

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – MAY 22, 2017

The Board of Trustees met in regular session at 5:30 p.m. on May 22, 2017 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond (via phone), Mike Rozga, Adam Voigts and Deb White.

The consent agenda consisting of the following was approved on a motion by White and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for May 15, 2017

Minutes from May 8, 2017

April 2017 Treasurer and Financial Reports

Salary – Tyler Offenburger, IMU Electric Crew Chief, from Range 26-6 \$60,495/year (includes longevity) to Range 27-6+ \$66,832/year (includes longevity)

Electric Utility Action Items

The following resolution entitled, “RESOLUTION FOR NMPP AND MEAN MEMBERSHIP” was approved on a motion by White and seconded by Rozga. Finance Director Chris DesPlanques as Indianola’s representative and Mike Metcalf as the alternate representatives to the MEAN Management Committee, MEAN Board of Directors and NMPP Member’s Council. On roll call the vote was, AYES: Voigts, Rozga, McClymond, Forbush and White. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-184
MEMBER RESOLUTION FOR APPOINTMENTS TO
THE NMPP AND MEAN COMMITTEE

(The complete resolution may be viewed at the City Clerk’s Office)

Electric Utility Information Items -General Manager Rob Stangel and Electric Superintendent Mike Metcalf presented information regarding the Electric Utility.

Water Utility Information Items – Lou Elbert, Water Superintendent presented information regarding the Water Utility Information Items.

Communications Utility Action Items

The Chair then announced that the City Clerk and the IMU General Manager had opened and tabulated the bids for the public improvements described in general as the 2017 Fiber to The Home Network Project (Construction) for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the IMU General Manager.

<u>Name and Address of Bidder</u>	<u>Amount of Bid</u>
Excel Utility St. James, Mo	\$3,754,298.00
Bear Construction Lawrence, KS	\$5,583,304.98
Michels Corp Brownsville, WI	\$9,191,168.06

Board member White moved and Forbush seconded to acknowledging bids received and designated Excel Utility as the apparent low bidder in an amount of \$3,754,298.00. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by White and seconded by Forbush to award the contract for the 2017 Fiber To The Home Network Project (Construction) to Excel Utility in an amount of \$3,754,398.00 subject to financing. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Board Member White introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT", subject to financing, and moved its adoption. Board Member Forbush seconded the motion to adopt. The roll was called and the vote was: AYES: Voigts, Rozga, McClymond, Forbush and White. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2017-185
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
FOR THE FIBER TO THE HOME PROJECT TO EXCEL UTILITY
SUBJECT TO FINANCING

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the IMU General Manager had opened and tabulated the bids for the public improvements described in general as the 2017 Fiber to The Home Project – Material Procurement for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the IMU General Manager.

VENDOR	AWARD
Power & Tel Des Moines, Iowa	\$701,285.44
Wesco Des Moines, Iowa	\$2,390.35
RESCO Ankeny, Iowa	\$680.92
Terry Durin	\$164,020.00

Cedar Rapids, Iowa

Irby
Eagan, MN

\$414,877.96

Total Material Awards

\$1,283,254.67

Board member Rozga moved White seconded to acknowledging bids received and designated the above vendor's as the apparent low bidder in a total amount of \$1,283,254.67. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by Rozga and seconded by White to award the contract to the above-mentioned vendors for the 2017 Fiber To The Home Project – Material Procurement Project subject to financing. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Board Member Rozga introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT", subject to financing, and moved its adoption. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: McClymond, Forbush, White, Voigts and Rozga. NAYS: None. whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2017-186
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
FOR THE FIBER TO THE HOME PROJECT – MATERIAL
SUBJECT TO FINANCING

(The complete resolution may be viewed at the City Clerk's Office)

Board Member White introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$7,500,000 COMMUNICATIONS UTILITY REVENUE CAPITAL LOAN NOTES, SERIES 2017A, OF THE INDIANOLA MUNICIPAL UTILITIES, STATE OF IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was, AYES: Voigts, Rozga, McClymond, Forbush and White. NAYS: None. Whereupon the Chairperson declared the Resolution duly adopted as follows. Whereupon, the Chairperson declared the Resolution duly adopted as follows:

RESOLUTION NO. 2017-187
RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE
OF NOT TO EXCEED \$7,500,000 COMMUNICATIONS UTILITY
REVENUE CAPITAL LOAN NOTES, SERIES 2017A, OF THE
INDIANOLA MUNICIPAL UTILITIES, STATE OF IOWA, AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF

(The complete resolution may be viewed at the City Clerk's Office)

Board Member Rozga introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE

ISSUANCE OF NOT TO EXCEED \$5,500,000 TAXABLE COMMUNICATIONS UTILITY REVENUE CAPITAL LOAN NOTES, SERIES 2017B, OF THE INDIANOLA MUNICIPAL UTILITIES, STATE OF IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Board Member White seconded the motion to adopt. The roll was called and the vote was, AYES: McClymond, Forbush, White, Voigts and Rozga. NAYS: None. Whereupon the Chairperson declared the Resolution duly adopted as follows:

RESOLUTION NO. 2017-188
RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE
OF NOT TO EXCEED \$5,500,000 TAXABLE COMMUNICATIONS
UTILITY REVENUE CAPITAL LOAN NOTES, SERIES 2017B, OF THE
INDIANOLA MUNICIPAL UTILITIES, STATE OF IOWA, AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by White and seconded by Forbush to set June 12, 2017 as the public hearing for the communications rates. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The proposal and letter of engagement with Curtis Dean dba SmartSource Consulting was approved on a motion by White and seconded by Forbush subject to the General Manager Rob Stangel working out an exit clause and adding additional language in the agreement that Mr. Dean will report to the IMU Board of Trustees. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

No report was received for the Communications Utility Informational Items

Combined Electric, Water and Communications Utilities Action Items

The Board discussed the agreement with Denman & Company LLP to perform audit services for the Indianola Municipal Utilities and the City. It was the consensus of the Board to table this item for additional information and to have a discussion with the Indianola City Council.

Combined Electric, Water and Communications Utilities Informational Items – General Manager Rob Stangel presented information regarding the combined electric, water and communications utilities.

The Board discussed the process to hire a new General Manager. This will be placed on the June 12, 2017 IMU Board of Trustee agenda.

Meeting adjourned at 7:15 p.m. on a motion by White and seconded by Forbush.

Adam Voigts, Chair

Diana Bowlin, City Clerk