CITY OF INDIANOLA COUNCIL MEETING
September 16, 2024
6:00 PM
City Council Chambers
110 N 1st Street, Indianola, IA
Minutes

Call to Order
The Indianola City Council met in regular session at 6:00 PM on September 16, 2024, in the City Hall Council Chambers. Mayor Stephanie Erickson called the meeting to order and on roll call the following members were present: Steve Richardson, Christina Beach, Josh Rabe, Ron Dalby, Mellisa Sones, Steve Armstrong. Absent: None.

Public Comment
Mayor Erickson presented a check to the Des Moines Metro Opera in support of their operations.
Mayor Erickson acknowledged Chief Sher on his years of service in Indianola.
Nicole Duncan Lutheran, 306 N 17th St, spoke in favor of a proposed chicken ordinance.

Consent Agenda
Claims; resolutions approving change orders and payment applications for the Buxton Traffic Signal Project, South K Street Paving Project and E Hillcrest Reconstruction Project; an ordinance adding regulations for the keeping of urban chickens; chicken permit fees; and the Fiscal Year 26 budget calendar were pulled from the consent agenda. A resolution authorizing an intergovernmental agreement for mutual assistance was stricken from the agenda.

Council Member Richardson moved to approve the Consent Agenda and Beach seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Minutes of the September 3, 2024, meeting.
- Approval of Applications
- Approval of Payment Application 2 in the amount of $69,766.10 to Vanderpool Construction for the Franklin Avenue Sanitary Sewer Project.
- Approval of Payment Application Number 2 in the amount of $197,654.72 to Absolute Concrete for the West Clinton Culvert Improvement Project.
- Approval of Payment Application Number 32 in the amount of $105,055.75 to Absolute Concrete for the Square Reconstruction Project.
- Consideration of the approval of a liquor license renewal for Hy-Vee Fast and Fresh.
- Consideration of the approval of a liquor license renewal for Fareway Stores.
- Consideration of the approval of a liquor license renewal for The Hide Out.

- Consideration of the approval of a liquor license renewal for The Local Vine.
- Consideration of the approval of a liquor license renewal for El Padrino Mexican Restaurant (Las Flores).
- Consideration of the issuance of a special event and noise permit to the Helping Hand Run & Jam event to be held on September 21, 2024.
- Resolution 2024-203 authorizing a contract with The Underground Co Ltd. for storm water intake repairs at the intersection of South J Street and West Salem Avenue.
- Resolution 2024-204 approving a service agreement with Tyler Technologies for an Enterprise Resource Planning (ERP) System.
- Third consideration and adoption of an ordinance amending the City Code of the City of Indianola, Iowa by deleting Chapter 30, Downtown Square Commission.
- Third consideration and adoption of an ordinance rezoning property from the R-1 ‘Single-Family Residential Detached’ Zoning District and the R-2 ‘Single-Family Residential Attached’ Zoning District from the A-1 ‘Agricultural/Open-Space’ Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa.
- Third consideration and adoption of an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives.
- Resolution 2024-205 accepting easements and street lots and approving the final plat of the Twin Creeks Subdivision.
- Resolution 2024-207 approving contract and bond for the South K Street Paving Project
- Approval of Urban Revitalization Designations.
- Approval of the submission of 2024 Quarter 2 utility write-offs to the State Setoff Program for collection.
- Resolution 2024-209 approving salaries.

Council Member Rabe moved to approve Claims and Dalby seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Armstrong. NAYS: None. ABSTAIN: Sones, due to a conflict of interest. Whereas the Mayor declared the motion passed.

Council Member Dalby moved to approve Resolution 2024-200 approving Payment Application Number 1 in the amount of $38,315.44 to Kline Electric, Inc. and Change Order Number 1 in the amount of $854.50 for the Buxton Traffic Signal Project. Rabe seconded it. City Manager Ben Reeves explained the change order. On roll call, the vote was AYES: Beach, Rabe, Dalby, Sones, Armstrong. NAYS: Richardson. Whereas the Mayor declared the motion passed.

Council Member Rabe moved to approve Resolution 2024-201 approving Payment Application Number 3 in the amount of $600,691.25 to Vanderpool Construction and Change Order Number 2 in the amount of $3,379 for the South K Street Paving Project. Dalby seconded it. Dave Moeller, Snyder and Associates, explained the change order. On roll call, the vote was AYES: Beach, Rabe, Dalby, Sones, Armstrong. NAYS: Richardson. Whereas the Mayor declared the motion passed.

Council Member Rabe moved to approve Resolution 2024-202 approving Payment Application Number 11 in the amount of $174,109.17 to Vanderpool Construction and Change Order Number 9 in the amount of $9,500 for the East Hillcrest Avenue Reconstruction Project. Dalby seconded it. On roll call, the vote was AYES: Rabe, Dalby, Sones, Armstrong. NAYS: Richardson, Beach. Whereas the Mayor declared the motion passed.

Council Member Rabe moved to approve the third consideration and adoption of an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits and Beach seconded it. On roll call, the vote was AYES: Beach, Rabe, Sones, Armstrong. NAYS: Richardson, Dalby. Whereas the Mayor declared the motion passed.

Council Member Beach moved to approve Resolution 2024-206 approving an amendment to the Fee Schedule to add Chicken Permit Fees and Rabe seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Beach moved to receive and file the Fiscal Year 26 budget calendar and Dalby seconded it. Senior Budget Analyst Roxanne Stotler explained the budget process, noting that the Council can have the budget set prior to state deadlines. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Reports
Council Members reported on upcoming committee meetings.

Council Member Beach moved to receive and file the August 2024 Treasurer's Report and Richardson seconded it. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Council Member Armstrong moved to approve the appointment of Ellen Howell to the Hometown Pride Committee for a term beginning immediately and ending July 1, 2026, and Rabe seconded it. In discussion, the Council directed staff to develop a recommendation to reorganize the committee as a private entity. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Mayor's Report
Mayor Erickson announced she has issued proclamations for the month of September.

Old Business
Council Member Richardson moved to open the public hearing regarding the plans, specifications, form of contract and estimate of cost for the North N Street Storm Sewer Repairs and Dalby seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Public Works Director Akhilesh Pal discussed the project and recommended awarding the contract to TK Concrete. No other comments were offered.

Council Member Richardson moved to close the public hearing and Sones seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2024-210 approving the plans, specifications, form of contract and estimate of cost for the North N Street Storm Sewer

Repairs and Beach seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2024-210 awarding the contract to TK Concrete, Inc. for the North N Street Storm Sewer Repairs project and Rabe seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Armstrong moved to open the public hearing regarding the West Clinton Avenue Reconstruction Project and Dalby seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Pal explained the project and recommended awarding the contract to Sternquist Construction. There were no other comments offered.

Council Member Dalby moved to close the public hearing and Rabe seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Rabe moved to approve Resolution 2024-212 approving the plans, specifications, form of contract and estimate of cost for the West Clinton Avenue Reconstruction Project. Armstrong seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Richardson moved to approve Resolution 2024-213 awarding the contract to Sternquist Construction for the West Clinton Avenue Reconstruction Project and Sones seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Other Business

City Manager Reeves requested direction from the council on sidewalk replacement along the Wonder on Buxton trail. The council directed him to have staff put together plans and specifications and estimate of costs for the patches and full repairs.

Adjourn

The meeting was adjourned at 7:08 PM on a motion by Dalby and seconded by Richardson. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

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Stephanie Erickson, Mayor

ATTEST:

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Jackie Raffety, City Clerk