INDIANOLA MUNICIPAL UTILITIES
IMU
Electric • Communications • Water

IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES
January 13, 2025
5:30 PM
IMU Boardroom
Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
4. **Consent Agenda**
   A. Approval of Claims
   B. Approval of Minutes of the prior meetings
   C. Resolution Approving Pay App #1 for the Downtown Underground Conversion Project West Alley Premise Wiring
   D. Resolution Approving Modification to Proposal from P&E Engineering Company for Turbine 8 Controls Replacement Project
   E. November 2024 Financial Report
5. **Electric Utility Informational Items**
6. **Water Utility Informational Items**
7. **Communications Utility Informational Items**
8. **Combined Electric, Water and Communications Action Items**
   A. Presentation and Discussion of the IMU Classification & Compensation and Benefits Study
   B. Resolution Approving the Bylaws for the Safety Committee
   C. Discussion and direction Regarding the Fiscal Year 2026 Operations and Management Budget
9. **Combined Electric, Water and Communications Informational Items**
10. **Other Business**
    A. Resolution Requesting Waiving Ordinance for 1702 for 2025
11. **Adjourn**

INDIANOLA MUNICIPAL UTILITIES

IMU

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: Approval of Claims

Recommendation:

Attachments: 1. 011425 AP Check Preview

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Wednesday, January 8, 2025
3:43:19 PM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
Account To Be Paid From	**0000-10120-999**									
3E - Electrical Engineering & Equipment Co - VEND-1114 - Check										
1/4/2025	West Side Substation - Lights	Net 30	570.01	0.00	15.00	570.01	570.01	8727110-00	BL-15075	Check
						570.01	**570.01**			
Big Ten Network - VEND-1096 - EFT File										
1/30/2025	1224 BTN - Core Exp Basic	Net 30	1,986.61	0.00	15.00	1,986.61	1,986.61	357995	BL-15076	EFT File
						1,986.61	**1,986.61**			
Border States Industries Inc - VEND-1070 - EFT File										
1/10/2025	PVC Glue	Net 30	38.69	0.00	15.00	38.69	38.69	929554911	BL-15079	EFT File
1/19/2025	PVC Sweeps	Net 30	767.53	0.00	15.00	767.53	767.53	929606392	BL-15077	EFT File
1/25/2025	3" PVC Couplings	Net 30	79.83	0.00	15.00	79.83	79.83	929622166	BL-15078	EFT File
						886.05	**886.05**			
BRAND, JUSTIN - VEND-100310 - EFT File										
1/2/2025	0125 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	Jan 25	BL-15090	EFT File
						75.00	**75.00**			
Brenan Baker - VEND-1411 - EFT File										
1/31/2025	0125 Mobile Device Allowance	Net 30	25.00	0.00	15.00	25.00	25.00	Jan 25	BL-15084	EFT File
						25.00	**25.00**			
Calix Inc - VEND-1028 - EFT File										
1/5/2026	ONT - GS4227	Net 30	11,475.20	0.00	15.00	11,475.20	11,475.20	371063	BL-15091	EFT File
						11,475.20	**11,475.20**			
Cedar Falls Utilities - VEND-1045 - Check										
1/4/2025	1124 Transit & Transport	Net 30	9,275.00	0.00	15.00	9,275.00	9,275.00	Nov 24	BL-15093	Check
1/25/2025	Ad Insertion	Net 30	32,138.99	0.00	15.00	32,138.99	32,138.99	93939	BL-15094	Check
2/1/2025	1224 Labor & Rack Space 28E Agreement (IP	Net 30	5,302.98	0.00	15.00	5,302.98	5,302.98	93953	BL-15092	Check
						46,716.97	**46,716.97**			
Central Pump & Motor, LLC - VEND-1261 - EFT File										
1/22/2025	Pump Troubleshoot	Net 30	484.80	0.00	15.00	484.80	484.80	5631	BL-15096	EFT File
						484.80	**484.80**			
Cintas Corporation - VEND-1007 - EFT File										

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
1/22/2025	First Aid Supplies - Fiber	Net 30	153.48	0.00	15.00	153.48	153.48	5245816905	BL-15099	EFT File
1/26/2025	First Aid Supplies - EL	Net 30	70.32	0.00	15.00	70.32	70.32	8407187943	BL-15100	EFT File
1/31/2025	LifeReady 360 AED Management - 2025	Net 30	219.08	0.00	15.00	219.08	219.08	9302817569	BL-15098	EFT File
						442.88	**442.88**			
City Of Indianola - VEND-1008 - BL-15101										
1/30/2025	Q4 2024 Franchise Fee	Net 30	15,370.93	0.00	15.00	15,370.93	15,370.93	Q4 2024	BL-15101	EFT File
						15,370.93	**15,370.93**			
City Of Indianola - VEND-1008 - BL-15102										
1/10/2025	1224 Adobe Pro License	Net 30	71.97	0.00	15.00	71.97	71.97	3421	BL-15102	EFT File
						71.97	**71.97**			
City Of Indianola - VEND-1008 - BL-15103										
2/1/2025	0125 Professional Services	Net 30	9,479.88	0.00	15.00	9,479.88	9,479.88	3425	BL-15103	EFT File
						9,479.88	**9,479.88**			
Consortia Consulting - VEND-1009 - EFT File										
1/29/2025	1124 Consulting	Net 30	1,200.00	0.00	15.00	1,200.00	1,200.00	26838	BL-15105	EFT File
2/5/2025	0924 Consulting	Net 30	3,105.00	0.00	15.00	3,105.00	3,105.00	26618	BL-15104	EFT File
						4,305.00	**4,305.00**			
CONTRACTOR SOLUTIONS - VEND-99924 - EFT File										
12/3/2024	Parts for trash pump	Open Terms	24.00	0.00	0.00	24.00	24.00	1-560881	BL-15106	EFT File
						24.00	**24.00**			
CORE & MAIN - VEND-102636 - Check										
12/12/2024	5.5' WATEROUS HYDRANT	Open Terms	8,108.00	0.00	0.00	8,108.00	8,108.00	V925673	BL-15110	Check
						8,108.00	**8,108.00**			
CROSSROADS MOBILE MAINTENANCE - VEND-102507 - EFT File										
12/24/2024	Annual Truck Inspection & Maint Unit 7	Open Terms	1,596.42	0.00	0.00	1,596.42	1,596.42	204S3357	BL-15111	EFT File
12/24/2024	Annual Inspection & Maint Unit 34	Open Terms	1,433.54	0.00	0.00	1,433.54	1,433.54	204S3362	BL-15112	EFT File
12/24/2024	Annual Inspection & Maint - Unit 31	Open Terms	1,553.05	0.00	0.00	1,553.05	1,553.05	204S3361	BL-15113	EFT File
12/24/2024	Annual Inspection & Maint - Unit 30	Open Terms	1,721.89	0.00	0.00	1,721.89	1,721.89	204S3360	BL-15114	EFT File
12/24/2024	Annual Inspection & Maint - Unit 29	Open Terms	1,633.30	0.00	0.00	1,633.30	1,633.30	204S3359	BL-15115	EFT File
12/24/2024	Annual Inspection & Maint - Unit 21	Open Terms	1,677.59	0.00	0.00	1,677.59	1,677.59	204S3358	BL-15116	EFT File
12/24/2024	Annual Inspection & Maint - Unit 6	Open Terms	1,457.50	0.00	0.00	1,457.50	1,457.50	204S3356	BL-15117	EFT File

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
						11,073.29	**11,073.29**			
DES PLANQUES, CHRIS - VEND-101766 - EFT File										
12/17/2024	Noon Lions Dues Jan-Jun25	Open Terms	222.00	0.00	0.00	222.00	222.00	911	BL-15097	EFT File
1/2/2025	0125 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	Jan 25	BL-15088	EFT File
						297.00	**297.00**			
DH Pace - VEND-1270 - Check										
1/12/2025	Overhead Doors - Replace Seals & Gaskets	Net 30	3,549.00	0.00	15.00	3,549.00	3,549.00	SVC/271-109005	BL-15118	Check
						3,549.00	**3,549.00**			
DICKINSON LAW - VEND-101709 - Check										
12/17/2024	1124 Legal Services	Open Terms	168.00	0.00	0.00	168.00	168.00	1161584	BL-15119	Check
						168.00	**168.00**			
Doug Pagel - VEND-1283 - EFT File										
1/31/2025	0125 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	Jan 25	BL-15089	EFT File
						75.00	**75.00**			
Doug Shull - VEND-1105 - Check										
1/31/2025	0125 Treasurer Contract	Net 30	83.34	0.00	15.00	83.34	83.34	Jan 25	BL-15120	Check
						83.34	**83.34**			
DOWNEY TIRE PROS - VEND-11879 - EFT File										
12/21/2024	Unit 30 Tire Repair	Open Terms	86.66	0.00	0.00	86.66	86.66	13225	BL-15121	EFT File
						86.66	**86.66**			
Dust Pros Janitorial - VEND-1011 - EFT File										
1/14/2025	1224 Cleaning - Fiber	Net 30	856.00	0.00	15.00	856.00	856.00	3205	BL-15122	EFT File
1/14/2025	Cleaning Supplies - Fiber	Net 30	98.44	0.00	15.00	98.44	98.44	3206	BL-15123	EFT File
						954.44	**954.44**			
Dylan Michelsen - VEND-1180 - EFT File										
1/31/2025	0125 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	Jan 25	BL-15083	EFT File
						75.00	**75.00**			
Elisha Brown - VEND-1209 - EFT File										
1/31/2025	0125 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	Jan 25	BL-15087	EFT File

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
						75.00	**75.00**			
FanDuel Sports Network - VEND-1446 - EFT File										
1/30/2025	1224 Expanded Basic	Net 30	4,699.84	0.00	15.00	4,699.84	4,699.84	24665	BL-15125	EFT File
						4,699.84	**4,699.84**			
Gradient9 - VEND-1392 - EFT File										
1/19/2025	1224 Monthly Newletter/Website	Net 30	2,310.00	0.00	15.00	2,310.00	2,310.00	INV-5182	BL-15126	EFT File
						2,310.00	**2,310.00**			
GRAYMONT WESTERN LIME INC - VEND-101387 - EFT File										
12/23/2024	High Calcium Quicklime	Open Terms	5,904.00	0.00	0.00	5,904.00	5,904.00	14-199397 RI	BL-15127	EFT File
						5,904.00	**5,904.00**			
Hearst Television Inc - VEND-1131 - EFT File										
1/30/2025	1224 KCCI	Net 30	7,233.44	0.00	15.00	7,233.44	7,233.44	596163	BL-15211	EFT File
						7,233.44	**7,233.44**			
Helix Pest Solutions LLC - VEND-1445 - EFT File										
1/5/2025	Pest Control - Fiber	Net 30	25.00	0.00	15.00	25.00	25.00	10337	BL-15128	EFT File
1/5/2025	Pest Control - Util Svcs	Net 30	35.00	0.00	15.00	35.00	35.00	10340	BL-15129	EFT File
1/5/2025	Pest Control - EL	Net 30	21.40	0.00	15.00	21.40	21.40	10338	BL-15130	EFT File
						81.40	**81.40**			
HOFFMAN COMMUNICATIONS - VEND-22212 - Check										
12/30/2024	Bore & Install Hand Hole	Open Terms	8,420.00	0.00	0.00	8,420.00	8,420.00	12750	BL-15132	Check
						8,420.00	**8,420.00**			
HPI, LLC - VEND-1409 - EFT File										
1/17/2025	Turbine 8 - Shipping Parts	Net 30	270.49	0.00	15.00	270.49	270.49	24-7121-30	BL-15134	EFT File
						270.49	**270.49**			
Hy Vee Food Store - VEND-1099 - Check										
1/9/2025	2024 Health Screenings	Net 30	405.00	0.00	15.00	405.00	405.00	250454	BL-15135	Check
						405.00	**405.00**			
ImOn Communications LLC - VEND-1072 - Check										
1/30/2025	1224 Regulatory & Billing	Net 30	7,629.59	0.00	15.00	7,629.59	7,629.59	INV0033975	BL-15136	Check

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
						7,629.59	**7,629.59**			
IMU - VEND-8629 - Check										
1/2/2025	Utilities - Fiber	Open Terms	1,256.47	0.00	0.00	1,256.47	1,256.47	10435093	BL-15137	Check
1/2/2025	Utilities - EL	Open Terms	1,754.58	0.00	0.00	1,754.58	1,754.58	10430915	BL-15138	Check
1/2/2025	Utilities - Util Svcs	Open Terms	196.00	0.00	0.00	196.00	196.00	10434578	BL-15139	Check
1/2/2025	Utilities - WA	Open Terms	15,095.23	0.00	0.00	15,095.23	15,095.23	10432501	BL-15214	Check
						18,302.28	**18,302.28**			
IMWCA - VEND-1130 - Check										
1/31/2025	Premiums - Installment 7	Net 30	2,078.00	0.00	15.00	2,078.00	2,078.00	INV92621	BL-15140	Check
						2,078.00	**2,078.00**			
Independent Advocate - VEND-1136 - EFT File										
1/23/2025	BOT Meeting/Publication Report 12.16.24	Net 30	320.77	0.00	15.00	320.77	320.77	6004	BL-15141	EFT File
						320.77	**320.77**			
Indianola Chamber Of Commerce - VEND-1073 - Check										
1/18/2025	Brand Builder Membership 2025	Net 30	800.00	0.00	15.00	800.00	800.00	7535	BL-15142	Check
						800.00	**800.00**			
INDIANOLA PARKS AND RECREATION - VEND-24730 - Check										
12/17/2024	Aquatic Center Donation 2024 Season	Open Terms	10,817.45	0.00	0.00	10,817.45	10,817.45	2024 Season	BL-15181	Check
						10,817.45	**10,817.45**			
Infomax Office Systems Inc - VEND-1013 - Check										
1/12/2025	1224 Copier Contract	Net 30	761.37	0.00	15.00	761.37	761.37	38101674	BL-15143	Check
						761.37	**761.37**			
Innovative Systems - VEND-1048 - EFT File										
1/31/2025	Jan Elation Maint Fee	Net 30	12,761.71	0.00	15.00	12,761.71	12,761.71	INV-22449	BL-15145	EFT File
2/2/2025	0125 Utility Bills Printing & Postage	Net 30	6,967.22	0.00	15.00	6,967.22	6,967.22	INV-22742	BL-15144	EFT File
						19,728.93	**19,728.93**			
Internal Revenue Service - VEND-1307 - Online Payments										
1/19/2025	941 Income Tax Payable - 122024 Payroll	Net 30	31,993.29	0.00	15.00	31,993.29	31,993.29	122024 Payroll	BL-15147	Online Payments
2/2/2025	941 Income Tax Payable - 010325 Payroll	Net 30	31,312.91	0.00	15.00	31,312.91	31,312.91	010325 Payroll	BL-15146	Online Payments
						63,306.20	**63,306.20**			

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
Iowa Department Of Human Services - VEND-1310 - Online Payments										
1/19/2025	Garnishment Payable - 122024 Payroll	Net 30	723.23	0.00	15.00	723.23	723.23	122024 Payroll	BL-15148	Online Payments
2/2/2025	Garnishment Payable - 010325 Payroll	Net 30	723.23	0.00	15.00	723.23	723.23	010325 Payroll	BL-15149	Online Payments
						1,446.46	**1,446.46**			
Iowa Department Of Revenue - VEND-1117 - Online Payments										
1/19/2025	IA Income Tax Payable - 122024 Payroll	Net 30	5,005.16	0.00	15.00	5,005.16	5,005.16	122024 Payroll	BL-15150	Online Payments
1/30/2025	December 2024 Use Tax	Net 30	500.79	0.00	15.00	500.79	500.79	1224 Use Tax	BL-15152	Online Payments
1/31/2025	Sales Tax Billed 010125	Net 30	46,263.36	0.00	15.00	46,263.36	46,263.36	Sales Tax Billed 010125	BL-15153	Online Payments
2/2/2025	IA Income Tax Payable - 010325 Payroll	Net 30	3,555.23	0.00	15.00	3,555.23	3,555.23	010325 Payroll	BL-15151	Online Payments
						55,324.54	**55,324.54**			
Iowa One Call - VEND-1015 - EFT File										
1/9/2025	1124 Locates - EL	Net 30	162.90	0.00	15.00	162.90	162.90	267393	BL-15154	EFT File
1/9/2025	1124 Locates - Fiber	Net 30	178.20	0.00	15.00	178.20	178.20	267996	BL-15155	EFT File
1/9/2025	1124 Locates - WA	Net 30	167.40	0.00	15.00	167.40	167.40	267997	BL-15156	EFT File
						508.50	**508.50**			
IPERS - VEND-1309 - Online Payments										
1/30/2025	1224 IPERS Payable	Net 30	40,971.12	0.00	15.00	40,971.12	40,971.12	Dec 24	BL-15157	Online Payments
						40,971.12	**40,971.12**			
ITRON INC. - VEND-25704 - EFT File										
12/13/2024	Meter Reading Equipment Maint Agreement 1.	Open Terms	6,614.23	0.00	0.00	6,614.23	6,614.23	695303	BL-15158	EFT File
						6,614.23	**6,614.23**			
KNIA/KRLS - VEND-1090 - EFT File										
1/28/2025	1224 Sports Stream Spot	Net 30	75.90	0.00	15.00	75.90	75.90	24120676	BL-15159	EFT File
1/28/2025	1224 :30 Spot Hometown Value	Net 30	864.00	0.00	15.00	864.00	864.00	24120675	BL-15160	EFT File
						939.90	**939.90**			
Kurt Gocken - VEND-1023 - EFT File										
1/31/2025	0125 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	Jan 25	BL-15080	EFT File
						75.00	**75.00**			
Kurt Ripperger - VEND-1025 - EFT File										
1/31/2025	0125 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	Jan 25	BL-15081	EFT File

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
						75.00	**75.00**			
LINDE INC - VEND-6415 - EFT File										
12/13/2024	Carbon Dioxide	Open Terms	3,665.61	0.00	0.00	3,665.61	3,665.61	46869961	BL-15161	EFT File
						3,665.61	**3,665.61**			
LONGER, CHRIS - VEND-34025 - EFT File										
1/2/2025	0125 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	Jan 25	BL-15085	EFT File
						75.00	**75.00**			
Marquee Sports Network - VEND-1165 - EFT File										
1/30/2025	1224 Expanded Basic	Net 30	3,097.73	0.00	15.00	3,097.73	3,097.73	Dec 24	BL-15162	EFT File
						3,097.73	**3,097.73**			
METCALF, MIKE - VEND-34230 - EFT File										
1/2/2025	0125 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	Jan 25	BL-15086	EFT File
						75.00	**75.00**			
Mid American Energy Co - VEND-1018 - EFT File										
1/9/2025	2024 Annual Billing Attachments on Mid AM po	Net 30	58.80	0.00	15.00	58.80	58.80	1000020644	BL-15163	EFT File
1/10/2025	Electric - 11634 R63 Hwy, W Substation	Net 30	10.83	0.00	15.00	10.83	10.83	561047256	BL-15169	EFT File
1/16/2025	Gas - 110 S B St	Net 30	315.96	0.00	15.00	315.96	315.96	561298614	BL-15164	EFT File
1/16/2025	Gas - 909 E Hillcrest Ave, Generator	Net 30	16.23	0.00	15.00	16.23	16.23	561294420	BL-15165	EFT File
1/16/2025	Gas - 210 W 2nd Ave	Net 30	71.42	0.00	15.00	71.42	71.42	561319527	BL-15166	EFT File
1/16/2025	Gas - 1300 E Iowa Ave Bldg A	Net 30	230.33	0.00	15.00	230.33	230.33	561280781	BL-15167	EFT File
1/16/2025	Gas - 1300 E Iowa Ave Bldg B	Net 30	14.54	0.00	15.00	14.54	14.54	561269447	BL-15168	EFT File
1/16/2025	Gas - 111 S Buxton	Net 30	536.62	0.00	15.00	536.62	536.62	561298752	BL-15213	EFT File
						1,254.73	**1,254.73**			
MILLER ELECTRIC SERVICES - VEND-34642 - Check										
12/17/2024	New Connectors For Pumps	Open Terms	1,008.21	0.00	0.00	1,008.21	1,008.21	19168	BL-15170	Check
12/23/2024	West Alley Premise Wiring - App 1	Open Terms	33,250.00	0.00	0.00	33,250.00	33,250.00	19166	BL-15171	Check
						34,258.21	**34,258.21**			
Mission Square - VEND-1303 - Online Payments										
1/19/2025	457 Payable - 122024 Payroll	Net 30	6,680.90	0.00	15.00	6,680.90	6,680.90	122024 Payroll	BL-15172	Online Payments
2/2/2025	457 Payable - 010325 Payroll	Net 30	6,720.27	0.00	15.00	6,720.27	6,720.27	010325 Payroll	BL-15173	Online Payments
						13,401.17	**13,401.17**			

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
MSC - VEND-1250 - Check										
1/8/2025	Duct Tape	Net 30	97.31	0.00	15.00	97.31	97.31	54768209	BL-15174	Check
						97.31	**97.31**			
National Cable Television Cooperative, Inc. - VEND-1095 - EFT File										
1/25/2025	REMOTE - NOVA IR	Net 30	886.12	0.00	15.00	886.12	886.12	SI91380	BL-15175	EFT File
1/26/2025	1224 Cable Programming	Net 30	58,965.70	0.00	15.00	58,965.70	58,965.70	24120549	BL-15176	EFT File
						59,851.82	**59,851.82**			
Nexstar Broadcasting, Inc - VEND-1092 - EFT File										
1/30/2025	1224 NewsNation	Net 30	401.96	0.00	15.00	401.96	401.96	595632	BL-15177	EFT File
1/30/2025	1224 Nexstar WHO	Net 30	9,014.24	0.00	15.00	9,014.24	9,014.24	595431	BL-15178	EFT File
						9,416.20	**9,416.20**			
Nolasoft Development - VEND-1021 - Check										
1/16/2025	Qtrly Website Hosting - 011725-041625	Net 30	120.00	0.00	15.00	120.00	120.00	9797	BL-15179	Check
						120.00	**120.00**			
Norwalk Ready Mix Concrete, Inc. - VEND-1119 - Check										
1/18/2025	Main Break Pour Back	Net 30	1,897.38	0.00	15.00	1,897.38	1,897.38	361321	BL-15212	Check
						1,897.38	**1,897.38**			
P & E ENGINEERING CO. - VEND-41540 - EFT File										
12/13/2024	Engineering - Turbine 8 Controls Replacement	Open Terms	25,599.00	0.00	0.00	25,599.00	25,599.00	7275	BL-15180	EFT File
						25,599.00	**25,599.00**			
Power & Tel - VEND-1037 - EFT File										
1/8/2025	JUMPER - 45"	Net 30	259.73	0.00	15.00	259.73	259.73	8031841-00	BL-15182	EFT File
						259.73	**259.73**			
SD MYERS LLC - VEND-49682 - Check										
12/19/2024	Substation Oil Sample/Testing	Open Terms	3,060.00	0.00	0.00	3,060.00	3,060.00	INV68119	BL-15183	Check
						3,060.00	**3,060.00**			
Segra / Unite Private Networks - VEND-1054 - EFT File										
1/31/2025	Dark Fiber	Net 30	3,706.00	0.00	15.00	3,706.00	3,706.00	SI-25-003602	BL-15184	EFT File
						3,706.00	**3,706.00**			
Skye McBroom - VEND-1026 - EFT File										

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
1/31/2025	0125 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	Jan 25	BL-15082	EFT File
						75.00	**75.00**			
STEINMETZ CORPORATION - VEND-102616 - EFT File										
12/17/2024	West Side Substation Electroswitch Replacem	Open Terms	3,500.00	0.00	0.00	3,500.00	3,500.00	10531	BL-15185	EFT File
						3,500.00	**3,500.00**			
Stella Jones Corp - VEND-1242 - Check										
1/18/2025	Transmission Poles	Net 30	37,554.86	0.00	15.00	37,554.86	37,554.86	UCA-0021599	BL-15074	Check
						37,554.86	**37,554.86**			
Teklink - VEND-1262 - EFT File										
1/22/2025	Bore & Drop	Net 30	5,175.00	0.00	15.00	5,175.00	5,175.00	WE 12/22/24	BL-15186	EFT File
						5,175.00	**5,175.00**			
Terry-Durin Co - VEND-1038 - EFT File										
1/15/2025	Pull Line	Net 30	83.46	0.00	15.00	83.46	83.46	176766-00	BL-15188	EFT File
1/17/2025	2" Morris Clamps	Net 30	345.61	0.00	15.00	345.61	345.61	176517-00	BL-15187	EFT File
						429.07	**429.07**			
The Extinguisher Company - VEND-1071 - EFT File										
12/31/2024	Annual Inspection & Maint - Util Svcs	Net 30	72.22	0.00	15.00	72.22	72.22	001366	BL-15189	EFT File
						72.22	**72.22**			
TRM DISPOSAL LLC - VEND-101016 - EFT File										
12/25/2024	0125 Trash	Open Terms	52.50	0.00	0.00	52.50	52.50	34085	BL-15190	EFT File
						52.50	**52.50**			
TrueNorth Companies LC - VEND-1100 - EFT File										
1/17/2025	November Safety Meeting	Net 30	138.47	0.00	15.00	138.47	138.47	171977	BL-15191	EFT File
						138.47	**138.47**			
ULINE - VEND-1251 - Check										
1/9/2025	Square Project - Bollard Covers	Net 30	670.47	0.00	15.00	670.47	670.47	186665913	BL-15192	Check
						670.47	**670.47**			
United States Treasury - VEND-1138 - Online Payments										
1/30/2025	Q4-2024 Federal Excise Tax	Net 30	1,476.00	0.00	15.00	1,476.00	1,476.00	Q4-2024	BL-15193	Online Payments

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type
						1,476.00	**1,476.00**			
UPHDM Occupational Medicine - VEND-1101 - Check										
1/8/2025	Employee Testing	Net 30	132.00	0.00	15.00	132.00	132.00	251065	BL-15195	Check
1/29/2025	Employee Testing	Net 30	132.00	0.00	15.00	132.00	132.00	252924	BL-15196	Check
						264.00	**264.00**			
VANDERPOOL CONSTRUCTION - VEND-57230 - Check										
12/11/2024	Square Project - Pea Gravel	Open Terms	746.36	0.00	0.00	746.36	746.36	12712	BL-15197	Check
						746.36	**746.36**			
VEENSTRA & KIMM - VEND-57600 - Check										
12/13/2024	Engineering - SE Streetscape Water Main Exte	Open Terms	710.30	0.00	0.00	710.30	710.30	285110-5	BL-15198	Check
12/13/2024	Engineering - Lime Tower Recoating	Open Terms	1,641.01	0.00	0.00	1,641.01	1,641.01	285112-1	BL-15199	Check
12/21/2024	Engineering - Lime Tower Recoating	Open Terms	3,659.00	0.00	0.00	3,659.00	3,659.00	285112-2	BL-15200	Check
12/21/2024	Engineering - E 3rd St Water Main	Open Terms	9,403.91	0.00	0.00	9,403.91	9,403.91	285115-1	BL-15201	Check
						15,414.22	**15,414.22**			
Warren County 911 - VEND-1132 - Check										
1/30/2025	Q424 E911 Fees	Net 30	2,450.25	0.00	15.00	2,450.25	2,450.25	Q4 2024	BL-15202	Check
						2,450.25	**2,450.25**			
WESCO - VEND-60220 - EFT File										
12/11/2024	Transformer Basements	Open Terms	2,786.86	0.00	0.00	2,786.86	2,786.86	304063	BL-15204	EFT File
12/11/2024	Trench Tape	Open Terms	62.68	0.00	0.00	62.68	62.68	304473	BL-15205	EFT File
12/13/2024	FR Jeans	Open Terms	245.18	0.00	0.00	245.18	245.18	307273	BL-15206	EFT File
12/13/2024	Hard Hats	Open Terms	461.38	0.00	0.00	461.38	461.38	307272	BL-15207	EFT File
12/28/2024	#2 Stranded Ground Wire	Open Terms	400.31	0.00	0.00	400.31	400.31	320989	BL-15209	EFT File
1/1/2025	12/2 UF Romex	Open Terms	833.53	0.00	0.00	833.53	833.53	324059	BL-15208	EFT File
						4,789.94	**4,789.94**			
Wiegert Disposal Inc - VEND-1081 - EFT File										
2/1/2025	1224 Trash	Net 30	110.00	0.00	15.00	110.00	110.00	Dec 24	BL-15203	EFT File
						110.00	**110.00**			
Wisconsin Independent Network, LLC - VEND-1067 - EFT File										
1/31/2025	20 Gb Ethernet Circuit	Net 30	7,383.00	0.00	15.00	7,383.00	7,383.00	WIN029472	BL-15210	EFT File
						7,383.00	**7,383.00**			

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number	Payment Type

Total Payment Count:	**83**	Totals:	**$615,618.79**	**$615,618.79**
Total Check Count:	**25**	Check Totals:	**$204,942.07**	**$204,942.07**
Total EFT File Count:	**52**	EFT File Totals:	**$234,751.23**	**$234,751.23**
Total Online Payments Count:	**6**	Online Payments Totals:	**$175,925.49**	**$175,925.49**
Total Bank Draft Count:	**0**	Bank Draft Totals:	**$0.00**	**$0.00**
Total No Check Count:	**0**	No Check Totals:	**$0.00**	**$0.00**

INDIANOLA MUNICIPAL UTILITIES
IMU
Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: Approval of Minutes of the prior meetings

Recommendation:

Attachments: 1. 12.16.24 Minutes For Approval

IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES
December 16, 2024 Minutes

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 on December 16, 2024 in the IMU Conference Room. Board Chairperson Deb White called the meeting to order and on roll call the following members were present: Lori Smith, Mike Rozga, Dom Selgrade, and Deb White: Absent; Adam Voigts. There was no public comment. Rozga moved to approve the Consent Agenda and Smith seconded it. On roll call, the vote was AYES: White, Smith, Selgrade and Rozga. NAYS: None. Whereas the motion carried unanimously.
Consent Agenda was as follows:

Approval of Claims
Approval of Minutes of the prior meetings

Approval of October Financial Report

Due to Selgrade needing to leave early, discussion to Appoint Chair/Vice Chair for 2025 was held earlier than scheduled in the agenda. Smith nominated Selgrade for Chairperson and Rozga seconded it. Rozga nominated Adam Voigts for Co-Chair and Smith Seconded it. On voice vote, the vote was AYES; White, Rozga, Smith and Selgrade. Rozga nominated Adam Voigts for Co-Chair and Smith Seconded it. On voice vote, the vote was AYES; White, Rozga, Smith and Selgrade.

Electric Utility Action Items

Smith moved to open the discussion and consider Resolution 086-2024 Approving the Electric Transmission and Distribution Inspection and Maintenance Plan and Selgrade seconded it. On roll call, the vote was AYES: Smith, White, Rozga and Selgrade. NAYS: None. Whereas the motion carried unanimously

Rozga moved to consider Resolution 087-2024 approving a marketing agent agreement between Indianola Municipal Utilities and the Municipal Energy of Nebraska and Selgrade seconded it. On roll call, the vote was AYES, Smith, White, Rozga and Selgrade. Whereas the chair declared the motion carried unanimously.

Due to Selgrade needing to leave early discussion to Appoint Chair/Vice Chair for 2025 was held earlier than scheduled in the agenda. Smith nominated Selgrade for Chairperson and Rozga seconded it. Rozga nominated Adam Voigts for Co-Chair and Smith Seconded it. On voice vote, the vote was AYES; White, Rozga, Smith and Selgrade. Rozga nominated Adam Voigts for Co-Chair and Smith Seconded it. On voice vote, the vote was AYES; White, Rozga, Smith and Selgrade.

Electric Utility Informational Items

Electric Superintendent Mike Metcalf gave kudos to the Electric crew for working in the cold conditions we've had and also shared that the North West corner of the Square is completed and ready to start pulling in wire. Turbine 8 will run for Emissions Testing this week. They are wrapping up outside projects and are running on time.

Water Utility Action Items

Smith moved to consider Water Donation Request for the Veterans Memorial Building Commission and Selgrade seconded it. On roll call, the vote was AYES; Rozga, Smith, White and Selgrade. Whereas the motion carried unanimously

Rozga moved to consider Authorization for Warren Water District to serve a customer within their territory upon proper notice to IMU since the customer is within 2 miles of the IMU territory, located at 9596 Hwy 92 and Selgrade seconded it. On Roll Call, the vote was AYES; Rozga, Smith, White and Selgrade. Whereas the motion carried unanimously.

Water Utility Informational Items

Water Superintended Justin Brand shared that they have been working on the Kentucky Ridge and Emerald Bay developments testing and tie ins. Annual pump and tank cleaning will begin in the next couple of weeks. Crews continue replacing older water meters.

Communications Utility Informational Items

Kurt Ripperger shared that they are finishing as much digging as possible before the ground freezes and are running temporary lines as well. Final changes to the system have been made as of last week. New equipment seems to be working very well with better wifi signal strength.

Combined Electric, Water and Communications Action Items

General Manager Chris DesPlanques shared that they are happy with the process in the Capital Budget. Each department handles it differently and this 5 year program keeps things consistent.

Smith moved to consider approval of utility accounts to be written off and to use any customary collection method, including submission to the state offset program, and to charge any applicable collection fees and Rozga seconded it. On voice vote, the vote was AYES, Rozga, Smith and Selgrade. Whereas the chair declared the motion carried unanimously.

Other Business

Chris DesPlanques stated that he will meet with the future interim City Manager, Wade Wagoner for their shared services meeting this week as well as a MEAN finance committee meeting tomorrow afternoon. The Solar project will likely not have any updates until the 1st of the year.

Selgrade exited the meeting at 5:58PM

Rozga moved to enter into closed session at 6:02PM in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Rozga Seconded it. On Roll Call, the vote was AYES; Rozga, Smith and White. NAYS; None. The Closed session was motioned and voted to end at 6:19. Whereas the Chairperson declared the motion carried unanimously.

The meeting was Adjourned at 6:19. Whereas the Chairperson declared the motion carried unanimously.

4.C.

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: Resolution Approving Pay App #1 for the Downtown Underground Conversion Project West Alley Premise Wiring

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Recommendation:

Attachments:
1. Recommendation for Payment 1
2. Res 2025 Approving Pay App 1 to Miller Electric for the Downtown Underground Conversion Project West Alley Premise Wiring Project

P&E ENGINEERING CO.
POWER SYSTEMS ANALYSIS AND DESIGN
Richard D. Kline, P.E. Timothy G. Ernst, P.E.
Jared A. Kline, P.E. Mark C. Reisinger, P.E.
500 SW 7th Street, Suite 100, Des Moines, IA 50309
p. 515-989-3083 pe@peengr.com

RECOMMENDATION FOR PAYMENT

Date	1/3/2025
Owner:	Indianola Municipal Utilities
Contractor:	Miller Electrical Services
Project:	Downtown Underground Conversion Project West Alley Premise Wiring
P&E Project No.	9790
Date of Application	12/22/2024
Application No.	1
Invoice No.	19166

Contract Amount	$	95,250.00
Change Order Adjustments	$	-
Current Value of Contract	$	95,250.00
Estimated Percentage of Completion		36.7%
Estimated Value of Completed Work	$	35,000.00
Less 5% Retainage	$	1,750.00
Total Amount Due Contractor	$	33,250.00
Less Previously Approved Applications	$	-
Amount Due with this Application	**$**	**33,250.00**
(Payable to Miller Electrical Services, Inc.)		
Payment Remaining on Contract	$	62,000.00

The status of the work as reported by Miller Electric is shown on the attached sheets. I recommend the above amounts for payment, based on the status of the work, and the terms of the Contract.

Allan Powers

Allan Powers, P.E.
P & E Engineering Co.

		Invoice# 19166		Invoice		Invoice		Invoice		Invoice		Totals	% Complete
Building	Amount	% Complete	Amount	% Complete	Amount	% Complete	Amount	% Complete	Amount	% Complete	Amount		
B25	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	
B26	$1,905.00		$705.00		$0.00		$0.00		$0.00		$0.00	$705.00	37%
B27	$1,905.00		$705.00		$0.00		$0.00		$0.00		$0.00	$705.00	37%
B28	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B29	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B30	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B36	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B37	$1,905.00		$705.00		$0.00		$0.00		$0.00		$0.00	$705.00	37%
B38	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B39	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B40	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B41	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B42	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B44	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
LOC 22	$19,050.00		$6,989.00		$0.00		$0.00		$0.00		$0.00	$6,989.00	37%
B68	$952.50		$352.00		$0.00		$0.00		$0.00		$0.00	$352.00	37%
B69	$1,905.00		$705.00		$0.00		$0.00		$0.00		$0.00	$6,989.00	367%
LOC 72	$19,050.00		$6,989.00		$0.00		$0.00		$0.00		$0.00	$6,989.00	37%
B45	$19,050.00		$6,989.00		$0.00		$0.00		$0.00		$0.00	$6,989.00	37%
B46	$19,050.00		$6,989.00		$0.00		$0.00		$0.00		$0.00	$6,989.00	37%
Work Completed	$95,250.00		$35,000.00		$0.00		$0.00		$0.00		$0.00	$35,000.00	37%
Retainage (5%)			$1,750.00		$0.00		$0.00		$0.00		$0.00	$1,750.00	
Total Due	95,250.00		$33,250.00		$0.00				$0.00		$0.00		

Miller Electrical Services, Inc.
PO Box 354
Indianola, IA 50125

Phone# (515) 961-5842
E-mail: office@mmillerelectric.com

Date	Invoice #
12/12/2024	19166

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	12/22/2024

Qty	Description	Rate	Amount
	MATERIAL - IMU WEST SIDE SQUARE PROJECT		
	B25 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B26 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	705.00	705.00
	B27 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	705.00	705.00
	B28 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B29 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B30 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00

We appreciate your business! If you like the work we provided please give a review on Google!

Subtotal	
Sales Tax (7.0%)	
Total	
Payments/Credits	
Balance Due	

Miller Electrical Services, Inc.
PO Box 354
Indianola, IA 50125

Phone# (515) 961-5842
E-mail: office@mmillerelectric.com

Date	Invoice #
12/12/2024	19166

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	12/22/2024

Qty	Description	Rate	Amount
	B36 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B37 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	705.00	705.00
	B38 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B39 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B40 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B41 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00

We appreciate your business! If you like the work we provided please give a review on Google!

Subtotal	
Sales Tax (7.0%)	
Total	
Payments/Credits	
Balance Due	

Miller Electrical Services, Inc.

PO Box 354
Indianola, IA 50125

Phone# (515) 961-5842
E-mail: office@mmillerelectric.com

Date	Invoice #
12/12/2024	19166

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	12/22/2024

Qty	Description	Rate	Amount
	B42 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B44 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	LOC 22 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	6,989.00	6,989.00
	B68 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	352.00	352.00
	B69 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	705.00	705.00
	LOC 72 METER SETTING, CONDUIT AND FITTINGS MATERIAL	6,989.00	6,989.00
	B45 - MATERIAL		

We appreciate your business! If you like the work we provided please give a review on Google!

Subtotal	
Sales Tax (7.0%)	
Total	
Payments/Credits	
Balance Due	

Miller Electrical Services, Inc.

PO Box 354
Indianola, IA 50125

Phone# (515) 961-5842
E-mail: office@mmillerelectric.com

Date	Invoice #
12/12/2024	19166

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	12/22/2024

Qty	Description	Rate	Amount
	METER SETTING, CONDUIT AND FITTINGS MATERIAL	6,989.00	6,989.00
	B46 - MATERIAL METER SETTING, CONDUIT AND FITTINGS MATERIAL	6,989.00	6,989.00
	RETAINAGE	-1,750.00	-1,750.00

We appreciate your business! If you like the work we provided please give a review on Google!

Please send payment within 10 days of receipt of this invoice. A finance charge of 1.5% per month will be assessed on all unpaid amounts more than 30 days past due.

Subtotal	$33,250.00
Sales Tax (7.0%)	$0.00
Total	$33,250.00
Payments/Credits	$0.00
Balance Due	$33,250.00

Indianola Municipal Utilities
West Alley Premise Wiring Modification Contract
Miller Electric Invoice Record

		Invoice 19166	
Building	Amount	% Complete	Amount
B25	$952.50	37%	$352.00
B26	$1,905.00	37%	$705.00
B27	$1,905.00	37%	$705.00
B28	$952.50	37%	$352.00
B29	$952.50	37%	$352.00
B30	$952.50	37%	$352.00
B36	$952.50	37%	$352.00
B37	$1,905.00	37%	$705.00
B38	$952.50	37%	$352.00
B39	$952.50	37%	$352.00
B40	$952.50	37%	$352.00
B41	$952.50	37%	$352.00
B42	$952.50	37%	$352.00
B44	$952.50	37%	$352.00
Loc 22	$19,050.00	37%	$6,989.00
B68	$952.50	37%	$352.00
B69	$1,905.00	37%	$705.00
Loc 72	$19,050.00	37%	$6,989.00
B45	$19,050.00	37%	$6,989.00
B46	$19,050.00	37%	$6,989.00
Contract	$95,250.00		
Work Completed			$35,000.00
Retainage (5%)			$1,750.00
Total Due to Date			$33,250.00
Prev Payments			$0.00
Due this invoice			$33,250.00

Indianola Municipal Utilities

RESOLUTION NO 2025-

RESOLUTION APPROVING PAY APP 1 TO MILLER ELECTRIC FOR THE DOWNTOWN UNDERGROUND CONVERSION PROJECT WEST ALLEY PREMISE WIRING PROJECT

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities has deemed it necessary to move forward with the Downtown Underground Conversion Project West Alley Premise Wiring Project in the Electric Department; and

WHEREAS, on September 23, 2024, the Board passed and approved Resolution 2024-063 "Awarding Contract to Miller Electric for Downtown Underground Conversion Project, West Alley Premise Wiring Modification"; and

WHEREAS, the contract was awarded to Miller Electric. in the amount of $95,250.00

WHEREAS, on December 12, 2024, Miller Electric submitted a recommendation for payment #1 for said contract in the amount of $33,250.00.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Miller Electric Inc. in the amount of $33,250.00 is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 13th day of January 2025.

____
Dom Selgrade, Chairperson

ATTEST:

____
Monica Thompson, Board Secretary

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: Resolution Approving Modification to Proposal from P&E Engineering Company for Turbine 8 Controls Replacement Project

Recommendation:

Attachments:
1. P&E Invoice 7275 - IMU Turbine 8 Controls - 2024-12-12
2. Turb8Invoices
3. Res 2025 Modification to P&E Turbine 8 Contol Contract

P & E Engineering Co.
500 SW 7th Street, Suite 100
Des Moines, IA 50309
515-989-3083

Invoice

DATE	INVOICE NO.
12/12/2024	7275

BILL TO
Indianola Municipal Utilities Attn. Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

TERMS	P&E PROJECT NO	P.O. NO.
Net 30	9900 Replace T...	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Engineering time and expenses related to replacement of the control system on Unit 8 from March 29, 2024 through December 8, 2024.		
	ENGINEERING TIME		
287.5	Principal Engineer Hours	174.00	50,025.00
11.75	Drafting Hours	102.00	1,198.50
-143.75	Principal Engineer Hours	174.00	-25,012.50
-6	Drafting Hours	102.00	-612.00
		TOTAL	$25,599.00

P&E ENGINEERING CO.
POWER SYSTEMS ANALYSIS AND DESIGN

Richard D. Kline, P.E. Timothy G. Ernst, P.E.
Jared A. Kline, P.E. Mark C. Reisinger, P.E.

500 SW 7th Street, Suite 100, Des Moines, IA 50309
p. 515-989-3083 pe@peengr.com

December 12, 2024

Mr. Mike Metcalf
Indianola Municipal Utilities
210 West 2nd Ave
Indianola, Iowa 50125

Re: Turbine 8 Controls Replacement Invoices

Dear Mike,

I have attached invoice 7275 in the amount of $25,599.00. This invoice covers approximately half of the engineering time spent on the controls replacement project between March 29th, 2024 and December 8, 2024. Our original proposal for the Turbine 8 controls replacement project was $88,500 and previous invoices have totaled $88,239.27.

The extra time is due to several factors including:

1. While time spent working with HPI and IMU on the mechanical repairs was tracked and invoiced separately, the repairs created extra coordination with Petrotech that was largely billed to the control replacement project.
2. The delayed completion date has caused extra project meetings that have added up over time. This created one extra meeting per week during April, May and June and accounts for about 12 additional hours.
3. Numerous minor issues came up before and during commissioning that IMU and/or Petrotech needed help troubleshooting. This work started in mid-June, but a total of 45.5 hours were billed between July 29th and August 11th including 11.5 hours on August 2nd and 13 hours on August 6th.
4. Problems with the water injection system have resulted in an additional 76 hours after the August stack test was completed. This time has been spent troubleshooting, locating replacement parts, coordinating installation and repeating the stack testing to prove that the repairs were successful.

Much of this time could not have been foreseen and included in our original estimate. The unbilled time through December 8th totals $51,223.5. P&E values our long relationship with IMU and we have reduced the invoice by 50 percent.

Please let me know if you have any questions or if you would like to discuss this further.

Sincerely,

Jared Kline, P.E.

Indianola Municipal Utilities
RESOLUTION NO.

RESOLUTION APPROVING MODIFICATION TO PROPOSAL FROM P&E ENGINEERING COMPANY FOR TURBINE 8 CONTROLS REPLACEMENT PROJECT

WHEREAS, the IMU Board of Trustees approved Resolution 2022-026 “Approving a proposal from P&E Engineering Company for the Turbine 8 controls replacement project” for the amount of $88,500.00; and

WHEREAS, due to unforeseen complications, the project exceeded the time estimate ; and

WHEREAS, previous invoices to date have totaled $88,239.27; and

WHEREAS, unbilled time through December 8th totals $51,223.5. P&E reduced the invoice by 50 percent for an invoice total of $25,599.00.

NOW, THEREFORE, BE IT RESOLVED BY THE IMU BOARD OF TRUSTEES OF INDIANOLA, IOWA,

That the modification to the proposal for this project is hereby approved; and

The total authorized compensation to P&E Engineering for this project is increased through approval of change as shown below:

Original Contract	**$88,500.00**
Modified Contract	**$25,599.00**
Total Revised Contract	**$114,099.00**

PASSED AND APPROVED this 13th day of January 2025

____
Dom Selgrade, Chairperson

ATTEST:

____
Monica Thompson, Board Secretary

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: November 2024 Financial Report

Recommendation:

Attachments: 1. 1124 Financial Report

Water Utility Financial Summar
November 30, 2024

		FY24			FY25		
		Budget	YTD Actual	% of Budget	Budget	YTD Actual	% of Budget
600	**WATER OPERATING FUND**						
	Water Service Sales	3,165,800	1,289,131	40.72%	3,473,300	1,362,333	39%
	Other Water Revenue	566,800	199,414	35.18%	590,300	256,204	43%
	Total Revenue:	**3,732,600**	**1,488,545**		**4,063,600**	**1,618,537**	
	Water O&M Expense	2,234,273	906,194	40.56%	2,363,113	931,182	39%
	Water O&M Transfers Out	1,190,000	495,833	41.67%	1,950,600	812,750	42%
	YTD Depreciation		254,307			270,726	
	Total Expense, Transfers & Depreciation:	**3,424,273**	**1,656,334**		**4,313,713**	**2,014,658**	
	Beginning Net Position		14,444,384			14,593,603	
	Net Surplus (Deficit)		(167,789)			(396,120)	
	Ending Net Position		14,276,595			14,197,482	
700	**WATER CAPITAL FUND**						
	From Water Operations	1,190,000	495,833	41.67%	1,950,600	812,750	42%
	Total Transfers In:	**1,190,000**	**495,833**		**1,950,600**	**812,750**	
	Water Capital Expense	1,205,000	159,291	13.22%	1,950,600	341,541	18%
	Total Expense:	**1,205,000**	**159,291**		**1,950,600**	**341,541**	
	Beginning Net Position		2,965,943			4,151,843	
	Net Surplus (Deficit)		336,542			471,209	
	Ending Net Position		3,302,485			4,623,052	
780	**WATER IMPROVE FUND**						
	Beginning Net Position		75,000			75,000	
	Net Surplus (Deficit)		0			0	
	Ending Net Position		75,000			75,000	

	Gallons Billed FY24-25	Gallons Billed FY23-24
July	40,148,770	36,713,420
August	32,039,780	33,852,270
September	36,328,770	35,871,910
October	29,663,780	39,773,580
November	38,582,090	31,508,750
December		
January		
February		
March		
April		
May		
June		
YTD TOTAL	176,763,190	177,719,930
	-0.5%	

	Inventory on Hand FY24-25	Inventory on Ha FY23-24
July	$ 408,909	$ 131,441
August	$ 401,413	$ 124,926
September	$ 390,131	$ 118,941
October	$ 389,592	$ 207,261
November	$ 385,777	$ 208,497
December		
January		
February		
March		
April		
May		
June		
YTD AVG	$ 395,165	$ 158,213
	149.8%	

WATER CASH ON HAND	O&M	$ 444,813
(110 days or greater)	Capital	$ 3,772,160
	Debt Service	$ 75,000
363 days		$ 4,291,973

IMU Admin/US Financial Summary
November 30, 2024

	FY24			FY25		
	Budget	YTD Actual	% of Budget	Budget	YTD Actual	% of Budget
620 ADMIN & UTILITY SERVICES						
Admin/US Revenue	1,297,918	567,069	43.69%	1,431,700	639,379	45%
Total Revenue:	**1,297,918**	**567,069**		**1,431,700**	**639,379**	
Admin/US O&M Expense	1,297,918	534,646	41.19%	1,431,700	578,632	40%
YTD Depreciation		14,747			14,747	
Total Expense, Transfers & Depreciation:	**1,297,918**	**549,392**		**1,431,700**	**593,379**	
Beginning Net Position		203,175			181,343	
Net Surplus (Deficit)		17,677			45,999	
Ending Net Position		220,852			227,343	
855 LIABILITY INS FUND						
Beginning Net Position		9,099			9,099	
Net Surplus (Deficit)		0			0	
Ending Net Position		9,099			9,099	

US/ADMIN CASH ON HAND	O&M	$ 575,855

Electric Utility Financial Summary
November 30, 2024

		FY24			FY25		
		Budget	YTD Actual	% of Budget	Budget	YTD Actual	% of Budget
630	**ELECTRIC OPERATING FUND**						
	Electric Service Sales	15,927,772	8,113,831	50.94%	16,405,606	8,162,236	50%
	Other Electric Revenue	1,883,900	623,061	33.07%	1,937,300	917,279	47%
	Total Revenue:	**17,811,672**	**8,736,892**		**18,342,906**	**9,079,515**	
	Electric O&M Expense	16,178,121	6,043,912	37.36%	16,324,354	7,002,698	43%
	Electric O&M Transfer Out	3,653,672	1,522,363	41.67%	3,231,202	1,346,334	42%
	YTD Depreciation		682,282			693,276	
	Total Expense, Transfers & Depreciation:	**19,831,793**	**8,248,557**		**19,555,556**	**9,042,308**	
	Beginning Net Position		35,046,761			33,316,174	
	Net Surplus (Deficit)		488,335			37,207	
	Ending Net Position		35,535,096			33,353,382	
730	**ELECTRIC CAPITAL FUND**						
	Electric Capital Revenue	1,237,500	499,579	40.37%	1,224,100	649,790	53%
	From Electric Operations	2,500,000	1,041,667	41.67%	2,500,000	1,041,667	42%
	Total Revenue and Transfers In:	**3,737,500**	**1,541,246**		**3,724,100**	**1,691,457**	
	Electric Capital Expense	2,886,300	245,323	8.50%	1,844,700	506,911	27%
	Total Expense:	**2,886,300**	**245,323**		**1,844,700**	**506,911**	
	Beginning Net Position		8,062,135			11,764,299	
	Net Surplus (Deficit)		1,295,922			1,184,546	
	Ending Net Position		9,358,057			12,948,845	
793	**ELECTRIC DEBT SERVICE**						
	From Electric Operations	1,153,672	480,697	41.67%	731,202	304,668	42%
	Total Transfers In:	**1,153,672**	**480,697**		**731,202**	**304,668**	
	Electric Debt Service	1,153,672	157,408	13.64%	731,202	148,064	20%
	Total Expense:	**1,153,672**	**157,408**		**731,202**	**148,064**	
	Beginning Net Position		1,368,865			1,379,914	
	Net Surplus (Deficit)		323,288			156,603	
	Ending Net Position		1,692,153			1,536,518	

	Kwhs Billed FY24-25	Kwhs Billed FY23-24
July	11,504,883	10,450,789
August	11,693,918	11,547,802
September	12,751,518	12,959,519
October	11,534,130	12,753,605
November	10,618,514	9,208,467
December		
January		
February		
March		
April		
May		
June		
YTD TOTAL	58,102,963	56,920,182
	2.1%	

	Inventory on Hand FY24-25	Inventory on Hand FY23-24
July	$ 1,678,539	$ 1,276,213
August	$ 1,646,986	$ 1,337,147
September	$ 1,656,391	$ 1,396,439
October	$ 1,711,813	$ 1,422,195
November	$ 1,681,717	$ 1,462,286
December		
January		
February		
March		
April		
May		
June		
YTD AVG	$ 1,675,089	$ 1,378,856
	21.5%	

ELECTRIC CASH ON HAND	O&M	$ 6,757,255
(110 days or greater)	Capital	$ 10,602,361
	Debt Service	$ 1,536,518
365 days		$ 18,896,134

Fiber Utility Financial Summary
November 30, 2024

	FY24			FY25		
	Budget	YTD Actual	% of Budget	Budget	YTD Actual	% of Budget
640 FIBER OPERATING FUND						
Fiber Service Sales	4,823,000	1,996,889	41.40%	5,220,000	2,154,565	41%
Other Fiber Revenue	662,050	193,001	29.15%	410,050	108,583	26%
Total Revenue:	**5,485,050**	**2,189,890**		**5,630,050**	**2,263,148**	
Fiber O&M Expense	3,574,751	1,472,346	41.19%	3,593,293	1,485,361	41%
Fiber O&M Transfer Out	1,473,246	857,880	58.23%	2,081,528	867,303	42%
YTD Depreciation		151,682			139,996	
Total Expense, Transfers & Depreciation:	**5,047,997**	**2,481,909**		**5,674,821**	**2,492,660**	
Beginning Net Position		(3,464,668)			(2,673,110)	
Net Surplus (Deficit)		(292,019)			(229,512)	
Ending Net Position		(3,756,687)			(2,902,622)	
740 FIBER CAPITAL FUND						
Fiber Capital Revenue	0	8,890			1,534	
From Fiber Operations	310,833	388,542	125.00%	955,000	415,538	44%
Total Revenue and Transfers In:	**310,833**	**397,431**		**955,000**	**417,072**	
Fiber Capital Expense	2,026,500	1,078,324	53.21%	955,000	366,700	38%
YTD Depreciation		130,341			133,427	
Total Expense, Transfers & Depreciation:	**2,026,500**	**1,208,665**		**955,000**	**500,126**	
Beginning Net Position		938,067			984,304	
Net Surplus (Deficit)		(811,234)			(83,054)	
Ending Net Position		126,833			901,249	
795 FIBER DEBT SERVICE						
From Fiber Operations	1,126,413	469,339	41.67%	1,126,528	469,387	42%
Total Transfers In:	**1,126,413**	**469,339**		**1,126,528**	**469,387**	
Fiber Debt Service	1,126,413	176,936	15.71%	1,126,528	167,611	15%
Total Expense:	**1,126,413**	**176,936**		**1,126,528**	**167,611**	
Beginning Net Position		0			4,668	
Net Surplus (Deficit)		292,403			301,776	
Ending Net Position		292,403			306,443	
***Fund 640 Ending Fund Balance**		(3,464,284)			(2,596,178)	
***Fund 740 Ending Fund Balance**		126,833			901,249	
		(3,337,451)			(1,694,929)	

FIBER CASH ON HAND	O&M	$ 23,487
(110 days or greater)	Capital	$ 178,175
	Debt Service	$ 306,443
33 days		$ 508,106

	Subscriptions FY24-25	Subscriptions FY23-24	YOY Increase %
July	4,177	3,872	7.9%
August	4,204	3,908	7.6%
September	4,230	3,930	7.6%
October	4,268	3,963	7.7%
November	4,290	3,975	7.9%
December			
January			
February			
March			
April			
May			
June			
YTD AVG	4,234	3,930	
	7.7%		

	Inventory on Hand FY24-25	Inventory on Hand FY23-24	YOY Increase %
July	$ 1,819,505	$ 1,858,586	-2.1%
August	$ 1,823,670	$ 1,878,531	-2.9%
September	$ 1,875,146	$ 1,859,378	0.8%
October	$ 1,857,023	$ 1,843,233	0.7%
November	$ 1,886,575	$ 1,842,936	2.4%
December			
January			
February			
March			
April			
May			
June			
YTD AVG	$ 1,852,384	$ 1,856,533	
	-0.2%		

The Fiber Utility fund has a deficit fund balance of ($1,694,929).
The deficit fund balance is the result of start-up costs incurred to initiate the utility service.
The deficit will be eliminated in future periods through net customer charges.

November 2024

You should expect to see YTD revenue and expenses to be 5/12 (or 42%) of Budget.

Health Insurance Fund Balance on November 30, 2024 is $2,812,111.69

Water and Electric service revenue may fall ahead or behind budget due to seasonal fluctuations.

We are reporting each departments net position, which is cash and all other assets (such as billing receivables and capital assets) less accumulated depreciation and liabilities.

Cash on Hand - 110 days or more of cash on hand based on the recommended 90-120 days to maintain our bond rating (A-).

This report is on a modified cash basis, with monthly (non-cash) depreciation included.

Water Notes: Capital expenses may fall ahead or behind budget due to timing of project completion and payments.

US/Admin Notes: The 620 fund is intended to be a zero balance fund and doesn't have any significant stand alone obligations. Any balance or deficit here is timing related or is city services collected from the current month to be transferred in the following month.

Electric Notes: O&M Expenses ahead of budget due to work on Turbine #8.
Capital expenses may fall ahead or behind budget due to timing of project completion and payments.

Fiber Notes: Inventory on hand includes both customer premise equipment, $1,598,084 and stock supply inventory, $288,491.
Capital expenses may fall ahead or behind budget due to timing of project completion and payments.

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: Presentation and Discussion of the IMU Classification & Compensation and Benefits Study

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Recommendation:

Attachments: 1. IMU Classification & Compensation Presentation_011325

Indianola Municipal Utilities

Classification and Compensation Study
2025

Agenda

1. Scope of Work
2. Job Evaluation – Classification Plan
3. Market Survey
4. Proposed Compensation Plan
5. Implementation of Classification and Compensation Plan
6. Future Administration of the System
7. Questions

Why a Classification and Compensation Study?

Classification:

- Internal Structure supports career progression and internal pay equity

Compensation:

- External Survey supports market competitiveness and provides current data to use when developing pay proposals (ex: for contract negotiations or annual COLA recommendations)

Scope of Work and Process

Project Scope:

- Study Preparation and Project Meetings
- Determination of Comparable Communities
- Employee Kick Off Meeting
- Market Survey
- Analyzed Market Data
- Conducted Job Evaluation
- Prepared Classification and Compensation Plan
- Draft Report
- Presentation
- Finalize Report

Job Evaluation

Twenty-four (24) positions were reviewed using the following nine (9) job factors to establish Internal Equity:

- Education – Required Preparation and Training
- Work Experience – Years of Experience Needed to Perform Job
- Decision Making and Independent Judgment
- Responsibility for Policy Development
- Planning of Work
- Contact with Others
- Work of Others (Supervision Exercised)
- Working Conditions
- Use of Technology/Specialized Equipment

Job Evaluation

Positions were evaluated based on the following:

- Job Description
- Employee’s Completed Job Analysis Questionnaire (JAQ)
- Supervisor Comments on JAQ
- Virtual interviews conducted by MGT with at least one (1) employee in each position.

The Classification Plan was developed based on Internal Equity – ensuring that positions are aligned based on their relationships to one another.

Table 1 – Classification Plan

Comparable Agencies

To determine which agencies should be used for survey purposes, agencies were carefully chosen to align precisely with the specified requests provided. This ensured that the comparison group was aligned with IMU’s comparable peers and strategic goals.

City of Altoona	**Cedar Falls Utilities**	**Webster City Municipal Utilities**
City of Carlisle	Clarke County REC/ Clarke Electric Cooperative	Liberty Utilities
City of Grimes	**Denison Municipal Utilities**	Iowa-American Water
City of Indianola*	**Keokuk Municipal Water**	Omni-Tel Communications
City of Norwalk	**Mt. Pleasant Municipal Utilities**	Osceola Iowa Water Works
City of Pella	**Muscatine Power & Water**	
Algona Municipal Utilities	**Oskaloosa Municipal Water**	
Alta Municipal Utilities	Pella REC	
Ames Municipal Electric System	**Spencer Municipal Utilities**	
Atlantic Municipal Utilities	**Waverly Municipal Utilities**	

Bolded peers indicate those who either responded to the survey or were included in MGT's research to gather data.

**Indicates peer selected for comparison purposes is significant for ensuring meaningful comparability.*

Market Survey - Salaries

Data is collected through the use of a survey

- Each position is defined to assist in gathering accurate data.
- Salary data are reviewed to determine if information gathered is appropriate for the position surveyed.
- Salary ranges are the preferred method to gather salary data.
- Salary data gathered is the current market for the positions.

Market Survey - Benefits

Benefit data was gathered, reviewed, and comparative observations were made. The communities were surveyed regarding the following benefits (Appendix D):

- Health Insurance Plans
- Health Savings Account (HSA) and Contributions
- Health Insurance Premiums
- Dental and Vision Insurance
- Life Insurance
- Sick Leave
- Personal Leave
- Holidays
- Vacation Time
- Other Benefits

Proposed Compensation Plan

Compensation rates are calculated at the 50th percentile of the salaries of the communities surveyed – Table 1.

Pay ranges and pay plans have been calculated using the 50th percentile – Table 2.

The Compensation Plan consists of eleven (11) pay grades; 1 being lowest and 11 being highest.

Grades 1-5 have a 7% range spread, Grades 6-8 have a 10% range spread, and Grades 9-10 have a 30% range spread from the minimum of the range to the maximum of the range.

Proposed Implementation

- Employees whose present compensation is below the minimum compensation of the range for their classification **should be raised to the minimum of the range.**
- The compensation of employees whose present compensation is within the range for their classification **should be slotted into the new Compensation Plan at their current pay rate.**
- The compensation of employees whose present compensation is above the maximum compensation of the range **should be held at their present rate, without a reduction in compensation, until such time that further market analysis indicates commensurate alignment with the marketplace.**
    - However, IMU can consider lump sum increases for these employees, which does not impact base compensation levels, until the ranges adjust to include the individual employee compensation rates.
    - *This specific instance was not applicable to IMU at the time of the study.*

Proposed Implementation – Next Steps

To recognize experience, promote retention, and effectively manage budgetary impacts, MGT recommends considering the following next steps for implementation:

- **Assessment of Longevity Tiers**: Employees are categorized into tiers based on their years of service (e.g., 1 year, 5 years, 8-10 years, 15 years, etc.) Each tier reflects a specific range of longevity.

- **Establishing Compensation Adjustments**: For each tier, specific compensation adjustments are defined.
  - Example: 8-10 years is the midpoint of the salary range.

- This would be a **one-time movement** of employees into the range based on their years of service in the position. This is optional to implement but can be considered as the next steps in the implementation process.
- The years shown above are an example only and final recommendations may have minor changes.

Future Administration

Classification:

- Review classifications each year to respond to changing conditions (tools provided).
- Create, Adjust and/or Abolish classifications as needed.

Compensation:

- Survey Entities for salary changes – look at Consumer Price Index (CPI).
- Adjust pay ranges.
- Consider pay adjustments for employees.

MGT

Thank you

INDIANOLA MUNICIPAL UTILITIES
IMU
Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: Resolution Approving the Bylaws for the Safety Committee

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Recommendation:

Attachments:
1. Safety Commission - Mission-Statement-and-Goals
2. Safety Committee Bylaws
3. Res 2025- Safety Committee Bylaws_IMU Resolution

City of Indianola & IMU Safety Committee

On October 16th, this draft was voted on and approved by the safety committee to move to the Department Heads for input and then to the City Council for approval

Mission Statement

The mission of the City of Indianola & IMU Safety Committee is to support the organizational missions for the City and Indianola Municipal Utilities. The committee will develop and promote a healthy, safe environment for all employees and visitors to our facilities through education, communication, and appropriate behavior.

Safety Committee Goals

The City of Indianola and IMU Safety Committee is established to assist in achieving a safe environment. The committee's primary goal is to have zero incidents, accidents, and injuries. The Committee, through its representatives, will set specific goals to accomplish the following key activities:

- Demonstrate accountability and commitment to achieving a safe workplace.
- Involve staff in achieving and maintaining a safe workplace by identifying and addressing hazards and unsafe work practices.
- Ensure that incidents and "near misses" are investigated to determine root causes and develop corrective action plans.
- Keep accurate records of committee activities and recommendations.
- Periodically evaluate the committee's strengths and weaknesses.

Safety Committee Activities

- Conduct health and safety inspections of operations and facilities, identify safety hazards, and recommend corrective measures.
- Review accident/incident trends (types of accidents, causes and occupations) which will be used to identify and suggest appropriate corrective actions.
- Assist in development and implementation of effective health and safety awareness programs.
- Encourage feedback from all individuals regarding health and safety related ideas, problems, and solutions.
- Serve as an advisory body to City and IMU leadership on health and safety issues.

Safety Committee Member Responsibilities

- Learn, follow, and actively promote health and safety.
- Serve as an example by following all safety rules and work practices.
- Attend committee meetings and be punctual.
- Bring safety or health concerns and potential resolutions to committee meetings.
- Communicate committee activities to departments, buildings, organizations.

- Serve on project teams and/or sub-committees.

Employee Responsibilities

- Learn, follow, and actively promote health and safety.
- Bring health or safety concerns to the attention of the Department Head or Supervisor immediately upon knowledge.
- Report any workplace injuries immediately.
- Learn and follow all health and safety rules and procedures.
- Attend and complete all health and safety training courses relevant to their job duties.

City of Indianola & IMU Safety Committee

Mission Statement

The mission of the City of Indianola & IMU Safety Committee is to support the organizational missions for the City and Indianola Municipal Utilities. The committee will develop and promote a healthy, safe environment for all employees and visitors to our facilities through education, communication, and appropriate behavior.

Safety Committee Goals

The City of Indianola and IMU Safety Committee is established to assist in achieving a safe environment. The committee's primary goal is to have zero incidents, accidents, and injuries. The Committee, through its representatives, will set specific goals to accomplish the following key activities:

- Demonstrate accountability and commitment to achieving a safe workplace.
- Involve staff in achieving and maintaining a safe workplace by identifying and addressing hazards and unsafe work practices.
- Ensure that incidents and "near misses" are investigated to determine root causes and develop corrective action plans.
- Keep accurate records of committee activities and recommendations.
- Periodically evaluate the committee's strengths and weaknesses.

Safety Committee Activities

- Conduct health and safety inspections of operations and facilities, identify safety hazards, and recommend corrective measures.
- Review accident/incident trends (types of accidents, causes and occupations) which will be used to identify and suggest appropriate corrective actions.
- Assist in development and implementation of effective health and safety awareness programs.
- Encourage feedback from all individuals regarding health and safety related ideas, problems, and solutions.
- Serve as an advisory body to City and IMU leadership on health and safety issues.

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Indianola Municipal Utilities
RESOLUTION NO. 2025 -

RESOLUTION APPROVING THE BYLAWS FOR THE SAFETY COMMITTEE

WHEREAS, the City of Indianola, Iowa and Indianola Municipal Utilities have formed an employee Safety Committee; and

WHEREAS, the Safety Committee has established a mission statement and bylaws as attached.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the City of Indianola, Iowa, that the mission statement and bylaws for the Safety Committee are hereby approved as attached.

Approved this 13th Day of January, 2025

____
Dom Selgrade, Chairperson

ATTEST:

____
Monica Thompson, Board Secretary

INDIANOLA MUNICIPAL UTILITIES
Electric • Communications • Water

8.C.

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: Discussion and direction Regarding the Fiscal Year 2026 Operations and Management Budget

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Recommendation:

Attachments: 1. 011325 O&M Budget DRAFT

	July 1, 2024 Beginning Balance	FY '25 Re-Estimated Revenue	FY '25 Re-Estimated Expenditures	FY '25 Transfers Out	FY '25 Transfers In	June 30, 2025 Ending Balance	FY '26 Budgeted Revenue	FY '26 Budgeted Expenditures	FY '26 Transfers Out	FY '26 Transfers In	June 30, 2027 Ending Balance
Total Electric Utility	$ 18,767,378	$ 19,840,806	$ 19,729,996	$ (1,773,202)	$ 1,773,202	$ 18,878,188	$ 20,242,674	$ 20,063,990	$ (678,800)	$ 678,800	$ 19,056,872
Total Water Utility	$ 3,902,767	$ 4,060,984	$ 4,249,543	$ (1,950,600)	$ 1,950,600	$ 3,714,207	$ 4,232,428	$ 3,964,061	$ (1,526,200)	$ 1,526,200	$ 3,982,575
Communications Utility	$ 525,767	$ 5,640,450	$ 5,902,851	$ (2,047,828)	$ 2,047,828	$ 263,366	$ 5,855,450	$ 5,765,441	$ (2,125,420)	$ 2,125,420	$ 353,375
IMU Administration	$ 660,517	$ 1,387,800	$ 1,387,800	$ -	$ -	$ 660,517	$ 1,433,900	$ 1,433,900	$ -	$ -	$ 660,517
Total IMU	**$ 23,856,429**	**$ 30,930,040**	**$ 31,270,190**	**$ (5,771,630)**	**$ 5,771,630**	**$ 23,516,278**	**$ 31,764,452**	**$ 31,227,392**	**$ (4,330,420)**	**$ 4,330,420**	**$ 24,053,338**

		2025	RE-EST 2025	2026
WA REV				
8100-43000	Interest	221,000	200,000	200,000
8100-43400	Lease-Utility	59,500	67,000	67,500
8100-45001	Admin Fee-Water	12,000	20,800	20,800
8100-45150	Fire Service Fees	16,000	17,000	17,000
8100-45400	Connection Fees	15,000	17,000	17,000
8100-45450	Write Off Recovery	-	(10,916)	(10,916)
8100-45600	Metered Water Sales	3,473,300	3,473,300	3,636,844
8100-45601	Water Construction Meters	1,500	2,500	2,500
8100-45602	Water Meter Fees	35,000	42,000	42,000
8100-45603	Other Fees	20,000	20,000	20,000
8100-47400	Misc Sales	-	2,400	-
8100-48900	Sales Tax	1,000	500	500
8100-48901	Excise Tax	209,300	209,400	219,200
	Total WA O&M Revenue	**$ 4,063,600**	**$ 4,060,984**	**$ 4,232,428**
			-0.06%	**4.22%**

WA Exp		2025	RE-EST 2025	2026	
8110-60170	Salary Operational	254,400	242,300	293,200	Consider FTE in FY26, per IDNR
8110-60180	Salary Superintendent	106,200	109,200	117,900	
8110-61100	FICA-City Contribution	27,600	26,900	31,500	
8110-61300	IPERS-City Contribution	34,100	33,200	38,800	
8110-61420	Deferred Comp-457	9,300	9,500	10,000	
8110-61810	Clothing Allowance	1,800	1,800	2,100	
8110-62100	Membership Dues/Subscripts	4,000	4,600	4,600	
8110-62300	Education /Training	6,000	3,000	4,000	
8110-63710	Utilities	231,000	228,000	229,200	
8110-63730	Telephone	4,500	4,000	4,000	
8110-64990	Misc. Contractual	12,000	10,000	10,000	
8110-65010	Chemicals	176,000	165,000	170,000	
8110-65012	Lab Supplies/Reagents	5,500	5,500	5,500	
8110-65070	Materials/Supplies/Misc	1,000	1,000	1,000	
8110-65500	PP&E Uniforms	1,500	1,000	1,000	
8120-63100	Repair/Maint-Bldg./Grounds	5,000	5,000	5,000	
8120-63410	Repair/Maint-Equipment	40,000	40,000	40,000	
8120-64090	Janitorial Service	3,000	3,000	3,000	
8120-64872	Mowing	6,000	6,000	6,000	
8120-65070	Materials/Supplies/Misc	7,000	5,000	5,000	
8150-60150	*Salary Maintenance	254,400	242,300	293,200	
8150-61100	FICA-City Contribution	19,500	18,600	22,500	
8150-61300	IPERS-City Contribution	24,100	22,900	27,700	
8150-63453	Repair/Maint-System	75,000	65,000	70,000	
8150-64900	Misc Consulting	4,000	4,000	4,000	
8150-65072	Materials/Supplies-Maint.	25,000	25,000	25,000	
8160-63320	Repair/Maint-Vehicles	9,000	7,000	7,000	
8160-65050	Vehicle Operating Supplies	15,000	12,000	12,000	
8170-60165	*Salary Meter Readers	33,200	32,700	34,800	
8170-61100	FICA - City Contribution	2,600	2,500	2,700	
8170-61300	IPERS Contribution	3,200	3,100	3,300	

8170-64990	Misc. Contractual	3,000	3,500	3,500	
8180-61430	Employee Assist. Program	200	200	200	
8180-61440	Wellness	500	500	600	
8180-61500	Health / Drug Insurance	75,200	67,300	83,400	FY26 assumes no increase in employer paid
8180-61501	Dental Insurance	4,700	4,400	6,100	health insurance premiums.
8180-61502	Vision Insurance	700	600	800	
8180-61503	HSA Expense	18,500	17,900	21,100	
8180-61550	LTD/ADD/Life/STD	5,400	5,200	6,100	
8180-61599	Workers' Comp Insurance	10,200	5,600	6,800	
8180-64081	Insurance-Auto	3,800	3,200	3,600	FY26 assumes a 12.5% increase in property
8180-64082	Insurance-General Liability	11,500	8,100	10,000	and liability insurance premiums.
8180-64083	Insurance-Property	39,400	41,600	46,800	
8180-64084	Insurance-Boiler/Machinery	3,400	2,800	2,800	
8180-64121	Drug/Alcohol Testing	300	300	300	
8180-64180	Sales/Excise Tax	210,300	209,900	219,700	
8190-64020	Legal Notices	500	1,000	1,000	
8190-64110	Legal Service Fees	1,500	1,500	1,500	
8190-64130	PILOT	104,200	104,200	109,100	
8190-64190	Computer/Technology	2,000	4,000	4,000	
8190-64902	City HR Operations	10,628	10,628	9,318	
8190-64903	City Info & Tech Operations	3,900	3,900	4,893	
8190-64905	Utility Services Operations	164,192	164,192	150,272	
8190-64906	IMU Admin Operations	188,400	175,230	179,040	
8190-64907	IMU IT	24,194	24,194	23,438	
8190-64990	Miscellaneous Contractual	25,000	46,000	46,000	
8190-65070	Materials/Supplies	500	500	500	
8190-65991	Donations/Contributions	11,200	11,200	12,000	
8190-66990	Refund/Reimbursement	500	500	500	
8190-68010	GO Bonds Series 2012B	37,000	37,000	-	Complete in FY25
8190-68510	GO Bonds Interest	900	900	-	Complete in FY25
8192-64990	Misc Contractual	500	3,800	500	
	Total WA O&M Expenses	**$ 2,363,113**	**$ 2,298,943**	**$ 2,437,861**	
			-2.72%	**6.04%**	

		2025	RE-EST 2025	2026	
EL REV					
8200-40650	Pole Franchise Fee	19,300	19,300	19,300	
8200-43000	Interest	805,000	900,000	900,000	
8200-43001	Outside Plant Lease - Fiber	300,000	300,000	300,000	
8200-45001	Admin Fee-Electric	60,000	60,000	60,000	
8200-45400	Connection Fees	18,000	18,000	18,000	
8200-45405	Disconnect Fee	35,000	43,000	43,000	
8200-45450	Write Off Recovery	-	(8,000)	(8,000)	
8200-45629	MISO Credits	97,000	97,000	99,000	
	CAPX	200	200	200	
8200-45630	Electric Service Fees-Sales	16,405,606	16,405,606	16,897,774	Will be adjusted with MEAN's
8200-45631	Peaking Power & Energy	50,000	55,000	55,000	wholesale costs, determined 1-23-25.
8200-45632	Peaking Capacity	168,000	168,000	168,000	
8200-45633	Substation Capacity	17,700	17,700	17,700	
8200-45634	Electric Service Fees-Const	5,000	5,000	5,000	
8200-45636	Electric Meter Fees	5,000	7,400	7,400	
8200-45639	Renewable Energy Cont.	12,000	11,000	11,000	
8200-47106	Project Share Contributions	-	500	-	
8200-47400	Miscellaneous Sales	-	4,100	-	
8200-48900	Sales Tax	345,100	344,900	355,200	
	Total EL O&M Revenue	**$ 18,342,906**	**$ 18,448,706**	**$ 18,948,574**	
			0.58%	**2.71%**	

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EL EXP		2025	RE-EST 2025	2026	
8210-60170	*Salary Operational	49,800	49,100	52,200	
8210-61100	FICA-City Contribution	3,800	3,800	4,000	
8210-61300	IPERS-City Contribution	4,700	4,700	5,000	
8210-61420	Deferred Comp-457	4,000	4,100	4,100	
8210-61810	Clothing Allowance	1,200	1,200	1,200	
8210-62300	Education/Training	5,000	2,500	2,500	
8210-64070	Engineering	8,000	6,000	6,000	
8210-64190	Computer/Technical Services	11,000	11,000	11,000	
8210-64900	Misc. Consulting	1,000	1,000	1,000	
8210-65500	PPE & Uniforms	4,000	4,000	5,000	
8220-60150	*Salary Maintenance	195,000	196,200	208,800	
8220-61100	FICA-City Contribution	14,900	15,000	16,000	
8220-61300	IPERS-City Contribution	18,500	18,600	19,700	
8220-63100	Repair/Maint-Bldg/Grounds	11,000	34,700	12,000	
8220-63410	Repair/Maint-Equipment	30,000	30,000	30,000	
8220-65072	Materials/Supplies-Maint.	5,000	5,000	6,000	
8225-63410	Repair/Maint-Equipment	50,000	750,000	50,000	Unit 8, Emissions Testing & Stack Repair
8225-64990	Misc. Consulting	3,000	3,000	3,000	
8225-65049	Fuel	60,000	160,000	160,000	Replace fuel used during testing, over 2 yrs
8225-65072	Materials/Supplies-Maint.	-	35,000	15,000	New line item for demineralized water
	Purchased Solar	500,000	500,000	500,000	
8230-63991	Purchased Energy	9,862,409	9,862,409	10,355,529	MEAN rates confirmed on 1-23-25
8230-63992	Transmission	1,137,591	1,137,591	1,330,981	17% increase per MISO notification
8240-60180	*Salary Superintendent	120,700	120,700	130,100	
8240-61100	FICA-City Contribution	9,300	9,300	10,000	
8240-61300	IPERS-City Contribution	11,400	11,400	12,300	
8240-61420	Deferred Comp-457	3,300	3,300	3,300	
8240-61810	Clothing Allowance	3,900	3,600	3,600	
8240-62300	Education/Training	10,000	10,000	10,000	
8240-63710	Utilities-Line Shop	40,000	30,000	30,000	
8240-63730	Telephone	14,500	11,000	11,000	

8240-64090	Janitorial	16,000	12,500	13,000	
8240-64900	Misc. Consulting	5,000	5,000	5,000	
8240-65500	PPE & Uniforms	15,000	15,000	20,000	
8240-65990	Miscellaneous	7,500	5,000	5,000	
8250-60150	*Salary Maintenance	1,030,500	933,200	994,200	
8250-61100	FICA-City Contribution	78,900	71,400	76,100	
8250-61300	IPERS-City Contribution	97,300	88,100	93,900	
8250-61420	Deferred Comp-457	11,700	10,200	10,700	
8250-63100	Repair/Maint-Bldg/Grounds	8,000	8,000	8,000	
8250-63410	Repair/Maint-Equipment	5,000	5,000	5,000	
8250-63423	Repair/Maint-Street Lights	20,000	10,000	10,000	
8250-63453	Repair/Maint-System	10,000	10,000	10,000	
8250-64200	Inspections/Testing	35,000	35,000	35,000	
8250-64990	Misc. Contractual	15,000	15,000	10,000	
8250-65071	Inventory Write Off	-	1,400	-	
8250-65072	Materials/Supplies-Maint.	160,000	140,000	150,000	
8250-67240	Computer Hardware/Software	8,000	8,000	8,000	
8255-60150	Salary	23,000	22,800	24,300	
8255-61100	FICA	1,800	1,800	1,900	
8255-61300	IPERS	2,200	2,200	2,300	
8255-62100	Membership Dues/Subscripts	3,600	3,600	3,600	
8255-64990	Misc. Consulting	-	-	-	
8255-65990	Miscellaneous (Prop. Tax)	1,000	1,000	1,000	
8260-63320	Repair/Maint-Vehicles	35,000	35,000	35,000	
8260-65050	Vehicle Operating Supplies	35,000	25,000	30,000	
8260-65072	Materials/Supplies-Maint.	12,000	20,000	20,000	
8270-60165	Salary Meter Readers	33,200	32,700	34,800	
8270-61100	FICA-City Contribution	2,600	2,500	2,700	
8270-61300	IPERS-City Contribution	3,200	3,100	3,300	
8270-64990	Misc. Contractual	4,500	4,500	4,500	
8280-61430	Employee Assist. Program	400	400	400	
8280-61440	Wellness	1,000	1,000	1,000	
8280-61500	Health/Drug Insurance	195,800	149,500	149,500	FY26 assumes no increase in employer paid
8280-61501	Dental Insurance	11,600	10,200	11,200	health insurance premiums.
8280-61502	Vision Insurance	1,800	1,300	1,400	

8280-61503	HSA Expense	43,600	34,500	34,500	
8280-61550	LTD/ADD/Life	14,500	12,900	13,400	
8280-61599	Workers' Comp Insurance	14,400	9,600	11,600	
8280-64081	Insurance-Auto	14,500	11,100	12,500	FY26 assumes a 12.5% increase in property
8280-64082	Insurance-General Liability	11,500	8,100	9,200	and liability insurance premiums.
8280-64083	Insurance-Property	118,100	125,400	141,100	
8280-64084	Insurance Boiler/Machinery	27,900	23,200	23,200	
8280-64121	Drug/Alcohol Testing	2,000	2,000	2,000	
8280-64180	Sales Tax	345,100	344,900	355,200	
8280-64181	Use Tax	3,000	3,000	3,000	
8290-62100	Membership Dues/Subscripts	51,500	30,000	30,000	
8290-62300	Education/Training	4,000	1,500	1,500	
8290-62700	Mileage	2,000	2,000	2,000	
8290-64020	Legal Notices	1,000	1,000	1,000	
8290-64110	Legal Service Fees	30,000	10,000	10,000	
8290-64120	Med/Physicals/Immunization	500	500	500	
8290-64130	PILOT	820,300	820,300	844,900	
8290-64500	Financial Management Service:	2,000	2,500	2,500	
8290-64900	Misc. Consulting	1,000	1,000	1,000	
8290-64902	City HR Operations	30,112	30,112	26,402	
8290-64903	City Info & Tech Operations	11,050	11,050	13,863	
8290-64905	Utility Services Operations	271,943	271,943	248,888	
8290-64906	IMU Admin Operations	251,200	233,640	238,720	
8290-64907	IMU IT	68,548	68,548	66,406	
8290-64990	Misc. Contractual	75,000	86,000	80,000	
8290-65070	Materials & Supplies	500	500	500	
8290-66990	Refund/Reimbursement	500	500	500	
8290-67306	Energy Efficiency Program	25,000	15,000	15,000	
8202-68010	2015 (2011) Series Principal	120,000	120,000	-	Complete in FY25
8202-68510	2015 (2011) Series Interest	5,652	5,652	-	Complete in FY25
8204-68010	2017 Series C, Interest	170,050	170,050	153,300	
8204-68510	2017 Series C, Interest	100,500	100,500	100,500	
	2017 Series C, Principal	335,000	335,000	425,000	
	Total FBR O&M Expenses	**$ 17,055,556**	**$ 17,615,596**	**$ 17,658,290**	
			3.28%	**0.24%**	

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		2025	RE-EST 2025	2026
FBR REV				
8550-40650	Franchise Fees	63,000	62,000	60,000
8550-43000	Interest	38,000	38,000	38,000
8550-43100	Rent-Facilities	550	550	550
8550-43200	28-E Agreement	7,500	7,500	7,500
8550-43400	Comm. Utility Lease	95,000	125,000	125,000
8550-44402	Payments from Other Govern	25,000	30,000	120,000
8550-45001	Admin Fee-Telecom	18,000	18,000	18,000
8550-45405	Telecom Restore Fees	7,000	6,000	6,000
8550-45450	Write Off Recovery	-	(17,100)	(17,100)
8550-45638	Fiber Install Fees	10,000	10,000	-
8550-45850	Internet	3,700,000	3,720,000	3,890,000
8550-45870	Video	1,250,000	1,235,000	1,200,000
8550-45880	Phone	270,000	275,000	275,000
8550-47400	Misc Income	16,000	5,000	7,500
8550-47475	Sales-Advertising	20,000	5,500	5,000
8550-48900	Sales Tax	110,000	120,000	120,000
	Total FBR O&M Revenue	**$ 5,630,050**	**$ 5,640,450**	**$ 5,855,450**
			0.18%	**3.81%**

FBR EXP		2025	RE-EST 2025	2026	
8550-60150	Salary Techs	288,600	286,600	301,100	Move PTE to FTE
8550-60160	Salary Engineers	288,600	305,500	323,700	
8550-60170	Salary Superintendent	134,500	116,900	123,200	
8550-61100	FICA - City Contribution	54,500	54,300	57,400	
8550-61300	IPERS Contribution	67,200	67,000	70,800	
8550-61420	Deferred Comp-457	13,500	14,100	14,700	
8550-61810	Clothing Allowance	2,400	2,700	2,700	
8550-62100	Membership Dues/Subscripts.	3,500	3,500	3,500	
8550-62300	Education & Training	10,000	10,000	10,000	
8550-63100	Repair/Maint - Building & Grounds	7,500	7,500	7,500	
8550-63410	Repair/Maint - Equipment	7,500	5,000	7,500	
8550-63464	Maintenance & Repair, Fiber	7,500	7,500	7,500	
8550-63465	Repair/Maint - TV System	75,000	90,000	85,000	
8550-63710	Utilities	33,000	33,000	33,000	
8550-63730	Telephone	8,000	8,000	8,000	
8550-63731	Wholesale Internet	95,000	95,000	100,000	
8550-63732	IPTV	1,000,000	1,010,000	1,005,000	
8550-63733	Telephone Wholesale	92,000	100,000	100,000	
8550-63734	Transport Charges	95,000	150,000	85,000	
8550-64070	Engineering	50,000	40,000	35,000	
8550-64090	Janitorial	12,000	12,000	12,000	
8550-64110	Legal Services	5,000	5,000	5,000	
8550-64140	Printing	2,500	2,500	2,500	
8550-64150	Lease-Electric Dept	300,000	300,000	300,000	
8550-64190	Computer/Technical Services	120,000	130,000	130,000	
8550-64900	Misc. Consulting	15,000	12,000	12,000	
8550-64990	Misc Contractual	40,000	43,600	40,000	
8550-65070	Materials/Supplies/Misc.	6,500	6,500	6,500	
8550-65072	Materials/Supplies/Maint.	6,000	6,000	6,000	
8550-65990	Miscellaneous	5,000	-	5,000	
8550-67240	Computer Hardware/Software	25,000	30,000	30,000	

8560-63320	Repair/Maint Vehicles	6,000	6,000	6,000	
8560-65050	Vehicle Operating Supplies, Fuel	9,500	9,500	9,500	
8560-65070	Vehicle Materials/Supplies	1,000	1,000	1,000	
8580-64081	Insurance-Auto	4,000	4,100	4,500	FY26 assumes a 12.5% increase in property
8580-64082	Insurance-General Liability	11,500	8,100	9,000	and liability insurance premiums.
8580-64083	Property Insurance	10,100	10,700	12,000	
8580-64084	Boiler & Machinery	4,700	3,900	3,900	
8580-64121	Drug/Alcohol Testing	600	600	600	
8590-61430	Employee Assist. Program	600	600	600	
8590-61440	Wellness Program	500	600	600	
8590-61500	Health Insurance	97,500	91,200	91,200	FY26 assumes no increase in employer paid
8590-61501	Dental Insurance	6,800	5,200	7,000	health insurance premiums.
8590-61502	Vision Insurance	1,000	900	1,000	
8590-61503	HSA Expense	23,800	23,600	23,600	
8590-61550	Life Insurance/ADD/LTD	7,300	7,500	7,700	
8590-61599	Workers' Comp Insurance	11,900	3,800	4,200	
8590-64020	Advertising & Legal Notices	1,200	1,200	1,200	
8590-64021	Sales Commissions/Marketing	25,000	25,000	25,000	
8590-64120	Medical/Phys./Immunizations	500	500	500	
8590-64180	Sales Tax	110,000	120,000	120,000	
8590-64181	Franchise Fees	63,000	63,000	63,000	
8590-64182	911 Fees	9,500	10,000	10,000	
8590-64902	City HR Operations	14,170	14,170	15,531	
8590-64903	City Info & Tech Operations	5,200	5,200	8,155	
8590-64905	Utility Services	76,965	76,965	70,440	
8590-64906	IMU Admin	188,400	175,230	179,040	
8590-64907	IMU IT	32,258	32,258	35,156	
8502-68010-795	Series 2022A Principal	552,000	552,000	571,000	
8502-68510-795	Series 2022A Interest	229,844	229,844	211,352	
8504-68010-795	Series 2022B Principal	248,000	248,000	258,000	
8504-68510-795	Series 2022B Interest	96,684	96,684	86,268	
	Total FBR O&M Expenses	**$ 4,719,821**	**$ 4,781,551**	**$ 4,766,642**	
			1.31%	**-0.31%**	

		2025	RE-EST 2025	2026	
US REV					
8000-47820	IMU Shared Services-EL	271,943	271,943	248,888	
	IMU Shared Services-WA	164,192	164,192	150,272	
	IMU Shared Services-COMM	76,965	76,965	70,440	
	IMU Shared Services-CITY	165,600	165,600	242,500	
	Total US O&M Revenue	**$ 678,700**	**$ 678,700**	**$ 712,100**	
			0.00%	**4.92%**	
US EXP					
8080-61500	Health Insurance	36,400	36,400	35,600	FY26 assumes no increase in employer paid
8080-61501	Dental Insurance	3,800	3,800	5,300	health insurance premiums.
8080-61502	Vision Insurance	600	600	700	
8080-61503	HSA Expense	9,900	9,900	9,600	
8090-60110	Salaries--Utility Services Sup	82,800	82,800	86,900	
8090-60130	Salaries--Utility Services Reps	223,400	223,400	242,500	
8090-61100	FICA	23,500	23,500	25,200	
8090-61300	IPERS	28,900	28,900	31,100	
8090-61420	Deferred Comp--457	6,000	6,000	6,400	
8090-61430	Employee Assistance Program	200	200	300	
8090-61440	Wellness Program	300	300	400	
8090-61550	Life Insurance/ADD/LTD/STD	3,900	3,900	4,000	
8090-61599	Workers' Comp Insurance	600	600	400	
8090-62100	Membership Dues/Subscriptions	500	500	500	
8090-62300	Education/Training	2,000	2,000	1,500	
8090-62700	Mileage	1,000	1,000	1,000	
8090-63100	Repair/Maint of Bldg/Grounds	16,000	16,000	16,000	
8090-63400	Repair/Maint of Office Equipment	2,500	2,500	2,600	
8090-63710	Utilities	3,700	3,700	3,900	
8090-63730	Telephone	1,500	1,500	1,500	
8090-64020	Advertising/Legal Notices	500	500	500	
8090-64083	Insurance - Property	4,000	4,000	4,300	
8090-64090	Janitorial Services	12,000	12,000	12,500	

8090-64140	Printing	30,400	30,400	28,400
8090-64190	Computer/Technology Services	116,200	116,200	122,000
8090-64872	Mowing	1,500	1,500	1,000
8090-65070	Materials/Supplies	2,000	2,000	3,000
8090-65080	Postage	45,600	45,600	51,500
8090-65081	E-Bill Credit	12,500	12,500	7,500
8090-65990	Miscellaneous	1,000	1,000	1,500
8090-67210	Furniture/Fixtures	1,500	1,500	1,500
8090-67240	Technology Services	3,000	3,000	2,000
8090-67250	Office Equipment	1,000	1,000	1,000
	Total US O&M Expenses	**$ 678,700**	**$ 678,700**	**$ 712,100**
			0.00%	**4.92%**

		2025	RE-EST 2025	2026	
ADMIN REV					
8090-47820	IMU Shared Services-EL	251,200	233,640	238,720	
	IMU Shared Services-WA	188,400	175,230	179,040	
	IMU Shared Services-COMM	188,400	175,230	179,040	
	IT Reimbusement-EL	68,548	68,548	66,406	
	IT Reimbusement-WA	24,194	24,194	23,438	
	IT Reimbusement-COM	32,258	32,258	35,156	
	Total ADMIN O&M Revenue	**$ 753,000**	**$ 709,100**	**$ 721,800**	
			-5.83%	**1.79%**	
ADMIN EXP					
8091-60110	Salary/Wages--GM	161,100	144,700	151,900	
	Salary/Wages--Finance/HR	106,200	106,200	114,700	
	Salary/Wages--AP/Payroll	61,600	62,000	67,100	
	Salary Trustees	17,300	17,300	17,600	
	IT	75,300	63,400	81,700	
	Telecom Director	13,500	13,500	13,700	
8091-61100	FICA	33,300	31,200	34,300	
8091-61300	IPERS	41,100	38,500	42,300	
8091-61420	Deferred Comp--457	13,900	15,500	15,900	
8091-61430	Employee Assistance Program	100	100	100	
8091-61440	Wellness Program	300	200	200	
8091-61500	Health Insurance	38,800	32,900	32,900	FY26 assumes no increase in employer paid
8091-61501	Dental Insurance	2,500	1,700	1,900	health insurance premiums.
8091-61502	Vision Insurance	500	500	600	
8091-61503	HSA Expense	8,600	8,300	8,300	
8091-61550	Life Insurance/ADD/LTD/STD	4,000	3,800	4,000	
8091-61599	Workers' Comp Insurance	1,200	500	600	
8091-62100	Membership Dues/Subscriptions	1,000	1,000	1,000	
8091-62300	Education/Training	1,000	1,500	1,500	
8091-62700	Mileage	500	500	500	
8091-63730	Telephone	2,700	2,700	2,700	

8091-64010	Audits	20,000	18,500	20,000	
8091-64020	Advertising & Legal Notices	5,000	5,000	500	
8091-64082	Insurance--General Liability	17,300	14,600	16,500	FY26 assumes a 12.5% increase in property
8091-64084	Insurance--Boiler/Machinery	800	700	800	and liability insurance premiums.
8091-64110	Legal Service Fees	15,000	15,000	1,500	
8091-64120	Medical/Physicals/Immunization	100	100	100	
8091-64140	Printing	500	500	500	
8091-64190	Technology Services	19,300	20,500	21,600	
8091-64910	Professional Services - Other	22,000	23,800	2,000	
8091-64990	Misc Contractual	53,000	46,000	47,000	
8091-65070	Materials/Supplies	1,500	2,000	2,000	
8091-65080	Postage	500	700	800	
8091-65990	Miscellaneous	1,000	3,200	1,500	
8091-67240	Hardware/Software - IMU IT	9,000	9,000	10,000	
8091-67241	Computer Replacement	3,500	3,500	3,500	
	Total ADMIN O&M Expenses	**$ 753,000**	**$ 709,100**	**$ 721,800**	
			-5.83%	**1.79%**	

INDIANOLA MUNICIPAL UTILITIES
IMU
Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: January 13, 2025

Subject: Resolution Requesting Waiving Ordinance for 1702 for 2025

Recommendation:

Attachments:
1. Res 2023-199 Amending Salaries of BOT
2. Res 2025- Waiving IMU Trustees Ordinance Increase

City of Indianola

RESOLUTION NO 2023-199

RESOLUTION AMENDING THE SALARIES OF THE UTILITY BOARD OF TRUSTEES

WHEREAS, Indianola City Code 25.05 states that the Indianola City Council shall by resolution set the compensation of the Board members pursuant to Code of Iowa Section 388.3; and

WHEREAS, the Indianola Municipal Utilities Board of Trustees' compensation was last adjusted on December 13, 1993; and

WHEREAS, the City Council of the City of Indianola desires to ensure market rate compensation of the appointed officials of the Indianola Municipal Utilities; and

WHEREAS, the City of Indianola assumed full operational control over the Indianola Wellness Campus (IWC) in 2023 and desires to offer a wellness benefit to its elected and IMU officials in parity with the benefits provided to other part-time employees of the City and IMU.

NOW, THEREFORE, BE IT RESOLVED by the Indianola City Council that the salary of each Member of the IMU Board of Trustees is three thousand two hundred fifty dollars ($3,250) per year effective January 1, 2024. In addition, each Member of the IMU Board of Trustee shall be eligible to receive a single membership benefit to the Indianola Wellness Campus, under the same terms and conditions as provided to other part time employees of IMU.

BE IT FURTHER RESOLVED THAT effective each January 1 thereafter, each Member of the IMU Board of Trustees compensation shall be adjusted by the average increase in prices for the Midwest region as established by the federal government via the consumer price index for the prior twelve (12) months. The IMU staff is hereby authorized to execute the resolution to issue an IMU Board of Trustee member's compensation bi-weekly to coincide with IMU's normally scheduled pay periods and to make required supporting payroll payments as required per the personnel manual or required by law.

____
Stephanie Erickson, Mayor

ATTEST:

____
Jackie Raffety, City Clerk

Indianola Municipal Utilities
RESOLUTION NO 2025-

RESOLUTION REQUESTING WAIVING ORDINANCE 1720 FOR 2025

WHEREAS, on October 23, 2023, the City Council passed Ordinance 1720 amending sections 15.04 and 17.06 of the City Code of the City of Indianola; and

WHEREAS, the amendment increased compensation for the Mayor and City Council Members; and

WHEREAS, the City Council approved Resolution 2023-199 amending the salaries of the Utility Board of Trustees; and

WHEREAS, the amendments state compensation shall be adjusted annually based on the average increase in prices for the Midwest region as established by the federal government via the consumer price index; and

WHEREAS, IMU Board of Trustees desires consideration by city council to waive the wage increase for 2025 for the IMU Board of Trustees.

THEREFORE, BE IT RESOLVED, IMU Board of Trustees requests wage increase for 2025 IMU Board of Trustees be waived.

PASSED AND APPROVED this 13th day of January, 2025.

____
Dom Selgrade, Chairperson

ATTEST:

____
Monica Thompson, Board Secretary