

INDIANOLA MUNICIPAL UTILITIES



Electric • Telecommunications • Water

**IMU Board of Trustees of the
Electric, Water and Telecommunications Utilities**

April 23, 2018

City Hall Council Chambers

5:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
 - A. Claims list for April 16, 2018
 - B. Minutes from April 9, 2018
 - C. Salaries
 - D. March 2018 Treasurer and Financial Reports
5. Electric Utility Action Items
 - A. Consider change order #4 in an amount of \$29,622.00 from Petrotech for the Turbine 7 Control Replacement - revised contract amount \$528,698.00
 - B. Consider approval of change order number one in an amount of \$2,352.00 for the 2018 Line Shop Project #1 - Sitework and Utilities - revised contract amount \$258,252.00
6. Electric Utility Informational Items
7. Water Utility Action Items
 - A. 2018 Water Main Improvement Project

1. Resolution ordering construction of public improvements and fixing a date for hearing and taking of bids
- B. Resolution authorizing participation in the 2018 Capital Street Improvement Project for the City of Indianola, Iowa
8. Water Utility Informational Items
9. Communications Utility Action Items
 - A. Consider approval of an agreement with CFU for Wholesale Internet Bandwidth
 - B. Consider approval of the IMU job description for Senior Network Engineer
 - C. Consider approval of the IMU job description for Technical Support Specialist
10. Communications Utility Informational Items
 - A. Update on status of Irby Company Fiber issue
11. Combined Electric, Water and Communications Utilities Action Items
 - A. Consider approval of electronic transaction for purchase price and other associated fees for 210 W. 2nd Avenue
 - B. Consider rescheduling the May 28, 2018 IMU Board meeting due to the Memorial Day holiday
12. Combined Electric, Water and Communications Utilities Informational Items
13. Other Business
 - A. Possible closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa
 - B. After the closed session, the IMU Board of Trustees may take action on any matter discussed in closed session
 - C. Enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session
14. Adjourn

IMU Regular Downstairs

4.A.

Meeting Date: 04/23/2018

Information

Subject

Claims list for April 16, 2018

Information

Fiscal Impact

Attachments

Claims

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
ACCO UNLIMITED CORP.	600-8110-65010	LIQUID CHLORINE	03/26/2018	1,351.24
CITY OF INDIANOLA - UTILITY	600-8110-63710	UTILITIES	03/31/2018	10,646.04
DUST PROS JANITORIAL	600-8120-65070	SCRUB AND BUFF - MARCH	04/03/2018	180.00
INFOMAX OFFICE SYSTEMS IN	600-8120-63410	PRINTER/COPIER	03/22/2018	165.12
IOWA ASSOC OF MUN UTILITIE	600-8192-64990	MARCH 2018 BBP, TRENCHING/SHORING, COMPETENT PERSO	03/31/2018	232.11
IOWA ASSOC OF MUN UTILITIE	600-8192-64990	SAFETY CONSULTING - MARCH 2018	03/31/2018	78.73
KELLER'S GARAGE	600-8160-63320	2013 FORD	03/09/2018	447.85
MUNICIPAL SUPPLY INC	600-8150-65072	MATERIALS	03/27/2018	119.10
NAPA AUTO PARTS	600-8160-63320	BACKHOE	04/05/2018	231.86
NAPA AUTO PARTS	600-8160-63320	BACKHOE	03/28/2018	111.86
NAPA AUTO PARTS	600-8160-63320	HYDRAULIC HOSE FITTINGS AND SUPPLIES	04/03/2018	255.86
NAPA AUTO PARTS	600-8160-63320	BACKHOE	04/05/2018	181.94
PAPER 101	600-8190-65070	PAPER	04/03/2018	84.76
SHOTTENKIRK FORD OF INDIA	600-8160-63320	2013 F150	04/09/2018	342.10
STATE HYGENIC LABORATORY	600-8110-64990	BACTEE SAMPLES	03/31/2018	195.00
THEISEN'S	600-8150-65072	SHOVEL & SAFETY ABSORBENT	03/29/2018	47.96
UNUM LIFE INSURANCE CO OF	600-8180-61550	LIFE, AD&D AND LTD INSURANCE	04/03/2018	123.76
VANDERPOOL PLUMBING	600-8150-63453	WATER SERVICE HIT - 1300 W 4TH (EXCEL)	03/23/2018	126.79
VERIZON WIRELESS	600-8110-63730	WIRELESS FOR LAPTOPS (2)	03/26/2018	80.16
WARREN COUNTY ENGINEER	600-8160-65050	FUEL DISTRIBUTION	04/04/2018	870.30
WASTE MANAGEMENT OF IOW	600-8120-64090	TRASH	03/28/2018	77.26
WELLS FARGO CCER	600-8150-63453	TSURUMI (AMERICA) INC.parts for trash pump	03/07/2018	63.50
WELLS FARGO CCER	600-8150-63453	NOR NORTHERN TOOLratchet straps for 2008 ford	03/16/2018	49.34
WELLS FARGO CCER	600-8120-64090	MCCOY TRUE VALUEcleaning supplies	03/19/2018	51.53
WELLS FARGO CCER	600-8150-65072	MCCOY TRUE VALUEbatteries for locate wand	03/26/2018	8.99
WELLS FARGO CCER	600-8150-63453	OREILLY AUTO #0337supplies to rebuild trash pump	03/08/2018	14.98
WELLS FARGO CCER	600-8150-63453	MCCOY TRUE VALUEbolts for valve	03/21/2018	5.97
WELLS FARGO CCER	600-8150-63453	THE UPS STORE #6682charge for returning part	03/07/2018	12.02
WELLS FARGO CCER	600-8120-65070	WM SUPERCENTER #1491cleaning supplies	03/19/2018	24.97
WELLS FARGO CCER	600-8110-65070	MCCOY TRUE VALUEbattiers	03/27/2018	8.99
WELLS FARGO CCER	600-8150-65072	MCCOY TRUE VALUEBatteries for the locator	03/01/2018	19.78
WELLS FARGO CCER	600-8110-65012	HACH COMPANYsupplies for the lab	03/12/2018	816.32
Total WATER OPERATING FUND:				17,026.19
IMU ADMINISTRATION FUND				
BRICK GENTRY P.C.	620-8091-64110	IMU FINANCE/HR POSITION	03/25/2018	120.00
CAPITAL EXPRESS	620-8090-65080	DELIVERY OF 4-1-18 UTILITY BILLS	03/31/2018	41.15
CASUAL RAGS	620-8090-65077	UTILITY SERVICES REP UNIFORMS	03/20/2018	41.71
GAFFIGAN, TOM	620-8091-63730	MOBILE DEVICE ALLOWANCE	04/01/2018	75.00
INFOMAX OFFICE SYSTEMS IN	620-8090-64140	PRINTING	03/22/2018	25.00
IOWA ASSOC OF MUN UTILITIE	620-8091-62300	GAFFIGAN - 2018 BRAODBAND CONFERENCE	04/01/2018	100.00
LONGER, CHRIS	620-8090-63730	MOBILE DEVICE ALLOWANCE	04/01/2018	50.00
PAPER 101	620-8090-65070	PAPER	04/03/2018	321.18
UNUM LIFE INSURANCE CO OF	620-8090-61550	LIFE, AD&D AND LTD INSURANCE	04/03/2018	80.88
WELLS FARGO CCER	620-8090-64140	PAYPAL STUDIOFUSCOIMU Envelopes	03/08/2018	64.20
Total IMU ADMINISTRATION FUND:				919.12
ELECTRIC OPERATING FUND				
BRICK GENTRY P.C.	630-8290-64110	EL LINE SHOP PROJECT	03/25/2018	667.50
BRICK GENTRY P.C.	630-8290-64110	EL UNION NEGOTIATIONS	03/25/2018	360.00
BRICK GENTRY P.C.	630-8290-64110	EL SCADA UPGRADE	03/25/2018	22.50
CINTAS CORPORATION	630-8250-65072	FIRST AID & PPE MATERIALS - ANNUAL RESTOCK OF ALL VEHI	03/23/2018	475.28
CITY OF INDIANOLA - REBATE	630-8290-67306	LIGHTING	04/04/2018	424.00
CITY OF INDIANOLA - UTILITY	630-8210-63710	UTILITIES	03/31/2018	2,452.40
IOWA ASSOC OF MUN UTILITIE	630-8240-62300	MARCH 2018 BBP, TRENCHING/SHORING, COMPETENT PERSO	03/31/2018	232.11

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
IOWA ASSOC OF MUN UTILITIE	630-8240-62300	SAFETY CONSULTING - MARCH 2018	03/31/2018	78.74
JESS' LOCK AND KEY	630-8220-63100	REPAIR FRONT DOOR LOCK	03/23/2018	80.00
JESS' LOCK AND KEY	630-8250-65072	KEYS	04/03/2018	25.00
MC MASTER-CARR SUPPLY CO	630-8220-65072	SORBENTS FOR CHEMICALS	03/27/2018	129.76
METCALF, MIKE	630-8240-63730	MOBILE DEVICE ALLOWANCE	04/01/2018	75.00
METHODIST OCCUPATIONAL H	630-8290-64120	DOT TESTING	03/30/2018	87.00
METHODIST OCCUPATIONAL H	630-8290-64120	CONSORTIUM ANNUAL ADMIN FEE & DRIVER ENROLLMENT -	03/30/2018	24.67
NEBRASKA MUNICIPAL POWER	630-8290-62100	MEMBERSHIP DUES 2018-19	04/01/2018	6,344.98
PELLA PRINTING	630-8290-67306	SPRING FLYER INSERT	03/16/2018	208.00
POWMAT LTD	630-8225-63410	MAGNET PICKUPS FOR FUEL DIVIDER	03/27/2018	998.16
QUALITY PEST CONTROL	630-8220-63100	GNENERAL PEST CONTROL	04/06/2018	76.62
SPEE-DEE DELIVERY SERVICE	630-8290-65080	ONCALL SHIPMENT - TESTING IN AMES	04/02/2018	29.79
TREASURER STATE OF IOWA	630-8280-64181	1ST QTR 2018 USE TAX	04/01/2018	1,018.00
TRINITY CONSULTANTS INC	630-8210-64900	COMPLETE EMISSION INVENTORIES AND TITLE V COMPLIANC	03/29/2018	785.29
UNUM LIFE INSURANCE CO OF	630-8280-61550	LIFE, AD&D AND LTD INSURANCE	04/03/2018	234.30
VERIZON WIRELESS	630-8240-63730	WIRELESS FOR SERVICE CREW LAPTOPS	03/26/2018	240.06
WARREN COUNTY ENGINEER	630-8260-65050	FUEL DISTRIBUTION	04/04/2018	1,562.27
WELLS FARGO CCER	630-8250-65072	THEISENS #21Crescent wrench and saw all blade unit 11	03/06/2018	40.64
WELLS FARGO CCER	630-8220-65072	USPS PO 1843650625Postage for sending Fuses to OSI for SCAD	03/08/2018	4.69
WELLS FARGO CCER	630-8250-65072	THEISENS #21hand line for unit 6 and PVC cap for flag holder on un	03/06/2018	7.67
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEAllen wrench set for unit #31.	03/07/2018	9.62
WELLS FARGO CCER	630-8250-65072	THEISENS #21Wood screws for #29	03/21/2018	7.48
WELLS FARGO CCER	630-8220-65072	AMAZONPRIME MEMBERSHIPRefund from Amazonprime	03/07/2018	13.90-
WELLS FARGO CCER	630-8250-65072	THEISENS #21Chain for gate at Turbine	03/15/2018	5.05
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUERomex staples for #29	03/23/2018	7.48
WELLS FARGO CCER	630-8260-65072	OREILLY AUTO #0337fuses for unit 6	03/29/2018	16.99
WELLS FARGO CCER	630-8220-65072	AMAZONPRIME MEMBERSHIPCanceled Amazonprime	03/02/2018	13.90
WELLS FARGO CCER	630-8260-63320	EXECUTIVE LASER WASH INCWash Equinox	03/16/2018	7.00
WELLS FARGO CCER	630-8250-65072	CNM OUTDOOR EQUIPMENTChainsaw chain sharpening	03/23/2018	34.24
WELLS FARGO CCER	630-8250-65072	CDW GOVT #LXH3598	03/06/2018	323.18
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEPadlock key for Jacob	03/06/2018	2.45
WELLS FARGO CCER	630-8240-62300	HARDEES 1506338Lunch for Ben and I on Saturday while working o	03/19/2018	15.07
WELLS FARGO CCER	630-8250-65072	WM SUPERCENTER #1491Batteries for locator receiver and transm	03/26/2018	41.60
WESCO	630-8250-65072	TEST LEADS	03/30/2018	25.12
WIEGERT DISPOSAL CO.	630-8220-64090	GARBAGE PICK-UP FOR MARCH	04/01/2018	110.00
Total ELECTRIC OPERATING FUND:				17,289.71
FIBER/COMMUNICATIONS FUND				
BRICK GENTRY P.C.	640-8550-64110	COMM FTTH PROJECT	03/25/2018	2,194.50
CITY OF INDIANOLA - UTILITY	640-8550-63710	10418456 - 2/5/18 - 3/5/18	03/31/2018	29.97
CITY OF INDIANOLA - UTILITY	640-8550-63464	UTILITIES	03/31/2018	587.24
METHODIST OCCUPATIONAL H	640-8590-64120	CONSORTIUM ANNUAL ADMIN FEE & DRIVER ENROLLMENT -	03/30/2018	24.67
PAPER 101	640-8590-65070	PAPER	04/03/2018	40.15
RIPPERGER, KURT	640-8550-63730	MOBILE DEVICE ALLOWANCE	04/01/2018	75.00
SMARTSOURCE CONSULTING	640-8550-64990	BROADBAND CONSULTING, MILEAGE, EXPENSES	04/02/2018	964.60
SOAR	640-8550-64990	2018 SUSTAINABILITY FAIR EAGLE DEMONSTRATION	03/29/2018	450.00
UNUM LIFE INSURANCE CO OF	640-8590-61550	LIFE, AD&D AND LTD INSURANCE	04/03/2018	57.51
WARREN COUNTY ENGINEER	640-8550-65050	FUEL DISTRIBUTION	04/04/2018	178.03
WELLS FARGO CCER	640-8550-65070	WAL-MART #1491CO Supplies	03/16/2018	48.52
WELLS FARGO CCER	640-8550-64990	BC.BASECAMP 3 3924308Basecamp software license fee	03/05/2018	49.00
WELLS FARGO CCER	640-8550-65070	INDOFF INCORPORATEDOffice Supplies	03/07/2018	8.48
WELLS FARGO CCER	640-8550-64990	PAYPAL NECA INCNECA Registration	03/09/2018	375.00
WELLS FARGO CCER	640-8550-65070	INDOFF INCORPORATED11x17 Paper	03/05/2018	132.32
WELLS FARGO CCER	640-8590-62300	WINN PIZZA & STEAKHOUSELunch with Fuse Technic	03/08/2018	28.52
Total FIBER/COMMUNICATIONS FUND:				5,243.51

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER CAPITAL PROJECTS FUND				
CORE & MAIN	700-8100-67906	MATERIALS	04/03/2018	2,725.00
METERING & TECHNOLOGY SO	700-8100-67905	METERS	03/23/2018	4,551.85
METERING & TECHNOLOGY SO	700-8100-67905	METERS	03/30/2018	1,754.00
VEENSTRA & KIMM	700-8100-67406	RURAL WATER CONNECTION STUDY	03/23/2018	462.00
VEENSTRA & KIMM	700-8100-67402	SOFTENING AND RECARD TANK RECOATING	03/23/2018	2,149.00
Total WATER CAPITAL PROJECTS FUND:				11,641.85
ELECTRIC CAPITAL PROJECTS FUND				
BECK ELECTRIC	730-8200-67601	TELECOM HUT ELECTRIC WORK	03/26/2018	2,540.75
CR SERVICES	730-8200-67906	LEATHER GLOVES - XL-L-M-S	04/03/2018	422.14
DOWNING CONST. INC.	730-8200-67909	CONSTRUCTION MANAGEMENT FEE - MARCH	04/03/2018	5,624.99
ETHOS DESIGN GROUP	730-8200-67909	DESIGN FEES	03/20/2018	195.50
EXCEL UTILITY CONTRACTOR	730-8200-67601	2017 FIBER TO THE HOME NETWORK BUILD	03/23/2018	16,206.70
LOOKOUT POINT COMMUNICA	730-8200-67605	FTTH ENGINEERING	04/02/2018	4,687.50
MURPHY TOWER SERVICES LL	730-8200-67601	CENTRAL OFFICE CONSTRUCTION/MATERIAL	04/09/2018	30,550.00
POWER & TEL	730-8200-67906	12 CT FIBER/ONT'S/BATTERY BACKUP/DROP CABLES	03/19/2018	2,598.28
SNYDER & ASSOCIATES INC	730-8200-67909	REMAINING BALANCE FROM ORIGINAL INVOICE - NEW LINE S	12/22/2017	7,350.00
STUART C. IRBY CO	730-8200-67906	METAL STREET LIGHT POLES	03/14/2018	4,673.76
TERRY-DURIN CO.	730-8200-67906	2" MORRIS CLAIMS	03/28/2018	288.23
VANDERPOOL CONSTRUCTIO	730-8200-67909	SITE WORK - NEW LINE SHOP - PAY APP 1 FOR SITE WORK	03/29/2018	58,947.50
WELLS FARGO CCER	730-8200-67901	COMFORT INN PLYMOUTHTraining	03/05/2018	357.00
WELLS FARGO CCER	730-8200-67901	DAVANNIS #16 - PLYMOUTHRon and Nate supper @ OSI FAT test	03/05/2018	19.31
WELLS FARGO CCER	730-8200-67901	COMFORT INN PLYMOUTHMotel Room for week @ OSI FAT testin	03/05/2018	357.00
WELLS FARGO CCER	730-8200-67901	LUCKYS 13 PUBRon and Nate Supper @ OSI FAT testing	03/01/2018	35.73
WELLS FARGO CCER	730-8200-67901	CASEYS MEDINAGas for Equinox @ OSI	03/05/2018	33.90
WESCO	730-8200-67906	TRANSMISSION GROUNDING BRACKETS	03/27/2018	338.12
WESCO	730-8200-67906	ANCHORS - INSULATORS - SECONDARY BALES	03/30/2018	294.39
WESCO	730-8200-67906	HIGH VOLTAGE GLOVE DUST	03/30/2018	118.98
WESCO	730-8200-67906	ANCHOR EXTENTIONS	03/30/2018	138.74
Total ELECTRIC CAPITAL PROJECTS FUND:				135,778.52
FIBER CAPITAL PROJECTS FUND				
AVAILABLE MATERIAL HANDLI	740-8500-67410	TOYOTA 6FGFCU25 FORKLIFT	04/04/2018	9,222.00
CEDAR FALLS UTILITIES	740-8500-67402	IPTV VIDEO EQUIPMENT USE FEE	03/30/2018	139,069.82
CEDAR FALLS UTILITIES	740-8500-67400	IPTV CAPITAL EQUIPMENT	03/30/2018	242,157.22
FUSE TECHNIC LLC	740-8500-67400	NETWORK CONSULTING	03/01/2018	4,200.00
FUSE TECHNIC LLC	740-8500-67400	NETWORK CONSULTING	04/01/2018	4,650.00
INSIGHT DIRECT USA INC	740-8500-67407	HARDWARE SUPPORT PLAN A10 THUNDER (2)	03/26/2018	10,699.21
MARTIN GARDNER ARCHITECT	740-8500-67408	PROFESSIONAL SERVICES	03/26/2018	3,219.09
POWER & TEL	740-8500-67410	FIBER SCOPE	03/26/2018	1,455.09
POWER & TEL	740-8500-67410	CROSSOVER TRAYS (5)	03/29/2018	662.86
TRUCK EQUIPMENT INC	740-8500-67409	SPACEKAP WILD SERVICE BODY	04/04/2018	14,452.04
WELLS FARGO CCER	740-8500-67410	AMAZON MKTPLACE PMTSstar key tool and pocket coaxial continu	03/05/2018	30.74
WELLS FARGO CCER	740-8500-67410	ZORO TOOLS INCpadded ladder hooks for trucks	03/23/2018	29.00
WELLS FARGO CCER	740-8500-67410	ZORO TOOLS INC7 piece nut driver set	03/23/2018	55.11
WELLS FARGO CCER	740-8500-67410	ZORO TOOLS INClow voltage tone generator truck #1	03/08/2018	45.97
WELLS FARGO CCER	740-8500-67410	WALGREENS #5943iso alcohol for cleaning fiber ends	03/27/2018	4.27
WELLS FARGO CCER	740-8500-67410	TECH TOOL SUPPLY, LLCcable caddy for truck #1	03/02/2018	78.91
WELLS FARGO CCER	740-8500-67410	THEISENS #21tool box and drill bit set for truck # 1	03/05/2018	39.58
WELLS FARGO CCER	740-8500-67410	WM SUPERCENTER #1491shelving and double a batteries for test	03/30/2018	44.53
WELLS FARGO CCER	740-8500-67410	ZORO TOOLS INCcable cutter and cable crimper truck #1	03/05/2018	49.73
WELLS FARGO CCER	740-8500-67410	AMAZON.COM AMZN.COMBILLdymo label maker truck #1	03/05/2018	18.16
WELLS FARGO CCER	740-8500-67410	HOMEDEPOT.COMDewalt driver set and impact drill truck #1	03/05/2018	121.95
WELLS FARGO CCER	740-8500-67410	SPECIALIZED PRODUCTS CO.telephone test set truck #1	03/07/2018	112.46
WELLS FARGO CCER	740-8500-67410	ACME TOOLSBattery powered tool set for CO	03/22/2018	431.20

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	740-8500-67410	THEISENS #21pick and hook set for separating fibers	03/30/2018	4.59
Total FIBER CAPITAL PROJECTS FUND:				430,853.53
ELECTRIC REVENUE BONDS FUND				
PEOPLES BANK	793-8202-68010	2015 ELECTRIC NOTE	04/01/2018	718,000.00
PEOPLES BANK	793-8202-68510	2015 ELECTRIC NOTE	04/01/2018	72,254.00
Total ELECTRIC REVENUE BONDS FUND:				790,254.00
CASH ALLOCATION FUND				
DUGAN, JOHN	999-0000-11005	CREDIT ON CLOSED ACCOUNT	04/06/2018	63.09
Total CASH ALLOCATION FUND:				63.09
Grand Totals:				1,409,069.52

Board of Trustees: _____

IMU Regular Downstairs

4.B.

Meeting Date: 04/23/2018

Information

Subject

Minutes from April 9, 2018

Information

Fiscal Impact

Attachments

Minutes

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – APRIL 9, 2018

The Board of Trustees met in regular session at 5:30 p.m. on April 9, 2018 in the City Hall Council Chambers. Vice Chairperson Deb White called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond (via phone) and Deb White. Absent: Mike Rozga and Adam Voigts.

The consent agenda consisting of the following was approved on a motion by McClymond and seconded by Forbush. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Claims list for April 2, 2018

Minutes from March 26, 2018

Quarterly write offs to the state offset program

Electric Utility Informational Items – no report was presented.

Water Utility Action Items

A motion was made by Forbush and seconded by McClymond to authorize Warren Water to serve an IMU customer at 11849 150th Avenue. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Water Utility Informational Items – no report was presented.

Communication Utility Action Items

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2018 Telecommunications Utility Renovation of Existing Line Shop for Indianola Municipal Utilities, Indianola, Iowa. The Vice Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member McClymond introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST" for the 2018 Telecommunications Utility Renovation of Existing Line Shop, and moved that it be adopted. Board Member Forbush seconded the motion to adopt. The roll was called and the vote was, AYES: Forbush, White and McClymond. NAYS: None. ABSENT: Voigts and Rozga. Whereupon the Vice Chair declared the following resolution duly adopted:

RESOLUTION NO. 2018-272
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST
For the 2018 Telecommunications Utility Renovation of Existing Line Shop

(The complete resolution may be viewed at the City Clerk's Office)

The Vice Chair then announced that the City Clerk and the Telecommunications Superintendent had opened and tabulated the bids for the public improvements described in general as the 2018 Telecommunications

Utility Renovation of Existing Line Shop Hut Project for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk the Telecommunications Superintendent

Company and Address	Base Bid	Alt 2	Alt 3	Total
DDVI	\$485,000.00	(\$12,000.00)	\$15,705.00	\$488,705.00
Indianola, Iowa				

Board Member McClymond introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT", to DDVI of Indianola, Iowa in an amount of \$488,705.00 and moved its adoption. Board Member Forbush seconded the motion to adopt. The roll was called and the vote was: AYES: Forbush, White and McClymond. NAYS: None. ABSENT: Rozga and Voigts. Whereupon, the Vice Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2018-273
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
To DDVI

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Forbush and seconded by McClymond to approve the following resolution entitled, "RESOLUTION APPROVING CONTRACT AND BOND" with DDVI of Indianola, Iowa subject to legal review. On roll call the vote was, AYES: White, McClymond and Forbush. NAYS: None. ABSENT: Rozga and Voigts. Whereupon the Vice Chair declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-274
RESOLUTION APPROVING CONTRACT AND BOND
With DDVI

(The complete resolution may be viewed at the City Clerk's Office)

McClymond moved and Forbush seconded to approve the purchase of a Verimatrix Encryption server, Verimatrix licensing and Edgeware Ingest Licensing in an amount of \$43,318. Question was called for and on voice vote the Vice Chair declared the motion carried unanimously.

Community Utility Informational Items - Kurt Ripperger, Telecommunication Director, presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utilities Action Items

It was moved by McClymond and seconded by Forbush to set May 14, 2018 as date of a public hearing to amend the FY 2018 budget. Question was called for and on voice vote the Vice Chair declared the motion carried unanimously.

The IMU job description for Finance and HR Director was approved on a motion by McClymond and seconded by Forbush. Question was called for and on voice vote the Vice Chair declared the motion carried unanimously.

Board member McClymond moved and Forbush seconded to enter into closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa. On roll call the vote was, AYES: Forbush, White and McClymond. NAYS: None. ABSENT: Rozga and Voigts. Whereupon the Vice Chair declared the motion carried unanimously.

A motion was made by McClymond and seconded by Forbush to return to regular session. On roll call the vote was, AYES: Forbush, White and McClymond. NAYS: None. ABSENT: Rozga and Voigts. Whereupon the Vice Chair declared the motion carried unanimously.

McClymond moved and Forbush seconded to approve the ImOn quotation for phone service subject to legal approval. Question was called for and on voice vote the Vice Chair declared the motion carried unanimously.

Meeting adjourned at 6:00 p.m. on a motion by Forbush and seconded by McClymond.

Deb White, Vice Chairperson

Diana Bowlin, City Clerk

IMU Regular Downstairs

4.C.

Meeting Date: 04/23/2018

Information

Subject

Salaries

Information

Chris Longer, from Utility Services Supervisor CE 10-4 \$70,298/year to Finance/HR Director CE 10-4 \$70,298/year effective April 24, 2018

Fiscal Impact

Attachments

PCN



PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Chris Longer

Effective Date (must be at beginning of a pay period, except new hires): April 24, 2018

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐
Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐
Promotion: ☒ Transfer: ☐ Other Change: _____

	FROM	TO
JOB TITLE	Utility Services Supervisor	Finance/HR Director
STATUS	FT	FT
PAY RANGE	CE 10-4	CE 10-4
PAY RATE W/OUT LONGEVITY	70,298 / 33.787	70,298 / 33.787
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	NA	NA
EXEMPT/NONEXEMPT	Exempt	Exempt
DEPARTMENT NAME	Utility Services	IMU Administration
ACCOUNT NUMBER	620-8090-60110	
FTE	1.0	1.0
UNION STATUS	City Non Union ☐ City Union ☐ IMU Non Union ☒ IMU Union ☐	City Non Union ☐ City Union ☐ IMU Non Union ☒ IMU Union ☐

Termination: Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: _____ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: _____ Termination Effective Date: _____

COMMENTS: _____

APPROVALS:

Dept Head: _____

Date: _____

Human Resources: Melissa Mcley

Date: 4/20/18

Finance (pay changes only): _____

Date: _____

City Manager or GM: Tom Coffey

Date: 4-20-2018

City Council or Board of Trustee: ☐ Yes ☐ No

Date: _____

FOR OFFICE USE: HR Entered: Initial: _____ Date: _____ Payroll Reviewed: Initial: _____ Date: _____

IMU Regular Downstairs

4.D.

Meeting Date: 04/23/2018

Information

Subject

March 2018 Treasurer and Financial Reports

Information

Fiscal Impact

Attachments

March 2018 Treasurer Report

Variance Report Capital Funds

Variance Report Operating Funds

FINANCIAL REPORT
MONTH OF MARCH, 2018

Page 1

FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,512,952.14	102,766.82	142,751.78	128,259.74	8,127.92	1,593,099.00	
011 Police	962,137.44	37,229.55	180,034.49	48,594.84	4,084.70	863,842.64	
015 Fire	542,435.99	8,773.97	31,897.60	3,846.07	627.72	522,530.71	
016 Ambulance	119,928.31	14,289.55	96,798.26	2,030.67	3,546.07	35,904.20	
041 Library	62,412.62	8,374.11	38,899.68	4,050.58	2,396.33	33,541.30	
042 Park & Recreation	457,976.95	44,460.87	79,657.78	4,588.74	3,139.06	424,229.72	
045 Memorial Pool	61,682.38	3,189.29	765.62	0.00	0.00	64,106.05	
071 General Fund Debt Service	98,114.16	1,617.62	0.00	0.00	0.00	99,731.78	
099 Franchise Fees-MEC	668,240.40	0.00	0.00	0.00	0.00	668,240.40	
GENERAL FUND SUB-TOTAL	4,485,880.39	220,701.78	570,805.21	191,370.64	21,921.80	4,305,225.80	
110 Road Use Tax (Streets)	2,243,509.52	136,730.41	107,680.47	0.00	15,462.82	2,257,096.64	
112 Trust & Agency	0.00	35,877.56	0.00	0.00	35,877.56	0.00	
115 YMCA Maintenance Obligations	271,924.46	0.00	5,770.00	0.00	0.00	266,154.46	
121 Local Option Sales Tax	2,780,226.47	262,765.28	0.00	0.00	0.00	3,042,991.75	
125 TIF--Downtown	1,962,723.09	115,963.73	0.00	0.00	0.00	2,078,686.82	
141 Library Special Revenue	38,546.85	1,071.45	2,421.41	0.00	0.00	37,196.89	
142 Park & Rec Special Revenue	113,726.00	1,251.74	0.00	0.00	0.00	114,977.74	
160 Downtown Revolving Loan	167,830.47	4,790.75	0.00	0.00	0.00	172,621.22	
161 Downtown Business Inc Program	57,308.04	0.00	0.00	0.00	0.00	57,308.04	
177 Police Forfeiture	19,830.07	0.00	0.00	0.00	0.00	19,830.07	
190 Vehicle Reserve	631,740.94	8,340.71	11,417.00	2,333.33	0.00	630,997.98	
199 Police Retirement	70,991.53	96.89	0.00	0.00	1,041.67	70,046.75	
SPECIAL REVENUES SUB-TOTAL	8,358,357.44	566,888.52	127,288.88	2,333.33	52,382.05	8,747,908.36	
200 DEBT SERVICE (SUB-TOTAL)	2,001,207.72	18,006.67	0.00	12,333.33	0.00	2,031,547.72	
301 Capital Projects (General)	103,439.49	25,970.86	21,454.94	0.00	0.00	107,955.41	
321 Capital Projects (Streets)	-168,839.55	2,698.25	2,789.75	0.00	0.00	-168,931.05	
344 Community Athletic Facility	-2,580.22	0.00	0.00	0.00	0.00	-2,580.22	
353 Community ReDevelopment (D&D)	-46,783.57	0.00	2,446.00	2,222.22	0.00	-47,007.35	
CAPITAL PROJECTS SUB-TOTAL	-114,763.85	28,669.11	26,690.69	2,222.22	0.00	-110,563.21	
610 Sewer	1,035,062.32	0.00	90,105.05	140,097.45	29,627.64	1,055,427.08	
650 Stormwater Utility	524,841.69	18,664.94	0.00	0.00	5,408.33	538,098.30	
670 Recycling	106,213.04	20,379.82	14,083.76	0.00	1,305.69	111,203.41	
710 Sewer Capital Projects	1,152,396.13	305,486.61	102,929.75	0.00	201,322.44	1,153,630.55	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	409,239.07	0.00	0.00	2,083.33	0.00	411,322.40	
791 Sewer Revenue Bonds	695,930.81	0.00	0.00	56,708.33	0.00	752,639.14	
820 Health Insurance	776,591.90	123,979.08	61,004.03	0.00	0.00	839,566.95	
830 Health Reimbursement Account	205,270.13	0.00	7,214.49	0.00	0.00	198,055.64	
840 Flex/STD	196,459.03	815.38	876.58	285.00	0.00	196,682.83	
850 Liability Insurance Reserve--City	23,251.69	32.30	0.00	0.00	0.00	23,283.99	
CITY UTILITY & IS SUB-TOTAL	5,239,494.51	469,358.13	276,213.66	199,174.11	237,664.10	5,394,148.99	
TOTAL CITY FUNDS	19,970,176.21	1,303,624.21	1,000,998.44	407,433.63	311,967.95	20,368,267.66	59%
TOTAL IMU FUNDS	13,936,976.00	2,090,270.15	1,578,132.53	184,746.42	280,212.10	14,353,647.94	41%
GRAND TOTAL CITY & IMU	33,907,152.21	3,393,894.36	2,579,130.97	592,180.05	592,180.05	34,721,915.60	
Cross Check Total						34,721,915.60	

Investments				Clerk's Balance	34,721,915.60
Bankers Trust	\$	20,929,778.74	2.03%		
Bankers Trust IMU Elec Fiber Project	\$	7,002,780.84	1.09%		
Bankers Trust Debt Reserve - Peoples Bank	\$	866,482.17	1.49%		
Iowa Public Agency Inv. Trust	\$	112,068.97	1.29%	Plus Outstanding Checks	213,679.93
Payroll Account, City State Bank	\$	-	Earnings Credit		
Checking Account, City State Bank	\$	243,160.25	Earnings Credit	Oustanding Deposit	-58,322.04
Sweep Account, City State Bank	\$	593,116.15	0.85%		
Indianola Police Dept, City State Bank	\$	37,826.54			
Payroll Account, TruBank	\$	-			
Checking Account, TruBank	\$	110,014.01	0.15%		
Sweep Account, TruBank	\$	4,529,242.75	1.68%		
City USDA Funds - TruBank	\$	75,000.00			
IMU USDA Funds - TruBank	\$	375,000.00			
Wells Fargo	\$	2,803.07			
BANK BALANCE		34,877,273.49			34,877,273.49

600 Water	489,338.97	215,363.41	96,616.90	0.00	97,701.49	510,383.99
620 IMU Administration	-23,449.10	0.00	30,807.39	32,754.75	12.00	-21,513.74
625 Revolving Economic Development	109,566.10	147.63	0.00	0.00	0.00	109,713.73
626 USDA RLF	375,000.00	0.00	0.00	0.00	0.00	375,000.00
630 Electric	2,960,997.63	1,358,458.78	1,116,255.73	22,566.67	161,102.92	3,064,664.43
640 Fiber/Communications	146,209.17	35,441.69	28,937.92	0.00	21,395.69	131,317.25
700 Water Capital Projects	1,353,001.65	0.00	-939.10	49,000.00	0.00	1,402,940.75
730 Electric Capital Projects	7,983,771.01	127,746.11	268,677.51	0.00	0.00	7,842,839.61
740 Fiber/Comm Capital Projects	-371,247.02	353,094.08	37,776.18	0.00	0.00	-55,929.12
770 Water Reserve	0.00	0.00	0.00	0.00	0.00	0.00
773 Electric Reserve	0.00	0.00	0.00	0.00	0.00	0.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	0.00	0.00	0.00	0.00	0.00	0.00
790 Water Revenue Bonds	68,333.36	0.00	0.00	8,541.67	0.00	76,875.03
793 Electric Revenue Bonds	756,927.82	0.00	0.00	71,883.33	0.00	828,811.15
855 Liability Insurance Reserve--IMU	13,526.41	18.45	0.00	0.00	0.00	13,544.86
IMU SUB-TOTAL	13,936,976.00	2,090,270.15	1,578,132.53	184,746.42	280,212.10	14,353,647.94

<u>INTEREST DISTRIBUTION</u>	INTEREST		CALYTD	FYTD
	INCOME	% OF TOTAL		
Electric Funds	\$ 16,447.69	35.65%	\$ 55,081.83	\$ 133,589.48
Water Funds	\$ 2,735.89	5.93%	\$ 8,967.90	\$ 22,672.80
Sewer Funds	\$ 4,835.13	10.48%	\$ 13,130.05	\$ 3,579.92
Police Retirement	\$ 96.89	0.21%	\$ 313.85	\$ 910.94
Community Redevelopment	\$ -	0.00%	\$ -	
All other	\$ 22,020.98	47.73%	\$ 71,966.30	\$ 198,480.82
TOTAL	\$ 46,136.58	100.00%	\$ 149,459.93	\$ 359,233.96

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2018

WATER CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	<u>WATER CAPITAL PROJECTS</u>					
700-8100-48000	SALE OF LAND/ALLEYS	.00	20,000.00	20,000.00	.00	100.0
700-8100-49900	TRANSFER IN--WATER IMPROVE	.00	441,000.00	588,000.00	147,000.00	75.0
	TOTAL WATER CAPITAL PROJECTS	.00	461,000.00	608,000.00	147,000.00	75.8
	TOTAL FUND REVENUE	.00	461,000.00	608,000.00	147,000.00	75.8
	<u>WATER CAPITAL PROJECTS</u>					
700-8100-67402	WATER TOWERS	8,644.42	185,931.01	345,000.00	159,068.99	53.9
700-8100-67405	VALVES/HYDRANT REPLACEMENT	.00	.00	5,000.00	5,000.00	.0
700-8100-67406	WATER MAINS	462.00	110,471.67	200,000.00	89,528.33	55.2
700-8100-67905	METERS (NON-RADIO READ)	6,305.85	47,911.35	40,000.00	(7,911.35)	119.8
700-8100-67906	MATERIALS--STOCK/INVENTORY	4,930.00	4,616.30	.00	(4,616.30)	.0
	TOTAL WATER CAPITAL PROJECTS	20,342.27	348,930.33	590,000.00	241,069.67	59.1
	TOTAL FUND EXPENDITURES	20,342.27	348,930.33	590,000.00	241,069.67	59.1
	NET REVENUE OVER EXPENDITURES	(20,342.27)	112,069.67	18,000.00	(94,069.67)	622.6

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2018

ELECTRIC CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
<u>ELECTRIC CAPITAL PROJECTS</u>					
730-8200-45629	MISO TRANSMISSION REVENUE	29,162.58	286,337.88	386,000.00	99,662.12 74.2
730-8200-45632	PEAK CAPACITY CONTRACT	.00	270,007.12	355,200.00	85,192.88 76.0
730-8200-45633	SUBSTATION CAPACITY	.00	59,280.00	71,100.00	11,820.00 83.4
730-8200-45638	ELECTRIC INSTALL FEE	.00	86,217.50	100,000.00	13,782.50 86.2
730-8200-45853	FIBER SERVICE INSTALLATIONS	.00	131,641.71	205,000.00	73,358.29 64.2
730-8200-47100	REFUNDS/REIMBURSEMENTS	.00	1,110.00	.00 (	1,110.00) .0
730-8200-48200	BOND/NOTE PROCEEDS	.00	6,986,533.86	.00 (	6,986,533.86) .0
TOTAL ELECTRIC CAPITAL PROJECT	29,162.58	7,821,128.07	1,117,300.00	(6,703,828.07)	700.0
TOTAL FUND REVENUE	29,162.58	7,821,128.07	1,117,300.00	(6,703,828.07)	700.0
<u>ELECTRIC CAPITAL PROJECTS</u>					
730-8200-64110	LEGAL SERVICE FEES	.00	32,085.31	.00 (	32,085.31) .0
730-8200-67100	VEHICLES	.00	2,357.40	65,000.00	62,642.60 3.6
730-8200-67245	SPECIALIZED EQUIPMENT	.00	512,518.28	305,000.00 (	207,518.28) 168.0
730-8200-67303	BORING--CUSTOMER PAID	.00	6,185.00	35,000.00	28,815.00 17.7
730-8200-67304	ELECTRIC MATERIALS--CUSTOMER P	.00	90,761.01	100,000.00	9,238.99 90.8
730-8200-67305	TRANSMISSION & WIND INVENTORY	11,209.76	11,209.76	85,000.00	73,790.24 13.2
730-8200-67307	PROJECT 700	.00	700.00	3,000.00	2,300.00 23.3
730-8200-67311	LINE CONSTRUCTION	.00	.00	80,000.00	80,000.00 .0
730-8200-67313	STREET LIGHTS	.00	1,867.15	.00 (	1,867.15) .0
730-8200-67601	COMMUNICATION SYSTEM CONSTR	229,725.35	2,770,508.64	225,000.00 (	2,545,508.64) 1231.3
730-8200-67602	POP EQUIPMENT	.00	37.06	.00 (	37.06) .0
730-8200-67603	FIBER DROPS (SERVICE LINES)	.00	30,118.45	.00 (	30,118.45) .0
730-8200-67604	ONTS (EQUIPMENT ON BUILDINGS)	.00	24,585.12	.00 (	24,585.12) .0
730-8200-67605	NETWORK ENGINEERING AND DESIG	4,687.50	504,370.48	.00 (	504,370.48) .0
730-8200-67900	CAPITAL PROJECT EXPENSE	.00	9,269.00	35,000.00	25,731.00 26.5
730-8200-67901	FINANCIAL SYSTEM	1,434.62	33,688.38	150,000.00	116,311.62 22.5
730-8200-67903	HWY 92 W 69KV RELOCATION	.00	76,815.86	.00 (	76,815.86) .0
730-8200-67904	RADIO READ METERS	.00	15,448.62	20,000.00	4,551.38 77.2
730-8200-67905	HWY 92 WEST RELOCATION-IDOT	.00	1,050.00	.00 (	1,050.00) .0
730-8200-67906	MATERIALS--STOCK/INVENTORY	19,505.91 (	89,799.49)	.00	89,799.49 .0
730-8200-67909	NEW LINE SHOP	72,117.99	227,794.28	.00 (	227,794.28) .0
730-8200-68900	ISSUANCE FEES	.00	18,000.00	.00 (	18,000.00) .0
TOTAL ELECTRIC CAPITAL PROJECT	338,681.13	4,279,570.31	1,103,000.00	(3,176,570.31)	388.0
TOTAL FUND EXPENDITURES	338,681.13	4,279,570.31	1,103,000.00	(3,176,570.31)	388.0
NET REVENUE OVER EXPENDITURES	(309,518.55)	3,541,557.76	14,300.00	(3,527,257.76)	24766.

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

WATER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
<u>WATER</u>					
600-8100-43000 INTEREST	2,735.89	23,749.07	25,000.00	1,250.93	95.0
600-8100-43100 RENT--LAND & FACILITIES	.00	1,575.00	3,100.00	1,525.00	50.8
600-8100-43400 LEASE--UTILITY	3,450.00	31,450.00	41,000.00	9,550.00	76.7
600-8100-45001 ADMINISTRATIVE FEE--WATER	78.70	10,113.29	20,000.00	9,886.71	50.6
600-8100-45150 FIRE SERVICE FEES	1,679.70	1,679.70	9,000.00	7,320.30	18.7
600-8100-45400 CONNECTION FEE	1,470.00	15,323.95	24,000.00	8,676.05	63.9
600-8100-45405 DISCONNECT FEE	28.72	30.00	.00	(30.00)	.0
600-8100-45450 COLLECTION SERVICE RECOVERY	.00	26.62	.00	(26.62)	.0
600-8100-45600 WATER SALES	192,588.01	1,842,792.00	2,164,000.00	321,208.00	85.2
600-8100-45601 CONSTRUCTION WATER	70.00	910.00	1,000.00	90.00	91.0
600-8100-45602 WATER METER FEES	1,360.00	24,500.00	20,000.00	(4,500.00)	122.5
600-8100-45603 OTHER WATER FEES	25.00	7,684.34	15,000.00	7,315.66	51.2
600-8100-46600 SPECIAL ASSESSMENT--WATER	.00	2,515.00	2,000.00	(515.00)	125.8
600-8100-47100 REFUNDS/REIMBURSEMENTS	.00	1,363.29	.00	(1,363.29)	.0
600-8100-47400 MISC SALES (COPIES/SCRAP/ETC)	.00	1,450.57	.00	(1,450.57)	.0
600-8100-48900 SALES TAX	11,877.39	111,965.48	151,500.00	39,534.52	73.9
TOTAL WATER	215,363.41	2,077,128.31	2,475,600.00	398,471.69	83.9
TOTAL FUND REVENUE	215,363.41	2,077,128.31	2,475,600.00	398,471.69	83.9

<u>PLANT OPERATIONS</u>					
600-8110-60170 SALARY/WAGES--OPERATIONAL	14,693.43	155,420.36	164,600.00	9,179.64	94.4
600-8110-60180 SALARY/WAGES--SUPERINTENDENT	7,077.28	70,595.40	95,100.00	24,504.60	74.2
600-8110-61100 FICA	2,259.08	22,491.53	19,900.00	(2,591.53)	113.0
600-8110-61300 IPERS	2,885.03	28,410.65	23,200.00	(5,210.65)	122.5
600-8110-61420 DEFERRED COMP--457	540.00	4,860.00	6,600.00	1,740.00	73.6
600-8110-61503 HSA EXPENSE	160.00	1,113.82	.00	(1,113.82)	.0
600-8110-61810 UNIFORMS/CLOTHING ALLOWANCE	.00	1,455.96	1,375.00	(80.96)	105.9
600-8110-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	.00	2,058.22	2,500.00	441.78	82.3
600-8110-62300 EDUCATION/TRAINING	975.00	2,823.06	5,000.00	2,176.94	56.5
600-8110-63710 UTILITIES	14,089.45	118,962.90	150,000.00	31,037.10	79.3
600-8110-63730 TELEPHONE	256.97	1,978.58	2,400.00	421.42	82.4
600-8110-64200 INSPECTIONS/TESTING	.00	133.34	3,200.00	3,066.66	4.2
600-8110-64990 MISC CONTRACTUAL	195.00	5,741.00	.00	(5,741.00)	.0
600-8110-65010 CHEMICALS	5,730.12	47,757.78	67,000.00	19,242.22	71.3
600-8110-65012 LAB SUPPLIES/REAGENTS	.00	2,613.74	3,500.00	886.26	74.7
600-8110-65070 MATERIALS/SUPPLIES	.00	666.43	1,000.00	333.57	66.6
600-8110-65500 PERSONAL PROTECTIVE EQUIPMEN	.00	285.46	500.00	214.54	57.1
TOTAL PLANT OPERATIONS	48,861.36	467,368.23	545,875.00	78,506.77	85.6

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

WATER OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	<u>PLANT MAINTENANCE</u>					
600-8120-63100	REPAIR/MAINT--BLDG/GROUNDS	.00	.00	1,000.00	1,000.00	.0
600-8120-63410	REPAIR/MAINT--EQUIPMENT	2,217.99	14,748.85	18,000.00	3,251.15	81.9
600-8120-64090	JANITORIAL SERVICES	257.35	1,226.09	3,500.00	2,273.91	35.0
600-8120-64872	MOWING	.00	.00	5,900.00	5,900.00	.0
600-8120-65070	MATERIALS/SUPPLIES	158.78	1,711.65	3,000.00	1,288.35	57.1
	TOTAL PLANT MAINTENANCE	2,634.12	17,686.59	31,400.00	13,713.41	56.3
	<u>WATER DISTRIBUTION</u>					
600-8150-60150	SALARY/WAGES--MAINTENANCE	10,849.91	94,716.45	164,600.00	69,883.55	57.5
600-8150-61100	FICA	.00	.00	12,600.00	12,600.00	.0
600-8150-61300	IPERS	.00	.00	14,700.00	14,700.00	.0
600-8150-63453	REPAIR/MAINT--SYSTEM	2,401.40	23,151.37	29,000.00	5,848.63	79.8
600-8150-64900	MISC CONSULTING	.00	2,550.00	.00	(2,550.00)	.0
600-8150-65072	MATERIALS/SUPPLIES--MAINTENANC	4,109.44	23,456.47	17,000.00	(6,456.47)	138.0
	TOTAL WATER DISTRIBUTION	17,360.75	143,874.29	237,900.00	94,025.71	60.5
	<u>FLEET/VEHICLES</u>					
600-8160-63320	REPAIR/MAINT--VEHICLES	36.08	2,397.78	5,800.00	3,402.22	41.3
600-8160-65050	VEHICLE OPERATING SUPPLIES	469.53	5,562.58	9,800.00	4,237.42	56.8
600-8160-65072	MATERIALS/SUPPLIES--MAINTENANC	.00	673.47	.00	(673.47)	.0
	TOTAL FLEET/VEHICLES	505.61	8,633.83	15,600.00	6,966.17	55.4
	<u>METER READING</u>					
600-8170-60165	SALARY/WAGES--METER READ/REPA	1,886.76	18,271.34	10,600.00	(7,671.34)	172.4
600-8170-61100	FICA	109.47	877.54	1,000.00	122.46	87.8
600-8170-61300	IPERS	143.73	1,213.79	1,000.00	(213.79)	121.4
600-8170-64990	MISC CONTRACTUAL (ITRON)	.00	1,185.84	2,000.00	814.16	59.3
	TOTAL METER READING	2,139.96	21,548.51	14,600.00	(6,948.51)	147.6

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

WATER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>OVERHEAD</u>					
600-8180-61430 EMPLOYEE ASSISTANCE PROGRAM	.00	108.00	100.00	(8.00)	108.0
600-8180-61440 WELLNESS PROGRAM	155.00	1,215.00	1,500.00	285.00	81.0
600-8180-61500 HEALTH INSURANCE	7,778.44	70,536.12	128,290.00	57,753.88	55.0
600-8180-61501 DENTAL INSURANCE	208.64	1,877.76	6,400.00	4,522.24	29.3
600-8180-61502 VISION INSURANCE	20.86	195.24	700.00	504.76	27.9
600-8180-61503 HSA EXPENSE	1,538.40	29,420.88	.00	(29,420.88)	.0
600-8180-61550 LIFE INSURANCE/ADD/LTD	.00	854.32	1,400.00	545.68	61.0
600-8180-61599 WORKERS' COMP INSURANCE	.00	6,863.02	7,900.00	1,036.98	86.9
600-8180-64081 INSURANCE--AUTO	.00	2,011.51	2,400.00	388.49	83.8
600-8180-64082 INSURANCE--GENERAL LIABILITY	.00	4,002.87	4,200.00	197.13	95.3
600-8180-64083 INSURANCE--PROPERTY	.00	10,266.17	11,200.00	933.83	91.7
600-8180-64084 INSURANCE--BOILER/MACHINERY	.00	2,939.00	3,000.00	61.00	98.0
600-8180-64110 LEGAL SERVICE FEES	15.00	147.30	.00	(147.30)	.0
600-8180-64121 DRUG & ALCOHOL TESTING	.00	.00	500.00	500.00	.0
600-8180-64180 SALES TAX	11,808.82	112,727.99	151,500.00	38,772.01	74.4
600-8180-69550 TRANSFER OUT--STD	18.00	162.00	1,200.00	1,038.00	13.5
600-8180-69825 TRANSFER OUT HRA	.00	.00	7,800.00	7,800.00	.0
TOTAL OVERHEAD	21,543.16	243,327.18	328,090.00	84,762.82	74.2
<u>ADMIN/GENERAL</u>					
600-8190-60110 SALARIES--ADMINISTRATION	2,008.88	10,016.65	.00	(10,016.65)	.0
600-8190-61100 FICA	153.36	765.46	.00	(765.46)	.0
600-8190-61300 IPERS	177.82	885.86	.00	(885.86)	.0
600-8190-61440 WELLNESS PROGRAM	.00	515.00	.00	(515.00)	.0
600-8190-61501 DENTAL INSURANCE	5.83	11.66	.00	(11.66)	.0
600-8190-61502 VISION INSURANCE	1.08	2.16	.00	(2.16)	.0
600-8190-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	.00	630.00	.00	(630.00)	.0
600-8190-63730 TELEPHONE	.00	690.30	.00	(690.30)	.0
600-8190-64010 AUDITS	.00	1,800.00	.00	(1,800.00)	.0
600-8190-64020 ADVERTISING & LEGAL NOTICES	160.21	735.24	.00	(735.24)	.0
600-8190-64110 LEGAL SERVICE FEES	.00	33.75	.00	(33.75)	.0
600-8190-64990 MISC CONTRACTUAL	582.52	5,499.13	1,000.00	(4,499.13)	549.9
600-8190-65070 MATERIALS/SUPPLIES	.00	40.86	.00	(40.86)	.0
600-8190-66990 REFUND/REIMBURSEMENT	.00	8,401.95	500.00	(7,901.95)	1680.4
600-8190-69550 TRANSFER OUT--STD	.57	1.71	.00	(1.71)	.0
600-8190-69880 TRANSFER OUT--IMU ADMINISTRATI	375.25	3,377.25	.00	(3,377.25)	.0
TOTAL ADMIN/GENERAL	3,465.52	33,406.98	1,500.00	(31,906.98)	2227.1
<u>DEPARTMENT 8192</u>					
600-8192-64990 MISC CONTRACTUAL	500.24	3,395.42	.00	(3,395.42)	.0
TOTAL DEPARTMENT 8192	500.24	3,395.42	.00	(3,395.42)	.0

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

WATER OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	<u>IMU TRANSFERS</u>					
600-8197-69620	TRANSFER OUT CLERK/IMU ADMIN	7,183.50	64,651.50	.00 (	64,651.50)	.0
600-8197-69621	TRANSFER OUT INFO & TECH	2,100.16	18,901.44	.00 (	18,901.44)	.0
600-8197-69880	TRANSFER OUT--IMU ADMINISTRATI	.00	.00	210,900.00	210,900.00	.0
600-8197-69900	TRANSFER OUT--WATER IMPROVE	76,058.34	684,525.06	1,015,200.00	330,674.94	67.4
600-8197-69910	TRANSFER OUT--WATER REV BONDS	8,541.67	76,875.03	.00 (	76,875.03)	.0
	TOTAL IMU TRANSFERS	93,883.67	844,953.03	1,226,100.00	381,146.97	68.9
	<u>CITY TRANSFERS</u>					
600-8198-69101	TRANSFER OUT PILOT	3,424.00	30,816.00	64,200.00	33,384.00	48.0
	TOTAL CITY TRANSFERS	3,424.00	30,816.00	64,200.00	33,384.00	48.0
	TOTAL FUND EXPENDITURES	194,318.39	1,815,010.06	2,465,265.00	650,254.94	73.6
	NET REVENUE OVER EXPENDITURES	21,045.02	262,118.25	10,335.00 (	251,783.25)	2536.2

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

IMU ADMINISTRATION FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	<u>IMU ADMINISTRATION</u>					
620-8000-47100	REFUNDS/REIMBURSEMENTS	.00	374.41	.00 (	374.41)	.0
620-8000-49880	TRANSFER IN--IMU ADMINISTRATIO	.00	.00	1,109,900.00	1,109,900.00	.0
620-8000-49882	TRANSFER IN--SAFETY	.00	.00	18,000.00	18,000.00	.0
	TOTAL IMU ADMINISTRATION	.00	374.41	1,127,900.00	1,127,525.59	.0
	<u>ADMIN/GENERAL</u>					
620-8090-49620	TRANSFER IN--IMU ADMIN	32,754.75	294,792.75	.00 (	294,792.75)	.0
	TOTAL ADMIN/GENERAL	32,754.75	294,792.75	.00 (	294,792.75)	.0
	TOTAL FUND REVENUE	32,754.75	295,167.16	1,127,900.00	832,732.84	26.2
	<u>OVERHEAD</u>					
620-8080-61430	EMPLOYEE ASSISTANCE PROGRAM	.00	.00	100.00	100.00	.0
620-8080-61440	WELLNESS PROGRAM	.00	.00	1,500.00	1,500.00	.0
620-8080-61500	HEALTH INSURANCE	5,339.15	36,717.99	113,365.00	76,647.01	32.4
620-8080-61501	DENTAL INSURANCE	251.54	1,674.98	5,800.00	4,125.02	28.9
620-8080-61502	VISION INSURANCE	34.28	239.70	600.00	360.30	40.0
620-8080-61503	HSA EXPENSE	2,123.04	16,100.28	.00 (	16,100.28)	.0
620-8080-61550	LIFE INSURANCE/ADD/LTD	.00	.00	1,300.00	1,300.00	.0
620-8080-61599	WORKERS' COMP INSURANCE	.00	1,168.19	4,500.00	3,331.81	26.0
620-8080-64082	INSURANCE--GENERAL LIABILITY	.00	1,852.78	5,000.00	3,147.22	37.1
620-8080-69550	TRANSFER OUT--STD	.00	.00	800.00	800.00	.0
620-8080-69825	TRANSFER OUT HRA	.00	.00	5,500.00	5,500.00	.0
	TOTAL OVERHEAD	7,748.01	57,753.92	138,465.00	80,711.08	41.7

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

IMU ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>ADMIN/GENERAL</u>					
620-8090-60110 SALARIES--ADMINISTRATION	5,407.52	52,588.26	156,100.00	103,511.74	33.7
620-8090-60130 SALARIES--CLERICAL	12,442.25	94,067.71	40,200.00	(53,867.71)	234.0
620-8090-60165 SALARY-METER READERS	.00	.00	12,000.00	12,000.00	.0
620-8090-60190 SALARIES--TRUSTEES	.00	.00	5,900.00	5,900.00	.0
620-8090-61100 FICA	1,224.51	9,993.60	16,400.00	6,406.40	60.9
620-8090-61300 IPERS	1,594.00	13,096.37	19,200.00	6,103.63	68.2
620-8090-61420 DEFERRED COMP--457	400.00	3,600.00	5,100.00	1,500.00	70.6
620-8090-61430 EMPLOYEE ASSISTANCE PROGRAM	.00	72.00	.00	(72.00)	.0
620-8090-61440 WELLNESS PROGRAM	50.00	740.00	.00	(740.00)	.0
620-8090-61550 LIFE INSURANCE/ADD/LTD	.00	597.60	.00	(597.60)	.0
620-8090-61599 WORKERS' COMP INSURANCE	.00	790.75	.00	(790.75)	.0
620-8090-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	.00	354.00	50,000.00	49,646.00	.7
620-8090-62300 EDUCATION/TRAINING	.00	358.00	2,500.00	2,142.00	14.3
620-8090-62700 MILEAGE	.00	84.24	500.00	415.76	16.9
620-8090-63400 REPAIR/MAINT--OFFICE EQUIP	.00	5,700.00	.00	(5,700.00)	.0
620-8090-63730 TELEPHONE	50.00	450.00	16,000.00	15,550.00	2.8
620-8090-64010 AUDITS	425.00	3,425.00	20,000.00	16,575.00	17.1
620-8090-64020 ADVERTISING & LEGAL NOTICES	.00	302.00	5,000.00	4,698.00	6.0
620-8090-64110 LEGAL SERVICE FEES	.00	.00	20,000.00	20,000.00	.0
620-8090-64120 MEDICAL/PHYSICALS/IMMUNIZATION	45.50	176.50	500.00	323.50	35.3
620-8090-64140 PRINTING	.00	4,482.00	2,500.00	(1,982.00)	179.3
620-8090-64180 SALES TAX	.00	.00	100.00	100.00	.0
620-8090-64190 COMPUTER/TECHNOLOGY SERVICE	.00	12,779.00	500.00	(12,279.00)	2555.8
620-8090-64500 FINANCIAL MANAGEMENT SERVICES	.00	.00	2,500.00	2,500.00	.0
620-8090-64900 MISC CONSULTING SERVICES	.00	.00	2,500.00	2,500.00	.0
620-8090-64990 MISC CONTRACTUAL	.00	18,084.85	40,000.00	21,915.15	45.2
620-8090-65070 MATERIALS/SUPPLIES	451.31	2,885.04	7,500.00	4,614.96	38.5
620-8090-65077 MATERIALS/SUPPLIES--PROMOTION	32.08	149.72	1,000.00	850.28	15.0
620-8090-65080 POSTAGE	643.81	23,983.93	2,000.00	(21,983.93)	1199.2
620-8090-65990 MISCELLANEOUS	68.75	174.71	800.00	625.29	21.8
620-8090-67240 COMPUTER HARDWARE/SOFTWARE	.00	.00	10,000.00	10,000.00	.0
620-8090-69550 TRANSFER OUT--STD	15.00	111.00	.00	(111.00)	.0
TOTAL ADMIN/GENERAL	22,849.73	249,046.28	438,800.00	189,753.72	56.8

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

IMU ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>IMU ADMIN--GM</u>					
620-8091-60110 SALARY/WAGES--ADMINISTRATION	.00	.00	123,100.00	123,100.00	.0
620-8091-61100 FICA	.00	.00	9,500.00	9,500.00	.0
620-8091-61300 IPERS	.00	.00	10,100.00	10,100.00	.0
620-8091-61420 DEFERRED COMP--457	.00	.00	3,100.00	3,100.00	.0
620-8091-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	.00	1,505.00	.00 (	1,505.00)	.0
620-8091-62300 EDUCATION/TRAINING	50.00	272.51	2,500.00	2,227.49	10.9
620-8091-62700 MILEAGE	.00	.00	3,000.00	3,000.00	.0
620-8091-63730 TELEPHONE	75.00	681.54	.00 (	681.54)	.0
620-8091-64110 LEGAL SERVICE FEES	30.00	2,115.00	.00 (	2,115.00)	.0
620-8091-64990 MISC CONTRACTUAL	69.65	5,309.65	.00 (	5,309.65)	.0
TOTAL IMU ADMIN--GM	224.65	9,883.70	151,300.00	141,416.30	6.5
<u>IMU ADMIN--SAFETY</u>					
620-8092-64142 MAPS/PRINTS	.00	.00	5,000.00	5,000.00	.0
620-8092-64990 MISC CONTRACTUAL	.00	.00	7,000.00	7,000.00	.0
620-8092-65078 MATERIALS/SUPPLIES--SAFETY	.00	.00	500.00	500.00	.0
620-8092-65990 MISCELLANEOUS	.00	.00	500.00	500.00	.0
620-8092-67245 SPECIALIZED EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
TOTAL IMU ADMIN--SAFETY	.00	.00	14,000.00	14,000.00	.0
<u>CITY TRANSFERS</u>					
620-8098-69620 TRANSFER OUT CITY CLERK'S OFFI	.00	.00	289,866.30	289,866.30	.0
620-8098-69621 TRANSFER OUT-INFO & TECH	.00	.00	100,807.84	100,807.84	.0
620-8098-69880 TRANSFER OUT IMU-HR	.00	.00	28,400.00	28,400.00	.0
TOTAL CITY TRANSFERS	.00	.00	419,074.14	419,074.14	.0
TOTAL FUND EXPENDITURES	30,822.39	316,683.90	1,161,639.14	844,955.24	27.3
NET REVENUE OVER EXPENDITURES	1,932.36	(21,516.74)	(33,739.14)	(12,222.40)	(63.8)

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

ELECTRIC OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
<u>ELECTRIC</u>					
630-8200-40650 POLE FRANCHISE FEES	.00	.00	20,000.00	20,000.00	.0
630-8200-43000 INTEREST	16,180.11	130,451.22	100,000.00	(30,451.22)	130.5
630-8200-45001 ADMINISTRATIVE FEE--ELECTRIC	2,459.38	19,837.10	20,000.00	162.90	99.2
630-8200-45400 CONNECTION FEE	4,061.25	21,142.10	25,000.00	3,857.90	84.6
630-8200-45405 DISCONNECT FEE	4,877.26	41,748.08	45,000.00	3,251.92	92.8
630-8200-45450 COLLECTION SERVICE RECOVERY	.00	88.36	300.00	211.64	29.5
630-8200-45550 RETURN CHECK FEE	420.00	2,880.00	2,500.00	(380.00)	115.2
630-8200-45629 MISO TRANSMISSION REVENUE	7,091.80	39,518.24	90,000.00	50,481.76	43.9
630-8200-45630 ELECTRIC SERVICE FEES	1,263,837.14	10,987,924.75	13,423,000.00	2,435,075.25	81.9
630-8200-45631 PEAKING POWER & ENERGY	3,539.32	44,363.55	40,000.00	(4,363.55)	110.9
630-8200-45632 PEAK CAPACITY CONTRACT	22,292.34	67,501.78	88,800.00	21,298.22	76.0
630-8200-45633 SUBSTATION CAPACITY	.00	14,820.00	17,500.00	2,680.00	84.7
630-8200-45634 ELECTRIC SERVICE--CONSTRUCTIO	300.00	3,700.00	3,000.00	(700.00)	123.3
630-8200-45635 ELECTRIC SERVICE--TEMPORARY	35.00	490.00	1,000.00	510.00	49.0
630-8200-45636 ELECTRIC METER FEES	400.00	4,040.00	5,000.00	960.00	80.8
630-8200-45637 CASH ADJUSTMENT	699.93	430.59	.00	(430.59)	.0
630-8200-45639 RENEWABLE ENERGY CONTRIBUTIO	1,349.82	12,071.19	15,000.00	2,928.81	80.5
630-8200-47100 REFUNDS/REIMBURSEMENTS	824.67	58,620.71	.00	(58,620.71)	.0
630-8200-47106 PROJECT SHARE CONTRIBUTIONS	15.00	135.00	.00	(135.00)	.0
630-8200-47120 JURY DUTY PAY	.00	94.05	.00	(94.05)	.0
630-8200-47400 MISC SALES (COPIES/SCRAP/ETC)	.00	1,371.80	5,000.00	3,628.20	27.4
630-8200-48010 SALE OF VEHICLES/EQUIPMENT	.00	5,533.40	.00	(5,533.40)	.0
630-8200-48900 SALES TAX	30,075.76	237,064.41	240,400.00	3,335.59	98.6
630-8200-49900 TRANSFER IN--WATER IMPROVE	22,566.67	203,100.03	270,800.00	67,699.97	75.0
TOTAL ELECTRIC	1,381,025.45	11,896,926.36	14,412,300.00	2,515,373.64	82.6
TOTAL FUND REVENUE	1,381,025.45	11,896,926.36	14,412,300.00	2,515,373.64	82.6
630-8190-64020 ADVERTISING & LEGAL NOTICES	607.12	2,510.37	.00	(2,510.37)	.0
TOTAL DEPARTMENT 8190	607.12	2,510.37	.00	(2,510.37)	.0

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>PLANT OPERATIONS</u>						
630-8210-60170	SALARY/WAGES--OPERATIONAL	3,815.10	33,754.04	98,700.00	64,945.96	34.2
630-8210-61100	FICA	2,102.10	17,197.72	7,600.00	(9,597.72)	226.3
630-8210-61300	IPERS	867.57	7,745.00	8,900.00	1,155.00	87.0
630-8210-61420	DEFERRED COMP--457	75.00	675.00	900.00	225.00	75.0
630-8210-61810	UNIFORMS/CLOTHING ALLOWANCE	.00	1,189.96	600.00	(589.96)	198.3
630-8210-62300	EDUCATION/TRAINING	244.04	244.04	1,000.00	755.96	24.4
630-8210-63710	UTILITIES	4,050.30	27,326.42	42,000.00	14,673.58	65.1
630-8210-64070	ENGINEERING	.00	5,168.75	.00	(5,168.75)	.0
630-8210-64900	MISC CONSULTING	.00	4,011.37	1,500.00	(2,511.37)	267.4
630-8210-65049	FUEL	.00	.00	5,000.00	5,000.00	.0
630-8210-65500	PERSONAL PROTECTIVE EQUIPMEN	.00	115.03	250.00	134.97	46.0
	TOTAL PLANT OPERATIONS	11,154.11	97,427.33	166,450.00	69,022.67	58.5
<u>PLANT MAINTENANCE</u>						
630-8220-60150	SALARY/WAGES--MAINTENANCE	13,043.32	104,260.56	98,700.00	(5,560.56)	105.6
630-8220-61100	FICA	256.18	2,298.06	7,600.00	5,301.94	30.2
630-8220-61300	IPERS	668.27	5,356.87	8,900.00	3,543.13	60.2
630-8220-63100	REPAIR/MAINT--BLDG/GROUNDS	76.62	5,292.17	20,000.00	14,707.83	26.5
630-8220-63410	REPAIR/MAINT--EQUIPMENT	27.56	7,918.52	10,000.00	2,081.48	79.2
630-8220-64090	JANITORIAL SERVICES	1,506.37	12,833.32	22,000.00	9,166.68	58.3
630-8220-64200	INSPECTIONS/TESTING	.00	3,466.36	4,000.00	533.64	86.7
630-8220-65072	MATERIALS/SUPPLIES--MAINTENANC	558.82	6,515.15	23,000.00	16,484.85	28.3
	TOTAL PLANT MAINTENANCE	16,137.14	147,941.01	194,200.00	46,258.99	76.2
<u>TURBINES</u>						
630-8225-63410	REPAIR/MAINT--EQUIPMENT	18,280.35	26,339.03	25,000.00	(1,339.03)	105.4
630-8225-64990	MISC CONTRACTUAL	.00	.00	1,000.00	1,000.00	.0
630-8225-65049	FUEL	.00	.00	50,000.00	50,000.00	.0
	TOTAL TURBINES	18,280.35	26,339.03	76,000.00	49,660.97	34.7
<u>PURCHASED ENERGY</u>						
630-8230-63990	RENEWABLE ENERGY PURCHASED	38,811.00	301,716.00	404,000.00	102,284.00	74.7
630-8230-63991	ELECTRIC ENERGY PURCHASED (BU	799,357.29	6,971,583.01	10,364,700.00	3,393,116.99	67.3
630-8230-63992	TRANSMISSION FEES	84,024.62	725,970.13	705,000.00	(20,970.13)	103.0
	TOTAL PURCHASED ENERGY	922,192.91	7,999,269.14	11,473,700.00	3,474,430.86	69.7

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>DISTRIBUTION OPERATIONS</u>						
630-8240-60180	SALARY/WAGES--SUPERINTENDENT	7,077.28	68,826.07	90,200.00	21,373.93	76.3
630-8240-61100	FICA	514.22	5,086.95	6,900.00	1,813.05	73.7
630-8240-61300	IPERS	632.00	6,244.43	8,100.00	1,855.57	77.1
630-8240-61420	DEFERRED COMP--457	175.00	1,581.70	2,100.00	518.30	75.3
630-8240-61501	DENTAL INSURANCE	73.61	662.49	.00	(662.49)	.0
630-8240-61810	UNIFORMS/CLOTHING ALLOWANCE	.00	2,802.48	3,300.00	497.52	84.9
630-8240-62300	EDUCATION/TRAINING	2,105.24	6,690.50	10,000.00	3,309.50	66.9
630-8240-63710	UTILITIES	615.13	1,654.68	5,000.00	3,345.32	33.1
630-8240-63730	TELEPHONE	712.82	6,162.53	6,000.00	(162.53)	102.7
630-8240-64900	MISC CONSULTING SERVICES	195.00	1,590.00	5,000.00	3,410.00	31.8
630-8240-65500	PERSONAL PROTECTIVE EQUIPMEN	79.51	4,190.04	10,000.00	5,809.96	41.9
630-8240-65990	MISCELLANEOUS	.00	2,048.05	1,500.00	(548.05)	136.5
TOTAL DISTRIBUTION OPERATIONS		12,179.81	107,539.92	148,100.00	40,560.08	72.6
<u>DISTRIBUTION MAINTENANCE</u>						
630-8250-60150	SALARY/WAGES--MAINTENANCE	47,099.06	477,814.76	705,000.00	227,185.24	67.8
630-8250-61100	FICA	2,539.74	26,770.34	54,000.00	27,229.66	49.6
630-8250-61300	IPERS	4,205.95	41,665.91	63,000.00	21,334.09	66.1
630-8250-61420	DEFERRED COMP--457	360.00	3,895.80	10,800.00	6,904.20	36.1
630-8250-63423	REPAIR/MAINT--STREET LIGHTS	995.91	14,923.63	25,000.00	10,076.37	59.7
630-8250-63453	REPAIR/MAINT--SYSTEM	.00	6,710.50	30,000.00	23,289.50	22.4
630-8250-64200	INSPECTIONS/TESTING	101.12	16,847.49	25,000.00	8,152.51	67.4
630-8250-64750	BORING	.00	.00	30,000.00	30,000.00	.0
630-8250-64990	MISC CONTRACTUAL	526.31	1,888.31	30,000.00	28,111.69	6.3
630-8250-65072	MATERIALS/SUPPLIES--MAINTENANC	7,497.01	93,841.73	130,000.00	36,158.27	72.2
TOTAL DISTRIBUTION MAINTENANCE		63,325.10	684,358.47	1,102,800.00	418,441.53	62.1
<u>TRANSMISSION</u>						
630-8255-60150	SALARY/WAGES--MAINTENANCE	381.53	3,112.01	11,500.00	8,387.99	27.1
630-8255-61100	FICA	2.38	33.11	900.00	866.89	3.7
630-8255-61300	IPERS	39.75	314.18	1,000.00	685.82	31.4
630-8255-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	.00	3,593.17	.00	(3,593.17)	.0
630-8255-63100	REPAIR/MAINT--BLDG/GROUNDS	2,852.36	2,852.36	.00	(2,852.36)	.0
630-8255-64900	MISC CONSULTING SERVICES	.00	14,290.70	.00	(14,290.70)	.0
630-8255-65990	MISCELLANEOUS	452.50	1,325.10	500.00	(825.10)	265.0
TOTAL TRANSMISSION		3,728.52	25,520.63	13,900.00	(11,620.63)	183.6

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	<u>FLEET/VEHICLES</u>					
630-8260-63320	REPAIR/MAINT--VEHICLES	3,470.87	16,617.25	40,000.00	23,382.75	41.5
630-8260-65050	VEHICLE OPERATING SUPPLIES	1,214.83	12,041.94	16,000.00	3,958.06	75.3
630-8260-65072	MATERIALS/SUPPLIES--MAINTENANC	726.01	4,234.03	8,000.00	3,765.97	52.9
	<u>TOTAL FLEET/VEHICLES</u>	<u>5,411.71</u>	<u>32,893.22</u>	<u>64,000.00</u>	<u>31,106.78</u>	<u>51.4</u>
	<u>METER READING</u>					
630-8270-60165	SALARY/WAGES--METER READ/REPA	1,886.76	18,271.34	40,500.00	22,228.66	45.1
630-8270-61100	FICA	109.53	877.42	3,100.00	2,222.58	28.3
630-8270-61300	IPERS	143.80	1,213.67	3,700.00	2,486.33	32.8
630-8270-64990	MISC CONTRACTUAL	.00	1,185.85	3,000.00	1,814.15	39.5
	<u>TOTAL METER READING</u>	<u>2,140.09</u>	<u>21,548.28</u>	<u>50,300.00</u>	<u>28,751.72</u>	<u>42.8</u>
	<u>OVERHEAD</u>					
630-8280-61430	EMPLOYEE ASSISTANCE PROGRAM	.00	288.00	400.00	112.00	72.0
630-8280-61440	WELLNESS PROGRAM	100.00	690.00	1,200.00	510.00	57.5
630-8280-61500	HEALTH INSURANCE	14,186.30	138,139.58	305,063.00	166,923.42	45.3
630-8280-61501	DENTAL INSURANCE	303.29	2,927.33	13,600.00	10,672.67	21.5
630-8280-61502	VISION INSURANCE	75.86	741.04	1,300.00	558.96	57.0
630-8280-61503	HSA EXPENSE	2,302.98	54,586.41	.00	(54,586.41)	.0
630-8280-61550	LIFE INSURANCE/ADD/LTD	.00	1,973.29	3,000.00	1,026.71	65.8
630-8280-61599	WORKERS' COMP INSURANCE	.00	9,167.14	20,000.00	10,832.86	45.8
630-8280-64081	INSURANCE--AUTO	.00	6,334.65	8,000.00	1,665.35	79.2
630-8280-64082	INSURANCE--GENERAL LIABILITY	.00	14,788.77	10,500.00	(4,288.77)	140.9
630-8280-64083	INSURANCE--PROPERTY	.00	45,441.88	45,000.00	(441.88)	101.0
630-8280-64084	INSURANCE--BOILER/MACHINERY	.00	43,777.00	45,000.00	1,223.00	97.3
630-8280-64110	LEGAL SERVICE FEES	.00	357.45	.00	(357.45)	.0
630-8280-64121	DRUG & ALCOHOL TESTING	.00	.00	1,000.00	1,000.00	.0
630-8280-64180	SALES TAX	29,962.62	237,234.11	269,600.00	32,365.89	88.0
630-8280-64181	USE TAX	.00	454.00	3,000.00	2,546.00	15.1
630-8280-69550	TRANSFER OUT--STD	42.00	393.00	2,800.00	2,407.00	14.0
630-8280-69825	TRANSFER OUT HRA	.00	.00	20,300.00	20,300.00	.0
	<u>TOTAL OVERHEAD</u>	<u>46,973.05</u>	<u>557,293.65</u>	<u>749,763.00</u>	<u>192,469.35</u>	<u>74.3</u>

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	<u>ADMIN/GENERAL</u>					
630-8290-60110	SALARIES--ADMINISTRATION	7,612.62	37,957.85	.00 (	37,957.85)	.0
630-8290-61100	FICA	580.99	2,900.30	.00 (	2,900.30)	.0
630-8290-61300	IPERS	673.90	3,357.08	.00 (	3,357.08)	.0
630-8290-61440	WELLNESS PROGRAM	.00	840.00	.00 (	840.00)	.0
630-8290-61501	DENTAL INSURANCE	22.11	44.22	.00 (	44.22)	.0
630-8290-61502	VISION INSURANCE	4.08	8.16	.00 (	8.16)	.0
630-8290-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	.00	30,314.00	.00 (	30,314.00)	.0
630-8290-62300	EDUCATION/TRAINING	.00	54.37	.00 (	54.37)	.0
630-8290-62700	MILEAGE	.00	606.13	.00 (	606.13)	.0
630-8290-63730	TELEPHONE	.00	3,048.30	.00 (	3,048.30)	.0
630-8290-64010	AUDITS	.00	1,800.00	.00 (	1,800.00)	.0
630-8290-64020	ADVERTISING & LEGAL NOTICES	.00	334.55	.00 (	334.55)	.0
630-8290-64110	LEGAL SERVICE FEES	315.00	4,241.25	.00 (	4,241.25)	.0
630-8290-64120	MEDICAL/PHYSICALS/IMMUNIZATION	228.00	423.66	.00 (	423.66)	.0
630-8290-64180	SALES TAX	.00	1.05	.00 (	1.05)	.0
630-8290-64900	MISC CONSULTING SERVICES	.00	2,550.00	5,000.00	2,450.00	51.0
630-8290-64990	MISC CONTRACTUAL	2,354.06	20,562.73	1,000.00 (	19,562.73)	2056.3
630-8290-65070	MATERIALS/SUPPLIES	.00	272.21	.00 (	272.21)	.0
630-8290-65080	POSTAGE	30.31	179.24	.00 (	179.24)	.0
630-8290-65990	MISCELLANEOUS	.00	5,436.21	.00 (	5,436.21)	.0
630-8290-66990	REFUND/REIMBURSEMENT	.00	922.90	500.00 (	422.90)	184.6
630-8290-67306	ENERGY EFFICIENCY PROGRAM	2,346.75	27,903.10	50,000.00	22,096.90	55.8
630-8290-69550	TRANSFER OUT--STD	2.16	6.48	.00 (	6.48)	.0
630-8290-69621	TRANSFER OUT INFO & TECH	2,100.16	18,901.44	.00 (	18,901.44)	.0
630-8290-69880	TRANSFER OUT--IMU ADMINISTRATI	1,626.08	14,634.72	.00 (	14,634.72)	.0
	TOTAL ADMIN/GENERAL	17,896.22	177,299.95	56,500.00 (	120,799.95)	313.8
	<u>IMU TRANSFER</u>					
630-8297-69620	TRANSFER OUT CLERK/IMU ADMIN	23,515.85	211,642.65	.00 (	211,642.65)	.0
630-8297-69713	TRANSFER OUT--ELECTRIC REVENUE	71,883.33	646,949.97	862,600.00	215,650.03	75.0
630-8297-69880	TRANSFER OUT--IMU ADMINISTRATI	.00	.00	799,100.00	799,100.00	.0
	TOTAL IMU TRANSFER	95,399.18	858,592.62	1,661,700.00	803,107.38	51.7
	<u>CITY TRANSFERS & PILOT</u>					
630-8298-69101	TRANSFER OUT PILOT	61,930.34	557,373.06	717,000.00	159,626.94	77.7
	TOTAL CITY TRANSFERS & PILOT	61,930.34	557,373.06	717,000.00	159,626.94	77.7

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

ELECTRIC OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVELOPMENT TRANSFE</u>					
630-8299-64850 SPONSORSHIP/SUPPORT	.00	.00	35,000.00	35,000.00	.0
TOTAL ECONOMIC DEVELOPMENT T	.00	.00	35,000.00	35,000.00	.0
TOTAL FUND EXPENDITURES	1,277,355.65	11,295,906.68	16,509,413.00	5,213,506.32	68.4
NET REVENUE OVER EXPENDITURES	103,669.80	601,019.68	(2,097,113.00)	(2,698,132.68)	28.7

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

FIBER/COMMUNICATIONS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
<u>FIBER/COMMUNICATIONS</u>						
640-8550-40650	COMMUNICATIONS FRANCHISE FEES	.00	7,595.15	.00	(7,595.15)	.0
640-8550-43000	INTEREST	101.50	2,259.47	5,000.00	2,740.53	45.2
640-8550-43400	LEASE--UTILITY	35,340.19	309,637.98	315,000.00	5,362.02	98.3
640-8550-47100	REFUNDS/REIMBURSEMENTS	.00	2,531.77	.00	(2,531.77)	.0
640-8550-48200	SERIES 2017B WORKING CAPITAL	.00	91,000.00	.00	(91,000.00)	.0
	TOTAL FIBER/COMMUNICATIONS	35,441.69	413,024.37	320,000.00	(93,024.37)	129.1
	TOTAL FUND REVENUE	35,441.69	413,024.37	320,000.00	(93,024.37)	129.1
640-8190-64020	ADVERTISING & LEGAL NOTICES	.00	82.88	.00	(82.88)	.0
	TOTAL DEPARTMENT 8190	.00	82.88	.00	(82.88)	.0

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

FIBER/COMMUNICATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
FIBER/COMMUNICATIONS					
640-8550-60165 SALARY METER READERS	.00	.00	49,040.00	49,040.00	.0
640-8550-60170 SALARY/WAGES	6,510.60	48,829.50	.00 (	48,829.50)	.0
640-8550-61100 FICA	500.60	3,770.40	3,900.00	129.60	96.7
640-8550-61300 IPERS CONTRIBUTION	581.40	4,385.05	4,300.00 (	85.05)	102.0
640-8550-61420 DEFERRED COMP--457	175.00	1,225.00	900.00 (	325.00)	136.1
640-8550-61500 HEALTH INSURANCE	592.50	4,177.50	.00 (	4,177.50)	.0
640-8550-61501 DENTAL INSURANCE	17.25	120.75	.00 (	120.75)	.0
640-8550-61502 VISION INSURANCE	4.32	30.24	.00 (	30.24)	.0
640-8550-61810 UNIFORMS/CLOTHING ALLOWANCE	.00	1,051.19	275.00 (	776.19)	382.3
640-8550-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	.00	1,495.00	.00 (	1,495.00)	.0
640-8550-62300 EDUCATION/TRAINING	436.00	4,549.29	.00 (	4,549.29)	.0
640-8550-63320 REPAIR/MAINT--VEHICLES	.00	7.00	.00 (	7.00)	.0
640-8550-63464 REPAIR/MAINT--FIBER	915.07	7,537.19	25,000.00	17,462.81	30.2
640-8550-63710 UTILITIES	58.75	58.75	.00 (	58.75)	.0
640-8550-63730 TELEPHONE	157.78	1,146.92	.00 (	1,146.92)	.0
640-8550-64070 ENGINEERING	.00	3,475.00	.00 (	3,475.00)	.0
640-8550-64110 LEGAL SERVICE FEES	2,082.60	3,462.60	15,000.00	11,537.40	23.1
640-8550-64140 PRINTING	.00	214.00	.00 (	214.00)	.0
640-8550-64150 EXPENSES-LEASES	121.54	124,856.60	245,000.00	120,143.40	51.0
640-8550-64900 MISC CONSULTING	1,650.00	8,914.40	15,000.00	6,085.60	59.4
640-8550-64990 MISC CONTRACTUAL	144.65	26,880.90	3,000.00 (	23,880.90)	896.0
640-8550-65050 VEHICLE OPERATING SUPPLIES	125.27	815.97	.00 (	815.97)	.0
640-8550-65070 MATERIALS/SUPPLIES	.00	874.75	.00 (	874.75)	.0
640-8550-65990 MISCELLANEOUS	.00	1,110.90	.00 (	1,110.90)	.0
640-8550-66990 REFUND/REIMBURSEMENT	.00	157.83	.00 (	157.83)	.0
640-8550-67240 COMPUTER HARDWARE/SOFTWARE	49.00	2,150.33	.00 (	2,150.33)	.0
640-8550-69550 TRANSFER OUT--STD	9.00	51.00	.00 (	51.00)	.0
640-8550-69620 TRANSFER OUT CLERK/IMU ADMIN	16,987.42	152,886.78	.00 (	152,886.78)	.0
TOTAL FIBER/COMMUNICATIONS	31,118.75	404,234.84	361,415.00 (	42,819.84)	111.9

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

FIBER/COMMUNICATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 8590</u>					
640-8590-60110 SALARIES--ADMINISTRATION	951.57	4,744.68	.00 (	4,744.68)	.0
640-8590-60165 SALARY NETWORK ASSOCIATE 1	7,855.70	52,978.81	.00 (	52,978.81)	.0
640-8590-61100 FICA	392.47	3,100.49	.00 (	3,100.49)	.0
640-8590-61300 IPERS	785.75	5,175.15	.00 (	5,175.15)	.0
640-8590-61430 EMPLOYEE ASSISTANCE PROGRAM	.00	18.00	.00 (	18.00)	.0
640-8590-61440 WELLNESS PROGRAM	.00	45.00	.00 (	45.00)	.0
640-8590-61500 HEALTH INSURANCE	2,899.86	18,947.91	.00 (	18,947.91)	.0
640-8590-61501 DENTAL INSURANCE	76.38	299.98	.00 (	299.98)	.0
640-8590-61502 VISION INSURANCE	10.04	39.16	.00 (	39.16)	.0
640-8590-61503 HSA EXPENSE	253.84	7,461.48	.00 (	7,461.48)	.0
640-8590-61550 LIFE INSURANCE/ADD/LTD	.00	337.18	.00 (	337.18)	.0
640-8590-61599 WORKERS' COMP INSURANCE	.00	440.66	.00 (	440.66)	.0
640-8590-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	.00	225.00	.00 (	225.00)	.0
640-8590-62300 EDUCATION/TRAINING	628.04	628.04	.00 (	628.04)	.0
640-8590-63730 TELEPHONE	41.36	1,935.86	.00 (	1,935.86)	.0
640-8590-64020 ADVERTISING & LEGAL NOTICES	75.91	619.72	.00 (	619.72)	.0
640-8590-64021 SALES/COMMISSIONS/MARKETING	568.75	568.75	.00 (	568.75)	.0
640-8590-64120 MEDICAL/PHYSICALS/IMMUNIZATION	.00	276.65	.00 (	276.65)	.0
640-8590-64990 MISC CONTRACTUAL	275.92	2,353.44	.00 (	2,353.44)	.0
640-8590-65070 MATERIALS/SUPPLIES	.00	19.35	.00 (	19.35)	.0
640-8590-65990 MISCELLANEOUS	.00	54.48	.00 (	54.48)	.0
640-8590-69550 TRANSFER OUT--STD	.27	.81	.00 (	.81)	.0
640-8590-69621 TRANSFER OUT INFO & TECH	4,200.33	37,802.97	.00 (	37,802.97)	.0
640-8590-69880 TRANSFER OUT--IMU ADMINISTRATI	198.67	1,788.03	.00 (	1,788.03)	.0
TOTAL DEPARTMENT 8590	19,214.86	139,861.60	.00 (	139,861.60)	.0
<u>IMU TRANSFER</u>					
640-8597-69650 TRANSFER OUT FRANCHISE FEES	.00	.00	10,000.00	10,000.00	.0
640-8597-69880 TRANSFER OUT--IMU ADMINISTRATI	.00	.00	208,485.00	208,485.00	.0
TOTAL IMU TRANSFER	.00	.00	218,485.00	218,485.00	.0
TOTAL FUND EXPENDITURES	50,333.61	544,179.32	579,900.00	35,720.68	93.8
NET REVENUE OVER EXPENDITURES	(14,891.92)	(131,154.95)	(259,900.00)	(128,745.05)	(50.5)

Meeting Date: 04/23/2018

Information

Subject

Consider change order #4 in an amount of \$29,622.00 from Petrotech for the Turbine 7 Control Replacement - revised contract amount \$528,698.00

Information

In your packet is change order #4 in an amount of \$29,622.00 from Petrotech for the Turbine 7 Control Replacement. This includes labor for troubleshooting the fuel system while Petrotech was on site for commissions. It also includes Petrotech coming back on site to test the new field splitter pickups, complete testing and tuning. Revise the substantial and final completion dates to coincide with the actual completion dates, including the remaining testing and training tasks. AI Powers with P&E Engineering is planning on attending.

Simple motion is in order.

Fiscal Impact

Attachments

Change Order

CHANGE ORDER NO. 4

Owner: Indianola Municipal Utilities
Contractor: Petrotech, Inc.
Project: Turbine 7 Control Replacement
Date: April 17, 2018

Original Contract Amount	\$	454,147.00
Previous Change Order Adjustments	\$	44,929.00
Amount of this Change Order	\$	29,622.00
Current Value of Contract	\$	528,698.00

Items included in this Change Order

Item	Description	Materials	Labor	Total
1	Troubleshoot system issues and identify failed fuel splitter speed pickups		\$ 18,914.00	\$ 18,914.00
2	Test new fuel splitter pickups (pickups to be installed by IMU) and complete PLC testing and tuning.		\$ 10,708.00	\$ 10,708.00
	Revise the substantial and final completion dates to coincide with the actual completion dates, including the remaining testing and training tasks. There is no change in the contract amount. No liquidated damages or incentive payments will be incurred or assessed.		\$ -	\$ -
	Total Value of Change Order	\$ -	\$ 29,622.00	\$ 29,622.00

Recommended for Approval



Allan Powers, PE
P & E Engineering Co.

Date 4/17/2018

Approved

For Indianola Municipal Utilities

Date _____

Accepted by Contractor

For Petrotech, Inc.

Date _____

Petrotech Proposal

Purchaser **Indianola Municipal Utilities**

Project contact **Mr. Mike Metcalf**
Email: mmetcalf@indianolaiaowa.gov

Project name **Turbine 7 Control Replacement Project**

Petrotech quote number **CO17-096008-004**

Revision level **3**

Date issued **April 17, 2018**

Scope summary **Fuel System Troubleshooting, Flow Divider Magnetic Pickup Installation**

Petrotech Account Manager **Kaye Slade, Tel.: 281-220-3071**
Email: KSlade@petrotechinc.com

Prepared by **Mark Welch, Tel.: 504-620-5335**
Email: MWelch@petrotechinc.com

Please submit all purchase orders to: OrderEntry@petrotechinc.com

or mail to: **Applications Engineering Manager**
151 Brookhollow Esplanade
New Orleans, LA 70123 USA

Proposal Contents

Section 1 Detailed Scope of Supply
Section 2 Commercial



Section 1. Detailed Scope of Supply

DETAILED SCOPE OF SUPPLY

ITEM 1.0 – FUEL SYSTEM TROUBLESHOOTING

ITEM	QTY.	DESCRIPTION
1.1		SERVICES INCLUDED IN ITEM 1.0
1.1.1	1 Lot	One (1) Petrotech Commissioning Engineer and One (1) Petrotech Installation Supervisor for four (4) days spent on site, working 8 hours a day to troubleshoot the liquid fuel system.
1.1.2	1 Lot	One (1) Petrotech Installation Technician for two (2) days spent on site, working 8 hours a day to troubleshoot the liquid fuel system.
1.1.3	1 Lot	One (1) TMC Engineer for four (4) hours of in-house Engineering support during fuel system troubleshooting.

DETAILED SCOPE OF SUPPLY
ITEM 2.0 – NEW MAGNETIC PICKUP TESTS AND RETUNE

ITEM	QTY.	DESCRIPTION
2.1		SERVICES INCLUDED IN ITEM 2.0
2.1.1	1 Lot	One (1) Petrotech Commissioning Engineer to be on site for a period of two (2) days, working a 10-hour day, seven (7) days per week to test (2) new magnetic pickups for the liquid fuel flow divider and re-tune the servo controller with the new magnetic pickups installed. <u>Notes:</u> 1. Item 2.1.1 includes one (1) mobilization/demobilization of the commissioning engineer. 2. New magnetic pickups are to be supplied and installed by IMU. 3. Any additional work performed outside of this proposal and the training scope per the original contract will be invoiced on a T&M basis in accordance with Petrotech Bulletin 97034.

Section 2. Commercial

Pricing

Base price includes the following items:

Item 1.0 Fuel System Troubleshooting as defined by Detailed Scope of Supply, Item 1.0.

Price Item 1.0:	\$ 18,914.00
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Item 2.0 As defined by Detailed Scope of Supply, Item 2.0.

Price Item 2.0: New Magnetic Pickup Tests and Tuning	\$ 10,708.00
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Shipment

No Change to Contract Delivery

Currency

All currency listed in this proposal is U.S. Dollars

Proposal Validity

30 days

Shipping Terms

Per Current Contract

Crating Instructions

☒ DOMESTIC ☐ SEA ☐ AIR ☐ UNCRATED

Payment Terms

Per Current Contract

Terms and Conditions

Per Current Contract.

Warranty

Per Current Contract.

Taxes

Per Current Contract.

Additional Work

Any additional work, including delays caused by factors out of Petrotech's control, shall be billed on a Time & Material basis in accordance with Petrotech published service rates.

Confidentiality

This proposal is an offer to sell. It is a commercial response to provide specific application information and documentation. This offer is considered confidential and may contain forward-looking statements or proprietary information. By acceptance of the proposal, purchaser agrees to maintain vendor confidentiality, not distribute beyond purchaser's company or its assigns, or reuse in whole or part beyond the scope the original purchase realization.

Meeting Date: 04/23/2018

Information

Subject

Consider approval of change order number one in an amount of \$2,352.00 for the 2018 Line Shop Project #1 - Sitework and Utilities - revised contract amount \$258,252.00

Information

In your packet is change order #1 from Vanderpool Construction in an amount of \$2,352.00 for the 2018 Line Shop Project - Sitework and Utilities. This change order is for installation of the 24" storm sewer from ST-7C to structure ST-7B that the existing water main to cross is in direct conflict with the storm sewer pipe. They will install four 45-degree bends and new pipe to adjust the water main at the crossing location up and over the new storm sewer pipe.

Simple motion is in order.

Fiscal Impact

Attachments

Change Order
Info Change Order



CHANGE ORDER

1100 N 14th Street
 INDIANOLA, IA 50125-1506
 PH: 515-961-4682 FX: 515-961-8813
 www.vanderpoolinc.com

Number 1

TO Downing Construction	DATE 4/19/2018	JOB NO. 18-805
509 East Scenic Valley Drive	JOB NAME/LOCATION: IMU Line Shop	
Indianola, IA 50125	ATTN: Josh Staudt	
	CONTRACT NO.	CONTRACT DATE

WE AGREE hereby to make change(s) specified below:					
It was discovered upon installation of the 24" storm sewer from structure ST-7C to structure ST-7B that the existing water main to cross is in direct conflict with the storm sewer pipe. We propose to install 4 45-degree bends and new pipe to adjust the water main at the crossing location up and over the new storm sewer pipe. Depth of bury on the existing main is 7', so adjusting up will be less costly and still allow of 5' minimum cover on the water main. We can further maintain a minimum of 12" of clearance between the top of the new storm sewer and the bottom of the relocated water main.					
DATE	DESCRIPTION	QTY	UNITS	RATE	
4/19/18	Foreman	3	HR	75.00	\$ 225.00
4/19/18	Operator	6	HR	70.00	\$ 420.00
4/19/18	Laborer	6	HR	60.00	\$ 360.00
4/19/18	PC 200 Excavator	3	HR	150.00	\$ 450.00
4/19/18	PC 138 Excavator with Tamper	1	HR	125.00	\$ 125.00
4/19/18	Cat 953 Track Loader	1	HR	150.00	\$ 150.00
4/19/18	6" C900 PVC Pipe	20	LF	4.50	\$ 90.00
4/19/18	6" MJ 45's	4	EA	85.00	\$ 340.00
4/19/18	6" Megalugs	8	EA	24.00	\$ 192.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Change Order (Addition)				\$ 2,352.00	
Acceptance will be assumed after five (5) days.					
NOTE: This Change Order becomes part of and in conformance with the existing contract					
WE AGREE hereby to make change(s) specified above at this price				➡ Addition \$ 2,352.00	
DATE 4/19/2018		PREVIOUS CONTRACT AMOUNT		\$ 271,700.00	
SIGNATURE (Contractor) Janie C. Gubagh		REVISED CONTRACT TOTAL		\$ 274,052.00	

DATE Recommended _____
ACCEPTED - The above prices and specifications of the Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless other wise stipulated.

Signature _____
 (General Contractor)

Date of acceptance _____

Signature Tom Gaffigan
 (Owner)



AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
Indianola Municipal Utilities
1300 East Iowa Avenue, Indianola, IA

CONTRACT INFORMATION:
Contract For: WP01
Date: 2/26/2018

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: 4/19/2018

OWNER: *(Name and address)*
Indianola Municipal Utilities
111 South Buxton, PO Box 356,
Indianola, IA 50125

ARCHITECT: *(Name and address)*
Ethos Design Group, LLC
119 Second Street, PO Box 169, Polk
City, IA 502226

CONTRACTOR: *(Name and address)*
Vanderpool Construction, Inc
1100 N 14th St, Indianola, IA 50125

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1) Added cost to move the existing 4" water main up 2' at the crossing point of the new 24" storm sewer between structures ST-7C and ST-7B due to conflict with elevations. (4) 45 degree bends and new pipe will be added to the water main at the crossing location. 12" of clearance will be maintained at the crossing point and the water main will have a minimum of 5' of cover. \$2,352

The original Contract Sum was	\$	271,700.00
The net change by previously authorized Change Orders	\$	-16,800.00
The Contract Sum prior to this Change Order was	\$	254,900.00
The Contract Sum will be increased by this Change Order in the amount of	\$	2,352.00
The new Contract Sum including this Change Order will be	\$	257,252.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

IMU Regular Downstairs

7.A.

Meeting Date: 04/23/2018

Information

Subject

2018 Water Main Improvement Project

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 04/23/2018

Information

Subject

Resolution ordering construction of public improvements and fixing a date for hearing and taking of bids

Information

In your packet is the resolution ordering construction of the 2018 Water Main Improvement Project, fixing a date for hearing and taking of bids on May 24, 2018.

The project is located on Boston Avenue between "G" Street and "J" Street and on "I" Street between Boston Avenue and Clinton Avenue. Highlights of the project consists of all labor, materials and equipment necessary for approximately 1,500 linear feet of 8-inch pvc directional bored water main, water service pipe, hydrant assemblies and valves, surface restoration and miscellaneous associated work, including cleanup.

Roll cal is in order.

Fiscal Impact

Attachments

Resolution

Map

The Meeting was called to order by Adam Voigts, Chair, and on roll call the following Board members were

Present:

Absent:

Board Member _____ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (2018 Water Main Improvement Project) AND FIXING A DATE FOR HEARING AND TAKING OF BIDS (May 24, 2018), and moved that it be adopted. Board Member McClymond seconded the motion to adopt. The roll was called and the vote was,

AYES:

NAYS:

Whereupon, the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2018-_____
RESOLUTION ORDERING CONSTRUCTION OF
CERTAIN PUBLIC IMPROVEMENTS AND
FIXING A DATE FOR HEARING AND TAKING OF BIDS

WHEREAS, the Board of Trustees deems it advisable and necessary to make certain public improvements for the Indianola Municipal Utilities described in general as:

2018 Water Main Improvement Project for Indianola Municipal Utilities, Indianola, Iowa

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the City Clerk and open to the public and the plans, specifications and form of contract are deemed suitable for the public improvements, and

WHEREAS, the plans, specifications and form of contract and estimate of cost may be adopted in a contract for the making of the public improvements, and it is necessary pursuant to Chapter 384, Code of Iowa, as amended, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:

Section 1. That the Board of Trustees determines that it is necessary and advisable to make certain public improvements described as:

2018 Water Main Improvement Project for Indianola Municipal Utilities, Indianola, Iowa.

The project is located on Boston Avenue between "G" Street and "J" Street and on "I" Street between Boston Avenue and Clinton Avenue. Highlights of the project consists of all labor, materials and equipment necessary for approximately 1,500 linear feet of 8-inch pvc directional bored water main, water service pipe, hydrant assemblies and valves, surface restoration and miscellaneous associated work, including cleanup.

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the Clerk for public inspection. The plans, specifications and form of contract are deemed suitable for the public improvements. The cost of the public improvements is to be paid out of the reserves and revenue of the Indianola Municipal Utilities and by such other means as may be legally permissible.

Section 2. The amount of the bid security to accompany each bid for the supplying of the public materials, supplies and equipment shall be in the amount of 5 percent of the bid price consisting of a check drawn on and certified by an Iowa bank or a bank chartered under the laws of the United States, a cashier's check drawn on an Iowa bank or a bank chartered under the laws of the United States, a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States or a bid bond authorized and executed by a corporation authorized to contract as a surety in the State of Iowa pursuant to the provisions of Section 384.98 of the Code of Iowa.

Section 3. A public hearing on the plans, specifications, form of contract and estimated costs of the public improvements will be held in the City Council Chambers in the Indianola Municipal Building, 110 North 1st Street, Indianola, Iowa, at 5:30 p.m. on _____, 2018 at which time and place the Board of Trustees will consider the adoption of the plans, specifications, form of contract and estimate of costs and will consider any objections offered for the construction of the contemplated public improvements.

Section 4. Sealed proposals will be received by the Board of Trustees at the Municipal Building, Indianola, Iowa, until 2:00 p.m. on May 24, 2018. Diana Bowlin, City Clerk, is hereby authorized and directed

at 2:00 p.m. on that date to open and tabulate the results of all sealed bids received. The bids will be acted upon by the Board of Trustees at its regular meeting to be held in the council chambers of the Indianola Municipal Building, Indianola, Iowa, at 5:30 p.m. on _____, 2018, or at such later time and place as may then be fixed.

Section 5. BE IT FURTHER RESOLVED, that the City Clerk of the Indianola Municipal Utilities is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the Indianola Municipal Utilities or a statewide association that represents the Indianola Municipal Utilities. Posting shall be not less than thirteen clear days nor more than forty-five days prior to May 24, 2018, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 2:00 P.M., on such date.

Section 6. BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice of hearing once in the "Indianola Record Herald and Tribune", a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 P.M. on _____, 2018.

PASSED AND APPROVED this 23rd day of April, 2018.

ADAM VOIGTS, CHAIR

ATTEST:

DIANA BOWLIN, CITY CLERK

LEGEND

EXISTING UTILITY SYSTEM

- WATER MAIN
- ⊗ WATER VALVE
- ⊕ WATER HYDRANT
- SANITARY SEWER
- SANITARY MANHOLE
- STORM SEWER
- STORM MANHOLE
- STORM INTAKE

WATER MAIN IMPROVEMENTS

- NEW 8" WATER MAIN



1" = 100'
Feet

0 50 100 200

New 8" Water Main

2018 WATER MAIN IMPROVEMENTS
INDIANOLA MUNICIPAL UTILITIES
INDIANOLA, IOWA



VEENSTRA & KIMM, INC.

PROJECT NO. 26599
APRIL 17, 2018

Meeting Date: 04/23/2018

Information

Subject

Resolution authorizing participation in the 2018 Capital Street Improvement Project for the City of Indianola, Iowa

Information

The Board needs to consider the resolution (packet) authorizing IMU to participate in the 2018 Capital Street Improvement Project. In February of 2017 the Board passed a similar resolution for the 2017 Capital Street Improvement Project.

The resolution states:

- IMU believes it is in the best interest of the citizens of Indianola to install certain public utilities (water mains) as part of the Project
- IMU agrees to let the City of Indianola bid and let said Project and thereafter agrees to pay for the Municipal Utilities portion of the Project
- IMU agrees to pay for the Municipal Utilities portion of the Project

Roll call is in order.

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2018-_____

**RESOLUTION AUTHORIZING PARTICIPATION IN THE 2018
CAPITAL STREET IMPROVEMENT PROJECT FOR
THE CITY OF INDIANOLA, IOWA**

WHEREAS, the City Council of Indianola, Iowa has deemed it advisable and necessary to make certain public improvements for the City of Indianola described in general as:

2018 Capital Street Improvement Project for the City of Indianola, Iowa.

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the City Clerk and open to the public and the plans, specifications and form of contract are deemed suitable for the public improvements; and

WHEREAS, the plans, specifications and form of contract and estimate of cost may be adopted in a contract for the making of the public improvements, and it is necessary pursuant to Chapter 384, Code of Iowa, as amended, to hold a public hearing and to advertise for bids; and

WHEREAS, the City Council of Indianola, Iowa adopted a Resolution ordering construction of the improvements and fixing a date for hearing and taking of bids at its meeting on April 16, 2018; and

WHEREAS, the Indianola Municipal Utilities Board of Trustees believes it is in the best interest of the citizens of Indianola to install certain public utilities as part of the Project; and

WHEREAS, the Indianola Municipal Utilities Board of Trustees agrees to let the City of Indianola bid and let said Project and thereafter agrees to pay for the Municipal Utilities portion of the Project.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Trustees of Indianola Municipal Utilities that it acknowledges and approves the Resolution Ordering Construction of Certain Public Improvements and Fixing a Date for Hearing and Taking of Bids adopted by the City Council of Indianola on April 16, 2018.

BE IT FURTHER RESOLVED that the Board of Trustees of Indianola Municipal Utilities agrees to pay for the Municipal Utilities portion of the Project.

DATED this 23rd day of April 2018.

Adam Voigts, Chair

ATTEST:

Diana Bowlin, City C

IMU Regular Downstairs

9.A.

Meeting Date: 04/23/2018

Information

Subject

Consider approval of an agreement with CFU for Wholesale Internet Bandwidth

Information

The agreement would be for two years and allow IMU to increase the amount of bandwidth we receive as demand grows. Annual pricing updates may be requested. Any implementation of updated pricing would start a new two year term.

Simple motion is in order.

Fiscal Impact

Attachments

Agreement

**Inter-Government Agency
TELECOMMUNICATIONS HEADEND
SERVICES AGREEMENT
Iowa Code Section 28E.12**

This Telecommunications Services Agreement (“Agreement”) is made and entered into this ____ day of _____ 2018, by and between the MUNICIPAL COMMUNICATIONS UTILITY OF THE CITY OF CEDAR FALLS, IOWA (hereinafter “CFU”), and the Indianola Municipal Utilities, 111 South Buxton Street, Indianola, Iowa 50125, Iowa (hereafter “IMU”).

WHEREAS, IMU, a city utility established under Iowa Code Chapter 388, desires to obtain Internet Access; and

WHEREAS, CFU, a city utility established under Iowa Code Chapter 388, has excess telecommunications headend capacity, and desires to provide Internet Headend Services, from excess capacity;

NOW THEREFORE, the parties agree as purpose to use available headend capacity to serve the subscribers of IMU with capacity existing at CFU thereby achieving the objective of benefitting the subscribers of both Utilities by wise use of available resources and capacity, preventing duplication and enabling beneficial use of facilities, and therefore set forth the following powers, rights and responsibilities of the contracting parties, to-wit:

- 1.0 INCORPORATION OF RECITALS, SCHEDULES AND EXHIBITS. All recitals, schedules and exhibits identified in this Agreement and attached hereto, are hereby incorporated into the Agreement by this reference.
- 2.0 PROVISION OF SERVICES. CFU shall provide Indianola Wholesale Bandwidth Services as set forth in Schedule A, attached hereto. CFU shall provide IMU the services at any CFU on-net location.
- 3.0 TERM. This Agreement shall be a two (2) year term and shall begin when IMU connects their first live customer. This Agreement shall automatically renew for additional one-year periods following the expiration date if neither party gives the other notice of termination at least three (3) months in advance of the expiration date of the original term or any one year extension thereof.

After 12 months of service, IMU may request from CFU updated wholesale bandwidth pricing provided IMU increases their purchased bandwidth capacity. A change of pricing would require this Agreement to be amended and a new two (2) term rate would begin.

- 4.0 PAYMENT. Upon the activation of the service, CFU shall invoice IMU for services on a monthly basis, and IMU shall pay such invoice as per the terms and conditions contained therein. IMU shall pay CFU for Wholesale Bandwidth Services based on the monthly Bandwidth Tier subscribed, as defined in and according to the rates contained in Schedule A, attached hereto.

5.0 TERMINATION.

- 5.1 Default in Payment. Upon default by IMU in making any of the payments required herein, this Agreement may, at the option of CFU, be terminated; provided, however, before any such termination, CFU shall give IMU written notice pursuant to Section 8.0 specifying the default and stating that this Agreement will be terminated and forfeited within fifteen (15) days after delivery of such notice, unless such default is remedied within said fifteen (15) days.
- 5.2 Contrary to Law. If at any time during the term of this Agreement, either CFU or IMU determine that its continued performance under the terms of this Agreement is contrary to law, then the Agreement may be immediately terminated by written notice provided by the terminating party to the other party.

6.0 FORCE MAJEURE.

- 6.1 Notice. In the event either party fails wholly or in part to carry out its obligations under this Agreement, and such failure is occasioned by or is in consequence of a Force Majeure condition and if such party gives written notice and particulars of the Force Majeure condition to the other party as soon as reasonably possible, then the obligations of the party giving such notice insofar as they are affected by such Force Majeure condition will be suspended during the continuance of the Force Majeure condition.
- 6.2 Force Majeure Conditions. Force Majeure Conditions are those events or conditions not caused by, and beyond the reasonable control of, the affected party. Force Majeure conditions include, without limitation: acts of God, natural disaster, war, insurrection or other unlawful act against public order or authority; failure of satellite transmission facilities or upstream Internet access providers, but only to the extent that such failure can be demonstrated to affect CFU's ability to deliver broadband or headend services; explosion, fire, freezing or other accidents or acts of sabotage causing breakage of, or damage to, machinery, signal transmission lines, equipment or related signal delivery facilities.
- 6.3 Payment Obligation. The parties agree that a change in price or market conditions does not constitute a Force Majeure Condition.

7.0 LIMITATION OF LIABILITY. CFU and its officers, directors, employees and agents, shall not be liable for special, indirect, incidental, punitive or consequential damages under, arising out of, due to, or in connection with its performance or non-performance of this Agreement or any of its obligations herein, whether based on contract, tort (including, without limitation, negligence), strict liability, warranty, indemnity or otherwise.

8.0 NOTICES. Any notice, or other communication required or permitted under this Agreement (collectively a "Notice") shall be (a) in writing and (b) addressed by the sender to the other party at the address or number and in the manner set forth below. Any change in the information set forth below shall be made in writing and delivered according to this section.

(a) If to the Municipal
Communications Utility
of the City of Cedar Falls

Contract Administration
Cedar Falls Utilities
P.O. Box 769
Cedar Falls, Iowa 50613
Email: cfucontracts@cfunet.net
Fax: 319-266-8158

(b) If to the Indianola
Communications Utility

Mr. Kurt Ripperger
Telecommunications Superintendent
111 South Buxton Street, PO Box 356
Indianola, IA 50125
Email: kripperger@indianolaiowa.gov
Phone: 515-962-5283

Except as otherwise provided in this Agreement, each notice shall be effective and shall be deemed delivered on the earlier of: (i) its actual receipt, if delivered personally, by courier service, or by fax (on the condition that a copy of the notice is mailed as set forth below on the same day and the sending party has confirmation of transmission receipt of the notice), or (ii) on the third day after the notice is postmarked for mailing by first class, postage prepaid, certified, or registered, United States mail, with return receipt requested (whether or not the return receipt is subsequently received by the sender).

9.0 OPERATING PROCEDURES. The parties agree that they will endeavor to develop written operating procedures, which will cover the protocol under which the parties will perform their respective obligations under this Agreement.

10.0 CFU'S REPRESENTATIONS. CFU represents and warrants as follows:

- 10.1 CFU is a municipal communications utility duly organized, validly existing and in good standing under the laws of the State of Iowa.
- 10.2 CFU has taken all such action, as may be necessary and proper to authorize this Agreement, the execution and delivery hereof, and the consummation of transactions contemplated hereby. The Board of Trustees of CFU has adopted a resolution approving this Agreement.
- 10.3 This Agreement is a legal, valid and binding obligation of CFU enforceable in accordance with its terms.

11.0 IMU'S REPRESENTATION. IMU represents and warrants as follows:

- 11.1 IMU is a municipal communications utility duly organized, validly existing and in good standing under the laws of the State of Iowa.

- 11.2 IMU has taken all such action, as may be necessary and proper to authorize this Agreement, the execution and delivery hereof, and the consummation of transactions contemplated hereby. The Board of Trustees of IMU has adopted a resolution approving this Agreement.
- 11.3 This Agreement is a legal, valid and binding obligation of IMU enforceable in accordance with its terms.

12.0 MISCELLANEOUS

- 12.1 Assignment. No party hereto shall assign this Agreement or delegate any of its duties, obligations, responsibilities or rights without the prior written consent of the other party, which consent shall not be unreasonably withheld.
- 12.2 Third Parties. Nothing in this Agreement shall be construed as giving any person, firm, corporation or other entity, other than the signatory parties hereto and their respective successors and permitted assigns, any right, remedy or claim under or in respect to this Agreement or any provision hereof.
- 12.3 Law/Exclusive Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of Iowa, and the exclusive venue for all actions arising out of this Agreement (including any action for declaratory relief) shall be in Black Hawk County, Iowa.
- 12.4 Attorneys Fees and Indemnity. Neither party in any litigation, arbitration proceeding, or other action brought to enforce its rights and remedies under this Agreement shall be awarded any costs, expenses or attorneys fees regardless of which party initiates the action. IMU agrees that the action of CFU in cooperation and providing headend services constitutes good and valuable consideration for indemnification. IMU hereby does indemnify and hold CFU, its employees and its Board of Trustees individually and personally, harmless from any loss, claim or cause of action brought against them or any of them by IMU or by any person claiming by, through or on behalf of IMU.
- 12.5 Savings Clause. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions herein, and the Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.
- 12.6 Exclusive Remedies. The duties and obligations imposed by this Agreement and the rights and remedies available hereunder shall be limited as follows. The exclusive remedy of IMU is to recover funds remitted to CFU for headend services which were not provided. The exclusive remedy of CFU shall be the recovery of funds for headend services provided. The parties hereto waive every other claim or form of damage arising at law or in equity.
- 12.7 Modification. This Agreement shall not be amended, changed, modified, waived, discharged or terminated except in writing signed by the party or parties against which enforcement of the change, waiver, modification or amendment is sought.

- 12.8 Counterparts/Facsimile Copies. This Agreement may be executed simultaneously in two or more counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. A facsimile copy of this Agreement and any signature thereon shall be considered for all purposes as an original.
- 12.9 Further Assurances. The parties hereto shall execute any and all further assurance, documents or writings reasonably requested by the other party to carry out the terms and provisions of this Agreement.
- 12.10 Headings. The headings in this Agreement are for the purposes of reference only and shall not limit or otherwise affect the meaning of the respective sections.
- 12.11 Time. For all purposes of this Agreement time is of the essence.
- 12.12 Confidentiality. To the extent provided in Iowa Code Chapters 21 and 22 and Chapter 388 the terms of this Agreement, including but not limited to the price paid for services purchased or sold hereunder shall be kept confidential by the parties hereto, except to the extent that any information must be disclosed to:
- a. Third parties for the purpose of obtaining and maintaining agreements for the transportation of broadband services;
 - b. Regulatory agencies;
 - c. The parties' lenders, auditors and attorneys;
 - d. Any person or group as required pursuant to Iowa law; and

Provided that where such disclosure is not required by law, the parties receiving such information shall agree that all such information shall be kept confidential and not further disclosed. Notwithstanding anything contained herein this Section shall survive the termination of the Agreement. In event, either party is required by law to disclose the terms of this Agreement to a third party, prior to such disclosure the disclosing party shall immediately notify the other party pursuant to Section 8.0 of the requested disclosure, including but not limited to the terms to be disclosed, the date of disclosure and to whom the disclosure will be made.

- 12.13 Entire Agreement. This Agreement, including Exhibit A, constitutes the entire agreement between the parties and contains all the covenants made between the parties with respect to the subject matter hereof. This Agreement supersedes any and all other agreements, representations, warranties, statements, promises and understandings between the parties, either oral or in writing, not specifically set forth in this Agreement. Neither party has in any way relied, nor shall in any way rely, upon any oral or written agreements, representations, warranties, statements, promises or understandings not specifically set forth in this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on the day and year set forth below.

**MUNICIPAL COMMUNICATIONS UTILITY
OF THE CITY OF CEDAR FALLS, IOWA**

Signed by

Print Name

Title

Date: _____

INDIANOLA MUNICIPAL UTILITIES

Signed by

Print Name

Title

Date: _____

SCHEDULE A – WHOLESALE BANDWIDTH SERVICES

Mbps	Total MRC
1000	\$936
2000	\$1,872
3000	\$2,808
4000	\$3,744
6000	\$5,616
8000	\$7,488
10000	\$9,360

IMU will subscribe to the 1000 Mbps service level or greater for the duration of the agreement term.

IMU Regular Downstairs

9.B.

Meeting Date: 04/23/2018

Information

Subject

Consider approval of the IMU job description for Senior Network Engineer

Information

In your packet is the IMU job description for the Senior Network Engineer.

Simple motion is in order.

Fiscal Impact

Attachments

Job Description



JOB DESCRIPTION

POSITION: SENIOR NETWORK ENGINEER
DEPARTMENT: TELECOMMUNICATIONS
REPORTS TO: TELECOM SUPERINTENDENT

CIVIL SERVICE: NO
FLSA STATUS: EXEMPT
PAY GRADE: CE-11 TO CE-12

SUMMARY:

Under limited supervision is responsible for the architecture, operations and maintenance of the internet service provider network for the Telecommunications Utility. Performs related duties as assigned

SUPERVISES:

N/A

EQUIPMENT USED:

Computer, Office Equipment, Various Electronic Devices, and Vehicles

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following duties are normal for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

General:

- Assures that all work performed meets IMU's standards for accuracy, quality, efficiency and timeliness.
- Establish and maintain an effective working relationship with IMU and City employees, customers, contractors and public officials.
- Assures that IMU's mission, goals and objectives are fully supported and accomplished.
- Responsible for the installation, operation and maintenance of switches, routers and servers.
- Required to perform on-call duties as assigned on a regularly scheduled basis.
- Provide technical customer support services to IMU subscribers of commercial and residential communication products as well as wholesale Internet service providers.
- Configure, program and troubleshoot computer network system including tools for maintenance and other applications.
- Create and maintain comprehensive documentation of all ISP related systems.
- Attends workshops and training seminars to maintain up-to-date knowledge of various Telecommunications products, services, materials, procedures and equipment used in the performance of duties.
- Evaluate and study new products and technologies and provide recommendations and justifications for their use.
- Maintain knowledge of the internet service provider system and application software being used to provide services and support to subscribers.
- Perform other duties as assigned
- Follows OSHA procedures to assure the protection of co-workers and the public.

Required:

- Operation, setup and maintenance of Cisco, Calix and other network gear. Layer 3 routing protocols including BGP and OSPF. Layer 2 protocols including Spanning Tree, 802.1q VLAN tagging & trunking.
- Operational knowledge of DNS on the internet. Authoritative & recursive caching operations.
- TCP/IP-based services such as VOIP, DNS, DHCP, HTTP, SFTP, SSH, SNMP, TFTP and IPTV
- IPv4 & IPv6 Network address schemes and subnetting.
- Thorough understanding of the OSI network model.
- Network monitoring and security utilities experience using applications such as: Nagios, Cacti, Grafana, Nessus, Snort, Syslog.
- Intermediate to advanced Linux experience and related software required.
- Scripting and/or programming language proficiency in either Python, BASH or PERL
- Familiarity with optical network and fiber technology. Fiber types, connector types, light wavelengths, DWDM/CWDM, mux/demux.
- Possess professional management abilities to work in a team environment.
- Ability to multi-task and utilize critical thinking in conjunction with problem solving techniques.

Preferred:

- Database administration experience preferred using MySQL/MariaDB and/or Postgresql
 - Fiber optic and Ethernet test equipment preferred.
 - CCNA designation or equivalent preferred.
 - Calix Professional designation preferred.
 - PKI (Public Key Infrastructure) experience preferred.
-

MINIMUM QUALIFICATIONS:

- Bachelor or Associates degree from an accredited college or university in relevant IT field such as Management/Computer Information Systems or Computer Science/Engineering and 2+ years of relevant networking industry experience operating IP networks with end-user interaction. Relevant job experience will be considered in place of degree or designation.
 - Valid Iowa driver's license and good driving record.
 - Ability to keep records, to assemble and organize data, and to prepare reports from such records.
 - Ability to process complex information and make recommendations to the Telecommunications Superintendent, Team Members, and Utility Services Representatives.
 - Ability to work independently and handle technical information.
 - Capability to communicate with IMU customers and staff, in an easily understood manner, the variety and scope of Telecommunications products, services, and equipment available.
 - Ability to prepare various reports which require the use of independent judgment.
 - Subject to a post-offer drug and alcohol screening and background check.
-

ENVIRONMENTAL CONDITIONS:

The work typically is performed in an IMU office, or Telecommunications Hut environment. The worker is not substantially exposed to adverse environmental conditions.

PHYSICAL REQUIREMENTS:

- Sitting, climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, driving finger dexterity, grasping, feeling, talking and hearing.
 - Sitting 50 percent of the time.
 - Standing and/or walking approximately 50 percent of the time.
 - Requires the exertion of up to 10 pounds of force continuously.
 - Up to 50 pounds of force infrequently to lift or otherwise move objects.
-

VISION REQUIREMENTS:

The minimum standard for use with those whose work deals largely with computer terminals, reading, test equipment, and reports.

EQUAL OPPORTUNITY EMPLOYER:

Indianola Municipal Utilities is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, IMU will provide reasonable accommodations to qualified individuals and encourages prospective employees and incumbents to discuss potential accommodations with the employer.

Indianola Municipal Utilities reserves the right to change this job description at any time.

EMPLOYEE ACKNOWLEDGEMENT:

I acknowledge receiving a copy of my job description. I understand the requirements, essential functions and duties of my position. I understand that should I have any questions regarding my position, I should ask my supervisor or human resources.

Print Name

Signature

Date

IMU Regular Downstairs

9.C.

Meeting Date: 04/23/2018

Information

Subject

Consider approval of the IMU job description for Technical Support Specialist

Information

In your packet is the IMU job description for the Technical Support Specialist.

Simple motion is in order.

Fiscal Impact

Attachments

Job Description



JOB DESCRIPTION

POSITION: TECHNICAL SUPPORT SPECIALIST
DEPARTMENT: TELECOMMUNICATIONS
REPORTS TO: TELECOM SUPERINTENDENT

CIVIL SERVICE: NO
FLSA STATUS: EXEMPT
PAY GRADE: CE 7

SUMMARY:

Under limited direction performs technical support work for both internal and external clients. Work requires coordination and implementation of assigned and special projects, independent judgement and the ability to quickly and efficiently troubleshoot and resolve technical problems. Provides Tier 1 and Tier 2 technical product support.

SUPERVISES:

N/A

EQUIPMENT USED:

Computer, Office Equipment, Various Electronic Devices, and Vehicles

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following duties are normal for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

General:

- Assures that all work performed meets IMU's standards for accuracy, quality, efficiency and timeliness.
- Establish and maintain an effective working relationship with IMU and City employees, customers, contractors and public officials.
- Assures that IMU's mission, goals and objectives are fully supported and accomplished.
- Attends workshops and training seminars to maintain up-to-date knowledge of various Telecommunications products, services, materials, procedures and equipment used in the performance of duties.
- Responds, investigates, and solves escalated Tier 2 customer support calls and service tickets.
- Works with the Telecommunications Superintendent, Utility Services Supervisor and Senior Network Engineer to coordinate and schedule both internal and external projects.
- Research, recommend and test firmware/software upgrades and consumer telecom equipment.
- Troubleshoot and test the performance of equipment and fiber routes.
- Maintain equipment logs, generate and file required telecom documents and reports.
- Oversees the purchase of materials and supplies to maintain proper inventories.
- Participates in rotating "On-Call" Duty supporting the telecom system and network monitoring.
- Maintains IMU website and performs updates and maintenance as required.
- Follows OSHA procedures to assure the protection of co-workers and the public.

Required:

- Prior IT support experience that shows a progressive ability to adapt to changing technologies.
- Two years IT support work at Tier 1 & Tier 2 support levels.
- Ability to plan, establish, and adjust working procedures and methods.
- Understanding of basic graphic design and website maintenance.
- Creative problem solving to resolve day-to-day issues.
- Ability to use electronic devices such as; laptops, pc's, handhelds, cell phones, etc.
- Ability to work outside normal business hours to minimize service outage interruptions.

Preferred:

- Familiarity with Calix products.
- Experience using Adobe design suite.
- Familiarity with billing systems such as Caselle and Innovation eLation.

MINIMUM QUALIFICATIONS:

- Bachelor or Associates degree from an accredited college or university in relevant IT field, or any combination of experience and training which provides the required knowledge, skills and abilities.
- Valid Iowa driver's license and good driving record.
- Ability to keep records, to assemble and organize data, and to prepare reports from such records.
- Ability to process complex information and make recommendations to the Telecommunications Superintendent, Team Members, and Utility Services Representatives.
- Ability to work independently and handle technical information.
- Capability to communicate with IMU customers and staff, in an easily understood manner, the variety and scope of Telecommunications products, services, and equipment available.
- Ability to prepare various reports which require the use of independent judgment.
- Subject to a post-offer drug and alcohol screening and background check.

ENVIRONMENTAL CONDITIONS:

The work typically is performed in an IMU office, or Telecommunications Hut environment. The worker is not substantially exposed to adverse environmental conditions.

PHYSICAL REQUIREMENTS:

- Sitting, climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, driving finger dexterity, grasping, feeling, talking and hearing.
 - Sitting 50 percent of the time.
 - Standing and/or walking approximately 50 percent of the time.
 - Requires the exertion of up to 10 pounds of force continuously.
 - Up to 50 pounds of force infrequently to lift or otherwise move objects.
-

VISION REQUIREMENTS:

The minimum standard for use with those whose work deals largely with computer terminals, reading, test equipment, and reports.

EQUAL OPPORTUNITY EMPLOYER:

Indianola Municipal Utilities is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, IMU will provide reasonable accommodations to qualified individuals and encourages prospective employees and incumbents to discuss potential accommodations with the employer.

Indianola Municipal Utilities reserves the right to change this job description at any time.

EMPLOYEE ACKNOWLEDGEMENT:

I acknowledge receiving a copy of my job description. I understand the requirements, essential functions and duties of my position. I understand that should I have any questions regarding my position, I should ask my supervisor or human resources.

Print Name

Signature

Date

IMU Regular Downstairs

10.A.

Meeting Date: 04/23/2018

Information

Subject

Update on status of Irby Company Fiber issue

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 04/23/2018

Information

Subject

Consider approval of electronic transaction for purchase price and other associated fees for 210 W. 2nd Avenue

Information

The Board will need to approve an electronic transaction for the purchase and associated fees for 210 W. 2nd Avenue.

Simple motion is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

11.B.

Meeting Date: 04/23/2018

Information

Subject

Consider rescheduling the May 28, 2018 IMU Board meeting due to the Memorial Day holiday

Information

Simple motion rescheduling the May 28, 2018 Board meeting would be in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

13.A.

Meeting Date: 04/23/2018

Information

Subject

Possible closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa

Information

Roll call to go into closed session would be in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

13.B.

Meeting Date: 04/23/2018

Information

Subject

After the closed session, the IMU Board of Trustees may take action on any matter discussed in closed session

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 04/23/2018

Information

Subject

Enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session

Information

Roll call is in order to go into closed session in accordance with Iowa Code Section 21.5(1)(i).

Fiscal Impact

Attachments

No file(s) attached.
