



CITY OF INDIANOLA COUNCIL MEETING

April 21, 2025

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Oath of Office**
 - A. Firefighter/Paramedic Joe Colby
 - B. Firefighter/Paramedic Micah Rice
- 5. Public Comment**
- 6. Consent Agenda**
 - A. Approval of Agenda
 - B. Approval of Claims
 - C. Approval of Minutes of the prior meetings
 - D. Setting dates for future public hearings
 1. Resolution setting a public hearing for May 19 at 6:00 PM regarding an amendment to the Fiscal Year 25 budget.
 - E. Approval of Applications
 1. Consideration of the approval of a liquor license renewal for Dollar General #22960.
 2. Consideration of the approval of an amendment to Sticks and Balls liquor license.
 3. Consideration of the approval of a new tobacco permit to D & M Liquor.
 4. Consideration of the approval of a device retailer permit for SKF Inc, doing business as I Towner Stop.
 5. Consideration of a refuse renewal application for Waste Connections.
 6. Consideration of the issuance of a special event permit for the Murph Community Workout event on May 26, 2025.
 - F. Third consideration and adoption of an ordinance amending Chapter 99, Sewer Service Charges, of the Indianola Code of Ordinances.

- G. Third consideration and adoption of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the A-1 Agricultural/Open Space district to the R-2 Single-Family Residential attached zoning district (Pickard Estates).
- H. Resolution appointing MIPA representation.
- I. Resolution suspending enforcement of Indianola Code 47.01(11) regarding the sale and consumption of alcohol in city parks for the Discmania Challenge Disc Golf Tournament at Pickard Park on June 27-29, 2025 as requested by Hy-Vee Food Store.
- J. Resolution approving the tentative labor agreement between the City of Indianola and the Construction and Public Employees LiUNA Local 177.
- K. Resolution approving health insurance renewals for Fiscal Year 26.
- L. Resolution authorizing a program letter of agreement in surgery between Iowa Methodist Medical Center and Indianola Fire Department.
- M. Resolution authorizing an agreement between The Farm MX and the City of Indianola Fire Department.
- N. Resolution approving an amendment to the agreement with Dust Pros Janitorial.
- O. Resolution amending the fee schedule for rental fees for the Parks and Recreation Department.
- P. Resolution determining property at Regions Bank to be surplus and authorizing sale of said property.
- Q. Approval of Urban Revitalization Designations.
- R. Resolution approving salaries.

7. Council Reports

- A. Council Committee Reports
- B. Receive and file the January 2025 Treasurer's Report.
- C. Receive and file the February 2025 Treasurer's Report.
- D. Receive and file the March 2025 Treasurer's Report.

8. Mayor's Report

- A. Community Update
- B. Arbor Day Proclamation
- C. 50125 Day Proclamation

9. Public Consideration

- A. Old Business
 - 1. Fiscal Year 26 Budget
 - a. Public hearing regarding the adoption of the Fiscal Year 26 budget.
 - b. Resolution adopting the Fiscal Year 26 budget.

2. Resolution suspending certain requirements of the City of Indianola Code Chapter 17.06 and Resolution 2023-199 for 2025.

B. New Business

1. Discussion and direction regarding an ordinance amending Chapter 160, Section 307 of the Code of Ordinances, Indianola, Iowa.

10. Other Business

- A. Interim City Manager's Report - Doug Bylund
- B. Discussion regarding Vision 2030.
- C. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
- D. Possible action regarding items discussed in closed session.

11. Adjourn



MEMORANDUM

To: Mayor and City Council

From:

Date: April 21, 2025

Subject: Approval of Claims

Recommendation: Roll call is in order.

Attachments:

1. Vendor Report 4212025
2. Vendor Report - Allied Credit

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ACE HARDWARE				
ACE HARDWARE	GROUND CONNECTORS FOR POOL	03/19/2025	35.98	WELLNESS CAMP
ACE HARDWARE	SILICONE SPRAY	03/27/2025	9.59	GENERAL FUND
ACE HARDWARE	PICKARD BACKFLOW REPAIR	03/28/2025	64.99	GENERAL FUND
ACE HARDWARE	110 N HOWARD KEYS X5	03/31/2025	14.95	CH BUILDING PRO
ACE HARDWARE	POOL PUMP GREASE GUN	04/04/2025	27.58	POOL (MEMORIAL)
ACE HARDWARE	PLUG FOR IRRIGATION PUMP - PICKARD	04/10/2025	1.69	PARK & RECREATI
Total ACE HARDWARE:			154.78	
AGRILAND FS INC				
AGRILAND FS INC	PROPANE - PICKARD GREENHOUSE	03/27/2025	1,142.95	PARK & RECREATI
AGRILAND FS INC	SEED, STRAW NETTING, METAL PINS - PICK	03/18/2025	350.00	PARK & RECREATI
AGRILAND FS INC	FIELD MARKING CHALK - PICKARD	03/31/2025	531.00	PARK & RECREATI
AGRILAND FS INC	METAL PINS FOR STRAW NETTING	04/01/2025	15.00	PARK & RECREATI
Total AGRILAND FS INC:			2,038.95	
AGSOURCE COOPERATIVE SERVICES				
AGSOURCE COOPERATIVE SE	POOL TESTING	03/18/2025	42.50	WELLNESS CAMP
Total AGSOURCE COOPERATIVE SERVICES:			42.50	
ALLIED SYSTEMS INC				
ALLIED SYSTEMS INC	SOUTH PLANT PUMP REPAIR	03/31/2025	11,191.96	SEWER FUND
Total ALLIED SYSTEMS INC:			11,191.96	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	SUPPLIES	04/10/2025	5.39	GENERAL FUND
AMAZON CAPITAL SERVICES	FIREWIRE TO USB CABLE	04/14/2025	9.38	GENERAL FUND
AMAZON CAPITAL SERVICES	IWC OUTLET REPLACEMENT	04/03/2025	26.78	GENERAL FUND
AMAZON CAPITAL SERVICES	LARGE DOCUMENT ENVELOPES	04/15/2025	16.27	FIRE FUND
AMAZON CAPITAL SERVICES	FIRST AID & OFFICE SUPPLIES	04/07/2025	246.22	PARK & RECREATI
AMAZON CAPITAL SERVICES	TAPE AND HANDHELD VACUM	04/12/2025	61.14	WELLNESS CAMP
AMAZON CAPITAL SERVICES	NETWORK SUPPLIES	03/21/2025	32.47	VEHICLE AND EQU
AMAZON CAPITAL SERVICES	COLLECTION MATERIALS	04/01/2025	124.50	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	COLLECTION MATERIALS	04/01/2025	2,127.96	LIBRARY FUND
AMAZON CAPITAL SERVICES	SPECIAL COLLECTIONS	04/01/2025	409.54	LIBRARY FUND
AMAZON CAPITAL SERVICES	FRIENDS- SUMMER READING	04/01/2025	167.75	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	FRIENDS- GENERAL	04/01/2025	205.06	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	04/01/2025	441.68	LIBRARY FUND
AMAZON CAPITAL SERVICES	SPECIAL MATERIALS AND SUPPLIES	04/01/2025	239.09	LIBRARY FUND
AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	04/01/2025	1,388.95	LIBRARY FUND
AMAZON CAPITAL SERVICES	ENRICH IOWA EXPENSES	04/01/2025	130.38	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	PICKARD BACKFLOW REPAIR	03/31/2025	45.54	GENERAL FUND
Total AMAZON CAPITAL SERVICES:			5,678.10	
AMERICAN RED CROSS				
AMERICAN RED CROSS	LIFEGUARD RECERTIFICATION - CUNNINGH	03/12/2025	282.00	WELLNESS CAMP
AMERICAN RED CROSS	LIFEGUARD CERTIFICATION - TAYLOR HOG	03/26/2025	423.00	WELLNESS CAMP
Total AMERICAN RED CROSS:			705.00	
AVESIS THIRD PARTY ADMINISTRATORS INC				
AVESIS THIRD PARTY ADMINIS	VISION - HR	03/21/2025	21.78	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - IT	03/21/2025	22.45	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
AVESIS THIRD PARTY ADMINIS	VISION - FINANCE/CLERK	03/21/2025	24.19	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - COMM DEV	03/21/2025	42.49	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - STREETS	03/21/2025	69.09	ROAD USE TAX FU
AVESIS THIRD PARTY ADMINIS	VISION - POLICE	03/21/2025	211.55	POLICE FUND
AVESIS THIRD PARTY ADMINIS	VISION - FIRE	03/21/2025	18.39	FIRE FUND
AVESIS THIRD PARTY ADMINIS	VISION - AMBULANCE	03/21/2025	104.18	AMBULANCE FUN
AVESIS THIRD PARTY ADMINIS	VISION - P&R	03/21/2025	32.27	PARK & RECREATI
AVESIS THIRD PARTY ADMINIS	VISION - PARKS	03/21/2025	22.45	PARK & RECREATI
AVESIS THIRD PARTY ADMINIS	VISION - LIBRARY	03/21/2025	28.43	LIBRARY FUND
AVESIS THIRD PARTY ADMINIS	VISION - SEWER	03/21/2025	67.75	SEWER FUND
AVESIS THIRD PARTY ADMINIS	VISION - COBRA	03/21/2025	24.86	HEALTH INSURAN
AVESIS THIRD PARTY ADMINIS	VISION - IWC	03/21/2025	18.71	WELLNESS CAMP
AVESIS THIRD PARTY ADMINIS	VISION - EE LIABILITY	03/21/2025	380.00	GENERAL FUND
Total AVESIS THIRD PARTY ADMINISTRATORS INC:			1,088.59	
BAKER & TAYLOR ENTERTAINMENT				
BAKER & TAYLOR ENTERTAINM	DVDS	03/07/2025	20.99	LIBRARY FUND
Total BAKER & TAYLOR ENTERTAINMENT:			20.99	
BAKER AND TAYLOR				
BAKER AND TAYLOR	BOOKS	03/04/2025	283.12	LIBRARY FUND
BAKER AND TAYLOR	BOOKS MEMORIAL	03/04/2025	29.08	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	03/06/2025	658.37	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/11/2025	495.64	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/14/2025	590.18	LIBRARY FUND
BAKER AND TAYLOR	BOOKS MEMORIAL	03/14/2025	15.38	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	03/19/2025	469.00	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/21/2025	644.79	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/25/2025	309.52	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/27/2025	364.05	LIBRARY FUND
BAKER AND TAYLOR	BOOKS MEMORIAL	03/27/2025	16.52	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	03/31/2025	332.74	LIBRARY FUND
Total BAKER AND TAYLOR:			4,208.39	
BOLTON & MENK INC				
BOLTON & MENK INC	CITY SQUARE RECONSTRUCTION	03/31/2025	460.00	SQUARE STREETS
Total BOLTON & MENK INC:			460.00	
BOUND TREE MEDICAL LLC				
BOUND TREE MEDICAL LLC	INTUBATION SUPPLIES, DEFIB PADS, ELECT	04/04/2025	2,070.42	AMBULANCE FUN
BOUND TREE MEDICAL LLC	INTUBATION STYLETS, NASAL AIRWAYS, & I	04/15/2025	282.77	AMBULANCE FUN
Total BOUND TREE MEDICAL LLC:			2,353.19	
BRICK GENTRY P.C.				
BRICK GENTRY P.C.	LEGAL SERVICE FEES FIRE	03/25/2025	135.00	FIRE FUND
BRICK GENTRY P.C.	LEGAL SERVICE FEES EMS	03/25/2025	255.00	AMBULANCE FUN
BRICK GENTRY P.C.	LEGAL SERVICE FEES	03/25/2025	245.25	GENERAL FUND
BRICK GENTRY P.C.	LEGAL SERVICE FEES - GENERAL UNIT PAR	03/25/2025	941.50	PARK & RECREATI
BRICK GENTRY P.C.	LEGAL SERVICE FEES - GENERAL UNIT STR	03/25/2025	941.50	ROAD USE TAX FU
BRICK GENTRY P.C.	LEGAL SERVICE FEES - GENERAL UNIT WR	03/25/2025	941.50	SEWER FUND
BRICK GENTRY P.C.	LEGAL SERVICE FEES - POLICE/GEN UNION	03/25/2025	770.25	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total BRICK GENTRY P.C.:			4,230.00	
CDW GOVERNMENT INC				
CDW GOVERNMENT INC	365 ANNUAL RENEWAL	03/27/2025	66,602.62	GENERAL FUND
Total CDW GOVERNMENT INC:			66,602.62	
CENTURYLINK				
CENTURYLINK	MONTHLY SERVICE	03/22/2025	70.47	GENERAL FUND
CENTURYLINK	MONTHLY SERVICE	03/22/2025	81.06	GENERAL FUND
Total CENTURYLINK:			151.53	
CERRIS SYSTEMS IOWA INC				
CERRIS SYSTEMS IOWA INC	BIOSOLIDS HEATER	03/17/2025	5,970.96	SEWER FUND
CERRIS SYSTEMS IOWA INC	HVAC MAINTENANCE	04/01/2025	4,747.50	SEWER FUND
Total CERRIS SYSTEMS IOWA INC:			10,718.46	
CINTAS CORPORATION				
CINTAS CORPORATION	FIRST AID SUPPLIES - PARKS SHOP	04/07/2025	3.65	PARK & RECREATI
CINTAS CORPORATION	CINTAS	04/14/2025	36.73	SEWER FUND
Total CINTAS CORPORATION:			40.38	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	CREDIT FOR SCREWS RETURNED	03/03/2025	134.24-	FIRE FUND
CIRCLE B CASHWAY	CULVERT REPAIR 1706 APPLE DR	04/02/2025	140.48	STORMWATER UTI
CIRCLE B CASHWAY	CULVERT REPAIR 1706 APPLE DR	04/10/2025	59.01	STORMWATER UTI
CIRCLE B CASHWAY	CULVERT REPAIR 1706 APPLE DR	04/10/2025	31.25	STORMWATER UTI
Total CIRCLE B CASHWAY:			96.50	
CITY SUPPLY CORPORATION				
CITY SUPPLY CORPORATION	PRESSURE/EXPANSION TANK - PICKARD M	03/27/2025	1,216.71	PARK & RECREATI
Total CITY SUPPLY CORPORATION:			1,216.71	
COMPLETE CARPET CARE INC				
COMPLETE CARPET CARE INC	CLEAN LEARN & PLAY CARPET	03/22/2025	135.00	WELLNESS CAMP
Total COMPLETE CARPET CARE INC:			135.00	
CORE-MARK MIDCONTINENT INC				
CORE-MARK MIDCONTINENT I	PICKARD CONCESSIONS	04/01/2025	1,891.48	PARK & RECREATI
CORE-MARK MIDCONTINENT I	PICKARD CONCESSIONS	04/11/2025	805.56	PARK & RECREATI
Total CORE-MARK MIDCONTINENT INC:			2,697.04	
CURTIS ARCHITECTURE & DESIGN PC				
CURTIS ARCHITECTURE & DES	DOWNTOWN FACADE GRANT ARCH WORK	04/07/2025	15,123.77	DOWNTOWN BIZ I
Total CURTIS ARCHITECTURE & DESIGN PC:			15,123.77	
DEMCO EDUCATIONAL CORP				
DEMCO EDUCATIONAL CORP	MATERIALS & SUPPLIES	03/24/2025	1,682.20	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total DEMCO EDUCATIONAL CORP:			1,682.20	
DES MOINES STAMP MFG				
DES MOINES STAMP MFG	NAME PLATES, FOREMAN, BISHOP, VAN WY	03/13/2025	116.00	FIRE FUND
Total DES MOINES STAMP MFG:			116.00	
DIAM PEST CONTROL				
DIAM PEST CONTROL	PEST CONTROL	04/01/2025	89.00	WELLNESS CAMP
Total DIAM PEST CONTROL:			89.00	
DLH GRAFX				
DLH GRAFX	WELLNESS WARRIOR CHALLENGE 2025 TS	04/01/2025	470.21	WELLNESS CAMP
DLH GRAFX	YOUTH SB T-SHIRTS	04/05/2025	523.94	PARK & RECREATI
Total DLH GRAFX:			994.15	
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	JANITORIAL SERVICE & 1ST QTR WINDOWS	03/15/2025	725.00	SEWER FUND
DUST PROS JANITORIAL	TRASH BAGS, DISINFECTANT	03/15/2025	70.00	FIRE FUND
DUST PROS JANITORIAL	JANITORIAL SERVICE	04/01/2025	1,500.00	LIBRARY FUND
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	04/01/2025	229.25	LIBRARY FUND
DUST PROS JANITORIAL	ACTIVITY CENTER MONTHLY CLEANING	04/15/2025	1,596.00	PARK & RECREATI
DUST PROS JANITORIAL	N HOWARD JANITORIAL SERVICES	04/15/2025	125.00	CH BUILDING PRO
DUST PROS JANITORIAL	JANITORIAL SERVICE CH	04/15/2025	4,225.00	GENERAL FUND
DUST PROS JANITORIAL	JANITORIAL SERVICE	04/15/2025	500.00	GENERAL FUND
DUST PROS JANITORIAL	JANITORIAL SERVICE	04/15/2025	500.00	ROAD USE TAX FU
Total DUST PROS JANITORIAL:			9,470.25	
EDTM INC				
EDTM INC	TINT METER	12/04/2024	125.41	POLICE FUND
Total EDTM INC:			125.41	
ELIXIR RX SOLUTIONS				
ELIXIR RX SOLUTIONS	411 RX	03/31/2025	42.14	POLICE FUND
Total ELIXIR RX SOLUTIONS:			42.14	
ELSMORE SWIM SHOP				
ELSMORE SWIM SHOP	SWIM TEAM CAPS	02/13/2025	166.25	WELLNESS CAMP
Total ELSMORE SWIM SHOP:			166.25	
EMERGENCY GEAR REPAIR				
EMERGENCY GEAR REPAIR	TURNOUT PANT-GEAR REPAIR & ALTERATI	03/31/2025	105.03	FIRE FUND
Total EMERGENCY GEAR REPAIR:			105.03	
ENVIRO SAFETY				
ENVIRO SAFETY	ARSON INVESTIGATION PROCESSING CON	03/28/2025	57.49	FIRE FUND
Total ENVIRO SAFETY:			57.49	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ENVISIONWARE INC.				
ENVISIONWARE INC.	SOFTWARE MAINTENANCE	04/01/2025	1,273.41	LIBRARY FUND
Total ENVISIONWARE INC.:			1,273.41	
FARONICS TECHNOLOGIES USA INC				
FARONICS TECHNOLOGIES US	DEEP FREEZE X6 + 3YR MAINTENANCE	04/07/2025	173.28	GENERAL FUND
Total FARONICS TECHNOLOGIES USA INC:			173.28	
FILTER SHOP, THE				
FILTER SHOP, THE	HVAC FILTERS	03/10/2025	334.20	LIBRARY FUND
Total FILTER SHOP, THE:			334.20	
GRAINGER INC				
GRAINGER INC	CREDIT FOR DUPLICATE PAYMENT	03/10/2025	480.87-	SEWER FUND
GRAINGER INC	IWC ROOFTOP HVAC BELTS	02/25/2025	16.42	GENERAL FUND
GRAINGER INC	HOSE CLAMP	03/11/2025	95.40	SEWER FUND
GRAINGER INC	SLINGS	03/11/2025	145.76	SEWER FUND
GRAINGER INC	HOSE CLAMP	03/14/2025	51.03	SEWER FUND
GRAINGER INC	REPLACEMENT Y STRAINERS	03/17/2025	10.93	SEWER FUND
GRAINGER INC	REPLACEMENT Y STRAINERS	03/17/2025	9.63	SEWER FUND
GRAINGER INC	THERMOSTAT	04/04/2025	50.22	SEWER FUND
Total GRAINGER INC:			101.48-	
GRIMES ASPHALT & PAVING				
GRIMES ASPHALT & PAVING	COLD MIX FOR POTHOLES	03/28/2025	1,187.30	ROAD USE TAX FU
GRIMES ASPHALT & PAVING	COLD MIX FOR POTHOLES	04/04/2025	1,312.85	ROAD USE TAX FU
Total GRIMES ASPHALT & PAVING:			2,500.15	
HACH COMPANY				
HACH COMPANY	HACH FILTERS	01/27/2025	86.49	SEWER FUND
Total HACH COMPANY:			86.49	
HAMM INC				
HAMM INC	ROCK FOR COUNTRY CLUB RD.	04/04/2025	1,191.21	ROAD USE TAX FU
HAMM INC	ROCK FOR E. IOWA ST.	04/04/2025	3,044.66	ROAD USE TAX FU
HAMM INC	ROCK FOR S. 1ST ST.	04/07/2025	1,208.97	ROAD USE TAX FU
HAMM INC	ROCK FOR S. Y ST.	04/07/2025	1,230.79	ROAD USE TAX FU
HAMM INC	ROCK FOR W. 17TH	04/07/2025	1,781.57	ROAD USE TAX FU
HAMM INC	ROCK FOR PLAINVIEW AVE	04/08/2025	2,404.82	ROAD USE TAX FU
HAMM INC	ROCK FOR W. 17TH	04/08/2025	2,362.64	ROAD USE TAX FU
HAMM INC	ROCK FOR KENNEDY ST.	04/09/2025	3,084.41	ROAD USE TAX FU
HAMM INC	ROCK FOR PLAINVIEW AVE.	04/09/2025	588.13	ROAD USE TAX FU
HAMM INC	ROCK S. G ST.	04/09/2025	1,043.42	ROAD USE TAX FU
HAMM INC	ADJ BRUENING ROAD STONE	01/30/2025	1,940.44-	ROAD USE TAX FU
Total HAMM INC:			16,000.18	
HAUS ROOFING & CONST SRVS				
HAUS ROOFING & CONST SRV	ROOF LEAK REPAIR	04/08/2025	600.00	WELLNESS CAMP
Total HAUS ROOFING & CONST SRVS:			600.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
HENDERSON PRODUCTS INC				
HENDERSON PRODUCTS INC	VALVE BODY FOR UNIT 23	04/14/2025	5,062.43	ROAD USE TAX FU
Total HENDERSON PRODUCTS INC:			5,062.43	
HOTEL POMMIER				
HOTEL POMMIER	HOTEL FOR CM CANDIDATES/MGT	04/02/2025	442.40	GENERAL FUND
Total HOTEL POMMIER:			442.40	
HR GREEN INC				
HR GREEN INC	ON CALL SERVICES	03/25/2025	4,138.00	SEWER CAPITAL P
Total HR GREEN INC:			4,138.00	
IMU - UTILITIES				
IMU - UTILITIES	TELEPHONE SERVICES	04/01/2025	516.16	GENERAL FUND
IMU - UTILITIES	FIBER	04/01/2025	569.00	GENERAL FUND
IMU - UTILITIES	FIBER - N HOWARD	04/01/2025	53.39	CH BUILDING PRO
IMU - UTILITIES	UTILITIES - MEMORIAL	04/01/2025	43.22	PARK & RECREATI
IMU - UTILITIES	IMU UTILITIES - ADULT SOFTBALL	04/01/2025	125.67	PARK & RECREATI
IMU - UTILITIES	UTILITIES - SHOP	04/01/2025	396.31	PARK & RECREATI
IMU - UTILITIES	UTILITIES PICKARD - CAMPGROUND	04/01/2025	113.36	PARK & RECREATI
IMU - UTILITIES	IMU UTILITIES - ACTIVITY CENTER	04/01/2025	650.41	PARK & RECREATI
IMU - UTILITIES	UTILITIES - BUXTON	04/01/2025	135.93	PARK & RECREATI
IMU - UTILITIES	110 N HOWARD UTILITIES	04/01/2025	81.14	CH BUILDING PRO
IMU - UTILITIES	IMU UTILITIES VMAC	04/01/2025	332.60	POOL (MEMORIAL)
IMU - UTILITIES	UTILITIES - MOATS	04/01/2025	30.19	PARK & RECREATI
IMU - UTILITIES	UTILITIES	04/01/2025	790.42	ROAD USE TAX FU
IMU - UTILITIES	114 N HOWARD UTILITIES	04/01/2025	934.41	CH BUILDING PRO
IMU - UTILITIES	UTILITIES - MACVAY TRAILHEAD	04/01/2025	28.49	PARK & RECREATI
IMU - UTILITIES	UTILITIES	04/01/2025	850.09	LIBRARY FUND
IMU - UTILITIES	UTILITIES - BARKER	04/01/2025	26.46	PARK & RECREATI
IMU - UTILITIES	UTILITIES PICKARD YOUTH	04/01/2025	24.00	PARK & RECREATI
IMU - UTILITIES	206 N 1ST UTILITIES	04/01/2025	49.74	FIRE FUND
IMU - UTILITIES	STREETLIGHTS	04/01/2025	12,593.58	ROAD USE TAX FU
IMU - UTILITIES	RENEWABLE	04/01/2025	53.00	FIRE FUND
IMU - UTILITIES	UTILITIES	04/01/2025	4,039.50	GENERAL FUND
IMU - UTILITIES	BUXTON OFFICE UTILITIES	04/01/2025	295.96	GENERAL FUND
IMU - UTILITIES	UTILITIES - DOWNEY (DOG PARK)	04/01/2025	29.55	PARK & RECREATI
IMU - UTILITIES	UTILITIES	04/01/2025	10,877.34	WELLNESS CAMP
IMU - UTILITIES	WRRF UTILITIES	04/01/2025	1,637.97	SEWER FUND
IMU - UTILITIES	LIFT STATION ELECTRIC	04/01/2025	6,170.78	SEWER FUND
IMU - UTILITIES	410 N JEFFERSON UTILITIES	04/01/2025	179.11	FIRE FUND
IMU - UTILITIES	UTILITIES - MCCORD	04/01/2025	24.00	PARK & RECREATI
Total IMU - UTILITIES:			41,651.78	
INDEPENDENT ADVOCATE				
INDEPENDENT ADVOCATE	PH NOTICE - MAX PROP TAXES	03/11/2025	130.31	GENERAL FUND
INDEPENDENT ADVOCATE	PH NOTICE - PICKARD ESTATES	03/11/2025	28.19	GENERAL FUND
INDEPENDENT ADVOCATE	20250303 CC MINUTES	03/11/2025	286.93	GENERAL FUND
INDEPENDENT ADVOCATE	NOTICE - APPT COUNCIL MEMBER	03/19/2025	37.59	GENERAL FUND
INDEPENDENT ADVOCATE	20250310 JOINT MINUTES	03/19/2025	38.84	GENERAL FUND
INDEPENDENT ADVOCATE	20250310 CC MINUTES	03/19/2025	40.72	GENERAL FUND
INDEPENDENT ADVOCATE	20250312 CC MINUTES	03/19/2025	28.82	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total INDEPENDENT ADVOCATE:			591.40	
INDIANOLA MUNICIPAL UTILITIES				
INDIANOLA MUNICIPAL UTILITIE	SEWER CREDIT CARD PROCESSING FEES	04/06/2025	3,080.84	SEWER FUND
INDIANOLA MUNICIPAL UTILITIE	SWU CREDIT CARD PROCESSING FEES	04/06/2025	175.05	STORMWATER UTI
INDIANOLA MUNICIPAL UTILITIE	RECYCLING CREDIT CARD PROCESSING F	04/06/2025	245.07	RECYCLING FUND
INDIANOLA MUNICIPAL UTILITIE	BUXTON TRASH, RECYCLING, GAS	04/16/2025	135.27	GENERAL FUND
Total INDIANOLA MUNICIPAL UTILITIES:			3,636.23	
IOWA DEPT OF INSPECTIONS AND APPEALS				
IOWA DEPT OF INSPECTIONS A	OPERATING PERMIT FEE #1808	04/10/2025	75.00	GENERAL FUND
Total IOWA DEPT OF INSPECTIONS AND APPEALS:			75.00	
IOWA DEPT OF PUBLIC SAFETY				
IOWA DEPT OF PUBLIC SAFETY	IOWA SYSTEM - CONTRACT APRIL - JUNE 20	04/14/2025	1,362.00	POLICE FUND
Total IOWA DEPT OF PUBLIC SAFETY:			1,362.00	
IOWA MEDICAID ENTERPRISE				
IOWA MEDICAID ENTERPRISE	STATE GEMT PAYMENT	04/10/2025	5,665.06	AMBULANCE FUN
Total IOWA MEDICAID ENTERPRISE:			5,665.06	
IOWA PRISON INDUSTRIES				
IOWA PRISON INDUSTRIES	TRAFFIC SIGNS	04/09/2025	405.90	ROAD USE TAX FU
Total IOWA PRISON INDUSTRIES:			405.90	
IOWA STATE UNIVERSITY				
IOWA STATE UNIVERSITY	SUMMER 25 CLERK CLASSES- HOFER	04/14/2025	384.00	GENERAL FUND
Total IOWA STATE UNIVERSITY:			384.00	
IOWA-DES MOINES SUPPLY INC.				
IOWA-DES MOINES SUPPLY IN	MEMBERSHIP SUPPLIES	03/19/2025	545.86	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	MAINTENANCE SUPPLIES	03/19/2025	326.65	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	MAINTENANCE SUPPLIES	04/02/2025	591.58	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	MEMBERSHIP SUPPLIES	04/02/2025	461.49	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	TOWEL ROLL	04/10/2025	160.80	WELLNESS CAMP
Total IOWA-DES MOINES SUPPLY INC.:			2,086.38	
IP PATHWAYS				
IP PATHWAYS	VEEAM CLOUD - MONTHLY	03/31/2025	343.48	GENERAL FUND
Total IP PATHWAYS:			343.48	
ISOLVED TALENT ACQUISITION				
ISOLVED TALENT ACQUISITION	ANNUAL LICENSE / SUPPORT 5/25 - 5/26	04/02/2025	2,310.00	GENERAL FUND
Total ISOLVED TALENT ACQUISITION:			2,310.00	
JESS' LOCK AND KEY				
JESS' LOCK AND KEY	REKEY REIGIONS BANK	03/31/2025	140.00	CH BUILDING PRO

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total JESS' LOCK AND KEY:			140.00	
JOSH'S AUTO REPAIR LLC				
JOSH'S AUTO REPAIR LLC	VEHICLES SERVICED	03/25/2025	1,580.00	POLICE FUND
Total JOSH'S AUTO REPAIR LLC:			1,580.00	
JV TRUCKING LLC				
JV TRUCKING LLC	ROCK HAULING AND SPREADING E. IOWA S	04/15/2025	1,658.80	ROAD USE TAX FU
JV TRUCKING LLC	ROCK HAULING AND SPREADING COUNTRY	04/15/2025	649.00	ROAD USE TAX FU
JV TRUCKING LLC	ROCK HAULING AND SPREADING S. 1ST ST.	04/15/2025	658.68	ROAD USE TAX FU
JV TRUCKING LLC	ROCK HAULING FOR S. G ST.	04/15/2025	568.48	ROAD USE TAX FU
JV TRUCKING LLC	ROCK HAULING AND SPREADING PLAINVIE	04/15/2025	1,630.64	ROAD USE TAX FU
JV TRUCKING LLC	ROCK HAULING AND SPREADING S. Y ST.	04/15/2025	670.56	ROAD USE TAX FU
JV TRUCKING LLC	ROCK HAULING AND SPREADING KENNEDY	04/15/2025	1,680.47	ROAD USE TAX FU
JV TRUCKING LLC	ROCK HAULING AND SPREADING W. 17TH	04/15/2025	2,257.86	ROAD USE TAX FU
Total JV TRUCKING LLC:			9,774.49	
KEYSTONE LABORATORIES INC				
KEYSTONE LABORATORIES IN	KEYSTONE LAB	03/31/2025	2,220.00	SEWER FUND
Total KEYSTONE LABORATORIES INC:			2,220.00	
LINOH2O				
LINOH2O	LAB EQUIPMENT CALIBRATION	03/31/2025	1,058.00	SEWER FUND
Total LINOH2O:			1,058.00	
MACQUEEN EQUIPMENT LLC				
MACQUEEN EQUIPMENT LLC	BIANNUAL SCBA AIR COMPRESSOR MAINTI	04/15/2025	180.00	FIRE FUND
MACQUEEN EQUIPMENT LLC	KARSJENS FIRE PPE TURNOUT GEAR	04/10/2025	5,163.10	FIRE FUND
Total MACQUEEN EQUIPMENT LLC:			5,343.10	
MATHESON TRI-GAS INC				
MATHESON TRI-GAS INC	MEDICAL OXYGEN TANKS	03/31/2025	163.11	AMBULANCE FUN
Total MATHESON TRI-GAS INC:			163.11	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	LIBRARY ACTIVITY BOARD	03/25/2025	11.47	GENERAL FUND
MCCOY HARDWARE INC	PICKARD	03/28/2025	16.19	GENERAL FUND
MCCOY HARDWARE INC	3/8 TAP, 3/8 PLUG - PICKARD IRRIGATION PU	04/10/2025	21.02	PARK & RECREATI
MCCOY HARDWARE INC	USB C CHARGER	04/11/2025	15.29	SEWER FUND
Total MCCOY HARDWARE INC:			63.97	
MCFARLAND, KELSEY				
MCFARLAND, KELSEY	MILEAGE - KIDS LIB WORKSHOP	02/20/2025	23.58	LIBRARY FUND
MCFARLAND, KELSEY	MILEAGE-JOHNSTON LIBRARY WORKSHOP	03/03/2025	47.30	LIBRARY FUND
MCFARLAND, KELSEY	MILEAGE-JOHNSTON LIBRARY WORKSHOP	03/04/2025	47.30	LIBRARY FUND
Total MCFARLAND, KELSEY:			118.18	
MERCY COLLEGE OF HEALTH SCIENCES				
MERCY COLLEGE OF HEALTH	HELGENS PARAMEDIC CLASS SUMMER 202	04/09/2025	4,806.00	AMBULANCE FUN

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total MERCY COLLEGE OF HEALTH SCIENCES:			4,806.00	
MERCYONE OCCUPATIONAL HEALTH CLINIC				
MERCYONE OCCUPATIONAL H	SCREENING - FFD -HAMNER	03/31/2025	336.00	ROAD USE TAX FU
MERCYONE OCCUPATIONAL H	ON SITE PRE EMPLOYMENT SCREENING - P	03/31/2025	735.00	PARK & RECREATI
MERCYONE OCCUPATIONAL H	ON SITE PRE EMPLOYMENT SCREENING - P	03/31/2025	999.00	POOL (MEMORIAL)
Total MERCYONE OCCUPATIONAL HEALTH CLINIC:			2,070.00	
MGT IMPACT SOLUTIONS LLC				
MGT IMPACT SOLUTIONS LLC	CITY MANAGER SEARCH	03/27/2025	9,149.00	GENERAL FUND
Total MGT IMPACT SOLUTIONS LLC:			9,149.00	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	NATURAL GAS	03/21/2025	225.20	LIBRARY FUND
Total MID AMERICAN ENERGY CO.:			225.20	
MILLER, REID				
MILLER, REID	ACTIVITY CENTER PERFORMANCE	04/10/2025	150.00	PARK & RECREATI
Total MILLER, REID:			150.00	
MOTOROLA SOLUTIONS INC				
MOTOROLA SOLUTIONS INC	PORTABLE RADIO BATTERIES X 10	04/04/2025	1,593.60	FIRE FUND
Total MOTOROLA SOLUTIONS INC:			1,593.60	
MUTUAL OF OMAHA				
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - HR	03/05/2025	172.69	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - IT	03/05/2025	327.15	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - FINANCE/CLERK	03/05/2025	233.56	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - COMM DEV	03/05/2025	390.79	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - STREETS	03/05/2025	638.77	ROAD USE TAX FU
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - POLICE	03/05/2025	2,123.27	POLICE FUND
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - FIRE	03/05/2025	204.40	FIRE FUND
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - AMBULANCE	03/05/2025	1,158.27	AMBULANCE FUN
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - P&R	03/05/2025	376.88	PARK & RECREATI
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - PARKS	03/05/2025	273.86	PARK & RECREATI
MUTUAL OF OMAHA	LIFE, AD&D., LTD, STD - LIBRARY	03/05/2025	370.02	LIBRARY FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - SEWER	03/05/2025	469.32	SEWER FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - IWC	03/05/2025	229.54	WELLNESS CAMP
MUTUAL OF OMAHA	LIFE, AD&D, LTD, STD - EE LIABILITY	03/05/2025	1,389.50	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - HR	03/21/2025	191.32	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - IT	03/21/2025	161.27	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - FINANCE/CLERK	03/21/2025	180.96	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - COMM DEV	03/21/2025	332.90	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - STREETS	03/21/2025	503.50	ROAD USE TAX FU
MUTUAL OF OMAHA	DENTAL - POLICE	03/21/2025	1,383.17	POLICE FUND
MUTUAL OF OMAHA	DENTAL - POLICE ADJ	03/21/2025	286.98	POLICE FUND
MUTUAL OF OMAHA	DENTAL - FIRE	03/21/2025	134.15	FIRE FUND
MUTUAL OF OMAHA	DENTAL - AMBULANCE	03/21/2025	760.20	AMBULANCE FUN
MUTUAL OF OMAHA	DENTAL - P&R	03/21/2025	279.89	PARK & RECREATI
MUTUAL OF OMAHA	DENTAL - PARKS	03/21/2025	138.31	PARK & RECREATI
MUTUAL OF OMAHA	DENTAL - LIBRARY	03/21/2025	233.97	LIBRARY FUND
MUTUAL OF OMAHA	DENTAL - SEWER	03/21/2025	563.60	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MUTUAL OF OMAHA	DENTAL - IWC	03/21/2025	150.34	WELLNESS CAMP
MUTUAL OF OMAHA	DENTAL - EE LIABILITY*	03/21/2025	1,629.18	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - EE LIABILITY ADJ	03/21/2025	60.00-	GENERAL FUND
Total MUTUAL OF OMAHA:			14,653.80	
NAPA AUTO PARTS				
NAPA AUTO PARTS	AMBULANCE 246 ANTIFREEZE	02/11/2025	15.98	AMBULANCE FUN
NAPA AUTO PARTS	TRUCK WASH SOAP	02/26/2025	14.16	FIRE FUND
NAPA AUTO PARTS	TRUCK WASH SOAP	02/26/2025	28.32	FIRE FUND
NAPA AUTO PARTS	COMMAND 340 OIL CHANGE AND HEADLAM	03/04/2025	31.87	FIRE FUND
NAPA AUTO PARTS	338 FUEL FILTER	03/04/2025	54.73	FIRE FUND
NAPA AUTO PARTS	339 OIL CHANGE	03/04/2025	166.50	FIRE FUND
NAPA AUTO PARTS	AMBULANCE 247 BATTERY	03/13/2025	103.99	AMBULANCE FUN
NAPA AUTO PARTS	AMBULANCE 245 OIL CHANGE	03/14/2025	21.99	AMBULANCE FUN
NAPA AUTO PARTS	AMBULANCE 245 OIL CHANGE	03/14/2025	13.95	AMBULANCE FUN
NAPA AUTO PARTS	AMBULANCE 245 HEADLAMPS	03/21/2025	25.04	FIRE FUND
NAPA AUTO PARTS	FUEL/OIL MIX FOR GAS POWERED TOOLS	03/22/2025	71.84	FIRE FUND
NAPA AUTO PARTS	SUPPLIES	04/01/2025	25.98	SEWER FUND
Total NAPA AUTO PARTS:			574.35	
NATIONWIDE OFFICE CLEANERS LLC				
NATIONWIDE OFFICE CLEANER	OFFICE CLEANING MARCH 2025	03/15/2025	5,776.61	WELLNESS CAMP
Total NATIONWIDE OFFICE CLEANERS LLC:			5,776.61	
NORWALK READY-MIXED CONCRETE INC				
NORWALK READY-MIXED CON	INTAKE REPAIR @ 600 E KENTUCKY	03/24/2025	910.00	STORMWATER UTI
NORWALK READY-MIXED CON	INTAKE REPAIR @ 600 E. KENTUCKY	03/25/2025	307.50	STORMWATER UTI
NORWALK READY-MIXED CON	INTAKE REPAIR @ 600 E KENTUCKY	03/26/2025	307.50	STORMWATER UTI
Total NORWALK READY-MIXED CONCRETE INC:			1,525.00	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	100 OZ CARWASH	04/03/2025	17.98	POLICE FUND
O'REILLY AUTO PARTS	SUPPLIES	04/07/2025	39.95	ROAD USE TAX FU
O'REILLY AUTO PARTS	SUPPLIES	04/07/2025	55.93	ROAD USE TAX FU
O'REILLY AUTO PARTS	AIR FILTER	04/07/2025	63.66	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			177.52	
PEPSI BEVERAGES COMPANY				
PEPSI BEVERAGES COMPANY	POOL CONCESSIONS RETURN	08/27/2024	443.34-	POOL (MEMORIAL)
PEPSI BEVERAGES COMPANY	PICKARD CONCESSIONS	04/02/2025	1,172.34	PARK & RECREATI
PEPSI BEVERAGES COMPANY	PICKARD CONCESSIONS	09/06/2024	319.56	PARK & RECREATI
PEPSI BEVERAGES COMPANY	PICKARD CONCESSIONS	04/09/2025	366.66	PARK & RECREATI
Total PEPSI BEVERAGES COMPANY:			1,415.22	
PETERS, ZANE				
PETERS, ZANE	ACTIVITY CENTER PERFORMANCE	04/07/2025	200.00	PARK & RECREATI
Total PETERS, ZANE:			200.00	
PLAYAWAY PRODUCTS LLC				
PLAYAWAY PRODUCTS LLC	BOOKS FY25-90	03/03/2025	321.94	LIBRARY FUND
PLAYAWAY PRODUCTS LLC	BOOKS	03/12/2025	216.96	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total PLAYAWAY PRODUCTS LLC:			538.90	
PRICE INDUSTRIAL ELECTRIC				
PRICE INDUSTRIAL ELECTRIC	INFLUENT SAMPLER	04/01/2025	10,700.00	SEWER CAPITAL P
Total PRICE INDUSTRIAL ELECTRIC:			10,700.00	
PROIMAGE SIGN & LIGHTING				
PROIMAGE SIGN & LIGHTING	GYM RULES PRINT	04/08/2025	108.00	WELLNESS CAMP
Total PROIMAGE SIGN & LIGHTING:			108.00	
PROSCREENING LLC				
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - POOL	04/01/2025	184.00	POOL (MEMORIAL)
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - P&R	04/01/2025	5.00	PARK & RECREATI
Total PROSCREENING LLC:			189.00	
PROVISIO LLC				
PROVISIO LLC	ANNUAL MAINTENANCE RENEWAL SITEKIO	03/06/2025	124.00	LIBRARY FUND
Total PROVISIO LLC:			124.00	
PURCHASE POWER				
PURCHASE POWER	POSTAGE REFILL 4/11/25	04/11/2025	500.00	GENERAL FUND
Total PURCHASE POWER:			500.00	
RENEW BIOMEDICAL				
RENEW BIOMEDICAL	EMS EQUIPMENT ANNUAL PM	04/03/2025	2,740.00	AMBULANCE FUN
Total RENEW BIOMEDICAL:			2,740.00	
SIMMERING-CORY				
SIMMERING-CORY	MARCH 2025 SUPPLEMENT	03/31/2025	139.00	GENERAL FUND
Total SIMMERING-CORY:			139.00	
SMITH'S SEWER SERVICE				
SMITH'S SEWER SERVICE	ACTIVITY CENTER TOILET LINE REPAIR	04/01/2025	545.38	PARK & RECREATI
Total SMITH'S SEWER SERVICE:			545.38	
SPORTSMAN SOLUTIONS LC				
SPORTSMAN SOLUTIONS LC	PICKARD SPONSORSHIP SERVICES	03/26/2025	5,282.00	PARK & RECREATI
Total SPORTSMAN SOLUTIONS LC:			5,282.00	
SPRINGER PROFESSIONAL HOME SERVICES				
SPRINGER PROFESSIONAL HO	ACTIVITY CENTER PEST CONTROL	04/02/2025	70.40	PARK & RECREATI
Total SPRINGER PROFESSIONAL HOME SERVICES:			70.40	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	TRASH REMOVAL	03/24/2025	125.00	LIBRARY FUND
T.R.M. DISPOSAL LLC	TRASH REMOVAL	03/24/2025	124.00	WELLNESS CAMP

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total T.R.M. DISPOSAL LLC:			249.00	
THEISEN'S				
THEISEN'S	RACHET STRAP	03/10/2025	49.97	SEWER FUND
THEISEN'S	SOCKET ADAPTER BIT	03/12/2025	10.48	SEWER FUND
THEISEN'S	EXT CORD, TAPE, ETC	03/20/2025	64.94	SEWER FUND
THEISEN'S	BRUSH FACILITY	04/04/2025	60.22	GENERAL FUND
THEISEN'S	STORM WATER SUPPLIES	04/10/2025	134.10	STORMWATER UTI
Total THEISEN'S:			319.71	
THOMAS BUS SALES INC				
THOMAS BUS SALES INC	CONCRETE TRAILER	04/03/2025	50.00	ROAD USE TAX FU
Total THOMAS BUS SALES INC:			50.00	
TIMOT ZEH, JACOB				
TIMOT ZEH, JACOB	REIMBURSEMENT FOR OVER PAYMENT	03/28/2025	80.00	POLICE FUND
Total TIMOT ZEH, JACOB:			80.00	
TRANSUNION RISK AND ALTERNATIVE				
TRANSUNION RISK AND ALTER	TRANSUNION CONTRACT	04/01/2025	100.00	POLICE FUND
Total TRANSUNION RISK AND ALTERNATIVE:			100.00	
TYLER TECHNOLOGIES INC				
TYLER TECHNOLOGIES INC	ERP	04/09/2025	1,595.00	GENERAL FUND
Total TYLER TECHNOLOGIES INC:			1,595.00	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONE FIRE	03/10/2025	871.18	AMBULANCE FUN
U.S. CELLULAR	CELL PHONE STREET	03/10/2025	186.40	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE COM DEV	03/10/2025	94.08	GENERAL FUND
U.S. CELLULAR	CELL PHONE WRR	03/10/2025	272.23	SEWER FUND
U.S. CELLULAR	CELL PHONE COMMUNICATIONS	03/10/2025	47.04	GENERAL FUND
U.S. CELLULAR	CELL PHONE FACILITIES	03/10/2025	47.04	GENERAL FUND
U.S. CELLULAR	CELL PHONE HR	03/10/2025	47.04	GENERAL FUND
Total U.S. CELLULAR:			1,565.01	
UNIQUE MANAGEMENT SERVICES INC				
UNIQUE MANAGEMENT SERVI	02-18 PLACEMENTS	03/01/2025	65.00	LIBRARY FUND
Total UNIQUE MANAGEMENT SERVICES INC:			65.00	
UNITYPOINT HEALTH AT WORK - LAKEVIEW				
UNITYPOINT HEALTH AT WORK	DRUG SCREEN HERRICK	03/24/2025	54.29	SEWER FUND
Total UNITYPOINT HEALTH AT WORK - LAKEVIEW:			54.29	
VANNONI, STACEY				
VANNONI, STACEY	APRIL 2025 WELLNESS	04/07/2025	25.00	GENERAL FUND
Total VANNONI, STACEY:			25.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
VIKING AUTOMATIC SPRINKLER				
VIKING AUTOMATIC SPRINKLE	FIRE EXTINGUISHER INSPECTION	04/10/2025	141.00	ROAD USE TAX FU
VIKING AUTOMATIC SPRINKLE	FIRE EXTINGUISHER INSPECTIONS	04/10/2025	105.00	PARK & RECREATI
Total VIKING AUTOMATIC SPRINKLER:			246.00	
VISSER, MICHAEL				
VISSER, MICHAEL	APRIL 2025 WELLNESS	04/03/2025	25.00	GENERAL FUND
Total VISSER, MICHAEL:			25.00	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	RECYCLING	03/06/2025	9.48	LIBRARY FUND
WASTE MANAGEMENT OF IOW	RECYCLING RES	04/03/2025	25,811.43	RECYCLING FUND
WASTE MANAGEMENT OF IOW	RECYCLING APT	04/03/2025	4,829.45	RECYCLING FUND
WASTE MANAGEMENT OF IOW	706 N 6TH DUMPSTER	04/03/2025	209.82	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	1305 N 6TH DUMPSTER RECYCLING	04/03/2025	81.18	RECYCLING FUND
Total WASTE MANAGEMENT OF IOWA:			30,941.36	
ZIEGLER INC				
ZIEGLER INC	PLAINVIEW LIFT STATION	03/31/2025	872.98	SEWER FUND
Total ZIEGLER INC:			872.98	
Grand Totals:			350,724.85	

City Council: _____

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ALLIED SYSTEMS INC				
ALLIED SYSTEMS INC	RETURNED GROMMETS	11/15/2022	60.00-	SEWER FUND
Total ALLIED SYSTEMS INC:			60.00-	
Grand Totals:			60.00-	

City Council: _____



MEMORANDUM

To: Mayor and City Council
From:
Date: April 21, 2025
Subject: Approval of Minutes of the prior meetings

Recommendation: Simple motion is in order.

Attachments:

1. 20250407 CC Minutes
2. 20250414 CC Special Meeting Minutes
3. 20250416 CC Special Meeting Minutes



CITY OF INDIANOLA COUNCIL MEETING

April 7, 2025

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Minutes

Call to Order

The Indianola City Council met in regular session at 06:00 PM on April 7, 2025, in the City Hall Council Chambers. Mayor Steve Richardson called the meeting to order and on roll call the following members were present: Josh Rabe, Ron Dalby, Steve Armstrong, Christina Beach, Mellisa Sones. Absent: None.

Public Comment

Kurt Lickiss, 15759 Kennedy St, spoke in favor of a swim team and offered his assistance.

Consent Agenda

An ordinance amending sewer fees was pulled from the consent agenda on a request by Council Member Armstrong. Council Member Dalby moved to approve the Consent Agenda and Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the prior meetings
- Approval of Applications
- Consideration of the approval of a noise permit for the Warren County Speedway.
- Consideration of the approval of a new liquor license for Ganesh Investment, LLC, doing business as D and M Liquor.
- Consideration of the approval of a liquor license for Gettin' Slushed South of 35 LLC, doing business as Lucky Wife Wine Slushies, pending staff approval.
- Consideration of a liquor license renewal for Indy 66 #928.
- Second consideration of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the A-1 Agricultural/Open Space district to the R-2 Single-Family Residential attached zoning district (Pickard Estates).
- Resolution 2025-048 approving the usage of the Indianola Fire Department and City Hall Facilities.
- Resolution 2025-049 authorizing an agreement between Warren County Speedway and the Indianola Fire Department.
- Resolution 2025-050 approving an agreement with Snyder and Associates for the Iowa 92 Access Management Study.

- Resolution 2025-051 authorizing the certification of liens to the Warren County Treasurer for purposes of assessing the cost of nuisance abatement against property.
- Approval of Urban Revitalization Designations
- Resolution 2025-052 approving salaries.

Council Member Rabe moved to approve the second consideration of an ordinance amending Chapter 99, Sewer Service Charges, of the Indianola Code of Ordinances and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Beach, Sones. NAYS: Armstrong. Whereas the Mayor declared the motion passed.

Council Reports

The Council discussed their committee assignments; Sones will be primary representative on CIRTPA policy committee. Interim City Manager Doug Bylund will serve on the Warren County Economic Development Committee.

Council Members Sones announced Indianola Main St is hosting 50125 Day on May 1 on Howard St. from 5pm-8pm; shirts are also available for sale.

Tiffany Tauscheck, President and CEO, Stacie LoVan, Sr. VP, Greater Des Moines Partnership, presented information on the Partnership.

Michael Egel, DMMO General and Artistic Director, presented the Des Moines Metro Opera's master facility plan.

The Council received and filed the February 2025 EMS Billing Activity Report.

Mayor's Report

Mayor Richardson will issue a proclamation for Library Week on April 8 at the Library. He stated the Fire Dept Pancake Breakfast will be held on May 10. The Mayor's Youth Council recently met with the Chamber.

Old Business

Council Member Armstrong moved to open the public hearing regarding the proposal to enter into a Development Agreement with Sunstone Investments LLC. Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sone. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

City Clerk/Finance Dir Jackie Raffety stated the developer and city responsibilities as listed in the agreement. There were no other public comments offered.

Council Member Armstrong moved to close the public hearing and Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sone. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Rabe moved to approve Resolution 2025-053 authorizing entering into a Development Agreement with Sunstone Investments LLC. Council Member Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

The council directed staff to report on the changes to the development agreement to discuss that with a possible amendment to the Urban Renewal Plan.

The council interviewed candidates Eric Martens, Jason Etnyre, Brad Ross, and Bob Lane for the open at-large council vacancy. The council narrowed down the candidates to Eric Martens and Bob Lane, but could not come to a consensus on the appointment.

Council Member Dalby moved to table the Resolution appointing a council member to a vacant position to a special meeting on April 14 at 6 PM and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

New Business

Senior Planner Bill Mettee explained the Summercrest Hills North projects.

Council Member Dalby moved to approve Resolution 2025-055 approving the Preliminary Plat for Summercrest Hills North and Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Rabe moved to approve Resolution 2025-056 approving final plat for Summercrest Hills North Plat 1 and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Sones moved to approve Resolution 2025-057 approving the site plan for Summercrest Hills North Athletic Facility - Phase 1 and Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Jared Keenan, WRRD Superintendent, explained the need to fill a vacant position. The council directed him to fill the position.

Heather Hulen, IWC Executive Director, explained the need to fill vacant part-time lifeguard positions. The council directed her to fill the positions.

Fire Chief Aaron Hurt stated the need to fill part-time and full-time positions in the Fire Department. The council directed him to fill the positions.

Other Business

Interim City Manager Doug Bylund reported on the city manager recruitment, IWC Community Day, Backpacks 4 Hunger food drive, brush facility and clean up days. He stated we were designated as a Tree City USA for the 31st year. Mr. Bylund thanked the volunteers from Simpson for clearing up areas town.

Council Members Beach and Rabe will be inspecting buildings to help develop building plans.

The council decided to move the study session from April 7 to April 14.

Council Member Beach moved to enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Sones moved to exit the closed session and Armstrong seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

There was no action taken on items discussed in closed session.

Adjourn

The meeting was adjourned at 9:50 PM on a motion by Sones and seconded by Dalby. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



CITY OF INDIANOLA COUNCIL MEETING

April 14, 2025

6:00 PM

City Council Chambers
110 N 1st Street, Indianola, IA
Minutes

Call to Order

The Indianola City Council met in special session at 6:00 PM on April 14, 2025, in the City Hall Council Chambers. Mayor Steve Richardson called the meeting to order and on roll call the following members were present: Josh Rabe, Ron Dalby, Steve Armstrong, Christina Beach, Mellisa Sones. Absent: None.

Public Comment

There were no public comments offered.

Old Business

City Clerk Jackie Raffety read an email from Eric Martens stating he was withdrawing his application for appointment to the vacant council seat.

The Council stated who they had written down as the candidate to move forward in the appointment process during the council vacancy discussion at the April 7 meeting. The first-round choices were as follows: Josh Rabe: Martens, Lane; Ron Dalby: Lane, Etnyre; Steve Armstrong: Martens, Ross; Christina Beach: Lane, Martens; Mellisa Sones: Lane, Martens.

The council then stated who they wrote down as the candidate to move forward for voting on in the resolution appointing a council member. Josh Rabe: Lane; Ron Dalby: Lane; Steve Armstrong: Martens; Christina Beach: Martens; Mellisa Sones: Lane.

Council Member Rabe moved to approve Resolution 2025-058 appointing Bob Lane as council member to a vacant position and Armstrong seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor Richardson administered the Oath of Office to Bob Lane, who then joined the meeting.

Council directed staff to amend the Kentucky Ridge Urban Renewal Area to include the intersection of Kentucky and Jefferson Way. They directed staff to start negotiations with the developer on the installation and payment of a stoplight.

Other Business

City Clerk/Finance Dir. Jackie Raffety presented information on the Fiscal Year 26 budget. The Council discussed the Chamber contribution, hotel/motel tax revenue distribution, employee pay, and a contribution to the humane society. The Council directed staff to administer a three-percent cost-of-living increase for non-union employees, withhold step increases for non-union employees in FY26 and to prepare information for a study session regarding step increases in the summer. The Council will also determine at a later date who will receive hotel/motel tax revenue funding and may discuss other contributions in more detail.

Council Member Armstrong moved to enter into closed session at 7:06 PM in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Beach moved to exit the closed session at 8:03 PM and Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

There was no action taken on items discussed in closed session.

Adjourn

The meeting was adjourned at 8:03 PM on a motion by Sones and seconded by Beach. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



CITY OF INDIANOLA COUNCIL MEETING

April 16, 2025

7:30 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Minutes

Call to Order

The Indianola City Council met in regular session at 7:30 PM on April 16, 2025, in the City Hall Council Chambers. Mayor Steve Richardson called the meeting to order and on roll call the following members were present: Josh Rabe, Ron Dalby, Steve Armstrong, Christina Beach, Mellisa Sones, Bob Lane. Absent: None.

Other Business

Council Member Sones moved to enter into closed session at 7:30 PM in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Rabe seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Rabe moved to exit the closed session at 8:45 PM and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Lane. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

No action was taken on items discussed in the closed session.

Adjourn

The meeting was adjourned at 8:45 PM on a motion by Lane and seconded by Armstrong. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From:

Date: April 21, 2025

Subject: Resolution setting a public hearing for May 19 at 6:00 PM regarding an amendment to the Fiscal Year 25 budget.

Recommendation: Roll call is in order.

Attachments: 1. Res 2025- set PH for second FY25 budget amendment

City of Indianola
RESOLUTION NO. 2025-

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING
TO AMEND THE FISCAL YEAR 25 BUDGET**

WHEREAS, the City is required to hold a public hearing concerning the second amendment of the City's budget for Fiscal Year 25.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA, that a public hearing will be held May 19, 2025, beginning at 6:00 p.m. in the City Hall Council Chambers, 110 N. 1st Street, concerning amending the City's budget for Fiscal Year 2025, and the City Clerk is directed to publish notice of said meeting in the Indianola Record Herald and Tribune.

PASSED AND APPROVED this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From:
Date: April 21, 2025
Subject: Consideration of the approval of a liquor license renewal for Dollar General #22960.

Introduction: This is a renewal for their Class B Retail Alcohol License.

Background: Their current license expires on May 24, 2025.

Discussion: Dollar General #22960 is located at 201 North Jefferson Way, and is owned by Dolgencorp a limited liability company. Ownership on the application is as follows Zachary Brining and Emily Taylor.

Budget Impact:

Recommendation: Staff has reviewed the application, and paperwork is in order for approval. Simple motion is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: April 21, 2025
Subject: Consideration of the approval of an amendment to Sticks and Balls liquor license.

Introduction: Sticks and Balls, LLC is located at 116 East Ashland Ave. They currently have a Class C Retail Alcohol License. They are requesting an amendment to include an outdoor area.

Background:

Discussion: Sticks and Balls is a limited liability corporation. Crystal Inman is listed as the owner on the application.

Budget Impact:

Recommendation: Staff has reviewed the application, and paperwork is in order for approval. Simple motion is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: April 21, 2025
Subject: Consideration of the approval of a new tobacco permit to D & M Liquor.

Introduction: D & M Liquor is a new liquor store located at 1709 N Jefferson Way. They have submitted an application for over the over-the-counter sale of cigarettes, tobacco, vapor products, and alternative nicotine products. The application shows a permit start date of May 1 and ending June 30, 2025. Then they will move to the annual renewal process which starts July 1.

Background: D & M Liquor is a limited liability company. Owners listed on the application are Megh Koirala and Deven Sapkota.

Discussion:

Budget Impact:

Recommendation: All paperwork is in order for approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: April 21, 2025
Subject: Consideration of the approval of a device retailer permit for SKF Inc, doing business as I Towner Stop.

Introduction: I Towner Stop has applied for a device retailer permit under [Chapter 453E](#) of the State of Iowa.

Background: I Towner Stop, located at 403 W 2nd Avenue, has a valid tobacco permit.

Discussion: A device retailer permit is required for businesses wishing to sell devices made in whole or in part of glass or metal that are designed for use in inhaling through combustion tobacco, hemp, other plant materials, or controlled substances. The retailer must have a permit issued prior to selling the devices. Purchases of the devices can only be made by individuals at least 21 years of age and the seller must document the purchase.

A permit is valid until June 30 and must be renewed annually. City councils shall approve or deny each permit application.

Budget Impact:

Recommendation: Simple motion is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: April 21, 2025
Subject: Consideration of a refuse renewal application for Waste Connections.

Introduction: Waste Connections of Iowa provides refuse hauling services for residents in the City of Indianola.

Background:

Discussion: Chapter 106 of the City of Indianola's Code of Ordinances requires refuse haulers to obtain an annual license from the City.

Budget Impact: The Code sets a license fee in the amount of \$150 per packer and \$100 for any other type of unit operated.

Recommendation: Paperwork is in order for approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: April 21, 2025
Subject: Consideration of the issuance of a special event permit for the Murph Community Workout event on May 26, 2025.

Introduction: Undone Strength and Fitness is hosting a Community Murph Workout in Downtown Indianola on May 26, 2025. The event will begin at 8:00 AM, with set-up starting at 5:30 AM. It will conclude at 12:00 PM, and tear-down will begin at that time.

Background:

Discussion: The applicant has requested that North Buxton from West Ashland to West Salem be closed. Additionally, West Salem Avenue from North B Street to N Howard Street have been requested to be closed as well. These road closures requested will not interfere with the annual Memorial Day Parade.

Budget Impact:

Recommendation: Staff has reviewed the application and recommends approval. Simple motion is in order.

Attachments: 1. Murph Workout event app 2025



City of Indianola Special Event Application

Event Name:

Event Sponsor(s):

Event Type: Check all that apply

Parade Bike Ride/Race Concert Fun Run Timed Race

Other describe:

Will trails/sidewalks be utilized? Yes No

Date of Event:

Location:

Anticipated Attendance: Per Day Total

Organization:

Contact Name:

Phone:

Address:

Email Address:

Please describe your request and event:

Please describe what streets, trails or parks you are planning to close or use:



City of Indianola Special Event Application

	Date	Time	Day of Week
Set Up Begins			
Event Starts			
Event Ends			
Event Dismantle			

Please describe your safety plan including crowd control. Attach additional sheets if necessary. *The Police Chief and Fire Chief will review your safety plans to determine if safety is adequate for the planned event. In reviewing the application, they will review the anticipated crowd size, demographics, entertainment, alcohol, prior history with this event or similar events and other criteria.*

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

Suspension of Indianola Code 47.01(11) Sale and Consumption of Alcohol upon City Property

If the applicant is requesting suspension of enforcement of Indianola Code 47.01(11) regarding the sale and consumption of alcohol upon City Property, the City Council will need to approve this request by resolution each year.

I am requesting suspension of Indianola Code 47.01(11) regarding the sale and consumption of alcohol upon City property. Please state the location.

I am not requesting suspension of Indianola Code 47.01(11)

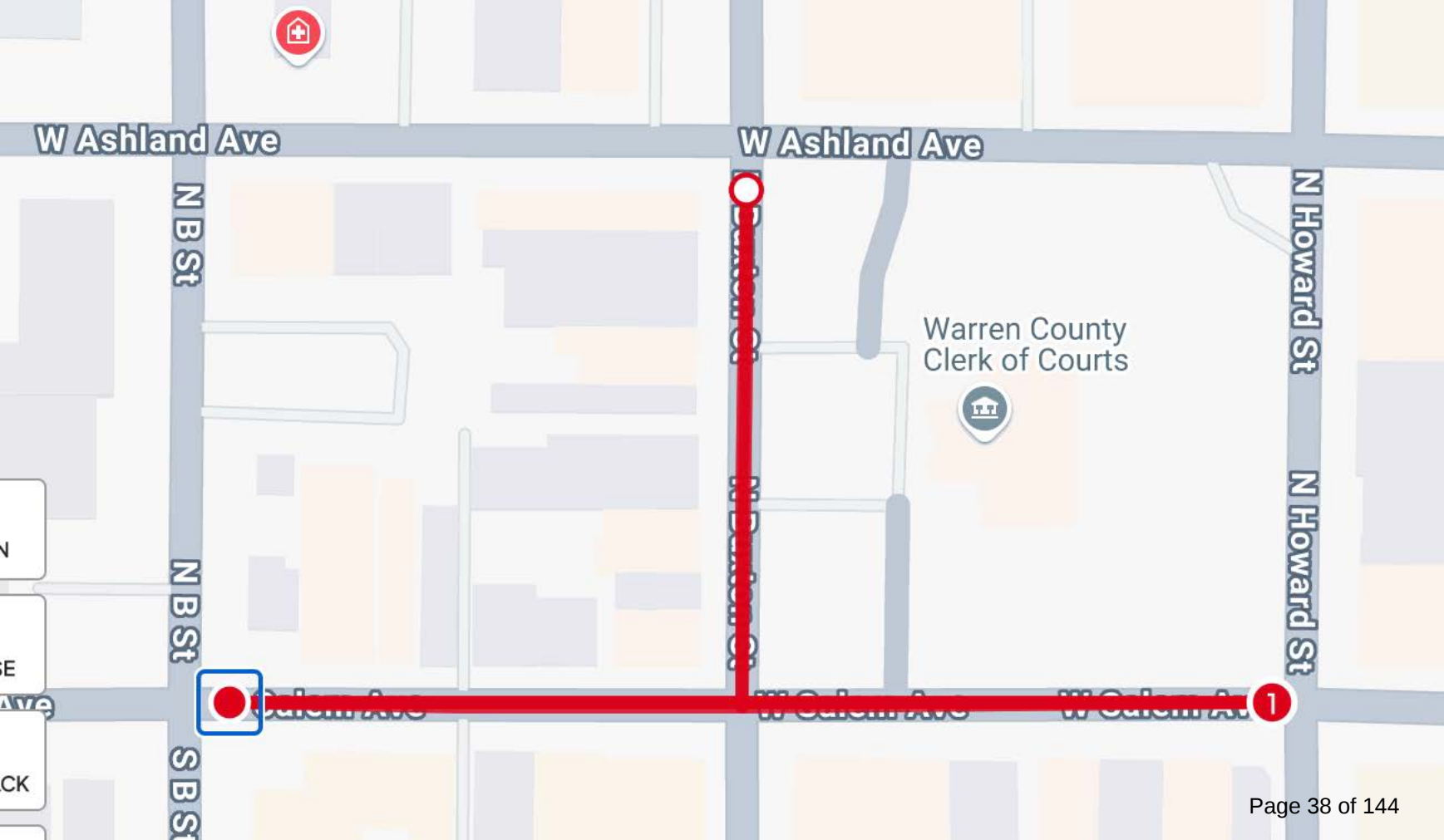
RIG

We will put the rig in one lane of the road so the other lane of the road is open to get by if they need to drive through.

The rig is 6.5 foot wide. I attached a picture of it.

We will have it stabilized and set it up in the middle of the street going length wise with the street so there will still be room on both sides of it to get by.







MEMORANDUM

To: Mayor and City Council

From:

Date: April 21, 2025

Subject: Third consideration and adoption of an ordinance amending Chapter 99, Sewer Service Charges, of the Indianola Code of Ordinances.

Recommendation: Roll call is in order.

Attachments: 1. ORD Increase Sanitary Sewer Fee, 2025

City of Indianola
ORDINANCE NO.

**AN ORDINANCE AMENDING CHAPTER 99, SEWER SERVICE CHARGES,
INDIANOLA CODE OF ORDINANCES**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
INDIANOLA, IOWA:

SECTION 1. Section 99.05, User Charges, is hereby amended by deleting the
stricken language and inserting the underlined language as follows:

User Charges Effective ~~June 1, 2023~~May 1, 2025

1. Each contributor of normal domestic wastewater shall pay a user charge
rate for operation and maintenance, including replacement and sewer
revenue bond debt service, of ~~\$25.00-26.00~~ for the first one thousand (1,000)
gallons of water and ~~\$11.50-12.50~~ for each one thousand (1,000) gallons of
water thereafter as determined in Section 99.04. Regardless of the charge as
calculated, each contributor shall pay a minimum monthly charge of
~~\$25.00~~26.00.

2. Each contributor of wastewater, the strength of which is greater than
normal domestic wastewater, shall pay a user charge rate for operation and
maintenance, including replacement and sewer revenue bond debt service, ~~of~~
~~\$25.00-26.00~~ for the first one thousand (1,000) gallons of water and ~~\$14.38~~
15.63 per one thousand (1,000) additional gallons of water as determined in
Section 99.04. The ~~\$14.38-15.63~~ per 1,000 gallon rate is the normal domestic
wastewater rate of ~~\$11.50-12.50~~ per 1,000 gallons multiplied by a surcharge
factor of 1.25. Regardless of the charge as calculated, each contributor shall
pay a minimum monthly charge of ~~\$25.00~~26.00.

SECTION 2. Ordinances or parts of Ordinances in conflict with the provisions
of this Ordinance are hereby repealed.

SECTION 3. If any section, provision or part of this Ordinance shall be
adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity
of the Ordinance as a whole or any section, provision or part thereof not adjudicated
invalid or unconstitutional.

SECTION 4. This Ordinance shall be in effect from ~~June 1, 2023~~May 1,
2025 after its final passage, approval and publication as provided by law.

PASSED by the Indianola City Council this 21st day of April 2025, and
APPROVED this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

First Reading: March 24, 2025

Second Reading: April 7, 2025

Third Reading:

Published:



MEMORANDUM

To: Mayor and City Council

From:

Date: April 21, 2025

Subject: Third consideration and adoption of an ordinance amending the municipal code of the City of Indianola, Iowa for change of zoning district boundaries from the A-1 Agricultural/Open Space district to the R-2 Single-Family Residential attached zoning district (Pickard Estates).

Recommendation: Roll call is in order.

Attachments: 1. ORD_Pickard Estates_Rezoning

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, FOR CHANGE OF ZONING DISTRICT BOUNDARIES FROM THE A-1 AGRICULTURAL / OPEN SPACE ZONING DISTRICT TO THE R-2 SINGLE-FAMILY RESIDENTIAL ATTACHED ZONING DISTRICT (PICKARD ESTATES)

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the A-1 Agricultural / Open Space Zoning District to the R-2 Single-Family Residential Attached Zoning District for real property legally described as

THE WEST HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (W ½ NE ¼ SW ¼) OF SECTION 29, TOWNSHIP 76 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF INDIANOLA, WARREN COUNTY, IOWA to the City of Indianola, Warren County, Iowa.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the zoning is amended from the A-1 Agricultural / Open Space Zoning District to the R-2 Single-Family Residential Attached Zoning District for real property legally described as:

THE WEST HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (W ½ NE ¼ SW ¼) OF SECTION 29, TOWNSHIP 76 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF INDIANOLA, WARREN COUNTY, IOWA to the City of Indianola, Warren County, Iowa.

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____ 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

First reading:

Second reading:

Third reading:

Publication Date:



MEMORANDUM

To: Mayor and City Council
From:
Date: April 21, 2025
Subject: Resolution appointing MIPA representation.

Recommendation: Roll call is in order.

Attachments: 1. Res 2025-000 MIPA

City of Indianola
RESOLUTION NO. 2025-000

**RESOLUTION APPOINTING REPRESENTATIVES TO THE MID-IOWA PLANNING
ALLIANCE FOR COMMUNITY DEVELOPMENT (MIPA)**

WHEREAS, the Mid-Iowa Planning Alliance for Community Development is established under Chapter 504 of the Code of Iowa; and

WHEREAS, the City of Indianola joined the Mid-Iowa Planning Alliance for Community Development in 2022 and participates in its area-wide plans and programs; and

WHEREAS, the Mid-Iowa Planning annually requests its members to appoint or reappoint representatives from their community or organization on the MIPA Board of Directors; and

WHEREAS, the City of Indianola, through MIPA's by-laws, is entitled to one primary representative and to one alternate representative to the MIPA Board of Directors.

NOW THEREFORE BE IT RESOLVED by the Indianola City Council that the City of Indianola desires to participate in 2025 planning and economic development programs of the Mid-Iowa Planning Alliance for Community Development and hereby appoints Bob Lane as the primary representative and Bill Mettee as the alternate representative to the MIPA Board of Directors.

PASSED AND APPROVED this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From: Doug Bylund, Chief of Culture and Recreation

Date: April 21, 2025

Subject: Resolution suspending enforcement of Indianola Code 47.01(11) regarding the sale and consumption of alcohol in city parks for the Discmania Challenge Disc Golf Tournament at Pickard Park on June 27-29, 2025 as requested by Hy-Vee Food Store.

Recommendation: The Parks and Recreation Commission Approved this recommendation unanimously at their April 9, 2025 meeting. Roll call is in order.

Attachments:

1. 2025 HyVee Request for Suspension of Enforcement
2. Res 2025-000 HyVee Sales at Pickard

March 25, 2025

Indianola Parks and Recreation Commission
2204 W. Second Ave.
Indianola, IA 50125

Dear Commissioners:

The Indianola HyVee has again been named the official food and beverage vendor for the Discmania Challenge presented by TruBank Disc Golf Tourney. This event is a Disc Golf Pro Tour (DGPT) Elite Series tournament being held June 27-29, 2025 at Pickard Park. Admission to the tournament is obtained through the DGPT website and range from \$10 for Single-Day General Admission to \$500 for a complete tournament VIP package. HyVee plans to sell concessions (including alcohol) during the tournament June 27-29. Entrance to the park will only be allowed with a tournament event pass. HyVee has applied for a Temporary Special Class C Liquor Permit with Outdoor & Sunday Service for the tournament at Pickard Park. HyVee will ID to ensure those purchasing beer are 21+ years of age. Also HyVee will be using wristbands so spectators of age can easily be identified in a crowd. HyVee will have a temporary food permit with the state & will have a certificate of insurance for the event.

I hope HyVee proved over the past few years that we are a responsible concessionaire that follows all Iowa public health guidelines and Indianola Municipal Codes. HyVee kindly requests the Commission approval of our request to temporarily suspend enforcement of Indianola Code Section 47.01(11) for the Discmania Challenge presented by TruBank on the times specified above on June 27-29, 2025 at Pickard Park.

Sincerely,

Nate Fehl: ✉ nfehl@hy-vee.com
District Director
HyVee Indianola
☎ 515-402-3881 (cell)

City of Indianola
RESOLUTION NO. 2025-00

**RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE 47.01(11)
REGARDING THE SALE AND CONSUMPTION OF ALCOHOL IN CITY PARKS
FOR THE DISC GOLF TOURNAMENT AS REQUESTED BY HY-VEE FOOD STORE**

WHEREAS, the Disc Golf Pro Tour intends to hold the Discmania Challenge Disc Golf Tournament presented by TruBank; and

WHEREAS, the said event is set to occur on June 27-29, 2025 at Indianola's Pickard Park, in the City of Indianola; and

WHEREAS, the City has been notified that Hy-Vee will be selling alcoholic beverages to attendees at the event; and

WHEREAS, Hy-Vee has applied for a Temporary Special Class C liquor license with outdoor and Sunday sales privileges through the State of Iowa to sell alcoholic beverages at Indianola Pickard Park; and

WHEREAS, alcoholic beverages for the event will be served in accordance with the authorization by the State of Iowa; and

WHEREAS, Indianola Code Section 47.01(11) governing alcoholic beverages in parks reads: "No person shall bring within, sell, give away or drink alcoholic beverages except beer, at any time in the park, or be under the influence of intoxicating liquor or controlled substance while in any park"; and

WHEREAS, the City staff have determined that Hy-Vee has applied for a Temporary Special Class C liquor license with outdoor and Sunday sales privileges; and

WHEREAS, Hy-Vee will be required to comply with all other requirements of the Municipal Code of the City for the event along with the terms of the Temporary Special Class C liquor license with outdoor Sunday sales privileges issued by the State.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the City of Indianola hereby acknowledges receipt of notification of the Discmania Challenge Disc Golf Tournament on June 27-29, 2025, and confirms that enforcement of Indianola Code Section 47.01(11) will be temporarily suspended and confirms that the Temporary Special Class C liquor license with outdoor and Sunday sales privileges to be obtained for said event is hereby approved. The permit will be sent to the State of Iowa to be issued to Hy-Vee Food Store.

BE IT FURTHER RESOLVED that all participants and sponsors of said event shall be required to comply with all other requirements of the Municipal Code of the City, but that enforcement of the prohibition on the sale, use and consumption of alcohol in the park is hereby waived.

Passed and adopted this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Courtney Silliman, Human Resources and Risk Management Director
Date: April 21, 2025
Subject: Resolution approving the tentative labor agreement between the City of Indianola and the Construction and Public Employees LiUNA Local 177.

Introduction:

Background: The parties agree to a five-year contract effective July 1, 2025.

Discussion:

Article 3 – Non-Discrimination – City proposes updating the language to state: “...because of membership in any protected class and/or affiliation or non-affiliation in the Union.”

Article 7 – Holidays – City agrees to add the language of the current memorandum of understanding to the contract.

Article 9 – Emergency Leave – City accepts Union proposal to remove this from the contract.

Article 21 – Employee Education – City proposes elimination of this Article.

Article 29 & Appendix B – Pay – City agrees to Union proposal of a three percent (3.0%) across the board wage increase on July 1st of each year of the contract without consideration of non-union pay raises or pay decreases.

Article 30 – Clothing Allowance – City accepts Union offer to increase uniform allowance of \$500.

Article 32 – Duration of Agreement – City proposes a five-year contract from July 1, 2025, through June 30, 2030.

New Article 34 Residency – City proposes a new article stating: “Public Works and Water Resource Recovery Department employees must reside within a forty-five (45) minute travel time to their place of work under normal road conditions. New employees will have up to six (6) months from their hire date to meet this requirement.

Appendix A – City is open to making changes to Job Classifications to reflect new job classes and proposes renaming Recreation Coordinator to Recreation Coordinator, Youth and Adult, as well as replacing all reference to Water Pollution Control (WPC) with Water Resource Recovery Department (WRRD), all references of Foreman to Operations Specialist I, and references to Operations Specialists to Operation Specialist II (in both Appendix A, Article V and Article XXV).

Budget Impact:

Recommendation: Roll Call is in order.

Attachments:

1. Resolution approving TA General Unit Contract_04.21.25
2. Tentative Agreement General Unit 03.28.25

City of Indianola
RESOLUTION NO. 2025-000

**RESOLUTION APPROVING THE TENTATIVE LABOR AGREEMENT BETWEEN THE
CITY OF INDIANOLA AND THE CONSTRUCTION & PUBLIC EMPLOYEES LIUNA
LOCAL 177**

WHEREAS, the City Council of the City of Indianola has considered the tentative labor agreement between the City of Indianola and the Construction & Public Employees LiUNA Local 177; and

WHEREAS, said attached agreement is in compliance with the provisions authorized by the City Council of the City of Indianola; and

WHEREAS, the membership of the Construction & Public Employees LiUNA Local 177 have concurred with the proposal; and

WHEREAS, the tentative agreement has been approved by said memberships.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that this agreement is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or Interim City Manager are hereby authorized and directed to execute the agreement.

PASSED this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

TENTATIVE AGREEMENT

Article 3 – Non-Discrimination – City proposes updating the language to state: “...because of membership in any protected class and/or affiliation or non-affiliation in the Union.”

Article 7 – Holidays – City agrees to add the language of the current memorandum of understanding to the contract.

Article 9 – Emergency Leave – City accepts Union proposal to remove this from the contract.

Article 21 – Employee Education – City proposes elimination of this Article.

Article 29 & Appendix B – Pay – City agrees to Union proposal of a three percent (3.0%) across the board wage increase on July 1st of each year of the contract without consideration of non-union pay raises or pay decreases.

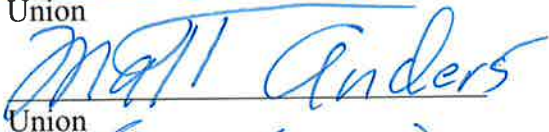
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Article 32 – Duration of Agreement – City proposes a five-year contract from July 1, 2025, through June 30, 2030.

New Article 34 -- Residency – City proposes a new article stating: “Public Works and Water Resource Recovery Department employees must reside within a forty-five (45) minute travel time to their place of work under normal road conditions. New employees will have up to six (6) months from their hire date to meet this requirement.

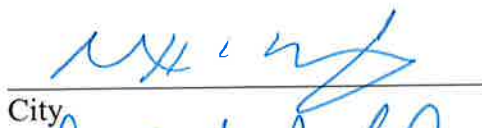
Appendix A – City is open to making changes to Job Classifications to reflect new job classes and proposes renaming Recreation Coordinator to Recreation Coordinator, Youth and Adult, as well as replacing all reference to Water Pollution Control (WPC) with Water Resource Recovery Department (WRRD), all references of Foremen to Operations Specialist I, and references to Operations Specialists to Operation Specialist II (in both Appendix A, Article V and Article XXV).


Union


Union


Union


Union


City


City

 03/28/2025
City


City



MEMORANDUM

To: Mayor and City Council
From: Courtney Silliman, Human Resources and Risk Management Director
Date: April 21, 2025
Subject: Resolution approving health insurance renewals for Fiscal Year 26.

Introduction:

Background:

Discussion: The City of Indianola and IMU run on a fiscal year benefit plan year (July 1 – June 30). We currently have a qualified high deductible health plan with a health savings account (HSA). Our deductibles are \$3,200.00 for single and \$6,000.00 for all other tiers (Employee+Spouse, Employee+Child(ren), Family). Qualified high deductible health plans with an HSA option are governed by the IRS and the plan requires a change to the single deductible for the FY26 plan year, see Exhibit A.

City and IMU administrative staff worked with our broker, Holmes Murphy, on health insurance renewals for FY26. Attached as Exhibit B is the renewal comparison. Overall, a strong renewal because employees have been mindful consumers of the health plan. The fixed costs have decreased by 22.1% with a 5.1% decrease to expected claims. The specific stop loss deductible will remain \$100,000. Due to reserves and FY26 projections, the City and IMU administrative staff recommend the City remain with Wellmark for the new benefit plan year with no changes to current employee contribution rates.

Jointly, City and IMU administrative staff reviewed and recommend the following: One-time increase in the employer HSA contribution from \$1,200.00 to \$2,600.00 per enrolled employee per year, contributed on a per-pay period basis. Keep the funding level at the 25th percentile to reduce the amount being put into the fund by the City and IMU, but employee contributions will remain flat. Award four premium holidays for this fiscal year.

Dental

Our current dental plan is with Mutual of Omaha. The City and IMU administrative staff recommend we renew with Mutual of Omaha at a 3% rate increase for FY26 plan year, see Exhibit C. No other plan design changes.

Vision

Our current vision plan is through Avesis. Avesis provided a renewal with a 10% rate increase. Staff is recommending to move to Delta Dental for a 8.9% decrease with plan enhancements for vision coverage, see Exhibit D.

Other

The City and IMU have Mutual of Omaha for life, voluntary life and disability coverage. In year two of

a two-year rate guarantee with Mutual of Omaha with no increase, see Exhibits E & F. In addition, no increase to short-term and long-term disability coverage, see Exhibits G & H. Staff recommends we renew as is with Mutual of Omaha for life, voluntary life, disability, short-term and long-term benefits for the FY26 plan year.

Budget Impact:

Recommendation: Roll call is in order.

Attachments:

1. Resolution_Benefits for 2025-26_City Council
2. 2025 City of Indianola Renewal Exhibits

RESOLUTION NO.

**RESOLUTION APPROVING HEALTH INSURANCE BENEFITS FOR
THE EMPLOYEES OF THE CITY OF INDIANOLA**

WHEREAS, the City of Indianola, Iowa, offers a comprehensive benefits package, which includes medical, dental, vision, short-term disability, long-term disability and life insurance; and

WHEREAS, working through its insurance broker, the City and IMU, reviewed different insurance plan options and discussed with the City Council and Board of Trustees; and

WHEREAS, upon direction from the City Council and Board of Trustees, the City of Indianola, Iowa will renew the qualified high deductible health plan with a health savings account plan and appropriate renewals for dental, vision, short term disability, long term disability and life insurance (“Plans”) are recommended; and

WHEREAS, the Plans and costs for each are attached as Exhibit A, Exhibit B, Exhibit C, Exhibit D, Exhibit E, Exhibit F, Exhibit G, and Exhibit H;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The City Council of the City of Indianola, Iowa approve the health insurance plans and premiums presented; and
2. The Mayor or City Manager are authorized to execute the necessary documents, as may be required by the insurance companies.

PASSED this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



City of Indianola
Medical Plan Design
Effective July 1, 2025

Council Directed - SOLD					
	\$3,200 QHDHP		\$3,300 QHDHP		\$3,300 QHDHP
BENEFIT OVERVIEW	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network Out-of-Network
Deductible	Embedded		Embedded		Embedded
Single	\$3,200	\$3,250	\$3,300	\$3,350	\$3,300 \$3,350
Family	\$6,000	\$6,300	\$6,000	\$6,300	\$6,200 \$6,500
Coinsurance	100% / 0%	80% / 20%	100% / 0%	80% / 20%	100% / 0% 80% / 20%
- Rebate Credit			-\$100.00	-\$100.00	
Out of Pocket Maximum					
Single	\$3,200	\$3,550	\$3,300	\$9,550	\$3,300 \$3,650
Family	\$6,000	\$7,700	\$6,000	\$7,700	\$6,200 \$7,900
Lifetime Maximum	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited Unlimited
BENEFIT HIGHLIGHTS					
Office Visits					
Physician	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible Deductible, 20%
Specialist	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible Deductible, 20%
Preventive Services	Paid In Full	Deductible, 20%	Paid In Full	Deductible, 20%	Paid In Full Deductible, 20%
Hospital Services					
Inpatient/Outpatient	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible Deductible, 20%
Urgent Care	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible Deductible, 20%
Emergency Room	Deductible	Deductible	Deductible	Deductible	Deductible Deductible
Mental Health / Substance Abuse					
Inpatient/Outpatient	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible Deductible, 20%
Prescription Drugs	Blue Rx Value Plus		Blue Rx Value Plus		Blue Rx Value Plus
Retail	Deductible		Deductible		Deductible
Mail Order	Deductible		Deductible		Deductible

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

SignatureDate



City of Indianola
Medical & Rx Insurance Benefit/Cost Analysis
Effective July 1, 2025

Admin		Wellmark		
Stop Loss		Wellmark		
AM Best Rating: A				Council Directed - SOLD
ADMINISTRATION (fixed) COSTS		Current	Renewal	Alternate
- Medical & PBM Fee	125	\$50.75	\$53.00	\$53.00
- PBM Fee	125	\$1.10	\$1.10	\$1.10
- Network Access Fee	125	\$6.95	\$6.95	\$6.95
- Rebate Credit			-\$100.00	-\$100.00
- Broker Fee	125	\$20.00	\$20.00	\$20.00
Administrative Total Per Person		\$78.80	-\$18.95	-\$18.95
Annual Administrative Costs		\$118,200	-\$28,425	-\$28,425
SPECIFIC STOP LOSS				
Specific Deductible		\$100,000	\$100,000	\$100,000
Contract Type		Paid	Paid	Paid
SPECIFIC PREMIUM				
- Single	38	\$210.67	\$242.48	\$242.48
- Employee + Spouse	27	\$210.67	\$242.48	\$242.48
- Employee + Child(ren)	16	\$210.67	\$242.48	\$242.48
- Family	44	\$210.67	\$242.48	\$242.48
Annual Specific Premium	125	\$316,005	\$363,720	\$363,720
AGGREGATE STOP LOSS				
AGGREGATE PREMIUM		With TLO	With TLO	With TLO
Risk Corridor		125%	125%	125%
Per employee per month		\$8.39	\$8.39	\$8.39
Annual Aggregate Premium	125	\$12,585	\$12,585	\$12,585
Total Annual Stop Loss Costs		\$328,590	\$376,305	\$376,305
Total Annual Fixed Costs		\$446,790	\$347,880	\$347,880
VARIABLE COSTS				
EXPECTED CLAIMS				
- Single	38	\$486.93	\$486.92	\$484.95
- Employee + Spouse	27	\$997.23	\$997.21	\$993.18
- Employee + Child(ren)	16	\$921.75	\$921.73	\$918.01
- Family	44	\$1,494.39	\$1,494.36	\$1,488.31
MAXIMUM CLAIMS				
- Single	38	\$608.67	\$608.65	\$606.19
- Employee + Child(ren)	16	\$1,152.21	\$1,152.17	\$1,147.52
- Family	44	\$1,868.01	\$1,867.95	\$1,860.40
Annual Expected Claims		\$1,511,157	\$1,511,126	\$1,505,013
Est. Aggregate Attachment Point		\$1,485,087	\$1,485,039	\$1,479,038
TOTAL COSTS				
EXPECTED COSTS				
- Single	38	\$632.12	\$599.02	\$597.04
- Employee + Spouse	27	\$1,294.58	\$1,226.79	\$1,222.74
- Employee + Child(ren)	16	\$1,196.60	\$1,133.94	\$1,130.20
- Family	44	\$1,939.98	\$1,838.39	\$1,832.32
MAXIMUM COSTS				
- Single	38	\$753.86	\$720.75	\$718.28
- Employee + Spouse	27	\$1,543.10	\$1,476.10	\$1,471.04
- Employee + Child(ren)	16	\$1,427.06	\$1,364.38	\$1,359.70
- Family	44	\$2,313.60	\$2,211.98	\$2,204.40
TOTALS		Current	Renewal	Renewal
Total Annualized Expected Costs		\$1,957,947	\$1,859,006	\$1,852,893
Total Annualized Maximum Costs		\$1,931,877	\$1,832,919	\$1,826,918
PERCENTAGE CHANGE				
Reinsurance			14.5%	14.5%
Fixed Costs			-22.1%	-22.1%
Expected Claims			0.0%	-0.4%
Expected Costs			-5.1%	-5.4%
Maximum Costs			-5.1%	-5.4%

The above analysis is for illustrative purposes only. Please refer to contract and/or proposal for details. Final rates are determined by many variables. See Disclosures Page for further details. Confidential & Proprietary

Signature

Date



Exhibit C

City of Indianola
Voluntary Dental Benefit/Cost Analysis
Effective July 1, 2025

Council Directed - SOLD

		Mutual of Omaha		Delta Dental of Iowa	
AM Best Rating		A+		A+	
BENEFIT OVERVIEW		In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible					
- Individual		\$50	\$75	\$25	\$50
- Family		\$150	\$225	\$75	\$150
Annual Maximum		\$1,500		\$1,500	
Orthodontia Lifetime Maximum		\$1,500		\$1,600	
BENEFITS					
Preventive (deductible waived)		100%	80%	100%	100%
- Exams, cleanings, x-rays		Additional fluoride application			
- Fluoride (19), space maintainers (15)					
Basic Services		80%	50%	90%	80%
- Cavity repair, extractions, general anesthesia		Includes posterior composites		Includes posterior composites	
- Restoration, general surgery					
Major Services		50%	50%	50%	50%
- Endodontic services, periodontal services					
- High cost restorations (crowns)					
Orthodontic Services		50%	50%	50%	50%
ELIGIBILITY/ENROLLMENT PROVISIONS					
- Annual Open Enrollment		Included		Included	
- Timely Entrant Waiting Period		12 Months		None	
- Carryover		None		None	
- Dependent Age Limit		26		26	
- Orthodontia Age Limit		19		26	
CENSUS/RATES		Current	Renewal	Alternate	
Employee Only	32	\$29.96	\$30.86	\$33.86	
Employee + Spouse	28	\$62.65	\$64.53	\$69.62	
Employee + Child(ren)	15	\$74.68	\$76.92	\$94.64	
Family	50	\$115.66	\$119.13	\$155.12	
Monthly Premium	125	\$9,616	\$9,905	\$12,208	
Annual Premium		\$115,393	\$118,856	\$146,502	
Percentage Change			3.0%	27.0%	

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date



Exhibit D

City of Indianola
Voluntary Vision Benefit/Cost Analysis
Effective July 1, 2025

		Avesis A+		VSP A-		EyeMed A		Council Directed - SOLD Delta Dental A	
AM Best Rating									
BENEFIT OVERVIEW		In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
- Exam Copay		\$10 Copay	Up to \$35	\$10 Copay	Up to \$45	\$10 Copay	Up to \$40	\$10 Copay	Up to \$35
- Contact Lens Fitting and Evaluation		\$25 Copay	See Below	\$25 Copay	N/A	Up to \$40 Copay	N/A	Up to \$40 Copay	N/A
- Materials Copay		\$25 Copay	See Below	\$25 Copay	See Below	\$25 Copay	See Below	\$25 Copay	See Below
FRAME ALLOWANCE		\$35 wholesale allowance up to \$100	Up to \$45	\$100 allowance, 20% off balance over \$100	Up to \$70	\$100 allowance, 20% off balance over \$100	Up to \$50	\$150 allowance, 20% off balance over \$150	Up to \$75
LENSE ALLOWANCE									
- Single Vision		\$25 Copay	Up to \$25	\$0	Up to \$30	\$25 Copay	Up to \$30	\$25 Copay	Up to \$25
- Bifocal		\$25 Copay	Up to \$40	\$25 Copay	Up to \$50	\$25 Copay	Up to \$50	\$25 Copay	Up to \$40
- Trifocal		\$25 Copay	Up to \$50	\$25 Copay	Up to \$65	\$25 Copay	Up to \$70	\$25 Copay	Up to \$55
- Lenticular		\$25 Copay	Up to \$80	\$25 Copay	Up to \$100	\$25 Copay	Up to \$70	\$25 Copay	Up to \$55
- Standard Progressive		\$50 Copay	Up to \$40	\$25 Copay	Up to \$50	\$80 Copay	Up to \$50	\$90 Copay	Up to \$40
- Premium Progressive		N/A	N/A	\$95-\$105	Up to \$50	\$110-\$135	Up to \$50	\$110-\$135	Up to \$40
- UV Protection		N/A	N/A	\$16 Copay	N/A	N/A	N/A	\$15 Copay	N/A
- Anti-reflective coating		N/A	N/A	\$41 Copay	N/A	\$45 Copay	Up to \$23	\$45 Copay	N/A
CONTACT ALLOWANCE									
- Elective		Up to \$110	Up to \$110	Up to \$120	Up to \$105	Up to \$110	Up to \$55	Up to \$150	Up to \$120
- Medically Necessary		Covered in full	Up to \$250	Covered in full	Up to \$210	Covered in full	Up to \$300	Covered in full	Up to \$200
FREQUENCY GUIDELINES									
- Examinations		12 Months		12 Months		12 Months		12 Months	
- Frames		24 Months		24 Months		24 Months		24 Months	
- Lenses		12 Months		12 Months		12 Months		12 Months	
- Contacts		12 Months		12 Months		12 Months		12 Months	
PREMIUMS		Current	Renewal	Alternate	Alternate	Alternate	Alternate	Alternate	Alternate
Employee	52	\$6.91	\$7.60	\$6.75		\$5.88		\$5.58	
Employee/Spouse	25	\$11.65	\$12.82	\$10.79		\$9.91		\$10.60	
Employee/Child(ren)	14	\$12.82	\$14.10	\$11.02		\$10.91		\$12.02	
Family	57	\$15.89	\$17.48	\$17.76		\$13.52		\$15.86	
Monthly Premium	148	\$1,736	\$1,909	\$1,787		\$1,477		\$1,627	
Annual Premium		\$20,829	\$22,914	\$21,448		\$17,723		\$19,530	
Percentage Change			10.0%	3.0%		-14.9%		-8.9%	
Rate Guarantee		1 Year	2 Years	2 Years		4 Years		2 Years	
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.									
						Signature		Date	



Exhibit E

City of Indianola
Life and AD&D Insurance Renewal
Effective July 1, 2025

Council Directed - SOLD

	Mutual of Omaha	
AM Best Rating	A+	
BENEFIT OVERVIEW	Current/Renewal	
Benefit Amount		
Class 1: Non Union	1x Salary up to \$100,000 (\$25,000 minimum)	
Class 2: Union	\$15,000	
AD&D Benefits	Same as Basic Life Benefit for EE only	
DEPENDENT LIFE BENEFITS		
Class 1		
Spouse	\$22,500	
Child(ren)	Birth to 6 months \$1,000; 6 months to 19 or 26 \$11,250	
Class 2		
Spouse	\$7,500	
Child(ren)	Birth to 6 months \$1,000; 6 months to 19 or 26 \$3,750	
PLAN PROVISIONS		
Age Reduction #1	Reduced to 65% at Age 65	
Age Reduction #2	Reduced to 45% at Age 70	
Portability	Not Included	
Conversion	Included	
Accelerated Death Benefit	Included	
PREMIUMS	Current	Renewal
Covered Employees	139	139
Covered Dependents	58	58
Volume	\$6,862,000	\$6,862,000
Rates (per \$1,000)		
Basic Life	\$0.20	\$0.20
AD&D	\$0.02	\$0.02
Dependent Life Rate (<i>per family unit</i>)	\$3.00	\$3.00
Monthly Premium	\$1,684	\$1,684
Annual Premium	\$20,204	\$20,204
Percentage Change		0.0%
Rate Guarantee	2 Years	1 Year

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date



City of Indianola
Voluntary Life/AD&D Benefit / Cost Analysis
Effective July 1, 2024

Council Directed - SOLD

AM Best Rating	Mutual of Omaha		
	A+		
EMPLOYEE LIFE/AD&D BENEFITS			
Employee Increment	\$10,000		
Employee Maximum	5x Salary up to \$500,000		
Employee Guarantee Issue	5x Salary up to \$150,000		
DEPENDENT LIFE/AD&D BENEFITS			
Spouse Increment	\$5,000		
Spouse Maximum	100% of Employee Benefit up to \$250,000		
Spouse Guarantee Issue	100% of Employee Benefit up to \$50,000		
Child(ren) Increment	\$2,000		
Child(ren) Maximum	\$10,000		
Child(ren) Guarantee Issue	\$10,000		
PROVISIONS			
Age Reduction Schedule	65% at age 70 50% at age 75		
Portability/Conversion	Included		
Waiver of Premium	Included		
Accelerated Death Benefit	Included		
VOLUNTARY LIFE RATES (per \$1,000)	EE-Non Tobacco	EE-Tobacco	Spouse⁽¹⁾
0-24	\$0.072	\$0.108	\$0.110
25-29	\$0.083	\$0.123	\$0.092
30-34	\$0.102	\$0.153	\$0.100
35-39	\$0.141	\$0.227	\$0.138
40-44	\$0.195	\$0.343	\$0.198
45-49	\$0.312	\$0.545	\$0.310
50-54	\$0.477	\$0.919	\$0.484
55-59	\$0.779	\$1.296	\$0.742
60-64	\$1.244	\$1.937	\$1.268
65-69	\$2.184	\$3.239	\$2.167
70-74	\$3.941	\$5.693	\$3.860
75 +	\$7.980	\$10.297	\$7.732
AD&D Rate (per \$1,000)	\$0.069	\$0.069	\$0.073
Child(ren) AD&D Rate (per \$1,000)	\$0.036		
Rate Guarantee	Through June 30, 2026		

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

(1) Spouse rate based on spouse's age.

Signature

Date



City of Indianola
Short-Term Disability Benefit/Cost Analysis
Effective July 1, 2025

Council Directed - SOLD

AM Best Rating		Mutual of Omaha	
		A+	
BENEFIT OVERVIEW		Current/Renewal	
Class Definition		All full-time employees (30 hr/week)	
Benefit Percentage		70% of weekly earnings	
Weekly Benefit		\$1,000	
Weekly Minimum		\$25	
Elimination Period (Sickness/Illness)		7 Days / 7 Days	
Benefit Duration		25 Weeks	
Pre-Existing Condition Exclusion		None	
PLAN PROVISIONS			
FICA Match		Not Included	
W-2 Preparation		Included	
Partial Disability Coverage		Included	
Definition of Earnings		Annual Salary prior to disability	
VOLUME/RATE		Current	Renewal
Covered Lives		139	139
Volume		\$128,614	\$128,614
Rate (per \$10/covered benefit)		\$0.46	\$0.46
Monthly Premium		\$5,916	\$5,916
Annual Premium		\$70,995	\$70,995
Percentage Change			0.0%
Rate Guarantee		2 Years	1 Year
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.			
		Signature	Date

**Exhibit H**

City of Indianola

Long Term Disability Benefit/Cost Analysis

Effective July 1, 2025

Council Directed - SOLD

AM Best Rating	Mutual of Omaha A+	
BENEFIT OVERVIEW	Current/Renewal	
Elimination Period	180 days	
Maximum Benefit Period	RBD to SSNRA	
Benefit Percentage	60% of monthly earnings	
Minimum Benefit Amount	Greater of 10% or \$100	
Maximum Benefit Amount	\$6,000	
Social Security Integration	Primary and Family	
Own Occupation Period	3 Year Own Occ	
Survivor Benefit	3 Months	
Pre-existing Condition Limitation	3/12	
VOLUME/RATE	Current	Renewal
Volume	\$916,576	\$916,576
Rates (per \$100/covered salary)	\$0.26	\$0.26
Monthly Premium	\$2,383	\$2,383
Annual Premium	\$28,597	\$28,597
Percentage Change		0.0%
Rate Guarantee	2 Years	1 Year
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.		
Signature		Date



MEMORANDUM

To: Mayor and City Council
From: Aaron Hurt, Fire Chief
Date: April 21, 2025
Subject: Resolution authorizing a program letter of agreement in surgery between Iowa Methodist Medical Center and Indianola Fire Department.

Introduction: At the request of our Medical Director, Dr. Gabe Lancaster, the Indianola Fire Department has been asked to participate as a clinical rotation site for physicians currently enrolled in the Emergency Medicine Residency Program through Iowa Methodist Medical Center.

Background: Dr. Lancaster has identified the Indianola Fire Department as a valuable clinical site to support the EMS training component required for second-year emergency medicine residents. The department has been approached to support these rotations by serving as a supervised ride-along site, where participating physicians can observe and practice prehospital care under appropriate clinical oversight. This opportunity will allow resident physicians to gain field experience by completing an EMS rotation as part of their second academic year.

Discussion: The Indianola Fire Department currently partners with Des Moines Area Community College (DMACC) and Mercy College of Health Sciences as a clinical site for EMS students. These partnerships provide medical professionals entering the field with supervised, practical experience in real-world EMS settings.

This proposed agreement with Iowa Methodist Medical Center represents a continuation of our department's commitment to advancing clinical education. The Indianola Fire Department will join five other metro-area fire departments, including Norwalk Fire in supporting this program. Physicians participating in the rotations will be supervised and operate under the license of our Medical Director. Additionally, they are fully covered by professional malpractice insurance through Iowa Methodist. This collaboration not only enhances the clinical experience and field readiness of participating physicians but also strengthens the capabilities and professional relationships of our own EMS personnel.

Budget Impact: There is no financial impact to the City of Indianola.

Recommendation: I respectfully request that the City Council approve the agreement between Iowa Methodist Medical Center and the Indianola Fire Department to serve as a clinical site for the Emergency Medicine Residency Program. This partnership will continue to position our department as a leader in EMS education and professional development. Roll call is in order.

Attachments:

1. Res 2025-000 Approving Agreement IMMC and IFD
2. IMMC - Indianola Fire Department

City of Indianola
RESOLUTION NO 2025-000

**RESOLUTION AUTHORIZING A PROGRAM LETTER OF AGREEMENT IN SURGERY
BETWEEN IOWA METHODIST MEDICAL CENTER AND INDIANOLA FIRE DEPARTMENT**

WHEREAS, Iowa Methodist Medical Center (IMMC) offers an emergency medicine residency program training residents; and

WHEREAS, clinical rotations are a crucial step of the education system to help bridge the gap between real world applications and theoretical knowledge; and

WHEREAS, second-year emergency medicine residents can observe and practice prehospital care under appropriate clinical oversight; and

WHEREAS, the City of Indianola Fire Department will be a clinical site for the Emergency Medicine Residency Program through IMMC; and

WHEREAS, the terms of the attached agreement shall commence July 1, 2025, and continue through June 30, 2028.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola that the clinical rotation program letter of agreement in surgery between IMMC and the Indianola Fire Department is hereby approved and the Mayor is authorized and directed to execute the agreement on behalf of the City of Indianola, Iowa.

Approved this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

**PROGRAM LETTER OF AGREEMENT IN SURGERY
BETWEEN
IOWA METHODIST MEDICAL CENTER
AND
INDIANOLA FIRE DEPARTMENT**

THIS PROGRAM LETTER OF AGREEMENT is made and entered into by and between the Emergency Medicine Residency Program of the Central Iowa Health System d/b/a Iowa Methodist Medical Center (IMMC), an Iowa non-profit corporation in Des Moines, Iowa and Indianola Fire Department (IFD). The principal purpose of this Agreement is to establish an educational experience for IMMC Emergency Medicine Residents in EMS Administration.

- A. Faculty.** The program director of IMMC's Emergency Medicine Residency Program (PROGRAM) is responsible for directing and coordinating all activities of the residency including the training experience at IFD. The program director shall appoint and supervise the teaching staff who shall be current members in good standing of IFD's credentialed medical staff. The teaching staff assigned to supervise the Residents in EMS Administration at IFD at the time of signing of this Agreement is included as Addendum A entitled "Clinical Teaching Staff." IMMC and IFD will promptly communicate any changes in the clinical teaching staff.
- B. Faculty Responsibilities.** The faculty will teach, supervise, and evaluate the Residents under the supervision of the program director and adhere to program policies on proper teaching, supervision and formal evaluation of resident performance. The Residents will work under the direction and supervision of the teaching staff. Teaching staff at IFD will provide proper staff coverage and resident supervision at all times. The teaching staff is ultimately responsible for the care and treatment of patients seen and treated by the Residents and will follow the Department of Emergency Medicine Education Policy on Supervision. The Policy on Resident Supervision is attached as Addendum B.
- C. Duration & Content of the Educational Experiences.** Emergency Medicine Residents will participate in rotations, which may include participating in cases, including pre- and post-operative care at IFD under direct supervision by teaching faculty. The Residents' daily assignment and caseload will be determined by the teaching staff based upon educational value. Goals and objectives for the experience are attached as Addendum C.
- D. Policies and Procedures.** The policies and procedures established by the Graduate Medical Education Committee of Iowa Methodist Medical Center will govern the Residents' education during the training experience.
- E. Malpractice Insurance/Resident Discipline.** General and professional liability insurance coverage is provided for all Residents enrolled in the program through a combination of commercial insurance and self-insured retention. Disciplinary action shall be taken only by the Program Director relative to the applicable procedures set forth in the then current GME Committee and program policies.

- F. Liabilities.** Each party shall be responsible for the acts of its own agents, employees, and officers in the performance of the duties and obligations contemplated in this Agreement.
- G. Immunizations/Health Screenings.** IMMC ensures that all Residents will meet current immunization requirements and infection control standards established for health care organizations. Validation of compliance with these standards will be provided to IFD upon request.
- H. Resident Credentials.** Residents shall at all times comply with the following qualifications and responsibilities while in the PROGRAM. Validation of resident credentials will be provided to IFD upon request.
- a. All Residents must be currently enrolled and in good standing in the PROGRAM.
 - b. All Residents must hold a license to practice medicine or a Resident Physician license in Iowa and hold current authority from the DEA and the state of Iowa to prescribe all drugs and medications necessary in connection with the rotation.
 - c. Residents are not independently entitled to membership on the IFD credentialed medical staff by virtue of this Agreement, or to temporary or emergency privileges. All services of Residents provided to patients at IFD will be based upon this Agreement.
 - d. Residents shall abide by all applicable IFD policies, rules and regulations while at IFD, including all contacts with patients and patients' information. Residents must wear identifying nametags acceptable to IFD and must adhere to reasonable dress, grooming, and conduct requirements during their rotation.
- J. Term and Termination.** The term of this Agreement shall commence July 1, 2025 and continue through June 30, 2028 unless earlier terminated pursuant to the terms of this Agreement. Either party may terminate the Agreement without cause by providing thirty (30) day's written notice, provided such notice is given six (6) months prior to the date of termination. Either party may terminate this Agreement "for cause"; provided, however, the termination shall be effective thirty (30) days following the delivery of written notice to the breaching party specifying the breaching party's violation, unless such violation is cured to the satisfaction of the non-breaching party prior to such time. For purposes of this Agreement, "for cause" shall mean a material breach of any term or condition of this Agreement.
- K. Status of Parties and Residents.** The parties to the Agreement shall at all times be acting and performing as independent contractors and nothing in this Agreement shall be construed or deemed to create a relationship of employer and employee or partner and joint venturer or principal and agent. All Residents are employees of IMMC, which is solely responsible for paying wages and benefits and for withholding and paying appropriate state and federal employment-related taxes. No relationship of employee, agent, or joint venture is created between IFD and Residents by virtue of this Agreement.
- L. Electronic Transmission and Patient Information.** Each party agrees that on or before the mandatory compliance date of any applicable administrative simplification and patient privacy regulations promulgated pursuant to the Health Insurance Portability and Accountability Act ("HIPAA") it shall be in compliance with all applicable standards. In the event either party breaches this provision, the breaching party shall indemnify and hold

harmless the non-breaching party against all actions, claims, demands and liabilities and against all loss, damage, costs and expenses, including reasonable attorneys' fees arising directly or indirectly, or of any violation of this provision by the breaching party.

- M. Compliance with Laws & Regulations.** Notwithstanding anything to the contrary in this Agreement, in the event either party, in consultation with counsel, develops a good faith concern that continued operation of this Agreement, or any activity of either party is in violation of any applicable Federal, state or local law or any regulations, order or policy issued under any such law, such party shall immediately notify the other party in writing of such concern, the specific reasons giving rise to such concern and the reasons therefore. If an agreement on a method for resolving such concern is not reached within ten (10) days of such written notice, the activities described in the notice will cease or be appropriately altered until such concern is resolved. If the parties cannot agree on a method of resolving the concern to the satisfaction of both parties within thirty (30) days of such notice this Agreement may be terminated by either party.
- N. Notice of Exclusion and Indemnification.** IMMC represents and warrants that neither it nor any of its members is now and at no time have they been excluded from participation in any state or federally funded health care program, including Medicare and Medicaid (collectively referred to as "governmental health care program"). IMMC agrees to immediately notify IFD of any threatened, proposed or actual exclusion of IMMC or any of its members from participation in any governmental health care program during the term of this Agreement. Notwithstanding anything to the contrary contained herein, in the event that IMMC or any of its members is excluded from participating in any governmental health care program during the term of this Agreement, or if at any time after the effective date of this Agreement, it is determined IMMC is in breach of this provision, this Agreement shall, as of the effective date of such exclusion or breach, automatically terminate. IMMC shall indemnify and hold IFD harmless against all action, claims, demands, and liabilities and against all loss, damage, costs and expense, including reasonable attorneys' fees, arising directly or indirectly out of any violation of this provision by IMMC or due to IMMC's or one of its member's exclusion from a governmental health care program.
- O. Miscellaneous.**
- a. Assignment. This Agreement may not be assigned except by written agreement of the non-assigning party.
 - b. Waiver. Failure of either party to insist in any one or more instances upon performance of any terms or conditions of this Agreement shall not be construed as a waiver of future performance of any such term, covenant, or condition; but the obligations of such party with respect thereto shall continue in full force and effect.
 - c. Amendment. This Agreement may be amended only by written agreement of the parties.
 - d. Entire Agreement. This Agreement constitutes the entire agreement between the parties relating to the subject matter hereof and subsumes and incorporates all prior written and oral statements and understanding.
 - e. Governing Law. This Agreement shall be interpreted according to the law of the state of Iowa.

- IN WITNESS THEREOF**, the parties here have executed this Agreement on the dates set beside their respective names.

Indianola Fire Department

Gabe Lancaster, MD	Date
Medical Director	

Aaron Hurt, MA Fire Chief	Date
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ADDENDUM A CLINICAL TEACHING STAFF

The following is a list of physicians who will serve as teaching staff for the IMM General Emergency Medicine Residency Program at IFD. All physicians listed on the attached page are current members in good standing in the IFD's credentialed medical staff at the signing of this Agreement. This clinical teaching staff list will be updated as necessary.

1. Gabe Lancaster, MD
2. Chief Aaron Hurt, MA

ADDENDUM B
CENTRAL IOWA HEALTH SYSTEM
GRADUATE MEDICAL EDUCATION COMMITTEE

POLICY ON RESIDENT SUPERVISION

I. Sponsoring Institution Requirements

In the clinical learning environment, each patient must have an identifiable, appropriately-credentialed and privileged attending physician who is ultimately responsible for that patient's care. Attending physicians shall supervise resident physicians in such a manner that the patient's care meets accepted professional standards of medical care. The attending physician shall document the supervision in the patient's medical record. Residents and faculty members should inform patients of their respective roles in each patient's care.

The clinical responsibilities for each resident will be based on PGY-level, with appropriate attention to patient safety, resident education, severity and complexity of patient illness/condition and available support services concerns.

II. Program Responsibilities

- A. Each program will establish methods to ensure that appropriate level of supervision is in place for all residents who care for patients. A written "chain of command" procedure for residents to follow will be included. It will define appropriate communication and ultimate supervisory responsibilities.
- B. Each program will establish a process to assign to each resident the privilege of progressive authority and responsibility, conditional independence, and a supervisory role in patient care.
- C. Each program will set guidelines for circumstances and events in which residents must communicate with appropriate supervising faculty members, such as the transfer of a patient to an intensive care unit, or end-of-life decisions.
- D. Each program will ensure that faculty supervision assignments are of sufficient duration to assess the knowledge and skills of each resident and delegate to him/her the appropriate level of patient care authority and responsibility.

III. Levels of Supervision

Residency programs will use the following classifications of supervision to ensure oversight of resident supervision and graded authority and responsibility.

- A. Direct Supervision. The supervising physician is physically present with the resident and patient.

- B. Indirect Supervision. The supervising physician is physically within the hospital or other site of patient care, and is immediately available to provide Direct Supervision or the supervising physician is not physically present within the hospital or other site of patient care, but is immediately available by means of telephonic and/or electronic modalities, and is available to provide Direct Supervision.
- C. Oversight. The supervising physician is available to provide review of procedures/encounters with feedback provided after care is delivered.

IV. Reporting Inadequate Supervision

- A. Trainees, physician faculty, and/or staff members will have the opportunity to report perceived instances of inadequate supervision in a protected manner that shall be free from reprisal. Concerns about perceived inadequate supervision may be received via a number of mechanisms, including:
 - 1) Verbally to the Program Director, DIO, or Director of Medical Education Administration.
 - 2) Patient Safety reporting mechanism at the site at which the event occurred.

ADDENDUM C

EMS/Admin Rotation Goals and Objectives Emergency Medicine Residency

Overview

This rotation is a required component of the EM residency curriculum to be completed in the PGY-2 year. The purpose is to teach emergency medicine residents the knowledge and skills necessary to understand and operate within a fully functional EMS system. The educational experiences will include scheduled EMS shifts with different local EMS agencies, giving educational lectures to local paramedics for ongoing paramedic CME, and participate in EMS system quality programs by protocol review and participation in case review.

The residents will also participate in emergency departmental administration with the goal of gaining experience in continuous process improvement, change creation, relational leadership, and operationalizing the Institute for Healthcare Improvement (IHI) triple aim. The educational experiences will include involvement in departmental and hospital level work groups, participation in the monthly departmental QA meeting, and protected time to work on residency required QI projects.

Logistics of the Rotation

Physician Contact:

Brian Jennett, MD
brian.jennett@unitypoint.org

Des Moines Fire:

Dustin Derflinger, DO
Cpt. Tony Sposeto
Chief Percy Coleman
(515) 283-4273

Ankeny Fire:

Cory Vaudt, DO
Chief Adam VanderLeest
Dpt Chief Daniel Schellhase
(515) 965-6469

Altoona Fire:

Todd Sexton, DO
Chief Jared Ogbourne
(515) 967-2216

Indianola Fire:

Gabe Lancaster, MD
Chief Aaron Hurt, MA
(515) 961-9405

West Des Moines EMS:

Chad Torstenson, MD
Asst Chief Mark McCulloch
Deputy Chief Brian Rayhons
(515) 222-3652

Norwalk Fire:

Brian Jennett, MD
Chief Jennifer Porter
Lt. Chris Settles
(515) 981-4316

Admin Rotation:

Clint Hawthorne, MD
clint.hawthorne@unitypoint.org

Administrative Contact:

Liza Osborn
liza.osborn@unitypoint.org

- 3-week rotation to concurrently include EMS and administration activities
- 1 week of vacation is to be taken by the resident during this block.
- Residents will meet with both Dr. Hawthorne and Dr. Jennett on the first day of the rotation to schedule their EMS agency shifts and to go over meeting schedules.
- Residents will be offered an opportunity to ride along with air ambulances but will not be required. Residents that choose not to ride with the air ambulances will have ground transportation shifts substituted.
- Residents will be scheduled EMS ride along shifts to be split between Des Moines Fire, West Des Moines EMS, Norwalk Fire, Altoona Fire, Ankeny Fire, Indianola Fire, and Urbandale Fire. The resident may opt into HEMS shifts with LifeFlight (but will not be required to participate in flights).
- Residents are to present to their assigned EMS station at 0650 on the days of their ride along to meet with the paramedic team.
- The resident will present a 1-hour paramedic CME lecture to Des Moines Fire paramedics at the conclusion of this rotation. Additionally, they may present to MGMC EMS if they have participated in event medicine with this crew.
- Residents will participate in protocol review meetings and QA meetings with Des Moines Fire EMS.
- Residents will attend meetings with EMS service directors as scheduled.

Learning Resources

Weekly didactics in the EM conference room will be held and all residents will have time away from clinical duties in order to attend. Regular, on-shift education will occur during patient care at the discretion of partnered paramedics. Additionally, residents are encouraged to refer to Rosen's, Tintinalli, and Emergency Medical Services: Clinical Practice and Systems Oversight (Cone) for additional readings. They will be given a budget to personally purchase these, however, online and hardcopy texts are available through the medical library and resident learning center. Additionally, a schedule of asynchronous online modules will be utilized through on open-

access education platforms (e.g. ALiEM, Foundations of EM). Residents will be given a choice to read *Dare to Lead* by Brene Brown or *Epidemic Leadership* by Larry McEvoy during their month.

Duty Hours

A rotation schedule for the resident will be crafted on the first day of the rotation. All residents will not work more than a total of 60 hours of clinical, educational, and administrative time per week. Additionally, residents will have a minimum of 9 hours off between clinical duties. All residents will have conference time off from clinical duties in order to attend.

Resident Supervision

The residents will work collaboratively in patient care with local area EMS providers with which they are scheduled. They will work within the pre-established protocols for the service that they are riding with and under the direction of the on-shift paramedics. Local medical directors will serve as indirect supervisors for the residents for the ride along experiences. Their non-clinical work will be directly supervised by Dr. Jennett and Dr. Hawthorne.

Method of Evaluation

EMS personnel will complete end-of-shift evaluation cards to be turned in to Dr. Jennett at the end of the rotation. At the end of the rotation the resident will be evaluated by Dr. Jennett and Dr. Hawthorne. Personal feedback will be provided, and an evaluation will be completed on MedHub.

The resident will be evaluated by faculty in each of these six required general competency areas:

1. Patient Care: Demonstrate ability to effectively evaluate and manage common emergency department presentations. Demonstrate procedural competence of common emergency medicine procedures.
2. Practice-based Learning: Demonstrate ability to identify knowledge gaps and skills in the care of common emergency department presenting chief complaints.
3. Medical Knowledge: Demonstrate the ability to access and critically evaluate up to date medical literature relevant to the diagnosis and treatment of patients in the emergency department.
4. Professionalism: Demonstrate respectful behavior towards patients, families, colleagues, nurses, and other health professionals.
5. Interpersonal and communication skills: Demonstrate adequate communication strategies with patients, families, and colleagues. Complete EMR documentation in a timely and efficient manner.
6. Systems-Based Practice: Demonstrate an evidence-based, and cost-conscious approach to patient care. Utilize the skills of other health professionals, collaborating effectively to provide comprehensive patient care from the emergency department.

Documentation

The resident will be responsible for recording all procedures in MedHub. The lecture given by the resident for paramedic CME should be submitted to Dr. Jennett by the end of the rotation.

Clinical Expectations

Residents rotating on the EMS/Admin month will accomplish the following clinical experiences:

- Learn EMS protocols, structure, and hierarchy
- Understand the Incident Command System

- Learn how patient care is provided and procedures are performed in less than ideal and out of hospital settings
- Learn the out of hospital team based approach to patient care
- Learn basic principles of EMS administration, education and oversight
- Learn medicolegal principals relating to EMS
- Learn the basics of the continuous improvement cycle.
- Understand the IHI triple aim and how it serves as a framework for optimizing healthcare system performance
- Understand approaches to relational leadership and change creation.

Competencies, Goals and Objectives

1. Patient Care: Residents must be able to Quickly assess situations and patients to develop initial treatment plans in the field. They must utilize patients and bystanders to gather relevant situational information. They will perform a focused patient physical exam in the field. The resident must diagnose and treat common severe and life-threatening conditions in an out of hospital setting. They will demonstrate the ability to care for multiple patients in a pre-hospital setting and also demonstrate understanding and competency of commonly performed out of hospital procedures.
2. Medical Knowledge: Residents must demonstrate knowledge of EMS protocols and the reasons behind them. They must understand the medications and procedures available to EMS providers and their indications for use. They must understand the structure of an Incident Command System and triage systems for mass-casualty situations. They will demonstrate an understanding of life-threatening presentations and treatment in an out of hospital setting.
3. Practice-Based Learning & Improvement: Residents must be able to apply knowledge from EMS rotations to patient care in the ED. They will participate in EMS protocol development and QI activities.
4. Interpersonal and Communication Skills: Residents must be able to demonstrate interpersonal and communication skills that result in effective information exchange with patients, families, and EMS providers. Residents will learn to deliver clear and focused hand-offs to hospital-based providers when delivering a patient to the ED. They will treat all patients, families and pre-hospital providers with respect.
5. Professionalism: Residents must demonstrate understanding and respect for EMS hierarchy. They will understand the role of paramedics in the healthcare team and treat them with respect while learning from them on shift. They will treat patients and family members with compassion and respect in their homes.
6. Systems-Based Practice: Residents must demonstrate an understanding of the benefits and limitations of EMS protocols and why they are utilized. They will prioritize scene-safety. They will gain an understanding of medical records keeping in different EMS systems and understand the roles of paramedics, police, and firefighters in pre-hospital patient care.



MEMORANDUM

To: Mayor and City Council
From: Aaron Hurt, Fire Chief
Date: April 21, 2025
Subject: Resolution authorizing an agreement between The Farm MX and the City of Indianola Fire Department.

Introduction: The purpose of this Memo is to request the City Council's approval to enter into an agreement with The Farm MX to provide emergency medical service (EMS) coverage for the four races that compose their 2025 schedule.

Background: The Indianola Fire Department maintains control of emergency services contracted within our jurisdiction to prevent understaffing of our core emergency response resources. Events such as these often require resources in addition to the fire department's daily staffed resources that if not properly coordinated, can create unanticipated strain on the department and our ability to deliver services. By maintaining authority over services, the department ensures that appropriate resources are available for the event and staffing levels remain consistent for the broader community, reducing the chance of disrupting normal service coverage.

Discussion: The proposed agreement will enable the department to plan and assign dedicated resources to cover the EMS needs specific to the scheduled race events. By doing so the department can maintain planned daily staffing levels and prevent normal service coverage from being compromised.

Entering into this agreement ensures accountability, as the cost incurred to provide these services will be assigned to the event organizer rather than being absorbed by the city or our taxpayers. This approach allows continued community support for special events without creating an undue burden on city resources and finances.

Budget Impact: The agreement is designed to be cost-neutral to the city. All associated expenses for personnel required for the event will be billed to The Farm MX.

Recommendation: I respectfully recommend that the City Council approve the Fire Department's request to enter into the annual agreement with The Farm MX for EMS services as proposed. Roll call is in order.

Attachments:

1. Res 2025-00 Farm MX Medical Standby
2. Farm MX Agreement

City of Indianola
RESOLUTION NO. 2025-000

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE FARM MX
AND THE CITY OF INDIANOLA FIRE DEPARTMENT**

WHEREAS, the Indianola Fire Department is the agency established to prevent and extinguish fires and to protect lives and property against fires, to promote fire prevention and fire safety, and to answer all emergency calls in the City of Indianola; and

WHEREAS, The Farm MX has requested emergency medical services at their events during their 2025 raceway season from the Indianola Fire Department; and

WHEREAS, the attached contract sets forth obligations for the 2025 The Farm MX raceway season and the Indianola Fire Department.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola that the contract with The Farm MX is hereby approved and the Mayor or Fire Chief are authorized to execute the contract on behalf of the City of Indianola.

Approved this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



FIRE DEPARTMENT

Contract for EMS and Fire Department Services

Parties:

This agreement is made on [4/8/2025], between:

[Indianola Fire Department], located at [110 N. 1st St.], herein referred to as the "IFD"

And

[The Farm MX], located at [7451 Nixon St.] herein referred to as the "Farm MX". For the 2025 Raceway season.

Services:

1. **Scope of Services:** The IFD agrees to provide emergency medical services, including but not limited to personnel, equipment, and supplies necessary to respond to and manage medical emergencies occurring at the FARM MX during the agreed upon dates listed in this contract.
2. **Staffing:** The IFD shall ensure that qualified personnel, licensed and certified as required by law, are available on-site during FARM MX hours. The IFD shall make every attempt to supply the appropriate staffing levels requested by FARM MX but not be hindered to meet the minimum requirement based upon this request.
3. **Equipment and Supplies:** The IFD shall provide and maintain necessary equipment, supplies, and vehicles (if applicable) to deliver adequate emergency response.
4. **Response and Coordination:** The IFD agrees to coordinate emergency medical responses with local emergency services, law enforcement, and other relevant agencies as necessary.
5. **Liability and Insurance:** The IFD shall maintain liability insurance coverage suitable for the services provided under this agreement and shall provide proof of insurance upon request.
6. **Compliance:** The IFD agrees to comply with all applicable federal, state, and local laws and regulations pertaining to the provision of these services.

Compensation:

1. **Payment and Payment Schedule:** The FARM MX agrees to compensate the IFD for hours worked, and services rendered. Payments shall be made within 30 days of receipt of an invoice from the IFD. FARM MX may still be liable for paying IFD for time spent in the event of cancellation, delay, or rescheduling.

Term:

1. **Term:** This agreement shall commence on [05/25/2025] and terminate on [10/31/2025], unless terminated earlier as provided herein. Should there be a need to reschedule, it shall be communicated promptly to allow ample time for IFD to gather resources to fulfill its obligation to this contract.





FIRE DEPARTMENT

2025 SCHEDULE

MAY 25 - BIKE PRACTICE

AUGUST 3 - BIKE PRACTICE

OCTOBER 25 - BIKE PRACTICE &
SCREAM GAMBLE NIGHT RIDE

OCTOBER 26 - HARE SCRAMBLE
RACE

FACEBOOK.COM/THEFARMMXIA

In witness whereof, the parties hereto have executed this contract as of the date first above written.

X

Indianola Fire Department Representative
Print, Sign, and Date

X

Farm MX Representative
Print, Sign, and Date



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: April 21, 2025
Subject: Resolution approving an amendment to the agreement with Dust Pros Janitorial.

Introduction: Staff is requesting an amendment to the contract with Dust Pros Janitorial to decrease the number of days of service, which will lower our monthly costs.

Background: The Council entered into a three-year agreement with Dust Pros Janitorial Service, effective July 1, 2024 for multiple City departments. The service has been exceptional, and the company has willingly worked with us on amending the agreement.

Discussion: The Activity Center will now have cleaning once per week, instead of three times per week, and Regions Bank hallway will now be cleaned once per week instead of three times per week.

Budget Impact: The City will spend \$1,025 less per month, or \$12,300 per year.

Recommendation: Roll call is in order.

Attachments:

1. Res 2025- Amend Dust Pros Agreement
2. Dust Pros Agreement Amendment May 1, 2025

City of Indianola
RESOLUTION 2025-

**RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT
WITH DUST PROS JANITORIAL**

WHEREAS, Dust Pros Janitorial provides high-quality cleaning services for City facilities under a contract approved by the Council on February 20, 2024 (Resolution 2024-031), which expires June 30, 2027; and

WHEREAS, departments have reviewed their need for services; and

WHEREAS, a new cleaning schedule and rate have been proposed for the Activity Center and Regions Bank hallway in the attached amended agreement; and

WHEREAS, all other terms and conditions set forth in the agreement are still in effect.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa that the current contract shall be amended with the new schedule and rate for the Activity Center and Regions Bank hallway is hereby approved.

Passed and approved this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered this 20th day of February 2024, by and between the CITY OF INDIANOLA, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and Dust Pros Janitorial of Des Moines, IA hereinafter referred to as "SERVICE PROVIDER".

WHEREAS, the CITY is in need of Custodial Services hereinafter referred to as "Services"; and

WHEREAS, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of insuring this indemnity must be complied with as set forth below.

2. SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required.

3. This Agreement may be terminated by either party for cause or by CITY for convenience upon thirty (30) days' written notice by the terminating party to the other party of such termination in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER abandons this Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

4. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":

CITY OF INDIANOLA

By: Stephanie Erickson
Stephanie Erickson, Mayor

Attest: Jackie Raffety
Jackie Raffety, City Clerk

"SERVICE PROVIDER":

By: Dust Pros Janitorial
Name: Matt Humphrey
Title: Owner

JANITORIAL SERVICES
GENERAL PROVISIONS

1. TERM

Length of contract will be for a period of three (3) years, with three additional one (1) year extensions, during which time services may be terminated by a thirty (30) day written notice by either party, or "for cause", should performance not be satisfactory after opportunity for corrective action has not resulted in improvement. The initial contract term shall run from July 1, 2024 to June 30, 2027. The extension is not guaranteed and would be subject to continued satisfactory and consistent performance by the contractor, as determined solely by the City.

No price escalation will be allowed during the initial term of the contract. If it is mutually decided to renew beyond the initial period and the contractor requests a price increase, the contractor shall provide sufficient written certification and documentation to substantiate the request. The City reserves the right to accept or reject price increases, to negotiate more favorable terms or to terminate without cost, the future performance of the contract.

The agreement is between the City of Indianola and the contractor. As such, the City will rely on the contractor to provide all personnel and services, without utilizing subcontractors for the cleaning. The bid you prepare for cleaning will indicate that your company is the sole provider and will be able to independently fulfill the cleaning contract.

The contractor shall maintain staffing levels of at least two (2) cleaning employees per location to maintain optimum conditions of cleanliness. If the level of cleaning at any time is considered to be unacceptable to the City, then the contractor will be required to remediate the situation. The City reserves the right to terminate the agreement if the contractor's rendering of services does not meet the standards set by each facility director.

The contractor acknowledges that the Indianola Police Department requires and will be completing a screening requirement (including background checks and fingerprints) on employee(s). When approval has been given by the Indianola Police Department, the employee(s) will then be able to work in any of the city hall offices (police, fire, clerk's office, etc). All information will be obtained and retained by the Indianola Police Department and not for dissemination.

2. CONSUMABLES

Service Contractor will purchase supplies needed such as toilet paper, paper towels, hand soap, deodorizers, trash can liners, light bulbs, furnace filters, etc., used in connection with providing service to each location. These will be billed to the location on a separate invoice.

3. BUILDING LOCATIONS

- City Hall -110 N 1st St
- Indianola Public Library- 204 North B St
- Indianola Activity Center - 2204 W 2nd Ave
- Indianola Water Resource Recovery Facility-10939 Grimes St
- Indianola IT Department - 111 S Buxton St
- Regions Bank Building Hallway and Public Restrooms -114 N Howard St
- Indianola Street Department -706 N 6th St

4. DAMAGE CAUSED TO BUILDING

Any damage to the walls or other parts of the building from the use of cleaning machines or from other work under the contract shall be repaired and paid for at the contractor's expense.

CITY HALL/PUBLIC SAFETY
110 N. 1st Street
Indianola, Iowa

SPECIFICATIONS

Contractor will furnish all labor, material, supplies, equipment, and supervision. Janitorial services will be required to cover a five (5) day work week for city administrative offices, one (1) day a week for police administrative offices, and six (6) days a week for the police department (Sunday- Friday). Cleaning may begin at 5:00 p.m., except on weekends. Cleaning on weekends may be done at any time. The Police Department can only be cleaned when clerical staff is on duty which currently is 24 hours per day, 7 days per week.

The building includes 24,400 square feet of office, lobby, meeting rooms (1 council chambers and training room) and seven (7) restroom areas.

SERVICE PROVISIONS

Daily Services:

1. Empty wastebaskets and remove trash collected to main disposal area. Empty recycling containers and put into recycling dumpster.
2. Sweep or vacuum floor areas, stair landings and steps with treated sweep mop and spot mop as necessary.
3. Vacuum all carpet and spot clean as needed.
4. Remove smudges and finger marks from doors and adjacent areas, woodwork, partition glass and light switches.
5. Clean the break room on main floor and in basement and keep sink, faucets, and countertops clean and free of debris.
6. Replace and clean ceiling tiles.
7. Clean and disinfect all bathroom sinks, showers, toilets, mirrors, and hand dryers (includes restrooms in the basement of City Hall-showers and locker rooms)
8. Spot clean walls.
9. Fill or replace hand soap, paper towels and toilet paper.
10. Maintain safe custody of keys or key cards. Ensure locked doors are locked after cleaning. At no time will locked exterior doors be unlocked or propped open during cleaning hours.
11. Clean all interior and exterior surfaces including doors, crevices, and carpet (elevator).
12. Polish bright metal surfaces (elevator).

As needed services (could be daily, weekly or occasionally):

1. Dust horizontal surfaces of desks, files, chairs, window wells, wall hangings, miscellaneous furniture, and tables with treated dust cloths. Do not disturb papers or materials left on surfaces to be cleaned.
2. Dust wall surfaces, vertical surfaces, hand railings, ledges, doors and under surfaces (knee walls, chair rungs, table legs, etc.).
3. Damp mop and buff floors to prevent dirt buildup in corners.
4. Sweep or vacuum storage areas in work areas.

5. Clean wall surfaces, baseboards, partitions, doors and trim as necessary.
6. Clean telephones and countertops.
7. Clean rubber mats under urinals.
8. Clean glass portions of display cases, bulletin boards, doors and glass fronted reception counter.
9. Clean drinking fountain.
10. Clean kick plates, push plates, push bars and remove foreign residue (oil, grease, mold, etc.) from these areas and around door fasteners, door checks and door closures.
11. Sweep and remove debris such as litter and leaves etc. from interior landings. Does not include snow removal.
12. Clean all grills, vents and lights, baseboard heaters, fixtures in ceilings and walls (monthly).
13. Vacuum in-place drapery/woven woods, etc. (monthly)
14. Wash waste receptacles, inside and out (monthly).
15. Pick up other supplies as needed.
16. Completely strip and wax floors including storerooms in Police Department, Fire Department kitchen, office up and out in the bay, and Community Development Office (twice per year).
17. Extraction clean carpet throughout building (once per year).
18. Remove stains from carpet areas as necessary.
19. Close windows, turn off lights, fans, and electric heaters when not in use and lock doors after cleaning.
20. Report fires, hazardous conditions, and items in need of repair such as leaky faucets, toilet stoppages and broken light fixtures.
21. Turn in lost and found articles to Clerk's Office.
22. Replace interior and exterior light bulbs and fluorescent tubes as necessary within 24 hours of going out. Convert fluorescent light fixtures to LED for an additional cost of \$55.00 per fixture.
23. Cleaning of door locks, soap dispensers, stair rails, mopboards, wallpaper, doors, and door strikers.
24. Ordering of all supplies including but not limited to toilet paper, folded towels, hand cleaner, paint and painting of walls, rugs, etc.

The Service Provider agrees to notify the City Clerk immediately in the event a master key is lost while in their possession. The Service Provider also agrees to pay the City for the cost of replacing locks and keys/key cards in the event this happens.

INDIANOLA PUBLIC LIBRARY
207 NORTH B STREET
INDIANOLA, IA

SPECIFICATIONS

Service provider will furnish all labor, material, supplies, equipment, and supervision. Janitorial service will be required to cover a six (6) day work week (Sunday - Friday). Cleaning must be done during non-public hours.

The building includes 10,000 square feet of office, lobby, meeting rooms and two (2) restroom areas.

SERVICE PROVISIONS

Daily Services:

1. Empty wastebaskets and remove trash collected to main disposal area. Empty recycling containers and put into recycling dumpster.
2. Dust mop and wet mop tile floor.
3. Vacuum all carpet (including the community room) and spot clean as needed.
4. Remove smudges and finger marks from doors and adjacent areas, woodwork, and light switches.
5. Remove smudges and finger marks from glass doors at the front and south entrance.
6. Clean surfaces of front desk and public computer desks.
7. Clean and disinfect sink in work room.
8. Replace and clean ceiling tiles.
9. Clean and disinfect all bathroom sinks, toilets, mirrors, and hand dryers.
10. Spot clean walls.
11. Fill or replace hand soap, paper towels and toilet paper.
12. Clean all interior surfaces including doors and crevices.

As needed services (could be daily, weekly, or occasionally):

1. Dust horizontal surfaces of desks, files, chairs, window wells, wall hangings, miscellaneous furniture, and tables with treated dust cloths. Do not disturb papers or materials left on surfaces to be cleaned.
2. Dust wall surfaces, vertical surfaces, ledges, doors and under surfaces (knee walls, chair rungs, table legs, etc.).
3. Clean wall surfaces, baseboards, partitions, doors and trim as necessary.
4. Clean telephones and countertops.
5. Clean glass portion of display case.
6. Clean drinking fountain.
7. Clean computer monitors.
8. Clean kick plates, push plates, push bars and remove foreign residue (oil, grease, mold, etc.) from these areas and around door fasteners, door checks and door closures.
9. Sweep and remove debris such as litter and leaves etc. from interior foyers. Does not include snow removal.

10. Clean all grills, vents and lights, baseboard heaters, fixtures in ceilings and walls (monthly).
11. Wash all windows 4 times per year.
12. Vacuum chairs and couches.
13. Spot clean carpets
14. Clean carpets (1 extraction cleaning per year)
15. Report fires, hazardous conditions, and items in need of repair such as leaky faucets, toilet stoppages and broken light fixtures.
16. Replace interior light bulbs and fluorescent tubes as necessary within 24 hours of going out.
17. Cleaning of door locks, soap dispensers, stair rails, mopboards, wallpaper, doors, and door strikers.
18. Clean filters in entryways (in the fall)

Supplies:

Cleaners and equipment necessary to perform general custodial duties will be provided by the Service Contractor.

Services will be performed a maximum of once per day and while the Library is closed.

The Service Contractor agrees to notify the Library Director immediately in the event a master key is lost while in their possession. The Service Contractor also agrees to pay the city for the cost of replacing locks and keys in the event this happens.

INDIANOLA WATER RESOURCE RECOVERY FACILITY
10939 GRIMES STREET
INDIANOLA, IOWA 50125

SPECIFICATIONS

The Service Provider will furnish all labor, materials, supplies, equipment, and supervision. Janitorial service will be required to the following:

Wednesday -Administration Building and Secondary Treatment Building.

The building includes 4,400 square feet of office, hallways, meeting rooms, laboratory, and three (3) restroom areas.

SERVICE PROVISIONS

Daily Service 1 time per week (Wednesday)

1. Clean and disinfect bathroom sinks, showers, counters, toilets, urinals, mirrors, and dispensers.
2. Empty all wastebaskets and put in new container liners if needed.
3. Spot clean glass (windows/doors) fingerprints and smudges.
4. Clean and disinfect drinking fountains.
5. Clean and disinfect tables in the EOC/Breakroom
6. Clean and disinfect counter tops in the EOC/Breakroom
7. Clean and disinfect the Wash Basin in Garage area under the stairs.
8. Vacuum carpet mats near all the doors.
9. Sweep and mop all floor surfaces.
10. Dust horizontal surfaces of desks, files, chairs, window wells, wall hangings, miscellaneous furniture, and tables with treated dust cloths. Do not disturb papers or materials left on surfaces to be cleaned.

As needed services (could be daily, weekly, monthly, or occasionally):

1. Fill or replace hand soap, paper towels, toilet paper and air fresheners.
2. Spot clean wall surfaces and doors.
3. Deep clean grout in tile in restrooms.
4. Wet mop storage areas (bi-monthly).
5. Dust ceiling, light fixtures, vents, walls, corners and other vertical surfaces for dust and cobwebs.
6. Dust window blinds (bi-monthly).
7. Vacuum and dust chairs (2 times per year).
8. Wash waste receptacles, inside and out (monthly)
9. Clean wall surfaces, baseboards, partitions, doors, and trim as necessary.
10. Clean kick plates, push plates, push bars and remove foreign residue (oil, grease, mold, etc.) from these areas and around door fasteners, door checks and door closures.
11. Wash all windows to the office (exterior) 4 times per year at \$50 per time.

The Service Provider agrees to notify the Water Resource Recovery Department immediately in the event a master key is lost while in their possession. The Service Provider also agrees to pay the City for the cost of replacing locks and keys in the event this happens:

INDIANOLA IT DEPARTMENT
111 S BUXTON ST
INDIANOLA, IOWA 50125

SPECIFICATIONS

The Service Provider will furnish all labor, materials, supplies, equipment and supervision. Janitorial service will be required to the following:

Friday-Administration Building

The building includes 1,630 square feet of office, hallways, meeting rooms, and one restroom area.

SERVICE PROVISIONS

Daily Service 1 time per week (Friday)

1. Clean and disinfect bathroom sinks, counters, toilets, urinals, mirrors and dispensers.
2. Empty all wastebaskets and put in new container liners if needed.
3. Spot clean glass (windows/doors) fingerprints and smudges.
4. Clean and disinfect drinking fountains.
5. Clean and disinfect tables in the EOC/Breakroom
6. Vacuum carpet mats near all the doors.
7. Sweep and mop all floor surfaces.
8. Dust horizontal surfaces of desks, files, chairs, window wells, wall hangings, miscellaneous furniture, and tables with treated dust cloths. Do not disturb papers or materials left on surfaces to be cleaned.

As needed services (could be daily, weekly, monthly, or occasionally):

1. Fill or replace hand soap, paper towels, toilet paper and air fresheners.
2. Spot clean wall surfaces and doors.
3. Deep clean grout in tile in restrooms.
4. Wet mop storage areas (bi-monthly).
5. Dust ceiling, light fixtures, vents, walls, corners and other vertical surfaces for dust and cobwebs.
6. Dust window blinds (bi-monthly).
7. Vacuum and dust chairs (2 times per year).
8. Wash waste receptacles, inside and out (monthly)
9. Clean wall surfaces, baseboards, partitions, doors, and trim as necessary.
10. Clean kick plates, push plates, push bars and remove foreign residue (oil, grease, mold, etc.) from these areas and around door fasteners, door checks and door closures.
11. Wash all exterior windows 4 times per year.

The Service Provider agrees to notify the IT Department immediately in the event a master key is lost while in their possession. The Service Provider also agrees to pay the City for the cost of replacing locks and keys in the event this happens.

INDIANOLA ACTIVITY CENTER
2204 WEST 2ND AVENUE
INDIANOLA, IOWA 50125

SPECIFICATIONS

The Service Provider will furnish all labor, materials, supplies, equipment, and supervision. Janitorial service will be required to the following:

~~Monday, Thursday & Sunday~~ **Saturday**- Buxton Room, lobby, and restrooms only
~~Sunday~~ - Parks & Rec. offices and exterior rooms around the building, in addition to #1 above.

The building includes 10,000 square feet of office, lobby, meeting rooms and four (4) restroom areas.

SERVICE PROVISIONS

Weekly Service ~~Daily Service 3 times per week (Monday, Thursday, and Sunday) - Buxton room, lobby and restroom only:~~

1. Clean and disinfect bathroom sinks, counters, toilets, urinals, mirrors, and dispensers.
2. Empty trash in the bathrooms.
3. Spot clean glass (windows/doors) fingerprints and smudges.
4. Clean and disinfect drinking fountains.
5. Clean and disinfect reception counter (public area)
6. Vacuum carpet and mats in lobby area only.
7. Dust mop hard floors - machine scrub Buxton room floor, wet mop vinyl and tile floors.

Weekly Services (Buxton room, lobby, restrooms, P&R offices and exterior rooms around building):

1. Vacuum carpet and mats throughout the building.
2. Dust mop all hard floors throughout building (including visible floor in storage areas).
3. Wet mop vinyl and tile floors throughout building.
4. Dust and/or clean keyboards and tables in Computer Lab.

As needed services (could be daily, weekly, monthly, or occasionally):

1. Fill or replace hand soap, paper towels, toilet paper and air fresheners.
2. Spot clean wall surfaces and doors.
3. Spot clean carpets.
4. Deep clean grout in tile in restrooms.
5. Clean carpets 1 time per year. (Extraction cleaning).
6. Wet mop storage areas (bi-monthly).
7. Burnish (high speed buff) tile floors as needed.

8. Scrub and recoat hard floors, or strip and refinish hard floors (twice per year-June & December).
9. Dust most horizontal surfaces, tables, windowsills, shelving and wall hangings, miscellaneous furniture, and tables with treated dust cloths (weekly).
10. Dust ceiling, light fixtures, vents, walls, corners and other vertical surfaces for dust and cobwebs.
11. Dust window blinds (bi-monthly).
12. Vacuum and dust chairs (except folding chairs) (2 times per year).
13. Replace interior and exterior light bulbs and fluorescent tubes as necessary.
14. Wash waste receptacles, inside and out (monthly)
15. Clean wall surfaces, baseboards, partitions, doors, and trim as necessary.
16. Clean kick plates, push plates, push bars and remove foreign residue (oil, grease, mold, etc.) from these areas and around door fasteners, door checks and door closures.
17. Deep cleaning of Kitchen (twice yearly).
18. Convert fluorescent light fixtures to LED at \$55.00 per fixture.

The Service Provider agrees to notify the Park and Recreation Department immediately in the event a master key is lost while in their possession. The Service Provider also agrees to pay the City for the cost of replacing locks and keys in the event this happens.

REGIONS BANK BUILDING
114 N HOWARD ST
INDIANOLA, IOWA 50125

SPECIFICATIONS

The Service Provider will furnish all labor, materials, supplies, equipment, and supervision. Janitorial service will be required to the following:

~~Monday, Wednesday and~~ Friday (Hallway and Restrooms)

The building includes 2,125 square feet of hallway and restroom areas.

SERVICE PROVISIONS

Restroom Cleaning:

1. Clean and disinfect bathroom sinks, counters, toilets, urinals, mirrors, and dispensers.
2. Fill or replace hand soap, paper towels, toilet paper and air fresheners.
3. Spot clean wall surfaces and doors.
4. Deep clean grout in tile in restrooms.
5. Empty all wastebaskets and put in new container liners if needed.
6. Spot clean glass (windows/doors) fingerprints and smudges.
7. Clean and disinfect drinking fountains.
8. Vacuum carpet mats near all the doors.
9. Sweep and mop all floor surfaces.
10. Dust ceiling, light fixtures, vents, walls, corners and other vertical surfaces for dust and cobwebs.
11. Wash waste receptacles, inside and out.
12. Clean wall surfaces, baseboards, partitions, doors, and trim as necessary.
13. Clean kick plates, push plates, push bars and remove foreign residue (oil, grease, mold, etc.) from these areas and around door fasteners, door checks and door closures.

The Service Provider agrees to notify the City of Indianola immediately in the event a master key is lost while in their possession. The Service Provider also agrees to pay the City for the cost of replacing locks and keys in the event this happens.

INDIANOLA STREET DEPARTMENT
706 N 6TH ST
INDIANOLA, IOWA 50125

SPECIFICATIONS

The Service Provider will furnish all labor, materials, supplies, equipment and supervision. Janitorial service will be required to the following:

Friday -Administration Building

This building includes 800 square feet of office, hallways, meeting rooms, breakroom, and restroom.

SERVICE PROVISIONS

Daily Service 1 time per week (Friday)

1. Clean and disinfect bathroom sinks, showers, counters, toilets, urinals, mirrors, and dispensers.
2. Empty all wastebaskets and put in new container liners if needed.
3. Spot clean glass (windows/doors) fingerprints and smudges.
4. Clean and disinfect drinking fountains.
5. Clean and disinfect tables in the EOC/Breakroom
6. Clean and disinfect counter tops in the EOC/Breakroom
7. Vacuum carpet mats near all the doors.
8. Sweep and mop all floor surfaces.
9. Dust horizontal surfaces of desks, files, chairs, window wells, wall hangings, miscellaneous furniture, and tables with treated dust cloths. Do not disturb papers or materials left on surfaces to be cleaned.

As needed services (could be daily, weekly, monthly, or occasionally):

1. Fill or replace hand soap, paper towels, toilet paper and air fresheners.
2. Spot clean wall surfaces and doors.
3. Deep clean grout in tile in restrooms.
4. Wet mop storage areas (bi-monthly).
5. Dust ceiling, light fixtures, vents, walls, corners and other vertical surfaces for dust and cobwebs.
6. Dust window blinds (bi-monthly).
7. Vacuum and dust chairs (2 times per year).
8. Wash waste receptacles, inside and out (monthly)
9. Clean wall surfaces, baseboards, partitions, doors, and trim as necessary.
10. Clean kick plates, push plates, push bars and remove foreign residue (oil, grease, mold, etc.) from these areas and around door fasteners, door checks and door closures.
11. Wash all exterior office windows 4 times per year.

The Service Provider agrees to notify the Streets Department immediately in the event a master key is lost while in their possession. The Service Provider also agrees to pay the City for the cost of replacing locks and keys in the event this happens.

JANITORIAL SERVICES BID SHEET

Bid for Individual Buildings

Amount of Bid Per Month

City Hall
110NI5tSt

\$4,225.00

Indianola Public Library
207 North B St

\$1,500.00

Indianola Activity Center
2204 W 2nd Ave

~~\$1,575.00~~ \$800

Indianola Water Resource Recovery Facility
10939 Grimes St

\$675.00

IT Department
111 S Buxton St

\$500.00

Regions Bank Restroom & Hallway
114 N Howard St.

~~\$375.00~~ \$125

Indianola Street Dept
706 N 6th St

\$500.00

Optional Services:

Emergency carpet extraction

\$50/hour, \$50 minimum

Extraction cleaning of upholstered chairs

\$ 25/chair, \$ 50/couch

Other repair work or extra cleaning

\$ 50/hour plus materials

Quarterly Window Cleaning

City Hall Exterior Windows at Ground Level

\$150.00

City Hall Exterior Sunburst Window

\$75.00

WRRD Exterior Windows

\$50.00

LED Conversion (Light Fixtures)

\$55.00 per fixture



MEMORANDUM

To: Mayor and City Council

From:

Date: April 21, 2025

Subject: Resolution amending the fee schedule for rental fees for the Parks and Recreation Department.

Recommendation: The Park and Recreation Commission recently met and is recommending a fee increase to certain Park & Rec facility fee rentals. Roll call is in order.

Attachments:

1. Res 2025-00- amending fee schedule for parks and rec
2. 2025 Fee Schedule _April 21, 2025 PR

CITY OF INDIANOLA, IOWA
RESOLUTION NO. 2025-000

RESOLUTION APPROVING FEE SCHEDULE

WHEREAS, the Indianola City Council reviews and approves the fee schedule for city services on an annual basis; and

WHEREAS, the Fee Schedule is being amended to update Parks and Recreation fees; and

WHEREAS, the attached amendment is being presented for the Council's consideration.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, that the attached Fee Schedule amendment for the City of Indianola is hereby approved.

Adopted this 21st day of April 2025.

Steve Armstrong, Mayor Pro Tem

Attest:

Jackie Raffety, City Clerk

Parks and Recreation Facility Fees

Space	Cost	Cost Description	Deposit
Buxton Room – Weekend/No Alcohol	\$300 400.00	Per Day	\$200 deposit
Buxton Room – Weekend/Alcohol	\$500 600.00	Per Day	\$400 deposit
Buxton Room – Weekday	\$36 48.00	Per Hour	\$200/\$400
Conference & Arts/Craft Rooms	\$12 16.00	Per Hour	\$50.00
Park Shelters	\$6 10.00 <u>per hour</u> \$40.00 <u>per four hours</u>	Per Hour	
Pickard Campground	\$14.00	Per Day	
Buxton Gazebo	\$42.00	Per Day	\$50.00 deposit
Amphitheater	\$72.00	Per Day	\$100 deposit
Amphitheater Back Stage	\$30.00	Per Day	
Selling Concessions Permit	\$30.00	Per Day	
Charging Admissions Permit	\$30.00	Per Day	
Softball Field Practices – Spring	\$295.00	Per Team	
Softball Field Practices – Fall	\$185.00	Per Team	
Softball Field Practices	\$15.00	Per 75 minutes	
Adult Softball Field	\$90.00	Per Day	
Youth Softball Field	\$75.00	Per Day	
Dog Park Pass	\$25.00	Per Year	
Recreation Equipment	\$2.50- \$6.00	Per Day	\$25.00 per item
Cross Country Course	\$125.00	Per Day	
<u>Disc Golf Course</u>	<u>\$50.00</u>	<u>Per Day</u>	



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: April 21, 2025
Subject: Resolution determining property at Regions Bank to be surplus and authorizing sale of said property.

Recommendation: The tenants at the Regions Bank building left behind some items. Staff has offered the items to departments and is requesting authorization to sell the remaining property.

Roll call is in order.

Attachments: 1. Res 2025- Delcaring Regions Bank Property as Surplus

City of Indianola
RESOLUTION NO. 2025-

**RESOLUTION DETERMINING PROPERTY AT REGIONS BANK TO BE SURPLUS
AND AUTHORIZING SALE OF SAID PROPERTY**

WHEREAS, the City of Indianola owns property commonly known as the Regions Bank building; and

WHEREAS, the tenant vacated the premises at the beginning of April 2025, leaving behind office furniture, bank fixtures, art work, and other miscellaneous items; and

WHEREAS, the property was offered to City departments in need; and

WHEREAS, the City Council agrees the remaining property is surplus; and

WHEREAS, the City Council believes it to be in the best interest of the City to sell the property in a commercially reasonable manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the items in the Regions Bank building are hereby declared surplus and city staff is hereby authorized to sell the surplus property in a commercially reasonable manner.

Passed and adopted this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: April 21, 2025
Subject: Approval of Urban Revitalization Designations.

Introduction: Approving the designation will authorize a tax abatement for the property.

Background:

Discussion: The following comprise a list of Urban Revitalization Designations for new residential construction.

Address	Title Holder or Contract Buyer	Estimated or Actual Cost of Improvements	Prior or Final Approval
1606 E Girard Ave	KRM Development LLC	\$267,185	Prior
2309 N 9th Ct	Shabak, Andrey A	\$560,000	Final

Budget Impact:

Recommendation: All applications are in order for approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From:
Date: April 21, 2025
Subject: Resolution approving salaries.

Recommendation: Roll call is in order.

Attachments: 1. Res 2025-00 Approving salaries

City of Indianola
RESOLUTION NO. 2025-00

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Anthony Hair, Full-Time Operations Specialist 1, to Grade R21-3, \$64,650.67/year, effective April 6, 2025; and

Kevin Michels, Full-Time Community Service Officer, to Grade 4-D, \$67,102.23/year, effective April 6, 2025; and

Jacynthia West, Full-Time Adult Services Librarian, to Grade 4-D, \$67,102.23/year, effective April 6, 2025; and

Garen Merritt, to Part-Time Paramedic, 3-B \$27.48/hour, effective April 7, 2025; and

Nathan Epley, to Seasonal Pool Operations Year 5, \$12.25/hour, effective April 8, 2025; and

Katelyn Byrd, Full-Time Clerical Assistant, to Grade R14-5, \$50,483.44/year, effective April 20, 2025; and

Akhilesh Pal, Full-Time Public Works Director, to Grade 11-F, \$147,977.99/year, effective April 20, 2025; and

Noa Arnold, to Seasonal Pool Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Jillian Baker, to Seasonal Pool Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Ryen Blosser, to Seasonal Pool Manager Year 1, \$15.00/hour, effective April 26, 2025; and

Jonah Cawthorn, to Seasonal Pool Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Brinley Cleveland, to Seasonal Pool Manager Year 1, \$15.00/hour, effective April 26, 2025; and

LeAnna Cunningham, adding seasonal position at Pool, Lifeguard Year 2, LGI Certified, \$14.00/hour effective April 26, 2025; and

Makayla Cunningham, adding seasonal position at Pool, Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Aubrey Edgington, to Seasonal Pool Manager Year 1, \$15.00/hour, effective April 26, 2025; and

Kaitlyn Harmison, to Seasonal Pool Operations Year 1, \$11.25/hour, effective April 26, 2025; and

Chloey Hart, to Seasonal Pool Lifeguard Year 2 WSI, \$13.25/hour, effective April 26, 2025; and

Leah Hartford, to Seasonal Pool Operations Year 2, \$11.50/hour, effective April 26, 2025; and

Lilly Hoger, adding seasonal position at Pool, Lifeguard Year 2, \$12.50/hour effective April 26, 2025; and

Paige Hoger, adding seasonal position at Pool, Lifeguard Year 2, \$12.50/hour, effective April 26, 2025; and

Taylor Hoger, adding seasonal position at Pool, Pool Manager Year 2, LGI Certified, \$16.00/hour, effective April 26, 2025; and

Deacon Jacobs, to Seasonal Pool Lifeguard Year 2, \$12.50/hour, effective April 26, 2025; and

Audrey Johnston, to Seasonal Pool Operations Year 4, \$12.00/hour, effective April 26, 2025; and

Cael Johnston, to Seasonal Pool Operations Year 1, \$11.25/hour, effective April 26, 2025; and

Aidan Jones, adding seasonal position at Pool, Lifeguard Year 1, \$12.00/hour effective April 26, 2025; and

Jaxsen Losee, to Seasonal Pool Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Sawyer Massey, adding seasonal position at Pool, Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Conner McCoy, adding seasonal position at Pool, Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Katelyn Moffitt, adding seasonal position at Pool, Lifeguard Year 2, \$12.50/hour, effective April 26, 2025; and

Josie Paugh, to Seasonal Pool Operations Year 1, \$11.25/hour, effective April 26, 2025; and

Katherine Raffety, to Seasonal Pool Operations Year 4, \$12.00/hour, effective April 26, 2025; and

Reed Robbins, adding seasonal position at Pool Lifeguard Year 2 WSI, \$13.25/hour, effective April 26, 2025; and

Mason Severidt, to Seasonal Pool Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Gabe Sinclair, adding seasonal position at Pool, Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and

Kaisen Storm, adding seasonal position at Pool, Manager Year 1, \$15.00/hour, effective April 26, 2025; and

Ella Van Roekel, to Seasonal Pool Operations Year 3, \$11.75/hour, effective April 26, 2025; and

Peyton Wilbur, to Seasonal Pool Lifeguard Year 1, \$12.00/hour, effective April 26, 2025; and
Jaida Wilhelmi, to Seasonal Pool Operations Year 2, \$11.50/hour, effective April 26, 2025; and
Treyton Nixon, Full-Time Police Officer, to PO-4, \$84,988.22/year, effective May 4, 2025.

BE IT FURTHER RESOLVED that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



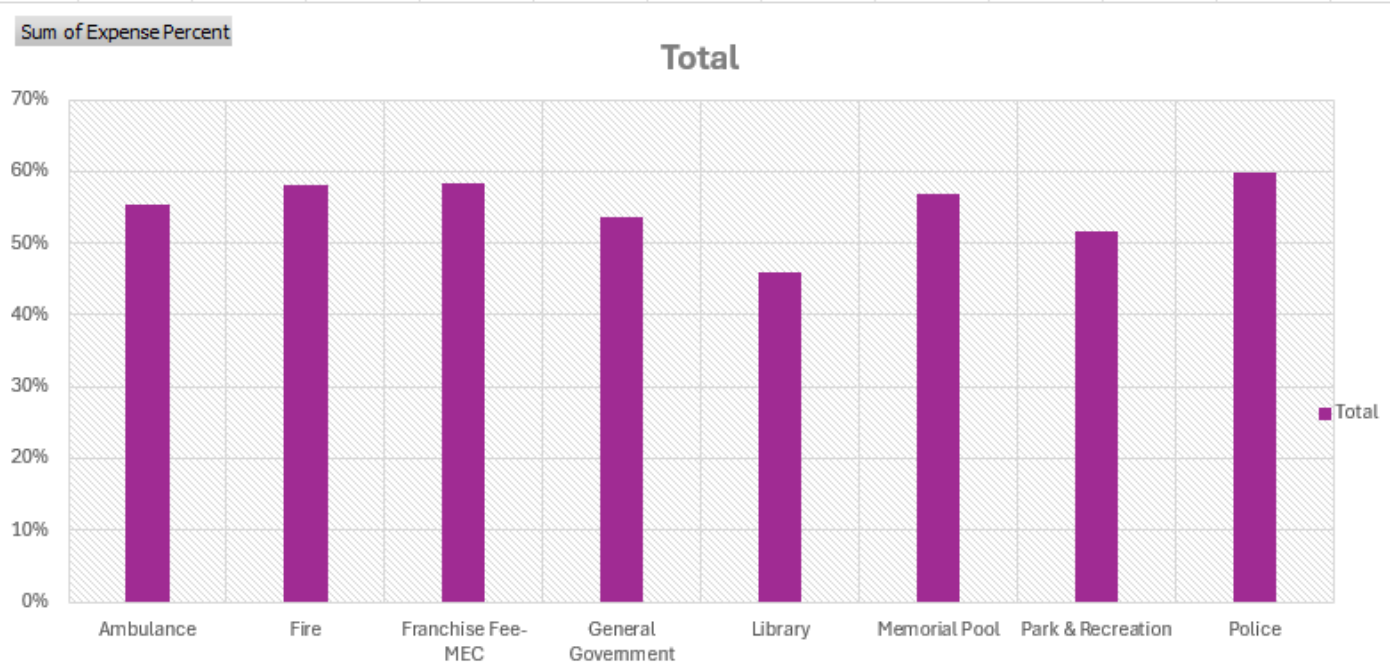
MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: April 21, 2025
Subject: Receive and file the January 2025 Treasurer's Report.

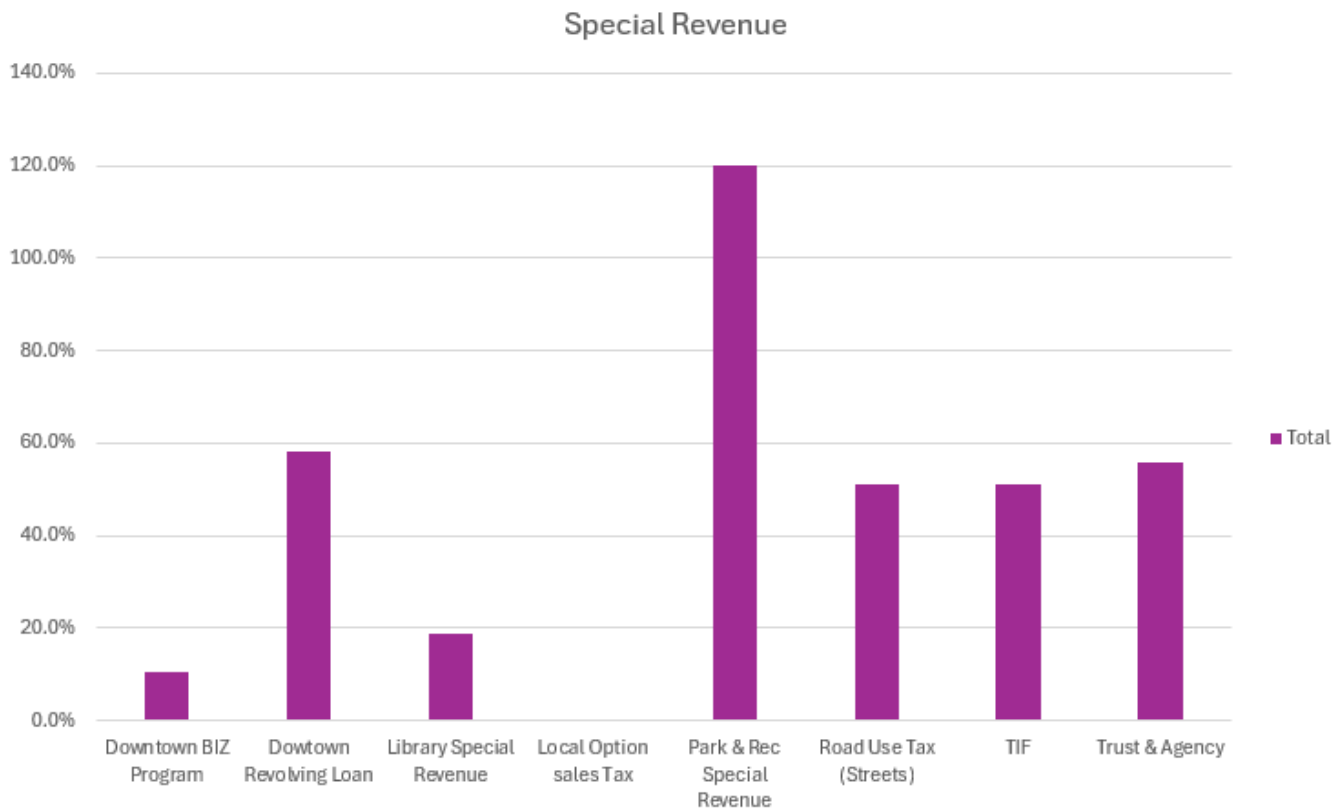
Introduction: January 2025 marks 59% of the fiscal year. Those funds that have expended more than the expected amount will be explained in this memo.

Background: The charts below show the expenses as of January 31, 2025. The beginning balances for January 2025 do not match the ending balances for December 2024. This is due to some coding errors that were found and corrected in the months the errors occurred in this fiscal year.

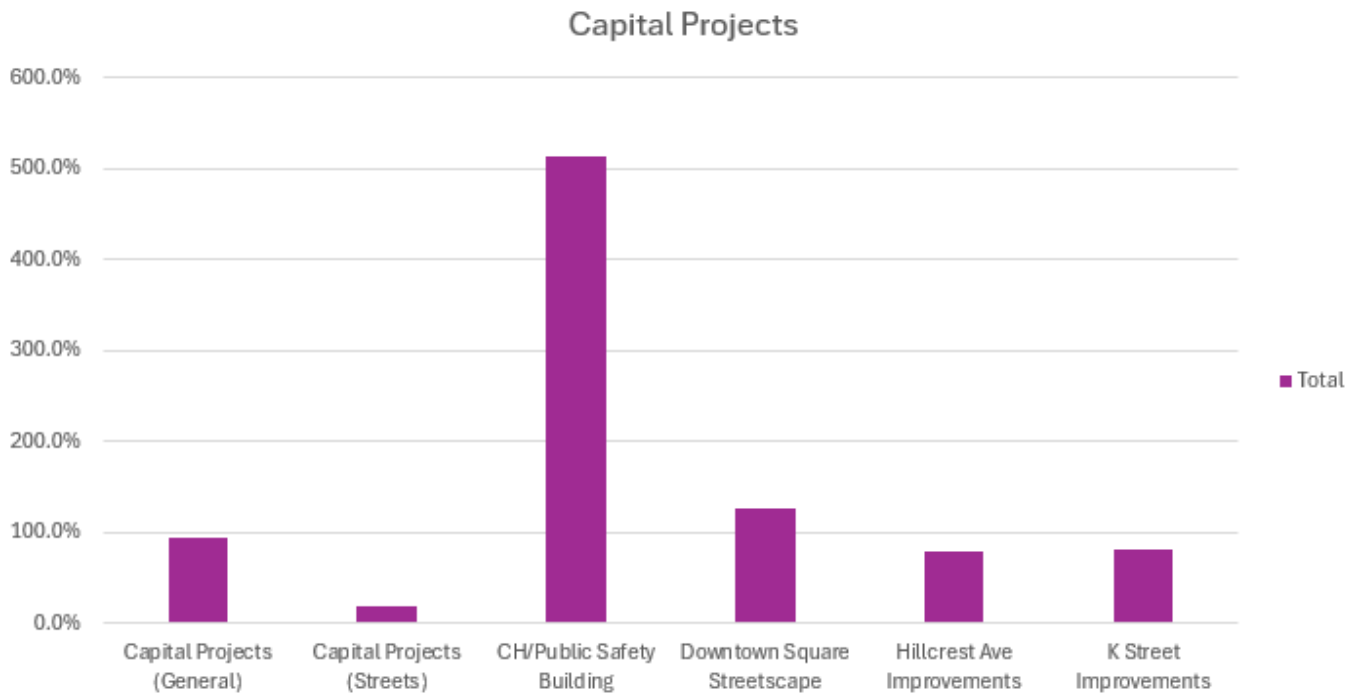
Discussion: The general fund expenses are under or right at the benchmark.



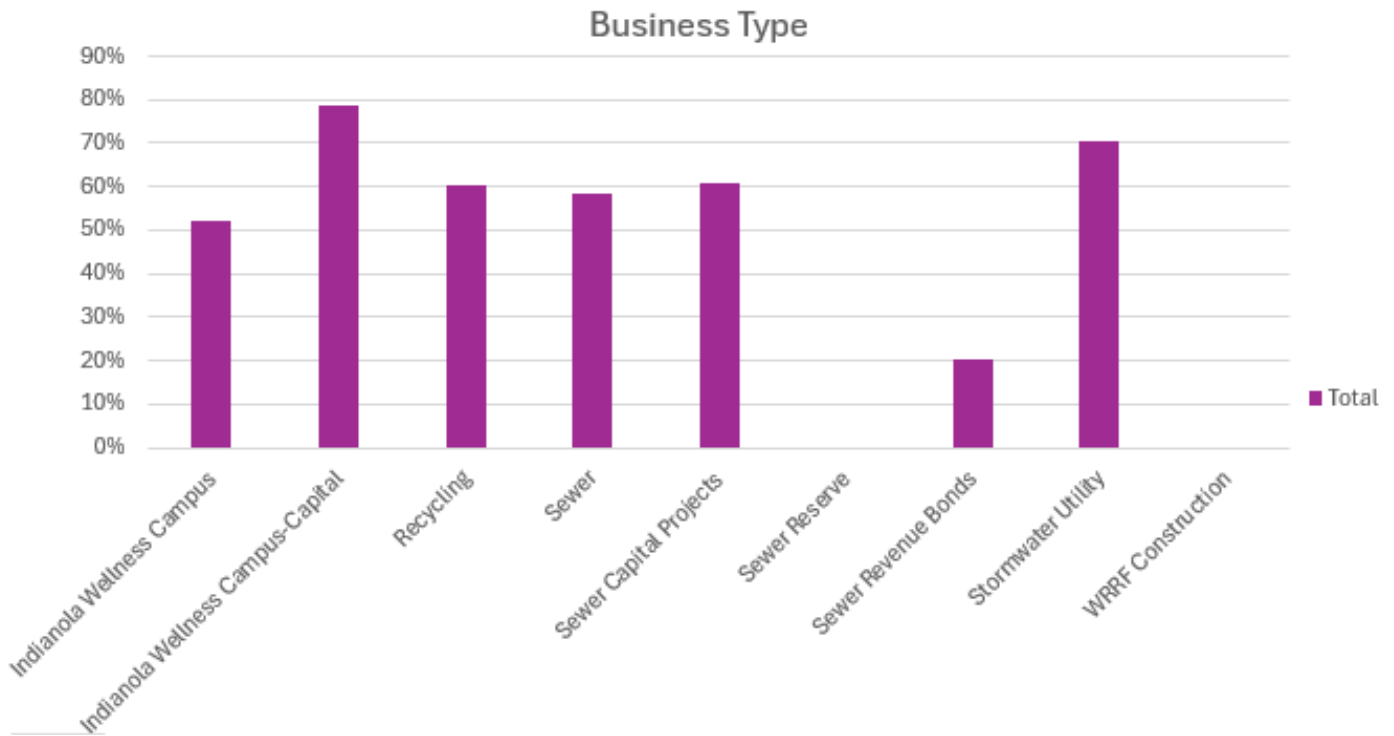
Special fund expenses are under the benchmark, except for the P&R special fund, which is where the Hometown Pride expenses are coded. This will be included in the next budget amendment.



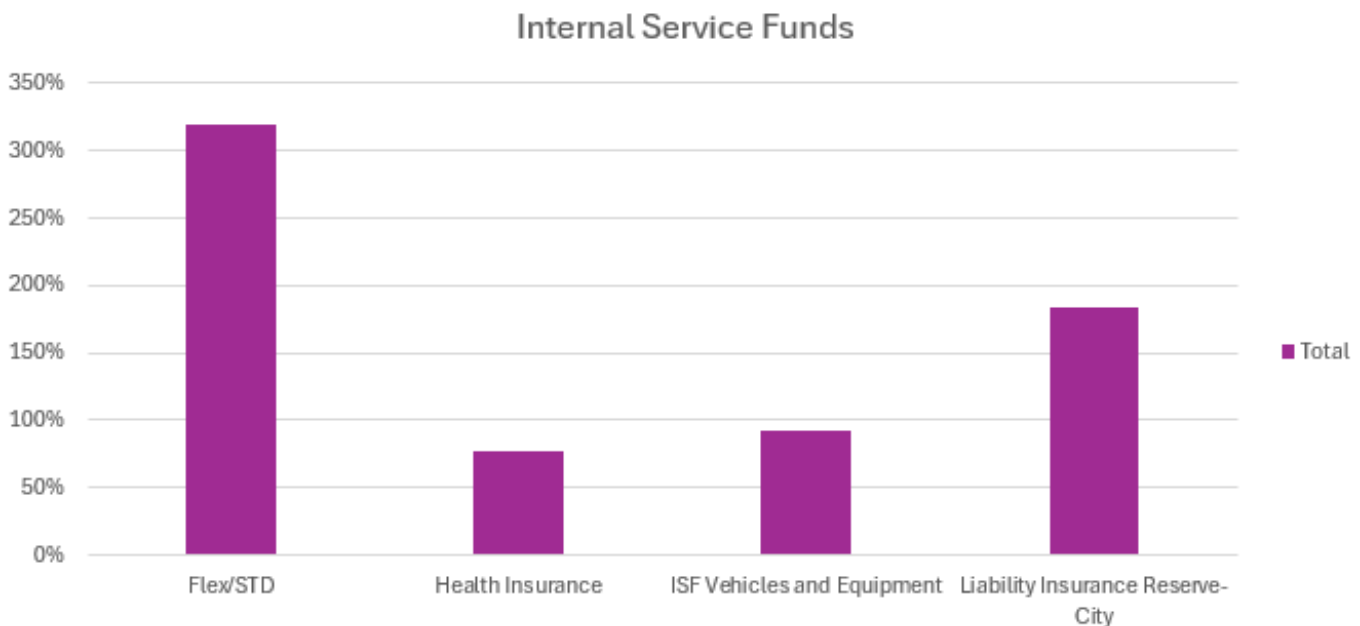
Capital Projects overall are at 84% of the budget, due to the timing of projects.



Business type expenses are generally at the benchmark. IWC Capital and Stormwater are slightly over due to the timing of projects.



The Internal Services fund needs to be included in the next budget amendment due to employees electing (employee paid) flex benefits for 2025 and for an unbudgeted insurance claim.



Budget Impact:

Recommendation: Receive and file the January 2025 report.

Attachments: 1. January 2025 Treasurer's Report

FINANCIAL REPORT
MONTH OF JANUARY 2025

59% of year

Beginning Balances reflect corrections to incorrect coding in prior months

Fund	Beginning Balance	Revenue	Expense	Transfers In	Transfers Out	Fund Balance	Revenue Percent	Expense Percent
001 General Government	2,829,425.39	197,729.93	408,689.53	125,391.77	29,416.67	2,714,440.89	43.1%	53.8%
011 Police	1,769,489.21	81,588.98	585,799.82	30,691.25	-	1,295,969.62	55.5%	59.9%
015 Fire	20,608.32	143,644.90	87,092.08	5,719.47	-	82,880.61	73.4%	58.0%
016 Ambulance	401,988.99	114,910.11	277,922.22	10,399.03	-	249,375.91	59.2%	55.3%
041 Library	290,404.10	11,977.91	89,962.49	3,639.66	-	216,059.18	54.4%	46.0%
042 Park & Recreation	760,405.25	28,394.53	128,259.15	7,159.60	-	667,700.23	53.6%	52.0%
045 Memorial Pool	(15.72)	13,974.16	611.28	-	1,380.17	11,966.99	38.5%	56.8%
099 Franchise Fee-MEC	594,413.45	-	-	-	41,666.67	552,746.78	22.0%	58.3%
GENERAL FUND SUB-TOTAL	6,666,718.99	592,220.52	1,578,336.57	183,000.78	72,463.51	5,791,140.21		
110 Road Use Tax (Streets)	1,854,856.40	187,905.67	176,430.57	25,000.00	23,590.16	1,867,741.34	61.9%	50.7%
112 Trust & Agency	180,419.98	51,995.17	-	-	51,995.17	180,419.98	55.1%	55.6%
121 Local Option sales Tax	1,226,005.18	275,686.70	-	-	-	1,501,691.88	65.3%	0.0%
125 TIF	6,230,557.72	39,416.78	-	-	114,717.67	6,155,256.83	62.0%	51.2%
141 Library Special Revenue	70,768.79	2,746.45	670.55	-	-	72,844.69	41.7%	18.8%
142 Park & Rec Special Revenue	(29,067.23)	65,400.00	1,555.00	-	-	34,777.77	72.3%	120.0%
160 DOWNTOWN REVOLVING LOAN	51,840.45	-	-	-	8,583.33	43,257.12	0.0%	58.3%
161 Downtown BIZ Program	159,492.15	343.85	23,842.65	31,000.00	-	166,993.35	17.0%	10.5%
177 Police Forfeiture	-	-	-	-	-	-		
SPECIAL REVENUE SUB-TOTAL	9,744,873.44	623,494.62	202,498.77	56,000.00	198,886.33	10,022,982.96		
200 DEBT SERVICE (SUB-TOTAL)	1,197,962.37	22,306.87	-	114,717.67	-	1,334,986.91	40.8%	10.6%
301 Capital Projects (General)	756,451.12	-	2,175.00	-	-	754,276.12	1.8%	93.0%
321 Capital Projects (Streets)	1,660,939.32	-	-	41,666.67	-	1,702,605.99	31.9%	17.6%
322 Downtown Square Streetscape	(44,218.78)	-	10,256.50	-	-	(54,475.28)	151.2%	125.8%
323 Hillcrest Ave Improvements	16,372.37	-	4,289.50	-	-	12,082.87	0.0%	79.6%
324 K Street Improvements	993,394.38	64,754.25	40,702.72	-	-	1,017,445.91	0.0%	81.1%
340 CH/Public Safety Building	(197,553.17)	10,795.54	30,576.63	-	-	(217,334.26)	58.7%	513.5%
353 Community Redevelopment (D&D)	(1,681.52)	-	-	-	-	(1,681.52)		
354 Industrial Park Improvements	496,170.22	-	-	-	-	496,170.22		
CAPITAL PROJECTS SUB-TOTAL	3,679,873.94	75,549.79	88,000.35	41,666.67	-	3,709,090.05		
541 LIBRARY ENDOWMENT FUND	64,012.24	1,076.23	-	-	-	65,088.47	215.9%	0.0%
610 Sewer	486,766.75	346.00	161,185.46	208,333.33	45,233.65	489,026.97	58.4%	58.2%
650 Stormwater Utility	876,232.52	57,148.51	11,128.99	-	26,666.67	895,585.37	59.7%	70.5%
670 Recycling	218,318.41	37,708.32	31,513.22	-	5,416.66	219,096.85	61.1%	60.1%
680 Indianola Wellness Campus	(126,750.61)	116,985.38	182,560.68	-	-	(192,325.91)	54.2%	52.0%
681 Indianola Wellness Campus-Capital	70,327.20	-	47,300.00	-	-	23,027.20	0.0%	78.8%
710 Sewer Capital Projects	647,969.06	447,583.94	163,531.33	-	413,556.66	518,465.01	54.0%	60.8%
771 Sewer Reserve	114,238.70	-	-	-	-	114,238.70		
781 WRRF Construction	1,250,353.83	-	270.00	-	-	1,250,083.83	0.0%	0.0%
791 Sewer Revenue Bonds	1,245,750.17	-	-	205,223.33	-	1,450,973.50	58.3%	20.2%
820 Health Insurance	2,661,123.55	141,524.74	155,529.60	-	-	2,647,118.69	52.5%	77.5%
830 Health Reimbursement Accounts	-	-	-	-	-	-		
840 Flex/STD	36,851.73	135.00	832.23	-	-	36,154.50	0.0%	318.6%
850 Liability Insurance Reserve-City	(2,856.09)	-	-	-	-	(2,856.09)	100.0%	183.2%
860 Facilities Maintenance	(13,983.86)	-	(60,749.23)	(42,000.00)	4,718.30	47.07	Moved to GF	Moved to GF
890 ISF Vehicles and Equipment	463,609.45	-	-	-	-	463,609.45	59.4%	91.9%
CITY UTILITY & ISF SUB-TOTAL	7,927,950.81	801,431.89	693,102.28	371,556.66	495,591.94	7,912,245.14		
City Funds Subtotal	29,281,391.79	2,116,079.92	2,561,937.97	766,941.78	766,941.78	28,835,533.74		
GRAND TOTAL CITY FUNDS	29,281,391.79	2,116,079.92	2,561,937.97	766,941.78	766,941.78	28,835,533.74		
Cross Check Total						28,835,533.74		
Investments				Clerk's Balance		28,835,533.74		
Bankers Trust	\$ 27,651,739.82							
Iowa Public Agency Inv. Trust	\$ 130,200.81							
Payroll Account, TruBank								
Checking Account, TruBank	\$ 110,037.47			Plus Outstanding Checks	\$ 407,990.78			
Sweep Account, TruBank	\$ 695,678.85			Minus Outstanding Deposits	\$ (7,898.94)			
Indianola Hometown Pride, TruBank	\$ 26,090.40			Bank Adjustment				
Indianola EMS - TruBank	\$ 386,060.31			Book Adjustment	\$ 100.00			
Indianola EMS - Bankers Trust	\$ 235,917.92							
BANK BALANCE	29,235,725.58					29,235,725.58		

Fund Balance

Page 2

<u>INTEREST DISTRIBUTION</u>		<u>% OF TOTAL</u>	<u>INTEREST</u>	<u>YTD</u>
			<u>INCOME</u>	<u>Interest</u>
General Fund (Non-Program 9500)	001-9500-43000	74.00%	\$ 11,224.82	\$ 399,134.88
TIF (Fund 125)	125-5200-43000	15.00%	\$ 2,275.30	\$ 80,905.72
Library Endowment Fund (Fund 541)	541-4100-43000	1.00%	\$ 151.69	\$ 5,393.72
Sewer (Fund 710)	710-8300-43000	2.00%	\$ 303.37	\$ 10,787.44
Health Insurance	820-9300-43000	8.00%	\$ 1,213.49	\$ 43,149.70
TOTAL		100.00%	\$ 15,168.68	\$ 539,371.46

Fund Type Balances

General fund	\$	6,109,013.14
Special Revenue	\$	9,705,110.03
DS	\$	1,334,986.91
CP	\$	3,709,090.05
Permanent	\$	65,088.47
Proprietary	\$	7,912,245.14
	\$	28,835,533.74



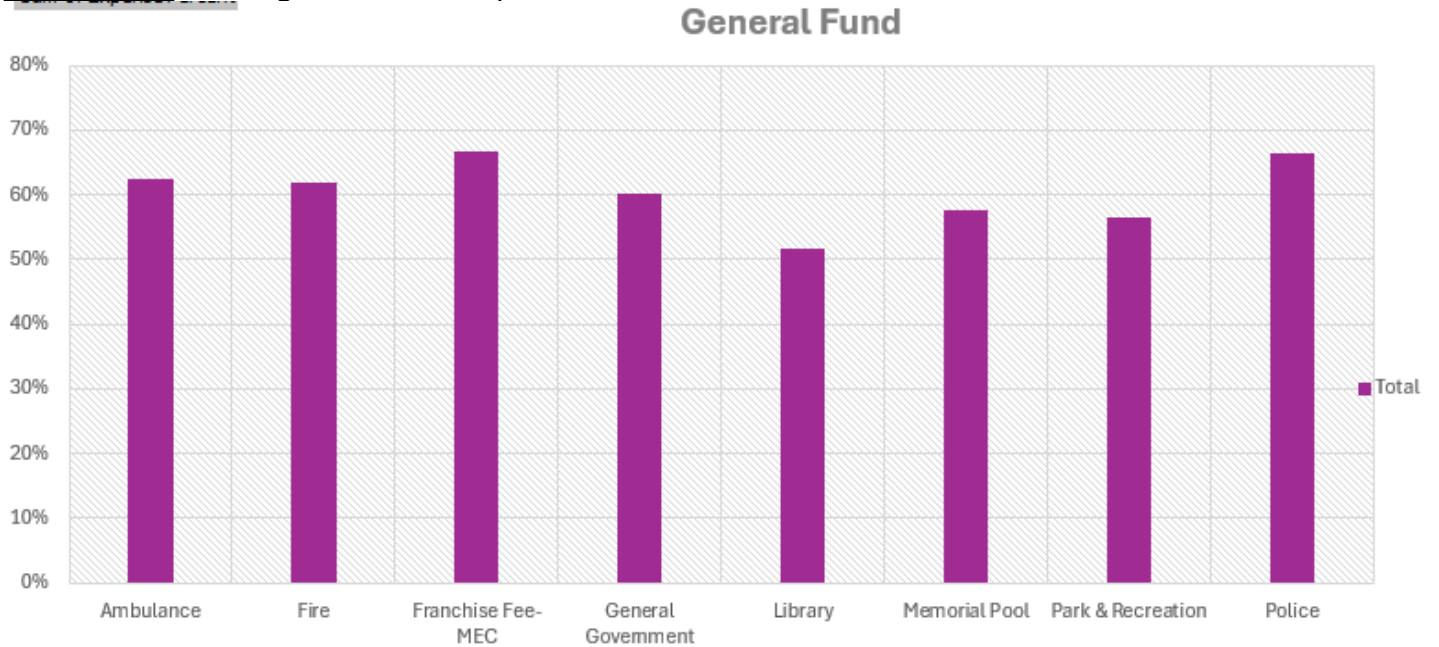
MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: April 21, 2025
Subject: Receive and file the February 2025 Treasurer's Report.

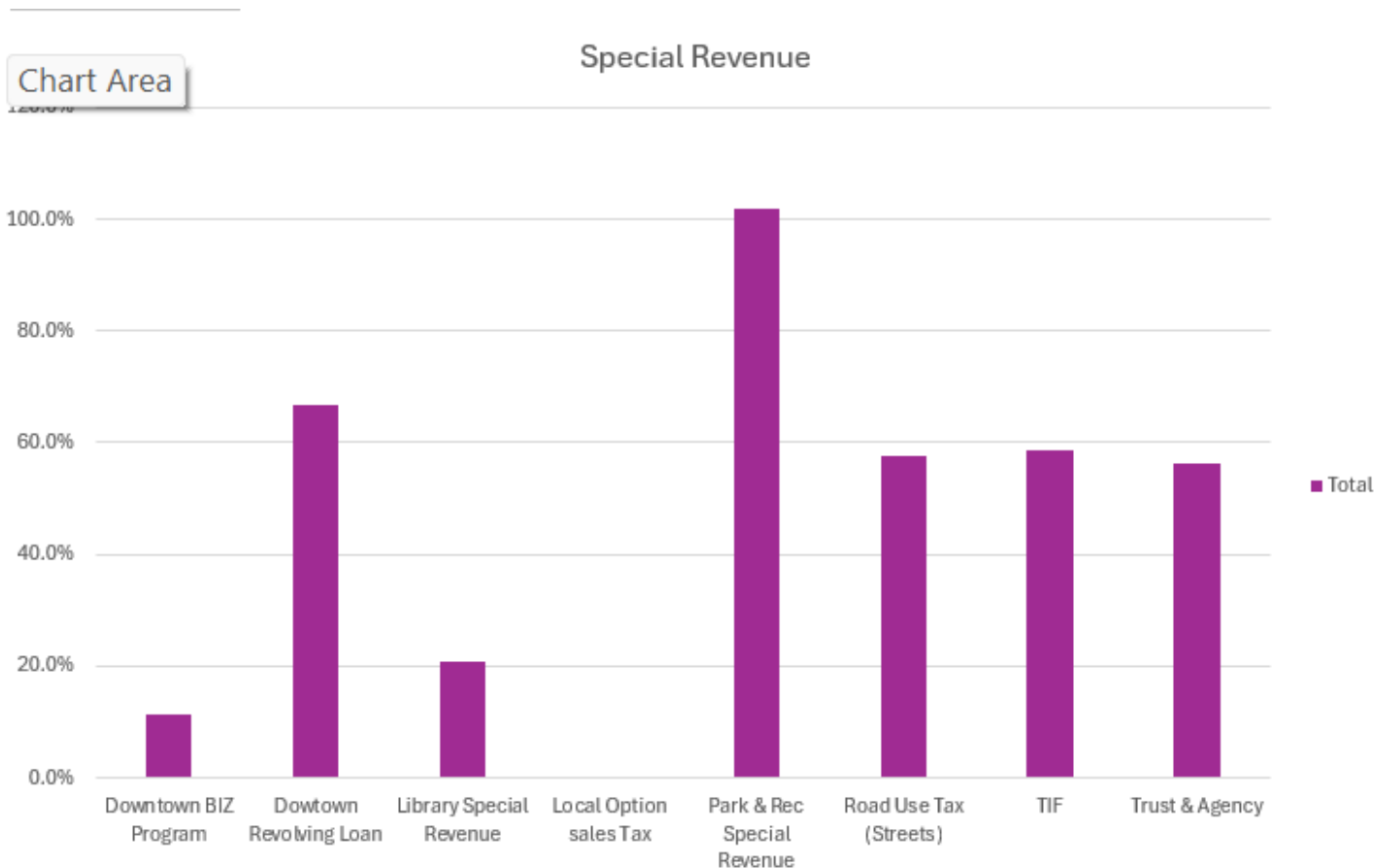
Introduction: February 2025 marks 67% of the year, and the revenues and expenses should be around this benchmark. Capital projects and expenses may fall outside this benchmark due to the timing of projects.

Background: Expenses larger than 67% will be explained below. The charts below show the expenses as of February 28, 2025.

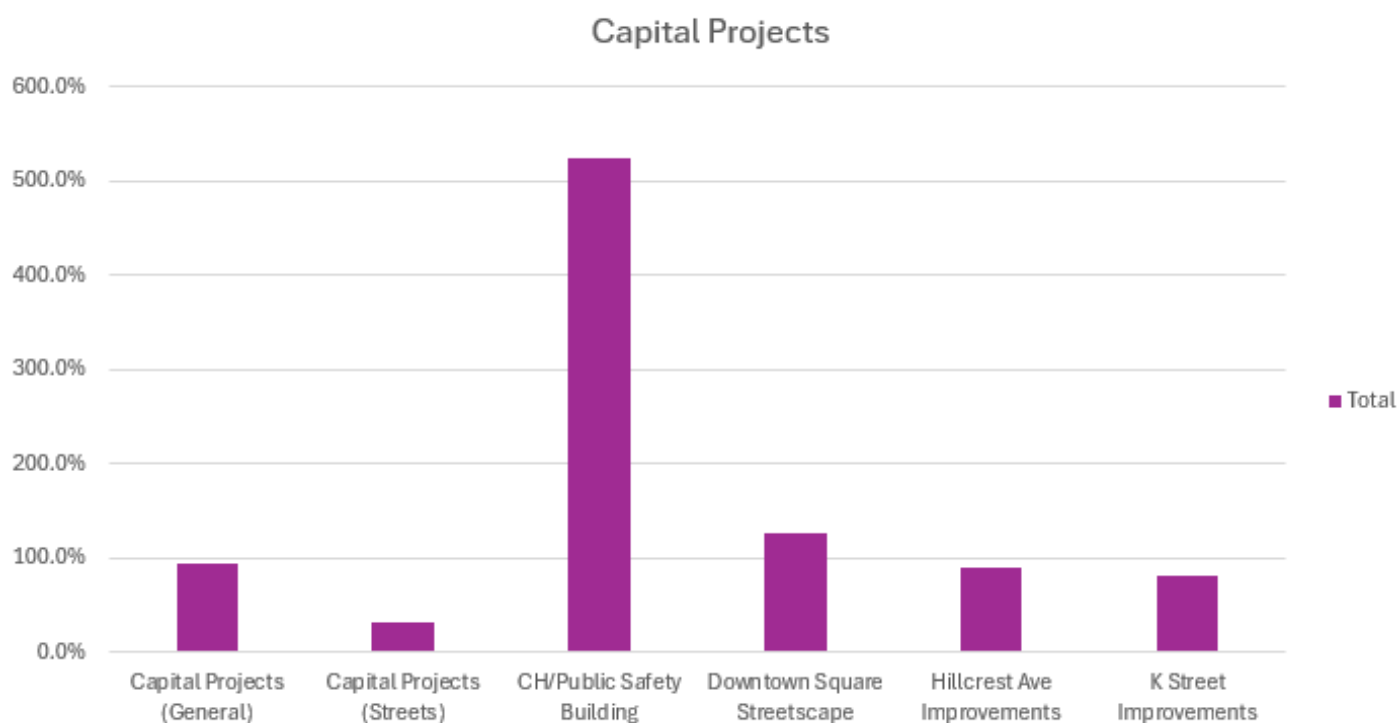
Discussion: The general fund expenses are at or below the benchmark.



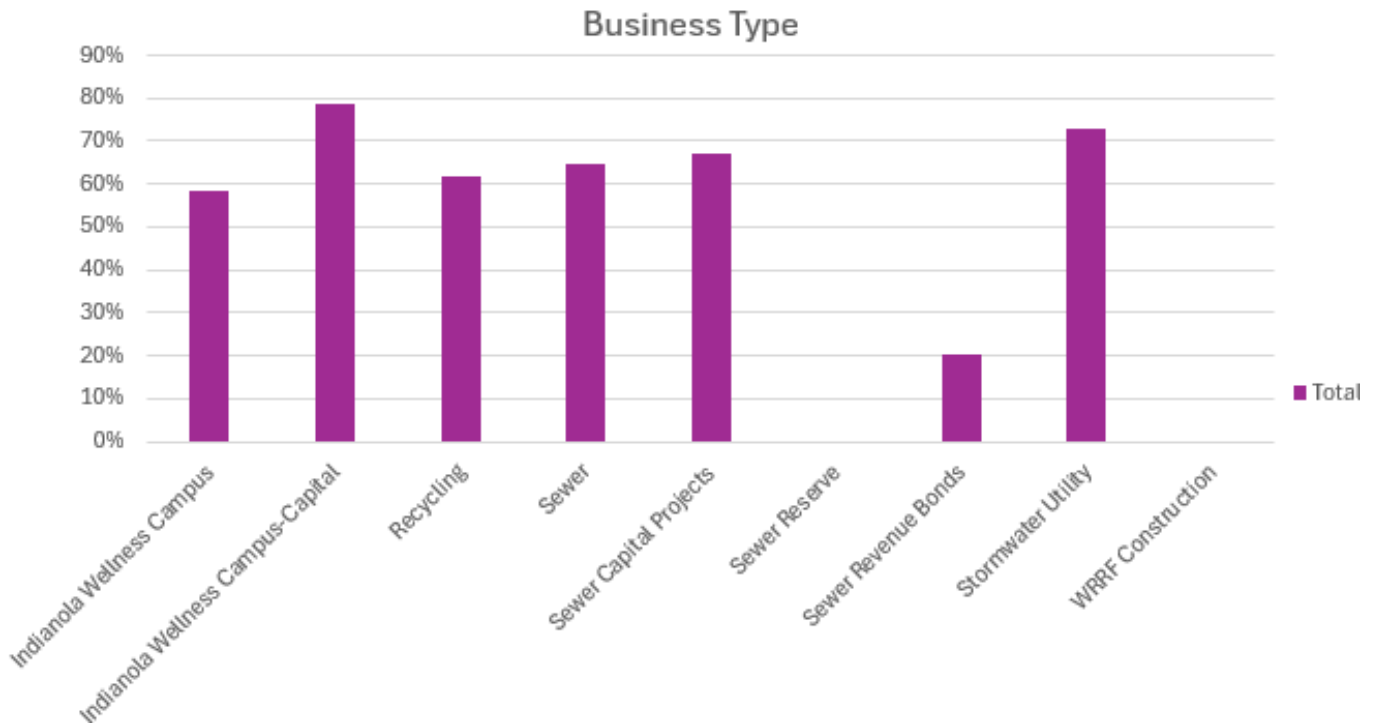
Hometown Pride expenses have pushed the P&R special revenue over the benchmark; all other funds are under the benchmark.



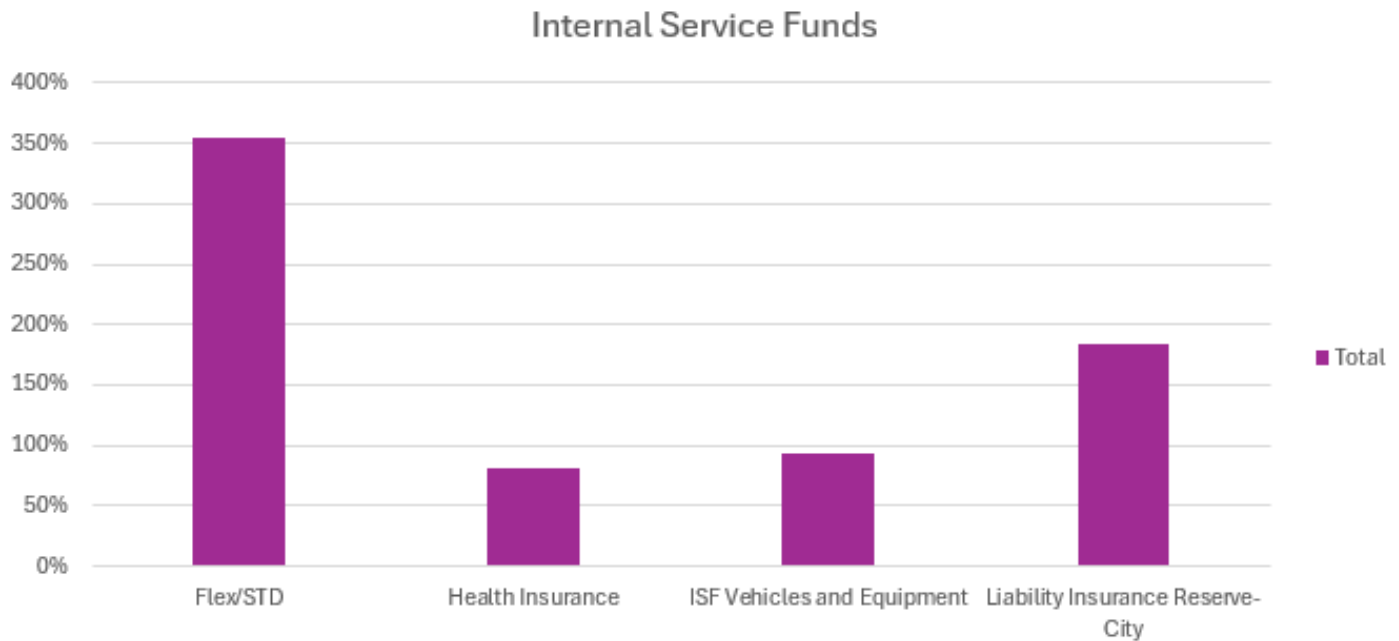
As previously discussed, some capital projects are above the benchmark due to the timing of the project.



As in the January report, the business type funds are near the benchmark, except for the IWC Capital and Stormwater, due to the timing of capital projects.



As discussed in the January report, some expenses in the internal services fund will be included in the next budget amendment.



Budget Impact:

Recommendation: Receive and file the February 2025 Treasurer's report.

Attachments: 1. February 2025 Treasurer's Report

**FINANCIAL REPORT
MONTH OF FEBRUARY 2025**

67% of year

	Fund	Beginning Balance	Revenue	Expense	Transfers In	Transfers Out	Fund Balance	Revenue Percent	Expense Percent
001	General Government	2,714,440.89	113,238.29	269,174.80	75,988.16	29,416.67	2,605,075.87	47.2%	60.4%
011	Police	1,295,969.62	103,815.89	318,442.92	14,195.77	-	1,095,538.36	58.4%	66.5%
015	Fire	82,880.61	4,033.67	45,704.13	1,499.69	-	42,709.84	73.9%	62.0%
016	Ambulance	249,375.91	102,673.77	194,731.57	2,726.72	-	160,044.83	63.7%	62.3%
041	Library	216,059.18	3,565.32	66,937.03	954.35	-	153,641.82	54.9%	51.6%
042	Park & Recreation	667,700.23	15,297.57	94,730.95	2,556.19	-	590,823.04	54.6%	56.9%
045	Memorial Pool	11,966.99	3,077.06	946.12	-	1,380.17	12,717.76	39.5%	57.5%
099	Franchise Fee-MEC	552,746.78	50,446.79	-	-	41,666.67	561,526.90	38.8%	66.7%
GENERAL FUND SUB-TOTAL		5,791,140.21	396,148.36	990,667.52	97,920.88	72,463.51	5,222,078.42		
110	Road Use Tax (Streets)	1,867,741.34	159,750.18	134,459.67	25,000.00	23,590.16	1,894,441.69	69.1%	56.8%
112	Trust & Agency	180,419.98	13,633.58	-	-	13,633.57	180,419.99	55.6%	56.1%
121	Local Option sales Tax	1,501,691.88	151,636.64	-	-	-	1,653,328.52	71.9%	0.0%
125	TIF	6,155,256.83	18,723.91	-	-	114,717.67	6,059,263.07	63.2%	58.5%
141	Library Special Revenue	72,844.69	3,054.47	1,202.14	-	-	74,697.02	46.6%	20.7%
142	Park & Rec Special Revenue	34,777.77	-	-	-	-	34,777.77	72.3%	120.0%
160	Downtown Revolving Loan	43,257.12	-	-	-	8,583.33	34,673.79	0.0%	66.7%
161	Downtown BIZ Program	166,993.35	4,676.98	11,189.31	31,000.00	-	191,481.02	19.8%	11.4%
177	Police Forfeiture	-	-	-	-	-	-		
SPECIAL REVENUE SUB-TOTAL		10,022,982.96	351,475.76	146,851.12	56,000.00	160,524.73	10,123,082.87		
200	DEBT SERVICE (SUB-TOTAL)	1,334,986.91	8,320.21	-	114,717.67	-	1,458,024.79	44.4%	10.6%
301	Capital Projects (General)	754,276.12	-	-	-	-	754,276.12	1.8%	93.0%
321	Capital Projects (Streets)	1,702,605.99	-	147,524.41	41,666.67	-	1,596,748.25	36.4%	30.9%
322	Downtown Square Streetscape	(54,475.28)	59,929.59	-	-	-	5,454.31	199.1%	125.8%
323	Hillcrest Ave Improvements	12,082.87	-	263,748.38	-	-	(251,665.51)	0.0%	90.6%
324	K Street Improvements	1,017,445.91	283.88	2,536.25	-	-	1,015,193.54	0.0%	81.2%
340	CH/Public Safety Building	(217,334.26)	10,795.54	2,413.26	-	-	(208,951.98)	67.2%	524.5%
353	Community Redevelopment (D&D)	(1,681.52)	-	-	-	-	(1,681.52)		
354	Industrial Park Improvements	496,170.22	-	-	-	-	496,170.22		
CAPITAL PROJECTS SUB-TOTAL		3,709,090.05	71,009.01	416,222.30	41,666.67	-	3,405,543.43		
541	LIBRARY ENDOWMENT FUND	65,088.47	634.59	-	-	-	65,723.06	241.3%	0.0%
610	Sewer	489,026.97	-	150,141.77	208,333.33	45,233.65	501,984.88	66.7%	64.6%
650	Stormwater Utility	895,585.37	59,555.76	9,812.11	-	26,666.67	918,662.35	68.5%	72.8%
670	Recycling	219,096.85	38,384.96	1,471.75	-	5,416.66	250,593.40	70.2%	61.8%
680	Indianola Wellness Campus	(192,325.91)	103,769.56	114,458.26	-	-	(203,014.61)	62.3%	58.6%
681	Indianola Wellness Campus-Capital	23,027.20	-	-	-	-	23,027.20	0.0%	78.8%
710	Sewer Capital Projects	518,465.01	405,921.60	5,071.25	-	413,556.66	505,758.70	61.1%	67.2%
771	Sewer Reserve	114,238.70	-	-	-	-	114,238.70		
781	WRRF Construction	1,250,083.83	-	-	-	-	1,250,083.83	0.0%	0.0%
791	Sewer Revenue Bonds	1,450,973.50	-	-	205,223.33	-	1,656,196.83	66.7%	20.2%
820	Health Insurance	2,647,118.69	137,998.91	49,605.90	-	-	2,735,511.70	61.2%	81.0%
830	Health Reimbursement Accounts	-	-	-	-	-	-		
840	Flex/STD	36,154.50	672.03	105.30	-	-	36,721.23	0.0%	354.9%
850	Liability Insurance Reserve-City	(2,856.09)	-	-	-	-	(2,856.09)	100.0%	183.2%
860	Facilities Maintenance	47.07	-	47.07	-	-	(0.00)	Moved to GF	Moved to GF
890	ISF Vehicles and Equipment	463,609.45	-	13,145.99	-	-	450,463.46	59.4%	92.9%
CITY UTILITY & ISF SUB-TOTAL		7,912,245.14	746,302.82	343,859.40	413,556.66	490,873.64	8,237,371.58		
City Funds Subtotal		28,835,533.74	1,573,890.75	1,897,600.34	723,861.88	723,861.88	28,511,824.15		
GRAND TOTAL CITY FUNDS		28,835,533.74	1,573,890.75	1,897,600.34	723,861.88	723,861.88	28,511,824.15		
Cross Check Total							28,511,824.15		
Investments					Clerk's Balance		28,511,824.15		
	Bankers Trust	\$	27,212,272.57						
	Iowa Public Agency Inv. Trust	\$	130,614.59						
	Payroll Account, TruBank								
	Checking Account, TruBank	\$	110,033.75		Plus Outstanding Checks	\$	383,002.55		
	Sweep Account, TruBank	\$	693,124.82		Minus Outstanding Deposits	\$	(2,794.72)		
	Indianola Hometown Pride, TruBank	\$	26,090.40		Bank Adjustment				
	Indianola EMS - TruBank	\$	438,474.79		Book Adjustment	\$	100.00		
	Indianola EMS - Bankers Trust	\$	281,521.06						
BANK BALANCE			28,892,131.98				28,892,131.98		

Fund Balance

INTEREST DISTRIBUTION		% OF TOTAL	INTEREST INCOME	YTD Interest
General Fund (Non-Program 9500)	001-9500-43000	74.00%	\$ 11,224.82	\$ 446,094.21
TIF (Fund 125)	125-5200-43000	15.00%	\$ 2,275.30	\$ 90,424.51
Library Endowment Fund (Fund 541)	541-4100-43000	1.00%	\$ 151.69	\$ 6,028.31
Sewer (Fund 710)	710-8300-43000	2.00%	\$ 303.37	\$ 12,056.62
Health Insurance	820-9300-43000	8.00%	\$ 1,213.49	\$ 48,226.37
TOTAL		100.00%	\$ 15,168.68	\$ 602,830.02

General fund	\$	5,557,708.02
Special Revenue	\$	9,787,453.27
DS	\$	1,458,024.79
CP	\$	3,405,543.43
Permanent	\$	65,723.06
Proprietary	\$	8,237,371.58
	\$	28,511,824.15



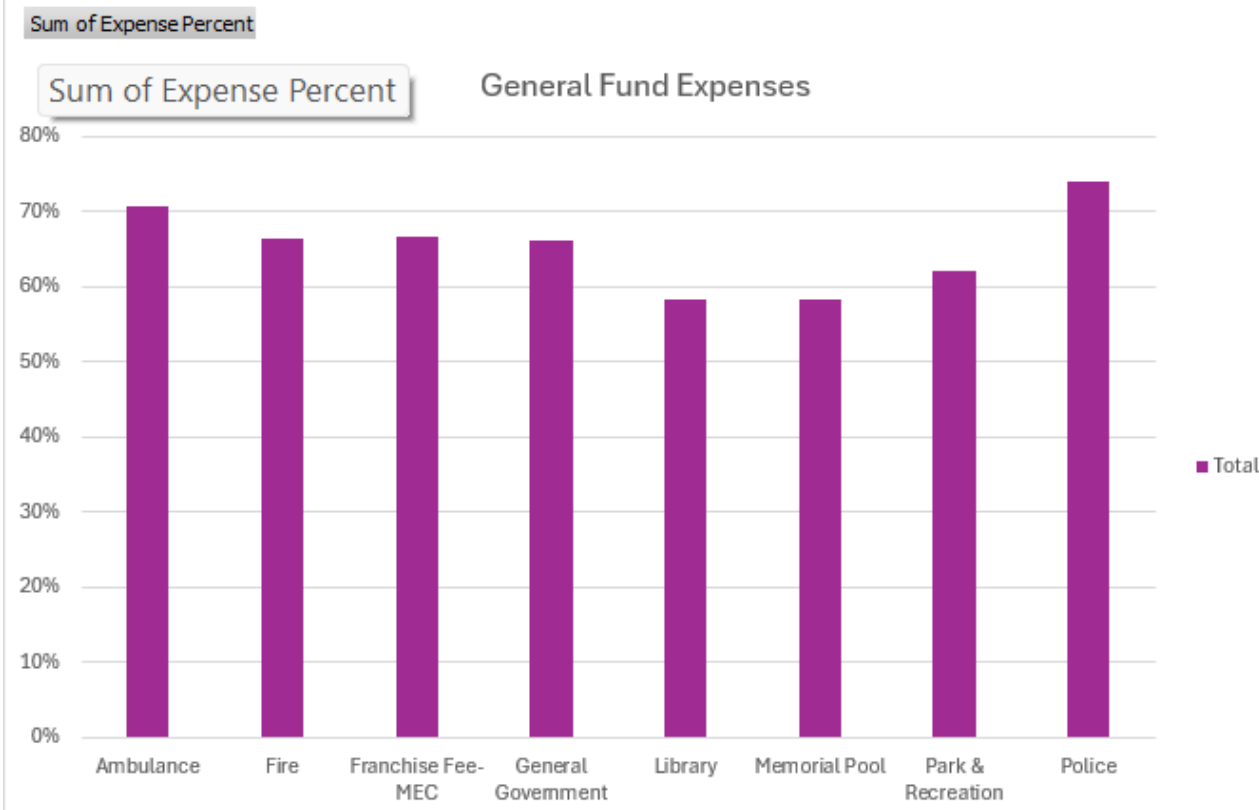
MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: April 21, 2025
Subject: Receive and file the March 2025 Treasurer's Report.

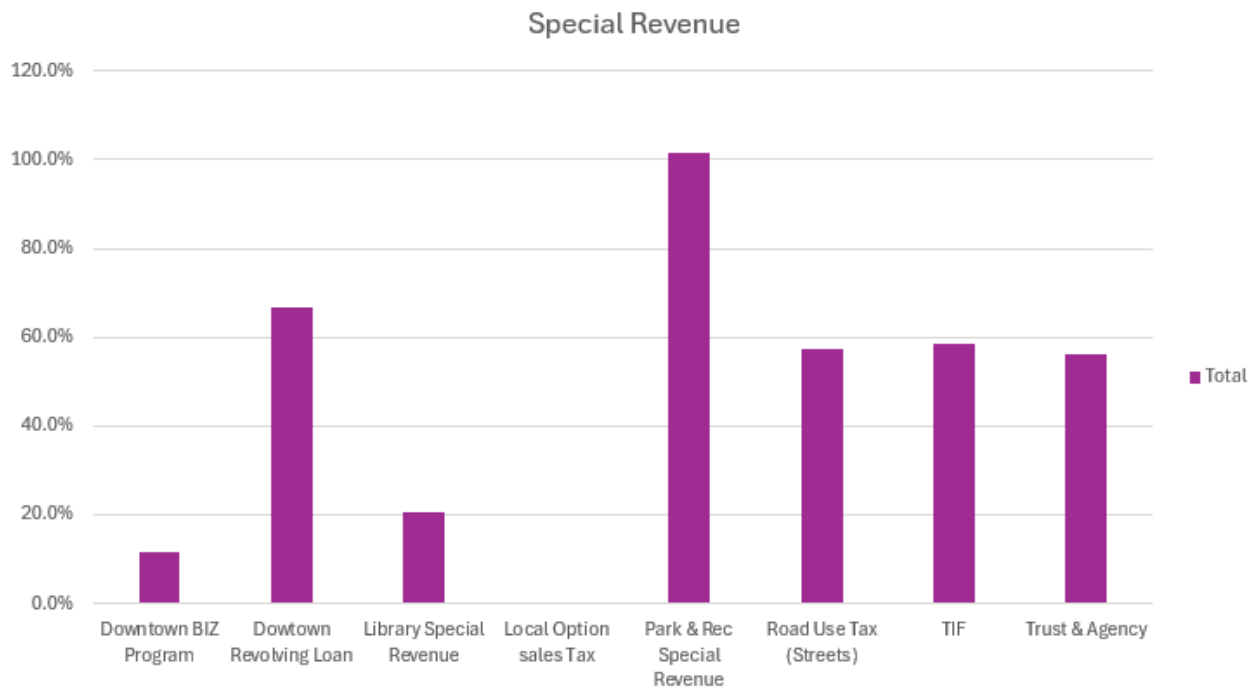
Introduction: March 2025 marks 75% of the fiscal year, and the revenues and expenses should be near this benchmark. Capital projects expenses may fall outside this benchmark due to the timing of projects.

Background: Expenses larger than 75% will be explained below. The charts below show the expenses as of March 31, 2025.

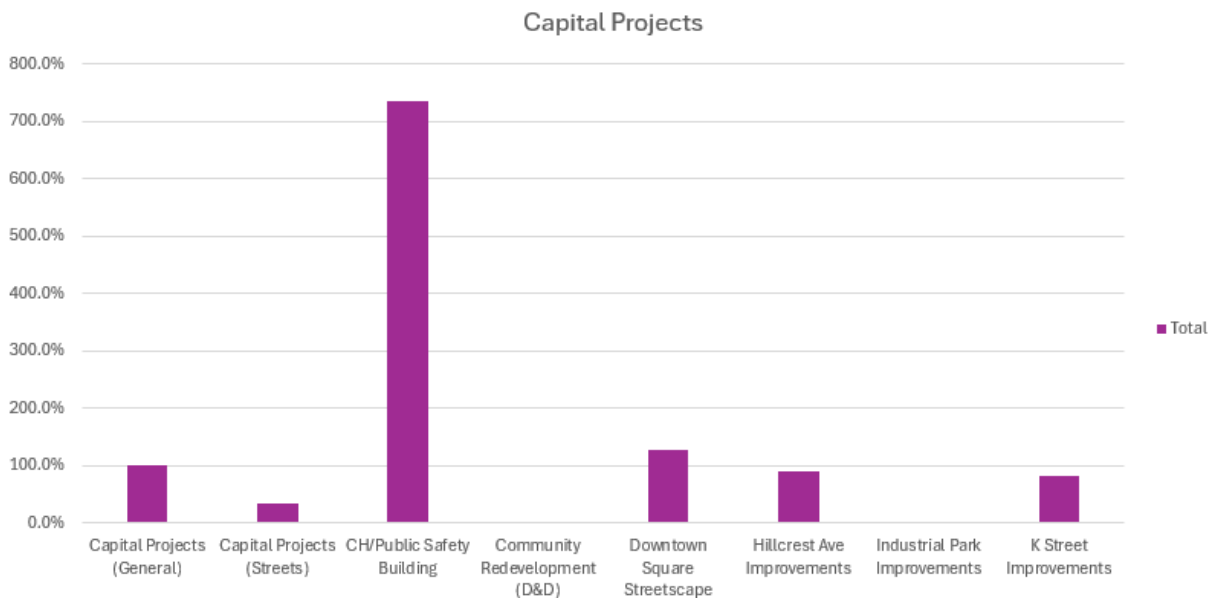
Discussion: The general fund expenses are at or below the benchmark.



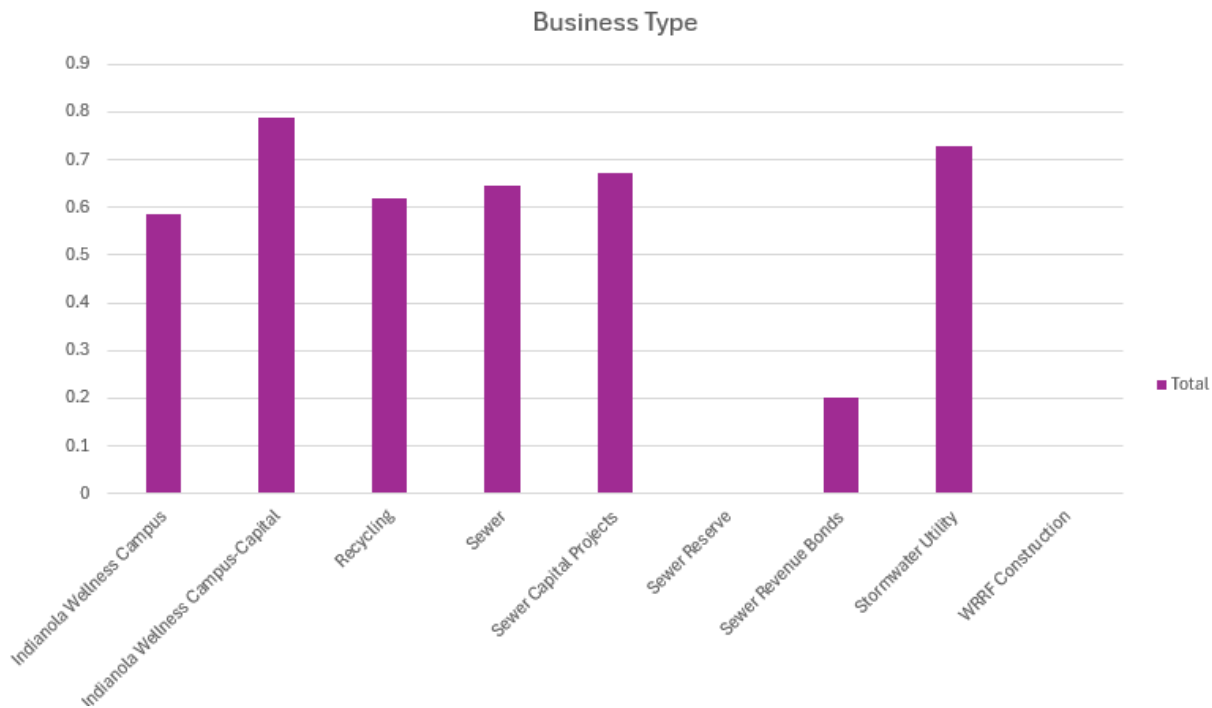
The P&R Special Revenue is over the 100% because of Hometown Pride expenses; all other funds are below the benchmark.



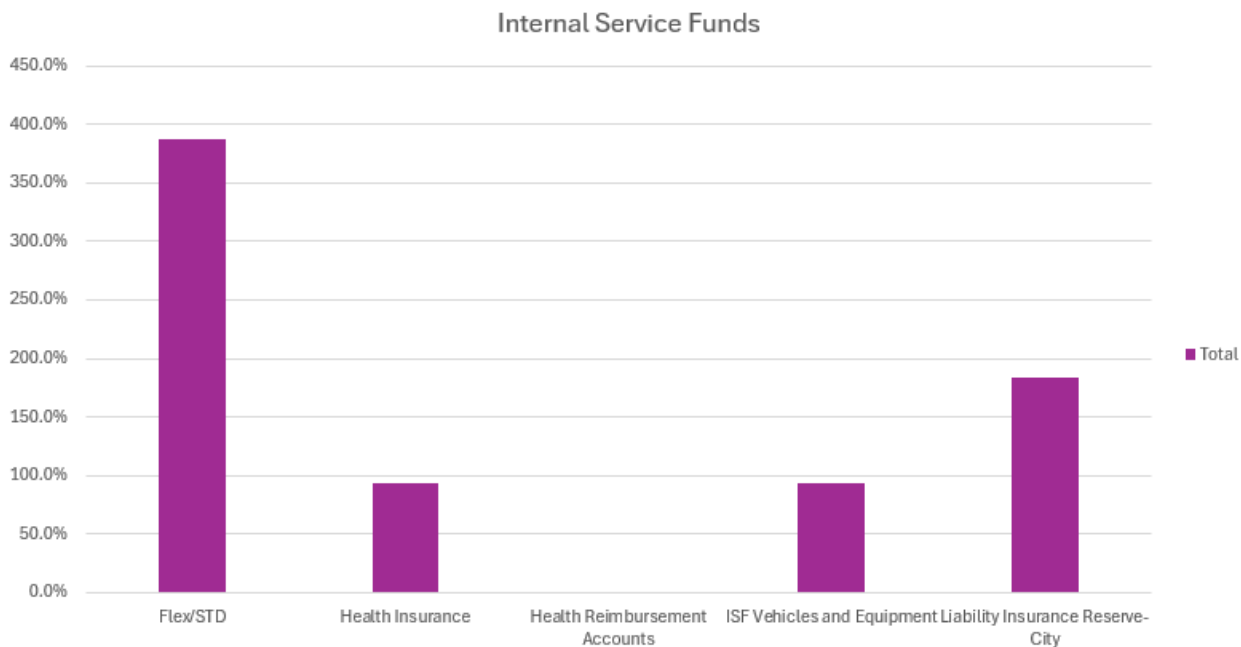
As previously discussed, some capital projects are above the benchmark due to the timing of projects.



The business type funds are all near the benchmark.



Some expenses in the Internal Services Funds will be included in the next budget amendment.



In April, the City receives a large amount of property tax revenue. This will be reflected in the revenues of the general fund in the April report.

Budget Impact:

Recommendation: Receive and file the March 2025 Treasurer's report.

Attachments: 1. March 2025 Treasurer's Report

**FINANCIAL REPORT
MONTH OF MARCH 2025**

75% of the year

	Fund	Beginning Balance	Revenue	Expense	Transfers In	Transfers Out	Fund Balance	Revenue Percent	Expense Percent
001	General Government	2,605,075.87	129,923.71	199,138.75	72,221.95	36,166.67	2,571,916.11	51.5%	66.1%
011	Police	1,095,538.36	94,770.45	332,377.58	34,060.48	24,755.30	867,236.41	61.6%	74.0%
015	Fire	42,709.84	16,642.97	48,232.39	6,581.36	-	17,701.78	76.4%	66.3%
016	Ambulance	160,044.83	94,322.41	201,943.04	11,966.12	28,250.00	36,140.32	68.3%	70.6%
041	Library	153,641.82	14,041.74	67,871.77	4,188.14	11,250.00	92,749.93	56.9%	58.2%
042	Park & Recreation	590,823.04	58,053.75	101,319.50	8,099.83	-	555,657.12	58.1%	62.1%
045	Memorial Pool	12,717.76	6,282.28	848.36	-	1,380.17	16,771.51	41.8%	58.2%
099	Franchise Fee-MEC	561,526.90	-	-	-	-	561,526.90	38.8%	66.7%
GENERAL FUND SUB-TOTAL		5,222,078.42	414,037.31	951,731.39	137,117.88	101,802.14	4,719,700.08		
110	Road Use Tax (Streets)	1,894,441.69	144,335.60	117,484.82	25,000.00	23,590.16	1,922,702.31	75.7%	62.3%
112	Trust & Agency	180,419.99	59,830.58	-	-	59,830.57	180,420.00	57.8%	58.3%
121	Local Option sales Tax	1,653,328.52	191,159.18	-	-	511,425.00	1,333,062.70	80.2%	15.3%
125	TIF	6,059,263.07	35,894.88	-	-	114,717.67	5,980,440.28	65.6%	65.9%
141	Library Special Revenue	74,697.02	843.40	958.79	-	-	74,581.63	48.0%	22.3%
142	Park & Rec Special Revenue	34,777.77	-	-	-	-	34,777.77	72.3%	120.0%
160	Downtown Revolving Loan	34,673.79	-	-	-	8,583.33	26,090.46	0.0%	75.0%
161	Downtown BIZ Program	191,481.02	37,348.00	-	31,000.00	-	259,829.02	25.0%	11.4%
177	Police Forfeiture	-	-	-	-	-	-		
SPECIAL REVENUE SUB-TOTAL		10,123,082.87	469,411.64	118,443.61	56,000.00	718,146.73	9,811,904.17		
200	DEBT SERVICE (SUB-TOTAL)	1,458,024.79	25,288.92	1,000.00	364,642.67	-	1,846,956.38	55.8%	10.7%
301	Capital Projects (General)	754,276.12	-	13,163.95	11,250.00	-	752,362.17	7.6%	100.5%
321	Capital Projects (Streets)	1,596,748.25	-	31,648.45	75,000.00	-	1,640,099.80	44.6%	33.8%
322	Downtown Square Streetscape	5,454.31	158,777.10	2,750.50	-	-	161,480.91	326.1%	126.2%
323	Hillcrest Ave Improvements	(251,665.51)	-	-	-	-	(251,665.51)	0.0%	90.6%
324	K Street Improvements	1,015,193.54	3,896.70	-	-	-	1,019,090.24	0.0%	81.2%
340	CH/Public Safety Building	(208,951.98)	3,958.24	46,542.71	-	-	(251,536.45)	70.3%	736.1%
353	Community Redevelopment (D&D)	(1,681.52)	-	-	-	-	(1,681.52)	0.0%	0.0%
354	Industrial Park Improvements	496,170.22	-	-	-	-	496,170.22	0.0%	0.0%
CAPITAL PROJECTS SUB-TOTAL		3,405,543.43	166,632.04	94,105.61	86,250.00	-	3,564,319.86		
541	LIBRARY ENDOWMENT FUND	65,723.06	460.52	-	-	-	66,183.58	259.8%	0.0%
610	Sewer	501,984.88	-	142,451.00	208,333.33	45,233.65	522,633.56	75.0%	70.7%
650	Stormwater Utility	918,662.35	57,934.87	44,472.98	-	26,666.67	905,457.57	77.1%	77.1%
670	Recycling	250,593.40	40,494.78	62,976.06	-	5,416.66	222,695.46	79.7%	78.2%
680	Indianola Wellness Campus	(203,014.61)	116,128.65	124,140.04	-	-	(211,026.00)	71.3%	65.8%
681	Indianola Wellness Campus-Capital	23,027.20	-	-	-	-	23,027.20	0.0%	78.8%
710	Sewer Capital Projects	505,758.70	435,506.79	7,907.50	125,000.00	425,556.66	632,801.33	70.8%	73.8%
771	Sewer Reserve	114,238.70	-	-	-	-	114,238.70	0.0%	0.0%
781	WRRF Construction	1,250,083.83	-	749,456.69	61,500.00	-	562,127.14	25.0%	43.5%
791	Sewer Revenue Bonds	1,656,196.83	-	-	205,223.33	-	1,861,420.16	75.0%	20.2%
820	Health Insurance	2,735,511.70	133,466.49	161,642.47	-	-	2,707,335.72	69.6%	92.6%
830	Health Reimbursement Accounts	-	-	-	-	-	-	0.0%	0.0%
840	Flex/STD	36,721.23	95.10	95.10	-	-	36,721.23	0.0%	387.7%
850	Liability Insurance Reserve-City	(2,856.09)	-	-	-	-	(2,856.09)	100.0%	183.2%
890	ISF Vehicles and Equipment	450,463.46	-	5,349.23	102,631.98	-	547,746.21	71.1%	93.3%
CITY UTILITY & ISF SUB-TOTAL		8,237,371.58	783,626.68	1,298,491.07	702,688.64	502,873.64	7,922,322.19		
City Funds Subtotal		28,511,824.15	1,859,457.11	2,463,771.68	1,346,699.19	1,322,822.51	27,931,386.26		
GRAND TOTAL CITY FUNDS		28,511,824.15	1,859,457.11	2,463,771.68	1,346,699.19	1,322,822.51	27,931,386.26		
Cross Check Total							27,931,386.26		
Investments					Clerk's Balance	27,931,386.26			
	Bankers Trust	\$ 26,454,018.84							
	Iowa Public Agency Inv. Trust	\$ 131,070.06							
	Payroll Account, TruBank	\$ -							
	Checking Account, TruBank	\$ 110,038.37							
	Sweep Account, TruBank	\$ 756,425.73							
	Indianola Hometown Pride, TruBank	\$ 26,090.40							
	Indianola EMS - TruBank	\$ 488,904.21							
	Indianola EMS - Bankers Trust	\$ 307,399.42							
BANK BALANCE		28,273,947.03					28,273,947.03		

Fund Balance

Page 2

INTEREST DISTRIBUTION

		% OF TOTAL	INTEREST INCOME	YTD Interest
General Fund (Non-Program 9500)	001-9500-43000	74.00%	\$ 34,078.60	\$ 480,172.81
TIF (Fund 125)	125-5200-43000	15.00%	\$ 6,907.82	\$ 97,332.34
Library Endowment Fund (Fund 541)	541-4100-43000	1.00%	\$ 460.52	\$ 6,488.83

Sewer (Fund 710)		710-8300-43000	2.00%	\$ 921.04	\$ 12,977.66
Health Insurance		820-9300-43000	8.00%	\$ 3,684.17	\$ 51,910.54
TOTAL			100.00%	\$ 46,052.16	\$ 648,882.18
General fund	\$	5,114,978.96			
Special Revenue	\$	9,416,625.29			
DS	\$	1,846,956.38			
CP	\$	3,564,319.86			
Permanent	\$	66,183.58			
Proprietary	\$	7,922,322.19			
	\$	27,931,386.26			



— OFFICE OF THE MAYOR —

PROCLAMATION

ARBOR DAY

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees are a source of joy and spiritual renewal, and

WHEREAS, Indianola has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting ways,

NOW, THEREFORE, I Steve Richardson, Mayor of the City of Indianola, do hereby proclaim April 25, 2025, as

ARBOR DAY

in the City of Indianola, and I urge all citizens to support efforts to care for our trees and woodlands and to support our city's community forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

DATED this 21st day of April 2025.

Steve Richardson, Mayor



— OFFICE OF THE MAYOR —

50125 DAY PROCLAMATION

WHEREAS, the City of Indianola, Iowa, proudly bears the ZIP code 50125, which serves as a unique identifier for our vibrant community; and

WHEREAS, May 1, 2025, numerically written as 5-01-25, aligns perfectly with Indianola's ZIP code, creating a once-in-a-lifetime opportunity to celebrate our city, its history and its people; and

WHEREAS, Indianola is a city rich in heritage, home to Simpson College, the National Balloon Classic, the Des Moines Metro Opera, Indianola Main Street and a thriving business community that contributes to the success and well-being of our residents and visitors; and

WHEREAS, the citizens of Indianola take great pride in our strong sense of community, our excellent schools, our scenic parks and trails and our commitment to growth and innovation; and

WHEREAS, "50125 Day" is an occasion to recognize and celebrate Indianola's spirit, engage in community events, support local businesses and reflect on the shared values that make our city special; and

WHEREAS, this rare numerical alignment serves as a fun and meaningful way to bring residents together, fostering civic pride and strengthening our collective identity;

NOW, THEREFORE, I, Steve Richardson, Mayor of the City of Indianola, Iowa, do hereby proclaim May 1, 2025, as

"50125 DAY"

in Indianola, Iowa, and encourage all residents, businesses and organizations to join in the celebration of our great city, its past, present and future.

IN WITNESS WHEREOF, I hereunto set my hand and seal this 21st day of April 2025.

Steve Richardson, Mayor



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: April 21, 2025
Subject: Fiscal Year 26 Budget

Introduction: The approval of the annual budget sets the City's property tax levy for taxes collected in 2025-2026. The Council must approve the annual budget before April 30 each year.

Background: As previously discussed, the levy rate will be lowered from \$13.46310 to \$13.43694.

Discussion: After the budget is adopted the property tax levy cannot be changed.

At the meeting on April 7, 2025, the Council discussed holding step increases for non-union employees, but with changes likely in employment agreements, staff believe it to be fiscally responsible to keep the employee benefit levy the same so as not to pay out of reserves or require departments to cut more items from their budgets in order to afford the increase in salaries and benefits.

As we move through fiscal year 26, departments will keep a very close eye on their budget and recognize cost savings and revenue sources where they can. A budget amendment can be made if we decide to enter into a contract, begin a new project, or receive grant funding.

The budget is a living document; it can be changed and amended throughout the year.

Budget Impact:

Recommendation: Council shall hold a public hearing and then consider the approval of the Fiscal Year 26 tax levy rate by roll call vote.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From:
Date: April 21, 2025
Subject: Public hearing regarding the adoption of the Fiscal Year 26 budget.

Recommendation: Roll call to open and close the public hearing is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From:
Date: April 21, 2025
Subject: Resolution adopting the Fiscal Year 26 budget.

Recommendation: Roll call is in order.

Attachments:

1. Res 2025- Approve budget
2. FY26 Budget Adoption Hearing Notice

City of Indianola
RESOLUTION NO. 2025-

**RESOLUTION APPROVING THE ADOPTION OF BUDGET AND CERTIFICATION OF
CITY TAXES FOR FISCAL YEAR 2026**

WHEREAS, the Indianola City Council has held budget workshops and given direction for budget decisions; and

WHEREAS, the staff has prepared the FY2025-2026 budget according to City Council direction as required by the State of Iowa; and

WHEREAS, a public hearing was held on April 21, 2025, on the annual budget with publication of hearing notice in the Indianola Record Herald on April 8, 2025; and

WHEREAS, it is recommended by the State of Iowa that the City Council approve the attached budget and specify approved transfers. Transfers of \$12,594,585 included in the approved budget are as follows:

From Fund	To Fund	Not to Exceed Amount
RUTF	Community Development	\$100,000
Sewer	Community Development	\$100,000
Trust and Agency	Community Development	\$153,241
Recycling	Brush Facility	\$70,000
Trust and Agency	City Manager	\$51,945
RUTF	City Manager	\$100,000
Sewer	City Manager	\$100,000
Storm Sewer	Clerk	\$20,000
Trust and Agency	Clerk	\$90,419
Sewer	Clerk	\$70,000
Recycling	Clerk	\$10,000
RUTF	IT	\$37,400
Sewer	IT	\$37,804
Trust and Agency	IT	\$115,366
Trust and Agency	Facilities	\$22,581
RUTF	HR	\$45,655
Sewer	HR	\$50,000
Trust and Agency	HR	\$56,190
Sewer	General Fund	\$85,000
Pool	General Fund	\$5,520
Sewer	Police	\$100,000
Trust and Agency	Police	\$1,052,709
Trust and Agency	Fire	\$283,771
Trust and Agency	EMS	\$483,622
Trust and Agency	Library	\$143,148
Pool	P&R	\$11,042
Trust and Agency	P&R	\$126,709
Trust and Agency	Parks	\$115,115
Trust and Agency	Pool	\$8,718

LOST	Streets Capital	\$300,000
LOST	Debt Service	\$993,050
TIF	Debt Service	\$1,381,785
Parks	CIP	\$16,500
MEC	Streets	\$300,000
Sewer CIP	Sewer	\$2,850,000
LOST	Sewer CIP	\$500,000
Sewer CIP	Sewer Revenue Bonds	\$2,466,295
EMS	Vehicle and Equipment	\$90,000
General Fund	Vehicle and Equipment	\$51,000

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Indianola, Iowa hereby

1. Approves the Adoption of Budget and Certification of City Taxes for Fiscal Year 2025-2026.
2. Authorizes the Mayor and City Clerk to sign the budget forms on behalf of the City of Indianola.
3. Directs the Finance Director to submit the FY26 budget to Warren County and the Iowa Department of Management.

PASSED, APPROVED AND ADOPTED this 21st day of April 2025 by the Indianola City Council.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET
Fiscal Year July 1, 2025 - June 30, 2026

City of: INDIANOLA

The City Council will conduct a public hearing on the proposed Budget at: City Hall Council Chambers 110 N 1st Street Indianola, IA 50125 Meeting Date: 4/21/2025 Meeting Time: 06:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property	13.43694
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The estimated tax levy rate per \$1000 valuation on Agricultural property is	3.00375
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At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(515) 961-9410

City Clerk/Finance Officer's NAME
Jackie Raffety

		Budget FY 2026	Re-estimated FY 2025	Actual FY 2024
Revenues & Other Financing Sources				
Taxes Levied on Property	1	9,496,121	9,196,575	8,615,079
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	9,496,121	9,196,575	8,615,079
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	1,500,000	1,573,000	1,606,940
Other City Taxes	6	2,801,738	2,799,229	2,707,795
Licenses & Permits	7	214,660	176,605	587,400
Use of Money and Property	8	1,832,320	1,976,641	3,253,961
Intergovernmental	9	3,951,058	5,287,057	6,308,988
Charges for Fees & Service	10	40,428,452	38,233,523	36,123,752
Special Assessments	11	0	76,485	14,509
Miscellaneous	12	663,173	789,249	492,245
Other Financing Sources	13	500,000	0	275,512
Transfers In	14	19,425,005	19,737,170	15,594,327
Total Revenues and Other Sources	15	80,812,527	79,845,534	75,580,508
Expenditures & Other Financing Uses				
Public Safety	16	8,677,201	8,678,645	8,035,144
Public Works	17	2,275,804	2,086,728	2,015,823
Health and Social Services	18	0	0	0
Culture and Recreation	19	2,823,909	3,027,315	2,814,616
Community and Economic Development	20	425,750	1,791,201	421,232
General Government	21	2,363,716	2,257,335	1,656,677
Debt Service	22	3,384,313	3,429,163	3,646,635
Capital Projects	23	1,256,500	7,047,022	5,513,265
Total Government Activities Expenditures	24	21,207,193	28,317,409	24,103,392
Business Type / Enterprises	25	41,095,407	39,791,923	37,041,659
Total ALL Expenditures	26	62,302,600	68,109,332	61,145,051
Transfers Out	27	19,425,005	19,737,170	15,594,327
Total ALL Expenditures/Transfers Out	28	81,727,605	87,846,502	76,739,378
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-915,078	-8,000,968	-1,158,870
Beginning Fund Balance July 1	30	50,872,957	58,873,925	60,032,795
Ending Fund Balance June 30	31	49,957,879	50,872,957	58,873,925



MEMORANDUM

To: Mayor and City Council

From:

Date: April 21, 2025

Subject: Resolution suspending certain requirements of the City of Indianola Code Chapter 17.06 and Resolution 2023-199 for 2025.

Recommendation: Roll call is in order.

Attachments: 1. Res 2025-00 Suspending Certain requirements of code chapter 17.06 and resolution 2023-199 2025-009 for 2025

City of Indianola
RESOLUTION NO 2025-

**RESOLUTION AFFIRMING CERTAIN REQUIRMENTS OF THE CITY OF INDIANOLA
CODE CHAPTER 17.06 AND RESOLUTION 2023-199 FOR 2025**

WHEREAS, on October 23, 2023, the City Council passed Ordinance 1720 amending sections 15.04 and 17.06 of the City Code of the City of Indianola; and

WHEREAS, the amendment increased compensation for the Mayor and City Council Members; and

WHEREAS, the City Council approved Resolution 2023-199 amending the salaries of the Utility Board of Trustees; and

WHEREAS, the amendments state compensation shall be adjusted annually based on the average increase in prices for the Midwest region as established by the federal government via the consumer price index; and

WHEREAS, the IMU Board of Trustees has requested the City Council waive the wage increase for 2025 for the Trustees; and

WHEREAS, due to budgetary constraints the Indianola City Council desires to waive the wage increase for 2025 for the City Council Members.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Indianola, Iowa hereby waives the wage increase for 2025 for the City Council Members and the IMU Board of Trustees.

PASSED AND APPROVED this 21st day of April 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Aaron Hurt, Fire Chief
Date: April 21, 2025
Subject: Discussion and direction regarding an ordinance amending Chapter 160, Section 307 of the Code of Ordinances, Indianola, Iowa.

Introduction:

The purpose of this memorandum is to request the City Council's consideration of an amendment to the current City Code to allow for recreational burning within the City of Indianola. Currently, open burning is prohibited by ordinance; however, based on community interest, fire service best practices, and precedent set by neighboring municipalities, the Fire Department recommends updating the code to allow recreational fires under regulated conditions.

Background:

The Indianola Fire Department frequently responds to citizen complaints regarding illegal burning. These incidents are typically resolved by extinguishing the fire or requiring the responsible parties to do so. While these calls rarely involve immediate danger, they consume department resources and highlight a disconnect between community practices and current policy.

The International Fire Code (IFC) 2018, which the City has adopted, provides a framework under Section 307 to allow for recreational fires when properly controlled and supervised. Other cities, such as Ankeny and Ames, Iowa, have successfully integrated similar allowances for recreational fires into their municipal codes, demonstrating that such activities can be safely permitted with the right parameters in place.

Discussion:

Recognizing the social and lifestyle value of recreational fires, particularly as a source of outdoor enjoyment for families and neighbors, the Fire Department supports the responsible use of recreational fire pits and similar setups.

The Fire Marshal has conducted a review of the 2018 IFC as well as local ordinances from Ankeny and Ames to develop a draft framework that would permit recreational burning within city limits. Key elements of the proposed ordinance amendment include:

- Fires must be contained in an approved outdoor fireplace, fire pit, or chiminea.
- Fires must not exceed a specified size (e.g., 3 feet in diameter and 2 feet in height).

- Fires must be attended at all times by a responsible adult and have an extinguishing source available.
- Prohibitions on burning during high wind conditions or when a burn ban is in place.
- Minimum distance requirements from structures and property lines.

Public education will play a central role in the implementation of this change. The Fire Department is committed to providing residents with clear guidance on safe practices and code compliance. Enforcement will remain strict to ensure that the amendment does not compromise public safety.

Budget Impact: The proposed amendment will not result in any significant financial impact to the City. Existing personnel and communication resources within the Fire Department will support education, outreach, and enforcement efforts. In fact, this change may reduce the number of nuisance and enforcement calls over time as residents gain clarity on what is permitted and how to remain compliant.

Recommendation:

The Fire Department recommends that the City Council consider reviewing the recommended amendments to the City Code that would allow for recreational burning. The proposed amendments, drafted by the Fire Marshal, have been modeled after proven regulations in similar communities and should be reviewed by the City's legal counsel before the final presentation for amendment and reading for adoption.

By considering this and moving forward with this change, the City can better align with resident expectations, reduce enforcement burdens, and continue to ensure the safety and well-being of our community.

- Attachments:**
1. Ord _Fire Code Section 307
 2. Recreational Fire Safety Indianola Final

ORDINANCE NO.

**AN ORDINANCE AMENDING FIRE CODE CHAPTER 160, SECTION 307
OF THE CODE OF ORDINANCES OF INDIANOLA, IOWA**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. Chapter 160, Section 307 of the Code of Ordinances of the City of Indianola, Iowa be and hereby deleted in its entirety.

Section 2. Chapter 160, Section 307 of the Code of Ordinances of the City of Indianola, Iowa is hereby added by inserting the language as shown in Attachment A.

Section 3. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed and approved by the Indianola City Council on the _____ day of
_____ 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk

Section 307

Open Burning, Recreational Fires and Portable Outdoor Fireplaces

307.1 General. A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with Sections 307.1.1 through 307.5.

Open burning is not allowed within the City of Indianola city limits without first obtaining a permit. Contact the Fire Department for assistance in determining the types of permits needed and procedures for obtaining such permits.

307.1.1 Prohibited open burning. Open burning shall be prohibited when atmospheric conditions or local circumstances make such fires hazardous.

Exception: Prescribed burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official.

Permitted burning in commercial and industrial areas shall be subject to the location of adjacent structures and at the discretion of the Fire Chief or his/her designated Fire Official.

307.2 Permit required. (Bon Fires, Open Burns) A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to kindling a fire for recognized silvicultural or range or wildlife management practices, prevention or control of disease or pests, or a bonfire. Application for such approval shall only be presented by and permits issued to the owner of the land on which the fire is to be kindled.

307.3 Extinguishment authority. Where open burning creates or adds to a hazardous situation, or a required permit for open burning has not been obtained, the Fire Department is authorized to order the extinguishment of the open burning operation

307.4 Location. The location for open burning shall be not less than 50 feet (15,240 mm) from any structure, and provisions shall be made to prevent the fire from spreading to within 50 feet (15,240 mm) of any structure.

Exceptions:

1. Fires in approved containers that are not less than 15 feet (4572 mm) from a structure.

2. The minimum required distance from a structure shall be 25 feet (7620 mm) where the pile size is 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height

307.4.1 Bonfires. A bonfire shall not be conducted within 50 feet (15 240 mm) of a structure or combustible material unless the fire is contained in a barbecue pit. Conditions that could cause a fire to spread within 50 feet (15,240 mm) of a structure shall be eliminated prior to ignition.

307.4.2 Recreational fires. Recreational fires shall not be conducted within 25 feet (7620 mm) of a structure or combustible material. Conditions that could cause a fire to spread within 25 feet (7620 mm) of a structure shall be eliminated prior to ignition.

307.4.3 Portable outdoor fireplaces. Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet (3048 mm) of a structure or combustible material.

Exception: Portable outdoor fireplaces shall not be used in multi-family units, on decks, or closer than 15 feet of a structure or combustible material.

307.5 Attendance. Open burning, bonfires, recreational fires and use of portable outdoor fireplaces shall be constantly attended until the fire is extinguished. Not fewer than one portable fire extinguisher complying with Section 906 with a minimum 4-A rating or other approved on-site fire-extinguishing equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization.

Permits. Permits can be obtained online from the [Indianola Fire Department](#) or in person at City Hall. The City Council shall establish the amount of the fee by resolution.

Fuels Permitted: Untreated wood, seasoned logs and branches or firewood, coal.

Fuels Not Permitted Rubbish/refuse such as - painted/stained/treated wood, wet wood, garbage, rubbish, vegetation, grass clippings, leaves, rubber, plastic, flammable/combustible liquids (paint, used oil, etc.)

VIOLATIONS. Any provision violation of section 307 shall be a municipal infraction punishable by a penalty of \$250 for a person's first violation thereof and a penalty of \$500 for each repeat violation (City of Indianola Municipal Code, Chapter 4, Section 4.03, Penalties).

Recreational Fire Safety

Recreational Fires

Defined in the Fire Code as "An outdoor fire burning materials other than rubbish where the fuel being burned is contained in an incinerator, outdoor fireplace, barbeque grill, or barbeque pit and has a total fuel area of 3 feet or less in diameter and 2 feet or less in height for pleasure with open air between the bottom of device and ground surface for religious ceremonies, cooking, warmth or similar purpose."

Open Burning

Defined in the Fire Code as "The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots, and similar devices associated with safety or occupational uses typically considered open flames or *recreational fires*." Or use of portable outdoor fireplaces.

For the above definitions, open burning is not allowed within the City of Indianola city limits without obtaining a permit. Contact the Fire Department for assistance in determining the types of permits needed and procedures for obtaining such permits.

Recreational Fire Guidelines

- The fire must be at least 25 feet from structures and other combustible materials.
- The fuel area may not exceed 3 feet in diameter, may not exceed 2 feet in height and must have open-air space between the bottom of the device and the ground surface.
- Only solid fuels are allowed (no rubbish).
- Dry grass, leaves, and other combustibles must be cleared for a minimum of 10 feet around the fire area.
- Any condition which could cause a fire to spread within 25 feet of a structure must be eliminated.
- The fire must be constantly attended to by a competent adult.
- A portable fire extinguisher or alternative means of extinguishing such as a garden hose must be in place for immediate use.
- The fire must be contained in a fire ring. Fire rings must be built from non-combustible fire rated materials such as metal, stone, brick, or concrete, and should be designed to fully contain the fire and prevent the spread of flames or embers, with recreational fire rings typically limited to a maximum of 3 feet in diameter and 2 feet in height unless otherwise approved by local code.

- Fires emitting smoke determined to be harmful to surrounding property owners, or when atmospheric conditions or local circumstances make sure fires hazardous, will be immediately extinguished.

Portable Outdoor Fireplaces Guidelines

- Must be at least 15 feet from structures and other combustible materials.
- Only solid fuels are allowed (no rubbish).
- It may be an open design or equipped with a small hearth opening and a short chimney or chimney opening in the top.
- Must be used in accordance with manufacturer's instructions.
- Must be constantly attended by a competent adult.
- A portable fire extinguisher or alternative means of extinguishing such as a garden hose must be in place for immediate use.
- Fires emitting smoke determined to be harmful to surrounding property owners, or when atmospheric conditions or local circumstances make sure fires hazardous, will be immediately extinguished.

VIOLATIONS

Any provision violation of section 307 shall be a municipal infraction punishable by a penalty of \$250 for a person's first violation thereof and a penalty of \$500 for each repeat violation (City of Indianola Municipal Code, Chapter 4, Section 4.03, Penalties)



MEMORANDUM

To: Mayor and City Council

From:

Date: April 21, 2025

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Recommendation: Roll call to enter and exit the closed session is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From:
Date: April 21, 2025
Subject: Possible action regarding items discussed in closed session.

Recommendation: The Council may take action on any items discussed in closed session.
Roll call is in order.

Attachments: None