



BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

May 13, 2025

5:30 PM

Indianola Public Library - Meeting Room B

Agenda

- 1. Call to Order**
- 2. Public Comment**
- 3. Agenda Approval**
- 4. Minutes Approval**
 - A. April 8, 2025 Meeting Minutes*
- 5. Trustee Continuing Education**
 - A. Review of Bylaws
- 6. Financial Reports**
 - A. Approve Monthly Claims*
 - B. Review Financial Reports
- 7. Unfinished Business**
 - A. Update: Strategic Plan
 - B. Update: OPN Concept Plans [Andy]
- 8. New Business**
 - A. Approval of the FY26 Budget*
 - B. Policy Review: Service Animals in the Library*
 - C. Policy Revision: Circulation*
- 9. Reports**
 - A. Friends of the Library Report
 - B. Director's Report
 - C. Library Statistics
- 10. Agenda Items for Next Meeting**
 - A. June 10 Meeting: Wellness Campus
- 11. Trustee Comments**
- 12. Adjourn**

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

April 8, 2025

5:30 PM

Indianola Public Library

Present: *Library Director - Michele Patrick, Sally Van Dorin, Randi Malone, Cyd Dyer, Dawn Goodale, Val Craven*

Absent: *Andy Brittingham, Teresa Swan Tuite*

1. Call to Order

Randi called the meeting to order at 5:35pm.

2. Public Comment

No public comment.

3. Agenda Approval

MOTION: *Cyd motioned to approve the agenda. Sally seconded. Motion carried.*

4. Minutes Approval

- a. March 11, 2025 Meeting Minutes*

MOTION: *Dawn moved to approve the minutes. Val seconded. Motion carried.*

5. Financial Reports

- a. Approve Monthly Claims*

Michele presented the monthly claims to the Board. Nothing unusual this month.

MOTION: *Sally moves to approve the monthly claims. Cyd seconded. Motion carried.*

- b. Review Financial Reports

Michele provided the financial report. Everything looks good and we are 75% of the way through the budget year. Revenue looks a little low but it's only because we haven't seen taxes come in yet. Dawn asked a question about the difference between certain taxes and Michele explained. Michele noted that we are going over in two categories, but both are pretty low overages and everything else is on track.

Dawn asked questions about the Employee Assistance Program and Michele explained how that works for employees.

6. Unfinished Business

- a. FY26 Budget Update

Michele provided information about the expected FY26 budget. She explained the various areas where cuts are being made and how it will impact the library. The biggest impacts will be in the collection reduction and the reduced hours. These are not final yet.

7. New Business

- a. New Library Hours in FY26*

Due to anticipated budget cuts, the library will be moving from being open 64 hours per week to 54 hours per week. The recommendation is opening the library an hour later and closing on Sundays. These changes will go into effect 7/1/25.

MOTION: *Dawn motioned to approve the proposed FY26 hours. Sally seconded. Motion carried.*

b. Establishing Notary Services*

Michele provided the process for establishing notary services and presented a policy to the board for usage. The consensus among the board was that this would be a positive thing for the library.

MOTION: *Cyd motioned to approve the establishment of Notary services at the library. Sally seconded. Motion carried.*

8. Reports

a. Friends of the Library Report

Sally gave an update on the Friends and noted that Trivia Night netted about \$4,000. A new board member, Paige Keller, was recently approved.

The Friends have also recently discussed their strategic plan and have had several meetings regarding fundraising for the new libraries. The funds need to be in place by June 9. Various additional discussions have been held regarding fundraising strategies and further discussion will be occurring.

Discussion was held about Summer Bash (May 29) and other summer programs.

b. Director's Report

Michele reminded the board that the focus group with the consultant is on Monday at 5:30 here at the library. It should be roughly an hour.

The two bills that we were worried about in the legislature did not make the funnel and should be dead for now.

Michele shared positive comments from staff. She also noted that the author fair happened at Simpson and it went well overall.

c. Library Statistics

Library Statistics are looking good and circulation numbers are typical for this time of year.

9. Agenda Items for the Next Meeting

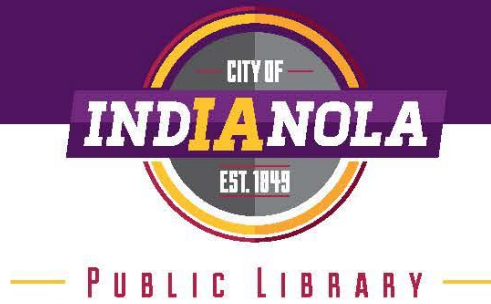
No items mentioned for the next meeting.

10. Trustee Comments

No Trustee Comments.

11. Adjourn

Motion to Adjourn by Dawn at 6:03pm.



Indianola Public Library Board of Trustees By-Laws

I. Library Board

According to the requirements of Chapter 14, City Code of Indianola, the Library Board shall consist of seven members. Their powers and duties are outlined in the City Code.

It shall be the primary duty of the Board to establish policies and employ a director to implement those policies.

II. Officers

The officers of the Board shall consist of a president, vice president, and a secretary.

They shall be elected annually at the July meeting and shall hold office until their successors are elected and installed.

Officers may succeed themselves in office. The duties of the officers shall be such as are custom by law.

III. Meetings

Regular meetings shall be held monthly. The Board will determine the date and hour. All meetings shall be accordance with the Iowa Open Meetings Law. The Library Director shall prepare and publicize the monthly agenda.

The meeting place shall be at the Library or such other place as the Board may determine. When questions of parliamentary procedure occur, Robert's Rules of Order shall be used.

The president may call a special meeting at any time, provided that notice of said meeting is in accordance with Chapter 28A, Code of Iowa.

A quorum, consisting of four or more members, is required.

IV. Committees

The president may appoint such special committees as may be needed from time to time. Standing committees shall consist of, but are not limited to: Personnel and Budget. One Board member shall also be appointed as a representative to the Friends of the Library board.

V. Policies

All policies shall be reviewed at least every three years.

VI. Library Director

The Library Director shall be the executive director of the policies adopted by the Board. Duties and responsibilities shall include, but are not limited to:

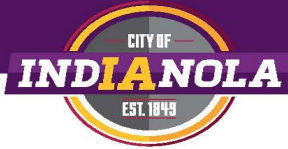
- Selecting materials.
- Overseeing maintenance and operation of the physical plant.
- Recruiting, hiring, training, and assigning library staff.
- Informing the Board, during monthly meetings, regarding the status of the collection, circulation, finances, physical plant, and other developments concerning the Library.
- Attending the Board meetings, except where the Board has granted leave or when the salary and/or competency of the Library Director is to be discussed.

VII. Amendments

Amendments to the bylaws may be adopted at any regular meeting of the Board, provided that notice of proposed changes are given to all members of the Board at least five days prior to the meeting.

VIII. Review of Bylaws

The bylaws shall be reviewed at least every three years.



Invoices for Board Meeting
May 13, 2025

Vendor	Amount	Description of services or goods
Amazon	\$3,591.86	Craft supplies, DVDs, TBR goodies, books, other materials and supplies
Baker and Taylor	\$3,573.98	Books
Baker and Taylor Entertainment	\$321.12	DVDs
City of Indianola (IMU)	\$968.68	Utilities
Demco	\$60.79	book covering supplies
Dust Pros	\$1,782.50	Janitorial services, supplies
Innovative	\$3,150.00	SMS message service updates
Iowa Water Management Co.	\$54.48	Monthly agreement
Kanopy	\$4,000.00	Annual contract for movie streaming
Library Market	\$1,500.00	LibraryCalendar annual subscription
Kelsey McFarland	\$19.04	Mileage and expenses to library workshops
MidAmerican Energy	\$90.61	Natural Gas
OPN Architects	\$13,126.69	Library concept and community engagement
PerMar Security	\$198.24	Smoke detector repair
Playaway Products	\$2,074.06	Playaway devices and Wonderbooks
Jody Ross	\$242.76	mileage
Springer Pest Control	\$70.40	Pest management
TRM Disposal	\$125.00	Trash removal
Two the Top	\$4,500.00	Strategic Planning Consultant
Warren Co. Ext. and Outreach	\$92.47	Program expenses - adult
Waste Management	\$9.48	Recycling tote
Woosley Landscape and Mowing	\$190.00	Mowing services
Wells Fargo	\$6,785.64	See statements for details

Total: **\$46,527.80**

Approved

Date

Approved

Date



Budget Summary

April 2025

Personnel	April	Year-to-Date	Budget	% Spent
Salaries	40,375.09	441,722.36	575,871.00	76.7%
Benefits	11,592.09	119,768.11	189,920.00	63.1%
TOTAL	51,967.18	561,490.47	765,791.00	73.3%

Collection	April	Year-to-Date	Budget	% Spent
Physical	6,994.61	53,570.95	97,309.00	55.1%
Digital	0.00	16,099.92	28,000.00	57.5%
Special	587.48	6,071.64	10,000.00	60.7%
TOTAL	7,582.09	75,742.51	135,309.00	56.0%

Operations	April	Year-to-Date	Budget	% Spent
Repair/Maint	383.70	7,623.99	37,000.00	20.6%
Computer/IT	1,397.41	35,827.05	38,145.00	93.9%
Operations	8,091.01	74,718.08	122,786.00	60.9%
OPN Concept Plan	11,250.00	22,500.00	100,000.00	22.5%
TOTAL	21,122.12	140,669.12	297,931.00	60.9%

TOTAL TO DATE	April	Year-to-Date	Budget	% Spent
	80,671.39	777,902.10	1,199,031.00	64.9%

83% of Budget Year

Revenue | April 2024

Account Number	Account Title	YTD	Budget	% Budget
041 - LIBRARY FUND				
041-4100-40000	Property Taxes	56,401.99	604,027.00	93.77%
041-4100-44700	Library Service Reimbursements	44,301.00	85,000.00	52.11%
041-4100-47400	Misc Sales (Copies/Scrap/etc)	3,982.87	1,000.00	398.28%
041-4100-47641	Library Fines	2,917.54	3,000.00	97.25%
041-4100-49400	Transfer In--T&A PROP TAX	180,825.44	188,623.12	95.86%
Total:		798,428.84	881,650.12	90.56%

Expenditures | April 2025

Account Number	Account Title	YTD	Budget	% Budget
041 - LIBRARY FUND				
041-4100-60110	Salary/Wages--Administration	114,007.08	176,628.00	64.5%
041-4100-60130	Salary/Wages--Clerical	327,715.28	399,243.00	82.1%
041-4100-61100	FICA	32,922.55	44,054.00	74.7%
041-4100-61300	IPERS	41,219.35	54,363.00	75.8%
041-4100-61420	Deferred Comp--457	3,250.00	4,950.00	65.7%
041-4100-61430	Employee Assistance Program	276.00	300.00	92.0%
041-4100-61440	Wellness Program	135.00	360.00	37.5%
041-4100-61500	Health Insurance	32,259.24	59,791.00	54.0%
041-4100-61501	Dental Insurance	2,339.70	3,904.00	59.9%
041-4100-61502	Vision Insurance	284.30	382.00	74.4%
041-4100-61503	HSA Expense	3,045.90	16,100.00	18.9%
041-4100-61550	Life Insurance/ADD/LTD/STD	3,666.09	5,316.00	69.0%
041-4100-61599	Workers' Comp Insurance	369.98	400.00	92.5%
041-4100-62100	Membership Dues/Subscriptions	744.60	875.00	85.1%
041-4100-62300	Education/Training	2,048.42	3,000.00	68.3%
041-4100-62700	Mileage	408.23	1,250.00	32.7%
041-4100-63100	Repair/Maint--Bldg/Grounds	7,623.99	37,000.00	20.6%
041-4100-63710	Utilities	15,270.78	30,246.00	50.5%
041-4100-64020	Advertising	2,210.54	2,250.00	98.2%
041-4100-64082	Insurance--General Liability	5,583.57	6,155.00	90.7%
041-4100-64083	Insurance--Property	9,253.00	9,253.00	100.0%
041-4100-64084	Insurance--Boiler/Machinery	563.00	732.00	76.9%
041-4100-64090	Janitorial Services	18,455.19	24,775.00	74.5%
041-4100-64990	Misc Contractual	1,023.69	11,000.00	9.3%
041-4100-65020	Library Books & Periodicals	53,570.95	97,309.00	55.1%
041-4100-65021	Digital Materials	16,099.92	28,000.00	57.5%
041-4100-65022	Special Collections	6,071.64	10,000.00	60.7%
041-4100-65060	Office Supplies	1,793.23	4,100.00	43.7%
041-4100-65070	Materials/Supplies	5,305.88	11,700.00	45.3%
041-4100-65079	Materials/Supplies--Program	10,850.10	15,000.00	72.3%
041-4100-65080	Postage	941.11	850.00	110.7%
041-4100-65990	Miscellaneous	245.00	1,600.00	15.3%
041-4100-67240	Computer Hardware/Software	35,827.05	38,145.00	93.9%
041-4100-69301	Transfer Out- CIP	22,500.00	100,000.00	22.5%
Total:		777,902.10	1,199,031.00	64.9%

Library Special Revenue | April 2025

Account Number	Account Title	Revenue	Spent
141-4100-44302	Enrich Iowa	9,229.78	948.41
141-4100-47050	Donations/Contributions	6,403.95	5,101.87
141-4100-47051	Friends of the Library Contrib	15,545.28	8,856.50
TOTAL:		31,179.01	14,906.78

MEMO



To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: May 2025
Subject: Strategic Plan Update

Considerable progress has been made towards the new strategic plan:

- Community and peer comparison data has been analyzed
- Library satisfaction and community strategic plan survey results reviewed
- Friends of the Library/Community focus group completed
- Library Board focus group meeting completed
- SWOT analysis with library leadership completed

Cassandra Halls will continue to meet with library staff with the goal of presenting an outline to the Library Board at the June or July meeting.

MEMO



To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: May 2025
Subject: FY26 Budget Impacts

The FY26 budget is ready for your approval. Overall, the budget has been reduced by 24%. Here are some of the budget impacts:

Salary/Wages

- Elimination of Assistant Director position and reduction in hours for part-time staff

Repair/Maintenance – Buildings & Grounds (46% cut)

- Reduction general maintenance, such reducing lawn mowing to every other week.

Library Books (42% cut)

- Across the board cuts

Digital Materials (75% cut)

- Loss of most of the Indianola Advantage Collection

Special Collections (40% cut)

- Across the board cuts to games, puzzles, and Library of Things

Library Programs (48% cut)

- Many programs will be cut, some will be scaled back

FY26 Budget

REVENUE

Account	Title	FY25	FY26	Change
041-4100-40000	Property Taxes	604,027.00	681,945.08	13%
041-4100-44700	Library Service Reimbursements	85,000.00	82,000.00	-4%
041-4100-47400	Misc Sales (Copies/Scrap/etc)	1,000.00	4,000.00	300%
041-4100-47641	Library Fines	3,000.00	3,000.00	0%
041-4100-49400	Transfer In--T&A PROP TAX	188,623.12	143,148.00	-24%
Total Revenue		881,650.12	914,093.08	4%

Expenditures

041-4100-60110	Salary/Wages--Administration	176,628.00	138,786.00	-21%
041-4100-60130	Salary/Wages--Clerical	399,243.00	411,343.00	3%
041-4100-61100	FICA	44,054.00	42,407.00	-4%
041-4100-61300	IPERS	54,363.00	51,501.00	-5%
041-4100-61420	Deferred Comp--457	4,950.00	4,800.00	-3%
041-4100-61430	Employee Assistance Program	300.00	300.00	0%
041-4100-61440	Wellness Program	360.00	360.00	0%
041-4100-61500	Health Insurance	59,791.00	32,529.00	-46%
041-4100-61501	Dental Insurance	3,904.00	3,303.00	-15%
041-4100-61502	Vision Insurance	382.00	312.00	-18%
041-4100-61503	HSA Expense	16,100.00	7,203.00	-55%
041-4100-61550	Life Insurance/ADD/LTD/STD	5,316.00	4,833.00	-9%
041-4100-61599	Workers' Comp Insurance	400.00	400.00	0%
041-4100-62100	Membership Dues/Subscriptions	875.00	860.00	-2%
041-4100-62300	Education/Training	3,000.00	1,000.00	-67%
041-4100-62700	Mileage	1,250.00	450.00	-64%
041-4100-63100	Repair/Maint--Bldg/Grounds	37,000.00	20,000.00	-46%
041-4100-63710	Utilities	30,246.00	28,000.00	-7%
041-4100-64020	Marketing	2,250.00	1,500.00	-33%
041-4100-64082	Insurance--General Liability	6,155.00	6,086.10	-1%
041-4100-64083	Insurance--Property	9,253.00	9,808.18	6%
041-4100-64084	Insurance--Boiler/Machinery	732.00	635.00	-13%
041-4100-64090	Janitorial Services	24,775.00	23,000.00	-7%
041-4100-64990	Misc Contractual	11,000.00	1,000.00	-91%
041-4100-65020	Library Books & Periodicals	97,309.00	56,000.00	-42%
041-4100-65021	Digital Materials	28,000.00	7,000.00	-75%
041-4100-65022	Special Collections	10,000.00	6,000.00	-40%
041-4100-65060	Office Supplies	4,100.00	3,000.00	-27%
041-4100-65070	Materials/Supplies	11,700.00	4,000.00	-66%
041-4100-65079	Materials/Supplies--Program	15,000.00	7,800.00	-48%
041-4100-65080	Postage	850.00	1,375.00	62%
041-4100-65990	Miscellaneous	1,600.00	900.00	-44%
041-4100-67240	Computer Hardware/Software	38,145.00	36,000.00	-6%
041-4100-69301	Transfer Out-CIP	100,000.00	0.00	-100%
Total		1,199,031.00	912,491.28	-24%

MEMO



To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: May 2025
Subject: Service Animal Policy Review

I am not recommending any changes to the Service Animal policy at this time. It was reviewed by the City's legal counsel in 2019, and there have been no changes to the relevant laws since then.

POLICY: Service Animals

Service animals may accompany patrons in the library. A service animal is defined by the Americans with Disabilities Act (ADA) as a dog or miniature horse that has been individually trained to do work or perform tasks for a person with a disability. The tasks must be directly related to the person's disability.

Emotional support, therapy, comfort, or companion animals whose purpose is to provide comfort or emotional support are not defined as service animals by the ADA and are not allowed in the library. Exceptions may be made for library-sponsored programs in which the animal has been invited to be an active participant.

Service animals must be under the control of their handler at all times. If the animal poses a threat to safety, such as aggressively barking and snapping at patrons, if it is not housebroken, or if the handler is unable to control it, the handler will be asked to remove the animal from the library.

Owners are financially responsible for damages incurred by a service animal. Service animals must be harnessed, leashed, or tethered at all times, unless doing so interferes with the animal's work.

Adopted 7/19; Reviewed 8/22

MEMO



To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: May 2025
Subject: Circulation Policy

We need to update the Circulation Policy to include STEM kits. Due to their popularity and the limited number available, the staff recommendation is to limit checkouts to two kits per patron for a one-week loan period.

Circulation Policy

Loan Periods, Check Out Limits, and Fines

Material Type	Checkout Limits (per card)	Loan Period	Renewals	Fines
Books, magazines, and audiobooks	None	3 weeks	Two	None
Movies	Five	1 week	Two	None
Board Games	Five	1 week	Two	None
Puzzles	Five	3 weeks	Two	None
Video Games and STEM Kits	Two	1 week	Two	None
Library of Things	Two	1 week	Two	\$.50/day

Fines will be assessed daily until the item is returned, up to a maximum fine of \$5.00 or the cost of the item, whichever is less. Replacement costs of Library of Things are based on the cost at time of purchase up to \$80.00

Suspended Privileges

Accounts with materials overdue by seven or more days will be frozen until all overdue items are renewed, returned, or purchased in the case of loss or damage.

Fines must be under \$5.00 to check out.

Notices

Notices are sent when an item is one day overdue, seven days overdue, and 21 days overdue. A final notice is sent when an item is 35 days overdue.

Billed Items

Accounts with materials overdue 35 days will be billed for the cost of replacing the items, up to \$80.00. This bill is final. Accounts will be suspended until the bill is paid.

Renewals

If an item is eligible for renewal, the library will automatically renew the item for the patron at the due date. Items will not renew once they have reached the maximum number of renewals. Interlibrary Loan items, magazines, and book club sets are not eligible for automatic renewals.

Holding Items

If an item is checked out, a hold may be placed on it and the patron will be notified when it is available. A patron must have a library account before a hold can be placed.

In addition, items not owned by the library may be requested through interlibrary loan. A fee for interlibrary loan items is assessed if the item is located and must be paid prior to checking out any interlibrary loan materials.

Reference

The genealogy reference collection does not circulate.

Home Delivery

At Home Delivery is provided to those people living within the corporate city limits of Indianola, who are unable to come to the library on their own due to a disability, either long- or short-term. Books are delivered to patrons on a regular basis.

Copying Services

A copy machine and computer printer are provided for use by the public at 15¢ per copy. Patrons are responsible for all items printed. Patrons are responsible for all items printed.

Faxing Services

Patrons may use the library's fax machine to send faxes at no charge. Incoming faxes are not accepted.

Digital Materials

The library offers a collection of digital materials to patrons with valid library cards. Some digital materials are limited to patrons who reside in the city limits of Indianola or rural Warren County. The number of items checked out per patron is limited and checkout periods vary.

Library of Things

Library of Things items are checked in by two library staff members at the time they are returned. Patrons sign an agreement form confirming that all pieces of the item are present, undamaged, and clean at the time of checkout. Borrowers should clean items before they are returned or a small cleaning fee ranging from \$2.00-\$5.00 may be charged.

Adopted 8/99; Revised 12/03; Revised 01/04; Revised 02/07; Revised 02/14; Revised 4/17; Revised 12/18;
Revised 5/19; Revised 6/19; Revised 6/21; Revised 3/22; 5/22; 10/22; 12/22; 3/23; 11/23

Director's Report



Congratulations Kelsey McFarland

Congratulations to Kelsey McFarland, Children Services Assistant, who recently earned her master's degree in library and information science from the University of Southern Mississippi.

Best Wishes to Stefanie Mueller

April 26 marked Library Assistant Stefanie Mueller's last day with us. Stefanie has been a valued member of our team for nearly a year and has chosen to step away to spend more time with her family. Due to budget cuts, her position will not be filled.

Summer Reading Challenge and Programs Kickoff May 29

The library is gearing up for another busy summer, with over 100 programs scheduled for June and July, plus the return of the annual reading challenge. It all kicks off with the Summer Bash on Thursday, May 29, from 5:30 to 7:30 p.m., featuring KNIA's Big Red Radio, giant inflatables, family games, and food trucks.

April Programs of Note

- **Local Authors Fair:** The Author's Fair, held in partnership with Simpson College, took place in April at the newly renovated Dunn Library. Local authors were featured at booths throughout the space, along with author readings and door prizes. Page Turners also joined the event with a sales table showcasing books by local authors. Congratulations to Jacy for her role in this town-and-gown collaboration.
- **Storytime on the Move:** Storytime at the firehouse has always been a crowd favorite, so Janis has expanded the idea by hosting monthly storytimes at various city departments. In April, the event took place in Memorial Park. So far this year, the Street Department proudly holds the bragging rights for having the most popular Storytime on the Move.

- **Stuffie Sleepover:** In partnership with Indianola Community School District's Purple and Gold Preschool, our Stuffie Sleepover had almost 200 participants and 90 stuffed animals spending the night at the library. This is an all-hands-on-deck program with most of the library staff participating in way or another.
- **ICYF Breakfast with the Easter Bunny:** Participants in the Indianola Community Youth Foundation's Breakfast with the Easter Bunny enjoyed storytimes with Janis again this year. This popular program provides great visibility for the library and gives Janis an opportunity to connect with families who may not yet be regular library users.

Overheard at the Library ...

- "Thank you for all you do for the community. I stopped by to get a library card and the experience was extremely positive. The library is beautiful, the books are current and of variety. I look forward to checking out books at your branch. Best wishes to all the staff this spring." – Anonymous card.
- "This library was a perfect place for me to get out of the office but still get some work done and the staff is so kind. Thank you."
- "I love how helpful you all are."



Circulation

April 2025

Print	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
Adults	2,484	3,761	3,516	34,836	36,908	35,892
Teens	284	491	425	4,881	4,814	4,534
Children	3,483	4,973	5,807	43,974	47,968	56,562
Total	6,251	9,225	9,748	83,691	89,690	96,988

Special	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
DVDs & Video Games	1,058	1,752	1,823	14,155	15,700	18,417
Magazines	122	189	134	1,668	1,337	1,145
Audiobooks	130	103	112	1,616	1,391	1,019
Games & Puzzles	294	577	726	4,268	5,688	7,483
Library of Things	44	66	67	625	568	715
STEM Kits	NA	NA	41	NA	NA	220
Total	1,648	2,687	2,903	22,332	24,684	28,999

Digital	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
Ebooks	1,695	1,821	1,589	17,154	18,031	17,506
Eaudio books	1,243	1,874	2,205	12,705	16,300	19,547
Digital Magazines	63	125	263	694	2,026	2,836
Streaming Videos	137	159	160	1,148	1,790	1,710
Total	3,138	3,979	4,217	31,701	38,147	41,599

TOTAL TO DATE	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
	11,037	15,891	16,868	137,724	152,521	167,586



Programs and Services

APRIL 2025

Program Attendance	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
Adults	75	93	189	879	1,405	1,340
Teens	80	136	147	695	934	998
Children	1,068	838	883	9,219	9,345	8,819
Library Meetings	19	20	27	215	207	181
Total	1,242	1,087	1,246	11,008	11,891	11,338

Number of Programs	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
Adults	8	11	19	74	104	126
Teens	6	7	8	54	50	61
Children	40	31	34	321	315	357
Total	54	49	61	449	469	544

User Statistics	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
New Library Cards	79	124	75	903	849	763
Door Count	7,205	7,021	6,776	6,243	64,457	67,527
Number of Home Deliveries	7	7	3	71	86	47
Home Delivery Checkouts	67	147	68	843	1,242	781
ILL Items Loaned	17	20	24	173	208	224

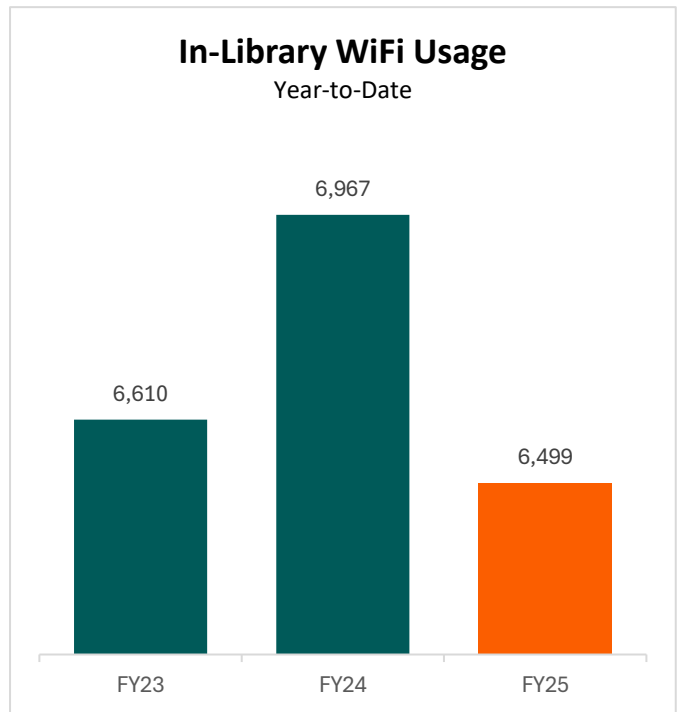
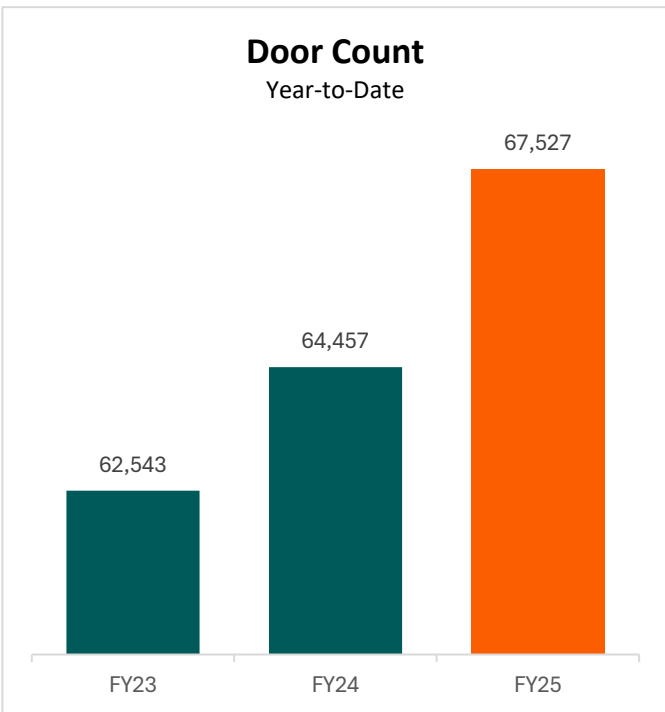
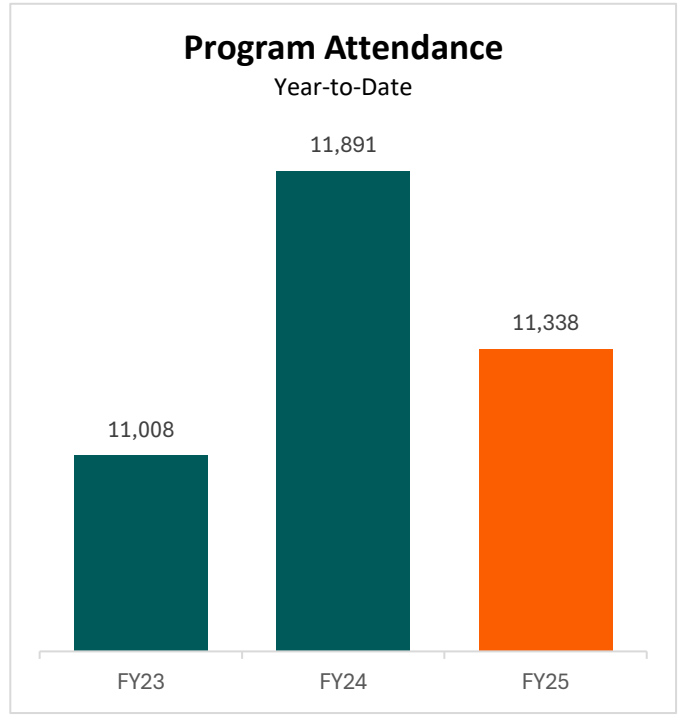
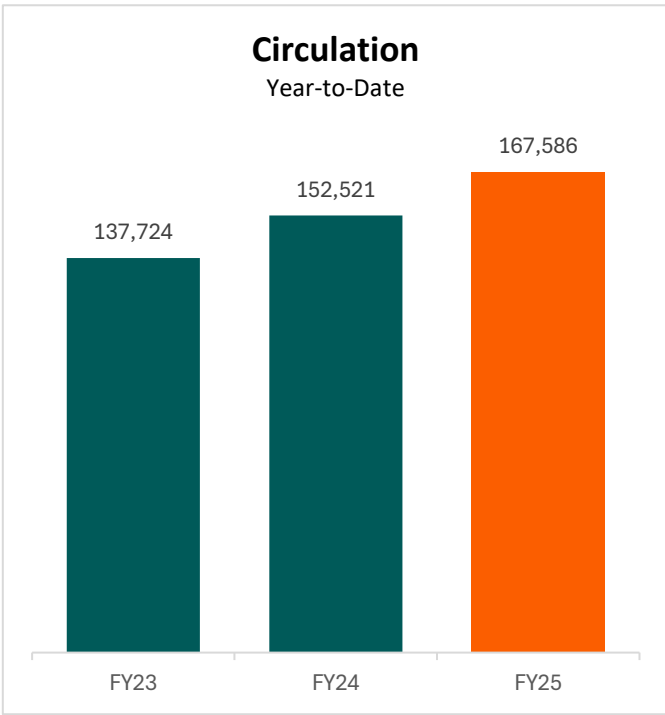
Computer Usage	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
Public Computers	183	315	306	2,849	3,210	3,038
WiFi Sessions	719	646	743	6,610	6,967	6,499
WiFi Unique Users	293	243	340	2,605	2,693	2,861
IPL App Launches	1,665	1,925	2,171	19,175	18,009	21,457
App Page Views	2,165	2,699	2,858	18,300	23,252	28,499

Meeting Room Usage	APR 2023	APR 2024	APR 2025	YTD-FY23	YTD-FY24	YTD-FY25
Number of Meetings	9	13	16	115	137	159
Meeting Attendance	43	70	79	703	879	800



YTD Activity Summary

APRIL 2025



MEMO



To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: May 2025
Subject: June Library Board Meeting Location

Due to space constraints, the Library Board meeting scheduled for June 10 will take place at the Wellness Campus meeting room. There will also be an option to join with Microsoft Teams.