



CITY OF INDIANOLA COUNCIL MEETING

September 3, 2024

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment**
- 5. Consent Agenda**
 - A. Approval of Agenda
 - B. Approval of Claims
 - C. Approval of Minutes of the August 19, 2024 meeting.
 - D. Approval of Applications
 1. Consideration of the issuance of a renewal refuse hauling permit for T.R.M. Disposal LLC.
 - E. Second consideration of an ordinance amending the City Code of the City of Indianola, Iowa by deleting Chapter 30, Downtown Square Commission.
 - F. Second consideration of an ordinance rezoning property from the R-1 'Single-Family Residential Detached' Zoning District and the R-2 'Single-Family Residential Attached' Zoning District from the A-1 'Agricultural/Open-Space' Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa.
 - G. Second consideration of an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits.
 - H. Second consideration of an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives.
 - I. Third consideration of an ordinance to amend speed regulations, establishing a reduced school speed zone on East 2nd Avenue.
 - J. Resolution approving Amendment Number 1 to the School Resource Officer Agreement pursuant to Chapter 28 between the City of Indianola, Iowa and the Indianola Community School District.

- K. Resolution authorizing an agreement for cooperative public service between the City of Indianola, Iowa and Warren County, Iowa.
- L. Resolution authorizing an agreement for medical director services.
- M. Resolution approving salaries.

6. Council Reports

- A. Council committee reports.
- B. Receive and file the July 2024 Treasurer's Report.
- C. Receive and file the July 2024 EMS Billing Activity Report.

7. Mayor's Report

- A. Community Update
- B. Approval of the appointment of Teresa Swan Tuit to the Library Board of Trustees to fill a vacancy, for a term beginning immediately and expiring July 1, 2028.

8. Public Consideration

- A. Old Business
 - 1. Discussion and direction on proposed Chicken Permit Fees.

9. Other Business

- A. City Manager's Report - Ben Reeves
 - 1. Vision 2030 Presentation and Discussion
- B. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
- C. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

10. Adjourn



MEMORANDUM

To: Mayor and City Council

From:

Date: September 3, 2024

Subject: Approval of Claims

Recommendation: Roll call is in order.

Attachments: 1. Vendor Report 9032024

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
A+ LAWN & LANDSCAPE				
A+ LAWN & LANDSCAPE	PICKARD POND TREATMENT	08/24/2024	450.00	PARK & RECREATI
Total A+ LAWN & LANDSCAPE:			450.00	
ACCO UNLIMITED CORP.				
ACCO UNLIMITED CORP.	POOL CHLORINE	08/09/2024	660.00	POOL (MEMORIAL)
ACCO UNLIMITED CORP.	POOL CHLORINE	08/14/2024	342.40	POOL (MEMORIAL)
ACCO UNLIMITED CORP.	POOL ACID SOLUTION	08/14/2024	258.40	POOL (MEMORIAL)
ACCO UNLIMITED CORP.	POOL SUPPLIES	08/20/2024	2,120.30	WELLNESS CAMP
Total ACCO UNLIMITED CORP.:			3,381.10	
ACE HARDWARE				
ACE HARDWARE	STATION HARDWARE	08/13/2024	8.56	FIRE FUND
ACE HARDWARE	FASTNERS	08/14/2024	13.61	SEWER FUND
ACE HARDWARE	STATION HARDWARE	08/14/2024	3.12	FIRE FUND
ACE HARDWARE	TOOLS	08/14/2024	10.98	MAINTENANCE
ACE HARDWARE	RENTAL BROOM	08/14/2024	55.99	ROAD USE TAX FU
ACE HARDWARE	RENTAL CREDIT	08/14/2024	50.00-	ROAD USE TAX FU
ACE HARDWARE	STIHL POWER BROOM	08/14/2024	627.97	ROAD USE TAX FU
ACE HARDWARE	DOOR KICK STAND	08/15/2024	15.18	MAINTENANCE
ACE HARDWARE	EQUIPMENT RENTAL	08/16/2024	110.00	ROAD USE TAX FU
ACE HARDWARE	RENTAL CREDIT	08/18/2024	60.00-	ROAD USE TAX FU
ACE HARDWARE	CAUTION TAPE	08/19/2024	25.98	PARK & RECREATI
ACE HARDWARE	CHARCOAL LIGHTER FLUID	08/19/2024	6.99	PARK & RECREATI
ACE HARDWARE	ROPE, CHAIN	08/21/2024	100.11	SEWER FUND
ACE HARDWARE	SELF LEVELING VULKEM CAULKING - CHRI	08/21/2024	99.95	PARK & RECREATI
Total ACE HARDWARE:			968.44	
ACME TOOLS				
ACME TOOLS	CONCRETE SAW BLADES	08/14/2024	1,129.98	ROAD USE TAX FU
ACME TOOLS	CONCRETE SAW	08/23/2024	2,526.00	ROAD USE TAX FU
Total ACME TOOLS:			3,655.98	
ACTION TARGET				
ACTION TARGET	FIREARMS TARGETS	08/16/2024	771.70	POLICE FUND
Total ACTION TARGET:			771.70	
ADVANCED DATA PROCESSING INC				
ADVANCED DATA PROCESSING	JULY 2024 DIGITECH EMS FEE	08/19/2024	6,298.73	AMBULANCE FUN
Total ADVANCED DATA PROCESSING INC:			6,298.73	
AHLERS & COONEY P.C.				
AHLERS & COONEY P.C.	SUMMERCREST HILLS URP	08/21/2024	1,058.00	GENERAL FUND
AHLERS & COONEY P.C.	KENTUCKY RIDGE/N 6TH URP	08/22/2024	230.00	GENERAL FUND
AHLERS & COONEY P.C.	AMEND NO 8 TO HILLCREST/DOWNTOWN U	08/22/2024	162.00	GENERAL FUND
AHLERS & COONEY P.C.	DEVELOPMENT AGREEMENT -INCEPTION G	08/22/2024	54.00	GENERAL FUND
AHLERS & COONEY P.C.	DEER RUN URP	08/22/2024	124.00	GENERAL FUND
AHLERS & COONEY P.C.	RESIDENTIAL DEER RUN URP	08/22/2024	84.00	GENERAL FUND
Total AHLERS & COONEY P.C.:			1,712.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ALLSUP, PAT				
ALLSUP, PAT	AUGUST 2024 CELL	08/27/2024	50.00	POLICE FUND
ALLSUP, PAT	JULY 2024 CELL	08/27/2024	50.00	POLICE FUND
Total ALLSUP, PAT:			100.00	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	EVENT SUPPLIES AND OFFICE SUPPLIES	08/26/2024	176.10	PARK & RECREATI
AMAZON CAPITAL SERVICES	SURFACE PRO MOUNTS	08/19/2024	149.87	AMBULANCE FUN
AMAZON CAPITAL SERVICES	FPB LASER DISTANCE MEASURING TOOL	08/22/2024	154.34	FIRE FUND
AMAZON CAPITAL SERVICES	RETURN IPAD	08/21/2024	889.00-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	ZONE CART AND NINTENDO SWITCH	08/25/2024	525.34	PARK & RECREATI
AMAZON CAPITAL SERVICES	RETURN IPAD	08/22/2024	889.00-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	RETURN IPAD	08/21/2024	889.00-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	YOUTH SPORTS EQUIPMENT	08/10/2024	329.47	PARK & RECREATI
AMAZON CAPITAL SERVICES	EMERGENCY EXIT SIGN	08/18/2024	48.00	MAINTENANCE
AMAZON CAPITAL SERVICES	POWER CORD RETURN	08/19/2024	11.99-	MAINTENANCE
AMAZON CAPITAL SERVICES	EVENT DECORATIONS	08/18/2024	13.98	PARK & RECREATI
AMAZON CAPITAL SERVICES	COMMUNICATIONS BOARD	08/18/2024	200.51	GENERAL FUND
AMAZON CAPITAL SERVICES	SPRINKLER HEAD WRENCHS	08/28/2024	138.15	FIRE FUND
AMAZON CAPITAL SERVICES	SURFACE PRO MOUNTS	08/27/2024	149.87-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	SIGN HOLDER	08/20/2024	16.53	PARK & RECREATI
AMAZON CAPITAL SERVICES	PAPER SHREDDER	08/22/2024	59.69	SEWER FUND
AMAZON CAPITAL SERVICES	BATTERY FOR FPB EXTINGUISHER PROP	08/23/2024	47.51	FIRE FUND
AMAZON CAPITAL SERVICES	BOOTS UNIFORM LINE ITEM THAD AND TRA	08/23/2024	438.95	FIRE FUND
AMAZON CAPITAL SERVICES	RETURN IPAD	08/21/2024	889.00-	AMBULANCE FUN
AMAZON CAPITAL SERVICES	FILE CABINET	07/15/2024	128.99	POLICE FUND
AMAZON CAPITAL SERVICES	ZONE TELEVISION	08/24/2024	179.94	PARK & RECREATI
AMAZON CAPITAL SERVICES	POOL BASKETBALLS	07/29/2024	40.99	POOL (MEMORIAL)
Total AMAZON CAPITAL SERVICES:			1,069.50-	
AUBERT'S TOWING				
AUBERT'S TOWING	VEHICLE IMPOUND	07/24/2024	160.00	POLICE FUND
AUBERT'S TOWING	VEHICLE IMPOUND	07/25/2024	155.00	POLICE FUND
AUBERT'S TOWING	TRAINING VEHICLES FOR EXTRICATION	08/21/2024	170.00	FIRE FUND
AUBERT'S TOWING	TRAINING VEHICLES FOR EXTRICATION	08/21/2024	170.00	FIRE FUND
Total AUBERT'S TOWING:			655.00	
AVI SYSTEMS				
AVI SYSTEMS	COUNCIL AV REPAIRS	08/22/2024	1,390.00	GENERAL FUND
Total AVI SYSTEMS:			1,390.00	
AXON ENTERPRISE INC				
AXON ENTERPRISE INC	AXON TASER CONTRACT	08/09/2024	18,173.83	POLICE FUND
Total AXON ENTERPRISE INC:			18,173.83	
BLOSSER, RYEN				
BLOSSER, RYEN	SWIMSUIT REIMBURSEMENT	08/27/2024	66.93	POOL (MEMORIAL)
BLOSSER, RYEN	EDUCATION: WSI COURSE	08/27/2024	250.00	POOL (MEMORIAL)
Total BLOSSER, RYEN:			316.93	
BLUEMARK ENERGY LLC				
BLUEMARK ENERGY LLC	NATURAL GAS	08/22/2024	621.28	WELLNESS CAMP

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total BLUEMARK ENERGY LLC:			621.28	
BOLTON & MENK INC				
BOLTON & MENK INC	CITY SQUARE RECONSTRUCTION	07/31/2024	59,421.00	SQUARE STREETS
Total BOLTON & MENK INC:			59,421.00	
BONNIE'S BARRICADES				
BONNIE'S BARRICADES	RENTAL MESSAGE BOARDS FOR HILLCRES	08/13/2024	1,280.00	HILLCREST AVENU
Total BONNIE'S BARRICADES:			1,280.00	
BOUND TREE MEDICAL LLC				
BOUND TREE MEDICAL LLC	EMS LARYNGOSCOPE BLADES	08/13/2024	18.18	AMBULANCE FUN
Total BOUND TREE MEDICAL LLC:			18.18	
BROWN EQUIPMENT				
BROWN EQUIPMENT	BELT FOR FERRIS 3300 MOWER	08/26/2024	90.10	PARK & RECREATI
Total BROWN EQUIPMENT:			90.10	
BRUENING ROCK PRODUCTS				
BRUENING ROCK PRODUCTS	ROAD STONE	08/12/2024	358.81	ROAD USE TAX FU
BRUENING ROCK PRODUCTS	ROAD STONE	08/19/2024	3,222.56	ROAD USE TAX FU
BRUENING ROCK PRODUCTS	ROAD STONE	08/19/2024	2,523.93	ROAD USE TAX FU
BRUENING ROCK PRODUCTS	ROAD STONE	08/19/2024	558.04	ROAD USE TAX FU
Total BRUENING ROCK PRODUCTS:			6,663.34	
CDW GOVERNMENT INC				
CDW GOVERNMENT INC	FIRE MARSHAL NEW MONITORS	08/19/2024	966.60	FIRE FUND
Total CDW GOVERNMENT INC:			966.60	
CENTRAL IOWA FASTENERS				
CENTRAL IOWA FASTENERS	JANITORIAL SUPPLIES - TOILET PAPER	08/22/2024	89.00	PARK & RECREATI
CENTRAL IOWA FASTENERS	JANITORIAL SUPPLIES	08/22/2024	254.98	PARK & RECREATI
Total CENTRAL IOWA FASTENERS:			343.98	
CENTURYLINK				
CENTURYLINK	MONTHLY SERVICE	08/22/2024	64.61	GENERAL FUND
CENTURYLINK	MONTHLY SERVICE	08/22/2024	67.65	GENERAL FUND
Total CENTURYLINK:			132.26	
CHRISTENSEN, KAEI				
CHRISTENSEN, KAEI	EDUCATION: LIFEGUARD RECERT COURSE	08/27/2024	160.00	POOL (MEMORIAL)
Total CHRISTENSEN, KAEI:			160.00	
CHRISTENSEN, SOREN				
CHRISTENSEN, SOREN	EDUCATION: LIFEGUARD COURSE	08/27/2024	195.00	POOL (MEMORIAL)
Total CHRISTENSEN, SOREN:			195.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
CINTAS CORPORATION				
CINTAS CORPORATION	FIRST AID SUPPLIES - PARKS SHOP	08/21/2024	10.30	PARK & RECREATI
Total CINTAS CORPORATION:			10.30	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	CAULKING AND CAULKSAVER ROPE	08/15/2024	420.52	PARK & RECREATI
CIRCLE B CASHWAY	CAULKING AND CAULKSAVER ROPE - CHRI	08/19/2024	279.15	PARK & RECREATI
CIRCLE B CASHWAY	EXPANSION JOINT	08/20/2024	29.49	ROAD USE TAX FU
CIRCLE B CASHWAY	CAULKSAVER ROPE	08/20/2024	58.01	PARK & RECREATI
CIRCLE B CASHWAY	EXPANSION JOINT	08/20/2024	58.98	SEWER FUND
CIRCLE B CASHWAY	QUAD CAULKING, BLACK JACK ROOF CEME	08/27/2024	128.87	PARK & RECREATI
CIRCLE B CASHWAY	QUAD CAULKING - CXT RESTROOMS	08/27/2024	15.49	PARK & RECREATI
Total CIRCLE B CASHWAY:			990.51	
CNM OUTDOOR EQUIPMENT				
CNM OUTDOOR EQUIPMENT	TRIMMER BIKE HANDLE & BRUSH KNIFE	08/07/2024	436.98	SEWER FUND
CNM OUTDOOR EQUIPMENT	TRIMMER HEAD FOR FS 91R TRIMMER	08/13/2024	23.99	PARK & RECREATI
CNM OUTDOOR EQUIPMENT	POWER BROOM	08/19/2024	274.99	ROAD USE TAX FU
CNM OUTDOOR EQUIPMENT	REPAIRS TO FS 91R TRIMMER	08/21/2024	101.48	PARK & RECREATI
Total CNM OUTDOOR EQUIPMENT:			837.44	
CRAWFORD, RICHARD L.				
CRAWFORD, RICHARD L.	COED SB OFFICIAL	08/16/2024	128.00	PARK & RECREATI
CRAWFORD, RICHARD L.	COED SB OFFICIAL	08/23/2024	128.00	PARK & RECREATI
Total CRAWFORD, RICHARD L.:			256.00	
CUNNINGHAM, LEANNA				
CUNNINGHAM, LEANNA	SWIMSUIT REIMBURSEMENT	08/27/2024	39.74	POOL (MEMORIAL)
Total CUNNINGHAM, LEANNA:			39.74	
DLH GRAFX				
DLH GRAFX	T-SHIRTS FLAG FOOTBALL LEAGUES	08/23/2024	1,631.17	PARK & RECREATI
Total DLH GRAFX:			1,631.17	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	TIRE REPAIR UNIT 211	08/13/2024	26.98	POLICE FUND
Total DOWNEY TIRE PROS:			26.98	
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	JANITORIAL CITY HALL	08/15/2024	4,225.00	GENERAL FUND
DUST PROS JANITORIAL	N HOWARD JANITORIAL	08/15/2024	375.00	CH BUILDING PRO
DUST PROS JANITORIAL	S BUXTON JANITORIAL SERVICES	08/15/2024	500.00	GENERAL FUND
DUST PROS JANITORIAL	S BUXTON JANITORIAL SUPPLIES	08/15/2024	124.75	GENERAL FUND
DUST PROS JANITORIAL	JANITORIAL SERVICES	08/15/2024	675.00	SEWER FUND
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	08/15/2024	212.50	SEWER FUND
Total DUST PROS JANITORIAL:			6,112.25	
EDTM INC				
EDTM INC	TINT METERS	08/19/2024	336.76	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total EDTM INC:			336.76	
ELIXIR RX SOLUTIONS				
ELIXIR RX SOLUTIONS	411 RX	08/15/2024	57.45	POLICE FUND
Total ELIXIR RX SOLUTIONS:			57.45	
ENVIROTECH SERVICES				
ENVIROTECH SERVICES	DUST CONTROL FOR SOUTH K STREET DE	08/23/2024	2,440.00	SOUTH K STREET
Total ENVIROTECH SERVICES:			2,440.00	
EXTINGUISHER COMPANY, THE				
EXTINGUISHER COMPANY, THE	REPLACEMENT PANEL	08/20/2024	50.00	WELLNESS CAMP
Total EXTINGUISHER COMPANY, THE:			50.00	
FAREWAY STORE				
FAREWAY STORE	ZONE AND ACTIVITY CENTER SNACKS	08/20/2024	109.48	PARK & RECREATI
Total FAREWAY STORE:			109.48	
FIRE SERVICE TRAINING BUREAU				
FIRE SERVICE TRAINING BURE	FF1 TESTING & HZMAT	08/15/2024	200.00	FIRE FUND
FIRE SERVICE TRAINING BURE	TRACY DRIVER OPERATOR TESTING	08/23/2024	50.00	FIRE FUND
Total FIRE SERVICE TRAINING BUREAU:			250.00	
G & G LAWN CARE AND LANDSCAPING INC				
G & G LAWN CARE AND LANDS	204 N C ST - HOUSE REMOVAL, FILL, SEEDI	08/14/2024	16,500.00	CH BUILDING PRO
Total G & G LAWN CARE AND LANDSCAPING INC:			16,500.00	
GALLS LLC				
GALLS LLC	SRT GAS MASKS	06/17/2024	6,115.20	POLICE FUND
GALLS LLC	NEW HIRE UNIFORMS	08/15/2024	140.68	POLICE FUND
GALLS LLC	NEW HIRE UNIFORMS	08/15/2024	243.80	POLICE FUND
GALLS LLC	CALLEN UNIFORM BOOTS	08/15/2024	138.55	FIRE FUND
GALLS LLC	NEW HIRE UNIFORMS	08/19/2024	945.78	POLICE FUND
GALLS LLC	JCOLBY UNIFORM BOOTS	08/19/2024	278.94	FIRE FUND
GALLS LLC	DMCCURDY UNIFORM BOOTS	08/21/2024	122.40	FIRE FUND
GALLS LLC	M BUTCHER CLASS A UNIFORM	08/21/2024	703.03	FIRE FUND
GALLS LLC	JCOLBY CLASS A COAT	08/22/2024	703.04	FIRE FUND
Total GALLS LLC:			9,391.42	
GENTRY, MAELEE				
GENTRY, MAELEE	SWIMSUIT REIMBURSEMENT	08/27/2024	28.01	POOL (MEMORIAL)
Total GENTRY, MAELEE:			28.01	
GRAINGER INC				
GRAINGER INC	DAVIT CRANE	08/21/2024	4,790.56	SEWER FUND
GRAINGER INC	DAVIT CRANE BASE/LIFELINE	08/22/2024	3,410.17	SEWER FUND
GRAINGER INC	COUPLING	08/26/2024	32.48	SEWER FUND
GRAINGER INC	U-BOLT	08/26/2024	15.24	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total GRAINGER INC:			8,248.45	
GREATER DM PARTNERSHIP				
GREATER DM PARTNERSHIP	FY25 CONTRIBUTION	08/13/2024	7,500.00	GENERAL FUND
Total GREATER DM PARTNERSHIP:			7,500.00	
GRIMSLEY, REGAN				
GRIMSLEY, REGAN	REIMBURSEMENT LIFEGUARD CLASS	08/20/2024	200.00	WELLNESS CAMP
Total GRIMSLEY, REGAN:			200.00	
HART, CHLOEY				
HART, CHLOEY	EDUCATION: WSI COURSE	08/27/2024	250.00	POOL (MEMORIAL)
Total HART, CHLOEY:			250.00	
HIRTA PUBLIC TRANSIT				
HIRTA PUBLIC TRANSIT	BALLOON CAMP TRANSPORTATION	08/16/2024	39.87	PARK & RECREATI
Total HIRTA PUBLIC TRANSIT:			39.87	
HOGER, LILLY				
HOGER, LILLY	EDUCATION: LIFEGUARD COURSE	08/27/2024	100.00	POOL (MEMORIAL)
HOGER, LILLY	SWIMSUIT REIMBURSEMENT	08/27/2024	45.75	POOL (MEMORIAL)
Total HOGER, LILLY:			145.75	
HOGER, PAIGE				
HOGER, PAIGE	EDUCATION: LIFEGUARD COURSE	08/27/2024	100.00	POOL (MEMORIAL)
HOGER, PAIGE	SWIMSUIT REIMBURSEMENT	08/27/2024	45.75	POOL (MEMORIAL)
Total HOGER, PAIGE:			145.75	
HOGER, TAYLOR				
HOGER, TAYLOR	EDUCATION: LIFEGUARD RECERT COURSE	08/27/2024	100.00	POOL (MEMORIAL)
HOGER, TAYLOR	EDUCATION: LGI COURSE	08/27/2024	375.00	POOL (MEMORIAL)
HOGER, TAYLOR	SWIMSUIT REIMBURSEMENT	08/27/2024	54.57	POOL (MEMORIAL)
Total HOGER, TAYLOR:			529.57	
HR GREEN INC				
HR GREEN INC	WASTEWATER REVIEW - QUAIL MEADOWS	05/24/2024	4,986.50	GENERAL FUND
HR GREEN INC	FRANKLIN AVE SEWER IMPROVEMENTS	08/23/2024	15,266.00	SEWER CAPITAL P
HR GREEN INC	WASTEWATER REVIEW	08/23/2024	7,271.50	SEWER CAPITAL P
Total HR GREEN INC:			27,524.00	
HY-VEE				
HY-VEE	PICKARD CONCESSIONS	08/27/2024	23.94	PARK & RECREATI
HY-VEE	STATE FAIR PIES	08/14/2024	199.51	PARK & RECREATI
Total HY-VEE:			223.45	
INDEPENDENT ADVOCATE				
INDEPENDENT ADVOCATE	20240807 CC SPECIAL MINUTES	08/21/2024	33.20	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total INDEPENDENT ADVOCATE:			33.20	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	PRINTER CONTRACT	08/13/2024	3,978.15	GENERAL FUND
Total INFOMAX OFFICE SYSTEMS INC.:			3,978.15	
IOWA DEPT OF NATURAL RESOURCES				
IOWA DEPT OF NATURAL RESO	NPDES ANNUAL PERMIT 2024	08/16/2024	1,275.00	SEWER FUND
Total IOWA DEPT OF NATURAL RESOURCES:			1,275.00	
IOWA MEDICAID ENTERPRISE				
IOWA MEDICAID ENTERPRISE	IOWA GEMT MCO PAYMENT	08/20/2024	6,436.93	AMBULANCE FUN
Total IOWA MEDICAID ENTERPRISE:			6,436.93	
IOWA PEACE OFFICERS ASSOCIATION				
IOWA PEACE OFFICERS ASSO	MEMBERSHIP DUES 2024-2025	08/19/2024	690.00	POLICE FUND
Total IOWA PEACE OFFICERS ASSOCIATION:			690.00	
IOWA STATE UNIVERSITY				
IOWA STATE UNIVERSITY	FALL 24 CLERK CLASSES - HOFER	08/27/2024	256.00	GENERAL FUND
Total IOWA STATE UNIVERSITY:			256.00	
IOWA-DES MOINES SUPPLY INC.				
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MAINTENANCE	08/21/2024	552.67	WELLNESS CAMP
IOWA-DES MOINES SUPPLY IN	SUPPLIES - MEMBERSHIP	08/21/2024	513.50	WELLNESS CAMP
Total IOWA-DES MOINES SUPPLY INC.:			1,066.17	
JACOBS, DEACON				
JACOBS, DEACON	EDUCATION: LIFEGUARD COURSE	08/27/2024	200.00	POOL (MEMORIAL)
JACOBS, DEACON	SWIMSUIT REIMBURSEMENT	08/27/2024	29.95	POOL (MEMORIAL)
Total JACOBS, DEACON:			229.95	
JV TRUCKING LLC				
JV TRUCKING LLC	ROAD STONE DELEVERY	08/20/2024	610.50	ROAD USE TAX FU
JV TRUCKING LLC	ROAD STONE DELIEVERY	08/20/2024	1,680.58	ROAD USE TAX FU
Total JV TRUCKING LLC:			2,291.08	
KELLY, JACOB				
KELLY, JACOB	COED SB OFFICIAL	08/16/2024	128.00	PARK & RECREATI
KELLY, JACOB	COED SB OFFICIAL	08/23/2024	128.00	PARK & RECREATI
Total KELLY, JACOB:			256.00	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	MONTHLY CONTRACTED SERVICES	08/23/2024	4,500.00	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			4,500.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
LAW ENFORCEMENT TARGETS				
LAW ENFORCEMENT TARGETS	FIREARMS TARGETS	08/16/2024	771.70	POLICE FUND
Total LAW ENFORCEMENT TARGETS:			771.70	
LAWSON PRODUCTS				
LAWSON PRODUCTS	SHOP SUPPLIES	08/21/2024	52.80	ROAD USE TAX FU
LAWSON PRODUCTS	SHOP SUPPLIES	08/23/2024	122.10	ROAD USE TAX FU
LAWSON PRODUCTS	SHOP SUPPLIES	08/26/2024	128.82	ROAD USE TAX FU
Total LAWSON PRODUCTS:			303.72	
MACQUEEN EQUIPMENT LLC				
MACQUEEN EQUIPMENT LLC	PARTS FOR SWEEPER	04/19/2024	940.54	ROAD USE TAX FU
Total MACQUEEN EQUIPMENT LLC:			940.54	
MARTIN MARIETTA MATERIALS				
MARTIN MARIETTA MATERIALS	CHIPS FOR PERMEABLE PAVERS	08/15/2024	303.96	ROAD USE TAX FU
Total MARTIN MARIETTA MATERIALS:			303.96	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	SAFETY HASP, ZIP TIES	08/14/2024	24.28	PARK & RECREATI
MCCOY HARDWARE INC	ACTIVITY CENTER TABLE REPAIRS	08/14/2024	14.84	PARK & RECREATI
MCCOY HARDWARE INC	ANCHOR BOLTS FOR BENCH - SUMMERSET	08/15/2024	4.28	PARK & RECREATI
MCCOY HARDWARE INC	SHOP SUPPLIES	08/16/2024	7.19	ROAD USE TAX FU
MCCOY HARDWARE INC	TOOLS	08/16/2024	27.03	MAINTENANCE
MCCOY HARDWARE INC	SHOP SUPPLIES	08/17/2024	5.02	ROAD USE TAX FU
MCCOY HARDWARE INC	SHOVEL & SAND MIX	08/19/2024	48.57	SEWER FUND
MCCOY HARDWARE INC	VEHICLE SUPPLIES	08/27/2024	9.43	MAINTENANCE
Total MCCOY HARDWARE INC:			140.64	
MCINTYRE, CRAIG				
MCINTYRE, CRAIG	COED SB OFFICIAL	08/16/2024	128.00	PARK & RECREATI
MCINTYRE, CRAIG	COED SB OFFICIAL	08/23/2024	128.00	PARK & RECREATI
Total MCINTYRE, CRAIG:			256.00	
MENARDS				
MENARDS	POWER WASHER HOSE, 3/8" MALE ADAPTE	08/13/2024	165.36	PARK & RECREATI
Total MENARDS:			165.36	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	WRRF ELECTRIC/GAS	08/12/2024	15,971.65	SEWER FUND
MID AMERICAN ENERGY CO.	ENTRANCE SIGN LIGHTING	08/12/2024	12.26	GENERAL FUND
MID AMERICAN ENERGY CO.	STREET LIGHTING	08/12/2024	161.75	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	65/69 ELECTRIC	08/15/2024	59.91	SEWER FUND
MID AMERICAN ENERGY CO.	WESLEY ELECTRIC	08/15/2024	47.60	SEWER FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	08/16/2024	38.21	PARK & RECREATI
MID AMERICAN ENERGY CO.	NATURAL GAS	08/16/2024	52.57	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	MID AMERICAN GAS BILL	08/16/2024	17.86	POLICE FUND
MID AMERICAN ENERGY CO.	QUAIL ELECTRIC	08/16/2024	86.63	SEWER FUND
MID AMERICAN ENERGY CO.	N HOWARD UTILITIES	08/16/2024	36.19	CH BUILDING PRO
MID AMERICAN ENERGY CO.	CITY HALL UTILITIES	08/16/2024	110.45	GENERAL FUND
MID AMERICAN ENERGY CO.	UTILITIES 206 N 1ST STREET	08/19/2024	14.50	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total MID AMERICAN ENERGY CO.:			16,609.58	
MID-IOWA OCCUPATIONAL TESTING				
MID-IOWA OCCUPATIONAL TES	POST ACCIDENT UA/BAT - FOREMAN	08/13/2024	480.00	AMBULANCE FUN
Total MID-IOWA OCCUPATIONAL TESTING:			480.00	
MILLER ELECTRICAL SERVICES				
MILLER ELECTRICAL SERVICE	REPAIRS TO ELECTICAL OUTLET ON SQUA	08/15/2024	130.17	PARK & RECREATI
Total MILLER ELECTRICAL SERVICES:			130.17	
MOFFITT, KATELYN				
MOFFITT, KATELYN	EDUCATION: LIFEGUARD COURSE	08/27/2024	100.00	POOL (MEMORIAL)
Total MOFFITT, KATELYN:			100.00	
MOTOROLA SOLUTIONS INC				
MOTOROLA SOLUTIONS INC	MOTOROLA RADIOS	08/21/2024	19,068.00	VEHICLE AND EQU
Total MOTOROLA SOLUTIONS INC:			19,068.00	
MOZAK, EMMALYNNE				
MOZAK, EMMALYNNE	SWIMSUIT REIMBURSEMENT	08/27/2024	66.29	POOL (MEMORIAL)
MOZAK, EMMALYNNE	EDUCATION: WSI COURSE	08/27/2024	250.00	POOL (MEMORIAL)
Total MOZAK, EMMALYNNE:			316.29	
MOZAK, SAWYER				
MOZAK, SAWYER	EDUCATION: LIFEGUARD COURSE	08/27/2024	225.00	POOL (MEMORIAL)
MOZAK, SAWYER	SWIMSUIT REIMBURSEMENT	08/27/2024	26.99	POOL (MEMORIAL)
Total MOZAK, SAWYER:			251.99	
NAPA AUTO PARTS				
NAPA AUTO PARTS	339 EXHAUST REPAIR FOR PUMP.	08/20/2024	28.85	FIRE FUND
Total NAPA AUTO PARTS:			28.85	
NATIONWIDE OFFICE CLEANERS LLC				
NATIONWIDE OFFICE CLEANER	AUGUST CLEANING	08/15/2024	5,776.61	WELLNESS CAMP
Total NATIONWIDE OFFICE CLEANERS LLC:			5,776.61	
NORWALK READY-MIXED CONCRETE INC				
NORWALK READY-MIXED CON	INTAKER REPAIR @ 1900 W. 5TH ST	08/13/2024	394.00	STORMWATER UTI
NORWALK READY-MIXED CON	MANHOLE REPAIR @ W IOWA	08/20/2024	651.50	SEWER FUND
Total NORWALK READY-MIXED CONCRETE INC:			1,045.50	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	HITCH	08/22/2024	64.99	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			64.99	
OVERHEAD DOOR COMPANY				
OVERHEAD DOOR COMPANY	EAST BAY DOORS FOR EMS UNITS REPLAC	08/23/2024	412.70	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total OVERHEAD DOOR COMPANY:			412.70	
PELLA PRINTING				
PELLA PRINTING	PRINTING REQUEST FOR OVERTIME	08/13/2024	193.34	POLICE FUND
Total PELLA PRINTING:			193.34	
PROIMAGE SIGN & LIGHTING				
PROIMAGE SIGN & LIGHTING	PICKARD SPONSORSHIP SIGNS	08/14/2024	333.00	PARK & RECREATI
PROIMAGE SIGN & LIGHTING	PICKARD SPONSORSHIP AND SOCREBOAR	08/14/2024	1,059.00	PARK & RECREATI
Total PROIMAGE SIGN & LIGHTING:			1,392.00	
PROSCREENING LLC				
PROSCREENING LLC	PRE-EMPLOYMENT SCREENING - KENT	08/15/2024	34.00	ROAD USE TAX FU
PROSCREENING LLC	PRE-EMPLOYMENT SCREENING - JOACHIM	08/15/2024	251.00	WELLNESS CAMP
Total PROSCREENING LLC:			285.00	
PUBLIC SAFETY STORE LLC, THE				
PUBLIC SAFETY STORE LLC, T	LOCKOUT KIT	08/14/2024	97.98	POLICE FUND
Total PUBLIC SAFETY STORE LLC, THE:			97.98	
PURCHASE POWER				
PURCHASE POWER	POSTAGE OVERAGE	08/20/2024	2.25	GENERAL FUND
Total PURCHASE POWER:			2.25	
QUALITY LOGO PRODUCTS				
QUALITY LOGO PRODUCTS	LOGO DISCS	08/16/2024	225.77	PARK & RECREATI
Total QUALITY LOGO PRODUCTS:			225.77	
RAFFETY, JACKIE				
RAFFETY, JACKIE	AUGUST 2024 CELL	08/27/2024	50.00	GENERAL FUND
Total RAFFETY, JACKIE:			50.00	
RANGEMASTERS TRAINING CENTER				
RANGEMASTERS TRAINING CE	NEW RECRUITS UNIFORMS HELGENS, RICE	08/15/2024	706.71	FIRE FUND
Total RANGEMASTERS TRAINING CENTER:			706.71	
RAY O'HERRON				
RAY O'HERRON	VEST POLICE TAPES	04/08/2024	154.16	POLICE FUND
Total RAY O'HERRON:			154.16	
REEVES, BEN				
REEVES, BEN	AUGUST 2024 CELL	08/23/2024	75.00	GENERAL FUND
Total REEVES, BEN:			75.00	
ROBBINS, REED				
ROBBINS, REED	EDUCATION: LIFE GUARD COURSE	08/27/2024	100.00	POOL (MEMORIAL)
ROBBINS, REED	SWIMSUIT REIMBURSEMENT	08/27/2024	49.70	POOL (MEMORIAL)

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ROBBINS, REED	EDUCATION: WSI COURSE	08/27/2024	250.00	POOL (MEMORIAL)
Total ROBBINS, REED:			399.70	
RT'S LAWN & LANDSCAPE LLC				
RT'S LAWN & LANDSCAPE LLC	MOWING - 704 E SALEM - ABATEMENT	08/22/2024	110.00	GENERAL FUND
RT'S LAWN & LANDSCAPE LLC	MOWING - 1001 N L ST - ABATEMENT	08/22/2024	220.00	GENERAL FUND
RT'S LAWN & LANDSCAPE LLC	MOWING - 907 W SALEM - ABATEMENT	08/22/2024	275.00	GENERAL FUND
RT'S LAWN & LANDSCAPE LLC	MOWING,TRIMMING,BRUSH FEES - 207 S H	08/22/2024	325.00	GENERAL FUND
RT'S LAWN & LANDSCAPE LLC	TRIMMING, BRUSH FEES - 906 W DETROIT -	08/22/2024	215.00	GENERAL FUND
Total RT'S LAWN & LANDSCAPE LLC:			1,145.00	
SHERWIN-WILLIAMS				
SHERWIN-WILLIAMS	PAINT FOR PAVEMENT MARKING	08/14/2024	1,158.85	ROAD USE TAX FU
Total SHERWIN-WILLIAMS:			1,158.85	
SHULL, DOUG				
SHULL, DOUG	MONTHLY CONTRACTED SERVICE	08/23/2024	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SILLIMAN, COURTNEY				
SILLIMAN, COURTNEY	MILEAGE - ATW PUBLIC SECTOR SERIES	08/27/2024	80.17	GENERAL FUND
Total SILLIMAN, COURTNEY:			80.17	
SIMPSON COLLEGE				
SIMPSON COLLEGE	DORMS FOR 2024 ART FESTIVAL	08/21/2024	111.58	GENERAL FUND
Total SIMPSON COLLEGE:			111.58	
SIRCHIE ACQUISITION CO LLC				
SIRCHIE ACQUISITION CO LLC	DETECTIVE SUPPLIES	08/23/2024	645.00	POLICE FUND
Total SIRCHIE ACQUISITION CO LLC:			645.00	
SNYDER & ASSOCIATES INC				
SNYDER & ASSOCIATES INC	SOUTH K STREET PAVEMENT IMPROVEMEN	07/29/2024	17,854.25	SOUTH K STREET
SNYDER & ASSOCIATES INC	WEST CLINTON CULVERT IMPROVEMENTS	07/29/2024	4,801.53	STORMWATER UTI
SNYDER & ASSOCIATES INC	HILLCREST AVENUE PROJECT	07/29/2024	4,010.75	HILLCREST AVENU
SNYDER & ASSOCIATES INC	MUNICIPAL ENGINEERING SERVICES - STR	07/29/2024	6,476.35	ROAD USE TAX FU
SNYDER & ASSOCIATES INC	NORTH N STREET STORM REPAIR	07/29/2024	1,919.50	STORMWATER UTI
Total SNYDER & ASSOCIATES INC:			35,062.38	
SPRINGER PROFESSIONAL HOME SERVICES				
SPRINGER PROFESSIONAL HO	ACTIVITY CENTER PEST CONTROL	08/07/2024	70.40	PARK & RECREATI
Total SPRINGER PROFESSIONAL HOME SERVICES:			70.40	
STUDIO FUSCO				
STUDIO FUSCO	PRINTING FOR TRAINING MODULE RBERRY	08/23/2024	22.80	FIRE FUND
Total STUDIO FUSCO:			22.80	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
SUNDOWN EQUIPMENT				
SUNDOWN EQUIPMENT	NEW STARTER FOR BOBCAT UTV	08/27/2024	383.65	PARK & RECREATI
Total SUNDOWN EQUIPMENT:			383.65	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	N HOWARD TRASH SERVICE	08/24/2024	92.00	CH BUILDING PRO
T.R.M. DISPOSAL LLC	CITY HALL TRASH	08/24/2024	104.00	GENERAL FUND
T.R.M. DISPOSAL LLC	GARBAGE BILL	08/24/2024	21.00	POLICE FUND
T.R.M. DISPOSAL LLC	TRASH REMOVAL	08/24/2024	156.00	SEWER FUND
Total T.R.M. DISPOSAL LLC:			373.00	
THEISEN'S				
THEISEN'S	FUEL, PREMIXED	08/07/2024	49.98	SEWER FUND
THEISEN'S	INSECT REPELLENT	08/07/2024	12.99	SEWER FUND
THEISEN'S	CLEANING SUPPLIES	08/07/2024	14.62	SEWER FUND
THEISEN'S	BOLTS	08/09/2024	6.94	SEWER FUND
THEISEN'S	BALLAST, LIGHT BULBS, FEBREEZE SPRAY,	08/14/2024	102.60	PARK & RECREATI
THEISEN'S	SHOP SUPPLIES	08/15/2024	23.88	ROAD USE TAX FU
THEISEN'S	STATION HARDWARE	08/22/2024	11.98	FIRE FUND
THEISEN'S	HOSES	08/26/2024	9.94	SEWER FUND
THEISEN'S	CABLE CLAMP, PUSHMOUNT, SCREWMOUN	08/26/2024	82.96	SEWER FUND
THEISEN'S	CABLES	08/26/2024	82.97	SEWER FUND
Total THEISEN'S:			398.86	
THOMAS PETERSEN REVOCABLE TRUST				
THOMAS PETERSEN REVOCAB	ACTIVITY CENTER PERFORMANCE	07/10/2024	240.00	PARK & RECREATI
Total THOMAS PETERSEN REVOCABLE TRUST:			240.00	
TIFCO INDUSTRIES				
TIFCO INDUSTRIES	DISPOSABLE GLOVES	06/14/2024	439.00	SEWER FUND
TIFCO INDUSTRIES	DISPOSABLE GLOVES	08/21/2024	219.50	SEWER FUND
Total TIFCO INDUSTRIES:			658.50	
UPHDM OCCUPATIONAL MEDICINE				
UPHDM OCCUPATIONAL MEDIC	CONSORTIUM FEES 2024 - STREETS	06/28/2024	132.50	ROAD USE TAX FU
UPHDM OCCUPATIONAL MEDIC	CONSORTIUM FEES 2024 - PARKS	06/28/2024	57.50	PARK & RECREATI
UPHDM OCCUPATIONAL MEDIC	CONSORTIUM FEES 2024 - WRRF	06/28/2024	74.50	SEWER FUND
UPHDM OCCUPATIONAL MEDIC	SCREENING - CHIA	08/12/2024	424.00	FIRE FUND
UPHDM OCCUPATIONAL MEDIC	PRE EMPLOYMENT SCREENING-DALE	08/12/2024	1,330.00	POLICE FUND
UPHDM OCCUPATIONAL MEDIC	PRE EMPLOYMENT SCREENING - MCCURD	08/19/2024	891.54	FIRE FUND
UPHDM OCCUPATIONAL MEDIC	PRE EMPLOYMENT SCREENING - RICE	08/19/2024	855.54	FIRE FUND
Total UPHDM OCCUPATIONAL MEDICINE:			3,765.58	
USA BLUE BOOK				
USA BLUE BOOK	LAB SUPPLIES	08/14/2024	702.55	SEWER FUND
Total USA BLUE BOOK:			702.55	
VANNONI, STACEY				
VANNONI, STACEY	AUGUST 2024 WELLNESS	08/19/2024	25.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total VANNONI, STACEY:			25.00	
VERIZON WIRELESS				
VERIZON WIRELESS	VERIZON POLICE BILL	08/15/2024	1,794.32	POLICE FUND
Total VERIZON WIRELESS:			1,794.32	
VISSER, MICHAEL				
VISSER, MICHAEL	JULY & AUGUST 2024 WELLNESS	08/19/2024	50.00	GENERAL FUND
Total VISSER, MICHAEL:			50.00	
WARREN COUNTY RECORDER				
WARREN COUNTY RECORDER	SIDEWALK WAIVER - SAGE HOMES-S K ST	07/31/2024	27.00	GENERAL FUND
WARREN COUNTY RECORDER	SIDEWALK EASEMENT - FRITZ-BUXTON SIG	07/31/2024	32.00	GENERAL FUND
WARREN COUNTY RECORDER	TEMP EASEMENT - FRITZ - BUXTON SIGNAL	07/31/2024	27.00	GENERAL FUND
WARREN COUNTY RECORDER	WARRANTY DEED - BUNNELL - S K ST	07/31/2024	27.00	GENERAL FUND
WARREN COUNTY RECORDER	TEMP EASEMENT - PAXSON - HILLCREST	07/31/2024	37.00	GENERAL FUND
WARREN COUNTY RECORDER	TEMP EASEMENT - DMMO - HILLCREST	07/31/2024	27.00	GENERAL FUND
WARREN COUNTY RECORDER	TEMP EASEMENT - CAPONE - HILLCREST	07/31/2024	27.00	GENERAL FUND
WARREN COUNTY RECORDER	PUE - LIBRARY	07/31/2024	22.00	GENERAL FUND
WARREN COUNTY RECORDER	LOT TIE - SMITH	07/31/2024	27.00	GENERAL FUND
WARREN COUNTY RECORDER	ALLEY VACATION ORD 1744 704 N HOWARD	07/31/2024	17.00	GENERAL FUND
WARREN COUNTY RECORDER	ORD 1745 LIBRARY ALLEY VACATION	07/31/2024	12.00	GENERAL FUND
WARREN COUNTY RECORDER	QUIT CLAIM DEED - BACHOF	07/31/2024	27.00	GENERAL FUND
Total WARREN COUNTY RECORDER:			309.00	
WARREN COUNTY TREASURER				
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 5000029420	09/01/2024	340.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 5000002944	09/01/2024	250.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 5000029461	09/01/2024	376.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 5000039227	09/01/2024	115.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 5000039247	09/01/2024	31.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 5000039260	09/01/2024	499.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 0500003928	09/01/2024	493.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 5000039840	09/01/2024	290.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 0500003986	09/01/2024	317.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 1400002064	09/01/2024	175.00	SEWER CAPITAL P
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 4802010005	09/01/2024	447.00	GENERAL FUND
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 4802012003	09/01/2024	1,833.00	CH BUILDING PRO
WARREN COUNTY TREASURE	PROP TAXES SEPT 24 - PARCEL 4802012010	09/01/2024	9,752.00	CH BUILDING PRO
Total WARREN COUNTY TREASURER:			14,918.00	
WARREN WATER DISTRICT				
WARREN WATER DISTRICT	WRRF WATER	08/21/2024	95.45	SEWER FUND
Total WARREN WATER DISTRICT:			95.45	
WATERS EDGE AQUATIC DESIGN LLC				
WATERS EDGE AQUATIC DESIG	POOL EVALUATION STUDY	08/19/2024	6,225.00	PARK & RECREATI
Total WATERS EDGE AQUATIC DESIGN LLC:			6,225.00	
WELLS FARGO CCER				
WELLS FARGO CCER	detective furniture.Jgs Old Furniture Systems	07/31/2024	150.00	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	Katelyns notaryla Secretary Of State	07/31/2024	30.00	POLICE FUND
WELLS FARGO CCER	Redacting requested juvenile videoMicrosoft*sto	07/31/2024	26.74	POLICE FUND
WELLS FARGO CCER	Detective drug kitsIn *nartec, Inc	07/31/2024	499.85	POLICE FUND
WELLS FARGO CCER	application test booksApplytoserv	07/31/2024	150.38	POLICE FUND
WELLS FARGO CCER	adobe monthly contractAdobe *adobe	07/31/2024	143.94	POLICE FUND
WELLS FARGO CCER	Professional association dueslowalibraryassoci	07/31/2024	54.60	LIBRARY FUND
WELLS FARGO CCER	SuppliesVistaprint	07/31/2024	371.99	LIBRARY SPECIAL
WELLS FARGO CCER	Circ desk suppliesVistaprint	07/31/2024	200.00	LIBRARY FUND
WELLS FARGO CCER	Marketing expenseFlodesk.Com	07/31/2024	38.00	LIBRARY FUND
WELLS FARGO CCER	Summer programming expenseSnackcrate, Inc.	07/31/2024	54.00	LIBRARY SPECIAL
WELLS FARGO CCER	Senior Pie Event PiesCrouse Cafe	07/31/2024	83.96	PARK & RECREATI
WELLS FARGO CCER	Lifeguard Rescue TubesIn *elifeguard, Inc.	07/31/2024	310.42	POOL (MEMORIAL)
WELLS FARGO CCER	Ragbrai Banner Cords and TPWm Supercenter	07/31/2024	104.24	PARK & RECREATI
WELLS FARGO CCER	Ragbrai Staff Water and IceWm Supercenter #1	07/31/2024	19.88	PARK & RECREATI
WELLS FARGO CCER	Ragbrai Banner CordsWm Supercenter #1491	07/31/2024	32.88	PARK & RECREATI
WELLS FARGO CCER	Pool Rubber Bands and Swim DiapersWm Sup	07/31/2024	9.76	POOL (MEMORIAL)
WELLS FARGO CCER	Pool Concession SpoonsWal-Mart #1491	07/31/2024	27.52	POOL (MEMORIAL)
WELLS FARGO CCER	Pickard Concession Dish SoapWal-Mart #1491	07/31/2024	11.94	PARK & RECREATI
WELLS FARGO CCER	Pool Chemicals - Fecal IncidentWm Supercente	07/31/2024	89.92	POOL (MEMORIAL)
WELLS FARGO CCER	Pickard Concession Trash LinersWal-Mart #149	07/31/2024	55.68	PARK & RECREATI
WELLS FARGO CCER	ADA Lift Repair PartsAblerec.Com	07/31/2024	589.00	POOL (MEMORIAL)
WELLS FARGO CCER	Pool Concession SuppliesWm Supercenter #14	07/31/2024	12.52	POOL (MEMORIAL)
WELLS FARGO CCER	Pool First Aid Supplies & Shower CurtainsWm S	07/31/2024	37.48	POOL (MEMORIAL)
WELLS FARGO CCER	Bags League AwardLas Flores Indianola	07/31/2024	25.00	PARK & RECREATI
WELLS FARGO CCER	Bags League AwardLas Flores Indianola	07/31/2024	50.00	PARK & RECREATI
WELLS FARGO CCER	Bags League AwardLas Flores Indianola	07/31/2024	25.00	PARK & RECREATI
WELLS FARGO CCER	Aquatic Center ToolsWal-Mart #1491	07/31/2024	26.74	POOL (MEMORIAL)
WELLS FARGO CCER	Monthly Adobe SubscriptionAdobe Inc.	07/31/2024	54.99	PARK & RECREATI
WELLS FARGO CCER	RABRAI suppliesFareway Stores #657	07/31/2024	47.92	FIRE FUND
WELLS FARGO CCER	Supplies for RAGBRAIFareway Stores #657	07/31/2024	29.28	FIRE FUND
WELLS FARGO CCER	Summer programs family and kidsHy-Vee F&I	07/31/2024	5.99	LIBRARY SPECIAL
WELLS FARGO CCER	Summer programs family and kidsHy-Vee India	07/31/2024	17.97	LIBRARY SPECIAL
WELLS FARGO CCER	Code Books from ICC Intl Code Council	07/31/2024	170.00	GENERAL FUND
WELLS FARGO CCER	Lunch for Main Street Iowa Presentation Rehea	07/31/2024	231.32	GENERAL FUND
WELLS FARGO CCER	Meals NASRO ConferenceChick Fil A- Pena	07/31/2024	31.02	POLICE FUND
WELLS FARGO CCER	Hotel NASRO conference HawkinsMarriott Jw D	07/31/2024	951.25	POLICE FUND
WELLS FARGO CCER	Hotel Hackett NASRO conferenceMarriott Jw D	07/31/2024	951.25	POLICE FUND
WELLS FARGO CCER	Meals NASRO conferenceMarriott Jw Desert F	07/31/2024	12.90	POLICE FUND
WELLS FARGO CCER	Meals NASRO conference Incorrect charge by	07/31/2024	18.66	POLICE FUND
WELLS FARGO CCER	Meals NASRO Conference. Incorrect charge bill	07/31/2024	18.66	POLICE FUND
WELLS FARGO CCER	Meals NASRO ConferenceStore	07/31/2024	10.84	POLICE FUND
WELLS FARGO CCER	Meals NASRO conferenceChick-Fil-A #01584	07/31/2024	13.02	POLICE FUND
WELLS FARGO CCER	Meals NASRO ConferenceCulinary Dropout Sc	07/31/2024	36.00	POLICE FUND
WELLS FARGO CCER	Meals NASRO ConferenceMarriott Jw Desert F	07/31/2024	33.00	POLICE FUND
WELLS FARGO CCER	Gracie Survival Level 2 defensive tactics trainin	07/31/2024	1,500.00	POLICE FUND
WELLS FARGO CCER	Contract with ClearviewIn *clearview Ai, Inc	07/31/2024	3,500.00	POLICE FUND
WELLS FARGO CCER	WiFi Hosting - Unifi Hosting	07/31/2024	29.00	GENERAL FUND
WELLS FARGO CCER	Phone Ubiquiti Inc	07/31/2024	19.98	GENERAL FUND
WELLS FARGO CCER	One Year Appreciation SuppliesHy-Vee Indianol	07/31/2024	3.99	WELLNESS CAMP
WELLS FARGO CCER	One Year Appreciation SuppliesWm Supercente	07/31/2024	103.75	WELLNESS CAMP
WELLS FARGO CCER	Sales Tax Paid RefundAed Superstore	07/31/2024	18.14	WELLNESS CAMP
WELLS FARGO CCER	Sales Tax Paid RefundAed Superstore	07/31/2024	5.52	WELLNESS CAMP
WELLS FARGO CCER	Meet registration fee for swim meetSq *north Si	07/31/2024	100.00	WELLNESS CAMP
WELLS FARGO CCER	AED PadsAed Superstore	07/31/2024	84.41	WELLNESS CAMP
WELLS FARGO CCER	Program Supplies- Group Exercise Audio Head	07/31/2024	302.02	WELLNESS CAMP
WELLS FARGO CCER	Group Exercise License for Body PumpLes Mill	07/31/2024	647.00	WELLNESS CAMP
WELLS FARGO CCER	Replace Expired AED PadsAed Superstore	07/31/2024	277.36	WELLNESS CAMP
WELLS FARGO CCER	Training Labels - to differentiate training equipm	07/31/2024	28.89	AMBULANCE FUN

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	Training Labels - to differentiate training equipm	07/31/2024	13.97	AMBULANCE FUN
WELLS FARGO CCER	Replacement sampler parts Teledyne Instrumen	07/31/2024	1,493.08	SEWER FUND
WELLS FARGO CCER	The UPS Store 6682	07/31/2024	15.69	SEWER FUND
WELLS FARGO CCER	Safelite Autoglass	07/31/2024	445.78	SEWER FUND
WELLS FARGO CCER	Teens - Friends SummerWalmart.Com 8009256	07/31/2024	42.80	LIBRARY SPECIAL
WELLS FARGO CCER	Kids - Friends Summer PrizeCaseys #1623	07/31/2024	15.00	LIBRARY SPECIAL
WELLS FARGO CCER	Teen ProgrammingMy Mystery Party	07/31/2024	43.95	LIBRARY FUND
WELLS FARGO CCER	Friends Teens SummerWalmart.Com 80092562	07/31/2024	59.28	LIBRARY SPECIAL
WELLS FARGO CCER	Friends Teens SummerWm Supercenter #1491	07/31/2024	118.91	LIBRARY SPECIAL
WELLS FARGO CCER	Friends Teens SummerHy-Vee Indianola 1271	07/31/2024	29.97	LIBRARY SPECIAL
WELLS FARGO CCER	Friends Teens SummerWalmart.Com	07/31/2024	48.62	LIBRARY SPECIAL
WELLS FARGO CCER	Teens Summer FriendsWalmart.Com	07/31/2024	79.58	LIBRARY SPECIAL
WELLS FARGO CCER	Friends Teen Summer - Refund for tax (on last	07/31/2024	5.86-	LIBRARY SPECIAL
WELLS FARGO CCER	Friends Teens SummerWalmart.Com	07/31/2024	41.27	LIBRARY SPECIAL
WELLS FARGO CCER	sterile waterMercyone Clive Pharmacy	07/31/2024	6.24	AMBULANCE FUN
WELLS FARGO CCER	10x10 canopy tent x2Wal-Mart #1491	07/31/2024	158.00	FIRE FUND
WELLS FARGO CCER	ativan, fentanyl, nitro, mag sulfate, midazolam,	07/31/2024	891.08	AMBULANCE FUN
WELLS FARGO CCER	equipment hooks for stretchersSp Jjjmedical	07/31/2024	90.00	AMBULANCE FUN
WELLS FARGO CCER	Ice for water cooler at art festival.Hy-Vee Indian	07/31/2024	16.77	GENERAL FUND
WELLS FARGO CCER	Lunches for vendors during art festival.Sq *whip	07/31/2024	471.50	GENERAL FUND
WELLS FARGO CCER	Banner for Art Festival - IPAC. Paid tax because	07/31/2024	22.52	GENERAL FUND
WELLS FARGO CCER	Signs for Art Festival - IPAC. Paid tax because t	07/31/2024	347.66	GENERAL FUND
WELLS FARGO CCER	Signs for Art Festival - IPAC. Paid tax because t	07/31/2024	666.26	GENERAL FUND
WELLS FARGO CCER	Employee Appreciation and Recognition Award	07/31/2024	92.50	GENERAL FUND
WELLS FARGO CCER	65020-Prime membershipB2b Prime*rs9mj2fo2	07/31/2024	179.00	LIBRARY FUND
WELLS FARGO CCER	65080-Postage to mail book club booksUsps Po	07/31/2024	8.12	LIBRARY FUND
WELLS FARGO CCER	Tool-calibration gauge for pneumatic thermostat	07/31/2024	60.60	MAINTENANCE
WELLS FARGO CCER	City Hall AC parts Hometown Supply	07/31/2024	10.00	MAINTENANCE
WELLS FARGO CCER	SIPSangoma US Inc	07/31/2024	62.07	GENERAL FUND
WELLS FARGO CCER	Bulk MailingMailchimp	07/31/2024	135.00	GENERAL FUND
WELLS FARGO CCER	Ice Cream SocialWm Supercenter #1491	07/31/2024	107.86	GENERAL FUND
WELLS FARGO CCER	Ice Cream social eventWal-Mart #1491	07/31/2024	15.36	GENERAL FUND
WELLS FARGO CCER	Board GamesThegamecrafter.Com	07/31/2024	215.63	LIBRARY FUND
WELLS FARGO CCER	Library of ThingsMobile Beacon	07/31/2024	120.00	LIBRARY FUND
WELLS FARGO CCER	Adult Summer Reading (Friends)Brickhousetav	07/31/2024	30.00	LIBRARY SPECIAL
WELLS FARGO CCER	Adult Summer Reading (Friends)Sq *local Vine	07/31/2024	30.00	LIBRARY SPECIAL
WELLS FARGO CCER	Adult Summer Reading (Friends)Pageturners B	07/31/2024	40.00	LIBRARY SPECIAL
Total WELLS FARGO CCER:			18,619.14	
WILLIAMS, CAM				
WILLIAMS, CAM	FLAG FOOTBALL OFFICIAL	08/28/2024	90.00	PARK & RECREATI
Total WILLIAMS, CAM:			90.00	
WILLMOTT, DEREK				
WILLMOTT, DEREK	FLAG FOOTBALL OFFICIAL	08/28/2024	60.00	PARK & RECREATI
Total WILLMOTT, DEREK:			60.00	
WOELL, JUSTUS				
WOELL, JUSTUS	EDUCATION: LGI COURSE	08/27/2024	245.00	POOL (MEMORIAL)
Total WOELL, JUSTUS:			245.00	
WOELL, OSCAR				
WOELL, OSCAR	EDUCATION: LIFEGUARD COURSE	08/27/2024	100.00	POOL (MEMORIAL)
WOELL, OSCAR	SWIMSUIT REIMBURSEMENT	08/27/2024	31.02	POOL (MEMORIAL)

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total WOELL, OSCAR:			131.02	
WOOD, TIEGEN				
WOOD, TIEGEN	REIMBURSEMENT FOR MOWER TIRES	08/09/2024	43.88	SEWER FUND
Total WOOD, TIEGEN:			43.88	
WOOSLEY LANDSCAPING & MOWING LLC				
WOOSLEY LANDSCAPING & M	MOWING PARKS	08/26/2024	8,603.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	MOWING MAC	08/26/2024	555.00	POOL (MEMORIAL)
WOOSLEY LANDSCAPING & M	MOWING LIBRARY	08/26/2024	270.00	LIBRARY FUND
Total WOOSLEY LANDSCAPING & MOWING LLC:			9,428.00	
Grand Totals:			359,266.75	

City Council: _____



MEMORANDUM

To: Mayor and City Council
From:
Date: September 3, 2024
Subject: Approval of Minutes of the August 19, 2024 meeting.

Recommendation: Simple motion is in order.

Attachments: 1. 20240819 CC Minutes



CITY OF INDIANOLA COUNCIL MEETING

August 19, 2024

6:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Minutes

Call to Order

The Indianola City Council met in regular session at 6:00 PM on August 19, 2024, in the City Hall Council Chambers. Mayor Stephanie Erickson called the meeting to order and on roll call the following members were present: Steve Richardson, Christina Beach, Josh Rabe (via phone), Ron Dalby, Mellisa Sones, Steve Armstrong. Absent: None.

Public Comment

No public comments were offered.

Consent Agenda

The Approval of Claims and the third consideration of a school speed zone ordinance were pulled from the consent agenda. Council Member Armstrong moved to approve the Consent Agenda and Beach seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Minutes of the July 29 and August 7, 2024 meetings
- Resolution 2024-187 setting a public hearing for September 16, 2024 at 6 PM, and bid letting date for the West Clinton Avenue Pavement Improvement Project.
- Resolution 2024-188 setting a public hearing for September 16, 2024 at 6 PM, and bid letting dates for the North N Street Storm Sewer Repairs project.
- Consideration of the approval of a renewal liquor license for The Zoo.
- Consideration of the approval of a renewal liquor license for Tienda La Mexicana Inc.
- Approval of Payment Application Number 1 in the amount of \$45,600.00 to Absolute Concrete Construction, Inc. for the West Clinton Avenue Culvert Replacement Project.
- Approval of Payment Application Number 2 in the amount of \$240,191.91 to Vanderpool Construction for the South K Street Paving Project.
- Approval of Payment Application Number 10 in the amount of \$171,399.78 to Vanderpool Construction for the East Hillcrest Avenue Reconstruction Project.
- Approval of Payment Application Number 30 in the amount of \$91,148.99 to Absolute Concrete Construction for the Downtown Square Reconstruction Project.
- Approval of Payment Application Number 31 in the amount of \$53,125.96 to Absolute Concrete Construction for the Downtown Square Reconstruction Project.
- Resolution 2024-189 approving Payment Application Number 1 in the amount of \$64,999 to Vanderpool Construction and Change Order Number 1 in the amount of \$6,750 for the Franklin Avenue Sanitary Sewer Improvements Project.
- First consideration of an ordinance amending the City Code of the City of Indianola, Iowa by deleting Chapter 30, Downtown Square Commission.

- Resolution 2024-190 suspending enforcement of Indianola Code 45.02(2) regarding the consumption of alcohol on a portion of West Salem Avenue during West Hill Brewing Company's Oktoberfest Street Party on September 20, 2024.
- Resolution 2024-191 awarding a contract for the Veteran's Memorial Aquatic Center Painting Project to Jontz Painting, LLC.
- Resolution 2024-192 approving a record of Lot Tie Agreement for the East 60 feet of Outlot 63, Auditor's Plat of Outlots to Indianola and adjoining former alley in Indianola, Warren County, Iowa.
- Consideration of the approval of a Home Base Iowa Incentive Application from Joseph Colacecchi and authorization of a handwritten warrant in the amount of \$1500.00.
- Resolution 2024-193 authorizing the certification of liens to the Warren County Treasurer for purposes of assessing the cost of nuisance abatement against property.
- Resolution 2024-194 approving salaries.

Council Member Armstrong moved to approve the claims and Beach seconded it. On roll call, the vote was AYES: Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. ABSTAIN: Richardson.

Council Member Richardson moved to table the third consideration of an ordinance to amend speed regulations, establishing a reduced school speed zone on East 2nd Avenue and Dalby seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Reports

Councilmember Richardson and City Manager Reeves met with members of the Des Moines Partnership.

Mayor's Report

Mayor Erickson opened discussion on the Main Street Iowa Designation that Indianola recently received.

Old Business

Council Member Richardson moved to open the public hearing regarding an ordinance rezoning property from the R-1 'Single-Family Residential Detached' Zoning District and the R-2 'Single-Family Residential Attached' Zoning District from the A-1 'Agricultural/Open- Space' Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa. Council Member Armstrong seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Associate Planner Emily Rizvic explained the proposed rezoning. There were no other public comments offered.

Dalby moved to close the public hearing regarding an ordinance rezoning property from the R- 1 'Single-Family Residential Detached' Zoning District and the R-2 'Single-Family Residential Attached' Zoning District from the A-1 'Agricultural/Open-Space' Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa. Beach seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Richardson moved to approve the first consideration of an ordinance rezoning property from the R-1 'Single-Family Residential Detached' Zoning District and the R-2 'Single-Family Residential Attached' Zoning District from the A-1 'Agricultural/Open- Space' Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa. Dalby seconded it. On roll call, the vote was

AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Beach moved to open the public hearing regarding an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits and Sones seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Kristen Hoss, Community Development Intern, presented the proposed ordinance for the keeping of urban chickens.

Patty Alexander, 8626 110th Ave, spoke about the pros and cons of chicken ownership
Joe Moody and Barbara Moody, 908 Angela Dr, spoke in opposition to an ordinance allowing urban chickens
Jim Berkley, 1007 South G St; Nicole Duncan-Lutheran and Chris Lutheran 306 N 17th St.; Anna Smith, 703 N Howard; Shannon Jevne, 801 S 1st St.; Emily Roush Bobolz, 604 W Boston; and Tabitha Mclain, 313 N 17th St., spoke in favor of an ordinance allowing urban chickens.
Jane Colacecchi, 12461 G58 Hwy Indianola, spoke in favor of education on disease mitigation in urban chickens.

Council Member Sones moved to close the public hearing regarding an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits and Beach seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

The City Council discussed the proposed ordinance. Council Member Beach moved to approve the first consideration of an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits and Sones seconded it. On roll call, the vote was AYES: Beach, Rabe, Sones, Armstrong. NAYS: Richardson, Dalby. The Mayor declared the motion passed.

Council Member Beach moved to open the public hearing regarding an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives and Sones seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Rizvic explained the need for the ordinance amendment. There were no other public comments offered.

Council Member Armstrong moved to close the public hearing regarding an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives and Beach seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Richardson moved to continue to the first consideration of the ordinance to the next meeting. The motion died for lack of a second. Council Member Beach moved to approve the first consideration of an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives and Armstrong seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

New Business

Council Member Beach moved to approve Resolution 2024-195 approving a plat of survey request for Voldemars Pelds for a part of First Street right-of-way lying east and adjacent to Lots 1 and 2, Block F, in the Fair Acres Original Plat and Dalby seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

City Manager Reeves stated DMMO is undergoing a facilities analysis and has asked the City to participate financially; the cost is \$25,000. Council Member Richardson moved, and Dalby seconded, to increase the hotel/motel tax funding to DMMO by \$15,000 for FY25 for a total of \$25,000. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously. A public event showing the City's and Simpson College's support will follow.

Other Business

Council Member Beach moved to enter into closed session at 8:11 PM in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Richardson seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Richardson moved to exit the closed session at 8:33 PM and Beach seconded it. On roll call, the vote was AYES: Richardson, Beach, Rabe, Dalby, Sones, Armstrong. NAYS: None. Whereas the Mayor declared the motion carried unanimously. There was no action taken on items discussed in closed session.

Adjourn

The meeting was adjourned at 8:33 PM on a motion by Armstrong and seconded by Beach. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Cassandra Hofer, Deputy City Clerk
Date: September 3, 2024
Subject: Consideration of the issuance of a renewal refuse hauling permit for T.R.M. Disposal LLC.

Introduction: T.R.M. Disposal, of Indianola, Iowa provides refuse hauling services for residents in the City of Indianola.

Background:

Discussion: Chapter 106 of the City of Indianola's Code of Ordinances requires refuse haulers to obtain an annual license from the City.

Budget Impact: The Code sets a license fee in the amount of \$150 per packer and \$100 for any other type of unit operated.

Recommendation: The paperwork is in order for approval.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director

Date: September 3, 2024

Subject: Second consideration of an ordinance amending the City Code of the City of Indianola, Iowa by deleting Chapter 30, Downtown Square Commission.

Recommendation: With the Main Street Iowa designation and creation of a board for Main Street Iowa, the Downtown Square Commission can be dissolved. Roll call is in order.

Attachments: 1. ORD_Delete CHAPTER 30_DSC

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF
INDIANOLA, IOWA BY DELETING CHAPTER 30, DOWNTOWN
SQUARE COMMISSION

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. The following chapter and sections be and are hereby amended by deleting the language as follows:

**CHAPTER 30
DOWNTOWN SQUARE COMMISSION**

~~30.01 Downtown Square Commission~~

~~30.02 Term of Office~~

~~30.03 Vacancies~~

~~30.04 Compensation~~

~~30.05 Downtown Square~~

~~30.06 Powers and Duties~~

~~30.01 DOWNTOWN SQUARE COMMISSION.~~

~~The Downtown Square Commission, hereinafter referred to as the Commission, consists of nine members appointed by the Council. While City residency is not required, the Commission members shall be residents, property owners and/or business owners within the Downtown Square, as defined in Section 30.05, and shall not hold any elective office in the City government.~~

~~30.02 TERM OF OFFICE.~~

~~The term of office of the members of the Commission shall commence on July 1 and shall be three years. Provided, however, that the initial Commission members shall be appointed with three members appointed to three-year terms, three members appointed to two-year terms and three members appointed to a one-year term so the terms of three members will expire each year.~~

~~30.03 VACANCIES.~~

~~If any vacancy exists on the Commission, caused by resignation or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee.~~

~~30.04 COMPENSATION.~~

~~All members of the Commission shall serve without compensation, except their actual expenses shall be reimbursed upon approval of the Council.~~

~~30.05 DOWNTOWN SQUARE.~~

~~The Downtown Square shall be considered those properties and businesses located within the Original Town Plat of Indianola, which is located on lands north of 2nd Avenue, east of C Street, south of Clinton Avenue, and west of Jefferson Way.~~

30.06 POWERS AND DUTIES.

The Commission shall have and exercise the following powers and duties:

- ~~— 1. Selection of Officers. The Commission shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all the duties of the Chairperson during the Chairperson's absence or disability.~~
- ~~— 2. Adopt Rules and Regulations. The Commission shall adopt such rules and regulations governing its organization and procedure as it may deem necessary.~~
- ~~— 3. Recommendations. The Commission, upon its review and study, may make recommendations to the City Council regarding items in the Downtown Square, as defined in Section 30.05.~~
- ~~— 4. Applications. The Council may refer any application for an event, street closure, etc. within the Downtown Square, as defined in Section 30.05, to the Commission for its review and recommendation.~~
- ~~— 5. Referrals. The City Council may refer any matter of business within the Downtown Square, as defined in Section 30.05, to the Commission for its review and recommendation.~~
- ~~— 6. Fiscal Responsibilities. The Commission, upon its review and study, may make recommendations to the City Council on monies the City Council have earmarked for the Downtown Square, as defined in Section 30.05.~~
- ~~— 7. Limitation on Entering Contracts. The Commission shall have no power to contract debts.~~
- ~~— 8. Annual Report. The Commission shall each year make a report to the Mayor and Council of its proceedings, with a full statement of its receipts and disbursements and the progress of its work during the preceding fiscal year.~~

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2024, and approved this _____ day of _____, 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2024, and was published on _____, 2024.

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From: Emily Rizvic, Associate Planner

Date: September 3, 2024

Subject: Second consideration of an ordinance rezoning property from the R-1 ‘Single-Family Residential Detached’ Zoning District and the R-2 ‘Single-Family Residential Attached’ Zoning District from the A-1 ‘Agricultural/Open-Space’ Zoning District for property located in the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th PM, Warren County, Iowa.

Recommendation: Roll call is in order.

Attachments: 1. Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, FOR CHANGE OF ZONING DISTRICT BOUNDARIES FROM THE A-1 'AGRICULTURAL/OPEN-SPACE' ZONING DISTRICT TO THE R-1 'SINGLE-FAMILY RESIDENTIAL DETACHED' ZONING DISTRICT AND THE R-2 'SINGLE-FAMILY RESIDENTIAL ATTACHED' ZONING DISTRICT

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the A-1 'Agricultural/Open-Space' Zoning District to the R-1 'Single-Family Residential Detached' Zoning District, legally described as:

That part of the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa, described as follows; Beginning at the Northwest corner of said North Half of the Southwest Quarter; thence South 00 degrees 53 minutes 26 seconds East, 544.01 feet along the West line of said North Half of the Southwest Quarter; thence North 71 degrees 44 minutes 42 seconds East, 480.14 feet; thence North 82 degrees 41 minutes 32 seconds East, 557.06 feet; thence North 62 degrees 31 minutes 47 seconds East, 357.80 feet; thence North 47 degrees 29 minutes 15 seconds East, 112.69 feet; thence North 00 degrees 45 minutes 30 seconds East, 62.72 feet to the North line of said North Half of the Southwest Quarter; thence North 89 degrees 14 minutes 30 seconds West, 1418.44 feet to the Point of Beginning, having an area of 11.18 Acres.

AND WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the zoning from the A-1 'Agricultural/Open-Space' Zoning District to the R-2 'Single-Family Residential Attached' Zoning District, legally described as:

The Northwest Quarter of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa.

AND

Parcel "A" of the survey of the North½ of the Northeast¼ of the Southwest¼ and the North 12 feet of the South½ of the Northeast¼ of the Southwest¼ of Section 13, Township 76 North, Range 24 West of the 5th P.M., Warren County, Iowa as shown in Irregular Plat Book 12 Page 3 of 76-24 in the Office of the Warren County Recorder, EXCEPT the South 12 feet thereof.

EXCEPT

That part of the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa, described as follows; Beginning at the Northwest corner of said North Half of the Southwest Quarter; thence South 00 degrees 53 minutes 26 seconds East, 544.01 feet along the West line of said North Half of the Southwest Quarter; thence North 71 degrees 44 minutes 42 seconds East, 480.14 feet; thence North 82 degrees 41 minutes 32 seconds East, 557.06 feet; thence North 62 degrees 31 minutes 47 seconds East, 357.80 feet; thence North 47 degrees 29 minutes 15 seconds East, 112.69 feet; thence North 00 degrees 45 minutes 30 seconds East, 62.72 feet to the North line

of said North Half of the Southwest Quarter; thence North 89 degrees 14 minutes 30 seconds West, 1418.44 feet to the Point of Beginning, having an area of 11.18 Acres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the zoning is amended from the A-1 'Agricultural/Open-Space' Zoning District to the R-1 'Single-Family Residential Detached' Zoning District, legally described as:

That part of the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa, described as follows; Beginning at the Northwest corner of said North Half of the Southwest Quarter; thence South 00 degrees 53 minutes 26 seconds East, 544.01 feet along the West line of said North Half of the Southwest Quarter; thence North 71 degrees 44 minutes 42 seconds East, 480.14 feet; thence North 82 degrees 41 minutes 32 seconds East, 557.06 feet; thence North 62 degrees 31 minutes 47 seconds East, 357.80 feet; thence North 47 degrees 29 minutes 15 seconds East, 112.69 feet; thence North 00 degrees 45 minutes 30 seconds East, 62.72 feet to the North line of said North Half of the Southwest Quarter; thence North 89 degrees 14 minutes 30 seconds West, 1418.44 feet to the Point of Beginning, having an area of 11.18 Acres.

Section 2: That the zoning is amended from the A-1 'Agricultural/Open-Space' Zoning District to the R-2 'Single-Family Residential Attached' Zoning District, legally described as:

The Northwest Quarter of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa.

AND

Parcel "A" of the survey of the North½ of the Northeast¼ of the Southwest¼ and the North 12 feet of the South½ of the Northeast¼ of the Southwest¼ of Section 13, Township 76 North, Range 24 West of the 5th P.M., Warren County, Iowa as shown in Irregular Plat Book 12 Page 3 of 76-24 in the Office of the Warren County Recorder, EXCEPT the South 12 feet thereof.

EXCEPT

That part of the North Half of the Southwest Quarter of Section 13, Township 76 North, Range 24 West of the 5th P.M., City of Indianola, Warren County, Iowa, described as follows; Beginning at the Northwest corner of said North Half of the Southwest Quarter; thence South 00 degrees 53 minutes 26 seconds East, 544.01 feet along the West line of said North Half of the Southwest Quarter; thence North 71 degrees 44 minutes 42 seconds East, 480.14 feet; thence North 82 degrees 41 minutes 32 seconds East, 557.06 feet; thence North 62 degrees 31 minutes 47 seconds East, 357.80 feet; thence North 47 degrees 29 minutes 15 seconds East, 112.69 feet; thence North 00 degrees 45 minutes 30 seconds East, 62.72 feet to the North line of said North Half of the Southwest Quarter; thence North 89 degrees 14 minutes 30 seconds West, 1418.44 feet to the Point of Beginning, having an area of 11.18 Acres.

Section 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____ 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

First reading:

Second reading:

Third reading:

Publication Date:



MEMORANDUM

To: Mayor and City Council

From: Emily Rizvic, Associate Planner, Kristen Hoss

Date: September 3, 2024

Subject: Second consideration of an ordinance amending the City Code of the City of Indianola, Iowa by adding regulations for the keeping of urban chickens within city limits.

Recommendation: Roll call is in order.

Attachments: 1. Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF INDIANOLA,
IOWA BY ADDING REGULATIONS FOR THE KEEPING OF URBAN
CHICKENS WITHIN CITY LIMITS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. Section 55.01 is and are hereby amended by adding the underlined language and deleting the stricken language as follows:

The following terms are defined for use in this chapter.

1. "Advertise" means to present a commercial message in any medium including but not limited to print, radio, television, sign, display, label, tag or articulation.
2. "Animal" means a nonhuman vertebrate.
(Code of Iowa, Sec. 717B.1)
3. "Animal shelter" means a facility which is used to house or contain dogs or cats, or both, and which is owned, operated, or maintained by an incorporated humane society, animal welfare society, society for the prevention of cruelty to animals, or other nonprofit organization devoted to the welfare, protection, and humane treatment of such animals.
(Code of Iowa, Sec. 162.2)
4. "At large" means off the premises of the owner and not under the control of a competent person, restrained within a motor vehicle, or housed in a veterinary hospital or kennel. A dog is not at large if it is in the confines of a city-owned off-leash dog park provided that such dog and its handler are at all times in compliance with all the rules for such park.
5. "Business" means any enterprise relating to any of the following:
 - A. The sale or offer for sale of goods or services.
 - B. A recruitment for employment or membership in an organization.
 - C. A solicitation to make an investment.
 - D. An amusement or entertainment activity.
6. "Chicken" shall mean a member of the subspecies Gallus Gallus Domesticus, a domesticated fowl.
7. "Chicken run" shall mean an enclosed fenced area exclusively devoted to raising chickens.
8. "Chicken tractor" shall mean a lightweight portable chicken coop without a solid floor that allows the chickens to forage seeds and insects.
9. "Commercial establishment" means an animal shelter, boarding kennel, commercial breeder, commercial kennel, dealer, pet shop, pound, public auction, or research facility.
(Code of Iowa, Sec. 717.B1)
10. "Decommission" shall mean the reasonable restoration of the real property upon which such chickens, enclosures, and equipment are located, including the revegetation of the ground cover of the real property disturbed by the installation of such chickens, equipment, and enclosures, and the removal of such chickens, enclosures, and equipment.
11. "Enclosure" shall mean both the chicken run and the henhouse/chicken tractor.
12. "Fair" means any of the following:
 - A. The annual fair and exposition held by the Iowa State Fair Board pursuant to Chapter 173 of the Code of Iowa or any fair event conducted by a fair under the provisions of Chapter 174 of the Code of Iowa.
 - B. An exhibition of agricultural or manufactured products.
 - C. An event for operation of amusement rides or devices or concession booths.

13. "Game" means a "game of chance" or "game of skill" as defined in Section 99B.1 of the Code of Iowa.
14. "Henhouse" shall mean a henhouse or chicken coop structure where female chickens are kept.
15. "Injury" means an animal's disfigurement; the impairment of an animal's health; or an impairment to the functioning of an animal's limb or organ, or the loss of an animal's limb or organ.
(Code of Iowa, Sec. 717.B1)
16. "Livestock" means an animal belonging to the bovine, caprine, equine, ovine or porcine species, ostriches, rheas and emus; farm deer as defined in Section 170.1 of the Code of Iowa; or poultry.
(Code of Iowa, Sec. 717.1)
17. "Owner" means any person owning, keeping, sheltering or harboring an animal.
18. "Pet" means a living dog, cat, or an animal normally maintained in a small tank or cage in or near a residence, including but not limited to a rabbit, gerbil, hamster, mouse, parrot, canary, mynah, finch, tropical fish, goldfish, snake, turtle, gecko, or iguana.
19. "Pound" means a facility for the prevention of cruelty to animals operated by the State, a municipal corporation, or other political subdivision of the State for the purpose of impounding or harboring seized stray, homeless, abandoned, or unwanted dogs, cats, or other animals; or a facility operated for such a purpose under a contract with any municipal corporation or incorporated society.
(Code of Iowa, Sec. 162.2)
20. "Research facility" means any school or college of medicine, veterinary medicine, pharmacy, dentistry, or osteopathic medicine, or hospital, diagnostic or research laboratories, or other educational or scientific establishment situated in the State concerned with the investigation of, or instruction concerning the structure or function of living organisms, the cause, prevention, control, or cure of diseases or abnormal conditions of human beings or animals.
(Code of Iowa, Sec. 162.2)
21. "Urban Chicken" shall mean a chicken kept on a permitted tract of land pursuant to a permit issued under this chapter.
22. "Veterinarian" means a veterinarian licensed pursuant to Chapter 169 of the Code of Iowa who practices veterinary medicine in the State.
(Code of Iowa, Sec. 717.B1)

Section 2. Section 55.20 is and are hereby amended by adding the underlined language as follows:

55.20 URBAN CHICKENS. The keeping of chickens within the city is allowed in compliance with the city's zoning regulations and the following criteria:

1. No more than one (1) chicken per 2,000 square feet of lot size is allowed, with a maximum of ten (10) total chickens.
2. All such chickens shall be hens; no roosters are permitted.
3. No person shall slaughter any chickens within the city.
4. It is unlawful for any owner to allow their chickens to run at large within the corporate limits of the city.

5. Permit required. No person shall raise or keep chickens within the city without a valid permit obtained from the Community Development Department under the provisions of this chapter.
 - a. Permits shall be renewed annually at the beginning of every calendar year.
 - b. Permit applications shall include details of the proposed chicken run and henhouse, including dimensions, location on the property, plans for waste management, and plans for food storage.
 - c. Permits will be granted for properties in any residential zoning district, as long as all zoning requirements are met.
 - d. A permit will not allow the permittee to engage in chicken breeding, sale of eggs and chickens, or fertilizer production for commercial purposes.
 - e. The permittee shall place and keep leg bands on all chickens showing the permit number.
 - f. The application for an urban chicken permit runs with the owner and their current location, any change in ownership or change in address will require the submission of a new permit application.
6. Permitting Process. The Zoning Administrator shall establish and provide the application form and information required for all applications as may be necessary and required in this ordinance. The fees for all applications shall be as established by resolution of the City Council.
7. The Community Development Department may deny, suspend, revoke, or decline to renew any permit issued for any of the following grounds:
 - a. False statements on any application required by the section to be given by the applicant.
 - b. Failure to pay any application fee, renewal, or penalty fees required by this section.
 - c. Failure to correct deficiencies noted in notices of violation at the time specified in the notice.
 - d. Failure to comply with any provision of this section.
8. Effect of revocation. When an application for a permit is denied, or when a permit is revoked, the applicant may not re-apply for a new permit for a period of one (1) year from the date of the denial or revocation. No permit may be denied, suspended, revoked, or not renewed without notice and an opportunity to have a hearing with the Council is given to the applicant or holder of the permit. A request for a hearing must be made in writing and delivered to the City Clerk within seven (7) days from the date of notice. The hearing will be before the Council at a time and place fixed by the Council.
9. Enclosure Requirements. Chickens shall be kept in a chicken run at all times and shall be secured within a henhouse or chicken tractor. The following requirements shall be required for the keeping of Urban Chickens:
 - a. Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions that provide a minimum of four (4) square feet per chicken and maximum of twelve (12) square feet per chicken. Chicken runs shall be no larger than 120 square feet.

- i. The structure shall be enclosed on all sides and shall include a roof and lockable doors. Access doors shall be shut and locked at night. Opening windows and vents shall be covered with predator and bird proof wire of less than one (1) inch openings.
 - ii. The materials used shall be uniform for each element of the structure. Henhouses and chicken tractors shall be well maintained.
- 10. Setback and Location Requirements
 - a. Enclosure shall be located at least ten (10) feet from the property line and at least twenty-five (25) feet from any adjacent residential dwelling, church, school, or place of business.
 - b. Enclosure shall be located in the rear yard.
- 11. Performance Standards. Urban Chickens must comply with the following code requirements and performance measure standards to minimize public hazards and prevent the creation of nuisances or other conditions which may be harmful or detrimental to the users of the property or surrounding area:
 - a. Feed and Storage. Chickens shall be provided with access to feed and clean water at all times. The feed and water shall be in an enclosed container and unavailable to rodents, wild birds, and predators.
 - b. Waste Storage and Removal. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored on the permitted tract of land. The henhouse, chicken tractor, enclosed area, and surrounding land shall be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.
 - c. Pest Management. The permittee shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of parasites. Chickens infested with parasites that may result in unhealthy conditions for human habitation may be removed by the city.
- 12. Decommissioning Procedure. The owner shall begin decommissioning within thirty (30) days after abandonment or intent to abandon the use of Urban Chickens. An intent to abandon must be filed with the Community Development Department prior to decommissioning. A site inspection with the Zoning Administrator shall be required following decommissioning to ensure that the chickens, enclosures, and equipment have been properly removed and ensure the revegetation of the ground cover.
- 13. Owners shall be responsible for ensuring that the keeping of chickens on their property does not create a nuisance to neighboring properties, including but not limited to excessive noise, odor, or waste accumulation.
- 14. Any violation of the terms in this chapter that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated under the general nuisance abatement provisions of Indianola Municipal Code Chapter 50.

Section 3. Section 165.03 is and are hereby amended by adding the underlined language and deleting the stricken language as follows:

133. Residential Animal Raising: The keeping of animals on a non-commercial, non-profit basis. Restrictions on this type of use include no more than three (3) large animals per acre (e.g. horses, sheep, and cattle, etc.); no more than twenty (20) small fowl or animals per acre (e.g. rabbits, ducks, ferrets, etc.); and no more than ten (10) large fowl per acre (e.g. turkeys, geese, peacocks, etc.).

163. Urban Chickens: The keeping of chickens on a non-commercial, non-profit basis on a permitted tract of land pursuant to a permit. Restrictions on this type of use include no more than one (1) chicken per 2,000 square feet of lot size, with a maximum of ten (10) total chickens.

Section 4. Section 165.05(4) is and are hereby amended by adding the underlined language as follows:

PERMITTED AND SPECIAL USES TABLE										
USE	ZONING DISTRICT									
	A-1	R-1	R-2	R-3	R-4	C-1	C-2	C-3	M-1	M-2
AGRICULTURAL USES										
Commercial Farm Operation										
<u>Urban Chickens</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>S</u>	<u>S</u>					

Section 5. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2024, and approved this _____ day of _____, 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2024, and was published on _____, 2024.

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Emily Rizvic, Associate Planner
Date: September 3, 2024
Subject: Second consideration of an ordinance amending Chapter 165.09 titled 'Building Design Standards' for the addition of building design alternatives.

Recommendation: Roll call is in order.

Attachments: 1. Ordinance

ORDINANCE NO. 2024-_____

AN ORDINANCE AMENDING CHAPTER 165.09 TITLED 'BUILDING DESIGN STANDARDS' FOR THE ADDITION OF BUILDING DESIGN ALTERNATIVES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. Section 165.09 is and hereby amended by adding the underlined language as follows:

8. BUILDING DESIGN ALTERNATIVES

- A. Intent and Purpose.** The building design alternative provisions of this section are intended to allow flexibility and grant relief from strict compliance with the regulations outlined in Chapter 165.09 titled 'Building Design Standards', as part of the site plan review process when specific site features or characteristics of the subject property creates conditions that make strict compliance to the applicable zoning regulations impractical or undesirable. It is the intent of this section to recognize that alternative design solutions may result in increased or maximized aesthetics and diversity of building design, while remaining consistent with the general intent and purpose of the City of Indianola Zoning Code and Comprehensive Plan. It is not the intent of the design alternative provisions to be utilized to reduce or provide relief from general building design requirements. The design alternatives are not intended to provide relief to other applicable zoning procedures outside of Chapter 165.09 or those code sections explicitly stated hereinafter.
- B. Applicability.** With the exception of buildings within the C-3 'Downtown Mixed-Use' Zoning District, Planned Unit Developments (PUD), or any special overlay district or zone with specific building design requirements, these building design alternatives may be considered for new development and redevelopment of existing sites and buildings, and all site and building modifications to building facades.
- C. Procedure.** Requests for design alternatives to the regulations outlined in Chapter 165.09 titled 'Building Design Standards' shall require review by the Zoning Administrator. Requested design alternatives must be noted on the required application for site plan or alternate design documentation review, as applicable. The application must include a written narrative stating why the design alternative is necessary and all efforts that will be employed to mitigate adverse impacts resulting from approval of the design alternative request. The Zoning Administrator shall submit to all members of the Zoning Commission a copy of the request, along with a written recommendation as to the request's conformity with the rules and regulations of the city. The Commission shall subsequently hold a meeting as prescribed by their rules of procedures and review the request with conformity to the zoning regulations and standards and may confer with the applicant on changes deemed advisable in such request. The Commission shall forward its recommendation to the City Council for approval, approval with conditions, or denial of the request. The following may be considered as part of deliberation of the request:

- (1) Consistency and compatibility with the Future Land Use Map, the Comprehensive Plan, and other adopted and applicable long-term planning policies.
- (2) Surrounding land uses, building sizes, architectural style, building types and function, and building placement, orientation, and setbacks.
- (3) General relationship to and impact on the surrounding area and neighboring properties.
- (4) Provisions to decrease or minimize architectural impact, such as the implementation of additional landscaping or screening, exceeding minimum required Class 1 or Class 2 building materials on primary facades or exceeding minimum glass requirements to primary facades.

D. General Design Alternatives. The following design alternatives may be considered:

- (1) Design alternatives to any numerical regulation established in Chapter 165.09.7 when the proposed design alternative does not exceed a reduction of more than 50% to a minimum building design requirement.
- (2) Design alternatives to any numerical regulation established in Chapter 165.09.7 when the proposed design alternative does not exceed an increase of more than 50% to a maximum building design requirement.
- (3) Design alternatives to the requirement of permanent materials for collection containers when the siting of the collection container(s) is not visible from residentially developed or zoned properties or from the public street, and when the collection container consists of no more than two (2) totes.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2024, and approved this _____ day of _____, 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2024, and was published on _____, 2024.

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Akhilesh Pal, Public Works Director
Date: September 3, 2024
Subject: Third consideration of an ordinance to amend speed regulations, establishing a reduced school speed zone on East 2nd Avenue.

Introduction: The School District has requested a reduced school speed zone on East 2nd Avenue to enhance safety in the vicinity of the school area. This request includes the installation of flashing school zone signs with a reduced speed limit.

Background: The School District is currently rebuilding the high school on the north side of Highway 92. During the construction phase, high school students will park in the Middle School parking lot on the south side of Highway 92. Consequently, there will be an increase in pedestrian traffic at the intersection of East 2nd Avenue and 12th Street.

Discussion: The School District has requested that both the City and Iowa DOT implement a reduced school speed zone on East 2nd Avenue to improve safety for pedestrians and motorists. Staff has requested the School District to cover the installation costs of the traffic control devices associated with the flashing signs, while the City will handle maintenance.

Staff also advised the School District to engage traffic engineers to provide necessary data for adjusting signal timing at Highway 92 intersections due to altered traffic patterns from the construction.

Given the urgency to install the signs by mid-August and the need for Iowa DOT approval, we presented the first reading of this ordinance at the council meeting on July 15, 2024, and the second reading at the meeting on July 29, 2024.

The School District has requested a 30-mph school speed zone on East 2nd Avenue from 500 feet east and west of 12th Street, which serves as the main access point for both Indianola Middle School and Indianola High School.

Currently, the regular speed limit on Iowa 92 west of 12th Street in the proposed school speed zone is 40 mph. For 300 feet east of 12th Street, the regular speed limit is also 40 mph, beyond which it increases to 45 mph. As part of this request and ordinance amendment, the 40-mph speed zone will be extended east to match the proposed eastern limit of the school speed zone. This request accounts for a 30-mph school speed zone within a regular 40-mph speed zone, as reducing the speed by more than 10 mph may result in noncompliance issues.

The school will be responsible for installing School Speed Limit assemblies with signs indicating “SPEED LIMIT 30 When Flashing” and flashing beacons on each approach to the Iowa 92 and 12th Street intersection. The school has requested that the flashing beacons operate from 30 minutes

before school starts to 15 minutes after, and from 15 minutes before dismissal to 30 minutes after dismissal.

Budget Impact: The School District will cover the installation costs of the flashing signs, while the City will take on the maintenance costs.

Recommendation: Since the proposed speed zones are on Iowa 92, the Iowa DOT has jurisdiction over this state highway. Staff has received the necessary approvals from the Iowa DOT. Therefore, staff recommends that the City Council approve the third reading of the ordinance to establish a reduced school speed zone of 30 mph on East 2nd Avenue.

The school is currently working on purchasing the required signs for this speed zone. Once the signs are purchased, they will be installed on Iowa 92 to enforce the new speed limits.

Attachments: 1. Ordinance Speed Regulations

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCE OF THE CITY OF INDIANOLA, IOWA, BY
AMENDING CHAPTER 63, SPEED REGULATIONS, AND ESTABLISHING A REDUCED SCHOOL
SPEED ZONE ON EAST 2ND AVENUE.**

WHEREAS, the School District has requested a reduced school speed zone on East 2nd Avenue to enhance safety for pedestrians and motorists; and

WHEREAS, the City Council finds it necessary to implement a Thirty (30) miles per hour school speed zone to ensure safety and compliance; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. Chapter 63 of the Code of Ordinances of the City of Indianola, Iowa is hereby amended as shown in Attachment A.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the _____ day of _____, 2024, and approved this _____ day of _____, 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council for the City of Indianola, Iowa, on _____, 2024, and was published on _____, 2024.

Jackie Raffety, City Clerk

63.04 SPECIAL SPEED ZONES.

1. In accordance with requirements of the Iowa Department of Transportation, or whenever the Council shall determine upon the basis of an engineering and traffic investigation conducted by the City Manager, or designee, that any speed limit listed in Section 63.02 is greater or less than is reasonable or safe under the conditions found to exist at any intersection or other place or upon any part of the City street system, the Council shall establish such higher or lower speed limit as it deems reasonable and safe at such location. A speed in excess of any designated and posted special speed zone is unlawful. The special speed zones on section 63.04(2) of this chapter apply to this section.
2. The following maximum speed limits are hereby determined and declared reasonable on the following streets or portions of streets, when signs are posted giving notice thereof:
 - A. 10 miles per hour within any mobile home park.
 - B. On Second Avenue:
 - (1) from West Third Avenue to Fourth Street, 30 miles per hour.
 - (2) from Fourth Street to 500'± east of Eighth Street, 35 miles per hour.
 - (3) from 500'± east of Eighth Street to ~~300'~~500'± east of Twelfth Street, 40 miles per hour.
 - (4) from 400'± west of "R" Street to West Third Avenue, 40 miles per hour.
 - (5) from ~~300'~~500'± east of Twelfth Street to 400'± west of 20th Street, 45 miles per hour.
 - (6) from 400'± west of 20th Street to 1,500'± east of 20th Street, 50 miles per hour.
 - (7) from 200'± west of "Y" Street to 400'± west of "R" Street, 50 miles per hour.
 - (8) from 1,500'± east of 20th Street to the east city limit, 55 miles per hour.
 - (9) from 200'± west of "Y" Street to the west city limit, 55 miles per hour.
 - C. On Jefferson Way:
 - (1) from Plainview Avenue to 150'± north of Euclid Avenue, 30miles per hour.
 - (2) from 150'± north of Euclid Avenue to 500'± north of Kentucky Avenue, 35 miles per hour.
 - (3) from 500'± north of Kentucky Avenue to 300'± north of Valley Place, 40 miles per hour.
 - (4) from Plainview Avenue to 12th Avenue, 45 miles per hour.
 - (5) from 300' north of Valley Place to 300' north of Hillcrest Avenue, 45 miles per hour.
 - (6) from 12th Avenue to 350' south of 17th Avenue, 50 miles per hour.

- (7) from 350' south of 17th Avenue to the south city limit, 55 miles per hour.
- (8) from 300' north of Hillcrest Avenue to Hayes Street, 55 miles per hour.
- (9) from Hayes Street to the north City limit, 65 miles per hour.
- D. On 9th Street from Hillcrest Avenue to the intersection of Lincoln Avenue and Kentucky Avenue, 25 miles per hour.
- E. On West 12th Avenue from South G Street to South K Street, 30 miles per hour.
- F. On 15th Street from East Iowa Avenue to the south city limits, 25 miles per hour.
- G. On 17th Avenue from US Highway 65/69 to South K Street, 30 miles per hour.
- H. On Country Club Rd from Lincoln Avenue to north city limits, 25 mph.
- I. On West Euclid Avenue from Kenwood Boulevard to "Y" Street, 25 miles per hour.
- J. On Hillcrest Avenue:
 - (1) from Jefferson Way to North 14th Street, 35 miles per hour.
 - (2) from North 14th Street to east city limit, 45 miles per hour.
- K. On Iowa Avenue:
 - (1) from Kenwood Boulevard to North 15th Street, 25 miles per hour.
 - (2) from North 15th Street to the east city limit, 30 miles per hour.
- L. On South K Street from Second Avenue to West 17th Avenue, 30 miles per hour.
- M. On East Plainview Avenue from Jefferson Way to South 15th Street, 25 miles per hour.
- N. On South Y Street:
 - (1) from Second Avenue to Inwood Street, 35 miles per hour.
 - (2) from Second Avenue to the 1,600 South of Tenth Avenue, 25 miles per hour.

3. School Speed Zones. School speed zones are established with the following maximum speed limits at the specified locations. The City Administrator, or their designee, will establish flashing warning signs to designate these zones:

- A. Thirty (30) miles per hour in the school zone on Second Avenue adjacent to Indianola Middle School.



MEMORANDUM

To: Mayor and City Council

From:

Date: September 3, 2024

Subject: Resolution approving Amendment Number 1 to the School Resource Officer Agreement pursuant to Chapter 28 between the City of Indianola, Iowa and the Indianola Community School District.

Recommendation: Roll call is in order.

Attachments:

1. Res 2024- Amendment 1 to SRO Agreement
2. Amendment No 1 to SRO Agreement

City of Indianola
RESOLUTION NO 2024-

**RESOLUTION APPROVING AMENDMENT NUMBER ONE TO THE SCHOOL RESOURCE OFFICER
AGREEMENT PURSUANT TO CHAPTER 28 BETWEEN THE CITY OF INDIANOLA, IOWA
AND THE INDIANOLA COMMUNITY SCHOOL DISTRICT**

WHEREAS, the City of Indianola, Iowa and the Indianola Community School District entered into a 28E agreement for the City to provide a School Resource Officer to the district; and

WHEREAS, the parties desire to amend the agreement in order to add a second officer to the assignment; and

WHEREAS, it is the determination of the City Council that the City should enter into Amendment Number One to the School Resource Officer Agreement as attached.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Indianola, Iowa that:

1. Amendment Number One to the School Resource Officer Agreement is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor is authorized and directed to execute Amendment Number One to the School Resource Officer Agreement and the City Clerk is authorized and directed to file the Amendment with the State of Iowa.

Approved and passed this 3rd day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

**AMENDMENT NUMBER ONE TO THE SCHOOL RESOURCE OFFICER AGREEMENT
PURSUANT TO CHAPTER 28E BETWEEN THE CITY OF INDIANOLA, IOWA AND THE
INDIANOLA COMMUNITY SCHOOL DISTRICT**

RECITALS:

WHEREAS, the parties hereto previously approved, adopted, and filed an agreement ("Agreement") by and between the City of Indianola ("City") and the Indianola Community School District ("ICSD"); and

WHEREAS, the parties desire to expand the School Resource Officer Agreement as set forth below.

NOW, THEREFORE, in consideration of the mutual obligations of the parties hereto, each of them does hereby agree with the other as follows:

Section 1. Assignment: A total of two SROs will be assigned to the District.

Section 2. Except as modified by Section One of this Amendment, the Agreement is in all respect confirmed and continued in force as originally adopted, approved, and recorded.

Section 3. Once executed by all parties, this Amendment shall be filed with the Secretary of State as required by law.

City of Indianola

Mayor

ATTEST:

City Clerk

Indianola Community School District

Board President

ATTEST:

Board Secretary

STATE OF IOWA, COUNTY OF WARREN, ss:

On this__day of____, 2024, before me the undersigned, a Notary Public in and for the State of Iowa, personally appeared_____ and _____ to me personally known, who being by me duly sworn, did say that they are the Indianola Community School District Board President and Board Secretary, respectively, executing the foregoing instrument, that said instrument was signed on behalf of the District by authority of its Board; and that each of them as Board President and Board Secretary acknowledges the execution of the foregoing instrument to be the voluntary act and deed of the District, by it and by them voluntarily executed.

Notary Seal State of Iowa

Name Here _____

Commission Number here _____

Commission Expiration here _____

Notary Public in and for the State of Iowa

STATE OF IOWA, COUNTY OF WARREN, ss

On this__day of____, 2024, before me the undersigned, a Notary Public in and for the State of Iowa, personally appeared _____ and _____, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk respectively, of the City of Indianola, Iowa; and that the instrument was signed on behalf of the City of Indianola with the approval of the Indianola City Council, and that _____ and _____ acknowledge the execution of the instrument to be their voluntary act and deed and deed of the municipal corporation, by it voluntarily executed.

Notary Seal State of Iowa

Name Here _____

Commission Number here _____

Commission Expiration here _____

Notary Public in and for the State of Iowa



MEMORANDUM

To: Mayor and City Council
From: Greg Chia, Fire Chief
Date: September 3, 2024
Subject: Resolution authorizing an agreement for cooperative public service between the City of Indianola, Iowa and Warren County, Iowa.

Recommendation: Approve this Hold-Harmless Agreement between the City of Indianola and Warren County. The City of Indianola will take over the inspection responsibility and requirements to complete this facility as required by code.

Attachments:

1. Res 2024- Agreement for Cooperative Public Service
2. 24.04.21.AGREEMENT FOR COOPERATIVE PUBLIC SERVICE

City of Indianola
RESOLUTION NO. 2024-

**RESOLUTION AUTHORIZING AN AGREEMENT FOR COOPERATIVE PUBLIC SERVICE
BETWEEN THE CITY OF INDIANOLA, IOWA AND WARREN COUNTY, IOWA**

WHEREAS, the City of Indianola, Iowa, (the “City”) requires a fire suppression and sprinkler system to be installed at the Warren County Maintenance Facility, owned and operated by Warren County (“County”); and

WHEREAS, an agreement for cooperative public service is needed to specify the responsibility of the County and the City for installation of fire suppression equipment and sprinkler system at the Warren County Maintenance Facility, located at 11950 Nevada Street, Warren County, Iowa; and

WHEREAS, the duties of the City and the County are defined in the attached agreement; and

WHEREAS, the County, to the fullest extent permitted by law, agrees to indemnify, defend and hold the City harmless as stated in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Indianola, Iowa, hereby authorizes the Mayor to execute the Agreement for Cooperative Public Service on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 3rd day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk

AGREEMENT FOR COOPERATIVE PUBLIC SERVICE

BETWEEN

WARREN COUNTY, IOWA

And

CITY OF INDIANOLA, IOWA

THIS AGREEMENT is entered into by and between the Warren County Board of Supervisors, on behalf of Warren County, hereinafter referred to as the "County", and the City of Indianola, hereinafter referred to as the "City".

1. This agreement shall consist of eight (8) pages and Attachments A, B, C and D which shall be considered a part of this Agreement.
2. This Agreement shall become effective upon its execution by the parties, and shall remain in effect until terminated or amended by either party.
3. The purpose of this Agreement shall be listed in Attachment A.
4. Duties of the County shall be listed in Attachment B.
5. Duties of the City shall be listed in Attachment C.
6. Attachment D is the legal description of the Warren County Maintenance Facility.
7. The County, to the fullest extent permitted by law, agrees to indemnify, defend and hold the City harmless from and against any and all claims, demand actions, causes of action, losses, liabilities, costs, reasonable attorneys' fees and litigation expenses (all of the foregoing being hereinafter individually and collectively called "claims") provided that any such claim is attributable to bodily injury, death, or property damage suffered or incurred by, or asserted against, the City for any action carried out by the City under this Agreement. These indemnity obligations shall include

claims that arise out of, pertain to, or relate to the negligence of the City or the City's agents, or other independent contractors, including the contractor, subcontractors of contractor or other consultants of City, or others who are directly responsible to City, or for defects in design or construction furnished by those persons and/or entities.

This indemnification provision shall survive termination of this Agreement.

8. The Warren County Engineer and the Indianola Fire Chief shall administer performance of this Agreement.
9. Either party may terminate this Agreement by sending written notice of termination, specifying the reasons for termination, at least sixty days prior to the effective date of termination. Notice shall be sent to the governing body of the other party at its principal place of doing business by registered mail.
10. In the event of a breach by the County or the City of this Agreement, said breach shall not be considered to affect any remaining terms or conditions of this Agreement. If any terms or conditions of this Agreement are held to be invalid or illegal, those remaining terms or conditions shall not be construed to be affected.
11. This is the entire Agreement between all parties and it may be amended only upon agreement of all parties and only in writing.
12. The parties shall approve the Agreement by resolution or motion of their respective Board or Council which shall authorize the execution of the Agreement.

IN WITNESS THEREOF, the County has caused this Agreement to be executed in separate counterparts, each of which shall be considered an original, on the _____ day of _____, 2024.

Warren County, Iowa
Board of Supervisors

Attest: _____
Auditor

Chairperson

IN WITNESS THEREOF, the City has caused this Agreement to be executed in separate counterparts, each of which shall be considered an original, on the _____ day of _____, 2024.

Attest: _____ Clerk	City of Indianola, Iowa _____ Mayor
--------------------------------	---

ATTACHMENT A

The purpose of this Agreement is to specify the responsibility of the County and the City for installation of fire suppression equipment and sprinkler system at the Warren County Maintenance Facility located at 11950 Nevada Street, Warren County, Iowa.

ATTACHMENT B

The County shall be responsible for the current General Contractor and Architect taking all actions necessary to substantially complete the Warren County Maintenance Facility, including installation of water lines, fuel tanks and fire detection systems. The County acknowledges that the State of Iowa has indicated that there can be no occupancy of the Facility until completion of these systems.

The County shall allow the City access to the Warren County Maintenance Facility at all times during the term of this Agreement to complete the fire suppression and sprinkler system progress prior to final inspection, and to complete occupancy requirements. The County during the term of this agreement will allow the City to complete annual inspections as required by the City.

ATTACHMENT C

The City shall be responsible for working with Lund Fire as Fire Protection Engineer to determine what is necessary to complete the fire suppression and sprinkler system.

The City shall grant twenty-four (24) months from the date of the County's occupancy of the Warren County Maintenance Facility to complete the fire suppression and sprinkler system. At which time the City will complete a final inspection of the Warren County Maintenance Facility.

ATTACHMENT D

Facility Address: 11950 Nevada Street

All the NE ¼ of the NE ¼ of Section 14 Township 75N Range 24W.



MEMORANDUM

To: Mayor and City Council
From: Greg Chia, Fire Chief
Date: September 3, 2024
Subject: Resolution authorizing an agreement for medical director services.

Introduction: Dr. Myles Kawamura is retiring this year and the department is replacing our Medical Director with Dr. Gabe Lancaster, an ER Physician from Unity Point.

Background: The fire department interviewed three physicians to take over as department medical director with Dr. Myles Kawamura retirement.

Discussion: As you look at the new agreement, the requirements have changed, the department works under their medical licenses and all narcotics must be purchased through their DEA number. This is a detailed tracking part of the department's EMS Captain duties. The EMS service is an extension of the Medical Directors authority in the field.

Budget Impact: The budget impact will be an annual fee of \$19,500.00, (review the details in the agreement). This aligns with many of the surrounding communities and the metro EMS services.

Recommendation: A roll call is required for this agreement.

Attachments:

1. 24.08.27 Medical Director Contract 2024
2. Res 2024- Medical Director Services

City of Indianola

110 North 1st Street
Indianola, IA 50125

EFFECTIVE DATE: September 1, 2024

Contractor Gabe Lancaster	Department: Indianola Fire Department 110 North 1 st Street Indianola, IA 50125
Contract Period Effective: September 1, 2024 Annual Cost: \$15,000.00 Annually plus \$4,500.00 Annually for Malpractice Insurance	Terminates: August 31, 2025 Payable: Gabe Lancaster – Annual Payment

DESCRIPTION OF ITEMS CONTRACTED

Contractor agrees to provide Medical Direction to the City's Emergency Medical Services as required by Iowa Code Chapter 147A.

The medical director shall be responsible for providing appropriate medical direction and overall supervision of the medical aspects of the Emergency Medical Services Department and shall ensure that those duties and responsibilities are not relinquished before a new or temporary replacement is functioning in that capacity. The medical director shall at all times maintain a medical license in good standing and shall notify the City immediately upon a change in status of the medical license.

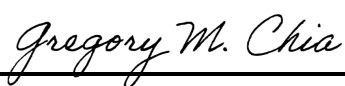
The medical director's duties include, but are not limited to:

- Develop, approve and update protocols to be used by the service program.
- Develop and maintain liaisons between the service, other physicians, physician designees and the hospitals.
- Monitor and evaluate the activities of the service program and individual personal performance.
- Assess the continuing education needs of the service and service personnel and assist as needed in providing appropriate continuing education.
- Make themselves available for individual evaluation and consultation to service personnel.
- Perform or appoint a designee to complete medical audits as required.
- Ensure maintenance of skills of service program personnel.
- Inform the medical community of the emergency medical care being provided according to approved protocols in the service program area.
- Help resolve service operational programs.

The medical director shall also:

- Review and approve the Fire Department immunization programs and blood borne pathogens programs.
- Attend service meetings at least semi-annually.

The annual fee for above services shall be \$19,500.00 paid in one annual payment. Make check payable to Gabe Lancaster.

Contractor Signature: 	☒ Approved ☐ Not Approved
Gabe Lancaster	Mayor Signature:
	_____ Indianola, Mayor
	Fire Chief Signature:
	 08/28/2024
	_____ Fire Chief

City of Indianola
RESOLUTION NO 2024-

RESOLUTION AUTHORIZING AN AGREEMENT FOR MEDICAL DIRECTOR SERVICES

WHEREAS, the City of Indianola Fire Department ("City") is in need of a medical director to provide medical direction to the City's Emergency Medical Services as required by Iowa Code Chapter 147A; and

WHEREAS, after interviewing potential candidates, the City recommends entering into an agreement with Gabe Lancaster for medical director services; and

WHEREAS, the attached contract describes the responsibilities and duties of the medical director for the annual fee of \$19,500.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the attached agreement with Gabe Lancaster is hereby approved and the Mayor is authorized and directed to execute the agreement on behalf of the City of Indianola.

Approved this 3rd day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From:

Date: September 3, 2024

Subject: Resolution approving salaries.

Recommendation: Roll call is in order.

Attachments: 1. Res 2024- approving salaries

City of Indianola
RESOLUTION NO 2024-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Gerrit Foreman, Full-time Firefighter/Paramedic, to 5B, \$69,539.09/year, effective July 14, 2024; and

Mark Butcher, Full-time Firefighter/Paramedic, to 5F, \$79,489.75/year, effective July 28, 2024; and

Katelyn Smith, Part-time IWC to Head Swim Team Coach, \$18.38/hour, effective July 29, 2024; and

Justin Helgens to Full-time Firefighter/Paramedic, 5A, \$67,252.50/year, effective August 11, 2024; and

David McCurdy to Full-time Firefighter/Paramedic, 5A, \$67,252.50/year, effective August 11, 2024; and

Micha Rice to Full-time Firefighter/Paramedic, 5A, \$67,252.50/year, effective August 11, 2024; and

Clayton Dale to Full-time Police Officer, PO1, \$72,867.42/year, effective August 19, 2024; and

Pat Allsup, Full-time Police Office Manager, with \$400/year longevity, to 6D, \$83,298.16/year, effective August 25, 2024; and

Lily Hoger to Part-time Non-benefitted IWC Lifeguard, \$11.25/hour, effective August 25, 2024; and

Paige Hoger to Part-time Non-benefitted IWC Lifeguard, \$11.25/hour, effective August 25, 2024; and

Aidan Jones to Part-time Non-benefitted IWC Lifeguard, \$11.25/hour, effective August 25, 2024; and

Reed Robbins to Part-time Non-benefitted IWC Lifeguard, \$11.25/hour, effective August 25, 2024; and

Courtney Silliman, Full-time Director of Human Resources, to 9C, \$121,410.68/year, effective August 25, 2024; and

Mike Visser, Full-time Code Enforcement Officer, to 4C, \$64,895.78/year, effective August 25, 2024; and

Tanner Bishop, Full-time Firefighter/Paramedic, to 5D, \$74,348.13/year, effective September 8, 2024; and

Joe Colby, Full-time Firefighter/Paramedic, to 5D, \$74,348.13/year, effective September 8, 2024; and

Nadya Cortez to Part-time Non-benefitted IWC Lifeguard, \$11.75/hour, effective September 8, 2024; and

Isabelle Gomez to Part-time Non-benefitted IWC Lifeguard, \$11.55/hour, effective September 8, 2024; and

BE IT FURTHER RESOLVED that the city staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 3rd day of September 2024.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Roxanne Stotler, Senior Budget Analyst
Date: September 3, 2024
Subject: Receive and file the July 2024 Treasurer's Report.

Introduction: July 2024 Treasurer's Report

Background: The City Council requested budget-to-actual expenditure percentages with the Treasurer's Report each month, as well as explanations for any large variances.

Discussion: As of July 2024, funds should have expended 8% of their budgets. Percentage variances greater than 20% will be explained further.

Fund 045 (Memorial Pool) has seasonal expenses, so it is expected that there will be higher percentages during the summer months.

Fund 142 (Parks & Rec Special Revenue Fund) is used for the Hometown Pride expenses. Doug Bylund advised that the City will be reimbursed from the Hometown Pride Fund raising the Iowa Great Places Grant this calendar year.

The Capital Funds do not always follow the same benchmarks as the other funds. Fund 323 (Hillcrest Ave Improvements) and Fund 340 (CH/Public Safety Building) apply to this methodology. Fund 323 completed a phase of the project, which resulted in a large portion of the project being billed and expended. Fund 340 was going to be funded by the bond, but a decision will eventually be made on how this will be funded.

Budget Impact: Most of the funds are on target at the start of this fiscal year. The funds that are over the 8% benchmark are one of the following: Seasonal (Fund 045 - Memorial Pool), Reimbursable (Fund 142 - Parks & Rec Special Revenue Fund) or Capital Funds that do not follow the same benchmarks as all the other funds.

Recommendation: Receive and file by simple motion.

Attachments: 1. July 2024 Treasurer's Report

**FINANCIAL REPORT
MONTH OF JULY 2024**

Fund	Beginning Balance	Revenue	Expense	Transfers In	Transfers Out	Fund Balance	Revenue Percent	Expense Percent
001 General Government	2,972,679.08	212,026.87	357,195.28	69,924.52	29,416.67	2,868,018.52	6.1%	9.4%
011 Police	1,896,143.41	65,039.56	357,949.15	19,947.74	-	1,623,181.56	2.1%	7.5%
015 Fire	52,595.87	6,831.87	81,061.45	2,971.13	-	(18,662.58)	1.1%	7.5%
016 Ambulance	402,721.09	88,172.94	178,078.28	5,402.05	-	318,217.80	4.0%	6.9%
041 Library	288,030.32	6,783.48	90,424.26	1,890.72	-	206,280.26	1.0%	7.6%
042 Park & Recreation	677,350.32	70,484.01	167,639.43	4,161.41	-	584,356.31	4.0%	8.6%
045 Memorial Pool	81,356.70	36,423.23	67,035.41	-	1,380.17	49,364.35	12.8%	21.7%
099 Franchise Fee-MEC	778,327.44	35,666.49	-	-	41,666.67	772,327.26	11.9%	8.3%
GENERAL FUND SUB-TOTAL	7,149,204.23	521,428.45	1,299,383.26	104,297.57	72,463.51	6,403,083.48		
110 Road Use Tax (Streets)	1,593,007.50	241,613.23	150,576.08	25,000.00	23,590.16	1,685,454.49	10.7%	6.8%
112 Trust & Agency	166,473.79	27,010.26	-	-	27,010.26	166,473.79	1.0%	1.0%
121 Local Option sales Tax	729.17	246,769.85	-	-	-	247,499.02	10.7%	0.0%
125 TIF	6,004,918.45	53,799.47	-	-	114,717.67	5,944,000.25	3.6%	7.3%
141 Library Special Revenue	58,641.88	639.95	3,082.92	-	-	56,198.91	1.0%	5.0%
142 Park & Rec Special Revenue	78,058.40	-	90,482.00	-	-	(12,423.60)	0.0%	121.6%
160 DOWNTOWN REVOLVING LOAN	103,340.43	-	-	-	8,583.33	94,757.10	0.0%	8.3%
161 Downtown BIZ Program	79,732.17	3,175.28	16,283.50	31,000.00	-	97,623.95	2.6%	1.3%
177 Police Forfeiture	-	-	-	-	-	-	0.0%	0.0%
SPECIAL REVENUE SUB-TOTAL	8,084,901.79	573,008.04	260,424.50	56,000.00	173,901.42	8,279,583.91		
200 DEBT SERVICE (SUB-TOTAL)	302,080.75	13,995.18	-	114,717.67	-	430,793.60	3.8%	0.0%
301 Capital Projects (General)	913,519.12	-	34,950.00	-	-	878,569.12	0.0%	20.0%
321 Capital Projects (Streets)	1,605,082.53	25.00	4,860.00	41,666.67	-	1,641,914.20	4.6%	0.4%
322 Downtown Square Streetscape	630,875.60	119,947.66	94,409.47	-	-	656,413.79	96.0%	13.6%
323 Hillcrest Ave Improvements	1,921,536.80	-	625,383.61	-	-	1,296,153.19	0.0%	26.1%
324 K Street Improvements	2,924,379.53	-	181,080.54	-	-	2,743,298.99	0.0%	7.5%
340 CH/Public Safety Building	(179,522.23)	10,795.54	13,031.95	-	-	(181,758.64)	8.4%	59.2%
353 Community Redevelopment (D&D)	463.48	-	2,145.00	-	-	(1,681.52)	0.0%	0.0%
354 Industrial Park Improvements	496,170.22	-	-	-	-	496,170.22	0.0%	0.0%
CAPITAL PROJECTS SUB-TOTAL	8,312,505.05	130,768.20	955,860.57	41,666.67	-	7,529,079.35		
541 LIBRARY ENDOWMENT FUND	59,694.75	1,233.36	-	-	-	60,928.11	0.0%	0.0%
610 Sewer	814,798.87	-	148,249.52	208,333.33	45,233.65	829,649.03	8.3%	6.4%
650 Stormwater Utility	1,648,666.79	59,472.01	7,991.51	-	26,666.67	1,673,480.62	8.8%	3.3%
670 Recycling	209,989.67	37,052.10	30,076.14	-	5,416.66	211,548.97	8.7%	8.5%
680 Indianola Wellness Campus	3,439.52	89,102.69	99,916.86	-	-	(7,374.65)	6.9%	5.8%
681 Indianola Wellness Campus-Capital	70,327.20	-	-	-	-	70,327.20	0.0%	0.0%
710 Sewer Capital Projects	1,423,144.84	453,000.17	52,167.29	-	413,556.66	1,410,421.06	7.9%	7.7%
771 Sewer Reserve	114,238.70	-	-	-	-	114,238.70	0.0%	0.0%
781 WRRF Construction	1,250,353.83	-	-	-	-	1,250,353.83	0.0%	0.0%
791 Sewer Revenue Bonds	511,514.59	-	-	205,223.33	-	716,737.92	8.3%	0.0%
820 Health Insurance	2,898,798.89	140,519.53	150,546.83	-	-	2,888,771.59	9.0%	10.8%
830 Health Reimbursement Accounts	483.41	-	-	-	-	483.41	0.0%	0.0%
840 Flex/STD	36,943.53	-	15.30	-	-	36,928.23	0.0%	5.3%
850 Liability Insurance Reserve-City	1,303.91	-	-	-	-	1,303.91	0.0%	0.0%
860 Facilities Maintenance	4,718.30	-	10,278.59	7,000.00	-	1,439.71	5.6%	8.2%
890 ISF Vehicles and Equipment	1,168,214.73	-	5,697.85	-	-	1,162,516.88	0.0%	1.0%
CITY UTILITY & ISF SUB-TOTAL	10,156,936.78	779,146.50	504,939.89	420,556.66	490,873.64	10,360,826.41		
City Funds Subtotal	34,065,323.35	2,019,579.73	3,020,608.22	737,238.57	737,238.57	33,064,294.86		
GRAND TOTAL CITY FUNDS	34,065,323.35	2,019,579.73	3,020,608.22	737,238.57	737,238.57	33,064,294.86		
Cross Check Total						33,064,294.86		
Investments				Clerk's Balance		33,064,294.86		
Bankers Trust	\$	27,330,599.19						
Iowa Public Agency Inv. Trust	\$	127,223.22						
Payroll Account, TruBank								
Checking Account, TruBank	\$	110,037.37		Plus Outstanding Checks	\$	394,386.14		
Sweep Account, TruBank	\$	4,797,097.59		Minus Outstanding Deposits	\$	(949.25)		
Indianola Hometown Pride, TruBank	\$	25,840.40		Bank Adjustment				
Indianola EMS - TruBank	\$	1,045,488.81		Book Adjustment	\$	(1,527.24)		
Indianola EMS - Bankers Trust	\$	19,917.93						
BANK BALANCE		33,456,204.51				33,456,204.51		

INTEREST DISTRIBUTION			INTEREST	YTD
		% OF TOTAL	INCOME	Interest
General Fund (Non-Program 9500)	001-9500-43000	74.00%	\$ 91,268.82	\$ 91,268.81
TIF (Fund 125)	125-5200-43000	15.00%	\$ 18,500.44	\$ 18,500.44
Library Endowment Fund (Fund 541)	541-4100-43000	1.00%	\$ 1,233.36	\$ 1,233.36
Sewer (Fund 710)	710-8300-43000	2.00%	\$ 2,466.72	\$ 2,466.73
Health Insurance	820-9300-43000	8.00%	\$ 9,866.90	\$ 9,866.90
TOTAL		100.00%	\$ 123,336.24	\$ 123,336.24



MEMORANDUM

To: Mayor and City Council
From: Greg Chia, Fire Chief
Date: September 3, 2024
Subject: Receive and file the July 2024 EMS Billing Activity Report.

Introduction: EMS collections for the month of July 2024

Background:

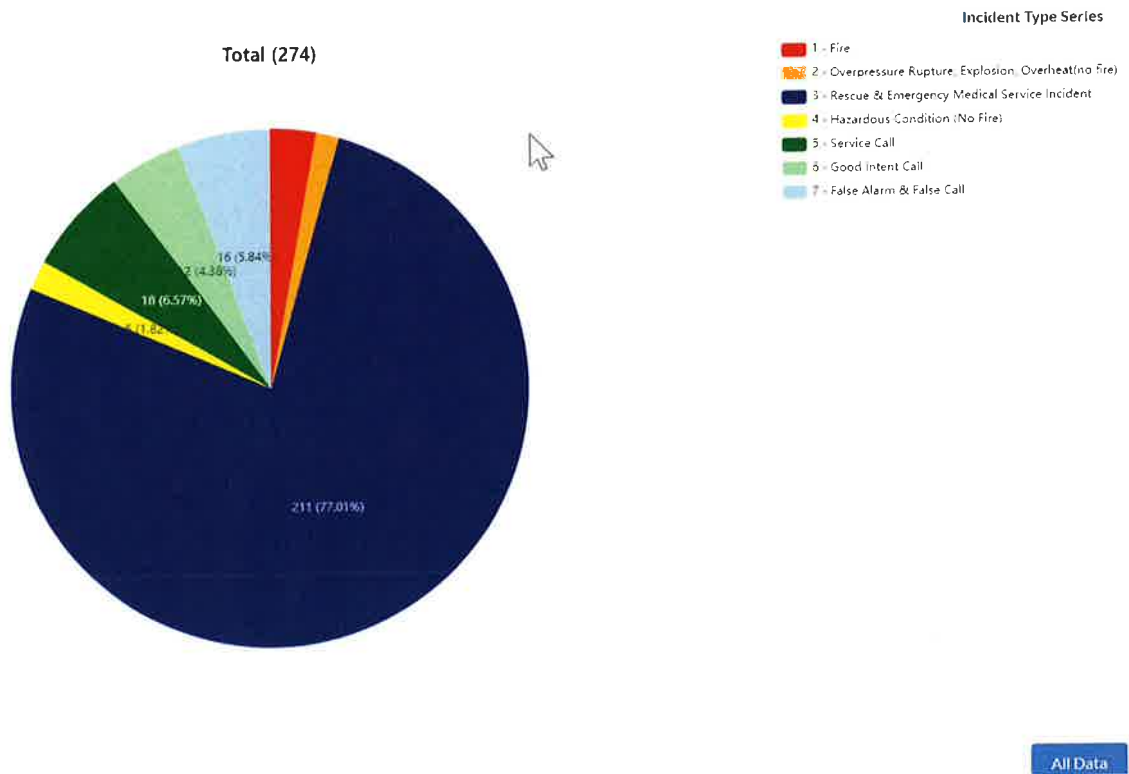
New Total Billable; \$137, 660.70	All Accounts Collected Old/New; \$79,675.70
Billable Transports; \$132, 795.70	Non-Transports Collected; \$0
Non-Transports Billable; \$3,600.00	Unidentified Payments Collected; \$0
Total Non-Billable; (\$1,865.00)	Refunds; (\$941.00)
ALS Tier; 0	Accounts Closed; (\$.04) Forward to Iowa Income Offset; (\$7,211.84)
	Bad-Debt Write-Off; \$0 Account Closed Other; (\$2,151.00) Account Closed Deceased; (\$214.00) Account Closed Unfreeze; (\$1,180.00)
Total Accounts Created; \$135, 795.70	Net Total Collected; \$78,734.15

Discussion: Recieve and File the Month of July, 2024, EMS activity.

Budget Impact: The month of July's EMS activity total is \$78,734.15.

Recommendation:

Attachments: 1. 3664_001





MEMORANDUM

To: Mayor and City Council

From:

Date: September 3, 2024

Subject: Approval of the appointment of Teresa Swan Tuit to the Library Board of Trustees to fill a vacancy, for a term beginning immediately and expiring July 1, 2028.

Recommendation: Roll call is in order.

Attachments: 1. Tuite Application 2024

Dear Members of the City Council:

I am writing in application to fill the vacancy on the Library Board of Trustees. I am grateful to have been invited to apply and excited by the opportunity to serve my community in this way. I moved to Indianola one year ago to become the Associate Dean for Student Success at Simpson College.

I have worked in higher education as a faculty member and administrator for more than twenty years. Before coming to Simpson, I served as Executive Director of Student Success and Retention at Lenoir-Rhyne University in Hickory, North Carolina. I have been a faculty member at Oberlin (Oberlin, Ohio) and Bates (Lewiston, Maine). I received my PhD in Religious Studies from Yale University.

I have done various forms of civic service. Coming most recently from Asheville, NC, I am on the Executive Committee of the Black Mountain College Museum board. I have also served on the board of the Lenoir-Rhyne University Visiting Writers Series. Beyond board membership, I have also been civically engaged in work with the Evangelical Lutheran Church of America from membership on church councils to establishing tutoring programs for youth to serving as a representative from the US for theological work with the Lutheran World Federation.

I look forward to this new service opportunity here in Indianola.

Thank you for your consideration,

Teresa Swan Tuite

Teresa Swan Tuite, Ph.D.

Email: tswantui@gmail.com

Cell: (828) 785-8650

EDUCATION

Ph. D., Religious Studies, Yale University, 2008

Dissertation: "Tactile Engagements and Christian Understanding," directed by Serene Jones and David Kelsey.

Awarded: Dwight C. MacIntosh Fellowship
University Teaching Fellowship

M.Phil., Yale University, 2004

M.A.R., Ethics, Yale Divinity School, 2000

Awarded: Day Fellowship for Academic Promise in the Study of Religion

B.A., Sociology and Anthropology, Wheaton College, 1996

Senior Thesis: "Moral Authority Within Women's Savings and Loan Cooperatives in Southern India," Department of Sociology and Anthropology.

Researcher with Women's Emancipation and Development Trust
Madurai, India.

Certification, NACADA Administrator's Advising Institute, 2018

EXECUTIVE SUMMARY

Student-centered leader who translates vision and purpose into goals and actions. Effectively scans the environment to identify opportunities to improve student success through the entire student lifecycle. Creates networks and builds partnerships with others to achieve results. Fosters a data-informed planning and decision-making culture. Empowers others by aligning goals and motivations with shared purpose. Asks the right questions to uncover the root causes to difficult problems.

Core leadership competencies include:

- Strategic mindset with ability to translate vision for student success into goals and actions
- Plans and prioritizes work to meet commitments aligned with organizational goals and needs
- Instills trust and confidence through authenticity, honesty, and transparency
- Builds partnerships and works collaboratively across all divisions of the institution to achieve shared goals
- Drives engagement by empowering teams to do their best to support student flourishing
- Makes data-informed decisions that keep the institution moving forward

PROFESSIONAL EXPERIENCE

Simpson College, Indianola, IA

Associate Dean for Student Success, 2023-present

Responsibilities (selected)

- Create and execute student success and retention plan for academic affairs

- Articulate strategic vision and provide development opportunities related to student success for faculty and staff
- Guide faculty and students on all matters of undergraduate academic policy
- Oversee academic support and advising services with direct reports: Director of Accessibility Services; Director of Academic Coaching; Director of Writing Center
- Co-Chair the Academic Advising Council
- Oversee the Academic Success and Academic Support budget
- Active member: Students of Concern, chair; Academic Actions Committee, ex-officio; Committee on Academic Diversity and Inclusion, ex-officio.

Highlights (selected)

- Co-led President's Retention Task Force with Director Institutional Effectiveness to build understanding of retention and student success data, identify issues, and develop initiatives across the divisions of enrollment management, student life and academic affairs.
- Designed, developed, and implemented an Academic Recovery program for probation and re-admitted students.

Lenoir-Rhyne University, Hickory, NC

Executive Director of Student Success and Retention 2019-present

Director of Student Success and Retention 2017-2019

Responsibilities (selected)

- Create and execute student success and retention plan for the university
- Articulate strategic vision and provide development opportunities related to student success for faculty and staff
- Guide faculty and students on all matters of undergraduate academic policy
- Oversee academic support and advising services with direct reports: Coordinator of Peer-Learning Assistance; Coordinator of First-Year Advising; Student Success Faculty Fellow
- Co-Chair the Academic Advising Council
- Oversee the Academic Success and Academic Support budgets
- Active member: Admissions and Academic Standing Committee; Academic Program Committee; and the Teaching and Learning Committee

Highlights (selected)

- Authored white paper framing student success initiatives for current strategic plan (2019-24) including: early intervention; advising; and first-year experience program.
- Created the Student Success Advisory Council to build understanding of retention and student success data, identify issues, and develop initiatives across the divisions of enrollment management, student life and academic affairs.
- Created virtual resource library for academic advising across the campus.
- Partnered with the Division of Student Life to provide a more holistic approach to academic success by developing a comprehensive early alert system inclusive of two-way information sharing and referrals including: Disability Services, Mental Health Services, and Academic Support Services including peer-tutoring.
- Designed, developed, and implemented an Academic Recovery program for probation and re-admitted students.
- Designed, developed, and implemented Thrive FYE for provisionally admitted students.

Founding Coordinator of First-Year Advising Program 2016-2017

- Designed, developed, and implemented first-year advising program
- Partnered with Admissions, Student Life and Director of General Education to create a seamless experience for new students.
- Collaborated with Deans and School Chairs to ensure seamless student experience between First-Year Advisor and major (faculty) advisors.
- Developed and maintained advising materials for students including a resource library and exploring majors handbook.
- Successfully applied for and received start-up grant for a First-Year Peer Mentoring program from the Millholland Foundation.

University Service

- *Advising Council*, co-chair, Lenoir-Rhyne University, 2021-present
- *Academic Program Committee*, member ex-officio, Lenoir-Rhyne University, 2020-present
- *College of Humanities and Social Sciences Advisory Council*, Lenoir-Rhyne University, 2020-2021
- *Lenoir-Rhyne University Strategic Planning (2019-24): Initiative Owner*, Comprehensive Early Intervention; *Leadership Team*, First-Year Experience
- *Student Success Lunch & Learn for faculty and staff*, 2019- present
- *Faculty Learning Community Facilitator* on student motivation, Lenoir-Rhyne, 2019
- *Financial Literacy Task Force*, Lenoir-Rhyne University, 2019-20
- *Faculty Learning Community Facilitator* for *Why Students Resist Learning?* Lenoir-Rhyne, 2018
- *Student Success Advisory Council*, founding member and chair, Lenoir-Rhyne University, 2018-present
- *Teaching and Learning Committee*, member ex-officio, Lenoir-Rhyne University, 2018-present
- *Admissions and Academic Standing Committee*, member ex-officio, Lenoir-Rhyne University, 2017-present

Indiana University, Bloomington, IN**Academic Advisor, University Division****2015-2016**

- Managed a caseload of 325 first-year and transfer students providing advisement on enrollment, degree planning, career, study and time-management skills.
- Advised students on academic probation
- Appointed to Student Success Collaborative Campus Implementation Committee
- Served on the University Division Assessment Committee
- Participated in several campus wide conferences including, “Productive Differences: Reaching Across Divides” and the FYE conference, “Focus on Students: Today and Tomorrow”
- Completed twelve-month advisor training program

FACULTY APPOINTMENTS

Lenoir-Rhyne University, Hickory, NC Assistant Professor of Religious Studies	2016-present
Oberlin College, Oberlin, OH Visiting Assistant Professor of Religion, Affiliate in Gender, Sexuality, and Feminist Studies	2009-2014
Bates College, Lewiston, ME Visiting Assistant Professor of Religion Visiting Instructor of Religion	2008-2009 2006-2008
Boston University, School of Theology Lecturer	2007
Yale University Teaching Fellow	2000-2006
Albertus Magnus College Adjunct Instructor of Religion and Philosophy	2000-2006

COURSES TAUGHT

First-Year Seminars

Religion and Film * Social Distancing: Life Together, Life Apart * Identity, Work and Meaning

History of Christianity

History of Christianity I-III (from ancient to late modern) * Life and Thought of Martin Luther * The Body, Gender and Christian Mysticism * Women and Christianity
Adam, Eve and the Serpent: Reading Genesis 1-3 * Reading the Bible from the Margins

Constructive Theology and Ethics

Systematic Theology * God in Modern Thought * Jesus * Human Being
Liberation Theologies * Postmodern Theology

Study of Religion

Introduction to the Study of Religion * Religious Identity in Multicultural Perspective
Religion and Film * World Religions * Ritual, Gender and the Construction of the Self

PROFESSIONAL DEVELOPMENT AND RELATED EXPERIENCE (selected)

Equity in Retention Academy, Gardner Institute, Summer 2022

Gardner Institute Participant, Socially Just Design Series, 2021-22

Gardner Institute Participant, "The Humanity of Inclusive Practices," Summer 2020

Vanguard Fellow, Honors Academy, Lenoir-Rhyne University, 2018-19

NACADA Administrators' Institute, Daytona Beach, FL, 2018

Certificate of Completion, Mental Health First Aid, Lenoir-Rhyne University, 2018

Certificate of Completion, New Advisor Training, Indiana University, 2016

“Productive Differences: Reaching Across Divides,” Indiana University, 2016

FYE Conference, “Focus on Students: Today and Tomorrow,” Indiana University, 2016

Certificate of Completion, “Appreciative Advising,” Florida Atlantic University, 2016

FYS Workshop, “Speaking to Learn: Connections between Writing and Oral Communication,” Oberlin College, 2014

Slow-Pedagogy Workshop, Oberlin College, 2014

First-Year Seminar Workshop, Oberlin College, 2013

Multi-Faith Ministry Intern, Office of Religious and Spiritual Life, Oberlin College, 2012

Teaching for Change Working Member, Episcopal Divinity School, 2005

Contributing Participant, “Northeast Colloquium on Teaching Theology,” 2002-04

PUBLICATIONS, PUBLIC LECTURES AND PRESENTATIONS (selected)

“Diversity, Equity and Student Success: Intersecting Commitments & Shared Conversations,” Lenoir-Rhyne University, Spring 2021

“Theological Essay, Luke 21:29-38,” in *Feasting on the Gospels: Luke, Volume 2*, Cynthia Jarvis and E. Elizabeth Johnson, eds., Westminster John Knox, 2014

“Luther’s Gratitude as a Therapeutic Alternative to Contemporary Nihilism,” delivered at Midwest American Academy of Religion, April 2013

“Hermeneutics, the Body and Critique: A Response to Amy Carr and Leila Ortiz,” delivered at LWTRS Annual Meeting, November 2013

“Three Weddings and a Funeral: Nuptial Metaphors and the Death of Self in Martin Luther’s ‘Two Kinds of Righteousness,’” delivered at Oberlin College, April 2012

“Re-memembering the Body of Jesus,” in *Problems in Translating Texts about Jesus: Proceedings from the International Society of Biblical Literature Annual Meeting*, 2008, eds. Mishael Caspi and John T. Greene (Lewiston, NY: The Edwin Mellen Press, 2011), 19-42

“Response to Boersma, Cohen, Hovey and Koerpel,” delivered at American Academy of Religion Annual Meeting, Special Session on *Hermeneutics of Tradition*, November 2011

“Toward a Multi-Sensory Metaphorics of Grace--Luther’s Tactual Itinerary,” in *Biblical*

and Systematic Prospects, volume 5, Theology in the Life of the Church series
(Geneva: Lutheran World Federation, 2010)

“Into the Belly of a Whale: Jonah as a Figuring of Christian Conscience,” delivered at
SBL International Meeting, Rome, Italy, Summer 2009

”Luther’s Tactual Itinerary of Grace,” delivered at LWF Theological Consultation,
Augsburg, Germany, March 2009

“Representations of the Body of Jesus,” delivered at SBL International Meeting,
Aukland, New Zealand, Summer 2008

“‘Peace Be With You’: Ecclesial Innovation and Tactual Imagination,” delivered at
Harvard Divinity School, February 2007

THESIS ADVISING

Thesis Advisor, Lilah Larson, “Dis/Connection: Interrelation in the Digital Age,” Department of
Religion, Oberlin College, 2011-12

Thesis Advisor, Sophie Skinner, “Embracing Protest and Paradox: *The Brothers Karamazov* as a
Moral Critique of Theodicy,” Department of Religion, Oberlin College, Spring 2012

Thesis Examiner, Sophie Kern, “Kosher Conundrums, Biblical Answers: Jewish Food Ethics in
the 21st Century,” Department of Religion, Oberlin College, Spring 2012

Thesis Examiner, Nolan Wanecke, “God as Hidden Liberator,” Department of Religion,
Oberlin College, Spring 2011

Thesis Examiner, Emily Sanna, “Integrating Theology and Practice: Ecotheology and the
Green Sisters,” Department of Religion, Oberlin College, Spring 2010

Thesis Examiner, Sarah Mundell, “Profound Suffering: Rita Nakashima Brock’s
Construction of the Human condition in Light of Trauma Theory,” Department
of Religion, Oberlin College, Spring 2010

Thesis Examiner, Jon Rosenberg, “Lutheran Reformers and the Spanish Inquisition,”
History Department, Bates College, Spring 2009

AWARDS AND HONORS

Bates Faculty Development Grant, 2008-09

University Teaching Fellowship, Yale University, 2005-2006

Yale Religious Studies Grant for conference presentation, 2005

Yale University Dissertation Fellowship, 2004-2005

Dwight C. MacIntosh Fellowship, Yale University, 2000-2004

Evangelical Lutheran Church in America Educational Grant Award, 2000-2004

Day Fellowship, Yale Divinity School, 2000

MEMBERSHIPS (current)

Consortium for Student Retention Data
Exchange (CSRDE)

National Academic Advising Association
(NACADA)



City Clerk's Office

110 N 1st Street, Indianola, IA 50125 • www.indianolaiowa.gov

515-961-9410 phone

Volunteer Application Form to Serve on a City Board or Commission

There are numerous Boards and Commissions to advise the City Council. Terms for the Boards and Commissions vary and are established by Municipal Code. These boards and commissions are vital to the success of the community and are comprised of interested citizens. This form assists the City Council in evaluating the qualifications of applicants for appointment to a board, commission or committee. When terms have expired or vacancies occur, appointments are made during regular City Council meetings that take place on the first and third Monday. The applicant's qualifications may be discussed during the public meeting.

To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to CityClerk@indianolaiowa.gov or by mail at 110 N 1st Street, Indianola, IA 50125.

*Citizens applying for a position must live within City limits unless applying for the Downtown Square Commission, IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: Teresa Swan Tuite		Today's Date: 08/18/24	
Street Address: 607 N Howard			
City, State, Zip: Indianola, IA 50125		Years Resided in Indianola: 1 year	
Email: teresa.swantui@gmail.com			
Home Phone:	Cell Phone: 8287858650	Work Phone:	
Occupation: Education			
Gender: Female	Age (Optional):	Race (Optional):	
Have you previously volunteered on a City Board, here or elsewhere? No			
Board Name:	Years Served:	City:	
Application for (Name of Board/Commission or Committee): Library Board of Trustees			
Why do you want to serve on this Board/Commission or Committee? I love learning and I have spent my adult life working in higher education. For the past ten years, I have been specifically focused on making higher education more accessible to all. I see the work of public libraries as a valuable resource for anyone who loves to learn as well as an open access resource for the education of all.			
What will you contribute to this Board/Commission or Committee? I am an engaged citizen with a love for the mission of public libraries. I will contribute my time, energy and resources in whatever ways are needed to further the goals of the board in the service of the Indianola Public Library and the city of Indianola.			

Please attach additional pages if necessary.

Boards, Commissions and Committees

☐	Board of Adjustment/Appeals meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. The City Council appoint this Commission.
☐	Bravo is comprised of local governments to provide funding and leadership to the arts, culture and heritage community. One Indianola resident can serve on the Board of Directors of Bravo under the intergovernmental agreement between the City of Indianola and Bravo.
☐	Civil Service Commission meets on-call. The Commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The Commission consists of three members that serve 4- year terms.
☐	Downtown Square Commission consists of property owners, business owners and residents in the Downtown Square area. This Commission is responsible for recommending sidewalk and street use permits, street closure permits and reviewing façade grant applications. The Commission consists of 9 members who serve 3-year terms. The City Council appoint commission members.
☐	Hometown Pride Committee meets once a month. The Committee's mission is to bring neighbors together to build a sense of community, create and improve public amenities, and celebrate what makes our hometown great. The board consists of 11 members who serve 2-year terms.
☐	Human Relations Commission fosters the use of the procedures and programs of the Iowa Civil Rights Commission and increases awareness, understanding and appreciation of diversity, equity and inclusion within the community. The Commission consists of 7 members who serve 3-year terms.
☐	IMU Board of Trustees meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.
☐	Indianola Public Arts Commission is comprised of 7 residents who shall encourage the cooperation and coordination of projects in the field of arts that will enhance the cultural level of the arts in the community. They meet on the 4 th Thursday of the month.
☐	Indianola Wellness Campus Board of Trustees consists of 7 members appointed by the Mayor. This board adopts rules, policies and regulations governing the use of the facility to foster recreational and wellness activities for the community. They meet monthly at the campus.
☒	Library Board of Trustees meets the second Tuesday of the month at 5:30 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures, rooms, and personnel. The Board consists of seven members serving 6-year terms.
☐	Park and Recreation Commission meets the second Wednesday of the month at 5:00 p.m. at the Activity Center. This Commission advises City Council on the needed facilities to provide open spaces such as parks, playgrounds and community facilities for other forms of recreation. It oversees city programs and encourages other programs for the leisure time of the City residents of all ages. The Commission consist of six members serving 3-year terms.
☐	Planning and Zoning Commission meets the second and fourth Tuesday of the month at 6:00 p.m. in the City Hall Council Chambers. This Commission is qualified by knowledge or experience to act in matters pertaining to the development of the City Plan. The Commission consists of 9 members who serve 5-year terms. The City Council appoint this Commission.
☐	Sustainability Committee educates, informs, and encourages clean, renewable energy, conserving resources, reducing waste, encouraging recycling and promoting access to nature. The Committee meets the first Thursday of the month at 5:00 p.m.. The City Council appoints committee members.
☐	Veterans Memorial Aquatic Center Commission meets quarterly at 5:30 p.m. at the Activity Center. The Commission consists of honorably discharged soldiers, marines, airmen or coast guard members who manage and control the Veteran's Memorial Aquatic Center and establish rules and regulations for management. The Commission consists of five members serving 3-year terms.



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. to City Manager/Asst. Finance Director
Date: September 3, 2024
Subject: Discussion and direction on proposed Chicken Permit Fees.

Introduction: The Community Development Department has calculated approximate staff costs for the review of permits and enforcement of the ordinance. The projected cost for reviewing the permit, inspecting the premises, and enforcing the permit would cost between \$65 and \$90, depending on which staff is assigned these duties. Permits for other municipalities within Iowa that require a permit and charge a fee range between \$25 - \$100 and averages \$52.

Background:

Discussion: City Comparison

City	Initial Fee	Renewal Fee
Ankeny	\$100	Must re-apply annually
Cedar Rapids	\$25	\$25
Grinnell	\$100 for three years	\$75
Iowa City	\$100	\$75
Norwalk	\$25	\$10
Ottumwa	\$60 for three years	
Urbandale	\$30	\$30
Waukee	\$25	\$25

Budget Impact:

Recommendation: Staff recommends the initial permit fee be \$70-\$90 in order to cover staff time to assist individuals with applying for the permit, answering questions, reviewing permit items submitted, collecting and processing the payment, and inspection/follow-up items, as well as tracking renewals. A \$35-\$45 renewal fee is recommended as those will generally take less staff time. Staff respectfully requests Council direction on chicken permit fees. An amended fee schedule will be presented at the September 16 Council meeting for approval upon passage of the third reading of an ordinance allowing urban chickens.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From:

Date: September 3, 2024

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Recommendation: Roll call to enter and exit the closed session is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From:

Date: September 3, 2024

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Recommendation: Roll call to enter and exit the closed session is in order.

Attachments: None