of Indianola and Curtis Architecture and Design P.C. for the Indianola Downtown Facade Improvement Program Project.
- Receive and file the current listing of Board and Commission members.
- Approval of the submission of the 2025 Quarter 1 utility write-offs to the State Setoff program for collection.
- Approval of Urban Revitalization Designations.
- Resolution 2025-118 approving salaries.

Council Reports
Council Member Armstrong provided the Greater Des Moines Partnership (Catch DM) second quarter meeting report.

Council Member Sones moved to receive and file the May 2025 Treasurer's Report and Armstrong seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Armstrong moved to receive and file the May 2025 EMS Billing Activity Report. Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor's Report
Mayor Richardson invited the public to attend the many events in Indianola in July.

Mayor Richardson proclaimed July as Parks and Recreation Month in the City of Indianola.

Council Member Sones moved to approve the appointment of Glen Cowan to the Parks and Recreation Commission with a term beginning immediately and ending July 1, 2028. Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Lane moved to approve the reappointment of Bob Greener to the Veterans Memorial Building Commission with a term beginning immediately and ending July 1, 2028. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Sones moved to approve the reappointment of Brad Green to the Veterans Memorial Building Commission with a term beginning immediately and ending July 1, 2027. Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Lane moved to approve Resolution 2025-119 of the City Council of the City of Indianola, Iowa declaring support for the preservation of the Federal TRIO Program and Armstrong seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously. Mayor Richardson then read the resolution and presented it to Simpson College representatives.

Old Business
Council Member Armstrong moved to approve Resolution 2025-120 approving property deductible with ICAP. Beach seconded it. Courtney Silliman, HR Director, discussed the deductible limits. Public Works Director Akhilesh Pal discussed flashing signs. On roll call, the vote was AYES: None. NAYS: Rabe, Dalby, Armstrong, Beach, Sones, Lane. Whereas the Mayor declared the motion failed.

Council Member Lane moved to open a hearing regarding the liquor license renewal application for SKF Inc, dba I Towner Stop, and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Brian Lalor, Wandro & Associates, attorney for Mr. Singh of SKF, Inc., spoke in favor of the approval of a liquor license renewal application for SKF Inc. Chief Sher spoke in favor of denying the license. City Manager Meshke summarized the options available to the council.

Council Member Lane moved to close the hearing and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve a liquor license renewal for SKF Inc, dba I Towner Stop. Rabe seconded it. On roll call, the vote was AYES: None. NAYS: Rabe, Dalby, Armstrong, Beach, Sones, Lane. Whereas the Mayor declared the motion failed.

Discussion was held regarding animal control. Council directed staff to negotiate an agreement with ARL and a contract with Kiya Koda for non-aggressive animals. Staff was directed to obtain a signed letter of intent to enter a contract for the July 21 agenda from both entities.

Beth Adams, 8235 Hwy 92, spoke in favor of animal control paid by the City.

New Business
Chief of Culture and Recreation Doug Bylund requested the creation of a full-time member services coordination position at the Indianola Wellness Campus. The Council directed staff to move forward.

Police Chief Sher requested approval to fill an open police officer position and promote other staff to vacant positions. The Council directed staff to proceed.

Public Works Director Akhilesh Pal discussed the possible management of the joint fuel facility. Council directed staff to contract a private fuel supplier. Mack Rankin, ICSD Board President, spoke in favor of an ongoing agreement. No action was taken on a resolution for the joint fuel facility.

The resolution setting a public hearing regarding the first budget amendment for the Fiscal Year 26 budget was stricken from the agenda.

Other Business
City Manager Jacob Meshke stated the Community and Economic Development Director position has been posted. He provided departmental updates. Mr. Meshke reported on negotiations with Inception Group.

Adjourn
The meeting was adjourned at 8:19 PM on a motion by Armstrong and seconded by Sones. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

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Steve Richardson, Mayor

ATTEST:

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Jackie Raffety, City Clerk