



CITY OF INDIANOLA COUNCIL MEETING

September 16, 2024

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment**
- 5. Consent Agenda**
 - A. Approval of Agenda
 - B. Approval of Claims
 - C. Approval of Minutes of the September 3, 2024, meeting.
 - D. Approval of Applications
 1. Approval of Payment Application 2 in the amount of \$69,766.10 to Vanderpool Construction for the Franklin Avenue Sanitary Sewer Project.
 2. Approval of Payment Application Number 2 in the amount of \$197,654.72 to Absolute Concrete for the West Clinton Culvert Improvement Project.
 3. Approval of Payment Application Number 32 in the amount of \$105,055.75 to Absolute Concrete for the Square Reconstruction Project.
 4. Consideration of the approval of a liquor license renewal for Hy-Vee Fast and Fresh.
 5. Consideration of the approval of a liquor license renewal for Fareway Stores.
 6. Consideration of the approval of a liquor license renewal for The Hide Out.
 7. Consideration of the approval of a liquor license renewal for The Local Vine.
 8. Consideration of the approval of a liquor license renewal for El Padrino Mexican Restaurant (Las Flores).
 9. Consideration of the issuance of a special event and noise permit to the Helping Hand Run & Jam event to be held on September 21, 2024.

- E. Resolution approving Payment Application Number 1 in the amount of \$38,315.44 to Kline Electric, Inc. and Change Order Number 1 in the amount of \$854.50 for the Buxton Traffic Signal Project.
- F. Resolution approving Payment Application Number 3 in the amount of \$600,691.25 to Vanderpool Construction and Change Order Number 2 in the amount of \$3,379 for the South K Street Paving Project.
- G. Resolution approving Payment Application Number 11 in the amount of \$174,109.17 to Vanderpool Construction and Change Order Number 9 in the amount of \$9,500 for the East Hillcrest Avenue Reconstruction Project.
- H. Resolution authorizing a contract with The Underground Co Ltd. for storm water intake repairs at the intersection of South J Street and West Salem Avenue.
- I. Resolution approving a service agreement with Tyler Technologies for an Enterprise Resource Planning (ERP) System.
- J. Third consideration and adoption of an ordinance amending the City Code of the City of Indianola, Iowa by deleting Chapter 30, Downtown Square Commission.
- K. Third consideration and adoption of an ordinance rezoning property from the R-1 'Single-Family Residential Detached' Zoning District and the R-2 'Single-Family Residential Attached' Zoning District from the A-1 'Agricultural/Open-Space' Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa.
- L. Third consideration and adoption of an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits.
- M. Third consideration and adoption of an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives.
- N. Resolution accepting easements and street lots and approving the final plat of the Twin Creeks Subdivision.
- O. Resolution approving an amendment to the Fee Schedule to add Chicken Permit Fees.
- P. Resolution approving contract and bond for the South K Street Paving Project
- Q. Resolution authorizing an intergovernmental agreement for mutual assistance for Fire and EMS services.
- R. Receive and file the Fiscal Year 26 budget calendar.
- S. Approval of Urban Revitalization Designations.
- T. Approval of the submission of 2024 Quarter 2 utility write-offs to the State Setoff Program for collection.
- U. Resolution approving salaries.

6. Council Reports

- A. Council committee reports.

- B. Receive and file the August 2024 Treasurer's Report.
- C. Consideration of the appointment of Ellen Howell to the Hometown Pride Committee for a term beginning immediately and ending July 1, 2026.

7. Mayor's Report

8. Public Consideration

- A. Old Business
 - 1. North N Street Storm Sewer Repairs
 - a. Public hearing regarding the plans, specifications, form of contract and estimate of cost for the North N Street Storm Sewer Repairs.
 - b. Resolution approving the plans, specifications, form of contract and estimate of cost for the North N Street Storm Sewer Repairs.
 - c. Resolution awarding the contract to TK Concrete, Inc. for the North N Street Storm Sewer Repairs project.
 - 2. West Clinton Avenue Reconstruction Project
 - a. Public hearing regarding the West Clinton Avenue Reconstruction Project.
 - b. Resolution approving the plans, specifications, form of contract and estimate of cost for the West Clinton Avenue Reconstruction Project.
 - c. Resolution awarding the contract to Sternquist Construction for the West Clinton Avenue Reconstruction Project.

9. Other Business

- A. City Manager's Report - Ben Reeves

10. Adjourn



MEMORANDUM

To: Mayor and City Council

From:

Date: September 16, 2024

Subject: Approval of Claims

Recommendation: Roll call is in order.

Attachments: 1. Vendor Report 9162024

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ABSOLUTE CONCRETE CONSTRUCTION INC				
ABSOLUTE CONCRETE CONST	PAY APP 2 FOR WEST CLINTON AVE CULVE	08/31/2024	197,654.72	STORMWATER UTI
ABSOLUTE CONCRETE CONST	PAY APP #32 CITY SQUARE	08/31/2024	105,055.75	SQUARE STREETS
Total ABSOLUTE CONCRETE CONSTRUCTION INC:			302,710.47	
ACE HARDWARE				
ACE HARDWARE	POWER BROOM RENTAL	08/19/2024	148.98	ROAD USE TAX FU
ACE HARDWARE	POOL MAINTENANCE SUPPLIES	08/29/2024	22.56	WELLNESS CAMP
ACE HARDWARE	SHOP SUPPLIES	09/05/2024	75.02	ROAD USE TAX FU
Total ACE HARDWARE:			246.56	
AGRILAND FS INC				
AGRILAND FS INC	FORK LIFT LP	08/28/2024	28.74	SEWER FUND
Total AGRILAND FS INC:			28.74	
AGSOURCE COOPERATIVE SERVICES				
AGSOURCE COOPERATIVE SE	POOL WATER BACTERIA TEST	08/20/2024	42.50	POOL (MEMORIAL)
AGSOURCE COOPERATIVE SE	POOL TESTING	08/20/2024	42.50	WELLNESS CAMP
Total AGSOURCE COOPERATIVE SERVICES:			85.00	
AIR-CON MECHANICAL CORP.				
AIR-CON MECHANICAL CORP.	QUARTERLY AGREEMENT JULY 2024	08/21/2024	979.50	LIBRARY FUND
Total AIR-CON MECHANICAL CORP.:			979.50	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	BUILDING EXPENSES	09/01/2024	28.48	LIBRARY FUND
AMAZON CAPITAL SERVICES	MARKETING EXPENSES	09/01/2024	49.31	LIBRARY FUND
AMAZON CAPITAL SERVICES	MEMORIAL FUND EXPENSES	09/01/2024	284.30	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	GENERAL COLLECTION MATERIALS	09/01/2024	1,026.13	LIBRARY FUND
AMAZON CAPITAL SERVICES	SPECIAL COLLECTION MATERIALS	09/01/2024	291.22	LIBRARY FUND
AMAZON CAPITAL SERVICES	FRIENDS SRP PURCHASES	09/01/2024	599.63	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	FRIENDS GENERAL PURCHASES	09/01/2024	253.70	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/01/2024	288.17	LIBRARY FUND
AMAZON CAPITAL SERVICES	GRANT FUNDS	09/01/2024	113.91	LIBRARY SPECIAL
AMAZON CAPITAL SERVICES	COVERING MATERIALS	09/01/2024	191.89	LIBRARY FUND
AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	09/01/2024	533.42	LIBRARY FUND
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/01/2024	31.98	POLICE FUND
AMAZON CAPITAL SERVICES	EVENT SUPPLIES AND OFFICE SUPPLIES	08/26/2024	176.10	PARK & RECREATI
AMAZON CAPITAL SERVICES	SURFACE PRO MOUNTS	08/19/2024	149.87	AMBULANCE FUN
AMAZON CAPITAL SERVICES	HAZ-MAT BOOK	09/04/2024	86.36	FIRE FUND
AMAZON CAPITAL SERVICES	FPB LASER DISTANCE MEASURING TOOL	08/22/2024	154.34	FIRE FUND
AMAZON CAPITAL SERVICES	RETURN IPAD	08/21/2024	889.00-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	SHOWER CURTAIN HOOKS	09/01/2024	6.79	WELLNESS CAMP
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/01/2024	78.59	WELLNESS CAMP
AMAZON CAPITAL SERVICES	BANDAIDS FOR MEMBER SERVICE AND AQ	09/01/2024	16.86	WELLNESS CAMP
AMAZON CAPITAL SERVICES	SUPPLIES	09/10/2024	6.99	GENERAL FUND
AMAZON CAPITAL SERVICES	ZONE CART AND NINTENDO SWITCH	08/25/2024	525.34	PARK & RECREATI
AMAZON CAPITAL SERVICES	IPAD CASE	08/22/2024	115.96	GENERAL FUND
AMAZON CAPITAL SERVICES	PPE	08/22/2024	215.25	MAINTENANCE
AMAZON CAPITAL SERVICES	N HOWARD DEMO EQUIPMENT	08/22/2024	753.99	CH BUILDING PRO
AMAZON CAPITAL SERVICES	AIR CONDITIONER FOR STREETS	09/02/2024	428.00	ROAD USE TAX FU
AMAZON CAPITAL SERVICES	IPAD CASES - RETURNED	09/11/2024	113.96-	GENERAL FUND
AMAZON CAPITAL SERVICES	RETURN DVD	08/22/2024	22.99-	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
AMAZON CAPITAL SERVICES	TOOLS	09/08/2024	81.57	MAINTENANCE
AMAZON CAPITAL SERVICES	PARAMEDIC BOOKS	09/10/2024	163.86	AMBULANCE FUN
AMAZON CAPITAL SERVICES	RETURN BOARD GAME	08/21/2024	39.99-	LIBRARY FUND
AMAZON CAPITAL SERVICES	RETURN IPAD	08/22/2024	889.00-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	ACTIVITY CENTER - BLOWER REPAIR	09/10/2024	5.80	MAINTENANCE
AMAZON CAPITAL SERVICES	VELCRO FOR MED KITS	09/02/2024	106.33	POLICE FUND
AMAZON CAPITAL SERVICES	RETURN IPAD	08/21/2024	889.00-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	YOUTH SPORTS EQUIPMENT	08/10/2024	329.47	PARK & RECREATI
AMAZON CAPITAL SERVICES	EMERGENCY EXIT SIGN	08/18/2024	48.00	MAINTENANCE
AMAZON CAPITAL SERVICES	POWER CORD RETURN	08/19/2024	11.99-	MAINTENANCE
AMAZON CAPITAL SERVICES	N HOWARD DEMO	08/22/2024	149.99-	CH BUILDING PRO
AMAZON CAPITAL SERVICES	STORAGE CONTAINERS	09/10/2024	200.16	GENERAL FUND
AMAZON CAPITAL SERVICES	EVENT DECORATIONS	08/18/2024	13.98	PARK & RECREATI
AMAZON CAPITAL SERVICES	COMMUNICATIONS BOARD	08/18/2024	200.51	GENERAL FUND
AMAZON CAPITAL SERVICES	SPRINKLER HEAD WRENCHS	08/28/2024	138.15	FIRE FUND
AMAZON CAPITAL SERVICES	SURFACE PRO MOUNTS	08/27/2024	149.87-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	EDUCATIONAL STUDY MANUALS EMS & FIR	08/30/2024	262.74	AMBULANCE FUN
AMAZON CAPITAL SERVICES	SIGN HOLDER	08/20/2024	16.53	PARK & RECREATI
AMAZON CAPITAL SERVICES	PAPER SHREDDER	08/22/2024	59.69	SEWER FUND
AMAZON CAPITAL SERVICES	BATTERY FOR FPB EXTINGUISHER PROP	08/23/2024	47.51	FIRE FUND
AMAZON CAPITAL SERVICES	RETURNED TV CART	09/09/2024	99.99-	PARK & RECREATI
AMAZON CAPITAL SERVICES	BOOTS UNIFORM LINE ITEM THAD AND TRA	08/23/2024	438.95	FIRE FUND
AMAZON CAPITAL SERVICES	WATER SPIGOTS FIRE APPARATUS	08/29/2024	6.49	FIRE FUND
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/30/2024	56.61	POLICE FUND
AMAZON CAPITAL SERVICES	RETURN IPAD	08/21/2024	889.00-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	FILE CABINET	07/15/2024	128.99	POLICE FUND
AMAZON CAPITAL SERVICES	ACTIVITY CENTER CURTAINS,	08/31/2024	39.75	PARK & RECREATI
AMAZON CAPITAL SERVICES	LAMINATING MACHINE, TABLECLOTHS	08/31/2024	99.62	PARK & RECREATI
AMAZON CAPITAL SERVICES	ZONE TELEVISION	08/24/2024	179.94	PARK & RECREATI
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES COMDEV BILL	09/08/2024	60.35	GENERAL FUND
AMAZON CAPITAL SERVICES	COMPUTER SUPPLIES	09/08/2024	52.50	GENERAL FUND
AMAZON CAPITAL SERVICES	POOL BASKETBALLS	07/29/2024	40.99	POOL (MEMORIAL)
AMAZON CAPITAL SERVICES	COMPUTER SUPPLIES	08/27/2024	129.00	GENERAL FUND
Total AMAZON CAPITAL SERVICES:			5,169.29	
APPLE INC.				
APPLE INC.	IPHONE 15 PRO MAX	08/19/2024	1,199.00	LIBRARY FUND
Total APPLE INC.:			1,199.00	
AUBERT'S TOWING				
AUBERT'S TOWING	VEHICLE IMPOUND	07/30/2024	160.00	POLICE FUND
Total AUBERT'S TOWING:			160.00	
AVESIS THIRD PARTY ADMINISTRATORS INC				
AVESIS THIRD PARTY ADMINIS	VISION - CITY MGR	09/01/2024	10.89	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - HR	09/01/2024	21.78	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - IT	09/01/2024	22.45	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - FINANCE/CLERK	09/01/2024	29.10	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - COMM DEV	09/01/2024	31.60	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - STREETS	09/01/2024	69.09	ROAD USE TAX FU
AVESIS THIRD PARTY ADMINIS	VISION - POLICE	09/01/2024	198.35	POLICE FUND
AVESIS THIRD PARTY ADMINIS	VISION - FIRE	09/01/2024	.95-	FIRE FUND
AVESIS THIRD PARTY ADMINIS	VISION - AMBULANCE	09/01/2024	96.41	AMBULANCE FUN
AVESIS THIRD PARTY ADMINIS	VISION - P&R	09/01/2024	32.27	PARK & RECREATI
AVESIS THIRD PARTY ADMINIS	VISION - PARKS	09/01/2024	22.45	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
AVESIS THIRD PARTY ADMINIS	VISION - LIBRARY	09/01/2024	28.43	LIBRARY FUND
AVESIS THIRD PARTY ADMINIS	VISION - SEWER	09/01/2024	56.86	SEWER FUND
AVESIS THIRD PARTY ADMINIS	VISION - COBRA	09/01/2024	23.12	HEALTH INSURAN
AVESIS THIRD PARTY ADMINIS	VISION - IWC	09/01/2024	23.62	WELLNESS CAMP
AVESIS THIRD PARTY ADMINIS	VISION - EE LIABILITY	09/01/2024	363.00	GENERAL FUND
Total AVESIS THIRD PARTY ADMINISTRATORS INC:			1,028.47	
AVITT AUTOMOTIVE				
AVITT AUTOMOTIVE	NEW TIRES - 2018 F150	09/10/2024	799.88	PARK & RECREATI
Total AVITT AUTOMOTIVE:			799.88	
BAKER & TAYLOR ENTERTAINMENT				
BAKER & TAYLOR ENTERTAINM	DVDS	08/16/2024	232.92	LIBRARY FUND
BAKER & TAYLOR ENTERTAINM	DVDS	08/23/2024	24.49	LIBRARY FUND
Total BAKER & TAYLOR ENTERTAINMENT:			257.41	
BAKER AND TAYLOR				
BAKER AND TAYLOR	RETURN BOOKS	08/08/2024	28.98	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/06/2024	530.50	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/09/2024	301.36	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/14/2024	167.33	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/15/2024	825.38	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/15/2024	314.28	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/19/2024	485.53	LIBRARY FUND
BAKER AND TAYLOR	BOOKS - MEMORIAL	08/19/2024	15.96	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	08/21/2024	236.45	LIBRARY FUND
BAKER AND TAYLOR	BOOKS - MEMORIAL	08/21/2024	15.93	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	08/21/2024	114.86	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/26/2024	597.49	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/30/2024	253.26	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	08/30/2024	120.09	LIBRARY FUND
BAKER AND TAYLOR	COMPUTER SOFTWARE	08/05/2024	396.55	LIBRARY FUND
Total BAKER AND TAYLOR:			4,345.99	
BELVO, NATHANIEL				
BELVO, NATHANIEL	CASTLE BRANCH	08/29/2024	151.98	AMBULANCE FUN
BELVO, NATHANIEL	MILEAGE	08/14/2024	39.93	AMBULANCE FUN
BELVO, NATHANIEL	TB/TEST/SKIN	08/29/2024	25.00	AMBULANCE FUN
Total BELVO, NATHANIEL:			216.91	
BOB'S CUSTOM TROPHIES				
BOB'S CUSTOM TROPHIES	NAMEPLATE - BILL METTEE	09/10/2024	11.00	GENERAL FUND
Total BOB'S CUSTOM TROPHIES:			11.00	
BOUND TREE MEDICAL LLC				
BOUND TREE MEDICAL LLC	EMS SUPPLIES	08/29/2024	305.51	AMBULANCE FUN
BOUND TREE MEDICAL LLC	EMS SUPPLIES	09/04/2024	729.49	AMBULANCE FUN
Total BOUND TREE MEDICAL LLC:			1,035.00	
BRICK GENTRY P.C.				
BRICK GENTRY P.C.	NUISANCE ABATEMENT ISSUES	08/25/2024	2,577.50	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BRICK GENTRY P.C.	LEGAL COST EMS	08/25/2024	315.00	AMBULANCE FUN
BRICK GENTRY P.C.	CH BLDG PROJECT LEGAL FEES	08/25/2024	1,575.00	CH BUILDING PRO
BRICK GENTRY P.C.	GENERAL LEGAL SERVICES	08/25/2024	1,170.00	GENERAL FUND
BRICK GENTRY P.C.	LEGAL SERVICE FEES	08/25/2024	90.00	GENERAL FUND
BRICK GENTRY P.C.	LEGAL REVIEW	08/25/2024	60.00	ROAD USE TAX FU
BRICK GENTRY P.C.	LEGAL SERVICE FEES - GENERAL UNIT STR	08/25/2024	352.50	ROAD USE TAX FU
BRICK GENTRY P.C.	LEGAL SERVICE FEES - GENERAL UNIT WR	08/25/2024	82.50	SEWER FUND
BRICK GENTRY P.C.	LEGAL SERVICE FEES - POLICE UNION	08/25/2024	247.50	POLICE FUND
BRICK GENTRY P.C.	LEGAL SERVICE FEES - GENERAL UNIT PAR	08/25/2024	82.50	PARK & RECREATI
Total BRICK GENTRY P.C.:			6,552.50	
BRUENING ROCK PRODUCTS				
BRUENING ROCK PRODUCTS	EROSION STONE	08/31/2024	710.02	STORMWATER UTI
Total BRUENING ROCK PRODUCTS:			710.02	
CDW GOVERNMENT INC				
CDW GOVERNMENT INC	LAPTOP/DOCKING STATION	08/28/2024	392.10	POLICE FUND
CDW GOVERNMENT INC	DESKTOP SCANNER	09/06/2024	330.48	GENERAL FUND
CDW GOVERNMENT INC	2X 32" MONITORS	09/10/2024	801.48	VEHICLE AND EQU
Total CDW GOVERNMENT INC:			1,524.06	
CERTIFIED LABORATORIES				
CERTIFIED LABORATORIES	GREASE	08/30/2024	334.56	PARK & RECREATI
Total CERTIFIED LABORATORIES:			334.56	
CINTAS CORPORATION				
CINTAS CORPORATION	CINTAS	09/03/2024	104.61	SEWER FUND
Total CINTAS CORPORATION:			104.61	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	PIPE	09/09/2024	129.98	STORMWATER UTI
Total CIRCLE B CASHWAY:			129.98	
CNM OUTDOOR EQUIPMENT				
CNM OUTDOOR EQUIPMENT	FILLER CAP, SHOP SUPPLIES	09/03/2024	44.99	SEWER FUND
Total CNM OUTDOOR EQUIPMENT:			44.99	
CONFLUENCE INC.				
CONFLUENCE INC.	INDIANOLA HOUSING STUDY & NEEDS ASS	08/26/2024	85.00	GENERAL FUND
CONFLUENCE INC.	CITY OF INDIANOLA GATEWAYS	08/28/2024	2,977.50	GENERAL FUND
Total CONFLUENCE INC.:			3,062.50	
CORE-MARK MIDCONTINENT INC				
CORE-MARK MIDCONTINENT I	PICKARD CONCESSIONS	09/06/2024	553.35	PARK & RECREATI
Total CORE-MARK MIDCONTINENT INC:			553.35	
COSTIGAN, KYLE				
COSTIGAN, KYLE	REIMBURSEMENT - OVERPAID PARKING TIC	09/05/2024	54.07	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total COSTIGAN, KYLE:			54.07	
CRAWFORD, RICHARD L.				
CRAWFORD, RICHARD L.	COED SB OFFICIAL	08/30/2024	96.00	PARK & RECREATI
Total CRAWFORD, RICHARD L.:			96.00	
DAKOTA SUPPLY GROUP				
DAKOTA SUPPLY GROUP	MANHOLE REBUILD MATERIALS	08/23/2024	676.67	SEWER CAPITAL P
Total DAKOTA SUPPLY GROUP:			676.67	
DENMAN & COMPANY LLP				
DENMAN & COMPANY LLP	FY24 AUDIT	08/30/2024	13,000.00	GENERAL FUND
Total DENMAN & COMPANY LLP:			13,000.00	
DES MOINES METRO OPERA INC				
DES MOINES METRO OPERA IN	FY25 CONTRIBUTION	09/11/2024	25,000.00	GENERAL FUND
Total DES MOINES METRO OPERA INC:			25,000.00	
DEYARMAN FORD OF INDIANOLA				
DEYARMAN FORD OF INDIANO	VEHICLE MAINT - COM DEV '21 FORD EXPL	09/10/2024	302.23	GENERAL FUND
Total DEYARMAN FORD OF INDIANOLA:			302.23	
DINGES FIRE COMPANY				
DINGES FIRE COMPANY	NEW HOSE FOR ENGINE 332	09/06/2024	2,622.27	VEHICLE AND EQU
Total DINGES FIRE COMPANY:			2,622.27	
DLH GRAFX				
DLH GRAFX	STAFF SHIRTS	08/26/2024	254.70	WELLNESS CAMP
DLH GRAFX	TSHIRT - FLAG FOOTBALL	09/03/2024	5.76	PARK & RECREATI
Total DLH GRAFX:			260.46	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	CSO VEHICLE - NEW TIRES	09/06/2024	117.96	POLICE FUND
DOWNEY TIRE PROS	TIRE REPAIR	09/10/2024	18.99	PARK & RECREATI
Total DOWNEY TIRE PROS:			136.95	
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	ACTIVITY CENTER JANITORIAL - AUGUST 20	08/15/2024	1,597.00	PARK & RECREATI
DUST PROS JANITORIAL	ADDITIONAL CLEANING FOR RENTAL	08/31/2024	225.00	PARK & RECREATI
DUST PROS JANITORIAL	ACTIVITY CENTER PAPERTOWELS	08/31/2024	48.50	PARK & RECREATI
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	08/31/2024	467.00	GENERAL FUND
DUST PROS JANITORIAL	JANITORIAL SERVICES	09/01/2024	1,500.00	LIBRARY FUND
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	09/01/2024	77.25	LIBRARY FUND
Total DUST PROS JANITORIAL:			3,914.75	
ELECTRICAL ENG & EQUIP				
ELECTRICAL ENG & EQUIP	CITY HALL GENERATOR PM	07/30/2024	627.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total ELECTRICAL ENG & EQUIP:			627.00	
ELIXIR RX SOLUTIONS				
ELIXIR RX SOLUTIONS	411 RX	08/31/2024	606.36	POLICE FUND
Total ELIXIR RX SOLUTIONS:			606.36	
ENVIROTECH SERVICES				
ENVIROTECH SERVICES	DUST CONTROL FOR E HILLCREST DETOU	06/04/2024	4,000.00	HILLCREST AVENU
ENVIROTECH SERVICES	DUST CONTROL FOR E HILLCREST DETOU	06/04/2024	3,360.00	HILLCREST AVENU
ENVIROTECH SERVICES	DUST CONTROL FOR S K ST DETOUR	06/25/2024	1,633.60	SOUTH K STREET
ENVIROTECH SERVICES	DUST CONTROL FOR S K ST DETOUR	06/25/2024	560.00	SOUTH K STREET
ENVIROTECH SERVICES	CREDIT FOR DUST CONTROL ON S K ST DE	08/02/2024	1,659.34-	SOUTH K STREET
Total ENVIROTECH SERVICES:			7,894.26	
FIREPENNY FIRE EQUIPMENT				
FIREPENNY FIRE EQUIPMENT	PPE DRYER 8 PERSON GRANT FUNDING	08/22/2024	26,705.80	VEHICLE AND EQU
Total FIREPENNY FIRE EQUIPMENT:			26,705.80	
GALLS LLC				
GALLS LLC	DETECTIVE UNIFORM	08/22/2024	153.42	POLICE FUND
GALLS LLC	JHELGENS CLASS B SHIRT	08/28/2024	62.77	FIRE FUND
GALLS LLC	MRICE CLASS B SHIRT	08/30/2024	62.77	FIRE FUND
GALLS LLC	JCOLBY CLASS A COAT	08/30/2024	114.24	FIRE FUND
GALLS LLC	UNIFORMS DMCCURDY	09/05/2024	55.78	AMBULANCE FUN
Total GALLS LLC:			448.98	
GRAINGER INC				
GRAINGER INC	OUTLET COVER REPLACEMENT	09/04/2024	44.12	SEWER FUND
GRAINGER INC	FIRE TRUCK - PUMP REPAIR	09/10/2024	77.24	MAINTENANCE
Total GRAINGER INC:			121.36	
GRIMES ASPHALT & PAVING				
GRIMES ASPHALT & PAVING	HOT ASPHALT POTHOLES	08/28/2024	151.50	ROAD USE TAX FU
GRIMES ASPHALT & PAVING	HOT ASPHALT POTHOLES	08/29/2024	148.50	ROAD USE TAX FU
Total GRIMES ASPHALT & PAVING:			300.00	
HACH COMPANY				
HACH COMPANY	AMMONIA TEST	07/16/2024	190.78	SEWER FUND
HACH COMPANY	AMMONIA TESTS/LDO SENSOR	07/19/2024	379.58	SEWER FUND
HACH COMPANY	DO PROBE	09/04/2024	1,271.34	SEWER FUND
HACH COMPANY	DO PROBE	09/05/2024	1,136.00-	SEWER FUND
Total HACH COMPANY:			705.70	
HEARTLAND UNDERGROUND SOLUTIONS				
HEARTLAND UNDERGROUND S	BUXTON SIGNAL IMPROVEMENTS - PAY APP	08/31/2024	38,315.44	STREET CAPITAL
Total HEARTLAND UNDERGROUND SOLUTIONS:			38,315.44	
HELDENBRAND, MIKE & TESA				
HELDENBRAND, MIKE & TESA	ACTIVITY CENTER PERFORMANCE	09/09/2024	100.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total HELDENBRAND, MIKE & TESA:			100.00	
IA COMMUNITIES ASSURANCE POOL				
IA COMMUNITIES ASSURANCE	TROY & JULIE AHN DEDUCTIBLE	09/04/2024	5,000.00	CITY LIAB INS RES
Total IA COMMUNITIES ASSURANCE POOL:			5,000.00	
IMU - UTILITIES				
IMU - UTILITIES	UTILITIES	08/01/2024	1,893.48	LIBRARY FUND
IMU - UTILITIES	TELEPHONE SERVICES	09/01/2024	516.15	GENERAL FUND
IMU - UTILITIES	FIBER	09/01/2024	569.00	GENERAL FUND
IMU - UTILITIES	FIBER - N HOWARD	09/01/2024	53.39	CH BUILDING PRO
IMU - UTILITIES	UTILITIES	09/01/2024	2,021.39	LIBRARY FUND
IMU - UTILITIES	UTILITIES - SQUARE	09/01/2024	38.33	PARK & RECREATI
IMU - UTILITIES	UTILITIES	09/01/2024	18,661.28	WELLNESS CAMP
IMU - UTILITIES	WRRF FIBER/ WPC ELECTRIC	09/01/2024	2,284.45	SEWER FUND
IMU - UTILITIES	LIFT STATION UTILITIES	09/01/2024	10,442.93	SEWER FUND
IMU - UTILITIES	IMU UTILITIES - ACTIVITY CENTER	09/01/2024	1,074.08	PARK & RECREATI
IMU - UTILITIES	UTILITIES - BUXTON	09/01/2024	734.86	PARK & RECREATI
IMU - UTILITIES	UTILITIES - PICKARD CAMPGROUND	09/01/2024	644.89	PARK & RECREATI
IMU - UTILITIES	UTILITIES - SHOP	09/01/2024	287.29	PARK & RECREATI
IMU - UTILITIES	IMU UTILITIES - ADULT SOFTBALL	09/01/2024	711.35	PARK & RECREATI
IMU - UTILITIES	UTILITIES	09/01/2024	701.34	ROAD USE TAX FU
IMU - UTILITIES	110 N HOWARD UTILITIES	09/01/2024	175.98	CH BUILDING PRO
IMU - UTILITIES	UTILITIES - HWY 65/59 MEDIANS	09/01/2024	116.19	PARK & RECREATI
IMU - UTILITIES	UTILITIES - DOWNEY(DOG PARK)	09/01/2024	66.90	PARK & RECREATI
IMU - UTILITIES	N BUXTON UTILITIES	09/01/2024	368.55	GENERAL FUND
IMU - UTILITIES	CH - UTILITIES	09/01/2024	7,131.79	GENERAL FUND
IMU - UTILITIES	RENEWABLE ENERGY	09/01/2024	53.00	FIRE FUND
IMU - UTILITIES	STREETLIGHTS	09/01/2024	11,470.65	ROAD USE TAX FU
IMU - UTILITIES	UTILITIES - MCCORD	09/01/2024	76.26	PARK & RECREATI
IMU - UTILITIES	114 N HOWARD UTILITIES	09/01/2024	1,562.62	CH BUILDING PRO
IMU - UTILITIES	410 N JEFFERSON WAY UTILITIES	09/01/2024	228.63	FIRE FUND
IMU - UTILITIES	UTILITIES - MEMORIAL	09/01/2024	89.56	PARK & RECREATI
IMU - UTILITIES	UTILITIES - PICKARD YOUTH	09/01/2024	216.22	PARK & RECREATI
IMU - UTILITIES	206 N 1ST STREET UTILITIES	09/01/2024	60.52	FIRE FUND
IMU - UTILITIES	IMU UTILITIES - VMAC	09/01/2024	5,273.87	POOL (MEMORIAL)
IMU - UTILITIES	UTILITIES - MOATS	09/01/2024	84.21	PARK & RECREATI
IMU - UTILITIES	UTILITIES - BARKER	09/01/2024	46.43	PARK & RECREATI
IMU - UTILITIES	UTILITIES - MCVAY TRAILHEAD	09/01/2024	70.47	PARK & RECREATI
Total IMU - UTILITIES:			67,726.06	
IMWCA				
IMWCA	WORK COMP INSTALLMENT 3 - COMM DEV	09/01/2024	144.11	GENERAL FUND
IMWCA	WORK COMP INSTALLMENT 3 - BRUSH	09/01/2024	9.96	GENERAL FUND
IMWCA	WORK COMP INSTALLMENT 3 - MAYOR & C	09/01/2024	2.89	GENERAL FUND
IMWCA	WORK COMP INSTALLMENT 3 - CITY MGR	09/01/2024	150.21	GENERAL FUND
IMWCA	WORK COMP INSTALLMENT 3 - CLERK/FINA	09/01/2024	21.21	GENERAL FUND
IMWCA	WORK COMP INSTALLMENT 3 - IT	09/01/2024	139.71	GENERAL FUND
IMWCA	WORK COMP INSTALLMENT 3 - HR	09/01/2024	15.96	GENERAL FUND
IMWCA	WORK COMP INSTALLMENT 3 - POLICE	09/01/2024	5,226.00	POLICE FUND
IMWCA	WORK COMP INSTALLMENT 3 - FIRE	09/01/2024	8,220.21	FIRE FUND
IMWCA	WORK COMP INSTALLMENT 3 - AMBULANCE	09/01/2024	2,516.14	AMBULANCE FUN
IMWCA	WORK COMP INSTALLMENT 3 - LIBRARY	09/01/2024	39.64	LIBRARY FUND
IMWCA	WORK COMP INSTALLMENT 3 - P&R ADMIN	09/01/2024	467.68	PARK & RECREATI
IMWCA	WORK COMP INSTALLMENT 3 - PARKS	09/01/2024	374.89	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
IMWCA	WORK COMP INSTALLMENT 3 - POOL	09/01/2024	111.43	POOL (MEMORIAL)
IMWCA	WORK COMP INSTALLMENT 3 - STREETS	09/01/2024	1,658.36	ROAD USE TAX FU
IMWCA	WORK COMP INSTALLMENT 3 - SEWER	09/01/2024	577.18	SEWER FUND
IMWCA	WORK COMP INSTALLMENT 3 - WELLNESS	09/01/2024	235.71	WELLNESS CAMP
IMWCA	WORK COMP INSTALLMENT 3 - GENERAL G	09/01/2024	16.71	GENERAL FUND
Total IMWCA:			19,928.00	
INDEPENDENT ADVOCATE				
INDEPENDENT ADVOCATE	20240819 CC MINUTES	08/28/2024	498.07	GENERAL FUND
INDEPENDENT ADVOCATE	20240819 NUISANCE ABATEMENTS	09/04/2024	157.43	GENERAL FUND
Total INDEPENDENT ADVOCATE:			655.50	
INDIANOLA MUNICIPAL UTILITIES				
INDIANOLA MUNICIPAL UTILITIE	BUXTON TRASH, RECYCLE, GAS	09/01/2024	124.03	GENERAL FUND
INDIANOLA MUNICIPAL UTILITIE	UTILITY SERVICES SEPT - SEWER	09/01/2024	8,142.00	SEWER FUND
INDIANOLA MUNICIPAL UTILITIE	UTILITY SERVICES SEPT - STORM WATER	09/01/2024	4,416.00	STORMWATER UTI
INDIANOLA MUNICIPAL UTILITIE	UTILITY SERVICES SEPT - RECYCLING	09/01/2024	1,242.00	RECYCLING FUND
INDIANOLA MUNICIPAL UTILITIE	SEWER CREDIT CARD PROCESSING FEES	09/06/2024	3,538.58	SEWER FUND
INDIANOLA MUNICIPAL UTILITIE	STORM WATER CREDIT CARD PROCESSIN	09/06/2024	201.06	STORMWATER UTI
INDIANOLA MUNICIPAL UTILITIE	RECYCLING CREDIT CARD PROCESSING F	09/06/2024	281.48	RECYCLING FUND
Total INDIANOLA MUNICIPAL UTILITIES:			17,945.15	
INDOFF INCORPORATED				
INDOFF INCORPORATED	OFFICE CHAIR, COMDEV TARA	08/19/2024	550.00	GENERAL FUND
Total INDOFF INCORPORATED:			550.00	
IOWA MUN FINANCE ASSOC				
IOWA MUN FINANCE ASSOC	FALL 2024 CONFERENCE - STOTLER	09/05/2024	150.00	GENERAL FUND
Total IOWA MUN FINANCE ASSOC:			150.00	
IOWA ONE CALL				
IOWA ONE CALL	IOWA ONE CALL	08/28/2024	462.60	SEWER FUND
Total IOWA ONE CALL:			462.60	
IOWA WATER MANAGEMENT CO.				
IOWA WATER MANAGEMENT C	WTR MGMT LIBRARY	09/01/2024	49.50	LIBRARY FUND
IOWA WATER MANAGEMENT C	WTR MGMT MUNICIPAL	09/01/2024	165.00	GENERAL FUND
Total IOWA WATER MANAGEMENT CO.:			214.50	
IOWA-DES MOINES SUPPLY INC.				
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MEMBERSHIP	09/04/2024	416.34	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MAINTENANCE	09/04/2024	458.55	WELLNESS CAMP
Total IOWA-DES MOINES SUPPLY INC.:			874.89	
IP PATHWAYS				
IP PATHWAYS	VEEAM CLOUD - MONTHLY	08/31/2024	182.46	GENERAL FUND
Total IP PATHWAYS:			182.46	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
JAKES LAWN & LANDSCAPING LLC				
JAKES LAWN & LANDSCAPING	LAWN CARE AND MAINTENANCE	09/02/2024	1,725.00	WELLNESS CAMP
Total JAKES LAWN & LANDSCAPING LLC:			1,725.00	
JESS' LOCK AND KEY				
JESS' LOCK AND KEY	REPLACE LATCH	07/29/2024	85.00	LIBRARY FUND
Total JESS' LOCK AND KEY:			85.00	
JOSH'S AUTO REPAIR LLC				
JOSH'S AUTO REPAIR LLC	SERVICE & REPAIR VEHICLES	08/26/2024	470.00	POLICE FUND
JOSH'S AUTO REPAIR LLC	VEHICLE REPAIR #182	09/03/2024	8,080.00	POLICE FUND
Total JOSH'S AUTO REPAIR LLC:			8,550.00	
JV TRUCKING LLC				
JV TRUCKING LLC	INFIELD MIX DELIVERED	08/20/2024	802.06	PARK & RECREATI
JV TRUCKING LLC	ROCK DELIVERED FOR WEST CROSSING @	08/27/2024	1,953.16	PARK & RECREATI
JV TRUCKING LLC	4 LOADS OF BLACK DIRT	09/03/2024	1,600.00	PARK & RECREATI
Total JV TRUCKING LLC:			4,355.22	
KARL EMERGENCY VEHICLES				
KARL EMERGENCY VEHICLES	71026 SPECIALIZED EQUIPMENT	08/29/2024	2,087.00	POLICE FUND
KARL EMERGENCY VEHICLES	71280 SPECIALIZED EQUIPMENT	08/29/2024	2,087.00	POLICE FUND
KARL EMERGENCY VEHICLES	71101 SPECIALIZED EQUIPMENT	08/29/2024	2,087.00	POLICE FUND
KARL EMERGENCY VEHICLES	71595 SPECIALIZED EQUIPMENT	08/29/2024	2,087.00	POLICE FUND
Total KARL EMERGENCY VEHICLES:			8,348.00	
KELLY, JACOB				
KELLY, JACOB	COED SB OFFICIAL	08/30/2024	96.00	PARK & RECREATI
KELLY, JACOB	COED SB OFFICIAL	09/06/2024	132.00	PARK & RECREATI
Total KELLY, JACOB:			228.00	
KEYSTONE LABORATORIES INC				
KEYSTONE LABORATORIES IN	KEYSTONE TESTING	08/31/2024	2,493.75	SEWER FUND
Total KEYSTONE LABORATORIES INC:			2,493.75	
KIESLER POLICE SUPPLY INC				
KIESLER POLICE SUPPLY INC	AMMUNITION	08/26/2024	181.03	POLICE FUND
KIESLER POLICE SUPPLY INC	AMMUNITION	08/30/2024	2,520.00	POLICE FUND
Total KIESLER POLICE SUPPLY INC:			2,701.03	
KNOX COMPANY, THE				
KNOX COMPANY, THE	KNOX CLOUD LICENSE 6 DEVICES	08/30/2024	584.00	FIRE FUND
Total KNOX COMPANY, THE:			584.00	
LAWSON PRODUCTS				
LAWSON PRODUCTS	HYD. HOSES	08/28/2024	681.50	ROAD USE TAX FU
LAWSON PRODUCTS	HYD FITTINGS	09/04/2024	1,591.77	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total LAWSON PRODUCTS:			2,273.27	
LOGAN CONTRACTORS SUPPLY INC.				
LOGAN CONTRACTORS SUPPL	EROSION CONTROL MAT	09/10/2024	511.00	STORMWATER UTI
Total LOGAN CONTRACTORS SUPPLY INC.:			511.00	
MACQUEEN EQUIPMENT LLC				
MACQUEEN EQUIPMENT LLC	JET TRUCK REPAIR	09/06/2024	1,324.07	SEWER FUND
Total MACQUEEN EQUIPMENT LLC:			1,324.07	
MALLORY, BILLY				
MALLORY, BILLY	PATIENT OVERPAID RESPONSIBILITY	05/15/2024	941.00	AMBULANCE FUN
Total MALLORY, BILLY:			941.00	
MARTIN MARIETTA MATERIALS				
MARTIN MARIETTA MATERIALS	CHIPS FOR PERMEABLE PAVERS	08/22/2024	159.06	ROAD USE TAX FU
Total MARTIN MARIETTA MATERIALS:			159.06	
MATHESON TRI-GAS INC				
MATHESON TRI-GAS INC	EMS OXYGEN	08/31/2024	129.59	AMBULANCE FUN
Total MATHESON TRI-GAS INC:			129.59	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	POOL HARDWARE	08/28/2024	3.15	POOL (MEMORIAL)
MCCOY HARDWARE INC	GAS LIGHTERS	09/04/2024	2.69	FIRE FUND
MCCOY HARDWARE INC	PPE	09/06/2024	18.89	MAINTENANCE
MCCOY HARDWARE INC	SUPPLIES	09/09/2024	23.39	MAINTENANCE
Total MCCOY HARDWARE INC:			48.12	
MCINTYRE, CRAIG				
MCINTYRE, CRAIG	COED SB OFFICIAL	08/30/2024	96.00	PARK & RECREATI
MCINTYRE, CRAIG	COED SB OFFICIAL	09/06/2024	132.00	PARK & RECREATI
Total MCINTYRE, CRAIG:			228.00	
MENARDS				
MENARDS	MORTOR FOR INTAKES	08/30/2024	737.46	STORMWATER UTI
MENARDS	BLOCK FOR INTAKES	08/30/2024	171.50	STORMWATER UTI
MENARDS	CREDIT	08/30/2024	71.92-	STORMWATER UTI
MENARDS	GFCI OUTLET, CWF-UV WATERPROOFER	09/04/2024	130.61	PARK & RECREATI
Total MENARDS:			967.65	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	NATURAL GAS	08/16/2024	35.52	LIBRARY FUND
MID AMERICAN ENERGY CO.	POOL UTILITIES	08/27/2024	1,486.98	POOL (MEMORIAL)
MID AMERICAN ENERGY CO.	AQUATIC CENTER UTILITIES	08/29/2024	381.56	POOL (MEMORIAL)
Total MID AMERICAN ENERGY CO.:			1,904.06	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MID-IOWA ENVIRONMENTAL				
MID-IOWA ENVIRONMENTAL	N HOWARD ASBESTOS TEST	08/20/2024	375.00	CH BUILDING PRO
Total MID-IOWA ENVIRONMENTAL:			375.00	
MIDWEST ALARM SERVICES				
MIDWEST ALARM SERVICES	N HOWARD FIRE ALARM MONITORING & IN	08/08/2024	945.12	CH BUILDING PRO
Total MIDWEST ALARM SERVICES:			945.12	
MIDWEST RADAR & EQUIPMENT				
MIDWEST RADAR & EQUIPMEN	RADAR CALIBRATION	09/03/2024	615.00	POLICE FUND
Total MIDWEST RADAR & EQUIPMENT:			615.00	
MILLER ELECTRICAL SERVICES				
MILLER ELECTRICAL SERVICE	PICKARD LIGHT POLE REPAIRS	09/05/2024	3,720.11	PARK & RECREATI
Total MILLER ELECTRICAL SERVICES:			3,720.11	
MMC CONTRACTORS				
MMC CONTRACTORS	MMC CONTRACTORS	06/01/2024	8,881.25	SEWER FUND
MMC CONTRACTORS	MMC CONTRACTORS	09/01/2024	8,881.25	SEWER FUND
Total MMC CONTRACTORS:			17,762.50	
MOFFITT TRENCHING LLC				
MOFFITT TRENCHING LLC	SEWER REPAIR	08/28/2024	5,309.50	SEWER FUND
Total MOFFITT TRENCHING LLC:			5,309.50	
MUTUAL OF OMAHA				
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - CITY MGR	08/05/2024	94.00	GENERAL FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - HR	08/05/2024	170.85	GENERAL FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - IT	08/05/2024	325.42	GENERAL FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - FINANCE/C	08/05/2024	301.20	GENERAL FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - COMM DEV	08/05/2024	205.96	GENERAL FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - STREETS	08/05/2024	581.30	ROAD USE TAX FU
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - POLICE	08/05/2024	2,100.07	POLICE FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - FIRE	08/05/2024	215.66	FIRE FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - AMBULANC	08/05/2024	1,222.08	AMBULANCE FUN
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - P&R	08/05/2024	372.20	PARK & RECREATI
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - PARKS	08/05/2024	271.80	PARK & RECREATI
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - LIBRARY	08/05/2024	363.33	LIBRARY FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - SEWER	08/05/2024	464.15	SEWER FUND
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - WELLNESS	08/05/2024	240.52	WELLNESS CAMP
MUTUAL OF OMAHA	LIFE,AD&D,LTD,STD SEPT 2024 - EE LIABILIT	08/05/2024	1,530.48	GENERAL FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - CITY MGR	08/21/2024	95.66	GENERAL FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - HR	08/21/2024	191.32	GENERAL FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - IT	08/21/2024	161.27	GENERAL FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - FINANCE/CLERK	08/21/2024	203.92	GENERAL FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - COMM DEV	08/21/2024	260.20	GENERAL FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - COMM DEV ADJ	08/21/2024	191.32	GENERAL FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - STREETS	08/21/2024	599.16	ROAD USE TAX FU
MUTUAL OF OMAHA	DENTAL SEPT 2024 - POLICE	08/21/2024	1,355.82	POLICE FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - FIRE	08/21/2024	141.86	FIRE FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - AMBULANCE	08/21/2024	803.90	AMBULANCE FUN
MUTUAL OF OMAHA	DENTAL SEPT 2024 - P&R	08/21/2024	279.89	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - PARKS	08/21/2024	138.31	PARK & RECREATI
MUTUAL OF OMAHA	DENTAL SEPT 2024 - LIBRARY	08/21/2024	233.97	LIBRARY FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - SEWER	08/21/2024	467.94	SEWER FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - WELLNESS	08/21/2024	173.30	WELLNESS CAMP
MUTUAL OF OMAHA	DENTAL SEPT 2024 - EE LIABILITY	08/21/2024	1,650.18	GENERAL FUND
MUTUAL OF OMAHA	DENTAL SEPT 2024 - EE LIABILITY ADJ	08/21/2024	40.00	GENERAL FUND
Total MUTUAL OF OMAHA:			15,447.04	
NAPA AUTO PARTS				
NAPA AUTO PARTS	BATTERIES FOR 335	09/03/2024	403.98	FIRE FUND
NAPA AUTO PARTS	336 PRIMER LEAK	09/05/2024	15.21	FIRE FUND
Total NAPA AUTO PARTS:			419.19	
NORWALK READY-MIXED CONCRETE INC				
NORWALK READY-MIXED CON	CURB REPAIR @ 811 N BUXTON	09/03/2024	629.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	INTAKE REPAIR 1510 N B ST	09/04/2024	248.00	STORMWATER UTI
Total NORWALK READY-MIXED CONCRETE INC:			877.50	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	CAB FILTER	08/26/2024	15.83	ROAD USE TAX FU
O'REILLY AUTO PARTS	WIX OIL FILTERS FOR KUBOTA F3990 MOWE	08/29/2024	23.91	PARK & RECREATI
O'REILLY AUTO PARTS	WIX AIR FILTER, FAN BELT FOR KUBOTA F39	08/29/2024	36.59	PARK & RECREATI
O'REILLY AUTO PARTS	FAN BELT FOR KUBOTA F3990 MOWER	08/29/2024	7.97	PARK & RECREATI
O'REILLY AUTO PARTS	RETURN FAN BELT FOR KUBOTA F3990 MO	08/29/2024	18.30	PARK & RECREATI
O'REILLY AUTO PARTS	WIRE ADAPTERS	09/03/2024	35.98	ROAD USE TAX FU
O'REILLY AUTO PARTS	ANTIFREEZE	09/09/2024	11.99	POLICE FUND
O'REILLY AUTO PARTS	WIRE CRIMP	09/09/2024	14.55	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			128.52	
PER MAR SECURITY				
PER MAR SECURITY	ANNUAL SERVICE AGREEMENT	08/08/2024	1,387.20	LIBRARY FUND
PER MAR SECURITY	ACTIVITY CENTER FIRE ALARM MONITORIN	09/08/2024	242.88	PARK & RECREATI
Total PER MAR SECURITY:			1,630.08	
PERFECTION PEST MANAGEMENT				
PERFECTION PEST MANAGEM	PEST CONTROL	09/05/2024	53.50	ROAD USE TAX FU
Total PERFECTION PEST MANAGEMENT:			53.50	
PIERCE BROTHERS REPAIR				
PIERCE BROTHERS REPAIR	BRACKET FOR ENGINE 332 WHEEL CHALKS	08/12/2024	212.00	FIRE FUND
Total PIERCE BROTHERS REPAIR:			212.00	
PITNEY BOWES				
PITNEY BOWES	QUARTERLY RENTAL	09/10/2024	165.54	GENERAL FUND
Total PITNEY BOWES:			165.54	
PROIMAGE SIGN & LIGHTING				
PROIMAGE SIGN & LIGHTING	PARADE SIGNS - HOMETOWN PRIDE	07/26/2024	228.50	PARK & REC SPEC

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total PROIMAGE SIGN & LIGHTING:			228.50	
PROTECT YOUTH SPORTS				
PROTECT YOUTH SPORTS	COACH BACKGROUND CHECKS	08/31/2024	29.70	PARK & RECREATI
Total PROTECT YOUTH SPORTS:			29.70	
PURCHASE POWER				
PURCHASE POWER	POSTAGE REFILL 9/3/24	09/03/2024	500.00	GENERAL FUND
Total PURCHASE POWER:			500.00	
RAY'S WINDOW CLEANING				
RAY'S WINDOW CLEANING	ACTIVITY CENTER WINDOW CLEANING	08/29/2024	65.00	PARK & RECREATI
Total RAY'S WINDOW CLEANING:			65.00	
RECORD-HERALD & INDIANOLA TRIBUNE				
RECORD-HERALD & INDIANOL	RENEWAL RECORD HERALD & IND ADV	09/10/2024	80.00	GENERAL FUND
Total RECORD-HERALD & INDIANOLA TRIBUNE:			80.00	
RITCHIE, BRYANT				
RITCHIE, BRYANT	FLAG FOOTBALL OFFICIAL	09/05/2024	120.00	PARK & RECREATI
Total RITCHIE, BRYANT:			120.00	
ROSS, JODY				
ROSS, JODY	MILEAGE - ILA CONFERENCE - AMES	09/04/2024	72.36	LIBRARY FUND
Total ROSS, JODY:			72.36	
SIMMERING-CORY				
SIMMERING-CORY	AUGUST 24 SUPPLEMENT	08/28/2024	177.00	GENERAL FUND
Total SIMMERING-CORY:			177.00	
SKOLD DOOR & FLOOR CO.				
SKOLD DOOR & FLOOR CO.	CIP - OPERABLE WALL	08/19/2024	16,000.00	CAPITAL PROJECT
Total SKOLD DOOR & FLOOR CO.:			16,000.00	
SONES, MELLISA				
SONES, MELLISA	MILEAGE AND MEAL REIMB. FOR CONFERE	08/07/2024	228.62	GENERAL FUND
Total SONES, MELLISA:			228.62	
SPACE WALK INFLATABLES				
SPACE WALK INFLATABLES	COSTUME PARTY INFLATABLES	09/05/2024	1,051.00	PARK & RECREATI
Total SPACE WALK INFLATABLES:			1,051.00	
SPOONER, JACOB				
SPOONER, JACOB	COED SB OFFICIAL	09/06/2024	132.00	PARK & RECREATI
Total SPOONER, JACOB:			132.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
SPRINGER PROFESSIONAL HOME SERVICES				
SPRINGER PROFESSIONAL HO	PEST CONTROL	08/22/2024	91.30	LIBRARY FUND
Total SPRINGER PROFESSIONAL HOME SERVICES:			91.30	
STAPLES				
STAPLES	OFFICE SUPPLIES	09/01/2024	50.59	GENERAL FUND
Total STAPLES:			50.59	
SUNDOWN EQUIPMENT				
SUNDOWN EQUIPMENT	FRONT SUSPENSION PARTS FOR BOBCAT	08/28/2024	92.40	PARK & RECREATI
Total SUNDOWN EQUIPMENT:			92.40	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	TRASH REMOVAL	08/24/2024	118.00	LIBRARY FUND
T.R.M. DISPOSAL LLC	TRASH REMOVAL	08/24/2024	117.00	WELLNESS CAMP
Total T.R.M. DISPOSAL LLC:			235.00	
THEISEN'S				
THEISEN'S	5 GALLON BUCKET	08/28/2024	4.99	SEWER FUND
THEISEN'S	SUPPLIES	08/28/2024	43.02	SEWER FUND
THEISEN'S	TAPE MEASURE	08/30/2024	35.98	SEWER FUND
THEISEN'S	SLOT SCREWDRIVERS	09/04/2024	43.46	SEWER FUND
THEISEN'S	STEEL FLATS	09/05/2024	37.97	SEWER FUND
THEISEN'S	HAY HOOK	09/05/2024	17.98	SEWER FUND
THEISEN'S	NITRILE GLOVES	09/05/2024	44.97	PARK & RECREATI
THEISEN'S	PUMP FOR WATER TANK	09/06/2024	144.99	PARK & RECREATI
THEISEN'S	TOTES FOR ARSON KITS	09/06/2024	25.98	FIRE FUND
Total THEISEN'S:			399.34	
TK ELEVATOR CORPORATION				
TK ELEVATOR CORPORATION	ELEVATOR MAINTENANCE AGREEMENT	09/01/2024	350.64	GENERAL FUND
Total TK ELEVATOR CORPORATION:			350.64	
TRANSUNION RISK AND ALTERNATIVE				
TRANSUNION RISK AND ALTER	TRANSUNION CONTRACT	09/01/2024	100.00	POLICE FUND
Total TRANSUNION RISK AND ALTERNATIVE:			100.00	
TRI-ELECTRONICS INC				
TRI-ELECTRONICS INC	PORTABLE RADIO BATTERIES	08/29/2024	1,450.00	POLICE FUND
Total TRI-ELECTRONICS INC:			1,450.00	
TRUCK CENTER COMPANIES - DES MOINES				
TRUCK CENTER COMPANIES -	REPAIRS TO DUMP TRUCK #9	08/26/2024	7,057.72	ROAD USE TAX FU
Total TRUCK CENTER COMPANIES - DES MOINES:			7,057.72	
TRUENORTH COMPANIES LC				
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - COMM DEV	09/06/2024	57.69	GENERAL FUND
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - CITY ADMIN	09/06/2024	57.71	GENERAL FUND
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - STREETS	09/06/2024	57.69	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - SEWER	09/06/2024	57.69	SEWER FUND
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - POLICE	09/06/2024	57.69	POLICE FUND
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - FIRE	09/06/2024	57.69	FIRE FUND
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - WELLNESS CAMP	09/06/2024	57.69	WELLNESS CAMP
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - LIBRARY	09/06/2024	57.69	LIBRARY FUND
TRUENORTH COMPANIES LC	SAFETY MTG AUG 2024 - P&R ADMIN	09/06/2024	57.69	PARK & RECREATI
Total TRUENORTH COMPANIES LC:			519.23	
U.S. CELLULAR				
U.S. CELLULAR	IFD IPADS	08/10/2024	2,196.00	AMBULANCE FUN
U.S. CELLULAR	CELL PHONE FIRE	08/10/2024	921.81	AMBULANCE FUN
U.S. CELLULAR	CELL PHONE STREET	08/10/2024	185.11	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE SEWER	08/10/2024	896.41	SEWER FUND
U.S. CELLULAR	CELL PHONE COM DEV	08/10/2024	93.40	GENERAL FUND
U.S. CELLULAR	CELL PHONE - COMMUNICATIONS	08/10/2024	46.71	GENERAL FUND
U.S. CELLULAR	CELL PHONE -FACILITIES	08/10/2024	46.70	MAINTENANCE
U.S. CELLULAR	CELL PHONE - HR	08/10/2024	46.70	GENERAL FUND
Total U.S. CELLULAR:			4,432.84	
UNIQUE MANAGEMENT SERVICES INC				
UNIQUE MANAGEMENT SERVI	COLLECTION AGENCY FEES	08/01/2024	65.00	LIBRARY FUND
Total UNIQUE MANAGEMENT SERVICES INC:			65.00	
UPHDM OCCUPATIONAL MEDICINE				
UPHDM OCCUPATIONAL MEDIC	PRE EMPLOYMENT SCREENING - HELGENS	09/03/2024	891.54	FIRE FUND
Total UPHDM OCCUPATIONAL MEDICINE:			891.54	
VALLEY WEST UNIFORMS				
VALLEY WEST UNIFORMS	NBELVO PARAMEDIC UNIFORM	09/03/2024	55.02	AMBULANCE FUN
Total VALLEY WEST UNIFORMS:			55.02	
VANDERPOOL CONSTRUCTION				
VANDERPOOL CONSTRUCTION	HILLCREST AVENUE RECONSTRUCTION - P	08/31/2024	174,109.17	HILLCREST AVENU
VANDERPOOL CONSTRUCTION	FRANKLIN AVE	08/30/2024	69,766.10	SEWER CAPITAL P
VANDERPOOL CONSTRUCTION	SOUTH K STREET CONSTRUCTION - PAY N	08/31/2024	600,691.26	SOUTH K STREET
Total VANDERPOOL CONSTRUCTION:			844,566.53	
VANNONI, STACEY				
VANNONI, STACEY	SEPT 2024 WELLNESS	09/03/2024	25.00	GENERAL FUND
Total VANNONI, STACEY:			25.00	
VERIZON WIRELESS				
VERIZON WIRELESS	VERIZON WRRF - LOCATE LAPTOP	08/26/2024	40.05	SEWER FUND
Total VERIZON WIRELESS:			40.05	
VERSATERM				
VERSATERM	BWC ACCESSORY	06/24/2024	180.00	POLICE FUND
Total VERSATERM:			180.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
VISSER, MICHAEL				
VISSER, MICHAEL	SEPT 2024 WELLNESS	09/05/2024	25.00	GENERAL FUND
Total VISSER, MICHAEL:			25.00	
WARREN COUNTY ECONOMIC DEV CORP				
WARREN COUNTY ECONOMIC	PHOTO CONTEST AWARD	08/29/2024	480.00	GENERAL FUND
Total WARREN COUNTY ECONOMIC DEV CORP:			480.00	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	RECYCLING	08/05/2024	9.48	LIBRARY FUND
WASTE MANAGEMENT OF IOW	RECYCLING APT	09/05/2024	4,526.20	RECYCLING FUND
WASTE MANAGEMENT OF IOW	UTILITIES - GARBAGE	09/05/2024	47.45	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	1305 N 6TH DUMPSTER RECYCLING	09/05/2024	72.56	RECYCLING FUND
Total WASTE MANAGEMENT OF IOWA:			4,655.69	
WIEGERT DISPOSAL CO.				
WIEGERT DISPOSAL CO.	KYBOS - BRUSH FACILITY	09/01/2024	65.00	GENERAL FUND
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - PARKS	09/01/2024	1,020.00	PARK & RECREATI
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - RECREATION	09/01/2024	50.00	PARK & RECREATI
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - MEMORIAL AQUATI	09/01/2024	95.00	POOL (MEMORIAL)
Total WIEGERT DISPOSAL CO.:			1,230.00	
WILLIAMS, CAM				
WILLIAMS, CAM	FLAG FOOTBALL OFFICIAL	09/05/2024	60.00	PARK & RECREATI
Total WILLIAMS, CAM:			60.00	
WILLMOTT, DEREK				
WILLMOTT, DEREK	FLAG FOOTBALL OFFICIAL	09/05/2024	60.00	PARK & RECREATI
Total WILLMOTT, DEREK:			60.00	
WOOSLEY LANDSCAPING & MOWING LLC				
WOOSLEY LANDSCAPING & M	MOWING - WRRF	09/02/2024	2,790.00	SEWER FUND
Total WOOSLEY LANDSCAPING & MOWING LLC:			2,790.00	
WT. COX SUBSCRIPTIONS				
WT. COX SUBSCRIPTIONS	MAGAZINE SUBSCRIPTIONS	08/19/2024	2,825.08	LIBRARY FUND
Total WT. COX SUBSCRIPTIONS:			2,825.08	
Grand Totals:			1,543,495.82	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
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City Council: _____



MEMORANDUM

To: Mayor and City Council
From:
Date: September 16, 2024
Subject: Approval of Minutes of the September 3, 2024, meeting.

Recommendation: Simple motion is in order.

Attachments: 1. 20240903 CC Minutes



CITY OF INDIANOLA COUNCIL MEETING
September 3, 2024
6:00 PM
City Council Chambers
110 N 1st Street, Indianola, IA
Minutes

Call to Order

The Indianola City Council met in regular session at 6:00 PM on September 3, 2024, in the City Hall Council Chambers. Mayor Pro Tem Steve Richardson called the meeting to order and on roll call the following members were present: Steve Richardson, Christina Beach, Josh Rabe, Ron Dalby, Mellisa Sones, Steve Armstrong. Absent: Stephanie Erickson.

Public Comment

Nicole Duncan-Lutheran, 306 N 17th St., spoke in favor of an ordinance allowing urban chickens.

Spencer Waugh, 204 W Girard, spoke regarding a potential collaboration with the Council.

Consent Agenda

An ordinance regarding the keeping of urban chickens and a resolution authorizing an agreement for medical director services were pulled from the consent agenda. Council Member Armstrong moved to approve the Consent Agenda and Beach seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Approval of Minutes of the August 19, 2024, meeting.
- Consideration of the issuance of a renewal refuse hauling permit for T.R.M. Disposal LLC.
- Second consideration of an ordinance amending the City Code of the City of Indianola, Iowa by deleting Chapter 30, Downtown Square Commission.
- Second consideration of an ordinance rezoning property from the R-1 'Single-Family Residential Detached' Zoning District and the R-2 'Single-Family Residential Attached' Zoning District from the A-1 'Agricultural/Open-Space' Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa.
- Second consideration of an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives.
- Third consideration of an ordinance to amend speed regulations, establishing a reduced school speed zone on East 2nd Avenue.
- Resolution 2024-196 approving Amendment Number 1 to the School Resource Officer

Agreement pursuant to Chapter 28 between the City of Indianola, Iowa and the Indianola Community School District.

- Resolution 2024-197 authorizing an agreement for cooperative public service between the City of Indianola, Iowa and Warren County, Iowa.
- Resolution 2024-199 approving salaries.

Council Member Beach moved to approve the second consideration of an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits and Rabe seconded it. The council discussed the inspection process outlined in the code. On roll call, the vote was AYES: Beach, Rabe, Sones, Armstrong. NAYS: Richardson, Dalby. Whereas the Mayor Pro Tem declared the motion passed.

Council Member Dalby moved to approve Resolution 2024-198 authorizing an agreement for medical director services and Beach seconded it. Fire Chief Chia explained the services the medical director provides and his scope of authority. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Reports

Council Member Richardson gave an Iowa League policy committee update.

Senior Budget Analyst Roxanne Stotler explained fund balances on the treasurer's report. Council Member Dalby moved to receive and file the July 2024 Treasurer's Report and Rabe seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Council Member Beach moved to receive and file the July 2024 EMS Billing Activity Report and Armstrong seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Mayor's Report

Council Member Rabe moved to approve the appointment of Teresa Swan Tuit to the Library Board of Trustees to fill a vacancy, for a term beginning immediately and expiring July 1, 2028, and Dalby seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion passed unanimously.

Old Business

The Council directed staff to set chicken permit fees at \$80 for the first year and \$40 for each renewal.

Other Business

Bill Mettee, new associate planner, introduced himself to the Council.

City Manager Ben Reeves presented the city facilities planning and vision.

Council Member Beach moved to enter into closed session at 8:13 PM in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental

body would have to pay for that property or reduce the price the governmental body would receive for that property. Sones seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Sones moved to exit the closed session at 8:46 PM and Armstrong seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

No action was taken on items discussed in closed session.

Council Member Beach moved to enter into closed session at 8:46 PM in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Armstrong seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Armstrong moved and Beach seconded to exit the closed session at 9:48 PM. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

No action was taken on items discussed in closed session.

Adjourn

The meeting was adjourned at 9:48 PM on a motion by Sones and seconded by Armstrong. Question was called for and on voice vote the Mayor Pro Tem declared the motion carried unanimously.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Approval of Payment Application 2 in the amount of \$69,766.10 to Vanderpool Construction for the Franklin Avenue Sanitary Sewer Project.

Introduction: The purpose of this memorandum is to seek City Council approval for Payment No. 2 from Vanderpool Construction Inc. for the Franklin Avenue Sanitary Sewer Improvements project. This payment is critical to ensure the continued progress and successful completion of the project, which includes significant enhancements to our infrastructure.

Background: The Franklin Avenue Sanitary Sewer Improvements project encompasses a comprehensive scope of work along East Franklin Avenue, from North 9th Street to approximately 290 feet west of North 9th Street. This project is designed to replace the outdated and failed sanitary sewer infrastructure, improve stormwater management, restore concrete pavement, and upgrade sidewalk approach ramps. The improvements will not only address current infrastructure needs but also enhance overall community safety and accessibility.

Discussion: We have received Payment Application No. 2 from Vanderpool Construction Inc. for work completed through August 30, 2024. This application, amounting to \$69,766.10, reflects approximately 47% completion of the project. A review of Payment Application No. 2 confirms that the submitted amount is accurate and aligns with the work completed thus far. The completed work for this pay application includes excavation, trench compaction, installation of sanitary sewer main and services, removal of old sewer pipes, and installation of storm sewer pipes, and a 48-inch manhole. Additionally, new stormwater intakes were installed, old manholes were removed, portion of the new PCC pavement was laid and tested, and temporary traffic control was set up. Tree removal, construction surveying, equipment mobilization, and solid waste management were also completed. A change order was previously issued to deduct the cost for unnecessary cement subgrade treatment.

Budget Impact: The funding for the Franklin Avenue Sanitary Sewer Improvements project is allocated from the FY2024 and FY2025 Capital Project Fund. Specifically, \$381,000 is designated from the Water Resource Recovery Department (including \$341,000 from Fund 710) and \$40,000 from the Stormwater Utility Capital funds (Fund 670). The requested payment and change order adjustments fit within the allocated budget and ensure that the project remains on track financially.

Recommendation: Based on the review of Payment Application No. 2, it is recommended that the City Council approve Payment No. 2 in the amount of \$69,766.10. Additionally, we recommend approving the revised contract amount of \$309,780.00 to accommodate the necessary changes outlined in Change Order No. 01.

Attachments: 1. Vanderpool_Pay_Request_2



▷ 5525 Merle Hay Road | Suite 200 | Johnston, IA 50131
Main 515.278.2913 + Fax 515.278.1846

▷ HRRGREEN.COM

September 5, 2024

Mr. Akhilesh Pal, P.E.
City of Indianola
P.O. Box 299
Indianola, IA 50125

**Re: Franklin Avenue Sanitary Sewer Improvements
City of Indianola
Contractor's Application for Payment No. 2**

Dear Akhilesh:

Attached is an electronic copy of Payment Application No. 2 from Vanderpool Construction Inc. for the Franklin Avenue Sanitary Sewer Improvements project. Items included in this application are through August 30, 2024 and summarized as follows:

- Class 10 Excavation.
- Trench Compaction Testing.
- 8" PVC Sanitary Sewer Main Trenched.
- PVC Sanitary Sewer Service.
- Removal Sanitary Sewer 8" VCP.
- 12" & 15" Storm Sewer Trenched.
- 6" PVC Subdrain Installed.
- 48" MH Installed.
- SW-505 Intakes Installed.
- MH Removal.
- 7" PCC Pavement Installed.
- PCC Pavement Sampling & Testing.
- Temporary Traffic Control.
- Tree Removal.
- Construction Survey.
- Mobilization.
- Maintenance of Solid Waste.
- CO#1-Deduct of Cement Subgrade Treatment.

The total for Pay Application No. 2 is \$69,766.10. As of this Pay Application, Vanderpool Construction Inc. is approximately 47% complete with the project.



We have reviewed Payment Application No. 2 and recommend full payment of Payment Application No. 2 as submitted by Vanderpool Construction Inc. Please execute the pay application and distribute copies to all parties.

If you have any questions regarding this payment application, please feel free to contact me at (515) 657-5289.

Sincerely,
HR Green, Inc.

A handwritten signature in blue ink that reads 'Joseph Frankl'.

Joseph Frankl, P.E.
Project Manager

Cc : Jared Keenan, WRRF Superintendent
Alison Young, HR Green
Jim Mayne, HR Green

J:\2022\2202555\Construction\Payment\Pay_Estimates\2\ltr-090524-Vanderpool_Pay_Request_2.docx

AIA Type Document
Application and Certification for Payment

Pg 1 of 4

TO (OWNER): City of Indianola
110 N 1st St
Indianola, IA 50125

PROJECT: Indianola Franklin Sanitary

APPLICATION NO: 2
PERIOD TO: 8/30/2024

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Vanderpool Construction Inc
1100 N. 14th St
Indianola, IA 50125

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. **ORIGINAL CONTRACT SUM**\$ 303,030.00

2. **Net Change by Change Orders**\$ 6,750.00

3. **CONTRACT SUM TO DATE** (Line 1 + 2). \$ 309,780.00

4. **TOTAL COMPLETED AND STORED TO DATE** \$ 141,858.00

5. **RETAINAGE:**

a. 5.00 % of Completed Work \$ 7,092.90

b. 0.00 % of Stored Material \$ 0.00

Total retainage (Line 5a + 5b) \$ 7,092.90

6. **TOTAL EARNED LESS RETAINAGE** \$ 134,765.10
(Line 4 less Line 5 Total)

7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT**
(Line 6 from prior Certificate)\$ 64,999.00

8. **CURRENT PAYMENT DUE**\$ 69,766.10

9. **BALANCE TO FINISH, INCLUDING RETAINAGE**
(Line 3 less Line 6) \$ 175,014.90

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	35,940.00	-29,190.00
Total approved this Month	0.00	0.00
TOTALS	35,940.00	-29,190.00
NET CHANGES by Change Order	6,750.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Vanderpool Construction Inc
1100 N. 14th St Indianola, IA 50125

By: _____

Jamie Crubaugh

Digitally signed by Jamie Crubaugh
DN: G=US,
E=jamie@vanderpoolinc.com,
O=Vanderpool Construction, Inc.,
CN=Jamie Crubaugh
Date: 2024.09.04 13:57:20-0500

Date: _____

State of: _____

County of: _____

Subscribed and Sworn to before me this _____ Day of _____ 20 _____

Notary Public: _____

My Commission Expires : _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED. \$ 69,766.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____

Joseph Frankl

Date: _____

9/5/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Pg 2 of 4

TO (OWNER): City of Indianola
110 N 1st St
Indianola, IA 50125

PROJECT: Indianola Franklin Sanitary

APPLICATION NO: 2
PERIOD TO: 8/30/2024

DISTRIBUTION
TO:
☐ **OWNER**
☐ **ARCHITECT**
☐ **CONTRACTOR**

FROM (CONTRACTOR): Vanderpool Construction Inc
1100 N. 14th St
Indianola, IA 50125

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
1	Topsoil Onsite Strip Salvage and Spread	195.000	38.0000	7,410.00	97.500	3,705.00	.000	0.00	0.00	3,705.00	50.00	3,705.00
2	Excavation Class 10	195.000	34.2000	6,669.00	.000	0.00	195.000	6,669.00	0.00	6,669.00	100.00	.00
3	Subgrade Preparation	1,050.000	4.6000	4,830.00	.000	0.00	.000	0.00	0.00	0.00	.00	4,830.00
4	Subgrade Treatment Cement	1,050.000	27.8000	29,190.00	.000	0.00	1,050.000	29,190.00	0.00	29,190.00	100.00	.00
5	Subbase Modified 4	183.000	17.0000	3,111.00	.000	0.00	.000	0.00	0.00	0.00	.00	3,111.00
6	Subbase Modified 6	1,050.000	11.4000	11,970.00	.000	0.00	.000	0.00	0.00	0.00	.00	11,970.00
7	Compaction Testing		.0000	1,200.00		0.00	.000%	0.00	0.00	0.00	.00	1,200.00
8	Trench Compaction Testing		.0000	2,300.00		0.00	100.000%	2,300.00	0.00	2,300.00	100.00	.00
9	Sanitary Sewer Gravity Main Trenched PVC 8	300.000	92.0000	27,600.00	170.000	15,640.00	130.000	11,960.00	0.00	27,600.00	100.00	.00
10	Sanitary Sewer Service PVC 4	245.000	88.0000	21,560.00	140.000	12,320.00	105.000	9,240.00	0.00	21,560.00	100.00	.00
11	Removal of Sanitary Sewer VCP 8	300.000	6.0000	1,800.00	170.000	1,020.00	130.000	780.00	0.00	1,800.00	100.00	.00
12	Storm Sewer Trenched RCP 12	21.000	85.0000	1,785.00	.000	0.00	21.000	1,785.00	0.00	1,785.00	100.00	.00
13	Storm Sewer Trenched RCP 15	34.000	118.0000	4,012.00	.000	0.00	34.000	4,012.00	0.00	4,012.00	100.00	.00
14	Subdrain PVC 6	522.000	18.0000	9,396.00	.000	0.00	10.000	180.00	0.00	180.00	1.92	9,216.00
15	Subdrain Connection to Storm Manhole	2.000	350.0000	700.00	.000	0.00	2.000	700.00	0.00	700.00	100.00	.00
16	Manhole SW-301 48	2.000	6,600.0000	13,200.00	1.000	6,600.00	1.000	6,600.00	0.00	13,200.00	100.00	.00
17	Intake SW-505	2.000	4,100.0000	8,200.00	.000	0.00	2.000	8,200.00	0.00	8,200.00	100.00	.00
18	Remove Manhole 48	2.000	750.0000	1,500.00	1.000	750.00	1.000	750.00	0.00	1,500.00	100.00	.00
19	Connection to Existing Intake	1.000	2,000.0000	2,000.00	.000	0.00	1.000	2,000.00	0.00	2,000.00	100.00	.00
20	Pavement PCC 7 Class C-SUD or M-SUD Mix	837.000	64.0000	53,568.00	.000	0.00	83.000	5,312.00	0.00	5,312.00	9.92	48,256.00

AIA Type Document
Application and Certification for Payment

Pg 3 of 4

TO (OWNER): City of Indianola
110 N 1st St
Indianola, IA 50125

PROJECT: Indianola Franklin Sanitary

APPLICATION NO: 2
PERIOD TO: 8/30/2024

DISTRIBUTION TO:
☐ **OWNER**
☐ **ARCHITECT**
☐ **CONTRACTOR**

FROM (CONTRACTOR): Vanderpool Construction Inc
1100 N. 14th St
Indianola, IA 50125

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
21	Pavement PCC 7 Class M-SUD Mix	80.000	73.0000	5,840.00	.000	0.00	.000	0.00	0.00	0.00	.00	5,840.00
22	PCC Pavement Sample and Testing		.0000	900.00		0.00	25.000%	225.00	0.00	225.00	25.00	675.00
23	Removal of Sidewalk PCC	97.000	36.0000	3,492.00	97.000	3,492.00	.000	0.00	0.00	3,492.00	100.00	.00
24	Removal of Driveway Apron	86.000	24.0000	2,064.00	86.000	2,064.00	.000	0.00	0.00	2,064.00	100.00	.00
25	Sidewalk PCC 4	97.000	47.0000	4,559.00	.000	0.00	.000	0.00	0.00	0.00	.00	4,559.00
26	Detectable Warning	32.000	51.2500	1,640.00	.000	0.00	.000	0.00	0.00	0.00	.00	1,640.00
27	Driveway Apron Paved PCC 6	86.000	58.0000	4,988.00	.000	0.00	.000	0.00	0.00	0.00	.00	4,988.00
28	Temporary Granular Surfacing	80.000	40.6500	3,252.00	.000	0.00	.000	0.00	0.00	0.00	.00	3,252.00
29	Pavement Removal PCC	917.000	7.0000	6,419.00	917.000	6,419.00	.000	0.00	0.00	6,419.00	100.00	.00
30	Temporary Traffic Control		.0000	17,600.00	50.000%	8,800.00	25.000%	4,400.00	0.00	13,200.00	75.00	4,400.00
31	Hydraulic Seeding Fertilizing and Mulching	.200	12,100.0000	2,420.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,420.00
32	Plant Tree 2.5	1.000	580.0000	580.00	.000	0.00	.000	0.00	0.00	0.00	.00	580.00
33	Filter Sock Installation Maintenance & Removal	600.000	2.5000	1,500.00	.000	0.00	.000	0.00	0.00	0.00	.00	1,500.00
34	Inlet Protection Device Drop-In Sediment Trap	1.000	250.0000	250.00	.000	0.00	.000	0.00	0.00	0.00	.00	250.00
35	Temporary Fence 4' Orange Construction Fence	650.000	3.7000	2,405.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,405.00
36	Tree Removal	1.000	250.0000	250.00	1.000	250.00	.000	0.00	0.00	250.00	100.00	.00
37	Construction Survey		.0000	5,750.00	30.000%	1,725.00	50.000%	2,875.00	0.00	4,600.00	80.00	1,150.00
38	Mobilization		.0000	19,800.00	25.000%	4,950.00	25.000%	4,950.00	0.00	9,900.00	50.00	9,900.00
39	Maintenance of Postal Service		.0000	870.00	50.000%	435.00	.000%	0.00	0.00	435.00	50.00	435.00
40	Maintenance of Solid Waste		.0000	1,000.00	25.000%	250.00	50.000%	500.00	0.00	750.00	75.00	250.00

AIA Type Document
Application and Certification for Payment

Pg 4 of 4

TO (OWNER): City of Indianola
110 N 1st St
Indianola, IA 50125

PROJECT: Indianola Franklin Sanitary

APPLICATION NO: 2
PERIOD TO: 8/30/2024

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Vanderpool Construction Inc
1100 N. 14th St
Indianola, IA 50125

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
41	Temporary Pedestrian Residential Access	97.000	50.0000	4,850.00	.000	0.00	.000	0.00	0.00	0.00	.00	4,850.00
42	Concrete Washout		.0000	600.00		0.00	.000%	0.00	0.00	0.00	.00	600.00
50	CO1 - DEDUCT Subgrade Treatment, Cement	-1,050.000	27.8000	-29,190.00	.000	0.00	-1,050.000	-29,190.00	0.00	-29,190.00	100.00	.00
51	CO1 - ADD Additional Class 10 Excavation	195.000	57.0000	11,115.00	.000	0.00	.000	0.00	0.00	0.00	.00	11,115.00
52	CO1 - ADD Furnish & Install NX850 Geogrid	993.000	10.0000	9,930.00	.000	0.00	.000	0.00	0.00	0.00	.00	9,930.00
53	CO1 - ADD Subbase, Modified, 6" Lower Level	993.000	15.0000	14,895.00	.000	0.00	.000	0.00	0.00	0.00	.00	14,895.00
REPORT TOTALS				<u>\$309,780.00</u>		<u>\$68,420.00</u>		<u>\$73,438.00</u>		<u>\$141,858.00</u>		<u></u>
									<u>\$0.00</u>			<u>\$167,922.00</u>



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Approval of Payment Application Number 2 in the amount of \$197,654.72 to Absolute Concrete for the West Clinton Culvert Improvement Project.

Introduction: Staff respectfully submits Pay Application #2 for the West Clinton Avenue Culvert Replacement Project, in the amount of \$197,654.72, for Council's approval. This payment reflects work completed by Absolute Group during August 2024.

Background: The West Clinton Avenue Culvert Replacement Project commenced on July 5, 2024, and is an essential stormwater infrastructure improvement project aimed at addressing frequent flooding caused by undersized culverts. The project focuses on replacing the existing reinforced box culvert between L Street and N Street with an upgraded system to better manage stormwater flow.

Discussion: For the August 2024 pay period, work completed included critical components such as mobilization, earthwork, removals of sidewalks and street pavement, removal of the existing box culvert and storm sewer, traffic management, sediment and erosion control, and the construction of the new reinforced concrete box culvert. Absolute Group has made steady progress, having used 29 of the 65 allotted working days, with 44.6% of the contract days consumed and 49.4% of the project completed in terms of the dollar value of the work performed. No change orders were submitted during this pay period, reflecting smooth execution of the planned work.

Budget Impact: The project is funded through the Stormwater Utility Capital Fund (Fund 670) as part of the FY2025 Capital Projects. The total allocated budget for this project is \$760,000, and the current request of \$197,654.72 is within the available funding for the project.

Recommendation: Staff recommends that the City Council approve Pay Application #2 in the amount of \$197,654.72 for work completed by Absolute Group in August 2024. Approval of this pay application will allow continued progress toward the project's completion.

Attachments:

1. Snyder_Letter_WestClintonRCBC
2. PartialPaymentApp02_WestClintonRCBC

September 16, 2024

Akhilesh Pal, PE
 Public Works Director
 City of Indianola
 110 North 1st Street
 Indianola, IA 50125

RE: Partial Payment Application No. 2
 West Clinton Avenue Culvert Replacement Project

Dear Mr. Pal:

Partial payment application no. 2 in the amount of \$197,654.72 includes work completed in August 2024. The project commenced on July 5, 2024.

Work for this pay period included mobilization, earthwork, sidewalk and street pavement removals, existing box culvert and storm sewer removals, traffic management, sediment and erosion control, and reinforced concrete box culvert construction. The Contractor, Absolute Group, has 65 working days to complete the project. At the end of the pay period, 29 working days, or 44.6% of the contract working days, had been used.

No change orders were requested during the August 2024 pay period

Snyder recommends that pay application no. 1 be approved for work complete by Absolute Group for the August 2024 pay period. Approximately 49.4% of construction is complete when comparing the earned value, the dollar amount of work completed, to the total contract amount. For the same period, approximately 44.6% of the total contract working days have been used.

These values are shared as follows:

Payment and Completion Summary for August 2024	
Item	Amount
Partial Payment Application No. 1	\$45,600.00
Partial Payment Application No. 2	\$197,654.72
Total of All Payments	\$243,254.72
Total Earned	\$256,057.60
5% Retainage	\$12,802.88
Total Contract Price	\$517,847.65
Percent Complete	49.4%

Akhilesh Pal, PE
City of Indianola
September 16, 2024
Page 2 of 2

Please do not hesitate to call or email me should you have any questions.

Very Truly Yours,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "Jerry Selbher". The signature is fluid and cursive, with the first name "Jerry" and last name "Selbher" clearly distinguishable.

Jerry Selbher, P.E.
Project Manager

Enclosure

APPLICATION FOR PARTIAL PAYMENT NO. 2

PROJECT: West Clinton Avenue Culvert Replacement

S&A PROJECT NO.: 120.0740.01

OWNER: City Of Indianola
CONTRACTOR: Absolute Concrete Construction, Inc. dba Absolute Group
ADDRESS: 1800 Burr Oak Blvd
Granger, IA 50109
DATE: 9/16/2024

PAYMENT PERIOD: 8/1/2024
to 8/31/2024

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 517,847.65
Net Change by Change Order: \$ -
Contract Amount to Date: \$ 517,847.65

CONTRACT PERIOD: TOTAL WORKING DAYS:

Notice to Proceed: July 5, 2024
Number of Contract Working Days: 65
Working Days Used: 29
Working Days Remaining: 36.0
Percentage of Working Days Remaining: 55.4%

2. WORK SUMMARY:

Total Work Performed to Date: \$ 256,057.60
Retainage: 5% \$12,802.88
Total Earned Less Retainage: \$243,254.72
Less Previous Applications for Payment: \$45,600.00
AMOUNT DUE THIS APPLICATION: \$197,654.72

Percentage of Work Remaining: 50.6%

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Absolute Group
CONTRACTOR
By [Signature] DATE: 9-9-24

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER
By [Signature] DATE: 9-16-2024

5. OWNER'S APPROVAL

OWNER
By _____ DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
		PLAN QTY.	UNIT	UNIT COST	TOTAL	QTY. TO DATE	CO #	COST TOTAL
	EARTHWORK							
2.1	CLEARING AND GRUBBING	1.00	LS	\$ 24,750.00	\$ 24,750.00	1.00		24,750.00
2.2	EARTHWORK	1.00	LS	\$ 4,125.00	\$ 4,125.00	0.20		825.00
2.3	EXCAVATION, CLASS 13	31.00	CY	\$ 18.50	\$ 573.50	0.00		-
2.4	BELOW GRADE EXCAVATION (CORE OUT)	20.00	CY	\$ 107.00	\$ 2,140.00	0.00		-
2.5	CHANNEL EXCAVATION	107.00	CY	\$ 35.00	\$ 3,745.00	0.00		-
2.6	SUBGRADE PREPARATION	327.00	SY	\$ 5.50	\$ 1,798.50	0.00		-
2.7	SUBBASE, MODIFIED	327.00	SY	\$ 12.00	\$ 3,924.00	0.00		-
2.8	COMPACTION TESTING	1.00	LS	\$ 3,200.00	\$ 3,200.00	0.00		-
	TRENCH AND TRENCHLESS CONSTRUCTION							
3.1	TRENCH FOUNDATION	25.00	TON	\$ 54.00	\$ 1,350.00	0.00		-
3.2	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	25.00	CY	\$ 38.00	\$ 950.00	0.00		-
3.3	TRENCH COMPACTION TESTING	1.00	LS	\$ 4,225.00	\$ 4,225.00	0.00		-
	SEWERS AND DRAINS							
4.1	STORM SEWER, TRENCHED, RCP, 42"	11.00	LF	\$ 400.00	\$ 4,400.00	0.00		-
4.2	REMOVAL OF STORM SEWER, CMP, 15"	68.00	LF	\$ 30.00	\$ 2,040.00	0.00		-
4.3	REMOVAL OF STORM SEWER, RCP, 42"	27.00	LF	\$ 40.00	\$ 1,080.00	0.00		-
4.4	SUBDRAIN, PVC, 6"	207.00	LF	\$ 30.00	\$ 6,210.00	0.00		-
4.5	SUBDRAIN CLEANOUT, PVC, 6"	4.00	EA	\$ 825.00	\$ 3,300.00	0.00		-
4.6	SUBDRAIN OUTLETS AND CONNECTIONS, PVC, 6"	8.00	EA	\$ 810.00	\$ 6,480.00	0.00		-
4.7	BOARD INSULATION	168.00	SF	\$ 5.50	\$ 924.00	0.00		-
	WATER MAIN AND APPURTENANCES							
5.1	FITTING, DUCTILE IRON, 6"	90.00	LB	\$ 15.00	\$ 1,350.00	90.00		1,350.00
5.2	WATER MAIN ABANDONMENT, DIP CAP, 6"	4.00	EA	\$ 650.00	\$ 2,600.00	2.00		1,300.00
5.3	WATER MAIN REMOVAL, 6"	30.00	LF	\$ 30.00	\$ 900.00	0.00		-
5.4	FIRE HYDRANT ASSEMBLY	2.00	EA	\$ 8,050.00	\$ 16,100.00	2.00		16,100.00
5.5	VALVE REMOVAL	1.00	EA	\$ 320.00	\$ 320.00	0.00		-
	STRUCTURES FOR SANITARY AND STORM							
6.1	MANHOLE, SW-401, 72"	1.00	EA	\$ 12,425.00	\$ 12,425.00	0.00		-
6.2	MANHOLE ADJUSTMENT, MINOR	3.00	EA	\$ 1,550.00	\$ 4,650.00	0.00		-
6.3	INTAKE ADJUSTMENT, MAJOR	2.00	EA	\$ 3,100.00	\$ 6,200.00	0.00		-
	STREETS AND RELATED WORK							
7.1	PAVEMENT, PCC, 8"	147.00	SY	\$ 75.00	\$ 11,025.00	0.00		-
7.2	BRIDGE APPROACH PAVEMENT, PCC, 8"	141.00	SY	\$ 167.00	\$ 23,547.00	0.00		-
7.3	PCC PAVEMENT SAMPLES AND TESTING	1.00	LS	\$ 2,000.00	\$ 2,000.00	0.00		-
7.4	REMOVAL OF SIDEWALK	45.00	SY	\$ 10.00	\$ 450.00	45.00		450.00
7.5	SIDEWALK, PCC, 4"	46.00	SY	\$ 61.50	\$ 2,829.00	0.00		-
7.6	PAVEMENT REMOVAL	314.00	SY	\$ 10.00	\$ 3,140.00	189.00		1,890.00
	TRAFFIC CONTROL							
8.1	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$ 3,125.00	\$ 3,125.00	0.20		625.00
	SITE WORK AND LANDSCAPING							
9.1	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING	0.30	AC	\$ 10,000.00	\$ 3,000.00	0.00		-
9.2	FILTER SOCK, 8"	604.00	LF	\$ 2.00	\$ 1,208.00	80.00		160.00
9.3	FILTER SOCK, REMOVAL	604.00	LF	\$ 1.00	\$ 604.00	0.00		-
9.4	RIP-RAP, CLASS B REVETMENT	263.50	TON	\$ 90.50	\$ 23,846.75	0.00		-
9.5	RIP-RAP, CLASS E REVETMENT	104.60	TON	\$ 87.00	\$ 9,100.20	0.00		-
9.6	FLEXAMAT PLUS	1,442.00	SF	\$ 12.00	\$ 17,304.00	0.00		-
9.7	EROSION CONTROL SEEDING AND MULCHING	0.30	AC	\$ 6,000.00	\$ 1,800.00	0.00		-
9.8	INLET PROTECTION DEVICE, DROP IN	2.00	EA	\$ 250.00	\$ 500.00	0.00		-
9.9	CHAIN LINK FENCE, VINYL COATED, 42"	97.00	LF	\$ 89.25	\$ 8,657.25	0.00		-
	MISCELLANEOUS							
11.1	MOBILIZATION	1.00	LS	\$ 18,000.00	\$ 18,000.00	1.00		18,000.00
11.2	CONCRETE WASHOUT	1.00	LS	\$ 650.00	\$ 650.00	0.00		-
	REINFORCED CONCRETE BOX CULVERT							
12.1	REMOVALS, AS PER PLAN	1.00	LS	\$ 6,000.00	\$ 6,000.00	1.00		6,000.00
12.2	EXCAVATION, CLASS 20	716.00	CY	\$ 17.50	\$ 12,530.00	810.00		14,175.00
12.3	GRANULAR MATERIAL FOR BLANKET	93.00	CY	\$ 117.00	\$ 10,881.00	93.00		10,881.00
12.4	STRUCTURAL CONCRETE (RCB CULVERT)	126.30	CY	\$ 1,500.00	\$ 189,450.00	74.50		111,750.00
12.5	REINFORCING STEEL	11,377.00	LB	\$ 2.15	\$ 24,460.55	11,368.00		24,441.20
12.6	REINFORCING STEEL, EPOXY COATED	7,526.00	LB	\$ 3.15	\$ 23,706.90	7,416.00		23,360.40
12.7	ENGINEERING FABRIC	42.00	SY	\$ 6.50	\$ 273.00	0.00		-
		TOTAL ORIGINAL CONTRACT = \$ 517,847.65				\$ 256,057.60		
CHANGE ORDER SUMMARY:								
		TOTAL CHANGE ORDERS = \$ -				\$ -		
		TOTAL CONTRACT & CHANGE ORDERS \$ 517,847.65				\$ 256,057.60		



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Approval of Payment Application Number 32 in the amount of \$105,055.75 to Absolute Concrete for the Square Reconstruction Project.

Recommendation: Staff recommends that the City Council approve Payment Application Number 32 in the amount of \$105,055.75 to Absolute Concrete Construction. This approval will allow for the continued progress of the Downtown Square Reconstruction Project.

Attachments: 1. 032_City Square Reconstruction Pay App-Signed



**BOLTON
& MENK**

Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

September 9th, 2024

Akhilesh Pal, Public Works Director
City of Indianola
110 N 1st Street
Indianola, IA 50125

RE: City Square Reconstruction
Pay Request #32
City of Indianola, IA
BMI Project No.: T62.121517

Dear Mr. Pal,

Enclosed is Pay Request (PR) #32 in the amount of \$105,055.75 for your review and acceptance for the above referenced project. Pay Request #32 includes the quantities for work completed in August. The documents have been signed by the Engineer and are recommended for approval.

This payment period includes 7" pavement, permeable pavers, PCC unit pavers, sidewalk, curb and gutter, shrubs, ground cover, and trees.

Please let me know if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Casey Byers, PLA
Landscape Architect - Project Manager

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: City Square Reconstruction
Contractor: Absolute Concrete Construction Inc.
Address: 1000 W. 6th AVE Slater, IA 50244
Original Contract Date: May 3, 2021
Project Completion Date: August 31, 2024

Date of Council Meeting: September 16, 2024
PAYMENT REQUEST # 32
PAYMENT PERIOD: From: July 27, 2024 Through: August 31, 2024

Contract Summary

Original Contract Amount:	\$	8,499,759.80	
Net change by Change Orders:	\$	(19,493.24)	
Revised Contract Amount: (line 1 ± 2)	\$	8,480,266.56	
Total completed and stored to date:	\$	8,402,245.90	
Retainage: 5.0 % of Completed Work:	\$	420,112.29	
Total Earned less Retainage:	\$	7,982,133.61	
Less previous applications for payment:	\$	7,877,077.85	
SUBTOTAL	\$		105,055.75
OTHER CHARGES (Attach an itemized list)	\$		-
CURRENT PAYMENT DUE	\$		105,055.75
Balance to finish, including retainage:	\$	498,132.95	

Contract Time Remaining (If applicable) (6.00) CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Absolute Concrete Construction Inc.
Signature:  Firm Name: _____ Date: 9-4-24

Engineer/Consultant Approval: Bolton & Menk, Inc.
Signature:  Firm Name: _____ Date: 9.10.2024

City of Indianola Approval:
Signature: _____ Date: _____

Submit to: Akhilesh Pal, P.E. - Public Works Director
E-mail: apal@indianolaiowa.gov **Phone:** (515) 961-9415

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	July 6, 2021	\$ 214,430.91
2	August 16, 2021	\$ 574,177.32
3	September 20, 2021	\$ 456,589.95
4	October 18, 2021	\$ 454,785.29
5	November 15, 2021	\$ 282,664.45
6	December 20, 2021	\$ 140,251.48
7	January 17, 2022	\$ 247,336.01
8	February 21, 2022	\$ 34,667.78
9	April 18, 2022	\$ 185,743.74
10	May 3, 2022	\$ 314,841.97
11	June 20, 2022	\$ 498,453.57
12	July 18, 2022	\$ 482,097.52
13	August 15, 2022	\$ 502,727.03
14	September 19, 2022	\$ 583,693.50
15	October 17, 2022	\$ 419,750.14
16	November 21, 2022	\$ 251,033.56
17	December 19, 2022	\$ 22,800.95
18	April 17, 2023	\$ 427,565.64
19	May 15, 2023	\$ 194,925.48
20	June 29, 2023	\$ 346,377.58
21	July 17, 2023	\$ 46,558.26
22	August 21, 2023	\$ 111,275.31
23	September 18, 2023	\$ 221,225.77
24	October 16, 2023	\$ 297,132.90
25	November 20, 2023	\$ 143,840.64
26	December 18, 2023	\$ 160,771.60
27	January 15, 2024	\$ 23,894.54
28	February 19, 2024	\$ 11,708.75
29		\$ 81,481.26
30	July 15, 2024	\$ 91,148.99
31	August 19, 2024	\$ 53,125.96
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TOTAL \$ 7,877,077.85

Previous Applications for Payment

No.	Date	Amount
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Record of Change Orders

No.	Date	Amount
1	June 22, 2021	\$ 14,919.55
2	August 16, 2021	\$ 24,257.13
3	September 20, 2021	\$ 21,645.00
4	October 18, 2021	\$ 26,973.00
5	April 18, 2022	\$ 30,501.14
6	May 16, 2022	\$ 14,852.00
7	July 18, 2022	\$ 19,387.26
8	August 15, 2022	\$ 21,034.50
9	April 17, 2023	\$ 28,885.00
10	June 17, 2023	\$(284,433.79)
11	September 18, 2023	\$ -
12	October 16, 2023	\$ 58,985.97
13	November 20, 2023	\$ 3,500.00
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TOTAL \$ (19,493.24)

Contract Time Remaining

Contract Period:	CALENDAR DAYS
Original Contract Date:	May 3, 2021
Original Completion Date:	August 31, 2024
Added by Change Order:	10.00
Contract Time to Date:	1,216.00
Time Used to Date:	1,232.00
Contract Time Remaining:	<u>(6.00)</u>

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
DIVISION 1											
1	AMENDED PLANTING SOIL	CY	352.00		352.00	\$ 85.00	\$ 29,920.00	352.00	\$ 29,920.00	-	100.00%
2	ENGINEERED SOIL	CY	140.00		140.00	\$ 80.00	\$ 11,200.00	140.00	\$ 11,200.00	-	100.00%
3	STRUCTURAL SOIL (TREE PLANTING)	CY	360.00		360.00	\$ 265.00	\$ 95,400.00	320.00	\$ 84,800.00	40.00	88.89%
4	EXCAVATION, CLASS 10	CY	8,313.60	(156.73)	8,156.87	\$ 18.00	\$ 146,823.66	7,985.47	\$ 143,738.46	171.40	97.90%
5	SUBGRADE PREPARATION	SY	17,500.00	(691.00)	16,809.00	\$ 4.00	\$ 67,236.00	14,305.39	\$ 57,221.56	2,503.61	85.11%
6	SUBGRADE TREATMENT, GEO-GRID	SY	7,400.00		7,400.00	\$ 6.00	\$ 44,400.00	9,935.70	\$ 59,614.20	(2,535.70)	134.27%
7	SUBBASE, MODIFIED, 6 IN.	SY	17,500.00	(691.00)	16,809.00	\$ 12.50	\$ 210,112.50	16,197.90	\$ 202,473.75	611.10	96.36%
8	SUBBASE, MODIFIED, 4 IN.	SY	5,425.00		5,425.00	\$ 10.50	\$ 56,962.50	7,114.79	\$ 74,705.30	(1,689.79)	131.15%
9	TRENCH FOUNDATION	TON	100.00		100.00	\$ 55.00	\$ 5,500.00	0.00	\$ -	100.00	0.00%
10	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	700.00		700.00	\$ 85.00	\$ 59,500.00	0.00	\$ -	700.00	0.00%
11	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, SDR 26, 8 IN.	LF	1,024.00	(425.00)	599.00	\$ 425.00	\$ 254,575.00	775.00	\$ 329,375.00	(176.00)	129.38%
12	SANITARY SEWER SERVICE, PVC, SDR 23.5, 6 IN.	EA	38.00	(6.00)	32.00	\$ 5,000.00	\$ 160,000.00	32.00	\$ 160,000.00	-	100.00%
13	STORM SEWER, TRENCHED, RCP, 12 IN.	LF	110.00		110.00	\$ 145.00	\$ 15,950.00	108.00	\$ 15,680.00	2.00	98.18%
14	STORM SEWER, TRENCHED, RCP, 15 IN.	LF	1,860.00		1,860.00	\$ 150.00	\$ 279,000.00	1,905.25	\$ 285,787.50	(45.25)	102.43%
15	STORM SEWER, TRENCHED, RCP, 18 IN.	LF	455.00		455.00	\$ 175.00	\$ 79,625.00	455.00	\$ 79,625.00	-	100.00%
16	STORM SEWER, TRENCHED, RCP, 24 IN.	LF	270.00		270.00	\$ 200.00	\$ 54,000.00	265.00	\$ 53,000.00	5.00	98.15%
17	STORM SEWER, TRENCHED, RCP, 36 IN.	LF	380.00		380.00	\$ 275.00	\$ 104,500.00	380.00	\$ 104,500.00	-	100.00%
18	REMOVAL OF STORM SEWER, LESS THAN 36 IN.	LF	1,110.00		1,110.00	\$ 30.00	\$ 33,300.00	1,108.00	\$ 33,240.00	2.00	99.82%
19	SUBDRAIN, PERFORATED, 6 IN.	LF	4,350.00		4,350.00	\$ 25.00	\$ 108,750.00	4,811.00	\$ 120,275.00	(461.00)	110.60%
20	SUBDRAIN, PERFORATED, 8 IN.	LF	1,220.00		1,220.00	\$ 28.00	\$ 34,160.00	1,271.00	\$ 35,588.00	(51.00)	104.18%
21	SUBDRAIN CLEANOUT	EA	25.00		25.00	\$ 1,000.00	\$ 25,000.00	28.00	\$ 28,000.00	(3.00)	112.00%
22	SUBDRAIN OUTLETS AND CONNECTIONS	EA	40.00		40.00	\$ 275.00	\$ 11,000.00	46.00	\$ 12,650.00	(6.00)	115.00%
23	STORM SEWER SERVICE STUB, PVC SDR 23.5, 6" (ROOF DRAIN CONNECTION)	LF	180.00		180.00	\$ 55.00	\$ 9,900.00	549.25	\$ 30,208.75	(369.25)	305.14%
24	WATER MAIN, TRENCHED, PVC, C900, 8 INCH	LF	2,700.00	(403.00)	2,297.00	\$ 110.00	\$ 252,670.00	2,177.20	\$ 239,492.00	119.80	94.78%
25	WATERMAIN FITTINGS BY WEIGHT, DUCTILE IRON	LBS	1,462.00	(89.00)	1,373.00	\$ 15.00	\$ 20,595.00	1,852.00	\$ 27,780.00	(479.00)	134.89%
26	WATER SERVICE, TYPE K COPPER, 3/4 IN.	EA	52.00	(7.00)	45.00	\$ 2,300.00	\$ 103,500.00	58.00	\$ 133,400.00	(13.00)	128.89%
27	WATER SERVICE, TYPE K COPPER, 2 IN.	EA	1.00	3.00	4.00	\$ 3,500.00	\$ 14,000.00	2.00	\$ 7,000.00	2.00	50.00%
28	WATER SERVICE CURB STOP AND BOX	EA	53.00	(4.00)	49.00	\$ 885.00	\$ 43,365.00	65.00	\$ 57,525.00	(16.00)	132.65%
29	TEMPORARY WATER SYSTEM	LS	1.00		1.00	\$ 165,000.00	\$ 165,000.00	0.40	\$ 66,000.00	0.60	40.00%
30	VALVE, GATE, 6 INCH	EA	1.00		1.00	\$ 1,800.00	\$ 1,800.00	0.00	\$ -	1.00	0.00%
31	VALVE, GATE, 8 INCH	EA	8.00	(1.00)	7.00	\$ 2,300.00	\$ 16,100.00	6.00	\$ 13,800.00	1.00	85.71%
32	TAPPING VALVE ASSEMBLY, 8 INCH	EA	3.00	1.00	4.00	\$ 7,000.00	\$ 28,000.00	5.00	\$ 35,000.00	(1.00)	125.00%
33	FIRE HYDRANT ASSEMBLY	EA	4.00		4.00	\$ 8,800.00	\$ 35,200.00	6.00	\$ 52,800.00	(2.00)	150.00%
34	FIRE HYDRANT ASSEMBLY, RELOCATE	EA	1.00		1.00	\$ 3,800.00	\$ 3,800.00	1.00	\$ 3,800.00	-	100.00%
35	FIRE HYDRANT ASSEMBLY REMOVAL	EA	6.00	(1.00)	5.00	\$ 1,000.00	\$ 5,000.00	6.00	\$ 6,000.00	(1.00)	120.00%
36	SANITARY MANHOLE, SW-301, 48 INCH	EA	8.00	(1.25307)	4.75	\$ 7,100.00	\$ 33,703.20	3.00	\$ 21,278.20	1.750	63.13%
37	STORM MANHOLE, SW-401, 48 INCH	EA	15.00		15.00	\$ 5,500.00	\$ 82,500.00	15.00	\$ 82,500.00	-	100.00%
38	STORM MANHOLE, SW-401, 60 INCH	EA	6.00		6.00	\$ 8,800.00	\$ 52,800.00	6.00	\$ 52,800.00	-	100.00%
39	STORM MANHOLE, SW-401, 72 INCH	EA	1.00		1.00	\$ 12,000.00	\$ 12,000.00	1.00	\$ 12,000.00	-	100.00%
40	INTAKE, SW-501	EA	28.00	(0.85)	27.15	\$ 4,500.00	\$ 122,168.34	27.15	\$ 122,168.34	-	100.00%
41	INTAKE, SW-511	EA	1.00		1.00	\$ 4,500.00	\$ 4,500.00	1.00	\$ 4,500.00	-	100.00%
42	MANHOLE ADJUSTMENT, MINOR	EA	6.00	(1.00)	5.00	\$ 3,200.00	\$ 16,000.00	2.00	\$ 6,400.00	3.00	40.00%
43	CONNECTION TO EXISTING MANHOLE/INTAKE, STORM SEWER	EA	3.00		3.00	\$ 6,000.00	\$ 18,000.00	5.00	\$ 30,000.00	(2.00)	166.67%
44	CONNECTION TO EXISTING MANHOLE, SANITARY SEWER	EA	6.00	(1.00)	5.00	\$ 5,500.00	\$ 27,500.00	5.00	\$ 27,500.00	-	100.00%
45	REMOVE MANHOLE	EA	9.00	(1.00)	8.00	\$ 1,000.00	\$ 8,000.00	5.00	\$ 5,000.00	3.00	62.50%
46	REMOVE INTAKE	EA	18.00	(1.00)	17.00	\$ 1,000.00	\$ 17,000.00	17.00	\$ 17,000.00	-	100.00%
47	PAVEMENT, PCC, 7 IN.	SY	3,700.00	(691.00)	3,009.00	\$ 65.00	\$ 195,585.00	3,101.14	\$ 201,574.10	(92.14)	103.06%
48	PAVEMENT, PCC, 8 IN.	SY	10,900.00		10,900.00	\$ 85.00	\$ 926,500.00	11,602.70	\$ 986,229.50	(702.70)	106.45%
49	PAVEMENT, PCC, 8 IN., COLORED	SY	250.00		250.00	\$ 130.00	\$ 32,500.00	246.27	\$ 32,015.10	3.73	98.51%
50	PCC CURB AND GUTTER, 2'	LF	6,775.00		6,775.00	\$ 80.00	\$ 542,000.00	4,023.00	\$ 321,840.00	2,752.00	59.38%
51	CONCRETE MEDIAN	SY	55.00		55.00	\$ 100.00	\$ 5,500.00	87.00	\$ 8,700.00	(32.00)	158.18%
52	REMOVAL OF SIDEWALK/DRIVEWAY	SY	4,850.00		4,850.00	\$ 12.00	\$ 58,200.00	5,019.70	\$ 60,236.40	(169.70)	103.50%
53	SIDEWALK, PCC, 5 INCH	SY	4,300.00		4,300.00	\$ 45.00	\$ 193,500.00	4,888.28	\$ 219,917.70	(588.28)	113.68%
54	SIDEWALK, PCC, 6 INCH	SY	960.00		960.00	\$ 50.00	\$ 48,000.00	1,038.69	\$ 51,934.50	(78.69)	108.20%
55	SIDEWALK, PCC, 5 INCH, COLORED	SY	170.00		170.00	\$ 95.00	\$ 16,150.00	176.34	\$ 16,752.30	(6.34)	103.73%
56	SIDEWALK UNIT PAVER W/ PCC BASE	SF	4,225.00		4,225.00	\$ 25.00	\$ 105,625.00	4,239.65	\$ 105,991.25	(14.65)	100.35%
57	DETECTABLE WARNING	SF	640.00		640.00	\$ 50.00	\$ 32,000.00	680.00	\$ 34,000.00	(40.00)	108.25%
58	DRIVEWAY, PAVED, PCC, 6 INCH	SY	240.00		240.00	\$ 55.00	\$ 13,200.00	310.10	\$ 17,055.50	(70.10)	129.21%
59	PAVEMENT REMOVAL	SY	24,700.00	(691.00)	24,009.00	\$ 14.00	\$ 336,126.00	24,386.32	\$ 341,408.48	(377.32)	101.57%
60	STORAGE AGGREGATE	TON	5,420.00		5,420.00	\$ 40.00	\$ 216,800.00	5,243.47	\$ 209,738.80	176.53	96.74%
61	FILTER AGGREGATE	TON	1,330.00		1,330.00	\$ 45.00	\$ 59,850.00	1,607.83	\$ 72,352.35	(277.83)	120.89%
62	PERMEABLE INTERLOCKING PAVERS	SY	5,160.00		5,160.00	\$ 62.50	\$ 322,500.00	5,127.30	\$ 320,456.25	32.70	99.37%
63	PCC EDGE RESTRAINT, 2 FT	LF	2,100.00		2,100.00	\$ 25.00	\$ 52,500.00	1,298.00	\$ 32,450.00	802.00	61.81%
64	PAINTED PAVEMENT MARKINGS, DURABLE	STA	65.00	11.50	76.50	\$ 575.00	\$ 43,987.50	104.12	\$ 59,870.56	(27.62)	136.11%
65	PERMANENT TAPE MARKINGS, PREFORMED THERMOPLASTIC MARKING	STA	27.00		27.00	\$ 730.00	\$ 19,710.00	27.11	\$ 19,786.65	(0.11)	100.39%
66	PAINTED SYMBOLS AND LEGENDS	EA	15.00	7.00	22.00	\$ 325.00	\$ 7,150.00	17.85	\$ 5,801.25	4.15	81.14%
67	TYPE A SIGN, SHEET ALUMINUM	EA	45.00	14.00	59.00	\$ 425.00	\$ 25,075.00	57.00	\$ 24,225.00	2.00	96.61%
68	TEMPORARY TRAFFIC CONTROL	LS	1.00		1.00	\$ 75,000.00	\$ 75,000.00	1.00	\$ 75,000.00	-	100.00%
69	SOD	SQ	100.00		100.00	\$ 75.00	\$ 7,500.00	69.03	\$ 5,177.25	30.97	69.03%
70	DECIDUOUS SHRUBS	EA	60.00		60.00	\$ 150.00	\$ 9,000.00	60.00	\$ 9,000.00	-	100.00%
71	PERENNIAL GROUND COVER (1 GAL.)	EA	2,134.00		2,134.00	\$ 20.00	\$ 42,680.00	2,134.00	\$ 42,680.00	-	100.00%
72	DECIDUOUS TREE	EA	43.00		43.00	\$ 550.00	\$ 23,650.00	43.00	\$ 23,650.00	-	100.00%
73	TREE GRATE AND FRAME	EA	24.00		24.00	\$ 500.00	\$ 12,000.00	24.00	\$ 12,000.00	-	100.00%
74	SWPPP PREPARATION	LS	1.00		1.00	\$ 2,000.00	\$ 2,000.00	1.00	\$ 2,000.00	-	100.00%
75	SWPPP MANAGEMENT	LS	1.00		1.00	\$ 13,500.00	\$ 13,500.00	0.95	\$ 12,825.00	0.05	95.00%
76	FILTER SOCK, 8 INCH	LF	1,500.00		1,500.00	\$ 2.50	\$ 3,750.00	3,008.00	\$ 7,520.00	(1,508.00)	200.53%
77	TEMPORARY RECIP. TYPE 3A	SY	270.00		270.00	\$ 3.00	\$ 810.00	0.00	\$ -	270.00	0.00%
78	EROSION CONTROL MULCHING, HYDROMULCHING	AC	2.00		2.00	\$ 2,000.00	\$ 4,000.00	0.17	\$ 340.00	1.83	8.50%
79	INLET PROTECTION DEVICE, DROP IN	EA	41.00	(2.00)	39.00	\$ 265.00	\$ 10,335.00	36.00	\$ 9,540.00	3.00	92.31%
80	VAULT, FILL	EA	1.00		1.00	\$ 7,400.00	\$ 7,400.00	5.11	\$ 37,814.00	(4.11)	511.00%
81	CISTERN ABANDONMENT	EA	3.00		3.00	\$ 8,000.00	\$ 24,000.00	3.00	\$ 24,000.00	-	100.00%
82	MOBILIZATION	LS	1.00		1.00	\$ 1,000,000.00	\$ 1,000,000.00	1.00	\$ 1,000,000.00	-	100.00%
83	CONCRETE WASHOUT	LS	1.00		1.00	\$ 10,000.00	\$ 10,000.00	0.75	\$ 7,500.00	0.25	75.00%
84	MONUMENT TYPE 1 (ARCHWAY MONUMENT)	EA	-		-	\$ 200,000.00	\$ -	0.00	\$ -	-	0.00%
85	MONUMENT TYPE 2 (GATEWAY MONUMENT)	EA	-		-	\$ 75,000.00	\$ -	0.00	\$ -	-	0.00%
86	MONUMENT TYPE 3 (HIGHWAY MONUMENT)	EA	-		-	\$ 75,000.00	\$ -	0.00	\$ -	-	0.00%
87	STEEL BENCH	EA	9.00		9.00	\$ 3,250.00	\$ 29,250.00	9.00	\$ 29,250.00	-	100.00%
88	LITTER RECEPTACLE	EA	6.00		6.00	\$ 3,000.00	\$ 18,000.00	6.00	\$ 18,000.00	-	100.00%
89	BIKE RACK	EA	6.00		6.00	\$ 925.00	\$ 5,550.00	6.00	\$ 5,550.00	-	100.00%
90	EVENT POWER PEDESTAL	EA	7.00		7.00	\$ 1,500.00	\$ 10,500.00	7.00	\$ 10,500.00	-	100.00%
91	1" CONCRETE BAND	LF	1,270.00		1,270.00	\$ 35.00	\$ 44,450.00	3,184.10	\$ 111,443.50	(1,914.10)	250.72%
92	PLANTER CURB	LF									

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

93	SEAT WALL	LF	108.00		108.00	\$ 125.00	\$ 13,500.00	108.00	\$ 13,500.00	-	100.00%
94	BIO-RETENTION ROCK CHAMBER	TON	35.00		35.00	\$ 100.00	\$ 3,500.00	56.40	\$ 5,640.00	(21.40)	161.14%
95	RAIN GUARDIAN TURRET	EA	5.00		5.00	\$ 7,500.00	\$ 37,500.00	5.00	\$ 37,500.00	-	100.00%
96	NYLOPLAST OUTLET STRUCTURE, 12 INCH DIAMETER	EA	5.00		5.00	\$ 1,400.00	\$ 7,000.00	5.00	\$ 7,000.00	-	100.00%
97	SALVAGE STREET LIGHT POLE	EA	12.00		12.00	\$ 350.00	\$ 4,200.00	14.00	\$ 4,900.00	(2.00)	116.67%
98	PLANTER POT	EA	4.00		4.00	\$ 2,125.00	\$ 8,500.00	4.00	\$ 8,500.00	-	100.00%
99	GFCI RECEPTACLE	EA	32.00		32.00	\$ 950.00	\$ 30,400.00	32.00	\$ 30,400.00	-	100.00%
100	LIGHTING UNIT (INSTALL ONLY)	EA	52.00		52.00	\$ 1,650.00	\$ 85,800.00	52.00	\$ 85,800.00	-	100.00%
101	SERVICE CABINET	EA	2.00		2.00	\$ 4,350.00	\$ 8,700.00	2.00	\$ 8,700.00	-	100.00%
102	HANDHOLE	EA	59.00		59.00	\$ 750.00	\$ 44,250.00	70.00	\$ 52,500.00	(11.00)	118.64%
103	3/4 INCH PVC CONDUIT TRENCHED	LF	1,699.00		1,699.00	\$ 10.50	\$ 17,839.50	1,664.49	\$ 17,477.15	34.51	97.97%
104	1-1/2" INCH PVC CONDUIT TRENCHED	LF	6,673.00		6,673.00	\$ 12.50	\$ 83,412.50	6,549.96	\$ 81,874.50	123.04	98.16%
105	2" INCH PVC CONDUIT TRENCHED	LF	650.00		650.00	\$ 16.50	\$ 10,725.00	613.00	\$ 10,114.50	37.00	94.31%
106	3" INCH PVC CONDUIT TRENCHED	LF	945.00		945.00	\$ 21.00	\$ 19,845.00	1,092.50	\$ 22,942.50	(147.50)	115.61%
107	1-1/2" HDPE CONDUIT HDD	LF	866.00		866.00	\$ 24.00	\$ 20,784.00	866.00	\$ 20,784.00	-	100.00%
108	#6 AWG CONDUCTOR	LF	26,943.00		26,943.00	\$ 2.00	\$ 53,886.00	26,873.00	\$ 53,746.00	70.00	99.74%
109	#8 AWG CONDUCTOR	LF	5,216.00		5,216.00	\$ 1.50	\$ 7,824.00	6,511.50	\$ 9,767.25	(1,295.50)	124.84%
110	#10 AWG CONDUCTOR	LF	3,661.00		3,661.00	\$ 1.50	\$ 5,491.50	3,619.00	\$ 5,428.50	42.00	98.85%
111	#12 AWG CONDUCTOR	LF	1,244.00		1,244.00	\$ 1.25	\$ 1,555.00	413.00	\$ 516.25	831.00	33.20%
112	YARD HYDRANT	EA	18.00		18.00	\$ 2,300.00	\$ 36,800.00	16.50	\$ 37,950.00	(0.50)	103.13%
113	PERMEABLE PAVER MONITORING WELL	EA	6.00		6.00	\$ 2,000.00	\$ 12,000.00	9.00	\$ 18,000.00	(3.00)	150.00%
114	"PEDESTRIAN ACCESS OPEN" SIGN	LS	-	1.00	1.00	\$ 3,496.50	\$ 3,496.50	1.00	\$ 3,496.50	-	100.00%
115	TEMPORARY STORM SEWER	LS	-	1.00	1.00	\$ 10,323.00	\$ 10,323.00	1.00	\$ 10,323.00	-	100.00%
116	CLAY PIPE CONNECTIONS	LS	-	1.00	1.00	\$ 21,645.00	\$ 21,645.00	1.00	\$ 21,645.00	-	100.00%
117	METER PIT	EA	-	4.00	4.00	\$ 5,355.75	\$ 21,423.00	4.00	\$ 21,423.00	-	100.00%
118	ONE MAJOR MANHOLE ADJUSTMENT	LS	-	1.00	1.00	\$ 5,550.00	\$ 5,550.00	2.00	\$ 11,100.00	(1.00)	200.00%
119	TEMPORARY PARKING LOT ACCESS	LS	-	1.00	1.00	\$ 15,663.64	\$ 15,663.64	1.00	\$ 15,663.64	-	100.00%
120	WATER SERVICE TYPE K COPPER 1"	EA	-	2.00	2.00	\$ 3,330.00	\$ 6,660.00	2.00	\$ 6,660.00	-	100.00%
121	WATER SERVICE COMING INTO BUILDING	EA	-	2.00	2.00	\$ 1,609.50	\$ 3,219.00	2.00	\$ 3,219.00	-	100.00%
122	EXPLORATORY DIGGING	EA	-	1.00	1.00	\$ 6,218.00	\$ 6,218.00	1.00	\$ 6,218.00	-	100.00%
123	MISH MASH CANOPY WALK	LS	-	1.00	1.00	\$ 19,387.26	\$ 19,387.26	1.00	\$ 19,387.26	-	100.00%
124	LOWERING WATERMAIN	LS	-	1.00	1.00	\$ 7,770.00	\$ 7,770.00	1.00	\$ 7,770.00	-	100.00%
125	MODIFYING STORM INTAKES AND REINFORCE PAVING	LS	-	1.00	1.00	\$ 13,264.50	\$ 13,264.50	1.00	\$ 13,264.50	-	100.00%
126	HYDRO-EXCAVATE FOR SANITARY REPAIR	LS	-	1.00	1.00	\$ 18,925.00	\$ 18,925.00	1.00	\$ 18,925.00	-	100.00%
127	FLOWABLE BACKFILL	LS	-	1.00	1.00	\$ 700.00	\$ 700.00	1.00	\$ 700.00	-	100.00%
128	8" LINED DIP	LF	-	22.00	22.00	\$ 275.00	\$ 6,050.00	22.00	\$ 6,050.00	-	100.00%
129	8"x6" LINED DIP SERVICE WYE	EA	-	2.00	2.00	\$ 1,605.00	\$ 3,210.00	2.00	\$ 3,210.00	-	100.00%
130	SOUTH PED ALLEY SAN MH RECONSTRUCTION	LS	-	1.00	1.00	\$ 6,646.31	\$ 6,646.31	1.00	\$ 6,646.31	-	100.00%
131	TRUCKING AND DISPOSAL OF CONTAMINATED SOILS	LS	-	1.00	1.00	\$ 58,985.97	\$ 58,985.97	1.00	\$ 58,985.97	-	100.00%
132	TRAP ROCK	LS	-	1.00	1.00	\$ 3,500.00	\$ 3,500.00	1.00	\$ 3,500.00	-	100.00%
DIVISION 2											
D2.1	FULL DEPTH PATCHES	SY	30.00	8.00	38.00	\$ 90.00	\$ 3,420.00	38.00	\$ 3,420.00	-	100.00%
D2.2	PAVEMENT REMOVAL	SY	30.00	35.30	65.30	\$ 50.00	\$ 3,265.00	65.30	\$ 3,265.00	-	100.00%
D2.3	TRAFFIC SIGNAL MODIFICATIONS	LS	1.00		1.00	\$ 2,875.00	\$ 2,875.00	1.00	\$ 2,875.00	-	100.00%
D2.4	PAINTED PAVEMENT MARKINGS, PREFORMED THERMOPLASTIC MARKING	STA	22.50		22.50	\$ 700.00	\$ 15,750.00	9.36	\$ 6,552.00	13.14	41.60%
D2.5	PAINTED SYMBOLS AND LEGENDS	EA	16.00		16.00	\$ 325.00	\$ 5,200.00	16.00	\$ 5,200.00	-	100.00%
D2.6	PAVEMENT MARKINGS REMOVED	STA	10.00		10.00	\$ 200.00	\$ 2,000.00	16.77	\$ 3,354.00	(6.77)	167.70%
D2.7	PAVEMENT SYMBOLS REMOVED	EA	4.00	1.00	5.00	\$ 115.00	\$ 575.00	9.00	\$ 1,035.00	(4.00)	180.00%
D2.8	TYPE A SIGN, SHEET ALUMINUM	EA	4.00	4.00	8.00	\$ 425.00	\$ 3,400.00	6.00	\$ 2,550.00	2.00	75.00%
D2.9	CONCRETE MEDIAN, 4" SLOPED CURB	SY		27.30	27.30	\$ 183.15	\$ 5,000.00	27.30	\$ 5,000.00	-	100.00%
D2.10	GROOVES CUT FOR PAVEMENT MARKINGS	STA		3.00	3.00	\$ 149.85	\$ 449.55	15.70	\$ 2,352.65	(12.70)	523.33%
D2.11	BOLLARDS	EA		4.00	4.00	\$ 555.00	\$ 2,220.00	4.00	\$ 2,220.00	-	100.00%
D2.12	WET RETROREFLECTIVE REMOVABLE TAPE MARKINGS	STA		6.00	6.00	\$ 166.50	\$ 999.00	3.20	\$ 532.80	2.80	53.33%
D2.13	MOBILIZATION	LS		1.00	1.00	\$ 1,054.50	\$ 1,054.50	1.00	\$ 1,054.50	-	100.00%
D2.14	ADDITIONAL TRAFFIC SIGNAL MODIFICATIONS	LS		1.00	1.00	\$ 834.13	\$ 834.13	1.00	\$ 834.13	-	100.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 8,407,591.56

\$ 8,402,245.90

99.94%

CONTRACT PRICE DETAIL - Funding Break Down																
ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	C&J Quantity Complete	C&J Value of Work Complete	City - Sanitary Sewer Quantity Complete	City Sanitary Sewer Value of Work Complete	SRE Quantity Complete	SRE Value of Work Complete	RIU - Water Quantity Complete	RIU - Water Value of Work Complete	TOTAL VALUE OF COMPLETED WORK	
DIVISION 1																
1	AMENDED PLANTING SOIL	CY	352.00		352.00	\$ 85.00	352.00	\$ 29,920.00		\$ -		\$ -		\$ -	\$ 29,920.00	
2	ENGINEERED SOIL	CY	140.00		140.00	\$ 80.00	140.00	\$ 11,200.00		\$ -		\$ -		\$ -	\$ 11,200.00	
3	STRUCTURAL SOIL (TREE PLANTING)	CY	360.00		360.00	\$ 265.00	320.00	\$ 84,600.00		\$ -		\$ -		\$ -	\$ 84,600.00	
4	EXCAVATION, CLASS 10	CY	8,313.60	(156.73)	8,156.87	\$ 18.00	319.42	\$ 5,749.54		\$ -	7666.05	\$ 137,988.92		\$ -	\$ 143,738.46	
5	SUBGRADE PREPARATION	SY	17,500.00	(691.00)	16,809.00	\$ 4.00	14305.39	\$ 57,221.56		\$ -		\$ -		\$ -	\$ 57,221.56	
6	SUBGRADE TREATMENT, GEO-GRID	SY	7,400.00		7,400.00	\$ 6.00		\$ -		\$ -	9935.70	\$ 59,614.20		\$ -	\$ 59,614.20	
7	SUBBASE, MODIFIED, 6 IN	SY	17,500.00	(691.00)	16,809.00	\$ 12.50	16163.90	\$ 202,048.75		\$ -		\$ -	34.00	\$ 425.00	\$ 202,473.75	
8	SUBBASE, MODIFIED, 4 IN	SY	5,425.00		5,425.00	\$ 10.50	7114.79	\$ 74,705.30		\$ -		\$ -		\$ -	\$ 74,705.30	
9	TRENCH FOUNDATION	TON	100.00		100.00	\$ 55.00		\$ -		\$ -		\$ -		\$ -	\$ -	
10	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	700.00		700.00	\$ 85.00		\$ -		\$ -		\$ -		\$ -	\$ -	
11	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, SDR 26, 8 IN	LF	1,024.00	(254.00)	770.00	\$ 425.00		\$ -	775.00	\$ 329,375.00		\$ -		\$ -	\$ 329,375.00	
12	SANITARY SEWER SERVICE, PVC, SDR 23.5, 6 IN	EA	38.00	(6.00)	32.00	\$ 5,000.00		\$ -	32.00	\$ 160,000.00		\$ -		\$ -	\$ 160,000.00	
13	STORM SEWER, TRENCHED, RCP, 12 IN	LF	110.00		110.00	\$ 145.00	108.00	\$ 15,660.00		\$ -		\$ -		\$ -	\$ 15,660.00	
14	STORM SEWER, TRENCHED, RCP, 15 IN	LF	1,860.00		1,860.00	\$ 150.00	1600.25	\$ 240,037.50		\$ -	305.00	\$ 45,750.00		\$ -	\$ 285,787.50	
15	STORM SEWER, TRENCHED, RCP, 18 IN	LF	455.00		455.00	\$ 175.00	455.00	\$ 79,625.00		\$ -		\$ -		\$ -	\$ 79,625.00	
16	STORM SEWER, TRENCHED, RCP, 24 IN	LF	270.00		270.00	\$ 200.00	265.00	\$ 53,000.00		\$ -		\$ -		\$ -	\$ 53,000.00	
17	STORM SEWER, TRENCHED, RCP, 36 IN	LF	380.00		380.00	\$ 275.00	380.00	\$ 104,500.00		\$ -		\$ -		\$ -	\$ 104,500.00	
18	REMOVAL OF STORM SEWER, LESS THAN 36 IN	LF	1,110.00		1,110.00	\$ 30.00	1108.00	\$ 33,240.00		\$ -		\$ -		\$ -	\$ 33,240.00	
19	SUBDRAIN, PERFORATED, 6 IN	LF	4,350.00		4,350.00	\$ 25.00		\$ -		\$ -	4811.00	\$ 120,275.00		\$ -	\$ 120,275.00	
20	SUBDRAIN, PERFORATED, 8 IN	LF	1,220.00		1,220.00	\$ 28.00		\$ -		\$ -	1271.00	\$ 35,588.00		\$ -	\$ 35,588.00	
21	SUBDRAIN CLEANOUT	EA	25.00		25.00	\$ 1,000.00		\$ -		\$ -	28.00	\$ 28,000.00		\$ -	\$ 28,000.00	
22	SUBDRAIN OUTLETS AND CONNECTIONS	EA	40.00		40.00	\$ 275.00		\$ -		\$ -	46.00	\$ 12,650.00		\$ -	\$ 12,650.00	
23	STORM SEWER SERVICE SUB, PVC SDR 23.5, 6" (ROOF DRAIN CONNECTION)	LF	180.00		180.00	\$ 55.00	549.25	\$ 30,208.75		\$ -		\$ -		\$ -	\$ 30,208.75	
24	WATER MAIN, TRENCHED, PVC, C900, 8 INCH	LF	2,700.00	(308.00)	2,392.00	\$ 110.00		\$ -		\$ -		\$ -	2177.20	\$ 239,492.00	\$ 239,492.00	
25	WATERMAIN FITTINGS BY WEIGHT, DUCTILE IRON	LBS	1,462.00		1,462.00	\$ 15.00		\$ -		\$ -		\$ -	1852.00	\$ 27,780.00	\$ 27,780.00	
26	WATER SERVICE, TYPE K COPPER, 3/4 IN	EA	52.00	(8.00)	44.00	\$ 2,300.00		\$ -		\$ -		\$ -	58.00	\$ 133,400.00	\$ 133,400.00	
27	WATER SERVICE, TYPE K COPPER, 2 IN	EA	1.00	1.00	2.00	\$ 3,500.00		\$ -		\$ -		\$ -	2.00	\$ 7,000.00	\$ 7,000.00	
28	WATER SERVICE CURB STOP AND BOX	EA	53.00		53.00	\$ 885.00		\$ -		\$ -		\$ -	65.00	\$ 57,525.00	\$ 57,525.00	
29	TEMPORARY WATER SYSTEM	LS	1.00		1.00	\$ 165,000.00	0.20	\$ 33,000.00		\$ -		\$ -	0.20	\$ 33,000.00	\$ 66,000.00	
30	VALVE, GATE, 6 INCH	EA	1.00		1.00	\$ 1,800.00		\$ -		\$ -		\$ -		\$ -	\$ -	
31	VALVE, GATE, 8 INCH	EA	8.00		8.00	\$ 2,300.00		\$ -		\$ -		\$ -	6.00	\$ 13,800.00	\$ 13,800.00	
32	TAPPING VALVE ASSEMBLY, 8 INCH	EA	3.00	1.00	4.00	\$ 7,000.00		\$ -		\$ -		\$ -	5.00	\$ 35,000.00	\$ 35,000.00	
33	FIRE HYDRANT ASSEMBLY	EA	4.00		4.00	\$ 6,800.00		\$ -		\$ -		\$ -	6.00	\$ 40,800.00	\$ 40,800.00	
34	FIRE HYDRANT ASSEMBLY, RELOCATE	EA	1.00		1.00	\$ 3,800.00		\$ -		\$ -		\$ -	1.00	\$ 3,800.00	\$ 3,800.00	
35	FIRE HYDRANT ASSEMBLY REMOVAL	EA	6.00	(1.00)	5.00	\$ 1,000.00		\$ -		\$ -		\$ -	6.00	\$ 6,000.00	\$ 6,000.00	
36	SANITARY MANHOLE, SW-401, 48 INCH	EA	6.00	(1.25307)	4.74693	\$ 7,100.00		\$ -	3.00	\$ 21,278.20		\$ -		\$ -	\$ 21,278.20	
37	STORM MANHOLE, SW-401, 48 INCH	EA	15.00		15.00	\$ 5,500.00	15.00	\$ 82,500.00		\$ -		\$ -		\$ -	\$ 82,500.00	
38	STORM MANHOLE, SW-401, 60 INCH	EA	6.00		6.00	\$ 8,800.00	6.00	\$ 52,800.00		\$ -		\$ -		\$ -	\$ 52,800.00	
39	STORM MANHOLE, SW-401, 72 INCH	EA	1.00		1.00	\$ 12,000.00	1.00	\$ 12,000.00		\$ -		\$ -		\$ -	\$ 12,000.00	
40	INTAKE, SW-501	EA	28.00	(0.85148)	27.14852	\$ 4,500.00		\$ -		\$ -	27.15	\$ 122,168.34		\$ -	\$ 122,168.34	
41	INTAKE, SW-511	EA	1.00		1.00	\$ 4,500.00	1.00	\$ 4,500.00		\$ -		\$ -		\$ -	\$ 4,500.00	
42	MANHOLE ADJUSTMENT, MINOR	EA	6.00	(1.00)	5.00	\$ 3,200.00	2.00	\$ 6,400.00		\$ -		\$ -		\$ -	\$ 6,400.00	
43	CONNECTION TO EXISTING MANHOLE/INTAKE, STORM SEWER	EA	3.00		3.00	\$ 6,000.00	5.00	\$ 30,000.00		\$ -		\$ -		\$ -	\$ 30,000.00	
44	CONNECTION TO EXISTING MANHOLE, SANITARY SEWER	EA	6.00	(1.00)	5.00	\$ 5,500.00	5.00	\$ 27,500.00		\$ -		\$ -		\$ -	\$ 27,500.00	
45	REMOVE MANHOLE	EA	9.00	(1.00)	8.00	\$ 1,000.00	5.00	\$ 5,000.00		\$ -		\$ -		\$ -	\$ 5,000.00	
46	REMOVE INTAKE	EA	18.00	(1.00)	17.00	\$ 1,000.00	17.00	\$ 17,000.00		\$ -		\$ -		\$ -	\$ 17,000.00	
47	PAVEMENT, PCC, 7 IN	SY	3,700.00	(691.00)	3,009.00	\$ 65.00	3068.42	\$ 199,447.30		\$ -		\$ -	32.72	\$ 2,126.80	\$ 201,574.10	
48	PAVEMENT, PCC, 8 IN	SY	10,900.00		10,900.00	\$ 85.00	11568.70	\$ 983,339.50		\$ -		\$ -	34.00	\$ 2,890.00	\$ 986,229.50	
49	PAVEMENT, PCC, 8 IN, COLORED	SY	250.00		250.00	\$ 130.00	246.27	\$ 32,015.10		\$ -		\$ -		\$ -	\$ 32,015.10	
50	PCC CURB AND GUTTER, 2	LF	6,775.00		6,775.00	\$ 80.00	3319.96	\$ 265,596.80		\$ -	703.04	\$ 56,243.20		\$ -	\$ 321,840.00	
51	CONCRETE MEDIAN	SY	55.00		55.00	\$ 100.00	87.00	\$ 8,700.00		\$ -		\$ -		\$ -	\$ 8,700.00	
52	REMOVAL OF SIDEWALK/DRIVEWAY	SY	4,850.00		4,850.00	\$ 12.00	5019.70	\$ 60,236.40		\$ -		\$ -		\$ -	\$ 60,236.40	
53	SIDEWALK, PCC, 5 INCH	SY	4,300.00		4,300.00	\$ 45.00	4888.26	\$ 219,971.70		\$ -		\$ -		\$ -	\$ 219,971.70	
54	SIDEWALK, PCC, 6 INCH	SY	960.00		960.00	\$ 50.00	1038.69	\$ 51,934.50		\$ -		\$ -		\$ -	\$ 51,934.50	
55	SIDEWALK, PCC, 5 INCH, COLORED	SY	170.00		170.00	\$ 95.00	176.34	\$ 16,752.30		\$ -		\$ -		\$ -	\$ 16,752.30	
56	SIDEWALK UNIT PAVEMENT W/ PCC BASE	SF	4,225.00		4,225.00	\$ 25.00	4239.65	\$ 105,991.25		\$ -		\$ -		\$ -	\$ 105,991.25	
57	DETECTABLE WARNING	SF	640.00		640.00	\$ 50.00	680.00	\$ 34,000.00		\$ -		\$ -		\$ -	\$ 34,000.00	
58	DRIVEWAY, PAVED, PCC, 6 INCH	SY	240.00		240.00	\$ 55.00	310.10	\$ 17,055.50		\$ -		\$ -		\$ -	\$ 17,055.50	
59	PAVEMENT REMOVAL	SY	24,700.00	(691.00)	24,009.00	\$ 14.00	24346.82	\$ 340,855.48		\$ -		\$ -	39.50	\$ 553.00	\$ 341,408.48	
60	STORAGE AGGREGATE	TON	5,420.00		5,420.00	\$ 40.00		\$ -		\$ -	5243.47	\$ 209,738.80		\$ -	\$ 209,738.80	
61	FILTER AGGREGATE	TON	1,330.00		1,330.00	\$ 45.00		\$ -		\$ -	1607.63	\$ 72,352.35		\$ -	\$ 72,352.35	
62	PERMEABLE INTERLOCKING PAVERS	SY	5,160.00		5,160.00	\$ 62.50		\$ -		\$ -	5127.30	\$ 320,456.25		\$ -	\$ 320,456.25	
63	PCC EDGE RESTRAINT, 2 FT	LF	2,100.00		2,100.00	\$ 25.00	1298.00	\$ 32,450.00		\$ -		\$ -		\$ -	\$ 32,450.00	
64	PAINTED PAVEMENT MARKINGS, DURABLE	STA	65.00	11.50	76.50	\$ 575.00	104.12	\$ 59,870.56		\$ -		\$ -		\$ -	\$ 59,870.56	
65	PERMANENT TAPE MARKINGS, PREFORMED THERMOPLASTIC MARKING	STA	27.00		27.00	\$ 730.00	27.105	\$ 19,786.65		\$ -		\$ -		\$ -	\$ 19,786.65	
66	PAINTED SYMBOLS AND LEGENDS	EA	15.00	7.00	22.00	\$ 325.00	17.85	\$ 5,801.25		\$ -		\$ -		\$ -	\$ 5,801.25	
67	TYPE A SIGN, SHEET ALUMINUM	EA	45.00	14.00	59.00	\$ 425.00	57.00	\$ 24,225.00		\$ -		\$ -		\$ -	\$ 24,225.00	
68	TEMPORARY TRAFFIC CONTROL	LS	1.00		1.00	\$ 75,000.00	1.00	\$ 75,000.00		\$ -		\$ -		\$ -	\$ 75,000.00	
69	SOD	SQ	100.00		100.00	\$ 75.00	69.03	\$ 5,177.25		\$ -		\$ -		\$ -	\$ 5,177.2	

78	EROSION CONTROL MULCHING, HYDROMULCHING	AC	2.00		2.00	\$ 2,000.00	0.17	\$ 340.00	\$ -	\$ -	\$ -	\$ 340.00
79	INLET PROTECTION DEVICE, DROP IN	EA	41.00	(2.00)	39.00	\$ 265.00	36.00	\$ 9,540.00	\$ -	\$ -	\$ -	\$ 9,540.00
80	VAULT, FILL	EA	1.00		1.00	\$ 7,400.00	5.11	\$ 37,814.00	\$ -	\$ -	\$ -	\$ 37,814.00
81	CISTERN ABANDONMENT	EA	3.00		3.00	\$ 8,000.00	3.00	\$ 24,000.00	\$ -	\$ -	\$ -	\$ 24,000.00
82	MOBILIZATION	LS	1.00		1.00	\$ 1,000,000.00	1.00	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ 1,000,000.00
83	CONCRETE WASHOUT	LS	1.00		1.00	\$ 10,000.00	0.75	\$ 7,500.00	\$ -	\$ -	\$ -	\$ 7,500.00
84	MONUMENT TYPE 1 (ARCHWAY MONUMENT)	EA	-		-	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
85	MONUMENT TYPE 2 (GATEWAY MONUMENT)	EA	-		-	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
86	MONUMENT TYPE 3 (HIGHWAY MONUMENT)	EA	-		-	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
87	STEEL BENCH	EA	9.00		9.00	\$ 3,250.00	9.00	\$ 29,250.00	\$ -	\$ -	\$ -	\$ 29,250.00
88	LITTER RECEPTACLE	EA	6.00		6.00	\$ 3,000.00	6.00	\$ 18,000.00	\$ -	\$ -	\$ -	\$ 18,000.00
89	BIKE RACK	EA	6.00		6.00	\$ 925.00	6.00	\$ 5,550.00	\$ -	\$ -	\$ -	\$ 5,550.00
90	EVENT POWER PEDESTAL	EA	7.00		7.00	\$ 1,500.00	7.00	\$ 10,500.00	\$ -	\$ -	\$ -	\$ 10,500.00
91	1' CONCRETE BAND	LF	1,270.00		1,270.00	\$ 35.00	3184.10	\$ 111,443.50	\$ -	\$ -	\$ -	\$ 111,443.50
92	PLANTER CURB	LF	430.00		430.00	\$ 85.00	485.50	\$ 41,267.50	\$ -	\$ -	\$ -	\$ 41,267.50
93	SEAT WALL	LF	108.00		108.00	\$ 125.00	108.00	\$ 13,500.00	\$ -	\$ -	\$ -	\$ 13,500.00
94	BIO-RETENTION ROCK CHAMBER	TON	35.00		35.00	\$ 100.00	\$ -	\$ -	56.40	\$ 5,640.00	\$ -	\$ 5,640.00
95	RAIN GUARDIAN TURRET	EA	5.00		5.00	\$ 7,500.00	\$ -	\$ -	5.00	\$ 37,500.00	\$ -	\$ 37,500.00
96	NYLOPLAST OUTLET STRUCTURE, 12 INCH DIAMETER	EA	5.00		5.00	\$ 1,400.00	\$ -	\$ -	5.00	\$ 7,000.00	\$ -	\$ 7,000.00
97	SALVAGE STREET LIGHT POLE	EA	12.00		12.00	\$ 350.00	14.00	\$ 4,900.00	\$ -	\$ -	\$ -	\$ 4,900.00
98	PLANTER POT	EA	4.00		4.00	\$ 2,125.00	4.00	\$ 8,500.00	\$ -	\$ -	\$ -	\$ 8,500.00
99	GFCI RECEPTACLE	EA	32.00		32.00	\$ 950.00	32.00	\$ 30,400.00	\$ -	\$ -	\$ -	\$ 30,400.00
100	LIGHTING UNIT (INSTALL ONLY)	EA	52.00		52.00	\$ 1,650.00	52.00	\$ 85,800.00	\$ -	\$ -	\$ -	\$ 85,800.00
101	SERVICE CABINET	EA	2.00		2.00	\$ 4,350.00	2.00	\$ 8,700.00	\$ -	\$ -	\$ -	\$ 8,700.00
102	HANDHOLE	EA	59.00		59.00	\$ 750.00	70.00	\$ 52,500.00	\$ -	\$ -	\$ -	\$ 52,500.00
103	3/4 INCH PVC CONDUIT TRENCHED	LF	1,699.00		1,699.00	\$ 10.50	1664.49	\$ 17,477.15	\$ -	\$ -	\$ -	\$ 17,477.15
104	1-1/2" INCH PVC CONDUIT TRENCHED	LF	6,673.00		6,673.00	\$ 12.50	6549.96	\$ 81,874.50	\$ -	\$ -	\$ -	\$ 81,874.50
105	2" INCH PVC CONDUIT TRENCHED	LF	650.00		650.00	\$ 16.50	613.00	\$ 10,114.50	\$ -	\$ -	\$ -	\$ 10,114.50
106	3" INCH PVC CONDUIT TRENCHED	LF	945.00		945.00	\$ 21.00	1092.50	\$ 22,942.50	\$ -	\$ -	\$ -	\$ 22,942.50
107	1-1/2" HDPE CONDUIT HDD	LF	866.00		866.00	\$ 24.00	866.00	\$ 20,784.00	\$ -	\$ -	\$ -	\$ 20,784.00
108	#6 AWG CONDUCTOR	LF	26,943.00		26,943.00	\$ 2.00	26873.00	\$ 53,746.00	\$ -	\$ -	\$ -	\$ 53,746.00
109	#8 AWG CONDUCTOR	LF	5,216.00		5,216.00	\$ 1.50	6511.50	\$ 9,767.25	\$ -	\$ -	\$ -	\$ 9,767.25
110	#10 AWG CONDUCTOR	LF	3,661.00		3,661.00	\$ 1.50	3619.00	\$ 5,428.50	\$ -	\$ -	\$ -	\$ 5,428.50
111	#12 AWG CONDUCTOR	LF	1,244.00		1,244.00	\$ 1.25	413.00	\$ 516.25	\$ -	\$ -	\$ -	\$ 516.25
112	YARD HYDRANT	EA	16.00		16.00	\$ 2,300.00	16.50	\$ 37,950.00	\$ -	\$ -	\$ -	\$ 37,950.00
113	PERMEABLE PAVER MONITORING WELL	EA	6.00		6.00	\$ 2,000.00	\$ -	\$ -	9.00	\$ 18,000.00	\$ -	\$ 18,000.00
114	"PEDESTRIAN ACCESS OPEN" SIGN	LS	-	1.00	1.00	\$ 3,496.50	1.00	\$ 3,496.50	\$ -	\$ -	\$ -	\$ 3,496.50
115	TEMPORARY STORM SEWER	LS	-	1.00	1.00	\$ 10,323.00	1.00	\$ 10,323.00	\$ -	\$ -	\$ -	\$ 10,323.00
116	CLAY PIPE CONNECTIONS	LS	-	1.00	1.00	\$ 21,645.00	1.00	\$ 21,645.00	\$ -	\$ -	\$ -	\$ 21,645.00
117	METER PIT	EA	-	4.00	4.00	\$ 5,355.75	4.00	\$ 21,423.00	\$ -	\$ -	\$ -	\$ 21,423.00
118	ONE MAJOR MANHOLE ADJUSTMENT	LS	-	1.00	1.00	\$ 5,550.00	2.00	\$ 11,100.00	\$ -	\$ -	\$ -	\$ 11,100.00
119	TEMPORARY PARKING LOT ACCESS	LS	-	2.00	2.00	\$ 15,663.64	1.00	\$ 15,663.64	\$ -	\$ -	\$ -	\$ 15,663.64
120	WATER SERVICE TYPE K COPPER 1"	EA	-	2	2	\$ 3,330.00	2	\$ 6,660.00	\$ -	\$ -	\$ -	\$ 6,660.00
121	WATER SERVICE COMING INTO BUILDING	EA	-	2	2	\$ 1,609.50	2.00	\$ 3,219.00	\$ -	\$ -	\$ -	\$ 3,219.00
122	EXPLORATORY DIGGING	EA	-	1	1	\$ 6,218.00	0.32	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
123	MISH MASH CANOPY WALK	LS	-	1	1	\$ 19,387.26	1.00	\$ 19,387.26	\$ -	0.68	\$ 4,218.00	\$ 19,387.26
124	WATERMAIN LOWERING	LS	-	1	1	\$ 7,770.00	1.00	\$ 7,770.00	\$ -	\$ -	\$ -	\$ 7,770.00
125	MODIFYING STORM INTAKES AND REINFORCE PAVING	LS	-	1	1	\$ 13,264.50	1.00	\$ 13,264.50	\$ -	\$ -	\$ -	\$ 13,264.50
126	HYDRO-EXCAVATE FOR SANITARY REPAIR	LS	-	1	1	\$ 18,925.00	0.00	\$ -	1.00	\$ 18,925.00	\$ -	\$ 18,925.00
127	FLOWABLE BACKFILL	LS	-	1	1	\$ 700.00	0.00	\$ -	1.00	\$ 700.00	\$ -	\$ 700.00
128	8" LINED DIP	LF	-	22	22	\$ 275.00	0.00	\$ -	22.00	\$ 6,050.00	\$ -	\$ 6,050.00
129	8"x6" LINED DIP SERVICE WYE	EA	-	2	2	\$ 1,605.00	0.00	\$ -	2.00	\$ 3,210.00	\$ -	\$ 3,210.00
130	SOUTH PED ALLEY SAN MH RECONSTRUCTION	LS	-	1	1	\$ 6,646.31	0.00	\$ -	1.00	\$ 6,646.31	\$ -	\$ 6,646.31
131	TRUCKING AND DISPOSAL OF CONTAMINATED SOILS	LS	-	1	1	\$ 58,985.97	1.00	\$ 58,985.97	\$ -	\$ -	\$ -	\$ 58,985.97
132	TRAP ROCK	LS	-	1	1	\$ 3,500.00	1.00	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00
DIVISION 2												
D2.1	FULL DEPTH PATCHES	SY	30.00	8.00	38.00	\$ 90.00	38.00	\$ 3,420.00	\$ -	\$ -	\$ -	\$ 3,420.00
D2.2	PAVEMENT REMOVAL	SY	30.00	35.30	65.30	\$ 50.00	65.30	\$ 3,265.00	\$ -	\$ -	\$ -	\$ 3,265.00
D2.3	TRAFFIC SIGNAL MODIFICATIONS	LS	1.00		1.00	\$ 2,875.00	1.00	\$ 2,875.00	\$ -	\$ -	\$ -	\$ 2,875.00
D2.4	PAINTED PAVEMENT MARKINGS, PREFORMED THERMOPLASTIC MARKING	STA	22.50		22.50	\$ 700.00	9.36	\$ 6,552.00	\$ -	\$ -	\$ -	\$ 6,552.00
D2.5	PAINTED SYMBOLS AND LEGENDS	EA	16.00		16.00	\$ 325.00	16.00	\$ 5,200.00	\$ -	\$ -	\$ -	\$ 5,200.00
D2.6	PAVEMENT MARKINGS REMOVED	STA	10.00		10.00	\$ 200.00	16.77	\$ 3,354.00	\$ -	\$ -	\$ -	\$ 3,354.00
D2.7	PAVEMENT SYMBOLS REMOVED	EA	4.00	1.00	5.00	\$ 115.00	9.00	\$ 1,035.00	\$ -	\$ -	\$ -	\$ 1,035.00
D2.8	TYPE A SIGN, SHEET ALUMINUM	EA	4.00	4.00	8.00	\$ 425.00	6.00	\$ 2,550.00	\$ -	\$ -	\$ -	\$ 2,550.00
D2.9	CONCRETE MEDIAN, 4' SLOPED CURB	SY	27.30		27.30	\$ 183.15	27.30	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00
D2.10	GROOVES CUT FOR PAVEMENT MARKINGS	STA	3.00		3.00	\$ 149.65	15.70	\$ 2,352.55	\$ -	\$ -	\$ -	\$ 2,352.55
D2.11	BOLLARDS	EA	4.00		4.00	\$ 555.00	4.00	\$ 2,220.00	\$ -	\$ -	\$ -	\$ 2,220.00
D2.12	WET RETROFLECTIVE REMOVABLE TAPE MARKINGS	STA	6.00		6.00	\$ 166.50	3.20	\$ 532.80	\$ -	\$ -	\$ -	\$ 532.80
D2.13	MOBILIZATION	LS	1.00		1.00	\$ 1,054.50	1.00	\$ 1,054.50	\$ -	\$ -	\$ -	\$ 1,054.50
D2.14	ADDITIONAL TRAFFIC SIGNAL MODIFICATIONS	LS	1.00		1.00	\$ 834.13	1.00	\$ 834.13	\$ -	\$ -	\$ -	\$ 834.13
City												
City - Sanitary Sewer												
SRF												
IMU - Water												
Total												
Total Completed to Date: \$ 5,959,286.52												
Retained Percentage (5%): \$ 297,964.33												
Total Amount of Previous Payments: \$ 5,615,224.63												
Net Amount Due: \$ 46,097.57												
City - Sanitary Sewer \$ 546,184.51												
SRF \$ 1,288,965.06												
IMU - Water \$ 607,809.80												
Total \$ 8,402,245.90												
Retained Percentage (5%): \$ 27,309.23												
Total Amount of Previous Payments: \$ 518,875.28												
Net Amount Due: \$ 0.00												
SRF \$ 58,958.19												
IMU - Water \$ 30,390.49												
Total \$ 7,877,077.84												
Retained Percentage (5%): \$ 393,853.89												
Total Amount of Previous Payments: \$ 577,419.31												
Net Amount Due: \$ 105,055.76												



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director
Date: September 16, 2024
Subject: Consideration of the approval of a liquor license renewal for Hy-Vee Fast and Fresh.

Introduction: This is a renewal of Hy-Vee Fast and Fresh's Class E retail alcohol license.

Background: Their current license expires on October 21, 2024.

Discussion: Hy-Vee Fast and Fresh is located at 912 Jefferson Way. The owners listed on the application are Jeremy Gosch, Andrew Schroeder, and Michael Jurgens.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director
Date: September 16, 2024
Subject: Consideration of the approval of a liquor license renewal for Fareway Stores.

Introduction: This is a renewal of the Class E retail alcohol license for Fareway.

Background: Their current license expires on September 30, 2024.

Discussion: Fareway, located at 1309 West 2nd Avenue, is a corporation. The ownership listed on the application is Various Individuals and Trust each holding less than 5% (stockholders), Fred E. Vitt Control Trust, Garrett S. Piklapp, and Fareway Control Trust.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director
Date: September 16, 2024
Subject: Consideration of the approval of a liquor license renewal for The Hide Out.

Introduction: The Hide Out is renewing their Class C retail alcohol license with outdoor service privileges.

Background: Their current license expires on September 9, 2024.

Discussion: The Hide Out is located at 204 East Clinton Avenue. They are a limited liability company with Michael Bush listed as the owner on the application.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director
Date: September 16, 2024
Subject: Consideration of the approval of a liquor license renewal for The Local Vine.

Introduction: The Local Vine is renewing their Class C retail alcohol license with outdoor service privileges.

Background: Their current license expires on September 30, 2024.

Discussion: The Local Vine is a sole proprietorship with Andrea Palmer listed as the owner on the application.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director

Date: September 16, 2024

Subject: Consideration of the approval of a liquor license renewal for El Padrino Mexican Restaurant (Las Flores).

Introduction: El Padrino Mexican Restaurant is renewing their Class C retail alcohol license with outdoor service and catering privileges.

Background: Their current license expires on September 30, 2024.

Discussion: El Padrino Mexican Restaurant is located at 200 South Jefferson Way. They are a limited liability company with owners listed as Benjamin Ayala Magana, Francisco Delapaz, and Jose Ayala Magana.

Budget Impact:

Recommendation: Approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: September 16, 2024
Subject: Consideration of the issuance of a special event and noise permit to the Helping Hand Run & Jam event to be held on September 21, 2024.

Introduction: Hyvee, The Outside Scoop and KNIA Radio are hosting the Helping Hand Run & Jam event. The race is scheduled for September 21, 2024.

Background:

Discussion: The event will utilize the Summerset Trail crossing four roads including North 6th Street, East Iowa Avenue, North 9th Street, and East Hillcrest Avenue. Event organizers will have volunteers stationed at these streets to help runners safely cross the street. Event organizers are anticipating approximately 50 participants. Set up for the race will begin at 9:00 AM. The race is scheduled to begin at 11:00 AM with tear down beginning at 1 PM. There will be speakers placed along the trail with music provided by KNIA Big Red Radio.

Budget Impact:

Recommendation: Staff has reviewed the application and recommends approval. Simple motion is in order.

Attachments: 1. Helping Hand Run & Jam

Event Details



Event Name: Helping Hand Run & Jam

Event Sponsor(s): Hyvee, Outside Scoop, KNIA

Event Type (Check all that apply): Parade ☐

Bike Ride/Race ☐

Concert ☐

Fun Run ☐

Timed Race ☒

Other

Date(s) of Event: 9/21/2024

Time of Event: 11

Setup Date and Time: 9 am

Dismantle Date and Time: 1 pm

Location of Event: Summerset Trail

Anticipated Attendance Per Day: 50

Total Anticipated Attendance: 50

Contact Name: Max Meyers

Contact or Organization Address: 701 N. C Street Unit 3524 Indianola, Iowa 50125

Contact Telephone Number: (712) 790-1600

Contact Email Address: mmeyers51603@gmail.com

Please describe your event and requests:

This event is a down-and-back race on a paved trail (Summerset Trail), so participants can have stable ground while they run. To provide entertainment for runners and spectators, we will have speakers playing along the whole trail and KNIA's Big Red Radio to help amp up the beginning of the race. At the end of the race, there will be water and snacks provided by the Indianola Hyvee and ice cream that can be purchased from Outside Scoop's ice truck as a sweet reward for your accomplishments. If possible we would need the Summerset trail closed to the public from 10 am till 12 pm.

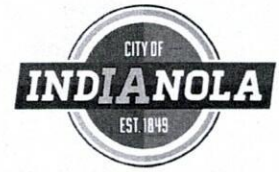
What streets, trails or parks are you planning to use? Please state if these areas will be closed and if you need barricades and/or signage. (Not all requests for barricades and signage will be approved.)

SEE ATTACHED

Please describe your safety plan, including crowd control. Public Safety will review your safety plans to determine if safety is adequate for the planned event. The anticipated crowd size, demographics, entertainment, alcohol, and prior history with this event or similar events will be considered. Attach additional sheets if necessary.

SEE ATTACHED

Event Details



Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

Each volunteer posted at a table or road point during the race will be briefed before the event as to what needs done in the event of an emergency. While notifying us as the event holders is necessary, it will be the number one priority to call an emergency number first to make sure any injury is attended as quick as possible. There will also be basic first aid accessible at the event. There will also be volunteers every half mile to ensure that someone near at all times if an accident were to happen.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event. We will have trash located at the start/finish line as well as the halfway point for any water bottles, snack wrappers, or any other trash participants may have. Once the race is done the volunteers will walk the trail and pick up any trash left that participants may have left.

Please be sure to submit the following with this application:

- Map A, showing the streets/trails/parks/lane closures, locations of barricades/barriers, stages, platforms, events/activities, vendors, parking, etc. Please be as detailed as possible.
- Map B, showing where vendors are expected to park vehicles.
- Noise permit application, if applicable. The application is available on our [website](#) under "How do I apply for noise permit."
- An insurance certificate showing the City as additional insured in the amount of \$1,000,000.

As the event sponsor, I have read the rules and certify that our event abides by the rules and regulations set by the Indianola City Council.

Applicant Signature:

Date: 9/2/2024

Return completed application to:

City of Indianola

PO Box 299

110 N 1st St

Indianola, Iowa 50125

cityclerk@indianolaiowa.gov

www.indianolaiowa.gov

Supplemental Paperwork:

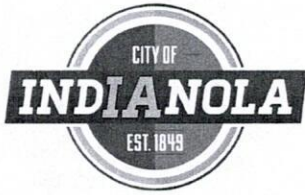
What streets, trails or parks are you planning to use?

The summerset trail will cross 4 roads while on the 5k, the roads are North 6th Street, East Iowa, North 9th Street, and East Hillcrest Avenue. For the highest amount of safety barricades could be put in those roads and volunteers would move them into the road for 30 minutes of the race and move them out when the race is done. However, if blocking those four roads are not feasible in this short of notice we fully understand, and we will have the volunteers block the traffic.

For parking 70% of participate will be walking from Simpson College Campus, but the 30% of participates who we will invite to park in the Medicap Pharmacy parking lot since it is closed on the weekends as well as park along E Euclid Ave.

Please describe your safety plan, including crowd control. Public Safety will review your safety plans to determine if safety is adequate for the planned event.

We will have two volunteers at each of the roads runners need to cross. All volunteers will be wearing neon yellow safety vests to stop traffic. If a runner feels the need to take a break, we will encourage them to do so at the beginning of the event, reminding everyone that this is for charity and not for competition. There will be water at the halfway point of the race for anyone who feels dehydrated or just needs to break for a little bit. In terms of entertainment, music will be playing at the beginning, end, and during the race. This playlist was hand selected to have a consistent, upbeat tone to keep the crowd entertained while also being filtered for a clean, all-ages experience. The start/finish line has an open space where participants are able to commune freely and socialize before and after the race.



City of Indianola

Noise Permit Application

Today's Date: 9/2/2024

Event Name: Helping Hand Run and Jam

Date/Time/ Location of Event: 9/21/2024 11-1

Event Sponsor(s): Hyvee, KNIA, Outside Scoop

Contact Information

Organization: Helping Hand

Contact Name: Max Meyers

Address: 701 N C St. Unit 3524 Indianola, Iowa

Telephone Number: (712) 790-1600

Cell Phone: _____

Email Address: mmeyers51603@gmail.com

Anticipated Attendance: 50 Per Day 50 Total

Event Information:

Event Starts: Date: 9/21/2024

Time: 11 AM

Day of Week: Saturday

Event Ends: Date: 9/21/2024

Time: 1 PM

Day of Week: Saturday

Previous Event Information:

Date of Event: _____

Time of Event: _____

Please provide a map showing the event location and location of band/music, please specify:

_____ Band

KNIA Big Red Radio

DJ

_____ Other (please specify)

Applicant Signature: _____

Office Use Only:

Date Received in office: _____

Return completed noise application to:

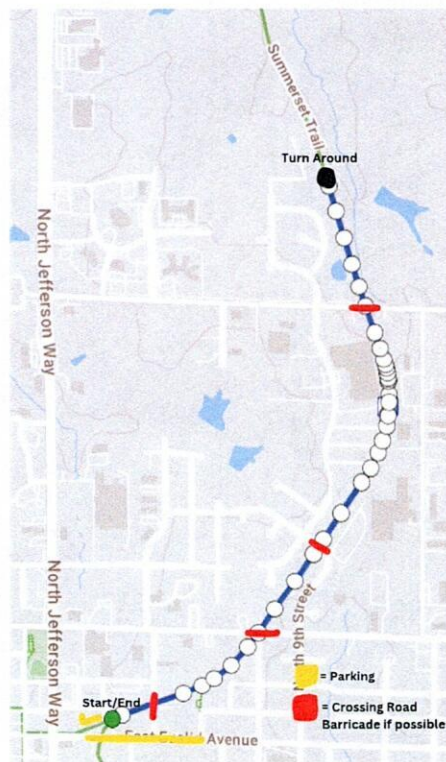
City of Indianola
Attn: Noise Permit Application

110 N 1st Street

PO Box 299

Indianola, Iowa 50125

Email: cityclerk@indianolaiowa.gov







MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Resolution approving Payment Application Number 1 in the amount of \$38,315.44 to Kline Electric, Inc. and Change Order Number 1 in the amount of \$854.50 for the Buxton Traffic Signal Project.

Introduction: This memorandum seeks City Council approval for Pay Application #1 in the amount of \$38,315.44 and Change Order #1, which adds \$854.50 to the contract for the Traffic Signal Improvements at Buxton Street and 2nd Avenue. These actions are necessary to ensure proper project progress and the efficient completion of the work, while addressing additional requirements identified by City staff.

Background: On May 6, 2024, the City Council awarded a contract to Kline Electric, doing business as Heartland Underground Solutions, for the Traffic Signal Improvements and fiber connectivity at Buxton Street and 2nd Avenue. The total contract amount was \$385,454.75. The project commenced on August 5, 2024, with a scheduled completion period of 60 working days.

Pay Application #1, covering work completed in August 2024, amounts to \$38,315.44. Work during this period included mobilization, traffic management, erosion and sediment control, excavation, topsoil grading, modified subbase installation, and concrete paving removals and patching. As of this pay period, 10 of the 60 working days have been used, and approximately 10.4% of the total construction has been completed.

Change Order #1, totaling \$854.50, accounts for two additions requested by City staff: the installation of four "KEEP RIGHT" signs (\$748.00) and curb and gutter paving repairs (\$106.50). These additions were necessary to enhance traffic management and safety, as well as to repair a failed gutter section.

Discussion: The funding for this project is included in the FY2024 and FY2025 Street Capital Project Fund (Fund 323). Additionally, \$200,000 of the project costs will be covered by U-STEP Iowa DOT funding. There are sufficient funds available to cover the expenses for Pay Application #1 and Change Order #1. Both the payment and the change order reflect progress made and adjustments necessary for the successful completion of the project.

Approximately 10.4% of the construction work has been completed, while 16.7% of the project's working days have been used.

Budget Impact: Adequate funds are available in the FY2024 and FY2025 Street Capital Project Fund (Fund 323) to cover both Pay Application #1 and Change Order #1. The U-STEP Iowa DOT funding will also contribute \$200,000 toward the project, ensuring that the financial impact on the City's budget remains well-managed.

Recommendation: Staff recommends approval of Pay Application #1 in the amount of \$38,315.44 and Change Order #1 for \$854.50. Approving these items will ensure that the project continues to progress, while addressing necessary improvements identified by City staff.

Attachments:

1. Snyder_Letter_Buxton-Signal
2. Resolution Buxton Signal Pay1 and CO1
3. Signed_ChangeOrder01_Buxton-West2nd-Signals
4. Signed_PartialPaymentApp01_Buxton-West2nd-Signals

September 16, 2024

Akhilesh Pal, PE
 Public Works Director
 City of Indianola
 110 North 1st Street
 Indianola, IA 50125

RE: Partial Payment Application No. 1
 Change Order No. 1
 South Buxton Street & West 2nd Avenue Signalization Project

Dear Mr. Pal:

Partial payment application no. 1 in the amount of \$38,315.44 includes work completed in August 2024. The project commenced on August 5, 2024.

Work for this pay period included mobilization, traffic management, erosion and sediment control, excavation and topsoil grading, modified subbase, and concrete paving removals and patching. The Contractor, Heartland Underground Solutions, has 60 working days to complete the project. At the end of the pay period, 10 working days had been used.

Change order no. 1 was also submitted for work requested by the City and complete by Heartland. The change order involved the addition of four “KEEP RIGHT” signs for \$748.00 and additional curb and gutter paving for \$106.50. The change order total is \$854.50.

Snyder recommends that pay application no. 1 be approved for work complete by Heartland for the August 2024 pay period. Approximately 10.4% of construction is complete when comparing the earned value, the dollar amount of work completed, to the total contract amount. For the same period, approximately 16.7% of the total contract working days have been used.

These values are shared as follows:

Payment and Completion Summary for August 2024	
Item	Amount
Partial Payment Application No. 1	\$38,315.44
Total of All Payments	\$38,315.44
Total Earned	\$40,332.04
5% Retainage	\$2,016.60
Total Contract Price	\$386,309.25
Percent Complete	10.4%

Akhilesh Pal, PE
City of Indianola
September 16, 2024
Page 2 of 2

Please do not hesitate to call or email me should you have any questions.

Very Truly Yours,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "Jerry Selbher". The signature is fluid and cursive, with the first name "Jerry" and last name "Selbher" clearly distinguishable.

Jerry Selbher, P.E.
Project Manager

Enclosure

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION APPROVING PAY APPLICATION NUMBER 1 AND CHANGE ORDER
NUMBER 1 FOR THE TRAFFIC SIGNAL IMPROVEMENTS AT BUXTON STREET
AND 2ND AVENUE**

WHEREAS, the City of Indianola is currently under obligation of a construction contract with Kline Electric, doing business as Heartland Underground Solutions, for the Traffic Signal Improvements Project at Buxton Street and 2nd Avenue; and

WHEREAS, Heartland Underground Solutions has submitted Pay Application Number 1 and Change Order Number 1 as described on the attached application; and

WHEREAS, the City Council now deems it appropriate to approve Pay Application Number 1 and Change Order Number 1, as attached.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. Change Order Number 1, in the amount of \$854.50, is hereby approved.
2. Pay Application Number 1, in the amount of \$38,315.44, shall be paid.
3. Mayor is hereby authorized to sign the documents on behalf of the City of Indianola.

PASSED AND APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

CHANGE ORDER NO. 1

OWNER: City of Indianola

PROJECT: W. 2nd Avenue and S. Buxton Street Intersect
S&A PROJECT #: 122.0741.01

To: Kline Electric, Inc. dba Heartland Underground Solutions
Contractor
6355 NE 14th Street
Address
Des Moines, IA 50313
City, State, Zip

You are directed to make the following changes in this contract:

1. Description of change to be made:

- 7.1 Increase quantity to match field measurements.
- 8.9 Keep right signage added to temporary traffic control.

2. Reason for Change:

- 7.1 Adjustment to field quantity due to site observations.
- 8.9 Four keep right signs added to improve traffic flow and safety.

3. Settlement for the cost of making the change shall be as follows:

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
7.1	CURB AND GUTTER, PCC, 6"	2.0	LF	\$53.25	\$106.50
8.9	TEMPORARY TRAFFIC CONTROL	1.0	LS	\$748.00	\$748.00
TOTAL:					\$854.50

4. This change order will result in a net change in the contract completion time of 0 days and a net change in the cost of the project of \$854.50 divided as follows:

	Contract Amount	Contract Working Days
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$385,454.75	60.0
Change due to this C.O. (+ or -)	\$854.50	0
Totals including this C.O.:	\$386,309.25	60.0

The change described herein is understood, and the terms of settlement are hereby agreed to:

Kline Electric, Inc. dba Heartland Underground Solutions

CONTRACTOR

By [Signature]

DATE: 09/09/2024

Snyder & Associates, Inc.

ENGINEER

By [Signature]

DATE: 9-16-2024

City of Indianola

OWNER

By _____

DATE: _____

APPLICATION FOR PARTIAL PAYMENT NO. 1

PROJECT: W. 2nd Avenue and S. Buxton Street Intersection

S&A PROJECT NO.: 122.0741.01

OWNER: City Of Indianola
CONTRACTOR: Kline Electric, Inc. dba Heartland Underground Solutions
ADDRESS: 6355 NE 14th Street
Des Moines, IA 50313
DATE: 9/16/2024

PAYMENT PERIOD: 8/5/2024
to 8/31/2024

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 385,454.75
Net Change by Change Order: \$ 854.50
Contract Amount to Date: \$ 386,309.25

CONTRACT PERIOD: TOTAL WORKING DAY:

Notice to Proceed: August 5, 2024
Number of Contract Working Days: 60
Working Days Used: 10
Working Days Remaining: 50.0
Percentage of Workind Days Remaining: 83.3%

2. WORK SUMMARY:

Total Work Performed to Date: \$ 40,332.04
Retainage: 5% \$ 2,016.60
Total Earned Less Retainage: \$ 38,315.44
Less Previous Applications for Payment: \$ -
AMOUNT DUE THIS APPLICATION: \$38,315.44

Percentage of Work Remaining: 89.6%

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Kline Electric, Inc. DBA Heartland Underground Solutions
CONTRACTOR

By Ant. O.B. DATE: 09/09/2024

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By Jerry Selbner DATE: 9-16-2024

5. OWNER'S APPROVAL

OWNER

By _____ DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:								
ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
		PLAN QTY.	UNIT	UNIT COST	TOTAL	QTY. TO DATE	CO #	COST TOTAL
	EARTHWORK							
2.1	TOPSOIL, OFF-SITE	23.00	CY	\$ 33.20	\$ 763.60	0.00		-
2.2	EXCAVATION, CLASS 10	1.00	LS	\$ 1,920.00	\$ 1,920.00	1.00		1,920.00
2.3	BELOW GRADE EXCAVATION (CORE OUT)	6.00	CY	\$ 104.00	\$ 624.00	0.00		-
2.4	SUBBASE, MODIFIED	90.00	SY	\$ 14.25	\$ 1,282.50	56.00		798.00
	STREETS AND RELATED WORK							
7.1	CURB AND GUTTER, PCC, 6"	42.00	LF	\$ 53.25	\$ 2,236.50	42.00		2,236.50
7.2	PCC PAVEMENT SAMPLES AND TESTING	1.00	LS	\$ 2,685.00	\$ 2,685.00	0.25		671.25
7.3	REMOVAL OF SIDEWALK	54.00	SY	\$ 13.65	\$ 737.10	34.10		465.47
7.4	REMOVAL OF DRIVEWAY	46.00	SY	\$ 13.65	\$ 627.90	27.20		371.28
7.5	REMOVAL OF DRIVEWAY, GRANULAR	10.00	SY	\$ 16.85	\$ 168.50	0.00		-
7.6	SIDEWALK, PCC, 4"	33.00	SY	\$ 99.25	\$ 3,275.25	0.00		-
7.7	SIDEWALK, PCC, 6"	28.00	SY	\$ 133.75	\$ 3,745.00	0.00		-
7.8	DETECTABLE WARNING	40.00	SF	\$ 47.10	\$ 1,884.00	0.00		-
7.9	DRIVEWAY, PAVED, PCC, 7"	6.00	SY	\$ 504.00	\$ 3,024.00	0.00		-
7.10	DRIVEWAY, GRANULAR, 6"	10.00	TON	\$ 66.90	\$ 669.00	0.00		-
7.11	FULL DEPTH PATCHES, PCC, 8"	76.00	SY	\$ 119.65	\$ 9,093.40	46.00		5,503.90
7.12	PAVEMENT REMOVAL	85.00	SY	\$ 14.20	\$ 1,207.00	49.20		698.64
	TRAFFIC CONTROL							
8.1	TRAFFIC SIGNAL	1.00	LS	\$ 241,575.00	\$ 241,575.00	0.05		12,078.75
8.2	TRAFFIC SIGNAL REMOVAL	1.00	LS	\$ 12,635.00	\$ 12,635.00	0.00		-
8.3	PAVEMENT MARKINGS, THERMOPLASTIC	4.00	STA	\$ 695.00	\$ 2,780.00	0.00		-
8.4	PRECUT SYMBOLS AND LEGENDS, THERMOPLASTIC	12.00	EACH	\$ 600.00	\$ 7,200.00	0.00		-
8.5	PAVEMENT MARKINGS REMOVED	4.00	STA	\$ 235.00	\$ 940.00	0.00		-
8.6	SYMBOLS AND LEGENDS REMOVED	12.00	EACH	\$ 160.50	\$ 1,926.00	0.00		-
8.7	GROOVES CUT FOR PAVEMENT MARKINGS	4.00	STA	\$ 267.50	\$ 1,070.00	0.00		-
8.8	GROOVES CUT FOR SYMBOLS AND LEGENDS	12.00	EACH	\$ 214.00	\$ 2,568.00	0.00		-
8.9	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$ 15,155.00	\$ 15,155.00	0.50		7,577.50
8.10	PORTABLE DYNAMIC MESSAGE SIGN	32.00	CDAY	\$ 155.25	\$ 4,968.00	15.00		2,328.75
8.11	FIBER OPTIC COMMUNICATION INTERCONNECT SYSTEM	1.00	LS	\$ 33,174.00	\$ 33,174.00	0.00		-
	SITE WORK AND LANDSCAPING							
9.1	SOD	21.00	SQ	\$ 267.50	\$ 5,617.50	0.00		-
9.2	FILTER SOCK, 12-INCH	330.00	LF	\$ 3.75	\$ 1,237.50	0.00		-
9.3	FILTER SOCK, REMOVAL	330.00	LF	\$ 2.20	\$ 726.00	0.00		-
9.4	EROSION CONTROL MULCHING, HYDROMULCHING	2.00	LS	\$ 1,605.00	\$ 3,210.00	0.00		-
9.5	INLET PROTECTION DEVICE	4.00	EACH	\$ 215.00	\$ 860.00	4.00		860.00
	MISCELLANEOUS							
11.1	MOBILIZATION	1.00	LS	\$ 13,500.00	\$ 13,500.00	0.25		3,375.00
11.2	CONCRETE WASHOUT	1.00	LS	\$ 2,370.00	\$ 2,370.00	0.25		592.50
		TOTAL ORIGINAL CONTRACT = \$ 385,454.75				\$ 39,477.54		
CHANGE ORDER SUMMARY:								
	CHANGE ORDER 01							
7.1	CURB AND GUTTER, PCC, 6"	2.00	LF	\$ 53.25	\$ 106.50	2.00	1	\$ 106.50
8.9	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$ 748.00	\$ 748.00	1.00	1	\$ 748.00
				TOTAL:	\$ 854.50			854.50
		TOTAL CHANGE ORDERS = \$ 854.50				\$ 854.50		
		TOTAL CONTRACT & CHANGE ORDERS \$ 386,309.25				\$ 40,332.04		



MEMORANDUM

To: Mayor and City Council

From: Akhilesh Pal, Public Works Director

Date: September 16, 2024

Subject: Resolution approving Payment Application Number 3 in the amount of \$600,691.25 to Vanderpool Construction and Change Order Number 2 in the amount of \$3,379 for the South K Street Paving Project.

Introduction: This memorandum seeks City Council approval of Pay Application #3, in the amount of \$600,691.26, and Change Order #2, in the amount of \$3,379.00, for the South K Street Paving Project. These payments reflect the work completed during the August 2024 pay period and adjustments made to ensure the project's smooth progression.

Background: On May 6, 2024, the City Council awarded a contract to Vanderpool Construction Inc. for the South K Street Paving Project. The project commenced on June 3, 2024, and is a vital infrastructure project designed to enhance traffic flow and improve road safety for residents and businesses in the area.

Pay Application #3 covers the work completed in August 2024, totaling \$600,691.26. The work included embankment and utility excavation, construction of culverts and storm sewer, trench compaction testing, traffic management, HMA paving, driveway removal, permanent signage, and more. At the end of the pay period, Vanderpool Construction had used 46 of the 92 working days, with 59.2% of the project's total construction completed.

Change Order #2, totaling \$3,379.00, was requested by Vanderpool Construction to address additional work required in August, which included adjustments to the traffic management plan and culvert modifications for better fitment.

Discussion: The South K Street Paving Project is progressing well, with approximately half of the contract working days used. Pay Application #3 reflects the significant progress made in the past month, with a focus on ensuring minimal disruption to local traffic and business access.

Change Order #2, totaling \$3,379.00, includes necessary modifications made during construction. These adjustments involved additional temporary granular surfacing to maintain local traffic, as the roadways became softer than expected due to wet weather conditions. Additionally, changes to the length of a corrugated metal pipe (CMP) culvert required extra excavation and a pipe connection to ensure proper alignment with the ditch. Lastly, traffic control measures were enhanced by installing "KEEP RIGHT" signs and additional signage for business access, ensuring safer and clearer routes for the public during construction.

These adjustments were critical to maintaining safety and minimizing disruption to the local community during construction.

Budget Impact: The funding for Pay Application #3 and Change Order #2 is allocated in the FY2024 and FY2025 Street Capital Project Fund (Fund 323). Additionally, \$200,000 in funding is provided by the U-STEP Iowa DOT program, and special assessments will further contribute to covering project costs. The project remains within the allocated budget, and adequate funds are available to cover all expenses.

Recommendation: Staff recommends that the City Council approve Pay Application #3, in the amount of \$600,691.26, and Change Order #2, in the amount of \$3,379.00, for the South K Street Paving Project. This approval will ensure the continued progress of the project and address necessary adjustments to accommodate unforeseen site conditions and enhance traffic management.

Attachments:

1. Snyder_Letter_SouthKStreet
2. Resolution South K St Pay3 and CO2
3. ChangeOrder02_SouthKStreet
4. PartialPaymentApp03_SouthKStreet

September 16, 2024

Akhilesh Pal, PE
Public Works Director
City of Indianola
110 North 1st Street
Indianola, IA 50125

RE: Partial Payment No. 3
Change Order No. 2
South K Street Paving Project

Dear Mr. Pal:

Partial payment application no. 3 in the amount of \$600,691.26 includes work completed in August 2024. The project commenced on June 3, 2024.

Work for this pay period included embankment, topsoil, and utility excavation, removal and construction of culverts and storm sewer, embankment and trench compaction testing, temporary granular access, traffic management, cement treated subgrade, hot mix asphalt (HMA) paving, driveway removal, permanent signage, erosion and sediment control, and residential postal, solid waste, and recycling maintenance. The Contractor, Vanderpool Construction Inc., has 92 working days to complete the project. At the end of the pay period, 46 working days, or 50.0% of the contract working days, had been used.

Change order no. 2 was requested by Vanderpool Construction during the month of August 2024. Change order items are described in detail below:

- *Temporary Granular Surfacing*: An additional 181± tons of temporary granular surfacing was constructed in August to maintain local traffic for those living or doing business on South K Street. To date the quantity is 615± tons, or \$21,525.00, above estimated quantities. It was noted that wet weather in July and August caused roadways to be softer than anticipated. The additional quantity will be included on a change order at a later time.
- *Corrugated Metal Pipe (CMP) Culvert Extensions*: A proposed CMP culvert was shortened on the east end and lengthened on the west end to better fit the proposed ditch. The change required additional excavation, rock bedding, and one additional pipe connection. The cost submitted was \$1,134.00.
- *Temporary Traffic Control*: “KEEP RIGHT” signs, advisory speed limit (30 MPH) plaques, and business access signs for Fareway Grocery and Accounting Associates were added to the traffic management plan. The cost submitted was \$2,245.00.

Snyder recommends that pay application no. 3 in the amount of \$600,691.26 and change order no. 2 in the amount of \$3,379.00 be approved for work complete by Vanderpool Construction during the August 2024 pay period. Approximately 59.2% of construction is complete when comparing the earned value, the dollar amount of work completed, to the total contract amount. For the same period, approximately 50.0% of the total contract working days have been used.

These values are shared as follows:

Payment and Completion Summary for June 2024	
Item	Amount
Partial Payment Application No. 1	\$165,577.76
Partial Payment Application No. 2	\$240,191.91
Partial Payment Application No. 3	\$600,691.26
Total of All Payments	\$1,006,460.93
Total Earned	\$1,059,432.56
5% Retainage	\$52,971.63
Total Contract Price	\$1,789,720.50
Percent Complete	59.2%

Please do not hesitate to call or email me should you have any questions.

Very Truly Yours,

SNYDER & ASSOCIATES, INC.



Jerry Selbher, P.E.
Project Manager

Enclosure

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION APPROVING PAY APPLICATION NUMBER 3 AND CHANGE ORDER
NUMBER 2 FOR THE SOUTH K STREET PAVING PROJECT**

WHEREAS, the City of Indianola is currently under obligation of a construction contract with Vanderpool Construction Inc. for the South K Street Paving Project; and

WHEREAS, Vanderpool Construction Inc. has submitted Pay Application Number 3 and Change Order Number 2 as described on the attached application; and

WHEREAS, the City Council now deems it appropriate to approve Pay Application Number 3 and Change Order Number 2, as attached.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. Change Order Number 2, in the amount of \$3,379.00, is hereby approved.
2. Pay Application Number 3, in the amount of \$600,691.26, shall be paid.
3. Mayor is hereby authorized to sign the documents on behalf of the City of Indianola.

PASSED AND APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

CHANGE ORDER NO. 2

OWNER: City of Indianola

PROJECT: South K Street Paving Project
S&A PROJECT #: 118.1214.01

To: Vanderpool Construction, Incorporated
Contractor
1100 North 14th Street
Address
Indianola, IA 50125
City, State, Zip

You are directed to make the following changes in this contract:

1. **Description of change to be made:**

- 4.25 [New Item] CMP CULVERT EXTENSIONS
- 8.06 TEMPORARY TRAFFIC CONTROL

2. **Reason for Change:**

- 4.25 Due to field observations, the existing CMP culvert needs to be extended on both sides. Adjusted price to include cost of additional excavation and connection.
- 8.06 Added keep right signs, advisory speed limit signs, and business access signs for Fareway and Accounting Associates.

3. **Settlement for the cost of making the change shall be as follows:**

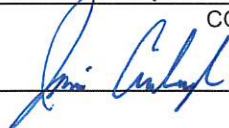
Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
4.25	SEE ABOVE	1.0	LS	\$1,134.00	\$1,134.00
8.06	SEE ABOVE	1.0	LS	\$2,245.00	\$2,245.00
TOTAL:					\$3,379.00

4. **This change order will result in a net change in the contract completion time of 0 days and a net change in the cost of the project of \$3379.00 divided as follows:**

	Contract Amount	Contract Working Days
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$1,786,341.50	92.0
Change due to this C.O. (+ or -)	\$3,379.00	0
Totals including this C.O.:	\$1,789,720.50	92.0

The change described herein is understood, and the terms of settlement are hereby agreed to:

Vanderpool Construction, Incorporated
CONTRACTOR

By 

DATE: 9/10/2024

Snyder & Associates, Inc.
ENGINEER

By 

DATE: 9-16-2024

City of Indianola
OWNER

By _____

DATE: _____

APPLICATION FOR PARTIAL PAYMENT NO. 3

PROJECT: South K Street Paving Project

S&A PROJECT NO.: 118.1214.01

OWNER: City Of Indianola
CONTRACTOR: Vanderpool Construction, Inc.
ADDRESS: 1100 N 14th St
Indianola, IA 50125
DATE: 9/16/2024

PAYMENT PERIOD: 8/1/2024
to 8/31/2024

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 1,774,635.00
Net Change by Change Order: \$ 15,085.50
Contract Amount to Date: \$ 1,789,720.50

CONTRACT PERIOD: TOTAL WORKING DAYS:

Notice to Proceed: May 31, 2024
Original Contract Working Days: 90.0
Subtracted or Added Working Days: 2.0
Contract Working Days: 92.0
Number of Working Days Used: 46.0
Working Days Remaining: 46.0
Percentage of Workind Days Remaining: 50.0%
Percentage of Construction Remaining: 40.8%

2. WORK SUMMARY:

Total Work Performed to Date: \$ 1,059,432.56
Retainage: 5% \$ 52,971.63
Total Earned Less Retainage: \$ 1,006,460.93
Less Previous Applications for Payment: \$ 405,769.67
AMOUNT DUE THIS APPLICATION: \$ 600,691.26

Est 1 \$ 165,577.76
Est 2 \$ 240,191.91
Total Previous Payments: \$ 405,769.67

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Vanderpool Construction Inc.
CONTRACTOR
By [Signature]

DATE: 9/16/2024

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER
By [Signature]

DATE: 9-16-2024

5. OWNER'S APPROVAL

OWNER
By _____

DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:										
ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK TO DATE				
		PLAN QTY.	UNIT	UNIT COST	TOTAL	DIV 1	QTY. DIV 2	TOTAL	CO #	COST TOTAL
	EARTHWORK, SUBGRADE, AND SUBBASE									
2.01	CLEARING AND GRUBBING	1.00	LS	\$ 18,000.00	\$ 18,000.00	0.20	0.80	1.00		\$ 18,000.00
2.02	TOPSOIL, ON-SITE, 6 INCH DEPTH	2,975.00	CY	\$ 10.50	\$ 31,237.50	0.00	2,380.00	2,380.00		\$ 24,990.00
2.03	TOPSOIL, OFF-SITE, 6 IN DEPTH	152.00	CY	\$ 25.00	\$ 3,800.00	0.00	0.00	0.00		\$ -
2.04	EXCAVATION, CLASS 10	744.00	CY	\$ 48.00	\$ 35,712.00	0.00	372.00	372.00		\$ 17,856.00
2.05	EXCAVATION, CLASS 10, CONTRACTOR FURNISH	18,060.00	CY	\$ 6.70	\$ 121,002.00	9,267.00	8,793.00	18,060.00		\$ 121,002.00
2.06	EXCAVATION, CLASS 12	75.00	CY	\$ 30.00	\$ 2,250.00	310.00	310.00	620.00		\$ 18,600.00
2.07	SUBGRADE PREPARATION, 12 INCH DEPTH	2,491.00	SY	\$ 2.50	\$ 6,227.50	0.00	0.00	0.00		\$ -
2.08	SUBGRADE TREATMENT, GEOGRID, TRIANGULAR TYPE 3	250.00	SY	\$ 7.70	\$ 1,925.00	0.00	0.00	0.00		\$ -
2.09	SUBGRADE TREATMENT, CEMENT TREATED BASE (CTB)	23,368.00	SY	\$ 7.50	\$ 175,260.00	0.00	23,368.00	23,368.00		\$ 175,260.00
2.10	SUBBASE, MODIFIED, 6 INCH DEPTH	2,660.00	SY	\$ 11.70	\$ 31,122.00	0.00	0.00	0.00		\$ -
2.11	REMOVAL OF STRUCTURE, RETAINING WALL	2.00	EACH	\$ 500.00	\$ 1,000.00	0.00	2.00	2.00		\$ 1,000.00
2.12	REMOVAL OF STRUCTURE, 24 INCH X 24 INCH HEADWALL	1.00	EACH	\$ 1,100.00	\$ 1,100.00	1.00	0.00	1.00		\$ 1,100.00
2.13	REMOVAL OF STRUCTURE, PIPE APRON, 42 INCH	1.00	EACH	\$ 450.00	\$ 450.00	1.00	0.00	1.00		\$ 450.00
2.14	REMOVAL OF KNOWN PIPE CULVERT, CMP, LESS THAN OR EQUAL TO 36 INCH DIAMETER	335.00	LF	\$ 25.00	\$ 8,375.00	0.00	335.00	335.00		\$ 8,375.00
2.15	REMOVAL OF KNOWN PIPE CULVERT, CMP, GREATER THAN 36 INCH DIAMETER	62.00	LF	\$ 28.00	\$ 1,736.00	0.00	62.00	62.00		\$ 1,736.00
2.16	REMOVAL OF KNOWN PIPE CULVERT, RCP, LESS THAN OR EQUAL TO 36 INCH DIAMETER	16.00	LF	\$ 27.00	\$ 432.00	0.00	16.00	16.00		\$ 432.00
2.17	COMPACTION TESTING	1.00	LS	\$ 7,000.00	\$ 7,000.00	0.20	0.50	0.70		\$ 4,900.00
	TRENCH EXCAVATION AND BACKFILL									
3.01	TRENCH COMPACTION TESTING	1.00	LS	\$ 3,000.00	\$ 3,000.00	0.50	0.50	1.00		\$ 3,000.00
	STORM SEWER									
4.01	STORM SEWER GRAVITY MAIN, TRENCHED, PVC, 8 INCH DIAMETER	42.00	LF	\$ 52.00	\$ 2,184.00	42.00	0.00	42.00		\$ 2,184.00
4.02	STORM SEWER GRAVITY MAIN, TRENCHED, PVC, 15 INCH DIAMETER	38.00	LF	\$ 83.00	\$ 3,154.00	38.00	0.00	38.00		\$ 3,154.00
4.03	STORM SEWER GRAVITY MAIN, TRENCHED, RCP, 18 INCH DIAMETER	125.00	LF	\$ 64.00	\$ 8,000.00	45.00	80.00	125.00		\$ 8,000.00
4.04	STORM SEWER GRAVITY MAIN, TRENCHED, RCP, 36 INCH DIAMETER	8.00	LF	\$ 285.00	\$ 2,280.00	8.00	0.00	8.00		\$ 2,280.00
4.05	STORM SEWER GRAVITY MAIN, TRENCHED, RCP, 42 INCH DIAMETER	427.00	LF	\$ 185.00	\$ 78,995.00	223.00	204.00	427.00		\$ 78,995.00
4.06	REMOVAL OF STORM SEWER, PVC, LESS THAN OR EQUAL TO 36 INCH DIAMETER	30.00	LF	\$ 27.00	\$ 810.00	30.00	0.00	30.00		\$ 810.00
4.07	REMOVAL OF STORM SEWER, RCP, GREATER THAN 36 INCH DIAMETER	34.00	LF	\$ 81.00	\$ 2,754.00	34.00	0.00	34.00		\$ 2,754.00
	PIPE CULVERTS									
4.08	PIPE CULVERT, TRENCHED, RCP, 15 INCH DIAMETER	142.00	LF	\$ 71.00	\$ 10,082.00	0.00	142.00	142.00		\$ 10,082.00
4.09	PIPE CULVERT, TRENCHED, RCP, 24 INCH DIAMETER	125.00	LF	\$ 93.00	\$ 11,625.00	0.00	125.00	125.00		\$ 11,625.00
4.10	PIPE CULVERT, TRENCHED, CMP, 24 INCH DIAMETER	9.00	LF	\$ 156.00	\$ 1,404.00	0.00	9.00	9.00		\$ 1,404.00
4.11	PIPE CULVERT, TRENCHED, RCP, 30 INCH DIAMETER	172.00	LF	\$ 124.00	\$ 21,328.00	0.00	172.00	172.00		\$ 21,328.00
4.12	PIPE CULVERT, TRENCHED, RCP, 42 INCH DIAMETER	83.00	LF	\$ 208.00	\$ 17,264.00	0.00	83.00	83.00		\$ 17,264.00
4.13	PIPE CULVERT, TRENCHED, RCP, 60 INCH DIAMETER	75.00	LF	\$ 332.00	\$ 24,900.00	0.00	75.00	75.00		\$ 24,900.00
4.14	PIPE APRON, RCP, 15 INCH DIAMETER (FOOTING AND GUARD)	2.00	EACH	\$ 2,200.00	\$ 4,400.00	0.00	2.00	2.00		\$ 4,400.00
4.15	PIPE APRON, RCP, 24 INCH DIAMETER (FOOTING AND GUARD)	3.00	EACH	\$ 3,100.00	\$ 9,300.00	0.00	3.00	3.00		\$ 9,300.00
4.16	PIPE APRON, RCP, 30 INCH DIAMETER (FOOTING AND GUARD)	2.00	EACH	\$ 3,600.00	\$ 7,200.00	0.00	2.00	2.00		\$ 7,200.00
4.17	PIPE APRON, RCP, 42 INCH DIAMETER (FOOTING AND GUARD)	1.00	EACH	\$ 5,700.00	\$ 5,700.00	0.00	1.00	1.00		\$ 5,700.00
4.18	PIPE APRON, RCP, 60 INCH DIAMETER (FOOTING AND GUARD)	1.00	EACH	\$ 8,400.00	\$ 8,400.00	0.00	1.00	1.00		\$ 8,400.00
	SUBDRAINS AND FOOTING DRAIN COLLECTORS									
4.19	SUBDRAIN, CORRUGATED PVC, TYPE 1, 6 INCH DIAMETER	1,153.00	LF	\$ 17.00	\$ 19,601.00	0.00	0.00	0.00		\$ -
4.20	SUBDRAIN CLEANOUT, TYPE A-1, 6 INCH DIAMETER	3.00	EACH	\$ 550.00	\$ 1,650.00	0.00	0.00	0.00		\$ -
4.21	SUBDRAIN OUTLETS AND CONNECTIONS, OUTLET TO STRUCTURE	6.00	EACH	\$ 400.00	\$ 2,400.00	0.00	0.00	0.00		\$ -
4.22	SUBDRAIN OUTLETS AND CONNECTIONS, OUTLET TO DITCH	1.00	EACH	\$ 425.00	\$ 425.00	0.00	0.00	0.00		\$ -
	WATER PIPE AND FITTINGS									
5.01	WATER MAIN, TRENCHED, PVC, 12 INCH DIAMETER	158.00	LF	\$ 129.00	\$ 20,382.00	0.00	0.00	0.00		\$ -
5.02	FITTING, 45° PVC, 8 INCH DIAMETER	2.00	EACH	\$ 200.00	\$ 400.00	0.00	0.00	0.00		\$ -
5.03	FITTING, 90° PVC, 15 INCH DIAMETER	1.00	EACH	\$ 925.00	\$ 925.00	0.00	0.00	0.00		\$ -
5.04	FITTING, DIP, 12 INCH DIAMETER	2,750.00	LB	\$ 7.00	\$ 19,250.00	0.00	0.00	0.00		\$ -
5.05	WATER MAIN REMOVAL, 12 INCH DIAMETER	155.00	LF	\$ 30.00	\$ 4,650.00	0.00	0.00	0.00		\$ -
	STRUCTURES FOR SANITARY AND STORM SEWER									
6.01	MANHOLE, SW-401, 48 INCH DIAMETER	4.00	EACH	\$ 5,000.00	\$ 20,000.00	0.00	4.00	4.00		\$ 20,000.00
6.02	MANHOLE, SW-401, 60 INCH DIAMETER	2.00	EACH	\$ 6,600.00	\$ 13,200.00	0.00	2.00	2.00		\$ 13,200.00
6.03	MANHOLE, SW-401, 72 INCH DIAMETER	3.00	EACH	\$ 12,100.00	\$ 36,300.00	3.00	0.00	3.00		\$ 36,300.00
6.04	INTAKE, SW-505	2.00	EACH	\$ 5,200.00	\$ 10,400.00	2.00	0.00	2.00		\$ 10,400.00
6.05	INTAKE, SW-512, 24 INCH DIAMETER	2.00	EACH	\$ 2,400.00	\$ 4,800.00	0.00	2.00	2.00		\$ 4,800.00
6.06	INTAKE, SW-513, 4 FOOT X 4 FOOT	1.00	EACH	\$ 5,500.00	\$ 5,500.00	0.00	1.00	1.00		\$ 5,500.00
6.07	INTAKE, SW-513, 5 FOOT X 4 FOOT, MODIFIED	1.00	EACH	\$ 10,200.00	\$ 10,200.00	0.00	1.00	1.00		\$ 10,200.00
6.08	INTAKE, SW-513, 6 FOOT X 4 FOOT	1.00	EACH	\$ 7,900.00	\$ 7,900.00	0.00	1.00	1.00		\$ 7,900.00
6.09	INTAKE, SW-513, 6 FOOT X 5 FOOT	1.00	EACH	\$ 9,100.00	\$ 9,100.00	0.00	1.00	1.00		\$ 9,100.00
6.10	INTAKE, SW-513, 6 FOOT X 6 FOOT	1.00	EACH	\$ 10,600.00	\$ 10,600.00	0.00	1.00	1.00		\$ 10,600.00
6.11	INTAKE, SW-513, 7 FOOT X 6 FOOT, MODIFIED	1.00	EACH	\$ 17,100.00	\$ 17,100.00	0.00	1.00	1.00		\$ 17,100.00
6.12	MANHOLE ADJUSTMENT, MAJOR	3.00	EACH	\$ 3,500.00	\$ 10,500.00	2.00	1.00	3.00		\$ 10,500.00
	PORTLAND CEMENT CONCRETE PAVEMENT									
7.01	PAVEMENT, PCC, 8 INCH DEPTH, C-4WR MIX	2,318.00	SY	\$ 65.50	\$ 151,829.00	0.00	0.00	0.00		\$ -
7.02	CURB AND GUTTER, 2.5 FOOT WIDTH, 8 INCH DEPTH, C-4WR MIX	130.00	LF	\$ 38.00	\$ 4,940.00	0.00	0.00	0.00		\$ -
7.03	PCC PAVEMENT SAMPLES AND TESTING	1.00	LS	\$ 2,400.00	\$ 2,400.00	0.00	0.00	0.00		\$ -
	ASPHALT PAVEMENT									
7.04	PAVEMENT, ASPHALT, MAINLINE PAVEMENT, 3 INCH DEPTH, SURFACE, 1/2 INCH AGG., PG 58-28S	3,800.00	TON	\$ 98.00	\$ 372,400.00	0.00	1,518.03	1,518.03		\$ 148,766.94
7.05	PAVEMENT, ASPHALT, SIDE ROAD AND DRIVEWAY PAVEMENT, 3 INCH DEPTH, SURFACE, 1/2 INCH AGG., PG 58-28S	133.00	TON	\$ 127.00	\$ 16,891.00	0.00	0.00	0.00		\$ -
7.06	ASPHALT PAVEMENT SAMPLES AND TESTING	1.00	LS	\$ 1,100.00	\$ 1,100.00	0.00	0.00	0.00		\$ -
	SIDEWALK, SHARED USE PATHS, AND DRIVEWAY									
7.07	REMOVAL OF SIDEWALK	124.00	SY	\$ 8.00	\$ 992.00	0.00	0.00	0.00		\$ -
7.08	REMOVAL OF DRIVEWAY, PAVED	442.00	SY	\$ 9.00	\$ 3,978.00	0.00	229.00	229.00		\$ 2,061.00
7.09	SIDEWALK, PCC, 4 INCH DEPTH, C-4WR MIX	90.00	SY	\$ 43.00	\$ 3,870.00	0.00	0.00	0.00		\$ -
7.1	SIDEWALK, PCC, 6 INCH DEPTH, C-4WR MIX	45.00	SY	\$ 106.00	\$ 4,770.00	0.00	0.00	0.00		\$ -
7.11	DETECTABLE WARNING	37.00	SF	\$ 57.00	\$ 2,109.00	0.00	0.00	0.00		\$ -
7.12	DRIVEWAY, PAVED, PCC, 6 INCH DEPTH, C-4WR MIX	294.00	SY	\$ 54.00	\$ 15,876.00	0.00	0.00	0.00		\$ -
7.13	DRIVEWAY, GRANULAR, 6 INCH DEPTH, CLASS A CRUSHED STONE	21.00	TON	\$ 35.00	\$ 735.00	0.00	0.00	0.00		\$ -
7.14	ROADWAY, GRANULAR, 6 INCH DEPTH, CLASS A CRUSHED STONE	71.00	TON	\$ 35.00	\$ 2,485.00	0.00	0.00	0.00		\$ -
7.15	TEMPORARY, GRANULAR, 6 INCH DEPTH, CLASS A CRUSHED STONE	136.00	TON	\$ 35.00	\$ 4,760.00	0.00	751.45	751.45		\$ 26,300.75
	PAVEMENT REHABILITATION									
7.16	PAVEMENT REMOVAL	392.00	SY	\$ 22.00	\$ 8,624.00	160.00	175.00	335.00		\$ 7,370.00
7.17	CURB AND GUTTER REMOVAL	479.00	LF	\$ 17.00	\$ 8,143.00	0.00	0.00	0.00		\$ -
	PAVEMENT MARKINGS									
8.01	PAINTED PAVEMENT MARKINGS, DURABLE	15.00	STA	\$ 525.00	\$ 7,875.00	0.00	0.00	0.00		\$ -
8.02	PAINTED SYMBOLS AND LEGENDS, DURABLE	6.00	EACH	\$ 550.00	\$ 3,300.00	0.00	0.00	0.00		\$ -
8.03	RAISED PAVEMENT MARKERS	230.00	EACH	\$ 10.00	\$ 2,300.00	0.00	0.00	0.00		\$ -
8.04	GROOVES CUT FOR PAVEMENT MARKINGS	15.00	STA	\$ 400.00	\$ 6,000.00	0.00	0.00	0.00		\$ -
8.05	GROOVES CUT FOR SYMBOLS AND LEGEND	6.00	EACH	\$ 250.00	\$ 1,500.00	0.00	0.00	0.00		\$ -

	TEMPORARY TRAFFIC CONTROL												
8.06	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$	19,500.00	\$	19,500.00	0.00	0.50	0.50		\$	9,750.00
8.07	PORTABLE DYNAMIC MESSAGE SIGN (PDMS)	20.00	C/DAY	\$	150.00	\$	3,000.00	0.00	10.00	10.00		\$	1,500.00
	TRAFFIC SIGNS AND POSTS												
8.08	REMOVE AND REINSTALL TRAFFIC SIGNS	16.00	EACH	\$	325.00	\$	5,200.00	0.00	4.00	4.00		\$	1,300.00
	SEEDING												
9.01	CONVENTIONAL SEEDING, FERTILIZING, AND BFM MULCHING, TYPE 1	1.40	ACRE	\$	5,100.00	\$	7,140.00	0.00	0.00	0.00		\$	-
9.02	CONVENTIONAL SEEDING, FERTILIZING, AND BFM MULCHING, TYPE 2	9.00	ACRE	\$	3,700.00	\$	33,300.00	0.00	0.00	0.00		\$	-
	EROSION AND SEDIMENT CONTROL												
9.03	SWPPP PREPARATION	1.00	LS	\$	1,500.00	\$	1,500.00	0.50	0.50	1.00		\$	1,500.00
9.04	SWPPP MANAGEMENT	1.00	LS	\$	3,000.00	\$	3,000.00	0.06	0.06	0.12		\$	360.00
9.05	FILTER SOCK, 9 INCH DIAMETER	1,100.00	LF	\$	1.75	\$	1,925.00	250.00	850.00	1,100.00		\$	1,925.00
9.06	FILTER SOCK, REMOVAL	1,100.00	LF	\$	0.25	\$	275.00	0.00	0.00	0.00		\$	-
9.07	TEMPORARY RECP, TYPE 2B	4,358.00	SY	\$	2.00	\$	8,716.00	0.00	0.00	0.00		\$	-
9.08	RIP RAP, EROSION STONE	45.00	TON	\$	73.00	\$	3,285.00	0.00	34.08	34.08		\$	2,487.84
9.09	RIP RAP, CLASS E REVETMENT	165.00	TON	\$	77.00	\$	12,705.00	0.00	138.89	138.89		\$	10,694.53
9.10	SILT FENCE OR SILT FENCE DITCH CHECK	3,530.00	LF	\$	1.75	\$	6,177.50	0.00	0.00	0.00		\$	-
9.11	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	3,530.00	LF	\$	0.25	\$	882.50	0.00	0.00	0.00		\$	-
9.12	EROSION CONTROL MULCHING, CONVENTIONAL, BFM	10.40	ACRE	\$	2,400.00	\$	24,960.00	0.00	0.00	0.00		\$	-
9.13	INLET PROTECTION DEVICE, DROP-IN	4.00	EACH	\$	200.00	\$	800.00	0.00	0.00	0.00		\$	-
9.14	INLET PROTECTION DEVICE, FILTER SOCK	8.00	EACH	\$	50.00	\$	400.00	0.00	0.00	0.00		\$	-
9.15	INLET PROTECTION DEVICE, MAINTENANCE	12.00	EACH	\$	50.00	\$	600.00	0.00	0.00	0.00		\$	-
	CHAIN LINK FENCE												
9.16	REMOVAL AND REINSTALLATION OF EXISTING FENCE	250.00	LF	\$	17.00	\$	4,250.00	0.00	0.00	0.00		\$	-
	MOBILIZATION												
11.01	MOBILIZATION	1.00	LS	\$	54,000.00	\$	54,000.00	0.40	0.60	1.00		\$	54,000.00
	TEMPORARY SERVICES DURING CONSTRUCTION												
11.02	MAINTENANCE OF POSTAL SERVICE	1.00	LS	\$	4,600.00	\$	4,600.00	0.05	0.45	0.50		\$	2,300.00
11.03	MAINTENANCE OF SOLID WASTE AND RECYCLING COLLECTION	1.00	LS	\$	3,900.00	\$	3,900.00	0.10	0.40	0.50		\$	1,950.00
	CONCRETE WASHOUT												
11.04	CONCRETE WASHOUT	1.00	LS	\$	1,300.00	\$	1,300.00	0.00	0.00	0.00		\$	-
	SPECIAL												
11.05	HIGH TENSION CABLE GUARD RAIL	1,225.00	LF	\$	37.00	\$	45,325.00	0.00	0.00	0.00		\$	-
11.06	RUMBLE STRIPS	115.00	STA	\$	55.00	\$	6,325.00	0.00	0.00	0.00		\$	-
		TOTAL ORIGINAL CONTRACT = \$ 1,774,635.00								\$ 1,044,347.06			
CHANGE ORDER SUMMARY:													
	CHANGE ORDER 01							Div. 1	Div. 2				
2.14	REMOVAL OF KNOWN PIPE CULVERT, CMP, LESS THAN OR EQUAL TO 36-INCH DIAMETER	58.00	LF	\$	25.00	\$	1,450.00		58.00	58.00	1	\$	1,450.00
4.13	PIPE CULVERT, TRENCHED, RCP, 60-INCH DIAMETER	5.00	LF	\$	332.00	\$	1,660.00		5.00	5.00	1	\$	1,660.00
4.23	CULVERT C-05 ALTERATION DUE TO 20-INCH WATER MAIN CONFLICT	1.00	LS	\$	3,474.00	\$	3,474.00		1.00	1.00	1	\$	3,474.00
4.24	TILE CONNECTION TO CULVERT C-12	5.00	EA	\$	700.00	\$	3,500.00		5.00	5.00	1	\$	3,500.00
8.06	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$	1,622.50	\$	1,622.50		1.00	1.00	1	\$	1,622.50
							TOTAL:	\$	11,706.50			\$	11,706.50
	CHANGE ORDER 02												
4.25	CMP CULVERT EXTENSIONS	1.00	LS	\$	1,134.00	\$	1,134.00		1.00	1.00	2	\$	1,134.00
8.06	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$	2,245.00	\$	2,245.00	1.00			2	\$	2,245.00
							TOTAL:	\$	3,379.00			\$	3,379.00
		TOTAL CHANGE ORDERS = \$ 15,085.50								\$ 15,085.50			
		TOTAL CONTRACT & CHANGE ORDERS \$ 1,789,720.50								\$ 1,059,432.56			



MEMORANDUM

To: Mayor and City Council

From: Akhilesh Pal, Public Works Director

Date: September 16, 2024

Subject: Resolution approving Payment Application Number 11 in the amount of \$174,109.17 to Vanderpool Construction and Change Order Number 9 in the amount of \$9,500 for the East Hillcrest Avenue Reconstruction Project.

Introduction: This memorandum requests City Council approval of Pay Application #11 in the amount of \$174,109.17 and Change Order #9, which adds \$9,500 to the contract for the Hillcrest Avenue Reconstruction Project. These payments and the change order reflect progress made during the August 2024 pay period and necessary adjustments to improve project efficiency and ensure the safety and accessibility of local businesses and emergency services.

Background: On April 3, 2023, the City Council awarded a contract to Vanderpool Construction Inc. for the East Hillcrest Avenue Reconstruction Project. This project is a vital infrastructure initiative designed to enhance road safety and traffic flow for our community. Vanderpool Construction has been making steady progress, working within the project's parameters and addressing challenges as they arise.

Pay Application #11 covers work completed in August 2024 and totals \$174,109.17. The work included roadway and utility excavation, topsoil grading, shoulder finishing, concrete pavement removal and replacement, temporary granular access, sanitary sewer removal, permanent signing, erosion control, and permanent seeding and mulching. As of the end of this pay period, approximately 186 of the 260 working days allocated for the project have been used, with 70.2% of the construction completed.

Change Order #9, totaling \$9,500, was requested by the City to accelerate the project timeline by reducing the number of paving stages from four to two. This change was necessary to provide temporary access to businesses and emergency service facilities, including Fire Protection Professionals, Rebuilders Parts Warehouse, the IMU water tower, and a wireless communications building. The change order includes the removal and replacement of permanent security fencing and the installation of temporary fencing requested by Warren County Emergency Management to protect their equipment.

Discussion: The approval of Change Order #9 is expected to streamline the construction process by eliminating two smaller paving phases and consolidating the work. By providing temporary access through the IMU water tower site, construction time will be reduced, benefiting both the businesses and the project timeline. The additional cost of \$9,500 for fencing and temporary access is offset by a reduction of approximately \$15,000 in temporary asphalt paving originally planned.

At this stage of the project, 71.5% of the allocated working days have been used, which is in line with the overall progress. The attached letter from Snyder & Associates details the payment application

and the change order, demonstrating that the adjustments were necessary for the continued success of the project.

Budget Impact: The funding for Pay Application #11 in the amount of \$174,109.17 and Change Order #9 for \$9,500 is covered by the project budget. The adjustments will allow the project to progress more efficiently.

Recommendation: Staff recommends that the City Council approve Pay Application #11 in the amount of \$174,109.17 and Change Order #9 in the amount of \$9,500 for the Hillcrest Avenue Reconstruction Project. These approvals will ensure the project continues smoothly and addresses the immediate needs for temporary access to businesses and emergency services during construction.

Attachments:

1. Snyder_Letter_EastHillcrestAve
2. Resolution Hillcrest Pay11 and CO9
3. PartialPaymentApp11_Hillcrest Project
4. Change Order 9 Hillcrest

September 16, 2024

Akhilesh Pal, PE
Public Works Director
City of Indianola
110 North 1st Street
Indianola, IA 50125

RE: Partial Payment Application No. 11
Change Order No. 9
East Hillcrest Avenue Reconstruction Project

Dear Mr. Pal:

Partial payment application no. 11 in the amount of \$174,109.17 includes work completed in August 2024. Work for this pay period included roadway and utility excavation, topsoil grading, shoulder finishing, modified subbase, concrete pavement removal and replacement, temporary granular access and driveways, sanitary sewer removal, permanent signing, erosion and sediment control, and permanent seeding and mulching. The contractor, Vanderpool Construction Inc., has 260 working days to complete the project. At the end of the pay period, approximately 186 working days had been used.

Change order no. 9 was requested by the City during the August 2024 pay period. The change order for \$9,500 involves the removal and replacement of 150± LF of permanent security fencing and 240 LF of temporary fence panels to provide a temporary driveway to Fire Protection Professionals, Rebuilders Parts Warehouse, the IMU water tower site, and a wireless communications building operated by Warren County Emergency Management. Change order work will accelerate construction by eliminating two small paving phases. The small paving phases would have been required for the organizations named above.

Snyder & Associates recommends that partial payment application no. 11 in the amount of \$174,109.17 and change order no. 9 in the amount of \$9,500 be approved for work completed in August by Vanderpool Construction.

Approximately 70.2% of construction is complete when comparing the earned value, the dollar amount of work completed, to the total contract amount. For the same period, approximately 71.5% of the total working days have been used.

These values are shared as follows:

Payment and Completion Summary	
Item	Amount
Partial Payment No. 1	\$159,176.66
Partial Payment No. 2	\$317,240.25
Partial Payment No. 3	\$393,824.92
Partial Payment No. 4	\$240,881.39
Partial Payment No. 5	\$328,600.29
Partial Payment No. 6	\$319,954.39
Partial Payment No. 7	\$388,567.70
Partial Payment No. 8	\$333,093.74
Partial Payment No. 9	\$623,604.27
Partial Payment No. 10	\$171,399.78
Partial Payment No. 11	\$174,109.17
Total of All Payments	\$3,450,452.56
Total Earned	\$3,557,167.59
3% Retainage	\$106,715.03
Total Contract Price	\$5,070,440.75
Percent Complete	70.2%

Please do not hesitate to call or email me should you have any questions.

Very Truly Yours,

SNYDER & ASSOCIATES, INC.



Jerry Selbher, P.E.
Project Manager

Enclosure

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION APPROVING PAY APPLICATION NUMBER 11 AND CHANGE ORDER
NUMBER 9 FOR THE EAST HILLCREST AVENUE RECONSTRUCTION PROJECT**

WHEREAS, the City of Indianola is currently under obligation of a construction contract with Vanderpool Construction Inc. for the East Hillcrest Avenue Reconstruction Project; and

WHEREAS, Vanderpool Construction Inc. has submitted Pay Application Number 11 and Change Order Number 9 as described on the attached application; and

WHEREAS, the City Council now deems it appropriate to approve Pay Application Number 11 and Change Order Number 9, as attached.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. Change Order Number 8, in the amount of \$9,500, is hereby approved.
2. Pay Application Number 9, in the amount of \$174,109.17, shall be paid.
3. Mayor is hereby authorized to sign the documents on behalf of the City of Indianola.

PASSED AND APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

APPLICATION FOR PARTIAL PAYMENT NO. 11

PROJECT: E Hillcrest Ave Reconstruction

S&A PROJECT NO.: 121.0558.01

OWNER: City Of Indianola
CONTRACTOR: Vanderpool Construction, Inc.
ADDRESS: 1100 N 14th St
Indianola, IA 50125
DATE: 9/17/2024

PAYMENT PERIOD: 8/1/2024
to 8/31/2024

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 5,098,494.70
Net Change by Change Order: \$ (28,053.95)
Contract Amount to Date: \$ 5,070,440.75

CONTRACT PERIOD: TOTAL WORKING DAYS:

Notice to Proceed: May 16, 2023

Number of Contract Working Days: 260

Working Days Used: 186

2. WORK SUMMARY:

Total Work Performed to Date: \$ 3,557,167.59
Retainage: 3% \$ 106,715.03
Total Earned Less Retainage: \$ 3,450,452.56
Less Previous Applications for Payment: \$ 3,276,343.39
AMOUNT DUE THIS APPLICATION: \$ 174,109.17

Working Days Remaining: 74.0

Percentage of Working Days Remaining: 28.5%

Percentage of Construction Remaining: 29.8%

3. CONTRACTOR'S CERTIFICATION:

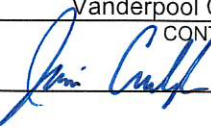
The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and

(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Vanderpool Construction, Inc.
CONTRACTOR

By



DATE:

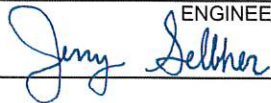
9/10/2024

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By



DATE:

9-16-2024

5. OWNER'S APPROVAL

OWNER

By

DATE:

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
		PLAN QTY.	UNIT	UNIT COST	TOTAL	QTY. TO DATE	CO #	COST TOTAL
2101-0850001	CLEARING AND GRUBBING	0.41	ACRE	\$ 20,500.00	\$ 8,405.00	0.41		8,405.00
2101-0850002	CLEARING AND GRUBBING	113.80	UNIT	\$ 130.00	\$ 14,794.00	113.80		14,794.00
2102-271007	EXCAVATION, CLASS 10, ROADWAY AND BORROW	18,887.00	CY	\$ 10.50	\$ 198,313.50	17,255.00		181,177.50
2102-271009	EXCAVATION, CLASS 10, WASTE	2,412.00	CY	\$ 11.00	\$ 26,532.00	2,000.00		22,000.00
2105-8425005	TOPSOIL, FURNISH AND SPREAD	106.00	CY	\$ 26.00	\$ 2,756.00	0.00		-
2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	5,332.00	CY	\$ 20.00	\$ 106,640.00	5,069.00		101,380.00
2109-8225100	SPECIAL COMPACTION OF SUBGRADE	48.30	STA	\$ 1,680.00	\$ 81,144.00	34.94		58,699.20
2115-0100000	MODIFIED SUBBASE	3,646.00	CY	\$ 66.00	\$ 240,636.00	2,674.00		176,484.00
2123-7450020	SHOULDER FINISHING, EARTH	101.20	STA	\$ 405.00	\$ 40,986.00	74.58		30,204.90
2213-7100400	RELOCATION OF MAILBOXES	5.00	EACH	\$ 765.00	\$ 3,825.00	2.00		1,530.00
2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	543.30	SY	\$ 92.00	\$ 49,983.60	543.30		49,983.60
2301-1033080	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	19,254.50	SY	\$ 76.50	\$ 1,472,969.25	12,671.89		969,399.59
2301.4875008	MEDIAN, P. C. CONCRETE, 8 IN.	33.90	SY	\$ 155.00	\$ 5,254.50	33.90		5,254.50
2301-6911722	PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	1.00	LS	\$ 15,000.00	\$ 15,000.00	0.00		-
2304-0101000	TEMPORARY PAVEMENT	3,230.50	SY	\$ 63.00	\$ 203,521.50	430.80		27,140.40
2312-8260051	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	553.00	TON	\$ 55.00	\$ 30,415.00	508.26		27,954.30
2315-8275025	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	52.70	TON	\$ 60.00	\$ 3,162.00	60.95		3,657.00
2402-0425040	FLOODED BACKFILL	71.00	CY	\$ 80.00	\$ 5,680.00	11.10		888.00
2402-2720100	EXCAVATION, CLASS 20, FOR ROADWAY PIPE CULVERT	26.60	CY	\$ 45.00	\$ 1,197.00	26.60		1,197.00
2416-0100015	APRONS, CONCRETE, 15 IN. DIA.	2.00	EACH	\$ 2,900.00	\$ 5,800.00	2.00		5,800.00
2416-0100018	APRONS, CONCRETE, 18 IN. DIA.	4.00	EACH	\$ 3,100.00	\$ 12,400.00	4.00		12,400.00
2416-0100024	APRONS, CONCRETE, 24 IN. DIA.	2.00	EACH	\$ 4,100.00	\$ 8,200.00	2.00		8,200.00
2416-0100030	APRONS, CONCRETE, 30 IN. DIA.	2.00	EACH	\$ 5,100.00	\$ 10,200.00	2.00		10,200.00
2416-0100036	APRONS, CONCRETE, 36 IN. DIA.	2.00	EACH	\$ 6,100.00	\$ 12,200.00	2.00		12,200.00
2416-1165015	CULVERT, 2000D CONCRETE, ENTRANCE PIPE 15 IN. DIA.	38.00	LF	\$ 79.00	\$ 3,002.00	38.00		3,002.00
2416-1165018	CULVERT, 2000D CONCRETE, ENTRANCE PIPE 18 IN. DIA.	88.00	LF	\$ 89.00	\$ 7,832.00	88.00		7,832.00
2435-0140148	MANHOLE, STORM SEWER, SW-401, 48 IN.	5.00	EACH	\$ 5,400.00	\$ 27,000.00	4.00		21,600.00
2435-0140160	MANHOLE, STORM SEWER, SW-401, 60 IN.	4.00	EACH	\$ 9,100.00	\$ 36,400.00	4.00		36,400.00
2435-0250500	INTAKE, SW-505	13.00	EACH	\$ 6,600.00	\$ 85,800.00	8.00		52,800.00
2435-0250600	INTAKE, SW-506	16.00	EACH	\$ 10,800.00	\$ 172,800.00	14.00		151,200.00
2435-0250604	INTAKE, SW-506, TOP ONLY	2.00	EACH	\$ 4,900.00	\$ 9,800.00	0.00		-
2435-0251224	INTAKE, SW-512, 24 IN.	15.00	EACH	\$ 3,000.00	\$ 45,000.00	6.00		18,000.00
2435-0251230	INTAKE, SW-512, 30 IN.	1.00	EACH	\$ 3,600.00	\$ 3,600.00	1.00		3,600.00
2435-0251300	INTAKE, SW-513	1.00	EACH	\$ 7,000.00	\$ 7,000.00	1.00		7,000.00
2435-0600010	MANHOLE ADJUSTMENT, MINOR	2.00	EACH	\$ 3,300.00	\$ 6,600.00	2.00		6,600.00
2435-0600020	MANHOLE ADJUSTMENT, MAJOR	2.00	EACH	\$ 3,300.00	\$ 6,600.00	1.00		3,300.00
2435-0600120	INTAKE ADJUSTMENT, MAJOR	1.00	EACH	\$ 700.00	\$ 700.00	0.00		-
2502-8212036	SUBDRAIN, LONGITUDINAL, (SHOULDER) 6 IN. DIA.	8,837.80	LF	\$ 17.00	\$ 150,242.60	5,965.00		101,405.00
2502-8215106	SUBDRAIN, CORRUGATED METAL PIPE, 6 IN. DIA.	12.00	LF	\$ 40.00	\$ 480.00	12.00		480.00
2502-8221303	SUBDRAIN OUTLET, DR-303	37.00	EACH	\$ 600.00	\$ 22,200.00	37.00		22,200.00
2503-0114212	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 12 IN.	96.00	LF	\$ 99.00	\$ 9,504.00	4.00		396.00
2503-0114215	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	1,454.00	LF	\$ 113.00	\$ 164,302.00	946.70		106,977.10
2503-0114218	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	1,218.00	LF	\$ 124.00	\$ 151,032.00	745.00		92,380.00
2503-0114224	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.	654.00	LF	\$ 137.00	\$ 89,598.00	630.00		86,310.00
2503-0114230	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 30 IN.	140.00	LF	\$ 163.00	\$ 22,820.00	140.00		22,820.00
2503-0114236	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 36 IN.	144.00	LF	\$ 207.00	\$ 29,808.00	144.00		29,808.00
2503-0200036	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	1,431.00	LF	\$ 18.00	\$ 25,758.00	1,197.00		21,546.00
2503-0200341	STORM SEWER ABANDONMENT, FILL AND PLUG, LESS THAN OR EQUAL TO 36 IN.	193.00	LF	\$ 18.00	\$ 3,474.00	177.00		3,186.00
2504-0200404	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	120.00	LF	\$ 164.00	\$ 19,680.00	120.00		19,680.00
2504-0240036	REMOVE SANITARY SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	266.00	LF	\$ 36.00	\$ 9,576.00	65.00		2,340.00
2504-0240145	SANITARY SEWER CLEANOUT	1.00	EACH	\$ 1,500.00	\$ 1,500.00	1.00		1,500.00
2506-4984000	FLOWABLE MORTAR	24.90	CY	\$ 200.00	\$ 4,980.00	0.00		-

2507-3250005	ENGINEERING FABRIC	129.30	SY	\$ 8.00	\$ 1,034.40	129.30	1,034.40
2507-6800061	REVTMENT, CLASS E	112.30	TON	\$ 98.00	\$ 11,005.40	112.30	11,005.40
2510-6745850	REMOVAL OF PAVEMENT	13,986.40	SY	\$ 5.00	\$ 69,932.00	10,303.78	51,518.90
2510-6750600	REMOVAL OF INTAKES AND UTILITY ACCESSSES	9.00	EACH	\$ 800.00	\$ 7,200.00	7.00	5,600.00
2511-0300000	REMOVAL OF RECREATIONAL TRAIL	843.10	SY	\$ 7.00	\$ 5,901.70	823.12	5,761.84
2511-0302600	RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.	882.00	SY	\$ 56.00	\$ 49,392.00	837.44	46,896.64
2511-0310100	SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	8.30	STA	\$ 635.00	\$ 5,270.50	7.89	5,010.15
2511-6745900	REMOVAL OF SIDEWALK	61.70	SY	\$ 11.00	\$ 678.70	42.82	471.02
2511-7526004	SIDEWALK, P.C. CONCRETE, 4 IN.	1,870.00	SY	\$ 51.00	\$ 95,370.00	1,397.91	71,293.41
2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	179.10	SY	\$ 56.00	\$ 10,029.60	173.36	9,708.16
2511-7528101	DETECTABLE WARNINGS	474.00	SF	\$ 66.00	\$ 31,284.00	362.00	23,892.00
2512-1725356	CURB AND GUTTER, P.C. CONCRETE, 3.5 FT.	89.70	LF	\$ 63.00	\$ 5,651.10	40.00	2,520.00
2515-2475006	DRIVEWAY, P.C. CONCRETE, 6 IN.	104.70	SY	\$ 66.00	\$ 6,910.20	103.58	6,836.28
2515-2475008	DRIVEWAY, P.C. CONCRETE, 8 IN.	1,411.30	SY	\$ 81.00	\$ 114,315.30	1,157.26	93,738.06
2515-6745600	REMOVAL OF PAVED DRIVEWAY	1,349.90	SY	\$ 6.00	\$ 8,099.40	1,015.32	6,091.92
2520-3350015	FIELD OFFICE	1.00	EACH	\$ 20,000.00	\$ 20,000.00	0.00	-
2524-6765010	REMOVE AND REINSTALL SIGN AS PER PLAN	26.00	EACH	\$ 355.00	\$ 9,230.00	21.00	7,455.00
2524-6765110	REMOVAL OF TYPE A SIGN	6.00	EACH	\$ 255.00	\$ 1,530.00	6.00	1,530.00
2524-9276010	PERFORATED SQUARE STEEL TUBE POSTS	145.50	LF	\$ 45.00	\$ 6,547.50	145.50	6,547.50
2524-9276021	PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION	9.00	EACH	\$ 205.00	\$ 1,845.00	0.00	-
2524-9325001	TYPE A SIGNS, SHEET ALUMINUM	65.25	SF	\$ 45.00	\$ 2,936.25	58.30	2,623.50
2526-8285000	CONSTRUCTION SURVEY	1.00	LS	\$ 35,500.00	\$ 35,500.00	0.00	-
2527-9263117	PAINTED PAVEMENT MARKINGS, DURABLE	135.48	STA	\$ 153.00	\$ 20,728.44	44.26	6,771.78
2527-9263131	WET RETROREFLECTIVE REMOVABLE TAPE MARKINGS	85.25	STA	\$ 153.00	\$ 13,043.25	0.00	-
2527-9263143	PAINTED SYMBOLS AND LEGENDS, DURABLE	27.00	EACH	\$ 560.00	\$ 15,120.00	15.00	8,400.00
2527-9263180	PAVEMENT MARKINGS REMOVED	12.92	STA	\$ 205.00	\$ 2,648.60	12.92	2,648.60
2527-9270111	GROOVES CUT FOR PAVEMENT MARKINGS	135.48	STA	\$ 115.00	\$ 15,580.20	61.45	7,066.75
2527-9270120	GROOVES CUT FOR SYMBOLS AND LEGENDS	27.00	EACH	\$ 205.00	\$ 5,535.00	15.00	3,075.00
2528-2518000	SAFETY CLOSURE	22.00	EACH	\$ 305.00	\$ 6,710.00	13.00	3,965.00
2528-8400048	TEMPORARY BARRIER RAIL, CONCRETE	687.50	LF	\$ 40.00	\$ 27,500.00	0.00	-
2528-8445110	TRAFFIC CONTROL	1.00	LS	\$ 61,000.00	\$ 61,000.00	0.65	39,650.00
2528-9290050	PORTABLE DYNAMIC MESSAGE SIGN (PDMS)	60.00	CDAY	\$ 76.00	\$ 4,560.00	44.00	3,344.00
2533-4980005	MOBILIZATION	1.00	LS	\$ 321,175.51	\$ 321,175.51	1.00	321,175.51
2551-0000110	TEMP CRASH CUSHION	2.00	EACH	\$ 2,550.00	\$ 5,100.00	0.00	-
2552-0000210	TRENCH FOUNDATION	200.00	TON	\$ 45.00	\$ 9,000.00	18.00	810.00
2552-0000220	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	200.00	CY	\$ 35.00	\$ 7,000.00	10.00	350.00
2552-0000300	TRENCH COMPACTION TESTING	1.00	LS	\$ 16,000.00	\$ 16,000.00	0.75	12,000.00
2554-0112004	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 4 IN.	23.00	LF	\$ 320.00	\$ 7,360.00	0.00	-
2554-0114012	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	285.00	LF	\$ 185.00	\$ 52,725.00	0.00	-
2554-0203000	FITTINGS BY WEIGHT, DUCTILE IRON	2,117.00	LB	\$ 18.00	\$ 38,106.00	0.00	-
2554-0204110	WATER SERVICE STUB, COPPER, 1 IN.	1.00	EACH	\$ 1,900.00	\$ 1,900.00	1.00	1,900.00
2554-0205710	WATER SERVICE CURB STOP AND BOX, COPPER, 1 IN.	1.00	EACH	\$ 800.00	\$ 800.00	1.00	800.00
2554-0212040	VALVE BOX ADJUSTMENT, MINOR	13.00	EACH	\$ 500.00	\$ 6,500.00	11.00	5,500.00
2554-0214000	FIRE HYDRANT ADJUSTMENT	5.00	EACH	\$ 5,500.00	\$ 27,500.00	4.00	22,000.00
2599-9999005	('EACH' ITEM) CLEANOUT (SUBDRAIN)	13.00	EACH	\$ 2,200.00	\$ 28,600.00	13.00	28,600.00
2599-9999005	('EACH' ITEM) CONNECTION TO STORM SEWER PIPE	3.00	EACH	\$ 3,000.00	\$ 9,000.00	3.00	9,000.00
2599-9999005	('EACH' ITEM) GRID TIED MAT GROUND ANCHOR TYPE 1	364.00	EACH	\$ 32.00	\$ 11,648.00	16.00	512.00
2599-9999005	('EACH' ITEM) REMOVE AND REINSTALL GATE	2.00	EACH	\$ 2,500.00	\$ 5,000.00	2.00	5,000.00
2599-9999005	('EACH' ITEM) WATER METER PIT	1.00	EACH	\$ 2,300.00	\$ 2,300.00	1.00	2,300.00
2599-9999009	(LINEAR FEET' ITEM) REMOVAL OF EXISTING WATER MAIN	275.00	LF	\$ 25.00	\$ 6,875.00	0.00	-
2599-9999010	('LUMP SUM' ITEM) CONCRETE WASHOUT	1.00	LS	\$ 10,500.00	\$ 10,500.00	0.50	5,250.00
2599-9999010	('LUMP SUM' ITEM) MAINTENANCE OF SOLID WASTE AND RECYCLING COLLECTION	1.00	LS	\$ 5,600.00	\$ 5,600.00	0.30	1,680.00
2599-9999010	('LUMP SUM' ITEM) REMOVE AND REINSTALL MAILBOX CLUSTER	1.00	LS	\$ 7,300.00	\$ 7,300.00	0.50	3,650.00
2599-9999018	('SQUARE YARDS' ITEM) GRID TIED CONCRETE BLOCK MAT, RIVERINE	128.00	SY	\$ 119.00	\$ 15,232.00	106.67	12,693.73
2599-9999020	('TONS' ITEM) REMOVAL OF CLASS E REVTMENT	88.00	TON	\$ 26.00	\$ 2,288.00	70.00	1,820.00
2601-2634105	MULCHING, BONDED FIBER MATRIX	10.50	ACRE	\$ 3,700.00	\$ 38,850.00	4.26	15,762.00
2601-2636043	SEEDING AND FERTILIZING (RURAL)	1.50	ACRE	\$ 1,000.00	\$ 1,500.00	0.00	-
2601-2636044	SEEDING AND FERTILIZING (URBAN)	4.00	ACRE	\$ 1,550.00	\$ 6,200.00	3.58	5,549.00
2601-2638352	SLOPE PROTECTION, WOOD EXCELSIOR MAT	340.00	SQ	\$ 11.00	\$ 3,740.00	203.40	2,237.40
2601-2643110	WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION	17.00	MGAL	\$ 60.00	\$ 1,020.00	0.00	-
2601-2643300	MOBILIZATION FOR WATERING	3.00	EACH	\$ 350.00	\$ 1,050.00	0.00	-
2602-0000150	STABILIZED CONSTRUCTION ENTRANCE, EC-303	450.00	LF	\$ 66.00	\$ 29,700.00	225.00	14,850.00
2602-0000312	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN.	10,884.00	LF	\$ 3.40	\$ 37,005.60	2,435.00	8,279.00
2602-0000351	REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE	12,858.00	LF	\$ 0.25	\$ 3,214.50	0.00	-
2602-0000362	DITCH CHECK SEDIMENT CONTROL DEVICE, 12 IN. DIA.	1,974.00	LF	\$ 3.40	\$ 6,711.60	0.00	-
2602-0000500	OPEN THROAT CURB INTAKE SEDIMENT FILTER EC-602	88.00	LF	\$ 18.00	\$ 1,584.00	29.00	522.00
2602-0000510	MAINTENANCE OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER	8.00	EACH	\$ 10.00	\$ 80.00	0.00	-
2602-0000520	REMOVAL OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER	8.00	EACH	\$ 10.00	\$ 80.00	0.00	-
2602-0000530	GRATE INTAKE SEDIMENT FILTER BAG	62.00	EACH	\$ 189.00	\$ 11,718.00	26.00	4,914.00
2602-0000540	MAINTENANCE OF GRATE INTAKE SEDIMENT FILTER BAG	62.00	EACH	\$ 10.00	\$ 620.00	26.00	260.00

2602-0000550	REMOVAL OF GRATE INTAKE SEDIMENT FILTER BAG	62.00	EACH	\$ 10.00	\$ 620.00	0.00		-
2602-0010010	MOBILIZATIONS, EROSION CONTROL	1.00	EACH	\$ 500.00	\$ 500.00	1.00		500.00
2602-0010020	MOBILIZATIONS, EMERGENCY EROSION CONTROL	1.00	EACH	\$ 1,000.00	\$ 1,000.00	0.00		-
2610-0000120	TREES	11.00	EACH	\$ 600.00	\$ 6,600.00	0.00		-
					TOTAL ORIGINAL CONTRACT = \$ 5,098,494.70		\$ 3,473,681.04	
CHANGE ORDER SUMMARY:								
CHANGE ORDER 02								
2520-3350015	FIELD OFFICE	-1	EA	20,000.00	\$ (20,000.00)		2	-
CHANGE ORDER 03								
2526-8285000	CONSTRUCTION SURVEY	-1	EA	35,500.00	\$ (35,500.00)		3	-
CHANGE ORDER 04								
2435-0250500	INTAKE, SW-505	-1	EA	6,600.00	\$ (6,600.00)			-
2435-0250610	INTAKE, SW-506, MODIFIED	1	EA	15,800.00	\$ 15,800.00	1	4	15,800.00
				TOTAL:	\$ 9,200.00			15,800.00
CHANGE ORDER 05								
2528-8445110	ADDITIONAL TRAFFIC CONTROL	1	EA	7,095.00	\$ 7,095.00	1	5	7,095.00
2599-9999005	('EACH' ITEM) CLEANOUT (SUBDRAIN), TYPE B	-13	EA	2,200.00	\$ (28,600.00)	-13	5	(28,600.00)
2599-9999005	('EACH' ITEM) CLEANOUT (SUBDRAIN), TYPE A-1	13	EA	950.00	\$ 12,350.00	10	5	9,500.00
				TOTAL:	\$ (9,155.00)			(12,005.00)
CHANGE ORDER 06								
2507-6800061	REVTMENT, CLASS E	23.82	TON	98.00	\$ 2,334.36	23.82	6	2,334.36
2528-8445110	ADDITIONAL TRAFFIC CONTROL	1	EA	13,145.00	\$ 13,145.00	1	6	13,145.00
2599-9999005	('EACH' ITEM) REMOVAL OF RAILROAD FOOTINGS	1	EA	1,305.00	\$ 1,305.00	1	6	1,305.00
2599-9999006	('EACH' ITEM) STORM SEWER ADJUSTMENT IN FIELD	1	EA	2,960.00	\$ 2,960.00	1	6	2,960.00
				TOTAL:	\$ 19,744.36			19,744.36
CHANGE ORDER 07								
2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	32.42	SY	92.00	\$ 2,982.64	32.42	7	2,982.64
2435-0140148	MANHOLE, STORM SEWER, SW-401, 48 IN. DIA	-1	EA	5,400.00	\$ (5,400.00)		7	-
2435-0140160	MANHOLE, STORM SEWER, SW-401, 60 IN. DIA	1	EA	9,100.00	\$ 9,100.00	1	7	9,100.00
2502-8215106	SUBDRAIN, CORRUGATED METAL PIPE, 6 IN. DIA.	16	LF	40.00	\$ 640.00	16	7	640.00
2502-8221303	SUBDRAIN OUTLET, DR-303	22	EA	600.00	\$ 13,200.00	4	7	2,400.00
2503-0114236	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 36 IN.	13	LF	207.00	\$ 2,691.00	13	7	2,691.00
2524-9276010	PERFORATED SQUARE STEEL TUBE POSTS	220	LF	45.00	\$ 9,900.00	66	7	2,970.00
2527-9263180	PAVEMENT MARKINGS REMOVED	0.31	STA	205.00	\$ 63.55	0.31	7	63.55
2554-0112004	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 4 IN.	-23	LF	320.00	\$ (7,360.00)		7	-
2554-0114012	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	-142	LF	185.00	\$ (26,270.00)		7	-
2554-0203000	FITTINGS BY WEIGHT, DUCTILE IRON	-1,058.5	LB	18.00	\$ (19,053.00)		7	-
2599-9999005	('EACH' ITEM) CLEANOUT (SUBDRAIN), TYPE B	2	EA	2,200.00	\$ 4,400.00	2	7	4,400.00
2599-9999005	('EACH' ITEM) CLEANOUT (SUBDRAIN), TYPE A-1	-2	EA	950.00	\$ (1,900.00)		7	-
2599-9999009	(LINEAR FEET ITEM) REMOVAL OF EXISTING WATER MAIN	-137.5	LF	25.00	\$ (3,437.50)		7	-
2602-0010010	MOBILIZATIONS, EROSION CONTROL	16	EA	500.00	\$ 8,000.00	11	7	5,500.00
2599-9999010	('LUMP SUM' ITEM) STORM SEWER MANHOLE, SPECIAL	1	LS	8,400.00	\$ 8,400.00	1	7	8,400.00
				TOTAL:	\$ (4,043.31)			39,147.19
CHANGE ORDER 08								
2435-0140160	MANHOLE, STORM SEWER, SW-401, 60 IN.	-1	EA	9,100.00	\$ (9,100.00)		8	-
2435-0140172	MANHOLE, STORM SEWER, SW-401, 72 IN.	1	EA	11,300.00	\$ 11,300.00	1.00	8	11,300.00
				TOTAL:	\$ 2,200.00			11,300.00
CHANGE ORDER 09								
2599-9999010	TEMPORARY DRIVEWAY, SECURED SITE	1	LS	9,500.00	\$ 9,500.00	1.00	9	9,500.00
				TOTAL:	\$ 9,500.00			9,500.00
TOTAL CHANGE ORDERS = \$ (28,053.95)					\$ 83,486.55			
TOTAL CONTRACT & CHANGE ORDERS \$ 5,070,440.75					\$ 3,557,167.59			

CHANGE ORDER
For Local Public Agency Projects

No.: 9

Non-Substantial: ☐

Substantial: ☐

Administering Office
Concurrence Date

Accounting ID No. (5-digit number):39303

Project Number: STBG-SWAP-3680(621)--SG-91

Contract Work Type: PCC Pavement - Grade & Replace

Local Public Agency: City of Indianola

Contractor: Vanderpool Construction, Inc.

Date Prepared: September 10, 2024

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

8007 - 2599-9999010 - Temporary Driveway, Secured Site - add 1 LS

B - Reason for change:

The temporary driveway through the secured IMU water tower and Warren County Emergency Management site will reduce construction by two stages and shorten the overall project. The site has to remain secured per Warren County requirements.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

8007 - 2599-9999010 - Temporary Driveway, Secured Site - add 1 LS for \$9,500

D - Justification for cost(s) (See I.M. 6.000, Attachment D, Chapter 2.36, for acceptable justification):

A cost comparison was made using Iowa DOT BidX data. For this installation, temporary fence = 240 LF and remove and replace 72-inch security fence = 150 LF.

For four projects in 2020 through 2022 the average bid price was \$39.67/LF and high bid price was \$59.00/LF for the 72-inch security fence. For this project using 150 LF, the equivalent average price would be \$5,950 and equivalent high price \$8,850. The average length of those projects is an installation of 645.7 LF.

For four project For four projects in 7/2023 through 9/2024 the average bid price was \$10.05/LF and high bid price was \$21.00/LF for temporary fencing. For this project using 240 LF, the equivalent average price would be \$2,412 and equivalent high price \$5,040. The average length of those projects is an installation of 735.5 LF.

The total equivalent price for this installation using average prices = \$8,362 and high prices = \$13,890. The price submitted by Vanderpool is \$9,500, or 13.6% above the average comparable price. Given a much smaller installation (150 LF vs. 645.7 LF of 72-inch security fencing and 240 LF vs. 735.5 LF of temporary fencing), the 13.6% higher price is reasonable. A smaller installation will typically have a higher unit price because the mobilization charge for the work has to be averaged over a smaller amount of fencing.



Form 831240 (12-20)

E - Contract time adjustment:



No Working Days added



Working Days added: _____



Unknown at this time

Justification for selection:

Additional contract time not requested by Vanderpool Construction.

F - Items included in contract:

Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
				\$0.00	0.000	\$0.00
				TOTAL		\$0.00

Add Row

Delete Row

G - Items not included in contract:

Participating					For deductions enter as "-x.xx"		
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
		8007	2599-9999010	Temporary Driveway, Secured Site	\$9,500.00	1.000	\$9,500.00
				9,500			
				Add Row	Delete Row	TOTAL	
						\$9,500.00	

Add Row

Delete Row

Signatures will be applied through DocExpress.



MEMORANDUM

To: Mayor and City Council

From: Akhilesh Pal, Public Works Director

Date: September 16, 2024

Subject: Resolution authorizing a contract with The Underground Co Ltd. for storm water intake repairs at the intersection of South J Street and West Salem Avenue.

Introduction: This memorandum seeks the City Council's approval to enter into a contract with The Underground Company Ltd. for the repair of stormwater intakes at the intersection of J Street and West Salem Avenue. The project aims to address critical infrastructure issues that are causing voids and potential further failures in the area.

Background: Three stormwater intakes at the intersection of J Street and West Salem Avenue have failed, leading to significant voids and potential risks of further pipe failures. To address these issues, staff solicited quotes from three contractors. The quotes received are as follows: The Underground Company Ltd. provided a quote of \$25,000, 701 Construction LLC quoted \$33,600, and Eslinger Contracting, INC. quoted \$39,000.

Discussion: The Underground Co. submitted the lowest quote at \$25,000, which is notably less than the other bids and aligns well with our budget. Given the urgent need to repair these failed intakes and prevent further damage, The Underground Co. is recommended for the contract. As per the City's purchasing policy, informal quotations are required for goods or services estimated below \$40,000; however, Council approval is necessary when the estimated value exceeds \$25,000. Additionally, as per City policy and state law, the contractor will be required to provide a performance bond to ensure project compliance and completion.

Budget Impact: There are adequate funds available in Fund 650 (Account # 650-9000-64905) to cover the \$25,000 cost of the repairs. The expenditure aligns with the budgetary provisions for such maintenance work.

Recommendation: Staff recommends authorizing the Mayor or the City Manager to execute a contract with The Underground Company Ltd. for the repair of stormwater intakes at the intersection of J Street and West Salem Avenue. Given that The Underground Company Ltd. submitted the lowest quote and the project is critical to maintaining infrastructure, staff recommends moving forward with this contractor. Approval will allow us to proceed with necessary repairs efficiently and within budget.

Attachments:

1. Underground Co Quote
2. 701 Construction LLC Quote
3. Eslinger Contracting Quote
4. Resolution Contract for Storm Repairs
5. Professional Services Agreement



July 26, 2024

Proposal

To: City Of Indianola
Caleb Adams-Brown
Streets Superintendent
706 N. 6th St.
Indianola, Iowa 50125
Office: 515-962-5254
cadamsbrown@indianolaiowa.gov

Project: South J Street and Salem Ave Intake Replacements
Indianola, Iowa

Engineer: N/A
Sheet: 0
Plan Date: 0, No Addendum Received

From: The Underground Company Ltd.
12245 Dakota Street
Carlisle, Iowa 50047
Phone: 515.282.8455
Fax: 515.282.8465
Chris Burkhardt: Project Estimator (323.3185)(chrisb@underltd.com)

RE: Intake Replacement Proposal

We, The Underground Company, Ltd., propose to provide labor, machinery and material to complete the following scope of work for the above referenced project.

Work Scope:

Remove and Replace (3) Existing Intakes as Per Plan

See attached sheet for scope of work and unit prices

Project Total: \$25,000.00

- **Price includes safety measures for our work areas**
- **Price does not include the following items unless specified in scope of work or special provisions:** pipe borings, seed or sod, survey/layout, engineering, inspection fees, permits, bond, testing lab services, system development fees, clearing and grubbing, fence removal and replacement, adjustment of existing fixtures including poles, underground lines and utility boxes, irrigation replacement, removal of buried obstructions, concrete box outs in paving, final minor adjustments of intake structures (to be done by paving contractor), backplastering, traffic control, removal and replacement of contaminated or unacceptable soils, rock or shale excavation, dewatering, stabilization rock, treated soils, frost excavation, granular fills, footing excavation and backfill, sidewalk grading, handling of footing and sidewalk dirt, over excavations, import or export soils, silt fence or erosion control including temporary stand pipes, curb cuts or pavement removal and replacement, asbuilt drawings and additional equipment move-ins.

Signature _____
The Underground Company

PROJECT: South J Street and Salem Ave Intake Replacements
LOCATION: Indianola, Iowa



ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
<u>Storm Sewer</u>					
SS1	Temporary Traffic Control	1.00	LS	\$ 800.00	\$ 800.00
SS2	Remove and Replace Existing RA-3 Intake	3.00	EA	\$ 7,900.00	\$ 23,700.00
SS3	Mob/Misc.	1.00	LS	\$ 500.00	\$ 500.00
Project Total:					\$ 25,000.00

Price Includes Top and Box Only. Special Shaping by Others.

Price Includes Pavement Removals Only. Pavement Replacement by Others.

Excludes Seed or Sod Restoration.

Pole Holding by Others. Does Not Include Pole Holding Costs if Applicable.



701 Construction LLC

Jose Ramirez - Pancho
Business Number 515-306-8199
108 Newcastle Road
5153068199
701construc@gmail.com

ESTIMATE
EST0016

DATE
09/05/2024

TOTAL
USD \$33,600.00

TO

CALEB ADAMS-BROWN / CityofIndianola

📞 5159625254
📠 5158083306
cadamsbrown@indianolaiowa.gov

DESCRIPTION	RATE	QTY	AMOUNT
Sewer intake south J street & W Salem Ave	\$0.00	1	\$0.00
Removal of structure	\$1,500.00	3	\$4,500.00
Removal & Replace intake floor (if NEEDED)	\$2,000.00	3	\$6,000.00
SW-507	\$7,000.00	3	\$21,000.00
Full Depth patch PCC 7" SY	\$105.00	20	\$2,100.00
TOTAL			USD \$33,600.00

Intake Floor (if Needed) but we will see until walls are removed
Let me know if I'm missing something thank you for the opportunity to bid on this project...

BID PROPOSAL

ESLINGER CONTRACTING, INC.

Date: 8 Sept 2024

2500 R63 HWY
NORWALK, IOWA 50211

(515) 202-3605

scott@eslingercontracting.com

Bid for:

Name: City of Indianola

Job name: South J & W. Salem

job address: Indianola

[illegible]

Conditions or Notes: Property lines and any permits are the responsibility of owner/ general contractor. Underground utilities must be marked, otherwise Eslinger Contracting, is not responsible or liable for damages to said utilities. Final dollar amounts based on actual field measured units installed to complete the work at the unit prices quoted.

Eslinger Contracting, Inc.

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION AUTHORIZING A CONTRACT WITH THE UNDERGROUND CO. LTD.
FOR STORMWATER INTAKE REPAIRS AT THE INTERSECTION
OF SOUTH J STREET AND WEST SALEM AVENUE**

WHEREAS, three stormwater intakes at the intersection of South J Street and West Salem Avenue have failed, creating voids and risking further infrastructure issues; and

WHEREAS, quotes were obtained from The Underground Company Ltd., 701 Construction LLC, and Eslinger Contracting, INC., with The Underground Company Ltd. providing the lowest quote of \$25,000; and

WHEREAS, adequate funds are available in Fund 650 (Account # 650-9000-64905) to cover the cost of the repairs; and

WHEREAS, as per the City's purchasing policy, Council approval is required for contracts exceeding \$25,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the Mayor or the City Manager is authorized to enter into a contract with The Underground Company Ltd. for the repair of stormwater intakes at the intersection of South J Street and West Salem Avenue, in the amount of \$25,000.

PASSED AND APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered this 16th day of September, 2024, by and between the **CITY OF INDIANOLA**, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and The Underground Co., Ltd of Carlisle, IA hereinafter referred to as "SERVICE PROVIDER" for the stormwater intakes repairs at the intersection of J Street and West Salem Avenue.

WHEREAS, the CITY is in need of services associated with stormwater intakes repairs at the intersection of J Street and West Salem Avenue hereinafter referred to as "Services"; and

WHEREAS, the CITY solicited proposals for said Services; and

WHEREAS, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto as Exhibit "B" and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out

of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of insuring this indemnity must be complied with as set forth below.

2. SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required as set forth in Exhibit "C."

3. This Agreement may be terminated by either party for cause or by CITY for convenience upon fourteen (14) days' written notice by the terminating party to the other party of such termination in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER abandons this Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

4. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":

CITY OF INDIANOLA

By: _____
Stephanie Erickson, Mayor

Attest: _____
Jackie Raffety, City Clerk

"SERVICE PROVIDER":

By: _____
Name: _____
Title: _____



MEMORANDUM

To: Mayor and City Council

From: Jason Holder, Chief of Innovation and Internal Services

Date: September 16, 2024

Subject: Resolution approving a service agreement with Tyler Technologies for an Enterprise Resource Planning (ERP) System.

Introduction: This resolution authorizes the City of Indianola to enter into a contract with Tyler Technologies to implement a cloud-based Enterprise Resource Planning (ERP) system. The city is transitioning from its current on-premise ERP solution, Caselle, to Tyler Technologies' secure cloud platform to enhance data security, improve operational efficiency, and modernize financial management processes. This migration aligns with the city's ongoing efforts to adopt innovative technologies that support better governance and service delivery to the community.

Background: The City of Indianola has utilized the Caselle ERP system for over eight years. While Caselle has served the city's needs during this time, the system's limitations have become increasingly apparent due to the city's growth. The on-premise setup has led to rising costs, the need for new server infrastructure, and increased IT management demands. Additionally, the system lacks the integrated products needed for the city's future expansion.

Discussion: After a comprehensive 12-month review process that included discussions with other municipalities and multiple software demonstrations, Tyler Technologies was selected as the optimal solution. Tyler's cloud-based ERP offers enhanced security, scalability, and integration options, with support for future growth. The migration to Tyler's system, which meets CJIS, HIPAA, and other government compliance requirements, will take place over the next 10 months, starting with finance and HR, with additional modules to be implemented in subsequent years as budget allows.

Budget Impact: The annual license cost for Tyler Technologies' ERP system is approximately \$51,362 (modules and support costs may vary) compared to the \$25,000 cost of the current Caselle system. While this represents an increase, Tyler's solution offers significantly more functionality and long-term benefits. The initial migration is projected to cost up to \$80,000, with payments spread over the migration period and tied to completed work milestones. This migration cost was ranked as a top priority in last year's budget meetings. The project kickoff will require a \$15,000 payment (25% of the annual license fee) in October. If approved, this contract will be added to the first budget amendment. Additionally, once the migration is complete, the city expects to realize cost savings by consolidating other services under the Tyler system, reducing overall IT expenditures.

Recommendation: It is recommended that the City Council approve the contract with Tyler Technologies for the migration to their cloud-based ERP system. This system will address current challenges related to security, scalability, and integration while providing a more robust solution for future growth. The migration has been carefully reviewed, and the budget impact has been accounted for, with the costs spread over time and future savings expected through service consolidation. Approving this contract will allow the city to proceed with the implementation, starting

with the finance and HR departments, and ensure compliance with necessary government regulations.

- Attachments:**
1. Res 2024- Approving Contract with Tyler Tech
 2. Indianola, IA SaaS 071824 No Advanced Scheduling

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION APPROVING A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES FOR
ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM**

WHEREAS, the City of Indianola is in need of upgrading our ERP system; and

WHEREAS, staff researched and consulted with similar companies and determined that Tyler Technologies would be a good fit; and

WHEREAS, Tyler Technologies ERP system is cloud based and meets CJIS, HIPAA, and other government compliance requirements; and

WHEREAS, the attached agreement sets forth obligations for Tyler Technologies and the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa that the service agreement with Tyler Technologies System for an ERP system is approved.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Indianola, Iowa that the attached service agreement between the City and Tyler Technologies is hereby approved and the Mayor is authorized to sign the services agreement on behalf of the City of Indianola.

APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

WHEREAS, Client is a member of Sourcwell (formerly known as National Joint Powers Alliance) ("Sourcwell") under member number 119316.

WHEREAS, Tyler participated in the competitive bid process in response to Sourcwell RFP #090320 by submitting a proposal, on which Sourcwell awarded Tyler a Sourcwell contract, numbered 090320-TTI (hereinafter, the "Sourcwell Contract");

WHEREAS, documentation of the Sourcwell competitive bid process, as well as Tyler's contract with and pricing information for Sourcwell is available at <https://www.sourcwell-mn.gov/cooperative-purchasing/090320-tti>; and

WHEREAS, Client desires to purchase off the Sourcwell Contract to procure certain software functionality from Tyler, which Tyler agrees to deliver pursuant to the Sourcwell Contract and under the terms and conditions set forth below;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Software as a Service Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means the City of Indianola, Iowa.
- **"Data"** means your data necessary to utilize the Tyler Software.
- **"Data Storage Capacity"** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Defined Users"** means the number of users that are authorized to use the SaaS Services. The Defined Users for the Agreement are as identified in the Investment Summary. If Exhibit A

contains Enterprise Permitting & Licensing labeled software, defined users mean the maximum number of named users that are authorized to use the Enterprise Permitting & Licensing labeled modules as indicated in the Investment Summary.

- **“Developer”** means a third party who owns the intellectual property rights to Third Party Software.
- **“Documentation”** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **“Effective Date”** means the date by which both your and our authorized representatives have signed the Agreement.
- **“Force Majeure”** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **“Investment Summary”** means the agreed upon cost proposal for the products and services attached as [Exhibit A](#).
- **“Invoicing and Payment Policy”** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as [Exhibit B](#).
- **“Order Form”** means an ordering document that includes a quote or investment summary and specifying the items to be provided by Tyler to Client, including any addenda and supplements thereto.
- **“SaaS Fees”** means the fees for the SaaS Services identified in the Investment Summary.
- **“SaaS Services”** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **“SLA”** means the service level agreement. A copy of our current SLA is attached hereto as [Exhibit C](#).
- **“Statement of Work”** means the industry standard implementation plan describing how our professional services will be provided to implement the Tyler Software, and outlining your and our roles and responsibilities in connection with that implementation. The Statement of Work is attached as [Exhibit D](#).
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as [Schedule 1](#) to [Exhibit C](#).
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party SaaS Services”** means software as a service provided by a third party.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Products or other parties’ products or services, as applicable, and attached or indicated at [Exhibit D](#).

- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SAAS SERVICES

1. **Rights Granted.** We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(9). The foregoing notwithstanding, to the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms and conditions of this Agreement including, without limitation, Section B(4). We will make any such software available to you for download.
2. **SaaS Fees.** You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy. The SaaS Fees are based on the number of Defined Users and amount of Data Storage Capacity. You may add additional users or additional data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).
3. **Ownership.**
 - 3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.
 - 3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
 - 3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.
4. **Restrictions.** You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party’s business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or Documentation available to any third party other than as expressly permitted by this Agreement.

5. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(9), below, the SLA and our then current Support Call Process.
6. SaaS Services.
 - 6.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 21. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. The scope of audit coverage varies for some Tyler Software solutions. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same information. If our SaaS Services are provided using a 3rd party data center, we will provide available compliance reports for that data center.
 - 6.2 You will be hosted on shared hardware in a Tyler data center or in a third-party data center. In either event, databases containing your Data will be dedicated to you and inaccessible to our other customers.
 - 6.3 Our Tyler data centers have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event of a data center failure, we reserve the right to employ our disaster recovery plan for resumption of the SaaS Services. In that event, we commit to a Recovery Point Objective ("RPO") of 24 hours and a Recovery Time Objective ("RTO") of 24 hours. RPO represents the maximum duration of time between the most recent recoverable copy of your hosted Data and subsequent data center failure. RTO represents the maximum duration of time following data center failure within which your access to the Tyler Software must be restored.
 - 6.4 We conduct annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.
 - 6.5 We test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule and execute such a test on a mutually agreeable schedule. At your written request, we will

provide test results to you within a commercially reasonable timeframe after receipt of the request.

6.6 We will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data.

6.7 We provide secure Data transmission paths between each of your workstations and our servers.

6.8 Tyler data centers are accessible only by authorized personnel with a unique key entry. All other visitors to Tyler data centers must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.

6.9 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C – PROFESSIONAL SERVICES

1. Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary and described in the Statement of Work.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains, and the Statement of Work describes, the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. If you cancel services less than four (4) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) daily fees associated with cancelled professional services if we are unable to reassign our personnel and (b) any non-refundable travel expenses already incurred by us on your behalf. We will make all reasonable efforts to reassign personnel in the event you cancel within four (4) weeks of scheduled commitments.

5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.
7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.
8. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).
9. Maintenance and Support. For so long as you timely pay your SaaS Fees according to the Invoicing and Payment Policy, then in addition to the terms set forth in the SLA and the Support Call Process, we will:
 - 9.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (subject to any applicable release life cycle policy);
 - 9.2 provide support during our established support hours;
 - 9.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
 - 9.4 make available to you all releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 9.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with any applicable release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot

resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) week's advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.
3. Third Party Products Warranties.
 - 3.1 We are authorized by each Developer to grant access to the Third Party Software.
 - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
 - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in the Investment Summary per our Invoicing and Payment Policy, subject to Section E(2).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your

receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. **Term.** The initial term of this Agreement is equal to the number of years indicated for SaaS Services in Exhibit A, commencing on October 1, 2024, unless earlier terminated as set forth below. If no duration is indicated in Exhibit A, the initial term is one (1) year. Upon expiration of the initial term, this Agreement will renew automatically for additional one (1) year renewal terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term. Your right to access or use the Tyler Software and the SaaS Services will terminate at the end of this Agreement.
2. **Termination.** This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).
 - 2.1 **Failure to Pay SaaS Fees.** You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.
 - 2.2 **For Cause.** If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).
 - 2.3 **Force Majeure.** Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or more.
 - 2.4 **Lack of Appropriations.** If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.
- 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
- 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

- 2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CLIENT UNDERSTANDS AND AGREES THAT TYLER DISCLAIMS ANY LIABILITY FOR ERRORS THAT RELATE TO USER ERROR.
4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).
5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION H – GENERAL TERMS AND CONDITIONS

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in

good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.

4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have

the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.

11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
 - (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;

- (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
 - (c) a party receives from a third party who has a right to disclose it to the receiving party; or
 - (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.
18. Quarantining of Client Data. Some services provided by Tyler require us to be in possession of your Data. In the event we detect malware or other conditions associated with your Data that are reasonably suspected of putting Tyler resources or other Tyler clients' data at risk, we reserve the absolute right to move your Data from its location within a multi-tenancy Tyler hosted environment to an isolated "quarantined" environment without advance notice. Your Data will remain in such quarantine for a period of at least six (6) months during which time we will review the Data, and all traffic associated with the Data, for signs of malware or other similar issues. If no issues are detected through such reviews during the six (6) month period of quarantine, we will coordinate with you the restoration of your Data to a non-quarantined environment. In the event your Data must remain in quarantine beyond this six (6) month period through no fault of Tyler's, we reserve the right to require payment of additional fees for the extended duration of quarantine. We will provide an estimate of what those costs will be upon your request.
19. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
20. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.
21. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
22. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.
23. Data & Insights Solution Terms. Your use of certain Tyler solutions includes Tyler's Data & Insights data platform. Your rights, and the rights of any of your end users, to use Tyler's Data & Insights data platform is subject to the Data & Insights SaaS Services Terms of Service, available at <https://www.tylertech.com/terms/data-insights-saas-services-terms-of-service>. By signing a Tyler Agreement or Order Form, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.

24. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy
	Schedule 1: Business Travel Policy
Exhibit C	Service Level Agreement
	Schedule 1: Support Call Process
Exhibit D	Statement of Work

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

City of Indianola, Iowa

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

City of Indianola
PO Box 299
Indianola, IA 50125
Attention: Jason Holder



Exhibit A

Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date, despite any expiration date in the Investment Summary that may have lapsed as of the Effective Date.

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Sales Quotation For:

City of Indianola
PO Box 299
Indianola IA 50125-0299
Jason Holder

jholder@indianolaiowa.gov

Quoted BY Ron Pieracci
Quote Expiration 9/30/24
Quote Name City of Indianola - Cloud -
 Hosted By Tyler

Tyler Annual Software – SaaS			
Description	List Price	Discount	Annual
Tyler One			
Identity			
Identity Workforce Advanced [25]	\$ 150	\$ 0	\$ 150
Time & Attendance			
Time & Attendance	\$ 5,918	\$ 829	\$ 5,089
Time & Attendance Mobile Access License	\$ 1,503	\$ 210	\$ 1,293
Content Manager Suite			
Content Manager Core	\$ 6,430	\$ 900	\$ 5,530
ERP Pro			
ERP Pro 10 Financial Management Suite			
Applicant Tracking	\$ 1,250	\$ 175	\$ 1,075
Core Financials	\$ 18,001	\$ 2,520	\$ 15,481
Benefits Enrollment	\$ 2,475	\$ 347	\$ 2,128
Fixed Assets	\$ 3,151	\$ 441	\$ 2,710

Tyler Annual Software – SaaS			
Description	List Price	Discount	Annual
Human Resources Management (Includes Position Budgeting)	\$ 8,356	\$ 1,170	\$ 7,186
Project Accounting	\$ 4,202	\$ 588	\$ 3,614
Accounts Receivable	\$ 4,598	\$ 644	\$ 3,954
ERP Pro 10 Customer Relationship Management Suite			
Cashiering	\$ 3,665	\$ 513	\$ 3,152
TOTAL:			
\$ 59,699 \$ 8,337 \$ 51,362			
Term # of Years: 3			

Tyler Annual Services			
Description	List Price	Discount	Annual
ERP Pro			
Other Services			
Tyler University	\$ 2,229	\$ 312	\$ 1,917
TOTAL:			
\$ 2,229 \$ 312 \$ 1,917			

Services		
Description	Hours/Units	Extended Price
ERP Pro 10 Financial Management Suite		
Professional Services	360	\$ 52,200
Data Conversion Services		\$ 6,000
Project Management	1	\$ 2,000

Services		
Description	Hours/Units	Extended Price
ERP Pro 10 Customer Relationship Management Suite		
Professional Services	32	\$ 4,640
Project Management	1	\$ 1,600
Time & Attendance		
Project Management	1	\$ 1,400
Professional Services	50	\$ 7,250
Content Manager Suite		
Professional Services	40	\$ 5,800
TOTAL:		\$ 80,890

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 51,362
Total Tyler Services	\$ 80,890	\$ 1,917
Summary Total	\$ 80,890	\$ 53,279

Optional Tyler Annual Software – SaaS			
Description	List Price	Discount	Annual
Tyler One			
Data & Insights			
Finance Insights	\$ 9,000	\$ 1260	\$ 7,740
ERP Pro			
ERP Pro Community Development Suite			
Code Enforcement Access	\$ 1,500	\$ 210	\$ 1,290
Code Enforcement	\$ 4,501	\$ 630	\$ 3,871

Optional Tyler Annual Software – SaaS			
Description	List Price	Discount	Annual
Permitting	\$ 4,501	\$ 630	\$ 3,871
Code Enforcement Mobile	\$ 2,000	\$ 280	\$ 1,720
Inspections Mobile	\$ 2,000	\$ 280	\$ 1,720
ERP Pro 10 Financial Management Suite			
Purchasing	\$ 5,602	\$ 784	\$ 4,818
TOTAL:	\$ 29,104	\$ 4,074	\$ 25,030

Optional Services		
Description	Hours/Units	Extended Price
ERP Pro 10 Financial Management Suite		
Professional Services	32	\$ 4,640
ERP Pro Community Development Suite		
Professional Services	88	\$ 12,760
Data Conversion Services		\$ 4,000
Project Management	1	\$ 2,000
Data & Insights		
Professional Services	28	\$ 4,060
TOTAL:		\$ 27,460

Comments

The above quotation has been pre-bid by Tyler through Sourcewell Bid Number 090320-TTI Maturity date through 11-02-2024.

City of Indianola Sourcewell Member Account Number is **119316**.

Work will be delivered remotely unless otherwise noted in this agreement.

SaaS is considered a term of one year unless otherwise indicated.

Cashiering	Cashiering supports credit/debit cards, is PCI Compliant, and includes a cash collection interface and a cashiering receipt import.
Core Financials	Core Financials includes general ledger, budget prep, bank recon, AP, CellSense, a standard forms pkg, output director, positive pay, secure signatures.
Identity Workforce Advanced [25]	Tyler’s Identity Workforce currently supports the following identity providers (IdP’s) for use with Tyler back-office solutions: Microsoft Active Directory through Azure AD, ADFS or Okta AD agent, Google Cloud Identity, Identity Automation RapidIdentity, and Okta. Any requirement by you to use an IdP not supported by Tyler may require additional costs, available upon request. Identity Workforce SaaS Fees are based on user counts. Year one SaaS Fee is based on estimated user count as indicated in this order. Unless otherwise agreed by the parties, the SaaS Fee for each subsequent annual term is based on the preceding annual term’s annual user count.
Human Resources Management Data Conversion	Human Resources Management conversion includes employee master, deductions/taxes, retirement, current leave totals, current direct deposit, current calendar year transactions, and unlimited history.
General Ledger Data Conversion	General Ledger conversion includes Chart of Accounts, current fiscal year transactions, and unlimited history.
Permitting Data Conversion	Permitting Data Conversion includes Current Projects, Properties and Contacts - no transaction history.

Accounts Payable Data Conversion

Accounts Payable conversion includes Vendor Master records, current fiscal year transactions, and unlimited history.



Exhibit B

Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. **SaaS Fees.** SaaS Fees are invoiced on an annual basis. Year 1 SaaS Fees are invoiced as follows: 25% upon the initial term as set forth in Section F(1) of this Agreement and 75% on May 15, 2025. Year 2, and each year thereafter, SaaS Fees shall be invoiced in full upon the anniversary of the initial term. Your annual SaaS fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, Tyler agrees not to increase annual SaaS fees by more than five percent (5%) per year for each of the following two (2) renewal terms. Thereafter, your annual SaaS fees will be at our then-current rates.
2. **Other Tyler Software and Services.**
 - 2.1 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.
 - 2.2 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.
 - 2.3 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.
 - 2.4 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in this Agreement.
 - 2.5 *Other Fixed Price Services:* Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where "Project Planning Services" are provided, payment will be due upon delivery of the Implementation Planning

- document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- 2.6 *Web Services*: Annual fees for web services are payable in advance, commencing upon the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.
- 2.7 *Annual Services*: Unless otherwise indicated in this Exhibit B, fees for annual services are due annually, in advance, commencing on the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.
3. Third Party Products and Hardware.
- 3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.
- 3.2 *Third Party Software Maintenance*: The first year maintenance fee for the Third Party Software is invoiced when we make it available to you for downloading. Subsequent annual maintenance fees for Third Party Software are invoiced annually, in advance, at then-current rates, upon each anniversary thereof.
- 3.3 *Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.
- 3.4 *Hardware Maintenance*: The first year maintenance fee for Hardware is invoiced upon delivery of the hardware. Subsequent annual maintenance fees for hardware are invoiced annually, in advance, at then-current rates, upon each anniversary thereof.
- 3.5 *Third Party Services*: Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary.
- 3.6 *Third Party SaaS*: Third Party SaaS Services fees, if any, are invoiced annually, in advance, commencing with availability of the respective Third Party SaaS Services. Pricing for the first year of Third Party SaaS Services is indicated in the Investment Summary. Pricing for subsequent years will be at the respective third party's then-current rates.
4. Transaction Fees. Unless paid directly by an end user at the time of transaction, per transaction (call, message, etc.) fees are invoiced on a quarterly basis. Fees are indicated in the Investment Summary and may be increased by Tyler upon notice of no less than thirty (30) days.
5. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B as Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.



Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of State and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C

SERVICE LEVEL AGREEMENT

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. All other support services are documented in the Support Call Process. This SLA does not apply to any Third Party SaaS Services. All other support services are documented in the Support Call Process.

II. Definitions. Except as defined below, all defined terms have the meaning set forth in the Agreement.

Actual Attainment: The percentage of time the Tyler Software is available during a calendar month, calculated as follows: $(\text{Service Availability} - \text{Downtime}) \div \text{Service Availability}$.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during Service Availability, as defined below, when all users cannot launch, login, search or save primary data in the Tyler Software. Downtime does not include those instances in which only a Defect is present.

Emergency Maintenance Window: (1) maintenance that is required to patch a critical security vulnerability; (2) maintenance that is required to prevent an imminent outage of Service Availability; or (3) maintenance that is mutually agreed upon in writing by Tyler and the Client.

Planned Downtime: Downtime that occurs during a Standard or Emergency Maintenance window.

Service Availability: The total number of minutes in a calendar month that the Tyler Software is capable of receiving, processing, and responding to requests, excluding Planned Downtime, Client Error Incidents, denial of service attacks and Force Majeure. Service Availability only applies to Tyler Software being used in the live production environment.

Standard Maintenance: Routine maintenance to the Tyler Software and infrastructure. Standard Maintenance is limited to five (5) hours per week.

III. **Service Availability**

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support case number.

b. Our Responsibilities

When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of Planned Downtime, a Client Error Incident, denial of service attack or Force Majeure). We will also work with you to resume normal operations.

c. Client Relief

Our targeted Attainment Goal is 100%. You may be entitled to credits as indicated in the Client Relief Schedule found below. Your relief credit is calculated as a percentage of the SaaS Fees paid for the calendar month.

In order to receive relief credits, you must submit a request through one of the channels listed in our Support Call Process within fifteen (15) days of the end of the applicable month. We will respond to your relief request within thirty (30) days of receipt.

The total credits confirmed by us will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Credits are only payable when Actual Attainment results in eligibility for credits in consecutive months and only for such consecutive months.

Client Relief Schedule	
Actual Attainment	Client Relief
99.99% - 99.70%	Remedial action will be taken
99.69% - 98.50%	2% of SaaS Fees paid for applicable month
98.49% - 97.50%	4% of SaaS Fees paid for applicable month
97.49% - 96.50%	6% of SaaS Fees paid for applicable month
96.49% - 95.50%	8% of SaaS Fees paid for applicable month
Below 95.50%	10% of SaaS Fees paid for applicable month

* Notwithstanding language in the Agreement to the contrary, Recovery Point Objective is one (1) hour.

IV. **Maintenance Notifications**

We perform Standard Maintenance during limited windows that are historically known to be reliably low-traffic times. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

Not all maintenance activities will cause application unavailability. However, if Tyler anticipates that activities during a Standard or Emergency Maintenance window may make the Tyler Software unavailable, we will provide advance notice, as reasonably practicable, that the Tyler Software will be unavailable during the maintenance window.



Exhibit C Schedule 1 Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support for authorized users*:

- (1) On-line submission (portal) – for less urgent and functionality-based questions, users may create support incidents through the Tyler Customer Portal available at the Tyler Technologies website. A built-in Answer Panel provides users with resolutions to most “how-to” and configuration-based questions through a simplified search interface with machine learning, potentially eliminating the need to submit the support case.
- (2) Email – for less urgent situations, users may submit emails directly to the software support group.
- (3) Telephone – for urgent or complex questions, users receive toll-free, telephone software support.

** Channel availability may be limited for certain applications.*

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools, documentation, and other information including support contact information.
- (2) Tyler Search -a knowledge based search engine that lets you search multiple sources simultaneously to find the answers you need, 24x7.
- (3) Tyler Community –provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (4) Tyler University – online training courses on Tyler products.

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Labor Day
Martin Luther King, Jr. Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

For support teams that provide after-hours service, we will provide you with procedures for contacting support staff after normal business hours for reporting Priority Level 1 Defects only. Upon receipt of



such a Defect notification, we will use commercially reasonable efforts to meet the resolution targets set forth below.

We will also make commercially reasonable efforts to be available for one pre-scheduled Saturday of each month to assist your IT staff with applying patches and release upgrades, as well as consulting with them on server maintenance and configuration of the Tyler Software environment.

Incident Handling

Incident Tracking

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique case number. This system tracks the history of each incident. The case number is used to track and reference open issues when clients contact support. Clients may track incidents, using the case number, through Tyler’s Customer Portal or by calling software support directly.

Incident Priority

Each incident is assigned a priority level, which corresponds to the Client’s needs. Tyler and the Client will reasonably set the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain “characteristics” may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the Client towards clearly understanding and communicating the importance of the issue and to describe generally expected response and resolution targets in the production environment only.

References to a “confirmed support incident” mean that Tyler and the Client have successfully validated the reported Defect/support incident.

Priority Level	Characteristics of Support Incident	Resolution Targets*
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client’s remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler’s responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets*
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted data is limited to assisting the Client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack, which shall occur at least quarterly. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

**Response and Resolution Targets may differ by product or business need*

Incident Escalation

If Tyler is unable to resolve any priority level 1 or 2 defect as listed above or the priority of an issue has elevated since initiation, you may escalate the incident to the appropriate resource, as outlined by each product support team. The corresponding resource will meet with you and any Tyler staff to establish a mutually agreeable plan for addressing the defect.

Remote Support Tool

Some support calls may require further analysis of the Client's database, processes or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Tyler's support team must have the ability to quickly connect to the Client's system and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



Exhibit D
Statement of Work

City of Indianola

SOW from Tyler Technologies, Inc.

7/8/2024

Presented to:
Jason Holder
110 N 1st Street
Indianola, IA 50125

Contact:
Ron Pieracci
Email: Ron.Pieracci@TylerTech.com
5519 53rd St., Lubbock, TX 79414

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Part 1: Executive Summary

1. Project Overview

1.1 Introduction

Tyler Technologies (“Tyler”) is the largest and most established provider of integrated software and technology services focused solely on the public sector. Tyler’s end-to-end solutions empower public sector entities including local, state, provincial and federal government, to operate more efficiently and connect more transparently with their constituents and with each other. By connecting data and processes across disparate systems, Tyler’s solutions transform how clients gain actionable insights that solve problems in their communities.

1.2 Project Goals

This Statement of Work (“SOW”) documents the methodology, implementation stages, activities, and roles and responsibilities, and project scope listed in the Investment Summary of the Agreement between Tyler and the City (collectively the “Project”).

The overall goals of the project are to:

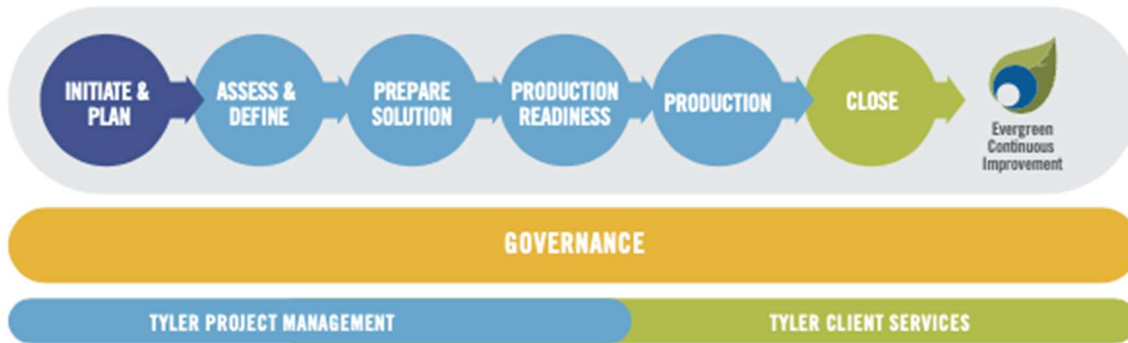
- Successfully implement the contracted scope on time and on budget
- Increase operational efficiencies and empower users to be more productive
- Improve accessibility and responsiveness to external and internal customer needs
- Overcome current challenges and meet future goals
- Providing a single, comprehensive, and integrated solution to manage business functions
- Streamline business processes through automation, integration, and workflows
- Provide a user-friendly user interface to promote system use and productivity
- Eliminate redundant data entry

1.3 Methodology

This is accomplished by the City and Tyler working as a partnership and Tyler utilizing its depth of implementation experience. While each Project is unique, all will follow Tyler’s six-stage methodology. Each of the six stages is comprised of multiple work packages, and each work package includes a narrative description, objectives, tasks, inputs, outputs/deliverables, assumptions, and a responsibility matrix.

Tailored specifically for Tyler’s public sector clients, the project methodology contains Stage Acceptance Control Points throughout each Phase to ensure adherence to scope, budget, timeline controls, effective communications, and quality standards. Clearly defined, the project methodology repeats consistently across Phases, and is scaled to meet the City’s complexity and organizational needs.

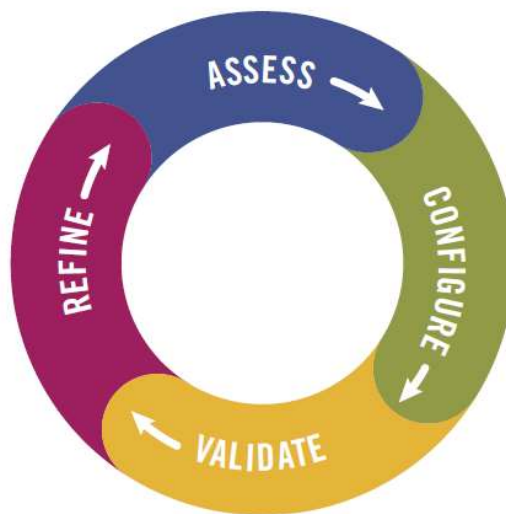
Tyler's Six Stage Project Methodology



The methodology adapts to both single-phase and multiple-phase projects.

To achieve Project success, it is imperative that both the City and Tyler commit to including the necessary leadership and governance. During each stage of the Project, it is expected that the City and Tyler Project teams work collaboratively to complete tasks. An underlying principle of Tyler's Implementation process is to employ an iterative model where the City's business processes are assessed, configured, validated, and refined cyclically in line with the project budget. This approach is used in multiple stages and work packages as illustrated in the graphic below.

Iterative Project Model



The delivery approach is systematic, which reduces variability and mitigates risks to ensure Project success. As illustrated, some stages, along with work packages and tasks, are intended to be overlapping by nature to complete the Project efficiently and effectively.

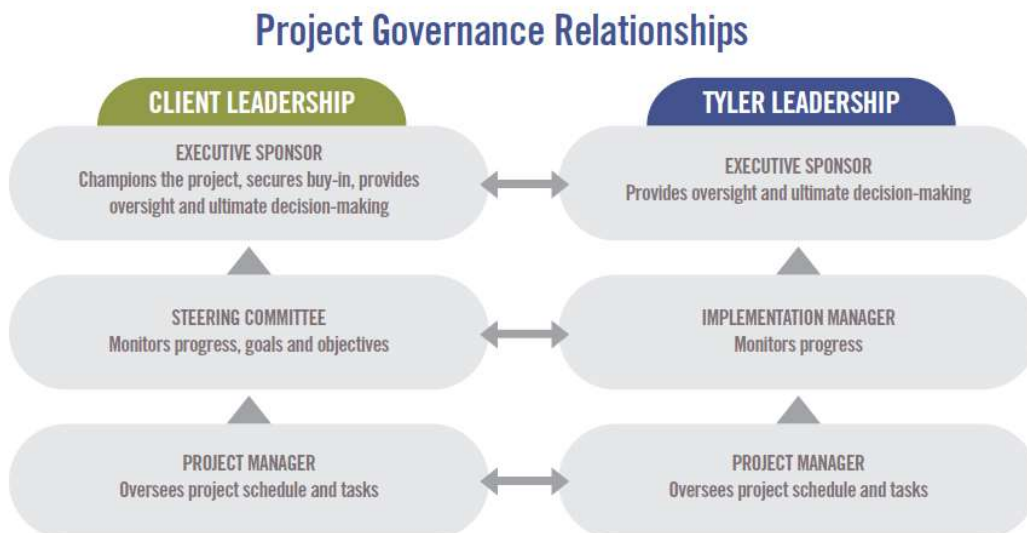
Part 2: Project Foundation

2. Project Governance

Project governance is the management framework within which Project decisions are made. The role of Project governance is to provide a decision-making approach that is logical, robust, and repeatable. This allows organizations to have a structured approach for conducting its daily business in addition to project related activities.

This section outlines the resources required to meet the business needs, objectives, and priorities for the Project, communicate the goals to other Project participants, and provide support and guidance to accomplish these goals. Project governance defines the structure for escalation of issues and risks, Change Control review and authority, and Organizational Change Management activities. Throughout the Statement of Work Tyler has provided RACI Matrices for activities to be completed throughout the implementation which will further outline responsibilities of different roles in each stage. Further refinement of the governance structure, related processes, and specific roles and responsibilities occurs during the Initiate & Plan Stage.

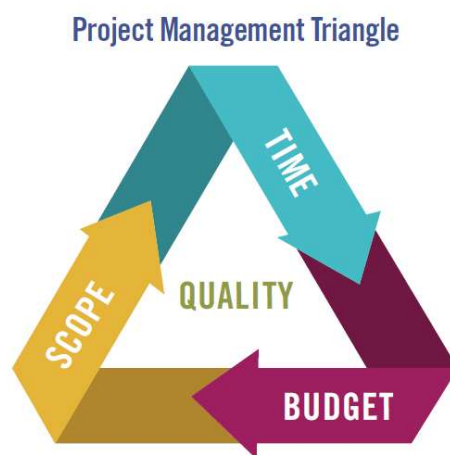
The chart below illustrates an overall team perspective where Tyler and the City collaborate to resolve Project challenges according to defined escalation paths. If project managers do not possess authority to determine a solution, resolve an issue, or mitigate a risk, Tyler implementation management and the City Steering Committee become the escalation points to triage responses prior to escalation to the City and Tyler executive sponsors. As part of the escalation process, each Project governance tier presents recommendations and supporting information to facilitate knowledge transfer and issue resolution. The City and Tyler executive sponsors serve as the final escalation point.



3. Project Scope Control

3.1 Managing Scope and Project Change

Project Management governance principles contend that there are three connected constraints on a Project: budget, timeline, and scope. These constraints, known as the “triple constraints” or project management triangle, define budget in terms of financial cost, labor costs, and other resource costs. Scope is defined as the work performed to deliver a product, service or result with the specified features and functions, while time is simply defined as the schedule. The Triple Constraint theory states that if you change one side of the triangle, the other two sides must be correspondingly adjusted. For example, if the scope of the Project is increased, cost and time to complete will also need to increase. The Project and executive teams will need to remain cognizant of these constraints when making impactful decisions to the Project. A simple illustration of this triangle is included here, showing the connection of each item and their relational impact to the overall Scope.



A pillar of any successful project is the ability to properly manage scope while allowing the appropriate level of flexibility to incorporate approved changes. Scope and changes within the project will be managed using the change control process outlined in the following section.

3.2 Change Control

It may become necessary to change the scope of this Project due to unforeseeable circumstances (e.g., new constraints or opportunities are discovered). This Project is being undertaken with the understanding that Project scope, schedule, and/or cost may need to change to produce optimal results for stakeholders. Changes to contractual requirements will follow the change control process specified in the final contract, and as described below.

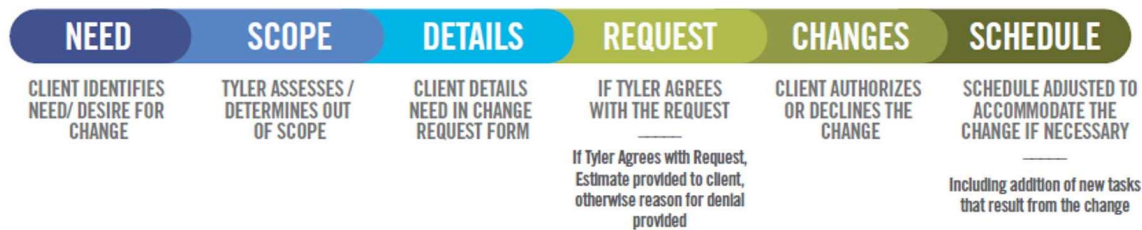
3.3 Change Request Management

Should the need for a change to Project scope, schedule, and/or cost be identified during the Project, the change will be brought to the attention of the Steering Committee and an assessment of the change will occur. While such changes may result in additional costs and delays relative to the schedule, some changes may result in less cost to the City; for example, the City may decide it no longer needs a deliverable originally defined in the Project. The Change Request will include the following information:

- The nature of the change.
- A good faith estimate of the additional cost or associated savings to the City, if any.
- The timetable for implementing the change.
- The effect on and/or risk to the schedule, resource needs or resource responsibilities.

The City will use its good faith efforts to either approve or disapprove any Change Request within ten (10) Business Days (or other period as mutually agreeable between Tyler and the City). Any changes to the Project scope, budget, or timeline must be documented and approved in writing using a Change Request form. These changes constitute a formal amendment to the Statement of Work and will supersede any conflicting term in the Statement of Work.

Change Request Process



4. Acceptance Process

The implementation of a Project involves many decisions to be made throughout its lifecycle. Decisions will vary from higher level strategy decisions to smaller, detailed Project level decisions. It is critical to the success of the Project that each City office or department designates specific individuals for making decisions on behalf of their offices or departments.

Both Tyler and the City will identify representative project managers. These individuals will represent the interests of all stakeholders and serve as the primary contacts between the two organizations.

The coordination of gaining City feedback and approval on Project deliverables will be critical to the success of the Project. The City project manager will strive to gain deliverable and decision approvals from all authorized City representatives. Given that the designated decision-maker for each department may not always be available, there must be a designated proxy for each decision point in the Project. Assignment of each proxy will be the responsibility of the leadership from each City department. The proxies will be named individuals that have the authorization to make decisions on behalf of their department.

The following process will be used for accepting Deliverables and Control Points:

- The City shall have five (5) business days from the date of delivery, or as otherwise mutually agreed upon by the parties in writing, to accept each Deliverable or Control Point. If the City does not provide acceptance or acknowledgement within five (5) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler deems the Deliverable or Control Point as accepted.
- If the City does not agree the Deliverable or Control Point meets requirements, the City shall notify Tyler project manager(s), in writing, with reasoning within five (5) business days, or the otherwise agreed-upon timeframe, not to be unreasonably withheld, of receipt of the Deliverable.
- Tyler shall address any deficiencies and redeliver the Deliverable or Control Point. The City shall then have two (2) business days from receipt of the redelivered Deliverable or Control Point to accept or again submit written notification of reasons for rejecting the milestone. If the City does not provide acceptance within two (2) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler deems the Deliverable or Control Point as accepted.

5. Roles and Responsibilities

The following defines the roles and responsibilities of each Project resource for the City and Tyler. Roles and responsibilities may not follow the organizational chart or position descriptions at the City, but are roles defined within the Project. It is common for individual resources on both the Tyler and City project teams to fill multiple roles. Similarly, it is common for some roles to be filled by multiple people.

5.1 Tyler Roles & Responsibilities

Tyler assigns a project manager prior to the start of each Phase of the Project (some Projects may only be one Phase in duration). Additional Tyler resources are assigned as the schedule develops and as needs arise.

5.1.1 Tyler Executive Manager

Tyler executive management has indirect involvement with the Project and is part of the Tyler escalation process. This team member offers additional support to the Project team and collaborates with other Tyler department managers as needed to escalate and facilitate implementation Project tasks and decisions.

- Provides clear direction for Tyler staff on executing on the Project Deliverables to align with satisfying the City's overall organizational strategy.
- Authorizes required Project resources.
- Resolves all decisions and/or issues not resolved at the implementation management level as part of the escalation process.
- Acts as the counterpart to the City's executive sponsor.

5.1.2 Tyler Implementation Manager

- Tyler implementation management has indirect involvement with the Project and is part of the Tyler escalation process. The Tyler project managers consult implementation management on issues and outstanding decisions critical to the Project. Implementation management works toward a solution with the Tyler Project Manager or with City management as appropriate. Tyler executive management is the escalation point for any issues not resolved at this level.
- Assigns Tyler Project personnel.
- Provides support for the Project team.
- Provides management support for the Project to ensure it is staffed appropriately and staff have necessary resources.
- Monitors Project progress including progress towards agreed upon goals and objectives.

5.1.3 Tyler Project Manager

- The Tyler project manager(s) provides oversight of the Project, coordination of Tyler resources between departments, management of the Project budget and schedule, effective risk, and issue management, and is the primary point of contact for all Project related items. As requested by the City, the Tyler Project Manager provides regular updates to the City Steering Committee and other Tyler governance members. Tyler Project Manager's role includes responsibilities in the following areas:

5.1.3.1 Contract Management

- Validates contract compliance throughout the Project.
- Ensures Deliverables meet contract requirements.
- Acts as primary point of contact for all contract and invoicing questions.
- Prepares and presents contract milestone sign-offs for acceptance by the City project manager(s).
- Coordinates Change Requests, if needed, to ensure proper Scope and budgetary compliance.

5.1.3.2 Planning

- Delivers project planning documents.
- Defines Project tasks and resource requirements.
- Develops initial Project schedule and Project Management Plan.
- Collaborates with the City project manager(s) to plan and schedule Project timelines to achieve on-time implementation.

5.1.3.3 Implementation Management

- Tightly manages Scope and budget of Project to ensure Scope changes and budget planned versus actual are transparent and handled effectively and efficiently.
- Establishes and manages a schedule and Tyler resources that properly support the Project Schedule and are also in balance with Scope/budget.
- Establishes risk/issue tracking/reporting process between the City and Tyler and takes all necessary steps to proactively mitigate these items or communicate with transparency to the City any items that may impact the outcomes of the Project.
- Collaborates with the City's project manager(s) to establish key business drivers and success indicators that will help to govern Project activities and key decisions to ensure a quality outcome of the project.
- Collaborates with the City's project manager(s) to set a routine communication plan that will aide all Project team members, of both the City and Tyler, in understanding the goals, objectives, status, and health of the Project.

5.1.3.4 Resource Management

- Acts as liaison between Project team and Tyler manager(s).
- Identifies and coordinates all Tyler resources across all applications, Phases, and activities including development, forms, installation, reports, implementation, and billing.
- Provides direction and support to Project team.
- Manages the appropriate assignment and timely completion of tasks as defined in the Project Schedule, task list, and Go-Live Checklist.
- Assesses team performance and adjusts as necessary.
- Consulted on in Scope 3rd party providers to align activities with ongoing Project tasks.

5.1.4 Tyler Implementation Consultant

- Completes tasks as assigned by the Tyler project manager(s).
- Documents activities for services performed by Tyler.
- Guides the City through software validation process following configuration.
- Assists during Go-Live process and provides support until the City transitions to Client Services.
- Facilitates training sessions and discussions with the City and Tyler staff to ensure adequate discussion of the appropriate agenda topics during the allotted time.
- May provide conversion review and error resolution assistance.

5.1.5 Tyler Sales

- Supports Sales to Implementation knowledge transfer during Initiate & Plan.
- Provides historical information, as needed, throughout implementation.
- Participates in pricing activities if additional licensing and/or services are needed.

5.1.6 Tyler Technical Services

- Maintains Tyler infrastructure requirements and design document(s).
- Involved in system infrastructure planning/review(s).
- Provides first installation of licensed software with initial database on servers.
- Supports and assists the project team with technical/environmental issues/needs.
- Deploys Tyler products.

5.2 City Roles & Responsibilities

City resources will be assigned prior to the start of each Phase of the Project. One person may be assigned to multiple Project roles.

5.2.1 City Executive Sponsor

The City executive sponsor provides support to the Project by providing strategic direction and communicating key issues about the Project and its overall importance to the organization. When called upon, the executive sponsor also acts as the final authority on all escalated Project issues. The executive sponsor engages in the Project, as needed, to provide necessary support, oversight, guidance, and escalation, but does not participate in day-to-day Project activities. The executive sponsor empowers the City steering committee, project manager(s), and functional leads to make critical business decisions for the City.

- Champions the project at the executive level to secure buy-in.
- Authorizes required project resources.
- Actively participates in organizational change communications.

5.2.2 City Steering Committee

The City steering committee understands and supports the cultural change necessary for the Project and fosters an appreciation for the Project's value throughout the organization. The steering committee oversees the City project manager and Project through participation in regular internal meetings. The City steering committee remains updated on all Project progress, Project decisions, and achievement of Project milestones. The City steering committee also serves as primary level of issue resolution for the Project.

- Works to resolve all decisions and/or issues not resolved at the project manager level as part of the escalation process.
- Attends all scheduled steering committee meetings.
- Provides support for the project team.
- Assists with communicating key project messages throughout the organization.
- Prioritizes the project within the organization.
- Ensures the project staffed appropriately and that staff have necessary resources.
- Monitors project progress including progress towards agreed upon goals and objectives.
- Has the authority to approve or deny changes impacting the following areas:
 - Cost
 - Scope
 - Schedule
 - Project Goals
 - City Policies
 - Needs of other client projects

5.2.3 City Project Manager

The City shall assign project manager(s) prior to the start of this project with overall responsibility and authority to make decisions related to Project Scope, scheduling, and task assignment. The City Project Manager should communicate decisions and commitments to the Tyler project manager(s) in a timely and efficient manner. When the City project manager(s) do not have the knowledge or authority to make decisions, he or she engages the necessary resources to participate in discussions and make decisions in a

timely fashion to avoid Project delays. The City project manager(s) are responsible for reporting to the City steering committee and determining appropriate escalation points.

5.2.3.1 Contract Management

- Validates contract compliance throughout the project.
- Ensures that invoicing and Deliverables meet contract requirements.
- Acts as primary point of contact for all contract and invoicing questions. Collaborates on and approves Change Requests, if needed, to ensure proper scope and budgetary compliance.

5.2.3.2 Planning

- Reviews and accepts project planning documents.
- Defines project tasks and resource requirements for the City project team.
- Collaborates in the development and approval of the project schedule.
- Collaborates with Tyler project manager(s) to plan and schedule project timelines to achieve on-time implementation.

5.2.3.3 Implementation Management

- Tightly manages project budget and scope.
- Collaborates with Tyler project manager(s) to establish a process and approval matrix to ensure that scope changes and budget (planned versus actual) are transparent and handled effectively and efficiently.
- Collaborates with Tyler project manager to establish and manage a schedule and resource plan that properly supports the project schedule as a whole and is also in balance with scope and budget.
- Collaborates with Tyler project manager(s) to establish risk and issue tracking and reporting process between the City and Tyler and takes all necessary steps to proactively mitigate these items or communicate with transparency to Tyler any items that may impact the outcomes of the project.
- Collaborates with Tyler project manager(s) to establish key business drivers and success indicators that will help to govern project activities and key decisions to ensure a quality outcome of the project.
- Routinely communicates with both the City staff and Tyler, aiding in the understanding of goals, objectives, current status, and health of the project by all team members.
- Manages the requirements gathering process and ensure timely and quality business requirements are being provided to Tyler.

5.2.3.4 Resource Management

- Acts as liaison between project team and stakeholders.
- Identifies and coordinates all City resources across all modules, phases, and activities including data conversions, forms design, hardware and software installation, reports building, and satisfying invoices.
- Provides direction and support to project team.
- Builds partnerships among the various stakeholders, negotiating authority to move the project forward.
- Manages the appropriate assignment and timely completion of tasks as defined.
- Assesses team performance and takes corrective action, if needed.
- Provides guidance to City technical teams to ensure appropriate response and collaboration with Tyler Technical Support Teams to ensure timely response and appropriate resolution.
- Owns the relationship with in-Scope 3rd party providers and aligns activities with ongoing project tasks.

- Ensures that users have appropriate access to Tyler project toolsets as required.
- Conducts training on proper use of toolsets.
- Validates completion of required assignments using toolsets.

5.2.4 City Functional Leads

- Makes business process change decisions under time sensitive conditions.
- Communicates existing business processes and procedures to Tyler consultants.
- Assists in identifying business process changes that may require escalation.
- Contributes business process expertise for Current & Future State Analysis.
- Identifies and includes additional subject matter experts to participate in Current & Future State Analysis.
- Validates that necessary skills have been retained by end users.
- Provides End Users with dedicated time to complete required homework tasks.
- Acts as an ambassador/champion of change for the new process and provide business process change support.
- Identifies and communicates any additional training needs or scheduling conflicts to the City project manager.
- Actively participates in all aspects of the implementation, including, but not limited to, the following key activities:
 - Task completion
 - Stakeholder Meeting
 - Project Management Plan development
 - Schedule development
 - Maintenance and monitoring of risk register
 - Escalation of issues
 - Communication with Tyler project team
 - Coordination of City resources
 - Attendance at scheduled sessions
 - Change management activities
 - Modification specification, demonstrations, testing and approval assistance
 - Data analysis assistance
 - Decentralized end user training
 - Process testing
 - Solution Validation

5.2.5 City Power Users

- Participate in project activities as required by the project team and project manager(s).
- Provide subject matter expertise on the City business processes and requirements.
- Act as subject matter experts and attend Current & Future State Analysis sessions as needed.
- Attend all scheduled training sessions.
- Participate in all required post-training processes as needed throughout project.
- Test all application configuration to ensure it satisfies business process requirements.
- Become application experts.
- Participate in Solution Validation.
- Adopt and support changed procedures.
- Complete all deliverables by the due dates defined in the project schedule.
- Demonstrate competency with Tyler products processing prior to Go-live.
- Provide knowledge transfer to the City staff during and after implementation.



- Participate in conversion review and validation.

5.2.6 City End Users

- Attend all scheduled training sessions.
- Become proficient in application functions related to job duties.
- Adopt and utilize changed procedures.
- Complete all deliverables by the due dates defined in the project schedule.
- Utilize software to perform job functions at and beyond Go-live.

5.2.7 City Technical Lead

- Coordinates updates and releases with Tyler as needed.
- Coordinates the copying of source databases to training/testing databases as needed for training days.
- Coordinates and adds new users, printers and other peripherals as needed.
- Validates that all users understand log-on process and have necessary permission for all training sessions.
- Coordinates interface development for City third party interfaces.
- Develops or assists in creating reports as needed.
- Ensures on-site system meets specifications provided by Tyler.
- Assists with software installation as needed.
- Extracts and transmits conversion data and control reports from the City's legacy system per the conversion schedule set forth in the project schedule.

5.2.7.1 City Upgrade Coordination

- Becomes familiar with the software upgrade process and required steps.
- Becomes familiar with Tyler's releases and updates.
- Utilizes Tyler resources to stay abreast of the latest Tyler releases and updates, as well as the latest helpful tools to manage the City's software upgrade process.
- Assists with the software upgrade process during implementation.
- Manages software upgrade activities post-implementation.
- Manages software upgrade plan activities.
- Coordinates software upgrade plan activities with City and Tyler resources.
- Communicates changes affecting users and department stakeholders.
- Obtains department stakeholder acceptance to upgrade production environment.

5.2.8 City Change Management Lead

- Validates that users receive timely and thorough communication regarding process changes.
- Provides coaching to supervisors to prepare them to support users through the project changes.
- Identifies the impact areas resulting from project activities and develops a plan to address them proactively.
- Identifies areas of resistance and develops a plan to reinforce the change.
- Monitors post-production performance and new process adherence.

Part 3: Project Plan

6. Project Stages

Work Breakdown Structure

The Work Breakdown Structure (WBS) is a hierarchical representation of a Project or Phase broken down into smaller, more manageable components. The top-level components are called “Stages” and the second level components are called “Work Packages”. The work packages, shown below each stage, contain the high-level work to be done. The detailed Project Schedule, developed during Project/Phase Planning and finalized during subsequent stages, lists the tasks to be completed within each work package. Each stage ends with a “Control Point”, confirming the work performed during that stage of the Project has been accepted by the City.

Work Breakdown Structure (WBS)

1. Initiate & Plan	2. Assess & Define	3. Prepare Solution	4. Production Readiness	5. Production	6. Close
1.1 Initial Coordination	2.1 Solution Orientation	3.1 Initial System Deployment	4.1 Solution Validation	5.1 Go Live	6.1 Phase Close Out
1.2 Project/Phase Planning	2.2 Current & Future State Analysis	3.2 Configuration	4.2 Go Live Readiness	5.2 Transition to Client Services	6.2 Project Close Out
1.3 GIS Planning*	2.3 Modification Analysis	3.3 Process Refinement	4.3 End User Training	5.3 Post Go Live Activities	
1.4 Infrastructure Planning	2.4 Conversion Assessment	3.4 Conversion Delivery			
1.5 Stakeholder Meeting	2.5 Data Assessment	3.5 Data Delivery			
		3.6 Modifications*			

**Items noted with an asterisk in the graphic above relate to specific products and services. If those products and services are not included in the scope of the contract, these specific work packages will be noted as “This work package is not applicable” in Section 6 of the Statement of Work.*

6.1 Initiate and Plan

The Initiate and Plan stage involves Project initiation, infrastructure, and planning. This stage creates a foundation for the Project by identifying and establishing sequence and timing for each Phase as well as verifying scope for the Project. This stage will be conducted at the onset of the Project, with a few unique items being repeated for the additional Phases as needed.

6.1.1 Initial Coordination

Prior to Project commencement, Tyler management assigns project manager(s). Additional Project resources will be assigned later in the Project as a Project schedule is developed. Tyler provides the City with initial Project documents used to gather names of key personnel, their functional role as it pertains to the Project, as well as any blackout dates to consider for future planning. the City gathers the information requested by the provided deadline ensuring preliminary planning and scheduling can be conducted moving the Project forward in a timely fashion. Internally, the Tyler Project Manager(s) coordinate with sales to ensure transfer of vital information from the sales process prior to scheduling a Project Planning Meeting with the City's team. During this step, Tyler will work with the City to establish the date(s) for the Project and Phase Planning session.

Objectives:

- Formally launch the project.
- Establish project governance.
- Define and communicate governance for Tyler.
- Identify City project team.

STAGE 1	Initial Coordination																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Tyler project team is assigned	A	R	C	I	I	I	I	I	I		I						
City project team is assigned									A	I	R	I	I	I			
Provide initial project documents to the City		A	R	C			C		I		I						
Gather preliminary information requested			I						A		R	C		C		C	C
Sales to implementation knowledge transfer		A	R	I	I	I	I				I						
Create Project Portal to store project artifacts and facilitate communication		A	R								I						

Inputs	Contract documents
	Statement of Work

Outputs/Deliverables	Working initial project documents
	Project portal

Work package assumptions:

- Project activities begin after the agreement has been fully executed.

6.1.2 Project/Phase Planning

Project and Phase planning provides an opportunity to review the contract, software, data conversions and services purchased, identify applications to implement in each Phase (if applicable), and discuss implementation timeframes.

During this work package Tyler will work with the City to coordinate and plan a formal Project planning meeting(s). This meeting signifies the start of the Project and should be attended by all City Project team members and the Tyler Project Manager. The meeting provides an opportunity for Tyler to introduce its implementation methodology, terminology, and Project management best practices to the City's Project Team. This will also present an opportunity for project managers and Project sponsors to begin to discuss Project communication, metrics, status reporting and tools to be used to measure Project progress and manage change.

Tyler will work with the City Project Team to prepare and deliver the Project Management Plan as an output of the planning meeting. This plan will continue to evolve and grow as the Project progresses and will describe how the project will be executed, monitored, and controlled.

During project planning, Tyler will introduce the tools that will be used throughout the implementation. Tyler will familiarize the City with these tools during project planning and make them available for review and maintenance as applicable throughout the project. Some examples are Solution validation plan, issue log, and go-live checklist.

STAGE 1	Project/Phase Planning																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
		A	R						I		C	C	I				
	Schedule and conduct planning session(s)																

Develop Project Management Plan		A	R						I		C	C	I				
Develop initial project schedule		A	R	I	I	I	I		I	I	C	C	I	I	C		I

Inputs	Contract documents
	Statement of Work
	Guide to Starting Your Project

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Project Management Plan	Delivery of document
	Project Operational Plan	Delivery of document
	Initial Project Schedule	City provides acceptance of schedule based on resource availability, project budget, and goals.

Work package assumptions:

- City has reviewed and completed the Guide to Starting Your Project document.

6.1.3 This work package is not applicable.

6.1.4 Infrastructure Planning

Procuring required hardware and setting it up properly is a critical part of a successful implementation. Tyler will be responsible for building the environments for a hosted/SaaS deployment, unless otherwise identified in the Agreement. The City is responsible for the installation, setup, and maintenance of all peripheral devices.

Objectives:

- Ensure the City's infrastructure meets Tyler's application requirements.
- Ensure the City's infrastructure is scheduled to be in place and available for use on time.

STAGE 1	Infrastructure Planning																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts	Department Heads	End Users	Technical Leads
		A	R		C		C				C						C
Initial Infrastructure Communication		A	R		C		C				C						C

Schedule Environment Availability		A	R					C				I						
---	--	---	---	--	--	--	--	---	--	--	--	---	--	--	--	--	--	--

Inputs	Initial Infrastructure Requirements
--------	-------------------------------------

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Completed Infrastructure Requirements	Delivery of Requirements

6.1.5 Stakeholder Meeting

Communication of the Project planning outcomes to the City Project team, executives and other key stakeholders is vital to Project success. The Stakeholder meeting is a strategic activity to inform, engage, gain commitment, and instill confidence in the City team. During the meeting, the goals and objectives of the Project will be reviewed along with detail on Project scope, implementation methodology, roles and responsibilities, Project timeline and schedule, and keys to Project success.

Objectives:

- Formally present and communicate the project activities and timeline.
- Communicate project expectations.

STAGE 1	Stakeholder Meeting																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Create Stakeholder Meeting Presentation	I	A	R	I	I				I	I	C		I				
Review Stakeholder Meeting Presentation		I	C						A		R		C				
Perform Stakeholder Meeting Presentation	I	A	R	I	I				I	I	C	I	I	I	I	I	I

Inputs	Agreement
	SOW
	Project Management Plan

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Stakeholder Meeting Presentation	

Work package assumptions:

- None

6.1.6 Control Point 1: Initiate & Plan Stage Acceptance

Acceptance criteria for this stage includes completion of all criteria listed below.

Note: Advancement to the Assess & Define stage is not dependent upon Tyler's receipt of this stage acceptance.

Initiate & Plan Stage Deliverables:

- Project Management Plan
- Initial Project Schedule

Initiate & Plan stage acceptance criteria:

- All stage deliverables accepted based on acceptance criteria previously defined
- Project governance defined
- Project portal made available to the City
- Stakeholder meeting complete

6.2 Assess & Define

The Assess & Define stage will provide an opportunity to gather information related to current City business processes. This information will be used to identify and define business processes utilized with Tyler software. The City collaborates with Tyler providing complete and accurate information to Tyler staff and assisting in analysis, understanding current workflows and business processes.

6.2.1 Solution Orientation

The Solution Orientation provides the Project stakeholders a high-level understanding of the solution functionality prior to beginning the current and future state analysis. The primary goal is to establish a foundation for upcoming conversations regarding the design and configuration of the solution.

Tyler utilizes a variety of tools for the Solution Orientation, focusing on City team knowledge transfer such as: eLearning, documentation, or walkthroughs. The City team will gain a better understanding of the major processes and focus on data flow, the connection between configuration options and outcome, integration, and terminology that may be unique to Tyler's solution.

Objectives:

- Provide a basic understanding of system functionality.
- Prepare the City for current and future state analysis.

STAGE 2	Solution Orientation	
	Tyler	City

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Provide pre-requisites			A	R							I	I		I	I		I
Complete pre-requisites											A	R		C			C
Conduct orientation			A	R							I	I		I	I		I

Inputs	Solution orientation materials
	Training Plan

6.2.2 Current & Future State Analysis

The Current & Future State Analysis provides the Project stakeholders and Tyler an understanding of process changes that will be achieved with the new system.

The City and Tyler will evaluate current state processes, options within the new software, pros and cons of each based on current or desired state and make decisions about the future state configuration and processing. This may occur before or within the same timeframe as the configuration work package. The options within the new software will be limited to the scope of this implementation and will make use of standard Tyler functionality.

The City will adopt the existing Tyler solution wherever possible to avoid project schedule and quality risk from over customization of Tyler products. It is the City's responsibility to verify that in-scope requirements are being met throughout the implementation if functional requirements are defined as part of the contract. The following guidelines will be followed when evaluating if a modification to the product is required:

- A reasonable business process change is available.
- Functionality exists which satisfies the requirement.
- Configuration of the application satisfies the requirement.
- An in-scope modification satisfies the requirement.

Requirements that are not met will follow the agreed upon change control process and can have impacts on the project schedule, scope, budget, and resource availability.

STAGE 2	Current & Future State Analysis	
	Tyler	City

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Current State process review			A	R	I	I	I				C	C	C	C			C
Discuss future-state options			A	R	C	C	C				C	C	C	C			C
Make future-state decisions (non-COTS)			C	C	C	C	C				A	R	I	C			C
Document anticipated configuration options required to support future state			A	R	C	C	C				I	I	I	I			I

Inputs	City current state documentation
	Solution Orientation completion

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Documentation that describes future-state decisions and configuration options to support future-state decisions.	Delivery of document

Work package assumptions:

- City attendees possess sufficient knowledge and authority to make future state decisions.
- The City is responsible for any documentation of current state business processes.
- The City can effectively communicate current state processes.

6.2.3 This work package is not applicable.

6.2.4 Conversion Assessment

Data Conversions are a major effort in any software implementation. Tyler's conversion tools facilitate the predictable, repeatable conversion process that is necessary to support a successful transition to the Tyler system. The first step in this process is to perform an assessment of the existing ("legacy") system(s), to better understand the source data, risks, and options available. Once the data has been analyzed, the plan for data conversion is completed and communicated to the appropriate stakeholders.

Objectives:

- Communicate a common understanding of the project goals with respect to data.
- Ensure complete and accurate source data is available for review/transfer.
- Map the data from the source to the Tyler system.

- Document the data conversion/loading approach.

STAGE 2	Data Conversion Assessment																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
			I		C						A						R
			I	I	I						A	R		C			I
			R	C	C						C	I	I	I			I
Extract Data from Source Systems			I		C						A						R
Review and Scrub Source Data			I	I	I						A	R		C			I
Build/Update Data Conversion Plan			R	C	C						C	I	I	I			I

Inputs	City Source data
	City Source data Documentation (if available)

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Data Conversion Plan built/updated	City Acceptance of Data Conversion Plan, if Applicable

Work package assumptions:

- Tyler will be provided with data from the Legacy system(s) in a mutually agreed upon format.
- Tyler will work with the City representatives to identify business rules before writing the conversion.
- City subject matter experts and resources most familiar with the current data will be involved in the data conversion planning effort.

6.2.5 This work package is not applicable.

6.2.6 Control Point 2: Assess & Define Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below.

Note: Advancement to the Prepare Solution Stage is dependent upon Tyler's receipt of the Stage Acceptance.

Assess & Define Stage Deliverables:

- Documentation of future state decisions and configuration options to support future state decisions.
- Modification specification document.

- Assess & Define Stage Acceptance Criteria:
- All stage deliverables accepted based on criteria previously defined.
- Solution Orientation is delivered.
- Conversion data extracts are received by Tyler.
- Data conversion plan built.

6.3 Prepare Solution

During the Prepare Solution stage, information gathered during the Initiate & Plan and Assess & Define stages will be used to install and configure the Tyler software solution. Software configuration will be validated by the City against future state decisions defined in previous stages and processes refined as needed to ensure business requirements are met.

6.3.1 Initial System Deployment

The timely availability of the Tyler Solution is important to a successful Project implementation. The success and timeliness of subsequent work packages are contingent upon the initial system deployment of Tyler Licensed Software on an approved network and infrastructure. Delays in executing this work package can affect the project schedule.

Objectives:

- All licensed software is installed and operational.
- The City can access the software.

STAGE 3	Initial System Deployment (Hosted/SaaS)*																
	Tyler							City									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Prepare hosted environment			A				R				I						C
Install Licensed Software for Included Environments			A				R				I						C
Install Licensed Software on City Devices (if applicable)			I				C				A						R
Tyler System Administration			A				R				I						C

Training (if applicable)																			
--------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Licensed Software is Installed on the Server(s)	Software is accessible
	Licensed Software is Installed on City Devices (if applicable)	Software is accessible
	Installation Checklist/System Document	

Work package assumptions:

- The most current available version of the Tyler Licensed Software will be installed.
- The City will provide network access for Tyler modules, printers, and Internet access to all applicable City and Tyler Project staff.
- The City has technical infrastructure in place that meets Tyler requirements to ensure sufficient speed and operability of Tyler Licensed Software. Tyler will not support the user of Licensed Software if the City does not meet the minimum standards of Tylers's published specifications.

6.3.2 Configuration

The purpose of Configuration is to prepare the software product for validation.

Tyler staff collaborates with the City to complete software configuration based on the outputs of the future state analysis performed during the Assess and Define Stage. The City collaborates with Tyler staff iteratively to validate software configuration.

Objectives:

- Software is ready for validation.
- Educate the City Power User how to configure and maintain software.
- Prepare standard interfaces for process validation (if applicable).

STAGE 3	Configuration																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Conduct configuration training			A	R							I	C		C			

Complete Tyler configuration tasks (where applicable)			A	R							I	I		I			
Complete City configuration tasks (where applicable)			I	C							A	R		C			
Standard interfaces configuration and training (if applicable)			A	R			C				I	C		C			C
Updates to Solution Validation testing plan			C	C							A	R		C			C

Inputs	Documentation that describes future state decisions and configuration options to support future state decisions.
--------	--

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Configured System	

Work package assumptions:

- Tyler provides guidance for configuration options available within the Tyler software. The City is responsible for making decisions when multiple options are available.

6.3.3 Process Refinement

Tyler will educate the City users on how to execute processes in the system to prepare them for the validation of the software. The City collaborates with Tyler staff iteratively to validate software configuration options to support future state.

Objectives:

- Ensure that the City understands future state processes and how to execute the processes in the software.
- Refine each process to meet the business requirements.
- Validate standard interfaces, where applicable.
- Validate forms and reports, where applicable.

STAGE 3	Process Refinement																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads

Conduct process training			A	R							I	C	I	C			
Confirm process decisions			I	C						A	R	C	I	C			
Test configuration			I	C							A	R		C			
Refine configuration (City Responsible)			I	C							A	R		C			
Refine configuration (Tyler Responsible)			A	R							I	I		I			
Validate interface process and results			I	C			C				A	R		C			C
Update City-specific process documentation (if applicable)			I	C							A	R		C			
Updates to Solution Validation testing plan			C	C							A	R		C			C

Inputs	Initial Configuration
	Documentation that describes future state decisions and configuration options to support future state decisions.
	Solution validation test plan

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated solution validation test plan	
	Completed City-specific process documentation (completed by City)	

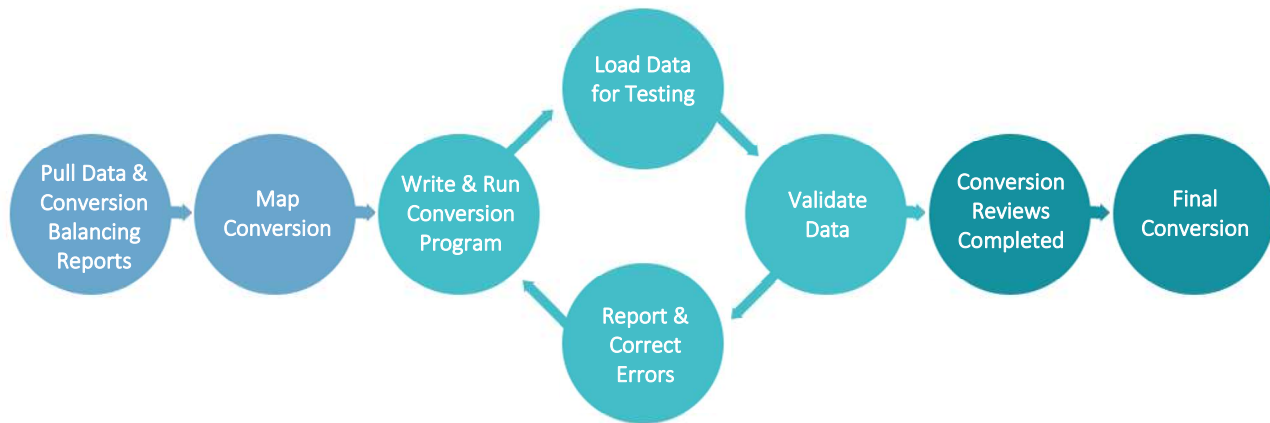
Work package assumptions:

- None

6.3.4 Conversion Delivery

The purpose of this task is to transition the City's data from their source ("legacy") system(s) to the Tyler system(s). The data will need to be mapped from the legacy system into the new Tyler system format. A well-executed data conversion is key to a successful cutover to the new system(s).

With guidance from Tyler, the City will review specific data elements within the system and identify / report discrepancies. Iteratively, Tyler will collaborate with the City to address conversion discrepancies. This process will allow for clean, reconciled data to transfer from the source system(s) to the Tyler system(s). Reference Conversion Appendix for additional detail.



Objectives:

- Data is ready for production (Conversion).

STAGE 3	Data Delivery & Conversion																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Provide data crosswalks/code mapping tool			A	C	R						I	I		I			
Populate data crosswalks/code mapping tool			I	C	C						A	R		C			
Iterations: Conversion Development			A	C	R						I						I
Iterations: Deliver converted data			A		R		I				I						I
Iterations: Proof/Review data and reconcile to source system			C	C	C						A	R		C			C

Inputs	
	Data Conversion Plan
	Configuration

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Code Mapping Complete / Validated	
	Conversion Iterations / Reviews Complete	Conversion complete, verified, and ready for final pass

Work package assumptions:

- The City will provide a single file layout per source system as identified in the investment summary.
- The City subject matter experts and resources most familiar with the current data will be involved in the data conversion effort.
- The City project team will be responsible for completing the code mapping activity, with assistance from Tyler.

6.3.5 This work package is not applicable.

6.3.6 This work package is not applicable.

6.3.7 Control Point 3: Prepare Solution Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below in each Work Package.

Note: Advancement to the Production Readiness Stage is dependent upon Tyler's receipt of the Stage Acceptance.

Prepare Solution Stage Deliverables:

- Licensed software is installed.
- Installation checklist/system document.
- Conversion iterations and reviews complete.

Prepare Solution Stage Acceptance Criteria:

- All stage deliverables accepted based on criteria previously defined.
- Software is configured.
- Solution validation test plan has been reviewed and updated if needed.

6.4 Production Readiness

Activities in the Production Readiness stage will prepare the City team for go-live through solution validation, the development of a detailed go-live plan and end user training. A readiness assessment will be conducted with the City to review the status of the project and the organizations readiness for go-live.

6.4.1 Solution Validation

Solution Validation is the end-to-end software testing activity to ensure that the City verifies all aspects of the Project (hardware, configuration, business processes, etc.) are functioning properly, and validates that all features and functions per the contract have been deployed for system use.

Objectives:

- Validate that the solution performs as indicated in the solution validation plan.
- Ensure the City organization is ready to move forward with go-live and training (if applicable).

STAGE 4	Solution Validation																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Update Solution Validation plan			A	R	C						C	C		C			
Update test scripts (as applicable)			C	C	C						A	R		C			
Perform testing			C	C	C						A	R		C			
Document issues from testing			C	C	C						A	R		C			
Perform required follow-up on issues			A	R	C						C	C		C			

Inputs	Solution Validation plan
	Completed work product from prior stages (configuration, business process, etc.)

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Solution Validation Report	City updates report with testing results

Work package assumptions:

- Designated testing environment has been established.
- Testing includes current phase activities or deliverables only.

6.4.2 Go-Live Readiness

Tyler and the City will ensure that all requirements defined in Project planning have been completed and the Go-Live event can occur, as planned. A go-live readiness assessment will be completed identifying risks or actions items to be addressed to ensure the City has considered its ability to successfully Go-Live. Issues and

concerns will be discussed, and mitigation options documented. Tyler and the City will jointly agree to move forward with transition to production. Expectations for final preparation and critical dates for the weeks leading into and during the Go-Live week will be planned in detail and communicated to Project teams.

Objectives:

- Action plan for go-live established.
- Assess go-live readiness.
- Stakeholders informed of go-live activities.

STAGE 4	Go-Live Readiness																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Perform Readiness Assessment	I	A	R	C	C	I	C	I	I	I	I		I				I
Conduct Go-Live planning session		A	R	C							C	C	C	C	C		C
Order peripheral hardware (if applicable)			I							A	R						C
Confirm procedures for Go-Live issue reporting & resolution		A	R	I	I	I	I				C	C	I	I	I	I	I
Develop Go-Live checklist		A	R	C	C						C	C	I	C			C
Final system infrastructure review (where applicable)			A				R				C						C

Inputs	Future state decisions
	Go-live checklist

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated go-live checklist	Updated Action plan and Checklist for go-live delivered to the City

Work package assumptions:

- None

6.4.3 End User Training

End User Training is a critical part of any successful software implementation. Using a training plan previously reviewed and approved, the Project team will organize and initiate the training activities.

Tyler Led: Tyler provides training for all applicable users. One or multiple occurrences of each scheduled training or implementation topic will be covered.

Tyler will provide standard application documentation for the general use of the software. It is not Tyler's responsibility to develop City specific business process documentation. City-led training labs using City specific business process documentation if created by the City can be added to the regular training curriculum, enhancing the training experiences of the end users.

Objectives:

- End users are trained on how to use the software prior to go-live.
- The City is prepared for on-going training and support of the application.

STAGE 4	End User Training																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Update training plan		A	R	C							C		I		C		
End User training (Tyler-led)		A	R	C							C	C	I	C	C	C	
Train-the-trainer		A	R	C							C	C	I	C			
End User training (City-led)			C	C							A	R	I	C	C	C	

Inputs	Training Plan
	List of End Users and their Roles / Job Duties
	Configured Tyler System

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	End User Training	City signoff that training was delivered

Work package assumptions:

- The City project team will work with Tyler to jointly develop a training curriculum that identifies the size, makeup, and subject-area of each of the training classes.
- Tyler will work with the City as much as possible to provide end-user training in a manner that minimizes the impact to the daily operations of City departments.
- The City will be responsible for training new users after go-live (exception—previously planned or regular training offerings by Tyler).

6.4.4 Control Point 4: Production Readiness Stage Acceptance

Acceptance criteria for this stage includes all criteria listed below. Advancement to the Production stage is dependent upon Tyler's receipt of the stage acceptance.

Production Readiness stage deliverables:

- Solution Validation Report.
- Update go-live action plan and/or checklist.
- End user training.

Production Readiness stage acceptance criteria:

- All stage deliverables accepted based on criteria previously defined.
- Go-Live planning session conducted.

6.5 Production

Following end user training the production system will be fully enabled and made ready for daily operational use as of the scheduled date. Tyler and the City will follow the comprehensive action plan laid out during Go-Live Readiness to support go-live activities and minimize risk to the Project during go-live. Following go-live, Tyler will work with the City to verify that implementation work is concluded, post go-live activities are scheduled, and the transition to Client Services is complete for long-term operations and maintenance of the Tyler software.

6.5.1 Go-Live

Following the action plan for Go-Live, defined in the Production Readiness stage, the City and Tyler will complete work assigned to prepare for Go-Live.

The City provides final data extract and Reports from the Legacy System for data conversion and Tyler executes final conversion iteration, if applicable. If defined in the action plan, the City manually enters any data added to the Legacy System after final data extract into the Tyler system.

Tyler staff collaborates with the City during Go-Live activities. The City transitions to Tyler software for day-to-day business processing.

Some training topics are better addressed following Go-Live when additional data is available in the system or based on timing of applicable business processes and will be scheduled following Go-Live per the Project Schedule.

Objectives:

- Execute day to day processing in Tyler software.
- City data available in Production environment.

STAGE 5	Go-Live	
	Tyler	City

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Provide final source data extract, if applicable			C		C						A						R
Final source data pushed into production environment, if applicable			A	C	R						I	C		C			C
Proof final converted data, if applicable			C	C	C						A	R		C			
Complete Go-Live activities as defined in the Go-Live action plan			C	C	C					A	R	C	I	C			
Provide Go-Live assistance			A	R	C	C		I			C	C	I	C		I	C

Inputs	Comprehensive Action Plan for Go-Live
	Final source data (if applicable)

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Data is available in production environment	City confirms data is available in production environment

Work package assumptions:

- The City will complete activities documented in the action plan for Go-Live as scheduled.
- External stakeholders will be available to assist in supporting the interfaces associated with the Go-Live live process.
- The City business processes required for Go-Live are fully documented and tested.
- The City Project team and subject matter experts are the primary point of contact for the end users when reporting issues during Go-Live.
- The City Project Team and Power User's provide business process context to the end users during Go-Live.

6.5.2 Transition to Client Services

This work package signals the conclusion of implementation activities for the Phase or Project with the exception of agreed-upon post Go-Live activities. The Tyler project manager(s) schedules a formal transition of the City onto the Tyler Client Services team, who provides the City with assistance following Go-Live, officially transitioning the City to operations and maintenance.

Objectives:

- Ensure no critical issues remain for the project teams to resolve.
- Confirm proper knowledge transfer to the City teams for key processes and subject areas.

STAGE 5	Transition to Client Services																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Transfer City to Client Services and review issue reporting and resolution processes	I	I	A	I	I			R	I	I	C	C		C			
Review long term maintenance and continuous improvement			A					R			C	C		C			

Inputs	Open item/issues List
--------	-----------------------

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Client Services Support Document	

Work package assumptions:

- No material project issues remain without assignment and plan.

6.5.3 Post Go-Live Activities

Some implementation activities are provided post-production due to the timing of business processes, the requirement of actual production data to complete the activities, or the requirement of the system being used in a live production state.

Objectives:

- Schedule activities that are planned for after Go-Live.
- Ensure issues have been resolved or are planned for resolution before phase or project close.

STAGE 5	Post Go-Live Activities															
	Tyler								City							

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Schedule contracted activities that are planned for delivery after go-live		A	R	C	C	C	C	I			C	C	I	C			C
Determine resolution plan in preparation for phase or project close out		A	R	C	C	C		I			C	C	I	C			

Inputs	List of post Go-Live activities
--------	---------------------------------

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated issues log	

Work package assumptions:

- System is being used in a live production state.

6.5.4 Control Point 5: Production Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below:

- Advancement to the Close stage is not dependent upon Tyler's receipt of this Stage Acceptance.
- Converted data is available in production environment.

Production Stage Acceptance Criteria:

- All stage deliverables accepted based on criteria previously defined.
- Go-Live activities defined in the Go-Live action plan completed.
- Client services support document is provided.

6.6 Close

The Close stage signifies full implementation of all products purchased and encompassed in the Phase or Project. The City transitions to the next cycle of their relationship with Tyler (next Phase of implementation or long-term relationship with Tyler Client Services).

6.6.1 Phase Closeout

This work package represents Phase completion and signals the conclusion of implementation activities for the Phase. The Tyler Client Services team will assume ongoing support of the City for systems implemented in the Phase.

Objectives:

- Agreement from Tyler and the City teams that activities within this phase are complete.

STAGE 6	Phase Close Out																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Reconcile project budget and status of contract Deliverables	I	A	R						I	I	C						
Hold post phase review meeting		A	R	C	C	C	C				C	C	C	C			C
Release phase-dependent Tyler project resources	A	R	I								I						

Participants	Tyler	City
	Project Leadership	Project Manager
	Project Manager	Project Sponsor(s)
	Implementation Consultants	Functional Leads, Power Users, Technical Leads
	Technical Consultants (Conversion, Deployment, Development)	
	Client Services	

Inputs	Contract
	Statement of Work
	Project artifacts

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Final action plan (for outstanding items)	
	Reconciliation Report	
	Post Phase Review	

Work package assumptions:

- Tyler deliverables for the phase have been completed.

6.6.2 Project Closeout

Completion of this work package signifies final acceptance and formal closing of the Project.

At this time the City may choose to begin working with Client Services to look at continuous improvement Projects, building on the completed solution.

Objectives:

- Confirm no critical issues remain for the project teams to resolve.
- Determine proper knowledge transfer to the City teams for key processes and subject areas has occurred.
- Verify all deliverables included in the Agreement are delivered.

STAGE 6	Project Close Out																
	Tyler								City								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Conduct post project review		A	R	C	C	C	C				C	C	C	C			C
Deliver post project report to City and Tyler leadership	I	A	R						I	I	C						
Release Tyler project resources	A	R	I								I						

Inputs	Contract
	Statement of Work

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Post Project Report	City acceptance; Completed report indicating all project Deliverables and milestones have been completed

Work package assumptions:

- All project implementation activities have been completed and approved.

- No critical project issues remain that have not been documented and assigned.
- Final project budget has been reconciled and invoiced.
- All Tyler deliverables have been completed.

6.6.3 Control Point 6: Close Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below.

Close Stage Deliverables:

- Post Project Report.

Close Stage Acceptance Criteria:

- Completed report indicating all Project deliverables and milestones have been completed.

7. General Assumptions

Tyler and the City will use this SOW as a guide for managing the implementation of the Tyler Project as provided and described in the Agreement. There are a few assumptions which, when acknowledged and adhered to, will support a successful implementation. Assumptions related to specific work packages are documented throughout the SOW. Included here are general assumptions which should be considered throughout the overall implementation process.

7.1 Project

- Project activities will begin after the Agreement has been fully executed.
- The City Project Team will complete their necessary assignments in a mutually agreed upon timeframe to meet the scheduled go-live date, as outlined in the Project Schedule.
- Sessions will be scheduled and conducted at a mutually agreeable time.
- Additional services, software modules and modifications not described in the SOW or Agreement will be considered a change to this Project and will require a Change Request Form as previously referenced in the definition of the Change Control Process.
- Tyler will provide a written agenda and notice of any prerequisites to the City project manager(s) ten (10) business days or as otherwise mutually agreed upon time frame prior to any scheduled on-site or remote sessions, as applicable.
- Tyler will provide guidance for configuration and processing options available within the Tyler software. If multiple options are presented by Tyler, the City is responsible for making decisions based on the options available.
- Implementation of new software may require changes to existing processes, both business and technical, requiring the City to make process changes.
- The City is responsible for defining, documenting, and implementing their policies that result from any business process changes.

7.2 Organizational Change Management

Unless otherwise contracted by Tyler, City is responsible for managing Organizational Change. Impacted City resources will need consistent coaching and reassurance from their leadership team to embrace and accept the changes being imposed by the move to new software. An important part of change is ensuring that impacted City resources understand the value of the change, and why they are being asked to change.



7.3 Resources and Scheduling

- City resources will participate in scheduled activities as assigned in the Project Schedule.
- The City team will complete prerequisites prior to applicable scheduled activities. Failure to do so may affect the schedule.
- Tyler and the City will provide resources to support the efforts to complete the Project as scheduled and within the constraints of the Project budget.
- Abbreviated timelines and overlapped Phases require sufficient resources to complete all required work as scheduled.
- Changes to the Project Schedule, availability of resources or changes in Scope will be requested through a Change Request. Impacts to the triple constraints (scope, budget, and schedule) will be assessed and documented as part of the change control process.
- The City will ensure assigned resources will follow the change control process and possess the required business knowledge to complete their assigned tasks successfully. Should there be a change in resources, the replacement resource should have a comparable level of availability, change control process buy-in, and knowledge.
- The City makes timely Project related decisions to achieve scheduled due dates on tasks and prepare for subsequent training sessions. Failure to do so may affect the schedule, as each analysis and implementation session is dependent on the decisions made in prior sessions.
- The City will respond to information requests in a comprehensive and timely manner, in accordance with the Project Schedule.
- The City will provide adequate meeting space or facilities, including appropriate system connectivity, to the project teams including Tyler team members.
- For on-site visits, Tyler will identify a travel schedule that balances the needs of the project and the employee.

7.4 Data

- Data will be converted as provided and Tyler will not create data that does not exist.
- The City is responsible for the quality of legacy data and for cleaning or scrubbing erroneous legacy data.
- Tyler will work closely with the City representatives to identify business rules before writing the conversion. The City must confirm that all known data mapping from source to target have been identified and documented before Tyler writes the conversion.
- All in-scope source data is in data extract(s).
- Each legacy system data file submitted for conversion includes all associated records in a single approved file layout.
- The City will provide the legacy system data extract in the same format for each iteration unless changes are mutually agreed upon in advance. If not, negative impacts to the schedule, budget and resource availability may occur and/or data in the new system may be incorrect.
- The City Project Team is responsible for reviewing the converted data and reporting issues during each iteration, with assistance from Tyler.
- The City is responsible for providing or entering test data (e.g., data for training, testing interfaces, etc.)

7.5 Facilities

- The City will provide dedicated space for Tyler staff to work with City resources for both on-site and remote sessions. If Phases overlap, City will provide multiple training facilities to allow for independent sessions scheduling without conflict.
- The City will provide staff with a location to practice what they have learned without distraction.



8. Glossary

Word or Term	Definition
Acceptance	Confirming that the output or deliverable is suitable and conforms to the agreed upon criteria.
Accountable	The one who ultimately ensures a task or deliverable is completed; the one who ensures the prerequisites of the task are met and who delegates the work to those responsible. [Also see RACI]
Application	A computer program designed to perform a group of coordinated functions, tasks, or activities for the benefit of the user.
Application Programming Interface (API)	A defined set of tools/methods to pass data to and received data from Tyler software products
Agreement	This executed legal contract that defines the products and services to be implemented or performed.
Business Process	The practices, policy, procedure, guidelines, or functionality that the client uses to complete a specific job function.
Business Requirements Document	A specification document used to describe Client requirements for contracted software modifications.
Change Request	A form used as part of the Change Control process whereby changes in the scope of work, timeline, resources, and/or budget are documented and agreed upon by participating parties.
Change Management	Guides how we prepare, equip and support individuals to successfully adopt change in order to drive organizational success & outcomes
Code Mapping [where applicable]	An activity that occurs during the data conversion process whereby users equate data (field level) values from the old system to the values available in the new system. These may be one to one or many to one. Example: Old System [Field = eye color] [values = BL, Blu, Blue] maps to New Tyler System [Field = Eye Color] [value = Blue].
Consulted	Those whose opinions are sought, typically subject matter experts, and with whom there is two-way communication. [Also see RACI]
Control Point	This activity occurs at the end of each stage and serves as a formal and intentional opportunity to review stage deliverables and required acceptance criteria for the stage have been met.
Data Mapping [where applicable]	The activity determining and documenting where data from the legacy system will be placed in the new system; this typically involves prior data analysis to understand how the data is currently used in the legacy system and how it will be used in the new system.
Deliverable	A verifiable document or service produced as part of the Project, as defined in the work packages.
Go-Live	The point in time when the Client is using the Tyler software to conduct daily operations in Production.
Informed	Those who are kept up-to-date on progress, often only on completion of the task or deliverable, and with whom there is just one-way communication. [Also see RACI]

Infrastructure	The composite hardware, network resources and services required for the existence, operation, and management of the Tyler software.
Interface	A connection to and potential exchange of data with an external system or application. Interfaces may be one way, with data leaving the Tyler system to another system or data entering Tyler from another system, or they may be bi-directional with data both leaving and entering Tyler and another system.
Integration	A standard exchange or sharing of common data within the Tyler system or between Tyler applications
Legacy System	The software from which a client is converting.
Modification	Custom enhancement of Tyler's existing software to provide features or functions to meet individual client requirements documented within the scope of the Agreement.
On-site	Indicates the work location is at one or more of the client's physical office or work environments.
Organizational Change	The process of changing an organization's strategies, processes, procedures, technologies, and culture, as well as the effect of such changes on the organization.
Output	A product, result or service generated by a process.
Peripheral devices	An auxiliary device that connects to and works with the computer in some way. Some examples: scanner, digital camera, printer.
Phase	A portion of the Project in which specific set of related applications are typically implemented. Phases each have an independent start, Go-Live and closure dates but use the same Implementation Plans as other Phases of the Project. Phases may overlap or be sequential and may have different Tyler resources assigned.
Project	The delivery of the software and services per the agreement and the Statement of Work. A Project may be broken down into multiple Phases.
RACI	A matrix describing the level of participation by various roles in completing tasks or Deliverables for a Project or process. Individuals or groups are assigned one and only one of the following roles for a given task: Responsible (R), Accountable (A), Consulted (C), or Informed (I).
Remote	Indicates the work location is at one or more of Tyler's physical offices or work environments.
Responsible	Those who ensure a task is completed, either by themselves or delegating to another resource. [Also see RACI]
Scope	Products and services that are included in the Agreement.

Solution	The implementation of the contracted software product(s) resulting in the connected system allowing users to meet Project goals and gain anticipated efficiencies.
Stage	The top-level components of the WBS. Each Stage is repeated for individual Phases of the Project.
Standard	Software functionality that is included in the base software (off-the-shelf) package; is not customized or modified.
Statement of Work (SOW)	Document which will provide supporting detail to the Agreement defining Project-specific activities, services, and Deliverables.
System	The collective group of software and hardware that is used by the organization to conduct business.
Test Scripts	The steps or sequence of steps that will be used to validate or confirm a piece of functionality, configuration, enhancement, or Use Case Scenario.
Training Plan	Document(s) that indicate how and when users of the system will be trained relevant to their role in the implementation or use of the system.
Validation (or to validate)	The process of testing and approving that a specific Deliverable, process, program, or product is working as expected.
Work Breakdown Structure (WBS)	A hierarchical representation of a Project or Phase broken down into smaller, more manageable components.
Work Package	A group of related tasks within a project.

Part 4: Appendices

9. Conversion

9.1 ERP Pro Financials Conversion Summary

9.1.1 General Ledger

Standard Conversion Includes:

- Full chart of accounts listing, descriptions, and corresponding account types
- Element (segment) values and descriptions
- Summarized budget figures for current fiscal year
- Unlimited historical transactions as provided by client.

NOTE: Training will be provided on how to import additional budget years from Excel.

9.1.2 Accounts Payable

Standard Conversion Includes:

- Vendor master information, address, primary contact, and NOTES
- Unlimited historical transactions as provided by client.

9.1.3 Personnel Management

Standard Conversion Includes:

- Basic employee information – employee master, address, primary contact, dates, phone numbers, dependents, **NOTES**
- Employee Deductions & Taxes
- Employee Direct Deposit Information
- Employee Leave Balances
- Employee Retirement
- Rates/Base Pay (salary / hourly compensation)
- Unlimited historical transactions provided by client.

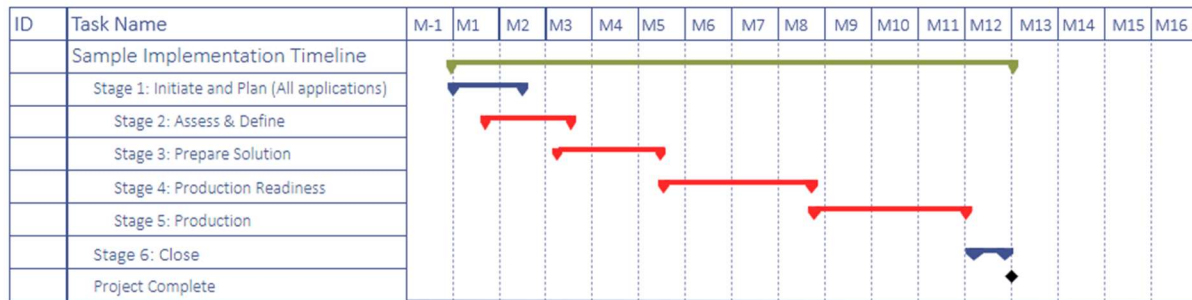
NOTE: Employee positions/deductions will be created according to recommended best business practices.

10. Additional Appendices

10.1 This work package is not applicable.

11. Project Timeline

11.1 ERP Pro Financial Management Timeline



example

This timeline is an example. Please use it as a general guide...ONLY. Its purpose is to demonstrate the order in which various products are typically implemented and the potential overlap of stages for each phase. The exact timing of each deliverable depends on many factors including, but not limited to, the client's ability to commit resources to the project, client blackout dates, and the alignment of client business practices with Tyler implementation methodology. Tyler makes no guarantees that implementation schedules will align with this example.



MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director

Date: September 16, 2024

Subject: Third consideration and adoption of an ordinance amending the City Code of the City of Indianola, Iowa by deleting Chapter 30, Downtown Square Commission.

Recommendation: With the Main Street Iowa designation and creation of a board for Main Street Iowa, the Downtown Square Commission can be dissolved. Roll call is in order.

Attachments: 1. ORD_Delete CHAPTER 30_DSC

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF
INDIANOLA, IOWA BY DELETING CHAPTER 30, DOWNTOWN
SQUARE COMMISSION

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. The following chapter and sections be and are hereby amended by deleting the language as follows:

**CHAPTER 30
DOWNTOWN SQUARE COMMISSION**

~~30.01 Downtown Square Commission~~

~~30.02 Term of Office~~

~~30.03 Vacancies~~

~~30.04 Compensation~~

~~30.05 Downtown Square~~

~~30.06 Powers and Duties~~

~~30.01 DOWNTOWN SQUARE COMMISSION.~~

~~The Downtown Square Commission, hereinafter referred to as the Commission, consists of nine members appointed by the Council. While City residency is not required, the Commission members shall be residents, property owners and/or business owners within the Downtown Square, as defined in Section 30.05, and shall not hold any elective office in the City government.~~

~~30.02 TERM OF OFFICE.~~

~~The term of office of the members of the Commission shall commence on July 1 and shall be three years. Provided, however, that the initial Commission members shall be appointed with three members appointed to three-year terms, three members appointed to two-year terms and three members appointed to a one-year term so the terms of three members will expire each year.~~

~~30.03 VACANCIES.~~

~~If any vacancy exists on the Commission, caused by resignation or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee.~~

~~30.04 COMPENSATION.~~

~~All members of the Commission shall serve without compensation, except their actual expenses shall be reimbursed upon approval of the Council.~~

~~30.05 DOWNTOWN SQUARE.~~

~~The Downtown Square shall be considered those properties and businesses located within the Original Town Plat of Indianola, which is located on lands north of 2nd Avenue, east of C Street, south of Clinton Avenue, and west of Jefferson Way.~~

30.06 POWERS AND DUTIES.

The Commission shall have and exercise the following powers and duties:

- ~~— 1. Selection of Officers. The Commission shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all the duties of the Chairperson during the Chairperson's absence or disability.~~
- ~~— 2. Adopt Rules and Regulations. The Commission shall adopt such rules and regulations governing its organization and procedure as it may deem necessary.~~
- ~~— 3. Recommendations. The Commission, upon its review and study, may make recommendations to the City Council regarding items in the Downtown Square, as defined in Section 30.05.~~
- ~~— 4. Applications. The Council may refer any application for an event, street closure, etc. within the Downtown Square, as defined in Section 30.05, to the Commission for its review and recommendation.~~
- ~~— 5. Referrals. The City Council may refer any matter of business within the Downtown Square, as defined in Section 30.05, to the Commission for its review and recommendation.~~
- ~~— 6. Fiscal Responsibilities. The Commission, upon its review and study, may make recommendations to the City Council on monies the City Council have earmarked for the Downtown Square, as defined in Section 30.05.~~
- ~~— 7. Limitation on Entering Contracts. The Commission shall have no power to contract debts.~~
- ~~— 8. Annual Report. The Commission shall each year make a report to the Mayor and Council of its proceedings, with a full statement of its receipts and disbursements and the progress of its work during the preceding fiscal year.~~

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2024, and approved this _____ day of _____, 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2024, and was published on _____, 2024.

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From: Emily Rizvic, Associate Planner

Date: September 16, 2024

Subject: Third consideration and adoption of an ordinance rezoning property from the R-1 'Single-Family Residential Detached' Zoning District and the R-2 'Single-Family Residential Attached' Zoning District from the A-1 'Agricultural/Open-Space' Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa.

Recommendation: Roll call is in order.

Attachments: 1. Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, FOR CHANGE OF ZONING DISTRICT BOUNDARIES FROM THE A-1 'AGRICULTURAL/OPEN-SPACE' ZONING DISTRICT TO THE R-1 'SINGLE-FAMILY RESIDENTIAL DETACHED' ZONING DISTRICT AND THE R-2 'SINGLE-FAMILY RESIDENTIAL ATTACHED' ZONING DISTRICT

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the A-1 'Agricultural/Open-Space' Zoning District to the R-1 'Single-Family Residential Detached' Zoning District, legally described as:

That part of the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa, described as follows; Beginning at the Northwest corner of said North Half of the Southwest Quarter; thence South 00 degrees 53 minutes 26 seconds East, 544.01 feet along the West line of said North Half of the Southwest Quarter; thence North 71 degrees 44 minutes 42 seconds East, 480.14 feet; thence North 82 degrees 41 minutes 32 seconds East, 557.06 feet; thence North 62 degrees 31 minutes 47 seconds East, 357.80 feet; thence North 47 degrees 29 minutes 15 seconds East, 112.69 feet; thence North 00 degrees 45 minutes 30 seconds East, 62.72 feet to the North line of said North Half of the Southwest Quarter; thence North 89 degrees 14 minutes 30 seconds West, 1418.44 feet to the Point of Beginning, having an area of 11.18 Acres.

AND WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the A-1 'Agricultural/Open-Space' Zoning District to the R-2 'Single-Family Residential Attached' Zoning District, legally described as:

The Northwest Quarter of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa.

AND

Parcel "A" of the survey of the North½ of the Northeast¼ of the Southwest¼ and the North 12 feet of the South½ of the Northeast¼ of the Southwest¼ of Section 13, Township 76 North, Range 24 West of the 5th P.M., Warren County, Iowa as shown in Irregular Plat Book 12 Page 3 of 76-24 in the Office of the Warren County Recorder, EXCEPT the South 12 feet thereof.

EXCEPT

That part of the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa, described as follows; Beginning at the Northwest corner of said North Half of the Southwest Quarter; thence South 00 degrees 53 minutes 26 seconds East, 544.01 feet along the West line of said North Half of the Southwest Quarter; thence North 71 degrees 44 minutes 42 seconds East, 480.14 feet; thence North 82 degrees 41 minutes 32 seconds East, 557.06 feet; thence North 62 degrees 31 minutes 47 seconds East, 357.80 feet; thence North 47 degrees 29 minutes 15 seconds East, 112.69 feet; thence North 00 degrees 45 minutes 30 seconds East, 62.72 feet to the North line

of said North Half of the Southwest Quarter; thence North 89 degrees 14 minutes 30 seconds West, 1418.44 feet to the Point of Beginning, having an area of 11.18 Acres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the zoning is amended from the A-1 'Agricultural/Open-Space' Zoning District to the R-1 'Single-Family Residential Detached' Zoning District, legally described as:

That part of the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa, described as follows; Beginning at the Northwest corner of said North Half of the Southwest Quarter; thence South 00 degrees 53 minutes 26 seconds East, 544.01 feet along the West line of said North Half of the Southwest Quarter; thence North 71 degrees 44 minutes 42 seconds East, 480.14 feet; thence North 82 degrees 41 minutes 32 seconds East, 557.06 feet; thence North 62 degrees 31 minutes 47 seconds East, 357.80 feet; thence North 47 degrees 29 minutes 15 seconds East, 112.69 feet; thence North 00 degrees 45 minutes 30 seconds East, 62.72 feet to the North line of said North Half of the Southwest Quarter; thence North 89 degrees 14 minutes 30 seconds West, 1418.44 feet to the Point of Beginning, having an area of 11.18 Acres.

Section 2: That the zoning is amended from the A-1 'Agricultural/Open-Space' Zoning District to the R-2 'Single-Family Residential Attached' Zoning District, legally described as:

The Northwest Quarter of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa.

AND

Parcel "A" of the survey of the North½ of the Northeast¼ of the Southwest¼ and the North 12 feet of the South½ of the Northeast¼ of the Southwest¼ of Section 13, Township 76 North, Range 24 West of the 5th P.M., Warren County, Iowa as shown in Irregular Plat Book 12 Page 3 of 76-24 in the Office of the Warren County Recorder, EXCEPT the South 12 feet thereof.

EXCEPT

That part of the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa, described as follows; Beginning at the Northwest corner of said North Half of the Southwest Quarter; thence South 00 degrees 53 minutes 26 seconds East, 544.01 feet along the West line of said North Half of the Southwest Quarter; thence North 71 degrees 44 minutes 42 seconds East, 480.14 feet; thence North 82 degrees 41 minutes 32 seconds East, 557.06 feet; thence North 62 degrees 31 minutes 47 seconds East, 357.80 feet; thence North 47 degrees 29 minutes 15 seconds East, 112.69 feet; thence North 00 degrees 45 minutes 30 seconds East, 62.72 feet to the North line of said North Half of the Southwest Quarter; thence North 89 degrees 14 minutes 30 seconds West, 1418.44 feet to the Point of Beginning, having an area of 11.18 Acres.

Section 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____ 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

First reading:

Second reading:

Third reading:

Publication Date:



MEMORANDUM

To: Mayor and City Council

From: Emily Rizvic, Associate Planner, Kristen Hoss

Date: September 16, 2024

Subject: Third consideration and adoption of an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits.

Recommendation: Roll call is in order.

Attachments: 1. Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF INDIANOLA,
IOWA BY ADDING REGULATIONS FOR THE KEEPING OF URBAN
CHICKENS WITHIN CITY LIMITS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. Section 55.01 is and are hereby amended by adding the underlined language and deleting the stricken language as follows:

The following terms are defined for use in this chapter.

1. "Advertise" means to present a commercial message in any medium including but not limited to print, radio, television, sign, display, label, tag or articulation.
2. "Animal" means a nonhuman vertebrate.
(Code of Iowa, Sec. 717B.1)
3. "Animal shelter" means a facility which is used to house or contain dogs or cats, or both, and which is owned, operated, or maintained by an incorporated humane society, animal welfare society, society for the prevention of cruelty to animals, or other nonprofit organization devoted to the welfare, protection, and humane treatment of such animals.
(Code of Iowa, Sec. 162.2)
4. "At large" means off the premises of the owner and not under the control of a competent person, restrained within a motor vehicle, or housed in a veterinary hospital or kennel. A dog is not at large if it is in the confines of a city-owned off-leash dog park provided that such dog and its handler are at all times in compliance with all the rules for such park.
5. "Business" means any enterprise relating to any of the following:
 - A. The sale or offer for sale of goods or services.
 - B. A recruitment for employment or membership in an organization.
 - C. A solicitation to make an investment.
 - D. An amusement or entertainment activity.
6. "Chicken" shall mean a member of the subspecies Gallus Gallus Domesticus, a domesticated fowl.
7. "Chicken run" shall mean an enclosed fenced area exclusively devoted to raising chickens.
8. "Chicken tractor" shall mean a lightweight portable chicken coop without a solid floor that allows the chickens to forage seeds and insects.
9. "Commercial establishment" means an animal shelter, boarding kennel, commercial breeder, commercial kennel, dealer, pet shop, pound, public auction, or research facility.
(Code of Iowa, Sec. 717.B1)
10. "Decommission" shall mean the reasonable restoration of the real property upon which such chickens, enclosures, and equipment are located, including the revegetation of the ground cover of the real property disturbed by the installation of such chickens, equipment, and enclosures, and the removal of such chickens, enclosures, and equipment.
11. "Enclosure" shall mean both the chicken run and the henhouse/chicken tractor.
12. "Fair" means any of the following:
 - A. The annual fair and exposition held by the Iowa State Fair Board pursuant to Chapter 173 of the Code of Iowa or any fair event conducted by a fair under the provisions of Chapter 174 of the Code of Iowa.
 - B. An exhibition of agricultural or manufactured products.
 - C. An event for operation of amusement rides or devices or concession booths.

13. "Game" means a "game of chance" or "game of skill" as defined in Section 99B.1 of the Code of Iowa.
14. "Henhouse" shall mean a henhouse or chicken coop structure where female chickens are kept.
15. "Injury" means an animal's disfigurement; the impairment of an animal's health; or an impairment to the functioning of an animal's limb or organ, or the loss of an animal's limb or organ.
(Code of Iowa, Sec. 717.B1)
16. "Livestock" means an animal belonging to the bovine, caprine, equine, ovine or porcine species, ostriches, rheas and emus; farm deer as defined in Section 170.1 of the Code of Iowa; or poultry.
(Code of Iowa, Sec. 717.1)
17. "Owner" means any person owning, keeping, sheltering or harboring an animal.
18. "Pet" means a living dog, cat, or an animal normally maintained in a small tank or cage in or near a residence, including but not limited to a rabbit, gerbil, hamster, mouse, parrot, canary, mynah, finch, tropical fish, goldfish, snake, turtle, gecko, or iguana.
19. "Pound" means a facility for the prevention of cruelty to animals operated by the State, a municipal corporation, or other political subdivision of the State for the purpose of impounding or harboring seized stray, homeless, abandoned, or unwanted dogs, cats, or other animals; or a facility operated for such a purpose under a contract with any municipal corporation or incorporated society.
(Code of Iowa, Sec. 162.2)
20. "Research facility" means any school or college of medicine, veterinary medicine, pharmacy, dentistry, or osteopathic medicine, or hospital, diagnostic or research laboratories, or other educational or scientific establishment situated in the State concerned with the investigation of, or instruction concerning the structure or function of living organisms, the cause, prevention, control, or cure of diseases or abnormal conditions of human beings or animals.
(Code of Iowa, Sec. 162.2)
21. "Urban Chicken" shall mean a chicken kept on a permitted tract of land pursuant to a permit issued under this chapter.
22. "Veterinarian" means a veterinarian licensed pursuant to Chapter 169 of the Code of Iowa who practices veterinary medicine in the State.
(Code of Iowa, Sec. 717.B1)

Section 2. Section 55.20 is and are hereby amended by adding the underlined language as follows:

55.20 URBAN CHICKENS. The keeping of chickens within the city is allowed in compliance with the city's zoning regulations and the following criteria:

1. No more than one (1) chicken per 2,000 square feet of lot size is allowed, with a maximum of ten (10) total chickens.
2. All such chickens shall be hens; no roosters are permitted.
3. No person shall slaughter any chickens within the city.
4. It is unlawful for any owner to allow their chickens to run at large within the corporate limits of the city.

5. Permit required. No person shall raise or keep chickens within the city without a valid permit obtained from the Community Development Department under the provisions of this chapter.
 - a. Permits shall be renewed annually at the beginning of every calendar year.
 - b. Permit applications shall include details of the proposed chicken run and henhouse, including dimensions, location on the property, plans for waste management, and plans for food storage.
 - c. Permits will be granted for properties in any residential zoning district, as long as all zoning requirements are met.
 - d. A permit will not allow the permittee to engage in chicken breeding, sale of eggs and chickens, or fertilizer production for commercial purposes.
 - e. The permittee shall place and keep leg bands on all chickens showing the permit number.
 - f. The application for an urban chicken permit runs with the owner and their current location, any change in ownership or change in address will require the submission of a new permit application.
6. Permitting Process. The Zoning Administrator shall establish and provide the application form and information required for all applications as may be necessary and required in this ordinance. The fees for all applications shall be as established by resolution of the City Council.
7. The Community Development Department may deny, suspend, revoke, or decline to renew any permit issued for any of the following grounds:
 - a. False statements on any application required by the section to be given by the applicant.
 - b. Failure to pay any application fee, renewal, or penalty fees required by this section.
 - c. Failure to correct deficiencies noted in notices of violation at the time specified in the notice.
 - d. Failure to comply with any provision of this section.
8. Effect of revocation. When an application for a permit is denied, or when a permit is revoked, the applicant may not re-apply for a new permit for a period of one (1) year from the date of the denial or revocation. No permit may be denied, suspended, revoked, or not renewed without notice and an opportunity to have a hearing with the Council is given to the applicant or holder of the permit. A request for a hearing must be made in writing and delivered to the City Clerk within seven (7) days from the date of notice. The hearing will be before the Council at a time and place fixed by the Council.
9. Enclosure Requirements. Chickens shall be kept in a chicken run at all times and shall be secured within a henhouse or chicken tractor. The following requirements shall be required for the keeping of Urban Chickens:
 - a. Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions that provide a minimum of four (4) square feet per chicken and maximum of twelve (12) square feet per chicken. Chicken runs shall be no larger than 120 square feet.

- i. The structure shall be enclosed on all sides and shall include a roof and lockable doors. Access doors shall be shut and locked at night. Opening windows and vents shall be covered with predator and bird proof wire of less than one (1) inch openings.
 - ii. The materials used shall be uniform for each element of the structure. Henhouses and chicken tractors shall be well maintained.
- 10. Setback and Location Requirements
 - a. Enclosure shall be located at least ten (10) feet from the property line and at least twenty-five (25) feet from any adjacent residential dwelling, church, school, or place of business.
 - b. Enclosure shall be located in the rear yard.
- 11. Performance Standards. Urban Chickens must comply with the following code requirements and performance measure standards to minimize public hazards and prevent the creation of nuisances or other conditions which may be harmful or detrimental to the users of the property or surrounding area:
 - a. Feed and Storage. Chickens shall be provided with access to feed and clean water at all times. The feed and water shall be in an enclosed container and unavailable to rodents, wild birds, and predators.
 - b. Waste Storage and Removal. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored on the permitted tract of land. The henhouse, chicken tractor, enclosed area, and surrounding land shall be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.
 - c. Pest Management. The permittee shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of parasites. Chickens infested with parasites that may result in unhealthy conditions for human habitation may be removed by the city.
- 12. Decommissioning Procedure. The owner shall begin decommissioning within thirty (30) days after abandonment or intent to abandon the use of Urban Chickens. An intent to abandon must be filed with the Community Development Department prior to decommissioning. A site inspection with the Zoning Administrator shall be required following decommissioning to ensure that the chickens, enclosures, and equipment have been properly removed and ensure the revegetation of the ground cover.
- 13. Owners shall be responsible for ensuring that the keeping of chickens on their property does not create a nuisance to neighboring properties, including but not limited to excessive noise, odor, or waste accumulation.
- 14. Any violation of the terms in this chapter that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated under the general nuisance abatement provisions of Indianola Municipal Code Chapter 50.

Section 3. Section 165.03 is and are hereby amended by adding the underlined language and deleting the stricken language as follows:

133. Residential Animal Raising: The keeping of animals on a non-commercial, non-profit basis. Restrictions on this type of use include no more than three (3) large animals per acre (e.g. horses, sheep, and cattle, etc.); no more than twenty (20) small fowl or animals per acre (e.g. rabbits, ducks, ferrets, etc.); and no more than ten (10) large fowl per acre (e.g. turkeys, geese, peacocks, etc.).
163. Urban Chickens: The keeping of chickens on a non-commercial, non-profit basis on a permitted tract of land pursuant to a permit. Restrictions on this type of use include no more than one (1) chicken per 2,000 square feet of lot size, with a maximum of ten (10) total chickens.

Section 4. Section 165.05(4) is and are hereby amended by adding the underlined language as follows:

PERMITTED AND SPECIAL USES TABLE										
USE	ZONING DISTRICT									
	A-1	R-1	R-2	R-3	R-4	C-1	C-2	C-3	M-1	M-2
AGRICULTURAL USES										
Commercial Farm Operation										
<u>Urban Chickens</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>S</u>	<u>S</u>					

Section 5. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2024, and approved this _____ day of _____, 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2024, and was published on _____, 2024.

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From: Emily Rizvic, Associate Planner

Date: September 16, 2024

Subject: Third consideration and adoption of an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives.

Recommendation: Roll call is in order.

Attachments: 1. Ordinance

ORDINANCE NO. 2024-_____

AN ORDINANCE AMENDING CHAPTER 165.09 TITLED 'BUILDING DESIGN STANDARDS' FOR THE ADDITION OF BUILDING DESIGN ALTERNATIVES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. Section 165.09 is and hereby amended by adding the underlined language as follows:

8. BUILDING DESIGN ALTERNATIVES

- A. Intent and Purpose.** The building design alternative provisions of this section are intended to allow flexibility and grant relief from strict compliance with the regulations outlined in Chapter 165.09 titled 'Building Design Standards', as part of the site plan review process when specific site features or characteristics of the subject property creates conditions that make strict compliance to the applicable zoning regulations impractical or undesirable. It is the intent of this section to recognize that alternative design solutions may result in increased or maximized aesthetics and diversity of building design, while remaining consistent with the general intent and purpose of the City of Indianola Zoning Code and Comprehensive Plan. It is not the intent of the design alternative provisions to be utilized to reduce or provide relief from general building design requirements. The design alternatives are not intended to provide relief to other applicable zoning procedures outside of Chapter 165.09 or those code sections explicitly stated hereinafter.
- B. Applicability.** With the exception of buildings within the C-3 'Downtown Mixed-Use' Zoning District, Planned Unit Developments (PUD), or any special overlay district or zone with specific building design requirements, these building design alternatives may be considered for new development and redevelopment of existing sites and buildings, and all site and building modifications to building facades.
- C. Procedure.** Requests for design alternatives to the regulations outlined in Chapter 165.09 titled 'Building Design Standards' shall require review by the Zoning Administrator. Requested design alternatives must be noted on the required application for site plan or alternate design documentation review, as applicable. The application must include a written narrative stating why the design alternative is necessary and all efforts that will be employed to mitigate adverse impacts resulting from approval of the design alternative request. The Zoning Administrator shall submit to all members of the Zoning Commission a copy of the request, along with a written recommendation as to the request's conformity with the rules and regulations of the city. The Commission shall subsequently hold a meeting as prescribed by their rules of procedures and review the request with conformity to the zoning regulations and standards and may confer with the applicant on changes deemed advisable in such request. The Commission shall forward its recommendation to the City Council for approval, approval with conditions, or denial of the request. The following may be considered as part of deliberation of the request:

- (1) Consistency and compatibility with the Future Land Use Map, the Comprehensive Plan, and other adopted and applicable long-term planning policies.
- (2) Surrounding land uses, building sizes, architectural style, building types and function, and building placement, orientation, and setbacks.
- (3) General relationship to and impact on the surrounding area and neighboring properties.
- (4) Provisions to decrease or minimize architectural impact, such as the implementation of additional landscaping or screening, exceeding minimum required Class 1 or Class 2 building materials on primary facades or exceeding minimum glass requirements to primary facades.

D. General Design Alternatives. The following design alternatives may be considered:

- (1) Design alternatives to any numerical regulation established in Chapter 165.09.7 when the proposed design alternative does not exceed a reduction of more than 50% to a minimum building design requirement.
- (2) Design alternatives to any numerical regulation established in Chapter 165.09.7 when the proposed design alternative does not exceed an increase of more than 50% to a maximum building design requirement.
- (3) Design alternatives to the requirement of permanent materials for collection containers when the siting of the collection container(s) is not visible from residentially developed or zoned properties or from the public street, and when the collection container consists of no more than two (2) totes.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2024, and approved this _____ day of _____, 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2024, and was published on _____, 2024.

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From:

Date: September 16, 2024

Subject: Resolution accepting easements and street lots and approving the final plat of the Twin Creeks Subdivision.

Recommendation: Roll call is in order.

Attachments:

1. Res 2024- Twin Creeks Final Plat
2. Final Plat

City of Indianola
RESOLUTION NO. 2024-_____

**RESOLUTION ACCEPTING EASEMENTS AND STREET LOTS AND APPROVING THE
FINAL PLAT FOR THE TWIN CREEKS SUBDIVISION**

WHEREAS, a final plat for the Twin Creeks Subdivision has been submitted to the City of Indianola; and,

WHEREAS, the City of Indianola has jurisdiction of such plats pursuant to the Subdivision Regulation Ordinance of Indianola, Iowa, located in Chapter 170, of the Code of Ordinances, Indianola, Iowa; and,

WHEREAS, the Indianola Planning and Zoning Commission has submitted a recommendation to the City Council which approves the plat; and,

WHEREAS, existing public utility easements, sanitary sewer and storm sewer overland flowage easements are maintained through this platting process, and

WHEREAS, pursuant to the Code of Ordinances, Indianola, Iowa, Section 170.05(5), the Council must pass a resolution approving or rejecting the final plat, and

WHEREAS, the Council finds that all the requirements of the Code of Ordinances, Indianola, Iowa, regarding subdivision regulations and the final plat for Twin Creeks Subdivision have been met.

NOW, THEREFORE, BE IT RESOLVED by the Indianola City Council as follows:

1. All easements dedicated to the City of Indianola are hereby accepted.
2. All Street Lots are hereby accepted
3. The final plat for Twin Creeks Subdivision is hereby approved.

APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

TWIN CREEKS SUBDIVISION - FINAL PLAT		SURVEY LEGEND () - Recorded Distance/Bearing — — — — Building Setback lines — · — · — Section line Monuments ▲ - Found section corner ● - Set 1/2" red plastic capped rebar, #17532 ○ - Set 12" spike w/ brass washer, #17532 ■ - Found 5/8" blue #18381 □ - Found 1/2" yellow #5301 ◆ - Found 5/8" yellow #3754 BASIS OF BEARINGS IS IA RCS ZONE 8
INDEX LEGEND LOCATION: Part of the N 1/2 of the SW 1/4 of Section 13 T 76N, R 24W, City of Indianola, Warren County, Iowa OWNER: Donald F Strauch, ET AL 616 Trailridge Road, Indianola IA 50125 SUBDIVIDER: Donald F Strauch, ET AL 616 Trailridge Road, Indianola IA 50125 PREPARED BY CHAD A. DANIELS DANIELS LAND SURVEYING, 22470 18TH LN, NEW VIRGINIA IA 50210 RETURN TO: 515-577-2583		
DESCRIPTION - TWIN CREEKS SUBDIVISION: The Northwest Quarter of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa. AND Parcel "A" of the survey of the North 1/2 of the Northeast 1/4 of the Southwest 1/4 and the North 12 feet of the South 1/2 of the Northeast 1/4 of the Southwest 1/4 of Section 13, Township 76 North, Range 24 West of the 5th P.M., Warren County, Iowa as shown in Irregular Plat Book 12 Page 3 of 76-24 in the Office of the Warren County Recorder, EXCEPT the South 12 feet thereof. Proposed Zoning of Lots 1-5 - R1 'Single-Family Residential Detached' Proposed Zoning of Outlots 'X', 'Y', and 'Z' is A-1 Agricultural Zoning District. Outlots 'X', 'Y', and 'Z' shall be considered non-buildable until further developed. Proposed Sanitary Sewer - Individual Systems Lot 'A' (West Hoover Street right of way) to be dedicated to the City of Indianola at the time Twin Creeks Subdivision is recorded. Unless granted a waiver by the Indianola City Council, a sidewalk must be provided on the site at the time of development. Paved accesses/driveways are required at the time of development. Gravel accesses/driveways are not permitted. Accesses/driveways from West Hoover Street must comply with Chapter 135.14 of the City of Indianola code. Bulk regulations for Lots 1-5: i. Front building setback is 30 feet ii. Side building setback is 18 feet total sum of both side yards with a minimum of 8 feet on one side iii. Rear building setback is 35 feet iv. Minimum Lot Width is 60 feet v. Minimum Lot Street frontage is 20 feet vi. Minimum Lot Size is 7,200 square feet vii. Maximum Building Height is 35 feet viii. Minimum Open Space is 20% PROJECT LOCATION - NOT TO SCALE N W HOOVER STREET 1/8 MILE COUNTRY CLUB ROAD SUBDIVISION LOCATION LICENSED LAND SURVEYOR CHAD A. DANIELS 17532 I O W A I hereby certify that this surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa. Signed Chad A. Daniels Date 4 JUNE 24 Iowa License No. 17532 My license renewal date is 12-31-2024 Page No.'s covered by this seal: 1 and 2		





MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: September 16, 2024
Subject: Resolution approving an amendment to the Fee Schedule to add Chicken Permit Fees.

Introduction:

Background: With the adoption of the Urban Chickens Ordinance, it is necessary to set chicken permit fees.

Discussion: At the September 3, 2024, City Council meeting the Council directed staff to set the permit fees as follows:
Chicken Permit Fee \$80.00
Chicken Permit Renewal \$40.00

Budget Impact:

Recommendation: Roll call is in order.

Attachments:

1. Resolution No. 2024 - Amending fee schedule - urban chicken permit fees
2. 2024 Fee Schedule Amend _Sept 16, 2024 -Com Dev

CITY OF INDIANOLA, IOWA
RESOLUTION NO. 2024-

RESOLUTION AMENDING FEE SCHEDULE

WHEREAS, the Indianola City Council reviews and approves the fee schedule for city services on an annual basis; and

WHEREAS, the Fee Schedule is being amended to include an initial chicken permit fee and a chicken permit renewal fee; and

WHEREAS, the attached amendment is being presented for the Council's consideration.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, that the attached Fee Schedule amendment for the City of Indianola is hereby approved.

Adopted this 16th day of September 2024.

Stephanie Erickson, Mayor

Attest:

Jackie Raffety, City Clerk

Community Development Fees

Miscellaneous Permit Fees	Cost	Cost Description
Mechanical Permit Fee	\$75.00	Additional Mechanical Permit Fees (HVAC systems) Furnace: \$15.00 each Comfort Cooling / AC Units / Chillers: \$15.00 each Gas Piping Outlets: 1-4 \$3.00 each/ 5+ \$1.50 each Appliance Vents: \$5.00 each Water Heaters: \$10.00 each Rooftop Unit / Heat Pump / PTAC: \$15.00 each Hoods: \$10.00 each Heater – wall, floor, suspended: \$10.00 each Damper: \$5.00 each Vent fans / Bath fans: \$5.00 each Air Handling Units / Ducts / Vav's / Fan Power Boxes / VRF Indoor Blower Units: \$10.00 each Fireplace / Stoves: \$10.00 each Separate Vent System: \$10.00 each Refrigeration Units – Coolers / Freezers: \$10.00 each Misc. Work.: \$10.00 each Additional Mechanical Permit Fees (Hydronic systems) Boiler: \$15.00 each; Additional Fee: +\$3.00/100k BTU Cooling Tower – Evaporative Cooler: \$10.00 each Water Heaters – 50 Gallon Limit: \$10.00 each Radiant Piping System: \$10.00 each
Plumbing Permit Fee	\$75.00	Additional Plumbing Permit Fees Water Piping Opening: \$3.75 Each Water Service – Domestic: \$10.00/100 Lineal Feet Water Service – Fire: \$10.00/100 Lineal Feet Water Main – Private: \$10.00/100 Lineal Feet Sewer – Private Main: \$10.00/100 Lineal Feet Sewer – Building: \$10.00/100 Lineal Feet Fixtures: \$3.75 Each Fixture Gas Piping Outlets: 1-4 \$3.00 Each/5 + \$1.50 Each
Demolition Permit Fee	\$75.00	

Driveway Permit	\$50.00	
Planting in Parking Permit	\$50.00	
Right of Way Permit	\$100.00	
Sidewalk Permit	\$50.00	
Temporary Certificate of Occupancy	\$100.00	
<u>Chicken Permit Fee</u>	<u>\$80.00</u>	<u>Initial permit for 1 year</u>
<u>Chicken Permit Renewal</u>	<u>\$40.00</u>	<u>Annual renewal</u>



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Resolution approving contract and bond for the South K Street Paving Project

Introduction: This memorandum seeks the City Council's approval of a resolution to formally approve the contract and bond for the South K Street Paving Project. This action is necessary to ensure compliance with legal recommendations and to ensure accuracy of the project documentation.

Background: The South K Street Paving Project was awarded to the selected contractor through a previous City Council resolution. According to the approved resolution, the Mayor was authorized to sign all necessary documents upon receipt and approval of insurance and bond documents. However, to align with the legal team's recommendations, Ahlers & Cooney, P.C., it has been advised to adopt a separate resolution to formally approve the contract and bond, as well as to confirm that these documents have been signed by the contractor.

Discussion: To ensure compliance with legal and procedural standards, the City's legal team with Ahlers & Cooney, P.C. has recommended that the City Council adopt a specific resolution to approve both the contract and the bond for the South K Street Paving Project. This separate resolution will formalize the approval process, specifying that the bond and insurance documents have been reviewed and signed by the contractor, thereby ensuring all contractual obligations and protections are in place for the project.

Budget Impact: There is no additional budget impact associated with this resolution. The contract and bond approval process is part of the standard procedure for project management and does not affect the previously allocated project budget.

Recommendation: Legal counsel recommends that council approve this resolution in addition to the resolutions awarding the contract that was passed earlier this year. Staff recommends that the City Council approve the resolution to formally approve the contract and bond for the South K Street Paving Project. This resolution will ensure that all legal and procedural requirements are met and included in the Council packet.

Attachments: 1. Res approving contract and bond - South K Street Paving Project

ITEMS TO INCLUDE ON AGENDA

CITY OF INDIANOLA, IOWA

Construction of the South K Street Paving Project:

- Resolution approving contract and bond.

NOTICE MUST BE GIVEN PURSUANT TO CHAPTER 21,
CODE OF IOWA, AND THE LOCAL RULES OF THE CITY.

_____, 2024

The City Council of the City of Indianola, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 110 N. 1st Street, Indianola, Iowa, at 7:00 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND FOR THE SOUTH K STREET PAVING PROJECT" and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION APPROVING CONTRACT AND BOND FOR
THE SOUTH K STREET PAVING PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, STATE OF IOWA:

That the construction contract and bond executed for the South K Street Paving Project, as described in the plans and specifications and which have been signed by the Mayor and Clerk on behalf of the City and proof of insurance coverage be and the same are hereby approved as follows:

Contractor:	Vanderpool Construction, Inc	Indianola, IA
	_____	_____
Amount of bid:	\$1,774,635.00	_____
Bond surety:	10%	_____
Date of bond:	April 8, 2024	_____
Portion of project:	All construction work	_____

PASSED AND APPROVED this 16th day of September 2024.

Mayor

ATTEST:

City Clerk

STATE OF IOWA)
) SS
COUNTY OF WARREN)

WITNESS my hand and the seal of the City hereto affixed this _____ day of _____, 2024.

(SEAL)



MEMORANDUM

To: Mayor and City Council
From: Greg Chia, Fire Chief
Date: September 16, 2024
Subject: Resolution authorizing an intergovernmental agreement for mutual assistance for Fire and EMS services.

Introduction: Update intergovernmental agreement with Polk County Fire & EMS resources. This agreement will replace the 2017 version.

Background:

Discussion: This agreement will update the 2017 document with Polk County emergency services. The City of Indianola Fire Department has an excellent relationship with Polk County EMA and Metro departments. If there is a need for additional emergency services, this agreement provides a means of requesting resources.

Budget Impact: 0

Recommendation: Recommend passing

Attachments:

1. Res 2024- approving 28E agreement for mutual aid
2. PCFCA 28E Fire Rescue Services 2017 (upd 9-2024) Mutual Aid

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION APPROVING INTERGOVERNMENTAL AGREEMENT FOR MUTUAL
ASSISTANCE FOR FIRE AND EMS SERVICES**

WHEREAS, the City of Indianola (the "City") desires to enter into this Intergovernmental Agreement ("Agreement"), with the agencies that provide fire/rescue services and/or emergency medical services in Polk County, and/or the adjoining counties of Boone County, Dallas County, Jasper County, Madison County, Marion County, Marshall County, Story County and Warren County; and

WHEREAS, the Parties have a desire to assist each other in time of need; and

WHEREAS, the Parties each maintain adequate Emergency Services equipment and personnel to respond to the normal emergencies occurring within their respective jurisdictions; and

WHEREAS, situations may arise in regard to emergencies or circumstances which exhaust available personnel and equipment, or require additional or specialty personnel or additional and/or special equipment that the responsible jurisdiction may not have available at any given time; and

WHEREAS, to combat such emergency situations, it is desirable for the Parties to render needed Emergency Services upon a reciprocal basis; and

WHEREAS, the governing bodies of each party are desirous of entering into this Intergovernmental Agreement ("Agreement"), the purpose of which is to provide for the Emergency Services of one entity to the other in such emergency or needed situations requiring additional, special personnel, and/or equipment.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the Intergovernmental Agreement for Mutual Assistance is hereby approved and the City Clerk is hereby authorized and directed to execute said Agreement on behalf of the City.

Approved and passed this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



Paul D. Pate
Secretary of State
State of Iowa

28E
Agreement

Item 1. The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	City of Altoona	City	Polk
Party 2	City of Ankeny	City	Polk
Party 3	City of Bondurant	City	Polk
Party 4	Camp Township	Township	Polk
Party 5	City of Carlisle	City	Warren
Party 6	City of Bussey	Marion	City
Party 7	Clay Township	Marion	Township
Party 8	City of Clive	Polk	City
Party 9	City of Colfax	Jasper	City
Party 10	Delaware Township	Polk	Township
Party 11	City of Des Moines	Polk	City
Party 12	Des Moines Airport Authority	Polk	Reg or District
Party 13	City of Elkhart	Polk	City
Party 14	City of Granger	Dallas	City
Party 15	City of Grimes	Polk	City
Party 16	City of Harvey	Marion	City
Party 17	City of Indianola	Warren	City
Party 18	City of Johnston	Polk	City
Party 19	City of Knoxville	Marion	City
Party 20	Lake Prairie Fire Service	Marion	Township
Party 21	City of Marshalltown	Marshall	City
Party 22	City of Maxwell	Story	City
Party 23	City of Mingo	Jasper	City
Party 24	City of Mitchellville	Polk	City
Party 25	City of Nevada	Story	City
Party 26	City of Newton	Jasper	City
Party 27	Northern Warren Fire & Emergency Response Agency	Warren	Reg or District
Party 28	City of Norwalk	Warren	City
Party 29	City of Pleasant Hill	Polk	City
Party 25	City of Polk City	Polk	City
Party 26	Saylor Township	Polk	Township

Party 27	City of Urbandale		Polk	City
Party 28	City of Waukee		Dallas	City
Party 29	City of West Des Moines		Polk	City
Party 30	City of Windsor Heights		Polk	City

Item 2. The type of Public Service included in this agreement is: 210 Fire Response
(Enter only one Service Code and Description) Code Number Service Description

Item 3. The purpose of this agreement is: *(please be specific)*
 To provide for Mutual Aid in case of an Emergency within the jurisdiction of the Parties to this Agreement arising in Polk County and/or the adjoining counties of Boone, Dallas, Jasper, Madison, Marion, Marshall, Story and Warren.

Item 4. The duration of this agreement is: *(check one)* ☐ Agreement Expires _____ ☒ Indefinite Duration
[mm/dd/yyyy]

Item 5. Does this agreement amend or renew an existing agreement? *(check one)*
☐ **NO**
☒ **YES** Filing # of the agreement: M508206
(Use the filing number of the most recent version filed for this agreement)
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

Item 6. Attach two copies of the agreement to this form if not filing online.

Item 7. The primary contact for further information regarding this agreement is: *(optional)*

LAST Name _____ **FIRST** Name _____
 Title _____ Group: _____
 Email _____ Phone _____

28E AGREEMENT FOR MUTUAL ASSISTANCE

for Polk County Area Fire/Rescue Services

WHEREAS, the undersigned entities (“Party” or collectively “Parties”) provide fire/rescue services and/or emergency medical services (“Emergency Services”) in Polk County and/or the adjoining counties of Boone County, Dallas County, Jasper County, Madison County, Marion County, Marshall County, Story County and Warren County (“adjoining counties”); and

WHEREAS, there has been a long standing Mutual Aid Agreement among Polk County fire/rescue and emergency medical services and/or other entities to provide mutual aid in Polk County and adjoining counties in a time of need;

WHEREAS, the current Mutual Aid Agreement is entitled 28E Agreement for Mutual Assistance for Polk County Fire/Rescue Services and is filed with the Iowa Secretary of State at 10:51 a.m. on June 24, 2015, numbered M508206 (“2015 Agreement”); and

WHEREAS, the Parties have a desire to assist each other in time of need; and

WHEREAS, the Parties each maintain adequate Emergency Services equipment and personnel to respond to the normal emergencies occurring within their respective jurisdictions; and

WHEREAS, situations may arise in regard to emergencies or circumstances which exhaust available personnel and equipment, or require additional or specialty personnel or additional and/or special equipment that the responsible jurisdiction may not have available at any given time; and

WHEREAS, to combat such emergency situations, it is desirable for the Parties to render needed Emergency Services upon a reciprocal basis; and

WHEREAS, the governing bodies of each party are desirous of entering into this 28E Agreement (“Agreement”), the purpose of which is to provide for the Emergency Services of one entity to the other in such emergency or needed situations requiring additional, special personnel, and/or equipment.

NOW, THEREFORE, BE IT AGREED AS FOLLOWS:

I. Incorporation of Recitals

The foregoing Recitals are incorporated herein as if fully set forth in this paragraph.

II. Definitions

- A. Mutual Aid/Automatic Aid. The assistance of Emergency Services personnel and equipment provided by one Party (“Providing Entity”) and requested by the other Party (“Requesting Entity”) to this Agreement. Automatic Aid is considered a subset of Mutual Aid, and both are interchangeable within this document.
- B. Incident Commander. The person who, by virtue of his/her position with the Requesting Entity, is responsible for the overall command and direction of the Emergency response activities.
- C. Emergency. Any situation where a Requesting Entity, due to lack of personnel or training, special equipment needs or magnitude of event, and based upon actual circumstances, concludes that assistance is needed from a Providing Entity(s) to protect life, stabilize the incident, and/or protect property within its jurisdiction.

III. Purpose

This Agreement is made pursuant to Chapter 28E, Code of Iowa. The purpose of this Agreement is to provide for Mutual Aid in case of an Emergency arising within the jurisdiction of the Parties to this Agreement.

IV. Request for Assistance

All requests for Mutual Aid in an Emergency shall be made by an Emergency Services director, Fire Chief or designee of the Requesting Entity. Additionally, requests for assistance can also be filled using pre-determined response tables utilizing Computer-Aided Dispatch (CAD) created by the Requesting Entity and approved the Providing Entity. Such requests shall state the exact nature of the Emergency and shall include the amount and type of equipment and the

number and skills of personnel required, and shall specify the location where the personnel and equipment are needed. The final decision of type and amount of equipment and number of personnel to be provided by the Providing Entity to the Requesting Entity shall be at the sole discretion of the Providing Entity. Further, the Providing Entity shall be held harmless by the Requesting Entity from liability in connection with its final decision on type and amount of equipment and number of personnel to be provided to the Requesting Entity.

V. Authority over Joint Operations

The Incident Commander of the Requesting Entity shall retain overall control of all Emergency response activities. The ranking supervisor of the Providing Entity shall remain in command of his/her personnel and equipment subject, however, to the direction and control of the Incident Commander. By previous agreement, Incident Command can be initiated or assumed by a ranking supervisor from the Providing Entity for operational control, and incident safety purposes. It is understood that the purpose of this section is to maintain order for the emergency response and shall not be construed to establish an employer/employee relationship.

VI. Liability

Employees or volunteers of either Party acting pursuant to this Agreement shall be considered as acting under the lawful orders and instructions pertaining to their employment or volunteer status with such Party. Under no circumstances are employees or volunteers of one party to be considered employees or volunteers of the other Party.

Each Party waives all claims against the other for compensation for any property loss or damage and/or personal injury or death to its personnel as consequence of the performance of this Agreement. Each Party shall bear the liability and/or costs of damage to its equipment and facilities, and the compensation of its employees or volunteers, including injury or death of its personnel, occurring as a consequence of the performance of this Agreement, whether the damages, costs, injury or death occurs at an Emergency in the Party's own jurisdiction or in the jurisdiction of the other Party. Nothing in this agreement

is intended nor does it waive any right to seek federal or other assistance provided for disaster relief.

Except as provided herein, each Party shall be responsible for the acts or omissions of its own employees, and shall indemnify, defend and hold harmless the Other Party, its officers, agents and employees from and against any and all suits, actions, debts, damages, costs, charges and expenses, including court costs and attorney's fees arising from loss of or damage to private property, and/or the death of or injury to private persons, arising from services of response rendered pursuant to this Agreement.

Provided, however, the Requesting Entity shall indemnify, defend and hold harmless the Providing Entity where any suits, actions, debts, damages, costs, charges or expenses arise from execution of a specific command or order pursuant to paragraph V of this Agreement.

Nothing in this Agreement shall prevent or limit either Party to this Agreement from recovering or attempting to recover costs of services rendered to a third party where such recovery of costs is provided for by law.

The Parties to this Agreement do not waive any defenses, immunities or other limitations applicable to a respective party and nothing herein shall be so construed. Each Party to this Agreement reserves the right to fully defend all claims arising from loss of or damage to private property and/or death of or injury to private persons who are not parties to this Agreement including, but not limited to asserting defenses of immunities available under applicable law.

This article shall survive the termination of this Agreement where necessary to protect each Party to this Agreement.

VII. Compensation

A. **Emergency Services.** For Emergency Services, no Party shall be required to reimburse any other Party for the cost of providing the services set forth in this Agreement, unless the incident lasts twelve hours or longer. If an incident lasts twelve hours or longer, the Providing Entity may seek compensation from the Requesting Entity for the cost of providing the services

set forth in this Agreement.

All services are billable if the incident lasts a minimum of twelve consecutive hours. Services include, but are not limited to:

- a. Personnel (including backfill personnel)
 - b. Equipment (at rates defined by FEMA)
 - c. Supplies (actual cost incurred, including shipping of replacement supplies)
- Documentation is required in the form of an incident report which clearly lists personnel, equipment and supplies used. Supply usage also requires an actual invoice copy.

- B. Emergency Medical Services.** The Party transporting a patient from an emergency location to a medical facility will be responsible for billing the patient for services rendered.

If the Providing Entity provides supplemental services or a higher level of medical services than the Requesting Entity, such as paramedic services, the Requesting Entity may bill the patient for the supplemental services pursuant to accepted billing standards. In the event the Requesting Entity does not charge for ambulance services, the Providing Entity will bill the patient for services rendered and retain one hundred percent (100%) of fees collected.

- C. Hazardous Materials Services.** The Providing Entity may bill the responsible person (as defined by Iowa Administrative Code Sections 133.2 and 133.3) at a hazardous substance or condition incident (as defined in Iowa Administrative Code Section 133.1(2)) to reclaim costs associated with responding to the incident.

VIII. Termination

This Agreement may be terminated with respect to that Party for any reason by any Party by giving written notice, by certified mail to the President of the Polk County Fire Chief's Association. This Agreement shall thereafter terminate, with respect to that Party only, sixty (60) days from the date of receipt of termination notice. Upon termination, said terminating Party shall have no further responsibility or obligation or benefits from the other Parties to the Agreement, under this Agreement, except as provided herein.

IX. Effective Date

This Agreement shall be in full force and effect at 12:01 a.m., January 1, 2025, by and between the Parties who have obtained approval hereof by their respective governing bodies. Prior to January 1, 2025, the President of the Polk County Fire Chief's Association shall have filed this Agreement with the Iowa Secretary of State as required by Iowa Code section 28E.9. This Agreement shall remain in full force and effect for an indefinite period of time from the effective date hereof until terminated as provided in paragraph VII.

X. Prior Mutual Assistance Agreements

This Agreement supersedes the 2017 Agreement in full.

XI. Amendments

This Agreement represents the entire Agreement of the Parties. Any amendments must be in writing, approved by the governing body of all Parties, and executed by the authorized representatives of all Parties. Any and all amendments must comply with the provisions of Iowa Code section 28E.8. Any and all such requirements shall be done by the then presiding President of the Polk County Fire Chief's Association or President's designee.

XII. Validity

In the event any part or paragraph of this Agreement is declared void as being contrary to Iowa law, the remaining portions of this Agreement that are valid shall continue in full force and effect.

XIII. No Separate Entity Created -- Administration

It is the Intent of the Parties not to create a separate legal entity or administrative agency under this Agreement. The then presiding President of the Polk County Fire Chief's Association shall serve as Administrator of this undertaking.

XIV. No Real or Personal Property

No real or personal property will be acquired, held or disposed of during this undertaking as no separate entity has been created.

XV. Applicable Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa (excluding conflicts of laws rules), and applicable federal law.

XVI. Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such counterparts shall together constitute but one and the same instrument.



MEMORANDUM

To: Mayor and City Council
From: Roxanne Stotler, Senior Budget Analyst
Date: September 16, 2024
Subject: Receive and file the Fiscal Year 26 budget calendar.

Introduction: Receive and File FY2026 Budget Calendar

Background: Each year, the Council begins the budget planning process with the receipt of the fiscal year plan for the development of the budget for the next fiscal year. It is noted that this is a plan and not set in stone as dates may shift due to unexpected circumstances or changes at the state level. Still, it sets a general plan for the budget development with successive steps to be followed.

Discussion: The FY26 Budget Calendar is included in the City Council packet. The following major changes have been included in the development of the calendar:

- Swapping back the placement of the Operational Budget development and the Capital Improvement budget. This change allows additional data to be collected for better revenue projections of the operational budget in light of the HF718 legislation.
- Budget retreat dates have been selected; however, the locations will be determined at a later date.

Budget Impact: N/A

Recommendation: Receive and file by roll call vote on consent agenda.

Attachments: 1. FY26 Budget Calendar

FY2026 Budget Calendar

Aug-24						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sep-24						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct-24						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov-24						
S	M	T	W	T	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec-24						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan-25						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Feb-25						
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23	24	25	26	27	28	

Mar-25						
S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30	31					

Apr-25						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Responsible Group

Council

Budget Analyst/Finance

Department Heads



- July 1-August 30: Preliminary Planning Work
- September 9-September 27: Department Heads Submit Proposed CIP Budget
- October 7-October 25: Finance/City Manager Review Proposed CIP Budget
- November 4-November 22: Department Heads Work on FY26 Operational Budgets
- December 2-20: Finance/City Manager Reviews FY26 Operational Budgets
- January 1: Receive Valuations from Warren County
- January 6-17: Refine Budgets with Department Heads with New Revenue Estimates
- January 9 (with department heads) and January 16 (without department heads): Council Budget Retreat (Location to be determined)
- January 20-February 21: Budget Workshops/Meeting
- February 18: Set Property Tax PH
- March 3: Upload Property Tax information to State Website
- March 11: Property Tax Hearing Notice Published
- March 24: Property Tax Hearing and Set FY26 Budget PH
- April 8: Publication of budget notice
- April 21: FY26 Budget Hearing and Adoption
- April 30: FY26 Budget Due to State



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director
Date: September 16, 2024
Subject: Approval of Urban Revitalization Designations.

Introduction: Approving the designation will authorize a tax abatement for the property.

Background:

Discussion: The following comprise a list of Urban Revitalization Designations for new residential construction.

Address	Titleholder or Contract Buyer	Estimated or Actual Cost of Improvements
809 W Orchard Ave	Cody and Paige Skinner	\$496,000
1902 E Euclid Ave	Dusenbery, Kohl Robert/Bailey Dawn	\$319,000
810 Trail Ridge Rd	Marberry, Janet Rev Tst	\$372,765
1315 S Jefferson Way	Rosenberger, James David Rev Tst	\$179,000
1003 Summerset Pl	Paxson, Breydon	\$220,000
1900 E Euclid Ave	Gaddis, Mark Charles/Kami Jean	\$384,000
2107 N Summercrest St	D R Horton - Iowa LLC	\$324,990
2105 N 7th St	Krauth, Todd Allen	\$345,000
2006 N Summercrest St	Hall, Tabatha M/Daniel G	\$339,100
2110 N 7th St	Tyer, Tammy L/Thompson, Sandra	\$334,990
703 E Saber Pl	Blanco, Chantal	\$318,990

Budget Impact:

Recommendation: All applications are in order for approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director
Date: September 16, 2024
Subject: Approval of the submission of 2024 Quarter 2 utility write-offs to the State Setoff Program for collection.

Introduction: Council is asked to authorize the past due sewer, recycling, and storm water fees to be sent to the State Setoff Program for collection.

Background: The State Setoff Program withholds tax refunds and gambling/ lottery winnings from those individuals who have had delinquent bills submitted by the City. The City will be able to collect payment before any remaining funds, if any, are released to the individual.

Discussion: IMU has provided the attached report of second quarter 2024 write-offs, as well as a comparison report from the past five years of write-offs.

Budget Impact: Past due balances of \$4,557.24 on 59 accounts will be submitted for collection.

Recommendation: Simple motion to approve submitting the write-offs to the State Setoff Program is in order.

Attachments:

1. City Q2 Write Offs 2024
2. Master City Write Off Sheet 2024 Q2

CITY OF INDIANOLA 2024 Q2 Write Offs

Sewer Billed	\$1,187,420.34	
Sewer Sent to State Offsets	\$3,414.15	0.29%
Recycling Billed	\$111,755.96	
Recycling Sent to State Offsets	\$848.83	0.76%
Stormwater Billed	\$172,445.28	
Stormwater Sent to State Offsets	\$294.26	0.17%

Total # of accounts wrote off - 59

Service	Total Dollar Amount
Sewer	\$ 3,414.15
Recycling	\$848.83
Stormwater	\$294.26
Grand Total	\$ 4,557.24

Write Offs 2020-2025								
	Sewer	Stormwater	Recycling	Total			Billed	
2020 Q1	\$ -	\$ -	\$ -	\$ -				2020 Q1
2020 Q2	\$ -	\$ -	\$ -	\$ -				2020 Q2
2020 Q3	\$ -	\$ -	\$ -	\$ -				2020 Q3
2020 Q4	\$ 14,236.68	\$ 470.28	\$ 3,411.00	\$ 18,117.96		2020 Year Total	\$4,898,638.47	2020 Q4
Total	14236.68	470.28	\$ 3,411.00		\$ 18,117.96		\$4,898,638.47	Total
2021 Q1	\$ 3,429.93	\$ 95.83	\$ 470.33	\$ 3,996.09			\$ 1,089,006.46	2021 Q1
2021 Q2	\$ 5,909.19	\$ 146.78	\$ 822.01	\$ 6,877.98			\$ 1,213,429.15	2021 Q2
2021 Q3	\$ 5,480.92	\$ 187.31	\$ 1,132.03	\$ 6,800.26			\$ 1,329,332.83	2021 Q3
2021 Q4	\$ 3,117.59	\$ 550.15	\$ 244.49	\$ 3,912.23		2021 Year Total	\$ 1,327,615.39	2021 Q4
Total	\$ 17,937.63	\$ 980.07	\$ 2,668.86		\$ 21,586.56		\$4,959,383.83	Total
2022 Q1	\$ 5,941.44	\$ 770.75	\$ 449.72	\$ 7,161.91			\$ 1,214,093.37	2022 Q1
2022 Q2	\$ 3,103.03	\$ 585.00	\$ 378.00	\$ 4,066.03			\$ 1,202,955.45	2022 Q2
2022 Q3	\$ 3,184.07	\$ 255.00	\$ 571.34	\$ 4,010.41			\$ 1,330,167.83	2022 Q3
2022 Q4	\$ 2,120.79	\$ 144.00	\$ 457.00	\$ 2,721.79		2022 Year Total	\$ 1,272,050.26	2022 Q4
Total	\$ 14,349.33	\$ 1,754.75	\$ 1,856.06		\$ 17,960.14		\$5,019,266.91	Total
2023 Q1	\$ 3,289.84	\$ 316.18	\$ 430.17	\$ 4,036.19			\$ 1,250,955.26	2023 Q1
2023 Q2	\$ 5,981.65	\$ 600.47	\$ 385.46	\$ 6,967.58			\$ 1,224,953.58	2023 Q2
2023 Q3	\$ 6,992.68	\$ 809.58	\$ 374.46	\$ 8,176.72			\$ 1,579,680.90	2023 Q3
2023 Q4	\$ 3,626.99	\$ 721.40	\$ 354.25	\$ 4,702.64		2023 Year Total	\$ 1,605,683.08	2023 Q4
Total	\$ 19,891.16	\$ 2,447.63	\$ 1,544.34		\$ 23,883.13		\$5,661,272.82	Total
2024 Q1	\$ 1,887.01	\$ 485.07	\$ 342.77	\$ 2,714.85			\$ 1,477,506.54	2024 Q1
2024 Q2	\$ 3,414.15	\$ 848.83	\$ 294.26	\$ 4,557.24			\$ 1,471,621.58	2024 Q2
2024 Q3				\$ -				2024 Q3
2024 Q4				\$ -		2024 Year Total		2024 Q4
Total	\$ 5,301.16	\$ 1,333.90	\$ 637.03		\$ 7,272.09		\$2,949,128.12	Total
2025 Q1				\$ -				2025 Q1
2025 Q2				\$ -				2025 Q2
2025 Q3				\$ -				2025 Q3
2025 Q4				\$ -		2025 Year Total		2025 Q4
Total	\$ -	\$ -	\$ -		\$ -		\$0.00	Total

0.37%

0.44%

0.36%

0.42%

0.25%

#DIV/0!

2020-2025	Sewer	Stormwater	Recycling	Total	Billed
Totals	\$ 71,715.96	\$ 6,986.63	\$ 10,117.29	\$ 88,819.88	\$23,487,690.15
Averages	\$ 14,343.19	\$ 1,397.33	\$ 2,023.46	\$ 17,763.98	\$4,697,538.03



MEMORANDUM

To: Mayor and City Council
From:
Date: September 16, 2024
Subject: Resolution approving salaries.

Recommendation: Roll call is in order.

Attachments: 1. Res 2024- approving salaries

City of Indianola
RESOLUTION NO 2024-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Jadra King to Part-time EMT, \$24.937/hour, effective September 3, 2024; and

Bill Mettee to Full-time Associate Planner, 5I, \$87,876.50/year, effective September 3, 2024; and

Wrye Downs to Part-time EMT, \$24.937/hour, effective September 4, 2024; and

Savana Berra to Part-time EMT, \$24.937/hour, effective September 6, 2024; and

Melissa Chapman to Part-time Non-benefitted Assistant Swim Coach, \$17.00/hour, effective September 8, 2024; and

Jared Keenan, Full-time Water Resource Recovery Superintendent to 9B, \$117,418.46/year, effective September 8, 2024; and

Cody Kent to Full-time Public Works Operations Specialist 1, R21-2, \$61,572.70/year, effective September 9, 2024.

BE IT FURTHER RESOLVED that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Roxanne Stotler, Senior Budget Analyst
Date: September 16, 2024
Subject: Receive and file the August 2024 Treasurer's Report.

Introduction: August 2024 Treasurer's Report

Background: The City Council requested budget-to-actual expenditure percentages with the Treasurer's Report each month, as well as explanations for any large variances. Funds that are currently in the negative will also be explained.

Discussion: **Funds Currently Over 30% Budgeted Expenditures**

As of August 2024, funds should have expended 17% of their budgets. Percentage variances greater than 30% will be explained further.

Fund 045 (Memorial Pool) has seasonal expenses, so it is expected that there will be higher percentages during the summer months.

Fund 142 (Parks & Rec Special Revenue Fund) is used for the Hometown Pride expenses. As Doug Bylund advised last month, the City will be reimbursed from Hometown Pride raising money for the Iowa Great Places Grant this calendar year.

The Capital Funds do not always follow the same benchmarks as the other funds. Fund 322 (Downtown Square Streetscape), 323 (Hillcrest Ave Improvements) and 340 (CH/Public Safety Building) apply to this methodology. Fund 340 was going to be funded by the bond, but a decision will need to be made on how this will be funded.

Fund 890 (ISF Vehicles and Equipment) is over the 30% benchmark due to one large street expense, a 2024 Elgin Street Sweeper.

Funds Currently in the Negative

There are several funds that are currently in the negative:

Funds 015 (Fire) and 045 (Memorial Pool) receive property taxes and should receive enough taxes to cover the negative balance in the next couple of months. The pool expenses should be slowing down now that the pool is closed for the summer.

Fund 142 (Parks & Rec Special Revenue Fund) will be reimbursed during the fiscal year by Hometown Pride.

Fund 340 (CH/Public Safety Building) is used for expenses related to the Howard Street (Regions Bank) building. Fund 353 (Community Redevelopment (D&D) was used to tear down and remove the house at 204 North C Street adjacent to the Library. The source of revenue to fund these has yet to be determined.

Fund 680 (Indianola Wellness Campus) is being closely monitored. Finance staff is working closely with IWC staff to monitor their budget.

Lastly, Fund 860 (Facilities Maintenance) is slightly in the negative. All of the projected budgeted transfers in have not been completed due to lack of funding from other sources. Once money is available, those transfers will be made.

Budget Impact: Funds that are over 30% budgeted expenditures are for the following reasons: seasonal expenses, reimbursable expenses or capital expenses that do not follow the same benchmarks as the other funds. In addition, the funds in the negative are caused by the following reasons: property taxes not received yet, reimbursement dollars not received yet, current dollars unavailable for transfer, source of revenue not yet determined and pending financial decisions required.

Recommendation: Receive and file by simple motion.

Attachments: 1. August 2024 Treasurer's Report

**FINANCIAL REPORT
MONTH OF AUGUST 2024**

Fund	Beginning Balance	Revenue	Expense	Transfers In	Transfers Out	Fund Balance	Revenue Percent	Expense Percent
001 General Government	2,868,018.52	201,038.67	336,179.41	68,033.81	29,416.67	2,771,494.92	12.0%	18.4%
011 Police	1,623,181.56	55,940.51	511,971.84	8,333.33	-	1,175,483.56	3.7%	18.1%
015 Fire	(18,662.58)	20,493.00	167,699.08	-	-	(165,868.66)	3.3%	23.0%
016 Ambulance	318,217.80	90,000.79	266,866.22	-	-	141,352.37	7.9%	17.3%
041 Library	206,280.26	502.84	104,638.49	-	-	102,144.61	1.0%	16.3%
042 Park & Recreation	584,356.31	18,047.51	207,981.86	920.17	-	395,342.13	5.0%	19.3%
045 Memorial Pool	49,364.35	23,630.90	80,093.56	-	1,380.17	(8,478.48)	21.1%	47.6%
099 Franchise Fee-MEC	772,327.26	-	-	-	41,666.67	730,660.59	11.9%	16.7%
GENERAL FUND SUB-TOTAL	6,403,083.48	409,654.22	1,675,430.46	77,287.31	72,463.51	5,142,131.04		
110 Road Use Tax (Streets)	1,685,454.49	166,280.83	221,587.51	25,000.00	23,590.16	1,631,557.65	18.3%	16.3%
112 Trust & Agency	166,473.79	-	-	-	-	166,473.79	1.0%	1.0%
121 Local Option sales Tax	247,499.02	242,449.06	-	-	-	489,948.08	21.3%	0.0%
125 TIF	5,944,000.25	16,683.40	-	-	114,717.67	5,845,965.98	4.7%	14.6%
141 Library Special Revenue	56,198.91	469.80	1,719.99	-	-	54,948.72	1.8%	7.8%
142 Park & Rec Special Revenue	(12,423.60)	250.00	90.00	-	-	(12,263.60)	30.0%	121.7%
160 DOWNTOWN REVOLVING LOAN	94,757.10	-	-	-	8,583.33	86,173.77	0.0%	16.7%
161 DOWNTOWN BIZ PROGRAM	97,623.95	-	30,935.16	31,000.00	-	97,688.79	5.0%	3.7%
177 Police Forfeiture	-	-	-	-	-	-	0.0%	0.0%
SPECIAL REVENUE SUB-TOTAL	8,279,583.91	426,133.09	254,332.66	56,000.00	146,891.16	8,360,493.18		
200 DEBT SERVICE (SUB-TOTAL)	430,793.60	3,158.33	-	114,717.67	-	548,669.60	7.2%	0.0%
301 Capital Projects (General)	878,569.12	-	10,000.00	-	-	868,569.12	0.0%	25.7%
321 Capital Projects (Streets)	1,641,914.20	50.00	-	41,666.67	-	1,683,630.87	9.1%	0.4%
322 DOWNTOWN SQUARE STREETSCAPE	656,413.79	-	145,581.20	-	-	510,832.59	96.0%	34.5%
323 Hillcrest Ave Improvements	1,296,153.19	-	171,399.78	-	-	1,124,753.41	0.0%	33.2%
324 K Street Improvements	2,743,298.99	-	240,191.91	-	-	2,503,107.08	0.0%	17.3%
340 CH/PUBLIC SAFETY BUILDING	(181,758.64)	10,390.42	7,458.46	-	-	(178,826.68)	16.6%	93.1%
353 COMMUNITY REDEVELOPMENT (D&D)	(1,681.52)	-	-	-	-	(1,681.52)	0.0%	0.0%
354 INDUSTRIAL PARK IMPROVEMENTS	496,170.22	-	-	-	-	496,170.22	0.0%	0.0%
CAPITAL PROJECTS SUB-TOTAL	7,529,079.35	10,440.42	574,631.35	41,666.67	-	7,006,555.09		
541 LIBRARY ENDOWMENT FUND	60,928.11	1,112.24	-	-	-	62,040.35	0.0%	0.0%
610 Sewer	829,649.03	-	571,887.58	208,333.33	45,233.65	420,861.13	16.7%	26.7%
650 Stormwater Utility	1,673,480.62	56,777.81	50,180.42	-	26,666.67	1,653,411.34	17.2%	10.6%
670 Recycling	211,548.97	37,331.48	30,088.35	-	5,416.66	213,375.44	17.5%	17.1%
680 Indianola Wellness Campus	(7,374.65)	89,063.74	141,318.87	-	-	(59,629.78)	13.8%	14.0%
681 Indianola Wellness Campus-Capital	70,327.20	-	-	-	-	70,327.20	0.0%	0.0%
710 Sewer Capital Projects	1,410,421.06	454,685.71	68,625.75	-	413,556.66	1,382,924.36	15.8%	15.6%
771 Sewer Reserve	114,238.70	-	-	-	-	114,238.70	0.0%	0.0%
781 WRRF Construction	1,250,353.83	-	-	-	-	1,250,353.83	0.0%	0.0%
791 Sewer Revenue Bonds	716,737.92	-	-	205,223.33	-	921,961.25	16.7%	0.0%
820 Health Insurance	2,888,771.59	138,970.00	200,505.44	-	-	2,827,236.15	17.9%	25.1%
830 Health Reimbursement Accounts	483.41	-	-	-	-	483.41	0.0%	10.6%
840 Flex/STD	36,928.23	-	15.30	-	-	36,912.93	0.0%	10.6%
850 Liability Insurance Reserve-City	1,303.91	-	-	-	-	1,303.91	0.0%	0.0%
860 Facilities Maintenance	1,439.71	-	11,090.70	7,000.00	-	(2,650.99)	11.1%	17.0%
890 ISF Vehicles and Equipment	1,162,516.88	-	323,905.91	-	-	838,610.97	0.0%	58.7%
CITY UTILITY & ISF SUB-TOTAL	10,360,826.41	776,828.74	1,397,618.32	420,556.66	490,873.64	9,669,719.85		
City Funds Subtotal	33,064,294.86	1,627,327.04	3,902,012.79	710,228.31	710,228.31	30,789,609.11		
GRAND TOTAL CITY FUNDS	33,064,294.86	1,627,327.04	3,902,012.79	710,228.31	710,228.31	30,789,609.11		
Cross Check Total						30,789,609.11		
Investments				Clerk's Balance		30,789,609.11		
Bankers Trust	\$	27,417,419.28						
Iowa Public Agency Inv. Trust	\$	127,772.26						
Payroll Account, TruBank								
Checking Account, TruBank	\$	110,037.37		Plus Outstanding Checks	\$	855,037.78		
Sweep Account, TruBank	\$	3,816,028.67		Minus Outstanding Deposits	\$	(2,187.29)		
Indianola Hometown Pride, TruBank	\$	26,090.40		Bank Adjustment				
Indianola EMS - TruBank	\$	100,500.99		Book Adjustment	\$	(1,527.24)		
Indianola EMS - Bankers Trust	\$	43,083.39						
BANK BALANCE		31,640,932.36				31,640,932.36		

<u>INTEREST DISTRIBUTION</u>		<u>% OF TOTAL</u>	<u>INTEREST</u>		<u>YTD</u>
			<u>INCOME</u>		<u>Interest</u>
General Fund (Non-Program 9500)	001-9500-43000	74.00%	\$	82,304.79	\$ 173,573.60
TIF (Fund 125)	125-5200-43000	15.00%	\$	16,683.40	\$ 35,183.84
Library Endowment Fund (Fund 541)	541-4100-43000	1.00%	\$	1,112.23	\$ 2,345.60
Sewer (Fund 710)	710-8300-43000	2.00%	\$	2,224.45	\$ 4,691.18
Health Insurance	820-9300-43000	8.00%	\$	8,897.82	\$ 18,764.71
TOTAL		100.00%	\$	111,222.69	\$ 234,558.93



MEMORANDUM

To: Mayor and City Council

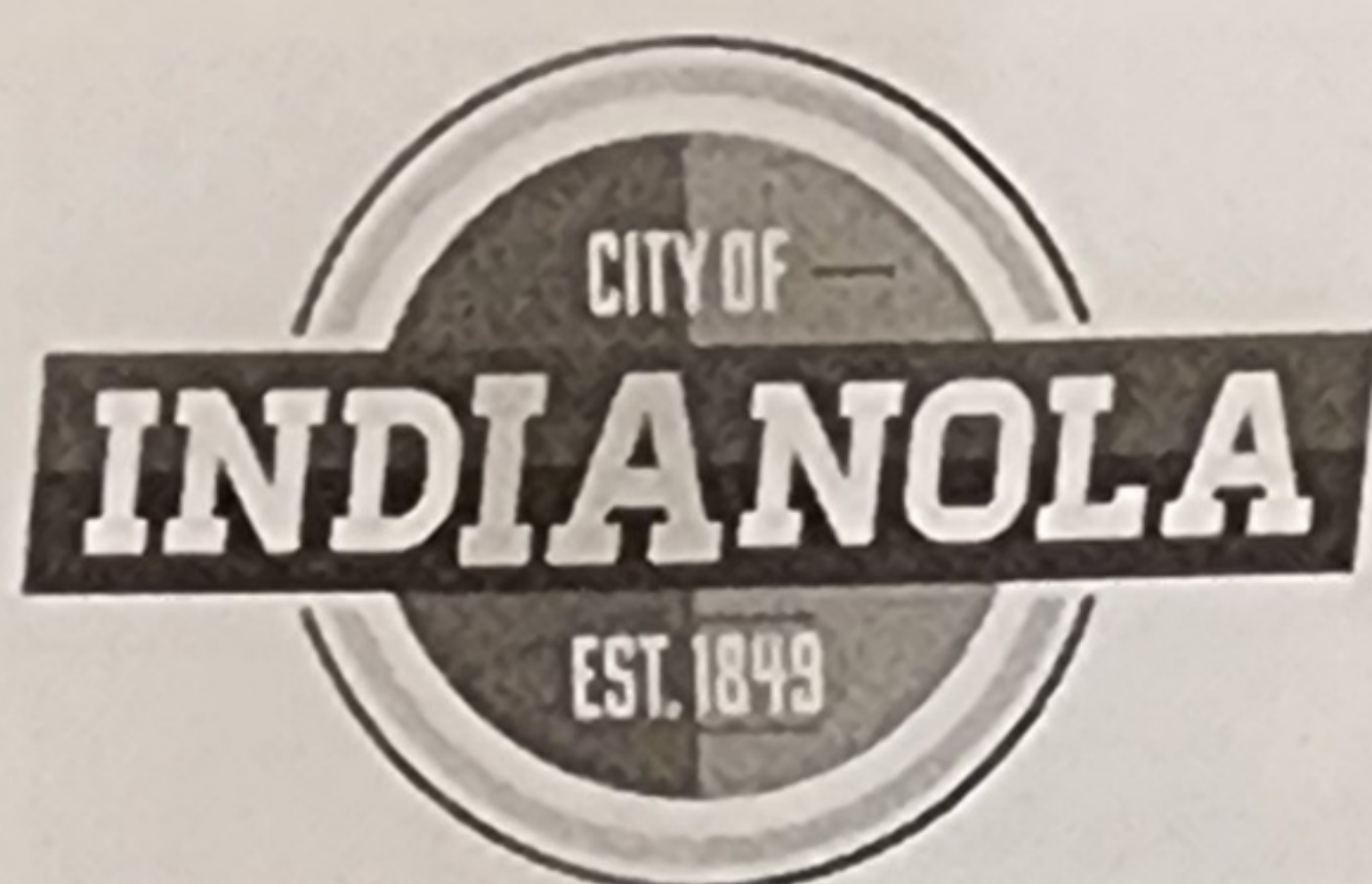
From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director

Date: September 16, 2024

Subject: Consideration of the appointment of Ellen Howell to the Hometown Pride Committee for a term beginning immediately and ending July 1, 2026.

Recommendation: Roll call is in order.

Attachments: 1. Ellen Howell Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

Volunteer Application Form to Serve on a City Board or Commission

There are numerous Boards and Commissions to advise the City Council. Terms for the Boards and Commissions vary and are established by Municipal Code. These boards and commissions are vital to the success of the community and are comprised of interested citizens. This form assists the City Council in evaluating the qualifications of applicants for appointment to a board, commission or committee. State law requires political subdivisions to make a good faith effort to balance appointive boards, commissions, committees, and councils authorized by the Code of Iowa according to gender by January 1, 2012, and each year thereafter. When terms have expired or vacancies occur, appointments are made during regular City Council meetings that take place on the first and third Monday. The applicant's qualifications may be discussed during the public meeting.

To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to CityClerk@indianolaiowa.gov or by mail at 110 N 1st Street, Indianola, IA 50125.

*Citizens applying for a position must live within City limits unless applying for the Downtown Square Commission, IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: Ellen Elaine Howell

Today's Date: 06/13/2024

Street Address: 1603 N 9th st apt 315

City, State, Zip: Indianola, IA 50125

Years Resided in Indianola: 5

Email: ELenhowell67@gmail.com

Home Phone: N/A

Cell Phone: 641-840-0845

Work Phone: N/A

Occupation: Retired

Gender: Female

Age (Optional): 77

Race (Optional): Caucasian

Have you previously volunteered on a City Board, here or elsewhere? N/A

Board Name:

Years Served:

City:

Application for (Name of Board/Commission or Committee): Hometown Pride Committee

Why do you want to serve on this Board/Commission or Committee?

I am passionate about serving on the Indianola Hometown Pride Committee because I deeply believe in its mission to bring neighbors together to build a sense of community, improve public amenities, and celebrate what makes our hometown great. My experience in community engagement, event planning, and fundraising aligns closely with the goals of the committee, and I am eager to contribute my skills and expertise to further enhance the vibrancy and sense of pride within our community. I am committed to fostering meaningful connections and making a positive impact on the quality of life for all residents of Indianola.

What will you contribute to this Board/Commission or Committee?

I will contribute a wealth of experience in event planning, fundraising, and community engagement, drawn from my roles as a Senior Regent at the Moose Club and former President of Women at VFM. My understanding of our town's cultural diversity, gained through memberships in the Croatian Club and the American Legion, will ensure inclusivity in our initiatives. With a background in psychology, I bring insights into human behavior, facilitating effective collaboration and meaningful connections within the committee and our community.

Boards, Commissions and Committees

☐	Board of Adjustment/Appeals meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. The City Council appoint this Commission.
☐	Bravo is comprised of local governments to provide funding and leadership to the arts, culture and heritage community. One Indianola resident can serve on the Board of Directors of Bravo under the intergovernmental agreement between the City of Indianola and Bravo.
☐	Civil Service Commission meets on-call. The Commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The Commission consists of three members that serve 4- year terms.
☐	Downtown Square Commission consists of property owners, business owners and residents in the Downtown Square area. This Commission is responsible for recommending sidewalk and street use permits, street closure permits and reviewing façade grant applications. The Commission consists of 9 members who serve 3-year terms. The City Council appoint commission members.
☒	Hometown Pride Committee meets once a month. The Committee's mission is to bring neighbors together to build a sense of community, create and improve public amenities, and celebrate what makes our hometown great. The board consists of 11 members who serve 2-year terms.
☐	Human Relations Commission fosters the use of the procedures and programs of the Iowa Civil Rights Commission and increases awareness, understanding and appreciation of diversity, equity and inclusion within the community. The Commission consists of 7 members who serve 3-year terms.
☐	IMU Board of Trustees meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.
☐	Indianola Public Arts Commission is comprised of 7 residents who shall encourage the cooperation and coordination of projects in the field of arts that will enhance the cultural level of the arts in the community. They meet on the 4 th Thursday of the month.
☐	Indianola Wellness Campus Board of Trustees consists of 7 members appointed by the Mayor. This board adopts rules, policies and regulations governing the use of the facility to foster recreational and wellness activities for the community. They meet monthly at the campus.
☐	Library Board of Trustees meets the second Tuesday of the month at 5:30 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures, rooms, and personnel. The Board consists of seven members serving 6-year terms.
☐	Park and Recreation Commission meets the second Wednesday of the month at 5:00 p.m. at the Activity Center. This Commission advises City Council on the needed facilities to provide open spaces such as parks, playgrounds and community facilities for other forms of recreation. It oversees city programs and encourages other programs for the leisure time of the City residents of all ages. The Commission consist of six members serving 3-year terms.
☐	Planning and Zoning Commission meets the second and fourth Tuesday of the month at 6:00 p.m. in the City Hall Council Chambers. This Commission is qualified by knowledge or experience to act in matters pertaining to the development of the City Plan. The Commission consists of 9 members who serve 5-year terms. The City Council appoint this Commission.
☐	Sustainability Committee educates, informs, and encourages clean, renewable energy, conserving resources, reducing waste, encouraging recycling and promoting access to nature. The Committee meets the first Thursday of the month at 5:00 p.m.. The City Council appoints committee members.
☐	Veterans Memorial Aquatic Center Commission meets quarterly at 5:30 p.m. at the Activity Center. The Commission consists of honorably discharged soldiers, marines, airmen or coast guard members who manage and control the Veteran's Memorial Aquatic Center and establish rules and regulations for management. The Commission consists of five members serving 3-year terms.

Ellen Howell

Ellenhowell67@gmail.com

641-840-0845

Dear Indianola City Council,

I am writing to express my enthusiastic interest in the opportunity to join the Indianola Hometown Pride Committee. With a strong commitment to community engagement and a diverse background in organizational leadership and event coordination, I am excited about the prospect of contributing to the mission of bringing neighbors together to enhance our beloved hometown.

As a Senior Regent at the Moose Club and former President of Women at VFM, I have honed my skills in community building, event planning, and fundraising. These roles have provided me with invaluable experience in collaborating with diverse groups of individuals to organize successful events and initiatives that foster a sense of belonging and pride within our community. My involvement in these organizations has instilled in me a deep understanding of the importance of creating and improving public amenities to enhance the quality of life for all residents.

Additionally, my memberships in the Croatian Club and the American Legion have further enriched my appreciation for the cultural diversity and rich heritage that make Indianola a truly special place to call home. I am passionate about celebrating our town's unique identity and am eager to contribute to initiatives that showcase what makes Indianola great.

With a background in psychology and four years of college education, I bring a unique perspective to community engagement and outreach efforts. My academic background has equipped me with valuable interpersonal skills and a deep understanding of human behavior, which I believe are essential for fostering meaningful connections within our community.

In summary, I am deeply committed to the mission of the Indianola Hometown Pride Committee and am excited about the opportunity to leverage my skills and experiences to contribute to its success. Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to the continued growth and vibrancy of our hometown.

Sincerely,

Ellen E. Howell



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: North N Street Storm Sewer Repairs

Introduction:

Background: The City has received multiple complaints from residents in the 600 and 700 blocks of North N Street regarding sinkholes and failing concrete pavement within the public right-of-way. These issues, located between the curb and gutter and the sidewalk, are directly attributed to compromised storm sewer infrastructure. Immediate repair action is necessary to mitigate further deterioration of the road and ensure public safety.

On April 15, 2024, the City Council approved a contract with Snyder & Associates Inc. to develop construction plans for this project. Since then, Snyder & Associates has completed the plans and specifications necessary to move the project forward.

Discussion:

Budget Impact: Though this project was not initially planned for this fiscal year, adequate funds are available in Fund 650 to cover the associated costs. The availability of these funds ensures that the City can address this urgent infrastructure concern without negatively impacting the overall budget.

Recommendation:

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Public hearing regarding the plans, specifications, form of contract and estimate of cost for the North N Street Storm Sewer Repairs.

Introduction: This memorandum seeks City Council approval for the plans, specifications, form of contract, and estimated cost for the North N Street Storm Sewer Repairs project. The approval of this resolution is essential to address pressing infrastructure concerns and ensure the timely advancement of the project.

Background: The City has received multiple complaints from residents in the 600 and 700 blocks of North N Street regarding sinkholes and failing concrete pavement within the public right-of-way. These issues, located between the curb and gutter and the sidewalk, are directly attributed to compromised storm sewer infrastructure. Immediate repair action is necessary to mitigate further deterioration of the road and ensure public safety.

On April 15, 2024, the City Council approved a contract with Snyder & Associates Inc. to develop construction plans for this project. Since then, Snyder & Associates has completed the plans and specifications necessary to move the project forward.

Discussion: The North N Street Storm Sewer Repairs project will address the compromised storm sewer infrastructure on the 600 and 700 blocks of North N Street. The base bid proposes the removal and patching of driveway and street pavement, replacing storm sewer pipes, along with intake top reconstruction, new sidewalk grading and paving, topsoil and sodding, erosion and sediment control, traffic management, and general cleanup.

The alternate bid includes the same work but incorporates trenchless Cured-In-Place Pipe (CIPP) storm sewer point repairs, a method that requires minimal excavation. Both the base and alternate options aim to restore the area with minimal disruption while addressing the failing infrastructure.

The total estimated cost for the base bid is \$136,186, covering open cuts and point repairs. The alternate bid for CIPP lining is estimated at \$123,196. Construction is anticipated to begin by October 14, 2024, with completion expected within twenty working days.

Budget Impact: Though this project was not initially planned for this fiscal year, adequate funds are available in Fund 650 to cover the associated costs. The availability of these funds ensures that the City can address this urgent infrastructure concern without negatively impacting the overall budget.

Recommendation: Staff recommends that the City Council open the public hearing, receive comments, close the hearing, and approve the resolution. The resolution includes approval of the project plans, specifications, form of contract, and estimated cost.

Attachments:

1. Construction Plans for North N St StormSewerRepairs
2. CostEstimate_OpenCutMethods_ NorthNStreetStormSewerRepairs
3. CostEstimate_Trenchless_ NorthNStreetStormSewerRepairs

**CONSTRUCTION PLANS FOR
CITY OF INDIANOLA
WARREN COUNTY, IOWA
NORTH N STREET STORM SEWER REPAIRS**

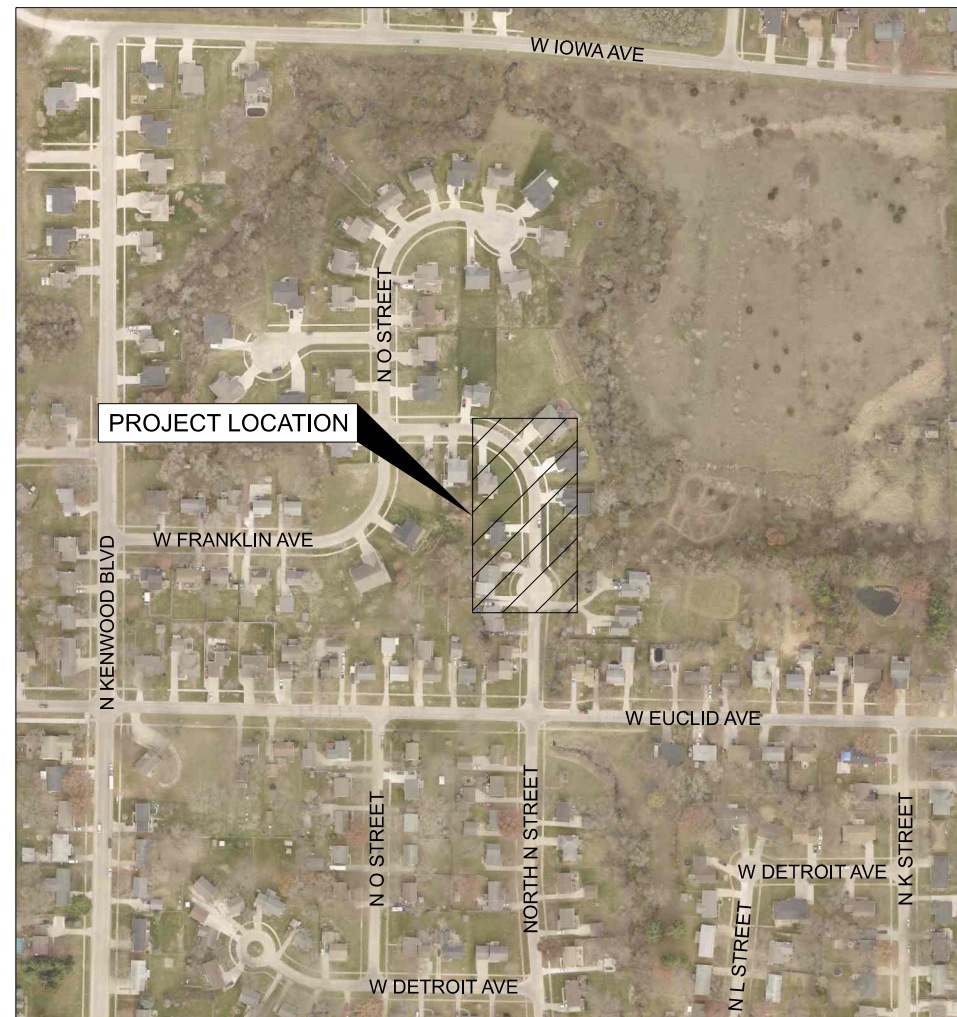
COMPLETE WORK IN ACCORDANCE WITH THE MOST RECENT VERSIONS OF THE IOWA
STATEWIDE URBAN DESIGN STANDARDS AND STANDARD SPECIFICATIONS FOR PUBLIC
IMPROVEMENTS AND THE CITY OF INDIANOLA SUPPLEMENTAL SPECIFICATIONS.

IN THE EVENT OF A DISCREPANCY BETWEEN THE QUANTITY ESTIMATES
AND THE DETAILED PLANS, THE DETAILED PLANS SHALL GOVERN.

UTILITY CONTACT INFORMATION

UTILITY CONTACT FOR MAPPING INFORMATION SHOWN AS
RECEIVED FROM THE IOWA ONE CALL DESIGN REQUEST
SYSTEM, TICKET NUMBER 551904255.

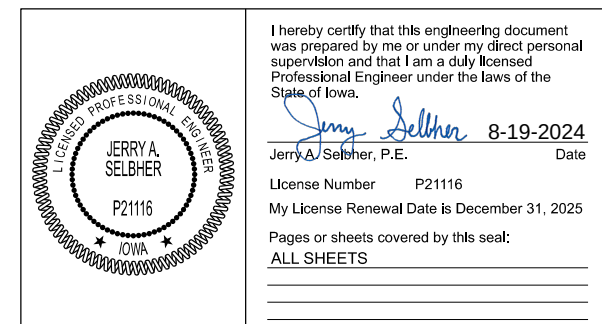
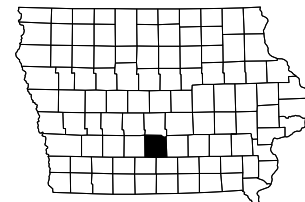
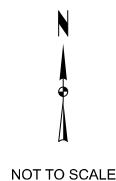
S-SANITARY SEWER	CITY OF INDIANOLA JARED KEENAN 515-961-9416 jkeenan@indianolaiaowa.gov
W1-WATER	INDIANOLA MUNICIPAL UTILITIES JUSTIN BRAND 515-962-5330 jbrand@indianolaiaowa.gov
E1-ELECTRIC	INDIANOLA MUNICIPAL UTILITIES MIKE METCALF 515-962-5308 mmetcalf@indianolaiaowa.gov
G1-GAS	MIDAMERICAN ENERGY MATT NOVY 515-252-6730 matthew.novy@midamerican.com
F01-FIBER OPTIC	INDIANOLA MUNICIPAL UTILITIES KURT RIPPERGER 515-962-5283 kripperger@indianolaiaowa.gov
F02-FIBER OPTIC	CENTURYLINK DWAYNE REINEKE 515-461-4968 dwayne.reineke@lumen.com
C1-COMMUNICATION	MEDIACOM COMMUNICATIONS STEVEN CLEARY 845-645-5876 scleary@mediacomcc.com
CLEAR PER EMAIL	SIMPSON COLLEGE GARY DOOLEY 515-961-1625 gary.dooley@simpson.edu
	CITY OF INDIANOLA PUBLIC WORKS CALEB ADAMS-BROWN 515-808-3306 cadamsbrown@indianolaiaowa.gov



INDEX OF SHEETS

- A.1 TITLE SHEET
- A.2 GENERAL NOTES
- B.1 TYPICAL SECTIONS AND DETAILS
- C.1-C.2 QUANTITIES AND ESTIMATE REFERENCE INFORMATION - BASE BID
- C.3-C.4 QUANTITIES AND ESTIMATE REFERENCE INFORMATION - ALTERNATE BID
 - F.1 REMOVALS PLAN - BASE BID
 - F.2 REMOVALS PLAN - ALTERNATE BID
- J.1-J.2 TRAFFIC CONTROL SHEETS
- M.1 STORM SEWER SHEET - BASE BID
- M.2 STORM SEWER SHEET - ALTERNATE BID

VICINITY MAP



NORTH N STREET STORM SEWER REPAIRS

INDIANOLA, IOWA

SNYDER & ASSOCIATES, INC. | 2727 SW SNYDER BLVD
ANKENY, IOWA 50023 | 515-964-2020 | WWW.SNYDER-ASSOCIATES.COM



Project No: 124.0688

Sheet A.1

GENERAL NOTES:

1. NOTIFY THE OWNER AT LEAST 48 HOURS PRIOR TO THE START OF CONSTRUCTION.
2. CONSTRUCTION ACTIVITIES SHALL BE LIMITED TO OCCUR BETWEEN 7:00 AM AND 7:00 PM MONDAY THROUGH SATURDAY. NO CONSTRUCTION ACTIVITIES ARE ALLOWED ON SUNDAYS WITHOUT THE APPROVAL OF THE OWNER
3. PROTECT EXISTING DRIVEWAYS AND STREET SURFACING UNLESS SPECIFICALLY NOTED OTHERWISE. REMOVE AND REPLACE DAMAGED SURFACING WITHOUT ADDITIONAL COMPENSATION.
4. THE CONTRACTOR SHALL CONFINE CONSTRUCTION OPERATIONS TO WITHIN THE CONSTRUCTION LIMITS AS SHOWN ON THE PLANS UNLESS AUTHORIZED BY THE ENGINEER TO DO OTHERWISE. THE CONTRACTOR SHALL COMPENSATE THE PROPERTY OWNER FOR DAMAGES OUTSIDE OF THE AUTHORIZED CONSTRUCTION LIMITS.
5. DRAINAGE SHALL BE MAINTAINED AT ALL TIMES. EXISTING STORM SEWER THAT IS DESIGNATED TO BE REMOVED SHALL BE REMOVED ONLY WHEN CONSTRUCTION HAS PROGRESSED TO THAT LOCATION.
6. THE CONTRACTOR SHALL PROTECT ALL STORM SEWER INLETS AND UTILITY ACCESSES FROM SILTATION AND DEBRIS DURING CONSTRUCTION.
7. ALL REMOVAL AND DISPOSAL OF ABANDONED UTILITY LINES INCLUDING GAS MAINS, WATER MAINS, TELEPHONE CONDUITS, SERVICE LINES, ETC., REQUIRED TO COMPLETE THE WORK SHALL BE INCIDENTAL TO THIS PROJECT.
8. ALL HOLES RESULTING FROM OPERATIONS OF THE CONTRACTOR, INCLUDING REMOVAL OF FENCE POSTS AND SIGNAL EQUIPMENT, SHALL BE FILLED AND CONSOLIDATED TO FINISHED GRADE TO PREVENT FUTURE SETTLEMENT. THE VOIDS SHALL BE FILLED AS SOON AS PRACTICAL - PREFERABLY THE DAY CREATED AND NOT LATER THAN THE FOLLOWING DAY. ANY PORTION OF THE RIGHT OF WAY OR PROJECT LIMITS DISTURBED BY ANY SUCH OPERATIONS SHALL BE RESTORED TO AN ACCEPTABLE CONDITION. THESE OPERATIONS SHALL BE CONSIDERED INCIDENTAL TO THIS PROJECT.
9. UNLESS OTHERWISE DIRECTED OR AUTHORIZED, ALL REMOVED ASPHALTIC CEMENT CONCRETE AND OTHER BITUMINOUS MATERIALS WHICH ARE NOT SPECIFICALLY ADDRESSED OR DESCRIBED IN THE PLANS SHALL BECOME PROPERTY OF THE CONTRACTOR. THE CONTRACTOR MAY REMOVE THE MATERIAL FROM THE PROJECT AND STOCKPILE FOR FUTURE USE, OR DISPOSE OF THE MATERIAL IN A LICENSED LANDFILL, IN ACCORDANCE WITH CURRENT RULES AND REGULATIONS OF THE IOWA DEPARTMENT OF NATURAL RESOURCES.
10. UNLESS OTHERWISE NOTED ON THE PLANS, ALL PARKING AREAS, BACKSLOPES, AND EASEMENT AREAS DISTURBED BY CONSTRUCTION SHALL BE SHAPED TO FINISHED GRADE AND SEEDED. PAYMENT SHALL BE FOR THOSE DISTURBED AREAS WITHIN THE GRADING LIMITS OR EASEMENTS SHOWN ON THE PLANS. THE CONTRACTOR SHALL NOT DISTURB DESIRABLE GRASS AREAS AND DESIRABLE TREES OUTSIDE THE CONSTRUCTION LIMITS. THE CONTRACTOR WILL NOT BE PERMITTED TO PARK OR SERVICE VEHICLES AND EQUIPMENT OR USE THESE AREAS FOR STORAGE OF MATERIALS. STORAGE, PARKING AND SERVICE AREA(S) WILL BE SUBJECT TO THE APPROVAL OF THE ENGINEER.
11. UNLESS OTHERWISE APPROVED BY THE ENGINEER, THE CONTRACTOR SHALL ORGANIZE BIWEEKLY CONSTRUCTION MEETINGS DURING THE DURATION OF THE PROJECT. THIS INCLUDES NOTIFYING SUBCONTRACTORS, CITY, AND UTILITY COMPANIES AS NECESSARY.
12. THE CONTRACTOR WILL BE REQUIRED TO HAVE A REPRESENTATIVE AT THE FINAL INSPECTION AND WILL BE RESPONSIBLE TO OPEN ALL MANHOLES AND INTAKES, EXERCISE WATER VALVES, AND TEST HYDRANTS FOR OPERATION AND EVACUATION.
13. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE WASTE AREAS OR DISPOSAL SITES FOR EXCESS MATERIAL (EXCAVATED MATERIAL OR BROKEN CONCRETE) WHICH IS NOT DESIRABLE TO BE INCORPORATED INTO THE WORK INVOLVED ON THIS PROJECT. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO ENSURE THAT AREAS (INCLUDING HAUL ROADS) SELECTED FOR WASTE OR DISPOSAL NOT IMPACT 1) CULTURALLY SENSITIVE SITES OR GRAVES OR 2) WETLANDS OR "WATERS OF THE U.S.", INCLUDING STREAMS OR STREAM BANKS BELOW THE "ORDINARY HIGH WATER MARK", WITHOUT AN APPROVED U.S. ARMY CORPS OF ENGINEERS SECTION 404 PERMIT. NO PAYMENT FOR OVERHAUL WILL BE ALLOWED FOR MATERIAL HAULED TO THESE SITES. NO WASTE MATERIAL SHALL BE PLACED WITHIN THE RIGHT-OF-WAY, UNLESS SPECIFICALLY STATED IN THE PLANS.
14. SPECIAL CARE SHALL BE TAKEN WHEN FORMING AT INTERSECTIONS SO THAT THE PROFILES AND ELEVATIONS SHOWN ON THE CROSS SECTIONS, STREET RETURN PROFILE SHEETS, AND STAKING DIAGRAM SHEETS ARE OBTAINED. SHORT LENGTHS OF FORMS OR FLEXIBLE FORMS MAY BE NECESSARY AT THESE LOCATIONS.
15. THE TOP SIX (6) INCHES OF THE DISTURBED AREAS SHALL BE FREE OF ROCK AND DEBRIS AND SHALL BE SUITABLE FOR THE ESTABLISHMENT OF VEGETATION, SUBJECT TO THE APPROVAL OF THE ENGINEER.
16. THE CONTRACTOR IS EXPECTED TO HAVE MATERIALS, EQUIPMENT, AND LABOR AVAILABLE ON A DAILY BASIS TO INSTALL AND MAINTAIN EROSION CONTROL FEATURES ON THE PROJECT. THIS MAY INVOLVE SEEDING, SILT FENCE, FILTER SOCKS, ROCK DITCH CHECKS, SILT BASINS, OR SILT DIKES.
17. THE CONTRACTOR SHALL BE RESPONSIBLE TO MAINTAIN ACCESS TO INDIVIDUAL PROPERTIES DURING CONSTRUCTION. RELOCATED ACCESS SHALL BE COMPLETED TO INDIVIDUAL PROPERTIES PRIOR TO REMOVAL OF EXISTING ACCESS. IF THE PERMANENT ACCESS CANNOT BE COMPLETED PRIOR TO REMOVAL OF THE EXISTING ACCESS, THE CONTRACTOR SHALL PROVIDE AND MAINTAIN AN ALTERNATE ACCESS.
18. THE CONTRACTOR IS HEREBY NOTIFIED THAT REMOVAL OF ANY EXISTING TRAFFIC MARKERS, WARNING DEVICES OR GUARDRAIL BARRIERS SHALL BE SCHEDULED SUBJECT TO THE APPROVAL OF THE ENGINEER. THE CONTRACTOR MAY BE REQUIRED TO PLACE TEMPORARY WARNING DEVICES AT CERTAIN LOCATIONS WHERE REPLACEMENT FEATURES ARE NOT INSTALLED THE SAME DAY DURING WHICH ANY SUCH REMOVALS TAKE PLACE.
19. PROTECT ALL EXISTING UTILITIES UNLESS OTHERWISE NOTED.
20. CONTRACTOR TO REMOVE AND REINSTALL ALL TRAFFIC SIGNAGE. COORDINATE WITH CITY AT LEAST 72 HOURS PRIOR TO SIGNAGE REMOVAL.
21. PROTECT ALL EXISTING TREES UNLESS OTHERWISE NOTED.
22. THE CONTRACTOR IS EXPECTED TO PROVIDE ADEQUATE PERSONNEL AND EQUIPMENT TO PERFORM WORK WITHIN SPECIFIED TIME OF CONSTRUCTION. ONCE WORK WITHIN A SPECIFIED AREA HAS COMMENCED, THE CONTRACTOR SHALL PUT FULL AND CONTINUOUS WORKFORCE TO COMPLETE THE AREA AS SOON AS POSSIBLE TO MINIMIZE INCONVENIENCE TO TRAVELING PUBLIC, AND TO ADJACENT PROPERTY OWNERS.
23. ALL HAND POURS REQUIRE REINFORCEMENT TO BE PLACED ON SUPPORT CHAIRS AND APPROVED BY CITY PRIOR TO CONSTRUCTION.

UTILITY NOTES:

1. NO SURVEY OF EXISTING IMU, FRANCHISE, OR REGULATED UTILITIES WAS CONDUCTED. BIDDERS MUST LOCATE AND SURVEY SAID UTILITIES PRIOR TO BIDDING.
2. NO SURVEY OF EXISTING CITY UTILITIES OR FEATURES WAS CONDUCTED. LOCATIONS OF EXISTING CITY UTILITIES AND FEATURES ARE MAPPED FROM SITE RECONNAISSANCE AND AERIAL PHOTOGRAPHY. BIDDERS MUST LOCATE AND SURVEY SAID UTILITIES AND FEATURES PRIOR TO BIDDING.
3. FOR THE PURPOSE OF THIS DRAWING, STORM SEWER, SANITARY SEWER AND WATER MAIN LINES ARE ASSUMED TO FOLLOW A STRAIGHT LINE FROM STRUCTURE TO STRUCTURE.

NORTH N STREET STORM SEWER REPAIRS

GENERAL NOTES

INDIANOLA, IOWA

SNYDER & ASSOCIATES, INC.

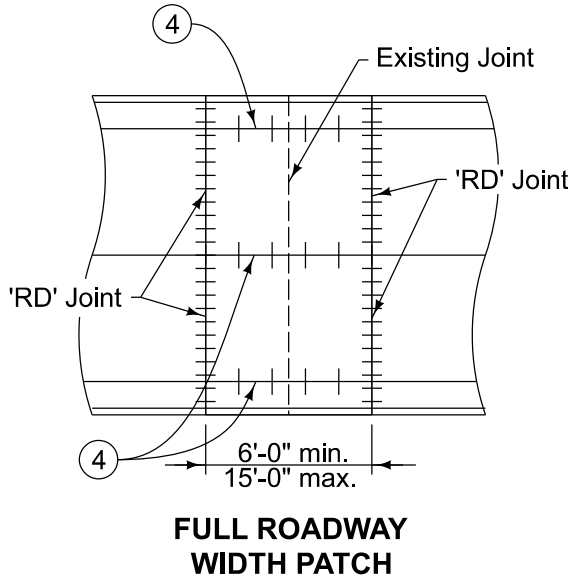
2727 SW SNYDER BLVD
ANKENY, IOWA 50023
515-964-2020 | WWW.SNYDER-ASSOCIATES.COM



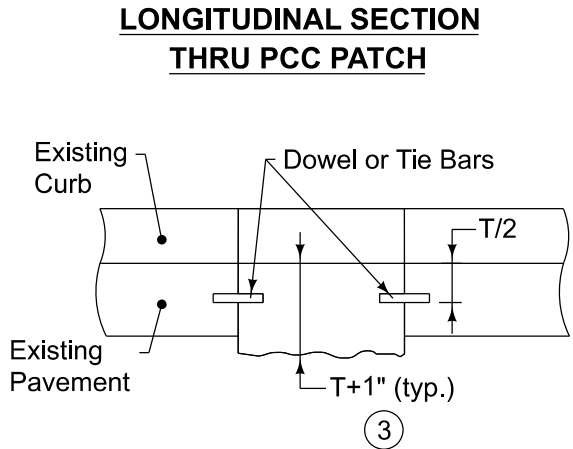
SNYDER
& ASSOCIATES

Project No: 124.0688

Sheet A.2



- ① Patches on roadways with quarter point jointing will be similar to third point jointing details.
- ② Minimum distance between existing joint and patch is 6 feet. If distance is less than 6 feet, extend patch to existing joint.
- ③ If subgrade or subbase material is required below patch, bring material to a level 2 inches below bottom of existing pavement.
- ④ BT, KT, or L joint depending on pavement thickness and pouring sequence.
- ⑤ Dowels to be 3/4-inches in diameter.
- ⑥ Tie bars to be #4 (1/2-inch diameter).





Project No: 124.0688

Sheet B.1

NORTH N STREET STORM SEWER REPAIRS

TYPICAL SECTIONS AND DETAILS

INDIANOLA, IOWA

SNYDER & ASSOCIATES, INC.

2727 SW SNYDER BLVD
ANKENY, IOWA 50023
515-964-2020 | WWW.SNYDER-ASSOCIATES.COM

MARK	REVISION	DATE	BY
Engineer: AMF	Checked By: JAS	Scale: 1"=	
Technician:	Date: 8/19/2024	Field Bk:	Pg:
Project No: 124.0688			Sheet B.1

100-1C
MODIFIED

ESTIMATED ROADWAY QUANTITIES - ALTERNATE BID

Item No.	SUDAS No.	Item	Unit	Estimated			As-Built		
				Division 1	Division 2	Total	Division 1	Division 2	Total
Earthwork									
2.1	2010-D-1	Topsoil, On-Site	CY	10	5	15			
2.2	2010-F	Below Grade Excavation (Core Out)	CY	5	2	7			
2.3	2010-J	Modified Subbase, 6"	SY	124	57	181			
Trench Excavation and Backfill									
3.1	3010	Controlled Low Strength Material (CLSM)	CY	5		5			
3.2	3010-D	Replacement of Unsuitable Backfill Material	CY	15		15			
3.3	SPECIAL	Support of Linear Cable Utility	LF	20		20			
Storm Sewers									
4.1	4020	Reinforced Concrete Collar	EA	2		2			
4.2	4050	Structural Pipe Patch, 12" Pipe	LF	52		52			
4.3	4050	Structural Pipe Patch, 15" Pipe	LF	4		4			
4.4	4060	Remove Protruding Service Connections	EA	5		5			
4.5	4060	Storm Sewer Cleaning and Televising	LF	302		302			
Streets and Related Work									
7.1	7010-I	PCC Pavement Samples and Testing	LS	0.85	0.15	1			
7.2	7030-E	Sidewalk, PCC, 5"	LS		1	1			
7.3	7040-A	Full Depth Patches, PCC, 8"	SY	124	57	181			
7.4	7040-H	Pavement Removal	SY	124	57	181			
7.5	SPECIAL	Cold Weather Concreting - Batching	SY	124	57	181			
7.6	SPECIAL	Cold Weather Concreting - Protection	SY	124	57	181			
Traffic Control									
8.1	8030-A	Temporary Traffic Control	LS	0.85	0.15	1			
8.2	8000	Portable Dynamic Message Sign	CDAV	10		10			
Site Work And Landscaping									
9.1	9020-A	Sod	SQ	3	2	5			
9.2	9040-D-1	Filter Sock, 12"	LF	65	40	105			
9.3	9040-D-2	Filter Sock, Removal	LF	65	40	105			
9.4	9040-Q-2	Erosion Control Mulching, Hydromulching	LS	0.85	0.15	1			
9.5	9040-T-1	Inlet Protection Device, Drop-In	EA	8		8			
Miscellaneous									
11.1	11020-A	Mobilization	LS	0.85	0.15	1			
11.2	11030	Maintenance of Solid Waste and Recycling Collection	LS	0.85	0.15	1			
11.3	11050-A	Concrete Washout	LS	0.85	0.15	1			

ESTIMATE REFERENCE INFORMATION - ALTERNATE BID		
		Earthwork
2.1	2010-D-1	Topsoil, On-Site Topsoil strip, stockpile, and respread as necessary for sod. Removal of granular material, approximately 7'x4', at intake south of #1039 considered incidental to this item. No quantity was calculated by the Engineer for this project. Item shall be paid lump sum and no price adjustment or field measurements will be made.
2.2	2010-F	Below Grade Excavation (Core Out) Item to be used if unsuitable or unstable soil is encountered below the modified subbase in the opinion of the City or Engineer. Approval to use this item is required prior to construction.
2.3	2010-J	Modified Subbase, 6" This item to be used at a dept of 6 inches under roadway pavement. Refer to Sheet M.1 for locations.
		Trench Excavation and Backfill
3.1	3010	Controlled Low Strength Material (CLSM)
3.2	3010-D	Replacement of Unsuitable Backfill Material Item to be used if trench backfill material is deemed unsuitable by the Engineer or City. Preapproval with City must be secured prior to measurement for payment. Item includes time, labor, materials, and equipment to backfill pipe with MODIFIED SUBBASE and will be measured in cubic yards. A quantity has been estimate to establish a contract unit price. This material will be used to fill existing voids over storm pipes. Removal and disposal of the excavated in-situ trench material is incidental to this item. Furnishing and placing compacted lifts of replacement material is incidental to this item. This item does not release the contractor from conforming to other requirements in the Specifications, particularly Section 3010, 1.08, A, 8.
3.3	SPECIAL	Support of Linear Cable Utility
		Work is for all time, labor, and materials to support and protect existing linear cable utilities regardless of its size, type, composition, and status as direct bury or in conduit. Crossing cable utilities will not be measured for payment. Approval to use this item is required prior to construction.

ESTIMATE REFERENCE INFORMATION - ALTERNATE BID		
		Storm Sewers
4.1	4020	Reinforced Concrete Collar Refer to SUDAS 4020 and SUDAS Figure 4020.211 for requirements.
4.2	4050	Structural Pipe Patch, 12" Pipe
4.3	4050	Structural Pipe Patch, 15" Pipe Item includes time, labor, equipment, and materials construct a CIPP point repair per SUDAS 4050 assuming a fully deteriorated host pipe condition. Payment shall be per LF based upon storm sewer repair sheet CM.2. For bidding, the length of each point repair is shown on M-Sheets. See M-Sheets for location of patch upstream or downstream and distance between patches.
4.4	4060	Remove Protruding Service Connections Item includes time, labor, equipment, and materials cut protruding PVC sump pump laterals protruding into storm sewer mains. Bid item includes any type, size, and condition of PVC. Bid items is to be accomplished prior to providing a televised recording of all storm sewer pipes prior to other phases of work. The cleaning and televising needed to reach the protruding service connections is incidental to this item and will not be measured and paid in a different bid item.
4.5	4060	Storm Sewer Cleaning and Televising Item includes time, labor, equipment, and materials for two cleanings and two recordings of the four (4) storm sewer pipes being repaired. This items does not include cleaning and televising to remove protruding service connections. The first cleaning and televising shall be conducted prior to any repair work. The second cleaning and televising shall be after all repair work. Protruding services shall be removed prior to the first cleaning and televising. Any heavy cleaning required will be incidental. Noting for this bid item that the City's Water Resource Recovery Department cleaned and televised all four (4) storm sewer pipes in 2024.
		Streets and Related Work
7.1	7010-I	PCC Pavement Samples and Testing All field (plastic) and laboratory (hardened) testing is required for this item. Refer to Section 7010,1.08,I,3 for additional requirements. Certified plant inspection is not required. Profilograph smoothness measurement is not required and no smoothness incentive or penalty will be made. The Contractor may be required to grind rough areas as ascertained by the City or Engineer or using a straightedge per SUDAS. This item shall be used for ALL concrete testing for this project including street paving, sidewalks, and driveways. If maturity is not used for opening strength, the Contractor shall perform concrete compressive strength testing by an independent testing agency.
7.2	7030-E	Sidewalk, PCC, 5" Refer to Sheet M.1 for location and additional infromation. PCC shall be Class C. Application of pavement curing compound is required. Protection of hydrant, tree removals, clearing and grubbing, excavation, pavement removal, and granular driveway removal are considered incidental to this item. This item will be paid as lump sum and no mesurement will be made. Visit site to determine quantities.
7.3	7040-A	Full Depth Patches, PCC, 8" Refer to Sheet M.1 for location and additional information. See Sheet B.1 for additional information. 6" curb considered incidental to this item. Match curb height of adjacent curb and gutter to provide a uniform paving surface.
7.4	7040-H	Pavement Removal Refer to Sheet F.1 for removal locations. Two sawcuts will be required at each cut for pavement removal.
7.5	SPECIAL	Cold Weather Concreting - Batching Preapproval with City must be secured prior to measurement for payment. Item includes time, labor, materials, and equipment to batch concrete into ready-mix or other hauling vehicles if weather conditions qualify as SUDAS cold weather conditions. A quantity has been estimate to establish a contract unit price. Measurement will be made for the square yards of pavement placed on grade during paving.
7.6	SPECIAL	Cold Weather Concreting - Protection Preapproval with City must be secured prior to measurement for payment. Item includes time, labor, materials, and equipment to insulate paving area prior to (keep grade from freezing) and post pavig (keep concrete from freezing) construction. A quantity has been estimate to establish a contract unit price. Measurement will be made for the square yards pavement area.
		Traffic Control
8.1	8030-A	Temporary Traffic Control This item includes supply, erection, maintenance, and removal of all signs, construction fence, barricades, and other traffic control devices necessary for construction. The Contractor shall comply with SUDAS Specification Section 8030 and all supplemental specifications. All traffic control devices shall be in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD) for the Streets and Highways as adopted by the Iowa Department of Transportation per 761 of the Iowa Administrative Code (IAC), Chapter 130. The Contractor is responsible to furnish, maintain, mobilize, and remove the traffic control devices during and after construction. Refer to J Sheets for locations and plan information.
8.2	8000	Portable Dynamic Message Sign Quantity includes 2 PDMS boards for the duration of 5 days. Contractor shall coordinate with Engineer on approval of final messaging. Iowa DOT Standard Road Plans, TC Series, shall apply to this item. Item shall be measured and paid for by each calendar day a PDMS board is installed and active with the approved messaging.

NORTH N STREET STORM SEWER REPAIRS									
QUANTITIES AND ESTIMATE REFERENCE INFORMATION-ALTERNATE BID									
SNYDER & ASSOCIATES, INC. 2727 SW SNYDER BLVD ANKENY, IOWA 50023 515-964-2020 WWW.SNYDER-ASSOCIATES.COM INDIANOLA, IOWA									
MARK		REVISION		DATE		BY			
Engineer:	AMF	Checked By:	JAS	Scale:		1"=			
Technician:		Date:	8/19/2024	Field Bk:					
Project No:				124.0688		Sheet		C.3	

ESTIMATE REFERENCE INFORMATION - ALTERNATE BID

100-4A
MODIFIED

		Site Work And Landscaping
9.1	9020-A	Sod This item includes all disturbed areas within project limits. Sod quantity includes ROW areas as shown. The quantity has been estimated to establish a contract unit price. The actually quantity required will be measured for payment. Sodding required outside of construction limits is the responsibility of the Contractor at no additional cost to the City. Product submittal is required prior to construction. Sod shall not have erosion control netting. Watering per SUDAS 9020, 3.04 shall be incidental to this item. Water sod within 1 hour of placement. During initial watering, thoroughly wet sod and sodbed. The following schedule should be completed at a minimum; additional watering shall be required if necessitated by prevailing weather conditions: Week 1: 1/4 inch per day; Week 2: 1/4 inch every other day; Week 3: 1/4 inch every third day; Week 4: 1/4 inch every fourth day. Actual watering quantities depend upon weather conditions during the maintenance period. Ensure waterings are sufficient to thoroughly saturate sod, sodbed, and adjacent disturbed areas to a depth of approximately 4 inches. Apply water uniformly and consistently on all sodded areas to prevent damage to sod, trees, and shrubs. Quantity verification on watering is required to meet minimum amounts. Sodding work shall be performed at one time.
9.2	9040-D-1	Filter Sock, 12"
9.3	9040-D-2	Filter Sock, Removal The quantity has been estimated to establish a contract unit price. The actually quantity required will be measured for payment. Install at backs of curbs or edge of driveways where disturbed. Filter sock to consist of certified, organic composted material. Refer to SUDAS Figure 9040.102 for construction details. Do not use wattles as a substitute for filter sock. Wattles will be removed and replaced with filter sock at no additional cost to the City.
9.4	9040-Q-2	Erosion Control Mulching, Hydromulching This item includes all disturbed areas within project limits. Mulching areas outside of the construction limits shall be the responsibility of the Contractor at no additional cost to the Owner. Bonded fiber matrix (BFM) shall be used as a mulching agent. Product submittals required prior to construction.
9.5	9040-T-1	Inlet Protection Device, Drop-In Item shall be measured for payment per drop-in inlet protection device. See SUDAS Section 9040, 2.18 and 3.24 for additional information. Maintenance and removal of devices are incidental to this bid item.
		Miscellaneous
11.1	11020-A	Mobilization
11.2	11030	Maintenance of Solid Waste and Recycling Collection Item includes maintaining garbage and recycling services to residents within the project limits through the duration of the project. Item includes all materials, labor, and equipment required to haul garbage and recycling containers from the property owners home to a local pick-up point and back to the residents home within 24 hours following collection. Contractor shall coordinate a local pick-up location with the garbage and recycling services. A removable sticker shall be placed on each container to ensure that the containers are returned to the appropriate property owner. Contractor shall coordinate with the City, Engineer, property owners, and garbage and recycling services.
11.3	11050-A	Concrete Washout Coordinate washout location with City and Engineer prior to installation.

[illegible]

NORTH N STREET STORM SEWER REPAIRS

QUANTITIES AND ESTIMATE REFERENCE INFORMATION-ALTERNATE BID

SNYDER & ASSOCIATES, INC.

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ANKENY, IOWA 50023
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Project No: 124.0688

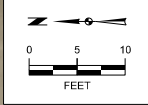
Sheet C.4



Project No: 124.0688

Sheet C.4





NOTE:
PROVIDE DOUBLE SAW CUT WHEN
REMOVING CONCRETE ADJACENT
TO EXISTING CONCRETE

LEGEND

	ROAD PAVEMENT REMOVAL
	DRIVEWAY PAVEMENT REMOVAL
	GRANULAR DRIVEWAY REMOVAL
	SIDEWALK REMOVAL



SNYDER
& ASSOCIATES

NORTH N STREET STORM SEWER REPAIRS

REMOVALS PLAN - ALTERNATE BID

SNYDER & ASSOCIATES, INC.

INDIANOLA, IOWA

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[illegible]

108-23A
08-01-08

TRAFFIC CONTROL PLAN

1. TRAFFIC CONTROL ON THIS PROJECT SHALL BE IN ACCORDANCE WITH THE CURRENT MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS AS ADOPTED BY THE IOWA DEPARTMENT OF TRANSPORTATION PER 761 OF THE IOWA ADMINISTRATIVE CODE CHAPTER 130.
2. ALL TRAFFIC CONTROL DEVICES SHALL BE FURNISHED, ERECTED, MAINTAINED, MOVED, CLEANED, AND REMOVED BY THE CONTRACTOR. ALL TRAFFIC CONTROL DEVICES SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL CHECK THE TRAFFIC CONTROL DEVICES DAILY AND REPAIR, REPLACE, OR ADJUST DEVICES IMMEDIATELY.
3. REQUIREMENTS FOR PEDESTRIAN PATHWAY CLOSURES: TYPE III BARRICADES MEETING THE REQUIREMENTS OF NCHRP REPORT 350 MUST BE INSTALLED THAT EXTENDS THE FULL WIDTH OF THE CLOSED PEDESTRIAN PATH. THE TOP RAIL OF THE BARRICADE IS TO BE 36 TO 42 INCHES ABOVE THE PEDESTRIAN PATH SURFACE. THE TOP RAIL OF THE BARRICADE IS PARALLEL TO THE BOTTOM RAIL AND SITUATED TO ALLOW PEDESTRIANS TO USE THE RAIL AS A GUIDE FOR THEIR HANDS. THE TOE RAIL ON THE BARRICADES MUST HAVE MINIMUM SIGHT DISTANCE RESTRICTIONS FOR THE ROAD USERS.
4. PROPOSED CHANGES IN THE TRAFFIC CONTROL PLAN SHALL BE REVIEWED WITH THE ENGINEER AND THE CITY AT LEAST 48-HOURS PRIOR TO CHANGES BEING MADE IN THE FIELD.
5. CONTRACTOR SHALL NOTIFY IMPACTED PROPERTY OWNERS AT LEAST ONE (1) WEEK PRIOR TO BEGINNING CONSTRUCTION. PROVIDE DOOR HANGERS TO NOTIFY PROPERTY OWNERS. THIS WORK IS CONSIDERED INCIDENTAL TO THE TRAFFIC CONTROL BID ITEM.
6. PROPOSED SIGN SPACING MAY BE MODIFIED AS REVIEWED BY THE ENGINEER TO MEET EXISTING FIELD CONDITIONS OR TO PREVENT OBSTRUCTION OF THE MOTORIST'S VIEW OF PERMANENT SIGNING.
7. PERMANENT SIGNING THAT CONVEYS A MESSAGE CONTRARY TO THE MESSAGE FOR THE TEMPORARY SIGNING AND NOT APPLICABLE TO THE WORKING CONDITIONS SHALL BE COVERED BY THE CONTRACTOR WHEN DIRECTED BY THE ENGINEER.
8. ALL POST MOUNTED SIGNAGE IS TO BE PLACED TO PROVIDE A MINIMUM OF 2-FEET CLEARANCE BEYOND THE BACK OF CURB OR EDGE OF SHOULDER. ALL SIGNS IN PLACE FOR LONGER THAN 3 DAYS SHALL BE POST MOUNTED.
9. THE CONTRACTOR SHALL COORDINATE TRAFFIC CONTROL WITH OTHER PROJECTS IN THE AREA.
10. THE CONTRACTOR SHALL PROVIDE, PRIOR TO THE START OF CONSTRUCTION, THE NAME AND 24-HOUR PHONE NUMBER OF THE CONTRACTOR'S REPRESENTATIVE IN CHARGE OF TRAFFIC CONTROL. THE PROJECT SITE MUST BE PATROLLED A MINIMUM OF TWO (2) TIMES EACH 24-HOUR PERIOD TO INSPECT AND MAINTAIN TRAFFIC CONTROL DEVICES AS NECESSARY. ALL EXTRA STANDARD TRAFFIC CONTROL, SIGNS, BARRICADES, CONES, ETC. THAT ARE REQUIRED SHALL BE DELIVERED AND INSTALLED AT THE PROJECT SITE WITHIN FOUR (4) HOURS OF NOTIFICATION, INCLUDING WEEKENDS.
11. PEDESTRIAN ACCESS SHOULD BE MAINTAINED FOR THE DURATION OF THE PROJECT. PROVIDE 48-HOURS OF NOTICE TO THE ENGINEER SHOULD THE NEED ARISE TO REMOVE PEDESTRIAN ACCESS FOR LONGER THAN 4-HOURS. USE MILLINGS OR APPROVED EQUAL FOR TEMPORARY SURFACING.
12. ROAD CLOSURES SHALL BE IN GENERAL CONFORMANCE WITH SUDAS FIGURE 8030.116. THE CONTRACTOR IS RESPONSIBLE TO CLEARLY DEMONSTRATE THE ROAD IS CLOSED TO ALL POTENTIAL USERS.
13. PROVIDE ACCESS TO EMERGENCY VEHICLES AT ALL TIMES DURING CONSTRUCTION. "ACCESS" MEANS THAT AN EMERGENCY VEHICLE SHALL PARK DIRECTLY IN FRONT OF A RESIDENCE OR A PATHWAY OF SIMILAR OR LESSER LENGTH SHALL BE PROVIDED. ACCEPTABLE SURFACING MATERIAL INCLUDES MILLINGS, CLASS A ROADSTONE, OR APPROVED EQUAL. THE CONTRACTOR SHALL COORDINATE THE ACCEPTABLE TRAVEL PATHWAY WITH CITY OF INDIANOLA EMERGENCY PERSONNEL.
14. REFER TO THE OTHER J SHEETS FOR ADDITIONAL TRAFFIC CONTROL INFORMATION.

108-26A
08-01-08

STAGING NOTES

1. THE CONTRACTOR SHALL NOT START ANY WORK UNTIL AFTER TRAFFIC CONTROL IS IN PLACE AND REVIEWED BY THE ENGINEER.
2. THE CONTRACTOR IS ALLOWED TO SUBMIT FOR REVIEW A REVISED STAGING PLAN TO THE ENGINEER TO MEET THE CONTRACTOR'S CONSTRUCTION SCHEDULE FOR SPECIFIC ITEMS. THIS REVISED STAGING PLAN MUST PROVIDE MINIMAL DISTURBANCE TO PROPERTY OWNERS AND MAINTAIN ACCESS TO DRIVEWAYS TO THE GREATEST EXTENT POSSIBLE.
3. DRIVEWAY CLOSURES, SAFETY FENCE, FLAGGERS, SIGNS, TEMPORARY DELINEATORS, DRUMS, AND BARRICADES ARE CONSIDERED INCIDENTAL TO THE TRAFFIC CONTROL BID ITEM.
4. ON-STREET PARKING AREAS SHALL BE PROVIDED WHEN DRIVEWAYS ARE INACCESSIBLE. ACCESS FOR RESIDENTS THAT ARE MOBILITY IMPAIRED IS REQUIRED AT ALL TIMES, UNLESS SPECIFICALLY APPROVED BY THE CITY OR ENGINEER. THE LOCATION OF MOBILITY IMPAIRED PERSONS SHALL BE DISCUSSED AT THE PRECONSTRUCTION MEETING. THE CONTRACTOR SHALL SUBMIT FOR REVIEW A PLAN TO PROVIDE ACCESS TO SAID ADDRESSES AS APPROVED BY THE ENGINEER. PEDESTRIAN PATHWAYS SHOULD BE FREE AND CLEAR FOR ACCESS TO DWELLINGS. THE CONTRACTOR SHALL BE AVAILABLE TO SERVICE SAID PARCELS AS CONTACTED BY TELEPHONE 24 HOURS PER DAY, SEVEN (7) DAYS PER WEEK.
5. MAINTAIN ACCESS TO PROPERTY OWNERS AT ALL TIMES. ONCE WORK IS IN CLOSE PROXIMITY TO DRIVEWAYS THE CONTRACTOR SHALL PUT FULL AND CONTINUOUS PROGRESS UNTIL SUBSTANTIAL COMPLETION AND NORMAL TRAFFIC OPERATIONS ARE IN EFFECT.
6. UTILITY COMPANIES MAY BE RELOCATING EXISTING FACILITIES WITH THIS PROJECT. THE CONTRACTOR SHALL COORDINATE ALL CONSTRUCTION WITH UTILITY COMPANIES AND THEIR RELOCATIONS. CONTRACTOR SHALL PROTECT AND SUPPORT EXISTING UTILITIES DURING CONSTRUCTION.

NORTH N STREET STORM SEWER REPAIRS

TRAFFIC CONTROL AND STAGING NOTES

INDIANOLA, IOWA

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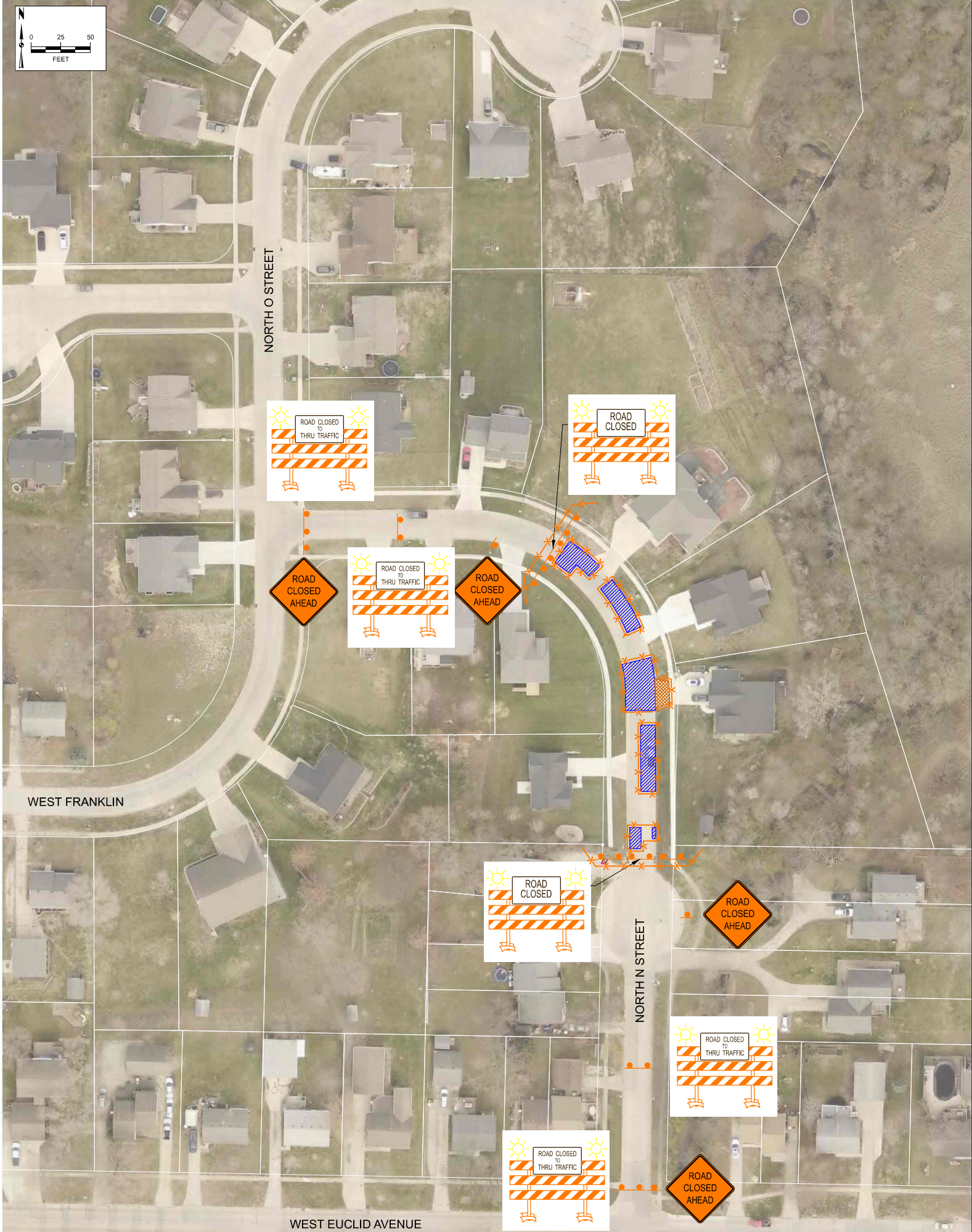
Project No: 124.0688

Sheet J.1

Project No: 124.0688

Sheet

C.1



- LEGEND
- TYPE 3 BARRICADES
- ORANGE SAFETY FENCE MOUNTED ON BARRICADES OR STEEL POSTS

NORTH N STREET STORM SEWER REPAIRS

TRAFFIC CONTROL STAGING

INDIANOLA, IOWA

Project No: 124.0688

Sheet J.2

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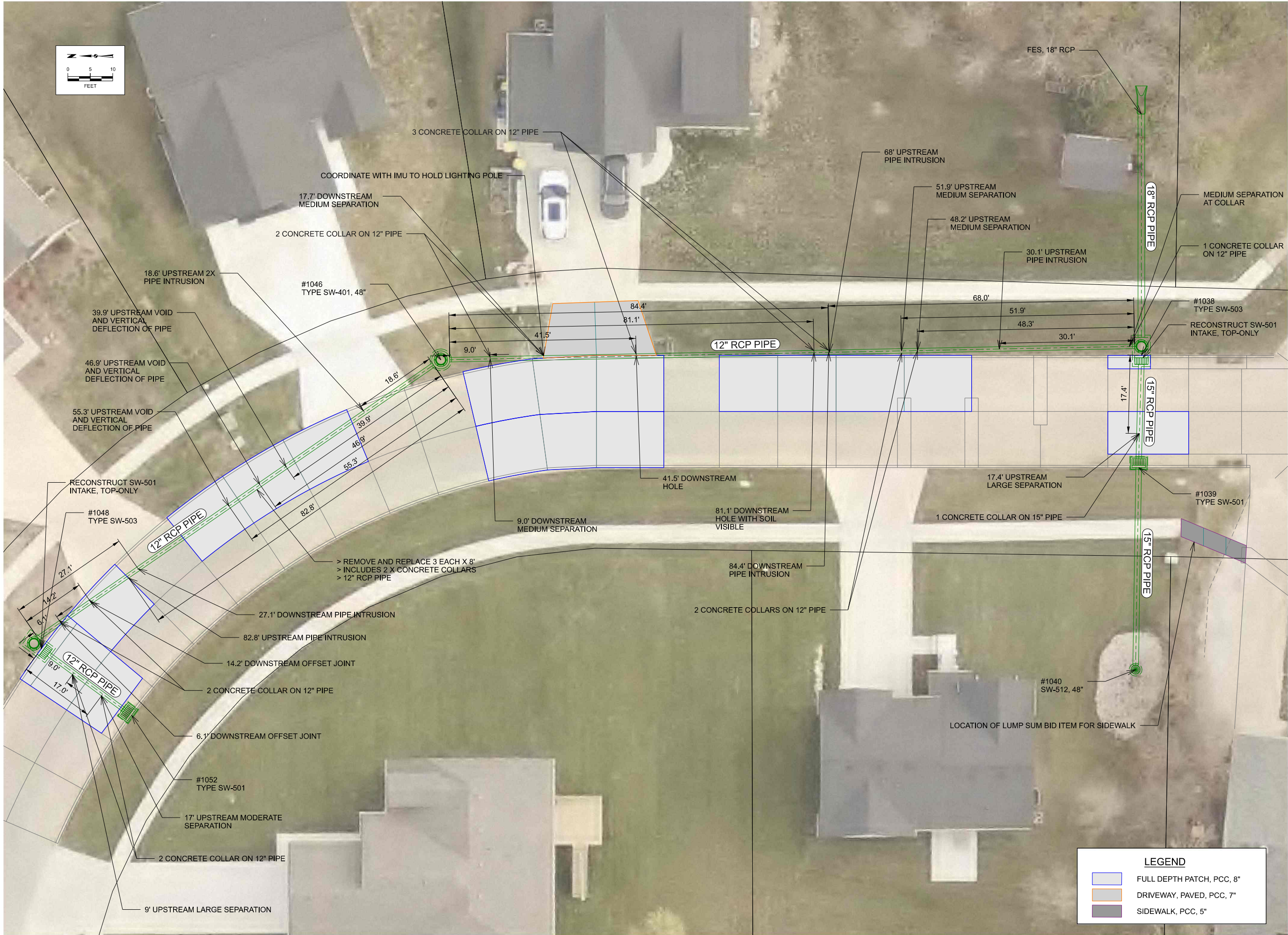
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Sheet J.2

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LEGEND

- FULL DEPTH PATCH, PCC, 8"
- DRIVEWAY, PAVED, PCC, 7"
- SIDEWALK, PCC, 5"

MARK

Engineer: ANF

Technician:

REVISION

Checked By: JAS

Date: 8/19/2024

DATE

11/10/24

Field Bk:

BY

Scale: 1"= 10'

Pg:

Project No: 124.0688

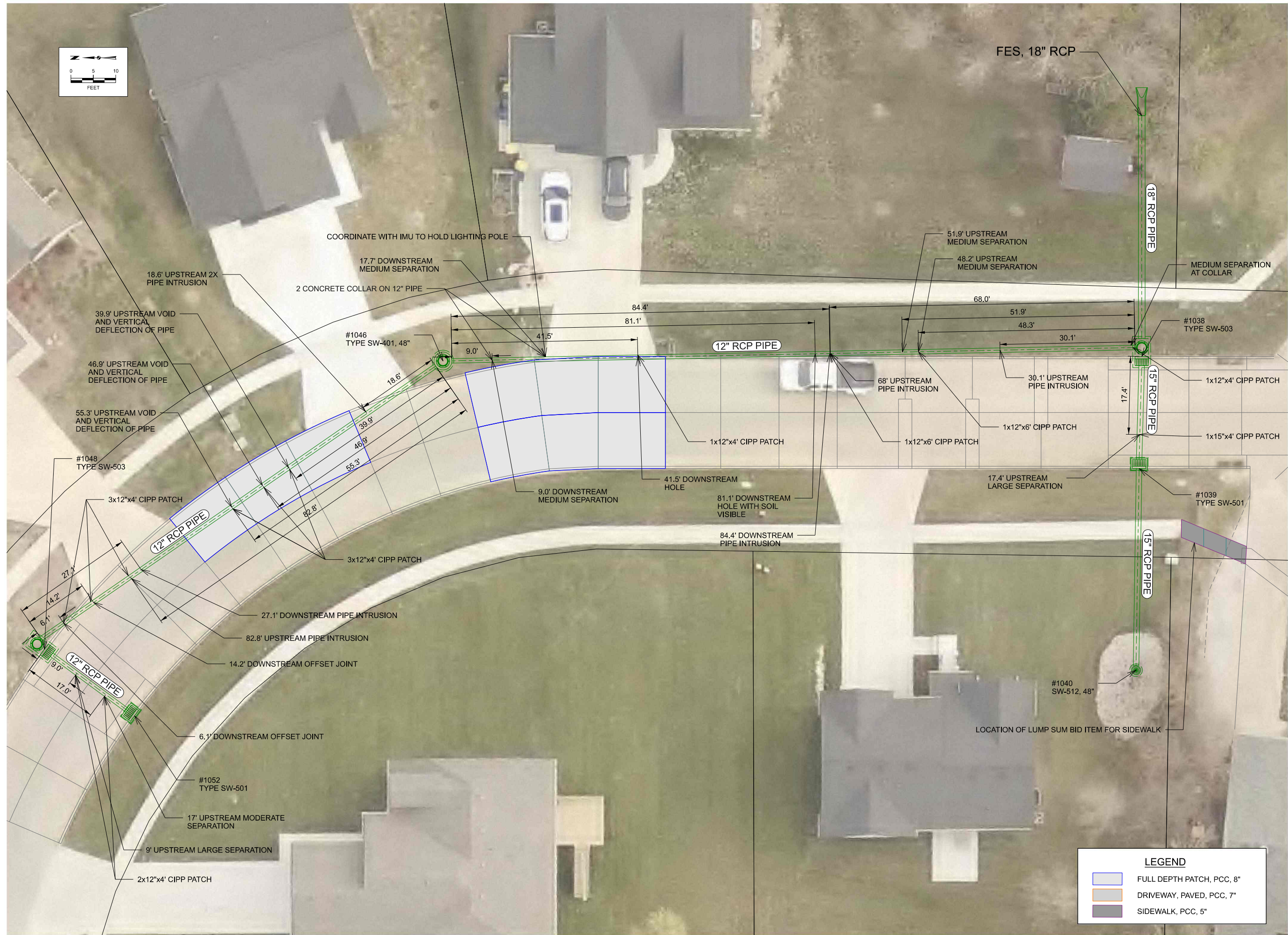
Sheet M.1

NORTH N STREET STORM SEWER REPAIRS

INDIANOLA, IOWA

STORM SEWER SHEET - BASE BID

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& ASSOCIATES

Project No:

124.0688

Sheet

M.2

NORTH N STREET STORM SEWER REPAIRS

STORM SEWER SHEET - ALTERNATE BID

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Project No:

124.0688

Sheet

M.2

ENGINEERS OPINION OF PROBABLE CONSTRUCTION COSTS - OPEN CUT METHODS



NORTH N STREET STORM SEWER REPAIRS

8/13/2024

INDIANOLA, IOWA

PROJECT NO. 124.0688.01

ITEM #	ITEM CODE	DESCRIPTION	UNIT	DIV 1 QUANTITY	DIV 2 QUANTITY	UNIT PRICE	DIV 1 PRICE	DIV 2 PRICE	PROJECT TOTAL
		EARTHWORK							
2.1	2010-D-1	Topsoil, On-Site	CY	20	5	\$ 50.00	\$ 1,000.00	\$ 250.00	\$ 1,250.00
2.2	2010-F	Below Grade Excavation (Core Out)	CY	10	2	\$ 100.00	\$ 1,000.00	\$ 200.00	\$ 1,200.00
2.3	2010-J	Modified Subbase, 6"	SY	285	57	\$ 20.00	\$ 5,700.00	\$ 1,140.00	\$ 6,840.00
		TRENCH EXCAVATION AND BACKFILL							
3.1	3010-C	Trench Foundation	TON	5	0	\$ 50.00	\$ 250.00	\$ -	\$ 250.00
3.2	3010-D	Replacement of Unsuitable Backfill Material	CY	30	0	\$ 50.00	\$ 1,500.00	\$ -	\$ 1,500.00
3.3	SPECIAL	Support of Linear Cable Utility	LF	80	0	\$ 30.00	\$ 2,400.00	\$ -	\$ 2,400.00
		STORM SEWER					\$ -		
4.1	4020-A-1	Storm Sewer, Trenched, RCP, 12"	LF	24	0	\$ 100.00	\$ 2,400.00	\$ -	\$ 2,400.00
4.2	4020	Reinforced Concrete Collar	EA	13	0	\$ 300.00	\$ 3,900.00	\$ -	\$ 3,900.00
4.3	4020-D	Removal of Storm Sewer, RCP, Less Than or Equal to 18"	LF	24	0	\$ 50.00	\$ 1,200.00	\$ -	\$ 1,200.00
4.4	4060	Remove Protruding Service Connections	EA	5	0	\$ 350.00	\$ 1,750.00	\$ -	\$ 1,750.00
4.5	4060	Storm Sewer Cleaning and Televising	LF	302	0	\$ 8.00	\$ 2,416.00	\$ -	\$ 2,416.00
		STRUCTURES FOR STORM SEWER							
6.1	6010-B	Intake, SW-501, Reconstruct, Top-Only	EA	2	0	\$ 3,000.00	\$ 6,000.00	\$ -	\$ 6,000.00
		STREETS AND RELATED WORK							
7.1	7010-I	PCC Pavement Samples and Testing	LS	0.85	0.15	\$ 2,000.00	\$ 1,700.00	\$ 300.00	\$ 2,000.00
7.2	7030-A-3	Removal of Driveway	SY	30	0	\$ 25.00	\$ 750.00	\$ -	\$ 750.00
7.3	7030-E	Sidewalk, PCC, 5"	LS	0	1	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
7.4	7030-H-1	Driveway, Paved, PCC, 7"	SY	30	0	\$ 125.00	\$ 3,750.00	\$ -	\$ 3,750.00
7.5	7040-A	Full Depth Patches, PCC, 8"	SY	285	57	\$ 130.00	\$ 37,050.00	\$ 7,410.00	\$ 44,460.00
7.6	7040-H	Pavement Removal	SY	285	57	\$ 30.00	\$ 8,550.00	\$ 1,710.00	\$ 10,260.00
7.7	SPECIAL	Cold Weather Concreting - Batching	SY	315	57	\$ 5.00	\$ 1,575.00	\$ 285.00	\$ 1,860.00
7.8	SPECIAL	Cold Weather Concreting - Protection	SY	315	57	\$ 10.00	\$ 3,150.00	\$ 570.00	\$ 3,720.00
		TRAFFIC CONTROL							
8.1	8030-A	Temporary Traffic Control	LS	0.85	0.15	\$ 2,500.00	\$ 2,125.00	\$ 375.00	\$ 2,500.00
8.2	8000	Portable Dynamic Message Sign	CDAY	10	0	\$ 150.00	\$ 1,500.00	\$ -	\$ 1,500.00
		SITE WORK AND LANDSCAPING							
9.1	9020-A	Sod	SQ	10	2	\$ 250.00	\$ 2,500.00	\$ 500.00	\$ 3,000.00
9.2	9040-D-1	Filter Sock, 12"	LF	200	40	\$ 5.00	\$ 1,000.00	\$ 200.00	\$ 1,200.00
9.3	9040-D-2	Filter Sock, Removal	LF	200	40	\$ 2.00	\$ 400.00	\$ 80.00	\$ 480.00
9.4	9040-Q-2	Erosion Control Mulching, Hydromulching	LS	0.85	0.15	\$ 3,000.00	\$ 2,550.00	\$ 450.00	\$ 3,000.00
9.5	9040-T-1	Inlet Protection Device, Drop-In	EA	8	0	\$ 200.00	\$ 1,600.00	\$ -	\$ 1,600.00
		MISCELLANEOUS							
11.1	11020-A	Mobilization	LS	0.85	0.15	\$ 20,000.00	\$ 17,000.00	\$ 3,000.00	\$ 20,000.00
11.2	11030	Maintenance of Solid Waste and Recycling Collection	LS	0.85	0.15	\$ 2,500.00	\$ 2,125.00	\$ 375.00	\$ 2,500.00
11.3	11050-A	Concrete Washout	LS	0.85	0.15	\$ 1,000.00	\$ 850.00	\$ 150.00	\$ 1,000.00
ESTIMATED TOTAL CONSTRUCTION COSTS:							\$ 117,691.00	\$ 18,495.00	\$ 136,186.00

ENGINEERS OPINION OF PROBABLE CONSTRUCTION COSTS - TRENCHLESS



NORTH N STREET STORM SEWER REPAIRS

8/13/2024

INDIANOLA, IOWA

PROJECT NO. 124.0688.01

ITEM #	ITEM CODE	DESCRIPTION	UNIT	DIV 1 QUANTITY	DIV 2 QUANTITY	UNIT PRICE	DIV 1 PRICE	DIV 2 PRICE	PROJECT TOTAL
		EARTHWORK							
2.1	2010-D-1	Topsoil, On-Site	CY	10	5	\$ 50.00	\$ 500.00	\$ 250.00	\$ 750.00
2.2	2010-F	Below Grade Excavation (Core Out)	CY	5	2	\$ 100.00	\$ 500.00	\$ 200.00	\$ 700.00
2.3	2010-J	Modified Subbase, 6"	SY	124	57	\$ 20.00	\$ 2,480.00	\$ 1,140.00	\$ 3,620.00
		TRENCH EXCAVATION AND BACKFILL							
3.1	3010	Controlled Low Strength Materials (CLSM)	CY	5	0	\$ 50.00	\$ 250.00	\$ -	\$ 250.00
3.2	3010-D	Replacement of Unsuitable Backfill Material	CY	15	0	\$ 50.00	\$ 750.00	\$ -	\$ 750.00
3.3	SPECIAL	Support of Linear Cable Utility	LF	20	0	\$ 30.00	\$ 600.00	\$ -	\$ 600.00
		STORM SEWER							
4.1	4020	Reinforced Concrete Collar	EA	2	0	\$ 300.00	\$ 600.00	\$ -	\$ 600.00
4.2	4050	Structural Pipe Patch, 12" Pipe	LF	52	0	\$ 800.00	\$ 41,600.00	\$ -	\$ 41,600.00
4.3	4050	Structural Pipe Patch, 15" Pipe	LF	4	0	\$ 850.00	\$ 3,400.00	\$ -	\$ 3,400.00
4.4	4060	Remove Protruding Service Connections	EA	5	0	\$ 350.00	\$ 1,750.00	\$ -	\$ 1,750.00
4.5	4060	Storm Sewer Cleaning and Televising	LF	302	0	\$ 8.00	\$ 2,416.00	\$ -	\$ 2,416.00
		STREETS AND RELATED WORK							
7.1	7010-I	PCC Pavement Samples and Testing	LS	0.85	0.15	\$ 1,000.00	\$ 850.00	\$ 150.00	\$ 1,000.00
7.2	7030-E	Sidewalk, PCC, 5"	LS	0	1	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
7.3	7040-A	Full Depth Patches, PCC, 8"	SY	124	57	\$ 130.00	\$ 16,120.00	\$ 7,410.00	\$ 23,530.00
7.4	7040-H	Pavement Removal	SY	124	57	\$ 30.00	\$ 3,720.00	\$ 1,710.00	\$ 5,430.00
7.5	SPECIAL	Cold Weather Concreting - Batching	SY	124	57	\$ 5.00	\$ 620.00	\$ 285.00	\$ 905.00
7.6	SPECIAL	Cold Weather Concreting - Protection	SY	124	57	\$ 10.00	\$ 1,240.00	\$ 570.00	\$ 1,810.00
		TRAFFIC CONTROL							
8.1	8030-A	Temporary Traffic Control	LS	0.85	0.15	\$ 2,500.00	\$ 2,125.00	\$ 375.00	\$ 2,500.00
8.2	8000	Portable Dynamic Message Sign	CDAY	10	0	\$ 150.00	\$ 1,500.00	\$ -	\$ 1,500.00
		SITE WORK AND LANDSCAPING							
9.1	9020-A	Sod	SQ	3	2	\$ 250.00	\$ 750.00	\$ 500.00	\$ 1,250.00
9.2	9040-D-1	Filter Sock, 12"	LF	65	40	\$ 5.00	\$ 325.00	\$ 200.00	\$ 525.00
9.3	9040-D-2	Filter Sock, Removal	LF	65	40	\$ 2.00	\$ 130.00	\$ 80.00	\$ 210.00
9.4	9040-Q-2	Erosion Control Mulching, Hydromulching	LS	0.85	0.15	\$ 2,500.00	\$ 2,125.00	\$ 375.00	\$ 2,500.00
9.5	9040-T-1	Inlet Protection Device, Drop-In	EA	8	0	\$ 200.00	\$ 1,600.00	\$ -	\$ 1,600.00
		MISCELLANEOUS							
11.1	11020-A	Mobilization	LS	0.85	0.15	\$ 20,000.00	\$ 17,000.00	\$ 3,000.00	\$ 20,000.00
11.2	11030	Maintenance of Solid Waste and Recycling Collection	LS	0.85	0.15	\$ 1,500.00	\$ 1,275.00	\$ 225.00	\$ 1,500.00
11.3	11050-A	Concrete Washout	LS	0.85	0.15	\$ 1,000.00	\$ 850.00	\$ 150.00	\$ 1,000.00
ESTIMATED TOTAL CONSTRUCTION COSTS:							\$ 105,076.00	\$ 18,120.00	\$ 123,196.00



MEMORANDUM

To: Mayor and City Council

From:

Date: September 16, 2024

Subject: Resolution approving the plans, specifications, form of contract and estimate of cost for the North N Street Storm Sewer Repairs.

Recommendation: Roll call is in order.

Attachments: 1. Res 2024- Plans Specs North N St Storm Sewer Repairs

City of Indianola
RESOLUTION NO. 2024-

RESOLUTION APPROVING THE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST FOR THE NORTH N STREET STORM SEWER REPAIRS PROJECT

WHEREAS, the City Council of the City of Indianola, Iowa (hereinafter referred to as the 'City') has authorized the preparation of the proposed plans, specifications, contract documents, and an estimate of cost for the North N Street Storm Sewer Repairs project, located in the 600 and 700 blocks of North N Street, (will be known as the "Project"); and,

WHEREAS, the City has received complaints regarding sinkholes and failing concrete pavement in the 600 and 700 blocks of North N Street, which have been traced to compromised storm sewer infrastructure; and

WHEREAS, the City Council previously authorized Snyder & Associates Inc. to prepare construction plans for the necessary repairs; and

WHEREAS, the City Council of the City of Indianola, Iowa, has deemed it necessary and desirable to undertake the construction of the Project; and

WHEREAS, this Council has provided notice for a public hearing and notice to bidders regarding the proposed plans, specifications, and form of contract for the Project, and the acceptance of bids; and

WHEREAS, a public hearing has been held regarding objections to the proposed plans, specifications, form of contract, and the cost of the Project, and no objections were raised.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the plans, specifications, and form of contract, and estimate of cost referred to in the preamble hereof be and the same are hereby approved, and the aforementioned public improvement to be constructed in accordance with the plans, specifications and form of contract is necessary and desirable.

PASSED AND APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Resolution awarding the contract to TK Concrete, Inc. for the North N Street Storm Sewer Repairs project.

Introduction: This memorandum requests City Council approval for awarding the contract for the North N Street Storm Sewer Repairs project to TK Concrete, Inc. The repairs are essential to address significant storm sewer and pavement infrastructure issues in a timely manner.

Background: On Tuesday, September 10, 2024, at 2:00 PM, the City received three bids for the North N Street Storm Sewer Repairs project. These bids were publicly opened and the results were presented. The project focuses on repairing compromised storm sewer infrastructure on the 600 and 700 blocks of North N Street, addressing issues such as deteriorating driveway and street pavement, storm sewer pipe replacement, and intake top reconstruction.

The proposed work for the base bid includes the removal and patching of driveway and street pavement, storm sewer pipe replacement, sidewalk grading and paving, topsoil and sodding, erosion control measures, traffic management, and associated cleanup. The alternate bid option includes trenchless Cured-In-Place Pipe (CIPP) storm sewer point repairs, which minimize excavation and reduce pavement disruption. Both the base and alternate bids aim to restore the area while resolving the underlying storm sewer issues.

Discussion: Three bids were submitted for the North N Street Storm Sewer Repairs project. The base bid amounts ranged from \$109,595.00 to \$149,767.00, compared to the engineer's estimate of \$136,186.00. For the alternate bid, amounts ranged from \$110,775.00 to \$125,221.00, with an engineer's estimate of \$123,196.00. TK Concrete, Inc. submitted the lowest bid for both the base and alternate options, with a base bid of \$109,595.00 and an alternate bid of \$110,775.00.

Staff recommends the base bid option, as it not only repairs the failed storm sewer pipes but also addresses voids under the pavement, repairs failed pavement infrastructure, and reconstructs storm intakes. This option offers a comprehensive solution to restore the infrastructure to its proper function.

Budget Impact: Although this is an unplanned project, there are sufficient funds available in Fund 650 to cover the expense. The base bid of \$109,595.00 falls well within the City's budget for this fiscal year. Additionally, staff recommends authorizing a contingency budget of \$11,000 for any unforeseen expenses, to be managed under the supervision of the City Manager.

Recommendation: Staff recommends that the City Council approve the resolution awarding the contract for the North N Street Storm Sewer Repairs project to TK Concrete, Inc. for the base bid amount of \$109,595.00. Staff further recommends authorizing a construction contingency budget of

\$11,000 and granting the Mayor authorization to execute the contract. The project is anticipated to begin by October 14, 2024, and be completed within twenty working days.

- Attachments:**
1. Snyder Letter_Council_Recommendation_NorthNStreetStormSewerRepairs
 2. Bid Tabulation NorthNStreetStormSewerRepair
 3. Notice_of_Award_NorthNStreetStormSewerRepairs
 4. Resolution Award Bids for North N St Storm Repairs

September 16, 2024

Akhilesh Pal, P.E.
Public Works Director
City of Indianola
110 N. 1st St.
P.O. Box 299
Indianola, IA 50125

RE: RECOMMENDATION OF AWARD
NORTH N STREET STORM SEWER REPAIRS
INDIANOLA, IOWA
SNYDER & ASSOCIATES PROJECT NO. 122.0688.01

Dear Mr. Pal:

At 2:00 pm on Tuesday, September 10th, three (3) bids were received for the North N Street Storm Sewer Repairs project. The proposed base bid includes driveway and street pavement removals and patching, storm sewer cleaning and televising, storm sewer pipe removal and replacement, intake top reconstruction, concrete collars, grading and paving of new sidewalk, topsoil and sodding, erosion and sediment control, traffic management, and associated general construction, including cleanup.

The proposed alternate bid includes street pavement removals and patching, storm sewer cleaning and televising, CIPP storm sewer point repairs, concrete collars, grading and paving of new sidewalk, topsoil and sodding, erosion and sediment control, traffic management, and associated general construction, including cleanup.

Three bids were received and opened. Base bids ranged from \$109,595.00 to \$149,767.00. The engineer's estimate was \$136,186.00. Alternate bids ranged from \$110,775.00 to \$125,221.00. The engineer's estimate was \$123,196.00. Please see the table below and the attached bid tabulation for more detail.

The bids are summarized below, in the order they were opened. **Bolded costs** represent the low bid amount for each base bid and alternate bid.

Bidder	Base Bid	Alternate Bid
Engineer's Estimate	\$136,186.00	\$123,196.00
Reilly Construction Co., Inc., Ossian	\$149,767.00	\$ 125,221.00
TK Concrete, Inc., Pella	\$109,595.00	\$ 110,775.00
Vanderpool Construction, Inc., Indianola	\$112,250.00	\$112,250.00

Bids were evaluated based on the total in accordance with the contract documents. The low base bid was submitted by TK Concrete for \$109,595.00. The low alternate bid was submitted by TK Concrete for \$110,775.00.

After discussing base and alternate bids with City staff, it is the staff's recommendation to construct the lower cost option, the base bid, for \$109,595.00. The base bid project represents the traditional approach to utility repairs - removing street pavement, examining the exact nature of pipe defects, constructing necessary repairs, and replacing the street. The alternate bid is more expensive and involves trenchless pipe repairs based only on video inspection. Video inspection observes only the inside of the pipe and not the outside of the pipe. This approach is a less favorable than examining the pipe both inside and out. Furthermore, there is a high possibility that pipe defects have caused erosion and voids under the street pavement. Voids under the pavement cannot be assessed through video inspection only. The base bid approach with pavement removals will allow public works and engineering staff assess voids and make the necessary repairs.

TK Concrete, based in Pella, Iowa, specializes in urban reconstruction projects similar to the West Clinton Avenue Reconstruction project. TK Concrete capabilities include storm, sanitary, and water utility construction as well as concrete street, driveway, and sidewalk construction. TK Concrete completed the 2021 Valley Place Reconstruction Project, a storm sewer and paving project, the 2019 Drainage Improvements project. TK Concrete has completed dozens of similar projects in other Iowa cities including Oskaloosa, Ankeny, Newton, Centerville, Des Moines, Ottumwa, Waukee, and Pella.

Representatives from Snyder have spoken to TK's management team, and they are comfortable with the bid submitted on September 10th in the amount of \$109,595.00 and plans to start the project no later than October 14, 2024 (the late start date) complete the project within 20 working days as outlined in the contract.

TK Concrete has vast experience with projects like the West Clinton Avenue Reconstruction project, was below the Engineer's estimate and City budget projections, and desires to complete the work. With these factors in mind, it is our recommendation to award the contract to the low bidder, TK Concrete. We believe TK Concrete is a responsible, responsive bidder and fully capable of successfully carrying out the requirements of the contract.

Mr. Akhilesh Pal
City of Indianola
September 16, 2024
Page 3 of 3

Please don't hesitate to contact me should you have any questions.

Very Truly Yours,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink that reads "Jerry Selbher". The signature is fluid and cursive, with the first name "Jerry" and last name "Selbher" clearly distinguishable.

Jerry Selbher, P.E.
Project Manager

Enclosure

cc: Dave Moeller, Alexis Morales-Foote

TABULATION OF BIDS

North N Street Storm Sewer Repairs
City of Indianola
124.0688.01

Bid Date/Time: September 10, 2024; 2:00PM

124.0688.01 Bid Date/Time: September 10, 2024; 2:00PM					ENGINEER'S ESTIMATE		1 TK CONCRETE, INC. PELLA, IOWA		2 VANDERPOOL CONSTRUCTION, INC. INDIANOLA, IOWA		3 REILLY CONSTRUCTION CO., INC. OSSIAN, IOWA	
ITEM	ITEM CODE	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID												
2.1	2010-D-1	TOPSOIL, ON-SITE	CY	25	\$ 50.00	\$ 1,250.00	\$ 50.00	\$ 1,250.00	\$ 135.00	\$ 3,375.00	\$ 50.00	\$ 1,250.00
2.2	2010-F	BELOW GRADE EXCAVATION (CORE OUT)	CY	12	\$ 100.00	\$ 1,200.00	\$ 35.00	\$ 420.00	\$ 49.00	\$ 588.00	\$ 100.00	\$ 1,200.00
2.3	2010-J	MODIFIED SUBBASE, 6"	SY	342	\$ 20.00	\$ 6,840.00	\$ 12.00	\$ 4,104.00	\$ 17.00	\$ 5,814.00	\$ 15.00	\$ 5,130.00
3.1	3010-C	TRENCH FOUNDATION	TON	5	\$ 50.00	\$ 250.00	\$ 50.00	\$ 250.00	\$ 40.00	\$ 200.00	\$ 65.00	\$ 325.00
3.2	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	30	\$ 50.00	\$ 1,500.00	\$ 75.00	\$ 2,250.00	\$ 25.00	\$ 750.00	\$ 100.00	\$ 3,000.00
3.3	SPECIAL	SUPPORT OF LINEAR CABLE UTILITY	LF	80	\$ 30.00	\$ 2,400.00	\$ 10.00	\$ 800.00	\$ 1.00	\$ 80.00	\$ 125.00	\$ 10,000.00
4.1	4020-A-1	STORM SEWER, TRENCHED, RCP, 12"	LF	24	\$ 100.00	\$ 2,400.00	\$ 200.00	\$ 4,800.00	\$ 220.00	\$ 5,280.00	\$ 150.00	\$ 3,600.00
4.2	4020	REINFORCED CONCRETE COLLAR	EA	13	\$ 300.00	\$ 3,900.00	\$ 1,000.00	\$ 13,000.00	\$ 1,500.00	\$ 19,500.00	\$ 1,800.00	\$ 23,400.00
4.3	4020-D	REMOVAL OF STORM SEWER, RCP, LESS THAN OR EQUAL TO 18"	LF	24	\$ 50.00	\$ 1,200.00	\$ 20.00	\$ 480.00	\$ 120.00	\$ 2,880.00	\$ 75.00	\$ 1,800.00
4.4	4060	REMOVE PROTRUDING SERVICE CONNECTIONS	EA	5	\$ 350.00	\$ 1,750.00	\$ 700.00	\$ 3,500.00	\$ 525.00	\$ 2,625.00	\$ 600.00	\$ 3,000.00
4.5	4060	STORM SEWER CLEANING AND TELEVISION	LF	302	\$ 8.00	\$ 2,416.00	\$ 5.00	\$ 1,510.00	\$ 5.00	\$ 1,510.00	\$ 5.00	\$ 1,510.00
6.1	6010-B	INTAKE, SW-501, RECONSTRUCT, TOP-ONLY	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 1,000.00	\$ 2,000.00	\$ 1,300.00	\$ 2,600.00	\$ 2,500.00	\$ 5,000.00
7.1	7010-I	PCC PAVEMENT SAMPLES AND TESTING	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 525.00	\$ 525.00	\$ 1,000.00	\$ 1,000.00
7.2	7030-A-3	REMOVAL OF DRIVEWAY	SY	30	\$ 25.00	\$ 750.00	\$ 15.00	\$ 450.00	\$ 22.00	\$ 660.00	\$ 15.00	\$ 450.00
7.3	7030-E	SIDEWALK, PCC, 5"	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 625.00	\$ 625.00	\$ 2,000.00	\$ 2,000.00
7.4	7030-H-1	DRIVEWAY, PAVED, PCC 7"	SY	30	\$ 125.00	\$ 3,750.00	\$ 85.00	\$ 2,550.00	\$ 58.00	\$ 1,740.00	\$ 56.00	\$ 1,680.00
7.5	7040-A	FULL DEPTH PATCHES, PCC, 8"	SY	342	\$ 130.00	\$ 44,460.00	\$ 90.00	\$ 30,780.00	\$ 79.00	\$ 27,018.00	\$ 76.00	\$ 25,992.00
7.6	7040-H	PAVEMENT REMOVAL	SY	342	\$ 30.00	\$ 10,260.00	\$ 12.50	\$ 4,275.00	\$ 23.00	\$ 7,866.00	\$ 15.00	\$ 5,130.00
7.7	SPECIAL	COLD WEATHER CONCRETING – BATCHING	SY	372	\$ 5.00	\$ 1,860.00	\$ 2.50	\$ 930.00	\$ 3.75	\$ 1,395.00	\$ 5.00	\$ 1,860.00
7.8	SPECIAL	COLD WEATHER CONCRETING – PROTECTION	SY	372	\$ 10.00	\$ 3,720.00	\$ 5.50	\$ 2,046.00	\$ 2.75	\$ 1,023.00	\$ 5.00	\$ 1,860.00
8.1	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 4,800.00	\$ 4,800.00	\$ 4,000.00	\$ 4,000.00	\$ 6,000.00	\$ 6,000.00
8.2	8000	PORTABLE DYNAMIC MESSAGE SIGN	CDAY	10	\$ 150.00	\$ 1,500.00	\$ 175.00	\$ 1,750.00	\$ 130.00	\$ 1,300.00	\$ 250.00	\$ 2,500.00
9.1	9020-A	SOD	SQ	12	\$ 250.00	\$ 3,000.00	\$ 150.00	\$ 1,800.00	\$ 78.00	\$ 936.00	\$ 205.00	\$ 2,460.00
9.2	9040-D-1	FILTER SOCK, 12"	LF	240	\$ 5.00	\$ 1,200.00	\$ 3.00	\$ 720.00	\$ 2.75	\$ 660.00	\$ 2.50	\$ 600.00
9.3	9040-D-2	FILTER SOCK, REMOVAL	LF	240	\$ 2.00	\$ 480.00	\$ 0.75	\$ 180.00	\$ 0.75	\$ 180.00	\$ 0.50	\$ 120.00
9.4	9040-Q-2	EROSION CONTROL MULCING, HYDROMULCHING	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00	\$ 950.00	\$ 950.00	\$ 1,200.00	\$ 1,200.00
9.5	9040-T-1	INLET PROTECTION DEVICE, DROP-IN	EA	8	\$ 200.00	\$ 1,600.00	\$ 150.00	\$ 1,200.00	\$ 240.00	\$ 1,920.00	\$ 275.00	\$ 2,200.00
11.1	11020-A	MOBILIZATION	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00
11.2	11030	MAINTENANCE OF SOLID WASTE AND RECYCLING COLLECTION	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 5,000.00	\$ 5,000.00
11.3	11050-A	CONCRETE WASHOUT	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,250.00	\$ 350.00	\$ 350.00	\$ 500.00	\$ 500.00
BASE BID TOTAL:						\$ 136,186.00		\$ 109,595.00		\$ 112,250.00		\$ 149,767.00
ALTERNATE BID												
2.1	2010-D-1	TOPSOIL, ON-SITE	CY	15	\$ 50.00	\$ 750.00	\$ 50.00	\$ 750.00	\$ 139.00	\$ 2,085.00	\$ 50.00	\$ 750.00
2.2	2010-F	BELOW GRADE EXCAVATION (CORE OUT)	CY	7	\$ 100.00	\$ 700.00	\$ 35.00	\$ 245.00	\$ 49.00	\$ 343.00	\$ 100.00	\$ 700.00
2.3	2010-J	MODIFIED SUBBASE, 6"	SY	181	\$ 20.00	\$ 3,620.00	\$ 12.00	\$ 2,172.00	\$ 18.00	\$ 3,258.00	\$ 15.00	\$ 2,715.00
3.1	3010	CONTROLLED LOW STRENGTH MATERIALS (CLSM)	CY	5	\$ 50.00	\$ 250.00	\$ 500.00	\$ 2,500.00	\$ 265.00	\$ 1,325.00	\$ 550.00	\$ 2,750.00
3.2	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	15	\$ 50.00	\$ 750.00	\$ 75.00	\$ 1,125.00	\$ 25.00	\$ 375.00	\$ 125.00	\$ 1,875.00
3.3	SPECIAL	SUPPORT OF LINEAR CABLE UTILITY	LF	20	\$ 30.00	\$ 600.00	\$ 10.00	\$ 200.00	\$ 1.00	\$ 20.00	\$ 300.00	\$ 6,000.00
4.1	4020	REINFORCED CONCRETE COLLAR	EA	2	\$ 300.00	\$ 600.00	\$ 1,000.00	\$ 2,000.00	\$ 1,500.00	\$ 3,000.00	\$ 1,800.00	\$ 3,600.00
4.2	4050	STRUCTURAL PIPE PATCH, 12" PIPE	LF	52	\$ 800.00	\$ 41,600.00	\$ 850.00	\$ 44,200.00	\$ 825.00	\$ 42,900.00	\$ 900.00	\$ 46,800.00
4.3	4050	STRUCTURAL PIPE PATCH, 15" PIPE	LF	4	\$ 850.00	\$ 3,400.00	\$ 1,250.00	\$ 5,000.00	\$ 925.00	\$ 3,700.00	\$ 1,000.00	\$ 4,000.00
4.4	4060	REMOVE PROTRUDING SERVICE CONNECTIONS	EA	5	\$ 350.00	\$ 1,750.00	\$ 700.00	\$ 3,500.00	\$ 525.00	\$ 2,625.00	\$ 600.00	\$ 3,000.00
4.5	4060	STORM SEWER CLEANING AND TELEVISION	LF	302	\$ 8.00	\$ 2,416.00	\$ 5.00	\$ 1,510.00	\$ 5.00	\$ 1,510.00	\$ 5.00	\$ 1,510.00
7.1	7010-I	PCC PAVEMENT SAMPLES AND TESTING	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 525.00	\$ 525.00	\$ 1,000.00	\$ 1,000.00
7.2	7030-E	SIDEWALK, PCC, 5"	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 625.00	\$ 625.00	\$ 2,000.00	\$ 2,000.00
7.3	7040-A	FULL DEPTH PATCHES, PCC, 8"	SY	181	\$ 130.00	\$ 23,530.00	\$ 90.00	\$ 16,290.00	\$ 79.00	\$ 14,299.00	\$ 76.00	\$ 13,756.00
7.4	7040-H	PAVEMENT REMOVAL	SY	181	\$ 30.00	\$ 5,430.00	\$ 15.00	\$ 2,715.00	\$ 23.00	\$ 4,163.00	\$ 15.00	\$ 2,715.00
7.5	SPECIAL	COLD WEATHER CONCRETING – BATCHING	SY	181	\$ 5.00	\$ 905.00	\$ 2.50	\$ 452.50	\$ 3.75	\$ 678.75	\$ 5.00	\$ 905.00
7.6	SPECIAL	COLD WEATHER CONCRETING – PROTECTION	SY	181	\$ 10.00	\$ 1,810.00	\$ 5.50	\$ 995.50	\$ 2.75	\$ 497.75	\$ 5.00	\$ 905.00
8.1	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 6,000.00	\$ 6,000.00
8.2	8000	PORTABLE DYNAMIC MESSAGE SIGN	CDAY	10	\$ 150.00	\$ 1,500.00	\$ 175.00	\$ 1,750.00	\$ 130.00	\$ 1,300.00	\$ 250.00	\$ 2,500.00
9.1	9020-A	SOD	SQ	5	\$ 250.00	\$ 1,250.00	\$ 200.00	\$ 1,000.00	\$ 78.00	\$ 390.00	\$ 305.00	\$ 1,525.00
9.2	9040-D-1	FILTER SOCK, 12"	LF	105	\$ 5.00	\$ 525.00	\$ 3.00	\$ 315.00	\$ 2.75	\$ 288.75	\$ 2.50	\$ 262.50
9.3	9040-D-2	FILTER SOCK, REMOVAL	LF	105	\$ 2.00	\$ 210.00	\$ 1.00	\$ 105.00	\$ 0.75	\$ 78.75	\$ 0.50	\$ 52.50
9.4	9040-Q-2	EROSION CONTROL MULCHING, HYDROMULCHING	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 950.00	\$ 950.00	\$ 1,200.00	\$ 1,200.00
9.5	9040-T-1	INLET PROTECTION DEVICE, DROP-IN	EA	8	\$ 200.00	\$ 1,600.00	\$ 150.00	\$ 1,200.00	\$ 240.00	\$ 1,920.00	\$ 275.00	\$ 2,200.00
11.1	11020-A	MOBILIZATION	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 12,000.00	\$ 12,000.00	\$ 20,143.00	\$ 20,143.00	\$ 15,000.00	\$ 15,000.00
11.2	11030	MAINTENANCE OF SOLID WASTE AND RECYCLING COLLECTION	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 1,000.00	\$ 1,000.00
11.3	11050-A	CONCRETE WASHOUT	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,250.00	\$ 350.00	\$ 350.00	\$ 500.00	\$ 500.00
ALTERNATE BID TOTAL:						\$ 123,196.00		\$ 110,775.00		\$ 112,250.00		\$ 125,221.00
BID SECURITY:							10%	10%	10%			

Notes

NOTICE OF AWARD

To: TK Concrete, Inc.
1608 Fifield Road
Pella, IA 50219

The City Council of the City of Indianola, Iowa considered the proposal submitted by you on September 10, 2024, in the City of Indianola, Iowa. It appears that it is to the best interest of the City of Indianola, Iowa to accept your base bid proposal in the amount of One Hundred Nine Thousand Five Hundred Ninety-Five Dollars. (\$109,595.00). You are hereby notified that your proposal has been accepted for the North N Street Storm Sewer Repairs project subject to completion of financing and approval of the Contract.

You are required by the "Notice of Hearing" and "Proposal" to execute the formal Contract with the City of Indianola and to furnish the required Contractor's performance, payment, and maintenance bond within the terms specified in the "Notice of Hearing" and "Proposal".

If you fail to execute said Contract and to furnish said bond within ten (10) days from the date of delivery of the "Notice of Award", the City of Indianola will be entitled to consider all your rights arising out of the City of Indianola's acceptance of your proposal as abandoned and to award the work covered by your proposal to another, or to re-advertise the work, or otherwise dispose thereof as the City of Indianola may see fit.

Dated this 16th day of September, 2024.

CITY OF INDIANOLA, IOWA

By _____

Title _____

Acceptance of Notice
Receipt of the Above

"Notice of Award" is hereby acknowledged this _____ day of September, 2024.

TK Concrete, Inc.
Contractor

By _____

Title _____

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION AWARDING CONTRACT TO TK CONCRETE, INC.
FOR THE NORTH N STREET STORM SEWER REPAIRS PROJECT**

WHEREAS, the City Council of the City of Indianola, Iowa (the “City”) has heretofore deemed it necessary and desirable to approve the North N Street Storm Sewer Repairs project, located in the 600 and 700 blocks of North N Street, (will be known as the “Project”); and

WHEREAS, the bids for the aforementioned Project were received, opened, and tabulated as per published notice; and

WHEREAS, on September 10, 2024, the City received three bids for the project, with both base and alternate bids submitted for consideration; and

WHEREAS, the base bid proposed by TK Concrete, Inc. in the amount of \$109,595.00 includes the removal and patching of driveway and street pavement, replacement of storm sewer pipes, intake top reconstruction, grading and paving of new sidewalks, erosion and sediment control, traffic management, and associated general cleanup; and

WHEREAS, the alternate bid submitted by TK Concrete, Inc. in the amount of \$110,775.00 included trenchless Cured-In-Place Pipe (CIPP) storm sewer point repairs as an alternative method, which would minimize excavation and reduce pavement disruption; and

WHEREAS, after review, staff recommends proceeding with the base bid from TK Concrete, Inc., as it not only repairs the failed storm sewer pipes but also addresses voids under the pavement, repairs failed pavement infrastructure, and reconstructs storm intakes, providing a more comprehensive solution; and

WHEREAS, the engineer’s estimate for the base bid was \$136,186.00 and the estimate for the alternate bid was \$123,196.00, and TK Concrete, Inc.’s bids were the lowest for both options; and

WHEREAS, the base bid in the amount of \$109,595.00 from TK Concrete, Inc. was the lowest responsive, responsible bid for the project; and

WHEREAS, the City desires to authorize the City Manager to allow a \$11,000 contingency amount for unforeseen construction circumstances; and

WHEREAS, a public hearing has been held on objections to the proposed plans, specifications, and form of contract and to the cost of the Project, and no objections were provided.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, as follows:

Section 1. The base bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

NAME AND ADDRESS OF CONTRACTOR	AMOUNT OF BASE BID
TK Concrete, Inc. Pella, IA 50125	\$109,595.00

Section 2. The contract for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice to bidders, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

Section 3: The City Council authorizes the City Manager a construction contingency of \$11,000 for the project during construction as necessary to complete this project.

Section 4: The City Council authorizes the Mayor to execute all related contract documents contingent upon receipt and approval of insurance and bond documents.

PASSED AND APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: West Clinton Avenue Reconstruction Project

Introduction:

Background: The West Clinton Avenue Reconstruction Project is designed to replace and upgrade deteriorating infrastructure on West Clinton Avenue between North Buxton Street and North Howard Street. The scope of this project includes the reconstruction of the water main, pavement, sidewalk ramps, and an expansion of the storm sewer system to enhance its capacity. Previously, this project was included as an alternate bid in the 2022 Infrastructure Improvements on West Boston Avenue and North F Street but was not completed due to funding constraints at that time.

Discussion:

Budget Impact: The estimated total cost of the project is \$530,255, which falls within the \$570,000 budget allocated in the Capital Improvement Plan for this fiscal year. Fund 321 – Street Capital Projects Fund - has sufficient funds planned for this expense. IMU has confirmed with City Staff that they have budgeted funds for this water main work, ensuring all necessary funding is secured. IMU will need to reimburse the city for these water main replacement costs.

Recommendation:

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Public hearing regarding the West Clinton Avenue Reconstruction Project.

Introduction: This memorandum seeks City Council's approval for the plans, specifications, form of contract, and estimated cost for the West Clinton Avenue Reconstruction Project. This approval will enable us to move forward with essential infrastructure improvements on West Clinton Avenue.

Background: The West Clinton Avenue Reconstruction Project is designed to replace and upgrade deteriorating infrastructure on West Clinton Avenue between North Buxton Street and North Howard Street. The scope of this project includes the reconstruction of the water main, pavement, sidewalk ramps, and an expansion of the storm sewer system to enhance its capacity. Previously, this project was included as an alternate bid in the 2022 Infrastructure Improvements on West Boston Avenue and North F Street but was not completed due to funding constraints at that time.

Snyder and Associates Inc. has finalized the plans and specifications for this project. The estimated cost for the construction is \$530,255, which includes \$55,500 for water main work covered by IMU. If approved, the project is expected to start between March 4, 2025, and June 3, 2025, and is to be completed within 60 days.

Discussion: The strategic timing of bidding earlier this year is intended to provide utility companies ample time to complete their relocation work and to potentially benefit from favorable market conditions, which could lead to more competitive bid prices. The total estimated cost of \$530,255 is within the allocated \$570,000 in the Capital Improvement Plan for this project, which also covers construction and inspection costs. IMU has already planned for its \$55,500 contribution towards the water main work.

Opening the public hearing will allow us to receive any comments from the community before finalizing our approval. This project aligns with our planned Capital Improvement Plan and is crucial for upgrading our infrastructure to meet current standards and improve overall functionality.

Budget Impact: The estimated total cost of the project is \$530,255, which falls within the \$570,000 budget allocated in the Capital Improvement Plan for this fiscal year. Fund 321 – Street Capital Projects Fund - has sufficient funds planned for this expense. IMU has confirmed with City Staff that they have budgeted funds for this water main work, ensuring all necessary funding is secured. IMU will need to reimburse the city for these water main replacement costs.

Recommendation: Staff recommends that the City Council open the public hearing, receive comments, close the hearing, and approve the resolution. The resolution includes approval of the project plans, specifications, form of contract, and estimated cost.

Attachments:

1. Cost_Opinion_WestClintonPavement
2. Construction_Plans_WestClintonAveReconstruction

ENGINEER'S OPINION OF PROBABLE PROJECT COSTS
2024-08-10



WEST CLINTON AVENUE RECONSTRUCTION
FINAL PLAN SUBMITTAL
INDIANOLA, IA
124.0039.01

ITEM #	DESCRIPTION	PROJECT TOTAL	UNIT	UNIT PRICE	PROJECT TOTAL
EARTHWORK					
2.01	TOPSOIL, COMPOST-AMENDED	115	CY	\$ 30.00	\$ 3,450.00
2.02	EXCAVATION, CLASS 10	480	CY	\$ 20.00	\$ 9,600.00
2.03	BELOW GRADE EXCAVATION (CORE OUT)	25	CY	\$ 30.00	\$ 750.00
2.04	SUBGRADE PREPARATION, 12"	1,688	SY	\$ 5.00	\$ 8,440.00
2.05	MODIFIED SUBBASE, 6"	1,688	SY	\$ 15.00	\$ 25,320.00
2.06	COMPACTION TESTING	1	LS	\$ 2,000.00	\$ 2,000.00
TRENCH AND TRENCHLESS CONSTRUCTION					
3.01	TRENCH FOUNDATION	53	TON	\$ 25.00	\$ 1,325.00
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIALS	28	CY	\$ 35.00	\$ 980.00
3.03	TRENCH COMPACTION TESTING	1	LS	\$ 2,000.00	\$ 2,000.00
3.04	SUPPORT OF LINEAR CABLE UTILITY	340	LF	\$ 30.00	\$ 10,200.00
SEWERS AND DRAINS					
4.01	STORM SEWER, TRENCHED, PVC, 8"	11	LF	\$ 65.00	\$ 715.00
4.02	STORM SEWER, TRENCHED, PVC, 12"	5	LF	\$ 200.00	\$ 1,000.00
4.03	STORM SEWER, TRENCHED, RCP, 12"	19	LF	\$ 100.00	\$ 1,900.00
4.04	STORM SEWER, TRENCHED, RCP, 15"	431	LF	\$ 100.00	\$ 43,100.00
4.05	STORM SEWER, FULL AGGREGATE BACKFILL	270	LF	\$ 25.00	\$ 6,750.00
4.06	REMOVAL OF STORM SEWER, RCP, LESS THAN OR EQUAL TO 18"	356	LF	\$ 40.00	\$ 14,240.00
4.07	SUBDRAIN, PVC, 6"	267	LF	\$ 25.00	\$ 6,675.00
4.08	SUBDRAIN CLEANOUT, TYPE A-1	2	EA	\$ 750.00	\$ 1,500.00
4.09	SUBDRAIN OUTLETS AND CONNECTIONS, CMP, 6"	1	EA	\$ 400.00	\$ 400.00
4.10	SUMP PUMP SERVICE STUB, PVC, 1.5"	8	EA	\$ 1,500.00	\$ 12,000.00
WATER MAIN AND APPURTENANCES					
5.01	WATER MAIN, TRENCHED, C-900 PVC, 8"	360	LF	\$ 95.00	\$ 34,200.00
5.02	WATER SERVICE RELOCATION, K-COPPER, 3/4", NEAR	3	EA	\$ 2,500.00	\$ 7,500.00
5.03	WATER SERVICE RELOCATION, C-900 PVC, 4"	1	EA	\$ 3,000.00	\$ 3,000.00
5.04	FITTING, DIP, VARIOUS SIZE	220	LB	\$ 15.00	\$ 3,300.00
5.05	VALVE, GATE, 8"	1	EA	\$ 1,500.00	\$ 1,500.00
5.06	FIRE HYDRANT ASSEMBLY, SALVAGE	1	EA	\$ 3,000.00	\$ 3,000.00
5.07	VALVE REMOVAL	2	EA	\$ 1,000.00	\$ 2,000.00
5.08	CONNECTION TO EXISTING WATER MAIN	2	EA	\$ 2,000.00	\$ 4,000.00
STRUCTURES FOR SANITARY AND STORM					
6.01	MANHOLE, SW-401, 48"	1	EA	\$ 6,000.00	\$ 6,000.00
6.02	INTAKE, SW-501	2	EA	\$ 5,000.00	\$ 10,000.00
6.03	INTAKE, SW-505	2	EA	\$ 6,000.00	\$ 12,000.00
6.04	INTAKE, SW-511, CAST IN-PLACE	1	EA	\$ 10,000.00	\$ 10,000.00
6.05	REMOVE INTAKE	2	EA	\$ 1,000.00	\$ 2,000.00
STREETS AND RELATED WORK					
7.01	PAVEMENT, PCC, 8"	1,328	SY	\$ 90.00	\$ 119,520.00
7.02	PAVEMENT, PCC, 8", REINFORCED	208	SY	\$ 130.00	\$ 27,040.00
7.03	PCC PAVEMENT SAMPLES AND TESTING	1	LS	\$ 3,000.00	\$ 3,000.00
7.04	REMOVAL OF SIDEWALK	130	SY	\$ 20.00	\$ 2,600.00
7.05	REMOVAL OF DRIVEWAY	47	SY	\$ 20.00	\$ 940.00
7.06	SIDEWALK, PCC, 4"	94	SY	\$ 75.00	\$ 7,050.00
7.07	SIDEWALK, PCC, 6"	36	SY	\$ 100.00	\$ 3,600.00
7.08	DETECTABLE WARNING	76	SF	\$ 50.00	\$ 3,800.00
7.09	DRIVEWAY, PAVED, PCC, 7"	58	SY	\$ 80.00	\$ 4,640.00
7.10	PAVEMENT REMOVAL	1,547	SY	\$ 10.00	\$ 15,470.00
TRAFFIC CONTROL					
8.01	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 5,000.00	\$ 5,000.00
8.02	PORTABLE MESSAGE BOARD	25	C DAY	\$ 200.00	\$ 5,000.00
SITE WORK AND LANDSCAPING					
9.01	HYDRAULIC SEEDING, SEEDING, FERTILIZING, MULCHING	0.2	AC	\$ 8,000.00	\$ 1,600.00
9.02	SEEDING MOBILIZATION	2	EA	\$ 1,000.00	\$ 2,000.00
9.03	FILTER SOCK, 12-IN. DIAMETER	750	LF	\$ 5.00	\$ 3,750.00
9.04	FILTER SOCK, REMOVAL	750	LF	\$ 1.00	\$ 750.00
9.05	EROSION CONTROL MULCHING, HYDROMULCHING WITH TEMPORARY SEED	0.2	AC	\$ 8,000.00	\$ 1,600.00
9.06	INLET PROTECTION DEVICE, DROP-IN, INSTALL AND REMOVE	5	EA	\$ 200.00	\$ 1,000.00
9.07	INLET PROTECTION DEVICE, DROP-IN, MAINTENANCE	5	EA	\$ 50.00	\$ 250.00
MISCELLANEOUS					
11.01	MOBILIZATION	1	LS	\$ 60,000.00	\$ 60,000.00
11.02	MAINTENANCE OF SOLID WASTE AND RECYCLING COLLECTION	1	LS	\$ 5,000.00	\$ 5,000.00
11.03	TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS, HMA MILLINGS	100	SY	\$ 25.00	\$ 2,500.00
11.04	CONCRETE WASHOUT	1	LS	\$ 1,500.00	\$ 1,500.00
11.05	REMOVE AND REINSTALL STREET SIGNS	6	EA	\$ 300.00	\$ 1,800.00
ESTIMATED TOTAL CONSTRUCTION COSTS:					\$ 530,255.00

v:\RefLibrary\CAQDSStandards\Bentley\Organization\City\USA_Standards\10-12-02_40\Pen Tables\date.tbl
Default
12000.03
8/14/2024
9:01:17 AM
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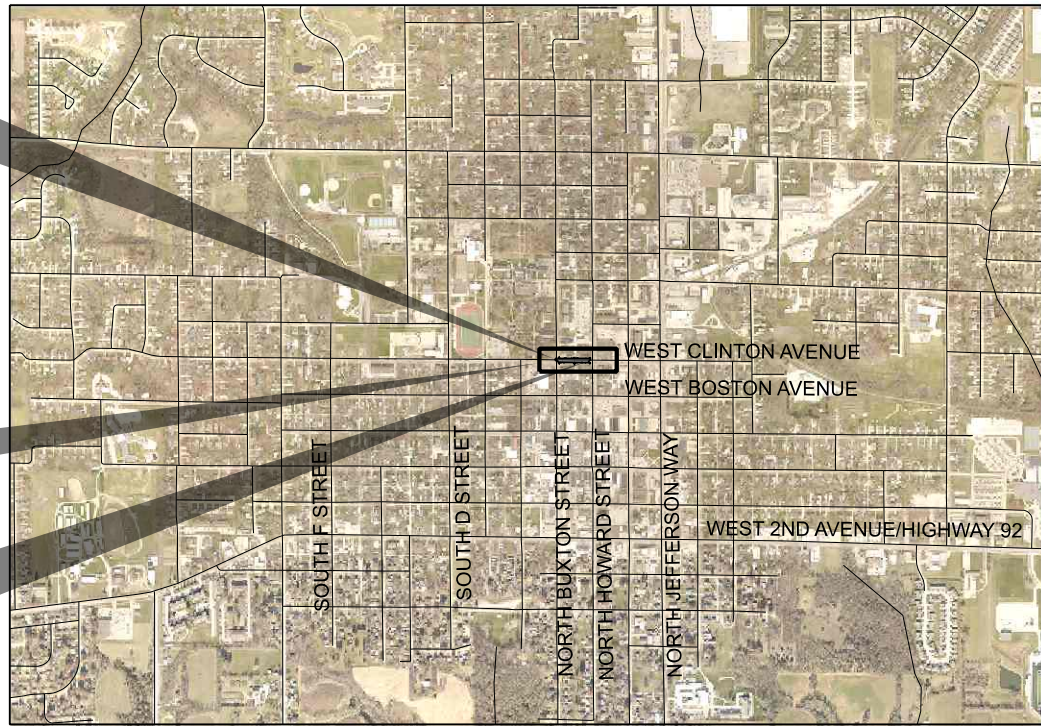
CONSTRUCTION PLANS FOR URBAN ROAD SYSTEM CITY OF INDIANOLA WARREN COUNTY, IOWA West Clinton Avenue Reconstruction Project

THIS PROJECT IS COVERED BY THE IOWA DEPARTMENT OF NATURAL
RESOURCES NPDES GENERAL PERMIT NO. 2. THE CONTRACTOR SHALL
CARRY OUT THE TERMS AND CONDITIONS OF GENERAL PERMIT NO. 2.

STA. 200+82.32
BEGIN PROJECT

PROJECT LOCATION

STA. 204+47.70
END PROJECT



VICINITY MAP



NOT TO SCALE

INDEX OF SHEETS

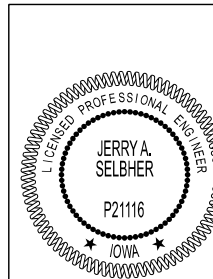
- A.1 TITLE SHEET
- A.2 LEGEND, GENERAL NOTES AND UTILITY CONTACTS
- B.1 TYPICAL SECTIONS
- C.1-C.3 ESTIMATED QUANTITIES AND ESTIMATE REFERENCE INFORMATION
- D.1 PLAN AND PROFILE SHEET
- F.1 REMOVAL SHEET
- G.1 REFERENCE TIES AND BENCHMARKS
- J.1-J.4 TRAFFIC CONTROL AND STAGING SHEETS
- L.1 GEOMETRIC STAKING AND JOINTING LAYOUT SHEET
- M.1 STORM SEWER PLAN AND PROFILE SHEET
- S.1-S.2 SIDEWALK LAYOUT SHEETS
- U.1 WATER MAIN PLAN AND PROFILE SHEET
- W.1-W.2 CROSS SECTIONS

CITY OF INDIANOLA

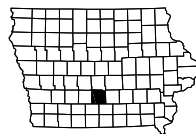
Akhil Patel

Public Works Director

8/16/2024
Date



I hereby certify that this engineering document
was prepared by me or under my direct personal
supervision and that I am a duly licensed
Professional Engineer under the laws of the
State of Iowa.
Jerry A. Selbher 8-16-2024
Date
Jerry A. Selbher, P.E.
License Number P21116
My License Renewal Date is December 31, 2025
Pages or sheets covered by this seal:
ALL SHEETS



**IOWA
ONE CALL**
1-800-292-8989
www.iowaonecall.com



WEST CLINTON AVENUE RECONSTRUCTION PROJECT

TITLE SHEET

INDIANOLA, IOWA

SNYDER & ASSOCIATES, INC.

2727 S.W. SNYDER BLVD.
ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com

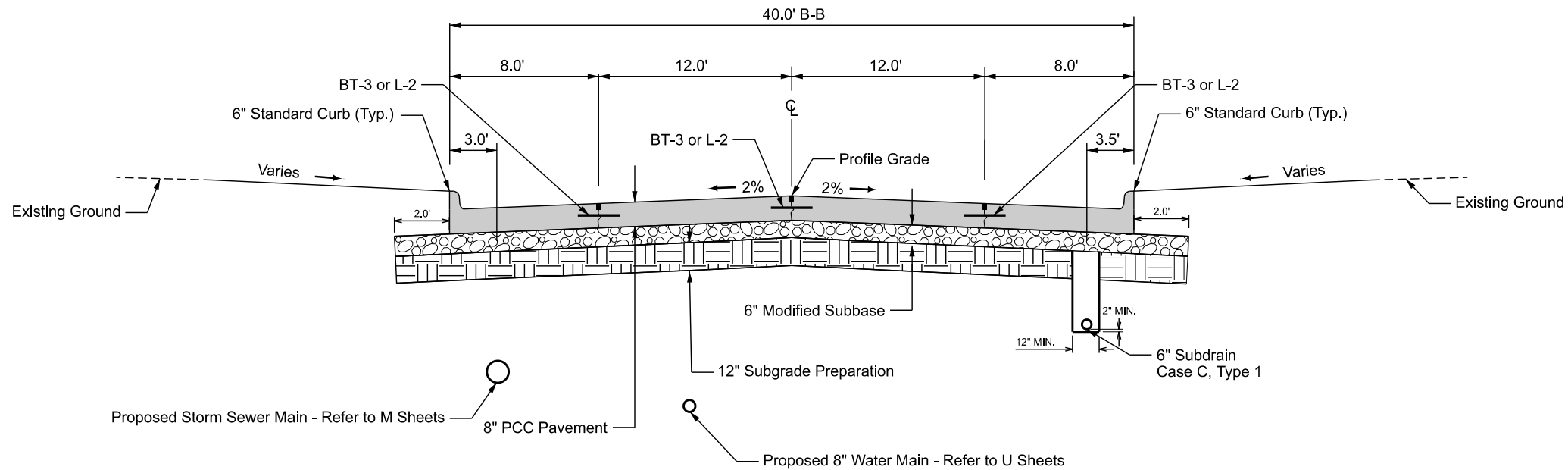


Project No: 1240039

Sheet A.1

Page 288 of 311

MARK	REVISION		DATE
Engineer: AMF	Checked By: JAS	Scale: AS SHOWN	
Technician: JDS	Date: 08/09/2024	Field Bk: Pg:	
Project No: 120657	Sheet A.1		



Notes:
Transverse Joints are to be 'CD' or 'RD' Joints, Typical. See L Sheets for Spacing.
Longitudinal Joints are BT-2, BT-3 (Drilled) or L-2.

Normal Section Shown May be Modified Appropriately in areas Specifically Designated by the Engineer Such as Intersections.

STREET NAME	STATION TO STATION
WEST CLINTON AVENUE	201+68.66 - 203+93.69

1 PAVING TYPICAL - WEST CLINTON AVENUE
B.1 NO SCALE

[illegible]

ESTIMATED PROJECT QUANTITIES					
Item No.	Item Code	Item	Unit	Estimated Total	As-Built Total
EARTHWORK					
2.01	2010-D-2	TOPSOIL, COMPOST-AMENDED	CY	115	
2.02	2010-E	EXCAVATION, CLASS 10	CY	480	
2.03	2010-E	BELOW GRADE EXCAVATION (CORE OUT)	CY	25	
2.04	2010-G	SUBGRADE PREPARATION, 12"	SY	1,688	
2.05	2010-I	MODIFIED SUBBASE, 6"	SY	1,688	
2.06	2010-L	COMPACTION TESTING	LS	1	
TRENCH AND TRENCHLESS CONSTRUCTION					
3.01	3010-C	TRENCH FOUNDATION	TON	53	
3.02	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIALS	CY	28	
3.03	3010-F	TRENCH COMPACTION TESTING	LS	1	
3.04	SPECIAL	SUPPORT OF LINEAR CABLE UTILITY	LF	340	
SEWERS AND DRAINS					
4.01	4020-A-1	STORM SEWER, TRENCHED, PVC, 8"	LF	11	
4.02	4020-A-1	STORM SEWER, TRENCHED, PVC, 12"	LF	5	
4.03	4020-A-1	STORM SEWER, TRENCHED, RCP, 12"	LF	19	
4.04	4020-A-1	STORM SEWER, TRENCHED, RCP, 15"	LF	431	
4.05	4020-A-1	STORM SEWER, FULL AGGREGATE BACKFILL	LF	270	
4.06	4020-D	REMOVAL OF STORM SEWER, RCP, LESS THAN OR EQUAL TO 18"	LF	356	
4.07	4040-B	SUBDRAIN, PVC, 6"	LF	267	
4.08	4040-C	SUBDRAIN CLEANOUT, TYPE A-1	EA	2	
4.09	4040-D	SUBDRAIN OUTLETS AND CONNECTIONS, CMP, 6"	EA	1	
4.10	4040-E	SUMP PUMP SERVICE STUB, PVC, 1.5"	EA	8	
WATER MAIN AND APPURTENANCES					
5.01	5010-A-1	WATER MAIN, TRENCHED, C-900 PVC, 8"	LF	360	
5.02	5010-D	WATER SERVICE RELOCATION, K-COPPER, 3/4", NEAR	EA	3	
5.03	5010-D	WATER SERVICE RELOCATION, C-900 PVC, 4"	EA	1	
5.04	5010-C-1	FITTING, DIP, VARIOUS SIZE	LB	356	
5.05	5020-A	VALVE, GATE, 8"	EA	1	
5.06	5020-C	FIRE HYDRANT ASSEMBLY, SALVAGE	EA	1	
5.07	5020-J	VALVE REMOVAL	EA	2	
5.08	SPECIAL	CONNECTION TO EXISTING WATER MAIN	EA	2	
STRUCTURES FOR SANITARY AND STORM					
6.01	6010-A	MANHOLE, SW-401, 48"	EA	1	
6.02	6010-B	INTAKE, SW-501	EA	2	
6.03	6010-B	INTAKE, SW-505	EA	2	
6.04	6010-B	INTAKE, SW-511, CAST IN-PLACE	EA	1	
6.05	6010-H	REMOVE INTAKE	EA	2	
STREETS AND RELATED WORK					
7.01	7010-A	PAVEMENT, PCC, 8"	SY	1,328	
7.02	7010-A	PAVEMENT, PCC, 8", REINFORCED	SY	208	
7.03	7010-I	PCC PAVEMENT SAMPLES AND TESTING	LS	1	
7.04	7030-A	REMOVAL OF SIDEWALK	SY	130	
7.05	7030-A	REMOVAL OF DRIVEWAY	SY	47	
7.06	7030-E	SIDEWALK, PCC, 4"	SY	94	
7.07	7030-E	SIDEWALK, PCC, 6"	SY	36	
7.08	7030-G	DETECTABLE WARNING	SF	76	
7.09	7030-H-1	DRIVEWAY, PAVED, PCC, 7"	SY	58	
7.10	7040-H	PAVEMENT REMOVAL	SY	1,547	
TRAFFIC CONTROL					
8.01	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	
8.02	SPECIAL	PORTABLE MESSAGE BOARD	CDAY	25	
SITE WORK AND LANDSCAPING					
9.01	9010-B	HYDRAULIC SEEDING, SEEDING, FERTILIZING, MULCHING	AC	0.2	
9.02	9010-B	SEEDING MOBILIZATION	EA	2	
9.03	9040-D-1	FILTER SOCK, 12"	LF	750	
9.04	9040-D-2	FILTER SOCK, REMOVAL	LF	750	
9.05	9040-Q-2	EROSION CONTROL MULCHING, HYDROMULCHING WITH TEMPORARY SEED	AC	0.2	
9.06	9040-T-1	INLET PROTECTION DEVICE, DROP-IN, INSTALL AND REMOVE	EA	5	
9.07	9040-T-2	INLET PROTECTION DEVICE, DROP-IN, MAINTENANCE	EA	5	
MISCELLANEOUS					
11.01	11020-A	MOBILIZATION	LS	1	
11.02	11030-B	MAINTENANCE OF SOLID WASTE AND RECYCLING COLLECTION	LS	1	
11.03	11040-A	TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS, HMA MILLINGS	SY	100	
11.04	11050-B	CONCRETE WASHOUT	LS	1	
11.05	SPECIAL	REMOVE AND REINSTALL STREET SIGNS	EA	6	

ESTIMATE REFERENCE INFORMATION		
Item No.	Item Code	Description
2.01	2010-D-2	TOPSOIL, COMPOST-AMENDED Quantity includes stripping of topsoil to a depth of 6 inches from the area within the project grading limits. Material to be stockpiled and respread to a depth of 6 inches above subgrade. Respread shall include 2-inches of compost meeting the requirements of SUDAS. Bidders shall determine quantities and satisfy themselves for all conditions of topsoil, compost-amended requirements in the submittal of a bid. Compacted fill quantities include an assumed 35% shrink factor. No measurement will be made. Payment will be made for plan quantity only.
2.02	2010-E	EXCAVATION, CLASS 10 Quantity includes excavation for subbase depth, overdig, curb backfill, overhaul, and miscellaneous excavation and finishing for parking area and backslope grading. Refer to W Sheets for cross sections. Compacted fill quantities include an assumed 30% shrink factor. Existing aggregate supporting existing HMA or PCC will be measured and paid as Class 10 Excavation. Quantities are approximately Cut = 480 CY, Fill = 40 CY, and Waste = 440 CY. Removal of granular driveway is included in Class 10 Excavation quantity. Bidders shall determine quantities and satisfy themselves for all conditions of earthwork requirements in the submittal of a bid. No measurement will be made. Payment will be made for plan quantity and no adjustments will be made.
2.03	2010-E	BELOW GRADE EXCAVATION (CORE OUT) Item to be used if unsuitable or unstable soil is encountered below the 12-inches of subgrade in the opinion of the City or Engineer. Written approval is required for this item prior to commencing work.
2.04	2010-G	SUBGRADE PREPARATION, 12" Refer to B-sheets for locations and additional information. Subgrade preparation shall be 12 inches in depth, constructed in two 6 inch lifts. Moisture conditioning or drying of material may be required and is incidental to this item. Compaction testing is required for this item. Proof roll is required and shall be witnessed by City and Engineer. Notify Engineer and City 48 hours prior to performing proofrolling. Quantity will not be measured for payment. Plan quantity will be paid.
2.05	2010-I	MODIFIED SUBBASE, 6" Refer to B-sheets for locations and additional information. Proof rolling of subbase is required and shall be deemed incidental to this item. Subbase shall not set longer than 7 days without re-proofrolling or retesting. The Contractor shall notify the Engineer 48 hours prior to proofrolling the subbase. Compaction testing is required for this item. Only native material shall be used unless a substitute material is approved by the City. Quantity will not be measured for payment. Plan quantity will be paid.
2.06	2010-L	COMPACTION TESTING Compaction testing shall be performed by an independent testing laboratory approved by the Engineer. Compaction testing shall be performed on subgrade preparation, subbase, and in 1 foot increments when placing earth fill. Perform compaction testing per Section 2010, 3.09. Coordinate testing results with Engineer. Engineer or City shall witness compaction testing.
3.01	3010-C	TRENCH FOUNDATION Item to be used if trench bedding is deemed unsuitable by the Engineer or City. Written approval is required for this item prior to commencing work. Removal and disposal of the excavated in-situ trench material is incidental to this item.
3.02	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIALS Item to be used if trench backfill material is deemed unsuitable by the Engineer or the City. Written approval is required for this item prior to commencing work. Trench compaction testing is still required if this item is used. Removal and disposal of the excavated in-situ trench material is incidental to this item. This item does not release the Contractor from conforming to other requirements in the Specifications, particularly Section 3010, 1.08, A, 8.
3.03	3010-F	TRENCH COMPACTION TESTING Compaction testing shall be performed by an independent testing laboratory approved by the Engineer. Includes testing for all utility construction. Testing shall be performed on intake and manhole backfill. Perform compaction testing per Section 2010, 3.09, B. Coordinate testing results with Engineer. Engineer or City shall witness compaction testing.
3.04	SPECIAL	SUPPORT OF LINEAR CABLE UTILITY Work is for all time, labor, and materials to support and protect existing linear cable utilities regardless of its size, type, composition, and status as direct bury or in conduit. Crossing cable utilities will not be measured for payment. Approval to use this item is required prior to construction.
4.01	4020-A-1	STORM SEWER, TRENCHED, PVC, 8" Refer to notes in Items 4.02 and 4.05
4.02	4020-A-1	STORM SEWER, TRENCHED, PVC, 12" Refer also to notes in Item 4.05 Use AWWA C900 DR-18 or approved equivalent as to match existing pipe material. Connection to existing or proposed storm sewer is incidental to this item and shall be made by using Hymax coupling or approved equivalent.

 SNYDER & ASSOCIATES				Project No: 1240039			
WEST CLINTON AVENUE RECONSTRUCTION PROJECT				Sheet C.1			
ESTIMATED QUANTITIES AND ESTIMATE REFERENCE INFORMATION				INDIANOLA, IOWA			
SNYDER & ASSOCIATES, INC. I				2727 S.W. SNYDER BLVD. ANKENY, IOWA 50023 515-964-2020 www.snyder-associates.com			

ESTIMATE REFERENCE INFORMATION

4.03	4020-A-1	STORM SEWER, TRENCHED, RCP, 12" Refer to notes in Item 4.05
4.04	4020-A-1	STORM SEWER, TRENCHED, RCP, 15" Refer to notes in Item 4.05
		Refer to M-Sheets for plan and profile information. RCP storm sewer joints shall be constructed with O-ring gasket when within 10' of water main. This work is incidental to these items. Wrapped engineering fabric shall be used for other joints, per SUDAS Figure SW-211 in all other locations. Pipe embedment, bedding, and backfill per SUDAS detail 3010.101 is required for all storm sewer pipes within roadway right-of-way, including pipes beneath pavement. Class R-2 embedment per SUDAS detail 3010.102 is required for all storm sewer. Temporary plugging of storm sewer pipe for staging purposes is incidental to these items. Compaction testing is required for these items. Incidental to these items is trench excavation, dewatering, furnishing, placing, and compaction of bedding and backfill material, pipe connections by concrete collars, testing, and video inspection. Time, labor, and materials necessary to maintain flows, including pumping, during any temporary stages is incidental to this item. Televising per SUDAS 4060 is required.
-		-
4.05	4020-A-1	STORM SEWER, FULL AGGREGATE BACKFILL
		Refer to M-Sheets where full rock backfill will be used instead of constructing linear subdrains. The purpose is to use 15" storm sewer as subdrain. Connections to sump pump collector lines will be paid for in a separate bid item. Use modified subbase or approved equal.
-		-
4.06	4020-D	REMOVAL OF STORM SEWER, RCP, LESS THAN OR EQUAL TO 18"
		Refer to F-Sheets for locations. Item includes all materials, labor, and equipment required for removal of existing storm sewer pipe in its entirety, and backfilling of trench. Trench compaction testing is required for this item.
-		-
4.07	4040-B	SUBDRAIN, PVC, 6"
		Refer to B-Sheets and M-Sheets for locations and additional information. Subdrain shall be Case C, Type 1. Refer to SUDAS 4040.231 for detail. Time, labor, and materials necessary to maintain flows, including pumping, during any temporary stages is incidental to this item.
-		-
4.08	4040-C	SUBDRAIN CLEANOUT, TYPE A-1
		Refer to M-Sheets for locations. Cleanouts shall be Type A-1. Refer to SUDAS 4040.232 for detail.
-		-
4.09	4040-D	SUBDRAIN OUTLETS AND CONNECTIONS, CMP, 6"
		Refer to M-Sheets for locations. Rodent guards are required. Performing penetrations in precast process or core drilling is considered incidental to this item. Refer to SUDAS 4040.233 for details.
-		-
4.10	4040-E	SUMP PUMP SERVICE STUB, PVC, 1.5"
		Refer to M-Sheets for locations.
		Item includes connection to existing service pipe by an approved coupling, extension of service piping at or greater in diameter than existing, and connection to proposed subdrain (PVC) or storm sewer (concrete) system with an approved fitting (PVC) or a core-drilled hole (concrete). Pipe materials to meet SUDAS section 4040, 2.01. Locations of existing sump pump service are unknown and payment will be made on the actual number of services that are reconnected as counted in the field. Connection to existing service shall occur at the front edge of sidewalk. Contractor shall coordinate with the Engineer to allow survey of visible service pipe prior to backfill for documentation purposes. Contact the Engineer and City when sump pump service pipes are encountered for authorization and documentation purposes.
-		-
5.01	5010-A-1	WATER MAIN, TRENCHED, C-900 PVC, 8"
		Refer to the U Sheets for locations and additional information. Contractor shall coordinate time period for water main disconnection with the City of Indianola staff and with affected business and residences. Testing and disinfecting system shall be completed prior to final acceptance. Class P-2 embedment is required for all water main pipe per SUDAS Figure 3010.104. The Contractor is required to construct water main to the lines and grades depicted on the plans to provide a minimum 5' of cover. Coordinate outages and connections to public system with City of Indianola staff and with affected businesses and residences 72 hours in advance of planned outages. Time, labor, and materials necessary to test and maintain redundancy between temporary stages is incidental to this item.
-		-
5.02	5010-D	WATER SERVICE RELOCATION, K-COPPER, 3/4", NEAR
		Refer to the U Sheets for locations and additional information. This item shall be measured and paid per each water service relocated from existing water main and reconnected to the new water main. Item includes saddle, corporation stop, tracer system, service, pipe, stop and stop box, excavating, dewatering, temporary sheeting and shoring, temporary support of existing utilities, placing and compacting backfill, testing, notification of customers and associated work. Item also includes the removal of existing water service pipe, stop, and stop box. See SUDAS Supplemental Specifications for additional hardware requirements. Use arch-style curb box with 2-hole Erie opening nut. Location is where new main is on near side of the street.
-		-
5.03	5010-D	WATER SERVICE RELOCATION, C-900 PVC, 4"
		Same as WATER SERVICE RELOCATION, K-COPPER, 3/4". Flushing, disinfection, bacteria, and pressure testing is required. Time, labor, and, materials necessary to connect existing 1-inch service to proposed 4-inch service is included in this item. Use a 4" cap with 1" thread to make connection.
-		-

ESTIMATE REFERENCE INFORMATION

5.04	5010-C-1	FITTING, DIP, VARIOUS SIZE Refer to the U Sheets for locations and additional information. Removal of conflicting existing water main pipe and fittings shall be incidental to this item. Item shall be measured and paid in accordance with SUDAS Section 5010.
-		-
5.05	5020-A	VALVE, GATE, 8" Refer to the U Sheets for locations and additional information. All connections and joints are incidental to water main installation. Mega-Lugs or concrete thrust blocks are required on all joints and fittings. Valve boxes shall be provided with all necessary extensions to be adjusted to the final grade as shown on the plans. Includes removal of existing pipe and fittings as necessary to complete the work.
-		-
5.06	5020-C	FIRE HYDRANT ASSEMBLY, SALVAGE Refer to F and U-Sheets, and notes in Item 5.14. General nature of the work is to remove the existing hydrant assembly and reuse it at a different location.
-		-
5.07	5020-J	VALVE REMOVAL Refer to the F and U-Sheets for locations and additional information. Each valve removed shall be counted for payment. Includes removal of existing pipe and fittings, and capping the existing main after addition of CLSM or approved equal. No additional compensation will be given for different sizes of valves removed. Salvage to the City as noted on the U Sheets.
-		-
5.08	SPECIAL	CONNECTION TO EXISTING WATER MAIN Refer to the U Sheets for locations and additional information. Item shall be measured and paid per each connection made to the existing water main. Unit price includes materials, equipment, labor, tracer wire system, excavation, polyethylene encasement, thrust restraint, backfilling, compaction, pressure testing, and disinfection. All connections and joints are incidental to this bid item. Mega-Lugs or concrete thrust blocks are required on all joints and fittings. Bid item will be measured and payment will be based on each connection to the existing water main.
-		-
6.01	6010-A	MANHOLE, SW-401, 48" Refer to M-Sheets for locations. Casting shall be SW-602 Type F. Casting should be bolted per SUDAS. Refer to SUDAS 6010.401 for additional information.
-		-
6.02	6010-B	INTAKE, SW-501
6.03	6010-B	INTAKE, SW-505 Refer to M-Sheets for locations. Grates for storm sewer intakes shall be Type R per SW-603 unless a driveway grate is noted. Concrete collars to connect new pipes to new structures shall be considered incidental to these items. Refer to SUDAS 6010.501 and 505 for details.
-		-
6.04	6010-B	INTAKE, SW-511, CAST IN-PLACE Refer to M-Sheets for location. Grate shall be SW-604 Type 6 Casting. Connections to existing 8" and 12" PVC pipes are incidental to this bid item. Connect new PVC to existing PVC using Hynax coupling or approved equivalent. Refer to SUDAS 6010.511 for details. Use 8" thick concrete in immediate area of concrete adjusting rings (SUDAS detail shows 4"). Refer to L Sheets for jointing.
-		-
6.05	6010-H	REMOVE INTAKE Refer to F-Sheets for locations. All removed materials shall be hauled and disposed of off-site.
-		-
7.01	7010-A	PAVEMENT, PCC, 8" Refer to B-Sheets for typical section and D and E-Sheets for plan and profile information and L-Sheets for jointing and geometric information. 8-inch pavement shall be used for West Clinton Avenue. Submit concrete mix design for review and approval 2-weeks prior to construction. Surface drag finish shall be applied. Application of pavement curing compound is required. Complete curing coverage of pavement surface and edges is required. Dowel bars are required per SUDAS. Slip form paving is not required.
-		-
7.02	7010-A	PAVEMENT, PCC, 8", REINFORCED For 8" pavement, use a single mat of #5 epoxy coated rebar 12"x12" on centers. Rebar shall be tied and placed on supports per SUDAS specifications. Edge of matting shall stop 12" from all joints and 12" from the back of curb. Each intersecting rebar location must be tied.
-		-
7.03	7010-I	PCC PAVEMENT SAMPLES AND TESTING All field (plastic) and laboratory (hardened) testing is required for this item. Refer to Section 7010.1.08, I, 3 for additional requirements. Certified plant inspection is not required. Profilograph smoothness measurement is not required and no smoothness incentive or penalty will be made. The Contractor may be required to grind rough areas as ascertained by the City or Engineer. This item shall be used for ALL concrete testing for this project including mainline paving, side street paving, sidewalks, and driveways. If maturity is not used for opening strength, the Contractor shall perform concrete compressive strength testing by an independent testing agency.
-		-
7.04	7030-A	REMOVAL OF SIDEWALK
7.05	7030-A	REMOVAL OF DRIVEWAY Refer to F-Sheets for removal locations. Existing sidewalk depths are assumed to be 4" or 5". Existing driveway depths are assumed to be 5" or 6". Actual depths may vary and no additional compensation nor adjustments to earthwork quantities will be made for varying depths of existing pavements. Full depth saw cuts are incidental and shall be made at an existing joint unless approved by City or Engineer. Two sawcuts will be required when adjacent to existing concrete that will remain. Coordinate with Engineer to mark removal locations prior to construction.
-		-

MARK	REVISION	Checked By: JAS	Scale: AS SHOWN	DATE	BY
Engineer: AMF		Date: 08/09/2024	Field Bk:		
Technician: JDS					
Project No: 1210657			Sheet C.2		

WEST CLINTON AVENUE RECONSTRUCTION PROJECT

ESTIMATED QUANTITIES AND ESTIMATE REFERENCE INFORMATION

INDIANOLA, IOWA

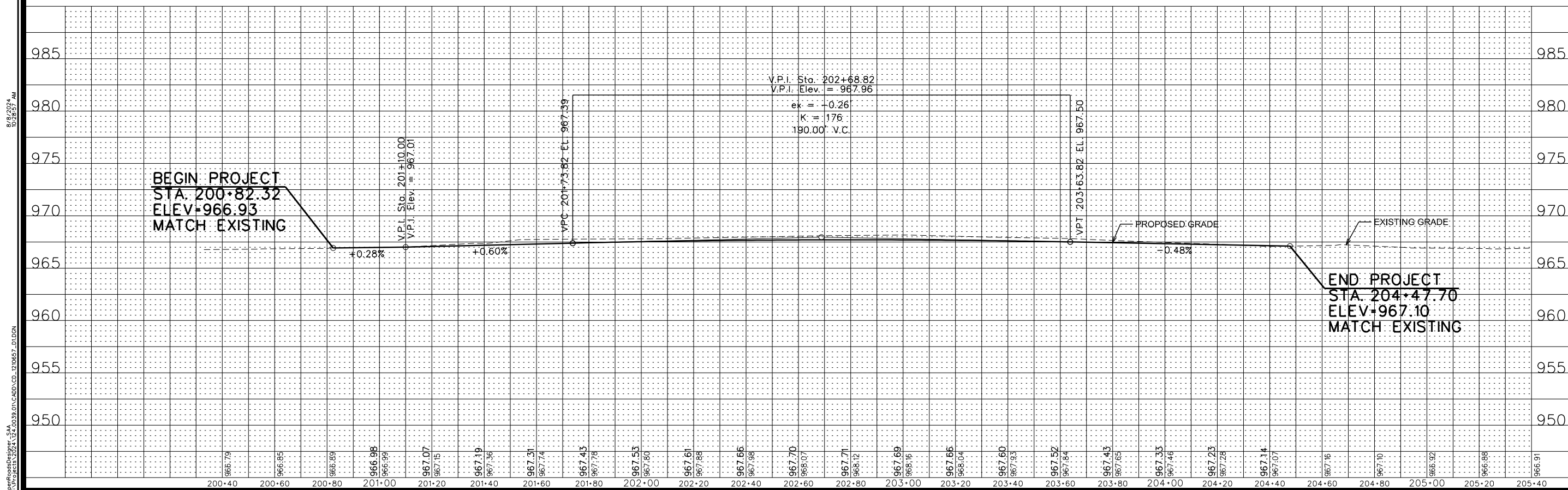
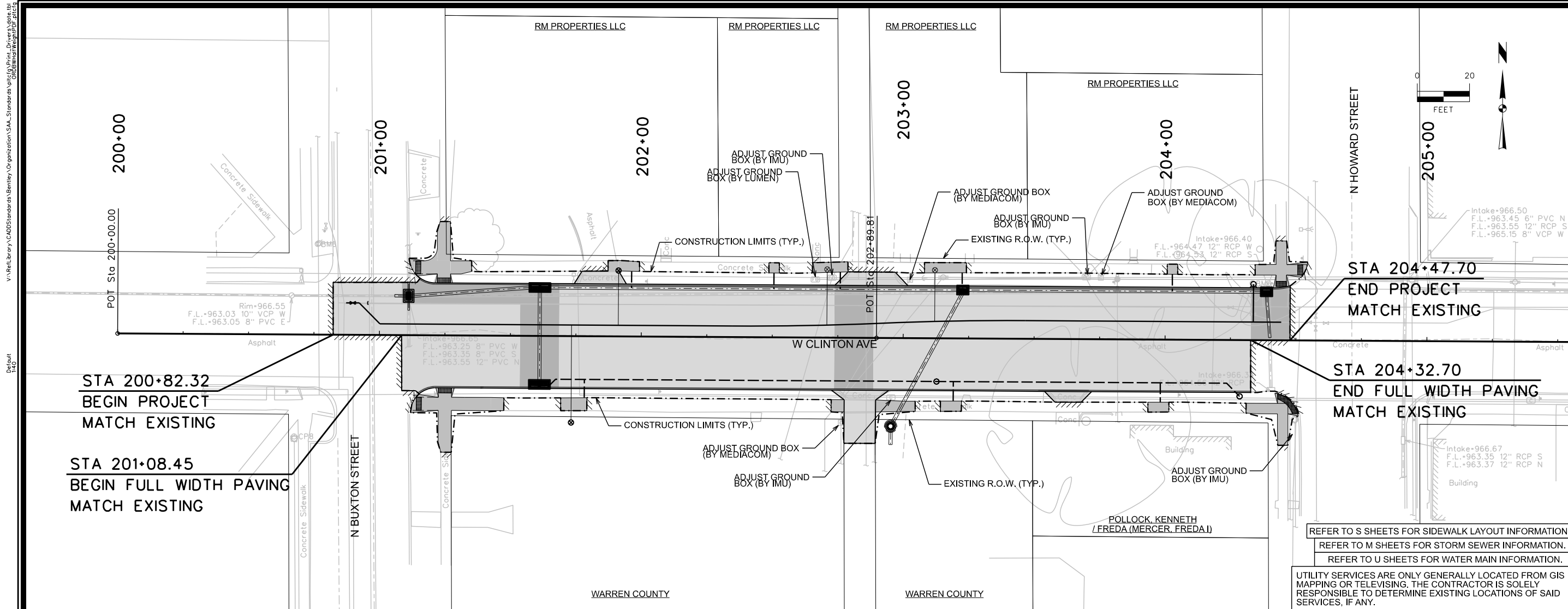
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Sheet C.2



WEST CLINTON AVENUE RECONSTRUCTION PROJECT

WEST CLINTON AVENUE - PLAN AND PROFILE

INDIANOLA, IOWA

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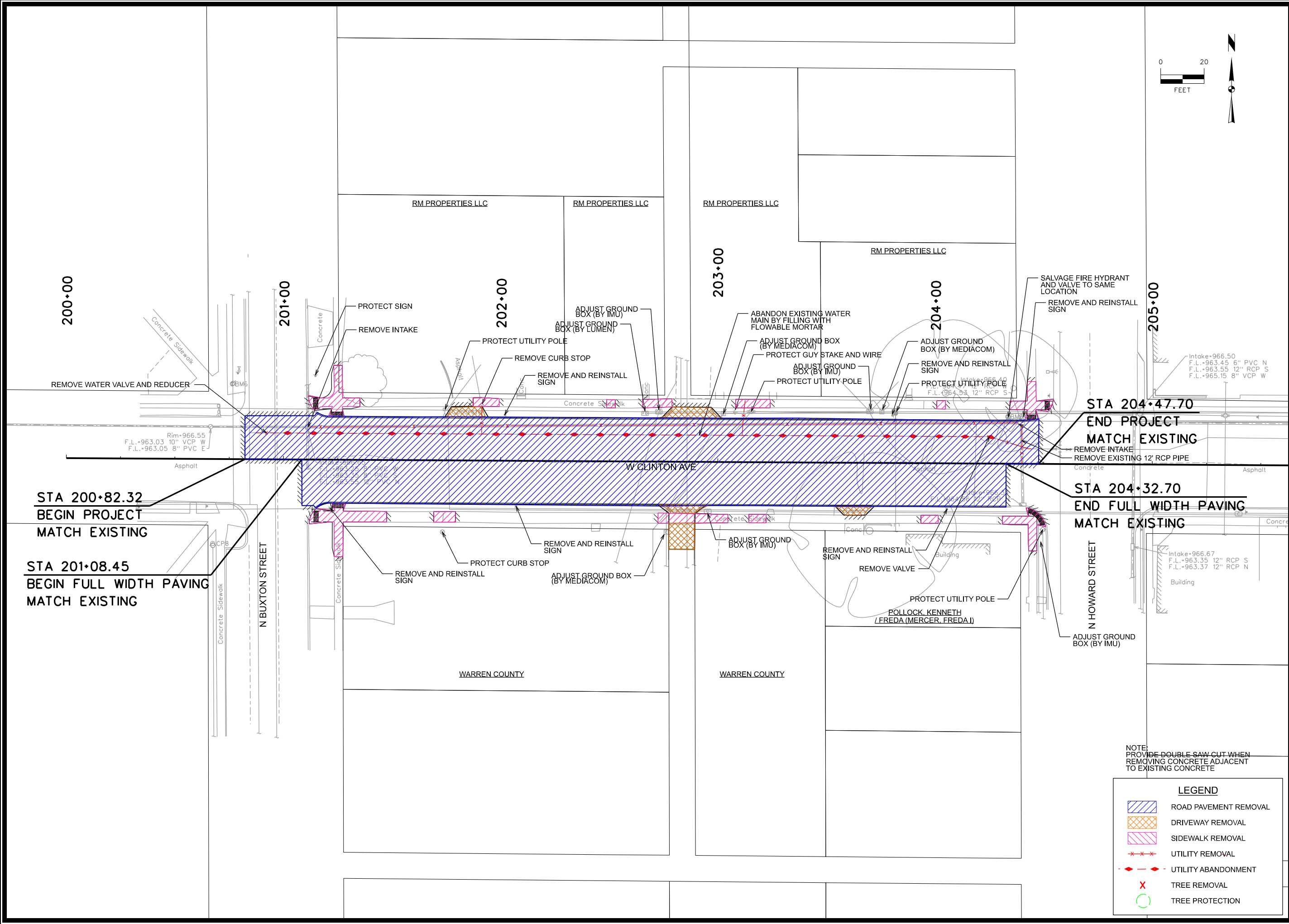
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MARK	REVISION	DATE	BY
Engineer: AMF	Checked By: JAS	Scale: 1"= 20'	Pg:
Technician: JDS	Date: 08/09/2024	Field Bk:	Pg:
Project No: 1210657		Sheet F.1	

WEST CLINTON AVENUE RECONSTRUCTION PROJECT

INDIANOLA, IOWA

WEST CLINTON AVENUE - REMOVALS

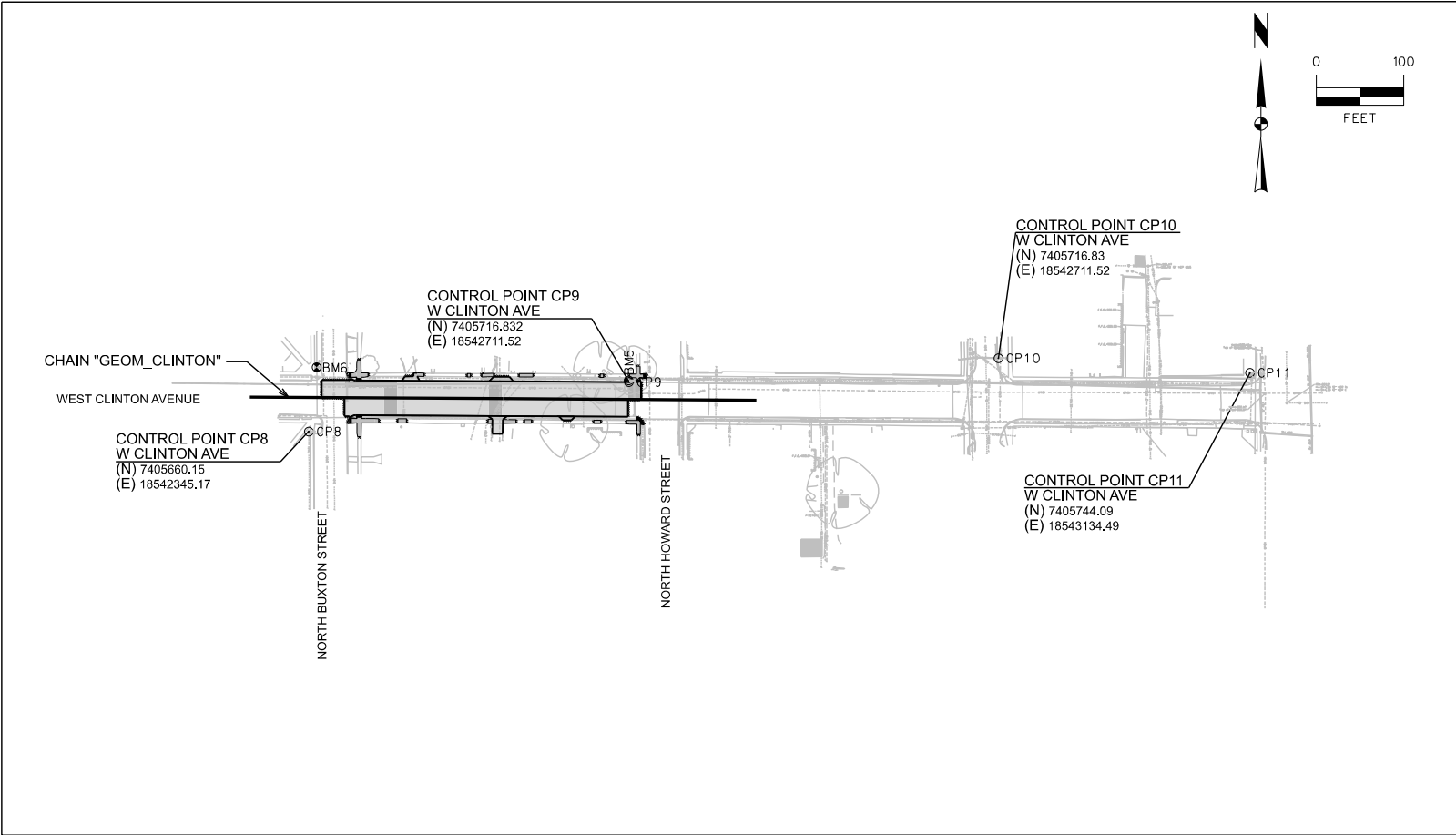
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Project No: 1240039

Sheet F.1



BENCHMARKS - W CLINTON AVE

NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88 - GEOID12A)
IARTN DERIVED - US SURVEY FEET

- BM5 ELEV=969.15
BURY BOLT ON HYDRANT AT THE NORTHWEST QUADRANT OF W CLINTON AVENUE & N HOWARD STREET.
- BM6 ELEV=968.26
BURY BOLT ON HYDRANT AT THE NORTHWEST QUADRANT OF W CLINTON AVENUE & N BUXTON STREET.

CONTROL POINTS - W CLINTON AVE

IOWA REGIONAL COORDINATE SYSTEM ZONE 8 (AMES-DES MOINES)
NAD83(2011)(EPOCH 2010.00) IARTN DERIVED - US SURVEY FEET

- CP8 N=7405660.15 E=18542345.17
CUT "X" IN NORTH SIDE OF CONCRETE LIGHT POLE BASE AT THE SOUTHWEST QUADRANT OF W CLINTON AVENUE & N BUXTON STREET.
- CP9 N=7405716.832 E=18542711.52
CUT "X" ON NORTH BACK OF CURB OF W CLINTON AVENUE IN FRONT OF HYDRANT AT NORTHWEST QUADRANT OF W CLINTON AVENUE & N HOWARD STREET.
- CP10 N=7405716.83 E=18542711.52
CUT "X" ON BACK OF CURB AT NORTHWEST CORNER OF INTAKE AT THE NORTHEAST QUADRANT OF W CLINTON AVENUE & N 1ST STREET.
- CP11 N=7405744.09 E=18543134.49
1/2" REBAR WITH RED CAP AT NORTHWEST CORNER OF CONCRETE TRAFFIC SIGNAL BASE AT THE NORTHWEST QUADRANT OF N JEFFERSON WAY & W CLINTON AVENUE.

< 1 DESCRIBE CHAIN GEOM_CLINTON

Chain GEOM_CLINTON contains:
826 827 828

Beginning chain GEOM_CLINTON description
Feature: Geom_Centerline

Point 826 N 7,405,699.4555 E 18,542,277.7780 Sta
200+00.00

Course from 826 to 827 S 89° 39' 41.03" E Dist 289.8144

Point 827 N 7,405,697.7428 E 18,542,567.5873 Sta
202+89.81

Course from 827 to 828 S 89° 39' 41.03" E Dist 289.8144

Point 828 N 7,405,696.0301 E 18,542,857.3967 Sta
205+79.63

Ending chain GEOM_CLINTON description

WEST CLINTON AVENUE RECONSTRUCTION PROJECT

REFERENCE TIES AND BENCHMARKS

INDIANOLA, IOWA

SNYDER & ASSOCIATES, INC.

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Project No: 1240039

Sheet G.1

MARK	REVISION	DATE	BY
Engineer: AMF	Checked By: JAS	Scale: 1"= 100'	Pg:
Technician: JDS	Date: 08/09/2024	Field Bk:	Pg:
Project No: 1210657	Sheet G.1		

TRAFFIC CONTROL PLAN

108-23A
08-01-08

1. TRAFFIC CONTROL ON THIS PROJECT SHALL BE IN ACCORDANCE WITH THE CURRENT MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS AS ADOPTED BY THE IOWA DEPARTMENT OF TRANSPORTATION PER 761 OF THE IOWA ADMINISTRATIVE CODE CHAPTER 130.

2. ALL TRAFFIC CONTROL DEVICES SHALL BE FURNISHED, ERECTED, MAINTAINED, MOVED, CLEANED, AND REMOVED BY THE CONTRACTOR. ALL TRAFFIC CONTROL DEVICES SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL CHECK THE TRAFFIC CONTROL DEVICES DAILY AND REPAIR, REPLACE, OR ADJUST DEVICES IMMEDIATELY.

3. REQUIREMENTS FOR PEDESTRIAN PATHWAY CLOSURES: TYPE III BARRICADES MEETING THE REQUIREMENTS OF NCHRP REPORT 350 MUST BE INSTALLED THAT EXTENDS THE FULL WIDTH OF THE CLOSED PEDESTRIAN PATH. THE TOP RAIL OF THE BARRICADE IS TO BE 36 TO 42 INCHES ABOVE THE PEDESTRIAN PATH SURFACE. THE TOP RAIL OF THE BARRICADE IS PARALLEL TO THE BOTTOM RAIL AND SITUATED TO ALLOW PEDESTRIANS TO USE THE RAIL AS A GUIDE FOR THEIR HANDS. THE TOE RAIL ON THE BARRICADES MUST HAVE MINIMUM SIGHT DISTANCE RESTRICTIONS FOR THE ROAD USERS.

4. PROPOSED CHANGES IN THE TRAFFIC CONTROL PLAN SHALL BE REVIEWED WITH THE ENGINEER AND THE CITY AT LEAST 48-HOURS PRIOR TO CHANGES BEING MADE IN THE FIELD.

5. CONTRACTOR SHALL NOTIFY IMPACTED PROPERTY OWNERS AT LEAST ONE (1) WEEK PRIOR TO BEGINNING CONSTRUCTION. PROVIDE DOOR HANGERS TO NOTIFY PROPERTY OWNERS. THIS WORK IS CONSIDERED INCIDENTAL TO THE TRAFFIC CONTROL BID ITEM.

6. PROPOSED SIGN SPACING MAY BE MODIFIED AS REVIEWED BY THE ENGINEER TO MEET EXISTING FIELD CONDITIONS OR TO PREVENT OBSTRUCTION OF THE MOTORIST'S VIEW OF PERMANENT SIGNING.

7. PERMANENT SIGNING THAT CONVEYS A MESSAGE CONTRARY TO THE MESSAGE FOR THE TEMPORARY SIGNING AND NOT APPLICABLE TO THE WORKING CONDITIONS SHALL BE COVERED BY THE CONTRACTOR WHEN DIRECTED BY THE ENGINEER.

8. ALL POST MOUNTED SIGNAGE IS TO BE PLACED TO PROVIDE A MINIMUM OF 2-FEET CLEARANCE BEYOND THE BACK OF CURB OR EDGE OF SHOULDER. ALL SIGNS IN PLACE FOR LONGER THAN 3 DAYS SHALL BE POST MOUNTED.

9. THE CONTRACTOR SHALL COORDINATE TRAFFIC CONTROL WITH OTHER PROJECTS IN THE AREA.

10. THE CONTRACTOR SHALL PROVIDE, PRIOR TO THE START OF CONSTRUCTION, THE NAME AND 24-HOUR PHONE NUMBER OF THE CONTRACTOR'S REPRESENTATIVE IN CHARGE OF TRAFFIC CONTROL. THE PROJECT SITE MUST BE PATROLLED A MINIMUM OF TWO (2) TIMES EACH 24-HOUR PERIOD TO INSPECT AND MAINTAIN TRAFFIC CONTROL DEVICES AS NECESSARY. ALL EXTRA STANDARD TRAFFIC CONTROL, SIGNS, BARRICADES, CONES, ETC. THAT ARE REQUIRED SHALL BE DELIVERED AND INSTALLED AT THE PROJECT SITE WITHIN FOUR (4) HOURS OF NOTIFICATION, INCLUDING WEEKENDS.

11. PEDESTRIAN ACCESS SHOULD BE MAINTAINED FOR THE DURATION OF THE PROJECT. PROVIDE 48-HOURS OF NOTICE TO THE ENGINEER SHOULD THE NEED ARISE TO REMOVE PEDESTRIAN ACCESS FOR LONGER THAN 4-HOURS. USE MILLINGS OR APPROVED EQUAL FOR TEMPORARY SURFACING.

12. ROAD CLOSURES SHALL BE IN GENERAL CONFORMANCE WITH SUDAS FIGURE 8030.116. THE CONTRACTOR IS RESPONSIBLE TO CLEARLY DEMONSTRATE THE ROAD IS CLOSED TO ALL POTENTIAL USERS.

13. PROVIDE ACCESS TO EMERGENCY VEHICLES AT ALL TIMES DURING CONSTRUCTION. "ACCESS" MEANS THAT AN EMERGENCY VEHICLE SHALL PARK DIRECTLY IN FRONT OF A RESIDENCE OR A PATHWAY OF SIMILAR OR LESSER LENGTH SHALL BE PROVIDED. ACCEPTABLE SURFACING MATERIAL INCLUDES MILLINGS, CLASS A ROADSTONE, OR APPROVED EQUAL. THE CONTRACTOR SHALL COORDINATE THE ACCEPTABLE TRAVEL PATHWAY WITH CITY OF INDIANOLA EMERGENCY PERSONNEL.

14. REFER TO THE OTHER J SHEETS FOR ADDITIONAL TRAFFIC CONTROL INFORMATION.

STAGING NOTES

108-26A
08-01-08

1. THE CONTRACTOR SHALL NOT START ANY WORK UNTIL AFTER TRAFFIC CONTROL IS IN PLACE AND REVIEWED BY THE ENGINEER.

2. THE CONTRACTOR IS ALLOWED TO SUBMIT FOR REVIEW A REVISED STAGING PLAN TO THE ENGINEER TO MEET THE CONTRACTOR'S CONSTRUCTION SCHEDULE FOR SPECIFIC ITEMS. THIS REVISED STAGING PLAN MUST PROVIDE MINIMAL DISTURBANCE TO PROPERTY OWNERS AND MAINTAIN ACCESS TO DRIVEWAYS TO THE GREATEST EXTENT POSSIBLE.

3. DRIVEWAY CLOSURES, SAFETY FENCE, FLAGGERS, SIGNS, TEMPORARY DELINEATORS, DRUMS, AND BARRICADES ARE CONSIDERED INCIDENTAL TO THE TRAFFIC CONTROL BID ITEM.

4. ON-STREET PARKING AREAS SHALL BE PROVIDED AS SHOWN ON THE DRAWINGS WHEN DRIVEWAYS ARE INACCESSIBLE. ACCESS FOR RESIDENTS THAT ARE MOBILITY IMPAIRED IS REQUIRED AT ALL TIMES, UNLESS SPECIFICALLY APPROVED BY THE CITY OR ENGINEER. THE LOCATION OF MOBILITY IMPAIRED PERSONS SHALL BE DISCUSSED AT THE PRECONSTRUCTION MEETING. THE CONTRACTOR SHALL SUBMIT FOR REVIEW A PLAN TO PROVIDE ACCESS TO SAID ADDRESSES AS APPROVED BY THE ENGINEER. PEDESTRIAN PATHWAYS SHOULD BE FREE AND CLEAR FOR ACCESS TO DWELLINGS. THE CONTRACTOR SHALL BE AVAILABLE TO SERVICE SAID PARCELS AS CONTACTED BY TELEPHONE 24 HOURS PER DAY, SEVEN (7) DAYS PER WEEK. PEDESTRIAN PATHWAYS ARE MARKED ON THE J-SHEETS.

5. MAINTAIN ACCESS TO PROPERTY OWNERS AS MUCH AS PRACTICAL. ONCE WORK IS IN CLOSE PROXIMITY TO DRIVEWAYS THE CONTRACTOR SHALL PUT FULL AND CONTINUOUS PROGRESS UNTIL SUBSTANTIAL COMPLETION AND NORMAL TRAFFIC OPERATIONS ARE IN EFFECT.

6. UTILITY COMPANIES WILL BE RELOCATING EXISTING FACILITIES WITH THIS PROJECT. THE CONTRACTOR SHALL COORDINATE ALL CONSTRUCTION WITH UTILITY COMPANIES AND THEIR RELOCATIONS. CONTRACTOR SHALL PROTECT AND SUPPORT EXISTING UTILITIES DURING CONSTRUCTION.

7. THE CONTRACTOR SHALL COORDINATE PACKAGE AND US PARCEL/POSTAL SERVICE DELIVERY ROUTES WITH USPS PRIOR TO CONSTRUCTION. A DELIVERY ROUTE MUST BE MAINTAINED FOR FOOT TRAFFIC FOR RESIDENTS, UPS, USPS, FED-EX, AMAZON, MEDICAL, AND OTHER DELIVERY SERVICES AT ALL TIMES.

8.THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING GARBAGE AND RECYCLING SERVICE WITH GARBAGE AND RECYCLING COLLECTION ENTITIES.

GENERAL STAGING INTENT

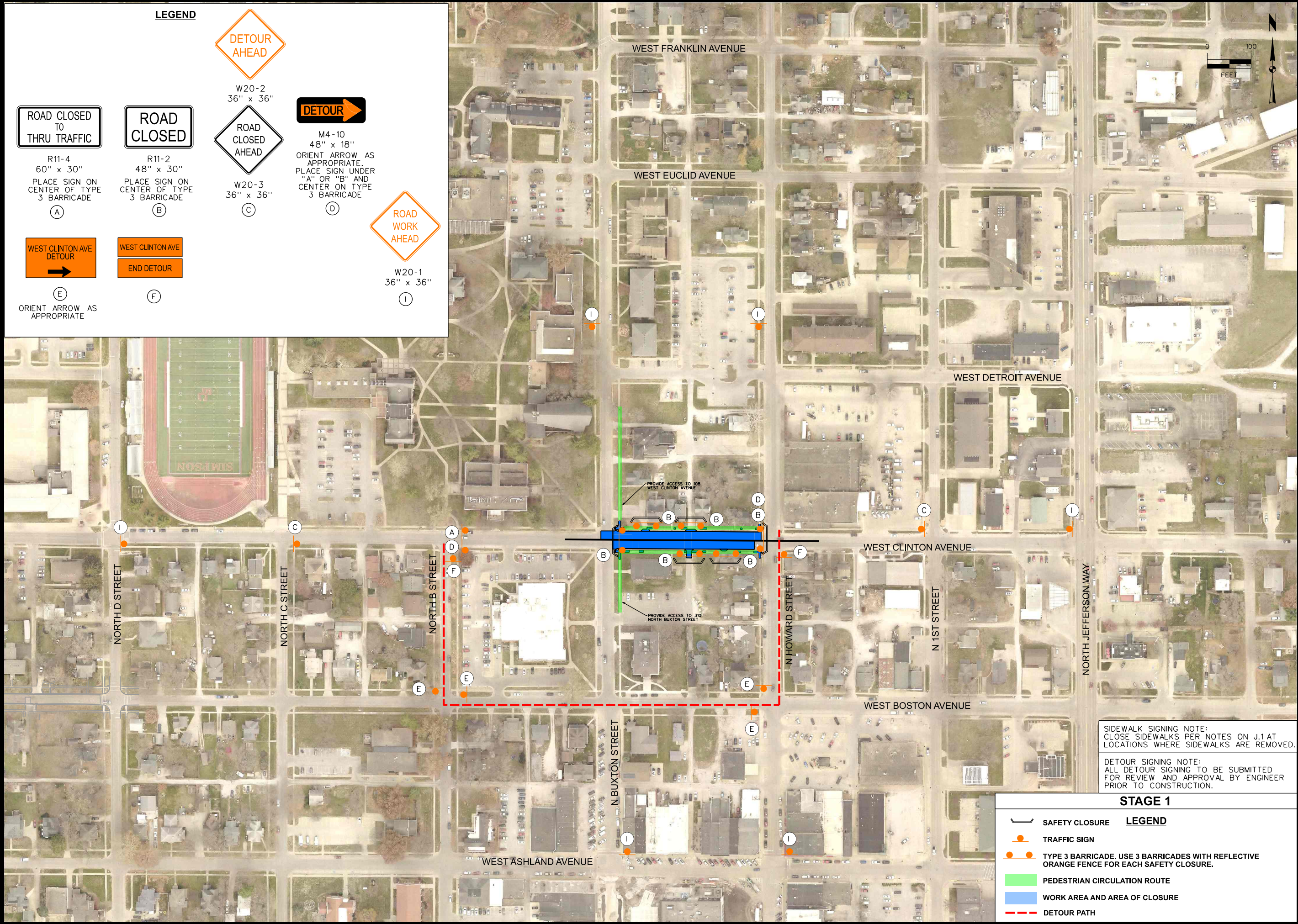
A. PEDESTRIAN PATHWAYS ARE TO REMAIN OPEN FOR RESIDENTIAL ACCESS AS MUCH AS PRACTICAL. PEDESTRIAN PATHWAYS ARE MARKED ON THE J-SHEETS.
B. STAGE 1 - MAINTAIN TRAFFIC ON NORTH BUXTON STREET WHILE CONSTRUCTING UTILITIES. TEMPORARY TRAFFIC CONTROL PER SHEET J.2.
C. STAGE 2 - CLOSURE OF NORTH BUXTON STREET INTERSECTION FOR UTILITY AND PAVING CONSTRUCTION. TEMPORARY TRAFFIC CONTROL PER SHEET J.3.
D. STAGE 3 - MAINTAIN TRAFFIC ON NORTH BUXTON STREET WHILE PAVING THE REMAINDER OF THE PROJECT. TRAFFIC CONTROL PER SHEET J.4.
E. SEE SHEET J.2 FOR STREET CLOSURE, PARKING AREAS, PEDESTRIAN PATHWAYS, AND CONTRACTOR STAGING & STORAGE AREAS.
F. CONTRACTOR STAGING AND STORAGE AREAS ARE MARKED ON THE J SHEETS. ORANGE SAFETY FENCE SHALL BE USED TO DELINEATE THESE AREAS.

WEST CLINTON AVENUE.

LIMITS OF CONSTRUCTION AS SHOWN ON J.2 WHICH WILL INCLUDE WORK IN THE WEST CLINTON AVENUE AND NORTH BUXTON STREET INTERSECTION. ALL OTHER ADJACENT STREET AREAS SHALL BE USED FOR ON-STREET PARKING.

ADDITIONAL CONTRACTOR STAGING AND MATERIAL STORAGE MAY BE ARRANGED BY THE CONTRACTOR OUTSIDE OF THE CONSTRUCTION CONTRACT.

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MARK	REVISION	DATE	BY
Engineer	AMF	08/09/2024	JAS
Checked By	JAS	Scale:	1" = 100'
Technician	JDS	Date	08/09/2024
Field Bk		Field Bk	
Project No:	1210657	Sheet	J.2

WEST CLINTON AVENUE RECONSTRUCTION PROJECT

TRAFFIC CONTROL AND STAGING - STAGE 1

INDIANOLA, IOWA

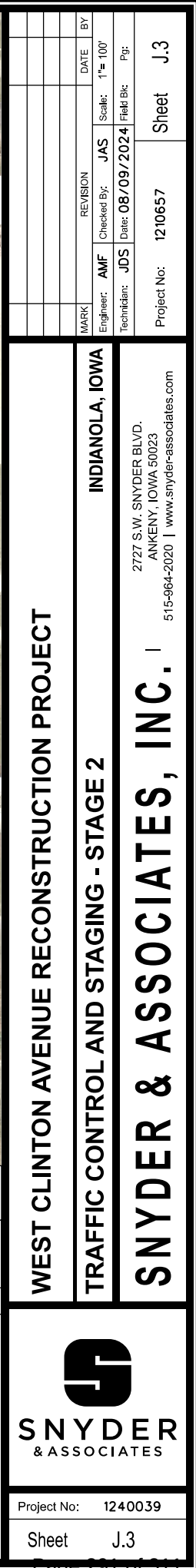
SNYDER & ASSOCIATES, INC.

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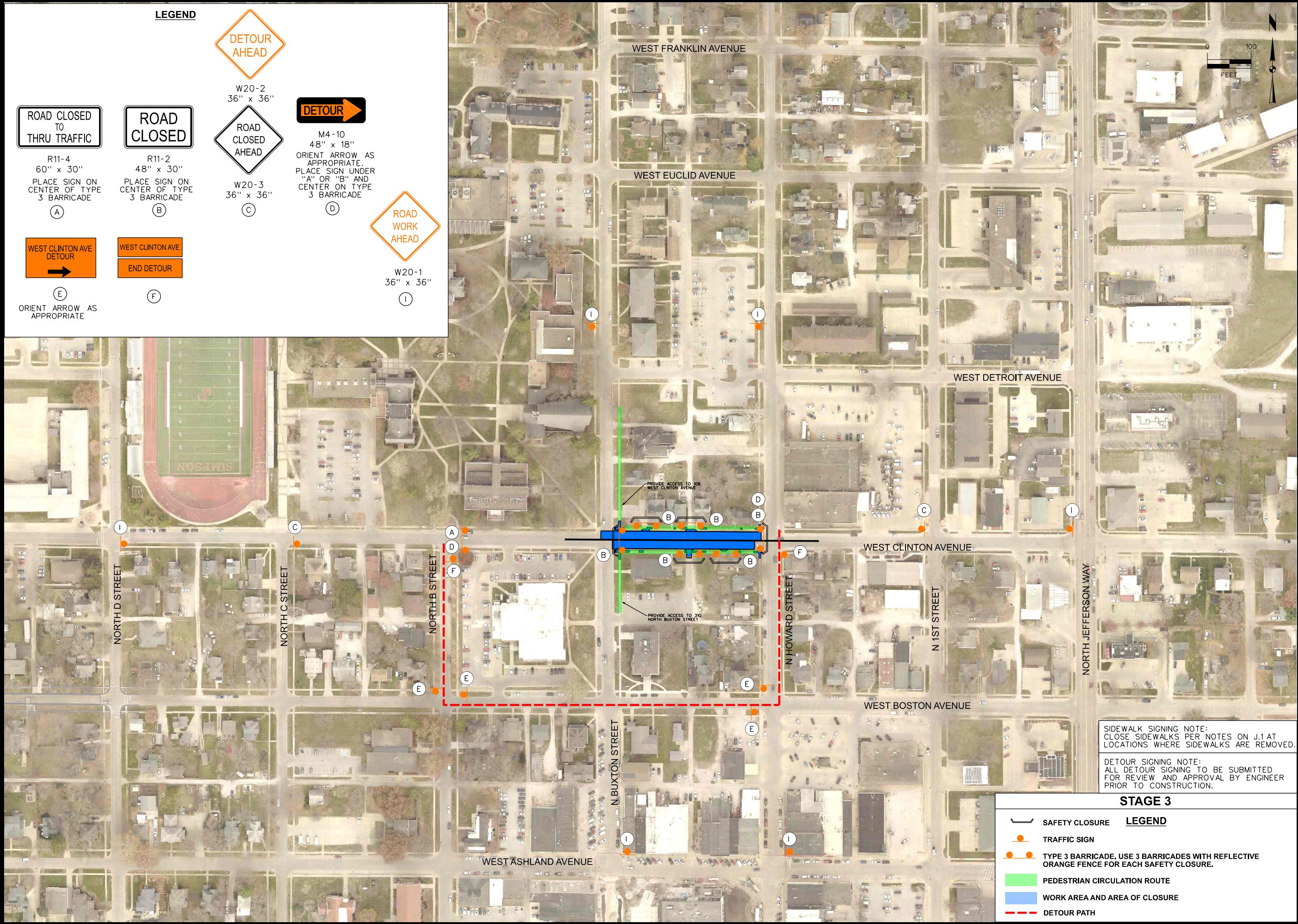
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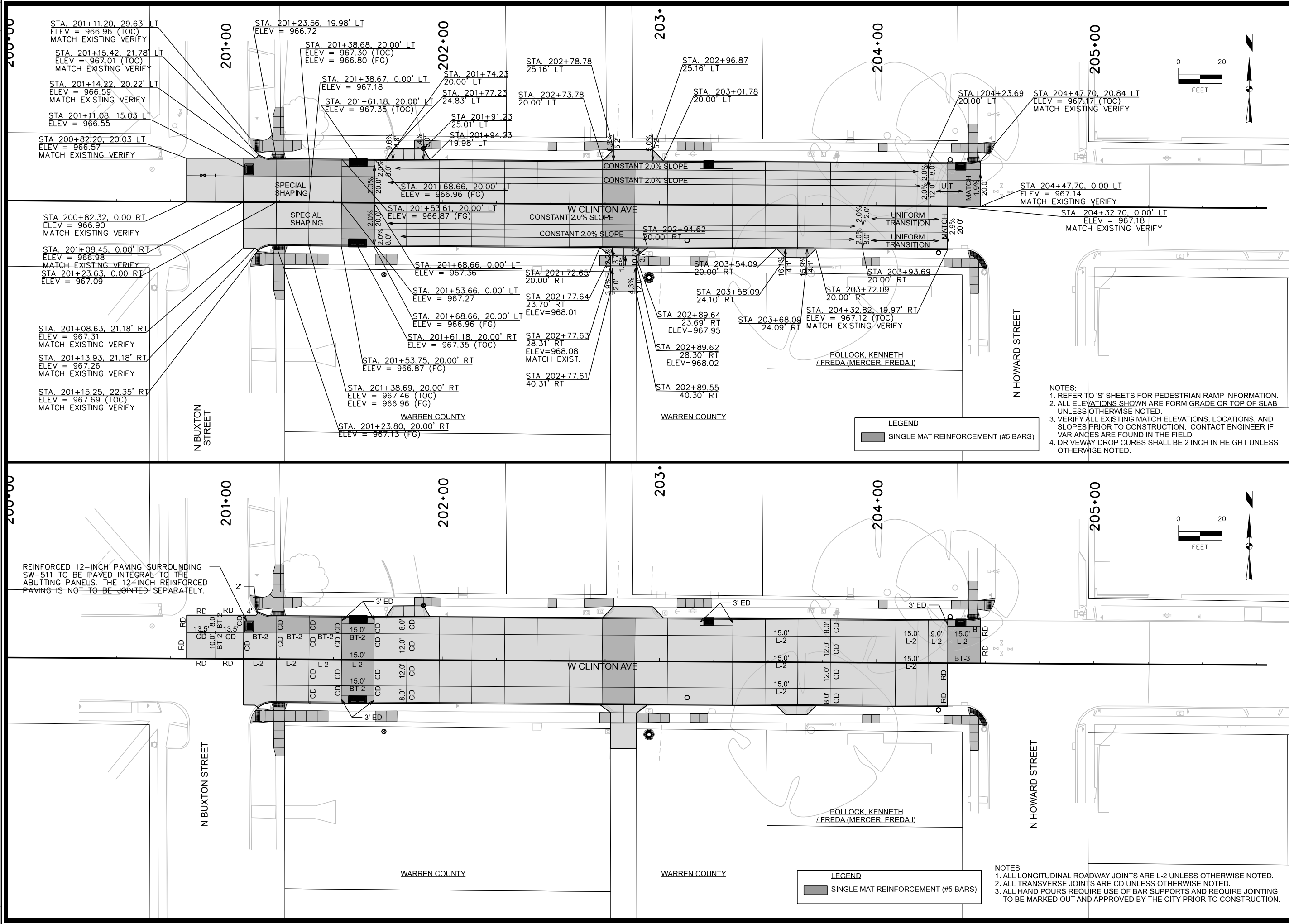
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Page 236 of 311



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Engineer:	AMF	JAS	11/20/20
Checked By:	JAS	11/20/20	
Technician:	JDS	08/09/2024	
Project No:	1210657	Sheet	L.1

WEST CLINTON AVENUE RECONSTRUCTION PROJECT

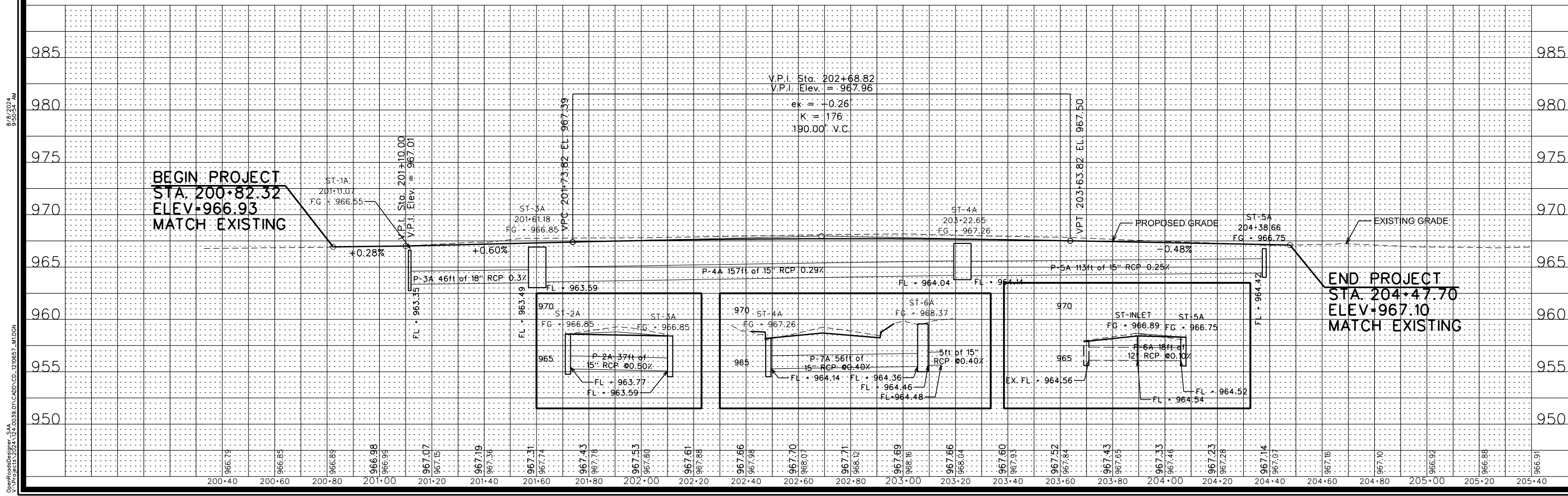
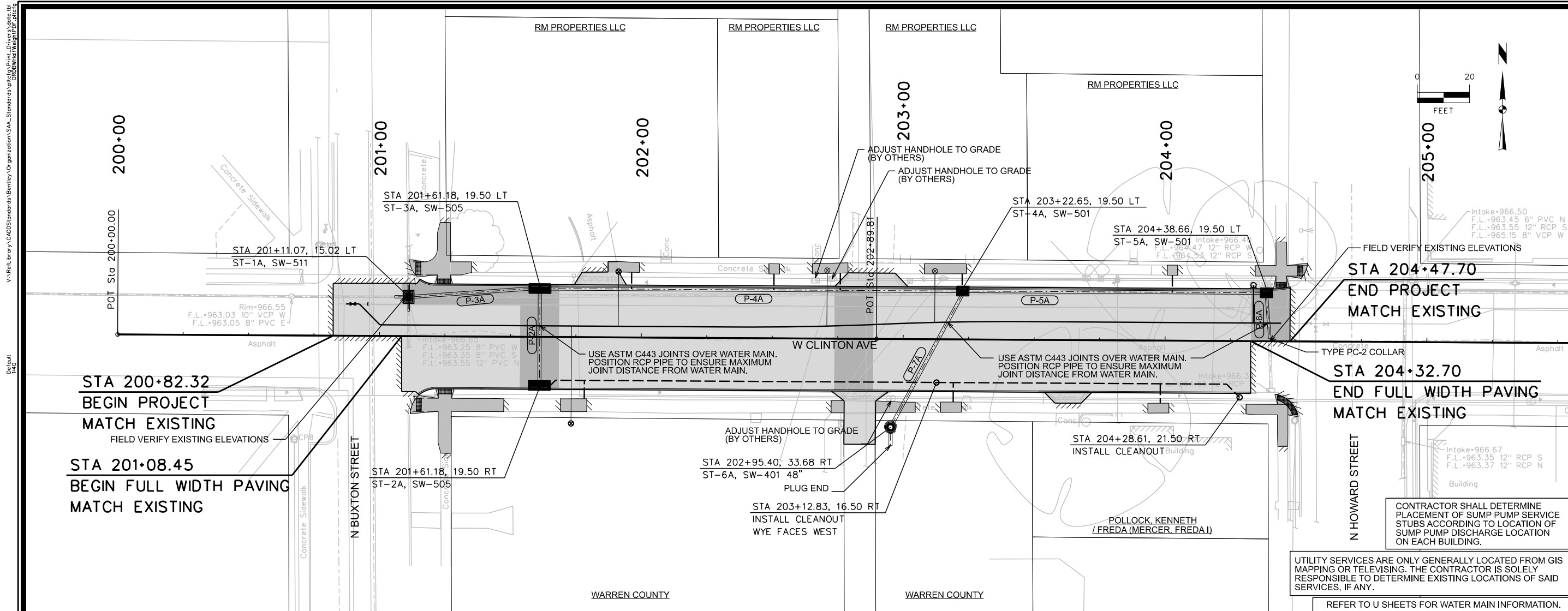
WEST CLINTON AVENUE - GEOMETRIC, STAKING, AND JOINTING INDIANOLA, IOWA

SNYDER & ASSOCIATES, INC.

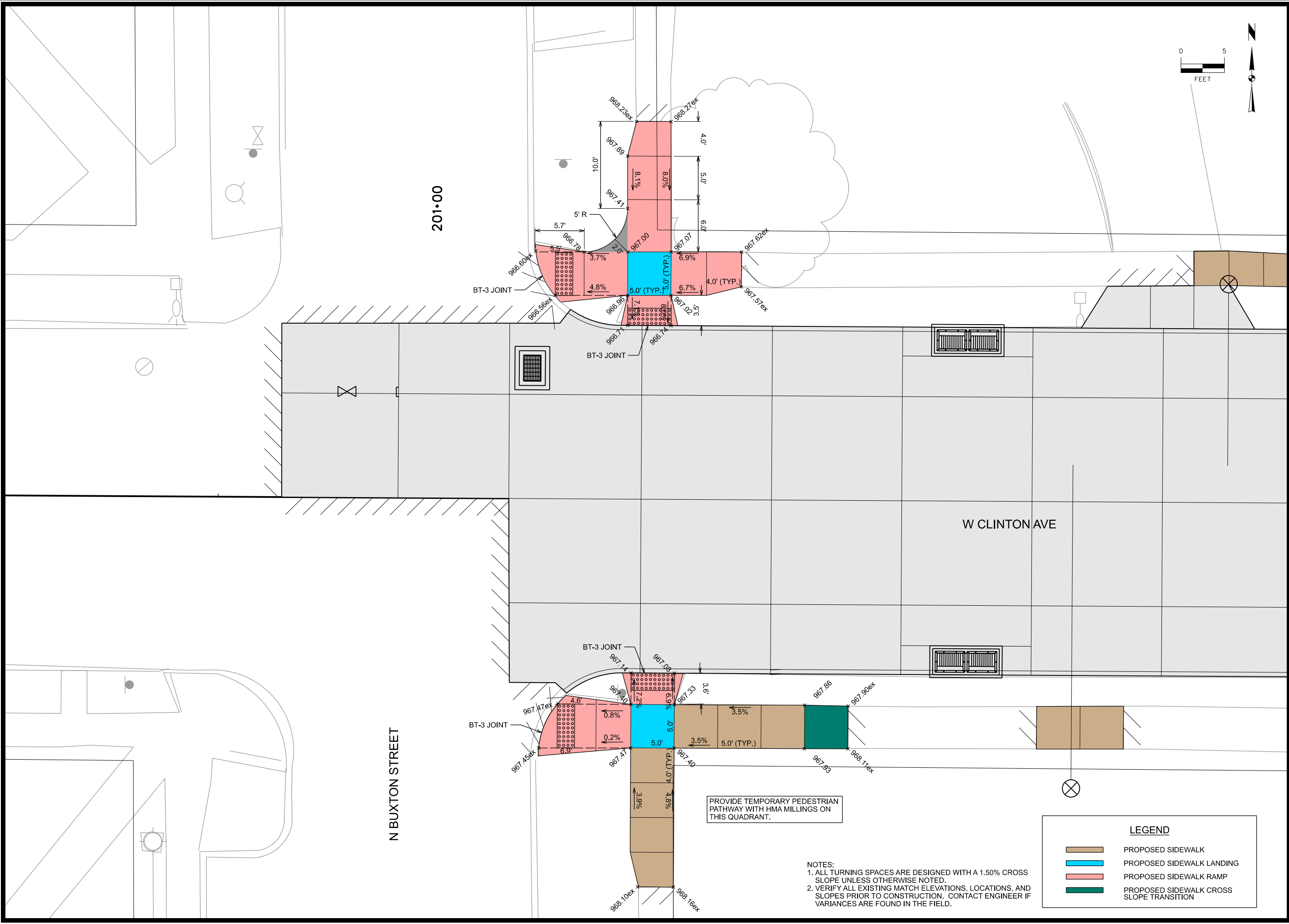
2727 S.W. SNYDER BLVD.
ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com

**SNYDER**
& ASSOCIATES

Project No: 1240039
Sheet L.1



 SNYDER & ASSOCIATES		Project No: 1240039	
		Sheet M.1	
WEST CLINTON AVENUE RECONSTRUCTION PROJECT			
WEST CLINTON AVENUE - STORM SEWER PLAN AND PROFILE		INDIANOLA, IOWA	
SNYDER & ASSOCIATES, INC. 2727 S.W. SNYDER BLVD. ANKENY, IOWA 50023 515-964-2020 www.snyder-associates.com			
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Engineer: AMF	Checked By: JAS	Scale: 1"= 20'	
Technician: JDS		Date: 08/09/2024	Field Bk: Pg:
Project No: 1210657		Sheet	M.1



WEST CLINTON AVENUE RECONSTRUCTION PROJECT

WEST CLINTON AVENUE - SIDEWALK LAYOUT

SNYDER & ASSOCIATES

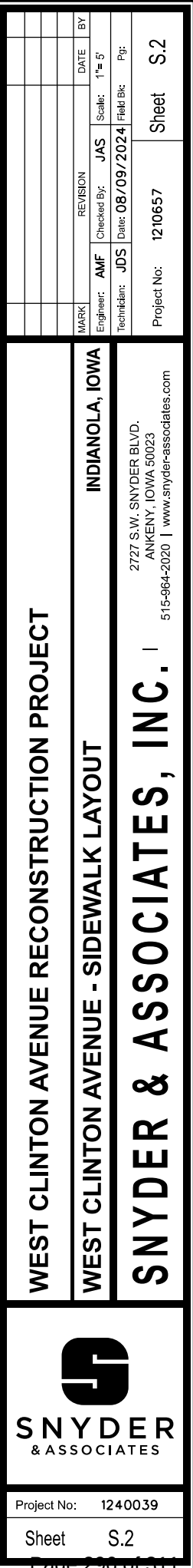
INDIANOLA, IOWA

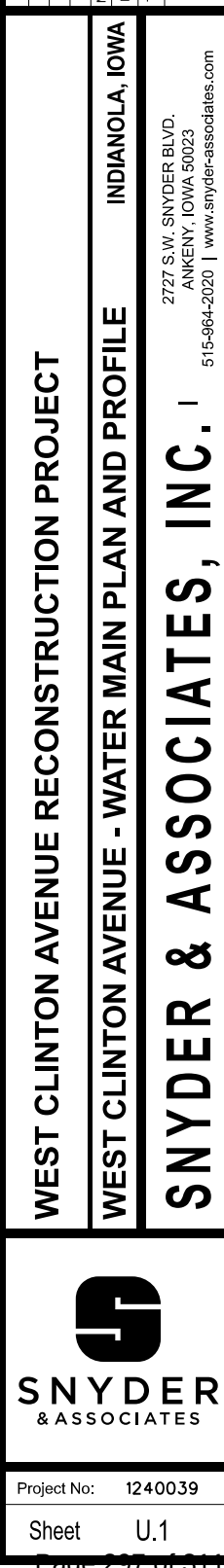
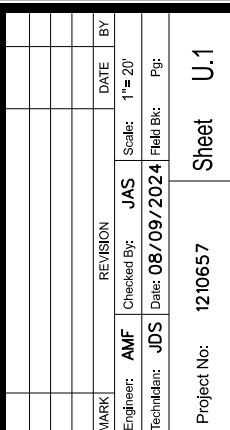
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ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com

Project No: 1240039

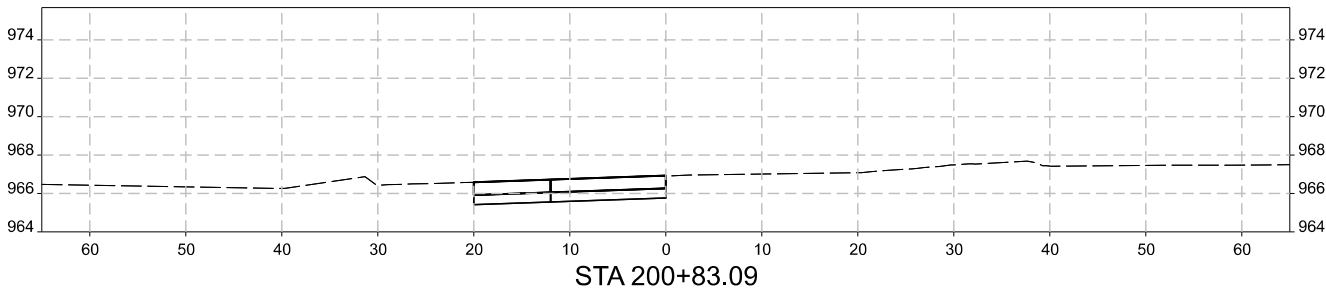
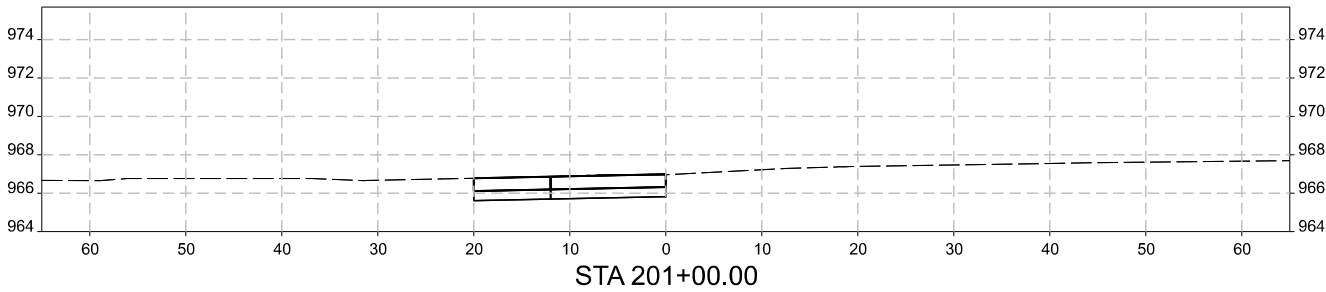
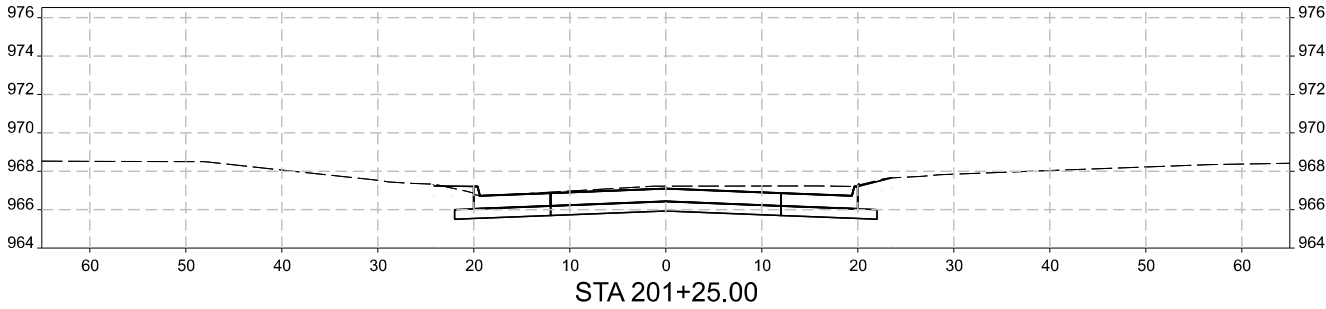
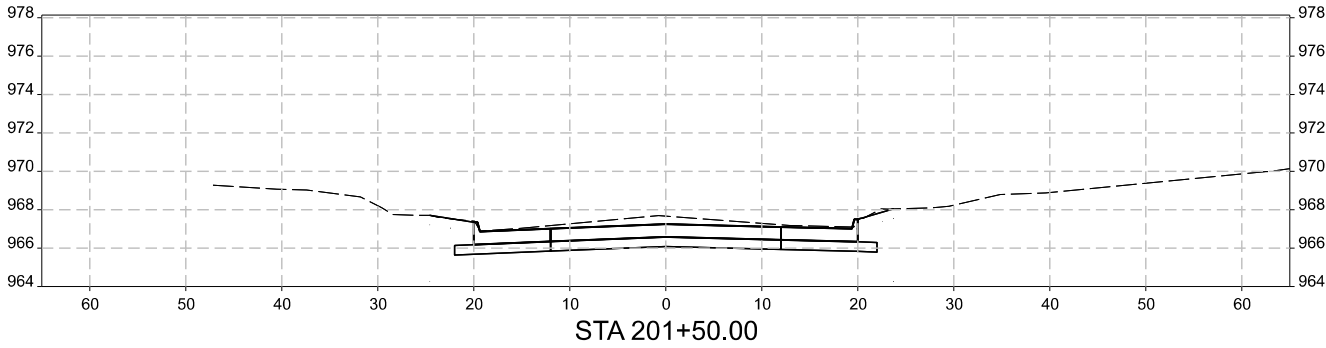
Sheet S.1

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Technician: JDS	Date: 08/09/2024	Field Bk:	Pg:
Project No: 1210657		Sheet	S.1

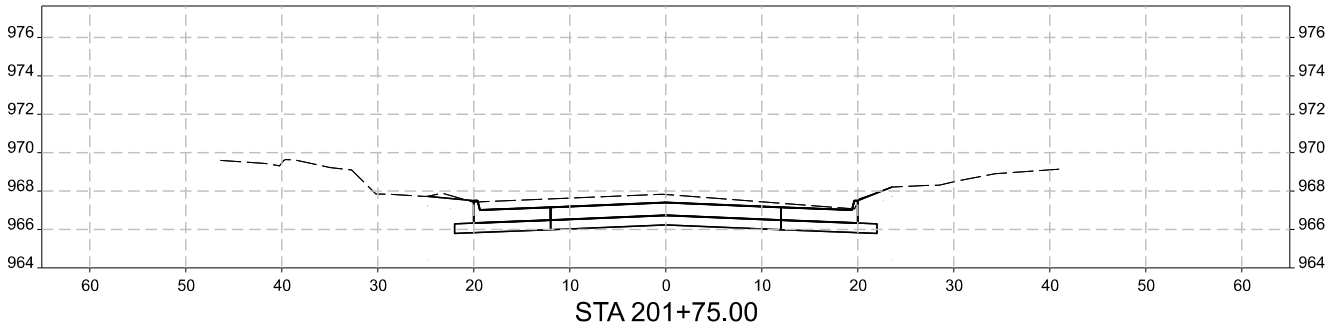
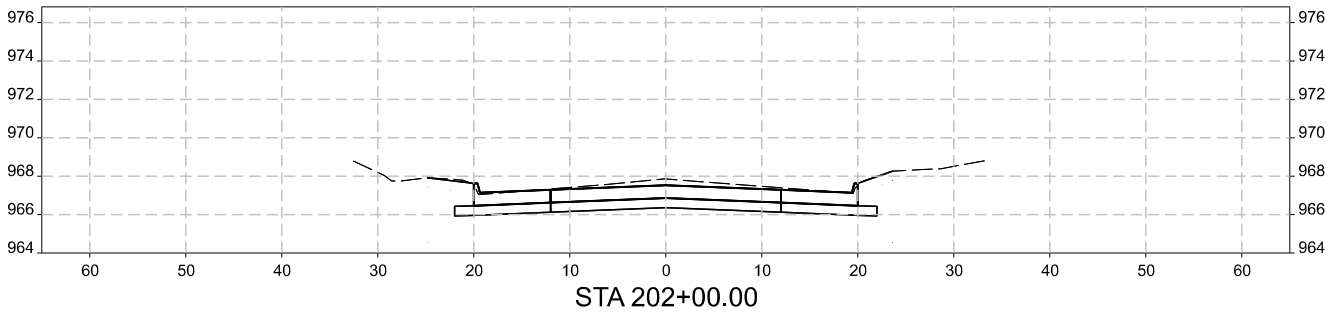
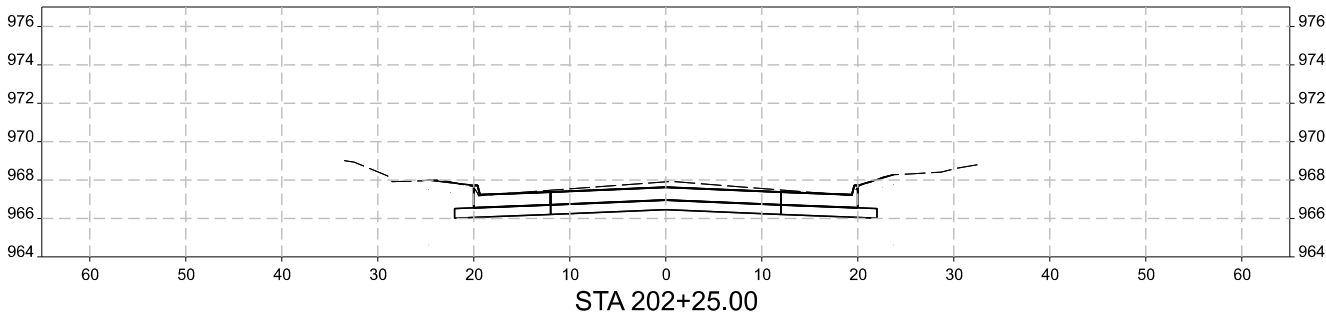
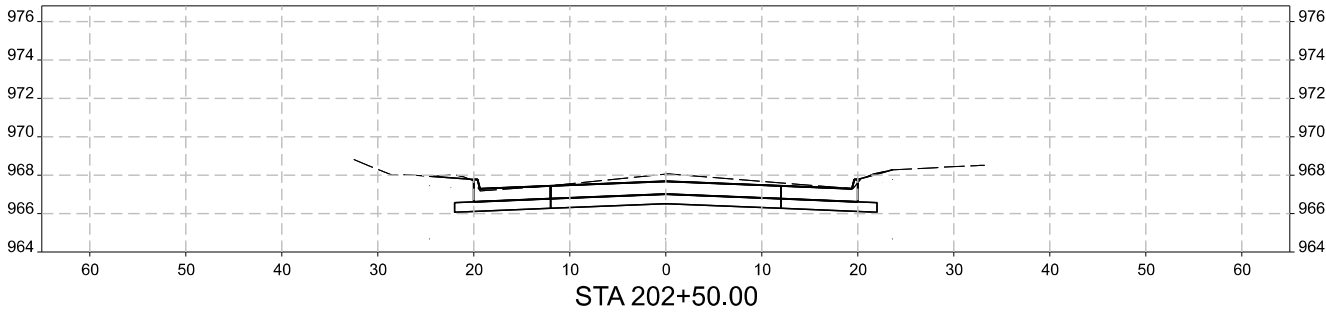




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- NOTES:
1. ROADWAY SPECIAL SHAPING AS DEFINED BY SPOT ELEVATIONS AND OTHER NOTES ON THE L SHEETS WERE NOT MODELED AND ARE NOT INDICATED ON THE CROSS SECTIONS.
 2. DRIVEWAY GRADING AND ELEVATIONS AS DEFINED ON THE L SHEETS WERE NOT MODELED AND ARE NOT INDICATED ON THE CROSS SECTIONS.
 3. SIDEWALK AND ADA RAMP GRADING AND ELEVATIONS AS DEFINED ON THE S SHEETS WERE NOT MODELED AND ARE NOT INDICATED ON THE CROSS SECTIONS.



WEST CLINTON AVENUE RECONSTRUCTION PROJECT

WEST CLINTON AVENUE - CROSS SECTIONS

INDIANOLA, IOWA

SNYDER & ASSOCIATES, INC.

2727 S.W. SNYDER BLVD.
ANKENY, IOWA 50023

515-964-2020 | www.snyder-associates.com



Project No: 1210657

Sheet W.1

Sheet W.1

Project No: 1210657

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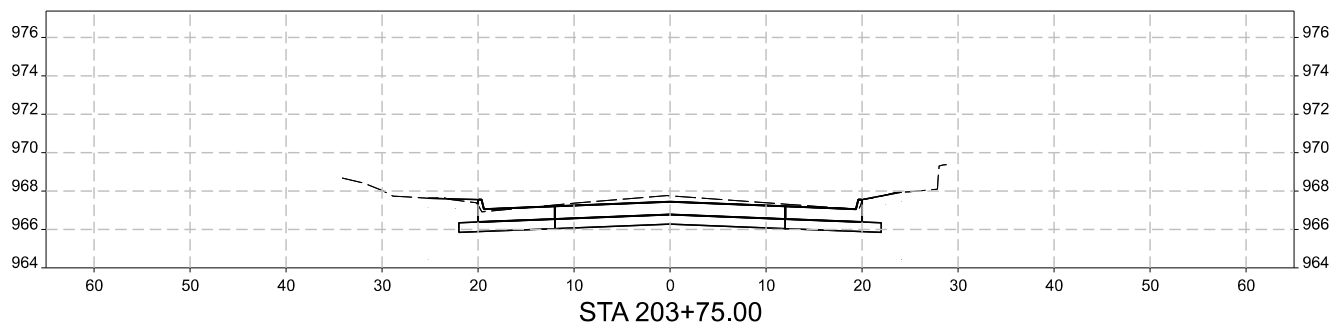
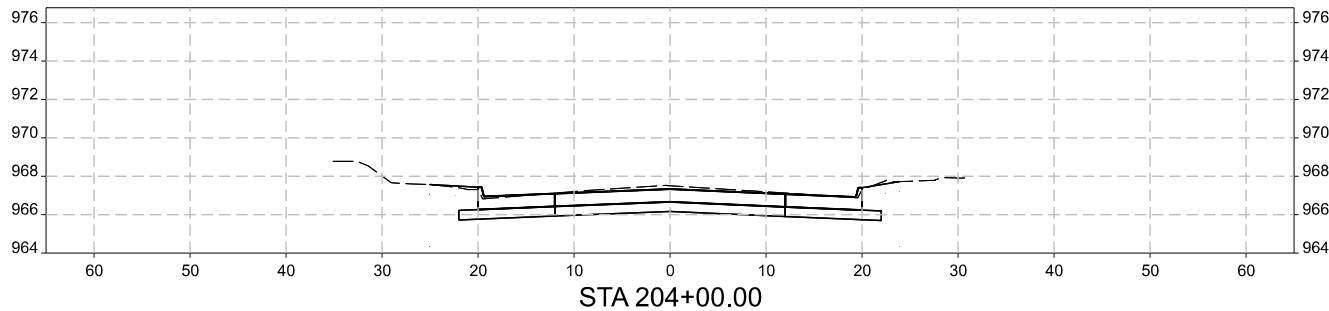
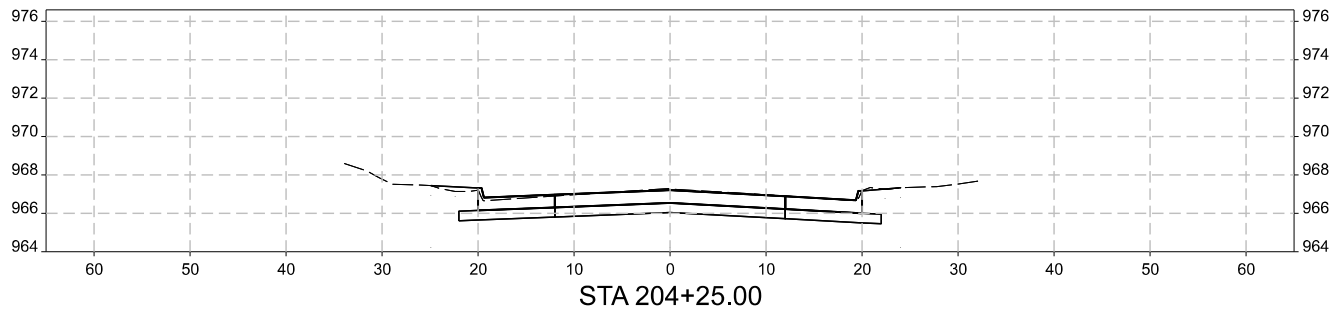
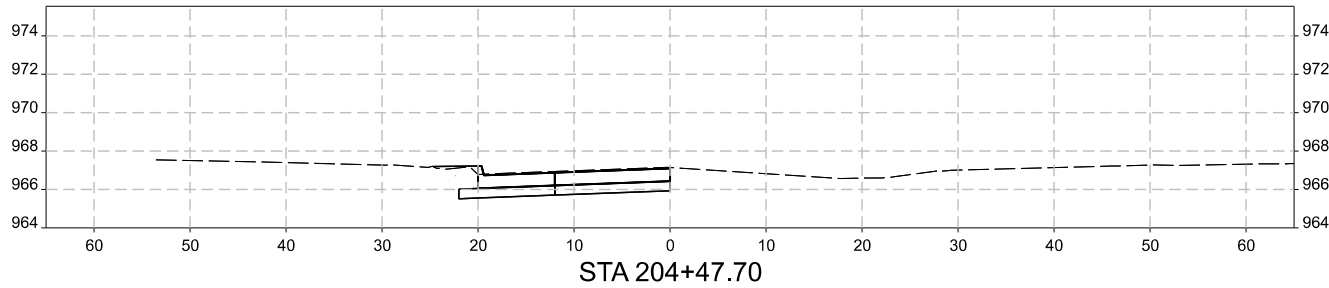
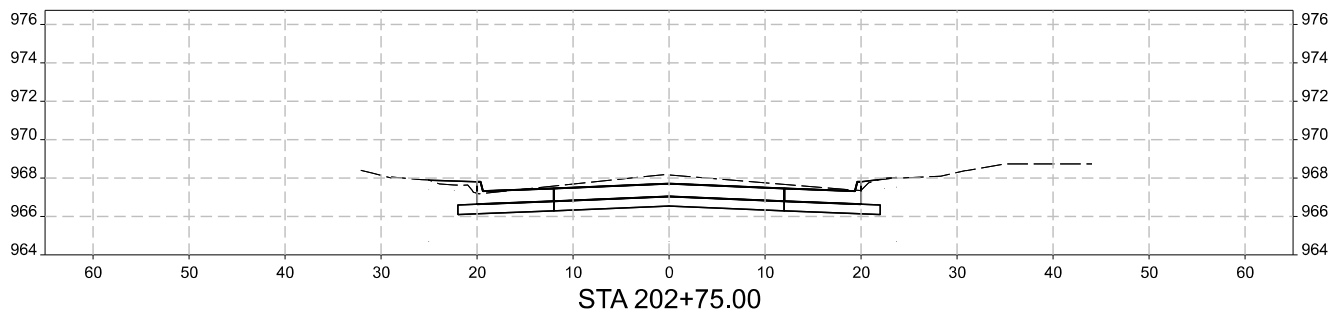
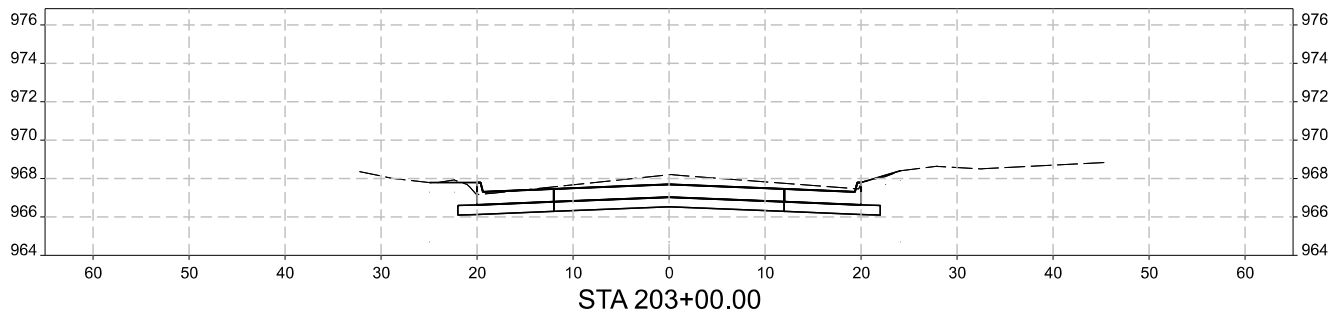
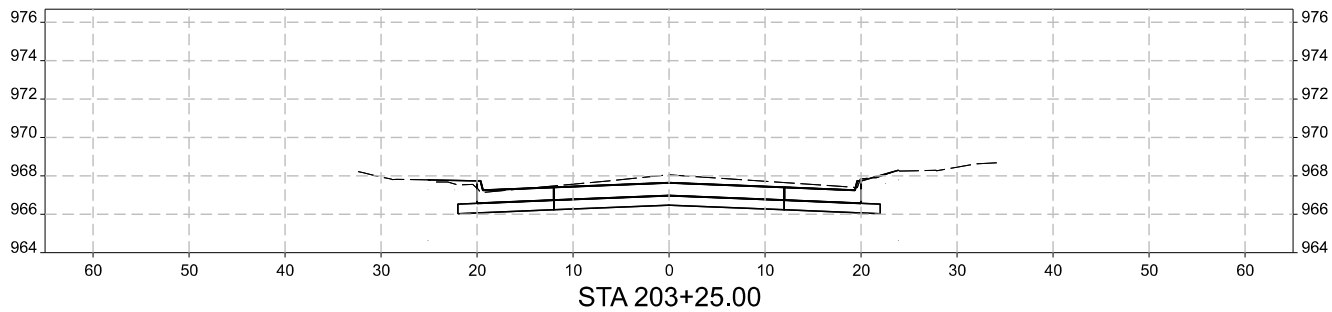
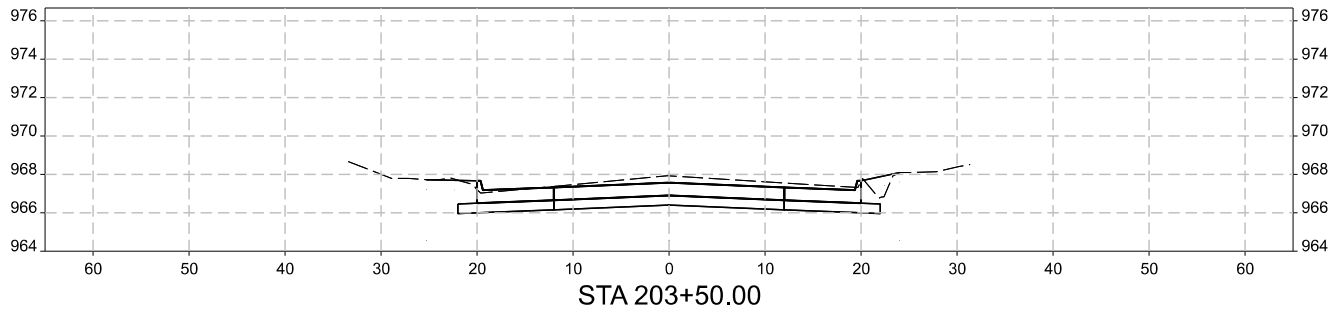
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WEST CLINTON AVENUE RECONSTRUCTION PROJECT		INDIANOLA, IOWA	
WEST CLINTON AVENUE - CROSS SECTIONS		INDIANOLA, IOWA	
Project No: 1210657		Sheet W.2	
2727 S.W. SNYDER BLVD. ANKENY, IOWA 50023 515-964-2020 www.snyder-associates.com		Project No: 1210657	
SNYDER & ASSOCIATES, INC.		Sheet W.2	
Project No: 1210657		Sheet W.2	





MEMORANDUM

To: Mayor and City Council

From:

Date: September 16, 2024

Subject: Resolution approving the plans, specifications, form of contract and estimate of cost for the West Clinton Avenue Reconstruction Project.

Recommendation: Roll call is in order.

Attachments: 1. Res 2024- West Clinton Pavement

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION APPROVING THE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT,
AND ESTIMATED COST FOR THE WEST CLINTON AVENUE
RECONSTRUCTION PROJECT**

WHEREAS, the City Council of the City of Indianola, Iowa (hereinafter referred to as the 'City') has authorized the preparation of the proposed plans, specifications, contract documents, and an estimate of cost for the West Clinton Avenue Reconstruction Project, located between North Buxton Street and North Howard Street, (will be known as the "Project"); and

WHEREAS, the City of Indianola plans to undertake the West Clinton Avenue Reconstruction Project to replace and upgrade failing infrastructure on West Clinton Avenue between North Buxton Street and North Howard Street; and

WHEREAS, the estimated total construction cost for the project is \$530,255, including \$55,500 for water main work covered by Indianola Municipal Utilities, which has confirmed allocation of their share of the expense for this project; and

WHEREAS, adequate funds have been allocated for this project, which covers construction, inspection costs, and the IMU reimbursement for the water main work; and

WHEREAS, the City Council of the City of Indianola, Iowa, has deemed it necessary and desirable to undertake the construction of the Project; and

WHEREAS, this Council has provided notice for a public hearing and notice to bidders regarding the proposed plans, specifications, and form of contract for the Project, and the acceptance of bids; and

WHEREAS, a public hearing has been held regarding objections to the proposed plans, specifications, form of contract, and the cost of the Project, and no objections were raised.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the plans, specifications, and form of contract, and estimate of cost referred to in the preamble hereof be and the same are hereby approved, and the aforementioned public improvement to be constructed in accordance with the plans, specifications and form of contract is necessary and desirable.

PASSED AND APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 16, 2024
Subject: Resolution awarding the contract to Sternquist Construction for the West Clinton Avenue Reconstruction Project.

Introduction: This memorandum seeks the City Council's approval to award the contract for the West Clinton Avenue Reconstruction Project to Sternquist Construction. The approval will enable us to proceed with essential infrastructure improvements on West Clinton Avenue.

Background: The West Clinton Avenue Reconstruction Project is designed to address and replace failing infrastructure on West Clinton Avenue, between North Buxton Street and North Howard Street. The scope of the project includes upgrading and reconstructing the water main, pavement, and sidewalk ramps, as well as expanding the storm sewer system to enhance capacity. This project is crucial for improving infrastructure and addressing current deficiencies.

On September 10th, 2024, nine bids were received for this project. The bids ranged from \$372,997.55 to \$553,308.00, with the engineer's estimate set at \$530,255.00. The low bid was submitted by Sternquist Construction, amounting to \$372,997.55.

Discussion: Bidding earlier this year was a strategic decision to allow utility companies sufficient time to complete their relocation work and to capitalize on favorable market conditions that could lead to lower bid prices. The low bid from Sternquist Construction is significantly below the engineer's estimate, which reflects the competitive nature of the bidding process and potentially results in cost savings for the city.

The project is expected to commence between March 4, 2025, and June 3, 2025, and must be completed within 60 days. Awarding the contract to Sternquist Construction will facilitate the timely and efficient completion of the project.

Staff recommends awarding the contract to Sternquist Construction for the total bid amount of \$372,997.55. Additionally, a construction contingency budget of \$19,000 (approximately 5% of the contract amount) is recommended to address any unforeseen issues that may arise during construction, to be managed under the supervision of the City Manager. The City Manager will oversee this contingency budget, and the Mayor will be authorized to execute the contract.

Budget Impact: Funds are available in Fund 321 - Street Capital Projects Fund. IMU has confirmed their budget for the water main work and will reimburse the city for this portion, ensuring that the project remains within budget. The awarded contract amount of \$372,997.55 is well within the project's total estimated cost of \$530,255, and is supported by the allocated budget. The budgeted amount provides adequate funding for both the construction and any additional contingencies. The

proposed contingency amount of \$19,000 is within the allocated fund will ensure effective construction management to address any unforeseen issues that may arise during construction.

Recommendation: Staff recommends that the City Council award the contract for the West Clinton Avenue Reconstruction Project to Sternquist Construction for the bid amount of \$372,997.55. Additionally, staff recommends authorizing a total construction contingency budget of \$19,000 under the supervision of the City Manager and granting the Mayor authorization to execute the contract. This recommendation will allow us to move forward with this critical infrastructure project.

Attachments:

1. Snyder Letter_Council_Recommendation_2024-09-16_WestClintonAvenueReconstruction
2. Bid Tab_WestClintonAvenue
3. Resolution Award Contract W Clinton Ave Reconstruction
4. Notice_of_Award_WestClintonAvenueReconstruction

September 16, 2024

Akhilesh Pal, P.E.
Public Works Director
City of Indianola
110 N. 1st St.
P.O. Box 299
Indianola, IA 50125

RE: RECOMMENDATION OF AWARD
WEST CLINTON AVENUE RECONSTRUCTION
INDIANOLA, IOWA
SNYDER & ASSOCIATES PROJECT NO. 124.0039.01

Dear Mr. Pal:

At 2:00 pm on Tuesday, September 10th, nine (9) bids were received for the West Clinton Avenue Reconstruction project. The proposed project includes roadway, sidewalk, and driveway pavement removal and replacement, water main and services construction, storm sewer removal and reconstruction, subdrain and storm sewer service stub construction, grading and compost amended topsoil, seeding and hydromulching, sediment and erosion control, signage, traffic management, and associated general construction, including cleanup.

Nine bids were received and opened, with one bid having irregularities as described below. Bids ranged from \$372,997.55 to \$553,308.00. The engineer's estimate was \$530,255.00. The bids are summarized in the table below, in the order they were opened. The **bolded cost** represents the low bid amount.

Vanderpool Construction's bid included one error to one item total price by \$2,800 which did not impact the total bid price and overall result of the bid. Please see the table below and the attached bid tabulation for more detail. Bids were evaluated based on the total in accordance with the contract documents. The low bid was submitted by Sternquist Construction for \$372,997.55.

Bidder	Total Bid Amount
Engineer's Estimate	\$530,255.00
KLC Construction, LLC, Corydon	\$528,381.00
Corell Contractor, Inc., West Des Moines	\$492,626.00
Vanderpool Construction, Inc., Indianola	\$394,828.00
Reilly Construction Co., Inc., Ossian	\$448,436.00
Sternquist Construction, Indianola	\$372,997.55
Absolute Group, Granger	\$387,307.50
Alliance Construction Group, LLC, Urbandale	\$413,048.50
TK Concrete, Inc., Pella	\$465,907.00
Synergy Contracting, LLC, Des Moines	\$553,308.00

Sternquist Construction is an Indianola company specializing in concrete paving and regularly teams with local utility contractors to complete similar projects in Central Iowa. Sternquist is currently the paving subcontractor for the City of Indianola South K Street Paving and East Hillcrest Avenue Reconstruction projects.

Representatives from Snyder have spoken to Sternquist's management team and they are comfortable with the bid submitted on September 10th in the amount of \$372,997.55 and plans to start the project no later than June 3, 2025 (the late start date) complete the project within 60 working days as outlined in the contract.

Sternquist has vast experience with work similar to the West Clinton Avenue Reconstruction project, was below the Engineer's estimate and City budget projections, and desires to complete the work. With these factors in mind, it is our recommendation to award the contract to the low bidder, Sternquist Construction. We believe Sternquist Construction is a responsible, responsive bidder and fully capable of successfully carrying out the requirements of the contract.

With these factors in mind, it is Snyder's recommendation to award the contract to the low bidder, Sternquist Construction, for a total contract price of \$372,997.55. We believe Sternquist Construction is a responsible, responsive bidder and fully capable of successfully carrying out the requirements of the contract.

Mr. Akhilesh Pal
City of Indianola
September 16, 2024
Page 3 of 3

Please don't hesitate to contact me should you have any questions.

Very Truly Yours,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, reading "Jerry Selbher". The signature is fluid and cursive, with the first name "Jerry" and last name "Selbher" clearly distinguishable.

Jerry Selbher, P.E.
Project Manager

Enclosure
cc: Dave Moeller, Alexis Morales-Foote

TABULATION OF BIDS
West Clinton Avenue Reconstruction
City of Indianola
122.0039.01
Bid Date/Time: September 10, 2024; 2:00PM

22.03.09.01						1		2		3		4		5			
Bid Date/Time: September 10, 2024; 2:00PM						ENGINEER'S ESTIMATE		STERNQUIST CONSTRUCTION INDIANOLA, IOWA		ABSOLUTE GROUP GRANGER, IOWA		VANDERPOOL CONSTRUCTION, INC. INDIANOLA, IOWA		ALLIANCE CONSTRUCTION GROUP, LLC URBANDALE, IOWA		REILLY CONSTRUCTION CO., INC. OSSIAN, IOWA	
ITEM	ITEM CODE	DESCRIPTION	UNIT	QUANTITY		UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID																	
2.01	2010-D-2	TOPSOIL, COMPOST-AMENDED	CY	115		\$ 30.00	\$ 3,450.00	\$ 26.15	\$ 3,007.25	\$ 26.00	\$ 2,990.00	\$ 103.00	\$ 11,845.00	\$ 50.00	\$ 5,750.00	\$ 50.00	\$ 5,750.00
2.02	2010-E	EXCAVATION, CLASS 10	CY	480		\$ 20.00	\$ 9,600.00	\$ 20.40	\$ 9,792.00	\$ 20.30	\$ 9,744.00	\$ 21.50	\$ 10,320.00	\$ 17.00	\$ 8,160.00	\$ 20.00	\$ 9,600.00
2.03	2010-E	BELOW GRADE EXCAVATION (CORE OUT)	CY	25		\$ 30.00	\$ 750.00	\$ 105.00	\$ 2,625.00	\$ 105.00	\$ 2,625.00	\$ 48.00	\$ 1,200.00	\$ 15.00	\$ 375.00	\$ 40.00	\$ 1,000.00
2.04	2010-G	SUBGRADE PREPARATION, 12"	SY	1,688		\$ 5.00	\$ 8,440.00	\$ 2.00	\$ 3,376.00	\$ 2.00	\$ 3,376.00	\$ 4.25	\$ 7,174.00	\$ 3.00	\$ 5,064.00	\$ 4.00	\$ 6,752.00
2.05	2010-I	MODIFIED SUBBASE, 6"	SY	1,688		\$ 15.00	\$ 25,320.00	\$ 10.80	\$ 18,230.40	\$ 10.75	\$ 18,146.00	\$ 11.00	\$ 18,568.00	\$ 13.00	\$ 21,944.00	\$ 15.00	\$ 25,320.00
2.06	2010-L	COMPACTION TESTING	LS	1		\$ 2,000.00	\$ 2,000.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,600.00	\$ 1,600.00	\$ 2,045.00	\$ 2,045.00	\$ 3,000.00	\$ 3,000.00
3.01	3010-C	TRENCH FOUNDATION	TON	53		\$ 25.00	\$ 1,325.00	\$ 45.25	\$ 2,398.25	\$ 45.00	\$ 2,385.00	\$ 40.00	\$ 2,120.00	\$ 61.50	\$ 3,259.50	\$ 50.00	\$ 2,650.00
3.02	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIALS	CY	28		\$ 35.00	\$ 980.00	\$ 72.60	\$ 2,032.80	\$ 72.25	\$ 2,023.00	\$ 20.00	\$ 560.00	\$ 80.00	\$ 2,240.00	\$ 100.00	\$ 2,800.00
3.03	3010-F	TRENCH COMPACTION TESTING	LS	1		\$ 2,000.00	\$ 2,000.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,800.00	\$ 1,800.00	\$ 1,575.00	\$ 1,575.00	\$ 2,500.00	\$ 2,500.00
3.04	SPECIAL	SUPPORT OF LINEAR CABLE UTILITY	LF	340		\$ 30.00	\$ 10,200.00	\$ 17.00	\$ 5,780.00	\$ 17.00	\$ 5,780.00	\$ 1.00	\$ 340.00	\$ 10.00	\$ 3,400.00	\$ 75.00	\$ 25,500.00
4.01	4020-A-1	STORM SEWER, TRENCHED, PVC, 8"	LF	11		\$ 65.00	\$ 715.00	\$ 90.95	\$ 1,000.45	\$ 90.50	\$ 995.50	\$ 245.00	\$ 2,695.00	\$ 190.00	\$ 2,090.00	\$ 175.00	\$ 1,925.00
4.02	4020-A-1	STORM SEWER, TRENCHED, PVC, 12"	LF	5		\$ 200.00	\$ 1,000.00	\$ 239.20	\$ 1,196.00	\$ 238.00	\$ 1,190.00	\$ 455.00	\$ 2,275.00	\$ 490.00	\$ 2,450.00	\$ 600.00	\$ 3,000.00
4.03	4020-A-1	STORM SEWER, TRENCHED, RCP, 12"	LF	19		\$ 100.00	\$ 1,900.00	\$ 72.35	\$ 1,374.65	\$ 72.00	\$ 1,368.00	\$ 106.00	\$ 2,014.00	\$ 96.00	\$ 1,824.00	\$ 125.00	\$ 2,375.00
4.04	4020-A-1	STORM SEWER, TRENCHED, RCP, 15"	LF	431		\$ 100.00	\$ 43,100.00	\$ 68.35	\$ 29,458.85	\$ 68.00	\$ 29,308.00	\$ 67.00	\$ 28,877.00	\$ 90.00	\$ 38,790.00	\$ 70.00	\$ 30,170.00
4.05	4020-A-1	STORM SEWER, FULL AGGREGATE BACKFILL	LF	270		\$ 25.00	\$ 6,750.00	\$ 29.15	\$ 7,870.50	\$ 29.00	\$ 7,830.00	\$ 30.00	\$ 8,100.00	\$ 48.00	\$ 12,960.00	\$ 40.00	\$ 10,800.00
4.06	4020-D	REMOVAL OF STORM SEWER, RCP, LESS THAN OR EQUAL TO 18"	LF	356		\$ 40.00	\$ 14,240.00	\$ 20.60	\$ 7,333.60	\$ 20.50	\$ 7,298.00	\$ 15.00	\$ 5,340.00	\$ 20.00	\$ 7,120.00	\$ 15.00	\$ 5,340.00
4.07	4040-B	SUBDRAIN, PVC, 6"	LF	267		\$ 25.00	\$ 6,675.00	\$ 22.10	\$ 5,900.70	\$ 22.00	\$ 5,874.00	\$ 25.00	\$ 6,675.00	\$ 15.00	\$ 4,005.00	\$ 30.00	\$ 8,010.00
4.08	4040-C	SUBDRAIN CLEANOUT, TYPE A-1	EA	2		\$ 750.00	\$ 1,500.00	\$ 790.00	\$ 1,580.00	\$ 785.00	\$ 1,570.00	\$ 600.00	\$ 1,200.00	\$ 600.00	\$ 1,200.00	\$ 575.00	\$ 1,150.00
4.09	4040-D	SUBDRAIN OUTLETS AND CONNECTIONS, CMP, 6"	EA	1		\$ 400.00	\$ 400.00	\$ 326.65	\$ 326.65	\$ 325.00	\$ 325.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ 275.00	\$ 275.00
4.10	4040-E	SUMP PUMP SERVICE STUB, PVC, 1.5"	EA	8		\$ 1,500.00	\$ 12,000.00	\$ 1,330.00	\$ 10,640.00	\$ 1,325.00	\$ 10,600.00	\$ 700.00	\$ 5,600.00	\$ 750.00	\$ 6,000.00	\$ 975.00	\$ 7,800.00
5.01	5010-A-1	WATER MAIN, TRENCHED, C-900 PVC, 8"	LF	360		\$ 95.00	\$ 34,200.00	\$ 61.55	\$ 22,158.00	\$ 61.25	\$ 22,050.00	\$ 64.00	\$ 23,040.00	\$ 40.00	\$ 14,400.00	\$ 52.50	\$ 18,900.00
5.02	5010-D	WATER SERVICE RELOCATION, K-COPPER, 3/4", NEAR	EA	3		\$ 2,500.00	\$ 7,500.00	\$ 1,688.00	\$ 5,064.00	\$ 1,680.00	\$ 5,040.00	\$ 3,000.00	\$ 9,000.00	\$ 1,250.00	\$ 3,750.00	\$ 2,000.00	\$ 6,000.00
5.03	5010-D	WATER SERVICE RELOCATION, C-900 PVC, 4"	EA	1		\$ 3,000.00	\$ 3,000.00	\$ 4,653.00	\$ 4,653.00	\$ 4,630.00	\$ 4,630.00	\$ 4,200.00	\$ 4,200.00	\$ 2,300.00	\$ 2,300.00	\$ 5,250.00	\$ 5,250.00
5.04	5010-C-1	FITTING, DIP, VARIOUS SIZE	LB	356		\$ 15.00	\$ 5,340.00	\$ 8.00	\$ 2,848.00	\$ 8.00	\$ 2,848.00	\$ 18.00	\$ 6,408.00	\$ 15.00	\$ 5,340.00	\$ 7.25	\$ 2,581.00
5.05	5020-A	VALVE, GATE, 8"	EA	1		\$ 1,500.00	\$ 1,500.00	\$ 2,640.00	\$ 2,640.00	\$ 2,625.00	\$ 2,625.00	\$ 2,400.00	\$ 2,400.00	\$ 3,500.00	\$ 3,500.00	\$ 2,750.00	\$ 2,750.00
5.06	5020-C	FIRE HYDRANT ASSEMBLY, SALVAGE	EA	1		\$ 3,000.00	\$ 3,000.00	\$ 1,405.00	\$ 1,405.00	\$ 1,400.00	\$ 1,400.00	\$ 3,400.00	\$ 3,400.00	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00
5.07	5020-J	VALVE REMOVAL	EA	2		\$ 1,000.00	\$ 2,000.00	\$ 317.00	\$ 634.00	\$ 315.00	\$ 630.00	\$ 600.00	\$ 1,200.00	\$ 575.00	\$ 1,150.00	\$ 1,000.00	\$ 2,000.00
5.08	SPECIAL	CONNECTION TO EXISTING WATER MAIN	EA	2		\$ 2,000.00	\$ 4,000.00	\$ 1,356.75	\$ 2,713.50	\$ 1,350.00	\$ 2,700.00	\$ 4,100.00	\$ 8,200.00	\$ 575.00	\$ 1,150.00	\$ 1,500.00	\$ 3,000.00
6.01	6010-A	MANHOLE, SW-401, 48"	EA	1		\$ 6,000.00	\$ 6,000.00	\$ 4,824.00	\$ 4,824.00	\$ 4,800.00	\$ 4,800.00	\$ 3,300.00	\$ 3,300.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
6.02	6010-B	INTAKE, SW-501	EA	2		\$ 5,000.00	\$ 10,000.00	\$ 3,266.25	\$ 6,532.50	\$ 3,250.00	\$ 6,500.00	\$ 2,800.00	\$ 5,600.00	\$ 2,750.00	\$ 5,500.00	\$ 3,000.00	\$ 6,000.00
6.03	6010-B	INTAKE, SW-505	EA	2		\$ 6,000.00	\$ 12,000.00	\$ 5,427.00	\$ 10,854.00	\$ 5,400.00	\$ 10,800.00	\$ 4,300.00	\$ 8,600.00	\$ 4,350.00	\$ 8,700.00	\$ 5,000.00	\$ 10,000.00
6.04	6010-B	INTAKE, SW-511, CAST IN-PLACE	EA	1		\$ 10,000.00	\$ 10,000.00	\$ 3,266.25	\$ 3,266.25	\$ 3,250.00	\$ 3,250.00	\$ 6,500.00	\$ 6,500.00	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00
6.05	6010-H	REMOVE INTAKE	EA	2		\$ 1,000.00	\$ 2,000.00	\$ 780.00	\$ 1,560.00	\$ 775.00	\$ 1,550.00	\$ 650.00	\$ 1,300.00	\$ 400.00	\$ 800.00	\$ 750.00	\$ 1,500.00
7.01	7010-A	PAVEMENT, PCC, 8"	SY	1,328		\$ 90.00	\$ 119,520.00	\$ 63.00	\$ 83,664.00	\$ 66.00	\$ 87,648.00	\$ 64.50	\$ 85,656.00	\$ 75.00	\$ 99,600.00	\$ 66.00	\$ 87,648.00
7.02	7010-A	PAVEMENT, PCC, 8", REINFORCED	SY	208		\$ 130.00	\$ 27,040.00	\$ 80.50	\$ 16,744.00	\$ 96.50	\$ 20,072.00	\$ 82.50	\$ 17,160.00	\$ 93.00	\$ 19,344.00	\$ 85.00	\$ 17,680.00
7.03	7010-I	PCC PAVEMENT SAMPLES AND TESTING	LS	1		\$ 3,000.00	\$ 3,000.00	\$ 1,555.00	\$ 1,555.00	\$ 2,000.00	\$ 2,000.00	\$ 1,600.00	\$ 1,600.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00
7.04	7030-A	REMOVAL OF SIDEWALK	SY	130		\$ 20.00	\$ 2,600.00	\$ 12.00	\$ 1,560.00	\$ 12.00	\$ 1,560.00	\$ 25.20	\$ 3,276.00	\$ 10.00	\$ 1,300.00	\$ 12.00	\$ 1,560.00
7.05	7030-A	REMOVAL OF DRIVEWAY	SY	47		\$ 20.00	\$ 940.00	\$ 9.00	\$ 423.00	\$ 9.00	\$ 423.00	\$ 29.00	\$ 1,363.00	\$ 10.00	\$ 470.00	\$ 12.00	\$ 564.00
7.06	7030-E	SIDEWALK, PCC, 4"	SY	94		\$ 75.00	\$ 7,050.00	\$ 44.00	\$ 4,136.00	\$ 62.25	\$ 5,851.50	\$ 45.00	\$ 4,230.00	\$ 46.00	\$ 4,324.00	\$ 48.00	\$ 4,512.00
7.07	7030-E	SIDEWALK, PCC, 6"	SY	36		\$ 100.00	\$ 3,600.00	\$ 100.00	\$ 3,600.00	\$ 65.00	\$ 2,340.00	\$ 101.00	\$ 3,636.00	\$ 56.00	\$ 2,016.00	\$ 105.00	\$ 3,780.00
7.08	7030-G	DETECTABLE WARNING	SF	76		\$ 50.00	\$ 3,800.00	\$ 50.00	\$ 3,800.00	\$ 51.50	\$ 3,914.00	\$ 51.00	\$ 3,876.00	\$ 45.00	\$ 3,420.00	\$ 55.00	\$ 4,180.00
7.09	7030-H-1	DRIVEWAY, PAVED, PCC, 7"	SY	58		\$ 80.00	\$ 4,640.00	\$ 68.25	\$ 3,958.50	\$ 76.25	\$ 4,422.50	\$ 69.50	\$ 4,031.00	\$ 59.00	\$ 3,422.00	\$ 75.00	\$ 4,350.00
7.10	7040-H	PAVEMENT REMOVAL	SY	1,547		\$ 10.00	\$ 15,470.00	\$ 8.10	\$ 12,537.00	\$ 8.00	\$ 12,376.00	\$ 9.50	\$ 14,696.50	\$ 8.00	\$ 12,376.00	\$ 12.00	\$ 18,564.00
8.01	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1		\$ 5,000.00	\$ 5,000.00	\$ 9,849.00	\$ 9,849.00	\$ 9,800.00	\$ 9,800.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00
8.02	SPECIAL	PORTABLE MESSAGE BOARD	CDAY	25		\$ 200.00	\$ 5,000.00	\$ 141.00	\$ 3,525.00	\$ 140.00	\$ 3,500.00	\$ 140.00	\$ 3,500.00	\$ 140.00	\$ 3,500.00	\$ 150.00	\$ 3,750.00
9.01	9010-B	HYDRAULIC SEEDING, SEEDING, FERTILIZING, MULCHING	AC	0.2		\$ 8,000.00	\$ 1,600.00	\$ 12,500.00	\$ 2,500.00	\$ 12,500.00	\$ 2,500.00	\$ 7,300.00	\$ 1,460.00	\$ 7,200.00	\$ 1,440.00	\$ 15,000.00	\$ 3,000.00
9.02	9010-B	SEEDING MOBILIZATION	EA	2		\$ 1,000.00	\$ 2,000.00	\$ 251.00	\$ 502.00	\$ 250.00	\$ 500.00	\$ 280.00	\$ 560.00	\$ 275.00	\$ 550.00	\$ 300.00	\$ 600.00
9.03	9040-D-1	FILTER SOCK, 12"	LF	750		\$ 5.00	\$ 3,750.00	\$ 2.50	\$ 1,875.00	\$ 2.50	\$ 1,875.00	\$ 2.80	\$ 2,100.00	\$ 3.00	\$ 2,250.00	\$ 2.50	\$ 1,875

TABULATION OF BIDS
West Clinton Avenue Reconstruction
City of Indianapolis
122.0039.01
Bid Date/Time: September 10, 2024; 2:00PM

Bid Date/Time: September 10, 2024; 2:00PM							6		7		8		9	
					ENGINEER'S ESTIMATE		TK CONCRETE, INC. PELLA, IOWA		CORELL CONTRACTOR, INC. WEST DES MOINES, IOWA		KLC CONSTRUCTION, LLC CORYDON, IOWA		SYNERGY CONTRACTING, LLC DES MOINES, IOWA	
ITEM	ITEM CODE	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID														
2.01	2010-D-2	TOPSOIL, COMPOST-AMENDED	CY	115	\$ 30.00	\$ 3,450.00	\$ 50.00	\$ 5,750.00	\$ 65.00	\$ 7,475.00	\$ 50.00	\$ 5,750.00	\$ 110.00	\$ 12,650.00
2.02	2010-E	EXCAVATION, CLASS 10	CY	480	\$ 20.00	\$ 9,600.00	\$ 20.50	\$ 9,840.00	\$ 25.00	\$ 12,000.00	\$ 20.00	\$ 9,600.00	\$ 35.00	\$ 16,800.00
2.03	2010-E	BELOW GRADE EXCAVATION (CORE OUT)	CY	25	\$ 30.00	\$ 750.00	\$ 70.00	\$ 1,750.00	\$ 50.00	\$ 1,250.00	\$ 40.00	\$ 1,000.00	\$ 40.00	\$ 1,000.00
2.04	2010-G	SUBGRADE PREPARATION, 12"	SY	1,688	\$ 5.00	\$ 8,440.00	\$ 2.00	\$ 3,376.00	\$ 5.50	\$ 9,284.00	\$ 5.00	\$ 8,440.00	\$ 6.00	\$ 10,128.00
2.05	2010-I	MODIFIED SUBBASE, 6"	SY	1,688	\$ 15.00	\$ 25,320.00	\$ 12.00	\$ 20,256.00	\$ 12.50	\$ 21,100.00	\$ 16.00	\$ 27,008.00	\$ 17.00	\$ 28,696.00
2.06	2010-L	COMPACTION TESTING	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,750.00	\$ 2,750.00	\$ 6,000.00	\$ 6,000.00	\$ 2,420.00	\$ 2,420.00
3.01	3010-C	TRENCH FOUNDATION	TON	53	\$ 25.00	\$ 1,325.00	\$ 50.00	\$ 2,650.00	\$ 38.00	\$ 2,014.00	\$ 70.00	\$ 3,710.00	\$ 62.00	\$ 3,286.00
3.02	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIALS	CY	28	\$ 35.00	\$ 980.00	\$ 50.00	\$ 1,400.00	\$ 50.00	\$ 1,400.00	\$ 40.00	\$ 1,120.00	\$ 82.00	\$ 2,296.00
3.03	3010-F	TRENCH COMPACTION TESTING	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 6,500.00	\$ 6,500.00	\$ 2,750.00	\$ 2,750.00	\$ 6,000.00	\$ 6,000.00	\$ 2,420.00	\$ 2,420.00
3.04	SPECIAL	SUPPORT OF LINEAR CABLE UTILITY	LF	340	\$ 30.00	\$ 10,200.00	\$ 10.50	\$ 3,570.00	\$ 34.00	\$ 11,560.00	\$ 30.00	\$ 10,200.00	\$ 13.00	\$ 4,420.00
4.01	4020-A-1	STORM SEWER, TRENCHED, PVC, 8"	LF	11	\$ 65.00	\$ 715.00	\$ 125.00	\$ 1,375.00	\$ 222.00	\$ 2,442.00	\$ 100.00	\$ 1,100.00	\$ 207.00	\$ 2,277.00
4.02	4020-A-1	STORM SEWER, TRENCHED, PVC, 12"	LF	5	\$ 200.00	\$ 1,000.00	\$ 500.00	\$ 2,500.00	\$ 610.00	\$ 3,050.00	\$ 150.00	\$ 750.00	\$ 588.00	\$ 2,940.00
4.03	4020-A-1	STORM SEWER, TRENCHED, RCP, 12"	LF	19	\$ 100.00	\$ 1,900.00	\$ 200.00	\$ 3,800.00	\$ 184.00	\$ 3,496.00	\$ 150.00	\$ 2,850.00	\$ 125.00	\$ 2,375.00
4.04	4020-A-1	STORM SEWER, TRENCHED, RCP, 15"	LF	431	\$ 100.00	\$ 43,100.00	\$ 70.00	\$ 30,170.00	\$ 130.00	\$ 56,030.00	\$ 100.00	\$ 43,100.00	\$ 134.00	\$ 57,754.00
4.05	4020-A-1	STORM SEWER, FULL AGGREGATE BACKFILL	LF	270	\$ 25.00	\$ 6,750.00	\$ 50.00	\$ 13,500.00	\$ 38.00	\$ 10,260.00	\$ 60.00	\$ 16,200.00	\$ 99.00	\$ 26,730.00
4.06	4020-D	REMOVAL OF STORM SEWER, RCP, LESS THAN OR EQUAL TO 18"	LF	356	\$ 40.00	\$ 14,240.00	\$ 15.00	\$ 5,340.00	\$ 38.00	\$ 13,528.00	\$ 15.00	\$ 5,340.00	\$ 35.00	\$ 12,460.00
4.07	4040-B	SUBDRAIN, PVC, 6"	LF	267	\$ 25.00	\$ 6,675.00	\$ 25.00	\$ 6,675.00	\$ 22.00	\$ 5,874.00	\$ 17.00	\$ 4,539.00	\$ 36.00	\$ 9,612.00
4.08	4040-C	SUBDRAIN CLEANOUT, TYPE A-1	EA	2	\$ 750.00	\$ 1,500.00	\$ 500.00	\$ 1,000.00	\$ 700.00	\$ 1,400.00	\$ 1,000.00	\$ 2,000.00	\$ 825.00	\$ 1,650.00
4.09	4040-D	SUBDRAIN OUTLETS AND CONNECTIONS, CMP, 6"	EA	1	\$ 400.00	\$ 400.00	\$ 550.00	\$ 550.00	\$ 570.00	\$ 570.00	\$ 1,000.00	\$ 1,000.00	\$ 605.00	\$ 605.00
4.10	4040-E	SUMP PUMP SERVICE STUB, PVC, 1.5"	EA	8	\$ 1,500.00	\$ 12,000.00	\$ 850.00	\$ 6,800.00	\$ 2,100.00	\$ 16,800.00	\$ 800.00	\$ 6,400.00	\$ 2,252.00	\$ 18,016.00
5.01	5010-A-1	WATER MAIN, TRENCHED, C-900 PVC, 8"	LF	360	\$ 95.00	\$ 34,200.00	\$ 75.50	\$ 27,180.00	\$ 86.00	\$ 30,960.00	\$ 80.00	\$ 28,800.00	\$ 90.00	\$ 32,400.00
5.02	5010-D	WATER SERVICE RELOCATION, K-COPPER, 3/4", NEAR	EA	3	\$ 2,500.00	\$ 7,500.00	\$ 4,000.00	\$ 12,000.00	\$ 4,300.00	\$ 12,900.00	\$ 1,500.00	\$ 4,500.00	\$ 4,371.00	\$ 13,113.00
5.03	5010-D	WATER SERVICE RELOCATION, C-900 PVC, 4"	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,400.00	\$ 6,400.00	\$ 5,000.00	\$ 5,000.00	\$ 9,363.00	\$ 9,363.00
5.04	5010-C-1	FITTING, DIP, VARIOUS SIZE	LB	356	\$ 15.00	\$ 5,340.00	\$ 25.00	\$ 8,900.00	\$ 17.50	\$ 6,230.00	\$ 50.00	\$ 17,800.00	\$ 22.00	\$ 7,832.00
5.05	5020-A	VALVE, GATE, 8"	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 2,750.00	\$ 2,750.00	\$ 2,950.00	\$ 2,950.00	\$ 4,000.00	\$ 4,000.00	\$ 2,872.00	\$ 2,872.00
5.06	5020-C	FIRE HYDRANT ASSEMBLY, SALVAGE	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 7,650.00	\$ 7,650.00	\$ 2,000.00	\$ 2,000.00	\$ 5,199.00	\$ 5,199.00
5.07	5020-J	VALVE REMOVAL	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00	\$ 4,400.00	\$ 8,800.00	\$ 800.00	\$ 1,600.00	\$ 402.00	\$ 804.00
5.08	SPECIAL	CONNECTION TO EXISTING WATER MAIN	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 3,500.00	\$ 7,000.00	\$ 6,400.00	\$ 12,800.00	\$ 6,000.00	\$ 12,000.00	\$ 3,465.00	\$ 6,930.00
6.01	6010-A	MANHOLE, SW-401, 48"	EA	1	\$ 6,000.00	\$ 6,000.00	\$ 4,500.00	\$ 4,500.00	\$ 5,200.00	\$ 5,200.00	\$ 7,000.00	\$ 7,000.00	\$ 5,889.00	\$ 5,889.00
6.02	6010-B	INTAKE, SW-501	EA	2	\$ 5,000.00	\$ 10,000.00	\$ 3,750.00	\$ 7,500.00	\$ 4,400.00	\$ 8,800.00	\$ 6,000.00	\$ 12,000.00	\$ 4,433.00	\$ 8,866.00
6.03	6010-B	INTAKE, SW-505	EA	2	\$ 6,000.00	\$ 12,000.00	\$ 5,750.00	\$ 11,500.00	\$ 6,300.00	\$ 12,600.00	\$ 6,500.00	\$ 13,000.00	\$ 6,089.00	\$ 12,178.00
6.04	6010-B	INTAKE, SW-511, CAST IN-PLACE	EA	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,700.00	\$ 5,700.00	\$ 10,000.00	\$ 10,000.00	\$ 9,870.00	\$ 9,870.00
6.05	6010-H	REMOVE INTAKE	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00	\$ 1,900.00	\$ 3,800.00	\$ 800.00	\$ 1,600.00	\$ 1,618.00	\$ 3,236.00
7.01	7010-A	PAVEMENT, PCC, 8"	SY	1,328	\$ 90.00	\$ 119,520.00	\$ 85.00	\$ 112,880.00	\$ 66.00	\$ 87,648.00	\$ 70.00	\$ 92,960.00	\$ 69.00	\$ 91,632.00
7.02	7010-A	PAVEMENT, PCC, 8", REINFORCED	SY	208	\$ 130.00	\$ 27,040.00	\$ 100.00	\$ 20,800.00	\$ 85.00	\$ 17,680.00	\$ 170.00	\$ 35,360.00	\$ 90.00	\$ 18,720.00
7.03	7010-I	PCC PAVEMENT SAMPLES AND TESTING	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,650.00	\$ 1,650.00	\$ 4,500.00	\$ 4,500.00	\$ 1,650.00	\$ 1,650.00
7.04	7030-A	REMOVAL OF SIDEWALK	SY	130	\$ 20.00	\$ 2,600.00	\$ 10.00	\$ 1,300.00	\$ 15.00	\$ 1,950.00	\$ 10.00	\$ 1,300.00	\$ 24.00	\$ 3,120.00
7.05	7030-A	REMOVAL OF DRIVEWAY	SY	47	\$ 20.00	\$ 940.00	\$ 10.00	\$ 470.00	\$ 15.00	\$ 705.00	\$ 10.00	\$ 470.00	\$ 31.00	\$ 1,457.00
7.06	7030-E	SIDEWALK, PCC, 4"	SY	94	\$ 75.00	\$ 7,050.00	\$ 60.00	\$ 5,640.00	\$ 47.00	\$ 4,418.00	\$ 70.00	\$ 6,580.00	\$ 65.00	\$ 6,110.00
7.07	7030-E	SIDEWALK, PCC, 6"	SY	36	\$ 100.00	\$ 3,600.00	\$ 100.00	\$ 3,600.00	\$ 105.00	\$ 3,780.00	\$ 75.00	\$ 2,700.00	\$ 126.00	\$ 4,536.00
7.08	7030-G	DETECTABLE WARNING	SF	76	\$ 50.00	\$ 3,800.00	\$ 55.00	\$ 4,180.00	\$ 52.00	\$ 3,952.00	\$ 75.00	\$ 5,700.00	\$ 55.00	\$ 4,180.00
7.09	7030-H-1	DRIVEWAY, PAVED, PCC, 7"	SY	58	\$ 80.00	\$ 4,640.00	\$ 85.00	\$ 4,930.00	\$ 72.00	\$ 4,176.00	\$ 80.00	\$ 4,640.00	\$ 93.00	\$ 5,394.00
7.10	7040-H	PAVEMENT REMOVAL	SY	1,547	\$ 10.00	\$ 15,470.00	\$ 10.00	\$ 15,470.00	\$ 10.00	\$ 15,470.00	\$ 12.00	\$ 18,564.00	\$ 12.00	\$ 18,564.00
8.01	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 10,500.00	\$ 10,500.00	\$ 10,300.00	\$ 10,300.00	\$ 17,000.00	\$ 17,000.00	\$ 11,000.00	\$ 11,000.00
8.02	SPECIAL	PORTABLE MESSAGE BOARD	CDAY	25	\$ 200.00	\$ 5,000.00	\$ 150.00	\$ 3,750.00	\$ 147.00	\$ 3,675.00	\$ 150.00	\$ 3,750.00	\$ 165.00	\$ 4,125.00
9.01	9010-B	HYDRAULIC SEEDING, SEEDING, FERTILIZING, MULCHING	AC	0.2	\$ 8,000.00	\$ 1,600.00	\$ 17,500.00	\$ 3,500.00	\$ 13,125.00	\$ 2,625.00	\$ 25,000.00	\$ 5,000.00	\$ 19,800.00	\$ 3,960.00
9.02	9010-B	SEEDING MOBILIZATION	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00	\$ 262.00	\$ 524.00	\$ 4,000.00	\$ 8,000.00	\$ 605.00	\$ 1,210.00
9.03	9040-D-1	FILTER SOCK, 12"	LF	750	\$ 5.00	\$ 3,750.00	\$ 3.00	\$ 2,250.00	\$ 2.60	\$ 1,950.00	\$ 4.00	\$ 3,000.00	\$ 3.00	\$ 2,250.00
9.04	9040-D-2	FILTER SOCK, REMOVAL	LF	750	\$ 1.00	\$ 750.00	\$ 1.00	\$ 750.00	\$ 0.60	\$ 450.00	\$ 2.00	\$ 1,500.00	\$ 1.50	\$ 1,125.00
9.05	9040-Q-2	EROSION CONTROL MULCHING, HYDROMULCHING WITH TEMPORARY SEED	AC	0.2	\$ 8,000.00	\$ 1,600.00	\$ 8,400.00	\$ 1,680.00	\$ 5,250.00	\$ 1,050.00	\$ 25,000.00	\$ 5,000.00	\$ 13,200.00	\$ 2,640.00
9.06	9040-T-1	INLET PROTECTION DEVICE, DROP-IN, INSTALL AND REMOVE	EA	5	\$ 200.00	\$ 1,000.00	\$ 300.00	\$ 1,500.00	\$ 184.00	\$ 920.00	\$ 300.00	\$ 1,500.00	\$ 275.00	\$ 1,375.00
9.07	9040-T-2	INLET PROTECTION DEVICE, DROP-IN, MAINTENANCE	EA	5	\$ 50.00	\$ 250.00	\$ 75.00	\$ 375.00	\$ 26.00	\$ 130.00	\$ 300.00	\$ 1,500.00	\$ 55.00	\$ 275.00
11.01	11020-A	MOBILIZATION	LS	1	\$ 57,800.00	\$ 57,800.00	\$ 29,750.00	\$ 29,750.00	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00	\$ 23,300.00	\$ 23,300.00
11.02	11030-B	MAINTENANCE OF SOLID WASTE AND RECYCLING	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 5,300.00	\$ 5,300.00	\$ 6,000.00	\$ 6,000.00	\$ 2,400.00	\$ 2,400.00
11.03	11040-A	TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS, HMA MILLINGS	SY	100	\$ 25.00	\$ 2,500.00	\$ 15.50	\$ 1,550.00	\$ 34.00	\$ 3,400.00	\$ 100.00	\$ 10,000.00	\$ 34.00	\$ 3,400.00
11.04	11050-B	CONCRETE WASHOUT	LS	1	\$ 1,660.00	\$ 1,660.00	\$ 2,500.00	\$ 2,500.00	\$ 950.00	\$ 950.00	\$ 450.00	\$ 450.00	\$ 1,650.00	\$ 1,650.00
11.05	SPECIAL	REMOVE AND REINSTALL STREET SIGNS	EA	6	\$ 300.00	\$ 1,800.00	\$ 400.00	\$ 2,400.00	\$ 350.00	\$ 2,100.00	\$ 250.00	\$ 1,500.00	\$ 358.00	\$ 2,148.00
TOTAL BID:						\$ 530,255.00		\$ 465,907.00		\$ 492,626.00		\$ 528,381.00		\$ 553,308.00
BID SECURITY:							10%		10%		10%		10%	

Notes

**City of Indianola
RESOLUTION NO 2024-**

**RESOLUTION AWARDING CONTRACT TO STERNQUIST CONSTRUCTION FOR
WEST CLINTON AVENUE RECONSTRUCTION PROJECT**

WHEREAS, the City Council of the City of Indianola, Iowa (the "City") has heretofore deemed it necessary and desirable to approve the West Clinton Avenue Reconstruction Project, located on West Clinton Avenue between North Buxton Street and North Howard Street, (will be known as the "Project"); and

WHEREAS, the bids for the aforementioned Project were received, opened, and tabulated as per published notice; and

WHEREAS, on September 10, 2024, nine bids were received for the project, with bid amounts ranging from \$372,997.55 to \$553,308.00. The engineer's estimate was \$530,255.00; and

WHEREAS, the bid in the amount of \$372,997.55 from Sternquist Construction was the lowest responsive, responsible bid for the project; and

WHEREAS, the project is expected to commence between March 4, 2025, and June 3, 2025, and must be completed within 60 days; and

WHEREAS, a construction contingency budget of \$19,000 is recommended to address any unforeseen issues during construction, with oversight provided by the City Manager; and

WHEREAS, a public hearing has been held on objections to the proposed plans, specifications, and form of contract and to the cost of the Project, and no objections were provided.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, as follows:

Section 1. The base bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

NAME AND ADDRESS OF CONTRACTOR	AMOUNT OF BASE BID
Sternquist Construction	\$372,997.55
Indianola, IA 50125	

Section 2. The contract for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice to bidders, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

Section 3: The City Council authorizes the City Manager a construction contingency of \$19,000 for the project during construction as necessary to complete this project.

Section 4: The City Council authorizes the Mayor to execute all related contract documents contingent upon receipt and approval of insurance and bond documents.

PASSED AND APPROVED this 16th day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

NOTICE OF AWARD

To: Sternquist Construction
1110 N 14th Street
Indianola, IA 50125

The City Council of the City of Indianola, Iowa considered the proposal submitted by you on September 10, 2024, in the City of Indianola, Iowa. It appears that it is to the best interest of the City of Indianola, Iowa to accept your proposal in the amount of Three Hundred Seventy-Two Thousand Nine Hundred Ninety-Seven Dollars and Fifty-Five Cents. (\$372,997.55). You are hereby notified that your proposal has been accepted for the West Clinton Avenue Reconstruction project subject to completion of financing and approval of the Contract.

You are required by the "Notice of Hearing" and "Proposal" to execute the formal Contract with the City of Indianola and to furnish the required Contractor's performance, payment, and maintenance bond within the terms specified in the "Notice of Hearing" and "Proposal".

If you fail to execute said Contract and to furnish said bond within ten (10) days from the date of delivery of the "Notice of Award", the City of Indianola will be entitled to consider all your rights arising out of the City of Indianola's acceptance of your proposal as abandoned and to award the work covered by your proposal to another, or to re-advertise the work, or otherwise dispose thereof as the City of Indianola may see fit.

Dated this 16th day of September, 2024.

CITY OF INDIANOLA, IOWA

By _____

Title _____

Acceptance of Notice
Receipt of the Above

"Notice of Award" is hereby acknowledged this _____ day of September, 2024.

Sternquist Construction
Contractor

By _____

Title _____