BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY
July 9, 2024
5:30 PM
Indianola Public Library - Meeting Room B
Agenda

1. **Call to Order**
2. **Public Comment**
3. **Agenda Approval**
4. **Minutes Approval**
   A. June 11, 024 Library Board Meeting Minutes*
5. **Trustee Continuing Education**
   A. Trustee Handbook, Ch. 6: Planning for the Library's Future
6. **Financial Reports**
   A. Approve Monthly Claims*
   B. Review Financial Reports
7. **New Business**
   A. Library Closure Oct 14, 2024*
   B. Policy Review: Library Programs*
   C. Policy Review: Safe Child*
   D. Strategic Plan 2025-30
8. **Reports**
   A. Director's Report
   B. Library Statistics
9. **Trustee Comments**
10. **Adjourn**

BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

June 11, 2024

5:30 PM

Indianola Public Library

Present: Library Director - Michele Patrick, Randi Malone, Cyd Dyer, Andy Brittingham, Dawn Goodale, Val Craven, Tom Smith

1. **Call to Order**
   Andy called the meeting to order at 5:30pm.

2. **Public Comment**
   No public comment.

3. **Agenda Approval**
   MOTION: *Tom motioned to approve the agenda. Val seconded. Motion carried.*

4. **Minutes Approval**
   a. May 14, 2024 Meeting Minutes*
      MOTION: *Dawn motioned to approve the May 14 meeting minutes. Tom seconded. Motion carried.*

5. **Trustee Continuing Education**
   a. Trustee Handbook - Chapter 6: Developing and Adopting Policies
      Andy introduced Chapter 6 of the Trustee Handbook. He noted that we try to review policies at nearly every meeting to ensure that we are meeting the 3-year review requirement.

6. **Financial Reports**
   a. Approve Monthly Claims*
      MOTION: *Randi motioned to approve the monthly claims. Dawn seconded. Motion carried.*
      Michele noted a plumbing repair and small roof repair, though none are unexpected.
   b. Review Financial Reports
      Michele gave a report on the budget summary and noted that we are in good shape with our budget and the CIP for the year. Revenues look good and everything is coming in as-expected at this point in the year and we should end the year well. Anything remaining will go to reserves. Val inquired about where the CIP funds go and Michele indicated that it goes back to the city until we request it again.

7. **Unfinished Business**
   a. No unfinished business for this meeting.

8. **New Business**
   a. Policy Review: Continuing Education*
      Michele has no recommended changes for this policy.
      MOTION: *Randi motioned to approve the policy as it currently reads. Dawn seconded. Motion carried.*
   b. Review of ADA Assessment
      The ADA Assessment for Existing Facilities reviews items in the library. This one

focused on accessories - water fountain, public phone, and fire alarms. If upgrades were made, we would have to make changes in order to be ADA compliant, though at this time we are grandfathered.

9. Reports

a. Friends of the Library Report
The friends assisted with the Summer Kickoff Event and it went well. The only minor complaints were in regard to needing more activities.

b. Director's Report
Michele gave her report and highlighted the Summer Kickoff, Reading Challenge, and the updates to the Kids & Teen areas. She also noted that she has enrolled in a Library Design class in preparation for future possibilities.

c. Library Statistics
Statistics are looking good and circulation is up. May was quiet, but Michele believes we will break records again in June. Program numbers are up and the first week of summer programs have been great. Michele mentioned that public computer usage was down, due to two of the computers being down for repair.

10. Agenda Items for Next Meeting

No agenda items were reported for the next meeting.

11. Trustee Comments

Discussion was held regarding future library planning and feedback that has been heard since the last City Council meeting regarding the land swap.

Andy inquired about the State Library's Monday Morning Eye-Opener and the statistics that were released regarding libraries. Questions were posed about the continuation of sharing those statistics as-needed.

12. Adjourn

Motion to Adjourn *by Andy. Meeting adjourned at 5:55pm.*

Chapter 7: Planning for the Library's Future

Strategic planning is another major responsibility of library boards. Boards continuously guide and shape library service for their community as they make decisions about money, buildings, programming, technology and staffing levels. The challenge is to make these decisions based on solicited community input, crafted into a written plan. A carefully considered plan is a road map assisting the board and the director in making decisions that are in the best interests of the community. A plan also publicizes the library's priorities and its vision of the future. There are examples of service options to consider in the **Appendix**.

Strategic Planning is a Required Standard

Standard #17 [Tier 2]: *"The library has a written plan…projecting up to 5 years into the future and outlines the library's goals and objectives to meet community needs. Developing a plan involves the staff, the board, and the public."*

To meet this standard, the plan must:

- ❖ Be current at the time of submission
- ❖ Address community needs based on community data
- ❖ Contain a mission statement, which describes the library's purpose in the community
- ❖ Include goals and measurable objectives

While not required, it is still good practice for the board to evaluate the plan annually in order to review progress achieved and discuss future goals.

Planning Approaches

There are several ways to approach a planning process. As a department of city government, public libraries often join a broader planning effort conducted by the city, involving all city services. Another approach is to look at current trends in culture, business, and education and how libraries fit into those trends. Boards can opt to study and apply demographic data and census data. They can involve community members in focus group discussions.

There are also comprehensive planning models designed especially for public libraries, such as **Strategic Planning for Results** from the Public Library Association and **Libraries Transform** from the American Library Association.

Common Elements of Strategic Plans

Regardless of the planning method, strategic plans tend to address these common elements:

Demographics & Community Input
The first step in library planning is looking outward, not inward. What is your community like? What are the demographic, economic, technological, political, social, and cultural factors that may have an impact on library services? What is important to your community now and in the future?

To answer these questions, gather information about the community and involve stakeholders such as the city officials, business leaders, along with cultural, educational, human service, and social organizations. This could involve focus groups, surveys, and studying city demographic data and census data.

Reflective Mission Statement
Generally defined as an organization's purpose, a mission statement should be an easily understood expression of what the library does for the community. A mission statement should reflect the library's service priorities. For example: "Ida Grove Public Library stimulates imagination, providing a place where children develop a love of reading, where adults access community resources, and where people of all ages gather to become creative, lifelong learners."

Customer-Driven Goals
The words goals and objectives are often used interchangeably, but they are different. Goals should be written with the focus on community members, indicating the benefit, value, or enjoyment that people will realize as a result of the library providing a specific service or program. For example: "Patrons will receive assistance on using their personal devices (tablets, e-readers, smart phones) either through one-on-one training support or through group sessions."

Measurable Objectives
Objectives, on the other hand, are defined as "the way the library will measure its progress toward reaching a goal". Every objective contains these three elements:

- **Target Audience:** a target audience could be any age group – children, teens, senior citizens, or the entire community.

- **Measurement:** a measure is something to count, i.e. number of programs presented, number of people who attended programs. A measure can also gauge people's reaction to or satisfaction with a service, discovering the difference that a service or program made in someone's life.

- **Date or Time Frame:** an objective needs to predict a date – a month or a season of the year – when the objective will be accomplished. For example: By fall of 2020, library staff will have added Bold360 Chat service for community residents.

Plan Evaluation
While not required by standards, it is recommended that the board, director, and staff evaluate the library's plan at least annually. Having a deliberate discussion about planning progress reveals what was accomplished in the past year. It also helps decide whether unmet goals are still worthy of moving forward and whether new goals and objectives should be added. Annually evaluating the library's planning progress celebrates successes and points the way toward future endeavors.

In Summary

A library should undertake a formal planning process every three to five years to reevaluate the library's service to the community and its future. Planning involves looking at what is possible and considering a wide range of alternatives. Open-mindedness and creativity will help you develop a plan that will make the most effective use of library resources. Keep in mind the present and future needs of the entire community served by the library. Planning will be most effective when it involves a partnership between the board and director and includes obtaining input from the members of the public, as well as from staff.

Find more information on the **Planning Process**, including templates, methods, and how to get assistance on the State Library website.

"It takes as much energy to wish it as it does to plan it."

Eleanor Roosevelt

CITY OF INDIANOLA EST. 1849

PUBLIC LIBRARY

Invoices for Board Meeting

July 9, 2024

Vendor10:10:108	Amount	Description of services or goods
Air-Con Mechanical	$979.50	Quarterly agreement
Amazon	$2,598.53	Craft supplies, DVDs, unboxed & loot box goodies, books, other materials and supplies (Feb & Mar invoices)
Baker and Taylor	$3,848.44	Books
Baker and Taylor Entertainment	$144.13	DVDs
Baker and Taylor Spoken Word	$29.74	Books on CD
Bob's Custom Trophies	$51.50	Chess trophies and ribbons
City of Indianola (IMU)	$1,975.86	Utilities
Demco	$350.10	book covering supplies and bookmarks
Dino O' Dell	$20.00	Book: Zar and the Broken Spaceship
Dust Pros	$1,661.00	Janitorial services, supplies ($35.75 CIP for bathroom remodel)
Innovative	$28,801.36	Mobile App, ILS, OPAC contracts
Library Pass	$1,158.00	Digital comic and graphic novel subscriptions
MidAmerican Energy	$16.62	Natural Gas
Playaway Products	$484.15	Playaway devices and Wonderbooks
Record Herald	$60.00	Yearly subscription
TRM Disposal	$118.00	trash removal
Unique Management	$65.00	Collection agency
Waste Management	$8.99	Recycling tote
Woosley Landscape and Mowing	$270.00	Mowing services
Wells Fargo	$1,547.96	See statements for details
Total:	**$44,188.88**	

Approved **Date**

Approved **Date**

Budget Summary

Personnel	July	Year-to-Date	Budget	% Spent
Salaries	38,121.30	480,277.16	460,283.00	104.34%
Benefits	7,626.92	135,911.89	169,270.00	80.29%
TOTAL	**45,748.22**	**616,189.05**	**629,553.00**	**97.88%**

Collection	July	Year-to-Date	Budget	% Spent
Physical	11,620.77	67,639.02	93,975.00	71.98%
Digital	4,000.00	23,624.93	23,850.00	99.06%
Special	1,903.56	6,372.80	9,400.00	67.80%
TOTAL	**17,524.33**	**97,636.75**	**127,225.00**	**76.74%**

Operations	July	Year-to-Date	Budget	% Spent
Repair/Maint	5,056.09	22,567.63	31,702.00	71.19%
Operations	4,668.23	112,918.98	140,729.00	80.24%
TOTAL	**9,724.32**	**135,486.61**	**172,431.00**	**80.24%**

TOTAL	July	Year-to-Date	Budget	% Spent
	72,996.87	849,312.41	929,209.00	91.40%

Capital Improvement FY24	July	Year-to-Date	Budget	% Spent
Dividing Wall Replacement	0.00	0.00	25,000.00	0.00%
Furniture Replacement	0.00	0.00	40,000.00	0.00%
Handicap Accessible Door	0.00	6,452.27	6,000.00	107.54%
Ceiling Tile Replacement	0.00	9,953.44	10,000.00	99.53%
Meeting Room Refresh	0.00	14,815.00	10,000.00	148.15%
TOTAL	**0.00**	**31,220.71**	**91,000.00**	**34.31%**

Capital Improvement FY23	July	Year-to-Date	Budget	% Spent
Tuckpointing	0.00	12,600.00	18,000.00	70.00%
Bathroom Upgrades	0.00	12,846.11	20,000.00	64.23%
Flooring: Entry & Mtg Rooms	0.00	27,839.00	20,000.00	139.20%
TOTAL	**0.00**	**53,285.11**	**58,000.00**	**91.87%**

Revenue | June 2024

Account Number	Account Title	YTD	Budget	Variance	% Budget
041 - LIBRARY FUND					
041-4100-40000	Property Taxes(R)	-561,588.47	-600,000.00	-38,411.53	93.59%
041-4100-44700	Library Service Reimbursements(R)	-98,916.00	-85,000.00	13,916.00	116.37%
041-4100-47400	Misc Sales (Copies/Scrap/etc)(R)	-2,921.72	-1,000.00	1,921.72	292.17%
041-4100-47641	Library Fines(R)	-3,972.59	-3,000.00	972.59	132.41%
041-4100-49400	Transfer In--T&A PROP TAX(R)	-183,426.69	-194,165.00	-10,738.31	94.46%
Total:		**-850,825.47**	**-883,165.00**	**-32,339.53**	

Expenditures | June 2024

Account Number	Account Title	YTD	Budget	Variance	% Budget
041 - LIBRARY FUND					
041-4100-60110	Salary/Wages--Administration(E)	123,379.86	123,626.00	246.14	99.80%
041-4100-60130	Salary/Wages--Clerical(E)	356,897.30	336,657.00	-20,240.30	106.01%
041-4100-61100	FICA(E)	35,980.48	34,895.00	-1,085.48	103.11%
041-4100-61300	IPERS(E)	45,142.17	43,060.00	-2,082.17	104.83%
041-4100-61420	Deferred Comp--457(E)	3,900.00	3,900.00	.00	100.00%
041-4100-61430	Employee Assistance Program(E)	275.04	255.00	-20.04	107.85%
041-4100-61440	Wellness Program(E)	198.18	570.00	371.82	34.76%
041-4100-61500	Health Insurance(E)	37,688.73	67,434.00	29,745.27	55.88%
041-4100-61501	Dental Insurance(E)	2,742.89	3,928.00	1,185.11	69.82%
041-4100-61502	Vision Insurance(E)	345.40	395.00	49.60	87.44%
041-4100-61503	HSA Expense(E)	5,242.81	9,600.00	4,357.19	54.61%
041-4100-61550	Life Insurance/ADD/LTD/STD(E)	3,964.16	4,833.00	868.84	82.02%
041-4100-61599	Workers' Comp Insurance(E)	432.03	400.00	-32.03	108.00%
041-4100-62100	Membership Dues/Subscriptions(E)	692.00	850.00	158.00	81.41%
041-4100-62300	Education/Training(E)	3,032.51	3,600.00	567.49	84.23%
041-4100-62700	Mileage(E)	186.26	1,250.00	1,063.74	14.90%
041-4100-63100	Repair/Maint--Bldg/Grounds(E)	22,567.63	31,702.00	9,134.37	71.18%
041-4100-63710	Utilities(E)	18,232.23	29,365.00	11,132.77	62.08%
041-4100-64020	Advertising(E)	3,838.86	3,000.00	-838.86	127.96%
041-4100-64082	Insurance--General Liability(E)	5,608.42	5,500.00	-108.42	101.97%
041-4100-64083	Insurance--Property(E)	6,245.00	6,500.00	255.00	96.07%
041-4100-64084	Insurance--Boiler/Machinery(E)	563.00	700.00	137.00	80.42%
041-4100-64090	Janitorial Services(E)	20,355.43	22,728.00	2,372.57	89.56%
041-4100-64140	Printing(E)	.00	1,200.00	1,200.00	0.00%
041-4100-64990	Misc Contractual(E)	1,249.80	1,440.00	190.20	86.79%
041-4100-65020	Library Books & Periodicals(E)	67,639.02	93,975.00	26,335.98	71.97%
041-4100-65021	Digital Materials(E)	23,624.93	23,850.00	225.07	99.05%
041-4100-65022	Special Collections(E)	6,372.80	9,400.00	3,027.20	67.79%
041-4100-65060	Office Supplies(E)	3,148.70	4,000.00	851.30	78.71%
041-4100-65070	Materials/Supplies(E)	4,884.64	11,350.00	6,465.36	43.03%
041-4100-65079	Materials/Supplies--Program(E)	10,614.21	12,500.00	1,885.79	84.91%
041-4100-65080	Postage(E)	986.46	840.00	-146.46	117.43%
041-4100-65990	Miscellaneous(E)	462.88	870.00	407.12	53.20%
041-4100-67240	Computer Hardware/Software(E)	32,818.58	35,036.00	2,217.42	93.67%
Total:		**849,312.41**	**929,209.00**	**79,896.59**	**91.40%**

Library Special Revenue | June 2024

Account Number	Account Title	YTD	Budget
141-4100-65020	Library Books & Periodicals(E)	2,476.36	20,000.00
141-4100-65023	Summer Reading Program Expense(E)	7,644.18	15,000.00
141-4100-65024	Friends of the Library Expense(E)	5,374.84	20,000.00
141-4100-65025	Enrich Iowa Expenses(E)	7,786.73	5,000.00
141-4100-65070	Materials/Supplies(E)	5,807.98	10,000.00
Total Expenditure:		**29,090.09**	**70,000.00**
141-4100-44302	Enrich Iowa(R)	-8,674.70	-5,000.00
141-4100-45040	Program Fees-Summer Reading(R)	.00	-15,000.00
141-4100-47050	Donations/Contributions(R)	-12,778.17	-30,000.00
141-4100-47051	Friends of the Library Contrib(R)	-14,097.38	-20,000.00
Total Revenue:		**-35,550.25**	**-70,000.00**

MEMO

indianola public library

To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: June 2024
Subject: City of Indianola All-Staff Meeting

City Manager Ben Reeves would like all city employees to attend an all-staff meeting on Monday, Oct. 14, 2024 (Columbus Day). This would require that you close the building on that date.

MEMO

To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: July 2024
Subject: Programs Policy Review

The current Library Program Policy states that "All library programs are open to the public". While programs at the library are open to the public, we have outreach programs in cooperation with the schools and daycares that are not technically open to the public. My suggestion is to add a paragraph outlining our rationale for outreach programs.

Added paragraph:

Outreach Programs

Library staff may engage in outreach programs that take place outside the library in order to participate in community events, raise public awareness of the library, or to extend library services and programs to those who are underserved or have limited access to the library. Not all outreach programs are open to the public, such as those that take place in a school or care facility.

Library Programs Policy

The library supports its mission of connecting people with each other, the community, and the world by developing and presenting programs that provide additional opportunities for information, learning, and entertainment. The purpose of library programming is to

- Promote library resources
- Provide opportunities for lifelong learning
- Provide entertainment and community connections
- Expand the visibility of the library

The following criteria is used in making decisions about program topics, speakers, and accompanying resources:

- Community needs and interests
- Availability of program space
- Presenter background/qualifications in content area
- Budget
- Historical or educational significance
- Connection to other community programs, exhibitions, or events
- Relation to library collections, resources, exhibits, and programs

In addition, the library draws upon other community resources in developing programs and actively partners with other community organizations and individuals to co-sponsor programs. Professional performers and presenters that reflect specialized or unique expertise may be hired for library programs.

The library does not knowingly discriminate through its programming. Performers and presenters will not be excluded from consideration because of their origin, background, views, or because of possible controversy. Library sponsorship of a program does not constitute an endorsement of the content of the program. Views expressed by participants, speakers, and resources are not excluded from programs because of possible controversy.

~~All~~ Library programs are open to the public. Events may be limited to a specific age group. Parents or guardians of children age seven and younger are expected to remain in the building during programs. Some programs may require parents or guardians to remain with children for the duration of the program.

A fee may be charged for certain types of library programs. Registration may be required for planning purposes or when space is limited. Programs are not used for commercial, religious, or partisan purposes or the solicitation of business. Any sales of products at library programs must be approved by the library director.

Outreach Programs

Library staff may engage in outreach programs that take place outside the library in order to participate in community events, raise public awareness of the library, and to extend library services and programs to those who are underserved or have limited access to the library. Not all outreach programs are open to the public, such as those that take place in a school.

The library director has the ultimate responsibility for program development and will make decisions based on recommendations from staff members who have program responsibility.

Adopted 03/06; Reviewed 2/12; Revised 8/17; Revised 4/21

MEMO

To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: July 2024
Subject: Safe Child Policy Review

We adopted the Safe Child Policy three years ago and it's worked well. My only recommendation is to specify that the policy includes all library property (change shown in red).

Indianola Public Library | 207 North B St., Indianola, IA 50125 | 515-961-9418 | iplinfo@indianolaiowa.gov

Safe Child Policy

The Indianola Public Library provides a safe and welcoming environment that encourages all children to visit the library, attend programs, and use library resources. The following policy sets behavior expectations for children and their caregivers in the library and on library property.

- Parents or legal guardians are responsible for the behavior of their children in the library.
- Children ages seven and under must be accompanied by a responsible person in the immediate vicinity. The responsible person must be at least 12 years old and carry emergency contact information.
- Some programs may require parents or guardians to remain with children for the duration of the program.

In addition, the following behavior is prohibited:

- Neglecting to provide proper supervision of children.
- Using the children's area for any activities other than their intended purpose. Adults wishing to use children's areas must be accompanied by a child or be given express permission to use these areas from library staff.

If a child is left unattended, is disruptive, or needs supervision, staff will locate the person responsible for the child and review expectations for supervision and conduct. If staff cannot locate the person responsible for the child, they will attempt to reach the parent or guardian by phone. If the parent or guardian is not located within one hour or if the library is closing, local law enforcement will be called to assume responsibility for the child.

Adopted 8/21

MEMO

To: Library Board of Trustees
From: Michele Patrick, Library Director
Date: July 2024
Subject: 2025-29 Strategic Plan

We are in the last year of our current strategic plan, and it's time to start the process of developing a new one. As a reminder, we have budgeted $5,000 to use towards consultant fees, which we intended to use for the input-gathering stage of the plan.

July's Action Item: Review the governance structure and make any necessary changes.

IPL STRATEGIC PLAN PROCESS

REQUIREMENTS

To meet the State Library's accreditation standard, our strategic plan must:

- Address community needs based on community data
- Contain a mission statement, which describes the library's purpose in the community
- Show goals and measurable objectives to be achieved over a period of time of up to 5 years

GOVERNANCE

Library Board

- Establishes the project process and timeline
- Determines the composition of the steering committee
- Hires an external consultant
- Reviews progress reports from the steering committee and advises where needed
- Approves the strategic plan, including the library's mission, vision, and values statements

Steering Committee

- Creates a data collection plan
- Using stakeholder and community input, establishes strategic priorities
- Drafts mission and visions statements
- Presents draft plan to the Library Board

Consultant

- Gathers community and stakeholder input (facilitates meetings)
- Coalesces findings and works with steering committee to recommend strategic priorities
- Guides the steering committee in drafting mission and vision statements

Library Staff

- Manages the communications plan
- Collects and coalesces community data
- Creates and manages community survey
- Develops the values statement
- Drafts goals and initiatives

State Library of Iowa

- After the Strategic Plan has been approved by the Library Board, reviews the plan to ensure it meets accreditation standards.

STEERING COMMITTEE

- 1-2 Library Board Trustees [co-chair]
- Library director [co-chair]
- 2 Staff members
- 2-4 Community members including Friends of the Library

NEXT STEPS

JULY:	Make any changes to the Governance structure
AUGUST:	Develop a detailed project plan and timeline (Michele will draft)
AUGUST:	Create an RFP for the consultant (Michele will draft)
AUGUST:	Determine composition of the steering committee

July 2024

Director's Report

Iowa Library Association Leadership Institute

Both Jody Ross and Jacy West have been accepted into the ILA's Leadership Institute, which will be July 31 – Aug. 2 in Ames. The institute takes place biennially and is a chance for emerging leaders to explore topics related to leadership and career growth.

Year-end Statistics

I'll be working on the FY-24 Annual Report soon which details our user statistics, but as a quick summary:

Great News

The biggest markers of a public library's health (circulation, programs, door count, and users) all saw increases in FY24 over last year. Circulation, program attendance, and door count are historical records for the library.

- Circulation Increased 9.8%
- Program attendance Increased 15%
- Door count Increased 3%
- Number of Patrons Increased 5%

Things we'd like to see improve:

- New library cards Decreased 1.3%

Although we'd like to see more new library cards issued, retention and usage of existing cards are more important markers of library usage.

Circulation

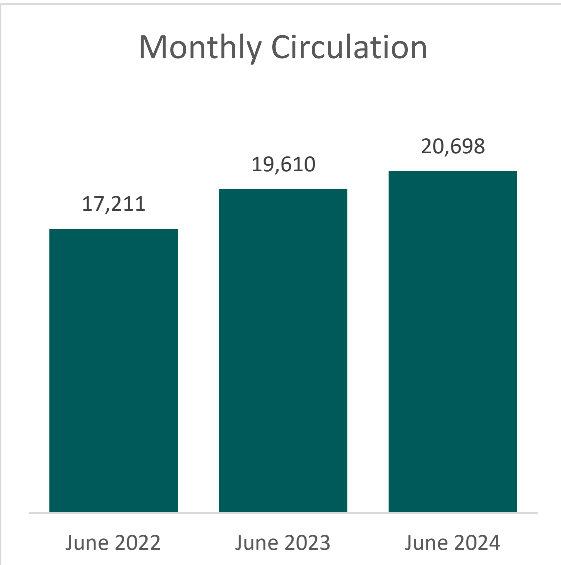
Print	June 2022	June 2023	June 2024	YTD-FY22	YTD-FY23	YTD-FY24
Adults	3,910	4,170	4,300	39,339	42,726	44,875
Teens	849	1,027	874	6,461	6,386	6,186
Children	7,029	7,708	8,202	53,851	56,286	61,104
Total	**11,788**	**12,905**	**13,376**	**99,651**	**105,398**	**112,165**

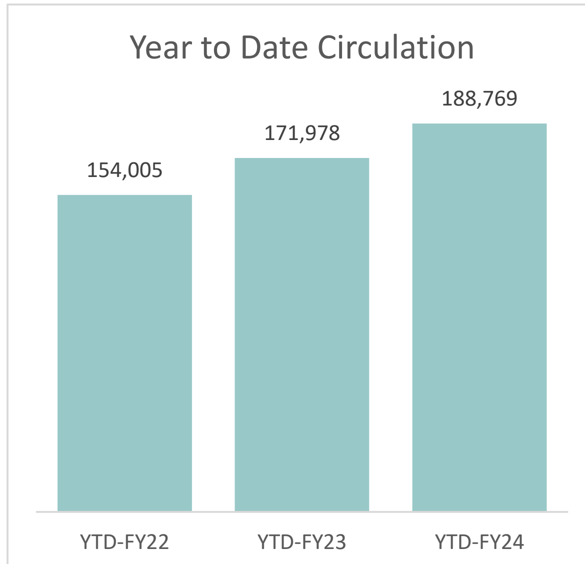
Entertainment	June 2022	June 2023	June 2024	YTD-FY22	YTD-FY23	YTD-FY24
DVDs & Video Games	1,526	2,066	2,121	13,728	17,746	19,380
Magazines	179	210	125	1,980	2,041	1,586
Audiobooks	202	179	136	1,887	2,193	1,654
Games & Puzzles	477	750	946	3,862	5,457	7,168
Library of Things	60	63	106	560	752	746
Total	**2,444**	**3,268**	**3,434**	**22,017**	**28,189**	**30,534**

Digital	June 2022	June 2023	June 2024	YTD-FY22	YTD-FY23	YTD-FY24
Ebooks	1,645	1,755	1,826	18,807	20,542	21,635
Eaudio books	1,163	1,467	1,697	12,655	15,541	19,785
Digital Magazines	53	85	206	600	843	2,448
Streaming Videos	118	130	159	275	1,465	2,202
Total	**2,979**	**3,437**	**3,888**	**32,337**	**38,391**	**46,070**

Total	June 2022	June 2023	June 2024	YTD-FY22	YTD-FY23	YTD-FY24
	17,211	**19,610**	**20,698**	**154,005**	**171,978**	**188,769**

Circulation

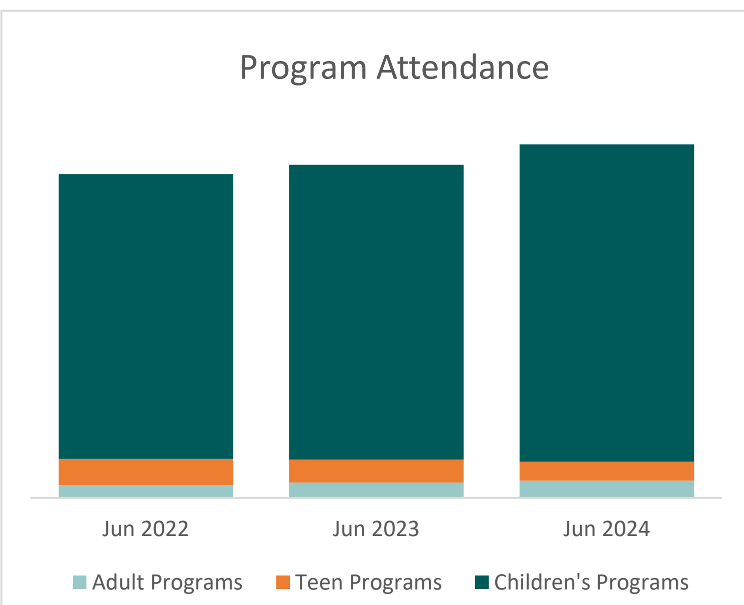




Library Programs

Attendance	Jun 2022	Jun 2023	Jun 2024	YTD-FY22	YTD-FY23	YTD-FY24
Adult Programs	82	98	110	422	991	1,546
Teen Programs	170	148	123	848	849	1,067
Children's Programs	1,833	1,898	2,044	11,200	13,086	14,638
Library Meetings	6	9	7	217	233	232
Total Attendance	**2,091**	**2,153**	**2,284**	**12,687**	**15,159**	**17,483**

Number of Programs	Jun 2022	Jun 2023	Jun 2024	YTD-FY22	YTD-FY23	YTD-FY24
Adult Programs	11	10	8	77	86	118
Teen Programs	8	6	6	72	61	57
Children's Programs	6	36	46	306	373	385
Total Number	**25**	**52**	**60**	**455**	**520**	**560**



Library Services

User Statistics	Jun 2022	Jun 2023	Jun 2024	YTD-FY22	YTD-FY23	YTD-FY24
New Library Cards	190	200	214	956	1,195	1,179
Door Count	10,024	11,621	11,313	67,907	80,001	82,474
In-House Browsing	691	928	577	5,748	7,190	6,288
Number of Home Deliveries	6	5	7	62	83	100
Number of Home Delivery Items	92	105	99	1,152	1,043	1,428
Interlibrary Loans (IPL loaned)	15	13	29	183	209	262

Computer Usage	Jun 2022	Jun 2023	Jun 2024	YTD-FY22	YTD-FY23	YTD-FY24
Public Computers	249	512	426	2,803	3,728	3,636
WiFi Sessions	818	1,002	817	4853	8305	8,436
WiFi Unique Users	258	350	323	2,031	3,215	3,298
Mobile App Launches	1,685	2,178	2,691	12709	20049	22,531
Mobile App Page Views	1,957	2,661	3,942	15,263	22,861	29,971

Public Meeting Room	June 2021	June 2022	June 2023	YTD-FY22	YTD-FY23	YTD-FY24
Number of Meetings	1	0	0	108	121	137
Meeting Attendance	6	0	0	505	725	879