



CITY OF INDIANOLA COUNCIL MEETING

June 3, 2019

6:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Consent
 - A. Approval of agenda
 - B. **Page 4** May 20, 2019 Minutes
 - C. Applications
 1. **Page 9** A new Class "E" Liquor License, Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Casey's - 1101 E. 2nd Avenue
 - D. **Page 10** Resolution setting a public hearing to approve and authorize a Development Agreement with Autumn Ridge Development, LC
 - E. **Page 15** Resolution Approving Supplemental Number 20 to the Professional Service Agreement with Snyder and Associates for the Street Master Plan
 - F. **Page 20** Resolution approving the four-year maintenance bond for pavement in Heritage Hills Plat 9
 - G. **Page 24** Resolution amending the City's FY 19/20 fee schedule for ambulance fees
 - H. **Page 38** Resolution approving a three-year extension for the residential recycling contract with Waste Management of Iowa, Inc.
 - I. **Page 41** Resolution Approving Salaries
 - J. **Page 43** Second consideration of ordinance for the division of revenues under Iowa Code Section 403.19 for Amendment No. 1 to the Hillcrest/Downtown Unified Urban Renewal Plan

- K. **Page 59** Home Base Iowa Initiative Application from Jonathan Neal and authorization of a handwritten warrant in the amount of \$1,500
- L. **Page 62** Home Base Iowa Initiative Application from Kyle Sapp and authorization of a handwritten warrant in the amount of \$1,500
- M. **Page 65** Street closure application from the YMCA of Indianola for July 23, 2019 from 10:00 a.m. to July 24, 2019 at 11:00 a.m. - will close the YMCA parking lot and part of East Trail Ridge Avenue
- N. **Page 72** Annual renewal of cigarette permits
- O. **Page 73** Prior and Final approval on applications for Urban Revitalization Designation.
- P. **Page 74** Claims on the computer printout for June 3, 2019
- 6. Council Reports
 - A. **Page 88** Presentation from Warren County on the County Justice Center
 - B. **Page 89** Presentation from Wade Journey Homes regarding the Prairie Glynn Subdivision
- 7. Mayor Pro Tem Report - Shirley Clark
 - A. Community Update
- 8. Public Consideration
 - A. Old Business
 - 1. **Page 90** Public hearing and first consideration of a request from Chad and Christine Keller for a vacation and conveyance of the east/west alley lying between 204 and 206 N Jefferson Way (P&Z approved unanimously on May 14, 2019).
 - 2. **Page 97** Discussion and direction regarding the HRA budget
 - 3. **Page 100** Consider approval of a noise permit amendment from A.J. Nelson - Warren County Speedway
 - B. New Business
 - 1. **Page 104** Resolution approving 28E Agreement between the City of Indianola and the Indianola Community School District for a School Resource Officer
 - 2. **Page 117** A resolution authorizing execution of documents for the City Hall/Public Safety Building Key Card System
- 9. Other Business

- A. Page 138** City Manager's Report - Ryan Waller
 - * Receive and file correspondence from May 17 and 24, 2019.
 - B. Page 193** Discussion and direction regarding the Ground Emergency Medical Transport (GEMT)
 - C. Page 197** Enter into closed session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
- 10.** Adjourn

Meeting Date: 06/03/2019

Subject

May 20, 2019 Minutes

Information

Fiscal Impact

Attachments

Minutes

REGULAR SESSION – MAY 20, 2019

The City Council met in regular session at 6:00 p.m. on May 20, 2019 in the City Hall Council Chambers. Mayor Pro Tem Shirley Clark called the meeting to order and on roll the following members were present: Shirley Clark, Joe Gezel, Bob Kling, Greg Marchant, John Parker and Greta Southall. Absent: Mayor Kelly B. Shaw.

Item “H” – approval of a supplemental agreement with Snyder & Associates for Boston/“J” Street Drainage Improvement Project was pulled from the consent agenda

Council member Kling moved to approve the consent agenda as follows and Southall seconded the motion. On roll call the vote was, AYES: Clark, Marchant, Gezel, Southall, Parker and Kling. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously.

Approval of agenda

May 6, 2019 Minutes

Resolution No. 2019-93 setting a public hearing (June 3, 2019) and first consideration of a request from Chad and Christine Keller for a vacation and conveyance of the east/west alley lying between 204 and 206 N. Jefferson Way (The complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-94 setting a public hearing (June 17, 2019) and first consideration to amend Chapter 165 (Zoning Regulations) regarding notification procedures and timelines of items brought forward to the Planning and Zoning Commission, Board of Adjustment and City Council (The complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-95 setting a public hearing (June 17, 2019) and first consideration to amend Chapter 165 (Zoning Regulations) regarding Bed and Breakfast (The complete resolution may be viewed at the City Clerk’s Office)

Street closure request from Warren County – will close part of the center lane of Buxton Street, part of the outside lane on Howard and the inside lanes of the square from May 21, 2019-May 31, 2019, from 7:00 a.m. – 5:00 p.m.

Approval of sidewalk use agreement and an outdoor area liquor license for On The Rocks – 100 N. Howard

Resolution No. 2019-96 approving the final plat and site plan of Quail Meadows Townhomes (The complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-97 Approving Salaries (The complete resolution may be viewed at the City Clerk’s Office)

Authorize past due sewer recycling and storm water fees to be sent to the State Off-Set Program for collection in an amount of \$4,020.33, \$753.13 and \$137.67 respectfully

Claims on the computer printout for May 17, 2019

Upon the final approval of ORDINANCE NO. 1612 entitled “AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, ENACTED TO ASSIST CITY OFFICIALS AND THE RAGBRAI COMMITTEE DEAL WITH THE PUBLIC HEALTH AND SAFETY ISSUES CREATED BY THE INFUSION OF A LARGE NUMBER OF PEOPLES INTO THE CITY OF INDIANOLA WHEN THE DES MOINES REGISTER’S ANNUAL GREAT BICYCLE RIDE ACROSS IOWA (RAGBRAI) ARRIVES IN INDIANOLA ON JULY 23, 2019 AND DEPARTS ON JULY 24, 2019” (The ordinance to be

effective upon publication)

Resolution No. 2019-98 approving a professional service agreement with 3-E for a three- year Lift Station Generator Annual Maintenance for 2020-2022 (The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Gezel and seconded to Southall to approve the following resolution entitled, "RESOLUTION APPROVING THE SCOPE OF SERVICES AGREEMENT WITH SNYDER AND ASSOCIATES FOR THE WEST BOSTON AND NORTH 'J' STREET PROJECT." On roll the vote was, AYES: Southall, Parker, Kling Clark, Marchant and Gezel. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-99
RESOLUTION APPROVING THE SCOPE OF SERVICES AGREEMENT WITH SNYDER AND
ASSOCIATES FOR THE WEST BOSTON AND NORTH 'J' STREET PROJECT

(The complete resolution may be viewed at the City Clerk's Office)

Council member Parker moved, and Kling seconded to approve the March and April 2019 Treasurer's Report. On roll call the vote was, AYES: Kling, Clark, Marchant, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously.

A motion was made by Marchant and seconded by Parker to receipt and file of the monthly update regarding the EMS Billing Activity. Question was called for and on voice vote the Mayor Pro Tem declared the motion carried unanimously.

Mayor Pro Tem Clark proclaimed May 19-25, 2019 as National Public Works Week.

This being the time and place fixed for a public hearing on the matter of the adoption of the proposed Amendment No. 1 to the Hillcrest/Downtown Unified Urban Renewal Plan, the Mayor Pro Tem first asked for the report of the Director of Community & Economic Development, or his delegate, with respect to the consultation held with the affected taxing entities to discuss the proposed Amendment. The Council was informed that the consultation was duly held as ordered by the Council, and that no written recommendations were received from affected taxing entities. The report of the Director of Community & Economic Development, or his delegate, with respect to the consultation was placed on file for consideration by the Council.

The Mayor Pro Tem then asked the City Clerk whether any written objections had been filed with respect to the proposed Amendment, and the City Clerk reported that no written objections thereto had been filed. The Mayor Pro Tem then called for any oral objections to the adoption of the Amendment No. 1 to the Hillcrest/Downtown Unified Urban Renewal Plan and none were made. The public hearing was then closed.

Council Member Marchant then introduced the following Resolution entitled "RESOLUTION DETERMINING AN AREA OF THE CITY TO BE ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING AMENDMENT NO. 1 TO THE HILLCREST/DOWNTOWN UNIFIED URBAN RENEWAL PLAN" and moved that the Resolution be adopted. Council member Southall seconded the motion. The roll was called, and the vote was: AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor Pro Tem declared the measure duly adopted.

RESOLUTION NO. 2019-100

RESOLUTION DETERMINING AN AREA OF THE CITY TO BE ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING AMENDMENT NO. 1 TO THE HILLCREST/DOWNTOWN UNIFIED URBAN RENEWAL PLAN

(The complete resolution may be viewed at the City Clerk's Office)

The first consideration of an ordinance for the division of revenues under Iowa Code Section 403.19 for Amendment Number One to the Hillcrest/Downtown Unified Urban Renewal Plan was approved on a motion by Marchant and seconded by Parker. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously.

Council Member Southall introduced the following Resolution entitled "RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF INDIANOLA AND THE IOWA FINANCE AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE REISSUANCE OF THE OUTSTANDING PRINCIPAL AMOUNT OF THE \$9,090,000 SEWER REVENUE CAPITAL LOAN NOTE, SERIES 2009", and moved its adoption. Council Member Marchant seconded the motion to adopt. The roll was called, and the vote was: AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor Pro Tem declared the following Resolution duly adopted:

RESOLUTION NO 2019-101

RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF INDIANOLA AND THE IOWA FINANCE AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE REISSUANCE OF THE OUTSTANDING PRINCIPAL AMOUNT OF THE \$9,090,000 SEWER REVENUE CAPITAL LOAN NOTE, SERIES 2009, OF THE CITY

(The complete resolution may be viewed at the City Clerk's Office)

The following resolution entitled, "RESOLUTION APPROVING THE PROPERTY OWNERS PAVING OF THE ALLEY AT 308 NORTH 'C' STREET WITHIN THE CITY OF INDIANOLA," was approved on a motion by Southall and seconded by Gezel. On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-102

RESOLUTION APPROVING THE PROPERTY OWNERS PAVING OF THE ALLEY AT 308 NORTH 'C' STREET WITHIN THE CITY OF INDIANOLA

(The complete resolution may be viewed at the City Clerk's office)

The City Council discussed the excessive usage claim from Madeline Hotman, 502 N. 16th in an amount of \$1,436.75. A motion was made by Marchant and seconded by Kling to credit Ms. Hotman's utility account in an amount of \$1,382.73. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None.

Whereupon the Mayor Pro Tem declared the motion carried unanimously.

A motion was made by Southall and seconded by Parker to receive and file correspondence of the weekly updates dated May 3 and 10, 2019 from Ryan Waller, City Manager. On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously.

Meeting adjourned at 6:29 p.m. on a motion by Marchant and seconded by Southall.

Kelly B. Shaw, Mayor

Diana Bowlin, City Clerk

Meeting Date: 06/03/2019

Subject

A new Class "E" Liquor License, Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Casey's - 1101 E. 2nd Avenue

Information

This is a new liquor license (upgrade to a Class LE Liquor License) for Casey's located at 1101 E. 2nd Avenue. All of the paperwork is in order and staff has approved. Owners include: Casey's General Store, Michael Richardson, John Soupene, Julia Jackowski and James Pistillo.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 06/03/2019

Subject

Resolution setting a public hearing to approve and authorize a Development Agreement with Autumn Ridge Development, LC

Information

In your packet is the resolution setting June 17, 2019 as the public hearing to approve and authorize a Development Agreement with Autumn Ridge Development, LC.

Fiscal Impact

Attachments

Resolution

MINUTES TO SET DATE FOR HEARING
ON SALE OF REAL PROPERTY AND
APPROVAL OF DEVELOPMENT
AGREEMENT

Indianola, Iowa

June 3, 2019

The City Council of the City of Indianola, Iowa, met on June 3, 2019, at 6 o'clock p.m., at the City Hall, in the City. The Mayor presided and the roll was called showing the following members of the Council present and absent:

Present: _____

Absent: _____

The Mayor reported that it would be necessary for the Council to take action to set a public hearing on a Development Agreement with Autumn Ridge Development, L.C.

Council Member _____ introduced a resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. _____

TO FIX A DATE OF MEETING AT WHICH IT IS PROPOSED TO APPROVE
AND AUTHORIZE A DEVELOPMENT AGREEMENT WITH AUTUMN RIDGE
DEVELOPMENT, L.C.

WHEREAS, Autumn Ridge Development, L.C. owns certain real property (the
“Property”) which is located in Indianola and which is legally described as follows:

All Lots in Autumn Ridge Plat 3, an Official Plat, now included in and forming a
part of the City of Indianola, Warren County, Iowa; and

WHEREAS, the Developer has requested a Development Agreement with the City; and

WHEREAS, the Code of Iowa requires that, before a city may enter into a development
agreement for the property that a public hearing must be held on the proposed agreement.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Indianola,
Iowa, as follows:

Section 1. The City Council will hold a public hearing on the Development Agreement
concerning the Property as set out in the preamble hereof at 6 o'clock p.m., on the 17th day of
June 2019, at the City Hall, in the City.

Section 2. The City Clerk is hereby authorized and directed to give notice of this
resolution and of the public hearing on the Development Agreement, by publication, at least
once, not less than four nor more than twenty days before the date of the hearing, in a newspaper
of general circulation in the City. Such notice shall be substantially in the form which is attached
to this Resolution.

Section 3. All resolutions or parts thereof which are in conflict herewith are hereby
repealed.

Passed and approved this 3rd day of June 2019.

Mayor

Attest:

City Clerk

NOTICE OF HEARING ON RESOLUTION TO APPROVE DEVELOPMENT AGREEMENT

The City Council of the City of Indianola, Iowa, has adopted a resolution relating to a proposal to enter into a Development Agreement with Autumn Ridge Development, L.C. concerning property legally described as follows:

All Lots in Autumn Ridge Plat 3, an Official Plat, now included in and forming a part of the City of Indianola, Warren County, Iowa (the “Property”).

The Council will meet on the 17th day of June 2019, at the City Hall, in the City, at 6 o’clock p.m., for the purpose of holding a public hearing on the proposal.

At that time and place, oral or written comments or objections may be filed or made, and, following the hearing, the City Council will, at that meeting or a later meeting, make a final determination on the proposal, in accordance with Section 364.7 of the Code of Iowa.

By order of the City Council of the City of Indianola, Iowa.

Diana Bowlin
City Clerk

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On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

Meeting Date: 06/03/2019

Subject

Resolution Approving Supplemental Number 20 to the Professional Service Agreement with Snyder and Associates for the Street Master Plan

Information

In your packet is the resolution and professional service agreement for supplement number 20 for the street masterplan and management services in an amount of \$12,000. Highlights of the agreement include:

- Snyder and Associates will perform the following:
 - Meet with staff to discuss the scope of the Year 3 Street Masterplan
 - Update the database with work performed in 2019
 - Pavement inspections
 - Calculate the Pavement condition Index (PCI)
 - Provide a pavement condition map
-

Fiscal Impact

Attachments

Resolution
Supplement #20
Memo

RESOLUTION NO. 2019-_____

**RESOLUTION APPROVING SUPPLEMENTAL NO. 20 TO THE
PROFESSIONAL SERVICES AGREEMENT WITH SNYDER &
ASSOCIATES FOR THE STREET MASTERPLAN**

WHEREAS, the City Indianola, Iowa, is in engaged with Snyder and Associates to provide municipal engineering services for the City; and

WHEREAS, the City of Indianola, Iowa, is in need of a supplemental agreement with Snyder and Associates for Year Three of the Street Masterplan and Management System (Services); and

WHEREAS, it is the determination of the City Council that the City should enter into the Supplemental No. 20 Professional Services Agreement with Snyder & Associates in the form attached as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Supplemental Professional Services Agreement with Snyder & Associates for the Street Masterplan and Management Services is in the public interest of the citizens of the City of Indianola and is hereby approved.

2. The Mayor is authorized and directed to execute the Supplemental Professional Services Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 3rd day of June, 2019.

Shirley Clark, Mayor Pro Tem

ATTEST:

Diana Bowlin, City Clerk

Supplemental Agreement No. 20
A Supplement to the
City of Indianola, IA & Snyder & Associates, Inc.
Professional Services Agreement

Snyder & Associates, Inc. (Service Provider) agrees to provide to City of Indianola (City) the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the "Professional Services Agreement" executed by and between City and Service Provider on the 17th day of October, 2016.

PROJECT NAME:

Street Masterplan

PROJECT DESCRIPTION:

The PROJECT consists of the development of a Street Masterplan. The work includes collection of pavement history to develop a pavement database, inspection and rating of pavements using a pavement condition index (PCI), graphical representation of conditions and establishment of condition goals. Subsequent updates to the database will be provided annually with pavement condition collection. Budgeting and multi-year work plans for the improvements of City of Indianola street network will be completed upon completion of data collection for the entire network.

SCOPE OF WORK:

Phase 1 – Pavement Condition Analysis

- A. Kickoff meeting - Snyder & Associates, Inc. will meet with staff to discuss the scope of the Year 3 of the City Indianola Street Masterplan and Management System.
- B. Updates to network database - Snyder & Associates, Inc. will update the database with work performed in 2019.
- C. Pavement inspections – Based on the pavement sections identified, representative pavement inspections will be conducted. Inspections will identify distress type, quantity and severity according to ASTM D6433-18 "Standard Practice for Roads and Parking Lots Pavement Condition Index Surveys". The entire city road system will be inspected over a period of 4 years.
- D. Calculate PCI – Inspection data will be entered into PAVER 7 software to calculate the Pavement Condition Index (PCI). PCI is a rating from 0 to 100 with 100 being the highest quality pavement.
- E. Provide condition mapping –A meeting will be held to review each of the streets PCI value and information gathered from the inspections will be shared. A pavement condition map will be provided.

SCHEDULE:

Year 3 of the Indianola Street Masterplan and Management System shall be completed and presented to the City of Indianola in 2019.

COMPENSATION:

The fee to complete services for year 2 is \$12,000.

SPECIAL TERMS AND CONDITIONS:

The following deliverables will be provided:

- PCI listing for each street within the 2019 inspection group.
- Tabulation of each street distress types and distress levels through 2019 inspection group.
- PCI map of current conditions
- Photos of pavement conditions

Consultant is directed to proceed with the Work as set forth herein upon both parties executing this Work Order.

CITY OF INDIANOLA

By: _____
(Authorized signature)

(Title)

Date:

SNYDER & ASSOCIATES, INC.

By:  _____
(Authorized signature)

President
(Title)

Date: May 15, 2019



— Streets Department —

Date: May 30, 2019

To: Mayor and City Council

From: Jason C. Etnyre, Street Superintendent

Cc: Ryan Waller, City Manager
Andy Lent, Finance Director

Subject: 2019 Street Masterplan, Supplemental Agreement No. 20

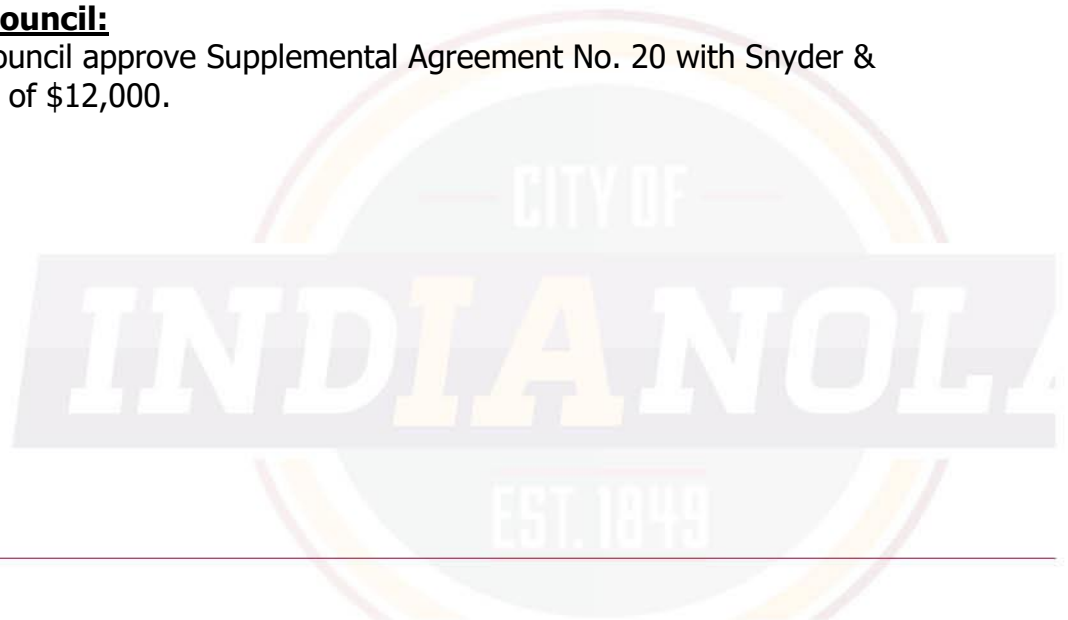
As part of the on-going Street Masterplan development performed by Snyder & Associates, Supplemental Agreement No. 20 represents that work to be performed in calendar year 2019. Highlights of services and work to be performed as part of this agreement include:

- Yr 3 kickoff meeting with staff to discuss 2019 work
- Update of network database as work is performed
- Year 3 of 4 of pavement indexing inspections
- Pavement Condition Indexing (PCI) of inspected roadways
- PCI mapping upon completion of work

This scope and cost of work represented in Supplemental Agreement No. 20 has been incorporated into the annual budget/CIP of the Street Department. The execution cost of the agreement is \$12,000.

Recommendation to Council:

City staff recommends Council approve Supplemental Agreement No. 20 with Snyder & Associates in the amount of \$12,000.



Meeting Date: 06/03/2019

Subject

Resolution approving the four-year maintenance bond for pavement in Heritage Hills Plat 9

Information

When new subdivisions are built the city "accepts" the streets, water and storm/sanitary sewer mains (from the contractor) and approve the related maintenance bonds. Jason Etnyre, Street Superintendent and Amy Beattie, City Attorney reviewed and recommended approval of the four-year paving maintenance bond (packet) for Heritage Hills Plat 9 and consist of 5,246 SY 7" PCC Pavement.

In your packet is the resolution approving the maintenance bond.

Fiscal Impact

Attachments

Resolution
Maintenance Bond

RESOLUTION NO. 2019-__

**RESOLUTION APPROVING THE FOUR-YEAR MAINTENANCE BOND FOR PAVEMENT IN
HERITAGE HILLS PLAT 9**

WHEREAS, the maintenance bonds for the 5,246 SY 7” PCC pavement in connection with Heritage Hills Plat 9 have been submitted by the Developer.

WHEREAS, it is the determination of the City Council that the City should accept the four-year maintenance bond for the pavement in Heritage Hills Plat 9; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA, that the maintenance bond for pavement in Heritage Hills Plat 9 are hereby accepted.

PASSED AND APPROVED this 3rd day of June, 2019.

Shirley Clark, Mayor Pro Tem

ATTEST:

Diana Bowlin, City Clerk

MAINTENANCE BOND

Bond No. IAC589156

KNOW ALL MEN BY THESE PRESENTS:

That, Sternquist Construction, Inc. of Indianola, Iowa
as Principal, and the Merchants Bonding Company (Mutual) as Surety,
are held and firmly bound unto City of Indianola in the
penal sum of Two Hundred Seventeen Thousand Seven Hundred Nine And No/100 (\$ \$217,709.00)

Dollars, lawful money of the United States of America, for the payment of which, well and truly to be made, the Principal and Surety bind themselves, their and each of their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Whereas, the said Principal entered into a certain contract, with Downing Construction, Inc.

To furnish all the material and labor necessary for the construction of

5,246 SY 7" PCC Pavement In connection with Heritage Hills Plat 9, Indianola, IA

in Indianola, Iowa In conformity with certain specifications; and

Whereas, a further condition of said contract is that the said Principal should furnish a bond in indemnity, guaranteeing to remedy any defects in workmanship or materials that may develop in said work within a period of Four (4) years from the date of acceptance of the work under said contract; and

Whereas, the said Merchants Bonding Company (Mutual) for a valuable consideration, has agreed to join with said Principal in such bond or guarantee, indemnifying said City of Indianola

Now, therefore, the condition of this obligation is such, that if the said Principal shall, at his own cost and expense, remedy any and all defects that may develop in said work within the period of Four (4) years from the date of acceptance of the work under said contract, by reason of bad workmanship or poor material used in the construction of said work, and shall keep all work in continuous good repair during said period, and shall in all other respects, comply with all the terms and conditions of said contract with respect to maintenance and repair of said work, then this obligation to be null and void; otherwise to be and remain in full force and virtue in law.

In Witness whereof, we have hereunto set our hands and seals this 7th
day of May, 2019

Sternquist Construction, Inc.

Principal
By: [Signature] Pres.

Merchants Bonding Company (Mutual)

Surety
By: [Signature]
Dione R Young Attorney-in-Fact

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Anne Crowner; Brian M Deimerly; Cameron M Burt; Cindy Bennett; Craig E Hansen; Dana Wiebers; Dione R Young; Jay D Freiermuth; Kathleen Brewer; Kevin J Knutson; Michelle R Gruis; Seth D Rooker; Shirley S Bartenhagen; Stacy Venn; Sydney Burnett; Tim McCulloh; Wendy A Casey

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 21st day of December, 2018.



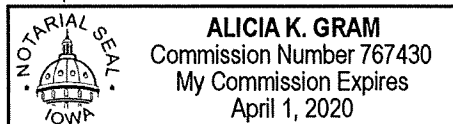
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this this 21st day of December 2018, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



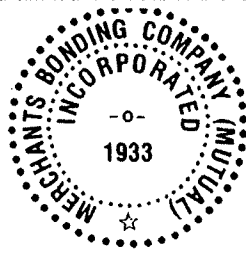
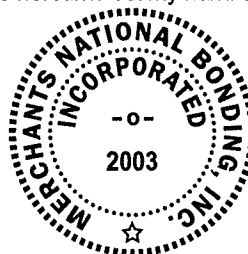
Alicia K. Gram

Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 7th day of May, 2019.



William Warner Jr.
Secretary

Meeting Date: 06/03/2019

Subject

Resolution amending the City's FY 19/20 fee schedule for ambulance fees

Information

In your packet is the resolution amending the fee schedule for ambulance fees. Staff is recommending to amend the fees as follows:

Fee Description	Current Rate	Proposed Rate
Basic Life Support Rate Emergency	\$595.00	\$607.00
Advanced Life Support Rate (ALS 1) emergency	\$706.00	\$720.00
Advanced Life Support 2 Rate (ALS 2) emergency	\$1,023.00	\$1,043.00
Treat & Release	\$200.00	\$200.00
ALS Tier	\$250.00	\$300.00
Mileage	\$13.00	\$13.00

The City's budget incorporates the proposed fees in the fee schedule.

Fiscal Impact**Attachments**

Memo

Wellmark Information

Resolution

Fee Schedule



TO: Mayor Kelly Shaw and City Council Members
Cc: City Manager Ryan Waller
FROM: Fire Chief Gregory M Chia
DATE: May 13, 2019

RE: Pre-Hospital Emergency Medical Fees

The Indianola Fire Department's emergency medical rates have been increased per the regional Wellmark BC/BS, 2019 maximum allowable fee (MAF). The increase in rates, permit the department to maximize its recover cost associated with administering pre-hospital emergency medical care.

The service agreement from Wellmark BC/BS, which is a major insurance carrier in this region indicates a moderate increase among the levels of care. This change in the fee schedule remains within the current insurance market. The annual increase in cost to administer pre-hospital emergency medical treatment continues to rise and granting the increase in rates helps to offset those cost. That balance between department cost and insurance allowance is evaluated constantly within the department.

Departments that provide pre-hospital emergency medical care use data from area services including the Wellmark Service Agreement Fee Schedule to make rate adjustments. Many services in the Des Moines Metro and across the state incorporate Wellmark's Insurance, MAF (maximum allowable fee) as a bench mark.

Wellmark's policy is to establish fees based on 170% of the Medicare rate for Iowa. Indianola Fire Department and other metropolitan services have adopted the same methodology when recommending increases to their own fees.

I am recommending the adoption of the increases. Using current industry information and data from local and regional services, Wellmark has established itself in medical insurance and their recoverable fee schedule is a component that is used to establish pre-hospital emergency medical service fees in the State of Iowa.

The new rates will commence after July 1, 2019.

Below are the current Indianola Fire Department fees, followed by the proposed fees. Attached documents provide information from Wellmark BlueCross/Blue Shield and a document of the surrounding agency fees.

Current 2018 EMS Fees:

Basic Life Support Rate emergency	\$595.00
Advanced Life Support Rate (ALS 1) emergency	\$706.00
Advanced Life Support 2 Rate (ALS 2) emergency	\$1023.00
Treat & Release	\$200.00
ALS Tier	\$250.00
Mileage	\$13.00



FIRE DEPARTMENT

Proposed 2019 EMS Fees:

Basic Life Support Rate emergency	\$607.00
Advanced Life Support Rate (ALS 1) emergency	\$720.00
Advanced Life Support 2 Rate (ALS 2) emergency	\$1043.00
Treat & Release	\$200.00
ALS Tier	\$300.00
Mileage	\$13.00





April 1, 2019

Dear Provider:

This communication is with regard to the Wellmark Blue Cross and Blue Shield payment update as required by your services agreement. This update is effective for dates of service on and after July 1, 2019, through June 30, 2020.

Your Agreement with Wellmark requires that you and anyone acting on your behalf maintain the confidentiality of all fee schedules, payment arrangements, payment manuals and other Wellmark proprietary information. All information provided in this letter or available on wellmark.com is for your use only and is not to be disclosed to anyone not authorized to access this information.

Effective for services provided on and after July 1, 2019, Wellmark has determined a maximum allowable fee (MAF) for ambulance services. The updated fee schedule is listed below.

Code	Code Description	Wellmark MAF
A0425	Ground Mileage; Per Statute Mile	\$13
A0426	Ambulance; Als 1; Non-Emergency Transport; Level 1	\$455
A0427	Ambulance; Als 1; Emergency Transport; Level 1	\$720
A0428	Ambulance; Bls; Non-Emergency Transport	\$379
A0429	Ambulance; Bls; Emergency Transport	\$607
A0432	Paramedic Intercept; Rural; Transport By Volunteer Ambulance	\$664
A0433	Advanced Life Support; Level 2	\$1,043
A0434	Specialty Care Transport (Sct)	\$1,232

**Listed services do not guarantee coverage*

Wellmark.com Secured Access

You will find additional helpful information and detailed fee schedules on wellmark.com. If you do not have secured access to wellmark.com take one of the following steps:

- If your Taxpayer Identification Number (TIN) is not registered, select "Register now" on the provider page at wellmark.com.
- If your TIN is registered and you want to expand or change your user access, contact your office's Designated Security Coordinator.

We value your continued participation as a network provider. If you have any questions about this notice, please contact your Wellmark Network Engagement Business Partner. To identify your Business Partner based on the county in which you practice, please use the map available through the "Contact Us" link on wellmark.com.

Sincerely,

Mike Fay, Vice President Health Networks and Innovation

Wellmark Confidential and Proprietary Information

Ground Ambulance 070119

Wellmark Blue Cross and Blue Shield of Iowa, Wellmark Health Plan of Iowa, Inc., Wellmark Value Health Plan, Inc. and Wellmark Blue Cross and Blue Shield of South Dakota are independent licensees of the Blue Cross and Blue Shield Association.

1331 Grand Avenue | PO Box 9232 | Des Moines, Iowa 50306-9232 | Wellmark.com

2019 Rate Survey							
Charge	YOUR Agency's CURRENT Rates	YOUR Agency's PROJECTED Rates	Medicare	Wellmark 07/01/19-06/30/20	Iowa Medicaid	Illinois Medicaid	MEDIC EMS rates 07/01/18
BLS Non-Emergency			\$ 219.24	\$ 379.00	\$ 84.67	\$ 142.63	\$ 654.50
BLS Emergency			\$ 350.79	\$ 607.00	\$ 114.30	\$ 142.63	\$ 1,045.00
ALS 1 Non-Emergency			\$ 263.09	\$ 455.00	\$ 101.60	\$ 222.31	\$ 1,045.00
ALS 1 Emergency			\$ 416.56	\$ 720.00	\$ 127.01	\$ 222.31	\$ 1,320.00
ALS 2			\$ 602.91	\$ 1,043.00	\$ 232.84	\$ 222.31	\$ 1,540.00
CCP/SCT			\$ 712.54	\$ 1,232.00	\$ -	\$ 289.91	\$ 1,754.50
Add'l Attendants					\$ 19.58		\$ 100.00
ALS Refusal					\$ 42.34		\$ 275.00
BLS refusal					\$ 42.34		\$ -
Paramedic Intercept-rural area				\$ 664.00			\$ 150.00
Metro miles			\$ 7.55	\$ 13.00	\$ 2.61	\$ 5.60	\$ 22.00
Rural miles			\$ 7.62	\$ 13.00	\$ 2.61	\$ 5.60	\$ 22.00
Number annual dispatches							-
Fee Schedule Increase this year?							not planned

RESOLUTION NO. 2019-____

RESOLUTION AMENDING THE CITY'S FY 19/20 FEE SCHEDULE

WHEREAS, the City Council approved the City's FY 19/20 fee schedule on March 4, 2019; and,

WHEREAS, the fee schedule sets for charges for various municipal functions that are paid for by customers; and,

WHEREAS, the City's budget incorporates the proposed fees in the fee schedule; and,

WHEREAS, the City Council of the City of Indianola, Iowa deems it in the best interest of the City of Indianola, Iowa to approve and amend said Fee Schedule (attached as Exhibit A) for the following:

Fire Department

Fee Description	Current Rate	Proposed Rate
Transport Fee	\$595.00	\$607.00
Advanced Life Support Rate	\$706.00	\$720.00
Advanced life Support Level 2 Rate	\$1,023.00	\$1,043.00
Treat & Release	\$200.00	\$200.00
Mileage	\$13.00	\$13.00
ALS Tier	\$250.00	\$300.00

NOW, THEREFORE, be it resolved by the City Council of the City of Indianola, Iowa, that said Fee Schedule is hereby amended and approved.

PASSED AND APPROVED this 3rd day of June, 2019.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
City Clerk	Cigarette Permit	\$75.00	Per Year	
City Clerk	Refuse Hauling Permit	\$150.00	Per Packer	
City Clerk	Refuse Hauling Permit	\$100.00	Units Other than Packer	
City Clerk	Bike Night Fee	\$750.00	Per Event to Lease Squire (April-September)	
City Clerk	Bike Night Fee	\$80.00	Per Event to Sweep the Square	
City Clerk	Solicitors	\$100.00	Per Year	
City Clerk	Peddlers or Transient Merchant	\$50.00	For one day	
City Clerk	Peddlers or Transient Merchant	\$100.00	For one week	
City Clerk	Peddlers or Transient Merchant	\$200.00	For up to six (6) months	
City Clerk	Peddlers or Transient Merchant	\$300.00	For one year or any major part thereof	
City Clerk	Ice Cream Vendors	\$20.00	One Day	
City Clerk	Ice Cream Vendors	\$30.00	One Week	
City Clerk	Ice Cream Vendors	\$50.00	One Month	
City Clerk	Ice Cream Vendors	\$100.00	One Month to six months	
City Clerk	Mobile Food & Beverages Vendors	\$50.00	For one day	
City Clerk	Mobile Food & Beverages Vendors	\$100.00	For one week	
City Clerk	Mobile Food & Beverages Vendors	\$200.00	For up to six (6) months	
City Clerk	Mobile Food & Beverages Vendors	\$300.00	For over six (6) months to one year	
City Clerk	Deck Fees	\$0.50	Per square foot	
City Clerk	Brush Facility	\$5.00 Bundle; \$15 pickup; \$20 trailer; \$30 small truck; \$45 large truck	Anything that is 1/2" or more in diameter. Items may be loose or in paper bags only	
City Clerk	Brush Facility	\$15.00 monitors/televisions \$30 console/projection	Per item	
City Clerk	Miscellaneous Fees	\$30 return check fee, returned online check, debit/credit card	Per item	
Community Dev.	Electrical Permit Fee	\$80.00	Basic Overhead Fee with New Service Connection	Additional Fees based on # of meters, circuits, openings, fixed appliances, motors, etc.
Community Dev.	Electrical Permit Fee	\$120.00	Basic Underground Fee with New Service Connection	

City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Community Dev.	Mechanical Permit Fee	\$25.00	Basic Fee	Additional Fees based on installation, relocation or replacement of furnances, appliances, cooling units, boiler, air handling unit, ventilation fan, and gas piping
Community Dev.	Plumbing Permit Fee	\$25.00	Basic Fee	Additional Fees based on each plumbing fixture.
Community Dev.	Administration Fees - Nuisance Compliance	\$20.00-\$50.00		
Community Dev.	Banner Application	\$25.00	Additional \$2.00 per banner	
Community Dev.	Board of Adjustment Hearing	\$100.00		
Community Dev.	Driveway Permit	\$20.00		
Community Dev.	Final Plat Review	\$100.00	Additional \$10.00 for each lot in excess of 10	
Community Dev.	Planting in Parking Permit	\$5.00		
Community Dev.	Plat of Survey	\$25.00		
Community Dev.	Preliminary Plat Review	\$150.00	Additional \$10.00 for each lot in excess of 10	
Community Dev.	Property Pin Locate Fee	\$50.00		
Community Dev.	Rezoning Request	\$200.00		
Community Dev.	Sewer Permit	\$20.00		
Community Dev.	Sign Permit (24 sq. ft. or less)	\$25.00		
Community Dev.	Sign Permit (25-100 sq. ft.)	\$50.00		
Community Dev.	Sign Permit (100+ sq. ft.)	\$75.00	Additional \$0.20 per sq. ft. over 100	
Community Dev.	Sign Permit - Temporary Sign	\$25.00-\$30.00		
Community Dev.	Sign Fee Exemption Request	\$30.00		
Community Dev.	Sign Code Appeal Procedure	\$30.00		
Community Dev.	Site Plan Review (one acre or less)	\$50.00		
Community Dev.	Site Plan Review (more than one acre)	\$100.00		
Community Dev.	Site Plan Review (Fireworks)	\$100.00		
Community Dev.	Water Inspection	\$40.00		
Community Dev.	Water Permit	\$15.00		
Community Dev.	Water Insepection	\$15.00		
Community Dev.	Alley Closing Fee	\$200.00-\$400.00	Per 1/2 block	
Community Dev.	Complaint Abatement Fee Receipts	Contractor Fee		
Community Dev.	Street Bond Permit	\$10.00	Per square foot	
Community Dev.	Electric Service Fees	\$60.00	Overhead	

City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Community Dev.	Electric Service Fees	\$100.00	Underground	
Community Dev.	Electric Service Fees	\$35.00	Temporary Construction	
Community Dev.	Electric Meter	\$100.00		
Community Dev.	Water Connection	\$150.00		
Community Dev.	Meter Connection	\$50.00	Additional \$270.00 - 5/8 meter and \$360.00 - 3/4 meter	
Community Dev.	Construction Water	\$35.00		
Community Dev.	Sewer Inspection	\$100.00-\$200.00		
Community Dev.	Sewer Tap Fee	TBD	Dependent upon sewer connection fee	
Community Dev.	Building Permit Fees	\$30.00		Total valuation of \$1.00 - \$500.00
Community Dev.	Building Permit Fees	\$30.00	for the 1st \$500.00 plus \$1.75 for each additional \$100.00 or fraction thereof, to and including \$2000.00	Total valuation of \$501.00 - \$2,000.00
Community Dev.	Building Permit Fees	\$50.00	for the 1st \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00	Total valuation of \$2,001.00 - \$25,000.00
Community Dev.	Building Permit Fees	\$276.00	for the 1st \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	Total valuation of \$25,001.00 - \$50,000.00
Community Dev.	Building Permit Fees	\$457.00	for the 1st \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	Total valuation of \$50,001.00 - \$100,000.00
Community Dev.	Building Permit Fees	\$738.00	for the 1st \$100,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	Total valuation of \$100,001.00 - \$500,000.00
Community Dev.	Building Permit Fees	\$2,703.00	for the 1st \$500,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	Total valuation of \$500,001.00 - \$1,000,000.00
Community Dev.	Building Permit Fees	\$4,546.00	for the 1st \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof	Total valuation of \$1,000,001.00 and up
Community Dev.	Inspections outside of normal business hours (minimum charge, two hours)	\$20.00	Per hour	
Community Dev.	Re-inspection fees assessed under provisions of Section 305(g)	\$20.00	Per hour	
Community Dev.	Inspections for which no fee is specifically indicated (minimum charge, one-half hour)	\$20.00	Per hour	

City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Community Dev.	Additional plan review required by changes, additions or revisions to approved plans (minimum charge, one-half hour)	\$20.00	Per hour	
Community Dev.	Temporary Sign Permit	\$25.00	For the first 10 day period, \$5.00 additional for 10 additional days (must be consecutive)	
Community Dev.	Temporary Sign Permit	\$25.00	For a 3 day period	
IT	Indianola Magazine Ad Rates	\$875/issue	8.75 w x 11.25 h - full page premium-4 issues	
IT	Indianola Magazine Ad Rates	\$1,025/issue	8.75 w x 11.25 h - full page premium-single issue	
IT	Indianola Magazine Ad Rates	\$750/issue	8.75 w x 11.25 h - full page - 4 issues	
IT	Indianola Magazine Ad Rates	\$900/issue	8.75 w x 11.25 h - full page -single issue	
IT	Indianola Magazine Ad Rates	\$400/issue	8.75 w x 5.75 h-half page-4 issues	
IT	Indianola Magazine Ad Rates	\$550/issue	8.75 w x 5.75 h-half page-single issue	
Police Department	Report Fee	\$5.00	Per copy	
Police Department	Trip Sheets	\$0.50	Per page	
Police Department	Color Photos	\$5.00	Per sheet	
Police Department	Color Photos on Compact Disc	\$20.00	Per disc	
Police Department	Videos & Recordings on CD	\$20.00	Per disc	
Fire Department	EMS Billing Fee	\$35.00/Report	(Billings for other agencies)	
Fire Department	Transport Fee	\$607.00	BLS Care	
Fire Department	Transport Fee	\$720.00	ALS Care	
Fire Department	Transport Fee	\$1,043.00	ALS 2 Care	
Fire Department	Treatment Fee	\$200.00	Does not include transport (treatment only)	
Fire Department	Treatment Fee	\$300.00	ALS Tier	
Fire Department	Loaded Mileage Transport Fee	\$13.00	Per loaded mile	
Fire Department	Burn Permit	\$35.00		
Fire Department	Construction Permit for Fire Alarm	\$35.00		
Fire Department	Construction Permit for Fire Pump	\$35.00		
Fire Department	Above Ground Installation of Flammable Liquids/Flammable Gas Tanks	\$50.00		
Fire Department	Firefighter/Paramedic	32.71/hour	Special Events	
Fire Department	Firefighter/EMT	28.26/hour	Special Events	
Fire Department	Firefighter/Paramedic/Full Time	\$45.05-\$54.97	Special Events	
Fire Department	Fire Works Display/Pyrotechnics Special Effects Permit	150/event		

City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Library	Lost or Damaged Materials	\$1.00	Missing barcode	
Library	Lost or Damaged Materials	\$2.50-\$9.00	Missing/Damaged cases for audio or audiobooks	
Library	Lost or Damaged Materials	\$1.50-\$3.00	DVD & music CD's	
Library	Lost or Damaged Materials	\$3.00	Lost inserts	
Library	Lost or Damaged Materials	TBD	Check with Library Director	
Library	Lost or Damaged Materials	\$2.00	Lost library card	
Library	Lost or Damaged Materials	\$2.00	Torn page	
Library	Photocopies	\$0.15	Per page	
Library	Computer Printouts	\$0.15	Per page	
Library	Processing Fee	\$7.50		
Library	Fines	\$0.15	Per day for printed materials - max of \$7.50	
Library	Fines	\$0.50	Per day for DVD's - max of \$7.50	
Library	Meeting room reservation	\$25.00	For 4 hours, \$5.00/hour thereafter	
Library	Used Books	\$2.00	Hardcover	
Library	Used Books	\$1.00	Paperback	
Memorial Pool	Daily Pool Admission (half off after 5pm)	\$5.00	All ages	Non-resident - \$10.00
Memorial Pool	Tot Splash Time	\$2.00	Per person	Non-resident - \$26.50
Memorial Pool	Adult Lap Swim	\$2.00	Per person or free w/season pass	Non-resident - \$40.00
Memorial Pool	Open Nigh Swim	\$2.00	Per person or free w/season pass	Non-resident - 10 swims - \$50.00
Memorial Pool	Doggie Dive	\$8.00	For residents	Non-resident - 20 swims - \$100.00
Memorial Pool	Mighty Minnows Swim Lessons (Ages 9 months - 5 years)	\$21.50	Per resident	\$88.00 - 1 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Red Cross Swim Lessons (Ages 5+)	\$35.00	Per resident	\$154 - 2 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Punch Card Passes	\$40.00	Per resident - 10 swims	\$166 - 3 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Punch Card Passes	\$80.00	Per resident - 20 swims	\$178 - 4 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$76.00	1 person - Indianola resident (20% discount for early bird - April 4-29)	\$190 - 5 person - non-resident (20% discount for early bird - April 4-29)

City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Memorial Pool	Season Pool Passes	\$134	2 person - Indianola resident (20% discount for early bird - April 4-29)	\$12.00 each additional non-resident
Memorial Pool	Season Pool Passes	\$144	3 person - Indianola resident (20% discount for early bird - April 4-29)	
Memorial Pool	Season Pool Passes	\$154	4 person - Indianola resident (20% discount for early bird - April 4-29)	
Memorial Pool	Season Pool Passes	\$164	5 person - Indianola resident (20% discount for early bird - April 4-29)	
Memorial Pool	Season Pool Passes	\$10.00	Each additional resident	
Memorial Pool	Pool Party Rental	\$325.00	Entire pool	
Memorial Pool	Pool Party Rental	\$240.00	Large pool only	
Memorial Pool	Pool Party Rental	\$150.00	Shallow pool only	
Memorial Pool	Mermaid, Princess & Superhero Pool Party	\$15.00	Includes 1 child & 1 adult	
Memorial Pool	Red Cross Basic Lifeguarding	\$150.00	Non-resident-\$172.50	
Parks & Recreation	Special Needs Dances	\$3.00		
Parks & Recreation	Daddy Daughter Date Night	\$10.00	Non-resident - \$12.50	
Parks & Recreation	Indoor Playdates	\$1.00		
Parks & Recreation	Flashlight Easter Egg Hunt	\$6.00	Non-resident - \$7.50	
Parks & Recreation	Mad Science Workshops	\$29.00	Non-resident - \$34.00	
Parks & Recreation	Mad Science Camps	\$79.00-\$139.00	Non-resident - \$84.00-\$144.00	
Parks & Recreation	Bricks 4 Kidz Workshops	\$18.00	Non-resident - \$22.50	
Parks & Recreation	Bricks 4 Kidz Academy	\$119.00	Non-resident - \$124.00	
Parks & Recreation	Lego Robotics Lab	\$36.00-\$40.00	Non-resident - \$41.00-\$45.00	
Parks & Recreation	Nature Explorers	\$35.00	Non-resident - \$40.00	
Parks & Recreation	Horseback Rides	\$26.50	Non-resident - \$31.50	
Parks & Recreation	Junior Police Academy	\$23.00	Non-resident - \$28.00	
Parks & Recreation	Junior Fire Academy	\$17.50	Non-resident - \$22.00	
Parks & Recreation	Go! For Launch Rocket Camp	\$99.00	Non-resident - \$104.00	
Parks & Recreation	Magicamp	\$30.00	Non-resident - \$35.00	
Parks & Recreation	Rounded Minds Art	\$70.00	Non-resident - \$75.00	
Parks & Recreation	Rounded Minds Soccer	\$40.00-\$65.00	Non-resident - \$45.00-\$70.00	
Parks & Recreation	Kids Cooking	\$15.00	Non-resident - \$18.75	
Parks & Recreation	Babysitting Clinic	\$26.00	Non-resident - \$31.00	
Parks & Recreation	Adult Dance Classes	\$44.00	Non-resident - \$49.00	
Parks & Recreation	Car Care Clinic	\$10.00	Non-resident - \$12.50	
Parks & Recreation	iPad Workshops	\$10.00	Non-resident - \$12.50	
Parks & Recreation	Adult Painting Workshop	\$20.00-\$30.00	Non-resident - \$25.00-\$35.00	

City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Parks & Recreation	Beginning Vegetable Gardening	\$9.00	Non-resident - \$11.25	
Parks & Recreation	Starting Plants from Seeds	\$5.00	Non-resident - \$6.25	
Parks & Recreation	Composting 101	\$5.00	Non-resident - \$6.25	
Parks & Recreation	Think Spring Garden Seminar	\$45.00		
Parks & Recreation	Garden Art	\$20.00-\$40.00		
Parks & Recreation	Senior Trips	\$8.00-\$25.00	Non-resident - \$10.00-\$30.00	
Parks & Recreation	Youth Softball Leagues	\$52.00-\$73.00	Non-resident - \$57.00-\$78.00	
Parks & Recreation	Adult Slowpitch Leagues	\$400-\$470/team		
Parks & Recreation	T-Ball Instruction	\$22.00	Non-resident - \$27.00	
Parks & Recreation	T-Ball League	\$33.00	Non-resident - \$38.00	
Parks & Recreation	British Soccer Camp	\$135.00		
Parks & Recreation	Youth Soccer Leagues	\$54.00-\$65.00	Non-resident - \$59.00-\$70.00	
Parks & Recreation	Youth Tennis Lessons	\$29.00	Non-resident - \$34.00	
Parks & Recreation	Youth Volleyball League	\$48.00	Non-resident - \$53.00	
Parks & Recreation	Pee Wee Nerf Football	\$23.00	Non-resident - \$28.00	
Parks & Recreation	Youth Flag Football League	\$44.00	Non-resident - \$49.00	
Parks & Recreation	Youth Basketball League	\$52.00	Non-resident - \$57.00	
Parks & Recreation	Adult Basketball League	\$165.00/team		
Parks & Recreation	Chicometrics	\$36.00	Non-resident - \$41.00	
Parks & Recreation	Tae Kwon Do	\$37.00-\$44.00	Non-resident - \$42.00-\$49.00	
Parks & Recreation	Little Dragons Tae Kwon Do	\$25.00	Non-resident - \$30.00	
Parks & Recreation	Buxton Room Rental - Weekend/Holiday	\$200.00/day		
Parks & Recreation	Buxton Room Rental - Weekday	\$30.00/hr		
Parks & Recreation	Conf & Arts/Craft Room - Non-Profits	\$5.50/hr	Non-resident - \$9.00/hr	
Parks & Recreation	Park Shelters	\$5.00/hr	Non-resident - \$6.00/hr	
Parks & Recreation	Pickard Camping	\$12.00/day		
Parks & Recreation	Buxton Gazebo	\$35.00/day		
Parks & Recreation	Amphitheater - General Public	\$65.00-\$100.00	Non-resident - \$95.00-\$130.00	
Parks & Recreation	Amphitheater - Church/Non-Profits	\$50.00-\$85.00	Non-resident - \$70.00-\$105.00	
Parks & Recreation	Softball Field Practice	\$10.00/75 minutes		
Parks & Recreation	Adult Softball Field	\$75.00/day		
Parks & Recreation	Youth Softball Field	\$60.00/day		
Parks & Recreation	Dog Park Pass	\$25.00/year		
Parks & Recreation	Recreation Equipment	\$0.50-\$10.00/day		
Parks & Recreation	Cross Country Course	\$100.00/day		
Sewer	Wastewater Sample	\$35.00/day		
Sewer	Normal Cleaning of Sewer Lines	\$1.25/foot		
Sewer	Televise Lines with DVD Report	\$1.25/foot		
Sewer	Jet/Vac Lines with 2 Laborers	\$225.00/hour	Minimum 1 hour per call	

City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Sewer	Jet/Vac Lines with 2 Laborers Overtime	\$260.00/hour	Minimum 1 hour per call	
Sewer	Camera Van	\$195.00/hour	Minimum 1 hour per call	
Sewer	Camera Van Overtime	\$230.00/hour	Minimum 1 hour per call	
Sewer	Service Truck	\$175.00/hour	Minimum 1 hour per call	
Sewer	Labor	\$40.00/hour	Minimum 1 hour per call	
Sewer	Labor Overtime	\$60.00/hour	Minimum 1 hour per call	
Sewer	Time of Sale Inspection Fee	\$50.00		
Sewer	Time of Sale Re-inspection Fee	\$25.00		
Sewer	Administration Fee	5%	A one time late payment penalty of 5% of the amount due shall be added to each delinquent bill	

Meeting Date: 06/03/2019

Subject

Resolution approving a three-year extension for the residential recycling contract with Waste Management of Iowa, Inc.

Information

In your packet is the resolution and contract amendment to extend the residential recycling contract with Waste Management of Iowa, Inc. an additional three years as allowed in the current recycling contract. Terms of the contract include:

- The term of the agreement shall be renewed for an additional three years commencing on January 1, 2020 and ending on December 31, 2020
- During the term, the monthly rates per residential unit shall be as follows:

Cart Size	Monthly Rate 2020	Monthly Rate 2021	Monthly Rate 2022
48 gallon	\$3.73/month* - no fee replacement for containers	\$3.83/month - no fee replacement for containers	\$3.94/month-no fee replacement for containers
98 gallon	\$4.03/month*-no fee replacement for containers	\$4.13/month-no fee replacement for containers	\$4.24/month-no fee replacement for containers

* This is the current recycling rate Waste Management is charging the City.

- Any time during the term, contractor has the right to adjust the rates set forth in (2) above to account for any increase in costs due to increases in third party processing costs after providing the City with forty-five days written notice

Fiscal Impact**Attachments**

Resolution

Recycling Extension Agreement

RESOLUTION NO. 2019-__

**RESOLUTION APPROVING A THREE-YEAR EXTENSION FOR THE
RESIDENTIAL RECYCLING CONTRACT WITH WASTE
MANAGEMENT OF IOWA, INC.**

WHEREAS, the City Council of the City Indianola, Iowa, is currently engaged with a recycling contractor (Waste Management of Iowa, Inc.) to provide services for the City (hereinafter referred to as “Services”); and

WHEREAS, the City Council of the City of Indianola, Iowa, wishes to extend the recycling contract for three years, January 1, 2020 through December 31, 2022 as allowed in the current recycling contract; and

WHEREAS, the City Council believes it to be in the best interest of the City to engage Waste Management of Iowa, Inc. to perform the Services for an additional year; and

WHEREAS, it is the determination of the City Council that the City should extend the current recycling contract with Waste Management of Iowa, Inc. for three additional years in the form attached as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The recycling contract with Waste Management of Iowa, Inc. for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor Pro Tem is authorized and directed to execute the recycling contract on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 3rd day of June, 2019.

Shirley Clark, Mayor Pro Tem

ATTEST:

Diana Bowlin, City Clerk

SECOND AMENDMENT TO THE
CONTRACT FOR RESIDENTIAL RECYCLING
COLLECTION

This Second Amendment (the "Amendment") is entered into on June 3, 2019 by and between Waste Management of Iowa, Inc. ("WM") and Indianola, IA ("City").

Recitals

- A. City and WM entered into a Contract for Residential Recycling Collection on or about August 15, 2016 as further amended on October 21, 2018 (the "Agreement").
- B. The City and Contractor desire to extend the term of the Agreement, as set forth below.

Agreement

The parties agree to amend the Agreement in the following manner:

- 1) The term of the Agreement shall be renewed for an additional period of three (3) years, commencing on January 1, 2020 and ending on December 31, 2022 ("Term").
- 2) During the Term, the monthly rates per Residential Unit shall be as set forth below:

Cart Size	Monthly Rate Per Residential Unit Year 2020	Monthly Rate Per Residential Unit Year 2021	Monthly Rate Per Residential Unit Year 2022
48-gallon container	\$3.73/month no fee for replacement containers	\$3.83/month no fee for replacement containers	\$3.94/month no fee for replacement containers
96-gallon container	\$4.03/month no fee for replacement containers	\$4.13/month no fee for replacement containers	\$4.24/month no fee for replacement containers

3) Any time during the Term, Contractor has the right adjust the rates set forth in (2) above to account for any increase in costs due to increases in third party processing costs after providing City with forty-five days (45) written notice.

4) Except as modified herein, the terms and conditions of the Agreement shall continue in full force and effect.

The parties have caused this Second Amendment to be executed by their duly authorized representatives effective as of the day and year first above written.

Waste Management of Iowa, Inc.

City of Indianola, Iowa

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Meeting Date: 06/03/2019

Subject

Resolution Approving Salaries

Information

This action sets salaries per the personnel management guide, union contract and seasonal salaries.

Seth Niccum - Seasonal Summer Labor - Street Department - from \$10.50/hour to \$11.50/hour effective May 6, 2019

Laurel Leuwerke, Seasonal Concession Attendant - Pickard - \$8.00/hour effective May 22, 2019

Mary Leopold, Seasonal Concession Attendant - Pickard - \$8.00/hour effective May 22, 2019

Logan Grover, Seasonal Concession Attendant - Pickard - \$8.00/hour effective May 22, 2019

Fiscal Impact

Attachments

Resolution

RESOLUTION 2019-____
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Seth Niccum - Seasonal Summer Labor - Street Department - from \$10.50/hour to \$11.50/hour effective May 6, 2019

Laurel Leuwerke, Seasonal Concession Attendant - Pickard - \$8.00/hour effective May 22, 2019

Mary Leopold, Seasonal Concession Attendant - Pickard - \$8.00/hour effective May 22, 2019

Logan Grover, Seasonal Concession Attendant - Pickard - \$8.00/hour effective May 22, 2019

Passed and approved on the 3rd day of June, 2019.

Shirley Clark, Mayor Pro Tem

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/03/2019

Subject

Second consideration of ordinance for the division of revenues under Iowa Code Section 403.19 for Amendment No. 1 to the Hillcrest/Downtown Unified Urban Renewal Plan

Information

Council will need to consider the second consideration of ordinance for the division of revenues under Iowa Code Section 403.19 for Amendment No. 1 to the Hillcrest/Downtown Unified Urban Renewal Plan.

Fiscal Impact

Attachments

Ordinance Amend No 1

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NOS. 1026, 1137, 1218, 1322, 1336, 1428, 1217, 1314, 1396, AND 1549 PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE HILLCREST/DOWNTOWN UNIFIED URBAN RENEWAL AREA, IN THE CITY OF INDIANOLA, COUNTY OF WARREN, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF INDIANOLA, COUNTY OF WARREN, INDIANOLA COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE HILLCREST/DOWNTOWN UNIFIED URBAN RENEWAL AREA (**AMENDMENT NO. 1 TO THE HILLCREST/DOWNTOWN UNIFIED URBAN RENEWAL PLAN**)

WHEREAS, by Resolution No. 2015-44, adopted November 16, 2015, the City unified the existing Hillcrest Urban Renewal Area and Downtown Urban Renewal Area, and approved and adopted the Hillcrest/Downtown Unified Urban Renewal Plan (the "Unified Plan" or "Unified Urban Renewal Plan") for the Hillcrest/Downtown Unified Urban Renewal Area (the "Area" or "Urban Renewal Area"), which Plan is on file in the office of the Recorder of Warren County; and

WHEREAS, prior to the unification described above, the City Council had, in Ordinance Nos. 1026, 1137, 1218, 1322, 1336, and 1428, provided for the division of taxes within the Hillcrest Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, prior to the unification described above, the City Council had, in Ordinance Nos. 1217, 1314, and 1396, provided for the division of taxes within the Downtown Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, contemporaneous with the unification described above the City Council adopted Ordinance No. 1549 to continue to provide for the division of taxes within the Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, territory is now being removed from the Urban Renewal Area through the adoption of Amendment No. 1 to the Unified Urban Renewal Plan; and

WHEREAS, indebtedness has been incurred by the City, and additional indebtedness is anticipated to be incurred in the future, to finance urban renewal project activities within the

amended Urban Renewal Area, and the continuing needs of redevelopment within the amended Urban Renewal Area are such as to require the continued application of the incremental tax resources of the amended Urban Renewal Area; and

WHEREAS, the following enactment is necessary to accomplish the objectives described in the premises.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, STATE OF IOWA, THAT:

Ordinance Numbers 1026, 1137, 1218, 1322, 1336, 1428, 1217, 1314, 1396, and 1549 are hereby amended to read as follows:

Section 1. For purposes of this Ordinance, the following terms shall have the following meanings:

a) Hillcrest Original Urban Renewal Area means that portion of the City of Indianola, State of Iowa, described in the Hillcrest Urban Renewal Plan for the Hillcrest Urban Renewal Area approved by Resolution No. 11-94 on July 5, 1994, and described in Ordinance No. 1026, which includes the lots and parcels located within the area legally described as follows:

A part of the North ½ of Section 19, Township 76 North, Range 23 West of the 5th P.M., Warren County, Iowa described as follows: Beginning at the North 1/4 corner of said Section 19, thence North 89° 06' West 6.15 feet, thence South 01° 36' 20" East 1323.7 feet to the Southwest corner of the NW 1/4 NE 1/4 of said Section 19; thence East 1552.0 feet to the West right-of-way line of the C.R. I. & P.R.R.; thence Northwesterly along a 3° 36' 36" curve with a central angle of 51° 58' a distance of 659.0 feet, thence North 21° 03' West 711.24 feet to the North line of said Section 19; thence West 1263.0 feet to the point of beginning, and being a part of the City of Indianola, Iowa. (Also known as a portion of Parcels K & L of the Replat of Hillcrest Industrial Park 1.)

b) Hillcrest Amendment No. 1 Subarea means that portion of the City of Indianola, State of Iowa, described in Amendment No. 1 to the Hillcrest Urban Renewal Plan for the Hillcrest Urban Renewal Area approved by Resolution No. 14-98 on October 19, 1998, and described in Ordinance No. 1137, which includes the lots and parcels located within the area legally described as follows:

Beginning at a point 269.5' North of the Southeast corner of the NW 1/4 of the SE 1/4 of Section 19-76-23 thence North along West line until said line intersects the East boundary of the former C.R.I. & P. Railroad, thence North following R.R. ROW to North line of Section 19, thence East along Section line a distance of 1,980' to East Corporate Limits; thence South along East Corporate Limits line within Section 20 a distance of 3,300', thence East along East Corporate Limits line 660' to East line of the NW 1/4 SW 1/4 of 20-76-23, thence South along corporate limits

line to the center line of East Iowa Avenue, thence West along center line a distance of 2,458.22', thence North (N 00-05'-00" E) 269.5', thence West (N 00-08'-00" W) 165' to point of beginning. (Area includes Indianola Industrial Park Plats 1 & 2 and additional property.)

c) Hillcrest Amendment No. 2 Subarea means that portion of the City of Indianola, State of Iowa, described in Amendment No. 2 to the Hillcrest Urban Renewal Plan for the Hillcrest Urban Renewal Area approved by Resolution No. 9-01 on September 4, 2001, and described in Ordinance No. 1218, which includes the lots and parcels located within the area legally described as follows:

The East 808.65' of North 777.46' of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 19, Township 76, Range 23, Indianola, Iowa. (Also known as a portion of Hillcrest Industrial Park Plat 2.)

d) Hillcrest Amendment No. 3 Subarea means that portion of the City of Indianola, State of Iowa, described in Amendment No. 3 to the Hillcrest Urban Renewal Plan for the Hillcrest Urban Renewal Area approved by Resolution No. 05-05 on March 7, 2005, which was corrected by Resolution No. 13-05 on July 18, 2005, and described in Ordinance No. 1336, which amended Ordinance No. 1322 to correct the legal description of the Amendment No. 3 Subarea, which includes the lots and parcels located within the area legally described as follows:

All of the SW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 18-76-23, now known as Quail Meadows Subdivision, lying west of the east line of the former Railroad Right of Way including all adjacent Public Right of Way and Road Easements of record.

Beginning 555' South of the NW corner of Section 18-76-23 and running thence East 289'; thence South 170'; thence West 289'; thence North 170' to the P.O.B, and including all adjacent highway right-of-way of record.

All of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 19-76-23 including all adjacent Public Right of Way and Road Easements of record except 18.54 acres in the NE Corner.

West 50' of the East 43 Acres in the N $\frac{1}{2}$ of the NW $\frac{1}{4}$ of Section 19-76-23.

Lots 1-7 of Hulen's Subdivision including all north and west adjacent Public Right of Way and Road Easements of record.

Lots 1-5 of Scenic Pointe Subdivision including all adjacent Public Right of Way and Road Easements of record.

Lots C, D, E, F, G, and H of Goodale Place within SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 12-76-24 including all adjacent Public Right of Way and Road Easements of record.

Part of the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 12-76-24 described as follows: Beginning 294' West of SE Corner of said Section 12, thence West 156', thence North 170', thence East 156', thence South 170' to Point of Beginning including all adjacent Public Right of Way and Road Easements of record.

Part of the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 12-76-24 described as follows: Beginning 450' West of the SE Corner of said Section 12, thence West 242', thence North 120', thence East 242', thence South 120' to the point of beginning including all adjacent Public Right of Way and Road Easements of record.

Lots 1, 2, 3, 4 and Parcel A of Lot 2 of Langfitt Subdivision Plat 2 including all adjacent Public Right of Way and Road Easements of record. Lot 2 was included in the Amendment No. 3 map but inadvertently omitted from the legal description.

Lots 1 & 2 of Langfitt Subdivision Plat 1 including all adjacent Public Right of Way and Road Easements of record.

Lots 1, 2, 3, and 4 of Bob Moore Subdivision including all adjacent Public Right of Way and Road Easements of record.

All of the West 229' of the North 96' of the South 242' of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 18-76-23 including all adjacent Public Right of Way and Road Easements of record.

Lots 10-12 of the SW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 18-76-23 including all adjacent Public Right of Way and Road Easements of record.

All of the SE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 13-76-24 including all adjacent Public Right of Way and Road Easements of record except West 200' East 355.5' North 96' and except South 416' North 512' West 416' East 571.5'.

All Public Right of Way and Road Easements of record along the north boundary of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ Section 19-76-23, all Public Right of Way and Road Easements of record along the south boundary of the SE $\frac{1}{4}$ SW $\frac{1}{4}$ Section 18-76-23, all Public Right of Way and Road Easements of record along the south and west boundary of the SW $\frac{1}{4}$ SW $\frac{1}{4}$ Section 18-76-23, all Public Right of Way and Road Easements of record along the west boundary of the NW $\frac{1}{4}$ SW $\frac{1}{4}$ Section 18-76-23, all Public Right of Way and Road Easements of record along the E $\frac{1}{2}$ SE $\frac{1}{4}$ of Section 13-76-24, all Public Right of Way and Road Easements of record along the east boundary of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 13-76-24, all Public Right of Way and Road Easement of record along the west boundary of NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 18-76-23, and all Public Right of Way and Road Easements of record along the west boundary of the SW $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 7-76-24.

e) Hillcrest Amendment No. 4 Subarea means that portion of the City of Indianola, State of Iowa, described in Amendment No. 4 to the Hillcrest Urban Renewal Plan for the Hillcrest Urban Renewal Area approved by Resolution No. 04-09 on March 16, 2009, and described in Ordinance No. 1428, which includes the lots and parcels located within the area legally described as follows:

The Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ lying west of railroad right-of-way except the North 100' of 18-76-23:

AND

The Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ except the North 100' of 18-76-23:

AND

The Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ except U.S. Highway right-of-way of 18-76-23 (Area includes a portion of Summercrest Hills Plat 3):

AND

The Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ except the U.S. Highway right-of-way and except the North 100' (Area includes Summercrest Hills Plat 1.)

AND

The Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 18, Township 76, Section 23 (Area includes Summercrest Hills Plat 2 and a portion of Summercrest Hills Plat 3.)

AND

Parcel "J"

All that part of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 24, Township 76 North, Range 24 West of the 5th P.M., Indianola, Warren County, Iowa being more accurately described as follows: Commencing at the Northeast corner of said Section 24, thence South 00 -00'-00" East along the East line of the Northeast $\frac{1}{4}$ of said Section 24 a distance of 1330.90 feet to the Southeast corner of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of said Section 24; thence North 88 -59'-20" West along the South line of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of said Section 24 a distance of 85.01 feet to a point on the West Right of Way line of U.S. Highway 65-69, as it is presently established, said point being the POINT OF BEGINNING; thence continuing North 88-59'-20" West along the South line of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of said Section 24 a distance of 159.59 feet to the Southeast corner of Lot 1, Brookwood, an Official Plat, Indianola, Warren County, Iowa; thence North 45 -00'-00" West along the East lines of Lots 1, 2 and 3 of said Brookwood, a

-6-

distance of 352.76 feet to the Northeast corner of said Lot 3; thence North 88 -59'-20" West along the North line of said Lot 3 a distance of 80.00 feet to the Northwest corner of said Lot 3; thence North 01 -00'-40" East a distance of 130.00 feet; thence South 88 -59'-20" East a distance of 486.77 feet to a point on the West Right of Way line of said U.S. Highway 65- 69; thence South 00 -00'-00" East along the West Right of Way line of said U.S. Highway 65-69 a distance of 375.06 feet to the POINT OF BEGINNING. Said tract of land contains 3.055 acres more or less:

AND

The east 140 feet of Outlot 2 in Berry's Addition to Indianola, Iowa, except the East 30 feet thereof, and except the South 150 feet thereof, and except beginning 30 feet west of the northeast corner of said Outlot 2, thence South 86.4 feet, thence northwest 121 feet to a point of beginning, thence east 85 feet to point of beginning:

AND

The South 150 feet of the East 140 feet of Outlot 2, Berry's Addition to Indianola, Iowa, EXCEPT the East 30 feet thereof:

AND

Beginning at the Northeast corner of Outlot No. 1 of Berry's Addition to the City of Indianola, Warren County, Iowa, thence West 270 feet; thence South 83 feet; thence East 20 feet; thence South 75 feet; thence East to the East line of said Outlot No. 1; thence North 158 feet to the place of beginning.

AND

Commencing at the Northeast Corner of Outlot No. 1 of Berry's Addition to the City of Indianola, Warren County, Iowa, thence West 270 feet to the point of beginning, thence South 01 26'46" East 83.00 feet, thence South 90 00'00" East 20.00 feet, thence South 01 26'46" East 75 feet, thence South 90 00'00" West 38.30 feet, thence North 01 26'46" West 158 feet, thence North 90 00'00" East 18.31 feet to the point of beginning:

AND

The West 60 feet of the East 120 feet of the S $\frac{1}{2}$ of Outlot 1 in Berry's Addition to Indianola, Iowa; NOW KNOWN as Lot 2 in Auditor's Sub-division of the East 420 feet of the S $\frac{1}{2}$ of Outlot 1 in Berry's Addition to Indianola, Iowa.

The W $\frac{1}{2}$ of the East 60 feet of the S $\frac{1}{2}$ of Outlot 1 in Berry's Addition to the City of Indianola, Iowa, also known as the W $\frac{1}{2}$ of Lot 1, Auditors Subdivision of Outlot 1, Berry's Addition to the City of Indianola, Iowa.

Lot 3 in Auditor's Subdivision of the East 420 feet of the South one-half of Outlot 1 in Berry's Addition to Indianola, Iowa:

AND

All of Auditor's Outlot 111, except the North 30 feet thereof, in Indianola, Warren County, Iowa; and

AND

Parcel 1:

A part of the Northwest Quarter of the Southwest Quarter of Section 19, Township 76 North, Range 23 West of the Fifth Principal Meridian, in the City of Indianola, County of Warren, State of Iowa, more particularly described as follows:

AND

Beginning at a point 33 feet East of the Southwest corner of the said Northwest Quarter of the Southwest Quarter of Section 19; thence North 238.5 feet; thence East 208.5 feet; thence South 238.5 feet; thence West 208.5 feet to the Point of Beginning, EXCEPTING therefrom the South 30 feet thereof AND EXCEPTING therefrom the North 108.5 feet thereof.

Parcel 2:

A part of the Northwest Quarter of the Southwest Quarter of Section 19, Township 76 North, Range 23 West of the Fifth Principal Meridian, in the City of Indianola, County of Warren, State of Iowa, more particularly described as follows:

Beginning at a point 33 feet East and 238.5 feet North of the Southwest corner of the said Northwest Quarter of the Southwest Quarter of Section 19; thence East 208.5 feet; thence South 108.5 feet; thence West 208.5 feet; thence North 108.5 feet to the Point of Beginning.

Parcel 3:

A part of the Northwest Quarter of the Southwest Quarter of Section 19, Township 76 North, Range 23 West of the Fifth Principal Meridian, in the City of Indianola, County of Warren, State of Iowa, more particularly described as follows:

The South 210.0 feet of the West 158.93 feet of the following described parcel of land; Commencing at the lead plug in the pavement marking the West Quarter corner of said Section 19; thence South 1332.5 feet; thence South 87 25' East, 241.5

-8-

feet to the Point of Beginning; thence continuing South 87 25' East, 710.18 feet; thence North 392 feet; thence West 710.18 feet; thence South 392 feet to the Point of Beginning; EXCEPT the South 30 feet thereof. (The West line of said Section 19 is taken as due North in describing this parcel of land.):

Beginning at a point 33 feet East and 238 ½ feet North of the Southwest corner of the Northwest Quarter of the Southwest Quarter Section 19, Township 76 North, Range 23 West of the 5th P.M., Warren County, Iowa, thence North 103 feet, thence East 208 ½ feet, thence South 103 feet, thence West 208 ½ feet to the place of beginning:

AND

The North 50 feet of the South Half (S ½) of the following described real estate: Beginning 33 feet East and 238 ½ feet North of the Southwest corner of the Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 19, Township 76 North, Range 23 West of the 5th P.M. of Iowa, in Indianola, Iowa, thence North 306 feet, thence East 208 ½ feet, thence South 306 feet, thence West 208 ½ feet to the place of beginning:

AND

The N ½ of the following described real estate: Beginning at a point 33 feet East and 238 ½ feet North of the Southwest corner of the NW ¼ SW ¼ of Section 19, Township 76 North, Range 23 West of the 5th P.M., Iowa, in Indianola, Iowa thence North 306 feet, thence East 208 ½ feet thence South 306 feet, thence West 208 ½ feet to the place of beginning.

AND

Lot 9 of Woodward's Subdivision in Indianola, Iowa (also described below).

AND

The Northwest ¼ of the Southwest ¼ of Section 19, Township 76, Range 23 Except Sunset Knolls Subdivision and except Sunset Terrace Plat 1 and except Parcel P and except parcel Q.

AND

Southwest ¼ of the Northwest ¼ of Section 19, Township 76, Range 23 except Sunset Terrace Plat 1 and except Hulen's Subdivision and except the east 110' of the North 250' of the Southwest ¼ of the Northwest ¼ of Section 19, Township 76, Range 23.

-9-
AND

A tract of land located in the SW ¼ of the NW ¼ of Section 19, Township 76, Range 23 West of the 5th P.M. in the City of Indianola, Warren County, Iowa more particularly described as: Beginning at the West ¼ corner of said Section 19, thence S87 36'50"E along the South line of the SW ¼ of the NW ¼ of said Section 19, a distance of 60.06' to an iron pin, said pin being on the East right of way line of U.S. Highways 65 & 69, thence N06 10'10"E along the East right of way line of U.S. Highways 65 & 69, a distance of 269.99' to an iron pin, thence N15 37'30"E along the East right of way line of U.S. Highways 65 & 69 a distance of 158.07' to an iron pin. Said pin being the true point of beginning, thence N15 37'30"E along the East right of way line of U.S. Highway 65 & 69, a distance of 116.76' to an iron pin. Thence N 89 47'20"E a distance of 210.00' to an iron pin, thence N00 12'40"W a distance of 399.00' to an iron pin, thence N89 47'20"E a distance of 560.00' to an iron pin, thence S00 12'40"E a distance of 360.60' to an iron pin, thence S89 47'20"W a distance of 290.00' to an iron pin, thence N00 12'40"W a distance of 25.50' to an iron pin, thence S89 47'20"W a distance of 198.53' to an iron pin, thence S14 20'30"W a distance of 182.20' to an iron pin, thence S89 48'50"W a distance of 267.55' to an iron pin, said pin being the true point of beginning, containing 5.257 acres. SUBJECT to all easements, restrictions, encumbrances, and other matters, if any, of record:

AND

A lot 399 feet by 275 feet situated 530 feet north and 100 feet east of the west ¼ corner, Section 19, Township 76, Range 23, Warren County, Iowa, and locally known as 1508 North Jefferson, Indianola, Iowa.

AND

Lots 1 and 4 of Orchard Plaza Plat

AND

Lots 1, 2, 3, 4, 5 and 6 of Orchard Plaza Replat

AND

Berry's Outlots 3 and 4 except the West 75' of the South 150' of Lot 4

AND

Parcels A and C of Berry's Outlot 5

AND

Lots 1, 4 and 5 and 12' alley adjoining West, Except the East 5.5', Block 25, College Addition

AND

All of Block 9 and alleys except the former Railroad R.O.W., All of Block 10 and alleys and former street R.O.W. between Blocks 9 and 10 and All of Block 12 and alleys except the West 5.5' of Windle's Addition

AND

Lots 1, 2, 3, 4, 5, 6, 7, 8 and 9 of Woodward's Subdivision

AND

All of the Wal-Mart Subdivision

AND

The area includes the full right-of-way of all streets forming the boundary.

f) Downtown Original Urban Renewal Area means that portion of the City of Indianola, State of Iowa, described in the Downtown Urban Renewal Plan for the Downtown Urban Renewal Area approved by Resolution No. 8-01 on September 4, 2001, and described in Ordinance No. 1217, which includes the lots and parcels located within the area legally described as follows:

Beginning at the intersection of Highway 65/69 and Highway 92, then North on Highway 65/69 to Franklin Avenue, then West to North 1st Street, then South on North 1st Street to East Detroit Avenue, then West on East Detroit Avenue to North Buxton Street, then South on North Buxton Street to Boston Avenue, then West on Boston Avenue to B Street, then South on B Street to Highway 92, then East on Highway 92 to the point of beginning.

The area includes the full right-of-way of all the streets forming the boundary.

g) Downtown Amendment No. 1 Subarea means that portion of the City of Indianola, State of Iowa, described in Amendment No. 1 to the Downtown Urban Renewal Plan for the Downtown Urban Renewal Area approved by Resolution No. 06-05 on March 7, 2005, and described in Ordinance No. 1314, which includes the lots and parcels located within the area legally described as follows:

All of Blocks 1, 2, 3, 4, & 8 of South Indianola Addition; all of Blocks 3 & 4 of Hayworths Addition; all of Blocks 3, 4, 9, 10, & 15 of East Indianola Addition; all of Parcel A and Parcel B of Auditors Outlot 93, and Parcel D, E, & F of former

Railroad Right of Way west of Auditors Outlots 103, 104, & 106, and all of Auditors Outlots 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, and former Railroad Right of Way; all of Blocks 13, 14, & 15 Windles Addition; all of the public street Right of Ways of record adjacent thereof.

h) Downtown Amendment No. 2 Subarea means that portion of the City of Indianola, State of Iowa, described in Amendment No. 2 to the Downtown Urban Renewal Plan for the Downtown Urban Renewal Area approved by Resolution No. 10-07 on December 17, 2007, and described in Ordinance No. 1396, which includes the lots and parcels located within the area legally described as follows:

All of Block 24, Original Town Plat; all of Blocks 18 and 19, Jones and Windles Addition; All of Lots 15 and 16, Jones and Windles Outlots; All of North/South alley between Lots 15 and 16, Jones and Windles Outlots and Block 31, Cheshires Addition; All of Blocks 31, 32, 33, 34, 35, 36, 37, 38, 39 and 40, Cheshires Addition; All of Block 4, Fairview Addition; All of Lots 4, 5 and 6, Block 3 and North/South alley between Lots 4, 5 and 6, Block 3, Fairview Addition; All of Lots 1 and 9, Van-El Addition; All of Auditor's Outlot 121; Lots 1 through 11 of Day's Outlots; All of Lot 122 of Auditor's Outlots; Lots 1, 2, 3 and 24 of Replat of Lots 45 through 52 of Kenwood Place; Lots 1, 2 and 3 of Kenwood Place; All of Parcel G in the NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 26, Township 76 North, Range 24, Lots 5 and 6, Leonard Subdivision, Plat 2; Beginning at a point 2119.55' east and 559.0' south of the NW corner of the North $\frac{1}{2}$ of the SW $\frac{1}{4}$ of Section 26, Township 76 North, Range 24, Thence South 300' to North right-of-way, Thence West 200', thence North 300', thence East 200' to point of beginning. Lots 1, 2, 3, 4 and 5 in Leonard's Subdivision; Parcels A, B and C in the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 26, Township 76 North, Range 24; The West 150' of the NW $\frac{1}{4}$ of Section 26, Township 76 North, Range 24; Lots 1, 2, 3, 4 and 5 of the Newsome Subdivision; The West 677.6' of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$, except the South 436' of Section 23, Township 76 North, Range 24; The East 150' of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 22, Township 76 North, Range 24; The East 150' of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 27, Township 76 North, Range 24; The east 660' of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 27, Township 76 North, Range 24, The N $\frac{1}{2}$ of the SE $\frac{1}{4}$ Section 27, Township 76 North, Range 24; And the South 421.5' of the North 1066.1' of East 319' of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 27, Township 76 North, Range 24; Outlot X of Wesley Corner Plat 1; The East $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 27, Township 76 North, Range 24; Lot 1 of Naberhaus Subdivision; Lots 1, 2 and 3 of the Subdivision of Lot 1, except the South 125' of the Naberhaus Subdivision Plat 2; South 125' of Lot 1 of Naberhaus Subdivision Plat 2; South 150' of East 512.5' and the West 2' of the East 512.15' of North 125' South 275' of Lot 2 Naberhaus Subdivision Plat 2; The East 512.15' of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of 1 Section 34, Township 76 North, Range 24, except the North 950'; East 512.15' of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$ except the South 438.9' of Section 34, Township 76 North, Range 24; Lots 1, 2, 3, 39, 40 and 41 Deer Run Plat 2; Lot 1 Deer Run Plat 4; All portions of Lot 3 Deer Run Subdivision which lies in the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 26,

Township 76 North, Range 24; All portions of Lot 3 Deer Run Subdivision which lies in NE ¼ of SW ¼ of Section 26, Township 76 North, Range 24; Parcel A of Lot 3 Deer Run Plat the West 430' of SW ¼ of the SW ¼ Section 26, Township 76 North, Range 24; The West 430' of the NW ¼ of the NW ¼ of Section 35, Township 76 North, Range 24 except Deer Run Subdivision Plat 2; The West 430' of the SW ¼ of the NW ¼ Section 35, Township 76 North , Range 24 which lies within the corporate limits except for Deer Run Subdivision Plat 2: Lot 1 and Lots 8 through 29 Lennie's Subdivision; Lots 1 through 7 Block 2, Buxton Addition; Lots 1 and 2, Block 1, Buxton Addition; Lots 1, 2 and Outlot X in the F.S.I. Addition; Auditor's Outlot 123; All of Blocks 1, 4 and 5 of Day's Addition; Auditor's Outlots 133, 134, 135, 137, 138 and Lot 136 except the South 282' and Lot A of Auditor's Outlot 139, 140 and 141; All of Auditor's Outlots 142, 143, 144, 145 and 146, all of the Public Alley and Street Right of Ways of Record Adjacent Thereof.

i) Unified Amendment No. 1 Subarea means that portion of the City of Indianola, State of Iowa, described in Amendment No. 1 to the Unified Plan for the Urban Renewal Area approved by Resolution No. _____ on May 20, 2019, which removes the lots and parcels located within the Hillcrest Amendment No. 1 Subarea legally described as follows:

Beginning at a point 269.5' North of the Southeast corner of the NW ¼ of the SE ¼ of Section 19-76-23 thence North along the West line until said line intersects the East boundary of the former C.R.I. & P. Railroad, thence North following R.R. ROW to North line of Section 19, thence East along Section line a distance of 1,980' to East Corporate Limits; thence South along East Corporate Limits line within Section 20 a distance of 3,300', thence East along East Corporate Limits line 660' to East line of the NW ¼ SW ¼ of 20-76-23, thence South along corporate limits line to center line of East Iowa Avenue, thence West along center line a distance of 2,458.22', thence North (N 00°-05'-00" E) 269.5', thence West (N 00°-08'-00" W) 165' to point of beginning. (area includes Indianola Industrial Park Plats 1 & 2 and additional property)

j) Amended Area shall mean that portion of the City of Indianola, State of Iowa, included within the Urban Renewal Area, as amended, which Amended Area includes the lots and parcels located within the area legally described in Sections 1(a) - 1(i) above.

Section 2. The taxes levied on the taxable property in the Amended Area, legally described in Section 1 hereof, by and for the benefit of the State of Iowa, County of Warren, Iowa, Indianola Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 3. As to the Hillcrest Original Urban Renewal Area, that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts taxing property in the Area upon the total sum of the assessed value of the taxable property in the Area as shown on the assessment roll as of January 1, 1993, being January 1 of

the calendar year preceding the effective date of Ordinance No. 1026, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for the taxing district into which all other property taxes are paid. The taxes so determined shall be referred herein as the "base period taxes" for such area.

As to Hillcrest Amendment No. 1 Subarea, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 1997, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the effective date of Ordinance No. 1137, minus the assessed value on the assessment roll as of January 1, 1997 for the property removed by Amendment No. 1 to the Unified Plan.

As to Hillcrest Amendment No. 2 Subarea, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 2000, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the effective date of Ordinance No. 1218.

As to Hillcrest Amendment No. 3 Subarea, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 2004, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the effective date of Ordinance Nos. 1322 and 1336.

As to Hillcrest Amendment No. 4 Subarea, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 2008, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the effective date of Ordinance No. 1428.

As to the Downtown Original Urban Renewal Area, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 2000, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the first calendar year in which the City certified to the county auditor the amount of loans, advances, indebtedness, or bonds payable from the division of property tax revenue described in Ordinance No. 1217.

As to Downtown Amendment No. 1 Subarea, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 2004, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the effective date of Ordinance No. 1314.

As to Downtown Amendment No. 2 Subarea, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 2006, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the effective date of Ordinance No. 1396.

As to the Unified Amendment No. 1 Subarea, base period taxes shall be reduced due to the removal of area from the Hillcrest Amendment No. 1 Subarea.

Section 4. That portion of the taxes each year in excess of the base period taxes for the Amended Area, determined for each sub-area thereof as provided in Section 3 of this Ordinance, shall be allocated to and when collected be paid into the special tax increment fund previously established by the City of Indianola, State of Iowa, to pay the principal of and interest on loans, monies advanced to, or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under authority of Section 403.9 or Section 403.12 of the Code of Iowa, incurred by the City of Indianola, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken within the Amended Area pursuant to the Urban Renewal Plan, as amended, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa Code Section 403.19 shall be collected against all taxable property within the Amended Area without any limitation as hereinabove provided.

Section 5. Unless or until the total assessed valuation of the taxable property in the subareas of the Amended Area exceeds the total assessed value of the taxable property in the subareas shown by the assessment rolls referred to in Section 3 of this Ordinance, all of the taxes levied and collected upon the taxable property in the Amended Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 6. At such time as the loans, monies advanced, bonds and interest thereon and indebtedness of the City of Indianola, State of Iowa, referred to in Section 4 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the Amended Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 7. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to continue the division of taxes from property under the provisions of Section 403.19 of the Code of Iowa, as authorized in Ordinance Nos. 1026, 1137, 1218, 1322, 1336, 1428, 1217, 1314, 1396, and 1549 for the property in the Amended Area. Notwithstanding any provisions in any prior Ordinances or other documents, the provisions of this Ordinance and all prior Ordinances relating to the Urban Renewal Area, as amended, shall be construed to continue the division of taxes from property within the Amended Area for the maximum period of time allowed by Section 403.19 of the Code of Iowa. In the event that any provision of this Ordinance shall be determined to be contrary to law it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the Amended Area and the territory contained therein.

Section 8. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2019.

Mayor

ATTEST:

City Clerk

Read First Time: _____, 2019

Read Second Time: _____, 2019

Read Third Time: _____, 2019

PASSED AND APPROVED: _____, 2019.

I, _____, City Clerk of the City of Indianola, State of Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. _____ passed and approved by the City Council of the City at a meeting held _____, 2019, signed by the Mayor on _____, 2019, and published in the Indianola Record Herald on _____, 2019.

City Clerk, City of Indianola, State of Iowa

(SEAL)

Meeting Date: 06/03/2019

Subject

Home Base Iowa Initiative Application from Jonathan Neal and authorization of a handwritten warrant in the amount of \$1,500

Information

Council needs to consider approval of the Home Base Iowa Initiative Application (packet) and a handwritten warrant in an amount of \$1,500. Mr. Neal purchased his home on March 27, 2019 and the application was received on May 23, 2019. All of the paperwork is in order for approval.

FYI - this will be the fifth application which has been approved for this fiscal year.

Fiscal Impact

Attachments

Application



INDIANOLA VETERANS AFFAIRS APPLICATION FOR VETERAN INCENTIVE PROGRAM

Full Name: JONATHAN S NEAL
First MI Last

Address: 501 S 1st ST
Street Address Apartment/Unit #

INDIANOLA IA 50125
City State ZIP Code

Home Phone: _____ Alternate Phone: _____

Email: ~~XXXXXXXXXXXX@XXXXXX.COM~~

Birth Date: _____ Marital Status: SINGLE

Date of Purchase: 3-27-19

Owned Home
in Indianola
Previously:

☐ YES

☒ NO

MILITARY INFORMATION

Branch of Service: USMC

Date Entered: 6/21/06

Date of Discharge: 9/28/13

Character of
Discharge: Honorable

Signature VA Rep: Jerry White USO



INDIANOLA VETERANS AFFAIRS APPLICATION FOR VETERAN INCENTIVE PROGRAM

Full Name: Jonathan S. Neal
First MI Last

Previous Address: 500 E P TRULY PKWY 7319
Street Address Apartment/Unit #

WEST DES MOINES IA 50266
City State ZIP Code

How Long: 1 yr

Remarks:

Signature: [Signature] Date: 5-22-19

CERTIFICATION FROM AUDITORS OFFICE

Full Name: Jonathan S. Neal
First MI Last

Date Recorded: 5-22-19 First Time Buyer in Indianola: ☒ YES ☐ NO

Signature: [Signature]

CITY INTERNAL USE	
Date:	<u>5-23-19</u>
Time:	<u>3:11 p.m.</u>

Meeting Date: 06/03/2019

Subject

Home Base Iowa Initiative Application from Kyle Sapp and authorization of a handwritten warrant in the amount of \$1,500

Information

Council needs to consider approval of the Home Base Iowa Initiative Application (packet) and a handwritten warrant in an amount of \$1,500. Mr. Sapp purchased his home on May 17, 2019 and the application was received on May 29, 2019. All of the paperwork is in order for approval.

FYI - this will be the sixth application which has been approved for this fiscal year.

Fiscal Impact

Attachments

Home Base Iowa App



INDIANOLA VETERANS AFFAIRS APPLICATION FOR VETERAN INCENTIVE PROGRAM

Full Name: Kyle S Sapp
First MI Last

Address: 609 N Kenwood Blvd
Street Address Apartment/Unit #
Indianola IA 50125
City State ZIP Code

Home Phone: _____ Alternate Phone: NA

Email: _____

Birth Date: _____ Marital Status: Married

Date of Purchase: 05/17/19

Owned Home
in Indianola
Previously:

☐ YES

☒ NO

MILITARY INFORMATION

Branch of Service: USAF

Date Entered: 06/21/11

Date of Discharge: 06/20/17

Character of
Discharge: Honorable

Signature VA Rep: Jerry White CVSO



INDIANOLA VETERANS AFFAIRS APPLICATION FOR VETERAN INCENTIVE PROGRAM

Full Name: Kyle S Sapp
First MI Last

Previous Address: 2314 E Porter Ave 77
Street Address Apartment/Unit #
Des Moines IA 50320
City State ZIP Code

How Long: 8 Months

Remarks: _____

Signature: [Signature] Date: 5/16/19

CERTIFICATION FROM AUDITORS OFFICE

Full Name: Sharon K Wiley
First MI Last

Date Recorded: 5-20-19 First Time Buyer in Indianola: ☒ YES ☐ NO

Signature: [Signature]
2019-03533
48-615-00-0213

CITY INTERNAL USE	
Date:	<u>5-29-19</u>
Time:	<u>1:21</u>

Meeting Date: 06/03/2019

Subject

Street closure application from the YMCA of Indianola for July 23, 2019 from 10:00 a.m. to July 24, 2019 at 11:00 a.m. - will close the YMCA parking lot and part of East Trail Ridge Avenue

Information

In your packet is the event application from the Indianola YMCA to close the parking lot and part of East Trail Ridge Avenue for the RAGBRAI overnight stay at the YMCA. All the paperwork is in order. Staff has reviewed and approved.

Fiscal Impact

Attachments

Event Application

Date: 4/30/19

Event Application

For Indianola RAGBRAI Committee

Event Date : July 21, 2019 - July 24, 2019

Staff Recommendation and Chamber Notification

Attached is an event application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

Initial and date under either approval or disapproval and pass on to the next department.

	Approve	Disapprove
Park and Recreation Director – Doug Bylund	_____	_____
Street Department – Jason Etnyre	_____ <i>JE</i> _____	_____
Fire Department – Greg Chia <i>Lanes 20'</i>	_____ <i>GMC</i> _____	_____
Police Department – Brian Sher	_____ <i>BS</i> _____	_____
HR & Risk Manager – Melissa McCoy	_____ <i>mm</i> _____	_____
City Manager – Ryan Waller	_____ <i>RW</i> _____	_____
Chamber of Commerce	_____	_____

Fax: 961-9753

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

Event Name: RAGBRAI

Event Type (Check all that apply):

☐ Parade ☐ Bike Ride/Race ☐ Concert

Running Event: Fun Run ☐ Timed Race ☐

Will trails/sidewalks be utilized? Yes ☐ No ☐

☒ Other (please specify): RAGBRAI - OVERNIGHT
HOUSING FOR TEAM

Date/Time of Event: _____

Location of Event: INDIANOLA YMCA, 3016 E Scenic Valley Ave

Event Sponsor(s): CITY OF Indianola

Contact Information:

Organization: YMCA OF INDIANOLA

Contact Name: Heather Hulen

Address: _____

Telephone Number: (515) 250-4774 ; 515-777-7746

Cell Phone Number: (515) 250-4774

Fax Number: N/A

Email Address: heather.hulen@dmymca.org

Today's Date: _____

Anticipated Attendance: 1670 Per Day 1670 Total

Event Information:

Setup Begins	Date: <u>7/23/19</u>	Time: <u>10am</u>	Day of Week: <u>Tuesday</u>
Event Starts	Date: <u>7/23/19</u>	Time: <u>10am</u>	Day of Week: <u>Tuesday</u>
Event Ends	Date: <u>7/24/19</u>	Time: <u>11am</u>	Day of Week: <u>Wednesday</u>
Dismantle	Date: <u>7/24/19</u>	Time: <u>11am</u>	Day of Week: <u>Wednesday</u>

Heather Hulen
Applicant Signature

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@indianolaiowa.gov

Narrative:

Please describe your request and event:

RARE BEAST OVERNIGHT STAY @ THE YMCA facility
& parking lot, greenspace and Park Belly
Warrens.

Please describe what streets, trails or parks you are planning to close or use:

Ymca parking lot is closed, & partial street
closures of 22 ft. of clearance on
East Trail Road & Ave (for emergency plans).

Please describe your safety plan including crowd control. Attach additional sheets if necessary.

The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate for planned event. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

Please describe your emergency/medical plan, including your communication procedures.
Attach additional sheets if necessary.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

Charter will police & clean up.

Thank you for your interest in holding a neighborhood or community event!

RETURN PERMIT APPLICATION TO:

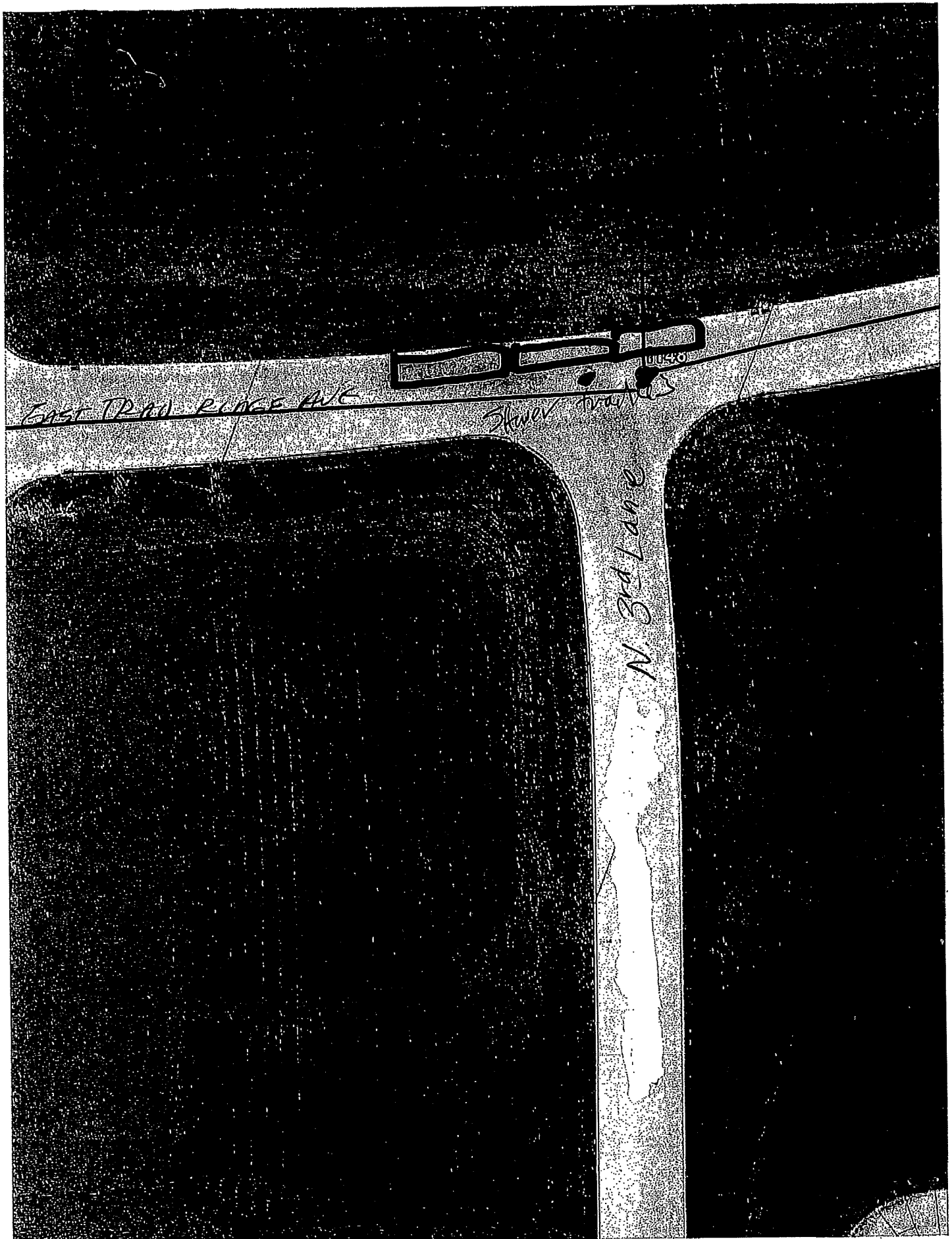
110 North First Street, PO Box 299

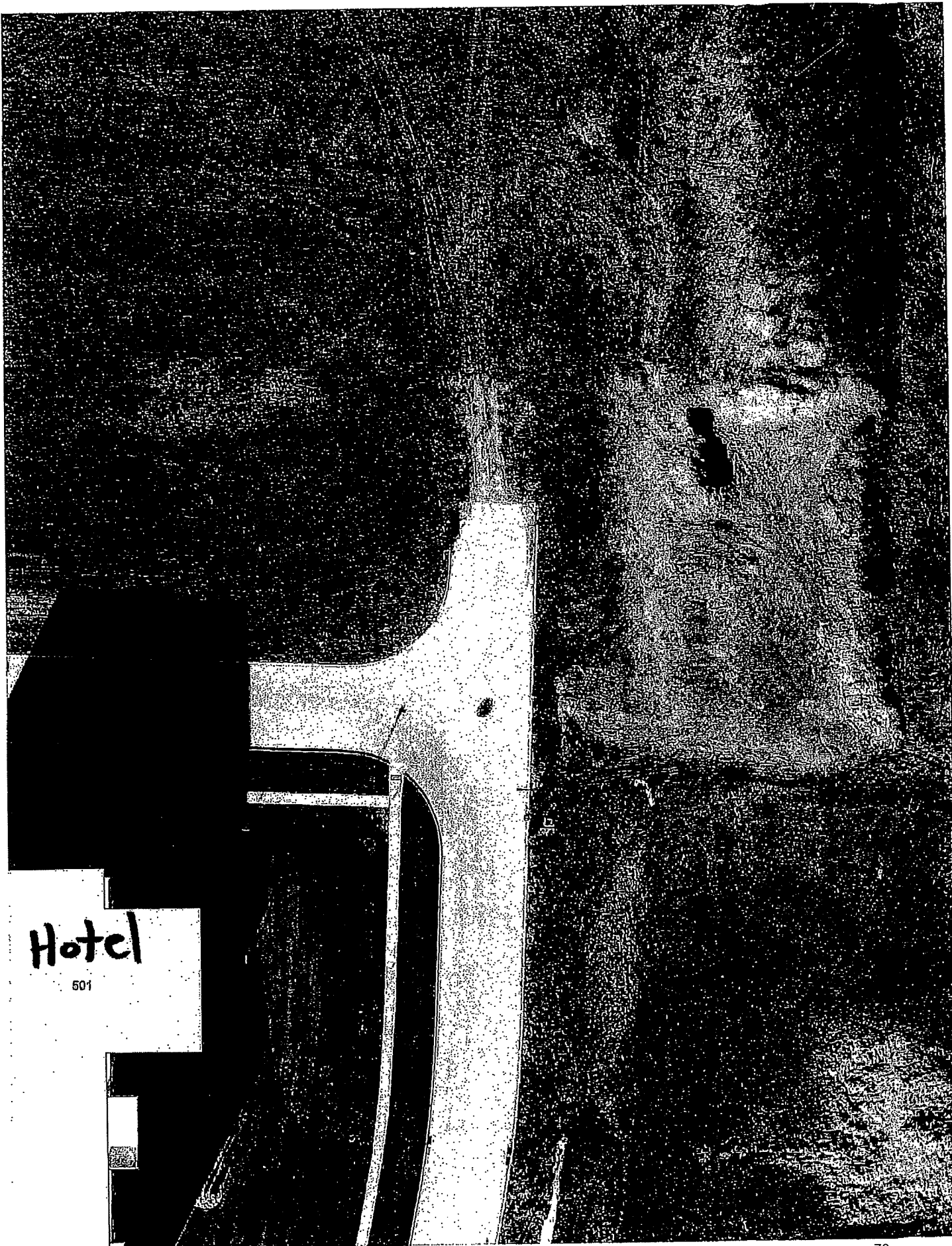
Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@indianolaiowa.gov





Meeting Date: 06/03/2019**Subject**

Annual renewal of cigarette permits

Information

This is an annual procedure requiring council approval. Following is a list of complete applications for fiscal year 2019/20. Diana Bowlin confirms the paperwork is in order.

Name	Owner	Address
Casey's	Casey's #1623	607 N. Jefferson
Casey's	Casey's #1908	507 S. Jefferson
Casey's	Casey's #2097	1006 W. 2nd
Casey's	Casey's	1101 E. 2nd
Casey's	Casey's	301 E. Trailridge Ave.
Fareway Stores, Inc.	Fareway Stores, Inc #657	1309 W. 2nd
Hy Vee Food Store	Hy Vee Inc.	910 N. Jefferson Street
Hy Vee Gas	Hy Vee Inc.	912 N. Jefferson Street
Indianola Country Club	Indianola Country Club	1610 Country Club Rd
Indy 66 #928	DanLee Corp	1201 N. Jefferson
Indy 66 #929	DanLee Corp	2001 W. 2nd Avenue
Jiffy #921	DanLee Corp	311 N. Jefferson
Murphy USA #5806	Murphy Oil USA Inc	1502 N. Jefferson
Wal Mart	Walmart, Inc.	1500 N. Jefferson
Walgreens #05943	Walgreen Co.	1000 N. Jefferson
Taste The Vape, LLC dba route 69 Vapor	Jason Glenn	106 N. Howard

Fiscal Impact**Attachments***No file(s) attached.*

Meeting Date: 06/03/2019

Subject

Prior and Final approval on applications for Urban Revitalization Designation.

Information

The following comprise a list of prior and final applications for Urban Revitalization Designation. The paperwork is in order.

Prior

WJH LLC - 602 N. 17th Street - SFD- \$65,786
 DFM Development - 910 S. "Y" Street - Duplex - \$354,078
 DFM Development - 908 S. "Y" Street - Duplex - \$354,078
 Orton Homes - 1310 N. 9th Street - SFD - \$300,000
 Orton Homes - 1009 E. Madison Ave. - SFD - \$300,000
 Sage Homes Inc. - 640 North "N" - SFD - \$274,000
 Kenneth McCoy - 410 S. Jefferson Way -SFD - \$150,000

Final

Jerry's Homes - 507 N. 17th Street - SFD - \$163,162

Below is a list of permits issued through April 2019 and previous years.

	2019		2018		2017		2016		2015	
SFD	22	\$3,071,877 \$139,631	5	\$645,200 \$129,040	17	\$3,035,950 \$178,585	13	\$2,393,700 \$184,131	4	\$776,000 \$194,000
Duplexes	0	-0-	2	\$526,600	2	\$514,500	0	-0-	0	-0-
MFD	0	-0-	0	-0-	1	\$375,900	1	\$10,944,453	0	-0-
Add/Alt	19	\$528,699	17	\$234,057	19	\$183,355	12	\$137,308	10	\$53,064
Non-Residential	9	\$288,560	18	\$8,250,687	15	\$504,445	13	\$5,101,614	10	\$10,352,695
Total	55	\$3,889,136	42	\$9,656,544	54	\$4,614,150	39	\$18,577,075	24	\$11,181,759

Fiscal Impact**Attachments**

No file(s) attached.

Meeting Date: 06/03/2019

Subject

Claims on the computer printout for June 3, 2019

Information

Fiscal Impact

Attachments

Vendor Report

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
AGRILAND FS INC				
AGRILAND FS INC	GRASS SEED FOR CART PATHS/SIDEWALK	05/16/2019	107.50	CAPITAL PROJECT
Total AGRILAND FS INC:			107.50	
AHLERS & COONEY P.C.				
AHLERS & COONEY P.C.	HILLCREST 1ST AMENDMENT LEGAL	05/23/2019	790.01	TIF--DOWNTOWN
Total AHLERS & COONEY P.C.:			790.01	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	PLUG-IN-DIKE	05/16/2019	26.82	FIRE FUND
AMAZON CAPITAL SERVICES	ICE MACHINE CLEANER	05/23/2019	26.40	POOL (MEMORIAL)
AMAZON CAPITAL SERVICES	CONCESSION SUPPLIES	05/20/2019	7.99	PARK & RECREATI
AMAZON CAPITAL SERVICES	POOL SUPPLIES	05/20/2019	25.48	POOL (MEMORIAL)
AMAZON CAPITAL SERVICES	RADIOS	05/21/2019	308.90	POOL (MEMORIAL)
AMAZON CAPITAL SERVICES	TRAINING	05/13/2019	134.90	FIRE FUND
Total AMAZON CAPITAL SERVICES:			530.49	
AMERICAN INTEGRATED TRAINING SYSTEMS				
AMERICAN INTEGRATED TRAIN	EVOC INSTRUCTORS/TRAINING	04/23/2019	2,975.00	FIRE FUND
Total AMERICAN INTEGRATED TRAINING SYSTEMS:			2,975.00	
ASPEN AIRE				
ASPEN AIRE	REIMBURSEMENT MECH PERMIT	05/16/2019	49.00	GENERAL FUND
Total ASPEN AIRE:			49.00	
ATLANTIC BOTTLING CO.				
ATLANTIC BOTTLING CO.	PICKARD CONCESSIONS	05/17/2019	312.54	PARK & RECREATI
ATLANTIC BOTTLING CO.	MAY POP ORDER	05/24/2019	662.24	POOL (MEMORIAL)
Total ATLANTIC BOTTLING CO.:			974.78	
BENDON INDIANOLA MECHANICAL LLC				
BENDON INDIANOLA MECHANI	FLASH VALVE CARTRIDGE	05/21/2019	146.13	GENERAL FUND
Total BENDON INDIANOLA MECHANICAL LLC:			146.13	
BODEN, BROOKE				
BODEN, BROOKE	REFUND OF DEPOSIT	05/20/2019	50.00	PARK & RECREATI
Total BODEN, BROOKE:			50.00	
BOLTON & MENK INC				
BOLTON & MENK INC	STREET SCAPE PLAN	04/26/2019	11,560.00	GENERAL FUND
Total BOLTON & MENK INC:			11,560.00	
BRUENING ROCK PRODUCTS				
BRUENING ROCK PRODUCTS	ROAD STONE	05/07/2019	1,864.40	ROAD USE TAX FU
BRUENING ROCK PRODUCTS	ROAD STONE	05/11/2019	5,388.32	ROAD USE TAX FU
Total BRUENING ROCK PRODUCTS:			7,252.72	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BUTTON, DAVID				
BUTTON, DAVID	UNIFORM	05/10/2019	72.08	POLICE FUND
Total BUTTON, DAVID:			72.08	
CASH				
CASH	PAID POSTAGE DUE FROM PETTY CASH	05/21/2019	2.86	PARK & RECREATI
Total CASH:			2.86	
CINTAS CORPORATION				
CINTAS CORPORATION	1ST AID SUPPLIES	05/14/2019	88.36	ROAD USE TAX FU
CINTAS CORPORATION	RESTOCK MEDICINE CABINET	05/22/2019	59.00	SEWER FUND
CINTAS CORPORATION	GLOVES	05/22/2019	173.50	ROAD USE TAX FU
Total CINTAS CORPORATION:			320.86	
COLLINS, NIKKI				
COLLINS, NIKKI	YOUTH SB	05/14/2019	65.00	PARK & RECREATI
COLLINS, NIKKI	YOUTH SB	05/16/2019	32.50	PARK & RECREATI
COLLINS, NIKKI	YOUTH SB	05/23/2019	65.00	PARK & RECREATI
Total COLLINS, NIKKI:			162.50	
CONTINENTAL RESEARCH CORP				
CONTINENTAL RESEARCH CO	PF-510 PENTRATING OIL	05/13/2019	281.33	PARK & RECREATI
Total CONTINENTAL RESEARCH CORP:			281.33	
CR SERVICES				
CR SERVICES	CLEANING MATERIALS & SUPPLIES	05/13/2019	612.40	POOL (MEMORIAL)
CR SERVICES	TOILET PAPER	05/20/2019	72.60	PARK & RECREATI
CR SERVICES	NITRILE GLOVES	05/20/2019	21.04	PARK & RECREATI
Total CR SERVICES:			706.04	
CRAWFORD, RICHARD L.				
CRAWFORD, RICHARD L.	COED LEAGUE SB	05/16/2019	84.00	PARK & RECREATI
CRAWFORD, RICHARD L.	COED LEAGUE SB	05/23/2019	84.00	PARK & RECREATI
CRAWFORD, RICHARD L.	CHURCH LEAGUE SB	05/13/2019	84.00	PARK & RECREATI
Total CRAWFORD, RICHARD L.:			252.00	
DEWEY FORD				
DEWEY FORD	REPAIR DMAMAGE - MEDIC 248	02/28/2019	1,504.57	CITY LIAB INS RES
Total DEWEY FORD:			1,504.57	
DISSELL, CHARLES				
DISSELL, CHARLES	WELLNESS - MAY	05/21/2019	15.00	GENERAL FUND
Total DISSELL, CHARLES:			15.00	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	TIRE - SWEEPER	05/10/2019	96.77	ROAD USE TAX FU
Total DOWNEY TIRE PROS:			96.77	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	MONTHLY CLEANING	05/22/2019	4,000.00	GENERAL FUND
DUST PROS JANITORIAL	MONTHLY CLEANING CHARGE	05/22/2019	1,512.00	PARK & RECREATI
DUST PROS JANITORIAL	CLEANING SUPPLIES	05/22/2019	63.40	PARK & RECREATI
Total DUST PROS JANITORIAL:			5,575.40	
DWYER, SCOTT				
DWYER, SCOTT	UNIFORM ALLOWANCE	05/13/2019	299.31	POLICE FUND
Total DWYER, SCOTT:			299.31	
EXTINGUISHER COMPANY, THE				
EXTINGUISHER COMPANY, THE	EXTINGUISHER FOR THE SHOP	05/14/2019	20.00	ROAD USE TAX FU
Total EXTINGUISHER COMPANY, THE:			20.00	
FARNER-BOCKEN				
FARNER-BOCKEN	PICKARD CONCESSIONS	05/13/2019	565.34	PARK & RECREATI
FARNER-BOCKEN	PICKARD CONCESSIONS	05/16/2019	520.17	PARK & RECREATI
Total FARNER-BOCKEN:			1,085.51	
FOX APPARATUS REPAIR & MAINTENANCE LLC				
FOX APPARATUS REPAIR & MAI	ANNUAL SERVICE 331, 332, 333, 335	05/16/2019	2,887.76	FIRE FUND
Total FOX APPARATUS REPAIR & MAINTENANCE LLC:			2,887.76	
GALLS LLC				
GALLS LLC	UNIFORMS	01/25/2019	17.25	FIRE FUND
GALLS LLC	UNIFORMS	01/29/2019	13.99	FIRE FUND
GALLS LLC	UNIFORMS	01/29/2019	13.99	FIRE FUND
GALLS LLC	UNIFORMS	02/01/2019	13.99	FIRE FUND
GALLS LLC	UNIFORMS	02/07/2019	13.99	FIRE FUND
GALLS LLC	UNIFORMS	02/07/2019	25.98	FIRE FUND
GALLS LLC	UNIFORMS	02/07/2019	25.98	FIRE FUND
GALLS LLC	UNIFORMS	02/07/2019	25.98	FIRE FUND
GALLS LLC	UNIFORMS	02/07/2019	13.99	FIRE FUND
GALLS LLC	UNIFORMS	02/07/2019	13.99	FIRE FUND
GALLS LLC	UNIFORMS	02/22/2019	22.99	FIRE FUND
GALLS LLC	UNIFORMS	02/22/2019	22.99	FIRE FUND
GALLS LLC	UNIFORMS	02/22/2019	22.99	FIRE FUND
GALLS LLC	UNIFORMS	02/22/2019	22.99	FIRE FUND
GALLS LLC	UNIFORMS	02/27/2019	13.99	FIRE FUND
GALLS LLC	UNIFORMS	03/04/2019	22.99	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	121.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	61.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	61.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	61.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	61.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	61.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	61.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	61.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	61.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	76.98	FIRE FUND
GALLS LLC	UNIFORMS	05/13/2019	51.98	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total GALLS LLC:			1,054.85	
GLOBAL SOFTWARE				
GLOBAL SOFTWARE	SOFTWARE CONTRACT	05/25/2019	11,855.00	POLICE FUND
Total GLOBAL SOFTWARE:			11,855.00	
GROUND ZERO MUSIC INC.				
GROUND ZERO MUSIC INC.	MACKIE MIXER & CABLES INSTALLED	05/20/2019	225.00	POOL (MEMORIAL)
Total GROUND ZERO MUSIC INC.:			225.00	
H & W RECYCLING				
H & W RECYCLING	E-CYCLING SPING CLEAN UP	05/23/2019	1,920.00	GENERAL FUND
Total H & W RECYCLING:			1,920.00	
HANIFEN CO INC				
HANIFEN CO INC	TOW 247 TO DOWNEY	05/10/2019	335.00	AMBULANCE FUN
Total HANIFEN CO INC:			335.00	
HAWKINS INC				
HAWKINS INC	POOL CHEMICALS	05/16/2019	1,326.16	POOL (MEMORIAL)
HAWKINS INC	CHEMICALS FOR POOL	05/20/2019	392.96	POOL (MEMORIAL)
Total HAWKINS INC:			1,719.12	
HAWKINS, ROB				
HAWKINS, ROB	CLOTHING ALLOWANCE	05/22/2019	114.31	POLICE FUND
HAWKINS, ROB	TRAVEL/MEMORIAL	05/09/2019	256.13	POLICE FUND
HAWKINS, ROB	TUITION REIMBURSEMENT	05/21/2019	400.00	POLICE FUND
Total HAWKINS, ROB:			770.44	
HEFFRON SERVICES				
HEFFRON SERVICES	DUST CONTROL	05/01/2019	81.75	ROAD USE TAX FU
Total HEFFRON SERVICES:			81.75	
HY-VEE				
HY-VEE	IFD - PANCAKE EVENT	05/11/2019	1,037.69	FIRE FUND
Total HY-VEE:			1,037.69	
HY-VEE FOOD STORE				
HY-VEE FOOD STORE	MISC. MEETING STREET SCAPE	04/19/2019	37.79	GENERAL FUND
HY-VEE FOOD STORE	FOOD FOR TRAINING CLASS	05/08/2019	40.03	FIRE FUND
HY-VEE FOOD STORE	CAKE FOR SENIOR POTLUCK	05/10/2019	21.99	PARK & RECREATI
HY-VEE FOOD STORE	METRO AREA OPERATORS MTS	05/14/2019	89.65	ROAD USE TAX FU
HY-VEE FOOD STORE	DESSERTS FOR LUNCH & LEARN	05/15/2019	16.48	PARK & RECREATI
Total HY-VEE FOOD STORE:			205.94	
INDIANOLA COMM. SCHOOLS				
INDIANOLA COMM. SCHOOLS	LHI TRACK MEET - TIMING	05/21/2019	48.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total INDIANOLA COMM. SCHOOLS:			48.00	
INDOFF INCORPORATED				
INDOFF INCORPORATED	OFFICE SUPPLIES	05/09/2019	45.63	GENERAL FUND
INDOFF INCORPORATED	PAPER FOR HP 800 PRINTER	05/10/2019	26.90	SEWER FUND
Total INDOFF INCORPORATED:			72.53	
IOWA PRISON INDUSTRIES				
IOWA PRISON INDUSTRIES	SIGNS	04/30/2019	61.50	ROAD USE TAX FU
Total IOWA PRISON INDUSTRIES:			61.50	
IOWA SIGNAL INC.				
IOWA SIGNAL INC.	2018 TRAFFIC SIGNAL UPGRADE	05/13/2019	120,205.40	STREET CAPITAL
Total IOWA SIGNAL INC.:			120,205.40	
JESS' LOCK AND KEY				
JESS' LOCK AND KEY	2 AMERICAN 7300 RD PADLOCK	05/02/2019	76.00	POOL (MEMORIAL)
Total JESS' LOCK AND KEY:			76.00	
JUMP START WELLNESS & FITNESS LLC				
JUMP START WELLNESS & FIT	STAFF CPR, BLOOD BORNE PATHOGENS, A	05/17/2019	175.00	POOL (MEMORIAL)
Total JUMP START WELLNESS & FITNESS LLC:			175.00	
JV TRUCKING LLC				
JV TRUCKING LLC	ROAD STONE	05/16/2019	10,625.30	ROAD USE TAX FU
Total JV TRUCKING LLC:			10,625.30	
KEYSTONE LABORATORIES INC				
KEYSTONE LABORATORIES IN	WEEKLY SAMPLES	05/24/2019	230.00	SEWER FUND
KEYSTONE LABORATORIES IN	WEEKLY SAMPLES	05/24/2019	230.00	SEWER FUND
Total KEYSTONE LABORATORIES INC:			460.00	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - JUN 2019	05/22/2019	2,787.00	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,787.00	
LARGESSE, RICK				
LARGESSE, RICK	UNIFORM ALLOWANCE	01/15/2019	300.00	POLICE FUND
Total LARGESSE, RICK:			300.00	
LINCOLN AQUATICS				
LINCOLN AQUATICS	NO RUNNING & CAUTION DECK STICKERS	05/14/2019	341.59	POOL (MEMORIAL)
Total LINCOLN AQUATICS:			341.59	
LOGAN CONTRACTORS SUPPLY INC.				
LOGAN CONTRACTORS SUPPL	CONCRETE STAKES	05/16/2019	315.20	ROAD USE TAX FU
LOGAN CONTRACTORS SUPPL	HIGHWAY REBAR BASKETS	05/21/2019	2,352.00	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total LOGAN CONTRACTORS SUPPLY INC.:			2,667.20	
MATHESON TRI-GAS INC				
MATHESON TRI-GAS INC	OXYGEN EMS	05/15/2019	162.51	AMBULANCE FUN
Total MATHESON TRI-GAS INC:			162.51	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	INTERIOR PAINT	05/02/2019	56.23	POOL (MEMORIAL)
MCCOY HARDWARE INC	PLUG - FEATURE GAUGE	05/13/2019	1.34	POOL (MEMORIAL)
MCCOY HARDWARE INC	PIPE COUPLING	05/14/2019	6.18	ROAD USE TAX FU
MCCOY HARDWARE INC	PARTS FOR TRANSDUCER AT MORLOCK	05/15/2019	15.85	SEWER FUND
MCCOY HARDWARE INC	PIPE SEALANT	05/20/2019	12.99	POOL (MEMORIAL)
MCCOY HARDWARE INC	REPAIR EQUIPMENT	05/21/2019	2.87	POLICE FUND
MCCOY HARDWARE INC	POOL SUPPLIES	05/23/2019	33.68	POOL (MEMORIAL)
MCCOY HARDWARE INC	TAPE - ELECTRICAL	05/24/2019	3.86	ROAD USE TAX FU
MCCOY HARDWARE INC	FILTER ROOM SUPPLIES	05/20/2019	62.98	POOL (MEMORIAL)
Total MCCOY HARDWARE INC:			195.98	
MCINTYRE, CRAIG				
MCINTYRE, CRAIG	COED LEAGUE SB	05/23/2019	84.00	PARK & RECREATI
MCINTYRE, CRAIG	COED LEAGUE SB	05/16/2019	84.00	PARK & RECREATI
Total MCINTYRE, CRAIG:			168.00	
MEDTRAK SERVICES				
MEDTRAK SERVICES	411RX	03/15/2019	48.46	POLICE FUND
Total MEDTRAK SERVICES:			48.46	
MENARDS				
MENARDS	SHOVEL, TAMPER, NAILS AND LUMBER	04/09/2019	919.51	ROAD USE TAX FU
MENARDS	MATERIALS FOR BUILDING REPAIR	04/09/2019	200.97	GENERAL FUND
Total MENARDS:			1,120.48	
METRO WASTE AUTHORITY				
METRO WASTE AUTHORITY	COMPOST - STREETS	05/17/2019	149.60	ROAD USE TAX FU
METRO WASTE AUTHORITY	COMPOST	05/20/2019	149.60	PARK & RECREATI
Total METRO WASTE AUTHORITY:			299.20	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	05931-25003 N HWY 65/69 ENTRANCE SIGN	05/13/2019	11.89	GENERAL FUND
MID AMERICAN ENERGY CO.	26321-30003 ST LIGHTING	05/13/2019	129.06	GENERAL FUND
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	05/16/2019	69.44	SEWER FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	05/16/2019	35.64	SEWER FUND
MID AMERICAN ENERGY CO.	74080-22010 FUEL HEAT	05/23/2019	352.21	GENERAL FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS. LIFT	05/20/2019	52.99	SEWER FUND
MID AMERICAN ENERGY CO.	UTILITIES	05/20/2019	55.81	FIRE FUND
MID AMERICAN ENERGY CO.	UTILITIES	05/20/2019	11.75	FIRE FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	05/20/2019	119.14	PARK & RECREATI
MID AMERICAN ENERGY CO.	GAS - SHOP	05/20/2019	45.19	PARK & RECREATI
MID AMERICAN ENERGY CO.	GAS SHOP	05/20/2019	31.00	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	HEAT - BUILDING	05/20/2019	31.50	POLICE FUND
MID AMERICAN ENERGY CO.	GAS USAGE - POOL	05/23/2019	73.58	POOL (MEMORIAL)

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total MID AMERICAN ENERGY CO.:			1,019.20	
MILLER ELECTRIC SERVICES				
MILLER ELECTRIC SERVICES	PUMPS FIXED - ELECTRICAL	05/22/2019	339.31	POOL (MEMORIAL)
Total MILLER ELECTRIC SERVICES:			339.31	
MUNICIPAL SUPPLY INC				
MUNICIPAL SUPPLY INC	QUART 717 CLEAR, REDUCERS, PLUMBING	05/10/2019	456.60	POOL (MEMORIAL)
MUNICIPAL SUPPLY INC	CREDIT MEMO	05/07/2019	133.40-	SEWER FUND
MUNICIPAL SUPPLY INC	PRO RINGS	05/16/2019	363.00	SEWER FUND
MUNICIPAL SUPPLY INC	COUPLING & FLANGE FOR PUMPS	05/16/2019	80.40	POOL (MEMORIAL)
Total MUNICIPAL SUPPLY INC:			766.60	
MURPHY TRACTOR & EQUIPMENT				
MURPHY TRACTOR & EQUIPME	JD BACKHOE PADS	05/08/2019	255.92	ROAD USE TAX FU
Total MURPHY TRACTOR & EQUIPMENT:			255.92	
MYERS, ROBERT				
MYERS, ROBERT	CHURCH LEAGUE SB	05/13/2019	56.00	PARK & RECREATI
Total MYERS, ROBERT:			56.00	
NAPA AUTO PARTS				
NAPA AUTO PARTS	BLACK PAINT FOR BASKETBALL HOOP	05/13/2019	39.95	POOL (MEMORIAL)
Total NAPA AUTO PARTS:			39.95	
NORTH CENTRAL LABS OF WISCONSIN				
NORTH CENTRAL LABS OF WIS	LAB SUPPLIES	05/08/2019	365.32	SEWER FUND
Total NORTH CENTRAL LABS OF WISCONSIN:			365.32	
NORWALK READY-MIXED CONCRETE				
NORWALK READY-MIXED CON	509 E ASHLAND SEWER REPAIR	05/01/2019	1,239.00	SEWER CAPITAL P
NORWALK READY-MIXED CON	INTAKE REPAIR	05/02/2019	142.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	S 4TH ST SEWER REPAIR	05/03/2019	1,178.00	SEWER CAPITAL P
NORWALK READY-MIXED CON	S 4TH ST SEWER REPAIR	05/06/2019	1,178.00	SEWER CAPITAL P
NORWALK READY-MIXED CON	CART PATHS	05/07/2019	1,219.00	CAPITAL PROJECT
NORWALK READY-MIXED CON	N.G./EUCLID	05/09/2019	1,178.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CART PATHS	05/14/2019	310.00	CAPITAL PROJECT
NORWALK READY-MIXED CON	STORMWATER INTAKE	05/15/2019	273.00	STORMWATER UTI
NORWALK READY-MIXED CON	R63 REPAIRS	05/16/2019	1,838.25	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			8,555.75	
NUTRI-JECT SYSTEMS INC				
NUTRI-JECT SYSTEMS INC	SLUDGE APPLICATION	05/22/2019	59,592.60	SEWER FUND
Total NUTRI-JECT SYSTEMS INC:			59,592.60	
O'KEEFE ELEVATOR CO.				
O'KEEFE ELEVATOR CO.	MAINTENANCE	05/24/2019	306.06	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total O'KEEFE ELEVATOR CO.:			306.06	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	REPAIR EQUIPMENT	05/09/2019	207.06	POLICE FUND
O'REILLY AUTO PARTS	CAP WRENCH	05/21/2019	6.49	PARK & RECREATI
O'REILLY AUTO PARTS	OIL FILTERS	05/21/2019	12.26	PARK & RECREATI
O'REILLY AUTO PARTS	SHOP RAGS	05/21/2019	27.00	ROAD USE TAX FU
O'REILLY AUTO PARTS	OIL FILTER	05/24/2019	11.81	ROAD USE TAX FU
O'REILLY AUTO PARTS	AIR FILTER	05/24/2019	23.16	ROAD USE TAX FU
O'REILLY AUTO PARTS	CUP HOLDERS - LIFEGUARD STANDS	05/27/2019	23.84	POOL (MEMORIAL)
Total O'REILLY AUTO PARTS:			311.62	
PARK, KRIS				
PARK, KRIS	CHURCH LEAGUE SB	05/13/2019	84.00	PARK & RECREATI
PARK, KRIS	COED LEAGUE SB	05/16/2019	84.00	PARK & RECREATI
Total PARK, KRIS:			168.00	
PHILIPS MEDICAL CAPITAL				
PHILIPS MEDICAL CAPITAL	CARDIAC MONITOR LEASE	05/11/2019	1,415.52	AMBULANCE FUN
PHILIPS MEDICAL CAPITAL	CARDIAC MONITOR LEASE - CREDIT ON AC	05/11/2019	1,348.11-	AMBULANCE FUN
Total PHILIPS MEDICAL CAPITAL:			67.41	
PIERCE BROTHERS REPAIR				
PIERCE BROTHERS REPAIR	BOLLARDS - PARKING LOT	05/01/2019	616.00	ROAD USE TAX FU
Total PIERCE BROTHERS REPAIR:			616.00	
PINE VALLEY INSPECTIONS/CONSULTING LLC				
PINE VALLEY INSPECTIONS/CO	PLAN REVIEWS CONSULTATION	05/28/2019	2,380.00	GENERAL FUND
Total PINE VALLEY INSPECTIONS/CONSULTING LLC:			2,380.00	
PITNEY BOWES				
PITNEY BOWES	SUPPLIES	05/14/2019	171.89	GENERAL FUND
Total PITNEY BOWES:			171.89	
PLEASURE POOL & SPA				
PLEASURE POOL & SPA	50 LB SAND - BLUE PAINT	05/23/2019	15.29	POOL (MEMORIAL)
Total PLEASURE POOL & SPA:			15.29	
PURCHASE POWER				
PURCHASE POWER	POSTAGE	05/23/2019	500.00	GENERAL FUND
PURCHASE POWER	POSTAGE	05/23/2019	17.00	GENERAL FUND
Total PURCHASE POWER:			517.00	
RAY'S WINDOW CLEANING				
RAY'S WINDOW CLEANING	ACTIVITY CENTER WINDOW CLEANING	05/16/2019	60.00	PARK & RECREATI
Total RAY'S WINDOW CLEANING:			60.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
SHER, BRIAN				
SHER, BRIAN	CELL PHONE 04/23/19 - 05/22/19	05/29/2019	50.00	POLICE FUND
Total SHER, BRIAN:			50.00	
SHERWIN-WILLAMS				
SHERWIN-WILLAMS	BLUE PAINT	04/30/2019	135.50	ROAD USE TAX FU
Total SHERWIN-WILLAMS:			135.50	
SHULL, DOUG				
SHULL, DOUG	TREASURER CONTRACT	05/22/2019	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SOUTH CENTRAL IOWA LANDFILL				
SOUTH CENTRAL IOWA LANDFI	SPRING CLEAN UP	04/30/2019	158.00	GENERAL FUND
SOUTH CENTRAL IOWA LANDFI	SPRING CLEAN UP	04/30/2019	190.00	GENERAL FUND
SOUTH CENTRAL IOWA LANDFI	SPRING CLEAN UP	04/30/2019	198.00	GENERAL FUND
Total SOUTH CENTRAL IOWA LANDFILL:			546.00	
STERNQUIST CONST. INC.				
STERNQUIST CONST. INC.	SAW CUTTING ON R63	05/07/2019	3,360.00	ROAD USE TAX FU
Total STERNQUIST CONST. INC.:			3,360.00	
STUDIO FUSCO				
STUDIO FUSCO	LAMINATION FOR TEA PARTY	05/10/2019	34.00	PARK & RECREATI
Total STUDIO FUSCO:			34.00	
T & R AUTOMOTIVE				
T & R AUTOMOTIVE	REPAIRS ON 2007 F-150	05/14/2019	171.00	PARK & RECREATI
Total T & R AUTOMOTIVE:			171.00	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	CLEAN-UP IN DITCH ON 17TH	05/09/2019	60.00	ROAD USE TAX FU
Total T.R.M. DISPOSAL LLC:			60.00	
THEISEN'S				
THEISEN'S	PIPE PARTS	05/13/2019	14.97	POOL (MEMORIAL)
THEISEN'S	CONCRETE BOOTS	05/17/2019	38.97	ROAD USE TAX FU
THEISEN'S	AIR COMPRESSOR, AIR HOSE, COUPLER S	05/20/2019	422.87	PARK & RECREATI
THEISEN'S	SUMP PUMP	05/22/2019	75.99	PARK & RECREATI
Total THEISEN'S:			552.80	
TITAN MACHINERY				
TITAN MACHINERY	WHEEL LOADER CONTROL KNOB	05/13/2019	21.65	ROAD USE TAX FU
Total TITAN MACHINERY:			21.65	
TRANS-IOWA EQUIPMENT INC				
TRANS-IOWA EQUIPMENT INC	SPROCKET - SWEEPER	05/21/2019	99.83	ROAD USE TAX FU
TRANS-IOWA EQUIPMENT INC	BEARING - SWEEPER	05/21/2019	214.88	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total TRANS-IOWA EQUIPMENT INC:			314.71	
USA BLUE BOOK				
USA BLUE BOOK	LOCK OUT/TAG OUT TAGS	05/08/2019	78.15	ROAD USE TAX FU
Total USA BLUE BOOK:			78.15	
VAN AHN, JANIS				
VAN AHN, JANIS	REFUND OF DAMAGE DEPOSIT	05/21/2019	150.00	PARK & RECREATI
Total VAN AHN, JANIS:			150.00	
VERIZON WIRELESS				
VERIZON WIRELESS	DATA	05/15/2019	358.62	POLICE FUND
Total VERIZON WIRELESS:			358.62	
WARREN COUNTY OIL				
WARREN COUNTY OIL	TRANSMISSION FLUID, DIESEL PREMIX	05/08/2019	275.50	ROAD USE TAX FU
Total WARREN COUNTY OIL:			275.50	
WARREN COUNTY RECORDER				
WARREN COUNTY RECORDER	REC FEES	04/20/2019	119.00	GENERAL FUND
Total WARREN COUNTY RECORDER:			119.00	
WATERLOO TENT & TARP				
WATERLOO TENT & TARP	NEW GUEST UMBRELLA & 1 REPAIRED	05/15/2019	1,082.00	POOL (MEMORIAL)
Total WATERLOO TENT & TARP:			1,082.00	
WELLS FARGO CCER				
WELLS FARGO CCER	AMZN MKTP US MW8W71SI165022- DVDs	04/01/2019	30.95	LIBRARY FUND
WELLS FARGO CCER	WINN PIZZA & STEAKHOUSE Pizza for Simpso	04/30/2019	76.98	GENERAL FUND
WELLS FARGO CCER	NAPA PARTS 0000514Door switch unit 330 and	04/25/2019	199.40	FIRE FUND
WELLS FARGO CCER	HY VEE 1271Training - Refreshments Purchase	04/29/2019	25.34	FIRE FUND
WELLS FARGO CCER	MACHINE SHED URBANDALE110-2100-62300	04/29/2019	16.00	ROAD USE TAX FU
WELLS FARGO CCER	WAL-MART #1491Egg Hunt Supplies Returns	04/29/2019	34.66	PARK & RECREATI
WELLS FARGO CCER	WALMART.COM 8009666546SRP 19 Kids and	04/29/2019	29.14	LIBRARY SPECIAL
WELLS FARGO CCER	AMAZON.COM MZ9TA3MM2 AMZN65022- DV	04/29/2019	93.84	LIBRARY FUND
WELLS FARGO CCER	UBER TRIPTip for Taxi from DSM Airport to Ho	04/17/2019	3.00	GENERAL FUND
WELLS FARGO CCER	IOWA LIBRARY ASSOCIATIONProfessional me	04/18/2019	75.00	LIBRARY FUND
WELLS FARGO CCER	IOWA LEAGUE OF CITIES2019 Nuisance Abat	04/19/2019	75.00	GENERAL FUND
WELLS FARGO CCER	BOUND TREE MEDICAL LLCVarious Medical S	04/22/2019	314.96	AMBULANCE FUN
WELLS FARGO CCER	TEEX ECOMMERCEFire Training - Thad White	04/23/2019	80.00	FIRE FUND
WELLS FARGO CCER	ARROW INTERNATIONALIO Needles - EMS A	04/25/2019	1,115.50	AMBULANCE FUN
WELLS FARGO CCER	PEARLS DELUXE BURGERS4/12/19 Lunch	04/15/2019	17.66	GENERAL FUND
WELLS FARGO CCER	UBER TRIPCab Ride to Airport	04/15/2019	10.76	GENERAL FUND
WELLS FARGO CCER	AMAZON.COM MW6311YC2 AMZNHigh school	04/15/2019	74.91	LIBRARY SPECIAL
WELLS FARGO CCER	WAL-MART #1491x1 Sterlite 10 Gallon containe	04/16/2019	62.16	FIRE FUND
WELLS FARGO CCER	LOWES #02648Aquatic Center Lounge Chairs	04/17/2019	917.66	POOL (MEMORIAL)
WELLS FARGO CCER	AMAZON.COM MZ2W16TE065022-DVDs	04/17/2019	125.05	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MW33D0U10Car Printer pape	04/09/2019	268.00	POLICE FUND
WELLS FARGO CCER	SEI SOCCER.COMSports Training Net	04/10/2019	752.49	PARK & RECREATI
WELLS FARGO CCER	BOUND TREE MEDICAL LLCVarious Medical S	04/11/2019	1,285.24	AMBULANCE FUN
WELLS FARGO CCER	WM SUPERCENTER #1491SRP19	04/12/2019	20.86	LIBRARY SPECIAL

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	AMZN MKTP US MZ3XH6331 AMOffice supplie	04/15/2019	21.98	POLICE FUND
WELLS FARGO CCER	GREATER DESMOINESGreater Des Moines P	04/15/2019	2,250.00	GENERAL FUND
WELLS FARGO CCER	DEMCO INCST toys	04/04/2019	6.99	LIBRARY FUND
WELLS FARGO CCER	NOTARY ROTARY001-1700-65060 - Notary of	04/05/2019	52.49	GENERAL FUND
WELLS FARGO CCER	WAL-MART #1491x2 Kitchen Spatula @-3.97 e	04/08/2019	14.94	FIRE FUND
WELLS FARGO CCER	DES MOINES AIRPORT AUTHORParking at D	04/08/2019	15.00	GENERAL FUND
WELLS FARGO CCER	MICHAELS STORES 3101tea party	04/08/2019	30.00	PARK & RECREATI
WELLS FARGO CCER	ATOM TICKETS, LLCFraud- Ref # 55098225	04/08/2019	38.50	LIBRARY FUND
WELLS FARGO CCER	GOOD HOUSEKEEPING MAGARefund of mag	04/04/2019	21.37-	PARK & RECREATI
WELLS FARGO CCER	WALMART.COM 800966654665022- DVDs	04/01/2019	54.08	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MW8621BV065023- Friends S	04/01/2019	5.98	LIBRARY SPECIAL
WELLS FARGO CCER	PARKING RAMPSParking for Conference in De	04/01/2019	4.00	PARK & RECREATI
WELLS FARGO CCER	CNA CLASSIFIEDSOffer Job - advertisement	04/03/2019	300.00	POLICE FUND
WELLS FARGO CCER	AMZN MKTP US MW7QX32L165022- DVDs	04/03/2019	41.15	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MW0F857H165060- Office su	04/04/2019	4.99	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MZ03G0860 AMOffice supplie	04/29/2019	34.28	POLICE FUND
WELLS FARGO CCER	AMZN MKTP US MZ6E22S21VMAC Non-skid c	04/29/2019	849.90	POOL (MEMORIAL)
WELLS FARGO CCER	QUILL CORPORATIONOffice supplies	04/29/2019	142.21	PARK & RECREATI
WELLS FARGO CCER	HY VEE 1271Training - Refreshments Purchase	04/29/2019	45.32	FIRE FUND
WELLS FARGO CCER	INDIANOLA COUNTRY CLUBMetro Finance Di	04/29/2019	9.29	GENERAL FUND
WELLS FARGO CCER	LUCKYGUNNER.COMAmmunition for firearms	04/30/2019	994.03	POLICE FUND
WELLS FARGO CCER	AMZN MKTP USRefund - bathroom shelf	04/18/2019	77.29-	LIBRARY FUND
WELLS FARGO CCER	HILTON PARC 55 S FRANSan Fran Hotel	04/19/2019	1,299.60	GENERAL FUND
WELLS FARGO CCER	DISPUTE-ATOM TICKETS, LLCFraud- Ref # 55	04/19/2019	38.50-	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MZ2MQ3HL165022-DVDs	04/23/2019	17.69	LIBRARY FUND
WELLS FARGO CCER	PAYPAL IOWAASSOCIAIowa Code Council Me	04/24/2019	50.00	GENERAL FUND
WELLS FARGO CCER	AM LEONARDtree braces	04/25/2019	314.69	PARK & RECREATI
WELLS FARGO CCER	SQ FOG CITYCab Ride from Airport to Hotel	04/15/2019	55.43	GENERAL FUND
WELLS FARGO CCER	MICHAELS STORES 3101tea party returns	04/15/2019	30.00-	PARK & RECREATI
WELLS FARGO CCER	MELS DRIVE-IN 24/14/19 Lunch	04/16/2019	22.78	GENERAL FUND
WELLS FARGO CCER	INTL CODE COUNCIL INCInternational Code C	04/16/2019	135.00	GENERAL FUND
WELLS FARGO CCER	UBER TRIPTaxi from DSM Airport to Home	04/17/2019	13.30	GENERAL FUND
WELLS FARGO CCER	UBER TRIPTip for Taxi to Airport in San Fran	04/17/2019	5.00	GENERAL FUND
WELLS FARGO CCER	HY VEE 1271Metro Fire Chiefs meeting for mon	04/09/2019	38.84	FIRE FUND
WELLS FARGO CCER	WM SUPERCENTER #1491Basketball Goal Ne	04/10/2019	17.29	PARK & RECREATI
WELLS FARGO CCER	WAL-MART #1491tea party	04/11/2019	25.75	PARK & RECREATI
WELLS FARGO CCER	AMZN MKTP US MZ05J9OG0Summer reading	04/12/2019	6.80	LIBRARY SPECIAL
WELLS FARGO CCER	AMZN MKTP US MW98N9Y22Bathroom shelf	04/15/2019	94.99	LIBRARY FUND
WELLS FARGO CCER	HTTP://WWW.GOGOAIR.COMInternet on Plan	04/15/2019	14.00	GENERAL FUND
WELLS FARGO CCER	WAL-MART #1491Egg Hunt Supplies	04/04/2019	101.66	PARK & RECREATI
WELLS FARGO CCER	HOLIDAY INN EXPRESSHoliday Inn Charged i	04/08/2019	273.74-	POLICE FUND
WELLS FARGO CCER	HOBBY-LOBBY #258tea party	04/08/2019	11.96	PARK & RECREATI
WELLS FARGO CCER	GOTPRINT.COMPickard Park banner Sponsors	04/08/2019	87.43	PARK & RECREATI
WELLS FARGO CCER	BOUND TREE MEDICAL LLCsuccinylcholine	04/08/2019	118.30	AMBULANCE FUN
WELLS FARGO CCER	FAREWAY STORES #657Metro Fire Chiefs Me	04/09/2019	11.63	FIRE FUND
WELLS FARGO CCER	MACHINE SHED URBANDALE110-2100-62300	04/01/2019	18.00	ROAD USE TAX FU
WELLS FARGO CCER	HY VEE 1271Lorazepam	04/02/2019	20.16	AMBULANCE FUN
WELLS FARGO CCER	SCIOVA - PARKINGParking for Metro Practitio	04/03/2019	5.00	GENERAL FUND
WELLS FARGO CCER	AMZN MKTP US MW3591DO0 AMReplacemen	04/03/2019	82.34	GENERAL FUND
WELLS FARGO CCER	ULINE SHIP SUPPLIESOutdoor bike rack	04/04/2019	379.98	LIBRARY FUND
WELLS FARGO CCER	DEMCO INC SRP prizes	04/04/2019	114.85	LIBRARY SPECIAL
WELLS FARGO CCER	INDIANOLA COUNTRY CLUBMetro Finance Di	04/29/2019	10.10	GENERAL FUND
WELLS FARGO CCER	ADOBE ACROPRO SUBSAdobe software licen	04/29/2019	14.99	POLICE FUND
WELLS FARGO CCER	CASEYS GEN STORE 2894zone pizza	04/29/2019	99.90	PARK & RECREATI
WELLS FARGO CCER	AMAZON.COM MZ2YM1711 AMZN65022-DVD	04/29/2019	17.96	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MW8621BV065022- DVDs 33	04/01/2019	334.54	LIBRARY FUND
WELLS FARGO CCER	EVERSPRING INN AND SUITESAWWA Leader	04/19/2019	120.99	SEWER FUND
WELLS FARGO CCER	PARKING METERSParking for lunch meeting w	04/22/2019	2.50	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	TARGET 00019018tea party	04/24/2019	36.14	PARK & RECREATI
WELLS FARGO CCER	HOBBY-LOBBY #258tea party	04/25/2019	20.69	PARK & RECREATI
WELLS FARGO CCER	WAL-MART #1491greenhouse tables	04/26/2019	127.32	PARK & RECREATI
WELLS FARGO CCER	AMZN MKTP US MZ76J57X1 AMiPad Flashdriv	04/29/2019	51.48	SEWER FUND
WELLS FARGO CCER	UBER TRIPTip for Cab Ride to Airport	04/15/2019	2.00	GENERAL FUND
WELLS FARGO CCER	MIJITA4/15/19 Lunch	04/16/2019	16.22	GENERAL FUND
WELLS FARGO CCER	UBER TRIPTaxi to Airport in San Fran	04/17/2019	42.86	GENERAL FUND
WELLS FARGO CCER	STARBUCKS STORE 006114/15/19 Breakfast	04/17/2019	7.90	GENERAL FUND
WELLS FARGO CCER	MY WHITEBOARDS.COMVMAC Guard rotation	04/18/2019	67.63	POOL (MEMORIAL)
WELLS FARGO CCER	WAL-MART #1491Kids and Family programs	04/19/2019	2.91	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MZ9UY5VY2Measuring Whee	04/26/2019	39.99	SEWER FUND
WELLS FARGO CCER	HY VEE 1271Training - Refreshments Purchase	04/29/2019	61.65	FIRE FUND
WELLS FARGO CCER	MOOD PANDORAHold Music	04/29/2019	26.95	GENERAL FUND
WELLS FARGO CCER	AMZN MKTP US MZ2YK7QU0 AM65020- Book	04/29/2019	18.70	LIBRARY FUND
WELLS FARGO CCER	WALMART.COM 8009666546DVD	04/29/2019	19.99	LIBRARY FUND
WELLS FARGO CCER	AMAZON.COM MZ9TA3MM2 AMZN65021- CD	04/29/2019	9.99	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MZ1U82ZZ2 AM65022-DVDs	04/17/2019	29.05	LIBRARY FUND
WELLS FARGO CCER	BOUND TREE MEDICAL LLCAlbuterol	04/18/2019	2.98	AMBULANCE FUN
WELLS FARGO CCER	SAFARILAND, LLCHolster for Ebertowski	04/19/2019	104.25	POLICE FUND
WELLS FARGO CCER	AMZN MKTP US MZ2PS8JB2Program supplies	04/22/2019	25.57	LIBRARY FUND
WELLS FARGO CCER	BOUND TREE MEDICAL LLCVarious Medical S	04/24/2019	119.00	AMBULANCE FUN
WELLS FARGO CCER	HOBBY-LOBBY #797tea party	04/25/2019	4.78	PARK & RECREATI
WELLS FARGO CCER	AMZN MKTP US MZ76C93A1Program supplies	04/15/2019	27.98	LIBRARY FUND
WELLS FARGO CCER	PINECREST DINER4/14/19 Breakfast	04/15/2019	18.10	GENERAL FUND
WELLS FARGO CCER	MICHAELS STORES 3101tea party returns	04/15/2019	25.98	PARK & RECREATI
WELLS FARGO CCER	WAL-MART #1491SRP19 kids and family	04/16/2019	11.92	LIBRARY SPECIAL
WELLS FARGO CCER	VIASAT IN-FLIGHT WI-FIWiFi for Flight	04/17/2019	12.00	GENERAL FUND
WELLS FARGO CCER	THE PEPPERTREEAWWA Leadership Progra	04/17/2019	25.00	SEWER FUND
WELLS FARGO CCER	AMAZON.COM MW97S0RI0 AMZNPrinters	04/09/2019	199.98	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MW74R7UE0tea party	04/09/2019	59.98	PARK & RECREATI
WELLS FARGO CCER	CNA CLASSIFIEDSOffer Job - advertisement	04/10/2019	300.00	POLICE FUND
WELLS FARGO CCER	GRAPHIC CONTROLS ACQUISITEKG Electro	04/11/2019	573.68	AMBULANCE FUN
WELLS FARGO CCER	WM SUPERCENTER #1491General office	04/12/2019	14.06	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MZ8K90FT0 AMLarge labels	04/15/2019	12.10	GENERAL FUND
WELLS FARGO CCER	AMZN MKTP US MW7MM4S00SRP19	04/04/2019	5.19	LIBRARY SPECIAL
WELLS FARGO CCER	USPS PO 1843650625licensing postage	04/04/2019	1.15	POOL (MEMORIAL)
WELLS FARGO CCER	BRICK CITY GRILLLunch for Iowa Association	04/05/2019	30.79	FIRE FUND
WELLS FARGO CCER	MICHAELS STORES 3101tea party	04/08/2019	25.98	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Egg Hunt Supplies	04/08/2019	323.20	PARK & RECREATI
WELLS FARGO CCER	THE WIT-A DOUBLETREE HOTHotel for Lent	04/08/2019	415.78	GENERAL FUND
WELLS FARGO CCER	ADOBE CREATIVE CLOUDMonthly software s	04/01/2019	56.17	PARK & RECREATI
WELLS FARGO CCER	GOTPRINT.COMVMAC Season pass banner	04/02/2019	96.45	POOL (MEMORIAL)
WELLS FARGO CCER	PARKING METERSMeeting with Greg Edwards	04/03/2019	2.00	GENERAL FUND
WELLS FARGO CCER	AMZN MKTP US MW5908K51 AMMini DP to V	04/03/2019	6.99	GENERAL FUND
WELLS FARGO CCER	AMZN MKTP US MW4CG3DM0SRP19 Adult	04/04/2019	8.78	LIBRARY SPECIAL
WELLS FARGO CCER	KINKHAO4/13/19 Lunch	04/15/2019	26.57	GENERAL FUND
WELLS FARGO CCER	AMZN MKTP US MZ9TO6ZD0 AMStorytime	04/15/2019	43.16	LIBRARY FUND
WELLS FARGO CCER	OFFICEMAX/DEPOT 6099Office Supplies	04/15/2019	30.93	GENERAL FUND
WELLS FARGO CCER	BOUND TREE MEDICAL LLCVarious Medical S	04/01/2019	580.84	AMBULANCE FUN
WELLS FARGO CCER	DISASTER MNGMNT SYSMCI Table Top Traini	04/09/2019	162.59	AMBULANCE FUN
WELLS FARGO CCER	WM SUPERCENTER #1491Egg Hunt Supplies	04/10/2019	38.94	PARK & RECREATI
WELLS FARGO CCER	WAL-MART #1491Egg Hunt Supplies Return	04/11/2019	19.94	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Kids and Family pr	04/12/2019	24.71	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MZ8K90FT0 AM5 HDMI to VG	04/15/2019	34.99	GENERAL FUND
WELLS FARGO CCER	AMZN MKTP US MZ66C2FP0Summer reading	04/15/2019	25.00	LIBRARY SPECIAL
WELLS FARGO CCER	SIGNSDIRECTVMAC menu sign	04/04/2019	36.05	POOL (MEMORIAL)
WELLS FARGO CCER	EZREGISTERLegal Aspects of discipline in the	04/05/2019	250.00	FIRE FUND
WELLS FARGO CCER	AMERICAN WATER WORKS ASSOAWWA Lea	04/08/2019	625.00	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	BOUND TREE MEDICAL LLC Aolumedrol, Gluc	04/08/2019	594.40	AMBULANCE FUN
WELLS FARGO CCER	WM SUPERCENTER #1491zone snacks	04/08/2019	35.88	PARK & RECREATI
WELLS FARGO CCER	GIH - GLOBALINDUSTRIAL Qrefund/ reimburse	04/09/2019	.76-	POLICE FUND
WELLS FARGO CCER	BILL DORAN CO BR 22Flowers for Banquet	04/01/2019	113.33	GENERAL FUND
WELLS FARGO CCER	EMERGENCY MEDICAL PRODUCE Simulaid ma	04/01/2019	558.27	AMBULANCE FUN
WELLS FARGO CCER	AMZN MKTP US MW7L52DI065060- Wall calen	04/03/2019	24.21	LIBRARY FUND
WELLS FARGO CCER	KINGDOM COM65070- Audiobook cases	04/03/2019	176.34	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MW29319X1Library general of	04/04/2019	8.46	LIBRARY FUND
WELLS FARGO CCER	AMZN MKTP US MW6G12QT2Family and Adult	04/04/2019	26.88	LIBRARY SPECIAL
Total WELLS FARGO CCER:			20,202.30	
WHITLOCK, DOUG				
WHITLOCK, DOUG	COED LEAGUE SB	05/23/2019	56.00	PARK & RECREATI
Total WHITLOCK, DOUG:			56.00	
WOOSLEY LANDSCAPING & MOWING				
WOOSLEY LANDSCAPING & M	LIBRARY MOW CONTRACT	05/28/2019	350.00	LIBRARY FUND
WOOSLEY LANDSCAPING & M	PARKS MOW CONTRACT	05/28/2019	10,725.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	MAC MOW CONTRACT	05/28/2019	800.00	POOL (MEMORIAL)
Total WOOSLEY LANDSCAPING & MOWING:			11,875.00	
ZONES LLC				
ZONES LLC	SQL 2017 SERVER	05/11/2019	5,396.00	GENERAL FUND
ZONES LLC	2 MICROSOFT SURFACE PRO	05/14/2019	1,495.30	VEHICLE RESERV
Total ZONES LLC:			6,891.30	
ZOOPS FUN ZONE				
ZOOPS FUN ZONE	TATTOO ARTIST FOR BIKE FEST	05/24/2019	200.00	PARK & RECREATI
Total ZOOPS FUN ZONE:			200.00	
Grand Totals:			318,957.34	

City Council: _____

Meeting Date: 06/03/2019

Subject

Presentation from Warren County on the County Justice Center

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 06/03/2019

Subject

Presentation from Wade Journey Homes regarding the Prairie Glynn Subdivision

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 06/03/2019

Subject

Public hearing and first consideration of a request from Chad and Christine Keller for a vacation and conveyance of the east/west alley lying between 204 and 206 N Jefferson Way (P&Z approved unanimously on May 14, 2019).

Information

Council will need to hold the public hearing and first consideration of a request from Chad and Christine Keller for a vacation and conveyance of the east/west alley lying between 204 and 206 N Jefferson Way.

- The portion of the alley between 204 and 206 N Jefferson Way is not needed for the use of the public, and therefore, its maintenance at public expense is no longer justified.
- The proposed vacation will not deny owners of property abutting the street or alley reasonable access to their property.
- Staff recommends approval of the alley vacation request.

Roll call is in order.

Fiscal Impact

Attachments

Memo RE Alley Vacation
Ordinance Vacating Alley
Resolution to Sell Alley



COMMUNITY DEVELOPMENT

AGENDA ITEM #7

New Business





— PLANNING AND ZONING COMMISSION —

To: Planning and Zoning Commission
From: Charlie E. Dissell, AICP, Community and Economic Development Director
Subject: May 14, 2019 Meeting
Re: Item # 7.A: Consider request from Chad and Christine Keller for a vacation and conveyance of the east/west alley lying between 204 and 206 North Jefferson Way.

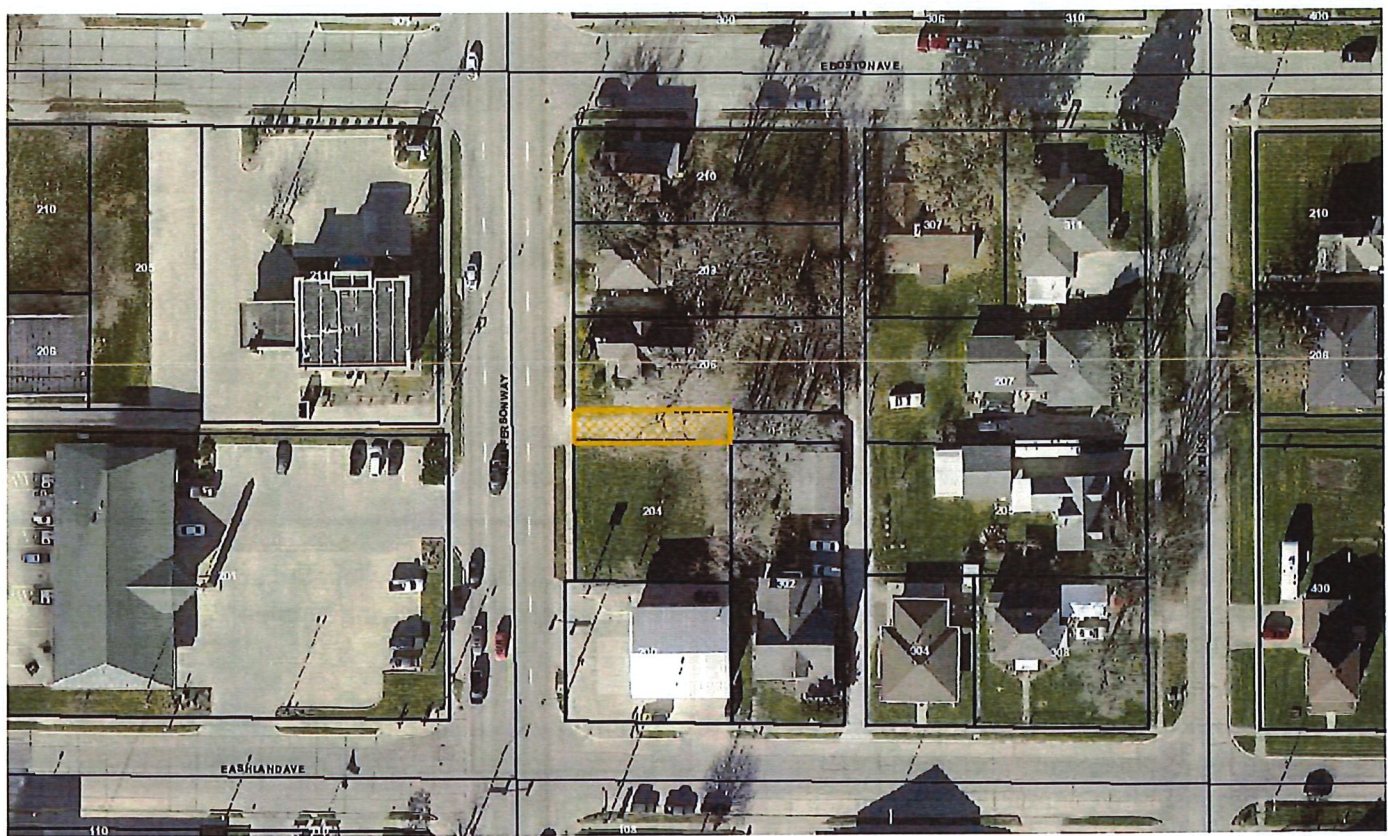
The City is in the process of selling the Dangerous and Dilapidated (D&D) property located at 204 North Jefferson Way. As part of the purchase, a request to vacate the east/west alley lying between 204 and 206 North Jefferson Way has been received.

Prior to the vacation of an alley, the proposal shall be referred by the Council to the Planning and Zoning Commission for its study and recommendation prior to further consideration by the Council. When reviewing a vacation request, the Council shall determine if:

1. The street, alley, portion thereof or any public ground proposed to be vacated is not needed for the use of the public, and therefore, its maintenance at public expense is no longer justified.
2. The proposed vacation will not deny owners of property abutting on the street or alley reasonable access to their property.

The map on the next page shows the area of the alley proposed to be vacated (in orange). The alley proposed to be vacated is improved and provides access at an uncontrolled intersection along North Jefferson Way. The Keller's own the lot to the north which abuts this alley, which is 206 North Jefferson Way. On the south side, the City owns the D&D lot on the west side which abuts this alley for 84.5' (204 North Jefferson Way) and Larry Pierce owns the lot on the east side which abuts this alley for 60' (302 East Ashland Avenue). Staff attempted to get Mr. Pierce to agree to the full vacation of this alley, but he was not agreeable. As such, the subject request is to vacate the portion of the alley which is adjacent to the D&D lot. Mr. Pierce has voiced his opposition to any vacation of this alley as he uses it to access his garage, and the doors to his garage front the alley. No portion of the alley adjacent to Mr. Pierces lot is proposed to be vacated, and access will still be provided to the portion of the alley adjacent to Mr. Pierce's property through the north/south alley that intersects East Ashland and East Boston Avenues. Staff has requested an opinion from legal council on this matter, and so long as the City is not removing reasonable access to Mr. Pierce's garage, the vacation can be considered by the Council.

As this portion of alley is not needed for public use, and the only known use is to a single property owner, the maintenance of this portion of the alley at the publics expense is no longer justified. Additionally, vacating this alley will not deny any owners reasonable access to their property. As such, staff recommends approval of the alley vacation request.



ORDINANCE NO. _____

ORDINANCE VACATING A PORTION OF REAL ESTATE DESCRIBED AS the East/West Alley lying North of Lot 7, except the West 5.5', and North of the West 40' of Lot 8, all in Block 4 of the Plan of East Indianola. (known as 204 and 206 North Jefferson Way) in the City of Indianola, Warren County, Iowa AND RETAINING EASEMENT RIGHTS

WHEREAS, on the 3rd day of June 2019, pursuant to published notice as required by law, the City Council of the City of Indianola, Iowa held a public hearing on a proposal to vacate a portion of real estate owned by the City generally described as an alley and more specifically described as:

The East/West Alley lying North of Lot 7, except the West 5.5', and North of the West 40' of Lot 8, all in Block 4 of the Plan of East Indianola. (known as 204 and 206 North Jefferson Way) in the City of Indianola, Warren County, Iowa; and

WHEREAS, the City Council of the City of Indianola, Iowa, has determined that it is in the best interests of the City to vacate said alley but retain any easement rights needed by the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. The City of Indianola, Iowa, hereby vacates the following described real estate while retaining any easement rights needed by the City:

The East/West Alley lying North of Lot 7, except the West 5.5', and North of the West 40' of Lot 8, all in Block 4 of the Plan of East Indianola. (known as 204 and 206 North Jefferson Way) in the City of Indianola, Warren County, Iowa

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. This Ordinance shall be in effect upon its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____ 2019.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____
Second reading: _____

Third reading: _____
Publication Date: _____

RESOLUTION NO. _____

RESOLUTION APPROVING SALE OF AN ALLEY DESCRIBED AS the East/West Alley lying North of Lot 7, except the West 5.5', and North of the West 40' of Lot 8, all in Block 4 of the Plan of East Indianola (known as 204 and 206 North Jefferson Way) in the City of Indianola, Warren County, Iowa TO ADJACENT PROPERTY OWNERS CHAD KELLER AND CHRISTINE KELLER

WHEREAS, the City of Indianola, Iowa owns property generally described as an alley, located and more particularly described as the East/West Alley lying North of Lot 7, except the West 5.5', and North of the West 40' of Lot 8, all in Block 4 of the Plan of East Indianola. (known as 204 and 206 North Jefferson Way) in the City of Indianola, Warren County, Iowa; and

WHEREAS, the City of Indianola, Iowa, recently received an offer by an adjacent property owners to vacate and sell said alley in accordance with law and city policy on transfer of unused alleys within the City; and

WHEREAS, the required application has been made, notice and consent of adjacent property owners secured, and Planning and Zoning recommended Council approval of the proposal on May 14, 2019; and

WHEREAS, in accordance with the Code of Iowa Section 364.7, notice and hearing as provided by law was held on June 3, 2019; and

WHEREAS, the City Council now deems it in the best interest of the City of Indianola, Iowa, to sell the vacated alley to the adjoining property owners as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the sale of the alley to Chad Keller and Christine Keller is hereby approved.

NOW THEREOFRE BE IT FURTHER RESOLVED that the Mayor and City staff are authorized to do all things necessary to effectuate the sale.

Dated this ____ day of _____, 2019.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/03/2019

Subject

Discussion and direction regarding the HRA budget

Information

The City of Indianola has maintained an HRA program in place for many years. As previously mentioned, the purpose of the HRA program was to help employees pay for dental and vision expenses. This was due to a dental and vision plan not being offered. Employees were also told they can use their HRA to help pay for medical expenses upon retirement. This is not the correct vehicle for an HRA as an HRA is owned by the employer and typically the employer takes back any unused funds at the end of each year. Our plan was not developed this way.

Last year, we gave former and terminated employees and retirees options to use their HRA balances. As of April 29, 2019, this total outstanding balance on these accounts is \$66,119; last year at this time it was \$233,027. This is a combined total between the City and IMU. The City's balance is \$44,297; last years was \$141,680 and IMU's balance is \$21,822; last year as \$91,347.

Upon review with the employee staff committee, staff is recommending we provide the same options to employees this year as we did last year, which includes: 1) use it for dental and vision expenses, 2) reimbursement of past premiums, 3) reimbursement of the new fiscal year benefit premiums, 4) take a lump sum payment (this is taxable at 22%, as it would be considered income); and the same options to retirees, which include; 1) use if for dental and vision, 2) reimbursement of City/IMU medical premiums, 3) a lump sum payout (this is taxable at 22%, as it would be considered income).

Additionally, staff is recommending a deadline of 6/30/2020 for employees and retirees to submit for reimbursement. Funds not recouped by 6/30/2020 will then be paid out to the employee or retiree as a lump sum payment. This is a final recommendation to close out all HRA liability (memo).

Staff is requesting discussion and direction from the City Council.

Fiscal Impact

Attachments

HRA Memo



— Human Resources —

Date: June 3, 2019

To: Mayor and Council & Board of Trustees

From: Melissa McCoy, Human Resources Director

CC: Ryan Waller, City Manager & Tom Gaffigan, General Manager

RE: HRA

The City of Indianola has maintained an HRA program in place for many years. As previously mentioned, the purpose of the HRA program was to help employees pay for dental and vision expenses. This was due to a dental and vision plan not being offered. Employees were also told they can use their HRA to help pay for medical expenses upon retirement. This is not the correct vehicle for an HRA as an HRA is owned by the employer and typically the employer takes back any unused funds at the end of each year. Our plan was not developed that way.

In July 2017, staff introduced the HSA with our new health insurance plan. Employees may use an HSA to help pay for medical, dental, vision and prescription expenses. HSA's are better for employees because the employees own the funds and are more convenient for employees as employees have an HSA debit card to use to pay for expenses and do not need to submit for reimbursement. With the HSA's in place, we need to eliminate the HRA accounts as we pay monthly fees on each of these accounts.

Last year, we gave former and terminated employees and retirees options to use their HRA balances. Due to some high balances, we still have HRA accounts for active and retired employees. As of 4/29/19, this total outstanding balance on these accounts is \$66,119; last year at this time it was \$233,027. This is a combined total between the City and IMU. The City's balance is \$44,297; last year was \$141,680 and IMU's balance is \$21,822; last year was \$91,347.

Upon review with an employee staff committee, staff is recommending we provide the same options to employees this year as we did last year, which includes: 1) use it for dental and vision expenses, 2) reimbursement of past premiums, 3) reimbursement of the new fiscal year benefit premiums, 4) take a lump sum payment (this is taxable at 22%, as it

would be considered income); and the same options to retirees, which include: 1) use it for dental and vision expenses, 2) reimbursement of City/IMU medical premiums, 3) a lump sum payout (this is taxable at 22%, as it would be considered income).

Additionally, staff is recommending a deadline of 6/30/2020 for employees and retirees to submit for reimbursement. Funds not recouped by 6/30/2020 will then be paid out to the employee or retiree as a lump sum payment. This is a final recommendation to close out all HRA liability.

Meeting Date: 06/03/2019

Subject

Consider approval of a noise permit amendment from A.J. Nelson - Warren County Speedway

Information

In your packet is an amended noise permit application for the Warren County Speedway events, which will be held on June 1, June 15, June 29, July 12, August 3 and August 17, 2019, from 6:00 pm to 10:30 pm. At the meeting on April 15 this noise permit was approved for a time frame of 6:00 p.m. - 10:00 p.m. This event will be held at the Warren County Fairgrounds. Council approval is necessary since this permit is for multiple days. Staff has reviewed and approved.

FYI - City code allows vehicle racing to go to 10:30 p.m.

Roll call is in order.

Fiscal Impact

Attachments

Noise Permit

Date: 5/23/19

Noise Permit Application

For Warren County Speedway (Amendment)

Event Date: June 1, June 15, June 29, July 12, August 3 and August 17, 2019
(6:00 p.m. - 10:30 p.m.)

Staff Recommendation

Attached is an noise permit application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request. Initial and date under either approval or disapproval.

Police Department – Dave Button

City Manager – Ryan Waller

Approve

Disapprove

 5/23/19 _____
 5/28/19 _____

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

Noise Event Application

2

Event Name: Warren County Speedway
Date/Time of Event: 4-6, 4-20, 5-4, 5-18, 6-1, 6-15, 6-29, 7-12, 8-3, 8-17
Location of Event: Warren County Fairgrounds
Event Sponsor(s): Warren county speedway AS Nelson

Contact Information:

Organization: Warren County Speedway
Contact Name: AS Nelson
Address: 1103 E. Jackson Pl.
Telephone Number: _____
Cell Phone Number: 515-681-2881
Fax Number: _____
Email Address: ajbaitfs@gmail.com
Today's Date: 4-5-19

Anticipated Attendance: 1,000 Per Day _____ Total

Event Information:

Event Starts	Date: <u>4-20</u>	Time <u>6:00</u>	Day of Week <u>Sat.</u>
Event Ends	Date: _____	Time <u>10:00</u> <u>10:30</u>	Day of Week _____

Previous Event Information

Date of Event: _____ Time of Event: _____

Please provide a map showing the event location and location of band/music, please specify: _____ Band _____ DJ _____ Other (please specify)

Racing - Dist Track

RETURN NOISE APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@indianolaiowa.gov

APPLICANT SIGNATURE: AS Nelson

Late Fee: Cash: _____ Check: _____ Received By: _____

OFFICE USE ONLY

DATE RECEIVED:				
	Signature	Date	Approved	Denied
Police Department:				
City Manager:				

RETURN NOISE APPLICATION TO:
 110 North First Street, PO Box 299
 Indianola, Iowa 50125
 Phone: 515-961-9410 Fax: 515-961-9402
 www.indianolaiowa.gov
 E-Mail: dbowlin@indianolaiowa.gov

Meeting Date: 06/03/2019

Subject

Resolution approving 28E Agreement between the City of Indianola and the Indianola Community School District for a School Resource Officer

Information

Council will need to consider the resolution (packet) approving the 28E agreement with the Indianola Community School District for a School Resource Officer. Highlights of the 28E Agreement (packet) include:

- The SRO will be a certified, non-probationary police officer
- The Chief of Police or designee shall select the police officer for assignment as SRO in consultation with the District Supervisor
- The Chief of Police or his/her designee shall supervise the officer assigned to the School Resource Officer Program
- The financing of the School Resource Officer Program shall be as follows:

Fiscal Year	City Share	District Share
2019-2020	50%	50%
2020-2021	50%	50%
2021-2022	50%	50%
2022-2023	50%	50%

The term of this Agreement shall begin on July 1, 2019 and expire on June 30, 2023.

Roll call is in order.

Fiscal Impact**Attachments**

Resolution
Agreement

RESOLUTION NO. 2019-____

**RESOLUTION APPROVING 28E AGREEMENT BETWEEN THE CITY OF
INDIANOLA AND THE INDIANOLA COMMUNITY SCHOOL DISTRICT
FOR A SCHOOL RESOURCE OFFICER**

WHEREAS, the City Indianola, Iowa, is in need of entering into a 28E Agreement for a School Resource Officer between the City of Indianola and the Indianola Community School District; and

WHEREAS, the City of Indianola desires to enter into the 28E Agreement; and

WHEREAS, it is the determination of the City Council that the City of Indianola should enter into a 28E Agreement for a School Resource Officer in form attached as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The 28E Agreement for a School Resource Officer between the City of Indianola and the Indianola Community School District is in the public interest of the citizens of the City of Indianola and is hereby approved.

2. The Mayor is authorized and directed to execute the 28E Agreement for a School Resource Officer between the City of Indianola and the Indianola Community School District.

PASSED this 3rd day of June, 2019.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

28E AGREEMENT
BETWEEN

**THE INDIANOLA COMMUNITY SCHOOL DISTRICT
AND
THE CITY OF INDIANOLA, IOWA
FOR
SCHOOL RESOURCE OFFICER**

This Agreement made and entered into this ____ of ____, 2019, by and between the INDIANOLA COMMUNITY SCHOOL DISTRICT, (hereinafter referred to as “District”) and the CITY OF INDIANOLA, IOWA, (hereinafter referred to as “City”).

This Agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa.

This Agreement is between two public agencies for a joint or cooperative action. Neither a separate legal or administrative entity, nor joint board, will be created for administration of this Agreement. The City’s Chief of Police and the District’s Superintendent of Schools or designee shall be designated as the Administrators of this Agreement for purposes of Iowa Code Chapter 28E.

After execution of this Agreement by the District and the City, it shall be filed in the office of the Iowa Secretary of State as required by law. This Agreement shall be effective when executed and filed as set forth above and shall continue for an initial period of four (4) years unless sooner terminated as provided herein.

ARTICLE I

General

The parties share a mutual interest to maintain an atmosphere in the District schools where school staff and students have a safe learning environment. The School Resource Officer program presents a cooperative approach towards addressing various collaborative efforts to maximize student safety, performance, and wellbeing.

School Resource Officer programs are recognized nationally as programs that effectively establish positive working relationships between the schools and the police department. The School Resource Officer (SRO) will assist school administration by taking immediate action when police intervention is warranted. Additionally, the SRO will provide guidance and support in assisting school staff, students, and parents with a variety of non-emergency police related matters.

Selection

1. The SRO will be a certified, non-probationary police officer.
2. The Chief of Police or designee shall select the police officer for assignment as SRO in consultation with the District Superintendent.

Supervision

1. The Chief of Police or his/her designee shall supervise the officer assigned to the School Resource Officer program.
2. In addition to providing direction for the SRO, the SRO supervisor will serve as a liaison between the Indianola Police Department and Indianola Community School administrators to resolve matters of mutual concern.
3. The SRO supervisor, in consultation with the school principal or designee, will complete a performance evaluation of the SRO annually.

Assignment

1. SRO will be assigned cooperatively by the Indianola Community School District and the Indianola Police Department. A total of one SRO will be assigned to the District primarily for use at the Indianola High School and Middle School. The SRO may perform duties at other District schools with the approval of the SRO supervisor.
2. The SRO shall be assigned on a full-time basis during those hours that the schools are in regular session. The SRO shall be on campus from ½ hour prior to the start of class until ½ hour after classes are dismissed. During their daily tour of duty, the SRO may be off campus performing such tasks as may be required by the assignment.
3. Regular working hours may be adjusted on a situational basis with the approval of the SRO supervisor. These adjustments may be to attend school-related events requiring the presence of a law enforcement officer. Such adjustments will be in accordance with the Fair Labor Standards Act and, if in existence, the Police Bargaining Unit's contract with the City.
4. The SRO may be temporarily reassigned by the police department during school holidays or vacations and/or during times of police emergencies.

5. Vacation time in excess of five (5) consecutive days must be taken during school vacation or holiday breaks. Vacation time or compensatory time less than five consecutive days may be taken during the school year with the approval of the SRO supervisor.

ARTICLE II

Duties and Responsibilities of School Resource Officers

1. The SRO will coordinate directly with the school principal or designee.
2. The SRO should be present at the school during times of high activity such as the beginning and end of the school day and during the lunch period(s).
3. The SRO should be familiar with information pertaining to schools, students and the neighborhood surrounding the campus.
4. The SRO should facilitate and assist with police investigations involving victims, witnesses and suspects associated with the schools.
5. The SRO shall act as an instructor or facilitate specialized law enforcement or public safety related short-term programs at the schools when invited to do so by District officials.
6. The SRO shall assist District officials in developing plans and strategies to prevent, minimize or respond to dangerous situations which may occur on campus or during school sponsored events.
7. The SRO will adhere to School Board policy which does not conflict with police policy and legal requirements.
8. The SRO shall take law enforcement action as required in accordance with police department policies and directives. As soon as practicable, the SRO shall make the principal of the school aware of such action. The SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and school related functions, to the extent that the SRO may do so under the authority of law. Whenever practicable, the SRO should advise the principal or designee(s) of the intended action before requesting additional police assistance on campus.
9. The SRO will be available for conferences with students, parents and faculty members to assist them with problems of law enforcement or in matters of crime prevention. Confidential information obtained pursuant to Iowa Code Chapter 232 or in proceedings relating to juveniles shall not be disclosed except as provided by law or court order.

10. When necessary, the SRO shall give assistance to other police officers in matters regarding his/her school assignment. However, the SRO will not be available to conduct investigations extraneous to his/her assigned SRO responsibilities for the sake of convenience or expediency without prior approval from the SRO supervisor.

11. By mutual agreement between designated District officials and the SRO supervisor, the SRO will, in accordance with established overtime procedures as limited by the overtime budget and in accordance with the Police Bargaining Unit's contract (if in existence) with the City, participate in and/or attend school functions.

12. The SRO will become familiar with community agencies that offer assistance to youth and their families such as mental health clinics, drug treatment centers, and protective shelters. However, the SRO will make no referrals to such agencies without prior consultation with the school administration where practicable.

13. The SRO shall NOT act as a school disciplinarian and shall not take administrative action or levy sanctions on behalf of a District employee or policy. However, if the principal or designee believes an incident is a violation of the law, the principal or designee may contact the SRO and the SRO shall then determine whether law enforcement action is appropriate. The School Resource Officer is not to be used for lunchroom duties, hall monitors, bus duties, or other monitoring duties. If there is a problem in one of these areas, the SRO may assist the school until the problem is solved.

14. The SRO will work in uniform attire. Exceptions may be made with approval of the SRO supervisor. The SRO shall carry a regulation sidearm and other approved/assigned police equipment necessary to perform the essential functions of the position in accordance with Police Department policy and regulations and applicable law.

15. The SRO shall perform other duties as mutually agreed upon by the school principals and the SRO supervisor so long as the performance of such duties is reasonably related to the SRO program as described in this agreement and so long as such duties are consistent with Indianola Police Department rules and regulations.

ARTICLE III

Rights and Duties of the District

The District shall provide to the full-time SRO the following materials and facilities which are deemed necessary to the performance of the SRO's duties:

1. Access to a properly lighted private office equipped with a telephone to be used for general business purposes;

2. A location for files and records which can be properly locked and secured;
3. A desk with drawers, a chair, worktable, filing cabinet and office supplies;
4. Email and internet access; use of a District device to access student management systems while functioning as a school official with legitimate interests and respecting student privacy in accordance with FERPA
5. Secretarial assistance as practical for the building

ARTICLE IV

Employment Status of School Resource Officer

School Resource Officers shall remain employees of the Indianola Police Department and shall not be an employee of the District but may be designated by the Superintendent to have access and privileges similar to an employee of the District. The District and the Police Department acknowledge that the School Resource Officers shall remain responsive to the chain of command of the Indianola Police Department.

ARTICLE V

Replacement of School Resource Officer

1. In the event a principal of a school to which the SRO is assigned can establish that the SRO is not effectively performing his/her duties and responsibilities, the principal shall consult with the SRO and the SRO supervisor. If the situation is not resolved, the principal shall recommend to the Superintendent that the SRO be removed from the SRO program and shall state the reasons therefore in writing. Within a reasonable time after receiving the recommendation from the principal, the Superintendent shall advise the Chief of Police of the principal's request. If the Chief of Police so desires, the Superintendent and Chief of Police or their designees shall meet with the SRO to mediate or resolve any problems which may exist. At such meeting, the SRO supervisor and/or specified members of the staff of the school to which the SRO is assigned may be required to be present. If, within a reasonable amount of time after commencement of such mediation, the problem cannot be resolved or in the event mediation is not sought by the Police Department, then the SRO shall be removed from the program and replaced.
2. In the event of a vacancy in the position of SRO, or in the case of long-term absence by an SRO, the Superintendent or designee will work with the Chief of Police or designee to resolve the vacancy.

ARTICLE VI

Financing of the School Resource Officer Program

The City shall prepare the budget for the SRO Program on a yearly basis and provide a copy of the proposed budget to the District on or before February 15 of the year immediately preceding the District's fiscal year (July 1-June 30). The City and the District must approve the budget each year. The City and the District will share the costs of the program as provided in the budget as follows:

Fiscal Year	City Share	District Share
2019-2020	50%	50%
2020-2021	50%	50%
2021-2022	50%	50%
2022-2023	50%	50%

(Percentage reflective of total costs of specific officer assigned)

Each December and May the City will invoice the District and provide an itemized accounting of the expenditures. The District shall make payment to the City within thirty (30) days of receipt of invoice.

ARTICLE VII

Duration and Termination of Agreement

The term of this Agreement shall begin on July 1, 2019 and expire on June 30, 2023, provided however that this Agreement may be terminated immediately for cause, or may be terminated at the end of each fiscal year (e.g. after June 30, 2020) by either party upon at least three months written notification to the other party. This Agreement may be terminated at any time upon mutual consent of the parties. Upon termination of this Agreement (a) the District will retain all desks, chairs, tables, filing cabinets, provided technologies, access cards, building keys and other District property and (b) the City will retain all motor vehicles, radios, cell phones, computers, cameras, storage safes and other City property.

ARTICLE VIII

Insurance and Indemnification

1. **Liability Coverage.** The City and the District shall each maintain Commercial General Liability coverage for protection of each, respectively, from liability arising out of accidents or other occurrence causing injury and/or damage to person or property arising from the performance of their obligations under this Agreement due directly or indirectly to the actions of the insured. Liability coverage shall have limits of not less than Five Million Dollars (\$5,000,000) per occurrence and Five Million Dollars (\$5,000,000) annual aggregate, which limit can be met with a combination of primary and umbrella policies. Deductibles and self-retentions shall be commercially reasonable and in accord with general practices of Iowa school districts and municipal corporations of similar size

2. Workers' Compensation/Employer's Liability Insurance. The City shall maintain Workers' Compensation insurance for the School Resource Officer as statutorily required by the State of Iowa and Employer's Liability insurance in amounts not less than \$100,000 per accident, per employee, per disease and \$500,000 in the aggregate.

3. Other Insurance Provisions. All required insurance shall be obtained from issuers of recognized responsibility licensed to do business in the State of Iowa. Each party shall be furnished with a certificate(s) of insurance required under this Agreement upon request. Such policies shall not be modified or cancelled except upon at least thirty (30) calendar days' prior written notice to the other party to this Agreement. It is specifically agreed that the types and amounts of insurance specified above shall not limit or otherwise affect any party's obligation to indemnify and hold the other party harmless as provided by the indemnification provisions of this Agreement. The failure of any party to maintain the insurance coverage and limits required by this Agreement shall be considered a material breach of this Agreement. However, the failure of any party to declare another party to be in material breach shall not be deemed a waiver by the other party of the right to claim a material breach for a subsequent failure to maintain the required coverage or limits.

4. Indemnification by District. The District agrees to indemnify, defend, and hold harmless the City, its officers, agents, and employees, against all claims, suits, actions, debts, damages, costs, charges and expenses, including court costs and attorney's fees, and against all liability for property damage and personal injury including death resulting directly or indirectly there from, arising from any acts or omissions of the District, either active or passive, or those of its agents, employees, assigns, or any other person acting on its behalf in the performance of its obligations, duties, and responsibilities imposed under this Agreement. Nothing in this Agreement shall be deemed to be or constitute a waiver by the District of any defense available to it as a governmental entity.

5. Indemnification by City. The City agrees to indemnify, defend, and hold harmless the District, its officers, agents, and employees, against all claims, suits, actions, debts, damages, costs, charges and expenses, including court costs and attorney's fees, and against all liability for property damage and personal injury including death resulting directly or indirectly there from, arising from any acts or omissions of the City, either active or passive, or those of its agents, employees, assigns, or any other person acting on its behalf in the performance of its obligations, duties, and responsibilities imposed under this Agreement. Nothing in this Agreement shall be deemed to be or constitute a waiver by the City of any defense available to it as a governmental entity.

6. Waiver of Subrogation Rights. The City and the District each release the other from any claim for recovery for any loss or damages to any of its property that is insured under valid and collectible insurance policies to the extent of any recovery collectible under such insurance. The City and the District shall each waive and, to the extent allowed by law cause its insurance underwriter to waive, its rights of subrogation with respect to Workers' Compensation.

7. Claims. Each party shall notify the other party of any claim or any potential claim for bodily injury or property damage to another arising out of actions taken under this Agreement as soon as practical following knowledge of the claim or potential claim.

ARTICLE IX

Miscellaneous

1. **Amendment.** This Agreement may only be modified by written mutual agreement of the parties.
2. **Binding Effect.** This Agreement shall be binding upon, and inure to the benefit of, the parties and their successors and assigns. However, neither party may assign this Agreement without the consent of the other party.
3. **Severability.** If any clause, provision or section of this Agreement shall, for any reason, be held illegal or invalid by any court, the illegality or invalidity of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections, and this Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be the agreement or obligation of the parties to the full extent permitted by law.
4. **Notices.** All notices under this Agreement must be in writing and shall be deemed given when either personally delivered, transmitted by confirmed facsimile or confirmed electronic mail or when received by certified mail at the address below or at another address as designated by a party.

Indianola Community School District Attention: Superintendent 1304 E 2 nd Ave Indianola, Iowa 50125	City of Indianola Attention: City Manager 110 N First St Indianola, Iowa 50125
---	---
5. **Supersedes.** This Agreement supersedes all prior agreements between the District and the City purporting to establish and finance a School Resource Officer Program.
6. **Execution in Counterparts.** This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

INDIANOLA COMMUNITY
SHOOL DISTRICT

By: _____
*School District
Board President*

Attest: _____
School District Board Secretary

CITY OF INDIANOLA

By: _____
Mayor

Attest: _____
City Clerk, City of Indianola

STATE OF IOWA, COUNTY OF WARREN, ss:

On this__day of_____, 2019, before me the undersigned, a Notary Public in and for the State of Iowa, personally appeared

_____and_____to me personally known, who being by me duly sworn, did say that they are the Indianola Community School District Board President and Board Secretary, respectively, executing the foregoing instrument, that said instrument was signed on behalf of the District by authority of its Board; and that each of them as Board President and Board Secretary acknowledges the execution of the foregoing instrument to be the voluntary act and deed of the District, by it and by them voluntarily executed.

Notary Seal State of Iowa

Name Here

Commission Number here _____

Commission Expiration here Notary Public in
and for the State of Iowa

STATE OF IOWA, COUNTY OF WARREN, ss:

On this__day of_____, 2019, before me the undersigned, a Notary Public in and for the State of Iowa, personally appeared _____ and _____, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk respectively, of the City of Indianola, Iowa; and that the instrument was signed on behalf of the City of Indianola with the approval of the Indianola City Council, and that _____ and _____ acknowledge the execution of the instrument to be their voluntary act and deed and deed of the municipal corporation, by it voluntarily executed.

Notary Seal State of Iowa

Name Here

Commission Number here _____

Commission Expiration here Notary Public in
and for the State of Iowa

Meeting Date: 06/03/2019

Subject

A resolution authorizing execution of documents for the City Hall/Public Safety Building Key Card System

Information

In your packet is a resolution authorizing the purchase of a Key Card Security System with Convergent in an amount of \$44,409. In your packet is a memo from Alex Fowler, Director of Information Technology and is also highlighted below:

In FY2019, a key card system was budgeted in the capital improvement plan to install a key fob system on all non-fire department city hall exterior doors and police security doors. The key fob system allows for easier access through doors and allows a card to be programmed or unprogrammed easier than tracking a key issued to an employee. The system also includes a server that runs the system.

Two quotes included with this memo are for the server at a cost of \$6,805 and the Genetec Access Control system at a cost of \$37,604. for a total combined cost of \$44,409. The capital improvement plan had a total of \$34,969 budgeted for this project over fiscal years 2020, 2021, and 2022 for city hall and the police department. The difference between the quote and the amount budgeted (\$9,440) would be paid with Fund 190 reserves.

Alternative quotes for the system and server were obtained. All quotes are from Convergent Technologies since they have worked with the city for several years and know the city system. They are providing the installation service with the quotes on the materials supplied. In discussion with the city attorney, this process is okay in meeting city policy and state law in this particular situation.

Quotes for alternative systems were obtained as follows.

S2 Access Control System - \$42,525 (36,842-system and 5,683-server)

- Good for upgrading an existing system
- Simple, intuitive interface
- No video/alarm features
- Proprietary hardware (can't reuse with other systems)
- Can only license by groups of 16 doors

Lenel Access Control System - \$49,820 (\$44,364 -system and 5456 server)

- Proven technology has large clients
- Hardware is compatible with other systems
- Dated software
- Difficult technology

Advantages of the Genetec system include:

- More efficient security-fobs are reprogrammed based on an employee's need to gain access through a door
- No need to keep track of keys that are easily lost or not returned when an employee is dismissed or resigns
- Easier access to building or doors when carrying items or needing quicker access (i.e. during a storm)
- The server at city hall can also serve a possible key fob system at other locations
- Most of the cost (85 percent) is included in the capital improvement plan while the remainder is available in reserve funds

Disadvantages of the system include:

- Cost of the system (investment in securing personnel and property)

- Loss of access card (can be unprogrammed and any use of loss can be tracked by security cameras)

Matt Brown from Formation Group was also contacted concerning the system. Security was a major issue brought forward in the original building assessment. He reviewed the quotes and believes that security-wise, the building is too open without securing the various access points around it. The investment in the system is worth securing the personnel and property within the building.

We are asking the Council to approve the system at a slightly higher cost than the lowest quote. The S2 system was the front-runner for a long time until we went through the demo for Genetec. The Genetec system allows for more upgrades and features including tying into our video surveillance and any alarm systems we may purchase in the future. The Genetec system uses standard parts which gives us better flexibility with adding new hardware or leaving behind the \$6,000 Genetec server for another company, such as Lenel.

We believe the higher cost is worth the investment and as such recommend approval of the Converjint quote of \$44,409 for the card access system and server.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Memo

Quote

RESOLUTION NO. 2019-____
RESOLUTION AUTHORIZING THE PURCHASE OF
A KEY CARD SECURITY SYSTEM

WHEREAS, the FY 19 CIP's budget includes funding for the purchase of a key fob system on all non-fire department City Hall exterior doors and policy security doors; and

WHEREAS, the key fob system allows easier access through doors and allows a card to be programmed or unprogrammed easier than tracking a key issued to an employee; and

WHEREAS, the Director of Information Technology requested quotes for a key fob system; and

WHEREAS, the Director of Information Technology is recommending awarding the bid to Convergent Technologies in an amount of \$44,409.00; and

NOW, THEREFORE BE IT RESOLVED, by the Indianola City Council hereby approves the purchase of the key fob system with Convergent Technologies and the Mayor is authorized and directed to execute on behalf of the City and the City Clerk is authorized and directed to attest to said signature and to affix the seal of the City to the documents.

Dated this 3rd day of June, 2019.

Shirley Clark, Mayor Pro Tem

ATTEST:

Diana Bowlin, City Clerk



— INFORMATION TECHNOLOGY DEPARTMENT —

To: Mayor and Council
From: Alex Fowler, Director of Information Technology
CC: Ryan Waller, City Manager
Andrew J. Lent, Director of Finance
Date: June 3, 2019
Re: Key Card Security System

In FY2019, a key card system was budgeted in the capital improvement plan to install a key fob system on all non-fire department city hall exterior doors and police security doors. The key fob system allows for easier access through doors and allows a card to be programmed or unprogrammed easier than tracking a key issued to an employee. The system also includes a server that runs the system.

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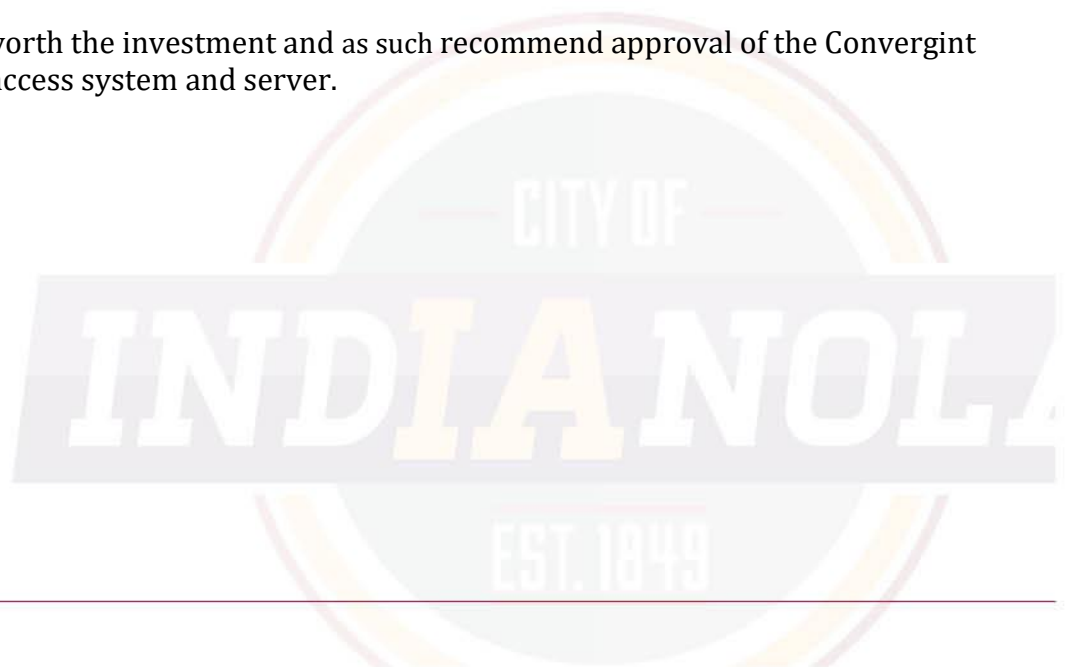
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May 28, 2019

City of Indianola
City Hall
110 N 1st St Indianola, Iowa 50125
Attention: Alex Fowler

Quotation: WE00173134P

Reference: City Hall Genetec Synergis Access Control

On behalf of our thousands of global colleagues, I want to personally thank you for considering Convergent Technologies for this project and for providing us with the opportunity to present this proposal addressing your electronic security needs. We are confident that this proven solution is both comprehensive and customized to meet your needs today and in the years ahead.

Convergent has developed a strong reputation for service excellence and is the only company recognized twice as the Systems Integrator of the Year by SDM Magazine. Most recently, Convergent was ranked the largest global systems integrator. This recognition is, in part, a reflection of the strong relationships Convergent has developed with the industry's top technology manufacturers. Convergent Technologies has a strong history of success with similar solutions provided to other clients and would be happy to provide these references upon request.

Our guiding principal has always been to be a customer-focused and service-based company, supported by dedicated and certified professionals who strive to make a daily difference. Our vision of becoming our customers' best service provider is what drives everything we do. After achieving a successful on-time and on-budget project installation, Convergent will provide you with the industry's best on-going service. This service includes our 24/7 customer portal (iCare), designed to track service work orders, project progress, and provide you with detailed metric reporting for continuous improvement.

The following security proposal is specifically designed to meet your needs. As your single point of contact, please feel free to contact me with any additional questions you may have. Thank you again for considering Convergent Technologies as your partner for your electronic security needs.

Scope of Work

Convergent Technologies will provide, install and program an Access Control System, which will function as the primary method to control access to your facility.

Door Locations & Detail

A total of **(10)** doors will be secured by the access control system. Each door will be outfitted with a new card reader, door contact, electric lock and request to exit motion device unless otherwise noted below. Door handles, crash bars, latches, deadbolts, keyed cylinders, and any other latching hardware are not included in this proposal unless otherwise noted below.

Police Department

Head End Equipment Location - Admin Side of Building

(1) PD Admin Entrance – Always locked – Will have button for remote opening

Head End Equipment Location - Office Side of Building

(2) PD Lobby Entrance – Scheduled open from 0700 – 2300 on Weekdays and 0800 – 2000 on weekends.

(3) PD Office Entrance – Always locked – Will have button for remote opening

(4) PD Sally Door Entrance – Always Locked

(5) PD Evidence Room – Always Locked – 2nd door will be monitored only

(6) PD Basement Entry – Always locked

Head End Location

- **Two (2)** control panels are required for the system. The panels shall be installed in the following locations:
 - By network switch in back room on the Admin side of the building
 - By network switch in back room on the Office side of the building
- The control panels will require 120V AC hardwired connection. This to be done by a qualified licensed electrician and shall be provided by the customer.
- Dedicated network jack, I.P. Address, Subnet Mask and Gateway information are required for communication. The control panels will require **(2)** network connection with **(2)** static IP addresses, which shall be provided by the customer.

City

Head End Equipment Location – Basement IT Closet

(7) Basement IT Closet – Always locked

Head End Equipment Location – Entry closet by Utility Billing entrance

(8) Employee Entrance – Always locked

(9) Utility Billing Inner Vestibule – Business hours schedule

(10) South Entry – Inner Vestibule Door – Business hours schedule

Head End Location

- **Two (2)** control panels are required for the system. The panels shall be installed in the following locations:
 - Entry closet by Utility Billing entrance (City will provide power as well as network in this closet)
 - Basement IT Closet
- The control panels will require 120V AC hardwired connection. This to be done by a qualified licensed electrician and shall be provided by the customer.
- Dedicated network jack, I.P. Address, Subnet Mask and Gateway information are required for communication. The control panels will require **(2)** network connection with **(2)** static IP addresses, which shall be provided by the customer.

Programming

Convergent Technologies shall provide all necessary labor to configure and program the system.

The customer is responsible for defining access levels, time zones, personnel data, etc., along with the input of any other user-defined data.

Training

Convergent Technologies shall provide a qualified trainer to train key personnel. Included in our contract price is an initial training session to instruct you on the basic operation of your system. Additional or repeat training sessions are available upon request and shall be invoiced at our standard labor rate.

Cabling

- Wire, cable and installation of wire and cable shall be completed by Convergent Technologies.
- Conduit that is required for wire runs shall be provided and installed by Convergent Technologies.

Rental Equipment & Permits

- A lift will be required to efficiently/safely install and commission certain parts of this project. The cost of a lift is included in this proposal.

Additional Information

- Any/All doors that are being added to the new Access Control system that have the existing keypad fob system will not have the handles/keypads taken off due to special keying requirements. This is to be done by others and is not included in this proposal or scope of work.

Materials

Line	Qty	Part	Description	Unit Price	Extended Price
1		PD Doors - 6			
2		PD Admin IT Area - PD Admin Entrance - 1 Reader			
3	1.00	TROVE1M1	TROVE1 & MERCURY BACKPLANE	\$ 197.67	\$ 197.67
4	1.00	ACM4	ACC PWR CNTRLR BD, 4FUSED TRIG	\$ 41.21	\$ 41.21
5	1.00	Sy-EP1502	Mercury Intelligent Controller, 16MB RAM Ethernet 8In/4Out/2Rd (Software Connections included)	\$ 1,170.00	\$ 1,170.00
6	1.00	AL600ULXB	12VDC OR 24VDC @ 6 AMP,115VAC	\$ 167.87	\$ 167.87
7		Office Side of PD IT Area - 5 Readers			
8	1.00	TROVE2M2	TROVE2 & MERCURY BACKPLANE	\$ 269.11	\$ 269.11
9	1.00	ACM8	8 CHANNEL POWER CONTROLLER	\$ 54.52	\$ 54.52
10	2.00	SY-MR52-S3	Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, software connections included)	\$ 511.88	\$ 1,023.76
11	1.00	Sy-EP1502	Mercury Intelligent Controller, 16MB RAM Ethernet 8In/4Out/2Rd (Software Connections included)	\$ 1,170.00	\$ 1,170.00
12	1.00	AL600ULXB	12VDC OR 24VDC @ 6 AMP,115VAC	\$ 167.87	\$ 167.87
13		Ect.			
14		Unlock Buttons for PD Office and PD Admin			
15	2.00	HES-TS18	Surface Mounted Momentary Push Button	\$ 24.16	\$ 48.32
16		Field Devices			

Line	Qty	Part	Description	Unit Price	Extended Price
17			Request to Exit Motions		
18	6.00	DS-DS160	Motion; REX; High Performance; Gray	\$ 71.07	\$ 426.42
19			HID MultiClass Readers		
20	6.00	900PTNNEKO0000	RDR, RP10, MULTICLASS, SE REV	\$ 112.95	\$ 677.70
21			Door Position Switches		
22	7.00	1076D-M	MAGNETIC DOOR CONTACTS	\$ 16.63	\$ 116.41
23			Electronic Locking Hardware		
24	4.00	HE-500030403	Strike; 5000; 12/24V; w/630 Faceplate	\$ 107.99	\$ 431.96
25	1.00	9400-630	9400-630	\$ 295.07	\$ 295.07
26			Head End Equipment - Utility Billing Entry Closet		
27			City Doors - 4 Doors		
28			Utility Billing Entry Closet		
29	1.00	TROVE1M1	TROVE1 & MERCURY BACKPLANE	\$ 197.67	\$ 197.67
30	1.00	ACM4	ACC PWR CNTRLR BD, 4FUSED TRIG	\$ 41.21	\$ 41.21
31	1.00	Sy-EP1502	Mercury Intelligent Controller, 16MB RAM Ethernet 8In/4Out/2Rd (Software Connections included)	\$ 1,170.00	\$ 1,170.00
32	1.00	SY-MR52-S3	Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, software connections included)	\$ 511.88	\$ 511.88
33	1.00	AL600ULXB	12VDC OR 24VDC @ 6 AMP,115VAC	\$ 167.87	\$ 167.87
34			Field Devices		
35			Request to Exit Motions		
36	4.00	DS-DS160	Motion; REX; High Performance; Gray	\$ 71.07	\$ 284.28
37			HID MultiClass Readers		
38	4.00	900PTNNEKO0000	RDR, RP10, MULTICLASS, SE REV	\$ 112.95	\$ 451.80
39			Door Position Switches		
40	4.00	1076D-M	MAGNETIC DOOR CONTACTS	\$ 16.63	\$ 66.52
41			Electronic Locking Hardware		
42	1.00	HE-500030403	Strike; 5000; 12/24V; w/630 Faceplate	\$ 107.99	\$ 107.99
43	2.00	9400-630	9400-630	\$ 295.07	\$ 590.14
44	1.00	TSB-CXL	TSB-CXL	\$ 26.69	\$ 26.69
45	1.00	4560-601-121	LEVER HANDLE	\$ 28.89	\$ 28.89
46	1.00	4510-26-201-313	DEADLATCH	\$ 46.12	\$ 46.12
47			Basement IT Room Door		
48	1.00	TROVE1M1	TROVE1 & MERCURY BACKPLANE	\$ 197.67	\$ 197.67
49	1.00	ACM4	ACC PWR CNTRLR BD, 4FUSED TRIG	\$ 41.21	\$ 41.21
50	1.00	Sy-EP1502	Mercury Intelligent Controller, 16MB RAM Ethernet 8In/4Out/2Rd (Software Connections included)	\$ 1,170.00	\$ 1,170.00
51	1.00	AL600ULXB	12VDC OR 24VDC @ 6 AMP,115VAC	\$ 167.87	\$ 167.87
52			Field Devices		

Line	Qty	Part	Description	Unit Price	Extended Price
53			Request to Exit Motions		
54	1.00	DS-DS160	Motion; REX; High Performance; Gray	\$ 71.07	\$ 71.07
55			HID MultiClass Readers		
56	1.00	900PTNNEK0000	RDR, RP10, MULTICLASS, SE REV	\$ 112.95	\$ 112.95
57			Door Position Switches		
58	1.00	1076D-M	MAGNETIC DOOR CONTACTS	\$ 16.63	\$ 16.63
59			Electronic Locking Hardware		
60	1.00	HE-500030403	Strike; 5000; 12/24V; w/630 Faceplate	\$ 107.99	\$ 107.99
61			Access Control Cable		
62	4.00	446100CT	4 Element Composite Cable Plenum White-Jacket with Convergent Technologies label	\$ 822.67	\$ 3,290.68
63			Batteries		
64	4.00	IM-1270	12V 7AH SLA BATTERY	\$ 13.99	\$ 55.96

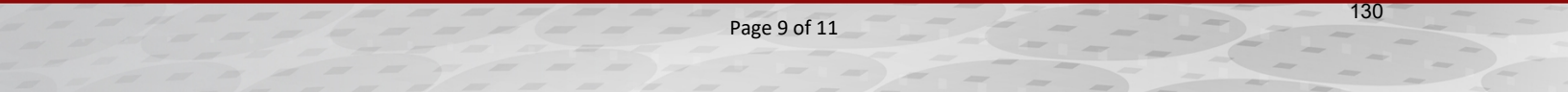
Equipment Total	\$ 15,180.98
Total Labor	\$ 19,536.00
Consumables	\$ 882.35
Freight	\$ 2,005.08
Tax if applicable	\$ 0.00
Total Project Price	\$ 37,604.41

Clarifications and Exclusion

1. All work proposed herein, shall be performed during normal business hours Monday through Friday 8:00 am - 5:00 pm.
2. Low voltage wiring shall be installed via open air code approved methods.
3. Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials unless specifically listed under Inclusions or Bill of Materials.
4. Permits or associated fees are not included.
5. Customer to provide static IP addresses and network connections at panel locations.
6. Customer to provide a secured staging & storage area for project related materials.
7. Pricing assumes that electronic Auto CAD files are available from customer for our use in creating submittal drawings.
8. Twenty-Five percent (25%) of the proposed sell price shall be payable to Convergent Technologies for project mobilization. Mobilization shall be invoiced and due upon customer acceptance of this proposal.
9. Proposal does not include sales tax unless otherwise noted.
10. Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.
11. Convergent Technologies reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.

Performance Items

Items Included	
Applicable Taxes	Cable
Electrified Door Locking Hardware	Fire Stopping (Excludes Existing Penetrations)
Freight (prepaid)	Installation of Control Equipment Enclosures
Installation of Control Panels	Installation of Low Voltage Wire
Installation of Network Cabling to Card Readers	Installation of Wire and Cable
Installation of Wire Hangars	Loading Software on Customer Provided Computer
Mounting/Termination of Proposed Devices	One-Year Warranty on Labor
One-Year Warranty on Parts	Owner to Provide Static IP Addresses
Owner Training	Project Management
System Programming	Termination of Control Equipment Enclosures
Testing of all Proposed Devices	Wire
Workstations by Others	
Items Excluded	
120 VAC Power and Fused Disconnect Switch	120 VAC Power Receptacles
Additional Lighting Requirements for Cameras	Attend General Contractor Project Meetings
Attend Owner Project Meetings	Authority having Jurisdiction permit drawing (requires customer CAD)
Ceiling Tiles and Ceiling Grid Repairs	Connection to Building Fire Alarm Panel
Correction of Wiring Faults Caused by Others	Door wiring typical connections
Electrical Installation Permit	Engineering and Drawings
Equipment rack layout drawing	FA Permit and Plan Review Fees
Fire Watch	Floor Coverings for Lifts
Floor plan with device placement and numbering (requires customer CAD)	Horizontal Core Drilling
Installation of Bridle Rings	Installation of CCTV Cameras
Installation of Conduit, Boxes and Fittings	Installation of Intercom Systems
Installation of Intrusion Panels	Installation of Network Cabling to IP Cameras
Installation of Network Cabling to IP Intercoms	Installation of Specialty Backboxes
Installation of Terminal Cabinets	Installation of Video Recorders (DVR/NVR)
Lifts	Low Voltage Permits
Material (listed in the BOM)	On-Site Lockable Storage Facility
Operations & Maintenance Manuals	Owner to Provide DHCP Lease Reservations for Network Connected Devices
Panel Wall Elevation drawing (may require customer CAD)	Panel wiring point with to point connections
Patch and Paint	Payment & Performance Bonds
Record Documentation (As-Built)	Riser drawing with home run wiring
Servers by Convergent	Servers by Others
Specialty Backboxes	Submittal Drawings
System Engineering	System is Design-Build
System Meets Plans/Drawings	Terminal Cabinets
Vertical Core Drilling	Workstations by Convergent



Total Project Investment:

\$ 37,604.41

Thank you for considering Convergent Technologies for your Security needs. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like to proceed with the scope of work as outlined in this proposal, please sign below and return to my attention.

Sincerely,

Wade Elgin

Convergent Technologies

Wade Elgin

By signing below, I accept this proposal and agree to the Terms and Conditions contained herein

Alex Fowler

May 28, 2019

Customer Name (Printed)

Date

Authorized Signature

Title

Throughout this Installation Proposal, the term, "Convergent" refers to the Convergent Technologies' affiliate operating in the state/province in which the work is being performed, specifically, "Convergent Technologies LLC" or "Convergent Technologies LTD".

SECTION 1. THE WORK

This Installation Proposal takes precedence over and supersedes any and all prior proposals, correspondence, and oral agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Installation Proposal commences on the Start Date as specified in the attached scope of work, and represents the entire agreement between Convergent and Customer (the "Agreement") and it may only be amended by a written document signed by both Convergent and Customer. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force.

Convergent agrees in accordance with the mutually agreed project schedule:

- To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- Secure and pay for permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work; and
- Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Convergent:

- To promptly approve submittals provided by Convergent;
- To provide access to all areas of the facility which are necessary to complete the Work;
- To supply suitable electrical service as required by Convergent; and
- That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period of time from when Convergent is first notified of the emergency or failure and until such time that Convergent notifies the Customer that the systems are operational or that the emergency has cleared.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the material listed based on Convergent's interpretation of plans and specifications unless noted otherwise. Additional equipment, unless negotiated prior to order placement, will be billed accordingly. Sales taxes, (and in Canada GST/PST) and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Convergent twenty-five (25%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than a month, Convergent will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Convergent as invoiced, within thirty (30) days of the date of such invoice. If the Work is completed in less than one month, Customer agrees to pay Convergent in full after the Work has been performed within thirty (30) days of the date of being invoiced. Invoices shall not include or be subject to a project retention percentage. If Customer is overdue in any payment to Convergent, Convergent shall be entitled to suspend the Work until paid, and charge Customer an interest rate 1 and 1/2% percent per month, (or the maximum rate permitted by law), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Convergent costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure.

SECTION 4. WARRANTY

Convergent provides the following warranty to the Customer:

For the period of one (1) year, commencing at the earlier of substantial completion of the Work, or first beneficial use, ("Warranty Period"):

- That Work performed under this Agreement will be of good quality;
- That all equipment will be new unless otherwise required or permitted by this Agreement;
- That the Work will be free from defects not inherent in the quality required or permitted; and
- That the Work will conform to the requirements of this Agreement.

The Customer's sole remedy for any breach of this warranty is that Convergent shall remove, replace and/or repair at its own expense any defective or improper Work, discovered within the Warranty Period, provided Convergent is notified in writing of any defect within the Warranty Period.

Any equipment or products installed by Convergent in the course of performing the Work hereunder shall only carry such warranty as is provided by the manufacturer thereof, which Convergent hereby assigns to Customer without recourse to Convergent. Upon request of Customer, Convergent will use all reasonable efforts to assist Customer in enforcing any such third party warranties. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Convergent, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. NO FURTHER WARRANTIES OR GUARANTIES, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Convergent may request changes in the Work. Any changes to the Work and any adjustment to the Agreement Price or the time for completion of the Work shall be in writing signed by both Customer and Convergent. If Customer orders any additional work or causes any material interference with Convergent's performance of the Work, Convergent shall be entitled to an equitable adjustment in the time for performance and in the Agreement Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Convergent shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the Force Majeure. A Force Majeure event shall include, Convergent Technologies' Install Terms & Conditions

but not be limited to: accident, fire, storm, water, flooding, negligence, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any Services required by Convergent due to reasons set forth in this Force Majeure Section shall be charged to Customer in addition to any amounts due under this Agreement.

SECTION 7. INSURANCE

Convergent shall have the following insurance coverage during the term of this Agreement, and shall provide certificates of insurance to the Customer prior to beginning work hereunder:

Worker's Compensation	Statutory Limits
Employer's Liability	\$1,000,000 per occurrence /aggregate
Commercial General Liability	\$1,000,000 per occurrence/aggregate
	\$2,000,000 general aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate
Excess/Umbrella Liability	\$4,000,000 per occurrence/aggregate

All insurance policies carried by Convergent hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by Convergent, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Convergent, pursuant to the terms of this Agreement. Convergent shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy.

SECTION 8. INDEMNIFICATION

Convergent shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of Convergent or Convergent's employees or subcontractors while on Customer's site, or b) the malfunction of the equipment supplied by Convergent, or c) Convergent's breach of this Agreement.

IN NO EVENT SHALL EITHER CONVERGENT OR CUSTOMER BE LIABLE TO THE OTHER PARTY HERETO FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL CONVERGENT BE LIABLE TO CUSTOMER FOR ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID BY CUSTOMER TO CONVERGENT.

It is understood and agreed by the parties hereto that Convergent is or may be providing monitoring and or intrusion products which are designed to provide notification of certain events but are not intended to be guarantees or insurers against any acts for which they are supposed to monitor or inform. As required by the monitoring and intrusion industry and the manufacturers thereof, Convergent's indemnification obligation pursuant to Section 8 herein, does not apply to the extent the loss indemnified against is caused by any monitoring or intrusion product or software provided by but not manufactured by Convergent. Convergent shall have no liability to Customer for any losses to the extent such losses are caused by the monitoring or intrusion product or software. Customer shall indemnify, defend, and hold harmless Convergent, from and against all claims, lawsuits, damages, losses and expenses by persons not a party to this Agreement, but only to the extent caused by such monitoring or intrusion product or software provided by but not manufactured by Convergent.

SECTION 9. COMPLIANCE WITH LAW, EEO & SAFETY

This Agreement shall be governed and construed in accordance with the laws of the state/province in which the Work is being performed. Convergent agrees to comply with all laws and regulations relating to or governing the Work. Convergent agrees to comply with all reporting requirements imposed by law or this Agreement. Convergent shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Convergent prior to beginning work.

In the event that Convergent discovers or suspects the presence of hazardous materials, or unsafe working conditions at Customer's facility where the Work is to be performed, Convergent is entitled to stop the Work at that facility if such hazardous materials, or unsafe working conditions were not provided by or caused by Convergent. Convergent in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's facility. Convergent shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's facility. Customer shall indemnify and hold harmless Convergent from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials, or unsafe working conditions at Customer's facility.

SECTION 10. DISPUTES

In the event of any dispute between Convergent and Customer, Convergent and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

SECTION 11. MISCELLANEOUS

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Convergent may assign this Agreement to any of its parents, subsidiary or affiliated companies or any entity majority owned by Convergent.

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or Convergent and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or Convergent shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.

May 28, 2019

City of Indianola
City Hall
110 N 1st St Indianola, Iowa 50125
Attention: Alex Fowler

Quotation: WE00176319P

Reference: Genetec Streamvault - 20TB

On behalf of our thousands of global colleagues, I want to personally thank you for considering Convergent Technologies for this project and for providing us with the opportunity to present this proposal addressing your electronic security needs. We are confident that this proven solution is both comprehensive and customized to meet your needs today and in the years ahead.

Convergent has developed a strong reputation for service excellence and is the only company recognized twice as the Systems Integrator of the Year by SDM Magazine. Most recently, Convergent was ranked the largest global systems integrator. This recognition is, in part, a reflection of the strong relationships Convergent has developed with the industry's top technology manufacturers. Convergent Technologies has a strong history of success with similar solutions provided to other clients and would be happy to provide these references upon request.

Our guiding principal has always been to be a customer-focused and service-based company, supported by dedicated and certified professionals who strive to make a daily difference. Our vision of becoming our customers' best service provider is what drives everything we do. After achieving a successful on-time and on-budget project installation, Convergent will provide you with the industry's best on-going service. This service includes our 24/7 customer portal (iCare), designed to track service work orders, project progress, and provide you with detailed metric reporting for continuous improvement.

The following security proposal is specifically designed to meet your needs. As your single point of contact, please feel free to contact me with any additional questions you may have. Thank you again for considering Convergent Technologies as your partner for your electronic security needs.

Scope of Work

- Quote includes Genetec Streavault 300e – 20TB
- Quote includes (100) HID iClass Keyfobs
- Quote includes (200) HID iClass SEOS Cards

Materials

Line	Qty	Part	Description	Unit Price	Extended Price
1	1.00	SV-300E-T4-20T-10-I5	SV-300E-T4 with 20TB including Security Center Omnicast/Synergis/AutoVu software (Inc. region specific power cord) (1GbE port standard, option for 2x 1GbE ports) (Display Connections: 1x DisplayPort, 1x HDMI. Adapters for DVI, VGA sold separately): - 1 Directory for up to 32 cameras & 100 Readers (When used as a Client Workstation & Archiver) or 100 cameras & 100 readers (When used as an Archiver only) - 5 client/user connections - Plan Manager Basic - Alarm Management - Advanced Reporting - System Partitioning - Zone Monitoring - IO Module support - Import Tool - Visitor Management Module - Email Support - Macro Support (actual macros sold separately) - All languages supported	\$ 4,360.71	\$ 4,360.71
2	1.00	GSC-SV-AIO-5.7	Additional base functionality exclusive to all-in-one SV units (Sv-100 & Sv-300)	\$ 0.00	\$ 0.00
3	1.00	ADV-SV300-1Y	Genetec™ Advantage Flat Rate for 1 SV-3XX system – 1 year (up to 50 cameras)	\$ 557.14	\$ 557.14
4	HID iClass Fobs				
5	100.00	3250PNNMN	ICLASS, CREDENTIALS, KEY FOBS	\$ 4.56	\$ 456.00
6	HID iClass SEOS				
7	200.00	5006PGGMN	ICLASS SE, CREDENTIALS, CARDS	\$ 3.51	\$ 702.00

Equipment Total	\$ 6,075.85
Total Labor	\$ 0.00
Other Costs	\$ 0.00
Freight	\$ 729.19
Tax if applicable	\$ 0.00
Total Project Price	\$ 6,805.04

Clarifications and Exclusion

1. All work proposed herein, shall be performed during normal business hours Monday through Friday 8:00 am - 5:00 pm.
2. Low voltage wiring shall be installed via open air code approved methods.
3. Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials unless specifically listed under Inclusions or Bill of Materials.
4. Permits or associated fees are not included.
5. Customer to provide static IP addresses and network connections at panel locations.
6. Customer to provide a secured staging & storage area for project related materials.
7. Pricing assumes that electronic Auto CAD files are available from customer for our use in creating submittal drawings.
8. Twenty-Five percent (25%) of the proposed sell price shall be payable to Convergent Technologies for project mobilization. Mobilization shall be invoiced and due upon customer acceptance of this proposal.
9. Proposal does not include sales tax unless otherwise noted.
10. Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.
11. Convergent Technologies reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.

Total Project Investment:

\$ 6,805.04

Thank you for considering Convergent Technologies for your Security needs. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like to proceed with the scope of work as outlined in this proposal, please sign below and return to my attention.

Sincerely,

Wade Elgin

Convergent Technologies

Wade Elgin

By signing below, I accept this proposal and agree to the Terms and Conditions contained herein

Alex Fowler

May 28, 2019

Customer Name (Printed)

Date

Authorized Signature

Title

Throughout this Installation Proposal, the term, "Convergent" refers to the Convergent Technologies' affiliate operating in the state/province in which the work is being performed, specifically, "Convergent Technologies LLC" or "Convergent Technologies LTD".

SECTION 1. THE WORK

This Installation Proposal takes precedence over and supersedes any and all prior proposals, correspondence, and oral agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Installation Proposal commences on the Start Date as specified in the attached scope of work, and represents the entire agreement between Convergent and Customer (the "Agreement") and it may only be amended by a written document signed by both Convergent and Customer. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force.

Convergent agrees in accordance with the mutually agreed project schedule:

- To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- Secure and pay for permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work; and
- Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Convergent:

- To promptly approve submittals provided by Convergent;
- To provide access to all areas of the facility which are necessary to complete the Work;
- To supply suitable electrical service as required by Convergent; and
- That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period of time from when Convergent is first notified of the emergency or failure and until such time that Convergent notifies the Customer that the systems are operational or that the emergency has cleared.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the material listed based on Convergent's interpretation of plans and specifications unless noted otherwise. Additional equipment, unless negotiated prior to order placement, will be billed accordingly. Sales taxes, (and in Canada GST/PST) and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Convergent twenty-five (25%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than a month, Convergent will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Convergent as invoiced, within thirty (30) days of the date of such invoice. If the Work is completed in less than one month, Customer agrees to pay Convergent in full after the Work has been performed within thirty (30) days of the date of being invoiced. Invoices shall not include or be subject to a project retention percentage. If Customer is overdue in any payment to Convergent, Convergent shall be entitled to suspend the Work until paid, and charge Customer an interest rate 1 and 1/2% percent per month, (or the maximum rate permitted by law), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Convergent costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure.

SECTION 4. WARRANTY

Convergent provides the following warranty to the Customer:

For the period of one (1) year, commencing at the earlier of substantial completion of the Work, or first beneficial use, ("Warranty Period"):

- That Work performed under this Agreement will be of good quality;
- That all equipment will be new unless otherwise required or permitted by this Agreement;
- That the Work will be free from defects not inherent in the quality required or permitted; and
- That the Work will conform to the requirements of this Agreement.

The Customer's sole remedy for any breach of this warranty is that Convergent shall remove, replace and/or repair at its own expense any defective or improper Work, discovered within the Warranty Period, provided Convergent is notified in writing of any defect within the Warranty Period.

Any equipment or products installed by Convergent in the course of performing the Work hereunder shall only carry such warranty as is provided by the manufacturer thereof, which Convergent hereby assigns to Customer without recourse to Convergent. Upon request of Customer, Convergent will use all reasonable efforts to assist Customer in enforcing any such third party warranties. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Convergent, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. NO FURTHER WARRANTIES OR GUARANTIES, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Convergent may request changes in the Work. Any changes to the Work and any adjustment to the Agreement Price or the time for completion of the Work shall be in writing signed by both Customer and Convergent. If Customer orders any additional work or causes any material interference with Convergent's performance of the Work, Convergent shall be entitled to an equitable adjustment in the time for performance and in the Agreement Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Convergent shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the Force Majeure. A Force Majeure event shall include, Convergent Technologies' Install Terms & Conditions

but not be limited to: accident, fire, storm, water, flooding, negligence, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any Services required by Convergent due to reasons set forth in this Force Majeure Section shall be charged to Customer in addition to any amounts due under this Agreement.

SECTION 7. INSURANCE

Convergent shall have the following insurance coverage during the term of this Agreement, and shall provide certificates of insurance to the Customer prior to beginning work hereunder:

Worker's Compensation	Statutory Limits
Employer's Liability	\$1,000,000 per occurrence /aggregate
Commercial General Liability	\$1,000,000 per occurrence/aggregate \$2,000,000 general aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate
Excess/Umbrella Liability	\$4,000,000 per occurrence/aggregate

All insurance policies carried by Convergent hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by Convergent, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Convergent, pursuant to the terms of this Agreement. Convergent shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy.

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Convergent shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of Convergent or Convergent's employees or subcontractors while on Customer's site, or b) the malfunction of the equipment supplied by Convergent, or c) Convergent's breach of this Agreement.

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SECTION 9. COMPLIANCE WITH LAW, EEO & SAFETY

This Agreement shall be governed and construed in accordance with the laws of the state/province in which the Work is being performed. Convergent agrees to comply with all laws and regulations relating to or governing the Work. Convergent agrees to comply with all reporting requirements imposed by law or this Agreement. Convergent shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Convergent prior to beginning work.

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SECTION 10. DISPUTES

In the event of any dispute between Convergent and Customer, Convergent and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

SECTION 11. MISCELLANEOUS

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Convergent may assign this Agreement to any of its parents, subsidiary or affiliated companies or any entity majority owned by Convergent.

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or Convergent and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or Convergent shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.

Meeting Date: 06/03/2019

Subject

City Manager's Report - Ryan Waller

* Receive and file correspondence from May 17 and 24, 2019.

Information

In your packet are the May 17 and 24, 2019, weekly updates from Ryan Waller, City Manager.

Roll call receiving and filing correspondence from the weekly reports is in order.

Fiscal Impact

Attachments

Waller's Weekly 051719
WCJC Weekly Work Plan
Comp Plan Article
Invite
Letter
Project Updates May 17
Warren Co Demo Haul Route Letter
Draft 060319 Agenda
Draft 061719 Agenda
Jerry Kelley Map
051819 Exp Permit
051819 Prop Maint
Senator Ernst Email
Prel Census Letter
Waller's Weekly 052419
Senator Grassley Letter
Senator Grassley Letter
Census Letter
Current Proj 052319
Prop Maint 052319
Expired permits 052319
Draft 060319 Agenda A
Draft 061719 Agenda A
WCJA Weekly Plan A
Picture

Diana Bowlin

From: Ryan Waller
Sent: Friday, May 17, 2019 3:55 PM
To: City Employees; All Department Heads
Subject: FW: Waller's Weekly 5.17.19
Attachments: WCJC Weekly Work Plan.pdf; Warren County Demo Haul Route Letter.pdf; Senator Ernst Email.pdf; COMP PLAN ARTICLE.pdf; Draft June 3, 2019 Agenda.pdf; Draft June 17, 2019 Agenda.pdf; 20190516081610154.pdf; Jerry Kelley Phase 2 Simpson Map.pdf; Preliminary Census Letter.pdf; invite.jpg; 051819 EXP PERMIT.pdf; 051819 PROP MAINT.pdf; Projects Update- May 17.pdf

Hi, all.

I hope everyone is well. As you are all aware, there are a lot of things happening. As a result, this week's update email is a long one.

As always, if there are items you'd like included or if you have any questions please feel free to call me.

Have a great rest of the day and a wonderful weekend!

Thanks for all you do!

Ryan



Ryan J. Waller

City Manager

rwaller@indianolaiowa.gov

p: 515.962.5274

110 N. 1st Street – Indianola, Iowa 50125

Council Inquiry Follow-up – As you are aware, there was a question this morning regarding City Council agenda 9.B.1. In response to Staff's answers, a follow-up email was received about the stormwater runoff from the alleyway if it is going from gravel to concrete. Please know that the alleyway is currently compacted gravel and acts more like concrete than a pervious base. Given this characteristic and the current shape of the alleyway, the concrete paving and reverse crowning required by the proposed resolution will likely improve stormwater runoff.

Streetscape Open House - Thank you to those who attended the streetscape open house. There was a good turnout and lots of input. That input will be incorporated into the draft concept(s). The following is a high-level listing of next steps of development of the concept plan only:

- Square Streetscape Steering Committee meets to review input and any modifications

- Community survey of recommended concepts
- Presentation of recommended concepts to City Council during a study session
- Council adoption of a streetscape concept plan

Streetscape Meeting with County - Earlier this week Staff met with representatives of the Warren County Justice Center Project, including: Supervisor Crystal McIntyre, Nick Bruck with DCI Group and Michael Lewis with Shive Hattery. Staff updated the group on the proposed Square Streetscape Plan, sought feedback from the group on its possible elements and discussed how those elements could be incorporated into the Justice Center project.

Warren County Justice Center Weekly Work Plan- At the request of City Staff, the County's contractor will be providing a weekly work plan update to the City regarding the Justice Center project. This week's update is attached.

Justice Center Construction Traffic – Attached, please find a copy of a letter that was provided the County's contractors memorializing conversations regarding the routes for construction traffic.

Figure Eight Racing Noise – Attached, please find a letter to event organizers reminding them of the requirements of their noise permit.

Jerry Kelley Trail - The tentative date to begin construction of the Jerry Kelley Trail expansion project is the week of June 17. The final completion is expected in early August. The contractor is planning to begin on the section from the current trail near the Aquatic Center towards Iowa Avenue. Attached is a map that was shared with Simpson Facilities and Grounds showing the location of the construction. Staff has also discussed the construction access that will be off of Iowa Avenue and that location will not interfere with any activities or programs the college will be holding over the project.

County 911 Service Board Update – On Tuesday May 14, 2019 a meeting between Warren County Emergency Management Commission and Warren County 911 Service Board was held. A second presentation from Motorola concerning the costs associated with building a new communications system in Warren County took place. The discussion revolved around the increase in cost from an estimated proposal back in December of 2018. No action was taken on the new proposal. The next meeting is scheduled for May 28,2019.

Senator Ernst Letter – Attached, please find an email from Senator Ernst regarding actions she took in support of two federal grant applications that were submitted by our fire department. This was a request made of the Senator (and our other delegation members) last week while in D.C.

Employee Recognition – This week I had the great privilege of receiving compliments and stories of our team members doing great things. I wanted to share some of these with you. Congratulations and thank you to the following:

Charlie Dissell – I received an email from a local realtor expressing his appreciation for the responsiveness and professionalism exhibited by Charlie.

Tim Little – I received an email from a resident who was experiencing some challenges with a private sewer replacement. The resident expressed his appreciation for Tim's responsiveness, guidance and professionalism.

Lt. Hawkins and Sgt. Keller – Lt. Hawkins and Sgt. Keller both recently completed graduate school. While out east for their graduation ceremony they were able to represent our community at the enshrinement of Indianola Police Officer Pop Hickman on the National Peace Officer Memorial Wall.

Kayla Schark and Zach McEntee – I was informed that Kayla and Zach responded to a call of a pregnant woman who was going into labor. During the transport it became clear that they would not make it to the hospital in time. As such, Kayla and Zach successfully delivered the baby.

Parks & Recreation and WPC Staff – The two departments worked together to get some pumps installed for the swimming pool, which resulted in significant savings for the Parks & Recreation Department. Thanks to Rick Graves, Ed Breeden, Norm Hart, Kevin Crawford, Ty Herrick and Blake Henry from WPC and Marty Chittenden, Kelly Heinkel, Joe Holaday and Afton Bradley from Parks and Recreation.

Streets Department – Earlier this week, the members of the Street Department hosted the quarterly meeting of the Metro Area Operators' group. More than 20 operators and supervisors came to Indianola to discuss and learn from each other on topics, such as: snow season wrap-up, concrete partial depth repairs, asphalt overlay, asphalt full-depth replacements, traffic message boards, and new hires. A special thanks to the two Heavy Equipment Operators (Matt Anders and Steve Greif) for their involvement with this meeting.

Residential Sewer – A resident in the 400 block of E 1st has been experiencing sewer issues. During a recent visit by a contracted plumber and assistance from the WPC Department, it was discovered that the sewer lateral (the line that runs from the house and connects to the City's main) was not attached. It has been determined that this occurred approximately 39 years ago when the 12" sewer main was installed. Accordingly, the City will be assisting with the cost for the required repairs.

2020 Census Information – Earlier this week Staff attended a Metro Manager’s meeting regarding the upcoming 2020 Census. During the meeting, a representative from the Director’s office provided an overview of the process along with action items required of each community. The communities discussed activities they are undertaking and areas for partnerships to help engage communities on the importance of participation in the process. As previously reported by Mayor Shaw and Councilman Kling, this is the main focus of the Complete Count Committee. Attached, please find a letter from Mayor Shaw regarding the establishment of this important committee. This, along with a final review of materials compiled by the Des Moines area MPO which is currently underway, will be our community’s next big action items in preparation for the 2020 Census.

RAGBRAI Event - The Indianola Mayor’s Youth Council is proud to present Bike Fest 2019: *The RAGBRAI Edition*, a free, family-friendly community event to promote safe bicycling in our community. It is scheduled for Saturday, June 15th from 10:00am-Noon on The Square and will feature a bike safety rodeo along with a “mini-RAGBRAI” route all around The Square with different activities at each of the seven “towns” along the route. Highlights include free youth bike helmets (while supplies last), a drawing for 6 free bikes, a pedal-powered smoothie machine, giant trike & Big Wheel races, spin art frisbees, Bike Pump Balloon Blaster Contests, airbrush tattoos, a virtual reality bike ride, an Indianola RAGBRAI booth, healthy snacks and goodie bags for the kids, and more! We’ve had a great response from community partners for this event including a \$2500 grant from the Indianola Elks Lodge #2814, \$400 donation from Indianola Breakfast Lions, and additional support from ISU Extension & Outreach, Blank Children’s Hospital, Indianola YMCA, KNIA Radio, the Indianola Independent Advocate, Warren County 5210 Initiative, and Hy-Vee. A special thanks to Captain Sher and Sergeant Keller for their assistance during the event.

Event Invitation – Attached, please find an invitation to a community event called “When Headstones Talk”.

Comprehensive Master Plan Article – Attached, please find an article regarding the importance of a community’s comprehensive master plan. This appeared in the May edition of the League of Cities’ *Cityscape* magazine.

Community Development Updates – Attached, please find various updates provided by the Community Development Department.

Upcoming City Council Agenda – Attached, please find the draft agendas maintained by the Clerk’s Office for the upcoming meetings. As a reminder, these are fluid documents that can change on a regular basis (i.e. some items may get added/rescheduled due to Council direction,

as well as other factors that may or may not be within the control of the City departments). If there are items that you would like more information on, please let me know.

Charlie Dissell

From: Nick Bruck <nickb@dcigroup-us.com>
Sent: Thursday, May 16, 2019 10:21 AM
To: Charlie Dissell
Cc: Brandon Schulte; Megan Andrew (megana@warrencountyia.org)
Subject: WCJC Weekly Work Plan

Week of May 20th, 2019

- Demolition contractor will continue with demolishing and removing the interior building materials of the Courthouse. This activity will occur thru the week.
- Pending approval of traffic closure plan at Monday night's City Council Meeting Vanderpool will mobilize to start utility work.
- DCI Group will have their field office trailer delivered and set up.
- Select demolition of the exterior building on items the County wanted salvaged may start.



Nick Bruck
Senior Project Manager
220 SE 6th Street - Suite 200
Des Moines, IA 50309
C 515-202-3394 | W 515-244-5043

Prioritizing for success



Shawn O'Shea | MSA Professional Services

The word comprehensive means complete. So, comprehensive planning by definition is "complete planning." A community comprehensive plan is a 30,000-foot view of your community at a particular moment in time. It serves as a policy document which establishes general guidelines for the physical, economic and social development of a municipality. Although the plan itself is not a legal document, it lays a foundation and provides the rationale for decisions concerning legal documents such as zoning and subdivision ordinances. Zoning and subdivision ordinances are the tools that municipalities have for managing future growth policies established in the comprehensive plan. Therefore, it is critical for any community with land use regulations to have an adopted plan from which regulatory decisions may be justified. As residents and businesses come and go, and economic trends rise and fall, changes will occur. The purpose of a comprehensive plan is to establish a shared vision for the community to guide future actions and decisions.

A good comprehensive planning process has a robust engagement process that involves the general public, stakeholders and community officials. Engaging these groups in the process on the front end builds consensus and buy-in to support the implementation of the goals and strategies that come from this planning process. Establishing implementation strategies that are not "pie in the sky," but attainable solutions to challenges uncovered through analysis, investigation and communication during the planning process, is vital to transformative change in the community. The implementation strategies should be broken down into a stepped process of short-term and long-term tasks that lead to informed and thoughtful decisions as the community approaches changes and challenges.

Smart Prioritization

We all can fall into the trap of favoring pet projects or having blinders focusing too intensely on one issue or opportunity. So, how do we prioritize and address the community's needs in a systematic way with the blinders removed? The key to prioritizing needs and wants is to have a complete and informed picture of your infrastructure and other systems. Health and safety are the first priorities that a community should be addressing. Drinking water (including water for fire protection), wastewater, stormwater and the transportation network are some examples of health and safety systems. These systems often require more money to address than other priorities and can also require more time, not only to plan for the project but also to allow for the creation of a financial plan (i.e. applying for grants or adjusting rates). This is asset management. The Environmental Protection Agency's definition of asset management is "the practice of managing infrastructure capital assets to minimize the total cost of owning and operating these assets while delivering the desired service levels."

By using a comprehensive planning process (getting input, building consensus and determining community needs) that plugs into an asset management system/workflow, you have a clearer, more holistic picture of where the community is today, with a path to maintaining a high level of service as the community changes and faces challenges into the future.



Graphic by MSA Professional Services

A Living Guide

How do you integrate a comprehensive plan into your established planning and decision-making process? Local leaders should use a comprehensive plan to assess and re-evaluate the goals and objectives of the community from year to year. As the community's needs change, the plan may need to be amended. This planning document is a "living" guide for growth and change in the community. The plan represents the city's best effort to address current issues and anticipate future needs. If decisions are not consistent with this plan, then the council should consider whether amending the plan is necessary, or if those decisions should be reconsidered. The implementation section of a comprehensive plan should feed directly into a Capital Improvements Plan or individual departmental action plan. The use of an asset management system/workflow is vital to a clear understanding of what in the implementation plan needs to be prioritized. Integrating "complete planning" with asset management is a winning combination that will leave decision makers feeling more informed and community members reaping the benefits of those proactive, rather than reactive, decisions.

Shawn O'Shea, AICP, is a client service manager with the Des Moines office of MSA Professional Services specializing in business development, public engagement, project management, comprehensive planning and downtown planning. MSA is a Partner program of the League, part of the Community Alliance Programs. Learn more about MSA Professional Services at www.msa-ps.com.



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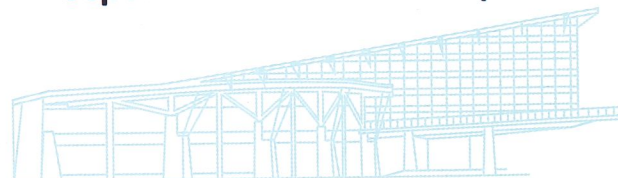
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Annual Conference & Exhibit

Dive further into this topic, ask questions and learn more about comprehensive planning at the League Annual Conference & Exhibit,
September 25-27 in Dubuque.



OLD CITY CEMETERY TOUR
WHEN HEADSTONES TALK

**Hear Cemetery Residents
Talk About Their Lives and Their Demise!**

See Fascinating Historical Re-enactors in Period Dress!

SATURDAY, JUNE 8 • 7:00-8:30 PM

SUNDAY, JUNE 9 • 2:00-4:00 PM

COME EARLY AND PICNIC • STONE RUBBING FOR KIDS

ADULT-ONLY DARK-OF-NIGHT TOUR

SATURDAY, JUNE 8 • 9:00 PM

(FLASHLIGHTS AND LANTERNS ALLOWED)

FREE EVENT • DONATIONS ENCOURAGED

TO REPAIR AND UPRIGHT THE FALLEN AND BROKEN HEADSTONES

WEST SIDE OF INDIANOLA I.O.O.F. CEMETERY • 0.6MI SOUTH OF HWY 92 ON JEFFERSON WAY, INDIANOLA, IA

LOOK FOR SIGNS & GHOSTLY SPIRITS

NO RSVP • NO RAIN DATES

OFFERED BY: INDIANOLA PARKS & RECREATION, CAROUSEL COMMUNITY THEATRE,
WARREN COUNTY HISTORICAL SOCIETY, INDIANOLA PARK FRIENDS, INDIANOLA I.O.O.F.

Questionable weather? • Call Indianola Parks & Recreation
(515-961-9120) • Press 1 for Cancellation



— Clerk's Office —

May 14, 2019

Warren County Speedway
Attn: A.J. Nelson
1103 E. Jackson Place
Indianola, Iowa 50125

Dear Mr. Nelson:

As a courtesy, the City is letting you know that we received numerous complaints regarding the continuation of racing on May 4, 2019. The complaints received indicated that racing events and noise associated with the events lasted beyond 10:00 p.m. As you know, 10:00 p.m. is the end time stipulated in the noise permit for this event. The permit is enclosed for your reference. Please ensure that the event concludes in accordance with the permitted time.

As a reminder, the Indianola City Code states:

“Should the applicant(s) holding said events not attentively observe all limitations and restrictions to be found in this chapter relating to noise permits, the City authorities will have full authority to stop such event and recommend future events be denied. The applicant and/or site owner or Lessee shall be responsible for any violations of this Code.”

Please govern yourself accordingly. Let me know if you have any questions.

Sincerely,

Diana Bowlín
City Clerk

CC: Mayor & City Council
City Manager
Chief of Police
City Attorney
Phil Watson





COMMUNITY DEVELOPMENT

To: Ryan J. Waller, City Manager
From: Charlie E. Dissell, AICP, Community and Economic Development Director
Subject: Current Projects Update-May 17, 2019

The purpose of this memorandum is to provide a brief synopsis of different projects that may be of interest to the Council.

- McConnell Subdivision Preliminary Plat
 - City Council approved on January 22, 2019
- Quail Meadows Townhomes Preliminary Plat
 - City Council approved on January 22, 2019
 - Developer met with Warren County Conservation on February 13 regarding easements for sanitary sewer crossing along Summerset Trail.
 - Site work has begun, and the sanitary sewer extension has been completed.
 - The Final Plat has been submitted and was approved by the Planning and Zoning Commission on May 14. If the Planning Commission moves this forward, it will be reviewed by the Council on May 20.
- Prairie Glynn Plat 2
 - Construction plans have been submitted and will be approved once changes are made.
 - A revised preliminary and final plat have been submitted this week. Both the Planning and Zoning Commission and City Council will need to review.
- Autumn Ridge Subdivision
 - City Council has authorized staff to work with the developer on a possible development agreement for Autumn Ridge Plat 3.
 - Staff is in the process of reviewing a draft agreement.
- West Hills Brewery (219 West Salem Avenue)
 - City staff held a pre-application meeting with business owners on January 25
 - Plans submitted for a new brewery on January 30.
 - City staff held follow-up meeting with applicant on February 21 on plan review comments regarding the need for a fire sprinkler system.
 - Chief Chia has approved a variance to the automatic sprinkler requirement due to an undersized water main along West Salem Avenue. A Condition of this variance calls for

the installation of a fire alarm/smoke detection system and the applicant signing a hold harmless agreement.

- Council approved the hold harmless agreement on April 15.
- Missouri Valley JATC Training Facility
 - Site Plan for this project was submitted on April 3 to the City and is being reviewed by Staff and City Engineer.
 - City Staff has also held internal meetings regarding new road alignment within the industrial park expansion.
 - City staff meet with the Missouri Valley on May 1 to discuss access to this site and possible road upgrades/funding.
- Gritt Performance (983 East Hillcrest Avenue)
 - Site Plan for this project has been submitted to the City and is being reviewed by Staff and City Engineer.
 - Plan review comments returned to applicant on February 20.
 - Updated site plans were resubmitted on March 4.
 - Updated comments returned on March 18.
 - Updated site plans were resubmitted on March 26.
 - Site Plan was approved on April 8.
 - Staff met with the property owner on April 10 to discuss preliminary building plans.
- Ace Hardware (506 North Jefferson Way)
 - City staff held a pre-development meeting on this project on February 22.
 - The project would include the demolition of the existing car wash, and a new building.
 - The existing Mudslingers Coffee Shop would remain.
- 204 North Jefferson Way
 - D&D property
 - City Council directed staff to move forward on an offer on this lot.
 - An alley vacation was recommended for approval by the Planning and Zoning Commission on May 14.
- New Heights Church (309 East Hillcrest Avenue)
 - Project engineer contacted the City on February 7 to clarify plan review comments.
 - Updated Site Plan was received on March 7.
 - Updated comments returned to applicant on March 20.
- Chumbley's Auto Care (110 South Jefferson Way)
 - Staff meet with the business owner on March 15 to discuss plans for future building.
 - Staff has submitted preliminary comments on the site plan to the business owner.
 - Site Plan and Building Permit plans were submitted on May 10.

- Warren County Justice Center (115 North Howard Street)
 - Staff has continued to meet with the General Contractor on this project to discuss site layout, utilities, closures, haul routes, etc.
 - Staff compiled a comment and questions to the County's contractor and design team on March 27. Staff received a response to this letter on April 12.
 - Staff is working with the County on scheduling a presentation update at the June 3 Council Meeting.
- Hillcrest TIF Update
 - Staff submitted all preliminary information to Attorneys to begin to TIF Update process on March 11.
 - The consultation meeting with affected taxing entities (Warren County and Indianola School District) took place on April 24.
 - The public hearing for the first amendment is scheduled for May 20.
 - Staff is working on the second amendment. As part of the second amendment, the City is required to get consent from land owners who have agricultural land for 3 of the last 5 years.



COMMUNITY DEVELOPMENT

May 13, 2019

Nick Bruck
Senior Project Manager
DCI Group
220 SE 6th Street - Suite 200
Des Moines, IA 50309

Mr. Bruck-

This letter is meant to formalize the conversations between you and I on the preferred haul routes as it relates to the demolition of the Warren County Courthouse, located at 115 North Howard Street, as well as the utility work that will be taking place on this site over the next two months. The City greatly appreciates your willingness to work with us on determining a haul route that is in the best interest of both parties.

After discussions with the City's Fire Chief, Police Chief and Street Superintendent, it is preferred that empty semi-trucks enter the Downtown area from East Ashland Avenue from North Jefferson Way (Highway 65/69), and that the loaded semi-trucks exit the Downtown area by North Buxton Street to West 2nd Avenue (Highway 92).

You had indicated during a phone conversation on May 9, 2019, that this route would indeed work for this portion of the project. As I know the intention is to start interior demolition of the existing building this week, if this route is not acceptable to you, please let me know as soon as possible.

We understand that this preferred route is only for the demolition/utility work process of the Warren County Justice Center project and look forward to working with you on determining the appropriate haul routes when the construction on the new building begins.

If you have any questions, please contact me at (515) 962-5276 or at cdissell@indianolaiowa.gov.

Regards,

Charlie E. Dissell, AICP
Director of Community & Economic Development
City of Indianola

June 3, 2019
Draft Council Agenda

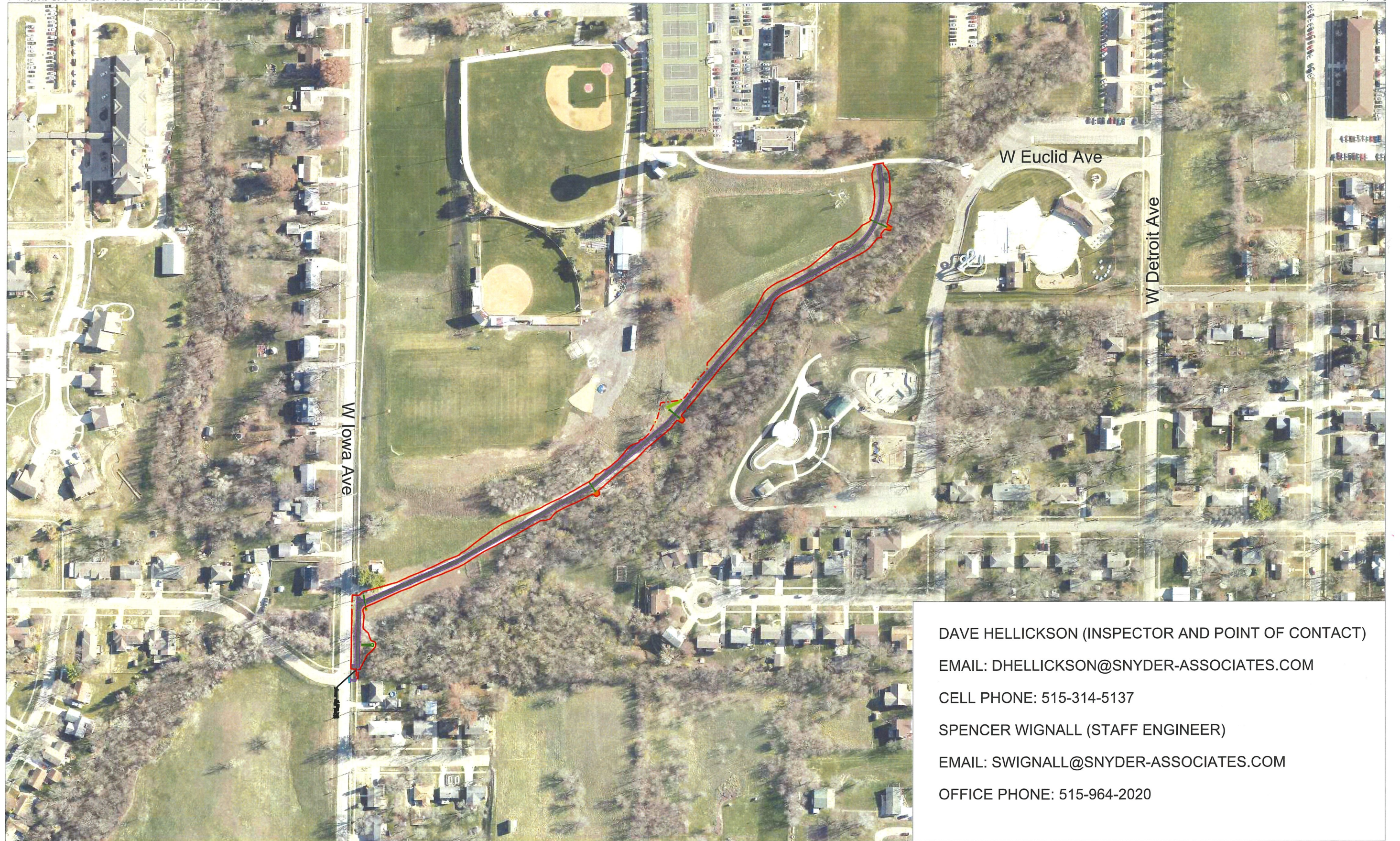
- Minutes
- Claims
- Applications – West Hills Brewing Company
- Street Closure from the Indianola YMCA for RAGBRAI
- City Manager’s Report
- Salaries
- Second reading of the TIF ordinance is not waived
- Public hearing and 1st consideration for alley vacation – 204 N. Jefferson
- Presentation from the Warren County on County Justice Center
- Presentation from Wade Journey Homes regarding homes being built in the Prairie Glynn Subdivision
- EMS rates effective July 1, 2019
- Home Base Iowa application
- Resolution extending Waste Management recycling contract
- Discussion and direction regarding the Ground Emergency Medical Transport

June 17, 2019
Draft Council Agenda

- Minutes
- Claims
- Applications
- City Manager's Report
- Salaries
- Third reading of the TIF ordinance is not waived
- Public hearing and 1st consideration for an amendment to Chapter 165 regarding notification procedures and timelines
- Public hearing and 1st consideration for an amendment to Chapter 165 regarding Bed and Breakfasts
- 2nd consideration of an alley vacation
- Final Fiscal Year Transfers

June 17, 2019
Draft Council Study Agenda

- Square Streetscape Plan Presentation
- Capital Crossroads Storm Water Presentation



Permit #	Permit Year	Permit Date	Permittee	Owner if Different from Permittee	Address	Project	Last Inspected	Permit Expired	Date Letter Sent	Re Apply?	New Permit #	Date RePerm	DATE Re Inspect/ Finaled	Notes
2016														
93	2016		Rich Piper		1800 Fairway Drive	Garage	10/6/2016	4/4/2017	01/29/19	Notice sent 5/15/19				BOA twice approval for projects. No final. Last inspection was a RI framing
2017														
4	2017	2/1	Wade Williams		1005 Ann Parkway	Bathroom Addition	NONE							
5	2017	2/4	Cary Jordan		1002 E Madison	Residential Addition	NONE							
6	2017	2/15	Adam Loux		304 N 4th Street	Garage	4/3/2017							Board of Adjustments 12/7/16 requesting variance allow for a 1350 sq ft garage. This was approved to store his camper. RI plumbing and Electric inspection 4/3/17
7	2017	2/21	Rodger & Cindy Tensdale		506 W Salem Ave	Residential Restoration Support Beam	3/2/2017							Support beam in the home. Only inspection in file is the framing inspection. This permit requires a CO
11	2017	2/23	Bergstrom Construction LC	Missouri Valley Line Construction	1707 N 14th Street	Commercial Alteration	3/6/2017							Apprenticeship school for power pole workers. Includes office space and training room. Only inspection in file is a Framing and electrical RI inspection. 5/15/19 handed to CD to review. This DOES require a CO.
12	2017	2/22	Tim Dusenberry		1208 E Lincoln Ave	Deck	NONE							no inspections on file
87	2017	7/6	CMC Pools	Bryan Bussanmas	101 S 19th Ct	Pool	NONE	1/2/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				
104	2017	8/18	Brook Breuklander		908 N Y Street	Pool Deck	NONE	2/14/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				
105	2017	8/24	Brenda McCoy		1200 E Euclid Ave	Deck	NONE	2/20/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				
121	2017	10/4	Custom Specialty Services	The Village (Wesley Life)	707 Robin Glen	Bus Garage / Carport	11/15/2017	5/14/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				
126	2017	10/17	Christopher Lutheran		306 N 17th Street	Basement Finish	11/9/2017	5/8/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				Electric and Plumbing RI inspection completed by CB on 11/09/17. no other inspections found in file. Number listed as 319-631-2578
2018														
13	2018	2/21	Ann Mahoney	Equity Trust Custodian 1 Equity Way West Lake, OH 44145-2526	610 East 1st Ave	Home Restoration/ Alteration	3/5/2018	9/1/2018	9/27/2018 1/29/19	FINAL NOTICE 5/15/19 Notice Sent 4/05/2019				
14	2018	2/22	Genesis Development	Attn: Justin Terry	1809 W 2nd Ave	Alteration	NONE	8/21/2018	9/21/2018 10/31/2018	FINAL NOTICE 5/15//2019				
ACTIVE - in Motion for INSPECTION														
11	2018	2/14	Jonathan Cook		1200 Caroline Terrace	Alteration	NONE	8/13/2018	09/21/18	No	Ext		Exec Dec	Per DC extension granted. "Owner requests final inspection 12/26 - Completed 1/09/19. Need final OK from Safebuilding. File placed back in cabinet to pull Extension given 180 days to expire on August 05, 2019
98	2015		Brad Butler	Bradley Butler & Alesia Wright 1306 E Detroit Ave Indianola, IA 50125	410 W 1st Ave	Front Porch Repair	NONE	3/19/2016	11/8/2018 1/29/2019 02/25/2019	FINAL NOTICE 4/05/2019				Contacted owner listed on application -Spoke 4/22/19 . Stated the porch was finished and he currently has rental tenants living in the home. States the inspector is welcome to come over as long as they do not disturb the residents.
40	2015		TLCD Investments LLC	615 Brookwood Drive Indianola, IA 50125-3306	220/222 W Salem Ave	Alteration	9/16/2015	3/14/2016	11/8/2018 1/29/2019 02/25/2019	Dec-18			Failed 03/04/2019	Resent letters with SECOND NOTICE listed on top. Terry Pauling cld in, stated that he talked to Frank Rasco, states Rich came down to do final inspection. Permit application pulled for same location in 12/2018. Emailed SB to inspect for completion. Terry not moving forward at this time with new permit for an additional alteration. Sent doc from that application in 12/2018 to Terry via email so he has on him for future application if and when needed. SB inspection failed 03/04/2019 all outlets are over counter top need GFCI protection. Only one projected. All other itmes complete. Call to reschedule once GFCI protected.
141	2016		Sean Thompson		204 E Kentucky Ave	Deck	NONE	4/12/2017	11/12/2018 1/29/2019 2/25/19	Reminder Letter Sent 04/05/2019				Resent letters with SECOND NOTICE listed on top. Recvcd call from owner of the home. 515-330-7168. Sean Thompson 515-991-4729. He is out of town until 3/5/19. Advised that Safebuilding to call to set up final inspect next week.
148	2017	11/3	Iowa Drone	Sean Thompson	204 E Kentucky Ave	Garage	NONE	5/2/2018	1/29/2019 2/25/19	Reminder Letter Sent 04/05/2019				Resent letters with SECOND NOTICE listed on top. Recvcd call from owner of the home. 515-330-7168. Sean Thompson 515-991-4729. He is out of town until 3/5/19. Advised that Safebuilding to call to set up final inspect next week.

29	2015		Alex Van Clark		1003 North E Street	Addition BR and Egress Wind	7/2/2015	12/29/2015	11/8/2018 1/29/2019	Reminder Letter Sent 04/05/2019			02/08/19 FAILED	515-669-7886 - Alex - states they did the finish the basement walls just cut a hole in the drywall to add a different bedroom. He states the egress windows are complete. Requesting an extension on bedrooms or will call if no longer doing them to close permit. SB inspected 02/08/19 FAILED. Fire alarm outside of bedroom is more than 10' from door. Closet light had exposed bulb. Needs to be reinspected to final out.
82	2015		Brian Hoxmeier		1308 N 6th Street	Basement Finish	1/6/2016	7/4/2016	01/29/19	EXT til December of 2019 per CD				Brian (38-991-3092) called and would like an extension until the end of the year on this permit. Please make note of an extension until 12/31/19 per Charlie D.
140	2016		Joe Ripperger		209 N M Street	Deck	NONE	4/11/2017	11/12/2018 1/29/2019	Reminder Letter Sent 04/05/2019			02/05/19 FAILED	Zach current home owner - 515-729-4649 says okay to come whenever just call. Per SB 02/05/19 Jeff Begg "4x4 post more than 8" tall. Appear to be buried in the ground, unable to verify frost depth. Beam should be notched into post or supported with approved brackets. Stairs and all railing approved. FAILED DECK. Will need to schedule reinspection."
146	2016		Brad Butler	Ross Huff	611 Quail Ridge Rd	Deck	11/7/2016	5/6/2017	11/12/2018 1/29/2019	Reminder Letter Sent 04/05/2019			1/3/2019 FAIL	Owner called in requesting inspection for final. Sent to safebuild 12/27/18 Ross Huff - Safebuild inspected project on 1/3/19 FAILED- Will reinspect when called
68	2017		Richard Stewart		1209 Lancaster Way	Single Family Dwelling	10/10/2017	4/8/2018	8/28/2018 1/29/2019	Reminder Letter Sent 04/05/2019			2/13/19 FAILED 2/27/19 FAILED 2/28/19 OK FOR TEMP CO (sod, gutters, grade needed)	Owner came in 02/11/19 reports final done by RP in July of 2018. No inspect sht in file. Scheduled final with Safebuilding. Mr. Stewart 515-490-8339 "SB inspected 2/13/19 failed "AC breaker is 30 amp needs to be 25 amp, unfinished basement outlets need to be GFI protected, water heater drain pipe is missing, need gutters and downspouts installed." Owner came to office 2/19 asked if he could just get final or temp co for GFI, breaker and drain pipe being done, but will not be able to get to gutters and downspouts till its warmer. Jeff with SB agreed to do Temp CO inspection. Owner will call in when ready for Temp CO inspection. Reinspection for final set up with sb 2/27/19. FAILED - Punchlist complete except gutter and downspout. Will complete by spring. Will call for reinspection. SB inspection 2/28/19 "missing gutters. missing final grade and sod. Landing at lower end of the stairs approved. Need drip leg on gas line at furnace. Permanent address required. House number not visible from street. Builder is planning a column with address at end of drive. Temp address sign in place now. Ok for temp CO. Spoke to permite/builder 5/10/2019. All is done but painting the home. Plans to have this done and ready for Final CO inspection in June 2019,
110	2017	9/7	Cross Cut Custom Carpentry	Robert & Deb Elgin	210 N 15th Street	Deck	9/7/2017	3/6/2018	01/29/19	Reminder Letter Sent 04/05/2019			02/07/19 FAILED	2/5/19 owner called in regarding inspection needed. SB scheduled for 2/07/19. Inspection Failed. Will need to call to reinspect. Owner cld in 2/11 asked for failed inspection report. Emailed inspection report to owenr 2/11. advised to let us know when she would like to reschedule final
8	2018	2/1	Benjamin Rogers		1000 North O St	Basement Finish	NONE	7/31/2018	10/5/2018 1/29/19	EXT til May			PASSED 05/02/19	Still has not been completed yet. Extension needed until May 2018. 515-808-3030 per safebuild 05/02/2019 PASSED FINAL Living Area Only Smoke detector interconnected
32	2018	4/9	Amie Hale		107 South 19th Court	Pool	8/3/2018	1/30/2019	9/27/2018 1/29/19	EXT til May				Warning Letter advising of expiration if no final inspection. Extension given until May 2019 for final. 515-556-6715 Amie ..
35	2018	4/18	DDVI	IMU	110 S B Street	Line Shop Remodel	10/1/2018		01/29/19	EXT til 4/19			10/19 Failed Fire	1/29/18 letter sent out reminding of 180 days expiration from last inspection. Previous inspections September and October. Nothing since. Kurt R emailed stating electrical final will be scheduled by March. Extension given till April 2019
67	2018	6/8	Dan & Irene Bertsch	Mail to : 805 W 3rd Ave Indianola	610 S Freeman Street	Garage Addition	NONE 1/30/19 SB	12/5/2018	01/29/19	Reminder Letter Sent 04/05/2019	N/a		1/30/19 FAILED	Added to spreadsheet 1/24/19 krb - Mail to 805 W 3rd Ave. 1/29/19. Owner called in to have inspection for final. 1/30 Safebuilding. States unable to see previous work covered prior to inspection. Needs hurricane clips. FAILED. Will need to have re inspected once items mentioned are corrected. Owners email 2/14/19 "I am responding to the letter I received from you regarding the construction at 610 south freeman. The work is not completed so I will need an extension of the permit. The work is being done by Ron Miller construction. Dan Bertsch"

<u>Property Address</u>	<u>Owner Information</u> <i>RED = Habitual</i>	<u>Ordinance Listed Nuisance Issue</u>	<u>Code</u>	<u>Complaint Info, Progress and Actions</u>	<u>Dept Actions</u>	<u>Established Deadline for Abatement</u>	<u>Follow Up by Date</u>
<u>NEW THIS WEEK</u>							
402 W 1st Ave	Bern Investments LC	Vacant Home - Tall Grass	50.02	Caller states grass is getting high and like last year, was never mowed. Wants to ensure it will get rectified asap before it gets 1ft tall. KB visited site 5/13 contacted contractor for demo, reminded of expiration of permit to demo and discussed need for mowing and maintenance on property. Stated that they would comply asap. 5/16 tt mr white. Stated the property would be mowed by Saturday 05/18 and the demo would take place by July	TL to follow up in June		06/06/19
405 N 8th Street	Ronald Llewellyn 1513 W Jackson Ave	Tall Grass , Weeds	50.02	Habitual home for not mowing states caller. Grass has not been mowed all season. TL to visit by 05/22/19	TL to visit by 5/22/19		TBD
913 E Detroit	Denise Anderson	Junked Vehicle (Winnebago)	51.03 (3)	Winnebago Camper parked on property line through winter. Several notices. Pleas check if still present on property. Acrossed from school. On grass, not working, falling apart.	TL to visit by 5/22/19		TBD
815 W 1st Ave	Mrs LLC 1811 Country Club Road Indainola, IA 50125	Vacant Home - Tall Grass	50.02	Caller reports vacant home- door wide open for over a week. Garbage outside. Receved second complaint call today 5/13 stating the yard is not mowed and the doors are open. Need to visit site asap.	TL to visit site by 4/30/19		TBD
909 N J Street	Dubuque Street Properties 4207 SW 9th Street Des Moines, IA 50315	Vacant Home Tall Grass	50.02	Caller reports tall grass and not mowing, home vacant 5/13/19 second call for complaint on home. Grass 1 ft tall. No one living at home. 5/15 neighbor came into the office. states the garage is full of garbage and there is a fox living inside of it. He brought pictures. Contacted Roth Properties 961-5555 (276-7653) advised that this property needs to be maintained. Hannah stated that she /would send a crew out to take care of the property by 5/17/19	Kb visited site 5/15 took pics, contacted owner		05/20/19
1101 W Iowa Ave	Wells Fargo Bank 1 Home Campus Des Moines, IA 50328	Tall Grass , Weeds	50.02	Vacant home - not mowing. Went back to bank. TL to visit site and look for contact number for maintenance to place a work order	TL to visit by 5/18/19		TBD
1601 W Detroit	Brandie Newberg	Tall Grass , Weeds	50.02	Tall grass reported - TM to visit site to take pics 5/14/19. KB spoke with owner of home. States that this is a rental property and they will have this taken care of this evening or tomorrow at the latest depending on rain. (Currently raining) -	TL to visit site by 5/18/19		05/23/19
Field Parcel 49024230841	Lemar Koethe	Tall Grass , Weeds	50/02	Annual call. Not mowing. Over a foot tall weeds and grass	TL to visit site - Vacant field, will need to SEND LETTER		TBD
Vacant Field Parcel 48775011000	TF 32 PO BOX 12131 Des Moines, IA 50312	Tall Grass , Weeds	50.02	Caller reports the corner is getting high with weeds and grass. Afraid will get to out of shape and impede view again this year if not taken care of early. Currently over 6 inches.	TL to visit site - Vacant field, will need to SEND LETTER		TBD
Vacant Lot Parcel 48039010170	Fred Dowie Jr 2160 Terrace Ave Winterset Ia 50237	Tall Grass , Weeds	50.02	Tall grass in vacant lot. Needs mowed. TL to visit	TL to visit site - Vacant lot, no door, will need to SEND LETTER		TBD
Vacant Parcel 48775010130	Goldfinch Development LLC 315 E 5th St #206 Des Moines, IA 50309-1916	Tall Grass , Weeds	50.02	Vacant lot not mowing - grass over 8 inches to 12	TL to visit site - Vacant lot, no door, will need to SEND LETTER		TBD

Vacant Parcel 48775010180	Goldfinch Development LLC 315 E 5th St #206 Des Moines, IA 50309-1916	Tall Grass , Weeds	50.02	Vacant lot not mowing - grass over 8 inches to 12	TL to visit site - Vacant lot, no door, will need to SEND LETTER		TBD
Vacant Parcel 48860000202 (South side of 2nd Ave end of house, before businesses begin)	Dorothy Elizabeth Walk	Tall Grass , Weeds	50.02	Tall grass, vacant lot, has not been mowed. Annually called in for not mowing.	TL to visit site by 5/18. Vacant lot no place for door hanger. SEND LETTER		TBD
EXISTING							
111 W 3rd Street	Phipps Properties LLC 111 N G Street	Junk Debris	51.03 (01)	Landlord continues to work with city on getting tenants to comply. Once clean, within a week they are out of compliance again. In progress. TL Visited site 5/7/19. More junk piled up on porch area and along east side of property.			05/10/19
204 N J Street	Jay & Barb Holland	Junk Debris	51.03 (01)	Caller reports garbage in yard and around home including mattress. TL Visited site 4/4/19. Took pics. Left hanger	TL 4/4/19 SEND LETTER W PICS		04/19/19
207 West Salem Ave	CanoeSport OutfittersHolmes, Jeffrey S/ Gillum-Holmes, Cassandra L	Junk Debris	51.03 (01)	Junk piled up behind building. Spoke with owner. Said dumpster will be coming in next week or two. Gave until 5/31/19 to get property cleaned up and comply with city ordinance.			5/31/2019
305 W Salem Ave	Willaim & Harriett Edwards	Junk Debris / Vehicles	51.03 (01) 51.03 (03)	Several vehicles in front drive and back of home / garage. Brush piles and appliances, tires, swing set etc. KB visited site 2/27 took pics. Send letter with pics to owner KB visited site 2/27/19 No change	Letter sent 02/28/19	03/28/19	
308 W 1st	Ernest Martens	Junk Debris	51.03 (01)	Previous letters, visits, door hangers and abatement notices have gotten zero response for progress. 12/13/18, 12/19/18, 1/02/19, 1/16/19, 2/07/19, 2/22/19. BID FOR ABATE. Inspection report for unsafe home was sent from Building Official KB visited site 2/27/19 took pics Maint asked for extension til Wed 03/06/17 to remove all furniture and debris as has no where to dump at this time. New trailer and vehicle have been found on property since last visited. He stated it is being towed today. 2/28/19 confirmed trailer and truck there yesterday has	Certified Letter 1/23/2019 Extension til 2/4 for debris. 2/22 for	02/22/19	TBD
411 W 1st St	Reuben O Burdess 410 W 2nd Ave 1648 Hwy 146 Allerton IA 50008	Junk Debris	51.03 (01)	KB visited site 2/27/19 took pics Maint asked for extension til Wed 03/06/17 to remove all furniture and debris as has no where to dump at this time. New trailer and vehicle have been found on property since last visited. He stated it is being towed today. 2/28/19 confirmed trailer and truck there yesterday has	Certified Letter 1/23/2019 Letter with new pics	03/07/19	
501 S G Street	William Todd	Dead Tree		Caller reports dead pine trees losing bark on propety along with junk and debris.	Send TL out to check 4/24/19		TBD
504 N O Street	Erica Fretwell	Junk Debris	51.03 (01)	Junk debris and furniture piled infront of home. Pics taken 02/28/19 Send Letter. TI Visited sit 5/7/19. Left hanger.	Send Letter	03/20/19	05/14/19
507 E Salem Ave	City	Dead Tree		City tree in ROW between sidewalk and street on E Salem Ave - infront of 507 E Salem.	3/18 JASON - Streets Dept		

609 E 2nd	Indianola IA 50125	Hole forming in yard		Caller reports ground sinking in yard from previous demo. Please check out. Previous Owner Pierce. Sold property after demo in March 2019. No final inspection was performed on property. Has not been leveled or seeded. Photos of hole exposing roots have been found. It appears the hole was covered with dirt at one point but it has sunken in since. Will need to fill. Permittee for demo was contacted	TL 4/25 took pics TL 05/02/19 took pics. Inspection for demo failed. Not seeded		05/15/19
609 N 1st Street (same internal block 604 and 602 N Howard Properties) Full block covered in junk debris and junk vehicles	Marilynn Vanzanten-Peters	Junk Debris	51.03 (01)	Junk debris - hanger left 1/29 and pics taken. Revisit property 02/07/19 - KB visited site 2/7 decorations all over home, back yard near garage are issues. Trailer empty but parked on grass, construction and junk debris still exist around garage. Pics taken. Send letter. 2/21/19 no change. pics taken. TL 3/20 Visited site. Took pics, left hanger. 3/20 Owner called in, agreed to comply by 3/25.	Letter sent 02/26/19	03/07/19 3/25/2019	
612 E Kentucky		Blocking Sidwalk - RV and Trailer		Camper RV with trailer hitch hanging over sidealk and tow trailer over sidewalk dnagerous hazaed vlocking public ROW on sidewalk and dangerous less than 10 ft clearance for pedestreans on sidewalk. TL visited site 5/2 trailer is moved however the camper is still over the sidewalk. Send Letter. Left Hanger 5/7/2019.	TL 4/25 5/2/19 SEND LETTER		05/15/19
901 N J Street		Tall Grass , Weeds	50.02	Caller states that home is vacant and is not being mowed. Unable to locate numbers on home. May be 901 or homes surrounding 901	TL to visit by 5/10		
911 N C Street	Jon W Backstrom PO Box 375	Junk Vehicles	51.03 (03)	Call regarding junk vehicles with no front plates and one that has been parked for months - does not work. 2/21 visited site. Took updated pics of exterior of home for legal. Took pics of vehicles in complaint. Noticed broken screen side door and broken glass window in door. Also infront of home, broken window in front overhang window. Shows large barrels or large blue containers of some sort	Legal		03/07/19
1000 E 3rd Ave	Ronald Lee Jr III	Junk Vehicles	51.03 (3)	Junk bus, without engine, loose parts and side door open allowing animal habitat	TL & KB 3/20 SEND LETTER W PICS		03/29/19
1004 E Iowa Ave	J&R Property Manamgent LLC	Non conforming Use	165 (p1045)	M1 zoning however he is adjacent to Residential therefore he cannot store campers as a business when adjacent to residential. Also is not being stored on hard surface or rock- parked on grass field. Special use permit applied for or approved since 2017? TL Visited site. Took pics. TL Spoke with owner 5/7/19. Said he was zoned industrial for the purpose of storing equipment on property. Need to ask Charlie about this.	Wait to see what Charlie says about this.		
1007 N D Street	Rebel Snodgrass	Tree	50.02 (13)	Bids received for abatement of tree. Owner contacted office states will have tree removed by spring. Given extension per C Dissell and JE. Unable to abate due to cost per Cdissell			03/20/19
1105 E Salem	Kevin & Rebecca King	Junk Debris / Vehicles	51.03 (01) 51.03 (03)	caller reports corner lot- side lot full of junk / RV. TL Visited site 3/19. Took pics. Sent letter 4/22/19. Owner called and asked for extension until 5/31/19 to comply. Extension granted.	TL & KB 3/19 Sent letter 4/22		05/31/19
1521 West Clinton	Miller, Kyle 1521 West Clinton	Vehicle parked on grass in public right of way, between street and sidewalk		Vehicle parked on grass in public right of way. Left hanger and spoke with owner. Told them to move the vehicle within 24hrs.			5/8/2019
1604 W Detroit Ave	Gaymarie Bittner	Junk Debris	51.03 (01)	1/3/19 Called states garbage all over yard after a move from property. Also reported abandoned vehicle in adjacent property/vacant home where owner lives out of town, car not owners. Owner called in. Extension given until 02/21/19. 2/13 KB visited site. All totes removed. Only things remaining are office chair and construction materials. Pics taken. Car still acrossed street in vacant home. sent letter for follow up const. items left and vehicle 2/25. TL Visited site. Took pics. Office chair and construction material have not been removed. Also, all garbage/junk/debris previously in front yard were moved to back yard therefore remain in violation of city code of ordinance (51.03) (01). Vehicle still remains on abandoned adjacent property. Ample time has been given for cleanup of property. Deadline has expired. Propose for abatement. TL Visited site 4/8/19. Dumpster on site.	Certified Letter 1/23/2019 Progress Follow Up Letter 2/25/19		Follow up 4/22/19

Ryan Waller

From: Office of Senator Ernst (imailagent) <Ernst_casework@ernst.senate.gov>
Sent: Wednesday, May 15, 2019 2:17 PM
To: Greg Chia
Cc: Ryan Waller
Subject: From the Office of Senator Ernst (Intranet Quorum IMA00156453)
Attachments: IQFormatFile.txt

JONI ERNST
IOWA

111 RUSSELL SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1905
(202) 224-3254

United States Senate

Dear Mr. Chia,

Thank you for contacting me to request assistance with your Assistance to Firefighters Grant and SAFER Grant applications. I appreciate the detail you provided to demonstrate how these grant funds would be utilized by the Indianola Fire Department to service your territory and surrounding areas.

In order to be most helpful, I have contacted Homeland Security Assistant Administrator for Grant Programs Thomas DiNanno directly and requested his full consideration of your grant applications. As your United States Senator, it is an honor to ensure both our rural and urban Iowa areas are considered for federal grants to better our communities and the services provided.

Thank you again for reaching out with your request, and thank you for the selfless service you provide to Indianola. If you have any questions, please do not hesitate to contact Amy Ryan in my Des Moines office at 733 Federal Building, 210 Walnut Street, Des Moines, IA or by phone at (515) 284-4574. Amy may also be reached by email at Amy_Ryan@ernst.senate.gov.

Sincerely,



Joni K. Ernst
United States Senator





— Office of the Mayor —

May 15, 2019

Marilyn A. Sanders
Regional Director
U.S. Census Bureau, Chicago Regional Office
175 W. Jackson Blvd.
Suite 600
Chicago, IL, 60604

Dear Ms. Sanders:

Thank you for your letter dated April 29, 2019, in which you request contact information for the City of Indianola, Iowa. We appreciate the work of your office and field representative Tracy Stevens in the preliminary work carried out earlier this spring.

Please note that our City's Census Liaison will be:

Mr. Charlie E. Dissell, AICP
Director of Community and Economic Development
110 N. 1st Street
P.O. Box 299
Indianola, IA 50125

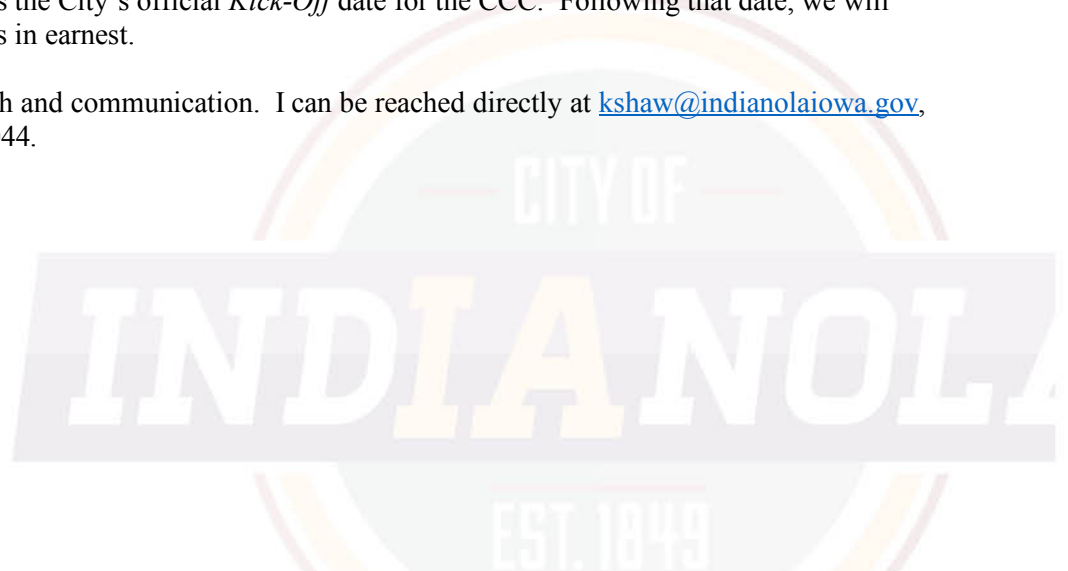
Email: cdissell@indianolaiowa.gov
Phone: 515-961-9430
Fax: 515-961-9402

I will be assembling the CCC team in the coming weeks, and will plan on having the CCC team together by August 12, which will serve as the City's official *Kick-Off* date for the CCC. Following that date, we will begin the 2020 Census process in earnest.

Thanks again for your outreach and communication. I can be reached directly at kshaw@indianolaiowa.gov, or by telephone at 515-961-5044.

Kind regards,

Kelly B. Shaw, Ph.D.
Mayor



Diana Bowlin

From: Ryan Waller
Sent: Friday, May 24, 2019 9:54 AM
To: City Employees; All Department Heads
Subject: FW: Waller's Weekly 5.24.19
Attachments: [Untitled].pdf; [Untitled].pdf; 20190523144428101.pdf; HH.jpg; Current Projects Update-May 23, 2019.pdf; Property Maint 052319.pdf; Expired Permit Listing as of 052319.pdf; Draft June 3, 2019 Agenda.pdf; Draft June17, 2019 Agenda.pdf; WCJC Weekly Work Plan.pdf

Good morning, all.

I hope this finds you well. Below and attached, please find the items that comprise this week's weekly update. As always, if there are any items to be included or questions on this update, please let me know.

Have a safe and enjoyable holiday weekend!

Ryan



Ryan J. Waller

City Manager

rwaller@indianolaiowa.gov

p: 515.962.5274

110 N. 1st Street – Indianola, Iowa 50125

Hillcrest Trail Update - The design plans have been completed by Snyder & Associates. Draft Easements have been completed by Legal Counsel. One owner has verbally agreed, and staff is working with all three property owners to get easements signed. Pending the final signed easements, staff is prepared to bring the trail plan to City Council on June 17th in order approve the posting of the bids the week of June 18th and set the dates for public hearing and awarding the contract on July 15th. This would allow for an early start date of July 25th with 18-20 working days. This timeline could change based on the timing of the easements required from the property owners. We will keep you posted.

McVay Trail Bank Erosion - Following the recent heavy rains, staff discovered a section of bank erosion along the north side of the McVay Trail east of North 9th Street. The erosion is approximately 3 feet from the trail and staff has installed a temporary fence to keep trail users off that area. After meeting with Dave Moeller from Snyder & Associates, it was determined the cause of the erosion was a break in the culvert running underneath the trail. At this time, the plan is to reuse the separated steel pipe, weld back together, surround it with a concrete collar and place flowable fill under the repaired piece. Then bring in soil back in to cover the

pipe and reuse the salvageable rip rap. The city does not have large enough equipment to perform this repair, so staff is currently collecting estimates and quotes for the above repairs. Access to the site is intended to be made from the school bus parking lot to minimize damage to the trail that more than likely will occur with the large equipment. The city will provide traffic control and trail closure signage, removal and replacement of a bench, seed & sod if needed and replacement of any damaged concrete trail.

Heritage Hills - Staff received a note from the developer of Heritage Hills that the roads and utilities are in for this subdivision. Attached is a picture that was provided. This subdivision consists of 17 lots ranging in price from \$79,000 to \$125,000.

Streetscape Open House - City staff was invited to an open forum hosted by the Chamber of Commerce's Indianola Young Professional group. There was a good turnout and lots of input. Input will be incorporated into the draft concept(s). As a reminder, the following is a high-level listing of next steps of development of the concept plan only:

- Square Streetscape Steering Committee meets to review input and any modifications
- Community survey of recommended concepts
- Presentation of recommended concepts to City Council during a study session
- Council adoption of a streetscape concept plan

Warren County Justice Center Weekly Work Plan - At the request of City staff, the County's contractor will be providing a weekly work plan update to the City regarding the Justice Center project. This week's update is attached.

Budget Document - The FY2020 Budget Presentation Document has been finalized and is available for viewing by clicking on the link for the document on this page: <http://www.indianolaiowa.gov/512/Director-of-Finance>. Thanks to the entire finance department for preparing the document and MyLisa in IT for compiling the final document. The document has also been submitted to GFOA as part of the annual Distinguished Budget Presentation Award program.

Senator Grassley Letters – Attached, please letters from Senator Grassley regarding actions he took in support of two federal grant applications that were submitted by our fire department. This was a request made of the Senator (and our other delegation members) while in D.C.

USDA Revolving Loan Funds - The City has \$50,000 of USDA funds available to use in a Revolving Loan Fund (RLF) for businesses to use for expansion or renovation work. Rachel Gocken from Warren County Economic Development met with the Admin Policy Committee Wednesday afternoon to discuss how WCEDC can administer these funds on behalf of the city. The

committee has recommended that the City Council consider this as an option to ensure the funds remain available to Indianola businesses. This recommendation will be presented to the City Council at its meeting on June 17th.

Request for County Funding for Wellness Center - In 2011, the Warren County Board of Supervisors committed to annually consider a request from the city for \$10,000 to assist in the construction of the Wellness Center, which currently houses the Indianola YMCA. Staff submitted this request yesterday for FY2019 and will continue to do so each May. In previous discussions between Andy lent, Doug Shull and Megan Andrew, the commitment was part of the Vision Iowa grant package and will continue for a period of twenty years.

Plumbing and Mechanical Codes - Attached is a letter received from the Iowa Bureau of Environmental Health Services providing an update on the process for updating the statewide plumbing and mechanical codes. We are providing this for informational purposes only.

City Hall/Public Safety Building Assessment - Staff met with Matt Brown of the Formation Group regarding the second phase of the City Hall/Public Safety building assessment project. We will be commencing this phase in the next few weeks. The three main action items we will focus on initially will be:

1. Address issues related to wayfinding, accessibility, and security;
2. Conduct an environmental assessment of the lower level area; and
3. Evaluate other City owned site opportunities to accommodate space deficiencies.

School Resource Officer Program - Over the last few weeks, City and School District staff have been working on finalizing a draft 28 E agreement. Superintendent Sathoff recently shared that the School Board approved the agreement. This will be presented to the City Council at its meeting on June 3, 2019.

2020 Census New Construction Program- Earlier this week, staff received an attached letter regarding the 2020 Census New Construction Program. This program is part of the 2020 US Census. If you are not aware, the New Construction Program assists the US Census Bureau in getting new addresses that have been assigned in the City since the LUCA (Local Update of Census Addresses), which was due on March 1, 2018. Charlie Dissell has been designated as the City liaison for this program.

Community Development Updates – Attached, please find various updates provided by the Community Development Department.

Upcoming City Council Agenda – Attached, please find the draft agendas maintained by the Clerk's Office for the upcoming meetings. As a reminder, these are fluid documents that can

change on a regular basis (i.e. some items may get added/rescheduled due to Council direction, as well as other factors that may or may not be within the control of the City departments). If there are items that you would like more information on, please let me know.

REPLY TO:

- ☐ 135 HART SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1501
(202) 224-3744
www.grassley.senate.gov
- ☐ 721 FEDERAL BUILDING
210 WALNUT STREET
DES MOINES, IA 50309-2106
(515) 288-1145
- ☐ 111 7TH AVENUE, SE, Box 13
SUITE 6800
CEDAR RAPIDS, IA 52401-2101
(319) 363-6832

United States Senate

CHARLES E. GRASSLEY

PRESIDENT PRO TEMPORE

WASHINGTON, DC 20510-1501

May 20, 2019

REPLY TO:

- ☐ 120 FEDERAL BUILDING
320 6TH STREET
SIOUX CITY, IA 51101-1244
(712) 233-1860
- ☐ 210 WATERLOO BUILDING
531 COMMERCIAL STREET
WATERLOO, IA 50701-5497
(319) 232-6657
- ☐ 201 WEST 2ND STREET
SUITE 720
DAVENPORT, IA 52801-1817
(563) 322-4331
- ☐ 307 FEDERAL BUILDING
8 SOUTH 6TH STREET
COUNCIL BLUFFS, IA 51501-4204
(712) 322-7103

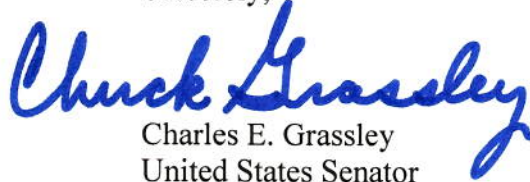
Ryan Waller
City Manager
City of Indianola
110 North 1st Street
Indianola, Iowa 50125

Dear Mr. Waller:

I have contacted the U.S. Department of Homeland Security regarding the Assistance to Firefighters Grant Program application submitted by the City of Indianola for a fire truck. I asked that this application be given all due consideration. Should I receive a response from the U.S. Department of Homeland Security, I will relay any helpful information to you.

Thank you for allowing me to be of assistance to you. If you have any further questions regarding this, or any other federal matter, please do not hesitate to contact me again.

Sincerely,


Charles E. Grassley
United States Senator

Committee Assignments:

AGRICULTURE
BUDGET
JUDICIARY

INTERNATIONAL NARCOTICS
CONTROL CAUCUS

CHAIRMAN,
FINANCE

REPLY TO:

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United States Senate

CHARLES E. GRASSLEY

PRESIDENT PRO TEMPORE

WASHINGTON, DC 20510-1501

May 20, 2019

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COUNCIL BLUFFS, IA 51501-4204
(712) 322-7103

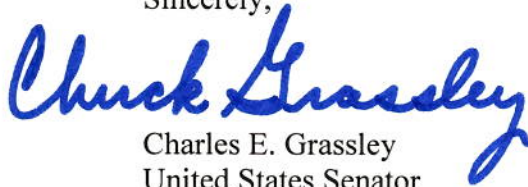
Ryan Waller
City Manager
City of Indianola
110 North 1st Street
Indianola, Iowa 50125

Dear Mr. Waller:

I have contacted the U.S. Department of Homeland Security regarding the Staffing for Adequate Fire and Emergency Response Grant Program application submitted by the City of Indianola for three additional fire fighter personnel. I asked that this application be given all due consideration. Should I receive a response from the U.S. Department of Homeland Security, I will relay the necessary information to you.

Thank you for allowing me to be of assistance to you. If you have any further questions regarding this, or any other federal matter, please do not hesitate to contact me again.

Sincerely,


Charles E. Grassley
United States Senator

Committee Assignments:

AGRICULTURE
BUDGET
JUDICIARY

INTERNATIONAL NARCOTICS
CONTROL CAUCUS

CHAIRMAN,
FINANCE

NC-L-100
(4-2019)



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

Indianola city
PL1938280
351987

May 10, 2019

OFFICE OF CITY CLERK

MAY 21 2019

INDIANOLA, IOWA

23626
The Honorable Kelly Shaw
Mayor
Administration
110 North 1st St
Indianola, IA 50125

FROM THE ASSOCIATE DIRECTOR FOR
DECENNIAL CENSUS PROGRAMS

Dear The Honorable Kelly Shaw:

The U.S. Census Bureau invites your government to participate in the 2020 Census New Construction Program (New Construction Program). The New Construction Program provides tribal, state, and local governments an opportunity to update the Census Bureau's residential address list with living quarters for which construction is in progress during or after March 1, 2018 and completion is expected by Census Day, April 1, 2020.

The New Construction Program is a voluntary program. The Census Bureau strongly encourages your participation for the following reasons:

- The federal government allocates over \$675 billion in federal funds annually for infrastructure, programs, and services based on the Census Bureau data.
- Participation ensures that your government will gain valuable information that will aid in making decisions about education, health services, and housing.
- Participation helps to ensure an accurate population count for your government. The Census Bureau relies on a complete and accurate address list to reach every living quarters and associated population for inclusion in the decennial census.

If your government chooses to participate, please follow the actions steps outlined in this letter.

Action Steps:

1. Review the enclosed *2020 Census New Construction Program Flyer* for further information that may assist your government in deciding whether to participate in this program.
2. Sign-up for the 2020 Census New Construction Program in order to designate a liaison by either:
 - a. Filling out the online *2020 Census New Construction Program Registration Form* at <https://www.census.gov/programs-surveys/decennial-census/about/new-construction.html>.
 - b. Filling out the enclosed *2020 Census New Construction Program Registration Form* and return the completed form in the enclosed prepaid envelope or scan and email the form to GEO.2020.NC@census.gov before June 14, 2019.



The Census Bureau will begin shipping New Construction Program materials to registered participants in September 2019. New Construction Program submissions must be received no later than 45 calendar days after receipt of the New Construction Program materials.

If your government has already registered to participate in the New Construction Program, your response to this inquiry is not required. If you have questions regarding the New Construction Program, please contact the Census Bureau by email at GEO.2020.NC@census.gov or by telephone at 1-844-242-1765.

Sincerely,

A handwritten signature in black ink, appearing to read 'Albert E. Fontenot, Jr.', with a large, sweeping flourish extending to the right.

Albert E. Fontenot, Jr.
Associate Director for
Decennial Census Programs

Enclosures:

1. *2020 Census New Construction Program Flyer* (NC-F-101)
2. *2020 New Construction Registration Form* (NC-F-100)
3. Prepaid envelope

2020 Census New Construction Program

What Is the New Construction Program?

The New Construction Program will help ensure that the U.S. Census Bureau's address list is as complete and accurate as possible by Census Day, April 1, 2020. The New Construction Program is the opportunity for you to submit city-style mailing addresses for new units where construction began during or after March 1, 2018 and the address was not submitted to the Census Bureau as part of another geographic partnership program since March 2018. Addresses must have basic construction (closing the structure to the elements) completed by Census Day.



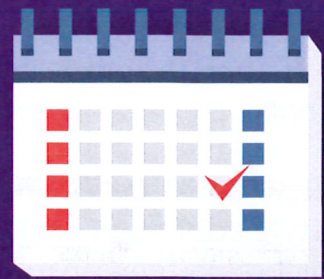
helps to ensure an accurate population count in your community; helps the government distribute more than \$675 billion in funds annually for infrastructure, programs, and services; and helps your community plan for future needs.

Who Can Participate?

The New Construction Program is offered to federally recognized tribes with a reservation and/or off-reservation trust lands, states, counties, cities (legally incorporated places), and townships (minor civil divisions) that contain blocks where the Census Bureau plans to mail questionnaires to housing units for the 2020 Census. In other areas, the Census Bureau will have enumerators deliver 2020 Census questionnaires to all housing units in each block and record addresses for any new housing units.

Why Participate?

Participation in the New Construction Program



Schedule

- April–May 2019: Mail out of invitation phase materials to participants.
- September 2019: Mail out and review of response materials to participants. Participants have 45 calendar days from the receipt of materials to complete their review.
- September 2019: Census Bureau will provide training Webinars to participants.
- November 2019: Deadline for submitting addresses.
- April 1, 2020: Census Day.

Contact Information

E-mail address:

GEO.2020.NC@census.gov

Phone Number: 1-844-242-1765

Web site:

www.census.gov/programs-surveys/decennial-census/about/new-construction.html

How to participate.

Each invited government designates a New Construction Program liaison. The Census Bureau will send the New Construction Program liaison the New Construction Program materials.

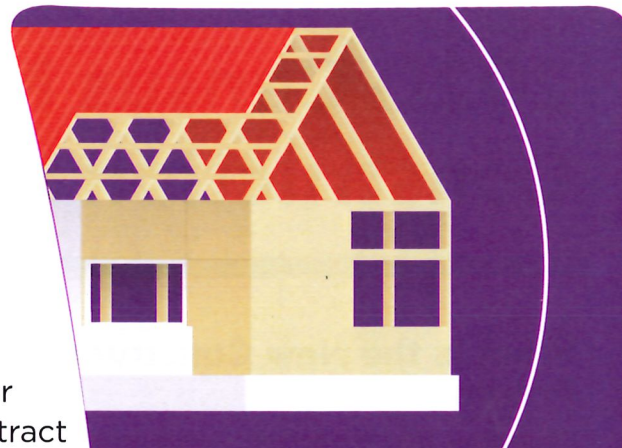
The New Construction Program liaison must submit a list of city-style addresses, assigned to the census blocks within its jurisdiction in the Census Bureau's predefined format. Maps or spatial data are provided as a reference for assigning census tract and block codes (geocoding) for each submitted address. No street or boundary updates will be accepted. Address lists submitted without geocoding information will not be accepted.



Response options.

Basic digital option: The Geographic Update Partnership Software (GUPS) is a free, customized Geographic Information System (GIS) tool that can be downloaded from the Census Bureau Web site. It was specifically developed for participants who do not have geographic training or are not experienced GIS users.

Advanced digital option: Experienced GIS users can utilize their own GIS software. The Census Bureau provides free GIS files in shapefile format on its Web site, along with digital update guidelines. Governments can update those shapefiles in their GIS and use them to respond to the New Construction Program.



What's new?

State governments can now participate in the New Construction Program.

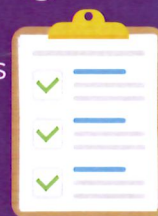
Now including:

Group Quarters: Places where people live or stay, in a group living arrangement, which is owned or managed by an entity or organization providing housing and/or services for the residents.

Transitory Locations: A location that is comprised of living quarters where people are unlikely to live year round, due to the transitory/temporary/impermanent nature of these living quarters.

Preparing for the New Construction Program

Ensure that your address list contains multiunit structure identifiers (such as apartment numbers for individual units) and that you can distinguish between residential addresses and nonresidential addresses.



Identify local address sources, such as building permits, E-911 address files, local utility records, annexation records, and assessment or taxation files.



COMMUNITY DEVELOPMENT

To: Ryan J. Waller, City Manager
From: Charlie E. Dissell, AICP, Community and Economic Development Director
Subject: Current Projects Update-May 23, 2019

The purpose of this memorandum is to provide a brief synopsis of different projects that may be of interest to the Council.

- **McConnell Subdivision Preliminary Plat**
 - City Council approved on January 22, 2019
- **Quail Meadows Townhomes Preliminary Plat**
 - Final Plat approved by Council on May 20.
 - Footing/Foundation permits issued on May 23.
- **Prairie Glynn Plat 2**
 - Construction plans have been submitted and will be approved once changes are made.
 - A revised preliminary and final plat have been submitted this week. The Planning and Zoning Commission is scheduled to review revised plats at its June 11 meeting.
- **Autumn Ridge Subdivision**
 - City Council has authorized staff to work with the developer on a possible development agreement for Autumn Ridge Plat 3.
 - Development agreement has been agreed to by City and Developer. Council is scheduled to review on June 17.
- **West Hills Brewery (219 West Salem Avenue)**
 - City staff held a pre-application meeting with business owners on January 25
 - Plans submitted for a new brewery on January 30.
 - City staff held follow-up meeting with applicant on February 21 on plan review comments regarding the need for a fire sprinkler system.
 - Chief Chia has approved a variance to the automatic sprinkler requirement due to an undersized water main along West Salem Avenue. A Condition of this variance calls for the installation of a fire alarm/smoke detection system and the applicant signing a hold harmless agreement.
 - Council approved the hold harmless agreement on April 15.

- **Missouri Valley JATC Training Facility**
 - Site Plan for this project was submitted on April 3 to the City and is being reviewed by Staff and City Engineer.
 - City Staff has also held internal meetings regarding new road alignment within the industrial park expansion.
 - City staff meet with the Missouri Valley on May 1 to discuss access to this site and possible road upgrades/funding.
 - Revised Site Plan submitted on May 20
- **Gritt Performance (983 East Hillcrest Avenue)**
 - Site Plan for this project has been submitted to the City and is being reviewed by Staff and City Engineer.
 - Plan review comments returned to applicant on February 20.
 - Updated site plans were resubmitted on March 4.
 - Updated comments returned on March 18.
 - Updated site plans were resubmitted on March 26.
 - Site Plan was approved on April 8.
 - Staff met with the property owner on April 10 to discuss preliminary building plans.
 - Staff meet with property owner on May 23 to discuss financial assistance options.
- **Ace Hardware (506 North Jefferson Way)**
 - City staff held a pre-development meeting on this project on February 22.
 - The project would include the demolition of the existing car wash, and a new building.
 - The existing Mudslingers Coffee Shop would remain.
- **204 North Jefferson Way**
 - D&D property
 - City Council directed staff to move forward on an offer on this lot.
 - An alley vacation was recommended for approval by the Planning and Zoning Commission on May 14.
 - Council will hold a Public Hearing on the alley vacation on June 3.
- **New Heights Church (309 East Hillcrest Avenue)**
 - Project engineer contacted the City on February 7 to clarify plan review comments.
 - Updated Site Plan was received on March 7.
 - Updated comments returned to applicant on March 20.
- **Chumbley's Auto Care (110 South Jefferson Way)**
 - Staff meet with the business owner on March 15 to discuss plans for future building.
 - Staff has submitted preliminary comments on the site plan to the business owner.
 - Site Plan and Building Permit plans were submitted on May 10.

- **Warren County Justice Center (115 North Howard Street)**
 - Staff has continued to meet with the General Contractor on this project to discuss site layout, utilities, closures, haul routes, etc.
 - Staff compiled a comment and questions to the County's contractor and design team on March 27. Staff received a response to this letter on April 12.
 - County will give a presentation update at the June 3 Council Meeting.
- **Indianola Pediatric Dentist (2001 North 6th Street)**
 - Site Plan and Stormwater Management Plan were submitted on May 23.
- **Hillcrest TIF Update**
 - Staff submitted all preliminary information to Attorneys to begin to TIF Update process on March 11.
 - The consultation meeting with affected taxing entities (Warren County and Indianola School District) took place on April 24.
 - The public hearing for the first amendment was on May 20.
 - Staff is working on the second amendment. As part of the second amendment, the City is required to get consent from land owners who have agricultural land for 3 of the last 5 years.

<u>Property Address</u>	<u>Owner Information</u> <i>RED = Habitual</i>	<u>Ordinance Listed Nuisance Issue</u>	<u>Code</u>	<u>Complaint Info, Progress and Actions</u>	<u>Dept Actions</u>	<u>Established Deadline for Abatement</u>	<u>Follow Up by Date</u>
<u>NEW THIS WEEK</u>							
1400 Lundahl Court	Andrew & Megan Weaver	Drainage Issues		Caller states that there is questionable drainage practice going on by a shed that is causing damage to her yard by a neighbor. Please send official out to verify and see if drainage is within code.			TBD
<u>EXISTING</u>							
911 N C Street	Jon W Backstrom PO Box 375	Junk Vehicles	51.03 (03)	Call regarding junk vehicles with no front plates and one that has been parked for months - does not work. 2/21 visited site. Took updated pics of exterior of home for legal. Took pics of vehicles in complaint. Noticed broken screen side door and broken glass window in door. Also in front of home, broken window in front overhang window. Shows large barrels or large blue containers of some sort placed against windows? TL 3/20 visited site. Took pics. Large barrels are gone but property has several debris piles behind house and between house and garage.	Legal		03/07/19
411 W 1st St	Reuben O Burdess 410 W 2nd Ave 1648 Hwy J46 Allerton IA 50008	Junk Debris	51.03 (01)	KB visited site 2/27/19 took pics Maint asked for extension til Wed 03/06/17 to remove all furniture and debris as has no where to dump at this time. New trailer and vehicle have been found on property since last visited. He stated it is being towed today. 2/28/19 confirmed trailer and truck there yesterday has been removed KB. Advised him that if not removed by 3/06/17 we may move forward with abatement of the property.	Certified Letter 1/23/2019 Letter with new pics 02/11/19	03/07/19	03/07/19
1007 N D Street	Rebel Snodgrass	Tree	50.02 (13)	Bids received for abatement of tree. Owner contacted office states will have tree removed by spring. Given extension per C Dissell and JE. Unable to abate due to cost per C Dissell			03/20/19
305 W Salem Ave	William & Harriett Edwards	Junk Debris / Vehicles	51.03 (01) 51.03 (03)	Several vehicles in front drive and back of home / garage. Brush piles and appliances, tires, swing set etc. KB visited site 2/27 took pics. Send letter with pics to owner	Letter sent 02/28/19	03/28/19	03/28/19
1000 E 3rd Ave	Ronald Lee Jr III	Junk Vehicles	51.03 (3)	Junk bus, without engine, loose parts and side door open allowing animal habitat			03/29/19
204 N J Street	Jay & Barb Holland	Junk Debris	51.03 (01)	Caller reports garbage in yard and around home including mattress. TL Visited site 4/4/19. Took pics. Left hanger			04/19/19
1604 W Detroit Ave	Gaymarie Bittner	Junk Debris	51.03 (01)	1/3/19 Called states garbage all over yard after a move from property. Also reported abandoned vehicle in adjacent property/vacant home where owner lives out of town, car not owners. Owner called in. Extension given until 02/21/19. 2/13 KB visited site. All totes removed. Only things remaining are office chair and construction materials. Pics taken. Car still acrossed street in vacant home. sent letter for follow up const. items left and vehicle 2/25. TL Visited site. Took pics. Office chair and construction material have not been removed. Also, all garbage/junk/debris previously in front yard were moved to back yard therefore remain in violation of city code of ordinance (51.03) (01). Vehicle still remains on	Certified Letter 1/23/2019 Progress Follow Up Letter 2/25/19		04/22/19

507 E Salem Ave	City	Dead Tree		City tree in ROW between sidewalk and street on E Salem Ave - infront of 507 E Salem.	3/18 JASON - Streets Dept		04/22/19
1521 West Clinton	Miller, Kyle 1521 West Clinton	Vehicle parked on grass in public right of way, between street and sidewalk		Vehicle parked on grass in public right of way. Left hanger and spoke with owner. Told them to move the vehicle within 24hrs.			5/8/2019
1004 E Iowa Ave	J&R Property Managment LLC	Non conforming Use	165 (p1045)	M1 zoning however he is adjacent to Residential therefore he cannot store campers as a business when adjacent to residential. Also is not being stored on hard surface or rock- parked on grass field. Special use permit applied for or approved since 2017? TL Visited site. Took pics. TL Spoke with owner 5/7/19. Said he was zoned industrial for the purpose of storing equipment on property. Need to ask Charlie about this.	Wait to see what Charlie says about this.		05/15/19
609 E 2nd	Indianola IA 50125	Hole forming in yard		Caller reports ground sinking in yard from previous demo. Please check out. Previous Owner Pierce. Sold property after demo in March 2019. No final inspection was performed on property. Has not been leveled or seeded. Photos of hole exposing roots have been found. It appears the hole was covered with dirt at one point but it has sunken in since. Will need to fill. Permittee for demo was contacted. Called in 05/02/19 stating he has filled hole and seeded. TL visited site 05/02/19, hole not filled and the property is not seeded or raked. There is garbage strewn all over the property as well. SEND LETTER - Inform Permittee that Demo permit inspection failed.	TL 4/25 took pics TL 05/02/19 took pics. Inspection for demo failed. Not seeded. Send letter to new owner and permittee		05/15/19
405 N 8th Street	Ronald Llewellyn 1513 W Jackson Ave	Tall Grass , Weeds	50.02	Habitual home for not mowing states caller. Grass has not been mowed all season. TL to visit by 05/22/19. 866-563-1100 OR 813-387-1100 Called company responsible. They will have property mowed by 5/27/19.	TL to visit by 5/22/19		TBD
815 W 1st Ave	Mrs LLC 1811 Country Club Road Indianola, IA 50125	Vacant Home - Tall Grass	50.02	Caller reports vacant home- door wide open for over a week. Garbage outside. Received second complaint call today 5/13 stating the yard is not mowed and the doors are open. Need to visit site asap. Sent Letter	TL to visit site by 4/30/19		TBD
Field Parcel 49024230841	Lemar Koethe	Tall Grass , Weeds	50/02	Annual call. Not mowing. Over a foot tall weeds and grass	TL to visit site - Vacant field, will need to SEND LETTER		TBD
Vacant Parcel 48860000202 (South side of 2nd Ave end of house, before businesses begin)	Dorothy Elizabeth Walk	Tall Grass , Weeds	50.02	Tall grass, vacant lot, has not been mowed. Annually called in for not mowing.	TL to visit site by 5/18. Vacant lot no place for door hanger. SEND LETTER		TBD
308 W 1st	Ernest Martens	Junk Debris	51.03 (01)	KB visited site 2/27/19 No change Previous letters, visits, door hangers and abatement notices have gotten zero response for progress. 12/13/18, 12/19/18, 1/02/19, 1/16/19, 2/07/19, 2/22/19. BID FOR ABATE. Inspection report for unsafe home was sent from Building Official	Certified Letter 1/23/2019 Extension til 2/4 for debris 2/22 for vehicle	02/22/19	TBD
501 S G Street	William Todd	Dead Tree		Caller reports dead pine trees losing bark on property along with junk and debris.	Send TL out to check 4/24/19		TBD
1601 W Detroit	Brandie Newberg	Tall Grass , Weeds	50.02	Tall grass reported - TM to visit site to take pics 5/14/19. KB spoke with owner of home. States that this is a rental property and they will have this taken care of this evening or tomorrow at the latest depending on rain. (Currently raining) -	TL to visit site by 5/18/19		05/23/19

111 W 3rd Street	Phipps Properties LLC 111 N G Street	Junk Debris	51.03 (01)	Landlord continues to work with city on getting tenants to comply. Once clean, within a week they are out of compliance again. In progress. TL Visited site 5/7/19. More junk piled up on porch area and along east side of property.			05/28/19
402 W 1st Ave	Bern Investments LC	Vacant Home - Tall Grass	50.02	Caller states grass is getting high and like last year, was never mowed. Wants to ensure it will get rectified asap before it gets 1ft tall. KB visited site 5/13 contacted contractor for demo, reminded of expiration of permit to demo and discussed need for mowing and maintenance on property. Stated that they would comply asap. 5/16 tt mr white. Stated the property would be mowed by Saturday 05/18 and the demo would take place by July. Letter issued to owners for mowing and demo 5/21/19	LETTER WITH DEADLINE SENT	05/28/19	06/03/19
Vacant Field Parcel 48775011000	TF 32 PO BOX 12131 Des Moines, IA 50312	Tall Grass , Weeds	50.02	Caller reports the corner is getting high with weeds and grass. Afraid will get to out of shape and impede view again this year if not taken care of early. Currently over 6 inches.	LETTER WITH DEADLINE SENT	Send Letter 5/20/19	06/03/19
Vacant Parcel 48775010130	Goldfinch Development LLC 315 E 5th St #206 Des Moines, IA 50309-1916	Tall Grass , Weeds	50.02	Vacant lot not mowing - grass over 8 inches to 12. Letter sent to property owner by certified mail and reg mail on 5/19/19	LETTER WITH DEADLINE SENT	Sent Letter 5/20/19	06/03/19
Vacant Parcel 48775010180	Goldfinch Development LLC 315 E 5th St #206 Des Moines, IA 50309-1916	Tall Grass , Weeds	50.02	Vacant lot not mowing - grass over 8 inches to 12. Letter sent to property owner by certified mail and reg mail on 5/19/19	LETTER WITH DEADLINE SENT	Sent Letter 5/20/19	06/03/19
Vacant Lot Parcel 48039010170	Fred Dowie Jr 2160 Terrace Ave Winterset Ia 50237	Tall Grass , Weeds	50.02	Tall grass in vacant lot. Needs mowed. TL to visit. Fred came to office 5/21 dirt moved due to building on parcel. No longer a grass issue in the middle of building on parcel.	Spoke to owner		06/03/19
207 West Salem Ave	CanoeSport OutfittersHolmes, Jeffrey S/ Gillum-Holmes, Cassandra L	Junk Debris	51.03 (01)	Junk piled up behind building. Spoke with owner. Said dumpster will be coming in next week or two. Gave until 5/31/19 to get property cleaned up and comply with city ordinance.	Spoke with owner		6/3/2019
1105 E Salem	Kevin & Rebecca King	Junk Debris / Vehicles	51.03 (01) 51.03 (03)	caller reports corner lot- side lot full of junk / RV. TL Visited site 3/19. Took pics. Sent letter 4/22/19. Owner called and asked for extension until 5/31/19 to comply. Extension granted.	TL & KB 3/19 Sent letter 4/22		06/03/19

Permit #	Permit Year	Permit Date	Permittee	Owner if Different from Permittee	Address	Project	Last Inspected	Permit Expired	Date Letter Sent	Re Apply?	New Permit #	Date RePerm	DATE Re Inspect/ Finished	Notes
2016														
2017														
4	2017	2/1	Wade Williams		1005 Ann Parkway	Bathroom Addition	NONE							
5	2017	2/4	Cary Jordan		1002 E Madison	Residential Addition	NONE							
6	2017	2/15	Adam Loux		304 N 4th Street	Garage	4/3/2017							Board of Adjustments 12/7/16 requesting variance allow for a 1350 sq ft garage. This was approved to store his camper. RI plumbing and Electric Inspection 4/3/17
7	2017	2/21	Rodger & Cindy Tensdale		506 W Salem Ave	Residential Restoration Support Beam	3/2/2017							Support beam in the home. Only inspection in file is the framing inspection. This permit requires a CO
11	2017	2/23	Bergstrom Construction LC	Missouri Valley Line Construction	1707 N 14th Street	Commercial Alteration	3/6/2017							Apprenticeship school for power pole workers. Includes office space and training room. Ony inspection in file is a Framing and electrical RI inspection. 5/15/19 handed to CD to review. This DOES require a CO.
12	2017	2/22	Tim Dusenberry		1208 E Lincoln Ave	Deck	NONE							no inspections on file
87	2017	7/6	CMC Pools	Bryan Bussanmas	101 S 19th Ct	Pool	NONE	1/2/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				
105	2017	8/24	Brenda McCoy		1200 E Euclid Ave	Deck	NONE	2/20/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				
121	2017	10/4	Custom Specialty Services	The Village (Wesley Life)	707 Robin Glen	Bus Garage / Carport	11/15/2017	5/14/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				
126	2017	10/17	Christopher Lutheran		306 N 17th Street	Basement Finish	11/9/2017	5/8/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				Electric and Plumbing RI inspection completed by CB on 11/09/17. no other inspections found in file. Number listed as 319-631-2578
2018														
13	2018	2/21	Ann Mahoney	Equity Trust Custodian 1 Equity Way West Lake, OH 44145-2526	610 East 1st Ave	Home Restoration/ Alteration	3/5/2018	9/1/2018	9/27/2018 1/29/19	FINAL NOTICE 5/15/19 Notice Sent 4/05/2019				
14	2018	2/22	Genesis Development	Attn: Justin Terry	1809 W 2nd Ave	Alteration	NONE	8/21/2018	9/21/2018 10/31/2018	FINAL NOTICE 5/15//2019				
ACTIVE - in Motion for INSPECTION														
11	2018	2/14	Jonathan Cook		1200 Caroline Terrace	Alteration	NONE	8/13/2018	09/21/18	No	Ext		Exec Dec	Per DC extension granted. *Owner requests final inspection 12/26 - Completed 1/09/19. Need final OK from Safebuilding. File placed back in cabinet to pull Extension given 180 days to expire on August 05, 2019
98	2015		Brad Butler	Bradley Butler & Alesia Wright 1306 E Detroit Ave Indianola, IA 50125	410 W 1st Ave	Front Porch Repair	NONE	3/19/2016	11/8/2018 1/29/2019 02/25/2019	FINAL NOTICE 4/05/2019				Contacted owner listed on application -Spoke 4/22/19 . Stated the porch was finished and he currently has rental tenants living in the home. States the inspector is welcome to come over as long as they do not disturb the residents.
104	2017	8/18	Brook Breuklander		908 N Y Street	Pool Deck	NONE	2/14/2018	01/29/19	Second Notice 5/15/19 Notice 04/05/2019				Owner called in 5/22/19 states that inspector came out over a year ago. Was told to do a couple things but nothing else. No final was called for inspection by owner. Set inspection for 5/23 at 9am
40	2015		TLCD Investments LLC	615 Brookwood Drive Indianola, IA 50125-3306	220/222 W Salem Ave	Alteration	9/16/2015	3/14/2016	11/8/2018 1/29/2019 02/25/2019	Dec-18			Failed 03/04/2019	Resent letters with SECOND NOTICE listed on top. Terry Pauling cld in, stated that he talked to Frank Rasco, states Rich came down to do final inspection. Permit application pulled for same location in 12/2018. Emailed SB to inspect for completion. Terry not moving forward at this time with new permit for an additional alteration. Sent doc from that application in 12/2018 to Terry via email so he has on him for future application if and when needed. SB inspection failed 03/04/2019 all outlets are over counter top need GFCI protection. Only one projected. All other itmes complete. Call to reschedule once GFCI protected.
141	2016		Sean Thompson		204 E Kentucky Ave	Deck	NONE	4/12/2017	11/12/2018 1/29/2019 2/25/19	Reminder Letter Sent 04/05/2019				Resent letters with SECOND NOTICE listed on top. Recvcd call from owner of the home. 515-330-7168. Sean Thompson 515-991-4729. He is out of town until 3/5/19. Advised that Safebuilding to call to set up final inspect next week.
148	2017	11/3	Iowa Drone	Sean Thompson	204 E Kentucky Ave	Garage	NONE	5/2/2018	1/29/2019 2/25/19	Reminder Letter Sent 04/05/2019				Resent letters with SECOND NOTICE listed on top. Recvcd call from owner of the home. 515-330-7168. Sean Thompson 515-991-4729. He is out of town until 3/5/19. Advised that Safebuilding to call to set up final inspect next week.

29	2015		Alex Van Clark		1003 North E Street	Addition BR and Egress Wind	7/2/2015	12/29/2015	11/8/2018 1/29/2019	Reminder Letter Sent 04/05/2019			02/08/19 FAILED	515-669-7886 - Alex - states they did the finish the basement walls just cut a hole in the drywall to add a different bedroom. He states the egress windows are complete. Requesting an extension on bedrooms or will call if no longer doing them to close permit. SB inspected 02/08/19 FAILED. Fire alarm outside of bedroom is more than 10' from door. Closet light had exposed bulb. Needs to be reinspected to final out.	
82	2015		Brian Hoxmeier		1308 N 6th Street	Basement Finish	1/6/2016	7/4/2016	01/29/19	EXT til December of 2019 per CD				Brian (38-991-3092) called and would like an extension until the end of the year on this permit. Please make note of an extension until 12/31/19 per Charlie D.	
140	2016		Joe Ripperger		209 N M Street	Deck	NONE	4/11/2017	11/12/2018 1/29/2019	Reminder Letter Sent 04/05/2019			02/05/19 FAILED	Zach current home owner - 515-729-4649 says okay to come whenever just call. Per SB 02/05/19 Jeff Begg "4x4 post more than 8' tall. Appear to be buried in the ground, unable to verify frost depth. Beam should be notched into post or supported with approved brackets. Stairs and all railing approved. FAILED DECK. Will need to schedule reinspection."	
146	2016		Brad Butler	Ross Huff	611 Quail Ridge Rd	Deck	11/7/2016	5/6/2017	11/12/2018 1/29/2019	Reminder Letter Sent 04/05/2019			1/3/2019 FAIL	Owner called in requesting inspection for final. Sent to safebuild 12/27/18 Ross Huff - Safebuild inspected project on 1/3/19 FAILED- Will reinspect when called	
68	2017		Richard Stewart		1209 Lancaster Way	Single Family Dwelling	10/10/2017	4/8/2018	8/28/2018 1/29/2019	Reminder Letter Sent 04/05/2019			2/13/19 FAILED 2/27/19 FAILED 2/28/19 OK FOR TEMP CO (sod, gutters, grade needed)	Owner came in 02/11/19 reports final done by RP in July of 2018. No inspect sht in file. Scheduled final with Safebuilding. Mr. Stewart 515-490-8339 "SB inspected 2/13/19 failed "AC breaker is 30 amp needs to be 25 amp, unfinished basement outlets need to be GFI protected, water heater drain pipe is missing, need gutters and downspouts installed." Owner came to office 2/19 asked if he could just get final or temp co for GFI, breaker and drain pipe being done, but will not be able to get to gutters and downspouts till its warmer. Jeff with SB agreed to do Temp CO inspection. Owner will call in when ready for Temp CO inspection. Reinspection for final set up with sb 2/27/19. FAILED - Punchlist complete except gutter and downspout. Will complete by spring. Will call for reinspection. SB inspection 2/28/19 "missing gutters. missing final grade and sod. Landing at lower end of the stairs approved. Need drip leg on gas line at furnace. Permanent address required. House number not visible from street. Builder is planning a column with address at end of drive. Temp address sign in place now. Ok for temp CO. Spoke to permitte/builder 5/10/2019. All is done but painting the home. Plans to have this done and ready for Final CO inspection in June 2019,	
110	2017	9/7	Cross Cut Custom Carpentry	Robert & Deb Elgin	210 N 15th Street	Deck	9/7/2017	3/6/2018	01/29/19	Reminder Letter Sent 04/05/2019			02/07/19 FAILED	2/5/19 owner called in regarding inspection needed. SB scheduled for 2/07/19. Inspection Failed. Will need to call to reinspect. Owner cld in 2/11 asked for failed inspection report. Emailed inspection report to owern 2/11. advised to let us know when she would like to reschedule final	
8	2018	2/1	Benjamin Rogers		1000 North O St	Basement Finish	NONE	7/31/2018	10/5/2018 1/29/19	EXT til May			PASSED 05/02/19	Still has not been completed yet. Extension needed until May 2018. 515-808-3030 per safebuild 05/02/2019 PASSED FINAL Living Area Only Smoke detector interconnected	
32	2018	4/9	Amie Hale		107 South 19th Court	Pool	8/3/2018	1/30/2019	9/27/2018 1/29/19	EXT til May				Warning Letter advising of expiration if no final inspection. Extension given until May 2019 for final. 515-556-6715 Amie ..	
35	2018	4/18	DDVI	IMU	110 S B Street	Line Shop Remodel	10/1/2018		01/29/19	EXT til 4/19			10/19 Failed Fire	1/29/18 letter sent out reminding of 180 days expiration from last inspection. Previous inspections September and October. Nothing since. Kurt R emailed stating electrical final will be scheduled by March. Extension given till April 2019	
67	2018	6/8	Dan & Irene Bertsch	Mail to : W 3rd Ave Indianola	805 610 S Freeman Street	Garage Addition	NONE	1/30/19 SB	12/5/2018	01/29/19	Reminder Letter Sent 04/05/2019	N/a		1/30/19 FAILED	Added to spreadsheet 1/24/19 krb - Mail to 805 W 3rd Ave. 1/29/19. Owner called in to have inspection for final. 1/30 Safebuilding. States unable to see previous work covered prior to inspection. Needs hurricane clips. FAILED. Will need to have re inspected once items mentioned are corrected. Owners email 2/14/19 "I am responding to the letter I received from you regarding the construction at 610 south freeman. The work is not completed so I will need an extension of the permit. The work is being done by Ron Miller construction.
RECTIFIED PERMITS															
1	2015	1/9	Paul Edenburn		102 S Howard	Alteration ADA Restrooms	1/14/2015	7/13/2015	11/8/2018 1/29/2019	EXT			2/13/2019 PASSED	Thomas Smith - 515-271-1877 Cld in. Sd ok to set up inspections on this. Emailed SB to set up. 2/13 Final passed. " ADA Bathroom at hair salon complete" Pass	
2	2015		Indianola Com. School Dist./ Emerson Elem.		1109 E Euclid Ave	Elem Addition Alteration	12/15/2015	6/12/2016					Exec Dec	Per DC- ok to close. Director should have signed. I have no problem with documentation other than signature. DC	
3	2015		Bengstrom Construction Inc		1707 North 14th	Office Alteration	2/2/2015	8/1/2015	11/8/2018 1/29/2019 2/25/2019				Passed 03/04/2019	Resent letters with SECOND NOTICE listed on top. MO Valley Line Construction called 2/28/19. 515 961-5062 Robby SB inspected for final 3/4/19 complete and passed.	
15	2015		Rick & Tamara Stump		307 W 17th Ave	Garage	4/16/2015	10/13/2015	11/8/2018 1/29/2019	EXT			2/13/19 PASSED	Owner called in. ok to schedule final- Safebuild scheduled for 02/06/19. Per SB Ron Frazee " Electrical outlets need to be GFI protected. 2/6 FAILED. Will need to reschedule inspection. Owner called in 02/11 to reschedule for final. SB inspected 2/13 FAILED "electrical outlets are FGI protected. Garage complete"	
11	2015		Horton Robinson Construction	Tim Stacy Darr	2407 W 10th Ave	Garage Addition	4/7/2015	10/4/2015	11/8/2018 1/29/2019 02/25/2019				3/18/2019 PASSED	Horton came into office left phone number that rang busy each attempt. 3/11/18 emailed Tom Horton to return call with questions. Explained as letters did, that the property is not closed or finalized due to lack of inspections on file. SB 3/18/19 inspect " approved framing, plumbing and mechanical. State is doing electrical." SB 3/18/19 completed 3rd car stall.	
22	2015		Schultz Construction		1020 Scott Felton Rd	Demolition Deck	4/17/2015	10/14/2015	11/8/2018 1/29/2019					ALSO PERMIT for this location 22-2015 & 28-2018 Sandy Peterson ok to inspect 515-480-5913 - confirm demolition of deck. Scheduled with Safebuilding 2/09/19 at 9:30 am. 02/05/19 completed. "Pre fabricated shed on concrete pad 10x12 center of rear yard plus foot setback on side and rear yard. Rear deck appears to be original to house. No demo apparent. Deck was recently stained .	
26	2015		Dave Morey		1009 W 3rd Ave	Garage	11/16/2015	5/14/2016	1/29/2019 02/25/2019				3/6/2019 PASSED	SB inspected 03/06/2019 garage complete GFCI protected outlets heated floors.	

47	2015		Rebecca McGill		1607 East Boston Ave	Pool	NONE	12/6/2015	11/8/2018 1/29/2019 02/25/2019					Resent letters with SECOND NOTICE listed on top. Owner called in, states they put it up but then took it down the following year. Go ahead and close 3/1/2019
41	2015		James Lavelle		1719 E Boston Ave	Addition	11/15/2016	5/13/2016	11/8/2018 1/29/2019				02/05/19 Final passed	Note on Building permit says RENEW 1 TIME ONLY??? Owner cld in 02/01/19 stating ok to come out to inspection and final. 618-334-2950 Jim Lavalle
100	2015		Delta Delta Delta Sorority	Delta Alumnae Association 1309 Levin Drive Knoxville, IA 50138	705 N C Street	Alteration	NONE	3/19/2016	11/8/2018 1/29/2019 02/25/2019				Passed 03/06/2019	Resent letters with SECOND NOTICE listed on top. Recvd call from Dennis Parker regarding the letter received about expired permit. Discussed. This is for a canopy. Was complete3d. Can confirm complete by driving by. Asked to have confirmation letter sent to him via email. Parkerbilt@outlook.com also send notification of completion and closure to Rich Thompson rich_thompson@eaglesign.net . Safebuild reinspected 3/06/2019 canopy installed per plans and permit
42	2015		Adam Smith		1708 Apple Drive	Addition Deck	9/1/2015	2/28/2016	11/8/2018 1/29/2019				02/14/19 PASSED	Owner called in. Purchased home since 2015. Its behind the home and behind a fence. Covered in snow at this time. Will need to wait til thaw for inspection. Amk, bowlin25@yahoo.com 515-238-0025 Alicia. 2/8 per SB this is scheduled for 2/14/19 at 10am for inspection
53	2015		Michael Yofremewkov		406 N K Street	Garage	NONE		09/27/18				10/18/18	Finalized by DC on 10/18. email from Jason regarding property. This was a called in complaint that involved the construction debri from the shed. Found to be an expired permit. Close ok per DC inspection .
71	2015		Steger Construction		2209 North 8th St	Addition Covered Porch	NONE	1/16/2016	11/8/2018 1/29/2019				2/7/19	Spoke to owner - Stated ok for final inspection 515-238-7081 Cherly Koch. Says if she doesn't need to be home, then come whenever. Per SB Jeff Begg - Roof over existing patio footing depth on supporting post not verified. Project is complete"
74	2015		Hats Off LLC	Tim McConnell	400 S J Street	Garage for Residence	NONE	1/24/2016	11/8/2018 1/29/2019				2/5/19	515-491-8353 McConnell - States that Vandepool was his contractor. There are no permits in file for electric, plumbing etc. No inspections found in file. Tim states CB would stopped out once during concrete pour and he was unaware he needed to continue to call in for inspections. Sent to Safebuild to schedule inspection to rectify file. Tim told Safebuilding that this garage is actually located at 206 N G Street. Jeff Begg with SB "four stall garage, unable to verify frost footings - installed per owner. Electrical supplied to units from main panel complete :"
79	2015		Kurt Houska		1211 South G Street	Repair Foundation/Garage	9/15/2015	3/13/2016	11/8/2018 1/29/2019				2/5/19	Final inspection scheduled for 02/05/19 Safebuilding. Marked Final complete
85	2015		LMC Pools	Paty Duax Aiello	2306 W Anderson Ave	Pool	9/22/2015	3/20/2016	11/8/2018 1/29/2019				2/19/19	This inspection for final was completed same day as expired permit for same address location 95-2015 on 2/19/19 . Close per SB complete
87	2015		Chester Crouse		1302 N 6th Street	Storage Building	NONE	3/1/2016	11/8/2018 1/29/2019				2/7/19	Final inspection scheduled by owner. 02/07/19 Passed
93	2015	7/25	Stephen Sparks		410 W Orchard Ave	Shed	NONE	1/20/2016	11/8/2018 1/29/2019				2/14/19 PASSED	641-208-5208 Steve Sparks owner called in ok to inspect for final. Sent email to SB to schedule 2/13/19
95	2015		James & Shannon Aiello		2306 W Henderson Ave	Garage	NONE	3/12/2016	11/8/2018 1/29/2019				2/19/19 PASSED	James called in 2/19 regarding "shed" states this is not a garage. Insists that Rich came out several times to home for inspections. Agreed to allow SB to confirm completion. 281-814-8132 . 2/19 emailed SB to set up inspection for final
104	2015		Michael Bilyeu		1011 N B Street	Deck	10/12/2015	4/9/2016	11/8/2018 1/29/2019				2/5/19	Owner called in. Michael Bilyeu states come wherever to inspect. 515-971-5600 . Per SB Jeff Begg Deck complete framing approved. Railing approved. Depth of 6x6 posts unverified. Owner stated footing inspections were completed by City of Indianola"
105	2015		Kevin Robbins		1300 S. O Street	Shed	NONE	4/9/2016	11/8/2018 1/29/2019				2/5/19	515-249-3655 Kelly Adair ok with inspections for final on shed Final 02/05/19 safebuild passed "noted shed is complete it is located approx. 8' north of south lot line and more than 50' off rear lot line"
106	2015		Ryan Phipps		111 N G Street	Egress Window	NONE	4/10/2016	11/8/2018 1/29/2019				02/05/19 FAILED 02/06/19 PASSED	Owner called in 1/31/19 stated that this was completed and inspected back in late 2015./ agreed to have inspector out to validate 515-689-7926 Per SB Window installed. Depth of area wall is 48' ladder is required-no ladder present. Failed - will need to call for reinspection. 2/5/Owner called back stated ladder present. reinspected. Passed
115	2015		Plumb Construction LLC	Dave Dobson	315 South Spruce Street	Alteration Finish Basement	11/12/2015	5/10/2016	01/29/19					Owner called in 2/1/19 sd he "doesn't want ppl going through his house. Go ahead and let permit expire."
116	2015		B & S Construction	Nrk And Ark Rev Trust 1401 Apple Drive Indianola, IA 50125	605 West 2nd Ave	Repair Foundation	10/30/2015	4/27/2016	11/8/2018 1/29/2019 02/25/2019	EXT				Resent letters with SECOND NOTICE listed on top. Owner called in. Requested final and extension. SB emailed. Inspected 03/06/2019 "foundation newer than house. Concrete block. Water drainage panels applied to exterior. Complete.
128	2015		Dan J Nicholson		607 S Howard	Carpport Root Only	12/1/2015	5/29/2016	01/29/19				2/14/19 PASSED	Dan called in 2/8 states that he is ok with coming out to do a final inspection. SB emailed to set up. 515-205-2152
133	2015		Jeremy Selvage		3214 W 4th Ave	Garage	NONE	6/8/2016	1/29/2019 02/25/2019	Reminder Letter Sent 04/05/2019			PASSED 5/09/19	Resent letters with SECOND NOTICE listed on top. Owner called in to schedule an inspection to help close the file. Scheduled Wed 2:00 p contacted Amanda (home owner 4/22/19 reminded of previous failed final. She stated that they are planning on modifying things and will call the end of this week to re set up a time for a final inspection. 5/09/19 plumber called in wanting specifics of what needed fixed before next final to confirm all will be complete. KB had TL contact plumber 515-745-2460 . 5/9/19 passed final inspection per TL close
135	2015		Scenic Point Mall	Troy Knight 376 Hwy F62 W Monroe, IA 50170	1709 N Jefferson Way #200	Alteration Office	NONE	6/15/2016	11/12/2018 1/29/2019 02/25/2019				Passed 03/11/2019	Note in file from RP 2/27/18 left message about open permit and status. Resent letter 2/25 showing SECOND NOTICE listed on top. Tory Knight called regarding the letter. Says he has sold the property since the remodel in 2016. Accelerated (new owners) he will contact them and arrange for ok to inspect. 515-962-9272. Emailed Sb 2/28 to set up inspection date. SB 3/4/19 completed. "added aprox. 520 sf to original space. Added outlets, lighting, no plumbing.
21	2016		John Amy Jakes		1201 E Iowa Ave	Foundation replacement	5/12/2016	11/8/2016	10/31/18	No	EXT		11/9/18	Owner called in and scheduled inspection for final. DC inspected 11/09 ok for final . CO given to owner at time of inspection.
24	2016		Don Bendon		715 West 2nd Ave	Garage	NONE	9/25/2016	11/05/18	No	No		11/9/18	Bendon came to office. Set up final inspection to complete file. 11/09/2018 Per DC ok to final. Documented file. 11/09

25	2016		Ronald Cooney		813 W 4th Ave	Shed	NONE	10/2/2016	10/31/18	No	EXT		11/15/18	Owner called in on 11/14 requested final inspection. Reports 2 previous inspections were done on the shed by RP. No inspections in file to reflect. Said he (owner) was hurt during the end of the project and forgot to call in the final. But deck is finished. Scheduled follow up inspection for final on 11/15 at 2pm. Owner asked to be present during inspection. Inspection scheduled for 11/15/18 ok per DC
30	2016		Matt Harmison		814 W Clinton Ave	Deck	NONE	10/2/2016	10/31/18	No	EXT		11/12/18	Per DC extension given. Inspected property 11/12 ok'd
36	2016		Justin Tully		908 N J Street	Deck	5/13/2016	11/9/2016	10/31/18	No	EXT		12/3/18	Received call from owner. Set up inspection to confirm finished. Sent request to Safebuild. Completed and confirmed deck done 12/3
43	2016		Kirk Hansen		1103 N D Street	Garage	12/20/2017	6/18/2018	11/12/18	No			11/19/18	11/19/18 per DC finished.
44	2016		All American Exteriors	Steve Biddle	1806 Apple Ln	Front Deck	NONE	10/31/2016	10/31/18				11/12/18	Inspection for final set up for 11/12/18 @ 10:30am per DC ok
47	2016		Beth Zimmerman		1313 S O Street	Basement Alteration	5/26/2016	11/22/2016	10/31/18	EXT			11/16/18	Note in file saying Rich Parker called 2/27/18 and left a message for the tenant to call back regarding the permit for the basement finish that has not been finalled out. RP DC 11/16 final inspect. Ok CO signed off on 12/04/2018 for file
54	2016	5/11	Devon Sadler		1001 Ann Parkway	Porch Repair	5/17/2016	11/13/2016	10/31/18				11/16/18	DC inspected site 11/16 okd for final. Close file
56	2016		Paul Whipple		1801 Fairway Drive	Deck	NONE	11/9/2016	11/12/18				11/17/18	DC inspected 11/16/2018 Owner Joe Nydle called in to set up final once ltr received. Complete as of 11/17 final and closed
60	2016		Brenda Simpson		500 South Buxton	Deck	NONE	11/16/2016	11/12/18	NO			11/19/18	Final Inspection 11/19/2018
71	2016		Sean Thompson		1110 N Howards St	Deck	6/7/2016	12/4/2016	10/31/18	EXT			11/16/18	Owner called in, set up final inspection on deck for 11/16 DC ok 11/16
72	2016		Dan Hickman		600 N 14th Street	Shed	NONE	12/4/2016	10/31/18				11/16/18	DC inspected Shed ok finished
75	2016		James Burgin		103 West Hillcrest Dr	Garage	6/20/2016	12/17/2016	01/29/19				2/14/19 PASSED	BOA Approval for this project to even happen. James burgin called in 2/01/19. stated will be out of state til second wk in Feb. ok to schedule inspection when he gets back. Sent notification to Safebuilding
93	2016		Rich Piper		1800 Fairway Drive	Garage	10/6/2016	4/4/2017	01/29/19	Notice sent 5/15/19			2/9/2019	BOA twice approval for projects. No final. Last inspection was a RI framing. Safebuild confirmed project complete 2/9/19. Close
104	2016		Kathleen Picken		1003 N C Crt	Deck	8/24/2016	2/20/2017	Called				9/17/18	Final says that the deck needs handrails before finaling- NO approved for final due to 4 rizers need handrail. - Sitcky Note from DC states ok to close. No inspection or reasoning, just sticky note. 09/17/18
109	2016		Al Thayer		3212 W 4th Ave	Deck	8/10/2016	2/6/2017	n/a				n/a	Per DC ok to close. No reason, just a sticky note.
123	2016		Jos Nesvedt		903 North B Street	Addition	3/30/2017	9/26/2017	11/12/18				11/21/18	DC at 9am
133	2016	9/21	Stephen Neve		1709 Apple Lane	Basement Finish	6/28/2017	12/25/2017	8/28/2018 11/12/18				1/3/19	Note in file from RP stating left message about open permit on 2/27/18 Original Building permit issued 09/21/2016 RI inspections done. Nothing else. Ltr sent 11/12/18 - owner called in. scheduled inspection. Safebuild inspected for final on 1/03/2019 FAILED owner will call once rectified and for reinspection. FINAL INSPECTION PASSED 1/17/19
139	2016		Kevin Wood		901 East 1st Ave	Deck	NONE	4/8/2017	10/31/2018 1/29/2019				02/22/19 PASSED	Owner called in to schedule final 238-6392. ok to have inspection. Per SB Jeff Begg 02/05/19 "Inspected eeck on SE corner of House. Deck is 35" above grade, deck requires a guardrail. Guardrail is in place but only 35" above decking. Code requires 36" Left message with homeowner. SB reinspected for final 2/22/19 passed
148	2016		John Dianne Liepa		603 E Salem Ave	Repair of flooring and roof	NONE	5/6/2017	11/12/18	No			Close	Letter A52:N52 was returned with forward address of 1101 22nd St. WDSM 50265-2222 remailed 11/15/18. Letter received from prev owner stating the porch was in poor shape, replaced and not aware needing a final inspection. Apologized and stated the home has been sold with new owners.
149	2016		Jerry Weeks		409 W 17th Ave	Carport	NONE	5/9/2017	11/12/18				11/19/18	Owner called in-11/19 ok to come to do final inspection. DC ok to close 11/19/18
157	2016		Ronald Fridley		708 E 1st Ave	Alteration	Alteration	6/5/2017	11/12/2018 1/29/2019				2/14/2019 PASSED	Per DC Send letter instead of inspection only. SB inspection for final 02/14/19 Passed. Egress window complete as view from exterior. Ladder build into area wall. We were not able to get inside to see anything.
14	2017	2/27	Heather Sherrill		805 W Scemoc Valley Drive	Alteration	2/27/2017							one inspection in file for RI electrical plmbing and framing. Note on inspection sheet states "no permit was needed" Close file 5/15/19
49	2017		John Jakes		1201 E Iowa Ave	Deck	5/28/2017	11/24/2017	08/28/18	Yes	107-18	8/29/2018	10/29/18	Expired prev permit extended. Inspections completed. Re cert 8/30 final 10/29
65	2017	5/15	Kevin & Denise Kalbus		1319 E Franklin Ave	Deck Addition	NONE	11/11/2017	NONE	YES		Extension	Exec Dec	Per Charlie, ok to give extension. New Expiration of 05/25/19
86	2017	7/6	Midwest Builders	Steve Hoover	601 Trail Ridge Rd	Sunroom Addition (Full Screen)	NONE	1/2/2018	01/29/19				02/05/19 Passed Final	Steve Hoover cld in. States it was completed in July 2017. 515-229-8129 ok to come out to inspect
89	2017	7/19	Uhnemus Construction	Mark Hines	1206 E Franklin Ave	Deck	7/19/2017	1/15/2018	01/29/19				2/28/19 PASSED	Owner cld in ok to schedule inspection. Emailed SB. SB unable to get ahold of owner. Jeff with SB will do a drive by and stop today since deck is not fenced in and should be accessible from the road. Will wait for inspection report back 2/28/19 PASSED - Deck complete
90	2017	7/24	Phipps Properties	Ryan Phipps	111 N G Street	Foundation Repair	NONE	1/20/2018	01/29/19					Owner called in 1/31/19 stated allowed permit to expire due to discontinuation of project. Too expensive to complete. 515-689-7926
97	2017	8/4	Steven Ponzeline		311 South Freeman St	Open Carport	8/17/2017	2/13/2018	01/29/19				02/04/19 Passed Final	Owner called in 2/01/19 spoke to Charlie - Said ok to inspect for final 515-808-0320 Monday
98	2017	8/8	Jeffrey Simmerman		102 S 20th Street	Residential Addition/Garage/Deck	10/25/2017	2/1/2018 Ext 04/30/19	2/1/2018 1/29/2019	Reminder Letter Sent 04/05/2019			PASSED - 5/10/2019	Extension given per DC for 180 days. Owner plans to complete January 2019 - 11/1/19 krb called l/mom 1/24/2019 to remind of extension and plan for Jan completion. Owner called in. Extension given per DC till 02/01/2019 Owner called back 1/24 states due to weather needs additional time. Extension expires on April 30th or else they will need to re apply and pay fees for permitting again. 5/10/19 Per TM passed final. Close
100	2017	8/15	John Adams	Helen Morgan	407 W Lincoln Ave	Garage	9/28/2017	3/27/2018	01/29/19				FAILED 03/06/2019 PASSED 03/28/19	SB inspected property 03/06/2019 Failed "outlets need GFCI protected" 3/26 owner called in-reports ready for re inspection 3/26 emailed sb. SB 3/28/19 "garage complete, All circuits are GFCI protected." PASSED

111	2017	9/12	Adam McCarty		2710 N Jefferson Way	Deck	10/20/2017	4/18/2018	9/21/2018 1/29/2019	Will re apply for new permit in 2019	01/20/2019	1/29/2019	01/20/2019	Applied for utility shed on 09/21/18. Will inspect both for compliance 09/24- 9/24 inspect deck is not finished. Owner will need to re apply for building permit. Owner called 12/12/18 asking for an extension on his deck permit, he wasn't able to get to it or work to finish it this year. Advised that he will need to re apply and pay for a new building permit next spring 2019
122	2017	10/11	Bern Investments	Bellagio Construction	402 West 1st St	Garage	4/19/2017	10/16/2017	Called	Yes	02-2019	1/14/2018	CLOSED	RP rejected and failed the footing inspection on 4/19 and there is no return for inspection in the file. Contractors cards found in file. American Masonry Donnie Doyle 641-990-9236 641-236-6800 and Bellagio Construction & Renovations Nils Norland 515-979-4443 nilsnorland@yahoo.com 3909 NE Bellagio Circle Ankeny, IA 50021. Reissue of permit 02/2019 Curtis White. Repaid permit fee. Came in to void-decided to demo property instead of finish. Closed 1/18/2019
138	2017	10/24	Construction by Cambron	Ryan & Juli Cambron	201 E 4th Ave	Garage	2/12/2018	8/1/2018	01/29/19				02/04/19 Passed Final	Per RP 11/14/17 Footing inspection completed - per RP Electric Service insp 2/12/18 ok. No other or final inspection found in file. 515-480-0985 Ryan Cambron called in stated RP finalized but he is okay with inspection to close out
139	2017	10/25	Jessica Schonnert	Keith Smith	412 W Iowa Ave	Garage	NONE	4/23/2017	01/29/19				02/07/19 PASSED	SB inspected 02/07/19 "detached garage is complete. Unable to verify footing depth. Framing approved. Unfinished interior.
142	2017	10/27	Stuppy Inc		2205 E 2nd Ave	Greenhouse	10/26/2017	4/24/2018	01/29/19				PASSED	Labeled as a Greenhouse for Indianola Parks & Rec. Recvd call from Clerk of Court stating 2205 is their address however this is not a permit they have pulled. May need acrossed the street. Confirm address. Call made to Doug B with Parks & Rec to discuss. Scheduled inspection for greenhouse.
143	2017	10/27	Luke Riedmann		1024 Scott Felton Rd	Basement Finish	11/20/2017	5/19/2018	01/29/19				3/6/19	SB inspectiond Final passed FGCI and smoke detectors are good
152	2017	12/5	Murphy Tower Service	IMU	111 S Buxton Street	Telecommunications Hut	1/24/2017	6/23/2017	01/29/19				Close	Electric service was approved on 1/24/14 per RP and footings 12/05/17. No final inspection. Inspections show ok for electric service buy RP 1/24/17
153	2017	12/7	Hope Joliff		608 N Howard Street	Basement Wall Alteration (Crawl Space)	1/8/2017	7/26/2017	01/29/19				Closed	Called contractor Santos orellana 515-979-5040, states that after the footing inspection the inspector told him he wouldn't need to come back. No final shown and no CO issued. Will forward to Charlie.
154	2017	12/7	Robert Dale		406 E 2nd Ave	Garage	NONE	6/5/2018	01/29/19				02/04/19 Final Complete	BOA approved 12/06/17 no inspections after approval and building permit issued. Owner Robert cld in 2/1/19 to schedule final inspection. Contacted safebuilding to set up for next week
9	2018	2/21	Todd & Johna Clancy		808 East Scenic Valley Ct	Addition	7/31/2018	1/27/2019	09/21/18	No	No	N/a	9/18/18	Permit has not expired however they sent in pics of the footing holes. No inspections face to face were performed. This property was never inspected but approved from pics only. DC to inspect 09/18/2018- Per DC ok to close 9/18/18. Deck is complete and appears in good condition.
12	2018	2/21	Ground Breaker Homes	Peoples Company	113 W Salem	Repair/Replacement	3/12/2018	9/8/2018	09/21/18	No	No	N/a	11/5/18	There is a CO signed for this but no final inspection recorded. Please look at file. ODD 09/17/18 DC ok to close. FU Inspection 11/05/18 CLOSED
16	2018	3/1	Steve Westra		1111 E Gerard Ave	Pool	5/21/2018	11/17/2018	10/05/18	No	No	Extension	11/5/18	Warning Letter Sent of expiration prior to winter. Owner called in on 11/05/18 requesting a final inspection. Scheduled for 11/05/18
19	2018	3/12	Midwest Builders	Ross & Sally Dale	615 E Scenic Valley	Alteration	None	8/30/2018	10/05/18				CLOSED	Owner called in stating this project was complete. 641-660-2066 Ross Dale
22	2018	3/27	Atlas Masonry Tom Smith 2104 37th St, Des Moines, IA 50310	I Street Holdings LLC 503 N I Street Indianola, IA 50125	102-104 1/2 E Salem Ave	Repair Brick Store Front	None	9/23/2018	9/27/2018 1/29/19				02/11/2019 PASSED	Shows as 102-104 1/2 E Salem Ave - Currently owned by I Street Holdings 503 N I Street. Emailed the letter to the address provided on the permit as well. 09/26 dustin@atlasasonry.net. No response. Letter sent 1/25/19 to I street Holdings LLC as well as to permittee at Atlas Masonry- Owner called stated ok to send out inspector to final or confirm completion 515-271-1877. Completed as of 02/11/19 passed final-inspection notes "tuck pointing off allbrickwork at location is complete- no work done on any wood site fronts, windows, or doors. "
24	2018	3/30	Apex Storal Solutions LLC	Andrew Hart	802 East Hillcrest Ave	28 Storage Units	NONE	9/26/2018	09/27/18	No	No	N/a	10/4/18	Andrew came into office to discuss. States inspectors came out several times and said project was ok. Set up reinspection for final with David. Final completed on 10/04/18
25	2018	3/30			910 Scott Felton Rd	Egress Windows	4/6/2018	10/3/2018	09/27/18	No	No	Extension	11/5/18	Warning Letter advising of expiration if no final inspection. Final Inspection set for 11/05/18. CO issued 11/05/18 mailed.
26	2018	4/2	Joshua Hayes	Jason & Heather Glenn	1012 N 1st Street	Deck	4/2/2018	9/29/2018	09/27/18	No	No	Extension	10/2/18	Owner cld office 10/01 scheduled final inspection - final inspection completed by DC on 10/02/2018 ok and completed.
28	2018	4/3	Sandy Peterson		1020 Scott Felton Rd	Shed	NONE	9/30/2018	9/27/2018 1/29/19				Passed 2/5/19	Warning Letter advising of expiration if no final inspection. Sandy 480-5913 cld in. ok to inspect. Safebuilding schedule for 2/5 9:30am
37	2018		James Steffen		2012 W Euclid Ave	Deck	None	10/20/2018	09/27/18	No	No	N/a	10/19/18	Warning Expiration letter sent 9/27. inspected 10/19 before 10/20 expiration.
49	2018		Jerry's Homes	Michelle & Theodore Mercer	404 North 18th Street	Basement	6/1/2018	11/28/2018	01/29/19				02/08/19 PASSED	Ri Inspections completed by RP on 06/1/18 no final. Spoke to Jerry's Homes. Asked to contact new owners of home. Ltr sent 1/29. Michelle Mercer called in 02/01/2019 states that she is ok with having a final inspection to close permit. Requests call at 515-577-8548 SB inspected 02/08/19 COMPLETE
58	2018	5/22	Sean Thompson	Russ Sivadge	107 E Kentucky Ave	Deck	NONE	11/18/2018	Called	No	No	N/a	1/26/19	No inspections in file. Simply a permit with site plan. Contacted Contractor Sean Thompson 1/24/19 he stated footing and final were inspected by Rich Parker and this was complete in July. Advised no inspections sheets in file. Will drive by to confirm deck complete. Confirmed by Safebuilding 1/26/19
68	2018	6/11	Jeff Kinter	Vernon Braness	306 N J Street	Garage	7/20/2018	1/16/2019	Called	Ext	No	N/a	12/28/18	Safebuilding inspected 11/27/18 - Final CO approved 12/28/18

OFFICIALLY EXPIRED NO CONTACT WITH OFFICE AFTER SEVERAL ATTEMPTS TO CONTACT														
15	2018	2/23	Jope Joliff	Mail To: 15397 90th Ave	701 N 1st St	Home Alteration	3/5/2018	9/1/2018	10/5/2018 Returned 10/23 Remailed 10/31 1/29/19	FINAL NOTICE 4/05/2019	EXPIRED	Return notice sent letter back. Recvd 10/23/18. Warren Co shows 15397 90th Ave. Remailed 10/31/18		
2	2018	1/17	Russ Vanderpool		512 E Euclid Ave	Garage	NONE	7/16/2018	9/21/2018 10/31/2018 1/29/19	FINAL NOTICE 4/05/2019	EXPIRED	Re issued letter regarding Shed on 512 E Euclid. 9/21/18-10/31/18		

10	2018	2/14	Steger Construction	Brad Nancy Kotz	807 E Trail Ridge Pl	Alteration	2/22/2018	8/21/2018	9/21/2018 11/26/2018	No	EXPIRED	11/23/18 Contacted contractor, P Steger 515-988-6027 states they decided to finish the job on their own. No contact info given for the owners. Will resend letter today 11/26
95	2016		LTD Corp		2312 West 2nd Ave	Loading Dock	NONE	1/9/2017	10/31/2018 1/29/2019	FINAL NOTICE 4/05/2019	EXPIRED	
99	2016		R & D Precision Builders		1001 E Madison Ave	Basement & Room Addition	NONE	1/11/2017	10/31/2018 1/29/2019	FINAL NOTICE 4/05/2019	EXPIRED	
111	2016		Greg Oakes		1001 N O Street	Basement Finish	5/2/2018	10/29/2018	9/21/2018 11/12/2018 1/29/2019	FINAL NOTICE 4/05/2019	EXPIRED	RP contacted 2/27/18 regarding no inspections and permit sitting without final. Final inspect scheduled FAILED - 5/02/18 RP writes Sheet rock under stairs, cover all exposed NM cable -Romex
117	2016		Joe Kissner		1003 N O Street	Basement Finish	NONE	2/8/2017	10/31/18 1/29/2019	FINAL NOTICE 4/05/2019	EXPIRED	Note in file from RP stating left message about open permit on 2/27/18 Original Building permit issued 8/12/16
126	2016		Jeremy King	Anthony Hotz	505 N L Street	Repair of Deck Stairs / Dangerous Non Conforming Structures	NONE	3/6/2017	11/12/2018 1/29/2019	FINAL NOTICE 4/05/2019	EXPIRED	
135	2016		Cory Till		1109 South K Street	Garage	NONE	3/28/2017	01/29/19		EXPIRED	
78	2015		Garrett Miller		503 West 18th Place	Garage	NONE	5/17/2016	1/29/2019 02/25/2019	FINAL NOTICE 4/05/2019	EXPIRED	Resent letters with SECOND NOTICE listed on top. 4/22/19 contacted number on the permit. No answer. Gave to Building Official to review and determine if the file needs to be recorded as EXPIRED and closed out.
10	2016		Thomas Sherly Nicholson		200 West Orchard Ave	Bathroom Remodel	3/21/2016	9/17/2016	10/31/2018 1/29/2019	FINAL NOTICE 4/05/2019	EXPIRED	
42	2016		Jeff Downing		1202 North 9th Street	Sun Shade Structure	NONE	10/29/2016	10/31/2018 1/29/2019	FINAL NOTICE 4/05/2019	EXPIRED	
82	2016		Larry Powell		1201 North D Street	Garage	8/16/2016	2/12/2017	01/29/19	Second Notice 04/05/2019	EXPIRED	BOA Approval approval in file. Letter sent from RP and CB on 8/25/16 to owner regarding electric in the garage being separate rather than upgrading to 200amp. No further info or notes in file.
91	2016		Bryon Keeney		505 E Ashland Ave	Deck	NONE	12/28/2016	10/31/2018 1/29/2019	FINAL NOTICE 4/05/2019	EXPIRED	

NON COMPLIANT	12
ACTIVE INSP / INSPECT	16
COMPLETED/CLOSED	83
CLOSED AS EXPIRED	14
Total	125

June 3, 2019
Draft Council Agenda

- Minutes
- Claims
- Applications – West Hills Brewing Company, Casey’s
- Street Closure from the Indianola YMCA for RAGBRAI
- UR Apps
- City Manager’s Report
- Salaries
- Second reading of the TIF ordinance
- Public hearing and 1st consideration for alley vacation – 204 N. Jefferson
- Presentation from the Warren County on County Justice Center
- Presentation from Wade Journey Homes regarding homes being built in the Prairie Glynn Subdivision
- EMS rates effective July 1, 2019
- Home Base Iowa application
- Resolution extending Waste Management recycling contract
- Discussion and direction regarding the Ground Emergency Medical Transport
- City Hall/Public Safety Building Key Card System
- Resolution approving 28E Agreement between the City of Indianola and Indianola Community School for a SRO
- Executive session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property
- Annual cigarette permit renewals
- HRA’s
- Employee Handbook policy amendment for the Travel and Transportation Policy
- Resolution setting a public hearing for a Development Agreement between the City and Autumn Ridge Development LLC
- Maintenance bonds (pavement) for Heritage Hills Plat 9
- Amendment noise permit for the Warren County Speedway (AJ Nelson)

June 17, 2019
Draft Council Agenda

- Minutes
- Claims
- Applications
- City Manager's Report
- Salaries
- Third reading of the TIF ordinance if not waived
- Public hearing and 1st consideration for an amendment to Chapter 165 regarding notification procedures and timelines
- Public hearing and 1st consideration for an amendment to Chapter 165 regarding Bed and Breakfasts
- 2nd consideration of an alley vacation
- Final Fiscal Year Transfers
- Consider request from Cooper Crawford & Associates, LLC, on behalf of Diligent Glynn, LLC for Preliminary Plat approval of Prairie Glynn Plat 2
- Consider request from Cooper Crawford & Associates, LLC, on behalf of Diligent Glynn, LLC for Final Plat approval of Prairie Glynn Plat 2
- Resolution setting a public hearing (July 15) amending Chapter 165 (Zoning Regulations) regarding fence regulations
- Public hearing for a development agreement with Autumn Ridge Development
- Resolution to approve WCEDC Revolving Loan Fund agreement and transfer of \$50,000

June 17, 2019
Draft Council Study Agenda

- Capital Crossroads Storm Water Presentation

Charlie Dissell

From: Nick Bruck <nickb@dcigroup-us.com>
Sent: Friday, May 24, 2019 9:06 AM
To: Charlie Dissell
Cc: Megan Andrew (megana@warrencountyia.org); Brandon Schulte; Chris Conn
Subject: WCJC Weekly Work Plan

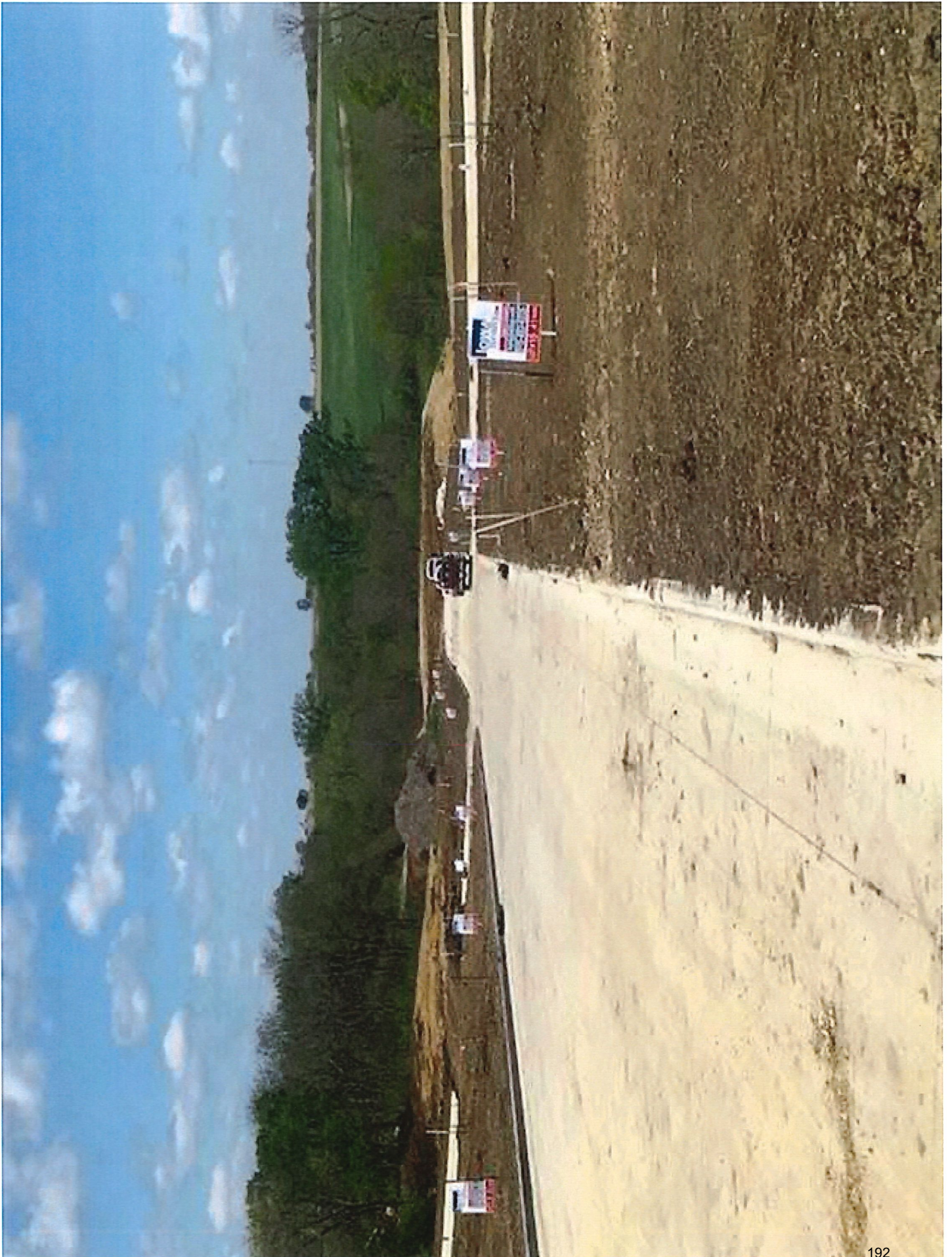
Week of May 27th, 2019

- Monday, Memorial Day no work planned.
- Weather is impacting our ability to schedule storm drain installation.
- Weather forecast may also impact start of the building structure demolition as the ground around the courthouse may be too soft to work on.

Due to the current circumstances and weather forecast we may have little going on next week. If things change suddenly we will advise you.



Nick Bruck
Senior Project Manager
220 SE 6th Street - Suite 200
Des Moines, IA 50309
C 515-202-3394 | W 515-244-5043



Meeting Date: 06/03/2019

Subject

Discussion and direction regarding the Ground Emergency Medical Transport (GEMT)

Information

In your packet is information from Fire Chief Greg Chia regarding the Ground Emergency Medical Transport.

Roll call is in order.

Fiscal Impact

Attachments

Memo

Meeting Notes



FIRE DEPARTMENT

TO: Mayor Kelly Shaw and City Council Members
Cc: City Manager Ryan Waller
FROM: Fire Chief Gregory M Chia
DATE: May 13, 2019

RE: Pre-Hospital Emergency Medical Fees

The Iowa Department of Human Services (DHS), following the requirements outlined in 42 C.F.R. §457.205 and §1902(a)(13)(A) of the Social Security Act, and with assistance of multiple partners in the fire service and emergency medical service proposed new action regarding its methods and standards for Ground Emergency Medical Transportation (GEMT) reimbursement under the State Plan under Title XIX of the Social Security Act Medical Assistance Program (Medicaid).

Based on House File 2285 of the 2018 legislative session, the Iowa Department of Human Services (DHS) has drafted a State Plan Amendment (SPA) to implement a GEMT supplemental payment program for services provided on or after July 1, 2018. Under this program:

- Public and publicly contracted emergency medical service (EMS) providers would receive Medicaid supplemental reimbursement for the cost of providing emergency medical services to an Iowa Medicaid Fee-for-Service (FFS) member.
- DHS would use matching federal funds to increase payment to eligible EMS providers.
- EMS providers would provide the state share of funds through an intergovernmental transfer agreement.

Please see attached document for more details on the program and how it will disburse funds.
Please be cognizant that an intergovernmental transfer agreement will need to be signed very soon.

Gregory M Chia
Fire Chief



Greetings all,

On May 7, 2019 we had a productive meeting with GEMT taskforce, DHS staff and lobbyist.

So, simple explanation for now is that we will do the following:

1. All Medicaid ambulance service providers will be getting a letter from DHS explaining GEMT in the next few weeks and all we will need to do is to let them know we are interested in participating. They need to have an idea of who plans on participating.
2. Medicaid ambulance service providers will be required to sign an Intergovernmental Transfer (IGT) agreement with DHS. This document is not created yet, but we should see the draft agreement in the next week or so. In order to participate and receive funding this will need to be signed prior to June 30th. This is a "heads up" to all who are considering participation as this will need to get on your City Council agenda in June assuming you need council approval to enter into an agreement like this one.
3. The program is anticipated to begin on July 1st which means we can start billing a new code for this unreimbursed cost. An additional billing code will be added, A0999, and this line item is considered to be a provider specific average uncompensated cost per transport amount which will be derived from cost reports in the future. Since we do not have any historical cost reports on file, Iowa Medicaid is estimating the amount in the first year and the dollar amount used will be \$1,183." (Estimate – may vary)

Here is a claim payment example. A Medicaid patient is transported 20 miles for a BLS-E coded call. The billing would look like this:

AO425	\$52.20 (\$2.61 X 20 miles)
AO429	\$114.30 (BLS-E rate)
AO999	<u>\$1,183 (Uncompensated cost per transport)</u>
Total Claim Payment = \$1,349.50	

4. When we get payment for the \$1,183 for a Medicaid transport you will be required to set up a separate account number since 40% will be our match and we keep the 60%.

Example:	\$1,183	\$1,183	(Uncompensated cost per transport)
	<u>X 60%</u>	<u>X 40%</u>	<u>Provider share – state share</u>
	\$709.80	\$473.20	
	Provider	State	
	Share	Share	

5. Quarterly we will need to electronically transfer the cumulative 40% we get to DHS, which is the state share (basically it's their administrative cost we are paying). You keep the 60% provider share.

6. Will need to submit a cost report within 5 months of July 1st. The first year we have to submit two cost reports. One for current FY and one for next FY. They will look at current fiscal year cost report and then will adjust the \$1,183 dollar amount to correct

the uncompensated provider cost. Could be higher or lower. This is close to our initial projected cost of \$1,200.

7. We are waiting on clarification on “Dry Run” that is explained in the State Plan Amendment (SPA). This will address treat and release. Most of us don’t track or currently bill for this so we will need to start asking the patient if they are on Medicaid since we will be able to bill the AO999 code for this. Will share more on this when we have clarification.

8. For those of you that outsource your billing please review your contracts since most of them pay the billing company a percentage of your collected revenue. Would not want you to pay 8% of your uncompensated cost per transport to your billing company. Especially since 40% of it will be given back to DHS as the states share.

9. Annually we will need to redo IGT agreement and submit cost report by 11/30.

Muscatine example:

2018 Medicaid transports	715
Uncompensated cost per transport	<u>X \$1,183</u>
Total Prospective Reimbursement	\$845,845
Muscatine Share	State Share
\$845,845	\$845,845
<u>X 60%</u>	<u>X 40%</u>
\$507,507	\$338,338

Newton example:

2018 Medicaid transports	373
Uncompensated cost per transport	<u>X \$1,183</u>
Total Prospective Reimbursement	\$441,259.
Newton Share	State Share
\$441,259	\$441,259
<u>X 60%</u>	<u>X 40%</u>
\$264,755	\$176,504

This program **does not** require any up front capital from providers like we were initially told. It is important to remind everyone this program has not received final approval from CMS yet. Iowa Medicaid expects to have approval soon. We will be keeping everyone informed on the progress as this is moving along a very fast pace to be ready by July 1, 2019.

Finally, we have a good grasp on this. Speaking to DHS directly answered our questions.

Submitted by: Jerry Ewers, John TeKippe, and Jarrod Wellik

Meeting Date: 06/03/2019

Subject

Enter into closed session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Information

Roll call is in order to go into closed session.

Fiscal Impact

Attachments

No file(s) attached.
