



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

May 27, 2025

5:30 PM

IMU Boardroom

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Agenda**
 - A. Approval of Claims
 - B. Approval of Minutes of the prior meetings
 - C. Resolution Authorizing Payment to Miller Electrical Services for Downtown Underground Conversion Project North-West Alley Premise Wiring
- 5. Electric Utility Action Items**
 - A. Resolution Approving West Alley Premise Wiring Modification Contract – Certificate of Final Completion
- 6. Electric Utility Informational Items**
- 7. Water Utility Informational Items**
- 8. Communications Utility Informational Items**
- 9. Combined Electric, Water and Communications Action Items**
 - A. Resolution approving a health insurance premium holiday for June 2025
 - B. Resolution Authorizing Disbursement of Retainage Funds for SE Streetscape Water Main Project
- 10. Combined Electric, Water and Communications Informational Items**
- 11. Other Business**
- 12. Closed Session**
 - A. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
- 13. Adjourn**

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: May 27, 2025
Subject: Approval of Claims

Recommendation:

Attachments: 1. 052825 AP Check Preview

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Wednesday, May 21, 2025
3:15:28 PM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
Account To Be Paid From 0000-10120-999											
ApplianSys LLC - VEND-1462 - EFT File											
	5/29/2025	DNS box 220	Net 30	7,846.00	0.00	15.00	7,846.00	7,846.00	39041	BL-16206	EFT File
							7,846.00	7,846.00			
Avesis Third Party Administrators Inc - VEND-1108 - EFT File											
	5/31/2025	0525 Vision	Net 30	454.74	0.00	15.00	454.74	454.74	3223209	BL-16202	EFT File
							454.74	454.74			
Border States Industries Inc - VEND-1070 - EFT File											
	6/1/2025	2" PVC Sweeps	Net 30	35.05	0.00	15.00	35.05	35.05	930322691	BL-16210	EFT File
	6/5/2025	1" Close Nipple	Net 30	24.27	0.00	15.00	24.27	24.27	930341357	BL-16209	EFT File
	6/14/2025	2" PVC Conduit and PVC Glue	Net 30	3,395.77	0.00	15.00	3,395.77	3,395.77	930396832	BL-16207	EFT File
	6/14/2025	2" PVC 45 Deg Sweeps	Net 30	120.23	0.00	15.00	120.23	120.23	930396817	BL-16208	EFT File
	6/15/2025	1 1/2" PVC - COUPLING	Net 30	75.09	0.00	15.00	75.09	75.09	930404343	BL-16211	EFT File
							3,650.41	3,650.41			
Calix Inc - VEND-1028 - EFT File											
	6/8/2025	Annual Mobile App Update Subscription 5.9.25	Net 30	2,495.00	0.00	15.00	2,495.00	2,495.00	4050768	BL-16164	EFT File
							2,495.00	2,495.00			
Cedar Falls Utilities - VEND-1045 - EFT File											
	6/4/2025	0425 Transit and Transport	Net 30	10,755.00	0.00	15.00	10,755.00	10,755.00	Apr 25	BL-16205	EFT File
							10,755.00	10,755.00			
Cintas Corporation - VEND-1007 - EFT File											
	6/14/2025	First Aid Supplies - Fiber	Net 30	122.62	0.00	15.00	122.62	122.62	5270405705	BL-16213	EFT File
	6/15/2025	First Aid Supplies - EL	Net 30	91.51	0.00	15.00	91.51	91.51	8407495955	BL-16214	EFT File
							214.13	214.13			
Country View - VEND-1221 - EFT File											
	6/18/2025	Substations - Spraying Rock Areas	Net 30	1,213.38	0.00	15.00	1,213.38	1,213.38	10323	BL-16215	EFT File
	6/18/2025	1300 E IA - Yard Spraying	Net 30	283.55	0.00	15.00	283.55	283.55	10324	BL-16216	EFT File
	6/18/2025	CSC - Yard Spraying	Net 30	107.00	0.00	15.00	107.00	107.00	10322	BL-16217	EFT File
							1,603.93	1,603.93			
DALLAS W. SIX CO. INC - VEND-100247 - Check											

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4/29/2025	High School Project - Set Transformer	Open Terms	861.00	0.00	0.00	861.00	861.00	14339	BL-16218	Check
						861.00	861.00			
DES MOINES WATER WORKS - VEND-10870 - Check										
5/1/2025	Filter #1 Bacteria Sample	Open Terms	30.00	0.00	0.00	30.00	30.00	04302025	BL-16165	Check
						30.00	30.00			
DES PLANQUES, CHRIS - VEND-101766 - EFT File										
5/24/2025	Mean Meeting - Millage	Open Terms	467.60	0.00	0.00	467.60	467.60	5.23.25	BL-16212	EFT File
						467.60	467.60			
DICKINSON LAW - VEND-101709 - EFT File										
4/10/2025	0325 Legal Services	Open Terms	5,817.50	0.00	0.00	5,817.50	5,817.50	1165225	BL-16166	EFT File
5/9/2025	0425 Legal Services	Open Terms	3,714.50	0.00	0.00	3,714.50	3,714.50	1166271	BL-16167	EFT File
						9,532.00	9,532.00			
Dust Pros Janitorial - VEND-1011 - EFT File										
6/14/2025	0525 Cleaning - Util Svcs	Net 30	749.00	0.00	15.00	749.00	749.00	3328	BL-16168	EFT File
6/14/2025	Cleaning Supplies - Fiber	Net 30	21.40	0.00	15.00	21.40	21.40	3327	BL-16169	EFT File
6/14/2025	0525 Cleaning - Fiber	Net 30	856.00	0.00	15.00	856.00	856.00	3326	BL-16170	EFT File
6/14/2025	Cleaning Supplies - Util Svcs	Net 30	23.54	0.00	15.00	23.54	23.54	3329	BL-16177	EFT File
6/14/2025	Cleaning Supplies - EL	Net 30	133.75	0.00	15.00	133.75	133.75	3325	BL-16219	EFT File
6/14/2025	0525 Cleaning - EL	Net 30	856.00	0.00	15.00	856.00	856.00	3324	BL-16220	EFT File
						2,639.69	2,639.69			
Gradient9 - VEND-1392 - EFT File										
6/20/2025	0525 Monthly Newsletter/Website	Net 30	2,310.00	0.00	15.00	2,310.00	2,310.00	INV-5370	BL-16221	EFT File
						2,310.00	2,310.00			
Independent Advocate - VEND-1136 - EFT File										
6/5/2025	Notice of Public Hearing - WA	Net 30	37.59	0.00	15.00	37.59	37.59	6438	BL-16172	EFT File
6/6/2025	BOT Meeting/Publication Report 4.29.25	Net 30	211.76	0.00	15.00	211.76	211.76	6446	BL-16222	EFT File
6/11/2025	Print & Digital Ad - Apr25	Net 30	500.00	0.00	15.00	500.00	500.00	6463	BL-16171	EFT File
						749.35	749.35			
Infomax Office Systems Inc - VEND-1013 - Check										
6/12/2025	0525 Copier Contract	Net 30	763.95	0.00	15.00	763.95	763.95	39216226	BL-16223	Check
						763.95	763.95			

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Internal Revenue Service - VEND-1307 - Online Payments											
	6/8/2025	941 Income Tax Payable - 050925 Payroll	Net 30	31,952.14	0.00	15.00	31,952.14	31,952.14	050925 Payroll	BL-16173	Online Payments
							31,952.14	31,952.14			
Iowa Department Of Human Services - VEND-1310 - Online Payments											
	6/8/2025	Garnishment Payable - 050925 Payroll	Net 30	723.23	0.00	15.00	723.23	723.23	050925 Payroll	BL-16174	Online Payments
							723.23	723.23			
Iowa Department Of Revenue - VEND-1117 - Online Payments											
	6/8/2025	IA Income Tax Payable - 050925 Payroll	Net 30	3,571.54	0.00	15.00	3,571.54	3,571.54	050925 Payroll	BL-16175	Online Payments
							3,571.54	3,571.54			
Iowa Utilities Commission - VEND-1016 - EFT File											
	6/14/2025	2024 Annual DPRS Assessment	Net 30	295.92	0.00	15.00	295.92	295.92	65265	BL-16224	EFT File
							295.92	295.92			
Irby - VEND-1259 - EFT File											
	6/4/2025	Connectors	Net 30	223.10	0.00	15.00	223.10	223.10	S014251407.001	BL-16225	EFT File
							223.10	223.10			
ISolved - VEND-1363 - Online Payments											
	6/8/2025	FSA Payable - 050925 Payroll	Net 30	192.31	0.00	15.00	192.31	192.31	050925 Payroll	BL-16176	Online Payments
							192.31	192.31			
Jet Surge - VEND-1361 - Check											
	6/5/2025	Plugged Drain Lines	Net 30	825.00	0.00	15.00	825.00	825.00	WO-04800	BL-16178	Check
							825.00	825.00			
Kimball Construction - VEND-1146 - Check											
	6/17/2025	Conduit Trenching	Net 30	11,793.00	0.00	15.00	11,793.00	11,793.00	5.18.25	BL-16226	Check
							11,793.00	11,793.00			
MercyOne Occupational Health Clinic - VEND-1456 - BL-16179											
	6/12/2025	Employee Testing	Net 30	575.00	0.00	15.00	575.00	575.00	62051	BL-16179	Check
							575.00	575.00			
MGT Impact Solutions, LLC - VEND-1431 - EFT File											
	5/30/2025	Classification/Compensation/Benefits Study Fi	Net 30	11,895.00	0.00	15.00	11,895.00	11,895.00	GHR200922	BL-16180	EFT File

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number	Payment Type
							11,895.00	11,895.00			
Microbac Laboratories Inc - VEND-1421 - EFT File											
6/11/2025	Nitrogen		Net 30	39.50	0.00	15.00	39.50	39.50	NT2503643	BL-16181	EFT File
							39.50	39.50			
Mid American Energy Co - VEND-1018 - EFT File											
6/13/2025	Electric - 11634 R63 Hwy, Substation		Net 30	10.00	0.00	15.00	10.00	10.00	566829042	BL-16227	EFT File
							10.00	10.00			
MILLER ELECTRIC SERVICES - VEND-34642 - Check											
5/14/2025	Downtown Undgrd Conversion Project - Pay A	Open Terms		74,100.00	0.00	0.00	74,100.00	74,100.00	19464	BL-16236	Check
							74,100.00	74,100.00			
Mission Square - VEND-1303 - Online Payments											
6/8/2025	457 Payable - 050925 Payroll		Net 30	6,728.86	0.00	15.00	6,728.86	6,728.86	050925 Payroll	BL-16182	Online Payments
							6,728.86	6,728.86			
MSC - VEND-1250 - Check											
6/12/2025	Blue Wire Nuts		Net 30	29.91	0.00	15.00	29.91	29.91	99996419	BL-16228	Check
							29.91	29.91			
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805 - EFT File											
5/30/2025	Purchased Power - Apr 25		Net 30	755,943.31	0.00	15.00	755,943.31	755,943.31	309142	BL-16229	EFT File
							755,943.31	755,943.31			
MUNICIPAL SUPPLY INC - VEND-35810 - Check											
5/13/2025	2-6" hymax, 2-6" tapping saddles, 2-3/4" comp	Open Terms		1,113.68	0.00	0.00	1,113.68	1,113.68	0941881-IN	BL-16230	Check
							1,113.68	1,113.68			
Mutual Of Omaha - VEND-1107 - Check											
5/31/2025	0525 Premiums		Net 30	6,118.22	0.00	15.00	6,118.22	6,118.22	1872882874	BL-16231	Check
							6,118.22	6,118.22			
NewCom Technologies, Inc - VEND-1091 - EFT File											
6/7/2025	NOFA 7 Phase 3 (RS No 14)		Net 30	3,427.65	0.00	15.00	3,427.65	3,427.65	51312	BL-16232	EFT File
							3,427.65	3,427.65			
Nolasoft Development - VEND-1021 - Check											

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6/16/2025	Annual Domain Registration - indianola.com	Net 30	24.00	0.00	15.00	24.00	24.00	9906	BL-16233	Check
						24.00	24.00			
Norwalk Ready Mix Concrete, Inc. - VEND-1119 - Check										
6/6/2025	Square Project - Concrete	Net 30	1,562.66	0.00	15.00	1,562.66	1,562.66	366233	BL-16234	Check
						1,562.66	1,562.66			
Onsite Medical Service, Inc - VEND-1419 - Check										
6/12/2025	May25 Hearing Testing	Net 30	594.00	0.00	15.00	594.00	594.00	246607	BL-16235	Check
						594.00	594.00			
P & E ENGINEERING CO. - VEND-41540 - EFT File										
5/19/2025	Emerald Bay Extension Project	Open Terms	2,025.00	0.00	0.00	2,025.00	2,025.00	7449	BL-16238	EFT File
5/19/2025	Square Project - Engineering	Open Terms	10,153.00	0.00	0.00	10,153.00	10,153.00	7450	BL-16239	EFT File
						12,178.00	12,178.00			
Pella Printing Co, Inc - VEND-1062 - EFT File										
6/1/2025	Door Hangers - WA	Net 30	195.75	0.00	15.00	195.75	195.75	69641	BL-16184	EFT File
6/5/2025	"Invoice Enclosed" Window Envelopes	Net 30	147.26	0.00	15.00	147.26	147.26	69658	BL-16183	EFT File
						343.01	343.01			
Power & Tel - VEND-1037 - EFT File										
6/13/2025	CLOSURE DROP TERMINAL KIT	Net 30	468.44	0.00	15.00	468.44	468.44	8115877-00	BL-16240	EFT File
						468.44	468.44			
STATE HYGIENIC LABORATORY - VEND-23245 - EFT File										
5/1/2025	Testing	Open Terms	275.50	0.00	0.00	275.50	275.50	299485	BL-16185	EFT File
						275.50	275.50			
STERNQUIST CONST. INC. - VEND-50360 - BL-16241										
5/15/2025	Emerald Bay Extension Project	Open Terms	295.26	0.00	0.00	295.26	295.26	3893	BL-16241	Check
						295.26	295.26			
STERNQUIST CONST. INC. - VEND-50360 - BL-16242										
5/10/2025	Square Project - Crushed Concrete	Open Terms	75.96	0.00	0.00	75.96	75.96	3883	BL-16242	Check
						75.96	75.96			
Teklink - VEND-1262 - EFT File										
6/11/2025	Bore & Drop	Net 30	2,850.00	0.00	15.00	2,850.00	2,850.00	WE 5/11/2025	BL-16186	EFT File

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number	Payment Type
	6/11/2025	Bore & Drop	Net 30	1,859.00	0.00	15.00	1,859.00	1,859.00	WE 5/4/2025	BL-16187	EFT File
							4,709.00	4,709.00			
TRINITY CONSULTANTS INC - VEND-102443 - Check											
	1/31/2025	Turbine - Title V Permitting	Open Terms	790.00	0.00	0.00	790.00	790.00	1480620	BL-16243	Check
	4/30/2025	Turbine - Title V Permitting	Open Terms	2,473.75	0.00	0.00	2,473.75	2,473.75	1496532	BL-16244	Check
							3,263.75	3,263.75			
TrueNorth Companies LC - VEND-1100 - EFT File											
	6/19/2025	0525 Safety Meeting	Net 30	138.47	0.00	15.00	138.47	138.47	175142	BL-16245	EFT File
							138.47	138.47			
Truist Governmental Finance - VEND-1380 - EFT File											
	6/6/2025	2022B Principal & Interest	Net 30	296,342.00	0.00	15.00	296,342.00	296,342.00	991500089100001	BL-16188	EFT File
							296,342.00	296,342.00			
UMB BANK N.A. - VEND-103242 - EFT File											
	5/9/2025	2017C Paying Agent Fee	Open Terms	250.00	0.00	0.00	250.00	250.00	1009103	BL-16189	EFT File
							250.00	250.00			
Vanderpool Plumbing & Heating - VEND-1066 - EFT File											
	6/12/2025	Service AC Unit	Net 30	254.23	0.00	15.00	254.23	254.23	7628	BL-16246	EFT File
							254.23	254.23			
Warren County Engineer - VEND-1102 - Check											
	6/7/2025	0425 Fuel Distribution	Net 30	3,850.14	0.00	15.00	3,850.14	3,850.14	Apr25	BL-16190	Check
							3,850.14	3,850.14			
WARREN COUNTY RECORDER - VEND-59862 - Check											
	5/1/2025	Square Project Easement Doc 2025-02592	Open Terms	17.00	0.00	0.00	17.00	17.00	0425	BL-16247	Check
							17.00	17.00			
Waste Management - VEND-1086 - Check											
	6/4/2025	0525 2yd Dumpster Service	Net 30	153.75	0.00	15.00	153.75	153.75	7992586-0516-8	BL-16191	Check
							153.75	153.75			
WESCO - VEND-60220 - EFT File											
	5/6/2025	2" Conduit Puller Adapter	Open Terms	145.12	0.00	0.00	145.12	145.12	478474	BL-16249	EFT File

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	5/13/2025	Static Wire Support Shield	Open Terms	294.49	0.00	0.00	294.49	294.49	486341	BL-16250	EFT File
	5/17/2025	Conduit Pull Vac Darts	Open Terms	110.72	0.00	0.00	110.72	110.72	493767	BL-16248	EFT File
							550.33	550.33			
Total Payment Count: 53							Totals: \$1,279,275.67	\$1,279,275.67			
Total Check Count: 19							Check Totals: \$106,046.28	\$106,046.28			
Total EFT File Count: 29							EFT File Totals: \$1,130,061.31	\$1,130,061.31			
Total Online Payments Count: 5							Online Payments Totals: \$43,168.08	\$43,168.08			
Total Bank Draft Count: 0							Bank Draft Totals: \$0.00	\$0.00			
Total No Check Count: 0							No Check Totals: \$0.00	\$0.00			

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 27, 2025

Subject: Approval of Minutes of the prior meetings

Recommendation:

Attachments: 1. 5-12-2025 Minutes for publication

IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES
April 28, 2025, 5:30 PM IMU Boardroom Minutes

The IMU Board of Trustees met in regular session at 5:30pm on May 12, 2025, in the IMU Conference Room. Board Chair Dom Selgrade called the meeting to order at 5:29, and on roll call the following members were present: Dom Selgrade, Deb White, Mike Rozga, Adam Voigts and Lori Smith. Absent: None

There was no **Public Comment**.

White moved to approve the **Consent Agenda** and Smith seconded it. On roll call, the vote was AYES: Selgrade, Smith, White, Rozga, Voigts. NAYS: None. Whereas the motion carried unanimously.

The consent agenda was as follows: **Approval of Claims, Approval of Minutes of the prior meetings, March 2025 Financial Report.**

Presentation From Sandhills Energy about Solar Project from Raphael Martinez who outlined the timeline for the project and impacts of federal administration changes on the schedule. They are still planning to complete the project by end of year.

Electric Utility Action Items

Rozga moved to approve **Resolution 2025-040 Authorizing potential change orders for the East Iowa Circuit Switcher Replacement Project** and White seconded. In discussion, Metcalf discussed the possible impact of tariff changes on the materials. On roll call, Ayes: Selgrade, Smith, White, Rozga, Voigts; Nays: None, motion passed unanimously.

Electric Utility Informational Items

Electric Superintendent Mike Metcalf shared crews very busy working all around the square- including removing some transformers and overhead lines, progress at Emerald Bay, as well as continued prep for the reverse osmosis system, and service locates.

Water Utility Action Items

White moved to enter the **Public Hearing for the East 3rd Avenue Water Main Improvements Project**, and Voigts seconded. On voice vote; Ayes: Selgrade, Smith, White, Rozga, Voigts Nays: None, motion passed unanimously. There was no public comment. Rozga moved to exit the **Public Hearing** and Smith seconded. On Voice vote, Ayes: Selgrade, Smith, White, Rozga, Voigts; Nays: None, motion passed unanimously.

Voigts moved to **approve Resolution 2025-041 approving the final plans, specifications, form of contract and estimate of cost for East 3rd Ave Water main Improvement** and Smith seconded. On Voice vote, Ayes: Selgrade, Smith, White, Rozga, Voigts; Nays: None, motion passed unanimously.

Smith moved to approve **Resolution 2025-042 awarding and approving contract to Morris Enterprises for the East 3rd Avenue Water Main Improvement** and Voigts

seconded. On roll call, Ayes: Selgrade, Smith, White, Rozga, Voigts; Nays: None, motion passed unanimously.

White moved to approve **Resolution 2025-043 Approving and Awarding Contract to Central Tank Inc for Lime Tower Recoating Project** and Rozga seconded. On roll call, Ayes: Selgrade, Smith, White, Rozga, Voigts; Nays: None, motion passed unanimously.

Water Utility Informational Items

Water Superintendent Justin Brand shared that staff are busy with construction projects at Emerald Bay, the new northside Athletic Facility, W Clinton reconstruction, fire hydrant flushing, locates, and other seasonal projects.

Communications Utility Informational Items

Communications Superintendent Kurt Ripperger shared that fiber staff are working on 12 installs in the Rural NOFA 7 South area, TV service conversion to ABR will occur May 20th. DVR customers should be the only ones noticing a difference. XGSPON equipment is currently being field tested. This new equipment has capacity to 10Gbps. Attended the Iowa Calix ConneXions Conference and plans to bring more information to future meetings. A major power issue at 666 Walnut occurred on Sunday May 11th, dropping 3 or our 4 transport routes causing a brief disruption while data was automatically routed to the 4th route. He also shared updates on in-town and rural installations.

Combined Electric, Water and Communications Action Items

Smith moved to approve the **Resolution approving health insurance renewals for Fiscal Year 26** and White seconded. In discussion, DesPlanques and interim City Manager Doug Bylund reviewed the details. On roll call, Ayes: Selgrade, Smith, White, Rozga, Voigts; Nays: None, motion passed unanimously.

Combined Electric, Water and Communications Informational Items

DesPlanques announced CSR Ronda Vance was the recipient of the 2024 IMU Difference Maker Award at the Employee Appreciation Luncheon last week, he will be attending the MEAN Finance Meeting. BOT Strategic Session may be rescheduled to July 23, discussion regarding Rozga's end of term and finding his replacement for the board, and moving to 1 meeting per month for the summer, possibly starting in June.

There was no Other Business discussed.

Voigts moved to **Adjourn** at 6:26 pm, and White seconded. On Voice vote, Ayes: Selgrade, Smith, White, Rozga, Voigts; Nays: None, motion passed unanimously.

Key IMU staff and board members remained after adjournment for the Exempt Session.

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 27, 2025

Subject: Resolution Authorizing Payment to Miller Electrical Services for Downtown Underground Conversion Project North-West Alley Premise Wiring

Recommendation:

Attachments:

1. Miller Payment Recommendation 1
2. Res 2025 Approving Payment Application 1 to Miller Electric for the Downtown Underground Conversion Project North-West Alley Premise Wiring Project

RECOMMENDATION FOR PAYMENT

Date 5/19/2025
Owner: Indianola Municipal Utilities
Contractor: Miller Electrical Services
Project: Downtown Underground Conversion Project
North-West Alley Premise Wiring
P&E Project No. 9790

Date of Application 5/13/2025
Application No. 1
Invoice No. 19464

Contract Amount	\$ 157,700.00
Change Order Adjustments	\$ -
Current Value of Contract	\$ 157,700.00

Estimated Percentage of Completion	49.5%
Estimated Value of Completed Work	\$ 78,000.00

Less 5% Retainage	\$ 3,900.00
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Total Amount Due Contractor	\$ 74,100.00
Less Previously Approved Applications	\$ -

Amount Due with this Application	\$ 74,100.00
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(Payable to Miller Electrical Services, Inc.)

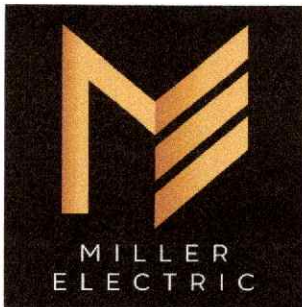
Payment Remaining on Contract	\$ 83,600.00
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The status of the work as reported by Miller Electric is shown on the attached sheets. I recommend the above amounts for payment, based on the status of the work, and the terms of the Contract.



Allan Powers, P.E.
P & E Engineering Co.

Building	Invoice# 19464		Invoice#		Invoice#		Invoice#		Totals	% Complete
	Amount	% Complete	Amount	% Complete	Amount	% Complete	Amount	% Complete		
B02	\$18,924.00		\$8,400.00						\$8,400.00	44%
B03	\$1,576.00		\$1,000.00						\$1,000.00	63%
B04	\$9,462.00		\$4,800.00						\$4,800.00	51%
B05	\$4,731.00		\$2,500.00						\$2,500.00	53%
B06	\$3,154.00		\$1,600.00						\$1,600.00	51%
B07	\$3,157.00		\$1,600.00						\$1,600.00	51%
B08	\$3,157.00		\$1,600.00						\$1,600.00	51%
B09	\$4,731.00		\$2,500.00						\$2,500.00	53%
B10	\$3,154.00		\$1,600.00						\$1,600.00	51%
B11	\$1,576.00		\$1,000.00						\$1,000.00	63%
B12-13	\$18,924.00		\$9,500.00						\$9,500.00	50%
B15	\$12,616.00		\$6,400.00						\$6,400.00	51%
B16	\$1,576.00		\$1,000.00						\$1,000.00	63%
B23	\$18,924.00		\$8,400.00						\$8,400.00	44%
B24	\$23,655.00		\$10,700.00						\$10,700.00	45%
B71	\$3,154.00		\$1,600.00						\$1,600.00	51%
B72	\$9,462.00		\$4,800.00						\$4,800.00	51%
B73	\$4,731.00		\$2,500.00						\$2,500.00	53%
B74	\$1,576.00		\$1,000.00						\$1,000.00	63%
B75	\$1,576.00		\$1,000.00						\$1,000.00	63%
B76	\$4,731.00		\$2,500.00						\$2,500.00	53%
B78	\$1,576.00		\$1,000.00						\$1,000.00	63%
B79	\$1,577.00		\$1,000.00						\$1,000.00	63%
Work Completed	\$157,700.00		\$78,000.00							0%
Retainage (5%)			\$3,900.00							
Total Due	157,700.00		\$74,100.00							



Miller Electrical Services, Inc.

PO Box 354

Indianola, IA 50125

Phone# (515) 961-5842

E-mail: office@mmillerelectric.com

Date	Invoice #
5/13/2025	19464

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	5/23/2025

Qty	Description	U/M	Rate	Amount
	IMU NORTH SIDE SQUARE PROJECT			
	B02 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		8,400.00	8,400.00
	B03 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,000.00	1,000.00
	B04 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		4,800.00	4,800.00
	B05 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		2,500.00	2,500.00
	B06 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,600.00	1,600.00
	B07 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,600.00	1,600.00

We appreciate your business! If you like the work we provided please give a review on Google!

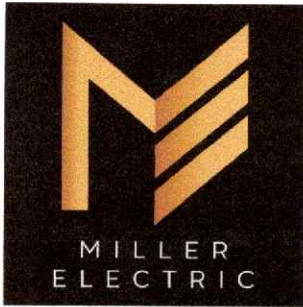
Subtotal

Sales Tax (7.0%)

Total

Payments/Credits

Balance Due



Miller Electrical Services, Inc.

PO Box 354

Indianola, IA 50125

Phone# (515) 961-5842

E-mail: office@mmillerelectric.com

Date	Invoice #
5/13/2025	19464

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	5/23/2025

Qty	Description	U/M	Rate	Amount
	B08 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,600.00	1,600.00
	B09 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		2,500.00	2,500.00
	B10 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,600.00	1,600.00
	B11 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,000.00	1,000.00
	B12-13 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		9,500.00	9,500.00
	B15 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		6,400.00	6,400.00

We appreciate your business! If you like the work we provided please give a review on Google!

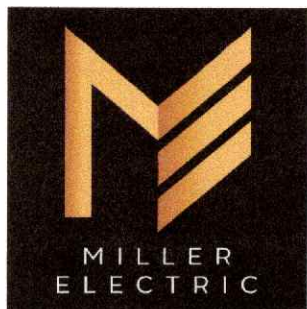
Subtotal

Sales Tax (7.0%)

Total

Payments/Credits

Balance Due



Miller Electrical Services, Inc.

PO Box 354

Indianola, IA 50125

Phone# (515) 961-5842

E-mail: office@mmillerelectric.com

Date	Invoice #
5/13/2025	19464

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	5/23/2025

Qty	Description	U/M	Rate	Amount
	B16 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,000.00	1,000.00
	B23 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		8,400.00	8,400.00
	B24 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		10,700.00	10,700.00
	B71 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,600.00	1,600.00
	B72 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		4,800.00	4,800.00
	B73 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		2,500.00	2,500.00
	B74			

We appreciate your business! If you like the work we provided please give a review on Google!

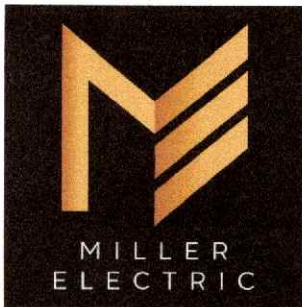
Subtotal

Sales Tax (7.0%)

Total

Payments/Credits

Balance Due



Miller Electrical Services, Inc.

PO Box 354

Indianola, IA 50125

Phone# (515) 961-5842

E-mail: office@mmillerelectric.com

Date	Invoice #
5/13/2025	19464

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	5/23/2025

Qty	Description	U/M	Rate	Amount
	MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,000.00	1,000.00
	B75 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,000.00	1,000.00
	B76 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		2,500.00	2,500.00
	B78 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,000.00	1,000.00
	B79 MATERIAL METER, CONDUIT, FITTINGS AND WIRE		1,000.00	1,000.00
			-3,900.00	-3,900.00

We appreciate your business! If you like the work we provided please give a review on Google! Please send payment within 10 days of receipt of this invoice. A finance charge of 1.5% per month will be assessed on all unpaid amounts more than 30 days past due.	Subtotal	\$74,100.00
	Sales Tax (7.0%)	\$0.00
	Total	\$74,100.00
	Payments/Credits	\$0.00
	Balance Due	\$74,100.00

Indianola Municipal Utilities
North-West Alley Premise Wiring Modification Contract
Miller Electric Invoice Record

Building	Amount	Invoice 19464	
		% Complete	Amount
B02	\$18,924.00	44%	\$8,400.00
B03	\$1,576.00	63%	\$1,000.00
B04	\$9,462.00	51%	\$4,800.00
B05	\$4,731.00	53%	\$2,500.00
B06	\$3,154.00	51%	\$1,600.00
B07	\$3,157.00	51%	\$1,600.00
B08	\$3,157.00	51%	\$1,600.00
B09	\$4,731.00	53%	\$2,500.00
B10	\$3,154.00	51%	\$1,600.00
B11	\$1,576.00	63%	\$1,000.00
B12-13	\$18,924.00	50%	\$9,500.00
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B23	\$18,924.00	44%	\$8,400.00
B24	\$23,655.00	45%	\$10,700.00
B71	\$3,154.00	51%	\$1,600.00
B69	\$9,462.00	51%	\$4,800.00
Loc 72	\$4,731.00	53%	\$2,500.00
Loc 73	\$1,576.00	63%	\$1,000.00
Loc 74	\$1,576.00	63%	\$1,000.00
Loc 75	\$4,731.00	53%	\$2,500.00
Loc 76	\$1,576.00	63%	\$1,000.00
B78	\$1,577.00	63%	\$1,000.00
B79			
Contract	\$157,700.00		
Work Completed		49.5%	\$78,000.00
Retainage (5%)			\$3,900.00
Total Due to Date			\$74,100.00
Prev Payments			\$0.00
Due this invoice			\$74,100.00

Indianola Municipal Utilities
RESOLUTION NO 2025-

**RESOLUTION APPROVING PAY APP 1 TO MILLER ELECTRIC FOR THE DOWNTOWN UNDERGROUND
CONVERSION PROJECT NORTH-WEST ALLEY PREMISE WIRING PROJECT**

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities has deemed it necessary to move forward with the Downtown Underground Conversion Project North-West Alley Premise Wiring Project in the Electric Department; and

WHEREAS, on April 28, 2025, the Board passed and approved Resolution 2025-038 “Approving and Awarding Contract with Miller Electric for Downtown Underground Conversion Project, North-West Alley Premise Wiring Modification”; and

WHEREAS, the contract was awarded to Miller Electric. in the amount of \$157,700.00

WHEREAS, on May 13, 2025, Miller Electric submitted a recommendation for payment #1 for said contract in the amount of \$74,100.00.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Miller Electric Inc. in the amount of \$\$74,100.00is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 27th day of May 2025.

Dom Selgrade, Chairperson

ATTEST:

Monica Thompson, Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 27, 2025

Subject: Resolution Approving West Alley Premise Wiring Modification Contract – Certificate of Final Completion

Recommendation:

Attachments:

1. IMU 5-21-25
2. Resolution Approving Certificate of Completion- West Alley Premise Wiring Modification Contract

CERTIFICATE OF FINAL COMPLETION

Date Issued May 12, 2025
Owner Indianola Municipal Utilities
Contractor Miller Electric
Project West Alley Premise Wiring Modification Contract

This Certificate of Final Completion applies to all Work under the referenced Contract.

The Work to which this Certificate applies has been inspected by authorized representatives of Owner and Contractor, and that Work is hereby declared to be complete in accordance with the Contract Documents on

May 12, 2025 (Date of Final Completion)

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's General Warranty and Guarantee under Paragraph 6.19 of the General Conditions of the Contract.

Issued by P & E Engineering Co. on May 12, 2025 by Allan Powers.
(Printed Name)

Signed 

Accepted by Owner on _____ by _____.
(Printed Name)

Signed _____

Accepted by Contractor on 14th by Gentry Miller.
(Printed Name)

Signed 

Indianola Municipal Utilities

RESOLUTION NO 2025 -

**RESOLUTION APPROVING THE CERTIFICATE OF COMPLETION FOR WEST ALLEY PREMISE
WIRING MODIFICATION CONTRACT**

WHEREAS, on September 23, 2024, the Indianola Municipal Utilities Board of Trustees authorized a contract with Miller Electric. for the West Alley Premise Wiring Modification Contract; and

WHEREAS, the work has been completed on this project in compliance with the plans, specifications, and contract documents; and

WHEREAS, the consultant engineer for this project, P & E Engineering Co. has recommended approval of the substantial completion of this project by Miller Electric; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities as follows:

Section 1. That it is hereby found and determined that the work of said project, been duly and substantially completed by the Contractor in accordance with the terms of the contract and the same, is hereby accepted and approved.

Section 2. That it is hereby found and determined that the total of said project is in the amount of \$95,250.00. Retainage funds should be released to the Contractor after 30 days of acceptance of this project, if no claims have been filed.

Section 3. That all amounts due to the Contractor are hereby ordered to be paid in accordance with the contract procedures prescribed by the Code of Iowa.

Section 4. That all resolutions or parts of resolutions in conflict here with be, and the same, are hereby repealed to the extent of such conflict.

Passed and approved on this 2th day of May 2025.

Dom Selgrade, Chairperson

ATTEST:

Monica Thompson, Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: May 27, 2025
Subject: Resolution approving a health insurance premium holiday for June 2025

Recommendation:

Attachments: 1. Resolution Approving Health Insurance Premium Holiday

Indianola Municipal Utilities
Resolution 2024-

RESOLUTION APPROVING A HEALTH INSURANCE PREMIUM HOLIDAY
WHEREAS, the Indianola City Council and Indianola Municipal Utilities Board of Trustees met in joint session on March 4, 2024 to discuss health insurance renewals for Fiscal Year 2025 and the health insurance fund; and

WHEREAS, the Council Members and Trustees directed staff to consider a health insurance premium holiday for participating employees; and

WHEREAS, after a review of the health insurance fund, staff is recommending designating June 2025 as a one-time health insurance premium holiday for employee and employer contributions to the health insurance fund; and

WHEREAS, health insurance premiums for the month of June 2025 will be paid from Fund 820.

NOW THEREFORE, BE IT RESOLVED by the Indianola Municipal Utilities Board of Trustees, that:

1. June 2025 is hereby approved as a one-time health insurance premium holiday for employer and employee contributions;
2. Staff is authorized and directed to execute the resolution when issuing payroll checks in the month of June 2025;
3. City and IMU health insurance employer premiums will be paid from Fund 820 for the month of June 2025.

Approved this 27th day of May 2025.

Dom Selgrade, IMU Chairperson

ATTEST:

Monica Thompson, BOT Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 27, 2025

Subject: Resolution Authorizing Disbursement of Retainage Funds for SE Streetscape Water Main Project

Recommendation:

Attachments:

1. MB Construction Letter
2. Resolution Authorizing Disbursement of Retainage Funds for SE Streetscape Water Main Project

05/07/2025

Re: Indianola, IA – SE Streetscape Water Main

MB Construction, L.L.C., hereby forfeits the SE Streetscape Water Main project retainage in the amount of \$6520.27 to resolve the damage of the electric duct and the cracked concrete approach at the alley way. This forfeiture, in no way, is an admission of fault or liability. It is simply an offer to resolve the issue. Hopefully, it is well received. MB Construction acknowledges that all other items in the contract are still covered by our insurance, warranty, and bond.

Thank you,



Brian J. Murphy

Owner/Managing Member

MB Construction, L.L.C.

Indianola Municipal Utilities

RESOLUTION NO 2025 -

**RESOLUTION AUTHORIZING DISBURSEMENT OF RETAINAGE FUNDS FOR SOUTHEAST
STREETSCAPE WATER MAIN PROJECT**

WHEREAS, on April 8, 2024, the Indianola Municipal Utilities Board of Trustees authorized a contract with MB Construction, LLC for the Southeast Streetscape Water Main Extension Project; and

WHEREAS, in the course of construction a portion of electric ducting and the concrete approach to the alley way was damaged; and

WHEREAS, MB Construction, LLC to resolve the issue with no admission of fault or liability has forfeited the retainage funds in the amount of \$6,520.27 to cover the cost of the repair; and

WHEREAS, IMU Water Department will accept the funds and transfer \$6,120.27 to the IMU Electric Department for the repair of the damage to the electric ducting and will retain \$400.00 for repair of concrete alley approach.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities as follows:

Section 1. The offer to forfeit retainage funds by MB Construction LLC, with no admission of fault or liability, is hereby accepted and approved.

Section 2. The retainage funds will be disbursed to electric and water departments to satisfy the damages.

Section 3. The items included in the contract with MB Construction are still covered by the insurance, warranty and bond approved by the IMU Board of Trustees.

Passed and approved on this 27th day of May 2025.

Dom Selgrade, Chairperson

ATTEST:

Monica Thompson, Board Secretary