



CITY OF INDIANOLA COUNCIL MEETING

March 3, 2025

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment**
- 5. Consent Agenda**
 - A. Approval of Agenda
 - B. Approval of Claims
 - C. Approval of Minutes of the February 18, 2025 meeting.
 - D. Setting dates for future public hearings
 1. Resolution setting a public hearing for March 24, 2025 at 6:15 PM and referring a rezoning application for Pickard Estates to the Planning and Zoning Commission.
 - E. Approval of Applications
 1. Consideration of the approval of a liquor license renewal for Casey's #2097.
 2. Consideration of the approval of a liquor license for Lucky Wife Wine Slushies doing business as Gettin' Slushed South of 35 LLC.
 3. Consideration of the issuance of a special event permit for the Indianola First Assembly Youth for the Indianola Neighborhood dash race event on April 26, 2025.
 4. Consideration of the issuance of a special event permit to the Indianola Elks Lodge for Treads for a Cause Pink Ride event to be held on April 19, 2025.
 - F. Second consideration of an ordinance amending the municipal code of the City of Indianola, Iowa, for change of zoning district boundaries from the A-1 Agricultural/Open space zoning district to the C-2 Highway Commercial zoning district (IVC Properties LLC)
 - G. Second consideration of an ordinance amending the municipal code of the City of Indianola, Iowa, for change of zoning district boundaries from the C-2 Highway

Commercial zoning district to the PUD, Planned Unit Development Zoning District (Summercrest Hills North).

- H. Resolution authorizing the Indianola Fire Department to apply for the Prairie Meadows Community Betterment Grant Program.
- I. Update on Partial Release of Retainage - Water Resource Recovery Facility.
- J. Resolution approving salaries.

6. Council Reports

- A. Receive and file the January 2025 EMS Billing Activity Report.

7. Mayor's Report

- A. Community Update
- B. Consideration of an appointment of Matt Garrett to the Parks & Recreation Commission for a term effective immediately and ending July 1, 2027.
- C. Study Sessions

8. Public Consideration

- A. Old Business
 - 1. Resolution approving a revised Preliminary Plat for Pickard Commerce Park Plat 1.
- B. New Business
 - 1. Resolution providing for notice of intent to fill council vacancy by appointment OR a Resolution setting a special election for council member at-large to fill a vacant, unexpired term.

9. Other Business

- A. Interim City Manager's Report - Wade Wagoner
- B. Discussion regarding Vision 2030.

10. Adjourn



MEMORANDUM

To: Mayor and City Council

From:

Date: March 3, 2025

Subject: Approval of Claims

Recommendation:

Attachments: 1. Vendor Report 3032025

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ACCO UNLIMITED CORP.				
ACCO UNLIMITED CORP.	POOL SUPPLIES	02/21/2025	1,624.35	WELLNESS CAMP
Total ACCO UNLIMITED CORP.:			1,624.35	
ACE HARDWARE				
ACE HARDWARE	PRIMER SPRAY PAINT, RUST STOP SPRAY -	02/07/2025	98.72	PARK & RECREATI
Total ACE HARDWARE:			98.72	
ADVANCED DATA PROCESSING INC				
ADVANCED DATA PROCESSING	JANUARY 2025 DIGITECH EMS FEE	02/18/2025	7,522.44	AMBULANCE FUN
Total ADVANCED DATA PROCESSING INC:			7,522.44	
AGRILAND FS INC				
AGRILAND FS INC	FERTILIZER FOR 2025 SEASON	02/24/2025	14,223.75	PARK & RECREATI
AGRILAND FS INC	FORK LIFT LP	02/14/2025	48.36	SEWER FUND
Total AGRILAND FS INC:			14,272.11	
AGSOURCE COOPERATIVE SERVICES				
AGSOURCE COOPERATIVE SE	POOL SUPPLIES	01/21/2025	42.50	WELLNESS CAMP
AGSOURCE COOPERATIVE SE	POOL SPA ROUTE CHARGE	02/18/2025	56.00	WELLNESS CAMP
Total AGSOURCE COOPERATIVE SERVICES:			98.50	
AHLERS & COONEY P.C.				
AHLERS & COONEY P.C.	SUMMERCREST HILLS URP	02/19/2025	194.00	GENERAL FUND
Total AHLERS & COONEY P.C.:			194.00	
ALLSUP, PAT				
ALLSUP, PAT	DECEMBER 2024 CELL	02/24/2025	50.00	POLICE FUND
ALLSUP, PAT	FEBRUARY 2025 CELL	02/24/2025	50.00	POLICE FUND
ALLSUP, PAT	JANUARY 2025 CELL	02/24/2025	50.00	POLICE FUND
ALLSUP, PAT	NOVEMBER 2024 CELL	02/24/2025	50.00	POLICE FUND
Total ALLSUP, PAT:			200.00	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	ZONE ACTIVITY SUPPLIES	02/13/2025	35.63	PARK & RECREATI
AMAZON CAPITAL SERVICES	THUNDERBOLT 4 CABLES	02/17/2025	94.00	GENERAL FUND
AMAZON CAPITAL SERVICES	STICKERS FOR FUEL CABINET - SHOP	02/18/2025	35.99	PARK & RECREATI
AMAZON CAPITAL SERVICES	BAY DRAIN STRAINERS	02/19/2025	38.99	GENERAL FUND
AMAZON CAPITAL SERVICES	THUNDERBOLT 4 CABLES + WEBCAMS	02/16/2025	213.98	GENERAL FUND
AMAZON CAPITAL SERVICES	NEW MEMBER FOLDERS	02/23/2025	18.80	WELLNESS CAMP
AMAZON CAPITAL SERVICES	CLEANING SUPPLIES	02/23/2025	19.99	WELLNESS CAMP
AMAZON CAPITAL SERVICES	SWIM TEAM AWARD BANQUET	02/23/2025	29.00	WELLNESS CAMP
AMAZON CAPITAL SERVICES	COPIER PAPER AND DRY ERASE MARKERS	02/23/2025	48.86	WELLNESS CAMP
Total AMAZON CAPITAL SERVICES:			535.24	
BAUER, DENNIS P				
BAUER, DENNIS P	PATIENT OVERPAID RESPONSIBILITY	04/27/2021	48.00	AMBULANCE FUN
Total BAUER, DENNIS P:			48.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BERNIE LOWE & ASSOCIATES INC				
BERNIE LOWE & ASSOCIATES I	411 MED CLAIM	02/21/2025	200.06	POLICE FUND
Total BERNIE LOWE & ASSOCIATES INC:			200.06	
BOB'S CUSTOM TROPHIES				
BOB'S CUSTOM TROPHIES	MEMORIAL SIGN	11/25/2024	25.00	PARK & RECREATI
BOB'S CUSTOM TROPHIES	2024-2025 EMPLOYEE OF THE YERA PLAQU	02/24/2025	64.50	GENERAL FUND
Total BOB'S CUSTOM TROPHIES:			89.50	
BOEGE, LISA				
BOEGE, LISA	3RD/4TH YTH BB OFFICIAL	02/14/2025	60.00	PARK & RECREATI
Total BOEGE, LISA:			60.00	
BOLTON & MENK INC				
BOLTON & MENK INC	CITY SQUARE RECONSTRUCTION	01/31/2025	2,554.50	SQUARE STREETS
Total BOLTON & MENK INC:			2,554.50	
BOUND TREE MEDICAL LLC				
BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES IV START	02/19/2025	1,344.58	AMBULANCE FUN
Total BOUND TREE MEDICAL LLC:			1,344.58	
BUCHANAN, JACKSON				
BUCHANAN, JACKSON	3RD/4TH YTH BB OFFICIAL	02/14/2025	90.00	PARK & RECREATI
BUCHANAN, JACKSON	3RD/4TH YTH BB OFFICIAL	02/21/2025	45.00	PARK & RECREATI
Total BUCHANAN, JACKSON:			135.00	
BUTLER, MERRILL D				
BUTLER, MERRILL D	PATIENT OVERPAID RESPONSIBILITY	08/22/2025	140.65	AMBULANCE FUN
Total BUTLER, MERRILL D:			140.65	
CDW GOVERNMENT INC				
CDW GOVERNMENT INC	PD TABLET	02/20/2025	1,677.39	POLICE FUND
Total CDW GOVERNMENT INC:			1,677.39	
CENTRAL IOWA FASTENERS				
CENTRAL IOWA FASTENERS	JANITORIAL SUPPLIES - SHOP	02/20/2025	163.19	PARK & RECREATI
Total CENTRAL IOWA FASTENERS:			163.19	
CERRIS SYSTEMS IOWA INC				
CERRIS SYSTEMS IOWA INC	HVAC REPAIR	02/17/2025	2,241.49	SEWER FUND
Total CERRIS SYSTEMS IOWA INC:			2,241.49	
CINTAS CORPORATION				
CINTAS CORPORATION	CINTAS	02/20/2025	275.10	SEWER FUND
Total CINTAS CORPORATION:			275.10	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
CITY OF SANDYVILLE				
CITY OF SANDYVILLE	DUPLICATED PAYMENT FY 24 FOR FIRE SE	02/11/2025	363.72	FIRE FUND
CITY OF SANDYVILLE	DUPLICATED PAYMENT FY24 FOR EMS SER	02/11/2025	738.45	AMBULANCE FUN
Total CITY OF SANDYVILLE:			1,102.17	
CONFLUENCE INC.				
CONFLUENCE INC.	ON CALL PLANNING SERVICES	09/30/2024	800.00	GENERAL FUND
CONFLUENCE INC.	CITY OF INDIANOLA GATEWAYS	10/23/2024	1,600.00	GENERAL FUND
Total CONFLUENCE INC.:			2,400.00	
DARR, CHRISTOPHER				
DARR, CHRISTOPHER	3RD/4TH, 5TH/6TH BB OFFICIAL	02/21/2025	180.00	PARK & RECREATI
Total DARR, CHRISTOPHER:			180.00	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	VEHICLE REPAIRS	02/19/2025	101.98	POLICE FUND
Total DOWNEY TIRE PROS:			101.98	
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	ACTIVITY CENTER MONTHLY CLEANING	02/15/2025	1,595.00	PARK & RECREATI
DUST PROS JANITORIAL	N HOWARD JANITORIAL SERVICES	02/15/2025	375.00	CH BUILDING PRO
DUST PROS JANITORIAL	JANITORIAL SERVICES	02/15/2025	4,225.00	GENERAL FUND
DUST PROS JANITORIAL	JANITORIAL SERVICE	02/15/2025	500.00	GENERAL FUND
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	02/15/2025	48.50	GENERAL FUND
DUST PROS JANITORIAL	JANITORIAL SERVICE	02/15/2025	675.00	SEWER FUND
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	02/15/2025	188.50	SEWER FUND
DUST PROS JANITORIAL	JANITORIAL SERVICES	02/15/2025	500.00	ROAD USE TAX FU
DUST PROS JANITORIAL	CENTER PULL PAPER TOWELS	02/15/2025	95.00	FIRE FUND
Total DUST PROS JANITORIAL:			8,202.00	
ELECTRONIC ENGINEERING CO				
ELECTRONIC ENGINEERING C	REPLACE PORTABLE RADIO BATTERIES X1	02/10/2025	2,248.49	AMBULANCE FUN
Total ELECTRONIC ENGINEERING CO:			2,248.49	
ELIVATE FITNESS				
ELIVATE FITNESS	FITNESS EQUIPMENT	02/13/2025	636.84	WELLNESS CAMP
Total ELIVATE FITNESS:			636.84	
ENVIRO SAFETY				
ENVIRO SAFETY	ARSON SAMPLE CONTAINERS	01/02/2025	54.69	FIRE FUND
Total ENVIRO SAFETY:			54.69	
GRAINGER INC				
GRAINGER INC	OIL	02/10/2025	480.87	SEWER FUND
GRAINGER INC	HEAT TRACE TAPE FOR SAMPLER	02/18/2025	676.29	SEWER FUND
GRAINGER INC	POOL PUMP GREASE	02/25/2025	10.24	POOL (MEMORIAL)
Total GRAINGER INC:			1,167.40	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
HACH COMPANY				
HACH COMPANY	PH PROBE	01/13/2025	1,117.34	SEWER FUND
HACH COMPANY	AMMONIA TEST	02/12/2024	193.55	SEWER FUND
HACH COMPANY	AMMONIA TEST	02/19/2025	104.30	SEWER FUND
Total HACH COMPANY:			1,415.19	
HALLETT MATERIALS				
HALLETT MATERIALS	SAND FOR ICE CONTROL	02/04/2025	3,359.15	ROAD USE TAX FU
Total HALLETT MATERIALS:			3,359.15	
HAWKEYE TRUCK EQUIPMENT				
HAWKEYE TRUCK EQUIPMENT	SPREADER SPINNER	02/19/2025	384.66	ROAD USE TAX FU
Total HAWKEYE TRUCK EQUIPMENT:			384.66	
HUGES, KELSEY				
HUGES, KELSEY	2025 STATE MEET	02/18/2025	535.00	WELLNESS CAMP
Total HUGES, KELSEY:			535.00	
INDEPENDENT ADVOCATE				
INDEPENDENT ADVOCATE	20250127 CC MINUTES	02/04/2025	24.43	GENERAL FUND
INDEPENDENT ADVOCATE	2024 PAYROLL PUBLICATION	02/12/2025	225.54	GENERAL FUND
INDEPENDENT ADVOCATE	PH NOTICE IVC REZONE	02/12/2025	41.98	GENERAL FUND
INDEPENDENT ADVOCATE	PH NOTICE SUMMERCREST HILLS	02/12/2025	74.55	GENERAL FUND
INDEPENDENT ADVOCATE	ORD 1764	02/12/2025	91.16	GENERAL FUND
INDEPENDENT ADVOCATE	20250203 CC MINUTES	02/12/2025	289.44	GENERAL FUND
INDEPENDENT ADVOCATE	PD TRAILER NOTICE	02/12/2025	5.64	POLICE FUND
Total INDEPENDENT ADVOCATE:			752.74	
INTERNATIONAL CODE COUNCIL INC				
INTERNATIONAL CODE COUNCIL	MEMBERSHIP - BUILDING SAFETY - NELLER	02/25/2025	215.00	FIRE FUND
Total INTERNATIONAL CODE COUNCIL INC:			215.00	
INTL ASSOC OF CHIEFS OF POLICE				
INTL ASSOC OF CHIEFS OF POLICE	2025 MEMBERSHIP DUES - SHER	01/22/2025	220.00	POLICE FUND
Total INTL ASSOC OF CHIEFS OF POLICE:			220.00	
IOWA MEDICAID ENTERPRISE				
IOWA MEDICAID ENTERPRISE	GEMT INVOICE FROM STATE OF IOWA	02/14/2025	5,907.52	AMBULANCE FUN
Total IOWA MEDICAID ENTERPRISE:			5,907.52	
IOWA TOTAL CARE				
IOWA TOTAL CARE	REFUND REQUESTED BY PAYER: COB	02/26/2022	1,009.22	AMBULANCE FUN
IOWA TOTAL CARE	MEDICARE & SUPPLEMENTAL INS PAID	04/26/2024	1,670.02	AMBULANCE FUN
IOWA TOTAL CARE	REFUND REQUESTED BY PAYER: COB	05/31/2024	1,682.73	AMBULANCE FUN
IOWA TOTAL CARE:			4,361.97	
IOWA-DES MOINES SUPPLY INC.				
IOWA-DES MOINES SUPPLY INC	MEMBERSHIP SUPPLIES	02/03/2025	762.68	WELLNESS CAMP
IOWA-DES MOINES SUPPLY INC	MAINTENANCE SUPPLIES	02/03/2025	1,000.33	WELLNESS CAMP

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MEMBERSHIP	02/19/2025	696.40	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MAINTENANCE	02/19/2025	600.22	WELLNESS CAMP
Total IOWA-DES MOINES SUPPLY INC.:			3,059.63	
JAKES LAWN & LANDSCAPING LLC				
JAKES LAWN & LANDSCAPING	SNOW REMOVAL & SALT APPLICATIONS	02/20/2025	6,389.00	WELLNESS CAMP
Total JAKES LAWN & LANDSCAPING LLC:			6,389.00	
JETSURGE				
JETSURGE	NORTHWEST MAIN DRAINED CLEARED	02/18/2025	210.00	FIRE FUND
Total JETSURGE:			210.00	
JOSH'S AUTO REPAIR LLC				
JOSH'S AUTO REPAIR LLC	SERVICE VEHICLES	01/21/2025	2,331.00	POLICE FUND
Total JOSH'S AUTO REPAIR LLC:			2,331.00	
KELLER'S GARAGE				
KELLER'S GARAGE	AMBULANCE 246 EMERGENCY BRAKE REP	02/21/2025	1,337.55	AMBULANCE FUN
Total KELLER'S GARAGE:			1,337.55	
KING, SCOTT L				
KING, SCOTT L	PATIENT OVERPAID RESPONSIBILITY	06/18/2024	132.07	AMBULANCE FUN
Total KING, SCOTT L:			132.07	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	MONTHLY CONTRACTED SERVICES MARCH	02/24/2025	4,500.00	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			4,500.00	
KREMPASKY, JANA R				
KREMPASKY, JANA R	PATIENT OVERPAID RESPONSIBILITY	06/24/2024	115.52	AMBULANCE FUN
Total KREMPASKY, JANA R:			115.52	
LAWSON PRODUCTS				
LAWSON PRODUCTS	SNOW PLOW BOLTS	02/13/2025	180.00	ROAD USE TAX FU
LAWSON PRODUCTS	PPE	02/19/2025	225.81	ROAD USE TAX FU
Total LAWSON PRODUCTS:			405.81	
MACQUEEN EQUIPMENT LLC				
MACQUEEN EQUIPMENT LLC	SWEEPER PARTS	02/26/2025	205.82	ROAD USE TAX FU
MACQUEEN EQUIPMENT LLC	SNOW BLOWER CLUTCH REPAIR	02/25/2025	928.50	ROAD USE TAX FU
Total MACQUEEN EQUIPMENT LLC:			1,134.32	
MAGNUSON, HARRISON				
MAGNUSON, HARRISON	3RD/4TH YTH BB OFFICIAL	02/14/2025	60.00	PARK & RECREATI
MAGNUSON, HARRISON	3RD/4TH YTH BB OFFICIAL	02/21/2025	60.00	PARK & RECREATI
Total MAGNUSON, HARRISON:			120.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MATTSON, J. GARY				
MATTSON, J. GARY	PATIENT OVERPAID RESPONSIBILITY	08/21/2024	130.82	AMBULANCE FUN
Total MATTSON, J. GARY:			130.82	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	SHADOW BOX INSTALL	02/11/2025	10.51	GENERAL FUND
MCCOY HARDWARE INC	SPRAY PAINT - PICNIC TABLE FRAME	02/19/2025	10.19	PARK & RECREATI
MCCOY HARDWARE INC	MAINTENANCE PARTS	02/24/2025	136.14	SEWER FUND
Total MCCOY HARDWARE INC:			156.84	
MECHANICAL SALES PARTS IOWA INC				
MECHANICAL SALES PARTS IO	COMBUSTIBLE SENSOR	02/12/2025	3,325.00	SEWER FUND
Total MECHANICAL SALES PARTS IOWA INC:			3,325.00	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	STREET LIGHTING	02/13/2025	161.17	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	HWY SIGN LIGHTING	02/14/2025	11.63	GENERAL FUND
MID AMERICAN ENERGY CO.	WRRF ELECTRIC/GAS	02/18/2025	12,624.71	SEWER FUND
MID AMERICAN ENERGY CO.	65/69 ELECTRIC	02/18/2025	75.49	SEWER FUND
MID AMERICAN ENERGY CO.	WESLEY ELECTRIC	02/18/2025	55.65	SEWER FUND
MID AMERICAN ENERGY CO.	UTILITIES 206 N 1ST STREET	02/19/2025	178.28	FIRE FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	02/19/2025	500.65	PARK & RECREATI
MID AMERICAN ENERGY CO.	NATUAL GAS	02/19/2025	858.43	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	MID AMERICAN GAS BILL	02/19/2025	152.29	POLICE FUND
MID AMERICAN ENERGY CO.	QUAIL ELECTRIC	02/19/2025	81.90	SEWER FUND
MID AMERICAN ENERGY CO.	NATURAL GAS - CITY HALL	02/19/2025	1,902.14	GENERAL FUND
Total MID AMERICAN ENERGY CO.:			16,602.34	
MIDWEST AUTOMATIC FIRE SPRINKLER				
MIDWEST AUTOMATIC FIRE SP	FIRE SPRINKLER INSPECTION	02/13/2025	268.00	WELLNESS CAMP
Total MIDWEST AUTOMATIC FIRE SPRINKLER:			268.00	
MINELLA, JOYCE				
MINELLA, JOYCE	PATIENT OVERPAID RESPONSIBILITY	02/10/2024	323.69	AMBULANCE FUN
Total MINELLA, JOYCE:			323.69	
NAPA AUTO PARTS				
NAPA AUTO PARTS	PARTS	02/20/2025	4.87	ROAD USE TAX FU
Total NAPA AUTO PARTS:			4.87	
NATIONWIDE OFFICE CLEANERS LLC				
NATIONWIDE OFFICE CLEANER	OFFICE CLEANING FEBRUARY 2025	02/15/2025	5,776.61	WELLNESS CAMP
Total NATIONWIDE OFFICE CLEANERS LLC:			5,776.61	
OPN ARCHITECTS INC				
OPN ARCHITECTS INC	PUBLIC SAFETY BLDG ARCH SERVICES	01/31/2025	10,819.31	CH BUILDING PRO
OPN ARCHITECTS INC	LIBRARY CONCEPT DESIGN	01/31/2025	5,238.95	CAPITAL PROJECT
Total OPN ARCHITECTS INC:			16,058.26	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	MOTOROIL	02/11/2025	59.90	SEWER FUND
O'REILLY AUTO PARTS	MOTOR OIL, FILTERS - 2022 RAM 2500 4X4	02/19/2025	67.55	PARK & RECREATI
O'REILLY AUTO PARTS	SUPPLIES	02/20/2025	18.98	ROAD USE TAX FU
O'REILLY AUTO PARTS	ANTIFREEZE & WINDSHIELD WASHER FLUI	02/25/2025	19.65	GENERAL FUND
Total O'REILLY AUTO PARTS:			166.08	
OVERHEAD DOOR COMPANY				
OVERHEAD DOOR COMPANY	REPLACE WORN TROLLEY SHAFT EAST BA	02/18/2025	1,023.50	FIRE FUND
Total OVERHEAD DOOR COMPANY:			1,023.50	
PERFECTION PEST MANAGEMENT				
PERFECTION PEST MANAGEM	PEST CONTROL PICKARD CONCESSION	02/21/2025	70.00	PARK & RECREATI
PERFECTION PEST MANAGEM	PEST CONTROL	02/25/2025	53.50	ROAD USE TAX FU
Total PERFECTION PEST MANAGEMENT:			123.50	
PROSCREENING LLC				
PROSCREENING LLC	PRE EMPLOYMENT SCREENING - OWENS &	02/15/2025	121.00	WELLNESS CAMP
Total PROSCREENING LLC:			121.00	
PURCHASE POWER				
PURCHASE POWER	MAIL MACHINE SUPPLIES	02/20/2025	91.29	GENERAL FUND
PURCHASE POWER	MAIL MACHINE FEES	02/20/2025	43.25	GENERAL FUND
PURCHASE POWER	MAIL MACHINE PAST DUE BALANCE	02/20/2025	2.25	GENERAL FUND
PURCHASE POWER	POSTAGE REFILL 2/25	02/25/2025	500.00	GENERAL FUND
Total PURCHASE POWER:			636.79	
RYAN COMPANIES US INC				
RYAN COMPANIES US INC	PRE-BOND REFERENDUM PRECONSTRUCT	02/06/2025	20,000.00	CH BUILDING PRO
Total RYAN COMPANIES US INC:			20,000.00	
SANGL, ROB & LEAH				
SANGL, ROB & LEAH	PATIENT OVERPAID RESPONSIBILITY	09/11/2023	96.00	AMBULANCE FUN
Total SANGL, ROB & LEAH:			96.00	
SHULL, DOUG				
SHULL, DOUG	MONTHLY CONTRACTED SERVICES - MARC	02/24/2025	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SNYDER & ASSOCIATES INC				
SNYDER & ASSOCIATES INC	W CLINTON CULVERT	02/19/2025	14,275.60	STORMWATER UTI
SNYDER & ASSOCIATES INC	NORTH 14TH STREET DRAINAGE IMPROVE	02/19/2025	5,082.75	STORMWATER UTI
SNYDER & ASSOCIATES INC	NORTH N STREET STORM REPAIR	02/19/2025	12,021.68	STORMWATER UTI
SNYDER & ASSOCIATES INC	MUNICIPAL ENGINEERING SERVICES - STR	02/19/2025	2,535.20	ROAD USE TAX FU
SNYDER & ASSOCIATES INC	MUNICIPAL ENGINEERING SERVICES - STO	02/19/2025	1,310.50	STORMWATER UTI
SNYDER & ASSOCIATES INC	W CLINTON AVE PAVEMENT	02/18/2025	31,648.45	STREET CAPITAL
Total SNYDER & ASSOCIATES INC:			66,874.18	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
SPRINGER PROFESSIONAL HOME SERVICES				
SPRINGER PROFESSIONAL HO	ACTIVITY CENTER PEST CONTRIL	02/05/2025	70.40	PARK & RECREATI
Total SPRINGER PROFESSIONAL HOME SERVICES:			70.40	
SUMMERCREST HILLS COMMERCIAL ASSOC INC				
SUMMERCREST HILLS COMME	COMMERCIAL ASSOC DUES 4TH QTR 2024	02/05/2025	565.20	WELLNESS CAMP
Total SUMMERCREST HILLS COMMERCIAL ASSOC INC:			565.20	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	N HOWARD TRASH SERVICE	02/24/2025	97.00	CH BUILDING PRO
T.R.M. DISPOSAL LLC	CITY HALL TRASH	02/24/2025	180.00	GENERAL FUND
T.R.M. DISPOSAL LLC	TRASH REMOVAL	02/24/2025	109.00	SEWER FUND
Total T.R.M. DISPOSAL LLC:			386.00	
TAYLOR, MARY D				
TAYLOR, MARY D	PATIENT OVERPAID RESPONSIBILITY	09/05/2024	100.00	AMBULANCE FUN
Total TAYLOR, MARY D:			100.00	
THEISEN'S				
THEISEN'S	SPRAY PAINT - FUEL CABINET	02/11/2025	75.90	PARK & RECREATI
THEISEN'S	KEROSENE & DIESEL SUPPLEMENT	02/18/2025	45.97	SEWER FUND
THEISEN'S	OFFICE PRODUCTS & CLOTHING	02/19/2025	56.98	SEWER FUND
THEISEN'S	REPAIR PARTS	02/20/2025	33.05	SEWER FUND
Total THEISEN'S:			211.90	
THOMAS PETERSEN REVOCABLE TRUST				
THOMAS PETERSEN REVOCAB	ACTIVITY CENTER PERFORMANCE	02/11/2025	240.00	PARK & RECREATI
Total THOMAS PETERSEN REVOCABLE TRUST:			240.00	
TIFCO INDUSTRIES				
TIFCO INDUSTRIES	GLOVES & SAFETY GLASSES	02/24/2025	372.74	SEWER FUND
Total TIFCO INDUSTRIES:			372.74	
TRUCK EQUIPMENT INC				
TRUCK EQUIPMENT INC	CUTTING EDGE KIT FOR WESTERN SNOWP	02/21/2025	456.30	PARK & RECREATI
Total TRUCK EQUIPMENT INC:			456.30	
TRUENORTH COMPANIES LC				
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - COMM DEV	02/20/2025	34.61	GENERAL FUND
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - CITY ADMIN	02/20/2025	34.65	GENERAL FUND
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - STREETS	02/20/2025	34.61	ROAD USE TAX FU
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - SEWER	02/20/2025	34.61	SEWER FUND
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - POLICE	02/20/2025	34.61	POLICE FUND
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - FIRE	02/20/2025	34.61	FIRE FUND
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - WELLNESS CAMPU	02/20/2025	34.61	WELLNESS CAMP
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - LIBRARY	02/20/2025	34.61	LIBRARY FUND
TRUENORTH COMPANIES LC	SAFETY MTG FEB 2025 - P&R ADMIN	02/20/2025	34.61	PARK & RECREATI
Total TRUENORTH COMPANIES LC:			311.53	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONE FIRE	02/10/2025	871.18	AMBULANCE FUN
U.S. CELLULAR	CELL PHONE STREET	02/10/2025	186.40	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE COM DEV	02/10/2025	94.08	GENERAL FUND
U.S. CELLULAR	CELL PHONE WRR	02/10/2025	299.38	SEWER FUND
U.S. CELLULAR	CELL PHONE COMMUNICATIONS	02/10/2025	47.04	GENERAL FUND
U.S. CELLULAR	CELL PHONE FACILITIES	02/10/2025	47.04	MAINTENANCE
U.S. CELLULAR	CELL PHONE HR	02/10/2025	47.04	GENERAL FUND
U.S. CELLULAR	IPADS WRR	02/10/2025	1,511.37	SEWER FUND
Total U.S. CELLULAR:			3,103.53	
UNITED HEALTHCARE INSURANCE COMPANY				
UNITED HEALTHCARE INSURA	DUPLICATE PAYMENT FOR SAME CLAIM	04/03/2018	553.09	AMBULANCE FUN
Total UNITED HEALTHCARE INSURANCE COMPANY:			553.09	
UNITED STATES POLICE CANINE ASSOC				
UNITED STATES POLICE CANIN	CERTIFICATION REGISTRATION-NIXON	02/22/2025	100.00	POLICE FUND
Total UNITED STATES POLICE CANINE ASSOC:			100.00	
UNITYPOINT HEALTH AT WORK - LAKEVIEW				
UNITYPOINT HEALTH AT WORK	DRUG SCREEN - EMS - MERRITT	02/10/2025	459.54	AMBULANCE FUN
Total UNITYPOINT HEALTH AT WORK - LAKEVIEW:			459.54	
UTILITY EQUIPMENT CO.				
UTILITY EQUIPMENT CO.	18" RUBBER PLUG	02/11/2025	722.00	SEWER FUND
Total UTILITY EQUIPMENT CO.:			722.00	
VERIZON WIRELESS				
VERIZON WIRELESS	VERIZON POLICE BILL	02/15/2025	3,007.93	POLICE FUND
Total VERIZON WIRELESS:			3,007.93	
WAGONER, WADE				
WAGONER, WADE	MARCH 2025 CELL	02/24/2025	75.00	GENERAL FUND
Total WAGONER, WADE:			75.00	
WARREN COUNTY ENGINEER				
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - IT/MAINTENANCE	02/04/2025	29.51	GENERAL FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - BLDG/ZONING	02/04/2025	37.05	GENERAL FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - FIRE	02/04/2025	773.76	FIRE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - AMBULANCE	02/04/2025	1,136.31	AMBULANCE FUN
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - POLICE	02/04/2025	2,072.70	POLICE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - PARKS	02/04/2025	202.00	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - REC - VANS	02/04/2025	47.59	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - STREETS	02/04/2025	1,492.39	ROAD USE TAX FU
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - SEWER	02/04/2025	997.47	SEWER FUND
Total WARREN COUNTY ENGINEER:			6,788.78	
WARREN COUNTY EXTENSION				
WARREN COUNTY EXTENSION	CIC FOR PESTICIDE LICENSE	02/24/2025	135.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total WARREN COUNTY EXTENSION:			135.00	
WARREN COUNTY TREASURER				
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 50000294	02/19/2025	340.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 50000294	02/19/2025	250.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 50000294	02/19/2025	376.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 50000392	02/19/2025	115.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 05000039	02/19/2025	31.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 50000392	02/19/2025	499.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 50000392	02/19/2025	493.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 50000398	02/19/2025	290.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 50000398	02/19/2025	317.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 14000206	02/19/2025	175.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 48020100	02/19/2025	447.00	GENERAL FUND
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 48020120	02/19/2025	1,833.00	CH BUILDING PRO
WARREN COUNTY TREASURE	PROP TAXES MARCH 25 - PARCEL 48020120	02/19/2025	9,752.00	CH BUILDING PRO
Total WARREN COUNTY TREASURER:			14,918.00	
WARREN WATER DISTRICT				
WARREN WATER DISTRICT	WRRF WATER	02/20/2025	95.45	SEWER FUND
Total WARREN WATER DISTRICT:			95.45	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	RECYCLING RES	02/05/2025	25,782.32	RECYCLING FUND
WASTE MANAGEMENT OF IOW	RECYCLING APT	02/05/2025	4,887.02	RECYCLING FUND
WASTE MANAGEMENT OF IOW	UTILITIES - GARBAGE	02/05/2025	49.82	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	YARD WASTE HAULING	02/17/2025	1,552.39	GENERAL FUND
WASTE MANAGEMENT OF IOW	YARD WASTE HAULING	02/17/2025	8.18	GENERAL FUND
Total WASTE MANAGEMENT OF IOWA:			32,279.73	
WELLS FARGO CCER				
WELLS FARGO CCER	Greg Chia Retirement Service PlaqueSq *winne	01/31/2025	91.00	FIRE FUND
WELLS FARGO CCER	Shipping of decommissioned Medical Equipmen	01/31/2025	18.06	AMBULANCE FUN
WELLS FARGO CCER	Meals X 4 people for Captains Assessment Pan	01/31/2025	42.77	FIRE FUND
WELLS FARGO CCER	Repair of damaged ambulance grill from garage	01/31/2025	690.00	AMBULANCE FUN
WELLS FARGO CCER	AHA BLS Instructor ManualAmerican Heart Sho	01/31/2025	47.05	AMBULANCE FUN
WELLS FARGO CCER	ISFSI Live Burn Instructor Class - T. Whitelsfsi.	01/31/2025	550.00	FIRE FUND
WELLS FARGO CCER	ISFSI Instructor Dues -T. Whitelsfsi.Org	01/31/2025	115.00	FIRE FUND
WELLS FARGO CCER	Inadvertent Use Card Charged & Refunded Im	01/31/2025	16.05	FIRE FUND
WELLS FARGO CCER	Inadvertent Use Card Charged & Refunded Im	01/31/2025	16.05-	FIRE FUND
WELLS FARGO CCER	Fuel for Command Car 330 (County Fuel Pump	01/31/2025	62.50	FIRE FUND
WELLS FARGO CCER	medications - zofran fentanyl adenosine atropin	01/31/2025	282.86	AMBULANCE FUN
WELLS FARGO CCER	aha certsAmerican Heart Shopcpr	01/31/2025	164.80	AMBULANCE FUN
WELLS FARGO CCER	shipping for LP15 maint.The Ups Store 6682	01/31/2025	151.61	AMBULANCE FUN
WELLS FARGO CCER	fuelCaseys #3512	01/31/2025	59.52	FIRE FUND
WELLS FARGO CCER	State CertificationDph Regulatory Programs	01/31/2025	25.00	AMBULANCE FUN
WELLS FARGO CCER	fuelJiffy Express 921	01/31/2025	.40	AMBULANCE FUN
WELLS FARGO CCER	FuelCaseys #1623	01/31/2025	54.07	AMBULANCE FUN
WELLS FARGO CCER	Marketing expenseFlodesk.Com	01/31/2025	38.00	LIBRARY FUND
WELLS FARGO CCER	Annual Employee Banquet entertainmentPaypal	01/31/2025	250.00	GENERAL FUND
WELLS FARGO CCER	State professional association annual members	01/31/2025	130.00	LIBRARY FUND
WELLS FARGO CCER	new burner for asphalt trailer, Spaulding MFG	01/31/2025	1,816.00	ROAD USE TAX FU
WELLS FARGO CCER	fuel, Agriland FS	01/31/2025	150.00	ROAD USE TAX FU
WELLS FARGO CCER	fuel, Agriland FS	01/31/2025	130.03	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	Stephanie Erickson Printed PhotoWalgreens #5	01/31/2025	4.49	GENERAL FUND
WELLS FARGO CCER	Winter 25 Clerk Classes HOFERIsu Event Regi	01/31/2025	240.00	GENERAL FUND
WELLS FARGO CCER	IFD Fire Captain promote testing materials - pos	01/31/2025	19.95	GENERAL FUND
WELLS FARGO CCER	CDL Limited Query Plan 2025: 7 WRRD, 9 Stre	01/31/2025	1.25	PARK & RECREATI
WELLS FARGO CCER	CDL Limited Query Plan 2025: 7 WRRD, 9 Stre	01/31/2025	11.25	GENERAL FUND
WELLS FARGO CCER	CDL Limited Query Plan 2025: 7 WRRD, 9 Stre	01/31/2025	8.75	SEWER FUND
WELLS FARGO CCER	CDL Limited Query Plan 2025: 7 WRRD, 9 Stre	01/31/2025	30.00	GENERAL FUND
WELLS FARGO CCER	CDL Limited Query Plan 2025: 7 WRRD, 9 Stre	01/31/2025	11.25	ROAD USE TAX FU
WELLS FARGO CCER	Event SuppliesWm Supercenter #1491	01/31/2025	13.48	PARK & RECREATI
WELLS FARGO CCER	Event SnacksCrouse Cafe	01/31/2025	83.96	PARK & RECREATI
WELLS FARGO CCER	AED Replacement Electrodes and BatteryAed S	01/31/2025	124.00	POOL (MEMORIAL)
WELLS FARGO CCER	AED Replacement Electrodes and BatteryAed S	01/31/2025	671.00	PARK & RECREATI
WELLS FARGO CCER	IPRA Conference Lodging - Bylund, DeCook, Br	01/31/2025	973.86	PARK & RECREATI
WELLS FARGO CCER	Event Snacks and Super GlueWm Supercenter	01/31/2025	19.66	PARK & RECREATI
WELLS FARGO CCER	Egg Hunt CandyOtc Brands	01/31/2025	246.82	PARK & RECREATI
WELLS FARGO CCER	Egg Hunt Prize EggsSunny Bunny Easter Eggs	01/31/2025	144.00	PARK & RECREATI
WELLS FARGO CCER	Event SnacksWm Supercenter #1491	01/31/2025	8.80	PARK & RECREATI
WELLS FARGO CCER	Group Exercise License for body pump, zumba,	01/31/2025	647.00	WELLNESS CAMP
WELLS FARGO CCER	copier paperWal-Mart #1491	01/31/2025	49.97	WELLNESS CAMP
WELLS FARGO CCER	Flurry of Fun Event SuppliesWal-Mart #1491	01/31/2025	78.66	WELLNESS CAMP
WELLS FARGO CCER	Flurry of Fun event suppliesWal-Mart #1491	01/31/2025	23.76	WELLNESS CAMP
WELLS FARGO CCER	Adult ProgramSq *local Vine	01/31/2025	70.00	LIBRARY FUND
WELLS FARGO CCER	Adult ProgramHy-Vee Indianola 1271	01/31/2025	73.72	LIBRARY FUND
WELLS FARGO CCER	ILA Membershiplowalibraryassociation	01/31/2025	110.00	LIBRARY FUND
WELLS FARGO CCER	Adult ProgramHy-Vee Indianola 1271	01/31/2025	21.74	LIBRARY FUND
WELLS FARGO CCER	Adult ProgramJoann Stores	01/31/2025	19.16	LIBRARY FUND
WELLS FARGO CCER	Adult ProgramJoann Stores #2249	01/31/2025	47.93	LIBRARY FUND
WELLS FARGO CCER	Friends E and PWalmart.Com	01/31/2025	9.70	LIBRARY SPECIAL
WELLS FARGO CCER	Friends E and PWalmart.Com	01/31/2025	13.84	LIBRARY SPECIAL
WELLS FARGO CCER	Friends E and PWal-Mart #1491	01/31/2025	25.94	LIBRARY SPECIAL
WELLS FARGO CCER	Friends SLP kids and family programDollar Tree	01/31/2025	63.46	LIBRARY SPECIAL
WELLS FARGO CCER	Friends SLP kids and family programDollar Tree	01/31/2025	32.80	LIBRARY SPECIAL
WELLS FARGO CCER	Staff IAWEA memberships, Iowa Only Members	01/31/2025	200.00	SEWER FUND
WELLS FARGO CCER	IAWEA Maintenance Conference 2025 lawea M	01/31/2025	420.00	SEWER FUND
WELLS FARGO CCER	Fuel Agriland FS	01/31/2025	118.14	SEWER FUND
WELLS FARGO CCER	Shop organization Nte 5432	01/31/2025	54.98	SEWER FUND
WELLS FARGO CCER	City Potluck Hy-Vee Indianola	01/31/2025	90.96	SEWER FUND
WELLS FARGO CCER	Replacement parts for samplers Teledyne Instru	01/31/2025	656.11	SEWER FUND
WELLS FARGO CCER	AED return UPS Store	01/31/2025	16.16	SEWER FUND
WELLS FARGO CCER	Change location cost WI*vue*testing Exam	01/31/2025	50.00	GENERAL FUND
WELLS FARGO CCER	Garage door oopener remote replacement Fire -	01/31/2025	48.26	GENERAL FUND
WELLS FARGO CCER	com dev office wall trim and shipping Menards	01/31/2025	282.60	GENERAL FUND
WELLS FARGO CCER	Thermostat replacement Room B Library Suppl	01/31/2025	160.78	GENERAL FUND
WELLS FARGO CCER	65020- Magnolia Journal subscriptionMdc*mag	01/31/2025	26.75	LIBRARY FUND
WELLS FARGO CCER	Iowa Library Association Membershiplowalibrar	01/31/2025	110.00	LIBRARY FUND
WELLS FARGO CCER	Teen Program - hangoutWalmart.Com	01/31/2025	64.02	LIBRARY FUND
WELLS FARGO CCER	Teen HangoutWm Supercenter #1491	01/31/2025	55.09	LIBRARY FUND
WELLS FARGO CCER	Teen HangoutWalmart.Com	01/31/2025	9.69	LIBRARY FUND
WELLS FARGO CCER	Teen Hangout SuppliesWalmart.Com 80092562	01/31/2025	64.21	LIBRARY FUND
WELLS FARGO CCER	Teen Hangout/Building Break Room SuppliesW	01/31/2025	91.69	LIBRARY FUND
WELLS FARGO CCER	Overdrive subscription, Overdrive Dist	01/31/2025	4,000.00	LIBRARY FUND
WELLS FARGO CCER	Annual SeedsJohnnys Selected Seed	01/31/2025	106.10	PARK & RECREATI
WELLS FARGO CCER	Fuel for 2019 F350Caseys #1623	01/31/2025	75.30	PARK & RECREATI
WELLS FARGO CCER	Hosting platform - virtual tourIn *midwest Pano	01/31/2025	289.00	LIBRARY FUND
WELLS FARGO CCER	Unifi TalkUbiquiti Inc.	01/31/2025	34.98	GENERAL FUND
WELLS FARGO CCER	PodBeam annual subscriptionPodbean.Com	01/31/2025	108.00	GENERAL FUND
WELLS FARGO CCER	SIP StationSangoma US Inc	01/31/2025	62.70	GENERAL FUND
WELLS FARGO CCER	Bulk mail subscriptionMailchimp	01/31/2025	135.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	January 2025 Adobe licensesAdobe *adobe	01/31/2025	737.83	GENERAL FUND
WELLS FARGO CCER	postage separate charge for postage of orderEv	01/31/2025	31.95	POLICE FUND
WELLS FARGO CCER	Test duquendois-levineEvident Inc	01/31/2025	132.00	POLICE FUND
WELLS FARGO CCER	Verizon Officer work phone support contractCo	01/31/2025	999.00	POLICE FUND
WELLS FARGO CCER	office suppliesQuill Corporation	01/31/2025	126.84	POLICE FUND
WELLS FARGO CCER	CO2 for officersWal-Mart #1491	01/31/2025	41.96	POLICE FUND
WELLS FARGO CCER	ad for police officer postingCna Classifieds	01/31/2025	300.00	POLICE FUND
WELLS FARGO CCER	Test - marji-hashish-oil/thSirchie Acquisition Co	01/31/2025	602.51	POLICE FUND
WELLS FARGO CCER	ad for police officer postingCna Classifieds	01/31/2025	300.00	POLICE FUND
WELLS FARGO CCER	Cocaine Test ampulesIn *nartec, Inc	01/31/2025	157.20	POLICE FUND
WELLS FARGO CCER	ad for police officer postingCna Classifieds	01/31/2025	300.00	POLICE FUND
WELLS FARGO CCER	Jan 2025- hiringCna Classifieds	01/31/2025	300.00	POLICE FUND
WELLS FARGO CCER	IA Association of Women Police Conference Nic	01/31/2025	104.00	POLICE FUND
WELLS FARGO CCER	Axon Taser instructor receipt SteverAxon	01/31/2025	495.00	POLICE FUND
WELLS FARGO CCER	Fuel for patrol carsCaseys #3512	01/31/2025	57.91	POLICE FUND
WELLS FARGO CCER	Fuel for patrol carsJiffy Express 921	01/31/2025	47.31	POLICE FUND
WELLS FARGO CCER	Jiffy fuel for patrol carJiffy Express 921	01/31/2025	40.03	POLICE FUND
WELLS FARGO CCER	Jiffy Fuel for patrolJiffy Express 921	01/31/2025	26.50	POLICE FUND
WELLS FARGO CCER	Hyvee fuel for patrol carHy-Vee F&f Indianola 5	01/31/2025	69.61	POLICE FUND
WELLS FARGO CCER	Hyvee fuel for patrol carsHy-Vee F&f Indianola	01/31/2025	39.06	POLICE FUND
WELLS FARGO CCER	Hyvee fuel for patrol carsHy-Vee F&f Indianola	01/31/2025	37.08	POLICE FUND
WELLS FARGO CCER	Hyvee Fuel for patrol carsHy-Vee F&f Indianola	01/31/2025	38.31	POLICE FUND
WELLS FARGO CCER	Hyvee fuel for patrol carHy-Vee F&f Indianola 5	01/31/2025	31.96	POLICE FUND
WELLS FARGO CCER	Jiffy fuel for patrol carJiffy Express 921	01/31/2025	17.27	POLICE FUND
WELLS FARGO CCER	Caseys fuel for patrol carCaseys #1623	01/31/2025	56.60	POLICE FUND
WELLS FARGO CCER	Caseys fuel for patrol carCaseys #1623	01/31/2025	38.36	POLICE FUND
WELLS FARGO CCER	Jiffy fuel for patrol carsJiffy Express 921	01/31/2025	27.45	POLICE FUND
WELLS FARGO CCER	Hyvee fuel for patrol carsHy-Vee F&f Indianola	01/31/2025	47.97	POLICE FUND
WELLS FARGO CCER	Marshall NASRO Conference registrationNation	01/31/2025	500.00	POLICE FUND
WELLS FARGO CCER	Hackett NASRO Conference registrationNationa	01/31/2025	500.00	POLICE FUND
WELLS FARGO CCER	Hyvee fuel for patrol carHy-Vee F&f Indianola 5	01/31/2025	56.66	POLICE FUND
WELLS FARGO CCER	Jiffy fuel for patrol carJiffy Express 921	01/31/2025	20.42	POLICE FUND
WELLS FARGO CCER	Hawkins NASRO Conference registrationNation	01/31/2025	500.00	POLICE FUND
WELLS FARGO CCER	Caseys fuel for patrol carCaseys #1623	01/31/2025	53.22	POLICE FUND
WELLS FARGO CCER	Jiffy fuel for patrol carJiffy Express 921	01/31/2025	31.17	POLICE FUND
WELLS FARGO CCER	Hyvee fuel for patrol carsHy-Vee F&f Indianola	01/31/2025	25.20	POLICE FUND
WELLS FARGO CCER	Caseys fuel for patrol carCaseys #1623	01/31/2025	33.49	POLICE FUND
Total WELLS FARGO CCER:			23,023.26	
WERLING, HAYDEN				
WERLING, HAYDEN	REIMBURSEMENT RED CROSS CLASSES	02/24/2025	100.00	WELLNESS CAMP
Total WERLING, HAYDEN:			100.00	
WHIPPLE, JEFF				
WHIPPLE, JEFF	PATIENT OVERPAID RESPONSIBILITY	07/16/2024	34.00	AMBULANCE FUN
Total WHIPPLE, JEFF:			34.00	
WILLIAMS BROTHERS CONSTRUCTION INC				
WILLIAMS BROTHERS CONSTR	3RD RETAINAGE RELEASE - WRRF	02/24/2025	749,456.69	WWTP FACILITY C
Total WILLIAMS BROTHERS CONSTRUCTION INC:			749,456.69	
WILLIAMS-WALLACE, GABRIEL				
WILLIAMS-WALLACE, GABRIEL	3RD/4TH YTH BB OFFICIAL	02/14/2025	60.00	PARK & RECREATI
WILLIAMS-WALLACE, GABRIEL	3RD/4TH YTH BB OFFICIAL	02/21/2025	60.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total WILLIAMS-WALLACE, GABRIEL:			120.00	
Grand Totals:			1,055,911.40	

City Council: _____



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: March 3, 2025
Subject: Approval of Minutes of the February 18, 2025 meeting.

Recommendation: Simple motion is in order.

Attachments: 1. 20250218 CC Minutes



CITY OF INDIANOLA COUNCIL MEETING

February 18, 2025

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Minutes

Call to Order

The Indianola City Council met in regular session at 6 PM on February 18, 2025 in the City Hall Council Chambers. Mayor Pro Tem Steve Armstrong called the meeting to order and on roll call the following members were present: Josh Rabe via Zoom, Ron Dalby, Steve Armstrong via Zoom, Christina Beach, Mellisa Sones, Steve Richardson. Absent: None.

Public Comment

No public comments were offered.

Consent Agenda

Council Member Dalby moved to approve the Consent Agenda and Richardson seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the February 3, 2025 meeting.
- Setting dates for future public hearings
- Resolution 2025-022 setting the property tax public hearing for March 24, 2025, at 6:00 PM.
- Approval of Applications
- Consideration of the approval of a liquor license renewal for The Village.
- Consideration of the approval of an ownership amendment for Hy-Vee Fast and Fresh's liquor license.
- Consideration of the approval of an ownership amendment for Hy-Vee Food Store's liquor license.
- Consideration of the approval of an ownership amendment for Hy-Vee Market Cafe's liquor license.
- Consideration of the approval of a liquor license renewal for Dollar General #6777.

- Consideration of the approval of a new liquor license for B.E.S.T. Catering and Concessions Inc. doing business as Warren County Fair Blue Ribbon Bash.
- Consideration of the approval of a liquor license renewal for Z's Eatery and Draught Haus.
- Consideration of the approval of a liquor license renewal for Casey's #3512.
- Third consideration and adoption of an Ordinance for the division of revenues under Section 403.19, Code of Iowa, for the Emerald Bay Urban Renewal Plan.
- Resolution 2025-023 naming depositories.
- Resolution 2025-024 approving investment policy.
- Resolution 2025-025 authorizing a contract with ReNew Biomedical Services LLC.
- Resolution 2025-026 approving an agreement with Snyder & Associates for the West Clinton Avenue Pavement Reconstruction Project.
- Resolution 2025-027 approving a controlled structure burn at 2103 East Second Avenue and a hold harmless agreement related to the controlled burn.
- Resolution 2025-028 amending the fee schedule for inspections and permitting fees for the Indianola Fire Department.
- Approval of Urban Revitalization Designations
- Resolution 2025-029 approving salaries.

Council Reports

Council Member Richardson gave an update on the transition of the joint fuel facility and possible state legislation that may affect cities.

Old Business

Council Member Richardson recused himself from the meeting for the interviews of the mayor candidates and the resolution appointing a mayor. The remaining council members interviewed mayor applicants Todd Kielkopf and Steve Richardson.

Applicant Chad Matchie withdrew his application prior to the meeting. Applicant Eric Martens was unable to attend the meeting.

The council then cast silent votes on their choice for mayor.

Council Member Sones moved to approve Resolution 2025-030 appointing Steve Richardson as Mayor to fill a vacant unexpired term and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Richardson rejoined the meeting.

Council Member Sones moved to open the public hearing regarding a rezoning application for Indianola Veterinary Clinic and Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Interim City Manager Wade Wagoner explained the need for rezoning and the plat of survey. There were no other public comments offered.

Council Member Richardson moved to close the public hearing and Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Beach moved to approve the first consideration of an ordinance amending the municipal code of the City of Indianola, Iowa, for change of zoning district boundaries from the A-1 Agricultural/Open space zoning district to the C-2 Highway Commercial zoning district. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Sones moved to approve Resolution 2025-031 approving plat of survey request for IVC Properties, LLC. and Dalby seconded it. Interim City Manager Wagoner discussed the plat of survey. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Richardson moved to open the public hearing regarding a rezoning application for Summercrest Hills North and Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Interim City Manager Wagoner explained the planned unit development for Summercrest Hills North. There were no other public comments offered.

Council Member Richardson moved to close the public hearing and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Sones moved to approve the first consideration of an ordinance amending the municipal code of the City of Indianola, Iowa, for change of zoning district boundaries from the C-2 Highway Commercial zoning district to the PUD, Planned Unit Development Zoning District (Summercrest Hills North). Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

New Business

Council Member Beach moved to open the hearing in accordance with Chapter 56, Section 56.05 of the City of Indianola Code concerning seizure, impoundment, and disposition of vicious animal. Sones seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

CSO Michels provided information on the incident.

It was moved by Richardson and seconded by Beach to receive and file the police department's reports. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

The dog owner declined to speak.

Council Member Dalby moved to close the hearing and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Richardson moved to determine the animal as vicious and Beach seconded it. On roll call, the vote was AYES: Rabe, Dalby, Armstrong, Beach, Sones, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Other Business

Interim City Manager Wade Wagoner provided an update on city business.

Adjourn

The meeting was adjourned at 7:18 PM on a motion by Sones and seconded by Beach. Question was called for and on voice vote the Mayor Pro Tem declared the motion carried unanimously.

City Clerk Jackie Raffety administered the Oath of Office to Mayor Steve Richardson.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From:

Date: March 3, 2025

Subject: Resolution setting a public hearing for March 24, 2025 at 6:15 PM and referring a rezoning application for Pickard Estates to the Planning and Zoning Commission.

Recommendation: Roll call is in order.

Attachments: 1. Res 2025- Set PH Pickard Estates Rezoning

City of Indianola
RESOLUTION NO. 2025-

**RESOLUTION SETTING A PUBLIC HEARING AND REFERRING A REZONING
APPLICATION FOR PICKARD ESTATES TO THE PLANNING AND ZONING
COMMISSION**

WHEREAS, on February 24, 2025, an application to amend the Official Zoning Map of the City of Indianola, Iowa (rezoning) was received by the Community Development Department; and

WHEREAS, this application was for the existing parcel #49023290625, legally known as THE WEST HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (W ½ NE ¼ SW ¼) OF SECTION 29, TOWNSHIP 76 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF INDIANOLA, WARREN COUNTY, IOWA, property collectively known as Pickard Estates, which is currently zoned A-1; and

WHEREAS, I Town Investment Group, LLC wishes to rezone the property from A-1 Agricultural / Open Space District to R-2 Single-Family Residential Attached District; and

WHEREAS, Section 165.02(5)(B) requires the Zoning Administrator to present such request to the City Council, who, at their discretion, may adopt a motion to refer the request to the Zoning Commission for consideration at a duly noticed public meeting in accordance with their procedures and the noticing requirements contained herein.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INDIANOLA IN THE STATE OF IOWA, that the application is referred to the Planning and Zoning Commission who shall forward its findings and recommendations to the City Council for consideration and action.

PASSED AND APPROVED this 3rd day of March 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: March 3, 2025
Subject: Consideration of the approval of a liquor license renewal for Casey's #2097.

Introduction: Casey's #2097 located at 1006 W 2nd Avenue, is renewing their Class E retail alcohol license.

Background: Their current license expires on April 1, 2025.

Discussion: Casey's is a corporation. Owners listed on the application are Eric Larsen, Scott Faber, Brian Johnson, Douglas Beech, Casey's General Store Inc., and James Samuel. All paperwork is in order for approval.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: March 3, 2025
Subject: Consideration of the approval of a liquor license for Lucky Wife Wine Slushies doing business as Gettin' Slushed South of 35 LLC.

Introduction: The Lucky Wife Wine Slushies is partnering with the Indianola Elks Lodge and applying for a Class C retail alcohol license with outdoor privileges.

Background: The application is for a five-day permit starting on April 16, 2025 and ending on April 21, 2025.

Discussion: Gettin' Slushed South of 35 is an LLC. The owner is Holly Rasavong. All paperwork is in order for approval.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: March 3, 2025
Subject: Consideration of the issuance of a special event permit for the Indianola First Assembly Youth for the Indianola Neighborhood dash race event on April 26, 2025.

Introduction: The Indianola First Assembly Youth Group is hosting a timed race on April 26, 2025. The race is scheduled to start at 8:30 AM with a tear-down time of 10:00 AM. The race will begin and end at the First Assembly of God Church located at 1700 W 2nd Avenue.

Background:

Discussion: In the attached application you can view the entire route with a road closure request for Kenwood between Second Avenue and West Euclid. This will be from 8:25 AM - 9:00 AM. Volunteers will be on the route to help with traffic control at intersections. Set up for the event begins at 7:00 AM.

Budget Impact:

Recommendation: Staff has reviewed the application and recommends approval. Simple motion is in order.

Attachments: 1. Neighborhood Dash Application 2025

Event Details



Event Name: Neighborhood Dash

Event Sponsor(s): Indianola First Assembly Youth

Event Type (Check all that apply): Parade ☐

Bike Ride/Race ☐

Concert ☐

Fun Run ☒

Timed Race ☒

Other

Date(s) of Event: April 26, 2025

Time of Event: 8:30 AM

Setup Date and Time: 7:00 AM 4/26/25

Dismantle Date and Time: 10:00 AM 4/26/25

Location of Event: See attached race map

Anticipated Attendance Per Day: 100

Total Anticipated Attendance: 100

Contact Name: Dylan Rankin

Contact or Organization Address: 1700 W 2nd Ave

Contact Telephone Number: (515) 979-8725

Contact Email Address: dylanlrarkin@gmail.com

Please describe your event and requests:

5K race and 1 mile fun run / walk

Request that Kenwood traffic between 2nd Avenue and West Euclid be blocked from 8:25 AM to 9:00 AM. During the race at all major intersections volunteers will help to direct traffic.

What streets, trails or parks are you planning to use? Please state if these areas will be closed and if you need barricades and/or signage. (Not all requests for barricades and signage will be approved.)

Please see attached route appended to this application.

Race will begin at Indianola First Assembly, head north on S Kenwood, east On W Euclid, around the Aquatic Center, east on W Detroit, south on N D St, west on W Salem, north on N M St, west on W Salem, and finally south on S Kenwood back to Indianola First Assembly.

Please describe your safety plan, including crowd control. Public Safety will review your safety plans to determine if safety is adequate for the planned event. The anticipated crowd size, demographics, entertainment, alcohol, and prior history with this event or similar events will be considered. Attach additional sheets if necessary.

In the event of a safety emergency, volunteers staged throughout the race route will be instructed to call 911.

Event Details



Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

In the event of a medical emergency, volunteers staged throughout the race route will be instructed to call 911.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event. During the race, volunteers will be collecting any recyclable goods and / or garbage.

After the race, a team of volunteers will follow the race route to collect any missed recyclable goods and / or garbage.

Please be sure to submit the following with this application:

- Map A, showing the streets/trails/parks/lane closures, locations of barricades/barriers, stages, platforms, events/activities, vendors, parking, etc. Please be as detailed as possible.
- Map B, showing where vendors are expected to park vehicles.
- Noise permit application, if applicable. The application is available on our [website](#) under "How do I apply for noise permit."
- An insurance certificate showing the City as additional insured in the amount of \$1,000,000.

As the event sponsor, I have read the rules and certify that our event abides by the rules and regulations set by the Indianola City Council.

Applicant Signature:

Date: 01/28/2025

Return completed application to:

City of Indianola

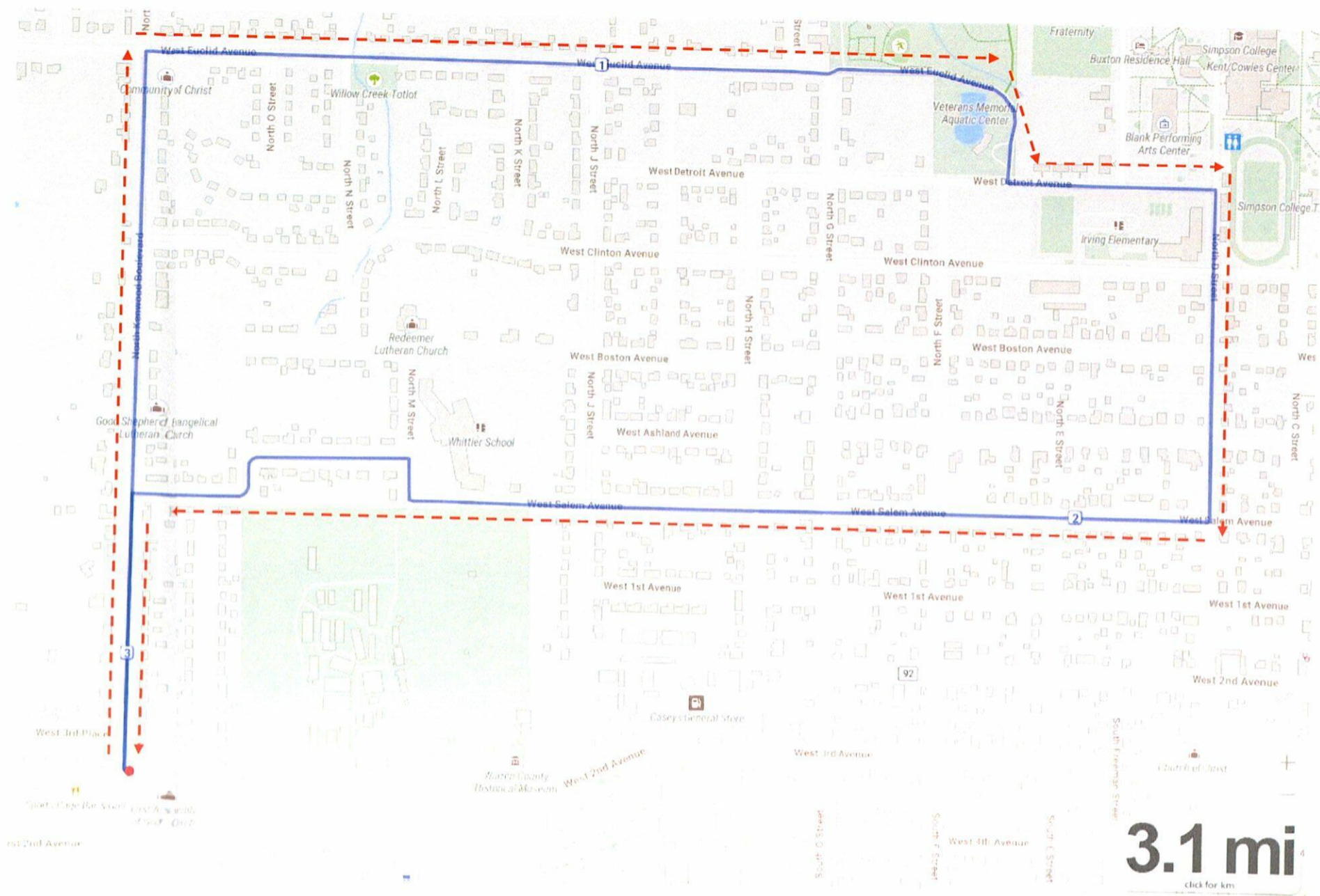
PO Box 299

110 N 1st St

Indianola, Iowa 50125

cityclerk@indianolaiowa.gov

www.indianolaiowa.gov





MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: March 3, 2025
Subject: Consideration of the issuance of a special event permit to the Indianola Elks Lodge for Treads for a Cause Pink Ride event to be held on April 19, 2025.

Introduction: The Indianola Elks lodge is hosting Treads for a Cause Pink Ride on April 19, 2025. The UTV ride will begin at the Pickard Park Campgrounds then go to the Milo Legion followed by the Lacona Legion Hall, and ending the route at the Indianola Elk's lodge.

Background:

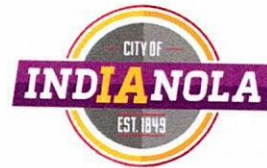
Discussion: The event applicant has asked to close West Ashland Avenue between Howard and Buxton from 1:00 PM to 7:00 PM on April 19, 2025. The event is set to begin at 10:00 AM and arrive in Indianola around 1:00 PM.

Budget Impact:

Recommendation: Staff has reviewed the application and recommends approval. Simple motion is in order.

Attachments: 1. Treads for a Cause Pink Ride

Event Details



Event Name: Treads for a Cause: Pink Ride

Event Sponsor(s): Indianola Elks Lodge

Event Type (Check all that apply): Parade ☐

Bike Ride/Race ☐

Concert ☐

Fun Run ☐

Timed Race ☐

Other SxS Ride

Date(s) of Event: April 19th

Time of Event: 10:00 am

Setup Date and Time: 1:00 pm, April 19th

Dismantle Date and Time: 7:00 PM April 19th

Location of Event: Indianola Elks Lodge

Anticipated Attendance Per Day: 60 - 100 UTV machine

Total Anticipated Attendance: 120 - 200 people

Contact Name: Angie McCormick

Contact or Organization Address: 110 W. Ashland Ave, Indianola, Iowa 50125

Contact Telephone Number: 563.349.7468

Contact Email Address: amboyens@live.com

Please describe your event and requests:

Hi - we are planning a UTV ride to donate funds to the Pink Tractor Foundation. We are planning to ride our UTV's from Pickard Park campgrounds in Indianola, to Milo American Legion, then Lacona American Legion, and back to the ELks Lodge. At the Lodge we will have DJ - music, food, 50/50 raffle and a presentation for the chartiy funds to the Pink Tractor Foundation.

What streets, trails or parks are you planning to use? Please state if these areas will be closed and if you need barricades and/or signage. (Not all requests for barricades and signage will be approved.)

We need a place to line up all the UTV's after we return from our ride. We also want to display the Pink Tractor from the PTF. They would like to sell gear and merchandise as well. We would like to close West Ashland ave from Lula Belle going east to Howard street from 1:00 pm to 7:00 pm. We would need barracades, but have people from the lodge to manage them. We are planning to have a wine slushie truck in front of Lula Belle to share for her pink event and our UTV ride.

Please describe your safety plan, including crowd control. Public Safety will review your safety plans to determine if safety is adequate for the planned event. The anticipated crowd size, demographics, entertainment, alcohol, and prior history with this event or similar events will be considered. Attach additional sheets if necessary.

This will be our first event of sorts. I have been in contact with chief of police and fire chief. We are required by our liquor license to keep all alcohol inside the building, we do not anticipate any drinking outside our building or patio. The crowd is an older crowd and shouldn't exceed 150 people for the day. Event to end by 7:00 pm so people can load their machines prior to dark. We are planning to have a Wine Slushie trailer in front of Lula Belle. food and music will also be inside the Elks Lodge or on our patio depending on weather. We really just need a place to park machines post ride, have the Pink Tractor and merchandise and the Luck Wife Wine slushie trailer.

Event Details



Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

We will call 911 if there is an emergency. We also have a supplies and gear truck and trailer following the route. The SAG wagon will be equipped with fire extinguisher, first aid kit, fuel, air, bottled water, tire jack, and tools.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event. The Elks lodge committee team will pick up the area after the event on Saturday April 19th.

Please be sure to submit the following with this application:

- Map A, showing the streets/trails/parks/lane closures, locations of barricades/barriers, stages, platforms, events/activities, vendors, parking, etc. Please be as detailed as possible.
- Map B, showing where vendors are expected to park vehicles.
- Noise permit application, if applicable. The application is available on our [website](#) under "How do I apply for noise permit."
- An insurance certificate showing the City as additional insured in the amount of \$1,000,000.

As the event sponsor, I have read the rules and certify that our event abides by the rules and regulations set by the Indianola City Council.

Applicant Signature:

Date: 1.22.2025

Return completed application to:

City of Indianola

PO Box 299

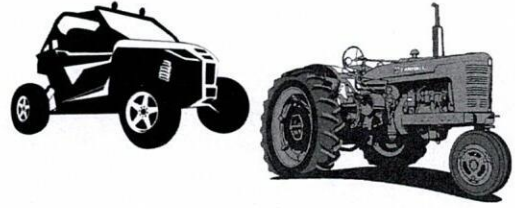
110 N 1st St

Indianola, Iowa 50125

cityclerk@indianolaiowa.gov

www.indianolaiowa.gov

Treads for a Cause: Ride Pink



1st Annual Elks Charity Side by Side Ride - ATV / UTV Fundraiser
Saturday, April 19th, 2025

Name: _____ Phone: _____

Address: _____

E-mail _____

Emergency contact name & number: _____

List any medical conditions we should be aware of:

Description of Vehicle being entered: (type, color, size, etc.):

Number of people riding in ATV/UTV

☐ Driver only

☐ Driver + 1 Passenger

☐ Driver + 2 Passengers

☐ Driver + 3 Passengers

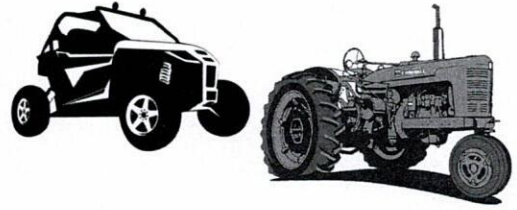
Names of Passengers: _____

Acknowledgement of risks: I understand that participating in this event involves certain risks, including but not limited to accidents, injury, and even death. I acknowledge that I have been informed of these risks and agree to assume full responsibility for any injuries or damages that may occur during this event to myself, my passengers and/or other riders.

Waiver of Liability: I hereby waive, release, and discharge Indianola Iowa Elks Lodge #2814 and the Pink Tractor Foundation, Inc. and its directors, officers, members, agents, representatives, and affiliates from any and all claims, liabilities, and damages arising from my participation in this event, including but not limited to personal injuries (including death) and/or property damage.

Assumption of Risk: I understand and accept the risks associated with ATV and UTV riding and agree to participate voluntarily. I certify that I am physically and mentally fit to engage in ATV and UTV riding activities.

Treads for a Cause: Ride Pink



Indemnification: I agree to indemnify and hold harmless Indianola Elks Lodge #2814 and Pink Tractor Foundation, Inc. and its directors, officers, members, agents, representatives, and affiliates from any and all claims, liabilities, and expenses including attorney fees, arising from my participation in this event. This includes, but is not limited to, indemnifying the above-identified parties from any claims of my passengers and/or other participants in the event.

I understand that the Pink Tractor Foundation, Inc. is a recipient of funds raised at this event, but the Pink Tractor Foundation has had no role in organizing or determining the ride course or any other activities to be conducted at the event.

I understand that my signature is required below to be a driver or passenger in this event. I understand that by signing below I am accepting the terms and conditions stated herein.

Driver Signature

Date

If applicable:

Passenger #1 Signature

Date

Passenger #2 Signature

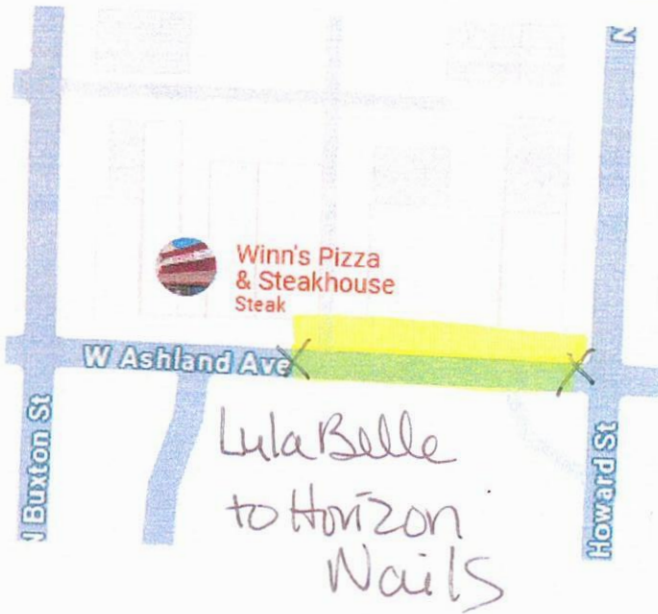
Date

Passenger #3 Signature

Date

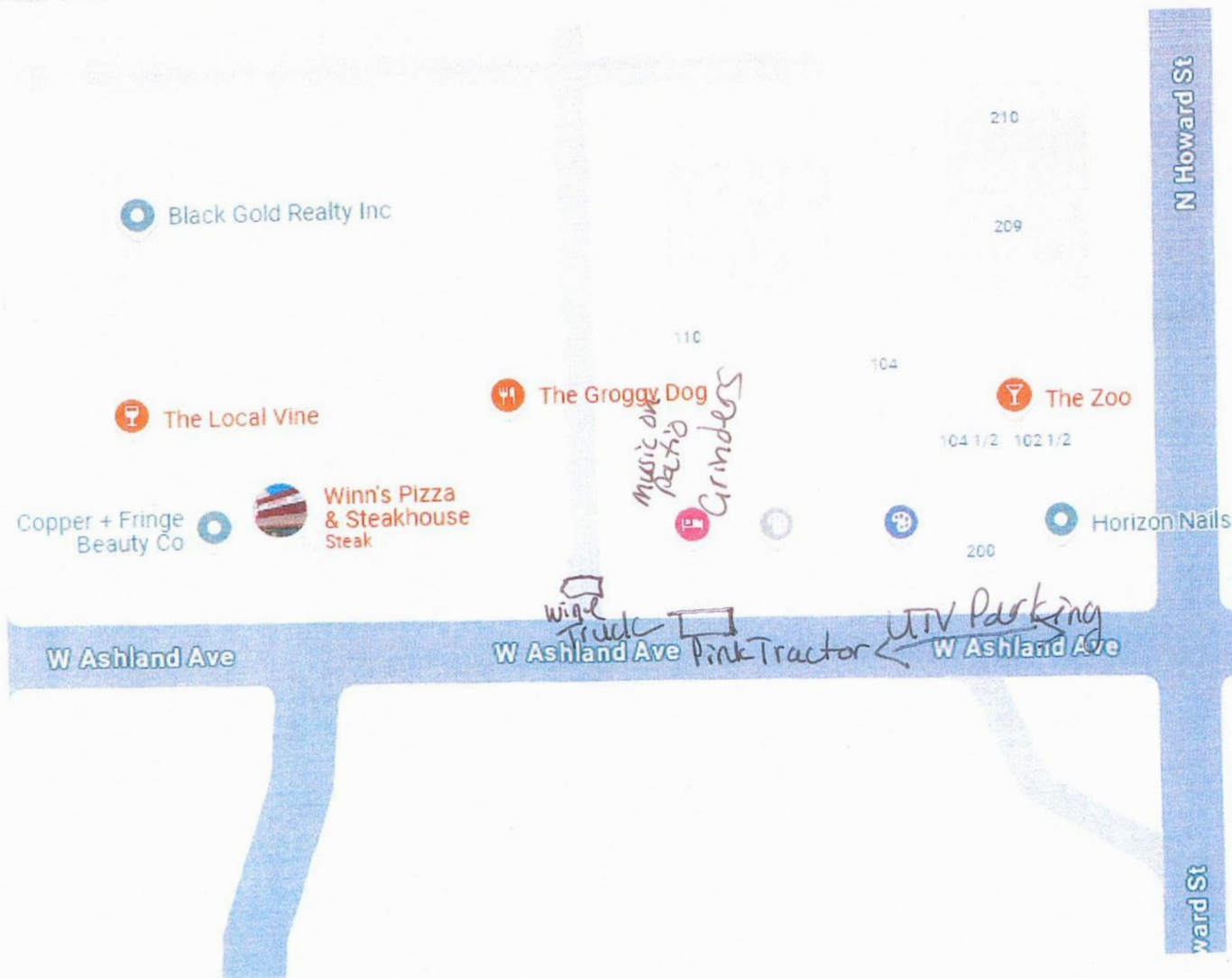
Passenger #4 Signature

Date



Attachment A

Close the street in front of Lula Belle down to Howard.



Attachment B

- UTV parking on street
- Lucky Wife Wine on street in front of Luke Belle
- music Elks Patio
- Grinders inside Elks
- Pink Tractor Parked on street in front Elks
- UTV's lined up on the street



MEMORANDUM

To: Mayor and City Council

From:

Date: March 3, 2025

Subject: Second consideration of an ordinance amending the municipal code of the City of Indianola, Iowa, for change of zoning district boundaries from the A-1 Agricultural/Open space zoning district to the C-2 Highway Commercial zoning district (IVC Properties LLC)

Recommendation: Roll call is in order.

Attachments: 1. ORD_IVC_Rezoning

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, FOR CHANGE OF ZONING DISTRICT BOUNDARIES FROM THE A-1 AGRICULTURAL / OPEN SPACE ZONING DISTRICT TO THE C-2, HIGHWAY COMMERCIAL ZONING DISTRICT

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the A-1 Agricultural / Open Space Zoning District to C-2, Highway Commercial Zoning District for real property legally described as

LOTS 2, 3 AND 4 IN BLOCK D, FAIRACRES ADDITION, WARREN COUNTY, IOWA;
AND

LOTS 3, 4, 29, AND 30 IN BLOCK E, FAIRACRES ADDITION, WARREN COUNTY, IOWA; AND

FORMER 1ST STREET BETWEEN LOTS 3 AND 4 IN BLOCK D AND LOTS 3 & 4 IN BLOCK E, FAIRACRES ADDITION, WARREN COUNTY, IOWA; AND

FORMER SOUTH BANK AVENUE BETWEEN LOTS 29 AND 30 IN BLOCK E AND LOTS 6 AND 7 IN BLOCK F, ALL IN FAIRACRES ADDITION, WARREN COUNTY, IOWA, CONTAINING 1.48 ACRES, MORE OR LESS.

to the City of Indianola, Warren County, Iowa.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the zoning is amended from the A-1 Agricultural / Open Space Zoning District to C-2, Highway Commercial Zoning District for real property legally described as

LOTS 2, 3 AND 4 IN BLOCK D, FAIRACRES ADDITION, WARREN COUNTY, IOWA;
AND

LOTS 3, 4, 29, AND 30 IN BLOCK E, FAIRACRES ADDITION, WARREN COUNTY, IOWA; AND

FORMER 1ST STREET BETWEEN LOTS 3 AND 4 IN BLOCK D AND LOTS 3 & 4 IN BLOCK E, FAIRACRES ADDITION, WARREN COUNTY, IOWA; AND

FORMER SOUTH BANK AVENUE BETWEEN LOTS 29 AND 30 IN BLOCK E AND LOTS 6 AND 7 IN BLOCK F, ALL IN FAIRACRES ADDITION, WARREN COUNTY, IOWA, CONTAINING 1.48 ACRES, MORE OR LESS.

to the City of Indianola, Warren County, Iowa.

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____ 2025.

Steve Armstrong, Mayor Pro Tem

ATTEST:

Jackie Raffety, City Clerk

First reading:

Second reading:

Third reading:

Publication Date:



MEMORANDUM

To: Mayor and City Council

From:

Date: March 3, 2025

Subject: Second consideration of an ordinance amending the municipal code of the City of Indianola, Iowa, for change of zoning district boundaries from the C-2 Highway Commercial zoning district to the PUD, Planned Unit Development Zoning District (Summercrest Hills North).

Recommendation: Roll call is in order.

Attachments: 1. ORD_Summercrest Hills North_Rezoning

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, FOR CHANGE OF ZONING DISTRICT BOUNDARIES FROM THE C-2, HIGHWAY COMMERCIAL ZONING DISTRICT TO THE PUD, PLANNED UNIT DEVELOPMENT ZONING DISTRICT (SUMMERCREST HILLS NORTH)

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the C-2, Highway Commercial Zoning District to the PUD, Planned Unit Development Zoning District for real property legally described as

THE NW ¼ OF THE SE ¼ OF SECTION 18, TOWNSHIP 76 NORTH, RANGE 23 WEST OF THE 5TH P.M., WARREN COUNTY IOWA LYING WEST OF THE RAILROAD RIGHT OF WAY EXCEPT THE NORTH 100 FEET THEREOF AND EXCEPT ALL PORTIONS PLATTED AS A PART OF QUAIL MEADOWS PLAT 3 AND QUAIL MEADOWS PLAT 4, OFFICIAL PLATS, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY, IOWA;

AND

THE NORTH ½ OF THE SW ¼ OF SECTION 18, TOWNSHIP 76 NORTH, RANGE 23 WEST OF THE 5TH P.M., WARREN COUNTY, IOWA EXCEPT THE NORTH 100 FEET THEREOF;

AND EXCEPT

ALL THAT PART OF SUMERCREST HILLS PLAT 1, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY, IOWA;

AND EXCEPT

ALL THAT PART OF SUMMERCREST HILLS PLAT 4, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY, IOWA;

AND EXCEPT

ANY REAL PROPERTY LOCATED THEREON AS A PART OF QUAIL MEADOW PLAT 4, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY, IOWA, CONTAINING 38.4 ACRES, MORE OR LESS

to the City of Indianola, Warren County, Iowa.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the zoning is amended from the C-2, Highway Commercial Zoning District to the PUD, Planned Unit Development Zoning District for real property legally described as

THE NW ¼ OF THE SE ¼ OF SECTION 18, TOWNSHIP 76 NORTH, RANGE 23 WEST OF THE 5TH P.M., WARREN COUNTY IOWA LYING WEST OF THE RAILROAD RIGHT OF WAY EXCEPT THE NORTH 100 FEET THEREOF AND EXCEPT ALL PORTIONS PLATTED AS A PART OF QUAIL MEADOWS PLAT 3 AND QUAIL MEADOWS PLAT 4, OFFICIAL PLATS, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY, IOWA;

AND

THE NORTH ½ OF THE SW ¼ OF SECTION 18, TOWNSHIP 76 NORTH, RANGE 23 WEST OF THE 5TH P.M., WARREN COUNTY, IOWA EXCEPT THE NORTH 100 FEET THEREOF;

AND EXCEPT

ALL THAT PART OF SUMERCREST HILLS PLAT 1, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY, IOWA;

AND EXCEPT

ALL THAT PART OF SUMMERCREST HILLS PLAT 4, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY, IOWA;

AND EXCEPT

ANY REAL PROPERTY LOCATED THEREON AS A PART OF QUAIL MEADOW PLAT 4, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF INDIANOLA, WARREN COUNTY, IOWA, CONTAINING 38.4 ACRES, MORE OR LESS

to the City of Indianola, Warren County, Iowa.

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____ 2025.

Steve Armstrong, Mayor Pro Tem

ATTEST:

Jackie Raffety, City Clerk

First reading:

Second reading:

Third reading:

Publication Date:



MEMORANDUM

To: Mayor and City Council
From: Aaron Hurt, Fire Chief
Date: March 3, 2025
Subject: Resolution authorizing the Indianola Fire Department to apply for the Prairie Meadows Community Betterment Grant Program.

Introduction: The Fire Department requests the City Council's approval of a resolution authorizing an application to the Prairie Meadows Community Betterment Grant program for funding to purchase a Utility Terrain Vehicle (UTV). The requested grant amount is \$30,602.79, with a 10% cost share required from the city should the grant be awarded.

Background: The Fire Department frequently responds to emergencies and planned events that require the transport of personnel, tools, and equipment over significant distances under time-sensitive conditions. Many of these locations present access challenges for standard fire apparatus and response vehicles, particularly in off-road, large venues, or disaster-affected areas. A UTV was initially included in the City's Capital Improvement Plan for purchase; however, due to budget constraints, it was removed. The Prairie Meadows Community Betterment Grant provides an opportunity to secure external funding for this critical equipment while minimizing the financial impact on the City.

Discussion: The addition of a UTV to the Fire Department's fleet would enhance emergency response capabilities by:

- Improving access to remote and off-road locations, parks, trails, and large event spaces.
- Increasing operational efficiency during search and rescue operations, wildland firefighting, disaster response, and special events.
- Enhancing safety for responders and the public by providing a reliable means of transporting personnel and equipment that conventional vehicles cannot reach.

The Prairie Meadows Community Betterment Grant requires the City to provide 10% of the total purchase cost should the grant be awarded. This equates to a \$3,060.28 cost to the City.

Budget Impact: The financial impact to the City would be \$3,060.28, representing 10% of the total UTV cost, which could be funded through existing departmental budgets or other available resources. The remaining \$30,602.79 would be fully covered by the grant if awarded.

Recommendation: I recommend the City Council approve a resolution authorizing the application for the Prairie Meadows Community Betterment Grant in the amount of \$30,602.79 to purchase a Utility Terrain Vehicle for emergency response and planned event use. This funding opportunity would allow the Fire Department to obtain this essential equipment with minimal financial burden to the City. Roll call is in order.

Attachments: 1. Res 2025-Prairie Meadows Grant

City of Indianola
RESOLUTION NO. 2025-

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE PRAIRIE
MEADOWS COMMUNITY BETTERMENT GRANT PROGRAM
FOR THE FIRE DEPARTMENT**

WHEREAS, the Indianola Fire Department responds to emergencies and planned events that require specific tools and personnel; and

WHEREAS, the purchase of a Utility Terrian Vehicle (UTV) would improve access to remote locations, increase operational efficiency and enhancing personnel safety; and

WHEREAS, a UTV was included in the capital improvement plan, but due to budget constraints it was removed; and

WHEREAS, Prairie Meadows has a Community Betterment Grant Program that offers an external secure funding resource for a UTV purchase in the amount of \$30,602.79; and

WHEREAS, Prairie Meadows Betterment Grant requires the City to provide 10% of the total purchase should the grant be awarded in the amount of \$3,060.28; and

WHEREAS, the City portion of the grant will be taken out of the Fire Department's Vehicle and Equipment fund (890).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the Indianola Fire Department is authorized to submit a grant application to Prairie Meadows Community Betterment Grant Program for the purchase of a Utility Terrian Vehicle.

BE IT FURTHER RESOLVED the City portion of the grant will be taken out of the Fire Department's Vehicle and Equipment fund (890).

APPROVED this 3rd day of March 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: March 3, 2025
Subject: Update on Partial Release of Retainage - Water Resource Recovery Facility.

Introduction: This memorandum provides an update on the status of the partial release of retainage for the Indianola Water Resource Recovery Facility (WRRF) project. As the City Council has previously approved the release of retainage, no council action is required at this time. This update is intended to clarify the next eligible release of retainage, which will be the third release to date.

Background: On October 16, 2023, the City Council accepted the work of Williams Brothers Construction Inc. (WBCI) for the completion of the WRRF project, as documented in Resolution Number 2023-207. The final contract price for the project was \$45,623,314, which included a 5% retainage of \$2,281,165.70. After deducting liquidated damages of \$524,500, the retainage amount was initially set at \$1,756,665.70.

On May 6, 2024, the City Council authorized an increase in the retainage amount to \$1,981,165.70 through Resolution Number 2024-091, following negotiations that reduced the liquidated damages. On December 19, 2024, the City Council approved Change Order number eight, which further increased the retainage to \$2,281,165.70. However, this change order also resulted in a net contract price reduction of \$300,000. It formalized a settlement agreement between the City and WBCI regarding liquidated damages and utility costs.

Discussion: The City has been releasing retainage in accordance with Resolution Number 2023-207, Resolution Number 2024-276, and Resolution Number 2024-091, upon receipt of lien waivers. Two rounds of retainage have already been released, with the first release on February 8, 2024, amounting to \$258,370.54, and the second release on April 30, 2024, amounting to \$295,417.35.

Since the second retainage release, WBCI has provided additional lien waivers from subcontractors involved in the project. Additionally, claims from Jetco, a subcontractor to Price Electric, and Iowa Earth Works have been resolved, with lien waivers submitted accordingly. These resolutions allow the City to reduce the retainage that was being held to cover these claims. However, one outstanding claim remains from WesTech, and double the claim amount is still being retained.

Summary of Retainage Accounting:

- Total Retainage (5% of Contract Price): \$2,281,165.70
- Change Order #8 (Settlement Reduction): -\$300,000.00
- First Release (2/8/2024): -\$258,370.54
- Second Release (4/30/2024): -\$295,417.35
- Retainage Owed to Subcontractors Without Lien Waivers: -\$614,031.38

- Double the Amount of WesTech's Claim: -\$63,889.74
- Amount Eligible for Next (Third) Release of Retainage: \$749,456.69

Next Steps: An additional \$749,456.69 is now eligible for release. Even after this release, the City will retain \$677,921.12 to account for subcontractor retainage (pending lien waivers) and the outstanding WesTech claim.

Budget Impact: Following the settlement adjustments and previous releases, the current retainage accounting is as follows. The total retainage based on 5% of the contract price is \$2,281,165.70. Change Order number eight reduced this amount by \$300,000. The first and second releases reduced the retainage by a total of \$553,787.89. The retainage owed to subcontractors who have not yet submitted lien waivers amounts to \$614,031.38. The City continues to hold \$63,889.74, which is double the amount of the outstanding WesTech claim. After these deductions, the amount now eligible for release in the third round of retainage is \$749,456.69. Even after this release, the City will retain \$677,921.12 to cover remaining subcontractor retainage and the unresolved claim from WesTech.

Recommendation: This update is provided for City Council's awareness. As the City Council has previously approved the retainage release process, no further action is required at this time.

Attachments: 1. Ltr-022425-WRRF Third Retainage Release



▷ 5525 Merle Hay Road | Suite 200 | Johnston, IA 50131
Main 515.278.2913 + Fax 515.278.1846

▷ [HRGREEN.COM](https://www.hrgreen.com)

February 24, 2025

Mr. Akhilesh Pal
City of Indianola, Public Works Director
110 N 1st Street
Indianola, IA 50125

Re: Indianola WRRF – Third Release of Retainage

Dear Akhilesh:

Per City of Indianola Resolution No. 2023-207, the City has been following an agreed upon process for releasing eligible retainage for the Indianola Water Resource Recovery Facility (WRRF) project upon receipt of lien waivers. To date the City has released retainage in two separate payments to Williams Brothers Construction Inc. (WBCI). This letter is intended to provide clarification on the next eligible release of retainage which would be the third release thus far.

There are several elements that have been resolved since the second retainage release (invoice dated 4/30/2024) to be considered in the third release. First, WBCI has submitted additional lien waivers from subcontractors that performed work in conjunction with the project. See Table 1 summarizing the subcontractors that have provided lien waivers and the associated retainage amount paid to the subcontractor by WBCI:

Table 1: Subcontractors That Have Most Recently Submitted Lien Waivers

Subcontractor
Des Moines Steel Fence
Innovative Laboratory System
Iowa Earth Works
Johnson Specialty Sales Ltd.
Norwalk Ready-Mix Concrete Inc
Nystrom
Price Electric
RP Coatings
WD Door

Additionally, two claims against the project have now been resolved. Jetco (subcontractor to Price Electric) and Iowa Earth Works both previously had filed claims against the project. Both claims are now reportedly resolved and both subcontractors, Jetco (through Price Electric) and Iowa Earth Works have provided lien waivers. Therefore, the City is now able to reduce the retainage associated with these claims as the City had previously been holding back double the amount of the claims as retainage pursuant to Iowa Code. Please note that there is still one claim that HR Green is aware that has not been resolved from Westech. Double the amount of this claim is still be held as retainage as indicated in Table 2.

Finally, Change Order (CO) #8 has now been approved by both WBCI and the City. CO #8 is the negotiated settlement of \$300,000 for liquidated damages. The City had been holding back \$524,500 of retainage. Although the settlement had been reached back in the Spring of 2024, the formal change order had not been processed until recently. Now that the City has approved CO #8, additional release of retainage is available.



See below table summarizing the retainage accounting for the project considering the latest lien waivers, the reduction due to previous claims being released, and the resolution of liquidated damages per CO #8.

Table 2: Current Retainage Accounting

Total Retainage (5% of Contract Price)	\$2,281,165.70
Negotiated Settlement (Change Order #8)	- \$300,000.00
First Round of Retainage based on Lien Waivers (already released)	- \$258,370.54
Second Round of Retainage based on Lien Waivers (already released)	- \$295,417.35
Retainage Owed to Subcontractors that have not yet signed Lien Waivers	- \$614,031.38
Double amount of WesTech's claim	- \$63,889.74
Amount Eligible for Next (Third) Release of Retainage	\$749,456.69

As indicated in Table 2, we have calculated \$749,456.69 of additional retainage that is immediately eligible to be released. If the City agrees and is able to release this amount of retainage, there will still be \$677,921.12 of retainage being held back to cover additional subcontractor retainage (subcontractors who have not provided lien waivers) as well as the final outstanding claim from WesTech.

Please review this letter and let us know if you have questions or concerns. Don't hesitate to me if you have comments or need any additional information in the meantime.

Sincerely,
HR Green, Inc.

A handwritten signature in blue ink that reads 'Joseph Frankl'.

Joseph Frankl, P.E.
Project Manager

Cc: Jared Keenan, WRRF Superintendent
Jackie Raffety, Finance Director/City Clerk IA CMC

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MEMORANDUM

To: Mayor and City Council
From:
Date: March 3, 2025
Subject: Resolution approving salaries.

Recommendation: Roll call is in order.

Attachments: 1. Res 2025 - Approving Salaries

City of Indianola

RESOLUTION NO. 2025 –

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Ryan Owens, to Part-time Non-benefitted Learn and Play Staff, \$12.00/hour, effective February 18, 2025; and

Lillian Thompson, to Part-time Non-benefitted Learn and Play Staff, \$12.00/hour, effective February 20, 2025.

BE IT FURTHER RESOLVED that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 3rd day of March 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Aaron Hurt, Fire Chief
Date: March 3, 2025
Subject: Receive and file the January 2025 EMS Billing Activity Report.

Introduction: Fire Department Activity for January 1, 2025 - January 31, 2025

Background: Below are the EMS billing details for January 2025 from Digitech Company, including financial activity for the Indianola Fire Department EMS section. The information provided reflects both the fire departments and Digitech's activities for the month.

Discussion:

Billing Activity & Collection Summary for the period: 01/02/2025–01/31/2025	
Billing Activity Summary	Collection Report Summary
New Total Billable: \$175,399.48	All Accounts Collected Old/New: \$100,066.37
Billable Transports: \$172,999.48	Non-Transports Collected: \$1,376.21
Billable Non-Transports: \$2,000.00	Unidentified Payments Collected: \$0.00
Total Non-Billable: (\$9,858.35)	Refunds: (\$6,035.81)
	Accounts Closed: (\$0.00)
	Forward to Iowa Income Offset: (\$21, 219.16)
	Bad Debt - Write Off:
	Account Closed Other: (\$1,373.00)
	Account Closed - Deceased: (\$2,423.00)
	Account Closed - Unfreeze: (\$995.85)
Total Accounts Created: \$165,541.13	Net Total Collected: \$94, 030.56

The above activity shows the TruBank Account Balance as \$386,060.31 and the Bankers Trust Account Balance as \$235,917.92 as reflected through 01/31/2025.

January Run Totals		
Incident	Count	Percent of Total
Fire	6	2.43%
Rupture/Explosion	1	0.40%
Rescue & EMS	196	79.35%
Hazardous Condition	9	3.64%
Service Call	12	4.86%
Good Intent	11	4.45%
False Alarm & False Call	12	4.86%
Total Alarms	247	100%

Budget Impact:

Recommendation: Receive and file

Attachments: None



MEMORANDUM

To: Mayor and City Council

From:

Date: March 3, 2025

Subject: Consideration of an appointment of Matt Garrett to the Parks & Recreation Commission for a term effective immediately and ending July 1, 2027.

Recommendation: Roll call is in order.

Attachments: 1. Matt Garrett Application_PR Comm



City Clerk's Office

110 N 1st Street, Indianola, IA 50125 • www.indianolaiowa.gov
515-961-9410 phone

Volunteer Application Form to Serve on a City Board or Commission

There are numerous Boards and Commissions to advise the City Council. Terms for the Boards and Commissions vary and are established by Municipal Code. These boards and commissions are vital to the success of the community and are comprised of interested citizens. This form assists the City Council in evaluating the qualifications of applicants for appointment to a board, commission or committee. When terms have expired or vacancies occur, appointments are made during regular City Council meetings that take place on the first and third Monday. The applicant's qualifications may be discussed during the public meeting.

To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to CityClerk@indianolaiowa.gov or by mail at 110 N 1st Street, Indianola, IA 50125.

*Citizens applying for a position must live within City limits unless applying for the IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: <u>Matt Garrett</u>		Today's Date: <u>1-9-25</u>	
Street Address: <u>1606 W. Franklin Ave</u>			
City, State, Zip: <u>Indianola, IA, 50125</u>		Years Resided in Indianola: <u>1.5</u>	
Email: <u>mgarrett6136@msn.com</u>			
Home Phone:		Cell Phone: <u>563-663-2981</u>	Work Phone:
Occupation: <u>Professor</u>			
Gender (Optional): <u>M</u>	Age (Optional): <u>54</u>	Race (Optional): <u>Caucasian</u>	
Have you previously volunteered on a City Board, here or elsewhere? <u>Dubuque</u>			
Board Name: <u>Dubuque Parks Commission</u>	Years Served: <u>2018-2020</u>	City: <u>Dubuque, IA</u>	
Application for (Name of Board/Commission or Committee): <u>Park and Recreation Commission</u>			
Why do you want to serve on this Board/Commission or Committee? <u>I have been attending most of the meetings, and the work is consistent with my professional and personal interests. Please reference the included cover letter</u>			
What will you contribute to this Board/Commission or Committee? <u>I can contribute based off multiple previous experiences, per my resume, and willingness to continue to learn</u>			

Please attach additional pages if necessary.

Boards, Commissions and Committees

- ❑ **Board of Adjustment/Appeals** meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. The City Council appoint this Commission.
- ❑ **Bravo** is comprised of local governments to provide funding and leadership to the arts, culture and heritage community. One Indianola resident can serve on the Board of Directors of Bravo under the intergovernmental agreement between the City of Indianola and Bravo.
- ❑ **Civil Service Commission** meets on-call. The Commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The Commission consists of three members that serve 4- year terms.
- ❑ **Hometown Pride Committee** meets once a month. The Committee's mission is to bring neighbors together to build a sense of community, create and improve public amenities, and celebrate what makes our hometown great. The board consists of 11 members who serve 2-year terms.
- ❑ **Human Relations Commission** fosters the use of the procedures and programs of the Iowa Civil Rights Commission and increases awareness, understanding and appreciation of diversity, equity and inclusion within the community. The Commission consists of 7 members who serve 3-year terms.
- ❑ **IMU Board of Trustees** meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.
- ❑ **Indianola Public Arts Commission** is comprised of 7 residents who shall encourage the cooperation and coordination of projects in the field of arts that will enhance the cultural level of the arts in the community. They meet on the 4th Thursday of the month.
- ❑ **Indianola Wellness Campus Board of Trustees** consists of 7 members appointed by the Mayor. This board adopts rules, policies and regulations governing the use of the facility to foster recreational and wellness activities for the community. They meet monthly at the campus.
- ❑ **Library Board of Trustees** meets the second Tuesday of the month at 5:30 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures, rooms, and personnel. The Board consists of seven members serving 6-year terms.
- ❑ **Park and Recreation Commission** meets the second Wednesday of the month at 5:00 p.m. at the Activity Center. This Commission advises City Council on the needed facilities to provide open spaces such as parks, playgrounds and community facilities for other forms of recreation. It oversees city programs and encourages other programs for the leisure time of the City residents of all ages. The Commission consist of six members serving 3-year terms.
- ❑ **Planning and Zoning Commission** meets the second and fourth Tuesday of the month at 6:00 p.m. in the City Hall Council Chambers. This Commission is qualified by knowledge or experience to act in matters pertaining to the development of the City Plan. The Commission consists of 9 members who serve 5-year terms. The City Council appoint this Commission.
- ❑ **Sustainability Committee** educates, informs, and encourages clean, renewable energy, conserving resources, reducing waste, encouraging recycling and promoting access to nature. The Committee meets the first Thursday of the month at 5:00 p.m.. The City Council appoints committee members.
- ❑ **Veterans Memorial Aquatic Center Commission** meets quarterly at 5:30 p.m. at the Activity Center. The Commission consists of honorably discharged soldiers, marines, airmen or coast guard members who manage and control the Veteran's Memorial Aquatic Center and establish rules and regulations for management. The Commission consists of five members serving 3-year terms.

January 9, 2025

My name is Matt Garrett, and I would like to apply for one of the open positions on the Indianola Parks and Recreation Commission. The following will identify my interests and qualifications for the position.

I lead the program and am also a professor of sports administration at Simpson College. I teach several courses, including sport marketing, sport sales, sport law, and sport governance. The latter class includes a park and recreation unit. I have attended several of the commission meetings since moving to Indianola in August 2023 and thus already have a sense of the group's workings and issues.

I am the lead organizer of Pitch, Hit, and Run, an event sponsored by Major League Baseball and hosted by my students and me. We will again be using Pickard Park in May for this free event open to boys and girls ages 7-14 of all abilities.

I served on the Dubuque Parks and Recreation Commission for one term from July 2018 to 2020. Highlights of this period were the passing of a new "Dogs in the Park" ordinance that involved public hearings and resulted in a positive compromise, and the not as controversial converting one of the city's ball diamonds to special turf necessary for Miracle League Play and entering into a lease agreement with the organization. I did not seek a second term because of the decision to prioritize watching my sons playing high school varsity and college baseball. There was no contentious reason embedded in my choice, and there were multiple applicants for my position, so the city was not left without full representation.

I have graduate degrees in sport management and educational leadership, and experience as a college basketball coach, athletics administrator, and professor. My vita highlights these accomplishments.

My wife Cheryl and I are, in essence, empty nesters though my youngest daughter Rachel lives at home when on breaks from Loras College. My sons Joseph and Michael live in Omaha and Dubuque respectively. I am happy to answer any questions about my application and thank you for consideration.

Sincerely

A handwritten signature in black ink, appearing to read "Matt Garrett", written over a horizontal line.

Matt Garrett, Ph.D.

1606 West Franklin Ave.

Indianola, IA 50125

DR. MATTHEW J. GARRETT

1606 West Franklin Ave.

Indianola, IA 50125

C: (563) 663-2981

H: mcgarr613@gmail.com

O: (515) 961-1240

O: matthew.garrett@simpson.edu

EDUCATION**Doctor of Philosophy in Higher Education Administration**

Saint Louis University; St. Louis

GPA: 4.0

May 2004

Dissertation Title: Influences of college choice for Saint Louis University
freshmen who are Catholic and attended Catholic high schools

Master of Science in Health, Physical Education, Recreation and Dance: Sport Management Track

Illinois State University; Normal, IL

GPA: 4.0

May 1995

Thesis Title: Predominant factors in college choice selection among College
Conference of Illinois and Wisconsin student-athletes who attend an
institution located in downstate Illinois

Bachelor of Arts in Communications

Millikin University; Decatur, IL

GPA: 3.1

May 1992

PROFESSIONAL EXPERIENCE**Full Professor of Sports Administration****Sports Administration Program Coordinator**

Simpson College, Indianola, IA

August 2023 to Present

- Oversee operations, the curriculum, assessment, and strategic planning for a sports administration program with more than 65 majors
- Teach courses in sport governance, sport law, sport marketing, sport sales, introduction to sport management, and a May-term sport business class
- Authored internship handbook and supervise and teach the associated senior capstone internship program required of all sports administration majors
- Coordinate experiential learning opportunities including arranging guest speakers and trips to sport businesses in Kansas City, Des Moines, and Omaha
- Faculty advisor of student major's club that hosts an inaugural Sports Administration Symposium featuring a keynote speaker and two panels
- *Faculty advisor of undergraduate academic case study team (pending) finished in the top 25 nationally*
- Faculty advisor of annual student-led effort hosting local Pitch, Hit and Run competition in coordination with Major League Baseball
- Serve as academic advisor to more than 35 students

Full Professor of Sport Management**Sport Management Program Coordinator****Faculty Chair**

Adjunct Graduate Instructor of Coaching Leadership

Loras College, Dubuque, IA

August 2005 to May 2023

Awarded Tenure Spring 2009

Promoted to Full Professor Spring 2012

Faculty Chair Term August 2018 to May 2021

Adjunct Graduate Instructor of Coaching Leadership, May 2023 to Present

- Oversaw operations, the curriculum, external partnerships, and strategic planning for a sport management program with more than 60 majors
- Faculty advisor of undergraduate academic case study teams that won 11 national championships and earned ten additional top three finishes
- Authored internship handbook and supervised internship program required of all sport management majors
- Developed and taught undergraduate courses in sport governance, sport law, sport marketing, introduction to sport management, a January-term sport business class, and courses satisfying general education requirements
- Served as academic advisor to more than 50 students annually
- Served as co-author on internal and external program review documents during the 2012-13 and 2020-21 academic years
- Assisted with program assessment efforts
- Introduced application procedures and oversaw comprehensive process for students seeking acceptance into the sport management major
- Faculty advisor of annual student-led sports memorabilia show for kids that included autograph sessions with professional athletes
- Faculty advisor of annual student-led effort hosting local Pitch, Hit and Run competition in coordination with Major League Baseball
- Faculty advisor of student-led sport business symposium that attracted more than 150 attendees from across the Midwest
- Faculty advisor of student-led effort hosting virtual high school sport management case study competition featuring a keynote speaker and program alumni as judges
- Faculty advisor and coordinator of student volunteer efforts with the Missouri Valley Conference women's basketball tournament, Loras College athletics, NHL All-Star Game, Field of Dreams, and other sport industry events.
- Faculty advisor of student-led Black alumni online seminar created to share their experiences
- Develop and teach asynchronous graduate course in current issues in coaching

- Presided over Faculty Assembly and Faculty Senate meetings
- Collaborated with Faculty Senate in establishing priorities and preparing agendas for faculty meetings
- Oversaw Faculty Handbook revisions
- Coordinated annual elections for faculty committees
- Represented the faculty on multiple institutional committees
- Served as the liaison between the faculty, administration, and Board of Regents
 - Facilitated communication on significant issues including a new health insurance provider, possible voluntary pay cuts, responses to Presidential Executive Orders, COVID response, and classifications and rights for renewable term faculty

Graduate Programs Coordinator

Loras College, Dubuque, IA

August 2016 to May 2017

- Chaired graduate programs committee
- Authored new committee description for the Faculty Handbook

- Served as liaison between graduate faculty, the registrar, marketing, administration, and the admissions office for all graduate programs

Chair of the Division of Physical Education and Sport Studies

Loras College, Dubuque, IA

August 2008 to June 2014

- Supervised and evaluated six full-time faculty and multiple part-time and adjunct faculty
- Supervised and evaluated administrative assistant and student work force
- Oversaw operations for athletic training, physical education, sport science, and sport management programs with more than 150 combined declared majors
- Led division-wide assessment and strategic plan initiatives
- Led the transition of academic programs into new administrative units upon dissolution
- Administered a five-figure annual operating budget
- Served as the divisional representative on multiple campus governing bodies

Professor of Physical Education

Blackburn College, Carlinville, IL

August 1996 to July 2005

Awarded Tenure October 2004

- Taught undergraduate courses in sport management and physical education
- Served as academic advisor to more than 30 students annually
- Authored handbook and supervised internship program required of all sport management majors
- Supervised students serving as physical educators for kindergarten classes in the Carlinville Community School District
- Faculty advisor of student-led bicycle safety event in the Carlinville Community School District

Physical Education Interim Department Chair

Blackburn College, Carlinville, IL

September 2000 to June 2001

- Oversaw operations for department with more than 50 declared physical education and sport management majors
- Supervised multiple adjunct faculty
- Served as department representative on multiple campus governing bodies

Head Women's Basketball Coach

Blackburn College, Carlinville, IL

August 1996 to June 1999

- Led team to conference tournament championship in 1996-97 and the school's first ever NCAA Division III tournament appearance in any sport
- Led team to third place finish in 1997-98 NSCAA national tournament
 - Among NCAA Division III team statistical leaders in free throw percentage and three-point field goals made
 - Still a school record 11-game winning streak
 - This team has been inducted into the Blackburn College Athletic Hall of Fame
- School leader in career winning percentage
- Supervised staff of student volunteer assistant coaches
- Recruited record number of student-athletes and established inaugural junior varsity squad
- Performed sports information duties for the program
- Oversaw all operations of running a varsity intercollegiate athletic program

Camp Proprietor

Matt Garrett Girls' Basketball Camp, Carlinville, IL

June 1997, 1998, 1999

- Oversaw all operations, curriculum, publicity, and personnel decisions for camp open to elementary and secondary-aged girls
- Tripled participants and revenues in three-year period

Assistant Women's Basketball Coach**Assistant Women's Softball Coach**

Illinois Wesleyan University, Bloomington, IL

August 1994 to August 1996

- Assisted in all operations of two varsity intercollegiate athletic programs
- Member of three NCAA Division III national tournament staffs
- Served as the recruiting coordinator and head junior varsity coach for basketball
 - 1995-96 class featured a record number of recruits
 - 1995-96 junior varsity team went 18-1

Sports Information Assistant

Eastern Illinois University, Charleston, IL

January 1994 to July 1994

- Assisted in the writing and production of the 1994 football and 1994-95 basketball media guides
- Served as the sports information liaison for the softball team at the 1994 conference tournament
- Assisted with statistical and other game day responsibilities for men's and women's home basketball games
- Performed office responsibilities for all varsity sports

Sports Information Director**Residence Hall Area Coordinator**

Rockford University, Rockford, IL

August 1992 to August 1993

- Responsible for comprehensive public relations efforts for all varsity sports
- Served as the liaison between the athletics and university relations departments
- Coordinated statistical crew staff responsibilities at home athletic events
- Authored media guides for fall, winter, and spring sports
- Served as a volunteer assistant coach for men's basketball and women's softball teams
- Supervised three resident assistants and all students in campus residence hall
- Named interim director of residence life, June 1993 to August 1993

GRANTS, HONORS AND AWARDS

Grants from External Sources

Dubuque Racing Association Grant, Dubuque Little League, May 2010

- Used to offset costs for first aid certification of league coaches

Illinois Association of Health, Physical Education, Recreation and Dance Endowment Grant, Blackburn College, May 2005

- Intended to be used for purchasing outdoor education equipment for the physical education department

Grants from Internal Sources

Loras College Intercollegiate Academic Competition Strategic Planning Award (with Marx, A.), June 2017

- Three-year award to reimburse student and faculty travel costs associated with sport management case study academic competitions

Loras College Catholic Social Teaching/Service-Learning Course Redesign Award, May 2012

- Used to add service learning and Catholic social teaching components to a Theory of Coaching course

Loras College January-term Mini-Grant Course Development Award, May 2010

- Used for travel costs associated with soliciting prospective sites for a potential class trip to Kansas City

Loras College Instructional Improvement Grant, Summer 2007

- Used for purchasing books for a January-term, 2008 Catholicism and Labor course

Blackburn College Faculty Research Grant, Summer 2004

- Used for research expenses associated with the presentation "Negligence in College Physical Education Programs"

Blackburn College Instructional Improvement Grant, Summer, 2002, 03, 04, 05

- Used for the redesign of courses and infusion of new pedagogies

Saint Louis University Graduate Student Association Research Grant, November 2003

- Used to offset costs to attend professional conferences

Honors and Awards

John Henry Newman Teaching Excellence and Campus Leadership Award, Loras College, Spring 2021

Loras College Student Organization Advisor of the Year

- May 2011 representing Delta Epsilon Sigma National Honor Society
- May 2010 representing Physical Education and Sport Studies Majors Club

Dubuque Little League Coach of the Year, Minors Division, August 2011

Mike and Linda Budde Teaching Excellence Award, Loras College, Spring 2008

Delta Epsilon Sigma National Honor Society Faculty Membership, October 2007

Saint Louis University College of Public Service Departmental Graduate Student Scholarship, 2003-04

St. Louis Science Center Shining Star Teaching Award, November 2001

RESEARCH PRESENTATIONS

Conferences and Symposiums

- Garrett, M. (2022, April). *A review of SMG 150 content for diversity and inclusion*. Loras College Legacy Symposium, Dubuque, IA.
- Garrett, M. (2021, November). *Tales of sexual harassment, deception, and human dignity in the coaching profession*. Illinois Association of Health, Physical Education, Recreation and Dance Convention, Tinley Park.
- Garrett, M. (2021, November). *Tales of sexual harassment, deception and human dignity in the coaching profession*. National Alliance of Youth Sports Virtual Youth Congress (Session canceled).
- Garrett, M. (2020, May). *Sexual harassment and workplace dating in sport management*. Loras College Legacy Symposium, Dubuque, IA.
<http://campaign.r20.constantcontact.com/render?m=1132945030663&ca=bc0bc557-a1cb-4c11-b504-51f382b31d6c> (Conference canceled).
- Garrett, M. (2018, October). *Incorporating case studies into the sport management curriculum*. Sport Marketing Association Annual Conference, Frisco, TX.
- Garrett, M. (2018, June). *Scenarios for successful coaching unrelated to game strategy*. Iowa Association for Health, Physical Education, Recreation and Dance Convention, North Liberty.
- Garrett, M. (2018, April). *So you want to work in the sport industry: Young sport management graduates and their career trajectories*. Loras College Legacy Symposium, Dubuque, IA.
- Garrett, M., & Pierce, D. (2016, October). *Factors influencing sport management graduates' career trajectory in the sport business industry*. Sport Marketing Association Annual Conference, Indianapolis.
- Garrett, M. (2015, April). *The financial stress of being a sport management major*. Loras College Legacy Symposium, Dubuque, IA.
- Garrett, M. (2015, April). *Sport management alumni and the sabbatical process*. Loras College Legacy Symposium, Dubuque, IA.
- Garrett, M., & Belanger, K. (2014, April). *Human dignity issues in the sport business industry*. Loras College Legacy Symposium, Dubuque, IA.
- Garrett, M., & Belanger, K. (2013, November). *Human dignity issues in the sport business industry*. Illinois Association of Health, Physical Education, Recreation and Dance Convention, St. Charles.
- Garrett, M. (2011, October). *Human dignity and the portrayal of women in sport business*. Iowa Association for Health, Physical Education, Recreation and Dance Convention, Cedar Rapids.
- Garrett, M. (2009, November). *Classism in interscholastic sport*. Iowa Association for Health, Physical Education, Recreation and Dance Convention, Ames.
- Garrett, M. (2009, April). *Classism: Helping students and employees adjust from the working class to the professional class*. Loras College Conference on Diversity, Dubuque, IA.
- Garrett, M. (2008, November). *Religious issues in interscholastic sport*. Iowa Association for Health, Physical Education, Recreation, and Dance Convention, Iowa City.
- Garrett, M. (2007, November). *Scenarios of the coaching profession*. Iowa Association for Health, Physical Education, Recreation and Dance Convention, Des Moines.

Garrett, M. (2006, November). *Legal and managerial scenarios in athletic administration*. Illinois Association of Health, Physical Education, Recreation, and Dance Convention, St. Charles.

Garrett, M. (2005, November). *More scenarios of the coaching profession*. Illinois Association of Health, Physical Education, Recreation, and Dance Convention, St. Charles.

Garrett, M. (2004, November). *Scenarios of the coaching profession*. Illinois Association of Health, Physical Education, Recreation, and Dance Convention, St. Charles.

Garrett, M., & Schlitchtig, A. (2004, November). *Negligence in college physical education programs*. Illinois Association of Health, Physical Education, Recreation, and Dance Convention, St. Charles.

Panelist

Garrett, M. (2018, April). *Connecting regional students with sport industry professionals*. Illinois State University Sport Management Symposium, Normal.

Garrett, M. (2012, October). *Doctoral employment symposium: Getting a job in academia*. Sport Marketing Association Annual Conference, Orlando.

Garrett, M. (2004, July). *Preparing the successful coach*. National Council for Accreditation for Coaching Education National Convention, San Antonio.

Posters

Garrett, M., Booth, T., Downey, D., Holladay, R., & Thompson, M. (2024, November). *How do NCAA D3 track stars compare to D1 athletes: Better than you may think*. Midwest Sports Analytics Meeting.
https://docs.google.com/document/d/1FQ89z8jH_N1LsrPVjuwSc0d64IeNbUUCpP-I-7d9lrg/edit?tab=t.0

Garrett, M., Campin, S., Carter, K., Espiridon, Z., Monahan, E., & Thompson, M. (2023, November). *The increase of NCAA Division III schools adding sports: Who and why?* Midwest Sports Analytics Meeting.
<https://docs.google.com/document/d/11B0Xdj90e94hbanNbJTOL6-aiOhDWaPel0PVJ-dvpoc/edit?pli=1>

Garrett, M., Pardoe, D., & Pelton, T. (2021, November). *Who matriculates? Iowa youth state baseball tournament to high school varsity*. Midwest Sports Analytics Meeting, Pella, IA.
<https://jamboard.google.com/d/1D7YTSPPKbFE9-1KyXqx8cLQ88hQSoN5lu7xQTp6O0OU/viewer?f=3>

Perricone, D., Marx, A., & Garrett, M. (2021, October). *Academic engagement: Students' and employers' perception of workforce preparation and skill building through experiential learning in a sport management curriculum*. Sport Marketing Association Annual Conference, Las Vegas. (in absentia)

Garrett, M., & Perricone, D. (2018, October). *Pedagogical innovations: An experiential approach to social media market research*. Sport Marketing Association Annual Conference, Frisco, TX.

Guest Lectures

Garrett, M. (2024, November). *Welcome to the sport management major*. Des Moines Area Community College, Boone, IA.

Garrett, M. *Working in sports: Determining your path*.

- 2024, March. Kirkwood Community College, Cedar Rapids, IA. (virtual)
- 2024, March. Des Moines Area Community College, Boone, IA.

- Garrett, M. (2023, October). *Introduction to the sport and recreation industry*. Des Moines Area Community College, Boone, IA.
- Garrett, M. *Reflectively thinking on 18 years of active learning*.
- 2023, April. Simpson College, Indianola, IA.
 - 2023, March. Kirkwood Community College, Cedar Rapids, IA.
- Garrett, M. (2022, April). *Sport management research: Division III recruiting*. Kirkwood Community College, Cedar Rapids, IA.
- Garrett, M. (2021, November). *Tales of sexual harassment, deception, and human dignity in the coaching profession*. Kirkwood Community College, Cedar Rapids, IA.
- Garrett, M. & Kult, T. (2021, July). *Professional dispositions for aspiring athletic trainers*. Loras College, Dubuque, IA.
- Garrett, M. *Welcome to sport management*.
- 2021, March. Kirkwood Community College, Cedar Rapids, IA. (virtual)
 - 2020, March. Kirkwood Community College, Cedar Rapids, IA.
- Garrett, M., & Mederson, M. (2021, January). *Race in sport: Critiquing how media shapes the story*. Loras College MLK Day Teach-In. Loras College, Dubuque, IA.
<https://us02web.zoom.us/j/87150702792>
- Garrett, M. (2018, November). *1968: The year in sport and society revisited 50 years later*. Loras College, Dubuque, IA.
- Garrett, M. (2018, January). *The current college athletics landscape*. Saint Louis University, St. Louis.
- Garrett, M. *So you want to work in the sport industry: Young sport management graduates and their career trajectories*.
- 2018, March. Kirkwood Community College, Cedar Rapids, IA.
 - 2017, October. Kirkwood Community College, Cedar Rapids, IA.
 - 2015, April. Saint Louis University, St. Louis.
 - 2015, March. Rock Valley Community College, Rockford, IL
- Garrett, M. (2017, March). *Reflective thinking in the sport business industry*. Kirkwood Community College, Cedar Rapids, IA.
- Garrett, M. (2015, November). *St. Charles to Moline: The Missouri Valley Conference's decision to move the women's basketball tournament*. Saint Louis University, St. Louis.
- Garrett, M. (2013, April). *Developing responsible contributors: Human dignity issues in the sport business industry*. Blackburn College, Carlinville, IL.

Training Sessions

- Garrett, M. (2024, March). *Self-assessing course content for diversity and representation*. Simpson College Faculty Workshop Series.
- Garrett, M. (2023, July). *Reflectively thinking on 18 years of active learning*. Loras College Athletic Training Program Professionalism Seminar. Dubuque, IA.

Garrett, M. (2022, July). *Networking and professional development*. Loras College Athletic Training Program Professionalism Seminar. Dubuque, IA.

Garrett, M. *Division III recruiting: The relationship between coaching staffs and admissions officers and the messaging to recruits not projected to contribute at the varsity level.*

- 2023, October. Simpson College, Indianola, IA
- 2022, June. Buena Vista University, Storm Lake, IA. (virtual)
- 2022, May. Loras College, Dubuque, IA.
- 2022, May. Cornell College, Mt. Vernon, IA. (virtual)

Garrett, M. (2019, January). *Engaging program alumni into current activities*. January Term Faculty Development Series. Loras College, Dubuque, IA.

Garrett, M. (2007, October). *Lookism*. Faculty and Staff Development Series on Diversity. Loras College, Dubuque, IA.

Ceremony Speeches

Garrett, M. (2024, October). *1997-98 women's basketball team acceptance speech*. Blackburn College Hall of Fame Banquet. Carlinville, IL.

Garrett, M., & Grinde, L. (2020, May). *1936 to 2020: A history lesson for future leaders*. Loras College Senior Honors Reception. Dubuque, IA.

Garrett, M. (2011, April). *Human dignity and the portrayal of women in sport business*. Loras College Catholic Identity Committee Spring Dessert. Dubuque, IA.

Garrett, M. (2008, April). *Balancing your professional, personal, and family goals*. Loras College Awards Luncheon. Dubuque, IA.

Garrett, M. (2004, April). *Remember where you came from: Advice for the working-class kid entering the white-collar world*. Blackburn College Alpha Chi National Academic Honor Society Induction Ceremony. Carlinville, IL.

Garrett, M. (1998, April). *Selecting a college*. WCNL-FM Sports Banquet. Carlinville, IL.

Interview Guest

Tudor, D. (2022, June). *How athletics & admissions can message effectively to second-tier prospects*. The College Recruiting Weekly Podcast, 127. <https://podcasts.apple.com/us/podcast/episode-127-how-athletics-admissions-can-message-effectively/id1170756015?i=1000565014007>

Burkholder, B., Friedman, B., Hunt, P., & Runde, M. (2020). *One stolen moment*. https://www.youtube.com/watch?v=teoBI_0dUIM&t=30s

Presentations by Students Where I Served as Faculty Advisor

Garcia, G., Monahan, E., Haywood, M., & Julian, P. (2023, April). *Sport Marketing Association case study bowl*. Loras College Legacy Symposium, Dubuque, IA.

Arreguin, B., Brunn, C., Ghrer, N., Nonnemann, R., & Osterberger, K. (2022, April). *Childhood and family experiences: Family fun through 5210*. Loras College Legacy Symposium, Dubuque, IA.

- Brooks, T., Prang, M., Rogan, W., & Welch, C. (2019, May). *The game plan for esports*. Loras College Legacy Symposium, Dubuque, IA.
- Costello, P., Holtz, A., Lenke, I., Prendergast, R., Schiavoni, A., & Schoaf, N. (2019, May). *Honors project: The DuGood dance*. Loras College Legacy Symposium, Dubuque, IA.
- Brooks, T., Hanselmann, T., Moriarty, K., & Roberts, Z. (2018, May). *SMA national champion case study presentation*. Loras College Legacy Symposium, Dubuque, IA.
- Costello, P., Holtz, A., Lenke, I., Prendergast, R., Schiavoni, A., & Schoaf, N. (2018, May). *Formal dance for individuals with disabilities*. Loras College Legacy Symposium, Dubuque, IA.
- Fedler, C., Stieffel, J., Walsh, M., & Ziller, J. (2016, November). *How to maximize your Learfield Cup points*. Midwest Sports Analytics Meeting, Pella, IA.
- Wampler, A., Overmann, A., Halm, M., Tews, M. & Williams, S. (2016, April). *Driving ticket sales and revenue for the College Football Hall of Fame*. Loras College Legacy Symposium, Dubuque, IA.
- Wampler, A., Overmann, A., Halm, M., Tews, M., & Brock, J. (2015, April). *Sport Marketing Association case study: Marketing ticket packages*. Loras College Legacy Symposium, Dubuque, IA.
- Overmann, A., Tews, M., & Williams, S. (2014, October). *Determining the best pitcher in baseball using statistical analysis*. Iowa Baseball: For the Love of the Game Symposium, Van Meter, IA.
- Kelly, T. (2012, April). *Academic status and athletic success: The relationship at NCAA Division III institutions*. College Sport Research Institute Annual Conference, Chapel Hill, NC.
- Miller, E., Olson, T., & Potter, L. (2011, October). *College athletes and hazing: Perceptions and prevention measures*. Iowa Association for Health, Physical Education, Recreation and Dance Convention, Cedar Rapids.
- Hanselman, J., Loftus, K., & Zack, K. (2010, November). *Social networking and high school athletics*. Iowa Association for Health, Physical Education, Recreation, and Dance Convention, Davenport.

Posters by Students Where I Served as Faculty Advisor

- Carter, K., & Campin, S. (2024, April). *NCAA Division III & the addition of athletic programs*. Simpson College Research & Creativity Symposium, Indianola, IA.
- McFarland, R., Emgarten, M., & Purvis, R. (2024, April). *NCAA Division III conference realignment*. Simpson College Research & Creativity Symposium, Indianola, IA.
- Monahan, E., & Espiridon, Z. (2024, April). *NCAA Division III & the addition of athletic programs*. Loras College Legacy Symposium, Dubuque, IA.
- Kubsh, S., Flaig, T., & Foels, M. (2023, April). *Sports management: Hall of Fame induction selections*. Loras College Legacy Symposium, Dubuque, IA.
- Franz, M., Haywood, S., & Messer, C. (2022, April). *Intro to sport management Hall of Fame project*. Loras College Legacy Symposium, Dubuque, IA.
- Arreguin, B., Brunn, C., Ghrer, N., Nonnenmann, R., & Robins, N. (2021, March). *Family and childhood experiences*. Loras College Legacy Symposium, Dubuque, IA. <https://www.loras.edu/about/legacy-symposium/>

- Julian, P., & Ragusa, A. (2021, March). *Hall of Fame class project*. Loras College Legacy Symposium, Dubuque, IA. <https://www.loras.edu/about/legacy-symposium/>
- Fleckenstein, L., McAtee, T., & Vito, A. (2021, March). *Hall of Fame selection case study*. Loras College Legacy Symposium, Dubuque, IA. <https://www.loras.edu/about/legacy-symposium/>
- Schuler, S., & Davis, P. (2020, November). *An analysis of the Division III Learfield Cup landscape*. Midwest Sports Analytics Meeting, Pella, IA. <https://docs.google.com/document/d/19KkskshTNidmZaoKv7hge1JDhJx-2GAOEQLToNSli-Q/edit>
- Arreguin, B., Brunn, C., Ghrer, N., & Nonnenmann, R. (2020, May). *Children and family programming in the Dubuque community*. Loras College Legacy Symposium, Dubuque, IA. <http://campaign.r20.constantcontact.com/render?m=1132945030663&ca=ab7f1e81-ac51-49d0-bafa-349f7ff8bdcd> (Conference canceled).
- Cunningham, L., Clancy, P., & Degen, J. (2020, May). *Sports management Hall of Fame*. Loras College Legacy Symposium, Dubuque, IA. <https://daily.loras.edu/legacy-symposium-2020-part-iii-student-session-3/> (Conference canceled).
- Kruse, G. (2020, May). *Professional experiences in the sport industry*. Loras College Legacy Symposium, Dubuque, IA. <https://daily.loras.edu/legacy-symposium-2020-part-ii-student-session-2/> (Conference canceled).
- Martinez, A., Pelton, T., Ramirez-Artuz, J., Welch, C., & Young, W. (2020, May). *Media distribution for stadium network*. Loras College Legacy Symposium, Dubuque, IA. <http://campaign.r20.constantcontact.com/render?m=1132945030663&ca=ab7f1e81-ac51-49d0-bafa-349f7ff8bdcd> (Conference canceled).
- Becker, A. (2019, November). *Hall of Fame mathematical voting methods*. Midwest Sports Analytics Meeting, Pella, IA.
- Donovan, K., Marquardt, S., Schultz, J., & Vail, N. (2019, May). *Major League Soccer expansion club: A case study*. Loras College Legacy Symposium, Dubuque, IA.
- Ehlinger, R., Kuester, G., & Reuter, N. (2019, May). *2019 Hall of Fame inductees*. Loras College Legacy Symposium, Dubuque, IA.
- Campbell, J., Hoxie, M., Hutton, P., Marquardt, S., & Milks, B. (2018, May). *Sport Business SMG 225: J-term in St. Louis*. Loras College Legacy Symposium, Dubuque, IA.
- Groleau J., Kelly, R., Matye, B., Nelson, J., & Vail, N. (2018, May). *Applied Sport Management Association presentation: San Antonio for host of the BCS*. Loras College Legacy Symposium, Dubuque, IA.
- Jones, S., McDevitt, M., & Neidel, J. (2018, May). *Hall of Fame case study*. Loras College Legacy Symposium, Dubuque, IA.
- Kilburg, P., & Simpson, E. (2018, May). *The year 1920*. Loras College Legacy Symposium, Dubuque, IA.
- Muto, M., & Quinn, W. (2018, May). *Social media effectiveness for professional hockey teams*. Loras College Legacy Symposium, Dubuque, IA.
- O'Neill, R., Hanselmann, T., Fedler, C., Kelly, R., Kuhn, M., Morawski, K., Wulf, B., Walsh, M., & Davis, N. (2016, April). *Today's sport business industry*. Loras College Legacy Symposium, Dubuque, IA.

PUBLICATIONS

Books

- Garrett, M. (2024). *Living in the middle: Developing reflective thinkers in the sport and recreation industry*. Loras College Press.
- Taylor, S., & Garrett, M. (2021). *Starting your career in sport, entertainment, and venue management* (2nd ed.). Kendall Hunt Publishing.
- Taylor, S., & Garrett, M. (2019). *Starting your career in sport, entertainment, and venue management*. Kendall Hunt Publishing.
- Garrett, M. (2013). *Developing responsible contributors: Human dignity issues in the sport business industry*. Loras College Press.
- Garrett, M. (2009). *Timeless: Recollections of family and America's pastime*. Team Dubuque.
- Garrett, M. (2008). *Preparing the successful high school coach*. Jones and Bartlett Publishing.

Journal Articles

- Garrett, M. (2020). Sexual harassment and workplace dating in sports and physical education. *Iowa Association for Health, Physical Education, Recreation and Dance Journal*, Spring, 19-20.
<https://drive.google.com/file/d/1Pgp-EzONBnmGXapUj1pG9TwGnNFuDa4/view>
- Garrett, M. (2019). University of NIKE: How corporate cash bought American higher education. *Journal of Issues in Intercollegiate Athletics*, 12, i-iii.
- Garrett, M., & Pierce, D. (2017). So where do you work now? Examining the factors that influence career choices of sport management graduates. *Global Sport Business Journal*, 5 (2), 19-37.
<http://www.gsbassn.com/Journal-2017-Vol-5-Issue-2.html>
- Garrett, M. (2017). Reflecting on the classroom and athletic experience. *Iowa Association for Health, Physical Education, Recreation and Dance Journal*, Spring, 10-13.
- Garrett, M. (2009). Mission statements in sport organizations: A personal and professional reflection from day one on a trip from Dubuque to St. Louis. *Iowa Association for Health, Physical Education, Recreation and Dance Journal*, 43 (1), 23-25.
- Garrett, M. (2008). Managing religious issues in interscholastic athletics. *Scholastic Coach and Athletic Director*, 78 (2), 35-37.
- Garrett, M. (2006). Do college students assume the risks inherent in both required and nonrequired physical education courses? *Iowa Association for Health, Physical Education, Recreation and Dance Journal*, 38 (2), 30-32.
- Garrett, M. (2006). The identify of American Catholic higher education: A historical overview. *Catholic Education: A Journal of Inquiry and Practice*, 10 (2), 229-247.

Newspaper Editorials

- Garrett, M. (2016, October 6). HB2 Law: Loras sport management professor and students discuss

implications for religious institutions. *The Lorian*.

Garrett, M. (2013, July 29). Youth baseball season can be long – but not for everybody. *Dubuque Telegraph Herald*.

Garrett, M. (2011, August 7). Youth baseball incident drives home priorities. *Dubuque Telegraph Herald*.

Garrett, M. (2008, October). Lenten journeys: Easter just isn't what it used to be. *The Lorian*.

Miscellaneous

Garrett, M., Adlfinger, E., Liegel, S., & Schuler, S. (2020). A decade of greatness: How the past ten years helped Loras College establish itself among the best in the Learfield Cup standings. <https://spark.adobe.com/page/kbx6JUWjVakn6/>

Garrett, M. (2020). Reflecting on a coaching and sport industry career. <https://www.linkedin.com/pulse/reflecting-past-mistakes-intent-do-better-matt-garrett/?published=t>

Garrett, M., & Perricone, D. (2018). Dubuque IA & Hackettstown NJ + 2 Schools + 1 Project = experiential learning. *Publications of New Jersey's business faculty*, 17, 168-170.

Apostolopoulou, A., & Biggers, M. (2010). Positioning the New Orleans Hornets in the 'Who Dat?' city. *Sport Marketing Quarterly*, 19 (4). Faculty supervisor of two student academic case study teams who contributed to the article.

Garrett, M., & Spyksma, A. (2006). *Legal and managerial scenarios of sport and athletic administration*. Unpublished manuscript.

Garrett, M. (2004). *Influences of college choice for Saint Louis University freshmen who are Catholic and attended Catholic high schools*. Unpublished Doctoral dissertation, Saint Louis University.

Garrett, M., & Noud, M. (2004). *Ethical questions for the college student* (2nd ed.). Unpublished manuscript.

Garrett, M. (2002). *A history of physical education in the United States, 1865 to 1900*. Unpublished manuscript.

Garrett, M. (2001). *Number one son*. Blackburn College 2000-2001 Vortex.

Blackburn College 1997-98 Men's and Women's Basketball Media Guide

Garrett, M. (1995). *Predominant factors in college choice selection among College Conference of Illinois and Wisconsin student-athletes who attend an institution located in downstate Illinois*. Unpublished Master's thesis, Illinois State University.

Eastern Illinois University 1994-95 Men's Basketball Media Guide (with Kidwell, D.)

Eastern Illinois University 1994-95 Women's Basketball Media Guide (with Kidwell, D.)

Eastern Illinois University 1994 Football Media Guide (with Kidwell, D.)

Rockford College 1993 Winter/Spring Sports Media Guide

Rockford College 1992 Fall Sports Media Guide

COURSES INSTRUCTED

Simpson College Undergraduate

SPSC 155	Introduction to Sports Administration, Fall, 2024
SPSC 216	Introduction to Leisure and Sports Administration, Fall, 2023
SPSC 240	Sport Management and Governance, Fall, 2024
SPSC 253	Sport & Fitness Management, Fall, 2023
SPSC 273	Sport Marketing, Spring, 2024, 25
SPSC 290	Sport Business, May, 2024
SPSC 311	Sales in Sport, Spring, 2024, 25
SPSC 363	Sport Law, Spring, 2024, 25
SPSC 385	Sports Administration Capstone, Fall, 2023, 24; Spring, 2024, 25; Summer, 2024

Loras College Undergraduate

BUS 317	Business Law, Fall, 2022
EXP 155	Labor vs. Management: A Catholic's View, January Term, 2008
LIB 105	1972 Olympics, Fall, 2006, 07
LIB 105	Inside Sports Revealed, Fall, 2010
LIB 105	1972: The Year that Changed Sports, Fall, 2015
LIB 105	1936, 1972, and 1994: Three Years that Changed Sports (Honors Section), Fall, 2016
LIB 105	Matriculating to Loras 100 Years Ago, Fall, 2017
LIB 105	1969: Matriculating to Loras 50 Years Ago, Fall, 2019
LIB 220	Democracy and Global Diversity, Spring, 2015
LIB 305	Sport Management Portfolio, Fall, 2011; Summer, 2015, 16
PHE 115	Introduction to Physical Education and Sport Studies, Fall, 2006, 07; Spring, 2007, 08
PHE 240	Administration of Physical Education and Athletics, Fall, 2005, 08; Spring, 2006
PHE 244	Theory of Coaching, Spring, 2009, 13
PHE 343	Theory of Basketball, Fall, 2006
PHE 350	Adapted Physical Education, Spring, 2006, 07
PHE 489	Physical Education Senior Seminar, Fall, 2007
SMG 150	Introduction to Sport Management, Spring, 2011, 16-19, 21; Fall, 2011-13, 15-22
SMG 225	Sport Business, January Term, 2009, 10, 12, 14, 16, 18, 23
SMG 290	Sport Governance, Spring, 2008, 10, 12, 14-21, 23; Fall, 2021
SMG 294	Sport Management Internship, Fall, 2005-22; Spring, 2006-21
SMG 367	Sport Law, Spring, 2006-21, 23; Fall, 2021
SMG 468	Sport Marketing, Fall, 2005-13, 15-22; Spring, 2015
SMG 492	Sport Management Pre-Professional Experience, Summer, 2006-22

Loras College Graduate

CLD 510	Legal and Ethical Issues in Coaching, Spring, 2023
CLD 525	Contemporary Issues in Coaching, Summer, 2021-24
PHE 504	Sports Labor, Spring, 2006
PHE 540	Administration of Physical Education and Athletics, Fall, 2006
PHE 601	Adapted Physical Education, Fall, 2005

Blackburn College Undergraduate

AC 100	Freshman Seminar, Fall, 1997-2003
AC 210	Truth, Spring, 2002
PE 074	Volleyball, Summer, 2003, 04
PE 088	Fitness Walking, Summer, 2003, 04
PE 106	Fundamentals of Physical Education, Spring, 2000, 02, 04

PE 111	Foundations of Physical Education, Fall, 2000-04
PE 200	Health Education, Fall, 1996-98, 2001; Spring, 1997-99
PE 201	Physiology of Exercise, Fall, 1997-2004
PE 203	Sport Management, Fall, 2000, 02, 04
PE 205	Sport Management Ethics, Fall, 02, 04
PE 230	Theory of Coaching, Spring, 2000-05
PE 290	Governance of Sport, Spring, 2000-05
PE 322	Elementary Methods for Physical Education, Spring, 1997-2005
PE 380	Sports Publicity, Spring, 1999, 2000
PE 405	Secondary Methods for Physical Education, Fall, 1999, 2001, 03
PE 407	Physical Education for the Atypical Child, Fall, 1999, 2001, 03
PE 408	Sports Marketing and Publicity, Spring, 2002-05

CONFERENCES, SYMPOSIUMS, WEBINARS, AND TRAINING SESSIONS

Alpha Chi National Honor Society

National Convention. April 2004. St. Louis

American Baseball Coaches Association

Pitching Perspectives. April 2020. Virtual

Annual Convention. January 2021. Virtual

Annual Convention. January 2022. Virtual

Expanding the Diamond: Creating Inclusive Pathways for Youth in Baseball. November 2024. Virtual

Annual Convention. January 2025. Virtual

Applied Sport Management Association

Annual Conference. February 2019. Nashville, TN

Athlete A

How to Change Coaching Culture. September 2020. Virtual

Blackburn College Labor Studies Center

Labor in a Globalizing Era. May 2005. Carlinville, IL

The Business of Women in Sport

Life after Caitlin: Sustaining the Growth in Women's Basketball. November 2024. Washington University Olin School of Business. Virtual.

Buzz in the Sport Business Industry/Sports Industry Insider

November 2017. St. Ambrose University. Davenport, IA

November 2019. St. Ambrose University. Davenport, IA

November 2022. St. Ambrose University. Davenport, IA

Centenary University

10th Annual Sports & Entertainment Management Conference. April 2021. Virtual

College Sport Research Institute

Annual Conference. April 2009. University of North Carolina. Chapel Hill, NC

Annual Conference. April 2010. University of North Carolina. Chapel Hill, NC

Faculty Advisor of Championship Case Study Team

Annual Conference. April 2011. University of North Carolina. Chapel Hill, NC

Faculty Advisor of Third Place Case Study Team

Council on Undergraduate Research

Undergraduate Research Programs Conference. June 2008. St. John's College. St. Joseph, MN

Great Lakes Analytics in Sport
Annual Conference. July 2017. University of Wisconsin-Stevens Point. Stevens Point, WI

Herbert Hoover Presidential Library and Museum
Farm Team: Iowa's Contribution to Baseball Symposium. August 2007. West Branch, IA

Illinois Association of Health, Physical Education, Recreation and Dance
Annual Convention. November 2003. St. Charles
Annual Convention. November 2004. St. Charles
Annual Convention. November 2005. St. Charles
Annual Convention. November 2006. St. Charles
Annual Convention. November 2013. St. Charles
Annual Convention. November 2021. Tinley Park

Illinois State University Sport Management Symposium
February 2011. Normal, IL
February 2013. Normal, IL
February 2014. Normal, IL
February 2016. Normal, IL
February 2017. Normal, IL
April 2018. Normal, IL

International Conference on Catholic Social Thought and Business Education & Colloquium on Christian Humanity in Business and Society
Building Institutions for the Common Good: The Purpose and Practice of Business in an Inclusive Environment. June 2018. University of St. Thomas. Minneapolis

Iowa Association for Health, Physical Education, Recreation and Dance
State Convention. November 2007. Des Moines
State Convention. November 2008. Iowa City
State Convention. November 2009. Ames
State Convention. November 2010. Davenport
State Convention. October 2011. Cedar Rapids
State Convention. June 2018. North Liberty
State Convention. July 2023. Johnston

Iowa Baseball: For Love of the Game
October 2014. Van Meter, IA

Iowa Catholic Collegiate Association
Catholic Intellectual Tradition Connections Conference. May 2019. Cedar Rapids

Jen Fry and Victoria Farris Discuss
Leading Through an Antiracist Lens. June 2020. Virtual

Loras College COVID Teaching Conference
December 2020. Virtual

Loras College Graduate and Professional Education Programs
Fooled by Randomness: Dispelling the MLB Opening Day Myth. November 2021. Virtual

Loras College Legacy Symposium
April 2014. Dubuque, IA
April 2015. Dubuque, IA

April 2016. Dubuque, IA
May 2017. Dubuque, IA
May 2018. Dubuque, IA
May 2019. Dubuque, IA
May 2021. Virtual
May 2022. Dubuque, IA
April 2023. Dubuque, IA

Loras College Professional Development Program
How to Build an Inclusive Campus: Theory to Praxis. December 2021. Dubuque, IA

Loras College Sport Business Club
Speaking Out: Racial Justice in Society. October 2020. Virtual

Loras College Sport Business Symposium
April 2017. Dubuque, IA
April 2018. Dubuque, IA
April 2019. Dubuque, IA
October 2022. Dubuque, IA
April 2024. Dubuque, IA

Mendelson Center for Sport, Character, and Culture
Bridge Discussion Series. April 2002. University of Notre Dame. South Bend, IN

Midwest Sports Analytics Meeting
November 2016. Central College. Pella, IA
November 2019. Central College. Pella, IA
November 2020. Central College. Virtual
November 2021. Central College. Virtual
November 2022. Central College. Virtual
November 2023. Central College. Virtual
November 2024. Central College. Virtual

Milwaukee Bucks
So You Want to Work in Sports. April 2020. Virtual

NASCAR
In the Driver's Seat: How NASCAR Took the Lead in Addressing Racial Equality. September 2020. Virtual

National Sports Law Institute
Annual Conference. October 2015. Milwaukee
Annual Conference. October 2018. Milwaukee
Annual Conference. October 2019. Milwaukee
Annual Conference. October 2021. Virtual

NCAA
Annual Convention. January 2021. Virtual

Network for Vocation in Undergraduate Education
National Conference. March 2015. St. Louis

Neumann University Sport Business Virtual Webinar
MLS: Navigating Sales and Service in Soccer through Uncertainty. April 2020
Emerging Leaders in Sports. April 2020
A Knight Around the Clock: Sport Management Careers and Current Topics in 2021. April 2021

North American Society for Sport Management
 National Conference. May 2001. Virginia Beach
 National Conference. May 2003. Ithaca, NY
 National Conference. May 2006. Kansas City

National Council for Accreditation for Coaching Education
 National Convention. July 2004. San Antonio

Picturing America's Pastime
 April 2024. Dubuque, IA

Race and Sport Symposium
 October 2006. University of Iowa. Iowa City, IA

Saint Louis University Sport Business Symposium
 Marketing the Rings. April 2012
 Baseball in our Culture: St. Louis and Beyond. April 2013
 When Worlds Collide: The Impact of Social Media on Sports. April 2014

Simpson College 2023-24 Professional Development GIFT Series
 Calendly. September 2023
 How to teach research writing. February 2024
 Using Cloud Poodll in the classroom. February 2024
 An easier way to write AI syllabus statements. March 2024

Simpson College Sport Administration Symposium
 March 2024. Indianola, IA

Society of American Baseball Research
 Analytics Conference. March 2014. Phoenix
 Faulty Advisor of Championship Case Study Team

Sport and Society in America: A Mirror of our Culture
 Biennial Conference. May 2012. St. Norbert College. Green Bay, WI

Sport Lawyers Association
 Title IX: Beneficiaries and Influencers. October 2021. Virtual

Sport Marketing Association
 Annual Conference. October 2009. Cleveland
 Faculty Advisor of Runner-Up Case Study Team
 Annual Conference. October 2010. New Orleans
 Faculty Advisor of Championship Case Study Team
 Faculty Advisor of Runner-Up Case Study Team
 Annual Conference. October 2011. Houston
 Faculty Advisor of Runner-Up Case Study Team
 Annual Conference. October 2012. Orlando
 Faculty Advisor of Runner-Up Case Study Team
 Annual Conference. October 2014. Philadelphia
 Faculty Advisor of Championship Case Study Team
 Faculty Advisor of Runner-Up Case Study Team
 Annual Conference. October 2015. Atlanta
 Faculty Advisor of Championship Case Study Team
 Annual Conference. October 2016. Indianapolis
 Faculty Advisor of Championship Case Study Team

Annual Conference. October 2018. Frisco, TX
Annual Conference. November 2019. Chicago
Annual Conference. October 2022. Charlotte, NC
Faculty Advisor of Finalist Case Study Team

Sport Techie State of the Industry
March 2020. Virtual

University of Iowa Sport and Recreation Management Symposium
September 2017. Iowa City, IA
September 2018. Iowa City, IA
September 2019. Iowa City, IA
December 2020. Virtual
September 2021. Iowa City, IA
September 2022. Iowa City, IA
September 2023. Iowa City, IA
September 2024. Iowa City, IA

Weaving Dynamic Relationships: The Diocesan College/University Serving the Church and the World
Gathering of Diocesan Colleges and Universities. May 2008. Dubuque, IA

Women's Basketball Coaches Association
National Convention. March 1997. Cincinnati
National Convention. March 1998. Kansas City, MO

PROFESSIONAL SERVICE

Committees: (in alphabetical order)

Simpson College

- Advising Task Force, August 2023 to May 2024
- Physical Education Faculty Search Committee, October 2023 to October 2024
- Sexual Misconduct Review Board, June 2024 to Present
- Sport Management Faculty Search Committee, November 2024 to Present
- Sport Science Faculty Search Committee, January 2024 to April 2024

Loras College

- Academic Affairs Board of Regents Subcommittee, August 2018 to June 2021
- Academic Council, August 2008 to May 2014; August 2018 to May 2021
 - Subcommittee on December graduation, Fall 2009
 - Subcommittee on summer school, Spring 2011
 - Task force on COVID preparation, Summer 2020
- Administrative Council, June 2018 to May 2021
- Bookstore Ad-Hoc Committee, May 2009 to October 2009
- Budget Committee, June 2018 to June 2021
- Career Success Action Committee, February 2013 to September 2015
- Catholic Identity Committee, August 2008 to May 2011
- Curriculum Committee, October 2005 to May 2008
 - Subcommittee on creating January term course template
- Diversity/Anti-Hazing Ad-Hoc Committee, October 2011 to May 2014
- Faculty Senate, August 2007 to May 2008; May 2018 to May 2021 (chair)
 - Subcommittee on faculty evaluation, August 2007 to May 2008

- Subcommittee on renewable term faculty, March 2019 to May 2021
- Faith and Values Committee, September 2017 to May 2020
 - Subcommittee on J-term retreat, August 2019 to January 2020 (co-chair)
- First Year Experience Roles and Purposes Committee, March 2017 to March 2018
- Francis Noonan School of Business Speaker Series, November 2017 to May 2018
- Graduate Programs Committee, August 2016 to May 2017 (chair)
- Graduate Studies Ad-Hoc Committee, July 2010 to March 2011
- Hall of Fame Athletics Committee, September 2022 to Present
- Hearing Board, August 2006 to May 2012
- Internship Ad-Hoc Committee, November 2005
- Institutional Effectiveness Committee, November 2018 to May 2019
- Institutional Review Board, September 2022 to May 2023
- Launch into Loras Committee, November 2007 to June 2008
- Rank and Tenure Committee, August 2015 to May 2018; August 2022 to May 2023 (chair)
- Regents Planning and Brand Identity Task Force, September 2012 to May 2014
- Search Committees (dates vary)
 - Associate Director of Admissions, Graduate Programming
 - Athletic Training Faculty
 - Coaching Leadership Adjunct Graduate Faculty
 - Graduate Admissions Specialist
 - Kinesiology Faculty
 - Finance Faculty
 - Physical Education Faculty
 - Sport Science Faculty (chair)
 - Sport Management Faculty (chair)
 - Sports Information Director
 - Vice President/Chief Operating Officer

Blackburn College

- Academic Advising Task Force, October 2003 to July 2005
- Admissions, Scholarship and Financial Aid Committee, September 1999 to May 2001; September 2002 to August 2003
- Athletics Committee, September 2000 to May 2001
- Campus Ministry, September 2002 to July 2005
- Curriculum and Academic Policy Committee, September 2001 to May 2002
- Faculty Conditions of Service, September 2000 to May 2001; September 2004 to July 2005
 - Subcommittee on handbook revision, September 2004 to April 2005
- Freshman Orientation Committee, September 2002 to May 2004
- Judicial Board, September 2004 to July 2005 (chair)
- Professional Relations Committee, September 2002 to July 2005
- Teacher Education Internal Advisory Committee, September 1999 to May 2000

Emcee:

- *From Dubuque to the big leagues: Selections from the John Fox baseball collection.* August 2022. Loras College Library. Dubuque, IA.

External Reviewer:

College Academic Departments

- Greenville College Sport Management Major, March 2015
- Greenville College Physical Education and Recreation Program, October 2011
- Blackburn College Physical Education Department, April 2011

Dissertation Committee

- Perricone, D. (2022). *Academic engagement: Students' and employers' perception of workforce preparation and skill building through experiential learning in a sports management curriculum*. [Unpublished dissertation]. Centenary University.

Publications

- Wojciehowski, A. (pending). How many college athletes play four years of college athletics? Investigating roster retention rates for college athletes in the American Rivers Conference.
- Anonymous via blind review. (2022). Increasing enrollment and revenue by adding or expanding athletics at NCAA Division III institutions. *Sports Innovation Journal*.
- Hums, M. A., & MacLean, J. C. (2018). *Governance and policy in sport organizations* (4th ed.). Routledge Publishers.
- Casa, D. J., & Stearns, R. L. (2014). *Emergency management for sport and physical activity*. Jones and Bartlett Publishers.
- Thornton, P.K. (2010; reviewed in 2013 for second edition not published). *Sports law*. Jones and Bartlett Publishers.
- Sharp, L.A., Moorman, A.M., & Claussen, C. L. (2010). *Sport law: A managerial approach* (2nd ed.). Scottsdale, AZ: Holcomb Hathaway Publishers.
- Donatelle, R. J. (2000). *Health: The basics* (4th ed.). Boston: Allyn & Bacon Publishers

Miscellaneous

- International student-athlete inclusion think tank, NCAA, Fall 2021
- Scholarship protection policy for pregnant student-athletes, Wright State University, Fall 2005

Faculty Advisor:

Simpson College

- Bags Club, February 2024 to August 2024
- Sports Administration Club, August 2023 to Present

Loras College

- Sport Business Club, August 2011 to April 2023
- Honors Research Group, August 2016 to May 2019; August 2019 to May 2022
- Ski Club, November 2018 to May 2020
- Delta Epsilon Sigma National Honor Society, August 2010 to December 2019
- Physical Education and Sport Studies Club, September 2005 to May 2010
- Ultimate Frisbee Club, September 2006 to May 2007

Blackburn College

- Student Senate, September 2001 to July 2005
- Alpha Chi National Honor Society, September 2004 to July 2005
- Newman Club, September 1999 to November 2000
- Circle K, September 1996 to May 1998

Faculty Chair:

- Faculty Chair, Loras College, June 2018 to May 2021
- Faculty Assembly Chair, Blackburn College, May 2005 to July 2005
- Faculty Assembly Vice-Chair, Blackburn College, May 2004 to May 2005

Judge:

- Distributive Education Clubs of America (DECA) Regional Competition, November 2024
- Simpson College Debate Competition, October 2023
- Dr. Peter & Susan Jebson Outstanding Second Year Graduate Athletic Training Scholarship Award, 2023
- Iowa Future Business Leaders of America (FBLA) State Leadership Competition, 2012-19, 21-24
- Loras College Catholic Social Teaching Competition, 2017-19, 21
- Loras College *Limestone Review* Literary Magazine Competition, 2015-19, 21
- Loras College Delta Epsilon Sigma Scholarship Competition, 2020, 23
- Iowa Pi Beta Lambda State Business Competition, 2018

Training Leader:

- *Self-assessing course content for diversity and representation.* (2024, May). Simpson College Faculty Workshop Series. Indianola, IA.
- *Stewards of the tradition: Living the Loras mission through teaching and mentorship.* (2019, January). Faith and Values January Term Training. Loras College. Dubuque, IA.
- *Engaging alumni into current program activities.* (2019, January) January Term Professional Development Session. Loras College. Dubuque, IA.
- *Lookism.* (2016, Fall). Faculty and Staff Professional Development. Loras College. Dubuque, IA.

Volunteer: (in alphabetical order)

- Field of Dreams Movie Site “Team of Dreams” Event, 2015, 17-19
 - Organized student volunteer effort
 - Drove celebrity participants to regional airports
- Illinois High School Association State Track Meet Press Steward, 1994-2004
- Iowa Parks and Recreation Association Conference Room Monitor, 2014, 22
- Iowa Special Olympics Winter Games, 2005, 06
- Loras College Athletics, 2015-23
 - Official scorer for women’s basketball team during holiday breaks
- Major League Baseball Lou Gehrig Day, 2021-22
 - Served as the point of reference for the Dubuque, Iowa event
 - Coordinated effort at Dubuque high school baseball games
- Major League Baseball Pitch, Hit, and Run Administrator
 - Dubuque, IA, 2018, 19, 21-23
 - Indianola, IA, 2024
- Missouri Valley Conference Women’s Basketball Tournament, 2016-19, 22-23
 - Organized student volunteer effort
- NCAA Division III Baseball World Series, 2019, 21
- NCAA Division III Track and Field Meet Javelin Steward, 2004
- St. Louis Cardinals Winter Warm Up, 2018, 19
- Wendy’s High School Basketball Classic, 2018, 21, 23

Professional Association Officer:

- Iowa Association for Health, Physical Education, Recreation and Dance
 - Higher Education Committee Chair, December 2016 to May 2019
- Iowa Association for Health, Physical Education, Recreation and Dance
 - Vice President for Physical Education and Sport, August 2010 to August 2012
- Sport Marketing Association
 - Student Affairs Representative, May 2012 to October 2013

Coach:

- Loras College All-Sports Camp Girl's Basketball Coach, 2023
- Dubuque Hempstead High School, Spring League Baseball (unofficial position), 2017,18
- Dubuque Hornets Youth Baseball Organization
 - Founder and general manager, 2011-14
 - Led expansion from one team to three teams
 - Coached one age level a year from 2011-15, 17
 - Won three tournaments and one league championship
 - Organized purchasing, scheduling, roster selection, budgeting, and fundraising efforts
- Loras College Bird Dog Softball Recruiter, 2021-22
- Perfect Game Spring League Baseball, 2020
- Villa Grove Blaze, Amateur Softball Association (assistant), 1994-96
 - 1995 Illinois Class A 4th place state finish

Miscellaneous:

- American Baseball Coaches Association NCAA Division III Assistant Coach Cohort, 2024 to Present
- American Red Cross, First Aid Certification, 2001-04; 15-18, 23-24
- American Sport Education Program Certified Coaching Instructor
- Carlinville School District Bicycle Safety Program Organizer, Spring, 2004
- Faculty Mentor, Loras College, 2007-13, 2016-17
- Field of Dreams Major League Baseball Game Usher, 2021-22
- Guest Columnist, Awaken Ministries, 2014
- Loras College Astronomy and Robotics Camp, 2009-2012
 - Founder and business manager
 - Increased participants and revenues annually
- NASCAR Fan Council, January 2020 to Present
- Public Address Announcer, Eastern Illinois University Softball, 1994
- Simpson College Parents Council, Fall, 2019 to May 2020
- Spanish for Conversation Student, Fall, 2020, Spring, 2021, Spring, 2023
- Sports Announcer, 89.5 WJMU-FM, January 1989 to May 1992
- World Wrestling Entertainment Fan Council, February 2016 to Present

COMMUNITY SERVICE

Board Membership:

- Dubuque Parks and Recreation Commission, July 2018 to July 2020
- Dubuque Little League, October 2006 to June 2014

- Team Dubuque, January 2008 to November 2009
- Illinois Special Olympics Area 12, September 2002 to May 2005
- American Cancer Society, North Macoupin County, October 1998 to April 2001

Church Service:

- Parish Council, Church of the Nativity, Dubuque, IA, July 2018 to July 2021
- Pastoral Council, SS Mary and Joseph, Carlinville, IL, May 2004 to May 2005

Dubuque Little League Baseball:

- League President, 2010
- Vice President, 2011
- Board Member, 2006-14
- League Coach, 2006, 2008-14
- All-Star Coach
 - Dubuque North 10U, 2011
 - Dubuque South 10U, 2013
- Minor League Commissioner, 2012-13
- T-Ball Commissioner, 2007-08

Dubuque PONY League Baseball:

- League Coach, 2015
- 12U All-Star Coach, North Sectional second place finish, 2015
- Independent evaluator for All-Star selection process, 2016

PROFESSIONAL REFERENCES

Dr. Sara Glover
Associate Provost
Loras College
1450 Alta Vista Ave.
Dubuque, IA 52001
563-588-7006
sara.glover@loras.edu

Dr. Anastasios Kaburakis
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St. Louis, MO 63103
314-977-2046
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400 Jefferson St.
Hackettstown, NJ 07840
908-852-1400, ext. 2357
perriconed@centenaryuniversity.edu

Ms. Nicci Whalen
Chair, Department of Sport Science and Health Education
Simpson College
701 N. C. St.
Indianola, IA 50125
515-961-1753
Niccole.whalen@simpson.edu



MEMORANDUM

To: Mayor and City Council
From:
Date: March 3, 2025
Subject: Resolution approving a revised Preliminary Plat for Pickard Commerce Park Plat 1.

Recommendation: Roll call is in order.

Attachments: 1. Res 2025 - Revised Prelim Plat Pickard Commerce Park

City of Indianola
RESOLUTION NO. 2025-_____

**A RESOLUTION APPROVING A REVISED PRELIMINARY PLAT FOR PICKARD
COMMERCE PARK PLAT 1**

WHEREAS, the City of Indianola, Warren County, State of Iowa, is a duly organized Municipal Organization; and

WHEREAS, the City of Indianola Planning and Zoning Commission reviewed and recommended approval of a Preliminary Plat for Pickard Commerce Park Plat 1 on November 26, 2024; and

WHEREAS, the City of Indianola Planning and Zoning Commission reviewed and recommended approval of a Revised Preliminary Plat for Pickard Commerce Park Plat 1 on February 25, 2025; and

WHEREAS, the Revised Preliminary Plat for Pickard Commerce Park Plat 1 is in general conformance with section §170 – *Subdivision Regulations* of the Indianola Municipal Code.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Indianola, Iowa having considered the recommendations of the Planning and Zoning Commission, on this 3rd day of March, 2025, that the Revised Preliminary Plat for Pickard Commerce Park Plat 1 be approved subject to any remaining staff comments.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Finance Director
Date: March 3, 2025
Subject: Resolution providing for notice of intent to fill council vacancy by appointment OR a Resolution setting a special election for council member at-large to fill a vacant, unexpired term.

Introduction: Council Member At-Large Steve Richardson was appointed to Mayor at the February 18, 2025 meeting, creating a vacancy in the Council Member At-Large seat. The Council now needs to fill the vacancy by appointment or by special election.

Background:

Discussion: [Iowa Code 372.13](#) addresses how a city can fill a vacancy. The first option is to pass a resolution to hold a special election to fill the vacant, unexpired term of an elected official. For our council member at-large vacancy, the newly elected candidate would hold office until the original term expiration date of December 31, 2025. The county auditor has stated the election can be held on any Tuesday, but has to be at least 32 days after notice is given to the auditor. The auditor's office has estimated a special election to cost \$15,000 - \$20,000. The last special election was just under \$9,000. Once we know the results of the election, the new council member can be sworn in and take office.

In the second option, the council can choose to appoint a council member instead of holding a special election. First, the council must pass a resolution providing for the notice of intent to appoint. Should the council choose this option, the notice (included in packet) will be published in the newspaper on March 18, 2025. Then, council could direct staff to collect applications with a short essay from those interested in being appointed council member. (A sample application is included in the packet.) The council could then ask the applicants questions during the April 7 meeting and ultimately pass a resolution appointing one of the candidates as council member. The appointed council member would serve until the original term expiration date of December 31, 2025. The citizens of Indianola have the right to petition for a special election within 14 days of the publication of the notice, or within 14 days of the appointment, whichever is later.

Budget Impact: Up to \$20,000 out of the general fund.

Recommendation: Council should discuss how to fill the vacancy and make a motion to approve one of the two resolutions included in the packet. The staff will be directed through the resolution on the next steps.

Roll call is in order.

- Attachments:**
1. Res 2025- re Intent to Appoint Council Member
 2. Notice of Intent to Appoint Council member
 3. Council Interest Application
 4. Res 2025- Special Election for Council Member At-Large

City of Indianola
Resolution No. 2025-

**RESOLUTION PROVIDING FOR NOTICE OF INTENT
TO FILL COUNCIL AT-LARGE VACANCY BY APPOINTMENT**

BE IT RESOLVED by the City Council of the City of Indianola, Iowa:

The City Council of the City of Indianola, Iowa has determined it to be in the best interest of the City to fill the Council At-Large vacancy created by the appointment of Steve Richardson to Mayor on February 18, 2025, by appointment in accordance with Iowa Code Section 372.13(2)(a). The City Clerk is authorized and directed to publish Notice of Intent to Appoint in the time and in the manner as required by law.

Passed and approved the 3rd day of March 2025.

Steve Richardson, Mayor

Attest:

Jackie Raffety, City Clerk

**NOTICE OF INTENT OF INDIANOLA CITY COUNCIL TO APPOINTMENT COUNCIL
MEMBER AT-LARGE
IN ACCORDANCE WITH IOWA CODE SECTION 372.13(2)(a)**

**TO: ALL CITIZENS AND PARTIES IN INTEREST WHO MAY BE ENTITLED
TO NOTICE OF THE INDIANOLA CITY COUNCIL'S INTENT TO
APPOINT A COUNCIL MEMBER AT-LARGE IN ACCORDANCE WITH
IOWA CODE SECTION 372.13(2)(a)**

YOU ARE HEREBY NOTIFIED that the City Council of the City of Indianola, Iowa intends to fill the vacancy created by the appointment of Steve Richardson to Mayor on February 18, 2025, by the appointment of Council Member At-Large at the Indianola City Council meeting to be held on the 7th day of April 2025 at 6:00 p.m. in the Council Chamber of the City Council, 110 North 1st Street, Indianola, Iowa.

YOU ARE FURTHER NOTIFIED that any qualified person interested in being appointed as Council Member At-Large should contact the following office for more information:

City Clerk
Indianola City Hall
110 N 1st Street
Indianola, Iowa 50125
(515) 961-9410
Cityclerk@Indianolalowa.gov

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that the electors of the City have the right to file a petition requiring that the vacancy be filled by special election, by the filing of a petition in accordance with Iowa Code Section 372.13(2)(a) within fourteen days after publication of this Notice or within fourteen days after the appointment is made by the City Council, whichever is later.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that upon the appointment of the Council Member At-Large by the City Council, the appointed council member shall serve for the period until the next pending election.

DATED this 3rd day of March 2025
\s\ Jackie Raffety, City Clerk



CITY CLERK'S OFFICE

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

COUNCIL MEMBER POSITION EXPRESSION OF INTEREST

PERSONAL INFORMATION

NAME:				TODAY'S DATE:		
STREET ADDRESS:						
CITY:		STATE:		ZIP:		
EMAIL:						
HOME PHONE:		CELL PHONE:		WORK PHONE:		
OCCUPATION:				YEARS RESIDED IN INDIANOLA:		
HAVE YOU PREVIOUSLY SERVED AS AN ELECTED OFFICIAL, HERE OR ELSEWHERE?					YES NO	
OFFICE:				YEARS SERVED:		

Please provide an essay of no more than 500 words indicating:

- Why you desire to be a Council Member of Indianola;
- Why you believe you are qualified for this position; and
- How you will contribute to keep Indianola moving forward in a positive way.

Please also attach a resume or bio that includes a listing of work experience and civic involvement.

Completed applications, with all required attachments, must be received by **4:00 PM on Friday, March 28, 2023**. All materials must be submitted to:

City Clerk's Office
110 N. 1st Street
Indianola, IA 50125

Or

cityclerk@indianolaiowa.gov

Applicants will be interviewed by the council at the April 7, 2025 city council meeting at 6:00 PM.

Applicant's Statement

I certify that I am legally eligible for appointment to the office for which I am applying, including residency requirements. I agree, if appointed, to fairly and impartially, to the best of my ability, discharge all the duties of the office as required by law.

SIGNATURE

DATE

City of Indianola
RESOLUTION NO 2025-

**RESOLUTION SETTING A SPECIAL ELECTION FOR COUNCIL MEMBER AT-LARGE
TO FILL A VACANT, UNEXPIRED TERM**

BE IT RESOLVED by the City Council of the City of Indianola, Iowa:

The City Council of the City of Indianola, Iowa, has determined it to be in the best interest of the city to fill the Council Member At-Large vacancy, created by the appointment of Steve Richardson to Mayor on February 18, 2025, by special election. The elected candidate will serve until December 31, 2025, at which time the term is set to expire. The City Clerk is authorized and directed to do all things necessary and convenient to carry out the purpose of this resolution.

Passed and approved this 3rd day of March 2025.

Steve Richardson, Mayor

ATTEST:

Jackie Raffety, City Clerk