



CITY OF INDIANOLA COUNCIL MEETING

May 19, 2025

6:00 PM

City Council Chambers
110 N 1st Street, Indianola, IA
Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment**
- 5. Consent Agenda**
 - A. Approval of Agenda
 - B. Approval of Claims
 - C. Approval of Minutes of the May 5, 2025, City Council meeting.
 - D. Approval of Applications
 1. Consideration of the approval of a liquor license renewal for Walgreens #05943.
 2. Consideration of the approval of a new liquor license for Des Moines Metro Opera.
 - E. Second consideration of an ordinance repealing Chapter 32 of the Code of Ordinances, Indianola, Iowa (IWC Board of Trustees).
 - F. Second consideration of an ordinance amending Chapter 55, Animal Protection and Control, of the Code of Ordinances, Indianola, Iowa, regarding chickens.
 - G. Second consideration of an ordinance amending Chapter 136, Sidewalk Regulations, of the Code of Ordinances, Indianola, Iowa.
 - H. Second consideration of an ordinance amending Chapter 165, Zoning Regulations, of the Code of Ordinances, Indianola, Iowa.
 - I. Second consideration of an ordinance amending Chapter 170, Subdivision Regulations, of the Code of Ordinances, Indianola, Iowa.
 - J. Resolution suspending enforcement of the Indianola Code 45.02(2) regarding the consumption of alcohol on the Downtown City Streets during the Suds on Salem event on May 30, 2025.

- K. Resolution approving Payment Application Number 5 in the amount of \$30,988.05 to Kline Electric and Change Order Number 3 in the amount of \$3,500 and two additional working days for the Buxton Traffic Signal Project.
- L. Resolution approving Amendment Number 1 to the professional services agreement with HR Green, Inc. for the Iowa Avenue Sanitary Sewer Improvements Project.
- M. Consideration of the approval of a Home Base Iowa Initiative Application from Matthew Sharp and authorization of a handwritten warrant in the amount of \$1500.00.
- N. Receive and file a memorandum regarding Hillcrest Avenue trail crossing.
- O. Receive and file a memorandum regarding IAFF Local 4 - Fire Union
- P. Resolution approving salaries.

6. Council Reports

- A. CIRTPA Committee Report
- B. Other Committee Reports
- C. Receive and file the April 2025 Treasurer's Report.

7. Mayor's Report

- A. Community Update
- B. MILAG Committee Report
- C. Consideration of the appointment of Travis Bell to the Civil Service Commission for a term beginning immediately and ending April 1, 2027.
- D. Public Works Week Proclamation

8. Public Consideration

- A. Old Business
 - 1. Second consideration of an ordinance amending Chapter 160, Section 307 of the Code of Ordinances, Indianola, Iowa (recreational burning).
 - a. The Council may vote to waive the third reading and adopt the ordinance.
 - 2. Fiscal Year 25 Budget
 - a. Public hearing regarding the second amendment to the Fiscal Year 25 budget.
 - b. Resolution approving the second amendment to Fiscal Year 25 Budget.
 - 3. Emerald Bay
 - a. Public Hearing regarding the vacation of 20' Storm Sewer easement in Emerald Bay Plat 1.
 - b. Resolution approving the vacation of 20' Storm Sewer easement in Emerald Bay Plat 1.

- c. Resolution approving Final Plat for Emerald Bay Plat 2.

B. New Business

1. Vacant Employment Positions

- a. Discussion and direction on filling vacant positions in the Wellness Center Department.
- b. Discussion and direction on filling a vacant position in the Police Department.

2. Direction regarding naming rights for the Indianola Wellness Campus.

9. Other Business

- A. Interim City Manager's Report - Doug Bylund

10. Adjourn



MEMORANDUM

To: Mayor and City Council

From:

Date: May 19, 2025

Subject: Approval of Claims

Recommendation: Roll call is in order.

Attachments: 1. Vendor Report 5192025

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
2 THE TOP				
2 THE TOP	CONSULTING FEES - STRATEGIC PLAN	05/04/2025	4,500.00	LIBRARY FUND
Total 2 THE TOP:			4,500.00	
ACE HARDWARE				
ACE HARDWARE	GASKETS, CAULKING - URINAL PICKARD RR	04/28/2025	8.69	PARK & RECREATI
ACE HARDWARE	POOL MAINTENANCE SUPPLIES	04/28/2025	42.32	WELLNESS CAMP
ACE HARDWARE	LABELS & KEYS FOR MECHANICS LOFT (BA	04/30/2025	13.97	FIRE FUND
ACE HARDWARE	REPLACEMENT PLUG	05/01/2025	7.98	WELLNESS CAMP
ACE HARDWARE	SUPPLY LINE, MISC FASTNERS - PICKARD D	05/06/2025	27.54	PARK & RECREATI
ACE HARDWARE	BLACK SPRAY PAINT - BUXTON SIGN POST	05/06/2025	31.96	PARK & RECREATI
ACE HARDWARE	GLOVES	05/08/2025	116.95	ROAD USE TAX FU
ACE HARDWARE	CRADLEPOINT INSTALLS	05/14/2025	58.34	POLICE FUND
Total ACE HARDWARE:			307.75	
ACME TOOLS				
ACME TOOLS	RESCUE UNIT - CORDLESS DRILL REPLCM	05/09/2025	149.00	FIRE FUND
Total ACME TOOLS:			149.00	
AERZEN USA CORPORATION				
AERZEN USA CORPORATION	BLOWER SPARE PARTS	05/05/2025	123.54	SEWER FUND
Total AERZEN USA CORPORATION:			123.54	
ALL CREATURES SMALL ANIMAL HOSPITAL				
ALL CREATURES SMALL ANIMA	K9 VET BILL - WELLNESS & VACCINES	04/29/2025	447.68	POLICE FUND
Total ALL CREATURES SMALL ANIMAL HOSPITAL:			447.68	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	EVIDENCE SUPPLIES	04/30/2025	83.97	POLICE FUND
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/06/2025	411.74	GENERAL FUND
AMAZON CAPITAL SERVICES	KEYBOARD	05/05/2025	84.12	ROAD USE TAX FU
AMAZON CAPITAL SERVICES	ACTIVITY CENTER COFFEE AND EVENT SU	05/10/2025	198.03	PARK & RECREATI
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/01/2025	38.85	GENERAL FUND
AMAZON CAPITAL SERVICES	POOL PARTS	05/02/2025	535.41	WELLNESS CAMP
AMAZON CAPITAL SERVICES	TENNIS CAMP SUPPLIES	05/12/2025	258.47	PARK & RECREATI
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/05/2025	69.04	GENERAL FUND
AMAZON CAPITAL SERVICES	IPAD + ACCESSORIES	05/07/2025	998.99	GENERAL FUND
AMAZON CAPITAL SERVICES	IPHONE ACCESSORIES	05/08/2025	24.86	GENERAL FUND
AMAZON CAPITAL SERVICES	BATHROOM DOOR HANDLES	05/01/2025	298.98	LIBRARY FUND
AMAZON CAPITAL SERVICES	GENERAL COLLECTION MATERIALS	05/01/2025	874.16	LIBRARY FUND
AMAZON CAPITAL SERVICES	SPECIAL COLLECTION MATERIALS	05/01/2025	472.09	LIBRARY FUND
AMAZON CAPITAL SERVICES	FRIENDS SUMMER EXPENSES	05/01/2025	1,002.84	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	FRIENDS GENERAL EXPENSES	05/01/2025	234.13	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/01/2025	152.03	LIBRARY FUND
AMAZON CAPITAL SERVICES	SPECIAL USE FUND PURCHASES	05/01/2025	259.30	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	OTHER MATERIALS AND SUPPLIES	05/01/2025	11.99	LIBRARY FUND
AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	05/01/2025	286.34	LIBRARY FUND
Total AMAZON CAPITAL SERVICES:			6,295.34	
APPLE INC.				
APPLE INC.	IPAD CASE	05/12/2025	99.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total APPLE INC.:			99.00	
ASCENDANCE TRUCK CENTERS				
ASCENDANCE TRUCK CENTER	BRAKE REPAIR #7	05/13/2025	969.56	ROAD USE TAX FU
Total ASCENDANCE TRUCK CENTERS:			969.56	
AVESIS THIRD PARTY ADMINISTRATORS INC				
AVESIS THIRD PARTY ADMINIS	VISION - HR	04/20/2025	21.78	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - IT	04/20/2025	22.45	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - FINANCE/CLERK	04/20/2025	24.19	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - COMM DEV	04/20/2025	31.60	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - STREETS	04/20/2025	69.09	ROAD USE TAX FU
AVESIS THIRD PARTY ADMINIS	VISION - POLICE	04/20/2025	211.55	POLICE FUND
AVESIS THIRD PARTY ADMINIS	VISION - FIRE	04/20/2025	17.65	FIRE FUND
AVESIS THIRD PARTY ADMINIS	VISION - AMBULANCE	04/20/2025	100.01	AMBULANCE FUN
AVESIS THIRD PARTY ADMINIS	VISION - P&R	04/20/2025	32.27	PARK & RECREATI
AVESIS THIRD PARTY ADMINIS	VISION - PARKS	04/20/2025	22.45	PARK & RECREATI
AVESIS THIRD PARTY ADMINIS	VISION - LIBRARY	04/20/2025	28.43	LIBRARY FUND
AVESIS THIRD PARTY ADMINIS	VISION - SEWER	04/20/2025	67.75	SEWER FUND
AVESIS THIRD PARTY ADMINIS	VISION - COBRA	04/20/2025	41.68	HEALTH INSURAN
AVESIS THIRD PARTY ADMINIS	VISION - IWC	04/20/2025	18.71	WELLNESS CAMP
AVESIS THIRD PARTY ADMINIS	VISION - EE LIABILITY	04/20/2025	370.00	GENERAL FUND
Total AVESIS THIRD PARTY ADMINISTRATORS INC:			1,079.61	
AVITT AUTOMOTIVE				
AVITT AUTOMOTIVE	TRUCK OIL CHANGE	05/09/2025	107.02	GENERAL FUND
Total AVITT AUTOMOTIVE:			107.02	
BAKER & TAYLOR ENTERTAINMENT				
BAKER & TAYLOR ENTERTAINM	DVDS	04/10/2025	148.31	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVDS	04/11/2025	63.67	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVDS	04/17/2025	56.67	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVDS	04/30/2025	41.98	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVDS	04/30/2025	10.49	LIBRARY FUND
Total BAKER & TAYLOR ENTERTAINMENT:			321.12	
BAKER AND TAYLOR				
BAKER AND TAYLOR	BOOKS RETURNED	04/17/2025	5.99-	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	04/21/2025	482.00	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	04/07/2025	256.09	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	04/11/2025	385.36	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	04/15/2025	315.72	LIBRARY FUND
BAKER AND TAYLOR	BOOKS - MEMORIAL	04/15/2025	34.77	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	04/17/2025	503.94	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	04/22/2025	365.52	LIBRARY FUND
BAKER AND TAYLOR	BOOKS - MEMORIAL	04/22/2025	33.99	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	04/24/2025	427.37	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	04/29/2025	292.36	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	05/12/2025	482.85	LIBRARY FUND
Total BAKER AND TAYLOR:			3,573.98	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BANKERS TRUST COMPANY				
BANKERS TRUST COMPANY	INVESTMENT ACCT FEE FY25 Q3	04/13/2025	6,241.63	GENERAL FUND
Total BANKERS TRUST COMPANY:			6,241.63	
BOB'S CUSTOM TROPHIES				
BOB'S CUSTOM TROPHIES	MEMORIAL SIGN	04/23/2025	50.00	PARK & RECREATI
Total BOB'S CUSTOM TROPHIES:			50.00	
BOEGE, LISA				
BOEGE, LISA	4TH-6TH YTH SB OFFICIAL	05/05/2025	150.00	PARK & RECREATI
BOEGE, LISA	4TH - 6TH YTH SB OFFICIAL	05/09/2025	80.00	PARK & RECREATI
Total BOEGE, LISA:			230.00	
BOUND TREE MEDICAL LLC				
BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES - CAPNOLI	04/25/2025	428.57	AMBULANCE FUN
BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLY - ET TUBES,	08/09/2025	840.55	AMBULANCE FUN
BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLY ET TUBES, I	08/09/2025	27.39	AMBULANCE FUN
BOUND TREE MEDICAL LLC	NEOMATE RESTRAINT SYSTEM X4 (PANCAK	05/13/2025	1,743.96	AMBULANCE FUN
Total BOUND TREE MEDICAL LLC:			3,040.47	
BRAVO GREATER DES MOINES				
BRAVO GREATER DES MOINES	28E 3RD QTR FY25 CONTRIBUTION	04/30/2025	8,167.64	GENERAL FUND
Total BRAVO GREATER DES MOINES:			8,167.64	
BRICK GENTRY P.C.				
BRICK GENTRY P.C.	NUISANCE ABATEMENT ISSUES	04/25/2025	2,240.00	GENERAL FUND
BRICK GENTRY P.C.	LEGAL SERVICE FEES - GENERAL	04/25/2025	4,395.00	GENERAL FUND
BRICK GENTRY P.C.	LEGAL FEES - COMMUNITY DEVELOPMENT	04/25/2025	765.00	GENERAL FUND
BRICK GENTRY P.C.	LEGAL SERVICES - FIRE DEPARTMENT	04/25/2025	315.00	FIRE FUND
BRICK GENTRY P.C.	LEGAL FEES - POLICE DEPARTMENT	04/25/2025	150.00	POLICE FUND
BRICK GENTRY P.C.	LEGAL SERVICE FEES	04/25/2025	2,115.00	GENERAL FUND
BRICK GENTRY P.C.	LEGAL SERVICES	04/25/2025	1,210.04	POLICE FUND
Total BRICK GENTRY P.C.:			11,190.04	
BROADCAST MUSIC INC				
BROADCAST MUSIC INC	MUSIC PERMIT	05/02/2025	446.00	GENERAL FUND
Total BROADCAST MUSIC INC:			446.00	
BROWN EQUIPMENT				
BROWN EQUIPMENT	BLADES - FERRIS MOWERS	05/09/2025	141.00	PARK & RECREATI
Total BROWN EQUIPMENT:			141.00	
BROWN, JAMES				
BROWN, JAMES	ACTIVITY CENTER PERFORMANCE	05/08/2025	175.00	PARK & RECREATI
Total BROWN, JAMES:			175.00	
CENTRAL IOWA FASTENERS				
CENTRAL IOWA FASTENERS	POOL CLEANING SUPPLIES	05/08/2025	2,627.92	POOL (MEMORIAL)

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CENTRAL IOWA FASTENERS:			2,627.92	
CINTAS CORPORATION				
CINTAS CORPORATION	FIRST AID SUPPLIES - PARKS SHOP	05/01/2025	15.84	PARK & RECREATI
CINTAS CORPORATION	CINTAS	04/30/2025	234.00	SEWER FUND
Total CINTAS CORPORATION:			249.84	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	MAILBOX	04/29/2025	29.99	ROAD USE TAX FU
CIRCLE B CASHWAY	BUXTON GAZEBO REPAIRS	05/07/2025	391.91	PARK & RECREATI
Total CIRCLE B CASHWAY:			421.90	
CORE-MARK MIDCONTINENT INC				
CORE-MARK MIDCONTINENT I	PICKARD CONCESSIONS	04/29/2025	452.51	PARK & RECREATI
CORE-MARK MIDCONTINENT I	PICKARD CONCESSIONS	05/13/2025	572.87	PARK & RECREATI
Total CORE-MARK MIDCONTINENT INC:			1,025.38	
CRAWFORD, RICHARD L.				
CRAWFORD, RICHARD L.	COED CHURCH SB OFFICIAL	05/05/2025	108.00	PARK & RECREATI
Total CRAWFORD, RICHARD L.:			108.00	
DEMCO EDUCATIONAL CORP				
DEMCO EDUCATIONAL CORP	MATERIALS & SUPPLIES	04/11/2025	60.79	LIBRARY FUND
Total DEMCO EDUCATIONAL CORP:			60.79	
DLH GRAFX				
DLH GRAFX	PICKARD SPONSORSHIP BANNER	05/12/2025	80.00	PARK & RECREATI
Total DLH GRAFX:			80.00	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	TIRE REPAIR FOR ASHPHALT TRAILER	05/02/2025	152.47	ROAD USE TAX FU
DOWNEY TIRE PROS	TIRE REPAIR - #232	05/05/2025	28.98	POLICE FUND
DOWNEY TIRE PROS	MINI VAN TIRE REPAIR	05/09/2025	26.98	PARK & RECREATI
Total DOWNEY TIRE PROS:			208.43	
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	JANITORIAL SERVICES	04/15/2025	675.00	SEWER FUND
DUST PROS JANITORIAL	ACTIVITY CENTER CLEANING SUPPLIES	04/30/2025	131.00	PARK & RECREATI
DUST PROS JANITORIAL	JANITORIAL SERVICES	05/01/2025	1,500.00	LIBRARY FUND
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	05/01/2025	282.50	LIBRARY FUND
DUST PROS JANITORIAL	ACTIVITY CENTER MONTHLY CLEANING	05/15/2025	800.00	PARK & RECREATI
DUST PROS JANITORIAL	JANITORIAL SERVICE CH	05/15/2025	4,225.00	GENERAL FUND
DUST PROS JANITORIAL	N HOWARD JANITORIAL SERVICES	05/15/2025	125.00	CH BUILDING PRO
DUST PROS JANITORIAL	JANITORIAL SERVICE	05/15/2025	500.00	GENERAL FUND
DUST PROS JANITORIAL	JANITORIAL SERVICE	05/15/2025	675.00	SEWER FUND
DUST PROS JANITORIAL	JANITORIAL SERVICE	05/15/2025	500.00	ROAD USE TAX FU
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	05/13/2025	18.50	ROAD USE TAX FU
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	05/15/2025	18.50	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total DUST PROS JANITORIAL:			9,450.50	
ELIXIR RX SOLUTIONS				
ELIXIR RX SOLUTIONS	411 RX	02/28/2025	15.04	POLICE FUND
ELIXIR RX SOLUTIONS	411 RX	03/15/2025	596.27	POLICE FUND
Total ELIXIR RX SOLUTIONS:			611.31	
ELMQUIST TOWING COMPANY				
ELMQUIST TOWING COMPANY	VEHICLE IMPOUND	05/02/2025	542.73	POLICE FUND
Total ELMQUIST TOWING COMPANY:			542.73	
FERRIS CONSTRUCTION LLC				
FERRIS CONSTRUCTION LLC	COLUMN REPAIR @ STREETS SHOP	05/03/2025	4,640.30	ROAD USE TAX FU
Total FERRIS CONSTRUCTION LLC:			4,640.30	
GPM ENVIRONMENTAL SOLUTIONS LLC				
GPM ENVIRONMENTAL SOLUTI	EFFLUENT SAMPLER REPAIR	05/02/2025	672.00	SEWER FUND
Total GPM ENVIRONMENTAL SOLUTIONS LLC:			672.00	
GRAINGER INC				
GRAINGER INC	MOTOR FOR EXHAUST FAN	05/02/2025	363.45	WELLNESS CAMP
GRAINGER INC	SUPPLIES	05/06/2025	395.25	SEWER FUND
GRAINGER INC	MEASURE WHEEL	05/06/2025	205.12	SEWER FUND
GRAINGER INC	ACTUATOR OIL	05/08/2025	529.38	SEWER FUND
Total GRAINGER INC:			1,493.20	
GRIMES ASPHALT & PAVING				
GRIMES ASPHALT & PAVING	COLD MIX FOR POTHOLES	04/25/2025	1,284.95	ROAD USE TAX FU
Total GRIMES ASPHALT & PAVING:			1,284.95	
HAWKEYE ENVIRONMENTAL LLC				
HAWKEYE ENVIRONMENTAL LL	ASBESTOS/LEAD TESTING, DOWNTOWN FA	05/02/2025	3,300.00	DOWNTOWN BIZ I
Total HAWKEYE ENVIRONMENTAL LLC:			3,300.00	
IMU - UTILITIES				
IMU - UTILITIES	TELEPHONE SERVICES	05/01/2025	516.00	GENERAL FUND
IMU - UTILITIES	FIBER	05/01/2025	569.00	GENERAL FUND
IMU - UTILITIES	FIBER - N HOWARD	05/01/2025	53.39	CH BUILDING PRO
IMU - UTILITIES	UTILITIES - BUXTON	05/01/2025	142.94	PARK & RECREATI
IMU - UTILITIES	UTILITIES - MEMORIAL	05/01/2025	74.64	PARK & RECREATI
IMU - UTILITIES	IMU UTILITIES - ACTIVITY CENTER	05/01/2025	708.53	PARK & RECREATI
IMU - UTILITIES	UTILITIES - MOATS	05/01/2025	76.38	PARK & RECREATI
IMU - UTILITIES	IMU UTILITIES - ADULT SOFTBALL	05/01/2025	834.84	PARK & RECREATI
IMU - UTILITIES	UTILITIES - SHOP	05/01/2025	254.59	PARK & RECREATI
IMU - UTILITIES	IMU UTILITIES VMAC	05/01/2025	508.73	POOL (MEMORIAL)
IMU - UTILITIES	UTILITIES - MCVAY TRAILHEAD	05/01/2025	65.60	PARK & RECREATI
IMU - UTILITIES	UTILITIES - BARKER	05/01/2025	39.26	PARK & RECREATI
IMU - UTILITIES	410 N JEFFERSON UTILITIES	05/01/2025	137.69	FIRE FUND
IMU - UTILITIES	UTILITIES	05/01/2025	968.68	LIBRARY FUND
IMU - UTILITIES	WRRF/WPC FIBER	05/01/2025	1,637.97	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
IMU - UTILITIES	LIFT STATION ELECTRIC	05/01/2025	6,122.39	SEWER FUND
IMU - UTILITIES	BUXTON OFFICE UTILITIES	05/01/2025	223.63	GENERAL FUND
IMU - UTILITIES	CH UTILITIES	05/01/2025	4,595.28	GENERAL FUND
IMU - UTILITIES	RENEWABLE ENERGY	05/01/2025	53.00	FIRE FUND
IMU - UTILITIES	STREETLIGHTS	05/01/2025	12,991.32	ROAD USE TAX FU
IMU - UTILITIES	UTILITIES - PICKARD YOUTH	05/01/2025	336.48	PARK & RECREATI
IMU - UTILITIES	114 N HOWARD UTILITIES	05/01/2025	704.07	CH BUILDING PRO
IMU - UTILITIES	UTILITIES	05/01/2025	12,716.39	WELLNESS CAMP
IMU - UTILITIES	206 N 1ST UTILITIES	05/01/2025	54.58	FIRE FUND
IMU - UTILITIES	110 N HOWARD UTILITIES	05/01/2025	81.36	CH BUILDING PRO
IMU - UTILITIES	UTILITIES	05/01/2025	587.41	ROAD USE TAX FU
IMU - UTILITIES	UTILITIES - DOWNEY (DOG PARK)	05/01/2025	67.16	PARK & RECREATI
IMU - UTILITIES	UTILITIES - MCCORD	05/01/2025	61.92	PARK & RECREATI
IMU - UTILITIES	UTILITIES - PICKARD - CAMPGROUND	05/01/2025	359.01	PARK & RECREATI
Total IMU - UTILITIES:			45,542.24	
INDEPENDENT ADVOCATE				
INDEPENDENT ADVOCATE	20250421 CC MINUTES	05/06/2025	321.39	GENERAL FUND
INDEPENDENT ADVOCATE	ORD 1768 - REZONING	05/06/2025	35.71	GENERAL FUND
INDEPENDENT ADVOCATE	ORD 1769 SEWER SERVICE CHARGE	05/06/2025	42.60	GENERAL FUND
Total INDEPENDENT ADVOCATE:			399.70	
INDIANOLA MUNICIPAL UTILITIES				
INDIANOLA MUNICIPAL UTILITIE	FIRE SERVICE FEES - CITY HALL	05/01/2025	76.23	GENERAL FUND
INDIANOLA MUNICIPAL UTILITIE	FIRE SERVICE FEES	05/01/2025	311.85	WELLNESS CAMP
INDIANOLA MUNICIPAL UTILITIE	UTILITY SERVICES - SEWER	05/01/2025	8,142.00	SEWER FUND
INDIANOLA MUNICIPAL UTILITIE	UTILITY SERVICES - STORM WATER	05/01/2025	4,416.00	STORMWATER UTI
INDIANOLA MUNICIPAL UTILITIE	UTILITY SERVICES - RECYCLING	05/01/2025	1,242.00	RECYCLING FUND
INDIANOLA MUNICIPAL UTILITIE	SEWER CREDIT CARD PROCESSING FEES	05/06/2025	3,088.22	SEWER FUND
INDIANOLA MUNICIPAL UTILITIE	SWU CREDIT CARD PROCESSING FEES	05/06/2025	175.47	STORMWATER UTI
INDIANOLA MUNICIPAL UTILITIE	RECYCLING CREDIT CARD PROCESSING F	05/06/2025	245.65	RECYCLING FUND
INDIANOLA MUNICIPAL UTILITIE	BUXTON TRASH, RECYCLING, GAS	05/13/2025	134.17	GENERAL FUND
Total INDIANOLA MUNICIPAL UTILITIES:			17,831.59	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	PRINTER CONTRACT	05/13/2025	4,481.30	GENERAL FUND
Total INFOMAX OFFICE SYSTEMS INC.:			4,481.30	
INNOVATIVE INTERFACES INC				
INNOVATIVE INTERFACES INC	ILS-SMS IMPLEMENTATION	04/29/2025	1,500.00	LIBRARY FUND
INNOVATIVE INTERFACES INC	ILS-SMS	04/29/2025	1,650.00	LIBRARY FUND
Total INNOVATIVE INTERFACES INC:			3,150.00	
IOWA DEPT OF INSPECTIONS AND APPEALS				
IOWA DEPT OF INSPECTIONS A	OPERATING PERMIT FEE #13593	04/25/2025	175.00	WELLNESS CAMP
Total IOWA DEPT OF INSPECTIONS AND APPEALS:			175.00	
IOWA MEDICAID ENTERPRISE				
IOWA MEDICAID ENTERPRISE	IOWA GEMT PAYMENT	05/09/2025	5,802.39	AMBULANCE FUN
Total IOWA MEDICAID ENTERPRISE:			5,802.39	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
IOWA ONE CALL				
IOWA ONE CALL	WRRF LOCATES	04/28/2025	211.20	SEWER FUND
Total IOWA ONE CALL:			211.20	
IOWA WATER MANAGEMENT CO.				
IOWA WATER MANAGEMENT C	WTR MGMT LIBRARY	05/01/2025	54.48	LIBRARY FUND
IOWA WATER MANAGEMENT C	WTR MGMT MUNICIPAL	05/01/2025	169.98	GENERAL FUND
Total IOWA WATER MANAGEMENT CO.:			224.46	
IOWA-DES MOINES SUPPLY INC.				
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MAINTENANCE	04/30/2025	431.54	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MEMBERSHIP	04/30/2025	429.70	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	SUPPLIES - BLDG/GROUNDS	04/30/2025	51.27	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MAINTENANCE	04/30/2025	33.37	WELLNESS CAMP
Total IOWA-DES MOINES SUPPLY INC.:			945.88	
IP PATHWAYS				
IP PATHWAYS	VEEAM CLOUD - MONTHLY	04/30/2025	343.48	GENERAL FUND
Total IP PATHWAYS:			343.48	
JOSH'S AUTO REPAIR LLC				
JOSH'S AUTO REPAIR LLC	SERVICE VEHICLE - K9 UNIT	04/28/2025	110.00	POLICE FUND
JOSH'S AUTO REPAIR LLC	REPAIRS UNIT 182 - INCLUDING TOWING	05/07/2025	225.00	POLICE FUND
Total JOSH'S AUTO REPAIR LLC:			335.00	
KANOPY INC				
KANOPY INC	STREAMING SERVICES	04/04/2025	4,000.00	LIBRARY FUND
Total KANOPY INC:			4,000.00	
KELLY, JACOB				
KELLY, JACOB	COED SB OFFICIAL	05/05/2025	108.00	PARK & RECREATI
KELLY, JACOB	COED & COED CHURCH SB OFFICIAL	05/09/2025	144.00	PARK & RECREATI
Total KELLY, JACOB:			252.00	
KEYSTONE LABORATORIES INC				
KEYSTONE LABORATORIES IN	KEYSTONE LAB	04/30/2025	2,946.50	SEWER FUND
Total KEYSTONE LABORATORIES INC:			2,946.50	
LIBRARY SOLUTIONS LLC				
LIBRARY SOLUTIONS LLC	ROOM RESERVATION SOFTWARE	05/01/2025	1,500.00	LIBRARY FUND
Total LIBRARY SOLUTIONS LLC:			1,500.00	
LOGAN CONTRACTORS SUPPLY INC.				
LOGAN CONTRACTORS SUPPL	REBAR BASKETS	05/07/2025	1,938.05	ROAD USE TAX FU
LOGAN CONTRACTORS SUPPL	CREDIT	05/08/2025	172.25-	ROAD USE TAX FU
LOGAN CONTRACTORS SUPPL	CONCRETE RAKE	05/08/2025	247.45	ROAD USE TAX FU
Total LOGAN CONTRACTORS SUPPLY INC.:			2,013.25	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MACQUEEN EQUIPMENT LLC				
MACQUEEN EQUIPMENT LLC	SERVICE CHARGED IN ERROR REFUNDED	05/05/2025	143.80-	FIRE FUND
MACQUEEN EQUIPMENT LLC	FREIGHT CHARGE REFUNDED	01/14/2025	25.72-	FIRE FUND
MACQUEEN EQUIPMENT LLC	FIRE HELMET IDENTIFICATION FRONTS	02/06/2025	554.00	FIRE FUND
MACQUEEN EQUIPMENT LLC	TURNOUT PPE BERRA & KING	02/24/2025	10,312.85	FIRE FUND
MACQUEEN EQUIPMENT LLC	REFLECTIVE SAFETY TETRA FOR HELMETS	03/04/2025	84.98	FIRE FUND
Total MACQUEEN EQUIPMENT LLC:			10,782.31	
MALONE, TAYLOR WILLIAM JOHN				
MALONE, TAYLOR WILLIAM JO	4TH-6TH YTH SB OFFICIAL	05/05/2025	60.00	PARK & RECREATI
Total MALONE, TAYLOR WILLIAM JOHN:			60.00	
MATHESON TRI-GAS INC				
MATHESON TRI-GAS INC	MEDICAL OXYGEN SUPPLY	02/28/2025	148.48	AMBULANCE FUN
MATHESON TRI-GAS INC	MEDICAL OXYGEN SUPPLY	04/30/2025	158.23	AMBULANCE FUN
Total MATHESON TRI-GAS INC:			306.71	
McCALL MONUMENT WORKS INC				
McCALL MONUMENT WORKS I	MEMORIAL BRICKS ENGRAVED	04/29/2025	95.00	PARK & RECREATI
Total McCALL MONUMENT WORKS INC:			95.00	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	TAPE MEASURES - FIELD SUPPLIES	04/29/2025	23.38	PARK & RECREATI
MCCOY HARDWARE INC	NUMBER SET	04/29/2025	5.84	ROAD USE TAX FU
MCCOY HARDWARE INC	PLANT FERTILIZER - GREENHOUSE	05/05/2025	19.79	PARK & RECREATI
MCCOY HARDWARE INC	POOL HEATER O-RINGS	05/05/2025	2.12	POOL (MEMORIAL)
MCCOY HARDWARE INC	CMP NUT, CMPSLEEVE, ELBOW - PICKARD	05/06/2025	10.92	PARK & RECREATI
MCCOY HARDWARE INC	POOL PERSONAL PROTECTIVE EQUIPMENT	05/12/2025	64.75	POOL (MEMORIAL)
Total MCCOY HARDWARE INC:			126.80	
MCFARLAND, KELSEY				
MCFARLAND, KELSEY	MILEAGE - NORWALK LIBRARY	05/08/2025	19.04	LIBRARY FUND
Total MCFARLAND, KELSEY:			19.04	
MCINTYRE, CRAIG				
MCINTYRE, CRAIG	COED SB OFFICIAL	05/05/2025	108.00	PARK & RECREATI
MCINTYRE, CRAIG	COED SB OFFICIAL	05/09/2025	108.00	PARK & RECREATI
Total MCINTYRE, CRAIG:			216.00	
MEDPRO DISPOSAL LLC				
MEDPRO DISPOSAL LLC	MEDICAL WASTE DISPOSAL	05/01/2025	310.01	AMBULANCE FUN
Total MEDPRO DISPOSAL LLC:			310.01	
MERCYONE OCCUPATIONAL HEALTH CLINIC				
MERCYONE OCCUPATIONAL H	PRE EMPLOYMENT/RANDOM D&A - GRAHA	05/13/2025	1,189.00	AMBULANCE FUN
MERCYONE OCCUPATIONAL H	PRE EMPLOYMENT/RANDOM D&A - ANDER	05/13/2025	66.00	ROAD USE TAX FU
MERCYONE OCCUPATIONAL H	PRE EMPLOYMENT/RANDOM D&A - KEENA	05/13/2025	66.00	SEWER FUND
Total MERCYONE OCCUPATIONAL HEALTH CLINIC:			1,321.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MESHKE, JACOB				
MESHKE, JACOB	CITY MANAGER CANDIDATE EXPENSES	05/12/2025	555.81	GENERAL FUND
Total MESHKE, JACOB:			555.81	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	NATURAL GAS	04/21/2025	90.61	LIBRARY FUND
Total MID AMERICAN ENERGY CO.:			90.61	
MID IOWA PLANNING ALLIANCE FOR COM DEV				
MID IOWA PLANNING ALLIANCE	CDBG GRANT	04/25/2025	5,909.19	DOWNTOWN BIZ I
Total MID IOWA PLANNING ALLIANCE FOR COM DEV:			5,909.19	
MID-IOWA OCCUPATIONAL TESTING				
MID-IOWA OCCUPATIONAL TES	POST ACCIDENT UA/BAT - SPARKS	05/12/2025	480.00	POLICE FUND
Total MID-IOWA OCCUPATIONAL TESTING:			480.00	
MUTUAL OF OMAHA				
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - HR	04/04/2025	172.69	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - IT	04/04/2025	327.15	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - FINANCE/CLERK	04/04/2025	233.56	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - COMM DEV	04/04/2025	298.13	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - STREETS	04/04/2025	641.34	ROAD USE TAX FU
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - POLICE	04/04/2025	2,124.63	POLICE FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - FIRE	04/04/2025	193.73	FIRE FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - AMBULANCE	04/04/2025	1,097.78	AMBULANCE FUN
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - P&R	04/04/2025	376.88	PARK & RECREATI
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - PARKS	04/04/2025	273.86	PARK & RECREATI
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - LIBRARY	04/04/2025	372.52	LIBRARY FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - SEWER	04/04/2025	469.32	SEWER FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - IWC	04/04/2025	229.54	WELLNESS CAMP
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - EE LIABILITY	04/04/2025	1,420.06	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - HR	04/22/2025	191.32	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - IT	04/22/2025	161.27	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - FINANCE/CLERK	04/22/2025	180.96	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - COMM DEV	04/22/2025	237.24	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - STREETS	04/22/2025	503.50	ROAD USE TAX FU
MUTUAL OF OMAHA	DENTAL - POLICE	04/22/2025	1,383.17	POLICE FUND
MUTUAL OF OMAHA	DENTAL - FIRE	04/22/2025	130.71	FIRE FUND
MUTUAL OF OMAHA	DENTAL - FIRE ADJ	04/22/2025	3.44-	FIRE FUND
MUTUAL OF OMAHA	DENTAL - AMBULANCE	04/22/2025	740.68	AMBULANCE FUN
MUTUAL OF OMAHA	DENTAL - AMBULANCE ADJ	04/22/2025	19.52-	AMBULANCE FUN
MUTUAL OF OMAHA	DENTAL - P&R	04/22/2025	279.89	PARK & RECREATI
MUTUAL OF OMAHA	DENTAL - PARKS	04/22/2025	138.31	PARK & RECREATI
MUTUAL OF OMAHA	DENTAL - LIBRARY	04/22/2025	233.97	LIBRARY FUND
MUTUAL OF OMAHA	DENTAL - SEWER	04/22/2025	563.60	SEWER FUND
MUTUAL OF OMAHA	DENTAL - SEWER ADJ	04/22/2025	394.20-	SEWER FUND
MUTUAL OF OMAHA	DENTAL - IWC	04/22/2025	150.34	WELLNESS CAMP
MUTUAL OF OMAHA	DENTAL - EE LIABILITY	04/22/2025	1,476.88	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - EE LIABILITY ADJ	04/22/2025	127.00-	GENERAL FUND
Total MUTUAL OF OMAHA:			14,058.87	
NAPA AUTO PARTS				
NAPA AUTO PARTS	HYD. FLUID	03/11/2025	21.72	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
NAPA AUTO PARTS	DEF FLUID	03/13/2025	302.01	ROAD USE TAX FU
NAPA AUTO PARTS	FUEL FOR SAWS	04/09/2025	69.96	FIRE FUND
Total NAPA AUTO PARTS:			393.69	
OPG-3 INC				
OPG-3 INC	LASERFICHE	05/01/2025	27,035.00	GENERAL FUND
Total OPG-3 INC:			27,035.00	
OPN ARCHITECTS INC				
OPN ARCHITECTS INC	ARCHITECTUAL SERVICES	03/31/2025	2,900.00	CAPITAL PROJECT
OPN ARCHITECTS INC	LIBRARY CONCEPT DESIGN	04/30/2025	10,226.69	CAPITAL PROJECT
Total OPN ARCHITECTS INC:			13,126.69	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	WIX AIR FILTERS - KUBOTA F3990 MOWER	05/02/2025	42.14	PARK & RECREATI
O'REILLY AUTO PARTS	GASKET MATERIAL - BUXTON IRRIGATION P	05/12/2025	9.25	PARK & RECREATI
O'REILLY AUTO PARTS	WIPER BLADES	05/13/2025	39.48	POLICE FUND
Total O'REILLY AUTO PARTS:			90.87	
PARK, KRIS				
PARK, KRIS	COED CHURCH SB OFFICIAL	05/05/2025	108.00	PARK & RECREATI
PARK, KRIS	COED CHURCH SB OFFICIAL	05/09/2025	108.00	PARK & RECREATI
Total PARK, KRIS:			216.00	
PARKER SIGNS & GRAPHICS				
PARKER SIGNS & GRAPHICS	REFURBISH AND REPAIR - 4 BUXTON PARK	05/09/2025	2,069.00	PARK & RECREATI
Total PARKER SIGNS & GRAPHICS:			2,069.00	
PER MAR SECURITY				
PER MAR SECURITY	SERVICE CALL	04/25/2025	198.24	LIBRARY FUND
Total PER MAR SECURITY:			198.24	
PLAYAWAY PRODUCTS LLC				
PLAYAWAY PRODUCTS LLC	BOOKS	04/08/2025	414.93	LIBRARY FUND
PLAYAWAY PRODUCTS LLC	BOOKS	04/16/2025	24.99	LIBRARY FUND
PLAYAWAY PRODUCTS LLC	BOOKS	04/22/2025	122.98	LIBRARY FUND
PLAYAWAY PRODUCTS LLC	BOOKS	04/23/2025	447.70	LIBRARY FUND
PLAYAWAY PRODUCTS LLC	BOOKS	04/24/2025	675.88	LIBRARY FUND
PLAYAWAY PRODUCTS LLC	BOOKS	04/24/2025	21.94	LIBRARY FUND
PLAYAWAY PRODUCTS LLC	BOOKS	04/29/2025	365.64	LIBRARY FUND
Total PLAYAWAY PRODUCTS LLC:			2,074.06	
PROIMAGE SIGN & LIGHTING				
PROIMAGE SIGN & LIGHTING	BIKE FEST BANNER	05/01/2025	31.50	PARK & RECREATI
Total PROIMAGE SIGN & LIGHTING:			31.50	
PROSCREENING LLC				
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - POOL	05/01/2025	48.00	POOL (MEMORIAL)
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - PARKS A	05/01/2025	144.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - EMS	05/01/2025	107.00	AMBULANCE FUN
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - IWC	05/01/2025	82.00	WELLNESS CAMP
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - CITY MGR	05/01/2025	48.00	GENERAL FUND
Total PROSCREENING LLC:			429.00	
PURCHASE POWER				
PURCHASE POWER	5/7 REFILL	05/07/2025	500.00	GENERAL FUND
Total PURCHASE POWER:			500.00	
RELIANT FIRE APPARATUS				
RELIANT FIRE APPARATUS	AMBULANCE 247 ENGINE SEALS AND FUEL	04/30/2025	2,073.05	AMBULANCE FUN
Total RELIANT FIRE APPARATUS:			2,073.05	
ROSS, JODY				
ROSS, JODY	MILEAGE TO MARION LIBRARY	05/06/2025	194.60	LIBRARY FUND
ROSS, JODY	MILEAGE TO GRIMES LIBRARY	05/05/2025	48.16	LIBRARY FUND
Total ROSS, JODY:			242.76	
SHARP, MATTHEW				
SHARP, MATTHEW	HOMEBASE IOWA	05/14/2025	1,500.00	GENERAL FUND
Total SHARP, MATTHEW:			1,500.00	
SITEONE LANDSCAPE SUPPLY LLC				
SITEONE LANDSCAPE SUPPLY	IRRIGATION HEADS, NOZZLES	05/07/2025	245.53	PARK & RECREATI
Total SITEONE LANDSCAPE SUPPLY LLC:			245.53	
SNYDER & ASSOCIATES INC				
SNYDER & ASSOCIATES INC	MUNICIPAL ENGINEERING SERVICES - STR	04/30/2025	3,076.00	ROAD USE TAX FU
SNYDER & ASSOCIATES INC	MUNICIPAL ENGINEERING SERVICES - STO	04/30/2025	1,755.00	STORMWATER UTI
SNYDER & ASSOCIATES INC	MUNICIPAL ENGINEERING SERVICES - TRAI	04/30/2025	194.00	CAPITAL PROJECT
SNYDER & ASSOCIATES INC	W CLINTON AVE PAVEMENT	04/30/2025	5,694.25	STREET CAPITAL
SNYDER & ASSOCIATES INC	14TH STREET WATERSHED STUDY	04/29/2025	9,600.00	STORMWATER UTI
Total SNYDER & ASSOCIATES INC:			20,319.25	
SOUTH CENTRAL IOWA LANDFILL				
SOUTH CENTRAL IOWA LANDFI	SPRING CLEANUP 2025	04/30/2025	6,403.00	GENERAL FUND
Total SOUTH CENTRAL IOWA LANDFILL:			6,403.00	
SPRINGER PROFESSIONAL HOME SERVICES				
SPRINGER PROFESSIONAL HO	PEST CONTROL	04/08/2025	70.40	LIBRARY FUND
Total SPRINGER PROFESSIONAL HOME SERVICES:			70.40	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	TRASH REMOVAL	04/24/2025	125.00	LIBRARY FUND
Total T.R.M. DISPOSAL LLC:			125.00	
TEMPLE, JOSHUA				
TEMPLE, JOSHUA	EVIDENCE MAILED TO MONTANA	05/05/2025	23.70	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
TEMPLE, JOSHUA	FIREARMS TRAINING COURSE	05/05/2025	691.88	POLICE FUND
Total TEMPLE, JOSHUA:			715.58	
TEXTCASTER				
TEXTCASTER	TEXTING SERVICE	05/01/2025	196.13	PARK & RECREATI
Total TEXTCASTER:			196.13	
THEISEN'S				
THEISEN'S	CONCRETE MIX	04/28/2025	41.94	PARK & RECREATI
THEISEN'S	PUMP	05/02/2025	164.97	ROAD USE TAX FU
THEISEN'S	T-50 STAPLES	05/02/2025	9.98	PARK & RECREATI
THEISEN'S	MOTOR OIL - KUBOTA F3990 MOWER	05/02/2025	86.91	PARK & RECREATI
THEISEN'S	LILY PADS HARDWARE	05/03/2025	136.48	POOL (MEMORIAL)
THEISEN'S	SUMP PUMP HOSE	05/07/2025	101.73	STORMWATER UTI
Total THEISEN'S:			542.01	
TRANSUNION RISK AND ALTERNATIVE				
TRANSUNION RISK AND ALTER	TRANSUNION CONTRACT	05/01/2025	100.00	POLICE FUND
Total TRANSUNION RISK AND ALTERNATIVE:			100.00	
TYLER TECHNOLOGIES INC				
TYLER TECHNOLOGIES INC	ERP	04/30/2025	72.50	GENERAL FUND
TYLER TECHNOLOGIES INC	ERP	04/30/2025	72.50	GENERAL FUND
Total TYLER TECHNOLOGIES INC:			145.00	
UNITED STATES TREASURY				
UNITED STATES TREASURY	GO2021 ARBITRAGE FEE	03/31/2025	389,537.10	DEBT SERVICE FU
Total UNITED STATES TREASURY:			389,537.10	
VERIZON WIRELESS				
VERIZON WIRELESS	VERIZON WRRF - LOCATE LAPTOP	04/26/2025	40.01	SEWER FUND
Total VERIZON WIRELESS:			40.01	
VISSER, MICHAEL				
VISSER, MICHAEL	MAY 2025 WELLNESS	05/05/2025	25.00	GENERAL FUND
Total VISSER, MICHAEL:			25.00	
WARREN COUNTY EXTENSION				
WARREN COUNTY EXTENSION	PROGRAM SUPPLIES	05/12/2025	92.47	LIBRARY FUND
Total WARREN COUNTY EXTENSION:			92.47	
WARREN COUNTY RECORDER				
WARREN COUNTY RECORDER	1ST AMED IDG DA	04/30/2025	37.00	GENERAL FUND
WARREN COUNTY RECORDER	SUNSTONE DA	04/30/2025	22.00	GENERAL FUND
Total WARREN COUNTY RECORDER:			59.00	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	RECYCLING	04/03/2025	9.48	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WASTE MANAGEMENT OF IOW	RECYCLING RES	05/05/2025	25,181.88	RECYCLING FUND
WASTE MANAGEMENT OF IOW	RECYCLING APT	05/05/2025	2,223.43	RECYCLING FUND
WASTE MANAGEMENT OF IOW	706 N N 6TH DUMPSTER	05/05/2025	369.82	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	1305 N 6TH DUMPSTER RECYCLING	05/05/2025	76.18	RECYCLING FUND
Total WASTE MANAGEMENT OF IOWA:			27,860.79	
WEEKS, JULIE				
WEEKS, JULIE	REFUND SWIM LESSONS	05/12/2025	47.00	POOL (MEMORIAL)
Total WEEKS, JULIE:			47.00	
WHITE, THAD				
WHITE, THAD	MEALS - TRAINING	05/08/2025	83.78	FIRE FUND
WHITE, THAD	MEALS - LODGING	05/08/2025	583.62	FIRE FUND
WHITE, THAD	FUEL FOR DEPT VEHICLE	05/08/2025	24.80	FIRE FUND
Total WHITE, THAD:			692.20	
WIEGERT DISPOSAL CO.				
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - PARKS	05/01/2025	1,020.00	PARK & RECREATI
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - MEMORIAL AQUATI	05/01/2025	95.00	POOL (MEMORIAL)
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - RECREATION	05/01/2025	50.00	PARK & RECREATI
Total WIEGERT DISPOSAL CO.:			1,165.00	
WOOSLEY LANDSCAPING & MOWING LLC				
WOOSLEY LANDSCAPING & M	MOWING	05/01/2025	1,630.00	SEWER FUND
Total WOOSLEY LANDSCAPING & MOWING LLC:			1,630.00	
YOUNG, AARON				
YOUNG, AARON	AMA - IOWA CHAPTER	04/30/2025	80.00	GENERAL FUND
Total YOUNG, AARON:			80.00	
Grand Totals:			698,988.30	

City Council: _____



MEMORANDUM

To: Mayor and City Council
From:
Date: May 19, 2025
Subject: Approval of Minutes of the May 5, 2025, City Council meeting.

Recommendation: Simple motion is in order.

Attachments:

1. 20250505 CC Minutes
2. 20250505 CC Study Session Minutes



CITY OF INDIANOLA COUNCIL MEETING

May 5, 2025

6:00 PM

City Council Chambers
110 N 1st Street, Indianola, IA
Minutes

Call to Order

The Indianola City Council met in regular session at 6:00 PM on May 5, 2025, in the City Hall Council Chambers. Mayor Pro Tem Steve Armstrong called the meeting to order and on roll call the following members were present: Josh Rabe, Ron Dalby, Steve Armstrong, Mellisa Sones, Bob Lane. Absent: Christina Beach, Mayor Steve Richardson.

Public Comment

There were no public comments offered.

Consent Agenda

The council requested that the Sticks and Balls Bike Night Events, a resolution approving salaries, and a resolution regarding Outlot Z at Emerald Bay be pulled from the consent agenda. Council Member Dalby moved to approve the Consent Agenda and Rabe seconded it. In discussion, Public Works Director Akhilesh Pal discussed the traffic signal timing updates project. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the prior meetings
- Resolution 2025-073 setting a public hearing on the vacation of 20' Storm Sewer easement in Emerald Bay Plat 1 on May 19, 2025 at 6 PM.
- Resolution 2025-074 setting hearing for complaints filed on tobacco sales permit violations (Hy-Vee Fast and Fresh) for June 16, 2025 at 6:00 PM.
- Resolution 2025-075 setting hearing for complaints filed on tobacco sales permit violations (Indianola Country Club) for June 16, 2025 at 6:00 PM.
- Resolution 2025-076 setting hearing for complaints filed on tobacco sales permit violations (Jay Ambika dba ABC Smoke) for June 16, 2025 at 6:00 PM.
- Consideration of the approval of a liquor license renewal for Babars Entertainment, dba The Garage.
- Consideration of the approval of a liquor license renewal for Walmart Inc.
- Consideration of the approval of a liquor license renewal for Deer Run Partners L.L.C, dba Deer Run Golf Club.
- Consideration of the issuance of a special event permit for Back Alley Bikes for a social event to be held on May 11, 2025.
- Consideration of the issuance of a special event and noise permit to the Indianola Chamber of Commerce for Dads Rock Festival event to be held on June 14, 2025.
- Resolution 2025-078 suspending enforcement of the Indianola Code 45.02(2) regarding the consumption of alcohol on the Downtown City Streets during the Indianola Chamber of Commerce event on June 14, 2025.

- Resolution 2025-079 approving an engineering services agreement with Snyder and Associates for traffic signal timing updates on Highway 92 and 65/69.
- Resolution 2025-080 approving Payment Application Number 2 in the amount of \$7,923.00 to TK Concrete and Change Order Number 2 in the amount of \$2,940.00 for the North N Street Storm Sewer Repairs project.
- Resolution 2025-081 approving a plat of survey request for parcel B of parcel A of lot 11 of Indianola Industrial Park.
- Approval of Urban Revitalization Designations

Council Member Rabe moved to approve the issuance of a special event and noise permit to Sticks and Balls for Bike Nights 2025 and Dalby seconded it. The council and staff discussed the event. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Lane moved to approve Resolution 2025-077 suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on city streets during Bike Nights as requested by Sticks and Balls. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2025-082 approving a corrected deed for Outlot Z of Emerald Bay. Lane seconded it. Senior Planner Bill Mettee explained the need for a corrected deed. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2025-083 approving salaries and Sones seconded it. On roll call, the vote was AYES: Dalby, Armstrong, Sones, Lane. NAYS: None. ABSTAIN: Rabe, due to a conflict of interest. Whereas the Mayor Pro Tem declared the motion passed.

Council Reports

Council Member Sones provided a Hometown Pride, noting that the committee will be decommissioned as soon as the Wonder on Buxton project is complete.

The Council Members will email their committee meeting dates to the City Clerk.

Council Member Rabe moved to receive and file the March 2025 EMS Billing Activity Report and Dalby seconded it. Question was called for and on voice vote the Mayor Pro Tem declared the motion carried unanimously.

Mayor Pro Tem's Report

Mayor Pro Tem Armstrong asked council to give direction to staff on a contract with Kiya Koda or to gather information on other animal control issues. Chief Sher stated that in speaking with the county attorney's office that it would be very difficult to get restitution charges for a simple misdemeanor charge such as dogs running at large. The council asked Chief Sher to provide data on the usage of Kiya Koda by the Police Department.

Mayor Pro Tem Armstrong read a proclamation declaring May as Employee Recognition Month in the City of Indianola.

Council Member Sones moved to approve the appointment of Mike Baethke to the Parks & Recreation Commission for a term beginning immediately, and ending July 1, 2027, filling a vacant, unexpired term. Lane seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Old Business

Council Member Rabe moved to approve the first consideration of an ordinance amending Chapter 160, Section 307 of the Code of Ordinances, Indianola, Iowa. Dalby seconded it. Fire Chief Aaron Hurt discussed the proposed ordinance. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

New Business

Council Member Dalby moved to approve the first consideration of an ordinance repealing Chapter 32 of the Code of Ordinances, Indianola, Iowa. Lane seconded it. City Clerk Jackie Raffety explained the proposed ordinance. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Rabe moved to approve the first consideration of an ordinance amending Chapter 55, Animal Protection and Control, of the Code of Ordinances, Indianola, Iowa, regarding chickens. Lane seconded it. Senior Planner Mettee explained the proposed changes in the ordinance. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Dalby moved to approve the first consideration of an ordinance amending Chapter 136, Sidewalk Regulations, of the Code of Ordinances, Indianola, Iowa. Sones seconded it. Senior Planner Mettee explained the proposed changes in the ordinance. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Rabe moved to approve the first consideration of an ordinance amending Chapter 165, Zoning Regulations, of the Code of Ordinances, Indianola, Iowa. Lane seconded it. Senior Planner Mettee explained the proposed changes in the ordinance. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Lane moved to approve the first consideration of an ordinance amending Chapter 170, Subdivision Regulations, of the Code of Ordinances, Indianola, Iowa. Sones seconded it. Senior Planner Mettee explained the proposed changes in the ordinance. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Resolution approving final plat for Simpson Athletics Plat 1. Council Member Dalby moved to approve Resolution 2025-084 approving the final plat for Simpson Athletics Plat 1 and Rabe seconded it. Senior Planner Mettee explained the proposed Simpson Athletics Training/Competition Facility. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2025-085 approving the site plan for Simpson Athletics Training/Competition Facility. Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Sones, Lane. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Other Business

Doug Bylund Interim City Manager's updated the council on department activities.

Adjourn

The meeting was adjourned at 7:04 PM on a motion by Dalby and seconded by Sones. Question was called for and on voice vote the Mayor Pro Tem declared the motion carried unanimously.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



CITY OF INDIANOLA COUNCIL STUDY MEETING

May 5, 2025

7:14 PM

City Council Chambers
110 N 1st St. Indianola, IA
Minutes

Discussion and direction regarding a truck route ordinance in the City of Indianola.

The Indianola City Council met in study session at 7:14 PM on May 5, 2025 in the City Hall Council Chambers. Mayor Pro Tem Steve Armstrong called the session to order with the following members present: Josh Rabe, Ron Dalby, Steve Armstrong, Mellisa Sones, Bob Lane. Absent: Christina Beach, Mayor Steve Richardson.

Akhilesh Pal, Public Works Director, requested direction from the council on creating a truck ordinance for the City. The council directed him to prepare a truck route ordinance.

The Mayor Pro Tem adjourned the study session at 7:22 PM.



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: May 19, 2025
Subject: Consideration of the approval of a liquor license renewal for Walgreens #05943.

Introduction: Walgreens #05943 is located at 1000 N Jefferson Way, and renewing their Class E Retail Alcohol License.

Background: Their current license expires June 3, 2025.

Discussion: Walgreens is a corporation. The ownership listed on the application is as follows. Richard Gates, Joseph Amsbary, Tracey Brown, Brian Brown, and Toni Franklin.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: May 19, 2025
Subject: Consideration of the approval of a new liquor license for Des Moines Metro Opera.

Introduction: The Des Moines Metro Opera is located at 513 North D Street, and is applying for a Special Class C Retail Alcohol License with outdoor privileges.

Background: The effective date is June 16, 2025 and is valid for eight months.

Discussion: The Des Moines Metro Opera is a nonprofit. The ownership listed on the application is as follows Michael Egel, Elaine Raleigh, and Des Moines Metro Opera, Inc.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 19, 2025
Subject: Second consideration of an ordinance repealing Chapter 32 of the Code of Ordinances, Indianola, Iowa (IWC Board of Trustees).

Introduction: This ordinance will repeal Chapter 32, Indianola Wellness Campus Board of Trustees from the Code of Ordinances for the City. Staff recommends that the Park and Recreation Commission assume those duties.

Background: The Parks and Recreation Commission was created to advise the Council on the needed facilities to provide open space such as parks, playgrounds, and community facilities for other forms of recreation. It also plans and oversees City programs and encourages other programs for the leisure time of the City's residents of all ages. They have the administrative powers in the adoption of policies, rules and regulations, subject to Council review, pertaining to the use and control of all parks and recreation buildings and facilities.

Discussion: The IWC Board currently has no members. The Parks and Recreation Commission has the authority to oversee all recreation facilities.

Budget Impact:

Recommendation: Roll call is in order.

Attachments:

1. Parks and Recreation Comm Ordinance
2. Ord _Delete CHAPTER 32_IWC BOT

PARKS AND RECREATION COMMISSION

24.01 Parks and Recreation Commission Created
24.02 Commission Organization
24.03 Qualifications of Commissioners

24.04 Powers and Duties of the Commission
24.05 Reports
24.06 Tree Board

24.01 PARKS AND RECREATION COMMISSION CREATED.

A Parks and Recreation Commission is hereby created to advise the Council on the needed facilities to provide open space such as parks, playgrounds, and community facilities for other forms of recreation. It shall also plan and oversee City programs and encourage other programs for the leisure time of the City's residents of all ages.

24.02 COMMISSION ORGANIZATION.

The Commission shall consist of six members appointed by the Mayor with the approval of the Council for overlapping three-year terms. Terms shall commence on July 1 beginning with appointments made in 2020 and shall continue until a successor is appointed but in no event more than six months following the end of the term. They shall serve without compensation but may receive their actual expenses. Vacancies shall be filled in the same manner as the original appointment for the balance of the term. Any Commissioner may be reappointed for not more than one additional successive full term.

24.03 QUALIFICATIONS OF COMMISSIONERS.

Qualifications of the Parks and Recreation Commissioners are as follows:

1. Be a minimum age of 18 years.
2. Reside within the corporate limits of the City.
3. Possess a vital interest in parks and recreation, as demonstrated by application for the position and recommendation by a citizen of the City.

24.04 POWERS AND DUTIES OF THE COMMISSION.

In addition to its duty to make plans for parks and recreation and their facilities and to update and revise these plans as required, the Commission shall have all administrative powers in the adoption of policies, rules and regulations, subject to Council review, pertaining to the use and control of all parks and recreational buildings and facilities, including swimming pools where swimming programs are controlled by the Commission. They shall provide adequate notice of services to the using public. The Commission also has these additional powers and duties:

1. The Commission may cooperate with the school board of Indianola Community School District and Simpson College in connection with the use of their facilities which may be made available for use in the recreation program.
2. The Parks and Recreation Director, in consultation with the Commission, shall prepare an annual budget for its operation, based upon the municipal fiscal year, and submit the same to the City Manager for review, prior to being submitted to the Council. The Commission shall stay informed monthly of the budget balance.
3. The Commission shall have the power and authority to solicit, accept or reject any gifts made to the Commission. All major gifts such as land, building, etc. requiring a transfer of title shall be subject to Council approval.

24.05 REPORTS.

The Commission shall make an annual report to the Council which shall contain a statement of its activity during the preceding year and recommendations for proposed activities for the coming year.

24.06 TREE BOARD.

The Parks and Recreation Commission also serves as the City Tree Board and it is the Commission's responsibility to study, investigate, and develop a written plan for the care, preservation, trimming, planting, replanting, removal or disposition of trees and shrubs in public areas. Such a plan will be presented to the Council and upon its acceptance and approval shall constitute the official comprehensive tree plan for the City. The Commission shall review annually and update if needed the comprehensive City tree plan. The Commission, when requested by the Council, shall consider, investigate, make findings, report and recommend upon any special matter or question within the scope of its work.

ORDINANCE NO.

**AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF INDIANOLA,
IOWA BY DELETING CHAPTER 32, INDIANOLA WELLNESS CAMPUS
BOARD OF TRUSTEES**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. The following chapter and sections be and are hereby amended by deleting the language as follows:

**CHAPTER 32
INDIANOLA WELLNESS CAMPUS BOARD OF TRUSTEES**

-

32.01 Indianola Wellness Campus Board of Trustees	32.04 Compensation
32.02 Term of Office	32.05 Powers and Duties
32.03 Vacancies	-

-

~~32.01 INDIANOLA WELLNESS CAMPUS BOARD OF TRUSTEES.~~

~~The Indianola Wellness Campus Board of Trustees, hereinafter referred to as the "Board", consists of seven members appointed by the Mayor with the approval of the Council. No public officer or salaried employee of the City may serve as a voting member on the Board. Members must be residents of, or within two miles of, the corporate limits of the City of Indianola.~~

~~32.02 TERM OF OFFICE.~~

~~The term of office of the members of the Board shall commence on July 1 and shall be three years. Provided, however, that the initial Board members shall be appointed with three members appointed to three-year terms, two members appointed to two-year terms and two members appointed to a one-year term so the terms of members are staggered.~~

~~32.03 VACANCIES.~~

~~If any vacancy exists on the Board, caused by resignation or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee.~~

~~32.04 COMPENSATION.~~

~~All members of the Board shall serve without compensation, except their actual expenses shall be reimbursed upon approval of the Council.~~

~~32.05 POWERS AND DUTIES.~~

~~The Board shall have and exercise the following powers and duties:~~

~~—1. Selection of Officers. The Board shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all the duties of the Chairperson during the Chairperson's absence or disability. The Board shall also select a liaison to the Friends of The Wellness Campus Foundation and a liaison to the Parks and Recreation Board.~~

~~—2. Adopt Rules and Regulations. The Board shall adopt such rules, policies, and regulations, subject to Council approval, governing its organization and use of the facilities as it may deem necessary. They shall provide adequate notice of services to the using public.~~

~~—3. The Board shall also cooperate with the Indianola Community School District, Simpson College, and other organizations, in the use of facilities which may be available in order to foster recreational and wellness activities for the community.~~

~~—4. Recommendations. The Board, upon its review and study, may make recommendations to the City Council.~~

~~—5. Limitation on Entering Contracts. The Board shall have no power to contract debts.~~

~~—6. Annual Report. The Board shall each year make a report to the Mayor and Council of its activity during the preceding year and recommendations for proposed activities for the coming year.~~

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed and approved by the City Council on the _____ day of _____ 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____.

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From:

Date: May 19, 2025

Subject: Second consideration of an ordinance amending Chapter 55, Animal Protection and Control, of the Code of Ordinances, Indianola, Iowa, regarding chickens.

Recommendation: Roll call is in order.

Attachments:

1. Code Amendment Memo - CC
2. Urban Chickens Amendment
3. Ord_Amending Chapter 55 Urban Chickens



COMMUNITY DEVELOPMENT

To: City Council
From: Bill Mettee, Senior Planner
Date: April 30, 2025
Re: Consider approval of various zoning code amendments

Council Members:

Community Development staff has been reviewing the zoning ordinance and subdivision ordinance since September and is offering the following recommendations:

Planning & Zoning Commission recommended approval on all amendments with a couple slight adjustments.

1. Section 55.20(5)(A) and (E). Staff recommends two updates to the Urban Chicken ordinance.
 - a. Update permit renewal date to the initial date of permit issuance instead of every January 1st.
 - b. The code requires bands to be placed on the legs of the chicken with the permit number. Staff recommends replacing the permit number with permittee address instead.
2. Section 136.05. Staff recommends adjusting the section to include “Code Enforcement Officer or other authorized municipal officer” in addition to City Council to serve notice on code enforcement issues, in this case, requiring sidewalk repairs.
3. Section 165.04(C)(2)(A). Staff would like to update verbiage removing “Act of God” and replacing with the neutral phrase of “natural disaster.”
4. Section 165.04(2)(E)(2). The paragraph is missing a couple of words to make it a complete sentence and thought. We are recommending adding “lot” and “be” to the sentence.
5. Section 165.06(B)(2). Stormwater management plans are generally prepared by licensed engineers and not architects or landscape architects. Those instances where an architect prepares a site plan, the SWMP is submitted independently from an engineer. Staff recommends removing architect and landscape architect from the section of who can provide SWMP calculations.

6. Section 165.08(4)(B)(4)(a)(i). Staff recommends implementing an ordinance that would prohibit parking lots aisles from having more than 15 continuous parking spaces without being broken up by a landscape island. This encourages additional landscaping and less pavement.
7. Section 165.09(7)(B)(8). Staff recommends adding design standards for gas station canopies to include requiring the columns to be wrapped in brick or stone. During the development agreement negotiations for Emerald Bay, in particular, Kwik-Star, they were asked to wrap the columns in brick or stone. The language comes from City of Norwalk and is not that restrictive. All other gas station canopies are steel in nature in Indianola, and it may be quite some time before we see another gas station.
8. Section 170.05(1)(B). The current ordinance allows the developer to dictate when the preliminary plat shall be heard at a Planning & Zoning Commission hearing, regardless if it's ready or not. Staff recommends striking this sentence and allowing the Community Development Department when items shall be added to an agenda.
9. Section 170.05(1)(C). The current ordinance requires mailing notices to property owners within 200' for all preliminary plats. Staff recommends striking this requirement for a couple of reasons listed below. Staff and PZC came to an agreement that the mailings not be required but rather the developer shall place signs on the property alerting to the preliminary plat in the same manner they have to do for all rezoning applications.
 - a. It is not a state requirement, and other communities do not notify for preliminary plats. In the full process of development, rezonings happen first which do require the 200' notification to adjacent property owners as well as placing a sign on the property. Once the rezoning is approved, preliminary plats happen next, and in Indianola, the same property owners are receiving back to back mailings for the same property. Concept plans and preliminary plats are generally very similar in nature and it's redundant.
 - b. In a very tight budgetary season, this is a way to curb costs for something that is not required by the State of Iowa. Community Development has spent about \$150 in mailings since September and will potentially be spending another \$97 if the preliminary plat for the development in the southwest corner of town moves forward.

Bill Mettee
Senior Planner

3. Code Section: 55.20(5)(A) and 55.20(5)(E) – Urban Chickens

Area of Concern:

Staff has discussed the renewal process for Urban Chicken permits and feel it is more conducive to renew the permit on the anniversary of the initial permit approval date instead of the first of every year. Additionally, we feel bands with addresses would be more helpful versus bands with permit numbers.

Proposed Language:

- A. Permits shall be renewed annually by the date of the initial permit approval. ~~at the beginning of every calendar year.~~
- B. The permittee shall place and keep leg bands on all chickens showing the address of the permit holder. ~~permit number.~~

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 55 REGARDING ANIMAL PROTECTION AND CONTROL

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 55, Animal Protection and Control, shall be and is hereby amended by striking certain language and adopting the underlined language as follows:

55.20(5)(A) URBAN CHICKENS

Permits shall be renewed annually by the date of the initial permit approval. ~~at the beginning of every calendar year.~~

55.20(5)(E) URBAN CHICKENS

The permittee shall place and keep leg bands on all chickens showing the ~~permit number~~ address of the permit holder.

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.



MEMORANDUM

To: Mayor and City Council

From:

Date: May 19, 2025

Subject: Second consideration of an ordinance amending Chapter 136, Sidewalk Regulations, of the Code of Ordinances, Indianola, Iowa.

Recommendation: Roll call is in order.

Attachments:

1. Code Amendment Memo - CC
2. Sidewalk Regulations Amendment
3. Ordinance Amending Chapter 136



COMMUNITY DEVELOPMENT

To: City Council
From: Bill Mettee, Senior Planner
Date: April 30, 2025
Re: Consider approval of various zoning code amendments

Council Members:

Community Development staff has been reviewing the zoning ordinance and subdivision ordinance since September and is offering the following recommendations:

Planning & Zoning Commission recommended approval on all amendments with a couple slight adjustments.

1. Section 55.20(5)(A) and (E). Staff recommends two updates to the Urban Chicken ordinance.
 - a. Update permit renewal date to the initial date of permit issuance instead of every January 1st.
 - b. The code requires bands to be placed on the legs of the chicken with the permit number. Staff recommends replacing the permit number with permittee address instead.
2. Section 136.05. Staff recommends adjusting the section to include “Code Enforcement Officer or other authorized municipal officer” in addition to City Council to serve notice on code enforcement issues, in this case, requiring sidewalk repairs.
3. Section 165.04(C)(2)(A). Staff would like to update verbiage removing “Act of God” and replacing with the neutral phrase of “natural disaster.”
4. Section 165.04(2)(E)(2). The paragraph is missing a couple of words to make it a complete sentence and thought. We are recommending adding “lot” and “be” to the sentence.
5. Section 165.06(B)(2). Stormwater management plans are generally prepared by licensed engineers and not architects or landscape architects. Those instances where an architect prepares a site plan, the SWMP is submitted independently from an engineer. Staff recommends removing architect and landscape architect from the section of who can provide SWMP calculations.

6. Section 165.08(4)(B)(4)(a)(i). Staff recommends implementing an ordinance that would prohibit parking lots aisles from having more than 15 continuous parking spaces without being broken up by a landscape island. This encourages additional landscaping and less pavement.
7. Section 165.09(7)(B)(8). Staff recommends adding design standards for gas station canopies to include requiring the columns to be wrapped in brick or stone. During the development agreement negotiations for Emerald Bay, in particular, Kwik-Star, they were asked to wrap the columns in brick or stone. The language comes from City of Norwalk and is not that restrictive. All other gas station canopies are steel in nature in Indianola, and it may be quite some time before we see another gas station.
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 - a. It is not a state requirement, and other communities do not notify for preliminary plats. In the full process of development, rezonings happen first which do require the 200' notification to adjacent property owners as well as placing a sign on the property. Once the rezoning is approved, preliminary plats happen next, and in Indianola, the same property owners are receiving back to back mailings for the same property. Concept plans and preliminary plats are generally very similar in nature and it's redundant.
 - b. In a very tight budgetary season, this is a way to curb costs for something that is not required by the State of Iowa. Community Development has spent about \$150 in mailings since September and will potentially be spending another \$97 if the preliminary plat for the development in the southwest corner of town moves forward.

Bill Mettee
Senior Planner

8. Code Section: 136.05 – City May Order Repairs

Area of Concern:

This section mentions City Council twice to serve notice and require work to be done. Staff recommends revising to include Code Enforcement Officer as authorized to serve notice. Section 50.05 regarding nuisance abatement identifies “any authorized municipal officer...”

Proposed Language:

If the abutting property owner does not maintain sidewalks as required, the Council, [Code Enforcement Officer or other authorized municipal officer](#) may serve notice on such owner, by certified mail, requiring the owner to repair, replace or reconstruct sidewalks within a reasonable time and if such action is not completed within the time stated in the notice, the Council, [or their designee](#), may require the work to be done and assess the costs against the abutting property for collection in the same manner as a property tax.

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 136 REGARDING SIDEWALK USE REGULATIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 136, Sidewalk Regulations, shall be and is hereby amended by adopting the underlined language as follows:

136.05 CITY MAY ORDER REPAIRS

If the abutting property owner does not maintain sidewalks as required, the Council, Code Enforcement Officer or other authorized municipal officer may serve notice on such owner, by certified mail, requiring the owner to repair, replace or reconstruct sidewalks within a reasonable time and if such action is not completed within the time stated in the notice, the Council, or their designee, may require the work to be done and assess the costs against the abutting property for collection in the same manner as a property tax.

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.



MEMORANDUM

To: Mayor and City Council

From:

Date: May 19, 2025

Subject: Second consideration of an ordinance amending Chapter 165, Zoning Regulations, of the Code of Ordinances, Indianola, Iowa.

Recommendation: Roll call is in order.

Attachments:

1. Code Amendment Memo - CC
2. Zoning Regulations Amendments
3. Ord_Amending Chapter 165.04(2e2) Accessory Structures
4. Ord_Amending Chapter 165.04(4b4ai) Parking Landscaping
5. Ord_Amending Chapter 165.04(c2a) Nonconforming
6. Ord_Amending Chapter 165.06(4b2) SWMP
7. Ord_Amending Chapter 165.09 Building Design Standards



COMMUNITY DEVELOPMENT

To: City Council
From: Bill Mettee, Senior Planner
Date: April 30, 2025
Re: Consider approval of various zoning code amendments

Council Members:

Community Development staff has been reviewing the zoning ordinance and subdivision ordinance since September and is offering the following recommendations:

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1. Section 55.20(5)(A) and (E). Staff recommends two updates to the Urban Chicken ordinance.
 - a. Update permit renewal date to the initial date of permit issuance instead of every January 1st.
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3. Section 165.04(C)(2)(A). Staff would like to update verbiage removing “Act of God” and replacing with the neutral phrase of “natural disaster.”
4. Section 165.04(2)(E)(2). The paragraph is missing a couple of words to make it a complete sentence and thought. We are recommending adding “lot” and “be” to the sentence.
5. Section 165.06(B)(2). Stormwater management plans are generally prepared by licensed engineers and not architects or landscape architects. Those instances where an architect prepares a site plan, the SWMP is submitted independently from an engineer. Staff recommends removing architect and landscape architect from the section of who can provide SWMP calculations.

6. Section 165.08(4)(B)(4)(a)(i). Staff recommends implementing an ordinance that would prohibit parking lots aisles from having more than 15 continuous parking spaces without being broken up by a landscape island. This encourages additional landscaping and less pavement.
7. Section 165.09(7)(B)(8). Staff recommends adding design standards for gas station canopies to include requiring the columns to be wrapped in brick or stone. During the development agreement negotiations for Emerald Bay, in particular, Kwik-Star, they were asked to wrap the columns in brick or stone. The language comes from City of Norwalk and is not that restrictive. All other gas station canopies are steel in nature in Indianola, and it may be quite some time before we see another gas station.
8. Section 170.05(1)(B). The current ordinance allows the developer to dictate when the preliminary plat shall be heard at a Planning & Zoning Commission hearing, regardless if it's ready or not. Staff recommends striking this sentence and allowing the Community Development Department when items shall be added to an agenda.
9. Section 170.05(1)(C). The current ordinance requires mailing notices to property owners within 200' for all preliminary plats. Staff recommends striking this requirement for a couple of reasons listed below. Staff and PZC came to an agreement that the mailings not be required but rather the developer shall place signs on the property alerting to the preliminary plat in the same manner they have to do for all rezoning applications.
 - a. It is not a state requirement, and other communities do not notify for preliminary plats. In the full process of development, rezonings happen first which do require the 200' notification to adjacent property owners as well as placing a sign on the property. Once the rezoning is approved, preliminary plats happen next, and in Indianola, the same property owners are receiving back to back mailings for the same property. Concept plans and preliminary plats are generally very similar in nature and it's redundant.
 - b. In a very tight budgetary season, this is a way to curb costs for something that is not required by the State of Iowa. Community Development has spent about \$150 in mailings since September and will potentially be spending another \$97 if the preliminary plat for the development in the southwest corner of town moves forward.

Bill Mettee
Senior Planner

1. Code Section: 165.04(C)(2)(A) – Nonconforming Structures

Area of Concern: Utilization of “Act of God” in a municipal ordinance as a phrase to describe a catastrophe. Staff would prefer to keep the phrase neutral with natural disaster or catastrophe.

Proposed Language:

Except for the provisions in Section 161.22, an exception will be given to single-family detached residential uses in nonresidential districts, where the residential building or detached accessory structure is damaged by catastrophe or natural disaster. ~~act of God~~. Reconstruction of the structure or building shall be permitted provided that there is no increase in the number of dwelling units. The reconstruction of the building or structure shall not increase in the degree of nonconformity and shall be within the same building line as the original structure, as determined by the Zoning Administrator. The reconstruction of the building or structure shall meet all other pertinent codes and regulations existing at the time of reconstruction. Reconstruction must begin within one hundred eighty (180) days from the date of damage, or the use will be deemed discontinued, abandoned, or vacated. At the discretion of the Zoning Administrator, an extension may be granted to the one hundred eighty (180) days if there is evidence that efforts are being made to reconstruct the structure, but unavoidable delays beyond the owners' control are occurring. This exception will not be granted when nonaccidental causes, intentional acts by the owner, lessee, or other person such as arson, or by circumstances of neglect where the building runs down or becomes dilapidated are in evidence.

2. Code Section: 165.04(2)(E)(2) – Accessory Buildings and Structures

Area of Concern:

It's an unfinished section that is missing a couple of words to complete the paragraph.

Proposed Language:

2) Detached accessory buildings and structures shall not be taller nor encompass more floor area than the principal structure that is located on the same [lot](#) and shall in no case [be](#) more than one and one-half (1.5) stories in height and shall not exceed a height of 24-feet.

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7. Code Section: 165.06(B)(2) – Storm Water Management, Grading and Paving Design Standards

Area of Concern:

Generally, architects and landscape architects are not putting their seals on SWMPs. These are always stamped by licensed engineers. We recommend leaving SWMPs to be stamped by only Iowa licensed engineers.

Proposed Language:

Storm Water Management Plans. Unless otherwise not required as determined by the Zoning Administrator, a storm water management plan in compliance with this section shall be included as part of the site plan application. This storm water management plan shall include storm water calculations certified by an engineer, ~~architect or landscape architect~~ registered in the State of Iowa and familiar with such calculations. This plan shall further follow recognized best practices for storm water management including those outlined in the Iowa Stormwater Management Manual as prepared by the Iowa Department of Natural Resources.

4. Code Section: 165.08(4)(B)(4)(a)(i) – Open Space and Landscaping Required

Area of Concern:

The City code does not identify or specify a maximum amount of continuous parking spaces without a landscape island. In order to incorporate additional greenspace and less pavement, staff encourages implementing 15 continuous parking spaces before a landscape island is used to break it up.

Proposed Language:

All rows of parking shall be terminated with a curbed landscaped island that is a minimum nine (9) feet wide and no less than 16 feet in length (32 feet in length for head-to-head parking stalls) [located so as to prevent more than 15 vehicles from being parked side by side in an abutting configuration.](#)

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9. Code Section: 165.09(7)(B)(8) – Building Design Standards

Area of Concern:

The City ordinance does not address fuel pump island canopies within the design standards. At this time, all canopy columns are steel beams for all existing gas stations. During the review of the new Kwik-Star station, it was added to the Development Agreement that their canopies must be wrapped in brick or stone. Staff recommends adding this requirement for new gas stations in Indianola.

Proposed Language:

Fuel Pump Island Canopies. The following standards shall apply to all fuel pump island canopies. Canopies may be attached to the principal structure or stand-alone. Attached canopies shall meet the building setback requirements of the primary structure. Detached canopies shall have a minimum front yard setback of fifteen (15) feet. The maximum canopy heights shall be twenty (20) feet and must provide no less than fourteen (14) feet of clearance under the canopy. All under canopy lights shall be flush mounted. All columns shall be wrapped in brick or stone.

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 165 REGARDING ZONING REGULATIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 165, Zoning Regulations, shall be and is hereby amended by adopting the underlined language as follows:

165.04(2)(E)(2) GENERAL PROVISIONS

Detached accessory buildings and structures shall not be taller nor encompass more floor area than the principal structure that is located on the same lot and shall in no case be more than one and one-half (1.5) stories in height and shall not exceed a height of 24-feet.

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 165 REGARDING ZONING REGULATIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 165, Zoning Regulations, shall be and is hereby amended by adopting the underlined language as follows:

165.08(4)(B)(4)(a)(i) OPEN SPACE, LANDSCAPING AND BUFFERING

All rows of parking shall be terminated with a curbed landscaped island that is a minimum nine (9) feet wide and no less than 16 feet in length (32 feet in length for head-to-head parking stalls) located so as to prevent more than 15 vehicles from being parked side by side in an abutting configuration.

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 165 REGARDING ZONING REGULATIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 165, Zoning Regulations, shall be and is hereby amended by striking certain language and adopting the underlined language as follows:

165.04(C)(2)(A) GENERAL PROVISIONS, NONCONFORMING STRUCTURES

Except for the provisions in Section 161.22, an exception will be given to single-family detached residential uses in nonresidential districts, where the residential building or detached accessory structure is damaged by catastrophe or ~~act of God~~ natural disaster. Reconstruction of the structure or building shall be permitted provided that there is no increase in the number of dwelling units. The reconstruction of the building or structure shall not increase in the degree of nonconformity and shall be within the same building line as the original structure, as determined by the Zoning Administrator. The reconstruction of the building or structure shall meet all other pertinent codes and regulations existing at the time of reconstruction. Reconstruction must begin within one hundred eighty (180) days from the date of damage, or the use will be deemed discontinued, abandoned, or vacated. At the discretion of the Zoning Administrator, an extension may be granted to the one hundred eighty (180) days if there is evidence that efforts are being made to reconstruct the structure, but unavoidable delays beyond the owners' control are occurring. This exception will not be granted when nonaccidental causes, intentional acts by the owner, lessee, or other person such as arson, or by circumstances of neglect where the building runs down or becomes dilapidated are in evidence.

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 165 REGARDING ZONING REGULATIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 165, Zoning Regulations, shall be and is hereby amended by striking the language as follows:

165.06(4)(B)(2) SITE PLAN REGULATIONS AND PROCEDURES, DESIGN STANDARDS Storm Water Management Plans. Unless otherwise not required as determined by the Zoning Administrator, a storm water management plan in compliance with this section shall be included as part of the site plan application. This storm water management plan shall include storm water calculations certified by an engineer, ~~architect or landscape architect~~ registered in the State of Iowa and familiar with such calculations. This plan shall further follow recognized best practices for storm water management including those outlined in the Iowa Stormwater Management Manual as prepared by the Iowa Department of Natural Resources.

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 165 REGARDING ZONING REGULATIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 165, Zoning Regulations, shall be and is hereby amended by adopting the underlined the language as follows:

165.09(7)(B)(6)(e) BUILDING DESIGN STANDARDS

Fuel Pump Island Canopies. The following standards shall apply to all fuel pump island canopies. Canopies may be attached to the principal structure or stand-alone. Attached canopies shall meet the building setback requirements of the primary structure. Detached canopies shall have a minimum front yard setback of fifteen (15) feet. The maximum canopy heights shall be twenty (20) feet and must provide no less than fourteen (14) feet of clearance under the canopy. All under canopy lights shall be flush mounted. All columns shall be wrapped in brick or stone.

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.



MEMORANDUM

To: Mayor and City Council

From:

Date: May 19, 2025

Subject: Second consideration of an ordinance amending Chapter 170, Subdivision Regulations, of the Code of Ordinances, Indianola, Iowa.

Recommendation: Roll call is in order.

Attachments:

1. Code Amendment Memo - CC
2. Subdivision Ordinance Amendments
3. Ord_Amending Chapter 170 Prelim Plat Procedures
4. Ord_Amending Chapter 170 Prelim Plat Procedures 2



COMMUNITY DEVELOPMENT

To: City Council
From: Bill Mettee, Senior Planner
Date: April 30, 2025
Re: Consider approval of various zoning code amendments

Council Members:

Community Development staff has been reviewing the zoning ordinance and subdivision ordinance since September and is offering the following recommendations:

Planning & Zoning Commission recommended approval on all amendments with a couple slight adjustments.

1. Section 55.20(5)(A) and (E). Staff recommends two updates to the Urban Chicken ordinance.
 - a. Update permit renewal date to the initial date of permit issuance instead of every January 1st.
 - b. The code requires bands to be placed on the legs of the chicken with the permit number. Staff recommends replacing the permit number with permittee address instead.
2. Section 136.05. Staff recommends adjusting the section to include “Code Enforcement Officer or other authorized municipal officer” in addition to City Council to serve notice on code enforcement issues, in this case, requiring sidewalk repairs.
3. Section 165.04(C)(2)(A). Staff would like to update verbiage removing “Act of God” and replacing with the neutral phrase of “natural disaster.”
4. Section 165.04(2)(E)(2). The paragraph is missing a couple of words to make it a complete sentence and thought. We are recommending adding “lot” and “be” to the sentence.
5. Section 165.06(B)(2). Stormwater management plans are generally prepared by licensed engineers and not architects or landscape architects. Those instances where an architect prepares a site plan, the SWMP is submitted independently from an engineer. Staff recommends removing architect and landscape architect from the section of who can provide SWMP calculations.

6. Section 165.08(4)(B)(4)(a)(i). Staff recommends implementing an ordinance that would prohibit parking lots aisles from having more than 15 continuous parking spaces without being broken up by a landscape island. This encourages additional landscaping and less pavement.
7. Section 165.09(7)(B)(8). Staff recommends adding design standards for gas station canopies to include requiring the columns to be wrapped in brick or stone. During the development agreement negotiations for Emerald Bay, in particular, Kwik-Star, they were asked to wrap the columns in brick or stone. The language comes from City of Norwalk and is not that restrictive. All other gas station canopies are steel in nature in Indianola, and it may be quite some time before we see another gas station.
8. Section 170.05(1)(B). The current ordinance allows the developer to dictate when the preliminary plat shall be heard at a Planning & Zoning Commission hearing, regardless if it's ready or not. Staff recommends striking this sentence and allowing the Community Development Department when items shall be added to an agenda.
9. Section 170.05(1)(C). The current ordinance requires mailing notices to property owners within 200' for all preliminary plats. Staff recommends striking this requirement for a couple of reasons listed below. Staff and PZC came to an agreement that the mailings not be required but rather the developer shall place signs on the property alerting to the preliminary plat in the same manner they have to do for all rezoning applications.
 - a. It is not a state requirement, and other communities do not notify for preliminary plats. In the full process of development, rezonings happen first which do require the 200' notification to adjacent property owners as well as placing a sign on the property. Once the rezoning is approved, preliminary plats happen next, and in Indianola, the same property owners are receiving back to back mailings for the same property. Concept plans and preliminary plats are generally very similar in nature and it's redundant.
 - b. In a very tight budgetary season, this is a way to curb costs for something that is not required by the State of Iowa. Community Development has spent about \$150 in mailings since September and will potentially be spending another \$97 if the preliminary plat for the development in the southwest corner of town moves forward.

Bill Mettee
Senior Planner

5. Code Section: 170.05(1)(B) – Preliminary Plat Procedures

Area of Concern:

The goal of the Community Development Department is to perform administrative reviews on preliminary plats for compliance with the city ordinance. Once staff feels that the major comments have been addressed by the developer and engineer, it gets scheduled for a Planning Commission hearing. Staff should determine when it's ready to be heard to not risk PZC tabling to a second meeting. Community Development wants PZC to see a project that is Council ready – not one that needs a second PZC meeting.

Proposed Language:

B. Application and Review. Whenever the owner or their designee of any tract or parcel of land within the jurisdiction of this chapter wishes to subdivide or plat the same into two (2) or more lots, said owner shall cause to be prepared a preliminary plat of said subdivision, and shall submit to the Zoning Administrator a completed preliminary plat application form, required number of copies of the preliminary plat, preliminary plat application fee, and any other information and details as specified and required by the Zoning Administrator as necessary to determine compliance with all applicable codes and requirements. The preliminary plat shall contain such information and data as is outlined in herein this chapter.

The Zoning Administrator or their designee shall examine said preliminary plat application as to its completeness. If determined incomplete, the application shall be returned to the owner or their designee with a list of missing information and items. If determined complete by the Zoning Administrator or their designee, the application shall be distributed to applicable City departments and utility companies for review and comment to its completeness. The Zoning Ordinance Administrator or their designee shall compile all City and

utility comments and complete a review of the plat as to its compliance with these Subdivision Regulations, the Zoning Ordinance, the Comprehensive Plan and Future Transportation Network map, and other local, state, and federal requirements and shall provide the findings to the subdivider. If determined incomplete, the application shall be returned to the owner or their designee with a list of missing information and items.

~~At the request of the owner or designee, the preliminary plat shall be forwarded to the Commission for its review, regardless of the Zoning Administrators determination that the preliminary plat is complete.~~

6. Code Section: 170.05(1)(C) – Preliminary Plat Procedures

Area of Concern:

This is a two-fold request to update this section of ordinance. Mailings are not a state requirement for preliminary plats. These mailings are a state requirement for rezoning applications. Preliminary plats will always be submitted after a property is zoned. The neighbor radius of 200' is the same for both applications. The same property owners receive the same general notification, most of the time duplicating work.

Secondly, since I've started in September, I've mailed approximately 215 mailings for preliminary plats costing the department about \$150.00 in postage. If the development in the southwest corner of town moves ahead, there will be another 140 mailings, costing approximately \$97.00. Of these six projects, four of them were or will be duplicate spending because they went through the rezoning process in the last couple of years. These include Wesley Life, Kentucky Ridge, Pickard Commerce Park, Summercrest Hills North and Deer Run.

The City is experiencing budget deficits this upcoming fiscal year and departments were asked to make budget cuts on line items that weren't necessary. This is one of those items that can be eliminated, especially as the State of Iowa does not require mailings for preliminary plats.

Proposed Language:

C. Review by Planning Commission. Once the preliminary plat has been deemed complete by the Zoning Administrator or their designee, ~~or if the owner or their designee has requested the preliminary plat be forwarded to the Commission~~, the Zoning Administrator or their designee shall provide a written report to the Commission within thirty (30) days. After receiving the

Zoning Administrator's report, the Commission shall review the preliminary plat and other material for conformity to regulations. The Commission may confer with the subdivider on changes deemed advisable and the kind and extent of such improvements to be made.

Before reviewing a preliminary plat, notice of the Commission's meeting shall be placed on a sign prepared and posted by the applicant. The sign shall be of such design that is approved by the zoning administrator and be in a location that is visible from all rights-of-way. The sign shall be posted at least 10 days prior to the Commission meeting and shall remain in place until the City Council has taken final action.

~~Before reviewing a preliminary plat, notice of the Commission's meeting shall be given to property owners within 200 feet of the plat by sending notices to affected property owners by first class mail or by posting notices on the tract.~~

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 170 REGARDING SUBDIVISION REGULATIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 170, Subdivision Regulations, shall be and is hereby amended by striking certain language as follows:

170.05(1)(B) PRELIMINARY PLAT PROCEDURES

B. Application and Review. Whenever the owner or their designee of any tract or parcel of land within the jurisdiction of this chapter wishes to subdivide or plat the same into two (2) or more lots, said owner shall cause to be prepared a preliminary plat of said subdivision, and shall submit to the Zoning Administrator a completed preliminary plat application form, required number of copies of the preliminary plat, preliminary plat application fee, and any other information and details as specified and required by the Zoning Administrator as necessary to determine compliance with all applicable codes and requirements. The preliminary plat shall contain such information and data as is outlined in herein this chapter.

The Zoning Administrator or their designee shall examine said preliminary plat application as to its completeness. If determined incomplete, the application shall be returned to the owner or their designee with a list of missing information and items. If determined complete by the Zoning Administrator or their designee, the application shall be distributed to applicable City departments and utility companies for review and comment to its completeness. The Zoning Ordinance Administrator or their designee shall compile all City and utility comments and complete a review of the plat as to its compliance with these Subdivision Regulations, the Zoning Ordinance, the Comprehensive Plan and Future Transportation Network map, and other local, state, and federal requirements and shall provide the findings to the subdivider. If determined incomplete, the application shall be returned to the owner or their designee with a list of missing information and items.

~~At the request of the owner or designee, the preliminary plat shall be forwarded to the Commission for its review, regardless of the Zoning Administrators determination that the preliminary plat is complete.~~

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING CHAPTER 170 REGARDING SUBDIVISION REGULATIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION ONE: The Code of Ordinances of the City of Indianola, Chapter 170, Subdivision Regulations, shall be and is hereby amended by striking certain language and adopting the underlined language as follows:

170.05(1)(B) PRELIMINARY PLAT PROCEDURES

C. Review by Planning Commission. Once the preliminary plat has been deemed complete by the Zoning Administrator or their designee, ~~or if the owner or their designee has requested the preliminary plat be forwarded to the Commission,~~ the Zoning Administrator or their designee shall provide a written report to the Commission within thirty (30) days. After receiving the Zoning Administrator's report, the Commission shall review the preliminary plat and other material for conformity to regulations. The Commission may confer with the subdivider on changes deemed advisable and the kind and extent of such improvements to be made.

~~Before reviewing a preliminary plat, notice of the Commission's meeting shall be given to property owners within 200 feet of the plat by sending notices to affected property owners by first class mail or by posting notices on the tract.~~

Before reviewing a preliminary plat, notice of the Commission's meeting shall be placed on a sign prepared and posted by the applicant. The sign shall be of such design that is approved by the zoning administrator and be in a location that is visible from all rights-of-way. The sign shall be posted at least 10 days prior to the Commission meeting and shall remain in place until the City Council has taken final action.

SECTION TWO: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

SECTION THREE: Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2025, and approved this _____ day of _____, 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2025, and was published on _____, 2025.



MEMORANDUM

To: Mayor and City Council

From: Cassandra Hofer, Deputy City Clerk

Date: May 19, 2025

Subject: Resolution suspending enforcement of the Indianola Code 45.02(2) regarding the consumption of alcohol on the Downtown City Streets during the Suds on Salem event on May 30, 2025.

Recommendation: Suds on Salem is a pre-approved annual event approved by Council. The Council shall review and consider the request to suspend alcohol enforcement annually.

Roll call is in order.

Attachments:

1. Suds on Salem - PKT
2. Res 2025- Suspending enforcement- alcohol on Square Suds on Salem

Online Form Submittal: Annual City Event Application

From noreply@civicplus.com <noreply@civicplus.com>

Date Fri 5/9/2025 2:04 PM

To City Clerk <cityclerk@indianolaiaowa.gov>

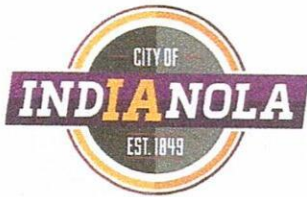
Annual City Event Application

Event organizers are required to submit an annual event application no later than 60 days prior to the event, and a certificate of insurance for the event. City Staff must review your completed application before a permit is issued annually. Please use this form for approved annual events. If your event is not listed please submit an event application.

Please select your event	Suds on Salem
Contact Person	Leslie D. Held
Phone Number	5159617342
Email	leslie@bobscustomtrophies.com
Event Sponsor	Businesses on two hundred block of West Salem
Event Start Date	5/30/2025
Event End Date	5/30/2025
Event Location	West Salem Ave between B Street & Buxton (200 block)
Set up begins at	2:00 PM
Event Begins at	5:00 PM
Teardown Begins at	8:00 PM
Teardown Ends at	10:00 PM
Safety Plan	There have been no changes to the safety plan, Map A showing the streets/trails/parks/lane closures, locations of barricades/barriers, stages, platforms, events/activities, vendors, parking, etc., Map B showing where vendors and volunteers are expected to park vehicles.

Please describe event changes	We did bump set up by 1 hour to account for the inevitable tracking down of car owners. It always takes us a bit to clear the street. Note: County is providing barricades.
Noise Permit	I am submitting a noise permit application. The application is available on the City's website under "How Do I" apply for noise permit. Please attach below.
Noise Permit Application	SUDS ON SALEM 2025.pdf
Suspension of Indianola Code 47.01(11)	I am requesting suspension of Indianola Code 45.02(2) or 47.01(11). Add description below.
Please state location for suspension of Indianola Code 45.02(2) or 47.01(11).	Between barricades on closed street. Please note, event encourage purchase of food & beverages from downtown businesses. If alcohol, they are directed to sell sealed & guests open inside barricades. Signs will be posted "No open alcohol beyond this point."
Is this a City Sponsored event?	NO
Insurance Certificate	SUDS ON SALEM 2025_1.pdf
Electronic Signature	Leslie D. Held
Submission Date	5/9/2025

Email not displaying correctly? [View it in your browser.](#)



City of Indianola

Noise Permit Application

Today's Date: 5/9/25
Event Name: Suds on Salem
Date/Time/ Location of Event: 5/30/25
Event Sponsor(s): West Salem Avenue businesses

Contact Information

Organization: West Salem Avenue businesses
Contact Name: Leslie Held
Address: 216 West Salem
Telephone Number: (515) 961-7342 Cell Phone: (515) 975-9740
Email Address: leslie@bobsustomtrophies.com
Anticipated Attendance: 400 Per Day 400 Total

Event Information:

Event Starts: Date: 5/30/25 Time: 5pm Day of Week: Fn'day
Event Ends: Date: 5/30/25 Time: 8pm Day of Week: Friday

Previous Event Information:

Date of Event: 6/28/25 Time of Event: 5pm

Please provide a map showing the event location and location of band/music, please specify:

X Band _____ DJ _____ Other (please specify) _____

Applicant Signature: [Signature]

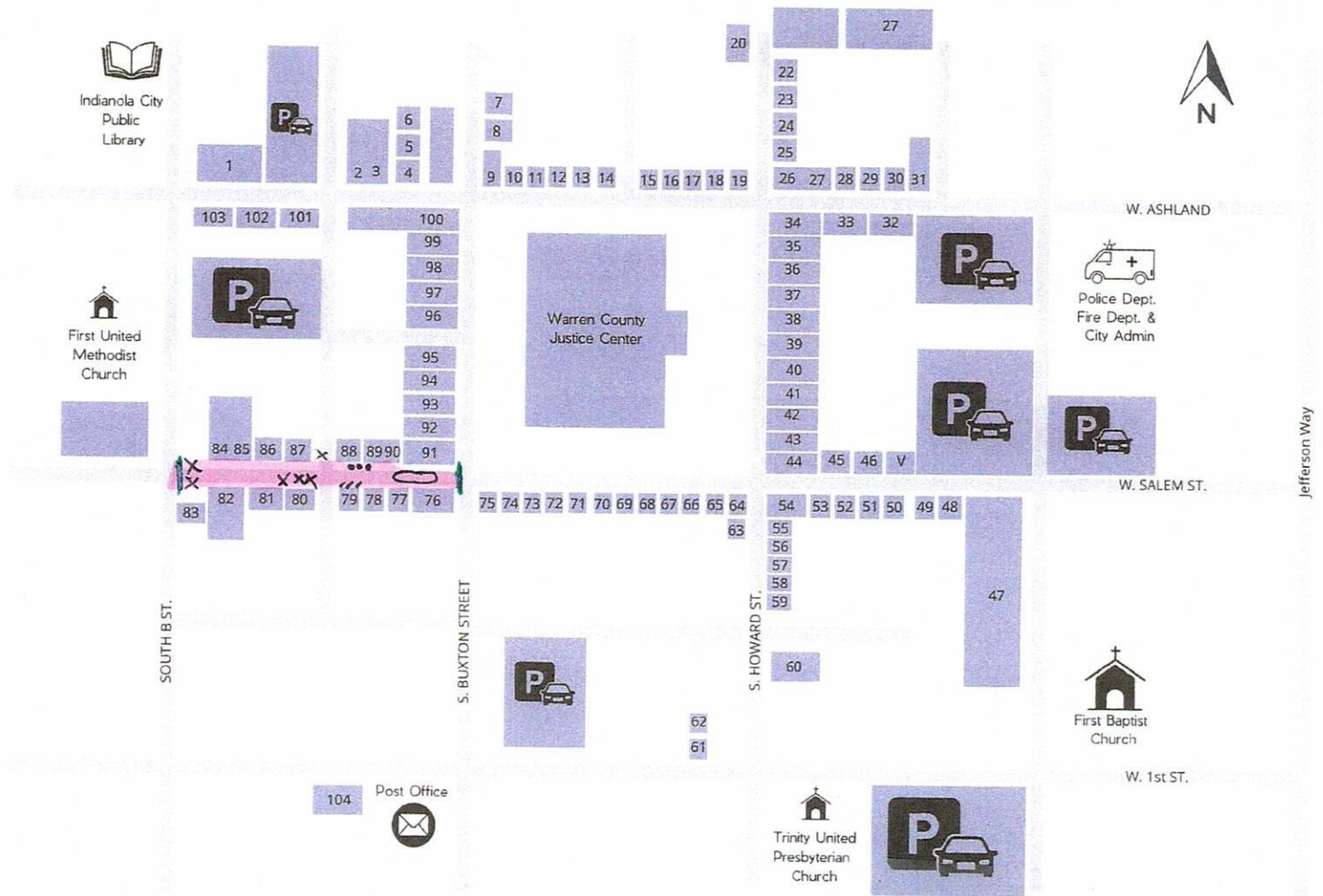
Office Use Only:

Date Received in office: _____

Return completed noise application to:

City of Indianola
Attn: Noise Permit Application
110 N 1st Street
PO Box 299
Indianola, Iowa 50125
Email: cityclerk@indianolaiowa.gov

Indianola Downtown Square Parking/Business Map



- street closure
- barricades (county providing)
- kybo (West Hill also opening bathrooms)
- foam party
- band
- food truck
- popcorn by Country Financial
- Von Von Balloons

Suds on Salem 5/30/25

City of Indianola
RESOLUTION NO. 2025-

**RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE § 45.02(2)
REGARDING THE CONSUMPTION OF ALCOHOL ON A PORTION OF WEST SALEM
AVENUE DURING SUDS ON SALEM EVENT ON MAY 30, 2025**

WHEREAS, businesses on West Salem intend to hold a 'Suds on Salem' event on a portion of West Salem Avenue on Friday, May 30, 2025, from 5:00 p.m. – 8:00 p.m.; and

WHEREAS, the event organizers plan to close to vehicular traffic West Salem between B Street and Buxton Street; and

WHEREAS, the organizer has requested that alcohol consumption be permitted on said portion of West Salem Avenue for the duration of said event; and

WHEREAS, alcoholic beverages for the event will be served in accordance with the authorization by the State of Iowa; and

WHEREAS, Indianola Code Section 45.02(2) governing alcoholic beverages on City streets reads: "A person shall not use or consume alcoholic liquor, wine or beer upon the public streets or highways. A person shall not use or consume alcoholic liquor in any public place, except premises covered by a liquor control license;" and

WHEREAS, the sales and consumption of alcohol will be required to comply with all other requirements of the Municipal Code of the City for the event along with the terms of the liquor license held by the vendors.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the City of Indianola hereby confirms that enforcement of Indianola Code Section 45.02(2) will be temporarily suspended on West Salem Avenue between B Street and Buxton Street from 5:00 p.m. – 8:00 p.m. for the Suds on Salem event on May 30, 2025.

BE IT FURTHER RESOLVED that all participants and sponsors of said event shall be required to comply with all other requirements of the Municipal Code of the City, but that enforcement of the prohibition of the consumption of alcohol upon certain public streets is hereby waived.

Dated this 19th day of May 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From: Akhilesh Pal, Public Works Director

Date: May 19, 2025

Subject: Resolution approving Payment Application Number 5 in the amount of \$30,988.05 to Kline Electric and Change Order Number 3 in the amount of \$3,500 and two additional working days for the Buxton Traffic Signal Project.

Introduction: This memorandum provides information and a recommendation for council action to approve Payment Application Number 5 and Change Order Number 3 for the Traffic Signal Improvements at Buxton Street and 2nd Avenue. The contractor, Kline Electric, has completed additional work this period, and City staff is requesting approval to process payment and the associated change order.

Background: On May 6, 2024, the City Council awarded a contract to Kline Electric, operating as Heartland Underground Solutions, for Traffic Signal Improvements and fiber connectivity at Buxton Street and 2nd Avenue. The project commenced on August 5, 2024, with a scheduled completion period of 60 working days. This project involves full modernization of the traffic signal system at the intersection of Buxton Street and 2nd Avenue. Much of the primary work is now complete, including installation of the new traffic signals and intersection reconfiguration. As part of the final grading and restoration activities, a concern was raised by a property owner in the northeast quadrant regarding the grade of the new lawn area created following construction.

Discussion: Payment Application Number 5, in the amount of \$30,988.05, reflects work completed during April 2025. This includes traffic signal removals, pavement marking installation, and work covered under Change Order Number 3.

Change Order Number 3, in the amount of \$3,500, was added to the contract to address grading concerns in the northeast quadrant of the intersection. After the traffic signal improvements, the adjacent slope changed, and the property owner expressed concern that the steeper grade would make lawn maintenance more difficult. In response, City staff and the consulting engineer met on site and directed the contractor to return to the site to remove additional driveway pavement, regrade the area to ease the slope, and place new sod. This work was completed as a lump sum item and also required remobilization of the contractor. Two additional working days were added to the contract to accommodate the change.

Budget Impact: Funding for this project is included in the FY2024 and FY2025 Street Capital Project Fund (Fund 323). Additionally, \$200,000 of the project costs will be covered by U-STEP Iowa DOT funding. The change order cost of \$3,500 and the payment application amount of \$30,988.05 are both within the limits of the approved project budget. No additional funding is required at this time.

Recommendation: City staff recommends approval of Payment Application Number 5 to Kline Electric in the amount of \$30,988.05, and Change Order Number 3 in the amount of \$3,500 with two additional working days. There are sufficient funds available to cover the expenses for Pay Application Number 5. Both the payment and the change order reflect progress made and necessary adjustments for the successful completion of the project, specifically accounting for work already completed.

Attachments:

1. Res 2025-000 Approving Pay app 5 and change order number 3 - Buxton and 92 Traffic Signal
2. PartialPaymentApp05_Buxton-West2nd-Signals

City of Indianola
RESOLUTION NO. 2025-000

**RESOLUTION APPROVING PAY APPLICATION NUMBER 5 AND CHANGE ORDER
NUMBER 3 FOR THE TRAFFIC SIGNAL IMPROVEMENTS AT
BUXTON STREET AND 2ND AVENUE**

WHEREAS, the City of Indianola is currently under obligation of a construction contract with Kline Electric, doing business as Heartland Underground Solutions, for the Traffic Signal Improvements Project at Buxton Street and 2nd Avenue; and

WHEREAS, Heartland Underground Solutions has submitted Pay Application Number 5 and Change Order Number 3 as described on the attached application; and

WHEREAS, the City Council now deems it appropriate to approve Pay Application Number 5 and Change Order Number 3, as attached.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. Change Order Number 3 in the amount of \$3,500, is hereby approved.
2. Pay Application Number 5, in the amount of \$30,988.05, shall be paid.
3. Mayor is hereby authorized to sign the documents on behalf of the City of Indianola.

PASSED AND APPROVED this 19th day of May 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

May 8, 2025

Akhilesh Pal, PE
 Public Works Director
 City of Indianola
 110 North 1st Street
 Indianola, IA 50125

RE: Partial Payment Application No. 5
 South Buxton Street & West 2nd Avenue Signalization Project

Dear Mr. Pal:

Enclosed please find Application for Partial Payment No. 5 in the amount of \$30,988.05 for work completed in the April 2025 pay period. The project commenced on August 5, 2024. Work for this pay period included completion of traffic signal removal, pavement markings, and change order number 3 for additional work in the northeast quadrant. Change order number 3 includes lump sum item for remobilization, additional driveway removal, additional grading and additional sod in the northeast quadrant to adjust grade from proposed grade. The remaining work is site restoration in the northwest, southwest, and southeast quadrants and is scheduled to be completed within the next month weather depending.

Approximately 96% of construction is complete when comparing the earned value, the dollar amount of work completed, to the total contract amount. The contract included 62 working days to complete the project. At the end of the pay period, 54 working days, 88% of the contract working days, have been used. Snyder & Associates recommends approval for Application for Partial Payment No. 5 and Change Order No. 3 for work completed by Heartland Underground for the April 2025 pay period.

Payment and Completion Summary for April 2025

Item	Amount
Partial Payment Application No. 1	\$38,315.44
Partial Payment Application No. 2	\$125,044.79
Partial Payment Application No. 3	\$147,524.41
Partial Payment Application No. 4	\$23,572.83
Partial Payment Application No. 5	\$30,988.05
Total of All Payments	\$365,445.52
Total Earned	\$384,679.49
5% Retainage	\$19,233.97
Total Contract Price	\$396,504.74
Percent Complete	89%

Akhilesh Pal, PE
City of Indianola
May 8, 2025
Page 2 of 2

Please do not hesitate to call or email me should you have any questions.
Respectfully,

SNYDER & ASSOCIATES, INC.



Justin Jackson, P.E.
Project Manager

Enclosure

APPLICATION FOR PARTIAL PAYMENT NO. 5

PROJECT: W. 2nd Avenue and S. Buxton Street Intersection

S&A PROJECT NO.: 122.0741.01

OWNER: City Of Indianola
CONTRACTOR: Kline Electric, Inc. dba Heartland Underground Solutions
ADDRESS: 6355 NE 14th Street
Des Moines, IA 50313
DATE: 5/7/2025

PAYMENT PERIOD: 4/1/2025
to 4/30/2025

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 385,454.75
Net Change by Change Order: \$ 11,049.99
Contract Amount to Date: \$ 396,504.74

CONTRACT PERIOD: TOTAL WORKING DAYS

Notice to Proceed: August 5, 2024
Number of Contract Working Days: 62.0
Working Days Used: 54.0
Working Days Remaining: 5.0
Percentage of Working Days Remaining: 12.9%

2. WORK SUMMARY:

Total Work Performed to Date: \$ 384,679.49
Total Stockpile Materials: \$ 73,332.00
Less Stockpile Materials: \$ 73,332.00
Retainage: 5% \$ 19,233.97
Total Earned Less Retainage: \$ 365,445.52
Less Previous Applications for Payment: \$ 334,457.47
AMOUNT DUE THIS APPLICATION: \$ 30,988.05

Percentage of Work Remaining: 3.0%

Est 1 \$ 38,315.44
Est 2 \$ 125,044.79
Est 3 \$ 147,524.41
Est 4 \$ 23,572.83
Est 5

Total Previous Payments: \$334,457.47

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and

(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Kline Electric, Inc. dba Heartland Underground Solutions
CONTRACTOR

By

DATE: 5/8/2025

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

ENGINEER

By

DATE: 5/09/2025

5. OWNER'S APPROVAL

OWNER

By

DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:									
ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK			
		PLAN QTY.	UNIT	UNIT COST	TOTAL	QTY. TO DATE	CO #	COST TOTAL	
	EARTHWORK								
2.1	TOPSOIL, OFF-SITE	23.00	CY	\$ 33.20	\$ 763.60	23.00		\$ 763.60	
2.2	EXCAVATION, CLASS 10	1.00	LS	\$ 1,920.00	\$ 1,920.00	1.00		\$ 1,920.00	
2.3	BELOW GRADE EXCAVATION (CORE OUT)	6.00	CY	\$ 104.00	\$ 624.00	6.00	2	\$ 624.00	
2.4	SUBBASE, MODIFIED	90.00	SY	\$ 14.25	\$ 1,282.50	90.00	2	\$ 1,282.50	
	STREETS AND RELATED WORK								
7.1	CURB AND GUTTER, PCC, 6'	42.00	LF	\$ 53.25	\$ 2,236.50	42.00	1	\$ 2,236.50	
7.2	PCC PAVEMENT SAMPLES AND TESTING	1.00	LS	\$ 2,685.00	\$ 2,685.00	1.00		\$ 2,685.00	
7.3	REMOVAL OF SIDEWALK	54.00	SY	\$ 13.65	\$ 737.10	54.00	2	\$ 737.10	
7.4	REMOVAL OF DRIVEWAY	46.00	SY	\$ 13.65	\$ 627.90	46.00		\$ 627.90	
7.5	REMOVAL OF DRIVEWAY, GRANULAR	10.00	SY	\$ 16.85	\$ 168.50	10.00		\$ 168.50	
7.6	SIDEWALK, PCC, 4"	33.00	SY	\$ 99.25	\$ 3,275.25	33.00	2	\$ 3,275.25	
7.7	SIDEWALK, PCC, 6"	28.00	SY	\$ 133.75	\$ 3,745.00	28.00		\$ 3,745.00	
7.8	DETECTABLE WARNING	40.00	SF	\$ 47.10	\$ 1,884.00	40.00		\$ 1,884.00	
7.9	DRIVEWAY, PAVED, PCC, 7"	6.00	SY	\$ 504.00	\$ 3,024.00	6.00		\$ 3,024.00	
7.10	DRIVEWAY, GRANULAR, 6"	10.00	TON	\$ 66.90	\$ 669.00	10.00		\$ 669.00	
7.11	FULL DEPTH PATCHES, PCC, 8"	76.00	SY	\$ 119.65	\$ 9,093.40	76.00	2	\$ 9,093.40	
7.12	PAVEMENT REMOVAL	85.00	SY	\$ 14.20	\$ 1,207.00	85.00	2	\$ 1,207.00	
	TRAFFIC CONTROL								
8.1	TRAFFIC SIGNAL	1.00	LS	\$ 241,575.00	\$ 241,575.00	1.00		\$ 241,575.00	
8.2	TRAFFIC SIGNAL REMOVAL	1.00	LS	\$ 12,635.00	\$ 12,635.00	1.00		\$ 12,635.00	
8.3	PAVEMENT MARKINGS, THERMOPLASTIC	4.00	STA	\$ 695.00	\$ 2,780.00	4.00		\$ 2,780.00	
8.4	PRECUT SYMBOLS AND LEGENDS, THERMOPLASTIC	12.00	EACH	\$ 600.00	\$ 7,200.00	12.00		\$ 7,200.00	
8.5	PAVEMENT MARKINGS REMOVED	4.00	STA	\$ 235.00	\$ 940.00	4.00		\$ 940.00	
8.6	SYMBOLS AND LEGENDS REMOVED	12.00	EACH	\$ 160.50	\$ 1,926.00	12.00		\$ 1,926.00	
8.7	GROOVES CUT FOR PAVEMENT MARKINGS	4.00	STA	\$ 267.50	\$ 1,070.00	4.00		\$ 1,070.00	
8.8	GROOVES CUT FOR SYMBOLS AND LEGENDS	12.00	EACH	\$ 214.00	\$ 2,568.00	12.00		\$ 2,568.00	
8.9	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$ 15,155.00	\$ 15,155.00	1.00	1	\$ 15,155.00	
8.10	PORTABLE DYNAMIC MESSAGE SIGN	32.00	CDAY	\$ 155.25	\$ 4,968.00	15.00		\$ 2,328.75	
8.11	FIBER OPTIC COMMUNICATION INTERCONNECT SYSTEM	1.00	LS	\$ 33,174.00	\$ 33,174.00	1.00		\$ 33,174.00	
	SITE WORK AND LANDSCAPING								
9.1	SOD	21.00	SQ	\$ 267.50	\$ 5,617.50	0.00		\$ -	
9.2	FILTER SOCK, 12-INCH	330.00	LF	\$ 3.75	\$ 1,237.50	0.00		\$ -	
9.3	FILTER SOCK, REMOVAL	330.00	LF	\$ 2.20	\$ 726.00	0.00		\$ -	
9.4	EROSION CONTROL MULCHING, HYDROMULCHING	2.00	LS	\$ 1,605.00	\$ 3,210.00	1.00		\$ 1,605.00	
9.5	INLET PROTECTION DEVICE	4.00	EACH	\$ 215.00	\$ 860.00	4.00		\$ 860.00	
	MISCELLANEOUS								
11.1	MOBILIZATION	1.00	LS	\$ 13,500.00	\$ 13,500.00	1.00		\$ 13,500.00	
11.2	CONCRETE WASHOUT	1.00	LS	\$ 2,370.00	\$ 2,370.00	1.00		\$ 2,370.00	
		TOTAL ORIGINAL CONTRACT = \$ 385,454.75				\$ 373,629.50			
CHANGE ORDER SUMMARY:									
	CHANGE ORDER 01								
7.1	CURB AND GUTTER, PCC, 6"	2.00	LF	\$ 53.25	\$ 106.50	2.00	1	\$ 106.50	
8.9	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$ 748.00	\$ 748.00	1.00	1	\$ 748.00	
		TOTAL: \$ 854.50				\$ 854.50			
	CHANGE ORDER 02								
2.3	BELOW GRADE EXCAVATION (CORE OUT)	-6.00	CY	\$ 104.00	\$ (624.00)	-6.00	2	\$ (624.00)	
2.4	SUBBASE, MODIFIED	29.40	SY	\$ 14.25	\$ 418.95	29.40	2	\$ 418.95	
7.3	REMOVAL OF SIDEWALK	23.40	SY	\$ 13.65	\$ 319.41	23.40	2	\$ 319.41	
7.6	SIDEWALK, PCC, 4"	22.40	SY	\$ 133.75	\$ 2,996.00	22.40	2	\$ 2,996.00	
7.11	FULL DEPTH PATCHES, PCC, 8"	27.40	SY	\$ 119.65	\$ 3,278.41	27.40	2	\$ 3,278.41	
7.12	PAVEMENT REMOVAL	21.60	SY	\$ 14.20	\$ 306.72	21.60	2	\$ 306.72	
		TOTAL: \$ 6,695.49				\$ 6,695.49			
	CHANGE ORDER 03								
	CONCRETE REMOVAL, ADDITIONAL GRADING, ADDITIONAL SOD	1.00	LS	\$ 3,500.00	\$ 3,500.00	1.00	3	\$ 3,500.00	
		TOTAL: \$ 3,500.00				\$ 3,500.00			
		TOTAL CHANGE ORDERS = \$ 11,049.99				\$ 11,049.99			
		TOTAL CONTRACT & CHANGE ORDERS = \$ 396,504.74				\$ 384,679.49			
STOCKPILED MATERIAL ALLOWANCE:									
8.1	TRAFFIC SIGNAL	1.00	LS	\$ 81,480.00	\$ 81,480.00	0.90		\$ 73,332.00	
		TOTAL STOCKPILED MATERIALS = \$ 81,480.00				\$ 73,332.00			

CHANGE ORDER NO. 3

OWNER: City of Indianola

PROJECT: W. 2nd Ave & S. Buxton St Intersection
S&A PROJECT #: 122.0741.01

To: Kline Electric, Inc. dba Heartland Underground Solutions
Contractor
6355 NE 14th Street
Address
Des Moines, IA 50313
City, State, Zip

You are directed to make the following changes in this contract:

1. Description of change to be made:

Addition of lump sum item for remobilization, additional driveway removal, additional grading and additional sod

2. Reason for Change:

Requested additional work in the northeast quadrant of the intersection to adjust grade from the proposed plan grade.

3. Settlement for the cost of making the change shall be as follows:

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
	Remobilization, additional driveway removal, additional grading and additional sod	1	LS	\$3,500.00	\$3,500.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				TOTAL:	\$3,500.00

4. This change order will result in a net change in the contract completion time of 2 days and a net change in the cost of the project of \$3500.00 divided as follows:

	Contract Amount	Contract Working Days
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$393,004.74	60.0
Change due to this C.O. (+ or -)	\$3,500.00	2
Totals including this C.O.:	\$396,504.74	62.0

The change described herein is understood, and the terms of settlement are hereby agreed to:

Kline Electric, Inc. dba Heartland Underground Solutions

CONTRACTOR

By At. AB.

DATE: 5/8/2025

Snyder & Associates, Inc.

ENGINEER

By Justin Salas

DATE: 5/09/2025

City of Indianola

OWNER

By _____

DATE: _____



MEMORANDUM

To: Mayor and City Council

From: Akhilesh Pal, Public Works Director

Date: May 19, 2025

Subject: Resolution approving Amendment Number 1 to the professional services agreement with HR Green, Inc. for the Iowa Avenue Sanitary Sewer Improvements Project.

Introduction: This memorandum provides background and a recommendation for Amendment Number 1 to the City's professional services agreement with HR Green, Inc. The amendment will allow HR Green to expand their current work on the Iowa Avenue Sanitary Sewer Improvements project to include necessary stormwater analysis and design support.

Background: On December 19, 2024, the City Council approved an agreement with HR Green for the design of the Iowa Avenue Sanitary Sewer Improvements Project, as part of Resolution Number 2024-278. The project area includes the 600 and 700 blocks of West Iowa Avenue, west of E Street. The goal of the original agreement was to address aging sanitary sewer infrastructure in this neighborhood.

As staff worked through preliminary design coordination, we discovered a parallel concern in the same area. Several storm sewer lines, which run through private properties, lack stormwater easements and are situated extremely close to residential building foundations. Some of these storm lines are failing or have already separated, and residents in this area have also reported flooding concerns. Due to the limited access and proximity to homes, repairing these storm pipes in their current locations is not feasible.

Discussion: Given that the storm infrastructure is in poor condition and located directly within the sanitary sewer project area, staff believes it is both practical and cost-effective to evaluate and improve both systems at the same time. Attempting to return to this location in the future to repair stormwater systems separately would likely be much more expensive and disruptive.

To move this forward, the City is proposing an amendment to HR Green's existing contract to authorize a focused stormwater analysis. This amendment includes field survey work, a hydrologic and hydraulic assessment to identify the existing stormwater system's deficiencies, and development of two conceptual alternatives for improvement. These steps are essential to help the City understand the extent of the problem and evaluate solutions before construction begins on the sanitary sewer work.

Budget Impact: The fee for this additional work is \$10,500. While this expense was not included in the original budget, it is eligible to be funded from the Stormwater Fund (Fund 650), which currently has sufficient capacity to cover the cost. The original sanitary sewer design services will remain funded through Fund 710, as originally planned.

Recommendation: City staff recommends approval of Amendment Number 1 to the professional services agreement with HR Green in the amount of \$10,500. This amendment allows us to responsibly address critical stormwater issues while the area is already under design for sanitary sewer replacement. This is a proactive and efficient step that will help protect private property, reduce long-term costs, and improve the overall outcome of the project.

Attachments:

1. Res 2025- 000 Approving Amendment 1 Iowa Ave. Sanitary Sewer Improvement Project
2. Maps
3. AMD_HRG_Amendment_Iowa_Ave_Storm_Eval

RESOLUTION NO. 2025-000

RESOLUTION APPROVING AMENDMENT NUMBER 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH HR GREEN, INC. FOR THE IOWA AVENUE SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, the City of Indianola entered into a professional services agreement with HR Green, Inc. for the Iowa Avenue Sanitary Sewer Improvements Project by Resolution Number 2024-278; and

WHEREAS, City staff has identified a need to evaluate and improve stormwater infrastructure in the same project area due to storm pipe failures, lack of easements, and resident flooding concerns; and

WHEREAS, combining stormwater analysis and design with the sanitary sewer project will help reduce long-term costs, avoid duplicate construction efforts, and minimize impacts to residents; and

WHEREAS, Amendment Number 1 to the agreement with HR Green, Inc. provides for additional stormwater survey, assessment, and modeling work in the amount of \$10,500; and

WHEREAS, the Stormwater Fund (Fund 650) has sufficient funds available to support this unbudgeted item.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that Amendment Number 1 to the professional services agreement with HR Green, Inc. for the Iowa Avenue Sanitary Sewer Improvements Project is hereby approved in the amount of \$10,500.

Passed and adopted this 19th day of May 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

Storm Sewer Map near West Iowa Avenue

Legend

Storm Lines

Diameter in Inches

- 0
- 6
- 8
- 10
- 12
- 15
- 18
- 21
- 24
- 27
- 30
- 36
- 42
- 48
- 54
- 60
- 72
- 84
- 96
- 144



0 200 400 Feet



Public Works Department

Date Map Created: 5/14/2025

Sanitary Sewer Map near West Iowa Avenue

Legend

Diameter

- 6"
- 8"
- 10"
- 12"
- 15"
- 16"
- 18"
- 20"
- 21"
- 24"
- 27"
- 30"
- 36"
- 42"
- 48"
- <all other values>



0 200 400 Feet



Public Works Department

Date Map Created: 5/14/2025



HR GREEN, INC.
PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 1

THIS AMENDMENT, made this nineteenth day of May, 2025 by and between, City of Indianola the CLIENT, and HR GREEN, INC. (hereafter "COMPANY"), for professional services concerning:

Iowa Ave. Sanitary Sewer Improvements

hereby amends the original Professional Services Agreement dated December 19, 2024 as follows:

The CLIENT and COMPANY agree to amend the Scope of Services of the original Professional Services Agreement and previous amendments as follows:

Provide drainage evaluation engineering services with the following scope:

1.1. Data Collection

Review survey, modeling, design, and construction project documentation and gather relevant data for the drainage area. Anticipated data sources include:

1. Existing Lidar and surveyed ground surface data.
2. Best-available storm sewer system data (surveyed or as-built plans) for completed projects.
3. Publicly available data required for hydrologic analysis, including precipitation, soils, and land use/land cover data.
4. City to provide (through developer's engineer) either the detention basin stage storage curves and outlet information or the outlet hydrographs to model the detention of the proposed Simpson College development.

1.2. Hydrologic and Hydraulic Assessment

Develop drainage basin data and hydrology model input parameters for the drainage area for existing conditions. Generally, hydrological inputs will be made at public storm structures and runoff from private development will be input where it enters the public storm sewer system.

Create a single XPSWMM 2D model of the drainage area from available data. Include in the model existing and anticipated above- and below-ground storm conveyance routes and ponding areas.

Using the available data, analyze stormwater runoff to the storm sewer system and the hydraulic performance of the system during the design event. Review the storm sewer system for capacity and surcharge for the design storm event. Identify limiting constraints (pipe or intake capacity) of the existing system.

Complete a quality control review of the XPSWMM model to assess input parameters and assumptions for consistency with generally accepted standards of practice and model set up and results for reasonableness.

Design storms will include 2-year, 5-year, 10-year, 50-year, and 100-year

1.3. Develop and Present Results

Prepare a draft Technical Memorandum which includes a narrative summary of the storm sewer modeling assumptions, inputs, and results and inundation maps for the



modeled scenarios. Describe any deficiencies identified during the hydrologic and hydraulic assessment. Develop and model up to two alternatives for improvements to the storm sewer system.

Deliverables

- One technical memo describing the methodology and results of the storm sewer modeling as well improvement alternatives.
- One review meeting with the City

COMPANY Project Number: 2403910

The CLIENT and COMPANY agree to amend other provisions of the original Professional Services Agreement and previous amendments as follows:

N/A

In consideration for these services, the CLIENT AGREES to adjust the payment for services performed by COMPANY on the following basis:

☒ Lump Sum to be increased by Ten Thousand Five Hundred Dollars (\$ 10,500.00)

The total authorized compensation after this Amendment, including the original Professional Services Agreement and all previous Amendments, is One Hundred Ninety Two Thousand Six Hundred Dollars (\$ 192,600.00)

THIS AMENDMENT is subject to all provisions of the original Professional Services Agreement.

THIS AMENDMENT, together with the original Professional Services Agreement and all previous amendments represents the entire and integrated AGREEMENT between the CLIENT and COMPANY.

THIS AMENDMENT executed the day and year written above.

CITY OF INDIANOLA

HR GREEN, INC.

A handwritten signature in blue ink, appearing to read 'Michael J. Roth'.

By: _____

By: Michael J. Roth, Vice President



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 19, 2025
Subject: Consideration of the approval of a Home Base Iowa Initiative Application from Matthew Sharp and authorization of a handwritten warrant in the amount of \$1500.00.

Introduction: Council will need to consider the approval of the Home Base Iowa Initiative Application and a handwritten warrant in an amount of \$1,500.00. A Veteran who was discharged under honorable conditions according to Chapter 35.1 Code of Iowa and had Title 10 active service duty for 90 days is eligible for this benefit. The applicant must complete the application, provide proof of DD Form 214 or Certificate of Release or Discharge from Active Duty and proof of previous residency outside of Indianola.

Background: City Guidelines:

1. Veteran shall make an application in person. Vouchers will only be issued to a qualified Veteran in person.
2. Purchase a home in Indianola in the past six months at the time of application. Only new residents shall receive the \$1500 incentive.
3. Ownership title/deed must be transferred, or in the process of being transferred, to the individual requesting payment of incentive.
4. Complete the certification form (City application) and have it signed by the Warren County Auditor and Veteran's Affairs.
5. Allow two weeks for Auditor to process, sign, and return the form to the applicant.
6. Bring the completed form to City Hall, 110 N 1st St, Indianola, IA 50125.
7. The program will be administered through the City of Indianola and will be provided on a first come, first served basis, with up to ten incentives per fiscal year.
8. Payment must be used for closing costs or other similar expenses related to the purchase of a home.

Discussion: Matthew Sharp purchased their home on February 24, 2025 and the application was received on May 8, 2025.

Budget Impact: This is the seventh application that has been received this year, totaling \$10,500 paid to veterans that have purchased a home in Indianola.

Recommendation: All paperwork is in order for approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: May 19, 2025
Subject: Receive and file a memorandum regarding Hillcrest Avenue trail crossing.

Introduction: This memorandum provides a follow-up on the mid-block trail crossing along East Hillcrest Avenue, located between 9th Street and 14th Street. City staff is bringing this back to Council in response to the direction received last year when the road reopened. At that time, the Council asked staff to revisit the topic after winter and allow time to reflect on the crossing's performance and any additional concerns before considering next steps.

Background: As part of the Hillcrest Avenue reconstruction, a new mid-block trail crossing was designed and constructed to improve pedestrian and cyclist safety. The crossing was designed by Snyder & Associates in accordance with SUDAS, DOT, and ADA guidelines. The goal was to provide a safer, more visible connection for trail users across a busy street, while also managing vehicle speeds in a high-traffic corridor.

Following the reopening of Hillcrest Avenue, a local farmer contacted staff about difficulty maneuvering large agricultural equipment through the narrowed travel lanes at the crossing, which are approximately 11 feet 6 inches wide. The new crossing includes a raised median island to provide a safe refuge area for trail users and realigns the crossing at a 90-degree angle to improve visibility and reduce exposure time in the roadway.

Discussion: Since the crossing opened, staff has received only a few questions or concerns. Zach Hall with Warren County Conservation had questions about access for utility vehicles, which were resolved after explaining that curbs may be traversed if no damage occurs. The Fire Department has also shared that their larger vehicles cannot access the trail without going over the curb, which will cause damage to their equipment. Aside from these comments, no additional public concerns have been received.

Public Works staff believes the design successfully prioritizes safety for pedestrians and trail users, which was the original intent. The design does present some limits for large vehicles, and resolving those concerns would require reconstructing part of the median or modifying the curb layout.

As requested, this update is provided to give Council the opportunity to revisit the design after a full season and decide whether changes should be pursued. Staff is ready to support further action if Council desires it.

Budget Impact: There is no budget impact associated with receiving and filing this report. However, if Council directs staff to explore design changes, we would begin by engaging the consultant engineer to evaluate feasible alternatives. That process would involve some design costs and, depending on the outcome, could lead to future construction expenses.

Recommendation: Staff recommends that the Council receive and file this memorandum. We believe the current design has performed well in terms of safety and has generated very few concerns over the past several months. However, staff is open to further evaluation and modification if Council wishes to proceed. If so, we are prepared to coordinate with the engineer to begin identifying potential design changes and associated costs for Council's future consideration.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Courtney Silliman, Human Resources and Risk Management Director
Date: May 19, 2025
Subject: Receive and file a memorandum regarding IAFF Local 4 - Fire Union

Introduction:

Background: The city received a petition from the State of Iowa Employment Appeal Board. A Petitioner, a public employer, employee, or employee organization, requested that the appropriate bargaining unit for collective bargaining be determined by the Board pursuant to Iowa Code section 20.13.

Discussion: At this time, a unit has not been formed, but if a unit is determined, it would include all full-time firefighters/paramedics/EMTs. If a unit forms, a contract will be negotiated in the fall of 2025 for a July 1, 2026, effective date.

Budget Impact:

Recommendation: Informational purposes only; no action or direction needed at this time.

Attachments: 1. Case File_IFD Rec'd 05.13.2025

**STATE OF IOWA
BEFORE THE EMPLOYMENT APPEAL BOARD**

IN THE MATTER OF:

Mark Butcher,

Petitioner,

and

City of Indianola Fire Department,

Public Employer (if not petitioner),

IAFF Local 4,

Employee Organization (if not petitioner).

PETITION

COMES NOW the Petitioner, Mark Butcher, and in support of its Petition, states as follows:

1. The purpose of this Petition is (check the appropriate box):

- ☒ UD UNIT DETERMINATION. Petitioner, a public employer, employee, or employee organization, requests that the appropriate bargaining unit for collective bargaining be determined by the Board pursuant to Iowa Code section 20.13.
- ☐ UR UNIT RECONSIDERATION. Petitioner, a public employer, employee or employee organization, alleges that a previous bargaining unit determination is now inappropriate and requests that the Board review said determination. If UR selected, complete (a) and (b).
- a. The unit was previously determined by EAB or PERB in case number (if known)_____.
- b. Petitioner alleges the previously determined unit is inappropriate for the following reason(s):
- c. Petitioner understands a unit reconsideration petition may only be filed in combination with an election petition pursuant to EAB rule 4.6.

2. If an election is requested, check the appropriate box:

☒ RC CERTIFICATION. Petitioner, an employee organization, has submitted to the public employer listed below a request to bargain collectively and 30 percent of the employees in an appropriate bargaining unit are members of the Petitioner or have authorized it to bargain on their behalf. (Submit with this Petition a showing of interest as required and described by EAB subrule 4.3(2)).

☐ RD DECERTIFICATION. Petitioner, a public employee, alleges that this certified representative does not represent a majority of the employees in the existing bargaining unit and that the employees do not wish to be represented by an employee organization. (Submit with this Petition evidence that 30 percent of the employees in the unit support the petition as required by EAB subrule 4.3(2)).

☐ RM REPRESENTATION. Petitioner, a public employer, alleges that one or more employee organizations have requested bargaining, and that no such organization has been certified by the Board as the bargaining representative of the employees in an appropriate unit.

3. The name, address, telephone number and email of the Public Employer is:

City of Indianola
110 North First Street
Indianola, IA 50125
City Clerk: jraffety@indianolaiowa.gov City HR: csilliman@indianolaiowa.gov

4. The name, address, telephone number and email of the Public Employer's representative is:

5. The description of the unit involved or claimed appropriate by the Petitioner is:

INCLUDED:

Full-Time: Firefighters / Paramedics / EMTS

EXCLUDED:

Officers: Captains, Chief, and Part time employees

The approximate number of employees in the unit is 9.

6. The name of the employee organization is (if none, say "none"):

Des Moines Professional Firefighters, IAFF Local 4

7. The name, address, telephone number and email of the employee organization's representative is:

Joe Van Haalen, President,
Des Moines Professional Firefighters, IAFF Local 4
P.O. Box 1821
Des Moines, IA 50305



8. The name, address, telephone number and email of the Petitioner (if a public employee) is:

Mark Butcher, FF/PM,
2641 Moonlight Drive,
Des Moines, IA 50320

9. The name, address, telephone number and email of the Petitioner's representative is:

Kellie Paschke
Skinner and Paschke, PLLC
1454 30th St. #102
West Des Moines, IA 50226



Submitted by:

Signature

Mark Butcher

Printed Name

2641 Moonlight Drive, Des Moines, IA 50320

Address

319-610-7888

Phone Number

markbutcher85@yahoo.com

Email

STATE OF IOWA
BEFORE THE EMPLOYMENT APPEAL BOARD

MARK BUTCHER, Petitioner, and CITY OF INDIANOLA FIRE DEPARTMENT, Public Employer, IAFF LOCAL 4, Employee Organization.	CASE NO.: 103005
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NOTICE OF TRANSMITTAL TO DIAL

The parties are hereby notified that EAB has transmitted this matter to the Iowa Department of Inspections, Appeals, & Licensing, Administrative Hearings Division, for hearing before an administrative law judge pursuant to Iowa Administrative Code rule 621-2.1 Effective immediately, all future filings in this case must be made via the Administrative Hearings Division's Administrative Electronic Document Management System (AEDMS), which may be found at <https://adminhearings.iowa.gov/efile/>.

No further filings shall be made, nor will they be accepted, in PERB's eFlex system. In order to file in AEDMS, you will have to create an account by clicking the "Request Account" button on the AEDMS main page. For questions on how to request an account, you may contact the Administrative Hearings Division at adminhearings@dia.iowa.gov or 515-281-6468. If you have a pre-existing AEDMS account, you will automatically be associated with the case and you may make filings in it. If you do not have an account, after you create an account, you must request that the Administrative Hearings Division attach you to the case by contacting it at the email address or phone number noted above.

DATED at Des Moines, Iowa this 12TH day of May, 2025.

EMPLOYMENT APPEAL BOARD

By: /s/ Marilyn Kennedy

Marilyn Kennedy, Paralegal

Electronically Filed
Served via eFlex.



KIM REYNOLDS, GOVERNOR
LT. GOVERNOR COURNOYER

James M. Strohman, Board Chair
Myron R. Linn, Vice Chair
Ashley R. Koopmans, Member

May 12, 2025

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

City of Indianola
110 North 1st Street
Indianola, IA 50125
jraffety@indiabolaiaowa.gov
csilliman@indianolaiaowa.gov

RE: Case No. 103005- Mark Butcher and City of Indianola Fire Department,
IAFF Local 4

1. Copy of Petition: post and distribute
2. Notice to Employees: post and distribute
3. Notice of Transmittal
4. Efiling instructions
5. Notice regarding mandatory eFiling

Dear Representative,

A combined bargaining unit/representative certification petition for has been filed with the Employment Appeal Board pursuant to the Public Employment Relations Act, Iowa Code chapter 20. The petition asks EAB to find that a bargaining unit of all full-time firefighters, Paramedics and EMTS of the Indianola Fire Department be an appropriate bargaining unit. Enclosed is a copy of the petition and a notice regarding mandatory electronic filing from the Board.

The Employer must post copies of the petition in conspicuous places customarily used for the posting of information to the potentially affected employees. Please produce a sufficient number of copies to accomplish the required posting.

Additionally, **the Employer shall also promptly distribute, electronically or by hard copy**, the petition to the affected employees by those means as well.

All documents in this case, including the employee list, must be electronically filed using EAB's (EDMS- Formerly PERB) electronic document management system. Parties or their representatives **must be registered users and file a notice of appearance** in order to receive notices regarding future filings and to file documents in this matter. **Representative you are NOT a registered user.** Future documents will only be provided to you via EAB's electronic document management system. Please read the enclosed information sheet on e-filing. If you

103005
May 12, 2025

wish to receive future documents regarding this matter, you will need to create an account and file a notice of appearance without a document. I have attached instructions regarding how to file this notice.

EAB rules require that the employer electronically file with this office, within seven days of receipt of this correspondence, a list of names and job classifications of the employees in the unit alleged to be appropriate in the petition. In this case, it is a listing of all full-time firefighters, paramedics, and EMTs of the Indianola Fire Department. This list will be used by the Board to verify the sufficiency of the showing of interest submitted by the petitioner in connection with its request for bargaining representative certification. Please also file an organizational chart of the employer's operations, if one exists.

Thank you for your assistance and prompt attention to the aforementioned posting. Any questions may be directed to me at marilyn.kennedy@eab.iowa.gov.

Sincerely,
/s/ Marilyn Kennedy
Paralegal

Electronically filed.
City of Indianola served via certified mail.

NOTICE TO EMPLOYEES

FROM THE

IOWA EMPLOYMENT APPEAL BOARD

(EAB)

A Petition has been filed with this agency requesting, first, that an appropriate bargaining unit of employees be determined and, second, that an election then be conducted to determine whether the bargaining unit will be represented for purposes of collective bargaining by the petitioning employee organization.

EAB will initially address the bargaining unit determination aspects of the petition. Once an appropriate bargaining unit has been finally determined, an election among the employees in that unit may be ordered. If an election is held, NOTICES OF ELECTION will be posted giving complete details for voting.

Because this petition may affect certain employees, EAB has directed that this Notice be posted to inform you of your rights under the Public Employment Relations Act.

***ELIGIBLE
EMPLOYEES
HAVE
THE RIGHT
UNDER
STATE LAW***

- To organize, form, join or assist any employee organization.
- To negotiate collectively through representatives of your own choosing.
- To engage in other concerted activities for the purpose of collective bargaining or other mutual aid or protection, to the extent that such activities are not prohibited by the Public Employment Relations Act or any other law of the State of Iowa.
- To refuse to do any or all of the above things; to refuse to join or participate in the activities of employee organizations, including the payment of any dues, fees or assessments or service fees of any type.

IF AN ELECTION IS HELD, it will be conducted by the Employment Appeal Board and your right to a free choice will be protected.

THE EMPLOYMENT APPEAL BOARD DOES NOT ENDORSE ANY CHOICE IN ANY ELECTION CONDUCTED.

Any questions should be directed to:

Iowa Employment Appeal Board
6200 Park Avenue, Suite 100, Des Moines, Iowa 50321-1270
515-281-3638

Any interested party may intervene in this proceeding by written request to EAB at the above address.

Dated **5/12/2025**



MEMORANDUM

To: Mayor and City Council
From:
Date: May 19, 2025
Subject: Resolution approving salaries.

Recommendation: Roll call is in order.

Attachments: 1. Res 2025-000 Approving salaries

City of Indianola
RESOLUTION NO. 2025-000

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Jonah Cawthorn, Seasonal Lifeguard Year 1 to WSI Certified Year 1, \$12.75/hour, effective May 4, 2025; and

Makayla Cunningham, Seasonal Lifeguard Year 1 to WSI Certified Year 1, \$12.75/hour, effective May 4, 2025; and

Lilly Hoger, Seasonal Lifeguard Year 2 to WSI Certified Year 2, \$13.25/hour, effective May 4, 2025; and

Sawyer Massey, Seasonal Lifeguard Year 1 to WSI Certified Year 1, \$12.75/hour, effective May 4, 2025; and

Katelyn Moffitt, Seasonal Lifeguard Year 2 to WSI Certified Year 2, \$13.25/hour, effective May 4, 2025; and

Peyton Wilbur, Seasonal Lifeguard Year 1 to WSI Certified Year 1, \$12.75/hour, effective May 4, 2025; and

Brooks Paugh, to Seasonal Lifeguard Year 1, \$12.00/hour, effective May 4, 2025; and

Kaden Richie, to Seasonal Field Maintenance Worker, \$13.00/hour, effective May 5, 2025; and

Nicole Frost, to Full-time Firefighter/EMT, Grade 5-A0, \$64,050.00/year, effective May 6, 2025; and

Benjamin Graham, to Full-Time Firefighter/EMT, Grade 5-A0, \$64,050.00/year, effective May 6, 2025; and

Gabe Dalby, to Seasonal Field Maintenance Worker, \$13.00/hour, effective May 8, 2025; and

Summer Minor, to Seasonal Operations Year 2, \$11.50/hour, effective May 10, 2025; and

Karlyn Parkins, to Seasonal Lifeguard Year 2, \$12.50/hour, effective May 10, 2025; and

Addison Busch, to Seasonal Lifeguard Year 1, \$12.00/hour, effective May 17, 2025; and

Rose Ligas, Part Time Library Assistant to Grade 1-C, \$18.418/hour, effective June 1, 2025; and

Rebekah Ward, Part Time Library Assistant to Grade 1-D, \$19.044/hour, effective June 1, 2025; and

Bill Mettee, Full Time Senior Planner to Grade 7-C.5, \$90,911.79/year, effective June 15, 2025.

BE IT FURTHER RESOLVED that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 19th day of May 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



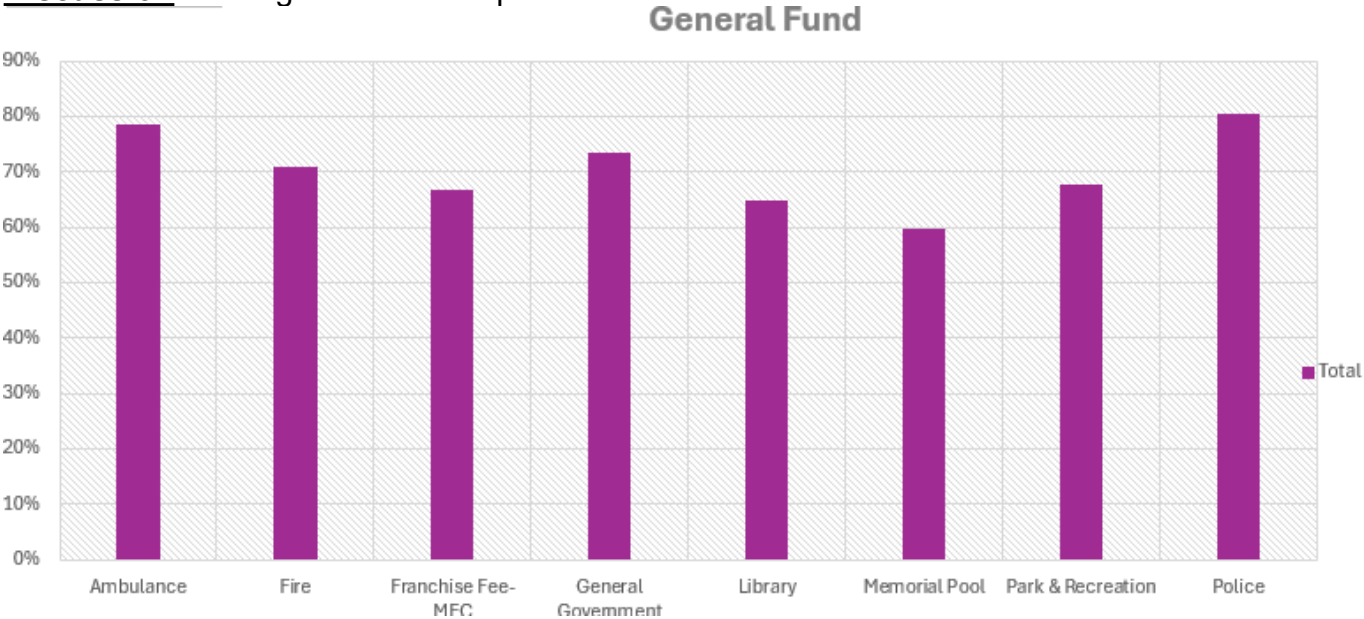
MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 19, 2025
Subject: Receive and file the April 2025 Treasurer's Report.

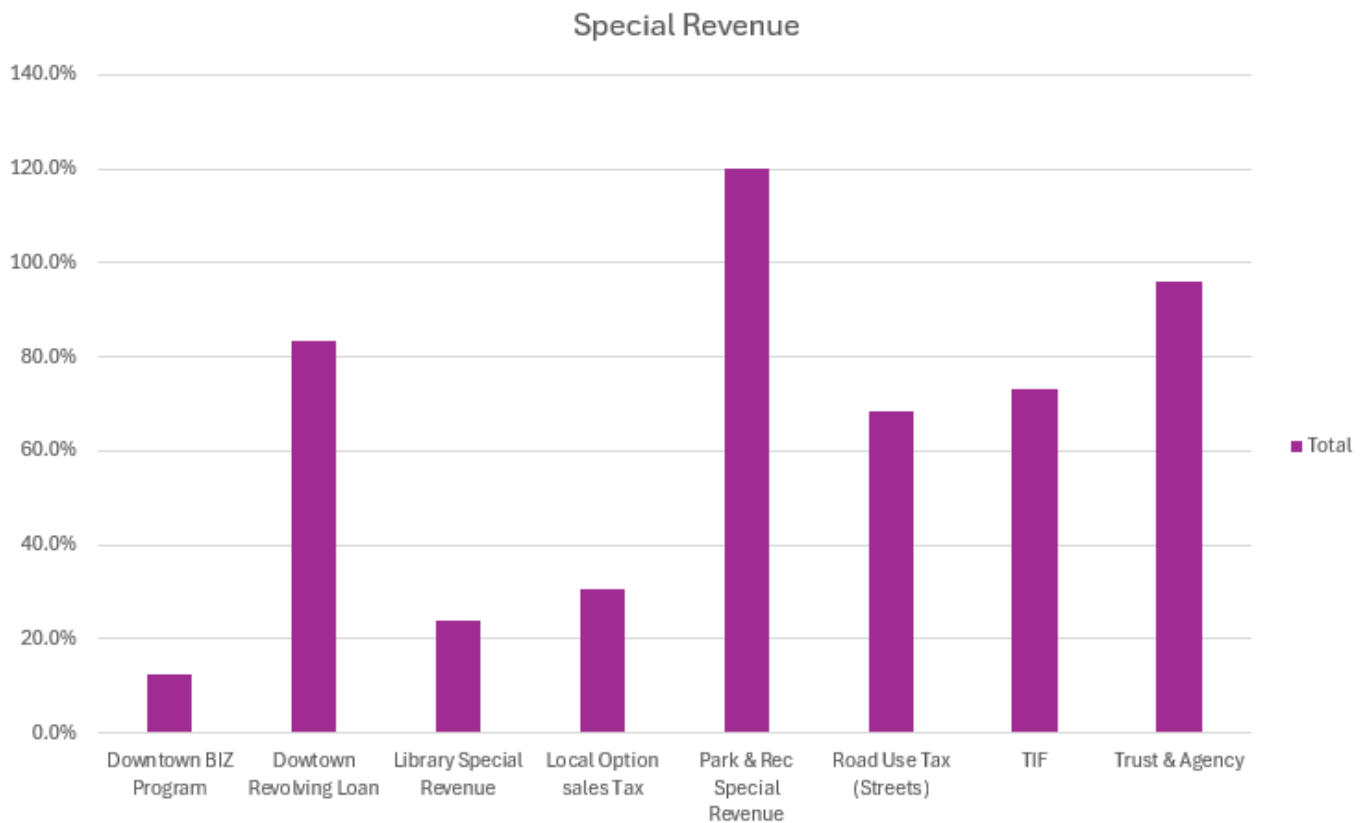
Introduction: April 2025 marks 83% of the fiscal year, and the revenues and expenditures should be near this benchmark. Capital projects may fall outside this benchmark due to the timing of projects.

Background: Expenses over 90% will be explained below. Many of these expenses will be addressed in the budget amendment presented on May 19 for council approval. The charts below show the expenses as of April 30, 2025.

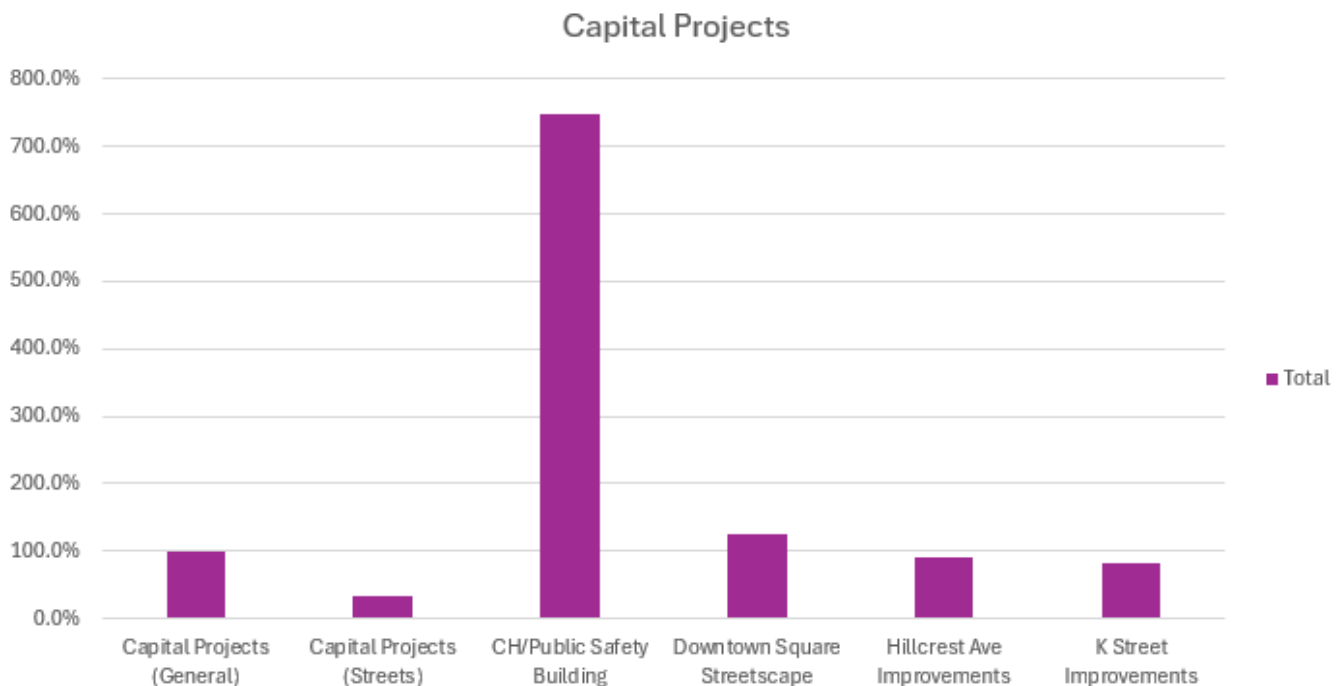
Discussion: The general fund expenses are below the benchmark.



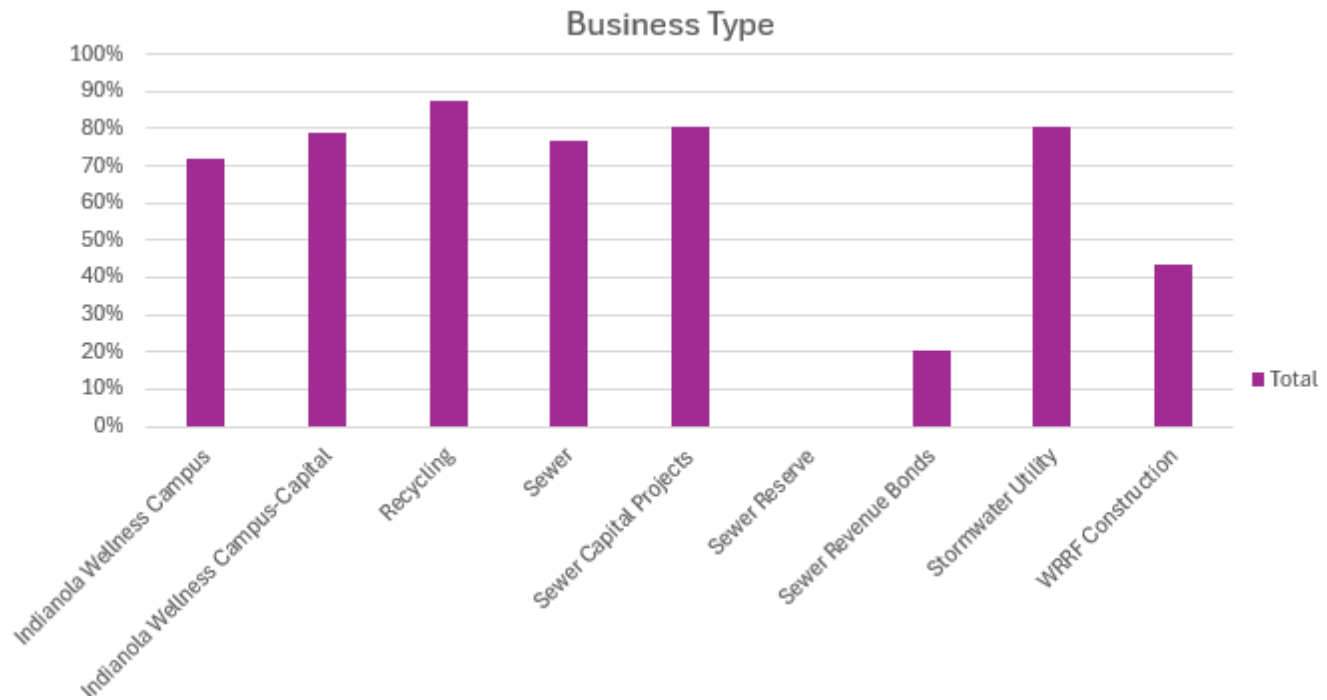
The P&R Special revenue is over 100% because of Hometown Pride expenses. The Trust and Agency has higher revenues and transfers out than budgeted; this is addressed in the budget amendment.



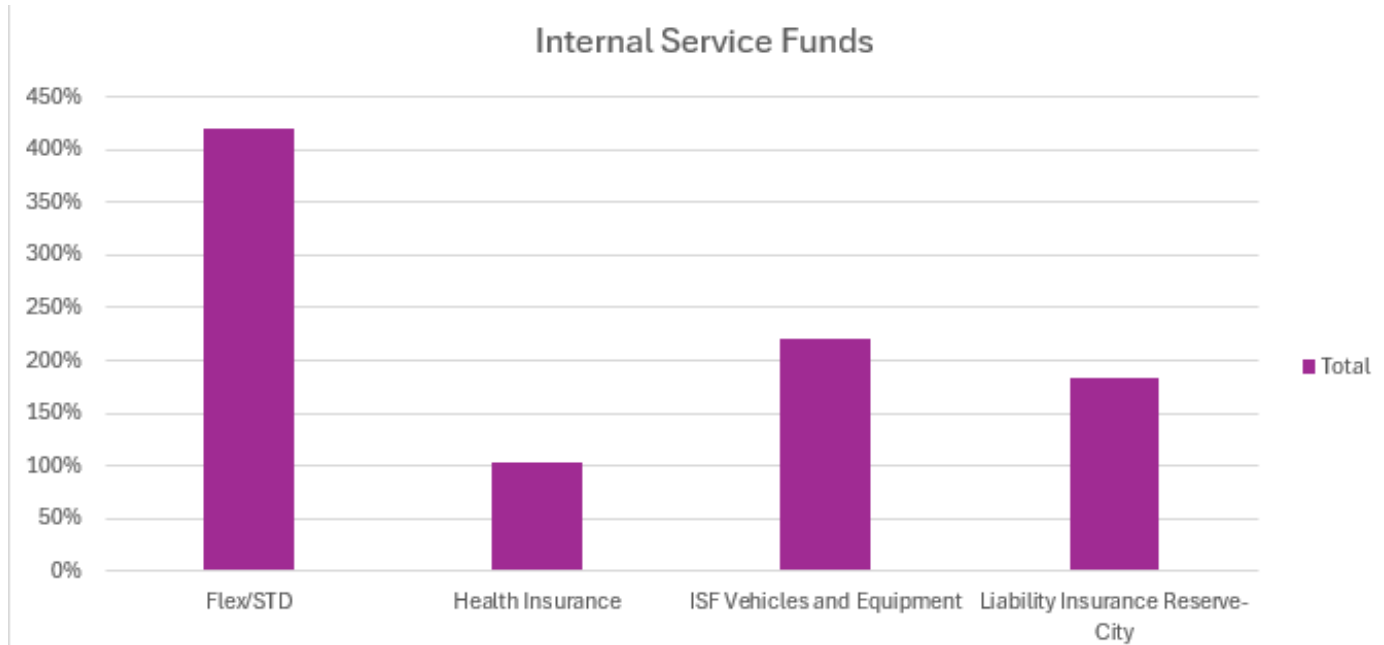
As previously discussed, some capital projects are above the benchmark due to the timing of projects. The expenses for the regions bank property are included in the second budget amendment.



The business type funds are all near the benchmark.



The internal service funds expenses are included in the second budget amendment, which will bring the funds back to the benchmark.



Function Check: As of April 2025, the overall expenditures are less than what was reported to the

State. If an expenditure is over 100%, a budget amendment is required.

REVENUES:	Percent Of Budget
Taxes Levied on Property	95%
TIF Revenues	91%
Other City Taxes	79%
Licenses & Permits	132%
Use of Money & Property	109%
Intergovernmental	57%
Charges for Service	82%
Special Assessments	10031%
Miscellaneous Category	116%
Transfer In	75%
Total Revenues & Other Resources	76%
EXPENDITURES:	Percent of Budget
Public Safety	78%
Public Works	66%
Culture & Recreation	70%
Community & Economic Development	27%
General Government	76%
Debt Service	11%
Capital Projects	84%
Business Type/Enterprise	70%
Transfer Out	72%
Total Expenditures/Transfers Out	69%

Budget Impact:

Recommendation: Receive and file the April 2025 Treasurer's Report.

Attachments: 1. April 2025 Treasurer's Report

**FINANCIAL REPORT
MONTH OF APRIL 2025**

83% of the Year

Fund	Beginning Balance	Revenue	Expense	Transfers In	Transfers Out	Fund Balance	Revenue Percent	Expense Percent
001 General Government	2,571,916.11	372,348.94	281,240.82	138,846.38	36,166.67	2,765,703.94	62.4%	73.5%
011 Police	867,236.41	831,544.31	292,023.58	443,324.83	24,755.30	1,825,326.67	92.7%	80.6%
015 Fire	17,701.78	260,107.30	52,913.84	111,276.90	-	336,172.14	116.0%	71.0%
016 Ambulance	36,140.32	551,710.42	195,385.22	202,321.63	28,250.00	566,537.15	100.5%	78.6%
041 Library	92,749.93	266,494.34	69,421.39	70,812.57	11,250.00	349,385.45	95.2%	64.9%
042 Park & Recreation	555,657.12	270,808.59	110,313.65	122,313.15	-	838,465.21	79.2%	67.7%
045 Memorial Pool	16,771.51	75,580.46	3,193.94	-	1,380.17	87,777.86	68.4%	59.7%
099 Franchise Fee-MEC	561,526.90	105,301.27	-	-	-	666,828.17	73.9%	66.7%
GENERAL FUND SUB-TOTAL	4,719,700.08	2,733,895.63	1,004,492.44	1,088,895.46	101,802.14	7,436,196.59		
110 Road Use Tax (Streets)	1,922,702.31	185,255.63	137,098.68	25,000.00	23,590.16	1,972,269.10	83.9%	68.5%
112 Trust & Agency	180,420.00	1,011,608.14	-	-	1,011,608.15	180,419.99	94.6%	95.9%
121 Local Option sales Tax	1,333,062.70	186,635.52	-	-	511,425.00	1,008,273.22	88.3%	30.6%
125 TIF	5,980,440.28	465,268.07	-	-	114,717.67	6,330,990.68	95.8%	73.2%
141 Library Special Revenue	74,581.63	1,422.55	1,090.07	-	-	74,914.11	50.3%	24.0%
142 Park & Rec Special Revenue	34,777.77	10,000.00	-	-	-	44,777.77	83.3%	120.0%
160 Downtown Revolving Loan	26,090.46	-	-	-	8,583.33	17,507.13	0.0%	83.3%
161 Downtown BIZ Program	259,829.02	-	15,123.77	31,000.00	-	275,705.25	27.4%	12.6%
177 Police Forfeiture	-	-	-	-	-	-		
SPECIAL REVENUE SUB-TOTAL	9,811,904.17	1,860,189.91	153,312.52	56,000.00	1,669,924.31	9,904,857.25		
200 DEBT SERVICE (SUB-TOTAL)	1,846,956.38	376,082.28	1,750.00	364,642.67	-	2,585,931.33	77.5%	10.7%
301 Capital Projects (General)	752,362.17	-	-	11,250.00	-	763,612.17	13.4%	100.5%
321 Capital Projects (Streets)	1,640,099.80	25.00	3,665.75	75,000.00	-	1,711,459.05	52.8%	34.1%
322 Downtown Square Streetscape	161,480.91	-	460.00	-	-	161,020.91	326.1%	126.3%
323 Hillcrest Ave Improvements	(251,665.51)	-	-	-	-	(251,665.51)	0.0%	90.6%
324 K Street Improvements	1,019,090.24	18,222.79	9,880.00	-	-	1,027,433.03	0.0%	81.6%
340 CH/Public Safety Building	(251,536.45)	-	2,353.29	-	-	(253,889.74)	70.3%	746.8%
353 Community Redevelopment (D&D)	(1,681.52)	-	-	-	-	(1,681.52)		
354 Industrial Park Improvements	496,170.22	-	-	-	-	496,170.22		
CAPITAL PROJECTS SUB-TOTAL	3,564,319.86	18,247.79	16,359.04	86,250.00	-	3,652,458.61		
541 LIBRARY ENDOWMENT FUND	66,183.58	258.10	-	-	-	66,441.68	270.1%	0.0%
610 Sewer	522,633.56	-	132,921.52	208,333.33	45,233.65	552,811.72	83.4%	76.5%
650 Stormwater Utility	905,457.57	56,231.93	27,970.94	-	26,666.67	907,051.89	85.4%	80.4%
670 Recycling	222,695.46	38,117.38	32,209.13	-	5,416.66	223,187.05	88.7%	87.2%
680 Indianola Wellness Campus	(211,026.00)	110,181.71	107,430.11	-	-	(208,274.40)	79.9%	72.1%
681 Indianola Wellness Campus-Capital	23,027.20	-	-	-	-	23,027.20	0.0%	78.8%
710 Sewer Capital Projects	632,801.33	368,533.13	14,838.00	125,000.00	425,556.66	685,939.80	79.5%	80.5%
771 Sewer Reserve	114,238.70	-	-	-	-	114,238.70		
781 WRRF Construction	562,127.14	-	-	61,500.00	-	623,627.14	50.0%	43.5%
791 Sewer Revenue Bonds	1,861,420.16	-	-	205,223.33	-	2,066,643.49	83.3%	20.2%
820 Health Insurance	2,707,335.72	130,146.78	150,499.65	-	-	2,686,982.85	77.8%	103.3%
830 Health Reimbursement Accounts	-	-	-	-	-	-		
840 Flex/STD	36,721.23	1,260.73	95.10	-	-	37,886.86	0.0%	420.5%
850 Liability Insurance Reserve-City	(2,856.09)	-	-	-	-	(2,856.09)	100.0%	183.2%
890 ISF Vehicles and Equipment	547,746.21	-	859.07	78,755.30	-	625,642.44	285.8%	221.3%
CITY UTILITY & ISF SUB-TOTAL	7,922,322.19	704,471.66	466,823.52	678,811.96	502,873.64	8,335,908.65		
City Funds Subtotal	27,931,386.26	5,693,145.37	1,642,737.52	2,274,600.09	2,274,600.09	31,981,794.11		
GRAND TOTAL CITY FUNDS	27,931,386.26	5,693,145.37	1,642,737.52	2,274,600.09	2,274,600.09	31,981,794.11		
Cross Check Total						31,981,794.11		
Investments				Clerk's Balance		31,981,794.11		
Bankers Trust	\$ 26,468,577.99							
Iowa Public Agency Inv. Trust	\$ 131,511.76							
Payroll Account, TruBank								
Checking Account, TruBank	\$ 110,037.14			Plus Outstanding Checks	\$ 268,653.33			
Sweep Account, TruBank	\$ 4,615,469.13			Minus Outstanding Deposits	\$ (2,828.54)			
Indianola Hometown Pride, TruBank	\$ 26,090.40			Bank Adjustment	\$ 346.67			
Indianola EMS - TruBank	\$ 552,960.97			Book Adjustment				
Indianola EMS - Bankers Trust	\$ 343,318.18							
BANK BALANCE	32,247,965.57					32,247,965.57		
Fund Balance								

<u>INTEREST DISTRIBUTION</u>		<u>% OF TOTAL</u>		<u>INTEREST</u>	<u>YTD</u>
				<u>INCOME</u>	<u>Interest</u>
General Fund (Non-Program 9500)	001-9500-43000	74.00%	\$	19,098.23	\$ 499,271.04
TIF (Fund 125)	125-5200-43000	15.00%	\$	3,871.26	\$ 101,203.62
Library Endowment Fund (Fund 541)	541-4100-43000	1.00%	\$	258.08	\$ 6,746.93
Sewer (Fund 710)	710-8300-43000	2.00%	\$	516.17	\$ 13,493.82
Health Insurance	820-9300-43000	8.00%	\$	2,064.64	\$ 53,975.19
TOTAL		100.00%	\$	25,808.42	\$ 674,690.60

General fund	\$	7,849,100.85
Special Revenue	\$	9,491,952.99
DS	\$	2,585,931.33
CP	\$	3,652,458.61
Permanent	\$	66,441.68
Proprietary	\$	8,335,908.65
	\$	31,981,794.11



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 19, 2025
Subject: Consideration of the appointment of Travis Bell to the Civil Service Commission for a term beginning immediately and ending April 1, 2027.

Recommendation: The Civil Service Commission currently has two vacancies.
Roll call is in order.

Attachments: 1. Travis Bell Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

Volunteer Application Form to Serve on a City Board or Commission

There are numerous Boards and Commissions to advise the City Council. Terms for the Boards and Commissions vary and are established by Municipal Code. These boards and commissions are vital to the success of the community and are comprised of interested citizens. This form assists the City Council in evaluating the qualifications of applicants for appointment to a board, commission or committee. State law requires political subdivisions to make a good faith effort to balance appointive boards, commissions, committees, and councils authorized by the Code of Iowa according to gender by January 1, 2012, and each year thereafter. When terms have expired or vacancies occur, appointments are made during regular City Council meetings that take place on the first and third Monday.

To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to CityClerk@indianolaiowa.gov or by mail at 110 N 1st Street, Indianola, IA 50125.

*Citizens applying for a position must live within City limits unless applying for the Downtown Square Commission, IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: <u>Travis John Bell</u>		Today's Date: <u>4-24-2023</u>	
Street Address: <u>1013 N 9th St</u>			
City, State, Zip: <u>Indianola, IA 50125</u>		Years Resided in Indianola: <u>4</u>	
Email: <u>travis5971@yahoo.com</u>			
Home Phone: <u>515-313-6911</u>	Cell Phone: <u>515-313-6911</u>	Work Phone: <u>515-553-7364</u>	
Occupation: <u>Public Safety Communications Supervisor</u>			
Gender: <u>Male</u>	Age (Optional): <u>42</u>	Race (Optional): <u>White</u>	
Have you previously volunteered on a City Board, here or elsewhere? <u>No</u>			
Board Name: <u>N/A</u>	Years Served:	City:	
Application for (Name of Board/Commission or Committee): <u>Civil Service Commission</u>			
Why do you want to serve on this Board/Commission or Committee? <u>I want to get more involved in my community, and feel like this is a great way to do so.</u>			
What will you contribute to this Board/Commission or Committee? <u>I have close to 22 years in Public Safety employment and feel this experience will provide valuable insight to the commission. I don't have much civic involvement, but I'm trying to change that, and that's part of the reason I'm interested.</u>			

Please attach additional pages if necessary.

Boards, Commissions and Committees

☐	Board of Adjustment/Appeals meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. This Commission is appointed by the City Council.
☐	Bravo is comprised of local governments to provide funding and leadership to the arts, culture and heritage community. One Indianola resident can serve on the Board of Directors of Bravo under the intergovernmental agreement between the City of Indianola and Bravo.
☒	Civil Service Commission meets on-call. The Commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The Commission consists of three members that serve 4- year terms.
☐	Downtown Square Commission consists of property owners, business owners and residents in the Downtown Square area. This Commission is responsible for recommending sidewalk and street use permits, street closure permits and reviewing façade grant applications. The Commission consists of 9 members who serve 3-year terms. Commission members are appointed by the City Council.
☐	Hometown Pride Committee meets once a month. The Committee's mission is to bring neighbors together to build a sense of community, create and improve public amenities, and celebrate what makes our hometown great. The board consists of 11 members who serve 2-year terms.
☐	Human Relations Commission fosters the use of the procedures and programs of the Iowa Civil Rights Commission and increases awareness, understanding and appreciation of diversity, equity and inclusion within the community. The Commission consists of 7 members who serve 3-year terms.
☐	IMU Board of Trustees meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.
☐	Indianola Public Arts Commission is comprised of 7 residents who shall encourage the cooperation and coordination of projects in the field of arts that will enhance the cultural level of the arts in the community. They meet on the 4 th Thursday of the month.
☐	Library Board of Trustees meets the second Tuesday of the month at 5:45 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures, rooms, and personnel. The Board consists of seven members serving 6-year terms.
☐	Park and Recreation Commission meets the second Wednesday of the month at 5:00 p.m. at the Activity Center. This Commission advises City Council on the needed facilities to provide open spaces such as parks, playgrounds and community facilities for other forms of recreation. It oversees city programs and encourages other programs for the leisure time of the City residents of all ages. The Commission consist of six members serving 3-year terms.
☐	Planning and Zoning Commission meets the second and fourth Tuesday of the month at 6:00 p.m. in the City Hall Council Chambers. This Commission is qualified by knowledge or experience to act in matters pertaining to the development of the City Plan. The Commission consists of 9 members who serve 5-year terms. This Commission is appointed by the City Council.
☐	Sustainability Committee educates, informs, and encourages clean, renewable energy, conserving resources, reducing waste, encouraging recycling and promoting access to nature. The Committee meets the first Thursday of the month at 5:00 p.m.. Committee members are appointed by the City Council.
☐	Veterans Memorial Aquatic Center Commission meets quarterly at 5:30 p.m. at the Activity Center. The Commission consists of honorably discharged soldiers, marines, airmen or coast guard members who manage and control the Veteran's Memorial Aquatic Center and establish rules and regulations for management. The Commission consists of five members serving 3-year terms.

04/24/2023

Dear Sir or Madam,

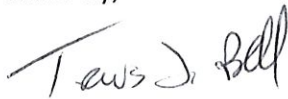
It is with great enthusiasm and absolute confidence that I submit my name for the Civil Service Commission with the City of Indianola. I am a dedicated public safety communications professional with more than 16 years of experience as a Communication Specialist and spent the two years as a supervisor for a total of 18 years with the Polk County Sheriff's Office, and am certain that I would be an ideal candidate for this role and a definite asset to your team.

I am a dynamic, highly motivated leader with proven communication, analytical and problem solving skills, and expertise in training dispatchers in a fast-paced, high call volume environment. These abilities and aptitudes grew from my background in law enforcement as a Reserve Deputy and as a Shift Supervisor for a youth shelter, where I trained and mentored others in handling high stress situations in a calm, professional manner. When I began my career with the Polk County Sheriff's Office, my supervisors quickly recognized my impactful interpersonal skills and passion for public safety and assigned me to train new dispatch hires within six months of my employment. I have excelled in this role through my ability to accurately relay critical information to emergency responders in a timely manner while meticulously documenting details into the proper systems. With my extensive public safety communications experience and enhanced training and leadership skills, you can be assured that I would provide your team with immediate results as a leader.

I am proud of my accomplishments and the recognition I have received for my strong work ethic, exceptional critical thinking skills, and ability to convey relevant information to others in a clear, concise manner. Bottom line: you will not find a more energetic, detail-oriented individual than me, and I am eager to take on the challenges and opportunities that this position offers.

Please refer to my résumé for greater detail on my experience and qualifications. I am confident I can meet or exceed your expectations for Civil Service Commission. Thank you for your consideration and I look forward to hearing from you in the near future.

Sincerely,

A handwritten signature in black ink that reads "Travis J. Bell". The signature is written in a cursive, flowing style.

Travis J. Bell, ENP

Travis J. Bell

1013 N 9th St. • Indianola, IA 50125
515-313-6911 • travis5971@yahoo.com

SKILLS AND QUALIFICATIONS

- Highly skilled, seasoned dispatch and law enforcement professional with expertise and proven success in public safety communications
- Confident verbal and written communication skills with the demonstrated ability to present information to audiences from diverse backgrounds in a clear, concise manner
- Impactful leadership skills with proven success in leading, training and motivating employees toward mutually-agreed upon goals and objectives
- Extensive knowledge of current public safety principles, practices and technology
- Critical thinker with strong analytical and problem solving skills and experience in handling confidential information in a sensitive manner
- Sound decision maker with excellent organizational skills and the ability to simultaneously manage and complete multiple tasks in a timely manner
- Proficient in Microsoft Office software applications, and two-way radio and telephone systems

EMPLOYMENT HISTORY

POLK COUNTY SHERIFF'S OFFICE, Des Moines, IA

February 2005 – present

Communications Specialist/Communications Center Supervisor **40 hours/week**

- Answer incoming multiple phone lines, assess caller information from 911 emergencies to general inquiries, and calmly and professionally relay information to emergency responders
- Accurately and efficiently collect and input caller information into Intergraph I/Dispatcher Computer Aided Dispatch (CAD) and National Crime Information Center (NCIC) systems
- Promoted to Supervisor May 2021
- Interacts with representatives of other local governments, public safety agencies, and civic organizations to provide information, coordinate services, and resolve problems; provides initial investigation and/or response to citizen complaints
- Researched, created and submitted proposal for revamping the training program to comply with current industry standards for training new dispatchers

AMERICAN HOME FINDING ASSOCIATION, Agency, IA

November 2001 – February 2005

Shift Supervisor

40 hours/week

- Managed overnight shift for emergency youth shelter for up to 15 residents, providing leadership and guidance while facilitating a positive experience for residents during their stay
- Supervised, trained and mentored a team of 2-3 employees, scheduling shifts and communicating and documenting pertinent resident information regarding significant events and behaviors
- Set and enforced behavioral limits and assisted residents in cultivating appropriate social, behavioral and interpersonal skills necessary to function as responsible citizens inside and outside the facility
- Dispensed scheduled medications to residents
- Prepared monthly billing statements

LUCAS COUNTY SHERIFF'S OFFICE, Chariton, IA

2001 – 2005

Reserve Deputy

- Assisted full-time deputies with law enforcement duties throughout the county, including acting as back-up and covering shifts
- Made traffic stops, operated patrol vehicle at high speeds in pursuit of violators and assisted with the execution of multiple high-risk search and arrest warrants
- Composed detailed and accurate incident and arrest reports
- Performed multiple surveillance activities, many of which resulting in the immediate arrests of methamphetamine manufacturers
- Transported inmates to and from court and other facilities throughout the state of Iowa
- Assisted in organizing and participated in multiple public relations activities for the Sheriff's office

CERTIFICATIONS

- NENA Emergency Number Professional Certification
- Group and Individual Crisis Intervention through International Critical Incident Stress Foundation
- NCIC/Iowa System certified – serving as assistant TAC for Polk County Sheriff's Office
- CPR/AED certified

PROFESSIONAL TRAINING

- Emergency Medical Dispatch (EMD) protocol
- Member of the Polk County Sheriff's Office Peer Support Team
- Hostage/Crisis Negotiations

EDUCATION

BUENA VISTA UNIVERSITY, Storm Lake, IA

B.A. in Criminology/Criminal Justice

Minor in Psychology

INDIAN HILLS COMMUNITY COLLEGE, Ottumwa, IA

A.A.S. in Criminal Justice

Minor in Psychology



— Office of the Mayor —

Public Works Week

WHEREAS, the third week of May is designated as National Public Works Week to recognize the vital role public works plays in maintaining and improving the quality of life in communities across the United States; and

WHEREAS, the dedicated employees of the City of Indianola's Public Works Department work tirelessly throughout the year to provide essential services, including but not limited to, the maintenance of streets, sidewalks, and public spaces, the management of water and wastewater systems, and the oversight of numerous infrastructure projects; and

WHEREAS, these efforts ensure the health, safety, and well-being of Indianola's residents, businesses, and visitors, contributing significantly to the city's economic vitality and quality of life; and

WHEREAS, National Public Works Week serves as an opportunity to educate the public about the importance of public works in their daily lives, highlighting the often unseen but crucial work of public works professionals who are the backbone of our community's infrastructure.

NOW, THEREFORE BE IT RESOLVED, that the week of May 18 through 24, 2025, is hereby recognized as "National Public Works Week" in the City of Indianola and all citizens are encouraged to recognize the contributions of our public works professionals and the important role they play in sustaining and improving the quality of life in our community.

Signed this 19th day of May 2025.

Steve Richardson, Mayor





MEMORANDUM

To: Mayor and City Council
From: Aaron Hurt, Fire Chief
Date: May 19, 2025
Subject: Second consideration of an ordinance amending Chapter 160, Section 307 of the Code of Ordinances, Indianola, Iowa (recreational burning).

Introduction:

The purpose of this memorandum is to request the City Council's consideration of an amendment to the current City Code to allow for recreational burning within the City of Indianola. Currently, open burning is prohibited by ordinance; however, based on community interest, fire service best practices, and precedent set by neighboring municipalities, the Fire Department recommends updating the code to allow recreational fires under regulated conditions.

Background:

The Indianola Fire Department frequently responds to citizen complaints regarding illegal burning. These incidents are typically resolved by extinguishing the fire or requiring the responsible parties to do so. While these calls rarely involve immediate danger, they consume department resources and highlight a disconnect between community practices and current policy.

The International Fire Code (IFC) 2018, which the City has adopted, provides a framework under Section 307 to allow for recreational fires when properly controlled and supervised. Other cities, such as Ankeny and Ames, Iowa, have successfully integrated similar allowances for recreational fires into their municipal codes, demonstrating that such activities can be safely permitted with the right parameters in place.

Discussion:

Recognizing the social and lifestyle value of recreational fires, particularly as a source of outdoor enjoyment for families and neighbors, the Fire Department supports the responsible use of recreational fire pits and similar setups.

The Fire Marshal has conducted a review of the 2018 IFC as well as local ordinances from Ankeny and Ames to develop a draft framework that would permit recreational burning within city limits. Key elements of the proposed ordinance amendment include:

- Fires must be contained in an approved outdoor fireplace, fire pit, or chiminea.
- Fires must not exceed a specified size (e.g., 3 feet in diameter and 2 feet in height).

- Fires must be attended at all times by a responsible adult and have an extinguishing source available.
- Prohibitions on burning during high wind conditions or when a burn ban is in place.
- Minimum distance requirements from structures and property lines.

Public education will play a central role in the implementation of this change. The Fire Department is committed to providing residents with clear guidance on safe practices and code compliance. Enforcement will remain strict to ensure that the amendment does not compromise public safety.

Budget Impact: The proposed amendment will not result in any significant financial impact to the City. Existing personnel and communication resources within the Fire Department will support education, outreach, and enforcement efforts. In fact, this change may reduce the number of nuisance and enforcement calls over time as residents gain clarity on what is permitted and how to remain compliant.

Recommendation:

The Fire Department recommends that the City Council consider reviewing the recommended amendments to the City Code that would allow for recreational burning. The proposed amendments, drafted by the Fire Marshal, have been modeled after proven regulations in similar communities and should be reviewed by the City's legal counsel before the final presentation for amendment and reading for adoption.

By considering this and moving forward with this change, the City can better align with resident expectations, reduce enforcement burdens, and continue to ensure the safety and well-being of our community. Roll call is in order.

Attachments:

1. Ord _Fire Code Section 307
2. Recreational Fire Safety Indianola Final

ORDINANCE NO.

**AN ORDINANCE AMENDING FIRE CODE CHAPTER 160, SECTION 307
OF THE CODE OF ORDINANCES OF INDIANOLA, IOWA**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. Chapter 160, Section 307 of the Code of Ordinances of the City of Indianola, Iowa be and hereby deleted in its entirety.

Section 2. Chapter 160, Section 307 of the Code of Ordinances of the City of Indianola, Iowa is hereby added by inserting the language as shown in Attachment A.

Section 3. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed and approved by the Indianola City Council on the _____ day of
_____ 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

Section 307

Open Burning, Recreational Fires and Portable Outdoor Fireplaces

307.1 General. A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with Sections 307.1.1 through 307.5.

Open burning is not allowed within the City of Indianola city limits without first obtaining a permit. Contact the Fire Department for assistance in determining the types of permits needed and procedures for obtaining such permits.

307.1.1 Prohibited open burning. Open burning shall be prohibited when atmospheric conditions or local circumstances make such fires hazardous.

Exception: Prescribed burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official.

Permitted burning in commercial and industrial areas shall be subject to the location of adjacent structures and at the discretion of the Fire Chief or his/her designated Fire Official.

307.2 Permit required. (Bonfires, Open Burns) A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to kindling a fire for recognized silvicultural or range or wildlife management practices, prevention or control of disease or pests, or a bonfire. Application for such approval shall only be presented by and permits issued to the owner of the land on which the fire is to be kindled.

307.3 Extinguishment authority. Where open burning creates or adds to a hazardous situation, or a required permit for open burning has not been obtained, the Fire Department is authorized to order the extinguishment of the open burning operation and take any additional, appropriate actions.

307.4 Location. The location for open burning shall be not less than 50 feet (15,240 mm) from any structure, and provisions shall be made to prevent the fire from spreading to within 50 feet (15,240 mm) of any structure.

Exceptions:

1. Fires in approved containers that are not less than 15 feet (4572 mm) from a structure.

2. The minimum required distance from a structure shall be 25 feet (7620 mm) where the pile size is 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height

307.4.1 Bonfires. A bonfire shall not be conducted within 50 feet (15 240 mm) of a structure or combustible material unless the fire is contained in a barbecue pit. Conditions that could cause a fire to spread within 50 feet (15,240 mm) of a structure shall be eliminated prior to ignition.

307.4.2 Recreational fires. Recreational fires shall not be conducted within 25 feet (7620 mm) of a structure or combustible material. Conditions that could cause a fire to spread within 25 feet (7620 mm) of a structure shall be eliminated prior to ignition.

307.4.3 Portable outdoor fireplaces. Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet (3048 mm) of a structure or combustible material.

Exception: Portable outdoor fireplaces shall not be used in multi-family units, on decks, or closer than 15 feet of a structure or combustible material.

307.5 Attendance. Open burning, bonfires, recreational fires and use of portable outdoor fireplaces shall be constantly attended until the fire is extinguished. Not fewer than one portable fire extinguisher complying with Section 906 with a minimum 4-A rating or other approved on-site fire-extinguishing equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization.

Permits. Permits can be obtained online from the [Indianola Fire Department](#) or in person at City Hall. The City Council shall establish the amount of the fee by resolution.

Fuels Permitted: Untreated wood, seasoned logs and branches or firewood, coal.

Fuels Not Permitted include, but are not limited to: Rubbish/refuse such as - painted/stained/treated wood, wet wood, garbage, rubbish, vegetation, grass clippings, leaves, rubber, plastic, flammable/combustible liquids (paint, used oil, etc.)

VIOLATIONS. Any provision violation of section 307 shall be a municipal infraction punishable by a penalty of \$250 for a person's first violation thereof and a penalty of \$500 for each repeat violation (City of Indianola Municipal Code, Chapter 4, Section 4.03, Penalties).

Recreational Fire Safety

Recreational Fires

Defined in the Fire Code as "An outdoor fire burning materials other than rubbish where the fuel being burned is contained in an incinerator, outdoor fireplace, barbeque grill, or barbeque pit and has a total fuel area of 3 feet or less in diameter and 2 feet or less in height for pleasure with open air between the bottom of device and ground surface for religious ceremonies, cooking, warmth or similar purpose."

Open Burning

Defined in the Fire Code as "The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots, and similar devices associated with safety or occupational uses typically considered open flames or *recreational fires*." Or use of portable outdoor fireplaces.

For the above definitions, open burning is not allowed within the City of Indianola city limits without obtaining a permit. Contact the Fire Department for assistance in determining the types of permits needed and procedures for obtaining such permits.

Recreational Fire Guidelines

- The fire must be at least 25 feet from structures and other combustible materials.
- The fuel area may not exceed 3 feet in diameter, may not exceed 2 feet in height and must have open-air space between the bottom of the device and the ground surface.
- Only solid fuels are allowed (no rubbish).
- Dry grass, leaves, and other combustibles must be cleared for a minimum of 10 feet around the fire area.
- Any condition which could cause a fire to spread within 25 feet of a structure must be eliminated.
- The fire must be constantly attended to by a competent adult.
- A portable fire extinguisher or alternative means of extinguishing such as a garden hose must be in place for immediate use.
- The fire must be contained in a fire ring. Fire rings must be built from non-combustible fire rated materials such as metal, stone, brick, or concrete, and should be designed to fully contain the fire and prevent the spread of flames or embers, with recreational fire rings typically limited to a maximum of 3 feet in diameter and 2 feet in height unless otherwise approved by local code.

- Fires emitting smoke determined to be harmful to surrounding property owners, or when atmospheric conditions or local circumstances make sure fires hazardous, will be immediately extinguished.

Portable Outdoor Fireplaces Guidelines

- Must be at least 15 feet from structures and other combustible materials.
- Only solid fuels are allowed (no rubbish).
- It may be an open design or equipped with a small hearth opening and a short chimney or chimney opening in the top.
- Must be used in accordance with manufacturer's instructions.
- Must be constantly attended by a competent adult.
- A portable fire extinguisher or alternative means of extinguishing such as a garden hose must be in place for immediate use.
- Fires emitting smoke determined to be harmful to surrounding property owners, or when atmospheric conditions or local circumstances make sure fires hazardous, will be immediately extinguished.

VIOLATIONS

Any provision violation of section 307 shall be a municipal infraction punishable by a penalty of \$250 for a person's first violation thereof and a penalty of \$500 for each repeat violation (City of Indianola Municipal Code, Chapter 4, Section 4.03, Penalties)



MEMORANDUM

To: Mayor and City Council

From:

Date: May 19, 2025

Subject: The Council may vote to waive the third reading and adopt the ordinance.

Recommendation: The City Council can make a motion to waive the third reading and adopt the ordinance amending Fire Code Chapter 160, Section 307 of the Code of Ordinances of Indianola, Iowa. Roll call is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: May 19, 2025
Subject: Fiscal Year 25 Budget

Introduction:

A budget amendment is necessary when expenses in a category will be higher than budgeted. In this budget amendment, changes will be made to expenses, revenues, and transfers.

Background:

As part of the Fiscal Year 26 budget process, departments reviewed the Fiscal Year 25 budget and requested changes to some of the budgeted amounts. This budget amendment includes those changes.

Discussion:

The budget amendment changes are for the following reasons:

- Increase Economic Development expenses for legal fees for development agreements and IPAC's mural project
- Increase debt service expenses for arbitrage fee
- Increase capital projects expenses for Streetscape, architectural services, and regions property expenses
- Reduce revenues for backfill/business property tax credit from the State, fees, rentals, and remove budgeted grants
- Increase revenues for So K St assessments
- Correct category for revenues
- Adjust transfers for employee benefit revenue, capital projects, and IWC transfers
- Move facilities expenses from business to general government and add manager contract fees

Included in the packet for council approval all adjustments that will be made to revenues, expenses, and transfers.

Budget Impact:

Recommendation:

Hold a public hearing and approve the resolution for the second budget amendment.

- Attachments:**
1. FY25 2nd Amendment Revenue
 2. FY25 2nd Amendment Expenses
 3. FY25 2nd Amendment Transfers

4. Res 2025- Approve 2nd Budget Amendment FY25
5. Public Hearing Notice FY25 Budget Amend 2

DOM Classification	Reason for Amendment	EXPENSE/REVENUE ACCT	Amount	Totals
Charges for Service	Board of Adjustment Fees - Increase Revenue	001-1700-45180	\$ 600.00	
Charges for Service	Engineering Fees- Decrease Revenue	001-1700-45200	\$ (170,000.00)	
Charges for Service	Alley/Street Vacations- Decrease Revenue	001-1700-45510	\$ (200.00)	
Charges for Service	Site Plan Fee- Decrease Revenue	001-1700-45680	\$ (1,700.00)	
Charges for Service	Subdivision Fee - Increase Revenue	001-1700-45685	\$ 682.00	
Charges for Service	Plat of Survey- Decrease Revenue	001-1700-45686	\$ (775.00)	
Charges for Service	Zoning Verifications- Decrease Revenue	001-1700-45687	\$ (400.00)	
Charges for Service	Code Amendments- Decrease Revenue	001-1700-45688	\$ (300.00)	
Charges for Service	Misc Sales (Copies/Scrap/etc) - Increase Revenue	001-6500-47400	\$ 16.00	
Charges for Service	Report Fees - Increase Revenue	011-1100-45110	\$ 700.00	
Charges for Service	Report Fees- Decrease Revenue	015-1500-45110	\$ (150.00)	
Charges for Service	Fire Service Fees- Decrease Revenue	015-1500-45150	\$ (1,700.00)	
Charges for Service	Hazardous Materials Response- Decrease Revenue	015-1500-45151	\$ (100.00)	
Charges for Service	Report Fees- Decrease Revenue	016-1600-45110	\$ (1,250.00)	
Charges for Service	Park & Rec Fees - Increase Revenue	042-4200-45045	\$ 3,900.00	
Charges for Service	Park & Rec Fees - Increase Revenue	042-4300-45045	\$ 1,875.00	
Charges for Service	Pool Passes - Increase Revenue	045-4500-45801	\$ 44,640.00	
Charges for Service	Red Cross Lessons - Increase Revenue	045-4500-45802	\$ 900.00	
Charges for Service	Daily Pool Admission - Increase Revenue	045-4500-45803	\$ 2,156.00	
Charges for Service	Wellness Paid Programming - Increase Revenue	680-8700-45040	\$ 1,100.00	
Charges for Service	Learn And Play Fee - Increase Revenue	680-8700-45042	\$ 1,492.00	
Charges for Service	IWC Swim Team Revenue- Decrease Revenue	680-8700-45044	\$ (12,440.00)	
Charges for Service	IWC Swim Team Event Revenue - Increase Revenue	680-8700-45045	\$ 40.00	
Charges for Service	Membership Admin Fee - Increase Revenue	680-8700-45550	\$ 5,297.00	
Charges for Service	Adult Membership - Increase Revenue	680-8700-45804	\$ 6,178.00	
Charges for Service	Family Membership- Decrease Revenue	680-8700-45805	\$ (61,441.00)	
Charges for Service	Senior Membership - Increase Revenue	680-8700-45806	\$ 3,670.00	
Charges for Service	Senior Family Membership - Increase Revenue	680-8700-45807	\$ 1,776.00	
Charges for Service	Youth Membership - Increase Revenue	680-8700-45808	\$ 2,978.00	
Charges for Service	Day Pass - Increase Revenue	680-8700-45809	\$ 5,235.00	
Charges for Service	Third Party Memberships - Increase Revenue	680-8700-45810	\$ 7,712.00	
Charges for Service	Inspection--Sewer - Increase Revenue	710-8300-45281	\$ 3,550.00	
Charges for Service	Sewer Tap Fees- Decrease Revenue	710-8300-45613	\$ (30,000.00)	
Charges for Service	Misc Sales (Copies/Scrap/etc) - Increase Revenue	710-8300-47400	\$ 50.00	
Charges for Service	COBRA/Retiree Health Insurance- Decrease Revenue	820-9300-47002	\$ (31,500.00)	
Charges for Service	Health Insurance Premiums- Decrease Revenue	820-9300-47003	\$ (79,073.00)	
Charges for Service	Refunds/Reimbursements - Increase Revenue	840-9300-47100	\$ 1,400.00	\$ (295,082.00)
Intergovernmental	Donations/Contribution- Decrease Revenue	001-5100-47050	\$ (9,000.00)	
Intergovernmental	IMU Shared Services - HR - Decrease Revenue	001-6250-47820	\$ (6,910.00)	
Intergovernmental	Business Property Tax Credit- Decrease Revenue	001-9100-44641	\$ (90,000.00)	
Intergovernmental	State Grants - Increase Revenue	011-1100-44400	\$ 51,460.62	
Intergovernmental	Substance Abuse Grant/Reimbursement - Increase Revenue	011-1100-44900	\$ 177.00	
Intergovernmental	Private Grants- Decrease Revenue	015-1500-44402	\$ (10,000.00)	
Intergovernmental	Sandyville Fire Service Fees- Decrease Revenue	015-1500-44805	\$ (1,773.00)	
Intergovernmental	Palmyra Fire Service Fees - Increase Revenue	015-1500-44806	\$ 700.00	
Intergovernmental	Squaw Creek Fire Service Fees - Increase Revenue	015-1500-44807	\$ 107.00	
Intergovernmental	Union Township Fire Svc Fees - Increase Revenue	015-1500-44808	\$ 91.00	
Intergovernmental	Otter Township Fire Svc Fees - Increase Revenue	015-1500-44809	\$ 2,800.00	
Intergovernmental	Lincoln Ambulance Fees - Increase Revenue	016-1600-44801	\$ 6,000.00	
Intergovernmental	White Oak Ambulance Fees - Increase Revenue	016-1600-44802	\$ 4,000.00	
Intergovernmental	Liberty Ambulance Fees - Increase Revenue	016-1600-44803	\$ 160.00	
Intergovernmental	Sandyville Ambulance Fees - Increase Revenue	016-1600-44805	\$ 1,476.00	
Intergovernmental	Palmyra Ambulance Fees - Increase Revenue	016-1600-44806	\$ 319.00	
Intergovernmental	Squaw Creek Ambulance Fees - Increase Revenue	016-1600-44807	\$ 52.00	
Intergovernmental	Union Township Ambulance Fees - Increase Revenue	016-1600-44808	\$ 45.00	
Intergovernmental	Otter Township Ambulance Fees - Increase Revenue	016-1600-44809	\$ 826.00	
Intergovernmental	Grants (non-governmental) - Increase Revenue	016-1600-47055	\$ 4,660.00	
Intergovernmental	Donations/Contributions - Increase Revenue	042-4200-47050	\$ 300.00	
Intergovernmental	Donations/Contributions - Increase Revenue	042-4300-47050	\$ 2,700.00	
Intergovernmental	State Backfill- Decrease Revenue	112-9100-44640	\$ (25,000.00)	
Intergovernmental	Business Property Tax Credit - Increase Revenue	112-9100-44641	\$ 33,788.10	
Intergovernmental	Enrich Iowa - Increase Revenue	141-4100-44302	\$ 2,229.00	
Intergovernmental	State Backfill Payments - Increase Revenue	200-7100-44640	\$ 6,382.00	
Intergovernmental	Business Property Tax Credit - Increase Revenue	200-7100-44641	\$ 11,756.00	
Intergovernmental	State Grants- Decrease Revenue	321-2100-44400	\$ (115,000.00)	
Intergovernmental	State Grants - Increase Revenue	322-2100-44400	\$ 322,679.00	
Intergovernmental	IMU Streetscape Reimbursement- Decrease Revenue	322-2100-44401	\$ (40,000.00)	
Intergovernmental	Federal Grants- Decrease Revenue	323-7500-44000	\$ (1,900,000.00)	\$ (1,744,975.28)
Licenses & Permits	Mechanical Permit - Decrease Revenue	001-1700-41140	\$ (2,073.00)	
Licenses & Permits	Plumbing Permit- Decrease Revenue	001-1700-41160	\$ (540.00)	
Licenses & Permits	Chicken Permit Fee - Increase Revenue	001-1700-41190	\$ 320.00	
Licenses & Permits	Building Permit - Increase Revenue	001-1700-41200	\$ 13,970.00	
Licenses & Permits	Rental Licenses- Decrease Revenue	001-1700-41210	\$ (18,130.00)	

Licenses & Permits	Driveway Permit- Decrease Revenue	001-1700-41220	\$ (1,000.00)	
Licenses & Permits	Sidewalk Permits - Increase Revenue	001-1700-41230	\$ 600.00	
Licenses & Permits	Sign Permits- Decrease Revenue	001-1700-41270	\$ (500.00)	
Licenses & Permits	Right-of-Way Permits - Increase Revenue	001-1700-41360	\$ 800.00	
Licenses & Permits	Construction Document Review - Increase Revenue	001-1700-45683	\$ 700.00	
Licenses & Permits	Cigarette Permits - Increase Revenue	001-9500-41050	\$ 800.00	
Licenses & Permits	Garbage Haulers Permit - Increase Revenue	001-9500-41900	\$ 700.00	
Licenses & Permits	Other License & Permits - Increase Revenue	001-9500-41990	\$ 4,275.00	
Licenses & Permits	Burning Permit- Decrease Revenue	015-1500-41950	\$ (50.00)	
Licenses & Permits	ROW Permit Fees - Increase Revenue	321-2100-41360	\$ 25.00	\$ (103.00)
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	001-6210-47100	\$ 1,247.00	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	001-6500-47100	\$ 484.00	
Miscellaneous Category	Miscellaneous - Increase Revenue	001-6500-47650	\$ 576.00	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	001-9500-47100	\$ 12,607.00	
Miscellaneous Category	Private Grants - Increase Revenue	011-1100-44402	\$ 2,100.00	
Miscellaneous Category	Donations/Contributions - Increase Revenue	011-1100-47050	\$ 1,199.00	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	011-1100-47100	\$ 748.00	
Miscellaneous Category	Misc Sales (Copies/Scrap/etc) - Increase Revenue	011-1100-47400	\$ 450.00	
Miscellaneous Category	Misc Fees & Fines - Increase Revenue	011-1100-47650	\$ (200.00)	
Miscellaneous Category	Donations/Contributions - Increase Revenue	015-1500-47050	\$ 800.00	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	015-1500-47100	\$ 142,216.00	
Miscellaneous Category	Misc Sales (Copies/Scrap/etc) - Increase Revenue	015-1500-47400	\$ 585.00	
Miscellaneous Category	Sale of Vehicles/Equipment - Increase Revenue	015-1500-48010	\$ 16,320.00	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	016-1600-47100	\$ 1,598.00	
Miscellaneous Category	Sale of Vehicles/Equipment- Decrease Revenue	016-1600-48010	\$ (5,000.00)	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	041-4100-47100	\$ 19.00	
Miscellaneous Category	Misc Sales (Copies/Scrap/etc) - Increase Revenue	041-4100-47400	\$ 2,910.00	
Miscellaneous Category	Refunds/Reimbursements- Decrease Revenue	042-4200-47100	\$ (1,000.00)	
Miscellaneous Category	Sponsorships - Increase Revenue	042-4200-47150	\$ 16,075.00	
Miscellaneous Category	Sales--Advertising- Decrease Revenue	042-4200-47475	\$ (1,250.00)	
Miscellaneous Category	Concession Revenue- Decrease Revenue	042-4200-47550	\$ (35,200.00)	
Miscellaneous Category	Sales--Vending Machine - Increase Revenue	042-4200-47600	\$ 500.00	
Miscellaneous Category	Sales Tax- Decrease Revenue	042-4200-48900	\$ (700.00)	
Miscellaneous Category	Fundraiser Revenue- Decrease Revenue	042-4300-47175	\$ (2,600.00)	
Miscellaneous Category	Donations/Contributions - Increase Revenue	045-4500-47050	\$ 712.00	
Miscellaneous Category	Concession Revenue - Increase Revenue	045-4500-47550	\$ 3,250.00	
Miscellaneous Category	Sales Tax - Increase Revenue	045-4500-48900	\$ 2,506.00	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	110-2100-47100	\$ 16,600.00	
Miscellaneous Category	Friends of the Library Contrib - Increase Revenue	141-4100-47051	\$ 5,500.00	
Miscellaneous Category	Hometown Pride- Decrease Revenue	142-4615-47051	\$ (15,151.00)	
Miscellaneous Category	Loan Payment - Increase Revenue	161-5200-47225	\$ 5,020.00	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	610-8300-47100	\$ 346.00	
Miscellaneous Category	Donations/Contributions - Increase Revenue	680-8700-47050	\$ 10,000.00	
Miscellaneous Category	Sponsorship - Increase Revenue	680-8700-47051	\$ 150,000.00	
Miscellaneous Category	Refunds/Failed Draft Fee - Increase Revenue	680-8700-47100	\$ 3,844.00	
Miscellaneous Category	Miscellaneous Income - Increase Revenue	680-8700-47500	\$ 100.00	
Miscellaneous Category	Concession/Vending Revenue - Increase Revenue	680-8700-47550	\$ 20.00	
Miscellaneous Category	Sales Tax- Decrease Revenue	680-8700-48900	\$ (22,095.00)	
Miscellaneous Category	Refunds/Reimbursements - Increase Revenue	710-8300-47100	\$ 1,813.00	\$ 316,949.00
Other City Taxes	Hotel-Motel Tax- Decrease Revenue	001-5100-40850	\$ (25,000.00)	
Other City Taxes	Franchise Fees-MEC- Decrease Revenue	099-6500-40650	\$ (150,000.00)	\$ (175,000.00)
Special Assessments	North Y Assessments - Increase Revenue	200-2100-46196	\$ 2,445.00	
Special Assessments	South "Y" Street Assessments - Increase Revenue	200-2100-46197	\$ 2,334.00	
Special Assessments	Sidewalk Assessments - Increase Revenue	301-7500-46000	\$ 3,540.00	
Special Assessments	South K Special Assessments - Increase Revenue	324-7500-46010	\$ 87,157.00	
Special Assessments	Hwy 92 West Sewer Assessment - Increase Revenue	710-8300-46705	\$ 2,145.00	\$ 97,621.00
Use of Money & Property	Interest - Increase Revenue	001-9500-43000	\$ 30,172.81	
Use of Money & Property	Rent--Land & Facilities- Decrease Revenue	042-4200-43100	\$ (3,100.00)	
Use of Money & Property	Rent--Land & Facilities - Increase Revenue	042-4300-43100	\$ 5,190.00	
Use of Money & Property	Rent--Trailer Parking- Decrease Revenue	042-4300-43127	\$ (4,514.00)	
Use of Money & Property	Rent--Pool Party - Increase Revenue	045-4500-43126	\$ 736.00	
Use of Money & Property	Interest - Increase Revenue	125-5200-43000	\$ 59,832.00	
Use of Money & Property	Rent--Buildings/Parking Lot- Decrease Revenue	340-7500-43127	\$ (38,000.00)	
Use of Money & Property	Interest - Increase Revenue	541-4100-43000	\$ 3,990.00	
Use of Money & Property	Rent--Land & Facilities- Decrease Revenue	680-8700-43100	\$ (7,025.00)	
Use of Money & Property	Rent-Lockers- Decrease Revenue	680-8700-43125	\$ (548.00)	
Use of Money & Property	Rent-Pool Lanes - Increase Revenue	680-8700-43126	\$ 1,240.00	
Use of Money & Property	Interest- Decrease Revenue	710-8300-43000	\$ (47,000.00)	
Use of Money & Property	Rent--Land & Facilities - Increase Revenue	710-8300-43100	\$ 10,255.00	
Use of Money & Property	Property Taxes on Sw Land - Increase Revenue	710-8300-43101	\$ 5,588.00	
Use of Money & Property	Interest - Increase Revenue	820-9300-43000	\$ 31,931.00	\$ 48,747.81

DOM Classification	Reason for Amendment	EXPENSE/REVENUE ACCT	Amount	Totals
Business Type/Enterprise	Salary/Wages--Maintenance(E)	610-8300-60150	\$ 35,447.00	
Business Type/Enterprise	Salary/Wages--Superintendent(E)	610-8300-60180	\$ (89,638.00)	
Business Type/Enterprise	FICA(E)	610-8300-61100	\$ (6,583.00)	
Business Type/Enterprise	IPERS(E)	610-8300-61300	\$ (6,123.00)	
Business Type/Enterprise	Deferred Comp--457(E)	610-8300-61420	\$ (4,800.00)	
Business Type/Enterprise	Health Insurance(E)	610-8300-61500	\$ (31,482.00)	
Business Type/Enterprise	Dental Insurance(E)	610-8300-61501	\$ (1,732.00)	
Business Type/Enterprise	HSA Expense(E)	610-8300-61503	\$ (26,800.00)	
Business Type/Enterprise	Workers' Comp Insurance(E)	610-8300-61599	\$ (113.00)	
Business Type/Enterprise	Education/Training(E)	610-8300-62300	\$ (2,000.00)	
Business Type/Enterprise	Telephone(E)	610-8300-63730	\$ 1,100.00	
Business Type/Enterprise	Audits(E)	610-8300-64010	\$ (2,000.00)	
Business Type/Enterprise	Insurance--Auto(E)	610-8300-64081	\$ (188.00)	
Business Type/Enterprise	Insurance--General Liability(E)	610-8300-64082	\$ (1,706.00)	
Business Type/Enterprise	Insurance--Property(E)	610-8300-64083	\$ 19,452.00	
Business Type/Enterprise	Insurance--Boiler/Machinery(E)	610-8300-64084	\$ (2,762.00)	
Business Type/Enterprise	Legal Service Fees(E)	610-8300-64110	\$ (3,500.00)	
Business Type/Enterprise	Sales Tax(E)	610-8300-64180	\$ 5,000.00	
Business Type/Enterprise	Computer/Technology Services(E)	610-8300-64190	\$ 1,500.00	
Business Type/Enterprise	Misc Contractual(E)	610-8300-64990	\$ 5,773.45	
Business Type/Enterprise	Postage(E)	610-8300-65080	\$ (50.00)	
Business Type/Enterprise	Personal Protective Equipment(E)	610-8300-65500	\$ 700.00	
Business Type/Enterprise	Repair/Maint--System(E)	610-8325-63453	\$ 4,160.00	
Business Type/Enterprise	Utilities(E)	610-8325-63710	\$ (36,520.00)	
Business Type/Enterprise	Misc Contractual(E)	610-8325-64990	\$ (6,680.00)	
Business Type/Enterprise	Materials/Supplies(E)	610-8325-65070	\$ (2,000.00)	
Business Type/Enterprise	Repair/Maint--Equipment(E)	610-8350-63410	\$ (2,100.00)	
Business Type/Enterprise	Utilities(E)	610-8350-63710	\$ (60,000.00)	
Business Type/Enterprise	Inspections/Testing(E)	610-8350-64200	\$ 7,450.00	
Business Type/Enterprise	Misc Contractual(E)	610-8350-64990	\$ 27,295.00	
Business Type/Enterprise	Chemicals(E)	610-8350-65010	\$ (80,000.00)	
Business Type/Enterprise	Office Supplies(E)	610-8350-65060	\$ (300.00)	
Business Type/Enterprise	Freight	610-8350-65082	\$ (800.00)	
Business Type/Enterprise	Repair/Maint Storm Sewer	650-9000-63452	\$ 45,000.00	
Business Type/Enterprise	Storm Sewer Engineering Fees(E)	650-9000-64070	\$ (180,800.00)	
Business Type/Enterprise	Misc Contractual(E)	650-9000-64990	\$ 2,000.00	
Business Type/Enterprise	Materials & Supplies(E)	650-9000-65070	\$ (5,000.00)	
Business Type/Enterprise	Storm Sewer Refund/Reimbursement (E)	650-9000-66990	\$ 5,232.00	
Business Type/Enterprise	Storm Sewer CIP(E)	650-9000-67900	\$ 130,000.00	
Business Type/Enterprise	Recycling--Residential	670-8400-64700	\$ 11,300.00	
Business Type/Enterprise	Recycling--Apartments	670-8400-64701	\$ 614.00	
Business Type/Enterprise	Salary/Wages--All PT Employees(E)	680-8700-60175	\$ (69,054.00)	
Business Type/Enterprise	FICA(E)	680-8700-61100	\$ 72.00	
Business Type/Enterprise	IPERS(E)	680-8700-61300	\$ (14,419.00)	
Business Type/Enterprise	Deferred Comp--457(E)	680-8700-61420	\$ (3,000.00)	
Business Type/Enterprise	Wellness Program(E)	680-8700-61440	\$ (45.00)	
Business Type/Enterprise	Health Insurance(E)	680-8700-61500	\$ (5,048.00)	
Business Type/Enterprise	Dental Insurance(E)	680-8700-61501	\$ (824.00)	
Business Type/Enterprise	Vision Insurance(E)	680-8700-61502	\$ (38.00)	
Business Type/Enterprise	HSA Expense(E)	680-8700-61503	\$ (500.00)	
Business Type/Enterprise	Life Insurance/ADD/LTD/STD(E)	680-8700-61550	\$ (866.00)	
Business Type/Enterprise	Workers' Comp Insurance(E)	680-8700-61599	\$ (2,800.00)	
Business Type/Enterprise	Staff Work Wear(E)	680-8700-61810	\$ (3,500.00)	
Business Type/Enterprise	Mileage(E)	680-8700-62700	\$ (800.00)	
Business Type/Enterprise	Repair/Maint--Bldg/Grounds(E)	680-8700-63100	\$ 24,739.00	
Business Type/Enterprise	Repair/Maint--Equipment(E)	680-8700-63410	\$ (4,000.00)	
Business Type/Enterprise	Repair/Maint--Pool(E)	680-8700-63411	\$ 12,405.00	
Business Type/Enterprise	Utilities(E)	680-8700-63710	\$ (8,000.00)	
Business Type/Enterprise	Advertising & Legal Notices(E)	680-8700-64020	\$ 15,500.00	
Business Type/Enterprise	Insurance--General Liability(E)	680-8700-64082	\$ (29,629.00)	
Business Type/Enterprise	Insurance--Boiler/Machinery(E)	680-8700-64084	\$ (5,000.00)	
Business Type/Enterprise	Printing(E)	680-8700-64140	\$ (500.00)	
Business Type/Enterprise	Inspections/Testing(E)	680-8700-64200	\$ (1,100.00)	
Business Type/Enterprise	Misc Contractual(E)	680-8700-64990	\$ 52,500.00	
Business Type/Enterprise	IWC Swim Team(E)	680-8700-64991	\$ (2,000.00)	
Business Type/Enterprise	Office Supplies(E)	680-8700-65060	\$ (1,967.00)	
Business Type/Enterprise	Materials/Supplies	680-8700-65070	\$ (800.00)	
Business Type/Enterprise	Materials/Supplies--Pool(E)	680-8700-65073	\$ (6,000.00)	
Business Type/Enterprise	Materials/Supplies--Program Su(E)	680-8700-65075	\$ (6,500.00)	
Business Type/Enterprise	Furniture/Fixtures(E)	680-8700-67210	\$ (2,000.00)	

Business Type/Enterprise	Buildings/Fixed Equipment(E)	680-8700-67260	\$ 330.00	
Business Type/Enterprise	Franklin Ave Sewer(E)	710-8300-67505	\$ (70,000.00)	
Business Type/Enterprise	Wastewater Treatment Plant(E)	710-8300-67510	\$ (25,000.00)	
Business Type/Enterprise	WWTP Construction(E)	781-8300-67990	\$ (222,795.00)	
Business Type/Enterprise	HSA CONTRIBUTIONS(E)	820-9300-61503	\$ 160,000.00	
Business Type/Enterprise	Misc Contractual(E)	820-9300-64990	\$ 65,000.00	
Business Type/Enterprise	Refund/Reimbursement(E)	820-9300-66990	\$ 80.00	
Business Type/Enterprise	Flex--Dependent Care(E)	840-9300-61830	\$ 580.00	
Business Type/Enterprise	Flex--Medical(E)	840-9300-61831	\$ 900.00	
Business Type/Enterprise	Insurance Claims/Deductibles(E)	850-2100-64089	\$ 4,160.00	
Business Type/Enterprise	V&E-POLICE(E)	890-9300-67100	\$ (140,339.00)	
Business Type/Enterprise	V&E-STREET(E)	890-9300-67104	\$ 180,938.45	\$ (360,973.10)
Capital Projects	Library-CIP	301-4100-67900	\$ 45,000.00	
Capital Projects	Parks-CIP(E)	301-4300-67900	\$ (25,000.00)	
Capital Projects	Engineering(E)	322-2100-64070	\$ (14,828.00)	
Capital Projects	Streetscape Sponsored Project	322-2100-67650	\$ (63,316.00)	
Capital Projects	Streetscape-IMU Expenses(E)	322-2100-67800	\$ (40,000.00)	
Capital Projects	Downtown Streetscape Project(E)	322-2100-67907	\$ 350,212.00	
Capital Projects	Engineering	323-7500-64070	\$ (180,000.00)	
Capital Projects	Hillcrest Ave Construction(E)	323-7500-67907	\$ 449,000.00	
Capital Projects	K Street Construction(E)	324-7500-67907	\$ (310,000.00)	
Capital Projects	Repair/Maint--Bldg/Grounds(E)	340-7500-63100	\$ 35,000.00	
Capital Projects	Repair/Maint--IMPACT Bldg(E)	340-7500-63101	\$ 15.00	
Capital Projects	Utilities(E)	340-7500-63710	\$ 22,000.00	
Capital Projects	CH PROJECT ENGINEERING/OTHER(E)	340-7500-64070	\$ 35,000.00	
Capital Projects	Misc Contractual(E)	340-7500-64990	\$ 56,000.00	
Capital Projects	Misc Contractual(E)	353-5200-64990	\$ 2,145.00	\$ 361,228.00
Community & Economic Development	Payments to Other Agencies(E)	001-5100-64130	\$ 229.00	
Community & Economic Development	Public Arts Commission(E)	001-5100-64410	\$ 20,000.00	
Community & Economic Development	City Clean Up(E)	001-5100-64871	\$ (200.00)	
Community & Economic Development	Legal Service Fees(E)	001-5200-64110	\$ 49,156.00	
Community & Economic Development	Materials/Supplies(E)	001-5200-65070	\$ 40.00	
Community & Economic Development	Miscellaneous(E)	001-5200-65990	\$ 6,000.00	
Community & Economic Development	Interest Expense(E)	161-5200-64154	\$ 835.39	\$ 76,060.39
Culture & Recreation	Salary/Wages--Administration	041-4100-60110	\$ (42,408.00)	
Culture & Recreation	FICA(E)	041-4100-61100	\$ (5,054.00)	
Culture & Recreation	IPERS	041-4100-61300	\$ (5,613.00)	
Culture & Recreation	Health Insurance(E)	041-4100-61500	\$ (20,332.00)	
Culture & Recreation	Dental Insurance(E)	041-4100-61501	\$ (1,104.00)	
Culture & Recreation	HSA Expense(E)	041-4100-61503	\$ (10,600.00)	
Culture & Recreation	Mileage(E)	041-4100-62700	\$ (250.00)	
Culture & Recreation	Repair/Maint--Bldg/Grounds(E)	041-4100-63100	\$ (17,000.00)	
Culture & Recreation	Utilities(E)	041-4100-63710	\$ (5,246.00)	
Culture & Recreation	Insurance--General Liability(E)	041-4100-64082	\$ (571.00)	
Culture & Recreation	Insurance--Boiler/Machinery(E)	041-4100-64084	\$ (169.00)	
Culture & Recreation	Salary/Wages--Administration(E)	042-4200-60110	\$ (48,914.00)	
Culture & Recreation	Salary/Wages--P-T/Seasonal(E)	042-4200-60175	\$ (23,756.00)	
Culture & Recreation	FICA(E)	042-4200-61100	\$ (5,141.00)	
Culture & Recreation	IPERS(E)	042-4200-61300	\$ (4,600.00)	
Culture & Recreation	Deferred Comp--457(E)	042-4200-61420	\$ (850.00)	
Culture & Recreation	Employee Assistance Program(E)	042-4200-61430	\$ 21.00	
Culture & Recreation	Wellness Program(E)	042-4200-61440	\$ (123.00)	
Culture & Recreation	Health Insurance(E)	042-4200-61500	\$ (21,266.00)	
Culture & Recreation	Dental Insurance(E)	042-4200-61501	\$ (889.00)	
Culture & Recreation	Vision Insurance(E)	042-4200-61502	\$ (4.00)	
Culture & Recreation	HSA Expense(E)	042-4200-61503	\$ (15,000.00)	
Culture & Recreation	Life Insurance/ADD/LTD/STD(E)	042-4200-61550	\$ (266.00)	
Culture & Recreation	Workers' Comp Insurance(E)	042-4200-61599	\$ (1,635.00)	
Culture & Recreation	Membership Dues/Subscriptions(E)	042-4200-62100	\$ (775.00)	
Culture & Recreation	Utilities(E)	042-4200-63710	\$ (6,950.00)	
Culture & Recreation	Telephone(E)	042-4200-63730	\$ (1,800.00)	
Culture & Recreation	Advertising & Legal Notices(E)	042-4200-64020	\$ 450.00	
Culture & Recreation	Insurance--Auto(E)	042-4200-64081	\$ 194.00	
Culture & Recreation	Insurance--General Liability(E)	042-4200-64082	\$ (346.00)	
Culture & Recreation	Insurance--Property(E)	042-4200-64083	\$ 804.00	
Culture & Recreation	Insurance--Boiler/Machinery(E)	042-4200-64084	\$ (1,981.00)	
Culture & Recreation	Janitorial Services(E)	042-4200-64090	\$ (3,095.00)	
Culture & Recreation	Legal Service Fees(E)	042-4200-64110	\$ 1,200.00	
Culture & Recreation	Printing(E)	042-4200-64140	\$ (5,700.00)	
Culture & Recreation	Sales Tax(E)	042-4200-64180	\$ (700.00)	
Culture & Recreation	Computer/Technology Services(E)	042-4200-64190	\$ (759.88)	

Culture & Recreation	Inspections/Testing(E)	042-4200-64200	\$ (370.00)	
Culture & Recreation	Instructor (Contractual)(E)	042-4200-64205	\$ (3,800.00)	
Culture & Recreation	Officials(E)	042-4200-64250	\$ 1,180.00	
Culture & Recreation	Misc Contractual(E)	042-4200-64990	\$ 17,825.00	
Culture & Recreation	Office Supplies(E)	042-4200-65060	\$ (420.00)	
Culture & Recreation	Materials/Supplies(E)	042-4200-65070	\$ (25,390.00)	
Culture & Recreation	Materials/Supplies-Maintenance(E)	042-4200-65072	\$ (3,735.00)	
Culture & Recreation	Postage(E)	042-4200-65080	\$ (185.00)	
Culture & Recreation	Miscellaneous(E)	042-4200-65990	\$ (200.00)	
Culture & Recreation	Buildings/Fixed Equipment(E)	042-4200-67260	\$ 141.84	
Culture & Recreation	Salary/Wages--Maintenance(E)	042-4300-60150	\$ 3,036.00	
Culture & Recreation	Salary/Wages--P-T/Seasonal(E)	042-4300-60175	\$ (7,947.00)	
Culture & Recreation	FICA(E)	042-4300-61100	\$ (376.00)	
Culture & Recreation	IPERS(E)	042-4300-61300	\$ 287.00	
Culture & Recreation	Employee Assistance Program(E)	042-4300-61430	\$ (3.00)	
Culture & Recreation	Health Insurance(E)	042-4300-61500	\$ (22,500.00)	
Culture & Recreation	Dental Insurance(E)	042-4300-61501	\$ (480.00)	
Culture & Recreation	Vision Insurance(E)	042-4300-61502	\$ (1.00)	
Culture & Recreation	HSA Expense(E)	042-4300-61503	\$ (12,300.00)	
Culture & Recreation	Life Insurance/ADD/LTD/STD(E)	042-4300-61550	\$ (456.00)	
Culture & Recreation	Workers' Comp Insurance(E)	042-4300-61599	\$ (1,001.00)	
Culture & Recreation	Uniforms/Clothing Allowance(E)	042-4300-61810	\$ (550.00)	
Culture & Recreation	Education/Training(E)	042-4300-62300	\$ (1,885.00)	
Culture & Recreation	Repair/Maint--Bldg/Grounds(E)	042-4300-63100	\$ (2,000.00)	
Culture & Recreation	Repair/Maint--Vehicle(E)	042-4300-63320	\$ (7,500.00)	
Culture & Recreation	Repair/Maint--Equipment(E)	042-4300-63410	\$ (200.00)	
Culture & Recreation	Utilities(E)	042-4300-63710	\$ (4,035.00)	
Culture & Recreation	Telephone(E)	042-4300-63730	\$ (1,800.00)	
Culture & Recreation	Insurance--Auto(E)	042-4300-64081	\$ (575.00)	
Culture & Recreation	Insurance--General Liability(E)	042-4300-64082	\$ (464.00)	
Culture & Recreation	Insurance--Property(E)	042-4300-64083	\$ 2,444.00	
Culture & Recreation	Janitorial Services(E)	042-4300-64090	\$ 1,825.00	
Culture & Recreation	Tree Trimming & Removal(E)	042-4300-64870	\$ (8,500.00)	
Culture & Recreation	Misc Contractual(E)	042-4300-64990	\$ (14,200.00)	
Culture & Recreation	Vehicle Operating Supplies(E)	042-4300-65050	\$ (1,520.00)	
Culture & Recreation	Office Supplies(E)	042-4300-65060	\$ (28.00)	
Culture & Recreation	Materials/Supplies(E)	042-4300-65070	\$ (11,220.00)	
Culture & Recreation	Dust Control(E)	042-4300-65074	\$ (2,500.00)	
Culture & Recreation	Landscaping/Horticulture/Trees(E)	042-4300-65200	\$ (9,140.00)	
Culture & Recreation	Personal Protective Equipment(E)	042-4300-65500	\$ (300.00)	
Culture & Recreation	Refund/Reimbursement(E)	042-4300-66990	\$ (176.00)	
Culture & Recreation	Salary/Wages(E)	045-4500-60100	\$ 1,695.00	
Culture & Recreation	FICA(E)	045-4500-61100	\$ 130.00	
Culture & Recreation	Workers' Comp Insurance(E)	045-4500-61599	\$ 1,040.00	
Culture & Recreation	Uniforms/Clothing Allowance(E)	045-4500-61810	\$ (1,166.00)	
Culture & Recreation	Education/Training(E)	045-4500-62300	\$ (1,498.00)	
Culture & Recreation	Repair/Maint--Bldg/Grounds(E)	045-4500-63100	\$ 10,200.00	
Culture & Recreation	Utilities(E)	045-4500-63710	\$ (7,900.00)	
Culture & Recreation	Advertising & Legal Notices(E)	045-4500-64020	\$ (535.00)	
Culture & Recreation	Insurance--General Liability(E)	045-4500-64082	\$ (2,733.00)	
Culture & Recreation	Insurance--Property(E)	045-4500-64083	\$ 687.00	
Culture & Recreation	Insurance--Boiler/Machinery(E)	045-4500-64084	\$ (13.00)	
Culture & Recreation	Janitorial Services(E)	045-4500-64090	\$ 255.00	
Culture & Recreation	Sales Tax(E)	045-4500-64180	\$ 2,506.00	
Culture & Recreation	Computer/Technology Services(E)	045-4500-64190	\$ (500.00)	
Culture & Recreation	Inspections/Testing(E)	045-4500-64200	\$ (1,000.00)	
Culture & Recreation	Misc Contractual(E)	045-4500-64990	\$ (3,183.00)	
Culture & Recreation	Chemicals(E)	045-4500-65010	\$ 2,048.00	
Culture & Recreation	Chlorine(E)	045-4500-65011	\$ (2,990.00)	
Culture & Recreation	Materials/Supplies(E)	045-4500-65070	\$ (2,970.00)	
Culture & Recreation	Refund/Reimbursement(E)	045-4500-66990	\$ (700.00)	
Culture & Recreation	Hometown Pride Contract Svcs(E)	142-4615-64991	\$ 1,555.00	
Culture & Recreation	Capital Project Expense(E)	142-4630-67900	\$ 2,541.00	
Culture & Recreation	Capital Project Expense(E)	142-4635-67900	\$ 11,550.00	
Culture & Recreation	Landscaping/Horticulture/Trees(E)	142-4670-65200	\$ 2,485.00	\$ (357,743.04)
Debt Service	Other Debt Service Fees(E)	200-7100-68990	\$ 389,537.10	\$ 389,537.10
General Government	Salary/Wages--Mayor(E)	001-6100-60160	\$ (400.00)	
General Government	Education/Training (E)	001-6100-62300	\$ (4,000.00)	
General Government	Misc Contractual(E)	001-6100-64990	\$ (1,500.00)	
General Government	Salary/Wages--Administration	001-6150-60110	\$ (37,843.00)	
General Government	FICA(E)	001-6150-61100	\$ (2,895.00)	

General Government	IPERS(E)	001-6150-61300	\$ 13,600.00	
General Government	Deferred Comp--457(E)	001-6150-61420	\$ 12,000.00	
General Government	Health Insurance(E)	001-6150-61500	\$ (10,788.00)	
General Government	Dental Insurance(E)	001-6150-61501	\$ (538.00)	
General Government	Vision Insurance(E)	001-6150-61502	\$ (32.00)	
General Government	HSA Expense(E)	001-6150-61503	\$ (3,000.00)	
General Government	Workers' Comp Insurance(E)	001-6150-61599	\$ (500.00)	
General Government	Membership Dues/Subscriptions(E)	001-6150-62100	\$ (1,200.00)	
General Government	Education/Training(E)	001-6150-62300	\$ (2,500.00)	
General Government	Mileage(E)	001-6150-62700	\$ 1,153.00	
General Government	Telephone(E)	001-6150-63730	\$ (225.00)	
General Government	Misc Contractual(E)	001-6150-64990	\$ 13,000.00	
General Government	Salary/Wages--Administration	001-6200-60110	\$ (12,360.00)	
General Government	Deferred Comp--457(E)	001-6200-61420	\$ 1,600.00	
General Government	Wellness Program(E)	001-6200-61440	\$ (45.00)	
General Government	Health Insurance(E)	001-6200-61500	\$ (15,376.00)	
General Government	Dental Insurance(E)	001-6200-61501	\$ (88.00)	
General Government	HSA Expense(E)	001-6200-61503	\$ (7,800.00)	
General Government	Workers' Comp Insurance(E)	001-6200-61599	\$ (6,845.00)	
General Government	Membership Dues/Subscriptions(E)	001-6200-62100	\$ (1,315.00)	
General Government	Education/Training(E)	001-6200-62300	\$ (3,950.00)	
General Government	Telephone	001-6200-63730	\$ (800.00)	
General Government	Computer/Technology Services(E)	001-6200-64190	\$ 208.00	
General Government	Miscellaneous(E)	001-6200-65990	\$ 540.00	
General Government	Office Equipment(E)	001-6200-67250	\$ 200.00	
General Government	Salary/Wages	001-6210-60100	\$ 44,320.00	
General Government	FICA(E)	001-6210-61100	\$ 3,767.00	
General Government	IPERS(E)	001-6210-61300	\$ 4,565.00	
General Government	HSA Expense(E)	001-6210-61503	\$ (5,000.00)	
General Government	Life Insurance/ADD/LTD/STD(E)	001-6210-61550	\$ 360.00	
General Government	Workers' Comp Insurance(E)	001-6210-61599	\$ 1,000.00	
General Government	Newsletter Printing(E)	001-6210-64141	\$ (5,180.00)	
General Government	Newsletter Postage(E)	001-6210-65081	\$ (2,657.73)	
General Government	Health Insurance	001-6220-61500	\$ (200.00)	
General Government	HSA Expense	001-6220-61503	\$ (1,400.00)	
General Government	Education/Training	001-6220-62300	\$ 48.00	
General Government	Repair/Maint	001-6220-63100	\$ 14,000.00	
General Government	Repair/Maint - Streets Dept	001-6220-63150	\$ 100.00	
General Government	Repair/Maint--Vehicle	001-6220-63320	\$ 405.00	
General Government	Insurance--Auto	001-6220-64081	\$ 304.00	
General Government	Materials/Supplies	001-6220-65070	\$ 2,000.00	
General Government	Salary/Wages--Administration	001-6250-60110	\$ (25,760.00)	
General Government	FICA(E)	001-6250-61100	\$ (2,730.00)	
General Government	IPERS(E)	001-6250-61300	\$ (2,878.00)	
General Government	Employee Assistance Program(E)	001-6250-61430	\$ 25.00	
General Government	Wellness Program(E)	001-6250-61440	\$ 205.00	
General Government	Health Insurance(E)	001-6250-61500	\$ (3,788.00)	
General Government	HSA Expense(E)	001-6250-61503	\$ (1,400.00)	
General Government	Membership Dues/Subscriptions(E)	001-6250-62100	\$ (235.00)	
General Government	Telephone (E)	001-6250-63730	\$ 771.00	
General Government	Membership Dues/Subscriptions(E)	001-6500-62100	\$ (1,747.00)	
General Government	Repair/Maint--Equipment(E)	001-6500-63410	\$ (8,100.00)	
General Government	Audits(E)	001-6500-64010	\$ 550.00	
General Government	Recording Fees(E)	001-6500-64050	\$ 1,000.00	
General Government	Engineering(E)	001-6500-64070	\$ (20,000.00)	
General Government	Insurance--General Liability(E)	001-6500-64082	\$ 8,100.00	
General Government	Insurance--Property(E)	001-6500-64083	\$ (21,500.00)	
General Government	Insurance--Boiler/Machinery(E)	001-6500-64084	\$ (764.00)	
General Government	Legal Service Fees(E)	001-6500-64110	\$ (25,000.00)	
General Government	Misc Contractual(E)	001-6500-64990	\$ 29,747.90	
General Government	Materials/Supplies(E)	001-6500-65070	\$ (5,000.00)	
General Government	Materials/Supplies--Janitorial(E)	001-6500-65071	\$ 3,000.00	
General Government	Refund/Reimbursement(E)	001-9500-66990	\$ 255.00	\$ (90,515.83)
Public Safety	Salary/Wages--Administration(E)	001-1700-60110	\$ (61,303.00)	
Public Safety	FICA(E)	001-1700-61100	\$ (5,525.00)	
Public Safety	IPERS(E)	001-1700-61300	\$ (4,603.00)	
Public Safety	Deferred Comp--457(E)	001-1700-61420	\$ (500.00)	
Public Safety	Wellness Program(E)	001-1700-61440	\$ 40.00	
Public Safety	Health Insurance(E)	001-1700-61500	\$ (488.00)	
Public Safety	Dental Insurance(E)	001-1700-61501	\$ (28.00)	
Public Safety	Vision Insurance(E)	001-1700-61502	\$ (2.00)	

Public Safety	HSA Expense(E)	001-1700-61503	\$ (11,800.00)	
Public Safety	Workers' Comp Insurance(E)	001-1700-61599	\$ 400.00	
Public Safety	Education/Training(E)	001-1700-62300	\$ (12,500.00)	
Public Safety	Mileage(E)	001-1700-62700	\$ 600.00	
Public Safety	Engineering(E)	001-1700-64070	\$ (134,721.00)	
Public Safety	Misc Consulting Services(E)	001-1700-64900	\$ 42.00	
Public Safety	Misc Contractual(E)	001-1700-64990	\$ (3,500.00)	
Public Safety	Office Supplies(E)	001-1700-65060	\$ (900.00)	
Public Safety	Refund/Reimbursement(E)	001-1700-66990	\$ (200.00)	
Public Safety	Furniture/Fixtures(E)	001-1700-67210	\$ 100.00	
Public Safety	Salary/Wages(E)	011-1100-60100	\$ 133,431.00	
Public Safety	Salary/Wages--Clerical(E)	011-1100-60130	\$ 49,602.00	
Public Safety	FICA(E)	011-1100-61100	\$ (90.00)	
Public Safety	IPERS	011-1100-61300	\$ 2,412.00	
Public Safety	Health Insurance(E)	011-1100-61500	\$ (6,617.00)	
Public Safety	Dental Insurance(E)	011-1100-61501	\$ (62.00)	
Public Safety	Vision Insurance(E)	011-1100-61502	\$ (9.00)	
Public Safety	HSA Expense(E)	011-1100-61503	\$ (44,100.00)	
Public Safety	Life Insurance/ADD/LTD/STD(E)	011-1100-61550	\$ (186.00)	
Public Safety	Workers' Comp Insurance(E)	011-1100-61599	\$ 13,776.00	
Public Safety	Membership Dues/Subscriptions(E)	011-1100-62100	\$ (125.00)	
Public Safety	Education/Training(E)	011-1100-62300	\$ (21,855.00)	
Public Safety	Repair/Maint--Bldg/Grounds(E)	011-1100-63100	\$ (712.90)	
Public Safety	Repair/Maint--Vehicle(E)	011-1100-63320	\$ (3,600.00)	
Public Safety	Repair/Maint--Office Equip(E)	011-1100-63400	\$ (250.00)	
Public Safety	Repair/Maint--Equipment(E)	011-1100-63410	\$ (3,000.00)	
Public Safety	Advertising & Legal Notices(E)	011-1100-64020	\$ (4,000.00)	
Public Safety	Legal Service Fees(E)	011-1100-64110	\$ 15,000.00	
Public Safety	Medical/Physicals/Immunization(E)	011-1100-64120	\$ 4,500.00	
Public Safety	Prisoner Fees(E)	011-1100-64135	\$ (3,000.00)	
Public Safety	Computer/Technology Services(E)	011-1100-64190	\$ (6,870.00)	
Public Safety	Misc Contractual(E)	011-1100-64990	\$ 18,558.00	
Public Safety	Civil Service Committee Expens(E)	011-1100-65065	\$ (300.00)	
Public Safety	Miscellaneous(E)	011-1100-65990	\$ 322.00	
Public Safety	Refund/Reimbursement(E)	011-1100-66990	\$ 261.00	
Public Safety	Computer Hardware/Software(E)	011-1100-67240	\$ (3,500.00)	
Public Safety	Specialized Equipment(E)	011-1100-67245	\$ 48,140.00	
Public Safety	Office Equipment(E)	011-1100-67250	\$ 100.00	
Public Safety	Buildings/Fixed Equipment(E)	011-1100-67260	\$ (450.00)	
Public Safety	Radio/Dispatch Services(E)	011-1111-64136	\$ (39,800.00)	
Public Safety	Radio Equipment(E)	011-1111-65039	\$ (10,000.00)	
Public Safety	Materials/Supplies(E)	011-1111-65070	\$ (1,200.00)	
Public Safety	Salary/Wages--Administration(E)	015-1500-60110	\$ (110,842.00)	
Public Safety	Salary/Wages-Per Call/Stand By(E)	015-1500-60135	\$ (36,111.00)	
Public Safety	Salary/Wages--Operational(E)	015-1500-60170	\$ 151,624.00	
Public Safety	Employee Assistance Program(E)	015-1500-61430	\$ 238.00	
Public Safety	Wellness Program(E)	015-1500-61440	\$ 444.50	
Public Safety	Health Insurance(E)	015-1500-61500	\$ (16,013.00)	
Public Safety	Dental Insurance(E)	015-1500-61501	\$ (1,014.00)	
Public Safety	HSA Expense(E)	015-1500-61503	\$ (10,479.00)	
Public Safety	Life Insurance/ADD/LTD/STD(E)	015-1500-61550	\$ (432.00)	
Public Safety	Workers' Comp Insurance(E)	015-1500-61599	\$ (73,278.00)	
Public Safety	Repair/Maint--Equipment(E)	015-1500-63410	\$ 13,500.00	
Public Safety	Repair/Maint--Radio(E)	015-1500-63415	\$ (5,000.00)	
Public Safety	Utilities(E)	015-1500-63710	\$ (500.00)	
Public Safety	Telephone(E)	015-1500-63730	\$ (1,500.00)	
Public Safety	Advertising & Legal Notices(E)	015-1500-64020	\$ (1,400.00)	
Public Safety	Insurance--Auto(E)	015-1500-64081	\$ 6,308.00	
Public Safety	Insurance--Property(E)	015-1500-64083	\$ 1,561.00	
Public Safety	Printing(E)	015-1500-64140	\$ (900.00)	
Public Safety	Misc Contractual(E)	015-1500-64990	\$ (900.00)	
Public Safety	Equipment/Vehicle Parts(E)	015-1500-65051	\$ 8,000.00	
Public Safety	COVID-19 Supplies(E)	015-1500-65071	\$ (3,000.00)	
Public Safety	Postage(E)	015-1500-65080	\$ (200.00)	
Public Safety	Miscellaneous(E)	015-1500-65990	\$ 500.00	
Public Safety	Refund/Reimbursement(E)	015-1500-66990	\$ 364.00	
Public Safety	Salary/Wages--Clerical(E)	016-1600-60110	\$ (102,842.00)	
Public Safety	Salary/Wages-Per Call/Stand By(E)	016-1600-60135	\$ (181,099.00)	
Public Safety	Salary/Wages--Operational(E)	016-1600-60170	\$ 534,129.00	
Public Safety	FICA(E)	016-1600-61100	\$ 77.00	
Public Safety	IPERS	016-1600-61300	\$ (3,551.00)	

Public Safety	Wellness Program(E)	016-1600-61440	\$ (884.25)	
Public Safety	Vision Insurance(E)	016-1600-61502	\$ (17.00)	
Public Safety	HSA Expense(E)	016-1600-61503	\$ (39,975.00)	
Public Safety	Life Insurance/ADD/LTD/STD(E)	016-1600-61550	\$ (1,933.00)	
Public Safety	Workers' Comp Insurance(E)	016-1600-61599	\$ (4,516.00)	
Public Safety	Education/Training(E)	016-1600-62300	\$ 9,500.00	
Public Safety	Mileage(E)	016-1600-62700	\$ (1,000.00)	
Public Safety	Repair/Maint--Office Equip(E)	016-1600-63400	\$ (1,300.00)	
Public Safety	Repair/Maint--Equipment(E)	016-1600-63410	\$ 30,000.00	
Public Safety	Advertising & Legal Notices(E)	016-1600-64020	\$ (500.00)	
Public Safety	Insurance--General Liability(E)	016-1600-64082	\$ (1,807.00)	
Public Safety	Legal Service Fees(E)	016-1600-64110	\$ (2,000.00)	
Public Safety	Financial Management Services(E)	016-1600-64500	\$ (50,000.00)	
Public Safety	Misc Contractual(E)	016-1600-64990	\$ (1,300.00)	
Public Safety	Chemicals(E)	016-1600-65010	\$ (2,700.00)	
Public Safety	Materials/Supplies(E)	016-1600-65070	\$ 15,000.00	
Public Safety	COVID-19 Supplies(E)	016-1600-65071	\$ (1,950.00)	
Public Safety	Refund/Reimbursement(E)	016-1600-66990	\$ 6,000.00	
Public Safety	Furniture/Fixtures(E)	016-1600-67210	\$ (4,000.00)	
Public Safety	Specialized Equipment(E)	016-1600-67245	\$ (25,928.00)	\$ (10,138.65)
Public Works	Salary/Wages(E)	001-2900-60100	\$ (1,270.00)	
Public Works	FICA(E)	001-2900-61100	\$ (92.00)	
Public Works	IPERS(E)	001-2900-61300	\$ (142.00)	
Public Works	Workers' Comp Insurance(E)	001-2900-61599	\$ (300.00)	
Public Works	Education/Training(E)	001-2900-62300	\$ (500.00)	
Public Works	Advertising & Legal Notices(E)	001-2900-64020	\$ (50.00)	
Public Works	Misc Contractual(E)	001-2900-64990	\$ (6,000.00)	
Public Works	Salary/Wages--Maintenance(E)	110-2100-60150	\$ (171,345.00)	
Public Works	FICA(E)	110-2100-61100	\$ (12,517.00)	
Public Works	IPERS	110-2100-61300	\$ (14,783.00)	
Public Works	Deferred Comp--457	110-2100-61420	\$ (2,750.00)	
Public Works	Employee Assistance Program(E)	110-2100-61430	\$ 30.00	
Public Works	Wellness Program(E)	110-2100-61440	\$ (400.00)	
Public Works	Health Insurance	110-2100-61500	\$ (49,629.00)	
Public Works	Dental Insurance(E)	110-2100-61501	\$ (2,654.00)	
Public Works	Vision Insurance(E)	110-2100-61502	\$ (116.00)	
Public Works	HSA Expense(E)	110-2100-61503	\$ (32,300.00)	
Public Works	Workers' Comp Insurance(E)	110-2100-61599	\$ (7,000.00)	
Public Works	Membership Dues/Subscriptions(E)	110-2100-62100	\$ (1,700.00)	
Public Works	Education/Training(E)	110-2100-62300	\$ (3,200.00)	
Public Works	Repair/Maint--Vehicle(E)	110-2100-63320	\$ 15,000.00	
Public Works	Repair/Maint--Traffic Signals	110-2100-63451	\$ 10,000.00	
Public Works	Utilities(E)	110-2100-63710	\$ (500.00)	
Public Works	Telephone(E)	110-2100-63730	\$ (500.00)	
Public Works	Engineering(E)	110-2100-64070	\$ 11,000.00	
Public Works	Insurance--Auto(E)	110-2100-64081	\$ (728.57)	
Public Works	Insurance--General Liability(E)	110-2100-64082	\$ (1,887.43)	
Public Works	Insurance--Property(E)	110-2100-64083	\$ 3,563.00	
Public Works	Insurance--Boiler/Machinery(E)	110-2100-64084	\$ (2,612.00)	
Public Works	Janitorial Services(E)	110-2100-64090	\$ 4,100.00	
Public Works	Legal Service Fees(E)	110-2100-64110	\$ (1,400.00)	
Public Works	Medical/Physicals/Immunization(E)	110-2100-64120	\$ (800.00)	
Public Works	Misc Consulting Services	110-2100-64900	\$ (10,000.00)	
Public Works	Misc Contractual(E)	110-2100-64990	\$ (1,800.00)	
Public Works	Dust Control Maintenance(E)	110-2100-65071	\$ (12,500.00)	
Public Works	Supplies/Materials--Shop(E)	110-2100-65076	\$ (1,500.00)	
Public Works	Postage(E)	110-2100-65080	\$ 75.00	
Public Works	Personal Protective Equipment(E)	110-2100-65500	\$ (700.00)	
Public Works	Miscellaneous	110-2100-65990	\$ 3,900.00	
Public Works	Computer Hardware/Software(E)	110-2100-67240	\$ (4,300.00)	
Public Works	Salary/Wages--Maintenance	110-2500-60150	\$ (10,400.00)	
Public Works	FICA(E)	110-2500-61100	\$ (856.00)	
Public Works	IPERS(E)	110-2500-61300	\$ (1,258.00)	
Public Works	Deferred Comp--457(E)	110-2500-61420	\$ 100.00	
Public Works	Repair/Maint--Vehicle(E)	110-2500-63320	\$ 3,000.00	
Public Works	Misc Contractual(E)	110-2500-64990	\$ (3,000.00)	
Public Works	Vehicle Operating Supplies(E)	110-2500-65050	\$ 13,000.00	
Public Works	Materials/Supplies(E)	110-2500-65070	\$ (500.00)	
Public Works	Salary/Wages--Maintenance(E)	110-2700-60150	\$ 25,000.00	
Public Works	FICA(E)	110-2700-61100	\$ 2,000.00	
Public Works	IPERS(E)	110-2700-61300	\$ 2,800.00	

Public Works	Materials & Supplies(E)	110-2700-65070	\$ (10,000.00)	\$ (278,422.00)
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DOM Classification	Reason for Amendment	EXPENSE/REVENUE ACCT	Transfer Out	Transfer In
Transfer In	Transfer In--T&A PROP TAX - Increase Revenue	001-1700-49400		\$ 920.41
Transfer In	Transfer In--T&A PROP TAX - Increase Revenue	001-6200-49400		\$ 368.16
Transfer In	Transfer IN CLERK FROM IWC- Decrease Revenue	001-6200-49623		\$ (10,000.00)
Transfer In	Transfer In--IT FROM IWC- Decrease Revenue	001-6210-49623		\$ (10,000.00)
Transfer In	Transfer In--Property Taxes - Decrease Revenue	001-6220-49400		\$ (26,865.44)
Transfer In	Transfer In--MAINT FROM IWC - Decrease Revenue	001-6220-49623		\$ (42,000.00)
Transfer In	Transfer In--HR FROM IWC- Decrease Revenue	001-6250-49627		\$ (42,000.00)
Transfer In	Transfer In--LOST- Decrease Revenue	001-9100-49103		\$ (1,300,000.00)
Transfer In	Transfer In--T&A PROP TAX - Increase Revenue	011-1100-49400		\$ 10,178.09
Transfer In	Transfer In--T&A PROP TAX - Increase Revenue	016-1600-49400		\$ 2,927.48
Transfer In	Transfer In--T&A PROP TAX - Increase Revenue	041-4100-49400		\$ 1,288.58
Transfer In	Transfer In--T&A PROP TAX - Increase Revenue	042-4200-49400		\$ 1,858.67
Transfer In	Transfer In--T&A PROP TAX - Increase Revenue	042-4300-49400		\$ 1,104.50
Transfer In	Transfer In--Debt Service - Increase Revenue	200-7100-49710		\$ 389,537.10
Transfer In	Transfer In-CIP Library- Decrease Revenue	301-7500-49301		\$ (55,000.00)
Transfer In	Transfer In-CIP Parks- Decrease Revenue	301-7500-49302		\$ (95,000.00)
Transfer In	Transfer In FROM MEC- Decrease Revenue	321-2100-49302		\$ (166,666.00)
Transfer In	Transfer In - Increase Revenue	850-9300-49000		\$ 4,160.00
Transfer In	Transfer In - Police- Decrease Revenue	890-9300-49002		\$ (20,182.00)
Transfer In	Transfer In - Streets - Increase Revenue	890-9300-49003		\$ 180,939.00
Transfer Out	Transfer Out To Facilities(E)	001-9100-69191	\$ (26,865.44)	
Transfer Out	Transfer Out(E)	001-9500-69000	\$ 389,537.10	
Transfer Out	Transfer Out V/E(E)	011-1100-69190	\$ (20,182.00)	
Transfer Out	Transfer Out-CIP(E)	041-4100-69301	\$ (55,000.00)	
Transfer Out	Transfer Out CIP GF(E)	042-4300-69123	\$ (95,000.00)	
Transfer Out	Transfer Out Franchise Fees(E)	099-6500-69650	\$ (166,666.00)	
Transfer Out	Transfer Out V/E(E)	110-2100-69190	\$ 180,939.00	
Transfer Out	Transfer Out TO CD(E)	112-9100-69000	\$ 920.41	
Transfer Out	Transfer Out TO CLERK(E)	112-9100-69001	\$ 368.16	
Transfer Out	Transfer Out to POLICE (E)	112-9100-69002	\$ 10,178.09	
Transfer Out	Transfer Out TO EMS(E)	112-9100-69004	\$ 2,927.48	
Transfer Out	Transfer Out TO LIBRARY(E)	112-9100-69005	\$ 1,288.58	
Transfer Out	Transfer Out TO P&R ADMIN(E)	112-9100-69006	\$ 1,858.67	
Transfer Out	Transfer Out to PARKS (E)	112-9100-69007	\$ 1,104.50	
Transfer Out	Transfer Out TO GF(E)	121-7500-69004	\$ (1,300,000.00)	
Transfer Out	Transfer Out--STD(E)	610-8300-69550	\$ 4,160.00	
Transfer Out	Transfer Out To Facilities(E)	680-8700-69622	\$ (42,000.00)	
Transfer Out	Transfer Out To HR(E)	680-8700-69623	\$ (42,000.00)	
Transfer Out	Transfer Out To IT(E)	680-8700-69624	\$ (10,000.00)	

Transfer Out	Transfer Out To Clerk(E)	680-8700-69626	\$ (10,000.00)	
			\$ (1,174,431.45)	\$ (1,174,431.45)

City of Indianola
RESOLUTION NO 2025-

**RESOLUTION APPROVING THE SECOND AMENDMENT
TO THE CITY OF INDIANOLA FISCAL YEAR 2025 BUDGET**

WHEREAS, the City of Indianola needs to amend the Fiscal Year 25 budget; and

WHEREAS, a detailed amendment is attached; and

WHEREAS, a hearing on the amendment was held May 19, 2025, with notice published on May 6, 2025, in the Indianola Record Herald.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa that the attached amendment to the Fiscal Year 25 budget is approved and the Mayor and City Clerk are authorized to sign the amendment on behalf of the City.

BE IT FURTHER RESOLVED that the Finance Department is hereby directed to enter the amendments as attached.

Passed and approved this 19th day of May 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of INDIANOLA				
Fiscal Year July 1, 2024 - June 30, 2025				
The City of INDIANOLA will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025				
Meeting Date/Time: 5/19/2025 06:00 PM		Contact: Jackie Raffety	Phone: (515) 961-9410 ext: 5240	
Meeting Location: City Hall Council Chambers 110 N 1st St Indianola, IA 50125				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	9,196,574	0	9,196,574
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	9,196,574	0	9,196,574
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,500,000	0	1,500,000
Other City Taxes	6	2,856,000	-175,000	2,681,000
Licenses & Permits	7	332,950	-59,403	273,547
Use of Money & Property	8	1,911,166	48,748	1,959,914
Intergovernmental	9	6,909,911	-1,613,739	5,296,172
Charges for Service	10	38,706,413	-651,771	38,054,642
Special Assessments	11	983	97,621	98,604
Miscellaneous	12	812,166	626,701	1,438,867
Other Financing Sources	13	0	0	0
Transfers In	14	15,741,722	-1,174,431	14,567,291
Total Revenues & Other Sources	15	77,967,885	-2,901,274	75,066,611
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	9,393,661	-9,139	9,384,522
Public Works	17	2,385,970	-278,422	2,107,548
Health and Social Services	18	0	0	0
Culture and Recreation	19	3,404,388	-357,743	3,046,645
Community and Economic Development	20	1,804,777	76,060	1,880,837
General Government	21	2,323,862	7,979	2,331,841
Debt Service	22	3,429,163	389,537	3,818,700
Capital Projects	23	6,828,000	361,228	7,189,228
Total Government Activities Expenditures	24	29,569,821	189,500	29,759,321
Business Type/Enterprise	25	43,036,781	-492,068	42,544,713
Total Gov Activities & Business Expenditures	26	72,606,602	-302,568	72,304,034
Transfers Out	27	15,741,722	-1,174,431	14,567,291
Total Expenditures/Transfers Out	28	88,348,324	-1,476,999	86,871,325
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-10,380,439	-1,424,275	-11,804,714
Beginning Fund Balance July 1, 2024	30	46,903,919	0	46,903,919
Ending Fund Balance June 30, 2025	31	36,523,480	-1,424,275	35,099,205
Explanation of Changes: Increase Econ Dev expenses for legal fees for dev agreements and mural project; increase debt service for arbitrage fee; increase capital projects for Streetscape, architectural services, and regions property expenses. Reduce revenues for backfill/BPTC, fees, rentals, and remove budgeted grants. Increase revenues for So K St assessments. Correct category for revenues. Adjust transfers for employee benefit revenue, capital projects, and IWC transfers. Move facilities expenses from business to general gov't and add manager contract fees.				



MEMORANDUM

To: Mayor and City Council
From:
Date: May 19, 2025
Subject: Public hearing regarding the second amendment to the Fiscal Year 25 budget.

Recommendation: Roll call to open and close the public hearing is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From:
Date: May 19, 2025
Subject: Resolution approving the second amendment to Fiscal Year 25 Budget.

Recommendation: Roll call is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From:
Date: May 19, 2025
Subject: Public Hearing regarding the vacation of 20' Storm Sewer easement in Emerald Bay Plat 1.

Recommendation: Roll call to open and close the public hearing is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From:

Date: May 19, 2025

Subject: Resolution approving the vacation of 20' Storm Sewer easement in Emerald Bay Plat 1.

Recommendation: Roll call is in order.

Attachments:

1. Emerald Bay Plat 2 Vacation
2. Res 2025-000 Emerald Bay Plat 1_Easement Vacation

PREPARED BY: PELDS DESIGN SERVICES. - 2323 DIXON STREET, DES MOINES, IOWA 50316 - PH. (515)265-8196

EASEMENT VACATION

LEGAL DESCRIPTION:

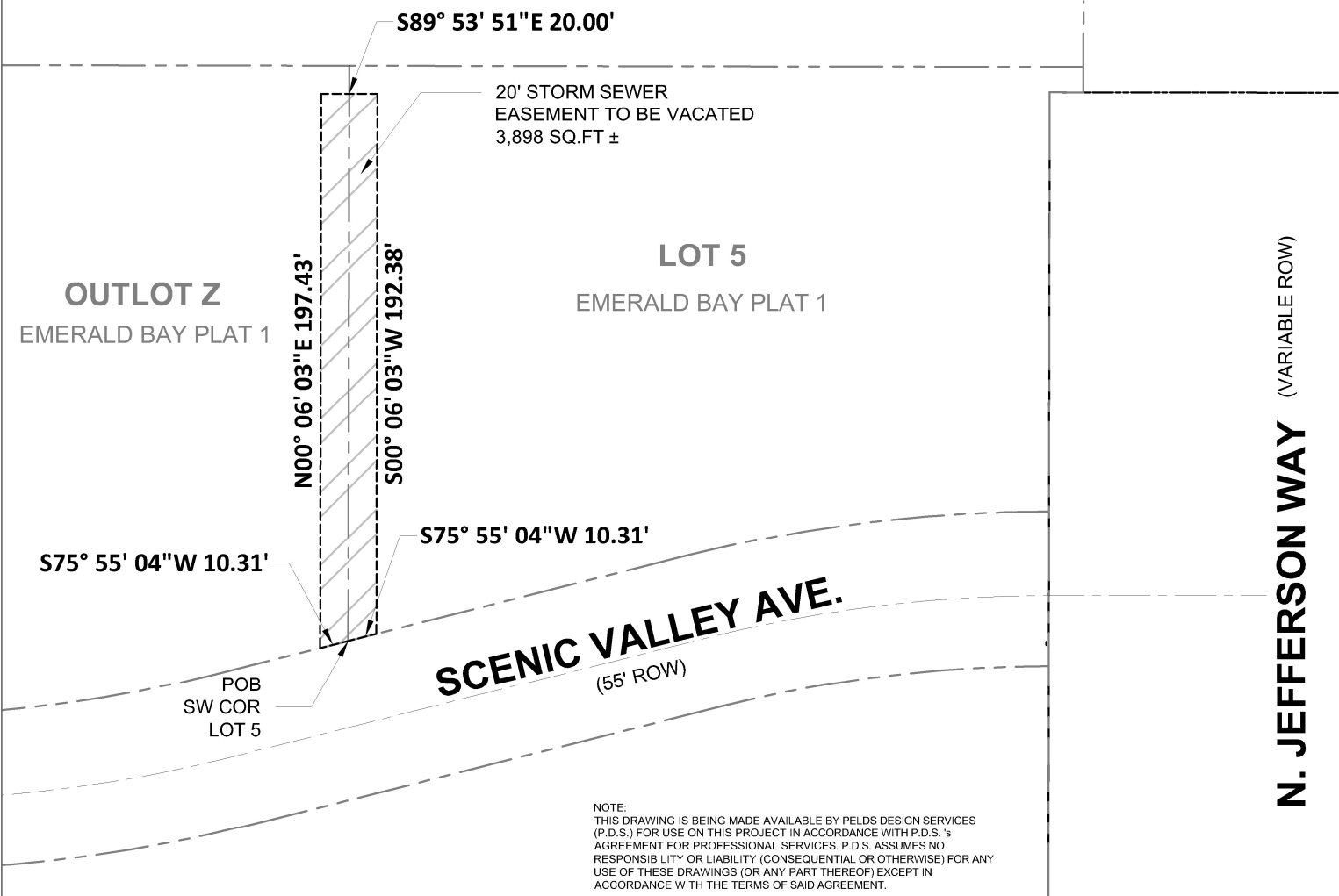
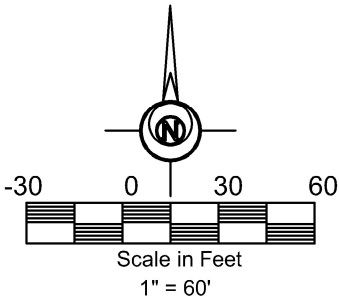
A part of Lot 5 and Outlot Z in EMERALD BAY PLAT 1, an Official Plat, now included in and forming a part of the City of Indianola, Warren County Iowa, is more particularly described as follows:

BEGINNING at the Southwest corner of said Lot 5; THENCE South 75°55'04" West, a distance of 10.31 feet along the south line of said Outlot Z; THENCE North 00°06'03" East, a distance of 197.43 feet; THENCE South 89°53'51" East, a distance of 20.00 feet; THENCE South 00°06'03" West, a distance of 192.38 feet to the South line of said Lot 5; THENCE South 75°55'04" West, a distance of 10.31 feet along the South line of said Lot 5 to the POINT OF BEGINNING.

Containing 3,898 sq.ft. more or less.

SYMBOLS LEGEND

POB POINT OF BEGINNING
± MORE OR LESS





ELDS DESIGN SERVICES

Architecture | Engineering | Surveying
2323 Dixon Street, Des Moines, Iowa 50316 | PO Box 4626, Des Moines, Iowa 50305 | Ph: 515 265 8196

EASEMENT VACATION FOR 102 SCENIC VALLEY AVE
INDIANOLA, IA 50125

COPYRIGHT DATE:	DRAWN BY:	SCALE:	LATEST REVISION:	DRAWING NO:
	A.BRADFIELD	1" = 60'	4.1.2025	25-037

FILE PATH: J:\2025 PROJECTS\25-037 EMERALD BAY PLAT 2\ENGINEERING\SHEET SET\EASEMENT VACATION.DWG

RESOLUTION NO. 2025-000

**RESOLUTION APPROVING THE VACATION OF 20' STORM SEWER EASEMENT IN
EMERALD BAY PLAT 1**

WHEREAS, the City of Indianola, Warren County, State of Iowa, is a duly recognized Municipal Organization; and

WHEREAS, Sunstone Investments, LLC, requested final plat approval of Emerald Bay Plat 1 (the "Plat") at the December 2nd, 2024 City Council meeting; and

WHEREAS, Sunstone Investments, LLC requests the vacation of a 20' storm sewer easement in Emerald Bay Plat 1, legally described as:

A part of Lot 5 and Outlot Z in EMERALD BAY PLAT 1, an Official Plat, now included in and forming a part of the City of Indianola, Warren County Iowa, is more particularly described as follows:

BEGINNING at the Southwest corner of said Lot 5; THENCE South 75°55'04" West, a distance of 10.31 feet along the south line of said Outlot Z; THENCE North 00°06'03" East, a distance of 197.43 feet; THENCE South 89°53'51" East, a distance of 20.00 feet; THENCE South 00°06'03" West, a distance of 192.38 feet to the South line of said Lot 5; THENCE South 75°55'04" West, a distance of 10.31 feet along the South line of said Lot 5 to the POINT OF BEGINNING.

Containing 3,898 sq.ft. more or less; and

WHEREAS, the Code of Iowa provides that the easement may be vacated only after notice and hearing as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa on this 19th day of May, 2025, that the vacation of a 20' Storm Sewer Easement in Emerald Bay Plat 1 be and the same is hereby accepted and approved by the City Council of the City of Indianola.

DATED at Indianola, Iowa, this 19th day of May 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From:
Date: May 19, 2025
Subject: Resolution approving Final Plat for Emerald Bay Plat 2.

Recommendation: Roll call is in order.

Attachments:

1. Staff Report_Emerald Bay Plat 2_FP_042225
2. Emerald Bay Plat 2
3. Res 2025 - 000 Emerald Bay Plat 2_Final Plat



PLANNING AND ZONING COMMISSION STAFF REPORT

PROJECT: Emerald Bay Plat 2 – Final Plat

PREPARED BY: Bill Mettee – Senior Planner

REPORT DATE: April 18, 2025

MEETING DATE: April 22, 2025

GENERAL INFORMATION

Applicant / Owner:

Emerald Bay, LLC

Owner's Representative:

Wally Pelds, P.E., Pelds Design Services

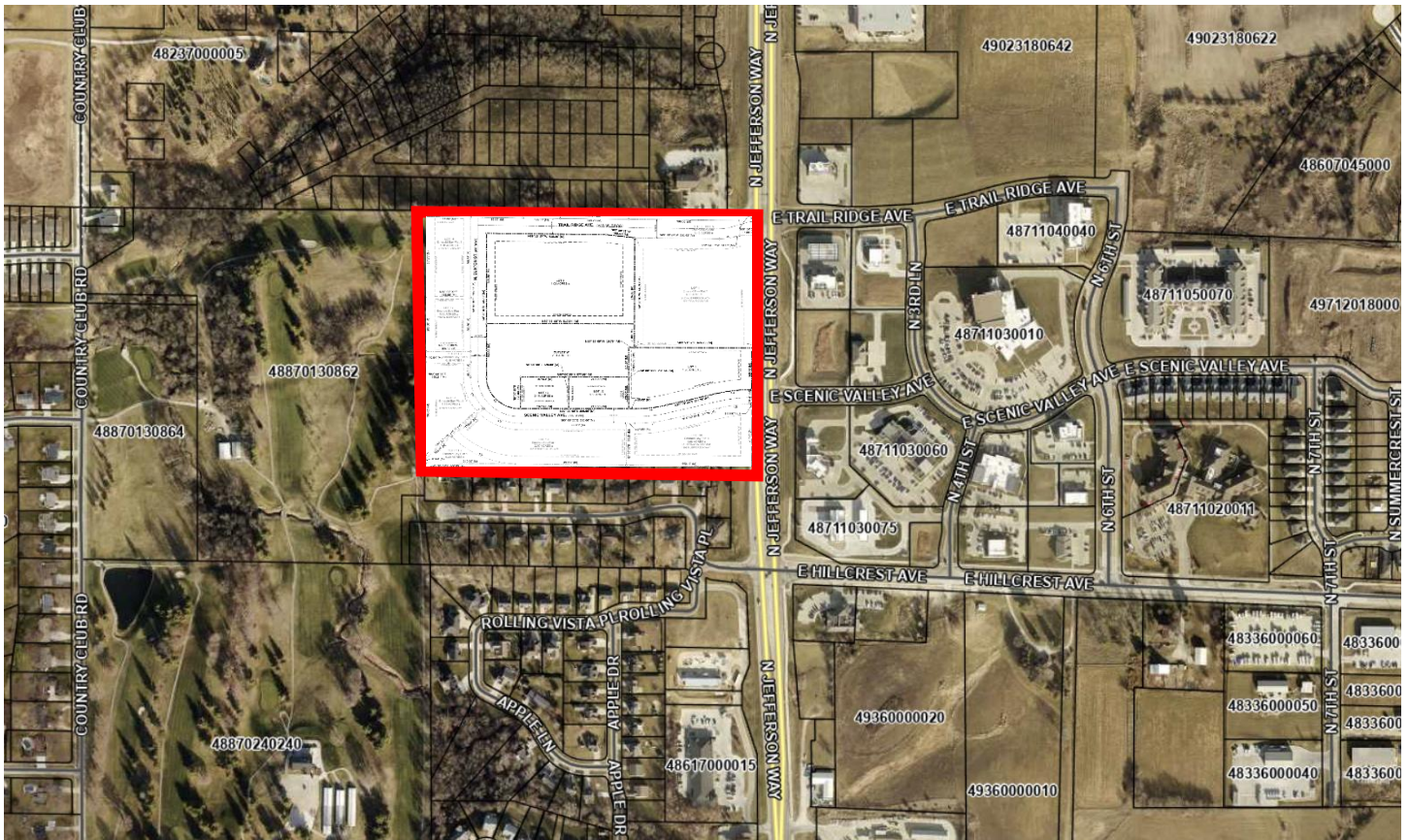
Request:

The applicant is requesting approval of a final plat for a commercial and residential subdivision.

Location and Size:

Property is located north of West Hillcrest Avenue and west of North Jefferson Way, containing approximately 9.63-acres.

AREA MAP



ABOVE: Aerial of subject property (outlined in **RED**) in relation to the surrounding area.

LAND USES AND ZONING

Location	Existing Land Use	Comprehensive Plan	Current Zoning
Property in Question	Vacant – Undeveloped	Planned Unit Development	PUD (Planned Unit Development)
North	Vacant / Undeveloped & Indianola Vet Clinic	Regional Mixed-Use / Low-Density Residential	A-1 (Agricultural and Open Space District) / C-2 (Highway Commercial District)
South	Emerald Bay Plat 1	Low-Density Residential	PUD (Planned Unit Development)
East	General Commercial Uses	Community Commercial	C-2 (Highway Commercial District) / PUD (Planned Unit Development)
West	Emerald Bay Plat 1	Planned Unit Development	PUD (Planned Unit Development)

PROJECT HISTORY

The preliminary plat for Emerald Bay was approved by the Planning and Zoning Commission at their February 27th, 2024 meeting followed by approval by City Council at their March 4, 2024 meeting. The final plat for Emerald Bay Plat 1 was approved by the Planning & Zoning Commission at their October 22, 2024 followed by City Council approval at their December 2, 2024 meeting.

PROJECT DESCRIPTION

The developer has received interest in Lot 1 (Lot 5 on Plat 1) which requires resizing the lot, which impacts the other interior lots. The lots now range in size from 0.46 acres to 4.03 acres. The designated uses will remain the same. Outlot W was reshaped to accommodate the pond.

Due to Lot 1 increasing in size, the storm sewer easement that was previously approved needs to be vacated. It will now be located along the border of Lot 1, Lot 2 and Outlot W.

Table 1 below summarizes the bulk regulations that are applicable to the proposed development. The site plan demonstrates compliance with the bulk regulations.

Table 1: Bulk Regulations for the PUD (R-3 and C-2) Districts

Category	PUD (C-2 / R-3) (minimum)
Front Yard Setback	40 feet / 30 feet
Rear Yard Setback	10 feet / 30 feet
Side Yard Setback	10 feet / 5 feet
Maximum Height Stories	50 feet / 35 feet
Lot Area	NA / NA
Lot Width	150 feet / 80 feet

STREETS / TRAILS

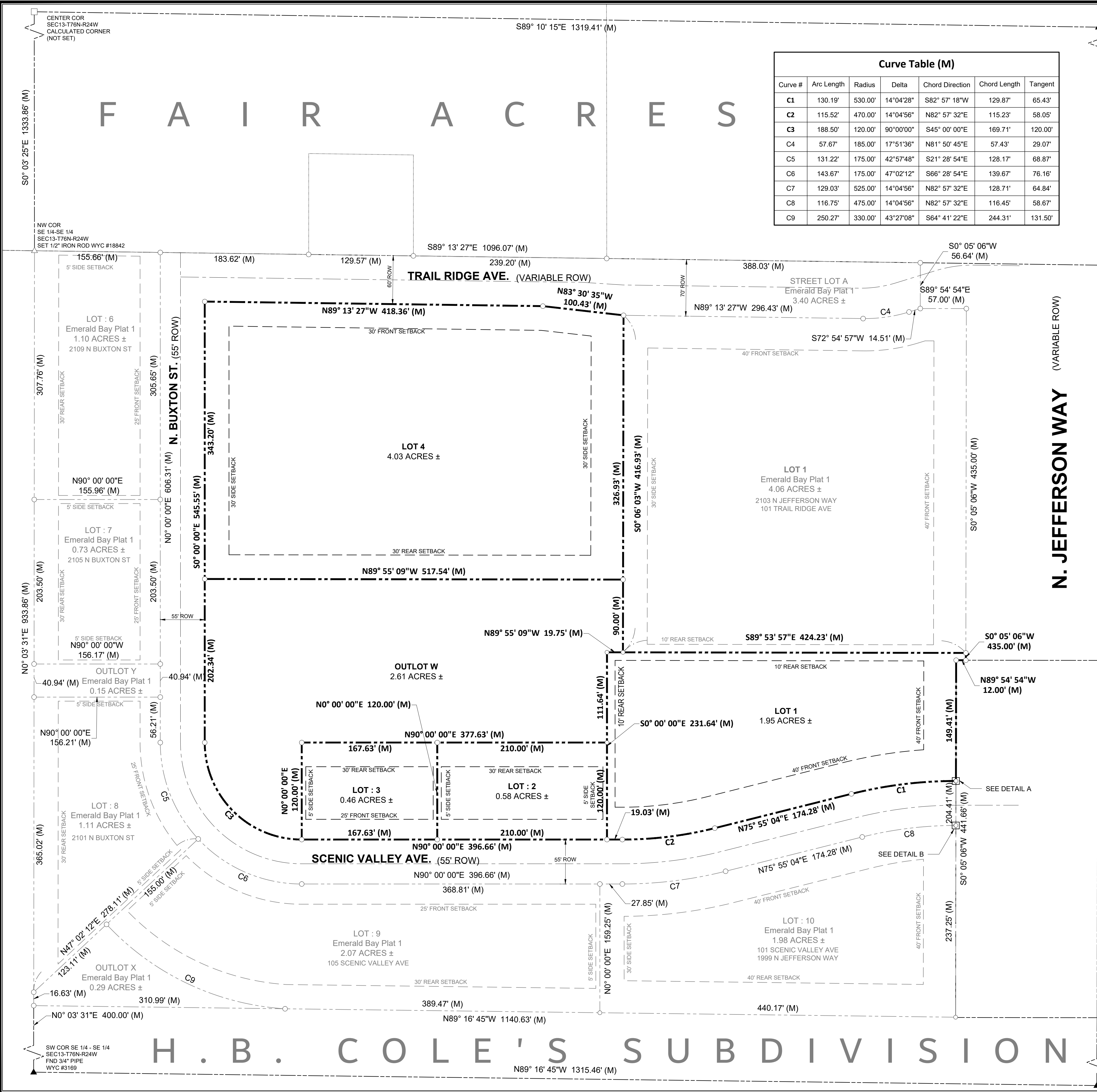
East Trail Ridge Avenue is currently under construction as part of the overall Emerald Bay development. East Scenic Valley Drive will be installed with Plat 2 improvements.

UTILITIES

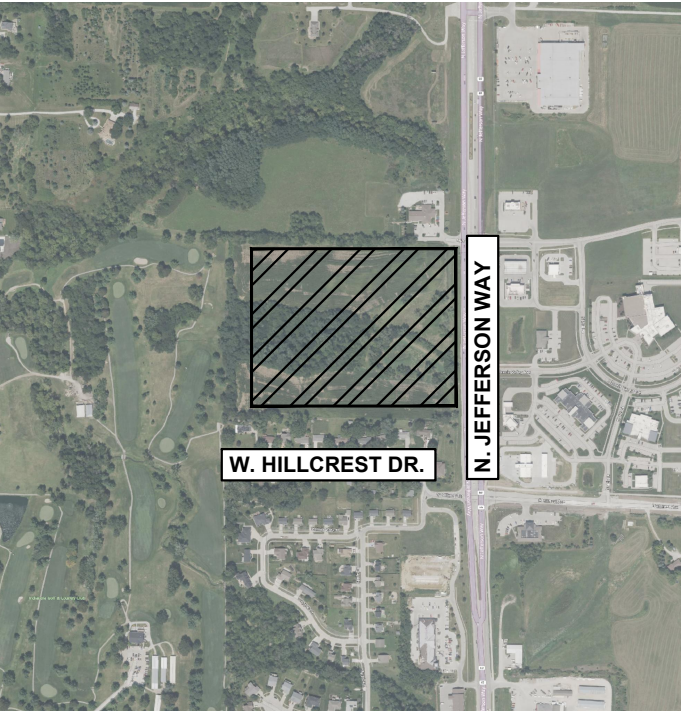
All utilities will remain the same in Plat 2 with the exception of the Storm Sewer Easement that will be moved.

STAFF RECOMMENDATION

The final plat is in general conformance with the Zoning Ordinance, Subdivision Ordinance, and Comprehensive Plan. Staff recommends approval of the final plat for Emerald Bay Plat 2 subject to remaining staff comments and review of the legal documents.



Curve Table (M)						
Curve #	Arc Length	Radius	Delta	Chord Direction	Chord Length	Tangent
C1	130.19'	530.00'	14°04'28"	S82° 57' 18"W	129.87'	65.43'
C2	115.52'	470.00'	14°04'56"	N82° 57' 32"E	115.23'	58.05'
C3	188.50'	120.00'	90°00'00"	S45° 00' 00"E	169.71'	120.00'
C4	57.67'	185.00'	17°51'36"	N81° 50' 45"E	57.43'	29.07'
C5	131.22'	175.00'	42°57'48"	S21° 28' 54"E	128.17'	68.87'
C6	143.67'	175.00'	47°02'12"	S66° 28' 54"E	139.67'	76.16'
C7	129.03'	525.00'	14°04'56"	N82° 57' 32"E	128.71'	64.84'
C8	116.75'	475.00'	14°04'56"	N82° 57' 32"E	116.45'	58.67'
C9	250.27'	330.00'	43°27'08"	S64° 41' 22"E	244.31'	131.50'

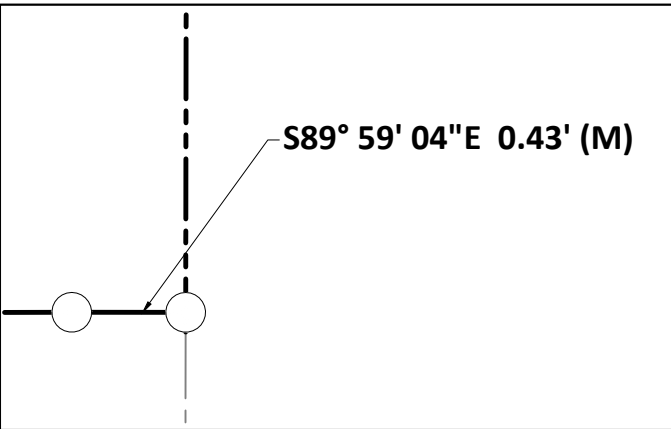


VICINITY MAP
1" = 1000'

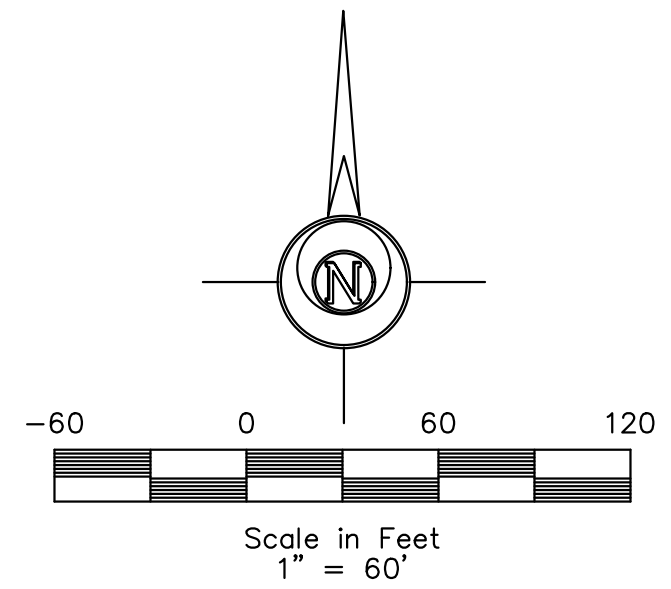
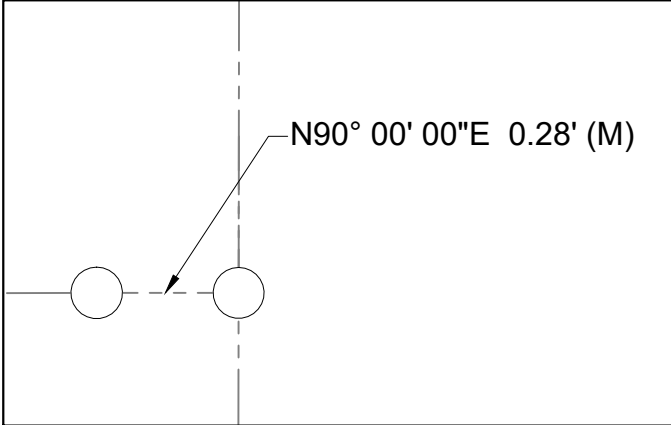
LEGEND:

- +/- MORE OR LESS
- SET 1/2" IRON ROD WYC #18842
- ▲ FOUND SECTION CORNER
- △ SET SECTION CORNER
- CALCULATED CORNER (NOT SET)
- (M) MEASURED
- WOC WITH ORANGE CAP
- WYC WITH YELLOW CAP

DETAIL A: NOT TO SCALE



DETAIL B: NOT TO SCALE



FINAL PLAT
EMERALD BAY PLAT 2
INDIANOLA IA 50125

DATE OF SURVEY:

11/2023

SITE ADDRESS

2103 N JEFFERSON WAY
INDIANOLA, IA 50125

SITE AREA

GROSS: 9.63 ACRES (419,304 SQ.FT.)

ZONING

EXISTING: C-2, R-2, R-1, R-3

PROPOSED: PUD W/UNDERLYING R-3 & C-2 OR
SIMILAR

ADJACENT ZONING:

NORTH: A-1, C-2 EAST: ROW, C-2
SOUTH: R-1 WEST: A-1

BULK REGULATIONS

- MULTI-FAMILY (R-3):
 - i. MIN. OPEN SPACE: 25%
 - ii. MAX. BUILDING HEIGHT: 50FT.
 - iii. MIN. SEPARATION BETWEEN BUILDINGS NOT ATTACHED: 30FT.
 - iv. MAX. DENSITY PER ACRE: 25/ACRE
 - v. MIN. LOT STREET FRONTAGE: 20FT.
 - vi. MIN LOT WIDTH: 80FT.

ROW HOMES/TOWN HOMES (R-3):

- i. MIN. OPEN SPACE: 25%
- ii. MAX. BUILDING HEIGHT: 35FT.
- iii. MIN. SEPARATION BETWEEN BUILDINGS NOT ATTACHED: 16FT. SIDE TO SIDE; 46FT. BACK TO BACK/SIDE
- iv. MAX. DENSITY PER ACRE: 8
- v. MIN. LOT STREET FRONTAGE: 20FT.
- vi. MIN. LOT WIDTH: 24FT.

COMMERCIAL COMPLIANCE (C-2):

- i. MIN. OPEN SPACE: 20%
- ii. MAX. BUILDING HEIGHT: 50FT.
- iii. MIN. SEPARATION BETWEEN BUILDINGS NOT ATTACHED: 20FT.
- iv. MIN. LOT STREET FRONTAGE: 40FT.
- v. MIN. LOT WIDTH: 150FT

OUTLOT USES

OUTLOT W-
XXXXXXXXXXXXXXXXXX

SETBACKS - PUD

COMMERCIAL (C-2)
FRONT: 40'
SIDE: 10'
REAR: 10'

MULTI-FAMILY (R-3)

FRONT: 30'
SIDE: 30'
REAR: 30'

ROW HOMES (R-3)

FRONT: 25'
SIDE: 5'
REAR: 30'

TOWNHOMES (R-3)

FRONT: 25'
SIDE: 5'
REAR: 30'

DEVELOPER:

SUNSTONE INVESTMENTS, LLC
C/O JESSE ROGNES
SYNERGY CONTRACTING, L.L.C.
7481 US HWY 65/69
DES MOINES, IA 50320

SURVEYOR:

VOLDEMARS PELDS

COMPANY:

PELDS DESIGN SERVICES

RETURN TO:

2323 DIXON STREET
DES MOINES, IA 50316

ERROR OF CLOSURE:

1: 375,794

NOTE:

-DETENTION AREAS SHALL BE MAINTAINED BY THE
CITY OF INDIANOLA

LEGAL DESCRIPTION:

LOTS 2, 3, 4, 5, & OUTLOT Z OF EMERALD BAY PLAT 1, AN OFFICIAL PLAT, NOW INCLUDED IN AND
FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY IOWA.

CONTAINING 9.63 ACRES MORE OR LESS

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

VOLDEMARS LEO PELDS, P.L.S. IA, LIC. NO.18842 DATE

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2025

ADDITIONAL PAGES OR SHEETS COVERED BY THIS SEAL (NONE UNLESS INDICATED HERE): 1-2

Architecture | Engineering | Surveying
2323 Dixon Street, Des Moines, Iowa 50316 | PO Box 4626, Des Moines, Iowa 50305 | Ph: 515 265 8196

EMERALD BAY PLAT 2
INDIANOLA, IA 50125

FINAL

DATE: 4.1.2025

DRAWN BY: A.BRADFIELD

SCALE: 1"=60'

LATEST REVISION:

COPYRIGHT DATE: ----

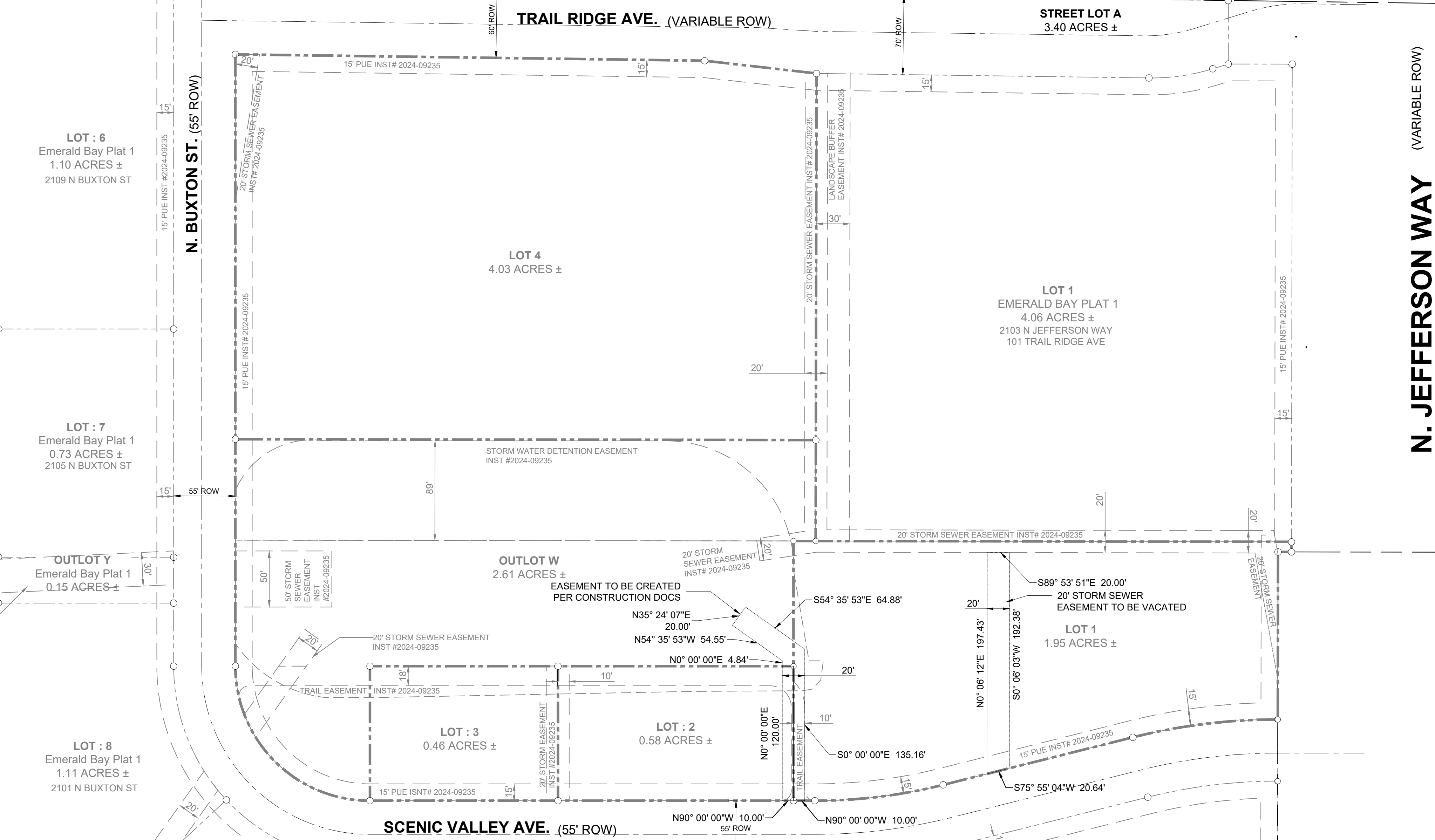
DRAWING NO: 25-037

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FINAL PLAT SHT 1

FINAL PLAT
EMERALD BAY PLAT 2
INDIANOLA IA 50125

F A I R A C R E S



H . B . C O L E ' S S U B D I V I S I O N

LEGEND:

- +/- MORE OR LESS
- SET 1/2" IRON ROD WYC #18842
- ▲ FOUND SECTION CORNER
- △ SET SECTION CORNER
- CALCULATED CORNER (NOT SET)
- PUE PUBLIC UTILITY EASEMENT
- WYC WITH YELLOW CAP
- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT

Architecture | Engineering | Surveying
2323 Dixon Street, Des Moines, Iowa 50316 | PO Box 4626, Des Moines, Iowa 50305 | Ph: 515 265 8196

EMERALD BAY PLAT 2
INDIANOLA, IA 50125

BENCHMARK:		REVISIONS:	
COPYRIGHT DATE: A.BRADFIELD		LATEST REVISION: 4.1.2025	
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FINAL

FINAL PLAT SHEET 2

RESOLUTION NO. 2025-000

APPROVING THE FINAL PLAT FOR EMERALD BAY PLAT 2

WHEREAS, the City of Indianola, Warren County, State of Iowa, is a duly recognized Municipal Organization; and

WHEREAS, Sunstone Investments, LLC, has requested final plat approval of Emerald Bay Plat 2 (the "Plat"); and

WHEREAS, the City of Indianola Planning and Zoning Commission recommended approval of the Plat on April 22, 2025, subject to remaining staff comments and review of the legal documents; and

WHEREAS, the Final Plat for Emerald Bay Plat 2 and the documents relating thereto will comply with section §170 – *Subdivision Regulations* of the Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa on this 19th day of May, 2025, that the Final Plat for Emerald Bay Plat 2 be and the same is hereby accepted and approved by the City Council of the City of Indianola.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Heather Hulen, IWC Director
Date: May 19, 2025
Subject: Discussion and direction on filling vacant positions in the Wellness Center Department.

Introduction:

Background:

- 4 Member Service Staff (replacement positions due to seasonal turnover and availability changes)
- 4 Non-Certified Swim Instructors (replacement positions due to seasonal turnover and availability changes)
- 8 Certified Swim Instructors (replacement positions due to seasonal turnover and availability changes)

All instructor positions—both certified and non-certified—are essential to delivering our aquatics programming, which generates revenue. These roles are included in the current budget and FY26 budget, with anticipated salary expenses and revenues accounted for. The member service positions are also within the approved budget and are needed to maintain daily operations.

Discussion:

Budget Impact:

- There is no budget impact, as all positions are already included in the approved FY25 and FY26 budgets.
- Without approval of the instructor positions, we will be unable to run scheduled aquatics programs, resulting in lost revenue.
- The member service roles are also budgeted and are needed to maintain daily operations.

Recommendation: Staff recommends approval of the following IWC staff:

- 4 Member Service Staff
- 4 Non-Certified Swim Instructors
- 8 Certified Swim Instructors

Attachments: None



— Indianola Police Department —

To: Mayor and Council
From: Brian Sher, Chief of Police
Date: May 6, 2025
Re: Backfill Police Officer Position

Mayor and Council,

Officer Drew Stever has turned in his resignation, with his last day being May 5, 2025. Drew has taken a position as a Deputy with the Dallas County Sheriff's Office.

I am asking council approval to backfill Officer Stever's position. This position is budgeted for salary and benefits. If a non-certified applicant is chosen, the city will have additional costs. Some of these costs include the Iowa Law Enforcement Police Academy, meals at the academy, uniform and equipment costs.

Currently, the police department has one employee on light duty and is expected to be on light duty until the end of 2025. Another employee has been off work since June of 2024.

Thank you for your consideration,

Brian Sher
Chief of Police





MEMORANDUM

To: Mayor and City Council
From:
Date: May 19, 2025
Subject: Direction regarding naming rights for the Indianola Wellness Campus.

Introduction:

Background: The City has been working with Sportsman Solutions since 2024 to assist with facility sponsorship agreements. We have a proposal from DeYarman to be the Exclusive Automobile Dealer of the Indianola Wellness Campus.

Discussion: The proposed collaboration agreement with DeYarman is for 10 years with an upfront payment of \$140,000. DeYarman would be an official sponsor of the IWC and we will refer to the IWC as "Indianola Wellness Campus powered by DeYarman" in all marketing mediums. This would include exterior and interior signage that will be agreed upon mutually.

Budget Impact: These funds are proposed to be used for facility upgrades, which will improve membership access and usage of the Wellness Campus.

Recommendation: Staff is looking for direction from the Council to continue negotiating for the "Powered by" rights with DeYarman and bring the final contract for approval at a future meeting in June.

Attachments: None