



PLANNING AND ZONING COMMISSION MEETING

June 25, 2024

6:00 PM

City Council Chambers

Minutes

1. Call to Order

The meeting was called to order at 6:00 PM.

2. Roll Call

Commission members present: Cortney Marmon, Sarah Ritchie, Al Farris, Carrie Woerdeman, Jake Vice, Justin Noethe, Rich Piper.

Staff members present: Charlie Dissell, Emily Rizvic, Kristen Hoss, Tara Bosteder.

3. Agenda Approval

A. Approval of the June 25, 2024 agenda.

Farris made a motion to approve the agenda.

Ritchie seconded the motion.

Motion was passed.

4. Minutes Approval

A. Approval of the June 11, 2024 meeting minutes.

Ritchie made a motion to approve the meeting minutes.

Vice seconded the motion.

Motion was passed.

5. Public Comment

6. Old Business

7. New Business

A. Consider Recommendation on the Indianola Housing Study and Needs Assessment

Abbey Eckberg of Confluence presented results and recommendations from the Indianola Housing Study and Needs Assessment. She also answered some questions from the commission members.

Woerdeman made a motion to approve the agenda item with modifications. Modifications discussed were the following: provide option for high end rental opportunities, verify properties listed as city owned, and correct typo on a chart displayed in the presentation.

Vice seconded the motion.

Motion was passed by a unanimous vote.

B. Consider Recommendation on Adoption of an Urban Chicken Ordinance in the City of Indianola

Kristen Hoss with the City of Indianola presented the Urban Chicken Ordinance survey results as well as a proposed ordinance for the City of Indianola.

Much discussion was held among commission members. Multiple members of the community were also present and spoke to the commission regarding the matter.

Vice made a motion to return the ordinance to staff for review and development based on tonight's discussions and to present the revised ordinance at a future meeting.

The updates that staff was directed to adjust were the following:

- Require notifications to property owners within a certain distance of the property.
- Fix typo in scientific name for chicken.
- Add chicken tractor to chicken enclosure definition.
- Add provisions for food storage.
- Provide a decommissioning requirement

Staff was also directed to provide the following information at the next presentment of the ordinance:

- Review what other cities' permitting and enforcement cases entailed for chickens.
How long have cities had/maintained their ordinance?
- Explore other engagement methods (including IMU Utility Bills, extending survey deadline)
- Go into further depth of code enforcement process
- Go into further depth of permitting process

Piper seconded the motion.

Motion was passed with a 6-1 vote.

8. Comments

- A. Building Permit Report
- B. Current Projects

9. Adjourn

Farris made a motion to adjourn.

Vice seconded the motion.

The meeting was adjourned at 8.22 PM.